

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, May 20, 2013**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuit in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of May 6, 2013

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*)**.

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Recognition of Classified Staff by Board of Trustees
- 1.8 Adoption of Resolution No. 13-23 in Honor of Classified School Employee Week - May 19-25, 2013 Action  
The administration recommends adoption of Resolution No. 13-23.
- 1.9 Presentation to 2012-2013 Student Trustee
- 1.10 Presentation on Assembly Bill 1725
- 1.11 Public Hearing – California School Employees Association Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District
- 1.12 Public Hearing - Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association Chapter 579
- 1.13 Public Hearing - Faculty Association of Rancho Santiago Community College District Initial Bargaining Proposal to Rancho Santiago Community College District
- 1.14 Public Hearing - Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District
- 1.15 Public Hearing – Adoption of Education Protection Account Funding and Expenditures

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings

## **3.0 HUMAN RESOURCES**

- 3.1 Management/Academic Personnel Action
  - Approval of New Job Descriptions
  - Approval of Appointments
  - Approval of Adjusted Salary Placement for Interim Assignments
  - Approval of Leaves of Absence
  - Approval of Stipends
  - Approval of Part-time Hourly Hires/Rehires

- 3.2 Classified Personnel Action
- Approval of New Appointments
  - Approval of Temporary to Contract Assignments
  - Approval of Professional Growth Increments
  - Approval of Voluntary Furloughs
  - Approval of Leaves of Absence
  - Ratification of Resignations/Retirements
  - Approval of Temporary to Hourly On Going Assignments
  - Approval of Changes in Positions
  - Approval of Temporary Assignments
  - Approval of Substitute Assignments
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Student Assistant Lists

- 3.3 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD) Action
- It is recommended that the board approve the district's initial bargaining proposal to FARSCCD.

- 3.4 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579 Action
- It is recommended that the board approve the district's initial bargaining proposal to the CSEA Chapter 579.

#### **4.0 INSTRUCTION**

- \*4.1 Approval of CJA Agreement Renewal: Orange County Human Relations Council Action
- The administration recommends approval of the agreement with the Orange County Human Relations Council in Santa Ana, California.
- \*4.2 Approval of CJA Agreement Renewal: Tustin Police Department Action
- The administration recommends approval of the agreement with Tustin Police Department in Tustin, California.
- \*4.3 Approval of CJA Agreement Renewal: Costa Mesa Police Department Action
- The administration recommends approval of the agreement with Costa Mesa Police Department.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.4 Approval of OTA Agreement Renewal: Orange County Therapy Services Action  
The administration recommends approval of the agreement with Orange County Therapy Services in San Clemente, California.
- \*4.5 Approval of OTA Agreement Renewal: Kedren Community Mental Health Center Action  
The administration recommends approval of the agreement with Kedren Community Mental Health Center in Los Angeles, California.
- \*4.6 Approval of OTA Agreement Renewal: Providence Health System Action  
The administration recommends approval of the agreement with Providence Health System in Torrance, California.
- \*4.7 Approval of OTA Agreement Renewal: County of Riverside Action  
The administration recommends approval of the agreement with the County of Riverside in California.
- \*4.8 Approval of New OTA Agreement: Desert Rehabilitation Institute Action  
The administration recommends approval of the agreement with Desert Rehabilitation Institute in El Centro, California.
- \*4.9 Approval of New OTA Agreement: Gentiva Health Services Action  
The administration recommends approval of the agreement with Gentiva Health Services in El Centro, California.
- \*4.10 Approval of Annual Memo of Understanding (MOU) with Regents of University of California/Puente Project for 2012-2013 and 2013-2014 Action  
The administration recommends approval of the annual MOU for the ongoing agreement between the Regents of University of California/ Puente Project and Santa Ana College Puente Project for 2012-2013 and 2013-2014.

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*5.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers during the month of April 2013.
- \*5.3 Approval of Public Hearing – 2013-2014 Tentative Budget Action  
The administration recommends the board hold a public hearing on the 2013-2014 Tentative Budget at the June 17, 2013, board meeting.

- \*5.4 Approval of Additional Testing Services for Soccer Field and Road Alignment at Santa Ana College (SAC) Action  
The administration recommends approval of additional testing services for the SAC soccer field and road alignment by Reliant Testing Engineers as presented.
- \*5.5 Approval of Change Order #7 for Bid #1179 – Soccer Field and Football Facilities at Santa Ana College Action  
The administration recommends approval of change order #7 for Bid #1179 for Los Angeles Engineering Inc. for the soccer field and football facilities at SAC as presented.
- \*5.6 Approval of Notice of Completion: Fire Lane Improvements at Santa Ana College Orange County Sheriff’s Regional Training Academy Action  
The administration recommends approval of the Notice of Completion for the fire lane improvements at the SAC Orange County Sheriff’s Regional Training Academy as presented.
- \*5.7 Approval of Additional DSA Inspection Services for Humanities Building and Athletic/Aquatic Complex at Santiago Canyon College (SCC) Action  
The administration recommends approval of the extension of services and cost increase for TYR I.O.R. Services to provide additional DSA mandated inspection services for the Humanities building and the Athletic/Aquatic complex at SCC as presented.
- \*5.8 Approval of Architect Change Order for Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends approval of the architect change order for The Austin Company in the amount of \$19,600 as presented.
- \*5.9 Approval of Change Order #9 for Bid #1141 – HVAC for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of change order #9 for Bid #1141 for West Tech Mechanical for HVAC for the Humanities building at SCC as presented.
- \*5.10 Approval of Notice of Completion: Upgrade Telephone and Data Cabling and Conduit at Santiago Canyon College Action  
The administration recommends approval of the Notice of Completion for the replacement and repair of damaged conduit and telephone/data cabling at SCC as presented.
- \*5.11 Approval of Agreement with Governet for CurricUNET Meta Upgrade at Santiago Canyon College Action  
The administration recommends approval of the agreement with Governet for the CurricUNET meta upgrade at SCC as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.12 Approval of Bid #1207 – Parking Lot Sweeping Services Action  
The administration recommends acceptance and approval of awarding the bid to Viejo Sweeping Services for parking lot sweeping services including renewals as presented.
- \*5.13 Approval of Bid #1208 – Landscape Maintenance Services Action  
The administration recommends acceptance and approval of awarding the bid to Tropical Plaza Nursery, Inc. for SCC, SCC-Orange Education Center, and Digital Media Center to provide landscape maintenance services as presented.
- \*5.14 Approval of Rejection of Bid #1210 – EMC Avamar Hardware and Software Maintenance Action  
The administration recommends approval of rejecting the bid for Bid #1210 – EMC Avamar Hardware and Software Maintenance and rebid as presented.
- \*5.15 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period March 24, 2013, through May 4, 2013.

## **6.0 GENERAL**

- 6.1 Adoption of Resolution No. 13-22 authorizing payment to Trustee Absent from Board Meetings Action  
This resolution requests authorization of payment to Phillip E. Yarbrough for his absence from the May 6, 2013, board meeting due to illness.
- 6.2 Adoption of Resolution No. 13-24 in Support of LGBT History Month Action  
Student Trustee Ahari recommends the board adopt Resolution No. 13-24.
- 6.3 Reports from Board Committees Information
  - Board Facilities Committee
- 6.4 Board Member Comments Information

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty

\* Item is included on the Consent Calendar, Item 1.6.

1. Public Employment (pursuant to Government Code Section 54957[b][1]) - (cont.)
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Facilities Manager
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on June 17, 2013.