

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Tuesday, November 12, 2013**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 28, 2013

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
  - Accreditation
- 2.2 Reports from College Presidents
  - Accreditation
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings
- 2.6 Informational Presentation on Bond Projects

## **3.0 HUMAN RESOURCES**

- 3.1 Management/Academic Personnel Action
  - Approval of Employment Agreements
  - Approval of Interim Assignments
  - Approval of Permanent 2013/2014 FARSCCD 175 Day Contract Salary Schedule
  - Approval of Permanent 2013/2014 FARSCCD 192 Day Contract Salary Schedule
  - Approval of Permanent 2013/2014 FARSCCD 225 Day Contract Salary Schedule
  - Approval of Permanent 2013/2014 FARSCCD Part-time/Beyond Contract (Overload) Hourly Salary Schedule
  - Approval of Permanent 2013/2014 FARSCCD Credit Summer Hourly Salary Schedule
  - Approval of Permanent 2013/2014 FARSCCD Non-credit Summer Hourly Salary Schedule
  - Approval of 2013/2014 FARSCCD 175 Day Contract Step Increases
  - Approval of 2013/2014 FARSCCD 192/225 Day Contract Step Increases
  - Approval of 2013/2014 FARSCCD Beyond Contract (Overload) Step Increases
  - Approval of 2013/2014 FARSCCD Part-time Hourly Step Increases (Step 4)
  - Approval of 2013/2014 FARSCCD Part-time Hourly Step Increases (Step 5)
  - Approval of Appointments
  - Ratification of Resignations/Retirements

- 3.1 Management/Academic Personnel – (cont.)
- Approval of Adjusted Effective Date of Ratification of Resignations/Retirements
  - Approval of Leaves of Absence
  - Approval of Stipends
  - Approval of Part-time Hourly Hires/Rehires
- 3.2 Classified Personnel Action
- Approval of Changes in Position
  - Approval of Leaves of Absence
  - Ratification of Resignations/Retirements
  - Approval of New Appointments
  - Approval of Temporary Assignments
  - Approval of Additional Hours for On Going Assignments
  - Approval of Miscellaneous Positions
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Volunteers
  - Approval of Student Assistant Lists
- 3.3 Approval and Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District (RSCCD) and Faculty Association of Rancho Santiago Community College District (FARSCCD) Action
- The administration recommends approval of the collective bargaining agreement with FARSCCD for the period of July 1, 2013, through June 30, 2014.
- 3.4 Authorization for Board Travel/Conferences Action
- 4.0 INSTRUCTION**
- \*4.1 Approval of New OTA Agreement – Laguna Hills Health and Rehabilitation Center Action
- The administration recommends approval of the agreement with Laguna Hills Health and Rehabilitation Center in Laguna Hills, California.
- \*4.2 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Summer 2013 Action
- The administration recommends confirmation of the list of recipients of the SAC Associate Degrees and Certificates for summer 2013 as presented.

- \*4.3 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Summer 2013 Action  
The administration recommends confirmation of the list of recipients of the SCC Associate Degrees and Certificates for summer 2013 as presented.
- \*4.4 Approval of Santa Ana College Community Services Program for Spring 2014 Action  
The administration recommends approval of the proposed SAC Community Services program for spring 2014 as presented.
- \*4.5 Approval of Santiago Canyon College Community Services Program for Spring 2014 Action  
The administration recommends approval of the proposed SCC Community Services program for spring 2014 as presented

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*5.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers from September 11, 2013, to September 30, 2013.
- \*5.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended September 30, 2013 Action  
The administration recommends approval of the CCFS-311Q for the period ending September 30, 2013, as presented.
- 5.4 Quarterly Investment Report as of September 30, 2013 Information  
The quarterly investment report as of September 30, 2013, is presented as information.
- \*5.5 Adoption of Resolution No. 13-40 – Change Order #9 for Bid #1134 - Contract with Tropical Plaza Nursery, Inc. for Landscaping for Humanities Building at Santiago Canyon College Action  
The administration recommends adoption of Resolution No. 13-40 for Tropical Plaza Nursery, Inc. for Bid #1134 for landscaping for the Humanities building at SCC.

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.6 Approval of Change Order #2 for Bid #1142 – Contract with JPI Development Group, Inc. for Fire Suppression for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of change order #2 for Bid #1142 for JPI Development Group, Inc. for fire suppression for the Humanities building at SCC as presented.
- \*5.7 Approval of Change Order #13 for Bid #1146 – Contract with Inland Building Construction Company, Inc. for Framing and Elevators for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of change order #13 for Bid #1146 for Inland Building Construction Company, Inc. for the Humanities building at SCC as presented.
- \*5.8 Approval of Notice of Completion for Bid #1137 – Contract with Industrial Masonry, Inc. for Masonry for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of the Notice of Completion with Industrial Masonry, Inc. for masonry for the Humanities building at SCC as presented.
- \*5.9 Approval of Notice of Completion for Bid #1138 – Contract with Blazing Industrial Steel, Inc. for Structural Steel and Metals for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of the Notice of Completion with Blazing Industrial Steel, Inc. for structural steel and metals for the Humanities building at SCC as presented.
- \*5.10 Approval of Notice of Completion for Bid #1141 – Contract with West-Tech Mechanical for HVAC for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of the Notice of Completion with West-Tech Mechanical for HVAC for the Humanities building at SCC as presented.
- \*5.11 Approval of Notice of Completion for Bid #1146 – Contract with Inland Building Construction Company, Inc. for Miscellaneous Painting for Chapman Road Entry and Learning Resource Center (LRC) Parking Lot at Santiago Canyon College Action  
The administration recommends approval of the Notice of Completion with Inland Building Construction Company, Inc. for miscellaneous painting for the Chapman Road entry and LRC parking lot at SCC as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.12 Approval of Notice of Completion for Bid #1147 – Contract with Inland Empire Architectural Specialties for Interior Systems for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of the Notice of Completion with Inland Empire Architectural Specialties for interior systems for the Humanities building at SCC as presented.
- \*5.13 Approval of Notice of Completion for Bid #1147 – Contract with Inland Empire Architectural Specialties for Parking Signs for Chapman Road Entry and Learning Resource Center Parking Lot at Santiago Canyon College Action  
The administration recommends approval of the Notice of Completion with Inland Empire Architectural Specialties for parking signs for the Chapman Road entry and LRC parking lot at SCC as presented.
- \*5.14 Approval of Notice of Completion for Bid #1151 – Contract with Southern California Grading for Grading for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of the Notice of Completion with Southern California Grading for grading for the Humanities building at SCC as presented.
- \*5.15 Approval of Rejection of All Bids for Bid #1217 – Purchase of Two Lincoln Electric System 5 Robotic Welders (or Equal) Action  
The administration recommends approval of rejecting all bids for Bid #1217 – Purchase of Two Lincoln Electric System 5 Robotic Welders (or equal) and rebid as presented.
- \*5.16 Approval of San Diego Unified School District Contract #GD-13-0006-64 to Waxie Sanitary Supply Action  
The administration recommends approval of the district’s use of the San Diego Unified School District Contract #GD-13-0006-64 awarded to Waxie Sanitary Supply as presented.
- \*5.17 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period October 13, 2013, through October 26, 2013.

## **6.0 GENERAL**

- \*6.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- California Early Childhood Mentor Program (SAC/SCC)      \$ 1,900
  - Enrollment Growth for Nursing ADN Programs – Year 2      \$78,500  
(SAC) – *Augmentation*

\* Item is included on the Consent Calendar, Item 1.6.

- 6.2 Adoption of Resolution No. 13-41 in Honor of Lorenzo A. Ramirez Action  
It is recommended to adopt Resolution No. 13-41 in honor of Lorenzo A. Ramirez.
- 6.3 Adoption of Resolution No. 13-42 to Reaffirm Board Policy 2200 Board Duties and Responsibilities Action  
It is recommended to adopt Resolution No. 13-42 to reaffirm BP 2200 Board Duties and Responsibilities.
- 6.4 Review of RSCCD Board of Trustees Self-Evaluation Information  
It is recommended the Board of Trustees review the evaluation responses and complete the self-evaluation process for 2013.
- 6.5 Board of Trustees Express Interest in Board Officer Positions Information  
The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2013-2014.
- 6.6 Discussion of Community and Student Workforce Project Agreement Negotiations with Los Angeles-Orange County Building and Construction Trades Council/Craft Unions/Carpenters Union Action  
It is recommended that the board formally agree to refrain from any discussion of negotiations on the Community and Student Workforce Project Agreement in closed session unless or until more conclusive information is provided to clarify the legality of such discussions in closed session per the Brown Act.
- 6.7 Reports from Board Committees Information  
• Orange County Community Colleges Legislative Task Force
- 6.8 Board Member Comments Information

### **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Educational Administrator Appointments
    - (1) Administrative Dean
    - (2) Associate Dean
    - (3) Director
    - (4) Vice President
  - f. Other Educational and Classified Administrators

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
  
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
  
4. Student Expulsion (pursuant to Education Code 72122)  
Student I.D. #1371390

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on December 9, 2013.