

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, March 24, 2014**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of March 10, 2014

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Presentation on Community and Student Workforce Project Agreement

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
  - Accreditation
- 2.2 Reports from College Presidents
  - Accreditation
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings

## **3.0 INSTRUCTION**

- \*3.1 Approval of Five Year Extension of License Agreement with the City of Santa Ana to Operate “Centennial Education Center” Action

The administration recommends approval of the five year extension to the original license agreement between the City of Santa Ana and the Rancho Santiago Community College District to operate Santa Ana College’s Centennial Education Center.
- \*3.2 Approval of PGINET Consultant Services Agreement Action

The administration recommends approval of the PGINET Consultant Services Agreement.
- \*3.3 Approval of Agreement with Orange County Children’s Therapeutic Arts Center (OCCTAC) Action

The administration recommends approval of the agreement between the Rancho Santiago Community College District (RSCCD) on behalf of the Santa Ana College School of Continuing Education and Orange County Children’s Therapeutic Arts Center.
- \*3.4 Approval of Facility Agreement with Our Lady of Pilar Church Action

The administration recommends approval of the Facility Agreement on behalf of Santa Ana College School of Continuing Education with Our Lady of Pilar Church in Santa Ana, California.
- \*3.5 Approval of New OTA Agreement – WeeeFun Therapy for Children Action

The administration recommends approval of the agreement with WeeeFun Therapy for Children in Arcadia, California.

\* Item is included on the Consent Calendar, Item 1.6.

- \*3.6 Approval of New Pharmacy Technology Agreement – Med-Care Family Pharmacy Action  
The administration recommends approval of the contract with Med-Care Family Pharmacy in Santa Ana, California.
- \*3.7 Approval of New Pharmacy Technology Agreement – Vital Health Plus Pharmacy Action  
The administration recommends approval of the contract with Vital Health Plus Pharmacy in Anaheim, California.
- \*3.8 Approval of Pharmacy Technology Agreement Renewal – Saddleback Memorial Medical Center Action  
The administration recommends approval of the renewal of the contract with Saddleback Memorial Medical Center in Laguna Hills, California.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- 4.2 Approval of Community and Student Workforce Project Agreement Action  
The administration recommends approval of the Community and Student Workforce Agreement with the Los Angeles/Orange County Building Trades Council and Carpenters and authorization be given to the chancellor or his designee to execute the agreement on behalf of the district.
- \*4.3 Approval of Agreement with DPR Construction Company for Lease-Leaseback Services for Dunlap Hall Renovations at Santa Ana College Action  
The administration recommends approval of the contract with DPR Construction Company for Lease-Leaseback services as presented.
- \*4.4 Ratification of Agreement with Ninyo & Moore for Materials Testing and Inspection Consulting Services for the Planetarium, Parking Lot #11 and Temporary Village at Santa Ana College Action  
The administration recommends ratification of the agreement with Ninyo & Moore for materials testing and inspection consulting services for the planetarium, parking lot #11 and temporary village project at Santa Ana College as presented.
- \*4.5 Approval of Change Order #8, Bid #1180 – Perimeter Site Improvements for Santa Ana College Action  
The administration recommends approval of Change Order #8 for Bid #1180 for WoodCliff Corporation for perimeter site improvements for Santa Ana College.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.6 Ratification of Award for Informal Bid #1220 – Santiago Canyon College Sports Field Netting Project Action  
The administration recommends ratification of the award of Bid #1220 to West Coast Netting, Inc. as presented.
- 4.7 Rejection of Claim Action  
The district’s legal counsel recommends that the Board of Trustees reject claim #14-032414GY and authorization be given to the chancellor or his designee to transmit a notice of rejection to the claimant.
- 4.8 Rejection of Claim Action  
The district’s legal counsel recommends that the Board of Trustees reject claim #04-03241DE and authorization be given to the chancellor or his designee to transmit a notice of rejection to the claimant.
- 4.9 Approval of Agreement with Seville Construction Services, Inc. for Construction Management Services for Various Projects at Santiago Canyon College Action  
The administration recommends approval of the agreement with Seville Construction Services, Inc. for construction management services for various projects at Santiago Canyon College as presented.
- \*4.10 Approval of Hawthorne School District Bid #13-14-1 for Furniture and Accessories Action  
The administration recommends approval of Hawthorne School District Bid #13-14-1 for furniture and accessories awarded to Concepts School & Office Furnishings and Culver-Newlin, Inc. and all renewals and amendments as presented.
- \*4.11 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period February 2, 2014, through March 8, 2014.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Basic Skills Initiative (SAC & SCC) - *Adjustment* - \$ 41,894
  - Board Financial Assistance Program (BFAP) (SAC) \$737,337
  - California Space Grant Consortium (CaSGC) – MESA \$ 10,000
  - Community College Laboratory Research Experience (SAC)

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.2 Approval of Sub-Agreement between RSCCD and Santa Clarita Community College District for the Information Communications Technology/Digital Media Sector Navigator Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 Adoption of Revised Board Policies Action  
The administration recommends adoption of the following revised board policies:
- BP 2015 Student Members
  - BP 5501 Student Athletics/Activities Code of Conduct
- 5.4 Adoption of Resolution No. 14-09 authorizing payment to Trustee Absent from Board Meetings Action  
This resolution requests authorization of payment to Trustee Phillip Yarbrough for his absence from the March 10, 2014, board meeting due to illness.
- 5.5 Reports from Board Committees Information
  - Board Facilities Committee
- 5.6 Board Member Comments Information

### **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

\* Item is included on the Consent Calendar, Item 1.6.

4. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Agency Negotiator: Dr. Raúl Rodríguez, Chancellor  
Property Address: 4540 E. Riverdale Avenue, Anaheim, California  
Negotiating Parties: Orange Unified School District  
Under Negotiation: Sale of Property

5. Liability Claim (pursuant to Government Code Section 54956.95)

- a. 14-032414GY
- b. 04-03241DE

**RECONVENE**

**Issues discussed in Closed Session (Board Clerk)**

**Public Comment**

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**6.0 HUMAN RESOURCES**

6.1 Management/Academic Personnel

Action

- Approval of Employment Agreement
- Approval of Hiring of Long Term Substitutes
- Approval of Stipend
- Approval of Part-time Hourly Hires/Rehires

6.2 Classified Personnel

Action

- Approval of Professional Growth Increments
- Approval of Leaves of Absences
- Approval of Voluntary Furlough
- Approval of New Appointments
- Approval of Out of Class Assignment
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

- 6.3 Approval of Non-Credit Instructional Calendar for 2014-2015 Action  
The administration recommends approval of the 2014-2015 Non-Credit Instructional Calendar.

- 7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on April 14, 2014.