

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, August 18, 2014
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of July 21, 2014

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Presentation - “Doing What Matters for Jobs and the Economy”

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

- Accreditation

2.2 Reports from College Presidents

- Accreditation
- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of Facility Agreement with Santa Ana United Methodist Church Action
The administration recommends approval of the facility agreement with Santa Ana United Methodist Church in Santa Ana, California.
- *3.2 Approval of New Occupational Therapy Assistant Agreement with County of Los Angeles Action
The administration recommends approval of the agreement with the County of Los Angeles in California.
- *3.3 Approval of Nursing Program Agreement with Silverado Senior Living - Newport Mesa Action
The administration recommends approval of the clinical affiliation agreement with Silverado Senior Living – Newport Mesa in Costa Mesa, California.
- *3.4 Approval of Speech–Language Pathology Assistant Agreement Renewal with La Habra City School District Action
The administration recommends approval of the agreement renewal with La Habra City School District in La Habra, California.
- *3.5 Approval of Speech-Language Pathology Assistant Agreement Renewal with Spectrum Speech and Feeding, LLC Action
The administration recommends approval of the agreement renewal with Spectrum Speech and Feeding, LLC in Newport Beach, California.

* Item is included on the Consent Calendar, Item 1.6.

- *3.6 Approval of Kaplan Testing Agreement Renewal for Nursing Students Action
The administration recommends approval of the agreement renewal with Kaplan Testing in New York, New York.
- *3.7 Approval of Fire Technology Agreement Renewal with City of Burbank Action
The administration recommends approval of the agreement renewal with the City of Burbank in California.
- *3.8 Approval of Amendment #5 to CJA Agreement with County of Orange - Sheriff's Department, Coroner's Office and Probation Department Action
The administration recommends approval of amendment #5 to the CJA agreement with the County of Orange in Santa Ana, California.
- *3.9 Approval of Orange County Workforce Investment Board's Workforce Investment Act/Individual Training Account (WIA/ITA) Training Provider Services Model Contract #WIA/CW ITA-VTR 14-16-041 Action
The administration recommends approval of the Orange County Workforce Investment Board's contract #WIA/CW ITA-VTR 14-16-041 for July 1, 2014, to June 30, 2016 as presented.
- *3.10 Approval of Renewal Agreement with Sheraton Cerritos for Los Angeles/ Orange County Regional Consortia Monthly Meetings from September to December 2014 Action
The administration recommends approval of the Sheraton Cerritos contract for the Los Angeles-Orange County Regional Consortia (September, November, and December 2014) monthly meetings.
- *3.11 Approval of Amended Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Fiscal Impact Action
The administration recommends approval of the amended Master Cost Agreement for 2014-2015 as presented.
- *3.12 Approval of Consulting Agreement with Orange Unified School District Action
The administration recommends approval of the consulting agreement with Orange Unified School District (OUSD) to authorize SCC Orange Education Center to provide noncredit classes at OUSD facilities for the period of August 25, 2014, through June 5, 2015, as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.

* Item is included on the Consent Calendar, Item 1.6.

- *4.2 Approval of Public Hearing for 2014-2015 Proposed Adopted Budget Action
The administration recommends the board hold a public hearing on the 2014-2015 proposed Adopted Budget at the September 8, 2014, board meeting.
- 4.3 Approval of the 2014-2015 Proposed Adopted Budget Assumptions Action
The administration recommends approval of the updated Adopted Budget Assumptions for the 2014-2015 fiscal year as presented.
- *4.4 Approval of the Quarterly Financial Status Report (CCFS-311Q) for Period Ended June 30, 2014 Action
The administration recommends approval of the CCFS-311Q for the period ending June 30, 2014, as presented.
- 4.5 Quarterly Investment Report as of June 30, 2014 Information
The quarterly investment report as of June 30, 2014 is presented as information.
- *4.6 Approval of Agreement with Capital Program Management (CPM) for Facility Design Standard Consulting Services throughout the District Action
The administration recommends approval of the agreement with CPM for facility design standard consulting services throughout the district as presented.
- *4.7 Approval of Agreement with Facilities Planning & Consulting Services for FUSION Consulting Services Action
The administration recommends approval of the consulting services agreement with Facilities Planning and Consulting Services for FUSION Consulting Services as presented.
- *4.8 Approval of Agreement with Freight Tech Security Specialists for Door Hardware Key System Consulting Services at Santa Ana College (SAC) Action
The administration recommends approval of the agreement with Freight Tech Security Specialists for door hardware key system consulting services at SAC as presented.
- *4.9 Approval of Amendment to Agreement with HMC Architects for Architectural/Engineering Services for Dunlap Hall at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with HMC Architects for architectural/engineering services at SAC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.10 Approval of Change Order #1 for Agreement with Sun Industries for Energy Conservation Services for LED Conversion Project at Santa Ana College Action
The administration recommends approval of change order #1 for the agreement with Sun Industries for energy conservation services for the LED conversion project at SAC as presented.
- *4.11 Approval of Notice of Completion for Bid #1235 for Artesia Street Improvements at Santa Ana College Action
The administration recommends approval of the notice of completion with All American Asphalt for the Artesia Street improvements at SAC as presented.
- *4.12 Ratification of Award for Bid #1239 for Roofing Replacement Project at Hammond Hall at Santa Ana College Action
The administration recommends ratification of the award of Bid #1239 to C.I. Services, Inc. as presented.
- *4.13 Approval of Amendment with WLC Architects, Inc. for Architectural and Engineering Consulting Services for Building D Renovations at Santiago Canyon College (SCC) Action
The administration recommends approval of the amendment with WLC Architects for the Building D renovations at SCC as presented.
- *4.14 Approval of Change Order #1 to Agreement with Southland Industries for Energy Conservation Services for Retro-Commissioning of Science Building at Santiago Canyon College Action
The administration recommends approval of change order #1 for the agreement with Southland Industries for energy conservation services for retro-commissioning of the Science Building at SCC as presented.
- *4.15 Approval of Change Order #1 for Bid #1220 for Contract with West Coast Netting, Inc. for Field Netting Project at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1220 for the contract with West Coast Netting, Inc. for the field netting project at SCC as presented.
- *4.16 Approval of Notice of Completion for Bid #1220 for Contract with West Coast Netting, Inc. for Field Netting Project at Santiago Canyon College Action
The administration recommends approval of notice of completion with West Coast Netting, Inc. for the field netting project at Santiago Canyon College as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.17 Approval of Agreement with Ninyo & Moore for Geohazard, Geotechnical, and Material Testing and Inspection Services at Orange Education Center (OEC) Action
The administration recommends approval of the agreement with Ninyo & Moore for geohazard, geotechnical, and material testing and inspection services at OEC as presented.
- *4.18 Approval of Agreement with Margolis Healy & Associates, LLC – Clery Act and Title IX Compliance Assessment Action
The administration recommends approval of the agreement with Margolis Healy & Associates, LLC to assess Rancho Santiago Community College District’s compliance with the Clery Act and Title IX as presented.
- *4.19 Approval of Contract with Phoenix Group to Provide Appeal Hearings for Citation Disputes Action
The administration recommends approval of the contract for parking citation collections, management services, and the additional service of conducting personal hearings with the Phoenix Group as presented.
- *4.20 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period June 30, 2014, through July 30, 2014.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|---|-----------|
| - Early Head Start – Year 2 (District) - <i>Augmentation</i> | \$114,413 |
| - Information Communications Technology (ICT)/Digital Media Sector Navigator (District) - <i>Augmentation</i> | \$250,000 |
- *5.2 Approval of Service Contract Agreement between Rancho Santiago Community College District (RSCCD) and Listen to See, Inc. for Sector Navigator ICT/Digital Media Grant Action
The administration recommends approval of the service contract agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.3 Appointment of RSCCD Community Representative to the Orange County Community Colleges Legislative Task Force (OCCCLTF) Action
The administration recommends appointment of Max Madrid to serve as the RSCCD community representative on the Orange County Community Colleges Legislative Task Force for 2014-2015.

- 5.4 Approval of Extension of Ad Hoc Board Safety & Security Committee Action
The administration recommends an extension of the formation of an Ad Hoc Safety & Security Committee of the Board of Trustees through June 30, 2015.
- 5.5 Reports from Board Committees Information
• Board Facilities Committee
- 5.6 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Dean
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Arthur Blaser v. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 30-2014-00717516-CU-CR-CJC
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Interim to Permanent Positions
- Approval of Step Increases
- Approval of FARSCCD Contracts and/or Overload Stipends
- Approval of Adjusted FARSCCD Athletic Coaching Assignments/Stipends
- Approval of Hiring of Temporary Long-term Substitutes per E.C. 87481 and 87482
- Approval of Final Salary Placements
- Approval of 2014-2015 FARSCCD Contract Step Increases
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Part-time Stipends
- Approval of Adjust Part-time/Hourly FARSCCD Rates due to Column Changes
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Internship Services

6.2 Classified Personnel

Action

- Approval of Miscellaneous Pay Schedules
- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Changes of Assignment
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Presentation of Child Development Centers – CSEA Chapter 888 Initial Bargaining Proposal to Rancho Santiago Community College District Action

It is recommended that the board receive and file the Child Development Centers – CSEA Chapter 888 initial bargaining proposal to the district and schedule a public hearing for September 8, 2014.

6.4 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers – CSEA Chapter 888 Action

It is recommended that the board receive and file the district's initial bargaining proposal to the Child Development Centers – CSEA Chapter 888 and schedule a public hearing for September 8, 2014.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on September 8, 2014.