

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, March 9, 2015**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of February 23, 2015

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Presentation on Rancho Santiago Community College District (RSCCD) Sustainability Plan

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- Accreditation
- 2.2 Reports from College Presidents
- Accreditation
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
- Student activities
- 2.5 Reports from Academic Senate Presidents
- Senate meetings

## **3.0 INSTRUCTION**

- \*3.1 Approval of Nursing Program Agreement – Silverado Senior Living-Newport Mesa Action  
The administration recommends approval of the clinical affiliation agreement with Silverado Senior Living-Newport Mesa, located in Costa Mesa, California.
- \*3.2 Approval of Nursing Program Agreement – Chamberlain College of Nursing Action  
The administration recommends approval of the articulation agreement with Chamberlain College of Nursing, based in Downers Grove, Illinois.
- \*3.3 Approval of Renewal of Nursing Program Agreement – College Hospital Partial Hospitalization Program Action  
The administration recommends approval of the renewal of the clinical affiliation agreement with College Hospital Partial Hospitalization Program, located in Santa Ana, California.
- \*3.4 Approval of Renewal of Nursing Program Agreement – Mission Hospital Action  
The administration recommends approval of the renewal of the clinical affiliation agreement with Mission Hospital, located in Mission Viejo and Laguna Beach, California.

\* Item is included on the Consent Calendar, Item 1.6.

- \*3.5 Approval of Amendment #7 to Occupational Therapy Assistant (OTA) Agreement – Cedars-Sinai Medical Center Action  
The administration recommends approval of the amendment to the agreement with Cedars-Sinai Medical Center in Los Angeles, California.
- \*3.6 Approval of Amendment #3 to OTA Agreement – Northridge Hospital Medical Center Action  
The administration recommends approval of the amendment to the agreement with Northridge Hospital Medical Center in Northridge, California.
- \*3.7 Approval of Proposed Revisions for 2015-2016 Santa Ana College (SAC) Catalog Action  
The administration recommends approval of the proposed revisions for the 2015-2016 SAC catalog as presented.
- \*3.8 Approval of Proposed Revisions for 2015-2016 Santiago Canyon College (SCC) Catalog Action  
The administration recommends approval of the proposed revisions for the 2015-2016 SCC catalog as presented.
- \*3.9 Approval of Santa Ana College Community Services Program, Summer 2015 Action  
The administration recommends approval of the proposed SAC Community Services program for Summer 2015.
- \*3.10 Approval of Santiago Canyon College Community Services Program, Summer 2015 Action  
The administration recommends approval of the proposed SCC Community Services program for Summer 2015.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of 2015-2016 Tentative Budget Assumptions Action  
The administration recommends approval of the Tentative Budget Assumptions for the 2015-2016 fiscal year as presented.
- \*4.3 Approval of Agreement with McCarthy Building Companies, Inc. for Preconstruction Consulting Services for Science, Technology, Engineering, and Math (STEM) Building at Santa Ana College Action  
The administration recommends approval of the contract with McCarthy Building Companies, Inc. for preconstruction consulting services for the STEM building at SAC as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.4 Approval of Notice of Completion for Bid #1241 for Public Sidewalk Improvement at 17<sup>th</sup> Street at Santa Ana College Action  
The administration recommends approval the Notice of Completion with El Camino Construction & Engineering for public sidewalk improvement at 17<sup>th</sup> Street at SAC as presented.
- \*4.5 Approval of Notice of Completion for Bid #1249 for Parking Lots 1-5 Slurry and Striping at Santa Ana College Action  
The administration recommends approval the Notice of Completion with JB Bostick Company, Inc. for parking lots 1-5 slurry and striping at SAC as presented.
- \*4.6 Approval of Agreement with Margolis Healy & Associates, LLC - Emergency Phone Study Action  
The administration recommends approval of the agreement with Margolis Healy & Associates LLC to assess RSCCD's emergency phone infrastructure as presented.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- |   |           |
|---|-----------|
| - Deputy Sector Navigator – Global Trade & Logistics (District)                                     | \$100,000 |
| - Deputy Sector Navigator – Information & Communication Technologies (ICT)/Digital Media (District) | \$100,000 |
| - Deputy Sector Navigator – Retail Hospitality/Tourism/ Learn and Earn (District)                   | \$100,000 |
| - Deputy Sector Navigator – Small Business (District)   | \$100,000 |
- \*5.2 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools for AB 86 Adult Education Consortium Planning Grant Action  
The administration recommends approval of the sub-agreement and authorization for the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 Adoption of Resolution No. 15-05 Authorizing Payment to Trustee Absent from Board Meeting Action  
This resolution requests authorization of payment to Nelida Mendoza Yanez for her absence from the February 23, 2015, board meeting due to recovering from surgery.

\* Item is included on the Consent Calendar, Item 1.6.

- 5.4 Approval of Rancho Santiago Community College District Sustainability Plan Action  
The administration recommends approval of the RSCCD Sustainability Plan.
- 5.5 Reports from Board Committees Information
- Board Facilities Committee
  - Orange County Community Colleges Legislative Task Force
- 5.6 Board Member Comments Information

### **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Educational Administrators

### **RECONVENE**

#### **Issues discussed in Closed Session (Board Clerk)**

##### **Public Comment**

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### **6.0 HUMAN RESOURCES**

- 6.1 Management/Academic Personnel Action
- Approval of Employment Agreements
  - Approval of Revised Job Descriptions
  - Approval of Changes of Title
  - Approval of Interim Assignments
  - Approval of Leaves of Absence
  - Approval of Reductions in Force

6.1 Management/Academic Personnel – (cont.)

- Approval of 2014-2015 CEFA Permanent Salary Schedule
- Approval of 2015-2016 Institutional Tenure Review Recommendations
- Approval of Stipends
- Approval of FARSCCD Part-time/Hourly Column Changes
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of Hourly On Going to Contract Assignments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Changes in Salary Placements
- Ratification of Resignations/Retirements
- Approval of Professional Growth Increments
- Approval of Leaves of Absence
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Changes of Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of Credit Instructional Calendar for 2015-2016

Action

The administration recommends approval of the 2015-2016 Credit Instructional Calendar.

6.4 Approval of Non-Credit Instructional Calendar for 2015-2016

Action

The administration recommends approval of the 2015-2016 Non-Credit Instructional Calendar.

6.5 Endorsement of Nomination as California Community Colleges  
Classified Employee of the Year

Action

The administration recommends the board of trustees endorse the nomination of Ms. Veronica Duenas as the RSCCD nominee to the statewide Classified Employee of the Year competition.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on March 23, 2015.