

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, September 26, 2016
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of September 12, 2016

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
 - Senate meetings
- 2.7 Reports from Board Committee Chairpersons
 - Board Policy Committee

3.0 INSTRUCTION

- *3.1 Approval of Occupational Therapy Assistant (OTA) Agreement Renewal - West Anaheim Extended Care Action

The administration recommends approval of the OTA agreement renewal with West Anaheim Extended Care in Anaheim, California.
- *3.2 Approval of Agreements between Santa Ana College (SAC) and Santiago Canyon College (SCC) with Extended Stay America Action

The administration recommends approval of the agreements between SAC and SCC with Extended Stay America in Anaheim, California.
- *3.3 Confirmation of Santa Ana College Associate Degrees and Certificates for Intersession and Spring 2016 Action

The administration recommends confirmation of the list of recipients of the SAC associate degrees and certificates for Intersession and Spring 2016 as presented.
- *3.4 Confirmation of Santiago Canyon College Associate Degrees and Certificates for Intersession and Spring 2016 Action

The administration recommends confirmation of the list of recipients of the SCC associate degrees and certificates for Intersession and Spring 2016 as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

* Item is included on the Consent Calendar, Item 1.6.

- 4.2 Adoption of Resolution No. 16-22 – Conflict of Interest Code Action
The administration recommends adoption of Resolution No. 16-22 – Conflict of Interest Code as presented.
- *4.3 Approval of 2015-2016 CCFS-311 Annual Budget and Financial Report, including Gann Appropriation Limit Action
The administration recommends approval of the 2015-2016 CCFS-311 Annual Budget and Financial Report as presented pending any audit adjustments and establish the district’s 2016-2017 Gann Limit in the amount of \$254,675,700.
- *4.4 Approval to Accept Resignation and make Appointment to the Measure E Citizens’ Bond Oversight Committee Action
The administration recommends approval to accept the resignation and make an appointment to the Measure E Citizens’ Bond Oversight Committee for the remainder of the 2016 calendar year as presented.
- *4.5 Approval of Amendment to Agreement with Westberg+White, Inc. for Architectural and Engineering Services for Central Plant, Infrastructure, and Mechanical Upgrades Project at Santa Ana College Action
The administration recommends approval of the amendment with Westberg+White, Inc. for architectural and engineering services for the Central Plant, infrastructure, and mechanical upgrades project at SAC as presented.
- *4.6 Acceptance of Completion of Bid #1289 for Building D Renovations Phase 3 at Santiago Canyon College and Approval of Recording of Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.7 Approval of Santa Ana Unified School District (SAUSD) Bid 15-16 to Communications USA Action
The administration recommends approval of the use of SAUSD Bid No. 15-16 including renewals with Communications USA (Comm USA), for the purchase of handheld radios and accessories on an as needed basis as presented.
- *4.8 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period July 31, 2016, through September 7, 2016.

* Item is included on the Consent Calendar, Item 1.6.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Student Support Services V – Year 1 (SAC) \$301,110
 - Talent Search IV – Year 4 (SAC) \$320,832
 - Upward Bound IV – Year 5 (SAC) \$300,413
- *5.2 Approval of Sub-Agreement between RSCCD and South Orange County Community College District/Irvine Valley College for Global Trade and Logistics Deputy Sector Navigator Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreement between RSCCD and productOps for Career Technical Education Data Unlocked Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Approval of Sub-Agreement between RSCCD and IDMLOCO for Career Technical Education Data Unlocked Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Approval of Sub-Agreements between RSCCD and Copper Mountain, Foothill-DeAnza, Los Angeles, Long Beach, Peralta, Monterey Peninsula, San Bernardino and San Diego Community College Districts for Career Technical Education Data Unlocked Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

* Item is included on the Consent Calendar, Item 1.6.

- *5.6 Approval of First Amendment to Sub-Agreement between RSCCD and WestEd for Career Technical Education Data Unlocked Grant Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.7 Approval of Second Amendment to Sub-award Agreements between RSCCD and California State University (CSU), Fullerton Auxiliary Services Corporation (DO-14-1668-01.02) and North Orange County Community College District (NOCCCD) – Fullerton College (DO-14-1668-02.02) for ENGAGE in STEM Project – Year 4 Action
The administration recommends approval of the amendment to the sub-award agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.8 Approval of First Amendment to Sub-award Agreements between RSCCD and CSU, Fullerton Auxiliary Services Corporation (DO-15-1669-01.01) and NOCCCD – Fullerton College (DO-15-1669-02.01) for ENGAGE in STEM Project – Year 5 Action
The administration recommends approval of the amendment to the sub-award agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.9 Adoption of Resolution No. 16-23 in Support of Proposition 55 – Children’s Education and Health Care Protection Act of 2016 Action
- 5.10 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

* Item is included on the Consent Calendar, Item 1.6.

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organization: California School Employees Association (CSEA), Chapter 579
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Employment Agreements
- Approval of Faculty Association of Rancho Community College District (FARSCCD) Hourly Beyond Contract/Overload Hourly Step Increases Effective Fall 2016
- Approval of FARSCCD Hourly Part-time Step Increases Effective Fall 2016
- Approval of CEFA Hourly Part-time Step Increases Effective Fall 2016
- Approval of Changes of Assignment
- Approval of Changes of Classification
- Approval of Adjusted Final Salary Placements
- Approval of Adjusted FARSCCD Beyond Contract/Overload Hourly Rates
- Approval of Adjusted FARSCCD Part-time Hourly Rates
- Ratification of Resignations/Retirements
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Interns

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Salary Placement

6.2 Classified Personnel (contd.)

- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on October 10, 2016, at Santa Ana College.