

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, April 23, 2018
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Recognition of Students

1.5 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.6 Approval of Minutes – Regular meeting of April 9, 2018 Action

1.7 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from Student Trustee
- 2.2 Reports from Student Presidents
 - Student activities
- 2.3 Report from Classified Representative
- 2.4 Reports from Academic Senate Presidents
 - Senate meetings
- 2.5 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.6 Report from the Chancellor
- 2.7 Presentation on District Safety
- 2.8 Reports from Board Committee Chairpersons
 - Board Facilities Committee
 - Orange County Community Colleges Legislative Task Force

3.0 INSTRUCTION

- *3.1 Approval of Proposed Revisions for 2018-2019 Santa Ana College (SAC) Catalog Action

The administration recommends approval of the proposed revisions for the 2018-2019 SAC catalog.
- *3.2 Approval of Upward Bound Summer Residential Program Contract between RSCCD/SAC and Chapman University for 2018 Action

The administration recommends approval of the Upward Bound Summer Residential Program contract between RSCCD/SAC and Chapman University.
- *3.3 Approval of Upward Bound Math and Science Summer Residential Contract between RSCCD/Santiago Canyon College (SCC) and Chapman University Action

The administration recommends approval of the Upward Bound Math and Science Summer Residential contract between RSCCD/SCC and Chapman University.
- *3.4 Confirmation of Santa Ana College Associate Degrees and Certificates for Fall 2017 Action

The administration recommends confirmation of the list of recipients of the SAC Associate Degrees and Certificates for fall 2017 as presented.

*Item is included on the Consent Calendar, Item 1.7.

*3.5 Confirmation of Santiago Canyon College Associate Degrees and Certificates for Fall 2017 Action

The administration recommends confirmation of the list of recipients of the SCC Associate Degrees and Certificates for fall 2017 as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

*4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action

The administration recommends approval of budget increases, decreases and transfers from March 28, 2018 to April 11, 2018.

4.3 Adoption of Resolution No. 18-07 – Designating Specific Material(s), Product(s), Things(s), or Service(s) for Use on District Facilities Pursuant to Public Contract Code §3400, Including Bases for Designating Those Items Action

The administration recommends adoption of Resolution No. 18-07 – designating specific material(s), product(s), things(s), or service(s) for use on district facilities pursuant to Public Contract Code §3400, including bases for designating those items.

*4.4 Approval of Agreement with Michael Baker International, Inc. for Topographic Land Survey Consultant Services at District Operations Center Action

The administration recommends approval of the agreement with Michael Baker International, Inc. for topographic land survey consultant services at the District Operations Center.

*4.5 Approval of Amendment to Agreement with Facilities Planning & Program Services, Inc. for Planning and Project Management Services Action

The administration recommends approval of the amendment to the agreement with Facilities Planning & Program Services, Inc. for planning and project management services as presented.

*4.6 Approval of Agreement with Sandy Pringle Associates Inspection Consultants for Project Inspector Services for Hammond Hall Window Replacement Project at Santa Ana College Action

The administration recommends approval of the agreement with Sandy Pringle Associates Inspection Consultants for project inspector services for the Hammond Hall window replacement project at SAC as presented.

- *4.7 Approval of Amendment to Agreement with MTGL, Inc. for Geotechnical Testing and Inspection Consulting Services for Science Center at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with MTGL, Inc. for geotechnical testing and inspection consulting services for the Science Center at SAC as presented.
- *4.8 Ratification of Award of Bid #1343 – SM16 Water Conservation Irrigation Controller Upgrade Phase 1 at Santa Ana College Action
The administration recommends approval of ratifying the award of Bid #1343 for SM16 water conservation irrigation controller upgrade Phase 1 at SAC as presented.
- *4.9 Award of Bid #1341 – Barrier Removal Exterior Path of Travel (Phase 2A) at Santiago Canyon College Action
The administration recommends awarding Bid #1341 to Golden Gate Steel, Inc. dba Golden Gate Construction for barrier removal exterior path of travel (Phase 2A) at SCC as presented.
- *4.10 Approval of Subscription for Blackboard Learn Archive with Blackboard Inc. Action
The administration recommends approval of the subscription for Blackboard Learn Archive with Blackboard Inc. as presented.
- *4.11 Approval of Contract with Class Leasing LLC Action
The administration recommends approval of the Chawanakee Unified School District contract Project #11 issued to Class Leasing LLC for the purchase and installation of Division of the State Architect (DSA) approved portable buildings, accessories and related installation supplies as presented.
- *4.12 Approval of Independent Contractor Action
The administration recommends approval of the following independent contractor: PGINET Consulting to provide completion of phase two of a secure part-time instructor absence reporting and substitute assignment system, development of a student accessible graduation and certificate check system, and technical support for implemented systems. Dates of service are April 24, 2018, through June 30, 2018. The fee is estimated at \$19,890.
- *4.13 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period February 18, 2018, through March 24, 2018.

*Item is included on the Consent Calendar, Item 1.7.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Disabled Students Programs & Services (DSPS) (SCC) \$ 807,887
 - Project RAISE (Regional Alliance in science, technology, engineering, and mathematics [STEM] Education) – Year 2 (SCC) \$ 20,000
 - Strong Workforce Program – Regional Share (District) - \$5,488,764
Augmentation
- *5.2 Approval of Sub-Agreement between RSCCD and San Diego Community College District/San Diego Miramar College for Industry Sector Projects in Common (ISPIC) – Biotechnology Supply Chain Multi-Regional Project funded by Career Technical Education (CTE) Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreement between RSCCD and Santa Clarita Community College District/College of the Canyons for Industry Sector Projects in Common – Information Communication Technology (ICT)/Digital Media Faculty Development Conference Support Project funded by Career Technical Education Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Approval of Sub-Agreement between RSCCD and Contra Costa Community College District/Diablo Valley College for Industry Sector Projects in Common – ICT/Digital Media Faculty Development Conference Support Project funded by Career Technical Education Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

*Item is included on the Consent Calendar, Item 1.7.

- *5.5 Approval of First Amendment to Sub-Agreement between RSCCD and San Diego Community College District on behalf of Sector Navigator for Biotechnology hosted by San Diego Miramar College for Industry Sector Projects in Common – Biotechnology Supply Chain Multi-Regional Project funded by Career Technical Education Data Unlocked Initiative Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.6 Approval of Second Amendment to Sub-Agreement between RSCCD and WestEd for Career Technical Education Data Unlocked Initiative Action
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.7 Approval of Privileges for Student Trustee Action
The administration recommends approval of the following privileges for the student trustee:
- The privilege to make and second motions;
 - The privilege to attend closed sessions on matters relating to student discipline;
 - The privilege to receive the same compensation for meeting attendance and the amount of that compensation, up to the amount prescribed by Education Code Section 72425;
 - The privilege to serve a term commencing on May 15;
 - The privilege to serve on board committees.
- 5.8 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Educational Administrator Appointments
 - (1) Assistant Vice Chancellor

*Item is included on the Consent Calendar, Item 1.7.

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

Patricia Dillion vs. The Rancho Santiago Community College District, Orange County Superior Court Case # : 30-2014-007545864-CU-WT-CJC

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)

4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

5. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Revised Job Descriptions/Changes of Title
- Approval of Employment Agreements
- Approval of Appointments
- Approval of Interim Assignments
- Ratification of Resignations/Retirements
- Approval of Changes of Assignments/Interim to Permanent
- Approval of Leaves of Absence
- Approval of Beyond Contract/Overload Stipends
- Approval of Part-time Hourly New Hires/Rehires

- 6.2 Classified Personnel Action
- Approval of Changes in Positions
 - Approval of Professional Growth Increments
 - Approval of Leaves of Absence
 - Ratification of Resignations/Retirements
 - Approval of New Appointments
 - Approval of Temporary Assignments
 - Approval of Changes in Temporary Assignment
 - Approval of Additional Hours for Ongoing Assignment
 - Approval of Substitute Assignments
 - Approval of Miscellaneous Positions
 - Approval of Instructional Associates/Associates Assistants
 - Approval of Student Assistant Lists
- 6.3 Presentation of California School Employees Association, Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District Action
- It is recommended that the board schedule a public hearing for May 14, 2018.
- 6.4 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association Chapter 579 Action
- It is recommended that the board receive and file the district's initial bargaining proposal to CSEA Chapter 579 and schedule a public hearing for May 14, 2018.
- 7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on May 14, 2018.