

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, January 14, 2019
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of December 10, 2018

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
 - Senate meetings
- 2.7 Informational Presentation on the Governor's Proposed Budget
- 2.8 Reports from Board Committee Chairpersons and Representatives of the Board
 - Board Facilities Committee
 - Orange County Community Colleges Legislative Task Force

3.0 INSTRUCTION

- *3.1 Approval of Memorandum of Understanding (MOU) with Magnolia Science Academy–Santa Ana Action

The administration recommends approval of the MOU with Magnolia Science Academy-Santa Ana as presented.
- *3.2 Approval of Memorandum of Agreement between Los Angeles Community College District–Los Angeles Trade Tech College and RSCCD on behalf of Santa Ana College (SAC) Community Services Program Action

The administration recommends approval of the contract between Los Angeles Community College–Los Angeles Trade Tech College and RSCCD on behalf of Santa Ana College Community Services Program.
- *3.3 Approval of Educational Affiliation Agreement Renewal with Bright Star Speech and Language Services Action

The administration recommends approval of the educational affiliation agreement renewal with Bright Star Speech and Language Services located in Santa Ana, California as presented.
- *3.4 Approval of Educational Affiliation Agreement with Reach Therapy Services Action

The administration recommends approval of the educational affiliation agreement with Reach Therapy Services located in Escondido, California as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.5 Approval of Educational Affiliation Agreement with Learning Tree Therapy Action
The administration recommends approval of the educational affiliation agreement with Learning Tree Therapy located in Long Beach, California as presented.
- *3.6 Approval of Educational Affiliation Agreement Renewal with Progress Speech and Language Center Action
The administration recommends approval of the educational affiliation agreement renewal with Progress Speech and Language Center with facilities located in Orange County, California as presented.
- *3.7 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with Tustin Police Department Action
The administration recommends approval of the standard inter-agency instructional services agreement renewal with the Tustin Police Department located in Tustin, California as presented.
- *3.8 Approval of Revised Educational Affiliation Agreement Renewal with Placentia-Yorba Linda Unified School District Action
The administration recommends approval of the revised educational affiliation agreement renewal with Placentia-Yorba Linda Unified School District located in Placentia, California as presented.
- *3.9 Approval of Marketing and Digital Media Services with Interact Communications for Santa Ana College Career Education Programs Action
The administration recommends approval of the Marketing and Digital Services with Interact Communications for SAC Career Education programs as presented.
- *3.10 Approval of Professional Services Agreement with PGINET Consulting Action
The administration recommends approval of the professional services agreement with PGINET Consulting as presented.
- *3.11 Approval of Digital Advertising Services with Twenty Fifth Hour Communications, Inc. Action
The administration recommends approval of digital advertising services with Twenty Fifth Hour Communications, Inc.
- *3.12 Approval of Proposed Revisions for 2018-2019 Santiago Canyon College (SCC) Catalog Addendum and/or 2019-2020 Catalog Action
The administration recommends approval of the proposed revisions for the 2018-2019 SCC catalog addendum and/or the 2019-2020 catalog as presented.

- *3.13 Approval of Standard Professional Services Agreement with Vital Link Orange County Action
The administration recommends approval of the standard professional services agreement with Vital Link Orange County located in Tustin, California, as presented.
- *3.14 Approval of Standard Professional Services Agreement with Kristine Clarke Action
The administration recommends approval of the standard professional services agreement with Kristine Clarke located in Laguna Niguel, California, as presented.
- *3.15 Approval of Standard Professional Services Agreement with Jo Wen Wu, Ph.D. Action
The administration recommends approval of the standard professional services agreement with Dr. Jo Wen Wu located in Irvine, California, as presented.
- *3.16 Approval of Amendment #3 to Classroom Lease with 2000 Chapman Inc. Action
The administration recommends approval of Amendment #3 to the classroom lease with 2000 Chapman Inc. for the extension of the lease of classroom and office space for the period of February 1, 2019, to January 31, 2021, as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from November 16, 2018 to January 2, 2019.
- *4.3 Approval of Hiring an Independent Audit Firm Action
The administration recommends approval of the hiring of Vavrinek, Trine, Day & Co., LLP for auditing services for the 2018-2019 fiscal year audit and authorization be given to the Vice Chancellor of Business Operations/ Fiscal Services to enter into the contract agreement on behalf of the district as presented.
- *4.4 Approval of Agreement with Architecture 9 PLLLP for On-Call Architectural Design Services for Various Facility Improvement Projects District-wide Action
The administration recommends approval of the agreement with Architecture 9 PLLLP for on-call architectural design services for various facility improvement projects district-wide as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *4.5 Approval of agreement with Architectural Testing, Inc. for Building Enclosure Commissioning Services for Johnson Student Center at Santa Ana College Action
The administration recommends approval of the agreement with Architectural Testing, Inc. for building enclosure commissioning services for the Johnson Student Center at SAC as presented.
- *4.6 Approval of Agreement with Architectural Testing, Inc. for Building Enclosure Commissioning Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College Action
The administration recommends approval of the agreement with Architectural Testing, Inc. for building enclosure commissioning services for the Russell Hall Replacement at SAC as presented.
- *4.7 Approval of Agreement with Sindoni Consulting & Management Services, Inc. for Commissioning Consulting Services for Johnson Student Center at Santa Ana College Action
The administration recommends approval of agreement with Sindoni Consulting & Management Services, Inc. for commissioning consulting services for the Johnson Student Center at SAC as presented.
- *4.8 Approval of Agreement with Sindoni Consulting & Management Services, Inc. for Commissioning Consulting Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College Action
The administration recommends approval of the agreement with Sindoni Consulting & Management Services, Inc. for commissioning consulting services for the Russell Hall Replacement at SAC as presented.
- *4.9 Approval of Agreement with Sindoni Consulting & Management Services, Inc. for Commissioning Consulting Services for Science Center at Santa Ana College Action
The administration recommends approval of the agreement with Sindoni Consulting & Management Services, Inc. for commissioning consulting services for the Science Center at SAC as presented.
- *4.10 Approval of Amendment to Agreement with Stephen Payte DSA Inspections, Inc. for On-Call Inspector of Record Services for Various Facility Improvement Projects Action
The administration recommends approval of the amendment to the agreement with Stephen Payte DSA Inspections, Inc. for on-call inspector of record services for various facility improvement projects as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *4.11 Approval of Agreement with Architecture 9 PLLLP for Architectural/Engineering Design Services for Information Technology Services (ITS) Copper Wire Project at Santa Ana College Action
The administration recommends approval of the agreement with Architecture 9 PLLLP for architectural/engineering design services for ITS copper wire project at SAC as presented.
- *4.12 Ratification of Agreement with Architectural Testing, Inc. for Building Enclosure Commissioning Services for Science Center at Santa Ana College Action
The administration recommends ratification of the agreement with Architectural Testing, Inc. for building enclosure commissioning services for the Science Center at SAC as presented.
- *4.13 Ratification of Agreement with MTGL, Inc. for Geotechnical Testing, Special Inspections, and Environmental Consultant Services for Johnson Student Center at Santa Ana College Action
The administration recommends ratification of the agreement with MTGL, Inc. for geotechnical testing, special inspections, and environmental consultant services for the Johnson Student Center at SAC as presented.
- *4.14 Rejection of all Bids for Bid #1359 for Child Development Center Painting and Maintenance Phase 2 at Santa Ana College Action
The administration recommends rejection of all bids for Bid #1359 for Child Development Center Painting and Maintenance Phase 2 at SAC as presented.
- *4.15 Rejection of all Bids for Bid #1360 for Barrier Removal Paper Towel Dispenser Replacement at Santiago Canyon College Action
The administration recommends rejection of all bids for Bid #1360 for Barrier Removal Paper Towel Dispenser Replacement at SCC as presented.
- *4.16 Approval of Agreement with Cambridge West Partnership, LLC for Information Technology Consulting Services Action
The administration recommends approval of the agreement with Cambridge West Partnership, LLC as presented.
- *4.17 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period November 11, 2018, through December 8, 2018.

*Item is included on the Consent Calendar, Item 1.6.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Child Care Access Means Parent in School (CCAMPIS-SAC) \$ 199,979
Year 1 (District)
 - Child Care Access Means Parents in School (CCAMPIS-SCC) \$ 58,149
Year 1 (District)
 - Disabled Students Programs & Services (DSPS) – \$ 4,491
Augmentation (SAC)
 - Early Head Start – Year 5 (District) \$1,904,495
 - Zero Textbook Cost (ZTC) Degree Equity Champion Grant \$ 2,000
(SAC)
- *5.2 Approval of Sub-Agreements between RSCCD and Foothill-DeAnza, Yuba and Santa Clarita Community College Districts to Award 2018-2019 Deputy Sector Navigator Grants to Host Colleges/District in State of California Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.3 Approval of First Amendments to Sub-Agreements between RSCCD and Allan Hancock Joint, Cerritos, Chaffey, Coast, Contra Costa, Desert, Foothill-DeAnza, Grossmont-Cuyamaca, Lake Tahoe, Long Beach, Los Angeles, Los Rios, Merced, MiraCosta, Ohlone, Peralta, Rio Hondo, San Bernardino, San Diego, San Francisco, San Joaquin Delta, San Luis Obispo County, San Mateo, Santa Clarita, Sequoias, Shasta-Tehama-Trinity Joint, Sierra Joint, Sonoma County Junior, South Orange County, Southwestern, State Center, Victor Valley, and Yosemite Community College Districts for 2018-2019 Deputy Sector Navigator Grants awarded to Host Colleges/ Districts in State of California Action
The administration recommends approval of the first amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

*Item is included on the Consent Calendar, Item 1.6.

- *5.4 Approval of First Amendments to Sub-Agreements between RSCCD and Butte-Glenn Community College District for 2018-2019 Deputy Sector Navigator Grants Action
The administration recommends approval of the first amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.5 Approval of First Amendment to Sub-Agreement between RSCCD and WestEd for Data Science Tools Grant Action
The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.6 Approval of First Amendments to Sub-Agreements between RSCCD and Educational Results Partnership and The Research and Planning (RP) Group for Data Science Tools Grant Action
The administration recommends approval of the first amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.7 Approval of First Amendment to Sub-Agreement between RSCCD and California State University Fullerton Auxiliary Services Corporation for Strong Workforce Program Regional Funds Initiative Action
The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.8 Approval of Hyatt Regency Huntington Beach Hotel Contract Action
The administration recommends approval of the agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.9 Approval of Service Agreement between RSCCD and Amanda Romero Action
The administration recommends approval of the agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

*Item is included on the Consent Calendar, Item 1.6.

*5.10 Approval of Amendment to 2019 Designation of Specific Day, Weeks, or Months of Observance Which Relate to the Educational Mission of the District Action

Trustee John Hanna recommends that the board approve an amendment to the 2019 designation of specific days, weeks, or months of observance which relate to the educational mission of the district by adding January 27, 2019, to the existing May 2, 2019, date listed for the International Holocaust Day on the abovementioned document.

*5.11 Approval of First Amendment to Sub-Agreement between RSCCD and Think Together for Adult Education Program (Assembly Bill 104) Action

The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.12 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Dean, Instruction and Student Services
 - g. Chancellor Appointment
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources

Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented
3. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Property: Centennial Education Center/Centennial Park
2900 W. Edinger Avenue, Santa Ana, California

Agency Negotiators: Raúl Rodríguez, Chancellor, Rancho Santiago Community College District

Negotiating Parties: City of Santa Ana

Under Negotiation: Price and Terms of Payment

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of 2018-2019 Cabinet Permanent Annual Salary Schedule
- Approval of 2018-2019 Management Permanent Annual Salary Schedule
- Approval of Employment Agreements
- Approval of Appointments
- Approval of Appointments/Changes of Assignment
- Approval of Interim Appointments
- Approval of 2019 CEFA Hourly Step Increases
- Ratification of Resignations/Retirements
- Approval of Additional 2018-2019 Contract Extension Days
- Approval of Beyond Contract/Overload Stipends
- Approval of Adjusted Beyond Contract/Overload Stipends
- Approval of 2019 Spring CEFA Hourly Column Changes
- Approval of Part-time/Hourly New/Rehires
- Approval of Non-paid Interns

6.2 Classified Personnel Action

- Approval of Changes in Grade
- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignment
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments

6.2 Classified Personnel (cont.)

- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

6.3 PPL, Inc. Dialogue with Board of Trustees regarding Chancellor Search and Approval of Timeline, Chancellor Search Role Definitions, Candidate Profile, and Institutional Profile Documents Discussion/Action

PPL, Inc. plans to discuss with the Board of Trustees the documents as presented, adjust the documents as determined by the board, and approval of the final documents.

6.4 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by board members.

7.0 ADJOURNMENT – The next regular meeting of the Board of Trustees will be held on February 4, 2019.