

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, June 15, 2020
2323 North Broadway via Zoom
Santa Ana, CA 92706

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the June 15, 2020 meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link:** <https://cccconfer.zoom.us/j/560964295>. Additionally, you may submit your comments electronically by emailing lucarelli_anita@rsccd.edu.

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rsccd.edu. Submissions by email must be received prior to the posted start time of the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF JUNE 15, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at lucarelli_anita@rsccd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Administration of Oath of Allegiance to Mariano A. Cuellar, 2020-2021 Student Trustee

1.4 Approval of Additions or Corrections to Agenda Action

1.5 Public Comment

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1.6 Approval of Minutes – Regular meeting of May 26, 2020 Action

1.7 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.8 Presentation on RSCGD Safety & Security/SAC Sheriff’s Academy Training and Policies Regarding Use of Force, Cultural Sensitivity, and Mental Health

1.9 Public Hearing – 2020-2021 Tentative Budget

2.0 BOARD ORGANIZATION

2.1 Board Organization Action

- Election of Board Officers (Vice President and Clerk) for the Remainder of 2020

Since there is a vacancy in the Vice President and Board Clerk positions, the board will hold an election for the position of Vice President and Clerk.

3.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 3.1 Report from the Chancellor
- 3.2 Reports from College Presidents
- 3.3 Report from Student Trustee
- 3.4 Reports from Student Presidents
- 3.5 Report from Classified Representative
- 3.6 Reports from Academic Senate Presidents
- 3.7 Report from Board President
- 3.8 Informational Presentation on the Budget
- 3.9 Reports from Board Committee Chairpersons and Representatives of the Board
 - Board Facilities Committee
 - Board Safety & Security Committee
 - Rancho Santiago Community College District Foundation
 - Board Ad Hoc Committee for Discussion and Timing of Reentry Plans According to the Governor's Guidelines

4.0 INSTRUCTION

- *4.1 Approval of Facilities Use Agreement with Garden Grove Unified School District (GGUSD), on behalf of Lincoln Education Center Action

The administration recommends approval of the facilities use agreement with GGUSD, on behalf of Lincoln Education Center, located in Garden Grove, California, as presented.
- *4.2 Approval of Second Amendment to Rancho Santiago Community College District Professional Services Agreement with LeeAnn Stone Action

The administration recommends approval of the second amendment to the RSCCD professional services agreement with LeeAnn Stone, located in Santa Ana, California, as presented.
- *4.3 Approval of Rancho Santiago Community College District to Purchase Hybrid Vehicle Demonstrator Trainers from Klein Educational Systems Under Bid Limit Action

The administration recommends approval of the RSCCD to purchase hybrid vehicle demonstrator trainers from Klein Educational Systems under bid limit, as presented.
- *4.4 Approval of Proposed Revisions for the 2021–2022 Santa Ana College (SAC) Catalog Action

The administration recommends approval of the proposed revisions for the 2021–2022 SAC catalog.

*Item is included on the Consent Calendar, Item 1.7.

- *4.5 Approval of Proposed Revisions for the 2020-2021 Santiago Canyon College (SCC) Catalog and/or 2020–2021 Catalog Addendum Action
The administration recommends approval of the proposed revisions for the 2020-2021 SCC catalog and/or 2020–2021 college catalog addendum as presented.
- *4.6 Approval of Amendment to the 2019-2020 Instructional Service Agreement with Santa Ana Beauty Academy to Operate Santiago Canyon College Cosmetology Program Action
The administration recommends approval of the amendment to the instructional service agreement with Santa Ana Beauty Academy to operate the SCC cosmetology program.
- *4.7 Approval of 2020-2021 Instructional Service Agreement Renewal with Santa Ana Beauty Academy Action
The administration recommends approval of the 2020-2021 instructional service agreement renewal with Santa Ana Beauty Academy as presented.
- *4.8 Approval of Agreement for Third Party Education Program with California Association of Code Enforcement Officers (CACEO) Action
The administration recommends approval of the agreement for third party education program with CACEO as presented.
- *4.9 Approval of Agreement with Pacific Clinics’ Recovery Education Institute (REI) Action
The administration recommends approval of the agreement with Pacific Clinics’ Recovery Education Institute (REI) located in Orange, California.
- *4.10 Approval of Amended Apprenticeship Cost Agreements Action
The administration recommends approval of the amended apprenticeship cost agreements for 2019-2020.
- *4.11 Approval of California/Nevada Training Trust Master Cost Agreement Action
The administration recommends approval of the California/Nevada Training Trust master cost agreement as presented.
- *4.12 Approval of JTS Services Master Cost Agreement Action
The administration recommends approval of the JTS Services master cost agreement as presented.
- *4.13 Approval of Metropolitan Water District of Southern California Master Cost Agreement Action
The administration recommends approval of the Metropolitan Water District of Southern California master cost agreement as presented.

*Item is included on the Consent Calendar, Item 1.7.

- *4.14 Approval of Operating Engineers Training Trust JATC Master Cost Agreement Action
The administration recommends approval of the Operating Engineers Training Trust JATC master cost agreement as presented.
- *4.15 Approval of Orange County Electrical Training Trust Master Cost Agreement Action
The administration recommends approval of the Orange County Electrical Training Trust master cost agreement as presented.
- *4.16 Approval of Southern California Surveyors Master Cost Agreement Action
The administration recommends approval of the Southern California Surveyors master cost agreement as presented.
- 4.17 Approval of Southwest Carpenters Training Fund and Southwest Carpenter and Affiliated Trades Joint Apprenticeship and Training Committee Master Cost Agreement Action
The administration recommends approval of the Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee master cost agreement as presented.
- *4.18 Approval of One Year Renewal of Instructional Services Agreement with Pacific Clinics Action
The administration recommends approval of the one year renewal of the instructional services agreement with Pacific Clinics as presented.
- *4.19 Approval of Memorandum of Understanding (MOU) Renewal for Bridge Program with Orange Unified School District (OUSD) Action
The administration recommends approval of the MOU renewal for bridge program with OUSD as presented.
- *4.20 Approval of Consulting Agreement Renewal with Orange Unified School District Action
The administration recommends approval of the consulting agreement renewal with OUSD as presented.
- *4.21 Approval of Designated Representative to Serve as Official RSCCD Representative on Rancho Santiago Adult Education Consortium for 2020-2021 Fiscal Year Action
The administration recommends approval of Eden Quimzon as the designated representative to serve as the official RSCCD representative on the Rancho Santiago Adult Education Consortium for the 2020-2021 fiscal year as presented.

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- *4.22 Approval of Amended Professional Services Agreement with Substance Media, Inc. for the Santiago Canyon College Counseling Department Action
The administration recommends approval of the professional services agreement with Substance Media, Inc. for the SCC Counseling Department as presented.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from May 13, 2020, to June 2, 2020.
- 5.3 Approval of 2020-2021 Tentative Budget Action
The administration recommends approval of the 2020-2021 proposed Tentative Budget as presented.
- *5.4 Approval of Amendment No. 1 to Retainer Agreement with Public Agency Law Group Action
The administration recommends approval of authorizing the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed Amendment No. 1 to the Retainer Agreement with Public Agency Law Group as presented.
- *5.5 Approval of Renewal of Engagement with Nixon Peabody LLP for Bond Counsel Action
The administration recommends approval of authorizing the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement with Nixon Peabody LLP for Bond Counsel as presented.
- *5.6 Approval of Legal Services Agreement with Orbach Huff Suarez + Henderson, LLP Action
The administration recommends approval of authorizing the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between RSCCD and Orbach Huff Suarez + Henderson, LLP as presented.

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- *5.7 Approval of Legal Services Agreement with Bergman Dacey Goldsmith, PLC Action
The administration recommends approval of authorizing the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between RSCCD and Bergman Dacey Goldsmith, PLC as presented.
- *5.8 Approval of Legal Services Agreement with Atkinson, Andelson, Loya, Rudd & Romo Action
The administration recommends approval of authorizing the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between RSCCD and Atkinson, Andelson, Loya, Rudd & Romo as presented.
- *5.9 Approval of Lease between RSCCD and St. Peter Evangelical Lutheran Church Action
The administration recommends approval of the lease with St. Peter Evangelical Lutheran Church in Santa Ana for facilities to provide child care services as presented.
- *5.10 Approval of Settlement Agreement with Southwest Inspection & Testing for New Johnson Student Center Project at Santa Ana College Action
The administration recommends approval of the settlement agreement with Southwest Inspection & Testing for the New Johnson Student Center Project at SAC as presented.
- *5.11 Approval of Five Year Construction Plan (2022-2026) and Initial Project Proposals (IPPs) for Santa Ana College and Santiago Canyon College Action
The administration recommends approval of the Five Year Construction Plan (2022-2026) and IPPs for SAC and SCC as presented.
- *5.12 Approval of Five-Year Software Support Service Agreement with Ellucian, Inc. Action
The administration recommends approval of the Five-Year software support service agreement with Ellucian, Inc. as presented.
- *5.13 Approval of Amendment to Agreement with Ellucian, Inc. for Professional Services Action
The administration recommends approval of the amendment to the agreement with Ellucian, Inc. for professional services as presented.

5.14 Adoption of Resolution No. 20-09 to Approve Contracts for Procurement of Microscopes, Specialized Engineering Equipment and Related Equipment and Services Action

The administration recommends adoption of Resolution No. 20-09 to approve contracts for the procurement of microscopes, specialized engineering equipment and related equipment and services without competitive bidding as presented.

*5.15 Approval of Foundation for California Community Colleges (FCCC) Contract with Hit Labs, Inc. - Master Agreement No. 00002934 Action

The administration recommends approval of the District's use of the FCCC contract with Hit Labs – Master Agreement No. 00002934 including renewals, future addendums, supplements and extensions as presented.

*5.16 Approval of Foundation for California Community Colleges Contract with Konica Minolta Business Solutions, U.S.A., Inc. – Agreement No. 00003237 Action

The administration recommends approval of the District's use of the FCCC contract with Konica Minolta Business Solutions, U.S.A., Inc. – Agreement No. 00003237 including renewals, future addendums, supplements and extensions as presented.

*5.17 Approval of 2020-2021 Contract Listing Action

The administration recommends approval of the 2020-2021 contract listing as presented.

*5.18 Approval of Purchase Orders Action

The administration recommends approval of the purchase order listing for the period April 26, 2020, through May 23, 2020.

6.0 GENERAL

*6.1 Approval of Sub-Agreement between RSCCD and Stephen A. Wright, LLC for Orange County Deputy Sector Navigator Information Communications Technology (ICT)/Digital Media Grant Action

The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

*Item is included on the Consent Calendar, Item

- *6.2 Approval of Professional Services Agreement with 25th Hour Communications for Marketing and Advertising Services Action
The administration recommends approval of the agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related a related agreement on behalf of the district.
- *6.3 Approval of Agreement for General Counsel Services with AlvaradoSmith Action
It is recommended that the board authorize the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between RSCCD and AlvaradoSmith as presented.
- *6.4 Approval of Renewal of Contract with Townsend Public Affairs, Inc. Action
It is recommended that the board approve the contract for consulting Services with Townsend Public Affairs, Inc. as presented.
- *6.5 Approval of Legal Services Agreement with Liebert Cassidy Whitmore Action
It is recommended that the Board of Trustees authorize the Vice Chancellor of Human Resources or her designee to renew the proposed agreement between Rancho Santiago Community College District and Liebert Cassidy Whitmore as presented.
- *6.6 Approval of Ground Lease with the City of Santa for Adult Education Center Located on Grounds of Centennial Park Action
The administration recommends approval of authorizing the Chancellor or his designee to sign on behalf of the District the proposed ground lease between RSCCD and the City of Santa Ana for the Adult Education Center located on the grounds of Centennial Park as presented.
- 6.7 Ratification of Amicus Brief Supporting Chancellor of California Community Colleges Action
The administration recommends ratification of the District's inclusion as an "amicus curiae" on the Amicus Brief in support of the Chancellor of California Community Colleges.
- 6.8 Adoption of Resolution No. 20-10 Affirming RSCCD's Commitment to Actively Strategize and Take Action Against Structural Racism Action
It is recommended that the board adopt Resolution No. 20-10 as presented.
- 6.9 Approval of Process and Procedure for Provisional Appointment to Fill Vacancy for Trustee Area 3 Resulting from Resignation of Trustee Nelida Mendoza or Decision to Forgo Appointment and Wait for Scheduled November 3, 2020, Election to Select New Trustee for Area 3 Action
It is recommended that the board discuss the options to fill the vacancy in Trustee Area 3, and if the board decides to fill the vacancy by provisional appointment, determine the appointment process and timeline prescribed by law and board policy.

6.10 Board Member Comments

Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE).

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Educational Administrator Appointments
 - (1) Interim SCC President
 - (2) Interim Vice President
 - (3) Interim Dean
 - (4) Interim Associate Dean
 - (5) Interim Director
 - (6) Short-term/Interim Project Manager
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Marvin Martinez, Chancellor
 - a. Supplemental Retirement Program, all employees represented and unrepresented
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Public Employee Performance Evaluation (Gov. Code section 54957[b][1])
 - a. Chancellor Marvin Martinez, annual review

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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COMMENTS FOR THE MEETING OF JUNE 15, 2020. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at lucarelli_anita@rscsd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

7.0 HUMAN RESOURCES

- 7.1 Management/Academic Personnel Action
- Approval of 2020-2021 Administrator/Academic Supervisor Step Increases
 - Approval of 2020-2021 Management/Classified Supervisor/Confidential Step Increases
 - Approval of Amendment to Educational Administrator Employment Agreement
 - Approval of Interim Assignments
 - Approval of Extensions of Interim Assignment
 - Approval of 2020-2021 CSEA 888 Contract Step Increases
 - Approval of 2020-2021 FARSCCD 192 Day/12 Month Contract Step Increases
 - Approval of 2019-2020 FARSCCD Contract Extension Days
 - Approval of 2020-2021 FARSCCD Contract Extension Days
 - Approval of Appointments
 - Approval of Hiring of Temporary 1-Year Full-time Faculty Members
 - Approval of Final Salary Placements for Temporary Full-time Faculty Member
 - Approval of State Teachers Retirement System (STRS) Reduced Workload Five Year Agreement
 - Approval of Banked Leave Withdrawals
 - Ratification of Resignations/Retirements
 - Approval of Beyond Contract/Overload Stipends
 - Approval of Part-time/Hourly New Hires/Rehires
- 7.2 Classified Personnel Action
- Approval of 2020-2021 CSEA Chapter 579 Step Increases
 - Approval of Miscellaneous Pay Schedule 2020–2021 (Compliance with scheduled minimum wage increase-Senate Bill 3)
 - Approval of New Appointments
 - Approval of Professional Growth Increments
 - Approval of Leaves of Absence
 - Ratification of Resignations/Retirements
 - Approval of Short Term Assignments
 - Approval of Additional Hours of Ongoing Assignment
 - Approval of Substitute Assignments
 - Approval of Miscellaneous Positions
- 7.3 Approval of Professional Services Agreement with Keenan and Associates for Employee Benefits Consulting Action
- It is recommended that the board approve the professional services agreement with Keenan and Associates for employee benefits consulting, as presented.

- 8.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on July 13, 2020.