

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**

**Board of Trustees (Regular meeting)**

**Monday, August 10, 2020**  
**2323 North Broadway via Zoom**  
**Santa Ana, CA 92706**

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the August 10, 2020 meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use \*9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing [lucarelli\\_anita@rsccd.edu](mailto:lucarelli_anita@rsccd.edu).

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing [lucarelli\\_anita@rsccd.edu](mailto:lucarelli_anita@rsccd.edu). Submissions by email must be received prior to the posted start time of the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF AUGUST 10, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at [lucarelli\\_anita@rsccd.edu](mailto:lucarelli_anita@rsccd.edu) or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

**District Mission**

The mission of the **Rancho Santiago Community College District** is to provide quality educational programs and services that address the needs of our diverse students and communities.

**Santa Ana College** inspires, transforms, and empowers a diverse community of learners.

**Santiago Canyon College** is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

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1.5 Approval of Minutes – Regular meeting of July 13, 2020 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Presentation on Chancellor’s Diversity Initiative

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

2.7 Report from Board President

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Ad Hoc Committee for Discussion and Timing of Reentry Plans According to the Governor’s Guidelines

**3.0 INSTRUCTION**

\*3.1 Approval of Subscription Agreement Renewal with Regroup Mass Notification Solution Action

The administration recommends approval of the subscription agreement Renewal with Regroup Mass Notification Solution located in San Francisco, California, as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- \*3.2 Approval of Dual Enrollment Agreement Renewal between Samueli Academy and Rancho Santiago Community College District Action  
The administration recommends approval of the dual enrollment agreement renewal between Samueli Academy and RSCCD, as presented.
- \*3.3 Approval of Affiliation Agreement Renewal with South Coast Global Medical Center, Inc. doing business as South Coast Global Medical Center Action  
The administration recommends approval of the affiliation agreement renewal with South Coast Global Medical Center, Inc. doing business as South Coast Global Medical Center located in Santa Ana, California, as presented.
- \*3.4 Approval of Rancho Santiago Community College District Professional Services Agreement with Substance Media, Inc. Action  
The administration recommends approval of the RSCCD professional services agreement with Substance Media, Inc. located in Covina, California, as presented.
- \*3.5 Approval of Clinical Community Health Training Affiliation Agreement Renewal with Vanguard University Action  
The administration recommends approval of the clinical community health training affiliation agreement renewal with Vanguard University located in Costa Mesa, California, as presented.
- \*3.6 Approval of College and Career Access Pathways A Dual Enrollment Partnership Agreement Renewal 2020-2023 with Santa Ana Unified School District (SAUSD) Action  
The administration recommends approval of the college and career access pathways a dual enrollment partnership agreement renewal 2020-2023 with SAUSD located in Santa Ana, California as presented.
- \*3.7 Approval of Reduction of the Nonresident Capital Outlay Fee from \$35 per Unit to \$10 per Unit for 2020-2021 Action  
The administration recommends approval of reducing the nonresident capital outlay fee from \$35 per unit to \$10 per unit for the 2020-21 fee as presented.
- \*3.8 Approval of Santiago Canyon College (SCC) Joining California Community College Equity Leadership Alliance at University of Southern California (USC) Race and Equity Center Action  
The administration recommends approval of SCC joining the California Community College Equity Leadership Alliance at USC Race and Equity Center as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- \*3.9 Approval of Professional Services Agreement with Interact Communications, Inc. for Rancho Santiago Adult Education Consortium Marketing Campaign Action  
The administration recommends approval of the professional services agreement with Interact Communications, Inc. for a Rancho Santiago Adult Education Consortium marketing campaign as presented.
- \*3.10 Approval of Affiliation Agreement with University of California San Francisco School of Medicine on Behalf of Bixby Center of Global Reproductive Health Action  
The administration recommends approval of the affiliation agreement to serve as a study site for the University of California San Francisco School of Medicine on behalf of the Bixby Center of Global Reproductive Health as presented.
- \*3.11 Approval of Amendment #1 to Agreement with Orange County Transportation Authority (OCTA) for Continuing Education College Pass Program Action  
The administration recommends approval of Amendment #1 to agreement with OCTA for a continuing education pass program as presented.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers Action  
The administration recommends approval of budget increases/decreases, transfers, and intrafund and interfund transfers from June 27, 2020, to June 30, 2020.
- \*4.3 Approval of 2020-2021 Proposed Adopted Budget Assumptions Action  
The administration recommends approval of the adopted budget assumptions for the 2020-2021 fiscal year as presented.
- 4.4 Quarterly Investment Report as of June 30, 2020 Information  
The quarterly investment report as of June 30, 2020, is presented as information.
- \*4.5 Approval of Professional Services Agreement with Cumulus Technology Services, LLC Action  
The administration recommends approval of the professional services agreement with Cumulus Technology Services, LLC as presented.

- \*4.6 Approval of Professional Services Agreement with Go To Technologies, Inc. Action  
The administration recommends approval of the professional services agreement with Go To Technologies, Inc. as presented.
- \*4.7 Approval of Surplus Property Action  
The administration recommends approval of declaring the list of equipment as surplus property and utilizing The Liquidation Company to conduct an auction as presented.
- \*4.8 Ratification of Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) Action  
The administration recommends ratification of the purchase orders approved by the chancellor per Resolution No. 20-03 for the period July 1, 2020, through July 28, 2020.
- \*4.9 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period June 21, 2020, through July 18, 2020.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- |  |             |
|--|-------------|
| - Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief Fund (HEERF) – Minority Serving Institution (MSI) (SAC & SCC) | \$ 577,122  |
| - Early Head Start – Year 1 (District) - <i>Augmentation</i>   | \$ 215,911  |
| - Career and Technical Education Act (CTEA) Title I-C (District/SAC/SCC)   | \$1,011,344 |
| - College Assistance Migrant Program – Year 4 (SCC)  | \$ 425,000  |
| - Project Gateway Program – College Access Informational Continuum (CAIC) (SAC)  | \$ 52,700   |
| -Tobacco-Free College Program (SAC)  | \$ 20,000   |

\*Item is included on the Consent Calendar, Item 1.6.

- \*5.2 Approval of Second Amendment to Sub-Agreement between RSCCD and Tri-Valley Regional Occupational Program in Bay Area Region Selected to Host Strong Workforce Program K12 Pathway Coordinators – Year 1 Action  
The administration recommends approval of the second amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.3 Approval of First Amendment to Sub-Agreement between RSCCD and Riverside County Office of Education in Inland Empire Desert Region Selected to Host Strong Workforce Program K12 Pathway Coordinators – Year 2 Action  
The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.4 Approval of Professional Services Agreement between RSCCD and Lauren McSherry Consulting Action  
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related agreement on behalf of the district.
- 5.5 Ratification of Chancellor’s Decision as Approved by Ad Hoc Committee to Begin the Fall Semester in Stage One and Proceed to Stage Two Once Approved by State Governor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) Action  
It is recommended that the board ratify the Chancellor’s decision as approved by the Ad Hoc Committee to begin the fall semester in Stage One and proceed to Stage Two once approved by the State Governor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19).
- 5.6 Approval of Support for Assembly Bill (AB) 1759 – Institutions of Higher Education: Liability for Coronavirus Disease (COVID-19) Related Injuries Action  
It is recommended that the board approve support for AB 1759.
- 5.7 Approval of Return to Work Plan for Instructional Space Guidelines Action  
It is recommended that the board approve the Return to Work Plan for Instructional Space Guidelines as presented.
- 5.8 Board Member Comments Information

\*Item is included on the Consent Calendar, Item 1.6

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Volunteers
  - f. Student Workers
  
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees
  
3. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court  
Case No. 30-2019-01072357-CU-WT-CJG

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

- 6.1 Management/Academic Personnel Action
- Approval of Temporary/Interim Assignments
  - Approval of Extensions of Interim Assignment
  - Approval of Hiring of Temporary 1-Year Full-time Faculty Members
  - Approval of Final Salary Placements
  - Ratification of Resignations/Retirements
  - Approval of Leaves of Absence
  - Approval of Banking Leaves of Absence
  - Approval of Adjusted Banking Leaves of Absence
  - Approval of 2020-2021 FARSCCD Contract Stipends
  - Approval of 2019-2020 Contract Extension Days
  - Approval of 2019-2020 Additional Contract Extension Days
  - Approval of 2020-2021 Contract Extension Days
  - Approval of 2020-2021 Additional Contract Extension Days
  - Approval of Beyond Contract/Overload Stipends
  - Approval of Summer Stipends
  - Approval of Part-time/Hourly New Hires/Rehires
  - Approval of Non-paid Intern Services
- 6.2 Classified Personnel Action
- Approval of Professional Growth Increments
  - Approval of Out of Class Assignments
  - Approval of Return to Regular Assignments
  - Approval of Changes in Salary Placement
  - Approval of Leaves of Absence
  - Ratification of Resignations/Retirements
  - Approval of Short Term Assignments
  - Approval of Changes in Temporary Assignments
  - Approval of Additional Hours for Ongoing Assignments
  - Approval of Substitute Assignments
  - Approval of Miscellaneous Positions
  - Approval of Volunteers
  - Approval of Student Assistant Lists
- 6.3 Approval of Professional Services Agreement with Job Elephant Action  
It is recommended that the board approve the professional services agreement with Job Elephant as presented.
- 6.4 Authorization for Board Travel/Conferences Action  
It is recommended that the board authorize the submitted conference and travel by board members.



6.5 Adoption of Resolution No. 20-16 authorizing payment to Trustee Action  
Absent from Board Meetings

The resolution requests authorization of payment to Lawrence “Larry” R. Labrado for his absence from the July 13, 2020, board meeting due to illness.

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 14, 2020.