



**Monday, May 11, 2026
REGULAR BOARD OF TRUSTEES MEETING (HYBRID)**

5:30 p.m.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
2323 North Broadway
Santa Ana, CA 92706**

The Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the May 11, 2026 meeting via in-person and teleconference (Hybrid). To participate in the meeting via teleconference, dial (669) 900-6833, 560964295# from a telephone or copy and paste this link to a web browser to participate via Zoom: <https://cccconfer.zoom.us/j/560964295>.

Should you wish to address the board of trustees during public comment, you may speak when authorized by the Board President at the meeting. To advise of your request to speak, those attending the meeting in-person are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. Members of the public who attend the meeting via web browser or telephone should raise their hand if participating via Zoom or use *9 to raise your hand using your phone.

Comments are limited to three minutes per person. The Board President may, at their discretion, expand or limit the total number of speakers addressing a particular subject, reduce the minutes allowed per person or extend additional time to a speaker.

District Mission - The Rancho Santiago Community College District aspires to provide equitable, exemplary educational programs and services in safe, inclusive, and supportive learning environments that empower our diverse students and communities to achieve their personal, professional, and academic goals.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA) -

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance or a translator, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

1. PROCEDURAL MATTERS

Subject **1.1 Call to Order**

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 1. PROCEDURAL MATTERS

Access Public

Type Procedural

Subject **1.2 Pledge of Allegiance to the United States Flag**

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 1. PROCEDURAL MATTERS

Access Public

Type Procedural

2. PUBLIC SESSION

Subject **2.1 Reports from Student Presidents**

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 2. PUBLIC SESSION

Access Public

Type Reports

Subject **2.2 Approval of Additions or Corrections to Agenda**

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 2. PUBLIC SESSION

Access Public

Type Action

Recommended
Action Motion to approve additions or corrections to the agenda.

Subject **2.3 Public Comment**

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 2. PUBLIC SESSION

Access Public

Type Information

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees attending the meeting in-person who wish to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Those participating via teleconference, are asked to raise their hand if participating via Zoom or use *9 to raise your hand using your phone. You may speak when called upon by the Board President.

Each speaker may speak up to three minutes. The Board President may, at their discretion, expand or limit the total number of speakers addressing a particular subject, reduce the minutes allowed per person or extend additional time to a speaker.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

Subject **2.4 Approval of Minutes - Regular Meeting of April 27, 2026**

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 2. PUBLIC SESSION

Access Public

Type Action

Recommended Action Motion to approve the April 27, 2026 Minutes as presented.

File Attachments
[4-27-26 RSCCD minutes.pdf \(317 KB\)](#)

Subject **2.5 Approval of Consent Calendar**

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 2. PUBLIC SESSION

Access	Public
Type	Action
Recommended Action	Motion to approve Consent Calendar items as presented and/or amended.

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

3. INFORMATIONAL ITEMS AND ORAL REPORTS

Subject	3.1 Santiago Canyon College Budget Update
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	3. INFORMATIONAL ITEMS AND ORAL REPORTS
Access	Public
Type	Information, Reports

Chancellor and/or Acting President Enrique Perez will provide an update on the state of SCC's budget.

Subject	3.2 Report from Chancellor
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	3. INFORMATIONAL ITEMS AND ORAL REPORTS
Access	Public
Type	Reports

Subject	3.3 Reports from Academic Senate Presidents
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	3. INFORMATIONAL ITEMS AND ORAL REPORTS
Access	Public

Type Reports

Subject 3.4 Reports from College Presidents

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 3. INFORMATIONAL ITEMS AND ORAL REPORTS

Access Public

Type Reports

Dr. Annebelle Nery, President, SAC will provide a report on the following areas:

Bachelor Degree Program - '26 goal of adding one program

1. Fire and Emergency Service Leadership for 26-27
2. Public Safety Management for 26-27
3. AI for Business for 27-28

Apprenticeship Program - '26 goal of adding four

1. Automotive Technology
2. Culinary Arts
3. Criminal Justice
4. Computer Information Services

Transfer & Completion

- +1% end '26,
- +1.4% '26-27,
- +13% by 31
- +4.2% by 2029

Dual Enrollment

Enrique Perez, Acting President, SCC, will provide a report on the following areas:

Bachelor Degree Program - '26 goal of adding one program

1. Water Science
2. Digital Infrastructure & Location

Apprenticeship Program - '26 goal of adding three

1. Water Operations
2. Nursing Assistant
3. Biotech Technician

Transfer & Completion

- +1% end 26
- +1.4% 26-27
- +4.2% by 29
- +13% by 31

Dual Enrollment

Subject 3.5 Report from Student Trustee

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category 3. INFORMATIONAL ITEMS AND ORAL REPORTS
Access Public
Type Reports

Subject 3.6 Report from Board Facilities Committee Chairperson

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category 3. INFORMATIONAL ITEMS AND ORAL REPORTS
Access Public
Type Reports

Subject 3.7 Board President and Board Member Comments

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category 3. INFORMATIONAL ITEMS AND ORAL REPORTS
Access Public
Type Information

4. RECESS TO CLOSED SESSION - Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Subject 4.1 Public Employment (pursuant to Government Code Section 54957[b][1])

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category 4. RECESS TO CLOSED SESSION - Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations,

litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Access Public
Type Discussion

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

Subject 4.2 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 4. RECESS TO CLOSED SESSION - Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Access Public

Type Discussion

Agency Negotiator: Kristin Olson, Vice Chancellor, Human Resources
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Unrepresented Management Employees

Subject 4.3 Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 4. RECESS TO CLOSED SESSION - Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Access Public

Type

Property: 2190 N Canal St., Orange, CA 92865
Agency Designated Negotiators: Ruben Smith, General Counsel, FBT Gibbons, LLP

Negotiating Parties: Rachel H. Monarrez, Superintendent of Schools, Orange Unified School District

Under Negotiation: Instructions to designated negotiators will concern price and/or terms of payment for Purchase and/or Lease of identified Property

Subject **4.4 Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])**

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 4. RECESS TO CLOSED SESSION - Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Access Public

Type

Employee I.D. #2563561

Employee I.D. #1933720

Subject **4.5 Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2): (1 case)**

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 4. RECESS TO CLOSED SESSION - Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Access Public

Type

Facts and circumstances: Receipt of a claim alleging retaliation, reputational harm, and governance irregularities.

Subject **4.6 Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2): (1 case)**

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 4. RECESS TO CLOSED SESSION - Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Access Public

Type

Re-agendized out of an abundance of caution. Although no action was taken when this matter was listed on March 9, 2026, the Board is re-agendizing this item to cure any potential claim of a Brown Act violation and to ensure full compliance with Government Code § 54956.9(d)(2).

Facts and circumstances: Receipt of a written claim alleging discrimination, harassment, and due process violations arising from employment and governance-related matters and discussion of investigator.

Subject 4.7 Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2): (1 case)

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 4. RECESS TO CLOSED SESSION - Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Access Public

Type

Facts and circumstances: Receipt of written notice of injunctive and declaratory relief regarding several alleged Brown Act violations.

5. RECONVENE FROM CLOSED SESSION

Subject 5.1 Issues discussed in Closed Session - Board Clerk

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 5. RECONVENE FROM CLOSED SESSION

Access Public

Type Reports

6. INSTRUCTION

Subject	6.1 *Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College TRIO Upward Bound and the University of San Diego
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$34,502.43
Budgeted	Yes
Budget Source	Fund 12 General Fund Restricted; Object Code 5100-Contracted Services.
Recommended Action	Motion to approve the purchase agreement between RSCCD on behalf of Santa Ana College TRIO Upward Bound and the University of San Diego, located in San Diego, California, as presented.

BACKGROUND:

Under the support of Santa Ana College's ("SAC") federally funded Upward Bound Program, several student-centered activities have been designed to enhance student success in pre-collegiate readiness and student success in college. For the past twenty-seven (27) years, SAC's Upward Bound Program has offered a grant-funded Summer Residential Program in collaboration with a four (4) year university that provides dormitory accommodation, meals, and classroom facilities. The 2026 TRIO Upward Bound Summer Residential Program will be hosted at the University of San Diego ("USD") for two (2) weeks and will serve thirty (30) students from Saddleback, Santa Ana, and Valley High Schools.

ANALYSIS:

USD will provide thirty (30) qualifying high school students and four (4) approved staff, sleeping accommodations in the residence hall, housekeeping services, and all meals. In addition, the University will give students and staff access to their recreational areas and classroom facilities during the two (2) week program. This Purchase Agreement between RSCCD on behalf of Santa Ana College TRIO Upward Bound and the University of San Diego ("Agreement") is effective from June 15, 2026, to June 25, 2026, and includes a cost of \$34,502.43. The cost of this Agreement will be paid through General Fund Restricted, Fund 12.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Purchase Agreement between RSCCD on behalf of Santa Ana College Upward Bound and the University of San Diego, located in San Diego, California, as presented.

PREPARED BY:

Vaniethia Hubbard, Ed.D., Vice President, Student Services, Santa Ana College
Gregory Toya, Ed.D., Dean, Student Affairs, Santa Ana College

SUBMITTED BY:

Annebelle Nery, Ph.D., President, Santa Ana College

File Attachments

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.2 *Approval of Transfer Partnership Program Agreement between RSCCD on behalf of Santa Ana College and Missouri Western State University, Steven L. Craig School of Business
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Budget Source	N/A
Recommended Action	Motion to approve the Transfer Partnership Program agreement between RSCCD on behalf of Santa Ana College and Missouri Western State University, Steven L. Craig School of Business, located in St. Joseph, Missouri, as presented.

BACKGROUND:

Santa Ana College ("SAC") and Missouri Western State University ("MWSU"), through the Steven L. Craig School of Business, wish to establish a transfer partnership program designed to support students pursuing a Bachelor of Science in Business Administration ("BSBA") with a major in General Management.

MWSU evaluated SAC's General Education curriculum and Business Administration 2.0 AS-T program to ensure alignment and create a seamless transfer pathway. This Transfer Partnership Program Agreement between RSCCD on behalf of Santa Ana College and Missouri Western State University, Steven L. Craig School of Business ("Agreement") enables students who complete the Associate of Science in Business Administration for Transfer ("AS-T") and the California General Education Transfer Curriculum ("Cal-GETC") to transfer efficiently and complete their bachelor's degree at MWSU. It formalizes course equivalencies, strengthens academic alignment, and supports a streamlined pathway for SAC students to successfully transition to MWSU.

ANALYSIS:

This Agreement establishes a clearly defined academic pathway from SAC to MWSU by aligning general education and business foundation coursework.

Key elements include:

- General Education Alignment: SAC's Cal-GETC coursework satisfies MWSU's CORE-42 general education requirements.
- Business Course Articulation: Core SAC business courses align directly with equivalent coursework at MWSU.
- Degree Completion Structure: Students complete lower-division coursework at SAC and transition to MWSU for upper-division requirements.
- Student Success and Efficiency: The agreement minimizes excess unit accumulation and supports timely completion.
- Strategic Alignment: Supports Guided Pathways and strengthens transfer opportunities.

The Agreement shall be effective for a term of five (5) years upon execution by both parties. It carries no costs or other financial arrangements.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Transfer Partnership Program Agreement between RSCCD on behalf of Santa Ana College and Missouri Western State University, Steven L. Craig School of Business, located in St. Joseph, Missouri, as presented.

PREPARED BY:

Jeffrey N. Lamb, Ph.D., Vice President, Academic Affairs, Santa Ana College
Anthony Pagan, Dean, Business Division, Santa Ana College

SUBMITTED BY:

Annebelle Nery, Ph.D., President, Santa Ana College

File Attachments

[SAC-26-093 Articulation Agreement SAC BUS MWSU FINAL.pdf \(269 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.3 *Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Foothill-De Anza Community College District
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$24,000.00
Budgeted	Yes
Budget Source	Fund 13 GF Unrestricted One-Time Funds; Object Code 5100-Contracted Services.
Recommended Action	Motion to approve the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Foothill-De Anza Community College District, located in Los Altos Hills, California, as presented.

BACKGROUND:

The purpose of this Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Foothill-De Anza Community College District ("Agreement") is to provide faculty professional development in asynchronous online teaching. To meet this need, Santa Ana College ("SAC") School of Continuing Education proposes entering into an agreement with Foothill-De Anza Community College District ("FHDA") through its @ONE program.

ANALYSIS:

Under this Agreement, FHDA will provide development and delivery of the @ONE Online Teaching and Design course for up to thirty (30) faculty participants per term. Each course offering will be facilitated by two (2) @ONE-trained facilitators and delivered fully online via the CVC-OEI Canvas platform. Upon successful completion, participating faculty will receive an @ONE Certificate of Completion/Badge. This Agreement will be effective from August 17, 2026, through May 22, 2027, and

cover both the Fall 2026 and Spring 2027 terms. The total cost of the Agreement is \$24,000 (based on \$12,000 per term) and will be funded through Fund 13 General Funds Unrestricted One-Time Funds. Payment will be issued upon completion of each term's course offering, regardless of the number of faculty participants enrolled.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Foothill-De Anza Community College District, located in Los Altos Hills, California, as presented.

PREPARED BY:

James Kennedy, Ed.D., Vice President, Santa Ana College School of Continuing Education

SUBMITTED BY:

Annebelle Nery, Ph.D., President, Santa Ana College

File Attachments

[SAC-26-058 Purchase Agreement SCE Foothill-De Anza CCD \(Final 4.22.26\).pdf \(830 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.4 *Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and the John N. Gardner Institute for Excellence in Higher Education
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$10,000.00
Budgeted	Yes
Budget Source	Fund 11 General Fund Unrestricted; Object Code 5100-Contracted Services.
Recommended Action	Motion to approve the purchase agreement between RSCCD on behalf of Santa Ana College and the John N. Gardner Institute for Excellence in Higher Education, located in Brevard, North Carolina, as presented.

BACKGROUND:

Santa Ana College ("SAC") updated its Comprehensive Educational Plan in Spring 2024 and has been working to achieve the goals created at that time, including modifying existing committee responsibilities and functions. We are one of four (4) community colleges on the west coast selected by the GATES Foundation to operationalize our Comprehensive Educational Plan goals into key performance indicators.

ANALYSIS:

The Sensemaking and Strategic Prioritization Process is a data-driven, evidenced-based process that creates a software platform using data provided by the college. The platform is a custom Software-as-a-Service that securely houses the institution's data and connects it to key processes, performance indicators, and survey tools. The platform provides a shared resource for an institution's Process task force and Gardner Institute Advisor to reference and use during the project, and to provide a historical reference of the project in years to come. This Agreement includes a one (1) term commencing May 12, 2026 and concluding May 11, 2027. The cost under this Agreement shall not exceed \$10,000 and will be funded by Fund 11 General Fund Unrestricted monies.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Purchase Agreement between RSCCD on behalf of Santa Ana College and the John N. Gardner Institute for Excellence in Higher Education, located in Brevard, North Carolina, as presented.

PREPARED BY:

Daniel Martinez, Ph.D., Associate Dean, Research, Institutional Effectiveness, and Planning, Santa Ana College

SUBMITTED BY:

Annebelle Nery, Ph.D., President, Santa Ana College

File Attachments

[Purchase Agreement SAC-26-023 Gardner Institute FINAL 02MAR26 \(V3 5.06.26\).pdf \(905 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.5 *Approval of Vita Navis Subscription Agreement between RSCCD on behalf of Santa Ana College and The Myers-Briggs Company
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$42,500.00
Budgeted	Yes
Budget Source	Fund 12 General Fund Restricted; Object Code 5950-Software License & Subscription.
Recommended Action	Motion to approve the Vita Navis subscription agreement between RSCCD on behalf of Santa Ana College and The Myers-Briggs Company, located Stockton, California, as presented.

BACKGROUND:

The Career Center coordinates and provides career exploration services for students by providing the Super Strong and MBTI. Super Strong is used in the onboarding process of Santa Ana Unified School District seniors and new students to the college. High school seniors will be administered the Super Strong Interest Inventory to inform their decision making and selection of the Career and Academic Pathways (CAPs) found on the Santa Ana College application for admissions. The MBTI is administered in the Counseling 116 course and serves as an essential tool and assignment that counselors utilize to assist students with career exploration and career readiness.

ANALYSIS:

Santa Ana College seeks approval of the Vita Navis Subscription Agreement between RSCCD on behalf of Santa Ana College and The Myers-Briggs Company ("Agreement"). The Super Strong is designed to help individuals explore educational and career options on their own without offering a facilitated interpretation session. The addition of the MBTI assessment further enhances career readiness, aiding students in understanding themselves, gaining confidence, and exploring skills and career paths. This subscription provides unlimited access to the Super Strong for the campus community and an adequate amount of MBTI units to satisfy the enrollment of Counseling 116, and a referral process for undecided students to complete the MBTI in the Career Center. These tools will help students navigate the Guided Pathway efforts at Santa Ana College. The cost of this Agreement is \$42,500.00 and will be paid utilizing Fund 12 General Fund Restricted funds.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Vita Navis Subscription Agreement between RSCCD on behalf of Santa Ana College and The Myers-Briggs Company, located in Stockton, California, as presented.

PREPARED BY:

Vaniethia Hubbard, Ed.D., Vice President, Student Services, Santa Ana College
 Maria Dela Cruz, Ph.D., Dean, Counseling, Santa Ana College

SUBMITTED BY:

Annebelle Nery, Ph.D., President, Santa Ana College

File Attachments
[SAC-26-094 VitaNavis The Myers-Briggs Company Agreement.pdf \(167 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.6 *Approval of Purchase Agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana College and CPR 4 Living Life
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$40,000.00
Budgeted	Yes
Budget Source	Contingent on the number of participants. Fund 76 Community Education Fund; Object Code 5100-Contracted Services.
Recommended Action	Motion to approve the purchase agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana College and CPR 4 Living Life, located in Wildomar, California, as presented.

BACKGROUND:

Santiago Canyon College ("SCC") and Santa Ana College ("SAC") maintain a comprehensive educational Community Education Program that supports RSCCD's vision of "providing comprehensive educational opportunities" and responds to the diverse needs of the community. As such, the Community Education Program at both campuses (SCC and SAC) offers various educational and personal growth opportunities to the community through various courses and travel tours. The programs and courses offered are fee-based, non-apportionment, and provide another option for lifelong learning to community members.

ANALYSIS:

This standard Purchase Agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana College and CPR 4 Living Life ("Agreement") will allow SCC and SAC Community Education Programs to collaborate and schedule hands on CPR certification courses for adults and children with the supplier, CPR 4 Living Life, to meet community needs. The term of this Agreement will be effective from the day of execution of the Agreement through June 30, 2030.

FISCAL IMPACT:

Contingent on the number of participants. Fund 76 Community Education Fund; Object Code 5100-Contracted Services.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Purchase Agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana College and CPR 4 Living Life, located in Wildomar, California, as presented.

PREPARED BY:

Larisa Sergeyeva Ed.D., Vice President, Continuing Education, Santiago Canyon College
James Kennedy, Ed.D., Vice President, School of Continuing Education, Santa Ana College

SUBMITTED BY:

Enrique Perez, J.D., Acting President, Santiago Canyon College
Annebelle Nery, Ph.D., President, Santa Ana College

File Attachments
[CPR 4 Living Jt PSA \(BOT Mtg 05 11 26\)_\(Final 5.05.26 Is\).pdf \(1,184 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.7 *Approval of Purchase Agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana College and Bricks 4 Kidz
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$40,000.00
Budgeted	Yes
Budget Source	Fund 76 Community Education Fund; Object Code-5100 Contracted Services.

Recommended
Action

Motion to approve the purchase agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana College and Bricks 4 Kidz, located in Anaheim Hills, California, as presented.

BACKGROUND:

Santiago Canyon College ("SCC") and Santa Ana College ("SAC") maintain a comprehensive educational Community Education Program that supports RSCCD's vision of "providing comprehensive educational opportunities" and responds to the diverse needs of the community. As such, the Community Education Program at both campuses (SCC and SAC) offers various educational and personal growth opportunities to the community through various courses and travel tours. The programs and courses offered are fee-based, non-apportionment, and provide another option for lifelong learning to community members.

ANALYSIS:

This standard Purchase Agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana College and Bricks 4 Kidz ("Agreement") will allow SCC and SAC Community Education Programs to collaborate and schedule hands on Lego Engineering and Design classes for children ages 6-12, incorporating motorized and remote control builds with the supplier (Bricks 4 Kidz) to meet community needs. The term of this Agreement will be effective from the day of execution of the Agreement through June 30, 2030.

FISCAL IMPACT:

Contingent on the number of participants. Fund 76 Community Education Fund; Object Code 5100-Contracted Services.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Purchase Agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana College and Bricks 4 Kidz, located in Anaheim Hills, California, as presented.

PREPARED BY:

Larisa Sergeyeva Ed.D., Vice President, Continuing Education, Santiago Canyon College
James Kennedy, Ed.D., Vice President, School of Continuing Education, Santa Ana College

SUBMITTED BY:

Enrique Perez, J.D, Acting President, Santiago Canyon College
Annabelle Nery, Ph.D., President, Santa Ana College

File Attachments

[Bricks 4 Kidz PSA \(BOT Mtg 05 11 26\) \(Final 5.05.26 Is\).pdf \(1,152 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.8 *Approval of First Amendment to Purchase Agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College Community Education Programs and AUMT Institute
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Fiscal Impact	No

Budgeted	No
Budget Source	N/A
Recommended Action	Motion to approve the first amendment to the purchase agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College Community Education Programs and AUMT Institute, located in Ontario, California, as presented.

BACKGROUND:

This is a standard First Amendment to Purchase Agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College Community Education Programs and AUMT Institute ("Amendment"). The original Agreement [SAC-24-124 & SCC-24-1028A](#) was approved by the RSCCD Board of Trustees on December 16, 2024. This Amendment continues the provision of on-site, customized training designed to deliver in-depth knowledge, standards, best practices, and standard protocols to a licensed phlebotomy technician.

ANALYSIS:

This Amendment will expand course offerings to include Phlebotomy Refresher Courses and EKG Technician Training. This Amendment shall be effective upon execution and shall remain in effect through December 17, 2029, consistent with the term of the original Agreement. This Amendment carries no cost, and all other terms and conditions under #SAC-24-124 & SCC-24-1028A remain the same.

RECOMMENDATION:

It is recommended the Board of Trustees approve the First Amendment to Purchase Agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College Community Education Programs and AUMT Institute, located in Ontario, California, as presented.

PREPARED BY:

James Kennedy, Ed.D., Vice President, School of Continuing Education, Santa Ana College
 Larisa Sergeyeva, Ed.D., Vice President, Division of Continuing Education, Santiago Canyon College

SUBMITTED BY:

Annebelle Nery, Ph.D., President, Santa Ana College
 Enrique Perez, J.D., Acting President, Santiago Canyon College

File Attachments

[SAC-24-124A SCC-24-1028Ai FIRST AMENDMENT SAC SCC AUMT INSTITUTE.pdf \(233 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.9 *Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Santiago Canyon College Division of Continuing Education and PGINET Consulting
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)

Fiscal Impact	Yes
Dollar Amount	\$157,480.00
Budgeted	Yes
Budget Source	Fund 12 General Fund Restricted and Fund 13 GF Unrestricted One-Time Funds; Object Code 5100-Contracted Services.
Recommended Action	Motion to approve the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Santiago Canyon College Division of Continuing Education and PGINET Consulting, located in Fullerton, California, as presented.

BACKGROUND:

This is a standard Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Santiago Canyon College Division of Continuing Education and PGINET Consulting ("Agreement"). This Agreement will support the ongoing maintenance, enhancement, and operational support of the Continuing Education ("CE") System, including the Substitute Application System, High School GRAD System, and College for Kids, with a focus on system upkeep, performance improvements, bug fixes, user experience enhancements. Key initiatives include continued development and automation of LHE and assignment letter processes; enhancements to instructor availability tracking and integration with course scheduling to improve efficiency, reduce conflicts, and strengthen overall scheduling workflows; and further development of tools to support course planning, instructor assignments, load management, and compliance through improved reporting and administrative controls.

The Agreement also includes restructuring of the CE System's back-end dashboard to improve usability and performance, upgrades to the Online Searchable Schedule to allow display of multiple days, times, and locations per section, and expanded functionality for evaluation tracking, Preference Rights determination, and a Years of Service dashboard to support HR processes and decision-making. The cost will be allocated between Santa Ana College School of Continuing Education and Santiago Canyon College Division of Continuing Education at an 80/20 split (\$125,984 / \$31,496), based on system usage, with approximately 80% of applications attributed to Santa Ana College School of Continuing Education.

ANALYSIS:

This Agreement shall be effective as of July 1, 2026, until June 30, 2027, or until termination by written notice of either party and will carry a total cost of \$157,480.00 utilizing a combination of General Fund Restricted (Fund 12) California Adult Education Program ("CAEP") and GF Unrestricted One-Time Funds (Fund 13). The Agreement supports system maintenance, enhancements, automation, workflow optimization, integration, and improved data reporting and decision-making.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Santiago Canyon College Division of Continuing Education and PGINET Consulting, located in Fullerton, California, as presented.

PREPARED BY:

James Kennedy, Ed.D., Vice President, School of Continuing Education, Santa Ana College
Larisa Sergeyeva, Ed.D., Vice President, Division of Continuing Education, Santiago Canyon College

SUBMITTED BY:

Annebelle Nery, Ph.D., President, Santa Ana College
Enrique Perez, J.D., Acting President, Santiago Canyon College

File Attachments

[SAC-26-103 SCC-26-0511A Purchase Agreement SCE OEC PGINET \(1\) \(5.05.26 Is\).pdf \(1,455 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have

gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.10 *Approval of the 2026-2027 Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College and Southern California Surveyors Training Trust (SCS)
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Preferred Date	May 11, 2026
Absolute Date	May 11, 2026
Fiscal Impact	Yes
Dollar Amount	\$172,743.00
Budgeted	Yes
Budget Source	Fund 11, 5873 Instructional Agreement - Salary
Recommended Action	Motion to approve the 2026-2027 Instructional Service agreement between RSCCD on behalf of Santiago Canyon College and Southern California Surveyors Training Trust (SCS), located in Rancho Cucamonga, California, as presented.

BACKGROUND:

Rancho Santiago Community College District-Santiago Canyon College (RSCCD-SCC) has a long standing, on-going relationship with the Southern California Surveyors Joint Apprenticeship Training Committee. The Southern California Surveyors (SCS) is a formal training program for students. The purpose for these programs is to provide entry to journey level skills training to the SCS workforce in the technical, vocational and trades occupations.

ANALYSIS:

Through this Cost Agreement, RSCCD-SCC will partner with the SCS to train students to become Surveyors. Per California Education Code, Section 8150, with respect to the Related and Supplemental Instruction (RSI) Formula, RSCCD-SCC will receive \$10.32 per student attendance hour. Per the formula, the revenue will be split 80% to SCS (not to exceed \$172,743) and 20% to RSCCD-SCC. The program will be paid an amount equal to their negotiated rate for each clock hour of teaching time per apprentice not to exceed 80% of the allocated budget of \$172,743. RSCCD will not reimburse for any Related and Supplemental Instruction (RSI) hours that are not reimbursed by the state. Santiago Canyon College will receive 20% of the allocated budget not to exceed \$34,549. At the conclusion of the apprenticeship program, students are eligible to apply and receive a Certificate of Achievement and/or an Associate of Science Degree in Surveying Chainman and Chief of Party. The agreement outlines the roles and responsibilities of each party and covers the period of July 1, 2026 through June 30, 2027.

RECOMMENDATION:

It is recommended the Board of Trustees approve the 2026-2027 Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College and Southern California Surveyors Training Trust (SCS), located in Rancho Cucamonga, California, as presented.

PREPARED BY:

Jason Parks, Ed.D., Vice President, Academic Affairs, Santiago Canyon College
Elizabeth Arteaga, MBA, Dean, Apprenticeship Programs, Santiago Canyon College

SUBMITTED BY:

Enrique Perez, J.D., Acting President, Santiago Canyon College

File Attachments

[26-27 SCS Instructional Service Agreement.pdf \(263 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.11 *Approval of the 2026-2027 Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College and the Western States Carpenters & Southern California Carpentry (WSCATJATC)
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Preferred Date	May 11, 2026
Absolute Date	May 11, 2026
Fiscal Impact	Yes
Dollar Amount	\$3,538,841.00
Budgeted	Yes
Budget Source	Fund 11, 5873 Instructional Agreement - Salary
Recommended Action	Motion to approve the 2026-2027 Instructional Service agreement between RSCCD on behalf of Santiago Canyon College and the Western States Carpenters & Southern California Carpentry (WSCATJATC), located in Ontario, California, as presented.

BACKGROUND:

Rancho Santiago Community College District-Santiago Canyon College (RSCCD-SCC) has a long-standing, on-going relationship with Western States Carpenters Training Fund (WSCTF) and Southwest Carpenter and Affiliated Trades Joint Apprenticeship and Training Committee (JATC). Southwest Carpenters Training Fund and Southwest Carpenter and Affiliated Trades JATC are formal training programs for students. The purpose for these programs is to provide entry to journey level skills training to SCTF and Southwest Carpenter and Affiliated Trades JATC workforce in the technical, vocational and trades occupations.

ANALYSIS:

Through this Instructional Service Agreement, RSCCD-SCC will partner with the WSCTF to train students to become Carpenters. Per California Education Code, Section 8150, with respect to the Related and Supplemental Instruction (RSI) Formula, RSCCD-SCC will receive \$10.32 per student attendance hour. The program will be paid an amount equal to their negotiated rate for each clock hour of teaching time per apprentice not to exceed 80% of the allocated budget of \$3,538,841. RSCCD will not reimburse for any Related and Supplemental Instruction (RSI) hours that are not reimbursed by the state. Santiago Canyon College will receive 20% of the allocated budget not to exceed \$707,768. Student attendance hours are reported separately from the traditional FTES calculations. At the conclusion of the apprenticeship program,

students are eligible to apply and receive a Certificate of Achievement and/or an Associate of Science Degree in Carpentry. The agreement outlines the roles and responsibilities of each party and covers the period of July 1, 2026 through June 30, 2027.

RECOMMENDATION:

It is recommended the Board of Trustees approve the 2026-2027 Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College and the Western States Carpenters & Southern California Carpentry (WSCATJATC), located in Ontario, California, as presented.

PREPARED BY:

Jason Parks, Ed.D., Vice President, Academic Affairs, Santiago Canyon College
Elizabeth Arteaga, MBA, Dean, Apprenticeship Programs, Santiago Canyon College

SUBMITTED BY:

Enrique Perez, J.D., Acting President, Santiago Canyon College

File Attachments
[26-27 WSCATJATC Instructional Service Agreement.pdf \(299 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.12 *Approval of the 2026-2027 Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College and the Orange County Electrical Training Trust (OCETT)
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Preferred Date	May 11, 2026
Absolute Date	May 11, 2026
Fiscal Impact	Yes
Dollar Amount	\$679,057.00
Budgeted	Yes
Budget Source	Fund 11, 5873 Instructional Agreement - Salary
Recommended Action	Motion to approve the 2026-2027 Instructional Service agreement between RSCCD on behalf of Santiago Canyon College and the Orange County Electrical Training Trust (OCETT), located in Santa Ana, California, as presented.

BACKGROUND:

The Rancho Santiago Community College Districts-Santiago Canyon College (RSCCD-SCC) has a long standing, on-going relationship with Orange County Electrical Training Trust (OCETT), Joint Apprenticeship and Training Committee (JATC). The Orange County Electrical Training Trust is a formal training program for the electrical, transportation and telecommunication students. The purpose for these programs is to provide entry to journey level skills training to the Orange County Electrical Training Trust workforce in the technical, vocational and trades occupations.

ANALYSIS:

Through this Cost Agreement, RSCCD-SCC will partner with the OCETT to train students to become Electricians. Per California Education Code, Section 8150, with respect to the Related and Supplemental Instruction (RSI) Formula, RSCCD-SCC will receive \$10.32 per student attendance hour. The program will be paid an amount equal to their negotiated rate for each clock hour of teaching time per apprentice not to exceed 80% of the allocated budget of \$679,057. RSCCD will not reimburse for any Related and Supplemental Instruction (RSI) hours that are not reimbursed by the state. Santiago Canyon College will receive 20% of the allocated budget not to exceed \$135,811. The estimated student attendance hours are reported separately from the traditional FTES calculations. At the conclusion of the apprenticeship program, students are eligible to apply and receive a Certificate of Achievement and/or an Associate of Science Degree in Electrical-Industrial, Intelligent Transportation, Sound Installer and Sound Technician. The agreement outlines the roles and responsibilities of each party and covers the period of July 1, 2026 through June 30, 2027.

RECOMMENDATION:

It is recommended the Board of Trustees approve the 2026-2027 Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College and the Orange County Electrical Training Trust (OCETT), located in Santa Ana, California, as presented.

PREPARED BY:

Jason Parks, Ed.D., Vice President, Academic Affairs, Santiago Canyon College
Elizabeth Arteaga, MBA, Dean, Apprenticeship Programs, Santiago Canyon College

SUBMITTED BY:

Enrique Perez, J.D., Acting President, Santiago Canyon College

File Attachments
[26-27 OCETT Instructional Service Agreement.pdf \(261 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.13 *Approval of the 2026-2027 Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College and the Metropolitan Water District of Southern California (MWD)
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Preferred Date	May 11, 2026
Absolute Date	May 11, 2026
Fiscal Impact	Yes

Training Trust JATC (OEJATC)

Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Preferred Date	May 11, 2026
Absolute Date	May 11, 2026
Fiscal Impact	Yes
Dollar Amount	\$889,922.00
Budgeted	Yes
Budget Source	Fund 11, 5873 Instructional Agreement - Salary
Recommended Action	Motion to approve the 2026-2027 Instructional Service agreement between RSCCD on behalf of Santiago Canyon College and the Operating Engineers Training Trust JATC (OEJATC), located in Whittier, California, as presented.

BACKGROUND:

Rancho Santiago Community College District-Santiago Canyon College (RSCCD-SCC) has a long standing, on-going relationship with the Operating Engineers Training Trust Joint Apprenticeship and Training Committee (OEJATC). The Operating Engineers Training Trust JATC is a formal training program for the heavy-duty repairers, heavy equipment operators, and plant equipment/rock, sand and gravel and special inspector engineer students. The purpose for these programs is to provide entry to journey level skills training to the Operating Engineers Training Trust JATC workforce in the technical, vocational and trades occupations.

ANALYSIS:

Through this Instructional Service Agreement, RSCCD-SCC will partner with the OEJATC to train students to become Heavy-duty Repairers and Heavy Equipment Operators. Per California Education Code, Section 8150, with respect to the Related and Supplemental Instruction (RSI) Formula, RSCCD-SCC will receive \$10.32 per student attendance hour. The program will be paid an amount equal to their negotiated rate for each clock hour of teaching time per apprentice not to exceed 85% of the allocated budget of \$889,922. RSCCD will not reimburse for any Related and Supplemental Instruction (RSI) hours that are not reimbursed by the state. Santiago Canyon College will receive 15% of the allocated budget not to exceed \$133,488. At the conclusion of the apprenticeship program, students are eligible to apply and receive a Certificate of Achievement and/or an Associate of Science Degree in Heavy-Duty Repairers, Heavy Equipment Operators, Plant Equipment/Rock, Sand and Gravel and Special Inspector Engineer. The agreement outlines the roles and responsibilities of each party and covers the period of July 1, 2026 through June 30, 2027.

RECOMMENDATION:

It is recommended the Board of Trustees approve the 2026-2027 Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College and the Operating Engineers Training Trust JATC (OEJATC), located in Whittier, California, as presented.

PREPARED BY:

Jason Parks, Ed.D., Vice President, Academic Affairs, Santiago Canyon College
Elizabeth Arteaga, MBA, Dean, Apprenticeship Programs, Santiago Canyon College

SUBMITTED BY:

Enrique Perez, J.D., Acting President, Santiago Canyon College

File Attachments

[26-27 OEJATC Instructional Service Agreement.pdf \(271 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.15 *Approval of the 2026-2027 Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College and the California/Nevada Training Trust (CAL/NEV)
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	6. INSTRUCTION
Access	Public
Type	Action (Consent)
Preferred Date	May 11, 2026
Absolute Date	May 11, 2026
Fiscal Impact	Yes
Dollar Amount	\$659,400.00
Budgeted	Yes
Budget Source	Fund 11, 5873 Instructional Agreement - Salary
Recommended Action	Motion to approve the 2026-2027 Instructional Service agreement between RSCCD on behalf of Santiago Canyon College and the California/Nevada Training Trust (CAL/NEV), located in Riverside, California, as presented.

BACKGROUND:

Rancho Santiago Community College District-Santiago Canyon College (RSCCD-SCC) has a long standing, on-going relationship with California/Nevada Training Trust Joint Apprenticeship and Training Committee (CAL/NEVA). The CAL/NEVA is a formal training program for students. The purpose for these programs is to provide entry to journey level skills training to the California/Nevada Training Trust Joint Apprenticeship and Training Committee workforce in the technical, vocational and trades occupations.

ANALYSIS:

Through this Cost Agreement, RSCCD-SCC will partner with CAL/NEVA to train students to become Power Lineman. Per California Education Code, Section 8150, with respect to the Related and Supplemental Instruction (RSI) Formula, RSCCD-SCC will receive \$10.32 per student attendance hour. The program will be paid an amount equal to their negotiated rate for each clock hour of teaching time per apprentice not to exceed 80% of the allocated budget of \$659,400. RSCCD will not reimburse for any Related and Supplemental Instruction (RSI) hours that are not reimbursed by the state. Santiago Canyon College will receive 20% of the allocated budget not to exceed \$131,880. At the conclusion of the apprenticeship program, students are eligible to apply and receive a Certificate of Achievement and/or an Associate of Science Degree in Power Lineman. The agreement outlines the roles and responsibilities of each party and covers the period of July 1, 2026 through June 30, 2027.

RECOMMENDATION:

It is recommended the Board of Trustees approve the 2026-2027 Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College and the California/Nevada Training Trust (CAL/NEV), located in Riverside, California, as presented.

PREPARED BY:

Jason Parks, Ed.D., Vice President, Academic Affairs, Santiago Canyon College
Elizabeth Arteaga, MBA, Dean, Apprenticeship Programs, Santiago Canyon College

SUBMITTED BY:

Enrique Perez, J.D., Acting President, Santiago Canyon College

File Attachments

[26-27 CAL-NEV Instructional Service Agreement.pdf \(263 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

7. BUSINESS SERVICES

Subject	7.1 *Approval of Payment of Bills
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	7. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve the payment of bills as submitted.

BACKGROUND:

In accordance with Board Policy and Administrative Regulations, Board approval of payment of bills for District, Santa Ana College, and Santiago Canyon College funds is required.

ANALYSIS:

The attached list includes check registers submitted for approval for the period 04/13/2026 through 04/26/2026.

RECOMMENDATION:

It is recommended the Board of Trustees approve the payment of bills as submitted.

PREPARED BY:

Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

[Board Registers DO 051126.pdf \(117 KB\)](#)
[Board Registers SAC 051126.pdf \(89 KB\)](#)
[Board Registers SCC 051126.pdf \(87 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.2 *Approval of Budget Transfers, Budget Increases and Decreases
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	7. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Motion to approve the budget transfers, budget increases and decreases as presented.

BACKGROUND:

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS:

This listing, broken down by fund, provides by major object code the total of budget transfers, budget increases and decreases for the period and fund indicated. Each budget transfer, budget increase and decrease supporting these totals is kept on file in the Business Services department. Additional information will be provided upon request.

The listing also provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

RECOMMENDATION:

It is recommended the Board of Trustees approve the budget transfers, budget increases and decreases as presented.

PREPARED BY:

Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments
[BU0070 04-13-2026 to 04-26-2026.pdf \(308 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.3 *Ratification of Approval of Agreement with American Engineering Laboratories for Materials Testing & Special Inspection Services for the Santiago Canyon College Orange Education Center Portables Project
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	7. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$107,228.72
Budgeted	Yes
Budget Source	Fund 41, Object 6270 - Building Improvement – Special Inspections and Material Testing
Recommended Action	Motion to approve the ratification of approval of agreement with American Engineering Laboratories for materials testing & special inspection services for the Santiago Canyon College Orange Education Center portables project as presented.

BACKGROUND:

On February 2, 2026, the Board of Trustees adopted Resolution 26-02 authorizing the delegation of authority to the Vice Chancellor of Business Services to approve and execute various professional consultant services contracts for the Orange Education Center Portables Project due to an extremely aggressive and challenging project implementation schedule. The District needs to hire several professional consultants to ensure the project stays on track and meets target deadlines, including submittal of plans to the Division of State Architect in April 2026 with a target start of construction for the first phase of portables in July 2026.

This is a new agreement for Materials Testing & Special Inspection Services for the Santiago Canyon College Orange Education Center Portables Project. The consultant shall be responsible for performing in-plant testing and inspection of all relocatable buildings necessary to support construction and DSA inspection requirements during the construction phase. Special inspection and material testing services are required by the California Administrative Code (Title 24, Part 1) to be performed by testing laboratories acceptable to DSA.

The scope of work includes conducting all required material testing and special inspections, including non-destructive testing, concrete inspection, and welding inspection.

ANALYSIS:

Pursuant to the adoption of Resolution 26-02, the Board of Trustees authorized delegation of authority to the Vice Chancellor, Business Services to approve and execute professional consultant services contracts for the Orange Education Center Portables Project. In accordance with this authorization, a proposal was obtained from a pre-qualified Materials Testing & Special Inspection firm to provide the required Materials Testing & Special Inspection services.

The District has entered into an agreement with American Engineering Laboratories for Materials Testing & Special Inspection services to conduct in-plant inspections for the Santiago Canyon College Orange Education Center Portables Project and said agreement is subject and conditioned upon the ratification of approval by the Board of Trustees. Please [click here](#) to see the agreement.

The services covered by this agreement commenced on April 17, 2026 and end when the notice of completion for the construction work, DSA Certification, and when project close-out has been achieved. The contract is a not-to-exceed fee of \$107,228.72 inclusive of a \$15,000 allowance. The District has reviewed the fee and finds it reasonable, within industry standards, and similar to other firms.

This agreement is funded by Capital Outlay funds.

FISCAL IMPACT:

\$107,228.72 Capital Outlay Funds

RECOMMENDATION:

It is recommended the Board of Trustees approve the Ratification of Approval of Agreement with American Engineering Laboratories for Materials Testing & Special Inspection Services for the Santiago Canyon College Orange Education Center Portables Project as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, Construction and District Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments
[AEL-Summary-0590.00.pdf \(80 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.4 *Ratification of Approval of Agreement with American Engineering Laboratories for Geotechnical Consulting Services for the Santiago Canyon College Orange Education Center Portables Project
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	7. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$67,440.92
Budgeted	Yes
Budget Source	Fund 41, Object 6274 – Building Improvement – Geotechnical/Geohazard
Recommended Action	Motion to approve the ratification of approval of agreement with American Engineering Laboratories for geotechnical consulting services for the Santiago Canyon College Orange Education Center portables project as presented.

BACKGROUND:

On February 2, 2026, the Board of Trustees adopted Resolution 26-02 authorizing the delegation of authority to the Vice Chancellor of Business Services to approve and execute various professional consultant services contracts for the Orange Education Center Portables Project due to an extremely aggressive and challenging project implementation schedule. The District needs to hire several professional consultants to ensure the project stays on track and meets target deadlines, including submittal of plans to the Division of State Architect in April 2026 with a target start of construction for the first phase of portables in July 2026.

This is a new agreement for Geotechnical Consulting Services for the Santiago Canyon College Orange Education Center Portables Project. The consultant shall be responsible for conducting all required geotechnical investigations, including soil testing, analysis, reporting, and recommendations necessary to support design requirements throughout development and construction.

The scope of work includes soil compaction inspections, soil suitability testing, and overall geotechnical special site inspections and lab testing services.

Geotechnical Testing and Inspection Services are required by the California Administrative Code (Title 24, Part 1) to be performed by testing laboratories acceptable to the DSA. The DSA Form 103, Listing of Structural Tests and Special Inspections, summarizes the Geotechnical Testing and Inspection Services required for the project. As required by the DSA Form 103, AEL shall perform all Geotechnical Testing and Inspections required.

ANALYSIS:

Pursuant to the adoption of Resolution 26-02, the Board of Trustees authorized delegation of authority to the Vice Chancellor, Business Services to approve and execute professional consultant services contracts for the Orange Education Center Portables Project. In accordance with this authorization, a proposal was obtained from a pre-qualified Geotechnical consulting firm to provide the required geotechnical consulting services.

The District has entered into an agreement with American Engineering Laboratories for geotechnical studies and testing for the Santiago Canyon College Orange Education Center Portables Project and said agreement is subject and conditioned upon the ratification of approval by the Board of Trustees. Please [click here](#) to see the agreement.

The services covered by this agreement shall commence on April 10, 2026, and end when the notice of completion for the construction work, DSA Certification, and when project close-out has been achieved. The contract is a not-to-exceed fee of \$67,440.92 inclusive of a \$15,000 allowance. The District has reviewed the fee and finds it reasonable, within industry standards, and similar to other firms.

This agreement is funded by Capital Outlay funds.

FISCAL IMPACT:

\$67,440.92 Capital Outlay Funds

RECOMMENDATION:

It is recommended the Board of Trustees approve the Ratification of Approval of Agreement with American Engineering Laboratories for Geotechnical Consulting Services for the Santiago Canyon College Orange Education Center Portables Project as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, Construction and District Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments
[AEL-Summary-0586.00.pdf \(80 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.5 *Ratification of Approval of Agreement with BPI Inspection Services for Project Inspector Services for the Santiago Canyon College Orange Education Center Portables Project
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	7. BUSINESS SERVICES
Access	Public

Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$308,000.00
Budgeted	Yes
Budget Source	Fund 41, Object 6271 - Building Improvement – DSA Project Inspector
Recommended Action	Motion to approve the ratification of approval of agreement with BPI Inspection Services for project inspector services for the Santiago Canyon College Orange Education Center portables project as presented.

BACKGROUND:

On February 2, 2026, the Board of Trustees adopted Resolution 26-02 authorizing the delegation of authority to the Vice Chancellor of Business Services to approve and execute various professional consultant services contracts for the Orange Education Center Portables Project due to an extremely aggressive and challenging project implementation schedule. The District needs to hire several professional consultants to ensure the project stays on track and meets target deadlines, including submittal of plans to the Division of State Architect in April 2026, with a target start of construction for the first phase of portables in July 2026.

This is a new agreement for Project Inspector Services for the Santiago Canyon College Orange Education Center Portables Project with one of the District’s pre-qualified project inspection firms. In accordance with California Education Code Sections 17309, 17311, 81141, 81143 and Section 4-342 of Title 24 of the California Code of Regulations, the Orange Education Center Portables project is required to be overseen by a DSA certified project inspector to ensure the project is constructed in accordance with the DSA approved plans and specifications.

ANALYSIS:

Pursuant to the adoption of Resolution 26-02, the Board of Trustees authorized delegation of authority to the Vice Chancellor, Business Services to approve and execute professional consultant services contracts for the Orange Education Center Portables Project. In accordance with this authorization, a proposal was obtained from a pre-qualified project inspector firm to provide the required services.

The District has entered into an agreement with BPI Inspection Services for Project Inspector Services for the Santiago Canyon College Orange Education Center Portables Project and said agreement is subject and conditioned upon the ratification of approval by the Board of Trustees. Please [click here](#) to see the agreement.

The services covered by this agreement commenced on April 15, 2026, and ends when the notice of completion for the construction work and project close-out has been achieved. The contract is a not-to-exceed fee of \$308,000, including a District allowance. The District has reviewed the fee and finds it reasonable, within industry standards, and similar to other firms.

This agreement is funded by Capital Outlay funds.

FISCAL IMPACT:

\$308,000 Capital Outlay Funds

RECOMMENDATION:

It is recommended the Board of Trustees approve the Ratification of Approval of Agreement with BPI Inspection Services for Project Inspector Services for the Santiago Canyon College Orange Education Center Portables Project as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, Construction and District Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.6 *Approval of Amendment with PlaceWorks for California Environmental Quality Act (CEQA) Consulting Services for the Centennial Education Center Redevelopment project at Santa Ana College
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	7. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Motion to approve the amendment with PlaceWorks for California Environmental Quality Act (CEQA) consulting services for the Centennial Education Center Redevelopment project at Santa Ana College as presented.

BACKGROUND:

Under the California Environmental Quality Act (CEQA) (Public Resources Code Section 21000 et seq.) and the State CEQA Guidelines, public agencies are responsible for evaluating and disclosing the environmental impacts of proposed projects.

This is an amendment to an existing agreement to clarify scope and extend the contract duration. On October 14, 2024, the Board of Trustees approved an agreement with PlaceWorks for California Environmental Quality Act (CEQA) Consulting Services for the Centennial Education Center (CEC) Redevelopment project at Santa Ana College.

The original Centennial Education Center Redevelopment project scope included preparation of environmental review documentation for a full campus replacement project anticipated to be funded through a proposed 2024 General Obligation Bond.

With the absence of bond funding, the project has been rescoped in a phased redevelopment implementation. This amendment clarifies the revised scope of services and extends the contract duration to support CEQA compliance for the updated project.

As part of this amendment, the CEQA consultant will undertake a preliminary assessment to determine the appropriate level of CEQA compliance for the proposed Phase 1 improvements.

The rescoped CEC Phase 1 improvements project consists of three components:

- Building B Replacement includes the demolition of the existing Building B and construction of a new replacement facility to house Administration and Student Services. The new building will provide updated, code-compliant space that improves functionality, accessibility, and long-term service life of the campus. The project also includes site related improvements such as site infrastructure, hardscape, landscaping, outdoor seating areas and shading.
- Culinary Kitchen (Building E Remodel) includes the renovation and modernization of existing space within Building E to accommodate a new Culinary Instructional Kitchen. The improvements will support workforce development and instructional programming through upgraded infrastructure, equipment accommodations, and a code-compliant learning environment.
- \$1 Million Site Improvements (City Capital Contribution) includes site improvements adjacent the lease area, in compliance with ground lease agreement terms. Work includes exterior campus enhancements such as hardscape,

landscape, lighting, circulation and access upgrades, and related site infrastructure to improve campus safety, usability, and overall site conditions.

Collectively, these components represent Phase 1 redevelopment plans that enhance instructional spaces and deliver site improvements that benefit both the campus and surrounding community.

PlaceWorks will perform a preliminary environmental assessment to determine the appropriate CEQA requirements, ensuring CEQA compliance is evaluated and documented as part of the District's overall due diligence and continued project development.

ANALYSIS:

The amendment to this agreement is to update the scope of work and extend the contract duration from June 30, 2026 to be through June 30, 2029. There are no other changes in the contract amount, terms and conditions. Please [click here](#) to see the agreement.

This agreement is funded by Capital Outlay Funds.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is recommended the Board of Trustees approve the amendment with PlaceWorks for California Environmental Quality Act (CEQA) Consulting Services for the Centennial Education Center Redevelopment project at Santa Ana College as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, Construction and District Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

[Placeworks-Summary.pdf \(81 KB\)](#)

[Placeworks-AMND-0519.01.pdf \(131 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.7 *Approval of Agreement with NV5, Inc. for Materials Testing & Special Inspection Services for the Building K Canopy Project at Santa Ana College
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	7. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$17,291.00
Budgeted	Yes
Budget Source	Fund 41, Object 6270 - Building Improvement - Special Inspections/Material Testing

Recommended
Action

Motion to approve the approval of agreement with NV5, Inc. for materials testing & special inspection services for the Building K canopy project at Santa Ana College as presented.

BACKGROUND:

This is a new agreement for Materials Testing & Special Inspection Services for the Santa Ana College Building K Canopy Project. The consultant shall be responsible for performing in-plant testing and inspection necessary to support construction and DSA inspection requirements during the construction phase. Special inspection and material testing services are required by the California Administrative Code (Title 24, Part 1) to be performed by testing laboratories acceptable to the Division of the State Architect (DSA).

The project scope includes installation of the DSA pre-approved structure canopy, sprinkler system, ADA improvements, lighting, electrical work, oscillating fans, and a mural wall that will serve as a fire separation wall between Building K and the Science Center.

All plans have been reviewed and approved by the Division of the State Architect. The consultant will perform all special inspections and laboratory testing under the oversight of DSA in accordance with the DSA Form 103, Statement of Structural Tests and Special Inspections.

ANALYSIS:

A Request for Proposals (RFP) #2526-401, Special Inspection and Material Testing Services for the Building K Canopy project at Santa Ana College was solicited to twelve of the District's pre-qualified firms for Special Inspection and Material Testing Services on March 3, 2026 with a due date of March 19, 2026. The District received eleven proposals from AESCO (Huntington Beach); American Engineering Laboratories (La Habra); CEM Lab (Irvine); Fenagh Engineering and Testing (Rancho Cucamonga); Koury Engineering & Testing, Inc. (Chino); MTGL (Anaheim); Ninyo & Moore (Irvine); NV5 Inc (Irvine); Smith-Emery Laboratories (Anaheim); TGR Geotechnical (Santa Ana); and Twinning Consulting (Fountain Valley). A screening panel of four members convened on March 27, 2026 to review the proposals. The screening panel unanimously recommends NV5, Inc. after a thorough review and based on a culmination of their response, experience, expertise, proposal, hourly rates, interview performance, and reference checks. It is recommended the District enter into an agreement with NV5, Inc. for special inspection and material testing services for Building K Canopy project at Santa Ana College. Please [click here](#) to see the agreement.

The services covered by this agreement shall commence May 12, 2026 and ends when the notice of completion for the construction work, DSA Certification, and when project close-out has been achieved. The contract is a not to exceed fee of \$17,291 inclusive of a District allowance. The rates shall remain the same through the duration of the contract term. The District has reviewed the fee and finds it reasonable, within industry standards and similar to other prequalified special inspection and material testing firms.

This agreement is funded by Capital Outlay Funds.

FISCAL IMPACT:

\$17,291 Capital Outlay Funds

RECOMMENDATION:

It is recommended the Board of Trustees approve the Approval of Agreement with NV5, Inc. for Materials Testing & Special Inspection Services for the Building K Canopy Project at Santa Ana College as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, Construction and District Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

[NV5 Summary.pdf \(80 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have

gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.8 *Ratification of Award of Solicitation of Quotes for Building B-203 Retrofit Project at Santiago Canyon College
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	7. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$107,838.00
Budgeted	Yes
Budget Source	Fund 12, Object 6253 – Building Improvements – Contracted Services
Recommended Action	Motion to ratify the award of solicitation of quotes for building B-203 retrofit project at Santiago Canyon College as presented.

BACKGROUND:

This is a ratification for the award of Solicitation of Quotes for Building B-203 Retrofit Project at Santiago Canyon College.

The project consists of demolishing existing base and upper cabinets, demolishing two existing sinks, demolishing existing vinyl composition tile flooring, demolishing existing carpet flooring, removing and replacing existing surface mounted electrical outlet raceway, supplying and installing two new nursing sinks, supplying and installing two new tankless electric water heaters, and installing owner furnished furniture and ceiling hung curtain system.

ANALYSIS:

In accordance with Board Policy 6603 Informal Bidding Procedure Under the California Uniform Public Construction Cost Accounting Act, Solicitation of Quotes for Building B-203 Retrofit Project at Santiago Canyon College was sent to the District’s contractors (up to 140) from the District’s qualified contractors list on February 20, 2026. A mandatory job walk was conducted on February 27, 2026, and there were six attendees. Bids were opened on April 3, 2026, as noted on the attached bid summary. The District received five bids for the project. J.L. Cobb, Inc. submitted the lowest bid in the amount of \$107,838.00 inclusive of District allowance and was deemed responsive upon review by staff.

Staff undertook a due diligence review of the bid in consultation with legal counsel, Kimble Cook of Orbach Huff Henderson, LLP, to confirm that District followed all statutory requirements of an informal bid procedure. Staff recommends to award the contract to J.L. Cobb, Inc. as the responsive low bidder. District staff undertook a due diligence review of contract documents to ensure compliance with license and bid bond requirements.

The Vice Chancellor of Business Services authorized the award of the contract per Board Policy 6603 to J.L. Cobb, Inc.

The tentative project start date is scheduled for mid-June 2026. The construction duration is 60 calendar days.

The project is funded by Cal Optima Grant Funds.

FISCAL IMPACT:

\$107,838.00 Restricted General Funds (Cal Optima Grant Funds)

RECOMMENDATION:

It is recommended the Board of Trustees ratify the award of Solicitation of Quotes for Building B-203 Retrofit Project at Santiago Canyon College as presented.

This project is funded by Capital Outlay funds.

FISCAL IMPACT:

\$158,373 Capital Outlay Funds

RECOMMENDATION:

It is recommended the Board of Trustees approve the award Bid #1489 Building T ADA Sidewalk Repairs at Santiago Canyon College as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, Construction and District Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

[Bid1489-Summary.pdf \(133 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.10 *Ratification of Award of Bid #1490 Village 205 Pride Center Renovation at Santa Ana College
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	7. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$108,012.00
Budgeted	Yes
Budget Source	Fund 12, Object 6253 – Building Improvements – Contracted Services
Recommended Action	Motion to ratify the award of bid #1490 Village 205 Pride Center renovation at Santa Ana College as presented.

BACKGROUND:

This is a ratification for the award of Bid #1490 Village 205 Pride Center Renovation at Santa Ana College. Per Board Policy and Administrative Regulation 6601 *Facility Modification and New Construction*, the college submitted a facility modification request to renovate existing portable building Room 205. The purpose of the project is to improve program functionality and allocate space between the Outreach Program and Pride Center.

The renovation includes the construction of one new office and the installation of a separation wall to divide the shared space. The project scope includes new wall framing, electrical, data, lighting, and HVAC renovations. The project has received Division of the State Architect (DSA) approval. The project construction and certification will be under the oversight of DSA.

ANALYSIS:

In accordance with Board Policy 6603 *Informal Bidding Procedure Under the California Uniform Public Construction Cost Accounting Act*, Bid #1490 Village 205 Pride Center Renovation at Santa Ana College was advertised on the District's website, and a notice inviting bids was sent to 136 contractors from the District's qualified contractors list on March 4, 2026. A mandatory job walk was conducted on March 12, 2026, and there were 18 attendees. Bids were opened on April 2, 2026, as noted on the attached bid summary. The District received nine bids for the project. RAMCO General Engineering Contractors Inc. submitted the lowest bid in the amount of \$108,012 inclusive of District allowance and was deemed responsive upon review by staff. Staff undertook a due diligence review of the bids and recommends to award the contract to RAMCO General Engineering Contractors Inc. as the responsive low bidder. District staff undertook a due diligence review of contract documents to ensure compliance with license and bid bond requirements.

The Vice Chancellor of Business Services authorized the award of the contract per Board Policy 6603 to RAMCO General Engineering Contractors Inc.

The tentative project start date is scheduled for May 7, 2026. The construction duration is 130 calendar days.

The project is funded by LGBTQ+ Grant Funds.

FISCAL IMPACT:

\$108,012.00 Restricted General Funds (LGBTQ+ Grant Funds)

RECOMMENDATION:

It is recommended the Board of Trustees ratify the award of Bid #1490 Village 205 Pride Center Renovation at Santa Ana College as presented

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, Construction and District Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

[Bid1490-Summary.pdf \(136 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.11 *Approval of Amendment to Resolution No. 26-05 – Resolution Authorizing Emergency Contracts for Construction Work Related to the Orange Education Center – 1465 N. Batavia Street, Orange, CA 92867 Pursuant to Public Contract Code Section 22050
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	7. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes

Budget Source	Fund 41, Object 6253 - Building Improvement – Contracted Services
Recommended Action	Motion to approve the amendment to Resolution No. 26-05 – Resolution Authorizing Emergency Contracts for Construction Work Related to the Orange Education Center – 1465 N. Batavia Street, Orange, CA 92867 Pursuant to Public Contract Code Section 22050 as presented.

BACKGROUND:

On March 9, 2026 an Emergency Resolution 26-05 was adopted by the Board of Trustees authorizing contracts for construction related to the Orange Education Center Portables Project pursuant to Public Contract Code Section 22050, not to exceed \$8 million in delegated authority. Staff is requesting an amendment to increase the delegation of authority amount based on the most current portable plans for the Orange Education Center project.

ANALYSIS:

In compliance with the California Uniform Public Construction Cost Accounting Act (Public Contract Code Act §22030 et seq., (the “Act”)); Pursuant to Public Contract Code Section 22050 and Board Policy/Administrative Regulation 6603 *Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act*, the Board of Trustees delegated to the Chancellor the power to declare a state of public emergency when repairs or replacements are necessary to permit the continued conduct of district operations or services, or to avoid danger to life or property.

Given such an emergency, the Chancellor in consultation with the Vice Chancellor of Business Services, who is administratively responsible for the service area, and the Assistant Vice Chancellor of Facility Planning, Construction and District Support Services, will direct staff to proceed at once to replace or repair any public facility in accordance with the provisions of Public Contract Code Section 22000 et seq. The declaration of emergency is subject to confirmation by the Governing Board by a four-fifths (4/5) vote which occurred on March 9, 2026. The Board of Trustees can approve contracts without competitive bidding for labor, materials and supplies when an emergency exists.

The Board of Trustees advised staff on January 12, 2026 to proceed with the development of the Batavia site with portables for housing of Chapman classes. Since the adoption of Emergency Resolution 26-05, the portable plans for the Orange Education Center have been submitted to the Division of State Architect (DSA) in April. There were two sets of plans submitted to DSA (Increment 1-site demo/utility and Increment 2-portables/site improvements). Staff have been working with the architect, 2H Construction and an independent third-party cost estimator.

At this time, based on the current April 2026 plan set, the estimate of construction costs has increased from \$8 million to \$10.5-13 million. The increase in estimate is due to the scope of work for the project, utility infrastructure, and electrical equipment upgrades as result of meeting new code requirements and Southern California Edison requirements for new service equipment, and costs associated with an accelerated construction schedule that includes late shifts and weekend work. The team is still awaiting plan check comments from DSA which could also impact the scope of work and costs.

Currently, the staff is requesting an increase in the delegation of authority amount because of the evolution and development of the final plans. Staff anticipates finalizing a contract with 2H Construction in May-June to start construction work for non-DSA scope of work (e.g. clearing and grubbing) as well as in anticipation of Increment 1 plans being approved first by DSA in advance of Increment 2 plans.

Therefore, this amendment is to a request approval for an increase in the delegation of authority amount up to \$13 million to the Vice Chancellor of Business Services to finalize and execute the construction contract for Phase 1 emergency portables with 2H Construction as necessary to finalize the contractor’s contract to start construction activities without delay.

A final contract will be brought back to the Board of Trustees as a ratification of approval upon a final contract dollar amount.

FISCAL IMPACT:

\$10.5 - \$13 million (Phase 1) Capital Outlay Funds

RECOMMENDATION:

It is recommended the Board of Trustees Approve the Amendment to Resolution No. 26-05 – Resolution Authorizing Emergency Contracts for Construction Work Related to the Orange Education Center – 1465 N. Batavia Street, Orange, CA 92867 Pursuant to Public Contract Code Section 22050 as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, Construction and District Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.12 *Update on Santiago Canyon College Orange Education Center Portables Project and Contracts related to Emergency Resolution 26-05 and Resolution 26-02
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	7. BUSINESS SERVICES
Access	Public
Type	Action (Consent), Information
Recommended Action	Motion to receive the update on the Santiago Canyon College Orange Education Center portables project and contracts related to Emergency Resolution 26-05 and Resolution 26-02 as information.

BACKGROUND:

On February 2, 2026 the Board of Trustees approved Resolution No. 26-02 for the delegation of authority to the Vice Chancellor, Business Services to approve and execute various professional consultant services contracts for the Santiago Canyon College Orange Education Center Portables Project, and amended said Resolution on February 17, 2026, not to exceed \$2 million in delegated authority.

On March 9, 2026 an Emergency Resolution 26-05 was adopted by the Board of Trustees authorizing contracts for construction related to the Orange Education Center Portables Project pursuant to Public Contract Code Section 22050, not to exceed \$8 million in delegated authority.

ANALYSIS:

The summary attached is an update to the Board of Trustees on the contracts and the costs associated with these two approved resolutions and delegation of authority to the Vice Chancellor, Business Services.

Per California Public Contract Code Section 22050, the Board of Trustees by way of Emergency Resolution 26-05 approved immediate action to repair or replace a public facility and procure necessary equipment, services and supplies for those purposes, without giving notice for bids to let contracts.

Due to the expedited project schedule and deadlines for agency reviews, it was necessary to seek delegation of authority and ratify contracts.

Please see the attached Summary of Contracts. Items in **bold** font are changes from the last Board Report.

The Board of Trustees will be provided with regular updates until such emergency ends, which is anticipated at the end of the calendar year/January 2027.

RECOMMENDATION:

It is recommended the Board of Trustees receive the update on the Santiago Canyon College Orange Education Center Portables Project and Contracts related to Emergency Resolution 26-05 and Resolution 26-02 as information.

PREPARED BY:

Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, Construction and District Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

[260427-OEC-RESO-Contracts-Update.pdf \(95 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. GENERAL

Subject	8.1 *Adoption of Resolution No. 26-10 for Order of Biennial Trustee Election 2026 and Specifications of the Election Order
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	8. GENERAL
Access	Public
Type	Action (Consent)
Recommended Action	Motion to adopt Resolution No. 26-10 for Order of Biennial Trustee Election 2026 and Specification of the Election Order as presented.

BACKGROUND:

The terms of three of the current trustees expire on December 4, 2026:

- John R. Hanna Trustee Area #2
- Daisy X. Tong Trustee Area #4
- Phillip E. Yarbrough Trustee Area #6

ANALYSIS:

The attached resolution instructs the County Superintendent to consolidate the election of RSCCD Board members with the election to be held on Tuesday, November 3, 2026.

RECOMMENDATION:

The administration recommends adoption of Resolution No. 26-10 for the Order of Biennial Trustee Election and Specification of the Election Order.

PREPARED BY:

Maria Vicencio, Executive Assistant to the Board of Trustees

SUBMITTED BY:

Marvin Martinez, Chancellor

File Attachments

[Order of Biennial Trustee Elections 2026.pdf \(90 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

9. HUMAN RESOURCES

Subject	9.1 *Human Resources Docket - Academic
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	9. HUMAN RESOURCES
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Motion to approve Human Resources Docket – Academic as presented.

FACULTY:

Final Salary Placements
Beyond Contract/Overload Stipends
Part-Time/Hourly New Hires/Rehires
Part-Time/Hourly Stipends
Non-Paid Instructors of Record

File Attachments

[2026_05_11_ACADEMIC DOCKET.pdf \(200 KB\)](#)

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Subject	9.2 *Human Resources Docket - Classified
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	9. HUMAN RESOURCES
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Motion to approve Human Resources Docket - Classified as presented.

CLASSIFIED

Professional Growth Increments
Out-of-Class Assignment
Additional Duties 5% Stipend for Special Assignment
Bilingual Stipend
Ratification of Resignation

CLASSIFIED HOURLY

Change in Position

TEMPORARY ASSIGNMENT

Short-Term
Additional Hours for Ongoing Employees (Not to Exceed 19 Consecutive Days in any Given Pay Period)
Substitutes

MISCELLANEOUS POSITIONS

SANTA ANA COLLEGE STUDENT HIRE LIST

File Attachments
[2026_05_11_CLASSIFIED_DOCKET.pdf \(112 KB\)](#)

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Subject	9.3 *Approval of Amendment to Purchase Agreement with Gallagher Benefit Services
Meeting	May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)
Category	9. HUMAN RESOURCES
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Motion to approve the amendment to purchase agreement with Gallagher Benefit Services, as presented.

BACKGROUND:

The District, in collaboration with the California School Employees Association 579 (CSEA) bargaining unit, agreed to a study of classifications and compensation for classified positions. As a common practice in the public sector, classification and compensation studies allow for an institution-wide analysis to ensure position descriptions accurately reflect the duties, knowledge, abilities, education, experience, and any certifications or licenses required to perform the duties required by a

position. In addition, the compensation study collects salary and benefits data to ensure that compensation programs align internally and externally. Furthermore, the study helps to attract and retain a diverse, highly qualified workforce to ensure the District is competitive with neighboring agencies.

ANALYSIS:

On April 13, 2026, the Board of Trustees approved the [Purchase Agreement with Gallagher Benefit Services](#). The original term for services was April 27, 2026 through May 15, 2026. Human Resources, in collaboration with Gallagher Benefit Services, Inc., have determined that a time extension is necessary to complete this work and recommend the Board of Trustees approve extending the term through June 15, 2026. All terms and conditions of the original agreement, unless specifically amended herein, remain unchanged, valid, and enforceable at no additional cost.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Amendment to Purchase Agreement with Gallagher Benefit Services, as presented.

PREPARED BY:

Kristin Olson, Vice Chancellor, Human Resources

SUBMITTED BY:

Kristin Olson, Vice Chancellor, Human Resources

File Attachments

[Amendment to Purchase Agreement - Gallagher Benefit Services.pdf \(129 KB\)](#)

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10. ADJOURNMENT

Subject **10.1 Board President adjourns the meeting**

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 10. ADJOURNMENT

Access Public

Type Procedural

Subject **10.2 The next regular meeting of the Board of Trustees will be held on May 26, 2026.**

Meeting May 11, 2026 - REGULAR BOARD OF TRUSTEES MEETING (HYBRID)

Category 10. ADJOURNMENT

Access Public

Type Information