

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)  
2323 North Broadway Room 107  
Santa Ana, California**

**BOARD FACILITIES COMMITTEE MEETING (Hybrid)  
Tuesday, February 18, 2025**

**MINUTES**

**1. PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 5:36 p.m. by Mr. David Crockett.

Other committee members present: Dr. Tina Arias Miller. Ms. Cecilia Iglesias was not present at this meeting.

Other Trustees present: Mr. John Hanna and Mr. Zeke Hernandez (Zoom).

Staff present: Ms. Debra Gerard, Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Tae Kim, Ms. Tara Kubicka-Miller (Zoom), Mr. Marvin Martinez (Zoom), Ms. Carrie Matsumoto, Mr. Joe Melendez, Dr. Annebelle Nery (Zoom), Ms. Kristin Olson, Mr. Enrique Perez (Zoom), Ms. Arleen Satele and Ms. Maria Vicencio as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Dr. Tina Arias Miller, RSCCD Board of Trustees.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve the minutes of December 9, 2024. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Crockett.

**2. REVIEW OF FACILITIES ITEMS****2.1 Review of Ratification of Change Order #1 for De La Torre Commercial Interiors, Inc. for Bid #1459 Building G Mechanical Insulation Repairs Project at Santiago Canyon College**

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve to recommend to the full board approval of the ratification of change order #1 for De La Torre Commercial Interiors, Inc. for bid #1459 building G mechanical insulation repairs project at Santiago Canyon College as presented. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Crockett.

**2.2 Review of Acceptance of Completion of Bid #1459 Building G Mechanical Insulation Repairs Project at Santiago Canyon College and Approve a Notice of Completion**

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve to recommend to the full board approval of the acceptance of completion of bid # 1459 building G mechanical insulation repairs project at Santiago Canyon College and approve a notice of completion as presented. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Crockett.

**2.3 Review of Ratification of Change Order #1 for AME Builders Inc., for Bid #1462 Buildings B10, B11, and I Enclosure Repairs Project at Santa Ana College**

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve to recommend to the full board approval of the ratification of change order #1 for AME Builders Inc., for bid #1462 buildings B10, B11, and I enclosure repairs project at Santa Ana College as presented. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Crockett.

**2.4 Review of Amendment to Agreement with EEC Environmental – Remediation System Maintenance and Operations Services at Orange Education Center Site**

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve to recommend to the full board approval of the amendment to agreement with EEC Environmental – remediation system maintenance and operations services at Orange Education Center site. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Crockett.

2.5 Review of Acceptance of Completion of Bid #1462 Buildings B10, B11, and I Enclosure Repairs Project at Santa Ana College and Approve a Notice of Completion

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve to recommend to the full board approval of the acceptance of completion of bid #1462 buildings B10, B11, and I enclosure repairs project at Santa Ana College and approve recording a notice of completion as presented. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Crockett.

2.6 Review of Award of Bid#1469 Stormwater Management Site Improvements at Santa Ana College

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve to recommend to the full board approval of the award of bid#1469 stormwater management site improvements at Santa Ana College as presented. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Crockett.

2.7 Review of Agreement with Studio Plus Architects, Inc. for Architectural and Engineering Services for the Jamboree Marquee project at Santiago Canyon College

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve to recommend to the full board approval of the agreement with Studio Plus Architects, Inc. for architectural and engineering services for the Jamboree marquee project at Santiago Canyon College as presented. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Crockett.

2.8 Update on Future Development Options - Santiago Canyon College Orange Education Center

Dr. Jeannie Kim, President, SCC provided a presentation to committee members regarding development options for the Orange Education Center. Committee members received clarification on data related to the presentation from Dr. Kim.

### **3. ADJOURNMENT**

3.1 Committee Chair adjourns the Meeting

Mr. Crockett declared the meeting adjourned at 6:27 p.m.