

Rancho Santiago Community College District

BOARD FISCAL/AUDIT REVIEW COMMITTEE MEETING

Monday, November 17, 2014

2323 North Broadway, Room #103

Santa Ana, California

MINUTES

- 1.1 The meeting was called to order at 3:21 p.m. by Mr. Phil Yarbrough. Other member present: Ms. Claudia Alvarez.

Others present: Mr. Rick Alonzo (Vavrinek, Trine, Day & Co., LLP), Mr. Peter Hardash, Mr. Richard Kudlik, Mr. Adam O'Connor, Dr. Raúl Rodríguez, and Ms. Anita Lucarelli as record keeper.

- 1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Yarbrough.

- 1.3 Public Comment

There was no public comment.

- 1.4 Approval of Minutes

It was moved by Ms. Alvarez, seconded by Mr. Yarbrough, and carried unanimously to approve the minutes of November 18, 2013.

2.0 FINANCIAL AUDIT REPORTS

- 2.1 Review of RSCCD Fiscal Year 2013-2014 Independent Audit Reports

Mr. Alonzo reviewed the audit reports for the following entities and rendered the opinion that the financial statements are unmodified:

- a. Rancho Santiago Community College District (RSCCD)
- b. RSCCD Foundation
- c. SAC Foundation
- d. SCC Foundation
- e. Proposition 39 General Obligation Bonds Measure E Bond Program performance and financial

Mr. Alonzo indicated the auditors reviewed the College Assistance Migrant Program (CAMP) at Santiago Canyon College since there was a finding in the fiscal year ended June 30, 2014, on the RSCCD audit report. Mr. Alonzo reported the program had no findings this year.

2.1 Review of RSCCD Fiscal Year 2013-2014 Independent Audit Reports – (cont.)

There were no findings for the fiscal year ended June 30, 2014, on the three foundation reports.

There were no findings related to the Proposition 39 General Obligation Bonds Measure E Bond Program performance and financial audits for the years ended June 30, 2014.

The committee recommended bringing the independent audit reports to the full board for approval.

Mr. Alonzo left the meeting at this time.

2.2 Selection of Independent Audit Firm for audits of Fiscal Years 2014-15, 2015-16, and 2016-17

The committee discussed the information provided on the audit proposal results and history of audit firms by fiscal year. Discussion ensued regarding the audit proposals. Ms. Alvarez asked that more data be provided regarding the auditors' experience. It was noted that audit proposals were sent to several audit firms but most firms know that Vavrinek, Trine, Day & Company or Vicenti, Lloyd, & Stutzman control the market for community colleges so other firms don't make the effort to submit a proposal. The committee recommends continuing a contract with Vavrinek, Trine, Day & Co., LLP to assist the district with independent auditing services for two additional years, and bringing this recommendation to the full board for approval.

3.0 ADJOURNMENT

Chairperson Yarbrough declared this meeting adjourned at 3:56 p.m.

Minutes Approved: November 30, 2015