

Rancho Santiago Community College District (RSCCD)  
**BOARD FISCAL/AUDIT COMMITTEE MEETING (HYBRID)**  
**Monday, November 3, 2025**  
2323 North Broadway  
Santa Ana, California

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 5:08 p.m. by Ms. Daisy Tong. Other members present: Mr. John Hanna and Mr. Phillip Yarbrough.

Others guest: Mr. Brandon Harrison and Mr. Ryan Milligan of Eide Bailly Audit Firm.

Staff present: Ms. Debra Gerard, Ms. Iris Ingram, Dr. Jeannie Kim (Zoom), Ms. Tara Kubicka – Miller (Zoom), Mr. Marvin Martinez, Dr. Annebelle Nery (Zoom), Mr. Adam O'Connor, and Ms. Maria Vicencio as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Phillip Yarbrough, RSCCD Trustee.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to approve the minutes of May 6, 2025. The motion carried with the following vote: Aye – Mr. Hanna, Ms. Tong and Mr. Yarbrough.

**2.0 FINANCIAL AUDITS**

2.1 Review of Draft RSCCD Fiscal Year 2024-2025 Independent Audit Reports

Mr. Brandon Harrison, Auditor at Eide Bailly, provided committee members with information regarding the RSCCD Fiscal Year 2024-2025 Independent Audit Reports. Committee members received clarification on the data related to the district's audits. Discussion ensued. It was moved by Mr. Yarbrough and seconded by Ms. Tong to recommend the RSCCD, RSCCD Foundation, and SAC Foundation independent audit reports be presented to the full Board of Trustees for approval. The motion carried with the following vote: Aye – Mr. Hanna, Ms. Tong and Mr. Yarbrough.

3.0 ADJOURNMENT

Ms. Tong declared the meeting adjourned at 5:50 p.m.

Minutes Approved: January 27, 2026