

BOARD SAFETY & SECURITY COMMITTEE MEETING

Wednesday, November 29, 2017

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 5:03 p.m. by Ms. Claudia Alvarez. Other members present: Ms. Nelida Mendoza and Mr. Phil Yarbrough.

Staff present: Lieutenant Scott Baker, Chief Toni Bland, Mr. Peter Hardash, Lieutenant Manny Pacheco, Dr. Raúl Rodríguez, and Ms. Anita Lucarelli as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Chief Bland.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza to approve the minutes of the meeting held March 8, 2017. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Mendoza Yanez, and Mr. Yarbrough.

2.0 GENERAL

2.1 Update on Implementation Plan of Public Safety Task Force Security Recommendations

The committee reviewed an update on the implementation plan of the Public Safety Task Force Security recommendations. Chief Bland and Lt. Baker explained a summary of the accomplishments to date and the plan for continued success. Discussion ensued. Ms. Alvarez asked that the board members be advised of the dates/times of future training for officers. Dr. Rodríguez asked that the process of certification for officers be included in the next committee agenda.

2.2 Review of Board Policies and Department Policies

The committee reviewed Board Policy 7600 and asked that it be forwarded to the Board Policy Committee for review.

2.2 Review of Board Policies and Department Policies (cont.)

Chief Bland explained the policies in the District Safety and Security Department Lexipol Policy Manual and indicated the law firm, Liebert Cassidy Whitmore, reviewed the policies and assures the district that the policies meet the standards for community colleges.

2.3 Review of Hiring Process for New Armed Safety Officers

The committee reviewed the process and requirements of hiring armed safety officers. Dr. Rodríguez recommended adding “legal” (*italics*) to the following bullet point (one of many bullet points):

All candidates for the Armed Officer position must meet the following:

- Must be a U.S. citizen or *legal* resident.

The committee members agreed with Dr. Rodríguez’ recommendation.

2.4 Report on Evacuation of Santiago Canyon College (SCC) Due to Fire Threat

Lt. Pacheco provided an after action report for the SCC campus evacuation Canyon 2 Fire on October 9, 2017. Committee members commended SCC staff on the prompt and orderly evacuation process. Ms. Mendoza inquired about the extraction of chemicals in classrooms used for educational purposes. Chief Bland indicated that staff realized the need for an inventory of the chemicals and plans to have a list of combustible chemicals available for future emergencies.

Ms. Alvarez indicated the items the committee would like to review at the next Board Safety & Security Committee meeting are as follows:

- Sexual harassment;
- Process for training post-certified officers (financial implications, cost, etc.);
- Update on Implementation Plan of Public Safety Task Force Security Recommendations;
- Phones illuminated with blue lights on campus; and
- Lighting issues at Centennial Education Center (if City has not completed the project);

Ms. Alvarez asked that a link to an online 2017 Annual Security Report (Clery) be forwarded electronically to board members.

3.0 ADJOURNMENT

Chairperson Alvarez declared this meeting adjourned at 6:27 p.m.