

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, January 12, 2009
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

AGENDA

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Public Presentations

(Please complete a blue presentation form if you plan to make public comments. Speakers are asked to adhere to the guidelines listed on the back of the form – please state your name/address). The public is invited to address the board regarding issues directly related to the business of the district. Each speaker is allowed no more than three minutes. The board cannot debate or take action on issues not listed on the agenda.

1.4 Approval of Minutes – Regular meeting of December 8, 2008 Action

1.5 Approval of Consent Calendar Action

2.0 INFORMATIVE REPORTS

2.1 Report from the Chancellor

2.2 Report from Student Trustee

2.3 Report from President of Santa Ana College

2.4 Report from President of Santiago Canyon College

2.5 Reports from Student Presidents

2.6 Reports from Academic Senate Presidents

CLOSED SESSION

Personnel (GC 54957.6)

-Conference with labor negotiator (GC 54957.6) (Mr. John Didion will discuss the status of negotiations with CEFA and CDCTA)

-Employees as listed on the Human Resources dockets

-Public Employee Discipline/Dismissal/Release (GC 54957)

-Evaluation of the Chancellor

RECONVENE

Issues discussed in Closed Session (Board President)

Public Presentations

(Please complete a blue presentation form if you plan to make public comments. Speakers are asked to adhere to the guidelines listed on the back of the form – please state your name/address). The public is invited to address the board regarding issues directly related to the business of the district. Each speaker is allowed no more than three minutes. The board cannot debate or take action on issues not listed on the agenda.

3.0 HUMAN RESOURCES

3.1 Approval of Academic Personnel Action

3.2 Approval of Classified Personnel Action

3.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Continuing Education Faculty Association (CEFA) Action

The administration recommends approval of the amendments to the collective bargaining agreement with the Continuing Education Faculty Association.

3.4 Board Travel/Conferences Action

4.0 INSTRUCTION

4.1 Affiliation Agreement Amendment (RENEWAL): County of Orange - Criminal Justice Academies Action

The administration recommends approval of this amendment with the County of Orange in Orange, California.

4.2 Affiliation Agreement: QuickCAPTION – Santa Ana College/Santiago Canyon College Action

The administration recommends approval of this agreement with QuickCAPTION for real time computer aided captioning services for the remainder of the 2008-09 academic year.

4.3 Clinical Affiliation Agreement for Nursing: Competent Care Home Health Nursing Action

The administration recommends approval of this agreement with Competent Care Home Health Nursing in Costa Mesa, California.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- 5.1 Payment of Bills Action
The administration recommends the payment of bills as submitted.
- 5.2 Budget Transfers and Budget Increases/Decreases Action
The administration recommends approval of budget transfers, increases, and decreases during the months of July through November 2008.
- 5.3 Non-Resident Tuition Fee for 2009-2010 Action
The administration recommends the board establish the non-resident tuition fee at \$189 per unit, the capital outlay fee at \$15 per unit, and the application fee at \$25 for 2009-2010 as presented.
- 5.4 Stale Dated Check Over Two Years Old Action
The administration recommends approval of reissuing payroll check #00955367 to David R. Garcia issued on May 28, 2004, in the amount of \$522.48.
- 5.5 Pooled Money Investment Board (PMIB) Suspension of Interim Loans for State-funded General Obligation and Lease Revenue Bond Projects Action
The administration recommends approval of the continuation of construction of Santiago Canyon College Science Center using Measure E funds until the PMIB funds the project with the understanding that RSCCD takes the risk that there is no guarantee if and when state funds will be made available in the future.
- 5.6 Change Order #1: Bid #1063/SCC Science Building – State Funded Action
The administration recommends ratification of Change Order #1 for Bid #1063 as presented.
- 5.7 Change Order #12: Bid #1051/SAC Maintenance & Operations Building Action
The administration recommends ratification of Change Order #12, EMAE International, Inc., for Bid #1051 for the construction of the Classroom and Maintenance & Operations Buildings at Santa Ana College as presented.
- 5.8 Change Order #13: Bid #1051/SAC Classroom Building Action
The administration recommends approval of Change Order #13, EMAE International, Inc. for Bid #1051 for the construction of Classroom and Maintenance & Operations Buildings at Santa Ana College as presented.
- 5.9 Lease: St. Peter Evangelical Lutheran Church Action
The administration recommends approval of a lease with St. Peter Evangelical Lutheran Church for space to conduct child care services and authorization be given to the chancellor or his designee to sign the lease.

- 5.10 Notice of Completion: Bid #1083/SAC Art Gallery Lighting Replacement Action
The administration recommends approval of the Notice of Completion for the Art Gallery lighting replacement at Santa Ana College's C Building as presented.
- 5.11 Bid #1095: Santa Ana College Audio Visual Equipment and Installation Action
The administration recommends acceptance of the bid and approval of awarding Bid #1095 to CCS Presentation Systems for Santa Ana College audio visual equipment and installation as presented.
- 5.12 Purchase Orders Action
The administration recommends approval of the purchase order listing for the period November 16, 2008 through December 6, 2008.
- 5.13 Budget Update Information

6.0 GENERAL

- 6.1 Resource Development Items for Approval Action
The administration recommends that the board approve the budgets and authorize the chancellor or his designee to enter into related contractual agreements on behalf of the district:
- | | |
|--|-----------|
| - California Mathematics Diagnostic Testing Project (SAC) | \$ 28,420 |
| - Disabled Student Programs and Services (DSPS) (SCC) | \$480,204 |
| - Entrepreneurship Career Pathways (YEP) – CITD (District) | \$ 50,000 |
| - Entrepreneurship Career Pathways (YEP) – SBDC (District) | \$ 50,000 |
| - State Preschool – Child Development Services (SAC) | \$632,526 |
| - UCI Graduate Student/Faculty Internship (SAC/SCC) | \$ 25,000 |
- 6.2 Resolution No. 2009-01 – California Department of Education (CPRE-8242) Action
The administration recommends approval of the resolution agreement with the California Department of Education and authorization be given to the chancellor or his designee to sign contract documents for the 2008-2009 fiscal year.
- 6.3 Board Member Comments Information

- 7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on Monday, February 2, 2009.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, Room #107
Santa Ana, California 92706

Monday, December 8, 2008

MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES

INSTALLATION CEREMONY AND RECEPTION

Mr. Phillip Yarbrough called the meeting to order at 4:30 p.m.

The Pledge of Allegiance was led by Eric, Lisa, and Liam Woolery.

Dr. Hernandez recognized the attendance of public officials.

The Oath of Allegiance was administered to Ms. Lisa Woolery by Doug Davert, Mayor, City of Tustin; Mr. Brian Conley by Miguel Pulido, Mayor, City of Santa Ana; Dr. David Chapel by Teresa "Tita" Smith, Councilwoman, City of Orange; and Mr. Mark McLoughlin by Mayor Miguel Pulido.

Mr. Yarbrough declared a recess at 5:15 p.m. A reception followed.

Regular Meeting

The meeting was called to order at 5:35 p.m. by Mr. Yarbrough. Other members present were Dr. David Chapel, Mr. Brian Conley, Mr. Paul Garcia, Mr. John Hanna, Mr. Larry Labrado, Mr. Mark McLoughlin, and Ms. Lisa Woolery.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Eddie Hernandez, Jr., Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

PUBLIC PRESENTATIONS

Mr. John Acuña expressed concern over students being dropped from classes if tuition fees are not received within 72 hours.

Mr. Jim Yarrow expressed concern regarding budget reductions and elimination of intersession. He suggested the board engage students in raising funds for intersession classes. Mr. Yarrow asked that the elimination of summer classes not be considered.

On behalf of the board, Mr. Yarbrough expressed concern for the students' difficulties as a result of the financial crisis with the state budget.

PRESENTATION OF BOARD PRESIDENT'S AWARDS

Mr. Yarbrough recognized Dr. Hernandez for his leadership, devotion to students, and contributions to the district.

Dr. Hernandez thanked Mr. Yarbrough for the honor and commended staff for student service and district achievements.

APPROVAL OF MINUTES

It was moved Mr. Conley, seconded by Ms. Woolery, and carried unanimously to approve the minutes of November 17, 2008.

CONSIDERATION OF THE CONSENT CALENDAR

It was moved by Mr. Labrado, seconded by Mr. Conley, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar:

Addendum to Santiago Canyon College Spring 2009 Community Services Program

The board approved the proposed addendum to the Santiago Canyon College Community Services spring 2009 program.

New Noncredit Career Development and College Preparation Certificate Programs for Santiago Canyon College, Division of Continuing Education

The board approved the attached list of new noncredit certificate programs for Santiago Canyon College, Division of Continuing Education.

New Noncredit Courses for Santiago Canyon College, Division of Continuing Education

The board approved the attached list of new noncredit courses for submission to the State Chancellor's Office and for addition to Santiago Canyon College's Noncredit Course Inventory

New Noncredit Course for Santa Ana College, School of Continuing Education

The board approved the attached new noncredit course for submission to the State Chancellor's Office and for addition to Santa Ana College's Noncredit Course Inventory.

Santa Ana College Summer 2008 Degrees and Certificates Awarded

The board approved the list of degrees and certificates awarded for summer 2008.

Affiliation Agreement (RENEWAL) and Amendment: Presbyterian Intercommunity Hospital - OTA

The board approved the contract with Presbyterian Intercommunity Hospital in Whittier, California.

CONSIDERATION OF THE CONSENT CALENDAR

- (cont.)

Affiliation Agreement (NEW): Coventry Court Health Center – OTA

The board approved the contract with Coventry Court Health Center in Anaheim, California.

Affiliation Agreement (RENEWAL): California Association of Property and Evidence Officers (CAPE) – Criminal Justice Academies

The board approved the contract with California Association of Property and Evidence Officers (CAPE) in Salinas, California.

Affiliation Agreement (RENEWAL): City of Montebello (Fire Technology)

The board approved the contract with the City of Montebello in California.

Amendment to Contract with County of Orange Health Care Agency – Professional Services

The board approved the amendment to the contract with Orange County Health Care Agency.

Payment of Bills

The board approved the payment of bills as submitted.

Bid #1089 – Modular Office Systems Furniture and File Cabinets

The board accepted the bid and approved awarding the bid to Corporate Business Interiors including future renewals as the lowest responsive and responsible bidder for Bid #1089 – Modular Office Systems Furniture and File Cabinets as presented.

Purchase Orders

The board approved the purchase order listing for the period November 2, 2008, through November 15, 2008.

Resource Development Items

The board approved the budgets and authorized the chancellor or his designee to enter into the following related contractual agreements on behalf of the district:

- Board Financial Assistance Program (BFAP) (SAC)	\$ 613,726
- CalWORKS/TANF (District/SAC/CEC/SCC)	661,717
- California High School Exit Exam – Class of 2008 (SAC)	250,000
- Child Development – Instructional Materials & Supplies (SAC/CEC/OEC/SCC)	3,056
- Cooperative Agencies Resources for Education – CARE (SAC/SCC)	129,815
- Extended Opportunity Programs & Services – EOPS (SAC/SCC)	2,109,048
- Kinder Connect (District/SAC/CEC/OEC)	18,000
- Matriculation – Credit (SAC)	1,955,543
- Network for a Healthy California (SAC)	39,375
- Women’s Business Center Program Income (District)	46,000

CONSIDERATION OF THE CONSENT CALENDAR - (cont.)

Resolution No. 2008-30 – California Department of Education (CIMS-8394)

The board approved the resolution agreement with the California Department of Education and authorized the chancellor or his designee to sign the contract documents for the 2008-2009 fiscal year.

Authorization of Signatures

The board approved the revised list of authorized signatures.

BOARD ORGANIZATION

It was moved by Mr. Labrado, seconded by Mr. Conley, and carried unanimously to elect Dr. Chapel as the 2008-09 Board President.

At this time, Mr. Yarbrough passed the gavel to Dr. Chapel to conduct the remainder of the meeting.

On behalf of the board, Dr. Chapel thanked Mr. Yarbrough for his hard work and dedication as board president during 2007-08. He then presented him with a plaque.

Mr. Yarbrough indicated the past year has been a great experience and thanked board members for their support.

Mr. Hanna, Ms. Woolery, and Mr. Conley commended Mr. Yarbrough for a job well done.

It was moved by Mr. Conley, seconded by Mr. Yarbrough, and carried unanimously to elect Mr. Labrado as Vice President.

It was moved by Mr. Hanna, seconded by Mr. Yarbrough, and carried unanimously to elect Mr. Conley as Clerk.

It carried unanimously to designate Dr. Hernandez as the board's secretary and Mr. Didion as the assistant secretary.

Dr. Chapel appointed chairs and members to the following committees:

- Board Facilities Committee: Larry Labrado, Chair; John Hanna, Member; David Chapel, Ex-Officio
- Board Fiscal/Audit Committee: Phillip Yarbrough, Chair; Mark McLoughlin, Member; David Chapel, Ex-Officio
- Board Legislative Committee: John Hanna, Chair; Lisa Woolery, Member; David Chapel, Ex-Officio
- Board Policy Committee: Brian Conley, Chair; Larry Labrado, Member; Mark McLoughlin, Member; David Chapel, Ex-Officio

- Board Safety and Security Committee: Phillip Yarbrough, Chair; Mark McLoughlin, Member; David Chapel, Ex-Officio

Dr. Chapel appointed board representatives to the following organizations:

- Nominating Committee on School District Organization: to be determined
- Non-voting member of the Santa Ana Early Prevention and Intervention Commission:
Lisa Woolery
- Orange County Legislative Task Force: David Chapel
- Orange County School Boards Association: David Chapel
- RSCCD Foundation: John Hanna

It was moved by Mr. Hanna, seconded by Mr. Labrado, and carried unanimously to adopt the following board meeting schedule for 2009:

January 12
February 2, 23
March 9, 23
April 13, 27
May 11, 26 (Tuesday)
June 22
July 27
August 24
September 14, 28
October 12, 26
November 16
December 7

Mr. Hanna reminded board members that the board's self-evaluation should be scheduled before September 1, 2009.

It was moved by Mr. Yarbrough, seconded by Mr. Hanna, and carried unanimously to reaffirm the following board policies: #3211 (Investments); #9002 (Statement of Ethical Conduct); and #9011 (Conferences and meetings).

INFORMATIVE REPORTS

Dr. Eddie Hernandez (Chancellor)

Dr. Hernandez thanked staff who have worked diligently on budget reductions. He indicated Mr. Hardash will be giving a budget update later in the meeting.

Mr. Paul Garcia (Student Trustee)

Mr. Garcia thanked Mr. Flores and student leadership for organizing the signing of petitions and a budget summer task force to help raise funds for classes. He thanked staff for notification of upcoming legislative meetings.

Mr. Yarbrough commended Mr. Garcia and student leadership on initiating a petition to be given to legislators.

Dr. Erlinda Martinez (President – Santa Ana College)

Dr. Martinez congratulated re-elected board members Dr. Chapel, Mr. Conley, and Ms. Woolery, and new board member, Mr. McLoughlin.

At the recent Community College League of California (CCLC) conference, Dr. Martinez reported that SAC students Alex Flores, Asunta Lourthu, Kyle Pajarito, Steve Anticono, and Gabriela Wetzel participated by serving on a panel at the conference.

Dr. Martinez reported a successful Road to Teaching Conference was held at SAC on November 15.

Dr. Martinez thanked Dr. Hernandez for hosting an informal gathering on campus to address staff questions regarding the budget.

She invited board members to the Pageant of the Trees fundraising event on December 9.

Mr. Juan Vázquez (President – Santiago Canyon College)

Mr. Vázquez congratulated re-elected board members and newly-elected board member.

He thanked Mr. Hanna, Mr. Labrado, Mr. Garcia, and Linda Chapel for attending and supporting the recent TGIF fundraising event at SCC.

Mr. Vázquez reported Orange County Sheriff Sandra Hutchens visited SCC classrooms at the James A. Musick facility. She toured instructional areas at the facility, spoke with instructors, and discussed future plans for educational collaboration.

At the Speakers Symposium on December 2, Mr. Vázquez reported that Chizuko Judy Sugita de Queiroz shared her experience of internment during 1942-1945.

Mr. Vázquez stated that SCC received notification of preliminary funding for a 2009-2010 AmeriCorps grant through California Volunteers in the Office of the Governor.

Mr. Vázquez invited board members to the SCC holiday party on December 9.

Mr. Hanna asked if the information provided on the number of students that were dropped because tuition fees had not been paid within 72 hours is accurate. In addition, he asked if the students dropped eventually paid their tuition. The college presidents will provide this information at a future time.

Mr. Hanna asked for the amount in savings it would be if the colleges did not hold summer classes. Dr. Hernandez indicated this question will be answered during the budget update.

Ms. Woolery asked that as policies change (such as a student being dropped if not paying tuition fees within 72 hours), administration notifies the board of marketing techniques used to inform students.

Ms. Tina Lam (Student President – Santiago Canyon College)

Ms. Lam was not in attendance.

Mr. Alejandro Flores (Student President – Santa Ana College)

Mr. Flores congratulated re-elected board members and newly-elected board member.

Mr. Flores reported that students are initiating a campaign to ask each student to raise \$100, for a total of \$3.5 million toward funding summer classes. ASG plans to meet with college administrators on December 11 to discuss the campaign. The proposal will be presented to the board upon completion.

Mr. Flores reported that the ASG collected 1,534 signatures within two days on a petition opposing a tuition increase and budget reductions. He indicated students plan to collect additional signatures and deliver the petition to legislators at a future date.

Mr. Flores asked board members and the chancellor to revise implementation of the policy to drop a student if tuition fees have not been paid within 72 hours.

Ms. Woolery encouraged Mr. Flores and students to contact the media regarding their concerns related to budget reductions and possible tuition increases.

Mr. Yarbrough thanked Mr. Flores for his report. He indicated there are businesses in the community that may benefit from having classes available for educating its workforce. He encouraged Mr. Flores to review course offerings to determine what classes would be most beneficial to students and to consider scheduling deadlines.

Mr. Hanna commended Mr. Flores and students for taking an active position and proposing alternatives.

Mr. Morrie Barembaum (Academic Senate President – Santiago Canyon College)

Mr. Barembaum congratulated re-elected board members and newly-elected board member.

He invited board members to speak at future senate meetings. He thanked Dr. Hernandez for meeting with staff regarding budget reductions and Mr. Vázquez for communicating with the senate regarding the financial situation. He reported that the senate met last week and will meet again at the spring retreat on February 4.

Mr. Raymond Hicks (Academic Senate President – Santa Ana College)

Mr. Hicks congratulated re-elected board members and newly-elected board member.

He reported the senate will meet on December 9, a budget meeting was held on December 2 where discussions included budget reductions. Mr. Hicks commended Mr. Flores for the students seeking solutions to budget problems. He urged the board to not consider elimination of summer session 2009.

It was moved by Ms. Woolery, seconded by Mr. Hanna, and carried unanimously to suspend the rules and hear item 6.3 (District Audit Report for the fiscal year ended June 30, 2008) at this time.

DISTRICT AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2008

Mr. Hardash introduced Tina Henton, Senior Manager of Vicenti, Lloyd, Stutzman, LLP. Ms. Henton reported that auditors met with the Board Fiscal/Audit Committee recently to discuss the audit in detail.

Ms. Henton discussed the district audit report and indicated the district received an unqualified opinion, which is the highest opinion rendered. She stated there was not much change from the previous year with the exception of a decrease in net assets of \$1.5 million. She indicated the district implemented GASB 45 this year which had no financial impact since the district has been contributing toward this fund before this year's requirement.

Ms. Henton reported that audits were completed for federal and state requirements, and the district received an unqualified opinion.

Mr. Yarbrough asked for an explanation of the finding on page 64 of the audit report regarding health fees. Ms. Henton indicated the finding was a missing disclosure in the catalog; she understands it has been corrected. Mr. Yarbrough thanked Ms. Henton for the report.

It was moved by Mr. Hanna, seconded by Mr. Yarbrough, and carried unanimously to approve the Rancho Santiago Community College District audit report for the fiscal year ended June 30, 2008, as presented.

CLOSED SESSION

It was agreed to adjourn to closed session at 6:30 p.m.

RECONVENE

The board reconvened at 7:31 p.m.

Dr. Chapel announced that the board discussed personnel items including contract negotiations, employees as listed on the Human Resources dockets, public employee discipline/dismissal/release, pending litigation, potential litigation, and the evaluation of the chancellor in closed session.

PUBLIC PRESENTATIONS

There were no public presentations.

APPROVAL OF ACADEMIC PERSONNEL

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the academic personnel docket with the attached addendum.

APPROVAL OF CLASSIFIED PERSONNEL

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the classified personnel docket with the attached addendum.

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT BETWEEN THE RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT AND THE FACULTY ASSOCIATION OF RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the collective bargaining agreement with the Faculty Association of Rancho Santiago Community College District for the period of July 1, 2008, through June 30, 2009.

MODIFICATION TO 2008-2009 EMPLOYEE CALENDAR

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the revised 2008-2009 employee calendar.

CLAIM #08-69122JW

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to authorize the chancellor or his designee to reject claim #08-69122JW based upon recommendation from the district's third party insurance administrator, CorVel Corporation.

APPOINTMENT/REAFFIRMATION OF THE MEASURE E CITIZENS' BOND OVERSIGHT COMMITTEE

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to approve the amended appointment/reaffirmation of the Citizens' Bond Oversight Committee for 2009 as presented.

Mr. Yarbrough indicated the addition of a student representative from SCC constituted an amendment to the docket item. Since a business representative position is vacant, Mr. Yarbrough asked Mr. McLoughlin to forward names of nominees from the community to the board president for recommendation.

The motion carried unanimously to approve the amended appointment/reaffirmation of the Citizens' Bond Oversight Committee for 2009 as presented.

BUDGET UPDATE

As a result of daily updates to the state budget, Dr. Hernandez indicated updates on the budget will be listed on future board agendas. After discussion, Dr. Hernandez reported that a decision had not yet been made regarding the reduction of the summer schedule. However, the administration has decided to reduce the number of days in offering classes. He indicated there will be no instruction or services on Fridays during summer 2009 at the district or college campuses; therefore, it is estimated a savings of \$85,000 will occur.

Mr. Conley expressed concern over a classified employee not being able to work a 10-hour day. Dr. Hernandez indicated that employees have the option of using vacation days if desired. By employees not working on Fridays, two classified employees have jobs that are secure. There are flexible schedules for employees that currently allow employees not to work or work half-day on Fridays. Dr. Hernandez stated that budget reductions may be as high as 25% and explained that the district's budget is 85% employees. He stated that the district's reserve will cover one month's payroll.

Mr. Conley asked if research has been made for extending the 4-10 schedule beyond summer. Dr. Hernandez indicated that has not been a consideration at this time.

Mr. Yarbrough indicated if budget reductions are approximately \$3 million, a savings of \$85,000 may not be beneficial; additional reductions are needed. Mr. Yarbrough thanked college presidents for detailed budget reports and asked for the estimated savings if summer session 2009 were eliminated.

Mr. Hardash reported the governor held a special legislative session on December 1. The governor announced an additional revenue shortfall of \$1.5 to \$2 billion in addition to the \$11.2 billion shortfall anticipated in the 2008-09 fiscal year. It is expected the legislature may not take action until after the governor presents his proposed budget due by January 10, 2009.

Mr. Hardash reported the governor's budget proposal may include expenditure reductions but lack in new revenue solutions. Budget shortfall is estimated to be \$15 billion for 2008-09 and \$20 billion for 2009-10. Mr. Hardash indicated that the state is anticipating running out of cash and may need to cease current construction projects for roads and other infrastructure. In addition, the state is considering the elimination of current year entitlements for instructional equipment and scheduled maintenance funds.

Mr. Labrado asked if the district has considered eliminating organizational memberships. Dr. Hernandez indicated administration has eliminated several memberships although some are required by law.

Mr. Labrado asked that reserves be reduced by 2% as suggested by Mr. Yarbrough and using the retirement fund account. He favors using these cost-saving measures rather than eliminating summer classes. In addition, Mr. Labrado expressed concern that monies raised by students toward classes may not be protected unless these monies become part of the district's reserve.

Dr. Hernandez indicated the district has considered reducing its reserve but stated it would not be beneficial to do that since the reserve would only cover one month's payroll. If the district spends this money, it will need to borrow money the next month to meet payroll. He indicated as of this date, the district has reduced the budget by \$4.5 million in ongoing money. The district has tried not to use reserve money until it is necessary.

Discussion ensued as to different scenarios that may occur after the governor presents his budget. The chancellor is not recommending using any one-time monies until more information is available.

Mr. Hanna thanked administration for seeking staff input on reducing the budget. Mr. Hanna asked that administration make suggestions of topics to lobby legislators for preserving jobs. Regarding cost saving measures, Mr. Hanna asked the district to seek donations from private companies and consider a 4-10 work week year-round.

Dr. Hernandez encouraged board members to meet with legislators regarding the effects of budget reductions on the district.

BOARD MEMBER COMMENTS AND REQUESTS OF THE CHANCELLOR

Mr. Conley reported he has been appointed to serve on the Association of Community College Trustees (ACCT) public policy committee another year.

Mr. Yarbrough congratulated his colleagues on their election victory. He attended the City of Orange tree-lighting ceremony where SCC's master chorale performed, and the OC Coastkeeper tree planting event at SCC.

Mr. Yarbrough expressed appreciation to the chancellor and staff for working hard toward reducing the budget.

Mr. Yarbrough thanked the board for the opportunity to serve as president of the board during the last year. He congratulated Dr. Chapel on being elected president of the board.

Mr. Hanna commended SAC and SCC soccer coaches.

While attending the CCLC Annual Conference in Anaheim recently, Mr. Hanna participated in a workshop on improving fundraising at the community college level.

Mr. Hanna also completed a NIMS/SIMS training course at the conference and received a certificate of completion. He was informed at the conference that all trustees must complete this course. Mr. Hanna asked the chancellor to confirm this and work out arrangements so other board members could take the class and obtain their required certificate.

Mr. McLoughlin expressed appreciation for having the opportunity to serve as a member of the board.

Mr. Hanna asked that the meeting be recessed in honor of the armed services who served with honor on December 7, 1941.

Dr. Chapel recently attended an Ethics workshop hosted by South Orange County Community College District and will share information provided with board members.

Dr. Chapel thanked the board for the opportunity to serve as president for 2008-2009.

NEXT MEETING

The next regular meeting of the Board of Trustees will be held on Monday, January 12, 2009, at the District Office, 2323 N. Broadway, Santa Ana, California.

ADJOURNMENT

There being no further business, Dr. Chapel declared this meeting adjourned at 8:30 p.m. in honor of those who served the country and passed away on December 7, 1941.

Respectfully submitted,

Eddie Hernandez, Jr., Ed.D.
Chancellor

Approved: _____
Clerk of the Board

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**ADDENDUM TO HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC**

January 12, 2009

FACULTY

Changes of Classification

Carrion, Rodolfo
Counselor/EOPS
Counseling and Student Support Services Division
Santiago Canyon College

Effective: August 1, 2008
From: Class V
To: Class VI

Deeley, Steven
Assistant Professor, Business Administration
Business, Math and Sciences Division
Santiago Canyon College

Effective: August 18, 2008
From: Class III
To: Class IV

Dela Cusack, Lisa
Associate Professor, English
Humanities and Social Sciences Division
Santiago Canyon College

Effective: August 18, 2008
From: VI
To: VII

Hauscarriague, Anne
Associate Professor, Math
Business, Math and Sciences Division
Santiago Canyon College

Effective: August 18, 2008
From: VI
To: VII

Kosuth, Kathryn
Associate Professor, English
Humanities and Social Sciences Division
Santiago Canyon College

Effective: August 18, 2008
From: III
To: IV

Miller, Renee
Coordinator, Communication Disabilities/
Acquired Brain Impairment
Special Services Division
Santa Ana College

Effective: August 18, 2008
From: IV
To: V

Nguyen, Madeleine
Counselor/EOPS
Student Services
Santa Ana College

Effective: August 18, 2008
From: III
To: IV

FACULTY (CONT'D)

Changes of Classification (cont'd)

Nguyen, Thu Van Thi
Counselor
Counseling Division
Santa Ana College
Effective: August 18, 2008
From: V
To: VI

Pryor, Kelley
Associate Professor, Math
Business, Math and Sciences Division
Santiago Canyon College
Effective: August 18, 2008
From: V
To: VII

Sanabria, Reina
Coordinator, Puente Program
Counseling Division
Santa Ana College
Effective: August 18, 2008
From: V
To: VI

Sergio, Tiffany
Coordinator, Citizenship
Continuing Education Division/CED
Santa Ana College
Effective: August 18, 2008
From: I
To: II

Smith, Mark
Assistant Professor, Anatomy and Physiology
Business, Math and Sciences Division
Santiago Canyon College
Effective: August 18, 2008
From: III
To: IV

Part-time/Hourly Hires/Rehires

Stinson, Kristen
Instructor, Parent Education (equivalency)
Continuing Education Division/CEC
Santa Ana College
Effective: January 12, 2009
Hourly Rate: C-2 \$40.97

Ferrell, Dallas
Instructor, Criminal Justice Academies
Human Services and Technology Division
Santa Ana College
Effective: January 12, 2009
Hourly Rate: II-3 \$54.32

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC
January 12, 2009

MANAGEMENT

Interim Assignment

Thompson, John
Interim Project Manager
Fiscal Services
District

Effective: July 1, 2008 – June 30, 2009
Salary Placement: E-7 \$10,254/Month

FACULTY

Adjusted Effective Dates of Leave of Absence

Waugh, Susan
Teacher, Child Development
OEC Child Development Center
Child Development Services
District

Effective: November 25, 2008 – December 19, 2008
Reason: Unpaid Leave (17 days)

Leave of Absence

Rossetti, Calvino
Professor, Math
Science and Math Division
Santa Ana College

Effective: February 2, 2009 – June 5, 2009
Reason: Banked Leave (15 LHE)

Separation

Rossetti, Calvino
Professor, Math
Science and Math Division
Santa Ana College

Last Day: June 5, 2009
Reason: Retirement

Stipends

Bassett, Dana
Associate Professor, English
Humanities and Social Sciences Division
Santa Ana College

Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

FACULTY (CONT'D)

Stipends (cont'd)

Bowers, Cherie
Assistant Professor, Math
Science and Math Division
Santa Ana College
Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

Gilreath, Genice
Professor, Reading
Humanities and Social Sciences Division
Santa Ana College
Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

Grant, Madeline
Associate Professor, Marketing/Business
Business Division
Santa Ana College
Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

Hicks, Raymond
Associate Professor, ESL
Humanities and Social Sciences Division
Santa Ana College
Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

Jaros, Bonita
Professor, English/ESL
Humanities and Social Sciences Division
Santa Ana College
Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

Leeds, Kelvin
Professor, Math
Science and Math Division
Santa Ana College
Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

Lopez, Jorge
Assistant Professor, Biology
Science and Math Division
Santa Ana College
Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

Norwood, Joyce
Counselor, EOPS
Student Services Division
Santa Ana College
Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

FACULTY (CONT'D)

REVISED PAGE

Stipends (cont'd)

Parolise, Michelle
Coordinator, Occupational Therapy
Assistant Program
Human Services and Technology Division
Santa Ana College

Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

Rogers, Neal
Professor, Math
Science and Math Division
Santa Ana College

Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

Veyna, Angelina
Professor, History
Humanities and Social Sciences Division
Santa Ana College

Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

Vu, Dahlia
Assistant Professor, Math
Science and Math Division
Santa Ana College

Effective: October 2, 2008 – November 21, 2008
Amount: \$500.00
Reason: Basic Skills On Course 1 Workshop

Non-paid Intern Service

Loya, Norma
Instruction and Reference Intern
Library
Library, Fine and Performing, and
Communication Division
Santiago Canyon College

Effective: February 9, 2009 – May 22, 2009
College Affiliation: San Jose State University
(Fullerton Program)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET

CLASSIFIED

JANUARY 12, 2009

CLASSIFIED

Reinstatement

Leeper, Dayna
District Safety Officer/ District
Reinstated from 39 Month Rehire List

Effective: December 15, 2008
Grade 9, Step 6

Change in Position

Sanders, Gary
From: Printing Repro. Bindery Tech
To: Offset Lithographer (Reorg 627)

Effective: January 1, 2009
Grade 9, Step 5 \$3870

Professional Growth Increments

Duenas, Veronica
Human Resources Tech./ District

Effective: February 1, 2009
Grade 11, Step 6 + 2.5%Bil + 2PG
\$4627.33

Phillips, Denise
Library Tech II/ SAC

Effective: February 1, 2009
Grade 12, Step 6 + 7.5%L + 4PG
\$5183.67

Change in Salary Placement

Gonzales, Ray
Senior Clerk/ Auxiliary Services/ SCC

Effective: March 31, 2008
Grade 8, Step 1 \$3051
Correction

Temporary Assignment

Chamness, Greg
Lead Maint. Worker/ SAC

Effective: 12/12/08 – 12/19/08
Grade 14, Step 4 + 7.5%L \$5044

Return to Regular Assignment

Ames, Richard
Gardener Utility Worker/ SAC

Effective: December 3, 2008
Grade 8, Step 6 + 2.5%L \$3998

Leave of Absence

Alvarado, Delmis
Program Specialist/ Student Services/ SAC

Effective: 01/05/09 – 01/16/09
Reason: Non Paid Status
10 Month Contract

Espinosa, Laura
Administrative Clerk/ Academic Affairs/
SCC

Effective: 01/05/09 – 03/27/09
Reason: FMLA

Verduzco, Maria Teresa
Senior Clerk/ School of Continuing Educ./
SAC

Effective: 11/19/08 – 11/26/08
12/01/08 – 12/19/08
Reason: FMLA

Wright Ruby
Counseling Assistant/ School of
Continuing Educ./ SAC

Effective: 12/01/08 – 01/30/09
Reason: FMLA

Separations

Aguayo, Ana
Student Services Coordinator/ Student
Services/ SAC

Effective: December 15, 2008
Reason: Resignation

Hayes, Virginia
Sr. Accountant/ Fiscal Services/ District

Effective: December 30, 2008
Reason: Retirement

CLASSIFIED HOURLY

Change in Position

Ochoa, Lizeth
From: Intermediate Clerk/Student Services/
SAC
To: Counseling Assistant/ School of
Continuing Educ./ MPEC

Effective: December 1, 2008
19 Hours/Week 12 Month
Grade 5, Step 1 \$15.64/Hour

Change in Assignment

Conway, Chris
Instructional Assistant
From: Academic Comp. Ctr/ SCC
To: Library/ SCC

Effective: January 5, 2009
19 Hours/Week School Session
Grade 5, Step A + 6PG \$15.64/Hour +
\$125.00/Mo. PG

Holmes, Jason
Instructional Assistant
From: Academic Comp. Ctr./ SCC
To: Library/ SCC

Effective: January 5, 2009
19 Hours/Week School Session
Grade 5, Step A \$15.64/Hour

Leave of Absence

Sura, Alma
Program Specialist/ School of Continuing
Educ./ SAC

Effective: 11/01/08 – 11/29/08
Reason: Maternity Leave

Separations

Kawai, Virginia
Instructional Assistant/ School of
Continuing Educ./ SAC

Effective: December 18, 2008
Reason: Retirement

SHORT-TERM

Bull, Kelly
Learning Facilitator/ Human Development/
SAC

Effective: 02/02/09 – 06/05/09

Esparza, Victor
Library Clerk/ SCC

Effective: 02/09/09 – 04/04/09
04/13/09 – 06/06/09

Margo, Gloria
Admissions Assistant/ SAC

Effective: 03/16/09 – 03/29/09

Mizumoto, Mizuho
Admissions & Records Spec I/ SAC

Effective: 03/02/09 – 03/06/09

Navarro, Jesus
Instructional Assistant-DSPS/ Student
Services/ SCC

Effective: 01/13/09 – 06/30/09

SHORT-TERM cont'd

Odenath, Todd
Instructional Assistant/ Success Center/
SCC

Effective: 10/01/08 – 06/30/09

Park, Grace
Instructional Assistant-DSPS/ Student
Services/ SCC

Effective: 02/09/09 – 06/05/09

Additional Hours for On Going Assignment

McKenna, Sandy
Instructional Assistant/ Humanities/ SAC

Effective: 02/09/09 – 04/03/09
04/13/09 – 06/05/09

Not to exceed 19 consecutive working days
in any given period.

Odenath, Todd
Instructional Assistant/ Academic Success
Center/ SCC

Effective: 10/01/08 – 06/30/09

Not to exceed 19 consecutive working days
in any given period.

Woodmas, Erin
General Office Clerk/ Nursing/ SAC

Effective: 01/13/09 – 06/30/09

Not to exceed 19 consecutive working days
in any given period.

Substitute Assignments

Becerra Valera, Juan
Instructional Assistant/ School of
Continuing Educ./ SAC

Effective: 01/05/09 – 06/30/09

Gonzales, Michelle
Instructional Assistant/ School of
Continuing Educ./ SAC

Effective: 01/05/09 – 06/30/09

Limon, Betty
Instructional Assistant/ School of
Continuing Educ./ SAC

Effective: 01/05/09 – 06/30/09

Navarrete, Luz
Instructional Assistant/ School of
Continuing Educ./ SAC

Effective: 01/05/09 – 06/30/09

**SANTA ANA COLLEGE
STUDENT ASSISTANT LIST**

Cao, Ngan Thi Thu	Effective: 12/03/08-06/30/09
Corona, Jose Luis	Effective: 11/25/08-06/30/09
Hernandez, Antonio	Effective: 11/24/08-06/30/09
Hernandez, Kathya R.	Effective: 12/02/08-06/30/09
Phaire II, John Wesley	Effective: 11/24/08-06/30/09
Thomas, Nathaniel	Effective: 12/02/08-06/30/09

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Human Resources and Educational Services**

To:	Board of Trustees	Date: January 12, 2009
Re:	Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District and the Continuing Education Faculty Association (CEFA).	
Action:	Request for Approval	

BACKGROUND

Negotiations between the District and the Continuing Education Faculty Association (CEFA) have been completed. The tentative agreement has been ratified by the CEFA membership. The proposed agreement is now presented to the Board of Trustees for approval.

ANALYSIS

The fiscal implications and terms of the proposed agreement are presented on the attached disclosure form.

RECOMMENDATION

It is recommended that the Board of Trustees approve the amendments to the collective bargaining agreement with the Continuing Education Faculty Association.

Fiscal Impact: Presented on Attached Disclosure Form	Board Date: January 12, 2009
Item Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
 In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and Gov Code 3547.5

Rancho Santiago Community College District

Name of Bargaining Unit: Continuing Education Faculty Association (CEFA)

The proposed agreement covers the period beginning July 1, 2008 and ending June 30, 2011
 and will be acted upon by the Governing Board at its meeting on January 12, 2009

A. Proposed Change in Compensation

Compensation		Fiscal Impact of Proposed Agreement			
		Current Year 2008/09	Year 2 2009/10	Year 3 2010/11	
1	Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement	Cost (+/-)	\$34,369	N/A	N/A
2.	Salary Schedule Increase (Decrease)	Cost (+/-)	\$0	N/A	N/A
3.	Other Compensation - Increase (Decrease) (Stipends, Bonuses, etc.)	Cost (+/-)	\$0	N/A	N/A
4.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	Cost (+/-)	\$4,451	N/A	N/A
5.	Health/Welfare Plan - Increase (Decrease)	Cost (+/-)	N/A	N/A	N/A
6.	Total Compensation - Increase (Decrease) (Total Lines 1 - 5)	Cost (+/-)	\$38,820	N/A	N/A
		Percent			
7	Total Number of Represented Employees		886	0	0
8.	Total Compensation Cost for Average Employee - Increase (Decrease)	Cost (+/-)	\$44	N/A	N/A
		Percent			

Please include comments and explanations as necessary establish hourly rate for non-credit

counseling activities

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)

Modify evaluation timelines; clarify language for Personal Necessity Leave; Modify grievance
timelines; provide additional release time for association for which costs will be reimbursed by
association; modify complaint procedure; revise workload limits from 60% to 67%, add language
regarding flex activities.

C. What are the specific impacts on instructional and support programs to accommodate settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations?

None.

D. What contingency language is included in the proposed agreement (reopeners, etc.)?

None

E. Source of Funding for Proposed Agreement

1 Current Year

Base revenue

2. How will the ongoing cost of the proposed agreement be funded in future years?

Base revenues plus unrestricted general fund income.

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)

Not applicable. Financial aspects of agreement will be reopened each year

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	N/A
b. State Standard Minimum Reserve Percentage for this District	N/A
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 or \$50,000 for a district with less than 1,001 ADA)	N/A

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	N/A
b. General Fund Budgeted Unrestricted Unappropriated Amount	N/A
c. Special Reserve Fund (J-207) Budgeted Designated for Economic Uncertainties	N/A
d. Special Reserve Fund (J-207) Budgeted Unappropriated Amount	N/A
e. Article XIII B Fund (J-241) Budgeted Designated for Uncertainties	N/A
f. Article XIII B Fund (J-241) Budgeted Unappropriated Amount	N/A
g. Total District Budgeted Unrestricted Reserves	N/A

3. Do unrestricted reserves meet the standard minimum reserve amount? Yes X No

G. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and GC 3547.5

_____ District Chancellor

_____ Date



TENTATIVE AGREEMENT BETWEEN
THE RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
THE CONTINUING EDUCATION FACULTY ASSOCIATION
FOR
JULY 1, 2008 through JUNE 30, 2011

Article 2: Recognition

District recognizes CEFA as the sole and exclusive representation of those employees of the bargaining unit enumerated in the Stipulated Agreement, dated August 17, 1977, (amended July 18, 1994) between District and CEFA as follows:

This agreement is between Rancho Santiago Community college District hereinafter referred to as "District" and, the Continuing Education Faculty Association, in affiliation with the Community College Association (CCA), California Teacher's Association (CTA), and National Education Association (NEA), hereinafter referred to as "CEFA";

It is agreed by and between District and CEFA that the District recognized CEFA as the sole and exclusive bargaining representative of the following unit:

Including:

~~All certificated employees assigned to the Continuing Education Division through June 30, 1995.~~

Effective July 1, 1995, All part-time hourly academic employees assigned to the Continuing Education Division.

Excluding:

~~All certificated contract I, contract II, Regular and Temporary employees.~~

~~All certificated employees paid on the Administrative Salary Schedule;~~

~~All certificated employees at the Dean, Associate Dean, Assistant Dean, Director and Assistant Director Levels; all day-to-day substitutes;~~

~~All other certificated employees lawfully designated as management, supervisory or confidential.~~

Effective July 1, 1995, all

1. Academic employees, full-time and part-time credit and full-time continuing education
2. All Academic employees paid on the Administrative Salary Schedule
3. All day-to-day substitutes

~~Dated: July 18, 1994~~

Article 6: Evaluation Procedures

6.1 Aim of Evaluation

There are two major aims of evaluation. The first is the improvement of performance. Secondly, evaluation provides a process through which the college assesses the potential contribution of a new unit faculty member. Results of official evaluation shall be held in strict confidence by all personnel involved.

6.2 Responsibilities for Evaluation

- 6.2.1 Unit members shall be evaluated for their performance taking into consideration the physical environment under which they are functioning within a specific assignment.
- 6.2.2 Upon initial employment, and prior to conducting an evaluation, site directors will be given training in discipline content areas, procedures, and methodologies of evaluation.

6.3 Informing Unit Faculty Members of Evaluation

- 6.3.1 The District shall advise each unit member to be evaluated not later than the fourth (4th) week of instruction in the semester in which the evaluation will take place. A copy of the evaluation procedures and appropriate form shall be provided by the District to each unit member prior to his/her evaluation (Exhibit D). Observations shall not occur during the first four (4) weeks and the last three (3) weeks of each semester. Any evaluation which is not completed will be carried over to the subsequent term.
- 6.3.2 Formal evaluation shall be done by the unit member's site administrator or designee. Unit members shall not evaluate other unit members. Unit members who are to be evaluated will be notified of the names of persons who will evaluate each term.

6.4 Review of Course Objectives, Content, and Methods to Be Applied to Evaluation

- 6.4.1 Instructional Unit Members: The appropriate site administrator or designee shall:
 - (a) Provide the instructor an approved current course outline for each assigned course, within one (1) week of the time the assignment is made unless the instructor has previously received such an outline.
 - (b) If so requested review these course-related materials with instructor prior to classroom visit.
 - (c) Each instructor shall provide for the appropriate administrator a copy of the course overview. The course overview will be distributed to students when appropriate. The course overview will include (1) topical course content, (2)

major objectives and assignments, evaluation methods, and bibliography, as appropriate.

6.4.2 Counselors and Coordinators:

(a) The evaluation will focus on their primary responsibilities.

6.5 Frequency of Evaluation

6.5.1 Instructors shall be evaluated by the appropriate administrator or designee the first semester or term of employment. Subsequent evaluations shall be made once during the second year of employment, and every three (3) years thereafter. The evaluation shall be on the negotiated form found in Appendix D approved District form for non-contract instructors. It shall be signed by the appropriate administrator and shall be transmitted to the appropriate Vice President and then to Human Resources for placement in the personnel file.

6.6 Worksite Classroom Visits

6.6.1 The evaluator shall visit the worksite classroom during the time period established for evaluation. The evaluator may consult with the unit member instructor concerning time periods to avoid scheduling visits during activities, such as testing, field trips, films, or guest lecturers. If the evaluator visits the unit member's worksite during a test, field trip, film, or guest lecture, the evaluation shall be rescheduled.

6.6.2 Such visits shall be no less than thirty (30) minutes or exceed one (1) hour unless extended by mutual agreement.

6.6.3 Evaluation forms shall be completed at or after each visit. Any criterion marked "needs improvement" shall cite examples, and, where possible, make suggestions for improvement.

6.7 Additional Evaluations

6.7.1 Additional evaluations may be made at written request of the unit member instructor or appropriate administrator.

6.8 Unfavorable Evaluations

6.8.1 Within ~~five (5)~~ twenty (20) working days of receipt of an unfavorable (predominately "needs improvement") evaluation, the unit member instructor may request, in writing, a conference between the evaluator and the unit member instructor with a CEFA representative present if requested by the unit member instructor. Such conference shall be held within five (5) working days when time permits, but in no case, more than fifteen (15) working days.

6.8.2 If an unit member instructor received an unfavorable evaluation (“needs improvement”) supportive assistance and specific recommendation will be provided including but not limited to meeting with administrator coordinator, textbook recommendations, and staff development.

6.9 Student Evaluation of Instructors and Counselors

6.9.1 (a) The appropriate administrator or a designee will conduct the student evaluations using the negotiated form found in Appendix E form and procedure approved by the District.

(b) Student narrative comments on the official form or card are typed to preserve anonymity, and then given to the unit member instructor. Identical responses may be tabulated and not retyped. No additional copies are made.

(c) Student evaluation cards should be retained by the division until the end of the semester in which the evaluation is given.

6.9.2 Student evaluations of instructors of ABE/ESL, Older Adult and Special Education classes shall be administered at the faculty member’s or district’s option. Students enrolled in open-entry/open-exit classes fewer than three (3) weeks will not participate in the student evaluation; the evaluator and instructor shall determine which students are not to complete the evaluation form.

6.10 Self-Evaluation – All unit members are encouraged to use the evaluation forms or other methods of self-evaluation.

6.11 Receipt of Written Evaluation & Conference with Evaluator

6.11.1 Written evaluations for staff shall be signed by the evaluator and transmitted to the unit member in a sealed envelope within two (2) weeks of the observation. Either the evaluator or the unit member instructor may request a conference.

6.12 Assistance in Performance Improvement

6.12.1 The administrator or unit member may request special assistance from designated instructional resource staff.

6.12.2 The administrator, on request, shall make reasonable efforts to provide unit member assistance.

6.12.3 After the performance improvement is completed, the unit member may request a reevaluation.

6.13 Disagreement on Evaluation

6.13.1 The unit member shall have the right:

- (a) Within twenty-five (25) working days of the receipt of the written evaluation to file a written response with the appropriate Vice President, which shall be transmitted to Human Resources for placement in the personnel file.
- (b) To file a grievance if due process of these procedures is allegedly violated.

~~6.14 Coordinators - Regular Status~~

~~6.14.1 Responsibility~~

~~Evaluation of coordinators shall be the responsibility of the appropriate dean or his/her administrative designee.~~

~~6.14.2 Calendar~~

- ~~(a) Time sequence for evaluation of coordinators is the same as for instructors.~~

6.14 Forms

The District shall consult with CEFA concerning content and format of official evaluation forms.

Article 7 - Leaves

7.3 Personal Necessity Leave

7.3.1 A unit member may be granted a maximum six (6) days' leave of absence in any school year without loss of pay, in cases of personal necessity. Such leaves shall be deducted from the employee's accumulated sick leave. An Employee Absence Card must be filed.

7.3.2 Whenever possible, personal necessity leave should be requested at least (5) business days in advance and approved by the appropriate administrator.

7.3.3 ~~Personal Necessity leave specifically does not include~~ may not be used for any recreational use nor or any use related to present or prospective employment.

Personal necessity leave must be used for ~~on~~ matters which cannot be accomplished other than during the employee's regular working hours, or, deferred to a more convenient date or time to accommodate the regular work schedule.

7.3.4 Six (6) days of personal necessity leave is limited to may be used for incapacitation, serious illness, or death of a member of the immediate family; an accident involving his/her person or property, or, the person or property of a member of his/her immediate family; or appearance in court as a litigant or a witness under official order except as a witness adverse to the District or as a litigant in an action adverse to the District. Two (2) of the six (6) days of personal necessity leave may be used in cases of compelling personal importance.

7.3.5 ~~Whenever possible, personal necessity leave should be requested at least (5) days in advance and approved by the appropriate administrator.~~ "Immediate family" will be interpreted to mean blood, adopted, step, foster relations limited to the mother, father, grandmother, grandfather, or grandchild of the employee, or the spouse of the employee, and the spouse, son, son-in-law, daughter, daughter-in-law, brother, brother-in-law, sister or sister-in-law of the employee, or any person living in the immediate household of the employee, excluding strictly landlord/tenant relationships.

~~7.3.6 Two (2) days of personal necessity leave may be used in cases of compelling personal importance.~~

7.7.1 Unit members shall accrue one hour of sick leave for ~~each~~ every 17 hours of ~~work/pay paid service~~ throughout the entire fiscal year.

Article 8: Grievance

8.1.2 Grievant

A. Any member of the bargaining unit covered by the terms of this Agreement;
B. Any former faculty member or members filing within thirty (30) days ~~twenty-five (25) days~~ of when the employee(s) knew or should have known of the occurrence of an alleged grievance. ~~No time or procedural steps may be waived for filing.~~

C. The Association

~~C. An officer of the Association authorized by the Executive Board to file the grievance on behalf of the Association. Such authorization will be communicated in writing to the Office of Human Resources prior to any grievance being filed.~~

D. An officer of the Association authorized by an individual or group of faculty member(s) to file the grievance on his/her/their behalf. The grievance must include the names of faculty members on whose behalf the grievance is filed.

8.3.2 The District shall not agree to a resolution of the grievance until CEFA has received a copy of the grievance and the proposed resolution and has been given ten (10) days to file a response. The grievant may be represented by an Association designated advisor(s) at all levels

~~of the grievance procedure, employee representative(s) at Level One and by an Association-designated advisor(s) at all other levels.~~

8.3.3 Grievance Processing – Limits

8.3.3.1 Any grievance which arose prior to the effective date of this Agreement shall be processed under the Agreement in effect at the time that the grievance was filed.~~not be processed under this Grievance Procedure.~~

8.3.3.2 Any grievance which occurred or is alleged to have occurred and which the employee knew or should have known more than ~~twenty five (25) days~~ thirty (30) days prior to notification at Level One with the immediate supervisors shall not be processed by the District.

8.4 Procedural Steps

Level I: No later than ~~twenty five (25) days~~ thirty (30) ... When the grievant is informed of the decision, the supervisor shall provide written notice to the President of the Association ~~grievance chair~~ that a decision has been reached.

Article 9: Association Rights

District shall furnish CEFA once each fiscal year, a copy of the District staff directory, if such is published. District shall furnish CEFA each October and April an alphabetical roster of unit employees indicating assignments, work locations, and ~~non-confidential~~ addresses and telephone numbers. District shall furnish CEFA each October and April a seniority list of unit members ~~indicated~~ indicating seniority hire dates and ~~social security numbers.~~

9.6 Release Time

9.6.1. Negotiations no change

9.6.2. Grievance processing no change

9.6.3. District Affairs – In addition to the current release time for the processing of grievances and for negotiations, the Association shall have thirty additional released hours per contract year paid by the District to the Association President and/or President's designees for participation in official District/CEFA business. These hours will be paid when CEFA/District business (including grievances and negotiations) is conducted outside of the CEFA representatives' regular teaching/working hours.

9.6.4 Association business – in addition to articles 9.6.1, 9.6.2, 9.6.3, the district shall pay the reassign time at the current non-instructional rate for CEFA officers to complete CEFA business on a monthly basis to be reimbursed by CEFA at the end of each semester. The district shall pay all payroll costs. Said reassign time shall not count as part of the individual's teaching load.

9.7 Reprisals – District shall ~~undertakes~~ not to take or permit any reprisals against employee unit members of representatives while engaged in legal association activities.

9.10 Faculty Handbooks – District will furnish each unit member (either electronically or in printed form) a faculty handbook ~~and cause~~. Sufficient copies of the faculty handbook ~~to~~

shall be supplied to CEFA to allow one (1) copy to be posted on or near all official bulletin boards, and ten (10) copies for CEFA representatives' usage.

9.12 (Addition to second paragraph):

Any unit member who possesses the necessary minimum qualifications may apply and given consideration for such position. Unit members who are not selected for a full-time/tenure track opening may request information from the district Human Resources Department regarding the recruitment process and criteria used for the selection of candidates.

9.13 Complaints

Unless other investigation procedures are prescribed by applicable code or regulation, the following procedures shall be used to address complaints by and against unit members.

Whenever a unit member has a complaint about another unit member, student, community member or colleague, the unit member shall present the complaint either verbally or in written form to the supervising administrator. If the unit member does not receive a response to the complaint within ten working days, the unit member may forward the complaint to the appropriate vice president.

Whenever complaints about a unit member are made to the district's administration and/or Governing Board by students, community members, colleagues, administration or special funding agencies, the unit member shall be informed in a timely manner.

If any individual or group, as cited above wishes to file a ~~signed written~~ complaint against a unit member, the unit member is entitled to the following due process:

1. The signed written complaint communication of charges shall be delivered to the unit member(s) about whom the complaint is regarding person charged. ~~In the event that a complaint is oral, a summary of the complaint will be written by the responsible administrator, and shall be delivered to the unit member(s) about whom the complaint is regarding.~~
2. The unit member shall have the right to ~~confront~~ meet with and discuss the complaint with the responsible administrator, and may request the meeting include the complainant(s) and/or witnesses.
3. The unit member shall have the right to present evidence in his or her own behalf.
4. The unit member shall have the right to be represented by CEFA advisors ~~or of his/her own choice.~~
- 5.

No negative employment decision will be made by the district on the basis of a complaint unless the above process has been followed.

~~9.16 The District will distribute complaint Resolution Procedures forms and pertinent legal code sections to all unit members at the regular District orientation meeting.~~

Article 10: Organizational Security

10. E. CEFA shall comply with the following:

1. Dues Year and Fiscal Year

a. ~~CEFA shall notify unit members and the District of the dates of its fiscal year and its dues year.~~

2. ~~Annual Notice to Nonmembers~~

~~Prior to the commencement of any payment of an agency service fee including involuntary payroll deduction of the agency fee. CEFA shall mail to all nonmembers an "Agency Service Fee Explanation and Notice of Right to Challenge" which shall be consistent with current law including any applicable regulations and decisions of the PERB.~~

3. ~~Filing of Challenges~~

~~Nonmembers who wish to challenge the amount of the agency Fee may do so in manner consistent with applicable law.~~

F. ~~New unit members, within sixty (60) days from the commencement Of actual employment must submit a dues or agency service fee voluntary Deduction authorization form, or shall pay an amount not to exceed the Amount allowed by current law directly to CEFA. Failure to do either Shall mean involuntary deduction from wages pursuant to Education Code Section 87834 which is the sole remedy in the Article for failure to voluntarily pay the agency service fees. No involuntary deduction shall Occur unless the requirements in the paragraphs D and E have been Completed.~~

G. ~~Any dispute over the eligibility of a unit member under this Provision F shall be Resolved at any step in the following procedure: (1) investigation by CEFA; (2) Meeting(s) between CEFA and unit member; (3) meeting(s) involving the District, CEFA and the unit member; and (4) the Grievance Procedure of this Agreement.~~

H. CEFA shall completely indemnify and hold the District harmless from any and all Claims, demands or suits, or other action arising from provisions contained in This Article. ~~If CEFA fails to remit any costs to the District pursuant to this Provision, or fails to completely indemnify and hold the District harmless; Within sixty (60) days of notice to CEFA, the District may unilaterally terminate Provision D, E, F and G from this Article.~~

Article 11: Wages and Hours

11.1 Salaries

07-08 08-09 Schedules

INSTRUCTION

	Less Than Master's	Master's or Greater
Step 1	████████	████████
Step 2	\$40.97	\$41.97
Step 3	\$41.97	\$43.07
Step 4	\$43.07	\$44.14

COUNSELING

Non-credit counselors salary paid by the district during 2008-2009 shall continue at that same rate until the schedule below increases to the 2008-2009 rate of pay. If any of the non-credit counselors leave the unit and return at a later date, their rate of pay will continue at what it was as of 2008-2009, or the schedule below, whichever is greater.

	Less Than Master's	Master's or Greater
Step 1	████████	████████
Step 2	\$34.82	\$35.67
Step 3	\$35.67	\$36.61
Step 4	\$36.61	\$37.52

NON INSTRUCTION

	Less than Master's	Master's or Greater
Step 1	████████	████████
Step 2	\$20.49	\$20.99
Step 3	\$19.80	\$21.54
Step 4	\$20.31	\$22.07

COORDINATION

	Less than Masters	Master's or Greater
Step 1	\$34.15	\$35.02

11.2 Placement on Salary Schedules

New employees shall be placed on Step 1 of the appropriate class. Advancement to the next step shall occur upon completion of three (3) semesters of service. A semester of service means that an instructor teaches at least 80% 75% of the semester length. Continuing employees shall receive a step advancement upon completion of three (3) semesters of service subsequent to their last step advancement.

Time worked as a substitute, summer school employee, site administrator or in the credit program shall not count toward step placement.

11.3 Continuing Education-Hourly Academic Staff Unit Member Work Load

Effective January 1, 2009, hourly academic employees instructors may be scheduled up to sixteen point seventy-five (16.75) fifteen (15) hours per week within the District. in any combination of assignments. Assignments totaling more than fifteen hours must be authorized by the Chancellor.

Hourly counselors may be scheduled up to twenty-three point forty-five (23.45) hours per week within the District.

Hourly coordinators may be scheduled up to twenty-six point eighty (26.8) hours per week within the District.

A unit member with any combination of the above assignments shall have a weekly limit proportional to the type of assignment held, and in no case shall a weekly assignment exceed sixty-seven percent of a full time assignment.

To calculate a combined limit, the calculation must begin with the assignment with the lowest weekly hourly limit (first teaching assignment, then counseling, then coordination.)

For example: (12 hours teaching = 48% of a full time assignment) + (7.6 hours coordination = 19% of a full time assignment) = 67% of a full time assignment.

11.4 Ancillary Activities:

Per Education Code 87482.5 c(1) unit members may be assigned ancillary activities, such as but not limited to governance, staff development, grant writing, staff meetings, and advising student organizations and that all hours worked in ancillary activities shall not be used for purposes of calculating eligibility for contract or regular status. Ancillary activities are not counted in the calculation of hourly assignment limits. These hours are paid at the non-instructional rate.

Additional Assignments: The District shall determine in advance the number of hours a voluntary assignment is worth. Unit members shall be paid their own hourly non-instructional rate for the number of hours the district has pre-determined the assignment is worth upon completion of the assignment. Assignments include, but are not limited to, supplemental grading outside of regular teaching assignment, club advisors, curriculum development, etc.

11.5 Flex for Teaching Unit Members:

All flex days shall be fixed and noted on the non-credit instructional calendar and compensation for those flex days shall be paid in the next following pay period after those days occur.

Unit members will be eligible for compensation for flex activities each semester. The amount of eligible flex activity will be expressed in "hours" based upon the unit member's teaching assignment on the designated flex days. Maximum flex hour obligation each semester will be calculated by the unit member's teaching load on the designated flex days multiplied by 1.5. Therefore, a 12 hour load on the designated flex days would equal a maximum of 18 hours (12 hours x 1.5) of flex time obligation for the semester.

Unit members who are unable to complete their semester flex obligation during the designated flex week may complete additional flex activities during the semester and receive compensation for those activities. Any additional flex activities must be completed and reported to the member's immediate supervisor by the first day of the last month of the semester. Compensation for those additional flex activities will be paid in the next pay period.

Separate accounting for flex activities will be made each semester, based upon the unit member's assignment in that semester. Each semester will be treated as a discrete period for flex activities. Flex hours cannot be shifted from one semester to the other.

Instructors assigned to certain programs (such as Inmate Education) may not be required to complete flex activities. These instructors shall be notified by their administrator if they are exempt from flex activities. If these instructors are authorized to attend flex activities by the District outside of their regularly scheduled assignment, they will be compensated at their non-instructional rate.

Counselors and Coordinators who are authorized to attend flex activities by the District outside of their regularly scheduled assignment will be compensated at their hourly rate.

11.4 Released Time and Stipends for Extra-service Assignments

The Vice President or President shall compute, according to established criteria, the annual released time and stipend recommendations for extra-service assignments. Such

CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

CCLC EFFECTIVE TRUSTEESHIP WORKSHOP
Sacramento, California – January 23-25

1 Board Member
(Mark McLoughlin)

CCLC 2009 ANNUAL LEGISLATIVE CONFERENCE
Sacramento, CA – January 25-26, 2009

6 Board Members
(David Chapel)
(Brian Conley)
(John Hanna)
(Mark McLoughlin)
(Lisa Woolery)
(Paul Garcia)

ACCT NATIONAL LEGISLATIVE CONFERENCE
Washington, D.C. – February 9-11, 2009

3 Board Members
(Brian Conley)
(John Hanna)
(Larry Labrado)

ADVISORY COMMITTEE ON LEGISLATION
Sacramento, CA – January 24, 2009

1 Board Member
(John Hanna)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To: Board of Trustees	Date: January 12, 2009
Re: Affiliation Agreement Amendment (RENEWAL): County of Orange – Criminal Justice Academies	
Action: Request for Approval	

BACKGROUND

Presently we have contracts with the County of Orange to support contract training for the Orange County Sheriff's Department, the Coroners office and OC Probation. We have had this partnership now for 37 years. In order for the County to pay us registration fees they need what is referred to as a "Price Agreement" which establishes the cost per unit. The original agreement was approved and this amendment is for a one year extension.

ANALYSIS

This amendment to an existing agreement shall remain in effect until terminated by either party. This amendment has been reviewed the Santa Ana College program administrators, as well as the Contracts Specialist. The agreement carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this Amendment with the County of Orange in Orange, California.

Fiscal Impact: None	Board Date: January 12, 2009
Prepared by: Norman Fujimoto, Vice President of Academic Affairs Bart Hoffman, Interim Dean of Human Services & Technology	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD	

**AMENDMENT NUMBER ONE
TO
AGREEMENT N1000009185
BETWEEN THE
COUNTY OF ORANGE
AND
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

This AMENDMENT NUMBER ONE to Contract number N1000009185 (hereinafter "AMENDMENT NUMBER ONE") between the County of Orange, a political subdivision of the state of California (hereinafter "COUNTY") and Rancho Santiago Community College District (hereinafter "DISTRICT") with a place of business at 2323 N. Broadway, Santa Ana, CA 92706, is made and entered upon execution of all necessary signatures.

WITNESSETH:

WHEREAS, COUNTY and DISTRICT executed an Agreement for Criminal Justice Academy Classes Registration/Tuition Fees Price Agreement Number N1000009185 (hereinafter "ORIGINAL AGREEMENT") for a one (1) year term of September 18, 2007 through September 17, 2008;

WHEREAS, COUNTY and DISTRICT desire to renew ORIGINAL AGREEMENT for one additional one year term at the rates set forth in the ORIGINAL AGREEMENT;

NOW THEREFORE, in consideration of the mutual obligations set forth herein, Both COUNTY and CONTRACTOR agree as follows:

1. **ARTICLES**

a. Page 3, Section A. **Term**, of the ORIGINAL AGREEMENT is amended in its entirety to read as follows:

1. **Term:**

This Contract shall commence upon execution of all necessary signatures, and continue in effect from 9/18/07 through and including 9/17/09, unless otherwise terminated by COUNTY. The period of 9/18/07 through 09/17/08 shall be known as Contract number N1000009185. The period of 9/18/07 through and including 9/17/09 shall be known as Contract number N2000009185. This Contract may be renewed for three (3) separate additional one-year terms by mutual agreement of both Parties.

2. A true and correct copy of the ORIGINAL AGREEMENT (Price Agreement N1000009185) is attached hereto as Exhibit A and incorporated by this reference.
- 3 All other provisions of the ORIGINAL AGREEMENT, except as amended herein and to the extent they are not inconsistent with this AMENDMENT NUMBER ONE, remain unchanged and in full force and effect. All obligations of the parties that would have been terminated on September 17, 2008 are hereby extended to September 17, 2009.

IN WITNESS WHEREOF, the Parties have executed AMENDMENT NUMBER ONE.

***Contractor: Rancho Santiago Community College District**

By: _____ Title: _____

Print Name: _____ Date: 09/17/08

***Contractor: Rancho Santiago Community College District**

By: _____ Title: _____

Print Name: _____ Date: 09/17/08

*If a corporation, the document must be signed by two corporate officers. The first signature must be either the Chairman of the Board, President, or any Vice President. The second signature must be the secretary, an assistant secretary, the Chief Financial Officer, or any assistant treasurers. In the alternative, a single corporate signature is acceptable when accompanied by a corporate document demonstrating the legal authority of the signature to bind the company.

County Of Orange

A political subdivision of the State of California



Sheriff-Coroner Department

By: _____ Title: _____

Date: 09/17/08

EXHIBIT A

ORIGINAL AGREEMENT (Price Agreement N1000009185)



PRICE AGREEMENT
NSCCD

2007 SEP 23 PM 4:37

P/A NUMBER: N1000009185

VENDOR INFORMATION:
PHONE: 714-564-6000
TERMS:
F.O.B. DESTINATION

ACCOUNTING DEPT

SEE DELIVERY LOCATION(S)
WITHIN PRICE AGREEMENT

TAX CODE:

START DATE: 09/18/07
END DATE: 09/17/08
DELIVERY WITHIN 000 DAYS

VENDOR CODE: X00681
RANCHO SANTIAGO COMMUNITY COLL
ATTN:
DBA SANTA ANA COLLEGE
2323 N BROADWAY
SANTA ANA CA 92706-1606

P/A NOT TO EXCEED: 95,000.00
RENEWABLE FOR: FOUR ADDITIONAL ONE YEAR TERMS
LEGEND CODE: RF PA TYPE: 060
MASTER PA: FOLDER NUMBER: 579160
PB: FIGGYBACK PA:
PA REPLACES: N3000006192
PER MINUTE ORDER: / / / / / / / /

BILLING INSTRUCTIONS:

1. INVOICE COUNTY OF ORANGE AND SEND INVOICES IN DUPLICATE TO: BILLING ADDRESS AS INDICATED BELOW. INVOICES MUST BE IN DUPLICATE REFERENCED TO THE ORDER NUMBER AND ITEMIZED QUANTITIES, DESCRIPTION OF MERCHANDISE, UNIT AND UNIT COST.
2. VENDOR CODE, ORDER NUMBER AND PRICE AGREEMENT NUMBER (IF APPLICABLE) MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, PACKAGES & INVOICES.
3. CASH DISCOUNTS, IF OFFERED, WILL BE TAKEN WITHIN TIME LIMITATION AND WILL BE TAKEN ON THE TOTAL AMOUNT (INCLUDING TAX) UNLESS OTHERWISE STATED.
4. AUTHORIZED FREIGHT CHARGES MUST BE PREPAID AND ADDED TO INVOICE. INCLUDE PROOF OF PAYMENT FOR FREIGHT CHARGES OVER \$25.
5. YOU ARE REQUIRED TO INCLUDE YOUR TAXPAYER I.D NUMBER ON ALL INVOICES SUBMITTED FOR PAYMENT. THIS WILL ENSURE COMPLIANCE WITH IRS REQUIREMENTS AND EXPEDITE PAYMENT PROCESSING. OUT OF STATE VENDORS MUST INCLUDE CALIFORNIA SALES TAX PERMIT NUMBER.

THE VENDOR ACKNOWLEDGES THAT HE HAS READ AND AGREED TO ALL TERMS AND CONDITIONS INCLUDING THOSE PRINTED ON ATTACHED TERMS AND CONDITIONS PAGE. THE ONLY TERMS AND CONDITIONS THAT WILL BE APPLICABLE TO THE INTERPRETATION OF THIS CONTRACT ARE THOSE ISSUED BY THE COUNTY OF ORANGE VENDOR IS REQUIRED TO PROVIDE A COMPLETED MSDS (MATERIAL SAFETY DATA SHEET) FOR HAZARDOUS SUBSTANCES AS REQUIRED BY LABOR CODE SECTION 6196, GENERAL INDUSTRIAL SAFETY ORDER SECTION 5194 AND CALIFORNIA ADMINISTRATION CODE TITLE 8. MSDS SHEET FOR EACH SPECIFIED ITEM SHALL BE SENT TO PLACES OF SHIPMENT.

P/A FOR: CRIMINAL JUSTICE ACADEMY CLASSES REGISTRATION/TUITION FEES

PAYMENT UPON SUBMISSION OF INVOICE(S) IN ADVANCE, NON-ENCUMBERED P/A.

CONTRACTOR INVOICE(S) MUST REFERENCE P/A N1000009185

DIVISION CONTACT TRAINING ACADEMY
PH: 714-566-2700
15991 ARMSTRONG AVENUE
TUSTIN, CA 92782

INTERNAL CODING: 100-060-462-2400-62

PRICE AGREEMENT MONETARY LIMITS

1ST YEAR: N1000009185 09/18/07 - 09/17/08 \$ 95,000 00

LN	COMMODITY CODE	DISCOUNT	QUANTITY	UNIT	UNIT COST	P/A LINE AMOUNT
001	96100	.0000	0 00		0.0000	0.00
MISCELLANEOUS PROFESSIONAL SERVICES						

AUTHORIZED SIGNATURE: *Paula Torres*

ADDRESS QUESTION(S) REGARDING THIS PURCHASE DOCUMENT TO THE PURCHASING CONTACT: YVETTE TORRES

VENDOR

Page: 1



PRICE AGREEMENT

VENDOR: X00681
RANCHO SANTIAGO COMMUNITY COLL

P/A NUMBER: N1000009185

DELIVERY LOCATION(S) / INSTRUCTION(S)

CODE	SHIP LOCATION	SHIP INSTRUCTIONS
268	SHERIFF/TRAINING FACILITY 1900 W KATELLA AVE ORANGE CA 92667 714-538-9668	

ONLY THE FOLLOWING FUND/AGENCY/ORGANIZATIONS ARE AUTHORIZED TO USE THIS PRICE AGREEMENT

FUND	AGENCY	ORGANIZATION	AUTHORIZED LIMIT
100	060	462	95,000.00

VENDOR

Page: 2

AGREEMENT N1000009185

BETWEEN THE

COUNTY OF ORANGE

AND THE

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT, hereinafter referred to as "Contract" is made and entered as of the date fully executed by and between the **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as "DISTRICT", and the **COUNTY OF ORANGE**, a political subdivision of the State of California, hereinafter referred to as "COUNTY".

RECITALS

WHEREAS, COUNTY desires to contract with DISTRICT for Registration and Tuition Fees for Criminal Justice Academy Classes and;

WHEREAS, DISTRICT has the personnel, expertise and equipment to provide the special services required herein, and

WHEREAS, DISTRICT is agreeable to providing such services on the terms and conditions hereinafter set forth by this CONTRACT;

NOW THEREFORE, COUNTY and DISTRICT mutually agree as follows:

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A. TERM:

The term of this Agreement shall be for one (1) year beginning, September 18, 2007 through September 17, 2008, renewable for four additional one – year terms unless earlier terminated by either party in the manner set forth herein.

B. OPTIONAL TERMINATION:

COUNTY or DISTRICT may terminate this Agreement without cause, upon thirty (30) days written notice to the other party.

C. PROVISIONS OF THE AGREEMENT:

1. DISTRICT'S RESPONSIBILITIES:

- a. Services – DISTRICT'S responsibilities shall be to diligently furnish to the COUNTY the services as set forth in Attachment A, hereby incorporated in this Agreement by this reference.

D. PAYMENT:

1. Registration and Tuition Fees - The fees to be paid by COUNTY for the services as set forth in Attachment A, hereby incorporated in this Agreement by reference.
2. The DISTRICT shall invoice the COUNTY in advance, supplying mutually acceptable documentation of student contact hours for each class.

E. INDEMNIFICATION:

1. The COUNTY shall indemnify, defend and hold the DISTRICT, its officers, agents, and employees harmless from any and all claims and

losses accruing or resulting to any and all contractors, subcontractors, laborers and any other persons, firms, or corporations furnishing or supplying work, services, materials or supplies who may be damaged or injured by the COUNTY in the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the COUNTY in the performance of this Agreement. The COUNTY shall provide necessary worker's compensation insurance for its employees at COUNTY'S own cost and expense.

2. The DISTRICT shall indemnify, defend and hold the COUNTY, its officers, agents and employees harmless from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, laborers and any other persons, firms, or corporations furnishing or supplying work, services, materials or supplies who may be injured or damaged by the DISTRICT in the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the DISTRICT in the performance of this Agreement. This DISTRICT shall provide necessary worker's compensation insurance for its employees at DISTRICT'S own cost and expense.

F. NOTICES:

All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in

the United States mail, postage prepaid, addressed as follows:

DISTRICT:

**Rancho Santiago Community College District
Attn: Vice Chancellor, Business Operations and Fiscal Services
2323 North Broadway
Santa Ana, California 92706**

COUNTY:

**Orange County Regional Training Academy
15991 Armstrong Avenue
Tustin, CA 92782
(714) 566-2700**

G. TIME IS OF THE ESSENCE:

Time is of the essence for each of the provisions of this Agreement, and all the provisions of this Agreement, shall extend to and be binding upon the heirs, executors, administrators, successors, and assigns of the respective parties hereto.

H. MODIFICATIONS:

No modifications or variations of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreements not incorporated herein, and no alterations or variations of the terms of this Agreement unless made in writing between the parties hereto, shall be binding on any of the parties hereto.

IN WITNESS WHEREOF, this Agreement has been executed by the parties

hereto on the day and year written above.

COUNTY COUNTY OF ORANGE

DISTRICT RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

By: *Paula Kielis*
Name: Paula Kielis
Title: Purchasing manager
Date: 9/5/07

By: *Peter J. Hardash*
Name: Peter J. Hardash
Title: Vice Chancellor of Business Operations and Fiscal Services
Date: 9/5/07

ATTACHMENT A

SCOPE OF WORK:

1. **Scope of Services:** District shall provide Criminal Justice Academy Classes for the Sheriff's Department recruits. The recruits in the Sheriff's Criminal Justice Academy shall be able to obtain college credits for courses taken as part of their academy training.

2. **District shall provide the following Classes:**

CLASS	UNITS	FEE
a. Basic Academy	24.0	\$ 624.00
b. Correction Officer Core Class	3.0	\$ 78.00
c. Reserve Level III	3.0	\$ 78.00
d. Reserve Academy Program	0.2-6.0	\$ 5.20-\$156.00
e. Basic Narcotics Investigation	2.0	\$ 52.00
f. Coroner Course	3.0	\$ 78.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santa Ana College – Student Services: Disabled Student Programs and Services

To:	Board of Trustees	Date: January 12, 2009
Re:	Affiliation Agreement contract with QuickCAPTION (SAC/SCC)	
Action:	Request for Action Approval	

BACKGROUND

The American's with Disabilities Act and Section 504 of the Rehabilitation Act require community colleges to provide access to programs offered to all students. Often because of their physical limitations, deaf and hard of hearing students (DHH) cannot participate in their classes without the services of an appropriate reasonable accommodation. Sometimes the deaf student does not know sign language and therefore cannot benefit from the provision of a sign language interpreter. In these cases the reasonable accommodation provided is that of a Real-Time Computer Aided Transcriptionist (CART). Students who can appropriately benefit from CART services are often raised in an oral environment (non-signing) or have lost their hearing after learning aural/oral language. In addition to this, the student must have mastery of the English language and appropriate reading skills. In this past semester RSCCD has seen an increase in enrollment of oral deaf students not able to benefit from sign language interpreters and require the services of CART.

ANALYSIS

RSCCD employs short term, hourly professional experts as sign language interpreters to provide the more 'traditional' accommodation for DHH students. However these individuals are not qualified to provide CART services. Transcription skills are developed in a specialized setting and require additional certification for speed and accuracy using a stenotype machine and software. The proposed contractual affiliation agreement with QuickCAPTION will yield appropriately qualified captionists on an as needed basis who will provide their own equipment and software. If RSCCD were to hire individuals directly for the provision of this accommodation the district may be required to purchase the expensive stenographic equipment and software needed to provide the service. The contractual agreement covers the scope of program operations of the facility, as well as insurance and other issues relating to liability for both parties. The agreement has been reviewed and approved by RSCCD contract specialist or designee. The agreement carries no costs or other financial arrangements and is in effect for one (1) year with the option to renew, unless otherwise terminated by either party. The contract will be funded through categorical dollars, as it is a direct student service.

RECOMMENDATION

It is recommended that the Board of Trustees approve the affiliation agreement with QuickCAPTION for real time computer aided captioning services for the remainder of the 2008-09 academic year.

Fiscal Impact:	\$40,000 (Categorically Funded)	Board Date: January 12, 2009
Prepared by:	Jane Mathis, Associate Dean DSPS, Santa Ana College Sara Lundquist, Ph.D., Vice President of Student Services	
Submitted by:	Erlinda J. Martinez, Ed. D., President, Santa Ana College	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

Quick Caption **Service Agreement**

THIS SERVICE AGREEMENT dated this 1st day of February, 2009.

BETWEEN:

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT on behalf of
SANTA ANA COLLEGE AND SANTIAGO CANYON COLLEGE
(The "Customer")**

-AND-

**Quick CAPTION
4927 Arlington Avenue, Riverside, CA 92504
(The "Service Provider")**

BACKGROUND:

- A. The Customer is of the opinion that the Service Provider has the necessary qualifications, experience and abilities to provide services in connection with the business of the Customer.
- B. The Service Provider is agreeable to providing services to the Customer, on the terms and conditions as set out in this Agreement.

IN CONSIDERATION OF THE MATTERS DESCRIBED ABOVE AND OF THE MUTUAL BENEFITS AND OBLIGATIONS SET FORTH IN THE Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the parties to this Agreement agree as follows:

Engagement

The Customer hereby agrees to engage the Service Provider to provide the Customer with services consisting of on-site real time captioning for the Deaf and Hard of Hearing and the Service Provider hereby agrees to provide the services to the Customer.

Term of Agreement

The term of this Agreement will begin on the date of this Agreement and will remain in full force and effect beginning February 9th, 2009 until June 30, 2009 with the said term being capable of extension by mutual agreement of the parties.

Performance

Service Provider will provide on-site real time captioning services in the classroom and on campus as requested by Customer and adhere to the terms of this Agreement.

Compensation

For the services provided by the service provider under this Agreement, the Customer will pay to the service provider compensation in the following manner: The Customer shall pay the Service Provider the total amount of \$57.00/hour with a two-hour minimum per captionist for services. The need for two captionists will be determined at the time of customer request and used when agreed upon by both the Service Provider and Customer. Any assignment over the two-hour minimum will be billed in half hour increments.

Independent Contractor

It is expressly agreed that the Service Provider is acting as an independent contractor and not as an employee in providing the Services hereunder. The Service Provider and the Customer acknowledge that this Agreement does not create a partnership or joint venture between them.

Modification or Termination of Agreement

The Customer and or Service Provider may at any time for any reason terminate this agreement and compensate either party only for services rendered to the date of termination. 30 days prior written notice by either party shall be sufficient to stop further performance of services. The notice shall be deemed given when received no later than three days after the date of mailing whichever is sooner. Notices shall be sent to RSCCD address, attention Vice Chancellor Business Operations/Fiscal Services with a copy of notice to the Deaf and Hard of Hearing Program office at SAC.

Confidentiality Clause

All work completed on behalf of Customer by Service Provider will be held confidential and confidentiality shall survive termination or expiration of Agreement.

Additional Clauses

Customer will strive to request captionists from the Service Provider with seventy-two hours or more notice to ensure captionists can be booked. This, however, does not guarantee a captionist will be booked. All cancellations made by Customer must be called in to the Service Provider with forty-

eight hours or more notice. Customer will assume responsibility for payment should this cancellation be requested without proper notice.

Customer will assume payment responsibility should a consumer fail to attend a class in which a captionist was requested. Customer may reassign a Service Provider captionist dispatched for a similar class and exact time frame if original requested assignment is a no-show or late cancellation. Customer will not be held responsible to pay for service where a captionist working for the Service Provider fails to "show up" for an assignment.

Service Provider shall comply with all applicable federal, state and local laws, rules, regulations and ordinances including worker's compensation.

The Service Provider recognizes Customer's need for using only the most qualified captionists in the delivery of said service and will utilize captionists with the ability to capture up to 250 words per minute and who hold at least one of the following professional certifications: CART, CSR, RPR, or CRR first and foremost. Service Provider will work cooperatively with Customer when determining if a captionist is qualified for a particular class. Should a captionist begin a class and realize they are not qualified; the captionist will be removed immediately and replaced expeditiously. At any time should customer deem any captionist sent by Service Provider as non-qualified for a class or other assignment on campus, Customer shall notify Service Provider immediately and request a substitution.

Service Provider (Individual captionists) shall provide stenograph machine, captioning software, laptop, and maintain extra batteries, extension cords and other items necessary to maintain services for class assigned; arrive 10 minutes prior to class and provide at no additional charge an edited copy of real-time notes via e-mail within 48 hours of completion of assignment.

Mutual Indemnification Clause

Both parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

THIS AGREEMENT IS NOT ASSIGNABLE WITHOUT WRITTEN CONSENT OF THE PARTIES HERETO.

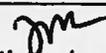
Service Provider:

Customer:

(Signature)

(Signature)

(Name & Title) Antha Ward
President – Quick CAPTION

(Name & Title) PETER J. HARDASH 
Vice Chancellor Business Operations/
Fiscal Services

(Tax ID Number)

(Date Signed)

(Date Signed)

(Board Approval Date)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College - Science, Math, and Health Sciences Division**

To: Board of Trustees	Date: January 12, 2009
Re: Clinical Affiliation Agreement for Nursing: Competent Care Home Health Nursing	
Action: Request for Approval	

BACKGROUND

Students in the Nursing Program are required to participate in community-based clinical rotation activities at sites throughout the community in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed clinical affiliation agreement with Competent Care Home Health Nursing, located in Costa Mesa, will yield appropriate clinical rotation activities for the program.

ANALYSIS

The clinical affiliation agreement covers the scope of program operations of the facility as well as other issues relating to responsibilities for both parties. The agreement has been reviewed and approved by RSCCD Risk Management and the contract specialist. The agreement carries no costs or other financial arrangements and is in effect unless otherwise terminated by either party.

RECOMMENDATION

It is recommended that the Board of Trustees approve this clinical affiliation agreement with Competent Care Home Health Nursing.

Fiscal Impact:	None	Board Date: January 12, 2009
Prepared by:	Norman Fujimoto, Vice President of Academic Affairs Carol Comeau, Dean of Science, Mathematics, and Health Sciences	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD	

STANDARD CLINICAL AFFILIATION AGREEMENT

This standard Clinical Affiliation Agreement (the "Agreement") is made and entered into between the Rancho Santiago Community College District, a public educational agency ("District"), located at 2323 North Broadway, Santa Ana, California and Competent Care Home Health Nursing ("Clinical Facility"), located at 2900 Bristol St, Costa Mesa, California.

WHEREAS, District and Clinical Facility desire to contribute to community health education.

WHEREAS, District operates Santa Ana College ("College") and College is a duly accredited educational institution that conducts Nursing/Health Sciences program(s) (the "Program");

WHEREAS, District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable government agency,

WHEREAS, Clinical Facility operates a duly licensed health care agency at the address listed above and has obtained all necessary licenses, consents, and approvals.

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation.

WHEREAS, District desires to affiliate with the Clinical Facility in order that students may participate in a clinical experience rotation at the Clinical Facility, and

WHEREAS, District and Clinical Facility desire to enter into this Agreement to memorialize their respective rights, duties, and obligations with respect to the clinical experience rotation of students of the College's Program.

For purposes of this Agreement, the following definitions shall apply:

"District" shall refer to the Rancho Santiago Community College District, its member Colleges, the District's Governing Board, and each of their trustees, employees, agents, representatives, successors and assigns.

"College" shall refer to Santa Ana College, and each of its employees, agents, representatives and assigns.

"Clinical Facility" shall refer to Competent Care Home Health Nursing, its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents, representatives, successors, and assigns.

The "Program" shall refer to the Clinical training in health science programs, and

NOW, THEREFORE, in consideration of the following covenants, conditions and agreements, the parties hereto agree as follows.

TERMS

1. **Clinical Experience Rotation.** Clinical Facility agrees to provide students of the Program who are specified by College with a clinical experience rotation ("Rotation"), in accordance with standards established by governmental agencies and recognized professional accrediting agencies, and subject to the terms and conditions of this Agreement.
2. **Development of Curriculum.** College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the Rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to Clinical Facility on or before student placement. Clinical Facility shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program's written objectives.
3. **Exposure to Bloodborne Pathogens.** Program students and college faculty will comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992 (the "Regulations"), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up.
4. **Applicable Procedure Acceptance.** College agrees to provide Clinical Facility with a list of the name(s) of students who will be participating in a rotation.
5. **Nondiscrimination.** The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition. The Rancho Santiago Community College District complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender or disability is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator.
6. **Academic Year** The academic year consists of Fall, and Spring semesters, Summer session and Winter break intersession.

7. Rotation Schedule. The rotation schedule shall be determined by College and Clinical Facility and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s)
8. Orientation. Clinical Facility and College shall provide an orientation for assigned students participating in each rotation.
9. Compliance with Clinical Facility Rules. Clinical Facility shall make available all applicable governing instruments, policies and procedures, rules and regulations of Clinical Facility to each student participating in a rotation, and student shall comply with these rules.

In providing the students with the clinical rotation that is the subject of this Agreement, Clinical Facility shall comply with all applicable laws, rules, regulations, statutes, policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency.

10. Confidentiality of Patient Records. Students and faculty understand and agree that Clinical Facility's patient files are confidential.
11. Clinical Coordinator (College). College agrees to designate a coordinator for each program. The coordinator, who may be an academic instructor, shall be responsible for all teaching activities.
12. Clinical Advisor (Clinical Facility). Clinical Facility agrees to designate a clinical advisor or coordinator who shall provide input to the clinical performance and evaluation of student(s), be a resource person for College's faculty and students, and shall communicate with the clinical coordinator designated by College regarding the proposed curriculum and the performance of individual students and shall arrange formal orientation to the facility for the faculty and students.
13. Supervision of Students. The supervision and direction of students while on site at Clinical Facility shall be the responsibility of the Clinical Coordinator (College) or designee as guided by the instructional objectives. No direct, hands-on patient care shall be provided by participating students at Clinical Facility, except in accordance with all applicable laws, Clinical Facility and Medical Staff rules, regulations, policies and procedures. District recognizes the patients' rights to refuse care provided by a student at Clinical Facility
14. Removal of Students. Clinical Facility retains the right to exclude any student at any time from any clinical area. Any student who is asked to leave by Clinical Facility shall do so promptly and without protest. Clinical Facility shall also have the right, at any time, to request College to remove a student permanently from the rotation. Except as otherwise proved under any approachable policies, procedures, rules, regulations, and/or under any law, any such removal shall not require compliance with any notice, hearing or other procedural requirements.

15. Patient Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct patient care or operations at Clinical Facility. Clinical Facility shall maintain sole responsibility and accountability for patient care and shall provide adequate staffing in number and competency to ensure safe and continuous health care during the term of this Agreement.
16. Student Evaluation. In the case of direct supervision of the students by the Clinical Instructor (College), he/she shall be responsible for student(s) evaluation. Unless otherwise mutually agreed between the Clinical Coordinator (College) and the Clinical Advisor (Clinical Facility), Clinical Facility may be responsible for submitting input to the Clinical Coordinator evaluating and appropriately documenting the performance of each student in the clinical rotation. The appropriate forms shall be provided by the Clinical Coordinator. Nothing herein shall be construed as a guarantee by or obligation of Clinical Facility regarding the performance of any student during the rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.
17. Ongoing Communication. College has the privilege of regularly scheduled meetings with Clinical Facility staff, including both selected unit personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating College's health care programs at a mutually agreed upon time.
18. Materials. College agrees to provide students with all educational material required during the clinical program.
19. Medical Library. Clinical Facility agrees to provide students with access to the Medical Library during its normal business hours.
20. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between Clinical Facility, its agents and employees, and College, its agents, employees and students under the terms of this Agreement. Further, neither College, its staff members, nor other representatives, shall attempt to bill or collect from any patient or from any other source fees for services provided to patients by said student.

The only exception shall be when Clinical Facility and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.
21. No Right to Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of Clinical Facility, nor shall any student be entitled to any right, compensation, or other benefits normally afforded to employees of Clinical Facility, including but not limited to, Social Security, unemployment and workers' compensation insurance.
22. Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof.

District shall provide workers' compensation coverage for students participating in the rotation. These coverage's are in effect while the student is on-site at Clinical Facility

23. Insurance Carried by Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy. Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

24. Student Health Records. Any student participating in a rotation shall, at the request of Clinical Facility, provide a current statement from his or her physician that the student is in good health and capable of participating in the rotation. Clinical Facility, upon request, may require that any student returning from an extended absence caused by illness or injury submit to a physical examination or present a statement from a physician indicating that the student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of the student.

Any student participating in a rotation shall provide verification of annual T.B. screening, immune status for rubeola, rubella, and chicken pox, hepatitis B (or signed waiver for hepatitis B)

25. Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a student during performance of his/her clinical training during a rotation, the student shall be treated by Clinical Facility as appropriate.
26. Confidentiality of Student Record. Clinical Facility shall keep confidential and shall not disclose to any person or entity (i) student application, (ii) student health records or reports, and/or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any student participating in the rotation, unless disclosure is authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction.

Clinical Facility shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of student records as defined herein.

27. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable Clinical Facility to offer the rotation to College's students participating in the Program. If requested by Clinical Facility, College will provide Clinical Facility with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.
28. Indemnification. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or non-performance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.
29. Governing Law This Agreement shall be governed by and constructed in accordance with the laws of the State of California.
30. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.
31. Effective Date Termination. This Agreement shall become effective on March 13, 2009 and shall remain in effect until March 12, 2014 unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. In the event a rotation is in progress, any written notice to terminate with or without cause shall become effective at the expiration of the rotation. Notwithstanding the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.
32. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal deliver, or by U S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt, mailed notices will be deemed communicated as of ten (10) days after mailing.

To Clinical Facility:
Competent Care Home Health Nursing
2900 Bristol St., Suite D107
Costa Mesa, CA 92626

To College:
Director of Nursing
Santa Ana College
1530 West 17th Street
Santa Ana, CA 92706

With a copy to:
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
ATTN: Vice Chancellor
Business Operations/Fiscal Services
C/O Contracts Specialist

33. Entire Agreement. This Agreement and all attachments hereto, constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

Clinical Facility

**Rancho Santiago Community College
District**

By _____

By _____

Typed Name _____

Typed Name Peter J. Hardash *PH*

Title. _____

Title. Vice Chancellor, Business
Operations/Fiscal Services

Date. _____

Date _____

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
41741	General Fund Unrestricted	1,736.61	0.00	1,736.61	92*0215717	92*0215717
41743	General Fund Unrestricted	3,026.48	0.00	3,026.48	92*0215719	92*0215720
41745	General Fund Unrestricted	40,760.00	0.00	40,760.00	92*0215723	92*0215723
41746	General Fund Unrestricted	5,121.50	0.00	5,121.50	92*0215724	92*0215725
41747	General Fund Unrestricted	3,386.29	0.00	3,386.29	92*0215726	92*0215732
41748	General Fund Unrestricted	15,024.76	0.00	15,024.76	92*0215733	92*0215733
41749	General Fund Unrestricted	64,232.32	0.00	64,232.32	92*0215734	92*0215735
41752	General Fund Unrestricted	734.73	0.00	734.73	92*0215742	92*0215742
41753	General Fund Unrestricted	2,519.63	0.00	2,519.63	92*0215743	92*0215746
41754	General Fund Unrestricted	2,100.00	0.00	2,100.00	92*0215747	92*0215750
41755	General Fund Unrestricted	3,324.79	0.00	3,324.79	92*0215751	92*0215760
41756	General Fund Unrestricted	3,086.63	0.00	3,086.63	92*0215762	92*0215764
41757	General Fund Unrestricted	31,885.08	0.00	31,885.08	92*0215765	92*0215768
41759	General Fund Unrestricted	1,047.10	0.00	1,047.10	92*0215770	92*0215776
41770	General Fund Unrestricted	7,746.31	0.00	7,746.31	92*0215810	92*0215813
41772	General Fund Unrestricted	1,681.04	0.00	1,681.04	92*0215815	92*0215815
41774	General Fund Unrestricted	27,145.98	0.00	27,145.98	92*0215820	92*0215823
41778	General Fund Unrestricted	2,824.13	0.00	2,824.13	92*0215841	92*0215848
41781	General Fund Unrestricted	258.94	0.00	258.94	92*0215860	92*0215868
41792	General Fund Unrestricted	8,830.08	0.00	8,830.08	92*0215916	92*0215919
41793	General Fund Unrestricted	21,250.00	0.00	21,250.00	92*0215920	92*0215920
41804	General Fund Unrestricted	359.07	0.00	359.07	92*0215950	92*0215951
41806	General Fund Unrestricted	1,574.67	0.00	1,574.67	92*0215958	92*0215961
41807	General Fund Unrestricted	1,823.47	0.00	1,823.47	92*0215962	92*0215964
41808	General Fund Unrestricted	34,598.61	0.00	34,598.61	92*0215965	92*0215966
41809	General Fund Unrestricted	30,455.00	0.00	30,455.00	92*0215967	92*0215971
41810	General Fund Unrestricted	115,823.43	0.00	115,823.43	92*0215972	92*0215973
Trend Offset Printing						
41812	General Fund Unrestricted	55,873.00	0.00	55,873.00	92*0215975	92*0215975
41813	General Fund Unrestricted	26,401.51	0.00	26,401.51	92*0215976	92*0215983
41822	General Fund Unrestricted	3,830.81	0.00	3,830.81	92*0215996	92*0216005
41823	General Fund Unrestricted	6,249.77	0.00	6,249.77	92*0216006	92*0216011
41824	General Fund Unrestricted	1,649.46	0.00	1,649.46	92*0216012	92*0216014
41827	General Fund Unrestricted	13,305.64	0.00	13,305.64	92*0216041	92*0216042
41828	General Fund Unrestricted	26,815.66	0.00	26,815.66	92*0216043	92*0216047
41832	General Fund Unrestricted	24,674.26	0.00	24,674.26	92*0216071	92*0216073
41833	General Fund Unrestricted	1,563.82	0.00	1,563.82	92*0216074	92*0216079
41835	General Fund Unrestricted	311.61	0.00	311.61	92*0216088	92*0216088

Check Registers Submitted for Approval
Checks Written for Period 11/29/08 thru 12/31/08

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
41836	General Fund Unrestricted	2,958.43	0.00	2,958.43	92*0216090	92*0216097
41838	General Fund Unrestricted	2,002.64	0.00	2,002.64	92*0216105	92*0216110
41839	General Fund Unrestricted	438.28	0.00	438.28	92*0216111	92*0216113
41844	General Fund Unrestricted	1,851.16	0.00	1,851.16	92*0216126	92*0216127
41845	General Fund Unrestricted	11,528.83	0.00	11,528.83	92*0216130	92*0216130
41847	General Fund Unrestricted	2,159.57	0.00	2,159.57	92*0216135	92*0216141
41850	General Fund Unrestricted	920.00	0.00	920.00	92*0216153	92*0216175
41851	General Fund Unrestricted	860.00	0.00	860.00	92*0216176	92*0216198
41852	General Fund Unrestricted	800.00	0.00	800.00	92*0216199	92*0216220
41856	General Fund Unrestricted	41,442.00	0.00	41,442.00	92*0216251	92*0216253
41857	General Fund Unrestricted	240.43	0.00	240.43	92*0216254	92*0216254
41858	General Fund Unrestricted	12,616.51	0.00	12,616.51	92*0216255	92*0216257
41862	General Fund Unrestricted	282.45	0.00	282.45	92*0216270	92*0216270
41863	General Fund Unrestricted	4,032.14	0.00	4,032.14	92*0216274	92*0216274
41864	General Fund Unrestricted	124,475.24	0.00	124,475.24	92*0216275	92*0216275
Southwest Carpenters						
41866	General Fund Unrestricted	14,991.21	0.00	14,991.21	92*0216280	92*0216280
41873	General Fund Unrestricted	3,421.62	0.00	3,421.62	92*0216294	92*0216299
41876	General Fund Unrestricted	1,376.22	0.00	1,376.22	92*0216317	92*0216321
41877	General Fund Unrestricted	2,261.32	0.00	2,261.32	92*0216322	92*0216324
41879	General Fund Unrestricted	15,519.64	0.00	15,519.64	92*0216327	92*0216329
41880	General Fund Unrestricted	2,168.59	0.00	2,168.59	92*0216330	92*0216337
41885	General Fund Unrestricted	18,169.90	0.00	18,169.90	92*0216350	92*0216350
41886	General Fund Unrestricted	1,680.00	0.00	1,680.00	92*0216351	92*0216354
41888	General Fund Unrestricted	9,391.73	0.00	9,391.73	92*0216363	92*0216366
41889	General Fund Unrestricted	2,901.14	0.00	2,901.14	92*0216367	92*0216374
41892	General Fund Unrestricted	2,507.03	0.00	2,507.03	92*0216385	92*0216393
41893	General Fund Unrestricted	1,787.16	0.00	1,787.16	92*0216394	92*0216397
41894	General Fund Unrestricted	13,724.47	0.00	13,724.47	92*0216398	92*0216401
41895	General Fund Unrestricted	12,801.17	0.00	12,801.17	92*0216402	92*0216403
41896	General Fund Unrestricted	3,482.48	0.00	3,482.48	92*0216405	92*0216407
41903	General Fund Unrestricted	6,662.57	0.00	6,662.57	92*0216444	92*0216455
41904	General Fund Unrestricted	12,531.25	0.00	12,531.25	92*0216456	92*0216462
41905	General Fund Unrestricted	9,505.74	0.00	9,505.74	92*0216463	92*0216465
41908	General Fund Unrestricted	745.00	0.00	745.00	92*0216473	92*0216474
41909	General Fund Unrestricted	65.00	0.00	65.00	92*0216476	92*0216476
41910	General Fund Unrestricted	7,504.93	0.00	7,504.93	92*0216480	92*0216481
41911	General Fund Unrestricted	1,422.02	0.00	1,422.02	92*0216482	92*0216485

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
41913	General Fund Unrestricted	3,998.94	0.00	3,998.94	92*0216489	92*0216492
41915	General Fund Unrestricted	4,623.65	0.00	4,623.65	92*0216498	92*0216498
41922	General Fund Unrestricted	38,637.94	0.00	38,637.94	92*0216533	92*0216536
41923	General Fund Unrestricted	18,682.02	0.00	18,682.02	92*0216537	92*0216538
41924	General Fund Unrestricted	4,025.36	0.00	4,025.36	92*0216540	92*0216541
41926	General Fund Unrestricted	6,622.50	0.00	6,622.50	92*0216547	92*0216550
41927	General Fund Unrestricted	2,949.91	0.00	2,949.91	92*0216551	92*0216554
41928	General Fund Unrestricted	4,144.29	0.00	4,144.29	92*0216555	92*0216562
41929	General Fund Unrestricted	16,050.00	0.00	16,050.00	92*0216563	92*0216565
41933	General Fund Unrestricted	480.03	0.00	480.03	92*0216575	92*0216579
41942	General Fund Unrestricted	16,936.28	0.00	16,936.28	92*0216598	92*0216605
41943	General Fund Unrestricted	3,055.11	0.00	3,055.11	92*0216606	92*0216613
41944	General Fund Unrestricted	2,493.46	0.00	2,493.46	92*0216614	92*0216621
41945	General Fund Unrestricted	13,720.00	0.00	13,720.00	92*0216622	92*0216623
41947	General Fund Unrestricted	8,325.73	0.00	8,325.73	92*0216628	92*0216629
41948	General Fund Unrestricted	2,100.00	0.00	2,100.00	92*0216630	92*0216633
41950	General Fund Unrestricted	405.41	0.00	405.41	92*0216644	92*0216645
41952	General Fund Unrestricted	31,378.42	0.00	31,378.42	92*0216648	92*0216648
41953	General Fund Unrestricted	1,591.61	0.00	1,591.61	92*0216650	92*0216653
41954	General Fund Unrestricted	1,518.58	0.00	1,518.58	92*0216654	92*0216657
41956	General Fund Unrestricted	1,295.73	0.00	1,295.73	92*0216677	92*0216677
41964	General Fund Unrestricted	115,987.48	0.00	115,987.48	92*0216709	92*0216712
So Calif Edison Co						
41965	General Fund Unrestricted	1,691.72	0.00	1,691.72	92*0216713	92*0216717
41966	General Fund Unrestricted	4,231.44	0.00	4,231.44	92*0216718	92*0216724
41968	General Fund Unrestricted	3,918.09	0.00	3,918.09	92*0216733	92*0216734
Total Fund 11 General Fund Unrestricted		1,253,123.76	0.00	1,253,123.76		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
41744	General Fund Restricted	996.67	0.00	996.67	92*0215721	92*0215722
41750	General Fund Restricted	501.44	0.00	501.44	92*0215736	92*0215738
41751	General Fund Restricted	7,870.59	0.00	7,870.59	92*0215739	92*0215741
41756	General Fund Restricted	1,965.41	0.00	1,965.41	92*0215761	92*0215761
41764	General Fund Restricted	2,774.43	0.00	2,774.43	92*0215789	92*0215797
41765	General Fund Restricted	4,707.24	0.00	4,707.24	92*0215798	92*0215801
41767	General Fund Restricted	1,082.09	0.00	1,082.09	92*0215804	92*0215805
41769	General Fund Restricted	3,888.43	0.00	3,888.43	92*0215807	92*0215809
41771	General Fund Restricted	15,785.00	0.00	15,785.00	92*0215814	92*0215814
41772	General Fund Restricted	649.53	0.00	649.53	92*0215816	92*0215817
41775	General Fund Restricted	6,662.48	0.00	6,662.48	92*0215824	92*0215832
41776	General Fund Restricted	360.00	0.00	360.00	92*0215833	92*0215838
41788	General Fund Restricted	422.85	0.00	422.85	92*0215887	92*0215894
41789	General Fund Restricted	3,312.38	0.00	3,312.38	92*0215895	92*0215903
41790	General Fund Restricted	3,463.69	0.00	3,463.69	92*0215904	92*0215911
41791	General Fund Restricted	2,932.63	0.00	2,932.63	92*0215912	92*0215915
41795	General Fund Restricted	793.67	0.00	793.67	92*0215922	92*0215926
41805	General Fund Restricted	1,297.60	0.00	1,297.60	92*0215952	92*0215957
41816	General Fund Restricted	574.59	0.00	574.59	92*0215986	92*0215987
41821	General Fund Restricted	168.50	0.00	168.50	92*0215995	92*0215995
41824	General Fund Restricted	709.32	0.00	709.32	92*0216015	92*0216015
41829	General Fund Restricted	5,718.54	0.00	5,718.54	92*0216048	92*0216050
41830	General Fund Restricted	4,455.00	0.00	4,455.00	92*0216051	92*0216061
41831	General Fund Restricted	3,645.00	0.00	3,645.00	92*0216062	92*0216070
41834	General Fund Restricted	463.55	0.00	463.55	92*0216080	92*0216087
41835	General Fund Restricted	7.88	0.00	7.88	92*0216089	92*0216089
41839	General Fund Restricted	200.00	0.00	200.00	92*0216112	92*0216112
41842	General Fund Restricted	689.55	0.00	689.55	92*0216117	92*0216118
41843	General Fund Restricted	907.01	0.00	907.01	92*0216119	92*0216123
41844	General Fund Restricted	1,990.74	0.00	1,990.74	92*0216124	92*0216128
41845	General Fund Restricted	13,984.76	0.00	13,984.76	92*0216129	92*0216129
41846	General Fund Restricted	7,643.45	0.00	7,643.45	92*0216131	92*0216134
41850	General Fund Restricted	30.00	0.00	30.00	92*0216162	92*0216162
41851	General Fund Restricted	50.00	0.00	50.00	92*0216192	92*0216192
41852	General Fund Restricted	30.00	0.00	30.00	92*0216203	92*0216203
41855	General Fund Restricted	13,978.48	0.00	13,978.48	92*0216247	92*0216250
41859	General Fund Restricted	4,159.99	0.00	4,159.99	92*0216258	92*0216265

Check Registers Submitted for Approval

Checks Written for Period 11/29/08 thru 12/31/08

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
41860	General Fund Restricted	3,170.00	0.00	3,170.00	92*0216266	92*0216267
41861	General Fund Restricted	864.58	0.00	864.58	92*0216268	92*0216268
41862	General Fund Restricted	288.00	0.00	288.00	92*0216269	92*0216269
41863	General Fund Restricted	3,743.73	0.00	3,743.73	92*0216271	92*0216273
41865	General Fund Restricted	1,036.70	0.00	1,036.70	92*0216276	92*0216279
41874	General Fund Restricted	1,976.71	0.00	1,976.71	92*0216300	92*0216306
41875	General Fund Restricted	2,032.44	0.00	2,032.44	92*0216307	92*0216316
41878	General Fund Restricted	3,268.62	0.00	3,268.62	92*0216325	92*0216326
41882	General Fund Restricted	17,424.00	0.00	17,424.00	92*0216339	92*0216340
41883	General Fund Restricted	1,696.63	0.00	1,696.63	92*0216341	92*0216345
41884	General Fund Restricted	1,600.00	0.00	1,600.00	92*0216346	92*0216349
41887	General Fund Restricted	1,168.66	0.00	1,168.66	92*0216355	92*0216362
41890	General Fund Restricted	3,379.80	0.00	3,379.80	92*0216375	92*0216377
41891	General Fund Restricted	8,988.61	0.00	8,988.61	92*0216378	92*0216384
41896	General Fund Restricted	147.84	0.00	147.84	92*0216404	92*0216408
41899	General Fund Restricted	1,171.80	0.00	1,171.80	92*0216416	92*0216425
41902	General Fund Restricted	4,800.00	0.00	4,800.00	92*0216432	92*0216443
41906	General Fund Restricted	748.45	0.00	748.45	92*0216466	92*0216470
41907	General Fund Restricted	955.59	0.00	955.59	92*0216471	92*0216471
41908	General Fund Restricted	6,961.00	0.00	6,961.00	92*0216472	92*0216472
41909	General Fund Restricted	1,643.70	0.00	1,643.70	92*0216475	92*0216478
41910	General Fund Restricted	3,985.00	0.00	3,985.00	92*0216479	92*0216479
41912	General Fund Restricted	2,115.14	0.00	2,115.14	92*0216486	92*0216488
41914	General Fund Restricted	3,504.50	0.00	3,504.50	92*0216493	92*0216497
41915	General Fund Restricted	9,795.99	0.00	9,795.99	92*0216499	92*0216499
41916	General Fund Restricted	3,680.00	0.00	3,680.00	92*0216500	92*0216522
41920	General Fund Restricted	58.04	0.00	58.04	92*0216531	92*0216531
41924	General Fund Restricted	2,291.68	0.00	2,291.68	92*0216539	92*0216539
41925	General Fund Restricted	1,588.94	0.00	1,588.94	92*0216542	92*0216546
41930	General Fund Restricted	602.93	0.00	602.93	92*0216566	92*0216568
41931	General Fund Restricted	954.63	0.00	954.63	92*0216569	92*0216572
41932	General Fund Restricted	33,350.87	0.00	33,350.87	92*0216573	92*0216574
41941	General Fund Restricted	8,432.76	0.00	8,432.76	92*0216597	92*0216597
41946	General Fund Restricted	16,919.36	0.00	16,919.36	92*0216624	92*0216627
41949	General Fund Restricted	7,396.36	0.00	7,396.36	92*0216634	92*0216643
41951	General Fund Restricted	21,721.76	0.00	21,721.76	92*0216646	92*0216647
41952	General Fund Restricted	15,052.00	0.00	15,052.00	92*0216649	92*0216649

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
41955	General Fund Restricted	1,314.64	0.00	1,314.64	92*0216658	92*0216676
41956	General Fund Restricted	22,558.23	0.00	22,558.23	92*0216678	92*0216680
41963	General Fund Restricted	3,270.76	0.00	3,270.76	92*0216702	92*0216708
41966	General Fund Restricted	49.30	0.00	49.30	92*0216723	92*0216723
41967	General Fund Restricted	1,227.64	0.00	1,227.64	92*0216725	92*0216731
41968	General Fund Restricted	1,066.17	0.00	1,066.17	92*0216732	92*0216732
41969	General Fund Restricted	7,032.76	0.00	7,032.76	92*0216735	92*0216735
Total Fund 12 General Fund Restricted		<u>353,908.81</u>	<u>0.00</u>	<u>353,908.81</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
41742	Child Development Fund	42.04	0.00	42.04	92*0215718	92*0215718
41758	Child Development Fund	355.52	0.00	355.52	92*0215769	92*0215769
41763	Child Development Fund	150.00	0.00	150.00	92*0215786	92*0215788
41782	Child Development Fund	1,225.26	0.00	1,225.26	92*0215869	92*0215870
41783	Child Development Fund	2,987.62	0.00	2,987.62	92*0215871	92*0215873
41784	Child Development Fund	4,865.47	0.00	4,865.47	92*0215874	92*0215880
41820	Child Development Fund	1,728.49	0.00	1,728.49	92*0215993	92*0215994
41837	Child Development Fund	5,110.49	0.00	5,110.49	92*0216098	92*0216104
41867	Child Development Fund	1,022.02	0.00	1,022.02	92*0216281	92*0216283
41897	Child Development Fund	2,759.93	0.00	2,759.93	92*0216409	92*0216411
41898	Child Development Fund	203.75	0.00	203.75	92*0216412	92*0216415
41917	Child Development Fund	30,222.22	0.00	30,222.22	92*0216523	92*0216524
41918	Child Development Fund	1,125.29	0.00	1,125.29	92*0216525	92*0216529
41934	Child Development Fund	2,298.17	0.00	2,298.17	92*0216580	92*0216582
41957	Child Development Fund	2,387.89	0.00	2,387.89	92*0216681	92*0216688
41958	Child Development Fund	1,054.00	0.00	1,054.00	92*0216689	92*0216691
41959	Child Development Fund	317.86	0.00	317.86	92*0216692	92*0216692
41960	Child Development Fund	560.69	0.00	560.69	92*0216693	92*0216697
Total Fund 33 Child Development Fund		58,416.71	0.00	58,416.71		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
41761	Capital Outlay Projects Fund	44,948.46	0.00	44,948.46	92*0215778	92*0215779
41777	Capital Outlay Projects Fund	26,279.82	0.00	26,279.82	92*0215839	92*0215840
41780	Capital Outlay Projects Fund	86,200.60	0.00	86,200.60	92*0215857	92*0215859
41794	Capital Outlay Projects Fund	15,247.29	0.00	15,247.29	92*0215921	92*0215921
41800	Capital Outlay Projects Fund	305,277.68	0.00	305,277.68	92*0215941	92*0215943
LPA Inc						
41814	Capital Outlay Projects Fund	39,750.00	0.00	39,750.00	92*0215984	92*0215984
41817	Capital Outlay Projects Fund	4,393.56	0.00	4,393.56	92*0215988	92*0215989
41841	Capital Outlay Projects Fund	5,502.50	0.00	5,502.50	92*0216115	92*0216116
41849	Capital Outlay Projects Fund	31,540.00	0.00	31,540.00	92*0216151	92*0216152
41868	Capital Outlay Projects Fund	15,405.62	0.00	15,405.62	92*0216284	92*0216284
41935	Capital Outlay Projects Fund	7,180.00	0.00	7,180.00	92*0216583	92*0216584
41936	Capital Outlay Projects Fund	14,106.87	0.00	14,106.87	92*0216585	92*0216585
Total Fund 41 Capital Outlay Projects Fu		595,832.40	0.00	595,832.40		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
41760	Bond Fund, Measure E	190,326.48	0.00	190,326.48	92*0215777	92*0215777
	Environmental Construction Inc					
41766	Bond Fund, Measure E	32,693.99	0.00	32,693.99	92*0215802	92*0215803
41768	Bond Fund, Measure E	95,892.39	0.00	95,892.39	92*0215806	92*0215806
41785	Bond Fund, Measure E	325,838.00	0.00	325,838.00	92*0215881	92*0215882
	Union Bank of Calif					
41786	Bond Fund, Measure E	112,185.32	0.00	112,185.32	92*0215883	92*0215884
	Mcmahon Steel Co Inc					
41787	Bond Fund, Measure E	384,096.00	0.00	384,096.00	92*0215885	92*0215886
	Union Bank of Calif					
41797	Bond Fund, Measure E	146,018.20	0.00	146,018.20	92*0215929	92*0215930
	Pacific Western Bank					
41798	Bond Fund, Measure E	152,174.36	0.00	152,174.36	92*0215931	92*0215935
	LPA Inc					
41799	Bond Fund, Measure E	19,682.89	0.00	19,682.89	92*0215936	92*0215940
41801	Bond Fund, Measure E	6,075.00	0.00	6,075.00	92*0215944	92*0215944
41802	Bond Fund, Measure E	126,820.32	0.00	126,820.32	92*0215945	92*0215947
	Twining Laboratories of					
41803	Bond Fund, Measure E	571,467.70	0.00	571,467.70	92*0215948	92*0215949
	Mepeco Svcs Inc					
41811	Bond Fund, Measure E	220,075.90	0.00	220,075.90	92*0215974	92*0215974
	Dept of General Services					
41815	Bond Fund, Measure E	123,697.61	0.00	123,697.61	92*0215985	92*0215985
	LPA Inc					
41818	Bond Fund, Measure E	3,722.09	0.00	3,722.09	92*0215990	92*0215991
41819	Bond Fund, Measure E	13,330.00	0.00	13,330.00	92*0215992	92*0215992
41870	Bond Fund, Measure E	27,729.85	0.00	27,729.85	92*0216286	92*0216289
41871	Bond Fund, Measure E	14,565.18	0.00	14,565.18	92*0216290	92*0216291
41872	Bond Fund, Measure E	30,693.29	0.00	30,693.29	92*0216292	92*0216293
41900	Bond Fund, Measure E	7,612.12	0.00	7,612.12	92*0216426	92*0216426
41937	Bond Fund, Measure E	14,972.50	0.00	14,972.50	92*0216586	92*0216588
41938	Bond Fund, Measure E	43,356.95	0.00	43,356.95	92*0216589	92*0216589
41940	Bond Fund, Measure E	36,478.75	0.00	36,478.75	92*0216595	92*0216596
41961	Bond Fund, Measure E	76,694.03	0.00	76,694.03	92*0216698	92*0216699
Total Fund 42 Bond Fund, Measure E		2,776,198.92	0.00	2,776,198.92		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
41840	Property and Liability Fund	829.12	0.00	829.12	92*0216114	92*0216114
41869	Property and Liability Fund	10,000.00	0.00	10,000.00	92*0216285	92*0216285
Total Fund 61 Property and Liability Fund		10,829.12	0.00	10,829.12		

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
41919	Workers' Compensation Fund	622.72	0.00	622.72	92*0216530	92*0216530
Total Fund 62 Workers' Compensation Fu		<u><u>622.72</u></u>	<u><u>0.00</u></u>	<u><u>622.72</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
41762	Student Financial Aid Fund	2,650.00	0.00	2,650.00	92*0215780	92*0215785
41773	Student Financial Aid Fund	2,253.00	0.00	2,253.00	92*0215818	92*0215819
41779	Student Financial Aid Fund	6,551.00	0.00	6,551.00	92*0215849	92*0215856
41796	Student Financial Aid Fund	1,691.00	0.00	1,691.00	92*0215927	92*0215928
41825	Student Financial Aid Fund	10,433.00	0.00	10,433.00	92*0216016	92*0216025
41826	Student Financial Aid Fund	14,998.00	0.00	14,998.00	92*0216026	92*0216040
41848	Student Financial Aid Fund	10,956.00	0.00	10,956.00	92*0216142	92*0216150
41853	Student Financial Aid Fund	21,620.00	0.00	21,620.00	92*0216221	92*0216240
41854	Student Financial Aid Fund	7,537.00	0.00	7,537.00	92*0216241	92*0216246
41881	Student Financial Aid Fund	1,671.00	0.00	1,671.00	92*0216338	92*0216338
41901	Student Financial Aid Fund	3,903.00	0.00	3,903.00	92*0216427	92*0216431
41921	Student Financial Aid Fund	55,347 14	0.00	55,347 14	92*0216532	92*0216532
41939	Student Financial Aid Fund	2,944.00	0.00	2,944.00	92*0216590	92*0216594
41962	Student Financial Aid Fund	1,089.66	0.00	1,089.66	92*0216700	92*0216701
Total Fund 74 Student Financial Aid Fund		143,643.80	0.00	143,643.80		

SUMMARY

Total Fund 11 General Fund Unrestricted	1,253,123.76
Total Fund 12 General Fund Restricted	353,908.81
Total Fund 33 Child Development Fund	58,416.71
Total Fund 41 Capital Outlay Projects Fund	595,832.40
Total Fund 42 Bond Fund, Measure E	2,776,198.92
Total Fund 61 Property and Liability Fund	10,829.12
Total Fund 62 Workers' Compensation Fund	622.72
Total Fund 74 Student Financial Aid Fund	143,643.80
Grand Total:	<u><u>5,192,576.24</u></u>

1/06/09 21:49

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BM0140

CHECK REGISTERS SUBMITTED FOR BOARD APPROVAL

SUMMARY OF EXPENDITURES FOR THE PERIOD 12/02/08 THROUGH 12/02/08

TOTAL FUND 15 (STUDENT FIN. AIDS): 457,192.00

TOTAL: 457,192.00

1/06/09 21:49

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BM0140

CHECK REGISTERS SUBMITTED FOR APPROVAL

BOARD MEETING OF 1/12/09

CHECK REG NO	FUND	AMOUNT	VOIDED CHECKS	ADJUSTED AMOUNT	BEGINNING CHECK NO	ENDING CHECK NO
3289	STUDENT FIN. AIDS	29,167.00	0.00	29,167.00	92-200144	92-200168
3290	STUDENT FIN. AIDS	23,576.00	0.00	23,576.00	92-200169	92-200193
3291	STUDENT FIN. AIDS	19,378.00	0.00	19,378.00	92-200194	92-200220
3292	STUDENT FIN. AIDS	13,399.00	0.00	13,399.00	92-200221	92-200245
3293	STUDENT FIN. AIDS	16,537.00	0.00	16,537.00	92-200246	92-200263
3294	STUDENT FIN. AIDS	21,086.00	0.00	21,086.00	92-200265	92-200289
3295	STUDENT FIN. AIDS	21,142.00	0.00	21,142.00	92-200290	92-200314
3296	STUDENT FIN. AIDS	22,976.00	0.00	22,976.00	92-200315	92-200339
3297	STUDENT FIN. AIDS	20,654.00	0.00	20,654.00	92-200340	92-200364
3298	STUDENT FIN. AIDS	21,055.00	0.00	21,055.00	92-200365	92-200389
3299	STUDENT FIN. AIDS	18,763.00	0.00	18,763.00	92-200390	92-200414
3300	STUDENT FIN. AIDS	25,793.00	0.00	25,793.00	92-200415	92-200439
3301	STUDENT FIN. AIDS	26,169.00	0.00	26,169.00	92-200440	92-200464
3302	STUDENT FIN. AIDS	22,064.00	0.00	22,064.00	92-200465	92-200489
3303	STUDENT FIN. AIDS	18,553.00	0.00	18,553.00	92-200490	92-200514
3304	STUDENT FIN. AIDS	27,865.00	0.00	27,865.00	92-200515	92-200539
3305	STUDENT FIN. AIDS	26,706.00	0.00	26,706.00	92-200540	92-200564
3306	STUDENT FIN. AIDS	18,315.00	0.00	18,315.00	92-200565	92-200589
3307	STUDENT FIN. AIDS	21,403.00	0.00	21,403.00	92-200590	92-200614
3308	STUDENT FIN. AIDS	25,105.00	0.00	25,105.00	92-200615	92-200639
3309	STUDENT FIN. AIDS	17,486.00	0.00	17,486.00	92-200640	92-200659

STUDENT FIN. AIDS FUND: PAGE 1 OF 1

PAGE TOTAL: 457,192.00

FUND TOTAL: 457,192.00

No. 5.2

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

From 07 / 01 / 2008 To 09 / 30 / 2008
Board Meeting on 01 / 12 / 2009

FUND: 11 GENERAL FUND-UNRESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
2000	CLASSIFIED/OTHER NONACADEMIC		281,780
3000	EMPLOYEE BENEFITS	281,780	
5000	OPERATING EXPENSES AND SERVICES		80,000
6000	CAPITAL OUTLAY		7,698
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE	5,496,673	
	<u>Revenue Accounts</u>		
8600	STATE REVENUE	4,584,755	
8800	LOCAL REVENUE		559,062
9740	FUND BALANCE		1,383,282

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented. Printed on 10/30/2008

Fund 11: General Fund Unrestricted

		7/3/2008	B002328	<u>Decreases</u>	<u>Increases</u>
BM09KT516F					
7900	CONTINGENCY OR R			1,479,290	0
8600	STATE REVENUE			1,479,290	0
				<hr/>	<hr/>
				2,958,580	0

Reason: Adjustment
Description: To reduce income account

		7/3/2008	B002330	<u>Decreases</u>	<u>Increases</u>
BM09KT516H					
7900	CONTINGENCY OR R			689,106	0
8600	STATE REVENUE			0	405,954
8800	LOCAL REVENUE			1,095,060	0
				<hr/>	<hr/>
				1,784,166	405,954

Reason: Adjustment
Description: Adjust revenue 08-09

		7/3/2008	B002333	<u>Decreases</u>	<u>Increases</u>
BM09KT516K					
2000	CLASSIFIED/OTHER			0	281,780
3000	EMPLOYEE BENEFIT:			281,780	0
5000	OPERATING EXPENS			0	80,000
7900	CONTINGENCY OR R			380,000	0
8800	LOCAL REVENUE			300,000	0
				<hr/>	<hr/>
				961,780	361,780

Reason: Adjustment
Description: Corr B002332, Incr postage,

		7/3/2008	B002500	<u>Decreases</u>	<u>Increases</u>
bm09pn603a					
8600	STATE REVENUE			0	1,383,282
				<hr/>	<hr/>
				0	1,383,282

Reason: Adjustment
Description: Reduce apportionment 08/09

		7/4/2008	B003049	<u>Decreases</u>	<u>Increases</u>
bm09pm704x					
6000	CAPITAL OUTLAY			0	5,249
8800	LOCAL REVENUE			0	5,249
				<hr/>	<hr/>
				0	10,498

Reason: Adjustment
Description: SAC Library magazines incre

		7/4/2008	B003071	<u>Decreases</u>	<u>Increases</u>
bm09pp704p					
6000	CAPITAL OUTLAY			0	2,449
8800	LOCAL REVENUE			0	2,449
				<hr/>	<hr/>
				0	4,898

Reason: Adjustment
Description: SCC Library books/periodical

Fund 11: General Fund Unrestricted

bm09ph704w	7/4/2008	B003542	<u>Decreases</u>	<u>Increases</u>
7900	CONTINGENCY OR RESERVE		0	2,100,000
8600	STATE REVENUE		0	2,100,000
			<hr/>	<hr/>
			0	4,200,000

Reason: Adjustment
Description: Backfill property tax short

bm09ab704c	7/4/2008	B003606	<u>Decreases</u>	<u>Increases</u>
7900	CONTINGENCY OR RESERVE		300,000	0
8800	LOCAL REVENUE		300,000	0
			<hr/>	<hr/>
			600,000	0

Reason: Adjustment
Description: Decrease interest earning acct

bm09ae704j	7/4/2008	B003643	<u>Decreases</u>	<u>Increases</u>
7900	CONTINGENCY OR RESERVE		492,323	0
8600	STATE REVENUE		492,323	0
			<hr/>	<hr/>
			984,646	0

Reason: Adjustment
Description: Backfill reduction

BM09KT704E	7/4/2008	B003655	<u>Decreases</u>	<u>Increases</u>
7900	CONTINGENCY OR RESERVE		5,226,314	0
8600	STATE REVENUE		4,894,701	0
8800	LOCAL REVENUE		331,613	0
			<hr/>	<hr/>
			10,452,628	0

Reason: Adjustment
Description: Adj tuition to adopted per wor

BM09KT704F	7/4/2008	B003656	<u>Decreases</u>	<u>Increases</u>
7900	CONTINGENCY OR RESERVE		0	2,578,037
8800	LOCAL REVENUE		0	2,578,037
			<hr/>	<hr/>
			0	5,156,074

Reason: Adjustment
Description: Adj secured tax allocation

bm09ag704g	7/4/2008	B003702	<u>Decreases</u>	<u>Increases</u>
7900	CONTINGENCY OR RESERVE		1,607,677	0
8600	STATE REVENUE		1,607,677	0
			<hr/>	<hr/>
			3,215,354	0

Reason: Adjustment
Description: Take out & recognize if & when

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
7/1/2008 - 9/30/2008

Summary by Major Object for Fund 11

	<u>Decreases</u>	<u>Increases</u>
2000 CLASSIFIED/OTHER NONACADEMIC	0	281,780
3000 EMPLOYEE BENEFITS	281,780	0
5000 OPERATING EXPENSES AND SERVICES	0	80,000
6000 CAPITAL OUTLAY	0	7,698
7900 CONTINGENCY OR RESERVE	5,496,673	0
8600 STATE REVENUE	4,584,755	0
8800 LOCAL REVENUE	0	559,062
	<u>10,363,208</u>	<u>928,540</u>
9740 FUND BALANCE		1,383,282
	<u>10,363,208</u>	<u>2,311,822</u>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

From 07 / 01 / 2008 To 09 / 30 / 2008
Board Meeting on 01 / 12 / 2009

FUND: 12 GENERAL FUND-RESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
1000	ACADEMIC SALARIES	174,281	
2000	CLASSIFIED / OTHER NONACADEMIC	394,605	
3000	EMPLOYEE BENEFITS	100,950	
4000	SUPPLIES AND MATERIALS	233,019	
5000	OPERATING EXPENSES & SERVICES		366,894
6000	CAPITAL OUTLAY		400,446
7000	OTHER OUTGO		191,346
	<u>Revenue Accounts</u>		
8100	FEDERAL REVENUE		124,349
8600	STATE REVENUE		347,307
8800	LOCAL REVENUE	320,355	
9735	FUND BALANCE RESTRICTED		95,470

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 12: General Fund Restricted

		7/3/2008	B002311	<u>Decreases</u>	<u>Increases</u>
BM09KT516C					
5000	OPERATING EXPENSES AND SERVICES			0	15,000
8100	FEDERAL REVENUE			0	15,000
				<hr/>	<hr/>
				0	30,000

Reason: New Budget
Description: NEWB for 08-09

		7/3/2008	B002313	<u>Decreases</u>	<u>Increases</u>
BM09KT516E					
2000	CLASSIFIED/OTHER NONACADEMIC			0	16,335
3000	EMPLOYEE BENEFITS			0	3,324
5000	OPERATING EXPENSES AND SERVICES			0	819
8800	LOCAL REVENUE			0	20,478
				<hr/>	<hr/>
				0	40,956

Reason: New Budget
Description: NEWB 4 City of Mission Viejo

		7/3/2008	B002336	<u>Decreases</u>	<u>Increases</u>
BM09KT516M					
1000	ACADEMIC SALARIES			1,600	0
8100	FEDERAL REVENUE			1,600	0
				<hr/>	<hr/>
				3,200	0

Reason: Delete Budget
Description: Delete project 1640

		7/3/2008	B002352	<u>Decreases</u>	<u>Increases</u>
bm09pn520a					
2000	CLASSIFIED/OTHER NONACADEMIC			6,525	0
3000	EMPLOYEE BENEFITS			396	0
5000	OPERATING EXPENSES AND SERVICES			277	0
8800	LOCAL REVENUE			7,198	0
				<hr/>	<hr/>
				14,396	0

Reason: Delete Budget
Description: Delete RO SBDC Anaheim 07/08

		7/3/2008	B002370	<u>Decreases</u>	<u>Increases</u>
bm09pn521a					
5000	OPERATING EXPENSES AND SERVICES			13,500	0
8100	FEDERAL REVENUE			13,500	0
				<hr/>	<hr/>
				27,000	0

Reason: Delete Budget
Description: DELBSP#1551 Headstart

		7/3/2008	B002371	<u>Decreases</u>	<u>Increases</u>
bm09pn521b					
4000	SUPPLIES AND MATERIALS			16,399	0
5000	OPERATING EXPENSES AND SERVICES			18,340	0
6000	CAPITAL OUTLAY			200,319	0
8600	STATE REVENUE			235,058	0
				<hr/>	<hr/>
				470,116	0

Reason: Delete Budget
Description: DELB#2190 Career Tech

Fund 12: General Fund Restricted

bm09pn521c		7/3/2008	B002372	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			3,312	0
3000	EMPLOYEE BENEFITS			488	0
5000	OPERATING EXPENSES AND SERVICES			1,200	0
8600	STATE REVENUE			5,000	0
				<hr/>	<hr/>
				10,000	0
Reason:	Delete Budget				
Description:	DELB#2570 Articu Grant CAN SAC				

bm09pn521d		7/3/2008	B002373	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			2,582	0
3000	EMPLOYEE BENEFITS			335	0
4000	SUPPLIES AND MATERIALS			109	0
5000	OPERATING EXPENSES AND SERVICES			1,974	0
8600	STATE REVENUE			5,000	0
				<hr/>	<hr/>
				10,000	0
Reason:	Delete Budget				
Description:	DELB#2570 Articu Grant CAN SCC				

bm09pn521e		7/3/2008	B002374	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			56,519	0
2000	CLASSIFIED/OTHER NONACADEMIC			17,585	0
3000	EMPLOYEE BENEFITS			10,734	0
4000	SUPPLIES AND MATERIALS			9,070	0
5000	OPERATING EXPENSES AND SERVICES			13,303	0
6000	CAPITAL OUTLAY			31,526	0
7000	OTHER OUTGO			4,915	0
8600	STATE REVENUE			143,652	0
				<hr/>	<hr/>
				287,304	0
Reason:	Delete Budget				
Description:	DELB#2274 Enrollment Growth				

bm09pn521f		7/3/2008	B002375	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			6,580	0
3000	EMPLOYEE BENEFITS			1,645	0
4000	SUPPLIES AND MATERIALS			500	0
5000	OPERATING EXPENSES AND SERVICES			4,500	0
8100	FEDERAL REVENUE			13,225	0
				<hr/>	<hr/>
				26,450	0
Reason:	Delete Budget				
Description:	DELB#1601 NSF Brdg to Biotech				

Fund 12: General Fund Restricted

		7/3/2008	B002376	<u>Decreases</u>	<u>Increases</u>
bm09pn521g					
1000	ACADEMIC SALARIES			39,350	0
3000	EMPLOYEE BENEFITS			5,092	0
4000	SUPPLIES AND MATERIALS			3,508	0
5000	OPERATING EXPENSES AND SERVICES			610	0
8100	FEDERAL REVENUE			48,560	0
				<hr/>	<hr/>
				97,120	0

Reason: Adjustment
Description: DELB#1600 NSF Brdg to Biotech

		7/3/2008	B002377	<u>Decreases</u>	<u>Increases</u>
bm09pn521h					
1000	ACADEMIC SALARIES			5,669	0
2000	CLASSIFIED/OTHER NONACADEMIC			20,313	0
3000	EMPLOYEE BENEFITS			8,872	0
5000	OPERATING EXPENSES AND SERVICES			3,663	0
6000	CAPITAL OUTLAY			379	0
8100	FEDERAL REVENUE			38,896	0
				<hr/>	<hr/>
				77,792	0

Reason: Special Project Adjustment
Description: DELB#1650 Stu Support Svcs

		7/3/2008	B002379	<u>Decreases</u>	<u>Increases</u>
bm09pn521i					
1000	ACADEMIC SALARIES			0	88,931
2000	CLASSIFIED/OTHER NONACADEMIC			0	74,462
3000	EMPLOYEE BENEFITS			0	23,365
4000	SUPPLIES AND MATERIALS			0	1,200
5000	OPERATING EXPENSES AND SERVICES			0	12,042
8600	STATE REVENUE			0	200,000
				<hr/>	<hr/>
				0	400,000

Reason: New Budget
Description: NEWB#2196 CTE TPP yr2

		7/3/2008	B002426	<u>Decreases</u>	<u>Increases</u>
bm09pn529a					
1000	ACADEMIC SALARIES			22,840	0
2000	CLASSIFIED/OTHER NONACADEMIC			2,441	0
3000	EMPLOYEE BENEFITS			0	1,235
4000	SUPPLIES AND MATERIALS			0	35,370
5000	OPERATING EXPENSES AND SERVICES			0	24,825
7000	OTHER OUTGO			10,800	0
8100	FEDERAL REVENUE			0	25,349
				<hr/>	<hr/>
				36,081	86,779

Reason: Special Project Adjustment
Description: SAC WIA Ctr for Nurs'g yr4 BOT

Fund 12: General Fund Restricted

		7/3/2008	B002504	<u>Decreases</u>	<u>Increases</u>
bm09pn604b					
2000	CLASSIFIED/OTHER NONACADEMIC			0	31,600
3000	EMPLOYEE BENEFITS			0	6,479
5000	OPERATING EXPENSES AND SERVICES			0	11,921
8800	LOCAL REVENUE			0	50,000
				<hr/>	<hr/>
				0	100,000

Reason: Special Project Adjustment
Description: SP#3750 VATAP 2nd Round

		7/4/2008	B002783	<u>Decreases</u>	<u>Increases</u>
BC09KT710E					
4000	SUPPLIES AND MATERIALS			400	0
8100	FEDERAL REVENUE			400	0
				<hr/>	<hr/>
				800	0

Reason: Special Project Adjustment
Description: Reduce budget income

		7/4/2008	B002786	<u>Decreases</u>	<u>Increases</u>
BC09KT710H					
1000	ACADEMIC SALARIES			0	28,495
2000	CLASSIFIED/OTHER NONACADEMIC			0	21,528
3000	EMPLOYEE BENEFITS			0	3,269
4000	SUPPLIES AND MATERIALS			0	3,417
5000	OPERATING EXPENSES AND SERVICES			0	15,791
8800	LOCAL REVENUE			0	72,500
				<hr/>	<hr/>
				0	145,000

Reason: Special Project Adjustment
Description: SCC's High-Risk Drinking Preve

		7/4/2008	B002797	<u>Decreases</u>	<u>Increases</u>
BC09KT710M					
4000	SUPPLIES AND MATERIALS			38,498	0
5000	OPERATING EXPENSES AND SERVICES			144,606	0
6000	CAPITAL OUTLAY			511,117	0
8600	STATE REVENUE			694,221	0
				<hr/>	<hr/>
				1,388,442	0

Reason: Delete Budget
Description: DEL rollover budg instr equipm

		7/4/2008	B002812	<u>Decreases</u>	<u>Increases</u>
bm09pn704a					
5000	OPERATING EXPENSES AND SERVICES			0	40,000
8600	STATE REVENUE			0	40,000
				<hr/>	<hr/>
				0	80,000

Reason: Special Project Adjustment
Description: 08/09 #2273 augmentation

Fund 12: General Fund Restricted

		7/4/2008	B002817	<u>Decreases</u>	<u>Increases</u>
bm09pn704f					
1000	ACADEMIC SALARIES			0	4,550
2000	CLASSIFIED/OTHER NONACADEMIC			0	55,667
3000	EMPLOYEE BENEFITS			0	3,542
4000	SUPPLIES AND MATERIALS			0	2,474
5000	OPERATING EXPENSES AND SERVICES			0	6,800
8600	STATE REVENUE			0	73,033
				<hr/>	<hr/>
				0	146,066

Reason: Special Project Adjustment
Description: #2471 MESA 08/09-BOT approved

		7/4/2008	B002824	<u>Decreases</u>	<u>Increases</u>
bm09pn704i					
1000	ACADEMIC SALARIES			0	81,870
2000	CLASSIFIED/OTHER NONACADEMIC			0	38,338
3000	EMPLOYEE BENEFITS			0	20,339
4000	SUPPLIES AND MATERIALS			0	430
5000	OPERATING EXPENSES AND SERVICES			0	7,744
6000	CAPITAL OUTLAY			0	500
7000	OTHER OUTGO			0	3,379
8600	STATE REVENUE			0	152,600
				<hr/>	<hr/>
				0	305,200

Reason: Adjustment
Description: Nursing ADN enrollment growth

		7/4/2008	B002825	<u>Decreases</u>	<u>Increases</u>
bm09pn704j					
1000	ACADEMIC SALARIES			0	64,186
2000	CLASSIFIED/OTHER NONACADEMIC			0	68,378
3000	EMPLOYEE BENEFITS			0	41,520
4000	SUPPLIES AND MATERIALS			0	4,055
5000	OPERATING EXPENSES AND SERVICES			0	185,561
6000	CAPITAL OUTLAY			0	6,000
8600	STATE REVENUE			0	369,700
				<hr/>	<hr/>
				0	739,400

Reason: New Budget
Description: NEWB#2193 New Grant CTE Comm

		7/4/2008	B002847	<u>Decreases</u>	<u>Increases</u>
bm09pn704u					
4000	SUPPLIES AND MATERIALS			0	1,962
6000	CAPITAL OUTLAY			0	236
7000	OTHER OUTGO			0	11,138
8600	STATE REVENUE			0	13,336
				<hr/>	<hr/>
				0	26,672

Reason: New Budget
Description: NEWB#2091 corr CARE prior

Fund 12: General Fund Restricted

bm09pn704v		7/4/2008	B002848	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATERIALS			0	6,153
5000	OPERATING EXPENSES AND SERVICES			0	1,458
7000	OTHER OUTGO			0	82,254
8600	STATE REVENUE			0	89,865
				<hr/>	<hr/>
				0	179,730
Reason:	New Budget				
Description:	NEWB#2251 corr EOPS prior				

bm09pn704x		7/4/2008	B002850	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			0	12,605
2000	CLASSIFIED/OTHER NONACADEMIC			0	14,742
3000	EMPLOYEE BENEFITS			0	3,775
5000	OPERATING EXPENSES AND SERVICES			0	167,974
6000	CAPITAL OUTLAY			0	18,716
7000	OTHER OUTGO			0	142,478
8100	FEDERAL REVENUE			0	360,290
				<hr/>	<hr/>
				0	720,580
Reason:	New Budget				
Description:	NEWB#1280 CCSIP				

bm09pn704w		7/4/2008	B002852	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			0	6,787
2000	CLASSIFIED/OTHER NONACADEMIC			0	7,666
3000	EMPLOYEE BENEFITS			0	1,993
5000	OPERATING EXPENSES AND SERVICES			0	84,183
6000	CAPITAL OUTLAY			0	8,277
7000	OTHER OUTGO			0	71,239
8100	FEDERAL REVENUE			0	180,145
				<hr/>	<hr/>
				0	360,290
Reason:	New Budget				
Description:	NEWB#1281 CCIE				

BC09KT718E		7/4/2008	B002878	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATERIALS			0	2,910
5000	OPERATING EXPENSES AND SERVICES			0	1,490
8800	LOCAL REVENUE			0	4,400
				<hr/>	<hr/>
				0	8,800
Reason:	Adjustment				
Description:	Pay 08 IT2T Program expenditur				

Fund 12: General Fund Restricted

		7/4/2008	B002927	<u>Decreases</u>	<u>Increases</u>
bm09pm704l					
1000	ACADEMIC SALARIES			0	32,898
2000	CLASSIFIED/OTHER NONACADEMIC			7,004	0
3000	EMPLOYEE BENEFITS			2,292	0
4000	SUPPLIES AND MATERIALS			0	39,143
5000	OPERATING EXPENSES AND SERVICES			33,885	0
6000	CAPITAL OUTLAY			0	397,817
8100	FEDERAL REVENUE			0	426,677
				<hr/>	<hr/>
				43,181	896,535

Reason: New Budget
Description: NEWB 08/09 VTEA Title IC Proj

		7/4/2008	B003036	<u>Decreases</u>	<u>Increases</u>
bm09pm704t					
4000	SUPPLIES AND MATERIALS			0	5,761
8800	LOCAL REVENUE			0	5,761
				<hr/>	<hr/>
				0	11,522

Reason: New Budget
Description: CEC Family Literacy Res

		7/4/2008	B003077	<u>Decreases</u>	<u>Increases</u>
bm09pp704r					
5000	OPERATING EXPENSES AND SERVICES			375	0
6000	CAPITAL OUTLAY			2,198	0
7000	OTHER OUTGO			0	8,922
8600	STATE REVENUE			0	6,349
				<hr/>	<hr/>
				2,573	15,271

Reason: New Budget
Description: NEWB#2251 prior yr EOPS SCC

		7/4/2008	B003084	<u>Decreases</u>	<u>Increases</u>
bm09pp704w					
4000	SUPPLIES AND MATERIALS			110	0
5000	OPERATING EXPENSES AND SERVICES			300	0
6000	CAPITAL OUTLAY			7,185	0
8600	STATE REVENUE			7,595	0
				<hr/>	<hr/>
				15,190	0

Reason: Carry Over Budget
Description: COB#2371 Instr equip

		7/4/2008	B003086	<u>Decreases</u>	<u>Increases</u>
BM09PP704V					
4000	SUPPLIES AND MATERIALS			0	12,276
6000	CAPITAL OUTLAY			33,584	0
8600	STATE REVENUE			21,308	0
				<hr/>	<hr/>
				54,892	12,276

Reason: Carry Over Budget
Description: Set up COB Match & Funded inst

Fund 12: General Fund Restricted

		7/4/2008	B003090	<u>Decreases</u>	<u>Increases</u>
bm09pp704w					
4000	SUPPLIES AND MATERIALS			108	0
5000	OPERATING EXPENSES AND SERVICES			0	264
6000	CAPITAL OUTLAY			0	1,840
8600	STATE REVENUE			0	1,996
				<hr/>	<hr/>
				108	4,100

Reason: Special Project Adjustment
Description: Revise 08/09 prior yr DSPS SCC

		7/4/2008	B003092	<u>Decreases</u>	<u>Increases</u>
bm09pp704v					
4000	SUPPLIES AND MATERIALS			0	258
5000	OPERATING EXPENSES AND SERVICES			0	13,094
6000	CAPITAL OUTLAY			0	10,430
8600	STATE REVENUE			0	23,782
				<hr/>	<hr/>
				0	47,564

Reason: Special Project Adjustment
Description: Revise 08/09 prior yr DSPS SAC

		7/4/2008	B003103	<u>Decreases</u>	<u>Increases</u>
bm09pp704y					
1000	ACADEMIC SALARIES			32,000	0
3000	EMPLOYEE BENEFITS			4,144	0
4000	SUPPLIES AND MATERIALS			2,856	0
8600	STATE REVENUE			7,000	0
				<hr/>	<hr/>
				46,000	0

Reason: Special Project Adjustment
Description: DELB#2480 Naturalization Grant

		7/4/2008	B003104	<u>Decreases</u>	<u>Increases</u>
bm09pp704z					
1000	ACADEMIC SALARIES			61,067	0
2000	CLASSIFIED/OTHER NONACADEMIC			10,604	0
3000	EMPLOYEE BENEFITS			12,238	0
4000	SUPPLIES AND MATERIALS			3,500	0
5000	OPERATING EXPENSES AND SERVICES			9,215	0
6000	CAPITAL OUTLAY			9,141	0
8600	STATE REVENUE			45,222	0
				<hr/>	<hr/>
				150,987	0

Reason: Special Project Adjustment
Description: DELB#2480 Naturalization Grant

		7/4/2008	B003134	<u>Decreases</u>	<u>Increases</u>
BM09KT8808M					
4000	SUPPLIES AND MATERIALS			0	1,000
5000	OPERATING EXPENSES AND SERVICES			0	8,013
6000	CAPITAL OUTLAY			0	147,325
8600	STATE REVENUE			0	156,338
				<hr/>	<hr/>
				0	312,676

Reason: Special Project Adjustment
Description: New equip. grant 4 Nursing Pro

Fund 12: General Fund Restricted

		7/4/2008	B003143	<u>Decreases</u>	<u>Increases</u>
bm09pq704l					
4000	SUPPLIES AND MATERIALS			90	0
8800	LOCAL REVENUE			90	0
				<hr/>	<hr/>
				180	0

Reason: Special Project Adjustment
Description: Match income received

		7/4/2008	B003152	<u>Decreases</u>	<u>Increases</u>
bm09pq704r					
4000	SUPPLIES AND MATERIALS			22,572	0
6000	CAPITAL OUTLAY			31,781	0
8600	STATE REVENUE			54,353	0
				<hr/>	<hr/>
				108,706	0

Reason: Delete Budget
Description: DELB Career Tech

		7/4/2008	B003153	<u>Decreases</u>	<u>Increases</u>
bm09pq704s					
4000	SUPPLIES AND MATERIALS			10,000	0
6000	CAPITAL OUTLAY			3,392	0
8600	STATE REVENUE			13,392	0
				<hr/>	<hr/>
				26,784	0

Reason: Carry Over Budget
Description: COB Career Tech

		7/4/2008	B003181	<u>Decreases</u>	<u>Increases</u>
bm09pq704w					
1000	ACADEMIC SALARIES			22,961	0
2000	CLASSIFIED/OTHER NONACADEMIC			158,678	0
3000	EMPLOYEE BENEFITS			48,450	0
4000	SUPPLIES AND MATERIALS			0	20,971
5000	OPERATING EXPENSES AND SERVICES			0	23,386
6000	CAPITAL OUTLAY			1,368	0
7000	OTHER OUTGO			1,765	0
8100	FEDERAL REVENUE			188,865	0
				<hr/>	<hr/>
				422,087	44,357

Reason: Carry Over Budget
Description: COB#1205 CAMP

		7/4/2008	B003246	<u>Decreases</u>	<u>Increases</u>
bm09pv704g					
1000	ACADEMIC SALARIES			856	0
2000	CLASSIFIED/OTHER NONACADEMIC			5,924	0
3000	EMPLOYEE BENEFITS			2,482	0
5000	OPERATING EXPENSES AND SERVICES			226,025	0
8600	STATE REVENUE			235,287	0
				<hr/>	<hr/>
				470,574	0

Reason: Special Project Adjustment
Description: COB#2273 Ed Svcs Quick Start

Fund 12: General Fund Restricted

bm09pv704t		7/4/2008	B003260	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			14,951	0
2000	CLASSIFIED/OTHER NONACADEMIC			27,697	0
3000	EMPLOYEE BENEFITS			4,559	0
4000	SUPPLIES AND MATERIALS			2,000	0
5000	OPERATING EXPENSES AND SERVICES			30,859	0
8600	STATE REVENUE			80,066	0
				<hr/>	<hr/>
				160,132	0

Reason: Carry Over Budget
Description: COB#2030 CAHSEE 2006

bm09pw704g		7/4/2008	B003278	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			23,326	0
3000	EMPLOYEE BENEFITS			4,563	0
4000	SUPPLIES AND MATERIALS			0	379
5000	OPERATING EXPENSES AND SERVICES			2,062	0
8800	LOCAL REVENUE			29,572	0
				<hr/>	<hr/>
				59,523	379

Reason: Carry Over Budget
Description: COB SP#3750 VATAP

bm09pw704h		7/4/2008	B003279	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATERIALS			1,634	0
5000	OPERATING EXPENSES AND SERVICES			14,363	0
6000	CAPITAL OUTLAY			3,534	0
8800	LOCAL REVENUE			19,531	0
				<hr/>	<hr/>
				39,062	0

Reason: Delete Budget
Description: DELB#3245 CA Manuf Tech Cons

bm09pw704i		7/4/2008	B003280	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			9,000	0
3000	EMPLOYEE BENEFITS			1,256	0
5000	OPERATING EXPENSES AND SERVICES			380	0
8800	LOCAL REVENUE			10,636	0
				<hr/>	<hr/>
				21,272	0

Reason: Carry Over Budget
Description: COB#3652 City of Anaheim SBDC

Fund 12: General Fund Restricted

bm09pw704n		7/4/2008	B003289	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			85,275	0
2000	CLASSIFIED/OTHER NONACADEMIC			108,949	0
3000	EMPLOYEE BENEFITS			67,720	0
4000	SUPPLIES AND MATERIALS			0	956
5000	OPERATING EXPENSES AND SERVICES			22,055	0
6000	CAPITAL OUTLAY			0	488
7000	OTHER OUTGO			265	0
8100	FEDERAL REVENUE			282,820	0
				567,084	1,444

Reason: Carry Over Budget
Description: COB#1693 Talent Search yr4

bm09pw704p		7/4/2008	B003291	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			0	7,090
3000	EMPLOYEE BENEFITS			0	5,947
4000	SUPPLIES AND MATERIALS			0	572
5000	OPERATING EXPENSES AND SERVICES			214,874	0
7000	OTHER OUTGO			50,000	0
8800	LOCAL REVENUE			251,265	0
				516,139	13,609

Reason: Carry Over Budget
Description: COB#3360 ENLACE III

bm09pw704v		7/4/2008	B003301	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			0	33,703
3000	EMPLOYEE BENEFITS			0	14,107
4000	SUPPLIES AND MATERIALS			0	7
5000	OPERATING EXPENSES AND SERVICES			7,282	0
6000	CAPITAL OUTLAY			8,053	0
8600	STATE REVENUE			0	32,482
				15,335	80,299

Reason: Carry Over Budget
Description: COB#2551 BFAP SAC

bm09pw704w		7/4/2008	B003302	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			0	11,681
3000	EMPLOYEE BENEFITS			0	4,728
4000	SUPPLIES AND MATERIALS			0	4,293
5000	OPERATING EXPENSES AND SERVICES			0	9,000
6000	CAPITAL OUTLAY			7,610	0
8600	STATE REVENUE			0	22,092
				7,610	51,794

Reason: Carry Over Budget
Description: COB#2551 BFAP SCC

Fund 12: General Fund Restricted

bm09px704a		7/4/2008	B003307	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			70,206	0
2000	CLASSIFIED/OTHER NONACADEMIC			0	8,939
3000	EMPLOYEE BENEFITS			11,919	0
4000	SUPPLIES AND MATERIALS			829	0
5000	OPERATING EXPENSES AND SERVICES			31,309	0
6000	CAPITAL OUTLAY			20,267	0
8100	FEDERAL REVENUE			125,591	0
				260,121	8,939

Reason: Carry Over Budget
Description: COB#1661 Title III SCC yr2

bm09px704b		7/4/2008	B003308	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			100,560	0
2000	CLASSIFIED/OTHER NONACADEMIC			41,197	0
3000	EMPLOYEE BENEFITS			31,226	0
4000	SUPPLIES AND MATERIALS			3,667	0
5000	OPERATING EXPENSES AND SERVICES			30,253	0
6000	CAPITAL OUTLAY			9,067	0
8100	FEDERAL REVENUE			215,970	0
				431,940	0

Reason: Carry Over Budget
Description: COB#1662 Title III SCC yr3

bm09px704d		7/4/2008	B003310	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			45,398	0
2000	CLASSIFIED/OTHER NONACADEMIC			103,071	0
3000	EMPLOYEE BENEFITS			47,159	0
4000	SUPPLIES AND MATERIALS			954	0
5000	OPERATING EXPENSES AND SERVICES			16,727	0
8100	FEDERAL REVENUE			213,309	0
				426,618	0

Reason: Carry Over Budget
Description: COB#1651 Student Supp Svcs III

bm09px704e		7/4/2008	B003311	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			48,448	0
2000	CLASSIFIED/OTHER NONACADEMIC			76,176	0
3000	EMPLOYEE BENEFITS			45,650	0
4000	SUPPLIES AND MATERIALS			5,799	0
5000	OPERATING EXPENSES AND SERVICES			85,020	0
7000	OTHER OUTGO			12,080	0
8100	FEDERAL REVENUE			273,173	0
				546,346	0

Reason: Carry Over Budget
Description: COB#1705 Upward Bound III yr1

Fund 12: General Fund Restricted

		7/4/2008	B003328	<u>Decreases</u>	<u>Increases</u>
bm09px704r					
1000	ACADEMIC SALARIES			0	5,192
2000	CLASSIFIED/OTHER NONACADEMIC			18,624	0
3000	EMPLOYEE BENEFITS			7,850	0
4000	SUPPLIES AND MATERIALS			6,363	0
5000	OPERATING EXPENSES AND SERVICES			0	103
8100	FEDERAL REVENUE			27,542	0
				<hr/>	<hr/>
				60,379	5,295

Reason: Carry Over Budget
Description: COB#1560 HUD HSIAC

		7/4/2008	B003333	<u>Decreases</u>	<u>Increases</u>
bm09px704w					
2000	CLASSIFIED/OTHER NONACADEMIC			0	4,456
3000	EMPLOYEE BENEFITS			0	872
5000	OPERATING EXPENSES AND SERVICES			0	19,851
8600	STATE REVENUE			0	25,179
				<hr/>	<hr/>
				0	50,358

Reason: Carry Over Budget
Description: COB#2290 CITD extension

		7/4/2008	B003352	<u>Decreases</u>	<u>Increases</u>
bm09py704g					
1000	ACADEMIC SALARIES			1,110	0
2000	CLASSIFIED/OTHER NONACADEMIC			14,435	0
3000	EMPLOYEE BENEFITS			3,253	0
4000	SUPPLIES AND MATERIALS			515	0
5000	OPERATING EXPENSES AND SERVICES			7,277	0
7000	OTHER OUTGO			5,400	0
8100	FEDERAL REVENUE			31,990	0
				<hr/>	<hr/>
				63,980	0

Reason: Carry Over Budget
Description: COB#1720 USDA Majors Grant SAC

		7/4/2008	B003355	<u>Decreases</u>	<u>Increases</u>
bm09py704j					
1000	ACADEMIC SALARIES			4,500	0
2000	CLASSIFIED/OTHER NONACADEMIC			7,500	0
3000	EMPLOYEE BENEFITS			1,036	0
4000	SUPPLIES AND MATERIALS			3,776	0
5000	OPERATING EXPENSES AND SERVICES			5,268	0
6000	CAPITAL OUTLAY			0	50
8600	STATE REVENUE			22,030	0
				<hr/>	<hr/>
				44,110	50

Reason: Carry Over Budget
Description: COB#2591 TTIP HR

Fund 12: General Fund Restricted

		<u>Decreases</u>	<u>Increases</u>
bm09py704t	7/4/2008 B003369		
2000	CLASSIFIED/OTHER NONACADEMIC	8,175	0
3000	EMPLOYEE BENEFITS	2,409	0
4000	SUPPLIES AND MATERIALS	3,635	0
5000	OPERATING EXPENSES AND SERVICES	10,906	0
6000	CAPITAL OUTLAY	3,500	0
8100	FEDERAL REVENUE	28,625	0
		<hr/>	<hr/>
		57,250	0
Reason:	Carry Over Budget		
Description:	COB#1204 CCC SBDC		

		<u>Decreases</u>	<u>Increases</u>
bm09py704u	7/4/2008 B003370		
2000	CLASSIFIED/OTHER NONACADEMIC	0	34,417
3000	EMPLOYEE BENEFITS	0	14,948
5000	OPERATING EXPENSES AND SERVICES	0	2,010
8600	STATE REVENUE	0	51,375
		<hr/>	<hr/>
		0	102,750
Reason:	Carry Over Budget		
Description:	Ctr of Excell extension budg		

		<u>Decreases</u>	<u>Increases</u>
bm09py704v	7/4/2008 B003371		
4000	SUPPLIES AND MATERIALS	0	175
5000	OPERATING EXPENSES AND SERVICES	0	20
7000	OTHER OUTGO	920	0
8800	LOCAL REVENUE	725	0
		<hr/>	<hr/>
		1,645	195
Reason:	Carry Over Budget		
Description:	COB#3355 Elect Tech Trng		

		<u>Decreases</u>	<u>Increases</u>
bm09py704y	7/4/2008 B003374		
1000	ACADEMIC SALARIES	50,312	0
2000	CLASSIFIED/OTHER NONACADEMIC	61,450	0
3000	EMPLOYEE BENEFITS	33,728	0
4000	SUPPLIES AND MATERIALS	1,768	0
5000	OPERATING EXPENSES AND SERVICES	28,204	0
8600	STATE REVENUE	175,462	0
		<hr/>	<hr/>
		350,924	0
Reason:	Carry Over Budget		
Description:	COB#2031 CAHSEE Class of '07		

Fund 12: General Fund Restricted

		7/4/2008	B003387	<u>Decreases</u>	<u>Increases</u>
bm09pb704b					
1000	ACADEMIC SALARIES			20,820	0
2000	CLASSIFIED/OTHER NONACADEMIC			93,341	0
3000	EMPLOYEE BENEFITS			37,863	0
4000	SUPPLIES AND MATERIALS			0	1,090
5000	OPERATING EXPENSES AND SERVICES			329,264	0
6000	CAPITAL OUTLAY			5,000	0
7000	OTHER OUTGO			5,862	0
8100	FEDERAL REVENUE			493,480	0
8800	LOCAL REVENUE			0	2,420
				<hr/>	<hr/>
				985,630	3,510

Reason: Carry Over Budget
Description: COB#1674 Title V CAP yr5

		7/4/2008	B003388	<u>Decreases</u>	<u>Increases</u>
bm09pb704c					
1000	ACADEMIC SALARIES			54,740	0
2000	CLASSIFIED/OTHER NONACADEMIC			51,159	0
3000	EMPLOYEE BENEFITS			28,234	0
4000	SUPPLIES AND MATERIALS			9,799	0
5000	OPERATING EXPENSES AND SERVICES			139,525	0
6000	CAPITAL OUTLAY			4,310	0
7000	OTHER OUTGO			11,378	0
8100	FEDERAL REVENUE			296,524	0
8800	LOCAL REVENUE			2,621	0
				<hr/>	<hr/>
				598,290	0

Reason: Carry Over Budget
Description: COB#1673 Title V CAP yr4

		7/4/2008	B003392	<u>Decreases</u>	<u>Increases</u>
bm09pb704g					
1000	ACADEMIC SALARIES			19,324	0
3000	EMPLOYEE BENEFITS			3,416	0
4000	SUPPLIES AND MATERIALS			508	0
5000	OPERATING EXPENSES AND SERVICES			3,022	0
8800	LOCAL REVENUE			26,270	0
				<hr/>	<hr/>
				52,540	0

Reason: Carry Over Budget
Description: COB#3702 SSPIRE yr3

		7/4/2008	B003393	<u>Decreases</u>	<u>Increases</u>
BM09KT74A					
1000	ACADEMIC SALARIES			0	4,000
2000	CLASSIFIED/OTHER NONACADEMIC			27,832	0
3000	EMPLOYEE BENEFITS			6,675	0
4000	SUPPLIES AND MATERIALS			0	4,920
5000	OPERATING EXPENSES AND SERVICES			209,859	0
7000	OTHER OUTGO			18,414	0
8100	FEDERAL REVENUE			253,860	0
				<hr/>	<hr/>
				516,640	8,920

Reason: Carry Over Budget
Description: COB 08 to 09 GEAR UP III Yr 3

Fund 12: General Fund Restricted

BM09KT95N	7/4/2008	B003407	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC		132,064	0
3000	EMPLOYEE BENEFITS		36,886	0
4000	SUPPLIES AND MATERIALS		11,037	0
5000	OPERATING EXPENSES AND SERVICES		413,682	0
7000	OTHER OUTGO		14,986	0
8100	FEDERAL REVENUE		608,655	0
			<hr/>	<hr/>
			1,217,310	0

Reason: Carry Over Budget
Description: COB 08 to 09 GEAR UP III Yr 2

BM09KT95P	7/4/2008	B003408	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATERIALS		207	0
5000	OPERATING EXPENSES AND SERVICES		17,372	0
6000	CAPITAL OUTLAY		600	0
8600	STATE REVENUE		18,179	0
			<hr/>	<hr/>
			36,358	0

Reason: Carry Over Budget
Description: Carryover budg 07-08 to 08-09

bm09pb704i	7/4/2008	B003410	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC		81,873	0
3000	EMPLOYEE BENEFITS		20,371	0
4000	SUPPLIES AND MATERIALS		361	0
5000	OPERATING EXPENSES AND SERVICES		9,304	0
8100	FEDERAL REVENUE		111,909	0
			<hr/>	<hr/>
			223,818	0

Reason: Carry Over Budget
Description: COB#1611 Wmn's Bus Ctr yr2/5

bm09pb704l	7/4/2008	B003413	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		50,922	0
6000	CAPITAL OUTLAY		15,516	0
8600	STATE REVENUE		66,438	0
			<hr/>	<hr/>
			132,876	0

Reason: Carry Over Budget
Description: COB#2592 TTIP Library Auto

bm09pb704m	7/4/2008	B003414	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		0	15,956
8600	STATE REVENUE		0	15,956
			<hr/>	<hr/>
			0	31,912

Reason: Carry Over Budget
Description: COB#2593 TTIP Tech TCO

Fund 12: General Fund Restricted

		7/4/2008	B003423	<u>Decreases</u>	<u>Increases</u>
BM09DP98A					
1000	ACADEMIC SALARIES			7,247	0
2000	CLASSIFIED/OTHER NONACADEMIC			28,237	0
3000	EMPLOYEE BENEFITS			3,256	0
4000	SUPPLIES AND MATERIALS			0	300
5000	OPERATING EXPENSES AND SERVICES			21,163	0
8100	FEDERAL REVENUE			59,603	0
				<hr/>	<hr/>
				119,506	300

Reason: Carry Over Budget
Description: COB Headstart Yr 4 of 5

		7/4/2008	B003426	<u>Decreases</u>	<u>Increases</u>
BM09DP98D					
1000	ACADEMIC SALARIES			3,600	0
3000	EMPLOYEE BENEFITS			571	0
4000	SUPPLIES AND MATERIALS			0	4,200
5000	OPERATING EXPENSES AND SERVICES			4,731	0
8100	FEDERAL REVENUE			4,702	0
				<hr/>	<hr/>
				13,604	4,200

Reason: Carry Over Budget
Description: COB, Int'l Business Yr 2 of 2

		7/4/2008	B003434	<u>Decreases</u>	<u>Increases</u>
bm09pb704w					
5000	OPERATING EXPENSES AND SERVICES			18,000	0
8800	LOCAL REVENUE			18,000	0
				<hr/>	<hr/>
				36,000	0

Reason: Carry Over Budget
Description: COB#3273 City Makeover Proj

		7/4/2008	B003437	<u>Decreases</u>	<u>Increases</u>
bm09pb704z					
5000	OPERATING EXPENSES AND SERVICES			0	62
8800	LOCAL REVENUE			0	62
				<hr/>	<hr/>
				0	124

Reason: Carry Over Budget
Description: COB#3600 Olive Crest Early HS

		7/4/2008	B003438	<u>Decreases</u>	<u>Increases</u>
bm09pe704a					
4000	SUPPLIES AND MATERIALS			847	0
5000	OPERATING EXPENSES AND SERVICES			431	0
6000	CAPITAL OUTLAY			2,855	0
8100	FEDERAL REVENUE			4,133	0
				<hr/>	<hr/>
				8,266	0

Reason: Carry Over Budget
Description: COB#1602 NSF CFEST

Fund 12: General Fund Restricted

		7/4/2008	B003439	<u>Decreases</u>	<u>Increases</u>
bm09pe704b					
1000	ACADEMIC SALARIES			0	30,562
3000	EMPLOYEE BENEFITS			0	9,519
4000	SUPPLIES AND MATERIALS			0	896
5000	OPERATING EXPENSES AND SERVICES			0	41
6000	CAPITAL OUTLAY			0	452
8600	STATE REVENUE			0	46,922
				<hr/>	<hr/>
				0	88,392

Reason: Carry Over Budget
Description: COB#2480 Nat Svc Prog SAC/SCC

		7/4/2008	B003440	<u>Decreases</u>	<u>Increases</u>
bm09pe704d					
2000	CLASSIFIED/OTHER NONACADEMIC			83,873	0
3000	EMPLOYEE BENEFITS			17,424	0
4000	SUPPLIES AND MATERIALS			2,808	0
5000	OPERATING EXPENSES AND SERVICES			6,740	0
8100	FEDERAL REVENUE			110,845	0
				<hr/>	<hr/>
				221,690	0

Reason: Carry Over Budget
Description: COB#1312 SBA CSUF

		7/4/2008	B003447	<u>Decreases</u>	<u>Increases</u>
bm09pe704h					
4000	SUPPLIES AND MATERIALS			1,496	0
8800	LOCAL REVENUE			1,496	0
				<hr/>	<hr/>
				2,992	0

Reason: Delete Budget
Description: DELB#3266 CD Trng Consort

		7/4/2008	B003448	<u>Decreases</u>	<u>Increases</u>
bm09pe704i					
5000	OPERATING EXPENSES AND SERVICES			2,000	0
7000	OTHER OUTGO			8,000	0
8800	LOCAL REVENUE			10,000	0
				<hr/>	<hr/>
				20,000	0

Reason: Delete Budget
Description: DELB#3265 CD Trng Consort

		7/4/2008	B003453	<u>Decreases</u>	<u>Increases</u>
bm09pe704i					
5000	OPERATING EXPENSES AND SERVICES			18,605	0
8800	LOCAL REVENUE			18,605	0
				<hr/>	<hr/>
				37,210	0

Reason: Delete Budget
Description: DELB#3240 ENLACE Philanthropy

Fund 12: General Fund Restricted

bm09pe704m		7/4/2008	B003454	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			13,320	0
3000	EMPLOYEE BENEFITS			1,680	0
5000	OPERATING EXPENSES AND SERVICES			15,000	0
8100	FEDERAL REVENUE			30,000	0
				<u>60,000</u>	<u>0</u>
Reason:		Delete Budget			
Description:		DELB#1828 TECHPREP Reg Coord			

bm09pe704c		7/4/2008	B003455	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			0	45,555
3000	EMPLOYEE BENEFITS			0	17,482
8600	STATE REVENUE			0	63,176
				<u>0</u>	<u>126,213</u>
Reason:		Carry Over Budget			
Description:		COB#2481 Nat Svcs II SAC/SCC			

bm09pe704u		7/4/2008	B003462	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			0	15,286
2000	CLASSIFIED/OTHER NONACADEMIC			5,035	0
3000	EMPLOYEE BENEFITS			0	1,711
4000	SUPPLIES AND MATERIALS			0	4,850
5000	OPERATING EXPENSES AND SERVICES			0	43,622
6000	CAPITAL OUTLAY			0	3,597
7000	OTHER OUTGO			0	22,604
8600	STATE REVENUE			0	86,635
				<u>5,035</u>	<u>178,305</u>
Reason:		Carry Over Budget			
Description:		COB#2284 Nursing ADN Prog			

bm09pe704y		7/4/2008	B003466	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			0	175,062
2000	CLASSIFIED/OTHER NONACADEMIC			0	58,151
3000	EMPLOYEE BENEFITS			0	62,127
4000	SUPPLIES AND MATERIALS			118,817	0
5000	OPERATING EXPENSES AND SERVICES			458,009	0
6000	CAPITAL OUTLAY			295,263	0
8600	STATE REVENUE			576,749	0
				<u>1,448,838</u>	<u>295,340</u>
Reason:		Carry Over Budget			
Description:		COB#2002 Basic Skills Alloc			

Fund 12: General Fund Restricted

		7/4/2008	B003477	<u>Decreases</u>	<u>Increases</u>
bm09pf704g					
2000	CLASSIFIED/OTHER NONACADEMIC			26,020	0
3000	EMPLOYEE BENEFITS			7,088	0
4000	SUPPLIES AND MATERIALS			5,461	0
5000	OPERATING EXPENSES AND SERVICES			7,369	0
7000	OTHER OUTGO			21,840	0
8100	FEDERAL REVENUE			67,778	0
				<hr/>	<hr/>
				135,556	0

Reason: Carry Over Budget
Description: COB#1510 GEAR UP II yr6

		7/4/2008	B003478	<u>Decreases</u>	<u>Increases</u>
bm09pf704h					
1000	ACADEMIC SALARIES			67,000	0
2000	CLASSIFIED/OTHER NONACADEMIC			109,688	0
3000	EMPLOYEE BENEFITS			21,125	0
4000	SUPPLIES AND MATERIALS			25,000	0
5000	OPERATING EXPENSES AND SERVICES			20,551	0
8100	FEDERAL REVENUE			243,364	0
				<hr/>	<hr/>
				486,728	0

Reason: Special Project Adjustment
Description: SAC Cont Ed SP#1106 ABE/EI Civ

		7/4/2008	B003480	<u>Decreases</u>	<u>Increases</u>
bm09pf704j					
2000	CLASSIFIED/OTHER NONACADEMIC			1,646	0
8100	FEDERAL REVENUE			1,646	0
				<hr/>	<hr/>
				3,292	0

Reason: Special Project Adjustment
Description: SAC Cont Ed #1104 ABE/Voc Lit

		7/4/2008	B003487	<u>Decreases</u>	<u>Increases</u>
bm09pf704r					
2000	CLASSIFIED/OTHER NONACADEMIC			44,167	0
3000	EMPLOYEE BENEFITS			3,394	0
4000	SUPPLIES AND MATERIALS			0	150
5000	OPERATING EXPENSES AND SERVICES			5,095	0
6000	CAPITAL OUTLAY			16,848	0
8600	STATE REVENUE			69,354	0
				<hr/>	<hr/>
				138,858	150

Reason: Carry Over Budget
Description: COB#2540 Nursing

		7/4/2008	B003488	<u>Decreases</u>	<u>Increases</u>
bm09pf704s					
2000	CLASSIFIED/OTHER NONACADEMIC			5,358	0
3000	EMPLOYEE BENEFITS			3,121	0
4000	SUPPLIES AND MATERIALS			372	0
5000	OPERATING EXPENSES AND SERVICES			1,932	0
8100	FEDERAL REVENUE			10,783	0
				<hr/>	<hr/>
				21,566	0

Reason: Carry Over Budget
Description: COB#1024 SCC AmeriCorps TRMDP

Fund 12: General Fund Restricted

		7/4/2008	B003489	<u>Decreases</u>	<u>Increases</u>
bm09pf704t					
2000	CLASSIFIED/OTHER NONACADEMIC			12,674	0
3000	EMPLOYEE BENEFITS			6,449	0
4000	SUPPLIES AND MATERIALS			0	409
5000	OPERATING EXPENSES AND SERVICES			0	250
8100	FEDERAL REVENUE			18,464	0
				<hr/>	<hr/>
				37,587	659

Reason: Carry Over Budget
Description: COB#1023 SAC AmeriCorps TRMDP

		7/4/2008	B003490	<u>Decreases</u>	<u>Increases</u>
bm09pf704u					
5000	OPERATING EXPENSES AND SERVICES			0	105,021
8600	STATE REVENUE			0	105,021
				<hr/>	<hr/>
				0	210,042

Reason: Carry Over Budget
Description: COB#2003 Basic Skills OT yr3

		7/4/2008	B003491	<u>Decreases</u>	<u>Increases</u>
bm09pf704v					
1000	ACADEMIC SALARIES			0	731
2000	CLASSIFIED/OTHER NONACADEMIC			2,250	0
3000	EMPLOYEE BENEFITS			589	0
4000	SUPPLIES AND MATERIALS			4,924	0
8100	FEDERAL REVENUE			7,032	0
				<hr/>	<hr/>
				14,795	731

Reason: Special Project Adjustment
Description: SAC Cont Ed #1101 ABE/HSS

		7/4/2008	B003492	<u>Decreases</u>	<u>Increases</u>
bm09pf704w					
1000	ACADEMIC SALARIES			93,222	0
2000	CLASSIFIED/OTHER NONACADEMIC			5,069	0
3000	EMPLOYEE BENEFITS			32,482	0
5000	OPERATING EXPENSES AND SERVICES			0	28
6000	CAPITAL OUTLAY			1,720	0
7000	OTHER OUTGO			10,000	0
8800	LOCAL REVENUE			142,465	0
				<hr/>	<hr/>
				284,958	28

Reason: Carry Over Budget
Description: COB#3760 SSPIRE yr3

		7/4/2008	B003493	<u>Decreases</u>	<u>Increases</u>
bm09pf704x					
2000	CLASSIFIED/OTHER NONACADEMIC			45,663	0
3000	EMPLOYEE BENEFITS			24,918	0
4000	SUPPLIES AND MATERIALS			5,314	0
5000	OPERATING EXPENSES AND SERVICES			11,090	0
6000	CAPITAL OUTLAY			0	1,440
8600	STATE REVENUE			85,545	0
				<hr/>	<hr/>
				172,530	1,440

Reason: Carry Over Budget
Description: COB#2189 7/8 grd Career Explor

Fund 12: General Fund Restricted

		7/4/2008	B003494	<u>Decreases</u>	<u>Increases</u>
bm09pf704y					
4000	SUPPLIES AND MATERIALS			2,000	0
5000	OPERATING EXPENSES AND SERVICES			23,110	0
6000	CAPITAL OUTLAY			26,000	0
8100	FEDERAL REVENUE			51,110	0
				<hr/>	<hr/>
				102,220	0
Reason:	Special Project Adjustment				
Description:	SAC Cont Ed#1102 ABE/ESL				

		7/4/2008	B003495	<u>Decreases</u>	<u>Increases</u>
bm09pf704z					
1000	ACADEMIC SALARIES			39,300	0
2000	CLASSIFIED/OTHER NONACADEMIC			40,107	0
4000	SUPPLIES AND MATERIALS			29,915	0
5000	OPERATING EXPENSES AND SERVICES			12,563	0
8100	FEDERAL REVENUE			121,885	0
				<hr/>	<hr/>
				243,770	0
Reason:	Special Project Adjustment				
Description:	SAC Cont Ed#1102 ABE/ESL				

		7/4/2008	B003496	<u>Decreases</u>	<u>Increases</u>
bm09pg704a					
1000	ACADEMIC SALARIES			3,500	0
2000	CLASSIFIED/OTHER NONACADEMIC			23,683	0
3000	EMPLOYEE BENEFITS			6,044	0
4000	SUPPLIES AND MATERIALS			17,518	0
6000	CAPITAL OUTLAY			23,465	0
8100	FEDERAL REVENUE			74,210	0
				<hr/>	<hr/>
				148,420	0
Reason:	Special Project Adjustment				
Description:	SAC Cont Ed#1103 ABE/Fam Lit				

		7/4/2008	B003498	<u>Decreases</u>	<u>Increases</u>
bm09pg704c					
4000	SUPPLIES AND MATERIALS			3,761	0
8100	FEDERAL REVENUE			3,761	0
				<hr/>	<hr/>
				7,522	0
Reason:	Special Project Adjustment				
Description:	SAC Cont Ed#1104 ABE/Voc Lit				

		7/4/2008	B003499	<u>Decreases</u>	<u>Increases</u>
bm09pg704d					
4000	SUPPLIES AND MATERIALS			1	0
8800	LOCAL REVENUE			2,665	0
				<hr/>	<hr/>
				2,666	0
Reason:	Adjustment				
Description:	Adjust ending fund balance				

Fund 12: General Fund Restricted

bm09pg704f	7/4/2008	B003501	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		4,588	0
2000	CLASSIFIED/OTHER NONACADEMIC		37,748	0
3000	EMPLOYEE BENEFITS		2,431	0
4000	SUPPLIES AND MATERIALS		10,393	0
5000	OPERATING EXPENSES AND SERVICES		19,240	0
6000	CAPITAL OUTLAY		2,000	0
8600	STATE REVENUE		76,400	0
			<hr/>	<hr/>
			152,800	0

Reason: Carry Over Budget
Description: COB#2470 MESA

bm09pg704g	7/4/2008	B003502	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		318,803	0
2000	CLASSIFIED/OTHER NONACADEMIC		166,365	0
3000	EMPLOYEE BENEFITS		82,993	0
4000	SUPPLIES AND MATERIALS		58,187	0
5000	OPERATING EXPENSES AND SERVICES		85,793	0
6000	CAPITAL OUTLAY		116,189	0
7000	OTHER OUTGO		600	0
8600	STATE REVENUE		828,930	0
			<hr/>	<hr/>
			1,657,860	0

Reason: Carry Over Budget
Description: COB#2001 Basic Skills reapport

bm09pg704j	7/4/2008	B003506	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC		0	76,197
3000	EMPLOYEE BENEFITS		0	32,538
5000	OPERATING EXPENSES AND SERVICES		0	9,550
8100	FEDERAL REVENUE		0	118,285
			<hr/>	<hr/>
			0	236,570

Reason: New Budget
Description: NEWB#1612 Wmn's Bus Ctr y3/5

bm09pg704i	7/4/2008	B003507	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		0	26,648
2000	CLASSIFIED/OTHER NONACADEMIC		0	34,844
3000	EMPLOYEE BENEFITS		0	5,696
4000	SUPPLIES AND MATERIALS		0	900
5000	OPERATING EXPENSES AND SERVICES		0	81,912
8100	FEDERAL REVENUE		0	150,000
			<hr/>	<hr/>
			0	300,000

Reason: New Budget
Description: NEWB#1554 AMISTAD yr5/5

Fund 12: General Fund Restricted

		7/4/2008	B003508	<u>Decreases</u>	<u>Increases</u>
bm09pg704m					
1000	ACADEMIC SALARIES			0	97,670
2000	CLASSIFIED/OTHER NONACADEMIC			0	118,915
3000	EMPLOYEE BENEFITS			0	65,037
4000	SUPPLIES AND MATERIALS			0	2,500
5000	OPERATING EXPENSES AND SERVICES			0	31,210
6000	CAPITAL OUTLAY			0	2,500
7000	OTHER OUTGO			0	3,000
8100	FEDERAL REVENUE			0	320,832
				<hr/>	<hr/>
				0	641,664

Reason: New Budget
Description: NEWB#1694 Talent Search yr5

		7/4/2008	B003511	<u>Decreases</u>	<u>Increases</u>
bm09pg704q					
1000	ACADEMIC SALARIES			0	2,161
2000	CLASSIFIED/OTHER NONACADEMIC			0	277
3000	EMPLOYEE BENEFITS			342	0
4000	SUPPLIES AND MATERIALS			0	3,452
5000	OPERATING EXPENSES AND SERVICES			234	0
6000	CAPITAL OUTLAY			0	4,200
8100	FEDERAL REVENUE			0	9,514
				<hr/>	<hr/>
				576	19,604

Reason: New Budget
Description: NEWB#1827 TECHPREP VTEA

		7/4/2008	B003514	<u>Decreases</u>	<u>Increases</u>
bm09pg704t					
1000	ACADEMIC SALARIES			0	53,363
2000	CLASSIFIED/OTHER NONACADEMIC			0	100,353
3000	EMPLOYEE BENEFITS			0	41,546
4000	SUPPLIES AND MATERIALS			0	10,300
5000	OPERATING EXPENSES AND SERVICES			0	81,737
7000	OTHER OUTGO			0	4,364
8100	FEDERAL REVENUE			0	291,663
				<hr/>	<hr/>
				0	583,326

Reason: New Budget
Description: NEWB#1796 Upward Bound III yr2

		7/4/2008	B003521	<u>Decreases</u>	<u>Increases</u>
bm09ph704a					
1000	ACADEMIC SALARIES			0	53,363
2000	CLASSIFIED/OTHER NONACADEMIC			0	136,859
3000	EMPLOYEE BENEFITS			0	47,906
4000	SUPPLIES AND MATERIALS			0	5,706
5000	OPERATING EXPENSES AND SERVICES			0	23,071
8100	FEDERAL REVENUE			0	266,905
				<hr/>	<hr/>
				0	533,810

Reason: New Budget
Description: NEWB#1652 SSS yr3

Fund 12: General Fund Restricted

		7/4/2008	B003522	<u>Decreases</u>	<u>Increases</u>
bm09ph704b					
4000	SUPPLIES AND MATERIALS			0	2,465
8100	FEDERAL REVENUE			0	2,465
				<hr/>	<hr/>
				0	4,930

Reason: Special Project Adjustment
Description: SAC/SCC PELL Grant allocation

		7/4/2008	B003535	<u>Decreases</u>	<u>Increases</u>
bm09ph704p					
1000	ACADEMIC SALARIES			0	4,428
2000	CLASSIFIED/OTHER NONACADEMIC			1,500	0
3000	EMPLOYEE BENEFITS			0	743
4000	SUPPLIES AND MATERIALS			12,100	0
5000	OPERATING EXPENSES AND SERVICES			6,494	0
8600	STATE REVENUE			14,923	0
				<hr/>	<hr/>
				35,017	5,171

Reason: New Budget
Description: NEWB#2450 SA MCHS

		7/4/2008	B003543	<u>Decreases</u>	<u>Increases</u>
bm09ph704x					
1000	ACADEMIC SALARIES			0	155,940
2000	CLASSIFIED/OTHER NONACADEMIC			0	80,602
3000	EMPLOYEE BENEFITS			0	47,507
4000	SUPPLIES AND MATERIALS			0	8,561
5000	OPERATING EXPENSES AND SERVICES			0	40,060
6000	CAPITAL OUTLAY			0	32,330
8100	FEDERAL REVENUE			0	365,000
				<hr/>	<hr/>
				0	730,000

Reason: New Budget
Description: NEWB#1663 SCC Title III yr4

		7/4/2008	B003545	<u>Decreases</u>	<u>Increases</u>
bm09ph704z					
1000	ACADEMIC SALARIES			0	41,643
2000	CLASSIFIED/OTHER NONACADEMIC			0	28,676
3000	EMPLOYEE BENEFITS			0	7,114
4000	SUPPLIES AND MATERIALS			0	7,088
5000	OPERATING EXPENSES AND SERVICES			0	36,851
6000	CAPITAL OUTLAY			0	10,150
7000	OTHER OUTGO			0	3,000
8100	FEDERAL REVENUE			0	134,522
				<hr/>	<hr/>
				0	269,044

Reason: New Budget
Description: NEWB#1603 NSF TEST:UP

Fund 12: General Fund Restricted

		7/4/2008	B003546	<u>Decreases</u>	<u>Increases</u>
bm09pj704a					
1000	ACADEMIC SALARIES			0	42,134
2000	CLASSIFIED/OTHER NONACADEMIC			0	202,218
3000	EMPLOYEE BENEFITS			0	69,824
4000	SUPPLIES AND MATERIALS			0	17,100
5000	OPERATING EXPENSES AND SERVICES			0	28,921
7000	OTHER OUTGO			0	64,000
8100	FEDERAL REVENUE			0	424,197
				<hr/>	<hr/>
				0	848,394

Reason: New Budget
Description: NEWB#1206 CAMP SCC yr2

		7/4/2008	B003547	<u>Decreases</u>	<u>Increases</u>
bm09pj704b					
1000	ACADEMIC SALARIES			2,176	0
2000	CLASSIFIED/OTHER NONACADEMIC			261	0
3000	EMPLOYEE BENEFITS			150	0
4000	SUPPLIES AND MATERIALS			201	0
5000	OPERATING EXPENSES AND SERVICES			3,509	0
8100	FEDERAL REVENUE			6,297	0
				<hr/>	<hr/>
				12,594	0

Reason: Special Project Adjustment
Description: Adjust COB#1705

		7/4/2008	B003564	<u>Decreases</u>	<u>Increases</u>
bm09pj704p					
1000	ACADEMIC SALARIES			0	69,010
2000	CLASSIFIED/OTHER NONACADEMIC			0	11,531
3000	EMPLOYEE BENEFITS			0	10,416
8800	LOCAL REVENUE			0	90,957
				<hr/>	<hr/>
				0	181,914

Reason: Special Project Adjustment
Description: New Grant SP#3710 St Jo Clinic

		7/4/2008	B003576	<u>Decreases</u>	<u>Increases</u>
bm09pk704b					
1000	ACADEMIC SALARIES			0	1,570
2000	CLASSIFIED/OTHER NONACADEMIC			0	175
3000	EMPLOYEE BENEFITS			0	6
4000	SUPPLIES AND MATERIALS			0	263
5000	OPERATING EXPENSES AND SERVICES			84	0
8600	STATE REVENUE			0	1,930
				<hr/>	<hr/>
				84	3,944

Reason: Carry Over Budget
Description: Correction to COB#2470

		7/4/2008	B003597	<u>Decreases</u>	<u>Increases</u>
bm09pk704u					
7000	OTHER OUTGO			5,193	0
8600	STATE REVENUE			5,193	0
				<hr/>	<hr/>
				10,386	0

Reason: Special Project Adjustment
Description: Reduce alloc 08/09 CARE prog

Fund 12: General Fund Restricted

bm09pk704z	7/4/2008	B003603	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		0	474,891
8600	STATE REVENUE		0	474,891
			<hr/>	<hr/>
			0	949,782
Reason:	New Budget			
Description:	NEWB ongoing instructional			
bm09ab704d	7/4/2008	B003607	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	1,215,265
8600	STATE REVENUE		0	1,215,265
			<hr/>	<hr/>
			0	2,430,530
Reason:	New Budget			
Description:	NEWB#2004 Basic Skills			
bm09ab704p	7/4/2008	B003619	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	72,072
8600	STATE REVENUE		0	72,072
			<hr/>	<hr/>
			0	144,144
Reason:	New Budget			
Description:	NEWB#2592 TTIP New alloc			
bm09ab704q	7/4/2008	B003620	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		63,899	0
8600	STATE REVENUE		63,899	0
			<hr/>	<hr/>
			127,798	0
Reason:	Special Project Adjustment			
Description:	Lower 08/09 EOPS SAC alloc			
bm09ab704r	7/4/2008	B003621	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	1,661
8600	STATE REVENUE		0	1,661
			<hr/>	<hr/>
			0	3,322
Reason:	Special Project Adjustment			
Description:	Incr 08/09 CARE SCC alloc			
bm09ab704s	7/4/2008	B003622	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		22,025	0
5000	OPERATING EXPENSES AND SERVICES		2,645	0
8100	FEDERAL REVENUE		24,670	0
			<hr/>	<hr/>
			49,340	0
Reason:	Special Project Adjustment			
Description:	Reduce 08/09 TANF SAC alloc			

Fund 12: General Fund Restricted

		7/4/2008	B003623	<u>Decreases</u>	<u>Increases</u>
bm09ab704t					
2000	CLASSIFIED/OTHER NONACADEMIC			6,106	0
8100	FEDERAL REVENUE			6,106	0
				<hr/>	<hr/>
				12,212	0

Reason: Special Project Adjustment
Description: Reduce 08/09 TANF SCC alloc

		7/4/2008	B003624	<u>Decreases</u>	<u>Increases</u>
bm09ab704u					
1000	ACADEMIC SALARIES			38,000	0
2000	CLASSIFIED/OTHER NONACADEMIC			18,000	0
3000	EMPLOYEE BENEFITS			8,897	0
4000	SUPPLIES AND MATERIALS			1,000	0
8600	STATE REVENUE			65,897	0
				<hr/>	<hr/>
				131,794	0

Reason: Special Project Adjustment
Description: Reduce 08/09 CalWORKs SAC alloc

		7/4/2008	B003625	<u>Decreases</u>	<u>Increases</u>
bm09ab704v					
1000	ACADEMIC SALARIES			9,547	0
8600	STATE REVENUE			9,547	0
				<hr/>	<hr/>
				19,094	0

Reason: Special Project Adjustment
Description: Reduce 08/09 CalWORKs SCC alloc

		7/4/2008	B003627	<u>Decreases</u>	<u>Increases</u>
bm09ab704x					
4000	SUPPLIES AND MATERIALS			800	0
8600	STATE REVENUE			800	0
				<hr/>	<hr/>
				1,600	0

Reason: Special Project Adjustment
Description: Reduce 08/09 CalWORKs DO alloc

		7/4/2008	B003630	<u>Decreases</u>	<u>Increases</u>
BM09KT704A					
4000	SUPPLIES AND MATERIALS			19,414	0
8800	LOCAL REVENUE			19,414	0
				<hr/>	<hr/>
				38,828	0

Reason: Delete Budget
Description: Del 07-08 Inst. Mat'l Fees SCC

		7/4/2008	B003631	<u>Decreases</u>	<u>Increases</u>
BM09KT704B					
4000	SUPPLIES AND MATERIALS			69,287	0
8800	LOCAL REVENUE			69,287	0
				<hr/>	<hr/>
				138,574	0

Reason: Delete Budget
Description: Del 07-08 Inst. Mat'l Fees SAC

Fund 12: General Fund Restricted

		7/4/2008	B003632	<u>Decreases</u>	<u>Increases</u>
BM09KT704C					
4000	SUPPLIES AND MATERIALS			0	20,064
8800	LOCAL REVENUE			0	20,064
				<hr/>	<hr/>
				0	40,128

Reason: New Budget
Description: Est. 08-09 Inst Mat'l Fees SCC

		7/4/2008	B003633	<u>Decreases</u>	<u>Increases</u>
BM09KT704D					
4000	SUPPLIES AND MATERIALS			0	60,409
8800	LOCAL REVENUE			0	60,409
				<hr/>	<hr/>
				0	120,818

Reason: New Budget
Description: Est. 08-09 Inst Mat'l Fees SAC

		7/4/2008	B003637	<u>Decreases</u>	<u>Increases</u>
bm09ae704d					
7000	OTHER OUTGO			5,376	0
8600	STATE REVENUE			5,376	0
				<hr/>	<hr/>
				10,752	0

Reason: Special Project Adjustment
Description: Decr 08/09 EOPS SCC allocation

		7/4/2008	B003647	<u>Decreases</u>	<u>Increases</u>
bm09ae704n					
5000	OPERATING EXPENSES AND SERVICES			0	72,072
8600	STATE REVENUE			0	72,072
				<hr/>	<hr/>
				0	144,144

Reason: Special Project Adjustment
Description: TTIP Libry Auto allocation

		7/4/2008	B003651	<u>Decreases</u>	<u>Increases</u>
BM09KT704A					
1000	ACADEMIC SALARIES			0	83,470
2000	CLASSIFIED/OTHER NONACADEMIC			0	105,988
3000	EMPLOYEE BENEFITS			0	49,313
4000	SUPPLIES AND MATERIALS			0	18,084
5000	OPERATING EXPENSES AND SERVICES			0	804,196
6000	CAPITAL OUTLAY			0	62,337
7000	OTHER OUTGO			0	25,000
8100	FEDERAL REVENUE			0	1,148,388
				<hr/>	<hr/>
				0	2,296,776

Reason: New Budget
Description: NEWB Coll. Cost Red. Access Ac

		7/4/2008	B003652	<u>Decreases</u>	<u>Increases</u>
BM09KT704B					
5000	OPERATING EXPENSES AND SERVICES			0	2,000
8600	STATE REVENUE			0	2,000
				<hr/>	<hr/>
				0	4,000

Reason: New Budget
Description: Set up NEWB Transfer & Articul

Fund 12: General Fund Restricted

BM09KT704C		7/4/2008	B003653	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES			0	40,826
8600	STATE REVENUE			0	40,826
				<hr/>	<hr/>
				0	81,652

Reason: Special Project Adjustment
Description: Increase Basic Skills Allocati

BM09KT704D		7/4/2008	B003654	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY			0	594,701
8600	STATE REVENUE			0	594,701
				<hr/>	<hr/>
				0	1,189,402

Reason: New Budget
Description: Set up new alloc 4 Career Tech

BM09KT704A		7/4/2008	B003676	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			9,083	0
3000	EMPLOYEE BENEFITS			2,983	0
5000	OPERATING EXPENSES AND SERVICES			1,500	0
8800	LOCAL REVENUE			13,566	0
				<hr/>	<hr/>
				27,132	0

Reason: Delete Budget
Description: DELB 08-09 budg - proj ended

BM09KT704B		7/4/2008	B003677	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATERIALS			300	0
5000	OPERATING EXPENSES AND SERVICES			3,700	0
8800	LOCAL REVENUE			4,000	0
				<hr/>	<hr/>
				8,000	0

Reason: Delete Budget
Description: Delete rollover budget sp 3755

bm09af704n		7/4/2008	B003683	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES			72,072	0
8600	STATE REVENUE			72,072	0
				<hr/>	<hr/>
				144,144	0

Reason: Special Project Adjustment
Description: Correct B003647

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
7/1/2008 - 9/30/2008

Summary by Major Object for Fund 12

	<u>Decreases</u>	<u>Increases</u>
1000 ACADEMIC SALARIES	174,281	0
2000 CLASSIFIED/OTHER NONACADEMIC	394,605	0
3000 EMPLOYEE BENEFITS	100,950	0
4000 SUPPLIES AND MATERIALS	233,019	0
5000 OPERATING EXPENSES AND SERVICES	0	366,894
6000 CAPITAL OUTLAY	0	400,446
7000 OTHER OUTGO	0	191,346
8100 FEDERAL REVENUE	0	124,349
8600 STATE REVENUE	0	347,307
8800 LOCAL REVENUE	320,355	0
	<u>1,223,210</u>	<u>1,430,342</u>
9735 RESTRICTED FUND BALANCE		95,470
	<u>1,223,210</u>	<u>1,525,812</u>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 10 / 01 / 2008 To 10 / 31 / 2008
Board Meeting on 01 / 12 / 2009

FUND: 12 GENERAL FUND-RESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
4000	SUPPLIES AND MATERIALS		10,013
	Total appropriation		\$10,013
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		10,013
	Total revenue		\$10,013

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
10/1/2008 - 10/31/2008

Fund 12: General Fund Restricted

			<u>Decreases</u>	<u>Increases</u>
bc09pna30f	10/30/2008	B003713		
4000	SUPPLIES AND MATE		0	10,013
8800	LOCAL REVENUE		0	10,013
			<hr/>	<hr/>
			0	20,026

Reason: Special Project Adjustment
Description: Adj for material fees

Summary by Major Object for Fund 12

			<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATERIALS		0	10,013
8800	LOCAL REVENUE		0	10,013
			<hr/>	<hr/>
			0	20,026

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 11 / 01 / 2008 To 11 / 30 / 2008
 Board Meeting on 01 / 12 / 2009

FUND: 12 GENERAL FUND-RESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
1000	ACADEMIC SALARIES		38,780
2000	CLASSIFIED/OTHER NONACADEMIC		83,304
3000	EMPLOYEE BENEFITS		44,652
4000	SUPPLIES AND MATERIALS		10,895
5000	OPERATING EXPENSES & SERVICES		619,111
6000	CAPITAL OUTLAY	4,904	
7000	OTHER OUTGO		47,603
	Total appropriation	\$4,904	\$844,345
	<u>Revenue Accounts</u>		
8100	FEDERAL REVENUE		797,817
8600	STATE REVENUE		25,425
8800	LOCAL REVENUE		16,199
	Total revenue		\$839,441

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
11/1/2008 - 11/30/2008

Fund 12: General Fund Restricted

bc09pnb05d		11/5/2008	B003735	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			148	0
2000	CLASSIFIED/OTHER			1,096	0
3000	EMPLOYEE BENEFIT:			287	0
4000	SUPPLIES AND MATE			0	3,783
5000	OPERATING EXPENS			4,970	0
6000	CAPITAL OUTLAY			4,037	0
7000	OTHER OUTGO			8,797	0
8100	FEDERAL REVENUE			15,552	0
				<hr/>	<hr/>
				34,887	3,783

Reason: Special Project Adjustment
Description: Rev 08/09 to align w/CCID

bc09pnb11e		11/11/2008	B003741	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENS			0	103
8800	LOCAL REVENUE			0	103
				<hr/>	<hr/>
				0	206

Reason: Special Project Adjustment
Description: St.Jo's Hosp lease - Nursing

bc09pnb13b		11/13/2008	B003784	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENS			0	2,000
7000	OTHER OUTGO			0	8,000
8800	LOCAL REVENUE			0	10,000
				<hr/>	<hr/>
				0	20,000

Reason: New Budget
Description: NEWB#3265 Child Dev cons

bc09pnb13c		11/13/2008	B003785	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATE			0	1,926
8800	LOCAL REVENUE			0	1,926
				<hr/>	<hr/>
				0	3,852

Reason: Carry Over Budget
Description: COB#3266 Child Dev consor

bc09pnb17b		11/17/2008	B003789	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			0	5,300
2000	CLASSIFIED/OTHER			0	1,000
3000	EMPLOYEE BENEFIT:			0	700
4000	SUPPLIES AND MATE			0	500
5000	OPERATING EXPENS			0	7,500
8100	FEDERAL REVENUE			0	15,000
				<hr/>	<hr/>
				0	30,000

Reason: New Budget
Description: NEWB#1828 Tech Prep Reg

Fund 12: General Fund Restricted

bc09pnb17c		11/17/2008	B003790	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENS			0	25,482
6000	CAPITAL OUTLAY			57	0
8600	STATE REVENUE			0	25,425
				<hr/>	<hr/>
				57	50,907
Reason:	Special Project Adjustment				
Description:	SP#2330 add'l allocations 08				

bc09pnb18d		11/18/2008	B003795	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIE\$			0	33,628
2000	CLASSIFIED/OTHER			0	85,451
3000	EMPLOYEE BENEFIT:			0	43,009
4000	SUPPLIES AND MATE			0	516
5000	OPERATING EXPENS			0	588,996
7000	OTHER OUTGO			0	48,400
8100	FEDERAL REVENUE			0	800,000
				<hr/>	<hr/>
				0	1,600,000
Reason:	New Budget				
Description:	NEWB#1508 GEAR UP III yr.				

bc09pnb25f		11/25/2008	B003823	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER			2,051	0
3000	EMPLOYEE BENEFIT:			0	1,230
6000	CAPITAL OUTLAY			810	0
8100	FEDERAL REVENUE			1,631	0
				<hr/>	<hr/>
				4,492	1,230
Reason:	Special Project Adjustment				
Description:	Adj budg to 08/09 allocation				

bc09pnb26a		11/26/2008	B003836	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATE			0	4,170
8800	LOCAL REVENUE			0	4,170
				<hr/>	<hr/>
				0	8,340
Reason:	New Budget				
Description:	NEWB#1226 CCRAA prog in				

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
11/1/2008 - 11/30/2008

Summary by Major Object for Fund 12

	<u>Decreases</u>	<u>Increases</u>
1000 ACADEMIC SALARIES	0	38,780
2000 CLASSIFIED/OTHER NONACADEMIC	0	83,304
3000 EMPLOYEE BENEFITS	0	44,652
4000 SUPPLIES AND MATERIALS	0	10,895
5000 OPERATING EXPENSES AND SERVICES	0	619,111
6000 CAPITAL OUTLAY	4,904	0
7000 OTHER OUTGO	0	47,603
8100 FEDERAL REVENUE	0	797,817
8600 STATE REVENUE	0	25,425
8800 LOCAL REVENUE	0	16,199
	<hr/> 4,904	<hr/> 1,683,786

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

From 07 / 01 / 2008 To 09 / 30 / 2008
Board Meeting on 01 / 12 / 2009

FUND : 21 BOND INTEREST AND REDEMPTION FUND, SERIES A

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
5000	OPERATING EXPENSES & SERVICES		100
7000	OTHER OUTGO		109,312
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE	428,122	
	Total appropriation	\$428,122	\$109,412
	<u>Revenue Accounts</u>		
8800	LOCAL REVENUE	5,710	
8900	OTHER REVENUE	313,000	
	Total revenue	\$318,710	\$0

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 21: Bond Int & Red Fund, Series A

		7/3/2008	B002433	<u>Decreases</u>	<u>Increases</u>
bm09pn529g					
7000	OTHER OUTGO			0	95,520
7900	CONTINGENCY OR RESERVE			408,520	0
8900	OTHER REVENUE			313,000	0
				<hr/>	<hr/>
				721,520	95,520
Reason:	Adjustment				
Description:	Adj 08/09 TN w/GO Bond A Sched				

		7/4/2008	B003527	<u>Decreases</u>	<u>Increases</u>
bm09ph704h					
5000	OPERATING EXPENSES AND SERVICES			0	100
7000	OTHER OUTGO			0	13,792
7900	CONTINGENCY OR RESERVE			19,602	0
8800	LOCAL REVENUE			5,710	0
				<hr/>	<hr/>
				25,312	13,892
Reason:	Adjustment				
Description:	Adj Series A Bond per J-226				

Summary by Major Object for Fund 21

		<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES	0	100
7000	OTHER OUTGO	0	109,312
7900	CONTINGENCY OR RESERVE	428,122	0
8800	LOCAL REVENUE	5,710	0
8900	OTHER REVENUE	313,000	0
		<hr/>	<hr/>
		746,832	109,412

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

From 07 / 01 / 2008 To 09 / 30 / 2008
Board Meeting on 01 / 12 / 2009

FUND : 22 BOND INTEREST AND REDEMPTION FUND, SERIES B

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
5000	OPERATING EXPENSES & SERVICES	800	
7000	OTHER OUTGO		30,154
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE	712,288	
	Total appropriation	\$713,088	\$30,154
	<u>Revenue Account</u>		
8800	LOCAL REVENUE	682,934	
	Total revenue	\$682,934	\$0

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 22: Bond Int & Red Fund, Series B

bm09ph704i	7/4/2008	B003528	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		800	0
7000	OTHER OUTGO		0	30,154
7900	CONTINGENCY OR RESERVE		712,288	0
8800	LOCAL REVENUE		682,934	0
			1,396,022	30,154

Reason: Adjustment
Description: Adj Series B Bond per J-226

Summary by Major Object for Fund 22

		<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES	800	0
7000	OTHER OUTGO	0	30,154
7900	CONTINGENCY OR RESERVE	712,288	0
8800	LOCAL REVENUE	682,934	0
		1,396,022	30,154

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

From 07 / 01 / 2008 To 09 / 30 / 2008
Board Meeting on 01 / 12 / 2009

FUND : 23 BOND INTEREST AND REDEMPTION FUND, SERIES C

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
5000	OPERATING EXPENSES & SERVICES	2,000	
7000	OTHER OUTGO		30,150
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE	590,743	
	Total appropriation	\$592,743	\$30,150
	<u>Revenue Account</u>		
8800	LOCAL REVENUE	562,593	
	Total revenue	\$562,593	

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 23: Bond Int & Red Fund, Series C

bm09ph704j	7/4/2008	B003529	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		2,000	0
7000	OTHER OUTGO		0	30,150
7900	CONTINGENCY OR RESERVE		590,743	0
8800	LOCAL REVENUE		562,593	0
			<hr/>	<hr/>
			1,155,336	30,150

Reason: Adjustment
Description: Adj Series A Bond per J-226

Summary by Major Object for Fund 23

		<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES	2,000	0
7000	OTHER OUTGO	0	30,150
7900	CONTINGENCY OR RESERVE	590,743	0
8800	LOCAL REVENUE	562,593	0
		<hr/>	<hr/>
		1,155,336	30,150

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

From 07 / 01 / 2008 To 09 / 30 / 2008
Board Meeting on 01 / 12 / 2009

FUND: 31 BOOKSTORE FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
2000	CLASSIFIED / OTHER NONACADEMIC		75,674
3000	EMPLOYEE BENEFITS		14,426
4000	SUPPLIES AND MATERIALS		650,000
5000	OPERATING EXPENSES AND SERVICES	124,009	
6000	CAPITAL OUTLAY	65,000	
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE		163,909
	Total appropriation	\$189,009	\$904,009
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		715,000
	Total revenue	\$0	\$715,000

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Printed on 10/30/2008

Fund 31: Bookstore Fund

		7/3/2008	B002412	<u>Decreases</u>	<u>Increases</u>
bm09pn528c					
2000	CLASSIFIED/OTHER NONACADEMIC			0	75,000
3000	EMPLOYEE BENEFITS			0	10,000
4000	SUPPLIES AND MATERIALS			0	450,000
5000	OPERATING EXPENSES AND SERVICES			0	5,000
6000	CAPITAL OUTLAY			65,000	0
8800	LOCAL REVENUE			0	475,000
				<hr/>	<hr/>
				65,000	1,015,000

Reason: Adjustment
Description: SBO rev 08/09 income/exp

		7/4/2008	B003128	<u>Decreases</u>	<u>Increases</u>
BM09KT8808G					
2000	CLASSIFIED/OTHER NONACADEMIC			0	337
3000	EMPLOYEE BENEFITS			0	2,213
4000	SUPPLIES AND MATERIALS			0	100,000
5000	OPERATING EXPENSES AND SERVICES			82,500	0
7900	CONTINGENCY OR RESERVE			0	99,950
8800	LOCAL REVENUE			0	120,000
				<hr/>	<hr/>
				82,500	322,500

Reason: Adjustment
Description: Revise 08-09 for various objs

		7/4/2008	B003203	<u>Decreases</u>	<u>Increases</u>
bm09pt704r					
2000	CLASSIFIED/OTHER NONACADEMIC			0	337
3000	EMPLOYEE BENEFITS			0	2,213
4000	SUPPLIES AND MATERIALS			0	100,000
5000	OPERATING EXPENSES AND SERVICES			46,509	0
7900	CONTINGENCY OR RESERVE			0	63,959
8800	LOCAL REVENUE			0	120,000
				<hr/>	<hr/>
				46,509	286,509

Reason: Adjustment
Description: Aux Svcs rev 08/09 to actuals

Summary by Major Object for Fund 31

		<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC	0	75,674
3000	EMPLOYEE BENEFITS	0	14,426
4000	SUPPLIES AND MATERIALS	0	650,000
5000	OPERATING EXPENSES AND SERVICES	124,009	0
6000	CAPITAL OUTLAY	65,000	0
7900	CONTINGENCY OR RESERVE	0	163,909
8800	LOCAL REVENUE	0	715,000
		<hr/>	<hr/>
		189,009	1,619,009

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

From 07 / 01 / 2008 To 09 / 30 / 2008
Board Meeting on 01 / 12 / 2009

FUND: 33 CHILD DEVELOPMENT FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
1000	ACADEMIC SALARIES	8,750	
2000	CLASSIFIED/OTHER NONACADEMIC	18,029	
3000	EMPLOYEE BENEFITS	16,514	
4000	SUPPLIES AND MATERIALS	10,654	
5000	OPERATING EXPENSES & SERVICES	43,071	
6000	CAPITAL OUTLAY		23,020
7000	OTHER OUTGO	58,409	
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE		147,022
	Total appropriation	\$155,427	\$170,042
	<u>Revenue Accounts</u>		
8100	FEDERAL REVENUE		3,021
8600	STATE REVENUE	62,870	
8800	LOCAL REVENUE	72,558	
8900	OTHER REVENUE		147,022
	Total revenue	\$135,428	\$150,043

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented. Printed on 10/30/2008

Fund 33: Child Development Fund

		7/3/2008	B002312	<u>Decreases</u>	<u>Increases</u>
BM09KT516D					
6000	CAPITAL OUTLAY			0	100,000
8600	STATE REVENUE			0	100,000
				<hr/>	<hr/>
				0	200,000

Reason: New Budget
Description: NEWB 4 renovat'n/repair phase3

		7/3/2008	B002335	<u>Decreases</u>	<u>Increases</u>
BM09KT516L					
7900	CONTINGENCY OR RESERVE			0	147,022
8900	OTHER REVENUE			0	147,022
				<hr/>	<hr/>
				0	294,044

Reason: Adjustment
Description: Fund salaries in fund 33

		7/4/2008	B002744	<u>Decreases</u>	<u>Increases</u>
BC09KT79S					
4000	SUPPLIES AND MATERIALS			1,812	0
5000	OPERATING EXPENSES AND SERVICES			2,500	0
8100	FEDERAL REVENUE			4,312	0
				<hr/>	<hr/>
				8,624	0

Reason: Delete Budget
Description: DELB sp1220 corr rollover budg

		7/4/2008	B002745	<u>Decreases</u>	<u>Increases</u>
BC09KT79T					
4000	SUPPLIES AND MATERIALS			3,464	0
8100	FEDERAL REVENUE			3,464	0
				<hr/>	<hr/>
				6,928	0

Reason: Delete Budget
Description: DELB sp1240 corr rollover budg

		7/4/2008	B002746	<u>Decreases</u>	<u>Increases</u>
BC09KT79U					
6000	CAPITAL OUTLAY			48,685	0
8600	STATE REVENUE			48,685	0
				<hr/>	<hr/>
				97,370	0

Reason: Carry Over Budget
Description: COB CDC facility renovation

		7/4/2008	B002747	<u>Decreases</u>	<u>Increases</u>
BC09KT79V					
5000	OPERATING EXPENSES AND SERVICES			28,026	0
6000	CAPITAL OUTLAY			11,786	0
8600	STATE REVENUE			39,812	0
				<hr/>	<hr/>
				79,624	0

Reason: Delete Budget
Description: DELB corr rollover budg

Fund 33: Child Development Fund

		7/4/2008	B002748	<u>Decreases</u>	<u>Increases</u>
BC09KT79W					
1000	ACADEMIC SALARIES			8,020	0
3000	EMPLOYEE BENEFITS			3,902	0
4000	SUPPLIES AND MATERIALS			7,778	0
5000	OPERATING EXPENSES AND SERVICES			300	0
8800	LOCAL REVENUE			20,000	0
				<hr/>	<hr/>
				40,000	0

Reason: Delete Budget
Description: DELB corr rollover 08/09

		7/4/2008	B002749	<u>Decreases</u>	<u>Increases</u>
BC09KT79X					
2000	CLASSIFIED/OTHER NONACADEMIC			1,483	0
3000	EMPLOYEE BENEFITS			831	0
4000	SUPPLIES AND MATERIALS			317	0
8100	FEDERAL REVENUE			2,631	0
				<hr/>	<hr/>
				5,262	0

Reason: Delete Budget
Description: DELB corr rollover 08-09 budg

		7/4/2008	B003114	<u>Decreases</u>	<u>Increases</u>
bm09pq704d					
5000	OPERATING EXPENSES AND SERVICES			2,575	0
6000	CAPITAL OUTLAY			13,389	0
8600	STATE REVENUE			15,964	0
				<hr/>	<hr/>
				31,928	0

Reason: Carry Over Budget
Description: COB#2113 Facilities Renov/Repr

		7/4/2008	B003213	<u>Decreases</u>	<u>Increases</u>
bm09pt704t					
1000	ACADEMIC SALARIES			14,846	0
2000	CLASSIFIED/OTHER NONACADEMIC			12,837	0
3000	EMPLOYEE BENEFITS			19,608	0
8100	FEDERAL REVENUE			47,291	0
				<hr/>	<hr/>
				94,582	0

Reason: Carry Over Budget
Description: COB#1212 CCAMPIS yr3

		7/4/2008	B003303	<u>Decreases</u>	<u>Increases</u>
bm09pw704x					
1000	ACADEMIC SALARIES			31,955	0
2000	CLASSIFIED/OTHER NONACADEMIC			3,709	0
3000	EMPLOYEE BENEFITS			4,375	0
4000	SUPPLIES AND MATERIALS			0	271
5000	OPERATING EXPENSES AND SERVICES			9,670	0
6000	CAPITAL OUTLAY			3,120	0
8800	LOCAL REVENUE			52,558	0
				<hr/>	<hr/>
				105,387	271

Reason: Carry Over Budget
Description: COB#3390 Family Support Proj.

Fund 33: Child Development Fund

bm09pe704k		7/4/2008	B003450	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			0	46,071
3000	EMPLOYEE BENEFITS			0	12,202
4000	SUPPLIES AND MATERIALS			0	2,446
8100	FEDERAL REVENUE			0	60,719
				<hr/>	<hr/>
				0	121,438
Reason:		New Budget			
Description:		NEWB#1213 CCAMPIS yr4/4			

bm09ab704w		7/4/2008	B003626	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO			58,409	0
8600	STATE REVENUE			58,409	0
				<hr/>	<hr/>
				116,818	0
Reason:		Special Project Adjustment			
Description:		Reduce 09/09 CalWORKs CC alloc			

Summary by Major Object for Fund 33

		<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES	8,750	0
2000	CLASSIFIED/OTHER NONACADEMIC	18,029	0
3000	EMPLOYEE BENEFITS	16,514	0
4000	SUPPLIES AND MATERIALS	10,654	0
5000	OPERATING EXPENSES AND SERVICES	43,071	0
6000	CAPITAL OUTLAY	0	23,020
7000	OTHER OUTGO	58,409	0
7900	CONTINGENCY OR RESERVE	0	147,022
8100	FEDERAL REVENUE	0	3,021
8600	STATE REVENUE	62,870	0
8800	LOCAL REVENUE	72,558	0
8900	OTHER REVENUE	0	147,022
		<hr/>	<hr/>
		290,855	320,085

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

**From 07 / 01 / 2008 To 09 / 30 / 2008
Board Meeting on 01 / 12 / 2009**

FUND: 41 CAPITAL OUTLAY PROJECTS FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS"

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
5000	OPERATING EXPENSES & SERVICES	21,460	
6000	CAPITAL OUTLAY	6,335,781	
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE		1,638,906
	<u>Revenue Accounts</u>		
8600	STATE REVENUE	2,716,290	
8800	LOCAL REVENUE	139,468	
8900	OTHER REVENUE	1,863,577	
9735	FUND BALANCE RESTRICTED	1,000	

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 41: Capital Outlay Projects Fund

bm09pn513d	7/3/2008	B002281	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		961,276	0
8900	OTHER REVENUE		961,276	0
			<hr/>	<hr/>
			1,922,552	0

Reason: Adjustment
Description: Clear 07/08 interfund trans

bm09pn513e	7/13/2008	B002282	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		530,635	0
8900	OTHER REVENUE		530,635	0
			<hr/>	<hr/>
			1,061,270	0

Reason: Adjustment
Description: Clear 07/08 interfund trans

BM09KT529D	7/3/2008	B002453	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		21,106	0
8600	STATE REVENUE		21,106	0
			<hr/>	<hr/>
			42,212	0

Reason: Delete Budget
Description: DELB PE Seismic Retrofit

BM09KT529E	7/3/2008	B002454	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		334,083	0
8600	STATE REVENUE		334,083	0
			<hr/>	<hr/>
			668,166	0

Reason: Delete Budget
Description: DELB SCC LRC Library books

BM09KT529F	7/3/2008	B002455	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		10,582	0
7900	CONTINGENCY OR RESERVE		0	5,291
8600	STATE REVENUE		5,291	0
			<hr/>	<hr/>
			15,873	5,291

Reason: Delete Budget
Description: DELB SM 06 SAC Flush Valves

BM09KT529G	7/3/2008	B002456	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		264,764	0
7900	CONTINGENCY OR RESERVE		0	132,382
8600	STATE REVENUE		132,382	0
			<hr/>	<hr/>
			397,146	132,382

Reason: Delete Budget
Description: DELB SM 07 SAC bldg R Var Freq

Fund 41: Capital Outlay Projects Fund

BM09KT529H	7/3/2008	B002457	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		0	264,764
7900	CONTINGENCY OR RESERVE		132,382	0
8600	STATE REVENUE		0	132,382
			132,382	397,146
Reason:	New Budget			
Description:	NEWB SM 07 SAC Fire Alarm Repa			
BM09KT530E	7/3/2008	B002473	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		206,735	0
8600	STATE REVENUE		206,735	0
			413,470	0
Reason:	Special Project Adjustment			
Description:	Reduce onetime scheduled maint			
bm09pn602a	7/3/2008	B002492	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		415,032	0
7900	CONTINGENCY OR RESERVE		0	222,482
8600	STATE REVENUE		192,550	0
			607,582	222,482
Reason:	Delete Budget			
Description:	SM04/05 proj over-SAC Bldg D			
bm09pn602b	7/3/2008	B002493	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		82,666	0
7900	CONTINGENCY OR RESERVE		2,736	0
8600	STATE REVENUE		85,402	0
			170,804	0
Reason:	Delete Budget			
Description:	SM04/05 Proj over-SAC Bldg D			
bm09pn604a	7/3/2008	B002503	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		60,000	0
7900	CONTINGENCY OR RESERVE		0	30,000
8600	STATE REVENUE		30,000	0
			90,000	30,000
Reason:	Delete Budget			
Description:	SM04-05 Proj over-SCC Bldg B			
bm09pn605a	7/3/2008	B002524	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		923,000	0
8600	STATE REVENUE		923,000	0
			1,846,000	0
Reason:	Adjustment			
Description:	Fund object#8651			

Fund 41: Capital Outlay Projects Fund

		7/3/2008	B002525	<u>Decreases</u>	<u>Increases</u>
bm09pn605b					
7900	CONTINGENCY OR RESERVE			0	451,976
8800	LOCAL REVENUE			0	451,976
				<hr/>	<hr/>
				0	903,952

Reason: Adjustment
Description: Corr B002283/unrestr contngncy

		7/3/2008	B002526	<u>Decreases</u>	<u>Increases</u>
bm09pn605c					
7900	CONTINGENCY OR RESERVE			0	102,256
8800	LOCAL REVENUE			0	102,256
				<hr/>	<hr/>
				0	204,512

Reason: Adjustment
Description: Corr B002284/unrestr contngncy

		7/3/2008	B002527	<u>Decreases</u>	<u>Increases</u>
bm09pn605d					
7900	CONTINGENCY OR RESERVE			0	94,342
8600	STATE REVENUE			0	94,342
				<hr/>	<hr/>
				0	188,684

Reason: New Budget
Description: NEWB scheduled maintenance PY

		7/3/2008	B002528	<u>Decreases</u>	<u>Increases</u>
bm09pn605e					
6000	CAPITAL OUTLAY			0	81,500
7900	CONTINGENCY OR RESERVE			40,750	0
8600	STATE REVENUE			0	40,750
				<hr/>	<hr/>
				40,750	122,250

Reason: New Budget
Description: NEWB SM03-04 SAC HVAC Bldg S

		7/3/2008	B002529	<u>Decreases</u>	<u>Increases</u>
bm09pn605f					
6000	CAPITAL OUTLAY			0	194,000
7900	CONTINGENCY OR RESERVE			97,000	0
8600	STATE REVENUE			0	97,000
				<hr/>	<hr/>
				97,000	291,000

Reason: New Budget
Description: NEWB SM03-04 SAC Comm upgrade

		7/4/2008	B003237	<u>Decreases</u>	<u>Increases</u>
bm09pv704b					
6000	CAPITAL OUTLAY			0	46,981
8600	STATE REVENUE			0	46,981
				<hr/>	<hr/>
				0	93,962

Reason: Carry Over Budget
Description: COB SP#2900 1X sched maint

Fund 41: Capital Outlay Projects Fund

bm09py704h	7/4/2008	B003353	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		61,632	0
8600	STATE REVENUE		61,632	0
			<hr/>	<hr/>
			123,264	0
Reason:	Carry Over Budget			
Description:	Adj COB 07/08 to 08/09			

bm09py704i	7/4/2008	B003354	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		1,196,065	0
8600	STATE REVENUE		1,196,065	0
			<hr/>	<hr/>
			2,392,130	0
Reason:	Carry Over Budget			
Description:	Adj COB from 07/08 to 08/09			

bm09py704n	7/4/2008	B003364	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		0	21,846
7900	CONTINGENCY OR RESERVE		0	32,329
8600	STATE REVENUE		0	54,175
			<hr/>	<hr/>
			0	108,350
Reason:	Carry Over Budget			
Description:	COB 08/09 scheduled maint proj			

bm09py704p	7/4/2008	B003365	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		173,265	0
7900	CONTINGENCY OR RESERVE		0	86,200
8600	STATE REVENUE		87,065	0
			<hr/>	<hr/>
			260,330	86,200
Reason:	Carry Over Budget			
Description:	COB 08/09 scheduled maint proj			

bm09py704q	7/4/2008	B003366	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		395,323	0
7900	CONTINGENCY OR RESERVE		0	216,937
8600	STATE REVENUE		178,386	0
			<hr/>	<hr/>
			573,709	216,937
Reason:	Carry Over Budget			
Description:	COB 08/09 scheduled maint proj			

bm09py704r	7/4/2008	B003367	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		86,090	0
7900	CONTINGENCY OR RESERVE		0	43,046
8600	STATE REVENUE		43,044	0
			<hr/>	<hr/>
			129,134	43,046
Reason:	Carry Over Budget			
Description:	COB 08/09 scheduled maint proj			

Fund 41: Capital Outlay Projects Fund

		7/4/2008	B003376	<u>Decreases</u>	<u>Increases</u>
bm09pb704a					
7900	CONTINGENCY OR RESERVE			0	433
8800	LOCAL REVENUE			0	433
				<hr/>	<hr/>
				0	866

Reason: Special Project Adjustment
Description: Incr SP#3130 Health/Safety

		7/4/2008	B003378	<u>Decreases</u>	<u>Increases</u>
BM09KT74A					
6000	CAPITAL OUTLAY			0	4,848
8600	STATE REVENUE			0	4,848
				<hr/>	<hr/>
				0	9,696

Reason: Carry Over Budget
Description: Carryover budg SCC LRC Library

		7/4/2008	B003379	<u>Decreases</u>	<u>Increases</u>
BM09KT74B					
6000	CAPITAL OUTLAY			71,303	0
8600	STATE REVENUE			71,303	0
				<hr/>	<hr/>
				142,606	0

Reason: Delete Budget
Description: DELB SCC Science bldg PW

		7/4/2008	B003382	<u>Decreases</u>	<u>Increases</u>
BM09KT74E					
7900	CONTINGENCY OR RESERVE			346,586	0
8900	OTHER REVENUE			346,586	0
				<hr/>	<hr/>
				693,172	0

Reason: Carry Over Budget
Description: Set up 08-09 Scheduled Mainten

		7/4/2008	B003383	<u>Decreases</u>	<u>Increases</u>
BM09KT74F					
6000	CAPITAL OUTLAY			89,961	0
7900	CONTINGENCY OR RESERVE			4,001	0
8600	STATE REVENUE			93,962	0
				<hr/>	<hr/>
				187,924	0

Reason: Carry Over Budget
Description: Corr COB SM - One Time

		7/4/2008	B003384	<u>Decreases</u>	<u>Increases</u>
BM09KT74G					
7900	CONTINGENCY OR RESERVE			0	346,586
8600	STATE REVENUE			0	346,586
				<hr/>	<hr/>
				0	693,172

Reason: New Budget
Description: Set up SM 09 Restricted Contin

Fund 41: Capital Outlay Projects Fund

		7/4/2008	B003399	<u>Decreases</u>	<u>Increases</u>
BM09KT95G					
5000	OPERATING EXPENSES AND SERVICES			21,460	0
6000	CAPITAL OUTLAY			65,557	0
7900	CONTINGENCY OR RESERVE			12,982	0
8800	LOCAL REVENUE			99,999	0
				<hr/>	<hr/>
				199,998	0

Reason: Carry Over Budget
Description: Adjust COB 2008-2009 Parking

		7/4/2008	B003404	<u>Decreases</u>	<u>Increases</u>
BM09KT95K					
7900	CONTINGENCY OR RESERVE			39,468	0
8800	LOCAL REVENUE			39,468	0
				<hr/>	<hr/>
				78,936	0

Reason: Carry Over Budget
Description: Adj COB 08-09 SAC Fire Alarm

		7/4/2008	B003405	<u>Decreases</u>	<u>Increases</u>
BM09KT95L					
6000	CAPITAL OUTLAY			0	17,770
7900	CONTINGENCY OR RESERVE			17,452	0
8600	STATE REVENUE			0	318
				<hr/>	<hr/>
				17,452	18,088

Reason: Carry Over Budget
Description: Adj COB 08-09 SM 06 CEC Switch

		7/4/2008	B003406	<u>Decreases</u>	<u>Increases</u>
BM09KT95M					
6000	CAPITAL OUTLAY			32,431	0
8800	LOCAL REVENUE			32,431	0
				<hr/>	<hr/>
				64,862	0

Reason: Carry Over Budget
Description: Adj COB 08-09 Redev Projects

		7/4/2008	B003418	<u>Decreases</u>	<u>Increases</u>
bm09pb704q					
6000	CAPITAL OUTLAY			0	36,250
7900	CONTINGENCY OR RESERVE			35,251	0
8800	LOCAL REVENUE			1	0
				<hr/>	<hr/>
				35,252	36,250

Reason: Carry Over Budget
Description: Corr COB Non Res Tuit/neg bal

		7/4/2008	B003445	<u>Decreases</u>	<u>Increases</u>
BM09DP99A					
7900	CONTINGENCY OR RESERVE			0	346,586
8900	OTHER REVENUE			0	346,586
				<hr/>	<hr/>
				0	693,172

Reason: New Budget
Description: Set up budget for SM 08-09

Fund 41: Capital Outlay Projects Fund

		7/4/2008	B003500	<u>Decreases</u>	<u>Increases</u>
bm09pg704e					
6000	CAPITAL OUTLAY			500,000	0
8900	OTHER REVENUE			500,000	0
				<hr/>	<hr/>
				1,000,000	0

Reason: Adjustment
Description: Reduce fund for parking

		7/4/2008	B003517	<u>Decreases</u>	<u>Increases</u>
bm09pg704w					
6000	CAPITAL OUTLAY			522,234	0
8800	LOCAL REVENUE			522,234	0
				<hr/>	<hr/>
				1,044,468	0

Reason: Adjustment
Description: Adj redevelopment revenue

		7/4/2008	B003602	<u>Decreases</u>	<u>Increases</u>
bm09pk704y					
7900	CONTINGENCY OR RESERVE			0	256,668
8600	STATE REVENUE			0	128,334
8900	OTHER REVENUE			0	128,334
				<hr/>	<hr/>
				0	513,336

Reason: Special Project Adjustment
Description: Incr SM09 1X & ongoing

Summary by Major Object for Fund 41

		<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES	21,460	0
6000	CAPITAL OUTLAY	6,335,781	0
7900	CONTINGENCY OR RESERVE	0	1,638,906
8600	STATE REVENUE	2,716,290	0
8800	LOCAL REVENUE	139,468	0
8900	OTHER REVENUE	1,863,577	0
		<hr/>	<hr/>
		11,076,576	1,638,906
9735	RESTRICTED FUND BALANCE	1.000	
		<hr/>	<hr/>
		11,077,576	1,638,906

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 11 / 01 / 2008 To 11 / 30 / 2008
Board Meeting on 01 / 12 / 2009

FUND: 41 CAPITAL OUTLAY PROJECTS FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS"

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
6000	CAPITAL OUTLAY	66,747	
	Total appropriation	\$66,747	
	<u>Revenue Account</u>		
8600	STATE REVENUE	66,747	
	Total revenue	\$66,747	

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
11/1/2008 - 11/30/2008

Fund 41: Capital Outlay Projects Fund

bc09pnb04c	11/4/2008	B003731	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		20,550	0
8600	STATE REVENUE		20,550	0
			<hr/>	<hr/>
			41,100	0

Reason: Carry Over Budget
Description: Correct COB#2978 balance

bc09pnb07a	11/7/2008	B003737	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		61,590	0
8600	STATE REVENUE		61,590	0
			<hr/>	<hr/>
			123,180	0

Reason: Delete Budget
Description: DELB#2712 SCC LRC Const

bc09pnb13d	11/13/2008	B003786	<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		0	15,393
8600	STATE REVENUE		0	15,393
			<hr/>	<hr/>
			0	30,786

Reason: Special Project Adjustment
Description: Rev over-accrued prior 07/08

Summary by Major Object for Fund 41

6000	CAPITAL OUTLAY	<u>Decreases</u>	<u>Increases</u>
		66,747	0
8600	STATE REVENUE	66,747	0
		<hr/>	<hr/>
		133,494	0

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

**From 07 / 01 / 2008 To 09 / 30 / 2008
Board Meeting on 01 / 12 / 2009**

FUND: 42 BOND FUND, MEASURE E

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS"

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
5000	OPERATING EXPENSES & SERVICES	20,000	
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE	3,389,102	
	Total Appropriation	\$3,409,102	\$0
	<u>Revenue Account</u>		
8800	LOCAL REVENUE	3,409,102	
	Total Revenue	\$3,409,102	\$0

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 42: Bond Fund, Measure E

bm09pv704u	7/4/2008	B003262	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		20,000	0
7900	CONTINGENCY OR RESERVE		3,389,102	0
8800	LOCAL REVENUE		3,409,102	0
			<u>6,818,204</u>	<u>0</u>
Reason:	Special Project Adjustment			
Description:	COB adj districtwide accountst			

Summary by Major Object for Fund 42

		<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES	20,000	0
7900	CONTINGENCY OR RESERVE	3,389,102	0
8800	LOCAL REVENUE	3,409,102	0
		<u>6,818,204</u>	<u>0</u>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

**From 07 / 01 / 2008 To 09 / 30 / 2008
Board Meeting on 01 / 12 / 2009**

FUND: 63 RETIREE BENEFITS FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
3000	EMPLOYEE BENEFITS		447,281
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE	1,291,357	
	<u>Revenue Account</u>		
8800	LOCAL REVENUE	562,756	
9735	FUND BALANCE RESTRICTED		281,320

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 63: Retiree Benefits Fund

BM09VH529A	7/3/2008	B002461	<u>Decreases</u>	<u>Increases</u>
3000	EMPLOYEE BENEFITS		0	447,281
7900	CONTINGENCY OR RESERVE		0	157,961
8800	LOCAL REVENUE		0	447,281
			<hr/> 0	<hr/> 1,052,523
Reason:	Adjustment			
Description:	Balance retiree benefit fund			

bm09pn604e	7/3/2008	B002517	<u>Decreases</u>	<u>Increases</u>
7900	CONTINGENCY OR RESERVE		1,449,318	0
8800	LOCAL REVENUE		1,010,037	0
			<hr/> 2,459,355	<hr/> 0
Reason:	Adjustment			
Description:	Various adjustments			

Summary by Major Object for Fund 63

		<u>Decreases</u>	<u>Increases</u>
3000	EMPLOYEE BENEFITS	0	447,281
7900	CONTINGENCY OR RESERVE	1,291,357	0
8800	LOCAL REVENUE	562,756	0
		<hr/> 1,854,113	<hr/> 447,281

9735	RESTRICTED FUND BALANCE		281,320
		<hr/> 1,854,113	<hr/> 728,601

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

From 07 / 01 / 2008 To 09 / 30 / 2008

Board Meeting on 01 / 12 / 2009

FUND : 71 ASSOCIATED STUDENTS FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
2000	CLASSIFIED / OTHER NONACADEMIC		702
5000	OPERATING EXPENSES AND SERVICES	29,902	
	Total appropriation	\$29,902	\$702
	<u>Revenue Account</u>		
8800	LOCAL REVENUE	29,200	
	Total revenue	\$29,200	\$0

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 71: Associated Students Fund

		7/3/2008	B002417	<u>Decreases</u>	<u>Increases</u>
bm09pn528e					
5000	OPERATING EXPENSES AND SERVICES			23,800	0
8800	LOCAL REVENUE			23,800	0
				<hr/>	<hr/>
				47,600	0

Reason: Adjustment
Description: SBO adj Assoc Stu reduction

		7/4/2008	B002818	<u>Decreases</u>	<u>Increases</u>
bm09pn704g					
2000	CLASSIFIED/OTHER NONACADEMIC			0	702
5000	OPERATING EXPENSES AND SERVICES			6,102	0
8800	LOCAL REVENUE			5,400	0
				<hr/>	<hr/>
				11,502	702

Reason: Adjustment
Description: Adj 08/09 Budg to Adopted

Summary by Major Object for Fund 71

		<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC	0	702
5000	OPERATING EXPENSES AND SERVICES	29,902	0
8800	LOCAL REVENUE	29,200	0
		<hr/>	<hr/>
		59,102	702

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

**From 07 / 01 / 2008 To 09 / 30 / 2008
Board Meeting on 01 / 12 / 2009**

FUND : 74 STUDENT FINANCIAL AID FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
5000	OPERATING EXPENSES & SERVICES		157,510
7000	OTHER OUTGO		1,484,368
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE	192,091	
	<u>Revenue Accounts</u>		
8100	FEDERAL REVENUE		1,359,466
8600	STATE REVENUE		133,500
8800	LOCAL REVENUE		2,912
9735	FUND BALANCE RESTRICTED		46,091

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 74: Student Financial Aid Fund

		7/3/2008	B002421	<u>Decreases</u>	<u>Increases</u>
BM09KT528A					
5000	OPERATING EXPENSES AND SERVICES			100	0
7000	OTHER OUTGO			0	135,000
7900	CONTINGENCY OR RESERVE			0	10,100
8600	STATE REVENUE			0	130,000
8800	LOCAL REVENUE			0	15,000
				<hr/>	<hr/>
				100	290,100

Reason: Adjustment
Description: Adj 08-09 TN - Cal Grants, etc

		7/3/2008	B002422	<u>Decreases</u>	<u>Increases</u>
BM09KT528B					
5000	OPERATING EXPENSES AND SERVICES			0	107,430
7900	CONTINGENCY OR RESERVE			104,730	0
8100	FEDERAL REVENUE			0	1,000
8800	LOCAL REVENUE			0	1,700
				<hr/>	<hr/>
				104,730	110,130

Reason: Adjustment
Description: Adj 08-09 TN Budg. - Perkins

		7/3/2008	B002423	<u>Decreases</u>	<u>Increases</u>
BM09KT528C					
5000	OPERATING EXPENSES AND SERVICES			0	4,500
7000	OTHER OUTGO			0	809,102
7900	CONTINGENCY OR RESERVE			4,500	0
8100	FEDERAL REVENUE			0	809,102
				<hr/>	<hr/>
				4,500	1,622,704

Reason: Adjustment
Description: Adj 08-09 TN Budg, ACG, PELL

		7/3/2008	B002424	<u>Decreases</u>	<u>Increases</u>
BM09KT528D					
5000	OPERATING EXPENSES AND SERVICES			0	6,000
7000	OTHER OUTGO			52,069	0
7900	CONTINGENCY OR RESERVE			6,000	0
8100	FEDERAL REVENUE			52,069	0
				<hr/>	<hr/>
				110,138	6,000

Reason: Adjustment
Description: Adj 08-09 TN FSEOG PY, PELL PY

		7/4/2008	B002905	<u>Decreases</u>	<u>Increases</u>
BM09VH704A					
7000	OTHER OUTGO			0	3,000
8600	STATE REVENUE			0	3,000
				<hr/>	<hr/>
				0	6,000

Reason: Special Project Adjustment
Description: CAL B py

Fund 74: Student Financial Aid Fund

BM09VH704B	7/1/2008	B002906	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	63,000
8100	FEDERAL REVENUE		0	63,000
			<hr/>	<hr/>
			0	126,000
Reason:	Special Project Adjustment			
Description:	Fd. PELL py, ACG py			

BM09VH704C	7/4/2008	B002907	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	23,400
8100	FEDERAL REVENUE		0	23,400
			<hr/>	<hr/>
			0	46,800
Reason:	Special Project Adjustment			
Description:	Fund FSEOG py			

BM09VH704D	7/4/2008	B002908	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	20,000
8100	FEDERAL REVENUE		0	20,000
			<hr/>	<hr/>
			0	40,000
Reason:	Special Project Adjustment			
Description:	Fd. PELL py			

BM09VH704E	7/4/2008	B002910	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	63,000
8100	FEDERAL REVENUE		0	63,000
			<hr/>	<hr/>
			0	126,000
Reason:	Special Project Adjustment			
Description:	PELL py, ACG py			

BM09VH704F	7/1/2008	B002911	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		63,000	0
8100	FEDERAL REVENUE		63,000	0
			<hr/>	<hr/>
			126,000	0
Reason:	Special Project Adjustment			
Description:	Reverse B002906 PELL & ACG			

bm09pv704c	7/4/2008	B003239	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	12,000
8100	FEDERAL REVENUE		0	12,000
			<hr/>	<hr/>
			0	24,000
Reason:	Special Project Adjustment			
Description:	Incr alloc SCC Pell Grant			

bm09pv704d	7/4/2008	B003240	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	23,000
8100	FEDERAL REVENUE		0	23,000
			<hr/>	<hr/>
			0	46,000
Reason:	Special Project Adjustment			
Description:	Incr alloc SAC Pell Grant			

Fund 74: Student Financial Aid Fund

		7/4/2008	B003281	<u>Decreases</u>	<u>Increases</u>
bm09pw704j					
5000	OPERATING EXPENSES AND SERVICES			0	25,000
7000	OTHER OUTGO			0	444,002
7900	CONTINGENCY OR RESERVE			31,300	0
8100	FEDERAL REVENUE			0	456,100
8600	STATE REVENUE			0	500
8800	LOCAL REVENUE			18,398	0
				<hr/>	<hr/>
				49,698	925,602

Reason: Adjustment
Description: Adjust 08/09 Fund 74

		7/4/2008	B003282	<u>Decreases</u>	<u>Increases</u>
bm09pw704k					
5000	OPERATING EXPENSES AND SERVICES			0	22,180
7900	CONTINGENCY OR RESERVE			22,570	0
8800	LOCAL REVENUE			390	0
				<hr/>	<hr/>
				22,960	22,180

Reason: Adjustment
Description: Adjust 08/09 Fund 74

		7/4/2008	B003284	<u>Decreases</u>	<u>Increases</u>
bm09pw704m					
5000	OPERATING EXPENSES AND SERVICES			7,500	0
7900	CONTINGENCY OR RESERVE			33,091	0
8800	LOCAL REVENUE			0	5,000
				<hr/>	<hr/>
				40,591	5,000

Reason: Adjustment
Description: Adjust Fund 74 budget

		7/4/2008	B003310	<u>Decreases</u>	<u>Increases</u>
bm09px704d					
7000	OTHER OUTGO			22,067	0
8100	FEDERAL REVENUE			22,067	0
				<hr/>	<hr/>
				44,134	0

Reason: Carry Over Budget
Description: COB#1651 Student Supp Svcs III

		7/4/2008	B003521	<u>Decreases</u>	<u>Increases</u>
bm09ph704a					
7000	OTHER OUTGO			0	26,000
8100	FEDERAL REVENUE			0	26,000
				<hr/>	<hr/>
				0	52,000

Reason: New Budget
Description: NEWB#1652 SSS yr3

Summary by Major Object for Fund 74

	<u>Decreases</u>	<u>Increases</u>
5000 OPERATING EXPENSES AND SERVICES	0	157,510
7000 OTHER OUTGO	0	1,484,368
7900 CONTINGENCY OR RESERVE	192,091	0
8100 FEDERAL REVENUE	0	1,359,466
8600 STATE REVENUE	0	133,500
8800 LOCAL REVENUE	0	2,912
	<hr/> 192,091	<hr/> 3,137,756
9735 FUND BALANCE RESERVED		46,091
	<hr/> 192,091	<hr/> 3,183,847

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES**

**From 11 / 01 / 2008 To 11 / 30 / 2008
Board Meeting on 01 / 12 / 2009**

FUND : 74 STUDENT FINANCIAL AID FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
7000	OTHER OUTGO	103	
	Total appropriation	\$103	
	<u>Revenue Account</u>		
8800	LOCAL REVENUE	103	
	Total revenue	\$103	

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 74: Student Financial Aid Fund

		11/11/2008	B003741	<u>Decreases</u>	<u>Increases</u>
bc09pnb11e					
7000	OTHER OUTGO			103	0
8800	LOCAL REVENUE			103	0
				<hr/>	<hr/>
				206	0

Reason: Special Project Adjustment
Description: St.Jo's Hosp lease - Nursing

Summary by Major Object for Fund 74

		<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO	103	0
8800	LOCAL REVENUE	103	0
		<hr/>	<hr/>
		206	0

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

From 07 / 01 / 2008 To 09 / 30 / 2008

Board Meeting on 01 / 12 / 2009

FUND : 76 COMMUNITY EDUCATION FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
5000	OPERATING EXPENSES AND SERVICES	250	
	Total appropriation	\$250	\$0
	<u>Revenue Account</u>		
8800	LOCAL REVENUE	250	
	Total revenue	\$250	\$0

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 76: Community Education Fund

bm09pn528d	7/3/2008	B002415	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		250	0
8800	LOCAL REVENUE		250	0
			<hr/>	<hr/>
			500	0

Reason: Adjustment
Description: SBO rev Comm Ed decr int inc

Summary by Major Object for Fund 76

		<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES	250	0
8800	LOCAL REVENUE	250	0
		<hr/>	<hr/>
		500	0

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES
PREPARATION FOR ADOPTED BUDGET**

**From 07 / 01 / 2008 To 09 / 30 / 2008
Board Meeting on 01 / 12 / 2009**

FUND : 79 DIVERSIFIED TRUST FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
5000	OPERATING EXPENSES & SERVICES		141,200
6000	CAPITAL OUTLAY	16,200	
	Total appropriation	\$16,200	\$141,200
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		125,000
	Total revenue	\$0	\$125,000

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 79: Diversified Trust Fund

BM09KT529A	7/3/2008	B002450	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	141,200
6000	CAPITAL OUTLAY		16,200	0
8800	LOCAL REVENUE		0	125,000
			<hr/>	<hr/>
			16,200	266,200

Reason: Adjustment
Description: Increase 08-09 ELA budg

Summary by Major Object for Fund 79

		<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES	0	141,200
6000	CAPITAL OUTLAY	16,200	0
8800	LOCAL REVENUE	0	125,000
		<hr/>	<hr/>
		16,200	266,200

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS AND FISCAL SERVICES

To: Board of Trustees	Date: January 12, 2009
Re: Non-Resident Tuition Fee for 2009-10	
Action: Request for Approval	

BACKGROUND

Education Code Section 76140 requires the Board of Trustees to establish the tuition fee for non-resident students prior to February 1st of each year. The fee established by the Board of Trustees can be either the statewide average rate, the District's computed rate, or up to the level charged by any contiguous District.

Education Code Section 76141 allows districts to charge an additional capital outlay fee to non-resident students who are both citizens and residents of a foreign country. This amount is not to exceed the amount that was expended by the District for capital outlay in the preceding fiscal year (2007-08) Any fee charged for capital outlay cannot exceed 50% of the non-resident tuition fee established by the District and the funds must be expended for capital outlay, maintenance, and equipment purposes.

Education Code section 76142 allows districts to charge a processing fee (application fee) to non-resident students who are both citizens and residents of a foreign country an amount not to exceed the actual cost of processing an application and other documentation required by the federal government of \$100 whichever is less.

ANALYSIS

The statewide average rate for 2009-10 is \$190 per semester unit. Using the District expenditures and applying the allowed two year inflation factor of 4.2%, results in a calculated rate of \$ 171 per-unit for the non-resident tuition with the capital outlay calculated at \$34 per unit based on 2007-08 capital outlay.

The District is proposing a total non-resident fee of \$205 that represents a \$14 per unit (7.3%) increase over the prior year. This is made up of \$ 190 for the tuition fee, the statewide average rate, and \$15 for capital outlay. We are proposing that the application fee remain at \$25.

RECOMMENDATION

It is recommended that the Board of Trustees receive and approve the non-tuition fee at \$190 per unit of credit, the capital outlay fee at \$15 per unit of credit, and the application fee of \$25 as presented.

Fiscal Impact:	Not applicable	Board Date: January 12, 2009
Prepared by:	Noemi M. Kanouse, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

**California Community Colleges
NONRESIDENT TUITION FEE WORKSHEET (EDUCATION CODE SECTION 76140)
2009-10**

	Statewide (Col. 1)	District (Col. 2)	10% or More Noncredit FTES (Col. 3)
A. Expense of Education for Base Year (2007-08 CCFS 311, Expenditures by Activity Report, AC 0100-6700, Cols: 1-3)	\$6,735,730,877	\$171,273,362	\$ _____
B. Annual Attendance FTES (Recal 2007-08)	1,233,810	34,723	_____
C. Average Expense of Education per FTES (A ÷ B)	\$5,459	\$ 4,933	\$ _____
D. US Consumer Price Index Factor (2 years)	x1.042	x1.042	x1.042
E. Average Cost per FTES for Tuition Year (C x D)	\$5,688	\$ 5,140	\$ _____
F. Average Per Unit Nonresident Cost:			
Semester-System Colleges (E ÷ 30) and/or	\$190	\$ 171	\$ _____
Quarter-System Colleges (E ÷ 45)	\$126	\$ _____	\$ _____

NOTES: "Annual Attendance FTES" includes all student contact hours of attendance in credit and noncredit courses, for resident students, nonresident students and apprentices. Round tuition fee to the nearest dollar. Column 3 is an option only for use by a district with ten percent or more noncredit FTES (Education Code Section 76140(e)).

The district governing board at its January 12, 2009 meeting, adopted a nonresident tuition fee of \$ 190 per semester unit and/or \$ _____ per quarter unit.

Basis for adoption is (place an X in one box only):

- 1. Statewide average cost, per column 1;
- 2. District average cost, per column 2;
- 3. District average cost with 10% or more noncredit FTES, per column 3;
- 4. Contiguous district. ****Specify district and its fee** _____;
- 5. No more than district average cost (Col.2 or 3); no less than statewide average cost (Col. 1).

****A district may adopt a fee within the range of statewide average and district costs if there is a contiguous district with a fee within this range.**

For districts electing to charge a **capital outlay fee** to foreign students (Education Code 76141), compute this fee as follows:

a. Capital Outlay for 2007-08 \$ 35,655,994

b. FTES for 2007-08 34,723

c. Capital outlay fee per unit (line a divided by line b) 1,026

d. Amount per semester unit (line c divided by 30) 34 or

e. Amount per quarter unit (line 3 divided by 45) _____

f. Capital outlay fee approved by District Governing Board \$ 15 recommended

Upon adoption of fee, by *February 1, 2009* please submit a copy of this report to:

California Community Colleges

Fiscal Services Unit

1102 Q Street, 4th Floor

Sacramento, CA 95811-6549 FAX (916) 323-3057

District

Rancho Santiago Community College District

Contact Person

Noemi M. Kanouse, Assistant Vice Chancellor, Fiscal Services

Phone Number & email 714-480-7320 Kanouse Noemi@RSCCD.EDU

12.10.08

Nonresident Tuition Fee 2009-10

Subject to Board approval, amounts are tentative

Contiguous Districts*

Statewide Average = \$190

	CALCULATED		PROPOSED		
	NonRes	Cap Outlay	NonRe	Cap Outlay	TOTAL
Cerritos	180	37	190	31	221
Chaffey	* 189	87	190	25	215 *
Citrus	189	67	189	31	220
Coast	* 179	16	190	10	200 *
Long Beach	176	51	190	51	241
Mt San Jacinto	* 171	0	181	0	181 *
North Orange	* 176	52	190	20	210 *
Rancho Santiago	171	34	190	15	205
South Orange	* 146	21	190	25	215 *

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS AND FISCAL SERVICES

To:	Board of Trustees	Date:	January 12, 2009
Re:	Stale Dated Check Over Two Years Old		
Action:	Request for Approval		

BACKGROUND

Pursuant to Education Code 85270 and Government Code 29802, any payroll check which has become stale dated and has not been reissued within two years of the original issue date must be approved to be reissued by the Board of Trustees.

ANALYSIS

The Payroll Department has received a request from an employee to reissue one stale dated uncashed check that was originally issued during fiscal year 2004/2005. The Orange County Department of Education transferred the uncashed funds back to the District during the fiscal year 2004/2005.

RECOMMENDATION

It is recommended that the Board of Trustees approve the reissue of the payroll check listed below:

#00955367 David R. Garcia Issued May 28, 2004 \$522.48

Fiscal Impact:	\$522.48	Board Date:	January 12, 2009
Prepared by:	Noemi M. Kanouse, Assistant Vice Chancellor, Fiscal Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor		

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BUSINESS OPERATIONS AND FISCAL SERVICES

To: Board of Trustees	Date: January 12, 2009
Re: PMIB Suspension of Interim Loans for State-funded General Obligation and Lease Revenue Bond Projects	
Action: Request for Approval	

BACKGROUND

On December 17, 2008, the Pooled Money Investment Board (PMIB) froze all disbursements for state funded capital outlay projects due to the state budget crisis. The PMIB fund currently does not have the ability to sell authorized statewide bonds in the current investment market and the fund is quickly running out of cash. As an example of the condition of the investment market, the state recently attempted to sell a \$500 million tax-exempt Water Resources Bond at 9% interest and was only able to sell one-third of the offering.

ANALYSIS

The California Community College System Office has informed us that as a result of the PMIB's action, community colleges will cease receiving any reimbursements for any state funded capital outlay projects until further notice.

The System Office advises districts that a district may continue the construction projects using local (bond) funds with the understanding that "the district takes the risk of at best a delay in reimbursement and at worst no reimbursement due to a lack of bonds sold."

The Santiago Canyon College Science Center is a partially state funded project that falls into this situation. The current approved state funded portion of the Science Center construction project is approximately \$12 million which includes Change Order #1. The state has so far reimbursed the district approximately \$4 million for this project.

There are two available options.

1. Continue the construction project on schedule and fund the state portion with local funds (Measure E).
 - a. The district runs the risk of possibly no reimbursement for the state funded portion of the project.
2. Stop the entire construction of the project and wait until the state is able to once again reimburse the district.
 - a. Stopping the Science Center construction would cause delay claims and lawsuits from the contractors, architects, inspectors and other consultants on the project.

RECOMMENDATION

It is recommended that the Board of Trustees approve the continuation of the construction of the Santiago Canyon College Science Center using Measure E funds until the PMIB once again funds the project with the understanding that RSCCD takes the risk that there is no guarantee if and when state funds will be made available in the future.

Fiscal Impact:	Approximately \$8 million	Board Date: January 12, 2009
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: January 12, 2009
Re:	Change Order # 1 – Bid #1063 SCC Science Building State Funded	
Action:	Request for Approval	

BACKGROUND:

On December 10, 2007, the Board awarded a contract to J.M. Farman, Inc. for Bid #1063, / SCC Science Building

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order # 1.

Change Order #1 increases the contract by \$24,797.95. The revised contract amount is \$1,339,997.95. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 1.8% of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees ratify Change Order#1 as presented.

Fiscal Impact:	\$24,797.95	Board Date: January 12, 2009
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

BOARD CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project:	New Science Building (State Funded Portion) Santiago Canyon College	at	Bid No. 1063 P.O. # 08-P0003739
			D.S.A. No. 04-107804
Contractor:	J. M. Farnan Company, Inc.		Change Order No. 1
Architect:	LPA, Inc.		Date: January 12, 2009

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

CHANGE ORDER SUMMARY		
Original Contract Amount		\$1,315,200.00
Previous Change Orders	\$0.00	
This Change Order	\$24,797.95	
Total Change Orders		\$24,797.95
Revised Contract Amount		\$1,339,997.95
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date	July 14, 2009	
Revised Contract Completion Date		July 14, 2009
Board Approval Date:		January 12, 2009

BOARD CHANGE ORDER

Rancho Santiago Community College District
 2323 N. Broadway, Santa Ana, CA 92706-1640

Project:	New Science Building (State Funded Portion) at Santiago Canyon College	Bid No.	1063	P.O. #	08-P0003739
		D.S.A. No.		04-107804	
Contractor:	J. M. Farnan Company, Inc.	Change Order No.		1	
Architect:	LPA, Inc.	Date:		1/12/09	

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Pot hole for location of the storm drain line connection point. REF: RFI #59.2</p> <p><u>REASON:</u> Storm drain connection point not found at the location shown on the asbuilt drawings</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$1,170.79
2.0	<p><u>DESCRIPTION:</u> Extend storm drain from where shown on the plans to new location approximately 120 L.F. away</p> <p><u>REASON:</u> To complete storm drain connection</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$7,956.00
3.0	<p><u>DESCRIPTION:</u> Inspect existing sewer line via camera system</p> <p><u>REASON:</u> Check the line integrity before the final connection</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$2,015.00

BOARD CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project:	New Science Building (State Funded Portion) at Santiago Canyon College	Bid No.	1063	P.O. #	08-P0003739
		D.S.A. No.		04-107804	
Contractor:	J. M. Farnan Company, Inc.	Change Order No.		1	
Architect:	LPA, Inc.	Date: 1/12/09			

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
4.0	<p><u>DESCRIPTION:</u> Extend sanitary sewer line to new location and repair the existing line</p> <p><u>REASON:</u> The sewer connection point was not found at location shown on the asbuilt drawings and needed repairs</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$9,324.00
5.0	<p><u>DESCRIPTION:</u> Modify the roof drainage system</p> <p><u>REASON:</u> To provide better roof drainage and maintenance</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$4,332.16
Sub-Total		\$0.00	\$24,797.95
Total			\$24,797.95

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To: Board of Trustees	Date: January 12, 2009
Re: Change Order # 12 – Bid #1051/SAC Maintenance & Operations Building	
Action: Request for Approval	

BACKGROUND:

On October 15, 2007, the Board awarded a contract to EMAE International, Inc. for Bid #1051, construction of the Classroom and Maintenance & Operations Buildings at Santa Ana College. The two (2) buildings were bid as one (1) project with each building having their own DSA number.

ANALYSIS:

Due to there being two (2) different DSA numbers, separate change orders are written for each building.

During the course of construction, certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order # 12.

Change Order #12 increases the contract by \$14,869. The revised contract amount is \$11,259,789.01. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 5.6 % of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees ratify Change Order # 12, EMAE International, Inc. for Bid #1051, construction of the Classroom and Maintenance & Operations Buildings at Santa Ana College as presented.

Fiscal Impact:	\$14,869.00	Board Date: January 12, 2009
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

BOARD CHANGE ORDER

Rancho Santiago Community College District
 2323 N. Broadway, Santa Ana, CA 92706-1640

Project: SANTA ANA COLLEGE CLASSROOM AND MAINTENANCE & OPERATIONS BLDGS.	Bid No. 1051	P.O. # BP000200
	D.S.A. No.	04-108151
Contractor: EMAE International, Inc..	Change Order No.	12
Architect: LPA, Inc.	Date:	1/12/09

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

CHANGE ORDER SUMMARY		
Original Contract Amount		\$10,662,434.00
Previous Change Orders	\$597,004.01	
This Change Order	\$14,869.00	
Total Change Orders		\$611,873.01
Revised Contract Amount		\$11,274,307.01
Previous Time Extensions	35 calendar days	
Time Extension - This Change Order	0	
Total Time Extensions		0
Original Completion Date		December 29, 2008
Revised Contract Completion Date		December 29, 2008
Board Approval Date:		January 12, 2009

BOARD CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: SANTA ANA COLLEGE CLASSROOM AND MAINTENANCE & OPERATIONS BLDGS.	Bid No. 1051	P.O. # BP000200
Contractor: EMAE International, Inc.	D.S.A. No.	04-108151
Architect: LPA, Inc.	Change Order No.	12
	Date:	11/30/08

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0C	<p>DESCRIPTION: Upgrade Fire Alarm system</p> <p>REASON: Upgrade system for networking & voice capability</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		\$9,226.00
2.0C	<p>DESCRIPTION: Add Overflow Dram</p> <p>REASON: Plans did not show overflow drain</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		1,187.00
3.0C	<p>DESCRIPTION: Provide credit for Metal Panel system @ north building elevation</p> <p>REASON: Eliminate Metal Panel system per Architect</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		-15,317.00
4.0C	<p>DESCRIPTION: Provide labor and materials to install light fixtures at exterior of Concession Stand.</p> <p>REASON: Security</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		4,533.00
5.0C	<p>DESCRIPTION: Increase sidewalk to accommodate student access</p> <p>REASON: Existing site condition</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		722.00

BOARD CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: SANTA ANA COLLEGE CLASSROOM AND MAINTENANCE & OPERATIONS BLDGS.		Bid No. 1051	P.O. # BP000200
Contractor: EMAE International, Inc.		D.S.A. No.	04-108151
Architect: LPA, Inc.		Change Order No.	12
		Date:	11/30/08
6.0C	<p>DESCRIPTION: Provide additional keys for new Classroom Building</p> <p>REASON: Additional keys for SAC personnel</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		2,097.00
7.0C	<p>DESCRIPTION: Furnish and install additional drain line and remove and replace concrete sidewalk</p> <p>REASON: Increase drainage flow around concession building</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		7,878.00
8.0C	<p>DESCRIPTION: Install Ceramic tile in lieu of the Sheet Vinyl flooring in the restrooms</p> <p>REASON: For durability and ease of maintenance</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		4,543.00
		Sub-Total	\$0.00
		Total	\$14,869.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To: Board of Trustees	Date: January 12, 2009
Re: Change Order # 13 -- Bid #1051/SAC Classroom Building	
Action: Request for Approval	

BACKGROUND:

On October 15, 2007, the Board awarded a contract to EMAE International, Inc. for Bid #1051, construction of the Classroom and Maintenance & Operations Buildings at Santa Ana College. The two (2) buildings were bid as one (1) project with each building having their own DSA number.

ANALYSIS:

Due to there being two (2) different DSA numbers, separate change orders are written for each building.

During the course of construction, certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order # 13.

Change Order # 13 increases the contract by \$26,581. The revised contract amount is \$11,286,370.01. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 5.9 % of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order # 13, EMAE International, Inc. for Bid #1051, construction of the Classroom and Maintenance & Operations Buildings at Santa Ana College as presented.

Fiscal Impact: \$26,581	Board Date: January 12, 2009
Prepared by: Darryl A. Odum, Director, District Construction and Support Services	
Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor	

BOARD CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: SANTA ANA COLLEGE CLASSROOM AND MAINTENANCE & OPERATIONS BLDGS.	Bid No. 1051	P.O. #	BP000200
	D.S.A. No. 04-10860		
Contractor: EMAE International, Inc..	Change Order No. 13		
Architect: LPA, Inc.	Date: 1/12/09		

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

CHANGE ORDER SUMMARY		
Original Contract Amount		\$10,662,434.00
Previous Change Orders	\$611,873.01	
This Change Order	\$26,581.00	
Total Change Orders		\$638,454.01
Revised Contract Amount		\$11,300,888.01
Previous Time Extensions	0	
Time Extension - This Change Order	0	
Total Time Extensions		0
Original Completion Date		December 29, 2008
Revised Contract Completion Date		December 29, 2008
Board Approval Date:		January 12, 2009

BOARD CHANGE ORDER

Rancho Santiago Community College District
 2323 N. Broadway, Santa Ana, CA 92706-1640

Project: SANTA ANA COLLEGE CLASSROOM AND MAINTENANCE & OPERATIONS BLDGS.	Bid No. 1051	P.O. # BP000200
Contractor: EMAE International, Inc.	D.S.A. No.	04-10860
Architect: LPA, Inc.	Change Order No.	13
	Date:	1/12/09

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0M	<p>DESCRIPTION: Provide Card Readers at (2) office door locations and northerly entrance gate.</p> <p>REASON: Upgrade access to Building and offices</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		\$17,683.00
2.0M	<p>DESCRIPTION: Provide conduits at 5 site locations for future Security Cameras</p> <p>REASON: For future security</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		\$8,898.00
Sub-Total		\$0.00	\$26,581.00
Total			\$26,581.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Educational Services/Child Development Services**

To:	Board of Trustees	Date: January 12, 2009
Re:	Lease, St. Peter Evangelical Lutheran Church	
Action:	Request for Action	

BACKGROUND

Child Development Services has the opportunity to expand service to children and families within our district at St. Peter Evangelical Lutheran Church, which is located approximately 1 mile from Santa Ana College at 1510 N. Parton, Santa Ana. Another child care agency has been operating at the church for the past 15 years. They were not able to open after the long budget delay last fall. The space will provide for educational child care for 144 children under our contract with the California Department of Education. There are currently 310 eligible families on our waiting list at Santa Ana College and Centennial Education Center. It is necessary to sign a lease with the church for the space.

ANALYSIS

The lease is attached which allows use of space for three children's classrooms with bathrooms, two offices, a teacher conference room and a teacher work room. The shared spaces will be playgrounds, kitchen, pantry, adult bathrooms. The District recently received a \$632,526 expansion grant from the state department of education. These categorical funds will provide sufficient resources to cover the lease expense and the services to the additional children.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Chancellor of his designee to execute a lease with St. Peter Evangelical Lutheran Church for space to conduct child care services.

Fiscal Impact:	\$60,000 annual estimate	Board Date: January 12, 2009
Item Prepared by:	Dee Tucker, Executive Director, Child Development Services	
Item Submitted by:	Enrique Perez, Interim Assistant Vice Chancellor, Educational Services	
Recommended by:	Dr. Edward Hernandez, Jr., Chancellor	

ST. PETER EVANGELICAL LUTHERAN CHURCH

1510 N. Parton
Santa Ana, CA 92706

FACILITY USE AGREEMENT

THIS IS INTENDED TO BE A LEGALLY BINDING AGREEMENT - READ IT CAREFULLY

Santa Ana, CA, December 10, 2008 ---- St. Peter Evangelical Lutheran Church, Lessor, and Rancho Santiago Community College District, Child Development Program, 2223 N. Broadway, Ste. 319, Santa Ana, CA 93706 Lessee, agree as follows:

1. **PROPERTY:** Lessor permits useage to Lessee and Lessee hires from Lessor the "premises" described as follows: Use of 75% of the Fellowship Hall (toward front), 2235 sq. ft.; office (Rm. 8), 130 sq. ft; shared storage space (Rm. 6), 130 sq. ft.; shared use - 2 restrooms/hallway, 375 sq. ft.; shared use of kitchen, 205 sq. ft.; office (Rms. 14/15, 350 sq. ft.; upstairs classrooms/restroom, 1345 sq. ft.; upstairs offices (Rms. 22/23) 190 sq. ft.; (Total sq. ft. 4960), shared use of three refrigerators and one freezer; two outside storage sheds; plus two outside play areas; non-exclusive use of parking lot; occasional use of Memorial Room, subject to availability, with advance notice; all facilities located on St. Peter Lutheran Church property to be used for a **State Pre-School Program** for underprivileged children. Any additional charges for space, equipment and/or services shall be an additional cost beyond what is hereby agreed. Lessor retains first priority on use of all facilities but will provide Lessee with a minimum of seven (7) days notice for any church entity or organization requiring use of any of the above mentioned facilities.
2. **TERM:** The term shall commence on **February 1, 2009**, and shall continue annually thereafter. This Facility Use Agreement may be terminated at any time by either party by giving written notice sixty (60) days in advance. Days of usage shall be Monday through Friday of each week, 6:00 a.m. to 6:00 p.m.
3. **FACILITY USE FEE:** Lessee agrees to pay **\$5,460.00** fee per monthly usage, payable in advance not later than the 25th day of each month. There will be a prorated amount for any partial month. There shall be a **\$2,730.00** per month charge for storage with a **\$2,730.00** per month "In-Kind" donation to reserve space during any times outside the regular school term ie. summer break between school terms when staff/students are not in attendance..
4. **LATE CHARGE:** Lessee acknowledges that late payment of usage fee may cause Lessor to incur costs and expenses, the exact amount of such costs being extremely difficult and impractical to fix. Such costs may include, but are not limited to, processing and accounting expenses, costs for additional attempts to collect fee and preparation of notices. Therefore, if any installment of usage fee due from Lessee is not received by Lessor within ten (10) calendar days after date due, Lessee shall pay to Lessor an additional sum of **\$275.00** as a late charge which shall be deemed additional usage fee. The Parties agree that this late charge represents a fair and reasonable estimate of the costs that Lessor may incur by reason of Lessee's late payments. Acceptance of any late charge shall not constitute a waiver of Lessee's default with respect to the past due amount, or prevent Lessor from exercising any other rights and remedies under this agreement and as provided by law.
5. **PAYMENT:** All usage fees shall be paid at 1510 N. Parton, Santa Ana, CA 92706.
6. **SECURITY DEPOSIT:** **\$2,730.00** is received which may be used toward last month's usage dependent upon amount necessary for purposes hereinafter described. Lessor may use therefrom such amounts as are reasonably necessary to remedy Lessee's default in the payment of usage fees, to repair damages caused by Lessee or by a guest or a licensee of the Lessee, to clean the premises, if necessary, upon termination of tenancy and to replace or return personal property or appurtenances exclusive of ordinary wear and tear. If used toward usage fees or damages during the term of tenancy, Lessee agrees to reinstate said total security deposit upon five (5) days written notice delivered to Lessee in person or by mail. No later that four weeks after the Lessee has vacated the premises, the Lessor shall furnish the Lessee with an itemized written statement of the basis for, and the amount of, any security received and the disposition of the security and shall return any remaining portion of the security deposit to the Lessee.
7. **UTILITIES:** Lessor shall pay utilities (gas, water, electricity, normal trash pick-up). Telephones and any other communication devices shall be the responsibility of the Lessee.
8. **CONDITION:** Tenant has examined the premises and accepts the same as being clean and in good condition.
9. **OCCUPANTS:** The premises are for the sole use for the above named State Pre-School Program by the following named persons: Associate Director and employees.
10. **USE:** Lessee shall not disturb, annoy, endanger or interfere with neighbors or the operation of the Church, nor use the premises for any unlawful purposes, nor violate any law or ordinance, nor commit waste or nuisance upon or about the premises.
11. **RULES & REGULATIONS:** Lessee agrees to comply with all reasonable rules or regulations which are posted on the premises or delivered to the Lessee and to be liable for any fines or charges levied due to violation(s)

- 12. **MAINTENANCE:** Lessee shall properly use and operate electrical, gas and plumbing fixtures and keep them as clean and sanitary as their conditions permits. Excluding ordinary wear and tear, Lessee shall notify Lessor and pay for all repairs or replacements caused by Lessee or Lessee's invitees' negligence or misuse.
- 13. **ALTERATIONS:** Lessee shall not paint, wallpaper, add or change locks or make alterations to the property without Lessor's prior written consent. Any improvements/changes shall be at the cost of the Lessee.
- 14. **KEYS:** Lessee acknowledges receipt of keys to premises. Keys shall not be duplicated.
- 15. **EQUIPMENT:** Approval from Lessor shall be obtained prior to installation of any equipment, furniture and/or fixtures. Any equipment, furniture and/or fixtures that are fixed to the property and/or facility shall become the property of the Lessor at the termination of this agreement.
- 16. **INSURANCE:** Lessee shall provide evidence of current liability coverage for all persons and activities to be carried on as a part of the pre-school services. Lessee's personal property is not insured by Lessor.
- 17. **ENTRY:** Upon prior notice, Lessee shall make the premises available during normal business hours to Lessor, authorized agent or representative, for the purpose of entering to (a) make necessary or agreed upon repairs, decorations, alterations or improvements or supply necessary or agreed upon service, or (b) inspect the premises as deemed necessary. In an emergency, Lessor, authorized agent or representative may enter the premises, at any time, without prior permission from Lessee.
- 18. **ASSIGNMENT & SUBLETTING:** Lessee shall not let or sublet all or any part of the premises nor assign this agreement or any interest in it.
- 19. **POSSESSION:** If Lessee abandons or vacates the premises, Lessor may terminate this agreement and regain lawful possession.
- 20. **ATTORNEY FEES:** In any action or proceeding arising out of this agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs.
- 21. **WAIVER:** The waiver of any breach shall not be construed to be a continuing waiver of any subsequent breach.
- 22. **NOTICE:** Notice to Lessor may be served upon Lessor at 1510 N. Parton, Santa Ana, CA 92706.
- 23. **ADDITIONAL TERMS & CONDITIONS:** Execution of this Agreement is dependent upon receipt of proper licensing and fire regulations approval.
- 24. **ACKNOWLEDGEMENT:** The undersigned have read the foregoing prior to execution and acknowledge receipt of a copy.

Lessor _____ Date _____
 St. Peter Lutheran Church

Lessee _____ Date _____
 Rancho Santiago Community College

Phone _____

11/08

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: January 12, 2009
Re:	Notice of Completion: Bid #1083/SAC 'C' Art Gallery Lighting Replacement	
Action:	Request for Approval	

BACKGROUND:

On November 22, 2007, the District approved a contract with AB Electric Systems, Inc. to replace existing track lighting in the 'C' Building Art Gallery at Santa Ana College.

As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially complete on November 14, 2008, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$132,000.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for the Art Gallery Lighting Replacement at 'C' Building Santa Ana College as presented.

Fiscal Impact:	N/A	Board Date: January 12, 2009
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santa Ana College, located at 1530 West Seventeenth Street, Santa Ana, California, caused improvements to be made to the property to wit: Bid No. 1083/Art Gallery Lighting Replacement in Building 'C' at Santa Ana College, the contract for the doing of which was heretofore entered into on the 9th day of July, 2008, which contract was made with AB Electric Systems, Inc., PO #09-P0006568, as contractor; that said improvements were completed on the 14th day of November, 2008, and accepted by formal action of the governing Board of said District on the 8th day of December, 2008; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Western Surety Company.

**Rancho Santiago Community College District of Orange
County, California**

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS AND FISCAL SERVICES

To:	Board of Trustees	Date: January 12, 2009
Re:	Bid #1095 – Santa Ana College AV Equipment and Installation	
Action:	Request for Action	

BACKGROUND

The construction for the Santa Ana College "T" classroom building is near completion and will be ready for equipment to be purchased and installed. The audio visual equipment for each of the sixteen (16) classrooms include a PC/Video projector, DVD player, sound system including amplification, and system control from the instructor's podium. Faculty using these classrooms will be able to project PC display or video control sound, connect to a laptop or document camera from a small console which is connected to the college network. SAC Media department will monitor use and perform basic troubleshooting of equipment from their area thus alleviating calls for help.

Due to the bid limit, this project required us to go through the public bidding process and obtain board approval.

ANALYSIS

Bids were mailed to twenty-one (21) potential bidders. A mandatory job walk was held November 14, 2008 and seventeen (17) bidders attended.

Eleven (11) bidders provided bids for this project. CCS Presentation Systems is the lowest responsible and responsive bidder meeting specifications.

VENDOR	BID AMOUNT
CCS Presentation Systems Inc	* \$ 126,819.13
Troxell Communications	\$ 128,567.88
AVI-SPL	\$ 129,846.57
MEM Systems	\$ 130,224.96
Western Audio Visual	\$ 139,156.72
Integrated Media Systems	\$ 155,941.00
Anderson Audio & Visual	\$ 167,289.51
Digital Networks Group	\$ 176,715.47
Axcess Video Inc	\$ 185,831.28
GMF Sound Inc	\$ 195,853.00
TV Magic	\$ 238,518.68

RECOMMENDATION

It is recommended that the Board of Trustees accept the bid and approve the award to CCS Presentation Systems for Bid #1095 Santa Ana College AV Equipment and Installation as presented.

Fiscal Impact:	\$126,819.13	Board Date: January 12, 2009
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by: Dr. Edward Hernandez, Jr., Chancellor		

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0008697	7,800 00	BOARD OF GOVERNORS	Inst Dues & Memberships			11/17/2008
09-P0008698	85 00	CALIF COMMUNITY COLLEGES	Conference Expenses			11/17/2008
* 09-P0008699	3,680 71	DELPHIN COMPUTER SUPPLY	Instructional Supplies	SP		11/17/2008
09-P0008700	246 86	DGI SUPPLY	Instructional Supplies	SP		11/17/2008
09-P0008701	616 11	DELPHIN COMPUTER SUPPLY	Instructional Supplies			11/17/2008
09-P0008702	2,133 45	XEROX CORP	Non-Instructional Supplies			11/17/2008
09-P0008703	329 20	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		11/17/2008
09-P0008704	58 19	COMPUTERLAND OF SILICON VALLEY	Instructional Software	SP		11/17/2008
* 09-P0008705	1,965 42	DELPHIN COMPUTER SUPPLY	Instructional Supplies	SP		11/17/2008
09-P0008706	1,572 09	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		11/17/2008
09-P0008707	5,000 00	XEROX CORP	Non-Instructional Supplies			11/17/2008
* 09-P0008708	3,719 44	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		11/17/2008
09-P0008709	271 53	MCPAHAN BUSINESS INTERIORS	Repair & Replacement Parts			11/18/2008
09-P0008710	2,618 33	HACIENDA	Food and Food Service Supplies	SP		11/18/2008
09-P0008711	8 19	VWR INTERNATIONAL, LLC	Instructional Supplies	SP		11/18/2008
09-P0008712	1,866 40	D4 SOLUTIONS INC	Buildings - Contracted Svcs	SP	BOND	11/18/2008
09-P0008713	34,995 64	D4 SOLUTIONS INC	Buildings - Contracted Svcs	SP	BOND	11/18/2008
09-P0008714	552 50	DEPT OF TOXIC SUBSTANCES &	Other Licenses & Fees			11/18/2008
09-P0008715	3,771 25	ESRI INC	Software License and Fees	SP		11/18/2008
09-P0008716	1,000 00	AMTECH ELEVATOR SERVICES	Contracted Repair Services			11/18/2008
09-P0008717	85 00	SO CAL BUILDERS EXCHANGE	Legal Expenses			11/18/2008
09-P0008718	2,618 33	HACIENDA	Food and Food Service Supplies	SP		11/18/2008
09-P0008719	425 00	DAILY SAW SVC	Repair & Replacement Parts			11/18/2008
09-P0008720	172 40	SODEXHO	Food and Food Service Supplies	SP		11/18/2008
09-P0008721	398 74	EDVOTEK	Instructional Supplies	SP		11/18/2008
09-P0008722	1,743 18	SPICERS PAPER CO	Non-Instructional Supplies			11/18/2008
* 09-P0008723	4,346 06	NCS PEARSON INC	Instructional Supplies	SP		11/18/2008
09-P0008724	1,704 48	KIRK	Non-Instructional Supplies			11/18/2008
09-P0008725	450 13	KIRK	Instructional Supplies	SP		11/18/2008

Legend: * = Multiple Accounts for this P O SP = Special Project

5.12 (1)

NO. 5.12

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0008726	1,631 03	UNISOURCE PAPER CO	Non-Instructional Supplies			11/18/2008
09-P0008727	68 69	COASTAL OFFSET PREPARATIONS	Reproduction/Printing Expenses			11/18/2008
09-P0008728	950 00	TROPICAL PLAZA NURSERY	Buildings - Contracted Svcs	SP	BOND	11/18/2008
09-P0008729	604 57	INJOY VIDEOS	Instructional Supplies	SP		11/18/2008
09-P0008730	550 00	MCKESSON GENERAL MEDICAL CORP	Non-Instructional Supplies	SP		11/19/2008
09-P0008731	100 00	CALIF ORGANIZATION OF ASSOC DEGREE	Inst Dues & Memberships			11/19/2008
09-P0008732	40 00	NBIA NAT'L BUSINESS INCUBATION	Conference Expenses			11/19/2008
09-P0008733	150 00	ORANGE COUNTY LONG BEACH	Inst Dues & Memberships			11/19/2008
09-P0008734	400 00	CALIFORNIA ASSOCIATION OF MESA DIRECTORS	Inst Dues & Memberships	SP		11/19/2008
09-P0008735	6,600 77	TROXELL COMM INC	Instructional Supplies			11/19/2008
09-P0008736	6,430 90	ACADEMIC SENATE FOR	Inst Dues & Memberships			11/19/2008
09-P0008737	258 60	DELL COMPUTER	Instructional Supplies	SP		11/19/2008
09-P0008738	15,540 56	PLANNET CONSULTING INC	Contracted Services			11/19/2008
09-P0008739	500 00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		11/19/2008
09-P0008740	768 51	HARTE HANKS SHOPPERS PENNYSAVER	Advertising	SP		11/19/2008
* 09-P0008741	2,418 86	PASCO SCIENTIFIC	Instructional Supplies	SP		11/19/2008
09-P0008742	340 00	EL DON	Advertising	SP		11/19/2008
09-P0008743	10,817 45	MCPAHAN BUSINESS INTERIORS	Equipment - Federal Progs >200	SP		11/20/2008
09-P0008744	1,147 50	ATI ASSESSMENT TECHNOLOGIES	Non-Instructional Supplies	SP		11/20/2008
09-P0008746	1,000 00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			11/20/2008
09-P0008747	88 89	COASTAL OFFSET PREPARATIONS	Reproduction/Printing Expenses	SP		11/20/2008
* 09-P0008748	1,258 77	FISHER SCIENTIFIC	Instructional Supplies	SP		11/20/2008
09-P0008749	76 50	HIGHER ED PUB INC	Non-Instructional Supplies	SP		11/20/2008
09-P0008750	60 00	REED ELSEVIER/LEXIS NEXIS/REED ELSEVIER	Legal Expenses			11/20/2008
09-P0008751	140 75	RABUN'S AUTO GLASS	Contracted Repair Services			11/20/2008
09-P0008752	284 37	ROTO ROOTER SVC	Contracted Repair Services			11/20/2008
09-P0008753	39,750 00	FUNDAMENT & ASSOCIATES	Buildings - Engineering Costs	SP		11/20/2008
09-P0008754	2,362 08	FRANKLIN AIR CONDITIONING	Contracted Repair Services			11/20/2008
09-P0008755	1,620 45	TROPICAL PLAZA NURSERY	Contracted Repair Services			11/20/2008

Legend: * = Multiple Accounts for this P O SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0008756	83 52	PINNACLE RADIO INC	Non-Instructional Supplies			11/20/2008
09-P0008758	181 56	COASTAL OFFSET PREPARATIONS	Reproduction/Printing Expenses	SP		11/20/2008
09-P0008759	48 48	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		11/21/2008
09-P0008760	429 92	MICROSOFT CORP	Software License and Fees	SP		11/21/2008
09-P0008761	38 89	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		11/21/2008
09-P0008762	2,790 64	GLASBY MAINTENANCE SUPPLY	Non-Instructional Supplies			11/21/2008
09-P0008763	43 94	KEENZO	Instructional Supplies	SP		11/24/2008
09-P0008764	330 00	D4 SOLUTIONS INC	Site Improvements	SP	BOND	11/24/2008
09-P0008765	2,900 00	VMS	Internet Services			11/24/2008
09-P0008766	195 02	HILLS BROS LOCK & SAFE	Contracted Repair Services			11/24/2008
09-P0008767	714 00	LOS ANGELES TIMES	Advertising			11/25/2008
09-P0008768	192 33	COASTAL OFFSET PREPARATIONS	Instructional Supplies	SP		11/25/2008
09-P0008769	13,000 00	SAM'S DAIRY DIST	Food and Food Service Supplies	SP		11/25/2008
09-P0008770	116 94	CI BUSINESS EQUIPMENT INC	Non-Instructional Supplies			11/25/2008
09-P0008771	45 26	SCHICK RECORDS MGMT	Non-Instructional Supplies	SP		11/25/2008
09-P0008772	362 69	JON'S FLAGS & POLES	Non-Instructional Supplies			11/25/2008
09-P0008773	565 69	LIBRARY OF CONGRESS	Internet Services	SP		11/25/2008
09-P0008774	218 13	OFFICE DEPOT BUSINESS SVCS	Equip/Software - >\$200 <\$1,000	SP		11/25/2008
09-P0008775	117 55	SUZANNE L LOHMANN	Non-Instructional Supplies	SP		11/25/2008
09-P0008776	491 46	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		11/25/2008
09-P0008777	3,000 00	RALPH'S GROCERY CO	Food and Food Service Supplies	SP		11/25/2008
09-P0008778	2,652 00	NCSBN LEARNING EXTENSION	District In-Service Activities	SP		11/25/2008
09-P0008779	987 72	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			11/25/2008
09-P0008780	120 98	XEROX CORP	Instructional Supplies			11/25/2008
09-P0008782	133 07	COASTAL OFFSET PREPARATIONS	Instructional Supplies	SP		11/25/2008
09-P0008783	1,170 82	MATCO TOOLS	Instructional Supplies	SP		11/26/2008
09-P0008784	299 00	THUY-HUONG T NGUYEN	Conference Expenses	SP		11/26/2008
09-P0008785	250 00	THUY-HUONG T NGUYEN	Conference Expenses	SP		11/26/2008
09-P0008787	21,250 00	STUDY IN THE USA	Advertising			12/1/2008

5.12 (3)

Legend: * = Multiple Accounts for this P O SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
* 09-P0008788	6,166 64	ENABLING TECHNOLOGIES, INC	Instructional Supplies	SP		12/1/2008
09-P0008789	6,251 76	CAL WEST COMPUTER SUPPLY	Non-Instructional Supplies			12/1/2008
09-P0008790	1,161 84	FISHER SCIENTIFIC	Instructional Supplies	SP		12/1/2008
09-P0008791	1,278 68	GM SPORTS	Instructional Supplies			12/1/2008
09-P0008792	345 27	GM SPORTS	Instructional Supplies			12/1/2008
09-P0008793	600 00	NABIH YOUSSEF & ASSOCIATES	Buildings - Engineering Costs	SP	BOND	12/2/2008
09-P0008794	150 00	DEPT OF SOCIAL SERVICES	Conference Expenses	SP		12/2/2008
09-P0008795	2,847 14	D4 SOLUTIONS INC	Buildings - Contracted Svcs	SP	BOND	12/2/2008
09-P0008796	50 00	AMERICAN EXPRESS	Conference Expenses	SP		12/2/2008
09-P0008797	216 38	D4 SOLUTIONS INC	Contracted Services	SP		12/2/2008
09-P0008798	722 51	FRANK'S LOCKS & DOOR CLOSERS INC	Contracted Repair Services			12/2/2008
09-P0008799	2,450 00	FRANKLIN AIR CONDITIONING	Contracted Repair Services			12/2/2008
09-P0008800	171 00	ORANGE COUNTY FIRE PROTECTION	Contracted Services			12/2/2008
09-P0008801	1,620 00	FUNDAMENT & ASSOCIATES	Buildings - Engineering Costs	SP		12/2/2008
09-P0008802	2,135 58	COLLINS & AIKMAN FLOORCOVERING	Building Improvements	SP		12/2/2008
09-P0008803	2,566 12	PROGRESSIVE FLOOR COVERING INC	Building Improvements	SP		12/2/2008
09-P0008804	720 00	MILLER ERYNNE	Contracted Services	SP		12/3/2008
09-P0008805	960 00	CAPTIVE INDOOR MEDIA	Software License and Fees			12/3/2008
09-P0008806	6,094 35	DELL COMPUTER	Equipment - Federal Progs >200	SP		12/3/2008
09-P0008807	1,147 54	APPLE COMPUTER INC	Software License and Fees	SP		12/3/2008
* 09-P0008808	15,795 91	MCMAHAN BUSINESS INTERIORS	Equip/Software - >\$200 <\$1,000	SP		12/4/2008
09-P0008809	5,163 15	MCMAHAN BUSINESS INTERIORS	Equip/Software - >\$200 <\$1,000	SP		12/4/2008
09-P0008810	7,595 30	APPLE COMPUTER INC	Equipment - Technology >\$1,000	SP		12/4/2008
* 09-P0008811	719 99	WORLD ENGINEERING XCHANGE LTD	Books, Mags & Ref Mat, Non-Lib	SP		12/4/2008
09-P0008812	160 26	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		12/4/2008
09-P0008813	65 33	PINNACLE RADIO INC	Non-Instructional Supplies			12/4/2008
09-P0008814	162 50	NIKON INC	Contracted Repair Services	SP		12/4/2008
09-P0008815	623 34	DELL COMPUTER	Equip/Software - >\$200 <\$1,000			12/4/2008
09-P0008816	226 20	RADIO SHACK	Non-Instructional Supplies	SP		12/4/2008

5 12 (4)

Legend: * = Multiple Accounts for this P O SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0008817	488 49	LAVONNE D STICKNEY	Conference Expenses	SP		12/4/2008
09-P0008818	1,500 00	HOME DEPOT	Non-Instructional Supplies			12/4/2008
09-P0008819	1,000 00	UNISOURCE PAPER CO	Non-Instructional Supplies			12/4/2008
09-P0008820	2,500 00	UNISAN PRODUCTS	Non-Instructional Supplies			12/4/2008
09-P0008821	1,000 00	TED JOHNSON PROPANE	Instructional Supplies			12/4/2008
09-P0008822	3,000 00	WAXIE SANITARY SUPPLY	Non-Instructional Supplies	SP		12/4/2008
09-P0008823	1,000 00	GRAINGER	Repair & Replacement Parts			12/4/2008
09-P0008824	250 00	AAA ELECTRIC MOTOR SALES	Repair & Replacement Parts			12/4/2008
09-P0008825	250 00	ALPINE PLUMBING	Repair & Replacement Parts			12/4/2008
09-P0008826	7 24	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			12/4/2008
09-P0008827	34 91	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		12/4/2008
09-P0008828	26,279 82	ORANGE COAST PLUMBING INC	Building Improvements	SP		12/4/2008
09-P0008829	1,200 00	BERMUDEZ RAFAELA	Food and Food Service Supplies	SP		12/4/2008
09-P0008831	21,088 01	ACS AFFILIATED COMPUTER SERV	Contracted Services			12/5/2008
09-P0008832	1,000 00	TROPICAL PLAZA NURSERY	Contracted Repair Services			12/5/2008
09-P0008833	297 75	PYRO-COMM SYSTEMS INC	Contracted Repair Services			12/5/2008
09-P0008834	450 00	PROGRESSIVE FLOOR COVERING INC	Contracted Repair Services			12/5/2008
09-P0008835	1,796 00	WESTERN POWER SYSTEMS	Contracted Repair Services			12/5/2008
09-P0008836	972 00	ALONSO ELEUTERIA	Other Exp Paid for Students	SP		12/5/2008
09-P0008837	432 00	MORALES MARIA	Other Exp Paid for Students	SP		12/5/2008
09-P0008838	1,095 00	BROADWAY PARTNERS	Building Improvements	SP		12/5/2008
09-P0008839	3,298 56	ATKINSON ANDELSON LOYA RUUD	Buildings - Legal Expenses	SP		12/5/2008
09-P0008965	7,456 24	CAPITOL MACHINE COMPANY	Equipment - All Other > \$1,000	SP	BOND	12/5/2008
09-P0008966	10,164 89	ACADEMY ELECTRIC INC	Building Improvements	SP	BOND	12/5/2008
09-P0909300	56,656 00	SANTA ANA UNIFIED SCHOOL DIST	Contracted Services	SP		11/20/2008
* 09-P0909301	6,123 00	SISTERS OF ST JOSEPH OF ORANGE	Lease Agreement - Facility	SP		11/20/2008
09-P0909302	10,473 60	EX LIBRIS USA INC	Software Support Service			11/20/2008
09-P0909303	1,947,085 76	SBC DATACOMM INC	Equipment - All Other > \$1,000	SP	BOND	11/20/2008
09-P0909304	18,000 00	XEROX CORP	Contracted Repair Services			11/21/2008

Legend: * = Multiple Accounts for this P O SP = Special Project

<u>P.O. #</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Classification</u>	<u>SP</u>	<u>Bond</u>	<u>Date</u>
* 09-P0909306	9,240 00	CITY OF COSTA MESA	Instructional Agrmt - Salary			12/2/2008

Grand Total: \$ 2,435,228.55

5 12 (6)

Legend: * = Multiple Accounts for this P O SP = Special Project

Printed: 12/06/2008 2 57 18PM

Environment: Production

Log: Inevils

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM NOVEMBER 16, 2008 THROUGH DECEMBER 6, 2008
BOARD MEETING OF JANUARY 12, 2009**

P.O. #	Amount	Description	Department	Comment
09-P0008713	\$34,995 64	Upgrade of existing cabling to fiber optics to support new voice over internet protocol (VoIP) throughout Santa Ana College campus	DO-Facility Planning	Purchased from the California Multiple Award Schedule (CMAS) contract #3-08-70-2031C Board approved November 17, 2008
09-P0008738	\$15,540 56	Consulting services for the new voice over internet protocol (VoIP) in two phases Assessment and Procurement	ITS	This PO has been reissued to carryover unpaid balance in 08/09 fiscal year Board approved September 10, 2007
09-P0008753	\$39,750 00	Additional engineering services incurred due to the termination of the general contractor's (Sturgeon General) contract for the replacement of fire alarm system at Santa Ana College	DO-Facility Planning	Board approved August 25, 2008
09-P0008787	\$21,250 00	Advertising in Study in the USA magazines and websites 2009 to promote international studies program at Santa Ana College	SAC-International Students	
09-P0008808	\$16,044 76	Modular office furniture and filing systems for several classrooms at Centennial Education Center	CEC-Basic Skills	To match existing furniture

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM NOVEMBER 16, 2008 THROUGH DECEMBER 6, 2008
BOARD MEETING OF JANUARY 12, 2009**

P.O. #	Amount	Description	Department	Comment
09-P0008828	\$26,279 82	Underground plumbing repair on the fire lines at Santa Ana College	DO-Facility Planning	Vendor was hired to locate and repair the fire lines and its point of disconnection in various areas at Santa Ana College to restore water to the fire hose in the Gym to meet five (5) year fire certification requirements
09-P0008831	\$21,088 01	Down payment for 1098-T services for calendar year 2008	DO-Business Operations/Fiscal Services	
09-P0909300	\$56,656 00	Sub-agreement with Santa Unified School District for the Career Technical Education (CTE) Community Collaborative grant	DO-Educational Services	Board approved July 21, 2008
09-P0909303	\$1,947,085 76	New phone system, maintenance, and services including voice components, professional services (installation, implementation & training) and three year hardware/software maintenance and support	ITS	Purchased from the California Multiple Award Schedule (CMAS) contract #3-05-00-0271F Board approved October 27, 2008
09-P0909304	\$18,000 00	Blanket PO for services and repairs on Xerox printer model 4890	ITS	Board approved. June 30, 2008

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To: Board of Trustees	Date: January 12, 2009
Re: Budget Approval	
Action: Request for Approval	

ANALYSIS

Budgets for the following categorical program for FY 08/09 have been developed.

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
1. California Mathematics Diagnostic Testing Project (SAC) - Santa Ana College is a partner with the University of California at San Diego's California Mathematics Diagnostic Testing Project (MDTP). SAC is responsible for helping other partner colleges make effective use of MDTP materials. (08/09)	7/1/08	\$28,420
2. Disabled Student Programs and Services (DSPS) (SCC) - Annual allocation from the California Community Colleges Chancellor's Office to provide services for disabled students. (08/09)	10/21/08	\$480,204
3. Entrepreneurship Career Pathways (YEP) - CITD (District) - Funding from the California Community College Chancellor's Office for teaching entrepreneurial skills and techniques to youth and young adults. (08/09)	12/01/08	\$50,000
4. Entrepreneurship Career Pathways (YEP) - SBDC (District) - Funding from the California Community College Chancellor's Office for teaching entrepreneurial skills and techniques to youth and young adults. (08/09)	12/01/08	\$50,000
5. State Preschool - Child Development Services (SAC) - Funding from the California Community College Chancellor's Office to provide State Preschool services for a 144 additional children. (08/09)	11/06/08	\$632,526
6. UCI Graduate Student/Faculty Internship - UCI pays stipends to SAC and SCC faculty to mentor their graduate students who are intern faculty at SAC & SCC. (08/09 & 09/10)	7/1/08	\$25,000

RECOMMENDATION

It is recommended that the budgets be approved and that the Vice Chancellor of Business Operations/Fiscal Services, or his designee, be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$1,266,150	Board Date: January 12, 2009
Prepared by: Huong Nguyen	
Submitted by: Enrique Perez, Interim Assistant Vice Chancellor of Educational Services	
Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor	

SPECIAL PROJECT DETAILED BUDGET # 2040
NAME: California Mathematics Diagnostic Testing Project (MDTP)
FISCAL YEAR: 2008/2009

CONTRACT PERIOD 7/1/08 to 6/30/09
 CONTRACT INCOME \$28,420
 CFDA # NA

PROJ ADM Carol Comeau
 PROJ DIR Carol Comeau

Date 12/9/08

Datatel String	Description	Existing In Datatel		Revised Budget		Changes +	
				Debit	Credit	Debit	Credit
12-2040-000000-10000-8659	Other Reimb Categorical Allow		25,557		28,420		2,863
12-2040-170100-16201-1250	Contract Coordinator						
12-2040-170100-16201-1280	Contract - Reassigned Time IFAS 0101535010-1280 (J25) - 20% release time for Mary Ann Anthony	20,277		20,753		476	
12-2040-170100-16201-1483	Beyond Contract - Reassigned Time IFAS 0101535010-1480 ()	-		-		-	
12-2040-170100-16201-3115	STRS - Non-Instructional	1,673		1,733		60	
12-2040-170100-16201-3325	Medicare - Non-Instructional	298		305		7	
12-2040-170100-16201-3415	H & W - Non-Instructional	2,372		4,854		2,482	
12-2040-170100-16201-3435	H & W - Retiree Fund Non-Inst	205		-			205
12-2040-170100-16201-3515	SUI - Non-Instructional	10		63		53	
12-2040-170100-16201-3615	WCI - Non-Instructional	452		462		10	
12-2040-170100-16201-3915	Other Benefits - Non-Instruct	270		250			20
	Total - MDTP	25,557	25,557	28,420	28,420	3,088	3,088

6.1 (2)

President's Approval
 Prepared by Huong Nguyen
 Original Budget

Board Approved 1/12/09
 Accountant Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #2230

NAME: DSPS - SCC

FISCAL YEAR: 08/09

CONTRACT PERIOD 7/01/08 - 6/30/09
 CONTRACT INCOME
 CARRYOVER
 CFDA #

PROJ ADM
 PROJ DIR L CARR-ROLLITT

DATE 0/00/07

Datatel String	Description	Existing Budget		Revised Budget		Difference +/-	
		Debit	Credit	Debit	Credit	Debit	Credit
11_0000_679000_20000_5999	Match Control		339,040		371,595		
	DSPS						
	Contract Instructors						
11-2230-493031-29400-1110	L. Wirtz 75% L. Carr-Rollitt 75% M. Mettler 100%	196,494		218,338			
11-2230-493031-29400-3111	STRS - Instructional	16,211		18,090			
11-2230-493031-29400-3321	Medicare - Instructional	2,893		3,213			
11-2230-493031-29400-3411	H & W - Instructional	27,263		44,185			
11-2230-493031-29400-3431	H & W Retiree - Instructional	1,965					
11-2230-493031-29400-3511	SUI - Instructional	599		665			
11-2230-493031-29400-3611	WCI - Instructional	4,390		4,874			
11-2230-493031-29400-3911	Other Benefits - Instructional	3,038		3,201			
	DSPS						
11-2230-642000-29400-1483	Beyond Contract - Reassigned Time	3,103					
11-2230-642000-29400-2130	Classified Employees M. Rinaldi 100%	57,680		57,680			
11-2230-642000-29400-3115	STRS - Non-Instructional						
11-2230-642000-29400-3215	PERS - Non-Instructional	5,368		5,438			
11-2230-642000-29400-3315	OASDI - Non-Instructional	3,660		3,660			
11-2230-642000-29400-3325	Medicare - Non-Instructional	856		856			
11-2230-642000-29400-3415	H & W - Non-Instructional	12,117		8,569			
11-2230-642000-29400-3435	H & W Retiree - Non-Instructional	577					
11-2230-642000-29400-3515	SUI - Non-Instructional	177		177			
11-2230-642000-29400-3615	WCI - Non-Instructional	1,299		1,299			
11-2230-642000-29400-3915	Other Benefits - Non-Instructional	1,350		1,350			
	Total SCC Match	339,040	339,040	371,595	371,595	0	0

6.1 (3)

President's Approval
 Prepared by Cherie Ericson

Board Approved 1/12/09
 Accountant Felix Panganiban

SPECIAL PROJECT DETAILED BUDGET #2230

NAME: DSPS - SCC

FISCAL YEAR: 08/09

CONTRACT PERIOD 7/01/08 - 6/30/09
 CONTRACT INCOME
 CARRYOVER
 CFDA #

PROJ ADM
 PROJ DIR L CARR-ROLLITT

DATE 0/00/07

Datatel String	Description	Existing Budget		Revised Budget		Difference +/-	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2230-000000-10000-8623	DSPS - Santiago Canyon College		492,370		480,204		
	DSPS - SCC						
12-2230-493031-29400 -1110	Contract Instructors L. Wirtz 25% L. Carr-Rollitt 25%	62,919		42,861			
12-2230-493031-29400 -1310	Part-Time Instructors	5,448		5,300			
12-2230-493031-29400 -1313	Beyond Contract - Instructors	1,056					
12-2230-493031-29400 -1314	Int/Summer - Beyond Contract L. Wirtz. M Mettler L. Carr-Rollitt	26,676		37,639			
12-2230-493031-29400 -1315	Int/Summer - Instructors, Part-Time	194					
12-2230-493031-29400 -1483	Beyond Contract - Reassigned Time L. Carr-Rollitt	18,786		12,318			
12-2230-493031-29400 -1484	Int/Summer - Beyond Contract, Resassigned Time L. Wirtz L. Carr-Rollitt M. Mettler	20,006		21,510			
12-2230-493031-29400 -2320	Classified Employees - Hourly	5,249		6,000			
12-2230-493031-29400 -2410	Instructional Assistants - Ongoing	32,366		15,026			
12-2230-493031-29400 -3420	Instructional Assistants - Hourly	32,489		57,920			
12-2230-493031-29400-3111	STRS - Instructional	11,049		9,868			
12-2230-493031-29400-3115	STRS - Non-Instructional						
12-2230-493031-29400-3211	PERS - Instructional	1,506		1,417			
12-2230-493031-29400-3311	OASDI - Instructional	2,007		932			
12-2230-493031-29400-3321	Medicare - Instructional	1,398		2,901			
12-2230-493031-29400-3325	Medicare - Non-Instructional						
12-2230-493031-29400-3331	PARS - Instructional	111		753			
12-2230-493031-29400-3335	PARS - Non-Instructional						
12-2230-493031-29400-3411	H & W - Instructional	13,118		8,961			
12-2230-493031-29400-3415	H & W - Non-Instructional						
12-2230-493031-29400-3431	H & W Retiree - Instructional	964					
12-2230-493031-29400-3435	H & W Retiree - Non-Instructional						
12-2230-493031-29400-3511	SUI - Instructional	90		600			
12-2230-493031-29400-3515	SUI - Non-Instructional	10					
12-2230-493031-29400-3611	WCI - Instructional	4,320		4,399			

6.1 (4)

President's Approval
 Prepared by Cherie Ericson

Board Approved 1/12/09
 Accountant Felix Panganiban

SPECIAL PROJECT DETAILED BUDGET #2230

NAME: DSPS - SCC

FISCAL YEAR: 08/09

CONTRACT PERIOD 7/01/08 - 6/30/09
 CONTRACT INCOME
 CARRYOVER
 CFDA #

PROJ ADM
 PROJ DIR L CARR-ROLLITT

DATE 0/00/07

Datatel String	Description	Existing Budget		Revised Budget		Difference +/-	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2230-493031-29400-3615	WCI - Non-Instructional	100					
12-2230-493031-29400-3911	Other Benefits - Instructional	1,013		7,401			
12-2230-493031-29400-4210	Books, Magazines & Reference Materials	1,500		1,500			
12-2230-493031-29400-4310	Instructional Supplies	5,250		7,000			
12-2230-493031-29400-4320	Instructional Software	3,000		3,000			
12-2230-493031-29400-4710	Food and Food Services	750		500			
12-2230-493031-29400-5100	Contracted Services	5,000		15,000			
12-2230-493031-29400-5300	Inst Dues and Memberships	500		500			
12-2230-493031-29400-5940	Reproduction/Printing Expense	12,000		5,000			
12-2230-493031-29400-5950	Software License and Fees	3,000		7,000			
12-2230-493031-29400-6410	Equipment - All Other >\$1,000	10,000		15,000			
12-2230-493031-29400-6414	Equipment - Software >\$1,000	23,246		5,000			
12-2230-493031-29400-6419	Equipment/Software >\$200 <\$1,000	28,887		3,000			
	DSPS						
12-2230-642000-29400-1250	Contract Coordinator M. Collins 5%	4,287		4,355			
12-2230-642000-29400-1484	Int/Summer Beyond Contract - Reassigned						
12-2230-642000-29400-2130	Classified Employees S. James 100% V. Vu 100%	116,537		118,947			
12-2230-642000-29400-2340	Student Assistants - Hourly	338		6,094			
12-2230-642000-29400-3115	STRS - Non-Instructional	4,551					
12-2230-642000-29400-3215	PERS - Non-Instructional	10,845		11,626			
12-2230-642000-29400-3315	OASDI - Non-Instructional	7,667		7,820			
12-2230-642000-29400-3325	Medicare - Non-Instructional	1,793		1,829			
12-2230-642000-29400-3415	H & W - Non-Instructional	490		20,104			
12-2230-642000-29400-3435	H & W Retiree - Non-Instructional	1,237					
12-2230-642000-29400-3515	SUI - Non-Instructional	62		379			
12-2230-642000-29400-3615	WCI - Non-Instructional	2,720		2,908			
12-2230-642000-29400-3915	Other Benefits - Non-Instructional	2,835		2,836			
12-2230-642000-29400-4610	Non-Instructional Supplies	1,500		1,500			
12-2230-642000-29400-5630	Maintenance Contract - Office Equipment	500		500			

6.1(5)

President's Approval
 Prepared by Cherie Ericson

Board Approved 1/12/09
 Accountant Felix Panganiban

SPECIAL PROJECT DETAILED BUDGET #2230

NAME: DSPS - SCC

FISCAL YEAR: 08/09

CONTRACT PERIOD 7/01/08 - 6/30/09

CONTRACT INCOME

CARRYOVER

CFDA #

PROJ ADM

PROJ DIR L CARR-ROLLITT

DATE 0/00/07

Date/ String	Description	Existing Budget		Revised Budget		Difference +/-	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2230-675000-29400-5210	Conference Expense	3,000		3,000			
	Totals	492,370	492,370	480,204	480,204	0	0

6.1 (6)

President's Approval
Prepared by Cherie Ericson

Board Approved 1/12/09
Accountant Felix Panganiban

**SPECIAL PROJECT DETAILED BUDGET # 2279
NAME: YEP - YOUTH ENTREPRENEUR PROGRAM - CITD
YEAR TWO
FISCAL YEAR: 2008/2009**

CONTRACT PERIOD 12/01/08 - 1/31/10
CONTRACT INCOME \$50,000
CFDA # N/A

PROJ ADM J DIDION
PROJ DIR E PEREZ

DATE 12/19/08

Datatel String	Description	Debit	Credit
12-2279-000000-50000-8659	Other Reim Categorical Allow		50,000
12-2279-672000-50000-5865	Indirect Costs	1,923	
12-2279-675000-53210-5210	Conference Expense	250	
12-2279-684000-53210-2130	Classified Employees - Full Time M. Sandoval 50% IFAS: 0105530810-2180 SFY	29,466	
12-2279-684000-53210-2320	Classified Employees - Hourly IFAS: 0105530810-2361 SFZ		
12-2279-684000-53210-3215	PERS - Non-Instructional	2,778	
12-2279-684000-53210-3315	OASDI - Non-Instructional	1,869	
12-2279-684000-53210-3325	Medicare - Non-Instructional	437	
12-2279-684000-53210-3335	PARS - Non-Instructional		
12-2279-684000-53210-3415	Health & Welfare - Non-Instructional	2,501	
12-2279-684000-53210-3515	SUI - Non-Instructional	90	
12-2279-684000-53210-3615	WCI - Non-Instructional	664	
12-2279-684000-53210-3915	Other Benefits - Non-Instructional	675	
12-2279-684000-53210-4210	Books, Magazines, Reference Materials	250	
12-2279-684000-53210-4610	Non-Instructional Supplies	500	
12-2279-684000-53210-4470	Food and Food Services	1,500	
12-2279-684000-53210-5100	Contracted Services	4,347	
12-2279-684000-53210-5220	Mileage/Parking Expense	250	
12-2279-684000-53210-5300	Institutional Dues and Memberships		
12-2279-684000-53210-5800	Advertising	2,000	
12-2279-684000-53210-5940	Reproduction/Printing Expense	250	
12-2279-684000-53210-6419	Equipment >\$200 <\$1,000	250	
	Total	50,000	50,000

6.1 (7)

President's Approval
Prepared by Cherie Ericson

Board Approved 1/12/09
Accountant Gwen Ross

**SPECIAL PROJECT DETAILED BUDGET #2280
NAME: YEP - YOUTH ENTREPRENEUR PROGRAM - SBDC
YEAR TWO
FISCAL YEAR: 2008/2009**

CONTRACT PERIOD 12/01/08 - 1/31/10
CONTRACT INCOME \$50,000
CFDA # N/A

PROJ ADM E PEREZ
PROJ DIR L MOZAFFARI

DATE 12/19/08

Datatel String	Description	Debit	Credit
12-2280-000000-50000-8659	Other Reim Categorical Allow		50,000
12-2280-672000-50000-5865	Indirect Costs	1,923	
12-2280-675000-53410-5210	Conference Expense	250	
12-2280-684000-53410-2130	Classified Employees - Full Time M. Sandoval 50% IFAS: 0105530910-2180 SDL	29,466	
12-2280-684000-53410-2320	Classified Employees - Hourly IFAS: 0105530910-2361 SDT	2,250	
12-2280-684000-53410-3215	PERS - Non-Instructional	2,990	
12-2280-684000-53410-3315	OASDI - Non-Instructional	2,009	
12-2280-684000-53410-3325	Medicare - Non-Instructional	470	
12-2280-684000-53410-3335	PARS - Non-Instructional		
12-2280-684000-53410-3415	Health & Welfare - Non-Instructional	2,501	
12-2280-684000-53410-3515	SUI - Non-Instructional	97	
12-2280-684000-53410-3615	WCI - Non-Instructional	714	
12-2280-684000-53410-3915	Other Benefits - Non-Instructional	675	
12-2280-684000-53410-4210	Books, Magazines, Reference Materials	250	
12-2280-684000-53410-4610	Non-Instructional Supplies	500	
12-2280-684000-53410-4470	Food and Food Services	1,500	
12-2280-684000-53410-5100	Contracted Services	1,655	
12-2280-684000-53410-5220	Mileage/Parking Expense	250	
12-2280-684000-53410-5300	Institutional Dues and Memberships		
12-2280-684000-53410-5800	Advertising	2,000	
12-2280-684000-53410-5940	Reproduction/Printing Expense	250	
12-2280-684000-53410-6419	Equipment - >\$200 <\$1,000	250	
	Total	50,000	50,000

6.1 (8)

President's Approval
Prepared by Cherie Ericson

Board Approved 1/12/09
Accountant Gwen Ross

SPECIAL PROJECT DETAILED BUDGET # 2150

NAME: SAC - GDC - EAST

FISCAL YEAR: 08/09

CONTRACT PERIOD 7/01/08 - 6/30/09

CONTRACT INCOME \$1,433,556

AUGMENTATION \$632,526

CFDA #

PROJ ADM E PEREZ

PROJ DIR D TUCKER

DATE 12/19/08

Datatel String	Description	Debit	Credit
33-2150-000000-50000-8621			632,526
33-2150-692000-53327-1210	Academic Management - S. Wahl 100% 7 months	31,346	
33-2150-692000-53327-1270	Child Development Teachers - Y. Aguilar 5 months M. Camsen 5 months; M. Ruiz 5 months	48,581	
33-2150-692000-53327-2130	Classified Employee - Full Time Admin clerk 100% 5 months Cook 75% 5 months	34,909	
33-2150-692000-53327-2320	Classified Employee - Hourly - Interns	21,840	
33-2150-692000-53327-2340	Student Assistants - Hourly	14,333	
33-2150-692000-53327-3100	STRS		
33-2150-692000-53327-3115	STRS - Non-Instructional	6,667	
33-2150-692000-53327-3200	PERS		
33-2150-692000-53327-3215	PERS - Non-Instructional	3,291	
33-2150-692000-53327-3310	OASDI		
33-2150-692000-53327-3315	OASDI - Non-Instructional	2,225	
33-2150-692000-53327-3320	Medicare		
33-2150-692000-53327-3325	Medicare - Non-Instructional	2,051	
33-2150-692000-53327-3330	PARS		
33-2150-692000-53327-3335	PARS - Non-Instructional	284	
33-2150-692000-53327-3410	Health and Welfare		
33-2150-692000-53327-3415	Health and Welfare - Non-Instructional	23,865	
33-2150-692000-53327-3430	H & W Retiree		
33-2150-692000-53327-3435	H & W Retiree - Non-Instructional	1,415	
33-2150-692000-53327-3500	SUI		
33-2150-692000-53327-3515	SUI - Non-Instructional	426	
33-2150-692000-53327-3600	WCI		

(6) 1.9

President's Approval
Prepared by Cherie Ericson

Board Approved 1/12/09
Accountant Felix Panganiban

SPECIAL PROJECT DETAILED BUDGET # 2150
NAME: SAC - CDC - EAST
FISCAL YEAR: 08/09

CONTRACT PERIOD 7/01/08 - 6/30/09
 CONTRACT INCOME \$1,433,556
 AUGMENTATION \$632,526
 CFDA #

PROJ ADM E PEREZ
 PROJ DIR D TUCKER

DATE 12/19/08

Datatel String	Description	Debit	Credit
33-2150-692000-53327-3615	WCI - Non-Instructional	3,429	
33-2150-692000-53327-3900	Other Benefits		
33-2150-692000-53327-3915	Other Benefits - Non-Instructional	4,835	
33-2150-692000-53327-4310	Instructional Supplies	24,400	
33-2150-692000-53327-4610	Non-Instructional Supplies	23,067	
33-2150-692000-53327-4710	Food and Food Service	30,826	
33-2150-692000-53327-5220	Mileage	500	
33-2150-692000-53327-5510	Contracted Custodial Service	3,500	
33-2150-692000-53327-5560	Telephone and Pager Services	5,000	
33-2150-692000-53327-5611	Lease Agreement - Facility \$5,460/month 5 months	28,200	
33-2150-692000-53327-5630	Maintenance Contract - Office Equipment	500	
33-2150-692000-53327-5845	Excess/Copies Usage	300	
33-2150-692000-53327-5999	Special Project Holding Account	258,736	
33-2150-692000-53327-6120	Site Improvements		
33-2150-692000-53327-6220	Building Improvements	5,000	
33-2150-692000-53327-6410	Equipment - >\$1,000	8,000	
33-2150-692000-53327-6415	Equipment - Technology ->\$1,000	5,000	
33-2150-692000-53327-6419	Equipment/Software >\$200 <\$1,000	40,000	
	Totals	632,526	632,526

6.1 (10)

President's Approval
 Prepared by Cherie Ericson

Board Approved 1/12/09
 Accountant Felix Panganiban

SPECIAL PROJECT DETAILED BUDGET #3440
NAME: UCI - Graduate Student/Faculty Internship
FISCAL YEAR: 2008/2009 & 2009/20010

CONTRACT PERIOD 7/1/09 to 6/16/10
 CONTRACT INCOME \$25,000
 CFDA # NA

PROJ ADM Sharon Whelan
 PROJ DIR Sharon Whelan

DATE: 1/05/09

Datatel String	Description	Existing in Datatel		Revised Budget		Changes +	
		Debit	Credit	Debit	Credit	Debit	Credit
12-3440-000000-10000-8891	Other Local Revenue - Special Project		14,000		25,000		11,000
12-3440-675000-15535-1483	Beyond Contr - Reassigned Time Music	-		1,000		1,000	
12-3440-675000-15535-3115	STRS - Non-Instructional Music	-		83		83	
12-3440-675000-15535-3325	Medicare - Non-Instructional . Music	-		15		15	
12-3440-675000-15535-3515	SUI - Non-Instructional . Music	-		3		3	
12-3440-675000-15535-3615	WCI - Non-Instructional . Music	-		22		22	
12-3440-675000-15655-1480	Part-Time Reassigned Time (stipend) - Angle Veyna	500		500		-	
12-3440-675000-15655-3115	STRS - Non-Instructional . History	41		41		-	
12-3440-675000-15655-3325	Medicare - Non-Instructional History	7		7		-	
12-3440-675000-15655-3435	H & W - Retiree Fund Non-Inst . History	5		-			5
12-3440-675000-15655-3515	SUI - Non-Instructional . History	1		1		-	
12-3440-675000-15655-3615	WCI - Non-Instructional . History	11		11		-	
12-3440-675000-15685-1480	Part-Time Reassigned Time (stipend) - David Dobos	500		500		-	
12-3440-675000-15685-3115	STRS - Non-Instructional Sociology	41		41		-	
12-3440-675000-15685-3325	Medicare - Non-Instructional Sociology	7		7		-	
12-3440-675000-15685-3435	H & W - Retiree Fund Non-Inst . Sociology	5		-			5
12-3440-675000-15685-3515	SUI - Non-Instructional Sociology	1		1		-	
12-3440-675000-15685-3615	WCI - Non-Instructional Sociology	11		11		-	
12-3440-675000-16201-1480	Part-Time Reassigned Time (stipend) - Mary Anne Anthony & Kelvin Leeds	10,895		17,281		6,386	
12-3440-675000-16201-3115	STRS - Non-Instructional Mathematics	898		1,426		528	
12-3440-675000-16201-3325	Medicare - Non-Instructional . Mathematics	158		251		93	
12-3440-675000-16201-3435	H & W - Retiree Fund Non-Inst Mathematics	109		-			109
12-3440-675000-16201-3515	SUI - Non-Instructional Mathematics	5		52		47	
12-3440-675000-16201-3615	WCI - Non-Instructional Mathematics	240		380		140	

6.1 (11)

President's Approval
 Prepared by H Nguyen
 Original

Board Approved 1/12/09
 Accountant Gwen Ross

SPECIAL PROJECT DETAILED BUDGET #3440
NAME: UCI - Graduate Student/Faculty Internship
FISCAL YEAR: 2008/2009 & 2009/2010

CONTRACT PERIOD 7/1/09 to 6/16/10
 CONTRACT INCOME \$25,000
 CFDA # NA

PROJ ADM Sharon Whelan
 PROJ DIR Sharon Whelan

DATE: 1/05/09

Datatel String	Description	Existing in Datatel		Revised Budget		Changes +	
		Debit	Credit	Debit	Credit	Debit	Credit
12-3440-675000-16410-1480	Part-Time Reassigned Time Biology	500		-			500
12-3440-675000-16410-1483	Beyond Contr - Reassigned Time . Biology	-		1,000		1,000	
12-3440-675000-16410-3115	STRS - Non-Instructional Biology	41		83		42	
12-3440-675000-16410-3325	Medicare - Non-Instructional Biology	7		15		8	
12-3440-675000-16410-3435	H & W - Retiree Fund Non-Inst . Biology	5		-			5
12-3440-675000-16410-3515	SUI - Non-Instructional Biology	1		3		2	
12-3440-675000-16410-3615	WCI - Non-Instructional Biology	11		22		11	
12-3440-675000-16420-1483	Beyond Contr - Reassigned Time . Chemistry - Kathy Takahashi	-		2,000		2,000	
12-3440-675000-16420-3115	STRS - Non-Instructional . Chemistry	-		165		165	
12-3440-675000-16420-3325	Medicare - Non-Instructional . Chemistry	-		29		29	
12-3440-675000-16420-3515	SUI - Non-Instructional Chemistry	-		6		6	
12-3440-675000-16420-3615	WCI - Non-Instructional Chemistry	-		44		44	
						-	
	TOTALS	14,000	14,000	25,000	25,000	11,624	11,624

6.1 (12)

President's Approval
 Prepared by H Nguyen
 Original

Board Approved 1/12/09
 Accountant Gwen Ross

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Educational Services**

To:	Board of Trustees	Date: January 12, 2009
Re:	Resolution No. 2009-01 – California Department of Education (CPRE-8242)	
Action:	Request for Approval	

BACKGROUND

Rancho Santiago Community College District has received one time funding from the California Department of Education for the purpose of purchasing instructional materials and supplies for the Child Care and Development Programs in accordance with the 2008-2009 Funding Terms and Conditions.

ANALYSIS

As part of the acceptance process, the California Department of Education requires that the Board of Trustees approve an authorized representative of the district to sign the grant contract and amendments.

RECOMMENDATION

It is recommended that the board approve the resolution agreement with the California Department of Education that authorizes the Chancellor, or his designees, to sign the contract documents for the 2008/2009 fiscal year.

Fiscal Impact: none	Board Date: January 12, 2009
Prepared by: Cherie Ericson	
Submitted by: Enrique Perez, Interim Assistant Vice Chancellor of Educational Services	
Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor	

RESOLUTION

This resolution must be adopted in order to certify the approval of the Board of Trustees to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2008/09.

RESOLUTION No: 2009-01

BE IT RESOLVED that the Board of Trustees of Rancho Santiago Community College District authorizes entering into local agreement number/s CPRE-8242 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Board of Trustees.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Edward Hernandez, Jr., Ed.D.</u>	<u>Chancellor</u>	_____
<u>Peter J. Hardash</u>	<u>Vice Chancellor</u>	_____
<u>John Didion</u>	<u>Executive Vice Chancellor</u>	_____

PASSED AND ADOPTED THIS 12th day of January, 2009, by the Board of Trustees of Rancho Santiago Community College District of Orange County, California.

I, Brian E. Conley, Clerk of the Board of Trustees of Rancho Santiago Community College District, of Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's Signature)

January 12, 2009
(Date)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway
Santa Ana, California 92706

BOARD MEETING
BOARD OF TRUSTEES

4:30 p.m.
Monday, January 12, 2009

CONSENT CALENDAR

The following docket items are recommended for action as indicated. (Any item which a Board member wishes to discuss may be removed.)

- | | | |
|------|---|-----------------|
| 4.1 | <u>Affiliation Agreement Amendment (RENEWAL): County of Orange - Criminal Justice Academies</u> | <u>Approved</u> |
| 4.2 | <u>Affiliation Agreement: QuickCAPTION – Santa Ana College/Santiago Canyon College</u> | <u>Approved</u> |
| 4.3 | <u>Clinical Affiliation Agreement for Nursing: Competent Care Home Health Nursing</u> | <u>Approved</u> |
| 5.1 | <u>Payment of Bills</u> | <u>Approved</u> |
| 5.2 | <u>Budget Transfers and Budget Increases/Decreases</u> | <u>Approved</u> |
| 5.4 | <u>Stale Dated Check Over Two Years Old</u> | <u>Approved</u> |
| 5.6 | <u>Change Order #1: Bid #1063/SCC Science Building – State Funded</u> | <u>Approved</u> |
| 5.7 | <u>Change Order #12: Bid #1051/SAC Maintenance & Operations Building</u> | <u>Approved</u> |
| 5.8 | <u>Change Order #13: Bid #1051/SAC Classroom Building</u> | <u>Approved</u> |
| 5.9 | <u>Lease: St. Peter Evangelical Lutheran Church</u> | <u>Approved</u> |
| 5.10 | <u>Notice of Completion: Bid #1083/SAC Art Gallery Lighting Replacement</u> | <u>Approved</u> |
| 5.11 | <u>Bid #1095: Santa Ana College Audio Visual Equipment and Installation</u> | <u>Approved</u> |
| 5.12 | <u>Purchase Orders</u> | <u>Approved</u> |
| 6.1 | <u>Resource Development Items for Approval</u> | <u>Approved</u> |
| 6.2 | <u>Resolution No. 2009-01 – California Department of Education (CPRE-8242)</u> | <u>Approved</u> |