

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, February 23, 2009**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**AGENDA**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Public Presentations

(Please complete a blue presentation form if you plan to make public comments. Speakers are asked to adhere to the guidelines listed on the form – please state your name/address). The public is invited to address the board regarding issues directly related to the business of the district. Each speaker is allowed no more than three minutes. The board cannot debate or take action on issues not listed on the agenda.

1.4 Approval of Minutes – Regular meeting of February 2, 2009

**Action**

1.5 Approval of Consent Calendar

**Action**

1.6 Presentation of Board President's Awards

**2.0 INFORMATIVE REPORTS**

2.1 Report from the Chancellor

2.2 Report from Student Trustee

2.3 Report from President of Santa Ana College

2.4 Report from President of Santiago Canyon College

2.5 Reports from Student Presidents

2.6 Reports from Academic Senate Presidents

## **CLOSED SESSION**

### **Personnel (GC 54957.6)**

- Employees as listed on the Human Resources dockets
- Evaluation of the Chancellor

### **Real Estate Negotiations**

- 2900 W. Edinger, Santa Ana, CA
- 201 E. 4<sup>th</sup> Street, Santa Ana, CA

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Presentations**

(Please complete a blue presentation form if you plan to make public comments. Speakers are asked to adhere to the guidelines listed on the back of the form – please state your name/address). The public is invited to address the board regarding issues directly related to the business of the district. Each speaker is allowed no more than three minutes. The board cannot debate or take action on issues not listed on the agenda.

## **3.0 HUMAN RESOURCES**

3.1 Approval of Academic Personnel Action

3.2 Approval of Classified Personnel Action

3.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Child Development Centers Teachers Association (CDCTA) Action

The administration recommends approval of the successor collective bargaining agreement with the Child Development Centers Teachers Association (CDCTA) for the period of July 1, 2008, through June 30, 2011.

3.4 Board Travel/Conferences Action

3.5 Board Attorney – Letter of Engagement with Burke, Williams & Sorenson, LLP Action

The administration recommends authorization be given to the chancellor or his designee to approve the Letter of Engagement with Burke, Williams & Sorenson, LLP for professional services as presented effective February 23, 2009.

## **4.0 BROWN ACT PRESENTATION**

4.1 Ronald Wenkart, General Counsel for the Orange County Department of Education will present information on the provisions of the Brown Act. Information

## **5.0 INSTRUCTION**

- 5.1 Affiliation Agreement Amendment (Renewal): Cedars-Sinai Medical Center - OTA Action  
The administration recommends approval of this agreement renewal with Cedars-Sinai Medical Center in Los Angeles, California.
- 5.2 Accreditation Information  
The administration recommends review of the material provided so it may have a discussion regarding how it wishes to proceed and in order to complete a board self-evaluation so that it be included prior to the October 15, 2009, deadline established by the Commission.

## **6.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- 6.1 Payment of Bills Action  
The administration recommends the payment of bills as submitted.
- 6.2 Quarterly Financial Status Report (CCFS-311Q) for the Period Ended December 31, 2008 Action  
The administration recommends approval of the Quarterly Financial Status Report (CCFS-311Q) for the period ended December 31, 2008, as presented.
- 6.3 Quarterly Investment Report as of December 31, 2008 Information  
The Quarterly Investment Report (for the quarter ended December 31, 2008) is submitted as information.
- 6.4 Budget Transfers and Budget Increases/Decreases Action  
The administration recommends approval of budget transfers, increases, and decreases during the months of December 2008 and January 2009.
- 6.5 Award of Bid #1115/Data Closets – Remediation Project Action  
The administration recommends approval of awarding Bid #1115 to Comtech Infrastructure Solutions, Inc. in the amount of \$79,576 as presented.
- 6.6 Notice of Completion: Bid #1091/UPS Installation at Santa Ana College Action  
The administration recommends approval of the Notice of Completion for the Uninterruptible Power Supply Installation at Santa Ana College as presented.

- 6.7 Donation of Fire Engine from City of Anaheim Action  
The administration recommends approval of the acceptance of donation of a 1986 HUSH fire engine from the City of Anaheim as presented.
- 6.8 Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period December 7, 2008, through February 7, 2009.
- 6.9 Construction Protection Services (CPS), Security Coverage at Digital Media Center (DMC) Action  
The administration recommends approval of changing the hourly rate for CPS security services from \$12.40 to \$13.45 effective January 2008 through fiscal year 2008-2009, termination of CPS coverage at DMC, and retention of CPS services as a contracted security provider in the event other construction projects require security coverage beyond the capacity of in-house staff.
- 6.10 Budget Update Information

**7.0 GENERAL**

- 7.1 Resource Development Items for Approval Action  
The administration recommends that the board approve the budgets and authorize the chancellor or his designee to enter into related contractual agreements on behalf of the district:
- Board Financial Assistance Program (BFAP) (SCC) \$275,599
  - California Construction Contracting Program – SBDC \$ 50,000  
(District)
  - California Early Childhood Mentor Teacher Program (District) \$ 1,584
  - Career Technical Education (CTE) Community Collaborative II (District/SAC/SCC) \$400,000
  - EMT/Nursing Continuing Education Programs (SAC) \$227,613
- 7.2 Resolution #09-03 in Honor of Supervisor Bill Campbell Action
- 7.3 Revision of Public Comment Form Action
- 7.4 Board Member Comments Information

- 8.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on March 9, 2009.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

2323 North Broadway, Room #107  
Santa Ana, California 92706

**Monday, February 2, 2009**

**MINUTES OF REGULAR MEETING**  
**BOARD OF TRUSTEES**

The meeting was called to order at 4:30 p.m. by Dr. David Chapel. Other members present were Mr. Brian Conley, Mr. Paul Garcia, Mr. Larry Labrado, Mr. Mark McLoughlin, Ms. Lisa Woolery, and Mr. Phillip Yarbrough.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

Dr. Chapel indicated that Dr. Edward Hernandez, Jr. was not in attendance due to a personal emergency.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ms. Tina Lam, Student President at Santiago Canyon College.

**PUBLIC PRESENTATIONS**

There were no public presentations.

**APPROVAL OF MINUTES**

It was moved by Mr. Conley, seconded by Mr. Yarbrough, and carried unanimously to approve the minutes of January 12, 2009.

**CONSIDERATION OF THE CONSENT CALENDAR**

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar:

Proposed Revisions for 2009-2010 Catalog – Santa Ana College

The board approved the proposed revisions to the 2009-2010 SAC catalog.

Affiliation Agreement (NEW): Villa Esperanza Services – OTA

The board approved the contract with Villa Esperanza Services in Pasadena, California.

Affiliation Agreement (NEW): USARC – OTA

The board approved the contract with USARC in Big Bear Lake, California.

**CONSIDERATION OF THE CONSENT CALENDAR** - (cont.)

Affiliation Agreement (NEW): TLC XPress Pharmacy, Inc.– Pharmacy Technology  
The board approved the contract with TLC XPress Pharmacy, Inc. in Fountain Valley, California.

Santiago Canyon College Office of Financial Aid (on behalf of SAC & SCC) Agreement with ThreeForks, Inc.

The board approved the consultation agreement with ThreeForks, Inc., in Morrison, Colorado.

Payment of Bills

The board approved the payment of bills as submitted.

Award of Bid #1094/Diesel & Welding Lab Exhaust Upgrade Project at Santa Ana College

The board approved awarding Bid #1094 to Anderson Air Conditioning in the amount of \$327,400 as presented.

Asbestos Testing, Analysis, and Abatement Monitoring – Time-and-Materials Contract

The board authorized the chancellor or his designee to enter into an agreement with Executive Environmental Services Corporation for hazardous material abatement monitoring and testing through June 30, 2009, as presented.

Change Order #2: Geotechnical Observation & Testing Services – SCC Maintenance & Operations Building

The board approved change order #2 for geotechnical observation and testing as presented.

Change Order #14: Bid #1051/SAC Classroom Building

The board approved change order #14 with EMAE International, Inc. for Bid #1051 for construction of the Classroom building and Maintenance & Operations building at Santa Ana College as presented.

Change Order #15: Bid #1051/SAC Maintenance & Operations Building

The board approved change order #15 with EMAE International, Inc. for Bid #1051 for construction of the Classroom building and Maintenance & Operations building at Santa Ana College as presented.

DSA Inspection Services: Santa Ana College Classroom Building and Maintenance & Operations Building

The board approved the extension of services for Johnston Inspections to provide DSA-mandated inspection services at SAC as presented.

**CONSIDERATION OF THE CONSENT CALENDAR** - (cont.)

Employee Payroll Time and Attendance System

The board approved the purchase of the Orange County Department of Education's Time and Attendance Solution as presented.

CMAS Contract to Playcraft Direct, Inc.

The board rescinded the previously approved CMAS Contract #4-99-78-0006A with Miracle Recreation Equipment and approved the district's use of CMAS Contract #4-08-78-0043A, including renewals and extensions, to Playcraft Direct, Inc. as presented.

Resource Development Items for Approval

The board approved the budgets and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district:

- Disabled Students Programs and Services (DSPS) (SAC) \$1,913,252
- Enrollment Growth for Nursing ADN Programs – \$ 108,087  
*Augmentation* (SAC)
- Job Development, Training and Placement Program for the \$ 24,292  
Disabled – Workability III – *Augmentation* (SAC)
- Matriculation Non-Credit (DO/SAC/SCC) \$2,904,654
- WIA II – Adult Basic Education (SAC/SCC) \$3,196,752

Sub-award Agreements for GEAR UP III (Year 4): Delhi Community Center, Latino Health Access, Santa Ana Unified School District, and University of California, Irvine

The board approved the sub-award agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign the sub-award agreements.

Sub-award Agreements: Tech Prep Consortium

The board approved the sub-award agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign the sub-award agreements.

Resolution No. 09-02: Santa Ana Empowerment Corporation

The board approved Resolution No. 09-02 that authorizes submission of a proposal to apply for a grant from the Santa Ana Empowerment Corporation for fiscal year 2008/09.

Mr. John Hanna arrived at this time.

**INFORMATIVE REPORTS**

Dr. Eddie Hernandez (Chancellor)

Mr. John Didion extended the chancellor's apologies for not being able to attend the board meeting.

Mr. Didion introduced Mr. Hardash to present an update on the budget.

Mr. Hardash reported the state budget has not been finalized, and the state has begun issuing IOUs. The IOUs are not being issued to RSCCD; however, the state has indicated it will issue IOUs to Cal Grants. Since the district does not issue Cal Grants until April, it is hopeful the state will finalize its budget by then. If not, the district will issue checks to Cal Grant students, and it is hopeful the state will reimburse the district.

Mr. Hardash indicated there are several unanswered questions regarding the Federal Stimulus Plan. The state is proposing the current year apportionment for January and February 2009 be deferred until July 2009. As a result, Mr. Hardash stated RSCCD may need to borrow from internal funds, the O.C. Treasury, and/or issue Tax Revenue Anticipation Notes (TRANS).

Discussion ensued regarding the budget. If a state budget is not approved, Mr. Hardash indicated it is hopeful the district may not have to borrow funds until July 2009.

Mr. Yarbrough commended Mr. Hardash and staff for the excellent job in preparing for a budget crisis.

Regarding possible budget scenarios, Ms. Woolery expressed concern that the state may not reimburse the district for monies spent. Mr. Hardash indicated several agencies have led him to believe the state will reimburse the district. Ms. Woolery urged Mr. Hardash to be fiscally conservative with district monies.

Mr. Hardash reviewed the Legislative Analyst Office's (LOA) budget analysis that includes increasing student fees to \$30 or \$40 per unit, reducing growth funding for 2009-10 from the proposed 3% to 1% (based on expected lower enrollments due to higher tuition fees), a new funding rate for lower priority credit enrollment, having the legislature reduce funding for credit-bearing physical education courses and other enrichment classes to the regular noncredit rate, and reducing the FTES figures from \$4,600 to \$2,750 per FTES.

Mr. Conley, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough expressed concern over the LOA's recommendations. Mr. Labrado recommended the board write a letter to the LOA expressing its concerns.

Mr. Hardash explained the district has implemented the following: purchasing deadlines accelerated to a February 2 deadline; continuance of a hiring freeze; reductions to classified short-term hourly staff; and elimination of the business-related cell phone reimbursement program effective January 30, 2009. In addition, staff plans to propose recommendations on the following: increase of parking fees, change in non-teaching assignments, reduction of contracted services and consultants, closure of Santora Art Gallery, relocation of Marketplace Education Center, and review of possible departmental and program reorganizations.

Regarding parking fees, Mr. Hanna asked if enforcement of parking violations will be included in the district's recommendation. Mr. Hardash indicated staff is still in the process of preparing recommendations to the board.

Mr. Hanna asked if the district's recommendations include increased advertising for use of facilities and programs to bring in additional private revenue. Mr. Hardash responded negatively.

Mr. Paul Garcia (Student Trustee)

Mr. Garcia thanked staff for providing answers to his questions regarding student health care services.

Mr. Garcia thanked SAC for hosting the immigration forum on January 29. He commended the college for hosting an event that provided students with services and programs relating to their rights and responsibilities.

Along with several student trustees throughout the state, Mr. Garcia plans to attend the February 27 student rally in Pasadena to urge the state to pass a budget.

Dr. Erlinda Martinez (President – Santa Ana College)

Dr. Martinez reported that school begins on February 9, and enrollment has increased over last year's enrollment figures.

Dr. Martinez reported SAC has received two technical grants to partner with Santa Ana Unified School District in piloting Pathways to College, a program focused on digital animation, auto diesel, welding, and global business.

Dr. Martinez thanked Mr. Hanna and Mr. Garcia for attending the immigration forum held on January 29. SAC hosted the event in cooperation with the Santa Ana Kiwanis Club, Orange County Human Rights Commission, and Padres Promotores de la Educación.

Dr. Martinez reported the SAC Foundation held its retreat last week where students explained plans to raise money for a summer school rescue fund. The foundation board unanimously approved and agreed to support the students' effort in raising funds. In addition, the foundation board agreed to host a centennial project in honor of SAC's 100<sup>th</sup> anniversary.

Dr. Martinez reported a governance retreat is planned for February 3 which will include the academic senate executive committee, SAC cabinet, and representatives meeting for a mid-year retreat. Discussion will include priorities for the spring semester.

Dr. Martinez stated that the college's safety plan will be addressed at flex day for faculty on February 6.

Mr. Juan Vázquez (President – Santiago Canyon College)

Mr. Vázquez reported that SCC enrollment has increased over last year's enrollment figures.

Mr. Vázquez distributed a non-smoking declaration that college council adopted at its January 27 meeting.

Mr. Vázquez thanked Dr. Chapel, Mr. Hanna, Mr. Labrado, Mr. McLoughlin, and Mr. Garcia for attending the Softball Field Grand Opening at SCC on January 28. Immediately following the grand opening, the women's softball team defeated San Diego City College, 8-1.

Mr. Vázquez reported that Mr. Stephen Reed, SCC history faculty member, has published his first book The American, French, Haitian, and Spanish American Revolutions of 1775-1825: Social or Political?

Mr. Vázquez invited board members to attend SCC's convocation on February 6.

Regarding the non-smoking declaration, Mr. Yarbrough asked what disciplinary action would be taken if needed. Mr. Vázquez indicated the college plans to adhere to board policy ensuring procedures are in place to conform to laws, codes, and regulations applicable to smoking. He indicated the emphasis will be placed on educating students on the benefits of non-smoking.

Mr. Yarbrough asked that real estate negotiations relating to the Centennial Education Center (CEC) be placed on the closed session agenda for the next board meeting.

Mr. Yarbrough indicated his son enjoyed the Jack in the Beanstalk play at SAC.

Mr. Alejandro Flores (Student President – Santa Ana College)

Due to intersession classes being cancelled, Mr. Flores indicated students are concerned about summer classes. He distributed a brochure students drafted for use in marketing a summer session rescue fund.

Mr. Flores indicated Associated Student Government (ASG) plans to hold its meetings in the student lounge to provide greater accessibility to students. ASG plans to focus on raising funds for the summer session. Mr. Flores stated senators plan to contact board members for help in fundraising efforts.

Mr. Flores expressed excitement for the upcoming semester.

Regarding the summer session rescue fund, Mr. Hanna asked if it is possible to donate online. Since the SAC Foundation recently approved an account for the fund, Mr. Flores indicated an online donation link had not been established yet. Mr. Hanna encouraged Mr.

Flores to list the procedure for donating on the summer session rescue form in two or three areas for ease in donating. Mr. Hanna was pleased to learn SAC students are initiating the rescue fund for summer classes.

Ms. Tina Lam (Student President – Santiago Canyon College)

Ms. Lam apologized for not being in attendance the last two board meetings. She reported the student council replaced two members on the executive board. The council held its retreat recently where discussion included spring semester events and marketing strategies to increase the council's visibility on campus.

Ms. Lam attended Region 8 meetings where discussions included different approaches to encourage students to attend the February 27 student rally. She reported that students are hoping to attend the march in Sacramento to rally against budget reductions in March. In addition, ASG is drafting resolutions for the general assembly meeting in April.

Ms. Lam reported ASG participated in the Softball Field Grand Opening on January 28 by distributing hot dogs and cracker jacks.

Upcoming events include welcome back barbeque, club rush, and promoting student government. ASG plans to discuss disciplinary measures that will be taken if violations to the non-smoking declaration occur. At this time, discipline is limited to a written warning.

Ms. Lam indicated the council is currently working on a student newsletter.

Mr. Raymond Hicks (Academic Senate President – Santa Ana College)

Mr. Hicks stated the senate has not yet met this semester. He commended SAC student government leaders on efforts to save summer session. Mr. Hicks indicated as the district reviews areas to reduce the budget, it considers classes that maintain the scope of future growth.

Mr. Morrie Barembaum (Academic Senate President – Santiago Canyon College)

Dr. Chapel indicated Mr. Barembaum was not able to attend the meeting; therefore, Mr. Joe Geissler, Vice President, will present the SCC senate report.

Mr. Geissler stated the senate has not yet met this semester. He reported the senate retreat will be held on February 4. The senate plans to hold an Academic Senate 101 course for faculty after the retreat.

**CLOSED SESSION**

It was agreed to adjourn to closed session at 5:26 p.m.

### **RECONVENE**

The board reconvened at 7:25 p.m.

As the board clerk is the keeper of the record, Dr. Chapel stated that many districts throughout California present the closed session discussion by the board clerk. He then asked Mr. Conley to announce the issues discussed during closed session.

Mr. Conley announced the board discussed personnel items including contract negotiations, employees as listed on the Human Resources dockets, public employee discipline/dismissal/release, and evaluation of the chancellor during closed session. In addition, the board took action to suspend Joe Clayton, District Safety Officer, for a period of 10 days and to suspend Celia Castillo-Velazquez, SAC Nutrition Specialist, for a period of two days.

In order to show impartiality, Mr. Hanna stated that he excused himself from the room during a closed session discussion relating to an employee discipline matter.

### **PUBLIC PRESENTATIONS**

There were no public presentations.

### **APPROVAL OF ACADEMIC PERSONNEL**

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the academic personnel docket with the attached revised page and addendum.

### **APPROVAL OF CLASSIFIED PERSONNEL**

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the classified personnel docket with the attached addendum.

### **BID #1096/CNC TURNING CENTER, ACCESSORIES AND INSTALLATION**

It was moved by Mr. Labrado and seconded by Mr. Conley to accept the bid and approve awarding Bid #1096 for CNC Turning Center, Accessories and Installation, to Haas Factory Outlet.

Since the bid received only one response, Mr. Yarbrough asked for an explanation.

Mr. Didion explained that the lone bidder has exclusive distribution rights for the equipment needed for this project and there was no other bidder able to provide an equal product to meet bid specifications.

Mr. Yarbrough asked if the cost provided on the bid was a fair price. Mr. Didion answered affirmatively.

The motion carried unanimously to accept the bid and approve awarding Bid #1096 for CNC Turning Center, Accessories and Installation, to Haas Factory Outlet.

### **COMMUNITY COLLEGE LEAGUE OF CALIFORNIA (CCCT) BOARD ELECTION – 2009**

Mr. Conley thanked the board for its past support and indicated he would not seek a nomination this year.

The board took no action in nominating a trustee for membership on the California Community College Trustees Board of Directors.

### **BOARD MEMBER COMMENTS**

Mr. Yarbrough asked that real estate negotiations relating to the Centennial Education Center (CEC) be placed on the closed session agenda for the next board meeting.

In honor of Mr. David Guzman's memorial service today and the many years he served the district, Mr. Yarbrough asked that the meeting be closed in memory of Mr. Guzman.

Ms. Woolery reported that she met recently with a Chevron Energy Solutions representative who provides public agencies with a building inspection and recommendations for becoming more energy efficient. The services are offered free of charge, and if recommendations are acted upon, financial assistance is available. Ms. Woolery asked Mr. Labrado, chairperson of the Board Facilities Committee, for permission to have a representative make a presentation at a future committee meeting. Mr. Labrado granted permission. Ms. Woolery asked that this item be placed on a future agenda for the Board Facilities Committee.

Ms. Woolery requested a list of the district's bank accounts and the locations of the institutions of those accounts.

Mr. McLoughlin thanked Ms. Weidner and Mr. Fitzgerald for their hard work on the Sacramento legislative trip. He commended Mr. Garcia for representing students so well.

Mr. Hanna asked that potential litigation with Orange County Sanitation District be placed on the closed session agenda for the next board meeting.

Due to Newport-Mesa Unified School District phasing out its Middle College High School (MCHS), Mr. Hanna asked the chancellor for an update on Santa Ana College MCHS since Santa Ana Unified School District was re-evaluating the status of MCHS.

Mr. Hanna stated he also met with a representative from Chevron Energy Solutions and indicated it appears there would be potential for a public/private partnership that would not be in conflict with the district's partnership with the Edison Company. Mr. Hanna spoke to the chancellor regarding this and Dr. Hernandez expressed interest in meeting with a Chevron representative at a future Board Facilities Committee meeting.

Mr. Hanna commended staff at Santa Ana College for hosting the recent immigration forum. He indicated participants sought improvement to their lives and appeared to be hard-working, law-abiding people. Mr. Hanna mentioned the importance of having a flag visible at such events since the event was hosted by SAC, and participants include AB 540 students who have made a commitment under penalty of perjury to be on a pathway to legal residency if not citizenship status.

Regarding the recent Sacramento legislative trip, Mr. Hanna commended his colleagues on their presentations and felt it was a productive trip. He thanked Ms. Weidner and Townsend Public Affairs for their hard work. Mr. Hanna indicated discussions included easing regulations and increasing revenue. He stated the governor expressed interest in including community colleges as part of his legacy. Mr. Hanna indicated one legislator and one staff person expressed delight that RSCCD will be funding Cal Grant loans to students as a sign of support for students.

Mr. Hanna commended Mr. Garcia for representing the students so well during the Sacramento legislative trip.

Mr. Conley reported that in January he attended the CCLC Legislative Conference in Sacramento and plans to attend the ACCT Legislative Conference in Washington, D.C. in February. He expressed appreciation to Ms. Weidner and Townsend Public Affairs for their efforts in scheduling appointments with key people during both conferences.

Mr. Conley asked that the Board Policy Committee meeting to be held on February 4 be posted as a public meeting. Mr. Conley indicated there were several board policies to review.

Based upon communication received from the chancellor regarding Centennial Education Center (CEC), Mr. Labrado asked for the number of classrooms being utilized in this facility. He asked staff to develop a future plan to ensure the community's needs are met.

Dr. Chapel reported he attended the Sacramento Legislative trip. He met Mr. Paul Fong who recently became an assemblyman and is on the Higher Education Committee. Since Dr. Chapel is not able to attend the next Orange County Legislative Task Force meeting, he asked that Ms. Weidner relay this information to the task force since Mr. Fong was a former college trustee.

### **NEXT MEETING**

The next regular meeting of the Board of Trustees will be held on Monday, February 23, 2009, at the District Office, 2323 N. Broadway, Santa Ana, California.

**ADJOURNMENT**

There being no further business, Dr. Chapel declared this meeting adjourned at 7:45 p.m. in memory of the lasting contributions to our community by Mr. David Guzman.

Respectfully submitted,

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Eddie Hernandez, Jr., Ed.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

**From:** Lucarelli, Anita  
**Sent:** Friday, January 30, 2009 1:50 PM  
**To:** 'Phil Yarbrough'  
**Cc:** 'Brian Conley'; 'David Chapel'; John Hanna; 'John Hanna'; 'Larry Labrado'; 'Mark McLoughlin'; 'Woolery, Lisa'; 'Paul Garcia'  
**Subject:** FW: Docket questions from Phil

Here are the answers to your questions, Phil.

Q: 5.9 Pull - I want to discuss the expense of \$95k with only one bid and how this additional expense is recommended with no competing bids.

A: The instructor recommended this equipment because it meets the educational training program and is compatible with other HAAS equipment used in the classroom. HAAS Factory Outlet is the only authorized distributor for this equipment and no other bidder could provide an "or equal" product meeting the bid specifications. This equipment purchase is using VTEA funds.

Q: 5.10 - This is the "initial purchase", what is the full purchase amount at both SCC and Centennial? Are we obligating ourselves to the future purchases and if so, will these purchase requests be submitted to the board as an individual docket item?

A: The amount of \$37,840.58 is the actual total cost of purchase. The breakdown of each site is \$9,976.44 for SCC and \$27,864.14 for CEC. The District is not obligated to utilize this piggyback contract for future purchases instead; it is to be used on an as needed basis at the discretion of the District. Yes, any future purchases will be included on the PO listing presented to the Board monthly

Q: Where is the separate budget discussion item? Is it too late to add it to the agenda?

A: I did not include budget update on the agenda, but Peter will be presenting a budget update during Eddie's report.

*Anita Lucarelli*

Executive Assistant to the Board of Trustees  
Rancho Santiago Community College District  
2323 North Broadway, Suite 410-2  
Santa Ana, CA 92706-1640

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**HUMAN RESOURCES DOCKET  
MANAGEMENT/ACADEMIC  
February 23, 2009**

**MANAGEMENT**

**REVISED PAGE**

**Interim Assignments**

Liang, Mark  
Interim Associate Dean  
Admission and Records  
Student Services  
Santa Ana College

Effective: February 3 – June 30, 2009  
Salary Placement: D-1 \$8,497/Month

Manson, Robert  
Interim Associate Dean  
Financial Aid  
Student Services  
Santa Ana College

Effective: February 3 – June 30, 2009  
Salary Placement: E-6 \$9,766/Month  
(No Change)

Wahl, Susan  
Interim Associate Director  
SAC East Child Development Center  
Child Development Services  
District

Effective: December 1, 2008 – June 30, 2009  
Salary Placement: O-3 \$4,928/Month

**Reduced FTE**

Arteaga, Elizabeth  
Director, National Hispanic Business  
Women Association  
Center of Excellence  
District

Effective: January 1 – June 30, 2009  
From: 100%  
To: 60%

**Separation**

Marcus, Janie  
Director, Grants  
Resource Development  
District

Effective: March 31, 2009  
Reason: Retirement

**FACULTY**

2009/2010 Tenure Review Recommendations/Attachment #1

2009 Spring Beyond Contract/Overload Step Increases/Attachment #2

2009 Spring FARSCCD Part-time Hourly Step Increases/Attachment #3

2009 Spring CEFA Part-time Hourly Step Increases/Attachment #4

Extension of Long-term Substitute (per E.C. 87482)

McKowan, Lisa  
Long-term Substitute Instructor, Math  
Science and Math Division  
Santa Ana College

Effective: February 2 – June 5, 2009  
Salary Placement: II-4 \$3,079.62/Month

Negrete, Terri  
Long-term Substitute Instructor, Business  
Applications/Business Administration  
(Equivalency for BUS103, BUS104, MGMT105)  
Business Division  
Santa Ana College

Effective: February 2 – June 5, 2009  
Salary Placement: II-4 \$3,079.62/Month

Hiring of Long-term Substitute (per E.C. 87482)

Moorhead, Christina  
Long-term Substitute Instructor, Speech (80%)  
Fine and Performing Arts Division  
Santa Ana College

Effective: February 5, 2009  
Salary Placement: II-4 \$3,079.62/Month  
(To be prorated)

Column Change

Ruiz, Maria  
Teacher  
OEC Child Development Center  
Child Development Services  
District

Effective: February 2, 2009  
Salary Placement: T/AA-7 \$35,100/Year

**FACULTY (CONT'D)**

**Interim Assignments**

**Cahill, Mary**  
**Acting Master Teacher**  
**SAC Child Development Center**  
**Child Development Services**  
**District**

**Effective: February 2 – June 30, 2009**  
**Salary Placement: HT/AA-1 \$35,364/Year**

**Gasca, Yolanda**  
**Acting Master Teacher**  
**CEC Child Development Center**  
**Child Development Services**  
**District**

**Effective: February 2 – June 30, 2009**  
**Salary Placement: HT/BA-4 \$39,501/Year**

**Isais, Enriqueta**  
**Acting Assistant Director**  
**CEC Child Development Center**  
**Child Development Services**  
**District**

**Effective: February 2 – June 30, 2009**  
**Stipend: \$2,400/Year**

**Ruiz, Maria**  
**Acting Master Teacher**  
**OEC Child Development Center**  
**Child Development Services**  
**District**

**Effective: February 2 – June 30, 2009**  
**Salary Placement: HT/AA-3 \$36,943/Year**

**Shinn, Sandra**  
**Acting Master Teacher**  
**SAC Child Development Center**  
**Child Development Services**  
**District**

**Effective: January 12 – February 12, 2009**  
**Salary Placement: HT/BA-1 \$37,132/Year**

**Increased Workload**

**Hahn, Moira**  
**Associate Professor, Art**  
**Library, Fine and Performing Arts,**  
**and Communication Division**  
**Santiago Canyon College**

**Effective: February 2, 2009**  
**From: 76%**  
**To: 100%**

**FACULTY (CONT'D)**

**Reduced Workloads**

Palmer, Barbara  
Librarian  
Library Services  
Information and Learning Resources Division  
Santa Ana College

Effective: February 2, 2009  
From: 93.3%  
To: 90%

Waterman, Patricia  
Associate Professor, Art (Computer Animation)  
Fine and Performing Arts Division  
Santa Ana College

Effective: February 2, 2009  
From: 100%  
To: 85%

**Contract Extension Days**

Rabii, Narges  
Associate Professor, History  
Head Coach, Model United Nations  
Humanities and Social Sciences Division  
Santiago Canyon College

Effective: January 5 - January 31, 2009  
Contract Extension: 5 Days

**Adjusted Banked Leave of Absence**

Osborne, Ginger  
Professor, Psychology  
Humanities and Social Sciences Division  
Santa Ana College

Effective: February 2 - June 5, 2009  
From: 15 LHE  
To: 3.75 LHE

**Leave of Absence**

Kubicka-Miller, Tara  
Associate Professor  
Library, Fine & Performing Arts, &  
Communication Division  
Santiago Canyon College

Effective: February 2, 2009  
Reason: Banked Leave (12 LHE)

**FACULTY (CONT'D)**

*Stipends*

Gates, James  
Professor, Water Utility Science/Environmental  
Studies/Public Works  
Instructional Services and Career Education Division  
Santiago Canyon College

Effective: February 24, 2009  
Amount: \$500.00  
Reason: Curriculum Development  
(Grant)

*Adjusted FARSCCD Part-time/Hourly Rates due to Column Change*

Kephart, Edward  
Instructor, Assistant Coach  
Business, Math and Sciences Division  
Santiago Canyon College

Effective: January 5, 2009  
Hourly Rate: II-4 \$57.03

Pandya, Raj  
Instructor, Astronomy  
Business, Math and Sciences Division  
Santiago Canyon College

Effective: January 28, 2009  
Hourly Rate: II-3 \$54.32

*Part-time/Hourly Hires/Rehires*

Abaygar, Alejandro  
Instructor, Health and Safety  
Continuing Education Division  
Santiago Canyon College

Effective: February 23, 2009  
Hourly Rate: C-4 \$43.07

Barron, Melinda  
Instructor, HSS/English  
Continuing Education Division  
Santa Ana College

Effective: February 9, 2009  
Hourly Rate: C-2 \$40.97

Gomez, Adrian  
Instructor, HSS/Health Sciences (equivalency)  
Continuing Education Division  
Santa Ana College

Effective: February 9, 2009  
Hourly Rate: M-2 \$41.97

Green, Ruben  
Instructor, Public Works (equivalency)  
Instructional Services and Career Education Division  
Santiago Canyon College

Effective: April 18, 2009  
Hourly Rate: I-3 \$51.73

**FACULTY (CONT'D)**

*Part-time/Hourly Hires/Rehires (cont'd)*

Guerra, Maria  
Substitute Teacher, SAC Child Development Center East  
Child Development Services  
District  
Effective: February 2, 2009  
Hourly Rate: \$17.50

Guzman, George  
Instructor, Welding  
Human Services and Technology Division  
Santa Ana College  
Effective: February 9, 2009  
Hourly Rate: \$51.73

Hallock, Jeffrey  
Instructor, Criminal Justice  
Criminal Justice Academy  
Human Services and Technology Division  
Santa Ana College  
Effective: February 3, 2009  
Hourly Rate: \$51.73

Manchaca, Jessica  
Instructor, Basic Skills/ABE/GED  
Continuing Education Division  
Santa Ana College  
Effective: February 9, 2009  
Hourly Rate: \$40.97

Mendez de Quezada, Melina  
Substitute Associate Teacher, OEC Child Development Center  
Child Development Services  
District  
Effective: February 9, 2009  
Hourly Rate: \$13.00

Sukiasian, Charles  
Instructor, Fire Technology (equivalency)  
Fire Academy  
Human Services and Technology Division  
Santa Ana College  
Effective: February 12, 2009  
Hourly Rate: I-3 \$51.73

Ulloa, Erika  
Substitute Teacher, SAC Child Development Center  
Child Development Services  
District  
Effective: February 2, 2009  
Hourly Rate: \$17.50

**FACULTY (CONT'D)**

**Non-paid Intern Service**

Lopez, Johanna  
Student Services Intern  
Student Affairs Division  
Santa Ana College

Effective January 20 – June 30, 2009  
College Affiliation: UCI

Trejo, Martha  
Counseling Assistant Intern  
Transfer Center  
Counseling Division  
Santa Ana College

Effective: February 3 – May 15, 2009  
College Affiliation: CSF

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2009/2010 TENURE REVIEW RECOMMENDATIONS**

Attachment #1

NAME	TITLE	DISCIPLINE/ASSIGNMENT	DIVISION	COLLEGE	STATUS
Agullar, Maria	Coordinator	Disabled Students Programs & Services	Special Svcs	SAC	Contract II
Aguilera, Leonor	Counselor	Counseling	Continuing Education (OEC)	SCC	Contract III
Andrade, Philippe	Assistant Professor	Political Science	Humanities & Social Sci	SAC	Contract III
Arambula, Alicia	Teacher	SCC Child Development Center	Child Development Services	DIST	Tenured
Benschop, Joanne	Articulation Officer/Associate Professor	Counseling	Counseling & Student Support Svcs	SCC	Tenured
Bowers, Cherie	Associate Professor	Math	Science & Math	SAC	Tenured
Breig, David	Associate Professor/Head Coach	Exercise Science	Exercise Sci, Health & Athletics	SAC	Tenured
Budarz, Timo	Associate Professor	Physics	Science & Math	SAC	Tenured
Cahill, Mary	Teacher	SAC Child Development Center	Child Development Services	DIST	Contract III
Candela, Catherine	Teacher	SAC Child Development Center	Child Development Services	DIST	Contract III
Cervantes, Isela	Teacher	SCC Child Development Center	Child Development Services	DIST	Tenured
Coliflores, Rowena	Assistant Professor	Nursing (equivalency)	Science & Math	SAC	Contract III
Cordoba, Luz	Teacher	SAC Child Development Center	Child Development Services	DIST	Contract III
Dummins, Shawn	Associate Professor/Head Coach	Exercise Science	Business, Math & Sci	SCC	Tenured
Deaver, Douglas	Associate Professor	Philosophy	Humanities & Social Sci	SCC	Tenured
El-Said, Nahla	Associate Professor	Chemistry	Business, Math & Sci	SCC	Tenured
Escalera, Juana	Teacher	CEC Child Development Center	Child Development Services	DIST	Contract III
Evelt, Corinna	Associate Professor	English	Humanities & Social Sci	SCC	Tenured
Fajardo, Lourdes	Associate Professor	Foreign Language (Spanish)	Humanities & Social Sci	SCC	Tenured
Frost, Alicia	Associate Professor	Math	Business, Math & Sci	SCC	Tenured
Gonis, Andrew	Associate Professor	Criminal Justice	Human Svcs & Tech	SAC	Tenured
Guerrero-Phlaum, Martha	Associate Professor	Foreign Language (Spanish)	Humanities & Social Sci	SAC	Tenured
Hondo, Kesha	Associate Professor	Speech Communication	Fine & Performing Arts	SAC	Tenured
Horgan, Linda	Assistant Professor	Nursing	Science & Math	SAC	Contract III
Iniguez, Imelda	Teacher	SAC Child Development Center	Child Development Services	DIST	Contract III
Isaac, John	Assistant Professor	HSS	Continuing Ed/MEC (CEC)	SAC	Contract II
Kelcher, Michael	Assistant Professor	Chemistry	Science & Math	SAC	Contract III
Kim, Henry	Associate Professor	ESL	Continuing Ed (CEC)	SAC	Tenured
Lockwood, Lance	Associate Professor	Speech Communication	Fine & Performing Arts	SAC	Tenured
Lopez, Jorge	Assistant Professor	Biology	Science & Math	SAC	Contract III
Magalouis, Nicholas	Associate Professor	Anthropology	Humanities & Social Sci	SCC	Tenured
Mangali, Colleen	Teacher	SCC Child Development Center	Child Development Services	DIST	Contract III
Mettler, Mary	Assistant Professor/Learning Disabilities Spec	DSPS	Student Svcs	SCC	Contract III
Moreno, George	Assistant Professor	Welding	Human Svcs & Tech	SAC	Contract III
Mowrer, Melanie	Associate Professor/Coordinator	ABE/GED/HSS	Continuing Ed (CEC)	SAC	Tenured
Nichols, Teresa	Teacher	SAC Child Development Center	Child Development Services	DIST	Contract III
Oertel, Patricia	Assistant Professor	Microbiology	Science & Math	SAC	Contract II
Omelas, Darlene	Assistant Professor	Math	Business, Math & Sci	SCC	Contract III
Paz-Lugo, Artemisa	Teacher	CEC Child Development Center	Child Development Services	DIST	Contract III
Porter, Monica	Associate Professor/Coordinator	Speech, Language Pathology Asst Program	Special Svcs	SAC	Tenured

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2009/2010 TENURE REVIEW RECOMMENDATIONS**

Attachment #1

NAME	TITLE	DISCIPLINE/ASSIGNMENT	DIVISION	COLLEGE	STATUS
Racca, Lyn	Master Teacher/Asst Director	OEC Child Development Center	Child Development Services	DIST	Tenured
Ramirez, Alicia	Teacher	SAC Child Development Center	Child Development Services	DIST	Tenured
Reed, Stephen	Assistant Professor	Hlstory	Humanities & Social Sci	SCC	Contract III
Rutan, Craig	Associate Professor	Astronomy/Physics	Business, Math & Sci	SCC	Tenured
Salgado, Susana	Coordinator/Psychologist	Psychological Disabilities/DSPS	Special Svcs	SAC	Contract III
Sandoval, Guadalupe	Teacher	SAC Child Development Center	Child Development Services	DIST	Contract III
Santamaria, Sandra	Teacher	SAC Child Development Center	Child Development Services	DIST	Contract III
Serrano, Jr , Maximilano	Assistant Professor	Automotive Technology	Human Svcs & Tech	SAC	Contract II
Shahbazian, Roy	Assistant Professor/Coordinator	Math/Math Study Center	Science & Math	SAC	Contract III
Shekarabi, Nooshan	Associate Professor	Political Science	Humanities & Social Sci	SCC	Tenured
Shields, Jolene	Assistant Professor	ABE/HSS	Continuing Ed (OEC)	SCC	Contract II
Shinn, Sandra	Teacher	SAC Child Development Center	Child Development Services	DIST	Tenured
Smith, Mark	Assistant Professor	Anatomy and Physiology	Business, Math & Sci	SCC	Contract III
Soltis, Kenneth	Coordinator	Fire Technology	Human Svcs & Technology	SAC	Contract II
Takahashi, Mary Kathleen	Associate Professor	Microbiology	Science & Math	SAC	Tenured
Umali Kopp, Christine	Assistant Professor	Psychology	Humanities & Social Sci	SCC	Contract III
Valdez, Susanne	Associate Professor	Human Development	Human Svcs & Tech	SAC	Tenured
Varela, Anita	Librarian/Asst Professor	Library	Library, Fine & Performing Arts, & Communication	SCC	Contract III
Waugh, Susan	Teacher	OEC Child Development Center	Child Development Services	DIST	Tenured
Williams, Alison	Associate Professor	Math	Business, Math & Sci	SCC	Tenured



**FARSCCD STEP INCREASES FOR PART TIME INSTRUCTORS  
EFFECTIVE FEBRUARY 9, 2009**

NAME	SSN#	DEPARTMENT	SITE	STEP CLASS	NEW RATE	OLD RATE	DIFFERENCE
Abdrabou, Dareen	619385893	Exercise Science	SAC	II-4	\$57 03	\$48 48	\$28 52
Adams, Randall	545607431	Fire Academy	SAC	I-4	\$54 32	\$46 17	\$27 16
Anderson, Jennifer	622030007	Criminal Justice Academy	SAC/OCSD	II-4	\$57 03	\$48 48	\$28 52
Barbari, Nicole	604740836	Humanities & Social Sciences	SAC	II-4	\$57 03	\$48 48	\$28 52
Bennett, Patricia	547024560	Counseling	SCC	II-4	\$57 03	\$48 48	\$28 52
Bidinger, Kurt	571378582	Fire Academy	SAC	I-4	\$54 32	\$46 17	\$27 16
Bukiri, Peter	334426819	Criminal Justice Academy	SAC/OCSD	II-4	\$57 03	\$48 48	\$28 52
Carter, Bryan	607074026	Fire Academy	SAC	I-4	\$54 32	\$46 17	\$27 16
Clamp, Brian	545236323	Humanities & Social Sciences	SCC	II-4	\$57 03	\$48 48	\$28 52
Dunn, Paula	519562057	Student Services/DSPS	SAC	I-4	\$54 32	\$46 17	\$27 16
Ellis, Renee	529219243	Humanities & Social Sciences	SAC	II-4	\$57 03	\$48 48	\$28 52
Frias, Evelyn	614056372	Business	SAC	I-4	\$54 32	\$46 17	\$27 16
Gabel, Greg	617012885	Fire Academy	SAC	I-4	\$54 32	\$46 17	\$27 16
Garcia, Victor	604786864	Humanities & Social Sciences	SCC	II-4	\$57 03	\$48 48	\$28 52
Graham, Song Nguyet	555577539	Counseling	SCC	II-4	\$57 03	\$48 48	\$28 52
Groff, Rebecca	186687949	Counseling	SAC	II-4	\$57 03	\$48 48	\$28 52
Ha, Michael	623628897	Counseling	CEC	II-4	\$57 03	\$48 48	\$28 52
Hawk, Jennifer	573974824	Humanities & Social Sciences	SCC	III-4	\$59 88	\$50 90	\$29 94
Hernandez, Maribel	552619888	Counseling	CEC	II-4	\$57 03	\$48 48	\$28 52
Hockman, Anna	559673748	Science & Mathematics	SAC	III-4	\$59 88	\$50 90	\$29 94
Horner, Stephen	565256874	Fire Academy	SAC	I-4	\$54 32	\$46 17	\$27 16
Hurst Loeffler, Christina	573922001	Humanities & Social Sciences	SCC	II-4	\$57 03	\$48 48	\$28 52
Hyman, Deborah	608138844	Human Services & Technology	SAC	I-4	\$54 32	\$46 17	\$27 16
James, Sandra	553557978	Health Science/Nursing	SAC	I-4	\$54 32	\$46 17	\$27 16
James, Scott	555959761	Student Support Services/DSPS	SCC	II-4	\$57 03	\$48 48	\$28 52
Kinney, Gary	524609209	Exercise Science	SAC	II-4	\$57 03	\$48 48	\$28 52
Kraus, Eric	560799274	Criminal Justice Academy	SAC/OCSD	I-4	\$54 32	\$46 17	\$27 16
Krueger, Michael	567230248	Criminal Justice Academy	SAC/OCSD	I-4	\$54 32	\$46 17	\$27 16
Lacoste, Steven	560569911	Fine & Performing Arts	SAC	III-4	\$59 88	\$50 90	\$29 94
Lauderdale, Jon	571350620	Fire Academy	SAC	I-4	\$54 32	\$46 17	\$27 16
Lazar, Ryan	602074352	Fire Academy	SAC	I-4	\$54 32	\$46 17	\$27 16
Lether, Eric	622240369	Fire Academy	SAC	I-4	\$54 32	\$46 17	\$27 16
Lowry, Steven	545605347	Humanities & Social Sciences	SAC	III-4	\$59 88	\$50 90	\$29 94
Maine, Robert	556828016	Human Services & Technology	SAC	I-4	\$54 32	\$46 17	\$27 16
McClung, Todd	461655962	Fire Academy	SAC	I-4	\$54.32	\$46.17	\$27.16

**FARSCCD STEP INCREASES FOR PART TIME INSTRUCTORS  
EFFECTIVE FEBRUARY 9, 2009**

Attachment #3

NAME	SSN	DEPARTMENT	SITE	STEP	PRE	POST	DATE
Miller, Robert	343685088	Human Services & Technology	SAC	II-4	\$57 03	\$48 48	\$28 52
Moreno, Gabriel	621099224	Counseling	CEC	II-4	\$57 03	\$48 48	\$28 52
Morris III, Joseph	545451452	Career Education/Apprenticeship	SCC	I-4	\$54 32	\$46 17	\$27 16
Nabulsi, Abeer	626021911	Humanities & Social Sciences	SCC	III-4	\$59 88	\$50 90	\$29 94
Nester, Eric	320661494	Criminal Justice Academy	SAC/OCSD	II-4	\$57 03	\$48 48	\$28 52
Nguyen, Hieu	586346215	Human Services & Technology	SAC	III-4	\$59 88	\$50 90	\$29 94
Nguyen, Marguerite	569915443	Humanities & Social Sciences	SAC	II-4	\$57 03	\$48 48	\$28 52
Norien, Hassi	578313343	Business/Math/Sciences	SCC	II-4	\$57 03	\$48 48	\$28 52
Plum, Caryn	558334649	Counseling	SAC	II-4	\$57 03	\$48 48	\$28 52
Pourreza, Atousa	606748200	Science & Mathematics	SAC	II-4	\$57 03	\$48 48	\$28 52
Prendergast, Robert	555591010	Fire Academy	SAC	I-4	\$54 32	\$46 17	\$27 16
Rager, Gregory	307580480	Fine & Performing Arts	SAC	II-4	\$57 03	\$48 48	\$28 52
Rapoza, Jessica	611035906	Exercise Science	SCC	II-4	\$57 03	\$48 48	\$28 52
Reeder, Shellie	570356038	Human Services & Technology	SAC	II-4	\$57 03	\$48 48	\$28 52
Rodriguez, Richard	553048009	Criminal Justice Academy	SAC/OCSD	I-4	\$54 32	\$46 17	\$27 16
Romero, Amanda	614142941	Counseling	SCC	II-4	\$57 03	\$48 48	\$28 52
Russo, Stacy	191463641	Academic Affairs/Library Technology	SAC	III-4	\$59 88	\$50 90	\$29 94
Sahu, Pushplata	415757571	Science & Mathematics	SAC	III-4	\$59 88	\$50 90	\$29 94
Salinas-Rumps, Sallie	560519918	Business	DIST	I-4	\$54 32	\$46 17	\$27 16
Saterfield, Kalonji	566490071	LFPA & Communications	SCC	II-4	\$57 03	\$48 48	\$28 52
Sebelius, Amy	564953712	Fine & Performing Arts	SAC	II-4	\$57 03	\$48 48	\$28 52
Simmons, Dallas	495549706	Business/Math/Sciences	SCC	III-4	\$59 88	\$50 90	\$29 94
Sivertsen, Kirk	568909844	Fine & Performing Arts	SAC	I-4	\$54 32	\$46 17	\$27 16
Swee, Amy	567696919	Human Services & Technology	SAC	II-4	\$57 03	\$48 48	\$28 52
Thomas, Mini	617416590	Health Science/Nursing	SAC	II-4	\$57 03	\$48 48	\$28 52
Tran, Ainhhan	586346395	Business	SAC	III-4	\$59 88	\$50 90	\$29 94
Valentin, Doreen	565874992	Counseling	SCC	II-4	\$57 03	\$48 48	\$28 52
Van Patten, Michael	565458482	Fine & Performing Arts	SAC	I-4	\$54 32	\$46 17	\$27 16
Villasenor, Maribel	622051086	Humanities & Social Sciences	SCC	II-4	\$57 03	\$48 48	\$28 52
Vu, Irene	618285578	Counseling	SAC	II-4	\$57 03	\$48 48	\$28 52
Vu, Victoria	586529696	Human Services & Technology	SAC	III-4	\$59 88	\$50 90	\$29 94
Walker, Heather	555994350	LFPA & Communications	SCC	II-4	\$57 03	\$48 48	\$28 52
Walsvick, Wade	565615943	Criminal Justice Academy	SAC/OCSD	II-4	\$57 03	\$48 48	\$28 52
Webb, Diana	608109987	Business/Math/Sciences	SCC	II-4	\$57 03	\$48 48	\$28 52
Weinfeld, Julie	124505000	Health Science/Nursing	SAC	I-4	\$54 32	\$46 17	\$27 16
Weisser, Kai	556279212	Fire Academy	SAC	II-4	\$57 03	\$48 48	\$28 52

3.1 (12)

**CEFA STEP INCREASES FOR PART TIME INSTRUCTORS  
EFFECTIVE JANUARY 12, 2009**

Attachment #4

<b>NAME</b>	<b>CED SITE</b>	<b>CLASS STEP</b>	<b>INSTRUCTION RATE</b>	<b>NON-INSTRUCTION RATE .05</b>
Abaygar, Alejandre	OEC	C-4	\$43.07	\$21.54
Alexander, Helen	OEC	M-3	\$43.07	\$21.54
Alvarez-Morales, Angela	CEC	M-3	\$43.07	\$21.54
Anderson, Christopher	OEC	C-3	\$41.97	\$20.99
Atallah, Carmen	OEC	C-3	\$41.97	\$20.99
Barraza, Elizabeth	CEC	C-3	\$41.97	\$20.99
Barrios, Ezekiel	CEC	C-3	\$41.97	\$20.99
Bello, Gladys	CEC	C-3	\$41.97	\$20.99
Benavides, Bertha	CEC	M-3	\$43.07	\$21.54
Bergreen, Gary	OEC	M-3	\$43.07	\$21.54
Blackford, Colleen	CEC	C-4	\$43.07	\$21.54
Bleakley, Norma	OEC	M-3	\$43.07	\$21.54
Brosnan, Shannon	CEC	C-3	\$41.97	\$20.99
Brown, Kathryn	CEC	C-3	\$41.97	\$20.99
Celik, Tuba	OEC	M-3	\$43.07	\$21.54
Cervantes, Mario	CEC	M-3	\$43.07	\$21.54
Clary, Ling	OEC	C-4	\$43.07	\$21.54
Cowdell, Allison	CEC	C-3	\$41.97	\$20.99
Danciulescu, Ionel	OEC	C-3	\$41.97	\$20.99
De Sio, Susan	OEC	M-4	\$44.14	\$22.07
Diaz, Carlos	OEC	M-3	\$43.07	\$21.54
Echeverria, Daniel	CEC	C-3	\$41.97	\$20.99
Edlund, Andrew	OEC	M-4	\$44.14	\$22.07
Elway, Mark	CEC	M-4	\$44.14	\$22.07
Feeney, Jennifer	CEC	M-3	\$43.07	\$21.54
Fells, Michelle	CEC	M-3	\$43.07	\$21.54
Fowler, Danette	OEC	C-3	\$41.97	\$20.99
Garcia, Michael	OEC	M-3	\$43.07	\$21.54
Gault, Thomas	CEC	M-3	\$43.07	\$21.54
Gonzalez, Adrianna	CEC	C-3	\$41.97	\$20.99
Guerrero, Elizabeth	CEC	M-3	\$43.07	\$21.54
Hernandez-Morales, Arturo	CEC	C-3	\$41.97	\$20.99
Hood-Sanchez, Robert	CEC	M-3	\$43.07	\$21.54
Hyatt Solomina, Yelena	CEC	M-3	\$43.07	\$21.54
Jackson, Amber	OEC	M-4	\$44.14	\$22.07
Jedruszczak, Ewa	OEC	M-3	\$43.07	\$21.54
Jennings, Lorraine	OEC	M-3	\$43.07	\$21.54
Jimenez Hami, Ana	CEC	M-3	\$43.07	\$21.54
Kazemi, Farzaneh	OEC	C-3	\$41.97	\$20.99
Kozlova, Larisa	CEC	C-3	\$41.97	\$20.99
Labiosa, Alida	CEC	M-3	\$43.07	\$21.54
Lee, Robert	OEC	C-3	\$41.97	\$20.99
Lieber, Julia	OEC	M-3	\$43.07	\$21.54
Lipiz Gonzalez, Elaine	CEC	C-3	\$41.97	\$20.99
Loayza, Santiago	CEC	C-3	\$41.97	\$20.99
Lorge, Mary	CEC	M-3	\$43.07	\$21.54
Martin, Karen	CEC	M-3	\$43.07	\$21.54
Martinez, Luis	CEC	C-3	\$41.97	\$20.99
Martinez, Sandra	CEC	M-3	\$43.07	\$21.54
Martins, Kahealani	CEC	M-3	\$43.07	\$21.54

**CEFA STEP INCREASES FOR PART TIME INSTRUCTORS  
EFFECTIVE JANUARY 12, 2009**

Attachment #4

<b>NAME</b>	<b>CED</b>	<b>CLASS</b>	<b>INSTRUCTION</b>	<b>NON-INSTRUCTION</b>
Marzilli, Gregory	CEC	M-3	\$43.07	\$21.54
Mas, Luis	CEC	M-3	\$43.07	\$21.54
Mastin, Kathleen	CEC	M-3	\$43.07	\$21.54
Mathews, Kimberly	OEC	M-3	\$43.07	\$21.54
Matthews, Evangeline	OEC	C-3	\$41.97	\$20.99
Mehegan, Maria	CEC	C-3	\$41.97	\$20.99
Mirsepasi, Azar	OEC	C-3	\$41.97	\$20.99
Moore, Laure	CEC	C-3	\$41.97	\$20.99
Naku, Mubula	OEC	M-3	\$43.07	\$21.54
Nickerson, Laura	OEC	C-4	\$43.07	\$21.54
Nolasco, Jeffrey	OEC	C-3	\$41.97	\$20.99
Nuba, Tenzing	CEC	M-3	\$43.07	\$21.54
Ourfalian, Caroline	CEC	M-3	\$43.07	\$21.54
Oxx, Gerry	CEC	M-4	\$44.14	\$22.07
Palacios Pazos, Lutring	CEC	C-3	\$41.97	\$20.99
Pallan, Maria	CEC	M-4	\$44.14	\$22.07
Parga, Regina	CEC	M-3	\$43.07	\$21.54
Perez, Enrique	CEC	M-3	\$43.07	\$21.54
Pola, Kevin	CEC	M-3	\$43.07	\$21.54
Polychrome, Mary	CEC	C-4	\$43.07	\$21.54
Preston, Ashley	OEC	M-3	\$43.07	\$21.54
Quiroz, Leticia	CEC	C-3	\$41.97	\$20.99
Rojas, Monica	CEC	C-4	\$43.07	\$21.54
Rujanawech, Joanna	CEC	M-4	\$44.14	\$22.07
Ruland, Kathy	CEC	M-3	\$43.07	\$21.54
Sanchez, Marta	CEC	M-3	\$43.07	\$21.54
Sand, Valerie	CEC	C-3	\$41.97	\$20.99
Sandoval, Michelle	OEC	C-3	\$41.97	\$20.99
Scherzer Jr., M.H.	OEC	M-3	\$43.07	\$21.54
Shelly, Joanne	CEC	C-3	\$41.97	\$20.99
Shine, Anna	CEC	M-3	\$43.07	\$21.54
Silva, Phillip	OEC	C-3	\$41.97	\$20.99
Sura, Alma	CEC	C-3	\$41.97	\$20.99
Svoboda, Joseph	OEC	C-3	\$41.97	\$20.99
Swagerty, Stephen	CEC	C-3	\$41.97	\$20.99
Tagaloa, Joseph	CEC	C-3	\$41.97	\$20.99
Tavoularis, Peter	OEC	C-4	\$43.07	\$21.54
Torres, Richard	OEC	M-3	\$43.07	\$21.54
Trumbo, Richard	CEC	C-4	\$43.07	\$21.54
Underwood, Cathy	OEC	C-3	\$41.97	\$20.99
Van Veen, Eric	OEC	C-4	\$43.07	\$21.54
Vazquez, Reyes	CEC	M-3	\$43.07	\$21.54
Wood, Cindyann	CEC	M-4	\$44.14	\$22.07
Workman, Julie	CEC	M-3	\$43.07	\$21.54
Zysman, Stuart	OEC	C-3	\$41.97	\$20.99

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**ADDENDUM TO HUMAN RESOURCES DOCKET  
MANAGEMENT/ACADEMIC**

**February 23, 2009**

**FACULTY**

*Change of Classification*

Freeman, Suzanne  
Professor, Fire Technology  
Human Services and Technology Division  
Santa Ana College

Effective: August 18, 2008  
From: IV  
To: V

*Adjusted Part-time/Hourly FARSCCD Rate due to Column Change*

Howe, Corey  
Instructor, Fire Academy  
Human Services and Technology Division  
Santa Ana College

Effective: February 11, 2009  
Hourly Lecture Rate: II-4 \$57.03

*Part-time/Hourly Hires/Rehires*

Dietrich, Virginia  
Instructor, Communication Disabilities  
Disabled Students Programs and Services  
Special Services Division  
Santa Ana College

Effective: February 5, 2009  
Hourly Lecture Rate: II-3 \$54.32

Rodriguez, Herminia  
Instructor, Math  
Continuing Education Division/CEC  
Santa Ana College

Effective: February 23, 2009  
Hourly Lecture Rate: II-2 \$41.97

Sharum, Michael  
Instructor, Photography  
Fine and Performing Arts Division  
Santa Ana College

Effective: February 21, 2009  
Hourly Lecture Rate: II-3 \$54.32

Wiegand, John  
Instructor, Fire Technology  
Human Services and Technology Division  
Santa Ana College

Effective: February 23, 2009  
Hourly Lecture Rate: I-3 \$51.73

**FACULTY (CONT'D)**

**Non-paid Instructor of Record**

**Kastros, Anthony**  
**Fire Technology (equivalency)**  
**Human Services and Technology Division**  
**Santa Ana College**

**Effective: February 24, 2009**

**Rosselle, Pedro**  
**Fire Technology (equivalency)**  
**Human Services and Technology Division**  
**Santa Ana College**

**Effective: February 23, 2009**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET**  
**CLASSIFIED**  
**FEBRUARY 23, 2009**

**CLASSIFIED**

Professional Growth Increments

Dinh, Ngoc Ha  
Financial Aid Computer Tech/ SAC

Effective: March 1, 2009  
Grade 10, Step 6 + 2.5%L + 2PG  
\$4431.33

Tran, Angela  
Senior Clerk/ DSPTS/ SAC

Effective: March 1, 2009  
Grade 8, Step 6 + 6PG \$4150

Temporary Assignment

Arteaga, Elizabeth  
Research Analyst/ Educ. Services/ District

Effective: 01/01/09 – 06/30/09  
Grade 16, Step 4 @ 40% FTE \$2102.80

Valadez, Jacqueline  
Executive Secretary/ Center. Int'l Trade/  
District

Effective: 02/01/09 -06/30/09  
Grade 14, Step 1 + 2.5%Bil \$4153

Change in Location

Bernal, Imelda  
Administrative Clerk  
From: CDC/ Continuing Educ./ SAC  
To: CDC/ SAC

Effective: February 2, 2009  
Grade 10, Step 6 + 2.5%Bil + 5%L + 2PG  
\$4643.33

**CLASSIFIED HOURLY**

Professional Growth Increment

Bivian, Kimberly  
Sr. Clerk/ Science & Math/ SAC

Effective: March 1, 2009  
Grade 8, Step A + 4PG \$17.53/hour +  
\$83.33/Mo. PG

Leave of Absence

Mendoza, Raymundo  
Instructional Assistant/ Business Div./ SAC

Effective: 01/30/09 – 06/10/10  
Reason: Military Leave

*Separations*

Corona, Clarice  
Instructional Assistant/ Humanities/ SAC  
Effective: February 8, 2009  
Reason: Resignation

Huynh, Rose  
Financial Aid Technician/ SAC  
Effective: February 3, 2009  
Reason: Medical Layoff

Lupe, Banda  
Intermediate Account Clerk/ School of  
Continuing Educ./ SAC  
Effective: February 3, 2009  
Reason: Retirement

**SHORT-TERM**

Satchell, Chantely  
Instructional Assistant/ Psychology/ SCC  
Effective: 02/24/09 – 06/07/09

Tapia, Alejandro  
Cashier/ Bookstore/ SAC  
Effective: 02/24/09 – 03/14/09  
05/25/09 – 06/30/09

*Substitute Assignments*

Masri, Farrouk  
Admissions Assistant/ Admissions/ SCC  
Effective: 12/15/08 – 12/18/08

**MISCELLANEOUS POSITIONS**

Kim, Bonnie  
Community Services Presenter I/ Special  
Services/ SAC  
Effective: 02/09/09 – 06/30/09

*Instructional Associates/Associate Assistants*

**Criminal Justice**  
Tressler, William  
Effective: 02/24/09

Walker, Rodney  
Effective: 02/24/09

**Exercise Science**  
Mazzarella, Jillian  
Effective: 02/17/09

Smith, Vincent  
Effective: 02/24/09

**VOLUNTEERS**

Flores, Seleena  
Non Student/ Exercise Science/ SAC

Effective: 02/24/09 – 06/30/09

Navarrete, Zuri  
Student Volunteer/ School of Continuing  
Educ./ SAC

Effective: 02/24/09 – 06/30/09

**SANTA ANA COLLEGE  
STUDENT ASSISTANT LIST**

Espinosa, Ian Benjamin  
Nguyen, Phuonglien  
Nguyen, Thuhuong

Effective: 02/09/09-06/30/09

Effective: 02/09/09-06/30/09

Effective: 02/09/09-06/30/09

**Santiago Canyon College  
STUDENT ASSISTANT NEW HIRE LIST**

Clarke, Kate M.  
Griggs, Laurie  
Olsen, Stephen  
Shirwanloo, Zenya  
Smith, Andrew W  
Tejada, Stephen

Effective: 02/11/09-06/30/09

Effective: 01/26/09-06/30/09

Effective: 02/03/09-06/30/09

Effective: 02/11/09-06/30/09

Effective: 01/26/09-06/30/09

Effective: 01/26/09-06/30/09



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**Human Resources and Educational Services**

To: Board of Trustees	Date: February 23, 2009
Re: Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District and the Child Development Centers Teachers Association.	
Action: Request for Approval	

**BACKGROUND**

Negotiations between the District and the Child Development Centers Teachers Association (CDCTA) have been completed. A successor three-year agreement has been negotiated and approved by the CDCTA membership. The proposed agreement is now presented to the Board of Trustees for approval.

**ANALYSIS**

The fiscal implications of the proposed contract are presented on the attached disclosure form.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the successor collective bargaining agreement with the Child Development Centers Teachers Association (CDCTA) for the period of July 1, 2008 through June 30, 2011.

Fiscal Impact: Presented on Attached Disclosure Form	Board Date: February 23, 2009
Item Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

**DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**  
 In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and Gov Code 3547.5

**Rancho Santiago Community College District**

Name of Bargaining Unit: Child Development Centers Teachers Association

The proposed agreement covers the period beginning July 1, 2008 and ending June 30, 2011  
 and will be acted upon by the Governing Board at its meeting on February 23, 2009.

**A. Proposed Change in Compensation**

Compensation		Fiscal Impact of Proposed Agreement		
		Current Year 2008-09	Year 2 2009-10	Year 3 2010-11
1	Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement	Cost (+/-) \$33,361	\$ %	\$ %
2.	Salary Schedule Increase (Decrease)	Cost (+/-) \$0	\$ %	\$ %
3.	Other Compensation - Increase (Decrease) (Stipends, Bonuses, etc.)	Cost (+/-) \$3,600	\$ %	\$ %
4.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	Cost (+/-) \$4,404	\$ %	\$ %
5.	Health/Welfare Plan - Increase (Decrease)	Cost (+/-) \$0	\$ %	\$ %
6.	Total Compensation - Increase (Decrease) (Total Lines 1 - 5)	Cost (+/-) \$41,365	\$ %	\$ %
7	Total Number of Represented Employees	41		
8.	Total Compensation Cost for Average Employee - Increase (Decrease)	Cost (+/-) \$1,009	\$ %	\$ %

Please include comments and explanations as necessary: Increase monthly stipend for Assistant

Director from \$200 to \$300 per month.

**B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)**

District will confer with association prior to involuntary transfers or changes in the instructional calendar Clarify language regarding Personal Necessity Leave.

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**C. What are the specific impacts on instructional and support programs to accommodate settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations?**

None

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**D. What contingency language is included in the proposed agreement (reopeners, etc.)?**

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**E. Source of Funding for Proposed Agreement**

1. Current Year

Child development allocation, fees and reserves.

2. How will the ongoing cost of the proposed agreement be funded in future years?

Child development allocation and fees.

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)

N/A

**F. Impact of Proposed Agreement on Current Year Unrestricted Reserves**

**1. State Reserve Standard**

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	N/A
b. State Standard Minimum Reserve Percentage for this District	N/A
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 or \$50,000 for a district with less than 1,001 ADA)	N/A

**2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)**

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	N/A
b. General Fund Budgeted Unrestricted Unappropriated Amount	N/A
c. Special Reserve Fund (J-207) Budgeted Designated for Economic Uncertainties	N/A
d. Special Reserve Fund (J-207) Budgeted Unappropriated Amount	N/A
e. Article XIII B Fund (J-241) Budgeted Designated for Uncertainties	N/A
f. Article XIII B Fund (J-241) Budgeted Unappropriated Amount	N/A
g. Total District Budgeted Unrestricted Reserves	N/A

**3. Do unrestricted reserves meet the standard minimum reserve amount? Yes X No \_\_\_**

**G. Certification**

<p>The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and GC 3547.5</p>	
<p>_____</p> <p>District Chancellor</p>	<p>_____</p> <p>Date</p>



**AGREEMENT BETWEEN**  
**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**AND THE**  
**CHILD DEVELOPMENT CENTERS TEACHERS ASSOCIATION**  
**EFFECTIVE JULY 1, ~~2005~~ 2008 THROUGH JUNE 30, ~~2008~~ 2011**

**ARTICLE 2  
EVALUATION**

**2.1 PURPOSE OF EVALUATION - Child Development Center Teachers/Head Master Teachers**

The purpose of evaluation is two-fold. First, the objectives of evaluation for both tenured and non-tenured Teachers/Head Master Teachers are to acknowledge good performance, to strengthen satisfactory performance, and to help Teachers/Head Master Teachers improve performance through specific recommendations. Secondly, evaluation provides a process through which the college assesses the potential contributions of a new contract Teachers/Head Master Teacher in preparation for a tenure recommendation.

**2.2 DEFINITIONS**

2.2.1 Under this agreement, Contract Teachers/Head Master Teachers are those who have not yet been granted tenure, but are hired to work at least 75%. These Teachers/Head Master are employed in one of three categories:

Contract I Employment during the first academic year.

Contract II Employment during the second academic year.

Contract III Employment during the third and fourth academic year.

2.2.2 Regular Employment with tenure status

2.2.3 Substitute Employee filling a position of a contract or regular employee who is absent from service.

**2.3 PROCESS**

The appropriate site director or designee is primarily responsible for overseeing the evaluation process on behalf of the Board. The site director evaluates the contract Teacher/Head Master Teacher each year of the tenure process. For a regular Teacher/Head Master Teacher, the site director will conduct observations in the primary area of responsibility and subsequent consultation.

**2.4 EVALUATION OF CONTRACT (NON-TENURED TEACHERS/HEAD MASTER TEACHERS)**

2.4.1 Contract Teachers/Head Master Teachers are expected to go through a four-year tenure process. At the end of the fourth year, a decision to grant or not grant tenure must be made.

2.4.2 The appropriate site director will conduct observations during each year of contract status. Evaluation must include observation of performance in the area of primary responsibility, as specified in the job description. Observation should be included when applicable. Additional observations may be conducted as the evaluators deem necessary.

- 2.4.3 For each criterion marked as "needs improvement" or "unsatisfactory," specific examples and suggestions for improvement must be made by the evaluator. Prior to submission dates as listed in 2.7.2, a conference is held between the contract Teacher/Head Master Teacher and the evaluator to discuss the evaluation. At the conclusion of the conference, a contract Teachers/Head Master Teacher must sign the evaluation. The signature does not necessarily indicate agreement with the report, and a contract Teacher/Head Master Teacher may submit a written response within ten (10) days.
- 2.4.4 Contract III (third and fourth years) evaluation leads to the tenure decision. Tenure should be recommended if the contract Teacher/Head Master Teacher has performed his/her duties at or above levels that were previously established as minimum expectations. Denial of tenure should be recommended if:
- a. The contract Teacher/Head Master Teacher has failed to meet expectations that were defined in the Contract I and/or Contract II Tenure Evaluation reports.
  - b. The contract Teacher/Head Master Teacher has exhibited a failure to maintain standards identified as having been met in the Contract I and/or Contract II Tenure Evaluation Reports.
  - c. The contract Teacher/Head Master Teacher has acted in ways which amount to cause for dismissal for tenured Teacher/Head Master Teacher members (see Appendix - Education Code section 87667).
- 2.4.5 The grievance procedure may be used if a Contract I or Contract II Teacher/Head Master Teacher member feels that the District, in a decision not to offer a second or third year contract, violated, misinterpreted, or misapplied any of its policies and procedures concerning the evaluation of the contract Teacher/Head Master Teacher member.
- 2.4.6 The grievance procedure may be used if a Contract III Teacher/Head Master Teacher member feels that the district, in a decision denying tenure, acted unreasonably or violated, misinterpreted, or misapplied any of its policies and procedure concerning the evaluation of the contract Teacher/Head Master Teacher member.

## 2.5 EVALUATION OF REGULAR (TENURED) TEACHERS/HEAD MASTER TEACHERS

Tenured or regular Teachers/Head Master Teachers will be evaluated in the area of their primary responsibility every three years. According to the terms of the evaluation timetable (2.7), the site director will conduct observations and consultations.

- 2.5.1 Prior to submission dates as listed in 2.7.3, the evaluator will consult with the Teacher/Head Master Teacher. The Teacher/Head Master Teacher must sign each report. The signature does not necessarily indicate agreement with the report. Any written response will be included in the personnel file.
- 2.5.2 For each criterion marked as "needs improvement" or "unsatisfactory" specific examples and suggestions for improvement must be made by the evaluator.

2.5.3 The site director will send the evaluations to the Executive Director of Child Development Services, who will forward them to the Human Resources office to be included in the Teacher/~~Head~~ Master Teacher's personnel file.

## 2.6 ADDITIONAL EVALUATIONS

2.6.1 Additional evaluations of Teacher/~~Head~~ Master Teachers may be made at the request of the site director/designee or the evaluatee.

2.6.2 If an additional evaluation is requested, the site director will consult with the Executive Director of Child Development Services.

## 2.7 EVALUATION TIMETABLE

2.7.1 The dates and timelines for the various procedures described in this section are recommendations. Unless there are extenuating circumstances, most procedures may normally be completed before the recommended deadlines.

### 2.7.2 Contract Teachers/~~Head~~ Master Teachers

#### 2.7.2.1 Submission

The evaluation(s) and recommendation(s) for Contract I will be submitted to the Executive Director of Child Development Services by November 15 and February 15 of the first year.

Evaluations for Contract II, III must be submitted by February 15 in each subsequent year. Recommendations will be sent to the Chancellor in time for the first Board meeting in March.

2.7.2.2 For the purpose of this article, a unit member must serve 75% of a school year in order for that year to count as a year of service toward tenure.

2.7.2.3 Unit members hired during the 1998/99 school year shall be considered to be employed in Contract I status.

Unit members hired during the 1997/98 school year shall be considered to be employed in Contract II status, assuming the service requirement in Section 2.7.2.2 has been met.

All unit members who completed at least one year of service prior to the 1997/98 school year shall be tenured.

**ARTICLE 3**  
**LEAVES**

**3.3 Personal Necessity Leave**

- 3.3.1 A unit member may be granted a maximum six (6) days leave of absence in any school year without loss of pay, in cases of personal necessity ~~Two (2) days of the six (6) days may be used in cases of compelling personal importance.~~ Such leaves shall be deducted from the employee's accumulated sick leave. An Employee Absence Card must be filed.
- 3.3.2 ~~Personal necessities include serious illness or death of member of the immediate family; an accident involving his person or property, or the person or property of a member of this immediate family; or appearance in court as a litigant or a witness under official order except as a litigant against the district.~~ Personal necessity leave can be used for matters of compelling personal importance or family business which cannot be accomplished other than during the employee's regular assigned working hours or deferred to a more convenient date or time to accommodate the regular work schedule.
- 3.3.3 ~~This leave specifically does not include any use related to present or prospective employment. Such leave, as applied for, used, and/or granted must be on matters which cannot be accomplished other than during the employee's regular working hours, or, deferred to a more convenient date or time to accommodate the regular work schedule.~~ Personal necessity leave may not be used for vacation or recreational use, outside employment (present or prospective), or appearance in court as a witness or litigant in an action adverse to the District.
- 3.3.4 ~~"Immediate family" will be interpreted to mean the blood, step, and foster relatives limited to the mother, father, grandmother, grandfather, or a grandchild of the employee or of the spouse of the employee, and the spouse, son, son-in-law, daughter, daughter-in-law, brother, brother-in-law, sister, sister-in-law of the employee, or any relative living in the immediate household of the employee.~~

**ARTICLE 8**  
**WAGES AND HOURS**

**8.1 Salary**

8.1.1 District shall provide for the instructional year 2007/2008, to all unit employees the annual salary amount as shown in Appendices "C" and "D". ~~This reflects an increase of 3% for teachers and 5% for head teachers on schedule effective 7/01/07.~~

8.2.1 The instructional calendar shall consist of 207 days.

**8.2 Calendar**

8.2.2 Individual site calendars will be developed reflecting site and/or program needs.

8.2.3 Individual ~~Head~~ Master Teacher/Teacher assignments will be determined by employee request, subject to site supervisor/director approval. Unit employees may request a reduction in the number of contract days they are assigned and if approved, shall have their salary adjusted proportionately.

8.2.4 Any days worked in addition to the contract days specified in 8.2.1 shall be compensated on an hourly basis.

8.2.5 The District will notify CDCTA whenever there are changes to the instructional calendar that would impact the operation of the individual centers and require changes in the work days for unit members.

**8.4 Stipends**

8.4.1 An employee hired as a Site Supervisor shall receive a stipend of \$500 per month for twelve (12) months.

8.4.2 An employee assigned as an Assistant Director shall receive a stipend of ~~two~~ three hundred dollars (~~\$200~~ \$300) per month for twelve (12) months.

**8.5 Provisions Governing the Salary Schedule**

**8.5.3 Change in Position**

A. Any employee who is promoted from teacher to ~~head~~ master teacher shall receive the nearest higher salary, which affords at least five percent (5%) additional compensation, as of the date upon which the appointment becomes effective. Such employee shall be granted a step increase in accordance with the provisions for step advancement as stated in Section 8.5.2 above.

**ARTICLE 9**  
**TRANSFERS/SENIORITY**

**9.3 Open Positions**

9.3.2 Temporary openings which occur as a result of granting semester- or year-long leaves of absence, will be posted for ten (10) calendar days. In the case of a temporary head master teacher opening, other head master teachers will have first opportunity to apply. If no head master teacher requests to be considered for the temporary assignment, the position will be opened to teachers. Interviews will be conducted for all applicants.

**9.5 Involuntary Transfers**

9.5.1 Employees may be transferred to fulfill District needs or requirements because of vacancies, surplus of staff, lack of work, lack of funds, or administrative requirements.

9.5.2 ~~Involuntary transfers will be made on basis of least seniority within a job position.~~

9.5.3 Except in case of emergency, no transfer shall be made without five (5) work days notice to the employee. CDCTA reserves the right to meet and confer with the District over any involuntary transfer prior to implementation.

**ARTICLE 17**  
**JOB OPENINGS**

- 17.5 In the case of a temporary head master teacher opening, other head teachers will have first opportunity to apply. If no head teacher requests to be considered for the temporary assignment, the position will be opened to teachers. Interviews will be conducted for all applicants.

**ARTICLE 19**

**DURATION OF AGREEMENT**

Except as otherwise indicated in 19.1 below, the provisions of this Agreement and its subsequent amendments shall be in effect from July 1, ~~2005-2008~~, until June 30, ~~2008~~ 2011. The Association agrees to submit its initial proposal for a successor agreement or reopeners no later than March 1 of each year. The District agrees to present its initial proposal no later than 30 days following the public hearing for the association's proposal. The Association and the District agree to begin negotiations following the public hearing of the District's proposal.

19.1 The Association and the District agree to the following limited reopener for ~~2006/07~~ 2009/10 and ~~2007/08~~ 2010/11

- 1 Wages, Article 8  
8.1.1, Salary
2. Health and Welfare, Article 11
3. No more than two articles to be specified by the Association.
4. No more than two articles to be specified by the District.

IN WITNESS WHEREOF, EACH OF THE PARTIES AFFIX THEIR

SIGNATURES HERETO ON THIS \_\_\_\_\_th DAY OF \_\_\_\_\_, ~~2006~~ 2009.

DISTRICT

ASSOCIATION:

\_\_\_\_\_

\_\_\_\_\_

Board of Trustees  
February 23, 2009

Conference Docket  
No. 3.4

CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

ADVISORY COMMITTEE ON LEGISLATION  
Sacramento, CA – March 13, 2009

1 Board Member  
(John Hanna)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

(Chancellor's Office)

To: Board of Trustees	Date: February 23, 2009
Re: Board Attorney – Letter of Engagement with Burke, Williams & Sorenson, LLP.	
Action: Request for Action	

**BACKGROUND**

At the May 12, 2008 meeting, the Board of Trustees took action to retain the services of a law firm for the exclusive use of the Board.

**ANALYSIS**

The firm of Burke, Williams & Sorenson, LLP has been selected to provide that service. A Letter of Engagement to provide legal counsel to the Board of Trustees is attached. Burke, Williams & Sorenson, LLP will charge the District hourly rates as follows: \$290 for senior partners, \$275 for junior partners, \$230 for senior associates, \$215 for junior associates and \$155 for clerks and paralegals plus reimbursables. These rates will remain in effect through December 31, 2009 and will be increased annually thereafter by the Consumer Price Index rounded up to the next dollar amount.

**RECOMMENDATION**

It is recommended that the Board of Trustees authorize the Chancellor or his designee to approve the Letter of Engagement with Burke, Williams & Sorenson, LLP for professional services as presented effective February 23, 2009.

Fiscal Impact: TBD	Board Date: February 23, 2009
Prepared by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Submitted by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

## Retainer Agreement

### **1. Parties**

Rancho Santiago Community College District ("District") hereby retains the services of Burke, Williams & Sorensen, LLP ("BWS") to provide legal services.

### **2. General Agreements**

BWS will provide General Counsel legal services to the District, at the direction of the District's Board of Trustees, the Board President, and the District's administrative designees, which may include reviewing Board agendas and minutes; participating in regular and special Board meetings; providing trainings and workshops on legal issues; consulting with individual Board members and District administrators; and providing legal advice on personnel, labor, contract, litigation, accreditation, academic, and student affairs issues.

BWS will keep the District informed of significant legal developments affecting the District, and will promptly respond to the District's inquiries and concerns.

The District agrees to cooperate with BWS, to keep BWS informed of all material information and developments, and to pay BWS's invoices in a timely manner.

### **3. Fees and Costs**

BWS will charge the District hourly rates as follows: \$290 for senior partners, \$275 for junior partners, \$230 for senior associates, \$215 for junior associates, and \$155 for clerks and paralegals. These rates will remain in effect through December 31, 2009, and will be increased annually thereafter by the Consumer Price Index rounded up to the next dollar amount.

In addition to legal fees, BWS also may incur various costs and expenses in performing legal services or in subcontracting for ancillary services such as independent investigators. The District agrees to reimburse BWS for costs advanced on the District's behalf and to pay service providers promptly when BWS has asked them to bill the District directly. These items may include, but are not limited to, court filing fees, long distance telephone charges, messenger and other delivery fees, postage, black-and-white photocopying (@ 20¢ per page), color photocopying or printing (@ \$1 per page); outgoing facsimile transmissions (@ \$1 per page), parking (including at the BWS office), mileage (at the prevailing IRS rate), travel expenses, charges for computer-assisted legal research, and other similar items.

**4. Billing**

BWS will bill the District for legal services and costs on a monthly basis. The District agrees to pay all amounts due within 60 days.

**5. Insurance**

Pursuant to Section 6148 of the *California Business and Professions Code*, BWS hereby informs the District that BWS carries errors-and-omissions insurance coverage applicable to the services to be rendered.

**6. Document Retention**

Upon the termination of the attorney-client relationship, the District will be invited to retrieve its files from BWS within 45 days, or the District may direct BWS to forward the files to the District at the District's expense. After the 45-day period, BWS will, consistent with applicable rules of professional conduct, use its discretion as to the retention or destruction of all files, attorney work product, and District materials that remain with BWS.

**7. Termination**

The District may terminate this Agreement at any time and for any reason, but will be responsible for unpaid invoices.

In the exercise of BWS's sole discretion, and consistent with the professional rules of ethics, BWS reserves the right to withdraw from representing the District, and the District agrees to execute all documents reasonably necessary to complete BWS's withdrawal. Conduct which may cause BWS to withdraw includes, but is not limited to (a) the District's failure to timely pay BWS invoices; (b) the District's refusal to cooperate with BWS in a material matter; and (c) a fact or circumstance that would render continuing representation by BWS unlawful or unethical.

Date: February \_\_, 2009

\_\_\_\_\_  
Dave Chapel, Ed.D.  
Board President  
RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

Date: February 18, 2009

\_\_\_\_\_  
Jack P. Linton, Ph.D., Esq.  
Managing Partner  
BURKE, WILLIAMS & SORENSEN, LLP

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
(Chancellor's Office)

To: Board of Trustees	Date: February 23, 2009
Re: Brown Act Presentation	
Action: Information	

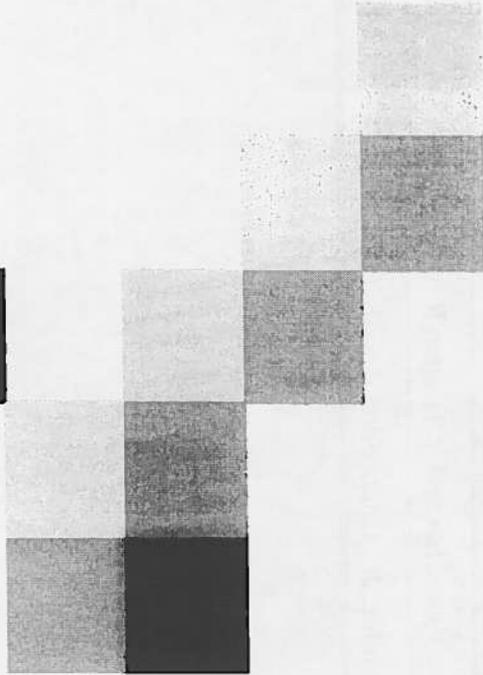
**BACKGROUND**

The President of the Board of Trustees requested that the Chancellor schedule a presentation for the Board on the provisions of the Brown Act. Ronald Wenkart, General Counsel for the Orange County Department of Education, will present this information.

**RECOMMENDATION**

Information only.

Fiscal Impact:	Board Date: February 23, 2009
Prepared by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Submitted by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Recommended by: Dr. Edward Hernandez, Jr., Chancellor	



# **The Brown Act:**

**California's Open  
Meeting Law**

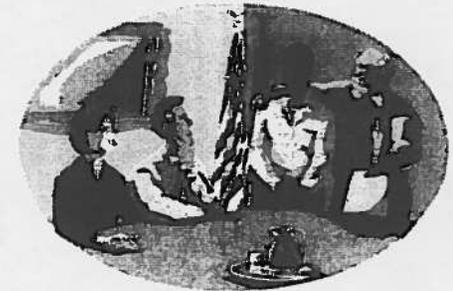
**Rancho Santiago Community College District  
February 23, 2009**

**© 2009 by the Orange County Superintendent of Schools**



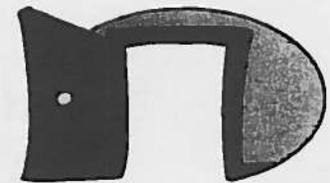
# Purpose and Scope of the Brown Act

- To give the citizens of California access to government agencies and prohibit governmental decisions from being made in secret.
- To require that the actions and deliberations of the governing boards of local public agencies shall be taken openly and in public.



# Purpose and Scope of the Brown Act

- To require that all meetings and deliberations, including discussion, debate and acquisition of information are conducted in public and subject to public scrutiny except when the closed meeting exceptions apply.
- The Brown Act does not apply to meetings of employees of public agencies (e.g. staff meetings).



# Definition of Meetings Subject to the Brown Act

- A meeting is defined as any congregation of a majority of the members of the legislative body at the same time and place to hear, discuss or deliberate upon any item.

# Definition of Meeting

- A majority of the members of legislative bodies shall not, outside a meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body.



# Definition of Meeting

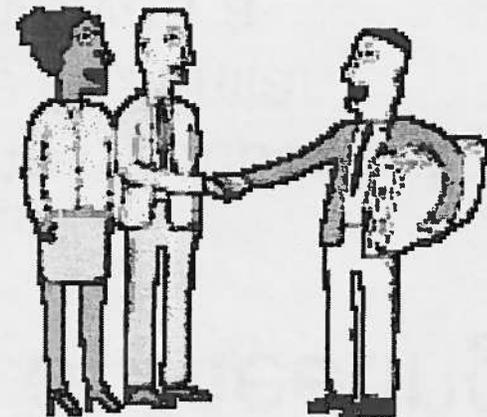
- Separate conversations or communications outside of a meeting with members of a legislative body are permissible so long as the person does not communicate to other members of the board the comments or positions of any other member of the board.
- Board members should limit their communications, particularly e-mails, to a single board member or the district superintendent.

# Definition of Meeting

- Board members should not copy other board members (other than the superintendent) or forward e-mails they receive from board members to other board members (the e-mails may be forwarded to the superintendent), since this might result in a majority of the board members receiving e-mails and thus violating the Brown Act.

# Exceptions to Definition of Meeting

- Individual contacts or conversations between a member of the legislative body and any other person are not prohibited.



# Exceptions to Definition of Meeting

- The attendance of the majority of the members of the legislative body at a conference or similar gathering open to the public that involved a discussion of issues of general interest to the public or to public agencies of the type represented by the legislative body are not prohibited provided that a majority of the members do not discuss among themselves, other than as part of the scheduled program, business of a specified nature that is within the subject matter jurisdiction of the local agency.

# Exceptions to Definition of Meeting

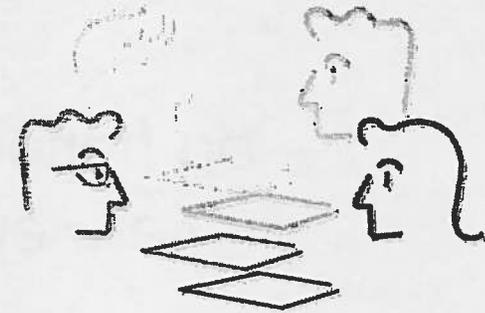
- The attendance of a majority of the members of a legislative body at a purely social or ceremonial occasion is not prohibited.

# Open Meeting Requirements

- All meetings of the legislative body of the local agency must be open and public except for authorized closed sessions.
- Action taken is defined as a collective decision made by a majority of the members to make a positive or negative decision, and may include an actual vote by a majority of the members.

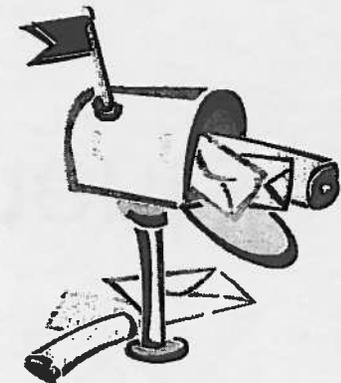
# Open Meeting Requirements

- The Brown Act prohibits taking action by secret ballot.



# Agenda Requirements

- Members of the public and the media may request that the agenda of each meeting be mailed to them.
- No action or discussion shall be undertaken on any item not appearing on the posted agenda with certain limited exceptions.

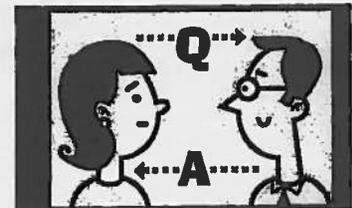


# Agenda Requirements

- A legislative body may take action on items of business not appearing on the posted agenda in an emergency situation or upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

# Agenda Requirements

- Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public within the agency's jurisdiction before or during the board's consideration of the item whether in open or closed session.



# Agenda Requirements

- Reasonable time limits are permissible, i.e., limits on the total amount of time for a particular issue, or for each individual speaker.
- Legislative bodies may not prohibit public criticism of the policies, procedures, programs, or services of the agency.

# Special Meetings

- Special meetings may be called at any time by the presiding officer or a majority of the members of the legislative body.
- 24 hours notice must be given of special meetings.
- Only the business on the special meeting notice may be considered at special meetings.



# Authorized Closed Sessions

- Prior to holding any closed session, the governing board must disclose, in an open meeting, the items to be discussed in closed session.



# Sample Closed Session Agenda Items

## ■ CONFERENCE WITH REAL PROPERTY NEGOTIATOR

- Property: (Specify street address, or if no street address, the parcel number or other unique reference, of the real property under negotiation)
- Negotiating parties: (Specify name of party (not agent))
- Under negotiation: (Specify whether instruction to negotiator will concern price, terms of payment, or both)

# Sample Closed Session Agenda Items

## ■ CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

- Subdivision (a) of Section 54956.9
- Name of case – Specify by reference to claimant's name, names of parties, case or claim numbers; *or*
- Case name unspecified – Specify whether disclosure would jeopardize service of process or existing settlement negotiations

# Sample Closed Session

## Agenda Items

### ■ **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

- Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 -- Specify number of potential cases
- In addition to the information noticed above, the agency may be required to provide additional information on the agenda or in an oral statement prior to the closed session pursuant to subparagraphs (B) to (E), inclusive, of paragraph (3) of subdivision (b) of Section 56956.9

# Sample Closed Session Agenda Items

## ■ PUBLIC EMPLOYEE APPOINTMENT

- Title – Specify description of position to be filled

## ■ PUBLIC EMPLOYMENT

- Title – Specify description of position to be filled

## ■ PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- Title – Specify position title of employee being reviewed

# Sample Closed Session Agenda Items

## ■ PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL/RELEASE

- No additional information is required in connection with a closed session to consider discipline, dismissal or release of a public employee. Discipline includes potential reduction of compensation

# Sample Closed Session Agenda Items

## ■ CONFERENCE WITH LABOR NEGOTIATOR

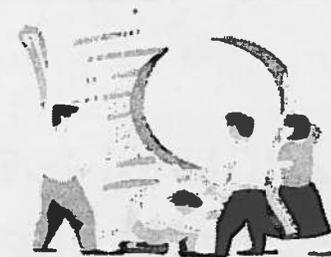
- Agency negotiator – Specify name
- Employee organization – Specify name of organization representing employee or employees in question, *or*
- Unrepresented employee – Specify position title of unrepresented employee who is the subject of the negotiations

# Public Report of Closed Session Action

- The legislative body must publicly report any action taken in closed session and the vote or abstention of every member present.
- Reports may be made orally or in writing.
- Documents approved or adopted by the governing board in closed session must be made available to the public upon request.
- Districts may keep minutes or record closed sessions but are not required to do so.

# Public Report of Closed Session Action

- The Education Code authorizes the governing board of a school district to hold a closed session to consider the suspension or other disciplinary action or expulsion of a student.
- The Attorney General has stated that members of the legislative body may not publicly disclose information received and discussed in closed session concerning pending litigation.





# Disclosure of Confidential Information

- Confidential information means a communication made in a closed session that is specifically related to the basis for the legislative body to meet lawfully in closed session under the Brown Act.
- Violation of the confidentiality requirement may be remedied by injunctive action against an employee who has willfully disclosed confidential information, or referral of a member of the legislative body who has willfully disclosed confidential information to the Grand Jury.

# Disclosure of Confidential Information

- Disciplinary action shall require that the employee in question has either received training as to the requirements of the Brown Act or otherwise has been given notice of the requirements.
- It shall not be a violation to make a confidential inquiry or complaint to a district attorney or Grand Jury concerning a perceived violation of law.

# Disclosure of Confidential Information

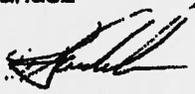
- It is not a breach of the confidentiality requirement to express an opinion concerning the propriety or legality of actions taken by a legislative body in closed session, including disclosure of the nature and extent of the illegal or potentially illegal action.
- It is not a breach of the confidentiality requirement to disclose information acquired by being in present in a closed session that is not confidential information
- The confidentiality requirement of the Brown Act does not prohibit disclosure under the whistleblower statutes.

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
*Office of the Vice Chancellor of Business and Fiscal Services*

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2323 N. Broadway  
Santa Ana, CA 92706  
(714) 480-7340

**Date:** February 18, 2009  
**To:** Dr. Edward Hernandez  
**From:** Peter J. Hardash   
**Subject:** RSCCD Legal Representation

Attached are the following documents:

- List of law firms and hourly rates who we currently have an engagement letter with to provide legal counsel throughout the district
- Orange County Department of Education brochure on services provided to Orange County community college districts
- Biography – Ron Wenkart – General Counsel – OCDE
- Biography – Jack P. Lipton – Partner – Burke, Williams & Sorensen LLP.

cc: John Didion

<b>Firm</b>	<b>Purpose</b>	<b>Senior Partner Rate</b>
<b>Adorno, Yoss, Alvarado &amp; Smith</b>	<b>Board of Trustees - Legal Representation</b>	<b>\$325 p/h</b>
<b>Atkinson, Andelson, Loya, Ruud &amp; Romo</b>	<b>Business/Fiscal - Construction Counsel</b>	<b>\$245 p/h</b>
<b>The Feldhake Law Firm</b>	<b>Human Resources - Contract Counsel</b>	<b>\$225 p/h</b>
<b>Hinshaw &amp; Culbertson</b>	<b>Human Resources - Employment Counsel</b>	<b>\$240 p/h</b>
<b>Liebert Cassidy Whitmore</b>	<b>Human Resources - General Counsel</b>	<b>\$290 p/h</b>
<b>Orange County Department of Education</b>	<b>District - General Counsel</b>	<b>No fees</b>

**2/18/2009**

# SCHOOLS

## LEGAL SERVICES STAFF

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**RONALD D. WENKART**  
General Counsel

**CLAIRE Y. MOREY**  
**LYSA M. SALTZMAN**  
**KAREN T. MEYERS**  
Counsel

**NORMA GARCIA**  
Paralegal/Office Manager

**TRISHA MARTINEZ**  
Supervising Legal Secretary

**VICKI DEMING**  
Legal Secretary



## LEGAL SERVICE

**Orange County**  
**Department of Education**

200 Kalmus Drive • P.O. Box 9050  
Costa Mesa, CA 92628-9050

(714) 966-4220  
(714) 434-4945 FAX



## **SCHOOLS LEGAL SERVICE**

### **Orange County Department of Education**

The Legal Services staff advocates and promotes public education in Orange County by providing a variety of legal services to the OCDE and to school districts, community college districts, regional occupational programs, and special education local plan areas.

The areas of advice, counsel and assistance we provide to these agencies include, but are not limited to, the following:

#### **General Public Agency Issues**

- Conflict of interest laws and the Fair Political Practices Act
- Preparation, review and revision of governing board policies and administrative regulations
- Filling of governing board vacancies and election issues
- District reorganization issues
- The Ralph M. Brown Act
- The California Public Records Act
- The California Tort Claims Act
- Charter Schools and all issues arising out of charter school petitions, operations, renewals and appeals
- Implementation of the requirements of the federal No Child Left Behind Act
- Implementation of the settlement agreement in *Williams v. California*
- Drafting of proposed legislation, board agendas and resolutions
- Drafting board agendas/resolutions

#### **Labor and Employment**

- Transactional personnel matters arising from the Education Code and other statutory provisions
- Constitutional issues related to public employees – due process, free speech rights, free exercise of religion, freedom of association, establishment clause issues
- Counsel to governing boards, personnel commissions, and hearing officers in classified employee suspension or termination proceedings
- Preparation and/or revision of letters and contracts governing or pertaining to employment status or termination
- Review and/or preparation of responses to complaints filed with administrative agencies
- Planning, strategy and compliance in the collective bargaining arena, including agreement interpretation and administration
- Advise districts on benefits related to employees and retirees

#### **Business Issues: Contracts, Construction, Facilities, Purchasing**

- Review and analysis of various contracts
- Resolution of vendor payment issues
- Construction, facilities, purchasing issues
- Bond/COPs
- Financing Documents
- Bankruptcy
- Application and impact of building and zoning codes, Division of State Architect regulations, and county and city ordinances
- Compliance with competitive bidding requirements
- Developer fee issues

#### **Special Education**

- Advise OCDE and districts regarding compliance with the Individuals with

Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973

- Represent OCDE at IEP meetings and special education mediations
- Represent OCDE and districts in all stages of state and federal special education litigation
- Assist with onsite investigations by the California Department of Education (CDE) and the Office for Civil Rights

#### **Student Issues**

- Pupil records privacy and access
- Child custody conflicts and abuse reporting responsibilities
- Interdistrict and intradistrict attendance issues
- Advise districts regarding the authority to suspend, expel, and transfer students
- Civil rights issues related to student speech, searches of students, student dress standards, and other related constitutional and statutory issues
- Investigations of student issues by state and federal agencies such as CDE and OCR
- Advise districts on immigration issues
- Review and update annual notice

#### **Education/Training**

- Periodic written summaries of legal developments on issues important to educational agencies
- Training of district and OCDE staff in all areas of education law
- State-mandated sexual harassment training to OCDE and district supervisors, managers and administrators
- Presentations and updates to administrative groups on a regular basis
- Legal handbooks on various legal topics

## **RON WENKART**

Since 1978, Mr Wenkart has been an attorney representing school districts in California and is currently the General Counsel, for the Orange County Department of Education in Costa Mesa, California. He and his staff represent school districts, community college districts, the Orange County Superintendent of Schools and the Orange County Board of Education in matters pertaining to education law.

A number of his articles on education law have been published in West's Education Law Reporter. Mr. Wenkart has conducted classes as an adjunct professor on education law in colleges, universities and law schools. He is a member of the Orange County Bar Association, Education Law Association, past president of the California Council for School Attorneys, California School Boards Association and served on the Board of Directors for the National School Boards Association, Council of School Attorneys from 1999-2003.

He has been a speaker at seminars and made numerous presentations on a variety of topics relating to education law. Mr. Wenkart has been active in legislative efforts to provide additional federal funding for special education.



## Jack P. Lipton, Ph.D., Esq.

E-mail: [jlipton@bwslaw.com](mailto:jlipton@bwslaw.com)

[www.bwslaw.com](http://www.bwslaw.com)

(800) 333-4297

**Los Angeles**  
444 South Flower Street  
Suite 2400  
Los Angeles, CA 90071  
Phone: (213) 236-0600  
Fax: (213) 236-2700

**Inland Empire**  
2280 Market Street  
Suite 300  
Riverside, CA 92501  
Phone: (951) 788-0100  
Fax: (951) 788-5785

**Orange County**  
4 Park Plaza  
Suite 850  
Irvine, CA 92614  
Phone: (949) 863-3363  
Fax: (949) 863-3350

**Ventura County**  
2310 East Ponderosa Drive  
Suite 25  
Camarillo, CA 93010  
Phone: (805) 987-3468  
Fax: (805) 482-9834

**Menlo Park**  
545 Middlefield Road  
Suite 180  
Menlo Park, CA 94025  
Phone: (650) 327-2672  
Fax: (650) 688-8333

**Palm Desert**  
73-929 Larrea Street  
Suite 4A  
Palm Desert, CA 92260  
Phone: (760) 776-5600  
Fax: (760) 776-5602

Jack P. Lipton is a Partner and is Chair of our Education Law Practice Group. His practice encompasses a wide range of areas, particularly involving community college districts. Jack Lipton has experience in collective bargaining, human resources, facilities, student affairs, the Brown Act, accreditation, construction litigation, real property transactions, interpretation of the *Education Code* and of Title 5 of the *California Code of Regulations*, contract review, and other legal issues affecting community college districts, and he has handled cases in both state and federal courts as well as with the Public Employment Relations Board, the Department of Fair Employment and Housing, and the Equal Employment Opportunity Employment Commission. Dr. Lipton, who has a Ph.D. in Psychology, also has a special interest in the field of psychology-and-law. Dr. Lipton has extensive litigation experience, and he has handled writs and appeals before the California Court of Appeal, the California Supreme Court, and the U.S. Court of Appeals.

In 1988, Dr. Lipton received his J.D. degree, *summa cum laude*, from the University of Arizona College of Law where he served as Articles Editor of the *Arizona Law Review* and graduated in the top 4% of his class. After law school, Dr. Lipton served as a Law Clerk to the late Hon. Thomas Tang at the United States Court of Appeals, Ninth Circuit.

A member of the California Bar since 1989, Dr. Lipton is admitted to practice in the Northern, Eastern, and Central Districts of the U.S. District Court in California, as well as before the U.S. Court of Appeals, Ninth Circuit. Dr. Lipton is a recipient of the Robert C. Watson award presented by the American Intellectual Property Law Association.

Dr. Lipton received a B.A. degree in Psychology, *cum laude*, from U.C.L.A. in 1973. He earned a Master's degree in Social Psychology from California State University, Northridge in 1975, and his Master's thesis concerned psychological aspects of eyewitness testimony. In 1979, Dr. Lipton received his Ph.D. in Psychology from the University of California, Riverside; Dr. Lipton's doctoral dissertation, sponsored by the U.S. Justice Department, dealt with juries.

Before becoming an attorney, Dr. Lipton had a career as an academic psychologist and taught at Humboldt State University, Union College in Schenectady, N.Y., University of Arizona, and Arizona State University. Also, before earning his Ph.D., Dr. Lipton taught at Chaffey College, Fullerton College, and San Bernardino Valley College. Dr. Lipton is presently an adjunct professor at the Graduate School of Education and Psychology at Pepperdine University, and at Southwestern University School of Law where he teaches Education Law.

Dr. Lipton has served on the Editorial Board for the *Journal of College and University Law*, published by the National Association of College and University Attorneys.

Dr. Lipton has served as Chair of the Committee on Legal Issues of the American Psychological Association ("APA") where he was involved with amicus briefs on behalf of the APA. Dr. Lipton is also a California Licensed Psychologist (PSY11491 -- inactive). Dr. Lipton has served as a consultant in both the public and private sectors, and has regularly testified as an expert witness.

Dr. Lipton is widely published and has given lectures and presentations in forums throughout the United States and abroad such as at universities and professional conferences.

Dr. Lipton's publications include "Psychological Assessment of the Special Education Needs of Juvenile Offenders" in *California Psychologist*; "Psychologists Can Be Liable For improper Release of Confidential Patient Records, But Generally Not if Pursuant to a Court Order" in *California Psychologist*; "There Is No Liability For Improper Access To Confidential Psychological Patient Records if Released Pursuant To A Court Order" in *California Psychologist*; "Psychologists Now Can Be Held Liable For Malpractice In Connection With Treatment During 72-Hour Hold" in *California Psychologist*; "The Identities of Policyholders Who Submit Claims for Psychological Disability May Not Be Disclosed" in *California Psychologist*; "Psychological Expert Testimony Regarding a Criminal Defendant's 'Belief System' is Relevant and Admissible" in *California Psychologist*; "Psychologists Can Be Held Liable for Harm Caused by Patients" in *California Psychologist*; "Review of Leslie Pickering Francis' *Sexual Harassment as an Ethical Issue in Academic Life*" in *Journal of College and University Law*; "Psychotherapist-Patient Privilege Outweighs Criminal Defendant's Constitutional Rights" in *California Psychologist*; "Review of Martin P. Golding's *Free Speech on Campus*" in *Journal of College and University Law*; "The Use and Acceptance of Social Science Evidence in Business Litigation After *Daubert*" in *Psychology, Public Policy and Law*; "If a Client Sues a Psychologist, Evidence of the Client's Sexual History May Be Admissible at Trial" in *California Psychologist*; "Psychologist Conducting Court-Ordered Custody Evaluation Cannot Be Held Liable for Defamation" in *California Psychologist*; "California Supreme Court Expands Psychotherapist-Patient Confidentiality" in *California Psychologist*; "Legal Aspects of Eyewitness Identification," a chapter in *Eyewitness Identification: Psychological Knowledge, Problems, and Perspectives*; "Rethinking the Admissibility of Medical Treatises as Evidence" in *American Journal of Law and Medicine*; "Neutral Job Titles and Occupational Stereotypes: When Legal and Psychological Realities Conflict" in *Journal of Psychology*; "The California Corporate Criminal Liability Act of 1989: The Criminalization of the Tort Theory of Hidden Defects" in *Legal Background*; "Attitudes Concerning the Rights of Children and Adults" in *Children's Legal Rights*; "The Constitutionality of Court-Imposed Birth Control as a Condition of Probation" in *New York Law School Journal of Human Rights*; "Group Ethnic Composition, Leader Ethnicity, and Task Performance: An Application of Social Identity Theory" in *Genetic, Social and General Psychology Monographs*; "A New Look at the Use of Social Science Evidence in Trademark Litigation" in *Trademark Reporter*; "Sociocultural Assumptions of Federally Sponsored 'Follow Through' Programs" in *Journal of Psychology*; "Trademark Litigation" in *Arizona Law Review*; "On the Widespread Acceptance of Dubious Medical Findings" in *Journal of Health and Social Behavior*; "'Girl' - 'Woman' - 'Guy' - 'Man': The Effects of Sexist Labeling" in *Sex Roles: A Journal of Research*; "On the Application of 'Pluralism' to Gender Groups: From the Melting Pot to Androgyny" in *Plural Societies*; "Foundations for a Chicano Social Psychology," a chapter in *Chicano Psychology*; "Racism in the Jury Box: The Hispanic Defendant" in *Hispanic Journal of Behavioral Sciences*; "The Fear-Affiliation Relationship: A Sociocultural Revisitation" in *Journal of Cross-Cultural Psychology*; "A Sociocultural Analysis of Volunteer Work among Chicano and Anglo College Students" in *Journal of College Student Personnel*; "Further Evidence for Subject Pool Contamination" in *European Journal of Social Psychology*; "Culture, Personality, and Reactions to Praise and Criticism" in *Journal of Personality*; "Attitudes of Content Area Teachers Towards Teaching Reading" in *Reading Improvement*; "On the Psychology of Eyewitness Testimony" in *Journal of Applied Psychology*; "Responsibility Attribution Among Mexican-American, Anglo, and Black Adolescents and Adults" in *Journal of Cross-Cultural Psychology*.

Dr. Lipton is a former community college adjunct faculty member and he served for one year as the interim Vice Chancellor of Human Resources at the Ventura County Community College District.

Dr. Lipton serves as an Arbitrator on the Los Angeles County Superior Court panel.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Human Services and Technology Division**

To:	Board of Trustees	Date: February 23, 2009
Re:	Affiliation Agreement Amendment (Renewal): Cedars-Sinai Medical Center – OTA	
Action:	Request for Approval	

**BACKGROUND**

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is a contract amendment for the Occupational Therapy Assistant program. The OTA Program will place no students at the site until after Board approval.

**ANALYSIS**

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for one year or until termination by written notice of either party and has been reviewed by Interim Dean Bart Hoffman and the Santa Ana College program administrators, as well as the Contract Specialist. It carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this contract with Cedars-Sinai Medical Center in Los Angeles, California.

Fiscal Impact:	None	Board Date: February 23, 2009
Prepared by:	Norman Fujimoto, Vice President of Academic Affairs Bart Hoffman, Interim Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD	



**CEDARS-SINAI MEDICAL CENTER.**

December 12, 2008

Linda De Ponte, BS, COTA, C  
Academic Fieldwork Coordinator  
Santa Ana College/Rancho Santiago Community College District  
Occupational Therapy Assistant Program  
1530 West 17<sup>th</sup> Street  
Santa Ana, CA 92706-3398

Re: Contract – Affiliation – First Amendment to Student Affiliation Agreement  
Rancho Santiago Community College District – Occupational Therapy Assistant  
Program

Dear Ms. De Ponte:

Upon execution by your academic institution, this letter will serve as the First Amendment to the Student Affiliation Agreement entered the 1st day of March, 2008 ("Agreement"), by and between Cedars-Sinai Medical Center, a California nonprofit public benefit corporation, and Rancho Santiago Community College District on behalf of Santa Ana College ("District"), with respect to the following:

- 1 Recital C of the Agreement is modified to read as follows:  
  
"District" has an approved Occupational Therapy Assistant Program (the "Program"), accredited by the Accrediting Council for Occupational Therapy Education (ACOTE), and is desirous that its students obtain clinical experience at Medical Center "
- 2. Article 2 of the Agreement is modified to read as follows:  
  
"The term of this Agreement shall commence on the date first referenced above ("Commencement Date") and shall continue to remain in full force and effect until midnight of February 28, 2010, subject to renewal for an additional one (1) year term based on the written agreement of the parties, unless sooner terminated in the manner set forth below."
- 3. All other terms and provisions of the Agreement shall remain in full force and effect.

If this Amendment to the Agreement is acceptable to you, please return one signed executed agreement to Cedars-Sinai Medical Center, Department of Rehabilitation, 8730 Alden Drive, Thaliens C202, Los Angeles, California 90048, Attention: Lorraine Kimura, Education Coordinator

Sincerely yours,

**CEDARS-SINAI MEDICAL CENTER**

Linda Procci, PhD  
Vice President, Service Line Operations

**ACKNOWLEDGED AND AGREED TO**  
this \_\_\_\_ day of \_\_\_\_\_, 2009

**Rancho Santiago Community College District**

By \_\_\_\_\_  
Name: Peter J. Hardash  
Title: Vice-Chancellor  
Business Operations & Fiscal Services

SAC-08-008A

8700 Beverly Blvd. ■ Los Angeles, CA 90048  
Office (310) 423-3277 ■ www.cedars-sinai.edu

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

To:	Board of Trustees	Date: February 23, 2009
Re:	Accreditation	
Action:	For information	

**BACKGROUND**

Earlier this month we received copies of letters dated February 3 addressed to each of the college presidents regarding the status and recommendations from the October 20-23, 2008, accreditation visits. The Commission issued warning status for both of the colleges, and copies of the letters are attached.

**ANALYSIS**

Recommendations made by the Accreditation Commission affect Santa Ana College, Santiago Canyon College, the Board of Trustees, and District Operations. Staff has reviewed the recommendations, and contact was made with the president of the Accrediting Commission for Junior and Community Colleges, Dr. Barbara Beno, in order to better understand and clarify the recommendations made by the Commission. Staff from across the district came together last week and developed work groups to begin addressing the recommendations made by the Commission. The estimated timeline is attached, and staff has begun to make recommendations regarding how the board of trustees may wish to address the recommendations regarding board evaluation.

**RECOMMENDATION**

It is recommended the board review the material provided so it may have a discussion regarding how it wishes to proceed and in order to complete a board self-evaluation so that it be included prior to the October 15 deadline established by the Commission.

Fiscal Impact: None	Board Date: February 23, 2009
Prepared by: Dr. Edward Hernandez, Jr., Chancellor	
Submitted by: Dr. Edward Hernandez, Jr., Chancellor	
Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

## Evaluation of the Trustees - BP9022

### **EVALUATION OF TRUSTEES - BP9022**

**Revised 05/27/08**

The Chancellor will make arrangements for the Board of Trustees to conduct a self-evaluation no later than September 1 of each year. The purpose of the evaluation shall include, but not be limited to the following:

1. Evaluation of progress towards Board goals.
2. Identification and review of Board strengths and weaknesses.
3. Board performance from the perspective of the Board as it might affect the accomplishment of district goals.

**Committees Established to Respond to Recommendations of the ACCJC (CORRECTED PAGE)**

**Steering committee:**

**Eddie Hernandez  
Erlinda Martinez  
Juan Vázquez  
John Didion  
Peter Hardash  
Mary Halvorson  
Norm Fujimoto  
John Weispfenning  
Morrie Barembaum  
Ray Hicks  
Bonnie Jaros**

**Task force to address the budgetary aspect of the district recommendations for both SAC and SCC:**

**District BAPR "Assessment of Model" sub-committee members  
CHAIR: Steve Kawa, Vice President, Administrative Services, SCC  
John Didion  
Peter Hardash  
Morrie Barembaum  
Ray Hicks  
Bonnie Jaros**

**SCC task force created to address the college recommendations related to budget and planning:**

**John Weispfenning, Dean, SCC  
John Hernandez, Vice President, Student Services, SCC  
Randy Scott, SCC Academic Senate representative  
Alex Taber, SCC Academic Senate representative  
Leigh Ann Unger, Graduation Specialist, SCC  
Dora Contreras-Bright, Career Guidance Coordinator**

**SAC task force created to address the college recommendations related to budget and planning: Specified members of the Institutional Effectiveness and Assessment Sub-Committee (Erlinda Martinez, Norm Fujimoto, Paul Foster, Ray Hicks, John Zarske, Bonnie Jaros, and Paula Garcia)**

**A task force to make recommendations to the board of trustees regarding the commission's recommendation on board self-evaluation with:**

**Eddie Hernandez  
Erlinda Martinez  
Juan Vazquez  
Ray Hicks  
Morrie Barembaum  
Bonnie Jaros**

**Task force created to address recommendation related to repeatability issues:**

**Peter Hardash  
Sylvia LeTourneau, ITS  
Sergio Rodriguez, Project Manager, SCC  
Linda Miskovic, Associate Dean, Admissions and Records, SCC  
Mark Liang, Interim Associate Dean, Admissions and Records, SAC**

Committees Established to Respond to Recommendations of the ACCJC

Task force to address the budgetary aspect of the district recommendations for both SAC and SCC:

District BAPR "Assessment of Model" sub-committee members

CHAIR: Steve Kawa, Vice President, Administrative Services, SCC

John Didion

Peter Hardash

Morrie Barembaum

Ray Hicks

Bonnie Jaros

Task force created to address the college recommendations related to budget and planning:

John Weispenning, Dean, SCC

John Hernandez, Vice President, Student Services, SCC

Randy Scott, SCC Academic Senate representative

Alex Taber, SCC Academic Senate representative

Leigh Ann Unger, Graduation Specialist, SCC

Dora Contreras-Bright, Career Guidance Coordinator

SAC Institutional Effectiveness and Assessment Sub-Committee (Erlinda Martinez, Norm Fujimoto, Paul Foster, Ray Hicks, John Zarske, Bonnie Jaros, and Paula Garcia)

A sub-committee to make recommendations to the board of trustees regarding the commission's recommendation on board self-evaluation with:

Erlinda Martinez

Juan Vazquez

Ray Hicks

Morrie Barembaum

Bonnie Jaros

Task force created to address recommendation related to repeatability issues:

Peter Hardash

Sylvia LeTourneau, ITS

Sergio Rodriguez, Project Manager, SCC

Linda Miskovic, Associate Dean, Admissions and Records, SCC

SAC members (TBD)

### Suggested Activities for Completion of Board Self-Evaluation

- a. Review board policy on accreditation as it relates to the board of trustees.
- b. Schedule a workshop with a consultant regarding the subject.
- c. Review information that staff has gathered on other district models for board self-evaluation.
  
- d. Decide what model to use or develop a new one that follows appropriate guidelines.
- e. Implement a model that includes an assessment tool that is distributed widely for input.
- f. Discuss in open meeting.
- g. Distribute results to the campus and local community.
- h. Develop a systematic culture of evidence and cycle of continuous improvement that includes setting annual goals.
- i. Use results of the evaluation as a way to assist the board in resolving other accreditation recommendations related to the board of trustees.



**ACCREDITING  
COMMISSION  
for COMMUNITY and  
JUNIOR COLLEGES**

10 COMMERCIAL BOULEVARD  
SUITE 204  
NOVATO, CA 94949  
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FAX: (415) 506-0238  
E-MAIL: [accjc@accjc.org](mailto:accjc@accjc.org)  
[www.accjc.org](http://www.accjc.org)

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LURELEAN B. GAINES  
East Los Angeles College

Vice Chairperson  
FLOYD K. TAKEUCHI  
Public Member

President  
BARBARA A. BENO

Vice President  
SUSAN B. CLIFFORD

Vice President  
STEVE MARADIAN

Vice President  
GARMAN JACK POND

Associate Vice President  
LILY OWYANG

Business Officer  
DEANNE WILBURN

ITAS  
TOM LANE

February 3, 2009

Dr. Erlinda Martinez  
President  
Santa Ana College  
1530 W. 17th Street  
Santa Ana, CA 92706

Dear President Martinez:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on January 7-9, 2009, reviewed the institutional Self Study Report and the report of the evaluation team which visited Santa Ana College on Monday, October 20-Thursday, October 23, 2008. The Commission acted to issue a **Warning** and to require that Santa Ana College correct the deficiencies noted. The college is required to complete a Follow-Up Report by **October 15, 2009**. That report will be followed by a visit of Commission representatives.

A **Warning** is issued when the Commission finds that an institution has pursued a course of action which deviates from the Commission's Eligibility Requirements, Accreditation Standards, or policy to an extent that gives concern to the Commission. The accredited status of the institution continues during the warning period. However, the institution's accreditation will not be reaffirmed until the conditions which warranted the warning are removed.

I also wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with standards or on sanction are expected to correct deficiencies within a maximum two-year period or the Commission must take action to terminate accreditation.

The Follow-Up Report of **October 15, 2009** must demonstrate the institution's resolution of the recommendations noted below:

**College Recommendation 1**

The team recommends that the college evaluate its planning processes, including the integration of technology, staffing, and facilities master plans, to ensure the budget is used as a planning tool to achieve its strategic goals and that the outcomes from these activities be formally and broadly communicated to ensure quality.

Dr. Erlinda Martinez  
Santa Ana College  
February 3, 2009  
Page Two

As part of this integration, the team recommends that the college resource allocation be based on plans, program reviews (Department Planning Portfolios, or DPPs), and actual budgetary performance. This requires that the college evaluate the outcomes of its planning/budget process and use that data in subsequent budget development. (Standards I.A.1, I.A.3, I.B.4, I.B.6, II.A.1, II.A.2.f, III.B.2.d, III.D.1, III.D.2, III.D.3, IV.B.3.a, IV.B.3.b)

#### **District Recommendation 1**

The team recommends that the district evaluate its planning processes, including the integration of technology, staffing and facilities master plans to ensure the budget is used as a planning tool to achieve its strategic goals. As part of this integration, the team recommends that the allocation model for resources be based on the plans, program reviews and the sustainability of the planning process and that the outcomes from these activities be formally and broadly communicated to ensure quality. This requires that the District evaluate the outcomes of the budget process and use that data in subsequent budget development. (Standards I.A.1, I.A.3, I.B.4, I.B.6, II.A.1, II.A.2.f, III.D.1, III.D.2, III.D.3, IV.B.3.a, IV.B.3.b)

#### **District Recommendation 2**

In order to maintain stable financial resources, the team recommends that the District reviews its computer-based student attendance recording system to ensure that repeated courses are being appropriately reported for state apportionment funding consistent with existing regulations. (Standards III.D.1.b, III.D.2.a, III.D.2.g)

#### **District Recommendation 4**

The team recommends that the district review its board evaluation policy to ensure integrity and effectiveness, and that its self-assessment results are widely communicated and applied within a systematic culture of evidence and cycle of continuous improvement. (Standards IV.A.5, IV.B.1.g)

I have previously sent you a copy of the evaluation team report. Additional copies may now be duplicated. The Commission requires you to give the team report and this letter dissemination to your college staff and to those who were signatories of your college Self Study Report. This group should include the Chancellor, campus leadership and the Board of Trustees. The Commission also requires that the team report and the self study report be made available to students and the public. Placing copies in the college library can accomplish this. Should you want the report electronically to place on your web site or for some other purpose, please contact Commission staff.

Dr. Erlinda Martinez  
Santa Ana College  
February 3, 2009  
Page Three

The recommendations contained in the evaluation team report represent the observations of the evaluation team at the time of the visit. The Commission reminds you that while an institution may concur or disagree with any part of the team report, the college is expected to use the report to improve the educational programs and services of the institution.

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. Santa Ana College should submit the Midterm Report by **October 15, 2011**. The Commission will send a reminder to the college about the Midterm Report; a description of reporting requirements can be found on the Commission's website.

The college conducted a comprehensive self study as part of its evaluation. The Commission suggests that the plans for improvement of the institution included in that document be taken into account in the continuing development of Santa Ana College. The next comprehensive evaluation of the college will occur during **Fall 2014**.

Finally, let me take this opportunity to remind you that federal legislation affecting accrediting agencies requires that accredited colleges conduct systematic assessment of educational outcomes (see especially Standards One and Two). A further requirement is that accrediting agencies pay close attention to student loan default rates.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno, Ph.D.  
President

BAB/tl

cc: Dr. Edward Hernandez, Chancellor, Rancho Santiago CCD  
Mr. Norman Fujimoto, Accreditation Liaison Officer  
Board President  
Dr. James Meznik, Team Chair  
Evaluation Team Members  
Ms. Linda Henderson, U.S. DOE



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ITAS  
TOM LANE

February 3, 2009

Mr. Juan Vázquez  
President  
Santiago Canyon College  
8045 E. Chapman Avenue  
Orange, CA 92869-4512

Dear President Vázquez:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on January 7-9, 2009, reviewed the institutional Self Study Report and the report of the evaluation team which visited Santiago Canyon College on Monday, October 20-Thursday, October 23, 2008. The Commission acted to issue a **Warning** and to require that Santiago Canyon College correct the deficiencies noted. The college is required to complete a Follow-Up Report by **October 15, 2009**. The report will be followed by a visit of Commission representatives.

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I also wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with standards or on sanction are expected to correct deficiencies within a maximum two-year period or the Commission must take action to terminate accreditation.

**The Follow-Up Report of October 15, 2009 must demonstrate the institution's resolution of the recommendations noted below:**

**Recommendation 3:** The team recommends that the district evaluate its planning processes, including the integration of technology, staffing, and facilities master plans, to ensure the budget is used as a planning tool to achieve both district and college strategic goals. As part of this integration, the team recommends that the district resource allocation model be based on the plans, program reviews, and actual budgetary performance. This requires that the district evaluate the outcomes of its planning/budgetary process and use that data in subsequent budget development. (IA1, IA3, IB4, IB6, IIA1, IIA2f, IIB2d, IID1, IID2, IID3, IVB3a, IVB3b)

Mr. Juan Vázquez  
Santiago Canyon College  
February 3, 2009  
Page Two

**Recommendation 4:** In order to maintain stable financial resources, the team recommends that the district review its computer-based student attendance recording system to ensure that repeated courses are being appropriately reported for state apportionment funding consistent with existing regulations. (IID1b, IID2a, IID2g)

**Recommendation 6:** The team recommends that the district review its board evaluation policy/regulation to ensure integrity and effectiveness, and that its assessment results are widely communicated and applied within a systematic culture of evidence and cycle of continuous improvement. (IVA5, IVB1g)

**Commission Recommendation 1**

The Commission recommends that the college complete a meaningful analysis of its planning process to ensure that program reviews are of sufficient quality and currency to be used as the basis for decision making, and that results of program review, the educational master plan, and the human resource, technology, fiscal, and facilities plans are integrated into the institution's resource allocation model. (Standards I.A.1, I.A.3, I.B.4, I.B.6, II.A.1, II.A.2.f, III.B.2.d, III.D.1, III.D.2, III.D.3, IV.B.3.a, IV.B.3.b)

With regard to Commission Recommendation 1, the college is advised to carefully read the evaluation team's analysis of the college program review and planning processes for guidance in making needed improvements.

I have previously sent you a copy of the evaluation team report. Additional copies may now be duplicated. The Commission requires you to give the team report and this letter dissemination to your college staff and to those who were signatories of your college self study report. This group should include the Chancellor, campus leadership and the Board of Trustees. The Commission also requires that the team report and the self study report be made available to students and the public. Placing copies in the college library can accomplish this. Should you want the report electronically to place on your web site or for some other purpose, please contact Commission staff.

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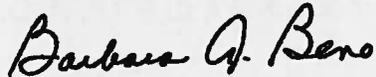
Mr. Juan Vázquez  
Santiago Canyon College  
February 3, 2009  
Page Three

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On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno, Ph.D.  
President

BAB/tl

cc: Dr. Edward Hernandez, Chancellor, Rancho Santiago CCD  
Ms. Mary Halvorsen, Accreditation Liaison Officer  
Board President, Rancho Santiago CCD  
Dr. Robin Calote, Team Chair  
Evaluation Team Members  
Ms. Linda Henderson, U.S. DOE

## Timeline for ACCJC Reports and Visits Due October 15, 2009

The Timeline is presented by *Phase* with overlap as follows:

**Phase 1: Planning to Respond to District and Santa Ana College/  
Santiago Canyon College Recommendations**

**Santiago Canyon College Recommendations**

**Phase 2: Designated Governance Committees and Accreditation  
Workgroups Conduct Meetings and Gather Evidence**

**Workgroups Conduct Meetings and Gather Evidence**

**Phase 3: Written Document**

**Phase 4: Prepare for Sending Reports and Visits**

### Phase 1: PLANNING TO RESPOND TO DISTRICT AND SANTA ANA COLLEGE / SANTIAGO CANYON COLLEGE RECOMMENDATIONS February 2009-March 2009

Date	Meeting	Planned Activity	Tasks for Upcoming Meeting
February 10, 2009	Chancellor Hernandez calls meeting of Steering Committee	Steering Committee: Chancellor's Cabinet; Academic Senate Presidents, SAC and SCC; VPAA SAC, VPAA SCC; faculty chair Accreditation Self Study, SAC; Dean Library, Fine & Performing Arts and Communication, SCC. Preliminary Discussion re: district and college recommendations, process & people to	Chancellor Hernandez clarifies distinctions between district and college recommendations on planning and budget after conferring with Dr. Barbara Beno, Pres. ACCJC; develop timelines, workgroups report preliminary

		serve on individual workgroups.	recommendations
February 11, 2009	Chancellor Hernandez, President Martinez, President Vázquez, Exec. VC Human resources & Educational Services and VC Fiscal Services confer with President of ACCJC, Dr. Barbara Beno	Clarify district and college recommendations regarding planning and budget alignment recommendations for district and colleges; recommendation regarding BOT assessment	Report to Steering Committee so workgroups may proceed
February 16-March 13, 2009	All workgroups meet individually	Clarify meaning of recommendation, discuss timeline, develop preliminary recommendations for Steering Committee.	Read & analyze materials: ACCJC Standards, college (both SAC and SCC to read all recommendations) and district recommendations; develop recommendations for Steering Committee
February 23, 2009	Board of Trustees meeting	Chancellor, College Presidents and Academic Senate Presidents report regarding: letters sent to SAC and SCC; meeting of Steering Committee; plans and timelines for the preparation of the Report of 10/15/09; preliminary recommendation to BOT.	BOT determines steps to be taken in response to ACCJC recommendation regarding the board.

March 17, 2009	Steering Committee meeting	Discuss workgroup recommendations.	Plan for actualizing recommendations and begin drafts
March-June 2009	Steering Committee meets regularly	Receives workgroup updates and drafts and oversees timelines; supports Chancellor and assists with documentation and recommendations for BOT activities.	
March-August	BOT	Ongoing report of Chancellor, College presidents and Academic Senate Presidents	

**Phase 2: DESIGNATED GOVERNANCE COMMITTEES AND ACCREDITATION  
WORKGROUPS CONDUCT MEETINGS AND GATHER EVIDENCE  
March- May, 2009**

Date	Meeting	Planned Activity	Tasks for Upcoming Meeting
February-May 2009	District Chancellor's cabinet, BAPR, TAG; combined	Keep detailed minutes and gather evidentiary documents	Review activities and assess task completion.

	district/college Steering Committee; respective SAC and SCC President's Cabinet, as well as colleges' governance committees		
March-May 2009	Steering Committee	Receive and discuss Progress Reports	Coordinate written report

**Phase 3: WRITTEN DOCUMENT  
May- July 2009**

Date	Meeting	Planned Activity	Tasks for Upcoming Meeting
May 2009	Steering Committee	Chairs of workgroups get drafts to Steering Committee	Drafts due to Editor.
May 2009	Open Forums	Reports shared with district community	
June 2009	Steering Committee	Steering Committee sends drafts to Editor	

July 2009	Editor	Editor completes written reports / Documents organized	
August 2009	Steering Committee approves final draft of report		
September 2009	District and College community open forums / Chancellor and presidents communicate broadly	Reports reviewed by district and college community	
September 14 & 28, 2009	BOT approves report		

**Phase 4: PREPARE FOR SENDING REPORT AND VISIT**  
**July-October 2009**

Date	Meeting	Planned Activity Tasks for Upcoming Meeting
June 2009	Steering Committee	Review comments from BOT and college-wide forum.
July 2009	Steering Committee /Editor	Prepare reports for desktop publisher; align documents; create online format for documents; place physical documents in files for team visit.

September 7, 2009	Chancellor's cabinet	Reports submitted for board docket
September 14 & 28, 2009	RSSCD Board of Trustees	Board of Trustees approves Reports
October 2009	Printer	Reports due from printer
October 2009		REPORTS SENT TO ACCJC

bnj/2-12-09

Check Registers Submitted for Approval  
Checks Written for Period 01/24/09 thru 02/13/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
42135	General Fund Unrestricted	78.74	0.00	78.74	92*0217497	92*0217497
42137	General Fund Unrestricted	67.33	0.00	67.33	92*0217507	92*0217507
42138	General Fund Unrestricted	2,109.24	0.00	2,109.24	92*0217512	92*0217517
42140	General Fund Unrestricted	14,674.79	0.00	14,674.79	92*0217520	92*0217522
42151	General Fund Unrestricted	11,182.07	0.00	11,182.07	92*0217541	92*0217547
42152	General Fund Unrestricted	4,354.36	0.00	4,354.36	92*0217548	92*0217557
42154	General Fund Unrestricted	2,102.03	0.00	2,102.03	92*0217560	92*0217572
42157	General Fund Unrestricted	27,770.37	0.00	27,770.37	92*0217583	92*0217586
42163	General Fund Unrestricted	3,807.05	0.00	3,807.05	92*0217602	92*0217606
42164	General Fund Unrestricted	2,337.57	0.00	2,337.57	92*0217607	92*0217614
42165	General Fund Unrestricted	72,149.27	0.00	72,149.27	92*0217615	92*0217618
42169	General Fund Unrestricted	6,109.43	0.00	6,109.43	92*0217628	92*0217628
42170	General Fund Unrestricted	1,336,312.64	0.00	1,336,312.64	92*0217629	92*0217630
Anthem Blue Cross						
42171	General Fund Unrestricted	2,998.36	0.00	2,998.36	92*0217631	92*0217639
42174	General Fund Unrestricted	76,685.66	0.00	76,685.66	92*0217644	92*0217646
42175	General Fund Unrestricted	11,574.60	0.00	11,574.60	92*0217647	92*0217649
42176	General Fund Unrestricted	1,447.01	0.00	1,447.01	92*0217650	92*0217652
42177	General Fund Unrestricted	51,010.75	0.00	51,010.75	92*0217653	92*0217658
42179	General Fund Unrestricted	1,384.11	0.00	1,384.11	92*0217660	92*0217667
42180	General Fund Unrestricted	100,162.25	0.00	100,162.25	92*0217668	92*0217672
City of Seal Beach						
42181	General Fund Unrestricted	153,787.50	0.00	153,787.50	92*0217673	92*0217676
City of Santa Ana						
42184	General Fund Unrestricted	4,701.15	0.00	4,701.15	92*0217691	92*0217692
42191	General Fund Unrestricted	11,031.02	0.00	11,031.02	92*0217712	92*0217721
42192	General Fund Unrestricted	2,879.37	0.00	2,879.37	92*0217722	92*0217732
42195	General Fund Unrestricted	380.37	0.00	380.37	92*0217753	92*0217753
42196	General Fund Unrestricted	13,539.46	0.00	13,539.46	92*0217759	92*0217762
42198	General Fund Unrestricted	6,648.35	0.00	6,648.35	92*0217774	92*0217781
42200	General Fund Unrestricted	343.00	0.00	343.00	92*0217783	92*0217783
42201	General Fund Unrestricted	20,558.25	0.00	20,558.25	92*0217785	92*0217785
42202	General Fund Unrestricted	104,539.50	0.00	104,539.50	92*0217786	92*0217788
Ontario Fire Department						
42203	General Fund Unrestricted	3,131.13	0.00	3,131.13	92*0217789	92*0217789
42204	General Fund Unrestricted	232.66	0.00	232.66	92*0217790	92*0217792
42206	General Fund Unrestricted	16,111.52	0.00	16,111.52	92*0217794	92*0217794
42207	General Fund Unrestricted	3,654.87	0.00	3,654.87	92*0217795	92*0217795

Check Registers Submitted for Approval  
Checks Written for Period 01/24/09 thru 02/13/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
42208	General Fund Unrestricted	6,417.87	0.00	6,417.87	92*0217796	92*0217804
42211	General Fund Unrestricted	1,059.32	0.00	1,059.32	92*0217812	92*0217816
42213	General Fund Unrestricted	22,369.53	0.00	22,369.53	92*0217818	92*0217821
42217	General Fund Unrestricted	2,562.47	0.00	2,562.47	92*0217836	92*0217849
42218	General Fund Unrestricted	12,460.75	0.00	12,460.75	92*0217850	92*0217852
42220	General Fund Unrestricted	16,739.29	0.00	16,739.29	92*0217856	92*0217858
42221	General Fund Unrestricted	8,834.45	0.00	8,834.45	92*0217859	92*0217864
42223	General Fund Unrestricted	4,454.00	0.00	4,454.00	92*0217871	92*0217872
42224	General Fund Unrestricted	6,010.12	0.00	6,010.12	92*0217873	92*0217874
42226	General Fund Unrestricted	9,089.28	0.00	9,089.28	92*0217876	92*0217882
42227	General Fund Unrestricted	805.00	0.00	805.00	92*0217885	92*0217886
42228	General Fund Unrestricted	98,022.50	0.00	98,022.50	92*0217887	92*0217887
42235	General Fund Unrestricted	6,528.07	0.00	6,528.07	92*0217899	92*0217899
42237	General Fund Unrestricted	48,986.00	0.00	48,986.00	92*0217901	92*0217901
42238	General Fund Unrestricted	20,057.20	0.00	20,057.20	92*0217902	92*0217906
42239	General Fund Unrestricted	25,503.75	0.00	25,503.75	92*0217907	92*0217910
42240	General Fund Unrestricted	1,980.30	0.00	1,980.30	92*0217911	92*0217911
42241	General Fund Unrestricted	8,393.08	0.00	8,393.08	92*0217916	92*0217920
42242	General Fund Unrestricted	49,989.75	0.00	49,989.75	92*0217921	92*0217921
42243	General Fund Unrestricted	31,231.50	0.00	31,231.50	92*0217922	92*0217923
42251	General Fund Unrestricted	136,002.00	0.00	136,002.00	92*0217937	92*0217938
Orange County Fire Authority						
42252	General Fund Unrestricted	3,877.71	0.00	3,877.71	92*0217939	92*0217948
42253	General Fund Unrestricted	15,087.71	0.00	15,087.71	92*0217949	92*0217950
42254	General Fund Unrestricted	5,019.42	0.00	5,019.42	92*0217951	92*0217954
42256	General Fund Unrestricted	1,099.85	0.00	1,099.85	92*0217962	92*0217966
42257	General Fund Unrestricted	264.48	0.00	264.48	92*0217967	92*0217967
42258	General Fund Unrestricted	50,000.00	0.00	50,000.00	92*0217968	92*0217968
42259	General Fund Unrestricted	45,540.00	0.00	45,540.00	92*0217969	92*0217969
42260	General Fund Unrestricted	975.20	0.00	975.20	92*0217970	92*0217981
42267	General Fund Unrestricted	6,808.48	0.00	6,808.48	92*0217998	92*0217999
42270	General Fund Unrestricted	17,857.75	0.00	17,857.75	92*0218009	92*0218010
42272	General Fund Unrestricted	8,026.58	0.00	8,026.58	92*0218016	92*0218019
42273	General Fund Unrestricted	659.20	0.00	659.20	92*0218020	92*0218024
42275	General Fund Unrestricted	5,621.97	0.00	5,621.97	92*0218029	92*0218029
42276	General Fund Unrestricted	19,913.97	0.00	19,913.97	92*0218032	92*0218035
42277	General Fund Unrestricted	770.79	0.00	770.79	92*0218036	92*0218040
42278	General Fund Unrestricted	33,375.76	0.00	33,375.76	92*0218041	92*0218042

Check Registers Submitted for Approval  
 Checks Written for Period 01/24/09 thru 02/13/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
42279	General Fund Unrestricted	1,998.77	0.00	1,998.77	92*0218044	92*0218047
42280	General Fund Unrestricted	90,677.05	0.00	90,677.05	92*0218048	92*0218048
42284	General Fund Unrestricted	2,058.88	0.00	2,058.88	92*0218054	92*0218057
42286	General Fund Unrestricted	3,385.16	0.00	3,385.16	92*0218060	92*0218061
42288	General Fund Unrestricted	1,171.20	0.00	1,171.20	92*0218067	92*0218067
42291	General Fund Unrestricted	580.13	0.00	580.13	92*0218076	92*0218077
42292	General Fund Unrestricted	2,742.70	0.00	2,742.70	92*0218078	92*0218082
42293	General Fund Unrestricted	228,789.08	0.00	228,789.08	92*0218083	92*0218083
County of Orange						
42294	General Fund Unrestricted	20,399.71	0.00	20,399.71	92*0218084	92*0218086
42295	General Fund Unrestricted	16,780.00	0.00	16,780.00	92*0218087	92*0218089
42308	General Fund Unrestricted	749.84	0.00	749.84	92*0218119	92*0218121
42309	General Fund Unrestricted	1,780.84	0.00	1,780.84	92*0218122	92*0218130
42310	General Fund Unrestricted	2,328.25	0.00	2,328.25	92*0218131	92*0218133
42311	General Fund Unrestricted	1,008.86	0.00	1,008.86	92*0218134	92*0218136
42312	General Fund Unrestricted	11,133.33	0.00	11,133.33	92*0218139	92*0218142
42313	General Fund Unrestricted	17,106.93	0.00	17,106.93	92*0218143	92*0218152
42322	General Fund Unrestricted	384.51	0.00	384.51	92*0218174	92*0218177
42325	General Fund Unrestricted	41,289.61	0.00	41,289.61	92*0218185	92*0218186
42326	General Fund Unrestricted	139,309.40	0.00	139,309.40	92*0218187	92*0218189
Southwest Carpenters						
42327	General Fund Unrestricted	114,602.30	0.00	114,602.30	92*0218190	92*0218190
Southwest Carpenters						
42328	General Fund Unrestricted	1,232.43	0.00	1,232.43	92*0218191	92*0218194
42330	General Fund Unrestricted	386.30	0.00	386.30	92*0218198	92*0218199
42331	General Fund Unrestricted	2,176.28	0.00	2,176.28	92*0218200	92*0218204
42332	General Fund Unrestricted	3,624.71	0.00	3,624.71	92*0218206	92*0218206
42333	General Fund Unrestricted	273.75	0.00	273.75	92*0218207	92*0218216
42338	General Fund Unrestricted	4,618.84	0.00	4,618.84	92*0218224	92*0218226
42339	General Fund Unrestricted	32,947.35	0.00	32,947.35	92*0218227	92*0218227
<b>Total Fund 11 General Fund Unrestricted</b>		<b><u>3,545,787.09</u></b>	<b><u>0.00</u></b>	<b><u>3,545,787.09</u></b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
42135	General Fund Restricted	8,346.37	0.00	8,346.37	92*0217496	92*0217499
42136	General Fund Restricted	4,257 18	0.00	4,257 18	92*0217500	92*0217506
42137	General Fund Restricted	272.42	0.00	272.42	92*0217508	92*0217511
42139	General Fund Restricted	2,503.33	0.00	2,503.33	92*0217518	92*0217519
42141	General Fund Restricted	18,750.00	0.00	18,750.00	92*0217523	92*0217523
42153	General Fund Restricted	1,014.00	0.00	1,014.00	92*0217558	92*0217559
42155	General Fund Restricted	18,960.66	0.00	18,960.66	92*0217573	92*0217575
42156	General Fund Restricted	2,624.86	0.00	2,624.86	92*0217576	92*0217582
42158	General Fund Restricted	1,448.51	0.00	1,448.51	92*0217587	92*0217590
42166	General Fund Restricted	24,068.16	0.00	24,068.16	92*0217619	92*0217620
42167	General Fund Restricted	2,441.31	0.00	2,441.31	92*0217621	92*0217623
42168	General Fund Restricted	9,120.64	0.00	9,120.64	92*0217624	92*0217626
42169	General Fund Restricted	5,944.19	0.00	5,944 19	92*0217627	92*0217627
42172	General Fund Restricted	13,406.53	0.00	13,406.53	92*0217640	92*0217642
42178	General Fund Restricted	60,557.99	0.00	60,557.99	92*0217659	92*0217659
42182	General Fund Restricted	26,893.39	0.00	26,893.39	92*0217677	92*0217682
42183	General Fund Restricted	2,336.59	0.00	2,336.59	92*0217683	92*0217690
42185	General Fund Restricted	1,415.06	0.00	1,415.06	92*0217693	92*0217694
42190	General Fund Restricted	7,002.07	0.00	7,002.07	92*0217709	92*0217711
42193	General Fund Restricted	3,559.82	0.00	3,559.82	92*0217733	92*0217744
42194	General Fund Restricted	1,891 43	0.00	1,891 43	92*0217745	92*0217750
42195	General Fund Restricted	4,324.04	0.00	4,324.04	92*0217751	92*0217758
42197	General Fund Restricted	1,099.40	0.00	1,099.40	92*0217763	92*0217773
42199	General Fund Restricted	22,014.22	0.00	22,014.22	92*0217782	92*0217782
42200	General Fund Restricted	36.93	0.00	36.93	92*0217784	92*0217784
42209	General Fund Restricted	807 16	0.00	807.16	92*0217805	92*0217806
42210	General Fund Restricted	7,674.03	0.00	7,674.03	92*0217807	92*0217811
42212	General Fund Restricted	446.42	0.00	446.42	92*0217817	92*0217817
42214	General Fund Restricted	2,570.00	0.00	2,570.00	92*0217822	92*0217822
42216	General Fund Restricted	4,012.32	0.00	4,012.32	92*0217828	92*0217835
42219	General Fund Restricted	6,606.95	0.00	6,606.95	92*0217853	92*0217855
42222	General Fund Restricted	5,033.00	0.00	5,033.00	92*0217865	92*0217870
42225	General Fund Restricted	3,626.00	0.00	3,626.00	92*0217875	92*0217875
42227	General Fund Restricted	495.32	0.00	495.32	92*0217883	92*0217884
42236	General Fund Restricted	28,114.00	0.00	28,114.00	92*0217900	92*0217900
42240	General Fund Restricted	2,366.92	0.00	2,366.92	92*0217912	92*0217915
42249	General Fund Restricted	15,561 41	0.00	15,561 41	92*0217932	92*0217934

Check Registers Submitted for Approval  
Checks Written for Period 01/24/09 thru 02/13/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
42250	General Fund Restricted	7,788.49	0.00	7,788.49	92*0217935	92*0217936
42255	General Fund Restricted	34,576.59	0.00	34,576.59	92*0217955	92*0217961
42261	General Fund Restricted	921.42	0.00	921.42	92*0217982	92*0217986
42266	General Fund Restricted	1,532.50	0.00	1,532.50	92*0217997	92*0217997
42268	General Fund Restricted	285.50	0.00	285.50	92*0218000	92*0218001
42269	General Fund Restricted	3,465.61	0.00	3,465.61	92*0218002	92*0218008
42271	General Fund Restricted	13,617.69	0.00	13,617.69	92*0218011	92*0218015
42274	General Fund Restricted	9,872.08	0.00	9,872.08	92*0218025	92*0218028
42275	General Fund Restricted	660.34	0.00	660.34	92*0218030	92*0218031
42277	General Fund Restricted	146.54	0.00	146.54	92*0218037	92*0218038
42279	General Fund Restricted	117.50	0.00	117.50	92*0218043	92*0218043
42281	General Fund Restricted	2,170.58	0.00	2,170.58	92*0218049	92*0218051
42282	General Fund Restricted	37,027.25	0.00	37,027.25	92*0218052	92*0218052
42283	General Fund Restricted	3,477.50	0.00	3,477.50	92*0218053	92*0218053
42285	General Fund Restricted	1,140.18	0.00	1,140.18	92*0218058	92*0218059
42287	General Fund Restricted	3,739.81	0.00	3,739.81	92*0218062	92*0218066
42288	General Fund Restricted	1,413.60	0.00	1,413.60	92*0218068	92*0218068
42289	General Fund Restricted	838.74	0.00	838.74	92*0218069	92*0218071
42290	General Fund Restricted	3,114.87	0.00	3,114.87	92*0218072	92*0218075
42306	General Fund Restricted	257.72	0.00	257.72	92*0218109	92*0218113
42307	General Fund Restricted	2,215.87	0.00	2,215.87	92*0218114	92*0218118
42310	General Fund Restricted	603.00	0.00	603.00	92*0218132	92*0218132
42311	General Fund Restricted	2,096.51	0.00	2,096.51	92*0218137	92*0218138
42314	General Fund Restricted	2,009.69	0.00	2,009.69	92*0218153	92*0218153
42323	General Fund Restricted	5,219.06	0.00	5,219.06	92*0218178	92*0218180
42324	General Fund Restricted	1,385.78	0.00	1,385.78	92*0218181	92*0218184
42329	General Fund Restricted	753.10	0.00	753.10	92*0218195	92*0218197
42332	General Fund Restricted	475.00	0.00	475.00	92*0218205	92*0218205
42333	General Fund Restricted	18.00	0.00	18.00	92*0218208	92*0218208
42342	General Fund Restricted	160.76	0.00	160.76	92*0218237	92*0218238
<b>Total Fund 12 General Fund Restricted</b>		<b>462,703.91</b>	<b>0.00</b>	<b>462,703.91</b>		

Check Registers Submitted for Approval  
 Checks Written for Period 01/24/09 thru 02/13/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
42142	Child Development Fund	279.73	0.00	279.73	92*0217524	92*0217524
42149	Child Development Fund	5,460.00	0.00	5,460.00	92*0217539	92*0217539
42150	Child Development Fund	2,730.00	0.00	2,730.00	92*0217540	92*0217540
42159	Child Development Fund	14,499.21	0.00	14,499.21	92*0217591	92*0217598
42186	Child Development Fund	2,953.81	0.00	2,953.81	92*0217695	92*0217700
42187	Child Development Fund	2,547.97	0.00	2,547.97	92*0217701	92*0217703
42205	Child Development Fund	393.07	0.00	393.07	92*0217793	92*0217793
42215	Child Development Fund	3,130.81	0.00	3,130.81	92*0217823	92*0217827
42245	Child Development Fund	70.00	0.00	70.00	92*0217925	92*0217926
42262	Child Development Fund	453.81	0.00	453.81	92*0217987	92*0217990
42296	Child Development Fund	6,456.54	0.00	6,456.54	92*0218090	92*0218091
42297	Child Development Fund	3,004.77	0.00	3,004.77	92*0218092	92*0218096
42298	Child Development Fund	1,821.08	0.00	1,821.08	92*0218097	92*0218097
42320	Child Development Fund	2,231.39	0.00	2,231.39	92*0218166	92*0218169
42321	Child Development Fund	2,697.00	0.00	2,697.00	92*0218170	92*0218173
42340	Child Development Fund	8,284.00	0.00	8,284.00	92*0218228	92*0218232
42341	Child Development Fund	3,991.17	0.00	3,991.17	92*0218233	92*0218236
42343	Child Development Fund	4,208.74	0.00	4,208.74	92*0218239	92*0218240
<b>Total Fund 33 Child Development Fund</b>		<b>65,213.10</b>	<b>0.00</b>	<b>65,213.10</b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
42162	Capital Outlay Projects Fund	4,725.00	0.00	4,725.00	92*0217601	92*0217601
42189	Capital Outlay Projects Fund	10,304.68	0.00	10,304.68	92*0217707	92*0217708
42232	Capital Outlay Projects Fund	280.94	0.00	280.94	92*0217895	92*0217895
42233	Capital Outlay Projects Fund	58,822.00	0.00	58,822.00	92*0217896	92*0217897
42247	Capital Outlay Projects Fund	2,450.00	0.00	2,450.00	92*0217928	92*0217928
42265	Capital Outlay Projects Fund	1,750.00	0.00	1,750.00	92*0217996	92*0217996
42304	Capital Outlay Projects Fund	36,401.32	0.00	36,401.32	92*0218107	92*0218107
42318	Capital Outlay Projects Fund	26,874.00	0.00	26,874.00	92*0218161	92*0218162
<b>Total Fund 41 Capital Outlay Projects Fu</b>		<b>141,607.94</b>	<b>0.00</b>	<b>141,607.94</b>		

Check Registers Submitted for Approval  
 Checks Written for Period 01/24/09 thru 02/13/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
42134	Bond Fund, Measure E	39,505.56	0.00	39,505.56	92*0217492	92*0217495
42143	Bond Fund, Measure E	21,906.00	0.00	21,906.00	92*0217525	92*0217528
42144	Bond Fund, Measure E	793.08	0.00	793.08	92*0217529	92*0217530
42145	Bond Fund, Measure E	4,312.50	0.00	4,312.50	92*0217531	92*0217531
42160	Bond Fund, Measure E	1,620.00	0.00	1,620.00	92*0217599	92*0217599
42161	Bond Fund, Measure E	13,200.00	0.00	13,200.00	92*0217600	92*0217600
42173	Bond Fund, Measure E	11,752.54	0.00	11,752.54	92*0217643	92*0217643
42188	Bond Fund, Measure E	7,275.02	0.00	7,275.02	92*0217704	92*0217706
42229	Bond Fund, Measure E	220,844.33	0.00	220,844.33	92*0217888	92*0217889
Mepco Svcs Inc						
42230	Bond Fund, Measure E	13,500.00	0.00	13,500.00	92*0217890	92*0217892
42231	Bond Fund, Measure E	55,050.60	0.00	55,050.60	92*0217893	92*0217894
42244	Bond Fund, Measure E	110,911.51	0.00	110,911.51	92*0217924	92*0217924
Mcmahon Steel Co Inc						
42246	Bond Fund, Measure E	149,022.50	0.00	149,022.50	92*0217927	92*0217927
Mepco Svcs Inc						
42263	Bond Fund, Measure E	1,938.00	0.00	1,938.00	92*0217991	92*0217993
42264	Bond Fund, Measure E	8,250.00	0.00	8,250.00	92*0217994	92*0217995
42299	Bond Fund, Measure E	29,995.00	0.00	29,995.00	92*0218098	92*0218098
42300	Bond Fund, Measure E	14,065.71	0.00	14,065.71	92*0218099	92*0218102
42301	Bond Fund, Measure E	13,564.37	0.00	13,564.37	92*0218103	92*0218103
42302	Bond Fund, Measure E	20,868.68	0.00	20,868.68	92*0218104	92*0218105
42303	Bond Fund, Measure E	76,228.74	0.00	76,228.74	92*0218106	92*0218106
42315	Bond Fund, Measure E	376,169.00	0.00	376,169.00	92*0218154	92*0218155
Union Bank of Calif						
42316	Bond Fund, Measure E	225,581.00	0.00	225,581.00	92*0218156	92*0218157
Union Bank of Calif						
42317	Bond Fund, Measure E	28,620.00	0.00	28,620.00	92*0218158	92*0218160
42334	Bond Fund, Measure E	10,000.00	0.00	10,000.00	92*0218217	92*0218217
42335	Bond Fund, Measure E	84,725.10	0.00	84,725.10	92*0218218	92*0218219
<b>Total Fund 42 Bond Fund, Measure E</b>		<b><u>1,539,699.24</u></b>	<b><u>0.00</u></b>	<b><u>1,539,699.24</u></b>		

<b>Register #</b>	<b>Fund Title</b>	<b>Amount</b>	<b>Voided Checks</b>	<b>Adjusted Amount</b>	<b>Beg Check #</b>	<b>End Check #</b>
42234	Property and Liability Fund	6,385.00	0.00	6,385.00	92*0217898	92*0217898
42305	Property and Liability Fund	11,879.00	0.00	11,879.00	92*0218108	92*0218108
42336	Property and Liability Fund	3,083.10	0.00	3,083.10	92*0218220	92*0218220
<b>Total Fund 61 Property and Liability Fund</b>		<b>21,347.10</b>	<b>0.00</b>	<b>21,347.10</b>		

Check Registers Submitted for Approval  
Checks Written for Period 01/24/09 thru 02/13/09

<b>Register #</b>	<b>Fund Title</b>	<b>Amount</b>	<b>Voided Checks</b>	<b>Adjusted Amount</b>	<b>Beg Check #</b>	<b>End Check #</b>
42146	Workers' Compensation Fund	133.75	0.00	133.75	92*0217532	92*0217533
42248	Workers' Compensation Fund	1,179.80	0.00	1,179.80	92*0217929	92*0217931
<b>Total Fund 62 Workers' Compensation Fu</b>		<u><u>1,313.55</u></u>	<u><u>0.00</u></u>	<u><u>1,313.55</u></u>		

<b>Register #</b>	<b>Fund Title</b>	<b>Amount</b>	<b>Voided Checks</b>	<b>Adjusted Amount</b>	<b>Beg Check #</b>	<b>End Check #</b>
42147	Student Financial Aid Fund	4,147.00	0.00	4,147.00	92*0217534	92*0217537
42148	Student Financial Aid Fund	319.10	0.00	319.10	92*0217538	92*0217538
42319	Student Financial Aid Fund	3,582.00	0.00	3,582.00	92*0218163	92*0218165
42337	Student Financial Aid Fund	2,404.00	0.00	2,404.00	92*0218221	92*0218223
<b>Total Fund 74 Student Financial Aid Fund</b>		<b>10,452.10</b>	<b>0.00</b>	<b>10,452.10</b>		

**SUMMARY**

Total Fund 11 General Fund Unrestricted	3,545,787.09
Total Fund 12 General Fund Restricted	462,703.91
Total Fund 33 Child Development Fund	65,213.10
Total Fund 41 Capital Outlay Projects Fund	141,607.94
Total Fund 42 Bond Fund, Measure E	1,539,699.24
Total Fund 61 Property and Liability Fund	21,347.10
Total Fund 62 Workers' Compensation Fund	1,313.55
Total Fund 74 Student Financial Aid Fund	10,452.10
Grand Total:	<u><u>5,788,124.03</u></u>

2/17/09 21:53

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BM0140

CHECK REGISTERS SUBMITTED FOR BOARD APPROVAL

SUMMARY OF EXPENDITURES FOR THE PERIOD 2/03/09 THROUGH 2/04/09

TOTAL FUND 15 (STUDENT FIN. AIDS): 2,313,821.00

TOTAL: 2,313,821.00

2/17/09 21:53

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BM0140

CHECK REGISTERS SUBMITTED FOR APPROVAL

BOARD MEETING OF 2/23/09

CHECK REG NO	FUND	AMOUNT	VOIDED CHECKS	ADJUSTED AMOUNT	BEGINNING CHECK NO	ENDING CHECK NO
3310	STUDENT FIN. AIDS	24,917.00	0.00	24,917.00	92-200665	92-200689
3311	STUDENT FIN. AIDS	23,244.00	0.00	23,244.00	92-200690	92-200714
3312	STUDENT FIN. AIDS	20,907.00	0.00	20,907.00	92-200715	92-200739
3313	STUDENT FIN. AIDS	21,830.00	0.00	21,830.00	92-200740	92-200764
3314	STUDENT FIN. AIDS	24,555.00	0.00	24,555.00	92-200765	92-200789
3315	STUDENT FIN. AIDS	21,339.00	0.00	21,339.00	92-200790	92-200814
3316	STUDENT FIN. AIDS	21,455.00	0.00	21,455.00	92-200815	92-200839
3317	STUDENT FIN. AIDS	17,434.00	0.00	17,434.00	92-200840	92-200864
3318	STUDENT FIN. AIDS	18,399.00	0.00	18,399.00	92-200865	92-200889
3319	STUDENT FIN. AIDS	24,044.00	0.00	24,044.00	92-200890	92-200914
3320	STUDENT FIN. AIDS	20,851.00	0.00	20,851.00	92-200915	92-200939
3321	STUDENT FIN. AIDS	18,374.00	0.00	18,374.00	92-200940	92-200964
3322	STUDENT FIN. AIDS	19,982.00	0.00	19,982.00	92-200965	92-200989
3323	STUDENT FIN. AIDS	18,415.00	0.00	18,415.00	92-200990	92-201014
3324	STUDENT FIN. AIDS	20,728.00	0.00	20,728.00	92-201015	92-201039
3325	STUDENT FIN. AIDS	21,781.00	0.00	21,781.00	92-201040	92-201064
3326	STUDENT FIN. AIDS	17,721.00	0.00	17,721.00	92-201065	92-201089
3327	STUDENT FIN. AIDS	20,064.00	0.00	20,064.00	92-201090	92-201114
3328	STUDENT FIN. AIDS	18,960.00	0.00	18,960.00	92-201115	92-201139
3329	STUDENT FIN. AIDS	19,769.00	0.00	19,769.00	92-201140	92-201164
3330	STUDENT FIN. AIDS	23,209.00	0.00	23,209.00	92-201165	92-201189
3331	STUDENT FIN. AIDS	20,340.00	0.00	20,340.00	92-201190	92-201214
3332	STUDENT FIN. AIDS	21,198.00	0.00	21,198.00	92-201215	92-201239
3333	STUDENT FIN. AIDS	23,598.00	0.00	23,598.00	92-201240	92-201264
3334	STUDENT FIN. AIDS	1,243.00	0.00	1,243.00	92-201265	92-201266
3335	STUDENT FIN. AIDS	22,952.00	0.00	22,952.00	92-201268	92-201292
3336	STUDENT FIN. AIDS	22,340.00	0.00	22,340.00	92-201293	92-201317
3337	STUDENT FIN. AIDS	25,317.00	0.00	25,317.00	92-201318	92-201342
3338	STUDENT FIN. AIDS	29,448.00	0.00	29,448.00	92-201343	92-201367
3339	STUDENT FIN. AIDS	23,399.00	0.00	23,399.00	92-201368	92-201392

STUDENT FIN. AIDS FUND: PAGE 1 OF 4

PAGE TOTAL: 627,813.00

FUND TOTAL: 2,313,821.00

2/17/09 21:53

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BM0140

CHECK REGISTERS SUBMITTED FOR APPROVAL

BOARD MEETING OF 2/23/09

CHECK REG NO	FUND	AMOUNT	VOIDED CHECKS	ADJUSTED AMOUNT	BEGINNING CHECK NO	ENDING CHECK NO
3340	STUDENT FIN. AIDS	24,182.00	0.00	24,182.00	92-201393	92-201419
3341	STUDENT FIN. AIDS	24,802.00	0.00	24,802.00	92-201420	92-201444
3342	STUDENT FIN. AIDS	28,483.00	0.00	28,483.00	92-201445	92-201469
3343	STUDENT FIN. AIDS	25,792.00	0.00	25,792.00	92-201470	92-201494
3344	STUDENT FIN. AIDS	30,036.00	0.00	30,036.00	92-201495	92-201519
3345	STUDENT FIN. AIDS	25,979.00	0.00	25,979.00	92-201520	92-201544
3346	STUDENT FIN. AIDS	29,218.00	0.00	29,218.00	92-201545	92-201569
3347	STUDENT FIN. AIDS	23,541.00	0.00	23,541.00	92-201570	92-201594
3348	STUDENT FIN. AIDS	23,678.00	0.00	23,678.00	92-201595	92-201619
3349	STUDENT FIN. AIDS	30,626.00	0.00	30,626.00	92-201620	92-201644
3350	STUDENT FIN. AIDS	24,475.00	0.00	24,475.00	92-201645	92-201669
3351	STUDENT FIN. AIDS	25,534.00	0.00	25,534.00	92-201670	92-201694
3352	STUDENT FIN. AIDS	28,500.00	0.00	28,500.00	92-201695	92-201719
3353	STUDENT FIN. AIDS	24,051.00	0.00	24,051.00	92-201720	92-201744
3354	STUDENT FIN. AIDS	30,345.00	0.00	30,345.00	92-201745	92-201769
3355	STUDENT FIN. AIDS	23,809.00	0.00	23,809.00	92-201770	92-201794
3356	STUDENT FIN. AIDS	26,981.00	0.00	26,981.00	92-201795	92-201819
3357	STUDENT FIN. AIDS	29,390.00	0.00	29,390.00	92-201820	92-201844
3358	STUDENT FIN. AIDS	29,707.00	0.00	29,707.00	92-201845	92-201869
3359	STUDENT FIN. AIDS	22,399.00	0.00	22,399.00	92-201870	92-201894
3360	STUDENT FIN. AIDS	27,046.00	0.00	27,046.00	92-201895	92-201919
3361	STUDENT FIN. AIDS	33,219.00	0.00	33,219.00	92-201920	92-201944
3362	STUDENT FIN. AIDS	26,868.00	0.00	26,868.00	92-201945	92-201969
3363	STUDENT FIN. AIDS	23,973.00	0.00	23,973.00	92-201970	92-201994
3364	STUDENT FIN. AIDS	23,686.00	0.00	23,686.00	92-201995	92-202019
3365	STUDENT FIN. AIDS	24,926.00	0.00	24,926.00	92-202020	92-202044
3366	STUDENT FIN. AIDS	26,733.00	0.00	26,733.00	92-202045	92-202069
3367	STUDENT FIN. AIDS	22,128.00	0.00	22,128.00	92-202070	92-202094
3368	STUDENT FIN. AIDS	24,493.00	0.00	24,493.00	92-202095	92-202119
3369	STUDENT FIN. AIDS	25,581.00	0.00	25,581.00	92-202120	92-202144

STUDENT FIN. AIDS FUND: PAGE 2 OF 4

PAGE TOTAL: 790,181.00

FUND TOTAL: 2,313,821.00

2/17/09 21:53

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BM0140

CHECK REGISTERS SUBMITTED FOR APPROVAL

BOARD MEETING OF 2/23/09

CHECK REG NO	FUND	AMOUNT	VOIDED CHECKS	ADJUSTED AMOUNT	BEGINNING CHECK NO	ENDING CHECK NO
3370	STUDENT FIN. AIDS	21,132.00	0.00	21,132.00	92-202145	92-202169
3371	STUDENT FIN. AIDS	26,519.00	0.00	26,519.00	92-202170	92-202194
3372	STUDENT FIN. AIDS	27,852.00	0.00	27,852.00	92-202195	92-202219
3373	STUDENT FIN. AIDS	22,943.00	0.00	22,943.00	92-202220	92-202244
3374	STUDENT FIN. AIDS	25,000.00	0.00	25,000.00	92-202245	92-202269
3375	STUDENT FIN. AIDS	25,412.00	0.00	25,412.00	92-202270	92-202294
3376	STUDENT FIN. AIDS	25,901.00	0.00	25,901.00	92-202295	92-202319
3377	STUDENT FIN. AIDS	26,808.00	0.00	26,808.00	92-202320	92-202344
3378	STUDENT FIN. AIDS	23,462.00	0.00	23,462.00	92-202345	92-202369
3379	STUDENT FIN. AIDS	24,284.00	0.00	24,284.00	92-202370	92-202394
3380	STUDENT FIN. AIDS	27,938.00	0.00	27,938.00	92-202395	92-202419
3381	STUDENT FIN. AIDS	24,148.00	0.00	24,148.00	92-202420	92-202444
3382	STUDENT FIN. AIDS	26,541.00	0.00	26,541.00	92-202445	92-202469
3383	STUDENT FIN. AIDS	21,346.00	0.00	21,346.00	92-202470	92-202494
3384	STUDENT FIN. AIDS	23,195.00	0.00	23,195.00	92-202495	92-202519
3385	STUDENT FIN. AIDS	23,539.00	0.00	23,539.00	92-202520	92-202544
3386	STUDENT FIN. AIDS	21,920.00	0.00	21,920.00	92-202545	92-202569
3387	STUDENT FIN. AIDS	26,150.00	0.00	26,150.00	92-202570	92-202594
3388	STUDENT FIN. AIDS	24,759.00	0.00	24,759.00	92-202595	92-202621
3389	STUDENT FIN. AIDS	26,325.00	0.00	26,325.00	92-202622	92-202646
3390	STUDENT FIN. AIDS	27,412.00	0.00	27,412.00	92-202647	92-202671
3391	STUDENT FIN. AIDS	25,212.00	0.00	25,212.00	92-202672	92-202696
3392	STUDENT FIN. AIDS	26,610.00	0.00	26,610.00	92-202697	92-202721
3393	STUDENT FIN. AIDS	23,390.00	0.00	23,390.00	92-202722	92-202746
3394	STUDENT FIN. AIDS	22,123.00	0.00	22,123.00	92-202747	92-202771
3395	STUDENT FIN. AIDS	23,639.00	0.00	23,639.00	92-202772	92-202796
3396	STUDENT FIN. AIDS	20,986.00	0.00	20,986.00	92-202797	92-202821
3397	STUDENT FIN. AIDS	20,422.00	0.00	20,422.00	92-202822	92-202846
3398	STUDENT FIN. AIDS	28,429.00	0.00	28,429.00	92-202847	92-202871
3399	STUDENT FIN. AIDS	29,876.00	0.00	29,876.00	92-202872	92-202896

STUDENT FIN. AIDS FUND: PAGE 3 OF 4

PAGE TOTAL: 743,273.00

FUND TOTAL: 2,313,821.00

2/17/09 21:53

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BM0140

CHECK REGISTERS SUBMITTED FOR APPROVAL

BOARD MEETING OF 2/23/09

CHECK REG NO	FUND	AMOUNT	VOIDED CHECKS	ADJUSTED AMOUNT	BEGINNING CHECK NO	ENDING CHECK NO
3400	STUDENT FIN. AIDS	22,915.00	0.00	22,915.00	92-202897	92-202921
3401	STUDENT FIN. AIDS	24,349.00	0.00	24,349.00	92-202922	92-202946
3402	STUDENT FIN. AIDS	25,753.00	0.00	25,753.00	92-202947	92-202971
3403	STUDENT FIN. AIDS	27,168.00	0.00	27,168.00	92-202972	92-202996
3404	STUDENT FIN. AIDS	25,026.00	0.00	25,026.00	92-202997	92-203021
3405	STUDENT FIN. AIDS	25,541.00	0.00	25,541.00	92-203022	92-203046
3406	STUDENT FIN. AIDS	1,802.00	0.00	1,802.00	92-203047	92-203048

STUDENT FIN. AIDS FUND: PAGE 4 OF 4

PAGE TOTAL: 152,554.00

FUND TOTAL: 2,313,821.00

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BUSINESS OPERATIONS AND FISCAL SERVICES**

To	Board of Trustees	Date: February 23, 2009
Re:	Quarterly Financial Status Report (CCFS-311Q) for period ended December 31, 2008	
Action: Request for Approval		

**BACKGROUND**

Pursuant to Section 58310 of Title 5 of the California Code of Regulations, each California community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis. The CCFS-311Q is the prescribed, routine report submitted to the System Office satisfying this requirement.

Attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the second quarter in fiscal year 2008-09 ended December 31, 2008.

**ANALYSIS**

The quarterly report shows the projected unrestricted General Fund revenues and expenditures for this year as well as the actual amounts from the previous three fiscal years. For the three months covered in this report, the District has recognized 58.4% of budgeted revenues and other financing sources and 45.7% of budgeted expenditures and other outgo in the unrestricted General Fund.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the CCFS-311Q for the period ending December 31, 2008 as presented.

Fiscal Impact:	Not applicable	Board Date: February 23, 2009
Prepared by:	Noemi M. Kanouse, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q**

**VIEW QUARTERLY DATA**

CHANGE THE PERIOD >

**Fiscal Year: 2008-2009**

**Quarter Ended: (Q2) Dec 31, 2008**

**District: (870) RANCHO SANTIAGO**

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2005-06	Actual 2008-07	Actual 2007-08	Projected 2008-2009
<b>Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>A. Revenues:</b>					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	128,935,988	148,494,345	148,396,127	147,414,137
A.2	Other Financing Sources (Object 8900)	15,617	6,506	24,803	6,117
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>128,951,605</b>	<b>148,500,851</b>	<b>148,420,930</b>	<b>147,420,254</b>
<b>B. Expenditures:</b>					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	128,584,038	139,776,049	154,228,868	152,775,083
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	882,474	1,506,664	2,756,793	913,936
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>129,466,512</b>	<b>141,282,713</b>	<b>156,985,661</b>	<b>153,689,019</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>-514,907</b>	<b>7,218,138</b>	<b>-8,564,731</b>	<b>-6,268,765</b>
<b>D. Fund Balance, Beginning</b>					
D.1	Prior Year Adjustments + (-)	319,755	7,492	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>17,330,755</b>	<b>16,823,340</b>	<b>24,041,478</b>	<b>15,476,747</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>16,815,848</b>	<b>24,041,478</b>	<b>15,476,747</b>	<b>9,207,982</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	13%	17%	9.9%	6%

**Annualized Attendance FTES:**

G.1	Annualized FTES (excluding apprentice and non-resident)	30,418	31,471	32,840	32,395
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**I. Total General Fund Cash Balance (Unrestricted and Restricted)**

	As of the specified quarter ended for each fiscal year				
	2005-06	2006-07	2007-08	2008-2009	
H.1	Cash, excluding borrowed funds			14,419,594	31,864,022
H.2	Cash, borrowed funds only			0	0
H.3	<b>Total Cash (H.1 + H.2)</b>	<b>22,381,710</b>	<b>30,859,948</b>	<b>14,419,594</b>	<b>31,864,022</b>

**V Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	147,386,687	147,414,137	86,083,611	58.4%
I.2	Other Financing Sources (Object 8900)	6,000	6,000	6,117	102%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>147,386,687</b>	<b>147,420,137</b>	<b>86,089,728</b>	<b>58.4%</b>
<b>Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	152,726,868	152,775,083	70,266,447	46%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	916,801	913,936	30,123	3.3%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>153,643,669</b>	<b>153,689,019</b>	<b>70,296,570</b>	<b>45.7%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>-6,256,982</b>	<b>-6,268,882</b>	<b>15,793,158</b>	

L	Adjusted Fund Balance, Beginning	15,476,747	15,476,747	15,476,747
L.1	Fund Balance, Ending (C. + L.2)	9,219,765	9,207,865	31,269,905
	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	6%	6%	

V Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:						
Year 1:						
Year 2:						
Year 3:						
b. BENEFITS:						
Year 1:						
Year 2:						
Year 3:						

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**  
 This year? **NO**  
 Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****BUSINESS OPERATIONS AND FISCAL SERVICES**

To:	Board of Trustees	Date: February 23, 2009
Re:	Quarterly Investment Report as of December 31, 2008	
Action:	For Information	

**BACKGROUND**

Pursuant to Section 53646(b) of the Government Code the Chief Fiscal Officer may render a quarterly report on investments to the Board of Trustees within 30 days following the end of the quarter covered by the report. The district's funds are held and invested with the Orange County Treasurer and the State of California Local Agency Investment Fund (LAIF).

Accordingly, attached is the District's investment report for the quarter ended December 31, 2009.

**ANALYSIS**

The District's investments and any areas of noncompliance are shown on the following included documents: (1) the Statement of Cash as of December 31, 2008 for all District funds; (2) excerpts from the Orange County Treasurer's "Management Report" for the period ended December 31, 2008, and (3) a copy of the State of California Local Agency Investment Fund (LAIF) "Remittance Advice" for the period ending December 31, 2008.

All investments for the quarter ended December 31, 2008 are in accordance with Board Policy 3211, and there has been no change in the policy during this quarter.

**RECOMMENDATION**

The quarterly investment report as of December 31, 2008 is presented as information.

Fiscal Impact:	None	Board Date: February 23, 2009
Prepared by:	Noemi M. Kanouse, Assistant Vice Chancellor Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

**Rancho Santiago Community College district**  
**Statement of Cash**  
**December 31, 2008**

Description	Amount	Interest Rate	QTR	% of Investment
Orange County Treasurer				
General Obligation Bonds	155,848,517	2.49%	Sep-Dec	65.60%
Bond Sinking Funds	12,117,574	2.49%	Sep-Dec	5.10%
All Other Funds	69,271,016	2.49%	Sep-Dec	29.16%
Local Agency Investment Fund (LAIF)	145,394	2.54%	Sep-Dec	0.06%
Revolving Fund, Refundable Deposits and Cash in Banks	175,000	0.00%	Sep-Dec	0.07%
	<u>237,557,501</u>			<u>100.00%</u>

# Rancho Santiago Community College District

## Cash Position December 31, 2008

	County Fund	RSCCD Fund	Cash in County 9110	Cash in County-Perkins 9111	Cash in County - Cal Grants 9112	Restricted Cash for GO Bonds 9119	Cash Clearing 9121	Revolving Cash 9130	Cash with Fiscal Agent 9135	LAIF 9150	Fund Total
General Fund (11 & 12)	1	11/12	30,261,195				1,502,827	100,000			31,864,022
Child Development Fund	12	33	224,089				26,581				250,670
Bond Fund Measure E	22	42	155,848,517								155,848,517
Bond Int & Red Fund	31	21				3,391,478					3,391,478
Bond Int & Red Fund	32	22				4,468,341					4,468,341
Bond Int & Red Fund	33	23				4,257,755					4,257,755
Capital Outlay Projects Fund	40	41	9,932,320								9,932,320
Workers' Compensation Fund	68	62	3,485,035						50,000		3,535,035
Property and Liability Fund	70	61	284,426						25,000		309,426
Retiree Benefits Fund	71	63	22,955,654							145,394	23,101,048
Student Financial Aid	74	74	147,498	(7,001)	445,255		13,137				598,889
<b>Totals</b>			<b>223,138,734</b>	<b>(7,001)</b>	<b>445,255</b>	<b>12,117,574</b>	<b>1,542,545</b>	<b>100,000</b>	<b>75,000</b>	<b>145,394</b>	<b>237,557,501</b>



## OFFICE OF THE TREASURER-TAX COLLECTOR

HALL OF FINANCE & RECORDS  
11 CIVIC CENTER PLAZA, SUITE G76  
POST OFFICE BOX 4515  
SANTA ANA, CA 92701  
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December 15, 2008

CHRISS W. STREET  
TREASURER-TAX COLLECTOR

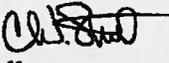
PAUL C. GORMAN, C.P.A., CTP  
CHIEF ASSISTANT TREASURER-TAX COLLECTOR

JENNIFER BURKHART, CFA  
ASSISTANT TREASURER-TAX COLLECTOR

WALTER DANIELS  
ASSISTANT TREASURER-TAX COLLECTOR  
TAX COLLECTION

ROBIN RUSSELL  
ASSISTANT TREASURER-TAX COLLECTOR  
ADMINISTRATOR

TO: Board of Supervisors  
Thomas G. Mauk, County Executive Officer  
Treasury Oversight Committee  
Treasurer's Advisory Committee  
Participants

FROM: Chriss W Street   
Treasurer-Tax Collector

SUBJECT Treasurer's Management Report for December 31, 2008

Attached please find the Treasurer's Management Report for the County of Orange for the month & quarter ended December 31, 2008. The information provided herein, including all charts, tables, graphs and numerical representations, is provided to readers solely as a general overview of the economic and market conditions which the Treasurer utilizes in making investment decisions. In addition, a complete version of this report is also available for download at our website [www.ttc.ocgov.com](http://www.ttc.ocgov.com).

### TREASURER'S REPORT

In order to assist you in reading this report, please note that the current balances reflect the investments recorded in the portfolios for each particular fund for the period ending November 30th. Each money market fund has an average maturity of less than ninety days, with a net asset value (NAV) falling within the range of \$0.9950 and \$1.0050. The extended fund will have an average maturity of up to 549 days and a fluctuating NAV. All investments are marked to the market at the end of the reporting period due to the narrow valuation range prescribed by the Pools' Investment Policy Statement.

The reports reflect the par value (face value), the cost and market value (the price of each security at the close of the market on the last trading day of the month). Market values are derived from the Bloomberg Professional Service, a premier provider of instant access to real-time and historical financial data. The difference between the market value and book value is the unrealized gain or (loss). The Detail Transaction Report Section is provided in compliance with California Government Code Section 53607, which requires that the Treasurer file such a report with the Board of Supervisors, from whom his investment authority has been delegated.

### APPORTIONMENT OF COMMINGLED POOL INTEREST EARNINGS

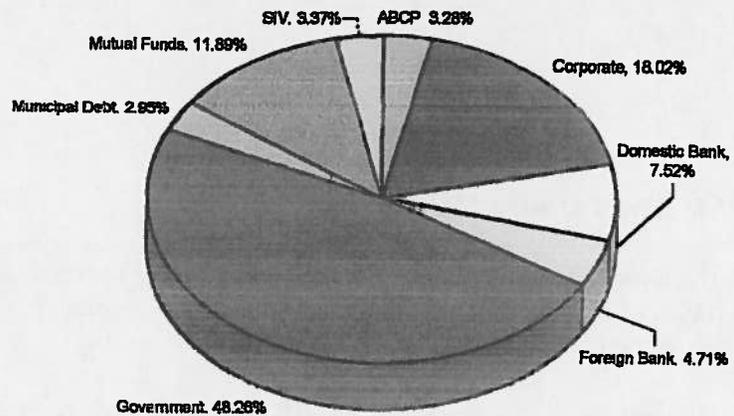
We have prepared a forecast for the timing of the County Investment Pool's November 2008 interest apportionment. We anticipate posting the November 2008 interest apportionment to participants' cash accounts in the County general ledger by approximately February 11, 2009

### PORTFOLIO COMPOSITION

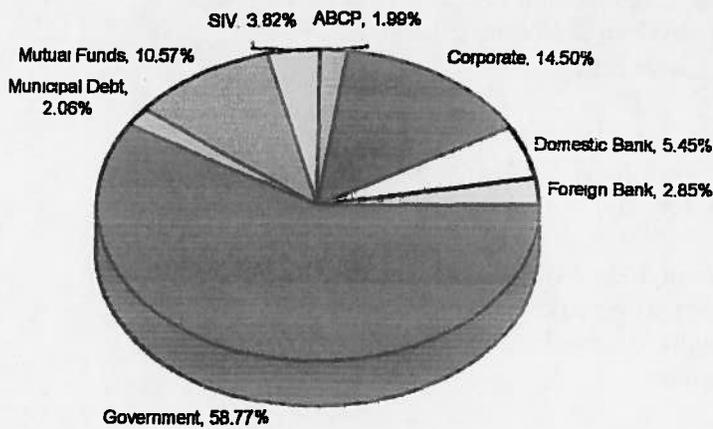
The following graphs represent the County, School and John Wayne Airport investment pools' composition by issuer type. The County and School pools include their portion of the Extended Fund (Exhibit 1).

Exhibit 1:

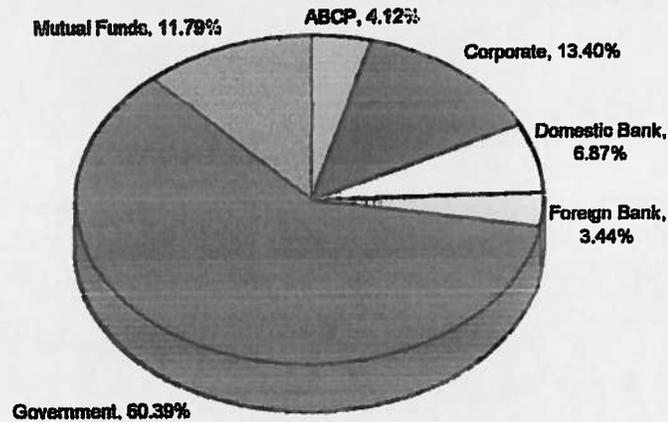
County



Schools



**John Wayne Airport**



**MARKET OBSERVATIONS**

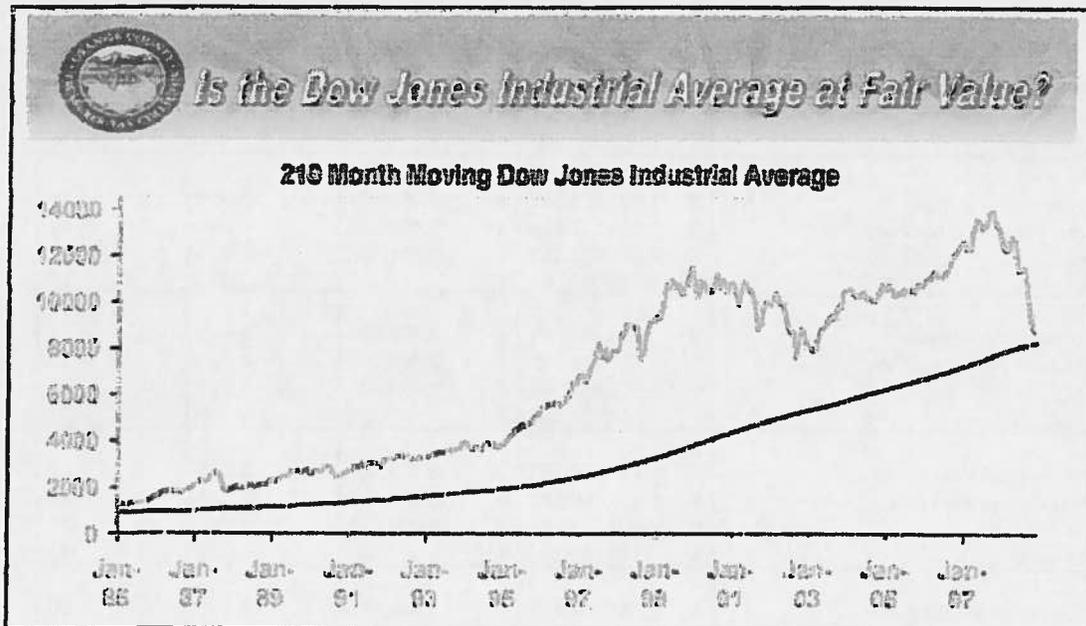
The Orange County Treasurer's office is pleased to report that we delivered a monthly return of 2.18% for the Educational Investment Pool and 2.33% for the County Investment Pool in December.

Although returns were down in 2008 because of the credit crisis, our office continues to outperform its peer group. Amongst municipal investment pools across the country, the Orange County Investment Pool (3.16%) and the Orange County Educational Pool (3.11%) were ranked 6<sup>th</sup> and 8<sup>th</sup> nationally based on return.

In recognition of our efforts, the Orange County Investment Pools were also the first County Pools in the United States to earn the prestigious AAA-m rating from Standard & Poor's; this represents the highest rating for Safety and Liquidity.

Although the Treasurer's office invests only in high quality fixed income instruments, we diligently watch the stock, real estate and commodity markets to judge the level of speculative activity in the economy. In hindsight, it was obvious that the markets by early 2007 were the most over-valued in its history.

The chart below represents the long term (210 month) moving average of the Dow Jones Industrial Average (DJIA). Even after the spectacular crash over the last 18 months from approximately 14,300 to the current 8300 level, the DJIA is not under-valued from its long term upward trend.



The same financial reporters and hedge fund personalities who were the great cheerleaders as the market roared are now chattering about a 1930's style depression and the end of civilization as we know it. Perhaps it may not be prudent to take advice from people who got it so wrong in the past.

The United States, and the world, is currently going through a "hard landing" recession. As a result, consumption will likely decrease significantly for the next couple of years as consumers rebuild their savings. Due to soft demand, prices will continue to fall, but the economy will eventually return to its long term growth rate of 3%.

The Orange County Treasurer's office believes that the US economy may surprise us with an up-tick this coming Spring if savings come in higher than previously anticipated. We have been steadily adding floating rate bonds to our portfolio in order to benefit from any increase in interest rates. Capitalism tends to be painful and messy, but it works over time!

The Treasurer's Office appreciates your continued confidence as well as the opportunity to provide you exemplary portfolio and cash management services in the future. Please call Orange County Treasurer, Chriss W Street, at 714-834-7625 with any questions.

**ORANGE COUNTY TREASURER-TAX COLLECTOR  
EXECUTIVE SUMMARY  
January 1, 2008 - December 31, 2008**

PERIOD ENDING - MONTH / YEAR	MONTH END MARKET VALUE	EARNINGS FOR MONTH	AVERAGE YIELD FOR MONTH	MONTH END YAM
<b>Current Month - December 2008</b>				
County Pool - Money Market Fund	\$ 2,308,197,426	\$ 3,627,727	1.77%	58
Educational Pool - Money Market Fund	\$ 2,152,827,732	\$ 2,244,828	1.48%	55
Extended Fund	\$ 2,603,173,696	\$ 7,054,362	3.32%	325
OC Extended Fund B	\$ 62,200,829	\$ -	N/A	25
<b>November 2008</b>				
County Pool - Money Market Fund	\$ 1,923,820,987	\$ 3,212,472	2.18%	30
Educational Pool - Money Market Fund	\$ 1,591,357,027	\$ 2,695,568	2.01%	48
Extended Fund	\$ 2,337,562,301	\$ 6,880,107	3.45%	349
OC Extended Fund B	\$ 53,890,396	\$ -	N/A	58
<b>October 2008</b>				
County Pool - Money Market Fund	\$ 1,693,321,937	\$ 3,608,898	2.55%	38
Educational Pool - Money Market Fund	\$ 1,716,217,588	\$ 3,457,222	2.38%	43
Extended Fund	\$ 2,491,877,137	\$ 6,881,334	3.30%	345
OC Extended Fund B	\$ 58,888,382	\$ -	N/A	65
<b>September 2008</b>				
County Pool - Money Market Fund	\$ 1,633,383,931	\$ 3,733,815	2.64%	51
Educational Pool - Money Market Fund	\$ 1,707,114,585	\$ 3,680,952	2.52%	52
Extended Fund	\$ 2,383,839,343	\$ 3,483,307	1.84%	383
OC Extended Fund B	\$ 69,117,440	\$ -	N/A	117
<b>August 2008</b>				
County Pool - Money Market Fund	\$ 1,735,397,363	\$ 3,733,249	2.51%	47
Educational Pool - Money Market Fund	\$ 1,839,799,053	\$ 3,658,783	2.42%	45
Extended Fund	\$ 2,182,413,404	\$ 6,883,249	3.74%	477
OC Extended Fund B	\$ 69,117,440	\$ -	N/A	147
<b>July 2008</b>				
County Pool - Money Market Fund	\$ 1,787,284,123	\$ 3,899,411	2.41%	50
Educational Pool - Money Market Fund	\$ 1,797,691,082	\$ 3,698,983	2.38%	50
Extended Fund	\$ 2,104,591,539	\$ 7,010,329	3.73%	481
OC Extended Fund B	\$ 69,117,440	\$ -	N/A	178
<b>June 2008</b>				
County Pool - Money Market Fund	\$ 1,822,691,656	\$ 4,090,847	2.44%	33
Educational Pool - Money Market Fund	\$ 1,707,534,727	\$ 4,119,816	2.46%	33
Extended Fund	\$ 2,194,238,720	\$ 7,014,832	3.92%	503
OC Extended Fund B	\$ 69,117,440	\$ -	N/A	209
<b>May 2008</b>				
County Pool - Money Market Fund	\$ 2,052,055,391	\$ 4,328,189	2.42%	29
Educational Pool - Money Market Fund	\$ 2,208,622,434	\$ 4,646,915	2.45%	35
Extended Fund	\$ 2,188,235,769	\$ 7,248,040	3.81%	456
<b>April 2008</b>				
County Pool - Money Market Fund	\$ 2,313,762,854	\$ 5,648,143	2.68%	33
Educational Pool - Money Market Fund	\$ 2,328,134,710	\$ 4,593,731	2.62%	42
Extended Fund	\$ 2,281,021,020	\$ 7,892,402	4.15%	468
<b>March 2008</b>				
County Pool - Money Market Fund	\$ 2,015,431,220	\$ 3,791,696	2.34%	23
Educational Pool - Money Market Fund	\$ 1,952,925,095	\$ 5,148,299	3.03%	42
Extended Fund	\$ 2,298,149,876	\$ 11,180,591	5.77%	485
<b>February 2008</b>				
County Pool - Money Market Fund	\$ 2,058,205,103	\$ 5,924,821	3.68%	34
Educational Pool - Money Market Fund	\$ 2,012,588,527	\$ 5,953,697	3.74%	34
Extended Fund	\$ 2,118,898,102	\$ 8,620,437	6.17%	443
<b>January 2008</b>				
County Pool - Money Market Fund	\$ 1,977,874,788	\$ 8,208,591	4.56%	29
Educational Pool - Money Market Fund	\$ 2,132,664,074	\$ 8,270,478	4.53%	33
Extended Fund	\$ 2,176,737,787	\$ 9,396,820	5.13%	468
<b>January 1, 2008 - December 31, 2008</b>				
	<b>Annual Average</b>	<b>Total for Year</b>	<b>Annual Average</b>	<b>Annual Average</b>
County Pool - Money Market Fund	\$ 1,851,768,898	\$ 53,805,658	2.68%	38
Educational Pool - Money Market Fund	\$ 1,928,956,381	\$ 52,149,271	2.66%	43
Extended Fund	\$ 2,303,895,848	\$ 89,245,480	3.94%	496

**ORANGE COUNTY TREASURER-TAX COLLECTOR  
INVESTMENT POOL STATISTICS  
FOR THE MONTH and QUARTER ENDED DECEMBER 31, 2008**

**INVESTMENT STATISTICS - By Investment Fund\***

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Current Yield	MONTH Average Yield	QUARTERLY Average Yield	Current NAV
<u>O.C. Money Market Fund</u>	MARKET Value \$ 2,308,187,428 COST (Capital) \$ 2,204,848,593 MONTHLY AVG Balance \$ 2,415,780,822 QUARTERLY AVG BALANCE \$ 1,957,408,114 BOOK Value \$ 2,308,735,740	58	1.17%	1.77%	2.17%	1.00
<u>O.C. Educational Money Market Fund</u>	MARKET Value \$ 2,162,827,732 COST (Capital) \$ 2,148,940,885 MONTHLY AVG Balance \$ 1,808,167,898 QUARTERLY AVG BALANCE \$ 1,718,705,452 BOOK Value \$ 2,148,918,088	55	1.18%	1.48%	1.85%	1.00
<u>Extended Fund</u>	MARKET Value \$ 2,508,178,888 COST (Capital) \$ 2,488,043,239 MONTHLY AVG Balance \$ 2,488,751,240 QUARTERLY AVG BALANCE \$ 2,488,188,231 BOOK Value \$ 2,481,711,888	325	3.15%	3.32%	3.35%	1.00
<u>C Extended Fund B (Whistlejacket Holdings)</u>	MARKET Value \$ 62,200,828 COST (Capital) \$ 62,148,884	25	NA	NA		0.84

**ALLOCATION OF EXTENDED FUNDS**

<u>Extended Fund (X Fund) County's Share of X Fund</u>	MARKET Value \$ 1,173,525,010 COST (Capital) \$ 1,188,431,828 MONTHLY AVG Balance \$ 1,245,525,434 QUARTERLY AVG BALANCE \$ 1,341,418,285 BOOK Value \$ 1,168,161,578	325	3.15%	3.43%	3.41%	1.00
<u>Educational Share of X Fund</u>	MARKET Value \$ 1,328,548,885 COST (Capital) \$ 1,321,811,811 MONTHLY AVG Balance \$ 1,253,225,806 QUARTERLY AVG BALANCE \$ 1,117,741,935 BOOK Value \$ 1,328,560,879	325	3.15%	3.22%	3.31%	1.00
<u>OC Extended Fund B County's Share</u>	MARKET Value \$ 28,354,883 COST (Capital) \$ 33,755,575	25	NA	NA		0.84
<u>Educational Share</u>	MARKET Value \$ 23,846,246 COST (Capital) \$ 28,388,889	25	NA	NA		0.84

**ORANGE COUNTY TREASURER-TAX COLLECTOR  
INVESTMENT POOL STATISTICS  
FOR THE MONTH and QUARTER ENDED DECEMBER 31, 2008**

**INVESTMENT STATISTICS - By Investment Pool\*\*\***

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Current Yield	MONTH	QUARTERLY	Current NAV
				Average Yield	Average Yield	
<b>COMBINED POOL BALANCES</b>						
<i>County Pool</i>	MARKET Value \$ 3,510,077,110 COST (Capital) \$ 3,694,580,765 MONTHLY AVG Balance \$ 3,985,071,830 QUARTERLY AVG BALANCE \$ 3,332,680,984 BOOK Value \$ 3,505,842,832	148	1.84%	2.33%	2.66%	1.00
<i>Educational Pool</i>	MARKET Value \$ 3,506,822,884 COST (Capital) \$ 3,480,949,805 MONTHLY AVG Balance \$ 3,087,782,131 QUARTERLY AVG BALANCE \$ 2,865,835,778 BOOK Value \$ 3,301,697,834	169	1.89%	2.18%	2.48%	1.00

**INVESTMENT STATISTICS - Non Pooled Investments\*\***

DESCRIPTION	CURRENT BALANCE	BOOK BALANCE BY INVESTMENT TYPE
<b>Specific Investment Funds:</b> 112, 161, 225, 283, 480, 482, 483, 494, 497, 505, 510, 514, 548, 850	MARKET Value \$ 111,635,129 COST (Capital) \$ 110,144,115 MONTHLY AVG Balance \$ 110,358,891	Interest Bearing Accounts \$ 32,574 Money Market Funds 18,694,199 Repurchase Agreements 1,081,500 John Wayne Airport Investment Pool 53,025,478 CFCOC Investment Pool 34,310,365 \$ 110,144,115

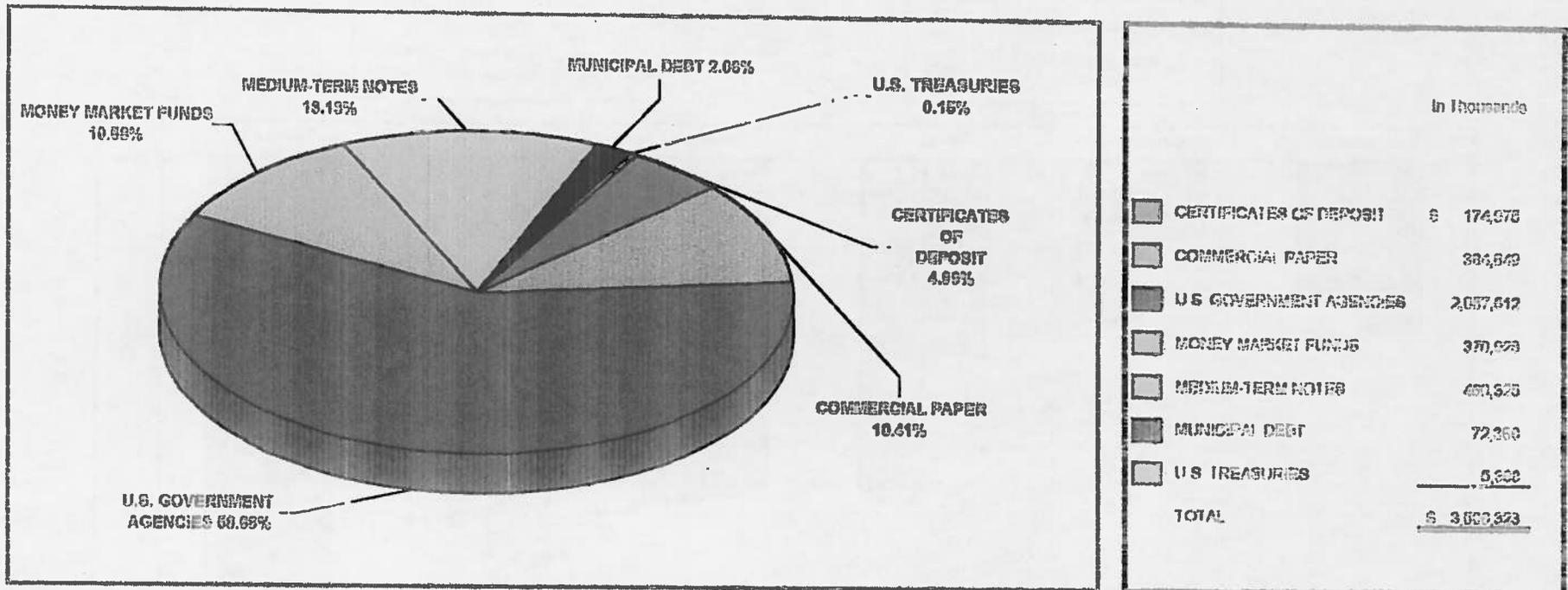
**MONTH END TOTALS\*\*\*\***

INVESTMENTS & CASH	FUND ACCOUNTING & SPECIFIC INVESTMENTS
County Money Market Fund \$ 2,304,343,563	County Funds \$ 3,510,899,237
County Cash 12,272,482	School Funds 3,498,597,640
Educational Money Market Fund 2,146,940,935	Specific Investments 110,144,115
Extended Fund 2,488,043,238	
OC Extended Fund B 62,143,884	
School Cash (343,295)	
Non Pooled Investments @ Cost 110,144,115	
<b>\$ 7,123,545,013</b>	<b>\$ 7,123,545,013</b>

\* Book Value is computed as Cost reduced by amortization of premium and increased by the accretion of discount of the Investment Portfolio. Net Asset Value (NAV) is equal to Market Value divided by Book Value.  
 \*\* Specific non pooled investments are reported in compliance with Government Code Section 53648 (b)(1). Detailed descriptions are included in the Inventory listing in Section VII of this report.  
 \*\*\*The Combined Pool Balances include the County and Educational portions of the Extended Fund and Extended Fund B  
 \*\*\*\*The Ledger Balance Cash Overdraft in the Schools account is primarily due to timing differences in the recording of deposits

**ORANGE COUNTY TREASURER - TAX COLLECTOR  
ORANGE COUNTY EDUCATIONAL INVESTMENT POOL  
PORTFOLIO COMPOSITION - COMBINED \*\***

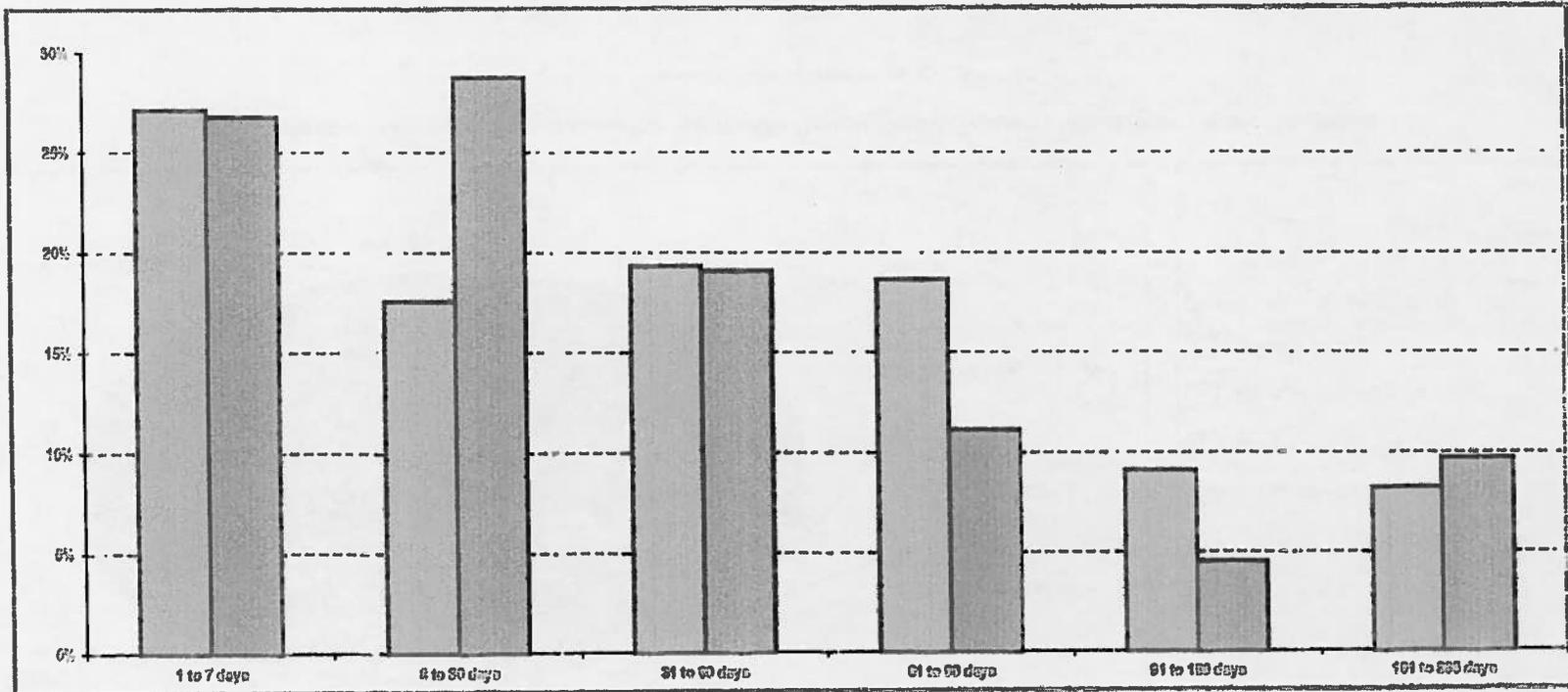
**December 31, 2008**



*Investment Composition is in Compliance With The Orange County Treasurer's Investment Policy Statement*

*\*\* Calculated Using Market Value at 12/31/2008*

**ORANGE COUNTY TREASURER - TAX COLLECTOR**  
**ORANGE COUNTY MONEY MARKET FUND AND EDUCATIONAL MONEY MARKET FUND**  
**MATURITIES DISTRIBUTION**  
**December 31, 2008**



<b>OC INVESTMENT POOL MONEY MARKET FUND</b>			
	In Thousands		%
1 TO 7 DAYS	6,623,275		27.12%
8 TO 90 DAYS	468,000		17.66%
91 TO 180 DAYS	445,048		19.35%
181 TO 360 DAYS	420,477		15.87%
361 TO 540 DAYS	210,500		8.10%
541 TO 720 DAYS	158,814		6.22%
<b>TOTAL</b>	<b>\$ 2,526,114</b>		<b>100.00%</b>

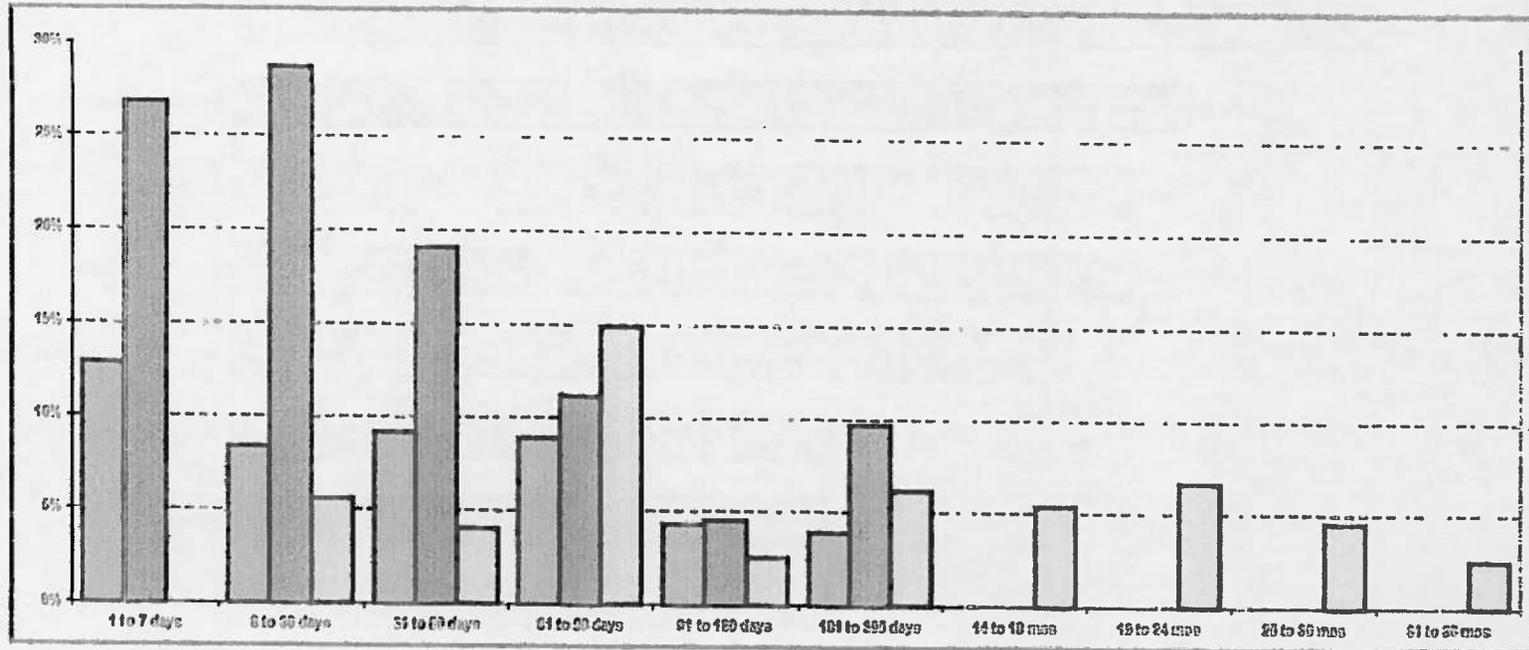
<b>OC EDUCATIONAL MONEY MARKET FUND</b>			
	In Thousands		%
1 TO 7 DAYS	5,878,023		26.77%
8 TO 90 DAYS	618,270		27.40%
91 TO 180 DAYS	411,600		19.16%
181 TO 360 DAYS	240,920		11.16%
361 TO 540 DAYS	67,417		4.63%
541 TO 720 DAYS	208,055		9.75%
<b>TOTAL</b>	<b>\$ 2,151,285</b>		<b>100.00%</b>

*Maturity Limits Are In Compliance With The Orange County Treasurer's Investment Policy Statement*

Floating Rate Notes are deemed to have a maturity date equal to their next interest reset date  
 At December 31, 2008 Floating Rate Notes comprise 8.24% and 4.98% of the OC Money Market Fund and Educational Money Market Fund respectively

**ORANGE COUNTY TREASURER - TAX COLLECTOR**  
**ORANGE COUNTY AND EDUCATIONAL INVESTMENT POOLS**  
**MATURITIES DISTRIBUTION**

December 31, 2008



O.C. INVESTMENT POOL			
(Includes MMF, Extended Fund, & Extended Fund II)			
		In Thousands	%
Money Market Fund	1 TO 7 DAYS	\$ 325,276	12.67%
Money Market Fund	8 TO 30 DAYS	455,593	4.65%
Money Market Fund	31 TO 60 DAYS	445,643	8.17%
Money Market Fund	61 TO 90 DAYS	433,477	3.56%
Money Market Fund	91 TO 180 DAYS	210,989	4.32%
Money Market Fund	181 TO 360 DAYS	159,614	3.63%
Extended Fund	1 TO 7 DAYS		
Extended Fund	8 TO 30 DAYS	272,417	6.63%
Extended Fund	31 TO 60 DAYS	197,500	4.65%
Extended Fund	61 TO 90 DAYS	729,500	14.58%
Extended Fund	91 TO 180 DAYS	125,500	2.57%
Extended Fund	181 TO 360 DAYS	561,234	6.23%
Extended Fund	361 TO 720 DAYS	281,793	5.22%
Extended Fund	721 TO 1080 DAYS	523,500	6.63%
Extended Fund	1081 TO 1440 DAYS	222,428	4.57%
Extended Fund	1441 TO 1800 DAYS	173,526	2.57%
<b>TOTAL</b>		<b>\$ 4,059,619</b>	<b>100.00%</b>

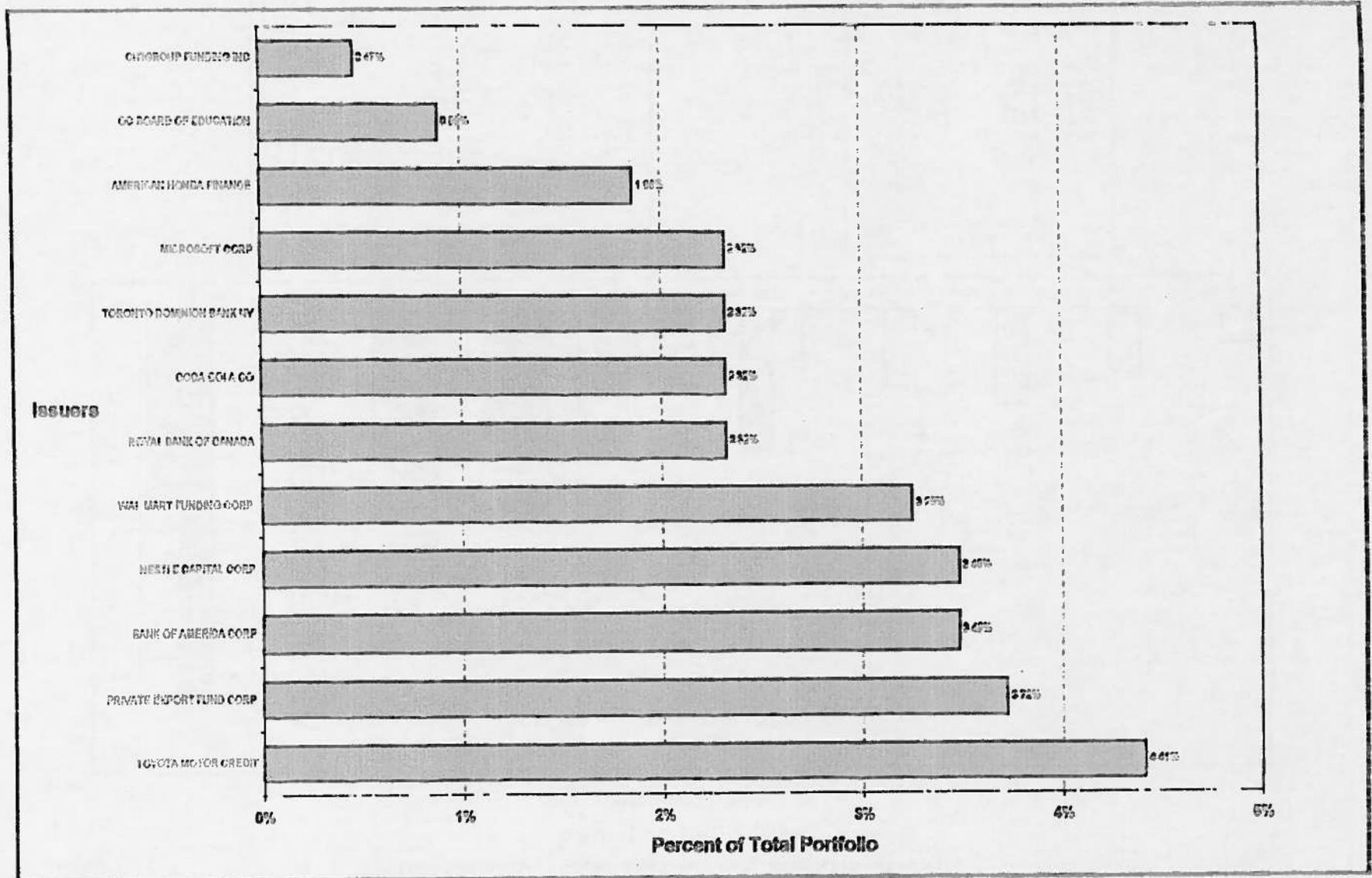
O.C. EDUCATIONAL MONEY MARKET FUND		
	In Thousands	%
1 TO 7 DAYS	\$ 675,023	26.77%
8 TO 30 DAYS	616,273	26.76%
31 TO 60 DAYS	411,000	19.15%
61 TO 90 DAYS	245,000	11.15%
91 TO 180 DAYS	67,417	4.83%
181 TO 360 DAYS	703,000	6.75%
<b>TOTAL</b>	<b>\$ 2,689,000</b>	<b>100.00%</b>

*Maturity Limits Are In Compliance With The Orange County Treasurer's Investment Policy Statement*

Floating Rate Notes are deemed to have a maturity date equal to their next interest reset date  
 At December 31, 2008, Floating Rate Notes comprise 13.65% and 8.65% of the O.C. Investment Pool and Educational Money Market Fund respectively

**ORANGE COUNTY TREASURER - TAX COLLECTOR**  
**EDUCATIONAL INVESTMENT POOL - ISSUER CONCENTRATION**

December 31, 2008



**ORANGE COUNTY TREASURER-TAX COLLECTOR  
INVESTMENT POLICY COMPLIANCE  
December 31, 2008**

Investment Policy Guidelines Percent of Portfolio (See Notes)	Investment Type	Orange County Pool		Orange County Educational Pool - MMF		John Wayne Airport Investment Pool	
		Market Value of Investments	Percent of Portfolio	Market Value of Investments	Percent of Portfolio	Market Value of Investments	Percent of Portfolio
100%	U.S. Treasuries	\$ 10,104,880	0.21%	\$ -	-	\$ -	-
40%	Bankers' Acceptances	-	-	-	-	-	-
30%	Negotiable Certificates of Deposit	240,018,200	4.94%	174,974,450	8.13%	4,000,200	6.88%
45%	Commercial Paper	636,891,350	13.09%	364,849,155	16.95%	10,191,922	17.52%
100%	U.S. Government Agencies	2,626,910,467	54.01%	1,117,824,373	51.92%	35,134,133	60.39%
20%	Money Market Funds	417,014,003	8.57%	370,928,111	17.23%	6,857,463	11.79%
30%	Medium-Term Notes	776,234,582	15.98%	105,003,840	4.88%	1,999,382	3.44%
50%	Repurchase Agreements	-	-	-	0.00%	-	-
10%	Municipal Debt	156,398,759	3.22%	19,247,803	0.89%	-	-
10%	Receivable-Backed Securities	-	-	-	-	-	-
		<b>\$ 4,863,572,050</b>	<b>100.00%</b>	<b>\$ 2,152,827,732</b>	<b>100.00%</b>	<b>\$ 58,183,101</b>	<b>100.00%</b>

Compliance Category (Yes/No)	Money Market Fund / Extended Fund		Orange County Educational Investment Pool - MMF		John Wayne Airport Investment Pool	
	Money Market Fund	Extended Fund				
Percentage Limits	Yes		Yes		Yes	
Maturity Limits	Yes	Yes	Yes		Yes	
Quality Limits	Yes		Yes		Yes	
Net Asset Value Limits	Yes		Yes		Yes	

- Notes (1) The Money Market Fund (MMF) is authorized to purchase an additional 5-percent of its total assets in any authorized investment type, except commercial paper, for a period not to exceed 30 business days
- (2) Commercial paper holdings in the Money Market Fund may increase up to 50 percent of the total assets if the portfolio's month-end weighted average credit rating (WACR) remains at AA- or higher.
- (3) The Money Market Fund (MMF) is authorized to purchase up to 12.5 percent of its total assets in any authorized issuer for a period not to exceed 3 business days
- (4) The Orange County Pool includes the Money Market Fund, Extended Fund and OC Extended Fund B



**JOHN CHIANG**  
**California State Controller**

**LOCAL AGENCY INVESTMENT FUND**  
**REMITTANCE ADVICE**

**Agency Name** RANCHO SANTIAGO COMM COLL DST  
**Account Number** 75-30-010

As of 01/15/2009, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 12/31/2008.

<b>Earnings Ratio</b>		00006948964923038
<b>Interest Rate</b>		2.54%
<b>Dollar Day Total</b>	\$	13,362,175.24
<b>Quarter End Principal Balance</b>	\$	145,394.39
<b>Quarterly Interest Earned</b>	\$	928.53

**BOARD REPORT / BUDGET INCREASES AND DECREASES**

**From 12 / 01 / 2008 To 12 / 31 / 2008**

**Board Meeting on 02 / 23 / 2009**

**FUND: 11 GENERAL FUND-UNRESTRICTED**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
5000	OPERATING EXPENSES AND SERVICES		33,450
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		33,450
	Total transfers		\$66,900

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

Printed on 02/03/2009

**Fund 11: General Fund Unrestricted**

<b>BC09VHC04A</b>	<b>12/4/2008</b>	<b>B003859</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
5000	OPERATING EXPENS		0	33,450
8800	LOCAL REVENUE		0	33,450
			<hr/> 0	<hr/> 66,900

**Reason:** Adjustment  
**Description:** Sewer user fee

**Summary by Major Object for Fund 11**

		<b><u>Decreases</u></b>	<b><u>Increases</u></b>
5000	OPERATING EXPENSES AND SERVICES	0	33,450
8800	LOCAL REVENUE	0	33,450
		<hr/> 0	<hr/> 66,900

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BOARD REPORT / BUDGET INCREASES AND DECREASES**

**From 01 / 01 / 2009 To 01 / 31 / 2009**  
**Board Meeting on 02 / 23 / 2009**

**FUND: 11 GENERAL FUND-UNRESTRICTED**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
6000	CAPITAL OUTLAY		13,162
	Total appropriation		\$13,162
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		13,162
	Total revenue		\$13,162

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

Printed on 02/09/2009

Board of Trustees  
**SUMMARY OF BUDGET INCREASES AND DECREASES**  
1/1/2009 - 1/31/2009

**Fund 11: General Fund Unrestricted**

<b>bc09pn112b</b>	<b>1/12/2009</b>	<b>B004007</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
6000	CAPITAL OUTLAY		0	13,162
8800	LOCAL REVENUE		0	13,162
			<hr/>	<hr/>
			0	26,324

**Reason:** Adjustment  
**Description:** SAC Planetarium projector

**Summary by Major Object for Fund 11**

		<b><u>Decreases</u></b>	<b><u>Increases</u></b>
6000	CAPITAL OUTLAY	0	13,162
8800	LOCAL REVENUE	0	13,162
		<hr/>	<hr/>
		0	26,324

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BOARD REPORT / BUDGET INCREASES AND DECREASES**

From 12 / 01 / 2008 To 12 / 31 / 2008  
 Board Meeting on 02 / 23 / 2009

**FUND: 12 GENERAL FUND-RESTRICTED**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
1000	ACADEMIC SALARIES	47,812	
2000	CLASSIFIED / OTHER NONACADEMIC		202,723
3000	EMPLOYEE BENEFITS	7,490	
4000	SUPPLIES AND MATERIALS	93,714	
5000	OPERATING EXPENSES & SERVICES	88,427	
6000	CAPITAL OUTLAY	291,014	
7000	OTHER OUTGO	45,994	
	Total appropriation	\$574,451	\$202,723
	<u>Revenue Accounts</u>		
8100	FEDERAL REVENUE		139,792
8600	STATE REVENUE	414,377	
8800	LOCAL REVENUE	97,143	
	Total revenue	\$511,520	\$139,792

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees  
SUMMARY OF BUDGET INCREASES AND DECREASES  
12/1/2008 - 12/31/2008

**Fund 12: General Fund Restricted**

bc09pnc02a		12/2/2008	B003842	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATE			0	366
8800	LOCAL REVENUE			366	0
				<hr/>	<hr/>
				366	366

**Reason:** Adjustment  
**Description:** Pay PO#08322 McKesson

BC09VHC02A		12/2/2008	B003843	<u>Decreases</u>	<u>Increases</u>
8800	LOCAL REVENUE			0	732
				<hr/>	<hr/>
				0	732

**Reason:** Adjustment  
**Description:** Cort.B003842 income

bc09pnc03a		12/3/2008	B003844	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATE			500	0
6000	CAPITAL OUTLAY			2,500	0
8100	FEDERAL REVENUE			3,000	0
				<hr/>	<hr/>
				6,000	0

**Reason:** Delete Budget  
**Description:** DELB#1804 VTEA SCC CIS

bc09pnc03b		12/3/2008	B003845	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATE			2,575	0
6000	CAPITAL OUTLAY			112,708	0
8100	FEDERAL REVENUE			115,283	0
				<hr/>	<hr/>
				230,566	0

**Reason:** Delete Budget  
**Description:** DELB#1807 VTEA SAC Fire

bc09pnc03c		12/3/2008	B003846	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			55,066	0
3000	EMPLOYEE BENEFIT:			7,132	0
4000	SUPPLIES AND MATE			4,208	0
5000	OPERATING EXPENS			8,633	0
8800	LOCAL REVENUE			75,039	0
				<hr/>	<hr/>
				150,078	0

**Reason:** Special Project Adjustment  
**Description:** DELB#3701 COB SSPIRE yr

bc09pnc04j		12/4/2008	B003856	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			28,595	0
3000	EMPLOYEE BENEFIT:			3,918	0
4000	SUPPLIES AND MATE			2,314	0
5000	OPERATING EXPENS			10,644	0
6000	CAPITAL OUTLAY			946	0
8600	STATE REVENUE			46,417	0
				<hr/>	<hr/>
				92,834	0

**Reason:** Delete Budget  
**Description:** DELB#2276 Fac&Couns Wor

**Fund 12: General Fund Restricted**

<b>bc09pnc04k</b>	<b>12/4/2008</b>	<b>B003857</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATE		500	0
6000	CAPITAL OUTLAY		3,000	0
8100	FEDERAL REVENUE		3,500	0
			<hr/>	<hr/>
			7,000	0
<b>Reason:</b>	Delete Budget			
<b>Description:</b>	DELB#1820 SCC VTEA			
<b>bc09pnc04l</b>	<b>12/4/2008</b>	<b>B003858</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATE		366	0
8800	LOCAL REVENUE		366	0
			<hr/>	<hr/>
			732	0
<b>Reason:</b>	Adjustment			
<b>Description:</b>	Reverse B003842 & B00384:			
<b>bc09pnc05x</b>	<b>12/5/2008</b>	<b>B003882</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIED/OTHER		13,151	0
3000	EMPLOYEE BENEFIT:		791	0
5000	OPERATING EXPENS		558	0
8800	LOCAL REVENUE		14,500	0
			<hr/>	<hr/>
			29,000	0
<b>Reason:</b>	Delete Budget			
<b>Description:</b>	DELB#3651 SBDC Mission v			
<b>bc09kt125b</b>	<b>12/5/2008</b>	<b>B003884</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIED/OTHER		7,500	0
8800	LOCAL REVENUE		7,500	0
			<hr/>	<hr/>
			15,000	0
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Clear budg SCC Tobacco Fr			
<b>bc09kt125c</b>	<b>12/5/2008</b>	<b>B003885</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIED/OTHER		104	0
8800	LOCAL REVENUE		104	0
			<hr/>	<hr/>
			208	0
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Adj budg WIA Nursing sp 37f			
<b>bc09pnc08a</b>	<b>12/8/2008</b>	<b>B003886</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATE		13,829	0
5000	OPERATING EXPENS		9,687	0
6000	CAPITAL OUTLAY		35,126	0
8100	FEDERAL REVENUE		58,642	0
			<hr/>	<hr/>
			117,284	0
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	DELB 06/07 prior yr COB			

**Fund 12: General Fund Restricted**

<b>bc09pnc08b</b>		<b>12/8/2008</b>	<b>B003887</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES			55,604	0
2000	CLASSIFIED/OTHER			101,165	0
3000	EMPLOYEE BENEFIT:			14,559	0
4000	SUPPLIES AND MATE			1,555	0
5000	OPERATING EXPENS			12,184	0
6000	CAPITAL OUTLAY			3,500	0
8600	STATE REVENUE			188,567	0
				<hr/>	<hr/>
				<b>377,134</b>	<b>0</b>

**Reason:** Delete Budget  
**Description:** Zero out SP#2195 CTE Tchr

<b>bc09pnc08d</b>		<b>12/8/2008</b>	<b>B003889</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
6000	CAPITAL OUTLAY			1	0
8600	STATE REVENUE			1	0
				<hr/>	<hr/>
				<b>2</b>	<b>0</b>

**Reason:** Special Project Adjustment  
**Description:** Reduce Career Tech

<b>BC09JPC08A</b>		<b>12/8/2008</b>	<b>B003890</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATE			19,089	0
5000	OPERATING EXPENS			3,126	0
6000	CAPITAL OUTLAY			5,877	0
8600	STATE REVENUE			28,092	0
				<hr/>	<hr/>
				<b>56,184</b>	<b>0</b>

**Reason:** Delete Budget  
**Description:** Zero Out Budget-SP# 2491 F

<b>BC09JPC08B</b>		<b>12/8/2008</b>	<b>B003891</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
5000	OPERATING EXPENS			1,077	0
6000	CAPITAL OUTLAY			1,790	0
8600	STATE REVENUE			2,867	0
				<hr/>	<hr/>
				<b>5,734</b>	<b>0</b>

**Reason:** Delete Budget  
**Description:** Zero Out Budget-SP# 2431 F

<b>BC09JPC08C</b>		<b>12/8/2008</b>	<b>B003893</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATE			220	0
5000	OPERATING EXPENS			120	0
8600	STATE REVENUE			340	0
				<hr/>	<hr/>
				<b>680</b>	<b>0</b>

**Reason:** Delete Budget  
**Description:** Zero Out Budget - SP# 2432

**Fund 12: General Fund Restricted**

<b>BC09JPC08D</b>		<b>12/8/2008</b>	<b>B003894</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATE			1,715	0
5000	OPERATING EXPENS			32,209	0
6000	CAPITAL OUTLAY			3,908	0
7000	OTHER OUTGO			7,023	0
8600	STATE REVENUE			44,855	0
				<hr/>	<hr/>
				89,710	0
<b>Reason:</b> Delete Budget					
<b>Description:</b> Zero Out Budget -SP# 2433 I					

<b>BC09JPC08E</b>		<b>12/8/2008</b>	<b>B003895</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATE			5,440	0
5000	OPERATING EXPENS			2,377	0
8600	STATE REVENUE			7,817	0
				<hr/>	<hr/>
				15,634	0
<b>Reason:</b> Delete Budget					
<b>Description:</b> Zero Out Budget - SP# 2435					

<b>BC09JPC08F</b>		<b>12/8/2008</b>	<b>B003896</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATE			1,229	0
6000	CAPITAL OUTLAY			3,844	0
8600	STATE REVENUE			5,073	0
				<hr/>	<hr/>
				10,146	0
<b>Reason:</b> Delete Budget					
<b>Description:</b> Zero Out Budget - SP# 2436					

<b>BC09JP08G</b>		<b>12/8/2008</b>	<b>B003897</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATE			36,622	0
6000	CAPITAL OUTLAY			65,889	0
7000	OTHER OUTGO			8,100	0
8600	STATE REVENUE			110,611	0
				<hr/>	<hr/>
				221,222	0
<b>Reason:</b> Delete Budget					
<b>Description:</b> Zero Out Budget -SP# 2437 I					

<b>BC09JPC08H</b>		<b>12/8/2008</b>	<b>B003898</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATE			1,157	0
5000	OPERATING EXPENS			30	0
7000	OTHER OUTGO			4,323	0
8600	STATE REVENUE			5,510	0
				<hr/>	<hr/>
				11,020	0
<b>Reason:</b> Delete Budget					
<b>Description:</b> Zero Out Budget -SP# 2438 I					

**Fund 12: General Fund Restricted**

bc09pnc09c	12/9/2008	B003901	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENS		0	1,745
6000	CAPITAL OUTLAY		0	3,255
8600	STATE REVENUE		0	5,000
			<hr/>	<hr/>
			0	10,000

Reason: Special Project Adjustment  
Description: NOCCD Digi Media Support

BC09JPC10A	12/10/2008	B003909	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIFED/OTHER		0	18,000
3000	EMPLOYEE BENEFIT:		0	1,973
4000	SUPPLIES AND MATE		2,950	0
5000	OPERATING EXPENS		200	0
8600	STATE REVENUE		0	16,823
			<hr/>	<hr/>
			3,150	36,796

Reason: New Budget  
Description: NEWB-SCC SP#2411 - CR M

BC09JPC10B	12/10/2008	B003910	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		0	42,610
2000	CLASSIFIFED/OTHER		101	0
3000	EMPLOYEE BENEFIT:		0	15,098
4000	SUPPLIES AND MATE		0	110
5000	OPERATING EXPENS		814	0
6000	CAPITAL OUTLAY		18,401	0
8600	STATE REVENUE		0	38,502
			<hr/>	<hr/>
			19,316	96,320

Reason: New Budget  
Description: NEWB-SCC SP#2412 - CR M

BC09JPC10C	12/10/2008	B003911	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIFED/OTHER		0	6,586
3000	EMPLOYEE BENEFIT:		3,409	0
4000	SUPPLIES AND MATE		0	1,132
5000	OPERATING EXPENS		2,224	0
6000	CAPITAL OUTLAY		0	2,000
8600	STATE REVENUE		0	4,085
			<hr/>	<hr/>
			5,633	13,803

Reason: New Budget  
Description: NEWB-SCC SP#2413 - CR M

BC09JPC10D	12/10/2008	B003912	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIFED/OTHER		0	3,782
3000	EMPLOYEE BENEFIT:		0	1,519
5000	OPERATING EXPENS		3,186	0
8600	STATE REVENUE		0	2,115
			<hr/>	<hr/>
			3,186	7,416

Reason: New Budget  
Description: NEWB-SCC SP#2414 CR M:

**Fund 12: General Fund Restricted**

<b>BC09jpC10E</b>	<b>12/10/2008</b>	<b>B003913</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIED/OTHER		0	6,584
3000	EMPLOYEE BENEFIT:		0	623
4000	SUPPLIES AND MATE		565	0
5000	OPERATING EXPENS		1,300	0
8600	STATE REVENUE		0	5,342
			<b>1,865</b>	<b>12,549</b>
<b>Reason:</b>	New Budget			
<b>Description:</b>	NEWB-SCC SP# 2415 CR M			
<b>BC09JPC10F</b>	<b>12/10/2008</b>	<b>B003914</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIED/OTHER		1,294	0
3000	EMPLOYEE BENEFIT:		7,899	0
5000	OPERATING EXPENS		5,695	0
6000	CAPITAL OUTLAY		2,692	0
8600	STATE REVENUE		17,580	0
			<b>35,160</b>	<b>0</b>
<b>Reason:</b>	New Budget			
<b>Description:</b>	NEWB-SCC SP#2416 CR M:			
<b>BC09JPC10G</b>	<b>12/11/2008</b>	<b>B003926</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIED/OTHER		0	13,527
3000	EMPLOYEE BENEFIT:		0	1,742
4000	SUPPLIES AND MATE		2,049	0
5000	OPERATING EXPENS		10,226	0
6000	CAPITAL OUTLAY		4,858	0
8600	STATE REVENUE		1,864	0
			<b>18,997</b>	<b>15,269</b>
<b>Reason:</b>	New Budget			
<b>Description:</b>	NEWB - SCC SP#2417 CR M			
<b>BC09JPC10H</b>	<b>12/11/2008</b>	<b>B003927</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATE		2,797	0
5000	OPERATING EXPENS		2,420	0
7000	OTHER OUTGO		300	0
8600	STATE REVENUE		5,517	0
			<b>11,034</b>	<b>0</b>
<b>Reason:</b>	New Budget			
<b>Description:</b>	NEWB-SCC SP# 2418 CR M			
<b>bc09pnc12a</b>	<b>12/12/2008</b>	<b>B003928</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIED/OTHER		12,626	0
5000	OPERATING EXPENS		33,208	0
7000	OTHER OUTGO		6,231	0
8100	FEDERAL REVENUE		52,065	0
			<b>104,130</b>	<b>0</b>
<b>Reason:</b>	Adjustment			
<b>Description:</b>	Adj to actual COB amount			

**Fund 12: General Fund Restricted**

		12/16/2008	B003943	<u>Decreases</u>	<u>Increases</u>
bc09pnc16c					
1000	ACADEMIC SALARIES			10,775	0
2000	CLASSIFIED/OTHER NONACADEMIC			2,221	0
3000	EMPLOYEE BENEFITS			6,716	0
4000	SUPPLIES AND MATERIALS			0	4,131
5000	OPERATING EXPENSES AND SERVICES			0	5,017
7000	OTHER OUTGO			0	10,712
8600	STATE REVENUE			0	148
				<hr/>	<hr/>
				19,712	20,008

**Reason:** New Budget  
**Description:** NEWB#2250 SCC EOPS

		12/16/2008	B003944	<u>Decreases</u>	<u>Increases</u>
bc09pnc16d					
1000	ACADEMIC SALARIES			0	4,959
2000	CLASSIFIED/OTHER NONACADEMIC			0	34,029
3000	EMPLOYEE BENEFITS			7,118	0
4000	SUPPLIES AND MATERIALS			0	863
5000	OPERATING EXPENSES AND SERVICES			863	0
7000	OTHER OUTGO			30,729	0
8600	STATE REVENUE			0	1,141
				<hr/>	<hr/>
				38,710	40,992

**Reason:** New Budget  
**Description:** NEWB#2250 SAC EOPS

		12/17/2008	B003950	<u>Decreases</u>	<u>Increases</u>
bc09pnc17b					
2000	CLASSIFIED/OTHER NONACADEMIC			0	267,471
3000	EMPLOYEE BENEFITS			0	75,750
4000	SUPPLIES AND MATERIALS			0	1,000
5000	OPERATING EXPENSES AND SERVICES			0	28,061
8100	FEDERAL REVENUE			0	372,282
				<hr/>	<hr/>
				0	744,564

**Reason:** New Budget  
**Description:** NEWB#1313 SBA/CSUF

		12/18/2008	B003958	<u>Decreases</u>	<u>Increases</u>
bc09pnc18g					
1000	ACADEMIC SALARIES			0	54,659
2000	CLASSIFIED/OTHER NONACADEMIC			0	12,303
3000	EMPLOYEE BENEFITS			21,837	0
4000	SUPPLIES AND MATERIALS			0	1,016
5000	OPERATING EXPENSES AND SERVICES			0	6,986
8600	STATE REVENUE			0	53,127
				<hr/>	<hr/>
				21,837	128,091

**Reason:** Special Project Adjustment  
**Description:** SP#2061 CalWORKs

**Fund 12: General Fund Restricted**

<b>bc09pnc19b</b>	<b>12/19/2008</b>	<b>B003963</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIFED/OTHER NONACADEMIC		21,397	0
3000	EMPLOYEE BENEFITS		30,816	0
4000	SUPPLIES AND MATERIALS		2,652	0
5000	OPERATING EXPENSES AND SERVICES		0	10,545
6000	CAPITAL OUTLAY		31,229	0
8600	STATE REVENUE		75,549	0
			<b>161,643</b>	<b>10,545</b>
<b>Reason:</b>	<b>New Budget</b>			
<b>Description:</b>	<b>NEWB#2550 SAC BFAP</b>			

**Summary by Major Object for Fund 12**

	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000 ACADEMIC SALARIES	47,812	0
2000 CLASSIFIFED/OTHER NONACADEMIC	0	202,723
3000 EMPLOYEE BENEFITS	7,490	0
4000 SUPPLIES AND MATERIALS	93,714	0
5000 OPERATING EXPENSES AND SERVICES	88,427	0
6000 CAPITAL OUTLAY	291,014	0
7000 OTHER OUTGO	45,994	0
8100 FEDERAL REVENUE	0	139,792
8600 STATE REVENUE	414,377	0
8800 LOCAL REVENUE	97,143	0
	<b>1,085,971</b>	<b>342,515</b>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BOARD REPORT / BUDGET INCREASES AND DECREASES**

**From 01 / 01 / 2009 To 01 / 31 / 2009  
Board Meeting on 02 / 23 / 2009**

**FUND: 12 GENERAL FUND-RESTRICTED**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
<u>Appropriation Accounts</u>			
1000	ACADEMIC SALARIES		345,266
2000	CLASSIFIED / OTHER NONACADEMIC		389,368
3000	EMPLOYEE BENEFITS		141,946
4000	SUPPLIES AND MATERIALS	16,259	
5000	OPERATING EXPENSES & SERVICES	22,712	
6000	CAPITAL OUTLAY	193,828	
7000	OTHER OUTGO	16,067	
	<b>Total appropriation</b>	<b>\$248,866</b>	<b>\$876,580</b>
<u>Revenue Accounts</u>			
8100	FEDERAL REVENUE	14,184	
8600	STATE REVENUE		595,898
8800	LOCAL REVENUE		46,000
	<b>Total revenue</b>	<b>\$14,184</b>	<b>\$641,898</b>

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

**Fund 12: General Fund Restricted**

<b>bc09pn105a</b>	<b>1/5/2009</b>	<b>B003968</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES		0	476
3000	EMPLOYEE BENEFITS		0	2,387
8600	STATE REVENUE		0	2,863
			<hr/>	<hr/>
			0	5,726
<b>Reason:</b>	New Budget			
<b>Description:</b>	NEWB#2040 CA MDTP			

<b>bc09pn107e</b>	<b>1/7/2009</b>	<b>B003984</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES		0	2,116
3000	EMPLOYEE BENEFITS		2,218	0
4000	SUPPLIES AND MATERIALS		1,174	0
5000	OPERATING EXPENSES AND SERVICES		1,085	0
6000	CAPITAL OUTLAY		1,750	0
7000	OTHER OUTGO		0	5,530
8600	STATE REVENUE		0	1,419
			<hr/>	<hr/>
			6,227	9,065
<b>Reason:</b>	New Budget			
<b>Description:</b>	NEWB#2090 CARE SAC			

<b>bc09pn107f</b>	<b>1/7/2009</b>	<b>B003985</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES		0	192
3000	EMPLOYEE BENEFITS		0	1
5000	OPERATING EXPENSES AND SERVICES		0	8
7000	OTHER OUTGO		0	5,460
8600	STATE REVENUE		0	5,661
			<hr/>	<hr/>
			0	11,322
<b>Reason:</b>	New Budget			
<b>Description:</b>	NEWB#2090 CARE SCC			

<b>bc09pn115b</b>	<b>1/15/2009</b>	<b>B004014</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIED/OTHER NONACADEMIC		13,491	0
8100	FEDERAL REVENUE		13,491	0
			<hr/>	<hr/>
			26,982	0
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Correct COB#1661			

<b>bc09pn115c</b>	<b>1/15/2009</b>	<b>B004015</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIED/OTHER NONACADEMIC		693	0
8100	FEDERAL REVENUE		693	0
			<hr/>	<hr/>
			1,386	0
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Correct COB#1662			

**Fund 12: General Fund Restricted**

bc09pn120a	1/20/2009	B004028	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC		0	17,880
3000	EMPLOYEE BENEFITS		0	3,501
4000	SUPPLIES AND MATERIALS		0	6,319
5000	OPERATING EXPENSES AND SERVICES		0	10,300
6000	CAPITAL OUTLAY		0	8,000
8800	LOCAL REVENUE		0	46,000
			<hr/>	<hr/>
			0	92,000

**Reason:** New Budget  
**Description:** NEWB#3596 WBC Prog Income

bc09pn121c	1/21/2009	B004036	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC		0	31,716
3000	EMPLOYEE BENEFITS		0	9,456
4000	SUPPLIES AND MATERIALS		0	2,250
5000	OPERATING EXPENSES AND SERVICES		0	6,328
6000	CAPITAL OUTLAY		0	250
8600	STATE REVENUE		0	50,000
			<hr/>	<hr/>
			0	100,000

**Reason:** New Budget  
**Description:** NEWB#2280 YEP SBDC yr2

bc09pn121d	1/21/2009	B004037	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC		0	29,466
3000	EMPLOYEE BENEFITS		0	9,014
4000	SUPPLIES AND MATERIALS		0	2,250
5000	OPERATING EXPENSES AND SERVICES		0	9,020
6000	CAPITAL OUTLAY		0	250
8600	STATE REVENUE		0	50,000
			<hr/>	<hr/>
			0	100,000

**Reason:** New Budget  
**Description:** NEWB#2279 YEP CITD yr2

bc09pn122p	1/22/2009	B004054	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC		0	14,556
3000	EMPLOYEE BENEFITS		0	2,812
4000	SUPPLIES AND MATERIALS		7,050	0
5000	OPERATING EXPENSES AND SERVICES		1,723	0
6000	CAPITAL OUTLAY		17,200	0
8600	STATE REVENUE		8,605	0
			<hr/>	<hr/>
			34,578	17,368

**Reason:** New Budget  
**Description:** NEWB#2411 SAC Cr Matric Admin

**Fund 12: General Fund Restricted**

<b>bc09pn122r</b>		<b>1/22/2009</b>	<b>B004055</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES			0	18,693
2000	CLASSIFIED/OTHER NONACADEMIC			0	13,423
3000	EMPLOYEE BENEFITS			0	11,853
4000	SUPPLIES AND MATERIALS			0	6,188
5000	OPERATING EXPENSES AND SERVICES			5	0
8600	STATE REVENUE			0	50,152
				<hr/>	<hr/>
				5	100,309
<b>Reason:</b>		New Budget			
<b>Description:</b>		NEWB#2412 SAC Cr Matric Advise			

<b>bc09pn123c</b>		<b>1/23/2009</b>	<b>B004059</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES			0	2,059
2000	CLASSIFIED/OTHER NONACADEMIC			0	285
3000	EMPLOYEE BENEFITS			3,505	0
4000	SUPPLIES AND MATERIALS			7,000	0
5000	OPERATING EXPENSES AND SERVICES			5,800	0
6000	CAPITAL OUTLAY			4,682	0
7000	OTHER OUTGO			38,338	0
8600	STATE REVENUE			56,981	0
				<hr/>	<hr/>
				116,306	2,344
<b>Reason:</b>		New Budget			
<b>Description:</b>		NEWB#2413 SAC Cr Matric Coord			

<b>BC09JP123A</b>		<b>1/23/2009</b>	<b>B004060</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIED/OTHER NONACADEMIC			27,425	0
3000	EMPLOYEE BENEFITS			20,892	0
5000	OPERATING EXPENSES AND SERVICES			0	2,904
8600	STATE REVENUE			45,413	0
				<hr/>	<hr/>
				93,730	2,904
<b>Reason:</b>		New Budget			
<b>Description:</b>		NEWB-SP#2414 Matric-Inst Resea			

<b>BC09JP123B</b>		<b>1/23/2009</b>	<b>B004061</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIED/OTHER NONACADEMIC			3,447	0
3000	EMPLOYEE BENEFITS			15,869	0
4000	SUPPLIES AND MATERIALS			52,499	0
5000	OPERATING EXPENSES AND SERVICES			9,757	0
7000	OTHER OUTGO			0	7,120
8600	STATE REVENUE			74,452	0
				<hr/>	<hr/>
				156,024	7,120
<b>Reason:</b>		New Budget			
<b>Description:</b>		NEWB-SP#2415-Matric Orientatio			

**Fund 12: General Fund Restricted**

<b>BC09JP123C</b>	<b>1/23/2009</b>	<b>B004062</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES		0	11,007
2000	CLASSIFIED/OTHER NONACADEMIC		2,743	0
3000	EMPLOYEE BENEFITS		0	1,531
4000	SUPPLIES AND MATERIALS		2,793	0
5000	OPERATING EXPENSES AND SERVICES		0	635
6000	CAPITAL OUTLAY		0	548
8600	STATE REVENUE		0	8,185
			<hr/>	<hr/>
			<b>5,536</b>	<b>21,906</b>

**Reason:** New Budget  
**Description:** NEWB-SP#2416-Matric Skills Ass

<b>BC09JP123D</b>	<b>1/23/2009</b>	<b>B004063</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES		0	16,427
2000	CLASSIFIED/OTHER NONACADEMIC		0	3,774
3000	EMPLOYEE BENEFITS		6,072	0
4000	SUPPLIES AND MATERIALS		1,965	0
5000	OPERATING EXPENSES AND SERVICES		17,334	0
6000	CAPITAL OUTLAY		0	148
7000	OTHER OUTGO		0	4,161
8600	STATE REVENUE		861	0
			<hr/>	<hr/>
			<b>26,232</b>	<b>24,510</b>

**Reason:** New Budget  
**Description:** NEWB-SP#2417-Matric Stud Fol U

<b>bc09pn127a</b>	<b>1/27/2009</b>	<b>B004067</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES		15,389	0
2000	CLASSIFIED/OTHER NONACADEMIC		0	17,008
3000	EMPLOYEE BENEFITS		0	16,848
4000	SUPPLIES AND MATERIALS		0	1,500
5000	OPERATING EXPENSES AND SERVICES		0	7,000
6000	CAPITAL OUTLAY		39,133	0
8600	STATE REVENUE		12,166	0
			<hr/>	<hr/>
			<b>66,688</b>	<b>42,356</b>

**Reason:** New Budget  
**Description:** NEWB#2230 DSPTS SCC

<b>bc09pn128h</b>	<b>1/28/2009</b>	<b>B004079</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATERIALS		0	2,431
5000	OPERATING EXPENSES AND SERVICES		0	19,000
8600	STATE REVENUE		0	21,431
			<hr/>	<hr/>
			<b>0</b>	<b>42,862</b>

**Reason:** New Budget  
**Description:** Set up PY Budget SCC Cr Matic

**Fund 12: General Fund Restricted**

<b>bc09pn128i</b>		<b>1/28/2009</b>	<b>B004080</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATERIALS			0	34,031
5000	OPERATING EXPENSES AND SERVICES			0	674
8600	STATE REVENUE			0	34,705
				<hr/>	<hr/>
				0	69,410
<b>Reason:</b>	New Budget				
<b>Description:</b>	Set up PY Budget SAC Cr Matric				

<b>BC09JP130A</b>		<b>1/30/2009</b>	<b>B004109</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES			0	323,997
2000	CLASSIFIED/OTHER NONACADEMIC			0	257,510
3000	EMPLOYEE BENEFITS			0	103,167
4000	SUPPLIES AND MATERIALS			0	9,321
5000	OPERATING EXPENSES AND SERVICES			6,080	0
6000	CAPITAL OUTLAY			112,160	0
8600	STATE REVENUE			0	575,755
				<hr/>	<hr/>
				118,240	1,269,750
<b>Reason:</b>	New Budget				
<b>Description:</b>	NEWB-SP# 2490 CEC Non-Credit M				

<b>BC09JP130B</b>		<b>1/30/2009</b>	<b>B004110</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES			14,312	0
2000	CLASSIFIED/OTHER NONACADEMIC			0	45,339
3000	EMPLOYEE BENEFITS			0	20,778
4000	SUPPLIES AND MATERIALS			8,065	0
5000	OPERATING EXPENSES AND SERVICES			36,797	0
6000	CAPITAL OUTLAY			28,099	0
8600	STATE REVENUE			21,156	0
				<hr/>	<hr/>
				108,429	66,117
<b>Reason:</b>	New Budget				
<b>Description:</b>	NEWB -SP# 2490 OEC Non Credit				

<b>BC09JP130C</b>		<b>1/30/2009</b>	<b>B004111</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
2000	CLASSIFIED/OTHER NONACADEMIC			0	6,210
3000	EMPLOYEE BENEFITS			0	9,154
8600	STATE REVENUE			0	15,364
				<hr/>	<hr/>
				0	30,728
<b>Reason:</b>	New Budget				
<b>Description:</b>	NEWB-SP# 2490 DO Non Credit Ma				

<b>BC09JP130D</b>		<b>1/30/2009</b>	<b>B004112</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATERIALS			3	0
8600	STATE REVENUE			3	0
				<hr/>	<hr/>
				6	0
<b>Reason:</b>	Special Project Adjustment				
<b>Description:</b>	Correct Credit Matric Budget				

Board of Trustees  
SUMMARY OF BUDGET INCREASES AND DECREASES  
1/1/2009 - 1/31/2009

Summary by Major Object for Fund 12

	<u>Decreases</u>	<u>Increases</u>
1000 ACADEMIC SALARIES	0	345,266
2000 CLASSIFIED/OTHER NONACADEMIC	0	389,368
3000 EMPLOYEE BENEFITS	0	141,946
4000 SUPPLIES AND MATERIALS	16,259	0
5000 OPERATING EXPENSES AND SERVICES	22,712	0
6000 CAPITAL OUTLAY	193,828	0
7000 OTHER OUTGO	16,067	0
8100 FEDERAL REVENUE	14,184	0
8600 STATE REVENUE	0	595,898
8800 LOCAL REVENUE	0	46,000
	<hr/>	<hr/>
	263,050	1,518,478

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BOARD REPORT / BUDGET INCREASES AND DECREASES**

From 12 / 01 / 2008 To 12 / 31 / 2008  
 Board Meeting on 02 / 23 / 2009

**FUND: 33 CHILD DEVELOPMENT FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
1000	ACADEMIC SALARIES		13,941
3000	EMPLOYEE BENEFITS		6,579
4000	SUPPLIES AND MATERIALS		3,064
5000	OPERATING EXPENSES & SERVICES	325	
7000	OTHER OUTGO	15,505	
	Total appropriation	\$15,830	\$23,584
	<u>Revenue Accounts</u>		
8100	FEDERAL REVENUE		42,881
8600	STATE REVENUE	53,127	
8800	LOCAL REVENUE		18,000
	Total revenue	\$53,127	\$60,881

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

**Fund 33: Child Development Fund**

<b>bc09pnc12b</b>		<b>12/12/2008</b>	<b>B003929</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES			0	10,218
3000	EMPLOYEE BENEFITS			0	4,438
4000	SUPPLIES AND MATERIALS			0	3,344
8800	LOCAL REVENUE			0	18,000
				<hr/>	<hr/>
				0	36,000

**Reason:** New Budget  
**Description:** Merage Found - Kinder Connect

<b>bc09pnc12e</b>		<b>12/12/2008</b>	<b>B003932</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES			0	9,876
3000	EMPLOYEE BENEFITS			0	4,545
4000	SUPPLIES AND MATERIALS			0	23,404
5000	OPERATING EXPENSES AND SERVICES			0	1,550
8100	FEDERAL REVENUE			0	39,375
				<hr/>	<hr/>
				0	78,750

**Reason:** New Budget  
**Description:** NEWB#1260 Network Healthy CA

<b>bc09pnc15b</b>		<b>12/15/2008</b>	<b>B003939</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
1000	ACADEMIC SALARIES			6,153	0
3000	EMPLOYEE BENEFITS			2,404	0
4000	SUPPLIES AND MATERIALS			27,190	0
5000	OPERATING EXPENSES AND SERVICES			1,875	0
7000	OTHER OUTGO			15,505	0
8600	STATE REVENUE			53,127	0
				<hr/>	<hr/>
				106,254	0

**Reason:** Adjustment  
**Description:** Adj SP#2060 CalWORKs 08/09

<b>bc09pnc16b</b>		<b>12/16/2008</b>	<b>B003942</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
4000	SUPPLIES AND MATERIALS			0	3,506
8100	FEDERAL REVENUE			0	3,506
				<hr/>	<hr/>
				0	7,012

**Reason:** New Budget  
**Description:** NEWB#1240 Instr Mat & Supplies

Board of Trustees  
**SUMMARY OF BUDGET INCREASES AND DECREASES**  
12/1/2008 - 12/31/2008

**Summary by Major Object for Fund 33**

	<u>Decreases</u>	<u>Increases</u>
1000 ACADEMIC SALARIES	0	13,941
3000 EMPLOYEE BENEFITS	0	6,579
4000 SUPPLIES AND MATERIALS	0	3,064
5000 OPERATING EXPENSES AND SERVICES	325	0
7000 OTHER OUTGO	15,505	0
8100 FEDERAL REVENUE	0	42,881
8600 STATE REVENUE	53,127	0
8800 LOCAL REVENUE	0	18,000
	<hr/> 68,957	<hr/> 84,465

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BOARD REPORT / BUDGET INCREASES AND DECREASES**

**From 01 / 01 / 2009 To 01 / 31 / 2009  
Board Meeting on 02 / 23 / 2009**

**FUND: 33 CHILD DEVELOPMENT FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
1000	ACADEMIC SALARIES		79,927
2000	CLASSIFIED/OTHER NONACADEMIC		71,082
3000	EMPLOYEE BENEFITS		48,488
4000	SUPPLIES AND MATERIALS		78,293
5000	OPERATING EXPENSES & SERVICES		296,736
6000	CAPITAL OUTLAY		58,000
	Total appropriation	\$0	\$632,526
	<u>Revenue Account</u>		
8600	STATE REVENUE		632,526
	Total revenue	\$0	\$632,526

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

**Fund 33: Child Development Fund**

bc09pn107h	1/7/2009	B003987	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		0	79,927
2000	CLASSIFIED/OTHER NONACADEMIC		0	71,082
3000	EMPLOYEE BENEFITS		0	48,488
4000	SUPPLIES AND MATERIALS		0	78,293
5000	OPERATING EXPENSES AND SERVICES		0	296,736
6000	CAPITAL OUTLAY		0	58,000
8600	STATE REVENUE		0	632,526
			<hr/>	<hr/>
			0	1,265,052

Reason: New Budget  
Description: NEWB#2150 CDC SAC East

**Summary by Major Object for Fund 33**

		<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES	0	79,927
2000	CLASSIFIED/OTHER NONACADEMIC	0	71,082
3000	EMPLOYEE BENEFITS	0	48,488
4000	SUPPLIES AND MATERIALS	0	78,293
5000	OPERATING EXPENSES AND SERVICES	0	296,736
6000	CAPITAL OUTLAY	0	58,000
8600	STATE REVENUE	0	632,526
		<hr/>	<hr/>
		0	1,265,052

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BOARD REPORT / BUDGET INCREASES AND DECREASES**

**From 01 / 01 / 2009 To 01 / 31 / 2009**  
**Board Meeting on 02 / 23 / 2009**

**FUND : 74 STUDENT FINANCIAL AID FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
7000	OTHER OUTGO	7,080	
	Total appropriation	\$7,080	
	<u>Revenue Account</u>		
8600	STATE REVENUE	7,080	
	Total revenue	\$7,080	

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

**Fund 74: Student Financial Aid Fund**

			<u>Decreases</u>	<u>Increases</u>
bc09pn107e	1/7/2009	B003984		
7000	OTHER OUTGO		3,080	0
8600	STATE REVENUE		3,080	0
			<hr/>	<hr/>
			6,160	0
Reason:	New Budget			
Description:	NEWB#2090 CARE SAC			

			<u>Decreases</u>	<u>Increases</u>
bc09pn107f	1/7/2009	B003985		
7000	OTHER OUTGO		4,000	0
8600	STATE REVENUE		4,000	0
			<hr/>	<hr/>
			8,000	0
Reason:	New Budget			
Description:	NEWB#2090 CARE SCC			

**Summary by Major Object for Fund 74**

		<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO	7,080	0
8600	STATE REVENUE	7,080	0
		<hr/>	<hr/>
		14,160	0

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BOARD REPORT / BUDGET INCREASES AND DECREASES**

**From 01 / 01 / 2009 To 01 / 31 / 2009**  
**Board Meeting on 02 / 23 / 2009**

**FUND : 79 DIVERSIFIED TRUST FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
6000	CAPITAL OUTLAY		60,000
	Total appropriation	\$0	\$60,000
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		60,000
	Total revenue	\$0	\$60,000

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees  
**SUMMARY OF BUDGET INCREASES AND DECREASES**  
1/1/2009 - 1/31/2009

**Fund 79: Diversified Trust Fund**

<b>bc09pn120b</b>	<b>1/20/2009</b>	<b>B004029</b>	<b><u>Decreases</u></b>	<b><u>Increases</u></b>
6000	CAPITAL OUTLAY		0	60,000
8800	LOCAL REVENUE		0	60,000
			<hr/>	<hr/>
			0	120,000

**Reason:** Special Project Adjustment  
**Description:** SBO Div Agency equipment

**Summary by Major Object for Fund 79**

		<b><u>Decreases</u></b>	<b><u>Increases</u></b>
6000	CAPITAL OUTLAY	0	60,000
8800	LOCAL REVENUE	0	60,000
		<hr/>	<hr/>
		0	120,000

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 12 / 01 / 2008 To 12 / 31 / 2008  
Board Meeting on 02 / 23 / 2009**

**FUND: 11 GENERAL FUND-UNRESTRICTED**

**BACKGROUND**

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
1000	ACADEMIC SALARIES	233,969	
2000	CLASSIFIED / OTHER NONACADEMIC	96,696	
3000	EMPLOYEE BENEFITS	72,752	
4000	SUPPLIES AND MATERIALS	3,605	
5000	OPERATING EXPENSES & SERVICES		409,422
6000	CAPITAL OUTLAY	600	
<u>Contingency Account</u>			
7900	CONTINGENCY OR RESERVE	1,800	
	<b>Total Transfers</b>	<b>\$409,422</b>	<b>\$409,422</b>

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 11:**

<b>bc09pnc03c</b>	<b>12/3/2008</b>	<b>B003846</b>		
1000	ACADEMIC SALARIES		<u>From</u>	<u>To</u>
			75,279	0
3000	EMPLOYEE BENEFIT:		1,608	0
5000	OPERATING EXPENS		0	76,887
			<hr/>	<hr/>
			76,887	76,887
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	DELB#3701 COB SSPIRE yr			
<b>bc09pnc04c</b>	<b>12/4/2008</b>	<b>B003849</b>		
4000	SUPPLIES AND MATE		<u>From</u>	<u>To</u>
			18	0
5000	OPERATING EXPENS		0	18
			<hr/>	<hr/>
			18	18
<b>Reason:</b>	Adjustment			
<b>Description:</b>	Profiles/Class Awards bookle			
<b>bc09pnc04g</b>	<b>12/4/2008</b>	<b>B003853</b>		
4000	SUPPLIES AND MATE		<u>From</u>	<u>To</u>
			2,801	0
5000	OPERATING EXPENS		0	2,801
			<hr/>	<hr/>
			2,801	2,801
<b>Reason:</b>	Adjustment			
<b>Description:</b>	SCC maint software lic/repair			
<b>bc09pnc05b</b>	<b>12/5/2008</b>	<b>B003861</b>		
4000	SUPPLIES AND MATE		<u>From</u>	<u>To</u>
			0	600
6000	CAPITAL OUTLAY		600	0
			<hr/>	<hr/>
			600	600
<b>Reason:</b>	Adjustment			
<b>Description:</b>	SAC Media supplies			
<b>bc09pnc05t</b>	<b>12/5/2008</b>	<b>B003878</b>		
1000	ACADEMIC SALARIES		<u>From</u>	<u>To</u>
			13,786	0
2000	CLASSIFIFED/OTHER		6,628	0
3000	EMPLOYEE BENEFIT:		6,693	0
5000	OPERATING EXPENS		0	27,107
			<hr/>	<hr/>
			27,107	27,107
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SAC zero out SP#1022			
<b>bc09pnc05u</b>	<b>12/5/2008</b>	<b>B003879</b>		
1000	ACADEMIC SALARIES		<u>From</u>	<u>To</u>
			21,208	0
2000	CLASSIFIFED/OTHER		6,628	0
3000	EMPLOYEE BENEFIT:		5,808	0
5000	OPERATING EXPENS		0	33,644
			<hr/>	<hr/>
			33,644	33,644
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SAC zero out SP#1013			

**Fund 11: General Fund Unrestricted**

		12/5/2008	B003880	<u>From</u>	<u>To</u>
bc09pnc05v					
1000	ACADEMIC SALARIES			25,805	0
3000	EMPLOYEE BENEFITS			6,515	0
5000	OPERATING EXPENSES AND SERVICES			0	32,320
				<hr/>	<hr/>
				32,320	32,320

**Reason:** Special Project Adjustment  
**Description:** SAC zero out SP#1011

		12/5/2008	B003881	<u>From</u>	<u>To</u>
bc09pnc05w					
1000	ACADEMIC SALARIES			25,805	0
3000	EMPLOYEE BENEFITS			6,515	0
5000	OPERATING EXPENSES AND SERVICES			0	32,320
				<hr/>	<hr/>
				32,320	32,320

**Reason:** Special Project Adjustment  
**Description:** SAC zero out SP#1021

		12/11/2008	B003921	<u>From</u>	<u>To</u>
BC09KT1211G					
4000	SUPPLIES AND MATERIALS			100	0
5000	OPERATING EXPENSES AND SERVICES			0	100
				<hr/>	<hr/>
				100	100

**Reason:** Adjustment  
**Description:** Fund classified mileage reimb

		12/16/2008	B003941	<u>From</u>	<u>To</u>
bc09pnc16a					
5000	OPERATING EXPENSES AND SERVICES			0	1,800
7900	CONTINGENCY OR RESERVE			1,800	0
				<hr/>	<hr/>
				1,800	1,800

**Reason:** Adjustment  
**Description:** SCC Datatel consultant fee

		12/16/2008	B003944	<u>From</u>	<u>To</u>
bc09pnc16d					
1000	ACADEMIC SALARIES			8,570	0
2000	CLASSIFIED/OTHER NONACADEMIC			0	6,860
3000	EMPLOYEE BENEFITS			0	7,225
5000	OPERATING EXPENSES AND SERVICES			5,515	0
				<hr/>	<hr/>
				14,085	14,085

**Reason:** New Budget  
**Description:** NEWB#2250 SAC EOPS

		12/17/2008	B003951	<u>From</u>	<u>To</u>
BC09KT1217A					
4000	SUPPLIES AND MATERIALS			1,286	0
5000	OPERATING EXPENSES AND SERVICES			0	1,286
				<hr/>	<hr/>
				1,286	1,286

**Reason:** Adjustment  
**Description:** Pay Fred Kelly track rental

**Fund 11: General Fund Unrestricted**

		12/18/2008	B003958	<u>From</u>	<u>To</u>
bc09pnc18g	1000	ACADEMIC SALARIES		63,516	0
	2000	CLASSIFIED/OTHER NONACADEMIC		90,300	0
	3000	EMPLOYEE BENEFITS		52,838	0
	5000	OPERATING EXPENSES AND SERVICES		0	206,654
				<hr/>	<hr/>
<b>Reason:</b>	Special Project Adjustment			<b>206,654</b>	<b>206,654</b>
<b>Description:</b>	SP#2061 CalWORKs				

**Summary by Major Object for Fund 11**

		<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES	233,969	0
2000	CLASSIFIED/OTHER NONACADEMIC	96,696	0
3000	EMPLOYEE BENEFITS	72,752	0
4000	SUPPLIES AND MATERIALS	3,605	0
5000	OPERATING EXPENSES AND SERVICES	0	409,422
6000	CAPITAL OUTLAY	600	0
7900	CONTINGENCY OR RESERVE	1,800	0
		<hr/>	<hr/>
		<b>409,422</b>	<b>409,422</b>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 01 / 01 / 2009 To 01 / 31 / 2009  
Board Meeting on 02 / 23 / 2009**

**FUND: 11 GENERAL FUND-UNRESTRICTED**

**BACKGROUND**

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
1000	ACADEMIC SALARIES		175,621
2000	CLASSIFIED / OTHER NONACADEMIC	6,812	
3000	EMPLOYEE BENEFITS		13,746
4000	SUPPLIES AND MATERIALS		105,556
5000	OPERATING EXPENSES & SERVICES	337,105	
6000	CAPITAL OUTLAY		48,994
	<b>Total Transfers</b>	<b>\$343,917</b>	<b>\$343,917</b>

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 11: General Fund Unrestricted**

<b>bc09pn107b</b>	<b>1/7/2009</b>	<b>B003981</b>		
4000	SUPPLIES AND MATE		<u>From</u>	<u>To</u>
5000	OPERATING EXPENS		230	0
			0	230
			<hr/>	<hr/>
			230	230
<b>Reason:</b>	Adjustment			
<b>Description:</b>	ITS software license/disk			
<b>bc09pn107c</b>	<b>1/7/2009</b>	<b>B003982</b>		
4000	SUPPLIES AND MATE		<u>From</u>	<u>To</u>
5000	OPERATING EXPENS		0	20,230
6000	CAPITAL OUTLAY		0	8,580
			28,810	0
			<hr/>	<hr/>
			28,810	28,810
<b>Reason:</b>	Adjustment			
<b>Description:</b>	ITS VoIP electrical/equipment			
<b>bc09pn107j</b>	<b>1/7/2009</b>	<b>B003989</b>		
5000	OPERATING EXPENS		<u>From</u>	<u>To</u>
6000	CAPITAL OUTLAY		0	100
			100	0
			<hr/>	<hr/>
			100	100
<b>Reason:</b>	Adjustment			
<b>Description:</b>	SAC Planetarium printing			
<b>bc09pn107k</b>	<b>1/7/2009</b>	<b>B003990</b>		
4000	SUPPLIES AND MATE		<u>From</u>	<u>To</u>
5000	OPERATING EXPENS		500	0
			0	500
			<hr/>	<hr/>
			500	500
<b>Reason:</b>	Adjustment			
<b>Description:</b>	SCC copy machine lease			
<b>BC09KT1909G</b>	<b>1/9/2009</b>	<b>B003998</b>		
4000	SUPPLIES AND MATE		<u>From</u>	<u>To</u>
5000	OPERATING EXPENS		0	600
			600	0
			<hr/>	<hr/>
			600	600
<b>Reason:</b>	Adjustment			
<b>Description:</b>	Pay TAG Rich Media Pilot Pr			
<b>BC09KT1909J</b>	<b>1/9/2009</b>	<b>B004001</b>		
5000	OPERATING EXPENS		<u>From</u>	<u>To</u>
6000	CAPITAL OUTLAY		0	1,000
			1,000	0
			<hr/>	<hr/>
			1,000	1,000
<b>Reason:</b>	Adjustment			
<b>Description:</b>	Fund emerg.electrical repairs			

**Fund 11: General Fund Unrestricted**

		<u>From</u>	<u>To</u>
<b>BC09KT1909M</b>	<b>1/9/2009</b>	<b>B004004</b>	
4000	SUPPLIES AND MATERIALS	15,000	0
5000	OPERATING EXPENSES AND SERVICES	74,000	0
6000	CAPITAL OUTLAY	0	89,000
		<b>89,000</b>	<b>89,000</b>

**Reason:** Adjustment  
**Description:** Buy tech. & services & supplie

<b>bc09pn112a</b>	<b>1/12/2009</b>	<b>B004006</b>	
4000	SUPPLIES AND MATERIALS	550	0
5000	OPERATING EXPENSES AND SERVICES	0	550
		<b>550</b>	<b>550</b>

**Reason:** Adjustment  
**Description:** SAC Bus Div instr software lic

<b>bc09pn115h</b>	<b>1/15/2009</b>	<b>B004020</b>	
4000	SUPPLIES AND MATERIALS	0	5,100
5000	OPERATING EXPENSES AND SERVICES	3,100	0
6000	CAPITAL OUTLAY	2,000	0
		<b>5,100</b>	<b>5,100</b>

**Reason:** Adjustment  
**Description:** SAC Acad Affrs fr Sci,Math,etc

<b>bc09pn115i</b>	<b>1/15/2009</b>	<b>B004021</b>	
4000	SUPPLIES AND MATERIALS	0	5,000
6000	CAPITAL OUTLAY	5,000	0
		<b>5,000</b>	<b>5,000</b>

**Reason:** Adjustment  
**Description:** SAC Acad Affrs fr Library Svcs

<b>bc09pn115j</b>	<b>1/15/2009</b>	<b>B004022</b>	
4000	SUPPLIES AND MATERIALS	0	750
5000	OPERATING EXPENSES AND SERVICES	750	0
		<b>750</b>	<b>750</b>

**Reason:** Adjustment  
**Description:** SAC Acad Affrs fr Fine Arts

<b>bc09pn115k</b>	<b>1/15/2009</b>	<b>B004023</b>	
4000	SUPPLIES AND MATERIALS	0	84,100
5000	OPERATING EXPENSES AND SERVICES	84,100	0
		<b>84,100</b>	<b>84,100</b>

**Reason:** Adjustment  
**Description:** SAC Acad Affrs fr various dept

**Fund 11: General Fund Unrestricted**

<b>bc09pn122n</b>	<b>1/22/2009</b>	<b>B004052</b>	<b>From</b>	<b>To</b>
1000	ACADEMIC SALARIES		0	150,000
5000	OPERATING EXPENSES AND SERVICES		150,000	0
			<hr/>	<hr/>
			150,000	150,000

**Reason:** Adjustment  
**Description:** SCC English/math P/T instr

<b>bc09pn126a</b>	<b>1/26/2009</b>	<b>B004064</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		0	3,096
6000	CAPITAL OUTLAY		3,096	0
			<hr/>	<hr/>
			3,096	3,096

**Reason:** Adjustment  
**Description:** SAC Academic Affairs

<b>bc09pn127a</b>	<b>1/27/2009</b>	<b>B004067</b>	<b>From</b>	<b>To</b>
1000	ACADEMIC SALARIES		0	18,741
3000	EMPLOYEE BENEFITS		0	13,814
5000	OPERATING EXPENSES AND SERVICES		32,555	0
			<hr/>	<hr/>
			32,555	32,555

**Reason:** New Budget  
**Description:** NEWB#2230 DSPS SCC

<b>bc09pn128f</b>	<b>1/28/2009</b>	<b>B004077</b>	<b>From</b>	<b>To</b>
1000	ACADEMIC SALARIES		0	6,880
2000	CLASSIFIED/OTHER NONACADEMIC		6,812	0
3000	EMPLOYEE BENEFITS		68	0
			<hr/>	<hr/>
			6,880	6,880

**Reason:** Special Project Adjustment  
**Description:** SP#3702 budget adjustments

<b>BC09KT129A</b>	<b>1/29/2009</b>	<b>B004089</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		0	3,000
5000	OPERATING EXPENSES AND SERVICES		3,000	0
			<hr/>	<hr/>
			3,000	3,000

**Reason:** Adjustment  
**Description:** Fund custodial supply for OEC

<b>bc09pn130p</b>	<b>1/30/2009</b>	<b>B004107</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		40	0
5000	OPERATING EXPENSES AND SERVICES		0	40
			<hr/>	<hr/>
			40	40

**Reason:** Adjustment  
**Description:** PAGR So.CA Broadcaster's Assoc

**Summary by Major Object for Fund 11**

	<u>From</u>	<u>To</u>
1000 ACADEMIC SALARIES	0	175,621
2000 CLASSIFIED/OTHER NONACADEMIC	6,812	0
3000 EMPLOYEE BENEFITS	0	13,746
4000 SUPPLIES AND MATERIALS	0	105,556
5000 OPERATING EXPENSES AND SERVICES	337,105	0
6000 CAPITAL OUTLAY	0	48,994
	<hr/> 343,917	<hr/> 343,917

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 12 / 01 / 2008 To 12 / 31 / 2008  
Board Meeting on 02 / 23 / 2009**

**FUND : 12 GENERAL FUND-RESTRICTED**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
1000	ACADEMIC SALARIES		88,215
2000	CLASSIFIED / OTHER NONACADEMIC	87,584	
3000	EMPLOYEE BENEFITS	1,838	
4000	SUPPLIES AND MATERIALS		40,642
5000	OPERATING EXPENSES AND SERVICES		24,216
6000	CAPITAL OUTLAY	46,586	
7000	OTHER OUTGO	17,065	
	<b>Total Transfers</b>	<b>\$153,073</b>	<b>\$153,073</b>

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 12: General Fund Restricted**

Test budget JE	12/1/2008	B003840	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		1,813	0
5000	OPERATING EXPENSES AND SERVICES		0	1,813
			<hr/> 1,813	<hr/> 1,813

**Reason:**  
**Description:** Test budget JE

Reverse Test Budget JE	12/1/2008	B003841	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		0	1,813
5000	OPERATING EXPENSES AND SERVICES		1,813	0
			<hr/> 1,813	<hr/> 1,813

**Reason:**  
**Description:** Reverse Test Budget JE

bc09pnc04f	12/4/2008	B003852	<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES		1,011	0
6000	CAPITAL OUTLAY		0	1,011
			<hr/> 1,011	<hr/> 1,011

**Reason:** Special Project Adjustment  
**Description:** SCC Admin Svcs obj#6410

bc09pnc04h	12/4/2008	B003854	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		350	0
5000	OPERATING EXPENSES AND SERVICES		0	350
			<hr/> 350	<hr/> 350

**Reason:** Special Project Adjustment  
**Description:** SAC Title V P/T counseling

bc09pnc04i	12/4/2008	B003855	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		3,517	0
2000	CLASSIFIED/OTHER NONACADEMIC		0	3,517
			<hr/> 3,517	<hr/> 3,517

**Reason:** Special Project Adjustment  
**Description:** SAC Title V Ctr for Teacher Ed

bc09pnc05c	12/5/2008	B003862	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		0	3,200
6000	CAPITAL OUTLAY		0	610
7000	OTHER OUTGO		3,810	0
			<hr/> 3,810	<hr/> 3,810

**Reason:** Special Project Adjustment  
**Description:** SCC CAMP COB corrections

**Fund 12: General Fund Restricted**

<b>bc09pnc05d</b>	<b>12/5/2008</b>	<b>B003863</b>	<b>From</b>	<b>To</b>
1000	ACADEMIC SALARIES		0	2,500
4000	SUPPLIES AND MATERIALS		2,500	0
			<hr/>	<hr/>
			2,500	2,500
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SAC Cont Ed object#1483			
<b>bc09pnc05e</b>	<b>12/5/2008</b>	<b>B003864</b>	<b>From</b>	<b>To</b>
5000	OPERATING EXPENSES AND SERVICES		0	500
6000	CAPITAL OUTLAY		500	0
			<hr/>	<hr/>
			500	500
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SAC DSPS software lic/fees			
<b>bc09pnc05f</b>	<b>12/5/2008</b>	<b>B003865</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		0	1,500
7000	OTHER OUTGO		1,500	0
			<hr/>	<hr/>
			1,500	1,500
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SCC EOPS food account			
<b>bc09pnc05j</b>	<b>12/5/2008</b>	<b>B003869</b>	<b>From</b>	<b>To</b>
1000	ACADEMIC SALARIES		123	0
3000	EMPLOYEE BENEFITS		0	123
			<hr/>	<hr/>
			123	123
<b>Reason:</b>	Adjustment			
<b>Description:</b>	SCC Title Ily2 Curriculum Dev			
<b>bc09pnc05k</b>	<b>12/5/2008</b>	<b>B003870</b>	<b>From</b>	<b>To</b>
2000	CLASSIFIED/OTHER NONACADEMIC		30,702	0
4000	SUPPLIES AND MATERIALS		0	4,327
5000	OPERATING EXPENSES AND SERVICES		0	29,573
6000	CAPITAL OUTLAY		3,198	0
			<hr/>	<hr/>
			33,900	33,900
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SCC Financial Aid expenses			
<b>bc09pnc05q</b>	<b>12/5/2008</b>	<b>B003875</b>	<b>From</b>	<b>To</b>
5000	OPERATING EXPENSES AND SERVICES		0	30,000
6000	CAPITAL OUTLAY		30,000	0
			<hr/>	<hr/>
			30,000	30,000
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SAC Admin Svcs contract lease			

**Fund 12: General Fund Restricted**

	12/5/2008	B003876	<u>From</u>	<u>To</u>
bc09pnc05r				
5000	OPERATING EXPENSES AND SERVICES		600	0
6000	CAPITAL OUTLAY		0	600
			<hr/> 600	<hr/> 600

**Reason:** Special Project Adjustment  
**Description:** File cabinet/folding machine

	12/5/2008	B003877	<u>From</u>	<u>To</u>
bc09pnc05s				
1000	ACADEMIC SALARIES		1,749	0
5000	OPERATING EXPENSES AND SERVICES		0	1,749
			<hr/> 1,749	<hr/> 1,749

**Reason:** Special Project Adjustment  
**Description:** UB yr1 Coach America

	12/9/2008	B003900	<u>From</u>	<u>To</u>
bc09pnc09b				
4000	SUPPLIES AND MATERIALS		0	100
6000	CAPITAL OUTLAY		100	0
			<hr/> 100	<hr/> 100

**Reason:** Special Project Adjustment  
**Description:** SCC BMS object#4310

	12/9/2008	B003904	<u>From</u>	<u>To</u>
bc09pnc09f				
1000	ACADEMIC SALARIES		0	1,123
6000	CAPITAL OUTLAY		1,123	0
			<hr/> 1,123	<hr/> 1,123

**Reason:** Special Project Adjustment  
**Description:** SCC Title III Learning Comm

	12/9/2008	B003906	<u>From</u>	<u>To</u>
bc09pnc09h				
5000	OPERATING EXPENSES AND SERVICES		0	400
6000	CAPITAL OUTLAY		400	0
			<hr/> 400	<hr/> 400

**Reason:** Special Project Adjustment  
**Description:** SCC Career Ed instr/inst membr

	12/11/2008	B003917	<u>From</u>	<u>To</u>
BC09KT1211C				
4000	SUPPLIES AND MATERIALS		0	22,755
7000	OTHER OUTGO		22,755	0
			<hr/> 22,755	<hr/> 22,755

**Reason:** Special Project Adjustment  
**Description:** Cover CAHSEE expenses sp2030

	12/11/2008	B003918	<u>From</u>	<u>To</u>
BC09KT1211D				
4000	SUPPLIES AND MATERIALS		0	50
5000	OPERATING EXPENSES AND SERVICES		50	0
			<hr/> 50	<hr/> 50

**Reason:** Special Project Adjustment  
**Description:** Cover PO 4 scale and supplies

**Fund 12: General Fund Restricted**

<b>BC09KT1211E</b>	<b>12/11/2008</b>	<b>B003919</b>		
4000	SUPPLIES AND MATERIALS		<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES		0	300
			300	0
			<hr/>	<hr/>
			300	300
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Fund ATI TEAS tests			
<b>BC09KT1211F</b>	<b>12/11/2008</b>	<b>B003920</b>		
2000	CLASSIFIED/OTHER NONACADEMIC		<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		2,000	0
5000	OPERATING EXPENSES AND SERVICES		5,000	0
7000	OTHER OUTGO		4,000	0
			0	11,000
			<hr/>	<hr/>
			11,000	11,000
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Fund student stipend account			
<b>BC09KT1211J</b>	<b>12/11/2008</b>	<b>B003924</b>		
5000	OPERATING EXPENSES AND SERVICES		<u>From</u>	<u>To</u>
6000	CAPITAL OUTLAY		0	16,000
			16,000	0
			<hr/>	<hr/>
			16,000	16,000
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Fund copier leases and operati			
<b>bc09pnc12c</b>	<b>12/12/2008</b>	<b>B003930</b>		
1000	ACADEMIC SALARIES		<u>From</u>	<u>To</u>
6000	CAPITAL OUTLAY		0	540
			540	0
			<hr/>	<hr/>
			540	540
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SAC WFD Curric Dev instructor			
<b>bc09pnc12d</b>	<b>12/12/2008</b>	<b>B003931</b>		
4000	SUPPLIES AND MATERIALS		<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES		350	0
6000	CAPITAL OUTLAY		0	5,611
			5,261	0
			<hr/>	<hr/>
			5,611	5,611
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SAC Bus. softwr lic/instr mat			
<b>BC09KT1212A</b>	<b>12/12/2008</b>	<b>B003933</b>		
1000	ACADEMIC SALARIES		<u>From</u>	<u>To</u>
2000	CLASSIFIED/OTHER NONACADEMIC		0	57,988
3000	EMPLOYEE BENEFITS		50,513	0
4000	SUPPLIES AND MATERIALS		4,582	0
5000	OPERATING EXPENSES AND SERVICES		0	510
			3,403	0
			<hr/>	<hr/>
			58,498	58,498
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	TANF Welfare to Work 08-09			

**Fund 12: General Fund Restricted**

		12/12/2008	B003934	<u>From</u>	<u>To</u>
BC09KT1212B					
1000	ACADEMIC SALARIES			1,570	0
2000	CLASSIFIED/OTHER NONACADEMIC			29,380	0
5000	OPERATING EXPENSES AND SERVICES			0	32,500
6000	CAPITAL OUTLAY			1,550	0
				<hr/>	<hr/>
				32,500	32,500

**Reason:** Special Project Adjustment  
**Description:** Fund Fiesta Marketplace lease

		12/12/2008	B003936	<u>From</u>	<u>To</u>
BC09KT1212D					
2000	CLASSIFIED/OTHER NONACADEMIC			0	46,125
5000	OPERATING EXPENSES AND SERVICES			46,125	0
				<hr/>	<hr/>
				46,125	46,125

**Reason:** Special Project Adjustment  
**Description:** Fund writing ctr instr interns

		12/15/2008	B003938	<u>From</u>	<u>To</u>
bc09pnc15a					
1000	ACADEMIC SALARIES			0	4,164
5000	OPERATING EXPENSES AND SERVICES			25,184	0
6000	CAPITAL OUTLAY			0	21,020
				<hr/>	<hr/>
				25,184	25,184

**Reason:** Special Project Adjustment  
**Description:** Cover neg/equip/softwr

		12/16/2008	B003945	<u>From</u>	<u>To</u>
bc09pnc16e					
4000	SUPPLIES AND MATERIALS			2,000	0
5000	OPERATING EXPENSES AND SERVICES			0	4,000
6000	CAPITAL OUTLAY			2,000	0
				<hr/>	<hr/>
				4,000	4,000

**Reason:** Special Project Adjustment  
**Description:** SAC SP#1827 Tech Prep internet

		12/16/2008	B003947	<u>From</u>	<u>To</u>
BC09KT1216B					
4000	SUPPLIES AND MATERIALS			0	1,080
6000	CAPITAL OUTLAY			1,080	0
				<hr/>	<hr/>
				1,080	1,080

**Reason:** Special Project Adjustment  
**Description:** Fund Tech Teach in Kits

		12/16/2008	B003948	<u>From</u>	<u>To</u>
BC09KT1216C					
4000	SUPPLIES AND MATERIALS			0	3,500
5000	OPERATING EXPENSES AND SERVICES			3,500	0
				<hr/>	<hr/>
				3,500	3,500

**Reason:** Special Project Adjustment  
**Description:** Fund object 4610

**Fund 12: General Fund Restricted**

<b>bc09pnc17a</b>	<b>12/17/2008</b>	<b>B003949</b>	<b><u>From</u></b>	<b><u>To</u></b>
1000	ACADEMIC SALARIES		1,325	0
2000	CLASSIFIFED/OTHER NONACADEMIC		0	402
3000	EMPLOYEE BENEFITS		0	924
4000	SUPPLIES AND MATERIALS		0	183
5000	OPERATING EXPENSES AND SERVICES		184	0
			<hr/>	<hr/>
			1,509	1,509
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Clean up neg bal SP#1705 UB-1			

<b>BC09KT1217B</b>	<b>12/17/2008</b>	<b>B003952</b>	<b><u>From</u></b>	<b><u>To</u></b>
5000	OPERATING EXPENSES AND SERVICES		25	0
6000	CAPITAL OUTLAY		0	25
			<hr/>	<hr/>
			25	25
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Fund outreach computers			

<b>bc09pnc18a</b>	<b>12/18/2008</b>	<b>B003953</b>	<b><u>From</u></b>	<b><u>To</u></b>
2000	CLASSIFIFED/OTHER NONACADEMIC		15,033	0
4000	SUPPLIES AND MATERIALS		0	11,953
5000	OPERATING EXPENSES AND SERVICES		0	3,080
			<hr/>	<hr/>
			15,033	15,033
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SCC BSI Grant disbursement			

<b>bc09pnc18c</b>	<b>12/18/2008</b>	<b>B003954</b>	<b><u>From</u></b>	<b><u>To</u></b>
1000	ACADEMIC SALARIES		0	1,045
4000	SUPPLIES AND MATERIALS		1,045	0
			<hr/>	<hr/>
			1,045	1,045
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	OEC fac/pro dev workshop			

<b>bc09pnc18f</b>	<b>12/18/2008</b>	<b>B003957</b>	<b><u>From</u></b>	<b><u>To</u></b>
1000	ACADEMIC SALARIES		0	19,500
3000	EMPLOYEE BENEFITS		0	1,686
5000	OPERATING EXPENSES AND SERVICES		21,186	0
			<hr/>	<hr/>
			21,186	21,186
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SAC On Course workshop			

<b>bc09pnc18b</b>	<b>12/18/2008</b>	<b>B003959</b>	<b><u>From</u></b>	<b><u>To</u></b>
1000	ACADEMIC SALARIES		0	10,000
2000	CLASSIFIFED/OTHER NONACADEMIC		10,000	0
			<hr/>	<hr/>
			10,000	10,000
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SCC BSI Grant facil stipends			

**Fund 12: General Fund Restricted**

		12/18/2008	B003960	<u>From</u>	<u>To</u>
bc09pnc18h					
4000	SUPPLIES AND MATERIALS			0	34
5000	OPERATING EXPENSES AND SERVICES			34	0
				<hr/>	<hr/>
				34	34

**Reason:** Special Project Adjustment  
**Description:** Office Depot supplies

		12/18/2008	B003961	<u>From</u>	<u>To</u>
bc09pnc18i					
5000	OPERATING EXPENSES AND SERVICES			0	8,000
6000	CAPITAL OUTLAY			8,000	0
				<hr/>	<hr/>
				8,000	8,000

**Reason:** Special Project Adjustment  
**Description:** SAC Nursing asbestos inspect

		12/19/2008	B003962	<u>From</u>	<u>To</u>
bc09pnc19a					
1000	ACADEMIC SALARIES			11	0
3000	EMPLOYEE BENEFITS			0	11
				<hr/>	<hr/>
				11	11

**Reason:** Special Project Adjustment  
**Description:** SCC Career Ed Gem/Hum summer

		12/19/2008	B003964	<u>From</u>	<u>To</u>
bc09pnc19c					
4000	SUPPLIES AND MATERIALS			0	2,045
5000	OPERATING EXPENSES AND SERVICES			2,045	0
				<hr/>	<hr/>
				2,045	2,045

**Reason:** Special Project Adjustment  
**Description:** COE object#4710

		12/19/2008	B003967	<u>From</u>	<u>To</u>
bc09pnc19f					
5000	OPERATING EXPENSES AND SERVICES			0	100
6000	CAPITAL OUTLAY			100	0
				<hr/>	<hr/>
				100	100

**Reason:** Special Project Adjustment  
**Description:** Apple iLife software license

**Summary by Major Object for Fund 12**

		<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES	0	88,215
2000	CLASSIFIED/OTHER NONACADEMIC	87,584	0
3000	EMPLOYEE BENEFITS	1,838	0
4000	SUPPLIES AND MATERIALS	0	40,642
5000	OPERATING EXPENSES AND SERVICES	0	24,216
6000	CAPITAL OUTLAY	46,586	0
7000	OTHER OUTGO	17,065	0
		<hr/>	<hr/>
		153,073	153,073

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 01 / 01 / 2009 To 01 / 31 / 2009**

**Board Meeting on 02 / 23 / 2009**

**FUND : 12 GENERAL FUND-RESTRICTED**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
1000	ACADEMIC SALARIES		121,347
2000	CLASSIFIED / OTHER NONACADEMIC	47,747	
3000	EMPLOYEE BENEFITS		26,402
4000	SUPPLIES AND MATERIALS	29,870	
5000	OPERATING EXPENSES AND SERVICES	99,275	
6000	CAPITAL OUTLAY		28,943
7000	OTHER OUTGO		200
	Total Transfers	\$176,892	\$176,892

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 12: General Fund Restricted**

<b>bc09pn105c</b>	<b>1/5/2009</b>	<b>B003970</b>	<b>From</b>	<b>To</b>
2000	CLASSIFIED/OTHER NONACADEMIC		0	1,230
5000	OPERATING EXPENSES AND SERVICES		1,230	0
			<hr/>	<hr/>
			1,230	1,230

**Reason:** Special Project Adjustment  
**Description:** SCC VP Stu Svcs S/T add'l hrs

<b>BC09DP0105A</b>	<b>1/5/2009</b>	<b>B003972</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		40	0
5000	OPERATING EXPENSES AND SERVICES		0	40
			<hr/>	<hr/>
			40	40

**Reason:** Special Project Adjustment  
**Description:** Reimb for getting FAid checks

<b>bc09pn106b</b>	<b>1/6/2009</b>	<b>B003974</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		0	500
6000	CAPITAL OUTLAY		500	0
			<hr/>	<hr/>
			500	500

**Reason:** Special Project Adjustment  
**Description:** SCC Title III MaSH headsets

<b>bc09pn106c</b>	<b>1/6/2009</b>	<b>B003975</b>	<b>From</b>	<b>To</b>
1000	ACADEMIC SALARIES		0	1,000
6000	CAPITAL OUTLAY		1,000	0
			<hr/>	<hr/>
			1,000	1,000

**Reason:** Special Project Adjustment  
**Description:** SCC Title III LC fall08stipend

<b>bc09pn106d</b>	<b>1/6/2009</b>	<b>B003976</b>	<b>From</b>	<b>To</b>
1000	ACADEMIC SALARIES		100	0
5000	OPERATING EXPENSES AND SERVICES		0	100
			<hr/>	<hr/>
			100	100

**Reason:** Special Project Adjustment  
**Description:** SCC Career Ed Gemology

<b>bc09pn106g</b>	<b>1/6/2009</b>	<b>B003979</b>	<b>From</b>	<b>To</b>
2000	CLASSIFIED/OTHER NONACADEMIC		1,400	0
6000	CAPITAL OUTLAY		0	1,400
			<hr/>	<hr/>
			1,400	1,400

**Reason:** Special Project Adjustment  
**Description:** SAC Acad Tal Srch software

<b>BC09KT1909B</b>	<b>1/9/2009</b>	<b>B003993</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		0	3,020
5000	OPERATING EXPENSES AND SERVICES		3,020	0
			<hr/>	<hr/>
			3,020	3,020

**Reason:** Special Project Adjustment  
**Description:** Fund object 4610

1/1/2009 - 1/31/2009

**Fund 12: General Fund Restricted**

		1/9/2009	B003995	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	15,000
2000	CLASSIFIED/OTHER NONACADEMIC			15,000	0
				<hr/>	<hr/>
				15,000	15,000

**Reason:** Special Project Adjustment  
**Description:** Fund PT reassigned assignments

		1/9/2009	B003996	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS			7,860	0
5000	OPERATING EXPENSES AND SERVICES			0	7,860
				<hr/>	<hr/>
				7,860	7,860

**Reason:** Special Project Adjustment  
**Description:** Fund Basic Skills expenditures

		1/9/2009	B003999	<u>From</u>	<u>To</u>
2000	CLASSIFIED/OTHER NONACADEMIC			5,700	0
6000	CAPITAL OUTLAY			0	5,700
				<hr/>	<hr/>
				5,700	5,700

**Reason:** Special Project Adjustment  
**Description:** Buy server for OAS

		1/9/2009	B004000	<u>From</u>	<u>To</u>
2000	CLASSIFIED/OTHER NONACADEMIC			38,133	0
5000	OPERATING EXPENSES AND SERVICES			0	38,133
				<hr/>	<hr/>
				38,133	38,133

**Reason:** Special Project Adjustment  
**Description:** Fund Anaheim Hills Center leas

		1/9/2009	B004002	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			1,255	0
4000	SUPPLIES AND MATERIALS			10,250	0
6000	CAPITAL OUTLAY			0	11,505
				<hr/>	<hr/>
				11,505	11,505

**Reason:** Special Project Adjustment  
**Description:** Buy 11 comp. 4 Automotive Lab

		1/9/2009	B004003	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			1,050	0
5000	OPERATING EXPENSES AND SERVICES			0	1,050
				<hr/>	<hr/>
				1,050	1,050

**Reason:** Special Project Adjustment  
**Description:** Fund install. of Data Lines fo

**Fund 12: General Fund Restricted**

<b>bc09pn112a</b>	<b>1/12/2009</b>	<b>B004006</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		10,717	0
5000	OPERATING EXPENSES AND SERVICES		0	10,717
			<hr/>	<hr/>
			10,717	10,717
<b>Reason:</b>	Adjustment			
<b>Description:</b>	SAC Bus Div instr software lic			
<b>bc09pn113a</b>	<b>1/13/2009</b>	<b>B004009</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		4,000	0
6000	CAPITAL OUTLAY		0	4,000
			<hr/>	<hr/>
			4,000	4,000
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Corr B003931 CR S/B			
<b>bc09pn115e</b>	<b>1/15/2009</b>	<b>B004017</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		200	0
5000	OPERATING EXPENSES AND SERVICES		0	200
			<hr/>	<hr/>
			200	200
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	OEC Bus Skills software lic			
<b>bc09pn115f</b>	<b>1/15/2009</b>	<b>B004018</b>	<b>From</b>	<b>To</b>
1000	ACADEMIC SALARIES		0	6,510
2000	CLASSIFIED/OTHER NONACADEMIC		6,510	0
			<hr/>	<hr/>
			6,510	6,510
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SAC Nursing faculty payroll			
<b>bc09pn116a</b>	<b>1/16/2009</b>	<b>B004025</b>	<b>From</b>	<b>To</b>
2000	CLASSIFIED/OTHER NONACADEMIC		7,365	0
3000	EMPLOYEE BENEFITS		4,186	0
4000	SUPPLIES AND MATERIALS		0	5,577
5000	OPERATING EXPENSES AND SERVICES		0	4,756
6000	CAPITAL OUTLAY		0	1,218
			<hr/>	<hr/>
			11,551	11,551
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Realignment extension funds			
<b>bc09pn120e</b>	<b>1/20/2009</b>	<b>B004032</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		0	2,500
5000	OPERATING EXPENSES AND SERVICES		0	300
6000	CAPITAL OUTLAY		2,800	0
			<hr/>	<hr/>
			2,800	2,800
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SAC Hum Svcs mag,ref mat/ads			

**Fund 12: General Fund Restricted**

<b>bc09pn122a</b>	<b>1/22/2009</b>	<b>B004039</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		732	0
6000	CAPITAL OUTLAY		0	732
			<hr/>	<hr/>
			732	732
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Equipment/software			
<b>bc09pn122h</b>	<b>1/22/2009</b>	<b>B004046</b>	<b>From</b>	<b>To</b>
2000	CLASSIFIED/OTHER NONACADEMIC		0	1,575
3000	EMPLOYEE BENEFITS		0	293
5000	OPERATING EXPENSES AND SERVICES		1,740	0
6000	CAPITAL OUTLAY		128	0
			<hr/>	<hr/>
			1,868	1,868
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	L. Harasin 6B salary/benefits			
<b>bc09pn122j</b>	<b>1/22/2009</b>	<b>B004048</b>	<b>From</b>	<b>To</b>
5000	OPERATING EXPENSES AND SERVICES		0	2,700
6000	CAPITAL OUTLAY		2,700	0
			<hr/>	<hr/>
			2,700	2,700
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SCC edu software lic/fees			
<b>bc09pn123a</b>	<b>1/23/2009</b>	<b>B004057</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		0	257
5000	OPERATING EXPENSES AND SERVICES		257	0
			<hr/>	<hr/>
			257	257
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	OEC paper supplies			
<b>bc09pn127b</b>	<b>1/27/2009</b>	<b>B004068</b>	<b>From</b>	<b>To</b>
5000	OPERATING EXPENSES AND SERVICES		7,810	0
6000	CAPITAL OUTLAY		0	7,810
			<hr/>	<hr/>
			7,810	7,810
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SAC Welding new band saw			
<b>bc09pn127d</b>	<b>1/27/2009</b>	<b>B004070</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		0	2,200
5000	OPERATING EXPENSES AND SERVICES		0	3,911
6000	CAPITAL OUTLAY		6,111	0
			<hr/>	<hr/>
			6,111	6,111
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	On Course workshop expenses			

**Fund 12: General Fund Restricted**

<b>bc09pn128d</b>	<b>1/28/2009</b>	<b>B004075</b>	<b>From</b>	<b>To</b>
2000	CLASSIFIED/OTHER NONACADEMIC		3,848	0
6000	CAPITAL OUTLAY		0	3,848
			<hr/>	<hr/>
			<b>3,848</b>	<b>3,848</b>

**Reason:** Special Project Adjustment  
**Description:** SAC SSSP TRIO prog software

<b>bc09pn128e</b>	<b>1/28/2009</b>	<b>B004076</b>	<b>From</b>	<b>To</b>
2000	CLASSIFIED/OTHER NONACADEMIC		3,099	0
6000	CAPITAL OUTLAY		0	3,099
			<hr/>	<hr/>
			<b>3,099</b>	<b>3,099</b>

**Reason:** Special Project Adjustment  
**Description:** SAC Upward Bound TRIO software

<b>BC09KT129C</b>	<b>1/29/2009</b>	<b>B004091</b>	<b>From</b>	<b>To</b>
5000	OPERATING EXPENSES AND SERVICES		0	6,430
6000	CAPITAL OUTLAY		6,430	0
			<hr/>	<hr/>
			<b>6,430</b>	<b>6,430</b>

**Reason:** Special Project Adjustment  
**Description:** Pay lease of 41 Dell computers

<b>BC09KT129D</b>	<b>1/29/2009</b>	<b>B004092</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		75	0
5000	OPERATING EXPENSES AND SERVICES		0	75
			<hr/>	<hr/>
			<b>75</b>	<b>75</b>

**Reason:** Special Project Adjustment  
**Description:** Fund Xerox services

<b>bc09pn130a</b>	<b>1/30/2009</b>	<b>B004093</b>	<b>From</b>	<b>To</b>
1000	ACADEMIC SALARIES		0	96,242
2000	CLASSIFIED/OTHER NONACADEMIC		0	42,633
3000	EMPLOYEE BENEFITS		0	30,295
4000	SUPPLIES AND MATERIALS		0	250
5000	OPERATING EXPENSES AND SERVICES		169,420	0
			<hr/>	<hr/>
			<b>169,420</b>	<b>169,420</b>

**Reason:** Special Project Adjustment  
**Description:** SP#2003 rev to #2005,2008,2011

<b>bc09pn130c</b>	<b>1/30/2009</b>	<b>B004095</b>	<b>From</b>	<b>To</b>
2000	CLASSIFIED/OTHER NONACADEMIC		10,000	0
4000	SUPPLIES AND MATERIALS		0	700
6000	CAPITAL OUTLAY		0	9,300
			<hr/>	<hr/>
			<b>10,000</b>	<b>10,000</b>

**Reason:** Special Project Adjustment  
**Description:** SAC Nursing software/supplies

**Fund 12: General Fund Restricted**

<b>bc09pn130d</b>	<b>1/30/2009</b>	<b>B004096</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		600	0
5000	OPERATING EXPENSES AND SERVICES		0	600
			<hr/>	<hr/>
			600	600
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	Copier maint agree/excess copy			
<b>bc09pn130e</b>	<b>1/30/2009</b>	<b>B004097</b>	<b>From</b>	<b>To</b>
2000	CLASSIFIED/OTHER NONACADEMIC		3,000	0
5000	OPERATING EXPENSES AND SERVICES		0	3,000
			<hr/>	<hr/>
			3,000	3,000
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SCC CAMP conference expenses			
<b>bc09pn130g</b>	<b>1/30/2009</b>	<b>B004099</b>	<b>From</b>	<b>To</b>
1000	ACADEMIC SALARIES		0	5,000
2000	CLASSIFIED/OTHER NONACADEMIC		5,000	0
			<hr/>	<hr/>
			5,000	5,000
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	P/T instructor account			
<b>bc09pn130i</b>	<b>1/30/2009</b>	<b>B004101</b>	<b>From</b>	<b>To</b>
2000	CLASSIFIED/OTHER NONACADEMIC		0	3,870
5000	OPERATING EXPENSES AND SERVICES		3,870	0
			<hr/>	<hr/>
			3,870	3,870
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SCC Outreach student assistant			
<b>bc09pn130j</b>	<b>1/30/2009</b>	<b>B004102</b>	<b>From</b>	<b>To</b>
5000	OPERATING EXPENSES AND SERVICES		200	0
7000	OTHER OUTGO		0	200
			<hr/>	<hr/>
			200	200
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	SAC Nursing book freight chrg			
<b>bc09pn130l</b>	<b>1/30/2009</b>	<b>B004104</b>	<b>From</b>	<b>To</b>
2000	CLASSIFIED/OTHER NONACADEMIC		0	2,000
5000	OPERATING EXPENSES AND SERVICES		2,000	0
			<hr/>	<hr/>
			2,000	2,000
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	DO WpLRC object#2320			
<b>bc09pn130m</b>	<b>1/30/2009</b>	<b>B004105</b>	<b>From</b>	<b>To</b>
4000	SUPPLIES AND MATERIALS		400	0
5000	OPERATING EXPENSES AND SERVICES		0	400
			<hr/>	<hr/>
			400	400
<b>Reason:</b>	Special Project Adjustment			
<b>Description:</b>	DO WpLRC object#5220			

**Fund 12: General Fund Restricted**

			<u>From</u>	<u>To</u>
bc09pn130q	1/30/2009	B004108		
4000	SUPPLIES AND MATERIALS		10,000	0
5000	OPERATING EXPENSES AND SERVICES		0	10,000
			<hr/> 10,000	<hr/> 10,000

**Reason:** Special Project Adjustment  
**Description:** 7 stud to Midd Coll Nat Conf

**Summary by Major Object for Fund 12**

		<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES	0	121,347
2000	CLASSIFIED/OTHER NONACADEMIC	47,747	0
3000	EMPLOYEE BENEFITS	0	26,402
4000	SUPPLIES AND MATERIALS	29,870	0
5000	OPERATING EXPENSES AND SERVICES	99,275	0
6000	CAPITAL OUTLAY	0	28,943
7000	OTHER OUTGO	0	200
		<hr/> 176,892	<hr/> 176,892

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 01 / 01 / 2009 To 01 / 31 / 2009**

**Board Meeting on 02 / 23 / 2009**

**FUND : 33 CHILD DEVELOPMENT FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
1000	ACADEMIC SALARIES		1,107
2000	CLASSIFIED / OTHER NONACADEMIC	27,141	
3000	EMPLOYEE BENEFITS	277	
4000	SUPPLIES AND MATERIALS		25,311
5000	OPERATING EXPENSES & SERVICES		4,576
6000	CAPITAL OUTLAY	3,576	
	<b>Total of all Transfers</b>	<b>\$30,994</b>	<b>\$30,994</b>

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 33: Child Development Fund**

		<u>From</u>	<u>To</u>
bc09pn106e	1/6/2009 B003977		
2000	CLASSIFIED/OTHER NONACADEMIC	27,190	0
4000	SUPPLIES AND MATERIALS	0	27,190
		<hr/>	<hr/>
		27,190	27,190

**Reason:** Special Project Adjustment  
**Description:** Ed Svcs/Child Dev food

		<u>From</u>	<u>To</u>
bc09pn107i	1/7/2009 B003988		
4000	SUPPLIES AND MATERIALS	1,000	0
5000	OPERATING EXPENSES AND SERVICES	0	1,000
		<hr/>	<hr/>
		1,000	1,000

**Reason:** Special Project Adjustment  
**Description:** Ed Svcs/Child Dev Hobart

		<u>From</u>	<u>To</u>
bc09pn109a	1/9/2009 B003991		
1000	ACADEMIC SALARIES	0	1,106
3000	EMPLOYEE BENEFITS	227	0
4000	SUPPLIES AND MATERIALS	879	0
		<hr/>	<hr/>
		1,106	1,106

**Reason:** Special Project Adjustment  
**Description:** Revise SP#3540 personnel chngs

		<u>From</u>	<u>To</u>
bc09pn116b	1/16/2009 B004026		
5000	OPERATING EXPENSES AND SERVICES	0	3,576
6000	CAPITAL OUTLAY	3,576	0
		<hr/>	<hr/>
		3,576	3,576

**Reason:** Special Project Adjustment  
**Description:** SAC CDC E phone wiring/equip

		<u>From</u>	<u>To</u>
bc09pn129b	1/29/2009 B004082		
1000	ACADEMIC SALARIES	0	1
2000	CLASSIFIED/OTHER NONACADEMIC	0	49
3000	EMPLOYEE BENEFITS	50	0
		<hr/>	<hr/>
		50	50

**Reason:** Special Project Adjustment  
**Description:** SP#1212 completed

Summary by Major Object for Fund 33

	<u>From</u>	<u>To</u>
1000 ACADEMIC SALARIES	0	1,107
2000 CLASSIFIED/OTHER NONACADEMIC	27,141	0
3000 EMPLOYEE BENEFITS	277	0
4000 SUPPLIES AND MATERIALS	0	25,311
5000 OPERATING EXPENSES AND SERVICES	0	4,576
6000 CAPITAL OUTLAY	3,576	0
	<hr/>	<hr/>
	30,994	30,994

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 12 / 01 / 2008 To 12 / 31 / 2008**

**Board Meeting on 02 / 23 / 2009**

**FUND : 41 CAPITAL OUTLAY PROJECTS FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
6000	CAPITAL OUTLAY		12,565
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE	12,565	
	Total Transfers	\$12,565	\$12,565

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 41: Capital Outlay Projects Fund**

		12/12/2008	B003937	<u>From</u>	<u>To</u>
BC09KT1212E	6000	CAPITAL OUTLAY		0	12,565
	7900	CONTINGENCY OR RESERVE		12,565	0
				<hr/>	<hr/>
<b>Reason:</b>	Adjustment			12,565	12,565
<b>Description:</b>	Pay contractor retention fees				

**Summary by Major Object for Fund 41**

		<u>From</u>	<u>To</u>
6000	CAPITAL OUTLAY	0	12,565
7900	CONTINGENCY OR RESERVE	12,565	0
		<hr/>	<hr/>
		12,565	12,565

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 01 / 01 / 2009 To 01 / 31 / 2009**

**Board Meeting on 02 / 23 / 2009**

**FUND : 41 CAPITAL OUTLAY PROJECTS FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
4000	SUPPLIES AND MATERIALS		5,000
6000	CAPITAL OUTLAY	5,000	
	<b>Total Transfers</b>	<b>\$5,000</b>	<b>\$5,000</b>

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 41: Capital Outlay Projects Fund**

			<u>From</u>	<u>To</u>
bc09pn114a		1/14/2009 B004010		
4000	SUPPLIES AND MATERIALS		0	5,000
6000	CAPITAL OUTLAY		5,000	0
			<hr/>	<hr/>
			5,000	5,000

Reason: Special Project Adjustment  
Description: SCC parking lot safety signs

**Summary by Major Object for Fund 41**

		<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS	0	5,000
6000	CAPITAL OUTLAY	5,000	0
		<hr/>	<hr/>
		5,000	5,000

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 12 / 01 / 2008 To 12 / 31 / 2008  
Board Meeting on 02 / 23 / 2009**

**FUND : 42 BOND FUND MEASURE E**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
6000	CAPITAL OUTLAY		1,300,000
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE	1,300,000	
	Total transfers	\$1,300,000	\$1,300,000

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 42: Bond Fund, Measure E**

<b>bc09pnc04b</b>	<b>12/4/2008</b>	<b>B003848</b>	<b><u>From</u></b>	<b><u>To</u></b>
6000	CAPITAL OUTLAY		0	1,300,000
7900	CONTINGENCY OR RESERVE		1,300,000	0
			<hr/>	<hr/>
<b>Reason:</b>	Special Project Adjustment		<b>1,300,000</b>	<b>1,300,000</b>
<b>Description:</b>	SAC Infrastructure projects			

**Summary by Major Object for Fund 42**

<b>6000</b>	<b>CAPITAL OUTLAY</b>	<b><u>From</u></b>	<b><u>To</u></b>
<b>7900</b>	<b>CONTINGENCY OR RESERVE</b>	0	1,300,000
		1,300,000	0
		<hr/>	<hr/>
		<b>1,300,000</b>	<b>1,300,000</b>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 01 / 01 / 2009 To 01 / 31 / 2009**

**Board Meeting on 02 / 23 / 2009**

**FUND : 61 PROPERTY & LIABILITY FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
5000	OPERATING EXPENSES & SERVICES		1,300
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE	1,300	
	Total of all Transfers	\$1,300	\$1,300

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 61: Property and Liability Fund**

		<u>From</u>	<u>To</u>
bc09pn115a	1/15/2009 B004013		
5000	OPERATING EXPENSES AND SERVICES	0	1,300
7900	CONTINGENCY OR RESERVE	1,300	0
		<hr/>	<hr/>
Reason:	Adjustment	1,300	1,300
Description:	SCC mudslide cleanup-carpeting		

**Summary by Major Object for Fund 61**

		<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES	0	1,300
7900	CONTINGENCY OR RESERVE	1,300	0
		<hr/>	<hr/>
		1,300	1,300

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 01 / 01 / 2009 To 01 / 31 / 2009**

**Board Meeting on 02 / 23 / 2009**

**FUND : 62 WORKERS COMPENSATION FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
5000	OPERATING EXPENSES AND SERVICES		3,000
6000	CAPITAL OUTLAY		13,000
<u>Contingency Account</u>			
7900	CONTINGENCY OR RESERVE	16,000	
	Total of all transfers	\$16,000	\$16,000

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

Printed on 02/09/2009

**Fund 62: Workers' Compensation Fund**

<b>bc09pn126c</b>	<b>1/26/2009</b>	<b>B004066</b>	<b>From</b>	<b>To</b>
6000	CAPITAL OUTLAY		0	1,000
7900	CONTINGENCY OR RESERVE		1,000	0
			<hr/>	<hr/>
			1,000	1,000
<b>Reason:</b>	Adjustment			
<b>Description:</b>	Risk Mgmt WC ergo furniture			

<b>BC09KT129B</b>	<b>1/29/2009</b>	<b>B004090</b>	<b>From</b>	<b>To</b>
5000	OPERATING EXPENSES AND SERVICES		0	3,000
6000	CAPITAL OUTLAY		0	12,000
7900	CONTINGENCY OR RESERVE		15,000	0
			<hr/>	<hr/>
			15,000	15,000
<b>Reason:</b>	Adjustment			
<b>Description:</b>	Fund ergonomic furniture order			

**Summary by Major Object for Fund 62**

		<b>From</b>	<b>To</b>
5000	OPERATING EXPENSES AND SERVICES	0	3,000
6000	CAPITAL OUTLAY	0	13,000
7900	CONTINGENCY OR RESERVE	16,000	0
		<hr/>	<hr/>
		16,000	16,000

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 01 / 01 / 2009 To 01 / 31 / 2009  
Board Meeting on 02 / 23 / 2009**

**FUND : 71 ASSOCIATED STUDENTS FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
6000	CAPITAL OUTLAY		25,000
	<u>Contingency Account</u>		
7900	CONTINGENCY OR RESERVE	25,000	
	Total of all transfers	\$25,000	\$25,000

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 71: Associated Students Fund**

<b>bc09pn120c</b>	<b>1/20/2009</b>	<b>B004030</b>	<b><u>From</u></b>	<b><u>To</u></b>
6000	CAPITAL OUTLAY		0	25,000
7900	CONTINGENCY OR RESERVE		25,000	0
			<hr/>	<hr/>
<b>Reason:</b>	Special Project Adjustment		<b>25,000</b>	<b>25,000</b>
<b>Description:</b>	SBO SAC student lounge remodel			

**Summary by Major Object for Fund 71**

<b>6000</b>	<b>CAPITAL OUTLAY</b>	<b><u>From</u></b>	<b><u>To</u></b>
		0	25,000
<b>7900</b>	<b>CONTINGENCY OR RESERVE</b>	25,000	0
		<hr/>	<hr/>
		<b>25,000</b>	<b>25,000</b>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BUSINESS OPERATIONS/FISCAL SERVICES**

To: Board of Trustees	Date: February 23, 2009
Re: Award of Bid #1115/Data Closets — Remediation Project	
Action: Request for Approval	

**BACKGROUND:**

In order to prepare for the installation of the new voice over internet protocol (VOIP) system at all District facilities, nearly all of the data distribution closets require remediation work.

The District advertised this work as a public works project in compliance with Public Contracting Code.

**ANALYSIS:**

A mandatory pre-bid job walk was held on January 16, 2009 with twenty (20) potential bidders in attendance.

Bid (#1115) was opened on February 5, 2009 with four (4) bidders responding. The bids are noted on the attached spreadsheet, ranging from a low bid of \$79,576 (Comtech Infrastructure Solutions, Inc.) to a high bid of \$113,326.42.

Bids were evaluated by the District's Facility Planning Department and representatives of PlanNet, the engineering firm that developed the project plans and specifications. Based upon these evaluations and very positive reference checks, Comtech Infrastructure Solutions, Inc. is being recommended as the lowest cost, responsible bidder at a cost of \$79,576.

Since the project budget was approximately \$125,000, the low cost bid is very competitive.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the award of Bid #1115 to Comtech Infrastructure Solutions, Inc. in the amount of \$79,576 as presented.

Fiscal Impact:	\$79,576.00	Board Date: February 23, 2009
Prepared by:	Alex Oviedo, District Construction Supervisor	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

<b>BID RESULTS</b>				
<b>BID # 1115</b>	<b>PROJECT: Data Closets/Remediation Project</b>		<b>DUE DATE: February 5, 2009 @ 2:00 P.M.</b>	
<b>BIDDER</b>	<b>CENTENNIAL EDUCATION CTR.</b>	<b>SANTIAGO CANYON COLLEGE</b>	<b>SANTA ANA COLLEGE</b>	<b>TOTAL BID AMOUNT</b>
Comtech Infrastructure Solutions, Inc 601 S Millen Ave , Ste J Ontario, CA 91761-8103	\$14,600 00	\$23,211 00	\$41,765 00	\$79,576 00
Alliance Communications Services, Inc 14125 Telephone Ave , Ste 6 Chino, CA 91710	\$11,018 00	\$27,939 00	\$47,057 00	\$86,014 00
Tel Tech Plus (TTP) 393 Enterprise Street San Marcos, CA 92078	\$14,268 04	\$36,462 78	\$57,072 18	\$107,803 00
T and D Communications 500 Harrington St , Ste C-2 Corona, CA 92880	\$13,841 79	\$35,303 73	\$64,180 90	\$113,326 42

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****BUSINESS OPERATIONS/FISCAL SERVICES**

To: Board of Trustees	Date: February 23, 2009
Re: Notice of Completion: Bid #1091/UPS Installation at Santa Ana College	
Action: Request for Approval	

**BACKGROUND:**

The District issued a contract to Academy Electric, Inc. to replace the existing Uninterruptible Power Supply at Santa Ana College.

As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

**ANALYSIS:**

The project was substantially complete on January 23, 2009, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$37,000.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Notice of Completion for the Uninterruptible Power Supply Installation at Santa Ana College as presented.

Fiscal Impact: . N/A	Board Date: February 23, 2009
Prepared by: Alex Oviedo, Construction Supervisor, District Construction and Support Services	
Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor	

**RECORDING REQUESTED BY:**  
Rancho Santiago Comm. Coll. District  
2323 N. Broadway  
Santa Ana, CA 92706-1640

**GOVERNMENT CODE 6103**

**AND WHEN RECORDED MAIL TO:**

Mr. Darryl A. Odum  
Rancho Santiago Community College District  
2323 N. Broadway  
Santa Ana, CA 92706-1640

**THIS SPACE FOR RECORDER'S USE ONLY**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2323 N. Broadway  
Santa Ana, CA 92706-1640

## NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santa Ana College, located at 1530 West Seventeenth Street, Santa Ana, California, caused improvements to be made to the property to wit: Bid No. 1091/UPS Installation at Santa Ana College, the contract for the doing of which was heretofore entered into on the 9th day of October, 2008, which contract was made with Academy Electric, Inc., PO #09-P0008443, as contractor; that said improvements were completed on the 23rd day of January, 2009, and accepted by formal action of the governing Board of said District on the 23rd day of February, 2009; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Contractors Bonding and Insurance Company.

Rancho Santiago Community College District of Orange  
County, California

by \_\_\_\_\_

State of California )  
                                  §  
County of Orange )

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at \_\_\_\_\_ California, on

\_\_\_\_\_, 2009.

Signature \_\_\_\_\_  
(include name of corporation, partnership, etc., if any)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****BUSINESS OPERATIONS AND FISCAL SERVICES**

To: Board of Trustees	Date: February 23, 2009
Re: Donation of a Fire Engine from the City of Anaheim	
Action: Request for Approval	

**BACKGROUND**

Fire Agencies throughout Orange County will, from time to time, donate surplus vehicles to the Santa Ana College Fire Academy. Board Policy #3208 requires that such donations be accepted by Board action.

**ANALYSIS**

The City of Anaheim has donated a 1986 HUSH Fire Engine to the Santa Ana College Fire Technology Department. The estimate value of the engine is \$4,500.00. The engine is in excellent condition and will be put to use in support of the day-to-day activities related to the delivery of fire training skills for students enrolled in the Santa Ana College Fire Academy.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the acceptance of the donation of a 1986 HUSH Fire Engine from the City of Anaheim as presented.

Fiscal Impact: None	Board Date: February 23, 2009
Prepared by: Tracey Conner-Crabbe, Director of Purchasing Services Bart Hoffman, Interim Dean of Human Services & Technology	
Submitted by: Peter Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD	

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-BP000213	188,477 00	MARINA LANDSCAPE INC	Buildings - Contracted Svcs	SP	BOND	1/16/2009
09-BP000214	144,275 00	MARINA LANDSCAPE INC	Buildings - Contracted Svcs	SP		1/16/2009
09-P0008840	2,276 55	MCMAHAN BUSINESS INTERIORS	Equip/Software - >\$200 <\$1,000	SP		12/8/2008
09-P0008841	385 00	SY NIELSON SVC	Contracted Services			12/8/2008
09-P0008843	181 56	COASTAL OFFSET PREPARATIONS	Non-Instructional Supplies	SP		12/8/2008
09-P0008844	326 80	PASCO SCIENTIFIC	Instructional Supplies	SP		12/8/2008
09-P0008845	206 00	AMERICAN EXPRESS	Conference Expenses	SP		12/8/2008
09-P0008846	328 01	AMERICAN EXPRESS	Conference Expenses	SP		12/8/2008
09-P0008847	174 00	AMERICAN EXPRESS	Conference Expenses	SP		12/8/2008
09-P0008848	220,075 90	DEPT OF GENERAL SERVICES	Buildings - DSA Fees	SP	BOND	12/8/2008
09-P0008849	3,347 09	CW DRIVER CONTRACTORS	Buildings - Construction Mgmt	SP	BOND	12/8/2008
09-P0008850	55,873 00	ORANGE COUNTY SANITATION DISTRICT	Public Agencies' Assess & Fees			12/8/2008
09-P0008851	3,122 12	ELSEVIER SCIENCE	Books Paid for Students	SP		12/8/2008
09-P0008852	1,105 39	MONKEY SPORTS, INC	Instructional Supplies			12/8/2008
09-P0008853	2,017 00	IMAGE PRINTING SOLUTIONS	Non-Instructional Supplies	SP		12/8/2008
* 09-P0008854	3,972 75	MCMAHAN BUSINESS INTERIORS	Instructional Supplies	SP		12/8/2008
09-P0008855	1,670 14	TRI BEST VISUAL DISPLAY	Instructional Supplies	SP		12/8/2008
09-P0008856	200 00	MONEY MACHINES INTERNATIONAL	Contracted Services	SP		12/8/2008
09-P0008857	37,027 25	PATON GROUP	Equipment - Federal Progs >200	SP		12/9/2008
09-P0008858	3,368 10	PARADISE BAKERY & CAFE	Food and Food Service Supplies	SP		12/9/2008
09-P0008859	509 22	GENERAL BINDING CORP	Non-Instructional Supplies	SP		12/9/2008
09-P0008860	245 40	ORANGE TREE DELI & CATERING	Food and Food Service Supplies			12/9/2008
09-P0008861	98 39	SIEGEL DISPLAY PRODUCTS	Instructional Supplies	SP		12/9/2008
09-P0008862	500 00	NCHC NAT'L COLLEGIATE HONORS COUNCI	Inst Dues & Memberships	SP		12/9/2008
09-P0008863	10,568 99	CI SOLUTION	Replacement Equipment	SP		12/9/2008
09-P0008864	200 00	ORANGE CHAMBER OF COMMERCE	Advertising	SP		12/9/2008
09-P0008865	2,595 05	SMARTSOUND SOFTWARE INC	Instructional Software	SP		12/9/2008
09-P0008866	235 62	NEW PIG CORP	Non-Instructional Supplies			12/9/2008
09-P0008867	509 06	SEHI COMPUTER PRODUCTS	Equip/Software - >\$200 <\$1,000	SP		12/9/2008

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0008868	211 19	GENEVALOGIC INC	Software License and Fees			12/9/2008
09-P0008869	490 47	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		12/9/2008
09-P0008870	709 32	THE OLIVE GARDEN	Food and Food Service Supplies	SP		12/9/2008
09-P0008871	116 50	CDW GOVERNMENT INC	Instructional Supplies	SP		12/9/2008
09-P0008872	299 55	AMERICAN WATER WORKS ASSN	Instructional Supplies	SP		12/9/2008
* 09-P0008873	1,542 29	FARONICS TECH US INC	Software Support Service	SP		12/9/2008
09-P0008874	2,976 06	APPLE COMPUTER INC	Equipment - Technology >\$1,000	SP		12/9/2008
09-P0008875	10,000 00	AON CONSULTING INC	Contracted Services			12/10/2008
* 09-P0008876	30,222 22	CALIF DEPT OF ED	Debt Payment - Principal	SP		12/10/2008
09-P0008877	165 00	PHAN HA T	Other Exp Paid for Students	SP		12/10/2008
09-P0008878	165 00	ORTEGA SILVIA	Other Exp Paid for Students	SP		12/10/2008
09-P0008879	3,000 00	GKK CORP	Buildings - Architects Fee	SP	BOND	12/10/2008
09-P0008880	2,235 86	BESAM ENTRANCE SOLUTIONS	Contracted Services			12/10/2008
09-P0008881	4,407 03	PREPARE 4 DISASTER	Non-Instructional Supplies	SP		12/10/2008
09-P0008882	25 54	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		12/10/2008
09-P0008883	437 38	MCMAHAN BUSINESS INTERIORS	Non-Instructional Supplies	SP		12/10/2008
09-P0008884	474 35	OFFICE DEPOT BUSINESS SVCS	Equipment - Federal Progs >200	SP		12/10/2008
09-P0008885	6,961 00	CCLC COMMUNITY COLLEGE LEAGUE	Internet Services	SP		12/11/2008
09-P0008886	548 55	FITNESS REPAIR SHOP	Contracted Repair Services			12/11/2008
09-P0008887	461 39	GOLF TEAM PRODUCT	Instructional Supplies	SP		12/11/2008
09-P0008888	1,000 00	SMART & FINAL	Food and Food Service Supplies	SP		12/11/2008
09-P0008889	2,892 19	4 IMPRINT	Non-Instructional Supplies	SP		12/11/2008
* 09-P0008890	214 91	PLAYERS CHOICE	Non-Instructional Supplies	SP		12/11/2008
09-P0008891	1,875 00	NLNAC NAT'L LEAGUE FOR NURSING	Other Licenses & Fees			12/11/2008
09-P0008892	588 00	ESRI INC	Conference Expenses	SP		12/11/2008
09-P0008893	360 00	COLLEGE OF THE CANYONS	Conference Expenses	SP		12/11/2008
09-P0008894	598 00	FRED PRYOR SEMINARS	Conference Expenses	SP		12/11/2008
09-P0008895	829 12	DOCTORS CO	Reserved for Special Purposes			12/11/2008
09-P0008896	670 17	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		12/11/2008

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0008897	680 86	SEHI COMPUTER PRODUCTS	Equip/Software - >\$200 <\$1,000	SP		12/11/2008
09-P0008898	42 00	HANDS ON ENGLISH	Books, Mags & Ref Mat, Non-Lib	SP		12/11/2008
09-P0008899	438 70	COMPUTERLAND OF SILICON VALLEY	Software License and Fees	SP		12/11/2008
09-P0008900	130 00	ORANGE COUNTY REGISTER	Books, Mags & Ref Mat, Non-Lib			12/11/2008
09-P0008901	700 00	STATER BROS	Instructional Supplies	SP		12/11/2008
09-P0008902	3,000 00	NACCE	Inst Dues & Memberships	SP		12/11/2008
09-P0008903	1,600 00	WESTED/SLI	Conference Expenses	SP		12/11/2008
09-P0008904	630 00	CCLC COMMUNITY COLLEGE LEAGUE	Conference Expenses			12/11/2008
09-P0008905	350 00	CCLC COMMUNITY COLLEGE LEAGUE	Conference Expenses			12/11/2008
09-P0008906	350 00	CCLC COMMUNITY COLLEGE LEAGUE	Conference Expenses			12/11/2008
09-P0008907	350 00	CCLC COMMUNITY COLLEGE LEAGUE	Conference Expenses			12/11/2008
09-P0008908	10,344 00	CCLC COMMUNITY COLLEGE LEAGUE	Conference Expenses			12/11/2008
09-P0008909	4,080 00	CCLC COMMUNITY COLLEGE LEAGUE	Internet Services			12/11/2008
09-P0008910	31 39	OFFICE DEPOT BUSINESS SVCS	Internet Services	SP		12/11/2008
09-P0008911	5,489 75	DELL COMPUTER	Non-Instructional Supplies			12/11/2008
09-P0008912	5,379 66	AAF AMERICAN AIR FILTERS	Equipment - Federal Progs >200	SP		12/11/2008
09-P0008913	1,535 16	GALE GROUP	Repair & Replacement Parts			12/11/2008
09-P0008914	276 60	CARDIAC SCIENCE	Library Books	SP		12/11/2008
09-P0008915	206 00	AMERICAN EXPRESS	Non-Instructional Supplies	SP		12/11/2008
09-P0008916	600 00	FASTSIGNS	Conference Expenses			12/11/2008
09-P0008917	990 21	THOMSON WEST	Non-Instructional Supplies	SP		12/11/2008
09-P0008918	29,594 61	DE LA TORRE COMMERCIAL	Library Books - Upgrade	SP		12/11/2008
09-P0008919	64 65	ENLARGER	Building Improvements	SP		12/11/2008
09-P0008920	257 74	GALE SUPPLY	Non-Instructional Supplies	SP		12/11/2008
09-P0008921	191 16	RESIDENCE INN	Instructional Supplies			12/11/2008
09-P0008922	1,000 00	EL PRADO GOLF COURSE	Conference Expenses	SP		12/11/2008
09-P0008923	258 47	SHERATON	Rental - Facility (Short-term)			12/11/2008
09-P0008924	55,256 00	STATE OF CALIF DEPT OF	Conference Expenses	SP		12/11/2008
09-P0008925	1,650 00	OWENS STEVE	Special Project Match Contrib	SP		12/11/2008
			Buildings - Contracted Svcs	SP	BOND	12/11/2008

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0008926	565 00	POSTMASTER	Postage			12/12/2008
09-P0008927	180 00	POSTMASTER	Postage			12/12/2008
09-P0008928	468 84	PRO-TUFF DECALS, INC	Instructional Supplies	SP		12/12/2008
09-P0008929	25 00	COUNTY OF ORANGE	Other Licenses & Fees			12/12/2008
09-P0008930	250 00	DEPT OF TOXIC SUBSTANCES &	Other Licenses & Fees			12/12/2008
09-P0008931	637 50	MPULSE MAINTENANCE SOFTWARE	Software License and Fees			12/12/2008
09-P0008932	1,000 00	FABIAN MIGUEL	Fees Paid for Students	SP		12/12/2008
09-P0008933	800 00	DEPT OF SOCIAL SERVICES	Other Licenses & Fees	SP		12/15/2008
09-P0008934	75 00	CITY OF ORANGE	Other Licenses & Fees			12/15/2008
09-P0008935	250 44	MMS MEDICAL SUPPLY CO	Equipment - Federal Progs >200	SP		12/15/2008
09-P0008936	420 53	LAERDAL MEDICAL CORP	Instructional Supplies	SP		12/15/2008
09-P0008937	614 18	PROGRESSIVE MEDICAL INTERNATIONAL	Equipment - Federal Progs >200	SP		12/15/2008
09-P0008938	46 46	POCKET NURSE	Instructional Supplies	SP		12/15/2008
09-P0008939	589 89	SOS SURVIVAL PRODUCTS	Non-Instructional Supplies			12/15/2008
09-P0008940	198 26	AMERICAN PRINTING HOUSE FOR THE BLIND INC	Non-Instructional Supplies	SP		12/15/2008
09-P0008941	144 22	PBS VIDEO	Instructional Supplies	SP		12/15/2008
09-P0008942	2,500 00	DON BOOKSTORE	Non-Instructional Supplies	SP		12/15/2008
09-P0008943	3,280 00	CCLC COMMUNITY COLLEGE LEAGUE	Library Books	SP		12/15/2008
09-P0008944	7,500 00	VAVRINEK TRINE DAY & CO LLP	Audit			12/15/2008
09-P0008945	1,440 00	PRIME INSTALLATION SVCS	Contracted Services	SP		12/15/2008
09-P0008946	5,250 00	COSCO FIRE PROTECTION INC	Maint/Oper Service Agreements			12/15/2008
09-P0008947	29,939 00	CCLC COMMUNITY COLLEGE LEAGUE	Internet Services	SP		12/16/2008
09-P0008948	242 44	OC IMAGEEXPRESS INC	Non-Instructional Supplies	SP		12/16/2008
09-P0008949	231 66	OC IMAGEEXPRESS INC	Non-Instructional Supplies	SP		12/16/2008
09-P0008950	367 60	JTA LLC INC	Food and Food Service Supplies	SP		12/16/2008
09-P0008951	174 00	AMERICAN EXPRESS	Conference Expenses			12/16/2008
09-P0008952	489 67	TECHNOFIT INC	Contracted Repair Services			12/16/2008
09-P0008954	300 00	ALLSCRIPTS	Non-Instructional Supplies	SP		12/16/2008
09-P0008958	1,046 50	MADELEINE H NGUYEN	Food and Food Service Supplies	SP		12/16/2008

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0008960	8,317 00	DON BOOKSTORE	Supplies Paid for Students	SP		12/16/2008
09-P0008962	425 53	K LOG CO	Instructional Supplies	SP		12/16/2008
09-P0008963	49 30	COASTAL OFFSET PREPARATIONS	Instructional Supplies	SP		12/16/2008
09-P0008964	2,500 00	CSU FULLERTON	Inst Dues & Memberships			12/16/2008
09-P0008967	71 20	LAB SAFETY SUPPLY	Non-Instructional Supplies			12/16/2008
09-P0008968	1,169 49	COMPUTERIZED ASSESS & PLACEMENT	Non-Instructional Supplies	SP		12/16/2008
09-P0008969	12,180 00	CASTLEROCK ENVIRONMENTAL INC	Building Improvements	SP		12/16/2008
09-P0008970	297 50	FRANKLIN AIR CONDITIONING	Contracted Services			12/16/2008
09-P0008971	1,250 00	MENDENHALL PRODUCTIONS	Contracted Services			12/16/2008
09-P0008974	353 40	HOTEL UNION SQUARE	Conference Expenses	SP		12/17/2008
09-P0008975	7,551 12	MCMAHAN BUSINESS INTERIORS	Equip/Software - >\$200 <\$1,000	SP		12/17/2008
09-P0008976	1,943 93	MCMAHAN BUSINESS INTERIORS	Equip/Software - >\$200 <\$1,000	SP		12/17/2008
09-P0008977	5,046 73	MCMAHAN BUSINESS INTERIORS	Equip/Software - >\$200 <\$1,000	SP		12/17/2008
09-P0008978	370 00	CCLC COMMUNITY COLLEGE LEAGUE	Conference Expenses			12/17/2008
* 09-P0008979	2,510 97	OFFICE MAX	Non-Instructional Supplies	SP		12/17/2008
09-P0008980	49 95	AED SUPERSTORE	Non-Instructional Supplies			12/17/2008
09-P0008981	311 00	TROPICAL PLAZA NURSERY	Contracted Repair Services			12/17/2008
09-P0008982	1,418 09	BARRETT ENGINEERED PUMPS	Contracted Repair Services			12/17/2008
09-P0008983	500 00	HAAS FACTORY OUTLET	Repair & Replacement Parts			12/18/2008
* 09-P0008984	2,325 77	TEQUIPMENT NET/TOUCHBOARDS COM/	Instructional Supplies	SP		12/18/2008
* 09-P0008985	7,585 46	ROCKWEST TECHNOLOGY GROUP	Maint Contract - Office Equip	SP		12/18/2008
09-P0008986	862 00	BRIDGES TRANSITIONS CO	Software License and Fees	SP		12/18/2008
09-P0008987	33 76	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		12/18/2008
09-P0008988	15 45	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		12/18/2008
09-P0008989	1,615 71	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		12/18/2008
09-P0008990	84 05	TROXELL COMM INC	Non-Instructional Supplies	SP		12/18/2008
09-P0008992	2,500 00	BEARCOM	Repair & Replacement Parts			12/18/2008
09-P0008993	7 61	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		12/18/2008
* 09-P0008994	98 36	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		12/18/2008

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0008996	165 56	DUNN EDWARDS CORP	Non-Instructional Supplies			12/18/2008
09-P0008997	2,127 00	DISCOUNT SCHOOL SUPPLY	Instructional Supplies	SP		12/18/2008
09-P0008998	1,000 00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		12/18/2008
09-P0008999	7,713 38	LIPPINCOTT WILLIAMS & WILKINS	Equipment - Software > \$1,000	SP		12/18/2008
09-P0009000	800 00	BRIDGES TRANSITIONS CO	Internet Services	SP		12/18/2008
09-P0009001	30 00	CITY OF SANTA ANA	Other Licenses & Fees			12/18/2008
09-P0009002	3,016 36	DELL COMPUTER	Equipment - All Other > \$1,000			12/18/2008
09-P0009003	4,780 00	ORANGE COAST PLUMBING INC	Buildings - Contracted Svcs	SP	BOND	12/18/2008
09-P0009004	8,000 00	EXECUTIVE ENVIRONMENTAL	Contracted Services	SP		12/18/2008
09-P0009005	630 93	FRANK'S LOCKS & DOOR CLOSERS INC	Contracted Repair Services			12/18/2008
09-P0009006	1,530 00	ROBERT WILLIAMS	Contracted Repair Services			12/18/2008
09-P0009007	250 00	JOHN R HANNA	Conference Expenses			1/5/2009
09-P0009008	750 00	JOHN R HANNA	Conference Expenses			1/5/2009
09-P0009009	200 00	PAUL Z GARCIA	Conference Expenses			1/5/2009
09-P0009010	200 00	BRIAN E CONLEY	Conference Expenses			1/5/2009
09-P0009011	785 97	MCMAHAN BUSINESS INTERIORS	Equip/Software - >\$200 <\$1,000	SP		1/5/2009
09-P0009012	520 45	AD INFIN ITEM	Awards & Incentives	SP		1/5/2009
09-P0009013	905 10	OC IMAGEXPRESS INC	Advertising	SP		1/5/2009
09-P0009014	105 74	LIPPINCOTT WILLIAMS & WILKINS	Instructional Supplies			1/6/2009
09-P0009015	340 00	FOOTHILLS SENTRY	Advertising			1/6/2009
09-P0009016	38 23	JE HALLIDAY SALES INC	Repair & Replacement Parts			1/6/2009
09-P0009017	2,651 00	DE LA TORRE COMMERCIAL	Building Improvements	SP		1/6/2009
09-P0009018	1,024 14	ELESCO	Contracted Services			1/6/2009
09-P0009019	311 18	VWR INTERNATIONAL, LLC	Instructional Supplies	SP		1/6/2009
09-P0009020	3,504 00	PHAN HA T	Other Exp Paid for Students	SP		1/6/2009
09-P0009021	3,504 00	ORTEGA SILVIA	Other Exp Paid for Students	SP		1/6/2009
09-P0009022	7,020 00	HERNANDEZ VIRGINIA	Other Exp Paid for Students	SP		1/6/2009
09-P0009023	1,783 00	STATE OF CALIF	Fingerprinting			1/6/2009
09-P0009024	776 88	VWR INTERNATIONAL, LLC	Instructional Supplies	SP		1/6/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009025	3,541 88	POCKET NURSE	Equipment - All Other > \$1,000	SP		1/6/2009
09-P0009026	97 62	US PLASTIC	Instructional Supplies	SP		1/6/2009
09-P0009027	342 32	HARDY DIAGNOSTICS	Instructional Supplies	SP		1/6/2009
09-P0009028	4,493 17	NCS PEARSON INC	Instructional Supplies	SP		1/6/2009
09-P0009029	717 57	BULB DIRECT	Instructional Supplies	SP		1/6/2009
09-P0009030	2,382 50	KLEIN EDUCATIONAL SYSTEM LLC	Instructional Software	SP		1/7/2009
09-P0009031	107 75	CPP CONSULTING PSYCHOLOGISTS PRESS	Software License and Fees	SP		1/7/2009
09-P0009032	365 00	MCPAHAN BUSINESS INTERIORS	Contracted Services			1/7/2009
09-P0009033	612 93	SURVEYORS SVC CO	Repair & Replacement Parts	SP		1/7/2009
09-P0009034	1,100 00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/7/2009
09-P0009035	39,779 68	MED DISPENSER LP	Equipment - Federal Progs >200	SP		1/7/2009
09-P0009036	1,500 00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/7/2009
09-P0009037	3,000 00	MOEBIUS BARBARA	Contracted Services	SP		1/7/2009
09-P0009038	3,626 06	DELPHIN COMPUTER SUPPLY	Non-Instructional Supplies	SP		1/7/2009
09-P0009039	549 04	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		1/7/2009
09-P0009040	160 26	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		1/7/2009
09-P0009041	4,500 00	HAGELBARGER THERESA	Contracted Services	SP		1/7/2009
09-P0009042	668 82	SUNBELT RENTALS	Rental-Equipment (Short-term)			1/7/2009
09-P0009043	757 70	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/7/2009
09-P0009044	1,117 45	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/7/2009
09-P0009045	504 06	ORANGE TREE DELI & CATERING	Food and Food Service Supplies	SP		1/7/2009
09-P0009046	55 20	AMERICAN EXPRESS	Conference Expenses			1/7/2009
09-P0009047	115 26	THOMSON HEALTHCARE DMS INC	Instructional Supplies			1/7/2009
09-P0009048	6,800 29	LAERDAL MEDICAL CORP	Equipment - All Other > \$1,000	SP		1/7/2009
09-P0009049	596 98	LAB SAFETY SUPPLY	Instructional Supplies	SP		1/7/2009
09-P0009050	2,035 65	DELL COMPUTER	Equipment - Federal Progs >200	SP		1/7/2009
09-P0009051	4,264 21	ULTIMATE GIFTS	Non-Instructional Supplies	SP		1/7/2009
09-P0009052	504 40	AMERICAN EXPRESS	Conference Expenses	SP		1/7/2009
09-P0009053	466 95	VWR INTERNATIONAL, LLC	Instructional Supplies	SP		1/7/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009054	1,817 15	FISHER SCIENTIFIC	Instructional Supplies	SP		1/7/2009
09-P0009055	1,210 96	SIGMA ALDRICH INC	Instructional Supplies	SP		1/7/2009
09-P0009056	191 19	VWR INTERNATIONAL, LLC	Instructional Supplies	SP		1/7/2009
09-P0009057	717 55	VWR INTERNATIONAL, LLC	Instructional Supplies	SP		1/7/2009
09-P0009059	1,500 00	HANN'S ON SOFTWARE	Software License and Fees	SP		1/8/2009
09-P0009060	95 32	DELPHIN COMPUTER SUPPLY	Non-Instructional Supplies	SP		1/8/2009
09-P0009061	95 32	DELPHIN COMPUTER SUPPLY	Non-Instructional Supplies	SP		1/8/2009
09-P0009062	512 65	XEROX CORP	Instructional Supplies	SP		1/8/2009
09-P0009063	240 43	COMPUTERLAND OF SILICON VALLEY	Software License and Fees			1/8/2009
09-P0009064	998 75	DOUBLETREE HOTEL	District Business/Sponsorships			1/8/2009
09-P0009065	13,482 20	A TECH TRAINING	Equipment - Federal Progs >200	SP		1/8/2009
09-P0009066	1,550 00	NAEYC	Other Licenses & Fees	SP		1/8/2009
09-P0009067	5,291 95	SNAP ON INDUSTRIAL	Equipment - Federal Progs >200	SP		1/8/2009
09-P0009068	1,000 00	CONLEY BRIAN E	Conference Expenses			1/8/2009
09-P0009069	439 13	AMERICAN COLLEGE HEALTH ASSOC	Inst Dues & Memberships	SP		1/8/2009
09-P0009070	1,500 00	MARSHALL MUSIC	Instructional Supplies	SP		1/8/2009
09-P0009071	250 45	HACIENDA	Food and Food Service Supplies	SP		1/8/2009
* 09-P0009073	1,458 76	THE STANLEY GROUP	Reproduction/Printing Expenses	SP		1/8/2009
09-P0009074	400 72	HACIENDA	Food and Food Service Supplies	SP		1/8/2009
09-P0009075	40 41	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		1/8/2009
09-P0009076	3,600 00	ACADEMY ELECTRIC INC	Contracted Services			1/8/2009
09-P0009077	6,109 43	LIBERTY PAPER & PRINTING	Non-Instructional Supplies			1/9/2009
09-P0009078	1,903 50	PROGRESSIVE FLOOR COVERING INC	Contracted Services	SP		1/9/2009
09-P0009079	3,543 66	COLLINS & AIKMAN FLOORCOVERING	Contracted Services	SP		1/9/2009
09-P0009080	287 40	AMERICAN EXPRESS	Conference Expenses			1/9/2009
09-P0009081	3,072 33	AMERICAN MAILING PRINTING &	Packaging/Mail Prep/Processing	SP		1/9/2009
09-P0009082	2,443 77	LIBERTY PAPER & PRINTING	Non-Instructional Supplies	SP		1/9/2009
* 09-P0009083	2,884 28	MCMAHAN BUSINESS INTERIORS	Non-Instructional Supplies	SP		1/9/2009
09-P0009084	36 90	COASTAL OFFSET PREPARATIONS	Reproduction/Printing Expenses			1/9/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009085	6,443 65	COLLINS & AIKMAN FLOORCOVERING	Gain (Loss) - Insurance Settle			1/9/2009
* 09-P0009086	16,951 77	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		1/9/2009
09-P0009087	4,200 00	POINT AND CLICK SOLUTIONS INC	Software License and Fees	SP		1/9/2009
09-P0009088	5,013 12	WOODFIN SUITES HOTEL	Other Student Travel Expenses	SP		1/12/2009
09-P0009089	142 83	PAPER MART	Non-Instructional Supplies			1/12/2009
09-P0009090	2,763 36	PLAZA MEDICAL, INC	Equipment - All Other > \$1,000	SP		1/12/2009
09-P0009091	1,000 00	SMART & FINAL	Food and Food Service Supplies	SP		1/12/2009
09-P0009092	1,978 30	MICROTECH SCIENTIFIC	Instructional Supplies	SP		1/12/2009
09-P0009093	1,093 95	FISHER SCIENTIFIC	Instructional Supplies	SP		1/12/2009
09-P0009094	2,088 13	FISHER SCIENTIFIC	Instructional Supplies			1/12/2009
09-P0009095	106 00	CITY OF ORANGE	Other Licenses & Fees			1/12/2009
09-P0009096	700 00	DON BOOKSTORE	Other Exp Paid for Students	SP		1/12/2009
09-P0009097	106 62	KIRK	Non-Instructional Supplies	SP		1/12/2009
09-P0009098	343 72	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		1/12/2009
09-P0009099	4,425 53	LAKESHORE LEARNING MATERIALS	Instructional Supplies	SP		1/12/2009
09-P0009100	2,875 27	LAKESHORE LEARNING MATERIALS	Instructional Supplies	SP		1/12/2009
09-P0009101	1,896 92	LAKESHORE LEARNING MATERIALS	Instructional Supplies	SP		1/12/2009
09-P0009102	613 83	LAKESHORE LEARNING MATERIALS	Instructional Supplies	SP		1/12/2009
09-P0009103	340 00	FOOTHILLS SENTRY	Advertising			1/12/2009
09-P0009104	2,745 00	NASFAA NAT'L ASSOC OF STUDENT	Inst Dues & Memberships	SP		1/12/2009
* 09-P0009105	792 52	PINNACLE RADIO INC	Non-Instructional Supplies			1/12/2009
09-P0009106	1,821 95	SVM LP	Other Exp Paid for Students	SP		1/12/2009
09-P0009108	153 94	STATE BOARD OF EQUALIZATION	Other Licenses & Fees			1/12/2009
09-P0009109	3,200 00	JOHNSTON INSPECTIONS	Equipment - Other Contract Svc	SP	BOND	1/12/2009
09-P0009110	1,862 64	IMMEL DESIGN INC	Building Improvements	SP	BOND	1/12/2009
09-P0009111	850 00	EXECUTIVE ENVIRONMENTAL	Maint/Oper Service Agreements			1/12/2009
09-P0009112	1,135 83	COMPUTERLAND OF SILICON VALLEY	Software License and Fees			1/12/2009
09-P0009113	3,250 00	VITAL LINK	Contracted Services	SP		1/12/2009
09-P0009114	5,546 22	ORANGE UNIFIED SCHOOL DISTRICT	Rental - Facility (Short-term)			1/12/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009115	343 00	LECSHARE	Software License and Fees			1/12/2009
09-P0009116	2,074 00	GIA	Contracted Services	SP		1/12/2009
09-P0009117	145 00	JOHNSON PLUMBING	Contracted Repair Services			1/12/2009
09-P0009118	468 86	D3 SPORTS INC	Instructional Supplies	SP		1/12/2009
09-P0009119	14,930 00	TROPICAL PLAZA NURSERY	Buildings - Contracted Svcs	SP		1/12/2009
09-P0009120	3,624 00	MORALES MARIA	Other Exp Paid for Students	SP		1/12/2009
09-P0009121	7,131 00	RUVALCABA MARIA F	Other Exp Paid for Students	SP		1/12/2009
09-P0009122	143 09	ENTERPRISE FLEET SVCS	Transportation - Student			1/12/2009
09-P0009123	1,416 10	TECH SMITH CORP	Software License and Fees			1/12/2009
09-P0009124	233 11	PINNACLE RADIO INC	Equip/Software - >\$200 <\$1,000	SP		1/13/2009
09-P0009125	1,000 00	HOME DEPOT	Non-Instructional Supplies	SP		1/13/2009
09-P0009126	2,000 00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/13/2009
09-P0009127	2,000 00	CHEVRON	Gasoline			1/13/2009
09-P0009128	254 83	WAXIE SANITARY SUPPLY	Instructional Supplies	SP		1/13/2009
09-P0009129	13 30	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/13/2009
09-P0009130	1,000 00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/13/2009
09-P0009131	2,500 00	OFFICE DEPOT BUSINESS SVCS	Other Exp Paid for Students	SP		1/13/2009
09-P0009132	5,000 00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/13/2009
09-P0009133	600 00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		1/13/2009
09-P0009134	3,779 87	XEROX CORP	Equipment - All Other > \$1,000	SP		1/13/2009
09-P0009135	32 99	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/13/2009
09-P0009136	126,819 13	CCS PRESENTATION SYSTEMS	Equipment - All Other > \$1,000	SP	BOND	1/14/2009
09-P0009137	1,674 00	CROWNE PLAZA	Conference Expenses	SP		1/14/2009
09-P0009138	4,065 67	FRANKLIN AIR CONDITIONING	Contracted Repair Services			1/14/2009
09-P0009140	363 38	OFFICE DEPOT BUSINESS SVCS	Equip/Software - >\$200 <\$1,000	SP		1/13/2009
09-P0009141	128 96	TECH DEPOT	Instructional Supplies	SP		1/14/2009
09-P0009142	5,200 56	KAPLAN	Instructional Supplies	SP		1/14/2009
09-P0009143	2,516 20	KAPLAN	Instructional Supplies	SP		1/14/2009
* 09-P0009144	1,693 84	B & H PHOTO VIDEO INC	Equip/Software - >\$200 <\$1,000			1/14/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009145	13 90	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/13/2009
09-P0009146	200 00	CALIF DHS/LABORATORY FIELD SERVICES	Other Licenses & Fees	SP		1/14/2009
09-P0009147	694 73	AMERICAN SAFETY PRODUCTS	Equip/Software - >\$200 <\$1,000			1/14/2009
09-P0009148	3,083 10	PROGRESSIVE FLOOR COVERING INC	Gain (Loss) - Insurance Settle			1/15/2009
09-P0009149	426 49	ACTION MAILING	Courier/Delivery Services			1/15/2009
09-P0009150	1,000 00	TITANIUM SOFTWARE INC	Software License and Fees	SP		1/15/2009
09-P0009151	393 08	DELPHIN COMPUTER SUPPLY	Non-Instructional Supplies	SP		1/15/2009
* 09-P0009152	419 84	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		1/15/2009
09-P0009153	558 15	TROXELL COMM INC	Equipment - Federal Progs >200	SP		1/15/2009
09-P0009154	7,542 50	VISUCATE	Software License and Fees	SP		1/15/2009
* 09-P0009155	2,961 56	SOFTWARE ONE INC	Instructional Software	SP		1/15/2009
09-P0009156	22,809 00	CALIF EARLY CHILDHOOD MENTOR	Contracted Services			1/15/2009
09-P0009157	1,153 44	ORANGE COUNTY REGISTER	Buildings - Legal Expenses			1/15/2009
09-P0009158	292 35	CONSOLIDATED REPROGRAPHICS	Buildings - Blueprint/Reprod			1/15/2009
09-P0009159	120 00	FOUNDATION FOR CROSS-CONNECTION CONTROL & H	Inst Dues & Memberships	SP		1/15/2009
09-P0009161	53 00	COMM ARTS MAGAZINE	Books, Mags & Ref Mat, Non-Lib			1/15/2009
09-P0009162	53 00	COMM ARTS MAGAZINE	Books, Mags & Ref Mat, Non-Lib			1/15/2009
09-P0009163	1,920 00	ORANGE MAGAZINE	Advertising			1/15/2009
09-P0009164	102 36	MCMAHAN BUSINESS INTERIORS	Contracted Services			1/15/2009
* 09-P0009165	1,818 92	DISCOUNT SCHOOL SUPPLY	Equip/Software - >\$200 <\$1,000	SP		1/15/2009
09-P0009166	102 92	CHARIOT SOFTWARE GROUP	Instructional Software	SP		1/15/2009
09-P0009167	648 34	FOREMOST EQUIPMENT	Equipment - Federal Progs >200	SP		1/15/2009
09-P0009168	4,300 00	NORTHGATE GONZALEZ MARKET	Food and Food Service Supplies	SP		1/15/2009
09-P0009170	2,027 08	MEDTEK	Instructional Supplies	SP		1/15/2009
09-P0009171	511 04	REG NET INC	Instructional Supplies	SP		1/15/2009
09-P0009172	244 20	AMERICAN EXPRESS	Conference Expenses			1/15/2009
09-P0009173	219 34	STERIS CORP	Instructional Supplies	SP		1/16/2009
09-P0009174	5,800 00	SMART & FINAL	Food and Food Service Supplies	SP		1/16/2009
09-P0009175	188 56	SCHICK RECORDS MGMT	Non-Instructional Supplies	SP		1/16/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009176	525 71	TECH DEPOT	Non-Instructional Supplies			1/16/2009
09-P0009177	74 35	SYSTEM ONE BUSINESS PRODUCTS	Non-Instructional Supplies	SP		1/16/2009
09-P0009178	10,000 00	ROADWAY'S INT'L	Transportation - Athletics			1/16/2009
09-P0009179	34 78	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/16/2009
09-P0009180	310 75	CDW	Equip/Software - >\$200 <\$1,000	SP		1/16/2009
09-P0009181	596 53	ROSEN 9000 INC	Conference Expenses	SP		1/16/2009
* 09-P0009182	484 00	KANANA GITONGA	Conference Expenses	SP		1/16/2009
09-P0009183	250 00	CSCCU	Inst Dues & Memberships	SP		1/16/2009
09-P0009184	1,532 51	SEHI COMPUTER PRODUCTS	Equipment - Federal Progs >200	SP		1/16/2009
09-P0009185	300 00	HOME DEPOT	Instructional Supplies	SP		1/16 2009
09-P0009186	22 09	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			1/16/2009
09-P0009187	968 00	LAKESHORE LEARNING MATERIALS	Instructional Supplies	SP		1/16/2009
09-P0009188	80 00	ECCTYC	Inst Dues & Memberships	SP		1/16/2009
09-P0009189	932 56	FRANKLIN AIR CONDITIONING	Contracted Repair Services			1/16/2009
09-P0009190	1,792 90	TROPICAL PLAZA NURSERY	Contracted Repair Services			1/16/2009
09-P0009191	6,500 00	HUGHES ASSOCIATES INC	Buildings - Engineering Costs	SP	BOND	1/16/2009
09-P0009192	575 00	CAPITOL MACHINE COMPANY	Building Improvements	SP	BOND	1/16/2009
09-P0009193	234 01	FEDEX	Courier/Delivery Services	SP		1/16/2009
09-P0009194	10,900 00	ON COURSE INC	Contracted Services	SP		1/16/2009
09-P0009195	82 93	HARDY DIAGNOSTICS	Instructional Supplies			1/20/2009
09-P0009196	1,311 54	OFFICE MAX	Non-Instructional Supplies	SP		1/20/2009
09-P0009197	29,995 00	OWENS STEVE	Buildings - Contracted Svcs	SP	BOND	1/20/2009
09-P0009198	482 18	FREESTYLE SALES CO INC	Instructional Supplies	SP		1/20/2009
09-P0009199	428 41	MCMAHAN BUSINESS INTERIORS	Equip/Software - >\$200 <\$1,000	SP		1/20/2009
09-P0009200	750 00	RALPH'S GROCERY CO	Food and Food Service Supplies	SP		1/20/2009
09-P0009201	9,032 68	COMPUTERLAND OF SILICON VALLEY	Software Support Service			1/20/2009
09-P0009202	26 13	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		1/20/2009
09-P0009203	4,887 54	LIBERTY PAPER & PRINTING	Instructional Supplies	SP		1/20/2009
09-P0009205	1,286 21	FISHER SCIENTIFIC	Instructional Supplies	SP		1/20/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009206	532 35	CALIF DEPT OF ED	Instructional Supplies	SP		1/20/2009
09-P0009207	1,223 03	LEXIS NEXIS	Library Books - Upgrade	SP		1/20/2009
09-P0009208	584 40	AMERICAN EXPRESS	Conference Expenses			1/20/2009
09-P0009209	3,017 00	OC IMAGEEXPRESS INC	Non-Instructional Supplies	SP		1/20/2009
09-P0009210	460 63	INNOVA GLOBAL TECHNOLOGIES INC	Instructional Supplies	SP		1/21/2009
09-P0009211	260 75	COMPUTYPE INC	Non-Instructional Supplies			1/21/2009
09-P0009212	314 00	AMERICAN EXPRESS	Conference Expenses	SP		1/21/2009
09-P0009214	53 86	BARNES & NOBLE INC	Non-Instructional Supplies			1/21/2009
09-P0009215	500 00	FOUNDATION FOR CALIFORNIA	Conference Expenses			1/21/2009
09-P0009216	75 00	SOUTHWEST VOYAGER USER GROUP	Conference Expenses	SP		1/21/2009
09-P0009217	30 00	STERENBERG CAROLYN MAY	Conference Expenses	SP		1/21/2009
09-P0009218	985 32	ACCJC ACCREDITING COMMISSION	Other Licenses & Fees			1/21/2009
09-P0009219	165 68	CAPITOL ENQUIRY	Non-Instructional Supplies			1/21/2009
09-P0009220	6,430 95	MATCO TOOLS	Equipment - Federal Progs >200	SP		1/21/2009
09-P0009221	8,680 34	AUTOMOTIVE ELECTRONIC SVCS	Equipment - Federal Progs >200	SP		1/21/2009
09-P0009222	1,491 22	SCHOOL SPECIALTY CHILDCRAFT	Non-Instructional Supplies	SP		1/21/2009
09-P0009223	1,180 00	UC BERKELEY	Conference Expenses	SP		1/21/2009
09-P0009224	1,234 91	COLLINS & AIKMAN FLOORCOVERING	Building Improvements	SP		1/21/2009
09-P0009225	603 20	PROGRESSIVE FLOOR COVERING INC	Building Improvements	SP		1/21/2009
09-P0009226	744 16	DISCOUNT SCHOOL SUPPLY	Instructional Supplies	SP		1/21/2009
09-P0009227	1,296 73	DISCOUNT SCHOOL SUPPLY	Instructional Supplies	SP		1/21/2009
09-P0009228	2,289 51	DISCOUNT SCHOOL SUPPLY	Instructional Supplies	SP		1/21/2009
09-P0009229	72 47	POSITIVE PROMOTIONS	Non-Instructional Supplies	SP		1/21/2009
09-P0009230	1,000 00	DON BOOKSTORE	Other Exp Paid for Students	SP		1/21/2009
09-P0009231	4,000 00	DON BOOKSTORE	Supplies Paid for Students	SP		1/21/2009
09-P0009232	3,586 00	FIRST BAPTIST PRESCHOOL	Other Exp Paid for Students	SP		1/21/2009
09-P0009233	2,640 00	SMALL WONDERS CHILDREN'S CENTER	Other Exp Paid for Students	SP		1/21/2009
09-P0009234	4,000 00	DON BOOKSTORE	Books Paid for Students	SP		1/21/2009
09-P0009235	450 00	ROBERT WILLIAMS	Contracted Repair Services			1/21/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009236	52,276 49	DON BOOKSTORE	Books Paid for Students	SP		1/21/2009
09-P0009237	988 93	MANLEY'S BOILER CO	Maint/Oper Service Agreements			1/21/2009
09-P0009238	3,575 46	D4 SOLUTIONS INC	Contracted Services	SP		1/21/2009
09-P0009239	1,620 00	DEPT OF GENERAL SERVICES	Buildings - DSA Fees	SP	BOND	1/21/2009
09-P0009240	789 82	AVNET	Equipment - All Other > \$1,000	SP		1/22/2009
* 09-P0009242	2,291 56	DI IMAGING	Contracted Services	SP		1/22/2009
09-P0009243	1,278 45	BENNER METALS CORP	Instructional Supplies	SP		1/22/2009
09-P0009244	200 00	THE UNKNOWN ARTIST	Instructional Supplies	SP		1/22/2009
09-P0009245	2,213 10	APPERSON PRINT MGMT SVCS	Instructional Supplies	SP		1/22/2009
09-P0009246	3,299 44	NAT'L GEOGRAPHIC SOCIETY	Books, Mags & Ref Mat, Non-Lib	SP		1/22/2009
09-P0009247	514 36	TEACHERS COLLEGE PRESS	Books, Mags & Ref Mat, Non-Lib	SP		1/22/2009
09-P0009248	155 48	LOS ANGELES TIMES	Books, Mags & Ref Mat, Non-Lib			1/22/2009
09-P0009251	595 68	PARADISE BAKERY & CAFE	Food and Food Service Supplies	SP		1/22/2009
09-P0009252	600 00	DON BOOKSTORE	Non-Instructional Supplies	SP		1/22/2009
09-P0009253	1,208 47	CALUMET PHOTOGRAPHIC INC	Instructional Supplies	SP		1/22/2009
09-P0009255	3,500 00	AMAZON COM	Library Books	SP		1/22/2009
* 09-P0009256	283 78	BARNES & NOBLE INC	Books, Mags & Ref Mat, Non-Lib	SP		1/23/2009
09-P0009257	11,277 16	CPP CONSULTING PSYCHOLOGISTS PRESS	Instructional Supplies	SP		1/23/2009
09-P0009258	399 90	VORTEX INDUSTRIES	Contracted Repair Services			1/23/2009
09-P0009259	139 15	COMPUTERLAND OF SILICON VALLEY	Software License and Fees	SP		1/23/2009
09-P0009260	39 09	EXPRESS MEDICAL SUPPLIES	Instructional Supplies	SP		1/23/2009
09-P0009261	161 42	EXPRESS MEDICAL SUPPLIES	Instructional Supplies	SP		1/23/2009
09-P0009262	5,000 00	KNORR SYSTEMS INC	Non-Instructional Supplies			1/23/2009
09-P0009263	3,500 00	MIDWEST LIBRARY SVC	Library Books	SP		1/23/2009
09-P0009264	135 00	WARE DISPOSAL CO INC	Trash Disposal	SP		1/23/2009
09-P0009265	201 21	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/23/2009
09-P0009266	3,887 50	ROADWAY'S INT'L	Transportation - Student	SP		1/23/2009
09-P0009267	1,860 00	ACADEMY ELECTRIC INC	Contracted Services			1/26/2009
09-P0009268	4,324 18	INNOVA GLOBAL TECHNOLOGIES INC	Contracted Services	SP		1/26/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
* 09-P0009269	2,700 03	INNOVA GLOBAL TECHNOLOGIES INC	Contracted Services	SP		1/26/2009
09-P0009270	377 23	COASTAL OFFSET PREPARATIONS	Reproduction/Printing Expenses	SP		1/26/2009
09-P0009271	14,500 00	ROADWAY'S INT'L	Transportation - Student			1/26/2009
09-P0009272	4,700 00	CURRENT ELECTRIC	Repair & Replacement Parts			1/26/2009
09-P0009273	8,000 00	HERTZ CORP	Transportation - Student			1/26/2009
09-P0009274	3,785 00	PROQUEST INFORMATION AND	Internet Services	SP		1/26/2009
09-P0009275	1,000 00	MCGANN LAINIE	Contracted Services	SP		1/26/2009
09-P0009276	329 46	MURPHY PRINTING CO	Non-Instructional Supplies	SP		1/26/2009
09-P0009277	1,899 16	SBC DATACOMM INC	Equip/Software - >\$200 <\$1,000	SP		1/26/2009
09-P0009278	1,000 00	HERTZ CORP	Transportation - Athletics			1/26/2009
09-P0009279	150 00	SCHOLARSHIP AMERICA INC	Inst Dues & Memberships	SP		1/26/2009
09-P0009280	467 46	ACT	Non-Instructional Supplies	SP		1/26/2009
09-P0009281	450 00	RSCCD	Other Exp Paid for Students	SP		1/26/2009
09-P0009282	2,000 00	PYRO-COMM SYSTEMS INC	Maint/Oper Service Agreements			1/26/2009
09-P0009283	900 00	RSCCD	Other Exp Paid for Students	SP		1/26/2009
09-P0009284	58 14	MIELE, INC	Instructional Supplies	SP		1/26/2009
09-P0009285	10,432 36	LIBERTY PAPER & PRINTING	Instructional Supplies			1/26/2009
09-P0009286	1,413 60	AMERICAN EXPRESS	Conference Expenses	SP		1/27/2009
09-P0009287	1,000 59	VWR INTERNATIONAL, LLC	Instructional Supplies	SP		1/27/2009
* 09-P0009288	3,879 23	MCMAHAN BUSINESS INTERIORS	Equip/Software - >\$200 <\$1,000			1/27/2009
* 09-P0009289	750 00	HOTEL LAGUNA	Conference Expenses	SP		1/27/2009
09-P0009292	758 02	CREATIVETIME SOLUTIONS	Equipment - Federal Progs >200	SP		1/28/2009
09-P0009293	2,320 27	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			1/28/2009
09-P0009294	5,623 31	AT & T	Equipment - All Other > \$1,000	SP		1/28/2009
09-P0009295	301 66	RADIO SHACK	Non-Instructional Supplies	SP		1/28/2009
09-P0009296	452 89	MOVIES UNLIMITED	Instructional Supplies	SP		1/28/2009
* 09-P0009297	6,299 50	ENGINEERING COM	Software License and Fees	SP		1/28/2009
09-P0009298	1,104 87	DELL COMPUTER	Equipment - All Other > \$1,000	SP		1/28/2009
09-P0009300	4,318 96	DELL COMPUTER	Equipment - Technology >\$1,000	SP		1/28/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009302	99 93	DON BOOKSTORE	Non-Instructional Supplies	SP		1/28/2009
09-P0009303	869 68	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies			1/28/2009
09-P0009304	1,500 00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		1/28/2009
09-P0009305	1,500 00	TEAM ONE MANAGEMENT	Non-Instructional Supplies	SP		1/28/2009
09-P0009306	4,462 05	DELL COMPUTER	Equipment - Technology >\$1,000	SP		1/28/2009
09-P0009307	71 58	PERFECTION LEARNING CORP	Books, Mags & Ref Mat, Non-Lib	SP		1/28/2009
09-P0009308	12,791 34	DELL COMPUTER	Equipment - Federal Progs >200	SP		1/28/2009
09-P0009309	729 23	NEW READERS PRESS	Books, Mags & Ref Mat, Non-Lib	SP		1/28/2009
09-P0009310	1,307 12	JAY'S CATERING	Food and Food Service Supplies	SP		1/28/2009
09-P0009311	272 01	MONKEY SPORTS, INC	Instructional Supplies	SP		1/28/2009
09-P0009312	1,493 56	COMPUTERLAND OF SILICON VALLEY	Software License and Fees	SP		1/28/2009
09-P0009313	430 00	JFK TRANSPORTATION	Transportation - Student	SP		1/28/2009
09-P0009314	430 00	JFK TRANSPORTATION	Transportation - Student	SP		1/28/2009
09-P0009316	2,664 00	SASSAFRAS SOFTWARE INC	Software License and Fees	SP		1/29/2009
09-P0009317	1,436 96	KAPLAN	Equipment - All Other > \$1,000	SP		1/29/2009
09-P0009318	29 29	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			1/29/2009
09-P0009319	160 65	B & H PHOTO VIDEO INC	Instructional Supplies			1/29/2009
09-P0009320	1,543 74	HILTON ANAHEIM	District In-Service Activities	SP		1/29/2009
09-P0009321	998 84	BUSINESS MACHINES SECURITY	Non-Instructional Supplies	SP		1/29/2009
09-P0009322	260 33	GENERAL BINDING CORP	Instructional Supplies	SP		1/29/2009
09-P0009323	1,980 30	ELECTRO INDUSTRY INC	Maint/Oper Service Agreements			1/29/2009
09-P0009324	252 20	AMERICAN EXPRESS	Conference Expenses	SP		1/29/2009
09-P0009325	107 75	XEROX CORP	Maint Contract - Office Equip			1/29/2009
09-P0009326	495 00	COUNT MACHINERY CO	Maint Contract - Other Equip	SP		1/29/2009
09-P0009327	236 46	BUSINESS MACHINES SECURITY	Instructional Supplies	SP		1/29/2009
09-P0009328	3,360 00	TEAM ONE MANAGEMENT	Contracted Custodial Services	SP		1/29/2009
09-P0009329	920 93	D4 SOLUTIONS INC	Contracted Services	SP		1/29/2009
09-P0009330	11,879 00	CASTLEROCK ENVIRONMENTAL INC	Contracted Services			1/29/2009
09-P0009331	2,450 00	DEPT OF GENERAL SERVICES	Buildings - DSA Fees	SP		1/29/2009

Legend: \* = Multiple Accounts for this P O      SP = Special Project

6.8 (1)

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009332	346 00	STATE WATER RESOURCES	Sites - Licenses, Fees & Taxes	SP	BOND	1/29/2009
09-P0009333	117 74	LEXIS NEXIS	Library Books - Upgrade	SP		1/29/2009
09-P0009334	315 70	THOMSON WEST	Library Books - Upgrade	SP		1/29/2009
09-P0009335	491 00	KC HUYNH-DANG	Inst Dues & Memberships	SP		1/29/2009
09-P0009336	1,044 10	RAY DELLS READY MIX	Repair & Replacement Parts			1/30/2009
09-P0009337	3,325 00	FACILITIES PROTECTION SYSTEMS	Contracted Repair Services			1/30/2009
09-P0009338	7,805 03	DO ALL SOUTHWEST	Equipment - All Other > \$1,000	SP		2/2/2009
09-P0009339	4,500 00	JFK TRANSPORTATION	Transportation - Athletics			2/2/2009
09-P0009340	2,000 00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		2/2/2009
* 09-P0009341	5,694 64	GOVPLACE	Equip/Software - >\$200 <\$1,000	SP		2/2/2009
09-P0009342	92 88	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		2/2/2009
09-P0009343	2,693 75	BENTLEY SYSTEMS INC	Software License and Fees			2/2/2009
09-P0009344	3,450 00	IPARADIGM LLC	Software License and Fees	SP		2/2/2009
09-P0009345	11 74	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			2/2/2009
09-P0009346	377 13	SCHICK RECORDS MGMT	Non-Instructional Supplies			2/2/2009
09-P0009347	699 00	DATATEL INC	Conference Expenses			2/2/2009
09-P0009348	1,140 00	CCIM EDUCATION INSTITUTE	Conference Expenses	SP		2/2/2009
09-P0009349	258 60	SNAILS PACE RUNNING SHOP	Instructional Supplies	SP		2/2/2009
09-P0009350	1,000 00	NARGES M RABII	Other Student Travel Expenses	SP		2/2/2009
09-P0009351	2,151 59	SPICERS PAPER CO	Non-Instructional Supplies			2/2/2009
09-P0009352	6,036 00	HYATT	Other Student Travel Expenses	SP		2/2/2009
09-P0009353	247 66	BARTELL HOTELS	Conference Expenses	SP		2/2/2009
09-P0009354	247 66	BARTELL HOTELS	Conference Expenses	SP		2/2/2009
09-P0009355	496 40	AMERICAN EXPRESS	Conference Expenses	SP		2/2/2009
09-P0009356	2,000 00	INFORMATION TECH PARTNERS INC	Contracted Services	SP		2/2/2009
09-P0009357	6,500 00	DEPT OF GENERAL SERVICES	Buildings - DSA Fees	SP	BOND	2/3/2009
09-P0009358	1,919 34	MCPAHAN BUSINESS INTERIORS	Equip/Software - >\$200 <\$1,000	SP		2/3/2009
09-P0009359	1,195 81	OFFICE MAX	Instructional Supplies	SP		2/3/2009
09-P0009360	4,887 54	LIBERTY PAPER & PRINTING	Instructional Supplies	SP		2/3/2009

Legend: \* = Multiple Accounts for this P O      SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009361	50,000 00	RESERVE ACCOUNT	Postage			2/3/2009
09-P0009362	45,540 00	POSTMASTER	Postage			2/3/2009
09-P0009363	2,312 41	PEARSON ED	Books, Mags & Ref Mat, Non-Lib	SP		2/3/2009
09-P0009364	1,790 00	VERISIGN INC	Software Support Service			2/3/2009
09-P0009365	1,044 28	PEARSON ED	Books, Mags & Ref Mat, Non-Lib	SP		2/3/2009
09-P0009366	26 13	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		2/3/2009
09-P0009367	290 32	SPECTRUM CHEMICALS & LABORATORY PRODUCTS	Instructional Supplies	SP		2/3/2009
09-P0009368	8,561 00	DON BOOKSTORE	Books Paid for Students	SP		2/3/2009
09-P0009370	1,221 89	LIBERTY PAPER & PRINTING	Instructional Supplies	SP		2/3/2009
09-P0009371	2,443 77	LIBERTY PAPER & PRINTING	Instructional Supplies			2/3/2009
09-P0009372	4,751 78	UNISOURCE PAPER CO	Non-Instructional Supplies			2/3/2009
09-P0009373	1,322 52	ORANGE TREE DELI & CATERING	Food and Food Service Supplies	SP		2/3/2009
09-P0009374	346 00	STATE WATER RESOURCES	Sites - Licenses, Fees & Taxes	SP	BOND	2/3/2009
09-P0009375	1,246 00	STATE WATER RESOURCES	Sites - Licenses, Fees & Taxes	SP	BOND	2/3/2009
09-P0009376	1,750 00	DEPT OF GENERAL SERVICES	Buildings - DSA Fees	SP	BOND	2/3/2009
09-P0009377	1,750 00	DEPT OF GENERAL SERVICES	Buildings - DSA Fees	SP		2/3/2009
* 09-P0009378	3,007 13	FRIENDS OF SCC MUSIC	Reproduction/Printing Expenses			2/3/2009
09-P0009379	200 00	YEO RON	Contracted Services			2/3/2009
09-P0009380	3,000 00	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			2/4/2009
09-P0009381	58,761 98	APPLE COMPUTER INC	Equipment - Technology >\$1,000	SP		2/4/2009
09-P0009382	2,693 75	PTC	Software License and Fees	SP		2/4/2009
09-P0009384	2,645 82	TECH DEPOT	Equipment - Federal Progs >200	SP		2/4/2009
09-P0009385	4,500 00	ACE FIXTURE CO	Non-Instructional Supplies	SP		2/4/2009
09-P0009386	250 00	WOODWARD'S ACE HARDWARE	Non-Instructional Supplies			2/4/2009
09-P0009387	150 00	GREEN'S SECURITY CTR INC	Non-Instructional Supplies			2/4/2009
* 09-P0009388	89,729 35	AT & T	Equip/Software - >\$200 <\$1,000			2/4/2009
09-P0009389	563 30	WESTERN POWER SYSTEMS	Non-Instructional Supplies			2/4/2009
09-P0009390	185 37	DAY LITE MAINTENANCE CO INC	Non-Instructional Supplies			2/4/2009
09-P0009391	6,610 00	ST PETER EVANGELICAL	Non-Instructional Supplies	SP		2/4/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009392	95,728 76	HAAS FACTORY OUTLET	Equipment - Federal Progs >200	SP		2/4/2009
09-P0009393	2,167 93	DELL COMPUTER	Equipment - All Other > \$1,000	SP		2/4/2009
* 09-P0009394	5,997 90	CARLS JR SPECIAL EVENTS DEPT	Food and Food Service Supplies	SP		2/4/2009
09-P0009395	171 37	JAY'S CATERING	Food and Food Service Supplies	SP		2/4/2009
09-P0009397	1,500 00	SCHOOL SPECIALTY	Instructional Supplies	SP		2/5/2009
09-P0009398	500 00	LAB SAFETY SUPPLY	Instructional Supplies	SP		2/5/2009
09-P0009399	567 85	TROPICAL PLAZA NURSERY	Contracted Repair Services			2/5/2009
09-P0009400	450 00	RSCCD	Other Exp Paid for Students	SP		2/5/2009
09-P0009401	784 42	IMMEL DESIGN INC	Building Improvements	SP		2/5/2009
09-P0009402	1,000 00	VWR	Instructional Supplies	SP		2/5/2009
09-P0009403	191 00	STATE BOARD OF EQUALIZATION	Other Licenses & Fees			2/5/2009
09-P0009404	1,000 00	SPECTRUM CHEMICALS & LABORATORY PRODUCTS	Instructional Supplies	SP		2/5/2009
09-P0009405	600 00	DON BOOKSTORE	Awards & Incentives	SP		2/5/2009
* 09-P0009406	9,677 46	CARDINAL HEALTH SOLUTIONS, INC	Equip/Software - >\$200 <\$1,000	SP		2/5/2009
09-P0009407	360 00	BRYANT CRAIG	Contracted Services	SP		2/5/2009
09-P0009408	1,270 77	WARD'S NATURAL SCIENCE	Instructional Supplies	SP		2/5/2009
09-P0009409	414 53	AMSTERDAM PRINTING AND LITHO	Non-Instructional Supplies	SP		2/5/2009
09-P0009410	342 86	4 IMPRINT	Non-Instructional Supplies	SP		2/5/2009
09-P0009411	2,096 83	SURVEYORS SVC CO	Equipment - Federal Progs >200	SP		2/5/2009
* 09-P0009412	1,219 67	CARVIN CORP	Instructional Supplies	SP		2/5/2009
09-P0009413	228,789 08	COUNTY OF ORANGE	Election			2/5/2009
09-P0009414	4,500 00	GEDDES PATRICIA L	Contracted Services	SP		2/5/2009
09-P0009415	955 00	VERISIGN INC	Other Licenses & Fees			2/5/2009
09-P0009416	1,600 00	GRIFFIN DORIS M	Contracted Services	SP		2/5/2009
09-P0009417	489 58	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		2/5/2009
09-P0009418	242 51	CURRIER KATHERINE A	District Business/Sponsorships			2/5/2009
09-P0009419	162 73	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		2/5/2009
09-P0009420	400 50	HARRIS INFOSOURCE	Internet Services	SP		2/5/2009
09-P0009421	347 64	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		2/5/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009422	2,500 00	HOME DEPOT	Instructional Supplies	SP		2/5/2009
09-P0009423	1,000 00	APEX AUDIO INC	Repair & Replacement Parts			2/5/2009
09-P0009424	43 47	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			2/5/2009
09-P0009425	350 00	HOME DEPOT	Instructional Supplies	SP		2/5/2009
09-P0009426	500 00	LOWE'S HOME IMPROVEMENT	Instructional Supplies	SP		2/5/2009
09-P0009427	250 00	HOME DEPOT	Instructional Supplies	SP		2/5/2009
09-P0009428	145 50	CALIF SCIENCE CTR	Food and Food Service Supplies	SP		2/5/2009
09-P0009429	140 00	CYNTHIA M DIAZ	Conference Expenses	SP		2/5/2009
09-P0009430	2,895 82	SCANTRON CORP	Non-Instructional Supplies			2/5/2009
09-P0009431	196 20	AMERICAN EXPRESS	Conference Expenses	SP		2/5/2009
09-P0009432	1,955 69	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			2/5/2009
09-P0009433	1,680 00	PIRATE'S DINNER ADVENTURE	Other Exp Paid for Students	SP		2/6/2009
09-P0009434	40 00	SCBA SOUTHERN CALIFORNIA BROADCASTERS	Inst Dues & Memberships			2/6/2009
09-P0009435	166 20	AMERICAN EXPRESS	Conference Expenses	SP		2/6/2009
09-P0009436	395 00	CCCAOE CALIF COM COLL ASSOC	Conference Expenses	SP		2/6/2009
09-P0009437	475 00	ACCCA	Conference Expenses	SP		2/6/2009
09-P0009438	516 29	SIR FRANCIS DRAKE HOTEL	Conference Expenses	SP		2/6/2009
09-P0009439	395 00	CCCAOE CALIF COM COLL ASSOC	Conference Expenses	SP		2/6/2009
09-P0009440	420 92	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		2/6/2009
09-P0009441	704 69	B & H PHOTO VIDEO INC	Instructional Supplies	SP		2/6/2009
09-P0009442	95 55	MAHA ENERGY CORP	Non-Instructional Supplies	SP		2/6/2009
09-P0009443	47 40	DELL COMPUTER	Non-Instructional Supplies			2/6/2009
09-P0009444	204 67	B & H PHOTO VIDEO INC	Equip/Software - >\$200 <\$1,000			2/6/2009
09-P0009445	43 26	RADIO SHACK	Instructional Supplies	SP		2/6/2009
09-P0009446	453 93	XEROX CORP	Instructional Supplies			2/6/2009
09-P0009447	2,144 59	TEQUIPMENT NET/TOUCHBOARDS COM/	Equipment - Federal Progs >200	SP		2/6/2009
09-P0009448	330 02	XEROX CORP	Instructional Supplies			2/6/2009
09-P0009449	946 90	PARALLAX INC	Instructional Supplies	SP		2/6/2009
09-P0009450	500 00	BLUE RIBBON TROPHY CO	Non-Instructional Supplies	SP		2/6/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0009451	258 47	WORLD CLASS FLAGS/LIBERT FLAG	Non-Instructional Supplies			2/6/2009
09-P0009452	573 21	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies			2/6/2009
09-P0009453	110 00	COUNTY OF ORANGE	Other Student Travel Expenses			2/6/2009
* 09-P0009454	1,194 84	CS-SALES	Instructional Supplies	SP		2/6/2009
09-P0009455	8,306 20	AMERICAN RENT A FENCE	Rental - Other (Short-term)			2/6/2009
09-P0009456	305 57	B & H PHOTO VIDEO INC	Instructional Supplies	SP		2/6/2009
09-P0009457	921 27	CI SOLUTION	Non-Instructional Supplies	SP		2/6/2009
09-P0009458	724 23	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies			2/6/2009
09-P0009459	345 89	OUTDOOR DIMENSIONS	Advertising			2/6/2009
09-P0009460	169 20	TECH DEPOT	Non-Instructional Supplies			2/6/2009
09-P0009461	221 10	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		2/6/2009
09-P0009462	333 42	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		2/6/2009
09-P0009463	125 57	TECH DEPOT	Instructional Supplies	SP		2/6/2009
09-P0909307	15,052 00	COLLEGE BOARD	Software License and Fees	SP		12/10/2008
09-P0909308	200,000 00	CALIF EDUC ROUND TABLE INTER	Contracted Services	SP		12/16/2008
09-P0909309	960 00	PYRO-COMM SYSTEMS INC	Maint Contract - Other Equip			12/16/2008
09-P0909310	42,196 56	LIGHT OF THE CANYON U M C	Lease Agreement - Facility	SP		12/16/2008
09-P0909311	102,212 40	FIESTA MARKETPLACE PARTNERS	Lease Agreement - Facility	SP		12/17/2008
09-P0909312	100,000 00	ORANGE COUNTY COMMUNITY FOUNDATION	Contracted Services	SP		1/14/2009
* 09-P0909313	270 46	XEROX CORP	Excess/Copies Useage	SP		1/14/2009
* 09-P0909314	167,124 00	ORANGE COUNTY HIGH SCHOOL	Instructional Agrmt - Equip			1/21/2009
09-P0909315	28,114 00	COLLEGE BOARD	Software Support Service	SP		1/21/2009
09-P0909316	30,030 00	ST PETER EVANGELICAL	Lease Agreement - Facility	SP		1/21/2009
* 09-P0909317	21,074 75	CITY OF FULLERTON	Instructional Agrmt - Salary			1/26/2009
* 09-P0909318	7,875 00	CENTRAL NET OPERATION AUTHORITY	Instructional Agrmt - Salary			1/26/2009
* 09-P0909319	27,858 25	CITY OF COSTA MESA	Instructional Agrmt - Salary			1/26/2009
* 09-P0909320	15,462 75	CHINO VALLEY INDEPENDENT	Instructional Agrmt - Salary			1/26/2009
* 09-P0909321	12,566 25	CITY OF BREA	Instructional Agrmt - Salary			1/26/2009
* 09-P0909322	20,558 25	DOWNEY FIRE DEPT	Instructional Agrmt - Salary			1/26/2009

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
* 09-P0909323	8,377 50	CITY OF MONTCLAIR	Instructional Agrmt - Salary			2/2/2009
* 09-P0909324	32,582 50	CITY OF GARDEN GROVE	Instructional Agrmt - Salary			1/26/2009
* 09-P0909325	37,891 50	CITY OF HUNTINGTON BEACH	Instructional Agrmt - Salary			1/26/2009
* 09-P0909326	19,744 50	CITY OF LAGUNA BEACH	Instructional Agrmt - Salary			1/26/2009
* 09-P0909327	9,591 00	CITY OF LA VERNE	Instructional Agrmt - Salary			1/26/2009
* 09-P0909328	65,152 50	NEWPORT BEACH FIRE DEPT	Instructional Agrmt - Salary			1/26/2009
* 09-P0909329	39,387 00	ONTARIO FIRE DEPARTMENT	Instructional Agrmt - Salary			1/26/2009
* 09-P0909330	39,013 50	CITY OF ORANGE	Instructional Agrmt - Salary			1/26/2009
* 09-P0909331	13,494 00	CITY OF RANCHO CUCAMONGA	Instructional Agrmt - Salary			1/26/2009
* 09-P0909332	2,344 00	CITY OF REDLANDS	Instructional Agrmt - Salary			1/26/2009
* 09-P0909333	49,989 75	SAN BERNARDINO CITY FIRE DEPT	Instructional Agrmt - Salary			1/26/2009
* 09-P0909334	98,022 50	SAN BERNARDINO COUNTY	Instructional Agrmt - Salary			1/26/2009
* 09-P0909335	47,014 00	CITY OF SANTA ANA	Instructional Agrmt - Salary			1/26/2009
* 09-P0909336	16,022 00	CITY OF SEAL BEACH	Instructional Agrmt - Salary			1/26/2009
* 09-P0909337	17,199 00	US OCEAN SAFETY	Instructional Agrmt - Salary			1/26/2009
* 09-P0909338	10,301 50	CITY OF VERNON	Instructional Agrmt - Salary			1/26/2009
* 09-P0909339	14,032 50	STATE OF CALIF DEPT OF	Instructional Agrmt - Salary			1/26/2009
* 09-P0909340	38,160 00	ORANGE COUNTY FIRE AUTHORITY	Instructional Agrmt - Salary			1/30/2009
* 09-P0909341	97,842 00	ORANGE COUNTY FIRE AUTHORITY	Instructional Agrmt - Salary			1/30/2009
* 09-P0909342	3,640 00	CITY OF COSTA MESA	Instructional Agrmt - Salary			1/30/2009
* 09-P0909343	3,045 00	CHINO VALLEY INDEPENDENT	Instructional Agrmt - Salary			1/30/2009
* 09-P0909344	10,441 25	CITY OF ANAHEIM	Instructional Agrmt - Salary			1/30/2009
* 09-P0909345	48,986 00	CITY OF CORONA FIRE DEPT	Instructional Agrmt - Salary			1/30/2009
09-P0909346	168 71	GENERAL BINDING CORP	Maint Contract - Office Equip	SP		1/30/2009
* 09-P0909347	5,040 00	CITY OF COSTA MESA	Instructional Agrmt - Salary			2/5/2009
* 09-P0909348	2,320 00	CITY OF HUNTINGTON BEACH	Instructional Agrmt - Salary			2/5/2009
* 09-P0909349	1,560 00	SAN BERNARDINO CITY FIRE DEPT	Instructional Agrmt - Salary			2/5/2009

Grand Total: \$4,176,865.87

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**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM DECEMBER 7, 2008 THROUGH FEBRUARY 7, 2009  
BOARD MEETING OF FEBRUARY 23, 2009**

P.O. #	Amount	Description	Department	Comment
09-BP000213	\$188,477 00	Landscaping for the new Science Building at Santiago Canyon College (Bond portion)	DO-Facility Planning	This PO has been reissued in full amount to cover payments in 08/09 fiscal year
09-BP000214	\$144,275 00	Landscaping for the new Science Building at Santiago Canyon College (State portion)	DO-Facility Planning	This PO has been reissued in full amount to cover payments in 08/09 fiscal year
09-P0008848	\$220,075 90	DSA fees required for the new Humanities Building at Santiago Canyon College	DO-Facility Planning	
09-P0008850	\$55,873 00	Sewer user fee for 2008-2009	DO-Business/Fiscal Services	
09-P0008857	\$37,027 25	Printer with accessories	SAC-Manufacturing Technology Department	Received Quotations 1) *Paton Group 2) Dell Computer 3) Sehi 4) CDW-G *Successful Bidder
09-P0008876	\$30,222 22	Continuation of installments for the purchase of Relocatable Child Care facility for Santiago Canyon College and Centennial Education Center as part of the Child Facilities Revolving Fund Program (ECS 8278 3)	DO-Child Development Services	Board approved February 11, 2002

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM DECEMBER 7, 2008 THROUGH FEBRUARY 7, 2009  
BOARD MEETING OF FEBRUARY 23, 2009**

P.O. #	Amount	Description	Department	Comment
09-P0008918	\$29,594 61	Remodel of Room 207 in Russell Hall building at Santa Ana College	DO-Facility Planning	Received Quotations 1) *De La Torre Commercial Interiors 2) Barrett Robinson 3) Faithco Building Corporation *Successful Bidder
09-P0008924	\$55,256 00	Payments for Job Development, Training and Placement for Disabled Workability III in 2008/2009 fiscal year	DO-Accounting	Board approved June 25, 2007
09-P0008947	\$29,939 00	Internet access for library databases for 2009/2010 fiscal year	SAC-Library	This is an annual database subscription fee under negotiated pricing for bundled databases for community colleges belonging to a consortium Continued subscription to these databases provides students uninterrupted access and maintains necessary standards for academic credibility
09-P0009035	\$39,779 68	Pharmacy control center including Bar Code Reader and Profile Interface	SAC-Human Services and Technology	Received Quotations 1) *Med Dispenser LP 2) Omnicell 3) Pyxis *Successful Bidder
09-P0009086	\$16,951 77	Intermediate Algebra textbooks and handbooks	SCC-Science & Math	This is part of the SCC Book Loan Program that provides students enrolled in selected Basic Skills courses in English and Mathematics with access to lower-cost books

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM DECEMBER 7, 2008 THROUGH FEBRUARY 7, 2009  
BOARD MEETING OF FEBRUARY 23, 2009**

<b>P.O. #</b>	<b>Amount</b>	<b>Description</b>	<b>Department</b>	<b>Comment</b>
09-P0009136	\$126,819 13	Audio-Visual equipment and installation	SAC-Media Department	Bid #1095 Board approved January 12, 2009
09-P0009156	\$22,809 00	Contract renewal with California Strategies (Jim Brulte) for special services and advice related to California Community Colleges Non-Credit Caucus' efforts to seek additional state funding for non-credit instruction for 2008-2009 fiscal year	DO-Chancellor's Office	
09-P0009197	\$29,995.00	Installation of scoreboard at Santiago Canyon College Softball Field	DO-Facility Planning	Received Quotations 1) *Owens Electric 2) De La Torre Commercial Interiors 3) National Signs *Successful Bidder
09-P0009236	\$52,276 49	Spring 2009 book vouchers	SCC-EOPS	
09-P0009361	\$50,000 00	Metered mail postage	SAC-Mailroom	
09-P0009362	\$45,540 00	Bulk mail postage	SAC-Mailroom	
09-P0009381	\$58,761 98	Apple computers to be used for instructional purposes	Fine & Performing Arts/DMC	Sole Source Board approved July 25, 2005

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM DECEMBER 7, 2008 THROUGH FEBRUARY 7, 2009  
BOARD MEETING OF FEBRUARY 23, 2009**

<b>P.O. #</b>	<b>Amount</b>	<b>Description</b>	<b>Department</b>	<b>Comment</b>
09-P0009388	\$89,729 35	Network equipment as part of the (VoIP) Voice over Internet Protocol project	ITS	Purchased from the Calnet 2 Master Service Agreement MSA1 and MSA2 Board approved May 27, 2008
09-P0009392	\$95,728 76	CNC Turning Center, Accessories and Installation	SAC-Manufacturing Technology Department	Bid #1096 Board approved February 2, 2009
09-P0009413	\$228,789 08	Regular operation fees during the general election held on November 4, 2008 for the Board of Trustees	DO-Chancellor's Office	
09-P0909307	\$15,052 00	Annual maintenance renewal of Powerfaids software version 14 X	SCC-Financial Aid	Sole Source
09-P0909308	\$200,000 00	Subcontract agreement related to CA ENLACE mini-grants in support of academic achievement of Latino and other under-served students	SAC-Student Services	Board approved October 27, 2008
09-P0909310	\$42,196 56	Lease of facilities at Light of the Canyon Methodist Church located at 101 S Chaparral Ct , Anaheim, CA 92808 from January 1st thru June 30, 2009	SCC-OEC	Board approved April 16, 2007
09-P0909311	\$102,212 40	Month-to-month rental of facility located at 201 E 4th Street, Santa Ana, CA 92701 from December 2008 thru June 2009	MEC	Monthly rate is based on the same terms and conditions of the previous agreement

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM DECEMBER 7, 2008 THROUGH FEBRUARY 7, 2009  
BOARD MEETING OF FEBRUARY 23, 2009**

P.O. #	Amount	Description	Department	Comment
09-P0909312	\$100,000 00	Agreement to create a permanent endowment scholarship fund linked to the Hispanic Education Endowment program	SAC-Student Services	Board approved October 27, 2008
09-P0909314	\$167,124 00	Instructional hours for vocational training to prepare students for arts vocation	CEC	Board approved December 11, 2006
09-P0909315	\$28,114 00	Annual maintenance renewal of Powerfaids software version 14 X	SAC-Financial Aid	Sole Source
09-P0909316	\$30,030 00	Facility usage for Child Development Center located at St Peter Evangelical Lutheran Church, 1510 North Parton Street, Santa Ana, CA 92706	DO-Child Development Services	Board approved January 12, 2009
09-P0909317	\$21,074 75	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved February 4, 2008
09-P0909319	\$27,858 25	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved December 10, 2007
09-P0909320	\$15,462 75	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved April 7, 2008
09-P0909322	\$20,558 25	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved May 27, 2008

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM DECEMBER 7, 2008 THROUGH FEBRUARY 7, 2009  
BOARD MEETING OF FEBRUARY 23, 2009**

<b>P.O. #</b>	<b>Amount</b>	<b>Description</b>	<b>Department</b>	<b>Comment</b>
09-P0909324	\$32,582 50	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved February 4, 2008
09-P0909325	\$37,891 50	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved November 19, 2007
09-P0909326	\$19,744 50	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved November 19, 2007
09-P0909328	\$65,152 50	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved April 21, 2008
09-P0909329	\$39,387 00	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved May 12, 2008
09-P0909330	\$39,013 50	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved January 22, 2008
09-P0909333	\$49,989 75	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved January 22, 2008
09-P0909334	\$98,022 50	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved March 10, 2008
09-P0909335	\$47,014 00	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved February 4, 2008

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM DECEMBER 7, 2008 THROUGH FEBRUARY 7, 2009  
BOARD MEETING OF FEBRUARY 23, 2009**

P.O. #	Amount	Description	Department	Comment
09-P0909336	\$16,022 00	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved December 10, 2007
09-P0909337	\$17,199 00	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved January 22, 2008
09-P0909340	\$38,160 00	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved May 12, 2008
09-P0909341	\$97,842 00	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved May 12, 2008
09-P0909345	\$48,986 00	Instructional training for Fire Technology courses for Fall 2008	SAC-Fire Technology	Board approved May 27, 2008

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To: Board of Trustees	Date: February 23, 2009
Re: Construction Protection Services, Security Coverage at DMC	
Action: Request for Action	

**BACKGROUND**

Since December 2005, the Board has approved the use of Construction Protective Services to provide contracted security coverage at DMC, especially to address 24 hour security concerns about vandalism and burglaries during construction of the facility. We have continued this coverage to the present, primarily to provide around the clock security presence at the DMC to attract and retain incubator tenants who work all hours of the day, and on week-ends and holidays.

**ANALYSIS**

In January 2008, CPS requested a rate increase from \$12.40/hour to \$13.25/hour because of the increase in the state minimum wage and the increased cost of fuel and other overhead costs. The Board had originally approved annual rate increases of 3% to 4%. The requested rate increase is 6.85%, and the County is requiring the Board to approve this rate before it pays any further invoices, since the rate exceeds the amount of increases originally authorized.

Given the uncertain budget environment, it is not possible to sustain this level of protection at the DMC, especially since we do not provide around the clock security coverage at any other site except SAC, which provides 24/hr patrol service to all RSCCD sites.

We are ending the 128 hr/week CPS security coverage by March 2, 2009, if not earlier, and will shift a 16 hr/wk part-time officer from the district office to the DMC to provide a security presence during night class hours for faculty, staff and students. Tenants who work there will be notified of this change, and will be informed to call SAC Safety and Security if they need service after hours.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the rate for CPS security services from \$12.40 to \$13.45, effective January 2008 through FY 08-09, and to terminate the CPS coverage at DMC. It is also recommended that we retain CPS as a contracted security provider in the event other construction projects require security coverage beyond the capacity of in-house staff.

Fiscal Impact:	Annual savings of more than \$92,000	Board Date: February 23, 2009
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Edward Hernandez, Jr., Chancellor	

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
*Office of the Vice Chancellor of Business and Fiscal Services*

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2323 N. Broadway  
Santa Ana, CA 92706  
(714) 480-7340

**Date:** February 23, 2009  
**To:** Board of Trustees  
**From:** Peter J. Hardash  
**Subject:** Docket Questions

*From Trustee Phil Yarbrough*

**6.9 Construction Protection Services, Security Coverage at the Digital Media Center (DMC)**

**How does this save us money? What did we budget before that was more costly?**

- We are currently paying for CPS, Inc. contracted security for 128 hours of security coverage per week at the Digital Media Center at a rate of \$13.25/hr. This is about \$92,000 per year, which was budgeted for this fiscal year. We are terminating this coverage at the DMC, effective 3/2/09, so we will save about \$30,670 for the remaining 4 months of fiscal year 08-09.

If we were to re-new the CPS, Inc. contract for the same level of coverage at the Digital Media Center next fiscal year, it will cost us a minimum of \$92,000/year, plus any additional rate increase. By not continuing to provide this coverage at the DMC, we'll save at least \$92,000 in FY 09-10.

By transferring an existing part-time position from the district offices to the DMC to provide security coverage during night classes, we can replace the CPS, Inc. security coverage at the DMC during hours when students and faculty are present, without incurring additional costs.

Although there are no current needs for contracted security coverage, we are recommending that we retain CPS as a contract security provider on an as needed basis, in the event that unexpected security concerns arise which overwhelm our ability to cover with existing RSCCD Safety and Security personnel or which would lead to high overtime costs.



**RANCHO SANTIAGO**  
COMMUNITY COLLEGE DISTRICT



# 2008-2009/2009-2010 Budget Update

**Board of Trustees Meeting  
February 23, 2009**

# We have another State Budget!

- 17 month budget plan (Feb 2009 – June 2010)
- Corrects 2008-2009 and 2009-2010 to reflect shortage in state revenues and increased expenditures
- Tax “revenue” increases - \$12.5 billion
- Expenditure Cuts – \$14.9 billion
- Borrowing
  - \$5 billion – Lottery
- Federal Stimulus - \$7.8 billion
- Vetoes - \$957 million
  - Spending limits

# May 19 Special Election Ballot Measures

- 1A – State Finance
- 1B – Education Finance (Prop 98)
- 1C – California State Lottery
- 1D - Budget Act of 2008. California Children and Families Act – Proposition 10 amendments
- 1E - The Mental Health Services Act: Proposition 63 amendments
- 1F - State officer salary increases  
<http://www.sos.ca.gov/admin/press-releases/2009/db09-008.pdf>
- Open Primary Election – June 2010 ballot

# What does this mean for Community Colleges?

## 2008-2009 (current fiscal year)

- No Student tuition fee increase
- Eliminates 0.68% COLA
  - We didn't budget for it
- \$340 million deferral to July 2009
  - Additional \$110 million added to Governor's proposal
  - Approximately \$11-13 million for RSCCD
- \$200 million deferral from June 2009 to October 2009
  - Approximately \$5 million for RSCCD
- Reduced Prop 98 funding
  - Backfilled with accounting shifts

# What does this mean for Community Colleges?

## 2009-2010 (Budget Year)

- No Student Tuition fee increase
- 3% growth funding – statewide
  - RSCCD unique growth cap unknown
  - However will probably be about 1%
- No Property Tax backfill
  - Anticipated shortfall due to mortgage crisis
- No Categorical Program cuts
  - No flexibility language
- Maintains Cal Grants

# What does this mean for Community Colleges?

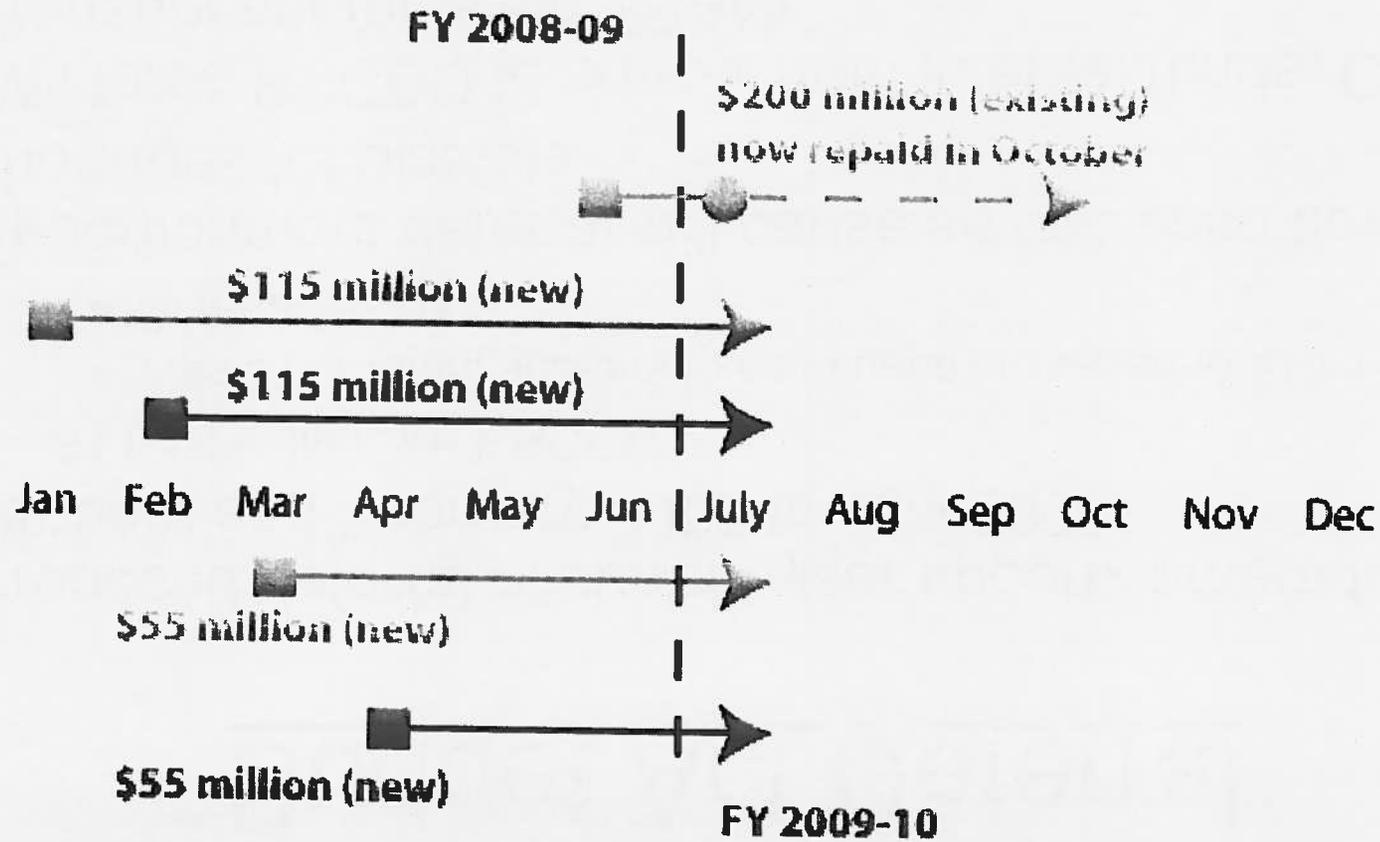
- California Budget detail has not been released
- Federal Stimulus Plan detail has not been released
- P-1 recalculation has not been released
- Prior Year (2007-2008) has not been released

# Budget Act Deferral

- Proposed deferral of current year apportionment for January and February 2009 to July 2009
  - \$11-13 million for RSCCD
    - Was \$11 million, appears to have been increased to \$13 million
    - Deferral vs. cuts
- Apportionment deferral will cause severe cash flow shortages for districts
- Will force RSCCD to borrow from internal funds, OC Treasury and/or issue TRANs
- State has effectively wiped out our reserves and then more
  - State borrowing vs. District borrowing

# Apportionment Deferral

## Community College Apportionment Deferrals



# Apportionment Deferral!

- With additional deferral, we will need to borrow for June 30, 2009
  - If deferral becomes permanent will require yearly cash borrowing or establish a higher reserve for cash purposes
  - June to October deferral is permanent
  - All other deferrals will become permanent absent a huge infusion of state income to backfill deferrals

# RSCCD 2009-2010 Budget Year

## ■ New Revenue

- No Cost of Living Allowance (COLA)
- Growth – 1% = \$1.3 million
- Loss of interest earnings - (\$600,000)
  - Cash flow and lower rate (1.35%)

## ■ Total Net New Revenue - \$700,000

# RSCCD 2009-2010 Budget Year

## ■ New Expenditures

### – Step/column movement

- Estimated \$1.3 million

### – Full time faculty hires – AB1725

- Estimated 12 FTFO for FON - \$1.2 million

### – Additional classified staff needs - \$400,000

- SCC Science Center

- SAC Classroom Building

## ■ Health Benefits cost increases

- Estimated \$1.8 million

# 2009-2010 Budget Year

- Utilities - \$500,000
- Other - \$500,000
  
- New Revenues and New Expenditures Combined = \$5 million more in expenses in addition to state budget adjustments

# Federal Stimulus Bill?

- “Significant questions remain about the use of significant federal dollars earmarked for education that were included in the federal stimulus package.”

*CCLC*

- Stimulus funds availability – July 2009
- Effect unknown

# Current Year Funding Concerns

- 2008-2009 P-1 deficit to current year apportionment - \$76 million statewide
  - Statewide property tax shortfall
  - Statewide student fees shortfall
  - Shortfall in funding for “Restoration” districts
    - First call on growth funds
    - Leaves less for actual growth
- Approximately \$1.8 million for RSCCD
- Growth deficit may increase

# RSCCD Student Health Fee

- Evaluating Health Fees
- Student Health Services
- State approved rate of \$17 per semester
- RSCCD rate of \$14 per semester
- Increased fee generated to state allowable rate will offset general fund support for student health services

# Student/Staff Parking Fees

- Recommendation for next Board meeting
- In 1985 parking permit fee was \$14/semester
- In 1992/1993 fee increased to \$16/semester
- Has remained the same in spite of increased costs of campus safety services
- Every additional dollar paid in parking fees frees up dollars for general fund support

# Concerns

- State Budget will change by May Revise
- State Budget will be affected by May 19 Special Election
- RSCCD 2009-2010 budget will change based on both and property tax shortfalls, growth funding uncertainty, apportionment deficit and district's cost increases

3/2/09

## 2009-2010 Tentative Budget Augmentations/Reductions

### INCOME

Apportionment Deficit	\$	-	???
Property Tax Shortfall	\$	-	???
COLA 0%	\$	-	
Growth @ 1%	\$	1,300,000	
Interest earnings reduction	\$	(600,000)	
<b>Total Additional (Reduction) Income</b>		<b>\$</b>	<b><u>700,000</u></b>

### EXPENSES

Step and Column Movement	\$	1,300,000	
P/T Faculty Accounts			???
AB 1725 Full Time Faculty Obligation hires	\$	1,200,000	
Additional Classified Hires	\$	400,000	
<b>Total Salaries</b>		<b>\$</b>	<b><u>2,900,000</u></b>

### BENEFITS

Health and Welfare benefit plans - 10% increase	\$	1,800,000	
	\$	2,900,000	
Subtotal step increase and new pos.	\$	348,037	
PERS 9.306% - pending increase?			???
State Unemployment - max at .30			
<b>Total Benefits</b>		<b>\$</b>	<b><u>2,148,037</u></b>
<b>Total Salaries and Benefits</b>		<b>\$</b>	<b><u>5,048,037</u></b>

Utilities- gas, water, telephone, electricity	\$	500,000	
Postage cost increase	\$	50,000	
SCC Groundskeeper supplies/equipment	\$	100,000	
Other			???
<b>Total Additional Non-Compensation Expenses</b>		<b>\$</b>	<b><u>650,000</u></b>

**Total Additional Expenditures** **\$ 5,698,037**

**Total Projected Budget Shortfall** **\$ (4,998,037)**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
Educational Services

To: Board of Trustees	Date: February 23, 2009
Re: Budget Approval	
Action: Request for Approval	

**ANALYSIS**

Budgets for the following categorical programs for FY 08/09 have been developed:

	<b><u>Project Title</u></b>	<b><u>Award Date</u></b>	<b><u>Amount</u></b>
1.	<b>Board Financial Assistance Program (BFAP) (SCC)</b> Annual allocation to assist students in need of financial aid by supporting financial aid staff and equipment costs. (08-09)	7/1/08	\$275,599
2.	<b>California Construction Contracting Program - SBDC (DO)</b> Second year funding from the interagency agreement between the California Community Colleges Chancellor's Office and the California Department of Transportation for the delivery of training and counseling to the state's certified Disadvantaged Business Enterprises (DBE). (08/09)	1/20/09	\$50,000
3.	<b>California Early Childhood Mentor Teacher Program (DO)</b> Subcontract with San Francisco CCD to support the ongoing development of regional mentoring programs for prospective teachers. (08/09)	9/15/08	\$1,584
4.	<b>Career Technical Education (CTE) Community Collaborative II (DO/SAC/SCC)</b> Grant award from the California Community Colleges Chancellor's Office to provide a career exploration program for intermediate schools in Santa Ana and Orange; to develop transportation, welding, and arts/digital media programs and pathways; and to provide professional development and externship opportunities to improve CTE instruction. (08/09)	2/1/09	\$400,000

Fiscal Impact: \$954,769	Board Date: February 23, 2009
Item Prepared by: Sarah Santoyo	
Item Submitted by: Enrique Perez, Interim Assistant Vice Chancellor, Educational Services	
Item Recommended by: Edward Hernandez, Jr., Chancellor	

5. EMT/Nursing Continuing Education Programs (SAC)

Funding from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) to purchase equipment for EMT/Nursing Continuing Education programs. (08/09)

9/04/08

\$227,613

**RECOMMENDATION**

It is recommended that these budgets be approved and that the Vice Chancellor, Business Operations/Fiscal Services, or his designee, be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$954,769

Board Date: February 23, 2009

Item Prepared by: Sarah Santoyo

Item Submitted by: Enrique Perez, Interim Assistant Vice Chancellor, Educational Services

Item Recommended by: Edward Hernandez, Jr., Chancellor

**SPECIAL PROJECT DETAILED BUDGET # 2550**

**NAME: Santiago Canyon College BFAP**

**FISCAL YEAR: 2008/2009**

CONTRACT PERIOD: 7/1/08 to 6/30/09

CONTRACT INCOME: \$275,599

PROJ. ADM. John Hernandez

PROJ. DIR. Syed Rizvi

Date. 2/4/09

Datatel String	Description	Existing in Datatel		Revised Budget		Changes +	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2550-000000-20000-8629	Other Gen Categorical Apport : Santiago Canyon Coll		275,040		275,599		559
12-2550-646000-29500-2130	Classified Employees : Financial Aid Office - Linda Gunderson (68% - \$2,910 18/m x 12 months) - Elizabeth Ortiz (100% - \$3,710/m x 10 months)	71,863		72,063		200	
12-2550-646000-29500-2310	Classified Employees - Ongoing : Financial Aid Offi	4,303		4,303		-	-
12-2550-646000-29500-2320	Classified Employees - Hourly : Financial Aid Offic	18,145		15,945			2,200
12-2550-646000-29500-2340	Student Assistants - Hourly : Financial Aid Office	10,000		20,000		10,000	
12-2550-646000-29500-2341	Student Assistants - Com Svc : Financial Aid Office	-		-		-	-
12-2550-646000-29500-2350	Overtime - Classified Employee : Financial Aid Offi	10,500		15,000		4,500	
12-2550-646000-29500-3215	PERS - Non-Instructional : Financial Aid Office	13,076		8,190			4,886
12-2550-646000-29500-3315	OASDHI - Non-Instructional : Financial Aid Office	9,265		5,512			3,753
12-2550-646000-29500-3325	Medicare - Non-Instructional : Financial Aid Office	2,167		1,520			647
12-2550-646000-29500-3335	PARS - Non-Instructional : Financial Aid Office	65		207		142	
12-2550-646000-29500-3415	H & W - Non-Instructional : Financial Aid Office	26,756		11,131			15,625
12-2550-646000-29500-3435	H & W - Retiree Fund Non-Inst : Financial Aid Offic	1,494		-			1,494
12-2550-646000-29500-3515	SUI - Non-Instructional : Financial Aid Office	75		315		240	
12-2550-646000-29500-3615	WCI - Non-Instructional : Financial Aid Office	3,287		2,703			584
12-2550-646000-29500-3915	Other Benefits - Non-Instruct : Financial Aid Offic	3,915		2,043			1,872
12-2550-646000-29500-4610	Non-Instructional Supplies : Financial Aid Office	7,000		9,000		2,000	
12-2550-646000-29500-4620	Non-Instructional Software : Financial Aid Office	-		3,000		3,000	
12-2550-646000-29500-4710	Food and Food Service Supplies : Financial Aid Offi	7,000		7,000		-	
12-2550-646000-29500-5100	Contracted Services : Financial Aid Office	36,000		42,588		6,588	
12-2550-646000-29500-5220	Mileage/Parking Expenses : Financial Aid Office	1,700		1,700		-	
12-2550-646000-29500-5300	Inst Dues & Memberships : Financial Aid Office	2,745		2,745		-	
12-2550-646000-29500-5630	Maint Contract - Office Equip : Financial Aid Offic	195		195		-	
12-2550-646000-29500-5650	Rental - Facility (Short-term) : Financial Aid Offi	-		-		-	
12-2550-646000-29500-5652	Rental-Equipment (Short-term) : Financial Aid Offic	-		-		-	

President's Approval:  
Prepared by: H. Nguyen  
Original Budget

Board Approval Date: 2/23/09  
Accountant. Dolly Paguirigan

7.1 (3)

**SPECIAL PROJECT DETAILED BUDGET # 2550**  
**NAME: Santiago Canyon College BFAP**  
**FISCAL YEAR: 2008/2009**

CONTRACT PERIOD: 7/1/08 to 6/30/09  
 CONTRACT INCOME. \$275,599

PROJ. ADM. John Hernandez  
 PROJ. DIR. Syed Rizvi

Date. 2/4/09

Datatal String	Description	Existing in Datatal		Revised Budget		Changes +	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2550-646000-29500-5800	Advertising : Financial Aid Office	-				-	-
12-2550-646000-29500-5805	Awards & Incentives : Financial Aid Office	-				-	-
12-2550-646000-29500-5840	Drinking Water Service : Financial Aid Office	-				-	-
12-2550-646000-29500-5845	Excess/Copies Useage : Financial Aid Office	134		134		-	-
12-2550-646000-29500-5940	Reproduction/Printing Expenses : Financial Aid Offi	-		1,000		1,000	
12-2550-646000-29500-5950	Software License and Fees : Financial Aid Office	15,727		15,677			50
12-2550-646000-29500-5966	Transportation - Student : Financial Aid Office	-				-	-
12-2550-646000-29500-6410	Equipment - All Other > \$1,000 : Financial Aid Offi	4,509		3,759			750
12-2550-646000-29500-6412	Equipment - Modular Furniture : Financial Aid Offic	-		-		-	-
12-2550-646000-29500-6415	Equipment - Technology >\$1,000 : Financial Aid Offi	-		-		-	-
12-2550-646000-29500-6419	Equip/Software - >\$200 <\$1,000 . Financial Aid Offi	1,119		1,869		750	
12-2550-675000-29500-5210	Conference Expenses : Financial Aid Office	24,000		28,000		4,000	
12-2550-675000-29500-5230	District In-Service Activities : Financial Aid Offi	-					-
	<b>TOTAL - SCC BFAP</b>	<b>275,040</b>	<b>275,040</b>	<b>275,599</b>	<b>275,599</b>	<b>32,420</b>	<b>32,420</b>

(0)

7.1 (4)

President's Approval:  
 Prepared by: H. Nguyen  
 Original Budget

Board Approval Date: 2/23/09  
 Accountant: Dolly Paquirigan

**SPECIAL PROJECT DETAILED BUDGET # 1203  
NAME: CALIFORNIA CONSTRUCTION CONTRACTING PROGRAM  
YEAR TWO  
SMALL BUSINESS DEVELOPMENT CENTER**

**FISCAL YEAR: 08/09**

CONTRACT PERIOD 7/01/08 - 12/31/09  
CONTRACT INCOME \$50,000  
CFDA # 20 205

PROJ ADM E PEREZ  
PROJ DIR L MOZAFFARI

DATE 1/26/09

Datatel String	Description	Debit	Credit
12-1203-000000-50000-8199	Other Federal Income		50,000
12-1203-672000-50000-5865	Indirect Costs	1,923	
12-1203-675000-53410-5210	Conference Expenses	3,500	
12-1203-675000-53410-5230	District In-Service Activities	4,500	
12-1203-684000-53410-2320	Classified Employees - Hourly IFAS: 0105524120 - 2361 TFS	26,625	
12-1203-684000-53410-3200	PERS		
12-1203-684000-53410-3215	PERS - Non-Instructional	2,719	
12-1203-684000-53410-3310	OASDI		
12-1203-684000-53410-3315	OASDI - Non-Instructional	1,651	
12-1203-684000-53410-3320	Medicare		
12-1203-684000-53410-3325	Medicare - Non-Instructional	387	
12-1203-684000-53410-3430	H & W Retiree		
12-1203-684000-53410-3435	H & W Retiree - Non-Instructional		
12-1203-684000-53410-3500	SUI		
12-1203-684000-53410-3515	SUI - Non-Instructional	89	
12-1203-684000-53410-3600	WCI		
12-1203-684000-53410-3615	WCI - Non-Instructional	606	
12-1203-684000-53410-4610	Non-Instructional Supplies	3,000	
12-1203-684000-53410-4710	Food and Food Service	3,500	
12-1203-684000-53410-5220	Mileage/Parking Expense	500	
12-1203-684000-53410-5940	Reproduction/Printing Expense	1,000	
12-1203-684000-53410-6411	Equipment - Federal Programs		
	Totals	50,000	50,000

7.1 (5)

President's Approval  
Prepared by Cherie Ericson

Board Approved 2/23/09  
Accountant Gwen Ross

**SPECIAL PROJECT DETAILED BUDGET # 3350**  
**NAME:EARLY CHILDHOOD MENTOR TEACHER PROGRAM**  
**FISCAL YEAR: 08/09**

CONTRACT PERIOD 9/01/08 - 6/30/10  
 CONTRACT INCOME \$1,584  
 CFDA # N/A

PROJ ADM B HOFFMAN  
 PROJ DIR G MORGAN-BEAZELL

DATE 2/17/09

<b>Datafel String</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>
12-3350-000000-10000-8891	Other Local Revenue - Special Projects		1,584
12-3350-130590-15717-1110	Contract Instructor - G. Morgan-Bezell IFAS: 0101505030-1110 5XX	1,250	
12-3350-130590-15717-3111	STRS - Instructional	104	
12-3350-130590-15717-3321	Medicare - Instructional	18	
12-3350-130590-15717-3411	Health and Welfare - Instructional	162	
12-3350-130590-15717-3511	SUI - Instructional	4	
12-3350-130590-15717-3611	WCI - Instructional	27	
12-3350-130590-15717-3911	Other Benefits - Instructional	19	
	<b>Totals</b>	<b>1,584</b>	<b>1,584</b>

**SPECIAL PROJECT DETAILED BUDGET # 2192**  
**NAME: Career Technical Education (CTE) Community Collaborative II**  
**FISCAL YEAR: 2008/2009**

CONTRACT PERIOD: 2/1/09 - 6/30/10  
 CONTRACT INCOME: \$400,000  
 Grant # 08-140-870

PROJ. ADM. Enrique Perez  
 PROJ. DIR. Gustavo Chamorro  
 DATE: 2/9/09

Object String	Description	Debit	Credit
11-2192-684000-53330-2110	Classified Management (Gustavo Chamorro July '09-June '10)	0	
11-2192-684000-53330-3215	PERS - Non-instructional	0	
11-2192-684000-53330-3315	OASDHI - Non-instructional	0	
11-2192-684000-53330-3325	Medicare - Non-instructional	0	
11-2192-684000-53330-3415	Health & Welfare - Non-instructional	0	
11-2192-684000-53330-3435	H & W Ret Fnd - Non-instructional	0	
11-2192-684000-53330-3515	SUI - Non-instructional	0	
11-2192-684000-53330-3615	WCI - Non-instructional	0	
11-2192-684000-53330-3915	Other Benefits - Non-instructional	0	
11-0000-672000-50000-5999	MATCH Credit Account		0

President's Approval:  
 Prepared by: Sarah Santoyo

Board Approved: February 23, 2009  
 Accountant: Dolly Paguirigan

**SPECIAL PROJECT DETAILED BUDGET # 2192**  
**NAME: Career Technical Education (CTE) Community Collaborative II**  
**FISCAL YEAR: 2008/2009**

CONTRACT PERIOD: 2/1/09 - 6/30/10  
 CONTRACT INCOME: \$400,000  
 Grant #: 08-140-870

PROJ. ADM. Enrique Perez  
 PROJ. DIR. Gustavo Chamorro  
 DATE: 2/9/09

Account String	Description	Debit	Credit
12-2192-000000-10000-8659	Other Reimbursable Categorical		96,354
12-2192-000000-20000-8659	Other Reimbursable Categorical		131,210
12-2192-000000-50000-8659	Other Reimbursable Categorical		172,436
<b>Instruction</b>			
12-2192-679000-53305-2130	Classified Contract (Project Assistant 50%, July 09 - June 10)	21,641	
12-2192-679000-53305-3215	PERS - Non-instructional	2,039	
12-2192-679000-53305-3315	OASDHI - Non-instructional	1,373	
12-2192-679000-53305-3325	Medicare - Non-instructional	321	
12-2192-679000-53305-3415	Health & Welfare - Non-instructional	4,325	
12-2192-679000-53305-3435	H & W Ret Fnd - Non-instructional	0	
12-2192-679000-53305-3515	SUI - Non-instructional	66	
12-2192-679000-53305-3615	WCI - Non-instructional	487	
12-2192-679000-53305-3915	Other Benefits - Non-instructional	508	
12-2192-679000-53305-5100	Contracted Services: OCAP	113,063	
<b>Assignment and Externships</b>			
12-2192-675000-53305-1480	Reassigned Time - Part-Time	0	
12-2192-675000-53305-1483	Reassigned Time - Beyond Contract	2,076	
12-2192-675000-53305-1484	Int/Sum Reassigned Time - Beyond Contract	0	
12-2192-675000-53305-1485	Int/Sum Reassigned Time - Part-Time	0	
12-2192-675000-53305-3115	STRS - Non-instructional	171	
12-2192-675000-53305-3325	Medicare - Non-instructional	30	
12-2192-675000-53305-3435	H & W Ret Fnd - Non-instructional	0	
12-2192-675000-53305-3515	SUI - Non-instructional	6	
12-2192-675000-53305-3615	WCI - Non-instructional	46	
12-2192-675000-53305-4710	Food & Food Services	750	
12-2192-675000-53305-4310	Supplies - Instructional	0	
12-2192-675000-53305-4610	Supplies - Non-instructional	0	
12-2192-675000-53305-5100	Contracted Services (industry reps "Tech TeachIns")	2,000	
12-2192-675000-53305-5210	Conference	0	
12-2192-675000-53305-6415	Equipment - Technology (TTI kits)	12,500	
<b>COLLEGE</b>			
<b>Instruction for 7th &amp; 8th Graders</b>			
12-2192-634000-19715-2130	Classified Contract (Jan '10 - December '10)	23,787	
12-2192-634000-19715-2310	Classified Ongoing	0	
12-2192-634000-19715-2320	Classified Hourly	0	
12-2192-634000-19715-3215	PERS - Non-instructional	2,243	
12-2192-634000-19715-3315	OASDHI - Non-instructional	1,517	
12-2192-634000-19715-3325	Medicare - Non-instructional	355	
12-2192-634000-19715-3335	PARS - Non-instructional	0	
12-2192-634000-19715-3415	Health & Welfare - Non-instructional	5,702	
12-2192-634000-19715-3435	H & W Ret Fnd - Non-instructional	0	
12-2192-634000-19715-3515	SUI - Non-instructional	73	
12-2192-634000-19715-3615	WCI - Non-instructional	538	
12-2192-634000-19715-3915	Other Benefits - Non-instructional	675	
12-2192-634000-19715-4310	Supplies - Instructional	800	
12-2192-634000-19715-5100	Contracted Services (stipends for SAUSD teachers)	4,000	

President's Approval:  
 Prepared by: Sarah Santoyo

Board Approved: February 23, 2009  
 Accountant: Dolly Paguirigan

**SPECIAL PROJECT DETAILED BUDGET # 2192**  
**NAME: Career Technical Education (CTE) Community Collaborative II**  
**FISCAL YEAR: 2008/2009**

CONTRACT PERIOD: 2/1/09 - 6/30/10  
 CONTRACT INCOME: \$400,000  
 Grant #: 08-140-870

PROJ. ADM. Enrique Perez  
 PROJ. DIR. Gustavo Chamorro  
 DATE. 2/9/09

<b>Detail String</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>
12-2192-634000-19715-5220	Mileage	400	
12-2192-634000-19715-5950	Software Licenses & Fees (BRIDGES for SAUSD)	2,600	
<b>Automotive Department (Instructional work with SAUSD)</b>			
12-2192-602000-15751-1483	Beyond Contract - Reassigned Time (G. Hammond)	1,026	
12-2192-602000-15751-3115	STRS - Non-instructional	85	
12-2192-602000-15751-3321	Medicare - Non-Instructional	15	
12-2192-602000-15751-3431	H & W Ret Fnd - Non-instructional	0	
12-2192-602000-15751-3511	SUI - Non-Instructional	3	
12-2192-602000-15751-3611	WCI - Non-Instructional	23	
12-2192-602000-15751-4310	Supplies - Instructional	0	
12-2192-602000-15751-4610	Supplies - Non-instructional	0	
<b>Diesel Department (hybrid diesel class for h.s. students)</b>			
12-2192-094700-15752-1310	Instructor - Part-Time	3,080	
12-2192-094700-15752-1313	Instructor - Beyond Contract	0	
12-2192-094700-15752-3111	STRS - Instructional	254	
12-2192-094700-15752-3325	Medicare - Instructional	45	
12-2192-094700-15752-3435	H & W Ret Fnd - Instructional	0	
12-2192-094700-15752-3515	SUI - Instructional	9	
12-2192-094700-15752-3615	WCI - Instructional	68	
12-2192-094700-15752-4210	Books, Mags, Ref Material	5,000	
12-2192-094700-15752-4310	Supplies - Instructional	1,300	
12-2192-094700-15752-4610	Supplies - Non-instructional	0	
<b>Welding Department (008 welding for h.s. students)</b>			
12-2192-095650-15756-1310	Instructor - Part-Time	3,080	
12-2192-095650-15756-1313	Instructor - Beyond Contract	0	
12-2192-095650-15756-3111	STRS - Non-instructional	254	
12-2192-095650-15756-3321	Medicare - Non-instructional	45	
12-2192-095650-15756-3431	H & W Ret Fnd - Non-Instructional	0	
12-2192-095650-15756-3511	SUI - Non-instructional	9	
12-2192-095650-15756-3611	WCI - Non-instructional	68	
12-2192-095650-15756-4210	Books, Mags, Ref Material	0	
12-2192-095650-15756-4310	Supplies - Instructional	8,300	
12-2192-095650-15756-6410	Equipment > \$1,000	31,000	
<b>CANYON COLLEGE</b>			
<b>Position for 7th &amp; 8th Graders</b>			
12-2192-634000-29305-1230	Counselor - Contract	73,953	
12-2192-634000-29305-1430	Counselor - Part-time	0	
12-2192-634000-29305-3115	STRS - Non-instructional	10,560	
12-2192-634000-29305-3325	Medicare - Non-instructional	1,090	
12-2192-634000-29305-3415	Health & Welfare - Non-instructional	14,675	
12-2192-634000-29305-3435	H & W Ret Fnd - Non-instructional	0	
12-2192-634000-29305-3515	SUI - Non-instructional	226	
12-2192-634000-29305-3615	WCI - Non-Instructional	1,654	
12-2192-634000-29305-3915	Other Benefits - Non-instructional	1,250	
12-2192-634000-29305-4310	Supplies - Instructional	0	
12-2192-634000-29305-4610	Supplies - Non-instructional	0	
12-2192-634000-29305-5220	Mileage	400	

President's Approval:  
 Prepared by: Sarah Santoyo

Board Approved: February 23, 2009  
 Accountant: Dolly Paguirigan

**SPECIAL PROJECT DETAILED BUDGET # 2192**  
**NAME: Career Technical Education (CTE) Community Collaborative II**  
**FISCAL YEAR: 2008/2009**

CONTRACT PERIOD: 2/1/09 - 6/30/10  
 CONTRACT INCOME. \$400,000  
 Grant #: 08-140-870

PROJ. ADM. Enrique Perez  
 PROJ. DIR. Gustavo Chamorro  
 DATE. 2/9/09

<b>Data/ String</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>
12-2192-634000-29305-5845	Excess/Copies Usage	0	
12-2192-634000-29305-5940	Reproduction/Printing	1,000	
12-2192-634000-29305-5950	Software Licenses & Fees (BRIDGES for OUSD)	3,900	
12-2192-634000-29305-5966	Transportation - Students	2,000	
<b>Professional Development for CTE Faculty</b>			
12-2192-675000-25205-1480	Reassigned Time - Part-Time (CTE faculty mentor)	1,027	
12-2192-675000-25205-1483	Reassigned Time - Beyond Contract	0	
12-2192-675000-25205-1484	Int/Sum Reassigned Time - Beyond Contract	0	
12-2192-675000-25205-1485	Int/Sum Reassigned Time - Part-Time	0	
12-2192-675000-25205-3115	STRS - Non-instructional	85	
12-2192-675000-25205-3325	Medicare - Non-instructional	15	
12-2192-675000-25205-3435	H & W Ret Fnd - Non-instructional	0	
12-2192-675000-25205-3515	SUI - Non-instructional	3	
12-2192-675000-25205-3615	WCI - Non-instructional	23	
12-2192-675000-25205-4710	Food & Food Services	750	
12-2192-675000-25205-5100	Contracted Services (effective teaching - presenters)	18,599	
	<b>SUBTOTAL</b>	<b>388,964</b>	
12-2192-672000-50000-5865	Indirect (4%, excluding subcontract with OCDE)	11,036	
	<b>TOTAL</b>	<b>400,000</b>	

President's Approval:  
 Prepared by: Sarah Santoyo

Board Approved: February 23, 2009  
 Accountant: Dolly Paguirigan



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Resolution in Honor of Supervisor Bill Campbell**

Resolution No. 2009-03

**WHEREAS**, Supervisor Bill Campbell has represented part of the Rancho Santiago Community College District on the Orange County Board of Supervisors since his election in 2003 and during that time has been a strong supporter and partner in RSCCD's inmate education, Santa Ana College Orange County Sheriff's Regional Training Academy, and other programs, and

**WHEREAS**, prior to his election to the Board of Supervisors, Campbell represented part of the Rancho Santiago Community College District in the California State Assembly between 1996 and 2002, serving as an outstanding advocate for community colleges in general and Rancho Santiago Community College District in particular, arguing eloquently for adequate funding for our system and support for Rancho's role in workforce training, matriculation to four-year institutions, and adult education, and

**WHEREAS**, the Community Foundation of Orange is a non-profit civic organization that has devoted itself to providing facilities and programs for the people of Orange in public-private partnerships and currently funds the Hobbs Community Scholarship Program which provides funds for Santiago Canyon College students who transfer to Chapman University, and

**WHEREAS**, on February 27, 2009, the Community Foundation of Orange is honoring Supervisor Campbell as their Community Champion for his dedication to the community and its people herein,

**THEREFORE BE IT RESOLVED**, that the Rancho Santiago Community College District Board of Trustees congratulates Supervisor Bill Campbell on this well deserved award and looks forward to a continued close relationship with him in the future.

Dated this 23rd day of February 2009.

Ayes:  
Noes:  
Absent:  
Abstain:

---

Edward Hernandez, Jr., Ed.D.  
Secretary to the Board of Trustees

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD OF TRUSTEES  
Public Comment**

(Please complete a blue presentation form if you plan to make public comments. Speakers are asked to adhere to the guidelines listed below and sign that you have read the guidelines). The public is invited to address the board regarding issues directly related to the business of the district. Each speaker is allowed no more than three minutes. The board cannot debate or take action on issues not listed on the agenda.

Date \_\_\_\_\_

Name \_\_\_\_\_ (please print)

Pronunciation (if needed) \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_  
\_\_\_\_\_ Community Member  
\_\_\_\_\_ RSCCD Employee  
\_\_\_\_\_ Student

If you plan to address the Board regarding items *on the agenda*, please list the following:

Agenda Item No. \_\_\_\_\_ Subject \_\_\_\_\_

If you wish to address the Board at the beginning of the meeting regarding items not on the agenda, please list the topic. Please note that items not listed on the agenda will be limited to one public comment submission per person.

\_\_\_\_\_

**\*\*Upon completion of reading the guidelines, please place a checkmark in the box and sign your name in the space provided below:**

I have read the following guidelines relating to public comments at a Rancho Santiago Community College District Board of Trustees meeting.

\_\_\_\_\_  
(Your signature)

**GUIDELINES RELATING TO PUBLIC COMMENTS**

1. Members of the community and employees wishing to speak to an issue shall complete a "Public Comment" form and submit it to the Secretary to the Board prior to the start of open session. Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.
2. If the topic relates to a particular agenda item, the speaker will indicate the name and number of the agenda item. If the speaker wishes to address the Board regarding an item not on the agenda, he/she will speak at the beginning of the Board meeting.
3. When addressing the Board, the speaker must identify himself/herself, address the President from the podium, and adhere to time limits.
4. If the speaker is reading from a prepared text which is intended for distribution to the Board members, he/she is requested to give copies to the Board President and the Secretary to the Board.
5. If the topic has already been addressed, the speaker should limit remarks to new points only.
6. All charges or complaints against employees should not be included in public comments, but should be submitted to the Board of Trustees in writing.

## Public Sessions - BP9014

### **PUBLIC SESSIONS - BP9014**

**Revised July 21, 2003**

All meetings of the Board of Trustees and of its committees shall be open and public, except as provided by law, and the records of its proceedings shall be open to public inspection.

Members of the public may place matters directly relating to the business of the Rancho Santiago Community College District on an agenda of the Board of Trustees by submitting a summary of the item to the secretary of the Board seven working days prior to the Board meeting.

Members of the public who wish to address the Board will be recognized as specified in the Board's agenda. After recognition, a speaker must identify himself or herself. Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

While freedom of speech is within the rights of the public as provided in the First Amendment of the U.S. Constitution, the RSCCD Board of Trustees prefers that critical or negative statements reflecting on individual RSCCD employees be submitted in writing to the Board of Trustees and not voiced in public session. The public is reminded of the distinction between elected officials and public employees in that District employees are legally protected from libel and slander.

No action shall be taken on any item not appearing on the posted agenda. Members of the public who wish a reply, discussion, data, or study of a subject must file such a request in writing to the Board at least seven working days prior to the Board meeting. This request must state the purpose and the topic on which a Board response is desired. At the discretion of the Board, the staff will be directed to provide a reply, collect data, or study a subject as recommended by a member of the public.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2323 North Broadway  
Santa Ana, California 92706

BOARD MEETING  
BOARD OF TRUSTEES

4:30 p.m.  
Monday, February 23, 2009

**CONSENT CALENDAR**

The following docket items are recommended for action as indicated. (Any item which a Board member wishes to discuss may be removed.)

- |     |   |                 |
|-----|---|-----------------|
| 5.1 | <u>Affiliation Agreement Amendment (Renewal): Cedars-Sinai Medical Center - OTA</u>         | <u>Approved</u> |
| 6.1 | <u>Payment of Bills</u>   | <u>Approved</u> |
| 6.2 | <u>Quarterly Financial Status Report (CCFS-311Q) for the Period Ended December 31, 2008</u> | <u>Approved</u> |
| 6.4 | <u>Budget Transfers and Budget Increases/Decreases</u>                                      | <u>Approved</u> |
| 6.5 | <u>Award of Bid #1115/Data Closets – Remediation Project</u>                                | <u>Approved</u> |
| 6.6 | <u>Notice of Completion: Bid #1091/UPS Installation at Santa Ana College</u>                | <u>Approved</u> |
| 6.7 | <u>Donation of Fire Engine from City of Anaheim</u>   | <u>Approved</u> |
| 6.8 | <u>Purchase Orders</u>  | <u>Approved</u> |
| 7.1 | <u>Resource Development Items for Approval</u>  | <u>Approved</u> |