

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, April 26, 2010**  
**Santiago Canyon College**  
**8045 E. Chapman Ave., Room E-203**  
**Orange, CA 92869**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of April 12, 2010

**Action**

1.5 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.6 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD)
- 1.7 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to the California School Employees Association (CSEA) Chapter 579
- 1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to the Child Development Centers Teachers Association (CDCTA)
- 1.9 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to the Continuing Education Faculty Association (CEFA)

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
  - Informational Presentation on the Budget
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings
- 2.6 Informational Presentation on Datatel/Strategic Technology Plan

**Closed Session** and **Human Resources** items (3.0) were moved to follow Item 6.4 (Elimination of Board Safety and Security Committee).

## **4.0 INSTRUCTION**

- \*4.1 Approval of Agreement with County of Orange Health Care Agency - Professional Services Action

The administration recommends approval of this agreement with the Orange County Health Care Agency.
- \*4.2 Approval of Renewal of Fire Technology Classroom Training Agreement with City of Burbank Action

The administration recommends approval of this contract renewal of fire technology classroom training agreement with the City of Burbank.

\* Item is included on the Consent Calendar, Item 1.5.

- \*4.3 Approval of Renewal of an OTA Agreement – Eisenhower Medical Center Action  
The administration recommends approval of this contract with Eisenhower Medical Center in Rancho Mirage, California.
- \*4.4 Approval of New OTA Agreement – County of Riverside Action  
The administration recommends approval of this contract with the County of Riverside in Riverside, California.
- \*4.5 Ratification of Santa Ana College Fall 2009 Degrees and Certificates Awarded Action  
The administration recommends ratification of the recipients of the associate degrees and certificates awarded for Fall 2009 as presented.
- \*4.6 Ratification of Santiago Canyon College Fall 2009 Degrees and Certificates Awarded Action  
The administration recommends ratification of the recipients of the associate degrees and certificates awarded for Fall 2009 as presented.
- \*4.7 Approval of Vocational Education Agreement with Hair California Beauty Academy Action  
The administration recommends approval of the agreement with Hair California Beauty Academy for the academic and fiscal year 2010-2011.

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*5.2 Approval of Budget Transfers and Budget Increases/Decreases Action  
The administration recommends approval of budget transfers, increases, and decreases during the month of March 2010.
- \*5.3 Approval of Change Order #1 for Bid #1131 - Relocation of Portable Classrooms at Santiago Canyon College (SCC) Action  
The administration recommends approval of Change Order #1 for DLG Electric & Construction for Bid #1116 for relocation of portable classrooms at SCC.

\* Item is included on the Consent Calendar, Item 1.5.

- \*5.4 Approval of Geotechnical Services for Humanities Building, Athletic/Aquatic Center, Santiago Canyon Road Entry and Parking Lot, Chapman Avenue Entry and Learning Resource Center Parking, and Loop Road Extension Projects at Santiago Canyon College Action  
The administration recommends approval of an agreement with Ninyo & Moore to perform geotechnical observation and testing for the SCC science building as presented.
- \*5.5 Approval of Notice of Completion for Bid #1126 – Fire Alarm System Replacement, Phase II at Santa Ana College (SAC) Action  
The administration recommends approval of the Notice of Completion for the fire alarm system replacement, phase II at Santa Ana College as presented.
- \*5.6 Approval of Request for Proposal (RFP) – Surveying Services for various Santiago Canyon College Projects Action  
The administration recommends approval of this contract with Adkan Engineers in the amount of \$106,000 for the various construction projects as listed.
- 5.7 Approval of Rancho Santiago Community College District Strategic Technology Plan Action  
The administration recommends approval of the Rancho Santiago Community College District strategic technology plan as presented.
- \*5.8 Approval of Independent Contractors Action  
The administration recommends approval of the following independent contractor: Louis Torelli for services to provide classroom layout and furniture plans for one infant room, three toddler rooms, two preschool classrooms, and five mirror image classrooms for Santa Ana College Child Development Center. Dates of service are April 27, 2010, through June 30, 2010. The fee is estimated at \$23,500.
- \*5.9 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period March 7, 2010, through April 10, 2010.

## **6.0 GENERAL**

- \*6.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization of the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Career Technical Education (CTE) Community Collaborative III – Workforce Innovation Partnership (DO) \$150,000
  - Disabled Students Programs & Services (DSPS) (SCC) \$ 5,735
  - TANF (SAC/SCC) \$ 43,334
  - WIA II – Adult Basic Education Programs – *Augmentation* (CEC/OEC) \$ 49,348
  - Song-Brown Family Physician Training Act – Registered Nursing Education Program (SAC) \$125,000
- \*6.2 Adoption of Resolution No. 10-08: California Department of Education – Perkins IV Tech Prep Demonstration Site Grant Action  
The administration recommends adoption of Resolution No. 10-08 which authorizes the chancellor or his designee to sign the grant submission documents.
- \*6.3 Approval of Resolution No. 10-09: Office of Statewide Health Planning and Development – Song-Brown Grant Action  
The administration recommends adoption of Resolution No. 10-09 which authorizes the chancellor or his designee to sign the grant submission documents and indicates the commitment of the district to implement the project if awarded.
- 6.4 Elimination of Board Safety and Security Committee Action  
Due to the completion of the fire alarm system replacement at Santa Ana College, Board Safety and Security Committee Chairperson Yarbrough recommends elimination of this committee.

**Item 6.5** (Board Member Comments) is moved to follow Item 3.5 (Adoption of Resolution No. 10-10 – Reduction in Force of Classified Staff)

### **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

\* Item is included on the Consent Calendar, Item 1.5.

The following item(s) will be discussed in closed session:

1. **Public Employment (pursuant to Government Code Section 54957[b][1])**
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Chancellor Search
  
2. **Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)**  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association
  
3. **Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])**
  
4. **Liability Claim (pursuant to Government Code Section 54956.95)**
  - a. 10-79921JW

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

## **3.0 HUMAN RESOURCES**

### **3.1 Management/Academic Personnel**

### **Action**

- Approval of Permission to Accept Outside Assignments
- Approval of Part-time/Hourly to Full-time Tenure-Track Positions
- Approval of Changes of Assignment
- Approval of STRS Reduced Workload Agreements
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Stipends

3.1 Management/Academic Personnel – (cont.)

- Approval of Adjusted Stipends
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Interns Service

3.2 Classified Personnel

Action

- Approval of Reduction in Force Lay Offs
- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Changes in Position
- Approval of Changes in Department
- Approval of Temporary Assignments
- Approval of Voluntary Furloughs
- Ratification of Resignations/Retirements
- Approval of Return from Leaves of Absence
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Volunteers
- Approval of Instructional Associates/Associate Assistants
- Approval of Student Assistant Lists

3.3 Presentation of California School Employees Association Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District

Action

The administration recommends scheduling a public hearing for May 10, 2010.

3.4 Rejection of Claim

Action

The district's insurance administrator recommends the board authorize the chancellor or his designee to reject claim #10-79921JW.

3.5 Adoption of Resolution No. 10-10 – Reduction in Force of Classified Staff

Action

The administration recommends adoption of Resolution No. 10-10.

**6.0 GENERAL**

Items 6.1, 6.2, 6.3, and 6.4 follow Item 5.9 (Approval of Purchase Orders).

6.5 Board Member Comments

Information

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on May 10, 2010.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, April 12, 2010**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:32 p.m. by Mr. Larry Labrado. Other members present were Dr. David Chapel, Mr. Brian Conley, Mr. John Hanna, Mr. Mark McLoughlin, Mr. Phillip Yarbrough, and Ms. Lisa Woolery. Ms. Gloria Holguin arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Edward Hernandez, Jr., Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Libby Fuller was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. William Neri, Santa Ana College student and recent Phi Theta Kappa honoree.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the minutes of the regular meeting held March 22, 2010.

1.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar:

- 4.1 Approval of Memorandum of Understanding with Chabot-Las Positas Community College District for the Faculty Inquiry Network (FIN) Program  
The board approved the Memorandum of Understanding with Chabot-Las Positas Community College District in the development and delivery of the Faculty Inquiry Network (FIN) Program.

- 4.2 Approval of OTA Agreement (New) with Abbott & Burkhart Therapy  
The board approved the OTA Agreement (New) with Abbott & Burkhart Therapy in Ventura, California.
- 4.3 Approval of OTA Agreement (New) with Cornerstone Therapies  
The board approved the OTA Agreement (New) with Cornerstone Therapies in Huntington Beach, California.
- 4.4 Ratification of Memorandum of Understanding (MOU) for Paraprofessional Teacher Training Program (2010-2011) with Orange County Department of Education  
The board ratified the Memorandum of Understanding (MOU) for Paraprofessional Teacher Training Program (2010-2011) with Orange County Department of Education which will assist aides to become certificated teachers.
- 5.4 Approval of Structural Engineering Services – Rodriguez Engineering, Inc.  
The board approved the structural engineering contract with Rodriguez Engineering, Inc. for a structural survey of the U Building at SAC as presented.
- 5.5 Approval of Change Order #1 – Bid #1126 – Fire Alarm Replacement Project, Phase II, Santa Ana College (SAC)  
The board approved Change Order #1 for Bid #1126, Minco Construction, in the amount of \$16,419.54 for the Fire Alarm Replacement Project, Phase II at SAC as presented.
- 5.6 Approval of Change Order #5, Bid #1116 – Gym Restroom Addition, Gym Floor Replacement, and Fire Sprinkler Installation at Santa Ana College (SAC)  
The board approved Change Order #5, Bid #116, construction of the Gym Restroom Addition, Gym Floor Replacement, and Fire Sprinkler Installation at SAC as presented.
- 5.7 Approval of Lease of Real Property for Wireless Communications Equipment at Santa Ana College (SAC)  
The board authorized the Vice Chancellor, Business Operations/Fiscal Services to negotiate and sign an agreement with AT&T Mobility/New Cingular Wireless as presented above and in full compliance with board-approved Resolution 10-04.

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to suspend the rules and honor Mr. William Neri as part of Item 2.2 (Reports from college presidents) at this time. Dr. Martinez and the board honored Mr. Neri as a recipient of the 2010 Phi Theta Kappa All-California Community College Academic 2<sup>nd</sup> Team Award.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

### **2.1 Report from Chancellor**

Dr. Edward Hernandez, Jr. provided a report to the board.

Ms. Holguin arrived at this time.

### **2.2 Reports from College Presidents**

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)  
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

### **2.3 Report from Student Trustee**

Ms. Gloria Holguin provided a report to the board.

### **2.4 Reports from Student Presidents**

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Alejandro Flores, Student President, Santa Ana College  
Ms. Tina Lam, Student President, Santiago Canyon College

### **2.5 Reports from Academic Senate Presidents**

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate President, Santa Ana College

### **2.6 Informational Presentation on the Budget**

Mr. Hardash provided an informational report on the budget to the board.

## **RECESS TO CLOSED SESSION**

The board convened into closed session at 5:25 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957.b.1)
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts

2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9.b.c) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Exec Vice Chancellor, Human Resources and Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957.b.1)

### **RECONVENE**

The board reconvened at 6:23 p.m.

#### **Closed Session Report**

Mr. Yarbrough gave his report after Item 6.1 (Board of Trustees Cast Ballot for CCCT Board of Directors Election – 2010).

#### **Public Comment**

There were no public comments.

### **3.0 HUMAN RESOURCES**

#### **3.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Adjusted Beyond Contract/Intersession Hourly Rates due to Final Salary Placements
- Approve Leaves of Absence
- Approve Stipends
- Approve Part-time/Hourly Hires/Rehires

### 3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Hourly on-going to Contract positions
- Approve Leaves of Absence
- Approve Temporary Assignments
- Approve Correction of Assignment
- Approve Additional Hours for On-Going Assignments
- Approve Substitute Assignments
- Approve Instructional Associates/Assistants
- Approve Stipends for Community Service Presenters
- Approve Volunteers
- Approve Student Assistants

### 3.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD)

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to receive and file the district's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD) and schedule a public hearing for April 26, 2010.

### 3.4 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to the California School Employees Association (CSEA) Chapter 579

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to receive and file the district's initial bargaining proposal to the California School Employees Association (CSEA) Chapter 579 and schedule a public hearing for April 26, 2010.

### 3.5 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to the Child Development Centers Teachers Association (CDCTA)

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to receive and file the district's initial bargaining proposal to the Child Development Centers Teachers Association (CDCTA) and schedule a public hearing for April 26, 2010.

3.6 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to the Continuing Education Faculty Association (CEFA)

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to receive and file the district's initial bargaining proposal to the Continuing Education Faculty Association (CEFA) and schedule a public hearing for April 26, 2010.

3.7 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve travel by board members as amended: Dr. Chapel to attend CCLC conference in Long Beach on April 30-May 2, 2010, without cost to the district; Mr. McLoughlin to attend the abovementioned conference; and Mr. Conley is not planning on attending said conference.

**4.0 INSTRUCTION**

All items were approved as part of Item 1.5 (Consent Calendar).

**5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 5.4, 5.5, 5.6, and 5.7 were approved as part of Item 1.5 (Consent Calendar).

5.1 Approval of 2010-2011 Tentative Budget Assumptions

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the Tentative Budget Assumptions for the 2010-2011 fiscal year as presented.

5.2 Approval of Consulting Services – The Dolinka Group

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the contract for consulting services with The Dolinka Group for research into local redevelopment agency projects as presented.

5.3 Approval of Contract with The Great American Lunch Box

It was moved by Mr. Yarbrough and seconded by Mr. Conley to approve the contract with The Great American Lunch Box to provide food services at Centennial Education Center, Child Development Center and authorization was given to the chancellor or his designee to execute the contract. Discussion ensued. The motion carried unanimously.

## **6.0 GENERAL**

### **6.1 Board of Trustees Cast Ballot for California Community College Trustees Board of Directors Election – 2010**

It was moved by Ms. Woolery and seconded by Mr. Yarbrough to nominate the following candidates for the Board of Directors Election – 2010: Louise Jaffe, Nancy Chadwick, Isabel Barreras, Donald L. Singer, and Bob Hughlett. Discussion ensued. The motion carried unanimously.

Since the board is able to nominate seven candidates, it was moved by Dr. Chapel and seconded by Mr. Hanna to nominate Walter G. Howald as another candidate for the Board of Directors Election – 2010. Discussion ensued. The motion failed with the following vote: Aye – Dr. Chapel; Nay - Mr. Conley, Mr. Hanna, Mr. Labrado, Mr. McLoughlin, Ms. Woolery and Mr. Yarbrough.

### **Closed Session Report**

Mr. Yarbrough reported the board discussed the items listed under closed session and there was no action taken during closed session.

### **6.2 Board Member Comments**

Dr. Chapel reported on a recent Commission on the Future meeting sponsored by Community College League of California.

Mr. Yarbrough reported on a potential economic development program with China.

Mr. Conley reported on his recent participation in a League of Innovation conference and a legislative visit to Washington, D.C.

Mr. Hanna commended the district on pursuing a public/private relationship on Item 5.7 (Approval of Lease of Real Property for Wireless Communications Equipment at SAC) which will bring approximately \$40,000 income to the district.

Mr. Hanna thanked staff for their assistance during these difficult budget times and thanked Ms. Weidner for the Bond Oversight Committee Report to the Community.

Mr. McLoughlin asked for an overview of on-line classes the district offers.

Mr. Yarbrough asked if on-line classes offered by the district increase the district's FTES figures.

At the board meeting held at SAC, the board moved closed session to the end of the meeting; therefore, Mr. Hanna requested when the board meeting is held at SCC, closed session be moved to the beginning of the meeting. Due to the science building dedication, Mr. Hanna requested that closed session be moved to the end of the meeting again so college staff has the opportunity to attend the board meeting.

7.0 **ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on April 26, 2010, at Santiago Canyon College, Room SC-105, 8045 E. Chapman Avenue, Orange, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 6:50 p.m.

Respectfully submitted,

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Eddie Hernandez, Jr., Ed.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: April 26, 2010

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET  
MANAGEMENT/ACADEMIC

April 26, 2010

MANAGEMENT

Permission to Accept Outside Assignment

Mathis, Jane – To serve as a member of the Orange County Mental Health Services Act Steering Committee representing higher education from July 1, 2010, to June 30, 2011.

FACULTY

Part-time/Hourly to Full-time Tenure-track

Jorquera, Paz  
Teacher  
CEC Child Development Center  
Child Development Services  
District

Effective: April 12, 2010  
Salary Placement: T/P-1 \$29,104/Year

Changes of Assignment

Aguilera, Leonor  
Counselor  
Counseling and Student Support  
Services Division  
Santiago Canyon College

Effective: August 1, 2010  
From: OEC Continuing Education Division  
Salary Placement: III-10 \$81,972/Year  
(No Change)

Enriquez, Rosemarie  
Counselor  
Counseling and Student Support  
Services Division  
Santiago Canyon College

Effective: August 1, 2010  
From: Professor, Exercise Science  
Business Math and Science Division  
Salary Placement: VI-C \$113,844/Year  
(Change from 175 Days to 192 Days)

Wood, Sandra  
Professor, Anthropology/Sociology  
Humanities and Social Sciences Division  
Santa Ana College

Effective: August 23, 2010  
From: Coordinator, Basic Skills  
Salary Placement: VI-A \$99,001/Year  
(No Change)

**FACULTY (CONT'D)**

STRS Reduced Workload Agreement

Birnbaum, Beverly  
Coordinator, Testing  
Counseling Division  
Santa Ana College

Effective: August 9, 2010 (5 Year Agreement)  
Reduced Workload: 90%

Leaves of Absence

Morse, Leah  
Master Teacher  
SCC Child Development Center  
Child Development Services  
District

Effective: April 12 – June 3, 2010  
Reason: Maternity Leave

Spanner, Enedina  
Instructor, ESL  
CEC Continuing Education Division  
Santa Ana College

Effective: April 19 – May 29, 2010  
Reason: Maternity Leave

Ratification of Resignations/Retirements

Gorrie, Richard  
Professor, Exercise Science  
Exercise Science, Health and Athletics Division  
Santa Ana College

Effective: June 3, 2010  
Reason: Retirement

Shine, Thomas  
Professor, Exercise Science  
Business, Math and Science Division  
Santiago Canyon College

Effective: June 5, 2010  
Reason: Retirement

Stipends

Bennett, Gary  
Professor, English  
Humanities and Social Sciences Division  
Santa Ana College

Effective: February 8, 2010  
Amount: \$1,500.00  
Reason: Staff Development  
(Faculty Inquire Network Grant)

FACULTY (CONT'D)

Stipends (cont'd)

Hassel, Elissa  
Professor, English as a Second Language  
Humanities and Social Sciences Division  
Santa Ana College

Effective: February 8, 2010  
Amount: \$500.00  
Reason: Staff Development  
(Faculty Inquire Network Grant)

Jaffray, Shelly  
Professor, English  
Humanities and Social Sciences Division  
Santa Ana College

Effective: February 8, 2010  
Amount: \$1,000.00  
Reason: Staff Development  
(Faculty Inquire Network Grant)

Lopez-Jaurequi, Leticia  
Professor, Spanish  
Humanities and Social Sciences Division  
Santa Ana College

Effective: February 8, 2010  
Amount: \$500.00  
Reason: Staff Development  
(Faculty Inquire Network Grant)

Patterson, Kathleen  
Professor, English  
Humanities and Social Sciences Division  
Santa Ana College

Effective: February 8, 2010  
Amount: \$1,000.00  
Reason: Staff Development  
(Faculty Inquire Network Grant)

Rapp, Benny  
Assistant Coach, Football  
Exercise Science Division  
Santa Ana College

Effective: April 12, 2010  
Amount: \$750.00  
Reason: Athletics

Robertson, Mario  
Assistant Professor, Anthropology  
Humanities and Social Sciences Division  
Santa Ana College

Effective: February 8, 2010  
Amount: \$1,000.00  
Reason: Staff Development  
(Faculty Inquire Network Grant)

Wood, Sandra  
Coordinator, Basic Skills  
Humanities and Social Sciences Division  
Santa Ana College

Effective: February 8, 2010  
Amount: \$1,000.00  
Reason: Staff Development  
(Faculty Inquire Network Grant)

**FACULTY (CONT'D)**

Adjusted Stipend

Babayan, Diana  
Professor, ESL  
Arts, Humanities and Social Sciences Division  
Santiago Canyon College

Effective: February 23 – April 1, 2010  
From: \$3,000.00 To: \$2,000.00  
Reason: Program Development – ACE  
Writing Lab (Grant)

Part-time/Hourly Hires/Rehires

Galvan, Juana  
Counseling/EOPS  
Counseling and Student Support Services Division  
Santiago Canyon College

Effective: April 1, 2010  
Hourly Counseling Rate: II-3 \$46.17

Goggin, Sarah  
Instructor, Geography  
Humanities and Social Sciences Division  
Santa Ana College

Effective: August 16, 2010  
Hourly Lecture Rate: II-3 \$54.32

Koletty, Stephen  
Instructor, Geography  
Humanities and Social Sciences Division  
Santa Ana College

Effective: April 12, 2010  
Hourly Lecture Rate: III-3 \$57.03

Medina, Moises  
Instructor, History  
Humanities and Social Sciences Division  
Santa Ana College

Effective: August 16, 2010  
Hourly Lecture Rate: II-3 \$54.32

Menke, Kenneth  
Instructor, English  
Humanities and Social Sciences Division  
Santa Ana College

Effective: August 23, 2010  
Hourly lecture Rate: II-4 \$57.03

Pantoja, Jazmin  
Instructor, Parenting  
CEC Continuing Education Division  
Santa Ana College

Effective: July 6, 2010  
Hourly Lecture Rate: I-2 \$40.97

**FACULTY (CONT'D)**

**Part-time/Hourly Hires/Rehires (cont'd)**

Stern, Laura  
Instructor, High School Subjects/Math  
CEC Continuing Education Division  
Santa Ana College

Effective: April 12, 2010  
Hourly Lecture Rate: I-2 \$40.97

**Non-paid Instructor of Record**

Pohl, David  
Instructor, Fire Technology (equivalency)  
Human Services and Technology Division  
Santa Ana College

Effective: April 27, 2010

**Non-paid Intern Service**

Nguyen, Anh-Khoa  
Counseling Intern  
Counseling Division  
Santa Ana College

Effective: April 13 – June 1, 2010  
College Affiliation: Biola University

## RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET**  
**CLASSIFIED**  
**APRIL 26, 2010**

**CLASSIFIED***Reduction In force Lay Offs**Attachment #1**New Appointment*

Lievanos, Selina  
 Athletic/PE Equipment Assistant  
 (CL09-0212) Exercise Science/ SAC

Effective: April 12, 2010  
 Grade 3, Step 1 \$2552

*Professional Growth Increments*

Davis, Stuart  
 Administrative Secretary/ Science & Math/  
 SCC

Effective: May 1, 2010  
 Grade 12, Step 6 + 6PG \$4917

Dorin, Mirella  
 Administrative Clerk/ Business Div./ SAC

Effective: May 1, 2010  
 Grade 10, Step 6 +3PG \$4367

*Change in Position*

Ericson, Cherie  
 From: Sr. Resource Dev. Coordinator  
 To: Special Projects Specialist

Effective: April 19, 2010  
 Grade 12, Step 6 + 4PG \$4792

*Change in Department*

Chau, Howard  
 Technical Specialist I (Reorg 637)  
 From: School of Continuing Educ./ SAC  
 To: ITS/ District

Effective: March 25, 2010  
 Grade 13, Step 3 \$4238

*Temporary Assignment*

Chau, Howard  
 Technical Specialist III  
 ITS/ District

Effective: 04/15/10 – 06/30/10  
 Grade 17, Step 2 \$5051

Temporary Assignment cont'd

Belmarez, David  
Technical Specialist I/ ITS/ SAC

Effective: 04/19/10 – 05/07/10  
Grade 13, Step 1 + 1PG + 5% SW  
\$4078.67

Voluntary Furlough

Siloti, Donna  
Sr. Account Clerk/ Comm. Services/ SCC

Effective: 07/01/10 – 06/30/11  
Grade 10, Step 6 @ 75% FTE \$3181.50

Ratification of Resignation/Retirement

Villalobos, Christina  
Sr. Purchasing Clerk/ District

Effective: April 15, 2010  
Reason: Retirement

**CLASSIFIED HOURLY**  
Professional Growth Increment

Coury Hanna, Hanna Butros  
Admissions & Records Specialist I/ SCC

Effective: May 1, 2010  
Grade 6, Step A + 5PG \$1338.93/Mo. +  
\$104.17/Mo. PG

Change in Position

Siegel, Sue  
From: Senior Cashier/ Bookstore/ SAC  
To: Cashier/ Bookstore/ SAC (RIF)

Effective: April 27, 2010  
19 Hours/Week 12 Month  
Grade 3, Step A \$14.67/Hour

Return from Leave of Absence

Mendoza, Raymundo  
Instructional Assistant/ Business Div./ SAC

Effective: April 12, 2010  
Grade 5, Step A + 6PG \$15.64/Hour +  
\$125/Mo. PG

Ratification of Resignation/Retirement

Rapp, Norma  
Senior Clerk/ Auxiliary Services/ SAC

Effective: April 26, 2010  
Reason: Retirement

**TEMPORARY ASSIGNMENT**

Cabrera, Juan  
Instructional Assistant/ Counseling/ SAC

Effective: 04/12/10 – 06/04/10

Campos, Rudy  
Instructional Assistant/ Science &  
Math/SAC

Effective: 06/21/10 – 06/30/10  
07/01/10 – 07/30/10

Caporal, Nicole  
Instructional Assistant/ Science & Math/  
SAC

Effective: 06/21/10 – 06/30/10  
07/01/10 – 07/16/10

Rodriguez, Hector  
Auxiliary Services Specialist/ Bookstore/  
SAC

Effective: 04/27/10 – 06/30/10

Weir, Elizabeth  
Instructional Assistant/ Sci. & Math/ SAC

Effective: 06/21/10 – 06/30/10  
07/01/10 – 07/16/10

**Additional Hours for On Going Assignment**

Siegel, Sue  
Cashier/ Bookstore/ SAC

Effective: 04/27/10 – 06/30/10  
Not to exceed 19 consecutive working days  
in any given period.

**Substitute Assignments**

Nguyen, Mai  
Admissions & Records Specialist I/ SCC

Effective: 02/16/10 – 06/30/10

**VOLUNTEER**

Anzai, Rosemary  
Non Student/ Student Services/ SAC

Effective: 04/27/10 – 06/30/10

**MISCELLANEOUS POSITIONS**

**Instructional Associates/Associate Assistants**

**Exercise Science**  
McNicol, William  
SAC

Effective: 04/12/10

**MISCELLANEOUS POSITIONS cont'd**  
**Instructional Associates/Associate Assistants**

**Exercise Science**  
Leafblad, Robin  
SAC

Effective: 04/19/10

**SANTA ANA COLLEGE**  
**STUDENT ASSISTANT LIST**

|                              |                              |
|------------------------------|------------------------------|
| Albrecht, Patricia Elizabeth | Effective: 03/29/10-06/30/10 |
| Armstrong, Sue Lynn          | Effective: 03/25/10-06/30/10 |
| Castellano, Irene Vasquez    | Effective: 03/25/10-06/30/10 |
| Darden, Esperanza Antonia    | Effective: 03/30/10-06/30/10 |
| Hernandez, Veronica          | Effective: 03/29/10-06/30/10 |
| Julia, Lorraine Marie        | Effective: 04/01/10-06/30/10 |
| Lucio, Crystal               | Effective: 03/26/10-06/30/10 |
| Rodriguez, Micaela Rebecca   | Effective: 03/30/10-06/30/10 |
| Ruesga, Gloria               | Effective: 03/26/10-06/30/10 |
| Salgado, Cynthia Rebeca      | Effective: 04/01/10-06/30/10 |

*Attachment #1*

|   | Effective<br>Date | Title                        | Last<br>Name | First<br>Name | FTE<br>% | Pay<br>Frequency | Dept                | Campus |
|---|-------------------|------------------------------|--------------|---------------|----------|------------------|---------------------|--------|
| 1 | 4/26/2010         | Bookstore Buyer<br>Bookstore | Perry        | Bonnie        | 100      | 12               | Bookstore           | SCC    |
| 2 | 4/26/2010         | Storekeeper                  | Jasso        | Laura         | 47.5     | 12               | Bookstore           | SAC    |
| 3 | 4/26/2010         | Senior Cashier               | Hollister    | Deborah       | 47.5     | 12               | Bookstore<br>Health | SCC    |
| 4 | 4/26/2010         | Intermediate Clerk           | Dixon        | Sheba         | 47.5     | 10               | Center              | SCC    |
| 5 | 4/26/2010         | Cashier                      | Rodriguez    | Hector        | 47.5     | 12               | Bookstore           | SAC    |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Human Resources and Educational Services**

|                |   |                             |
|----------------|---|-----------------------------|
| <b>To:</b>     | <b>Board of Trustees</b>  | <b>Date:</b> April 26, 2010 |
| <b>Re:</b>     | <b>Presentation of California School Employees Association Chapter 579 Initial Bargaining Proposal to the Rancho Santiago Community College District.</b> |                             |
| <b>Action:</b> | <b>Request for Approval to Schedule Public Hearing</b>  |                             |

**BACKGROUND**

Pursuant to Government Code Section 3547(a) the initial bargaining proposal of California School Employees Association Chapter 579 to the Rancho Santiago Community College District is presented for your information. The Government Code also requires that the Board of Trustees conduct a public hearing on this proposal at its next regularly scheduled meeting.

**ANALYSIS**

Contract negotiations cannot begin until after the Board of Trustees conducts a public hearing on this proposal at its May 10, 2010 meeting.

**RECOMMENDATION**

It is recommended that the Board of Trustees schedule a public hearing for May 10, 2010.

|   |                                   |
|---|-----------------------------------|
| <b>Fiscal Impact:</b> To be Determined  | <b>Board Date:</b> April 26, 2010 |
| <b>Item Prepared by:</b> John Didion, Exec. Vice Chancellor, Human Res. & Educational Services  |                                   |
| <b>Item Submitted by:</b> John Didion, Exec. Vice Chancellor, Human Res. & Educational Services |                                   |
| <b>Item Recommended by:</b> Dr. Edward Hernandez, Jr., Chancellor                               |                                   |

**California School Employees Association  
Rancho Santiago Chapter 579**

**Initial Successor Agreement Proposal  
February 4, 2010**

**ARTICLE 7  
ASSOCIATION RIGHTS AND NON DISCRIMINATORY PRACTICES**

7.8- ADD to existing language an incorporation of language of 4.6.1.3- 4.6.1.5 as written with modifications as follows: The Chapter President shall receive full release time. The district shall provide substitute coverage for the Chapter President while on release time pursuant to this section. The district shall pay any operating costs associated with the phone provided for the Chapter President's use.

**ARTICLE 11  
HOLIDAY LEAVE**

11.1- Modify "Christmas Week" from 5 days to 10 days. Modify "Spring Break" from 2 days to 5 days as determined by the Instructional Calendar.

**ARTICLE 12  
VACATION LEAVE**

12.10- The Association has an interest in addressing positive adjustments to vacation accrual rates.

**ARTICLE 14  
WAGES AND HOURS**

14.1- The 2009/2010 salary schedule shall remain status quo for fiscal 2010/2011. In the event the district receives Cost-of-Living-Adjustments [COLA] from the State of California during the life of this agreement, the district shall retroactively apply said increases to the classified bargaining unit at the commencement of the first fiscal year of receipt of said funds from the State.

In fiscal 2010/2011 or in subsequent years, should any other bargaining unit receive an increase in salary or any other form of compensation based upon the faculty ranking system currently utilized by the district, the district agrees to implement an equal amount of increase for the classified bargaining unit effective to July 1<sup>st</sup> of the fiscal year the increase occurs.

14.1.1- Unit members who did not receive a step increase in fiscal 2009/2010 as a result of Memorandum of Understanding between the parties shall have said step

increases restored on July 1, 2010. Said restoration shall occur in addition to the unit members step increase that would normally occur in fiscal 2010/2011.

**14.2.3- Discussion Item**

**ARTICLE 19**  
**HEALTH AND WELFARE**

19.1.1- Discussion item- option of Association and/or District submitting a Request for Proposal [RFP] for alternative Health and Welfare Benefit Providers.

19.1.2- The parties shall seek Request for Proposals [RFP] for an employer paid disability or income protection plan.

19.9 - Discussion item- Clarify negotiations process.

19.11- The district shall offer unit members a 2 year service credit PERS retirement option pursuant to California G.C. 20904.

**ARTICLE 28**  
**DURATION OF AGREEMENT**

This Agreement between the District and CSEA is effective July 1, 2010 and shall remain in full force and effect through the close of the workday on June 30, 2013, unless earlier superseded or amended by agreement of the parties.

The parties hereby agree that there will be reopeners for health and welfare, wages and two other articles for each side in 2011/2012 and 2012/2013.

**CSEA RESERVES THE RIGHT TO MAKE ADDITIONAL PROPOSALS  
DURING THE COURSE OF SUCCESSOR AGREEMENT NEGOTIATIONS**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
Human Resources and Educational Services

|                                   |                      |
|-----------------------------------|----------------------|
| To: Board of Trustees             | Date: April 26, 2010 |
| Ref: Rejection of Claim           | File #: 10-79921JW   |
| Action: Request for Authorization |                      |

The district's claims administrator recommends that the Board of Trustees authorize the Chancellor, or designee, to reject claim #10-79921JW.

|                      |  |             |                |
|----------------------|--|-------------|----------------|
| Fiscal Impact:       | none   | Board Date: | April 26, 2010 |
| Item Prepared by:    | John Didion, Executive Vice Chancellor of Human Resources and Educational Services |             |                |
| Item Submitted by:   | John Didion, Executive Vice Chancellor of Human Resources and Educational Services |             |                |
| Item Recommended by: | Dr. Edward Hernandez, Jr., Chancellor  |             |                |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
(Human Resources)

|         |   |                      |
|---------|---|----------------------|
| To:     | Board of Trustees   | Date: April 26, 2010 |
| Re:     | Adoption of Resolution No. 10-10 regarding Reduction in Force of Classified Staff |                      |
| Action: | Request for Approval  |                      |

**BACKGROUND**

As a result of the state budget crisis, severe reductions were made to the Chancellor's Office budget for Economic and Workforce Development programs. The Chancellor's Office has reduced the number of centers that will be funded in 2010/11 and the District has been notified that its Workplace Learning Resources Center grant will not be renewed. In addition, the District's hiring freeze and subsequent reorganizations have eliminated certain job classifications. One of those affected classifications is the Special Projects Specialist classification. As a result of these actions, two permanent classified positions must be eliminated due to a lack of work/lack of funds.

**ANALYSIS**

These positions will be eliminated following a 45-day notice required by the Education Code.

**RECOMMENDATION**

It is recommended that the Board of Trustees adopt Resolution No. 10-10.

|   |                            |
|---|----------------------------|
| Fiscal Impact: TBD  | Board Date: April 26, 2010 |
| Prepared by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services  |                            |
| Submitted by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services |                            |
| Recommended by: Dr. Edward Hernandez, Jr., Chancellor                           |                            |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Resolution Regarding the Reduction in Force of Classified Staff**

**Resolution No. 10 - 10**

**Whereas**, funding reductions in the District's economic development programs have adversely affected the District's ability to support staff assigned to those programs; and

**Whereas**, the District has been advised by the State Chancellor's Office that funding for the Workplace Learning Resource Center grant will end on June 30, 2010 ; and

**Whereas**, the district-wide hiring freeze has resulted in reorganizations and position reductions in the Resource Development Department; and

**Whereas**, due to a lack of funds/lack of work, the Governing Board finds it in the best interest of the District, that as of June 12, 2010, certain services now being provided by the District be reduced or discontinued by the following extent.

**NOW, THEREFORE, BE IT RESOLVED**, that as of June 12, 2010, the classified workforce of the District will be reduced or discontinued to the extent set forth as follows:

Contract Education Coordinator, 100% FTE, 12 months  
Special Projects Specialist, 100% FTE, 12 months

**BE IT FURTHER RESOLVED** that the Executive Vice Chancellor of Human Resources and Educational Services be and hereby is authorized and directed to give notice of layoff of these positions and of displacement rights to the affected classified employee of the District.

Dated this 26<sup>th</sup> day of April 2010

Ayes:  
Noes:  
Absent:  
Abstain:

---

Edward Hernandez, Jr., Ed.D.  
Secretary to the Board of Trustees

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**Santa Ana College - Business Division**

|  |                      |
|--|----------------------|
| To: Board of Trustees  | Date: April 26, 2010 |
| Re: Approval of Agreement with the County of Orange Health Care Agency – Professional Services |                      |
| Action: Request for Approval   |                      |

**BACKGROUND**

Orange County Health Care Agency has requested that the PSI Business Seminars Program continue to offer a series of professional development courses from the PSI curriculum to HCA employees. The partnership of the OC HCA and the PSI program of Santa Ana College was developed from the creation of a Leadership Development Program by the OC HCA Human Resources Dept. for OC HCA employees. The Leadership Development Program is a three tiered training program which is offered on-site at the Public Health Training Center, on the premises of the Orange County Health Dept. It commenced in the Spring 2007 academic semester and continued through the Fall 2009 semester. Subsequent years will be scheduled according to the training needs of OC HCA and the curriculum offerings of the PSI program of Santa Ana College. The PSI program will place no students at the site until after Board approval. OC HCA is now proposing an Agreement to cover the period from March 1, 2010 through March 31, 2015.

**ANALYSIS**

This academic affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement includes a Price Agreement not to exceed \$15,000.00 and shall be effective until termination by written notice of either party. This agreement has been reviewed by the Santa Ana College program administrators, as well as the Contract Specialist.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this Agreement with Orange County Health Care Agency.

|                 |   |
|-----------------|---|
| Fiscal Impact:  | Board Date: April 26, 2010                                |
| Prepared by:    | Hilda Roberts, Dean, Business Division, Santa Ana College |
| Submitted by:   | Erlinda J. Martinez, Ed.D., President, Santa Ana College  |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD           |



**MASTER AGREEMENT NO. MA-042-10012409**

**FOR**

**PUBLIC SERVICE INSTITUTE CLASSES**

**BETWEEN**

**THE COUNTY OF ORANGE  
HEALTH CARE AGENCY**

**AND**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
DBA: SANTA ANA COLLEGE**

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**MASTER AGREEMENT NO. MA-042-10012409  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
DBA: SANTA ANA COLLEGE  
PUBLIC SERVICE INSTITUTE CLASSES**

This Master Agreement No. MA-042-10011729, (hereinafter "Contract") is made and entered into this 1st day of March, 2010 or upon execution of all necessary signatures between Rancho Santiago District, DBA. Santa Ana College (hereinafter "Contractor"), with a place of business at 1300 S. Bristol St, Santa Ana, CA 92704 and the County of Orange, (hereinafter "County"), a political subdivision of the State of California, with a place of business at 511 N. Sycamore St., Santa Ana, CA 92701, which are sometimes individually referred to as "party", or collectively referred to as "parties"

**RECITALS**

**WHEREAS**, the County desires to obtain Public Service Institute (PSI) Classes; and

**WHEREAS**, the Contractor agrees to render such services per the terms and conditions hereinafter set forth; and

**WHEREAS**, the County has authorized the Purchasing Agent or designee to enter into Contract with Contractor for obtaining said services; and

**NOW, THEREFORE**, the parties mutually agree as follows:

**ARTICLES**

**GENERAL TERMS AND CONDITIONS**

- A. **Governing Law and Venue:** This Contract has been negotiated and executed in the State of California and shall be governed by and construed under the laws of the State of California. In the event of any legal action to enforce or interpret this Contract, the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California, and the parties hereto agree to and do hereby submit to the jurisdiction of such court, notwithstanding Code of Civil Procedure Section 394. Furthermore, the parties specifically agree to waive any and all rights to request that an action be transferred for trial to another county.
- B. **Entire Contract:** This Contract, its Attachments and Exhibits, when accepted by the Contractor either in writing or by commencement of performance hereunder, contains the entire Contract between the parties with respect to the matters herein, and there are no restrictions, promises, warranties or undertakings other than those set forth herein or referred to herein. No exceptions, alternatives, substitutes or revisions are valid or binding on County unless authorized by County in writing. Electronic acceptance of any additional terms, conditions or supplemental Contracts by any County employee or agent, including but not limited to installers of software, shall not be valid or binding on County unless accepted in writing by County's Purchasing Agent or designee, hereinafter "Purchasing Agent."
- C. **Amendments:** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on County unless authorized by County in writing.
- D. **Taxes:** Unless otherwise provided herein or by law, price quoted does not include California state sales or use tax.

- E. **Delivery:** Time of delivery of services is of the essence in this Contract. County reserves the right to refuse any services and to cancel all or any part of the services that do not conform to the prescribed statement of work. Delivery shall not be deemed to be complete until all services have actually been received and accepted in writing by County
- F. **Acceptance/Payment:** Unless otherwise agreed to in writing by County, 1) acceptance shall not be deemed complete unless in writing and until all the services have actually been received or inspected to the satisfaction of County, and 2) payment shall be made in arrears after satisfactory acceptance.
- G. **Warranty:** Contractor expressly warrants that the services covered by this Contract are 1) free of liens or encumbrances, 2) merchantable and good for the ordinary purposes for which they are used, and 3) fit for the particular purpose for which they are intended. Acceptance of this order shall constitute an agreement upon Contractor's part to indemnify, defend and hold County and its indemnittees as identified in paragraph "P" below, and as more fully described in paragraph "P", harmless from liability, loss, damage and expense, including reasonable counsel fees, incurred or sustained by County by reason of the failure of the services to conform to such warranties, faulty work performance, negligent or unlawful acts, and non-compliance with any applicable state or federal codes, ordinances, orders, or statutes, including the Occupational Safety and Health Act (OSHA) and the California Industrial Safety Act. Such remedies shall be in addition to any other remedies provided by law
- H. **Patent/Copyright Materials/Proprietary Infringement:** Unless otherwise expressly provided in this Contract, Contractor shall be solely responsible for clearing the right to use any patented or copyrighted materials in the performance of this Contract. Contractor warrants that any software as modified through services provided hereunder will not infringe upon or violate any patent, proprietary right, or trade secret right of any third party. Contractor agrees that, in accordance with the more specific requirement contained in paragraph "P" below, it shall indemnify, defend and hold County and County indemnittees harmless from any and all such claims and be responsible for payment of all costs, damages, penalties and expenses related to or arising from such claim(s), including, but not limited to, attorney's fees, costs and expenses.
- I. **Assignment or Sub-Contracting:** The terms, covenants, and conditions contained herein shall apply to and bind the heirs, successors, executors, administrators and assigns of the parties. Furthermore, neither the performance of this Contract nor any portion thereof may be assigned or sub-contracted by Contractor without the express written consent of County. Any attempt by Contractor to assign or sub-contract the performance or any portion thereof of this Contract without the express written consent of County shall be invalid and shall constitute a breach of this Contract.
- J. **Non-Discrimination.** In the performance of this Contract, Contractor agrees that it will comply with the requirements of Section 1735 of the California Labor Code and not engage nor permit any subcontractors to engage in discrimination in employment of persons because of the race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, or sex of such persons. Contractor acknowledges that a violation of this provision shall subject Contractor to all the penalties imposed for a violation of Section 1720 et seq. of the California Labor Code.
- K. **Termination:** In addition to any other remedies or rights it may have by law, County has the right to terminate this Contract without penalty immediately with cause or after thirty (30) days' written notice without cause, unless otherwise specified. Cause shall be defined as any breach of Contract, or any misrepresentation or fraud on the part of the Contractor. Exercise by County of its right to terminate the Contract shall relieve County of all further obligations.

- L. **Consent to Breach Not Waiver:** No term or provision of this Contract shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.
- M. **Remedies Not Exclusive:** The remedies for breach set forth in this Contract are cumulative as to one another and as to any other provided by law, rather than exclusive, and the expression of certain remedies in this Contract does not preclude resort by either party to any other remedies provided by law
- N. **Independent Contractor:** Contractor shall be considered an independent Contractor and neither Contractor, its employees, nor anyone working under Contractor shall be considered an agent or an employee of County. Neither Contractor, its employees nor anyone working under Contractor shall qualify for workers' compensation or other fringe benefits of any kind through County
- O. **Performance:** Contractor shall perform all work under this Contract, taking necessary steps and precautions to perform the work to County's satisfaction. Contractor shall be responsible for the professional quality, technical assurance, timely completion and coordination of all documentation and other services furnished by the Contractor under this Contract. Contractor shall perform all work diligently, carefully, and in a good and workman-like manner; shall furnish all labor, supervision, machinery, equipment, materials, and supplies necessary therefor; shall at its sole expense obtain and maintain all permits and licenses required by public authorities, including those of County required in its governmental capacity, in connection with performance of the work; and, if permitted to subcontract, shall be fully responsible for all work performed by subcontractors.
- P. **Indemnification and Insurance:**

**Indemnification Provisions:**

Contractor agrees to indemnify, defend with counsel approved in writing by County, and hold County, its elected and appointed officials, officers, employees, agents and those special districts and agencies for which County's Board of Supervisors acts as the governing Board ("County Indemnities") harmless from any claims, demands or liability of any kind or nature, including but not limited to personal injury or property damage, arising from or related to the services, products or other performance provided by Contractor pursuant to this Contract. If judgment is entered against Contractor and County by a court of competent jurisdiction because of the concurrent active negligence of County or County Indemnities, Contractor and County agree that liability will be apportioned as determined by the court. Neither party shall request a jury apportionment.

**Insurance Provisions:**

Prior to the provision of services under this Contract, the Contractor agrees to purchase all required insurance at Contractor's expense and to deposit with the County Certificates of Insurance, including all endorsements required herein, necessary to satisfy the County that the insurance provisions of this Contract have been complied with and to keep such insurance coverage and the certificates therefore on deposit with the County during the entire term of this Contract. In addition, all subcontractors performing work on behalf of Contractor pursuant to this Contract shall obtain insurance subject to the same terms and conditions as set forth herein for Contractor

All insurance policies required by this Contract shall declare any deductible or self insured retention (SIR) in an amount in excess of \$25,000 (\$5,000 for automobile liability), which shall specifically be approved by the County Executive Office (CEO)/Office of Risk Management. Contractor shall be responsible for reimbursement of any deductible to the insurer. Any self-insured retentions (SIRs) or deductibles shall be clearly stated on the Certificate of Insurance

If the Contractor fails to maintain insurance acceptable to the County for the full term of this Contract, the County may terminate this Contract.

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**Qualified Insurer:**

The policy or policies of insurance must be issued by an insurer licensed to do business in the state of California (California Admitted Carrier).

Minimum insurance company ratings as determined by the most current edition of the **Best's Key Rating Guide/Property-Casualty/United States or ambest.com** shall be A- (Secure Best's Rating) and VIII (Financial Size Category).

If the carrier is a non-admitted carrier in the State of California, CEO/Office of Risk Management retains the right to approve or reject carrier after a review of the company's performance and financial ratings.

The policy or policies of insurance maintained by the Contractor shall provide the minimum limits and coverage as set forth below:

| <b><u>Coverage</u></b>  | <b><u>Minimum Limits</u></b>   |
|---|--|
| Commercial General Liability with broad form damage and contractual liability | \$1,000,000 combined single property limit per occurrence<br>\$2,000,000 aggregate |
| Automobile Liability including coverage for owned and hired vehicles          | \$1,000,000 combined single owned, non-limit per occurrence                        |
| Workers' Compensation   | Statutory  |
| Employers' Liability Insurance  | \$1,000,000 per occurrence   |
| Professional Liability Insurance  | \$1,000,000 per claims made or per occurrence                                      |

All liability insurance, except Professional Liability, required by this Contract shall be at least \$1,000,000 combined single limit per occurrence. Professional Liability may also be provided on a "Claims Made" basis. The minimum aggregate limit for the Commercial General Liability policy shall be \$2,000,000

The County shall be added as an additional insured on all insurance policies required by this Contract with respect to work done by the Contractor under the terms of this Contract (except Workers' Compensation/Employers' Liability and Professional Liability). An additional insured endorsement evidencing that the County is an additional insured shall accompany the Certificate of Insurance.

All insurance policies required by this Contract shall be primary insurance, and any insurance maintained by the County shall be excess and non-contributing with insurance provided by these policies. An endorsement evidencing that the Contractor's insurance is primary and non-contributing shall specifically accompany the Certificate of Insurance for the Commercial General Liability

All insurance policies required by this Contract shall give the County of Orange thirty (30) days' notice in the event of cancellation. This shall be evidenced by an endorsement separate from the Certificate of Insurance. In addition, the cancellation clause must include language as follows, which edits the pre-printed ACORD certificate:

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT BUT ~~FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENT OR REPRESENTATIVE.~~

All insurance policies required by this Contract shall waive all rights of subrogation against the County and members of the Board of Supervisors, its elected and appointed officials, officers, agents and employees when acting within the scope of their appointment or employment.

If Contractor's Professional Liability policy is a "claims made" policy, Contractor shall agree to maintain professional liability coverage for two years following completion of Contract.

The Commercial General Liability policy shall contain a severability of interests clause.

The Contractor is aware of the provisions of Section 3700 of the California Labor Code, which requires every employer to be insured against liability for Workers' Compensation or be self-insured in accordance with provisions of that code. The Contractor will comply with such provisions and shall furnish the County satisfactory evidence that the Contractor has secured, for the period of this Contract, statutory Workers' Compensation insurance and Employers' Liability insurance with minimum limits of \$1,000,000 per occurrence. Insurance certificates should be forwarded to the agency/department address listed on the solicitation.

If the Contractor fails to provide the insurance certificates and endorsements within seven (7) days of notification by HCA/Purchasing or the agency/department purchasing division, award may be made to the next qualified Contractor

County expressly retains the right to require Contractor to increase or decrease insurance of any of the above insurance types throughout the term of this Contract. Any increase or decrease in insurance will be as deemed by County of Orange Risk Manager as appropriate to adequately protect County

County shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not deposit copies of acceptable certificates of insurance and endorsements with County incorporating such changes within thirty (30) days of receipt of such notice, this Contract may be in breach without further notice to Contractor, and County shall be entitled to all legal remedies.

The procuring of such required policy or policies of insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract.

The County's Certificate of Insurance and the Special Endorsement for the County can be utilized to verify compliance with the above-mentioned insurance requirements in place of commercial insurance certificates and endorsements.

- Q. **Bills and Liens:** Contractor shall pay promptly all indebtedness for labor, materials and equipment used in performance of the work. Contractor shall not permit any lien or charge to attach to the work or the premises, but if any does so attach, Contractor shall promptly procure its release and, in accordance with the requirements of paragraph "P" above, indemnify, defend, and hold County harmless and be responsible for payment of all costs damages, penalties and expenses related to or arising from or related thereto
  
- R. **Changes:** Contractor shall make no changes in the work or perform any additional work without the County's specific written approval.

- S. **Change of Ownership:** Contractor agrees that if there is a change or transfer in ownership of Contractor's business prior to completion of this Contract, the new owners shall be required under terms of sale or other transfer to assume Contractor's duties and obligations contained in this Contract and complete them to the satisfaction of County
- T **Force Majeure:** Contractor shall not be assessed with liquidated damages or unsatisfactory performance penalties during any delay beyond the time named for the performance of this Contract caused by any act of God, war, civil disorder, employment strike or other cause beyond its reasonable control, provided Contractor gives written notice of the cause of the delay to County within thirty-six (36) hours of the start of the delay and Contractor avails itself of any available remedies.
- U **Confidentiality:** Contractor agrees to maintain the confidentiality of all County and County-related records and information pursuant to all statutory laws relating to privacy and confidentiality that currently exist or exist at any time during the term of this Contract. All such records and information shall be considered confidential and kept confidential by Contractor and Contractor's staff, agents and employees.
- V **Compliance with Laws:** Contractor represents and warrants that services to be provided under this Contract shall fully comply, at Contractor's expense, with all standards, laws, statutes, restrictions, ordinances, requirements, and regulations (collectively "laws"), including, but not limited to those issued by County in its governmental capacity and all other laws applicable to the services at the time services are provided to and accepted by County. Contractor acknowledges that County is relying on Contractor to ensure such compliance, and pursuant to the requirements of paragraph "P" above, Contractor agrees that it shall defend, indemnify and hold County and County Indemnities harmless from all liability, damages, costs and expenses arising from or related to a violation of such laws.
- W **Freight (F.O.B Destination):** Contractor assumes full responsibility for all transportation, transportation scheduling, packing, handling, insurance, and other services associated with delivery of all products deemed necessary under this Contract.
- X. **Pricing:** The Contract price shall include full compensation for providing all required services, as specified herein or when applicable, in the scope of services attached to this Contract, and no additional compensation will be allowed therefor, unless otherwise provided for in this Contract.
- Y **Waiver of Jury Trial:** Each party acknowledges that it is aware of and has had the opportunity to seek advice of counsel of its choice with respect to its rights to trial by jury, and each party, for itself and its successors, creditors, and assigns, does hereby expressly and knowingly waive and release all such rights to trial by jury in any action, proceeding or counterclaim brought by any party hereto against the other (and/or against its officers, directors, employees, agents, or subsidiary or affiliated entities) on or with regard to any matters whatsoever arising out of or in any way connected with this Contract and/or any other claim of injury or damage.
- Z. **Terms and Conditions:** Contractor acknowledges that it has read and agrees to all terms and conditions included in this Contract.
- AA. **Headings:** The various headings and numbers herein, the grouping of provisions of this Contract into separate clauses and paragraphs, and the organization hereof are for the purpose of convenience only and shall not limit or otherwise affect the meaning hereof.
- BB. **Severability:** If any term, covenant, condition or provision of this Contract is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby

- CC **Calendar Days:** Any reference to the word "day" or "days" herein shall mean calendar day or calendar days, respectively, unless otherwise expressly provided.
- DD **Attorney Fees:** In any action or proceeding to enforce or interpret any provision of this Contract, or where any provision hereof is validly asserted as a defense, each party shall bear its own attorney's fees, costs and expenses
- EE. **Interpretation:** This Contract has been negotiated at arm's length and between persons sophisticated and knowledgeable in the matters dealt with in this Contract. In addition, each party had been represented by experienced and knowledgeable independent legal counsel of its own choosing or has knowingly declined to seek such counsel despite being encouraged and given the opportunity to do so. Each party further acknowledges that it has not been influenced to any extent whatsoever in executing this Contract by any other party hereto or by any person representing it, or both. Accordingly, any rule or law (including California Civil Code Section 1654) or legal decision that would require interpretation of any ambiguities in this Contract against the party that has drafted it is not applicable and is waived. The provisions of this Contract shall be interpreted in a reasonable manner to effect the purpose of the parties and this Contract.
- FF **Authority:** The parties to this Contract represent and warrant that this Contract has been duly authorized and executed and constitutes the legally binding obligation of its respective organization or entity, enforceable in accordance with its terms.
- GG. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by County, and hold harmless, the County, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the County or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

#### ADDITIONAL TERMS AND CONDITIONS

1. **Scope of Contract:** This Contract, together with its Attachments and Exhibits attached hereto and incorporated herein by reference, specifies the contractual terms and conditions by which County will procure and receive services from Contractor  
  
The detailed Scope of Work (SOW) is fully set forth and incorporated herein as Attachment A.
2. **Term of Contract:** This Contract shall be in effect from March 1, 2010, through and including February 28, 2015. This Contract shall be in effect for the time period specified, unless this Contract is earlier terminated by the parties in accordance with Articles 5, 6, and 7
3. **Precedence:** The Contract documents consist of this Contract, and its Attachments and Exhibits. In the event of a conflict between the Contract documents, the order of precedence shall be the provisions of the main body of this Contract, i.e., those provisions set forth in the recitals and articles of this Contract, the Attachments and then the Exhibits.

4. **Subject to Fiscal Appropriations:** This Contract is subject to and contingent upon applicable budgetary appropriations being approved by the County of Orange Board of Supervisors for each fiscal year during the term of this Contract. If such appropriations are not approved, this Contract shall be terminated without penalty to the County
5. **Contingency of Funds:** Contractor acknowledges that funding or portions of funding for this Contract may also be contingent upon the receipt of funds from, and/or appropriation of funds by, the State of California to County. If such funding and/or appropriations are not forthcoming, or are otherwise limited, County may immediately terminate or modify this Contract without penalty

6. **Termination:**

**A. Termination – Default:** If Contractor is in default of any of its obligations under this Contract and has not commenced cure within ten (10) days after receipt of a written notice of default from County and cured such default within the time specified in the notice, the County shall immediately be entitled to either commence resolution in accordance with this paragraph or to terminate this Contract by giving written notice to take effect immediately. Default shall include failure to carry out any of the requirements of this Contract, including, but not limited to not providing enough properly skilled workers or proper materials, persistently disregarding laws and or ordinances, not proceeding with the work as agreed to herein, or otherwise substantially violating any provision of this Contract. Upon termination of the Contract with Contractor, the County may begin negotiations with a third-party contractor to provide goods and/or services as specified in this Contract.

The right of either party to terminate this Contract hereunder shall not be affected in any way by its waiver of or failure to take action with respect to any previous default.

**B. Termination – Orderly:** After receipt of a termination notice from the County, the Contractor shall submit to the County a termination claim, if applicable. Such claim shall be submitted promptly, but in no event later than sixty (60) days from the effective date of the termination, unless one or more extensions in writing are granted by the County upon written request of the Contractor. Upon termination County agrees to pay the Contractor for all services performed prior to termination which meet the requirements of the Contract, provided, however, that such compensation plus previously paid compensation shall not exceed the total compensation set forth in the Contract. Upon termination or other expiration of this Contract, each party shall promptly return to the other party all papers, materials, and other properties of the other held by each for purposes of execution of the Contract. In addition, each party will assist the other party in orderly termination of this Contract and the transfer of all aspects, tangible and intangible, as may be necessary for the orderly, non-disruptive business continuation of each party

7. **County Project Manager:** The County shall appoint a Project Manager to act as liaison with Contractor during the term of this Contract. The County's Project Manager shall coordinate the activities of the County staff assigned to work with the Contractor
8. **Contractor Project Manager:** Contractor shall appoint a Project Manager to direct the Contractor's efforts in fulfilling Contractor's obligations under this Contract. The Project Manager shall be subject to approval by the County and shall not be changed without the written consent of the County's Project Manager

The Contractor's Project Manager shall be assigned to this project for the duration of this Contract and shall diligently pursue all work and services to meet the project time lines. The

County's Project Manager shall have the right to require the removal and replacement of the Contractor's Project Manager or any other Contractor's staff providing services to the County under this Contract. The County's Project Manager shall notify the Contractor in writing of such action. The Contractor shall accomplish the removal within three (3) business days after written notice by the County's Project Manager. The County's Project Manager shall review and approve the appointment of the replacement for the Contractor's Project Manager. The County is not required to provide any additional information, reason or rationale in the event it elects to request the removal of Contractor's Project Manager providing services to the County under this Contract.

9 **Breach of Contract:** The failure of the Contractor to comply with any of the provisions, covenants or conditions of this Contract shall be a material breach of this Contract. In such event the County may, and in addition to any other remedies available at law, in equity, or otherwise specified in this Contract:

- a. Afford the Contractor written notice of the breach and ten (10) calendar days or such shorter time that may be specified in this Contract within which to cure the breach;
- b. Discontinue payment to the Contractor for and during the period in which the Contractor is in breach; and
- c. Offset against any monies billed by the Contractor but yet unpaid by the County those monies disallowed pursuant to the above.

10 **Conflict of Interest:** The Contractor shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the best interests of the County. This obligation shall apply to the Contractor; the Contractor's employees, agents, and relatives; sub-tier Contractors; and third parties associated with accomplishing work and services hereunder. The Contractor's efforts shall include, but not be limited to establishing precautions to prevent its employees or agents from making, receiving, providing or offering gifts, entertainment, payments, loans or other considerations which could be deemed to appear to influence individuals to act contrary to the best interests of the County.

11 **Disputes - Contract:** The parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute concerning a question of fact arising under the terms of this Contract is not disposed of in a reasonable period of time by the Contractor and the County's Project Manager, such matter shall be brought to the attention of the Purchasing Agent by way of the following process:

- a. The Contractor shall submit to the assigned buyer a written demand for a final decision regarding the disposition of any dispute between the parties arising under, related to, or involving this Contract, unless the County, on its own initiative, has already rendered such a final decision.
- b. The Contractor's written demand shall be fully supported by factual information, and, if such demand involves a cost adjustment to the Contract, the Contractor shall include with the demand a written statement signed by a senior official indicating that the demand is made in good faith, that the supporting data are accurate and complete, and that the amount requested accurately reflects the Contract adjustment for which the Contractor believes the County is liable.

Pending the final resolution of any dispute arising under, related to, or involving this Contract, the Contractor agrees to diligently proceed with the performance of this Contract, including the delivery of goods and/or provision of services. The Contractor's failure to diligently proceed shall be considered a material breach of this Contract.

Any final decision of the County shall be expressly identified as such, shall be in writing, and shall be signed by the Purchasing Agent. If the County fails to render a decision within ninety (90) days after receipt of the Contractor's demand, it shall be deemed a final decision adverse to the Contractor's contentions. The County's final decision shall be conclusive and binding regarding the dispute unless the Contractor commences action in a court of competent jurisdiction to contest such decision within ninety (90) days following the date of the County's final decision or one (1) year following the accrual of the cause of action, whichever is later

12. **Amendments – Changes/Extra Work:** The Contractor shall make no changes to this Contract without the County's written consent. In the event that there are new or unforeseen requirements, the County with the Contractor's concurrence has the discretion to request official changes at any time without changing the intent of this Contract.

If County-initiated changes or changes in laws or government regulations affect price, the Contractor's ability to deliver services, or the project schedule, the Contractor shall give the County written notice no later than seven (7) calendar days from the date the law or regulation went into effect or the date the change was proposed by the County and the Contractor was notified of the change. Such changes shall be agreed to in writing and incorporated into a Contract Amendment; said Amendment shall be issued by the County-assigned Purchasing Agent or designee, shall require the mutual consent of all parties, and may be subject to approval by the County Board of Supervisors. Nothing herein shall prohibit the Contractor from proceeding with the work as set forth in this Contract.

13. **Notices:** Any and all notices, requests, demands and other communications contemplated, called for, permitted, or required to be given hereunder shall be in writing, except through the course of the parties' routine exchange of information and cooperation during the terms of the work and services. Any written communications shall be deemed to have been duly given upon actual in-person delivery, if delivery is by direct hand, or upon delivery on the actual day of receipt or no greater than five (5) calendar days after being mailed by US certified or registered mail, return receipt requested, postage prepaid, whichever occurs first. The date of mailing shall count as the first day. All communications shall be addressed to the appropriate party at the address stated herein or such other address as the parties hereto may designate by written notice from time to time in the manner aforesaid.

|                |            |   |
|----------------|------------|---|
| For Contractor | Name:      | Public Service Institute Rancho Santiago<br>Community College District,<br>DBA. Santa Ana College |
|                | Attention: | Dianne Freeman  |
|                | Address:   | 1300 S Bristol St , Rm. 209<br>Santa Ana, CA 92704  |
|                | Telephone: | (714) 241-5823  |
|                | E-mail:    | <u>Freeman_Dianne@sac.edu</u>   |

|            |  |
|------------|--|
| Name:      | Public Service Institute, Rancho Santiago<br>Community College District,<br>DBA. Santa Ana College |
| Attention: | Peter J Hardash, Vice Chancellor,<br>Business Operations & Fiscal Services                         |
| Address:   | 2323 North Broadway<br>Santa Ana, CA 92706   |
| Telephone: | (714) 480-7341   |

|            |            |  |
|------------|------------|--|
| For County | Name:      | County of Orange HCA-Purchasing          |
|            | Attention: | Lara Seto                                |
|            | Address:   | 511 N Sycamore St<br>Santa Ana, CA 92701 |
|            | Telephone: | (714) 834-2188                           |
|            | Facsimile: | (714) 834-2657                           |
|            | E-mail:    | <u>lseto@ochca.com</u>                   |

CC

Name: County of Orange  
HCA#Human Resources  
Attention: Rebecca Robinson  
Address: 405 W 5<sup>th</sup> Street  
Santa Ana, CA 92701  
Telephone: (714) 834-2514  
E-mail: [rrobinson@ochca.com](mailto:rrobinson@ochca.com)

- 14 **News / Information Release:** The Contractor agrees that it will not issue any news releases or upload County logos or other information onto any website in connection with either the award of this Contract or any subsequent amendment of or effort under this Contract without first obtaining review and written approval from the County through the County's Project Manager. All press releases, including graphic display information to be published in newspapers, magazines, etc., are to be administered only by the County unless otherwise agreed to by both parties.
15. **Conflicts with Existing Law:** The Contractor and the County agree that if any provision of this Contract is found to be illegal or unenforceable, such term or provision shall be deemed stricken and the remainder of the Contract shall remain in full force and effect. Either party having knowledge of such term or provisions shall promptly inform the other of the presumed non-applicability of such provision. Should the offending provision go to the heart of the Contract, the Contract shall be terminated in a manner commensurate with interests of both parties to the maximum extent reasonable.
16. **Validity:** The invalidity in whole or in part of any article or provision of this Contract shall not void or affect validity of any other article or provision of this Contract.
- 17 **Gratuities:** The Contractor warrants that no gratuities, in the form of entertainment, gifts or otherwise, were offered or given by the Contractor or any agent or representative of the Contractor to any officer or employee of the County with a view toward securing the Contract or securing favorable treatment with respect to any determinations concerning the performance of the Contract. For breach or violation of this warranty, the County shall have the right to terminate the Contract, either in whole or in part, and any loss or damage sustained by the County in procuring on the open market any goods or services which the Contractor agreed to supply shall be borne and paid for by the Contractor. The rights and remedies of the County provided in the clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under the Contract.
18. **Contractor Bankruptcy/Insolvency:** If the Contractor should be adjudged bankrupt or should have a general assignment for the benefit of its creditors or if a receiver should be appointed on account of the Contractor's insolvency, the County may terminate this Contract.
19. **Usage:** No guarantee is given by the County to the Contractor regarding usage of this Contract. Usage figures, if provided, are approximate, based upon the last usage. The Contractor agrees to supply services and/or commodities requested, as needed by the County, at prices listed in the Contract, regardless of quantity requested.
- 20 **Ownership of Documents:** The County has permanent ownership of all directly connected and derivative materials produced under this Contract by the Contractor. All documents, reports and other incidental or derivative work or materials furnished hereunder shall become and remain the sole property of the County and may be used by the County as it may require without additional cost to the County. None of the documents, reports and other incidental or derivative work or furnished materials shall be used by the Contractor without the express written consent of the County.

- 21 **California Public Records Act:** Contractor and County agree and acknowledge that all information and documents related to the award and performance of this Contract are subject to disclosure pursuant to the California Public Records Act, California Government Code Section 6250 *et seq.*
22. **Authorization Warranty:** The Contractor represents and warrants that the person executing this Contract on behalf of and for the Contractor is an authorized agent who has actual authority to bind the Contractor to each and every term, condition and obligation of this Contract and that all requirements of the Contractor have been fulfilled to provide such actual authority

(Signature Page Follows)



**MASTER AGREEMENT NO. MA-042-10012409  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
DBA: SANTA ANA COLLEGE  
PUBLIC SERVICE INSTITUTE CLASSES  
ATTACHMENT A  
SCOPE OF WORK AND FEES**

**CONTRACTOR RESPONSIBILITIES**

Contractor agrees to provide the following services:

- A. The Contractor shall bi-annually provide college credit and State of California supported classes for County of Orange Employees. The Contractor shall supply the Instructors, course materials and handouts. The classes shall be held at various County of Orange facilities located at 405 W. 5<sup>th</sup> St., Santa Ana, CA, 1729 E. 17<sup>th</sup> St., Santa Ana, CA and 1300 N Grand Ave., Santa Ana, CA.
- B. The following classes shall be provided:
1. Preparing for Supervision – (8 hour class) \$4.00 tuition fee per residential student.
  2. Effective Communication – (8 hour class) \$4.00 tuition fee per residential student.
  3. Basic Writing Skills – (16 hour class) \$8.00 tuition fee per residential student.
  4. Time Management Skills – (8 hour class) \$4.00 tuition fee per residential student.
  5. Problem Solving and Decision Making – (8 hour class) \$4.00 tuition fee per residential student.
  6. Teambuilding – (8 hour class) \$4.00 tuition fee per residential student.
  7. Situational Leadership – (8 hour class) \$4.00 tuition fee per residential student.
  8. Business Writing Skills – (8 hour class) \$4.00 tuition fee per residential student.
  9. Managing Emotional Intelligence – (8 hour class) \$4.00 tuition fee per residential student.
- C. The process of identifying County of Orange Employees for registration billing purposes shall occur by a Rancho Santiago Community College District Coordinator or Assistant during class. All attendees of the class are required to identify themselves by name for attendance purposes, and then by County Agency and Department. All County Employees will be given a special alpha code that is input in the enrollment database along side each eligible name and becomes the key to gathering all information for invoice processing at the end of each semester. County Employees are required to sign the Consent to Release Information Form, Attachment C and return it to the Rancho Santiago Community College District Staff before the end of the class.

**MASTER AGREEMENT NO. MA-042-10012409  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
DBA: SANTA ANA COLLEGE  
PUBLIC SERVICE INSTITUTE CLASSES  
ATTACHMENT B  
COMPENSATION AND INVOICING**

**I. COMPENSATION**

This is a fixed price Contract not to exceed the amount of fifteen thousand dollars (\$15,000.00) for the period of March 1, 2010 through and including March 31, 2015, between the County and Contractor for Public Service Institute Classes provided in Attachment A, Scope of Work. Encumbrance document shall be issued annually or as needed basis. The County shall pay for invoices as set forth in Attachment C.

The Contractor agrees to accept the specified compensation as full remuneration for performing all services and furnishing all staffing and materials called for; for any reasonably foreseen difficulties under the responsibility of the Contractor which may arise or be encountered in the execution of the services until their acceptance; for risks connected with the services; and for performance by the Contractor of all of its duties and obligations hereunder. The fixed price shall include the fee and all expenses related to the performance of work and services required to meet the tasks and deliverables in the Scope of Work, set forth more fully in Attachment A of this Contract.

**II. PAYMENT TERMS**

**A. Terms**

Invoice for service shall be submitted following the close of each semester. Invoice shall be sent late February following the Fall Semester and late July following the Spring Semester. Contractor shall submit invoice and include a list of County Employee Students who attended classes for the Spring and/or Fall Semesters, their Student Identification Number, the name of class that they attended, the notation of Credit (CR) or Non-Credit (NC) that they received, the unit value and the fee. Payment shall be within 30 days upon the Auditor-Controller's receipt of an approved invoice for services submitted in accordance with the terms set forth herein. The invoice must be verified and approved by the County's Project Manager or designee and is subject to routine processing requirements of the County.

Billing shall cover only those services not previously invoiced. The Contractor shall immediately reimburse the County for any monies paid to the Contractor for services not provided or when services do not meet the Contract requirements.

Payment made by the County shall not preclude the right of the County from thereafter disputing any items or services involved or billed under this Contract and shall not be construed as acceptance of any part of the services.

**B. Invoicing Instructions**

- 1 Invoices and all supporting documentation shall be submitted to the following address:

County of Orange  
HCA/ Accounts Payable  
PO Box 689  
Santa Ana, CA 92702

2. **Acceptable Invoicing Format:** Contractor may bill on any standard invoice form, but the following references must be made:

- a. **County Contract Number**
- b. **Contractor's Federal I.D Number and California Board of Equalization Permit Number**
- c. **Description of Services**
- d. **Date(s) of Performance of Services**
- e. **Total Amount of Payment Requested**
- f. **Remittance Address**

The responsibility for providing acceptable invoice(s) to the County for payment rests with the Contractor. Incomplete or incorrect invoices are not acceptable and will be returned.

MASTER AGREEMENT NO. MA-042-10012409  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
DBA: SANTA ANA COLLEGE  
PUBLIC SERVICE INSTITUTE CLASSES  
ATTACHMENT C  
CONSENT TO RELEASE INFORMATION FORM

To be submitted with college application form OR filled out and submitted to the PSI representative on the day of your first class

Student I.D. \_\_\_\_\_  Fall Semester  Spring Semester

**SANTA ANA COLLEGE - PSI PROGRAM**

Consent to ~~RELEASE~~ Class Information/Social Security # to Employer

OC Agency/Employer \_\_\_\_\_

Student's Name  
(PRINT) \_\_\_\_\_  
Last First Middle

For billing and/or attendance purposes, your employer will need the following class information:

- > Course name (and cost for billing)
- > Grade received
- > Your name and Social Security number for identification purposes

The Family Educational Rights and Privacy Act of 1974 (FERPA) has ruled that SSN/student ID numbers, class schedules, or grades CANNOT be released without a signed student consent form. In accordance with FERPA, your signature on this form allows the release of the above information.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**MASTER AGREEMENT NO. MA-042-10012409  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
DBA: SANTA ANA COLLEGE DISTRICT  
PUBLIC SERVICE INSTITUTE CLASSES  
EXHIBIT 1  
COUNTY OF ORANGE CHILD SUPPORT ENFORCEMENT  
CERTIFICATION REQUIREMENTS**

In order to enhance the child support collection efforts of the County of Orange Family Support Enforcement, all Contractors are required to provide the following information as listed on the attached form:

- If the Contractor is an individual contractor: Name, date of birth, social security number, and residence address.
- If Contractor is doing business in a form other than as an individual: Name, date of birth, social security number, and residence address of *each* individual who owns an interest of ten (10) percent or more in the contracting entity

In addition, all Contractors must provide:

- A certification that the Contractor has fully complied with all applicable federal and state reporting requirements regarding its employees, and
- A certification that the Contractor has fully complied with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment and will continue to so comply

In order to comply with child support enforcement requirements of the County of Orange, within thirty (30) days of award of Contract, the Contractor agrees to furnish the required contractor data and certifications to the Deputy Purchasing Agent.

Failure of the Contractor to timely submit the data and/or certifications required above or to comply with all federal and state reporting requirements for child support enforcement or to comply with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment shall constitute a material breach of the contract. Failure to cure such breach within sixty (60) calendar days of notice from the County shall constitute grounds for termination of the Contract.

**MASTER AGREEMENT NO. MA-042-10012409  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
DBA: SANTA ANA COLLEGE DISTRICT  
PUBLIC SERVICE INSTITUTE CLASSES  
EXHIBIT 1 (CONT.)  
COUNTY OF ORANGE CHILD SUPPORT ENFORCEMENT  
CERTIFICATION REQUIREMENTS**

A. In the case of an individual contractor, his/her name, date of birth, social security number, and residence address:

Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Social Security No.. \_\_\_\_\_

Residence Address: \_\_\_\_\_

B. In the case of a contractor doing business in a form other than as an individual, the name, date of birth, social security number, and residence address of each individual who owns an interest of 10 percent or more in the contracting entity:

Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Social Security No.. \_\_\_\_\_

Residence Address: \_\_\_\_\_

Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Social Security No.. \_\_\_\_\_

Residence Address: \_\_\_\_\_

Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Social Security No.. \_\_\_\_\_

Residence Address: \_\_\_\_\_

(Additional sheets may be used if necessary)

**CHILD SUPPORT ENFORCEMENT CERTIFICATE**

"I certify that \_\_\_\_\_ is in full compliance with all applicable federal and state reporting requirements regarding its employees and with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignments and will continue to be in compliance throughout the term of Contract \_\_\_\_\_ with the County of Orange. I understand that failure to comply shall constitute a material breach of the Contract and that failure to cure such breach within sixty (60) calendar days of notice from County shall constitute grounds for termination of the Contract."

\_\_\_\_\_  
*Signature\** *Name (Please Print)*

\_\_\_\_\_  
*Title* *Date*

\_\_\_\_\_  
*Company Name*

\_\_\_\_\_  
*Contract Number*

\_\_\_\_\_  
*Signature\** *Name (Please Print)*

\_\_\_\_\_  
*Title* *Date*

\_\_\_\_\_  
*Company Name*

\_\_\_\_\_  
*Contract Number*

**\*Two signatures required if a corporation.**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**Santa Ana College – Human Services and Technology Division**

|  |                      |
|--|----------------------|
| To: Board of Trustees  | Date: April 26, 2010 |
| Re: Approval of Renewal of Fire Technology Classroom Training Agreement with the City of Burbank |                      |
| Action: Request for Approval   |                      |

**BACKGROUND**

The attached agreement will commence on August 31, 2009 and will end on June 30, 2010 with the City of Burbank. The agreement allows our District to deliver a Fire Technology Wellness curriculum to Burbank Fire personnel. The extension of the agreement will provide a class for 120 officers of the City of Burbank.

**ANALYSIS**

The Agreement is administered in compliance with guidelines issued by the State of California Community College Chancellors Office. This contract will produce approximately 24 FTE. The agreement has been reviewed by Dean Bart Hoffman and College staff.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this contract renewal of Fire Technology Classroom Training Agreement with the City of Burbank.

|   |                            |
|---|----------------------------|
| Fiscal Impact: \$11,000.00  | Board Date: April 26, 2010 |
| Prepared by: Bart Hoffman, Dean of Human Services & Technology<br>Norman Fujimoto, Vice President of Academic Affairs |                            |
| Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College  |                            |
| Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD   |                            |

**CLASSROOM TRAINING AGREEMENT**

**DATE:** February 2, 2010

**PARTIES:** "CLIENT"

THE CITY OF BURBANK, a municipal corporation

Designated Official: Name: JUDIE WILKE  
Title: Management Services Director  
Telephone: (818) 238-5026

Mailing Address: 275 East Olive Avenue  
Burbank, CA 91502-1232

"INSTRUCTOR"

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Representative: Name: TERRI WANN  
Title: Physical Fitness Professor/Coordinator  
-Fire Technology Department  
Telephone: (714) 564-6861

Mailing Address: 1530 West 17<sup>th</sup> Street  
Santa Ana, CA 92706-3398

**TERM:** Commencement Date: August 31, 2009

Completion Date: June 30, 2010

**COST:** NOT TO EXCEED \$7,000.00

4.2 (2)

**1.0 Services.** The Instructor, as an independent contractor, agrees to perform during the term of his Agreement, a Wellness Class for the City of Burbank Fire Department on behalf of the Management Services Department. The estimated number of students that will participate in the class will be approximately 140. The Wellness Class will begin in August 2009 and be completed in June 2010. The class will include the following:

The Fitness Assessment will include a 12-lead ECG, graded exercise test, blood pressure, pulmonary function, body composition assessment, and various strength and flexibility tests.

This is a fitness evaluation not a medical assessment a doctor does not evaluate the results. Students are encouraged to take their individual fitness profile to their doctor for review.

Individualized Fitness Assessment Results Profile will be provided to each participant.

A minimum of 4 lectures/workshops on health, fitness, and nutrition topic will be given during the duration of the Wellness Class. Classes will be repeated two times for each shift for a total of 6 lectures/workshops to cover each topic.

Students enrolled in the Wellness Class also have access to registered dietitians, exercise physiologists, and athletic trainers throughout the year. Individual and small group sessions will be arranged throughout the class (August 2009 through June 2010) upon request. There will be no additional costs for these services.

The Management Services Department's Assistant Management Services Director will receive an aggregate report showing the Fire Department's average fitness scores in the following areas: Cardiovascular fitness, muscular fitness, body composition, and coronary risk.

There will also be a Comprehensive blood panel analysis Westcliff Labs custom panel #2747 including: CBC CMP, MA, Lipids, GGTP, Iron, LDH, Phos, Uric Acid.

**2.0 Compensation.** Client shall pay for services of Instructor the total fixed price of \$ 40.00 per person for California Residents and \$446.00 per person for non California residents, not to exceed a total of \$7,000.00. For each student that completes the Wellness Class there will be a \$25.00 credit per person towards the cost of registration to cover the expense of the custom blood panel #2747 provided by Westcliff Labs. No payment for expenses or labor shall be paid by Client unless it is related to services noted in Section 1 of this Agreement. Any additional increase in the cost of service must have the prior written approval and authorization of the Designated Official.

**3.0 Payment.** Client's payment to Instructor shall be made within thirty (30) days of the date of Instructor's invoice.

**4.0 Independent Contractor.** Instructor is retained and employed by Client only to the extent set forth in this Agreement, and the Instructor's relationship to the Client is that of an independent contractor. Instructor shall be free to dispose of all portions of Instructor's time and activities which Instructor is not obligated to devote to the Client in such a manner and to such persons, firms, or corporations as the Instructor sees fit except as expressly provided in this Agreement. Instructor shall not be considered to have the status of an employee under this Agreement or be entitled to participate in any insurance, medical care, vacation, sick leave, or other benefits provided for Client's officers or employees.

**5.0 Indemnification.** Both parties shall take all reasonable precautions to prevent the occurrence of any injury, including death, to any person or any damage to any property arising out of the acts or omissions of the parties, its agents, employees, or subcontractors.

Both parties to this Agreement shall agree to defend, indemnify and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

**6.0 Termination of Agreement.** Either party may terminate this Agreement at any time during the term of the Agreement by giving the other party thirty (30) days notice in writing. This Agreement may be extended beyond the term only by the written agreement of both parties prior to the expiration of the term of the Agreement.

**7.0 Insurance.** Instructor shall maintain the following insurance coverage throughout the term of this Agreement, and upon request Instructor shall show Client evidence of such coverage:

**7.1 Automobile Insurance.** If Instructor uses, or intends to use, a personal automobile in the performance of this Agreement, automobile liability insurance with limits of not less than \$100,000.00 per person and \$300,000.00 per accident for bodily injury and not less than \$25,000.00 per accident for property damage. Please attach proof of insurance as required by the Vehicle Code.

Waiver Approved:

\_\_\_\_\_  
City Attorney or designee

\_\_\_\_\_  
Management Services Director or designee

**7.2 Workers' Compensation Insurance.** Workers' Compensation Insurance and Employer's Liability Insurance on any employees of Instructor performing services under this Agreement. **This insurance cannot be waived, but does not apply if Instructor is a sole**

4.2 (4)

SAC-10-014

PSA - Classroom Training Agreement 2006

proprietor and provides a written statement to that effect.

**7.3 General Liability and Property Damage Insurance.** Unless expressly waived and such waiver is evidenced by the signature of the requisite officers of the client designated in this paragraph, Instructor shall maintain general liability insurance and property damage insurance in the amount of \$1,000,000.00 combined single limit.

Waiver Approved:

\_\_\_\_\_  
City Attorney or designee

\_\_\_\_\_  
Management Services Director or designee

**8.0 Miscellaneous Insurance Requirements.**

**8.1 Recovery from Instructor's Insurance.** Instructor agrees that in the event of loss due to any of the perils for which it has agreed to provide insurance, the Instructor shall look solely to its insurance for recovery.

**8.2 Failure to Secure.** If Instructor at any time during the term of this Agreement, should fail to secure or maintain any insurance required under this Agreement, the Client shall be permitted to obtain such insurance in the Instructor's name or as an agent of the Instructor and shall be compensated by the Instructor for the cost of the insurance premiums at the maximum rate permitted by law computed from the date written notice is received that the premiums have been paid. Such costs can be assessed by deducting such costs from any amounts due and payable to the Instructor as compensation under the terms of this Agreement.

**9.0 Assignment.** This Agreement is personal to the Instructor. Any attempt at assignment by the Instructor shall be void unless approved in writing by the Designated Official. Instructor's services pursuant to this Agreement shall be provided by the Representative or directly under the supervision of the Representative, and Instructor shall not assign another to supervise the Instructor's performance of this Agreement without the prior written approval of the Client, by and through the Designated Official.

**10.0 Miscellaneous Terms.**

**10.1 Permits and Licenses.** Instructor, at its sole expense, shall obtain and maintain during the term of this Agreement, all appropriate permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

**10.2 Governing Law.** The terms of this Agreement shall be interpreted according to the laws of the State of California. Should litigation occur, venue shall be in the Superior Court of Los Angeles County.

**10.3 Integrated Contract.** This Agreement represents the entire Agreement between the Client and the Instructor. No verbal agreement or implied covenant shall be held to vary the provisions of this Agreement. In the event an inconsistency arises between any exhibit and any term of this Agreement, the terms of this Agreement shall prevail. This Agreement shall bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.

In recognition of the obligations stated in this Agreement, the parties have executed this Agreement on the date indicated above.

"INSTRUCTOR"

"CLIENT"

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

*PH* PETER J. HARDASH

JUDIE WILKE

Name (please print)

Name (please print)

Vice Chancellor Business Operations/  
Fiscal Services

Management Services Director

Title

Title

ATTEST:  
Office of the City Clerk

Approved as to Form and Legal Content:  
Dennis A. Barlow, City Attorney

\_\_\_\_\_  
Margarita Campos, CMC, City Clerk

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Title

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College – Human Services and Technology Division**

|   |                    |
|---|--------------------|
| To: Board of Trustees   | Date: May 10, 2010 |
| Re: Approval of Renewal of an OTA Agreement – Eisenhower Medical Center |                    |
| Action: Request for Approval  |                    |

**BACKGROUND**

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is a renewal agreement for the Occupational Therapy Assistant program. The OTA Program will place no students at the site until after Board approval.

**ANALYSIS**

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for three (3) years or until termination by written notice of either party. The agreement has been reviewed by Dean Bart Hoffman and college staff. It carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this contract with Eisenhower Medical Center.

|   |                          |
|---|--------------------------|
| Fiscal Impact: None   | Board Date: May 10, 2010 |
| Prepared by: Norman Fujimoto, Vice President of Academic Affairs<br>Bart Hoffman, Dean of Human Services & Technology |                          |
| Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College  |                          |
| Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD   |                          |

## AFFILIATION AGREEMENT

THIS AFFILIATION AGREEMENT ("Agreement") is made and entered into as of \_\_\_\_\_, 2010 (the "Effective Date") between Rancho Santiago Community College District, on behalf of Santa Ana College (hereinafter the "District"), and Eisenhower Medical Center ("Hospital").

### RECITALS:

A. District offers to enrolled students an educational program in the field of occupational therapy.

B. District desires to provide to its students a clinical learning experience through the application of knowledge and skills in actual patient-centered situations in a hospital facility.

C. Hospital has agreed to undertake training activities and to make its facilities available to identified students of District for such purposes.

**NOW, THEREFORE**, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

#### 1. RESPONSIBILITIES OF DISTRICT.

1.1. **Clinical Program.** District shall be responsible for the implementation and operation of the clinical component of its program at Facility ("Program"), which Program shall be approved in advance by Hospital. Such responsibilities shall include, but not be limited to, the following:

1.1.1. orientation of students to the clinical experience at Facility;

1.1.2. provision of classroom theory and practical instruction to students prior to their clinical assignments at Facility;

1.1.3. preparation of student/patient assignments and rotation plans for each student and coordination of same with Facility;

1.1.4. continuing oral and written communication with Facility regarding student performance and evaluation, absences and assignments of students, and other pertinent information;

1.1.5. supervision of students and their performance at Facility;

1.1.6. participation, with the students, in Facility's Quality Assurance and related programs; and

1.1.7. performance of such other duties as may from time to time be agreed to between District and Facility.

All students, faculty, employees, agents and representatives of District participating in the Program while on Facility premises ("Program Participants") shall be accountable to Facility management staff. District shall be responsible for causing all Program Participants to comply with the terms of this Agreement. District shall also provide Hospital with evidence of appropriate education, experience and competence of Program participants. In addition District shall assure that students meet the requirements of Exhibit A, attached hereto and fully incorporated by this reference.

## **2. RESPONSIBILITIES OF HOSPITAL.**

2.1. Hospital shall accept the students assigned to the Program by District and cooperate in the orientation of all Program Participants to Facility. Hospital shall provide the opportunities for such students, who shall be supervised by District and Hospital, to observe and assist in various aspects of patient care. Facility shall coordinate District's rotation and assignment schedule with its own schedule and those of other educational institutions. Hospital shall at all times retain ultimate control of the Facility and responsibility for patient care.

2.2. Upon the request of District, Facility shall assist District in the evaluation of each Program Participant's performance in the Program. However, District shall at all times remain solely responsible for the evaluation and grading of Program Participants.

3. **MUTUAL RESPONSIBILITIES.** The parties shall cooperate to fulfill the following mutual responsibilities:

3.1. Students shall be treated as trainees who have no expectation of receiving compensation or future employment from Hospital or District.

3.2. Any courtesy appointments to faculty or staff by either the District or Hospital shall be without entitlement of the individual to compensation or benefits for the appointed party.

## **4. WITHDRAWAL OF PROGRAM PARTICIPANTS.**

4.1. Hospital may immediately remove from the premises any Program Participant who poses an immediate threat or danger to personnel or to the quality of medical services or for unprofessional behavior.

4.2. Hospital may request District to withdraw or dismiss a Program Participant from the Program at Facility when his or her clinical performance is unsatisfactory to

Hospital or his or her behavior, in Hospital's discretion, is disruptive or detrimental to Facility and/or its patients. In such event, said Program Participant's participation in the Program shall immediately cease. Subject to the provisions of Subsection 4.1. above, it is understood that only District can dismiss the Program Participant from the Program at Facility.

**5. INDEPENDENT CONTRACTOR.** The parties hereby acknowledge that they are independent contractors, and neither the District nor any of its agents, representatives, students or employees or Program Participants shall be considered agents, representatives, or employees of Hospital. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto. District shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits. No Program Participant shall look to Hospital for any salaries, insurance or other benefits. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

**6. NON-DISCRIMINATION.** There shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, veteran status, disability or other legally protected classification in either the selection of students, or as to any aspect of the clinical training; provided, however, that with respect to disability, the disability must not be such as would, even with reasonable accommodation, in and of itself preclude the student's effective participation in the Program.

**7. CONFIDENTIALITY.**

**7.1. Hospital Information.** District recognizes and acknowledges that, by virtue of entering into this Agreement and fulfilling the terms of this Agreement, District and Program Participants may have access to certain information of Hospital that is confidential and constitutes valuable, special and unique property of Hospital. District agrees that neither District nor any Program Participant will at any time, (either during or subsequent to the term of this Agreement), disclose to others, use, copy or permit to be copied, without Hospital's express prior written consent, except in connection with the performance of District's and Program Participant's duties hereunder, any confidential or proprietary information of Hospital, including, without limitation, information which concerns Facility's patients, costs, or treatment methods developed by Hospital for the Facility, and which is not otherwise available to the public.

**7.2. Terms of Agreement.** Except for disclosure to District's legal counsel, accountant or financial advisors (none of whom shall be associated or affiliated in any way with Hospital or any of its affiliates), neither District nor any Program Participant shall disclose the terms of this Agreement to any person, unless disclosure thereof is required by law or otherwise authorized by this Agreement or consented to by Hospital in writing. Unauthorized disclosure of the terms of this Agreement shall be a material breach of this Agreement and shall provide Hospital with the option of pursuing remedies for breach, or, notwithstanding any other provision of this Agreement, immediately terminating this Agreement upon written notice to District.

**7.3. Patient Information.** Neither District nor any Program Participant shall disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by Hospital in writing, any medical record or other patient information regarding Facility patients, and District and Program Participant shall comply with all federal and state laws and regulations, and all bylaws, rules, regulations, and policies of Facility and Facility's medical staff, regarding the confidentiality of such information. District acknowledges that in receiving or otherwise dealing with any records or information from Hospital about Facility's patients receiving treatment for alcohol or drug abuse, District and Program Participant are bound by the provisions of the federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 C.F.R. Part 2, as amended from time to time.

**7.4. Privacy of Health Information.** District acknowledges that Facility must comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, codified at 42 U.S.C. § 1320 through d-8 ("HIPAA"), and the requirements of any regulations promulgated thereunder, including, without limitation, the federal privacy regulations as contained in 45 C.F.R. Parts 160 and 164, and the federal security standards as contained in 45 C.F.R. Parts 160, 162 and 164 (collectively, the "Regulations"). Accordingly, Hospital may only disclose Protected Health Information, as defined in 45 C.F.R. 164.501, or Individually Identifiable Health Information, as defined in 42 U.S.C. § 1320d(6) (collectively, "Protected Health Information") to a student for purposes of providing treatment to Facility patients or training the student to be a health care provider. A student may only request or use Protected Health Information about a Facility patient for treatment and Hospital training program purposes. A student may only disclose Protected Health Information about a Facility patient for treatment purposes to other health care providers involved in the patient's treatment or to Hospital's workforce members involved in the student's training program for hospital's training program purposes. A student shall not disclose Protected Health Information to District or its faculty, employees, agents or representatives unless direct patient identifiers are removed to create a limited data set in accordance with the limited data set standard at 45 C.F.R § 164.514(e) and the disclosure is pursuant to a limited data set use agreement between Hospital and District that satisfies Hospital's obligations under the limited data set standard. A student may disclose a patient's health information that has been de-identified in accordance with the de-identification standard at 45 C.F.R. § 164.514(a) - (c) to District or its faculty, employees, agents or representatives for District's use in evaluating the student.

District, students and other Program Participants shall not request, use or further disclose any Protected Health Information other than for the treatment and training purposes specified in this Agreement. District and Program Participants will implement appropriate safeguards to prevent the request for, use or disclosure of Protected Health Information other than as permitted by this Agreement. District will promptly report to Hospital any uses or disclosures, of which District or Program Participants become aware, of Protected Health Information in violation of this Agreement. In the event that District contracts with any agents or independent contractors to whom District provides Protected Health Information, District shall include provisions in such

agreements pursuant to which District and such agents or independent contractors agree to the same restrictions and conditions that apply to District with respect to Protected Health Information. District will make its internal practices, books and records relating to the use and disclosure of Protected Health Information available to the Secretary of the United States Department of Health and Human Services to the extent required for determining compliance with HIPAA and the Regulations.

In the event a Facility patient (or the patient's personal representative) requests access to Protected Health Information in a Designated Record Set (as defined in 45 C.F.R. § 164.501) of Hospital from District or a Program Participant, District or the Program Participant shall immediately forward such request and any such Protected Health Information in its, his or her possession to Hospital. If a Facility patient (or the patient's personal representative) requests an amendment of Protected Health Information in a Designated Record Set of Hospital from District or a Program Participant, then District shall or the Program Participant shall immediately forward such request and any such Protected Health Information in its, his or her possession to Hospital. Further, District or Program Participant shall incorporate any amendment approved by Hospital into any amended Protected Health Information in District's or Program Participant's possession.

If District or a Program Participant receives a request for an accounting of disclosures of Protected Health Information from a Facility patient (or the patient's personal representative), then District or the Program Participant shall within five days forward the request to Hospital. District shall assist Hospital to determine whether any such request for an accounting is a request for an accounting of Hospital's disclosures or of District's disclosures. If Hospital determines that the request is a request for an accounting of District's disclosures and District is a Covered Entity (as defined in 45 C.F.R. § 160.103), then District shall provide the patient with the accounting required by 45 C.F.R. § 164.528. If Hospital determines that the request is a request for an accounting of Hospital's disclosures, then District and Program Participants shall within 10 days forward any information in District's or Program Participants' possession that is required for Hospital to make the accounting required by 45 C.F.R. § 164.528.

No attorney-client, accountant-client or other legal or equitable privilege shall be deemed to have been waived by District, Hospital or Facility by virtue of this Subsection.

**7.5. Audit.** District shall, within five business days of a written request from Hospital, make available during normal business hours at District or Hospital all records, books, agreements, systems, policies and procedures relating to the use or disclosure of PHI for the purpose of allowing Hospital to audit and determine District's compliance with this Section 7. If Hospital discovers any violation of this Section 7, District shall promptly remedy such violation following receipt of written notice describing the violation from Hospital and shall certify in writing that it cured the violation.

**7.6. Survival.** The provisions set forth in this Section 7 shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

**8. INSURANCE.**

8.1. District and Hospital shall secure and maintain at all times during the Term, at their respective sole expense, commercial general liability insurance, workers compensation and employers liability insurance and professional liability insurance (such coverage to include, without limitation, claims based on a violation of Subsection 7.4. or any applicable State law or regulation concerning the privacy of patient information, if such insurance is reasonably available) covering themselves and their respective employees. District shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure such coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital. Such coverage provided by District and Hospital may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits acceptable to the other party. Such insurance shall not be cancelable except upon 30 days' prior written notice to the other party. Such coverage shall be primary and non-contributory. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.

**9. TERM; TERMINATION.**

9.1. **Term.** The initial term of this Agreement shall be for three (3) years, commencing on the Effective Date. This Agreement may be renewed through the mutual agreement of the parties.

9.2. **Termination.** Except as otherwise provided herein, either party may terminate this Agreement at any time without cause upon at least 30 days' prior written notice, provided that all students currently enrolled in the Program at Facility at the time of notice of termination shall be given the opportunity to complete their clinical Program at Facility, such completion not to exceed three (3) months.

9.3. **Effect of Expiration or Other Termination.** Upon expiration or other termination of this Agreement, District shall and shall cause Program Participants to either return or destroy all Protected Health Information received from Hospital or created or received by District or Program Participants on behalf of Hospital, and which District or Program Participants still maintain in any form. Notwithstanding the foregoing, to the extent that Facility agrees that it is not feasible to return or destroy such Protected Health Information, the terms and provisions of Section 7 of this Agreement shall survive termination of this Agreement and such Protected Health Information shall be used or disclosed solely for such purpose or purposes which prevented the return or destruction of such Protected Health Information.

10. **ENTIRE AGREEMENT.** This Agreement and its accompanying Exhibits contain the entire understanding of the parties with respect to the subject matter hereof and supersede all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written

agreement. All continuing covenants, duties and obligations herein shall survive the expiration or earlier termination of this Agreement.

11. **SEVERABILITY.** If any provision of this Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

12. **INDEMNIFICATION.** District shall indemnify and hold Hospital harmless from and against any and all liability and costs, including attorneys' fees, resulting from a breach of Subsection 7.4. by District, Program Participants, District's agents or subcontractors. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other part, its officers, agents, employees, students and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, students or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

13. **ARBITRATION.** Any dispute or controversy arising under, out of or in connection with, or in relation to this Agreement, or any amendment hereof, or the breach hereof shall be determined and settled by arbitration in Riverside County, California, in accordance with the rules of commercial arbitration of the Judicial Arbitration and Mediation Service and applying the laws of the State. Any award rendered by the arbitrator shall be final and binding upon each of the parties, and judgment thereon may be entered in any court having jurisdiction thereof. The costs shall be borne equally by both parties. During the pendency of any such arbitration and until final judgment thereon has been entered, this Agreement shall remain in full force and effect unless otherwise terminated as provided hereunder. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

14. **ATTORNEY'S FEES.** In the event any attorney is engaged by either party to this Agreement with regard to any legal action, arbitration, or other proceeding brought by either party for the enforcement of this Agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party, whether at trial or upon appeal, will be entitled to recover reasonable attorneys' fees and other costs and expenses incurred, in addition to any other relief to which it may be entitled.

15. **CAPTIONS.** The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

16. **NO WAIVER.** Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any of the provisions contained herein.

17. **GOVERNING LAW.** This Agreement shall be governed and construed in accordance with the laws of the State of California. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

18. **ASSIGNMENT; BINDING EFFECT.** District may not assign or transfer any of its rights, duties or obligations under this Agreement, in whole or in part, without the prior written consent of Hospital. For purposes of this Agreement, the transfer of ownership of all or a portion of the shares, partnership interests, or other ownership interests of District, in a single transaction or a series of transactions, which results in the replacement of 50% or more of the shareholders, partners, members or owners, as the case may be, of District as they existed on the commencement date of this Agreement shall be deemed an assignment hereunder. This Agreement shall inure to the benefit of, and be binding upon, the parties hereto and their respective successors and permitted assigns. This Agreement is assignable by Hospital without consent or notice.

19. **NOTICES.** All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by overnight courier, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed to the other party at their last known address.

*BBH*

**RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT**

By: \_\_\_\_\_  
Name: Peter J. Hardash  
Title: Vice Chancellor  
Business Operations & Fiscal Services  
Date: \_\_\_\_\_

**EISENHOWER MEDICAL CENTER  
A CALIFORNIA NON-PROFIT CORPORATION**

By: \_\_\_\_\_  
Name: Martin J. Massiello  
Title: Executive Vice President/COO  
Date: \_\_\_\_\_

## EXHIBIT A

### HOSPITAL STANDARDS

[Those marked on this Exhibit A shall be completed]

This Addendum to the Agreement sets forth the Hospital Standards applicable to the Agreement and the allocation of costs for meeting these standards. The "individual" as referred to herein will be applicable to any and all individuals who are the subject of the Agreement, whether they are students, contractors or agency placements. The boxes marked on this Addendum shall indicate those standards that are applicable to the Agreement, and the responsibility for meeting the standards including the cost.

**1. Physical Exam.** A written statement by a person lawfully authorized to perform the examination stating the individual is physically capable of performing the essential functions of the job. This health exam must be performed within one (1) year prior to an assignment at Hospital.

- Hospital
- Agency/District OR
- Individual

**2. Tuberculosis Screening.** The individual will have a PPD skin test that is read and documented as "negative" within one (1) year of assignment to Hospital. The individual will provide documentation that the skin test has been completed. If the individual has a documented "positive" PPD skin test, the individual must have a clear chest x-ray (defined as negative for active tuberculosis) within four (4) years of assignment to Hospital.

- Hospital
- Agency/District OR
- Individual

**3. Immunizations.** The individual must be able to demonstrate immunity to measles, mumps, rubella and varicella, through either a positive serology lab result showing past disease and immunity or an immunization record signed by a qualified health provider. Hospital shall not be responsible for providing any immunization or vaccination of the individual.

- Hospital
- Agency/District OR
- Individual

**4. Hepatitis B.** Hospital shall offer the Hepatitis B vaccination series to the individual and obtain a signed consent/refusal form.

- Hospital
- Agency/District
- Individual

**5. Drug Screen.** Evidence of Ten-Panel drug screen within the last year must be performed before taking assignment at Hospital. The individual may begin their assignment before drug screen test results are known, however, test results that indicate the presence of drugs and/or alcohol will disqualify the individual for assignment with Hospital. In this instance, the assignment will be immediately discontinued, and no expense will be incurred by Hospital.

- Hospital
- Agency/District
- Individual

**6. Respiratory mask fitting.** The individual must complete the respiratory mask fitting for the Tecno-PFR95.

- Hospital
- Agency/District
- Individual

**7. Background Screening.** A complete a criminal background screening shall be done. The screening shall meet the requirements of the Department of Justice and reveal any misdemeanor or felony convictions. Exceptions include minor traffic violations, a misdemeanor conviction for marijuana-related offense that is more than 2 years old or any felony or misdemeanor conviction that has been sealed, expunged, judicially dismissed or otherwise legally eradicated.

- Hospital
- Agency/District OR
- Individual

**8. Dress Code.** The individual shall dress in accordance with dress and personal appearance as required by Hospital. Marking this box indicates understanding and agreement of the parties.

- Hospital
- Agency/District
- Individual

**9. Licensure.** The individual, as applicable, shall provide evidence of current licensure, certification or registration as well as any other professional certifications required for practice.

- Hospital
- Agency/District
- Individual

**10. Orientation.** The individual shall participate in an initial orientation provided by Hospital as applicable to provided services including an in-service in fire safety and infection control.

- Hospital
- Agency/District
- Individual

**11. Experience.** Proof of one year of prior similar work experience.

- Hospital
- Agency/District
- Individual

**12. Documentation.** Proof of compliance with applicable immigration laws and maintenance of I-9 documentation.

- Hospital
- Agency/District
- Individual

**13. References.** Minimum of two references familiar with skills and abilities.

- Hospital
- Agency/District
- Individual

**14. Exams.** Proof of passing scores for each exam required prior to the provision of

patient care.

- Hospital
- Agency/District
- Individual

**15. Communication.** Must be able to speak, write and read the English language sufficiently to perform the functions of the designated position.

- Hospital
- Agency/District
- Individual

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College – Human Services and Technology Division**

|         |   |                    |
|---------|---|--------------------|
| To:     | Board of Trustees                                   | Date: May 10, 2010 |
| Re:     | Approval of New OTA Agreement – County of Riverside |                    |
| Action: | Request for Approval                                |                    |

**BACKGROUND**

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is a new agreement for the Occupational Therapy Assistant program. The OTA Program will place no students at the site until after Board approval.

**ANALYSIS**

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for one (1) year or until termination by written notice of either party. The agreement has been reviewed by Dean Bart Hoffman and college staff. It carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this contract with County of Riverside in Riverside, California.

|                 |  |                          |
|-----------------|--|--------------------------|
| Fiscal Impact:  | None   | Board Date: May 10, 2010 |
| Prepared by:    | Norman Fujimoto, Vice President of Academic Affairs<br>Bart Hoffman, Dean of Human Services & Technology |                          |
| Submitted by:   | Erlinda J. Martinez, Ed.D., President, Santa Ana College   |                          |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD  |                          |

COUNTY OF RIVERSIDE  
COMMUNITY HEALTH AGENCY

FOR COUNTY USE ONLY



|  |                             |  |                  |
|--|-----------------------------|--|------------------|
| COUNTY DEPT/DIVISION<br>DOPH/ Community Outreach   |                             | CONTRACT NO.<br>10-009                                       | RFP NO.<br>---   |
| FUND<br>10000  | DEPARTMENT ID<br>4200102000 | PROJECT-GRANT<br>-----                                       | PROGRAM<br>----- |
| CLASS/LOCATION<br>6572-33225   |                             | CONTRACT AMOUNT<br>\$-0-                                     |                  |
| PERIOD OF PERFORMANCE: July 1, 2010 through June 30, 2011, renewable annually for five years through June 30, 2015 |                             |  |                  |
| COUNTY CONTACT<br>Julisa Alvizo (951) 358-5381   |                             | CONTRACTOR REPRESENTATIVE:<br>Peter J Hardash (714) 564-6682 |                  |
| PROGRAM NAME. Student Affiliation Agreement  |                             |  |                  |

This student affiliation agreement is made and entered into by and between the County of Riverside, a political subdivision of the State of California, through its Community Health Agency, [Department of Public Health], hereinafter referred to as ("COUNTY"), and Rancho Santiago Community College District on behalf of Santa Ana College, hereinafter referred to as the District ("COLLEGE").

**WITNESSETH:**

**WHEREAS**, the COLLEGE'S post-licensure program(s)/school(s) requires its students to have internship/residency experience and use of clinical/practicum facilities; and

**WHEREAS**, COUNTY can provide such field work and wishes to participate in student's program and is willing to permit the use of its clinical/practicum facilities and services for education of said students;

**WHEREAS**, it is to the mutual benefit of the parties hereto that the student's of the COLLEGE'S internship/residency program use the COUNTY for their experience.

**NOW THEREFORE** in consideration of the mutual promises, covenants and conditions hereinafter contained, the Parties hereto mutually agree as provided on pages 2 through 11, and Attachment A, consisting of one (1) page, attached hereto and incorporated herein.

COLLEGE

COUNTY

By \_\_\_\_\_  
Rancho Santiago Community College District

By \_\_\_\_\_  
Eric Frykman, Director

Peter J. Hardash, Vice Chancellor  
Business Operations/Fiscal Services  
Print Name

\_\_\_\_\_  
Print Name

Date \_\_\_\_\_

Date \_\_\_\_\_

1 **1. GENERAL UNDERSTANDINGS.** Subject to the terms and conditions of this  
2 Agreement:

3 **1.1** The number of students enrolled in the Santa Ana College (Rancho  
4 Santiago Community College District) programs/schools, as stated in  
5 Attachment A, to be covered by this Agreement shall be decided by  
6 mutual agreement of the parties hereto. The days and hours of  
7 experience shall be planned by the COLLEGE, and the COUNTY Director  
8 of the Community Health Agency, or designee, within the regular working  
9 hours of the COUNTY

10 **1.2** The COUNTY Director of the Community Health Agency, or designee,  
11 shall coordinate with the COLLEGE in planning the days and hours of  
12 student experience and shall have final approval of such plans.  
13 Geographical areas of assignment shall be the responsibility of COUNTY

14 **1.3** The COLLEGE and COUNTY agree to promote the exchange of  
15 information by mutual participation in new or expanded programs,  
16 research or other pertinent concerns coming within the philosophies and  
17 policies of the COLLEGE or COUNTY. The parties furthermore agree to  
18 cooperate in the concurrent and terminal evaluation of student experience.

19 **1.4 HIPAA REGULATIONS:** The COLLEGE hereby verifies knowledge of  
20 HIPAA standards and codes relating thereto as they apply to patient care,  
21 the COLLEGE, and COLLEGE programs, and states that all students and  
22 instructors will be instructed in accordance therewith. A strict code of  
23 confidentiality is to be maintained. All information obtained from  
24 client/patient records is to be held in confidence. No copies of  
25 client/patient records shall be made, and no records or copies thereof are  
26 to be removed from COUNTY Clients/Patients will not be identified in any  
27 manner in reports of case studies undertaken by students. The  
28 COLLEGE will prohibit the publication by the students of any material

1 relative to their clinical learning experience that has not been approved for  
2 release for publication by both the COUNTY and the COLLEGE.

3 **1.5** COUNTY will provide orientation for students and instructors to inform  
4 them as to rules and regulations of COUNTY, including ethical practice  
5 and drug abuse. Students and instructors are to be subject to said rules  
6 and regulations for as long as they are performing or participating in any  
7 manner under this Agreement. If the conduct or health of a student or  
8 instructor should be such as to impair their participation in the  
9 COLLEGE'S program, or unfavorably affect the COUNTY program, such  
10 student or instructor shall be suspended from further participation under  
11 this Agreement pending a conference between the COLLEGE and  
12 COUNTY representatives. Such request for suspension and subsequent  
13 conference will be in writing and include a statement of the reason(s)  
14 student or instructor has been suspended. Thereafter, remedial actions  
15 as may be deemed necessary shall be taken by the COLLEGE with five  
16 (5) days of receipt of the written request.

17 **1.6.** Students or instructors who suffer illness or injury while at the COUNTY  
18 will be referred to their individual health care provider, and/or returned to  
19 the COLLEGE campus as soon as conditions permit. If a life threatening  
20 emergency occurs, the student or instructor will be assisted to the nearest  
21 health care emergency service. Except as herein provided, COUNTY  
22 shall have no obligation to furnish medical or surgical care to any student  
23 or instructor.

24 **1.7** Instructors selected by the COLLEGE for Performance under this  
25 Agreement shall be subject to the approval by COUNTY. The COLLEGE  
26 will allow adequate time for orientation of new faculty to the COUNTY.  
27 Faculty salary shall be paid by the COLLEGE.

28 **1.8** It is mutually agreed and understood that the provision of facilities by  
COUNTY is contingent upon and limited by the availability of such  
facility/facilities and availability of coordinating County staff

1       **1.9**   The COLLEGE will inform students and instructors that they are not  
2           employees of the COUNTY and will not receive compensation from  
3           COUNTY

4       **1.10**   **BACKGROUND CHECK.**

5           **1.10.1**   COUNTY will require a background check, in accordance with  
6           the County Live Scan Policy C-33, BACKGROUND CHECK POLICY, for  
7           all students prior to permitting the student to participate in the educational  
8           experience program at Riverside County facilities.

9           **1.10.2**   COUNTY will accept background checks completed by the  
10          COLLEGE for all students participating in the educational experience  
11          program at Riverside County facilities.

12          **1.10.3**   Students shall complete and sign the appropriate  
13          release/waiver form(s) prior to the COUNTY accessing background check  
14          information.

15          **1.10.4**   COUNTY understands and agrees that the information  
16          received related to background check shall not be stored electronically  
17          and will be destroyed after the student's acceptance is determined.  
18          Destruction of this information shall be to the extent that the identity of the  
19          individual can no longer be determined.

20  
21       **2.**       **RESPONSIBILITIES OF COLLEGE.**

22       The COLLEGE shall:

23           **2.1**    Assume responsibility for the professional preparation of the student(s)  
24           and compliance of the curriculum with the education standards set forth by  
25           the appropriate profession association.

26           **2.2**    Be responsible for the instruction, guidance, and supervision of the  
27           COLLEGE students while at the COUNTY pursuant to this Agreement.

1           **2.3** Notify students that conformance is required to all applicable COUNTY  
2 policies, procedures, regulations, and all requirements and restrictions  
3 specified jointly by representatives of the COLLEGE and the COUNTY.

4           **2.4** Provide to COUNTY a copy of the performance objectives for the clinical  
5 experience annually, and assurance that the participating students are  
6 theoretically prepared to meet those objectives.

7           **2.5** Require participating students to wear appropriate dress when at the  
8 COUNTY

9           **2.6** Be responsible for damages caused by the negligence of its officers,  
10 agents and employees occurring in the performance of this agreement.  
11 COUNTY shall be responsible for damages caused by the negligence of  
12 its officers, agents and employees occurring in the performance of this  
13 agreement. It is the intention of the COLLEGE and COUNTY that the  
14 provision of this paragraph be interpreted to impose on each party  
15 responsibility for the negligence of their respective officers, agents and  
16 employees.

17           **2.7** No later than two weeks before the beginning of activities covered by this  
18 Agreement provide the following information for each student/instructor  
19 covered by this Agreement:

20           **2.7.1** Student's/instructor's name.

21           **2.7.2** A brief introduction to the student/instructor

22           **2.7.3** Written evidence of the student's/instructor's health status.

23                   **2.7.3.1** An annual physical examination by a physician (if working  
24 in Family Care Center clinic).

25                   **2.7.3.2** Tuberculin (Mantoux) PPD skin test within the previous  
26 three (3) months. If the student or instructor has a history  
27 of a positive PPD, a written report of a Chest X-Ray (CXR)  
28 performed within the last three (3) months must be  
submitted.



1           **2.8** COLLEGE hereby insures that participating students have met all  
2           departmental regulations for admission and have been informed of all  
3           COUNTY requirements.

4           **2.9** COLLEGE shall provide all equipment and supplies needed for clinical  
5           instruction at the COUNTY. The student's name/identification badge shall  
6           be provided by the COLLEGE.

7  
8           **3.    INSURANCE.**

9           **3.1** Warrant that certificates satisfactory to the COUNTY Risk Manager  
10           evidencing the maintenance of the following required relevant insurance  
11           coverage shall be filed with COUNTY Contracts Administration prior to  
12           performance of any of the terms of this Agreement:

13           **3.1.1** General Liability coverage with a limit of one million dollars  
14                           (\$1,000,000) per occurrence and aggregate of three million dollars  
15                           (\$3,000,000).

16  
17           **3.1.2** Worker's Compensation coverage covering COLLEGE'S full liability  
18           is provided for instructors assigned by the COLLEGE to participate  
19           in this agreement.

20           **3.1.3** Student Accident Policy is provided to assigned students.

21           **3.1.4** Further, said certificate(s) and policies of insurance shall contain  
22           the covenant of the insurance carrier(s) that thirty (30) days written  
23           notice shall be given to COUNTY prior to any modification,  
24           cancellations, expiration or reduction in coverage of such  
25           insurance. In the event of any such modification, expiration or  
26           reduction in coverage and on the effective date thereof, this  
27           Agreement shall terminate forthwith, unless COUNTY receives prior  
28           to such effective date, another properly executed original certificate

1 of insurance and original copies of endorsements or certified  
2 original policies including all endorsements and attachments  
3 thereto evidencing coverage's set forth herein and the insurance  
4 required herein is in full force and effect. The original  
5 endorsements for each policy and the certificate of insurance shall  
6 be signed by an individual authorized by the insurance carrier to do  
7 so on its behalf.  
8

9 **4. RESPONSIBILITIES OF COUNTY.**

10 COUNTY shall:

- 11 **4.1** Designate a Coordinator of Clinical Education who will be responsible for  
12 planning and implementation of the clinical education experience. The  
13 aforementioned individual shall meet the criteria established by the State's  
14 legislative and regulatory agency and the appropriate licensing  
15 associations for the supervision of students in the clinical education  
16 setting.  
17 **4.2** Provide the Coordinator of Education or Instructor with time to plan and  
18 implement the clinical education experience including, when feasible, time  
19 to attend relevant meetings and conference.  
20 **4.3** Provide to each student specific clinical experience opportunities/projects  
21 consistent with the program objectives. COUNTY shall provide for  
22 observation, participation, and independent activity in the COUNTY  
23 program and will assist in obtaining this in related voluntary agencies  
24 where possible.  
25 **4.4** To structure the clinical experience as needed to meet the objectives of  
26 the clinical education experience and professional preparation of students,  
27

1 subject to and within the constraints of physical environment, patient load  
2 and/or experience available.

3 **4.5** Advise the COLLEGE of any changes in personnel, operation, or policies  
4 which may affect the clinical education experience.

5 **4.6** Provide assigned students, whenever possible the use of the library  
6 resources, reference materials and other specialized learning experience.

7 **4.7** Make available/provide students with copies of the Department's rules and  
8 regulations, policies and procedures with which the student is expected to  
9 comply

10 **4.8** Upon reasonable request, permit the COLLEGE and/or appropriate  
11 agencies charged with the responsibility of accrediting or approving the  
12 training program to inspect the clinical facilities, services available for  
13 clinical experience, student records and other materials pertaining to the  
14 clinical training.

15 **4.9** Evaluate the performance of student on a regular basis using the  
16 evaluation form provided by the COLLEGE and notify the COLLEGE of  
17 any Serious Deficits Note in student's abilities; and forward the written  
18 evaluation upon completion to the COLLEGE.  
19

20  
21 **5. ELIGIBILITY** In accordance with Title VI of the Civil Rights Act of 1964, no  
22 person shall on the grounds of race, sex, color, or national origin be excluded from the  
23 participation in, or be denied the benefits of, or subject to discrimination under any  
24 program or activities included herein.

25  
26 **6. HOLD HARMLESS.**

27 **6.1** The COLLEGE shall indemnify and hold harmless the COUNTY, its  
28 agencies, districts and departments, their respective officers, elected and

1 appointed officials, employees, agents and representatives from any  
2 liability, claim, damage or action whatsoever, based or asserted upon any  
3 act or omission of COLLEGE, its officers, employees, agents,  
4 representatives or students arising out of or in any way relating to this  
5 Agreement, including but not limited to property damage, bodily injury, or  
6 death.

7 **6.2** The COUNTY shall indemnify and hold harmless the COLLEGE, its  
8 agencies, districts and departments, their respective officers, elected and  
9 appointed officials, employees, agents and representatives from any  
10 liability, claim, damage or action whatsoever, based or asserted upon any  
11 act or omission of COUNTY, its agencies, districts and departments, their  
12 respective officers, elected and appointed officials, employees, agents and  
13 representatives arising out of or in any way relating to this Agreement,  
14 including but not limited to property damage, bodily injury, or death.  
15

16 **7. TERMINATION.**

17 **7.1** This Agreement shall be effective from date of execution through June 30,  
18 2011 renewable annually through June 30, 2015. Either party shall have  
19 the right to terminate this Agreement upon three months' written notice to  
20 the other party provided, however, that said termination may occur only at  
21 the end of an academic quarter in which students are registered. The  
22 party desiring termination shall arrange for a conference with the other  
23 participating party  
24

25 **7.2** There shall be an annual review of this Agreement each year prior to May  
26 1st for the purpose of determining if the Agreement shall be continued,  
27 terminated, or modified.  
28

1 **8. VENUE.** Any action at law or in equity brought by either of the parties hereto for  
2 the purpose of enforcing a right or rights provided for by this Agreement shall be tried in  
3 a court of competent jurisdiction in the County of Riverside, State of California, and the  
4 parties hereby waive all provisions of law providing for a change of venue in such  
5 proceedings in any other county

6  
7 **9. ENTIRE AGREEMENT** This Agreement is intended by the parties hereto as a  
8 final expression of their understanding with respect to the subject matter hereof and as  
9 a complete and exclusive statement of the terms and conditions thereof, and  
10 supersedes any and all prior and contemporaneous Agreement and understandings,  
11 oral or written, in connection therewith. The Agreement may be changed or modified  
12 only upon the written consent of the parties hereto.

13  
14 **10. LICENSE.** COLLEGE verifies upon acceptance of the terms of this Agreement  
15 execution thereof, possession of any current and valid licenses required for compliance  
16 with any local, State and Federal laws and regulations pertaining to the intent and scope  
17 of services of this Agreement.

18  
19 **11. OSHA REGULATIONS.** COLLEGE is hereby verifies knowledge of the  
20 Occupational Safety and Health Administration (OSHA) standards and codes as set  
21 forth by the U S. Department of Labor, and the derivative Cal/OSHA standards, laws  
22 and regulations relating thereto as they apply to the COLLEGE and COLLEGE  
23 programs, and states that all students and instructors will be instructed in accordance  
24 therewith.

25  
26  
27 **12. NOTICES.** Any notices required to be given under this agreement shall be given  
28 by regular mail, postage prepaid, addressed as follows:

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**COUNTY**

County of Riverside Community Health Agency  
Internal Support Services Contracts Administration  
4065 County Circle Drive  
Riverside, California 92503

**COLLEGE:**

College to Rancho Santiago Community College District  
On behalf of Santa Ana College hereinafter referred to as the District  
1530 West 17<sup>th</sup> Street T206  
Santa Ana, CA 92706-3398

or to such other address (es) as the Parties may hereafter designate.

// // // // // //

**ATTACHMENT A**

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The following COLLEGE'S program(s)/COLLEGE(s) are participating in the student affiliation internship/residency program as set forth in this Agreement:

1 Occupational Therapy Assistant

/// // // // // //

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****SANTA ANA COLLEGE – STUDENT SERVICES**

|         |   |       |                |
|---------|---|-------|----------------|
| To:     | Board of Trustees   | Date: | April 26, 2010 |
| Re:     | Ratification of Santa Ana College Associate Degree and Certificates for Fall 2009 |       |                |
| Action: | Request for Ratification  |       |                |

**BACKGROUND**

Attached is a list of students who have completed coursework at Santa Ana College leading to the Associate Degree and/or Certificate for fall 2009.

**ANALYSIS**

Santa Ana College awarded 375 Associate Degrees at the conclusion of the fall 2009 semester, 252 Associate in Arts and 123 Associate in Science. This is 27 down from fall 2008 in which 402 Associate Degrees were conferred. The areas that showed the most significant decrease were Business Administration, Liberal Arts – University Transfer, and Occupational Therapy. However, the areas that showed significant increases were Liberal Arts, Public Fire Service, and Registered Nursing.

Santa Ana College awarded 340 Certificates of Achievement/Accomplishment at the conclusion of the fall 2009 semester, compared to 195 awarded at the conclusion of fall 2008. The areas with the most significant increase in certificates were the CSU General Education certificate and the IGETC General Education. This significant increase is due to the fact that this is the first full term that the State Chancellors Office has allowed SAC to issue CSU and IGETC certificates.

**RECOMMENDATION**

It is recommended that the Board of Trustees ratify the recipients of the Santa Ana College Associate Degree and Certificates for fall 2009 as presented on the attached.

|                 |  |             |                |
|-----------------|--|-------------|----------------|
| Fiscal Impact:  | None   | Board Date: | April 26, 2010 |
| Prepared by:    | Mark C. Liang, J.D., Associate Dean, Admissions and Records<br>Sara Lundquist, Ph.D., Vice President, Student Services |             |                |
| Submitted by:   | Erlinda J. Martinez, Ed.D., President, Santa Ana College   |             |                |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD  |             |                |

# **SANTA ANA COLLEGE**

## **AA/AS DEGREES**

**SANTA ANA COLLEGE GRADUATE LIST  
FALL 2009**

| <u>NAME</u> |           | <u>DEGREE</u> | <u>MAJOR</u>                             |
|-------------|-----------|---------------|--|
| Abarca      | Carlos    | AA            | Liberal Arts                             |
| Acevedo     | Guadalupe | AA            | Liberal Arts                             |
| Aderhold    | William   | AS            | Nursing                                  |
| Adkins      | Donald    | AA            | Liberal Arts                             |
| Aguilar     | Elvia     | AA            | Liberal Arts                             |
| Aguilar     | Gisela    | AA            | Liberal Arts                             |
| Aguilar     | Sapphira  | AS            | Nursing                                  |
| Aguirre     | Mario     | AA            | Liberal Arts                             |
| Almazan     | Eliseo    | AA            | Business Management                      |
| Almeida     | Jason     | AS            | Fire Tech Public Fire Service            |
| Altanbyek   | Bota      | AA            | Liberal Arts                             |
| Alvarez     | Brett     | AS            | Fire Tech Public Fire Service            |
| Anaya       | Lidia     | AA            | Sociology                                |
|             |           | AA            | Psychology                               |
|             |           | AA            | Anthropology                             |
| Anticona    | Albert    | AS            | Physics                                  |
| Apiado      | Alexis    | AS            | Nursing                                  |
| Arreguin    | Marybel   | AA            | Human Development Preschool Child        |
| Aviles      | Samantha  | AS            | Nursing                                  |
| Avina       | Jessica   | AA            | Liberal Arts                             |
| Avina       | Gabriel   | AA            | Liberal Arts                             |
| Baghdikian  | David     | AS            | Fire Tech Public Fire Service            |
| Banuelos    | Andrea    | AS            | Pharmacy                                 |
| Barajas     | Marco     | AA            | Liberal Arts                             |
| Barnett     | Barbara   | AA            | Liberal Arts                             |
| Barrera     | Blanca    | AA            | Liberal Arts                             |
| Barrios     | Fernando  | AS            | Nursing                                  |
| Bastow      | Russel    | AS            | Fire Tech Public Fire Service            |
| Becerril    | Jessica   | AS            | Occupational Therapy Assistant           |
| Berg        | Sandra    | AA            | Paralegal                                |
| Bissell     | Thomas    | AS            | Fire Tech Public Fire Service            |
| Brandt      | Joel      | AA            | Liberal Arts                             |
| Bruno       | Rafael    | AA            | Liberal Arts                             |
| Buckley     | Michael   | AA            | Liberal Arts                             |
| Bui         | Kathy     | AS            | Nursing                                  |
| Bui         | Thuy      | AS            | Chemistry                                |
| Burkitt     | Jordan    | AA            | Liberal Arts                             |
| Bush        | Ravina    | AA            | Paralegal                                |
| Cadenas     | Elva      | AA            | Liberal Arts                             |
| Camargo     | Daisy     | AA            | Liberal Arts                             |
| Campos      | Valeria   | AA            | Liberal Arts                             |
| Cantorán    | Maribel   | AA            | Liberal Arts                             |
| Cardenas    | Matthew   | AA            | Liberal Arts                             |
| Carrera     | David     | AA            | Criminal Justice                         |
| Castaneda   | Irene     | AA            | Liberal Arts University Transfer Studies |
| Castroferro | Ynaky     | AA            | Liberal Arts                             |
|             |           | AA            | Management                               |
|             |           | AA            | Business Administration                  |
|             |           | AA            | Business Management                      |
| Cazares     | Michelle  | AA            | Liberal Arts                             |
| Ceja        | Sandra    | AA            | Liberal Arts                             |
| Centeno     | Jesse     | AA            | Liberal Arts                             |
| Chan        | Tom       | AS            | Occupational Therapy Assistant           |
| Chang       | Janice    | AA            | Liberal Arts                             |

| <b><u>NAME</u></b> |            | <b><u>DEGREE</u></b> | <b><u>MAJOR</u></b>                      |
|--------------------|------------|----------------------|--|
| Chavez             | Kristina   | AA                   | Liberal Arts                             |
| Chege              | Anthony    | AS                   | Nursing                                  |
| Ciriaco            | Ruben      | AA                   | Liberal Arts                             |
| Cisneros           | Joseph     | AA                   | Liberal Arts University Transfer Studies |
| Clara              | Lucia      | AA                   | Liberal Arts                             |
| Cohut              | Ioana      | AS                   | Nursing                                  |
| Collins            | Chris      | AA                   | Liberal Arts                             |
| Collins            | Walter     | AS                   | Fire Tech Public Fire Service            |
| Cortes             | Edgar      | AA                   | Liberal Arts                             |
| Cortes             | Francisco  | AA                   | Economics                                |
|                    |            | AA                   | Business Administration                  |
| Cortina Channels   | Rose       | AS                   | Nursing                                  |
| Cozza              | Claudia    | AA                   | Liberal Arts                             |
| Crilly             | Claudine   | AS                   | Nursing                                  |
| Crovetto           | Craig      | AS                   | Fire Tech Public Fire Service            |
| Cruz               | Sayra      | AA                   | Liberal Arts                             |
| Cuahutle           | Gabino     | AA                   | Liberal Arts                             |
| Cuevas             | Angel      | AA                   | Liberal Arts                             |
| Cuevas             | Omar       | AA                   | Liberal Arts                             |
| Cunanan            | Justin     | AS                   | Fire Tech Public Fire Service            |
| De la Fuente       | Ernesto    | AS                   | Nursing                                  |
| Delatorre          | Rachel     | AA                   | Liberal Arts                             |
| Delgado            | Steven     | AA                   | Liberal Arts                             |
| Depippo            | Jeffrey    | AS                   | Fire Tech Public Fire Service            |
| Diaz               | Jonathan   | AA                   | Liberal Arts                             |
| Diaz               | Jose       | AA                   | Marketing                                |
| Diaz               | Rosa Y.    | AA                   | Liberal Arts                             |
|                    |            | AA                   | Political Science                        |
| Diaz               | Rosa H.    | AS                   | Nursing                                  |
| Diaz               | Guadalupe  | AS                   | Medical Assistant                        |
| Dondiego           | Maria      | AA                   | Liberal Arts                             |
|                    |            | AA                   | Criminal Justice                         |
| Duong              | Chau       | AS                   | Nursing                                  |
| Duong              | Nhu        | AS                   | Medical Assistant                        |
| Durden             | Claude     | AA                   | Liberal Arts                             |
| Edison             | Felix      | AS                   | Chemistry                                |
| Edmundson          | Grace      | AA                   | Liberal Arts                             |
| Edwards            | Aaron      | AS                   | Fire Tech Public Fire Service            |
| EI                 | Reyan      | AA                   | Liberal Arts                             |
| Elizalde           | Mariela    | AA                   | Liberal Arts                             |
| Embry              | Cara       | AS                   | Nursing                                  |
| Erdmann            | Megan      | AS                   | Nursing                                  |
| Escobar            | Jose       | AA                   | Liberal Arts                             |
| Espinoza           | Jacqueline | AA                   | Liberal Arts                             |
| Evangelista        | Jonathan   | AA                   | Liberal Arts University Transfer Studies |
| Feliciano          | Serena     | AA                   | Speech Language Pathology Assistant      |
| Finster            | Grant      | AS                   | Fire Tech Public Fire Service            |
| Fitkowski          | Andrew     | AS                   | Nursing                                  |
| Flores             | Jessica    | AA                   | Liberal Arts                             |
| Frazier            | Dale       | AS                   | Nursing                                  |
| French             | Thomas     | AS                   | Fire Tech Public Fire Service            |
| Gamboa Soto        | Lisette    | AA                   | Liberal Arts                             |
| Gamino             | Linda      | AA                   | Liberal Arts                             |
| Garcia             | Annette    | AA                   | Human Development Preschool Child        |
| Garcia             | Lileny     | AA                   | Liberal Arts                             |
| Garcia             | Virginia   | AA                   | Modern Languages                         |

| <u>NAME</u> |           | <u>DEGREE</u> | <u>MAJOR</u>                      |
|-------------|-----------|---------------|-----------------------------------|
| Garcia      | Guadalupe | AS            | Nursing                           |
| Garrett     | Rosa      | AS            | Nursing                           |
| Garza       | Armando   | AA            | Economics                         |
|             |           | AA            | Marketing                         |
|             |           | AA            | Business Administration           |
|             |           | AA            | Management                        |
| Gaston      | Lisa      | AA            | Human Development Preschool Child |
|             |           | AA            | Liberal Arts                      |
| Gervacio    | Mercedes  | AA            | Art                               |
| Gilabert    | Michael   | AA            | Liberal Arts                      |
|             |           | AS            | Science                           |
|             |           | AS            | Math                              |
| Gilandablo  | Erica     | AA            | Liberal Arts                      |
| Gomez       | Victor    | AA            | Economics                         |
| Gomez       | Priscilla | AA            | Human Development Preschool Child |
| Gomez       | David     | AS            | Fire Tech Fire Administration     |
| Gonzalez    | Carina    | AA            | Liberal Arts                      |
| Gonzalez    | Valeriano | AA            | Art Digital Media                 |
| Goodlink    | Autumn    | AS            | Occupational Therapy Assistant    |
| Griffith    | Michael   | AA            | Liberal Arts                      |
| Guerrero    | Jose      | AS            | Chemistry                         |
| Guijarro    | Esmeralda | AA            | Liberal Arts                      |
| Guzzi       | Jeremiah  | AA            | Liberal Arts                      |
| Hall        | Donald    | AS            | Fire Tech Public Fire Service     |
| Hallahan    | Deborah   | AA            | Liberal Arts                      |
|             |           | AA            | Paralegal                         |
| Hanson      | James     | AS            | Fire Tech Public Fire Service     |
| Heredia     | Fernando  | AA            | Liberal Arts                      |
| Hernandez   | Jessica   | AA            | Liberal Arts                      |
| Hernandez   | Michelle  | AA            | Liberal Arts                      |
| Hernandez   | Misael    | AA            | Liberal Arts                      |
| Hessen      | Joann     | AA            | Liberal Arts                      |
| Hettle      | Allison   | AA            | Human Development Preschool Child |
| Hoang       | Thomas    | AA            | Business Administration           |
| Hubbard     | Collin    | AA            | Liberal Arts                      |
| Huerta      | Mayra     | AA            | Liberal Arts                      |
|             |           | AS            | Pre-Nursing                       |
| Huerta      | Juan      | AA            | Liberal Arts                      |
| Hurtado     | Omar      | AA            | Criminal Justice                  |
| Huynh       | Trinh     | AA            | Liberal Arts                      |
| Isberg      | Justin    | AA            | Liberal Arts                      |
| Ishiguro    | Mai       | AA            | Liberal Arts                      |
| Jauregui    | Jonathon  | AA            | Liberal Arts                      |
| Jimenez     | Janet     | AA            | Liberal Arts                      |
| Juarez      | Ginger    | AA            | Sociology                         |
| Juliani     | Jan       | AA            | Library Technology                |
| Kamara-Kay  | Andrew    | AA            | Liberal Arts                      |
| Kato        | Mami      | AA            | Fashion Design Merchandising      |
| Kearns      | Susan     | AS            | Occupational Therapy Assistant    |
| Keeler      | Christine | AS            | Occupational Therapy Assistant    |
| Khuash      | Akbyeryen | AA            | Liberal Arts                      |
|             |           | AA            | Business Administration           |
| Kim         | Erin      | AA            | Accounting                        |
| Kim         | Eunice    | AS            | Occupational Therapy Assistant    |
| Kim         | Woo       | AS            | Fire Tech Public Fire Service     |
| Kinton      | Tanya     | AS            | Occupational Therapy Assistant    |

| <u>NAME</u> |           | <u>DEGREE</u> | <u>MAJOR</u>                                |
|-------------|-----------|---------------|---|
| Lapan       | Jeremy    | AA            | Liberal Arts                                |
| Le          | Thuy      | AA            | Liberal Arts                                |
| Le          | Y         | AA            | Liberal Arts                                |
|             |           | AA            | Business Administration                     |
| Le          | Thi       | AS            | Pharmacy Technology                         |
| Le Nguyen   | Huy       | AA            | Liberal Arts                                |
| Learned     | John      | AS            | Fire Tech Public Fire Service               |
| Legaspi     | Hilda     | AA            | Liberal Arts                                |
| Lim         | Jonathan  | AS            | Fire Tech Public Fire Service               |
| Littlefield | Steven    | AS            | Fire Tech Public Fire Service               |
| Livigni     | Jessica   | AA            | Liberal Arts                                |
| Lopez       | Rosalba   | AA            | Business Administration                     |
| Lopez       | Luz       | AA            | Speech Language Pathology Assistant         |
| Lopez       | Robert    | AA            | Liberal Arts                                |
| Lowe        | Holly     | AS            | Nursing                                     |
| Lupercio    | Arleena   | AS            | Occupational Therapy Assistant              |
| Lynch       | Christina | AS            | Nursing                                     |
| Macias      | Carlos    | AA            | Liberal Arts University Transfer Studies    |
| Martin      | Kristal   | AA            | Liberal Arts                                |
| Martin      | Patricia  | AA            | Liberal Arts                                |
| Martinez    | Veronica  | AA            | Liberal Arts                                |
| Martinez    | Maribel   | AA            | Liberal Arts                                |
| Martinez    | Aaron     | AA            | Liberal Arts                                |
| Martinez    | Jannett   | AA            | Liberal Arts                                |
| Martinez    | Maria     | AA            | Liberal Arts                                |
| Maurillo    | Lynn      | AS            | Nursing                                     |
| Mayer       | Linda     | AA            | Liberal Arts                                |
| Mayers      | Alex      | AS            | Fire Tech Public Fire Service               |
| Mazza       | Sean      | AS            | Fire Tech Public Fire Service               |
| Mazzuckis   | Sheri     | AS            | Nursing                                     |
| McBride     | Katherine | AS            | Nursing                                     |
| Mclsaac     | Nick      | AS            | Fire Tech Public Fire Service               |
| Meeks       | Michael   | AS            | Fire Tech Public Fire Service               |
| Melquiades  | Omar      | AS            | Physics                                     |
|             |           | AS            | Math  |
|             |           | AS            | Engineering Architectural/Civil Engineering |
| Mendoza     | Gerardo   | AA            | Liberal Arts                                |
| Mendoza     | Susana    | AA            | Liberal Arts                                |
| Miller      | Elishia   | AA            | Human Development Preschool Child           |
| Miller      | John      | AS            | Nursing                                     |
| Miranda     | Armando   | AA            | Liberal Arts University Transfer Studies    |
| Moncada     | Carina    | AA            | Liberal Arts University Transfer Studies    |
| Moore       | Daniel    | AS            | Fire Tech Public Fire Service               |
| Moritz      | Marissa   | AA            | Paralegal                                   |
| Mox         | Marisa    | AS            | Nursing                                     |
| Muniz       | Leonel    | AA            | Liberal Arts                                |
| Munoz       | Rodolfo   | AA            | Liberal Arts                                |
| Myedyeukhan | Janbolat  | AA            | Business Administration                     |
|             |           | AA            | Liberal Arts                                |
| Napoles     | John      | AS            | Nursing                                     |
| Neal        | Tomb      | AA            | Liberal Arts                                |
| Ngo         | Van       | AA            | Accounting                                  |
| Nguyen      | Mai       | AA            | Liberal Arts University Transfer Studies    |
| Nguyen      | Trang     | AA            | Liberal Arts                                |
| Nguyen      | Huong     | AA            | Liberal Arts                                |
| Nguyen      | Hue       | AA            | Business Applications Desktop Publishing    |

| <b><u>NAME</u></b> |                 | <b><u>DEGREE</u></b> | <b><u>MAJOR</u></b>                      |
|--------------------|-----------------|----------------------|--|
| Nguyen             | Huy             | AA                   | Liberal Arts                             |
| Nguyen             | Huong           | AA                   | Library Technology                       |
| Nguyen             | Khanh           | AA                   | Liberal Arts                             |
| Nguyen             | Nam             | AA                   | Liberal Arts                             |
| Nguyen             | Phuonglien      | AA                   | Human Development Preschool Child        |
| Nguyen             | Terry           | AA                   | Liberal Arts                             |
| Nguyen             | Thanh           | AA                   | Liberal Arts                             |
|                    |                 | AA                   | Business Administration                  |
| Nguyen             | Uyenminh        | AA                   | Liberal Arts                             |
| Nguyen             | Hoa             | AA                   | Liberal Arts                             |
|                    |                 | AA                   | Business Administration                  |
| Nguyen             | Ly              | AA                   | Business Administration                  |
| Nguyen             | Vy              | AS                   | Pharmacy Technology                      |
| Nguyen             | Anna            | AS                   | Nursing                                  |
| Nguyen             | Phuong          | AS                   | Nursing                                  |
| Nguyen             | Kaitline        | AS                   | Nursing                                  |
| Nguyen             | Huong           | AS                   | Nursing                                  |
| Nguyen             | Kevin           | AS                   | Science                                  |
|                    |                 | AS                   | Chemistry                                |
| Nguyen Knowles     | Thu             | AS                   | Nursing                                  |
| Noval              | Michelle        | AS                   | Nursing                                  |
| Ocampo             | Guadalupe       | AA                   | Liberal Arts University Transfer Studies |
| Offutt             | Bret            | AS                   | Fire Tech Public Fire Service            |
| Ojeda              | Monica          | AA                   | Liberal Arts                             |
| Olson              | Lyndsey         | AA                   | Liberal Arts                             |
| Ordenana           | Anna            | AA                   | Liberal Arts                             |
| Orozco             | Joaquin         | AA                   | Paralegal                                |
| Pacheco            | Hugo            | AA                   | Liberal Arts                             |
| Pajarito           | Kyle            | AS                   | Fire Tech Prevention Officer             |
| Palmer             | Eva             | AA                   | Speech Language Pathology Assistant      |
| Patterson          | Bryan           | AA                   | Liberal Arts                             |
| Patterson          | Robert          | AS                   | Fire Tech Chief Officer                  |
| Peleg              | Tamar           | AA                   | Paralegal                                |
| Perez              | Lyzette         | AA                   | Liberal Arts                             |
| Perez              | Rebecca         | AA                   | Business Administration                  |
| Perez              | Abigail         | AS                   | Nursing                                  |
| Peterson           | Elizabeth       | AA                   | Speech Language Pathology Assistant      |
| Petz               | Monica          | AS                   | Occupational Therapy Assistant           |
| Pham               | Ngoc Nguyen Nhu | AA                   | Liberal Arts                             |
|                    |                 | AA                   | Business Administration                  |
|                    |                 | AA                   | Accounting                               |
| Pham               | Quyen           | AS                   | Nursing                                  |
| Pham               | Tho             | AS                   | Nursing                                  |
| Phan               | Trungnghia      | AA                   | Liberal Arts                             |
| Phan               | Chi             | AA                   | Liberal Arts                             |
| Phan               | Hoang           | AA                   | Business Applications                    |
|                    |                 | AA                   | Liberal Arts University Transfer Studies |
| Phan               | Chi             | AS                   | Science                                  |
| Plascencia Orozco  | Carmen          | AA                   | Business Applications                    |
|                    |                 | AA                   | Liberal Arts                             |
| Plomaritis         | Ashley          | AA                   | Speech Language Pathology Assistant      |
| Polakoff           | Mandy           | AS                   | Occupational Therapy Assistant           |
| Portillo           | Monica          | AA                   | Liberal Arts                             |
| Prado              | Rocio           | AA                   | Liberal Arts                             |
| Preciado           | Catalina        | AS                   | Nursing                                  |
| Prieto             | Sandy           | AA                   | Liberal Arts                             |

| <b><u>NAME</u></b> |               | <b><u>DEGREE</u></b> | <b><u>MAJOR</u></b>                      |
|--------------------|---------------|----------------------|--|
| Quiambao           | Kevin         | AA                   | Criminal Justice                         |
| Quiggle            | John          | AA                   | Liberal Arts                             |
| Ramaekers          | Heather       | AS                   | Occupational Therapy Assistant           |
| Ramirez            | Daisy         | AA                   | Liberal Arts                             |
| Ramirez            | Raul          | AS                   | Nursing                                  |
| Ramos              | Raul          | AA                   | Criminal Justice                         |
|                    |               | AA                   | Liberal Arts                             |
| Rangel             | Jacqueline    | AA                   | Business Management                      |
| Reindl             | Brandi        | AS                   | Occupational Therapy Assistant           |
| Renteria           | Julio         | AA                   | Liberal Arts                             |
| Renteria           | Emmanuel      | AA                   | Liberal Arts                             |
| Reyes              | Rocio         | AA                   | Paralegal                                |
| Richards           | Michael       | AA                   | Liberal Arts                             |
| Rios               | Desiree       | AA                   | Sociology                                |
| Rivard             | Mary          | AS                   | Occupational Therapy Assistant           |
| Rodriguez          | Eva           | AA                   | Liberal Arts University Transfer Studies |
| Rojas Guerrero     | Humberto      | AA                   | Liberal Arts                             |
| Roman              | Steve         | AA                   | Liberal Arts                             |
| Romo               | Maria         | AA                   | Liberal Arts University Transfer Studies |
| Rosas              | Tanya         | AA                   | Psychology                               |
| Rosas              | Mariela       | AA                   | Liberal Arts                             |
| Ruhl               | Dyan          | AA                   | Liberal Arts                             |
| Ruiz               | John          | AA                   | Liberal Arts                             |
| Ruvalcaba          | Maria         | AA                   | Liberal Arts                             |
|                    |               | AA                   | Paralegal                                |
| Salas              | Sergio        | AA                   | Liberal Arts                             |
| Salazar            | Jaime         | AA                   | Liberal Arts                             |
|                    |               | AA                   | Management                               |
| Samuelson          | Jody          | AS                   | Nursing                                  |
| Sanchez            | Edward        | AA                   | Liberal Arts                             |
| Sanchez            | Jennifer      | AS                   | Nursing                                  |
| Sandberg           | Steven        | AS                   | Nursing                                  |
| Sandoval           | Adrian        | AA                   | Liberal Arts                             |
| Sanfilippo         | Ian           | AS                   | Fire Tech Public Fire Service            |
| Seneriches         | Andreah Marie | AS                   | Nursing                                  |
| Serrano            | Maria         | AA                   | Chicano Studies                          |
| Sheffield          | Ruth          | AA                   | Library Technology                       |
| Silva              | Miriam        | AA                   | Business Administration                  |
| Silva              | Christine     | AA                   | Liberal Arts                             |
| Silva              | Amy           | AA                   | Music                                    |
| Silva              | Adriana       | AA                   | Liberal Arts                             |
| Silva              | Ramiro        | AA                   | Liberal Arts                             |
| Skutvik            | Ryan          | AS                   | Fire Tech Public Fire Service            |
| Solorio            | Rafael        | AA                   | Liberal Arts                             |
| Solorzano          | Martha        | AA                   | Accounting                               |
| Southwick          | Randal        | AS                   | Fire Tech Public Fire Service            |
| Steelman           | Teresa        | AS                   | Occupational Therapy Assistant           |
| Tajonar            | Omar          | AA                   | Liberal Arts                             |
| Tannenbaum         | Larry         | AS                   | Nursing                                  |
| Tario              | Sonia         | AA                   | Criminal Justice                         |
| Thompson           | Sarah         | AA                   | Speech Language Pathology Assistant      |
| Thys               | Chris         | AS                   | Engineering                              |
| To                 | Huong         | AS                   | Nursing                                  |
| Ton                | Brian         | AS                   | Science                                  |
| Torres             | Arturo        | AA                   | Liberal Arts                             |
|                    |               | AA                   | History                                  |

| <b><u>NAME</u></b> |            | <b><u>DEGREE</u></b> | <b><u>MAJOR</u></b>                      |
|--------------------|------------|----------------------|--|
| Torres             | Federico   | AS                   | Nursing                                  |
| Tovar              | Alejandra  | AA                   | Human Development School Age             |
|                    |            | AA                   | Liberal Arts                             |
| Tran               | Thuy       | AA                   | Accounting                               |
| Turkson            | Margaret   | AS                   | Nursing                                  |
| Turmunkh           | Khongorzul | AA                   | Liberal Arts                             |
| Valdivia           | Frank      | AA                   | Liberal Arts University Transfer Studies |
| Valencia           | Maria      | AA                   | Liberal Arts                             |
| Valverde           | Silvia     | AA                   | Liberal Arts                             |
| Van Andel          | Thomas     | AS                   | Fire Tech Public Fire Service            |
| Van Holland        | Phillip    | AA                   | Liberal Arts                             |
| Vargas             | Kimberly   | AS                   | Nursing                                  |
| Vasquez            | Adam       | AA                   | Political Science                        |
| Vasquez            | Nancy      | AA                   | Liberal Arts                             |
| Vasquez            | Leticia    | AS                   | Nursing                                  |
| Vazquez            | Daniel     | AA                   | Liberal Arts                             |
| Vega               | Jesse      | AA                   | Liberal Arts                             |
| Venegas            | Carlos     | AA                   | Liberal Arts                             |
| Vergara            | Jose       | AA                   | Criminal Justice                         |
| Villafuerte        | Olga       | AA                   | Liberal Arts                             |
| Villanueva         | Bianey     | AA                   | Liberal Arts University Transfer Studies |
| VU                 | Khanh      | AA                   | Business Administration                  |
| VU                 | Dominic    | AS                   | Engineering                              |
|                    |            | AS                   | Engineering Drafting and Design          |
|                    |            | AA                   | Liberal Arts                             |
| Walte              | Cynthia    | AA                   | Liberal Arts                             |
| Watkins            | Brian      | AS                   | Fire Tech Public Fire Service            |
| White              | Brian      | AS                   | Fire Tech Public Fire Service            |
| Wilcox             | Charles    | AS                   | Fire Tech Public Fire Service            |
| Williams           | Paul       | AS                   | Nursing                                  |
| Winch              | Thomas     | AA                   | Liberal Arts                             |
| Winger             | Joy        | AA                   | Speech Language Pathology Assistant      |
| Wong               | Wui        | AS                   | Nursing                                  |
| Wong               | Anchi      | AS                   | Medical Assistant                        |
| Woolsey            | Heather    | AA                   | Liberal Arts                             |
| Worthing           | Theresa    | AS                   | Nursing                                  |
| Yang               | Linda      | AS                   | Nursing                                  |
| Zacarias           | Sergio     | AA                   | Liberal Arts                             |
| Zambrano           | Roxanna    | AA                   | Liberal Arts                             |
| Zamora             | Andrew     | AA                   | Liberal Arts                             |
| Zuniga             | Maria      | AA                   | Business Administration                  |
|                    |            | AA                   | Liberal Arts University Transfer Studies |

Santa Ana College  
 Degrees Awarded  
 Fall 2009

| <b>MAJOR</b>                                  | <b>2009</b> |
|---|-------------|
| Accounting                                    | 5           |
| Anthropology                                  | 1           |
| Art   | 1           |
| - Digital Media Arts Design                   | 1           |
| Business Administration                       | 16          |
| Business Applications                         | 2           |
| - Desktop Publishing                          | 1           |
| Business Management                           | 3           |
| Chemistry                                     | 4           |
| Chicano Studies                               | 1           |
| Criminal Justice                              | 7           |
| Economics                                     | 3           |
| Engineering                                   | 2           |
| - Architectural/Civil Engr/Construction       | 1           |
| - Drafting and Design                         | 1           |
| Fashion Merchandising                         | 1           |
| Fire Technology                               |             |
| - Administration                              | 1           |
| - Chief Officer                               | 1           |
| - Prevention Officer                          | 1           |
| - Public Fire Safety Ed. Officer              | 1           |
| - Public Fire Service                         | 30          |
| History                                       | 1           |
| Human Development                             |             |
| - Preschool Child                             | 7           |
| - School Age                                  | 1           |
| Liberal Arts                                  | 155         |
| Liberal Arts - University Transfer Studies    | 14          |
| Library Technology                            | 3           |
| Management - General                          | 3           |
| Marketing - General                           | 2           |
| Mathematics                                   | 2           |
| Medical Assistant - Administrative / Clinical | 3           |
| Modern Languages                              | 1           |
| Music   | 1           |
| Nursing                                       |             |
| - Pre - Nursing                               | 1           |
| - Reg. Nursing                                | 52          |
| Occupational Therapy Assistant                | 14          |
| Paralegal                                     | 8           |
| Pharmacy Technology                           | 3           |
| Physics                                       | 2           |
| Political Science                             | 2           |
| Psychology                                    | 2           |
| Science                                       | 4           |
| Sociology                                     | 3           |
| Speech Pathology Assistant                    | 7           |
| <b>TOTAL</b>                                  | <b>375</b>  |
| Male  | 165         |
| Female  | 210         |

Santa Ana College  
Degrees Awarded  
Fall 2009

2 of 2

|                      |     |
|----------------------|-----|
| Associate of Arts    | 252 |
| Associate of Science | 123 |
| Double Majors        | 21  |
| Three or more majors | 5   |

Santa Ana College  
Degrees Awarded  
Fall 2008 and Fall 2009

1 of 2

| MAJOR                                      | 2008 | 2009 |
|--|------|------|
| Accounting                                 | 5    | 5    |
| Anthropology                               | 0    | 1    |
| Art  | 0    | 1    |
| - Digital Media Arts Design                | 1    | 1    |
| Biological Science                         | 1    | 0    |
| Business Administration                    | 27   | 16   |
| Business Applications                      | 1    | 2    |
| - Desktop Publishing                       | 0    | 1    |
| Business Management                        | 1    | 3    |
| Business Mgmt - Entrepreneur               | 1    | 0    |
| Chemistry                                  | 2    | 4    |
| Chicano Studies                            | 0    | 1    |
| Manufacturing Technology                   |      |      |
| - CNC Mill Machine Opt                     | 1    | 0    |
| - CNC Programmer A Mastercam               | 1    | 0    |
| Comm - Speech Communications               | 1    | 0    |
| Computer Information Systems               | 3    | 0    |
| Criminal Justice                           | 4    | 7    |
| Economics                                  | 0    | 3    |
| Elementary Education                       | 2    | 0    |
| Engineering                                | 1    | 2    |
| - Architectural/Civil Engr/Construction    | 0    | 1    |
| - Computer Aided Draft                     | 2    | 0    |
| - Drafting and Design                      | 0    | 1    |
| Fashion Merchandising                      | 0    | 1    |
| Fire Technology                            |      |      |
| - Administration                           | 3    | 1    |
| - Chief Officer                            | 3    | 1    |
| - Prevention Officer                       | 0    | 1    |
| - Public Fire Safety Ed. Officer           | 0    | 1    |
| - Public Fire Service                      | 20   | 30   |
| History                                    | 1    | 1    |
| Human Development                          |      |      |
| - Infant/Toddler                           | 1    | 0    |
| - Preschool Child                          | 1    | 7    |
| - School Age                               | 0    | 1    |
| International Business                     | 4    | 0    |
| Liberal Arts                               | 133  | 155  |
| Liberal Arts - University Transfer Studies | 61   | 14   |
| Library Technology                         | 4    | 3    |
| Management - General                       | 1    | 3    |
| Marketing - General                        | 1    | 2    |
| Mathematics                                | 1    | 2    |
| Medical Asst - Administration/Clinical     | 7    | 3    |
| Modern Languages                           | 0    | 1    |
| Music                                      | 0    | 1    |
| Nursing                                    |      |      |
| - Pre - Nursing                            | 3    | 1    |
| - Reg. Nursing                             | 46   | 52   |
| Nutrition and Dietetics                    | 2    | 0    |
| Occupational Therapy Assistant             | 23   | 14   |

Santa Ana College  
Degrees Awarded  
Fall 2008 and Fall 2009

|                            |            |            |
|----------------------------|------------|------------|
| Paralegal                  | 7          | 8          |
| Pharmacy Technology        | 5          | 3          |
| Photography                | 1          | 0          |
| Physics                    | 0          | 2          |
| Political Science          | 1          | 2          |
| Psychology                 | 6          | 2          |
| Science                    | 3          | 4          |
| Social Science             | 2          | 0          |
| Sociology                  | 1          | 3          |
| Speech Pathology Assistant | 6          | 7          |
| Telecommunication          | 1          | 0          |
| <b>TOTAL</b>               | <b>402</b> | <b>375</b> |
| <br>                       |            |            |
| Male                       | 150        | 165        |
| Female                     | 252        | 210        |
| <br>                       |            |            |
| Associate of Arts          | 283        | 252        |
| Associate of Science       | 119        | 123        |
| <br>                       |            |            |
| Double Majors              | 31         | 21         |
| Three or more majors       | 2          | 5          |

Santa Ana College  
 Certificates Awarded  
 Fall 2009

| <b>MAJOR</b>                              | <b>2009</b> |
|---|-------------|
| Accounting                                | 1           |
| - Accounting/Bookkeeping QuickBooks **    | 4           |
| - Computerized Accounting MAS 90          | 2           |
| - Computerized Bookkeeping MAS 90         | 1           |
| - General Accounting                      | 2           |
| Art                                       |             |
| - 3D Animation Art Emphasis               | 1           |
| - Digital Media w/Graphic Design Emphasis | 1           |
| Automotive Technology                     |             |
| - Advanced Engine Performance**           | 2           |
| - Chassis Service                         | 2           |
| - Drive Train Service**                   | 3           |
| - Engine Service**                        | 4           |
| - Engine and Electrical Performance       | 6           |
| Business Applications                     |             |
| - Digital Publishing                      | 1           |
| - MS Office Professional                  | 2           |
| CIS                                       |             |
| - Database **                             | 5           |
| - Networking**                            | 2           |
| - Web Programming**                       | 2           |
| Computer Information System               | 3           |
| Criminal Justice - Corrections Officer ** | 2           |
| CSU General Education                     | 134         |
| Engineering/Drafting Design               | 1           |
| Exercise Science - Sports Medicine**      | 1           |
| Fashion Design Merchandising              | 1           |
| Fire Technology                           |             |
| - Administration                          | 1           |
| - Public Fire Service                     | 45          |
| - Public Fire Safety Education Officer    | 1           |
| - Chief Officer                           | 1           |
| Human Development                         |             |
| - Infant/Toddler                          | 1           |
| - Preschool Child                         | 7           |
| International Business                    | 5           |
| IGATE General Education                   | 28          |
| Library Technology                        | 5           |
| Management                                |             |
| - General                                 | 1           |
| - Human Resources **                      | 2           |
| - Supervision**                           | 3           |
| Manufacturing Technology                  |             |
| - CNC Lathe Set up Opt                    | 5           |
| - CNC Machine Setup & Operation           | 1           |
| - CNC Mill Machine Opt                    | 3           |
| - CNC Programmer A Mastercam              | 3           |
| - Solidworks 3D Solid Modeling**          | 3           |
| Marketing                                 |             |
| - General**                               | 2           |
| - Professional Selling **                 | 1           |

Santa Ana College  
Certificates Awarded  
Fall 2009

2 of 2

|  |            |
|--|------------|
| Medical Assistant - Administrative / Clinical                          | 15         |
| Paralegal  | 5          |
| Pharmacy Technology  |            |
| - Advanced   | 5          |
| - Basic**  | 5          |
| Sign Language Education  | 1          |
| Spanish/English Interpretation & Translation Option**                  | 1          |
| TV/Video Communication   |            |
| - A-Production   | 2          |
| - B-Broadcast Journal  | 1          |
| - C-TV Scriptwriter  | 1          |
| - Digital Media  | 1          |
| - Media Studies  | 1          |
| Welding Technology   | 1          |
| <b>TOTAL</b>   | <b>340</b> |
| <b>Male</b>  | <b>188</b> |
| <b>Female</b>  | <b>152</b> |
| <b>Double Majors</b>   | <b>16</b>  |
| <b>Three or more majors</b>  | <b>3</b>   |
| <b>** = Certificates Less Than 18 Units not posted on transcript -</b> | <b>40</b>  |

Santa Ana College  
 Certificates Awarded  
 Fall 2008 and Fall 2009

| MAJOR                                     | 2008 | 2009 |
|---|------|------|
| Accounting                                | 0    | 1    |
| - Accounting/Bookkeeping QuickBooks **    | 2    | 4    |
| - Computerized Accounting MAS 90          | 0    | 2    |
| - Computerized Bookkeeping MAS 90         | 0    | 1    |
| - General Accounting                      | 7    | 2    |
| Art                                       |      |      |
| - 3D Animation Art Emphasis               | 3    | 1    |
| - Digital Media w/Graphic Design Emphasis | 0    | 1    |
| Automotive Technology                     |      |      |
| - Advanced Engine Performance**           | 3    | 2    |
| - Chassis Service                         | 7    | 2    |
| - Drive Train Service**                   | 0    | 3    |
| - Engine and Electrical Performance       | 0    | 6    |
| - Engine Performance                      | 8    | 0    |
| - Engine Service**                        | 2    | 4    |
| Business Applications                     |      |      |
| - Digital Publishing                      | 1    | 1    |
| - MS Office Professional                  | 0    | 2    |
| - Office Management                       | 1    | 0    |
| Computer Information Systems              | 1    | 3    |
| - Database **                             | 1    | 5    |
| - Networking**                            | 0    | 2    |
| - Unix **                                 | 1    | 0    |
| - Web Page Designer **                    | 1    | 0    |
| - Web Programming**                       | 0    | 2    |
| Computer Science Programming              | 1    | 0    |
| Criminal Justice - Corrections Officer ** | 3    | 2    |
| CSU General Education                     | 0    | 134  |
| Dance                                     | 1    | 0    |
| Digital Music Production **               | 2    | 0    |
| Engineering/Drafting Design               | 3    | 1    |
| Engineering CAD/Drafting                  | 4    | 0    |
| Engineering Civil Technology              | 1    | 0    |
| Exercise Science - Sports Medicine**      | 0    | 1    |
| Fashion Design Merchandising              | 0    | 1    |
| Fire Technology                           |      |      |
| - Chief Officer                           | 4    | 1    |
| - Fire Administration                     | 1    | 1    |
| - Prevention Officer                      | 3    | 0    |
| - Public Fire Service                     | 40   | 45   |
| - Public Fire Safety Education Officer    | 0    | 1    |
| Human Development                         |      |      |
| - Infant/Toddler                          | 1    | 1    |
| - Preschool Child                         | 5    | 7    |
| IGATE General Education                   | 0    | 28   |
| International Business                    | 3    | 5    |
| Library Technology                        | 3    | 5    |
| Management                                |      |      |
| - General                                 | 0    | 1    |
| - Human Resources **                      | 6    | 2    |
| - Management **                           | 2    | 0    |

Santa Ana College  
 Certificates Awarded  
 Fall 2008 and Fall 2009

|   |            |            |
|---|------------|------------|
| - Supervision**   | 4          | 3          |
| Manufacturing Technology  |            |            |
| - CAD/CAM   | 1          | 0          |
| - CNC Lathe Set Up  | 5          | 5          |
| - CNC Milling Set Up  | 4          | 3          |
| - CNC Machine Set Up  | 4          | 1          |
| - CNC Programmer Mastercam                                      | 3          | 3          |
| - Solidworks 3D Solid Modeling **                               | 5          | 3          |
| Marketing   |            |            |
| - Advertising **  | 1          | 0          |
| - General**   | 0          | 2          |
| - Professional Selling **                                       | 1          | 1          |
| Medical Assistant - Administrative / Clinical                   | 15         | 15         |
| Microsoft Office Professional                                   | 2          | 0          |
| MNFG Technology Conventional                                    | 3          | 0          |
| Paralegal   | 8          | 5          |
| Pharmacy Technology   | 2          | 0          |
| - Advanced  | 3          | 5          |
| - Basic**   | 2          | 5          |
| Retail Management   | 1          | 0          |
| Sign Language Education   | 3          | 1          |
| Spanish/English Interpretation & Translation Option**           | 0          | 1          |
| Speech Pathology Assistant                                      | 1          | 0          |
| TV/Video Communication  |            |            |
| - A-TV Production   | 1          | 2          |
| - B-Broadcast Journalism  | 1          | 1          |
| - C-TV Scriptwriter   | 0          | 1          |
| - Digital Media   | 0          | 1          |
| - Media Studies   | 0          | 1          |
| Welding Technology  | 4          | 1          |
| <b>TOTAL</b>  | <b>195</b> | <b>340</b> |
| <br>  |            |            |
| Male  | 122        | 122        |
| Female  | 72         | 72         |
| <br>  |            |            |
| Double Majors   | 13         | 13         |
| Three or more majors  | 2          | 2          |
| <br>  |            |            |
| ** = Certificates Less Than 18 Units not posted on transcript - | 29         | 40         |

**SANTA ANA COLLEGE**  
**CERTIFICATES OF ACHIEVEMENT**

# SANTA ANA COLLEGE FALL 2009

## CERTIFICATES OF ACHIEVEMENT

| <u>NAME</u> |           | <u>MAJOR</u>                       |
|-------------|-----------|------------------------------------|
| Acevedo     | Guadalupe | CSU General Education              |
| Agullar     | Gisela    | CSU General Education              |
|             |           | IGETC General Education            |
| Aguirre     | Mario     | CSU General Education              |
| Al Bajali   | Maryana   | International Business             |
| Alcocer     | Diane     | Medical Assistant                  |
| Altanbyek   | Bota      | CSU General Education              |
| Alvarado    | Laura     | Medical Assistant                  |
| Angebrandt  | Sheri     | Medical Assistant                  |
| Anticono    | Albert    | IGETC General Education            |
| Arceo       | Hugo      | CSU General Education              |
| Arreguin    | Marybel   | Human Development Preschool Child  |
| Aslam       | Humera    | Medical Assistant                  |
| Avila       | Jaime     | Management                         |
| Avina       | Jessica   | CSU General Education              |
| Baghdikian  | David     | Fire Tech Public Fire Service      |
| Balderas    | Jose      | Fire Tech Public Fire Service      |
| Banuelos    | Andrea    | Pharmacy Technology Advanced       |
| Barajas     | Marco     | CSU General Education              |
| Barnett     | Barbara   | CSU General Education              |
| Barrera     | Blanca    | IGETC General Education            |
| Barrier     | Richard   | IGETC General Education            |
| Beard       | Rosalie   | Library Technology                 |
| Beatty      | Chad      | Fire Tech Public Fire Service      |
| Berg        | Sandra    | Paralegal                          |
| Bermudez    | Salvador  | Auto Tech Engine Performance       |
| Billeh      | Yousef    | Pharmacy Technology Advanced       |
| Bishara     | Viola     | Medical Assistant                  |
| Bissell     | Thomas    | Fire Tech Public Fire Service      |
| Blake       | Rachel    | CSU General Education              |
| Borenstein  | Veronica  | CSU General Education              |
| Brown       | Michael   | Fire Tech Public Fire Service      |
| Bruno       | Rafael    | CSU General Education              |
| Buckley     | Michael   | CSU General Education              |
| Bufano      | Marcus    | Fire Tech Public Fire Service      |
| Burkitt     | Jordan    | CSU General Education              |
| Cabrera     | Annalyssa | CSU General Education              |
| Cadenas     | Elva      | CSU General Education              |
| Camargo     | Daisy     | CSU General Education              |
| Cantoran    | Maribel   | CSU General Education              |
| Capellino   | Nelson    | CSU General Education              |
| Carlson     | David     | Fire Tech Public Fire Service      |
| Carrera     | David     | CSU General Education              |
| Castaneda   | Irene     | IGETC General Education            |
| Castroferro | Ynaky     | CSU General Education              |
| Cazares     | Michelle  | CSU General Education              |
| Ceja        | Sandra    | CSU General Education              |
| Cesena      | Geneva    | Computerized Accounting MAS 90     |
|             |           | Computerized Bookkeeping MAS 90    |
| Chang       | Janice    | CSU General Education              |
| Chavez      | Kristina  | CSU General Education              |
| Chu         | Kinh      | Engineering Drafting and Design    |
| Cisneros    | Joseph    | CSU General Education              |
| Collins     | Walter    | Fire Tech Safety Education Officer |

**NAME**

Collins  
Cortes  
Cota  
Cozza  
Cripps  
Cruz  
Cuahutle  
Cuevas  
Dang

Delatorre  
Delgado

Diaz  
Diep  
Dondiego  
Duong  
Duong  
Durden  
Edmundson  
Edwards  
El  
Emerson  
Espinoza  
Evangelista  
Figueroa  
Finster  
Fitzgerald  
Fletcher  
Flicker  
Florentino  
Flores  
Flores  
Francis  
French  
Fuentes  
Fullmer  
Garcia  
Garcia  
Germie  
Gilabert  
Gomez  
Gomez  
Gonzales  
Gonzales  
Gonzalez  
Gonzalez  
Gonzalez  
Graves  
Griffith  
Guerrero  
Guijarro  
Gurrola  
Gustavson  
Gutierrez  
Gutierrez

Chris  
Edgar  
Rhonda  
Claudia  
Ronald  
Sayra  
Gabino  
Omar  
Think  
  
Rachel  
Steven  
  
Rosa  
Ami  
Maria  
Nhu  
Do  
Claude  
Grace  
Aaron  
Reyan  
Richard  
Jacqueline  
Jonathan  
Oscar  
Grant  
Daniel  
Ryan  
Mary  
Gerardo  
Anthony  
Jessica  
Juana  
Thomas  
Elva  
Morgan  
Judith  
Jason  
Jared  
Michael  
Anthony  
David  
Christian  
David  
Arturo  
Carina  
Daniel  
Merced  
Trevor  
Michael  
Jose  
Esmeralda  
Tanya  
James  
Daisy  
Rodolfo

**MAJOR**

CSU General Education  
CSU General Education  
CSU General Education  
CSU General Education  
Fire Tech Fire Administration  
IGETC General Education  
CSU General Education  
CSU General Education  
Manufacturing Tech CNC Lathe Set Up  
Manufacturing Tech CNC Milling Machine Set Up  
CSU General Education  
IGETC General Education  
CSU General Education  
IGETC General Education  
Medical Assistant  
CSU General Education  
Medical Assistant  
CSU General Education  
IGETC General Education  
IGETC General Education  
Fire Tech Public Fire Service  
CSU General Education  
Business Applications Desktop Publishing  
CSU General Education  
CSU General Education  
IGETC General Education  
Fire Tech Public Fire Service  
Fire Tech Public Fire Service  
Fire Tech Public Fire Service  
Medical Assistant  
Fire Tech Public Fire Service  
Business Applications Microsoft Office Professional  
CSU General Education  
Human Development Preschool Child  
CSU General Education  
Medical Assistant  
Fire Tech Public Fire Service  
CSU General Education  
Auto Tech Engine Performance  
Fire Tech Public Fire Service  
IGETC General Education  
CSU General Education  
Fire Tech Public Fire Service  
CSU General Education  
CSU General Education  
Fire Tech Public Fire Service  
Business Applications Microsoft Office Professional  
Fire Tech Public Fire Service  
CSU General Education  
IGETC General Education  
CSU General Education  
IGETC General Education  
Computer Information Systems  
Medical Assistant  
CSU General Education

**NAME**

Guzzi  
Hamaguchi  
Hancock  
Harris  
Heredia  
Hermosillo  
Hernandez  
Hernandez

Hernandez  
Hernandez  
Hettle  
Hicks  
Huerta  
Huerta  
Huerta  
Hussein  
Hussong  
Huynh  
Juarez  
Juliani  
Kan  
Kerckhoff  
Khuash  
Kim

Kim  
Lam  
Lazar  
Le  
Le  
Le Nguyen  
Lidtko  
Lieu

Littlefield  
Lo  
Lopez  
Loza  
Luu  
Luu  
Macias  
Marcial  
Martin  
Martinez  
Martinez  
Martinez  
Mayers  
Mazza  
Mclsaac  
Meeks  
Mendoza  
Mendoza  
Metcalf  
Miller  
Miller

Jeremiah  
Takashi  
Michael  
Jill  
Fernando  
Alejandra  
Alexander  
Laura

Andrea  
Michelle  
Allison  
Brian  
Christopher  
Mayra  
Juan  
Abdi  
Matthew  
Trinh  
Ginger  
Jan  
Janice  
Carl  
Akbyeryen  
Erin

Woo  
Huong  
Jereme  
Thuy  
Y  
Huy  
Shawn  
Van

Steven  
Crystal  
Yanely  
Marco  
Thanh  
Ann  
Carlos  
Julio  
Kristal  
Aaron  
Maria  
Rosa  
Alex  
Sean  
Nick  
Michael  
Cheryl  
Susana  
Jason  
Morgan  
Elishia

**MAJOR**

CSU General Education  
Fire Tech Public Fire Service  
Fire Tech Public Fire Service  
Human Development Infant/Toddler  
IGETC General Education  
CSU General Education  
Computer Information Systems  
TV/Video Broadcast Journalism  
TV/Video Television Production  
CSU General Education  
CSU General Education  
Human Development Preschool Child  
Fire Tech Public Fire Service  
Fire Tech Public Fire Service  
CSU General Education  
CSU General Education  
CSU General Education  
Library Technology  
CSU General Education  
IGETC General Education  
Library Technology  
Pharmacy Technology Advanced  
Auto Tech Engine Performance  
CSU General Education  
Computerized Accounting MAS 90  
Accounting  
Fire Tech Public Fire Service  
CSU General Education  
Fire Tech Public Fire Service  
CSU General Education  
CSU General Education  
CSU General Education  
CSU General Education  
Manufacturing Tech CNC Milling Machine Set Up  
Manufacturing Tech CNC Lathe Set Up  
Manufacturing Tech CNC Programmer  
Fire Tech Public Fire Service  
CSU General Education  
CSU General Education  
Digital Media Graphic Design Emphasis  
Auto Tech Engine Performance  
Accounting  
CSU General Education  
International Business  
CSU General Education  
Fire Tech Public Fire Service  
Fire Tech Public Fire Service  
CSU General Education  
Fire Tech Public Fire Service  
Library Technology  
CSU General Education  
Auto Tech Engine Performance  
Fire Tech Public Fire Service  
Human Development Preschool Child

**NAME**

Miranda Armando  
 Mironova Tatyana  
 Moncada Carina  
 Monge Sasha  
 Moore Daniel  
 Moritz Marissa  
 Muniz Leonel  
 Munoz Leticia  
 Munoz Rodolfo  
 Murillo Jose  
 Myedyekhan Janbolat  
 Navarro John  
 Negrón Yanira  
 Ng Dana  
 Ngo Van  
 Nguyen Vy  
 Nguyen Trang  
 Nguyen Han  
 Nguyen Huy  
 Nguyen Jessica  
 Nguyen Phuonglien  
 Nguyen Terry  
 Nguyen Thanh  
 Nguyen Truong  
  
 Nguyen Uyenminh  
 Nguyen Khanh  
 Nguyen Hoa  
 Nguyen Gina  
 O Donnell Sean  
 Ocampo Guadalupe  
 Offutt Bret  
 Ojeda Rodrigo  
 Ojeda Monica  
 Olson Lyndsey  
 Orozco Joaquin  
 Ortiz Wendy  
 Pacheco Hugo  
 Pardo Moises  
 Patterson Robert  
 Peleg Tamar  
 Penuelas Marco  
 Perez Lyzzette  
 Perez Efrain  
 Perry Brad  
 Pham Ngoc Nguyen Nhu  
 Phan Trungnghia  
 Phan Chi  
 Phan Tuyen  
 Pianowski Paul  
 Plascencia Orozco Carmen  
 Portugal Sonia  
 Prado Rocio  
 Quiggle John  
 Ramirez Daisy  
 Ramos Lorena  
 Richards Michael

**MAJOR**

CSU General Education  
 International Business  
 CSU General Education  
 CSU General Education  
 Fire Tech Public Fire Service  
 Paralegal  
 CSU General Education  
 CSU General Education  
 CSU General Education  
 IGETC General Education  
 CSU General Education  
 CSU General Education  
 Medical Assistant  
 IGETC General Education  
 CSU General Education  
 Pharmacy Technology Advanced  
 IGETC General Education  
 Manufacturing Tech CNC Machine Set Up  
 CSU General Education  
 Fashion Design and Merchandising  
 Human Development Preschool Child  
 CSU General Education  
 CSU General Education  
 Manufacturing Tech CNC Programmer  
 Manufacturing Tech CNC Lathe Set Up  
 CSU General Education  
 CSU General Education  
 CSU General Education  
 IGETC General Education  
 Fire Tech Public Fire Service  
 CSU General Education  
 CSU General Education  
 Fire Tech Public Fire Service  
 CSU General Education  
 CSU General Education  
 Paralegal  
 IGETC General Education  
 CSU General Education  
 CSU General Education  
 Fire Tech Chief Officer  
 Paralegal  
 Fire Tech Public Fire Service  
 CSU General Education  
 Computer Information Systems  
 Fire Tech Public Fire Service  
 CSU General Education  
 CSU General Education  
 CSU General Education  
 Manufacturing Tech CNC Lathe Set Up  
 Fire Tech Public Fire Service  
 CSU General Education  
 IGETC General Education

**NAME**

Roberts  
 Rocha  
 Rojas Guerrero  
 Romo  
 Romo

Rosas  
 Ruhl  
 Ruiz  
 Ruiz  
 Ruiz  
 Salas  
 Saldana

Salgado  
 Sanchez  
 Sanchez  
 Sanchez Carrillo  
 Sanfilippo  
 Schepps  
 Segura  
 Senethavong  
 Sheffield  
 Silva  
 Silva  
 Skutvik  
 Soriano  
 Southwick  
 Spiegel  
 Stone  
 Tario  
 Taylor  
 Tenorio  
 Terrones  
 Tinajero  
 Tippit  
 Ton  
 Topete  
 Torres  
 Tran  
 Tran  
 Truong  
 Truong

Umezawa  
 Usami  
 Valverde  
 Van Andel  
 Vasquez  
 Vasquez  
 Vazquez  
 Venegas  
 Verdecia  
 Verma  
 Vilchis  
 Villanueva

Andrew  
 Roxana  
 Humberto  
 Luis  
 Maria

Mariela  
 Dyan  
 Gerardo  
 Jason  
 John  
 Sergio  
 Cesar

Itzef  
 Alexandra  
 Lino  
 Claudia  
 Ian  
 Paul  
 Eduardo  
 Kanlaya  
 Ruth  
 Christine  
 Adriana  
 Ryan  
 Hortencia  
 Randal  
 Jonathan  
 Michael  
 Sonia  
 Mary  
 Maria  
 Anayancy  
 Patricia  
 Crystal  
 Brian  
 Rebecca  
 Arturo  
 Kelly  
 Minh  
 An  
 Steven

Michael  
 Daniel  
 Silvia  
 Thomas  
 Adam  
 Nancy  
 Daniel  
 Carlos  
 Anthony  
 Surinder  
 Donovan  
 Bianey

**MAJOR**

Fire Tech Public Fire Service  
 CSU General Education  
 CSU General Education  
 International Business  
 IGETC General Education  
 CSU General Education  
 CSU General Education  
 CSU General Education  
 CSU General Education  
 IGETC General Education  
 CSU General Education  
 CSU General Education  
 TV/Video Television Scriptwriter  
 TV/Video Television Production  
 CSU General Education  
 Medical Assistant  
 CSU General Education  
 CSU General Education  
 Fire Tech Public Fire Service  
 CSU General Education  
 CSU General Education  
 Auto Tech Chassis Service  
 Library Technology  
 CSU General Education  
 CSU General Education  
 Fire Tech Public Fire Service  
 Pharmacy Technology Advanced  
 Fire Tech Public Fire Service  
 Fire Tech Public Fire Service  
 American Sign Language  
 CSU General Education  
 Accounting  
 Human Development Preschool Child  
 CSU General Education  
 CSU General Education  
 Auto Tech Engine Performance  
 CSU General Education  
 Medical Assistant  
 IGETC General Education  
 Medical Assistant  
 CSU General Education  
 Paralegal  
 Manufacturing Tech CNC Lathe Set Up  
 Manufacturing Tech CNC Programmer  
 Manufacturing Tech CNC Milling Machine Set Up  
 International Business  
 Auto Tech Chassis Service  
 CSU General Education  
 Fire Tech Public Fire Service  
 CSU General Education  
 Fire Tech Public Fire Service  
 Welding Technology  
 CSU General Education  
 CSU General Education

**NAME**

VU

Wakatsuki

Walter

Watkins

Wilde

Williams

Wolford

Wong

Wu

Zacarias

Zamora

Zimmerman

Zuniga

Khanh

Jennifer

Marcela

Brian

Mark

Brianna

Zane

Anchi

Ching

Sergio

Andrew

Christopher

Maria

**MAJOR**

CSU General Education

IGETC General Education

Human Development Preschool Child

Fire Tech Public Fire Service

CSU General Education

CSU General Education

IGETC General Education

Fire Tech Public Fire Service

Medical Assistant

IGETC General Education

CSU General Education

CSU General Education

Fire Tech Public Fire Service

CSU General Education

**SANTA ANA COLLEGE**

**CERTIFICATES**  
**(LESS THAN 18 UNIT PROGRAMS)**

**SANTA ANA COLLEGE FALL 2009  
CERTIFICATES (LESS THAN 18 UNIT PROGRAMS)**

| <b><u>NAME</u></b> |          | <b><u>MAJOR</u></b>                                  |
|--------------------|----------|--|
| Adams              | Anita    | Criminal Justice Corrections Officer                 |
| Arellano           | Heidi    | Criminal Justice Corrections Officer                 |
| Banuelos           | Andrea   | Pharmacy Technology Basic                            |
| Barry              | Matthew  | TV/Video Media Studies                               |
| Bermudez           | Salvador | Auto Tech Drive Train                                |
| Bravo              | Tirso    | Management Human Resource                            |
|                    |          | Management Supervision                               |
| Carisoza           | Amy      | Management Supervision                               |
|                    |          | Management Human Resource                            |
| Castroferro        | Ynaky    | Marketing Professional Selling                       |
| Cesena             | Geneva   | Computerized Accounting Quickbooks                   |
|                    |          | Computerized Bookkeeping Quickbooks                  |
| Chacon             | Erik     | Manufacturing Tech Solidworks 3D Modeling            |
| Chung              | Lan      | Pharmacy Technology Basic                            |
| Dalasoehya         | Brandon  | Exercise Science Sports Medicine                     |
| Emerson            | Richard  | CIS Database   |
|                    |          | CIS Web Programming                                  |
| Galvan             | Elena    | CIS Database   |
| Gustavson          | James    | CIS Networking                                       |
| Hong               | Mary     | Manufacturing Tech Solidworks 3D Modeling            |
| Ibarra             | Federico | Auto Tech Advanced Engine Performance                |
|                    |          | Auto Tech Engine Service                             |
| Kim                | Erin     | Computerized Accounting Quickbooks                   |
| Le                 | Duc      | CIS Database   |
| Luu                | Thanh    | Auto Tech Engine Service                             |
| Main               | David    | Pharmacy Technology Basic                            |
| Martinez           | Israel   | Management Supervision                               |
| Metcalf            | Jason    | Auto Tech Engine Service                             |
|                    |          | Auto Tech Drive Train                                |
|                    |          | Auto Tech Advanced Engine Performance                |
| Nanthiyaphusit     | Nakorn   | Auto Tech Drive Train                                |
| Nguyen             | Mary     | Pharmacy Technology Basic                            |
| Pham               | Thomas   | Manufacturing Tech Solidworks 3D Modeling            |
| Quiroz             | Damian   | Business Applications Spanish/English Interpretation |
| Saldana            | Cesar    | TV/Video Digital Media Post Production               |
| Senethavong        | Kanlaya  | Auto Tech Engine Service                             |
| Solorio            | Jaime    | Marketing  |
| Taylor             | Mary     | ACCTQ  |
| Tennenini          | Louis    | CIS Web Programming                                  |
|                    |          | CIS Database   |
| Tran               | Brian    | CIS Networking                                       |
| Vega               | Gloria   | Marketing  |
| Vetter             | Bill     | CIS Database   |
| Vu                 | Mai      | Pharmacy Technology Basic                            |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**SANTIAGO CANYON COLLEGE  
STUDENT SERVICES**

|         |  |                      |
|---------|--|----------------------|
| To:     | Board of Trustees  | Date: April 26, 2010 |
| Re:     | Ratification of Fall 2009 Degrees and Certificates – Santiago Canyon College |                      |
| Action: | Request for Approval   |                      |

**BACKGROUND**

Attached is a list of students who successfully completed coursework at Santiago Canyon College leading to an Associate Degree, Certificate of Achievement, and/or Certificate for Fall 2009. Also attached are the statistical tables showing Degrees, Certificates of Achievement, and Certificates awarded by major.

**ANALYSIS**

Santiago Canyon College awarded 159 Associate Degrees in Fall 2009 as compared to 195 last Fall, a decrease of 22%. The area of Liberal Arts was a significant factor with a 35% decrease in the number awarded last Fall. Increases were seen in Business Administration, Business Management, Marketing, and Water Utility Sciences: Water Treatment.

Students are staying at the community college for several reasons including, the reduction of admission openings at CSU and UC campuses, the decrease in course availability, and the increased fees in all systems. Of the students who submitted a petition to graduate with the intent to earn an Associate Degree, CSU Certification, and/or IGETC Certification for the Fall, our data indicates that over 110 did not complete the necessary requirements. The petitions for these students were moved to the Spring 2010 semester and will be reevaluated at the end of the Spring 2010 semester.

Santiago Canyon College awarded 215 Certificates of Achievement in Fall 2009 as compared to 85 in Fall 2008. The substantial increase is noted as a result of offering a Certificate of Achievement in CSU General Education Breadth and IGETC General Education Breadth. Excluding the CSU and IGETC Certificates of Achievement there was still a 12% increase over last year. Another area of substantial increase is in Public Works: Construction Inspection with a total of 31 awarded versus 7 last Fall. Increases were also seen in American Sign Language, Apprenticeship Electricity: Power Lineman and Industrial options, Cosmetology, Public Works: Management, Survey/Mapping Sciences: Land Surveyor, and Water Utility Sciences: Water Distribution and Water Treatment. Decreases were seen in Apprenticeship Surveying: Chainman and Chief of the Party, Gemology, Public Works, and Wastewater/Environmental Sanitation.

Santiago Canyon College awarded 14 Certificates in Fall 2009 as compared to 1 last Fall. The most significant increase seen in Survey/Mapping: Land Surveyor in Training with 5 Certificates received in the Fall 2009 compared to 0 in Fall 2008.

**RECOMMENDATION**

It is recommended that the Board of Trustees ratify the recipients of the Associate Degrees, Certificates of Achievements, and Certificates for the Fall 2009 as presented.

|                 |   |                |
|-----------------|---|----------------|
| Fiscal Impact:  | None  | April 26, 2010 |
| Prepared by:    | John C. Hernandez, Ph.D, Vice President of Student Services |                |
| Submitted by:   | Juan Vázquez, President                                     |                |
| Recommended by: | Dr. Edward Hernandez, Jr., Ed.D., Chancellor                |                |



# **Santiago Canyon College**

**FALL 2009**

**STATISTICS**

**Santiago Canyon College**  
**Associate in Arts and Associate in Science**  
**FALL 2009**

| <u>MAJOR</u>                                   | <u>TOTAL</u> |
|--|--------------|
| Apprenticeship Surveying: Chainman             | 1            |
| Biological Science                             |              |
| Business Administration                        | 10           |
| Business Management                            | 4            |
| Business Management: Entrepreneurship          | 1            |
| Economics                                      | 1            |
| Gemology                                       | 1            |
| History  | 4            |
| Liberal Arts                                   | 61           |
| Liberal Arts: Arts, Humanities & Communication | 16           |
| Liberal Arts: Math & Science                   | 1            |
| Liberal Arts: Social and Behavioral Sciences   | 3            |
| Liberal Arts: University Transfer Studies      | 35           |
| Management - General                           | 1            |
| Marketing                                      | 2            |
| Philosophy                                     | 1            |
| Physics  | 1            |
| Psychology                                     | 2            |
| Survey/Mapping Sciences: Land Surveyor         | 2            |
| Travel and Tourism                             | 1            |
| Wastewater/ Environmental Sanitation           | 2            |
| Water Utility Science: Water Distribution      | 3            |
| Water Utility Science: Water Treatment         | 6            |

|                          |            |
|--------------------------|------------|
| <b>Fall 2009 - Total</b> | <b>159</b> |
|--------------------------|------------|

|      |    |
|------|----|
| MALE | 77 |
|------|----|

|        |    |
|--------|----|
| FEMALE | 82 |
|--------|----|

|            |     |
|------------|-----|
| AA Degrees | 142 |
|------------|-----|

|            |    |
|------------|----|
| AS Degrees | 17 |
|------------|----|

|                               |   |
|-------------------------------|---|
| Students with multiple awards | 6 |
|-------------------------------|---|

**Santiago Canyon College**  
**Associate Degrees - Comparative Statistics by Semester**

| <u>MAJOR</u>   | <u>Fall 2008</u> | <u>Fall 2009</u> |
|--|------------------|------------------|
| Anthropology   | 1                |                  |
| Apprenticeship - Surveying<br>Chainman                       | 1                | 1                |
| Biological Science   | 1                |                  |
| Business Administration                                      | 7                | 10               |
| Business Management  |                  | 4                |
| Computer Information Systems                                 | 1                |                  |
| Computer Science   | 1                |                  |
| Economics  |                  | 1                |
| Entrepreneurship   | 1                | 1                |
| Gemology   | 1                | 1                |
| History  | 1                | 4                |
| Human Development<br>Infant Toddler                          | 1                |                  |
| Liberal Arts   | 80               | 61               |
| Liberal Arts: Arts, Humanities & Communication               | 8                | 16               |
| Liberal Arts: Math & Science                                 | 3                | 1                |
| Liberal Arts: Social and Behavioral Sciences                 |                  | 3                |
| Liberal Arts - University Transfer Studies                   | 66               | 35               |
| Management (General)   | 1                | 1                |
| Marketing  |                  | 2                |
| Mathematics  | 2                |                  |
| Philosophy   | 2                | 1                |
| Physics  | 1                | 1                |
| Political Science  | 2                |                  |
| Psychology   | 2                | 2                |
| Public Works   | 2                |                  |
| Survey/Mapping Sciences - Land Surveyor                      | 2                | 2                |
| Travel and Tourism   |                  | 1                |
| Water Utility Science<br>Wastewater/Environmental Sanitation | 3                | 2                |
| Water Distribution   | 3                | 3                |
| Water Treatment  | 2                | 6                |
| <b>Fall</b>  | <b>2008</b>      | <b>2009</b>      |
|  | <b>195</b>       | <b>159</b>       |

**Santiago Canyon College  
Certificate Report  
FALL 2009**

| <u>Certificates of Achievement</u>    | <u>TOTALS</u> |
|---------------------------------------|---------------|
| American Sign Language                | 1             |
| Apprenticeship Electricity            |               |
| Industrial Option                     | 1             |
| Power Lineman                         | 6             |
| Cosmetology                           | 13            |
| CSU General Education Breadth ++      | ++ 96         |
| Gemology                              | 2             |
| IGETC General Education Breadth ++    | ++ 24         |
| Public Works                          | 1             |
| Public Works: Construction Inspection | 31            |
| Public Works: Management              | 2             |
| Survey/Mapping Science: Land Surveyor | 2             |
| Wastewater/Environmental Sanitation   | 6             |
| Water Distribution                    | 18            |
| Water Treatment                       | 12            |

++ *New Certificate of Achievement beginning Fall 2009*

|              |            |
|--------------|------------|
| <b>TOTAL</b> | <b>215</b> |
|--------------|------------|

**Certificates**

|  |   |
|--|---|
| Apprenticeship Barbering                       | 1 |
| General Accounting                             | 1 |
| Human Development: Early Child, Infant/Toddler | 1 |
| Management: Human Resource Management          | 1 |
| Management: Supervision                        | 2 |
| Public Works Supervisor                        | 1 |
| Survey/Mapping - Land Surveyor in Training     | 5 |
| Television/Video Communications: Media Studies | 1 |
| Water Utility Supervisor                       | 1 |

Male      131

Female     98

|              |           |
|--------------|-----------|
| <b>TOTAL</b> | <b>14</b> |
|--------------|-----------|

Students with multiple certificates    16

|                    |            |
|--------------------|------------|
| <b>GRAND TOTAL</b> | <b>229</b> |
|--------------------|------------|

**Santiago Canyon College**  
**Certificate Comparative Statistics by Semester**

| <u>Certificate of Achievement</u>     | <u>Fall 2008</u> | <u>Fall 2009</u> |
|---------------------------------------|------------------|------------------|
| American Sign Language                |                  | 1                |
| Apprenticeship - Electricity          |                  |                  |
| Industrial                            | 5                | 1                |
| Power Lineman                         | 4                | 6                |
| Apprenticeship - Surveying            |                  |                  |
| Chainman                              | 17               |                  |
| Chief of Party                        | 8                |                  |
| Business Management: Entrepreneurship | 1                |                  |
| Cosmetology                           | 10               | 13               |
| CSU General Education Breadth ++      |                  | ++ 96            |
| Gemology                              | 5                | 2                |
| IGETC General Education Breadth ++    |                  | ++ 24            |
| Maintenance Mechanic - Industrial     | 1                |                  |
| Public Works                          | 3                | 1                |
| Public Works: Construction Inspection | 7                | 31               |
| Public Works: Management              |                  | 2                |
| Real Estate                           | 1                |                  |
| Survey/Mapping - Land Surveyor        | 1                | 2                |
| Water Utility Science                 |                  |                  |
| Wastewater/Environmental Sanitation   | 7                | 6                |
| Water Distribution                    | 9                | 18               |
| Water Treatment                       | 6                | 12               |
| <b>Fall</b>                           | <b>2008</b>      | <b>2009</b>      |
| <b>Totals</b>                         | <b>85</b>        | <b>215</b>       |

**++ New Certificate of Achievement beginning Fall 2009**

**Santiago Canyon College**  
**Certificate Comparative Statistics by Semester**

| <u>Certificate</u>                        | <u>Fall 2008</u> | <u>Fall 2009</u> |
|---|------------------|------------------|
| Accounting - General                      |                  | 1                |
| Apprenticeship Barbering                  |                  | 1                |
| Human Development                         |                  |                  |
| Infant-Toddler                            | 1                |                  |
| Basic Early Childhood Infant/Toddler      |                  | 1                |
| Management                                |                  |                  |
| Supervision                               |                  | 2                |
| Human Resource Management                 |                  | 1                |
| Public Works: Supervisor                  |                  | 1                |
| Survey/Mapping: Land Surveyor in Training |                  | 5                |
| TV/Video Communications: Media Studies    |                  | 1                |
| Water Utility Science: Supervisor         |                  | 1                |
| <b>Fall</b>                               | <b>2008</b>      | <b>2009</b>      |
| <b>Totals</b>                             | <b>1</b>         | <b>14</b>        |

*(Certificate classification changed beginning Fall 2008. Programs that do not have 18 units or more must be approved by the State Chancellor's Office to be recognized as a Certificate of Achievement. )*

4.6 (8)



# **Santiago Canyon College**

**FALL 2009**

**Student Names  
Associate Degrees**

**Santiago Canyon College**  
**Graduate File Listing**

| <u>Degree</u> | <u>Major</u>                                     | <u>Last Name</u> | <u>First Name</u> | <u>Honors</u> | <u>Departmental Honors</u> | <u>GPA</u> |
|---------------|--|------------------|-------------------|---------------|----------------------------|------------|
| AA            | Liberal Arts                                     | Abifadel         | Roger             |               |                            | 2.45       |
| AA            | Liberal Arts: University Transfer Studies        | Aceves           | Cruz              |               |                            | 3.25       |
| AA            | Liberal Arts: Social and Behavioral Sciences     | Adams            | Angela            |               |                            | 2.41       |
| AA            | Liberal Arts: Arts, Humanities and Communication | Alcala           | Robert            |               |                            | 3.01       |
| AA            | Liberal Arts: University Transfer Studies        | Alvarado         | Rudy              |               |                            | 2.03       |
| AA            | Liberal Arts: University Transfer Studies        | Anascavage       | Brittany          | Honors        |                            | 3.74       |
| AA            | Marketing  | Anzis            | Alicia            |               |                            | 3.32       |
| AS            | Water Utility Science: Water Treatment           | Anzora           | Juan              |               |                            | 3.77       |
| AA            | Liberal Arts                                     | Arambula         | Matthew           |               |                            | 2.67       |
| AA            | Liberal Arts: Arts, Humanities and Communication | Becker           | Gregory           | Honors        |                            | 3.67       |
| AA            | Liberal Arts                                     | Bediamol         | Tara              |               |                            | 2.71       |
| AA            | Liberal Arts: University Transfer Studies        | Beever           | Cheyenne          |               |                            | 3.25       |
| AA            | Liberal Arts                                     | Berry            | Garrett           |               |                            | 3.05       |
| AA            | Liberal Arts                                     | Black            | Kasey             | Honors        |                            | 3.55       |
| AA            | Liberal Arts: University Transfer Studies        | Boatright        | Sharissa          |               |                            | 3.12       |
| AA            | Liberal Arts                                     | Boffa            | Stephanie         |               |                            | 2.44       |
| AA            | Liberal Arts: University Transfer Studies        | Boskovich        | Lisa              |               |                            | 3.29       |
| AA            | Business Management                              | Brown            | Britni            |               |                            | 2.90       |
| AA            | Business Administration                          | Brown            | Jennifer          |               |                            | 3.27       |
| AA            | Liberal Arts                                     | Brown            | Megan             |               |                            | 2.45       |
| AA            | Liberal Arts: University Transfer Studies        | Carbajal         | Araceli           |               |                            | 3.13       |
| AA            | Liberal Arts                                     | Castellanos      | Joe               | Honors        |                            | 3.65       |
| AA            | Liberal Arts: University Transfer Studies        | Chen             | Peter             |               |                            | 3.17       |
| AA            | Liberal Arts                                     | Chichester       | Joseph            |               |                            | 2.92       |
| AA            | Philosophy                                       | Contreras        | Anthony           |               |                            | 2.08       |
| AA            | Liberal Arts: University Transfer Studies        | Coyne            | Sean              |               |                            | 2.42       |
| AA            | Business Management                              | Crawford         | Bryan             |               |                            | 2.84       |
| AA            | Management                                       | Crawford         | Bryan             |               |                            | 2.84       |
| AA            | Marketing  | Crawford         | Bryan             |               |                            | 2.84       |
| AA            | Liberal Arts                                     | Cruz             | Antonio           |               |                            | 2.72       |
| AA            | Business Administration                          | Dahlberg         | Dawn              |               |                            | 2.14       |
| AA            | Liberal Arts: University Transfer Studies        | Diaz             | Guadalupe         |               |                            | 3.44       |
| AA            | Liberal Arts: Arts, Humanities and Communication | Donovan          | Timothy           |               |                            | 3.31       |
| AA            | Business Administration                          | Doty             | Jason             |               |                            | 2.95       |
| AA            | Liberal Arts                                     | Douglas          | Christina         |               |                            | 3.00       |
| AA            | Liberal Arts: University Transfer Studies        | Dunham           | Marissa           |               |                            | 3.39       |
| AA            | Liberal Arts                                     | Escutia          | Marcos            |               |                            | 2.87       |
| AA            | Liberal Arts: Arts, Humanities and Communication | Figge            | Alex              |               |                            | 2.65       |
| AA            | Liberal Arts                                     | Foster           | Marissa           |               |                            | 2.96       |
| AA            | Liberal Arts                                     | Gaby             | Mitchel           |               |                            | 3.31       |
| AS            | Apprenticeship: Surveying Chainman               | Garcia           | Daniel            | Honors        | Departmental Honors        | 3.66       |
| AA            | Liberal Arts: Arts, Humanities and Communication | Garcia           | Farrah            |               |                            | 2.44       |
| AA            | Liberal Arts                                     | Gardener         | Cory              |               |                            | 2.04       |
| AA            | Liberal Arts: University Transfer Studies        | Gavia            | Elizabeth         |               |                            | 2.86       |

**Santiago Canyon College**  
**Graduate File Listing**

4.6 (10)

| <u>Degree</u> | <u>Major</u>                                     | <u>Last Name</u> | <u>First Name</u> | <u>Honors</u>       | <u>Departmental Honors</u> | <u>GPA</u> |
|---------------|--|------------------|-------------------|---------------------|----------------------------|------------|
| AA            | Liberal Arts: Arts, Humanities and Communication | Gonzales         | Anthony           | High Honors         |                            | 3 83       |
| AA            | Liberal Arts: Arts, Humanities and Communication | Gonzalez         | Elizabeth         |                     |                            | 3 09       |
| AS            | Gemology   | Gonzalez         | Kelsey            |                     |                            | 2 48       |
| AA            | Economics  | Guo              | Xiaochen          | High Honors         | Departmental Honors        | 3 86       |
| AA            | Liberal Arts                                     | Guzman           | Diego             |                     |                            | 3 02       |
| AA            | Liberal Arts                                     | Habibian         | Marjan            |                     |                            | 3 47       |
| AA            | Liberal Arts                                     | Hall             | Derek             |                     |                            | 2 59       |
| AA            | Liberal Arts                                     | Hall             | Donald            |                     |                            | 2 74       |
| AA            | Liberal Arts                                     | Halsaver         | Andrew            | Honors              |                            | 3 69       |
| AS            | Travel and Tourism                               | Hayashi          | Kae               |                     |                            | 2 57       |
| AA            | Liberal Arts University Transfer Studies         | Hernandez        | Brenda            |                     |                            | 3 01       |
| AA            | Liberal Arts                                     | Hill             | Lisa              |                     |                            | 2 63       |
| AA            | Liberal Arts                                     | Hirth            | Katherine         |                     |                            | 3 15       |
| AA            | Liberal Arts                                     | Hogue            | Katy              |                     |                            | 2 83       |
| AA            | Liberal Arts                                     | Hughes           | Jill              |                     |                            | 3 47       |
| AA            | Liberal Arts University Transfer Studies         | Hutton           | Carol             |                     |                            | 2 63       |
| AA            | Liberal Arts                                     | Imanuel          | Derek             |                     |                            | 2 95       |
| AA            | Liberal Arts                                     | Irish            | Kristin           |                     |                            | 2 49       |
| AA            | Business Management                              | Janzen           | Austin            |                     |                            | 3 14       |
| AA            | Liberal Arts Arts, Humanities and Communication  | Jeffers          | Carol             | Honors              |                            | 3 78       |
| AA            | Liberal Arts                                     | Jimenez          | Jasmine           |                     |                            | 3 16       |
| AA            | History  | Josey            | Brianna           |                     |                            | 2 98       |
| AA            | Liberal Arts                                     | Kaiser           | Elizabeth         | Honors              |                            | 3 54       |
| AA            | Business Administration                          | Kasparian        | Heather           |                     |                            | 2 66       |
| AA            | Liberal Arts                                     | Keefe            | Alexandra         |                     |                            | 3 13       |
| AA            | Liberal Arts                                     | Knapp            | Darrell           |                     |                            | 2 52       |
| AA            | Liberal Arts Arts, Humanities and Communication  | Kociela          | Robbie            |                     |                            | 3 16       |
| AA            | Liberal Arts                                     | Larue            | Sara              |                     |                            | 3 02       |
| AA            | Liberal Arts University Transfer Studies         | Laureano         | Joshua            |                     |                            | 2 71       |
| AA            | Liberal Arts University Transfer Studies         | Lazcar           | Michael           | Honors              |                            | 3 65       |
| AA            | Liberal Arts University Transfer Studies         | Lebrun           | Michael           |                     |                            | 2 57       |
| AS            | Physics  | Lebrun           | Michael           |                     |                            | 2 57       |
| AA            | Liberal Arts                                     | Lindblom         | Kristen           | President's Scholar |                            | 3 86       |
| AA            | Liberal Arts                                     | Loria            | Yvonne            |                     |                            | 3 16       |
| AA            | Liberal Arts                                     | Lozano           | Derrick           |                     |                            | 3 40       |
| AS            | Surveying Mapping Sciences: Land Surveyor        | Lumactod         | Epitacio          |                     |                            | 3 31       |
| AA            | Liberal Arts                                     | Lundberg         | Amy               |                     |                            | 2 35       |
| AS            | Surveying Mapping Sciences: Land Surveyor        | Magana           | Rolando           |                     |                            | 2 88       |
| AA            | Business Administration                          | Malik            | Erum              |                     |                            | 2 98       |
| AA            | Liberal Arts University Transfer Studies         | Mandujano        | Moises            |                     |                            | 3 43       |
| AA            | Liberal Arts                                     | Martinez         | Richard           |                     |                            | 3 29       |
| AA            | Liberal Arts                                     | McElroy          | Chelsea           |                     |                            | 2 58       |
| AA            | Liberal Arts University Transfer Studies         | Meisser          | Jonathan          |                     |                            | 2 48       |
| AA            | Liberal Arts University Transfer Studies         | Mejia            | Elizabeth         |                     |                            | 3 24       |

**Santiago Canyon College**  
Graduate File Listing

| <u>Degree</u> | <u>Major</u>                                     | <u>Last Name</u> | <u>First Name</u> | <u>Honors</u> | <u>Departmental Honors</u> | <u>GPA</u> |
|---------------|--|------------------|-------------------|---------------|----------------------------|------------|
| AA            | Liberal Arts University Transfer Studies         | Meneses          | Evelyn            |               |                            | 2.70       |
| AA            | Liberal Arts                                     | Millspaugh       | Kasey             |               |                            | 3.01       |
| AA            | Liberal Arts                                     | Minter           | Vincent           |               |                            | 3.19       |
| AA            | Liberal Arts                                     | Mohseni          | Tina              | Honors        |                            | 3.66       |
| AA            | Liberal Arts Arts, Humanities and Communication  | Moodey           | Claire            |               |                            | 3.10       |
| AA            | Business Administration                          | Morgan           | Michael           |               |                            | 2.90       |
| AA            | Liberal Arts Mathematics and Sciences            | Murphy           | Jacquelyn         | High Honors   |                            | 3.96       |
| AA            | Liberal Arts                                     | Nichols          | George            |               |                            | 2.96       |
| AA            | Liberal Arts Arts, Humanities and Communication  | Noubarian        | Jeffrey           |               |                            | 2.55       |
| AS            | Water Utility Science Water Distribution         | Olcese           | Nick              | Honors        | Departmental Honors        | 3.62       |
| AS            | Water Utility Science Water Treatment            | Olcese           | Nick              | Honors        | Departmental Honors        | 3.62       |
| AA            | Liberal Arts                                     | Orozco           | Daniel            |               |                            | 3.32       |
| AA            | Psychology                                       | Orozco           | Daniel            |               |                            | 3.32       |
| AA            | Liberal Arts Social and Behavioral Sciences      | Oswald           | Amber             |               |                            | 2.73       |
| AA            | Liberal Arts                                     | Palow            | Kyle              |               |                            | 2.53       |
| AA            | Liberal Arts                                     | Parzych          | Megan             |               |                            | 2.42       |
| AA            | Liberal Arts University Transfer Studies         | Pedraza          | Jennifer          |               |                            | 3.33       |
| AA            | Liberal Arts University Transfer Studies         | Perez            | Brunda            |               |                            | 2.79       |
| AA            | History  | Perez            | Deeann            |               |                            | 3.41       |
| AA            | Business Administration                          | Pham             | Elizabeth         |               |                            | 2.81       |
| AS            | Wastewater Environmental Sanitation              | Phan             | Michael           |               |                            | 2.44       |
| AA            | Liberal Arts University Transfer Studies         | Pickel           | Amanda            |               |                            | 2.87       |
| AA            | Liberal Arts: Arts, Humanities and Communication | Pirzada          | Yusuf             |               |                            | 2.50       |
| AA            | Liberal Arts                                     | Poff             | Kyle              |               |                            | 2.71       |
| AA            | Liberal Arts                                     | Porrizzo         | Natasha           |               |                            | 2.92       |
| AA            | Liberal Arts                                     | Prizmich         | Samantha          |               |                            | 2.82       |
| AA            | Liberal Arts                                     | Reese            | Jennifer          |               |                            | 2.82       |
| AA            | Liberal Arts Social and Behavioral Sciences      | Robles           | Carissa           |               |                            | 2.69       |
| AA            | History  | Ross             | Garret            |               |                            | 3.43       |
| AA            | Liberal Arts                                     | Ruppe            | Evan              |               |                            | 2.54       |
| AA            | Liberal Arts                                     | Sabia            | Joshua            |               |                            | 2.64       |
| AA            | Business Administration                          | Sanchez          | Itzel             | Honors        | Departmental Honors        | 3.77       |
| AA            | Liberal Arts University Transfer Studies         | Sanchez          | Itzel             | Honors        |                            | 3.77       |
| AA            | Liberal Arts University Transfer Studies         | Sanchez          | Kristina          | Honors        |                            | 3.56       |
| AA            | Liberal Arts                                     | Sargent          | Samantha          |               |                            | 3.25       |
| AA            | Business Management                              | Saucedo          | Evan              |               |                            | 2.61       |
| AA            | Liberal Arts University Transfer Studies         | Savala           | Anthony           |               |                            | 2.81       |
| AA            | Liberal Arts: University Transfer Studies        | Schultz          | Dustin            |               |                            | 2.65       |
| AA            | Liberal Arts                                     | Seibel           | Janelle           |               |                            | 3.09       |
| AA            | Liberal Arts                                     | Seppanen         | Michael           | Honors        |                            | 3.68       |
| AA            | Liberal Arts                                     | Server           | Madison           |               |                            | 2.75       |
| AS            | Water Utility Science Water Treatment            | Shafer           | Jane              |               |                            | 2.72       |
| AA            | Liberal Arts University Transfer Studies         | Shiidel          | Nadia             | Honors        |                            | 3.50       |
| AA            | Liberal Arts                                     | Short            | Timothy           |               |                            | 2.07       |

**Santiago Canyon College**  
**Graduate File Listing**

4.6 (12)

| <u>Degree</u> | <u>Major</u>                                    | <u>Last Name</u> | <u>First Name</u> | <u>Honors</u> | <u>Departmental Honors</u> | <u>GPA</u> |
|---------------|---|------------------|-------------------|---------------|----------------------------|------------|
| AA            | Business Administration                         | Smiley           | Jessica           |               |                            | 2.91       |
| AA            | Business Management Entrepreneurship            | Smith            | Kyle              |               |                            | 2.95       |
| AA            | Liberal Arts University Transfer Studies        | Solis            | Marco             |               |                            | 2.88       |
| AA            | Liberal Arts                                    | Soto             | Perla             |               |                            | 2.57       |
| AA            | Liberal Arts                                    | Stalke           | Kelly             |               |                            | 3.01       |
| AS            | Water Utility Science: Water Distribution       | Stotts           | Clifford          |               |                            | 3.01       |
| AS            | Water Utility Science Water Treatment           | Stotts           | Clifford          |               |                            | 3.01       |
| AA            | Liberal Arts Arts, Humanities and Communication | Tapia            | Cynthia           |               |                            | 2.88       |
| AA            | Liberal Arts                                    | Tekulve          | Ryan              | Honors        |                            | 3.69       |
| AS            | Water Utility Science: Water Treatment          | Tran             | Thanh             |               |                            | 3.17       |
| AA            | Liberal Arts: University Transfer Studies       | Upton            | Emily             |               |                            | 2.73       |
| AA            | History   | Uraire           | Alexander         |               |                            | 2.61       |
| AA            | Liberal Arts                                    | Valdivia         | Jaime             |               |                            | 2.55       |
| AS            | Water Utility Science Water Distribution        | Valencia Torres  | Jose              |               |                            | 2.55       |
| AA            | Liberal Arts Arts, Humanities and Communication | Valiquette       | Elise             |               |                            | 2.75       |
| AA            | Liberal Arts University Transfer Studies        | Valle            | Chrystopher       |               |                            | 3.00       |
| AA            | Liberal Arts University Transfer Studies        | Varela           | Dora              |               |                            | 3.23       |
| AA            | Liberal Arts Arts, Humanities and Communication | Vicuna           | Tania             |               |                            | 2.97       |
| AS            | Wastewater/Environmental Sanitation             | Vielma           | Stanley           |               |                            | 2.85       |
| AA            | Business Administration                         | Villasenor       | Barbara           |               |                            | 3.02       |
| AA            | Liberal Arts University Transfer Studies        | Villegas         | Alexandra         |               |                            | 2.70       |
| AA            | Liberal Arts                                    | White            | Tracy             |               |                            | 2.26       |
| AA            | Liberal Arts University Transfer Studies        | Wilcox           | Charles           |               |                            | 2.94       |
| AA            | Liberal Arts Arts, Humanities and Communication | Wingert          | Amie              |               |                            | 3.29       |
| AS            | Water Utility Science Water Treatment           | Wong             | Benito            |               |                            | 2.76       |
| AA            | Psychology                                      | Wy               | James             |               |                            | 3.20       |
| AA            | Liberal Arts                                    | Zamora           | Marco             |               |                            | 2.83       |

10/27/10



# Santiago Canyon College

FALL 2009

**Student Names**  
**Certificates of Achievement**  
*and*  
**Certificates**

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**Santiago Canyon College**  
Graduate File Listing

Fall 2009

April 27, 2010

4.6 (14)

| <u>Certificate</u> | <u>Major</u>                           | <u>Last</u> | <u>First</u> | <u>GPA</u> |
|--------------------|--|-------------|--------------|------------|
| CA                 | CSU General Education Breadth          | Abifadel    | Roger        | 2.45       |
| CA                 | CSU General Education Breadth          | Aceves      | Cruz         | 3.25       |
| CA                 | CSU General Education Breadth          | Alcala      | Robert       | 3.01       |
| CA                 | Public Works Construction Inspection   | Alfaro      | Rudy         | 2.54       |
| CA                 | CSU General Education Breadth          | Alvarado    | Rudy         | 2.03       |
| CA                 | CSU General Education Breadth          | Anascavage  | Brittany     | 3.74       |
| CA                 | IGETC Certification                    | Angel       | Lilian       | 3.56       |
| CA                 | CSU General Education Breadth          | Anzis       | Alicia       | 3.32       |
| CA                 | CSU General Education Breadth          | Arambula    | Matthew      | 2.67       |
| CA                 | Wastewater/Environmental Sanitation    | Avalos      | Juan         | 3.83       |
| CA                 | Gemology                               | Baker       | Cynthia      | 2.52       |
| CA                 | Public Works: Construction Inspection  | Baeha       | Richard      | 3.83       |
| CA                 | Public Works: Management               | Barragan    | Mario        | 3.57       |
| CA                 | Public Works Construction Inspection   | Beaudoin    | Gerald       | 3.57       |
| CA                 | CSU General Education Breadth          | Beever      | Cheyenne     | 3.25       |
| CA                 | CSU General Education Breadth          | Berry       | Ganett       | 3.05       |
| CA                 | IGETC Certification                    | Black       | Kasey        | 3.55       |
| CA                 | Apprenticeship Electricity: Industrial | Blee        | Jason        | 3.50       |
| CA                 | Cosmetology                            | Bloom       | Lindsey      | 3.95       |
| CA                 | CSU General Education Breadth          | Boatright   | Sharissa     | 3.12       |
| CA                 | CSU General Education Breadth          | Boskovich   | Lisa         | 3.29       |
| CA                 | Public Works Construction Inspection   | Brandyberry | Anthony      | 3.67       |
| CA                 | Public Works Construction Inspection   | Bronc       | Andrea       | 3.50       |
| CA                 | CSU General Education Breadth          | Brown       | Jennifer     | 3.27       |
| CA                 | CSU General Education Breadth          | Brown       | Megan        | 2.45       |
| CA                 | Public Works Construction Inspection   | Brown       | Wendy        | 3.67       |
| CERT               | Apprenticeship Barbering               | Burnett     | Brian        |            |
| CA                 | CSU General Education Breadth          | Carbajal    | Araceli      | 3.13       |
| CA                 | IGETC Certification                    | Carbajal    | Araceli      | 3.13       |
| CA                 | Cosmetology                            | Casas       | Lisa         | 3.32       |
| CERT               | General Accounting                     | Chen        | Jessica      |            |
| CA                 | CSU General Education Breadth          | Chen        | Peter        | 3.17       |
| CA                 | IGETC Certification                    | Chichester  | Joseph       | 2.92       |
| CA                 | Public Works: Construction Inspection  | Clayton     | Stephen      | 3.28       |
| CA                 | Cosmetology                            | Clesceri    | Ashleigh     | 3.34       |
| CA                 | Public Works                           | Copak       | David        | 3.73       |
| CA                 | Public Works: Construction Inspection  | Copak       | David        | 3.73       |
| CA                 | CSU General Education Breadth          | Croce       | Anthony      | 2.62       |
| CA                 | American Sign Language                 | Derham      | Edward       | 2.83       |
| CA                 | Cosmetology                            | Devitt      | Joshua       | 3.47       |
| CA                 | CSU General Education Breadth          | Diaz        | Guadalupe    | 3.44       |
| CA                 | Cosmetology                            | Dieppa      | Alec         | 2.70       |
| CA                 | CSU General Education Breadth          | Donovan     | Timothy      | 3.31       |

**Santiago Canyon College**  
Graduate File Listing

| <u>Certificate</u> | <u>Major</u>  | <u>Last</u> | <u>First</u> | <u>GPA</u> |
|--------------------|---|-------------|--------------|------------|
| CA                 | IGETC Certification                                   | Dunham      | Marissa      | 3.39       |
| CA                 | Water Utility Science: Water Distribution             | Elbe        | Dennis       | 3.20       |
| CA                 | Water Utility Science: Water Treatment                | Elbe        | Dennis       | 3.20       |
| CA                 | CSU General Education Breadth                         | Escutia     | Marcos       | 2.87       |
| CA                 | Public Works: Construction Inspection                 | Esparza     | Gerardo      | 3.04       |
| CA                 | CSU General Education Breadth                         | Figge       | Alex         | 2.65       |
| CA                 | Public Works: Construction Inspection                 | Flores      | Jose         | 3.33       |
| CA                 | Water Utility Science: Water Distribution             | Foell       | David        | 3.90       |
| CA                 | Cosmetology   | Ford        | Alexa        | 3.06       |
| CA                 | CSU General Education Breadth                         | Foster      | Marissa      | 2.96       |
| CA                 | Public Works: Construction Inspection                 | Gaddis      | Albert       | 2.62       |
| CA                 | Water Utility Science: Water Distribution             | Gangloff    | Richard      | 2.87       |
| CA                 | Water Utility Science: Water Distribution             | Garcia      | Alex         | 2.22       |
| CA                 | CSU General Education Breadth                         | Garcia      | Farrah       | 2.44       |
| CA                 | Public Works: Construction Inspection                 | Garcia      | Jose         | 3.17       |
| CA                 | Public Works: Construction Inspection                 | Garcia      | Mario        | 2.46       |
| CA                 | CSU General Education Breadth                         | Gardener    | Cory         | 2.04       |
| CA                 | CSU General Education Breadth                         | Gavia       | Elizabeth    | 2.86       |
| CERT               | Human Development: Early Child, Infant/Toddler        | Ghaderian   | Oshida       |            |
| CA                 | Wastewater/Environmental Sanitation                   | Giraud      | Eric         | 3.79       |
| CA                 | Water Utility Science: Water Distribution             | Giraud      | Eric         | 3.79       |
| CA                 | Water Utility Science: Water Treatment                | Giraud      | Eric         | 3.79       |
| CA                 | CSU General Education Breadth                         | Gonzales    | Anthony      | 3.80       |
| CERT               | Surveying Mapping Sciences: Land Surveyor in Training | Gonzales    | John         |            |
| CA                 | CSU General Education Breadth                         | Gonzalez    | Elizabeth    | 3.10       |
| CA                 | Water Utility Science: Water Distribution             | Grose       | Thomas       | 3.84       |
| CA                 | Apprenticeship Electricity: Power Lineman             | Gutierrez   | Alejandro    |            |
| CA                 | Cosmetology   | Gutierrez   | Raul         | 3.95       |
| CA                 | CSU General Education Breadth                         | Habibian    | Marjan       | 3.47       |
| CA                 | CSU General Education Breadth                         | Hall        | Derek        | 2.59       |
| CA                 | CSU General Education Breadth                         | Hall        | Donald       | 2.74       |
| CA                 | Public Works: Construction Inspection                 | Harris      | Jermaine     | 3.83       |
| CA                 | CSU General Education Breadth                         | Hernandez   | Brenda       | 3.07       |
| CA                 | CSU General Education Breadth                         | Herrera     | Stephanie    | 2.82       |
| CA                 | Apprenticeship Electricity: Power Lineman             | Hesselton   | Michael      |            |
| CA                 | CSU General Education Breadth                         | Hill        | Lisa         | 2.63       |
| CA                 | Cosmetology   | Hills       | Brittany     | 2.66       |
| CA                 | CSU General Education Breadth                         | Hinman      | Crystal      | 2.83       |
| CA                 | CSU General Education Breadth                         | Hirth       | Katherine    | 3.15       |
| CA                 | CSU General Education Breadth                         | Hogue       | Katy         | 2.83       |
| CA                 | CSU General Education Breadth                         | Hutton      | Carol        | 2.63       |
| CA                 | Water Utility Science: Water Distribution             | Huynh       | Huy          | 3.90       |
| CA                 | CSU General Education Breadth                         | Imanuel     | Derek        | 2.94       |

4.6 (15)

CA = Certificate of Achievement  
CERT = Certificate

**Santiago Canyon College**  
Graduate File Listing

April 27 2010

Fall 2009

4.6 (16)

| <u>Certificate</u> | <u>Major</u>  | <u>Last</u> | <u>First</u> | <u>GPA</u> |
|--------------------|---|-------------|--------------|------------|
| CA                 | CSU General Education Breadth                         | Irish       | Kristin      | 2.49       |
| CA                 | Public Works Construction Inspection                  | Jackson     | Brad         | 3.39       |
| CA                 | CSU General Education Breadth                         | Jimenez     | Maria        | 2.58       |
| CA                 | CSU General Education Breadth                         | Josey       | Brianna      | 2.94       |
| CA                 | CSU General Education Breadth                         | Kaiser      | Elizabeth    | 3.54       |
| CA                 | CSU General Education Breadth                         | Kasparian   | Heather      | 2.66       |
| CA                 | CSU General Education Breadth                         | Keefe       | Alexandra    | 3.13       |
| CA                 | Gemology  | Keshishian  | Madeline     | 3.39       |
| CA                 | Apprenticeship Electricity: Power Lineman             | Kimbrel     | Kyle         |            |
| CA                 | CSU General Education Breadth                         | Knapp       | Danell       | 2.52       |
| CA                 | CSU General Education Breadth                         | Kociela     | Robbie       | 3.16       |
| CA                 | Public Works: Construction Inspection                 | Kort        | Bradley      | 3.50       |
| CA                 | CSU General Education Breadth                         | Larue       | Sara         | 3.02       |
| CA                 | IGETC Certification                                   | Laureano    | Joshua       | 2.74       |
| CA                 | IGETC Certification                                   | Lazear      | Michael      | 3.63       |
| CA                 | Water Utility Science Water Treatment                 | Le          | Hai          | 3.09       |
| CA                 | CSU General Education Breadth                         | Lebrun      | Michael      | 2.57       |
| CA                 | Public Works Construction Inspection                  | Lechmann    | Christopher  | 3.63       |
| CA                 | Water Utility Science: Water Distribution             | Lenz        | Eric         | 3.91       |
| CA                 | Water Utility Science Water Treatment                 | Lenz        | Eric         | 3.91       |
| CERT               | Surveying Mapping Sciences: Land Surveyor in Training | Letts       | Gregory      |            |
| CERT               | Television/Video Communications Media Studies         | Lewis       | Ekaterina    |            |
| CA                 | CSU General Education Breadth                         | Lindblom    | Kristen      | 3.86       |
| CA                 | IGETC Certification                                   | Lindblom    | Kristen      | 3.86       |
| CA                 | Public Works: Construction Inspection                 | Liso        | Phil         | 4.00       |
| CA                 | CSU General Education Breadth                         | Logan       | Cameron      | 3.18       |
| CA                 | IGETC Certification                                   | Logan       | Cameron      | 3.18       |
| CA                 | Public Works Construction Inspection                  | Lovelady    | Marna        | 3.83       |
| CA                 | CSU General Education Breadth                         | Lozano      | Derrick      | 3.40       |
| CA                 | CSU General Education Breadth                         | Lundberg    | Amy          | 2.35       |
| CA                 | CSU General Education Breadth                         | Magana      | Rolando      | 2.88       |
| CA                 | CSU General Education Breadth                         | Mandujano   | Moises       | 3.43       |
| CA                 | Water Utility Science Water Distribution              | Marricco    | Anthony      | 2.82       |
| CA                 | Water Utility Science Water Treatment                 | Marricco    | Anthony      | 2.82       |
| CA                 | IGETC Certification                                   | Martinez    | Christopher  | 3.49       |
| CA                 | Public Works: Construction Inspection                 | Martinez    | Vincent      | 3.50       |
| CA                 | Apprenticeship Electricity Power Lineman              | Mc Cokell   | Justin       |            |
| CA                 | CSU General Education Breadth                         | McElroy     | Chelsea      | 2.58       |
| CA                 | CSU General Education Breadth                         | Meisser     | Jonathan     | 2.48       |
| CA                 | CSU General Education Breadth                         | Meneses     | Evelyn       | 2.70       |
| CA                 | Surveying Mapping Sciences Land Surveyor              | Miller      | Brocton      | 3.86       |
| CERT               | Surveying Mapping Sciences: Land Surveyor in Training | Miller      | Brocton      |            |
| CA                 | CSU General Education Breadth                         | Millspaugh  | Kasey        | 3.01       |

**Santiago Canyon College**  
Graduate File Listing

| <u>Certificate</u> | <u>Major</u>   | <u>Last</u>   | <u>First</u> | <u>GPA</u> |
|--------------------|--|---------------|--------------|------------|
| CA                 | IGETC Certification                                  | Minter        | Vincent      | 3 19       |
| CA                 | Surveying/Mapping Sciences Land Surveyor             | Mitchell      | Diane        | 3 68       |
| CERT               | Surveying/Mapping Sciences Land Surveyor in Training | Mitchell      | Diane        |            |
| CA                 | CSU General Education Breadth                        | Mohseni       | Tina         | 3 66       |
| CA                 | CSU General Education Breadth                        | Moodey        | Claire       | 3 10       |
| CA                 | CSU General Education Breadth                        | Morgan        | Michael      | 2 90       |
| CA                 | CSU General Education Breadth                        | Murphy        | Jacquelyn    | 3 96       |
| CA                 | Cosmetology  | Navarro       | Marisa       | 3 16       |
| CA                 | Water Utility Science Water Distribution             | Needham       | Shari        | 3 90       |
| CA                 | Wastewater Environmental Sanitation                  | Nelson        | Mark         | 3 76       |
| CA                 | CSU General Education Breadth                        | Nichols       | George       | 2 79       |
| CA                 | Water Utility Science Water Treatment                | Nicolae       | Corneliu     | 3 26       |
| CA                 | CSU General Education Breadth                        | Noubarian     | Jeffrey      | 2 67       |
| CA                 | Water Utility Science Water Distribution             | Olcese        | Nick         | 3 62       |
| CA                 | Water Utility Science Water Treatment                | Olcese        | Nick         | 3 62       |
| CA                 | CSU General Education Breadth                        | Orozco        | Daniel       | 3 32       |
| CA                 | IGETC Certification                                  | Oswald        | Amber        | 2 73       |
| CA                 | Public Works Construction Inspection                 | Oxford        | Kevin        | 3 84       |
| CA                 | Public Works Construction Inspection                 | Palmer        | Corinne      | 3 88       |
| CA                 | Public Works Construction Inspection                 | Palmer        | Gary         | 3 71       |
| CA                 | CSU General Education Breadth                        | Parzych       | Megan        | 2 42       |
| CA                 | Water Utility Science Water Distribution             | Paulson       | David        | 3 00       |
| CA                 | CSU General Education Breadth                        | Pedraza       | Jennifer     | 3 33       |
| CA                 | Cosmetology  | Penaloza      | Helen        | 3 82       |
| CA                 | CSU General Education Breadth                        | Perez         | Brenda       | 2 79       |
| CA                 | IGETC Certification                                  | Perez         | Decann       | 3 41       |
| CA                 | IGETC Certification                                  | Perlas        | Alvin        | 3 36       |
| CERT               | Human Resource Management                            | Perrin Woonei | Deborah      |            |
| CERT               | Management: Supervision                              | Perrin Woonei | Deborah      |            |
| CA                 | Wastewater Environmental Sanitation                  | Phan          | Michael      | 2 44       |
| CA                 | Wastewater Environmental Sanitation                  | Phann         | Sophea       | 3 58       |
| CA                 | CSU General Education Breadth                        | Pickel        | Amanda       | 2 87       |
| CA                 | CSU General Education Breadth                        | Pincus        | Matthew      | 2 16       |
| CA                 | CSU General Education Breadth                        | Pirzada       | Yusuf        | 2 50       |
| CA                 | Water Utility Science Water Distribution             | Plummer       | Matthew      | 3 33       |
| CA                 | Public Works Construction Inspection                 | Poff          | Kyle         | 2 71       |
| CA                 | Public Works Construction Inspection                 | Poma          | Bruce        | 3 71       |
| CA                 | IGETC Certification                                  | Pomazzo       | Natasha      | 2 92       |
| CA                 | CSU General Education Breadth                        | Prizmich      | Samantha     | 2 82       |
| CA                 | Cosmetology  | Rambo         | Chelsea      | 3 08       |
| CA                 | Water Utility Science Water Distribution             | Ramirez       | Juan         | 2 78       |
| CA                 | CSU General Education Breadth                        | Reese         | Jernifer     | 2 77       |
| CA                 | Public Works Construction Inspection                 | Richards      | Dan          | 4 00       |

4.6 (17)

CA = Certificate of Achievement  
CERT = Certificate

**Santiago Canyon College**

**Graduate File Listing**

4.6 (18)

| <u>Certificate</u> | <u>Major</u>   | <u>Last</u> | <u>First</u> | <u>GPA</u> |
|--------------------|--|-------------|--------------|------------|
| CA                 | Public Works: Construction Inspection                | Rippstein   | Scott        | 3 50       |
| CA                 | CSU General Education Breadth                        | Robles      | Carissa      | 2 56       |
| CA                 | IGETC Certification                                  | Robles      | Carissa      | 2 56       |
| CA                 | IGETC Certification                                  | Roestenberg | Debbie       | 3 38       |
| CA                 | CSU General Education Breadth                        | Ross        | Garret       | 3 43       |
| CA                 | CSU General Education Breadth                        | Ruppe       | Evan         | 2 54       |
| CA                 | CSU General Education Breadth                        | Sanchez     | Itzel        | 3 77       |
| CA                 | IGETC Certification                                  | Sanchez     | Kristina     | 3 56       |
| CA                 | Public Works: Construction Inspection                | Sanchez     | Richard      | 3 33       |
| CA                 | CSU General Education Breadth                        | Sargent     | Samantha     | 3 26       |
| CA                 | Public Works: Construction Inspection                | Sauer       | Gloria       | 3 60       |
| CA                 | CSU General Education Breadth                        | Savala      | Anthony      | 2 81       |
| CA                 | IGETC Certification                                  | Sawyer      | Alexander    | 2 81       |
| CA                 | Apprenticeship Electricity: Power Lineman            | Schafer     | Jarrett      |            |
| CA                 | Public Works Construction Inspection                 | Schreck     | Jeffrey      | 3 44       |
| CA                 | IGETC Certification                                  | Schroeder   | Robert       | 3 15       |
| CA                 | CSU General Education Breadth                        | Schultz     | Dustin       | 2 63       |
| CA                 | CSU General Education Breadth                        | Schumacher  | Jenna        | 3 38       |
| CA                 | CSU General Education Breadth                        | Seibel      | Janelle      | 3 09       |
| CA                 | IGETC Certification                                  | Seppanen    | Michael      | 3 68       |
| CA                 | CSU General Education Breadth                        | Server      | Madison      | 2 75       |
| CA                 | Water Utility Science Water Treatment                | Shafer      | Jane         | 2 72       |
| CA                 | IGETC Certification                                  | Shirdel     | Nadia        | 3 50       |
| CERT               | Surveying Mapping Sciences Land Surveyor in Training | Siudzinski  | Maria        |            |
| CA                 | CSU General Education Breadth                        | Solis       | Marco        | 2 89       |
| CA                 | CSU General Education Breadth                        | Stalker     | Kelly        | 3 19       |
| CA                 | Public Works Management                              | Stansbury   | Harold       | 3 29       |
| CA                 | Water Utility Science Water Distribution             | Stotts      | Clifford     | 3 01       |
| CA                 | Water Utility Science: Water Treatment               | Stotts      | Clifford     | 3 01       |
| CA                 | Water Utility Science: Water Distribution            | Strazicich  | Andrew       | 2 86       |
| CA                 | CSU General Education Breadth                        | Tapia       | Cynthia      | 2 88       |
| CA                 | IGETC Certification                                  | Tekulve     | Ryan         | 3 69       |
| CA                 | CSU General Education Breadth                        | Torres      | Alfonso      | 2 34       |
| CA                 | Public Works Construction Inspection                 | Traboulsi   | Mark         | 2 94       |
| CA                 | Water Utility Science: Water Treatment               | Tran        | Thanh        | 3 17       |
| CA                 | Cosmetology  | Tredo       | Victoria     | 2 82       |
| CA                 | IGETC Certification                                  | Upton       | Emily        | 2 83       |
| CA                 | CSU General Education Breadth                        | Uraire      | Alexander    | 2 63       |
| CA                 | CSU General Education Breadth                        | Valdivia    | Jaime        | 2 55       |
| CA                 | CSU General Education Breadth                        | Valiquette  | Elise        | 2 75       |
| CA                 | CSU General Education Breadth                        | Valle       | Chrystopher  | 3 00       |
| CA                 | CSU General Education Breadth                        | Varela      | Dora         | 3 23       |
| CERT               | Management Supervision                               | Vicario     | Pete         |            |

CA = Certificate of Achievement  
 CERT = Certificate

**Santiago Canyon College**  
Graduate File Listing

| <u>Certificate</u> | <u>Major</u>                              | <u>Last</u> | <u>First</u> | <u>GPA</u> |
|--------------------|---|-------------|--------------|------------|
| CERT               | Public Works Supervisor                   | Vicario     | Pete         |            |
| CERT               | Water Utility Science: Supervisor         | Vicario     | Pete         |            |
| CA                 | CSU General Education Breadth             | Vicuna      | Tania        | 2.97       |
| CA                 | Wastewater Environmental Sanitation       | Vielma      | Stanley      | 2.85       |
| CA                 | CSU General Education Breadth             | Villegas    | Alexandra    | 2.70       |
| CA                 | Water Utility Science: Water Treatment    | Vinson      | Krista       | 3.44       |
| CA                 | Water Utility Science: Water Distribution | West        | Daniel       | 3.70       |
| CA                 | CSU General Education Breadth             | Wilcox      | Charles      | 2.94       |
| CA                 | Apprenticeship Electricity: Power Lineman | Wilson      | Casey        |            |
| CA                 | Cosmetology                               | Wilson      | Monica       | 2.70       |
| CA                 | CSU General Education Breadth             | Wingert     | Amie         | 3.21       |
| CA                 | Water Utility Science: Water Distribution | Wong        | Benito       | 2.76       |
| CA                 | Water Utility Science: Water Treatment    | Wong        | Benito       | 2.76       |
| CA                 | CSU General Education Breadth             | Wy          | James        | 3.20       |

4.6 (19)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
Santiago Canyon College

*april*

|  |                    |
|--|--------------------|
| To: Board of Trustees  | Date: May 26, 2010 |
| Re: Approval of Vocational Education Agreement with Hair California Beauty Academy |                    |
| Action: Request for Approval   |                    |

**BACKGROUND**

Santiago Canyon College contracts with Hair California Beauty Academy to provide credit-bearing cosmetology training leading to qualifying for the state board licensing exams for SCC students. This agreement is up for renewal for the 2010/2011 academic and fiscal year.

**ANALYSIS**

Hair California Beauty Academy will continue to provide vocational education instruction in cosmetology, with the intent of preparing students for careers as licensed cosmetologists, cosmeticians/estheticians, manicurists and barbers. The private school contracts to provide instruction for up to the following maximum number of student positive attendance hours at the rate of reimbursement per hour:

| <u>School</u>                  | <u>Hours/Attendance</u> | <u>Rate per Hour</u> |
|--------------------------------|-------------------------|----------------------|
| Hair California Beauty Academy | 162,777 (310.05 FTE)    | \$2.25/Hour          |

**RECOMMENDATION**

It is recommended that the Board approve the agreement with Hair California Beauty Academy for the academic and fiscal year 2010/2011.

*april*

|   |                          |
|---|--------------------------|
| Fiscal Impact: \$366,250  | Board Date: May 26, 2010 |
| Prepared by: Tricia Evans, Dean, Career Education<br>Mary Halvorson, Vice President, Academic Affairs |                          |
| Submitted by: Juan Vázquez, President SCC   |                          |
| Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor  |                          |

**HAIR CALIFORNIA BEAUTY ACADEMY**  
and  
**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**VOCATIONAL COSMETOLOGY EDUCATION AGREEMENT 2010-11**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2010, by and between the Rancho Santiago Community College District (hereinafter referred to as "District") and Hair California Beauty Academy (hereinafter referred to as "Contractor") located at 1110 N. Tustin Street, Orange, CA 92867-5910.

**WITNESSETH**

**WHEREAS**, the District, through Santiago Canyon College, intends to provide a vocational education program for the benefit of eligible students of the District, under the State Plan for Vocational Education and the Federal Vocational and Technical Education Act of 1998, through this agreement with the Contractor in order to prepare such students for the vocations of licensed cosmetologist, licensed manicurist and/or licensed Cosmetician/Esthetician and it being understood that such program shall be so designed and conducted that it may lead to a California State License in Cosmetology, Manicurist, or Cosmetician/Esthetician for such students; and

**WHEREAS**, the Board of Trustees for Rancho Santiago Community College District has approved the contracting out of the cosmetology program pursuant to Education Code 78015; and

**WHEREAS**, the District has an obligation under Sections 55607, 55620, and 55630 of Title 5 to report on vocational education contracts with Private Postsecondary institutions to the State Chancellor's Office; and

**WHEREAS**, the District also intends to limit the hours of instruction to a maximum of 162,777 student positive attendance hours, the enrollment pattern may consist of full-time students (a maximum of 8 hours per day, forty hours per week) or part-time students attending less than 8 hours per day, but shall not exceed 162,777 total student attendance hours for the Agreement. The total number of students enrolled shall not exceed a number at which the District funded program may operate effectively; and

**WHEREAS**, Contractor represents that it is a non-public vocational school with extensive capabilities and experience in vocational instruction and training and holds a current institutional approval issued by the Council for Private Post-secondary and Vocational Education in accordance with the provisions of California Education Code 94311 and the Council For Private Postsecondary and Vocational Education approves the course(s) or program(s): Cosmetology, Manicuring, Cosmetician/Esthetician, Barbering; and

**WHEREAS**, Contractor represents that each instructor of the Contractor in this program possesses a certificate of authorization for service in a California Private Postsecondary

Educational Institution pursuant to California Education Code 94311(d)(3); or a valid license to teach issued by the State Board of Cosmetology; and valid minimum qualifications for faculty to teach in cosmetology as stated and required by Administrative Regulations Title V, Section 55530(e) and approved by the Rancho Santiago Community College Board of Trustees.

**WHEREAS**, Contractor represents that its financial resources are adequate to insure operation for the duration of the student training period and the Contractor operates on the basis of sound administrative policies and adheres to non-discriminatory practices and does not and shall not discriminate on the basis of sex, race, color, religion, ancestry, national origin, age, citizenship, medical condition, physical handicap or marital status; and

**WHEREAS**, Contractor represents that its physical facilities meet requirements of State and local safety and health regulations and its equipment and instructional materials are adequate and suitable for the courses offered and the number of students in attendance; and

**WHEREAS**, Contractor represents that it maintains current, accurate records of both student attendance based on time cards and progress. The Contractor consents to inspection of these records by authorized representatives of the District, California Community College Board of Governors, other regulatory and administrative agencies and the State Board of Cosmetology; and

**WHEREAS**, Contractor represents that it is free of any pending or existing proceedings against its license or that of any of its instructors; or in the alternative, that it can show to the satisfaction of the District by way of written evidence that such proceedings are without merit and will be disposed of in favor of the license;

**WHEREAS**, the District intends to provide, for the benefit of selected, eligible students of the District, a vocational education program under the State Plan for Vocational Education through this agreement with the Contractor, in order to prepare such students for the vocation of Cosmetology, it being understood that such program shall be so designed and conducted that it may lead to a California State License in Cosmetology for such students; and,

**WHEREAS**, the Contractor operates as a private, post-secondary, vocational school offering instruction and training in Cosmetology;

**NOW THEREFORE**, in consideration of the conditions, covenants, terms agreements and recitals contained herein, it is mutually agreed as follows:

1. All of the above recitals are true and correct.
2. The Contractor shall comply with all provisions of The California Education Code and Title 5 of the California Code of Administrative Regulations applicable to said Contractor's school to which the District's students are to be assigned, including, but not limited to the holding by Contractor of this valid certificate of course approval and a license as a private, post-secondary vocational school for instruction and training in cosmetology; it being agreed that

- a. The Contractor shall submit to the District evidence of compliance with this certificate and license requirement prior to the assignment by the District of any of its students to the Contractor's school; and
  - b. The Contractor shall continue to operate such a school during the term of this Contract.
3. The Contractor's school shall either be currently accredited by an accrediting agency recognized by the United States Office of Education or shall conform to the applicable portion of the Western Association of School and Colleges guidelines on contractual relationships with nonaccredited organizations.
4. The Contractor shall provide, operate, and maintain at its school, physical facilities that comply with requirements of all federal and state laws and statutes including safety and health regulations, applicable to its operations as a private, post-secondary vocational school for instruction and training in cosmetology.
5. The Contractor shall provide and maintain at its school, approved equipment and instructional materials for the courses offered, and the number of students in attendance.
6. The Contractor shall comply with applicable provisions of the Higher Education Act of 1965, as amended, and, prior to the assignment by the District of any of its students to the Contractor's school, shall submit to the District evidence of such compliance.
7. The Contractor shall comply with applicable provisions of Title VI of the Civil Rights Act of 1964 and ADA (the Americans With Disabilities Act), and, prior to the assignment by the District of any of its students to the Contractor's school, shall submit to the District evidence of such compliance. Contractor agrees that it will not unlawfully discriminate against any person because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status or sex of such person and shall provide reasonable accommodations.
8. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.
9. The District and the Contractor shall comply with all applicable general provisions of the California State Plan for Vocational Education and all special provisions in such Plan relating to instruction in the vocational area of which cosmetology is a part.
10. The District shall enroll a maximum number of students up to capacity with no minimum in the Contractor's school; it being understood that the District does NOT guarantee any set number of students will be enrolled in the Contractor's school at any time.

11. The Contractor shall provide for sixteen hundred (1600) hours of approved instruction and training per student in cosmetology or four hundred (400) hours of approved manicuring instruction per student or six hundred (600) hours of approved Cosmetician/Esthetician instruction per student or fifteen hundred (1500) hours of barbering instruction per student constitutes the State prescribed educational program to be completed prior to the Board Examination and License of students. For each District student, Contractor shall provide staff, facilities, non-personal equipment, supervision and related services required for such instruction and training for each of the students of the District authorized to attend the Contractor's school located at 1110 N. Tustin Avenue, Orange, CA 92867 as established elsewhere in this contract; and it being further understood that the actual number of hours of such instruction and training available to any such authorized student at the expense of the District shall be limited by the period of time between the enrollment date of the student and the final termination date of this contract and the limitations on hours of instruction as established elsewhere in this Contract.

- a. The sixteen hundred (1600) hours of approved instruction and training per student in cosmetology or four hundred (400) hours of approved manicuring instruction per student or six hundred (600) hours of approved Cosmetician/Esthetician instruction per student or fifteen hundred (1500) hours of barbering instruction of approved instruction and training as detailed above for the respective fields shall be in accordance with applicable requirements of appropriate California State Board(s) or licensing agencies having responsibility for admission to examination for a certificate and/or a license in those fields.
- b. The sixteen hundred (1600) hours of approved instruction and training per student in cosmetology or four hundred (400) hours of approved manicuring instruction per student or six hundred (600) hours of approved Cosmetician/Esthetician instruction per student or fifteen hundred (1500) hours of barbering instruction of approved instruction and training shall be given in a proportionate manner over a period of three college semesters or two college semester and a summer session from the date of enrollment for a full-time forty (40) hours per week student. A student who attends part-time may complete the program in any other combination until a total of 1600 hours in cosmetology or 400 hours in manicuring or 600 hours in Cosmetician/Esthetician or 1500 hours in barbering has been completed. Instruction and training for an individual student shall be limited to eight (8) hours on any day for a minimum of 20-24 hours and a maximum of 40 hours in any calendar week. Instruction time shall be provided by the Contractor for all students who wish such instruction during the school holidays (excluding legal holidays), winter recess and summer vacation provided such instructional time does not exceed the total hours stipulated within this Agreement.
- c. The scope, content, and scheduling of the instruction and training to be provided under this Contract shall be subject to the prior written approval of the authorized representative of the District, it being understood that the District, acting through its representative, has the right to modify the scope, content, and/or scheduling of

instruction and training, if, in the opinion of such representative, modification is necessary to achieve the vocational objective of the instruction and training.

- d. The sixteen hundred (1600) hours of approved instruction and training per student in cosmetology or four hundred (400) hours of approved manicuring instruction per student or six hundred (600) hours of approved Cosmetician/Esthetician instruction per student or fifteen hundred (1500) hours of approved barbering instruction and training shall be given under the direct supervision of California licensed cosmetology instructors holding valid California teaching credentials authorizing services in the area of cosmetology in vocational programs in a community college or possessing equivalent qualifications as established by the District, proof of minimum qualifications to be maintained by the District, and all District students while engaged in such instruction and training shall be under the immediate supervision and control of such instructors. As stated and required in the Administrative Code, Title V, Section 55630(e), all instructors employed by the private agency shall enter into an "Agreement for Teaching Services" (provided separately).
- e. Should it become necessary for one or more District student(s) to transfer to the Contractor from schools and colleges, both public and private, that are accredited and hold valid certificates of course approval and licenses as private, post-secondary, vocational schools for instruction and training in cosmetology, the Contractor agrees to accredit each of such students with one hour of credit for each and every hour of approved instruction and/or training received by, or credited to, such student in the former program.
- f. Any student of the District who completes sixteen hundred (1600) hours of approved instruction and training in cosmetology or four hundred (400) hours of approved manicuring instruction or six hundred (600) hours of approved Cosmetician/Esthetician instruction or fifteen hundred (1500) hours of barbering, and has not had the minimum instruction and training required for certification to take the examination for a certificate of registration and/or license because of deficiency in one or more areas of required expertise, shall receive from the Contractor such instruction, training, and preparation as may be necessary, forthwith, at no cost to either the student or the District.
- g. The Contractor shall participate in a program review and validation conducted by the District and at the discretion of the District. Said program review shall include, but is not limited to, advisory committee minutes, student completion statistics, student surveys, student evaluations, a review of Contractor's curriculum, units of instruction, methods of instruction, instructional supplies and materials, physical resources, record keeping process and practices, governance, and Contractor-District relationship. In the event a program review is requested, Contractor shall be given at least sixty (60) days written notice. Contractor shall complete a self-appraisal in the format supplied by District and submit said self-appraisal to District thirty (30) days prior to a site visitation by District representatives.

12. The Contractor shall provide, without additional charges to the District or the District's students covered by the Contract, all necessary instructional materials and supplies as ordinarily supplied by the District without cost to students in this or other vocational offerings of said District; and may require students covered by this Contract to purchase such offerings of said types and/or kinds of instructional materials as the District ordinarily requires students in this or other vocational offerings of said District to furnish without cost to said District; it being agreed that each student covered by this Contract shall furnish his/her personal textbook(s) and personal tools and/or equipment and uniforms. All material and equipment supplied by the Contractor shall remain the property of the Contractor and shall not be removed from the Contractor's premises without the permission of the Contractor.
13. The District shall pay to the Contractor \$2.25 for each hour of approved attendance by authorized students of the District covered by this Contract, pursuant to the terms and conditions noted hereinafter.
  - a. District payments shall be made monthly, and shall be based upon a certification of the hours of such attendance during the previous calendar month at the Contractor's place of instruction and training; it being agreed that each certification shall be on forms supplied by the District, and shall be based upon daily attendance records maintained by the Contractor, and subject to review and/or audit by an authorized representative of the District.
  - b. The Contractor shall submit and certify monthly statements and billings to Santiago Canyon College, 8045, E. Chapman Avenue, Orange CA 92869 Attention: Dean, Career Education or designee, at the end of each month on the forms provided by the District (See, attachment). Billings shall include evidence of positive attendance in accordance with State Regulations. All billings shall be accompanied by attendance sheets verifying the number of enrollees and number of actual hours of instruction given. It is the responsibility of Contractor to ensure that delivery is made to the appropriate office.
  - c. Records of enrollee attendance shall be maintained by the Contractor for a period of five (5) years and shall be available for review by the District, its staff, its auditor, the Office of Private Post Secondary Education, and the staff of the Vocational Education Unit of the California Community Colleges – Chancellor's Office.
  - d. The Contractor shall not be reimbursed for more than a total of sixteen hundred (1600) hours of instruction and/or training for any one student.
  - e. In the event a District student withdraws from the program of instruction, or, because of failure to attend scheduled instruction, is dropped from the program, the District shall be responsible to the Contractor for payment for only the actual hours of authorized attendance of such student prior to the drop or withdrawal date.

- f. In the event that the District determines that the total direct and indirect cost to provide the same sixteen hundred (1600) hour program of instruction and training, or a recognized portion thereof, in an operating school of the District, or the tuition the Contractor charges its private students for such program or portion thereof, is less than the amount computed as noted herein before, the Contractor agrees to enter into an amendment to this Contract to provide for a reduction in hourly rate to produce no more than the lower of such total cost of instruction or tuition.
  - g. Contractor states that 55% of the above hourly rate represents actual costs of instructors, including all salary related benefits, 8% of the above hourly rate represents rental of equipment, and 27% of the above hourly rate represents rental of facilities.
  - h. The District shall enroll a maximum number of students up to capacity with no minimum in the Contractor's school; it being understood that the District does NOT guarantee any set number of students will be enrolled in the Contractor's school at any time.
  - i. Contractor shall submit with their monthly statement a copy of any site visitation reports made by the State Board of Cosmetology.
14. Except as noted in this Contract, the Contractor shall not charge students receiving instruction and training under this Contract additional cost for tuition, supplies, and/or equipment for any instruction and/or training to be provided in accordance with this Contract.
15. The Contractor agrees to accept new students during each enrollment period established by the District.
16. The District shall provide the normal administrative functions relating to admissions, counseling, registration, permanent achievement records, program monitoring, and awarding evidence(s) of completion; it being understood that during such times as any District student is in attendance in the Contractor's school, such student will be subject to the Contractor's rules and regulations relating to conduct, health, and safety; and operating procedures; it being understood that disciplinary action leading to suspension or dismissal of a District student shall be taken only by the District after consultation with the Contractor.
17. The Contractor will provide those administrative functions essential for the operation of his/her facility at his/her own expense.
18. The Contractor and the District shall ensure that ancillary and support services as relating to counseling, guidance and placement are provided for the students.
19. The Contractor shall maintain accurate records of attendance and progress for each student and evaluations of each student at the request of the District, and shall submit to the District such information from such records as is requested by the authorized

representative(s) of the District; it being understood that such submittals may be upon a regular schedule and /or upon special requests and it being further understood that there shall be no release of information from such records to any party other than such representative(s). Contractor shall insure that such information shall be used only for purposes directly related to the academic or professional goals of the District.

20. The District shall be financially committed to the cosmetology program only for the amount of monies adopted by the Rancho Santiago Community College District Board of Trustees for this program during the 2010-2011 fiscal year that starts on July 1, 2010 and expires on June 30, 2011. In the event that monies are exhausted, the Contractor's school agrees to continue the program for each student enrolled for the remainder of the contract period or until the student has completed the course, whichever comes first, at no additional cost to the District or the student.
21. The Contractor shall permit inspections by authorized representatives of the District, the Bureau of School Approvals of the California State Board of Finance, the California Community Colleges, and/or any state, county, or local licensing board and/or agency having jurisdiction in matters relating to the operation of the Contractor's school; it being understood that when such inspections are made, it shall be made possible for said representatives to evaluate course offerings; examine, and, is required, audit school records; interview students and others; and/or evaluate physical plant, instructional aids equipment, and classes in session.
22. Contractor will obtain and maintain all workers' compensation insurance required by law for employees in the operation of this program.
23. Contractor provides, when required by law and at the Contractor's own expense workers' compensation insurance coverage for any student.
24. The Contractor shall indemnify and hold harmless the District and its Board of Trustees, the Board of Governors of the California Community Colleges, and the State of California, and their respective officers, agents and employees of each such entity against any and all claims and liabilities for death or injury to any person and/or loss, and/or damage to any property arising out of, or in any manner connected with the making of and/or performance of this Contract by Contractor.
  - a. In satisfaction of this requirement, the Contractor, in order to protect said entities, officers, agents, and employees, shall secure and maintain, at the Contractor's expense, a policy of general liability insurance with limits of not less than one million dollars (\$1,000,000) per occurrence for personal injury or death, and not less than twenty-five thousand dollars (\$25,000) for property damage.
    - i. Said policy shall be obtained from a reliable insurance carrier authorized to do such general liability and property damage insurance business in the State of California.
    - ii. Said policy shall expressly name District, its entities, officers, agents, and employees, the Board of Governor's of the California Community

Colleges and the State of California and their agents, employees, and officers as additional insured.

- iii. Said policy shall provide that the District shall be given not less than ten (10) days written notice of any cancellation, modification, or reduction of policy coverage.
  - iv. Contractor shall provide to the District a certificate of insurance covering the contract period and stating the required coverage.
  - v. A copy of said policy shall be furnished at all times to the District; and said copy shall be kept up to date by the Contractor.
- b. In satisfaction of this requirement, the Contractor shall, upon request of any such entities, officers, agents, and/or employees, come in and defend said entities and/or individuals against any claims or legal action arising out of, or in any manner connected with, the making of and/or performance of this contract by the Contractor.
- c. Such insurance afforded by this policy for the District, the Board of Governors of the California Community Colleges, the State of California, and their officers, agents, and employees shall be primary and any insurance carried by the District, the Board of Governors of the California Community Colleges, the State of California and their officers, agents, and employees shall be excess and non-contributory.
25. The Contractor shall not use, without prior written approval of the District, the name "Rancho Santiago Community College District" or "Santiago Canyon College" or any of said District's administrative units, singly or in combination, in any printing or posted materials referring to the Contractor's school and/or the course of instruction.
26. This Contract shall automatically terminate June 30, 2011, it being agreed that either party to this Contract may terminate the Contract at the end of any enrollment term by giving thirty (30) days prior written notice to the other party; and it being agreed that at the time of termination of this Contract neither party shall have any obligation to the other party other than payment for authorized services rendered and submittal of required records covering such services prior to the date of termination. The Contractor shall notify the District of any change in facility location during the period of this Agreement. Facilities must be within the geographical boundaries of the District. The District reserves the right to terminate this Agreement due to a facility change which the District determines to be inadequate for instructional purposes or is outside the district boundaries.
27. The District and the Contractor reserve the right to terminate this Agreement by giving thirty (30) days prior written notice. In addition, the District may terminate this Agreement due to budgetary restraints identified by the Board of Trustees, thirty (30) days after giving written notice. Should a termination notice be provided, no new students will be accepted after the notice has been served on the other party.

28. This Contract may be amended and/or extended by mutual consent of the parties hereto, it being understood that any amendment shall not be effective until stated in written form and signed by the parties hereto.

29. Any notice given under this Contract shall be deemed given when personally served upon the Chancellor of the District or upon the Contractor, or when sent certified mail, return receipt requested and deposited in the mails of Orange County in a sealed envelope with postage thereon prepaid from one party to the other addressed as follows:

To District:                Rancho Santiago Community College District  
                                  2323 North Broadway  
                                  Santa Ana, CA 92706-1640  
                                  Attn: Vice Chancellor for Business Operations/Fiscal Services

To Contractor:            Hair California Beauty Academy  
                                  1110 N. Tustin Street  
                                  Orange, CA 92867-5910  
                                  Attn: Owner – Thuy Minnitti

30. Contractor shall provide all students who complete the program and pass the State Board of Cosmetology examinations with job placement services. Such placement records shall be kept and recorded to the District annually.

31. Should the District exercise its right to terminate this Agreement, students currently enrolled shall have the option to complete the current semester or summer school session at a cost not to exceed the rate per student instructional hour as set forth herein. Such fees to be paid directly to the Contractor by the student.

32. The Contractor shall be in compliance with Title VI of the Civil Rights Act of 1964 as amended, Title IX of the Education Amendments to the Higher Education Act of 1972 as amended, Section 04 of the Rehabilitation Act of 1973 as amended, U.S. Presidential Executive Order 11246, and the intent of the Board of Governors of the California Community Colleges affirmative action resolution adopted April 12, 1973, and all applicable local, state, and federal health and safety regulations.

33. This Contract shall be valid and effective upon the approval of the Chancellor of the California Community Colleges.

In Witness Hereof, the Parties hereto have executed this Contract as of the day and year first written above.

**HAIR CALIFORNIA BEAUTY ACADEMY**

**RANCHO SANTIAGO  
COMMUNITY COLLEGE  
DISTRICT**

By: Thuy Minniti  
Thuy Minniti  
Title: Owner-Operator

By: \_\_\_\_\_  
Peter J. Hardash  
Title: Vice Chancellor, Business  
Operations/Fiscal Services

Date: 3/11/2010

Date: \_\_\_\_\_  
*PHJ*  
*4-1-10*

**HAIR CALIFORNIA  
BEAUTY ACADEMY**  
*Instruction in the arts of  
HAIR, NAIL & SKIN CARE*  
**1110 N. Tustin Avenue, Orange, CA 92867**  
**(714) 633-7170**

*Date:*

*This is to verify \_\_\_\_\_ hours of contracted student  
attendance for the period of \_\_\_\_\_ due and payable  
at the rate of \$2.25 per hour in the amount of \$ \_\_\_\_\_.*

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*Thuy Minniti, Director  
Hair California Beauty Academy  
P.O.# PC109073*

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*Tricia Evans  
Dean of Career Education  
Santiago Canyon College  
8045 E. Chapman Avenue  
Orange, CA 92869*

**Check Registers Submitted for Approval**  
**Checks Written for Period 03/15/10 thru 04/02/10**

| Register # | Fund Title                | Amount    | Voided<br>Checks | Adjusted<br>Amount | Beg<br>Check # | End<br>Check # |
|------------|---------------------------|-----------|------------------|--------------------|----------------|----------------|
| 46382      | General Fund Unrestricted | 17,689.00 | 0.00             | 17,689.00          | 92*0241063     | 92*0241090     |
| 46383      | General Fund Unrestricted | 17,915.00 | 0.00             | 17,915.00          | 92*0241091     | 92*0241118     |
| 46384      | General Fund Unrestricted | 17,353.00 | 0.00             | 17,353.00          | 92*0241119     | 92*0241146     |
| 46385      | General Fund Unrestricted | 18,586.00 | 0.00             | 18,586.00          | 92*0241147     | 92*0241174     |
| 46386      | General Fund Unrestricted | 16,943.00 | 0.00             | 16,943.00          | 92*0241175     | 92*0241202     |
| 46387      | General Fund Unrestricted | 16,500.00 | 0.00             | 16,500.00          | 92*0241203     | 92*0241230     |
| 46388      | General Fund Unrestricted | 15,580.00 | 0.00             | 15,580.00          | 92*0241231     | 92*0241258     |
| 46389      | General Fund Unrestricted | 23,333.00 | 0.00             | 23,333.00          | 92*0241259     | 92*0241286     |
| 46390      | General Fund Unrestricted | 18,876.00 | 0.00             | 18,876.00          | 92*0241287     | 92*0241314     |
| 46391      | General Fund Unrestricted | 16,821.00 | 0.00             | 16,821.00          | 92*0241315     | 92*0241342     |
| 46392      | General Fund Unrestricted | 16,369.00 | 0.00             | 16,369.00          | 92*0241343     | 92*0241370     |
| 46393      | General Fund Unrestricted | 16,355.00 | 0.00             | 16,355.00          | 92*0241371     | 92*0241398     |
| 46394      | General Fund Unrestricted | 18,275.00 | 0.00             | 18,275.00          | 92*0241399     | 92*0241426     |
| 46395      | General Fund Unrestricted | 14,955.00 | 0.00             | 14,955.00          | 92*0241427     | 92*0241454     |
| 46396      | General Fund Unrestricted | 21,965.00 | 0.00             | 21,965.00          | 92*0241455     | 92*0241482     |
| 46397      | General Fund Unrestricted | 15,803.00 | 0.00             | 15,803.00          | 92*0241483     | 92*0241510     |
| 46398      | General Fund Unrestricted | 15,524.00 | 0.00             | 15,524.00          | 92*0241511     | 92*0241538     |
| 46399      | General Fund Unrestricted | 16,586.00 | 0.00             | 16,586.00          | 92*0241539     | 92*0241566     |
| 46400      | General Fund Unrestricted | 16,050.00 | 0.00             | 16,050.00          | 92*0241567     | 92*0241594     |
| 46401      | General Fund Unrestricted | 14,724.00 | 0.00             | 14,724.00          | 92*0241595     | 92*0241622     |
| 46402      | General Fund Unrestricted | 18,572.00 | 0.00             | 18,572.00          | 92*0241623     | 92*0241650     |
| 46403      | General Fund Unrestricted | 12,523.00 | 0.00             | 12,523.00          | 92*0241651     | 92*0241678     |
| 46404      | General Fund Unrestricted | 17,457.00 | 0.00             | 17,457.00          | 92*0241679     | 92*0241706     |
| 46405      | General Fund Unrestricted | 20,933.50 | 0.00             | 20,933.50          | 92*0241707     | 92*0241734     |
| 46406      | General Fund Unrestricted | 20,886.00 | 0.00             | 20,886.00          | 92*0241735     | 92*0241762     |
| 46407      | General Fund Unrestricted | 17,170.00 | 0.00             | 17,170.00          | 92*0241763     | 92*0241790     |
| 46408      | General Fund Unrestricted | 16,953.00 | 0.00             | 16,953.00          | 92*0241791     | 92*0241818     |
| 46409      | General Fund Unrestricted | 13,367.00 | 0.00             | 13,367.00          | 92*0241819     | 92*0241846     |
| 46410      | General Fund Unrestricted | 16,931.00 | 0.00             | 16,931.00          | 92*0241847     | 92*0241874     |
| 46411      | General Fund Unrestricted | 13,683.00 | 0.00             | 13,683.00          | 92*0241875     | 92*0241902     |
| 46412      | General Fund Unrestricted | 19,578.00 | 0.00             | 19,578.00          | 92*0241903     | 92*0241930     |
| 46413      | General Fund Unrestricted | 16,949.00 | 0.00             | 16,949.00          | 92*0241931     | 92*0241958     |
| 46414      | General Fund Unrestricted | 14,738.80 | 0.00             | 14,738.80          | 92*0241959     | 92*0241986     |
| 46415      | General Fund Unrestricted | 23,410.00 | 0.00             | 23,410.00          | 92*0241987     | 92*0242014     |
| 46416      | General Fund Unrestricted | 27,107.50 | 0.00             | 27,107.50          | 92*0242015     | 92*0242045     |
| 46424      | General Fund Unrestricted | 25,789.00 | 0.00             | 25,789.00          | 92*0242082     | 92*0242102     |
| 46425      | General Fund Unrestricted | 25,576.00 | 0.00             | 25,576.00          | 92*0242103     | 92*0242123     |

**Check Registers Submitted for Approval**  
**Checks Written for Period 03/15/10 thru 04/02/10**

| Register # | Fund Title                | Amount    | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|------------|---------------------------|-----------|---------------|-----------------|-------------|-------------|
| 46426      | General Fund Unrestricted | 32,107.00 | 0.00          | 32,107.00       | 92*0242124  | 92*0242144  |
| 46477      | General Fund Unrestricted | 45,000.00 | 0.00          | 45,000.00       | 92*0242364  | 92*0242365  |
| 46478      | General Fund Unrestricted | 17,222.52 | 0.00          | 17,222.52       | 92*0242366  | 92*0242366  |
| 46479      | General Fund Unrestricted | 3,219.79  | 0.00          | 3,219.79        | 92*0242367  | 92*0242371  |
| 46480      | General Fund Unrestricted | 23,199.97 | 0.00          | 23,199.97       | 92*0242373  | 92*0242374  |
| 46481      | General Fund Unrestricted | 1,744.80  | 0.00          | 1,744.80        | 92*0242377  | 92*0242377  |
| 46482      | General Fund Unrestricted | 1,366.00  | 0.00          | 1,366.00        | 92*0242378  | 92*0242379  |
| 46483      | General Fund Unrestricted | 602.80    | 0.00          | 602.80          | 92*0242381  | 92*0242385  |
| 46484      | General Fund Unrestricted | 10,720.00 | 0.00          | 10,720.00       | 92*0242386  | 92*0242386  |
| 46491      | General Fund Unrestricted | 2,387.50  | 0.00          | 2,387.50        | 92*0242405  | 92*0242411  |
| 46493      | General Fund Unrestricted | 3,039.18  | 0.00          | 3,039.18        | 92*0242413  | 92*0242417  |
| 46495      | General Fund Unrestricted | 7,713.29  | 0.00          | 7,713.29        | 92*0242420  | 92*0242423  |
| 46497      | General Fund Unrestricted | 1,416.03  | 0.00          | 1,416.03        | 92*0242433  | 92*0242440  |
| 46498      | General Fund Unrestricted | 41,102.66 | 0.00          | 41,102.66       | 92*0242441  | 92*0242442  |
| 46499      | General Fund Unrestricted | 32,107.98 | 0.00          | 32,107.98       | 92*0242443  | 92*0242447  |
| 46500      | General Fund Unrestricted | 724.85    | 0.00          | 724.85          | 92*0242451  | 92*0242451  |
| 46507      | General Fund Unrestricted | 1,050.00  | 0.00          | 1,050.00        | 92*0242472  | 92*0242477  |
| 46508      | General Fund Unrestricted | 2,880.29  | 0.00          | 2,880.29        | 92*0242480  | 92*0242480  |
| 46509      | General Fund Unrestricted | 1,657.37  | 0.00          | 1,657.37        | 92*0242482  | 92*0242488  |
| 46510      | General Fund Unrestricted | 234.87    | 0.00          | 234.87          | 92*0242490  | 92*0242493  |
| 46512      | General Fund Unrestricted | 3,392.24  | 0.00          | 3,392.24        | 92*0242499  | 92*0242503  |
| 46518      | General Fund Unrestricted | 110.50    | 0.00          | 110.50          | 92*0242516  | 92*0242517  |
| 46520      | General Fund Unrestricted | 10,555.38 | 0.00          | 10,555.38       | 92*0242520  | 92*0242522  |
| 46521      | General Fund Unrestricted | 584.03    | 0.00          | 584.03          | 92*0242523  | 92*0242524  |
| 46527      | General Fund Unrestricted | 833.00    | 0.00          | 833.00          | 92*0242545  | 92*0242549  |
| 46528      | General Fund Unrestricted | 8,602.37  | 0.00          | 8,602.37        | 92*0242550  | 92*0242552  |
| 46529      | General Fund Unrestricted | 1,257.17  | 0.00          | 1,257.17        | 92*0242554  | 92*0242557  |
| 46530      | General Fund Unrestricted | 5,813.10  | 0.00          | 5,813.10        | 92*0242558  | 92*0242565  |
| 46531      | General Fund Unrestricted | 36,252.05 | 0.00          | 36,252.05       | 92*0242566  | 92*0242568  |
| 46533      | General Fund Unrestricted | 3,653.08  | 0.00          | 3,653.08        | 92*0242573  | 92*0242576  |
| 46539      | General Fund Unrestricted | 2,176.16  | 0.00          | 2,176.16        | 92*0242604  | 92*0242610  |
| 46540      | General Fund Unrestricted | 2,342.00  | 0.00          | 2,342.00        | 92*0242611  | 92*0242612  |
| 46550      | General Fund Unrestricted | 572.00    | 0.00          | 572.00          | 92*0242630  | 92*0242630  |
| 46551      | General Fund Unrestricted | 12,133.13 | 0.00          | 12,133.13       | 92*0242631  | 92*0242633  |
| 46552      | General Fund Unrestricted | 7,504.93  | 0.00          | 7,504.93        | 92*0242635  | 92*0242637  |
| 46553      | General Fund Unrestricted | 6,474.37  | 0.00          | 6,474.37        | 92*0242637  | 92*0242642  |
| 46554      | General Fund Unrestricted | 1,427.38  | 0.00          | 1,427.38        | 92*0242643  | 92*0242644  |

Check Registers Submitted for Approval  
Checks Written for Period 03/15/10 thru 04/02/10

| Register # | Fund Title                | Amount    | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|------------|---------------------------|-----------|---------------|-----------------|-------------|-------------|
| 46555      | General Fund Unrestricted | 1,005.00  | 0.00          | 1,005.00        | 92*0242645  | 92*0242647  |
| 46558      | General Fund Unrestricted | 29,852.00 | 0.00          | 29,852.00       | 92*0242650  | 92*0242675  |
| 46559      | General Fund Unrestricted | 30,780.20 | 0.00          | 30,780.20       | 92*0242676  | 92*0242703  |
| 46560      | General Fund Unrestricted | 25,967.00 | 0.00          | 25,967.00       | 92*0242704  | 92*0242731  |
| 46561      | General Fund Unrestricted | 15,963.00 | 0.00          | 15,963.00       | 92*0242732  | 92*0242759  |
| 46562      | General Fund Unrestricted | 12,520.00 | 0.00          | 12,520.00       | 92*0242760  | 92*0242787  |
| 46563      | General Fund Unrestricted | 19,399.00 | 0.00          | 19,399.00       | 92*0242788  | 92*0242815  |
| 46564      | General Fund Unrestricted | 15,380.00 | 0.00          | 15,380.00       | 92*0242816  | 92*0242843  |
| 46565      | General Fund Unrestricted | 18,597.00 | 0.00          | 18,597.00       | 92*0242844  | 92*0242871  |
| 46566      | General Fund Unrestricted | 20,083.00 | 0.00          | 20,083.00       | 92*0242872  | 92*0242899  |
| 46567      | General Fund Unrestricted | 17,615.32 | 0.00          | 17,615.32       | 92*0242900  | 92*0242927  |
| 46568      | General Fund Unrestricted | 17,087.00 | 0.00          | 17,087.00       | 92*0242928  | 92*0242955  |
| 46569      | General Fund Unrestricted | 17,339.00 | 0.00          | 17,339.00       | 92*0242956  | 92*0242983  |
| 46570      | General Fund Unrestricted | 13,359.00 | 0.00          | 13,359.00       | 92*0242984  | 92*0243011  |
| 46571      | General Fund Unrestricted | 18,375.20 | 0.00          | 18,375.20       | 92*0243012  | 92*0243039  |
| 46572      | General Fund Unrestricted | 16,153.97 | 0.00          | 16,153.97       | 92*0243040  | 92*0243067  |
| 46573      | General Fund Unrestricted | 17,002.00 | 0.00          | 17,002.00       | 92*0243068  | 92*0243095  |
| 46574      | General Fund Unrestricted | 18,181.00 | 0.00          | 18,181.00       | 92*0243096  | 92*0243123  |
| 46575      | General Fund Unrestricted | 19,313.04 | 0.00          | 19,313.04       | 92*0243124  | 92*0243151  |
| 46576      | General Fund Unrestricted | 16,959.18 | 0.00          | 16,959.18       | 92*0243152  | 92*0243179  |
| 46577      | General Fund Unrestricted | 15,946.00 | 0.00          | 15,946.00       | 92*0243180  | 92*0243207  |
| 46578      | General Fund Unrestricted | 17,249.00 | 0.00          | 17,249.00       | 92*0243208  | 92*0243235  |
| 46579      | General Fund Unrestricted | 23,705.00 | 0.00          | 23,705.00       | 92*0243236  | 92*0243263  |
| 46580      | General Fund Unrestricted | 11,694.00 | 0.00          | 11,694.00       | 92*0243264  | 92*0243280  |
| 46581      | General Fund Unrestricted | 80.00     | 0.00          | 80.00           | 92*0243281  | 92*0243281  |
| 46583      | General Fund Unrestricted | 2,060.97  | 0.00          | 2,060.97        | 92*0243288  | 92*0243290  |
| 46584      | General Fund Unrestricted | 3,918.00  | 0.00          | 3,918.00        | 92*0243291  | 92*0243291  |
| 46586      | General Fund Unrestricted | 8,740.00  | 0.00          | 8,740.00        | 92*0243299  | 92*0243300  |
| 46587      | General Fund Unrestricted | 6,114.12  | 0.00          | 6,114.12        | 92*0243301  | 92*0243307  |
| 46588      | General Fund Unrestricted | 8,922.20  | 0.00          | 8,922.20        | 92*0243310  | 92*0243313  |
| 46590      | General Fund Unrestricted | 1,256.36  | 0.00          | 1,256.36        | 92*0243319  | 92*0243320  |
| 46596      | General Fund Unrestricted | 8,077.50  | 0.00          | 8,077.50        | 92*0243338  | 92*0243340  |
| 46597      | General Fund Unrestricted | 229.00    | 0.00          | 229.00          | 92*0243341  | 92*0243341  |
| 46598      | General Fund Unrestricted | 1,214.19  | 0.00          | 1,214.19        | 92*0243346  | 92*0243347  |
| 46599      | General Fund Unrestricted | 1,124.17  | 0.00          | 1,124.17        | 92*0243351  | 92*0243352  |
| 46604      | General Fund Unrestricted | 60.00     | 0.00          | 60.00           | 92*0243366  | 92*0243366  |
| 46605      | General Fund Unrestricted | 21,038.00 | 0.00          | 21,038.00       | 92*0243367  | 92*0243390  |

Check Registers Submitted for Approval  
Checks Written for Period 03/15/10 thru 04/02/10

| Register #        | Fund Title                | Amount       | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|-------------------|---------------------------|--------------|---------------|-----------------|-------------|-------------|
| 46606             | General Fund Unrestricted | 32,320.00    | 0.00          | 32,320.00       | 92*0243391  | 92*0243410  |
| 46607             | General Fund Unrestricted | 7,283.34     | 0.00          | 7,283.34        | 92*0243412  | 92*0243413  |
| 46608             | General Fund Unrestricted | 1,087.52     | 0.00          | 1,087.52        | 92*0243417  | 92*0243419  |
| 46610             | General Fund Unrestricted | 22,457.60    | 0.00          | 22,457.60       | 92*0243425  | 92*0243427  |
| 46611             | General Fund Unrestricted | 6,514.41     | 0.00          | 6,514.41        | 92*0243428  | 92*0243429  |
| 46612             | General Fund Unrestricted | 1,337,067.58 | 0.00          | 1,337,067.58    | 92*0243430  | 92*0243431  |
| Anthem Blue Cross |                           |              |               |                 |             |             |
| 46613             | General Fund Unrestricted | 78,023.14    | 0.00          | 78,023.14       | 92*0243432  | 92*0243434  |
| 46614             | General Fund Unrestricted | 21,830.54    | 0.00          | 21,830.54       | 92*0243435  | 92*0243437  |
| 46615             | General Fund Unrestricted | 5,407.68     | 0.00          | 5,407.68        | 92*0243438  | 92*0243443  |
| 46619             | General Fund Unrestricted | 6,389.01     | 0.00          | 6,389.01        | 92*0243466  | 92*0243470  |
| 46621             | General Fund Unrestricted | 1,965.01     | 0.00          | 1,965.01        | 92*0243473  | 92*0243480  |
| 46622             | General Fund Unrestricted | 1,000.00     | 0.00          | 1,000.00        | 92*0243487  | 92*0243488  |
| 46623             | General Fund Unrestricted | 491.26       | 0.00          | 491.26          | 92*0243489  | 92*0243492  |
| 46627             | General Fund Unrestricted | 1,502.00     | 0.00          | 1,502.00        | 92*0243501  | 92*0243508  |
| 46629             | General Fund Unrestricted | 18,379.98    | 0.00          | 18,379.98       | 92*0243510  | 92*0243510  |
| 46632             | General Fund Unrestricted | 3,184.30     | 0.00          | 3,184.30        | 92*0243517  | 92*0243527  |
| 46633             | General Fund Unrestricted | 6,018.64     | 0.00          | 6,018.64        | 92*0243523  | 92*0243527  |
| 46635             | General Fund Unrestricted | 2,921.58     | 0.00          | 2,921.58        | 92*0243533  | 92*0243538  |
| 46636             | General Fund Unrestricted | 952.92       | 0.00          | 952.92          | 92*0243543  | 92*0243543  |
| 46637             | General Fund Unrestricted | 422.50       | 0.00          | 422.50          | 92*0243546  | 92*0243546  |
| 46640             | General Fund Unrestricted | 6,121.44     | 0.00          | 6,121.44        | 92*0243558  | 92*0243558  |
| 46645             | General Fund Unrestricted | 674.00       | 0.00          | 674.00          | 92*0243566  | 92*0243568  |
| 46646             | General Fund Unrestricted | 4,265.00     | 0.00          | 4,265.00        | 92*0243569  | 92*0243572  |
| 46647             | General Fund Unrestricted | 916.91       | 0.00          | 916.91          | 92*0243573  | 92*0243575  |
| 46648             | General Fund Unrestricted | 85,555.80    | 0.00          | 85,555.80       | 92*0243576  | 92*0243578  |
| 46650             | General Fund Unrestricted | 17,175.00    | 0.00          | 17,175.00       | 92*0243581  | 92*0243581  |
| 46651             | General Fund Unrestricted | 228.11       | 0.00          | 228.11          | 92*0243588  | 92*0243589  |
| 46654             | General Fund Unrestricted | 768.20       | 0.00          | 768.20          | 92*0243597  | 92*0243601  |
| 46655             | General Fund Unrestricted | 1,736.74     | 0.00          | 1,736.74        | 92*0243603  | 92*0243603  |
| 46656             | General Fund Unrestricted | 1,183.73     | 0.00          | 1,183.73        | 92*0243606  | 92*0243609  |
| 46657             | General Fund Unrestricted | 3,751.88     | 0.00          | 3,751.88        | 92*0243611  | 92*0243611  |
| 46658             | General Fund Unrestricted | 5,681.99     | 0.00          | 5,681.99        | 92*0243613  | 92*0243613  |
| 46659             | General Fund Unrestricted | 2,147.54     | 0.00          | 2,147.54        | 92*0243616  | 92*0243621  |
| 46662             | General Fund Unrestricted | 11,375.55    | 0.00          | 11,375.55       | 92*0243632  | 92*0243639  |
| 46663             | General Fund Unrestricted | 990.62       | 0.00          | 990.62          | 92*0243643  | 92*0243643  |
| 46664             | General Fund Unrestricted | 419.90       | 0.00          | 419.90          | 92*0243644  | 92*0243647  |
| 46665             | General Fund Unrestricted | 2,650.00     | 0.00          | 2,650.00        | 92*0243648  | 92*0243649  |

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 Checks Written for Period 03/15/10 thru 04/02/10

| Register #                                     | Fund Title                | Amount                     | Voided Checks      | Adjusted Amount            | Beg Check # | End Check # |
|--|---------------------------|----------------------------|--------------------|----------------------------|-------------|-------------|
| 46668  | General Fund Unrestricted | 1,080.00                   | 0.00               | 1,080.00                   | 92*0243654  | 92*0243654  |
| 46670  | General Fund Unrestricted | 12,210.02                  | 0.00               | 12,210.02                  | 92*0243658  | 92*0243662  |
| 46673  | General Fund Unrestricted | 5,596.56                   | 0.00               | 5,596.56                   | 92*0243668  | 92*0243670  |
| 46674  | General Fund Unrestricted | 6,275.68                   | 0.00               | 6,275.68                   | 92*0243671  | 92*0243672  |
| 46675  | General Fund Unrestricted | 1,010.97                   | 0.00               | 1,010.97                   | 92*0243675  | 92*0243676  |
| 46676  | General Fund Unrestricted | 1,877.40                   | 0.00               | 1,877.40                   | 92*0243678  | 92*0243681  |
| 46677  | General Fund Unrestricted | 1,050.19                   | 0.00               | 1,050.19                   | 92*0243682  | 92*0243684  |
| 46678  | General Fund Unrestricted | 3,116.32                   | 0.00               | 3,116.32                   | 92*0243685  | 92*0243686  |
| <b>Total Fund 11 General Fund Unrestricted</b> |                           | <b><u>3,226,443.57</u></b> | <b><u>0.00</u></b> | <b><u>3,226,443.57</u></b> |             |             |



Check Registers Submitted for Approval  
Checks Written for Period 03/15/10 thru 04/02/10

| Register #                     | Fund Title              | Amount     | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|--------------------------------|-------------------------|------------|---------------|-----------------|-------------|-------------|
| 46617                          | General Fund Restricted | 4,667.14   | 0.00          | 4,667.14        | 92*0243451  | 92*0243456  |
| 46618                          | General Fund Restricted | 3,325.49   | 0.00          | 3,325.49        | 92*0243457  | 92*0243463  |
| 46619                          | General Fund Restricted | 10,589.59  | 0.00          | 10,589.59       | 92*0243464  | 92*0243465  |
| 46620                          | General Fund Restricted | 6,013.90   | 0.00          | 6,013.90        | 92*0243471  | 92*0243472  |
| 46622                          | General Fund Restricted | 1,775.59   | 0.00          | 1,775.59        | 92*0243481  | 92*0243486  |
| 46624                          | General Fund Restricted | 62,108.97  | 0.00          | 62,108.97       | 92*0243493  | 92*0243494  |
| 46628                          | General Fund Restricted | 100,000.00 | 0.00          | 100,000.00      | 92*0243509  | 92*0243509  |
| Orange County Community Found. |                         |            |               |                 |             |             |
| 46630                          | General Fund Restricted | 6,466.85   | 0.00          | 6,466.85        | 92*0243511  | 92*0243514  |
| 46631                          | General Fund Restricted | 4,963.39   | 0.00          | 4,963.39        | 92*0243515  | 92*0243516  |
| 46634                          | General Fund Restricted | 2,034.49   | 0.00          | 2,034.49        | 92*0243528  | 92*0243532  |
| 46635                          | General Fund Restricted | 819.29     | 0.00          | 819.29          | 92*0243535  | 92*0243537  |
| 46636                          | General Fund Restricted | 824.36     | 0.00          | 824.36          | 92*0243539  | 92*0243545  |
| 46637                          | General Fund Restricted | 2,058.01   | 0.00          | 2,058.01        | 92*0243547  | 92*0243550  |
| 46638                          | General Fund Restricted | 7,532.86   | 0.00          | 7,532.86        | 92*0243551  | 92*0243556  |
| 46639                          | General Fund Restricted | 24,905.22  | 0.00          | 24,905.22       | 92*0243557  | 92*0243557  |
| 46640                          | General Fund Restricted | 2,609.38   | 0.00          | 2,609.38        | 92*0243559  | 92*0243559  |
| 46641                          | General Fund Restricted | 2,761.58   | 0.00          | 2,761.58        | 92*0243560  | 92*0243561  |
| 46647                          | General Fund Restricted | 357.00     | 0.00          | 357.00          | 92*0243574  | 92*0243574  |
| 46649                          | General Fund Restricted | 8,582.82   | 0.00          | 8,582.82        | 92*0243579  | 92*0243580  |
| 46650                          | General Fund Restricted | 27,488.18  | 0.00          | 27,488.18       | 92*0243582  | 92*0243582  |
| 46651                          | General Fund Restricted | 1,307.69   | 0.00          | 1,307.69        | 92*0243583  | 92*0243587  |
| 46655                          | General Fund Restricted | 219.45     | 0.00          | 219.45          | 92*0243602  | 92*0243602  |
| 46656                          | General Fund Restricted | 2,074.02   | 0.00          | 2,074.02        | 92*0243604  | 92*0243608  |
| 46657                          | General Fund Restricted | 19,848.56  | 0.00          | 19,848.56       | 92*0243610  | 92*0243612  |
| 46658                          | General Fund Restricted | 50,533.30  | 0.00          | 50,533.30       | 92*0243614  | 92*0243615  |
| 46660                          | General Fund Restricted | 12,123.67  | 0.00          | 12,123.67       | 92*0243622  | 92*0243625  |
| 46661                          | General Fund Restricted | 1,909.48   | 0.00          | 1,909.48        | 92*0243626  | 92*0243631  |
| 46662                          | General Fund Restricted | 12,830.29  | 0.00          | 12,830.29       | 92*0243637  | 92*0243640  |
| 46663                          | General Fund Restricted | 670.13     | 0.00          | 670.13          | 92*0243641  | 92*0243642  |
| 46666                          | General Fund Restricted | 60,686.43  | 0.00          | 60,686.43       | 92*0243650  | 92*0243652  |
| 46667                          | General Fund Restricted | 119,208.44 | 0.00          | 119,208.44      | 92*0243653  | 92*0243653  |
| Regents of the Univ of Calif   |                         |            |               |                 |             |             |
| 46669                          | General Fund Restricted | 173.16     | 0.00          | 173.16          | 92*0243655  | 92*0243657  |
| 46671                          | General Fund Restricted | 3,628.29   | 0.00          | 3,628.29        | 92*0243663  | 92*0243666  |
| 46672                          | General Fund Restricted | 694.49     | 0.00          | 694.49          | 92*0243667  | 92*0243667  |
| 46673                          | General Fund Restricted | 1,272.38   | 0.00          | 1,272.38        | 92*0243669  | 92*0243669  |
| 46675                          | General Fund Restricted | 1,446.38   | 0.00          | 1,446.38        | 92*0243673  | 92*0243674  |

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Checks Written for Period 03/15/10 thru 04/02/10

| Register #                                   | Fund Title              | Amount            | Voided Checks | Adjusted Amount   | Beg Check # | End Check # |
|--|-------------------------|-------------------|---------------|-------------------|-------------|-------------|
| 46676  | General Fund Restricted | 1,314.29          | 0.00          | 1,314.29          | 92*0243677  | 92*0243680  |
| 46678  | General Fund Restricted | 1,191.03          | 0.00          | 1,191.03          | 92*0243687  | 92*0243687  |
| <b>Total Fund 12 General Fund Restricted</b> |                         | <u>720,913.20</u> | <u>0.00</u>   | <u>720,913.20</u> |             |             |

Check Registers Submitted for Approval  
 Checks Written for Period 03/15/10 thru 04/02/10

| Register #                                  | Fund Title             | Amount                  | Voided Checks      | Adjusted Amount         | Beg Check # | End Check # |
|---|------------------------|-------------------------|--------------------|-------------------------|-------------|-------------|
| 46502                                       | Child Development Fund | 2,894.94                | 0.00               | 2,894.94                | 92*0242459  | 92*0242463  |
| 46503                                       | Child Development Fund | 1,992.92                | 0.00               | 1,992.92                | 92*0242464  | 92*0242467  |
| 46513                                       | Child Development Fund | 2,669.66                | 0.00               | 2,669.66                | 92*0242504  | 92*0242506  |
| 46514                                       | Child Development Fund | 2,805.78                | 0.00               | 2,805.78                | 92*0242507  | 92*0242511  |
| 46524                                       | Child Development Fund | 9,165.00                | 0.00               | 9,165.00                | 92*0242535  | 92*0242538  |
| 46541                                       | Child Development Fund | 870.39                  | 0.00               | 870.39                  | 92*0242613  | 92*0242614  |
| 46556                                       | Child Development Fund | 650.00                  | 0.00               | 650.00                  | 92*0242648  | 92*0242648  |
| 46591                                       | Child Development Fund | 2,854.61                | 0.00               | 2,854.61                | 92*0243321  | 92*0243327  |
| 46601                                       | Child Development Fund | 192.26                  | 0.00               | 192.26                  | 92*0243362  | 92*0243363  |
| 46652                                       | Child Development Fund | 1,131.46                | 0.00               | 1,131.46                | 92*0243590  | 92*0243592  |
| 46653                                       | Child Development Fund | 1,405.92                | 0.00               | 1,405.92                | 92*0243593  | 92*0243596  |
| 46679                                       | Child Development Fund | 1,400.25                | 0.00               | 1,400.25                | 92*0243688  | 92*0243691  |
| 46680                                       | Child Development Fund | 1,494.14                | 0.00               | 1,494.14                | 92*0243692  | 92*0243694  |
| <b>Total Fund 33 Child Development Fund</b> |                        | <b><u>29,527.33</u></b> | <b><u>0.00</u></b> | <b><u>29,527.33</u></b> |             |             |

Check Registers Submitted for Approval  
 Checks Written for Period 03/15/10 thru 04/02/10

| Register #                                      | Fund Title                   | Amount            | Voided Checks | Adjusted Amount   | Beg Check # | End Check # |
|---|------------------------------|-------------------|---------------|-------------------|-------------|-------------|
| 46490   | Capital Outlay Projects Fund | 1,908.50          | 0.00          | 1,908.50          | 92*0242403  | 92*0242404  |
| 46526   | Capital Outlay Projects Fund | 16,334.44         | 0.00          | 16,334.44         | 92*0242543  | 92*0242544  |
| 46547   | Capital Outlay Projects Fund | 123,127.84        | 0.00          | 123,127.84        | 92*0242626  | 92*0242627  |
| AT & T  |                              |                   |               |                   |             |             |
| 46548   | Capital Outlay Projects Fund | 54.61             | 0.00          | 54.61             | 92*0242628  | 92*0242628  |
| 46594   | Capital Outlay Projects Fund | 600.00            | 0.00          | 600.00            | 92*0243331  | 92*0243331  |
| 46643   | Capital Outlay Projects Fund | 857.22            | 0.00          | 857.22            | 92*0243564  | 92*0243564  |
| 46686   | Capital Outlay Projects Fund | 40,308.66         | 0.00          | 40,308.66         | 92*0243710  | 92*0243712  |
| 46687   | Capital Outlay Projects Fund | 87,000.00         | 0.00          | 87,000.00         | 92*0243713  | 92*0243716  |
| <b>Total Fund 41 Capital Outlay Projects Fu</b> |                              | <b>270,191.27</b> | <b>0.00</b>   | <b>270,191.27</b> |             |             |

| Register #                                | Fund Title           | Amount              | VOIDED<br>Checks | Adjusted<br>Amount  | Beg<br>Check # | End<br>Check # |
|---|----------------------|---------------------|------------------|---------------------|----------------|----------------|
| 46485                                     | Bond Fund, Measure E | 2,017.70            | 0.00             | 2,017.70            | 92*0242387     | 92*0242388     |
| 46486                                     | Bond Fund, Measure E | 26,714.98           | 0.00             | 26,714.98           | 92*0242389     | 92*0242391     |
| 46487                                     | Bond Fund, Measure E | 20,939.75           | 0.00             | 20,939.75           | 92*0242392     | 92*0242395     |
| 46488                                     | Bond Fund, Measure E | 132,391.76          | 0.00             | 132,391.76          | 92*0242396     | 92*0242399     |
| LPA Inc                                   |                      |                     |                  |                     |                |                |
| 46489                                     | Bond Fund, Measure E | 41,570.23           | 0.00             | 41,570.23           | 92*0242400     | 92*0242402     |
| 46492                                     | Bond Fund, Measure E | 5,213.90            | 0.00             | 5,213.90            | 92*0242412     | 92*0242412     |
| 46504                                     | Bond Fund, Measure E | 5,795.29            | 0.00             | 5,795.29            | 92*0242468     | 92*0242469     |
| 46515                                     | Bond Fund, Measure E | 8,917.44            | 0.00             | 8,917.44            | 92*0242512     | 92*0242513     |
| 46525                                     | Bond Fund, Measure E | 19,745.18           | 0.00             | 19,745.18           | 92*0242539     | 92*0242542     |
| 46542                                     | Bond Fund, Measure E | 105,571.49          | 0.00             | 105,571.49          | 92*0242615     | 92*0242618     |
| JM Farnan Co Inc                          |                      |                     |                  |                     |                |                |
| 46543                                     | Bond Fund, Measure E | 131,110.11          | 0.00             | 131,110.11          | 92*0242619     | 92*0242620     |
| Triangle Enterprises Inc                  |                      |                     |                  |                     |                |                |
| 46544                                     | Bond Fund, Measure E | 112,685.42          | 0.00             | 112,685.42          | 92*0242621     | 92*0242622     |
| California Bank & Trust                   |                      |                     |                  |                     |                |                |
| 46545                                     | Bond Fund, Measure E | 99,167.00           | 0.00             | 99,167.00           | 92*0242623     | 92*0242624     |
| 46546                                     | Bond Fund, Measure E | 61,377.26           | 0.00             | 61,377.26           | 92*0242625     | 92*0242625     |
| 46557                                     | Bond Fund, Measure E | 2,081.92            | 0.00             | 2,081.92            | 92*0242649     | 92*0242649     |
| 46592                                     | Bond Fund, Measure E | 55,942.62           | 0.00             | 55,942.62           | 92*0243328     | 92*0243329     |
| 46593                                     | Bond Fund, Measure E | 79,520.40           | 0.00             | 79,520.40           | 92*0243330     | 92*0243330     |
| 46602                                     | Bond Fund, Measure E | 62,755.07           | 0.00             | 62,755.07           | 92*0243364     | 92*0243364     |
| 46603                                     | Bond Fund, Measure E | 8,450.00            | 0.00             | 8,450.00            | 92*0243365     | 92*0243365     |
| 46625                                     | Bond Fund, Measure E | 1,334.06            | 0.00             | 1,334.06            | 92*0243495     | 92*0243496     |
| 46642                                     | Bond Fund, Measure E | 148,103.63          | 0.00             | 148,103.63          | 92*0243562     | 92*0243563     |
| Troxell Comm Inc                          |                      |                     |                  |                     |                |                |
| 46681                                     | Bond Fund, Measure E | 125,900.00          | 0.00             | 125,900.00          | 92*0243695     | 92*0243698     |
| South Bay Bank                            |                      |                     |                  |                     |                |                |
| 46682                                     | Bond Fund, Measure E | 100,500.00          | 0.00             | 100,500.00          | 92*0243699     | 92*0243700     |
| Security Bank of California               |                      |                     |                  |                     |                |                |
| 46683                                     | Bond Fund, Measure E | 78,949.80           | 0.00             | 78,949.80           | 92*0243701     | 92*0243703     |
| 46684                                     | Bond Fund, Measure E | 66,595.85           | 0.00             | 66,595.85           | 92*0243704     | 92*0243706     |
| 46685                                     | Bond Fund, Measure E | 87,820.36           | 0.00             | 87,820.36           | 92*0243707     | 92*0243709     |
| <b>Total Fund 42 Bond Fund, Measure E</b> |                      | <b>1,591,171.22</b> | <b>0.00</b>      | <b>1,591,171.22</b> |                |                |

| Register #                                       | Fund Title                  | Amount           | Voided Checks | Adjusted Amount  | Beg Check # | End Check # |
|--|-----------------------------|------------------|---------------|------------------|-------------|-------------|
| 46505  | Property and Liability Fund | 216.00           | 0.00          | 216.00           | 92*0242470  | 92*0242470  |
| 46517  | Property and Liability Fund | 2,384.51         | 0.00          | 2,384.51         | 92*0242515  | 92*0242515  |
| 46644  | Property and Liability Fund | 2,434.97         | 0.00          | 2,434.97         | 92*0243565  | 92*0243565  |
| 46688  | Property and Liability Fund | 2,000.00         | 0.00          | 2,000.00         | 92*0243717  | 92*0243717  |
| 46689  | Property and Liability Fund | 6,762.00         | 0.00          | 6,762.00         | 92*0243718  | 92*0243718  |
| <b>Total Fund 61 Property and Liability Fund</b> |                             | <b>13,797.48</b> | <b>0.00</b>   | <b>13,797.48</b> |             |             |

| Register #                                    | Fund Title                 | Amount          | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|---|----------------------------|-----------------|---------------|-----------------|-------------|-------------|
| 46506   | Workers' Compensation Fund | 1,837.50        | 0.00          | 1,837.50        | 92*0242471  | 92*0242471  |
| 46516   | Workers' Compensation Fund | 2,175.55        | 0.00          | 2,175.55        | 92*0242514  | 92*0242514  |
| <b>Total Fund 62 Workers' Compensation Fu</b> |                            | <b>4,013.05</b> | <b>0.00</b>   | <b>4,013.05</b> |             |             |

Check Registers Submitted for Approval  
 Checks Written for Period 03/15/10 thru 04/02/10

| Register #                                      | Fund Title                 | Amount          | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|---|----------------------------|-----------------|---------------|-----------------|-------------|-------------|
| 46549   | Student Financial Aid Fund | 217.72          | 0.00          | 217.72          | 92*0242629  | 92*0242629  |
| 46595   | Student Financial Aid Fund | 2,879.50        | 0.00          | 2,879.50        | 92*0243332  | 92*0243337  |
| 46626   | Student Financial Aid Fund | 1,783.00        | 0.00          | 1,783.00        | 92*0243497  | 92*0243500  |
| <b>Total Fund 74 Student Financial Aid Fund</b> |                            | <b>4,880.22</b> | <b>0.00</b>   | <b>4,880.22</b> |             |             |

**SUMMARY**

|  |                            |
|--|----------------------------|
| Total Fund 11 General Fund Unrestricted    | 3,226,443.57               |
| Total Fund 12 General Fund Restricted      | 720,913.20                 |
| Total Fund 33 Child Development Fund       | 29,527.33                  |
| Total Fund 41 Capital Outlay Projects Fund | 270,191.27                 |
| Total Fund 42 Bond Fund, Measure E         | 1,591,171.22               |
| Total Fund 61 Property and Liability Fund  | 13,797.48                  |
| Total Fund 62 Workers' Compensation Fund   | 4,013.05                   |
| Total Fund 74 Student Financial Aid Fund   | 4,880.22                   |
| Grand Total:                               | <u><u>5,860,937.34</u></u> |

**Check Registers Submitted for Approval**  
**Checks Written for Period 04/05/10 thru 04/16/10**

| Register # | Fund Title                | Amount    | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|------------|---------------------------|-----------|---------------|-----------------|-------------|-------------|
| 46690      | General Fund Unrestricted | 27,634.00 | 0.00          | 27,634.00       | 92*0243719  | 92*0243747  |
| 46691      | General Fund Unrestricted | 24,857.00 | 0.00          | 24,857.00       | 92*0243748  | 92*0243775  |
| 46692      | General Fund Unrestricted | 19,853.00 | 0.00          | 19,853.00       | 92*0243776  | 92*0243803  |
| 46693      | General Fund Unrestricted | 17,840.00 | 0.00          | 17,840.00       | 92*0243804  | 92*0243831  |
| 46694      | General Fund Unrestricted | 23,557.00 | 0.00          | 23,557.00       | 92*0243832  | 92*0243859  |
| 46695      | General Fund Unrestricted | 21,717.00 | 0.00          | 21,717.00       | 92*0243860  | 92*0243887  |
| 46696      | General Fund Unrestricted | 23,206.00 | 0.00          | 23,206.00       | 92*0243888  | 92*0243912  |
| 46697      | General Fund Unrestricted | 3,318.85  | 0.00          | 3,318.85        | 92*0243913  | 92*0243915  |
| 46698      | General Fund Unrestricted | 1,666.92  | 0.00          | 1,666.92        | 92*0243916  | 92*0243923  |
| 46699      | General Fund Unrestricted | 27,500.00 | 0.00          | 27,500.00       | 92*0243924  | 92*0243924  |
| 46700      | General Fund Unrestricted | 2,778.69  | 0.00          | 2,778.69        | 92*0243925  | 92*0243929  |
| 46701      | General Fund Unrestricted | 113.59    | 0.00          | 113.59          | 92*0243930  | 92*0243930  |
| 46702      | General Fund Unrestricted | 4,004.76  | 0.00          | 4,004.76        | 92*0243933  | 92*0243934  |
| 46703      | General Fund Unrestricted | 20,603.82 | 0.00          | 20,603.82       | 92*0243936  | 92*0243942  |
| 46705      | General Fund Unrestricted | 78.00     | 0.00          | 78.00           | 92*0243944  | 92*0243944  |
| 46706      | General Fund Unrestricted | 96,512.46 | 0.00          | 96,512.46       | 92*0243945  | 92*0243946  |
| 46707      | General Fund Unrestricted | 5,484.69  | 0.00          | 5,484.69        | 92*0243947  | 92*0243952  |
| 46708      | General Fund Unrestricted | 4,932.17  | 0.00          | 4,932.17        | 92*0243953  | 92*0243959  |
| 46711      | General Fund Unrestricted | 2,800.69  | 0.00          | 2,800.69        | 92*0243972  | 92*0243983  |
| 46715      | General Fund Unrestricted | 4,032.32  | 0.00          | 4,032.32        | 92*0243992  | 92*0244006  |
| 46717      | General Fund Unrestricted | 175.00    | 0.00          | 175.00          | 92*0244017  | 92*0244019  |
| 46718      | General Fund Unrestricted | 7,547.97  | 0.00          | 7,547.97        | 92*0244021  | 92*0244028  |
| 46719      | General Fund Unrestricted | 2,094.31  | 0.00          | 2,094.31        | 92*0244031  | 92*0244031  |
| 46720      | General Fund Unrestricted | 188.30    | 0.00          | 188.30          | 92*0244034  | 92*0244034  |
| 46721      | General Fund Unrestricted | 488.39    | 0.00          | 488.39          | 92*0244039  | 92*0244040  |
| 46722      | General Fund Unrestricted | 90.50     | 0.00          | 90.50           | 92*0244046  | 92*0244047  |
| 46724      | General Fund Unrestricted | 200.00    | 0.00          | 200.00          | 92*0244049  | 92*0244051  |
| 46725      | General Fund Unrestricted | 223.25    | 0.00          | 223.25          | 92*0244052  | 92*0244057  |
| 46726      | General Fund Unrestricted | 27,803.25 | 0.00          | 27,803.25       | 92*0244058  | 92*0244058  |
| 46727      | General Fund Unrestricted | 342.87    | 0.00          | 342.87          | 92*0244059  | 92*0244059  |
| 46728      | General Fund Unrestricted | 13,760.00 | 0.00          | 13,760.00       | 92*0244060  | 92*0244062  |
| 46729      | General Fund Unrestricted | 1,905.70  | 0.00          | 1,905.70        | 92*0244065  | 92*0244067  |
| 46730      | General Fund Unrestricted | 411.14    | 0.00          | 411.14          | 92*0244070  | 92*0244070  |
| 46731      | General Fund Unrestricted | 7,504.93  | 0.00          | 7,504.93        | 92*0244073  | 92*0244074  |
| 46732      | General Fund Unrestricted | 8,124.31  | 0.00          | 8,124.31        | 92*0244075  | 92*0244084  |
| 46733      | General Fund Unrestricted | 2,249.95  | 0.00          | 2,249.95        | 92*0244085  | 92*0244090  |
| 46734      | General Fund Unrestricted | 1,262.95  | 0.00          | 1,262.95        | 92*0244091  | 92*0244095  |

**Check Registers Submitted for Approval**  
**Checks Written for Period 04/05/10 thru 04/16/10**

| Register # | Fund Title                | Amount    | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|------------|---------------------------|-----------|---------------|-----------------|-------------|-------------|
| 46737      | General Fund Unrestricted | 109.01    | 0.00          | 109.01          | 92*0244114  | 92*0244114  |
| 46742      | General Fund Unrestricted | 1,584.20  | 0.00          | 1,584.20        | 92*0244129  | 92*0244134  |
| 46743      | General Fund Unrestricted | 308.36    | 0.00          | 308.36          | 92*0244136  | 92*0244136  |
| 46744      | General Fund Unrestricted | 2,196.23  | 0.00          | 2,196.23        | 92*0244140  | 92*0244142  |
| 46746      | General Fund Unrestricted | 1,467.14  | 0.00          | 1,467.14        | 92*0244153  | 92*0244154  |
| 46747      | General Fund Unrestricted | 4,353.73  | 0.00          | 4,353.73        | 92*0244155  | 92*0244157  |
| 46749      | General Fund Unrestricted | 5,809.42  | 0.00          | 5,809.42        | 92*0244170  | 92*0244174  |
| 46750      | General Fund Unrestricted | 11,805.73 | 0.00          | 11,805.73       | 92*0244175  | 92*0244183  |
| 46752      | General Fund Unrestricted | 18,594.10 | 0.00          | 18,594.10       | 92*0244189  | 92*0244189  |
| 46754      | General Fund Unrestricted | 889.41    | 0.00          | 889.41          | 92*0244194  | 92*0244198  |
| 46758      | General Fund Unrestricted | 795.00    | 0.00          | 795.00          | 92*0244210  | 92*0244212  |
| 46759      | General Fund Unrestricted | 15,315.03 | 0.00          | 15,315.03       | 92*0244213  | 92*0244213  |
| 46760      | General Fund Unrestricted | 94.00     | 0.00          | 94.00           | 92*0244214  | 92*0244215  |
| 46762      | General Fund Unrestricted | 8,849.84  | 0.00          | 8,849.84        | 92*0244230  | 92*0244234  |
| 46763      | General Fund Unrestricted | 51,466.46 | 0.00          | 51,466.46       | 92*0244235  | 92*0244236  |
| 46764      | General Fund Unrestricted | 2,139.92  | 0.00          | 2,139.92        | 92*0244237  | 92*0244243  |
| 46766      | General Fund Unrestricted | 37,960.65 | 0.00          | 37,960.65       | 92*0244252  | 92*0244257  |
| 46768      | General Fund Unrestricted | 2,020.00  | 0.00          | 2,020.00        | 92*0244267  | 92*0244267  |
| 46769      | General Fund Unrestricted | 33,534.64 | 0.00          | 33,534.64       | 92*0244268  | 92*0244269  |
| 46770      | General Fund Unrestricted | 17,686.78 | 0.00          | 17,686.78       | 92*0244270  | 92*0244274  |
| 46771      | General Fund Unrestricted | 3,993.12  | 0.00          | 3,993.12        | 92*0244278  | 92*0244284  |
| 46773      | General Fund Unrestricted | 2,232.49  | 0.00          | 2,232.49        | 92*0244293  | 92*0244294  |
| 46781      | General Fund Unrestricted | 853.30    | 0.00          | 853.30          | 92*0244326  | 92*0244332  |
| 46782      | General Fund Unrestricted | 3,834.40  | 0.00          | 3,834.40        | 92*0244334  | 92*0244336  |
| 46783      | General Fund Unrestricted | 1,193.05  | 0.00          | 1,193.05        | 92*0244337  | 92*0244338  |
| 46784      | General Fund Unrestricted | 17,866.34 | 0.00          | 17,866.34       | 92*0244339  | 92*0244340  |
| 46786      | General Fund Unrestricted | 5,337.68  | 0.00          | 5,337.68        | 92*0244345  | 92*0244356  |
| 46787      | General Fund Unrestricted | 4,506.19  | 0.00          | 4,506.19        | 92*0244361  | 92*0244361  |
| 46789      | General Fund Unrestricted | 2,316.00  | 0.00          | 2,316.00        | 92*0244369  | 92*0244369  |
| 46790      | General Fund Unrestricted | 19,261.28 | 0.00          | 19,261.28       | 92*0244370  | 92*0244373  |
| 46797      | General Fund Unrestricted | 2,501.40  | 0.00          | 2,501.40        | 92*0244390  | 92*0244394  |
| 46798      | General Fund Unrestricted | 1,364.30  | 0.00          | 1,364.30        | 92*0244395  | 92*0244401  |
| 46800      | General Fund Unrestricted | 4,897.99  | 0.00          | 4,897.99        | 92*0244410  | 92*0244414  |
| 46802      | General Fund Unrestricted | 8,331.57  | 0.00          | 8,331.57        | 92*0244423  | 92*0244429  |
| 46803      | General Fund Unrestricted | 1,541.82  | 0.00          | 1,541.82        | 92*0244430  | 92*0244433  |
| 46804      | General Fund Unrestricted | 9,632.97  | 0.00          | 9,632.97        | 92*0244435  | 92*0244436  |
| 46805      | General Fund Unrestricted | 20,916.43 | 0.00          | 20,916.43       | 92*0244438  | 92*0244442  |

Check Registers Submitted for Approval  
Checks Written for Period 04/05/10 thru 04/16/10

| Register #                                     | Fund Title                | Amount            | Voided<br>Checks | Adjusted<br>Amount | Beg<br>Check # | End<br>Check # |
|--|---------------------------|-------------------|------------------|--------------------|----------------|----------------|
| 46806  | General Fund Unrestricted | 2,100.00          | 0.00             | 2,100.00           | 92*0244443     | 92*0244446     |
| 46808  | General Fund Unrestricted | 6,542.60          | 0.00             | 6,542.60           | 92*0244449     | 92*0244453     |
| 46809  | General Fund Unrestricted | 19,082.38         | 0.00             | 19,082.38          | 92*0244454     | 92*0244456     |
| <b>Total Fund 11 General Fund Unrestricted</b> |                           | <b>762,148.74</b> | <b>0.00</b>      | <b>762,148.74</b>  |                |                |

Check Registers Submitted for Approval  
Checks Written for Period 04/05/10 thru 04/16/10

| Register # | Fund Title              | Amount    | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|------------|-------------------------|-----------|---------------|-----------------|-------------|-------------|
| 46701      | General Fund Restricted | 652.68    | 0.00          | 652.68          | 92*0243931  | 92*0243932  |
| 46702      | General Fund Restricted | 3,498.65  | 0.00          | 3,498.65        | 92*0243935  | 92*0243935  |
| 46709      | General Fund Restricted | 795.18    | 0.00          | 795.18          | 92*0243960  | 92*0243966  |
| 46710      | General Fund Restricted | 9,155.40  | 0.00          | 9,155.40        | 92*0243967  | 92*0243971  |
| 46716      | General Fund Restricted | 287.00    | 0.00          | 287.00          | 92*0244007  | 92*0244014  |
| 46717      | General Fund Restricted | 360.00    | 0.00          | 360.00          | 92*0244015  | 92*0244020  |
| 46719      | General Fund Restricted | 3,897.55  | 0.00          | 3,897.55        | 92*0244029  | 92*0244033  |
| 46720      | General Fund Restricted | 1,501.18  | 0.00          | 1,501.18        | 92*0244035  | 92*0244038  |
| 46721      | General Fund Restricted | 650.89    | 0.00          | 650.89          | 92*0244041  | 92*0244045  |
| 46725      | General Fund Restricted | 1,148.82  | 0.00          | 1,148.82        | 92*0244054  | 92*0244056  |
| 46728      | General Fund Restricted | 9,486.88  | 0.00          | 9,486.88        | 92*0244063  | 92*0244064  |
| 46730      | General Fund Restricted | 2,232.10  | 0.00          | 2,232.10        | 92*0244068  | 92*0244071  |
| 46731      | General Fund Restricted | 3,985.00  | 0.00          | 3,985.00        | 92*0244072  | 92*0244072  |
| 46735      | General Fund Restricted | 2,400.00  | 0.00          | 2,400.00        | 92*0244096  | 92*0244101  |
| 46736      | General Fund Restricted | 1,920.00  | 0.00          | 1,920.00        | 92*0244102  | 92*0244113  |
| 46737      | General Fund Restricted | 388.38    | 0.00          | 388.38          | 92*0244115  | 92*0244115  |
| 46743      | General Fund Restricted | 1,108.93  | 0.00          | 1,108.93        | 92*0244135  | 92*0244139  |
| 46744      | General Fund Restricted | 1,691.86  | 0.00          | 1,691.86        | 92*0244141  | 92*0244146  |
| 46745      | General Fund Restricted | 1,915.49  | 0.00          | 1,915.49        | 92*0244147  | 92*0244150  |
| 46746      | General Fund Restricted | 1,671.15  | 0.00          | 1,671.15        | 92*0244151  | 92*0244152  |
| 46748      | General Fund Restricted | 1,920.00  | 0.00          | 1,920.00        | 92*0244158  | 92*0244169  |
| 46751      | General Fund Restricted | 4,944.71  | 0.00          | 4,944.71        | 92*0244184  | 92*0244188  |
| 46753      | General Fund Restricted | 3,217.78  | 0.00          | 3,217.78        | 92*0244190  | 92*0244193  |
| 46760      | General Fund Restricted | 5,435.29  | 0.00          | 5,435.29        | 92*0244216  | 92*0244222  |
| 46761      | General Fund Restricted | 13,231.69 | 0.00          | 13,231.69       | 92*0244223  | 92*0244229  |
| 46765      | General Fund Restricted | 2,028.42  | 0.00          | 2,028.42        | 92*0244244  | 92*0244251  |
| 46767      | General Fund Restricted | 3,019.83  | 0.00          | 3,019.83        | 92*0244258  | 92*0244261  |
| 46768      | General Fund Restricted | 3,370.68  | 0.00          | 3,370.68        | 92*0244262  | 92*0244266  |
| 46770      | General Fund Restricted | 14,875.27 | 0.00          | 14,875.27       | 92*0244271  | 92*0244277  |
| 46772      | General Fund Restricted | 3,268.83  | 0.00          | 3,268.83        | 92*0244285  | 92*0244292  |
| 46773      | General Fund Restricted | 8,485.31  | 0.00          | 8,485.31        | 92*0244295  | 92*0244296  |
| 46782      | General Fund Restricted | 29.63     | 0.00          | 29.63           | 92*0244333  | 92*0244333  |
| 46785      | General Fund Restricted | 2,433.60  | 0.00          | 2,433.60        | 92*0244341  | 92*0244344  |
| 46787      | General Fund Restricted | 2,492.99  | 0.00          | 2,492.99        | 92*0244357  | 92*0244360  |
| 46788      | General Fund Restricted | 47,634.33 | 0.00          | 47,634.33       | 92*0244362  | 92*0244362  |
| 46789      | General Fund Restricted | 10,558.57 | 0.00          | 10,558.57       | 92*0244363  | 92*0244368  |
| 46799      | General Fund Restricted | 1,187.08  | 0.00          | 1,187.08        | 92*0244402  | 92*0244402  |

Check Registers Submitted for Approval  
 Checks Written for Period 04/05/10 thru 04/16/10

| Register #                                   | Fund Title              | Amount            | Voided Checks | Adjusted Amount   | Beg Check # | End Check # |
|--|-------------------------|-------------------|---------------|-------------------|-------------|-------------|
| 46801  | General Fund Restricted | 11,549.84         | 0.00          | 11,549.84         | 92*0244415  | 92*0244422  |
| 46803  | General Fund Restricted | 443.90            | 0.00          | 443.90            | 92*0244432  | 92*0244432  |
| 46804  | General Fund Restricted | 8,563.59          | 0.00          | 8,563.59          | 92*0244434  | 92*0244434  |
| 46805  | General Fund Restricted | 980.57            | 0.00          | 980.57            | 92*0244437  | 92*0244437  |
| 46807  | General Fund Restricted | 949.36            | 0.00          | 949.36            | 92*0244447  | 92*0244448  |
| 46808  | General Fund Restricted | 367.82            | 0.00          | 367.82            | 92*0244450  | 92*0244451  |
| <b>Total Fund 12 General Fund Restricted</b> |                         | <b>199,736.23</b> | <b>0.00</b>   | <b>199,736.23</b> |             |             |

| Register #                                  | Fund Title             | Amount           | Voided Checks | Adjusted Amount  | Beg Check # | End Check # |
|---|------------------------|------------------|---------------|------------------|-------------|-------------|
| 46712                                       | Child Development Fund | 1,877.99         | 0.00          | 1,877.99         | 92*0243984  | 92*0243988  |
| 46738                                       | Child Development Fund | 686.97           | 0.00          | 686.97           | 92*0244116  | 92*0244122  |
| 46739                                       | Child Development Fund | 3,245.03         | 0.00          | 3,245.03         | 92*0244123  | 92*0244126  |
| 46755                                       | Child Development Fund | 9,565.33         | 0.00          | 9,565.33         | 92*0244199  | 92*0244204  |
| 46791                                       | Child Development Fund | 1,752.26         | 0.00          | 1,752.26         | 92*0244374  | 92*0244377  |
| 46810                                       | Child Development Fund | 3,520.34         | 0.00          | 3,520.34         | 92*0244457  | 92*0244458  |
| <b>Total Fund 33 Child Development Fund</b> |                        | <b>20,647.92</b> | <b>0.00</b>   | <b>20,647.92</b> |             |             |

| <b>Register #</b>                               | <b>Fund Title</b>            | <b>Amount</b>    | <b>Voided Checks</b> | <b>Adjusted Amount</b> | <b>Beg Check #</b> | <b>End Check #</b> |
|---|------------------------------|------------------|----------------------|------------------------|--------------------|--------------------|
| 46757   | Capital Outlay Projects Fund | 11,809.12        | 0.00                 | 11,809.12              | 92*0244208         | 92*0244209         |
| 46780   | Capital Outlay Projects Fund | 5,500.00         | 0.00                 | 5,500.00               | 92*0244324         | 92*0244325         |
| 46795   | Capital Outlay Projects Fund | 19,336.78        | 0.00                 | 19,336.78              | 92*0244388         | 92*0244388         |
| 46812   | Capital Outlay Projects Fund | 4,739.50         | 0.00                 | 4,739.50               | 92*0244461         | 92*0244461         |
| <b>Total Fund 41 Capital Outlay Projects Fu</b> |                              | <b>41,385.40</b> | <b>0.00</b>          | <b>41,385.40</b>       |                    |                    |

Check Registers Submitted for Approval  
 Checks Written for Period 04/05/10 thru 04/16/10

| Register #                                | Fund Title           | Amount                     | Voided Checks      | Adjusted Amount            | Beg Check # | End Check # |
|---|----------------------|----------------------------|--------------------|----------------------------|-------------|-------------|
| 46704                                     | Bond Fund, Measure E | 2,354.00                   | 0.00               | 2,354.00                   | 92*0243943  | 92*0243943  |
| 46713                                     | Bond Fund, Measure E | 117,153.00                 | 0.00               | 117,153.00                 | 92*0243989  | 92*0243990  |
| Union Bank of Calif                       |                      |                            |                    |                            |             |             |
| 46723                                     | Bond Fund, Measure E | 12,162.19                  | 0.00               | 12,162.19                  | 92*0244048  | 92*0244048  |
| 46740                                     | Bond Fund, Measure E | 3,947.18                   | 0.00               | 3,947.18                   | 92*0244127  | 92*0244127  |
| 46756                                     | Bond Fund, Measure E | 25,140.49                  | 0.00               | 25,140.49                  | 92*0244205  | 92*0244207  |
| 46774                                     | Bond Fund, Measure E | 26,413.85                  | 0.00               | 26,413.85                  | 92*0244297  | 92*0244301  |
| 46775                                     | Bond Fund, Measure E | 10,476.47                  | 0.00               | 10,476.47                  | 92*0244302  | 92*0244306  |
| 46776                                     | Bond Fund, Measure E | 176,401.70                 | 0.00               | 176,401.70                 | 92*0244307  | 92*0244312  |
| Union Bank of Calif                       |                      |                            |                    |                            |             |             |
| 46777                                     | Bond Fund, Measure E | 65,813.80                  | 0.00               | 65,813.80                  | 92*0244313  | 92*0244317  |
| 46778                                     | Bond Fund, Measure E | 216,554.31                 | 0.00               | 216,554.31                 | 92*0244318  | 92*0244319  |
| Petersen Dean Roofing and                 |                      |                            |                    |                            |             |             |
| 46779                                     | Bond Fund, Measure E | 172,335.09                 | 0.00               | 172,335.09                 | 92*0244320  | 92*0244323  |
| Insul Drywall and Plastering I            |                      |                            |                    |                            |             |             |
| 46792                                     | Bond Fund, Measure E | 199,304.00                 | 0.00               | 199,304.00                 | 92*0244378  | 92*0244381  |
| Security Bank of California               |                      |                            |                    |                            |             |             |
| 46793                                     | Bond Fund, Measure E | 122,400.69                 | 0.00               | 122,400.69                 | 92*0244382  | 92*0244386  |
| Wilson Construction Inc                   |                      |                            |                    |                            |             |             |
| 46794                                     | Bond Fund, Measure E | 1,048,065.00               | 0.00               | 1,048,065.00               | 92*0244387  | 92*0244387  |
| ASCIP                                     |                      |                            |                    |                            |             |             |
| 46811                                     | Bond Fund, Measure E | 108,741.48                 | 0.00               | 108,741.48                 | 92*0244459  | 92*0244460  |
| Seville Construction Svcs Inc             |                      |                            |                    |                            |             |             |
| <b>Total Fund 42 Bond Fund, Measure E</b> |                      | <b><u>2,307,263.25</u></b> | <b><u>0.00</u></b> | <b><u>2,307,263.25</u></b> |             |             |

Check Registers Submitted for Approval  
Checks Written for Period 04/05/10 thru 04/16/10

| <u>Register #</u>                                | <u>Fund Title</u>           | <u>Amount</u>           | <u>Voided Checks</u> | <u>Adjusted Amount</u>  | <u>Beg Check #</u> | <u>End Check #</u> |
|--|-----------------------------|-------------------------|----------------------|-------------------------|--------------------|--------------------|
| 46741  | Property and Liability Fund | 1,288.00                | 0.00                 | 1,288.00                | 92*0244128         | 92*0244128         |
| 46796  | Property and Liability Fund | 9,049.50                | 0.00                 | 9,049.50                | 92*0244389         | 92*0244389         |
| <b>Total Fund 61 Property and Liability Fund</b> |                             | <u><u>10,337.50</u></u> | <u><u>0.00</u></u>   | <u><u>10,337.50</u></u> |                    |                    |

| <b>Register #</b>                             | <b>Fund Title</b>          | <b>Amount</b>            | <b>Voided Checks</b> | <b>Adjusted Amount</b>   | <b>Beg Check #</b> | <b>End Check #</b> |
|---|----------------------------|--------------------------|----------------------|--------------------------|--------------------|--------------------|
| 46714   | Workers' Compensation Fund | 3,778.81                 | 0.00                 | 3,778.81                 | 92*0243991         | 92*0243991         |
| 46813   | Workers' Compensation Fund | 519,259.00               | 0.00                 | 519,259.00               | 92*0244462         | 92*0244462         |
| ASCIP   |                            |                          |                      |                          |                    |                    |
| <b>Total Fund 62 Workers' Compensation Fu</b> |                            | <b><u>523,037.81</u></b> | <b><u>0.00</u></b>   | <b><u>523,037.81</u></b> |                    |                    |

**SUMMARY**

|  |                            |
|--|----------------------------|
| Total Fund 11 General Fund Unrestricted    | 762,148.74                 |
| Total Fund 12 General Fund Restricted      | 199,736.23                 |
| Total Fund 33 Child Development Fund       | 20,647.92                  |
| Total Fund 41 Capital Outlay Projects Fund | 41,385.40                  |
| Total Fund 42 Bond Fund, Measure E         | 2,307,263.25               |
| Total Fund 61 Property and Liability Fund  | 10,337.50                  |
| Total Fund 62 Workers' Compensation Fund   | <u>523,037.81</u>          |
| Grand Total:                               | <u><u>3,864,556.85</u></u> |

BOARD REPORT / BUDGET INCREASES AND DECREASES

From 03 / 01 / 2010 To 03 / 31 / 2010  
Board Meeting on 04 / 26 / 2010

FUND: 11 GENERAL FUND-UNRESTRICTED

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

| <u>Object Category</u> | <u>Description</u>           | <u>Decrease</u> | <u>Increase</u> |
|------------------------|------------------------------|-----------------|-----------------|
|                        | <u>Appropriation Account</u> |                 |                 |
| 1000                   | ACADEMIC SALARIES            |                 | \$943,418       |
|                        | Total appropriation          |                 | \$943,418       |
|                        | <u>Revenue Account</u>       |                 |                 |
| 8100                   | FEDERAL REVENUE              |                 | \$943,418       |
|                        | Total revenue                |                 | \$943,418       |

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

**Fund 11: General Fund Unrestricted**

| <b>bc09pn326a</b> | <b>3/26/2010</b>  | <b>B006111</b> | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|-------------------|-------------------|----------------|-------------------------|-------------------------|
| 1000              | ACADEMIC SALARIES |                | 0                       | 943,418                 |
| 8100              | FEDERAL REVENUE   |                | 0                       | 943,418                 |
|                   |                   |                | <hr/>                   | <hr/>                   |
|                   |                   |                | 0                       | 1,886,836               |

**Reason:** Special Project Adjustment  
**Description:** Budget one time ARRA 2009

**Summary by Major Object for Fund 11**

|      |                   | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|------|-------------------|-------------------------|-------------------------|
| 1000 | ACADEMIC SALARIES | 0                       | 943,418                 |
| 8100 | FEDERAL REVENUE   | 0                       | 943,418                 |
|      |                   | <hr/>                   | <hr/>                   |
|      |                   | 0                       | 1,886,836               |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BOARD REPORT / BUDGET INCREASES AND DECREASES**

From 03 / 01 / 2010 To 03 / 31 / 2010  
 Board Meeting on 04 / 26 / 2010

**FUND: 12 GENERAL FUND-RESTRICTED**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

| <u>Object Category</u>        | <u>Description</u>             | <u>Decrease</u> | <u>Increase</u> |
|-------------------------------|--------------------------------|-----------------|-----------------|
| <u>Appropriation Accounts</u> |                                |                 |                 |
| 1000                          | ACADEMIC SALARIES              |                 | \$255,022       |
| 2000                          | CLASSIFIED / OTHER NONACADEMIC |                 | 285,953         |
| 3000                          | EMPLOYEE BENEFITS              |                 | 122,468         |
| 4000                          | SUPPLIES AND MATERIALS         |                 | 52,569          |
| 5000                          | OPERATING EXPENSES & SERVICES  | \$51,449        |                 |
| 6000                          | CAPITAL OUTLAY                 |                 | 49              |
| 7000                          | OTHER OUTGO                    |                 | 249,603         |
|                               | Total appropriation            | \$51,449        | \$965,664       |
| <u>Revenue Accounts</u>       |                                |                 |                 |
| 8100                          | FEDERAL REVENUE                |                 | \$385,862       |
| 8600                          | STATE REVENUE                  |                 | 526,887         |
| 8800                          | LOCAL REVENUE                  |                 | 1,466           |
|                               | Total revenues                 |                 | \$914,215       |

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees  
**SUMMARY OF BUDGET INCREASES AND DECREASES**  
3/1/2010 - 3/31/2010

**Fund 12: General Fund Restricted**

|                     |                                 | 3/1/2010 | B005886 | <u>Decreases</u> | <u>Increases</u> |
|---------------------|---------------------------------|----------|---------|------------------|------------------|
| bc09pn301a          |                                 |          |         |                  |                  |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 0                | 3,000            |
| 8600                | STATE REVENUE                   |          |         | 0                | 3,000            |
|                     |                                 |          |         | <hr/> 0          | <hr/> 6,000      |
| <b>Reason:</b>      | Special Project Adjustment      |          |         |                  |                  |
| <b>Description:</b> | SAC/SCC BFAP PI Alloc incr      |          |         |                  |                  |

|                     |                                 | 3/1/2010 | B005905 | <u>Decreases</u> | <u>Increases</u> |
|---------------------|---------------------------------|----------|---------|------------------|------------------|
| bc09pn301t          |                                 |          |         |                  |                  |
| 2000                | CLASSIFIED/OTHER NONACADEMIC    |          |         | 0                | 17,189           |
| 3000                | EMPLOYEE BENEFITS               |          |         | 0                | 5,526            |
| 4000                | SUPPLIES AND MATERIALS          |          |         | 0                | 2,700            |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 0                | 8,685            |
| 6000                | CAPITAL OUTLAY                  |          |         | 0                | 900              |
| 8600                | STATE REVENUE                   |          |         | 0                | 35,000           |
|                     |                                 |          |         | <hr/> 0          | <hr/> 70,000     |
| <b>Reason:</b>      | New Budget                      |          |         |                  |                  |
| <b>Description:</b> | SP#2281 CITD YEP                |          |         |                  |                  |

|                     |                                 | 3/1/2010 | B005906 | <u>Decreases</u> | <u>Increases</u> |
|---------------------|---------------------------------|----------|---------|------------------|------------------|
| bc09pn301u          |                                 |          |         |                  |                  |
| 1000                | ACADEMIC SALARIES               |          |         | 3,585            | 0                |
| 2000                | CLASSIFIED/OTHER NONACADEMIC    |          |         | 0                | 32,930           |
| 3000                | EMPLOYEE BENEFITS               |          |         | 0                | 5,896            |
| 4000                | SUPPLIES AND MATERIALS          |          |         | 0                | 2,000            |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 0                | 18,420           |
| 6000                | CAPITAL OUTLAY                  |          |         | 0                | 4,000            |
| 8600                | STATE REVENUE                   |          |         | 0                | 59,661           |
|                     |                                 |          |         | <hr/> 3,585      | <hr/> 122,907    |
| <b>Reason:</b>      | Adjustment                      |          |         |                  |                  |
| <b>Description:</b> | SP#2230 SCC DSPS reduc alloc    |          |         |                  |                  |

|                     |                              | 3/1/2010 | B005907 | <u>Decreases</u> | <u>Increases</u> |
|---------------------|------------------------------|----------|---------|------------------|------------------|
| bc09pn301v          |                              |          |         |                  |                  |
| 1000                | ACADEMIC SALARIES            |          |         | 0                | 7,205            |
| 3000                | EMPLOYEE BENEFITS            |          |         | 0                | 984              |
| 7000                | OTHER OUTGO                  |          |         | 3,142            | 0                |
| 8600                | STATE REVENUE                |          |         | 0                | 5,047            |
|                     |                              |          |         | <hr/> 3,142      | <hr/> 13,236     |
| <b>Reason:</b>      | Special Project Adjustment   |          |         |                  |                  |
| <b>Description:</b> | SP#2090 SCC CARE reduc alloc |          |         |                  |                  |

|                     |                                  | 3/2/2010 | B005927 | <u>Decreases</u> | <u>Increases</u> |
|---------------------|----------------------------------|----------|---------|------------------|------------------|
| bc09pn302u          |                                  |          |         |                  |                  |
| 1000                | ACADEMIC SALARIES                |          |         | 0                | 10,845           |
| 3000                | EMPLOYEE BENEFITS                |          |         | 0                | 1,618            |
| 4000                | SUPPLIES AND MATERIALS           |          |         | 0                | 2,132            |
| 7000                | OTHER OUTGO                      |          |         | 0                | 7,905            |
| 8600                | STATE REVENUE                    |          |         | 0                | 22,500           |
|                     |                                  |          |         | <hr/> 0          | <hr/> 45,000     |
| <b>Reason:</b>      | New Budget                       |          |         |                  |                  |
| <b>Description:</b> | NEWB SP#2600 YESS-ILP<br>5.2 (4) |          |         |                  |                  |

Board of Trustees  
**SUMMARY OF BUDGET INCREASES AND DECREASES**  
3/1/2010 - 3/31/2010

**Fund 12: General Fund Restricted**

|                     |                                | <b>3/4/2010</b> | <b>B005939</b> | <u>Decreases</u> | <u>Increases</u> |
|---------------------|--------------------------------|-----------------|----------------|------------------|------------------|
| <b>bc09pn304i</b>   |                                |                 |                |                  |                  |
| 4000                | SUPPLIES AND MATERIALS         |                 |                | 0                | 1,466            |
| 8800                | LOCAL REVENUE                  |                 |                | 0                | 1,466            |
|                     |                                |                 |                | <hr/> 0          | <hr/> 2,932      |
| <b>Reason:</b>      | Special Project Adjustment     |                 |                |                  |                  |
| <b>Description:</b> | SAC Adm Svcs instruct supplies |                 |                |                  |                  |

|                     |                                 | <b>3/8/2010</b> | <b>B005952</b> | <u>Decreases</u> | <u>Increases</u> |
|---------------------|---------------------------------|-----------------|----------------|------------------|------------------|
| <b>bc09pn308a</b>   |                                 |                 |                |                  |                  |
| 1000                | ACADEMIC SALARIES               |                 |                | 0                | 20,864           |
| 2000                | CLASSIFIED/OTHER NONACADEMIC    |                 |                | 0                | 4,742            |
| 3000                | EMPLOYEE BENEFITS               |                 |                | 0                | 9,373            |
| 4000                | SUPPLIES AND MATERIALS          |                 |                | 433              | 0                |
| 5000                | OPERATING EXPENSES AND SERVICES |                 |                | 455              | 0                |
| 7000                | OTHER OUTGO                     |                 |                | 29,516           | 0                |
| 8600                | STATE REVENUE                   |                 |                | 0                | 4,575            |
|                     |                                 |                 |                | <hr/> 30,404     | <hr/> 39,554     |
| <b>Reason:</b>      | Special Project Adjustment      |                 |                |                  |                  |
| <b>Description:</b> | SP#2250 SCC EOPS reduced alloc  |                 |                |                  |                  |

|                     |                                 | <b>3/10/2010</b> | <b>B005997</b> | <u>Decreases</u> | <u>Increases</u> |
|---------------------|---------------------------------|------------------|----------------|------------------|------------------|
| <b>bc09pn310q</b>   |                                 |                  |                |                  |                  |
| 1000                | ACADEMIC SALARIES               |                  |                | 7,421            | 0                |
| 3000                | EMPLOYEE BENEFITS               |                  |                | 886              | 0                |
| 4000                | SUPPLIES AND MATERIALS          |                  |                | 2,574            | 0                |
| 5000                | OPERATING EXPENSES AND SERVICES |                  |                | 6,795            | 0                |
| 6000                | CAPITAL OUTLAY                  |                  |                | 1,000            | 0                |
| 7000                | OTHER OUTGO                     |                  |                | 0                | 18,878           |
| 8600                | STATE REVENUE                   |                  |                | 0                | 202              |
|                     |                                 |                  |                | <hr/> 18,676     | <hr/> 19,080     |
| <b>Reason:</b>      | Special Project Adjustment      |                  |                |                  |                  |
| <b>Description:</b> | SP#2090 CARE SAC budg alloc     |                  |                |                  |                  |

|                     |                                 | <b>3/11/2010</b> | <b>B006015</b> | <u>Decreases</u> | <u>Increases</u> |
|---------------------|---------------------------------|------------------|----------------|------------------|------------------|
| <b>bc09pn311c</b>   |                                 |                  |                |                  |                  |
| 2000                | CLASSIFIED/OTHER NONACADEMIC    |                  |                | 0                | 23,370           |
| 3000                | EMPLOYEE BENEFITS               |                  |                | 0                | 8,023            |
| 4000                | SUPPLIES AND MATERIALS          |                  |                | 0                | 185              |
| 5000                | OPERATING EXPENSES AND SERVICES |                  |                | 0                | 3,422            |
| 8600                | STATE REVENUE                   |                  |                | 0                | 35,000           |
|                     |                                 |                  |                | <hr/> 0          | <hr/> 70,000     |
| <b>Reason:</b>      | New Budget                      |                  |                |                  |                  |
| <b>Description:</b> | SP#2282 YEP SBDC yr3 Rev        |                  |                |                  |                  |

|                     |                                 | <b>3/15/2010</b> | <b>B006021</b> | <u>Decreases</u> | <u>Increases</u> |
|---------------------|---------------------------------|------------------|----------------|------------------|------------------|
| <b>bc09pn315d</b>   |                                 |                  |                |                  |                  |
| 5000                | OPERATING EXPENSES AND SERVICES |                  |                | 1,177            | 0                |
| 8600                | STATE REVENUE                   |                  |                | 1,177            | 0                |
|                     |                                 |                  |                | <hr/> 2,354      | <hr/> 0          |
| <b>Reason:</b>      | Special Project Adjustment      |                  |                |                  |                  |
| <b>Description:</b> | Adj revenue based on P1 acct    |                  |                |                  |                  |

**Fund 12: General Fund Restricted**

| <b>bc09pn315j</b> |                                 | <b>3/15/2010</b> | <b>B006027</b> | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|-------------------|---------------------------------|------------------|----------------|-------------------------|-------------------------|
| 1000              | ACADEMIC SALARIES               |                  |                | 102,036                 | 0                       |
| 2000              | CLASSIFIED/OTHER NONACADEMIC    |                  |                | 45,682                  | 0                       |
| 3000              | EMPLOYEE BENEFITS               |                  |                | 56,014                  | 0                       |
| 4000              | SUPPLIES AND MATERIALS          |                  |                | 0                       | 12,086                  |
| 5000              | OPERATING EXPENSES AND SERVICES |                  |                | 27,883                  | 0                       |
| 6000              | CAPITAL OUTLAY                  |                  |                | 3,851                   | 0                       |
| 7000              | OTHER OUTGO                     |                  |                | 0                       | 232,682                 |
| 8600              | STATE REVENUE                   |                  |                | 0                       | 9,302                   |
|                   |                                 |                  |                | <b>235,466</b>          | <b>254,070</b>          |

**Reason:** Special Project Adjustment  
**Description:** Reduce SP#2250 SAC EOPS

| <b>bc09pn315k</b> |                                 | <b>3/15/2010</b> | <b>B006028</b> | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|-------------------|---------------------------------|------------------|----------------|-------------------------|-------------------------|
| 2000              | CLASSIFIED/OTHER NONACADEMIC    |                  |                | 11,681                  | 0                       |
| 3000              | EMPLOYEE BENEFITS               |                  |                | 0                       | 2,392                   |
| 4000              | SUPPLIES AND MATERIALS          |                  |                | 9,723                   | 0                       |
| 5000              | OPERATING EXPENSES AND SERVICES |                  |                | 4,007                   | 0                       |
| 8600              | STATE REVENUE                   |                  |                | 23,019                  | 0                       |
|                   |                                 |                  |                | <b>48,430</b>           | <b>2,392</b>            |

**Reason:** Special Project Adjustment  
**Description:** Adj funds based on P1 Apptnmt

| <b>bc09pn315l</b> |                                 | <b>3/15/2010</b> | <b>B006029</b> | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|-------------------|---------------------------------|------------------|----------------|-------------------------|-------------------------|
| 1000              | ACADEMIC SALARIES               |                  |                | 47,550                  | 0                       |
| 2000              | CLASSIFIED/OTHER NONACADEMIC    |                  |                | 0                       | 62,684                  |
| 3000              | EMPLOYEE BENEFITS               |                  |                | 6,197                   | 0                       |
| 4000              | SUPPLIES AND MATERIALS          |                  |                | 0                       | 23,451                  |
| 5000              | OPERATING EXPENSES AND SERVICES |                  |                | 3,703                   | 0                       |
| 8600              | STATE REVENUE                   |                  |                | 0                       | 28,685                  |
|                   |                                 |                  |                | <b>57,450</b>           | <b>114,820</b>          |

**Reason:** Special Project Adjustment  
**Description:** #2490 Non-cr Matric CEC,OEC,DO

| <b>bc09pn316b</b> |                                 | <b>3/16/2010</b> | <b>B006034</b> | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|-------------------|---------------------------------|------------------|----------------|-------------------------|-------------------------|
| 1000              | ACADEMIC SALARIES               |                  |                | 0                       | 185,442                 |
| 2000              | CLASSIFIED/OTHER NONACADEMIC    |                  |                | 0                       | 82,455                  |
| 3000              | EMPLOYEE BENEFITS               |                  |                | 0                       | 67,617                  |
| 4000              | SUPPLIES AND MATERIALS          |                  |                | 0                       | 4,974                   |
| 5000              | OPERATING EXPENSES AND SERVICES |                  |                | 0                       | 44,490                  |
| 7000              | OTHER OUTGO                     |                  |                | 0                       | 884                     |
| 8100              | FEDERAL REVENUE                 |                  |                | 0                       | 385,862                 |
|                   |                                 |                  |                | <b>0</b>                | <b>771,724</b>          |

**Reason:** New Budget  
**Description:** NEWB#1901 WIA Nurs'g Grnt II

**Fund 12: General Fund Restricted**

| <b>bc09pn316i</b>   |                                 | <b>3/16/2010</b> | <b>B006043</b> | <u>Decreases</u> | <u>Increases</u> |
|---------------------|---------------------------------|------------------|----------------|------------------|------------------|
| 1000                | ACADEMIC SALARIES               |                  |                | 0                | 49,923           |
| 3000                | EMPLOYEE BENEFITS               |                  |                | 0                | 6,591            |
| 4000                | SUPPLIES AND MATERIALS          |                  |                | 0                | 12,910           |
| 5000                | OPERATING EXPENSES AND SERVICES |                  |                | 0                | 9,576            |
| 8600                | STATE REVENUE                   |                  |                | 0                | 79,000           |
|                     |                                 |                  |                | <hr/>            | <hr/>            |
|                     |                                 |                  |                | 0                | 158,000          |
| <b>Reason:</b>      | New Budget                      |                  |                |                  |                  |
| <b>Description:</b> | NEWB#2201 CTE Comm Coll III     |                  |                |                  |                  |

| <b>bc09pn316m</b>   |                                 | <b>3/16/2010</b> | <b>B006045</b> | <u>Decreases</u> | <u>Increases</u> |
|---------------------|---------------------------------|------------------|----------------|------------------|------------------|
| 1000                | ACADEMIC SALARIES               |                  |                | 0                | 98,667           |
| 2000                | CLASSIFIED/OTHER NONACADEMIC    |                  |                | 0                | 126,168          |
| 3000                | EMPLOYEE BENEFITS               |                  |                | 0                | 59,971           |
| 4000                | SUPPLIES AND MATERIALS          |                  |                | 0                | 3,395            |
| 5000                | OPERATING EXPENSES AND SERVICES |                  |                | 0                | 21,799           |
| 8600                | STATE REVENUE                   |                  |                | 0                | 310,000          |
|                     |                                 |                  |                | <hr/>            | <hr/>            |
|                     |                                 |                  |                | 0                | 620,000          |
| <b>Reason:</b>      | New Budget                      |                  |                |                  |                  |
| <b>Description:</b> | NEWB#2200 CTE Comm Coll III     |                  |                |                  |                  |

| <b>BC09KT031810A</b> |                                 | <b>3/18/2010</b> | <b>B006062</b> | <u>Decreases</u> | <u>Increases</u> |
|----------------------|---------------------------------|------------------|----------------|------------------|------------------|
| 1000                 | ACADEMIC SALARIES               |                  |                | 0                | 19,232           |
| 2000                 | CLASSIFIED/OTHER NONACADEMIC    |                  |                | 6,222            | 0                |
| 3000                 | EMPLOYEE BENEFITS               |                  |                | 0                | 11,608           |
| 5000                 | OPERATING EXPENSES AND SERVICES |                  |                | 48,921           | 0                |
| 8600                 | STATE REVENUE                   |                  |                | 24,303           | 0                |
|                      |                                 |                  |                | <hr/>            | <hr/>            |
|                      |                                 |                  |                | 79,446           | 30,840           |
| <b>Reason:</b>       | Special Project Adjustment      |                  |                |                  |                  |
| <b>Description:</b>  | BSI reallocation of rev per P1  |                  |                |                  |                  |

| <b>bc09pn319n</b>   |                                 | <b>3/19/2010</b> | <b>B006076</b> | <u>Decreases</u> | <u>Increases</u> |
|---------------------|---------------------------------|------------------|----------------|------------------|------------------|
| 1000                | ACADEMIC SALARIES               |                  |                | 0                | 1,487            |
| 5000                | OPERATING EXPENSES AND SERVICES |                  |                | 0                | 2,544            |
| 8600                | STATE REVENUE                   |                  |                | 0                | 4,031            |
|                     |                                 |                  |                | <hr/>            | <hr/>            |
|                     |                                 |                  |                | 0                | 8,062            |
| <b>Reason:</b>      | Special Project Adjustment      |                  |                |                  |                  |
| <b>Description:</b> | Incr Rev based on final - BSI   |                  |                |                  |                  |

| <b>bc09pn319p</b>   |                                 | <b>3/19/2010</b> | <b>B006077</b> | <u>Decreases</u> | <u>Increases</u> |
|---------------------|---------------------------------|------------------|----------------|------------------|------------------|
| 5000                | OPERATING EXPENSES AND SERVICES |                  |                | 25,517           | 0                |
| 8600                | STATE REVENUE                   |                  |                | 25,517           | 0                |
|                     |                                 |                  |                | <hr/>            | <hr/>            |
|                     |                                 |                  |                | 51,034           | 0                |
| <b>Reason:</b>      | Special Project Adjustment      |                  |                |                  |                  |
| <b>Description:</b> | Adj SCC BSI Rev based on P1     |                  |                |                  |                  |

**Fund 12: General Fund Restricted**

| <b>BC09KT032010</b> |                                 | <b>3/19/2010</b> | <b>B006079</b> | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|---------------------|---------------------------------|------------------|----------------|-------------------------|-------------------------|
| 1000                | ACADEMIC SALARIES               |                  |                | 0                       | 23,436                  |
| 3000                | EMPLOYEE BENEFITS               |                  |                | 0                       | 5,966                   |
| 5000                | OPERATING EXPENSES AND SERVICES |                  |                | 25,371                  | 0                       |
| 8600                | STATE REVENUE                   |                  |                | 0                       | 4,031                   |
|                     |                                 |                  |                | <hr/>                   | <hr/>                   |
|                     |                                 |                  |                | <b>25,371</b>           | <b>33,433</b>           |

**Reason:** Special Project Adjustment  
**Description:** Adjust 08-09 recalculation BSI

| <b>bc09pn322b</b> |                                 | <b>3/22/2010</b> | <b>B006081</b> | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|-------------------|---------------------------------|------------------|----------------|-------------------------|-------------------------|
| 1000              | ACADEMIC SALARIES               |                  |                | 1,487                   | 0                       |
| 5000              | OPERATING EXPENSES AND SERVICES |                  |                | 2,544                   | 0                       |
| 8600              | STATE REVENUE                   |                  |                | 4,031                   | 0                       |
|                   |                                 |                  |                | <hr/>                   | <hr/>                   |
|                   |                                 |                  |                | <b>8,062</b>            | <b>0</b>                |

**Reason:** Special Project Adjustment  
**Description:** Corr B006076/B006079 BSI

| <b>bc09pn324c</b> |               | <b>3/24/2010</b> | <b>B006101</b> | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|-------------------|---------------|------------------|----------------|-------------------------|-------------------------|
| 7000              | OTHER OUTGO   |                  |                | 0                       | 7,176                   |
| 8600              | STATE REVENUE |                  |                | 0                       | 7,176                   |
|                   |               |                  |                | <hr/>                   | <hr/>                   |
|                   |               |                  |                | <b>0</b>                | <b>14,352</b>           |

**Reason:** Special Project Adjustment  
**Description:** Adj SP#2231 DSPS SCC prior yr

| <b>bc09pn324d</b> |               | <b>3/24/2010</b> | <b>B006102</b> | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|-------------------|---------------|------------------|----------------|-------------------------|-------------------------|
| 7000              | OTHER OUTGO   |                  |                | 0                       | 14,736                  |
| 8600              | STATE REVENUE |                  |                | 0                       | 14,736                  |
|                   |               |                  |                | <hr/>                   | <hr/>                   |
|                   |               |                  |                | <b>0</b>                | <b>29,472</b>           |

**Reason:** Special Project Adjustment  
**Description:** Adj SP#2231 DSPS SAC prior yr

| <b>bc09pn325b</b> |                                 | <b>3/25/2010</b> | <b>B006104</b> | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|-------------------|---------------------------------|------------------|----------------|-------------------------|-------------------------|
| 5000              | OPERATING EXPENSES AND SERVICES |                  |                | 17,012                  | 0                       |
| 8600              | STATE REVENUE                   |                  |                | 17,012                  | 0                       |
|                   |                                 |                  |                | <hr/>                   | <hr/>                   |
|                   |                                 |                  |                | <b>34,024</b>           | <b>0</b>                |

**Reason:** Special Project Adjustment  
**Description:** SAC adj based on P1 Apportnmnt

Board of Trustees  
**SUMMARY OF BUDGET INCREASES AND DECREASES**  
3/1/2010 - 3/31/2010

Summary by Major Object for Fund 12

|                                      | <u>Decreases</u> | <u>Increases</u> |
|--------------------------------------|------------------|------------------|
| 1000 ACADEMIC SALARIES               | 0                | 255,022          |
| 2000 CLASSIFIED/OTHER NONACADEMIC    | 0                | 285,953          |
| 3000 EMPLOYEE BENEFITS               | 0                | 122,468          |
| 4000 SUPPLIES AND MATERIALS          | 0                | 52,569           |
| 5000 OPERATING EXPENSES AND SERVICES | 51,449           | 0                |
| 6000 CAPITAL OUTLAY                  | 0                | 49               |
| 7000 OTHER OUTGO                     | 0                | 249,603          |
| 8100 FEDERAL REVENUE                 | 0                | 385,862          |
| 8600 STATE REVENUE                   | 0                | 526,887          |
| 8800 LOCAL REVENUE                   | 0                | 1,466            |
|                                      | <hr/>            | <hr/>            |
|                                      | 51,449           | 1,879,879        |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BOARD REPORT / BUDGET INCREASES AND DECREASES**

From 03/01/2010 To 03/31/2010  
Board Meeting on 04/26/2010

**FUND: 33 CHILD DEVELOPMENT FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

| <u>Object Category</u> | <u>Description</u>           | <u>Decrease</u> | <u>Increase</u> |
|------------------------|------------------------------|-----------------|-----------------|
|                        | <u>Appropriation Account</u> |                 |                 |
| 4000                   | SUPPLIES AND MATERIALS       |                 | \$1,781         |
|                        | Total appropriation          |                 | \$1,781         |
|                        | <u>Revenue Account</u>       |                 |                 |
| 8100                   | FEDERAL REVENUE              |                 | \$1,781         |
|                        | Total revenue                |                 | \$1,781         |

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees  
**SUMMARY OF BUDGET INCREASES AND DECREASES**  
3/1/2010 - 3/31/2010

**Fund 33: Child Development Fund**

| <b>bc09pn301s</b> | <b>3/1/2010</b>        | <b>B005904</b> | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|-------------------|------------------------|----------------|-------------------------|-------------------------|
| 4000              | SUPPLIES AND MATERIALS |                | 0                       | 1,781                   |
| 8100              | FEDERAL REVENUE        |                | 0                       | 1,781                   |
|                   |                        |                | <hr/> 0                 | <hr/> 3,562             |

**Reason:** Special Project Adjustment  
**Description:** SP#1240 CDS instr mat/supplies

**Summary by Major Object for Fund 33**

|      |                        | <b><u>Decreases</u></b> | <b><u>Increases</u></b> |
|------|------------------------|-------------------------|-------------------------|
| 4000 | SUPPLIES AND MATERIALS | 0                       | 1,781                   |
| 8100 | FEDERAL REVENUE        | 0                       | 1,781                   |
|      |                        | <hr/> 0                 | <hr/> 3,562             |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BOARD REPORT / BUDGET INCREASES AND DECREASES**

**From 03 / 01 / 2010 To 03 / 31 / 2010**  
**Board Meeting on 04 / 26 / 2010**

**FUND: 41 CAPITAL OUTLAY PROJECTS FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS"

| <u>Object Category</u> | <u>Description</u>           | <u>Decrease</u> | <u>Increase</u> |
|------------------------|------------------------------|-----------------|-----------------|
|                        | <u>Appropriation Account</u> |                 |                 |
| 7900                   | CONTINGENCY OR RESERVE       |                 | \$3,195,980     |
|                        | Total appropriation          |                 | \$3,195,980     |
|                        | <u>Revenue Account</u>       |                 |                 |
| 8800                   | LOCAL REVENUE                |                 | \$3,195,980     |
|                        | Total revenue                |                 | \$3,195,980     |

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees  
**SUMMARY OF BUDGET INCREASES AND DECREASES**  
3/1/2010 - 3/31/2010

**Fund 41: Capital Outlay Projects Fund**

|                     |                             | 3/19/2010 | B006078 | <u>Decreases</u> | <u>Increases</u> |
|---------------------|-----------------------------|-----------|---------|------------------|------------------|
| bc09pn319q          |                             |           |         |                  |                  |
| 7900                | CONTINGENCY OR RESERVE      |           |         | 0                | 669,528          |
| 8800                | LOCAL REVENUE               |           |         | 0                | 669,528          |
|                     |                             |           |         | <hr/> 0          | <hr/> 1,339,056  |
| <b>Reason:</b>      | Special Project Adjustment  |           |         |                  |                  |
| <b>Description:</b> | Budg redevelop rev FY 09/10 |           |         |                  |                  |

|                     |                                | 3/22/2010 | B006082 | <u>Decreases</u> | <u>Increases</u> |
|---------------------|--------------------------------|-----------|---------|------------------|------------------|
| bc09pn322c          |                                |           |         |                  |                  |
| 7900                | CONTINGENCY OR RESERVE         |           |         | 0                | 2,526,452        |
| 8800                | LOCAL REVENUE                  |           |         | 0                | 2,526,452        |
|                     |                                |           |         | <hr/> 0          | <hr/> 5,052,904  |
| <b>Reason:</b>      | Special Project Adjustment     |           |         |                  |                  |
| <b>Description:</b> | Redevel rev 09/10-City of S.A. |           |         |                  |                  |

**Summary by Major Object for Fund 41**

|      |                        | <u>Decreases</u> | <u>Increases</u> |
|------|------------------------|------------------|------------------|
| 7900 | CONTINGENCY OR RESERVE | 0                | 3,195,980        |
| 8800 | LOCAL REVENUE          | 0                | 3,195,980        |
|      |                        | <hr/> 0          | <hr/> 6,391,960  |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BOARD REPORT / BUDGET INCREASES AND DECREASES**

**From 03 / 01 / 2010 To 03 / 31 / 2010**  
**Board Meeting on 04 / 26 / 2010**

**FUND : 74 STUDENT FINANCIAL AID FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

| <u>Object Category</u> | <u>Description</u>           | <u>Decrease</u> | <u>Increase</u> |
|------------------------|------------------------------|-----------------|-----------------|
|                        | <u>Appropriation Account</u> |                 |                 |
| 7000                   | OTHER OUTGO                  | \$15,972        |                 |
|                        | Total appropriation          | \$15,972        |                 |
|                        | <u>Revenue Account</u>       |                 |                 |
| 8600                   | STATE REVENUE                | \$15,972        |                 |
|                        | Total revenue                | \$15,972        |                 |

**RECOMMENDATION**

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees  
SUMMARY OF BUDGET INCREASES AND DECREASES  
3/1/2010 - 3/31/2010

**Fund 74: Student Financial Aid Fund**

|              |                              | 3/1/2010 | B005907 | <u>Decreases</u> | <u>Increases</u> |
|--------------|------------------------------|----------|---------|------------------|------------------|
| bc09pn301v   |                              |          |         |                  |                  |
| 7000         | OTHER OUTGO                  |          |         | 5,000            | 0                |
| 8600         | STATE REVENUE                |          |         | 5,000            | 0                |
|              |                              |          |         | <hr/>            | <hr/>            |
|              |                              |          |         | 10,000           | 0                |
| Reason:      | Special Project Adjustment   |          |         |                  |                  |
| Description: | SP#2090 SCC CARE reduc alloc |          |         |                  |                  |

|              |                                | 3/8/2010 | B005952 | <u>Decreases</u> | <u>Increases</u> |
|--------------|--------------------------------|----------|---------|------------------|------------------|
| bc09pn308a   |                                |          |         |                  |                  |
| 7000         | OTHER OUTGO                    |          |         | 10,972           | 0                |
| 8600         | STATE REVENUE                  |          |         | 10,972           | 0                |
|              |                                |          |         | <hr/>            | <hr/>            |
|              |                                |          |         | 21,944           | 0                |
| Reason:      | Special Project Adjustment     |          |         |                  |                  |
| Description: | SP#2250 SCC EOPS reduced alloc |          |         |                  |                  |

**Summary by Major Object for Fund 74**

|      |               | <u>Decreases</u> | <u>Increases</u> |
|------|---------------|------------------|------------------|
| 7000 | OTHER OUTGO   | 15,972           | 0                |
| 8600 | STATE REVENUE | 15,972           | 0                |
|      |               | <hr/>            | <hr/>            |
|      |               | 31,944           | 0                |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 03 / 01 / 2010 To 03 / 31 / 2010**

**Board Meeting on 04 / 26 / 2010**

**FUND: 11 GENERAL FUND-UNRESTRICTED**

**BACKGROUND**

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

| <u>Object Category</u>        | <u>Description</u>              | <u>From</u> | <u>To</u> |
|-------------------------------|---------------------------------|-------------|-----------|
| <u>Appropriation Accounts</u> |                                 |             |           |
| 1000                          | ACADEMIC SALARIES               | \$89,543    |           |
| 2000                          | CLASSIFIED / OTHER NONACADEMIC  |             | \$38,981  |
| 3000                          | EMPLOYEE BENEFITS               | 808         |           |
| 4000                          | SUPPLIES AND MATERIALS          |             | 15,768    |
| 5000                          | OPERATING EXPENSES AND SERVICES |             | 36,880    |
| 6000                          | CAPITAL OUTLAY                  | 1,278       |           |
|                               | Total Transfers                 | \$91,629    | \$91,629  |

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

Board of Trustees  
**SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS**  
3/1/2010 - 3/31/2010

**Fund 11:**

|                   |                                 |                |              |              |
|-------------------|---------------------------------|----------------|--------------|--------------|
| <b>bc09pn301c</b> | <b>3/1/2010</b>                 | <b>B005887</b> | <b>From</b>  | <b>To</b>    |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0            | 9,000        |
| 6000              | CAPITAL OUTLAY                  |                | 9,000        | 0            |
|                   |                                 |                | <hr/>        | <hr/>        |
|                   |                                 |                | <b>9,000</b> | <b>9,000</b> |

**Reason:** Adjustment  
**Description:** RSCCD ITS equip/net install

|                   |                                 |                |               |               |
|-------------------|---------------------------------|----------------|---------------|---------------|
| <b>bc09pn301d</b> | <b>3/1/2010</b>                 | <b>B005888</b> | <b>From</b>   | <b>To</b>     |
| 4000              | SUPPLIES AND MATERIALS          |                | 0             | 28,421        |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 28,481        | 0             |
| 6000              | CAPITAL OUTLAY                  |                | 0             | 60            |
|                   |                                 |                | <hr/>         | <hr/>         |
|                   |                                 |                | <b>28,481</b> | <b>28,481</b> |

**Reason:** Adjustment  
**Description:** SCC Adm Svcs exps/neg bal

|                   |                                 |                |             |           |
|-------------------|---------------------------------|----------------|-------------|-----------|
| <b>bc09pn301h</b> | <b>3/1/2010</b>                 | <b>B005893</b> | <b>From</b> | <b>To</b> |
| 4000              | SUPPLIES AND MATERIALS          |                | 0           | 78        |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 78          | 0         |
|                   |                                 |                | <hr/>       | <hr/>     |
|                   |                                 |                | <b>78</b>   | <b>78</b> |

**Reason:** Adjustment  
**Description:** SAC Hum Svcs instr supplies

|                   |                                 |                |               |               |
|-------------------|---------------------------------|----------------|---------------|---------------|
| <b>bc09pn301u</b> | <b>3/1/2010</b>                 | <b>B005906</b> | <b>From</b>   | <b>To</b>     |
| 1000              | ACADEMIC SALARIES               |                | 26,603        | 0             |
| 3000              | EMPLOYEE BENEFITS               |                | 0             | 1,584         |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0             | 25,019        |
|                   |                                 |                | <hr/>         | <hr/>         |
|                   |                                 |                | <b>26,603</b> | <b>26,603</b> |

**Reason:** Adjustment  
**Description:** SP#2230 SCC DSPS reduc alloc

|                   |                                 |                |             |            |
|-------------------|---------------------------------|----------------|-------------|------------|
| <b>bc09pn302s</b> | <b>3/2/2010</b>                 | <b>B005925</b> | <b>From</b> | <b>To</b>  |
| 4000              | SUPPLIES AND MATERIALS          |                | 0           | 198        |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 198         | 0          |
|                   |                                 |                | <hr/>       | <hr/>      |
|                   |                                 |                | <b>198</b>  | <b>198</b> |

**Reason:** Adjustment  
**Description:** SAC Automotive Technology

|                   |                        |                |             |            |
|-------------------|------------------------|----------------|-------------|------------|
| <b>bc09pn304c</b> | <b>3/4/2010</b>        | <b>B005933</b> | <b>From</b> | <b>To</b>  |
| 4000              | SUPPLIES AND MATERIALS |                | 0           | 991        |
| 6000              | CAPITAL OUTLAY         |                | 991         | 0          |
|                   |                        |                | <hr/>       | <hr/>      |
|                   |                        |                | <b>991</b>  | <b>991</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC SCE equip/sftwr/instr supp

Board of Trustees  
**SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS**  
3/1/2010 - 3/31/2010

**Fund 11: General Fund Unrestricted**

|                   |                                 |                |             |           |
|-------------------|---------------------------------|----------------|-------------|-----------|
| <b>bc09pn304d</b> | <b>3/4/2010</b>                 | <b>B005934</b> | <b>From</b> | <b>To</b> |
| 4000              | SUPPLIES AND MATERIALS          |                | 0           | 2,000     |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 2,000       | 0         |
|                   |                                 |                | <hr/>       | <hr/>     |
|                   |                                 |                | 2,000       | 2,000     |

**Reason:** Adjustment  
**Description:** SAC M&O transport batteries

|                   |                        |                |             |           |
|-------------------|------------------------|----------------|-------------|-----------|
| <b>bc09pn304e</b> | <b>3/4/2010</b>        | <b>B005935</b> | <b>From</b> | <b>To</b> |
| 4000              | SUPPLIES AND MATERIALS |                | 0           | 1,050     |
| 6000              | CAPITAL OUTLAY         |                | 1,050       | 0         |
|                   |                        |                | <hr/>       | <hr/>     |
|                   |                        |                | 1,050       | 1,050     |

**Reason:** Adjustment  
**Description:** SAC M&O custodial parts

|                   |                                 |                |             |           |
|-------------------|---------------------------------|----------------|-------------|-----------|
| <b>bc09pn304i</b> | <b>3/4/2010</b>                 | <b>B005942</b> | <b>From</b> | <b>To</b> |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0           | 900       |
| 6000              | CAPITAL OUTLAY                  |                | 900         | 0         |
|                   |                                 |                | <hr/>       | <hr/>     |
|                   |                                 |                | 900         | 900       |

**Reason:** Special Project Adjustment  
**Description:** SCC Adm scanned doc web view

|                   |                                 |                |             |           |
|-------------------|---------------------------------|----------------|-------------|-----------|
| <b>bc09pn308d</b> | <b>3/8/2010</b>                 | <b>B005955</b> | <b>From</b> | <b>To</b> |
| 4000              | SUPPLIES AND MATERIALS          |                | 0           | 229       |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 3,259       | 0         |
| 6000              | CAPITAL OUTLAY                  |                | 0           | 3,030     |
|                   |                                 |                | <hr/>       | <hr/>     |
|                   |                                 |                | 3,259       | 3,259     |

**Reason:** Adjustment  
**Description:** SAC Bio, Earth Sci, Geol req

|                   |                                 |                |             |           |
|-------------------|---------------------------------|----------------|-------------|-----------|
| <b>bc09pn308e</b> | <b>3/8/2010</b>                 | <b>B005956</b> | <b>From</b> | <b>To</b> |
| 4000              | SUPPLIES AND MATERIALS          |                | 0           | 100       |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 100         | 0         |
|                   |                                 |                | <hr/>       | <hr/>     |
|                   |                                 |                | 100         | 100       |

**Reason:** Adjustment  
**Description:** SAC Admin Svcs supplies

|                   |                        |                |             |           |
|-------------------|------------------------|----------------|-------------|-----------|
| <b>bc09pn308k</b> | <b>3/8/2010</b>        | <b>B005962</b> | <b>From</b> | <b>To</b> |
| 4000              | SUPPLIES AND MATERIALS |                | 402         | 0         |
| 6000              | CAPITAL OUTLAY         |                | 0           | 402       |
|                   |                        |                | <hr/>       | <hr/>     |
|                   |                        |                | 402         | 402       |

**Reason:** Adjustment  
**Description:** SAC SCE vacuum(equip)

Board of Trustees  
**SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS**  
3/1/2010 - 3/31/2010

**Fund 11: General Fund Unrestricted**

|                   |                                 |                |              |              |
|-------------------|---------------------------------|----------------|--------------|--------------|
| <b>bc09pn309b</b> | <b>3/9/2010</b>                 | <b>B005972</b> |              |              |
| 4000              | SUPPLIES AND MATERIALS          |                | <u>From</u>  | <u>To</u>    |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0            | 3,165        |
|                   |                                 |                | 3,165        | 0            |
|                   |                                 |                | <u>3,165</u> | <u>3,165</u> |

**Reason:** Special Project Adjustment  
**Description:** SAC Charger instr software

|                   |                                 |                |             |            |
|-------------------|---------------------------------|----------------|-------------|------------|
| <b>bc09pn310d</b> | <b>3/10/2010</b>                | <b>B005984</b> |             |            |
| 4000              | SUPPLIES AND MATERIALS          |                | <u>From</u> | <u>To</u>  |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0           | 901        |
|                   |                                 |                | 901         | 0          |
|                   |                                 |                | <u>901</u>  | <u>901</u> |

**Reason:** Special Project Adjustment  
**Description:** SAC Manu Tech machinery repair

|                      |                                 |                |             |            |
|----------------------|---------------------------------|----------------|-------------|------------|
| <b>BC09KT031010A</b> | <b>3/10/2010</b>                | <b>B005989</b> |             |            |
| 4000                 | SUPPLIES AND MATERIALS          |                | <u>From</u> | <u>To</u>  |
| 5000                 | OPERATING EXPENSES AND SERVICES |                | 797         | 0          |
|                      |                                 |                | 0           | 797        |
|                      |                                 |                | <u>797</u>  | <u>797</u> |

**Reason:** Adjustment  
**Description:** Cover transcript papers

|                   |                                 |                |              |              |
|-------------------|---------------------------------|----------------|--------------|--------------|
| <b>bc09pn315e</b> | <b>3/15/2010</b>                | <b>B006022</b> |              |              |
| 4000              | SUPPLIES AND MATERIALS          |                | <u>From</u>  | <u>To</u>    |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0            | 3,398        |
|                   |                                 |                | 3,398        | 0            |
|                   |                                 |                | <u>3,398</u> | <u>3,398</u> |

**Reason:** Adjustment  
**Description:** SAC Manu Tech instr equip repr

|                   |                                 |                |              |              |
|-------------------|---------------------------------|----------------|--------------|--------------|
| <b>bc09pn315h</b> | <b>3/15/2010</b>                | <b>B006025</b> |              |              |
| 5000              | OPERATING EXPENSES AND SERVICES |                | <u>From</u>  | <u>To</u>    |
| 6000              | CAPITAL OUTLAY                  |                | 3,000        | 0            |
|                   |                                 |                | 0            | 3,000        |
|                   |                                 |                | <u>3,000</u> | <u>3,000</u> |

**Reason:** Adjustment  
**Description:** DMC security camera/equipment

|                   |                                 |                |               |               |
|-------------------|---------------------------------|----------------|---------------|---------------|
| <b>bc09pn316b</b> | <b>3/16/2010</b>                | <b>B006034</b> |               |               |
| 1000              | ACADEMIC SALARIES               |                | <u>From</u>   | <u>To</u>     |
| 3000              | EMPLOYEE BENEFITS               |                | 0             | 71,417        |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0             | 19,088        |
|                   |                                 |                | 90,505        | 0             |
|                   |                                 |                | <u>90,505</u> | <u>90,505</u> |

**Reason:** New Budget  
**Description:** NEWB#1901 WIA Nurs'g Grnt II

**Fund 11: General Fund Unrestricted**

|                     |                                       |                |              |              |
|---------------------|---------------------------------------|----------------|--------------|--------------|
| <b>bc09pn316e</b>   | <b>3/16/2010</b>                      | <b>B006037</b> | <b>From</b>  | <b>To</b>    |
| 5000                | OPERATING EXPENSES AND SERVICES       |                | 8,350        | 0            |
| 6000                | CAPITAL OUTLAY                        |                | 0            | 8,350        |
|                     |                                       |                | <hr/>        | <hr/>        |
|                     |                                       |                | <b>8,350</b> | <b>8,350</b> |
| <b>Reason:</b>      | Adjustment                            |                |              |              |
| <b>Description:</b> | SCC Softball field turf equip         |                |              |              |
| <b>bc09pn316j</b>   | <b>3/16/2010</b>                      | <b>B006041</b> | <b>From</b>  | <b>To</b>    |
| 5000                | OPERATING EXPENSES AND SERVICES       |                | 0            | 1,000        |
| 6000                | CAPITAL OUTLAY                        |                | 1,000        | 0            |
|                     |                                       |                | <hr/>        | <hr/>        |
|                     |                                       |                | <b>1,000</b> | <b>1,000</b> |
| <b>Reason:</b>      | Adjustment                            |                |              |              |
| <b>Description:</b> | RSCCD ITS SharePoint licenses         |                |              |              |
| <b>bc09pn317d</b>   | <b>3/17/2010</b>                      | <b>B006052</b> | <b>From</b>  | <b>To</b>    |
| 4000                | SUPPLIES AND MATERIALS                |                | 0            | 1,100        |
| 5000                | OPERATING EXPENSES AND SERVICES       |                | 1,100        | 0            |
|                     |                                       |                | <hr/>        | <hr/>        |
|                     |                                       |                | <b>1,100</b> | <b>1,100</b> |
| <b>Reason:</b>      | Adjustment                            |                |              |              |
| <b>Description:</b> | DO Bus/Fis letterhead/envelope        |                |              |              |
| <b>bc09pn319b</b>   | <b>3/19/2010</b>                      | <b>B006064</b> | <b>From</b>  | <b>To</b>    |
| 4000                | SUPPLIES AND MATERIALS                |                | 0            | 25           |
| 5000                | OPERATING EXPENSES AND SERVICES       |                | 25           | 0            |
|                     |                                       |                | <hr/>        | <hr/>        |
|                     |                                       |                | <b>25</b>    | <b>25</b>    |
| <b>Reason:</b>      | Adjustment                            |                |              |              |
| <b>Description:</b> | SAC Adm Svcs directories              |                |              |              |
| <b>bc09pn322e</b>   | <b>3/22/2010</b>                      | <b>B006083</b> | <b>From</b>  | <b>To</b>    |
| 4000                | SUPPLIES AND MATERIALS                |                | 2,100        | 0            |
| 5000                | OPERATING EXPENSES AND SERVICES       |                | 0            | 2,100        |
|                     |                                       |                | <hr/>        | <hr/>        |
|                     |                                       |                | <b>2,100</b> | <b>2,100</b> |
| <b>Reason:</b>      | Adjustment                            |                |              |              |
| <b>Description:</b> | Environ Safety trng site lic          |                |              |              |
| <b>bc09pn322f</b>   | <b>3/22/2010</b>                      | <b>B006085</b> | <b>From</b>  | <b>To</b>    |
| 5000                | OPERATING EXPENSES AND SERVICES       |                | 3,000        | 0            |
| 6000                | CAPITAL OUTLAY                        |                | 0            | 3,000        |
|                     |                                       |                | <hr/>        | <hr/>        |
|                     |                                       |                | <b>3,000</b> | <b>3,000</b> |
| <b>Reason:</b>      | Adjustment                            |                |              |              |
| <b>Description:</b> | DMC equipment over \$1000             |                |              |              |
| <b>bc09pn322j</b>   | <b>3/22/2010</b>                      | <b>B006089</b> | <b>From</b>  | <b>To</b>    |
| 4000                | SUPPLIES AND MATERIALS                |                | 500          | 0            |
| 5000                | OPERATING EXPENSES AND SERVICES       |                | 0            | 500          |
|                     |                                       |                | <hr/>        | <hr/>        |
|                     |                                       |                | <b>500</b>   | <b>500</b>   |
| <b>Reason:</b>      | Adjustment                            |                |              |              |
| <b>Description:</b> | SAC F&P Arts publications<br>5.2 (20) |                |              |              |

Board of Trustees  
**SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS**  
3/1/2010 - 3/31/2010

**Fund 11: General Fund Unrestricted**

|                      |                                 |                |             |           |
|----------------------|---------------------------------|----------------|-------------|-----------|
| <b>BC09KT032310D</b> | <b>3/23/2010</b>                | <b>B006096</b> | <b>From</b> | <b>To</b> |
| 4000                 | SUPPLIES AND MATERIALS          |                | 12,400      | 0         |
| 5000                 | OPERATING EXPENSES AND SERVICES |                | 0           | 12,400    |
|                      |                                 |                | <hr/>       | <hr/>     |
|                      |                                 |                | 12,400      | 12,400    |

**Reason:** Special Project Adjustment  
**Description:** Cover open PO amount

|                   |                                 |                |             |           |
|-------------------|---------------------------------|----------------|-------------|-----------|
| <b>bc09pn325h</b> | <b>3/25/2010</b>                | <b>B006109</b> | <b>From</b> | <b>To</b> |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0           | 15,725    |
| 6000              | CAPITAL OUTLAY                  |                | 15,725      | 0         |
|                   |                                 |                | <hr/>       | <hr/>     |
|                   |                                 |                | 15,725      | 15,725    |

**Reason:** Adjustment  
**Description:** SAC D4 mediate Bldgs R & D

|                   |                        |                |             |           |
|-------------------|------------------------|----------------|-------------|-----------|
| <b>bc09pn325i</b> | <b>3/25/2010</b>       | <b>B006110</b> | <b>From</b> | <b>To</b> |
| 4000              | SUPPLIES AND MATERIALS |                | 10,250      | 0         |
| 6000              | CAPITAL OUTLAY         |                | 0           | 10,250    |
|                   |                        |                | <hr/>       | <hr/>     |
|                   |                        |                | 10,250      | 10,250    |

**Reason:** Adjustment  
**Description:** SCC ITS electric cart

|                   |                        |                |             |           |
|-------------------|------------------------|----------------|-------------|-----------|
| <b>bc09pn326d</b> | <b>3/26/2010</b>       | <b>B006114</b> | <b>From</b> | <b>To</b> |
| 4000              | SUPPLIES AND MATERIALS |                | 0           | 3,869     |
| 6000              | CAPITAL OUTLAY         |                | 3,869       | 0         |
|                   |                        |                | <hr/>       | <hr/>     |
|                   |                        |                | 3,869       | 3,869     |

**Reason:** Special Project Adjustment  
**Description:** SAC Adm Svcs obj#4610/4310

|                   |                                 |                |             |           |
|-------------------|---------------------------------|----------------|-------------|-----------|
| <b>bc09pn329i</b> | <b>3/29/2010</b>                | <b>B006128</b> | <b>From</b> | <b>To</b> |
| 1000              | ACADEMIC SALARIES               |                | 134,357     | 0         |
| 2000              | CLASSIFIED/OTHER NONACADEMIC    |                | 0           | 38,981    |
| 3000              | EMPLOYEE BENEFITS               |                | 21,480      | 0         |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0           | 116,856   |
|                   |                                 |                | <hr/>       | <hr/>     |
|                   |                                 |                | 155,837     | 155,837   |

**Reason:** Special Project Adjustment  
**Description:** SP#2250 EOPS SAC reduced

|                   |                                 |                |             |           |
|-------------------|---------------------------------|----------------|-------------|-----------|
| <b>bc09pn330d</b> | <b>3/30/2010</b>                | <b>B006133</b> | <b>From</b> | <b>To</b> |
| 4000              | SUPPLIES AND MATERIALS          |                | 143         | 0         |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0           | 143       |
|                   |                                 |                | <hr/>       | <hr/>     |
|                   |                                 |                | 143         | 143       |

**Reason:** Adjustment  
**Description:** SAC Fire Tech safety measures

**Fund 11: General Fund Unrestricted**

|            |                        |         | <u>From</u> | <u>To</u> |
|------------|------------------------|---------|-------------|-----------|
| bc09pn330f | 3/30/2010              | B006135 |             |           |
| 4000       | SUPPLIES AND MATERIALS |         | 3,165       | 0         |
| 6000       | CAPITAL OUTLAY         |         | 0           | 3,165     |
|            |                        |         | <hr/>       | <hr/>     |
|            |                        |         | 3,165       | 3,165     |

**Reason:** Special Project Adjustment  
**Description:** SAC Auto Tech software

**Summary by Major Object for Fund 11**

|      |                                 | <u>From</u> | <u>To</u> |
|------|---------------------------------|-------------|-----------|
| 1000 | ACADEMIC SALARIES               | 89,543      | 0         |
| 2000 | CLASSIFIED/OTHER NONACADEMIC    | 0           | 38,981    |
| 3000 | EMPLOYEE BENEFITS               | 808         | 0         |
| 4000 | SUPPLIES AND MATERIALS          | 0           | 15,768    |
| 5000 | OPERATING EXPENSES AND SERVICES | 0           | 36,880    |
| 6000 | CAPITAL OUTLAY                  | 1,278       | 0         |
|      |                                 | <hr/>       | <hr/>     |
|      |                                 | 91,629      | 91,629    |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 03 / 01 / 2010 To 03 / 31 / 2010**

**Board Meeting on 04 / 26 / 2010**

**FUND : 12 GENERAL FUND-RESTRICTED**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

| <u>Object Category</u>        | <u>Description</u>              | <u>From</u> | <u>To</u> |
|-------------------------------|---------------------------------|-------------|-----------|
| <u>Appropriation Accounts</u> |                                 |             |           |
| 1000                          | ACADEMIC SALARIES               |             | \$164,833 |
| 2000                          | CLASSIFIED / OTHER NONACADEMIC  |             | 50,639    |
| 3000                          | EMPLOYEE BENEFITS               |             | 30,818    |
| 4000                          | SUPPLIES AND MATERIALS          |             | 53,713    |
| 5000                          | OPERATING EXPENSES AND SERVICES | \$359,956   |           |
| 6000                          | CAPITAL OUTLAY                  |             | 68,097    |
| 7000                          | OTHER OUTGO                     | 8,144       |           |
|                               | Total Transfers                 | \$368,100   | \$368,100 |

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 12: General Fund Restricted**

|            |                                 | 3/1/2010 | B005892 | <u>From</u> | <u>To</u> |
|------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn301g |                                 |          |         |             |           |
| 4000       | SUPPLIES AND MATERIALS          |          |         | 850         | 0         |
| 5000       | OPERATING EXPENSES AND SERVICES |          |         | 0           | 400       |
| 6000       | CAPITAL OUTLAY                  |          |         | 0           | 450       |
|            |                                 |          |         | <hr/>       | <hr/>     |
|            |                                 |          |         | 850         | 850       |

**Reason:** Special Project Adjustment  
**Description:** SAC Counseling mileage/equip

|            |                              | 3/1/2010 | B005894 | <u>From</u> | <u>To</u> |
|------------|------------------------------|----------|---------|-------------|-----------|
| bc09pn301i |                              |          |         |             |           |
| 2000       | CLASSIFIED/OTHER NONACADEMIC |          |         | 6,992       | 0         |
| 3000       | EMPLOYEE BENEFITS            |          |         | 0           | 7,649     |
| 4000       | SUPPLIES AND MATERIALS       |          |         | 657         | 0         |
|            |                              |          |         | <hr/>       | <hr/>     |
|            |                              |          |         | 7,649       | 7,649     |

**Reason:** Special Project Adjustment  
**Description:** SAC SCE TOE benefit

|            |                                 | 3/1/2010 | B005895 | <u>From</u> | <u>To</u> |
|------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn301j |                                 |          |         |             |           |
| 1000       | ACADEMIC SALARIES               |          |         | 3,000       | 0         |
| 4000       | SUPPLIES AND MATERIALS          |          |         | 0           | 5,770     |
| 5000       | OPERATING EXPENSES AND SERVICES |          |         | 2,770       | 0         |
|            |                                 |          |         | <hr/>       | <hr/>     |
|            |                                 |          |         | 5,770       | 5,770     |

**Reason:** Special Project Adjustment  
**Description:** SCC CTE Comm Collab non-instr

|            |                        | 3/1/2010 | B005896 | <u>From</u> | <u>To</u> |
|------------|------------------------|----------|---------|-------------|-----------|
| bc09pn301k |                        |          |         |             |           |
| 4000       | SUPPLIES AND MATERIALS |          |         | 0           | 300       |
| 6000       | CAPITAL OUTLAY         |          |         | 300         | 0         |
|            |                        |          |         | <hr/>       | <hr/>     |
|            |                        |          |         | 300         | 300       |

**Reason:** Special Project Adjustment  
**Description:** SAC Adm Svcs laptop/3 lecterns

|            |                                 | 3/1/2010 | B005898 | <u>From</u> | <u>To</u> |
|------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn301m |                                 |          |         |             |           |
| 4000       | SUPPLIES AND MATERIALS          |          |         | 0           | 465       |
| 5000       | OPERATING EXPENSES AND SERVICES |          |         | 465         | 0         |
|            |                                 |          |         | <hr/>       | <hr/>     |
|            |                                 |          |         | 465         | 465       |

**Reason:** Special Project Adjustment  
**Description:** SAC Don Bookstore ULINK Prog

|            |                                 | 3/1/2010 | B005899 | <u>From</u> | <u>To</u> |
|------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn301n |                                 |          |         |             |           |
| 1000       | ACADEMIC SALARIES               |          |         | 0           | 300       |
| 3000       | EMPLOYEE BENEFITS               |          |         | 0           | 40        |
| 5000       | OPERATING EXPENSES AND SERVICES |          |         | 340         | 0         |
|            |                                 |          |         | <hr/>       | <hr/>     |
|            |                                 |          |         | 340         | 340       |

**Reason:** Special Project Adjustment  
**Description:** SAC Adm Svcs stipend/benefits

Board of Trustees  
**SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS**  
3/1/2010 - 3/31/2010

**Fund 12: General Fund Restricted**

|               |                                 | 3/1/2010 | B005900 | <u>From</u>  | <u>To</u>    |
|---------------|---------------------------------|----------|---------|--------------|--------------|
| BC09KT030110A |                                 |          |         |              |              |
| 5000          | OPERATING EXPENSES AND SERVICES |          |         | 0            | 6,900        |
| 6000          | CAPITAL OUTLAY                  |          |         | 6,900        | 0            |
|               |                                 |          |         | <u>6,900</u> | <u>6,900</u> |

**Reason:** Special Project Adjustment  
**Description:** Cover TOE, software licenses

|            |                        | 3/1/2010 | B005903 | <u>From</u>  | <u>To</u>    |
|------------|------------------------|----------|---------|--------------|--------------|
| bc09pn301r |                        |          |         |              |              |
| 4000       | SUPPLIES AND MATERIALS |          |         | 2,048        | 0            |
| 6000       | CAPITAL OUTLAY         |          |         | 0            | 2,048        |
|            |                        |          |         | <u>2,048</u> | <u>2,048</u> |

**Reason:** Special Project Adjustment  
**Description:** SAC ILR Media Prod equipment

|            |                                 | 3/2/2010 | B005908 | <u>From</u> | <u>To</u>  |
|------------|---------------------------------|----------|---------|-------------|------------|
| bc09pn302a |                                 |          |         |             |            |
| 4000       | SUPPLIES AND MATERIALS          |          |         | 0           | 750        |
| 5000       | OPERATING EXPENSES AND SERVICES |          |         | 800         | 0          |
| 6000       | CAPITAL OUTLAY                  |          |         | 0           | 50         |
|            |                                 |          |         | <u>800</u>  | <u>800</u> |

**Reason:** Special Project Adjustment  
**Description:** SAC Converge Tech server/promo

|            |                                 | 3/2/2010 | B005909 | <u>From</u> | <u>To</u>  |
|------------|---------------------------------|----------|---------|-------------|------------|
| bc09pn302b |                                 |          |         |             |            |
| 4000       | SUPPLIES AND MATERIALS          |          |         | 0           | 400        |
| 5000       | OPERATING EXPENSES AND SERVICES |          |         | 400         | 0          |
|            |                                 |          |         | <u>400</u>  | <u>400</u> |

**Reason:** Special Project Adjustment  
**Description:** SCC CTE Comm non-instr supply

|            |                                 | 3/2/2010 | B005910 | <u>From</u> | <u>To</u>  |
|------------|---------------------------------|----------|---------|-------------|------------|
| bc09pn302c |                                 |          |         |             |            |
| 1000       | ACADEMIC SALARIES               |          |         | 0           | 438        |
| 5000       | OPERATING EXPENSES AND SERVICES |          |         | 438         | 0          |
|            |                                 |          |         | <u>438</u>  | <u>438</u> |

**Reason:** Special Project Adjustment  
**Description:** SAC DSPS summer coordinator

|            |                                 | 3/2/2010 | B005911 | <u>From</u>  | <u>To</u>    |
|------------|---------------------------------|----------|---------|--------------|--------------|
| bc09pn302d |                                 |          |         |              |              |
| 4000       | SUPPLIES AND MATERIALS          |          |         | 0            | 3,790        |
| 5000       | OPERATING EXPENSES AND SERVICES |          |         | 3,790        | 0            |
|            |                                 |          |         | <u>3,790</u> | <u>3,790</u> |

**Reason:** Special Project Adjustment  
**Description:** SAC Pharmacy instruct supplies

**Fund 12: General Fund Restricted**

|                     |                                 | 3/2/2010 | B005912 | <u>From</u> | <u>To</u> |
|---------------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn302e          |                                 |          |         |             |           |
| 1000                | ACADEMIC SALARIES               |          |         | 0           | 2,750     |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 2,750       | 0         |
|                     |                                 |          |         | <hr/>       | <hr/>     |
|                     |                                 |          |         | 2,750       | 2,750     |
| <b>Reason:</b>      | Special Project Adjustment      |          |         |             |           |
| <b>Description:</b> | SAC CEC PT coordinator          |          |         |             |           |

|                     |                                 | 3/2/2010 | B005913 | <u>From</u> | <u>To</u> |
|---------------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn302f          |                                 |          |         |             |           |
| 4000                | SUPPLIES AND MATERIALS          |          |         | 0           | 1,870     |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 2,870       | 0         |
| 6000                | CAPITAL OUTLAY                  |          |         | 0           | 1,000     |
|                     |                                 |          |         | <hr/>       | <hr/>     |
|                     |                                 |          |         | 2,870       | 2,870     |
| <b>Reason:</b>      | Special Project Adjustment      |          |         |             |           |
| <b>Description:</b> | SAC Engineer electronic equip   |          |         |             |           |

|                     |                                 | 3/2/2010 | B005914 | <u>From</u> | <u>To</u> |
|---------------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn302g          |                                 |          |         |             |           |
| 4000                | SUPPLIES AND MATERIALS          |          |         | 0           | 379       |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 1,179       | 0         |
| 6000                | CAPITAL OUTLAY                  |          |         | 0           | 800       |
|                     |                                 |          |         | <hr/>       | <hr/>     |
|                     |                                 |          |         | 1,179       | 1,179     |
| <b>Reason:</b>      | Special Project Adjustment      |          |         |             |           |
| <b>Description:</b> | SAC Paralegal equip/instr supp  |          |         |             |           |

|                     |                                 | 3/2/2010 | B005915 | <u>From</u> | <u>To</u> |
|---------------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn302h          |                                 |          |         |             |           |
| 1000                | ACADEMIC SALARIES               |          |         | 400         | 0         |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 3,500       | 0         |
| 6000                | CAPITAL OUTLAY                  |          |         | 0           | 3,900     |
|                     |                                 |          |         | <hr/>       | <hr/>     |
|                     |                                 |          |         | 3,900       | 3,900     |
| <b>Reason:</b>      | Special Project Adjustment      |          |         |             |           |
| <b>Description:</b> | SAC Nat. Broadcasters dept PC   |          |         |             |           |

|                     |                                 | 3/2/2010 | B005918 | <u>From</u> | <u>To</u> |
|---------------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn302k          |                                 |          |         |             |           |
| 4000                | SUPPLIES AND MATERIALS          |          |         | 308         | 0         |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 253         | 0         |
| 6000                | CAPITAL OUTLAY                  |          |         | 0           | 561       |
|                     |                                 |          |         | <hr/>       | <hr/>     |
|                     |                                 |          |         | 561         | 561       |
| <b>Reason:</b>      | Special Project Adjustment      |          |         |             |           |
| <b>Description:</b> | SAC Media System instr equipmt  |          |         |             |           |

|                     |                                 | 3/2/2010 | B005922 | <u>From</u> | <u>To</u> |
|---------------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn302p          |                                 |          |         |             |           |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 3,000       | 0         |
| 6000                | CAPITAL OUTLAY                  |          |         | 0           | 3,000     |
|                     |                                 |          |         | <hr/>       | <hr/>     |
|                     |                                 |          |         | 3,000       | 3,000     |
| <b>Reason:</b>      | Special Project Adjustment      |          |         |             |           |
| <b>Description:</b> | RSCCD OC SBDC equipment         |          |         |             |           |

Board of Trustees  
**SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS**  
3/1/2010 - 3/31/2010

**Fund 12: General Fund Restricted**

|                     |                                 | 3/4/2010 | B005931 | <u>From</u> | <u>To</u> |
|---------------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn304a          |                                 |          |         |             |           |
| 4000                | SUPPLIES AND MATERIALS          |          |         | 0           | 2,427     |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 6,900       | 0         |
| 6000                | CAPITAL OUTLAY                  |          |         | 0           | 4,473     |
|                     |                                 |          |         | <hr/>       | <hr/>     |
|                     |                                 |          |         | 6,900       | 6,900     |
| <b>Reason:</b>      | Special Project Adjustment      |          |         |             |           |
| <b>Description:</b> | SAC SCE instr software/equipmt  |          |         |             |           |

|                     |                                 | 3/4/2010 | B005932 | <u>From</u> | <u>To</u> |
|---------------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn304b          |                                 |          |         |             |           |
| 4000                | SUPPLIES AND MATERIALS          |          |         | 775         | 0         |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 0           | 775       |
|                     |                                 |          |         | <hr/>       | <hr/>     |
|                     |                                 |          |         | 775         | 775       |
| <b>Reason:</b>      | Special Project Adjustment      |          |         |             |           |
| <b>Description:</b> | CalWORKs maint/excess copies    |          |         |             |           |

|                     |                                 | 3/4/2010 | B005937 | <u>From</u> | <u>To</u> |
|---------------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn304g          |                                 |          |         |             |           |
| 1000                | ACADEMIC SALARIES               |          |         | 0           | 1,300     |
| 3000                | EMPLOYEE BENEFITS               |          |         | 0           | 202       |
| 4000                | SUPPLIES AND MATERIALS          |          |         | 0           | 250       |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 1,752       | 0         |
|                     |                                 |          |         | <hr/>       | <hr/>     |
|                     |                                 |          |         | 1,752       | 1,752     |
| <b>Reason:</b>      | Special Project Adjustment      |          |         |             |           |
| <b>Description:</b> | SCC trng wrkshp food/stipends   |          |         |             |           |

|                     |                               | 3/4/2010 | B005938 | <u>From</u> | <u>To</u> |
|---------------------|-------------------------------|----------|---------|-------------|-----------|
| bc09pn304h          |                               |          |         |             |           |
| 1000                | ACADEMIC SALARIES             |          |         | 7,000       | 0         |
| 2000                | CLASSIFIED/OTHER NONACADEMIC  |          |         | 0           | 15,500    |
| 4000                | SUPPLIES AND MATERIALS        |          |         | 8,500       | 0         |
|                     |                               |          |         | <hr/>       | <hr/>     |
|                     |                               |          |         | 15,500      | 15,500    |
| <b>Reason:</b>      | Special Project Adjustment    |          |         |             |           |
| <b>Description:</b> | SCC BSI OEC ESL ABE expendtrs |          |         |             |           |

|                     |                            | 3/8/2010 | B005957 | <u>From</u> | <u>To</u> |
|---------------------|----------------------------|----------|---------|-------------|-----------|
| bc09pn308f          |                            |          |         |             |           |
| 4000                | SUPPLIES AND MATERIALS     |          |         | 0           | 315       |
| 6000                | CAPITAL OUTLAY             |          |         | 315         | 0         |
|                     |                            |          |         | <hr/>       | <hr/>     |
|                     |                            |          |         | 315         | 315       |
| <b>Reason:</b>      | Special Project Adjustment |          |         |             |           |
| <b>Description:</b> | SAC Exercise Sci request   |          |         |             |           |

|                     |                                 | 3/8/2010 | B005959 | <u>From</u> | <u>To</u> |
|---------------------|---------------------------------|----------|---------|-------------|-----------|
| bc09pn308h          |                                 |          |         |             |           |
| 4000                | SUPPLIES AND MATERIALS          |          |         | 0           | 720       |
| 5000                | OPERATING EXPENSES AND SERVICES |          |         | 720         | 0         |
|                     |                                 |          |         | <hr/>       | <hr/>     |
|                     |                                 |          |         | 720         | 720       |
| <b>Reason:</b>      | Special Project Adjustment      |          |         |             |           |
| <b>Description:</b> | SAC NSF TEST Up Grant exps      |          |         |             |           |

**Fund 12: General Fund Restricted**

|                   |                                 |                |             |            |
|-------------------|---------------------------------|----------------|-------------|------------|
| <b>bc09pn308r</b> | <b>3/8/2010</b>                 | <b>B005968</b> | <b>From</b> | <b>To</b>  |
| 4000              | SUPPLIES AND MATERIALS          |                | 0           | 350        |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 350         | 0          |
|                   |                                 |                | <hr/>       | <hr/>      |
|                   |                                 |                | <b>350</b>  | <b>350</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC Nursing NCLEX-RN Review

|                   |                              |                |              |              |
|-------------------|------------------------------|----------------|--------------|--------------|
| <b>bc09pn308s</b> | <b>3/8/2010</b>              | <b>B005969</b> | <b>From</b>  | <b>To</b>    |
| 2000              | CLASSIFIED/OTHER NONACADEMIC |                | 1,850        | 0            |
| 6000              | CAPITAL OUTLAY               |                | 0            | 1,850        |
|                   |                              |                | <hr/>        | <hr/>        |
|                   |                              |                | <b>1,850</b> | <b>1,850</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC Nursing student laptop

|                   |                        |                |             |            |
|-------------------|------------------------|----------------|-------------|------------|
| <b>bc09pn309a</b> | <b>3/9/2010</b>        | <b>B005971</b> | <b>From</b> | <b>To</b>  |
| 4000              | SUPPLIES AND MATERIALS |                | 620         | 0          |
| 6000              | CAPITAL OUTLAY         |                | 0           | 620        |
|                   |                        |                | <hr/>       | <hr/>      |
|                   |                        |                | <b>620</b>  | <b>620</b> |

**Reason:** Special Project Adjustment  
**Description:** SCC Fin Aid year end expends

|                   |                        |                |              |              |
|-------------------|------------------------|----------------|--------------|--------------|
| <b>bc09pn309c</b> | <b>3/9/2010</b>        | <b>B005973</b> | <b>From</b>  | <b>To</b>    |
| 1000              | ACADEMIC SALARIES      |                | 500          | 0            |
| 3000              | EMPLOYEE BENEFITS      |                | 246          | 0            |
| 4000              | SUPPLIES AND MATERIALS |                | 0            | 2,570        |
| 6000              | CAPITAL OUTLAY         |                | 1,824        | 0            |
|                   |                        |                | <hr/>        | <hr/>        |
|                   |                        |                | <b>2,570</b> | <b>2,570</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC Nursing supplies/DVDs

|                   |                        |                |              |              |
|-------------------|------------------------|----------------|--------------|--------------|
| <b>bc09pn309e</b> | <b>3/9/2010</b>        | <b>B005975</b> | <b>From</b>  | <b>To</b>    |
| 4000              | SUPPLIES AND MATERIALS |                | 1,670        | 0            |
| 6000              | CAPITAL OUTLAY         |                | 0            | 1,670        |
|                   |                        |                | <hr/>        | <hr/>        |
|                   |                        |                | <b>1,670</b> | <b>1,670</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC SCE RAD instruct equip

|                   |                                 |                |              |              |
|-------------------|---------------------------------|----------------|--------------|--------------|
| <b>bc09pn309i</b> | <b>3/9/2010</b>                 | <b>B005979</b> | <b>From</b>  | <b>To</b>    |
| 4000              | SUPPLIES AND MATERIALS          |                | 1,500        | 0            |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0            | 1,500        |
|                   |                                 |                | <hr/>        | <hr/>        |
|                   |                                 |                | <b>1,500</b> | <b>1,500</b> |

**Reason:** Special Project Adjustment  
**Description:** Fund correct accounts

Board of Trustees  
**SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS**  
3/1/2010 - 3/31/2010

**Fund 12: General Fund Restricted**

|                   |                                 |                |              |              |
|-------------------|---------------------------------|----------------|--------------|--------------|
| <b>bc09pn310c</b> | <b>3/10/2010</b>                | <b>B005983</b> | <b>From</b>  | <b>To</b>    |
| 4000              | SUPPLIES AND MATERIALS          |                | 3,300        | 0            |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0            | 3,300        |
|                   |                                 |                | <hr/>        | <hr/>        |
|                   |                                 |                | <b>3,300</b> | <b>3,300</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC CTE brochure printing

|                   |                                 |                |              |              |
|-------------------|---------------------------------|----------------|--------------|--------------|
| <b>bc09pn310e</b> | <b>3/10/2010</b>                | <b>B005985</b> | <b>From</b>  | <b>To</b>    |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0            | 285          |
| 6000              | CAPITAL OUTLAY                  |                | 0            | 9,000        |
| 7000              | OTHER OUTGO                     |                | 9,285        | 0            |
|                   |                                 |                | <hr/>        | <hr/>        |
|                   |                                 |                | <b>9,285</b> | <b>9,285</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC Nursing Xerox mach/manikin

|                   |                        |                |             |           |
|-------------------|------------------------|----------------|-------------|-----------|
| <b>bc09pn310g</b> | <b>3/10/2010</b>       | <b>B005987</b> | <b>From</b> | <b>To</b> |
| 4000              | SUPPLIES AND MATERIALS |                | 0           | 27        |
| 6000              | CAPITAL OUTLAY         |                | 27          | 0         |
|                   |                        |                | <hr/>       | <hr/>     |
|                   |                        |                | <b>27</b>   | <b>27</b> |

**Reason:** Special Project Adjustment  
**Description:** Fund supplies account

|                   |                                 |                |             |            |
|-------------------|---------------------------------|----------------|-------------|------------|
| <b>bc09pn310h</b> | <b>3/10/2010</b>                | <b>B005988</b> | <b>From</b> | <b>To</b>  |
| 4000              | SUPPLIES AND MATERIALS          |                | 250         | 0          |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0           | 250        |
|                   |                                 |                | <hr/>       | <hr/>      |
|                   |                                 |                | <b>250</b>  | <b>250</b> |

**Reason:** Special Project Adjustment  
**Description:** Brochure printing Repro acct

|                   |                                 |                |              |              |
|-------------------|---------------------------------|----------------|--------------|--------------|
| <b>bc09pn310i</b> | <b>3/10/2010</b>                | <b>B005990</b> | <b>From</b>  | <b>To</b>    |
| 4000              | SUPPLIES AND MATERIALS          |                | 0            | 4,000        |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0            | 1,600        |
| 6000              | CAPITAL OUTLAY                  |                | 5,600        | 0            |
|                   |                                 |                | <hr/>        | <hr/>        |
|                   |                                 |                | <b>5,600</b> | <b>5,600</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC Cnsl renov/equip&lab equip

|                   |                        |                |             |            |
|-------------------|------------------------|----------------|-------------|------------|
| <b>bc09pn310k</b> | <b>3/10/2010</b>       | <b>B005992</b> | <b>From</b> | <b>To</b>  |
| 4000              | SUPPLIES AND MATERIALS |                | 0           | 604        |
| 6000              | CAPITAL OUTLAY         |                | 604         | 0          |
|                   |                        |                | <hr/>       | <hr/>      |
|                   |                        |                | <b>604</b>  | <b>604</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC F&P Arts-equip to supplies

**Board of Trustees**  
**SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS**  
3/1/2010 - 3/31/2010

**Fund 12: General Fund Restricted**

| <b>bc09pn310l</b> | <b>3/10/2010</b>                | <b>B005993</b> | <b><u>From</u></b> | <b><u>To</u></b> |
|-------------------|---------------------------------|----------------|--------------------|------------------|
| 2000              | CLASSIFIED/OTHER NONACADEMIC    |                | 31,000             | 0                |
| 4000              | SUPPLIES AND MATERIALS          |                | 14,000             | 0                |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 15,000             | 0                |
| 6000              | CAPITAL OUTLAY                  |                | 0                  | 60,000           |
|                   |                                 |                | <b>60,000</b>      | <b>60,000</b>    |

**Reason:** Special Project Adjustment  
**Description:** SAC CE trans to Bldg Improve

| <b>bc09pn310m</b> | <b>3/10/2010</b>                | <b>B005994</b> | <b><u>From</u></b> | <b><u>To</u></b> |
|-------------------|---------------------------------|----------------|--------------------|------------------|
| 4000              | SUPPLIES AND MATERIALS          |                | 1,142              | 0                |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 174                | 0                |
| 6000              | CAPITAL OUTLAY                  |                | 0                  | 1,316            |
|                   |                                 |                | <b>1,316</b>       | <b>1,316</b>     |

**Reason:** Special Project Adjustment  
**Description:** SAC Bus A224 expand stations

| <b>bc09pn310p</b> | <b>3/10/2010</b>                | <b>B005996</b> | <b><u>From</u></b> | <b><u>To</u></b> |
|-------------------|---------------------------------|----------------|--------------------|------------------|
| 1000              | ACADEMIC SALARIES               |                | 1,300              | 0                |
| 2000              | CLASSIFIED/OTHER NONACADEMIC    |                | 1,200              | 0                |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0                  | 3,893            |
| 6000              | CAPITAL OUTLAY                  |                | 1,393              | 0                |
|                   |                                 |                | <b>3,893</b>       | <b>3,893</b>     |

**Reason:** Special Project Adjustment  
**Description:** SCC Career prnt/mail,move fnds

| <b>bc09pn310r</b> | <b>3/10/2010</b>                | <b>B005998</b> | <b><u>From</u></b> | <b><u>To</u></b> |
|-------------------|---------------------------------|----------------|--------------------|------------------|
| 2000              | CLASSIFIED/OTHER NONACADEMIC    |                | 1,896              | 0                |
| 3000              | EMPLOYEE BENEFITS               |                | 3,837              | 0                |
| 4000              | SUPPLIES AND MATERIALS          |                | 0                  | 83               |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0                  | 150              |
| 6000              | CAPITAL OUTLAY                  |                | 0                  | 5,500            |
|                   |                                 |                | <b>5,733</b>       | <b>5,733</b>     |

**Reason:** Special Project Adjustment  
**Description:** SP#2277 YEP CITD revisions

| <b>bc09pn310s</b> | <b>3/10/2010</b>                | <b>B005999</b> | <b><u>From</u></b> | <b><u>To</u></b> |
|-------------------|---------------------------------|----------------|--------------------|------------------|
| 2000              | CLASSIFIED/OTHER NONACADEMIC    |                | 2,455              | 0                |
| 3000              | EMPLOYEE BENEFITS               |                | 558                | 0                |
| 4000              | SUPPLIES AND MATERIALS          |                | 0                  | 1,085            |
| 5000              | OPERATING EXPENSES AND SERVICES |                | 0                  | 2,178            |
| 6000              | CAPITAL OUTLAY                  |                | 250                | 0                |
|                   |                                 |                | <b>3,263</b>       | <b>3,263</b>     |

**Reason:** Special Project Adjustment  
**Description:** SP#2279 YEP CITD revisions

**Fund 12: General Fund Restricted**

|            |                                 | 3/10/2010 | B006000 | <u>From</u> | <u>To</u> |
|------------|---------------------------------|-----------|---------|-------------|-----------|
| bc09pn310t |                                 |           |         |             |           |
| 2000       | CLASSIFIED/OTHER NONACADEMIC    |           |         | 5,236       | 0         |
| 3000       | EMPLOYEE BENEFITS               |           |         | 5,788       | 0         |
| 4000       | SUPPLIES AND MATERIALS          |           |         | 0           | 24        |
| 5000       | OPERATING EXPENSES AND SERVICES |           |         | 0           | 11,000    |
|            |                                 |           |         | 11,024      | 11,024    |

**Reason:** Special Project Adjustment  
**Description:** SP#2278 YEP SBDC revisions

|            |                              | 3/10/2010 | B006001 | <u>From</u> | <u>To</u> |
|------------|------------------------------|-----------|---------|-------------|-----------|
| bc09pn310u |                              |           |         |             |           |
| 1000       | ACADEMIC SALARIES            |           |         | 0           | 893       |
| 2000       | CLASSIFIED/OTHER NONACADEMIC |           |         | 3,360       | 0         |
| 3000       | EMPLOYEE BENEFITS            |           |         | 0           | 892       |
| 4000       | SUPPLIES AND MATERIALS       |           |         | 0           | 13,731    |
| 6000       | CAPITAL OUTLAY               |           |         | 12,156      | 0         |
|            |                              |           |         | 15,516      | 15,516    |

**Reason:** Special Project Adjustment  
**Description:** SAC SCE PT coord/book order

|            |                                 | 3/10/2010 | B006002 | <u>From</u> | <u>To</u> |
|------------|---------------------------------|-----------|---------|-------------|-----------|
| bc09pn310v |                                 |           |         |             |           |
| 4000       | SUPPLIES AND MATERIALS          |           |         | 414         | 0         |
| 5000       | OPERATING EXPENSES AND SERVICES |           |         | 0           | 414       |
|            |                                 |           |         | 414         | 414       |

**Reason:** Special Project Adjustment  
**Description:** SAC student handbooks

|            |                              | 3/10/2010 | B006003 | <u>From</u> | <u>To</u> |
|------------|------------------------------|-----------|---------|-------------|-----------|
| bc09pn310w |                              |           |         |             |           |
| 2000       | CLASSIFIED/OTHER NONACADEMIC |           |         | 450         | 0         |
| 3000       | EMPLOYEE BENEFITS            |           |         | 53          | 0         |
| 4000       | SUPPLIES AND MATERIALS       |           |         | 0           | 503       |
|            |                              |           |         | 503         | 503       |

**Reason:** Special Project Adjustment  
**Description:** Fund instructional supplies

|            |                                 | 3/10/2010 | B006004 | <u>From</u> | <u>To</u> |
|------------|---------------------------------|-----------|---------|-------------|-----------|
| bc09pn310x |                                 |           |         |             |           |
| 1000       | ACADEMIC SALARIES               |           |         | 0           | 3,309     |
| 3000       | EMPLOYEE BENEFITS               |           |         | 0           | 155       |
| 5000       | OPERATING EXPENSES AND SERVICES |           |         | 3,464       | 0         |
|            |                                 |           |         | 3,464       | 3,464     |

**Reason:** Special Project Adjustment  
**Description:** SAC UTC re-alloc letters/trans

|            |                        | 3/10/2010 | B006005 | <u>From</u> | <u>To</u> |
|------------|------------------------|-----------|---------|-------------|-----------|
| bc09pn310y |                        |           |         |             |           |
| 4000       | SUPPLIES AND MATERIALS |           |         | 0           | 3,000     |
| 6000       | CAPITAL OUTLAY         |           |         | 3,000       | 0         |
|            |                        |           |         | 3,000       | 3,000     |

**Reason:** Special Project Adjustment  
**Description:** SAC Bio Rad Labs instr supply

**Fund 12: General Fund Restricted**

|            |                                 | <b>3/10/2010</b> | <b>B006006</b> | <u>From</u>  | <u>To</u>    |
|------------|---------------------------------|------------------|----------------|--------------|--------------|
| bc09pn310z |                                 |                  |                |              |              |
| 2000       | CLASSIFIED/OTHER NONACADEMIC    |                  |                | 0            | 1,780        |
| 3000       | EMPLOYEE BENEFITS               |                  |                | 0            | 220          |
| 5000       | OPERATING EXPENSES AND SERVICES |                  |                | 3,000        | 0            |
| 6000       | CAPITAL OUTLAY                  |                  |                | 0            | 1,000        |
|            |                                 |                  |                | <b>3,000</b> | <b>3,000</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC Bio equip/class salaries

|             |                        | <b>3/10/2010</b> | <b>B006007</b> | <u>From</u> | <u>To</u> |
|-------------|------------------------|------------------|----------------|-------------|-----------|
| bc09pn310aa |                        |                  |                |             |           |
| 4000        | SUPPLIES AND MATERIALS |                  |                | 1           | 0         |
| 6000        | CAPITAL OUTLAY         |                  |                | 0           | 1         |
|             |                        |                  |                | <b>1</b>    | <b>1</b>  |

**Reason:** Special Project Adjustment  
**Description:** SAC Media Ctr instr equip-PC

|               |                        | <b>3/10/2010</b> | <b>B006009</b> | <u>From</u>  | <u>To</u>    |
|---------------|------------------------|------------------|----------------|--------------|--------------|
| BC09KT031010B |                        |                  |                |              |              |
| 4000          | SUPPLIES AND MATERIALS |                  |                | 9,300        | 0            |
| 6000          | CAPITAL OUTLAY         |                  |                | 0            | 9,300        |
|               |                        |                  |                | <b>9,300</b> | <b>9,300</b> |

**Reason:** Special Project Adjustment  
**Description:** Cover projector lamps & books

|            |                   | <b>3/10/2010</b> | <b>B006010</b> | <u>From</u>   | <u>To</u>     |
|------------|-------------------|------------------|----------------|---------------|---------------|
| BC09JP310A |                   |                  |                |               |               |
| 1000       | ACADEMIC SALARIES |                  |                | 10,000        | 0             |
| 6000       | CAPITAL OUTLAY    |                  |                | 0             | 10,000        |
|            |                   |                  |                | <b>10,000</b> | <b>10,000</b> |

**Reason:** Special Project Adjustment  
**Description:** Purch 71 computer monitors

|            |                        | <b>3/10/2010</b> | <b>B006011</b> | <u>From</u> | <u>To</u>  |
|------------|------------------------|------------------|----------------|-------------|------------|
| BC09JP310B |                        |                  |                |             |            |
| 4000       | SUPPLIES AND MATERIALS |                  |                | 0           | 500        |
| 6000       | CAPITAL OUTLAY         |                  |                | 500         | 0          |
|            |                        |                  |                | <b>500</b>  | <b>500</b> |

**Reason:** Special Project Adjustment  
**Description:** Purch for FA checks copies

|            |                        | <b>3/15/2010</b> | <b>B006017</b> | <u>From</u> | <u>To</u>  |
|------------|------------------------|------------------|----------------|-------------|------------|
| bc09pn315a |                        |                  |                |             |            |
| 4000       | SUPPLIES AND MATERIALS |                  |                | 0           | 101        |
| 6000       | CAPITAL OUTLAY         |                  |                | 101         | 0          |
|            |                        |                  |                | <b>101</b>  | <b>101</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC ILR BOT speakers/cables

Board of Trustees  
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**Fund 12: General Fund Restricted**

|            |                        | 3/15/2010 | B006020 | <u>From</u> | <u>To</u> |
|------------|------------------------|-----------|---------|-------------|-----------|
| bc09pn315c |                        |           |         |             |           |
| 4000       | SUPPLIES AND MATERIALS |           |         | 6,565       | 0         |
| 6000       | CAPITAL OUTLAY         |           |         | 0           | 6,565     |
|            |                        |           |         | <hr/>       | <hr/>     |
|            |                        |           |         | 6,565       | 6,565     |

**Reason:** Special Project Adjustment  
**Description:** SAC Adm Svcs pool cover

|            |                                 | 3/15/2010 | B006024 | <u>From</u> | <u>To</u> |
|------------|---------------------------------|-----------|---------|-------------|-----------|
| bc09pn315g |                                 |           |         |             |           |
| 4000       | SUPPLIES AND MATERIALS          |           |         | 1,000       | 0         |
| 5000       | OPERATING EXPENSES AND SERVICES |           |         | 0           | 11,501    |
| 7000       | OTHER OUTGO                     |           |         | 10,501      | 0         |
|            |                                 |           |         | <hr/>       | <hr/>     |
|            |                                 |           |         | 11,501      | 11,501    |

**Reason:** Special Project Adjustment  
**Description:** SAC trans funds prep per BOT

|            |                                 | 3/15/2010 | B006026 | <u>From</u> | <u>To</u> |
|------------|---------------------------------|-----------|---------|-------------|-----------|
| bc09pn315i |                                 |           |         |             |           |
| 1000       | ACADEMIC SALARIES               |           |         | 0           | 147,074   |
| 2000       | CLASSIFIED/OTHER NONACADEMIC    |           |         | 0           | 98,390    |
| 3000       | EMPLOYEE BENEFITS               |           |         | 0           | 33,715    |
| 4000       | SUPPLIES AND MATERIALS          |           |         | 0           | 12,601    |
| 5000       | OPERATING EXPENSES AND SERVICES |           |         | 296,780     | 0         |
| 6000       | CAPITAL OUTLAY                  |           |         | 0           | 5,000     |
|            |                                 |           |         | <hr/>       | <hr/>     |
|            |                                 |           |         | 296,780     | 296,780   |

**Reason:** Special Project Adjustment  
**Description:** Revised SP#2012-2018 BSI CEC

|            |                              | 3/16/2010 | B006030 | <u>From</u> | <u>To</u> |
|------------|------------------------------|-----------|---------|-------------|-----------|
| bc09pn316a |                              |           |         |             |           |
| 1000       | ACADEMIC SALARIES            |           |         | 0           | 2,774     |
| 2000       | CLASSIFIED/OTHER NONACADEMIC |           |         | 0           | 500       |
| 3000       | EMPLOYEE BENEFITS            |           |         | 0           | 303       |
| 4000       | SUPPLIES AND MATERIALS       |           |         | 77          | 0         |
| 7000       | OTHER OUTGO                  |           |         | 3,500       | 0         |
|            |                              |           |         | <hr/>       | <hr/>     |
|            |                              |           |         | 3,577       | 3,577     |

**Reason:** Special Project Adjustment  
**Description:** SP#1507 FIN neg balances

|            |                        | 3/16/2010 | B006038 | <u>From</u> | <u>To</u> |
|------------|------------------------|-----------|---------|-------------|-----------|
| bc09pn316f |                        |           |         |             |           |
| 4000       | SUPPLIES AND MATERIALS |           |         | 0           | 398       |
| 6000       | CAPITAL OUTLAY         |           |         | 398         | 0         |
|            |                        |           |         | <hr/>       | <hr/>     |
|            |                        |           |         | 398         | 398       |

**Reason:** Special Project Adjustment  
**Description:** Neg bal/purchase orders

|            |                        | 3/16/2010 | B006039 | <u>From</u> | <u>To</u> |
|------------|------------------------|-----------|---------|-------------|-----------|
| bc09pn316g |                        |           |         |             |           |
| 4000       | SUPPLIES AND MATERIALS |           |         | 0           | 958       |
| 6000       | CAPITAL OUTLAY         |           |         | 958         | 0         |
|            |                        |           |         | <hr/>       | <hr/>     |
|            |                        |           |         | 958         | 958       |

**Reason:** Special Project Adjustment  
**Description:** SAC Bus Div neg bal/P O.s

**Fund 12: General Fund Restricted**

|                      |                                 |                |             |           |
|----------------------|---------------------------------|----------------|-------------|-----------|
| <b>bc09pn316l</b>    | <b>3/16/2010</b>                | <b>B006044</b> | <b>From</b> | <b>To</b> |
| 4000                 | SUPPLIES AND MATERIALS          |                | 250         | 0         |
| 6000                 | CAPITAL OUTLAY                  |                | 0           | 250       |
|                      |                                 |                | <hr/>       | <hr/>     |
|                      |                                 |                | 250         | 250       |
| <b>Reason:</b>       | Special Project Adjustment      |                |             |           |
| <b>Description:</b>  | SAC GEAR UP Adobe Wr lic/sftwr  |                |             |           |
| <b>BC09KT031610D</b> | <b>3/16/2010</b>                | <b>B006046</b> | <b>From</b> | <b>To</b> |
| 4000                 | SUPPLIES AND MATERIALS          |                | 13          | 0         |
| 6000                 | CAPITAL OUTLAY                  |                | 0           | 13        |
|                      |                                 |                | <hr/>       | <hr/>     |
|                      |                                 |                | 13          | 13        |
| <b>Reason:</b>       | Special Project Adjustment      |                |             |           |
| <b>Description:</b>  | Fund object 6411                |                |             |           |
| <b>bc09pn317a</b>    | <b>3/17/2010</b>                | <b>B006049</b> | <b>From</b> | <b>To</b> |
| 4000                 | SUPPLIES AND MATERIALS          |                | 13          | 0         |
| 6000                 | CAPITAL OUTLAY                  |                | 0           | 13        |
|                      |                                 |                | <hr/>       | <hr/>     |
|                      |                                 |                | 13          | 13        |
| <b>Reason:</b>       | Special Project Adjustment      |                |             |           |
| <b>Description:</b>  | SAC TV/F&P Arts purchase        |                |             |           |
| <b>bc09pn318h</b>    | <b>3/18/2010</b>                | <b>B006060</b> | <b>From</b> | <b>To</b> |
| 4000                 | SUPPLIES AND MATERIALS          |                | 0           | 3,150     |
| 6000                 | CAPITAL OUTLAY                  |                | 3,150       | 0         |
|                      |                                 |                | <hr/>       | <hr/>     |
|                      |                                 |                | 3,150       | 3,150     |
| <b>Reason:</b>       | Special Project Adjustment      |                |             |           |
| <b>Description:</b>  | SAC SCE object#4310             |                |             |           |
| <b>bc09pn319d</b>    | <b>3/19/2010</b>                | <b>B006066</b> | <b>From</b> | <b>To</b> |
| 4000                 | SUPPLIES AND MATERIALS          |                | 0           | 275       |
| 5000                 | OPERATING EXPENSES AND SERVICES |                | 275         | 0         |
|                      |                                 |                | <hr/>       | <hr/>     |
|                      |                                 |                | 275         | 275       |
| <b>Reason:</b>       | Special Project Adjustment      |                |             |           |
| <b>Description:</b>  | SCC MaSH non-instr supplies     |                |             |           |
| <b>bc09pn319h</b>    | <b>3/19/2010</b>                | <b>B006070</b> | <b>From</b> | <b>To</b> |
| 2000                 | CLASSIFIED/OTHER NONACADEMIC    |                | 0           | 2,000     |
| 4000                 | SUPPLIES AND MATERIALS          |                | 2,000       | 0         |
|                      |                                 |                | <hr/>       | <hr/>     |
|                      |                                 |                | 2,000       | 2,000     |
| <b>Reason:</b>       | Special Project Adjustment      |                |             |           |
| <b>Description:</b>  | SCC Admissions student asst     |                |             |           |

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**Fund 12: General Fund Restricted**

|            |                              | 3/19/2010 | B006075 | <u>From</u> | <u>To</u> |
|------------|------------------------------|-----------|---------|-------------|-----------|
| bc09pn319m |                              |           |         |             |           |
| 1000       | ACADEMIC SALARIES            |           |         | 0           | 10,929    |
| 2000       | CLASSIFIED/OTHER NONACADEMIC |           |         | 8,094       | 0         |
| 3000       | EMPLOYEE BENEFITS            |           |         | 2,835       | 0         |
|            |                              |           |         | <hr/>       | <hr/>     |
|            |                              |           |         | 10,929      | 10,929    |

**Reason:** Special Project Adjustment  
**Description:** SAC GEAR UP III contr ext S/B

|            |                        | 3/22/2010 | B006080 | <u>From</u> | <u>To</u> |
|------------|------------------------|-----------|---------|-------------|-----------|
| bc09pn322a |                        |           |         |             |           |
| 4000       | SUPPLIES AND MATERIALS |           |         | 10          | 0         |
| 6000       | CAPITAL OUTLAY         |           |         | 0           | 10        |
|            |                        |           |         | <hr/>       | <hr/>     |
|            |                        |           |         | 10          | 10        |

**Reason:** Special Project Adjustment  
**Description:** SAC Bus Div/Conv Tech obj#6411

|            |                        | 3/22/2010 | B006087 | <u>From</u> | <u>To</u> |
|------------|------------------------|-----------|---------|-------------|-----------|
| bc09pn322h |                        |           |         |             |           |
| 4000       | SUPPLIES AND MATERIALS |           |         | 0           | 1,150     |
| 6000       | CAPITAL OUTLAY         |           |         | 1,150       | 0         |
|            |                        |           |         | <hr/>       | <hr/>     |
|            |                        |           |         | 1,150       | 1,150     |

**Reason:** Special Project Adjustment  
**Description:** SAC Hum Svcs object#4310

|            |                        | 3/22/2010 | B006088 | <u>From</u> | <u>To</u> |
|------------|------------------------|-----------|---------|-------------|-----------|
| bc09pn322i |                        |           |         |             |           |
| 4000       | SUPPLIES AND MATERIALS |           |         | 0           | 299       |
| 6000       | CAPITAL OUTLAY         |           |         | 299         | 0         |
|            |                        |           |         | <hr/>       | <hr/>     |
|            |                        |           |         | 299         | 299       |

**Reason:** Special Project Adjustment  
**Description:** SAC F&P Arts supply item

|               |                                 | 3/23/2010 | B006093 | <u>From</u> | <u>To</u> |
|---------------|---------------------------------|-----------|---------|-------------|-----------|
| BC09KT032310A |                                 |           |         |             |           |
| 4000          | SUPPLIES AND MATERIALS          |           |         | 3,500       | 0         |
| 5000          | OPERATING EXPENSES AND SERVICES |           |         | 0           | 3,500     |
|               |                                 |           |         | <hr/>       | <hr/>     |
|               |                                 |           |         | 3,500       | 3,500     |

**Reason:** Special Project Adjustment  
**Description:** Cover pending expenditures

|               |                        | 3/23/2010 | B006097 | <u>From</u> | <u>To</u> |
|---------------|------------------------|-----------|---------|-------------|-----------|
| BC09KT032310E |                        |           |         |             |           |
| 4000          | SUPPLIES AND MATERIALS |           |         | 0           | 2,362     |
| 6000          | CAPITAL OUTLAY         |           |         | 2,362       | 0         |
|               |                        |           |         | <hr/>       | <hr/>     |
|               |                        |           |         | 2,362       | 2,362     |

**Reason:** Special Project Adjustment  
**Description:** Corr neg bal & pay POs

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**Fund 12: General Fund Restricted**

|                     |                                 |                |             |           |
|---------------------|---------------------------------|----------------|-------------|-----------|
| <b>bc09pn325c</b>   | <b>3/25/2010</b>                | <b>B006105</b> | <b>From</b> | <b>To</b> |
| 5000                | OPERATING EXPENSES AND SERVICES |                | 14,850      | 0         |
| 7000                | OTHER OUTGO                     |                | 0           | 14,850    |
|                     |                                 |                | <hr/>       | <hr/>     |
|                     |                                 |                | 14,850      | 14,850    |
| <b>Reason:</b>      | Special Project Adjustment      |                |             |           |
| <b>Description:</b> | GEAR UP III student stipends    |                |             |           |
| <br>                |                                 |                |             |           |
| <b>bc09pn325e</b>   | <b>3/25/2010</b>                | <b>B006107</b> | <b>From</b> | <b>To</b> |
| 4000                | SUPPLIES AND MATERIALS          |                | 425         | 0         |
| 7000                | OTHER OUTGO                     |                | 0           | 425       |
|                     |                                 |                | <hr/>       | <hr/>     |
|                     |                                 |                | 425         | 425       |
| <b>Reason:</b>      | Special Project Adjustment      |                |             |           |
| <b>Description:</b> | SAC Stu Affrs cultural trip     |                |             |           |
| <br>                |                                 |                |             |           |
| <b>bc09pn325g</b>   | <b>3/25/2010</b>                | <b>B006108</b> | <b>From</b> | <b>To</b> |
| 4000                | SUPPLIES AND MATERIALS          |                | 0           | 1         |
| 6000                | CAPITAL OUTLAY                  |                | 1           | 0         |
|                     |                                 |                | <hr/>       | <hr/>     |
|                     |                                 |                | 1           | 1         |
| <b>Reason:</b>      | Special Project Adjustment      |                |             |           |
| <b>Description:</b> | SCC Fin Aid yr-end shortfall    |                |             |           |
| <br>                |                                 |                |             |           |
| <b>bc09pn326b</b>   | <b>3/26/2010</b>                | <b>B006112</b> | <b>From</b> | <b>To</b> |
| 4000                | SUPPLIES AND MATERIALS          |                | 0           | 3,323     |
| 6000                | CAPITAL OUTLAY                  |                | 3,323       | 0         |
|                     |                                 |                | <hr/>       | <hr/>     |
|                     |                                 |                | 3,323       | 3,323     |
| <b>Reason:</b>      | Special Project Adjustment      |                |             |           |
| <b>Description:</b> | SAC F&P Arts theatre drapes     |                |             |           |
| <br>                |                                 |                |             |           |
| <b>bc09pn326d</b>   | <b>3/26/2010</b>                | <b>B006114</b> | <b>From</b> | <b>To</b> |
| 4000                | SUPPLIES AND MATERIALS          |                | 0           | 2,459     |
| 6000                | CAPITAL OUTLAY                  |                | 2,459       | 0         |
|                     |                                 |                | <hr/>       | <hr/>     |
|                     |                                 |                | 2,459       | 2,459     |
| <b>Reason:</b>      | Special Project Adjustment      |                |             |           |
| <b>Description:</b> | SAC Adm Svcs obj#4610/4310      |                |             |           |
| <br>                |                                 |                |             |           |
| <b>bc09pn326f</b>   | <b>3/26/2010</b>                | <b>B006116</b> | <b>From</b> | <b>To</b> |
| 2000                | CLASSIFIED/OTHER NONACADEMIC    |                | 0           | 13,187    |
| 3000                | EMPLOYEE BENEFITS               |                | 0           | 813       |
| 4000                | SUPPLIES AND MATERIALS          |                | 17,777      | 0         |
| 5000                | OPERATING EXPENSES AND SERVICES |                | 0           | 3,777     |
|                     |                                 |                | <hr/>       | <hr/>     |
|                     |                                 |                | 17,777      | 17,777    |
| <b>Reason:</b>      | Special Project Adjustment      |                |             |           |
| <b>Description:</b> | SAC Stu Svcs expenditures       |                |             |           |

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|            |                                 | 3/29/2010 | B006118 | <u>From</u> | <u>To</u> |
|------------|---------------------------------|-----------|---------|-------------|-----------|
| bc09pn329b |                                 |           |         |             |           |
| 5000       | OPERATING EXPENSES AND SERVICES |           |         | 0           | 2,450     |
| 6000       | CAPITAL OUTLAY                  |           |         | 2,450       | 0         |
|            |                                 |           |         | <hr/>       | <hr/>     |
|            |                                 |           |         | 2,450       | 2,450     |

**Reason:** Special Project Adjustment  
**Description:** SAC H Bldg internet install

|            |                              | 3/29/2010 | B006119 | <u>From</u> | <u>To</u> |
|------------|------------------------------|-----------|---------|-------------|-----------|
| bc09pn329c |                              |           |         |             |           |
| 1000       | ACADEMIC SALARIES            |           |         | 0           | 11,856    |
| 2000       | CLASSIFIED/OTHER NONACADEMIC |           |         | 12,690      | 0         |
| 3000       | EMPLOYEE BENEFITS            |           |         | 0           | 834       |
|            |                              |           |         | <hr/>       | <hr/>     |
|            |                              |           |         | 12,690      | 12,690    |

**Reason:** Special Project Adjustment  
**Description:** SP#2277 YEP CITD COB Rev

|            |                              | 3/29/2010 | B006120 | <u>From</u> | <u>To</u> |
|------------|------------------------------|-----------|---------|-------------|-----------|
| bc09pn329d |                              |           |         |             |           |
| 1000       | ACADEMIC SALARIES            |           |         | 0           | 5,389     |
| 2000       | CLASSIFIED/OTHER NONACADEMIC |           |         | 5,400       | 0         |
| 3000       | EMPLOYEE BENEFITS            |           |         | 0           | 11        |
|            |                              |           |         | <hr/>       | <hr/>     |
|            |                              |           |         | 5,400       | 5,400     |

**Reason:** Special Project Adjustment  
**Description:** SP#2278 YEP SBDC COB Rev

|            |                                 | 3/29/2010 | B006121 | <u>From</u> | <u>To</u> |
|------------|---------------------------------|-----------|---------|-------------|-----------|
| bc09pn329e |                                 |           |         |             |           |
| 5000       | OPERATING EXPENSES AND SERVICES |           |         | 4,350       | 0         |
| 6000       | CAPITAL OUTLAY                  |           |         | 0           | 4,350     |
|            |                                 |           |         | <hr/>       | <hr/>     |
|            |                                 |           |         | 4,350       | 4,350     |

**Reason:** Special Project Adjustment  
**Description:** SCC Acad Succ Ctr equip, etc.

|            |                              | 3/29/2010 | B006122 | <u>From</u> | <u>To</u> |
|------------|------------------------------|-----------|---------|-------------|-----------|
| bc09pn329f |                              |           |         |             |           |
| 1000       | ACADEMIC SALARIES            |           |         | 0           | 21        |
| 2000       | CLASSIFIED/OTHER NONACADEMIC |           |         | 95          | 0         |
| 6000       | CAPITAL OUTLAY               |           |         | 0           | 74        |
|            |                              |           |         | <hr/>       | <hr/>     |
|            |                              |           |         | 95          | 95        |

**Reason:** Special Project Adjustment  
**Description:** SAC Counsel salary/neg bal

|            |                        | 3/29/2010 | B006123 | <u>From</u> | <u>To</u> |
|------------|------------------------|-----------|---------|-------------|-----------|
| bc09pn329g |                        |           |         |             |           |
| 4000       | SUPPLIES AND MATERIALS |           |         | 0           | 133       |
| 7000       | OTHER OUTGO            |           |         | 133         | 0         |
|            |                        |           |         | <hr/>       | <hr/>     |
|            |                        |           |         | 133         | 133       |

**Reason:** Special Project Adjustment  
**Description:** SAC Nursing TEAS testing

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**Fund 12: General Fund Restricted**

| bc09pn329h | 3/29/2010                       | B006124 | <u>From</u>   | <u>To</u>     |
|------------|---------------------------------|---------|---------------|---------------|
| 3000       | EMPLOYEE BENEFITS               |         | 699           | 0             |
| 4000       | SUPPLIES AND MATERIALS          |         | 0             | 42,000        |
| 5000       | OPERATING EXPENSES AND SERVICES |         | 41,301        | 0             |
|            |                                 |         | <b>42,000</b> | <b>42,000</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC SP#2417 Matric/Career Ctr

| bc09pn329i | 3/29/2010              | B006125 | <u>From</u> | <u>To</u>  |
|------------|------------------------|---------|-------------|------------|
| 4000       | SUPPLIES AND MATERIALS |         | 800         | 0          |
| 6000       | CAPITAL OUTLAY         |         | 0           | 800        |
|            |                        |         | <b>800</b>  | <b>800</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC Counsel high vol printer

| bc09pn330a | 3/30/2010                       | B006130 | <u>From</u>  | <u>To</u>    |
|------------|---------------------------------|---------|--------------|--------------|
| 4000       | SUPPLIES AND MATERIALS          |         | 0            | 2,358        |
| 5000       | OPERATING EXPENSES AND SERVICES |         | 2,358        | 0            |
|            |                                 |         | <b>2,358</b> | <b>2,358</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC Parking lot trash cans

| bc09pn330c | 3/30/2010              | B006132 | <u>From</u>   | <u>To</u>     |
|------------|------------------------|---------|---------------|---------------|
| 4000       | SUPPLIES AND MATERIALS |         | 0             | 15,997        |
| 6000       | CAPITAL OUTLAY         |         | 15,997        | 0             |
|            |                        |         | <b>15,997</b> | <b>15,997</b> |

**Reason:** Special Project Adjustment  
**Description:** SAC Adm Svcs supplies

**Summary by Major Object for Fund 12**

|                                      | <u>From</u>    | <u>To</u>      |
|--------------------------------------|----------------|----------------|
| 1000 ACADEMIC SALARIES               | 0              | 164,833        |
| 2000 CLASSIFIED/OTHER NONACADEMIC    | 0              | 50,639         |
| 3000 EMPLOYEE BENEFITS               | 0              | 30,818         |
| 4000 SUPPLIES AND MATERIALS          | 0              | 53,713         |
| 5000 OPERATING EXPENSES AND SERVICES | 359,956        | 0              |
| 6000 CAPITAL OUTLAY                  | 0              | 68,097         |
| 7000 OTHER OUTGO                     | 8,144          | 0              |
|                                      | <b>368,100</b> | <b>368,100</b> |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 03 / 01 / 2010 To 03 / 31 / 2010  
Board Meeting on 04 / 26 / 2010**

**FUND : 33 CHILD DEVELOPMENT FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

| <u>Object Category</u>        | <u>Description</u>             | <u>From</u>      | <u>To</u>        |
|-------------------------------|--------------------------------|------------------|------------------|
| <u>Appropriation Accounts</u> |                                |                  |                  |
| 1000                          | ACADEMIC SALARIES              | \$136,616        |                  |
| 2000                          | CLASSIFIED / OTHER NONACADEMIC | 104,722          |                  |
| 4000                          | SUPPLIES AND MATERIALS         |                  | \$9,764          |
| 5000                          | OPERATING EXPENSES & SERVICES  |                  | 826              |
| 6000                          | CAPITAL OUTLAY                 |                  | 217              |
| 7900                          | CONTINGENCY OR RESERVE         |                  | 230,531          |
|                               | <b>Total Transfers</b>         | <b>\$241,338</b> | <b>\$241,338</b> |

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 33: Child Development Fund**

|                     |                                 |                |             |           |
|---------------------|---------------------------------|----------------|-------------|-----------|
| <b>bc09pn302l</b>   | <b>3/2/2010</b>                 | <b>B005919</b> | <b>From</b> | <b>To</b> |
| 1000                | ACADEMIC SALARIES               |                | 130         | 0         |
| 5000                | OPERATING EXPENSES AND SERVICES |                | 0           | 130       |
|                     |                                 |                | <hr/>       | <hr/>     |
|                     |                                 |                | 130         | 130       |
| <b>Reason:</b>      | Special Project Adjustment      |                |             |           |
| <b>Description:</b> | OEC CDS contracted svcs         |                |             |           |
| <b>bc09pn302m</b>   | <b>3/2/2010</b>                 | <b>B005920</b> | <b>From</b> | <b>To</b> |
| 4000                | SUPPLIES AND MATERIALS          |                | 1,071       | 0         |
| 5000                | OPERATING EXPENSES AND SERVICES |                | 0           | 1,071     |
|                     |                                 |                | <hr/>       | <hr/>     |
|                     |                                 |                | 1,071       | 1,071     |
| <b>Reason:</b>      | Special Project Adjustment      |                |             |           |
| <b>Description:</b> | CDS CA Comm Care license fees   |                |             |           |
| <b>bc09pn305c</b>   | <b>3/5/2010</b>                 | <b>B005948</b> | <b>From</b> | <b>To</b> |
| 1000                | ACADEMIC SALARIES               |                | 136,269     | 0         |
| 2000                | CLASSIFIED/OTHER NONACADEMIC    |                | 94,722      | 0         |
| 4000                | SUPPLIES AND MATERIALS          |                | 0           | 460       |
| 7900                | CONTINGENCY OR RESERVE          |                | 0           | 230,531   |
|                     |                                 |                | <hr/>       | <hr/>     |
|                     |                                 |                | 230,991     | 230,991   |
| <b>Reason:</b>      | Special Project Adjustment      |                |             |           |
| <b>Description:</b> | EHS cost replace/toner/sal chg  |                |             |           |
| <b>bc09pn309h</b>   | <b>3/9/2010</b>                 | <b>B005978</b> | <b>From</b> | <b>To</b> |
| 1000                | ACADEMIC SALARIES               |                | 217         | 0         |
| 6000                | CAPITAL OUTLAY                  |                | 0           | 217       |
|                     |                                 |                | <hr/>       | <hr/>     |
|                     |                                 |                | 217         | 217       |
| <b>Reason:</b>      | Special Project Adjustment      |                |             |           |
| <b>Description:</b> | SCC CDS Xerox copier cost incr  |                |             |           |
| <b>bc09pn310n</b>   | <b>3/10/2010</b>                | <b>B005995</b> | <b>From</b> | <b>To</b> |
| 2000                | CLASSIFIED/OTHER NONACADEMIC    |                | 10,000      | 0         |
| 4000                | SUPPLIES AND MATERIALS          |                | 0           | 10,375    |
| 5000                | OPERATING EXPENSES AND SERVICES |                | 375         | 0         |
|                     |                                 |                | <hr/>       | <hr/>     |
|                     |                                 |                | 10,375      | 10,375    |
| <b>Reason:</b>      | Special Project Adjustment      |                |             |           |
| <b>Description:</b> | CEC CDS Great Amer Lunch Box    |                |             |           |

**Summary by Major Object for Fund 33**

|                                      | <u>From</u> | <u>To</u> |
|--------------------------------------|-------------|-----------|
| 1000 ACADEMIC SALARIES               | 136,616     | 0         |
| 2000 CLASSIFIED/OTHER NONACADEMIC    | 104,722     | 0         |
| 4000 SUPPLIES AND MATERIALS          | 0           | 9,764     |
| 5000 OPERATING EXPENSES AND SERVICES | 0           | 826       |
| 6000 CAPITAL OUTLAY                  | 0           | 217       |
| 7900 CONTINGENCY OR RESERVE          | 0           | 230,531   |
|                                      | <hr/>       | <hr/>     |
|                                      | 241,338     | 241,338   |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 03 / 01 / 2010 To 03 / 31 / 2010**

**Board Meeting on 04 / 26 / 2010**

**FUND : 41 CAPITAL OUTLAY PROJECTS FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

| <u>Object Category</u>        | <u>Description</u>            | <u>From</u> | <u>To</u> |
|-------------------------------|-------------------------------|-------------|-----------|
| <u>Appropriation Accounts</u> |                               |             |           |
| 5000                          | OPERATING EXPENSES & SERVICES |             | \$50,640  |
| 6000                          | CAPITAL OUTLAY                |             | 392,000   |
| 7900                          | CONTINGENCY OR RESERVE        | \$442,640   |           |
|                               | Total Transfers               | \$442,640   | \$442,640 |

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 41: Capital Outlay Projects Fund**

|                     |                                 |                |                |                |
|---------------------|---------------------------------|----------------|----------------|----------------|
| <b>bc09pn302j</b>   | <b>3/2/2010</b>                 | <b>B005917</b> | <b>From</b>    | <b>To</b>      |
| 5000                | OPERATING EXPENSES AND SERVICES |                | 0              | 15,000         |
| 7900                | CONTINGENCY OR RESERVE          |                | 15,000         | 0              |
|                     |                                 |                | <hr/>          | <hr/>          |
|                     |                                 |                | <b>15,000</b>  | <b>15,000</b>  |
| <b>Reason:</b>      | Special Project Adjustment      |                |                |                |
| <b>Description:</b> | SAC DCI Sander's paving         |                |                |                |
| <b>bc09pn302r</b>   | <b>3/2/2010</b>                 | <b>B005924</b> | <b>From</b>    | <b>To</b>      |
| 5000                | OPERATING EXPENSES AND SERVICES |                | 0              | 1,640          |
| 7900                | CONTINGENCY OR RESERVE          |                | 1,640          | 0              |
|                     |                                 |                | <hr/>          | <hr/>          |
|                     |                                 |                | <b>1,640</b>   | <b>1,640</b>   |
| <b>Reason:</b>      | Special Project Adjustment      |                |                |                |
| <b>Description:</b> | CEC revised security upgrade    |                |                |                |
| <b>bc09pn308n</b>   | <b>3/8/2010</b>                 | <b>B005965</b> | <b>From</b>    | <b>To</b>      |
| 5000                | OPERATING EXPENSES AND SERVICES |                | 0              | 10,000         |
| 7900                | CONTINGENCY OR RESERVE          |                | 10,000         | 0              |
|                     |                                 |                | <hr/>          | <hr/>          |
|                     |                                 |                | <b>10,000</b>  | <b>10,000</b>  |
| <b>Reason:</b>      | Special Project Adjustment      |                |                |                |
| <b>Description:</b> | SAC replace brown sewer line    |                |                |                |
| <b>bc09pn308p</b>   | <b>3/8/2010</b>                 | <b>B005966</b> | <b>From</b>    | <b>To</b>      |
| 5000                | OPERATING EXPENSES AND SERVICES |                | 0              | 8,000          |
| 6000                | CAPITAL OUTLAY                  |                | 8,000          | 0              |
|                     |                                 |                | <hr/>          | <hr/>          |
|                     |                                 |                | <b>8,000</b>   | <b>8,000</b>   |
| <b>Reason:</b>      | Special Project Adjustment      |                |                |                |
| <b>Description:</b> | SAC small gym fixture replace   |                |                |                |
| <b>bc09pn310b</b>   | <b>3/10/2010</b>                | <b>B005982</b> | <b>From</b>    | <b>To</b>      |
| 6000                | CAPITAL OUTLAY                  |                | 0              | 400,000        |
| 7900                | CONTINGENCY OR RESERVE          |                | 400,000        | 0              |
|                     |                                 |                | <hr/>          | <hr/>          |
|                     |                                 |                | <b>400,000</b> | <b>400,000</b> |
| <b>Reason:</b>      | Special Project Adjustment      |                |                |                |
| <b>Description:</b> | SAC/SCC Master plan architect   |                |                |                |
| <b>bc09pn310bb</b>  | <b>3/10/2010</b>                | <b>B006008</b> | <b>From</b>    | <b>To</b>      |
| 5000                | OPERATING EXPENSES AND SERVICES |                | 0              | 16,000         |
| 7900                | CONTINGENCY OR RESERVE          |                | 16,000         | 0              |
|                     |                                 |                | <hr/>          | <hr/>          |
|                     |                                 |                | <b>16,000</b>  | <b>16,000</b>  |
| <b>Reason:</b>      | Special Project Adjustment      |                |                |                |
| <b>Description:</b> | SAC fire main leak repair       |                |                |                |

Board of Trustees  
**SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS**  
3/1/2010 - 3/31/2010

Summary by Major Object for Fund 41

|                                      | <u>From</u>   | <u>To</u>     |
|--------------------------------------|---------------|---------------|
| 5000 OPERATING EXPENSES AND SERVICES | 0             | 50,640        |
| 6000 CAPITAL OUTLAY                  | 0             | 392,000       |
| 7900 CONTINGENCY OR RESERVE          | 442,640       | 0             |
|                                      | <hr/> 442,640 | <hr/> 442,640 |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**BOARD REPORT / BUDGET TRANSFERS**

**From 03 / 01 / 2010 To 03 / 31 / 2010**

**Board Meeting on 04 / 26 / 2010**

**FUND : 61 PROPERTY AND LIABILITY FUND**

**BACKGROUND**

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

**ANALYSIS**

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

| <u>Object Category</u>        | <u>Description</u>            | <u>From</u> | <u>To</u> |
|-------------------------------|-------------------------------|-------------|-----------|
| <u>Appropriation Accounts</u> |                               |             |           |
| 5000                          | OPERATING EXPENSES & SERVICES |             | \$3,000   |
| 7900                          | CONTINGENCY OR RESERVE        | \$3,000     |           |
|                               | Total Transfers               | \$3,000     | \$3,000   |

**RECOMMENDATION**

It is recommended the Board approve the budget transfers as presented.

**Fund 61: Property and Liability Fund**

|            |                                 |         | <u>From</u> | <u>To</u> |
|------------|---------------------------------|---------|-------------|-----------|
| bc09pn318b | 3/18/2010                       | B006054 |             |           |
| 5000       | OPERATING EXPENSES AND SERVICES |         | 0           | 3,000     |
| 7900       | CONTINGENCY OR RESERVE          |         | 3,000       | 0         |
|            |                                 |         | <hr/>       | <hr/>     |
|            |                                 |         | 3,000       | 3,000     |

Reason: Adjustment  
Description: SAC CDC vandalism repair

**Summary by Major Object for Fund 61**

|      |                                 | <u>From</u> | <u>To</u> |
|------|---------------------------------|-------------|-----------|
| 5000 | OPERATING EXPENSES AND SERVICES | 0           | 3,000     |
| 7900 | CONTINGENCY OR RESERVE          | 3,000       | 0         |
|      |                                 | <hr/>       | <hr/>     |
|      |                                 | 3,000       | 3,000     |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****BUSINESS OPERATIONS/FISCAL SERVICES**

|         |   |                      |
|---------|---|----------------------|
| To:     | Board of Trustees   | Date: April 26, 2010 |
| Re:     | Approval of Change Order #1, Bid #1131 – Relocation of Portable Classrooms at Santiago Canyon College |                      |
| Action: | Request for Approval  |                      |

**BACKGROUND:**

On November 16, 2009, the Board awarded a contract to DLG Electric & Construction for Bid #1131, to relocate the portable classrooms at Santiago Canyon College.

**ANALYSIS:**

During the normal course of construction, certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #1.

Change Order #1 decreases the contract by (\$11,263). The total revised contract amount is \$277,737. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are -3.9% of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve Change Order #1, DLG Electric & Construction for Bid #1116, Relocation of Portable Classrooms at Santiago Canyon College as presented.

|                 |  |             |                |
|-----------------|--|-------------|----------------|
| Fiscal Impact:  | \$11,263.00 Credit   | Board Date: | April 26, 2010 |
| Prepared by:    | Darryl A. Odum, Director, District Construction and Support Services   |             |                |
| Submitted by:   | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services |             |                |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor                               |             |                |

|                     |   |  |                    |
|---------------------|---|--|--------------------|
| <b>CHANGE ORDER</b> |   | Rancho Santiago Community College District<br>2323 N. Broadway, Santa Ana, CA 92706-1640 |                    |
| Project:            | Relocation of Portables Classrooms at Santiago Canyon College | Bid No. 1131   | P.O. # 10-P0012803 |
|                     |   | D.S.A. No.   | 04-110546          |
| Contractor:         | DLG Electric & Construction                                   | Change Order No.   | 1                  |
| Architect:          | LPA, Inc.   | Date:  | 4/26/10            |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

| SUMMARY OF CONTRACT PRICE          |                  |                  |
|------------------------------------|------------------|------------------|
| Original Contract Amount           |                  | \$289,000.00     |
| Previous Change Orders             | \$0.00           |                  |
| This Change Order                  | -\$11,263.00     |                  |
| Total Change Orders                |                  | -\$11,263.00     |
| Revised Contract Amount            |                  | \$277,737.00     |
| Previous Time Extensions           | 90 calendar days |                  |
| Time Extension - This Change Order | 0 calendar days  |                  |
| Total Time Extensions              |                  | 0 calendar days  |
| Original Completion Date           |                  | Januray 21, 2010 |
| Revised Contract Completion Date   |                  | April 22, 2010   |
| RSCCD Board Approval Date          |                  | April 26, 2010   |

|   |                               |               |
|---|-------------------------------|---------------|
| _____<br>Architect  | _____<br>Authorized Signature | _____<br>Date |
| _____<br>Contractor Name  | _____<br>Authorized Signature | _____<br>Date |
| _____<br>Construction Manager - Seville Construction Services                     | _____<br>Authorized Signature | _____<br>Date |
| _____<br>District Inspector   | _____<br>Authorized Signature | _____<br>Date |
| _____<br>Darryl A. Odum<br>Director - District Construction and Support Services  |                               | _____<br>Date |
| _____<br>Assistant Vice Chancellor - Facility Planning                            | _____<br>Authorized Signature | _____<br>Date |
| _____<br>Peter J. Hardash<br>Vice Chancellor, Business Operations/Fiscal Services |                               | _____<br>Date |

# CHANGE ORDER

Rancho Santiago Community College District  
 2323 N. Broadway, Santa Ana, CA 92706-1640

|  |                      |                   |
|--|----------------------|-------------------|
| Project: Relocation of Portables Classrooms at Santiago Canyon College | Bid No. 1131         | P.O # 10-P0012803 |
|  | D.S.A. No. 04-110546 |                   |
| Contractor: DLG Electric & Construction                                | Change Order No. 1   |                   |
| Architect: LPA, Inc.   | Date: 4/26/10        |                   |

| ITEM NO   | EXPLANATION:  | CREDIT      | EXTRA        |
|-----------|---|-------------|--------------|
| 1.0       | <p><b>DESCRIPTION:</b> \$12,000 allowance was allocated to contract, for additional work required at restrooms and bungalows</p> <p><b>REASON:</b> Only \$737.00 was used from the allowance.</p> <p><b>REQUESTOR:</b> District</p> <p><b>TIME EXTENSION:</b> ADDS 90 calendar days</p> | \$11,263.00 | \$0.00       |
| Sub-Total |   | \$11,263.00 | \$0.00       |
| Total     |   |             | -\$11,263.00 |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****BUSINESS OPERATIONS/FISCAL SERVICES**

|         |   |       |                |
|---------|---|-------|----------------|
| To:     | Board of Trustees   | Date: | April 26, 2010 |
| Re:     | Approval of Geotechnical Services for the Humanities Building, Athletic/Aquatic Center, Santiago Canyon Road Entry and Parking Lot, Chapman Avenue Entry and Learning Resource Center (LRC) Parking and Loop Road Extension Projects at Santiago Canyon College |       |                |
| Action: | Request for Approval  |       |                |

**BACKGROUND:**

As required by Division of State Architect (DSA), the District must hire an engineering firm to provide geotechnical observation services during the construction of the Humanities Building, Athletic/Aquatic Center, Santiago Canyon Road Entry and Parking Lot, Chapman Avenue Entry and Learning Resource Center (LRC) Parking and Loop Road Extension Projects at Santiago Canyon College

**ANALYSIS:**

Typical scope of services necessary for this project include: project coordination and client liaison; review of approved plans and specifications; geotechnical field observation for building pad preparation, foundation excavation, utility trench backfill, subgrade soil preparation for walls and drives; preparation of daily field reports and a comprehensive final geotechnical report which summarizes the work completed. Ninyo & Moore is a well-respected firm and have performed with distinction and excellence on several projects for our District.

| SERVICE LOCATION  | ESTIMATE |
|---|----------|
| Humanities Building                                       | \$61,751 |
| Athletic and Aquatic Center                               | \$43,368 |
| Santiago Canyon Road Entry and Parking Lot                | \$25,788 |
| Chapman Avenue Entry and Learning Resource Center Parking | \$13,910 |
| Loop Road Extension                                       | \$19,256 |

Ninyo & Moore has provided a cost estimate for the defined projects at Santiago Canyon College based upon time and materials with assumptions regarding the contractor's work progress. Since the geotechnical engineering scope of work is subject to the contractor's schedule, the fee for services is only an estimate of \$164,073 and not a fixed fee. Services shall be billed based upon the attached Schedule of Fees contained in the proposal dated April 8, 2010.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve an agreement with Ninyo & Moore to perform geotechnical observation and testing for the SCC Science Building as presented.

|                        |   |                                   |
|------------------------|---|-----------------------------------|
| <b>Fiscal Impact:</b>  | <b>Based on Schedule of Fees</b>  | <b>Board Date: April 26, 2010</b> |
| <b>Prepared by:</b>    | <b>Darryl A. Odum, Director, District Construction and Support Services</b>   |                                   |
| <b>Submitted by:</b>   | <b>Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services</b> |                                   |
| <b>Recommended by:</b> | <b>Edward Hernandez, Jr., Ed.D., Chancellor</b>                               |                                   |

**SCHEDULE OF FEES**

**HOURLY CHARGES FOR PERSONNEL**

|   |        |
|---|--------|
| Principal Engineer/Geologist/Environmental Scientist .....      | \$ 139 |
| Senior Engineer/Geologist/Environmental Scientist.....          | \$ 133 |
| Senior Project Engineer/Geologist/Environmental Scientist ..... | \$ 127 |
| Project Engineer/Geologist/Environmental Scientist.....         | \$ 123 |
| Senior Staff Engineer/Geologist/Environmental Scientist .....   | \$ 109 |
| Staff Engineer/Geologist/Environmental Scientist.....           | \$ 98  |
| GIS Analyst.....  | \$ 98  |
| Field Operations Manager .....                                  | \$ 87  |
| Supervisory Technician* .....                                   | \$ 87  |
| Nondestructive Examination Technician, UT, MT, LP* .....        | \$ 87  |
| Pull Test Technician and Equipment* .....                       | \$ 87  |
| Senior Field/Laboratory Technician* .....                       | \$ 73  |
| Field/Laboratory Technician* .....                              | \$ 73  |
| ACI Concrete Technician* .....                                  | \$ 73  |
| Concrete/Asphalt Batch Plant Inspector.....                     | \$ 73  |
| Special Inspector, Reinforced Concrete* .....                   | \$ 73  |
| Special Inspector, Pre-stressed Concrete* .....                 | \$ 73  |
| Special Inspector, Reinforced Masonry* .....                    | \$ 73  |
| Special Inspector, Structural Steel* .....                      | \$ 73  |
| Special Inspector, Welding, AWS* .....                          | \$ 73  |
| Special Inspector, Fireproofing* .....                          | \$ 73  |
| Technical Illustrator/CAD Operator.....                         | \$ 69  |
| Geotechnical/Environmental/Laboratory Assistant .....           | \$ 53  |
| Information Specialist.....                                     | \$ 52  |
| Data Processing, Technical Editing, or Reproduction.....        | \$ 44  |

**OTHER CHARGES**

|   |                |
|---|----------------|
| Expert Witness Testimony.....   | \$ 360 /hr     |
| Concrete Coring Equipment (includes one technician) .....                                     | \$ 145 /hr     |
| Special Preparation of Standard Test Specimens .....  | \$ 84 /hr      |
| Inclinometer Usage .....  | \$ 32 /hr      |
| Vapor Emission Kits.....  | \$ 30 /kit     |
| Rebar Locator (Pachometer).....   | \$ 10 /hr      |
| Nuclear Density Gauge Usage.....  | \$ 9 /hr       |
| Field Vehicle Usage.....  | \$ 8 /hr       |
| Direct Project Expenses.....  | Cost plus 15 % |
| Laboratory testing, geophysical equipment, and other special equipment provided upon request. |                |

**NOTES (Field Services)**

For field and laboratory technicians and special inspectors, regular hourly rates are charged during normal weekday construction hours. Overtime rates at 1.5 times the regular rates will be charged for work performed outside normal construction hours and all day on Saturdays. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day or on Sundays and holidays. Lead time for any requested service is 24 hours. Field Technician rates are based on a 2-hour minimum. Special inspection rates are based on a 4-hour minimum for the first 4 hours and an 8-hour minimum for hours exceeding 4 hours. Field personnel are charged portal to portal.

\*Indicates rates that are based on Prevailing Wage Determination made by the State of California, Director of Industrial Relations on a semiannual basis. Our rates will be adjusted in conjunction with the increase in the Prevailing Wage Determination during the life of the project.

**INVOICES**

Invoices will be submitted monthly and are due upon receipt. A service charge of 1.0 percent per month may be charged on accounts not paid within 30 days.

**TERMS AND CONDITIONS**

The terms and conditions of providing our consulting services include our limitation of liability and indemnities as presented in Ninyo & Moore's Work Authorization and Agreement.

**SCHEDULE OF FEES FOR LABORATORY TESTING**  
**Laboratory Test, Test Designation, and Price Per Test**

| <b>Soils</b>  |        | <b>Concrete</b>  |          |
|---|--------|--|----------|
| Atterberg Limits, D 4318, CT 204  | \$ 145 | Cement Analysis Chemical and Physical, C 109                               | \$ 1,850 |
| California Bearing Ratio (CBR), D 1883  | \$ 440 | Compression Tests, 6x12 Cylinder, C 39                                     | \$ 22    |
| Chloride and Sulfate Content, CT 417 & CT 422                                     | \$ 135 | Concrete Mix Design Review, Job Spec                                       | \$ 140   |
| Consolidation, D 2435, CT 219   | \$ 275 | Concrete Mix Design, per Trial Batch, 6 cylinder, ACI                      | \$ 750   |
| Consolidation - Time Rate, D 2435, CT 219   | \$ 70  | Concrete Cores, Compression (excludes sampling), C 42                      | \$ 55    |
| Direct Shear - Remolded, D 3080   | \$ 290 | Drying Shrinkage, C 157  | \$ 250   |
| Direct Shear - Undisturbed, D 3080  | \$ 250 | Flexural Test, C 78  | \$ 50    |
| Durability Index, CT 228  | \$ 150 | Flexural Test, C 293   | \$ 55    |
| Expansion Index, D 4828, UBC 18-2   | \$ 185 | Flexural Test, CT 523  | \$ 60    |
| Expansion Potential (Method A), D 4546  | \$ 145 | Gunits/Shotcrete, Panels, 3 cut cores per panel and test, ACI              | \$ 250   |
| Expansive Pressure (Method C), D 4546   | \$ 145 | Jobsite Testing Laboratory   | Quote    |
| Geotextile Tensile and Elongation Test, D 4632                                    | \$ 165 | Lightweight Concrete Fill, Compression, C 495                              | \$ 40    |
| Hydraulic Conductivity, D 5084  | \$ 300 | Petrographic Analysis, C 858   | \$ 1,100 |
| Hydrometer Analysis, D 422, CT 203  | \$ 190 | Splitting Tensile Strength, C 486  | \$ 80    |
| Moisture, Ash, & Organic Matter of Peat/Organic Soils                             | \$ 110 |  |          |
| Moisture Only, D 2216, CT 228   | \$ 30  | <b>Reinforcing and Structural Steel</b>                                    |          |
| Moisture and Density, D 2937  | \$ 39  | Fireproofing Density Test, UBC 7-6   | \$ 55    |
| Permeability, CH, D 2434, CT 220  | \$ 230 | Hardness Test, Rockwell, A-370   | \$ 50    |
| pH and Reactivity, CT 643   | \$ 140 | High Strength Bolt, Nut & Washer Conformance, ast, A-32                    | \$ 120   |
| Proctor Density D 1557, D 698, CT 216, & AASHTO T-190 (Rock corrections add \$80) | \$ 180 | Mechanically Spliced Reinforcing Tensile Test, ACI                         | \$ 85    |
| R-value, D 2844, CT 301   | \$ 250 | Pre-Stress Strand (7 wire), A 416  | \$ 140   |
| Sand Equivalent, D 2419, CT 217   | \$ 80  | Chemical Analysis, A-36, A-615   | \$ 120   |
| Sieve Analysis, D 422, CT 202   | \$ 110 | Reinforcing Tensile or Bend up to No. 11, A 615 & A 706                    | \$ 50    |
| Sieve Analysis, 200 Wash, D 1140, CT 202  | \$ 90  | Structural Steel Tensile Test: Up to 200,000 lbs. (machining extra), A 370 | \$ 70    |
| Specific Gravity, D 854   | \$ 90  | Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI                    | \$ 55    |
| Triaxial Shear, C.D, D 4767, T 297  | \$ 390 |  |          |
| Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt.                     | \$ 330 | <b>Asphalt Concrete</b>  |          |
| Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt.                   | \$ 190 | Asphalt Mix Design, Caltrans   | \$ 2,200 |
| Triaxial Shear, U.U., D 2850  | \$ 140 | Asphalt Mix Design Review, Job Spec  | \$ 150   |
| Unconfined Compression, D 2168, T 208   | \$ 100 | Extraction, % Asphalt, including Gradation, D 2172, CT 310                 | \$ 215   |
| Wax Density, D 1188   | \$ 90  | Film Stripping, CT 302   | \$ 100   |
|   |        | Hveem Stability and Unit Weight CTM or ASTM, CT 366                        | \$ 195   |
|   |        | Marshall Stability, Flow and Unit Weight, T-245                            | \$ 215   |
|   |        | Maximum Theoretical Unit Weight, D 2041                                    | \$ 120   |
|   |        | Swell, CT 305  | \$ 165   |
|   |        | Unit Weight sample or core, D 2728, CT 308                                 | \$ 90    |
|   |        |  |          |
|   |        | <b>Aggregates</b>  |          |
|   |        | Absorption, Coarse, C 127  | \$ 35    |
|   |        | Absorption, Fine, C 128  | \$ 35    |
|   |        | Clay Lumps and Friable Particles, C 142                                    | \$ 100   |
|   |        | Cleanliness Value, CT 227  | \$ 120   |
|   |        | Crushed Particles, CT 205  | \$ 140   |
|   |        | Durability, Coarse, CT 229   | \$ 130   |
|   |        | Durability, Fine, CT 229   | \$ 130   |
|   |        | Los Angeles Abrasion, C 131 or C 535                                       | \$ 180   |
|   |        | Mortar making properties of fine aggregate, C 87                           | \$ 275   |
|   |        | Organic Impurities, C 40   | \$ 55    |
|   |        | Potential Reactivity of Aggregate (Chemical Method), C 289                 | \$ 390   |
|   |        | Sand Equivalent, CT 217  | \$ 90    |
|   |        | Sieve Analysis, Coarse Aggregate, C 136                                    | \$ 105   |
|   |        | Sieve Analysis, Fine Aggregate (including wash), C 136                     | \$ 105   |
|   |        | Sodium Sulfate Soundness (per size fraction), C 88                         | \$ 160   |
|   |        | Specific Gravity, Coarse, C 127  | \$ 75    |
|   |        | Specific Gravity, Fine, C 128  | \$ 85    |

Special preparation of standard test specimens will be charged at the technician's hourly rate.

Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****BUSINESS OPERATIONS/FISCAL SERVICES**

|         |  |                      |
|---------|--|----------------------|
| To:     | Board of Trustees  | Date: April 26, 2010 |
| Re:     | Approval of Notice of Completion: Bid #1126 – Fire Alarm System Replacement, Phase II at Santa Ana College |                      |
| Action: | Request for Approval   |                      |

**BACKGROUND:**

On July 26, 2009, the District approved a contract with Minako America Corporation, dba/Minco Construction to complete phase two of the Fire Alarm System Replacement at Santa Ana College.

As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

**ANALYSIS:**

The project was substantially complete on March 4, 2010 and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$264,119.54.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Notice of Completion for the Fire Alarm System Replacement, Phase II at Santa Ana College as presented.

|                 |  |                            |
|-----------------|--|----------------------------|
| Fiscal Impact:  | N/A  | Board Date: April 26, 2010 |
| Prepared by:    | Alex Oviedo, Construction Supervisor, District Support Services        |                            |
| Submitted by:   | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services |                            |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor                               |                            |

**RECORDING REQUESTED BY:**  
Rancho Santiago Comm. Coll. District  
2323 N. Broadway  
Santa Ana, CA 92706-1640

**GOVERNMENT CODE 6103**

**AND WHEN RECORDED MAIL TO:**

Mr. Darryl A. Odum  
Rancho Santiago Community College District  
2323 N. Broadway  
Santa Ana, CA 92706-1640

**THIS SPACE FOR RECORDER'S USE ONLY**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2323 N. Broadway  
Santa Ana, CA 92706-1640

## NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santa Ana College, located at 1530 West Seventeenth Street, Santa Ana, California, caused improvements to be made to the property to wit: Bid No. 1126/Fire Alarm System Replacement, Phase II at Santa Ana College, the contract for the doing of which was heretofore entered into on the 27<sup>th</sup> day of July, 2009, which contract was made with Minako America Corp, dba/Minco Construction PO #09-BPO000222, as contractor; that said improvements were completed on the 4<sup>th</sup> day of March, 2010, and accepted by formal action of the governing Board of said District on the 26<sup>th</sup> day of April, 2010; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Traveler's Casualty and Surety Company of America.

Rancho Santiago Community College District of  
Orange County, California

by \_\_\_\_\_

State of California )  
                                  §  
County of Orange )

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at \_\_\_\_\_ California, on

\_\_\_\_\_, 20\_\_\_\_.

Signature \_\_\_\_\_  
(include name of corporation, partnership, etc., if any)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUSINESS OPERATIONS/FISCAL SERVICES**

|  |                      |
|--|----------------------|
| To: Board of Trustees  | Date: April 26, 2010 |
| Re: Approval of Request For Proposal (RFP) - Surveying Services for various Santiago Canyon College Projects |                      |
| Action: Request for Approval   |                      |

**BACKGROUND:**

In compliance with Public Contract Code, the District sent out a Request For Proposals (RFP) for Construction Surveying Services for the various construction projects at Santiago Canyon College.

The District is engaged in various projects at Santiago Canyon College. The projects include construction of the Humanities Building and Athletics & Aquatic Complex, a parking lot, the extension of the interior Campus Loop Road and building of the entry roads and ramps.

In order to coordinate the layout of these projects, it is necessary to hire a Construction Surveying firm to provide layout for the various projects.

**ANALYSIS:**

The District requested proposals from four professional surveying firms and received proposals from RBF Consulting, Adkan Engineers, North American Land Surveying and MVE Civil Solutions

All of these firms have extensive experience in construction surveying. The cost proposals were as follows:

| CONSTRUCTION SURVEYING FIRMS  | PROPOSAL AMOUNT |
|-------------------------------|-----------------|
| MVE Civil Solutions           | \$87,000        |
| Adkan Engineers               | \$106,000       |
| North American Land Surveying | \$127,000       |
| RBF Consulting                | \$501,000       |

Based on a review of the required staffing plan, it is recommended that Adkan be utilized as the construction surveying firm for these Santiago Canyon College projects. The cost for these construction surveying services is \$106,000. The decision to recommend Adkan is based on several factors, including 16-hour notification to be on site as opposed to 48-hour notice for other candidates, experience with the certification of NCAA swimming pools, as well as the ability to mobilize four days sooner than other firms.

Seville Construction is currently managing the construction of the Science Building and the Maintenance and Operations Building at Santiago Canyon College

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve a contract with Adkan in the amount of \$106,000 for these various construction projects as presented.

|                 |  |                            |
|-----------------|--|----------------------------|
| Fiscal Impact:  | \$106,000.00   | Board Date: April 26, 2010 |
| Prepared by:    | Darryl A. Odum, Director, District Construction and Support Services   |                            |
| Submitted by:   | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services |                            |
| Recommended by: | Edward Hernandez, Jr., Ed.D., Chancellor                               |                            |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

|  |                      |
|--|----------------------|
| To: Board of Trustees  | Date: April 26, 2010 |
| Re: Approval of the Rancho Santiago Community College District Strategic Technology Plan |                      |
| Action: Request for Action   |                      |

**BACKGROUND**

In the Fall of 2007, the district formed a technology committee called the Technology Advisory Group (TAG). The purpose of this committee was to coordinate technology requests, support the development of policies and procedures, and to promote student learning through technology.

**ANALYSIS**

TAG, along with Information Technology Services (ITS), developed a Strategic Technology Plan (STP) which will provide guidance to the entire districts in response to the many technology related requests. The goal is to serve the needs of the students, faculty, and employees of both colleges and the district office while responsibly managing the related expenses.

STP outlines the organizational support structures, define assumptions the district's constituents possess regarding technology needs, defines standards that will keep our network, servers, and PC's running smoothly and consistently, identifies Enterprise Resource Planning (ERP) systems as mission critical data and services, and the management of our Web presence. TAG will review STP yearly to verify the assumptions and standards are still valid and to identify future growth.

STP is a "living" document to remain flexible in order to keep up with the fast pace of changing technology. STP is a transparent means to facilitate the growth of information and technology.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the Rancho Santiago Community College District Strategic Technology Plan as presented.

|  |                            |
|--|----------------------------|
| Fiscal Impact: \$ N/A  | Board Date: April 26, 2010 |
| Prepared by: Sylvia LeTourneau, Assistant Vice Chancellor, Information Technology Services |                            |
| Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services       |                            |
| Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor                                   |                            |



**Santiago  
Canyon  
College**



**RANCHO SANTIAGO**  
COMMUNITY COLLEGE DISTRICT

# **Rancho Santiago Community College District Strategic Technology Plan**

## **2010 – 2011**

Approved by the Technology Advisory Group April 1, 2010

Approved by the Chancellor's Cabinet April 12, 2010

Approved by the Budget Allocation and Planning Review Committee April 14, 2010

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# **Section I**

## **Executive Summary**

## **Executive Summary**

The Rancho Santiago Community College District (RSCCD) Strategic Technology Plan is a dynamic document that is reviewed and revised annually in order to respond to rapid changes in technology. The Strategic Technology Plan is a collaborative project developed by the Technology Advisory Group, which includes representatives from Santa Ana College (credit and non-credit), Santiago Canyon College (credit and non-credit) and the District Office.

The plan's intention is to unify goals into one central document as they relate to technology, including those of the colleges', as well as of the district Information Technology Services Office. Primarily, this document outlines the assumptions made during the committee's planning process and describes the broad areas of technology.

## **2009-2010 Accomplishments**

Over the past year, the Information Technology Services and the Technology Advisory Committee, with the support of Santa Ana College and Santiago Canyon College, has:

- ✓ Completed the implementation of a new VoIP phone system.
- ✓ Performed pilot testing of software and testing of techniques to distribute software to encourage the use of media to enhance curriculum.
- ✓ Purchased and implemented a new disc-to-disc backup solution laying the foundation for a dual location disaster recovery plan.
- ✓ Increased our enterprise storage system from 30TB to 40TB.
- ✓ Re-wired buildings A, B, and D at Santiago Canyon College.
- ✓ Installed an email and shared document archival appliance to meet the eDiscovery requirements.
- ✓ Purchased equipment, with the savings gained from the terminated mainframe maintenance cost, to support the colleges:
  - Experimenting with "green" technologies
  - New computers for classrooms and laboratories.
  - New projectors either to replace aging projectors or to add new ones to existing classrooms.
- ✓ Transitioned to Datatel and WebAdvisor to support student and business needs.
- ✓ Transitioned to CI Track to track attendance for both college credit and non credit.
- ✓ Transitioned SCC's website to a Sharepoint based product from Sector Point .
- ✓ Transitioned to Official Payments for online payment of college credit and community services tuition.
- ✓ Implemented Datatel's State Chancellor's MIS and 320 reporting.
- ✓ Implemented the Orange County Department of Education system to track leave benefits.
- ✓ Customized Datatel's faculty assignment module to better manage assignments and produce auditable reports for Payroll.
- ✓ Provided connectivity from Datatel to Research Data Warehouse and Educational Student Plan services.

## **The Fiscal Plan for 2010-2011**

### ***Network, Infrastructure, and Cable Plant***

- ✓ Upgrade to Exchange 2010
- ✓ Develop a plan to replace the wireless system at SAC, which will become the standard for all locations
- ✓ Replace network equipment according to the recommended refresh cycle
- ✓ Replace the remote system
- ✓ Begin developing a business resumption plan
- ✓ Implement a single sign-on methodology

### ***Computers and Projectors***

- ✓ Replace computers, servers, and printers according to the recommended refresh cycle
- ✓ Replace classroom projectors according to the refresh cycle

### ***Enterprise Resource Planning***

- ✓ Implement a document imaging solution for financial aid
- ✓ Implement a bookstore voucher system
- ✓ Create joint faculty committee for WebAdvisor modifications
- ✓ Implement authentications for iTunes University
- ✓ Transition SAC and the District's websites to a SharePoint based product from Sector Point.

### ***Training and helpdesk support***

- ✓ Begin to develop a strategy for training and helpdesk support.

### **Plan for 2-5 years**

- ✓ Develop a strategy for faculty development.
- ✓ Develop a strategy identifying needs and solutions for a web content management solution, portal, and a digital asset manager
- ✓ Upgrade to the latest version of Blackboard

## **Section II**

# **Strategic Technology Plan**

Rancho Santiago Community College District  
**Strategic Technology Plan**  
2009-2012

## **I. Introduction**

The Rancho Santiago Community College District (RSCCD) Strategic Technology Plan (STP) is a collaboration of the District Operations Center (DOC), Santa Ana College (SAC) and Santiago Canyon College (SCC). The current plan was written by members of the Technology Advisory Group (TAG). Through weekly meetings and collaborative research, the plan was completed in April, 2010. Each member of TAG participated in the development of this plan, providing valuable input in their area of expertise. Also, considerable effort was made to align the STP with the colleges' educational mission to optimize technology for student learning and promote successful student outcomes.

The STP shall remain a "living document" that is reviewed and updated periodically and used as an assessment guide for current and future technology needs at the colleges and within the district. A copy of the plan will be submitted by TAG to the SAC and SCC college councils, advisory committees and to the RSCCD Chancellor's Cabinet to update the committees on the technology implementation milestones achieved, as well as the technology challenges that face the colleges and district.

With the amount of technology information rapidly changing, the RSCCD recognizes the importance technology plays in the lives of its students and employees. Because information and communications technologies serve as the basis for influencing how people work, learn, communicate and do business, RSCCD is constantly evaluating and strategizing cost-effective ways to meet the technology expectations and demands of its students and workforce while being mindful of its budget.

The purpose of the STP is to serve as a benchmark for information and communication technologies currently being used throughout the district. This benchmark will be used to establish technology guidelines, standards and policies that will help guide the DOC, SAC, SCC and the college's non-credit educational centers, Centennial Education Center (CEC) and Orange Education Center (OEC), respond to the future technological needs of their faculty, staff and students. The plan, however, remains flexible to accommodate rapidly evolving technology and funding issues that may face the colleges and/or district.

The STP also includes administrative procedures and recommendations that need to be followed in order for the colleges and district to maintain the students and employees expectations for technology. These procedures and recommendations outline the budgetary requirements required to maintain currency in technology and infrastructure. The plan includes future staffing needs that require consideration to support the Colleges' growth in technology.

Another purpose of the STP is to create alignment between SAC and SCC's technology plans, along with the California Community Colleges (CCC) Technology III Plan (2007-2010).

## **II. Planning Elements**

### **A. Technology Advisory Group (TAG)**

In Fall 2007, RSCCD established a district Technology Advisory Group (TAG) that meets once a month to discuss, evaluate, recommend and share information and ideas related to the information and communication technologies used within the district.

Members of TAG include administrators, faculty and classified staff from both colleges and the district offices who are immersed in the implementation of technology or oversee technology functions as a part of their regular job. Current TAG members include:

| <b>Name</b>         | <b>Affiliation</b>   |
|---------------------|----------------------|
| Rosi Enriquez       | Faculty – SCC        |
| Norm Fujimoto       | Administration – SAC |
| Mary Halvorson      | Administration – SCC |
| Raymond Hicks       | Faculty – SAC        |
| Scott James         | Classified – SCC     |
| Sylvia LeTourneau * | Administration – DOC |
| Roy Shahbazian      | Faculty – SAC        |
| Joe Pacino          | Classified – SAC     |
| Sergio Sotelo       | Administration - CEC |
| Jose Vargas         | Administration – OEC |
| John Weispfenning   | Administration – SCC |

\* Committee chair

### **TAG Vision**

*To advance the operational efficiency and optimize student learning through technology.*

### **TAG Mission**

*To support district and college associated committees, groups and departments by coordinating technology requests, supporting the development of technology policies and procedures, and promoting student learning through technology.*

Any technology recommendation or decision made by TAG is forwarded to RSCCD's Chancellor's Cabinet for approval.

### **B. Information Technology Services (ITS) Structure**

RSCCD maintains a centralized and collaborative Information Technology Services (ITS) department led by the Assistant Vice Chancellor. One of the primary missions of ITS, is to provide its students and employees with quality technology services and systems that foster learning, productivity and collaboration.

The majority of ITS systems and services are centrally run from the DOC, but the department provides technical services and staffing to SAC, SCC and all of the educational centers and training sites within the district. ITS is responsible for operating and maintaining the physical infrastructure required to service the district's computer and telephone networks. The department also oversees the core business and communication systems that include email, telephone, student information, financial, and human resources.

The department is divided into four areas, which include Application Systems, Network Administration and Academic Support departments at SAC and SCC. Below is a list of services and responsibilities provided district wide by the individual ITS departments:

### **Application Systems**

- Manage and integrate Enterprise Resource Planning (ERP) Systems
- Evaluate and integrate third party vendor functionality into ERP
- Provide State MIS Reporting systems and services
- Maintain RSCCD Research data warehouse
- Provide and maintain internal web/intranet/portal systems and services

### **Network Administration**

- Host and maintain application servers
- Host and maintain enterprise storage systems
- Design, implement and maintain network and infrastructure equipment
- Develop strategies to manage network growth and internet bandwidth usage
- Develop mechanisms that provide a safe and reliable network (e.g. firewalls, antivirus, intrusion systems)
- Perform backups of enterprise data
- Maintain telecommunication system
- Maintain physical cable plant

### **Academic Support**

- Provide site-licensed operating system and business application software
- Install instructional software and equipment for faculty
- Procure and maintain academic servers
- Provide technical expertise of hardware/software specifications to colleges that meet district standards and instructional requirements
- Develop system and maintains instructional inventory of hardware and software
- Develop effective system in deploying, maintaining and monitoring classroom equipment and software
- Provide technical assistance to faculty, staff, and students on an as-needed basis
- Procure and maintain college computers, servers and printers
- Collaborate with Media Systems department to support classrooms

### **C. Guiding Principles for Technology**

If RSCCD is to be successful in implementing its vision of technology and accomplishing its strategic goals, it is important for TAG to create a list of guiding principles that will define and direct the criteria for decision making in regards to purchasing and using information technology.

Below is a list of TAG's guiding principles:

- Our colleges strive to provide leadership in technology for the communities they serve.
- Students and the community deserve the best technology that is available.
- Technology can enhance RSCCD's ability to provide multiple modes of access and a consistent delivery of all services.
- Continuous assessment of technology services is vital for ongoing improvement.
- Critical district wide services/data must be standards-based, reliable and secure.
- Ease-of-use must be a factor in selecting and implementing new technology.
- Intra-district communication is a mission-critical element.
- Technology planning must be a major factor in local and district wide funding decisions.
- Funding for the development and upgrading of infrastructure must be considered in the budgeting process
- ITS provides a district wide coordinating function.

- The integrity of data must be assured and safeguarded.
- Staffing should increase in proportion to the implementation and application needs of technology.

#### **D. Assumptions**

A primary reason that TAG has developed the STP is to insure that RSCCD looks to the future and develops progressive learning and working environments for its students and employees in order to foster positive student learning outcomes through the use of technology. Below is a list of planning assumptions developed based upon the input provided by members of TAG. The assumptions include the current internal and external environmental factors that affect the development and implementation of STP. As assumptions change, the STP is to be modified accordingly. Therefore, an annual review of the STP will occur.

#### **Student Assumptions:**

- Students need access to resources and services at any time from any location.
- Student expectations and skills vary widely but are generally increasing.
- All electronic instructional materials and services meet or exceed Americans with Disabilities Act accessibility guidelines.
- Technology supports successful instruction.
- Technology is similar to and at relative parity with other local colleges.

#### **Employee Assumptions:**

- Faculty members expect current technology to support and enhance instruction.
- Technology requires more specialized staffing.
- Technology requires continuous employee training.
- Technology redefines work culture and environment.
- Staff development and communication is dependent on technology.

#### **Support Assumptions:**

- District wide technology cooperation will become increasingly critical.
- The demand for *general* technology support and adaptive technology support will continue to increase.
- Assess technology to assure the Americans with Disabilities (ADA) Act Standards are being met.
- Continually evaluate technology to improve and streamline business processes.
- Meet the growing demand for emerging technologies.
- Employ the most highly qualified technical support staff possible.

#### **Resource Assumptions:**

- The need for technology will always be greater than the resources provided.
- Due to the extreme budget crisis, the funds allocated for technology enhancements may be reduced.
- Federal stimulus money may be available for infrastructure updates and expansion.
- In order to make the most effective use of resources, a coordinated plan (like the STP) is needed for the design, deployment and use of technology.

#### **General Assumptions:**

- Demand for electronic access and communication will increase.
- Technology-related costs will continue to increase.
- A balance between a secure and service-oriented environment will be provided.
- Security will become more important for data integrity.

- Continuous updates in infrastructure, hardware and software will be provided.
- Reliance on the internet to accomplish essential functions will increase.
- Our electronic communication includes email, internet, intranet, mobile phones, PDAs, telephone conferencing, videoconferencing, wireless and remote access.
- New and easy-to-use technology will be implemented for all employees.

#### **E. Assessment of Technology**

Incorporating an assessment process into the STP fosters a more collaborative environment between the district and the colleges, creating an atmosphere where new technology and ideas can be presented and discussed. The results of technology sharing will continually help TAG develop a centralized process for managing innovation, implementing new ideas in technology, and evaluating its current technology standards.

A key component of the plan is imbedding a mechanism to evaluate and assess its purpose. On a regular basis, information is gathered through our research department, surveys, focus groups, managerial reviews, professional observations, program reviews, faculty/department advisory groups, and planning portfolios to help TAG evaluate and prioritize the technology needs of the district and colleges in order to allocate resources appropriately, better serving students and employees.

#### **F. Resource planning and obsolescence**

The development of technology standards and a centralized planning process allows TAG to be mindful of its budgets for future technology. With the regular assessment of technology incorporated into the STP, TAG plans and develops yearly timelines to coordinate the replacement and reallocation of computers, software, and hardware that have become obsolete.

### **III. Standards**

Creating technology standards allows the district to consolidate and streamline business processes, leverage its buying power, and provide better support and training. The district recognizes the importance of allowing flexibility to create collaborative environments among its faculty and staff to explore new technologies that could benefit departments, programs, colleges or the district as a whole.

#### **A. Network Infrastructure**

One of the biggest challenges an educational institution faces is managing and maintaining its IT network infrastructure. The challenge also holds true for RSCCD, where demands, both internal and external, continue to increase as more administrative functions and business processes are automated or web-based. A secure, reliable, 24/7 connection to the district network and internet is a necessity. It is also important for the network infrastructure to be designed in a way that allows for scalability and growth. The district is mindful of its resources and continues to look for ways to maintain its network resources in a responsible manner, and it adopts proven technology rather than base its infrastructure on the latest fad.

RSCCD's network infrastructure is based on CISCO equipment, which manages the network traffic between the district operations center, colleges, and educational centers over a redundant *gigaman* connection and fiber backbone. An industry-accepted network management tool monitors RSCCD's equipment health, including traffic collisions, hardware outages, and application failures.

RSCCD's connection to the World Wide Web (WWW) is provided by the Corporation for Educational Network Initiatives in California (CENIC), which provides network connectivity to educational campuses statewide.

RSCCD is moving toward a "Same Sign On" strategy, which will use its existing Active Directory (AD) system for authentication for services that primarily involve its employees, such as for email. Services for students, like Blackboard and WebAdvisor, use the Lightweight Directory Access Protocol (LDAP) system. Once the "Same Sign On" capacity is in place, all passwords will be changed in one place for all corresponding services simultaneously, then encrypted, and stored in both authentication systems.

Offering wireless access to the district and college networks is increasingly important as more mobile devices and laptop computers are used as learning tools, by faculty, staff, and students. Accessibility to a secure wireless connection will continue to expand in public areas, WI-FI hot spots, academic classrooms and other venues, such as the library, athletic fields, and administrative buildings as budget allows.

Centralized services provided by the Network team within ITS include:

**Email**—the email infrastructure is based on Microsoft Exchange 2003 which resides on a cluster of servers running Windows 2003. This system currently supports full-time faculty, staff and part-time instructors, which is approximately 4000 accounts. We also maintain gateway servers to ward off spam and viruses.

**Remote**—the district provides remote access through dedicated remote access appliances which provide a secure tunnel from the end-user to the district. With remote access, an employee gains a secure access to email, private directories, district intranet, etc.

**Servers/Virtual Servers**—the district maintains over 100 servers, both physical and virtual. As new systems are required, ITS determines if the server requires a virtual or physical solution. Virtualization saves power and space, while providing flexibility to meet users' demands. A routine patch schedule exists that coincides with Microsoft's "patch Tuesday" to keep current with the latest security updates and threat protection. In addition, the district maintains several Linux servers.

**Centralized Storage**—the district's centralized storage solution is comprised of both storage area network (SAN) and network attached storage (NAS) solutions. As the systems grow, ITS evaluates which systems fit best on either the SAN or NAS in order to centralize storage and backup. All are backed up on a virtual tape system, as well as on a physical tape system. Since these solutions house our enterprise data, the backups include an offsite storage rotation.

**Antivirus/spyware**—The antivirus and firewall product Symantec End Point is leveled at centrally managed environments to protect servers and workstations. ITS uses an antivirus server that monitors client workstations for threats and notifies the network team of viruses to be eliminated. If a serious threat arises, ITS has the ability to take immediate action to shut down individual work stations to prevent further infection.

**Telecommunications**— In summer 2009, RSCCD implemented a new Voice over Internet Protocol (VOIP) system from CISCO. Their product, Cisco Unified Communications Manager (CUCM) is an enterprise-class IP telephone call processing system that provides traditional telephony features, as well as advance capabilities, such as mobility, presence, preference, and rich conferencing services. The new system replaces the old PBX and Centrex systems, reducing monthly costs.

At a minimum, the supporting electronics are on the following replacement cycle:

| <b>Equipment Type</b>        | <b>Replacement Cycle</b> |
|------------------------------|--------------------------|
| Core/Backbone                | 10 years                 |
| IDF                          | 5 years                  |
| Edge                         | 0 year                   |
| Wireless                     | 5 years                  |
| SAN/NAS                      | 5 years plus growth      |
| Physical layer—Project based | 15 years minimum         |
| Call Manager                 | 5 years                  |

### **B. Computers**

Generally a computer user falls into one of three types: Heavy, Moderate, or Light. Determining a user type depends on two key factors: how computation intensive a task will be, and how quickly the task must be executed.

#### **Heavy users**

- Require computers to have fast and reliable processors to complete timely tasks.
- Require computers with large amounts of memory to run one or multiple applications at once.
- Use their computers more than 75 percent of the time.

Examples of a heavy user include, but are not limited to: jobs/tasks that are graphic or computation intensive in nature, such as graphic design, CAD/CAM, and business and computer classes.

#### **Moderate users**

- Require computers that have average to above average processors to perform their daily tasks.
- Require computers that have average to above average amounts of memory to run one or multiple applications at once.

Examples of a moderate user include, but are not limited to: jobs/tasks that are somewhat graphic, computationally intensive, very graphic, or computation intensive, but not very time sensitive, such as everyday office tasks. The majority of academic computers, placed in classrooms and labs, and employee computers fall into this category.

#### **Light users**

- Require computers that have average processors to perform their daily tasks.
- Require computers that have average amounts of memory to run one or multiple applications at once.
- Light users tasks are not graphic, computation intensive or time sensitive in nature.

Examples of a light user include, but are not limited to: jobs that require access to the internet and tasks such as word processing, spreadsheet calculations, and basic database management. Additionally, it includes all computers used for basic functions, such as registering for classes online.

The useful life of equipment for heavy users is the shortest, followed by moderate users, and then by light users, which have the longest useful life. Because of this, equipment that is no longer suitable for the heavy users' high need for computing power may still be serviceable for the moderate or light users' lesser needs for computing power, and therefore can be recycled.

Establishing life cycles for technology helps the district to determine what equipment is obsolete or nearing the end of its service life, requiring its replacement. A comprehensive technology life cycle policy enables the college to predict costs and use funds more efficiently.

There are three main technologies with defined life cycles:

- Computers with monitors – Academic & Administrative
- Network Printers – Academic & Administrative
- Servers – Academic & Administrative

In order to define a life cycle for a given technology, both the service life and the useful life of the technology must be considered. Service life is the amount of time that the technology typically lasts before requiring maintenance and repairs beyond its value. Useful life of the technology is the amount of time before the technology is rendered obsolete by advances in that technology. Useful life, unlike service life, is a floating value determined primarily by the users' needs.

Because the useful life of technology is determined by the users' needs, equipment that is no longer useful to a user with heavy demands may be useful to another user with lesser demands. This means it is possible to redeploy technology that is obsolete in one role into another role where it is still useful. By redeploying old technology, significant cost saving can be realized.

| Equipment Type                                  | Maximum Service Life | Maximum Useful Life                               |
|---|----------------------|---|
| Computers with monitors                         | 6 Years              | 3 Years – Heavy Users<br>5 Years – Moderate Users |
| Network Printers –<br>Academic & Administrative | 6 Years              | 5 Years   |
| Servers   | 5 Years              | 4 Years   |

### C. Media Services

Media Services serves two primary purposes with each college managing the operation differently.

- Media Production develops and creates audio, video, PowerPoint slides, rich media, and web presentation for faculty. Training of faculty and staff is included in their responsibilities.
- Media Systems provides support of Audio Visual (AV) equipment. This includes checkout of equipment, such as digital cameras, laptops, portable projectors and other related AV equipment. Upon request, they may deliver and/or setup up equipment for classrooms instruction and special events. They provide requirements for classroom mediation and work with vendors to install equipment.

Media Services and Academic Support work together to assess the classroom needs before purchases of media equipment. During installation, they continue to work together, to ensure all components operate correctly.

The following items are considered and discussed when mediating a district facility or classroom:

- Functionality
- Future capability
- Current equipment

- Room layout
- Lighting
- Sound
- Electrical outlets—ceiling and wall or floor
- Network Access and includes wireless

While the majority of the SAC and SCC classrooms are mediated, the district is continually working toward complete mediation of all classrooms on the college campuses. Mediation has become an important element in the faculty's teaching practices, and the colleges have recognized the importance of classroom mediation. Therefore, media needs will be identified and subsequent installation required, consisting of a network jack, a projector placement and an instructor station, in all future classroom building construction.

| Equipment Type | Maximum Service Life | Maximum Useful Life |
|----------------|----------------------|---------------------|
| Projectors     | 6 Years              | 5 Years             |

#### **D. Software**

Most employee computers run on the Windows operating system and feature Microsoft Office Suite, which includes Excel, Word, PowerPoint and Outlook, for daily computing needs since it is the most widely used set of programs in business and industry and considered the de-facto standard. Outlook is used for district email, professional contact information, and managing one's schedule and task list. Every user's Outlook is configured to connect with the back end server (exchange) that stores users' data. The server is backed up routinely, and staff can access their data from anywhere using the district remote access (remote.rscdd.org).

The two academic computing staffs in conjunction with the network staff have agreed on a core set of software in order to minimize any configuration collisions. The core software is funded by ITS, and as updates are released, the academic computing staff, with input from the colleges and coordination with the network staff, develop a plan to install the latest versions. Essentially, the updating process consists of three factors: First, if the curriculum demands the newest version, then academic labs and their associated faculty will receive the updated software. Second, the newest software versions will be the standard on all new computers. Finally, faculty and staff needs will be evaluated to determine if their computers need the updated software.

A summary of the "core" set of software programs as defined by the colleges' Academic Computing Directors and the Networking Department are:

- Operating System
- Internet Explorer
- Microsoft Office
- Datatel - Staff
- Adobe Reader
- Apple Quick Time Player
- Windows Real Player
- Flash

Other applications included on every computer are the free web programs: Adobe Reader, Apple Quick Time Player, Windows Real Player, Flash and Internet Explorer (IE) for web browsing.

Academic departments purchase necessary licenses for specialized software outside the core standard software. Academic Support will install the software on the required computers.

Although the Windows operating system is installed on the majority of computers district wide, ITS supports Macintosh computers used for specific work or academic environments, such as publishing and professional video production. It is appropriate for students interested in these professional fields to learn the Macintosh operating system and its applications in order to prepare for successful careers.

#### **IV. Technology and Instruction**

In regards to the changing technology and the gap in faculty knowledge of these new technologies, the colleges and ITS frequently receive requests to purchase or provide technology/software so that faculty can enhance instruction. Some of the requested technologies have stabilized, some are older technologies not worthy of support, and some are so new they need to be researched. TAG has the responsibility to wade through these issues to appropriately promote technology in the classroom and online instruction. ITS is committed to support and promote the technologies researched and recommended by TAG.

Under the direction of the colleges' Offices of Distance Education, ITS supports the Blackboard system. However, TAG and ITS recognize and respect that the curriculum developed using these technologies are solely managed by the colleges.

#### **V. ERP Systems**

According to the California Community Colleges Technology III plan, "Enterprise Resource Planning (ERP) systems integrate, or attempt to integrate, all data and processes of an organization into a unified system. A typical ERP system will use multiple components of computer software and hardware to achieve the integration." This has proven true at RSCCD in that we have several software and hardware systems that comprise our ERP.

**Datatel**—Fully integrated solutions for Admissions and Records, Financial Aid, Financials, and Human resources. These solutions leverage the same comprehensive data to maximize departmental efficiencies by improving departmental workflows, business processes, productivity, and efficiency across the entire district. Datatel is comprised of several unix and windows servers, providing "near" 24/7 access via the WebAdvisor product.

**Blackboard**—designed to meet the needs of both students and faculty to work inside and outside the classroom in ways that make sense to learning. The Blackboard solution is used for our on-line curriculum, hybrid sections, and as supplemental to the traditional "brick-and-mortar" classes. The district has chosen to have Blackboard host this solution. Information is ported from Datatel to the Blackboard system.

**OCDE**—Orange County Department of Education (OCDE) houses our payroll system which includes entering position and related pay for employees, tracking leave accrual and usage, and tracking timesheet hours.

**CurricuNet**—designed to automate the entire process of submitting course and program proposals to the State Chancellor's Office via the web providing a streamlined process for a cumbersome process. Once

Course descriptions are approved by the State, they are then imported into Datatel. CurricuNet holds the history while Datatel holds the current descriptions.

**CCC Apply**—Our online application solution was product developed by XAP corporation with the support of the State Chancellor's Office and used by many of the California Community Colleges. Datatel has an integration solution to import the data into Datatel.

**Astra Schedule**—an interactive scheduling system that assists coordination of academic, event, and resource scheduling functions.

**CI Track**—An attendance tracking system to track the time students spend in open-entry/open exit labs, tutoring centers, fitness centers, and Math labs, English labs, and computer labs.

These solutions contain the mission critical data for the entire district, therefore it is imperative that both the software and hardware are up-to-date, tested, and patched, and that the hardware is budgeted to rely on growth and upgrades.

With the implementation of Datatel, a committee of individuals from key departments was formed to test patches to these systems. With the software so tightly integrated, if a patch was not tested, the error will have a rippling effect, traveling through all the systems. Patches are loaded into a test environment on a monthly basis. This team tests patches and gives the approval to move patches into the production environment. This process is scheduled to occur monthly so the district does not fall behind on patches.

When there are patches to the operating system these solutions run on, they are first certified by the vendor. For example, if Oracle or HP updates their software, Datatel will first certify that their software has been tested on the new platform, then ITS will ask the committee to perform its tests. Once the committee is satisfied and has given ITS approval, the new operating system patches are moved into the production environment.

## **VI. Web Presence**

The district is represented on the internet by three main web sites and a series of niche web sites that are department or division specific. The majority of these sites are created, maintained and hosted on district servers. RSCCD also hosts two intranets for employee communication.

### **External Sites**

RSCCD's three main external web sites include the district ([www.rscdd.edu](http://www.rscdd.edu)), SAC ([www.sac.edu](http://www.sac.edu)) and SCC ([www.sccollege.edu](http://www.sccollege.edu)). Each web site has its own distinct design, features location specific information and is maintained by content managers who use various content management systems to keep the web site's information current. Both SAC and SCC have established web committees, made up of administrators, faculty and staff, who meet regularly to review content, brainstorm and discuss web site enhancements and troubleshoot technical issues that affect the web site.

The RSCCD web site is maintained by a group of content managers from the different departments featured on the web site. The district does not have an established web site committee, but major changes or upgrades to the web site are done in collaboration between ITS and the district's Public Affairs/Governmental Relations department.

All three external site designs reflect the personality of each college and/or district location. The primary purposes of these websites are to provide visitors with:

- Current information on the college's and/or district's educational programs and services.
- Easy way to access enrollment information and register for courses online.
- Important contact numbers.
- Upcoming event information.
- Employment information.

One of the biggest challenges ITS faces is the various ways these three sites are maintained. Currently, all three are updated using different content management systems. Because these sites are large and need to be refreshed regularly it would benefit the district and ITS to deploy an easy to use content management system for cost savings and reduction in staff training. By implementing one content management system SAC, SCC and RSCCD's web sites could share centralized information (calendars, newsrooms, image galleries, etc.) and be programmed similarly, but look distinctively different. This would also allow ITS to develop standardized procedures to insure all of the college and district web pages meet the accessibility standards that are in the Americans With Disabilities Act.

#### **Intranets**

The district hosts two intranets that provide resources for employees. RSCCD has a district-wide intranet which hosts employee-related information and resources, enrollment figures and trends, discussion forums to collect employee feedback on district-related topics, as well as benefit enrollment information.

InsideSAC provides information and services to SAC faculty and staff. This site is managed by the Associate Dean of Information & Learning Resources.

#### **Niche Sites**

The district also hosts niche web sites for several economic development and education programs who are affiliated with the district. These web sites are typically .com or .org sites and are supported with various levels of district resources. At this time there are no formalized style guides for these sites, but the district expects a certain level of professionalism. RSCCD has no formal governance over these sites, but work with department or program administrators when issues arise. Support of these sites are based on availability of staff. These sites include:

Chancellor's Ball ([www.chancellorsball.org](http://www.chancellorsball.org))

Digital Media Center ([www.dmc-works.com](http://www.dmc-works.com))

International Consortium for Educational and Economic Development ([www.iceed.com](http://www.iceed.com))

Orange County Small Business Development Center ([www.ocsbdc.com](http://www.ocsbdc.com))

Orange County Youth Entrepreneurship ([www.ocyep.org](http://www.ocyep.org))

Santa Ana College Art ([www.sac.edu/art](http://www.sac.edu/art)) \*

Santa Ana College Athletics ([www.sac.edu/sports](http://www.sac.edu/sports)) \*

Santa Ana College Dance ([www.sac.edu/dance](http://www.sac.edu/dance)) \*

Santa Ana College Fine & Performing Arts ([www.sac.edu/fpa](http://www.sac.edu/fpa)) \*

Santa Ana College Journalism ([www.sac.edu/journalism](http://www.sac.edu/journalism)) \*

Santa Ana College Music ([www.sac.edu/music](http://www.sac.edu/music)) \*

Santa Ana College Speech ([www.sac.edu/speech](http://www.sac.edu/speech)) \*

Santa Ana College Theatre ([www.sac.edu/theatre](http://www.sac.edu/theatre)) \*

Santa Ana College TV/Video ([sactv.sac.edu](http://sactv.sac.edu))

Workplace Learning Resource Center ([www.rscdd-wplrc.org](http://www.rscdd-wplrc.org))

\* hosted on the external server ([ext.sac.edu](http://ext.sac.edu))

## **VII. Training & Staff Support**

Computer and software training and staff support will be determined independently at each district location.

### *Training and Support*

There are three ITS Helpdesks that serve employees at all locations. Services that are provided are assistance with computers, printers, servers, peripherals, department applications, telephone additions and changes.

### *Distance Ed Helpdesk*

At SAC, the Center for Learning & Instruction and a resource specialist is available during the daytime for telephone and onsite faculty support. Students are assisted by Distance Education staff.

At SCC, the alternate media specialist, provides basic support and training to faculty using Blackboard and/or teaching online. He leads workshops on Blackboard and other technologies during FLEX week and throughout the semesters. Staff from the Tutoring Center provides support to students through the Blackboard Helpdesk ([blackboard@sccollege.edu](mailto:blackboard@sccollege.edu)).

### *Academic Computing*

At SAC, Information & Learning Resources is responsible for training faculty and staff on generic software programs such as new releases of MS Office, web publishing, creation of multimedia presentations, development of rich media and other programs as they occur (CCC Confer, web submission for publications). The Academic Computing Center under the Business Division is responsible for student training. The library does student training via credit classes and workshops and at point of use.

At SCC, responsibility for training of faculty and staff is shared by ITS, the Web Task Force, and the Technology Committee. ITS offers FLEX programs on the standard software programs, such as MS Office, Outlook, and PowerPoint. The Web Task Force offers FLEX programs and workshops on web publishing. The Technology Committee publishes a newsletter with technology information and coordinates workshops and presentations on instructional and classroom technology.

TAG realizes that Training and Staff support are important to successfully integrating technology with curriculum and administrative services. The committee has agreed to develop a proposal for the training and support for faculty and staff over the next three years.

# **Section III**

## **2010 -2011 Goal**

## **Network, Infrastructure, and Cable Plant**

### ***Upgrade to Exchange 2010***

Exchange 2010 has been released from Microsoft. The strategy is to wait a reasonable amount of time for other companies to test and essentially debug the latest version from Microsoft. Sufficient time has passed and ITS recommends upgrading to Exchange 2010 the summer of 2010. The funding includes hardware and licensing costs.

Budget: \$100,000      Source: ITS

### ***Upgrade wireless network at SAC***

The district as a whole has an outdated wireless system. The current access points cannot accept the latest technologies produced by current laptop manufacturers. ITS and TAG are requesting \$300,000 to replace the wireless system at SAC. ITS will hire a consultant to understand the varying needs of the campus, write a scope of work document including a design of where the access points should be located, assist ITS in evaluating the results, and manage the product implementation. This system will become the standard for the other locations and funds to upgrade the other locations will be requested in the future.

Budget: \$300,000      Source: ITS Fixed Costs

### ***Refresh Network equipment***

Refresh Network and infrastructure according to the standards outlined in the Strategic Technology plan.

Budget: \$150,000      Source: ITS

### ***Replace Remote System***

The services provided by the address remote.rscsd.org are provided by a pair of hardware appliances from Juniper Networks. The current hardware is currently considered end-of-life by Juniper. The hardware we have is no longer being manufactured, hardware repair/support services will eventually become unavailable and software updates for the appliances will only address security vulnerabilities and not feature updates. The prevalence of remote users using updated operating systems (ie. Microsoft Windows 7) require us to replace the appliances. The appliances were purchased with the capacity needed at the time, which the district is projected to outgrow.

Budget: \$40,000      Source: ITS

***Business Resumption Plan***

The district's main server room is located at SAC and the district is at risk if a situation arose, such as a flood or loss of power, which makes the room inoperable. With the new Maintenance and Operations building at SCC, ITS has an opportunity to develop a secondary server room as a recovery site. Equipment will be purchased to recover major district-wide applications (e.g. Datatel, email, and websites) in the event of a significant disaster. However, this equipment will not remain idle as it will be used to off load testing performed on production machines.

Budget:        \$200,000        Source: ITS

***Develop a Single Sign-on Strategy***

There are several applications requiring authentication currently used students, staff and faculty. These applications include WebAdvisor, Blackboard, Exchange (email), CI Track (attendance tracking), library proxy servers, and wireless access. ITS would like to unify the authentication of these applications so that there is only one login and password.

Budget:        \$30,000        Source: ITS

## Computer Replacement

Refresh computers, servers, and printers according to the standards outlined in the Strategic Technology plan.

| <b>Santa Ana College--Computers, Printers, Servers</b> |                        |                          |         |                  |
|--|------------------------|--------------------------|---------|------------------|
|  | Number of<br>computers | Number to<br>be replaced | Cost    | Total<br>Cost    |
| Classroom & Labs                                       | 1316                   | 329                      | \$1,200 | \$394,800        |
| Administrative   | 449                    | 112                      | \$1,200 | \$134,700        |
| Printers   | 105                    | 18                       | \$1,500 | \$26,250         |
| Servers  | 47                     | 16                       | \$3,000 | \$47,000         |
| <b>Total</b>   |                        |                          |         | <b>\$602,750</b> |

| <b>Centennial Education Center--Computers, Printers, Servers</b> |               |                    |         |                  |
|--|---------------|--------------------|---------|------------------|
|  | Actual<br>QTY | Replacement<br>QTY | Cost    | Total<br>Cost    |
| Classroom & Labs   | 340           | 85                 | \$1,200 | \$102,000        |
| Off site computers   | 175           |                    |         |                  |
| Administrative   | 102           | 26                 | \$1,200 | \$30,600         |
| Printers   | 78            | 13                 | \$1,500 | \$19,500         |
| Servers  | 10            | 3                  | \$3,000 | \$10,000         |
| <b>Total</b>   |               |                    |         | <b>\$162,100</b> |

| <b>Santiago Canyon College--Computers, Printers, Servers</b> |               |                    |         |                  |
|--|---------------|--------------------|---------|------------------|
|  | Actual<br>QTY | Replacement<br>QTY | Cost    | Total<br>Cost    |
| Classroom & Labs   | 605           | 151                | \$1,200 | \$181,500        |
| Administrative   | 403           | 101                | \$1,200 | \$120,900        |
| Printers   | 68            | 11                 | \$1,500 | \$17,000         |
| Servers  | 10            | 3                  | \$3,000 | \$10,000         |
| <b>Total</b>   |               |                    |         | <b>\$329,400</b> |

| <b>Orange Education Center--Computers, Printers, Servers</b> |               |                    |         |                  |
|--|---------------|--------------------|---------|------------------|
|  | Actual<br>QTY | Replacement<br>QTY | Cost    | Total<br>Cost    |
| Classroom & Labs   | 468           | 117                | \$1,200 | \$140,400        |
| Off site computers   | 200           |                    |         |                  |
| Administrative   | 103           | 26                 | \$1,200 | \$30,900         |
| Printers   | 47            | 8                  | \$1,500 | \$11,750         |
| Servers  | 0             | 0                  | \$3,000 | \$0              |
| <b>Total</b>   |               |                    |         | <b>\$183,050</b> |

| <b>District Office--Computers, Printers, Servers</b> |               |                    |         |                 |
|--|---------------|--------------------|---------|-----------------|
|  | Actual<br>QTY | Replacement<br>QTY | Cost    | Total<br>Cost   |
| Administrative                                       | 174           | 44                 | \$1,200 | \$52,200        |
| Printers   | 35            | 6                  | \$1,500 | \$8,750         |
| <b>Total</b>   |               |                    |         | <b>\$60,950</b> |

|                    |  |  |  |                    |
|--------------------|--|--|--|--------------------|
| <b>Grand Total</b> |  |  |  | <b>\$1,338,250</b> |
|--------------------|--|--|--|--------------------|

## Projector Replacement

Refresh mediation equipment according to the standards outlined in the Strategic Technology plan.

| <b>Santa Ana College--Projectors</b> |             |         |                 |
|--------------------------------------|-------------|---------|-----------------|
| Actual                               | Replacement |         | Total           |
| QTY                                  | QTY         | Cost    | Cost            |
| 120                                  | 20          | \$1,500 | <b>\$30,000</b> |

| <b>Centennial Education Center--Projectors</b> |             |         |                |
|--|-------------|---------|----------------|
| Actual   | Replacement |         | Total          |
| QTY  | QTY         | Cost    | Cost           |
| 35   | 6           | \$1,500 | <b>\$8,750</b> |

| <b>Santiago Canyon College--Projectors</b> |             |         |                 |
|--|-------------|---------|-----------------|
| Actual                                     | Replacement |         | Total           |
| QTY  | QTY         | Cost    | Cost            |
| 90   | 15          | \$1,500 | <b>\$22,500</b> |

| <b>Orange Education Center--Projectors</b> |             |         |                |
|--|-------------|---------|----------------|
| Actual                                     | Replacement |         | Total          |
| QTY  | QTY         | Cost    | Cost           |
| 30   | 5           | \$1,500 | <b>\$7,500</b> |

## **Enterprise Resource Planning Systems**

### ***Document Imaging Solution***

Several departments would benefit by implementing a document imaging solution to manage their paperwork that is integrated with Datatel. Document Management solutions not only manage documents but introduce the concept of "workflow" for a department. ITS has formed a project team to evaluate these solutions and have agreed to let SAC and SCC's Financial Aid test this new system. Then, once the team has a better understanding of costs, for software, licensing, equipment and consulting, a project plan will be developed to phase in the other departments.

|         |           |         |               |
|---------|-----------|---------|---------------|
| Budget: | \$100,000 | Source: | Measure E     |
| Budget: | \$ 80,000 | Source: | Financial Aid |

### ***Bookstore Voucher System***

With a bookstore voucher system, once students have registered or classes, they can go to the campus bookstore and buy their books using any funds that are available to them. At the bookstore checkout stand, the cashier presses the Financial Aid Connect tendering key and the interface computes the available funds in Datatel for this student and provides an authorization. Once the transaction is completed at the POS, an invoice is created in Datatel for this purchase, which is paid through the normal payment allocation processes. This system will benefit both the student and the district. The student can now purchase books prior to the beginning of class and encourages students to purchase books at either SAC's or SCC's bookstore.

|         |          |         |               |
|---------|----------|---------|---------------|
| Budget: | \$25,000 | Source: | Financial Aid |
|---------|----------|---------|---------------|

### ***Create joint faculty committee for WebAdvisor modifications***

Santa Ana College would like to create a joint faculty committee to assist ITS with modifications to Datatel's WebAdvisor product which provides on-line services to students and faculty. A joint committee would serve ITS by identifying faculty use patterns and recommendations to make WebAdvisor a useful tool. The joint committee may also interface with the Admissions and Records offices, recommending solutions for student work flow.

|         |     |
|---------|-----|
| Budget: | N/A |
|---------|-----|

### ***Implement authentication for iTunes University***

Several years ago, Santa Ana College implemented iTunes University to allow students to download captured lectures. ITS is now able to provide authentication for students to access these lectures.

|         |     |
|---------|-----|
| Budget: | N/A |
|---------|-----|

***Transition SAC and the District's websites to a SharePoint based product from Sector Point***

Last year, Santiago Canyon College was the test site to transition their website to the new SharePoint based product from Sector Point. ITS will develop a plan to transition Santa Ana College and the District's website to this new product. This transition will cover a two-year period.

Budget: N/A

### **Training and Support**

As technology and systems change at a rapid pace, it is critical that the entire staff be encouraged to further their knowledge and incorporate technology into their respective areas. It is also equally important that ITS support the employees in these new technologies. TAG recognizes the need to develop training programs and support our staff.

Realizing the budget situation, TAG understands that it is not feasible at this time to hire employees to meet this need. However, TAG understands that as the budget turns around, TAG would like to have a plan prepared and submitted to Cabinet.

Budget:        N/A

## ITS 2010-2011 Fixed Cost Budget—Hardware and Software Maintenance

|  |  |                     |
|--|--|---------------------|
| Datatel*                                   | Student Information System                           | 280,000             |
| Datatel 3rd Party                          | Third party Tools                                    | 34,000              |
| Datatel/Oracle                             | Database Platform for Datatel System                 | 120,000             |
| Blackboard                                 | Instructional Course Management Software             | 215,000             |
| XAP  | Online Applications                                  | 15,000              |
| Evisions                                   | Form General tool used with Datatel                  | 2,000               |
| ECS Imaging                                | Document Scanning System for Admissions              | 14,000              |
| ITPI                                       | WinSkedAttendance Systems                            | 62,000              |
| ROC Software                               | Print Management Tool for Datatel                    | 5,000               |
| Sector Point                               | Web Content Management System                        | 145,000             |
| Curricunet                                 | Curriculum Management Software--maintenance          | 24,000              |
| CSS  | Powerware (UPS) Maintenance--SCC, DO, OEC, & DMC     | 21,000              |
| RAM Tech                                   | Powerware (UPS) Maintenance--SAC                     | 8,000               |
| CI Solutions                               | Attendance Solution for Datatel                      | 3,000               |
| Nexus                                      | Network Equipment Maintenance                        | 106,000             |
| SBC Datacom (AT&T)                         | Phone System (under maintenance until July 2012)     | 0                   |
| Computerland                               |  |                     |
| Symantec Antivirus                         | Antivirus for PC's & Macintoshes; Ghost Imaging tool | 35,000              |
| Forefront                                  | Exchange Antivirus                                   | 12,500              |
| Versata                                    | Enterprise Server Auditor                            | 15,000              |
| Servlet Exec                               | Web Application Server                               | 6,000               |
| Juniper                                    | Remote Access Solution                               | 15,000              |
| What's up Gold                             | Network monitoring Tool                              | 1,200               |
| SSL Certificates                           | Web Secure Socket Layer Certificates                 | 4,600               |
| Verisign Certificates                      | Secure website for Attendance, Meet, and >>>         | 15,500              |
| VMWare                                     | Virtual Server maintenance                           | 15,500              |
| Bluesocket controller                      | Wireless   | 2,000               |
| Microsoft Campus Agreement                 | Microsoft Software License                           | 120,000             |
| Palo Alto                                  | Firewall   | 35,000              |
| Symantic Enterprise Vault                  | Email Archiving Solution                             | 40,000              |
| IronPort                                   | Email Traffic Appliance-3 year renewal               | 70,000              |
| Hewlett Packard                            |  |                     |
| Tape Library                               | Enterprise Backup Solution                           | 6,500               |
| Virtual Library                            | Enterprise Backup Solution                           | 7,500               |
| Servers                                    | Datatel/SQL Servers                                  | 86,000              |
| SAN  | Central Database Storage Solution                    | 52,000              |
| Data Protector                             | Enterprise Backup Solution                           | 30,000              |
| Wireless--SAC                              | Wireless at SAC                                      | 300,000             |
| <b>Total Annual Maintenance Agreements</b> |  | <b>\$ 1,923,300</b> |

\*last year of 4% maintenance cap

INDEPENDENT CONTRACTORS

Louis Torelli

Attachment A – Independent Contractor Agreement  
Attachment B – Scope of Work

**Service:** To provide classroom layout and furniture plans for one infant room, three toddler rooms, two preschool classrooms and five “mirror image” classrooms for Santa Ana College Child Development Center.

**Date(s) of Service:** April 27, 2010 through June 30, 2010

**Fee:** Estimated at \$23,500.00

**Requested by:** Dee Tucker and Debbie McBee

**Funded by:** Child Development Center  
33-1275-692000-53321-5100

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT, made and entered into this 27<sup>th</sup> of April, 2010 by and between Louis Torelli herein after referred to as INDEPENDENT CONTRACTOR and the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereafter referred to as DISTRICT.

WHEREAS the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an INDEPENDENT CONTRACTOR specially trained to perform special services; and

WHEREAS the DISTRICT and INDEPENDENT CONTRACTOR mutually agree that the INDEPENDENT CONTRACTOR is specially qualified for and shall provide special services to the DISTRICT that no employee of the DISTRICT is qualified to perform and shall provide the following specific services:

**TO PROVIDE CLASSROOM LAYOUT AND FURNITURE PLANS FOR 1 INFANT ROOM, 3 TODDLER ROOMS, 2 PRESCHOOL CLASSROOMS AND 5 "MIRROR IMAGE" CLASSROOMS**

WHEREAS the Governing Board has determined that the INDEPENDENT CONTRACTOR is specially trained and experienced and competent to perform the special services required, and

WHEREAS the DISTRICT under the terms of this agreement hereby agrees to pay the INDEPENDENT CONTRACTOR for services at Twenty Three Thousand Five Hundred Dollars & No Cents (\$23,500.00).

The contracted services are to commence on or about April 27, 2010 and to be completed on or about, but not later than June 30, 2010.

WHEREAS the INDEPENDENT CONTRACTOR in the performance of this agreement shall be and act as an INDEPENDENT CONTRACTOR providing the necessary tools and equipment and provide the Board of Trustees a final finished report and/or product within the prescribed time allocated, and

WHEREAS the INDEPENDENT CONTRACTOR shall assume all other expenses incurred in connection with the performance of this contract and the DISTRICT shall not be responsible for payment of any other expenses. The fees specified, unless otherwise indicated and agreed to, shall be the only obligation of the DISTRICT. While engaged in carrying out and complying with any of the terms and conditions of this agreement, the INDEPENDENT CONTRACTOR is not an officer, agent or employee of the DISTRICT, and

WHEREAS the INDEPENDENT CONTRACTOR shall provide worker's compensation insurance or self-insure services, and

5.8 (2)

WHEREAS the INDEPENDENT CONTRACTOR shall indemnify and hold harmless the DISTRICT, its officers, agents, and employees from every claim or demand made, and every liability, loss, damages, or expense, of any nature whatsoever, which may be incurred by reason of:

- a) Contractor agrees to defend, indemnify, and hold harmless the Rancho Santiago Community District (District), its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising of activities of the Contractor, its subcontractors, or those of any of its officers, agents, or employees, whether such act is authorized by this Agreement or not; and Contractor shall pay for any and all damage to the property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on the premises. Contractor further agrees to waive all rights of subrogation against the District. The provisions of the Article do not apply to any damage or losses caused by the negligence of the District or any of its agents or employees.

WHEREAS upon mutual agreement in writing of the parties hereto, this agreement may be terminated for any reason, and

WHEREAS the parties to this agreement, under penalty of perjury, certify that all of the above items are to the best of their knowledge true and correct statements.

IN WITNESS where of, said parties have executed this agreement as of the date first written above.

INDEPENDENT CONTRACTOR

RANCHO SANTIAGO  
COMMUNITY COLLEGE DISTRICT

\_\_\_\_\_  
Signature

By \_\_\_\_\_

\_\_\_\_\_  
Printed Name

Tracey Conner-Crabbe  
Printed Name

\_\_\_\_\_  
Title

Director of Purchasing Services  
Title

\_\_\_\_\_  
Address City/State

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Contract

Louis Torelli, M.S.Ed.  
305 Bolinas Road  
Fairfax, CA 94930  
415.456.3748 – phone

March 30, 2010

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Professional Services to be provided to:

Dee Tucker, Executive Director  
Child Development Services  
Rancho Santiago Community College District  
2323 N. Broadway, Suite 319  
Santa Ana, CA 92706

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Scope of Work for Santa Ana Child Development Center:

1. Classroom Layout/Furniture Plan for 1 infant room, 3 toddler rooms and 2 preschool classrooms. Plan includes carpet/lino placement and furniture schedule with list of manufacturers and specified equipment. Phone consultation throughout process.

Fee: \$3,500 per classroom X 6 rooms = \$21,000

2. Provide plans and furniture schedule for 5 "mirror-image" classrooms.  
( 1 infant room, 1 toddler room, 3 preschool rooms)

Fee: \$500 per classroom X 5 rooms = \$2,500

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Total Fee: = \$23,500

Terms: Signed contract and retainer of \$3,500 to commence work. Final payment of \$20,000 due within 30 days of submittal of plans and invoice.

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Louis Torelli, M.S.Ed

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Dee Tucker, Executive Director

| P.O. #        | Amount    | Vendor Name                            | Classification                  | SP | Bond | Date     |
|---------------|-----------|--|---------------------------------|----|------|----------|
| 10-P0013831   | 9,702 68  | CDW GOVERNMENT INC                     | Instructional Supplies          | SP |      | 3/8/2010 |
| 10-P0013832   | 649 93    | PAT & OSCAR'S                          | Food and Food Service Supplies  | SP |      | 3/8/2010 |
| 10-P0013833   | 1,329 44  | PAT & OSCAR'S                          | Food and Food Service Supplies  | SP |      | 3/8/2010 |
| 10-P0013834   | 7,495 35  | TERRYBERRY                             | Service Pins                    |    |      | 3/8/2010 |
| 10-P0013835   | 569 38    | DON BOOKSTORE                          | Non-Instructional Supplies      | SP |      | 3/8/2010 |
| 10-P0013836   | 247 26    | SPIDELL PUB INC                        | Instructional Supplies          | SP |      | 3/8/2010 |
| 10-P0013837   | 2,021 28  | THE STANLEY GROUP                      | Non-Instructional Supplies      | SP |      | 3/8/2010 |
| 10-P0013839   | 86 98     | DELL COMPUTER                          | Instructional Supplies          | SP |      | 3/8/2010 |
| 10-P0013840   | 4,768 48  | DELL COMPUTER                          | Equipment - Federal Progs >200  | SP |      | 3/8/2010 |
| * 10-P0013841 | 996 17    | CDW GOVERNMENT INC                     | Instructional Supplies          | SP |      | 3/8/2010 |
| 10-P0013842   | 41 31     | OFFICE DEPOT BUSINESS SVCS             | Non-Instructional Supplies      | SP |      | 3/8/2010 |
| 10-P0013843   | 815 00    | SEHI COMPUTER PRODUCTS                 | Equipment - All Other > \$1,000 | SP |      | 3/8/2010 |
| 10-P0013844   | 669 00    | AUTOMOTIVE ELECTRONIC SVCS             | Instructional Supplies          |    |      | 3/8/2010 |
| 10-P0013845   | 123 63    | OFFICE DEPOT BUSINESS SVCS             | Non-Instructional Supplies      | SP |      | 3/8/2010 |
| 10-P0013846   | 1,661 15  | DELL COMPUTER                          | Equipment - All Other > \$1,000 | SP |      | 3/8/2010 |
| 10-P0013847   | 2,434 97  | AT & T GOVERNMENT SOLUTIONS INC        | Equipment - All Other > \$1,000 |    |      | 3/8/2010 |
| 10-P0013848   | 152 25    | SCHICK RECORDS MGMT                    | Non-Instructional Supplies      | SP |      | 3/8/2010 |
| 10-P0013849   | 85 48     | MICROPOWER BATTERY CO                  | Instructional Supplies          | SP |      | 3/9/2010 |
| 10-P0013850   | 34 19     | HIGHSMITH CO INC                       | Non-Instructional Supplies      | SP |      | 3/9/2010 |
| 10-P0013851   | 1,429 96  | GRAY HOD                               | Instructional Supplies          | SP |      | 3/9/2010 |
| 10-P0013852   | 1,790 00  | CARQUEST AUTO PARTS                    | Instructional Supplies          | SP |      | 3/9/2010 |
| 10-P0013853   | 2,500 00  | OFFICE DEPOT BUSINESS SVCS             | Instructional Supplies          |    |      | 3/9/2010 |
| 10-P0013854   | 2,000 00  | CANDELA CORP                           | Non-Instructional Supplies      |    |      | 3/9/2010 |
| 10-P0013855   | 180 00    | OFFICE DEPOT BUSINESS SVCS             | Non-Instructional Supplies      |    |      | 3/9/2010 |
| 10-P0013856   | 500 00    | DUNN EDWARDS CORP                      | Non-Instructional Supplies      |    |      | 3/9/2010 |
| 10-P0013857   | 335 00    | RADIO SHACK                            | Non-Instructional Supplies      |    |      | 3/9/2010 |
| 10-P0013858   | 2,000 00  | HOME DEPOT                             | Non-Instructional Supplies      |    |      | 3/9/2010 |
| 10-P0013859   | 800 00    | OFFICE DEPOT BUSINESS SVCS             | Non-Instructional Supplies      | SP |      | 3/9/2010 |
| 10-P0013860   | 379 41    | ELMO MFG CORP                          | Contracted Services             |    |      | 3/9/2010 |
| 10-P0013861   | 565 60    | GOLD COAST TOURS                       | Transportation - Student        | SP |      | 3/9/2010 |
| * 10-P0013862 | 77,678 56 | HEWLETT PACKARD                        | Non-Instructional Supplies      |    |      | 3/9/2010 |
| 10-P0013863   | 116 87    | NEW YORK COLLEGE OF HEALTH PROFESSIONS | Non-Instructional Supplies      | SP |      | 3/9/2010 |
| 10-P0013864   | 2,412 90  | CARLS JR SPECIAL EVENTS DEPT           | Food and Food Service Supplies  | SP |      | 3/9/2010 |
| 10-P0013865   | 782 77    | AMERICAN 3B SCIENTIFIC                 | Instructional Supplies          | SP |      | 3/9/2010 |
| 10-P0013866   | 563 00    | ORANGE TREE DELI & CATERING            | Food and Food Service Supplies  | SP |      | 3/9/2010 |

5.9 (1)

No.

5.9

Legend: \* = Multiple Accounts for this P O      SP = Special Project

5.9 (2)

| P.O. #        | Amount    | Vendor Name                           | Classification                   | SP | Bond | Date      |
|---------------|-----------|---------------------------------------|----------------------------------|----|------|-----------|
| 10-P0013867   | 951 84    | LAURENE E WEIDNER                     | Conference Expenses              |    |      | 3/9/2010  |
| 10-P0013868   | 71 08     | DON BOOKSTORE                         | Non-Instructional Supplies       | SP |      | 3/9/2010  |
| 10-P0013869   | 401 29    | DON BOOKSTORE                         | Instructional Supplies           | SP |      | 3/9/2010  |
| 10-P0013870   | 1,000 00  | HOME DEPOT                            | Non-Instructional Supplies       | SP |      | 3/9/2010  |
| 10-P0013871   | 702 00    | SMART & FINAL                         | Food and Food Service Supplies   | SP |      | 3/9/2010  |
| 10-P0013872   | 12,000 00 | SAM'S DAIRY DIST                      | Food and Food Service Supplies   | SP |      | 3/9/2010  |
| 10-P0013873   | 3,211 00  | SMART & FINAL                         | Food and Food Service Supplies   | SP |      | 3/9/2010  |
| 10-P0013874   | 6,600 00  | DON BOOKSTORE                         | Other Exp Paid for Students      | SP |      | 3/9/2010  |
| 10-P0013875   | 64 33     | CHANNING L BETE CO INC                | Instructional Supplies           | SP |      | 3/9/2010  |
| 10-P0013876   | 86 55     | HERTZ CORP                            | Rental - Other (Short-term)      | SP |      | 3/9/2010  |
| 10-P0013877   | 180 00    | BUSINESS MACHINES SECURITY            | Non-Instructional Supplies       | SP |      | 3/9/2010  |
| 10-P0013878   | 5,860 05  | DELL COMPUTER                         | Equipment - Federal Progs >200   | SP |      | 3/9/2010  |
| 10-P0013879   | 3,813 86  | XEROX CORP                            | Equipment - All Other > \$1,000  | SP |      | 3/10/2010 |
| * 10-P0013880 | 1,650 00  | COMMAND DECISIONS SYSTEMS & SOLUTIONS | Conference Expenses              | SP |      | 3/10/2010 |
| * 10-P0013881 | 2,619 76  | MARRIOTT WARDMAN PARK HOTEL           | Conference Expenses              | SP |      | 3/10/2010 |
| 10-P0013882   | 55 00     | WESTERN ASSOC OF SCHOOLS & COLLEGES   | Conference Expenses              |    |      | 3/10/2010 |
| 10-P0013883   | 50,000 00 | POSTMASTER                            | Postage                          |    |      | 3/10/2010 |
| 10-P0013884   | 2,014 67  | PARALLAX INC                          | Instructional Supplies           | SP |      | 3/10/2010 |
| 10-P0013885   | 228 35    | HERTZ CORP                            | Transportation - Student         | SP |      | 3/10/2010 |
| 10-P0013886   | 36,280 68 | APPLE COMPUTER INC                    | Equipment - All Other > \$1,000  |    |      | 3/10/2010 |
| 10-P0013887   | 5,804 31  | DELL COMPUTER                         | Equip/Software - >\$200 <\$1,000 |    |      | 3/10/2010 |
| 10-P0013888   | 563 00    | SONRISE ELECTRIC                      | Contracted Repair Services       |    |      | 3/11/2010 |
| 10-P0013889   | 15,013 06 | ORANGE COAST PLUMBING INC             | Contracted Repair Services       | SP |      | 3/11/2010 |
| 10-P0013890   | 12,344 10 | EXECUTIVE LIGHTING SVCS               | Contracted Repair Services       | SP |      | 3/11/2010 |
| 10-P0013891   | 25,000 00 | RESERVE ACCOUNT                       | Postage                          |    |      | 3/11/2010 |
| 10-P0013892   | 20,000 00 | RESERVE ACCOUNT                       | Postage                          |    |      | 3/11/2010 |
| 10-P0013893   | 130 00    | BUTLER CHEMICALS INC                  | Contracted Services              | SP |      | 3/11/2010 |
| 10-P0013894   | 101 52    | LAB SAFETY SUPPLY                     | Instructional Supplies           | SP |      | 3/11/2010 |
| 10-P0013896   | 2,313 53  | WARD'S NATURAL SCIENCE                | Instructional Supplies           | SP |      | 3/11/2010 |
| 10-P0013897   | 3,498 66  | WESTERN AUDIO VISUAL                  | Instructional Supplies           | SP |      | 3/11/2010 |
| 10-P0013898   | 15,088 71 | CPP CONSULTING PSYCHOLOGISTS PRESS    | Instructional Supplies           | SP |      | 3/11/2010 |
| 10-P0013900   | 1,473 34  | FISHER SCIENTIFIC                     | Equipment - All Other > \$1,000  | SP |      | 3/11/2010 |
| 10-P0013901   | 1,801 52  | FISHER SCIENTIFIC                     | Equipment - All Other > \$1,000  | SP |      | 3/11/2010 |
| 10-P0013902   | 1,000 00  | TREND OFFSET PRINTING                 | Advertising                      |    |      | 3/11/2010 |
| 10-P0013903   | 633 06    | SOFTWARE HOUSE INT'L INC              | Software License and Fees        | SP |      | 3/11/2010 |

Legend: \* = Multiple Accounts for this P O      SP = Special Project

| P.O. #        | Amount     | Vendor Name                       | Classification                   | SP | Bond | Date      |
|---------------|------------|-----------------------------------|----------------------------------|----|------|-----------|
| 10-P0013904   | 9,570 00   | ORANGE COAST PLUMBING INC         | Contracted Repair Services       | SP |      | 3/11/2010 |
| 10-P0013905   | 1,549 86   | RELIABLE GRAPHICS                 | Buildings - Blueprint/Reprod     | SP | BOND | 3/11/2010 |
| 10-P0013906   | 884 81     | EXECUTIVE LIGHTING SVCS           | Repair & Replacement Parts       |    |      | 3/11/2010 |
| 10-P0013907   | 9,999 78   | SOUTHLAND INSTRUMENTS             | Equip/Software - >\$200 <\$1,000 | SP |      | 3/11/2010 |
| 10-P0013908   | 289 23     | TOMARK SPORTS INC                 | Instructional Supplies           | SP |      | 3/11/2010 |
| * 10-P0013909 | 1,005 23   | FITNESS WHOLESale                 | Instructional Supplies           | SP |      | 3/11/2010 |
| 10-P0013910   | 3,532 00   | TROXELL COMM INC                  | Building Improvements            | SP |      | 3/11/2010 |
| 10-P0013911   | 21 00      | CCLC COMMUNITY COLLEGE LEAGUE     | Non-Instructional Supplies       |    |      | 3/11/2010 |
| 10-P0013912   | 1,875 00   | ASHP AMERICAN SOCIETY OF HOSPITAL | Other Licenses & Fees            |    |      | 3/11/2010 |
| 10-P0013913   | 380 37     | HOUGHTON MIFFLIN HARCOURT PUBL    | Books, Mags & Ref Mat, Non-Lib   | SP |      | 3/11/2010 |
| 10-P0013915   | 140 00     | MYDESIGN2PRINT                    | Reproduction/Printing Expenses   | SP |      | 3/11/2010 |
| 10-P0013916   | 163 13     | INTEGRAL SOLUTIONS GROUP          | Software Support Service         | SP |      | 3/11/2010 |
| 10-P0013917   | 973 31     | APPERSON PRINT MGMT SVCS          | Equipment - Federal Progs >200   | SP |      | 3/11/2010 |
| 10-P0013918   | 91 28      | DELL COMPUTER                     | Non-Instructional Supplies       |    |      | 3/11/2010 |
| 10-P0013919   | 19,118 40  | INTELECOM                         | Other Licenses & Fees            |    |      | 3/11/2010 |
| 10-P0013920   | 676 75     | CDW GOVERNMENT INC                | Equipment - Federal Progs >200   | SP |      | 3/11/2010 |
| 10-P0013921   | 277 40     | XANTE CORP                        | Non-Instructional Supplies       |    |      | 3/11/2010 |
| 10-P0013922   | 947 02     | DELL COMPUTER                     | Software License and Fees        | SP |      | 3/11/2010 |
| 10-P0013923   | 718 14     | B & H PHOTO VIDEO INC             | Instructional Supplies           | SP |      | 3/11/2010 |
| 10-P0013924   | 302 33     | TROXELL COMM INC                  | Instructional Supplies           | SP |      | 3/11/2010 |
| 10-P0013925   | 578 01     | CDW GOVERNMENT INC                | Instructional Supplies           | SP |      | 3/11/2010 |
| 10-P0013926   | 50 03      | APPERSON PRINT MGMT SVCS          | Instructional Supplies           | SP |      | 3/11/2010 |
| 10-P0013927   | 990 62     | GLOBAL INDUSTRIAL EQUIPMENT       | Instructional Supplies           | SP |      | 3/11/2010 |
| 10-P0013928   | 3,088 50   | SIMS ORANGE WELDING SUPPLY        | Equipment - All Other > \$1,000  | SP |      | 3/11/2010 |
| 10-P0013929   | 2,384 51   | BOBER ANTHONY T                   | Gain (Loss) - Insurance Settle   |    |      | 3/11/2010 |
| 10-P0013930   | 9,158 60   | EXECUTIVE LIGHTING SVCS           | Contracted Repair Services       |    |      | 3/11/2010 |
| * 10-P0013931 | 516,300 00 | MDE GROUP INC                     | Building Improvements            | SP | BOND | 3/12/2010 |
| 10-P0013932   | 175 00     | PYRO-COMM SYSTEMS INC             | Contracted Repair Services       |    |      | 3/12/2010 |
| 10-P0013933   | 777 56     | LIBERTY PAPER & PRINTING          | Instructional Supplies           | SP |      | 3/12/2010 |
| 10-P0013934   | 2,610 00   | PATON GROUP                       | Software License and Fees        |    |      | 3/12/2010 |
| 10-P0013935   | 340 00     | THINN JOSEPH DONALD               | Repair & Replacement Parts       | SP |      | 3/12/2010 |
| 10-P0013936   | 1,188 35   | EXECUTIVE ENVIRONMENTAL           | Contracted Services              |    |      | 3/12/2010 |
| 10-P0013937   | 216 00     | US HEALTHWORKS MEDICAL GROUP, PC  | Uninsured Losses/Loss Disposal   |    |      | 3/12/2010 |
| 10-P0013938   | 528 10     | BEST CONTRACTING SVCS             | Contracted Repair Services       |    |      | 3/12/2010 |
| 10-P0013939   | 14,416 99  | MCMAHAN BUSINESS INTERIORS        | Equipment - Federal Progs >200   | SP |      | 3/12/2010 |

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Legend: \* = Multiple Accounts for this P O      SP = Special Project

5.9 (4)

| P.O. #        | Amount    | Vendor Name                      | Classification                   | SP | Bond | Date      |
|---------------|-----------|----------------------------------|----------------------------------|----|------|-----------|
| 10-P0013940   | 3,750 00  | WESTED                           | Contracted Services              | SP |      | 3/12/2010 |
| 10-P0013941   | 500 00    | SHARP LYDIA B                    | Contracted Services              | SP |      | 3/12/2010 |
| 10-P0013942   | 987 20    | EXECUTIVE ENVIRONMENTAL          | Contracted Services              |    |      | 3/12/2010 |
| 10-P0013943   | 225 00    | SANTIAGO MIDDLE SCHOOL           | Transportation - Student         | SP |      | 3/15/2010 |
| 10-P0013944   | 2,441 13  | MCMAHAN BUSINESS INTERIORS       | Equip/Software - >\$200 <\$1,000 | SP |      | 3/15/2010 |
| 10-P0013945   | 450 00    | ORANGE UNIFIED SCHOOL DISTRICT   | Transportation - Student         | SP |      | 3/15/2010 |
| * 10-P0013946 | 847 76    | DELL COMPUTER                    | Equipment - Federal Progs >200   | SP |      | 3/15/2010 |
| 10-P0013947   | 215 33    | FINAL DRAFT INC                  | Instructional Software           |    |      | 3/15/2010 |
| 10-P0013948   | 6,859 06  | SCANTRON CORP                    | Equipment - All Other > \$1,000  | SP |      | 3/15/2010 |
| 10-P0013949   | 261 89    | CDW GOVERNMENT INC               | Non-Instructional Supplies       |    |      | 3/15/2010 |
| * 10-P0013950 | 3,758 41  | COVERMASTER, INC                 | Instructional Supplies           | SP |      | 3/15/2010 |
| * 10-P0013951 | 140 53    | KULLY SUPPLY, INC                | Instructional Supplies           | SP |      | 3/15/2010 |
| 10-P0013953   | 2,712 40  | VAN SANT ENTERPRISES, INC        | Equipment - All Other > \$1,000  | SP |      | 3/15/2010 |
| 10-P0013954   | 503 28    | HARBINGER KNOWLEDGE PRODUCTS INC | Equip/Software - >\$200 <\$1,000 | SP |      | 3/15/2010 |
| 10-P0013955   | 5,213 90  | SO CALIF EDISON CO               | Buildings - Contracted Svcs      | SP | BOND | 3/15/2010 |
| 10-P0013956   | 1,460 63  | MCKESSON GENERAL MEDICAL CORP    | Instructional Supplies           | SP |      | 3/15/2010 |
| 10-P0013957   | 6,173 72  | ARMSTRONG MEDICAL INDUSTRIES     | Equipment - All Other > \$1,000  | SP |      | 3/15/2010 |
| 10-P0013958   | 636 40    | MMS MEDICAL SUPPLY CO            | Instructional Supplies           | SP |      | 3/15/2010 |
| 10-P0013959   | 445 31    | BIO RAD LABORATORIES             | Instructional Supplies           | SP |      | 3/15/2010 |
| 10-P0013960   | 1,191 03  | GARY MANUFACTURING               | Instructional Supplies           | SP |      | 3/15/2010 |
| 10-P0013961   | 415 00    | DON BOOKSTORE                    | Instructional Supplies           |    |      | 3/15/2010 |
| 10-P0013962   | 1,125 86  | VWR INTERNATIONAL, LLC           | Instructional Supplies           |    |      | 3/15/2010 |
| 10-P0013963   | 400 00    | BAXTER                           | Books, Mags & Ref Mat, Non-Lib   | SP |      | 3/15/2010 |
| 10-P0013964   | 302 34    | HOUGHTON MIFFLIN HARCOURT PUBL   | Books, Mags & Ref Mat, Non-Lib   | SP |      | 3/15/2010 |
| 10-P0013965   | 1,125 07  | SIGMA ALDRICH INC                | Instructional Supplies           |    |      | 3/15/2010 |
| 10-P0013966   | 2,550 00  | MCKESSON GENERAL MEDICAL CORP    | Instructional Supplies           | SP |      | 3/15/2010 |
| 10-P0013967   | 13,000 00 | SPECTRUM INFORMATION SVCS        | Contracted Services              | SP |      | 3/15/2010 |
| 10-P0013968   | 750 38    | WOODRIDGE PRESS INC              | Reproduction/Printing Expenses   | SP |      | 3/15/2010 |
| 10-P0013969   | 64 14     | CDW GOVERNMENT INC               | Instructional Supplies           | SP |      | 3/16/2010 |
| 10-P0013970   | 456 32    | OFFICE DEPOT BUSINESS SVCS       | Instructional Supplies           | SP |      | 3/16/2010 |
| 10-P0013971   | 1,183 75  | DELL COMPUTER                    | Equipment - Federal Progs >200   | SP |      | 3/16/2010 |
| 10-P0013972   | 14 99     | OFFICE DEPOT BUSINESS SVCS       | Non-Instructional Supplies       | SP |      | 3/16/2010 |
| 10-P0013973   | 25 00     | CITY OF ORANGE                   | Other Licenses & Fees            |    |      | 3/16/2010 |
| 10-P0013974   | 48 59     | OFFICE DEPOT BUSINESS SVCS       | Non-Instructional Supplies       |    |      | 3/16/2010 |
| 10-P0013975   | 36 93     | OFFICE DEPOT BUSINESS SVCS       | Non-Instructional Supplies       | SP |      | 3/16/2010 |

Legend: \* = Multiple Accounts for this P O      SP = Special Project

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| P.O. #        | Amount    | Vendor Name                       | Classification                   | SP | Bond | Date      |
|---------------|-----------|-----------------------------------|----------------------------------|----|------|-----------|
| 10-P0013976   | 256 00    | KC HUYNH-DANG                     | Inst Dues & Memberships          | SP |      | 3/16/2010 |
| 10-P0013977   | 240 00    | KC HUYNH-DANG                     | Inst Dues & Memberships          | SP |      | 3/16/2010 |
| 10-P0013978   | 306 66    | ASHP AMERICAN SOCIETY OF HOSPITAL | Instructional Supplies           | SP |      | 3/16/2010 |
| 10-P0013979   | 240 56    | BIO CORP                          | Instructional Supplies           | SP |      | 3/16/2010 |
| 10-P0013980   | 14,115 00 | SPECTRUM INFORMATION SVCS         | Contracted Services              | SP |      | 3/16/2010 |
| 10-P0013981   | 16 00     | CHAMORRO GUSTAVO                  | Conference Expenses              | SP |      | 3/16/2010 |
| 10-P0013982   | 34,788 86 | PIONEER CHEMICAL CO               | Non-Instructional Supplies       |    |      | 3/16/2010 |
| * 10-P0013983 | 1,663 88  | IMAGE PRINTING SOLUTIONS          | Reproduction/Printing Expenses   | SP |      | 3/16/2010 |
| 10-P0013984   | 42 63     | HOLT MCDUGAL CUSTOMER SERVICE     | Instructional Supplies           | SP |      | 3/16/2010 |
| 10-P0013985   | 5,000 00  | KINKO'S                           | Reproduction/Printing Expenses   | SP |      | 3/16/2010 |
| 10-P0013986   | 26 65     | PBS VIDEO                         | Instructional Supplies           |    |      | 3/16/2010 |
| 10-P0013987   | 833 33    | ECONOMIC MODELING SPECIALISTS INC | Internet Services                | SP |      | 3/16/2010 |
| * 10-P0013988 | 594 86    | CARVIN CORP                       | Instructional Supplies           | SP |      | 3/16/2010 |
| 10-P0013989   | 1,065 00  | DON BOOKSTORE                     | Non-Instructional Supplies       | SP |      | 3/16/2010 |
| 10-P0013990   | 546 17    | PARADISE BAKERY & CAFE            | Food and Food Service Supplies   | SP |      | 3/17/2010 |
| 10-P0013991   | 39 09     | CALUMET PHOTOGRAPHIC INC          | Instructional Supplies           | SP |      | 3/17/2010 |
| * 10-P0013992 | 2,977 48  | FREESTYLE SALES CO INC            | Instructional Supplies           | SP |      | 3/17/2010 |
| * 10-P0013993 | 2,156 00  | DIVERSIFIED BUSINESS SVCS         | Non-Instructional Supplies       | SP |      | 3/17/2010 |
| 10-P0013994   | 148 00    | DON BOOKSTORE                     | Non-Instructional Supplies       | SP |      | 3/17/2010 |
| 10-P0013995   | 6,396 88  | THOMAS M POYER ENTERPRISES, INC   | Non-Instructional Supplies       | SP |      | 3/17/2010 |
| 10-P0013996   | 7,582 65  | THE GREAT AMERICAN                | Food and Food Service Supplies   | SP |      | 3/17/2010 |
| 10-P0013997   | 450 00    | CALIF MUNICIPAL STATISTICS        | Non-Instructional Supplies       |    |      | 3/18/2010 |
| 10-P0013998   | 7,729 96  | WAXIE SANITARY SUPPLY             | Non-Instructional Supplies       |    |      | 3/18/2010 |
| 10-P0013999   | 353 44    | WAXIE SANITARY SUPPLY             | Equip/Software - >\$200 <\$1,000 |    |      | 3/18/2010 |
| 10-P0014000   | 2,875 00  | CALIF LAND SURVEYORS ASSOC        | Contracted Services              | SP |      | 3/18/2010 |
| 10-P0014001   | 1,940 06  | FRANKLIN AIR CONDITIONING         | Contracted Repair Services       |    |      | 3/18/2010 |
| 10-P0014002   | 947 80    | CURRENT ELECTRIC                  | Contracted Repair Services       |    |      | 3/18/2010 |
| 10-P0014003   | 2,261 13  | POWERTRON                         | Repair & Replacement Parts       |    |      | 3/18/2010 |
| 10-P0014004   | 667 66    | TAB PRODUCTS CO                   | Non-Instructional Supplies       | SP |      | 3/18/2010 |
| * 10-P0014006 | 5,040 00  | CITY OF COSTA MESA                | Instructional Agrmt - Salary     |    |      | 3/18/2010 |
| 10-P0014007   | 2,000 00  | OFFICE DEPOT BUSINESS SVCS        | Non-Instructional Supplies       | SP |      | 3/18/2010 |
| * 10-P0014009 | 3,700 00  | LOS ANGELES COUNTY OFFICE OF      | Instructional Agrmt - Salary     |    |      | 3/18/2010 |
| * 10-P0014010 | 6,985 40  | SAN BERNARDINO COUNTY             | Instructional Agrmt - Salary     |    |      | 3/18/2010 |
| 10-P0014011   | 152 53    | B2B COMPUTER PRODUCTS LLC         | Instructional Supplies           |    |      | 3/18/2010 |
| 10-P0014012   | 600 00    | ROTO ROOTER SVC                   | Contracted Services              | SP |      | 3/18/2010 |

Legend: \* = Multiple Accounts for this P O      SP = Special Project

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| P.O. #        | Amount     | Vendor Name                | Classification                   | SP | Bond | Date      |
|---------------|------------|----------------------------|----------------------------------|----|------|-----------|
| 10-P0014013   | 810 22     | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies       | SP |      | 3/18/2010 |
| * 10-P0014014 | 1,027 99   | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies           | SP |      | 3/18/2010 |
| 10-P0014015   | 4,861 13   | TROXELL COMM INC           | Instructional Supplies           | SP |      | 3/18/2010 |
| 10-P0014016   | 731 61     | IMPERIAL PRODUCTS INC      | Non-Instructional Supplies       |    |      | 3/18/2010 |
| 10-P0014017   | 4,158 60   | DELL COMPUTER              | Non-Instructional Supplies       |    |      | 3/18/2010 |
| 10-P0014018   | 966 17     | DELL COMPUTER              | Equip/Software - >\$200 <\$1,000 | SP |      | 3/18/2010 |
| 10-P0014019   | 250 00     | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies           | SP |      | 3/18/2010 |
| 10-P0014020   | 600 00     | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies           |    |      | 3/18/2010 |
| 10-P0014021   | 200 00     | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies       |    |      | 3/18/2010 |
| 10-P0014022   | 558 39     | IMMEL DESIGN INC           | Building Improvements            | SP | BOND | 3/19/2010 |
| 10-P0014023   | 19,500 00  | JM FARNAN CO INC           | Buildings - Contracted Svcs      | SP | BOND | 3/19/2010 |
| 10-P0014024   | 118 00     | ALBERTSON'S                | Food and Food Service Supplies   | SP |      | 3/19/2010 |
| 10-P0014025   | 56 00      | ALBERTSON'S                | Food and Food Service Supplies   | SP |      | 3/19/2010 |
| 10-P0014026   | 129,920 00 | BERNARDS BROS INC          | Buildings - Construction Mgmt    | SP | BOND | 3/19/2010 |
| 10-P0014027   | 330,800 00 | HMC ARCHITECTS             | Buildings - Architects Fee       | SP |      | 3/19/2010 |
| 10-P0014028   | 26,400 00  | JOHNSTON INSPECTIONS       | Buildings - Construction Tests   | SP | BOND | 3/19/2010 |
| 10-P0014029   | 3,288 00   | ORANGE COUNTY REGISTER     | Advertising                      | SP |      | 3/19/2010 |
| 10-P0014030   | 3,310 65   | COR O VAN MOVING           | Buildings - Relocation/Moving    | SP | BOND | 3/19/2010 |
| 10-P0014031   | 819 06     | WESTERN POWER SYSTEMS      | Contracted Repair Services       |    |      | 3/19/2010 |
| 10-P0014032   | 10,000 00  | LPA INC                    | Buildings - Architects Fee       | SP | BOND | 3/19/2010 |
| 10-P0014033   | 3,545 73   | LOBBY TRAFFIC SYSTEMS INC  | Building Improvements            | SP | BOND | 3/19/2010 |
| 10-P0014035   | 679 26     | PARADISE BAKERY & CAFE     | Food and Food Service Supplies   |    |      | 3/19/2010 |
| 10-P0014036   | 187 84     | SODEXHO                    | Conference Expenses              | SP |      | 3/19/2010 |
| 10-P0014037   | 400 00     | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies       | SP |      | 3/19/2010 |
| 10-P0014038   | 195 00     | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies           |    |      | 3/19/2010 |
| 10-P0014039   | 370 00     | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies           | SP |      | 3/19/2010 |
| 10-P0014040   | 300 00     | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies           | SP |      | 3/19/2010 |
| 10-P0014041   | 70 00      | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies       |    |      | 3/19/2010 |
| 10-P0014042   | 728 30     | THINK 4 INC COM            | Instructional Supplies           | SP |      | 3/19/2010 |
| 10-P0014043   | 827 06     | GOLD COAST TOURS           | Transportation - Student         | SP |      | 3/19/2010 |
| 10-P0014044   | 3,000 00   | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies       | SP |      | 3/19/2010 |
| 10-P0014045   | 800 39     | B2B COMPUTER PRODUCTS LLC  | Non-Instructional Supplies       |    |      | 3/19/2010 |
| 10-P0014046   | 900 00     | SPECTRUM INFORMATION SVCS  | Internet Services                | SP |      | 3/19/2010 |
| 10-P0014047   | 556 45     | SIMS ORANGE WELDING SUPPLY | Instructional Supplies           | SP |      | 3/19/2010 |
| 10-P0014048   | 85 30      | SEHI COMPUTER PRODUCTS     | Non-Instructional Supplies       | SP |      | 3/19/2010 |

Legend: \* = Multiple Accounts for this P O      SP = Special Project

| P.O. #        | Amount    | Vendor Name                  | Classification                   | SP | Bond | Date      |
|---------------|-----------|------------------------------|----------------------------------|----|------|-----------|
| * 10-P0014049 | 924 38    | SIMS ORANGE WELDING SUPPLY   | Equipment - All Other > \$1,000  | SP |      | 3/19/2010 |
| 10-P0014050   | 783 00    | CDW GOVERNMENT INC           | Non-Instructional Supplies       |    |      | 3/19/2010 |
| 10-P0014051   | 480 63    | DELL COMPUTER                | Non-Instructional Supplies       |    |      | 3/19/2010 |
| 10-P0014052   | 978 75    | MSDN ACADEMIC ALLIANCE       | Software License and Fees        | SP |      | 3/22/2010 |
| 10-P0014053   | 1,500 00  | INNOVATIVE EDUCATORS         | Conference Expenses              | SP |      | 3/22/2010 |
| 10-P0014054   | 292 50    | CSUF-AUXILIARY SERVICES CORP | Food and Food Service Supplies   | SP |      | 3/22/2010 |
| 10-P0014056   | 140 98    | OFFICE DEPOT BUSINESS SVCS   | Non-Instructional Supplies       | SP |      | 3/22/2010 |
| 10-P0014057   | 536 88    | B2B COMPUTER PRODUCTS LLC    | Non-Instructional Supplies       |    |      | 3/22/2010 |
| 10-P0014059   | 851 51    | B2B COMPUTER PRODUCTS LLC    | Instructional Supplies           | SP |      | 3/22/2010 |
| 10-P0014060   | 901 39    | WAXIE SANITARY SUPPLY        | Non-Instructional Supplies       |    |      | 3/22/2010 |
| 10-P0014061   | 2,021 95  | SVM LP                       | Other Exp Paid for Students      | SP |      | 3/22/2010 |
| 10-P0014062   | 9,730 00  | SIMS ORANGE WELDING SUPPLY   | Instructional Supplies           |    |      | 3/22/2010 |
| 10-P0014063   | 343 67    | OFFICE DEPOT BUSINESS SVCS   | Non-Instructional Supplies       | SP |      | 3/22/2010 |
| 10-P0014065   | 4,692 01  | WAXIE SANITARY SUPPLY        | Non-Instructional Supplies       |    |      | 3/22/2010 |
| 10-P0014066   | 182 97    | CDW GOVERNMENT INC           | Non-Instructional Supplies       | SP |      | 3/22/2010 |
| 10-P0014067   | 425 07    | OFFICE DEPOT BUSINESS SVCS   | Non-Instructional Supplies       | SP |      | 3/22/2010 |
| 10-P0014068   | 861 33    | OFFICE DEPOT BUSINESS SVCS   | Non-Instructional Supplies       | SP |      | 3/22/2010 |
| 10-P0014069   | 151 00    | OFFICE DEPOT BUSINESS SVCS   | Non-Instructional Supplies       |    |      | 3/22/2010 |
| 10-P0014070   | 16,101 83 | MCMAHAN BUSINESS INTERIORS   | Equip/Software - >\$200 <\$1,000 | SP |      | 3/22/2010 |
| 10-P0014071   | 500 00    | OFFICE DEPOT BUSINESS SVCS   | Instructional Supplies           | SP |      | 3/22/2010 |
| 10-P0014072   | 100 00    | OFFICE DEPOT BUSINESS SVCS   | Non-Instructional Supplies       | SP |      | 3/22/2010 |
| 10-P0014074   | 969 67    | OFFICE DEPOT BUSINESS SVCS   | Non-Instructional Supplies       | SP |      | 3/22/2010 |
| 10-P0014075   | 4,560 98  | XEROX CORP                   | Equipment - All Other > \$1,000  | SP |      | 3/22/2010 |
| 10-P0014076   | 99 17     | OFFICE DEPOT BUSINESS SVCS   | Instructional Supplies           | SP |      | 3/22/2010 |
| 10-P0014077   | 812 91    | MEMORY SUPPLIERS, INC        | Instructional Supplies           | SP |      | 3/22/2010 |
| 10-P0014079   | 1,613 52  | CDW GOVERNMENT INC           | Equip/Software - >\$200 <\$1,000 | SP |      | 3/23/2010 |
| 10-P0014080   | 245 96    | DISCOUNT SCHOOL SUPPLY       | Instructional Supplies           | SP |      | 3/23/2010 |
| 10-P0014081   | 797 60    | AMERICAN EXPRESS             | Conference Expenses              | SP |      | 3/23/2010 |
| 10-P0014082   | 169 84    | KELLY PAPER                  | Non-Instructional Supplies       | SP |      | 3/23/2010 |
| 10-P0014083   | 100 00    | CITY OF ORANGE               | Other Licenses & Fees            |    |      | 3/23/2010 |
| 10-P0014084   | 807 14    | HACIENDA                     | Food and Food Service Supplies   | SP |      | 3/23/2010 |
| 10-P0014085   | 48 00     | ACT                          | Non-Instructional Supplies       | SP |      | 3/23/2010 |
| 10-P0014086   | 50 00     | ORANGE CHAMBER OF COMMERCE   | Non-Instructional Supplies       |    |      | 3/23/2010 |
| 10-P0014087   | 226 74    | MIDWEST LIBRARY SVC          | Library Books                    | SP |      | 3/23/2010 |
| 10-P0014088   | 62 81     | GALE GROUP                   | Library Books                    | SP |      | 3/23/2010 |

5.9(7)

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5.9 (8)

| P.O. #        | Amount    | Vendor Name                      | Classification                   | SP | Bond | Date      |
|---------------|-----------|----------------------------------|----------------------------------|----|------|-----------|
| 10-P0014089   | 26 00     | MIDWEST LIBRARY SVC              | Library Books                    | SP |      | 3/23/2010 |
| 10-P0014090   | 120 00    | CONSTANT CONTACT                 | Internet Services                | SP |      | 3/23/2010 |
| 10-P0014091   | 1,033 13  | WE DO GRAPHICS INC               | Non-Instructional Supplies       |    |      | 3/23/2010 |
| 10-P0014092   | 5,370 40  | AT & T                           | Equip/Software - >\$200 <\$1,000 |    |      | 3/23/2010 |
| 10-P0014093   | 1,034 65  | CDW GOVERNMENT INC               | Equipment - All Other > \$1,000  |    |      | 3/23/2010 |
| 10-P0014094   | 445 00    | HARRIS INFOSOURCE                | Internet Services                | SP |      | 3/23/2010 |
| 10-P0014095   | 225 00    | ORANGE UNIFIED SCHOOL DISTRICT   | Transportation - Student         | SP |      | 3/23/2010 |
| 10-P0014096   | 14,837 00 | ACCJC ACCREDITING COMMISSION     | Inst Dues & Memberships          |    |      | 3/23/2010 |
| 10-P0014097   | 476 82    | POCKET NURSE                     | Instructional Supplies           | SP |      | 3/23/2010 |
| * 10-P0014098 | 1,681 51  | CDW GOVERNMENT INC               | Equipment - Federal Progs >200   | SP |      | 3/23/2010 |
| 10-P0014099   | 1,000 00  | WELLS FARGO BANK                 | Contracted Services              |    |      | 3/23/2010 |
| 10-P0014100   | 6,121 44  | ATKINSON ANDELSON LOYA RUUD ROMO | Legal Expenses                   |    |      | 3/23/2010 |
| 10-P0014101   | 23 93     | BUSINESS MACHINES SECURITY       | Instructional Supplies           | SP |      | 3/23/2010 |
| 10-P0014102   | 544 31    | FRANK'S LOCKS & DOOR CLOSERS INC | Contracted Repair Services       |    |      | 3/23/2010 |
| 10-P0014103   | 95 00     | FITNESS REPAIR SHOP              | Contracted Repair Services       |    |      | 3/23/2010 |
| 10-P0014104   | 939 98    | FRANK'S LOCKS & DOOR CLOSERS INC | Contracted Services              |    |      | 3/23/2010 |
| 10-P0014105   | 1,200 00  | ADORNO YOSS ALVARADO SMITH       | Legal Expenses                   |    |      | 3/23/2010 |
| 10-P0014106   | 148 82    | FISHER SCIENTIFIC                | Instructional Supplies           | SP |      | 3/23/2010 |
| 10-P0014107   | 1,418 34  | FISHER SCIENTIFIC                | Instructional Supplies           |    |      | 3/23/2010 |
| 10-P0014108   | 7,000 00  | WILLIS JUDITH                    | Contracted Services              | SP |      | 3/23/2010 |
| 10-P0014109   | 269 44    | JIST PUB                         | Books, Mags & Ref Mat, Non-Lib   | SP |      | 3/23/2010 |
| 10-P0014110   | 468 83    | HERFF JONES INC                  | Non-Instructional Supplies       | SP |      | 3/23/2010 |
| 10-P0014111   | 3,168 84  | PARADIGM PUB                     | Books, Mags & Ref Mat, Non-Lib   | SP |      | 3/23/2010 |
| * 10-P0014112 | 367 05    | B2B COMPUTER PRODUCTS LLC        | Instructional Supplies           | SP |      | 3/24/2010 |
| 10-P0014113   | 324 60    | FRANKLIN AIR CONDITIONING        | Contracted Repair Services       |    |      | 3/24/2010 |
| 10-P0014114   | 782 90    | MICROTECH SCIENTIFIC             | Instructional Supplies           | SP |      | 3/24/2010 |
| 10-P0014115   | 1,500 00  | RSCCD                            | Contracted Services              | SP |      | 3/24/2010 |
| 10-P0014116   | 140 00    | HOME DEPOT                       | Instructional Supplies           | SP |      | 3/24/2010 |
| 10-P0014117   | 200 00    | LYTTON PERRY                     | Repair & Replacement Parts       |    |      | 3/24/2010 |
| 10-P0014118   | 200 00    | HOME DEPOT                       | Instructional Supplies           | SP |      | 3/24/2010 |
| 10-P0014119   | 200 00    | THE UNKNOWN ARTIST               | Instructional Supplies           | SP |      | 3/24/2010 |
| 10-P0014120   | 831 41    | B2B COMPUTER PRODUCTS LLC        | Non-Instructional Supplies       | SP |      | 3/24/2010 |
| 10-P0014121   | 988 19    | CDW GOVERNMENT INC               | Non-Instructional Supplies       | SP |      | 3/24/2010 |
| * 10-P0014122 | 929 50    | PROMOTIONSNOW COM                | Non-Instructional Supplies       | SP |      | 3/24/2010 |
| 10-P0014123   | 200 00    | KELLY PAPER                      | Instructional Supplies           | SP |      | 3/24/2010 |

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| P.O. #          | Amount    | Vendor Name                      | Classification                   | SP | Bond | Date      |
|-----------------|-----------|----------------------------------|----------------------------------|----|------|-----------|
| 10-P0014124     | 200 00    | ART SUPPLY WAREHOUSE             | Instructional Supplies           | SP |      | 3/24/2010 |
| 10-P0014125     | 200 00    | GREEN'S DISCOUNT GLASS & SCREENS | Instructional Supplies           | SP |      | 3/24/2010 |
| 10-P0014126     | 400 00    | AARDVARK CLAY & SUPPLIES         | Instructional Supplies           | SP |      | 3/24/2010 |
| 10-P0014127     | 827 06    | GOLD COAST TOURS                 | Transportation - Student         | SP |      | 3/24/2010 |
| 10-P0014128     | 400 00    | MARSHALL MUSIC                   | Instructional Supplies           | SP |      | 3/24/2010 |
| 10-P0014129     | 975 00    | MARSHALL MUSIC                   | Instructional Supplies           | SP |      | 3/24/2010 |
| 10-P0014130     | 2,900 00  | THINN JOSEPH DONALD              | Repair & Replacement Parts       |    |      | 3/24/2010 |
| 10-P0014131     | 420 00    | THINN JOSEPH DONALD              | Repair & Replacement Parts       |    |      | 3/24/2010 |
| 10-P0014132     | 1,372 97  | COMPUTERLAND OF SILICON VALLEY   | Software License and Fees        |    |      | 3/24/2010 |
| 10-P0014133     | 565 50    | WE DO GRAPHICS INC               | Reproduction/Printing Expenses   |    |      | 3/24/2010 |
| 10-P0014134     | 19,880 01 | CDW GOVERNMENT INC               | Equip/Software - >\$200 <\$1,000 |    |      | 3/24/2010 |
| 10-P0014135     | 7,364 12  | CDW GOVERNMENT INC               | Non-Instructional Supplies       |    |      | 3/25/2010 |
| 10-P0014136     | 688 24    | MMS MEDICAL SUPPLY CO            | Instructional Supplies           | SP |      | 3/25/2010 |
| 10-P0014137     | 354 73    | XEROX CORP                       | Non-Instructional Supplies       | SP |      | 3/25/2010 |
| 10-P0014138     | 17,175 00 | AACC AMERICAN ASSOC OF           | Inst Dues & Memberships          |    |      | 3/25/2010 |
| 10-P0014139     | 490 00    | CCLC COMMUNITY COLLEGE LEAGUE    | Conference Expenses              |    |      | 3/25/2010 |
| 10-P0014140     | 300 00    | DON BOOKSTORE                    | Books Paid for Students          | SP |      | 3/25/2010 |
| 10-P0014141     | 470 00    | PACIFIC RADIO ELECTRONICS        | Non-Instructional Supplies       |    |      | 3/25/2010 |
| 10-P0014142     | 1,000 00  | FRY'S ELECTRONICS                | Instructional Supplies           | SP |      | 3/25/2010 |
| 10-P0014143     | 250 00    | DON BOOKSTORE                    | Books, Mags & Ref Mat, Non-Lib   | SP |      | 3/25/2010 |
| 10-P0014144     | 6,975 00  | MCKESSON GENERAL MEDICAL CORP    | Instructional Supplies           | SP |      | 3/25/2010 |
| 10-P0014145     | 4,750 00  | KINKO'S                          | Reproduction/Printing Expenses   | SP |      | 3/25/2010 |
| 10-P0014146     | 4,700 00  | AMERICAN MAILING PRINTING &      | Packaging/Mail Prep/Processing   | SP |      | 3/25/2010 |
| * 10-P0014147   | 6,311 34  | ANATOMICAL CHART CO              | Instructional Supplies           |    |      | 3/25/2010 |
| 10-P0014148     | 438 81    | ORANGE TREE DELI & CATERING      | Food and Food Service Supplies   | SP |      | 3/25/2010 |
| 10-P0014149     | 673 52    | EMBASSY SUITES                   | Conference Expenses              | SP |      | 3/25/2010 |
| 10-P0014150     | 1,600 00  | ART SUPPLY WAREHOUSE             | Instructional Supplies           | SP |      | 3/25/2010 |
| 10-P0014151     | 1,612 95  | WARD'S NATURAL SCIENCE           | Instructional Supplies           |    |      | 3/25/2010 |
| 10-P0014152     | 702 56    | B & H PHOTO VIDEO INC            | Instructional Supplies           | SP |      | 3/25/2010 |
| * 10-P0014153   | 40,000 00 | CARA LOCKWOOD AND ASSOCIATES     | Contracted Services              | SP |      | 3/23/2010 |
| 10-P0014154     | 316 94    | DISCOUNT SCHOOL SUPPLY           | Instructional Supplies           | SP |      | 3/26/2010 |
| 10-P0014155     | 1,203 00  | DELL COMPUTER                    | Equipment - All Other > \$1,000  | SP |      | 3/26/2010 |
| 10-P0014156     | 1,145 00  | CORTEZ JUAN MANUEL               | Instructional Supplies           | SP |      | 3/26/2010 |
| 10-P0014157     | 378 83    | YOUNG PS ACQUISITIONS, LLC       | Instructional Supplies           | SP |      | 3/26/2010 |
| (6) 10-P0014158 | 5,989 74  | SOLUTIONZ CONFERENCING INC       | Equipment - All Other > \$1,000  | SP |      | 3/26/2010 |

Legend: \* = Multiple Accounts for this P O      SP = Special Project

59 (10)

| P.O. #        | Amount    | Vendor Name                        | Classification                  | SP | Bond | Date      |
|---------------|-----------|------------------------------------|---------------------------------|----|------|-----------|
| 10-P0014159   | 177 80    | ALBERTSON'S                        | Food and Food Service Supplies  | SP |      | 3/26/2010 |
| * 10-P0014160 | 2,623 05  | COMPUTERLAND OF SILICON VALLEY     | Software License and Fees       | SP |      | 3/29/2010 |
| 10-P0014161   | 285 00    | ACBO ASSOC OF CHIEF                | Conference Expenses             |    |      | 3/29/2010 |
| 10-P0014162   | 300 00    | MOUNTAIN MEASUREMENT INC           | Books, Mags & Ref Mat, Non-Lib  | SP |      | 3/29/2010 |
| 10-P0014163   | 857 22    | RELIABLE GRAPHICS                  | Buildings - Blueprint/Reprod    | SP |      | 3/29/2010 |
| 10-P0014164   | 9,887 67  | CENGAGE LEARNING/ EDUC TO GO       | Books, Mags & Ref Mat, Non-Lib  | SP |      | 3/29/2010 |
| 10-P0014165   | 376 38    | INSIGHT MEDIA                      | Instructional Supplies          | SP |      | 3/29/2010 |
| 10-P0014167   | 6,762 00  | MICON CONSTRUCTION INC             | Uninsured Losses/Loss Disposal  |    |      | 3/29/2010 |
| 10-P0014168   | 22 31     | PBS VIDEO                          | Instructional Supplies          | SP |      | 3/29/2010 |
| 10-P0014169   | 392 00    | ASARO JOHN ROBERT                  | Instructional Supplies          | SP |      | 3/29/2010 |
| 10-P0014170   | 1,061 11  | IMAGE WORKS PES INC                | Contracted Repair Services      | SP |      | 3/29/2010 |
| 10-P0014171   | 1,293 00  | GREENTREE SYSTEMS INC              | Software Support Service        | SP |      | 3/29/2010 |
| 10-P0014172   | 1,335 27  | COMPUTERLAND OF SILICON VALLEY     | Instructional Software          | SP |      | 3/29/2010 |
| 10-P0014173   | 1,174 50  | HYLINE SAFETY CO                   | Non-Instructional Supplies      |    |      | 3/29/2010 |
| 10-P0014174   | 2,020 00  | SPIVEY GROUP, LLC                  | Other Licenses & Fees           |    |      | 3/29/2010 |
| * 10-P0014176 | 1,959 30  | LEGO SHOP AT HOME                  | Instructional Supplies          | SP |      | 3/29/2010 |
| * 10-P0014177 | 26,068 14 | KNORR SYSTEMS INC                  | Equipment - All Other > \$1,000 | SP |      | 3/29/2010 |
| 10-P0014178   | 357 00    | ROMELIA MADRIGAL                   | Food and Food Service Supplies  | SP |      | 3/29/2010 |
| 10-P0014179   | 3,235 28  | SCHOOL DATEBOOKS                   | Reproduction/Printing Expenses  | SP |      | 3/29/2010 |
| 10-P0014180   | 4,986 00  | OFFICE DEPOT BUSINESS SVCS         | Non-Instructional Supplies      | SP |      | 3/29/2010 |
| 10-P0014181   | 300 00    | OFFICE DEPOT BUSINESS SVCS         | Non-Instructional Supplies      | SP |      | 3/29/2010 |
| 10-P0014182   | 100 00    | OFFICE DEPOT BUSINESS SVCS         | Instructional Supplies          |    |      | 3/29/2010 |
| 10-P0014183   | 2,199 25  | ATI ASSESSMENT TECHNOLOGIES        | Non-Instructional Supplies      | SP |      | 3/30/2010 |
| 10-P0014184   | 3,322 25  | ROSE BRAND WIPERS                  | Non-Instructional Supplies      | SP |      | 3/30/2010 |
| 10-P0014186   | 2,458 46  | ROSE BRAND WIPERS                  | Non-Instructional Supplies      | SP |      | 3/30/2010 |
| 10-P0014187   | 683 20    | SIMS ORANGE WELDING SUPPLY         | Equipment - Federal Progs >200  | SP |      | 3/30/2010 |
| 10-P0014188   | 1,879 02  | DIAMOND GROUND PRODUCTS, INC       | Equipment - All Other > \$1,000 | SP |      | 3/30/2010 |
| 10-P0014189   | 198 46    | SCANTRON CORP                      | Non-Instructional Supplies      | SP |      | 3/30/2010 |
| 10-P0014190   | 132 31    | SEHI COMPUTER PRODUCTS             | Non-Instructional Supplies      | SP |      | 3/30/2010 |
| 10-P0014191   | 2,000 00  | KEAN, MILLER, HAWTHORNE, O'ARMOND, | Uninsured Losses/Loss Disposal  |    |      | 3/30/2010 |
| * 10-P0014192 | 650 00    | OFFICE DEPOT BUSINESS SVCS         | Non-Instructional Supplies      | SP |      | 3/30/2010 |
| 10-P0014193   | 32,618 92 | NTH GENERATION COMPUTING INC       | Equipment - All Other > \$1,000 |    |      | 3/30/2010 |
| * 10-P0014194 | 325 29    | B2B COMPUTER PRODUCTS LLC          | Non-Instructional Supplies      | SP |      | 3/30/2010 |
| 10-P0014195   | 107 42    | OFFICE DEPOT BUSINESS SVCS         | Instructional Supplies          | SP |      | 3/30/2010 |
| 10-P0014196   | 219 52    | MUSICIAN'S FRIEND                  | Instructional Supplies          | SP |      | 3/30/2010 |

Legend: \* = Multiple Accounts for this P O      SP = Special Project

| P.O. #               | Amount    | Vendor Name                      | Classification                   | SP | Bond | Date      |
|----------------------|-----------|----------------------------------|----------------------------------|----|------|-----------|
| 10-P0014197          | 10,870 65 | TROXELL COMM INC                 | Equipment - All Other > \$1,000  |    |      | 3/30/2010 |
| * 10-P0014199        | 4,754 20  | TROXELL COMM INC                 | Contracted Services              | SP |      | 3/30/2010 |
| 10-P0014200          | 12,000 00 | SC FUELS                         | Gasoline                         |    |      | 3/30/2010 |
| 10-P0014201          | 1,981 53  | SIMS ORANGE WELDING SUPPLY       | Equipment - Federal Progs >200   | SP |      | 3/30/2010 |
| 10-P0014202          | 3,425 63  | B2B COMPUTER PRODUCTS LLC        | Equipment - Technology >\$1,000  | SP |      | 3/30/2010 |
| 10-P0014203          | 3,308 24  | GOLD COAST TOURS                 | Transportation - Student         | SP |      | 3/30/2010 |
| 10-P0014204          | 802 75    | B2B COMPUTER PRODUCTS LLC        | Instructional Supplies           | SP |      | 3/30/2010 |
| 10-P0014205          | 126 69    | B & H PHOTO VIDEO INC            | Non-Instructional Supplies       |    |      | 3/30/2010 |
| 10-P0014206          | 219 68    | B2B COMPUTER PRODUCTS LLC        | Non-Instructional Supplies       |    |      | 3/30/2010 |
| 10-P0014207          | 12,650 00 | ACADEMY ELECTRIC INC             | Buildings - Contracted Svcs      | SP | BOND | 4/1/2010  |
| 10-P0014208          | 16,800 00 | ORANGE COAST PLUMBING INC        | Buildings - Contracted Svcs      | SP | BOND | 4/1/2010  |
| 10-P0014211          | 299 00    | CA HEAD START ASSOC              | Conference Expenses              | SP |      | 4/1/2010  |
| 10-P0014213          | 10,247 08 | SLUSSER TOBY                     | Equipment - All Other > \$1,000  |    |      | 4/1/2010  |
| 10-P0014214          | 238 16    | HOME DEPOT                       | Equip/Software - >\$200 <\$1,000 | SP |      | 4/1/2010  |
| 10-P0014216          | 490 00    | PACIFIC COACHWAYS CHARTER        | Transportation - Student         | SP |      | 4/1/2010  |
| 10-P0014217          | 1,599 00  | OWENS STEVE                      | Contracted Services              | SP |      | 4/1/2010  |
| * 10-P0014218        | 8,563 58  | CDW GOVERNMENT INC               | Instructional Supplies           | SP |      | 4/1/2010  |
| 10-P0014219          | 2,074 01  | A TECH TRAINING                  | Equipment - Federal Progs >200   | SP |      | 4/1/2010  |
| 10-P0014220          | 2,000 00  | GRAINGER                         | Non-Instructional Supplies       |    |      | 4/1/2010  |
| 10-P0014221          | 609 37    | FITNESS REPAIR SHOP              | Contracted Repair Services       |    |      | 4/1/2010  |
| 10-P0014222          | 4,732 80  | GLASBY MAINTENANCE SUPPLY        | Non-Instructional Supplies       | SP |      | 4/1/2010  |
| 10-P0014223          | 29,985 00 | OWENS STEVE                      | Buildings - Contracted Svcs      | SP | BOND | 4/1/2010  |
| 10-P0014226          | 2,562 00  | RELIANT TESTING ENGINEERS        | Buildings - Engineering Costs    | SP | BOND | 4/1/2010  |
| 10-P0014228          | 612 88    | FRANKLIN AIR CONDITIONING        | Contracted Repair Services       |    |      | 4/1/2010  |
| 10-P0014229          | 481 24    | ROTO ROOTER SVC                  | Contracted Repair Services       |    |      | 4/1/2010  |
| * 10-P0014230        | 308 00    | SEHI COMPUTER PRODUCTS           | Non-Instructional Supplies       | SP |      | 4/1/2010  |
| * 10-P0014231        | 391 50    | YOUNGBIZ US MGMT GROUP, INC      | Books, Mags & Ref Mat, Non-Lib   | SP |      | 4/1/2010  |
| 10-P0014232          | 99 54     | AIR SOURCE INDUSTRIES            | Rental-Equipment (Short-term)    |    |      | 4/2/2010  |
| 10-P0014233          | 11,565 78 | D4 SOLUTIONS INC                 | Contracted Services              |    |      | 4/2/2010  |
| 10-P0014234          | 4,155 19  | D4 SOLUTIONS INC                 | Contracted Services              |    |      | 4/2/2010  |
| 10-P0014235          | 4,749 60  | DE LA TORRE COMMERCIAL           | Buildings - Contracted Svcs      | SP | BOND | 4/2/2010  |
| 5.9 (11) 10-P0014236 | 97,398.13 | BAKER ELECTRIC INC               | Buildings - Contracted Svcs      | SP | BOND | 4/2/2010  |
| 10-P0014237          | 7,200 00  | RODRIGUEZ SHARON                 | Contracted Services              | SP |      | 4/2/2010  |
| 10-P0014238          | 1,279 70  | FRANK'S LOCKS & DOOR CLOSERS INC | Contracted Services              |    |      | 4/2/2010  |
| 10-P0014239          | 11,560 00 | BERNARDS BROS INC                | Buildings - Construction Mgmt    | SP |      | 4/2/2010  |

Legend: \* = Multiple Accounts for this P O      SP = Special Project

5.9 (12)

| P.O. #        | Amount    | Vendor Name                              | Classification                   | SP | Bond | Date     |
|---------------|-----------|--|----------------------------------|----|------|----------|
| 10-P0014240   | 3,400 00  | OWENS STEVE                              | Contracted Services              |    |      | 4/2/2010 |
| 10-P0014241   | 4,526 45  | GUNTHER'S ATHLETIC SVC                   | Repair & Replacement Parts       |    |      | 4/2/2010 |
| 10-P0014242   | 216 39    | DAZADI, INC                              | Instructional Supplies           | SP |      | 4/2/2010 |
| 10-P0014243   | 374 53    | PDR DISTRIBUTION LLC                     | Instructional Supplies           | SP |      | 4/2/2010 |
| 10-P0014244   | 112 50    | PARADISE BAKERY & CAFE                   | Food and Food Service Supplies   | SP |      | 4/2/2010 |
| 10-P0014245   | 215 38    | LIPPINCOTT WILLIAMS & WILKINS            | Instructional Supplies           | SP |      | 4/2/2010 |
| 10-P0014246   | 14,200 00 | LEWIS DIANE R                            | Contracted Services              | SP |      | 4/2/2010 |
| 10-P0014247   | 2,550 00  | TORELLI LOUIS                            | Contracted Services              | SP |      | 4/2/2010 |
| * 10-P0014248 | 10,275 00 | REGENTS OF THE UNIV OF CALIF             | Contracted Services              | SP |      | 4/2/2010 |
| 10-P0014249   | 188 28    | MCGRAW HILL CONTEMPORARY                 | Books, Mags & Ref Mat, Non-Lib   | SP |      | 4/2/2010 |
| 10-P0014250   | 9,782 06  | TEST & MEASUREMENT, INC                  | Equipment - All Other > \$1,000  | SP | BOND | 4/2/2010 |
| 10-P0014252   | 1,000 00  | GRAINGER                                 | Non-Instructional Supplies       |    |      | 4/2/2010 |
| 10-P0014254   | 905 63    | CTB MCGRAW HILL                          | Instructional Supplies           | SP |      | 4/5/2010 |
| 10-P0014255   | 268 04    | OFFICE DEPOT BUSINESS SVCS               | Non-Instructional Supplies       | SP |      | 4/5/2010 |
| 10-P0014256   | 418 93    | PERCUSSION SOURCE                        | Instructional Supplies           | SP |      | 4/5/2010 |
| 10-P0014257   | 82 82     | EMERGENCY MEDICAL PRODUCTS, INC          | Instructional Supplies           | SP |      | 4/5/2010 |
| 10-P0014258   | 877 61    | WILLIAMS MEDICAL CO                      | Instructional Supplies           | SP |      | 4/5/2010 |
| 10-P0014260   | 488 94    | B2B COMPUTER PRODUCTS LLC                | Instructional Supplies           |    |      | 4/5/2010 |
| 10-P0014261   | 262 00    | PHF II BURBANK LLC                       | Conference Expenses              | SP |      | 4/5/2010 |
| 10-P0014262   | 1,000 00  | WAXIE SANITARY SUPPLY                    | Non-Instructional Supplies       | SP |      | 4/6/2010 |
| 10-P0014263   | 187 54    | OFFICE DEPOT BUSINESS SVCS               | Instructional Supplies           | SP |      | 4/6/2010 |
| 10-P0014264   | 5,000 00  | OFFICE DEPOT BUSINESS SVCS               | Non-Instructional Supplies       | SP |      | 4/6/2010 |
| 10-P0014265   | 258 83    | APPLE COMPUTER INC                       | Equipment - All Other > \$1,000  | SP | BOND | 4/6/2010 |
| 10-P0014266   | 1,855 00  | ACADEMIC SENATE FOR                      | Conference Expenses              | SP |      | 4/6/2010 |
| 10-P0014267   | 199 95    | THEBRAIN TECHNOLOGIES LP                 | Software License and Fees        | SP |      | 4/6/2010 |
| 10-P0014268   | 3,104 28  | A TECH TRAINING                          | Equip/Software - >\$200 <\$1,000 | SP |      | 4/6/2010 |
| 10-P0014269   | 8,000 00  | SODEXHO                                  | Other Exp Paid for Students      | SP |      | 4/6/2010 |
| 10-P0014270   | 39 20     | TIME MAGAZINE                            | Library Books - Periodicals      |    |      | 4/6/2010 |
| 10-P0014271   | 76 34     | XEROX CORP                               | Non-Instructional Supplies       |    |      | 4/6/2010 |
| 10-P0014272   | 784 46    | SPECTRUM CHEMICALS & LABORATORY PRODUCTS | Instructional Supplies           | SP |      | 4/7/2010 |
| 10-P0014273   | 817 63    | PROGRESSIVE MEDICAL INTERNATIONAL        | Instructional Supplies           | SP |      | 4/7/2010 |
| * 10-P0014274 | 177 31    | GALLIPOT INC                             | Instructional Supplies           | SP |      | 4/7/2010 |
| 10-P0014275   | 973 26    | CDW GOVERNMENT INC                       | Non-Instructional Supplies       | SP |      | 4/7/2010 |
| 10-P0014276   | 500 00    | GOLD COAST TOURS                         | Transportation - Student         | SP |      | 4/7/2010 |
| 10-P0014277   | 4,031 77  | CDW GOVERNMENT INC                       | Equipment - All Other > \$1,000  | SP |      | 4/7/2010 |

Legend: \* = Multiple Accounts for this P O      SP = Special Project

| P.O. #        | Amount     | Vendor Name                        | Classification                | SP | Bond | Date      |
|---------------|------------|------------------------------------|-------------------------------|----|------|-----------|
| * 10-PC109318 | 265 13     | XEROX CORP                         | Maint Contract - Office Equip | SP |      | 3/11/2010 |
| 10-PC109319   | 113,063 00 | ORANGE COUNTY DEPT OF ED           | Contracted Services           | SP |      | 3/11/2010 |
| * 10-PC109320 | 208 98     | XEROX CORP                         | Excess/Copies Usage           | SP |      | 3/29/2010 |
| 10-PC109321   | 9,000 00   | GARDEN GROVE UNIFIED SCHOOL DIST   | Contracted Services           | SP |      | 3/29/2010 |
| 10-PC109322   | 9,000 00   | SANTA ANA UNIFIED SCHOOL DIST      | Contracted Services           | SP |      | 3/29/2010 |
| 10-PC109323   | 16,000 00  | NEWPORT BEACH FIRE AND MARINE DEPT | Instructional Agreements      |    |      | 3/29/2010 |
| 10-PC109324   | 6,283 00   | EATON CORP                         | Software Support Service      |    |      | 4/2/2010  |

Grand Total: \$ 2,545,706.66

5.9 (13)

Legend: \* = Multiple Accounts for this P O

SP = Special Project

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM MARCH 7, 2010 THROUGH APRIL 10, 2010  
BOARD MEETING OF APRIL 26, 2010**

5.9 (14)

| P.O. #      | Amount      | Description  | Department                   | Comment   |
|-------------|-------------|--|------------------------------|---|
| 10-P0013862 | \$77,678.56 | HP network system including accessories  | SAC-ITS                      | Purchased from the Western States Contracting Alliance (WSCA) master agreement #B27164<br>Board Approved: November 16, 2009   |
| 10-P0013883 | \$50,000.00 | Bulk mail deposit  | SAC-Mailroom                 |   |
| 10-P0013886 | \$36,280.68 | Apple I Mac computers  | SAC-Fine & Performing Arts   | Sole Source<br>Board Approved: July 25, 2005<br>This procurement was funded by the districtwide technology budget for the Journalism and Music Departments at Santa Ana College |
| 10-P0013889 | \$15,013.06 | Emergency work to repair leaking fire main water line between building E-Women's Locker Room and G-Cook Gym that took place on January 2, 2010 | SAC-Maintenance & Operations |   |
| 10-P0013891 | \$25,000.00 | Metered mail deposit   | SAC-Mailroom                 |   |
| 10-P0013892 | \$20,000.00 | Metered mail deposit   | DO-Mailroom                  |   |
| 10-P0013898 | \$15,088.71 | Miscellaneous testing materials  | SAC-Testing                  |   |
| 10-P0013919 | \$19,118.40 | Enrollment assessment fee for 2010/2011 fiscal year  | SAC-Distance Education       |   |

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM MARCH 7, 2010 THROUGH APRIL 10, 2010  
BOARD MEETING OF APRIL 26, 2010**

| P.O. #      | Amount       | Description  | Department                   | Comment   |
|-------------|--------------|--|------------------------------|---|
| 10-P0013931 | \$516,300.00 | Renovation of Child Development Center at Centennial Education Center  | DO-Facility Planning         | Bid #1156<br>Board approved: February 22, 2010  |
| 10-P0013982 | \$34,788.86  | Paper towels and toilet tissues  | SAC-Maintenance & Operations | Bid #1088<br>Board approved: August 28, 2008  |
| 10-P0014023 | \$19,500.00  | Trenching, backfilling and installation of sewer lines and water lines required for the moving of the portable classrooms at Santiago Canyon College   | DO-Facility Planning         | Received Quotations:<br>1) *JM Farnan Co, Inc<br>2) Angeles Contractor, Inc<br>3) ACE Construction & Plumbing<br>*Successful Bidder |
| 10-P0014026 | \$129,920.00 | Construction management services for the renovation of the Child Development Center at Centennial Education Center and for the Baseball Field ADA improvements and new scoreboard at Santa Ana College | DO-Facility Planning         | Board Approved: February 22, 2010   |
| 10-P0014027 | \$330,800.00 | Architectural services to update the master plan for Santa Ana College and Santiago Canyon College   | DO-Facility Planning         | Board Approved: March 8, 2010   |
| 10-P0014028 | \$26,400.00  | DSA inspection services for the renovation of the Child Development Center and Centennial Education Center   | DO-Facility Planning         | Board Approved: February 22, 2010   |
| 10-P0014070 | \$16,101.83  | Miscellaneous classroom tables   | CEC                          | Received Quotations:<br>1) *McMahan Business Interiors<br>2) Vertex Business Interiors<br>3) CM School Supply<br>*Successful Bidder |

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM MARCH 7, 2010 THROUGH APRIL 10, 2010  
BOARD MEETING OF APRIL 26, 2010**

5.9 (16)

| P.O. #      | Amount      | Description   | Department                    | Comment   |
|-------------|-------------|---|-------------------------------|---|
| 10-P0014134 | \$19,880.01 | Virtual computer devices  | DO-ITS                        | Received Quotations:<br>1) *CDW-Government, Inc<br>2) Sehi Computer Product<br>3) B2B Computer Products<br>4) Intelli-Tech<br>*Successful Bidder                          |
| 10-P0014138 | \$17,175.00 | Institutional membership dues to the American Association of Community Colleges (AACC) for 2010                           | SAC-President's Office        |   |
| 10-P0014153 | \$40,000.00 | Independent contractor to provide consulting services for the design and implementation of Early Head Start (EHS) program | DO-Child Development Services | Board Approved: March 22, 2010  |
| 10-P0014177 | \$26,068.14 | Pool cover and storage reels for the pool at Santa Ana College  | SAC-Administrative Services   | Received Quotations:<br>1) *Knorr Systems, Inc<br>2) Waterline Technologies, Inc<br>3) Aguatic Technology, Inc<br>4) Horizon Mechanical & Equipment<br>*Successful Bidder |
| 10-P0014193 | \$32,618.92 | HP hard drives  | DO-ITS                        | Received Quotations:<br>1) *Nth Generation Computing, Inc<br>2) CDW Government, Inc<br>3) B2B Computer Products<br>*Successful Bidder                                     |

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS \$15,000 AND OVER  
FROM MARCH 7, 2010 THROUGH APRIL 10, 2010  
BOARD MEETING OF APRIL 26, 2010**

| P.O. #      | Amount       | Description  | Department              | Comment   |
|-------------|--------------|--|-------------------------|---|
| 10-P0014208 | \$16,800.00  | Inspection, repair and replacement of conduits as part of the emergency repair of duct bank related to the Science building at Santiago Canyon College   | DO-Facility Planning    | Board Approved: March 8, 2010   |
| 10-P0014223 | \$29,985.00  | Removal and replacement of existing scoreboard of men's baseball field at Santa Ana College  | DO-Facility Planning    | Received Quotations:<br>1) *Owens Electric<br>2) De La Torre Commercial Interiors<br>3) Estrada Construction Co<br>*Successful Bidder |
| 10-P0014236 | \$97,398.13  | Rental and refuel of temporary generators, provide new cables as needed and remove, clean and reinstall conduits as part of the emergency repair of duct bank related to the Science building at Santiago Canyon College | DO-Facility Planning    | Board Approved: March 8, 2010   |
| 10-PC109319 | \$113,063.00 | Subcontract agreement related to Orange County Animation Projects (OCAP) in implementing arts, media and entertainment curriculum in Orange and Santa Ana middle schools and at High School Inc's New Media Academy      | DO-Educational Services | Board Approved: March 8, 2010   |
| 10-PC109323 | \$16,000.00  | Blanket PO for professional law enforcement training for Southern California's youth   | CJTC                    | Board Approved: December 11, 2006   |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
Educational Services

|  |                      |
|--|----------------------|
| To: Board of Trustees                      | Date: April 19, 2010 |
| Re: Approval of Resource Development Items |                      |
| Action: Request for Approval               |                      |

**ANALYSIS**

Items for the following categorical programs for FY 09/10 and FY 10/11 have been developed:

| <b><u>Project Title</u></b><br><b>2009/2010</b>  | <b><u>Award Date</u></b> |           |
|--|--------------------------|-----------|
| <p>1. Career Technical Education (CTE) Community Collaborative III – Workforce Innovation Partnership (DO)</p> <p>Grant award from the California Community Colleges Chancellor's Office, wherein RSCCD is the fiscal agent and Central County ROP will implement "The DREAM project" that will enable 500 high school students to participate in rigorous programs in Design, RapidTechnologies, Engineering, Art and Manufacturing (DREAM). By creating challenging hands-on projects, student teams will produce three-dimensional prototypes of innovative products that will illustrate the high-tech career opportunities in Applied Competitive Technologies and Manufacturing. (09/10)</p> | 5/1/10                   | \$150,000 |
| <p>2. Disabled Students Programs &amp; Services (DSPS) (SCC)</p> <p>Augmentation of allocation from the California Community Colleges Chancellor's Office to provide services for disabled students. (09/10)</p>   | 1/12/10                  | \$5,735   |
| <p>3. TANF (SAC/SCC)</p> <p>Augmentation of allocation from California Community Colleges Chancellor's Office to provide direct support services for welfare clients who are enrolled in educational programs, as they prepare to move off the welfare rolls and into gainful employment. (09/10)</p> <p>TANF - SAC \$37,335<br/>TANF - SCC \$ 5,999</p>   | 3/15/10                  | \$43,334  |
| <p>4. WIA II – Adult Basic Education Programs – <i>Augmentation</i> (CEC / OEC)</p> <p>Augmentation to annual allocation of Workforce Investment Act Title II funds from the California Department of Education for non-credit high school subject/GED, ESL, family literacy, and citizenship adult education and jail programs. (09/10)</p> <p>CEC - \$30,833<br/>OEC - \$18,515</p>  | 4/1/10                   | \$49,348  |

|  |                                   |
|--|-----------------------------------|
| <b>Fiscal Impact: \$373,417</b>  | <b>Board Date: April 26, 2010</b> |
| <b>Item Prepared by: Sarah Santoyo, Director of Grants/Resource Development</b>          |                                   |
| <b>Item Submitted by: Enrique Perez, Assistant Vice Chancellor, Educational Services</b> |                                   |
| <b>Item Recommended by: Edward Hernandez, Jr., Chancellor</b>                            |                                   |

**2010/2011**

**1. Song-Brown Family Physician Training Act – Registered  
Nursing Education Program (SAC)**

Grant award from the California Healthcare Workforce Policy Commission to reduce attrition rates in associate degree nursing programs that are successful in recruiting and admitting minority students, and that are linked with medically underserved communities.  
(10/11) 7/1/10      \$125,000

**RECOMMENDATION**

It is recommended that these items be approved and that the Vice Chancellor, Business Operations/Fiscal Services, or his designee, be authorized to enter into related contractual agreements on behalf of the district.

|  |                                   |
|--|-----------------------------------|
| <b>Fiscal Impact: \$373,417</b>  | <b>Board Date: April 26, 2010</b> |
| <b>Item Prepared by: Sarah Santoyo, Director of Grants/Resource Development</b>          |                                   |
| <b>Item Submitted by: Enrique Perez, Assistant Vice Chancellor, Educational Services</b> |                                   |
| <b>Item Recommended by: Edward Hernandez, Jr., Chancellor</b>                            |                                   |

**SPECIAL PROJECT DETAILED BUDGET # 2xxx**  
**NAME: CTE Community Collaborative III - Workforce Innovation Partnership (WIP)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 5/1/10 - 2/29/12  
 CONTRACT INCOME: \$150,000  
 Grant #: 09-142-870

PROJ. ADM. Enrique Perez  
 PROJ. DIR. Gustavo Chamorro  
 DATE: 4/16/10

| <b>Datata String</b>      | <b>Description</b>                      | <b>Debit</b> | <b>Credit</b> |
|---------------------------|---|--------------|---------------|
| 12-2xxx-000000-50000-8659 | Other Reimbursable Categorical          |              | 150,000       |
| 12-2xxx-602000-53305-1480 | Part-Time Reassigned                    | 0            |               |
| 12-2xxx-602000-53305-1483 | Beyond Contract Reassigned              | 8,834        |               |
| 12-2xxx-602000-53305-3115 | STRS - Non-Instructional                | 729          |               |
| 12-2xxx-602000-53305-3325 | Medicare - Non-Instructional            | 128          |               |
| 12-2xxx-602000-53305-3435 | H & W Ret Fnd - Non-Instructional       | 88           |               |
| 12-2xxx-602000-53305-3515 | SUI - Non-Instructional                 | 27           |               |
| 12-2xxx-602000-53305-3615 | WCI - Non-Instructional                 | 194          |               |
| 12-2xxx-602000-53305-5100 | Contracted Services: Central County ROP | 140,000      |               |
|                           |   | 150,000      | 150,000       |

President's Approval:  
 Prepared by: Sarah Santoyo

6.1 (3)  
 Board Approved: April 26, 2010  
 Accountant: Dolly Paguirigan

**SPECIAL PROJECT DETAILED BUDGET #2230**

**NAME: DSPS - SCC**

**AUGMENTATION**

**FISCAL YEAR: 09/10**

6.1 (4)

CONTRACT PERIOD: 7/01/09 - 6/30/10

CONTRACT INCOME: \$303,846

AUGMENTATION \$5,735

CFDA #

PROJ ADM. J HERNANDEZ

PROJ DIR L CARR-ROLLITT

DATE 1/14/10

REVISED DATE 4/15/10

| Datatel String            | Description                          | Existing Budget |                | Revised Budget |                | Difference +/- |        |
|---------------------------|--------------------------------------|-----------------|----------------|----------------|----------------|----------------|--------|
|                           |                                      | Debit           | Credit         | Debit          | Credit         | Debit          | Credit |
| 11-0000-679000-20000-5999 | Match Control                        |                 | 374,465        |                | 374,465        |                |        |
|                           | <b>DSPS</b>                          |                 |                |                |                |                |        |
|                           | <b>Contract Instructors</b>          |                 |                |                |                |                |        |
|                           | L. Wirtz 75% L. Carr-Rollitt 75%     |                 |                |                |                |                |        |
|                           | M. Mettler 100%                      | 218,337         |                | 218,337        |                |                |        |
| 11-2230-493031-29400-1110 | STRS - Instructional                 | 18,090          |                | 18,090         |                |                |        |
| 11-2230-493031-29400-3111 | Medicare - Instructional             | 3,213           |                | 3,213          |                |                |        |
| 11-2230-493031-29400-3321 | H & W - Instructional                | 44,088          |                | 44,088         |                |                |        |
| 11-2230-493031-29400-3411 | H & W Retiree - Instructional        | 2,215           |                | 2,215          |                |                |        |
| 11-2230-493031-29400-3431 | SUI - Instructional                  | 665             |                | 665            |                |                |        |
| 11-2230-493031-29400-3511 | WCI - Instructional                  | 4,874           |                | 4,874          |                |                |        |
| 11-2230-493031-29400-3611 | Other Benefits - Instructional       | 3,201           |                | 3,201          |                |                |        |
|                           | <b>DSPS</b>                          |                 |                |                |                |                |        |
| 11-2230-642000-29400-1483 | Beyond Contract - Reassigned Time    |                 |                |                |                |                |        |
| 11-2230-642000-29400-2130 | Classified Employees M. Rinaldi 100% | 57,680          |                | 57,680         |                |                |        |
| 11-2230-642000-29400-3115 | STRS - Non-Instructional             |                 |                |                |                |                |        |
| 11-2230-642000-29400-3215 | PERS - Non-Instructional             | 5,600           |                | 5,600          |                |                |        |
| 11-2230-642000-29400-3315 | OASDI - Non-Instructional            | 3,660           |                | 3,660          |                |                |        |
| 11-2230-642000-29400-3325 | Medicare - Non-Instructional         | 856             |                | 856            |                |                |        |
| 11-2230-642000-29400-3415 | H & W - Non-Instructional            | 8,570           |                | 8,570          |                |                |        |
| 11-2230-642000-29400-3435 | H & W Retiree - Non-Instructional    | 590             |                | 590            |                |                |        |
| 11-2230-642000-29400-3515 | SUI - Non-Instructional              | 177             |                | 177            |                |                |        |
| 11-2230-642000-29400-3615 | WCI - Non-Instructional              | 1,299           |                | 1,299          |                |                |        |
| 11-2230-642000-29400-3915 | Other Benefits - Non-Instructional   | 1,350           |                | 1,350          |                |                |        |
| 11-2230-642000-29400-5100 | Contracted Services                  |                 |                |                |                |                |        |
|                           | <b>Total SCC Match</b>               | <b>374,465</b>  | <b>374,465</b> | <b>374,465</b> | <b>374,465</b> | -              | -      |

President Approval.  
Prepared by Cherie Ericson



Board Approved 2/22/10  
Augmentation Approved 2/26/10  
Accountant: Felix Panganiban

**SPECIAL PROJECT DETAILED BUDGET #2230**

**NAME: DSPS - SCC**

**AUGMENTATION**

**FISCAL YEAR: 09/10**

CONTRACT PERIOD: 7/01/09 - 6/30/10

CONTRACT INCOME: \$303,846

AUGMENTATION: \$5,735

CFDA #

PROJ ADM J HERNANDEZ

PROJ DIR L CARR-ROLLITT

DATE 1/14/10

REVISED DATE: 4/15/10

| Datatel String             | Description                                   | Existing Budget |         | Revised Budget |         | Difference +/- |        |
|----------------------------|---|-----------------|---------|----------------|---------|----------------|--------|
|                            |   | Debit           | Credit  | Debit          | Credit  | Debit          | Credit |
| 12-2230-000000-20000-8623  | DSPS - Santiago Canyon College                |                 | 303,846 |                | 309,581 |                | 5,735  |
|                            | DSPS - SCC                                    |                 |         |                |         |                |        |
|                            | Contract Instructors                          |                 |         |                |         |                |        |
| 12-2230-493031-29400 -1110 | L. Wirtz 25% L. Carr-Rollitt 25%              | 42,861          |         | 42,861         |         |                |        |
| 12-2230-493031-29400 -1310 | Part-Time Instructors                         | 4,025           |         | 4,025          |         |                |        |
| 12-2230-493031-29400 -1313 | Beyond Contract - Instructors                 | 3,654           |         | 3,654          |         |                |        |
|                            | Int/Summer - Beyond Contract                  |                 |         |                |         |                |        |
| 12-2230-493031-29400 -1314 | L. Wirtz. M Mettler L. Carr-Rollitt           |                 |         |                |         |                |        |
| 12-2230-493031-29400 -1315 | Int/Summer - Instructors, Part-Time           |                 |         |                |         |                |        |
|                            | Beyond Contract - Reassigned Time             |                 |         |                |         |                |        |
| 12-2230-493031-29400 -1483 | L. Carr-Rollitt                               | 12,318          |         | 12,318         |         |                |        |
|                            | Int/Summer - Beyond Contract, Reassigned Time |                 |         |                |         |                |        |
| 12-2230-493031-29400 -1484 | L. Wirtz L. Carr-Rollitt M. Mettler           | 9,246           |         | 9,246          |         |                |        |
| 12-2230-493031-29400 -2320 | Classified Employees - Hourly                 | 5,251           |         | 5,251          |         |                |        |
| 12-2230-493031-29400 -2410 | Instructional Assistants - Ongoing            | 13,303          |         | 13,303         |         |                |        |
| 12-2230-493031-29400 -3420 | Instructional Assistants - Hourly             |                 |         |                |         |                |        |
| 12-2230-493031-29400-3111  | STRS - Instructional                          | 5,949           |         | 5,949          |         |                |        |
| 12-2230-493031-29400-3211  | PERS - Instructional                          | 1,292           |         | 1,292          |         |                |        |
| 12-2230-493031-29400-3311  | OASDI - Instructional                         | 825             |         | 825            |         |                |        |
| 12-2230-493031-29400-3321  | Medicare - Instructional                      | 1,248           |         | 1,248          |         |                |        |
| 12-2230-493031-29400-3331  | PARS - Instructional                          |                 |         |                |         |                |        |
| 12-2230-493031-29400-3411  | H & W - Instructional                         | 8,816           |         | 8,816          |         |                |        |
| 12-2230-493031-29400-3431  | H & W Retiree - Instructional                 | 821             |         | 821            |         |                |        |
| 12-2230-493031-29400-3511  | SUI - Instructional                           | 257             |         | 257            |         |                |        |
| 12-2230-493031-29400-3515  | SUI - Non-Instructional                       |                 |         |                |         |                |        |
| 12-2230-493031-29400-3611  | WCI - Instructional                           | 1,893           |         | 1,893          |         |                |        |
| 12-2230-493031-29400-3615  | WCI - Non-Instructional                       |                 |         |                |         |                |        |
| 12-2230-493031-29400-3911  | Other Benefits - Instructional                | 651             |         | 651            |         |                |        |
| 12-2230-493031-29400-4210  | Books, Magazines & Reference Materials        | 750             |         | 750            |         |                |        |
| 12-2230-493031-29400-4310  | Instructional Supplies                        | 3,000           |         | 3,000          |         |                |        |

61 (5)

President's Approval.  
Prepared by Cherie Ericson

Board Approved 2/22/10  
Augmentation Approved. 4/26/10  
Accountant: Felix Panganiban

**SPECIAL PROJECT DETAILED BUDGET #2230**

**NAME: DSPS - SCC  
AUGMENTATION  
FISCAL YEAR: 09/10**

PROJ. ADM. J HERNANDEZ  
PROJ. DIR L. CARR-ROLLITT  
DATE: 1/14/10  
REVISED DATE: 4/15/10

6.1 (6)

CONTRACT PERIOD: 7/01/09 - 6/30/10  
CONTRACT INCOME: \$303,846  
AUGMENTATION: \$5,735  
CFDA #:

| Datatel String            | Description                             | Existing Budget |                | Revised Budget |                | Difference +/- |              |
|---------------------------|---|-----------------|----------------|----------------|----------------|----------------|--------------|
|                           |   | Debit           | Credit         | Debit          | Credit         | Debit          | Credit       |
| 12-2230-493031-29400-4320 | Instructional Software                  |                 |                |                |                |                |              |
| 12-2230-493031-29400-4710 | Food and Food Services                  |                 |                |                |                |                |              |
| 12-2230-493031-29400-5100 | Contracted Services                     | 15,000          |                | 15,000         |                |                |              |
| 12-2230-493031-29400-5300 | Inst Dues and Memberships               | 350             |                | 350            |                |                |              |
| 12-2230-493031-29400-5940 | Reproduction/Printing Expense           | 3,320           |                | 3,320          |                |                |              |
| 12-2230-493031-29400-5950 | Software License and Fees               |                 |                |                |                |                |              |
| 12-2230-493031-29400-6410 | Equipment - All Other >\$1,000          | 3,000           |                | 3,000          |                |                |              |
| 12-2230-493031-29400-6414 | Equipment - Software >\$1,000           |                 |                |                |                |                |              |
| 12-2230-493031-29400-6419 | Equipment/Software >\$200 <\$1,000      | 1,000           |                | 1,000          |                |                |              |
|                           | <b>DSPS</b>                             |                 |                |                |                |                |              |
| 12-2230-642000-29400-1250 | Contract Coordinator M. Collins 5%      | 4,355           |                | 4,355          |                |                |              |
| 12-2230-642000-29400-1484 | Int/Summer Beyond Contract - Reassigned |                 |                |                |                |                |              |
|                           | <b>Classified Employees</b>             |                 |                |                |                |                |              |
| 12-2230-642000-29400-2130 | S. James 100% V. Vu 100%                | 103,578         |                | 103,578        |                |                |              |
| 12-2230-642000-29400-2340 | Student Assistants - Hourly             | 11,142          |                | 11,142         |                |                |              |
| 12-2230-642000-29400-3115 | STRS - Non-Instructional                |                 |                |                |                |                |              |
| 12-2230-642000-29400-3215 | PERS - Non-Instructional                | 10,479          |                | 10,479         |                |                |              |
| 12-2230-642000-29400-3315 | OASDI - Non-Instructional               | 6,848           |                | 6,848          |                |                |              |
| 12-2230-642000-29400-3325 | Medicare - Non-Instructional            | 1,602           |                | 1,602          |                |                |              |
| 12-2230-642000-29400-3415 | H & W - Non-Instructional               | 18,208          |                | 18,208         |                |                |              |
| 12-2230-642000-29400-3435 | H & W Retiree - Non-Instructional       | 1,215           |                | 1,215          |                |                |              |
| 12-2230-642000-29400-3515 | SUI - Non-Instructional                 | 332             |                | 332            |                |                |              |
| 12-2230-642000-29400-3615 | WCI - Non-Instructional                 | 2,675           |                | 2,675          |                |                |              |
| 12-2230-642000-29400-3915 | Other Benefits - Non-Instructional      | 2,532           |                | 2,532          |                |                |              |
| 12-2230-642000-29400-4610 | Non-Instructional Supplies              | 1,000           |                | 1,000          |                |                |              |
| 12-2230-642000-29400-5100 | Contracted Services                     |                 |                | 5,735          |                | 5,735          |              |
| 12-2230-642000-29400-5630 | Maintenance Contract - Office Equipment | 550             |                | 550            |                |                |              |
| 12-2230-675000-29400-5210 | Conference Expense                      | 500             |                | 500            |                |                |              |
|                           | <b>Totals</b>                           | <b>303,846</b>  | <b>303,846</b> | <b>309,581</b> | <b>309,581</b> | <b>5,735</b>   | <b>5,735</b> |

President Approval  
Prepared by: Cherie Ericson

Board Approved 2/22/10  
Augmentation Approved 2/26/10  
Accountant: Felix Panganiban

**SPECIAL PROJECT DETAILED BUDGET #1680**

**NAME: TANF - Welfare to Work**

**AUGMENTATION**

**SAC**

**FISCAL YEAR: 09/10**

CONTRACT PERIOD 7/01/09 - 6/30/10

CONTRACT INCOME \$101,578

AUGMENTATION \$37,335

CFDA # 93 558

PROJ ADM S LUNDQUIST

PROJ DIR A KAMIMURA

DATE: 12/02/09

| Datafel String            | Description                                     | Existing Budget |                | Revised Budget |                | Difference +/- |               |
|---------------------------|---|-----------------|----------------|----------------|----------------|----------------|---------------|
|                           |   | Debit           | Credit         | Debit          | Credit         | Debit          | Credit        |
| 12-1680-000000-10000-8140 | TANF - Santa Ana College                        |                 | 101,578        |                | 138,913        |                | 37,335        |
|                           | Part-Time Counselors -                          |                 |                |                |                |                |               |
|                           | A. Molina 24 hours/wk x 32 weeks                |                 |                |                |                |                |               |
| 12-1680-631000-19505-1430 | R Johnson 12 hours/wk x 32 weeks                | 55,849          |                | 55,849         |                |                |               |
|                           | Int/Summer Counselors - Part-Time               |                 |                |                |                |                |               |
|                           | A. Molina 22 hours/wk x 16 weeks                |                 |                |                |                |                |               |
| 12-1680-631000-19505-1435 | R. Johnson 12 hours/wk x 16 weeks               | 26,373          |                | 26,373         |                |                |               |
| 12-1680-631000-19505-3115 | STRS - Non-Instructional                        | 6,784           |                | 6,784          |                |                |               |
| 12-1680-631000-19505-3325 | Medicare - Non-Instructional                    | 1,192           |                | 1,192          |                |                |               |
| 12-1680-631000-19505-3435 | H & W Retiree - Non-Instructional               | 822             |                | 822            |                |                |               |
| 12-1680-631000-19505-3515 | SUI - Non-Instructional                         | 247             |                | 247            |                |                |               |
| 12-1680-631000-19505-3615 | WCI - Non-Instructional                         | 1,809           |                | 1,809          |                |                |               |
| 12-1680-647000-19410-2340 | Student Assistants - Hourly                     |                 |                | 36,514         |                | 36,514         |               |
| 12-1680-647000-19410-3315 | OASDI - Non-Instructional                       |                 |                |                |                |                |               |
| 12-1680-647000-19410-3325 | Medicare - Non-Instructional                    |                 |                | 18             |                | 18             |               |
| 12-1680-647000-19410-3615 | WCI - Non-Instructional                         |                 |                | 803            |                | 803            |               |
| 12-1680-649000-19505-2130 | Classified Employees - Full Time M Garibay 9.2% | 5,806           |                | 5,806          |                |                |               |
| 12-1680-649000-19505-3215 | PERS - Non-Instructional                        | 564             |                | 564            |                |                |               |
| 12-1680-649000-19505-3315 | OASDI - Non-Instructional                       | 368             |                | 368            |                |                |               |
| 12-1680-649000-19505-3325 | Medicare - Non-Instructional                    | 86              |                | 86             |                |                |               |
| 12-1680-649000-19505-3415 | Health and Welfare - Non-Instructional          | 1,347           |                | 1,347          |                |                |               |
| 12-1680-649000-19505-3435 | H&W Retiree - Non-Instructional                 | 59              |                | 59             |                |                |               |
| 12-1680-649000-19505-3515 | SUI - Non-Instructional                         | 18              |                | 18             |                |                |               |
| 12-1680-649000-19505-3615 | WCI - Non-Instructional                         | 130             |                | 130            |                |                |               |
| 12-1680-649000-19505-3915 | Other Benefits                                  | 124             |                | 124            |                |                |               |
|                           | <b>Totals</b>                                   | <b>101,578</b>  | <b>101,578</b> | <b>138,913</b> | <b>138,913</b> | <b>37,335</b>  | <b>37,335</b> |

6.1 (7)

President's Approval  
Prepared by Cherie Ericson

Board Approval 2/22/10  
Augmentation Approved 4/26/10  
Accountant Dolly Paguirigan

(8) 1.9

**SPECIAL PROJECT DETAILED BUDGET #1680**

**NAME: TANF - Welfare to Work**

**AUGMENTATION**

**SCC**

**FISCAL YEAR: 09/10**

CONTRACT PERIOD: 7/01/09- 6/30/10

CONTRACT INCOME: \$1

AUGMENTATION \$5,999

CFDA # 93.559

PROJ ADM R. BABESHOFF  
PROJ DIR. N BALDIZON-RIOS

DATE: 3/22/10

| Datatel String            | Description                       | Existing Budget |        | Revised Budget |        | Difference +/- |        |
|---------------------------|-----------------------------------|-----------------|--------|----------------|--------|----------------|--------|
|                           |                                   | Debit           | Credit | Debit          | Credit | Debit          | Credit |
| 12-1680-000000-20000-8140 | TANF - Santiago Canyon College    |                 |        |                | 5,999  |                | 5,999  |
| 12-1680-631000-29325-1430 | Part-Time Counselors - SCC        |                 |        |                |        |                |        |
| 12-1680-631000-29325-2310 | Classified Employees - Ongoing    |                 |        |                |        |                |        |
| 12-1680-631000-29325-3215 | PERS - Non-Instructional          |                 |        |                |        |                |        |
| 12-1680-631000-29325-3315 | OASDI - Non-Instructional         |                 |        |                |        |                |        |
| 12-1680-631000-29325-3325 | Medicare - Non-Instructional      |                 |        |                |        |                |        |
| 12-1680-631000-29325-3335 | PARS - Non-Instructional          |                 |        |                |        |                |        |
| 12-1680-631000-29325-3435 | H & W Retiree - Non-Instructional |                 |        |                |        |                |        |
| 12-1680-631000-29325-3515 | SUI - Non-Instructional           |                 |        |                |        |                |        |
| 12-1680-631000-29325-3615 | WCI - Non-Instructional           |                 |        |                |        |                |        |
| 12-1680-647000-29340-2340 | Student Assistants - SCC          |                 |        | 5,870          |        | 5,870          |        |
| 12-1680-647000-29340-3615 | WCI - Non-Instructional           |                 |        | 129            |        | 129            |        |
| 12-1680-647000-29340-4610 | Non-Instructional Supplies        |                 |        |                |        |                |        |
| 12-1680-647000-29340-4710 | Food and Food Service             |                 |        |                |        |                |        |
|                           | Totals                            | 0               | 0      | 5,999          | 5,999  | 5,999          | 5,999  |

President's Approval.  
Prepared by. Cherie Ericson

Board Approved 4/26/10  
Accountant Dolly Paquirigan

**SPECIAL PROJECT DETAILED BUDGET # 1102**  
**NAME: WIA II - ABE 231: ABE/ESL/VESL/VABE (SAC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$1,004,181  
 Augmentation \$13,067  
 Revised Budget \$1,017,248

PROJ. ADM. Sergio Sotelo  
 DATE: 4/18/10  
 CFDA #: 17.258

| Account #/Line            | Description                  | Current | Revised   | Budget Changes |        |
|---------------------------|------------------------------|---------|-----------|----------------|--------|
| 12-1102-000000-10000-8199 | Other Federal Revenues : Sa  |         | 1,004,181 | 1,017,248      | 13,067 |
| 12-1102-493080-18200-2410 | Inst Assistant - Ongoing :   | 11,887  | 11,887    | 0              |        |
| 12-1102-493080-18200-3211 | PERS - Instructional : SAC   | 1,154   | 1,154     | 0              |        |
| 12-1102-493080-18200-3311 | OASDHI - Instructional : SA  | 737     | 737       | 0              |        |
| 12-1102-493080-18200-3321 | Medicare - Instructional :   | 172     | 172       | 0              |        |
| 12-1102-493080-18200-3331 | PARS - Instructional : SAC   | 155     | 155       | 0              |        |
| 12-1102-493080-18200-3431 | H & W - Retiree Fund Inst :  | 119     | 119       | 0              |        |
| 12-1102-493080-18200-3511 | SUI - Instructional : SAC C  | 36      | 36        | 0              |        |
| 12-1102-493080-18200-3611 | WCI - Instructional : SAC C  | 262     | 262       | 0              |        |
| 12-1102-493080-18200-4210 | Books, Mags & Ref Mat, Non-  | 5,000   | 5,000     | 0              |        |
| 12-1102-493080-18200-4310 | Instructional Supplies : SA  | 2,500   | 2,500     | 0              |        |
| 12-1102-493080-18200-1250 | Contract Coordinator : SAC   | 79,472  | 79,472    | 0              |        |
| 12-1102-493080-18200-1480 | Part-Time Reassigned Time :  | 10,000  | 10,000    | 0              |        |
| 12-1102-493080-18200-1483 | Beyond Contr - Reassigned T  | 0       | 0         | 0              |        |
| 12-1102-493080-18200-1484 | Int/Sum Beynd Contr-Reassign | 0       | 0         | 0              |        |
| 12-1102-493080-18200-2130 | Classified Employees : SAC   | 52,152  | 52,152    | 0              |        |
| 12-1102-493080-18200-2410 | Inst Assistant - Ongoing :   | 177,908 | 177,908   | 0              |        |
| 12-1102-493080-18200-2420 | Inst Assistant - Hourly : S  | 0       | 0         | 0              |        |
| 12-1102-493080-18200-3115 | STRS - Non-Instructional :   | 7,381   | 7,381     | 0              |        |
| 12-1102-493080-18200-3211 | PERS - Instructional : SAC   | 17,273  | 17,273    | 0              |        |
| 12-1102-493080-18200-3215 | PERS - Non-Instructional :   | 5,063   | 5,063     | 0              |        |
| 12-1102-493080-18200-3311 | OASDHI - Instructional : SA  | 11,030  | 11,030    | 0              |        |
| 12-1102-493080-18200-3315 | OASDHI - Non-Instructional   | 3,317   | 3,317     | 0              |        |
| 12-1102-493080-18200-3321 | Medicare - Instructional :   | 3,895   | 3,895     | 0              |        |
| 12-1102-493080-18200-3325 | Medicare - Non-Instructiona  | 776     | 776       | 0              |        |
| 12-1102-493080-18200-3331 | PARS - Instructional : SAC   | 2,313   | 2,313     | 0              |        |
| 12-1102-493080-18200-3335 | PARS - Non-Instructional :   | 0       | 0         | 0              |        |
| 12-1102-493080-18200-3411 | H & W - Instructional : SAC  | 17,452  | 17,452    | 0              |        |
| 12-1102-493080-18200-3415 | H & W - Non-Instructional :  | 5,226   | 5,226     | 0              |        |
| 12-1102-493080-18200-3431 | H & W - Retiree Fund Inst :  | 2,686   | 2,686     | 0              |        |
| 12-1102-493080-18200-3435 | H & W - Retiree Fund Non-In  | 535     | 535       | 0              |        |
| 12-1102-493080-18200-3511 | SUI - Instructional : SAC C  | 806     | 806       | 0              |        |
| 12-1102-493080-18200-3515 | SUI - Non-Instructional : S  | 161     | 161       | 0              |        |

(6) 1.9

President Approval:  
 Prepared by: Sarah Santoyo

Board Approved April 26, 2010  
 Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET # 1102**  
**NAME: WIA II - ABE 231: ABE/ESL/VESL/VABE (SAC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$1,004,181  
 Augmentation \$13,067  
 Revised Budget \$1,017,248

PROJ. ADM. Sergio Sotelo  
 DATE: 4/18/10  
 CFDA #: 17.258

6.1 (10)

| Account Number            | Description                 | Current | Revised | Budget Change |
|---------------------------|-----------------------------|---------|---------|---------------|
| 12-1102-493080-18200-3611 | WCI - Instructional : SAC C | 5,910   | 5,910   | 0             |
| 12-1102-493080-18200-3615 | WCI - Non-Instructional : S | 1,177   | 1,177   | 0             |
| 12-1102-493080-18200-3915 | Other Benefits - Non-Instru | 2,600   | 2,600   | 0             |
| 12-1102-493080-18200-4210 | Books, Mags & Ref Mat, Non- | 3,000   | 3,000   | 0             |
| 12-1102-493080-18200-4310 | Instructional Supplies : SA | 22,963  | 22,963  | 0             |
| 12-1102-493080-18200-5100 | Contracted Services : SAC C | 500     | 500     | 0             |
| 12-1102-493080-18200-5611 | Lease Agreement - Facility  | 0       | 0       | 0             |
| 12-1102-493080-18200-5650 | Rental - Facility (Short-te | 100,000 | 100,000 | 0             |
| 12-1102-493080-18200-5940 | Reproduction/Printing Expen | 6,441   | 6,441   | 0             |
| 12-1102-493080-18200-6411 | Equipment - Federal Progs > | 2,170   | 2,170   | 0             |
| 12-1102-601000-18100-1410 | Part-Time Academic Managem  | 45,000  | 45,000  | 0             |
| 12-1102-601000-18100-2130 | Classified Employees : Cont | 32,832  | 32,832  | 0             |
| 12-1102-601000-18100-2310 | Classified Employees - Ongo | 23,216  | 23,216  | 0             |
| 12-1102-601000-18100-2320 | Classified Employees - Hour | 24,260  | 24,260  | 0             |
| 12-1102-601000-18100-2350 | Overtime - Classified Emplo | 1,000   | 1,000   | 0             |
| 12-1102-601000-18100-3115 | STRS - Non-Instructional :  | 3,713   | 3,713   | 0             |
| 12-1102-601000-18100-3215 | PERS - Non-Instructional :  | 7,894   | 7,894   | 0             |
| 12-1102-601000-18100-3315 | OASDHI - Non-Instructional  | 5,125   | 5,125   | 0             |
| 12-1102-601000-18100-3325 | Medicare - Non-Instructiona | 1,851   | 1,851   | 0             |
| 12-1102-601000-18100-3335 | PARS - Non-Instructional :  | 0       | 0       | 0             |
| 12-1102-601000-18100-3415 | H & W - Non-Instructional : | 15,361  | 15,361  | 0             |
| 12-1102-601000-18100-3435 | H & W - Retiree Fund Non-In | 1,277   | 1,277   | 0             |
| 12-1102-601000-18100-3515 | SUI - Non-Instructional : C | 383     | 383     | 0             |
| 12-1102-601000-18100-3615 | WCI - Non-Instructional : C | 2,808   | 2,808   | 0             |
| 12-1102-601000-18100-3915 | Other Benefits - Non-Instru | 1,350   | 1,350   | 0             |
| 12-1102-601000-18100-4520 | Repair & Replacement Parts  | 500     | 500     | 0             |
| 12-1102-601000-18100-5100 | Contracted Services : Conti | 1,522   | 1,522   | 0             |
| 12-1102-601000-18100-5220 | Mileage/Parking Expenses :  | 2,500   | 2,500   | 0             |
| 12-1102-601000-18100-5550 | Security Systems & Services | 1,000   | 1,000   | 0             |
| 12-1102-601000-18100-5610 | Lease Agreement - Equipment | 0       | 0       | 0             |
| 12-1102-601000-18100-5630 | Maint Contract - Office Equ | 1,625   | 1,625   | 0             |
| 12-1102-601000-18100-5845 | Excess/Copies Usage : Cont  | 1,500   | 1,500   | 0             |
| 12-1102-601000-18100-5925 | Postage : Continuing Educat | 100     | 100     | 0             |
| 12-1102-611000-18100-2320 | Classified Employees - Hour | 0       | 0       | 0             |

President Approval.  
 Prepared by Sarah Santoyo

Board Approved: April 26, 2010  
 Accountant. Mel Tran

**SPECIAL PROJECT DETAILED BUDGET # 1102**  
**NAME: WIA II - ABE 231: ABE/ESL/VESL/VABE (SAC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$1,004,181  
 Augmentation \$13,067  
 Revised Budget \$1,017,248

PROJ. ADM. Sergio Sotelo  
 DATE: 4/18/10  
 CFDA #: 17.258

| Account Number            | Description                 | Current | Revised | Budget Changes |
|---------------------------|-----------------------------|---------|---------|----------------|
| 12-1102-611000-18100-3215 | PERS - Non-Instructional :  | 0       | 0       | 0              |
| 12-1102-611000-18100-3315 | OASDHI - Non-Instructional  | 0       | 0       | 0              |
| 12-1102-611000-18100-3325 | Medicare - Non-Instructiona | 0       | 0       | 0              |
| 12-1102-611000-18100-3515 | SUI - Non-Instructional : C | 0       | 0       | 0              |
| 12-1102-611000-18100-3615 | WCI - Non-Instructional : C | 0       | 0       | 0              |
| 12-1102-619000-18100-1483 | Beyond Contr - Reassigned T | 0       | 0       | 0              |
| 12-1102-619000-18100-2130 | Classified Employees : Cont | 0       | 8,330   | 8,330          |
| 12-1102-619000-18100-2320 | Classified Employees - Hour | 0       |         |                |
| 12-1102-619000-18100-3115 | STRS - Non-Instructional :  | 0       |         |                |
| 12-1102-619000-18100-3215 | PERS - Non-Instructional :  | 0       | 809     | 809            |
| 12-1102-619000-18100-3315 | OASDHI - Non-Instructional  | 0       | 516     | 516            |
| 12-1102-619000-18100-3325 | Medicare - Non-Instructiona | 0       | 121     | 121            |
| 12-1102-619000-18100-3335 | PARS - Non-Instructional :  | 0       | 0       | 0              |
| 12-1102-619000-18100-3415 | H & W - Non-Instructional : | 0       | 2,800   | 2,800          |
| 12-1102-619000-18100-3435 | H & W - Retiree Fund Non-In | 0       | 83      | 83             |
| 12-1102-619000-18100-3515 | SUI - Non-Instructional : C | 0       | 25      | 25             |
| 12-1102-619000-18100-3615 | WCI - Non-Instructional : C | 0       | 183     | 183            |
| 12-1102-619000-18100-3915 | Other Benefits - Non-Instru | 0       | 200     | 200            |
| 12-1102-619000-18100-5605 | Contracted Repair Services  | 1,200   | 1,200   | 0              |
| 12-1102-620000-18100-2310 | Classified Employees - Ongo | 67,517  | 67,517  | 0              |
| 12-1102-620000-18100-3215 | PERS - Non-Instructional :  | 6,541   | 6,541   | 0              |
| 12-1102-620000-18100-3315 | OASDHI - Non-Instructional  | 4,186   | 4,186   | 0              |
| 12-1102-620000-18100-3325 | Medicare - Non-Instructiona | 979     | 979     | 0              |
| 12-1102-620000-18100-3335 | PARS - Non-Instructional :  | 203     | 203     | 0              |
| 12-1102-620000-18100-3435 | H & W - Retiree Fund Non-In | 675     | 675     | 0              |
| 12-1102-620000-18100-3515 | SUI - Non-Instructional : C | 203     | 203     | 0              |
| 12-1102-620000-18100-3615 | WCI - Non-Instructional : C | 1,485   | 1,485   | 0              |
| 12-1102-632000-18100-2310 | Classified Employees - Ongo | 15,512  | 15,512  | 0              |
| 12-1102-632000-18100-2320 | Classified Employees - Hour | 0       | 0       | 0              |
| 12-1102-632000-18100-3215 | PERS - Non-Instructional :  | 1,506   | 1,506   | 0              |
| 12-1102-632000-18100-3315 | OASDHI - Non-Instructional  | 962     | 962     | 0              |
| 12-1102-632000-18100-3325 | Medicare - Non-Instructiona | 225     | 225     | 0              |

6.1 (11)

President Approval:  
 Prepared by: Sarah Santoyo

Board Approved April 26, 2010  
 Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET # 1102**  
**NAME: WIA II - ABE 231: ABE/ESL/VESL/VABE (SAC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$1,004,181  
 Augmentation \$13,067  
 Revised Budget \$1,017,248

PROJ. ADM. Sergio Sotelo  
 DATE: 4/18/10  
 CFDA #: 17.258

6.1 (12)

| Account Number                                       | Description                 | Current   | Revised   | Budget Changes |
|--|-----------------------------|-----------|-----------|----------------|
| 12-1102-632000-18100-3435                            | H & W - Retiree Fund Non-In | 155       | 155       | 0              |
| 12-1102-632000-18100-3515                            | SUI - Non-Instructional : C | 47        | 47        | 0              |
| 12-1102-632000-18100-3615                            | WCI - Non-Instructional : C | 341       | 341       | 0              |
| 12-1102-675000-18100-1480                            | Part-Time Reassigned Time : | 0         | 0         | 0              |
| 12-1102-675000-18100-3115                            | STRS - Non-Instructional :  | 7         | 7         | 0              |
| 12-1102-675000-18100-3325                            | Medicare - Non-Instructiona | 1         | 1         | 0              |
| 12-1102-675000-18100-3435                            | H & W - Retiree Fund Non-In | 0         | 0         | 0              |
| 12-1102-675000-18100-3515                            | SUI - Non-Instructional : C | 0         | 0         | 0              |
| 12-1102-675000-18100-3615                            | WCI - Non-Instructional : C | 0         | 0         | 0              |
| 12-1102-675000-18100-5210                            | Conference Expenses : Conti | 6,947     | 6,947     | 0              |
| 12-1102-678000-14141-2130                            | Classified Employees : Acad | 103,852   | 103,852   | 0              |
| 12-1102-678000-14141-3215                            | PERS - Non-Instructional :  | 10,083    | 10,083    | 0              |
| 12-1102-678000-14141-3315                            | OASDHI - Non-Instructional  | 6,568     | 6,568     | 0              |
| 12-1102-678000-14141-3325                            | Medicare - Non-Instructiona | 1,536     | 1,536     | 0              |
| 12-1102-678000-14141-3415                            | H & W - Non-Instructional : | 25,534    | 25,534    | 0              |
| 12-1102-678000-14141-3435                            | H & W - Retiree Fund Non-In | 1,059     | 1,059     | 0              |
| 12-1102-678000-14141-3515                            | SUI - Non-Instructional : A | 318       | 318       | 0              |
| 12-1102-678000-14141-3615                            | WCI - Non-Instructional : A | 2,331     | 2,331     | 0              |
| 12-1102-678000-14141-3915                            | Other Benefits - Non-Instru | 2,117     | 2,117     | 0              |
| 12-1102-678000-18100-2130                            | Classified Employees : Cont | 2,520     | 2,520     | 0              |
| 12-1102-678000-18100-3215                            | PERS - Non-Instructional :  | 246       | 246       | 0              |
| 12-1102-678000-18100-3315                            | OASDHI - Non-Instructional  | 155       | 155       | 0              |
| 12-1102-678000-18100-3325                            | Medicare - Non-Instructiona | 36        | 36        | 0              |
| 12-1102-678000-18100-3415                            | H & W - Non-Instructional : | 0         | 0         | 0              |
| 12-1102-678000-18100-3435                            | H & W - Retiree Fund Non-In | 25        | 25        | 0              |
| 12-1102-678000-18100-3515                            | SUI - Non-Instructional : C | 8         | 8         | 0              |
| 12-1102-678000-18100-3615                            | WCI - Non-Instructional : C | 55        | 55        | 0              |
| 12-1102-678000-18100-3915                            | Other Benefits - Non-Instru | 0         | 0         | 0              |
| Totals for PROJECT: 1102 - 231 English as a 2nd Lang |                             | 1,004,181 | 1,017,248 | 13,067         |

President Approval:  
 Prepared by Sarah Santoyo

Board Approved April 26, 2010  
 Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET 1106**  
**NAME: WIA II - ABE 231: EL Civics (SAC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$700,214  
 Augmentation \$6,044  
 Revised Balance \$706,258

PROJ. ADM Sergio Sotelo  
 DATE: 1/22/09  
 CFDA #: 17.258

| Account Number            | Description                  | Current | Revised | Budget Changes |
|---------------------------|------------------------------|---------|---------|----------------|
| 12-1106-000000-10000-8199 | Other Federal Revenues : Sa  |         | 700,214 | 6,044          |
| 12-1106-493080-18200-1250 | Contract Coordinator : SAC   | 82,613  | 82,613  | 0              |
| 12-1106-493080-18200-1252 | Contract Extension-Coordina  | 15,284  | 15,284  | 0              |
| 12-1106-493080-18200-1455 | Int/Sum - Coordinators, PT   | 0       | 0       | 0              |
| 12-1106-493080-18200-1480 | Part-Time Reassigned Time :  | 50,000  | 50,000  | 0              |
| 12-1106-493080-18200-1484 | Int/Sum Beynd Contr-Reassign | 0       | 0       | 0              |
| 12-1106-493080-18200-1485 | Int/Sum - Reassigned Time,   | 237     | 237     | 0              |
| 12-1106-493080-18200-2310 | Classified Employees - Ongo  | 12,806  | 12,806  | 0              |
| 12-1106-493080-18200-2410 | Inst Assistant - Ongoing :   | 60,346  | 60,346  | 0              |
| 12-1106-493080-18200-2420 | Inst Assistant - Hourly : S  | 0       | 0       | 0              |
| 12-1106-493080-18200-3115 | STRS - Non-Instructional :   | 12,221  | 12,221  | 0              |
| 12-1106-493080-18200-3211 | PERS - Instructional : SAC   | 5,859   | 5,859   | 0              |
| 12-1106-493080-18200-3215 | PERS - Non-Instructional :   | 1,243   | 1,243   | 0              |
| 12-1106-493080-18200-3311 | OASDHI - Instructional : SA  | 3,741   | 3,741   | 0              |
| 12-1106-493080-18200-3315 | OASDHI - Non-Instructional   | 794     | 794     | 0              |
| 12-1106-493080-18200-3321 | Medicare - Instructional :   | 3,041   | 3,041   | 0              |
| 12-1106-493080-18200-3325 | Medicare - Non-Instructiona  | 186     | 186     | 0              |
| 12-1106-493080-18200-3331 | PARS - Instructional : SAC   | 784     | 784     | 0              |
| 12-1106-493080-18200-3335 | PARS - Non-Instructional :   | 0       | 0       | 0              |
| 12-1106-493080-18200-3415 | H & W - Non-Instructional :  | 10,138  | 10,138  | 0              |
| 12-1106-493080-18200-3431 | H & W - Retiree Fund Inst :  | 2,097   | 2,097   | 0              |
| 12-1106-493080-18200-3435 | H & W - Retiree Fund Non-In  | 128     | 128     | 0              |
| 12-1106-493080-18200-3511 | SUI - Instructional : SAC C  | 630     | 630     | 0              |
| 12-1106-493080-18200-3515 | SUI - Non-Instructional : S  | 38      | 38      | 0              |
| 12-1106-493080-18200-3611 | WCI - Instructional : SAC C  | 4,614   | 4,614   | 0              |
| 12-1106-493080-18200-3615 | WCI - Non-Instructional : S  | 282     | 282     | 0              |
| 12-1106-493080-18200-3915 | Other Benefits - Non-Instru  | 1,250   | 1,250   | 0              |
| 12-1106-493080-18200-4310 | Instructional Supplies : SA  | 25,000  | 25,000  | 0              |
| 12-1106-493080-18200-5610 | Lease Agreement - Equipment  | 5,000   | 5,000   | 0              |
| 12-1106-493080-18200-5611 | Lease Agreement - Facility   | 0       | 0       | 0              |
| 12-1106-493080-18200-5630 | Maint Contract - Office Equ  | 4,000   | 4,000   | 0              |
| 12-1106-493080-18200-5650 | Rental - Facility (Short-te  | 50,000  | 50,000  | 0              |
| 12-1106-493080-18200-5845 | Excess/Copies Usage : SAC    | 6,000   | 6,000   | 0              |
| 12-1106-493080-18200-5999 | Special Project Holding Acc  | 0       | 0       | 0              |

6.1 (13)

President's Approval:  
 Prepared by: Sarah Santoyo

Board Approved: April 26, 2010  
 Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET # 1106**

**NAME: WIA II - ABE 231: EL Civics (SAC)**

**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$700,214  
 Augmentation \$6,044  
 Revised Balance **\$706,258**

PROJ. ADM. Sergio Sotelo  
 DATE: 1/22/09  
 CFDA #: 17.258

6.1 (14)

| Account                   | Description                  | Current | Revised | Budget Changes |
|---------------------------|------------------------------|---------|---------|----------------|
| 12-1106-601000-18100-1410 | Part-Time Academic Managemen | 30,367  | 30,367  | 0              |
| 12-1106-601000-18100-2130 | Classified Employees : Cont  | 56,724  | 56,724  | 0              |
| 12-1106-601000-18100-2310 | Classified Employees - Ongo  | 18,264  | 18,264  | 0              |
| 12-1106-601000-18100-3115 | STRS - Non-Instructional :   | 2,505   | 2,505   | 0              |
| 12-1106-601000-18100-3215 | PERS - Non-Instructional :   | 7,281   | 7,281   | 0              |
| 12-1106-601000-18100-3315 | OASDHI - Non-Instructional   | 4,766   | 4,766   | 0              |
| 12-1106-601000-18100-3325 | Medicare - Non-Instructiona  | 1,555   | 1,555   | 0              |
| 12-1106-601000-18100-3415 | H & W - Non-Instructional :  | 14,987  | 14,987  | 0              |
| 12-1106-601000-18100-3435 | H & W - Retiree Fund Non-In  | 1,072   | 1,072   | 0              |
| 12-1106-601000-18100-3515 | SUI - Non-Instructional : C  | 322     | 322     | 0              |
| 12-1106-601000-18100-3615 | WCI - Non-Instructional : C  | 2,359   | 2,359   | 0              |
| 12-1106-601000-18100-3915 | Other Benefits - Non-Instru  | 1,890   | 1,890   | 0              |
| 12-1106-601000-18100-4610 | Non-Instructional Supplies   | 20,249  | 20,249  | 0              |
| 12-1106-601000-18100-5100 | Contracted Services : Conti  | 450     | 450     | 0              |
| 12-1106-601000-18100-5940 | Reproduction/Printing Expen  | 500     | 500     | 0              |
| 12-1106-601000-18100-6411 | Equipment - Federal Progs >  | 0       | 0       | 0              |
| 12-1106-619000-18100-2130 | Classified Employees : Cont  | 0       | 6,044   | 6,044          |
| 12-1106-619000-18100-2310 | Classified Employees - Ongo  | 33,604  | 33,604  | 0              |
| 12-1106-619000-18100-3215 | PERS - Non-Instructional :   | 3,263   | 3,263   | 0              |
| 12-1106-619000-18100-3315 | OASDHI - Non-Instructional   | 2,083   | 2,083   | 0              |
| 12-1106-619000-18100-3325 | Medicare - Non-Instructiona  | 487     | 487     | 0              |
| 12-1106-619000-18100-3335 | PARS - Non-Instructional :   | 437     | 437     | 0              |
| 12-1106-619000-18100-3415 | H & W - Non-Instructional :  | 0       | 0       | 0              |
| 12-1106-619000-18100-3435 | H & W - Retiree Fund Non-In  | 336     | 336     | 0              |
| 12-1106-619000-18100-3515 | SUI - Non-Instructional : C  | 101     | 101     | 0              |
| 12-1106-619000-18100-3615 | WCI - Non-Instructional : C  | 739     | 739     | 0              |
| 12-1106-619000-18100-3915 | Other Benefits - Non-Instru  | 0       | 0       | 0              |
| 12-1106-649000-18100-1450 | Part-Time Coordinators : Co  | 0       | 0       | 0              |
| 12-1106-649000-18100-1483 | Beyond Contr - Reassigned T  | 0       | 0       | 0              |
| 12-1106-649000-18100-3115 | STRS - Non-Instructional :   | 0       | 0       | 0              |
| 12-1106-649000-18100-3325 | Medicare - Non-Instructiona  | 0       | 0       | 0              |
| 12-1106-649000-18100-3515 | SUI - Non-Instructional : C  | 0       | 0       | 0              |
| 12-1106-649000-18100-3615 | WCI - Non-Instructional : C  | 0       | 0       | 0              |

President's Approval:  
 Prepared by Sarah Santoyo

Board Approved. April 26, 2010  
 Accountant: Mel Tran

**SPECIAL PROJECT DETAILED BUDGET # 1106**  
**NAME: WIA II - ABE 231: EL Civics (SAC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$700,214  
 Augmentation \$6,044  
 Revised Balance \$706,258

PROJ ADM. Sergio Sotelo  
 DATE: 1/22/09  
 CFDA #: 17.258

| Account #                       | Description                 | Current        | Revised        | Budget Changes |
|---------------------------------|-----------------------------|----------------|----------------|----------------|
| 12-1106-675000-18100-5210       | Conference Expenses : Conti | 0              | 0              | 0              |
| 12-1106-678000-14141-2130       | Classified Employees : Acad | 19,322         | 19,322         | 0              |
| 12-1106-678000-14141-3215       | PERS - Non-Instructional :  | 1,876          | 1,876          | 0              |
| 12-1106-678000-14141-3315       | OASDHI - Non-Instructional  | 1,203          | 1,203          | 0              |
| 12-1106-678000-14141-3325       | Medicare - Non-Instructiona | 282            | 282            | 0              |
| 12-1106-678000-14141-3415       | H & W - Non-Instructional : | 2,746          | 2,746          | 0              |
| 12-1106-678000-14141-3435       | H & W - Retiree Fund Non-In | 197            | 197            | 0              |
| 12-1106-678000-14141-3515       | SUI - Non-Instructional : A | 59             | 59             | 0              |
| 12-1106-678000-14141-3615       | WCI - Non-Instructional : A | 432            | 432            | 0              |
| 12-1106-678000-14141-3915       | Other Benefits - Non-Instru | 282            | 282            | 0              |
| 12-1106-678000-18100-2130       | Classified Employees : Cont | 39,858         | 39,858         | 0              |
| 12-1106-678000-18100-2320       | Classified Employees - Hour | 42,036         | 42,036         | 0              |
| 12-1106-678000-18100-3215       | PERS - Non-Instructional :  | 7,951          | 7,951          | 0              |
| 12-1106-678000-18100-3315       | OASDHI - Non-Instructional  | 5,148          | 5,148          | 0              |
| 12-1106-678000-18100-3325       | Medicare - Non-Instructiona | 1,203          | 1,203          | 0              |
| 12-1106-678000-18100-3335       | PARS - Non-Instructional :  | 0              | 0              | 0              |
| 12-1106-678000-18100-3415       | H & W - Non-Instructional : | 11,117         | 11,117         | 0              |
| 12-1106-678000-18100-3435       | H & W - Retiree Fund Non-In | 827            | 827            | 0              |
| 12-1106-678000-18100-3515       | SUI - Non-Instructional : C | 248            | 248            | 0              |
| 12-1106-678000-18100-3615       | WCI - Non-Instructional : C | 1,821          | 1,821          | 0              |
| 12-1106-678000-18100-3915       | Other Benefits - Non-Instru | 933            | 933            | 0              |
| <b>Totals for PROJECT: 1106</b> |                             | <b>700,214</b> | <b>700,214</b> | <b>6,044</b>   |
|                                 | <b>#NAME?</b>               | <b>706,258</b> | <b>706,258</b> | <b>6,044</b>   |

6.1 (15)

President's Approval:  
 Prepared by: Sarah Santoyo

Board Approved. April 26, 2010  
 Accountant. Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET # 1109**

**NAME: WIA II - ABE 225: - Jail Education: ABE/ESL/VESL/VABE/ASE/GED (SAC)**

**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10

CONTRACT INCOME: 75,937

Augmentation 11,722

Revised Balance 87,659

PROJ. ADM. Sergio Sotelo

Proj Dir: Sue Mendizza

DATE: 4/16/10

CFDA #: 17.258

6.1 (16)

| Account String            | Description                   | Current | Revised | Budget Changes |        |
|---------------------------|-------------------------------|---------|---------|----------------|--------|
| 12-1109-00000-10000-8199  | Other Federal Revenues : Sa   |         | 75,937  | 87,659         | 11,722 |
| 12-1109-493080-18200-1250 | Contract Coordinator : SAC    | 24      | 24      | 0              |        |
| 12-1109-493080-18200-1450 | Part-Time Coordinators : SA   | 0       | 0       | 0              |        |
| 12-1109-493080-18200-2410 | Inst Assistant - Ongoing :    | 0       | 0       | 0              |        |
| 12-1109-493080-18200-2420 | Inst Assistant - Hourly : S   | 0       | 0       | 0              |        |
| 12-1109-493080-18200-3115 | STRS - Non-Instructional :    | 2       | 2       | 0              |        |
| 12-1109-493080-18200-3211 | PERS - Instructional : SAC    | 0       | 0       | 0              |        |
| 12-1109-493080-18200-3311 | OASDHI - Instructional : SA   | 0       | 0       | 0              |        |
| 12-1109-493080-18200-3321 | Medicare - Instructional :    | 0       | 0       | 0              |        |
| 12-1109-493080-18200-3325 | Medicare - Non-Instructiona   | 1       | 1       | 0              |        |
| 12-1109-493080-18200-3331 | PARS - Instructional : SAC    | 0       | 0       | 0              |        |
| 12-1109-493080-18200-3415 | H & W - Non-Instructional :   | 2       | 2       | 0              |        |
| 12-1109-493080-18200-3431 | H & W - Retiree Fund Inst :   | 0       | 0       | 0              |        |
| 12-1109-493080-18200-3435 | H & W - Retiree Fund Non-In   | 1       | 1       | 0              |        |
| 12-1109-493080-18200-3511 | SUI - Instructional : SAC C   | 0       | 0       | 0              |        |
| 12-1109-493080-18200-3515 | SUI - Non-Instructional : S   | 1       | 1       | 0              |        |
| 12-1109-493080-18200-3611 | WCI - Instructional : SAC C   | 0       | 0       | 0              |        |
| 12-1109-493080-18200-3615 | WCI - Non-Instructional : S   | 1       | 1       | 0              |        |
| 12-1109-493080-18200-4210 | Books, Mags & Ref Mat, Non-   | 0       | 0       | 0              |        |
| 12-1109-493080-18200-4310 | Instructional Supplies : SA   | 0       | 0       | 0              |        |
| 12-1109-493080-18200-5630 | Maint Contract - Office Equ   | 211     | 211     | 0              |        |
| 12-1109-493080-18200-5845 | Excess/Copies Usage : SAC     | 537     | 537     | 0              |        |
| 12-1109-493080-18200-6419 | Equip/Software - >\$200 <\$1, | 400     | 400     | 0              |        |
| 12-1109-499900-18200-1450 | Part-Time Coordinators : SA   | 6,216   | 6,216   | 0              |        |
| 12-1109-499900-18200-2410 | Inst Assistant - Ongoing :    | 22,237  | 22,237  | 0              |        |
| 12-1109-499900-18200-3115 | STRS - Non-Instructional :    | 513     | 513     | 0              |        |
| 12-1109-499900-18200-3211 | PERS - Instructional : SAC    | 2,159   | 2,159   | 0              |        |
| 12-1109-499900-18200-3311 | OASDHI - Instructional : SA   | 1,379   | 1,379   | 0              |        |
| 12-1109-499900-18200-3321 | Medicare - Instructional :    | 323     | 323     | 0              |        |
| 12-1109-499900-18200-3325 | Medicare - Non-Instructiona   | 90      | 90      | 0              |        |
| 12-1109-499900-18200-3331 | PARS - Instructional : SAC    | 0       | 0       | 0              |        |
| 12-1109-499900-18200-3335 | PARS - Non-Instructional :    | 81      | 81      | 0              |        |

President Approval:  
Prepared by Sarah Santoyo

Board Approved: April 19, 2010  
Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET # 1109**  
**NAME: WIA II - ABE 225: - Jail Education: ABE/ESL/VESL/VABE/ASE/GED (SAC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: 75,937  
 Augmentation 11,722  
 Revised Balance **87,659**

PROJ. ADM. Sergio Sotelo  
 Proj Dir. Sue Mendizza  
 DATE: 4/16/10  
 CFDA #: 17.258

| Account #   | Description                 | Current       | Revised       | Budget Changes |               |               |               |
|---|-----------------------------|---------------|---------------|----------------|---------------|---------------|---------------|
| 12-1109-499900-18200-3431                                   | H & W - Retiree Fund Inst : | 223           | 223           | 0              |               |               |               |
| 12-1109-499900-18200-3435                                   | H & W - Retiree Fund Non-In | 62            | 62            | 0              |               |               |               |
| 12-1109-499900-18200-3511                                   | SUI - Instructional : SAC C | 66            | 66            | 0              |               |               |               |
| 12-1109-499900-18200-3515                                   | SUI - Non-Instructional : S | 19            | 19            | 0              |               |               |               |
| 12-1109-499900-18200-3611                                   | WCI - Instructional : SAC C | 489           | 489           | 0              |               |               |               |
| 12-1109-499900-18200-3615                                   | WCI - Non-Instructional : S | 137           | 137           | 0              |               |               |               |
| 12-1109-499900-18200-4210                                   | Books, Maps & Ref Mat, Non- | 4,650         | 4,650         | 0              |               |               |               |
| 12-1109-499900-18200-4310                                   | Instructional Supplies : SA | 3,226         | 3,226         | 0              |               |               |               |
| 12-1109-499900-18200-5630                                   | Maint Contract - Office Equ | 215           | 215           | 0              |               |               |               |
| 12-1109-499900-18200-5845                                   | Excess/Copies Usage : SAC   | 545           | 545           | 0              |               |               |               |
| 12-1109-499900-18200-6410                                   | Equipment > \$1,000         |               | 11,722        | 11,722         |               |               |               |
| 12-1109-675000-18100-5210                                   | Conference Expenses : Conti | 0             | 0             | 0              |               |               |               |
| 12-1109-678000-14141-2130                                   | Classified Employees : Acad | 20,993        | 20,993        | 0              |               |               |               |
| 12-1109-678000-14141-3215                                   | PERS - Non-Instructional :  | 2,038         | 2,038         | 0              |               |               |               |
| 12-1109-678000-14141-3315                                   | OASDHI - Non-Instructional  | 1,335         | 1,335         | 0              |               |               |               |
| 12-1109-678000-14141-3325                                   | Medicare - Non-Instructiona | 312           | 312           | 0              |               |               |               |
| 12-1109-678000-14141-3415                                   | H & W - Non-Instructional : | 6,155         | 6,155         | 0              |               |               |               |
| 12-1109-678000-14141-3435                                   | H & W - Retiree Fund Non-In | 215           | 215           | 0              |               |               |               |
| 12-1109-678000-14141-3515                                   | SUI - Non-Instructional : A | 65            | 65            | 0              |               |               |               |
| 12-1109-678000-14141-3615                                   | WCI - Non-Instructional : A | 474           | 474           | 0              |               |               |               |
| 12-1109-678000-14141-3915                                   | Other Benefits - Non-Instru | 540           | 540           | 0              |               |               |               |
| <b>Totals for PROJECT: 1109 - Jail 225 English as a 2nd</b> |                             | <b>75,937</b> | <b>75,937</b> | <b>87,659</b>  | <b>87,659</b> | <b>11,722</b> | <b>11,722</b> |

6.1 (17)

President Approval:  
 Prepared by: Sarah Santoyo

Board Approved: April 19, 2010  
 Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET # 1102**  
**NAME: WIA 231: English as a Second Language (SCC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$429,332  
 Augmentation \$5,587  
 Revised Balance \$434,919

PROJ. ADM. J. Vargas  
 PROJ. DIR L. Fasbinder  
 Date: 4/16/10  
 CFDA #: 17.258

6.1 (18)

| Account String            | Description                 | Current | Revised | Budget Change |
|---------------------------|-----------------------------|---------|---------|---------------|
| 12-1102-000000-20000-8199 | Other Federal Revenues : Sa | 429,332 | 434,919 | 5,587         |
| 12-1102-493000-28100-4610 | Non-Instructional Supplies  | 8,215   | 8,215   | 0             |
| 12-1102-493000-28200-5940 | Reproduction/Printing Expen | 92      | 92      | 0             |
| 12-1102-493060-28200-2410 | Inst Assistant - Ongoing :  | 12,700  | 12,700  | 0             |
| 12-1102-493060-28200-2420 | Inst Assistant - Hourly : O | 0       | 0       | 0             |
| 12-1102-493060-28200-3211 | PERS - Instructional : Oran | 786     | 786     | 0             |
| 12-1102-493060-28200-3311 | OASDHI - Instructional : Or | 502     | 502     | 0             |
| 12-1102-493060-28200-3321 | Medicare - Instructional :  | 124     | 124     | 0             |
| 12-1102-493060-28200-3331 | PARS - Instructional : Oran | 266     | 266     | 0             |
| 12-1102-493060-28200-3431 | H & W - Retiree Fund Inst : | 86      | 86      | 0             |
| 12-1102-493060-28200-3511 | SUI - Instructional : Orang | 25      | 25      | 0             |
| 12-1102-493060-28200-3611 | WCI - Instructional : Orang | 189     | 189     | 0             |
| 12-1102-493060-28200-4210 | Books, Mags & Ref Mat, Non- | 1,075   | 1,075   | 0             |
| 12-1102-493060-28200-4310 | Instructional Supplies : Or | 0       | 0       | 0             |
| 12-1102-493060-28200-5950 | Software License and Fees : | 0       | 0       | 0             |
| 12-1102-493062-28200-2410 | Inst Assistant - Ongoing :  | 11,641  | 16,899  | 5,258         |
| 12-1102-493062-28200-3211 | PERS - Instructional : Oran | 469     | 469     | 0             |
| 12-1102-493062-28200-3311 | OASDHI - Instructional : Or | 304     | 304     | 0             |
| 12-1102-493062-28200-3321 | Medicare - Instructional :  | 71      | 147     | 76            |
| 12-1102-493062-28200-3331 | PARS - Instructional : Oran | 7       | 75      | 68            |
| 12-1102-493062-28200-3431 | H & W - Retiree Fund Inst : | 49      | 102     | 53            |
| 12-1102-493062-28200-3511 | SUI - Instructional : Orang | 15      | 31      | 16            |
| 12-1102-493062-28200-3611 | WCI - Instructional : Orang | 108     | 224     | 116           |
| 12-1102-493080-28200-1450 | Part-Time Coordinators : Or | 2,400   | 2,400   | 0             |
| 12-1102-493080-28200-1455 | Int/Sum - Coordinators, PT  | 718     | 718     | 0             |
| 12-1102-493080-28200-1480 | Part-Time Reassigned Time : | 54      | 54      | 0             |
| 12-1102-493080-28200-2410 | Inst Assistant - Ongoing :  | 48,426  | 48,426  | 0             |
| 12-1102-493080-28200-2420 | Inst Assistant - Hourly : O | 0       | 0       | 0             |
| 12-1102-493080-28200-3115 | STRS - Non-Instructional :  | 623     | 623     | 0             |
| 12-1102-493080-28200-3211 | PERS - Instructional : Oran | 2,827   | 2,827   | 0             |
| 12-1102-493080-28200-3311 | OASDHI - Instructional : Or | 1,898   | 1,898   | 0             |

President Approval:  
 Prepared by Sarah Santoyo

Board Approved: 4/26/10  
 Accountant: Mel Tran

**SPECIAL PROJECT DETAILLED BUDGET # 1102**  
**NAME: WIA 231: English as a Second Language (SCC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$429,332  
 Augmentation \$5,587  
 Revised Balance **\$434,919**

PROJ. ADM. J. Vargas  
 PROJ. DIR. L. Fasbinder  
 Date: 4/16/10  
 CFDA # 17.258

| Account #                 | Description                 | Current | Revised | Budget Changes |
|---------------------------|-----------------------------|---------|---------|----------------|
| 12-1102-493080-28200-3321 | Medicare - Instructional :  | 444     | 444     | 0              |
| 12-1102-493080-28200-3325 | Medicare - Non-Instructiona | 110     | 110     | 0              |
| 12-1102-493080-28200-3331 | PARS - Instructional : Oran | 144     | 144     | 0              |
| 12-1102-493080-28200-3335 | PARS - Non-Instructional :  | 1       | 1       | 0              |
| 12-1102-493080-28200-3431 | H & W - Retiree Fund Inst : | 306     | 306     | 0              |
| 12-1102-493080-28200-3435 | H & W - Retiree Fund Non-In | 76      | 76      | 0              |
| 12-1102-493080-28200-3511 | SUI - Instructional : Orang | 92      | 92      | 0              |
| 12-1102-493080-28200-3515 | SUI - Non-Instructional : O | 23      | 23      | 0              |
| 12-1102-493080-28200-3611 | WCI - Instructional : Orang | 674     | 674     | 0              |
| 12-1102-493080-28200-3615 | WCI - Non-Instructional : O | 166     | 166     | 0              |
| 12-1102-493080-28200-4210 | Books, Mags & Ref Mat, Non- | 727     | 727     | 0              |
| 12-1102-493080-28200-4310 | Instructional Supplies : Or | 2,509   | 2,509   | 0              |
| 12-1102-493080-28200-5950 | Software License and Fees : | 0       | 0       | 0              |
| 12-1102-493080-28200-6411 | Equipment - Federal Progs > | 0       | 0       | 0              |
| 12-1102-493100-28200-2410 | Inst Assistant - Ongoing :  | 16,835  | 16,835  | 0              |
| 12-1102-493100-28200-3211 | PERS - Instructional : Oran | 1,219   | 1,219   | 0              |
| 12-1102-493100-28200-3311 | OASDHI - Instructional : Or | 868     | 868     | 0              |
| 12-1102-493100-28200-3321 | Medicare - Instructional :  | 203     | 203     | 0              |
| 12-1102-493100-28200-3331 | PARS - Instructional : Oran | 140     | 140     | 0              |
| 12-1102-493100-28200-3431 | H & W - Retiree Fund Inst : | 140     | 140     | 0              |
| 12-1102-493100-28200-3511 | SUI - Instructional : Orang | 42      | 42      | 0              |
| 12-1102-493100-28200-3611 | WCI - Instructional : Orang | 308     | 308     | 0              |
| 12-1102-601000-28100-1410 | Part-Time Academic Managem  | 447     | 447     | 0              |
| 12-1102-601000-28100-3115 | STRS - Non-Instructional :  | 12      | 12      | 0              |
| 12-1102-601000-28100-3325 | Medicare - Non-Instructiona | 2       | 2       | 0              |
| 12-1102-601000-28100-3435 | H & W - Retiree Fund Non-In | 1       | 1       | 0              |
| 12-1102-601000-28100-3515 | SUI - Non-Instructional : C | 0       | 0       | 0              |
| 12-1102-601000-28100-3615 | WCI - Non-Instructional : C | 3       | 3       | 0              |
| 12-1102-601000-28100-4610 | Non-Instructional Supplies  | 22,305  | 22,305  | 0              |
| 12-1102-601000-28100-5100 | Contracted Services : Conti | 0       | 0       | 0              |
| 12-1102-601000-28100-5605 | Contracted Repair Services  | 312     | 312     | 0              |
| 12-1102-601000-28100-5610 | Lease Agreement - Equipment | 0       | 0       | 0              |
| 12-1102-601000-28100-5611 | Lease Agreement - Facility  | 106,814 | 106,814 | 0              |

6.1 (19)

President Approval:  
 Prepared by: Sarah Santoyo

Board Approved. 4/26/10  
 Accountant: Melissa Tran

6.1 (20)

**SPECIAL PROJECT DETAILED BUDGET # 1102**  
**NAME: WIA 231: English as a Second Language (SCC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$429,332  
 Augmentation \$5,587  
 Revised Balance \$434,919

PROJ. ADM J. Vargas  
 PROJ. DIR. L Fasbinder  
 Date: 4/16/10  
 CFDA #: 17.258

| Accounting                | Description                   | Current | Revised | Budget Changes |
|---------------------------|-------------------------------|---------|---------|----------------|
| 12-1102-601000-28100-5631 | Maint Contract - Other Equi   | 0       | 0       | 0              |
| 12-1102-601000-28100-5645 | Excess/Copies Usage : Cont    | 0       | 0       | 0              |
| 12-1102-601000-28100-6411 | Equipment - Federal Progs >   | 0       | 0       | 0              |
| 12-1102-601000-28100-6419 | Equip/Software - >\$200 <\$1, | 0       | 0       | 0              |
| 12-1102-619000-28100-2130 | Classified Employees : Cont   | 5,163   | 5,163   | 0              |
| 12-1102-619000-28100-3215 | PERS - Non-Instructional :    | 584     | 584     | 0              |
| 12-1102-619000-28100-3315 | OASDHI - Non-Instructional    | 382     | 382     | 0              |
| 12-1102-619000-28100-3325 | Medicare - Non-Instructiona   | 89      | 89      | 0              |
| 12-1102-619000-28100-3415 | H & W - Non-Instructional :   | 1,031   | 1,031   | 0              |
| 12-1102-619000-28100-3435 | H & W - Retiree Fund Non-In   | 62      | 62      | 0              |
| 12-1102-619000-28100-3515 | SUI - Non-Instructional : C   | 18      | 18      | 0              |
| 12-1102-619000-28100-3615 | WCI - Non-Instructional : C   | 135     | 135     | 0              |
| 12-1102-619000-28100-3915 | Other Benefits - Non-Instru   | 147     | 147     | 0              |
| 12-1102-620000-28100-2130 | Classified Employees : Cont   | 55,773  | 55,773  | 0              |
| 12-1102-620000-28100-2310 | Classified Employees - Ongo   | 5,378   | 5,378   | 0              |
| 12-1102-620000-28100-3215 | PERS - Non-Instructional :    | 8,062   | 8,062   | 0              |
| 12-1102-620000-28100-3315 | OASDHI - Non-Instructional    | 5,289   | 5,289   | 0              |
| 12-1102-620000-28100-3325 | Medicare - Non-Instructiona   | 1,274   | 1,274   | 0              |
| 12-1102-620000-28100-3335 | PARS - Non-Instructional :    | 19      | 19      | 0              |
| 12-1102-620000-28100-3415 | H & W - Non-Instructional :   | 13,061  | 13,061  | 0              |
| 12-1102-620000-28100-3435 | H & W - Retiree Fund Non-In   | 879     | 879     | 0              |
| 12-1102-620000-28100-3515 | SUI - Non-Instructional : C   | 264     | 264     | 0              |
| 12-1102-620000-28100-3615 | WCI - Non-Instructional : C   | 1,934   | 1,934   | 0              |
| 12-1102-620000-28100-3915 | Other Benefits - Non-Instru   | 2,364   | 2,364   | 0              |
| 12-1102-631000-28100-1430 | Part-Time Counselors : Cont   | 153     | 153     | 0              |
| 12-1102-631000-28100-1435 | Int/Sum - Counselors,Part-T   | 10,945  | 10,945  | 0              |
| 12-1102-631000-28100-2130 | Classified Employees : Cont   | 0       | 0       | 0              |
| 12-1102-631000-28100-3115 | STRS - Non-Instructional :    | 789     | 789     | 0              |
| 12-1102-631000-28100-3215 | PERS - Non-Instructional :    | 0       | 0       | 0              |
| 12-1102-631000-28100-3315 | OASDHI - Non-Instructional    | 0       | 0       | 0              |
| 12-1102-631000-28100-3325 | Medicare - Non-Instructiona   | 146     | 146     | 0              |
| 12-1102-631000-28100-3335 | PARS - Non-Instructional :    | 41      | 41      | 0              |

President Approval:  
 Prepared by Sarah Santoyo

Board Approved: 4/26/10  
 Accountant: Me Tran

**SPECIAL PROJECT DETAILLED BUDGET # 1102**  
**NAME: WIA 231: English as a Second Language (SCC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$429,332  
 Augmentation \$5,587  
 Revised Balance \$434,919

PROJ ADM. J. Vargas  
 PROJ. DIR. L. Fasbinder  
 Date: 4/16/10  
 CFDA #: 17.258

| Account   | Description                 | Current        | Revised        | Budget Change  |                |              |              |
|---|-----------------------------|----------------|----------------|----------------|----------------|--------------|--------------|
| 12-1102-631000-28100-3415                                   | H & W - Non-Instructional : | 0              | 0              | 0              |                |              |              |
| 12-1102-631000-28100-3435                                   | H & W - Retiree Fund Non-In | 101            | 101            | 0              |                |              |              |
| 12-1102-631000-28100-3515                                   | SUI - Non-Instructional : C | 30             | 30             | 0              |                |              |              |
| 12-1102-631000-28100-3615                                   | WCI - Non-Instructional : C | 221            | 221            | 0              |                |              |              |
| 12-1102-631000-28100-3915                                   | Other Benefits - Non-Instru | 0              | 0              | 0              |                |              |              |
| 12-1102-632000-28100-2130                                   | Classified Employees : Cont | 45,160         | 45,160         | 0              |                |              |              |
| 12-1102-632000-28100-2310                                   | Classified Employees - Ongo | 0              | 0              | 0              |                |              |              |
| 12-1102-632000-28100-2320                                   | Classified Employees - Hour | 0              | 0              | 0              |                |              |              |
| 12-1102-632000-28100-3215                                   | PERS - Non-Instructional :  | 4,795          | 4,795          | 0              |                |              |              |
| 12-1102-632000-28100-3315                                   | OASDHI - Non-Instructional  | 3,139          | 3,139          | 0              |                |              |              |
| 12-1102-632000-28100-3325                                   | Medicare - Non-Instructiona | 734            | 734            | 0              |                |              |              |
| 12-1102-632000-28100-3335                                   | PARS - Non-Instructional :  | 0              | 0              | 0              |                |              |              |
| 12-1102-632000-28100-3415                                   | H & W - Non-Instructional : | 8,659          | 8,659          | 0              |                |              |              |
| 12-1102-632000-28100-3435                                   | H & W - Retiree Fund Non-In | 506            | 506            | 0              |                |              |              |
| 12-1102-632000-28100-3515                                   | SUI - Non-Instructional : C | 152            | 152            | 0              |                |              |              |
| 12-1102-632000-28100-3615                                   | WCI - Non-Instructional : C | 1,113          | 1,113          | 0              |                |              |              |
| 12-1102-632000-28100-3915                                   | Other Benefits - Non-Instru | 1,238          | 1,238          | 0              |                |              |              |
| 12-1102-675000-28100-5210                                   | Conference Expenses : Conti | 75             | 75             | 0              |                |              |              |
| 12-1102-696000-28100-1480                                   | Part-Time Reassigned Time : | 530            | 530            | 0              |                |              |              |
| 12-1102-696000-28100-3115                                   | STRS - Non-Instructional :  | 44             | 44             | 0              |                |              |              |
| 12-1102-696000-28100-3325                                   | Medicare - Non-Instructiona | 8              | 8              | 0              |                |              |              |
| 12-1102-696000-28100-3435                                   | H & W - Retiree Fund Non-In | 7              | 7              | 0              |                |              |              |
| 12-1102-696000-28100-3515                                   | SUI - Non-Instructional : C | 2              | 2              | 0              |                |              |              |
| 12-1102-696000-28100-3615                                   | WCI - Non-Instructional : C | 12             | 12             | 0              |                |              |              |
| 12-1102-696000-28200-1484                                   | Int/Sum Beynd Contr-Reassig | 205            | 205            | 0              |                |              |              |
| 12-1102-696000-28200-3115                                   | STRS - Non-Instructional :  | 17             | 17             | 0              |                |              |              |
| 12-1102-696000-28200-3325                                   | Medicare - Non-Instructiona | 3              | 3              | 0              |                |              |              |
| 12-1102-696000-28200-3435                                   | H & W - Retiree Fund Non-In | 0              | 0              | 0              |                |              |              |
| 12-1102-696000-28200-3515                                   | SUI - Non-Instructional : O | 1              | 1              | 0              |                |              |              |
| 12-1102-696000-28200-3615                                   | WCI - Non-Instructional : O | 5              | 5              | 0              |                |              |              |
| <b>Totals for PROJECT: 1102 - 231 English as a 2nd Lang</b> |                             | <b>429,332</b> | <b>429,332</b> | <b>434,919</b> | <b>434,919</b> | <b>5,587</b> | <b>5,587</b> |

6.1 (21)

President Approval:  
 Prepared by: Sarah Santoyo

Board Approved. 4/26/10  
 Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET # 1106**  
**NAME: WIA II - ABE 231: EL Civica/Citizenship (SCC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$157,103  
 Augmentation \$1,356  
 Revised Balance \$158,459

PROJ. ADM. J. Vargas  
 PROJ DIR. L. Fasbinder  
 Date: 1/23/09  
 CFDA #: 17.258

6.1 (22)

| Account String                              | Description                 | Current | Revised | Budget Changes |         |       |       |
|---|-----------------------------|---------|---------|----------------|---------|-------|-------|
| 12-1106-000000-20000-8199                   | Other Federal Revenues : Sa | 157,103 | 158,459 | 1,356          |         |       |       |
| <b>TOP: 493080 - ESL</b>                    |                             |         |         |                |         |       |       |
| 12-1106-493080-28200-1450                   | Part-Time Coordinators : Or | 34,708  | 35,906  | 1,198          |         |       |       |
| 12-1106-493080-28200-1455                   | Int/Sum - Coordinators, PT  | 18,032  | 18,032  | 0              |         |       |       |
| 12-1106-493080-28200-1480                   | Part-Time Reassigned Time : | 0       | 0       | 0              |         |       |       |
| 12-1106-493080-28200-1485                   | Int/Sum - Reassigned Time,  | 819     | 819     | 0              |         |       |       |
| 12-1106-493080-28200-3115                   | STRS - Non-Instructional :  | 6,394   | 6,493   | 99             |         |       |       |
| 12-1106-493080-28200-3215                   | PERS - Non-Instructional :  | 0       | 0       | 0              |         |       |       |
| 12-1106-493080-28200-3315                   | OASDHI - Non-Instructional  | 0       | 0       | 0              |         |       |       |
| 12-1106-493080-28200-3325                   | Medicare - Non-Instructiona | 1,142   | 1,159   | 17             |         |       |       |
| 12-1106-493080-28200-3335                   | PARS - Non-Instructional :  | 108     | 108     | 0              |         |       |       |
| 12-1106-493080-28200-3435                   | H & W - Retiree Fund Non-In | 788     | 800     | 12             |         |       |       |
| 12-1106-493080-28200-3515                   | SUI - Non-Instructional : O | 236     | 240     | 4              |         |       |       |
| 12-1106-493080-28200-3615                   | WCI - Non-Instructional : O | 1,734   | 1,760   | 26             |         |       |       |
| 12-1106-493080-28200-4320                   | Instructional Software : Or | 0       | 0       | 0              |         |       |       |
| 12-1106-493080-28200-6411                   | Equipment - Federal Progs > | 0       | 0       | 0              |         |       |       |
| 12-1106-493080-28200-6412                   | Equipment - Modular Furnitu | 0       | 0       | 0              |         |       |       |
| <b>TOP: 493091 - ESL Civics</b>             |                             |         |         |                |         |       |       |
| 12-1106-493091-28200-4210                   | Books, Mags & Ref Mat, Non- | 571     | 571     | 0              |         |       |       |
| 12-1106-493091-28200-4310                   | Instructional Supplies : Or | 0       | 0       | 0              |         |       |       |
| <b>TOP: 620000 - Admissions and Records</b> |                             |         |         |                |         |       |       |
| 12-1106-620000-28100-2130                   | Classified Employees : Cont | 67,670  | 67,670  | 0              |         |       |       |
| 12-1106-620000-28100-3215                   | PERS - Non-Instructional :  | 4,119   | 4,119   | 0              |         |       |       |
| 12-1106-620000-28100-3315                   | OASDHI - Non-Instructional  | 2,700   | 2,700   | 0              |         |       |       |
| 12-1106-620000-28100-3325                   | Medicare - Non-Instructiona | 631     | 631     | 0              |         |       |       |
| 12-1106-620000-28100-3415                   | H & W - Non-Instructional : | 12,802  | 12,802  | 0              |         |       |       |
| 12-1106-620000-28100-3435                   | H & W - Retiree Fund Non-In | 435     | 435     | 0              |         |       |       |
| 12-1106-620000-28100-3515                   | SUI - Non-Instructional : C | 131     | 131     | 0              |         |       |       |
| 12-1106-620000-28100-3615                   | WCI - Non-Instructional : C | 958     | 958     | 0              |         |       |       |
| 12-1106-620000-28100-3915                   | Other Benefits - Non-Instru | 1,125   | 1,125   | 0              |         |       |       |
| 12-1106-675000-28100-5210                   | Conference Expenses : Conti | 2,000   | 2,000   | 0              |         |       |       |
| Totals for PROJECT: 1106                    | #NAME?                      | 157,103 | 157,103 | 158,459        | 158,459 | 1,356 | 1,356 |

President's Approval:  
 Prepared by Sarah Santoyo

Board Approved: 4/26/10  
 Accountant Mel Tran

**SPECIAL PROJECT DETAILED BUDGET # 1108**  
**NAME: WIA II - ABE 225: ASE/GED/ESL (SCC)**  
**FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 - 6/30/10  
 CONTRACT INCOME: \$74,962  
 Augmentation \$11,752  
 Revised Balance \$86,714

PROJ. ADM. J. Vargas  
 PROJ DIR L Fasbinder  
 Date: 4/16/10  
 CFDA#: 17.258

|  |                              | Current       | Revised       | Budget Changes |               |
|--|------------------------------|---------------|---------------|----------------|---------------|
| 12-1108-000000-20000-8199                                  | Other Federal Revenues : Sa  |               | 74,962        | 86,714         | 11,752        |
| <b>TOP: 493062 - High School Diploma Prog/GED</b>          |                              |               |               |                |               |
| 12-1108-493062-28300-1450                                  | Coordinator - Part-Time      | 0             | 10,382        |                | 10,382        |
| 12-1108-493062-28300-3115                                  | STRS - Non-Instructional     | 0             | 856           |                | 856           |
| 12-1108-493062-28300-3325                                  | Medicare - Non-Instructional | 0             | 151           |                | 151           |
| 12-1108-493062-28300-3435                                  | H & W Ret Fnd - Non-Instruct | 0             | 104           |                | 104           |
| 12-1108-493062-28300-3515                                  | SUI - Non-Instructional      | 0             | 31            |                | 31            |
| 12-1108-493062-28300-3615                                  | WCI - Non-Instructional      | 0             | 228           |                | 228           |
| 12-1108-493062-28300-4210                                  | Books, Mags & Ref Mat, Non-  | 0             | 0             |                | 0             |
| 12-1108-493062-28300-4310                                  | Instructional Supplies : In  | 0             | 0             |                | 0             |
| 12-1108-493062-28300-5870                                  | Instructional Agreements :   | 4,200         | 4,200         |                | 0             |
| <b>TOP: 601000 - Administration</b>                        |                              |               |               |                |               |
| 12-1108-601000-28100-2130                                  | Classified Employees : Cont  | 35,576        | 35,576        |                | 0             |
| 12-1108-601000-28100-3215                                  | PERS - Non-Instructional :   | 3,454         | 3,454         |                | 0             |
| 12-1108-601000-28100-3315                                  | OASDHI - Non-Instructional   | 2,262         | 2,262         |                | 0             |
| 12-1108-601000-28100-3325                                  | Medicare - Non-Instructiona  | 529           | 529           |                | 0             |
| 12-1108-601000-28100-3415                                  | H & W - Non-Instructional :  | 10,248        | 10,248        |                | 0             |
| 12-1108-601000-28100-3435                                  | H & W - Retiree Fund Non-In  | 365           | 365           |                | 0             |
| 12-1108-601000-28100-3515                                  | SUI - Non-Instructional : C  | 109           | 109           |                | 0             |
| 12-1108-601000-28100-3615                                  | WCI - Non-Instructional : C  | 802           | 802           |                | 0             |
| 12-1108-601000-28100-3915                                  | Other Benefits - Non-Instru  | 900           | 900           |                | 0             |
| 12-1108-601000-28100-4610                                  | Non-Instructional Supplies   | 829           | 829           |                | 0             |
| 12-1108-601000-28100-5220                                  | Mileage/Parking Expenses :   | 2,427         | 2,427         |                | 0             |
| <b>TOP: 620000 - Admissions and Records</b>                |                              |               |               |                |               |
| 12-1108-620000-28100-2130                                  | Classified Employees : Cont  | 9,544         | 9,544         |                | 0             |
| 12-1108-620000-28100-3215                                  | PERS - Non-Instructional :   | 927           | 927           |                | 0             |
| 12-1108-620000-28100-3315                                  | OASDHI - Non-Instructional   | 606           | 606           |                | 0             |
| 12-1108-620000-28100-3325                                  | Medicare - Non-Instructiona  | 142           | 142           |                | 0             |
| 12-1108-620000-28100-3415                                  | H & W - Non-Instructional :  | 1,477         | 1,477         |                | 0             |
| 12-1108-620000-28100-3435                                  | H & W - Retiree Fund Non-In  | 98            | 98            |                | 0             |
| 12-1108-620000-28100-3515                                  | SUI - Non-Instructional : C  | 29            | 29            |                | 0             |
| 12-1108-620000-28100-3615                                  | WCI - Non-Instructional : C  | 215           | 215           |                | 0             |
| 12-1108-620000-28100-3915                                  | Other Benefits - Non-Instru  | 225           | 225           |                | 0             |
| <b>Totals for PROJECT: 1108 - Jail 225 Adult Second Ed</b> |                              | <b>74,962</b> | <b>74,962</b> | <b>86,714</b>  | <b>11,752</b> |

**SPECIAL PROJECT DETAILED BUDGET #2xxx**  
**PROJECT NAME: Song-Brown Healthcare Worforce Training Act (SAC)**  
**FISCAL YEAR 2010/2011**

CONTRACT PERIOD: 7/1/10 - 6/30/12  
 CONTRACT INCOME: \$125,000

PROJ ADM: Becky Miller  
 PROJ DIR: Becky Miller

| Account String            | Description                   | Debit   | Credit  |
|---------------------------|-------------------------------|---------|---------|
| 12-2xxx-123010-16640-8659 | Other Reimb Categorical Allow |         | 125,000 |
| 12-2xxx-123010-16640-2440 | Instructional Assciates : N   | 108,932 |         |
| 12-2xxx-123010-16640-3321 | Medicare - Instructional :    | 1,580   |         |
| 12-2xxx-123010-16640-3331 | PARS - Instructional : Nurs   | 1,416   |         |
| 12-2xxx-123010-16640-3431 | H & W - Retiree Fund Inst :   | 1,089   |         |
| 12-2xxx-123010-16640-3511 | SUI - Instructional : Nursi   | 327     |         |
| 12-2xxx-123010-16640-3611 | WCI - Instructional : Nursi   | 2,397   |         |
| 12-2xxx-672000-50000-5865 | Indirect Costs : District O   | 9,260   |         |

Totals for PROJECT: 2540

125,000

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

|         |  |                      |
|---------|--|----------------------|
| To:     | Board of Trustees  | Date: April 26, 2010 |
| Re:     | Adoption of Resolution No. 10-08: California Department of Education – Perkins IV Tech Prep Demonstration Site Grant |                      |
| Action: | Request for Approval   |                      |

**BACKGROUND**

Santiago Canyon College is partnering with Villa Park High School (VPHS) to submit a proposal to the California Department of Education for the Perkins IV Tech Prep Demonstration Site Grant, in order to develop a Finance and Business Program of Study that will establish a pathway through VPHS's QuickBooks and Business Economics and Finance classes to SCC's business and economics degree programs.

**ANALYSIS**

As part of the submission process, the Department of Education requires that the Board of Trustees approve an authorized representative of the district to sign the grant application documents, thereby indicating approval of the project and a commitment to implement it if it is funded.

**RECOMMENDATION**

It is recommended that the board approve the resolution that authorizes the Chancellor or his designees to sign the grant submission documents.

|  |                            |
|--|----------------------------|
| Fiscal Impact: none  | Board Date: April 26, 2010 |
| Prepared by: Sarah Santoyo, Director of Grants                                 |                            |
| Submitted by: Enrique Perez, Assistant Vice Chancellor of Educational Services |                            |
| Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor                       |                            |

**RESOLUTION**

This resolution is adopted to certify the approval of the Board of Trustees to enter into an agreement with the California Department of Education for the purpose of implementing a Perkins IV Tech Prep Demonstration Site Grant and to authorize designated personnel to sign related contract documents for Fiscal Year 2009/2010 and 2010/2011.

---

**RESOLUTION NO. 10-08**

BE IT RESOLVED that the Board of Trustees of Rancho Santiago Community College District authorizes entering into an agreement with the California Department of Education to implement the Perkins IV Tech Prep Demonstration Site Grant and authorizes the persons listed below to sign the contract agreement and related documents for the Board of Trustees.

| <u>NAME</u>                         | <u>TITLE</u>           | <u>SIGNATURE</u> |
|-------------------------------------|------------------------|------------------|
| <u>Edward Hernandez, Jr., Ed.D.</u> | <u>Chancellor</u>      | _____            |
| <u>Peter J. Hardash</u>             | <u>Vice Chancellor</u> | _____            |

PASSED AND ADOPTED THIS 26h day of April, 2010, by the Board of Trustees of Rancho Santiago Community College District of Orange County, California.

I, Phillip E. Yarbrough, Clerk of the Board of Trustees of Rancho Santiago Community College District, of Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's Signature)

\_\_\_\_\_  
(Date)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

|  |                      |
|--|----------------------|
| To: Board of Trustees  | Date: April 26, 2010 |
| Re: Adoption of Resolution No. 10-09: Office of Statewide Health Planning and Development – Song-Brown Grant |                      |
| Action: Request for Approval   |                      |

**BACKGROUND**

Santa Ana College applied for a Song-Brown Registered Nursing Education Grant. Funds will be used to increase the number of Clinical Teaching Assistants, in order to provide more depth of instruction and individualized attention to students at clinical sites.

**ANALYSIS**

The Office of Statewide Health Planning and Development fully awarded only four proposals in the state, of which Santa Ana College is one, in recognition of SAC's successful and innovative strategy to provide the highest quality of instruction for students.

**RECOMMENDATION**

It is recommended that the board approve Resolution No. 10-09 that authorizes the chancellor or his designee to sign the grant submission documents, and indicate the commitment of the district to implement the project if awarded.

|  |                            |
|--|----------------------------|
| Fiscal Impact: none  | Board Date: April 26, 2010 |
| Prepared by: Sarah Santoyo, Director of Grants                                 |                            |
| Submitted by: Enrique Perez, Assistant Vice Chancellor of Educational Services |                            |
| Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor                       |                            |

**RESOLUTION**

This resolution is adopted to certify the approval of the Board of Trustees to enter into an agreement with the Office of Health Planning and Development for the purpose of implementing a Song-Brown Registered Nursing Education Program Grant and to authorize designated personnel to sign related contract documents for Fiscal Year 2009/2010 and 2010/2011.

---

RESOLUTION NO. 10-09

BE IT RESOLVED that the Board of Trustees of Rancho Santiago Community College District authorizes entering into an agreement with the Office of Health Planning and Development to implement the Song-Brown Registered Nursing Education Program Grant and authorizes the persons listed below to sign the contract agreement and related documents for the Board of Trustees.

| <u>NAME</u>                         | <u>TITLE</u>           | <u>SIGNATURE</u> |
|-------------------------------------|------------------------|------------------|
| <u>Edward Hernandez, Jr., Ed.D.</u> | <u>Chancellor</u>      | _____            |
| <u>Peter J. Hardash</u>             | <u>Vice Chancellor</u> | _____            |

PASSED AND ADOPTED THIS 26h day of April, 2010, by the Board of Trustees of Rancho Santiago Community College District of Orange County, California.

I, Phillip E. Yarbrough, Clerk of the Board of Trustees of Rancho Santiago Community College District, of Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's Signature)

\_\_\_\_\_  
(Date)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

(Board of Trustees)

|  |                      |
|--|----------------------|
| To: Board of Trustees                                  | Date: April 26, 2010 |
| Re: Elimination of Board Safety and Security Committee |                      |
| Action: Request for Action                             |                      |

**BACKGROUND**

The Board Safety and Security Committee was established at the February 4, 2008, board meeting. The committee held its first meeting on March 3, 2008, as a response to safety concerns at Santa Ana College.

At the March 10, 2008, regular board meeting, it was determined that the committee would be a temporary committee and the board may choose to review its standing in the future.

**RECOMMENDATION**

Due to the completion of the fire alarm system replacement at Santa Ana College, Board Safety and Security Committee Chairperson Yarbrough recommends elimination of this committee.

|  |                            |
|--|----------------------------|
| Fiscal Impact: None  | Board Date: April 26, 2010 |
| Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees |                            |
| Submitted by: Phillip E. Yarbrough, Clerk, Board of Trustees               |                            |
| Recommended by: Phillip E. Yarbrough, Clerk, Board of Trustees             |                            |