

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, October 25, 2010
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of October 11, 2010

Action

1.5 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel Action

- Approval of Changes of Assignments from Part-time/Hourly to Long-term Substitute
- Approval of Leaves of Absence
- Approval of Stipends
- Approval of Part-time/Hourly Hires/Rehires

3.2 Classified Personnel Action

- Approval of New Assignments
- Approval of Hourly On Going to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Out of Class Assignments
- Approval of Changes in Positions
- Approval of Changes in Salary Placements
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Changes in Temporary Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters/Stipends
- Approval of Student Assistant Lists

3.3 Authorization for Board Travel/Conferences Action

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

*4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

*4.2 Approval of Structural Engineering Services – U Building at Santa Ana College (SAC) Action

The administration recommends approval of an agreement with Rodriguez Engineering to perform structural engineering services for the U building at SAC as presented.

* Item is included on the Consent Calendar, Item 1.5.

- *4.3 Approval of Change Order #7 for Bid #1097 for General Construction for Child Development Center at Santa Ana College Action
The administration recommends approval of change order #7 for ISEC, Inc., for Bid #1097 for general construction for the Child Development Center at SAC as presented.
- *4.4 Approval of Change Order #6 for Bid #1104 for Drywall and Plastering for Child Development Center at Santa Ana College Action
The administration recommends approval of change order #6 for Insul Drywall and Plastering, Inc., for Bid #1104 for drywall and plastering for the Child Development Center at SAC as presented.
- *4.5 Approval of Change Order #4 for Bid #1122 for Glass and Glazing at Child Development Center at Santa Ana College Action
The administration recommends approval of change order #4 for E & R Glass Contractors, Inc., for Bid #1122 for glass and glazing at the Child Development Center at SAC as presented.
- *4.6 Approval of Change Order #3 for Bid #1124 for HVAC for Child Development Center at Santa Ana College Action
The administration recommends approval of change order #3 for APEX Construction, Inc., for Bid #1124 for HVAC for the Child Development Center at SAC as presented.
- *4.7 Approval of Change Order #6 for Bid #1129 for Electrical for Child Development Center at Santa Ana College Action
The administration recommends approval of change order #6 for EMAE International, Inc., for Bid #1129 for electrical at the Child Development Center at SAC as presented.
- *4.8 Approval of Structural Engineering Services at Orange Education Center (OEC) Action
The administration recommends approval of an agreement with Rodriguez Engineering to perform structural engineering services at OEC as presented.
- *4.9 Approval of Change Order #3 for Bid #1060 for Casework and Fixtures for Science Building (Bond Portion) at Santiago Canyon College (SCC) Action
The administration recommends approval of change order #3 for Dow Diversified, Inc., for Bid #1060 for casework and fixtures in the SCC science building as presented.

- *4.10 Approval of Change Order #2 for Bid #1062 for Fire Protection System for Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #2 for Cosco Fire Protection, Inc., for Bid #1062 for the fire protection system for the science building (Bond Portion) at SCC as presented.
- *4.11 Approval of Change Order #2 for Bid #1062 for Fire Protection System for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #2 for Cosco Fire Protection, Inc., for Bid #1062 for the fire protection system for the SCC science building (State Portion) as presented.
- *4.12 Approval of Plan Net Consulting Agreement Action
The administration recommends approval of the consulting agreement from Plan Net Consulting in the amount of \$37,500 as presented.
- *4.13 Approval of Bid #1167 for Purchase of VRTEX 360 (or equal) Virtual Reality Welding Training Units Action
The administration recommends acceptance and approval of Bid #1167 for purchase of VRTEX360 (or equal) Virtual Reality Welding Training Units to Airgas West Inc. as presented.
- *4.14 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period September 13, 2010, through October 9, 2010.
- *4.15 Approval of Awarding Bid #1165 – Roofing Maintenance and Gutter Repair at Centennial Education Center Action
The administration recommends awarding Bid #1165 for the roofing maintenance and gutter repair at Centennial Education Center to Rite Way Roof Corporation as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- ARRA Cooperative Contract – Workability III (SAC) \$ 25,635
 - Early Learning Mentor Coaches (DO) \$225,000
 - Title V – Developing HSI Program – Year 1 (SCC) \$637,207

- *5.2 Approval of Resolution #10-23 authorizing payment to Trustee Absent from Board Meetings Action
This resolution requests authorization of payment to Brian Conley for his absence from the October 11, 2010, board meeting due to illness.
- 5.3 Board of Trustees Continuous Improvement Process Information
Trustee McLoughlin recommends a review of costs associated with the district moving toward a paperless board agenda/docket.
- 5.4 Reports from Board Committees Information
 - Board Facilities Committee
- 5.5 Board Member Comments Information
- 6.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on November 15, 2010.

* Item is included on the Consent Calendar, Item 1.5.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, October 11, 2010

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Mr. Larry Labrado. Other members present were Dr. David Chapel, Mr. John Hanna, Mr. Nathan Selvidge, Ms. Lisa Woolery, and Mr. Phillip Yarbrough. Mr. Mark McLoughlin arrived at the time noted. Mr. Brian Conley was not in attendance due to illness.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodriguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Marti Rieter, President, CSEA, Chapter 579.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Hanna, and carried unanimously to approve the minutes of the Board Retreat held September 18, 2010, and the regular meeting held September 27, 2010.

1.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Ms. Woolery, and carried unanimously to approve the recommended action on the following items on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 4.8 (Approval of Change Order #5 for Bid #1055 for Concrete for Science Building [Bond Portion] at Santiago Canyon College), Item 4.9 (Approval of Change Order #5 for Bid #1055 for Concrete for Science Building [State Portion] at Santiago Canyon College), and Item 4.11 (Approval of Change Order #6 for Bid #1058 for Interior Systems for Science Building [State Portion] at Santiago Canyon College), removed by Mr. Hanna:

1.5 Approval of Consent Calendar – (cont.)

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of 2009-2010 CCFS-311 Report including the Gann Appropriation Limit

The board approved the 2009-2010 CCFS-311 Report as presented and established the district's 2010-2011 Gann Limit in the amount of \$218,964,207.

4.3 Approval of 2010-2011 Adopted Budget Assumptions

The board approved the adopted budget assumptions for the 2010-2011 fiscal year as presented.

4.4 Approval of 2010-2011 Adopted Budget

The board approved the 2010-2011 adopted budget as presented.

4.5 Approval of Change Order #2 for Bid #1099 for Earthwork, Demolition, and Paving for Child Development Center at Santa Ana College (SAC)

The board approved change order #2 for Triangle Enterprises, Inc., for Bid #1099 for earthwork, demotion, and paving for the Child Development Center at SAC as presented.

4.6 Approval of Change Order #2 for Bid #1107 for Flooring at Child Development Center at Santa Ana College

The board approved change order #2 for Progressive Floor Coverings for Bid #1107 for flooring at the Child Development Center at SAC as presented.

4.7 Approval of Change Order #4 for Bid #1109 for Plumbing for Child Development Center at Santa Ana College

The board approved change order #4 for J.M. Farnan Company, Inc., for Bid #1109 for plumbing for the Child Development Center at SAC as presented.

4.10 Approval of Change Order #5 for Bid #1058 for Interior Systems for Science Building (Bond Portion) at Santiago Canyon College (SCC)

The board approved change order #5 for Angeles Contractor, Inc., for Bid #1058 for interior systems for the science building at SCC as presented.

4.12 Approval of Change Order #6 for Bid #1064 for Electrical for Science Building (State Portion) at Santiago Canyon College

The board approved change order #6 for Baker Electric for Bid #1064 for electrical in the science building at SCC as revised.

1.5 Approval of Consent Calendar – (cont.)

4.13 Approval of Change Order #1 for Bid #1068 for Elevators for Science Building (Bond Portion) at Santiago Canyon College

The board approved change order #1 for Mitsubishi Electric and Electronics, Inc., for Bid #1068 for elevators for the science building at SCC as revised.

4.14 Approval of Change Order #1 for Bid #1068 for Elevators for Science Building (State Portion) at Santiago Canyon College

The board approved change order #1 for Mitsubishi Electric and Electronics, Inc., for Bid #1068 for elevators for the science building at SCC as revised.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Allied Health Program Expansion (ARRA) – Pharmacy Technology Program (SAC) \$ 14,718
- Extending the Pathway Project to the Community Colleges (SAC) \$ 4,350
- Student Support Services – Year 5 (SAC) \$ 301,692
- Upward Bound – Year 4 (SAC) \$ 291,663
- WIA II – Adult Basic Education Programs (CEC/OEC) \$3,823,717

5.2 Approval of Sub-award Agreements between RSCCD and Garden Grove Unified School District (DO-10-020); RSCCD and Orange Unified School District (DO-10-022); and RSCCD and Santa Ana Unified School District (DO-10-021) for Tech Prep Consortium Grant

The board approved the subcontract agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign the subcontract agreements.

1.6 Public Hearing - 2010-2011 Proposed Adopted Budget

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

Mr. McLoughlin arrived during the chancellor's report.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Mr. Nathan Selvidge provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Kevin Dilger, Student President, Santiago Canyon College
Ms. Nadia Lopez, Student President, Santa Ana College

Mr. Hanna asked that the minutes include the following comments: Mr. Hanna asked the student presidents if student participation on campus had increased or decreased due to the number of students on waiting lists for classes. Both student presidents indicated that current students are more involved in student activities; therefore, it has affected student participation in a positive manner.

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget.

3.0 HUMAN RESOURCES (These items were acted upon following Item 4.0.)

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1 through 4.7, and 4.10 through 4.14 were approved as part of Item 1.5 (Consent Calendar).

4.8 Approval of Change Order #5 for Bid #1055 for Concrete for Science Building (Bond Portion) at Santiago Canyon College

It was moved by Mr. Yarbrough and seconded by Ms. Woolery to approve change order #5 for Angeles Contractor, Inc., for Bid #1055 for concrete for the science building at SCC as presented. Discussion ensued regarding this item and Item 4.9. The motion carried unanimously.

4.9 Approval of Change Order #5 for Bid #1055 for Concrete for Science Building (State Portion) at Santiago Canyon College

It was moved by Mr. Yarbrough, seconded by Mr. Hanna, and carried unanimously to approve change order #5 for Angeles Contractor, Inc., for Bid #1055 for concrete for the science building at SCC as presented.

4.11 Approval of Change Order #6 for Bid #1058 for Interior Systems for Science Building (State Portion) at Santiago Canyon College

It was moved by Mr. Yarbrough and seconded by Dr. Chapel to approve change order #6 for Angeles Contractor, Inc., for Bid #1058 for interior systems for the science building at SCC as revised. Discussion ensued. The motion carried unanimously.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Permission to Accept Outside Assignments
- Ratify Resignations/Retirements
- Approve Adjusted Rates of Pay for Long-term Substitutes
- Approve Stipends
- Approve Part-time/Hourly Hires/Rehires

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Hourly On Going to Contract Assignments
- Approve Temporary to Contract Assignments
- Approve Changes in Positions
- Approve Changes in Salary Placements
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Correct Effective Dates
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

5.0 GENERAL

Items 5.1 and 5.2 were approved as part of Item 1.5 (Consent Calendar).

5.3 Adoption of Board of Trustees Annual Self-Evaluation Instrument and List of Designated Recipients

It was moved by Mr. Yarbrough and seconded by Ms. Woolery to adopt the self-evaluation survey instrument and list of designated individuals who will receive the survey. Mr. McLoughlin asked that the list of designated recipients include deans, and approximately ten classified staff members and ten college professors. Discussion included having individuals on the list who are familiar with the role of trustees; and therefore, have the basis to evaluate the board accordingly. Dr. Chapel asked that students, staff, and community members' responses be color-coded to represent each group. Other board members disagreed with color-coding responses by addressing the benefits of anonymity and suggested Dr. Chapel's request be reviewed at a future meeting.

Ms. Woolery asked that the following underlined changes be made to the self-evaluation instrument: a) "Through the chancellor, the board ensures compliance with federal and state laws and measures for emergency response." and b) "The board follows appropriate communication with staff."

As a result of discussion at the September 18, 2010, board retreat, Mr. Hanna asked that the following underlined change be made to the self-evaluation instrument: a) *The board follows communication procedures with staff, ensuring the chancellor is informed of such communication.*” Ms. Woolery agreed with the aforementioned changes.

After discussion, it was moved by Mr. Yarbrough, seconded by Ms. Woolery, and carried unanimously to amend the motion to adopt the self-evaluation instrument and list of designated recipients with the following changes:

Associated Student Government ~~Presidents~~ Officers
Academic Senates ~~Presidents~~ Officers
Chancellor
Vice Chancellors
College Presidents
College Vice Presidents
Officers ~~Representatives~~ of the District’s employee unions
Community members who serve on the District Bond Oversight Committee
Community members who serve on the Foundations
Accreditation representatives at each college

Changes made to self-evaluation instrument:

1. Under Board Organization and Operation:
(last item)

Through the chancellor, the board ensures compliance with federal and state laws and measures for emergency response.

2. Under Board relations with the Chancellor, Presidents, Faculty, and Staff:
(second to last item)

The board follows communication procedures with staff, ensuring the chancellor is informed of such communication.

5.4 Approval of 2010 RSCCD Board of Trustees Vote for Association of Community College Trustees (ACCT) Candidates for Board, Director-at-Large, and Diversity Committee

It was moved by Mr. Yarbrough and seconded by Mr. McLoughlin to select candidates for the RSCCD Board of Trustees’ vote on ACCT’s candidates for board, director-at-large, and Diversity Committee. Discussion ensued. The motion carried unanimously to select the following candidates:

ACCT Board Roberto Uranga, Long Beach City College
ACCT Director-at-Large Donald L. Singer, San Bernardino Community College
Diversity Committee Mr. Conley's choice

5.5 Report from Board Committee

Mr. Hanna provided a report on the October 7, 2010, Board Facilities Committee meeting.

5.6 Board Member Comments

Mr. Yarbrough expressed appreciation for Information Technology staff's assistance with his computer problems.

Mr. Yarbrough and Mr. Hanna expressed faith and confidence in the working relationship the board has with Dr. Rodríguez. Mr. Hanna looks forward to periodically evaluating the measurement of goals, and Mr. McLoughlin looks forward to discussing the metrics to be used for the chancellor's evaluation.

Mr. Yarbrough and Mr. Hanna thanked the college presidents and staff for their hard work on the accreditation follow-up reports.

Mr. Yarbrough plans to discuss unfunded medical liability at an upcoming Board Fiscal/Audit Committee meeting and bring his recommendations to the full board for possible action at a future board meeting.

Mr. McLoughlin thanked board members for their support in expanding the list of designated recipients for the board's self-evaluation instrument.

Mr. McLoughlin asked that the 10-25-10 board agenda include an item regarding continuous improvement of the board, which would include discussing costs incurred to move toward a paperless board docket. Ms. Woolery indicated she preferred a paper docket.

6.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on October 25, 2010, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 6:30 p.m.

Respectfully submitted,

Dr. Raúl Rodríguez
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 25, 2010

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC
October 25, 2010**

FACULTY*Change of Assignment from Part-time/Hourly to Long-term Substitute per E.C. 87482*

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| Conn, Judy Long-term Substitute Reading Instructor Library, Arts, Humanities and Social Sciences Division Santiago Canyon College | Effective: September 6, 2010 Placement: II-4 \$57.03/Hour (12.38 LHE) |
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Leave of Absence

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| Hahn, Moira Professor, Art Library, Arts, Humanities and Social Sciences Division Santiago Canyon College | Effective: January 18 – May 19, 2011 Reason: Banked Leave (21 LHE) |
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Stipends

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|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Barembaum, Morrie Professor, Astronomy Mathematics and Sciences Division Santiago Canyon College | Effective: September 17, 2010 Amount: \$300.00 Reason: Assessment Workshop/Staff Development (Grant) |
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|------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Camarco, Lisa Associate Professor, Exercise Science Mathematics and Sciences Division Santiago Canyon College | Effective: September 17, 2010 Amount: \$300.00 Reason: Assessment Workshop/Staff Development (Grant) |
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| DeCarbo, Michael Professor, Communication Library, Arts, Humanities and Social Sciences Division Santiago Canyon College | Effective: September 17, 2010 Amount: \$300.00 Reason: Assessment Workshop/Staff Development (Grant) |
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|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Foley, Denise Associate Professor, Biology Mathematics and Sciences Division Santiago Canyon College | Effective: September 17, 2010 Amount: \$300.00 Reason: Assessment Workshop/Staff Development (Grant) |
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FACULTY (CONT'D)

Stipends (cont'd)

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| Frias, Rodolfo Counselor Continuing Education Division/OEC Santiago Canyon College | Effective: September 17, 2010 Amount: \$300.00 Reason: Assessment Workshop/Staff Development (Grant) |
| Hovanitz, Eric Associate Professor, Geology Mathematics and Sciences Division Santiago Canyon College | Effective: September 17, 2010 Amount: \$300.00 Reason: Assessment Workshop/Staff Development (Grant) |
| Jordan, Ethel Coordinator, ABE/GED/HSS/Disabled Adults/Health and Safety/Parenting Continuing Education Division/OEC Santiago Canyon College | Effective: September 17, 2010 Amount: \$300.00 Reason: Assessment Workshop/Staff Development (Grant) |
| Magalousis, Nicholas Associate Professor, Anthropology Library, Arts, Humanities and Social Sciences Division Santiago Canyon College | Effective: September 17, 2010 Amount: \$300.00 Reason: Assessment Workshop/Staff Development (Grant) |
| Scott, Randy Associate Professor, Mathematics Mathematics and Sciences Division Santiago Canyon College | Effective: September 17, 2010 Amount: \$300.00 Reason: Assessment Workshop/Staff Development (Grant) |
| Sproat, Barbara Librarian Library, Arts, Humanities and Social Sciences Division Santiago Canyon College | Effective: September 17, 2010 Amount: \$300.00 Reason: Assessment Workshop/Staff Development (Grant) |
| Taber, Alexander Professor, Economics Library, Arts, Humanities and Social Sciences Division Santiago Canyon College | Effective: September 17, 2010 Amount: \$300.00 Reason: Assessment Workshop/Staff Development (Grant) |

FACULTY (CONT'D)

Stipends (cont'd)

Taylor, Michael
Associate Professor, Life Science
Mathematics and Sciences Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

Varela, Anita
Librarian
Library, Arts, Humanities and
Social Sciences Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

Wagner, Joyce
Professor, Mathematics
Mathematics and Sciences Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

Walker, Mary
Coordinator, English as a Second Language
Continuing Education Division/OEC
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

Wong, Lana
Librarian
Library, Arts, Humanities and
Social Sciences Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

Yorba, Joseph
Associate Professor, Mathematics
Mathematics and Sciences Division
Santiago Canyon College

Effective: September 17, 2010
Amount: \$300.00
Reason: Assessment Workshop/Staff
Development (Grant)

Part-time/Hourly Hires/Rehires

Barrett, Erin
Instructor, Psychology
Humanities and Social Sciences Division
Santa Ana College

Effective: October 18, 2010
Hourly Lecture Rate: II-3 \$54.32

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET

CLASSIFIED

OCTOBER 25, 2010

CLASSIFIED

New Assignment

Chapple, Felomina
Sr. Purchasing Clerk/ District
Reinstated from 39 Month List

Effective: October 25, 2010
Grade 8, Step 6 \$3900

Hourly On Going to Contract

Medina, Alfonso
Custodian
From: 47.5% FTE 12 month
To: 100% FTE 12 Month (CL10-0218)
Admin. Services/ SCC

Effective: October 12, 2010
Grade 4, Step 1 +2.5%L + 7.5%GY \$2966

Sok, Long
Custodian
From: 47.5% FTE 12 month
To: 100% FTE 12 Month (CL10-0218)
Admin. Services/ SCC

Effective: October 12, 2010
Grade 4, Step 1 + 7.5%GY \$2834

Williams, Dawn
Intermediate Clerk
From: 47.5% FTE 12 month/ Auxiliary
Services
To: 75% FTE 12 month/ Health Center/
SAC (Reinstated from 39 Month List)

Effective: September 20, 2010
Grade 5, Step 3 @ 75%FTE \$2251.50

Temporary to Contract

Pov, Tina
Data Entry Clerk (CL10-0219)
Academic Affairs/ SAC

Effective: October 11, 2010
Grade 5, Step 1 \$2722

Out of Class Assignment

Ericson, Cherie
Accountant/ Child Dev. Services/ District

Effective: 07/01/10 – 06/30/11
Grade 13, Step 5 + 4PG \$4841.67

Change in Position

Banh, Huong
From: Support Services Specialist
To: Instructional Coordinator/Analyst
(CL10-0237) Instructional Services/ SAC

Effective: October 8, 2010
Grade 13, Step 5 + 1PG \$4716.67

Dominick, Robert
From: Financial Aid Analyst
To: Financial Aid Coordinator
(Reorg #652) SAC

Effective: October 11, 2010
Grade 15, Step 3 \$4719

Tran, Angela
From: Senior Clerk
To: Alternate Media Specialist
(CL10-0227) DSPS/ SAC

Effective: October 11, 2010
Grade 13, Step 3 + 6PG \$4488

Change in Salary Placement

Reza, Juan
Custodian/ SCC

Effective: October 14, 2010
Change in shift
Grade 4, Step 6 + 5%L + 5% SW \$3701

Leave of Absence

Donahoe, Chandra
Senior Clerk/ Financial Aid/ SAC

Effective: 10/06/10 – 11/28/10
Reason: Maternity Leave

Ratification of Resignation/Retirement

Dominick, Robert
Financial Aid Coordinator/ SAC

Effective: October 29, 2010
Reason: Resignation

CLASSIFIED HOURLY

Leave of Absence

Latthitham, Anisa
Instructional Assistant/ Science & Math/
SAC

Effective: 09/02/10 – 10/28/10
Reason: Maternity Leave

Leave of Absence cont'd

Tran, Vien
Publications Assistant/ SAC

Effective: 08/16/10 – 08/20/10
12/13/10 – 12/31/10
01/01/11 – 01/14/01
03/21/11 – 03/25/11
05/23/11 – 05/27/11
Reason: 10 Month contract
Non Paid Period

Ratification of Resignation/Retirement

Saldivar, Carolina
Instructional Assistant/ School of
Continuing Educ./ SAC

Effective: December 16, 2010
Reason: Retirement

Tran, Chinh
Instructional Assistant/ Computer Science/
SAC

Effective: October 1, 2010
Reason: Resignation

TEMPORARY ASSIGNMENT

Herrera, Melven
Custodian/ Admin. Services/ SCC

Effective: 10/26/10 – 06/30/11
Not to exceed 39 weeks in the fiscal year.

Additional Hours for On Going Assignment

Luarte, Joseph
Fine & Performing Arts Tech/ SAC

Effective: 09/11/10 – 06/30/11
Not to exceed 19 consecutive working days
in any given period.

Change in Temporary Assignment

Taguam, Toni
Athletic Trainer/Therapist/ SAC

Effective: 10/02/10 – 10/02/10

Substitute Assignments

Boeglin, Kari
Senior Clerk/ Humanities/ SAC

Effective: 10/11/10 – 01/30/11

Substitute Assignments cont'd

Herrera, Melven
Custodian/ Admin. Services/ SCC

Effective: 10/14/10 – 06/30/11

Nguyen, Jimmy D
Support Services Assistant/ Academic
Affairs/ SAC

Effective: 10/30/10 – 01/31/11

Trujillo Zuniga, Beatrice
Senior Clerk/ Academic Affairs/ SAC

Effective: 10/13/10 – 12/17/10
01/17/11 – 03/18/11
03/28/11 – 06/30/11

MISCELLANEOUS POSITIONS

Gallagher, Gregg
Business Expert Professional I/ IWE/
District

Effective: 10/01/10 – 12/31/10

Kibbe, Joseph
Business Expert Professional I/ IWE/
District

Effective: 10/21/10 - 12/31/10

Phillip, Diana
Sign Language Interpreter VI/ Student
Services/ SAC/SCC/ School of Continuing
Educ./ SAC

Effective: 10/04/10 – 06/30/11

Richa, Jihad
Business Expert Professional I/ IWE/
District

Effective: 10/21/10 – 12/31/10

Stumpf, Eydie
Business Expert Professional I/ IWE/
District

Effective: 10/01/10 – 12/31/10

Instructional Associates/Associate Assistants

Criminal Justice
DeCoup Crank, Katherine

Effective: 10/26/10

Nursing Department
Colpean, Kort

Effective: 10/08/10 – 12/17/10

COMMUNITY SERVICE PRESENTERS
Stipends Effective September 11 – October 10, 2010

| | |
|----------------------|---------------------|
| Bradley, Sabrina | Amount: \$ 121.80 |
| Clary, Ling Ling | Amount: \$ 640.00 |
| Dumon, Dori | Amount: \$ 712.50 |
| Eyre, John | Amount: \$ 126.32 |
| Friebert, Martin | Amount: \$ 660.00 |
| Glicksir, Barbara | Amount: \$ 1,360.00 |
| Hall Patterson, Kris | Amount: \$ 1,670.06 |
| Harper, Deborah | Amount: \$ 60.55 |
| Harriger, James | Amount: \$ 108.58 |
| Munoz, Jayne | Amount: \$ 292.50 |
| Nguyen, Phuong | Amount: \$ 121.80 |
| Nolasco, Jeffrey | Amount: \$ 847.50 |
| Pratt, Allison | Amount: \$ 648.15 |
| Schindelbeck, Judy | Amount: \$ 840.00 |
| Sheldon, Joel | Amount: \$ 260.00 |
| Thurston Dawna | Amount: \$ 240.00 |
| Vallot, Lothar | Amount: \$ 91.87 |
| Watson, Katherine | Amount: \$ 143.72 |
| Wu, Wendy | Amount: \$ 312.16 |

**SANTA ANA COLLEGE
STUDENT ASSISTANT LIST**

| | |
|------------------------------|------------------------------|
| Alcala, Monica | Effective: 09/28/10-06/30/11 |
| Alvarado, Jessica Verence | Effective: 09/22/10-06/30/11 |
| Cardenas, Maria Marquez | Effective: 09/30/10-06/30/11 |
| Carrillo, Rosario Garcia | Effective: 09/27/10-06/30/11 |
| Cisneros, Tamara Natali | Effective: 10/11/10-06/30/11 |
| Flores, Roberto Islas | Effective: 10/11/10-06/30/11 |
| Frenes, Amber Andrea | Effective: 10/04/10-06/30/11 |
| Gandarilla, Aurea Veronica | Effective: 09/30/10-06/30/11 |
| Gomez, Juan C | Effective: 09/28/10-06/30/11 |
| Gonzalez, Sandy | Effective: 09/27/10-06/30/11 |
| Gonzalez, Stephanie Yahaira | Effective: 09/29/10-06/30/11 |
| Hemmor, Sahr | Effective: 09/28/10-06/30/11 |
| Hoang, Phat Dinh | Effective: 09/30/10-06/30/11 |
| Lane, Eddie Kadrell Lleton | Effective: 10/04/10-06/30/11 |
| Le, Minh Duy Tran | Effective: 09/29/10-06/30/11 |
| Lea, Nicolette Oakcue | Effective: 09/30/10-06/30/11 |
| Lemus, Edwin David | Effective: 09/30/10-06/30/11 |
| Mendoza-Cardenas, Alejandra | Effective: 09/30/10-06/30/11 |
| Michaca, Maribel Christina | Effective: 09/27/10-06/30/11 |
| Nguyen, Hoa Thai | Effective: 09/23/10-06/30/11 |
| Nguyen, Khuong Dinh | Effective: 09/28/10-06/30/11 |
| Nguyen, Quan-Vinh Ba | Effective: 09/23/10-06/30/11 |
| Palomares, Janice Del Carmen | Effective: 09/28/10-06/30/11 |
| Phan, Thu Thu Uyen | Effective: 09/27/10-06/30/11 |
| Ramos, Doria | Effective: 09/30/10-06/30/11 |
| Rocha, Hilan | Effective: 10/04/10-06/30/11 |
| Salas Facio, Omar Adrian | Effective: 09/29/10-06/30/11 |
| Sanchez, Evelyn | Effective: 09/28/10-06/30/11 |
| Solares Jr., Ramon | Effective: 10/11/10-06/30/11 |
| Torres, Claudia | Effective: 10/04/10-06/30/11 |
| Tran, Chelsea Thao | Effective: 09/28/10-06/30/11 |
| Tran, Tuyet Loan Thi | Effective: 09/23/10-06/30/11 |
| Ventura, Eddie Benjamin | Effective: 09/27/10-06/30/11 |
| Zavala, Adrian Florentino | Effective: 10/12/10-06/30/11 |

**Santiago Canyon College
STUDENT ASSISTANT NEW HIRE LIST**

| | |
|----------------|------------------------------|
| Carroll, Jamie | Effective: 10/07/10-06/30/11 |
| Pulido, Rubi | Effective: 10/07/10-06/30/11 |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES DOCKET
CLASSIFIED
OCTOBER 25, 2010
ADDENDUM**

CLASSIFIED

Out of Class Assignment

**Simmavong, Ketsana
Support Services Assistant/ SAC**

**Effective: 10/30/10 – 01/31/11
Grade 11, Step 1 + 2PG \$3554.33**

VOLUNTEER

**Jacqueline Rojas
Non-Student/ Science & Math/ SAC**

Effective: 10/26/10 – 06/30/11

MISCELLANEOUS POSITIONS

**Bruget, Beatriz
Director, Center for Int'l Trade Dev./ District**

Effective: 10/26/10 – 06/30/11

**Cesneros, Maria
Child Dev. Intern III/ CDC/ SAC & CEC**

Effective: 10/20/10 – 06/30/11

Instructional Associates/Associate Assistants

**Criminal Justice
Adams, Jeffrey**

Effective: 10/12/10

Board of Trustees
October 25, 2010

Conference Docket
No. 3.3

CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

STUDENT SENATE FOR CALIFORNIA COMMUNITY COLLEGES FALL 2010
GENERAL ASSEMBLY
San Diego, California – October 29-31, 2010

1 Board Member
(Nathan Selvidge)

Board Meeting of 10/25/10
Check Registers Submitted for Approval
Checks Written for Period 10/02/10 thru 10/15/10

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|------------|---------------------------|------------|---------------|-----------------|-------------|-------------|
| 48613 | General Fund Unrestricted | 130.00 | 0.00 | 130.00 | 92*0258419 | 92*0258419 |
| 48614 | General Fund Unrestricted | 6,763.87 | 0.00 | 6,763.87 | 92*0258420 | 92*0258423 |
| 48615 | General Fund Unrestricted | 2,184.18 | 0.00 | 2,184.18 | 92*0258424 | 92*0258424 |
| 48616 | General Fund Unrestricted | 1,400.59 | 0.00 | 1,400.59 | 92*0258425 | 92*0258428 |
| 48617 | General Fund Unrestricted | 11,418.21 | 0.00 | 11,418.21 | 92*0258430 | 92*0258432 |
| 48618 | General Fund Unrestricted | 2,312.25 | 0.00 | 2,312.25 | 92*0258433 | 92*0258436 |
| 48619 | General Fund Unrestricted | 4,555.16 | 0.00 | 4,555.16 | 92*0258437 | 92*0258440 |
| 48620 | General Fund Unrestricted | 2,414.00 | 0.00 | 2,414.00 | 92*0258442 | 92*0258445 |
| 48621 | General Fund Unrestricted | 13,952.88 | 0.00 | 13,952.88 | 92*0258446 | 92*0258452 |
| 48623 | General Fund Unrestricted | 2,179.00 | 0.00 | 2,179.00 | 92*0258458 | 92*0258460 |
| 48634 | General Fund Unrestricted | 735.00 | 0.00 | 735.00 | 92*0258491 | 92*0258493 |
| 48636 | General Fund Unrestricted | 5,580.71 | 0.00 | 5,580.71 | 92*0258495 | 92*0258497 |
| 48637 | General Fund Unrestricted | 2,388.88 | 0.00 | 2,388.88 | 92*0258498 | 92*0258500 |
| 48638 | General Fund Unrestricted | 506.99 | 0.00 | 506.99 | 92*0258501 | 92*0258502 |
| 48640 | General Fund Unrestricted | 3,888.70 | 0.00 | 3,888.70 | 92*0258505 | 92*0258507 |
| 48641 | General Fund Unrestricted | 12,649.24 | 0.00 | 12,649.24 | 92*0258508 | 92*0258508 |
| 48646 | General Fund Unrestricted | 89,047.14 | 0.00 | 89,047.14 | 92*0258516 | 92*0258521 |
| 48648 | General Fund Unrestricted | 410.00 | 0.00 | 410.00 | 92*0258523 | 92*0258527 |
| 48649 | General Fund Unrestricted | 165,908.99 | 0.00 | 165,908.99 | 92*0258528 | 92*0258528 |
| 48650 | General Fund Unrestricted | 4,952.36 | 0.00 | 4,952.36 | 92*0258529 | 92*0258530 |
| 48652 | General Fund Unrestricted | 1,295.97 | 0.00 | 1,295.97 | 92*0258541 | 92*0258546 |
| 48653 | General Fund Unrestricted | 2,357.54 | 0.00 | 2,357.54 | 92*0258547 | 92*0258551 |
| 48656 | General Fund Unrestricted | 159.00 | 0.00 | 159.00 | 92*0258559 | 92*0258560 |
| 48658 | General Fund Unrestricted | 2,007.94 | 0.00 | 2,007.94 | 92*0258565 | 92*0258571 |
| 48659 | General Fund Unrestricted | 12,498.76 | 0.00 | 12,498.76 | 92*0258572 | 92*0258575 |
| 48660 | General Fund Unrestricted | 2,225.00 | 0.00 | 2,225.00 | 92*0258576 | 92*0258578 |
| 48661 | General Fund Unrestricted | 2,644.88 | 0.00 | 2,644.88 | 92*0258581 | 92*0258582 |
| 48662 | General Fund Unrestricted | 5,606.24 | 0.00 | 5,606.24 | 92*0258583 | 92*0258583 |
| 48663 | General Fund Unrestricted | 14,214.16 | 0.00 | 14,214.16 | 92*0258585 | 92*0258587 |
| 48668 | General Fund Unrestricted | 297.00 | 0.00 | 297.00 | 92*0258596 | 92*0258596 |
| 48672 | General Fund Unrestricted | 3,744.95 | 0.00 | 3,744.95 | 92*0258616 | 92*0258623 |
| 48673 | General Fund Unrestricted | 5,488.00 | 0.00 | 5,488.00 | 92*0258624 | 92*0258631 |
| 48674 | General Fund Unrestricted | 5,561.82 | 0.00 | 5,561.82 | 92*0258632 | 92*0258640 |
| 48675 | General Fund Unrestricted | 6,223.38 | 0.00 | 6,223.38 | 92*0258641 | 92*0258649 |
| 48676 | General Fund Unrestricted | 12,180.00 | 0.00 | 12,180.00 | 92*0258652 | 92*0258652 |
| 48678 | General Fund Unrestricted | 112.43 | 0.00 | 112.43 | 92*0258660 | 92*0258660 |
| 48680 | General Fund Unrestricted | 5,181.50 | 0.00 | 5,181.50 | 92*0258669 | 92*0258673 |
| 48681 | General Fund Unrestricted | 6,786.44 | 0.00 | 6,786.44 | 92*0258674 | 92*0258681 |
| 48683 | General Fund Unrestricted | 469.00 | 0.00 | 469.00 | 92*0258685 | 92*0258686 |
| 48684 | General Fund Unrestricted | 1,865.75 | 0.00 | 1,865.75 | 92*0258690 | 92*0258690 |
| 48687 | General Fund Unrestricted | 26,545.60 | 0.00 | 26,545.60 | 92*0258704 | 92*0258712 |

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|------------------------------------------------|---------------------------|-------------------|---------------|-------------------|-------------|-------------|
| 48688 | General Fund Unrestricted | 1,878.87 | 0.00 | 1,878.87 | 92*0258714 | 92*0258717 |
| 48690 | General Fund Unrestricted | 2,331.85 | 0.00 | 2,331.85 | 92*0258727 | 92*0258733 |
| 48692 | General Fund Unrestricted | 6,540.23 | 0.00 | 6,540.23 | 92*0258742 | 92*0258745 |
| 48693 | General Fund Unrestricted | 3,908.10 | 0.00 | 3,908.10 | 92*0258746 | 92*0258753 |
| 48694 | General Fund Unrestricted | 877.57 | 0.00 | 877.57 | 92*0258754 | 92*0258755 |
| 48696 | General Fund Unrestricted | 1,098.33 | 0.00 | 1,098.33 | 92*0258761 | 92*0258765 |
| 48702 | General Fund Unrestricted | 2,642.19 | 0.00 | 2,642.19 | 92*0258777 | 92*0258782 |
| 48703 | General Fund Unrestricted | 299.00 | 0.00 | 299.00 | 92*0258783 | 92*0258784 |
| 48704 | General Fund Unrestricted | 1,343.06 | 0.00 | 1,343.06 | 92*0258785 | 92*0258788 |
| 48706 | General Fund Unrestricted | 922.15 | 0.00 | 922.15 | 92*0258797 | 92*0258798 |
| 48707 | General Fund Unrestricted | 8,781.00 | 0.00 | 8,781.00 | 92*0258799 | 92*0258808 |
| 48708 | General Fund Unrestricted | 9,734.00 | 0.00 | 9,734.00 | 92*0258809 | 92*0258817 |
| 48725 | General Fund Unrestricted | 7,125.00 | 0.00 | 7,125.00 | 92*0259228 | 92*0259228 |
| 48726 | General Fund Unrestricted | 2,850.00 | 0.00 | 2,850.00 | 92*0259232 | 92*0259232 |
| 48727 | General Fund Unrestricted | 2,467.32 | 0.00 | 2,467.32 | 92*0259233 | 92*0259236 |
| 48728 | General Fund Unrestricted | 82.50 | 0.00 | 82.50 | 92*0259238 | 92*0259238 |
| 48730 | General Fund Unrestricted | 2,015.91 | 0.00 | 2,015.91 | 92*0259245 | 92*0259250 |
| 48731 | General Fund Unrestricted | 6,393.37 | 0.00 | 6,393.37 | 92*0259252 | 92*0259254 |
| 48732 | General Fund Unrestricted | 26,170.48 | 0.00 | 26,170.48 | 92*0259255 | 92*0259259 |
| 48733 | General Fund Unrestricted | 6,253.72 | 0.00 | 6,253.72 | 92*0259260 | 92*0259262 |
| 48739 | General Fund Unrestricted | 1,040.20 | 0.00 | 1,040.20 | 92*0259277 | 92*0259281 |
| 48740 | General Fund Unrestricted | 1,387.00 | 0.00 | 1,387.00 | 92*0259282 | 92*0259282 |
| 48765 | General Fund Unrestricted | 1,782.26 | 0.00 | 1,782.26 | 92*0259952 | 92*0259954 |
| 48767 | General Fund Unrestricted | 3,538.89 | 0.00 | 3,538.89 | 92*0259961 | 92*0259964 |
| 48769 | General Fund Unrestricted | 231.50 | 0.00 | 231.50 | 92*0259972 | 92*0259977 |
| 48770 | General Fund Unrestricted | 785.42 | 0.00 | 785.42 | 92*0259979 | 92*0259981 |
| 48771 | General Fund Unrestricted | 7,065.15 | 0.00 | 7,065.15 | 92*0259982 | 92*0259986 |
| 48772 | General Fund Unrestricted | 465.49 | 0.00 | 465.49 | 92*0259987 | 92*0259988 |
| 48785 | General Fund Unrestricted | 1,540.00 | 0.00 | 1,540.00 | 92*0260026 | 92*0260035 |
| 48786 | General Fund Unrestricted | 2,923.37 | 0.00 | 2,923.37 | 92*0260037 | 92*0260041 |
| 48788 | General Fund Unrestricted | 10,175.00 | 0.00 | 10,175.00 | 92*0260050 | 92*0260051 |
| 48789 | General Fund Unrestricted | 180.00 | 0.00 | 180.00 | 92*0260058 | 92*0260058 |
| 48790 | General Fund Unrestricted | 8,453.52 | 0.00 | 8,453.52 | 92*0260059 | 92*0260063 |
| 48791 | General Fund Unrestricted | 5,005.45 | 0.00 | 5,005.45 | 92*0260064 | 92*0260067 |
| 48792 | General Fund Unrestricted | 14,640.00 | 0.00 | 14,640.00 | 92*0260069 | 92*0260069 |
| Total Fund 11 General Fund Unrestricted | | 603,771.41 | 0.00 | 603,771.41 | | |

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|------------|-------------------------|-----------|---------------|-----------------|-------------|-------------|
| 48617 | General Fund Restricted | 2,680.00 | 0.00 | 2,680.00 | 92*0258429 | 92*0258429 |
| 48620 | General Fund Restricted | 1,636.03 | 0.00 | 1,636.03 | 92*0258441 | 92*0258443 |
| 48622 | General Fund Restricted | 17,800.80 | 0.00 | 17,800.80 | 92*0258453 | 92*0258457 |
| 48639 | General Fund Restricted | 558.81 | 0.00 | 558.81 | 92*0258503 | 92*0258504 |
| 48645 | General Fund Restricted | 13,100.00 | 0.00 | 13,100.00 | 92*0258515 | 92*0258515 |
| 48647 | General Fund Restricted | 5,000.00 | 0.00 | 5,000.00 | 92*0258522 | 92*0258522 |
| 48650 | General Fund Restricted | 7,317.97 | 0.00 | 7,317.97 | 92*0258531 | 92*0258533 |
| 48651 | General Fund Restricted | 2,378.19 | 0.00 | 2,378.19 | 92*0258534 | 92*0258538 |
| 48652 | General Fund Restricted | 675.70 | 0.00 | 675.70 | 92*0258539 | 92*0258542 |
| 48653 | General Fund Restricted | 255.22 | 0.00 | 255.22 | 92*0258552 | 92*0258552 |
| 48654 | General Fund Restricted | 4,766.56 | 0.00 | 4,766.56 | 92*0258553 | 92*0258554 |
| 48655 | General Fund Restricted | 290.42 | 0.00 | 290.42 | 92*0258555 | 92*0258558 |
| 48657 | General Fund Restricted | 3,146.29 | 0.00 | 3,146.29 | 92*0258561 | 92*0258564 |
| 48658 | General Fund Restricted | 9.45 | 0.00 | 9.45 | 92*0258568 | 92*0258568 |
| 48660 | General Fund Restricted | 405.56 | 0.00 | 405.56 | 92*0258579 | 92*0258580 |
| 48662 | General Fund Restricted | 1,084.35 | 0.00 | 1,084.35 | 92*0258584 | 92*0258584 |
| 48669 | General Fund Restricted | 2,876.52 | 0.00 | 2,876.52 | 92*0258597 | 92*0258603 |
| 48670 | General Fund Restricted | 2,442.64 | 0.00 | 2,442.64 | 92*0258604 | 92*0258610 |
| 48671 | General Fund Restricted | 618.06 | 0.00 | 618.06 | 92*0258611 | 92*0258615 |
| 48676 | General Fund Restricted | 41,420.68 | 0.00 | 41,420.68 | 92*0258650 | 92*0258653 |
| 48677 | General Fund Restricted | 3,532.41 | 0.00 | 3,532.41 | 92*0258654 | 92*0258658 |
| 48678 | General Fund Restricted | 1,738.61 | 0.00 | 1,738.61 | 92*0258659 | 92*0258664 |
| 48679 | General Fund Restricted | 13,865.26 | 0.00 | 13,865.26 | 92*0258665 | 92*0258668 |
| 48684 | General Fund Restricted | 952.27 | 0.00 | 952.27 | 92*0258687 | 92*0258689 |
| 48685 | General Fund Restricted | 807.94 | 0.00 | 807.94 | 92*0258691 | 92*0258702 |
| 48686 | General Fund Restricted | 43,060.72 | 0.00 | 43,060.72 | 92*0258703 | 92*0258703 |
| 48688 | General Fund Restricted | 1,200.00 | 0.00 | 1,200.00 | 92*0258713 | 92*0258713 |
| 48689 | General Fund Restricted | 5,215.16 | 0.00 | 5,215.16 | 92*0258718 | 92*0258726 |
| 48690 | General Fund Restricted | 347.75 | 0.00 | 347.75 | 92*0258728 | 92*0258734 |
| 48691 | General Fund Restricted | 13,812.39 | 0.00 | 13,812.39 | 92*0258735 | 92*0258738 |
| 48692 | General Fund Restricted | 5,359.76 | 0.00 | 5,359.76 | 92*0258739 | 92*0258741 |
| 48695 | General Fund Restricted | 7,884.75 | 0.00 | 7,884.75 | 92*0258756 | 92*0258760 |
| 48704 | General Fund Restricted | 400.00 | 0.00 | 400.00 | 92*0258789 | 92*0258789 |
| 48705 | General Fund Restricted | 3,685.25 | 0.00 | 3,685.25 | 92*0258790 | 92*0258796 |
| 48725 | General Fund Restricted | 7,193.14 | 0.00 | 7,193.14 | 92*0259229 | 92*0259229 |
| 48726 | General Fund Restricted | 7,687.19 | 0.00 | 7,687.19 | 92*0259230 | 92*0259231 |
| 48727 | General Fund Restricted | 400.49 | 0.00 | 400.49 | 92*0259234 | 92*0259237 |
| 48728 | General Fund Restricted | 880.67 | 0.00 | 880.67 | 92*0259239 | 92*0259240 |
| 48729 | General Fund Restricted | 174.97 | 0.00 | 174.97 | 92*0259241 | 92*0259244 |
| 48731 | General Fund Restricted | 1,281.25 | 0.00 | 1,281.25 | 92*0259251 | 92*0259251 |
| 48765 | General Fund Restricted | 661.12 | 0.00 | 661.12 | 92*0259953 | 92*0259955 |

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|----------------------------------------------|-------------------------|-------------------|---------------|-------------------|-------------|-------------|
| 48766 | General Fund Restricted | 2,793.18 | 0.00 | 2,793.18 | 92*0259956 | 92*0259960 |
| 48768 | General Fund Restricted | 3,275.56 | 0.00 | 3,275.56 | 92*0259965 | 92*0259971 |
| 48770 | General Fund Restricted | 329.53 | 0.00 | 329.53 | 92*0259978 | 92*0259978 |
| 48771 | General Fund Restricted | 2,996.72 | 0.00 | 2,996.72 | 92*0259983 | 92*0259984 |
| 48773 | General Fund Restricted | 2,219.88 | 0.00 | 2,219.88 | 92*0259989 | 92*0259995 |
| 48774 | General Fund Restricted | 1,093.53 | 0.00 | 1,093.53 | 92*0259996 | 92*0259998 |
| 48786 | General Fund Restricted | 221.76 | 0.00 | 221.76 | 92*0260036 | 92*0260040 |
| 48787 | General Fund Restricted | 4,465.31 | 0.00 | 4,465.31 | 92*0260042 | 92*0260049 |
| 48788 | General Fund Restricted | 7,032.76 | 0.00 | 7,032.76 | 92*0260052 | 92*0260052 |
| 48789 | General Fund Restricted | 1,985.40 | 0.00 | 1,985.40 | 92*0260053 | 92*0260057 |
| 48792 | General Fund Restricted | 10,440.00 | 0.00 | 10,440.00 | 92*0260068 | 92*0260068 |
| Total Fund 12 General Fund Restricted | | 265,457.98 | 0.00 | 265,457.98 | | |

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|---------------------------------------------|------------------------|------------------|---------------|------------------|-------------|-------------|
| 48624 | Child Development Fund | 851.64 | 0.00 | 851.64 | 92*0258461 | 92*0258463 |
| 48625 | Child Development Fund | 1,463.63 | 0.00 | 1,463.63 | 92*0258464 | 92*0258467 |
| 48626 | Child Development Fund | 1,849.48 | 0.00 | 1,849.48 | 92*0258468 | 92*0258473 |
| 48635 | Child Development Fund | 3,151.65 | 0.00 | 3,151.65 | 92*0258494 | 92*0258494 |
| 48642 | Child Development Fund | 2,433.86 | 0.00 | 2,433.86 | 92*0258509 | 92*0258511 |
| 48664 | Child Development Fund | 2,836.25 | 0.00 | 2,836.25 | 92*0258588 | 92*0258590 |
| 48682 | Child Development Fund | 972.59 | 0.00 | 972.59 | 92*0258682 | 92*0258684 |
| 48697 | Child Development Fund | 8,217.51 | 0.00 | 8,217.51 | 92*0258766 | 92*0258767 |
| 48698 | Child Development Fund | 2,508.66 | 0.00 | 2,508.66 | 92*0258768 | 92*0258769 |
| 48699 | Child Development Fund | 950.00 | 0.00 | 950.00 | 92*0258770 | 92*0258771 |
| 48709 | Child Development Fund | 1,154.12 | 0.00 | 1,154.12 | 92*0258818 | 92*0258823 |
| 48734 | Child Development Fund | 676.32 | 0.00 | 676.32 | 92*0259263 | 92*0259265 |
| 48735 | Child Development Fund | 2,461.96 | 0.00 | 2,461.96 | 92*0259266 | 92*0259270 |
| 48736 | Child Development Fund | 1,795.72 | 0.00 | 1,795.72 | 92*0259271 | 92*0259271 |
| 48775 | Child Development Fund | 3,018.13 | 0.00 | 3,018.13 | 92*0259999 | 92*0260002 |
| 48776 | Child Development Fund | 2,269.82 | 0.00 | 2,269.82 | 92*0260003 | 92*0260008 |
| 48777 | Child Development Fund | 12,927.78 | 0.00 | 12,927.78 | 92*0260009 | 92*0260009 |
| 48778 | Child Development Fund | 4,730.40 | 0.00 | 4,730.40 | 92*0260010 | 92*0260010 |
| 48779 | Child Development Fund | 438.39 | 0.00 | 438.39 | 92*0260011 | 92*0260011 |
| Total Fund 33 Child Development Fund | | 54,707.91 | 0.00 | 54,707.91 | | |

| <u>Register #</u> | <u>Fund Title</u> | <u>Amount</u> | <u>Voided Checks</u> | <u>Adjusted Amount</u> | <u>Beg Check #</u> | <u>End Check #</u> |
|-------------------------------------------------|------------------------------|-------------------------|--------------------------|----------------------------|------------------------|------------------------|
| 48632 | Capital Outlay Projects Fund | 13,857.55 | 0.00 | 13,857.55 | 92*0258487 | 92*0258489 |
| 48666 | Capital Outlay Projects Fund | 27,353.00 | 0.00 | 27,353.00 | 92*0258593 | 92*0258594 |
| 48738 | Capital Outlay Projects Fund | 7,601.85 | 0.00 | 7,601.85 | 92*0259275 | 92*0259276 |
| Total Fund 41 Capital Outlay Projects Fu | | <u><u>48,812.40</u></u> | <u><u>0.00</u></u> | <u><u>48,812.40</u></u> | | |

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|-------------------------------------------|----------------------|-------------------|---------------|-------------------|-------------|-------------|
| 48627 | Bond Fund, Measure E | 3,662.83 | 0.00 | 3,662.83 | 92*0258474 | 92*0258476 |
| 48628 | Bond Fund, Measure E | 12,332.62 | 0.00 | 12,332.62 | 92*0258477 | 92*0258478 |
| 48629 | Bond Fund, Measure E | 137,593.20 | 0.00 | 137,593.20 | 92*0258479 | 92*0258480 |
| 48630 | Bond Fund, Measure E | 6,257.00 | 0.00 | 6,257.00 | 92*0258481 | 92*0258484 |
| 48631 | Bond Fund, Measure E | 8,668.41 | 0.00 | 8,668.41 | 92*0258485 | 92*0258486 |
| 48643 | Bond Fund, Measure E | 4,250.00 | 0.00 | 4,250.00 | 92*0258512 | 92*0258513 |
| 48644 | Bond Fund, Measure E | 94,844.73 | 0.00 | 94,844.73 | 92*0258514 | 92*0258514 |
| 48665 | Bond Fund, Measure E | 1,744.33 | 0.00 | 1,744.33 | 92*0258591 | 92*0258592 |
| 48700 | Bond Fund, Measure E | 12,141.08 | 0.00 | 12,141.08 | 92*0258772 | 92*0258775 |
| 48701 | Bond Fund, Measure E | 26,321.85 | 0.00 | 26,321.85 | 92*0258776 | 92*0258776 |
| 48710 | Bond Fund, Measure E | 44,170.35 | 0.00 | 44,170.35 | 92*0258824 | 92*0258826 |
| 48737 | Bond Fund, Measure E | 10,436.50 | 0.00 | 10,436.50 | 92*0259272 | 92*0259274 |
| 48780 | Bond Fund, Measure E | 51,021.00 | 0.00 | 51,021.00 | 92*0260012 | 92*0260013 |
| 48781 | Bond Fund, Measure E | 14,972.22 | 0.00 | 14,972.22 | 92*0260014 | 92*0260016 |
| 48782 | Bond Fund, Measure E | 22,672.35 | 0.00 | 22,672.35 | 92*0260017 | 92*0260023 |
| Total Fund 42 Bond Fund, Measure E | | 451,088.47 | 0.00 | 451,088.47 | | |

Board Meeting of 10/25/10
Check Registers Submitted for Approval
Checks Written for Period 10/02/10 thru 10/15/10

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|--------------------------------------------------|-----------------------------|-----------------|---------------|-----------------|-------------|-------------|
| 48667 | Property and Liability Fund | 1,637.52 | 0.00 | 1,637.52 | 92*0258595 | 92*0258595 |
| 48783 | Property and Liability Fund | 6,395.84 | 0.00 | 6,395.84 | 92*0260024 | 92*0260024 |
| Total Fund 61 Property and Liability Fund | | 8,033.36 | 0.00 | 8,033.36 | | |

| Register # | Fund Title | Amount | Voided Checks | Adjusted Amount | Beg Check # | End Check # |
|-----------------------------------------------|----------------------------|-------------------|----------------------|------------------------|--------------------|--------------------|
| 48633 | Workers' Compensation Fund | 801.08 | 0.00 | 801.08 | 92*0258490 | 92*0258490 |
| 48784 | Workers' Compensation Fund | 460,821.00 | 0.00 | 460,821.00 | 92*0260025 | 92*0260025 |
| Total Fund 62 Workers' Compensation Fu | | 461,622.08 | 0.00 | 461,622.08 | | |

SUMMARY

| | |
|--------------------------------------------|----------------------------|
| Total Fund 11 General Fund Unrestricted | 603,771.41 |
| Total Fund 12 General Fund Restricted | 265,457.98 |
| Total Fund 33 Child Development Fund | 54,707.91 |
| Total Fund 41 Capital Outlay Projects Fund | 48,812.40 |
| Total Fund 42 Bond Fund, Measure E | 451,088.47 |
| Total Fund 61 Property and Liability Fund | 8,033.36 |
| Total Fund 62 Workers' Compensation Fund | <u>461,622.08</u> |
| Grand Total: | <u><u>1,893,493.61</u></u> |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

| | |
|-------------------------------------------------------------------------------------|------------------------|
| To: Board of Trustees | Date: October 25, 2010 |
| Re: Approval of Structural Engineering Services – 'U' Building at Santa Ana College | |
| Action: Request for Approval | |

BACKGROUND:

The District is participating in a voluntary seismic upgrade program for the Johnson Campus Center and Bookstore ('U' Building) at Santa Ana College. This will require the preparation of required structural documents to complete the Design and Construction Phases of this project.

ANALYSIS:

In preparation and development of structural plans and prior to DSA review, Rodriguez Engineering will evaluate structural drawings, review current site specific soil reports, prepare structural drawings, and generate structural calculations. Once plan development has been completed the Engineering firm will submit, comment and reply to DSA plan review. In addition, during the construction phase Rodriguez Engineering will respond to Contractor request for information (RFI), review shop drawings, perform site observations and complete DSA closeout documentation.

Rodriguez Engineering has provided a fixed fee cost of \$47,000 for the SAC 'U' Building. Reimbursables have been added at 15% of the fee, or \$7,050.

RECOMMENDATION:

It is recommended that the Board of Trustees approve an agreement with Rodriguez Engineering to perform structural engineering services for the 'U' Building at Santa Ana College as presented.

| | | |
|-----------------|------------------------------------------------------------------------|------------------------------|
| Fiscal Impact: | \$47,000.00 plus reimbursables estimated at \$7,050.00 | Board Date: October 25, 2010 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Dr. Raúl Rodriguez, Chancellor | |



October 5, 2010

**Rancho Santiago
Community College District
2332 North Broadway, Suite 404-1
Santa Ana, CA 92706-1640**

**Attn: Mr. Peter J. Hardash
Vice Chancellor
Business Operations/Fiscal Services**

**Subject: Bookstore Building 'U' Voluntary Seismic Upgrade Project
Santa Ana College, Rancho Santiago Community College District
Structural Engineering Services Proposal**

In accordance with Mr. Ron Beeler's request, Rodriguez Engineering, Inc. (REI) presents this proposal for the structural engineering services associated with the above referenced project. The following is our understanding of the project scope, proposed scope of services, and proposed fee.

Understanding of Project Scope

As part of the voluntary seismic upgrade program, we were engaged^{ed} by the District to prepare "Schematic Phase" level structural documents. The schematic phase documents consisted of identification of the Bookstore structural and non-structural systems, potential structural deficiencies in the elements or systems, and method of seismic strengthening. Following the completion of our schematic phase structural documents, we met with the Division of the State Architect (DSA) to discuss our structural findings and recommendations.

Based on our meeting with DSA, since the Bookstore structure was originally permitted and constructed in accordance with an approved DSA application number, and that the seismic upgrade is voluntary in nature, we are able to proceed directly with the preparation of Construction Documents for submission to DSA for review.

Our scope of work will be to prepare the structural Construction Documents for the voluntary seismic upgrade of the Bookstore building in accordance with Chapter 34 of the 2010 edition of the California Building Code (to be adopted by DSA on January 1, 2010). Note that since the scope of work for the other project disciplines such as architectural will not be defined until we have substantial definition of the required seismic upgrade program, the other discipline scopes and services fee are not included in this proposal.

Proposed Scope of Services

Design Phase

1. Perform a detailed review of the record structural drawings.
2. Solicit other required project discipline proposals on behalf of the District once the seismic upgrade program is defined.
3. Coordinate with the other project disciplines the design parameters.
4. Review the project specific soils report as provided by the District.

Rodriguez Engineering, Inc.
1411 N. Batavia Street, Ste. 121
Orange, CA 92867

T: 714.998.2300
F: 714.998.2305
www.rengi.com

5. Prepare structural drawings in AutoCAD format.
6. Prepare structural specifications.
7. Generate supporting DSA format structural calculations.
8. Respond to DSA plan review comments.
9. Attend DSA back check appointment.

Construction Phase

1. Respond to contractor request for clarifications.
2. Review structural shop drawing submittals.
3. Perform site structural observation at appropriate progress intervals.
4. Complete DSA structural close-out documentation.

Exclusions

1. Work and costs associated with the existing construction testing and exposures to be by the District's testing agency where found required.
2. All other project discipline services such as architectural, mechanical, electrical, plumbing, and fire alarm are not included.

Proposed Fee

We propose to perform the above stated scope of services on a **FIXED FEE** basis according to the following fee breakdown:

| | |
|-------------------------------|-----------------------------------------|
| Design Phase Fee | Thirty-Nine Thousand Dollars (\$39,000) |
| <u>Construction Phase Fee</u> | <u>Eight Thousand Dollars (\$8,000)</u> |
| Total | Forty-Seven Thousand Dollars (\$47,000) |

The above fee does not include reimbursable expenses. All reimbursable expenses will be charged at cost plus 15% basis.

The work to be done in accordance with the attached Exhibit A – Terms and Conditions.

If you concur with our proposal, please send us a Purchase Order for our record. We will begin work upon receipt of the Purchase Order.

Please feel free to contact me should you have any questions. Thank you for your continued interest in our structural engineering services.

Sincerely,

Rodriguez Engineering, Inc.

Eric F. Rodriguez, Principal
California License S4617



Rodriguez Engineering, Inc.
1411 N. Batavia Street, Ste. 121
Orange, CA 92867

T: 714.998.2300
F: 714.998.2305
www.rengi.com

RODRIGUEZ ENGINEERING, INC.
EXHIBIT A - TERMS & CONDITIONS

1. Payment: Invoices are due and payable upon receipt of invoice. After thirty (30) days from date of issuance, unpaid portions of the invoice shall be assessed a penalty of one percent per month (1%/month). No deduction shall be made from Engineer's compensation on account of problems or losses for which Engineer's has not been held legally liable. Any payments not received within 30 days of statement date will be cause for cessation by Engineer of all work on the Project. In light of the obvious advantage of resolving question and disputes regarding Engineer's statement quickly and while recollections are fresh, client will notify Engineer of any questions or dissatisfactions regarding any statement within 30 days of the statement date; and if Client fails to give Engineer such notice, the Client will have waived its right to dispute the accuracy and appropriateness of the statement and the statement will be binding upon client.

2. Rate Schedule and Reimbursable Expenses: For purposes of hourly services, extra work or termination of services, the following fee schedule shall apply:

| | | | |
|------------------|------------|----------|-----------|
| Principal | \$195/hour | Drafter | \$95/hour |
| Senior Engineer | \$165/hour | Clerical | \$65/hour |
| Project Engineer | \$135/hour | | |

Reimbursable Expenses: Cost plus 15% markup.

3. Standard of Care: Service provided by the Engineer under this agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Further, Engineer shall not be responsible for matters other than its own professional services; and in particular, without limitation Engineer shall not be responsible for delays beyond its reasonable control, for inaccurate information provided to it by Client or other reasonably reliable sources, for site conditions of which it is not informed, for any failure to investigate or detect hazardous materials or toxics wastes, for constructions procedures or safety precautions, for implementing Client's lawful design decisions or instructions, for the actions or inactions of lawful design decisions or instructions for the actions or inactions of governmental agencies, or for any failures of materials of contractors.

4. Opinion of Probable Construction Costs: Since Engineer has no control over the cost of labor, materials or equipment, or over any contractor's method of determining prices or over competitive bidding or market conditions, Engineer's opinions of probable construction cost concerning the project are based solely upon his informed judgment; and if Client wishes greater assurances as to construction costs, then Client shall employ an independent cost estimator.

5. Site Observation: Engineer will have no site observation responsibilities and no responsibility for the Contractor's performance, and Client shall indemnify Engineer to the fullest extent allowed by law concerning any loss and or/ claim which may arise out of the Contractor's performance.

6. Submittal Review: Appropriate contractor submittals formally submitted to Engineer will be reviewed with reasonable promptness (usually within 10 working days) for only conformance with design concept and compliance with the Construction Documents, and not for quantities, constructability or matters within the assumed expertise of the submitting Contractor.

7. Risk Allocations: Client and Engineer have discussed their risks, rewards and benefits of the Project and the Engineer's total fee for services. The risks have been allocated such that the client agrees that to the fullest extent permitted by law, Engineer total liability to client for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this Agreement from any causes shall not exceed the Engineer's total fee for the

services rendered on the project. Such causes include, but are not limited to, Engineer's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

8. Indemnification: Engineer will endeavor to stand behind its services by maintaining appropriate liability insurance, and by defending and indemnifying client and client's employees to the full extent of this insurance from and against any and all claims and/or liability arising out of Engineer's active negligence or willful misconduct in the performances of the services called for by this Agreement. Conversely, in light of the limited nature of Engineer's involvement with the project's overall planning and execution and of the disparity between Engineer's fee and the potential liability for problems or alleged problems with the Project, should Engineer be subjected to claims and/or become embroiled in litigation concerning the project but not arising out of Engineer active negligence or willful misconduct, then client will to the fullest extent allowed by law defend and indemnify Engineer and Engineer's principals, employees and subconsultants from and against such claims and liability even if they are involve allegations of design defects within the meaning of California Civil Section 2782.

9. Termination: Because of the importance of a good working relationship between Client and Engineer, it is hereby agreed that either party may terminate this agreement upon written notice to the other party provided only that this notice is given in a good faith belief that said working relationship is less than satisfactory. Further, Engineer may suspend its performance under this Agreement and/or terminate this Agreement and its related obligations to Client with no liability for so doing at anytime if Client allows an invoice to become delinquent pursuant to the compensation provisions of this agreement. Upon the termination of this agreement by either party, the client shall pay the Engineer for service performed and reimbursable cost incurred at rates and for items determined by the applicable terms of this Agreement.

10. Ownership of Documents: The Documents prepared by Engineer pursuant to this agreement shall become the property of Client upon the Project, and from that date on Engineer shall have neither rights nor obligations concerning these documents. However, should these documents be used on other projects, or on extensions or modifications of the Project, then the Client shall indemnify Engineer to the fullest extent allowed by the law against all claims made against the Engineer or arise from or related to such use and for all legal expenses including actual attorney's fees in connection with such claims.

11. Breach Procedure: If at any time either party should feel that the other has materially breached this agreement, then it shall notify that party in writing setting forth clearly what must be done to cure that breach; and thereafter the party so notified shall have 14 calendar days to take the prescribed action.

12. Miscellaneous: In the event that litigation and/or disputes develop between Engineer and Client concerning or arising out of this Agreement, then the prevailing party shall be entitled to recover from the other reasonable attorney's fees and litigation costs. This Agreement shall be binding upon and insure to the benefits of the parties hereto and their respective partners, joint ventures, heirs, estates, personal representative, successors, and assigns. This Agreement shall be interpreted and enforced under and pursuant to the laws of the State of California. In the event that any provision of this agreement shall be invalid or unenforceable, then the remaining provisions shall be valid and binding on the parties. In the event that this agreement is for any reason terminated, its indemnity provisions shall remain in full force and effect; and in the event that any indemnification herein called for shall be prohibited by law, then the subject indemnification provision shall not be void, but rather shall be interpreted as requiring indemnification only to the fullest extent allowed by law.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

| | |
|---------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| To: Board of Trustees | Date: October 25, 2010 |
| Re: Approval of Change Order #7 - Bid #1097 - General Construction for the Child Development Center at Santa Ana College | |
| Action: Request for Approval | |

BACKGROUND:

On May 11, 2009, the Board of Trustees awarded a contract to ISEC, Inc. for Bid #1097 general construction for the Child Development Center at Santa Ana College.

ANALYSIS:

During the course of normal construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #7.

Change Order #7 increases the contract by \$18,434. The revised contract amount is \$1,973,057. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total combined change orders for the project are 7.7% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #7, ISEC, Inc. for Bid #1097, General Construction for the Child Development Center at Santa Ana College as presented.

| | |
|---------------------------------------------------------------------------------------------|-------------------------------------|
| Fiscal Impact: \$18,434.00 | Board Date: October 25, 2010 |
| Prepared by: Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: Dr. Raúl Rodríguez, Chancellor | |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Child Development Center

Bid No. 1097 P.O. #P000216

D.S.A. No. 04-108649

Contractor: ISEC

Change Order No. 7

Architect: Harley Ellis Devereaux

Date: 10/4/10

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

| | | |
|------------------------------------|-----------------|------------------|
| Original Contract Amount | | \$1,831,427.00 |
| Previous Change Orders | \$123,196.00 | |
| This Change Order | \$18,434.00 | |
| Total Change Orders | | \$141,630.00 |
| Revised Contract Amount | | \$1,973,057.00 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | | July 30, 2010 |
| Revised Contract Completion Date | | |
| RSCCD Board Approval Date | | October 25, 2010 |

| | | |
|-----------------------------------------------------------------------------------|-------------------------------|---------------|
| _____ Architect | _____ Authorized Signature | _____ Date |
| _____ Contractor Name | _____ Authorized Signature | _____ Date |
| _____ Construction Manager - Bernards | _____ Authorized Signature | _____ Date |
| _____ District Inspector | _____ Authorized Signature | _____ Date |
| _____ Darryl A. Odum Director - District Construction and Support Services | | _____ Date |
| _____ Assistant Vice Chancellor - Facility Planning | _____ Authorized Signature | _____ Date |
| _____ Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services | | _____ Date |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92708-1640

Project: **Child Development Center**

Bid No. **1097**

P.O. # **09-P000216**

D.S.A. No. **04-108649**

Contractor: **ISEC**

Change Order No.

7

Architect: **Harley Ellis Devereaux**

Date:

10/4/10

| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------|
| 1.0 | <p>DESCRIPTION: Mark up for change orders 10%</p> <p>REASON: Processing change orders for other bid packages</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | | \$10,248.00 |
| 2.0 | <p>DESCRIPTION: Drywall Repair</p> <p>REASON: Change door frame from Hollow Metal to Aluminum, patch walls, Door 202A</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$136.00 | |
| 3.0 | <p>DESCRIPTION: Undercut HM doors @ second floor restrooms</p> <p>REASON: Elevation of concrete was revised due to revised elevation of deck for proper drainage</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | | \$552.00 |
| 4.0 | <p>DESCRIPTION: Seal ceramic tile floors in bathrooms and kitchens</p> <p>REASON: Specifications did not call out sealing tile floors.</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | | \$2,969.00 |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92708-1840

Project: **Child Development Center**

Bid No. **1097**

P.O. # **09-P000216**

D.S.A. No. **04-108649**

Contractor: **ISEC**

Change Order No. **7**

Architect: **Harley Ellis Devereaux**

Date: **10/4/10**

| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------|
| 5.0 | <p>DESCRIPTION: Furnish and install electrical conduit and boxes for fire alarm devices @ elevator lobbies first and second floors building "A"</p> <p>REASON: Code requirement</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | | \$2,725.00 |
| 6.0 | <p>DESCRIPTION: Added Door in Building 'C'</p> <p>REASON: Add door and frame in new separation wall.</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | | \$2,076.00 |
| Sub-Total | | \$136.00 | \$18,570.00 |
| Total | | | \$18,434.00 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | |
|----------------|------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| To: | Board of Trustees | Date: October 25, 2010 |
| Re: | Approval of Change Order #6 – Bid #1104 - Drywall and Plastering at the Child Development Center at Santa Ana College | |
| Action: | Request for Approval | |

BACKGROUND:

On July 27, 2009, the Board of Trustees awarded a contract to Insul Drywall and Plastering, Inc. for Bid #1104 for Drywall and Plastering at the Child Development Center at Santa Ana College.

ANALYSIS:

During the normal course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #6.

Change Order #6 increases the contract by \$4,600. The revised contract amount is \$424,779. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total combined change orders for the project are 6.8% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #6, Insul Drywall and Plastering, Inc. for Bid #1104, Drywall and Plastering at the Child Development Center at Santa Ana College as presented.

| | | |
|------------------------|-------------------------------------------------------------------------------|-------------------------------------|
| Fiscal Impact: | \$4,600.00 | Board Date: October 25, 2010 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Dr. Raúl Rodriguez, Chancellor | |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: **Child Development Center**

Bid No. **1102** P.O. # **P0010964**

D.S.A. No. **04-108649**

Contractor: **Insul Drywall & Plastering, Inc**

Change Order No. **6**

Architect: **Harley Ellis Devereaux**

Date: **October 4, 2010**

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

| | | |
|------------------------------------|-----------------|------------------|
| Original Contract Amount | | \$397,800.00 |
| Previous Change Orders | \$22,379.00 | |
| This Change Order | \$4,600.00 | |
| Total Change Orders | | \$26,979.00 |
| Revised Contract Amount | | \$424,779.00 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | | July 30, 2010 |
| Revised Contract Completion Date | | |
| RSCCD Board Approval Date | | October 25, 2010 |

Architect

Authorized Signature

Date

Contractor Name

Authorized Signature

Date

Construction Manager - Bernards

Authorized Signature

Date

District Inspector

Authorized Signature

Date

Darryl A. Odum

Director - District Construction and Support Services

Authorized Signature

Date

Assistant Vice Chancellor - Facility Planning

Authorized Signature

Date

Peter J. Hardash

Vice Chancellor, Business Operations/Fiscal Services

4.4 (2)

Authorized Signature

Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: *Child Development Center*

Bid No. 1104

P.O. # P0010964

D.S.A. No. 04-108649

Contractor: *Insul Drywall & Plastering, Inc*

Change Order No. 6

Architect: *Harley Ellis Devereaux*

Date: 10/4/10

| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|------------|
| 1.0 | <p><u>DESCRIPTION:</u> Drywall repair</p> <p><u>REASON:</u> Change location of fire extinguiser cabinet</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS calendar days</p> | | \$228.00 |
| 2.0 | <p><u>DESCRIPTION:</u> Add ceiling @ janitors closet</p> <p><u>REASON:</u> Health department requirement</p> <p><u>REQUESTOR:</u> Health Department</p> <p><u>TIME EXTENSION:</u></p> | | \$559.00 |
| 3.0 | <p><u>DESCRIPTION:</u> R&R tectum ceiling panels Building B-C-D-E</p> <p><u>REASON:</u> HVAC registers had to be re-aligned due to poor installations. HVAC contractor (Apex) was backcharged for this work.</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u></p> | | \$1,162.00 |
| 4.0 | <p><u>DESCRIPTION:</u> Install ceiling access panels</p> <p><u>REASON:</u> Trades responsible (EMAE - APEX) backcharge these trades</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u></p> | | \$1,135.00 |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: *Child Development Center*

Bid No. 1104

P.O. # P0010964

D.S.A. No. 04-108649

Contractor: *Insul Drywall & Plastering, Inc*

Change Order No. 6

Architect: *Harley Ellis Devereaux*

Date: 10/4/10

| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|------------|
| 5.0 | <p><u>DESCRIPTION:</u> Repair damaged t-bar ceiling tiles</p> <p><u>REASON:</u> Trade damage (Apex - EMAE) backcharge.</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u></p> | | \$1,516.00 |
| | Sub-Total | \$0.00 | \$4,600.00 |
| | Total | | \$4,600.00 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | |
|-----------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| To: Board of Trustees | Date: October 25, 2010 |
| Re: Approval of Change Order #4 - Bid #1122 – Glass and Glazing at the Child Development Center at Santa Ana College | |
| Action: Request for Approval | |

BACKGROUND:

On July 27, 2009, the Board of Trustees awarded a contract to E & R Glass Contractors for Bid #1122 for the glass and glazing at the Child Development Center at Santa Ana College.

ANALYSIS:

During the normal course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #4.

Change Order #4 increases the contract by \$1,106. The revised contract amount is \$417,370. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total combined change orders for the project are 1.7% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #4, E & R Glass Contractors for Bid #1122, Glass and Glazing at the Child Development Center at Santa Ana College as presented.

| | |
|---------------------------------------------------------------------------------------------|-------------------------------------|
| Fiscal Impact: \$1,106.00 | Board Date: October 25, 2010 |
| Prepared by: Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: Dr. Raúl Rodríguez, Chancellor | |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: **Child Development Center**

Bid No. **1122** P.O. # **BP00220**

D.S.A. No. **04-108649**

Contractor: **E&R Glass Contractors**

Change Order No. **4**

Architect: **Harley Ellis Devereaux**

Date: **October 7, 2010**

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

| | | |
|------------------------------------|-----------------|------------------|
| Original Contract Amount | | \$410,585.00 |
| Previous Change Orders | \$5,679.00 | |
| This Change Order | \$1,106.00 | |
| Total Change Orders | | \$6,785.00 |
| Revised Contract Amount | | \$417,370.00 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | | July 30, 2010 |
| Revised Contract Completion Date | | |
| RSCCD Board Approval Date | | October 25, 2010 |

Architect

Authorized Signature

Date

Contractor Name

Authorized Signature

Date

Construction Manager - Bernards

Authorized Signature

Date

District Inspector

Authorized Signature

Date

Darryl A. Odum

Director - District Construction and Support Services

Date

Assistant Vice Chancellor - Facility Planning

Authorized Signature

Date

Peter J. Hardash

Vice Chancellor, Business Operations/Fiscal Services

Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: *Child Development Center*

Bid No. 1122

P.O. # BP00220

D.S.A. No. 04-108649

Contractor: *E&R Glass Contractors*

Change Order No. 4

Architect: *Harley Ellis Devereaux*

Date: *October 7, 2010*

| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|------------|
| 1.0 | <p>DESCRIPTION: Replace damaged glass</p> <p>REASON: Two glass panels were damaged by welding and cleaning crew. Columbia Steel will be backcharged for the damages.</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | | \$1,106.00 |
| Sub-Total | | \$0.00 | \$1,106.00 |
| Total | | | \$1,106.00 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | | |
|----------------|------------------------------------------------------------------------------------------------------------|--------------|-------------------------|
| To: | Board of Trustees | Date: | October 25, 2010 |
| Re: | Approval of Change Order #3 - Bid #1124 - HVAC at the Child Development Center at Santa Ana College | | |
| Action: | Request for Approval | | |

BACKGROUND:

On July 27, 2009, the Board awarded a contract to APEX Construction, Inc. for Bid #1124/ HVAC at the Child Development Center at Santa Ana College.

ANALYSIS:

During the normal course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #3.

Change Order #3 decreases the contract by \$450. The revised contract amount is \$572,395. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 1.7% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #3, APEX Construction, Inc. for Bid #1124, HVAC at the new Child Development Center at Santa Ana College as presented.

| | | | |
|------------------------|-------------------------------------------------------------------------------|--------------------|-------------------------|
| Fiscal Impact: | -\$450.00 | Board Date: | October 25, 2010 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | | |
| Recommended by: | Dr. Raúl Rodríguez, Chancellor | | |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Child Development Center

Bid No. 1124 P.O. # 10-BPO221

D.S.A. No. 04-108649

Contractor: Apex Construction

Change Order No. 3

Architect: Harley Ellis Devereaux

Date: October 7, 2010

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

| | | |
|------------------------------------|-----------------|------------------|
| Original Contract Amount | | \$563,000.00 |
| Previous Change Orders | \$9,845.00 | |
| This Change Order | -\$450.00 | |
| Total Change Orders | | \$9,395.00 |
| Revised Contract Amount | | \$572,395.00 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | | July 30, 2010 |
| Revised Contract Completion Date | | |
| RSCCD Board Approval Date | | October 25, 2010 |

Architect

Authorized Signature

Date

Contractor Name

Authorized Signature

Date

Construction Manager - Bernards

Authorized Signature

Date

District Inspector

Authorized Signature

Date

Darryl A. Odum

Director - District Construction and Support Services

Date

Assistant Vice Chancellor - Facility Planning

Authorized Signature

Date

Peter J. Hardash

Vice Chancellor, Business Operations/Fiscal Services

Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1840

Project: **Child Development Center**

Bid No. 1124

P.O. # 10-BPO221

D.S.A. No.

04-108649

Contractor: **Apex Construction**

Change Order No.

3

Architect: **Harley Ellis Devereaux**

Date:

10/7/10

| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------|
| 1.0 | <p>DESCRIPTION: Furnish and install one weatherproof box for bypass damper on roof</p> <p>REASON: As directed by RFI #97r2</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | | \$1,700.00 |
| 2.0 | <p>DESCRIPTION: Furnish and install two supply registers and two branch ducts</p> <p>REASON: As directed by FCD #11</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | | \$2,375.00 |
| 3.0 | <p>DESCRIPTION: Back charge contract for missing access panels</p> <p>REASON: Contractor failed to install the balance of his access panels</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$568.00 | |
| 4.0 | <p>DESCRIPTION: Back charge contract for re-painting the ceilings where mechanical access panels were installed</p> <p>REASON: Contractor failed to install mechanical access panels in a timely manner thus causing the painter to re-paint the ceilings</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$2,037.00 | |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | |
|------------------------------------------|-----------------------------|-------------------------|
| Project: Child Development Center | Bld No. 1124 | P.O. # 10-BPO221 |
| | D.S.A. No. 04-108649 | |
| Contractor: Apex Construction | Change Order No. 3 | |
| Architect: Harley Ellis Devereaux | Date: 10/7/10 | |

| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|
| 5.0 | <p>DESCRIPTION: Back charge contract for removing tectum panels to re-align HVAC registers</p> <p>REASON: Contractor failed to install ceiling HVAC registers in correct position in tectum ceiling panels</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$1,162.00 | |
| 6.0 | <p>DESCRIPTION: Back charge contract for damage to ceiling tile in kitchen</p> <p>REASON: Workers damaged ceiling tiles during installation of HVAC registers</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$758.00 | |
| Sub-Total | | \$4,525.00 | \$4,075.00 |
| Total | | | -\$450.00 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | |
|---------|-----------------------------------------------------------------------------------------------------------|------------------------|
| To: | Board of Trustees | Date: October 25, 2010 |
| Re: | Approval of Change Order #6 - Bid #1129 - Electrical at the Child Development Center at Santa Ana College | |
| Action: | Request for Approval | |

BACKGROUND:

On July 27, 2009, the Board of Trustees awarded a contract to EMAE International, Inc. for Bid #1129 for electrical at the Child Development Center at Santa Ana College.

ANALYSIS:

During the normal course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #6.

Change Order #6 decreases the contract by \$1,647. The revised contract amount is \$1,071,360. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total combined change orders for the project are 7.7% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #6, EMAE International, Inc. for Bid #1129, Electrical at the Child Development Center at Santa Ana College as presented.

| | | |
|-----------------|------------------------------------------------------------------------|------------------------------|
| Fiscal Impact: | -\$1,647.00 | Board Date: October 25, 2010 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Dr. Raúl Rodriguez, Chancellor | |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Child Development Center at Santa Ana College

Bid No. 1129 P.O. # BP000219

D.S.A. No. 04-108649

Contractor: *EMAE International*

Change Order No. 6

Architect: *Harley Ellis Devereaux*

Date: October 7, 2010

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

| | | |
|------------------------------------|-----------------|------------------|
| Original Contract Amount | | \$994,444.00 |
| Previous Change Orders | \$78,563.00 | |
| This Change Order | -\$1,647.00 | |
| Total Change Orders | | \$76,916.00 |
| Revised Contract Amount | | \$1,071,360.00 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 0 calendar days | |
| Total Time Extensions | | 0 calendar days |
| Original Completion Date | | July 30, 2010 |
| Revised Contract Completion Date | | |
| RSCCD Board Approval Date | | October 25, 2010 |

Architect

Authorized Signature

Date

Contractor Name

Authorized Signature

Date

Construction Manager - Bernards

Authorized Signature

Date

District Inspector

Authorized Signature

Date

Darryl A. Odum

Director - District Construction and Support Services

Date

Assistant Vice Chancellor - Facility Planning

Authorized Signature

Date

Peter J. Hardash

Vice Chancellor, Business Operations/Fiscal Services

Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: **Child Development Center at Santa Ana College**

Bid No. **1129**

P.O. # **BP000219**

D.S.A. No.

04-108649

Contractor: **EMAE International**

Change Order No.

6

Architect: **Harley Ellis Devereaux**

Date:

October 7, 2010

| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------|
| 1.0 | <p>DESCRIPTION: Furnish and install heat detectors for Elevator lobby's</p> <p>REASON: State Inspector requirement</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | | \$1,148.00 |
| 2.0 | <p>DESCRIPTION: Backcharge contract for re-painting ceilings where electrical access panels were installed</p> <p>REASON: Contractor failed to install access panels in a timely manner thus causing the painter to repaint ceilings</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$2,037.00 | |
| 3.0 | <p>DESCRIPTION: Backcharge contract for installing the balance of electrical access panels</p> <p>REASON: Contractor failed to install the correct amount of access panels</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p> | \$758.00 | |
| Sub-Total | | \$2,795.00 | \$1,148.00 |
| Total | | | -\$1,647.00 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | | |
|----------------|------------------------------------------------------------------------------|--------------|-------------------------|
| To: | Board of Trustees | Date: | October 25, 2010 |
| Re: | Approval of Structural Engineering Services – Orange Education Center | | |
| Action: | Request for Approval | | |

BACKGROUND:

The District is proceeding with the rehabilitation of the Orange Education Center for Compliance with the Division of State Architects (DSA) standards. To do so Rodriguez Engineering will prepare a "Seismic Phase" structural package for review and approval.

ANALYSIS:

Rodriguez Engineering services will be limited to development of Schematic Phase for structural engineering. They are to prepare an "Evaluation and Design Report" for the building that is to include identification of building structural and non-structural systems, identification of geological and site related hazards, determination of the methodology for structural evaluation and retro-fit design, prepare structural roof framing plan, and foundation plan. In addition, services include plan submittal and attendance to DSA meeting for plan review.

Rodriguez Engineering has proposed a fee of \$24,000 with an additional 10% for reimbursable costs.

RECOMMENDATION:

It is recommended that the Board of Trustees approve an agreement with Rodriguez Engineering to perform structural engineering services for the Orange Education Center as presented.

| | | | |
|------------------------|-------------------------------------------------------------------------------|--------------------|-------------------------|
| Fiscal Impact: | \$24,000.00 plus reimbursables estimated at \$2,400.00 | Board Date: | October 25, 2010 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | | |
| Recommended by: | Dr. Raúl Rodriguez, Chancellor | | |

August 25, 2010

**Rancho Santiago
Community College District
2332 North Broadway, Suite 404-1
Santa Ana, CA 92706-1640**

**Attn: Mr. Peter J. Hardash
Vice Chancellor
Business Operations/Fiscal Services**

**Subject: Orange Education Center – Rancho Santiago College
Rehabilitation of Non-Conforming Buildings - Schematic Phase Project
Structural Engineering Services Proposal**

In accordance with Mr. Ron Beeler's request, Rodriguez Engineering, Inc. (REI) presents this proposal for the structural engineering services associated with the above referenced project. The following is our understanding of the project, proposed scope of work, and proposed fee.

Understanding of Project Scope

It is our understanding that the District is interested in proceeding forward with the rehabilitation of the Orange Education Center for compliance with the Division of the State Architect's (DSA) standards. In accordance with DSA's requirements, the first step is to prepare a "Schematic Phase" structural package for their review and approval. Upon approval, the next step would then be the preparation of complete Construction Documents.

This proposal is for the Schematic Phase structural engineering services only. A separate proposal will be prepared for the Construction Document phase based upon determination of the exact requirements by DSA and approval of the Schematic Phase documents.

Proposed Scope of Work

The scope associated with the Schematic Phase will be to prepare an Evaluation and Design Criteria Report for the building. The building report to include the following elements:

- Identification of the building(s) structural and nonstructural systems, potential structural deficiencies in the elements or systems, and method of proposed retrofit.
- Identification of geological and site-related hazards based on review of an updated geotechnical investigation report as provided by the District.
- Determination of the methodology for structural evaluation and retrofit design.
- Preparation of schematic level structural roof framing plan, foundation plan, and details.
- Preparation of proposed program for structural data collection. Note that no destructive testing or exploration will be performed in this phase.
- Inclusion of available existing structural "as-built" building plans, reports, and associated documents on the existing construction.
- Submit and attend a meeting at DSA's San Diego office.

Rodriguez Engineering, Inc.
1411 N. Batavia Street, Ste. 121
Orange, CA 92867

T: 714.998.2300
F: 714.998.2305
www.rengi.com

Proposed Fee for Services

We propose to perform the stated scope of work on a **FIXED FEE** basis for **TWENTY FOUR THOUSAND DOLLARS (\$24,000)**, payable at appropriate progress intervals.

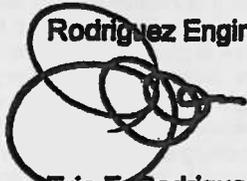
All other design consultants other than structural will be retained by the District. The work to be done in accordance with the attached Exhibit A – Terms and Conditions.

If you concur with our proposal, please send us a Purchase Order for our record. We will begin work upon receipt of the Purchase Order.

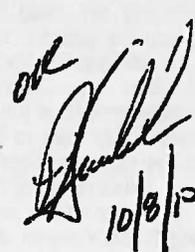
Please feel free to contact me should you have any questions. Thank you for your continued interest in our structural engineering services.

Sincerely,

Rodriguez Engineering, Inc.



Eric F. Rodriguez, Principal
California License S4617

OK

10/8/10

RODRIGUEZ ENGINEERING, INC.
EXHIBIT A – TERMS & CONDITIONS

1. Payment: Invoices are due and payable upon receipt of invoice. After thirty (30) days from date of issuance, unpaid portions of the invoice shall be assessed a penalty of one percent per month (1%/month). No deduction shall be made from Engineer's compensation on account of problems or losses for which Engineer's has not been held legally liable. Any payments not received within 30 days of statement date will be cause for cessation by Engineer of all work on the Project. In light of the obvious advantage of resolving question and disputes regarding Engineer's statement quickly and while recollections are fresh, client will notify Engineer of any questions or dissatisfactions regarding any statement within 30 days of the statement date; and if Client fails to give Engineer such notice, the Client will have waived its right to dispute the accuracy and appropriateness of the statement and the statement will be binding upon client.

2. Rate Schedule and Reimbursable Expenses: For purposes of hourly services, extra work or termination of services, the following fee schedule shall apply:

| | | | |
|------------------|------------|----------|-----------|
| Principal | \$195/hour | Drafter | \$95/hour |
| Senior Engineer | \$165/hour | Clerical | \$65/hour |
| Project Engineer | \$135/hour | | |

Reimbursable Expenses: Cost plus 15% markup.

3. Standard of Care: Service provided by the Engineer under this agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Further, Engineer shall not be responsible for matters other than its own professional services; and in particular, without limitation Engineer shall not be responsible for delays beyond its reasonable control, for inaccurate information provided to it by Client or other reasonably reliable sources, for site conditions of which it is not informed, for any failure to investigate or detect hazardous materials or toxics wastes, for constructions procedures or safety precautions, for implementing Client's lawful design decisions or instructions, for the actions or inactions of lawful design decisions or instructions for the actions or inactions of governmental agencies, or for any failures of materials of contractors.

4. Opinion of Probable Construction Costs: Since Engineer has no control over the cost of labor, materials or equipment, or over any contractor's method of determining prices or over competitive bidding or market conditions, Engineer's opinions of probable construction cost concerning the project are based solely upon his informed judgment; and if Client wishes greater assurances as to construction costs, then Client shall employ an independent cost estimator.

5. Site Observation: Engineer will have no site observation responsibilities and no responsibility for the Contractor's performance, and Client shall indemnify Engineer to the fullest extent allowed by law concerning any loss and or/ claim which may arise out of the Contractor's performance.

6. Submittal Review: Appropriate contractor submittals formally submitted to Engineer will be reviewed with reasonable promptness (usually within 10 working days) for only conformance with design concept and compliance with the Construction Documents, and not for quantities, constructability or matters within the assumed expertise of the submitting Contractor.

7. Risk Allocations: Client and Engineer have discussed their risks, rewards and benefits of the Project and the Engineer's total fee for services. The risks have been allocated such that the client agrees that to the fullest extent permitted by law, Engineer total liability to client for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this Agreement from any causes shall not exceed the Engineer's total fee for the

services rendered on the project. Such causes include, but are not limited to, Engineer's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

8. Indemnification: Engineer will endeavor to stand behind its services by maintaining appropriate liability insurance, and by defending and indemnifying client and client's employees to the full extent of this insurance from and against any and all claims and/or liability arising out of Engineer's active negligence or willful misconduct in the performances of the services called for by this Agreement. Conversely, in light of the limited nature of Engineer's involvement with the project's overall planning and execution and of the disparity between Engineer's fee and the potential liability for problems or alleged problems with the Project, should Engineer be subjected to claims and/or become embroiled in litigation concerning the project but not arising out of Engineer active negligence or willful misconduct, then client will to the fullest extent allowed by law defend and indemnify Engineer and Engineer's principals, employees and subconsultants from and against such claims and liability even if they are involve allegations of design defects within the meaning of California Civil Section 2782.

9. Termination: Because of the importance of a good working relationship between Client and Engineer, it is hereby agreed that either party may terminate this agreement upon written notice to the other party provided only that this notice is given in a good faith belief that said working relationship is less than satisfactory. Further, Engineer may suspend its performance under this Agreement and/or terminate this Agreement and its related obligations to Client with no liability for so doing at anytime if Client allows an invoice to become delinquent pursuant to the compensation provisions of this agreement. Upon the termination of this agreement by either party, the client shall pay the Engineer for service performed and reimbursable cost incurred at rates and for items determined by the applicable terms of this Agreement.

10. Ownership of Documents: The Documents prepared by Engineer pursuant to this agreement shall become the property of Client upon the Project, and from that date on Engineer shall have neither rights nor obligations concerning these documents. However, should these documents be used on other projects, or on extensions or modifications of the Project, then the Client shall indemnify Engineer to the fullest extent allowed by the law against all claims made against the Engineer or arise from or related to such use and for all legal expenses including actual attorney's fees in connection with such claims.

11. Breach Procedure: If at any time either party should feel that the other has materially breached this agreement, then it shall notify that party in writing setting forth clearly what must be done to cure that breach; and thereafter the party so notified shall have 14 calendar days to take the prescribed action.

12. Miscellaneous: In the event that litigation and/or disputes develop between Engineer and Client concerning or arising out of this Agreement, then the prevailing party shall be entitled to recover from the other reasonable attorney's fees and litigation costs. This Agreement shall be binding upon and insure to the benefits of the parties hereto and their respective partners, joint ventures, heirs, estates, personal representative, successors, and assigns. This Agreement shall be interpreted and enforced under and pursuant to the laws of the State of California. In the event that any provision of this agreement shall be invalid or unenforceable, then the remaining provisions shall be valid and binding on the parties. In the event that this agreement is for any reason terminated, its indemnity provisions shall remain in full force and effect; and in the event that any indemnification herein called for shall be prohibited by law, then the subject indemnification provision shall not be void, but rather shall be interpreted as requiring indemnification only to the fullest extent allowed by law.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | | |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| To: | Board of Trustees | Date: October 25, 2010 |
| Re: | Approval of Change Order #3 - Bid #1060 – Casework and Fixtures for the Science Building (Bond Portion) at Santiago Canyon College | |
| Action: | Request for Approval | |

BACKGROUND:

On December 10, 2007, the Board awarded a contract to Dow Diversified, Inc. for Bid #1060/SCC Science Building to perform the casework and fixtures portion of the project.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #3.

Change Order #3 does not change the contract amount, but adds an additional 244 days to the length of the project. The project has experienced several delays during the course of construction which has extended the completion date. The official completion date for the project is May 21, 2010 for all construction trades. Therefore, each of the trade's final requests will include the additional days needed to reach the May 21, 2010 date for completion of the Science Building.

The total contract amount for Dow Diversified, Inc. is unchanged at \$218,336. The additional days indicated in the change order are considered fair and reasonable by the architect, construction manager, and staff. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #3, Dow Diversified, Inc. for Bid #1060, casework and fixtures in the Santiago Canyon College Science Building as presented.

| | | |
|------------------------|-------------------------------------------------------------------------------|-------------------------------------|
| Fiscal Impact: | \$0.00 plus 244 additional days | Board Date: October 25, 2010 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Dr. Raúl Rodríguez, Chancellor | |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| | | | | | |
|-------------|-----------------------------------------------------------------------|------------------|-----------|--------|-------------|
| Project: | New Science Building (Bond Funded Portion) at Santiago Canyon College | Bid No. | 1060 | P.O. # | 08-P0004288 |
| | | D.S.A. No. | 04-107803 | | |
| Contractor: | Daw Diversified Inc | Change Order No. | 3 | | |
| Architect: | LPA, Inc. | Date: | 10/7/10 | | |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

| | | |
|------------------------------------|-------------------|-------------------|
| Original Contract Amount | | \$206,359.00 |
| Previous Change Orders | \$11,977.00 | |
| This Change Order | \$0.00 | |
| Total Change Orders | | \$11,977.00 |
| Revised Contract Amount | | \$218,336.00 |
| Previous Time Extensions | 30 calendar days | |
| Time Extension - This Change Order | 244 calendar days | |
| Total Time Extensions | | 274 calendar days |
| Original Completion Date | | August 20, 2009 |
| Revised Contract Completion Date | | May 21, 2010 |
| RSCCD Board Approval Date | | October 25, 2010 |

| | | |
|-----------------------------------------------------------------------------------|-------------------------------|---------------|
| _____ Architect | _____ Authorized Signature | _____ Date |
| _____ Contractor Name | _____ Authorized Signature | _____ Date |
| _____ Construction Manager - Seville Construction Services | _____ Authorized Signature | _____ Date |
| _____ District Inspector | _____ Authorized Signature | _____ Date |
| _____ Darryl A. Odum Director - District Construction and Support Services | _____ Authorized Signature | _____ Date |
| _____ Assistant Vice Chancellor - Facility Planning | _____ Authorized Signature | _____ Date |
| _____ Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services | _____ Authorized Signature | _____ Date |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

| Project: New Science Building (Bond Funded Portion) at Santiago Canyon College | | Bid No. 1060 | P.O. # 08-P0004288 |
|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------|
| Contractor: Dow Diversified Inc | | D.S.A. No. 04-107803 | |
| Architect: LPA, Inc. | | Change Order No. 3 | |
| | | Date: 10/7/10 | |
| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
| 1.0 | <p>DESCRIPTION: Additional extension of time allocated to the original contract completion date</p> <p>REASON: Close out contract</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 244 calendar days</p> | | \$0.00 |
| Sub-Total | | \$0.00 | \$0.00 |
| Total | | | \$0.00 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

| | | | |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------|
| To: | Board of Trustees | Date: | October 25, 2010 |
| Re: | Approval of Change Order #2 - Bid #1062 - Fire Protection System for the Science Building (Bond Portion) at Santiago Canyon College | | |
| Action: | Request for Approval | | |

BACKGROUND:

On December 12, 2007, the Board awarded a contract to Cosco Fire Protection, Inc. for Bid #1062, fire protection system for the Science Building (Bond Portion) at Santiago Canyon College.

ANALYSIS:

During the course of the project certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #2.

Change Order #2 does not change the contract amount, but adds an additional 297 days to the length of the project. The project has experienced several delays during the course of construction which has extended the completion date. The official completion date for the project is May 21, 2010 for all construction trades. Therefore, each of the trade's final requests will include the additional days needed to reach the May 21, 2010 date for completion of the Science Building.

The total contract amount for Cosco Fire Protection, Inc. is unchanged at \$167,423. The additional days indicated in the change order are considered fair and reasonable by the architect, construction manager, and staff. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Cosco Fire Protection, Inc. for Bid #1062, fire protection system for the Science Building (Bond Portion) at Santiago Canyon College as presented.

| | | | |
|------------------------|-------------------------------------------------------------------------------|--------------------|-------------------------|
| Fiscal Impact: | \$0.00 plus 297 additional days | Board Date: | October 25, 2010 |
| Prepared by: | Darryl A. Odum, Director, District Construction and Support Services | | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | | |
| Recommended by: | Dr. Raúl Rodriguez, Chancellor | | |

| | | | |
|----------------------------------------|--------------------------------------------------------------------------|------------------------------------------------------------------------------------------|--------------------|
| CHANGE ORDER | | Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640 | |
| Project: | New Science Building (Bond Funded Portion) at Santiago Canyon College | Bid No. 1062 | P.O. # 08-BP000201 |
| | | D.S.A. No. 04-107803 | |
| Contractor: Cosco Fire Protection, Inc | | Change Order No. 2 | |
| Architect: | LPA, Inc. | Date: October 6, 2010 | |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

| SUMMARY OF CONTRACT PRICE | | |
|------------------------------------|-------------------|-------------------|
| Original Contract Amount | | \$165,500.00 |
| Previous Change Orders | \$1,923.00 | |
| This Change Order | \$0.00 | |
| Total Change Orders | | \$1,923.00 |
| Revised Contract Amount | | \$167,423.00 |
| Previous Time Extensions | 0 calendar days | |
| Time Extension - This Change Order | 297 calendar days | |
| Total Time Extensions | | 297 calendar days |
| Original Completion Date | | July 28, 2009 |
| Revised Contract Completion Date | | May 21, 2010 |
| RSCCD Board Approval Date | | October 25, 2010 |

| | | |
|-----------------------------------------------------------------------------------|-------------------------------|---------------|
| _____ Architect | _____ Authorized Signature | _____ Date |
| _____ Contractor Name | _____ Authorized Signature | _____ Date |
| _____ Construction Manager - Seville Construction Services | _____ Authorized Signature | _____ Date |
| _____ District Inspector | _____ Authorized Signature | _____ Date |
| _____ Darryl A. Odum Director - District Construction and Support Services | _____ Authorized Signature | _____ Date |
| _____ Assistant Vice Chancellor - Facility Planning | _____ Authorized Signature | _____ Date |
| _____ Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services | _____ Authorized Signature | _____ Date |

4.10 (2)

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92708-1840

Project: New Science Building (Bond Funded Portion) at Santiago Canyon College

Bid No. 1062

P.O. # 08-BP000201

D.S.A. No. 04-107803

Contractor: Cosco Fire Protection, Inc

Change Order No. 2

Architect: LPA, Inc.

Date: 10/6/10

| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|--------|
| 1.0 | <p>DESCRIPTION: Additional extension of time allocated to the original contract completion date</p> <p>REASON: Close out contract</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 297 calendar days</p> | | \$0.00 |
| Sub-Total | | \$0.00 | \$0.00 |
| Total | | | \$0.00 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| To: Board of Trustees | Date: October 25, 2010 |
| Re: Approval of Change Order #2 - Bid #1062 - Fire Protection System for the Science Building (State Portion) at Santiago Canyon College | |
| Action: Request for Approval | |

BACKGROUND:

On December 12, 2007, the Board awarded a contract to Cosco Fire Protection, Inc. for Bid #1062, fire protection system for the Science Building (State Portion) at Santiago Canyon College.

ANALYSIS:

During the course of the project certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #2.

Change Order #2 increases the contract by \$10,000 and adds an additional 257 days to the length of the project. The official completion date for the project is May 21, 2010 for all construction trades; therefore, each final request of the trade's contract will also include the additional days needed to reach the May 21, 2010 date for completion of the Science Building.

The total revised contract amount is \$254,598. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 8.8% of construction cost. Pursuant to administrative regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Cosco Fire Protection, Inc. for Bid #1062, fire protection system for the Science Building (State Portion) at Santiago Canyon College as presented.

| | |
|---------------------------------------------------------------------------------------------|-------------------------------------|
| Fiscal Impact: \$10,000.00 plus 257 days | Board Date: October 25, 2010 |
| Prepared by: Darryl A. Odum, Director, District Construction and Support Services | |
| Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: Dr. Raúl Rodríguez, Chancellor | |

| | | | |
|----------------------------------------|---------------------------------------------------------------------------|------------------------------------------------------------------------------------------|--------------------|
| CHANGE ORDER | | Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640 | |
| Project: | New Science Building (State Funded Portion) at Santiago Canyon College | Bid No. 1062 | P.O. # 08-BP000202 |
| | | D.S.A. No. 04-107804 | |
| Contractor: Cosco Fire Protection, Inc | | Change Order No. 2 | |
| Architect: | LPA, Inc. | Date: October 7, 2010 | |

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

| SUMMARY OF CONTRACT PRICE | | |
|------------------------------------|-------------------|-------------------|
| Original Contract Amount | | \$234,000.00 |
| Previous Change Orders | \$10,598.00 | |
| This Change Order | \$10,000.00 | |
| Total Change Orders | | \$20,598.00 |
| Revised Contract Amount | | \$254,598.00 |
| Previous Time Extensions | 40 calendar days | |
| Time Extension - This Change Order | 257 calendar days | |
| Total Time Extensions | | 297 calendar days |
| Original Completion Date | | July 28, 2009 |
| Revised Contract Completion Date | | May 21, 2010 |
| RSCCD Board Approval Date | | October 25, 2010 |

| | | |
|-------------------------------------------------------|----------------------|------|
| Architect | Authorized Signature | Date |
| Contractor Name | Authorized Signature | Date |
| Construction Manager - Seville Construction Services | Authorized Signature | Date |
| District Inspector | Authorized Signature | Date |
| Darryl A. Odum | Authorized Signature | Date |
| Director - District Construction and Support Services | Authorized Signature | Date |
| Assistant Vice Chancellor - Facility Planning | Authorized Signature | Date |
| Peter J. Hardash | Authorized Signature | Date |
| Vice Chancellor, Business Operations/Fiscal Services | Authorized Signature | Date |

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: New Science Building (State Funded Portion) at Santiago Canyon College

Bid No. 1062

P.O. # 08-BP000202

D.S.A. No.

04-107804

Contractor: Cosco Fire Protection, Inc

Change Order No.

2

Architect: LPA, Inc.

Date:

10/7/10

| ITEM NO. | EXPLANATION: | CREDIT | EXTRA |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-------------|
| 1.0 | <p>DESCRIPTION: Replace (158) Sprinkler Heads with concealer-type Recessed Sprinklers</p> <p>REASON: Accommodate Field Conditions</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 257 calendar days</p> | | \$10,000.00 |
| | Sub-Total | \$0.00 | \$10,000.00 |
| | Total | | \$10,000.00 |

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

| | |
|-----------------------------------------------|------------------------|
| To: Board of Trustees | Date: October 25, 2010 |
| Re: Approval of Plan Net Consulting Agreement | |
| Action: Request for Approval | |

BACKGROUND

With the support of the Technology Advisory Group (TAG), the district office is preparing to upgrade the current wireless network to meet the academic and business needs of the entire district. An assessment of the current needs is required in order to properly design the wireless network. This project will be done in phases. Information Technology Services (ITS) will address the needs of Santa Ana College first and use the experience as a standard to upgrade the wireless technology at the other locations.

ANALYSIS

The wireless network upgrade project includes four tasks, the first being an assessment of our technology by touring a selected number of Santa Ana College buildings to review cable infrastructure, pathways, and spaces to understand and verify the physical layer of our network. Task two will be to understand the use of the wireless network and define the types of network traffic that will be required. Based on this information, task three is for PlanNet to develop a specification document for vendor response. ITS will work with existing negotiated contracts (CMAS or WSCA) to select a pool of vendors. Finally, PlanNet will assist ITS in evaluating the vendor responses and budgetary quotes.

Project implementation is scheduled for the summer, 2011 for Santa Ana College.

RECOMMENDATION

It is recommended that the Board of Trustees approve the consulting agreement from Plan Net Consulting in the amount of \$37,500 as presented.

| | | |
|-----------------|---------------------------------------------------------------------------------|------------------------------|
| Fiscal Impact: | \$37,500.00 | Board Date: October 25, 2010 |
| Prepared by: | Sylvia LeTourneau, Assistant Vice Chancellor of Information Technology Services | |
| Submitted by: | Peter Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: | Raul Rodriguez, Ph.D., Chancellor | |

July 22, 2010

Sylvia LeTourneau
Assistant Vice Chancellor, ITS
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, California 92706-1640

Re: Revised Proposal for Technology Consulting Services for wireless networking

Dear Sylvia:

PlanNet Consulting is pleased to submit this revised proposal to provide additional technology consulting services for the District. This proposal is based on our understanding of our previous work with the District and recent conversations between your team and PlanNet. We very much appreciate the opportunity to provide this proposal to you.

PROJECT BACKGROUND

Our proposal and understanding of the required Scope of Services are based on the following information and assumptions:

- The District has determined the need to provide wireless networking (802.11) for the academic and administrative areas of Santa Ana College. This includes coverage for approximately 24 buildings as well as outdoor areas.
- We understand that the District had recently upgraded its wired network prior to the IP Telephony implementation. Standard PoE should be readily available.
- Many of the buildings consist of older construction such as 'poured in place' concrete with limited and impacted communications conduit. These limitations could impact the cost and time to deploy the cabling infrastructure needed to support the wireless access points.
- Although the District has a Cisco standard for the wired network, the wireless network will be open to other suppliers.
- The District has expressed interest in utilizing a recognized pre-negotiated contract (i.e. CMAS, WSCA) for procurement.
- The District wishes to have the requirements definition and RFP phase of the project completed in 2010. Solution implementation is slated for late 2010 or early 2011.

SCOPE OF WORK

PlanNet Consulting proposes to provide the following services:

Task I - Project Initiation and Technology Assessment

- Prepare for and conduct project kick-off. Document project guidelines, confirm deliverables, identify resources, clarify expectations, articulate communications processes for the project, and develop milestones. Kick-off meeting to be immediately followed by our discovery/information work effort with College and District stakeholders such as IT staff, academic representatives and other administrators.
- Tour a selected number of College buildings (under direction of project team/campus IT). We will review current structured cable infrastructure, pathways and spaces to understand/verify the horizontal physical layer implemented in these buildings.
- Discuss uses of the wireless infrastructure for academic and administrative users. This will include data applications as well as potential voice, video and location services applications.
- Discuss methods for providing guest wireless access, captive portal and best practices for managing shared bandwidth for academic, administrative and guest users.
- Based on the uses defined above, investigate technical aspects such as bandwidth, simultaneous usage, control, required reliability and security.
- Discuss alternatives/approaches which the campus may have already considered to provide wireless such as:
 - o Physical RF survey of sample buildings
 - o Predictive RF survey of sample buildings
 - o Type of 802.11 to deploy (i.e. a/g/n – the District has expressed a desire for 'n')
 - o Physical security considerations (protecting the AP's)
 - o Pathway issues (including aesthetics of surface mount raceway)

Task II – Requirements Definition Report including Rough Order of Magnitude (ROM) Budgets

Based on the assessment performed in Task I, PlanNet will develop a high level recommendations report including budgetary ROM capital expense costs associated with up to three viable options. These cost elements will include:

- Cost of wireless electronics (AP's + controllers)
- Estimates of linear feet/installation costs for cable conveyance (raceway, tray, conduits, etc)
- Professional services
 - o Surveys
 - o Installation

Please note, we are not planning on providing drawings as part of our deliverable. We may include sketches to help illustrate key elements in the report.

Task III – Specifications

- Based on our understanding of the District's request to use a pre-negotiated contract (i.e. CMAS, WSCA) for networking products, PlanNet will develop a specification that can be responded to by market leaders. This will not be a 'Cisco only' wireless networking solution. For this task PlanNet will:
 - o Develop a biddable specification that will be bid to two leading suppliers of wireless solutions
 - o Develop a scope of work for professional services including:
 - Survey requirements
 - Installation requirements
 - Testing requirements
 - o Develop alternatives (add alternates) that may be beneficial to the District and Colleges
 - o Develop pricing sheets to facilitate easy comparisons

Task IV – RFP evaluation, recommendation and contract negotiations

- By use of a pre-negotiated contract, the District will limit the number of responses to two. PlanNet will review and evaluate the 2 vendor responses.
- Participate in one initial proposal review meeting with Rancho Santiago Community College District.
- Work with vendors to gather necessary clarifications and elaborations; normalize quotations and configurations/designs as much as practically possible to enable "apples-to-apples" comparisons.
- Prepare functional and technical comparisons against pre-determined criteria. Evaluation criteria will include:
 - o Vendor's distribution network
 - o Ability to service and support all of RSCCD locations
 - o Financial strength
 - o Ease of doing business and flexibility

The analysis will provide substantive detail and the justification for each vendor rating against each criterion.

- Prepare TCO cost analysis. We will first ensure all submitted costs are as near "apples to apples" as possible. We will compare the one-time costs of each solution (including tax and shipping if necessary) to indicate capital costs. We will gather and assess recurring cost information from vendors and from Rancho Santiago Community College District to develop an operating cost model for incorporation into a 5- or 7-year TCO analysis.
- Conduct evaluation, rating and selection meetings with Rancho Santiago Community College District. In these sessions (we expect 2-3 sessions based on past experience), we will use the functional and financial comparison documents in concert with the weighting/rating worksheet to score each vendor's solution against the criteria the team previously established. This provides a systematic way to capture the group's consensus opinions. This methodology can be applied in two ways:
- Prepare summary recommendation memo that describes project process, alternatives, vendor selection, cost analysis, major milestones for implementation and risks.

- Submit draft of recommendation memo to Rancho Santiago Community College District for review and comment.
- Finalize recommendation memo.
- Prepare and deliver presentation of recommendation memo to management team.
- Review Master Service Agreement of selected vendor and develop a list of issues and questions. The focus of this review is on the business and technical issues we are qualified to evaluate. PlanNet will not review the document from a legal perspective.
- Participate in two sessions/conference calls with the selected vendor focused on developing a final Statement of Work (SOW). This effort will include completion of the final system design (the exact location and quantity of access points won't be known at this point so a range will be used), clarifying the professional services to be performed by the selected vendor and assessing the vendor's preliminary implementation plan.
- Review contract addenda, particularly the selected vendor's SOW.
- Participate in 2-3 contract negotiation sessions with representatives of the selected vendor.
- Recommend acceptance of contract terms and addenda.

ASSUMPTIONS

Our proposal is based on the following assumptions:

1. The District's existing cabling standards are the basis of the design used for this project
2. Our scope of work will start in August 2010 and conclude within 150 days
3. Our fees do not include project management for the implementation
4. PlanNet will NOT be developing an acceptable use policy (AUP)

PROFESSIONAL FEES

PlanNet will conduct this project on a fixed fee basis of \$37,500.

| PHASE/DELIVERABLE | FEE AMOUNT |
|-----------------------------------------------|-------------------|
| Task I – Initiation and Assessment | \$7,500 |
| Task II – Requirements and ROM Budget | \$10,000 |
| Task III – Specification/Bid Support | \$10,000 |
| Task IV – Bid Evaluation/Contract Negotiation | \$10,000 |
| TOTAL FEE | \$37,500 |

Fees and expenses will be invoiced monthly, for tasks completed and actual expenses incurred, with expectation of payment within thirty (30) calendar days of invoicing.

Additional work that PlanNet Consulting is asked to perform will be at a rate of \$185/hr. We will not perform any additional work without the written authorization of The City.

Reimbursable Expenses:

PlanNet invoices normal expenses such as postage, printing, faxes, telephone calls, airfare, hotels, parking and mileage at our cost.

ACCEPTANCE

If you are in agreement with the scope and terms of this proposal, please indicate so by signing and dating next to the services desired above in "Fee Tables", as well as in the space provided below.

Sincerely,



Dave Stein
Principal
PlanNet Consulting

Accepted for Rancho Santiago Community College District
by:

Signature

Name/Title

Date

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

| | |
|------------------------------------------------------------------------------------------------------------|-------------------------------|
| To: Board of Trustees | Date: October 25, 2010 |
| Re: Approval of Bid #1167 – Purchase of VRTEX 360 (or equal) Virtual Reality Welding Training Units | |
| Action: Request for Approval | |

BACKGROUND

The Welding Department at Santa Ana College received a CTEA (Career Technical Education Act/Carl Perkins IV/Federal) Grant to purchase two VRTEX 360 Virtual Reality Welding Training Units. These units will enable students to perfect and master their welding skills prior to actual hands-on welding. The dollar amount requires going out for bid and obtaining Board approval.

ANALYSIS

Bids were emailed to eight vendors. We received two bids and one no bid; five vendors did not respond. The low bidder meeting specifications is Airgas West Inc.

| VENDOR | AMOUNT |
|-------------------------------------|--------------|
| Airgas West Inc | \$96,833.77 |
| The Lincoln Electric Company | \$101,137.50 |
| Sims Welding Supply | No Bid |
| Praxair | No-Response |
| Airgas (Santa Ana, CA) | No-Response |
| Airgas (Placentia, CA) | No-Response |
| Airgas West (Lakewood, CA) | No-Response |
| Sims Welding Supply (Santa Ana, CA) | No-Response |

RECOMMENDATION

It is recommended that the Board of Trustees accept the bid and approve Bid #1167 – Purchase of VRTEX 360 (or equal) Virtual Reality Welding Training Units to Airgas West Inc. as presented.

| | |
|---------------------------------------------------------------------------------------------|-------------------------------------|
| Fiscal Impact: \$96,833.77 | Board Date: October 25, 2010 |
| Prepared by: Tracey Conner-Crabbe, Director of Purchasing Services | |
| Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | |
| Recommended by: Dr. Raúl Rodriguez, Chancellor | |

msc10-25-10 Board

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|--------------|--------------------------------|----------------------------------|----|------|-----------|
| 11-BP000251 | 1,009,700.00 | NADAR INC | Buildings - Contracted Svcs | SP | BOND | 9/20/2010 |
| 11-P0015991 | 999.00 | MITCHELL1 | Internet Services | | | 9/13/2010 |
| 11-P0015992 | 3,780.00 | RELIABLE GRAPHICS | Rental-Equipment (Short-term) | SP | | 9/13/2010 |
| 11-P0015993 | 737.33 | SEHI COMPUTER PRODUCTS | Equipment - Federal Progs >200 | SP | | 9/13/2010 |
| 11-P0015994 | 835.31 | GOLD COAST TOURS | Transportation - Student | SP | | 9/13/2010 |
| 11-P0015995 | 528.53 | TROXELL COMM INC | Instructional Supplies | SP | | 9/13/2010 |
| 11-P0015996 | 71.77 | COMPUTERLAND OF SILICON VALLEY | Software License and Fees | | | 9/13/2010 |
| 11-P0015997 | 394.77 | XEROX CORP | Non-Instructional Supplies | | | 9/13/2010 |
| 11-P0015998 | 3,075.00 | AOTA | Other Licenses & Fees | | | 9/13/2010 |
| 11-P0015999 | 474.15 | TROXELL COMM INC | Instructional Supplies | | | 9/13/2010 |
| 11-P0016001 | 1,500.00 | INTELECOM | Other Licenses & Fees | | | 9/13/2010 |
| 11-P0016002 | 727.08 | TRI BEST VISUAL DISPLAY | Instructional Supplies | SP | | 9/13/2010 |
| 11-P0016003 | 413.25 | AMERICAN LIBRARY ASSOCIATION | Other Licenses & Fees | | | 9/13/2010 |
| 11-P0016004 | 151.80 | BUSINESS MACHINES SECURITY | Non-Instructional Supplies | SP | | 9/13/2010 |
| 11-P0016005 | 25.00 | CITY OF ORANGE | Other Licenses & Fees | | | 9/14/2010 |
| 11-P0016006 | 775.00 | THINKING MEDIA | Software License and Fees | SP | | 9/14/2010 |
| 11-P0016007 | 36,570.45 | HEWLETT PACKARD CO | Equipment - All Other > \$1,000 | | | 9/14/2010 |
| 11-P0016008 | 902.43 | DELL COMPUTER | Equip/Software - >\$200 <\$1,000 | | | 9/14/2010 |
| 11-P0016009 | 1,648.65 | TROXELL COMM INC | Equipment - Federal Progs >200 | SP | | 9/14/2010 |
| 11-P0016010 | 1,500.00 | REED LAURA S | Contracted Services | SP | | 9/15/2010 |
| 11-P0016011 | 650.00 | NGUYEN KIEU DIEM | Contracted Services | SP | | 9/15/2010 |
| 11-P0016012 | 265.00 | ADAN ABDIRAHMAN Y | Contracted Services | SP | | 9/15/2010 |
| 11-P0016013 | 1,500.00 | JIMENEZ LILIAN | Contracted Services | | | 9/15/2010 |
| * 11-P0016014 | 14,650.00 | WALSVICK JENNIFER EILEEN | Contracted Services | SP | | 9/15/2010 |
| 11-P0016015 | 1,500.00 | TAM GLOBAL CO LLC | Contracted Services | | | 9/15/2010 |
| 11-P0016016 | 800.00 | CONLEY BRIAN E | Conference Expenses | | | 9/15/2010 |
| 11-P0016017 | 344.90 | AMERICAN EXPRESS | Conference Expenses | SP | | 9/15/2010 |
| 11-P0016018 | 1,083.16 | TROXELL COMM INC | Contracted Repair Services | | | 9/15/2010 |
| 11-P0016019 | 656.48 | TROPICAL PLAZA NURSERY | Contracted Repair Services | | | 9/15/2010 |
| 11-P0016020 | 570.00 | POWER PLUS | Contracted Repair Services | | | 9/15/2010 |
| 11-P0016021 | 774.82 | DAY LITE MAINTENANCE CO INC | Contracted Repair Services | | | 9/15/2010 |
| 11-P0016022 | 85.00 | FRANKLIN AIR CONDITIONING | Contracted Repair Services | | | 9/15/2010 |
| 11-P0016024 | 1,228.33 | DAY LITE MAINTENANCE CO INC | Contracted Repair Services | | | 9/15/2010 |
| 11-P0016025 | 7,008.00 | DE LA TORRE COMMERCIAL | Contracted Repair Services | SP | | 9/15/2010 |
| 11-P0016027 | 15,000.00 | QUICK CAPTION | Contracted Services | SP | | 9/15/2010 |

Legend: * = Multiple Accounts for this P.O. SP = Special Project

4.14 (2)

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|--------------|---------------------------------------|---------------------------------|----|------|-----------|
| 11-P0016028 | 1,200.00 | JUNIES TOUCH INC | Lease Agreement - Facility | SP | | 9/15/2010 |
| 11-P0016029 | 4,165.00 | TREESMITH ENTERPRISES INC | Contracted Services | | | 9/15/2010 |
| 11-P0016030 | 1,248.00 | ORANGE COUNTY REGISTER | Buildings - Legal Expenses | SP | BOND | 9/15/2010 |
| 11-P0016031 | 75,000.00 | CRC INC | Contracted Services | SP | | 9/15/2010 |
| * 11-P0016032 | 1,046.59 | XEROX CORP | Excess/Copies Useage | SP | | 9/15/2010 |
| 11-P0016033 | 921.25 | A & W ELECTRIC MOTORS INC | Contracted Repair Services | | | 9/15/2010 |
| 11-P0016034 | 1,856.00 | STATE OF CALIFORNIA | Fingerprinting | | | 9/15/2010 |
| * 11-P0016035 | 2,803.32 | BUTTONSTAR | Non-Instructional Supplies | SP | | 9/16/2010 |
| 11-P0016036 | 1,562.00 | ORANGE COUNTY PERFORMING ARTS | Non-Instructional Supplies | SP | | 9/16/2010 |
| * 11-P0016037 | 1,282,940.00 | HERK EDWARDS INC | Buildings - Contracted Svcs | SP | BOND | 9/20/2010 |
| 11-P0016039 | 12,000.00 | IDENTIFICATION & SECURITY INTEGRATORS | Non-Instructional Supplies | SP | | 9/17/2010 |
| 11-P0016040 | 330.00 | VARGAS MARTHA C | Other Participant Travel Exp | SP | | 9/17/2010 |
| 11-P0016041 | 1,409.40 | WE DO GRAPHICS INC | Non-Instructional Supplies | SP | | 9/17/2010 |
| 11-P0016042 | 400.00 | RP GROUP | Conference Expenses | SP | | 9/20/2010 |
| 11-P0016043 | 400.00 | RP GROUP | Conference Expenses | SP | | 9/20/2010 |
| * 11-P0016044 | 100,696.65 | APPLE COMPUTER INC | Equipment - Federal Progs >200 | SP | | 9/20/2010 |
| 11-P0016045 | 1,065.80 | SANDOR'S GOURMET CATERING, INC | Food and Food Service Supplies | SP | | 9/20/2010 |
| 11-P0016047 | 5,489.61 | DELL COMPUTER | Equipment - All Other > \$1,000 | SP | | 9/20/2010 |
| * 11-P0016050 | 2,812.94 | DELL COMPUTER | Equipment - Federal Progs >200 | SP | | 9/20/2010 |
| 11-P0016051 | 4,372.61 | DELL COMPUTER | Equipment - All Other > \$1,000 | SP | BOND | 9/20/2010 |
| 11-P0016053 | 2,900.00 | PERCEPTIVE SOFTWARE INC | Contracted Services | SP | | 9/20/2010 |
| 11-P0016054 | 1,456.37 | SIERRA WHOLESALE HARDWARE INC | Non-Instructional Supplies | | | 9/20/2010 |
| 11-P0016055 | 195.81 | GALE GROUP | Library Books - Comp Software | | | 9/20/2010 |
| 11-P0016056 | 100.00 | ACHRO EEO ASSOC OF CHIEF HUMAN | Inst Dues & Memberships | SP | | 9/20/2010 |
| 11-P0016057 | 250.00 | EEDEC EQUAL EMP DIVERSITY | Inst Dues & Memberships | SP | | 9/20/2010 |
| 11-P0016058 | 1,350.00 | OWENS ELECTRIC | Contracted Services | SP | | 9/20/2010 |
| 11-P0016059 | 1,760.00 | WESTERN POWER SYSTEMS | Contracted Repair Services | | | 9/20/2010 |
| 11-P0016060 | 5,487.18 | FRANKLIN AIR CONDITIONING | Contracted Repair Services | | | 9/20/2010 |
| 11-P0016061 | 1,218.60 | JOB ELEPHANT COM INC | Personnel Recruiting | SP | | 9/20/2010 |
| 11-P0016062 | 5,536.87 | DELL COMPUTER | Equipment - Federal Progs >200 | SP | | 9/20/2010 |
| 11-P0016063 | 225.00 | ACT | Non-Instructional Supplies | SP | | 9/20/2010 |
| * 11-P0016064 | 1,086.54 | MEDCO SPORTS MEDICINE AND | Instructional Supplies | SP | | 9/21/2010 |
| 11-P0016065 | 1,604.92 | EBSCO SUBSCRIPTION SVCS | Library Books - Periodicals | | | 9/21/2010 |
| 11-P0016066 | 1,000.00 | EL PRADO GOLF COURSE | Rental - Facility (Short-term) | | | 9/21/2010 |
| 11-P0016067 | 652.31 | HW WILSON CO | Library Books - Periodicals | SP | | 9/21/2010 |

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|----------------------|------------|-------------------------------|----------------------------------|----|------|-----------|
| 11-P0016068 | 478.86 | ENTENMANN ROVIN CO | Non-Instructional Supplies | | | 9/21/2010 |
| 11-P0016069 | 3,214.14 | DELL COMPUTER | Equipment - Federal Progs >200 | SP | | 9/21/2010 |
| 11-P0016070 | 100.00 | HOME DEPOT | Non-Instructional Supplies | | | 9/21/2010 |
| 11-P0016071 | 832.00 | JANE M. MATHIS | Conference Expenses | SP | | 9/21/2010 |
| 11-P0016072 | 76.13 | SCHICK RECORDS MGMT | Non-Instructional Supplies | | | 9/21/2010 |
| 11-P0016073 | 265,610.00 | SEVILLE CONSTRUCTION SVCS INC | Buildings - Construction Mgmt | SP | BOND | 9/21/2010 |
| 11-P0016074 | 63.75 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 9/21/2010 |
| 11-P0016075 | 400.00 | SMART & FINAL | Food and Food Service Supplies | SP | | 9/21/2010 |
| 11-P0016076 | 3,000.00 | WALLY MACHINERY & TOOL SUPPLY | Instructional Supplies | SP | | 9/21/2010 |
| 11-P0016077 | 103.42 | NASCO | Non-Instructional Supplies | SP | | 9/21/2010 |
| 11-P0016078 | 162,255.00 | SEVILLE CONSTRUCTION SVCS INC | Buildings - Construction Mgmt | SP | BOND | 9/21/2010 |
| 11-P0016079 | 120.00 | MONEY MACHINES INTERNATIONAL | Contracted Repair Services | SP | | 9/21/2010 |
| 11-P0016080 | 54,352.00 | SEVILLE CONSTRUCTION SVCS INC | Buildings - Construction Mgmt | SP | BOND | 9/21/2010 |
| 11-P0016081 | 217,805.49 | IBI GROUP | Buildings - Architects Fee | SP | BOND | 9/21/2010 |
| 11-P0016082 | 4,717.81 | NCS PEARSON INC | Instructional Supplies | SP | | 9/21/2010 |
| 11-P0016083 | 1,034.59 | LAKESHORE LEARNING MATERIALS | Instructional Supplies | SP | | 9/21/2010 |
| 11-P0016084 | 588.12 | CDW GOVERNMENT INC. | Equip/Software - >\$200 <\$1,000 | SP | | 9/21/2010 |
| * 11-P0016085 | 1,880.16 | CDW GOVERNMENT INC. | Equipment - All Other > \$1,000 | SP | | 9/21/2010 |
| 11-P0016086 | 313.32 | DISCOUNT SCHOOL SUPPLY | Instructional Supplies | SP | | 9/21/2010 |
| * 11-P0016087 | 839.13 | CDW GOVERNMENT INC. | Equipment - All Other > \$1,000 | SP | | 9/21/2010 |
| * 11-P0016089 | 1,057.26 | DELL COMPUTER | Equipment - Federal Progs >200 | SP | | 9/21/2010 |
| 11-P0016090 | 1,376.78 | TROXELL COMM INC | Equipment - Federal Progs >200 | SP | | 9/21/2010 |
| 11-P0016091 | 2,175.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 9/21/2010 |
| 11-P0016092 | 25,466.00 | BERNARDS BROS INC | Buildings - Construction Mgmt | SP | BOND | 9/21/2010 |
| 11-P0016093 | 100,198.00 | BERNARDS BROS INC | Buildings - Construction Mgmt | SP | BOND | 9/21/2010 |
| 11-P0016094 | 27,200.00 | BERNARDS BROS INC | Building Improvements | SP | | 9/21/2010 |
| 11-P0016095 | 6,200.00 | CURRENT ELECTRIC | Buildings - Contracted Svcs | SP | BOND | 9/21/2010 |
| 11-P0016096 | 7,174.00 | CURRENT ELECTRIC | Building Improvements | SP | | 9/21/2010 |
| 11-P0016097 | 500.00 | SPECTRUM GAS PRODUCTS | Repair & Replacement Parts | | | 9/21/2010 |
| 11-P0016098 | 3,800.00 | SCOTT HEALTH AND SAFETY | Instructional Supplies | | | 9/21/2010 |
| 11-P0016099 | 2,000.00 | LN CURTIS & SONS | Contracted Repair Services | | | 9/21/2010 |
| 11-P0016100 | 8,000.00 | SANTA ANA DIESEL | Repair & Replacement Parts | | | 9/21/2010 |
| 4.14 (3) 11-P0016101 | 800.00 | RP GROUP | Conference Expenses | SP | | 9/22/2010 |
| 11-P0016102 | 35.00 | EVA C. PALOMARES | Conference Expenses | SP | | 9/22/2010 |
| 11-P0016103 | 1,084.77 | AT & T | Equip/Software - >\$200 <\$1,000 | SP | | 9/22/2010 |

Legend: * = Multiple Accounts for this P.O. SP = Special Project

4.14 (4)

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|-----------|--------------------------------------|----------------------------------|----|------|-----------|
| 11-P0016104 | 160.00 | ORANGE COUNTY REGISTER | Advertising | | | 9/22/2010 |
| 11-P0016105 | 450.00 | JERRY'S DISCOUNT AUTO PARTS | Instructional Supplies | | | 9/22/2010 |
| 11-P0016106 | 772.80 | ORANGE COUNTY FIRE PROTECTION | Contracted Services | | | 9/22/2010 |
| 11-P0016107 | 2,400.00 | LEXIS NEXIS | Internet Services | SP | | 9/22/2010 |
| 11-P0016108 | 900.00 | MISSION UNIFORM & LINEN | Laundry & Dry Cleaning Service | | | 9/22/2010 |
| 11-P0016109 | 1,000.00 | DON BOOKSTORE | Non-Instructional Supplies | SP | | 9/22/2010 |
| 11-P0016110 | 573.55 | AMERICAN EXPRESS | Conference Expenses | | | 9/22/2010 |
| 11-P0016111 | 142.49 | STAPLES CORP | Non-Instructional Supplies | SP | | 9/22/2010 |
| 11-P0016112 | 2,175.00 | LAKESHORE LEARNING MATERIALS | Instructional Supplies | SP | | 9/22/2010 |
| 11-P0016113 | 1,200.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 9/22/2010 |
| 11-P0016114 | 3,629.78 | PASCO SCIENTIFIC | Instructional Supplies | SP | | 9/22/2010 |
| 11-P0016115 | 14,000.00 | UNISOURCE PAPER CO | Non-Instructional Supplies | | | 9/23/2010 |
| * 11-P0016116 | 6,144.38 | COMMUNITY PLAYTHINGS | Non-Instructional Supplies | SP | | 9/23/2010 |
| 11-P0016117 | 8,213.00 | DON BOOKSTORE | Instructional Supplies | SP | | 9/23/2010 |
| 11-P0016118 | 288.23 | FISHER SCIENTIFIC | Instructional Supplies | SP | | 9/23/2010 |
| 11-P0016119 | 507.53 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | SP | | 9/23/2010 |
| 11-P0016120 | 1,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 9/23/2010 |
| 11-P0016121 | 2,000.00 | HILLYARD FLOOR CARE SUPPLY | Non-Instructional Supplies | | | 9/23/2010 |
| 11-P0016122 | 1,545.31 | ATI ASSESSMENT TECHNOLOGIES | Non-Instructional Supplies | SP | | 9/23/2010 |
| 11-P0016124 | 2,000.00 | WAXIE SANITARY SUPPLY | Non-Instructional Supplies | | | 9/23/2010 |
| 11-P0016125 | 164.33 | BUSINESS MACHINES SECURITY | Non-Instructional Supplies | SP | | 9/23/2010 |
| 11-P0016126 | 1,365.46 | BLANKENSHIP, SHARLENE | Non-Instructional Supplies | SP | | 9/23/2010 |
| 11-P0016127 | 31.00 | OCSBA ORANGE CO SCHOOL BOARD ASSOC | Conference Expenses | | | 9/23/2010 |
| 11-P0016128 | 1,214.20 | LIBERTY PAPER & PRINTING | Instructional Supplies | SP | | 9/23/2010 |
| 11-P0016129 | 1,174.06 | BELL PIPE & SUPPLY CO | Equip/Software - >\$200 <\$1,000 | | | 9/23/2010 |
| 11-P0016130 | 932.22 | IRVINE PIPE SUPPLY | Equip/Software - >\$200 <\$1,000 | | | 9/23/2010 |
| 11-P0016131 | 357.79 | HOME DEPOT | Equip/Software - >\$200 <\$1,000 | | | 9/23/2010 |
| 11-P0016132 | 225.00 | SO CAL SWEEPING | Maint/Oper Service Agreements | | | 9/23/2010 |
| 11-P0016133 | 142.52 | KET ENTERPRISE | Books, Mags & Ref Mat, Non-Lib | SP | | 9/23/2010 |
| 11-P0016134 | 5,000.00 | EXTREME ENTREPRENEURSHIP | Contracted Services | SP | | 9/23/2010 |
| * 11-P0016135 | 2,500.00 | TORELLI LOUIS | Contracted Services | SP | | 9/23/2010 |
| 11-P0016136 | 12,000.00 | GERKE CONSULTING AND DEVELOPMENT LLC | Contracted Services | SP | | 9/23/2010 |
| 11-P0016137 | 999.03 | FIREMASTER | Contracted Services | | | 9/24/2010 |
| 11-P0016138 | 424.13 | QUIA CORP | Equip/Software - >\$200 <\$1,000 | SP | | 9/24/2010 |
| 11-P0016139 | 800.00 | NELSON MELINDA E | Maint/Oper Service Agreements | | | 9/24/2010 |

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| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|-----------|--------------------------------|----------------------------------|----|------|-----------|
| 11-P0016140 | 930.03 | PINNACLE RADIO INC | Non-Instructional Supplies | | | 9/24/2010 |
| 11-P0016141 | 500.00 | AARDVARK CLAY & SUPPLIES | Instructional Supplies | SP | | 9/24/2010 |
| 11-P0016142 | 1,692.16 | COMMUNITY PLAYTHINGS | Instructional Supplies | SP | | 9/24/2010 |
| 11-P0016143 | 597.63 | LAKESHORE LEARNING MATERIALS | Instructional Supplies | SP | | 9/24/2010 |
| 11-P0016144 | 353.29 | SCANTRON CORP | Non-Instructional Supplies | SP | | 9/24/2010 |
| 11-P0016145 | 735.13 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 9/24/2010 |
| 11-P0016146 | 283.27 | MCMAHAN BUSINESS INTERIORS | Equipment - Federal Progs >200 | SP | | 9/24/2010 |
| 11-P0016147 | 614.16 | PEARSON LONGMAN | Books, Mags & Ref Mat, Non-Lib | SP | | 9/24/2010 |
| 11-P0016148 | 1,232.66 | SIGMA ALDRICH INC | Instructional Supplies | SP | | 9/27/2010 |
| 11-P0016149 | 8,000.00 | AMERICAN CHEMICAL & SANITARY | Non-Instructional Supplies | | | 9/27/2010 |
| 11-P0016150 | 5,000.00 | UNISAN PRODUCTS | Non-Instructional Supplies | | | 9/27/2010 |
| 11-P0016151 | 5,000.00 | WAXIE SANITARY SUPPLY | Non-Instructional Supplies | | | 9/27/2010 |
| 11-P0016152 | 4,740.54 | DELL COMPUTER | Equipment - All Other > \$1,000 | | | 9/27/2010 |
| 11-P0016153 | 1,568.77 | DELL COMPUTER | Equipment - All Other > \$1,000 | | | 9/27/2010 |
| 11-P0016154 | 7,388.83 | DELL COMPUTER | Equipment - All Other > \$1,000 | | | 9/27/2010 |
| 11-P0016155 | 1,912.81 | SIGMA ALDRICH INC | Instructional Supplies | SP | | 9/27/2010 |
| 11-P0016156 | 1,915.78 | DELL COMPUTER | Equip/Software - >\$200 <\$1,000 | SP | | 9/27/2010 |
| 11-P0016157 | 1,119.79 | SIGMA ALDRICH INC | Instructional Supplies | SP | | 9/27/2010 |
| 11-P0016158 | 48,824.40 | DELL COMPUTER | Equipment - Federal Progs >200 | SP | | 9/27/2010 |
| 11-P0016159 | 68.50 | DELL COMPUTER | Non-Instructional Supplies | SP | | 9/27/2010 |
| * 11-P0016160 | 1,396.35 | CARVIN CORP | Instructional Supplies | | | 9/27/2010 |
| 11-P0016161 | 2,780.20 | SEHI COMPUTER PRODUCTS | Equipment - All Other > \$1,000 | | | 9/27/2010 |
| 11-P0016162 | 59.81 | COMPUTERLAND OF SILICON VALLEY | Software License and Fees | | | 9/27/2010 |
| 11-P0016163 | 748.20 | XEROX CORP | Instructional Supplies | | | 9/27/2010 |
| 11-P0016164 | 1,487.70 | XEROX CORP | Non-Instructional Supplies | SP | | 9/27/2010 |
| 11-P0016165 | 450.23 | COAST TO COAST BUSINESS | Non-Instructional Supplies | SP | | 9/27/2010 |
| 11-P0016166 | 108.89 | SEHI COMPUTER PRODUCTS | Non-Instructional Supplies | SP | | 9/27/2010 |
| * 11-P0016167 | 497.03 | SCAQMD | Public Agencies' Assess & Fees | SP | | 9/27/2010 |
| * 11-P0016168 | 4,025.77 | GOENGINEER | Software License and Fees | | | 9/27/2010 |
| 11-P0016169 | 585.16 | AT & T | Non-Instructional Supplies | | | 9/27/2010 |
| 11-P0016170 | 198.40 | BUSINESS MACHINES SECURITY | Non-Instructional Supplies | SP | | 9/27/2010 |
| 11-P0016171 | 706.01 | KINKO'S | Reproduction/Printing Expenses | | | 9/27/2010 |
| 11-P0016172 | 234.70 | SODEXHO | Food and Food Service Supplies | SP | | 9/27/2010 |
| 11-P0016173 | 14,950.61 | EBSCO SUBSCRIPTION SVCS | Library Books - Periodicals | | | 9/27/2010 |
| 11-P0016174 | 466.15 | MCMAHAN BUSINESS INTERIORS | Equipment - Federal Progs >200 | SP | | 9/27/2010 |

4.14(5)

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4.14 (6)

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|------------|----------------------------------|--------------------------------|----|------|-----------|
| 11-P0016175 | 387.00 | ACT | Non-Instructional Supplies | SP | | 9/27/2010 |
| 11-P0016176 | 308.85 | TROXELL COMM INC | Non-Instructional Supplies | SP | | 9/27/2010 |
| 11-P0016177 | 472.03 | BROOKES PUB CO | Instructional Supplies | SP | | 9/27/2010 |
| * 11-P0016178 | 1,403.97 | TROXELL COMM INC | Instructional Supplies | SP | | 9/27/2010 |
| * 11-P0016179 | 14,980.31 | AUDIO RESOURCE GROUP | Equipment - Federal Progs >200 | SP | | 9/27/2010 |
| 11-P0016181 | 158.78 | BUSINESS MACHINES SECURITY | Non-Instructional Supplies | SP | | 9/28/2010 |
| 11-P0016182 | 495.01 | OFFICE DEPOT BUSINESS SVCS | Equipment - Federal Progs >200 | SP | | 9/28/2010 |
| 11-P0016183 | 500.00 | DISCOUNT SCHOOL SUPPLY | Instructional Supplies | SP | | 9/28/2010 |
| 11-P0016184 | 533.00 | LAKESHORE LEARNING MATERIALS | Instructional Supplies | SP | | 9/28/2010 |
| 11-P0016185 | 511.28 | WAXIE SANITARY SUPPLY | Non-Instructional Supplies | SP | | 9/28/2010 |
| 11-P0016186 | 309.68 | SODEXHO | Food and Food Service Supplies | SP | | 9/28/2010 |
| 11-P0016187 | 5,840.96 | XEROX CORP | Equipment - Federal Progs >200 | SP | | 9/28/2010 |
| 11-P0016188 | 3,853.01 | XEROX CORP | Equipment - Federal Progs >200 | SP | | 9/28/2010 |
| 11-P0016189 | 2,019.59 | MCMAHAN BUSINESS INTERIORS | Equipment - Federal Progs >200 | SP | | 9/28/2010 |
| * 11-P0016190 | 2,596.31 | UNISOURCE PAPER CO | Non-Instructional Supplies | SP | | 9/28/2010 |
| 11-P0016191 | 1,101.09 | COUNTRY GARDEN CATERERS | Food and Food Service Supplies | SP | | 9/28/2010 |
| 11-P0016192 | 79.00 | NARBESHUBER SOFTWARE CORP | Software License and Fees | | | 9/28/2010 |
| * 11-P0016193 | 771.72 | NASCO | Instructional Supplies | SP | | 9/28/2010 |
| * 11-P0016194 | 4,782.00 | JAY'S CATERING | Food and Food Service Supplies | SP | | 9/28/2010 |
| 11-P0016195 | 783.04 | INLAND CUTTER SERVICE INC | Repair & Replacement Parts | | | 9/28/2010 |
| 11-P0016197 | 874,500.00 | WESTBERG & WHITE INC | Buildings - Architects Fee | SP | BOND | 9/29/2010 |
| 11-P0016198 | 1,790.00 | ICOP | Instructional Supplies | SP | | 9/29/2010 |
| 11-P0016199 | 15,750.00 | LTI LUZURIAGA TAYLOR INC | Buildings - Contracted Svcs | SP | BOND | 9/29/2010 |
| 11-P0016200 | 4,800.00 | NATIONAL ROOFING CONSULTANTS INC | Buildings - Construction Tests | SP | BOND | 9/29/2010 |
| 11-P0016201 | 10,000.00 | THATCH GREGORY D | Legal Expenses | | | 9/29/2010 |
| 11-P0016202 | 103,834.00 | VICENTI LLOYD STUTZMAN | Audit | | | 9/29/2010 |
| 11-P0016203 | 95.00 | FITNESS REPAIR SHOP | Contracted Repair Services | | | 9/29/2010 |
| * 11-P0016204 | 1,263.00 | CITY OF LA VERNE | Instructional Agrmt - Salary | | | 9/29/2010 |
| 11-P0016205 | 250.00 | CCCEOPSA CALIF COM COLL | Conference Expenses | SP | | 9/29/2010 |
| 11-P0016206 | 750.00 | CAMBRIDGE WEST PARTNERSHIP | Contracted Services | SP | | 9/29/2010 |
| 11-P0016207 | 3,408.00 | ISEC INC | Building Improvements | SP | | 9/29/2010 |
| 11-P0016208 | 50.00 | CCCEOPSA CALIF COM COLL | Transportation - Student | SP | | 9/29/2010 |
| * 11-P0016209 | 931.68 | EXPRESS COMPANIES INC | Instructional Supplies | SP | | 9/29/2010 |
| * 11-P0016210 | 1,352.18 | BROOKES PUB CO | Instructional Supplies | SP | | 9/29/2010 |
| 11-P0016211 | 195.00 | B & N INC | Food and Food Service Supplies | SP | | 9/29/2010 |

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| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|----------|------------------------------------|--------------------------------|----|------|-----------|
| 11-P0016212 | 2,761.25 | AMERICAN RED CROSS | Instructional Supplies | SP | | 9/29/2010 |
| 11-P0016213 | 697.94 | SARGENT WELCH | Instructional Supplies | SP | | 9/29/2010 |
| * 11-P0016214 | 675.64 | HOUGHTON MIFFLIN HARCOURT PUBL | Books, Mags & Ref Mat, Non-Lib | SP | | 9/29/2010 |
| 11-P0016215 | 670.87 | GIA INSTRUMENTS | Instructional Supplies | SP | | 9/29/2010 |
| 11-P0016216 | 713.28 | CARGILLE LABORATORIES INC | Instructional Supplies | SP | | 9/29/2010 |
| * 11-P0016217 | 373.33 | A & A JEWELRY SUPPLY | Instructional Supplies | SP | | 9/29/2010 |
| 11-P0016218 | 9,770.00 | DOMINGUEZ GENERAL | Contracted Repair Services | SP | | 9/29/2010 |
| 11-P0016220 | 650.00 | EMPIRE PARKING LOT SERVICES | Contracted Repair Services | | | 9/30/2010 |
| 11-P0016221 | 1,500.00 | HAAS FACTORY OUTLET | Repair & Replacement Parts | | | 9/30/2010 |
| 11-P0016222 | 358.88 | FASTSIGNS | Non-Instructional Supplies | SP | | 9/30/2010 |
| 11-P0016223 | 17.29 | PERSONNEL CONCEPTS | Non-Instructional Supplies | SP | | 9/30/2010 |
| * 11-P0016224 | 2,254.06 | MCMAHAN BUSINESS INTERIORS | Equipment - Federal Progs >200 | SP | | 9/30/2010 |
| 11-P0016225 | 425.00 | PACIFIC COACHWAYS CHARTER | Transportation - Student | SP | | 9/30/2010 |
| 11-P0016226 | 86.48 | HACIENDA | Food and Food Service Supplies | SP | | 9/30/2010 |
| 11-P0016227 | 3,055.03 | 1 800 DIAPERS INC | Other Participant Prog Svc/Exp | SP | | 9/30/2010 |
| 11-P0016228 | 589.97 | GUNTHER'S ATHLETIC SVC | Instructional Supplies | SP | | 9/30/2010 |
| 11-P0016229 | 369.97 | MCMAHAN BUSINESS INTERIORS | Equipment - Federal Progs >200 | SP | | 9/30/2010 |
| * 11-P0016230 | 1,184.72 | PACIFIC STORE DESIGNS INC | Equipment - Federal Progs >200 | SP | | 9/30/2010 |
| 11-P0016231 | 1,820.00 | WE DO GRAPHICS INC | Reproduction/Printing Expenses | SP | | 9/30/2010 |
| 11-P0016232 | 935.25 | XEROX CORP | Non-Instructional Supplies | SP | | 9/30/2010 |
| 11-P0016233 | 706.19 | GUNTHER'S ATHLETIC SVC | Instructional Supplies | SP | | 9/30/2010 |
| 11-P0016234 | 407.81 | SCREENING FOR MENTAL HEALTH INC | Software License and Fees | SP | | 9/30/2010 |
| 11-P0016235 | 209.89 | MYDESIGN2PRINT | Non-Instructional Supplies | SP | | 9/30/2010 |
| 11-P0016236 | 2,002.45 | SPECTRUM INFORMATION SVCS | Reproduction/Printing Expenses | | | 9/30/2010 |
| 11-P0016237 | 1,000.00 | CHEVRON | Gasoline | | | 10/1/2010 |
| 11-P0016238 | 1,930.00 | AT&T ADVERTISING & PUBLISHING | Advertising | | | 10/1/2010 |
| * 11-P0016239 | 468.82 | DISCOUNT SCHOOL SUPPLY | Instructional Supplies | SP | | 9/30/2010 |
| 11-P0016240 | 780.00 | SUZANNE L. LOHMANN | Other Participant Travel Exp | SP | | 10/1/2010 |
| 11-P0016241 | 884.52 | HILTON CINCINNATI NETHERLAND PLAZA | Conference Expenses | SP | | 10/1/2010 |
| 11-P0016242 | 226.91 | GRAINGER | Non-Instructional Supplies | | | 10/1/2010 |
| 11-P0016243 | 295.00 | CAPED | Conference Expenses | SP | | 10/1/2010 |
| 11-P0016244 | 107.00 | LARSON SANDON SCOTT | Conference Expenses | SP | | 10/1/2010 |
| 11-P0016245 | 350.00 | RP GROUP | Inst Dues & Memberships | | | 10/1/2010 |
| 11-P0016246 | 650.00 | VIRGINIA TECH CE | Conference Expenses | SP | | 10/1/2010 |
| 11-P0016247 | 504.34 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | SP | | 10/1/2010 |

Legend: * = Multiple Accounts for this P.O. SP = Special Project

4.14 (7)

4.14 (8)

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|-----------|----------------------------------|--------------------------------|----|------|-----------|
| 11-P0016248 | 81.56 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 10/1/2010 |
| 11-P0016249 | 90.00 | HONORS TRANSFER COUNCIL OF CALIF | Inst Dues & Memberships | SP | | 10/1/2010 |
| 11-P0016250 | 2,500.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 10/1/2010 |
| 11-P0016251 | 5,606.24 | ACADEMIC SENATE FOR | Inst Dues & Memberships | | | 10/1/2010 |
| 11-P0016252 | 120.44 | TOWNSEND PRESS | Books, Mags & Ref Mat, Non-Lib | SP | | 10/1/2010 |
| 11-P0016253 | 555.97 | AED SUPERSTORE | Non-Instructional Supplies | | | 10/1/2010 |
| 11-P0016254 | 2,500.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/1/2010 |
| 11-P0016255 | 1,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/1/2010 |
| 11-P0016256 | 300.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 10/1/2010 |
| 11-P0016257 | 160.00 | LOHMANN SUZANNE LOUITA | Conference Expenses | SP | | 10/1/2010 |
| 11-P0016258 | 1,500.00 | OFFICE DEPOT BUSINESS SVCS | Supplies Paid for Students | SP | | 10/1/2010 |
| 11-P0016259 | 250.00 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | SP | | 10/1/2010 |
| 11-P0016260 | 300.00 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | SP | | 10/1/2010 |
| 11-P0016261 | 500.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/1/2010 |
| 11-P0016262 | 200.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 10/1/2010 |
| 11-P0016263 | 1,000.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/1/2010 |
| 11-P0016264 | 400.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 10/1/2010 |
| 11-P0016265 | 7,500.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/1/2010 |
| 11-P0016266 | 400.00 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/1/2010 |
| 11-P0016267 | 721.71 | SEHI COMPUTER PRODUCTS | Non-Instructional Supplies | SP | | 10/4/2010 |
| 11-P0016268 | 226.00 | DELL COMPUTER | Instructional Supplies | SP | | 10/4/2010 |
| 11-P0016269 | 6,796.88 | SMOLEN LISA | Software License and Fees | SP | | 10/4/2010 |
| 11-P0016270 | 1,531.59 | CDW GOVERNMENT INC. | Non-Instructional Supplies | SP | | 10/4/2010 |
| 11-P0016271 | 72,796.01 | DELL COMPUTER | Equipment - Federal Progs >200 | SP | | 9/30/2010 |
| 11-P0016272 | 650.00 | TROPICAL PLAZA NURSERY | Contracted Repair Services | | | 10/4/2010 |
| 11-P0016273 | 204.00 | DEE A. TUCKER | District In-Service Activities | SP | | 9/30/2010 |
| 11-P0016274 | 1,536.64 | AT & T | Equipment - Federal Progs >200 | SP | | 9/30/2010 |
| 11-P0016275 | 181.41 | DELL COMPUTER | Instructional Supplies | SP | | 10/5/2010 |
| 11-P0016276 | 147.89 | DELL COMPUTER | Non-Instructional Supplies | | | 10/5/2010 |
| * 11-P0016277 | 5,208.90 | SEHI COMPUTER PRODUCTS | Instructional Supplies | SP | | 10/5/2010 |
| * 11-P0016278 | 1,698.15 | SEHI COMPUTER PRODUCTS | Instructional Supplies | SP | | 10/5/2010 |
| 11-P0016279 | 235.00 | STATE OF CALIF | Non-Instructional Supplies | SP | | 10/5/2010 |
| 11-P0016280 | 1,498.89 | PARALLAX INC | Instructional Supplies | SP | | 10/5/2010 |
| 11-P0016281 | 215.33 | COMPUTERLAND OF SILICON VALLEY | Software License and Fees | | | 10/5/2010 |
| 11-P0016282 | 40.99 | SEHI COMPUTER PRODUCTS | Non-Instructional Supplies | SP | | 10/5/2010 |

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|-----------|-------------------------------|-------------------------------|----|------|-----------|
| 11-P0016283 | 387.25 | SEHI COMPUTER PRODUCTS | Non-Instructional Supplies | | | 10/5/2010 |
| 11-P0016284 | 1,122.30 | XEROX CORP | Instructional Supplies | SP | | 10/5/2010 |
| 11-P0016285 | 2,000.00 | SEHI COMPUTER PRODUCTS | Instructional Supplies | SP | | 10/5/2010 |
| * 11-P0016286 | 556.80 | TROXELL COMM INC | Instructional Supplies | | | 10/5/2010 |
| * 11-P0016287 | 7,180.76 | INSPIRONIX | Software License and Fees | SP | | 10/5/2010 |
| 11-P0016288 | 419.40 | SYED A. RIZVI | Conference Expenses | SP | | 10/5/2010 |
| 11-P0016289 | 1,200.00 | SYED A. RIZVI | Conference Expenses | SP | | 10/5/2010 |
| 11-P0016290 | 475.00 | ZERO TO THREE | Conference Expenses | SP | | 10/5/2010 |
| 11-P0016291 | 475.00 | ZERO TO THREE | Conference Expenses | SP | | 10/5/2010 |
| 11-P0016292 | 1,443.46 | RESIDENCE INN | Conference Expenses | SP | | 10/5/2010 |
| 11-P0016293 | 215.00 | THE NATL HEP/CAMP ASSOCIATION | Conference Expenses | SP | | 10/5/2010 |
| 11-P0016294 | 1,239.55 | RESIDENCE INN | Conference Expenses | SP | | 10/5/2010 |
| 11-P0016295 | 215.00 | THE NATL HEP/CAMP ASSOCIATION | Conference Expenses | SP | | 10/5/2010 |
| 11-P0016297 | 2,040.00 | POSTMASTER | Postage | | | 10/5/2010 |
| 11-P0016298 | 185.00 | POSTMASTER | Postage | | | 10/5/2010 |
| 11-P0016299 | 415.84 | VWR INTERNATIONAL, LLC | Instructional Supplies | SP | | 10/5/2010 |
| 11-P0016300 | 340.00 | FRANKLIN AIR CONDITIONING | Contracted Repair Services | | | 10/5/2010 |
| 11-P0016301 | 7,125.00 | ADVANCED AQUATIC TECH INC | Contracted Repair Services | | | 10/5/2010 |
| 11-P0016302 | 2,745.80 | XPEDX PAPER CO | Instructional Supplies | SP | | 10/5/2010 |
| 11-P0016303 | 380.00 | POWER PLUS | Contracted Repair Services | | | 10/5/2010 |
| 11-P0016304 | 366.75 | WESTERN POWER SYSTEMS | Contracted Repair Services | | | 10/5/2010 |
| 11-P0016305 | 788.22 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | SP | | 10/5/2010 |
| 11-P0016306 | 913.16 | WRESTLING CAMPS OF AMERICA | Instructional Supplies | SP | | 10/5/2010 |
| 11-P0016307 | 150.00 | SCHOLARSHIP AMERICA INC | Inst Dues & Memberships | SP | | 10/5/2010 |
| 11-P0016308 | 80.47 | RELIABLE GRAPHICS | Buildings - Blueprint/Reprod | SP | BOND | 10/5/2010 |
| 11-P0016309 | 750.00 | RELIABLE GRAPHICS | Buildings - Blueprint/Reprod | SP | BOND | 10/5/2010 |
| 11-P0016310 | 1,605.32 | RAMIREZ KEVIN M | Contracted Services | | | 10/5/2010 |
| 11-P0016311 | 29,403.00 | EXECUTIVE ENVIRONMENTAL | Building Improvements | SP | BOND | 10/5/2010 |
| 11-P0016312 | 1,264.00 | ORANGE COUNTY REGISTER | Buildings - Legal Expenses | SP | BOND | 10/5/2010 |
| 11-P0016313 | 675.00 | IMMEL DESIGN INC | Building Improvements | SP | BOND | 10/5/2010 |
| 11-P0016314 | 225.00 | DE LA TORRE COMMERCIAL | Buildings - Contracted Svcs | SP | BOND | 10/5/2010 |
| 11-P0016316 | 2,203.54 | COR O VAN MOVING | Buildings - Relocation/Moving | SP | BOND | 10/5/2010 |
| 11-P0016317 | 2,273.00 | IMMEL DESIGN INC | Building Improvements | SP | BOND | 10/5/2010 |
| 11-P0016318 | 9,870.00 | DE LA TORRE COMMERCIAL | Buildings - Contracted Svcs | SP | BOND | 10/5/2010 |
| 11-P0016319 | 965.44 | FRANKLIN AIR CONDITIONING | Contracted Repair Services | | | 10/5/2010 |

4.14 (9)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

4.14 (10)

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|-------------|-----------|------------------------------------------|--------------------------------|----|------|-----------|
| 11-P0016320 | 1,262.95 | APCO GRAPHICS INC | Building Improvements | SP | BOND | 10/6/2010 |
| 11-P0016321 | 664.53 | RYDIN DECAL | Non-Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016322 | 560.07 | RYDIN DECAL | Non-Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016323 | 801.19 | RYDIN DECAL | Non-Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016324 | 14,755.13 | CPP CONSULTING PSYCHOLOGISTS PRESS | Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016325 | 426.03 | DON BOOKSTORE | Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016326 | 4,045.50 | UNISOURCE PAPER CO | Non-Instructional Supplies | | | 10/6/2010 |
| 11-P0016327 | 3,662.86 | SIMS ORANGE WELDING SUPPLY | Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016328 | 148.35 | BLANKENSHIP, SHARLENE | Contracted Repair Services | | | 10/6/2010 |
| 11-P0016329 | 1,871.21 | RAMCO REFRIGERATION & AIR | Contracted Repair Services | | | 10/6/2010 |
| 11-P0016330 | 289.78 | D4 SOLUTIONS INC. | Contracted Services | SP | | 10/6/2010 |
| 11-P0016331 | 10,858.10 | DE LA TORRE COMMERCIAL | Buildings - Contracted Svcs | SP | BOND | 10/5/2010 |
| 11-P0016332 | 242.74 | INLAND CUTTER SERVICE INC | Repair & Replacement Parts | | | 10/6/2010 |
| 11-P0016333 | 887.03 | ORANGE COAST PLUMBING INC | Contracted Repair Services | | | 10/6/2010 |
| 11-P0016334 | 82.50 | CHRONICLE OF HIGHER ED | Books, Mags & Ref Mat, Non-Lib | | | 10/6/2010 |
| 11-P0016335 | 6.01 | BAXTER | Instructional Supplies | | | 10/6/2010 |
| 11-P0016336 | 810.00 | RIVERVIEW GOLF COURSE | Rental - Facility (Short-term) | | | 10/6/2010 |
| 11-P0016337 | 227.93 | MIDWEST LIBRARY SVC | Library Books | SP | | 10/6/2010 |
| 11-P0016338 | 119.83 | GALE GROUP | Library Books | SP | | 10/6/2010 |
| 11-P0016339 | 982.41 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016340 | 2,671.60 | HEWLETT PACKARD CO | Software Support Service | | | 10/6/2010 |
| 11-P0016341 | 1,154.95 | CALIFORNIA ULTIMATE DESIGNS | Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016342 | 400.00 | CALIFORNIA ASSOCIATION OF MESA DIRECTORS | Inst Dues & Memberships | SP | | 10/6/2010 |
| 11-P0016343 | 98.80 | LOS ANGELES TIMES | Library Books - Periodicals | | | 10/6/2010 |
| 11-P0016344 | 15.57 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016345 | 200.00 | DON BOOKSTORE | Non-Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016346 | 1,288.38 | CALUMET CARTON CO | Non-Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016347 | 5,069.76 | SCRIP SAFE SECURITY PRODUCTS | Non-Instructional Supplies | | | 10/6/2010 |
| 11-P0016348 | 677.88 | XEROX CORP | Lease Agreement - Equipment | | | 10/6/2010 |
| 11-P0016349 | 70.69 | SCRIP SAFE SECURITY PRODUCTS | Non-Instructional Supplies | | | 10/6/2010 |
| 11-P0016350 | 18.93 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016351 | 214.39 | PICKWICK PAPER PRODUCTS INC | Instructional Supplies | | | 10/6/2010 |
| 11-P0016352 | 50.00 | SOUTH COAST HIGHER EDUCATION COUNCIL | Inst Dues & Memberships | SP | | 10/6/2010 |
| 11-P0016353 | 75.73 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016354 | 25.75 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 10/6/2010 |

Legend: * = Multiple Accounts for this P.O. SP = Special Project

| P.O. # | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|-----------|----------------------------------|--------------------------------|----|------|-----------|
| 11-P0016355 | 113.21 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/6/2010 |
| 11-P0016356 | 7,073.00 | B & H PHOTO VIDEO INC | Equipment - Federal Progs >200 | SP | | 10/6/2010 |
| 11-P0016357 | 29.77 | OFFICE DEPOT BUSINESS SVCS | Instructional Supplies | | | 10/6/2010 |
| 11-P0016358 | 23.39 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/6/2010 |
| * 11-P0016359 | 1,200.00 | CABRERA CHAVEZ GARCIA INC | Advertising | SP | | 10/7/2010 |
| 11-P0016360 | 305.15 | SIERRA WHOLESALE HARDWARE INC | Non-Instructional Supplies | | | 10/7/2010 |
| 11-P0016361 | 163.69 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/7/2010 |
| 11-P0016362 | 2,500.00 | DON BOOKSTORE | Non-Instructional Supplies | SP | | 10/7/2010 |
| 11-P0016363 | 125.00 | DON BOOKSTORE | Instructional Supplies | SP | | 10/7/2010 |
| 11-P0016364 | 2,500.00 | DON BOOKSTORE | Non-Instructional Supplies | SP | | 10/7/2010 |
| 11-P0016365 | 2,803.73 | HENRY SCHEIN INC | Non-Instructional Supplies | SP | | 10/7/2010 |
| 11-P0016366 | 39.04 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | | | 10/7/2010 |
| 11-P0016367 | 450.00 | RIO GRANDE JEWELRY & GEMS | Instructional Supplies | SP | | 10/7/2010 |
| 11-P0016368 | 1,026.99 | MEDCO SPORTS MEDICINE AND | Instructional Supplies | SP | | 10/7/2010 |
| 11-P0016369 | 2,000.00 | MIDWEST LIBRARY SVC | Library Books | | | 10/7/2010 |
| 11-P0016370 | 2,000.00 | AMAZON COM | Library Books | | | 10/7/2010 |
| 11-P0016371 | 2,500.00 | DON BOOKSTORE | Non-Instructional Supplies | SP | | 10/7/2010 |
| 11-P0016372 | 1,588.42 | XPEDX PAPER CO | Non-Instructional Supplies | | | 10/7/2010 |
| 11-P0016373 | 747.80 | CI BUSINESS EQUIPMENT INC | Non-Instructional Supplies | | | 10/7/2010 |
| 11-P0016374 | 3,310.00 | NASFAA NAT'L ASSOC OF STUDENT | Inst Dues & Memberships | SP | | 10/7/2010 |
| * 11-P0016375 | 1,586.66 | XEROX CORP | Excess/Copies Useage | | | 10/7/2010 |
| 11-P0016376 | 500.00 | GOLD COAST TOURS | Transportation - Student | SP | | 10/7/2010 |
| 11-P0016377 | 2,301.11 | OFFICE DEPOT BUSINESS SVCS | Non-Instructional Supplies | SP | | 10/8/2010 |
| 11-P0016381 | 787.73 | MMS MEDICAL SUPPLY CO | Instructional Supplies | SP | | 10/8/2010 |
| 11-P0119203 | 4,000.00 | NORTH NET FIRE TRAINING CTR | Lease Agreement - Facility | | | 9/15/2010 |
| 11-P0119204 | 90,000.00 | CENTRAL NET OPERATIONS AUTHORITY | Lease Agreement - Facility | | | 9/15/2010 |
| 11-P0119205 | 753.00 | SCANTRON CORP | Maint Contract - Office Equip | SP | | 9/15/2010 |
| 11-P0119207 | 300.00 | BAY SECURITY COMM | Security Systems & Services | | | 9/15/2010 |
| 11-P0119208 | 11,027.00 | CSU FULLERTON | Contracted Services | SP | | 9/16/2010 |
| 11-P0119209 | 3,984.30 | GMS ELEVATOR | Maint/Oper Service Agreements | | | 9/28/2010 |
| 11-P0119211 | 2,661.68 | OMEGA ELEVATOR CORP | Maint/Oper Service Agreements | | | 9/17/2010 |
| 11-P0119215 | 1,821.15 | GMS ELEVATOR | Contracted Services | | | 9/28/2010 |
| 11-P0119216 | 13,620.15 | GMS ELEVATOR | Maint/Oper Service Agreements | | | 9/28/2010 |
| 11-P0119217 | 37,080.00 | MOBILE MODULAR | Lease Agreement - Facility | | | 9/20/2010 |
| 11-P0119218 | 11,340.00 | MOBILE MODULAR | Lease Agreement - Facility | | | 9/20/2010 |

4.14 (11)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

4.14 (12)

| P.O. | Amount | Vendor Name | Classification | SP | Bond | Date |
|---------------|-----------|--------------------------------|-------------------------------|----|------|-----------|
| 11-P0119219 | 2,464.00 | PYRO-COMM SYSTEMS INC | Contracted Services | | | 9/20/2010 |
| 11-P0119220 | 13,938.48 | ORKIN PEST CONTROL | Maint/Oper Service Agreements | | | 9/22/2010 |
| * 11-P0119221 | 1,521.00 | PYRO-COMM SYSTEMS INC | Maint Contract - Other Equip | | | 9/23/2010 |
| 11-P0119222 | 2,533.01 | XEROX CORP | Excess/Copies Useage | SP | | 9/28/2010 |
| * 11-P0119223 | 1,107.95 | XEROX CORP | Excess/Copies Useage | SP | | 9/28/2010 |
| * 11-P0119224 | 357.42 | XEROX CORP | Excess/Copies Useage | | | 9/28/2010 |
| * 11-P0119225 | 816.85 | XEROX CORP | Excess/Copies Useage | SP | | 9/28/2010 |
| * 11-P0119226 | 335.75 | XEROX CORP | Excess/Copies Useage | SP | | 9/29/2010 |
| * 11-P0119227 | 31,837.43 | XEROX CORP | Excess/Copies Useage | | | 9/29/2010 |
| * 11-P0119228 | 543.41 | XEROX CORP | Excess/Copies Useage | | | 9/29/2010 |
| 11-P0119229 | 504.64 | XEROX CORP | Maint Contract - Office Equip | | | 9/29/2010 |
| * 11-P0119230 | 961.59 | XEROX CORP | Excess/Copies Useage | SP | | 9/29/2010 |
| * 11-P0119231 | 631.04 | XEROX CORP | Excess/Copies Useage | SP | | 9/29/2010 |
| 11-P0119232 | 906.32 | XEROX CORP | Maint Contract - Office Equip | | | 9/29/2010 |
| 11-P0119233 | 2,307.00 | PYRO-COMM SYSTEMS INC | Maint/Oper Service Agreements | | | 9/30/2010 |
| 11-P0119234 | 17,983.00 | PYRO-COMM SYSTEMS INC | Maint/Oper Service Agreements | | | 9/30/2010 |
| 11-P0119235 | 7,213.00 | PYRO-COMM SYSTEMS INC | Maint/Oper Service Agreements | | | 9/30/2010 |
| * 11-P0119236 | 1,828.46 | XEROX CORP | Excess/Copies Useage | | | 10/1/2010 |
| * 11-P0119237 | 2,067.88 | XEROX CORP | Excess/Copies Useage | | | 10/1/2010 |
| 11-P0119238 | 19,999.74 | ORANGE UNIFIED SCHOOL DISTRICT | Lease Agreement - Facility | SP | | 10/5/2010 |
| 11-P0119239 | 25,000.00 | ORANGE COUNTY SHERIFF CORONER | Instructional Agrmt - Salary | | | 10/5/2010 |
| 11-P0119240 | 81,000.00 | ADLERHORST INT'L INC | Instructional Agrmt - Salary | | | 10/5/2010 |
| 11-P0119241 | 49,000.00 | CITY OF SANTA ANA | Instructional Agrmt - Salary | | | 10/5/2010 |
| 11-P0119242 | 25,000.00 | CITY OF COSTA MESA | Instructional Agrmt - Salary | | | 10/5/2010 |
| 11-P0119243 | 13,000.00 | CAPE CONFERENCE | Instructional Agrmt - Salary | | | 10/5/2010 |
| 11-P0119244 | 125.06 | XEROX CORP | Excess/Copies Useage | | | 10/6/2010 |

Grand Total : \$ 5,610,540.10

Legend : * = Multiple Accounts for this P.O.

SP = Special Project

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM SEPTEMBER 13, 2010 THROUGH OCTOBER 9, 2010
BOARD MEETING OF OCTOBER 25, 2010**

| P.O. # | Amount | Description | Department | Comment |
|-------------|----------------|---------------------------------------------------------------------------------------------------------------|----------------------|-----------------------------------------------------------------------------------------------------------------------------|
| 11-BP000251 | \$1,009,700.00 | Swimming pool for the Athletic/Aquatic Center at Santiago Canyon College | DO-Facility Planning | Bid #1150 Board approved: July 26, 2010 |
| 11-P0016007 | \$36,570.45 | Fiber channel network switch blade and transceiver | DO-ITS | Purchased from the Western States Contracting Alliance (WSCA) master agreement #B27164 Board approved: November 16, 2009 |
| 11-P0016027 | \$15,000.00 | Computer aided transcriptionist services for deaf & hard of hearing students | SAC-DSPS | Board approved: May 10, 2010 |
| 11-P0016031 | \$75,000.00 | Sign language interpreting services for deaf & hard of hearing students | SAC-DSPS | Board approved: May 10, 2010 |
| 11-P0016037 | \$1,282,940.00 | Equipment and furnishings for the Humanities building at Santiago Canyon College | DO-Facility Planning | Bid #1149 Board approved: August 23, 2010 |
| 11-P0016044 | \$100,696.65 | Apple computers, servers and Applecare premium service, support and protection plan | DMC | Sole Source Board approved: July 25, 2005 |
| 11-P0016073 | \$265,610.00 | Additional construction management services related to the Humanities building at Santiago Canyon College | DO-Facility Planning | Board approved: June 21, 2010 |
| 11-P0016078 | \$162,255.00 | Additional construction management services related to the Athletic/Aquatic Center at Santiago Canyon College | DO-Facility Planning | Board approved: June 21, 2010 |

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM SEPTEMBER 13, 2010 THROUGH OCTOBER 9, 2010
BOARD MEETING OF OCTOBER 25, 2010**

4.14 (14)

| P.O. # | Amount | Description | Department | Comment |
|-------------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| 11-P0016080 | \$54,352.00 | Additional construction management services related to the Santiago Canyon Road Entry and Parking Lot, Chapman Avenue Entry Road and LRC Parking Lot and Loop Road Extension at Santiago Canyon College | DO-Facility Planning | Board approved: June 21, 2010 |
| 11-P0016081 | \$217,805.49 | Additional design and engineering services required by DSA and ADA upgrades for the gymnasium at Santa Ana College | DO-Facility Planning | Board approved: June 21, 2010 |
| 11-P0016092 | \$25,466.00 | Additional construction management services related to the ADA upgrades of Baseball Complex at Santa Ana College | DO-Facility Planning | Board approved: September 13, 2010 |
| 11-P0016093 | \$100,198.00 | Additional construction management services related to the Child Development Center project at Santa Ana College | DO-Facility Planning | Board approved: September 13, 2010 |
| 11-P0016094 | \$27,200.00 | Additional management services to include DSA documents and plan room filing directly associated with recent construction at SCC, SAC, DMC & Sheriff's Training Academy projects | DO-Facility Planning | Board approved: September 13, 2010 |
| 11-P0016158 | \$48,824.40 | Dell computers and related components | SAC-Fine & Performing Arts | Purchased from the Western States Contracting Alliance (WSCA) master agreement #B27160 Board approved: November 16, 2009 |
| 11-P0016197 | \$874,500.00 | Architectural services related to the completion of various infrastructure projects related to pedestrian and vehicle access improvements at Santa Ana College | DO-Facility Planning | Board approved: September 13, 2010 |

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM SEPTEMBER 13, 2010 THROUGH OCTOBER 9, 2010
BOARD MEETING OF OCTOBER 25, 2010**

| P.O. # | Amount | Description | Department | Comment |
|-------------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| 11-P0016199 | \$15,750.00 | Professional services to re-design the existing drive path east of Child Development Center at Santa Ana College including assembly of plans and details for the construction of sewer line repair work | DO-Facility Planning | Board approved: August 23, 2010 |
| 11-P0016202 | \$103,834.00 | Audit services for fiscal year 2009-2010 for all District funds, books and accounts to include Measure E financial and performance audit and RSCCD Foundation | DO-Business Operations/Fiscal Services | Board approved: February 22, 2010 |
| 11-P0016271 | \$72,796.01 | Dell computers and related components | SAC-Human Services & Technology | Purchased from the Western States Contracting Alliance (WSCA) master agreement #B27160 Board approved: November 16, 2009 |
| 11-P0016311 | \$29,403.00 | Abatement management, monitoring and clearance testing services for Child Development Center at Santa Ana College | DO-Facility Planning | Board approved: September 27, 2010 |
| 11-P0119204 | \$90,000.00 | Lease of facilities for fire academy courses located at 18301 Gothard, Huntington Beach | SAC-Fire Technology | Board approved: June 30, 2008 |
| 11-P0119217 | \$37,080.00 | One year lease of four portable classroom buildings at Santiago Canyon College | DO-Facility Planning | Board approved: June 21, 2010 |
| 11-P0119227 | \$31,837.43 | Continuation of existing 5-year lease of Xerox model 4110CPG | SAC-Quick Copy | Leased from the California Multiple Award Schedule CMAS contract #3-01-36-0030A Board approved: July 31, 2006 |

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM SEPTEMBER 13, 2010 THROUGH OCTOBER 9, 2010
BOARD MEETING OF OCTOBER 25, 2010**

4.14 (16)

| P.O. # | Amount | Description | Department | Comment |
|-------------|-------------|----------------------------------------------------------------------------------------------------------|----------------------------------------|------------------------------------|
| 11-P0119234 | \$17,983.00 | Inspection/testing, service/repair and monitoring services to the fire alarm system at Santa Ana College | SAC-Maintenance & Operations | |
| 11-P0119238 | \$19,999.74 | Rental of classroom facilities at Orange Unified School District | OEC | Board approved: September 13, 2010 |
| 11-P0119239 | \$25,000.00 | Instructional classes related to coroner death investigations | OC-Sheriff's Regional Training Academy | Board approved: July 23, 2007 |
| 11-P0119240 | \$81,000.00 | Instructional classes related to K-9 training officers | OC-Sheriff's Regional Training Academy | Board approved: September 24, 2007 |
| 11-P0119241 | \$49,000.00 | Instructional classes related to SAPD officers training | OC-Sheriff's Regional Training Academy | Board approved: March 26, 2007 |
| 11-P0119242 | \$25,000.00 | Instructional classes related to Costa Mesa PD officers training | OC-Sheriff's Regional Training Academy | Board approved: June 30, 2008 |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES**

| | | | |
|----------------|--------------------------------------------------------------------------------------------------------|--------------|------------------|
| To: | Board of Trustees | Date: | October 25, 2010 |
| Re: | Approval of A warding Bid #1165 – Roofing Maintenance and Gutter Repair at Centennial Education Center | | |
| Action: | Request for Approval | | |

BACKGROUND:

In compliance with Public Contract Code, Bid #1165 for the roofing maintenance and gutter repair at Centennial Education Center was appropriately advertised and plans/specifications made available to prospective bidders.

ANALYSIS:

Bids were opened on Wednesday, October 13, 2010 for the roofing maintenance and gutter repair as noted on the attached Bid Results Form. The lowest cost responsible bidder was Rite Way Roof Corporation with a bid of \$192,121.

District staff has provided a “due diligence” review of the lowest responsible bidder, Rite Way Roof Corporation, and a verification has been made for the appropriate license, complied with necessary bid bond requirements, and has no record of labor complaints. In addition, the District has met all of the provisions outlined in both Assembly Bill 365 and recently adopted sections to the Public Contract Code by the receipt of the signed Certification Form.

RECOMMENDATION:

It is recommended that the Board of Trustees award Bid #1165 for the roofing maintenance and gutter repair at Centennial Education Center to Rite Way Roof Corporation as presented.

| | | | |
|------------------------|-----------------------------------------------------------------------------------------|--------------------|------------------|
| Fiscal Impact: | \$192,121.00 | Board Date: | October 25, 2010 |
| Prepared by: | Alex Oviedo, District Construction Supervisor, District Construction & Support Services | | |
| Submitted by: | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services | | |
| Recommended by: | Dr. Raúl Rodríguez, Chancellor | | |

4.15 (2)

BID RESULTS

BID # 1165 (with 1 addendum) PROJECT: Centennial Education Center - Roofing/Gutter Maintenance DUE DATE: Wed. October 13, 2010 @ 10:00 a.m.

| BIDDER | AMOUNT | BIDDER | AMOUNT | BIDDER | AMOUNT |
|--------------------------------------------------------------------------------------------|--------------|--------|--------|--------|--------|
| Rite Way Roof Corporation 15425 Arrow Route Fontana, CA | \$192,121.00 | | | | |
| Thompson Roof Co., Inc. 2301 Curry St. Long Beach, CA 90805 | \$202,245.00 | | | | |
| Cabral Roofing & Waterproofing 815 W. Olympic Blvd. Montebello, CA 90640 | \$207,010.00 | | | | |
| Vance & Associates Roofing, Inc. 2550 E. Mira Loma Way Ste. 200 Anaheim, CA 92806 | \$233,521.00 | | | | |
| FC & Sons Roofing 6508 Clara Street Bell Gardens, CA 90201-5608 | \$258,550.00 | | | | |
| Best Contracting Services 19027 S. Hamilton Avenue Gardena, CA 90248 | \$329,880.00 | | | | |
| Applied Roof Engineering, Inc. 1678 N. Maple Street Corona, CA 92880 | \$392,000.00 | | | | |

**CERTIFICATION
PUBLIC CONTRACT CODE SECTION 3006**

I, Wm. J. Burkhard [name], APOC [name of employer], certify that I have not offered, given, or agreed to give, received, accepted, or agreed to accept, any gift, contribution, or any financial incentive whatsoever to or from any person in connection with the roof project contract. As used in this certification, "person" means any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals. Furthermore, I, Wm. J. Burkhard [name], APOC [name of employer], certify that I do not have, and throughout the duration of the contract, I will not have, any financial relationship in connection with the performance of this contract with any architect, engineer roofing consultant, materials manufacturer, distributor, or vendor that is not disclosed below.

I, Wm. J. Burkhard [name], APOC [name of employer], have the following financial relationships with an architect, engineer, roofing consultant, materials manufacturer, distributor, or vendor, or other person in connection with the following roof project contract:

CENTENNIAL Education CTR, 2900 W. Edinger Ave., SANTA ANA
Name and Address of Building, Contract Date and Number CA, 92704 Bid #1165

I certify that to the best of my knowledge, the contents of this disclosure are true, or are believed to be true.

Wm. J. Burkhard
Signature

Date: 10-18-10

Wm. J. Burkhard
Print Name

APOC
Print Name of Employer

**CERTIFICATION
PUBLIC CONTRACT CODE SECTION 3006**

I, JEFF HUGHES [name], RITE-WAY ROOF CORP. [name of employer], certify that I have not offered, given, or agreed to give, received, accepted, or agreed to accept, any gift, contribution, or any financial incentive whatsoever to or from any person in connection with the roof project contract. As used in this certification, "person" means any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals. Furthermore, I, JEFF HUGHES [name], RITE-WAY ROOF CORP. [name of employer], certify that I do not have, and throughout the duration of the contract, I will not have, any financial relationship in connection with the performance of this contract with any architect, engineer roofing consultant, materials manufacturer, distributor, or vendor that is not disclosed below.

I, JEFF HUGHES [name], RITE-WAY ROOF CORP. [name of employer], have the following financial relationships with an architect, engineer, roofing consultant, materials manufacturer, distributor, or vendor, or other person in connection with the following roof project contract: APOC IS ROOF MATERIAL MANUFACTURER BOUGHT THROUGH DISTRIBUTION.

CENTENNIAL EDUCATION CENTER 2900 W. EDINGER SANTA ANA, CA
Name and Address of Building, Contract Date and Number B.O.# 1165 92764

I certify that to the best of my knowledge, the contents of this disclosure are true, or are believed to be true.

[Signature]
Signature

Date: 10-18-10

JEFF HUGHES
Print Name

RITE-WAY ROOF CORP.
Print Name of Employer

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

| | |
|--------------------------------------------|------------------------|
| To: Board of Trustees | Date: October 25, 2010 |
| Re: Approval of Resource Development Items | |
| Action: Request for Approval | |

ANALYSIS

Items for the following categorical programs for FY 2010/2011 have been developed:

| <u>Project Title</u> | <u>Award Date</u> | <u>Amount</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------|
| 1. ARRA Cooperative Contract – Workability III (SAC) Funds provided from the California Department of Rehabilitation through the America Recovery and Reinvestment Act (ARRA) federal program to provide employment services for individuals with various disabilities. (10-11) | 10/14/10 | \$25,635 |
| 2. Early Learning Mentor Coaches (DO) Funding from the U.S. Department of Health and Human Services through the America Recovery and Reinvestment Act (ARRA) federal program to support on-the-job guidance, coaching, training, and technical assistance to classroom teaching staff, home visitors and family child care providers who work in the Early Head Start program. (10/11) | 9/17/10 | \$225,000 |
| 3. Title V – Developing HSI Program – Year 1 (SCC) First year of five year grant from U.S. Department of Education to increase student success in science, technology, engineering and math (STEM) and to improve teaching and learning through assessment of student learning outcomes. (10/11) | 9/28/10 | \$637,207 |

RECOMMENDATION

It is recommended that these items be approved and that the Vice Chancellor, Business Operations/Fiscal Services, or his designee, be authorized to enter into related contractual agreements on behalf of the district.

| | |
|-------------------------------------------------------------------------------------|------------------------------|
| Fiscal Impact: \$887,842 | Board Date: October 25, 2010 |
| Item Prepared by: Maria Gil, Interim Resource Development Coordinator | |
| Item Submitted by: Enrique Perez, Assistant Vice Chancellor of Educational Services | |
| Item Recommended by: Dr. Raúl Rodríguez, Chancellor | |

SPECIAL PROJECT DETAILED BUDGET # 1150
NAME: ARRA Cooperative Contract - Workability III Program
FISCAL YEAR: 2010-11

CONTRACT PERIOD: 10/1/10 - 6/30/11
 CONTRACT INCOME: \$25,635

PROJ. ADM. Jane Mathis
 PROJ. DIR. Sandy Morris

CFDA No: 84.390A
 Award #: H390A090005

DATE: 10/14/10

| GL Account | | Debit | Credit |
|---------------------------------|----------------------------------------|---------------|---------------|
| 12-1150-000000-10000-8199 | Other Federal Revenues : Sa | | 25,635 |
| 12-1150-647000-19529-2130 | Classified Employees : Work | - | |
| 12-1150-647000-19529-2310 | Classified Employees - Ongo | 20,522 | |
| 12-1150-647000-19529-2320 | Classified Employees - Hour | - | |
| 12-1150-647000-19529-3215 | PERS - Non-Instructional : | 2,197 | |
| 12-1150-647000-19529-3315 | OASDHI - Non-Instructional | 1,272 | |
| 12-1150-647000-19529-3325 | Medicare - Non-Instructiona | 298 | |
| 12-1150-647000-19529-3335 | PARS - Non-Instructional : | - | |
| 12-1150-647000-19529-3435 | H & W - Retiree Fund Non-In | 205 | |
| 12-1150-647000-19529-3515 | SUI - Non-Instructional : W | 148 | |
| 12-1150-647000-19529-3615 | WCI - Non-Instructional : W | 493 | |
| 12-1150-647000-19529-5220 | Mileage/Parking Expenses : | 500 | |
| | | | |
| Totals for PROJECT: 1150 | ARRA Coop Contr-Workability III | 25,635 | 25,635 |

5.1 (2)

**SPECIAL PROJECT DETAILED BUDGET #1267
NAME: EARLY LEARNING MENTOR COACHES (ARRA)
FISCAL YEAR: 2010/11**

CONTRACT PERIOD: 9/29/10 - 02/28/12
CONTRACT INCOME: \$ 225,000
CFDA No. 93.709
Award No. 90SU0026/01

PRJ. ADMIN. ENRIQUE PEREZ
PRJ. DIR. DEE TUCKER

Date: 10/14/2010

| GL ACCOUNT | | | | | New Budget | | |
|-------------------|------|--------|-------|------|----------------------------------------------|----------------|----------------|
| Fd | Prj | Tops | Dept | Code | Description | Debit | Credit |
| 33 | 1267 | 000000 | 50000 | 8199 | Other Federal Revenues : District Operations | | 225,000 |
| 33 | 1267 | 672000 | 50000 | 5865 | Indirect Costs : District Operations | 8,654 | |
| 33 | 1267 | 692000 | 53328 | 1210 | Academic Management : - Gonzalez, Zeferina | 19,147 | |
| 33 | 1267 | 692000 | 53328 | 3115 | STRS - Non-Instructional : | 1,580 | |
| 33 | 1267 | 692000 | 53328 | 3325 | Medicare - Non-Instructiona | 290 | |
| 33 | 1267 | 692000 | 53328 | 3415 | H & W - Non-Instructional : | 5,418 | |
| 33 | 1267 | 692000 | 53328 | 3435 | H & W - Retiree Fund Non-In | 200 | |
| 33 | 1267 | 692000 | 53328 | 3515 | SUI - Non-Instructional : C | 144 | |
| 33 | 1267 | 692000 | 53328 | 3615 | WCI - Non-Instructional : C | 480 | |
| 33 | 1267 | 692000 | 53328 | 3915 | Other Benefits - Non-Instru | 842 | |
| 33 | 1267 | 692000 | 53329 | 1270 | Child Development Teachers | 70,010 | |
| 33 | 1267 | 692000 | 53329 | 1471 | Sub Child Dev Teachr-Shortterm | 6,300 | |
| 33 | 1267 | 692000 | 53329 | 3115 | STRS - Non-Instructional : | 6,296 | |
| 33 | 1267 | 692000 | 53329 | 3325 | Medicare - Non-Instructiona | 1,150 | |
| 33 | 1267 | 692000 | 53329 | 3415 | H & W - Non-Instructional : | 16,571 | |
| 33 | 1267 | 692000 | 53329 | 3435 | H & W - Retiree Fund Non-In | 793 | |
| 33 | 1267 | 692000 | 53329 | 3515 | SUI - Non-Instructional : C | 571 | |
| 33 | 1267 | 692000 | 53329 | 3615 | WCI - Non-Instructional : C | 1,903 | |
| 33 | 1267 | 692000 | 53329 | 3915 | Other Benefits - Non-Instru | 2,975 | |
| 33 | 1267 | 692000 | 53329 | 4310 | Instructional Supplies : | 11,360 | |
| 33 | 1267 | 692000 | 53329 | 4610 | Non-Instructional Supplies | 4,260 | |
| 33 | 1267 | 692000 | 53329 | 4710 | Food and Food Service Suppl | 4,970 | |
| 33 | 1267 | 692000 | 53329 | 5100 | Contracted Services : CDC A | 50,100 | |
| 33 | 1267 | 692000 | 53329 | 5210 | Conference Expenses : | 4,650 | |
| 33 | 1267 | 692000 | 53329 | 5220 | Mileage/Parking Expenses : | 994 | |
| 33 | 1267 | 692000 | 53329 | 5805 | Awards & Incentives : | 1,150 | |
| 33 | 1267 | 692000 | 53329 | 5940 | Reproduction/Printing Expen | 994 | |
| 33 | 1267 | 692000 | 53329 | 6411 | Equipment - Federal Progs >200 : | 3,200 | |
| 1267 Total | | | | | | 225,000 | 225,000 |

5.1 (3)

President Approval:
Prepared by: Maria Gil

Board Approved:
Accountant: Felix Panganiban

SPECIAL PROJECT DETAILED BUDGET # 1675
NAME: Title V - SCC Developing HSI Program (Year 1)
FISCAL YEAR: 2010/2011 & 2011/2012

CONTRACT PERIOD: 10/1/10 to 9/30/11
 CONTRACT INCOME: \$637,207
 CFDA #: 84.031S ; Award #P031S100059

PROJ. ADM. Aracely Mora
 PROJ. DIR. Mary McMullin

Date: 10/8/10

| GL Account | Description | Debit | Credit |
|---------------------------|---------------------------------------------------------------------------------------------------------|---------------|---------|
| 12-1675-000000-20000-8120 | Higher Education Act : Santiago Canyon College | | 637,207 |
| MANAGEMENT | | | |
| 12-1675-152000-25370-1116 | Sub Instructors - Long Term : Reading - Academic Year backfill - Title V Grant Coordinator | 30,796 | |
| 12-1675-152000-25370-3111 | STRS - Instructional : Reading | 2,541 | |
| 12-1675-152000-25370-3321 | Medicare - Instructional : Reading | 447 | |
| 12-1675-152000-25370-3431 | H & W - Retiree Fund Inst : Reading | 308 | |
| 12-1675-152000-25370-3511 | SUI - Instructional : Reading | 222 | |
| 12-1675-152000-25370-3611 | WCI - Instructional : Reading | 739 | |
| 12-1675-152000-25370-1483 | Beyond Contract - Reassigned Time : Reading - Title V Coordinator - Spring Activity stipend | 2,000 | |
| 12-1675-152000-25370-1484 | Int/Sum Beyond Contract - Reassigned Time : Reading - Title V Coordinator | 14,170 | |
| 12-1675-152000-25370-3115 | STRS - Non-Instructional : Reading | 1,334 | |
| 12-1675-152000-25370-3325 | Medicare - Non-Instructional : Reading | 234 | |
| 12-1675-152000-25370-3435 | H & W - Retiree Fund Non-Inst : Reading | 162 | |
| 12-1675-152000-25370-3515 | SUI - Non-Instructional : Reading | 116 | |
| 12-1675-152000-25370-3615 | WCI - Non-Instructional : Reading | 388 | |
| 12-1675-601000-25051-2310 | Classified Employees - Ongoing : Academic Affairs Office - Special Project Specialist | 19,786 | |
| 12-1675-601000-25051-3215 | PERS - Non-Instructional : Academic Affairs Office | 2,118 | |
| 12-1675-601000-25051-3315 | OASDHI - Non-Instructional : Academic Affairs Office | 1,227 | |
| 12-1675-601000-25051-3325 | Medicare - Non-Instructional : Academic Affairs Office | 287 | |
| 12-1675-601000-25051-3435 | H & W - Retiree Fund Non-Inst : Academic Affairs Office | 198 | |
| 12-1675-601000-25051-3515 | SUI - Non-Instructional : Academic Affairs Office | 142 | |
| 12-1675-601000-25051-3615 | WCI - Non-Instructional : Academic Affairs Office | 475 | |
| 12-1675-601000-25051-4610 | Non-Instructional Supplies : Academic Affairs Office | 3,000 | |
| 12-1675-601000-25051-6411 | Equipment - Federal Programs >200 - Computers & Printers | 4,000 | |
| 12-1675-675000-25051-5210 | Conference Expenses : Academic Affairs Office | 2,300 | |
| | Management - Subtotal | 86,990 | |
| ASSESSMENT | | | |
| 12-1675-611000-25390-1256 | Sub Coordinators - Long Term : Success Center - Backfill for SLO Assessment Facilitator - Kay Powell | 26,796 | |
| 12-1675-611000-25390-3115 | STRS - Non-Instructional : Success Center | 2,211 | |
| 12-1675-611000-25390-3325 | Medicare - Non-Instructional : Success Center | 389 | |
| 12-1675-611000-25390-3435 | H & W - Retiree Fund Non-Inst : Success Center | 268 | |
| 12-1675-611000-25390-3515 | SUI - Non-Instructional : Success Center | 193 | |
| 12-1675-611000-25390-3615 | WCI - Non-Instructional : Success Center | 643 | |
| 12-1675-632000-25055-1483 | Beyond Contract - Reassigned Time --Spring Activity stipend (SLO Assessment Facilitator) | 2,000 | |
| 12-1675-632000-25055-1484 | Int/Sum Beyond Contract - Reassigned Time - SLO Assessment Facilitator | 9,447 | |

SPECIAL PROJECT DETAILED BUDGET # 1675
NAME: Title V - SCC Developing HSI Program (Year 1)
FISCAL YEAR: 2010/2011 & 2011/2012

CONTRACT PERIOD: 10/1/10 to 9/30/11
 CONTRACT INCOME: \$637,207
 CFDA #: 84.031S ; Award #P031S100059

PROJ. ADM. Aracely Mora
 PROJ. DIR. Mary McMullin

Date: 10/8/10

| GL Account | Description | Debit | Credit |
|---------------------------|---------------------------------------------------------------------------------------------|----------------|--------|
| 12-1675-632000-25055-2110 | Classified Management - Director of Institutional Effectiveness & Assessment | 68,859 | |
| 12-1675-632000-25055-2130 | Classified Employees - Research Specialist | 34,605 | |
| 12-1675-632000-25055-3115 | STRS - Non-Instructional | 944 | |
| 12-1675-632000-25055-3215 | PERS - Non-Instructional | 11,078 | |
| 12-1675-632000-25055-3315 | OASDHI - Non-Instructional | 6,540 | |
| 12-1675-632000-25055-3325 | Medicare - Non-Instructional | 1,530 | |
| 12-1675-632000-25055-3415 | H & W - Non-Instructional | 27,294 | |
| 12-1675-632000-25055-3435 | H & W - Retiree Fund Non-Inst | 1,055 | |
| 12-1675-632000-25055-3515 | SUI - Non-Instructional | 760 | |
| 12-1675-632000-25055-3615 | WCI - Non-Instructional | 2,532 | |
| 12-1675-632000-25055-3915 | Other Fringe - Non-Instructional | 2,026 | |
| 12-1675-632000-25055-4610 | Non-Instructional Supplies | 1,000 | |
| 12-1675-632000-25055-5100 | Contracted Services - Assessment (FIG Consultant) | 500 | |
| 12-1675-632000-25055-6411 | Equipment - Federal Programs >200 | 4,000 | |
| 12-1675-632000-25055-6414 | Equipment - Software > \$1,000 | 30,000 | |
| 12-1675-675000-25055-1480 | Part-time reassigned time - Assessment Measures - training stipends | 4,500 | |
| 12-1675-675000-25055-1483 | Beyond contract - reassigned time - Assessment Measures - training stipends | - | |
| 12-1675-675000-25055-1484 | Int/Sum Beyond contract - reassigned time - Summer Institutes - training stipends | 3,000 | |
| 12-1675-675000-25055-1485 | Int/Sum Part-time reassigned time - Summer Institutes - training stipends | - | |
| 12-1675-675000-25055-3115 | STRS - Non-Instructional | 619 | |
| 12-1675-675000-25055-3325 | Medicare - Non-Instructional | 109 | |
| 12-1675-675000-25055-3435 | H & W - Retiree Fund Non-Inst | 75 | |
| 12-1675-675000-25055-3515 | SUI - Non-Instructional | 54 | |
| 12-1675-675000-25055-3615 | WCI - Non-Instructional | 180 | |
| 12-1675-675000-25055-5210 | Conference Expenses | 7,200 | |
| | Assessment Component - Subtotal | 250,407 | |
| SCIENCE | | | |
| 12-1675-190500-25163-1116 | Sub Instructors - Long Term : Chemistry - Science Learning Center Facilitator - backfill | 26,796 | |
| 12-1675-190500-25163-1310 | Part-time Instructors : Chemistry | - | |
| 12-1675-190500-25163-1311 | Sub Instructors - Short Term : Chemistry | - | |
| 12-1675-190500-25163-1313 | Beyond Contract - Instructors : Chemistry | - | |
| 12-1675-190500-25163-3111 | STRS - Instructional : Chemistry | 2,211 | |
| 12-1675-190500-25163-3321 | Medicare - Instructional : Chemistry | 389 | |
| 12-1675-190500-25163-3431 | H & W - Retiree Fund Inst : Chemistry | 268 | |
| 12-1675-190500-25163-3511 | SUI - Instructional : Chemistry | 193 | |
| 12-1675-190500-25163-3611 | WCI - Instructional : Chemistry | 643 | |

SPECIAL PROJECT DETAILED BUDGET # 1675
NAME: Title V - SCC Developing HSI Program (Year 1)
FISCAL YEAR: 2010/2011 & 2011/2012

CONTRACT PERIOD: 10/1/10 to 9/30/11
 CONTRACT INCOME: \$637,207
 CFDA #: 84.031S ; Award #P031S100059

PROJ. ADM. Aracely Mora
 PROJ. DIR. Mary McMullin

Date: 10/8/10

| GL Account | Description | Debit | Credit |
|---------------------------|------------------------------------------------------------------------------------------|--------|--------|
| 12-1675-611000-25150-2420 | Instructional Assistants - Hourly : MaSH - 4 IAs for MaSH | 49,923 | |
| 12-1675-611000-25150-3211 | PERS - Instructional : MaSH | - | |
| 12-1675-611000-25150-3311 | OASDI - Instructional : MaSH | - | |
| 12-1675-611000-25150-3321 | Medicare - Instructional : MaSH | 724 | |
| 12-1675-611000-25150-3331 | PARS - Instructional : MaSH | 649 | |
| 12-1675-611000-25150-3431 | H & W Ret Fund - Instructional : MaSH | 499 | |
| 12-1675-611000-25150-3511 | SUI - Instructional : MaSH | 360 | |
| 12-1675-611000-25150-3611 | WCI - Instructional : MaSH | 1,198 | |
| 12-1675-611000-25150-2340 | Student Assistants - Hourly : MaSH | - | |
| 12-1675-611000-25150-3435 | H & W Retiree Fund - Non-Instructional : MaSH | - | |
| 12-1675-611000-25150-3615 | WCI - Non-Instructional : MaSH | - | |
| 12-1675-611000-25169-1483 | Beyond Contract - Reassigned Time : SLC - Spring Activity stipend | 2,000 | |
| 12-1675-611000-25169-1484 | Int/Sum Beyond Contract - Reassigned Time : SLC | 9,447 | |
| 12-1675-611000-25169-2320 | Classified Employees - Hourly : Science Learning Center - 7 Learning Facilitators | 97,923 | |
| 12-1675-611000-25169-3115 | STRS - Non-Instructional : SLC | 944 | |
| 12-1675-611000-25169-3215 | PERS - Non-Instructional : SLC | - | |
| 12-1675-611000-25169-3315 | OASDI - Non-Instructional : SLC | - | |
| 12-1675-611000-25169-3325 | Medicare - Non-Instructional : SLC | 1,586 | |
| 12-1675-611000-25169-3335 | PARS - Non-Instructional : SLC | 1,273 | |
| 12-1675-611000-25169-3435 | H & W - Retiree Fund Non-Inst : SLC | 1,094 | |
| 12-1675-611000-25169-3515 | SUI - Non-Instructional : SLC | 787 | |
| 12-1675-611000-25169-3615 | WCI - Non-Instructional : SLC | 2,625 | |
| 12-1675-611000-25169-1310 | Part-time Instructors : SLC - MaSH (SI) & DLA Facilitator - MaSH & Science Faculty | 15,284 | |
| 12-1675-611000-25169-1313 | Beyond Contract -Instructors : SLC | - | |
| 12-1675-611000-25169-1314 | Int/Sum - Beyond Contract : SLC | - | |
| 12-1675-611000-25169-1315 | Int/Sum - Instructors, Part-time - MaSH (SI) & DLA Facilitator (Summer) | 3,149 | |
| 12-1675-611000-25169-3111 | STRS - Instructional : SLC | 1,521 | |
| 12-1675-611000-25169-3321 | Medicare - Instructional : SLC | 267 | |
| 12-1675-611000-25169-3331 | PARS - Instructional : SLC | - | |
| 12-1675-611000-25169-3431 | H & W - Retiree Fund Inst : SLC | 184 | |
| 12-1675-611000-25169-3511 | SUI - Instructional : SLC | 133 | |
| 12-1675-611000-25169-3611 | WCI - Instructional : SLC | 442 | |
| 12-1675-611000-25169-4210 | Books, Mags & Ref Mat, Non-Lib | 5,000 | |
| 12-1675-611000-25169-4310 | Instructional Supplies | 8,000 | |
| 12-1675-611000-25169-4320 | Instructional Software | - | |
| 12-1675-611000-25169-4610 | Non-Instructional Supplies | 2,000 | |

SPECIAL PROJECT DETAILED BUDGET # 1675
NAME: Title V - SCC Developing HSI Program (Year 1)
FISCAL YEAR: 2010/2011 & 2011/2012

CONTRACT PERIOD: 10/1/10 to 9/30/11
 CONTRACT INCOME: \$637,207
 CFDA #: 84.031S ; Award #P031S100059

PROJ. ADM. Aracely Mora
 PROJ. DIR. Mary McMullin

Date: 10/8/10

| GL Account | Description | Debit | Credit |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|
| 12-1675-611000-25169-5100 | Contracted Services - Renovate room - removal of student workstation, faculty counter, cabinet, power poles & demolition) | 7,000 | |
| 12-1675-611000-25169-6411 | Equipment - Federal Program | 7,000 | |
| 12-1675-631000-29325-1430 | Part-Time Counselors : Counseling | 27,576 | |
| 12-1675-631000-29325-1433 | Beyond Contract - Counselors : Counseling | - | |
| 12-1675-631000-29325-1434 | Int/Sum Beyond Contr-Counselor : Counseling | 4,072 | |
| 12-1675-631000-29325-1435 | Int/Sum - Counselors,Part-Time : Counseling | - | |
| 12-1675-631000-29325-3115 | STRS - Non-Instructional : Counseling | 2,611 | |
| 12-1675-631000-29325-3215 | PERS - Non-Instructional : Counseling | - | |
| 12-1675-631000-29325-3315 | OASDHI - Non-Instructional : Counseling | - | |
| 12-1675-631000-29325-3325 | Medicare - Non-Instructional : Counseling | 459 | |
| 12-1675-631000-29325-3335 | PARS - Non-Instructional : Counseling | - | |
| 12-1675-631000-29325-3435 | H & W - Retiree Fund Non-Inst : Counseling | 316 | |
| 12-1675-631000-29325-3515 | SUI - Non-Instructional : Counseling | 228 | |
| 12-1675-631000-29325-3615 | WCI - Non-Instructional : Counseling | 760 | |
| 12-1675-675000-25169-1480 | Part-time reassigned time - Professional Development - DA Activities Development | 6,700 | |
| 12-1675-675000-25169-1483 | Beyond contract - reassigned time | - | |
| 12-1675-675000-25169-3115 | STRS - Non-Instructional | 553 | |
| 12-1675-675000-25169-3325 | Medicare - Non-Instructional | 97 | |
| 12-1675-675000-25169-3435 | H & W - Retiree Fund Non-Inst | 67 | |
| 12-1675-675000-25169-3515 | SUI - Non-Instructional | 48 | |
| 12-1675-675000-25169-3615 | WCI - Non-Instructional | 161 | |
| 12-1675-675000-25169-5210 | Conference Expenses | 4,650 | |
| | Science Component - Subtotal | 299,810 | |
| | Title V - SCC Developing HSI Program - Year 1 | 637,207 | 637,207 |

5.1 (7)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meetings

Resolution No. 10-23

Whereas, California Education Code Section 72024(5d) provides that "a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes find that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board," and

Whereas, on October 11, 2010, the Board of Trustees of the Rancho Santiago Community College District held a regular board meeting; and

Whereas, Trustee Brian Conley was not present at the board meeting; and

Whereas, the board has determined that Trustee Conley's absence was due to illness;

NOW, THEREFORE, BE IT RESOLVED that Trustee Conley shall be paid at the regular rate of compensation for the board meeting on October 11, 2010.

Dated this 25th day of October 2010.

Ayes:
Noes:
Absent:
Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Board of Trustees

| | | |
|----------------|---------------------------------------------------------|-------------------------------|
| To: | Board of Trustees | Date: October 25, 2010 |
| Re: | Board of Trustees Continuous Improvement Process | |
| Action: | Information | |

BACKGROUND

The board of trustees believes that a continuous improvement process is essential for the ongoing growth and development of the board.

ANALYSIS

The board of trustees' continuous improvement process focuses on using information to assist the board in setting its future goals and objectives.

At the October 13, 2010, board meeting Trustee McLoughlin asked that the October 25, 2010, board agenda include an item regarding continuous improvement of the board, which would include discussing costs incurred to move toward a paperless board docket. The attached information is provided at Trustee McLoughlin's request.

RECOMMENDATION

Trustee McLoughlin recommends a review of costs associated with the district moving toward a paperless board agenda/docket.

| | |
|-----------------------------------------------------------------------------------|-------------------------------------|
| Fiscal Impact: To be determined | Board Date: October 25, 2010 |
| Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees | |
| Submitted by: Dr. Raúl Rodriguez, Chancellor | |
| Recommended by: Dr. Raúl Rodriguez, Chancellor | |



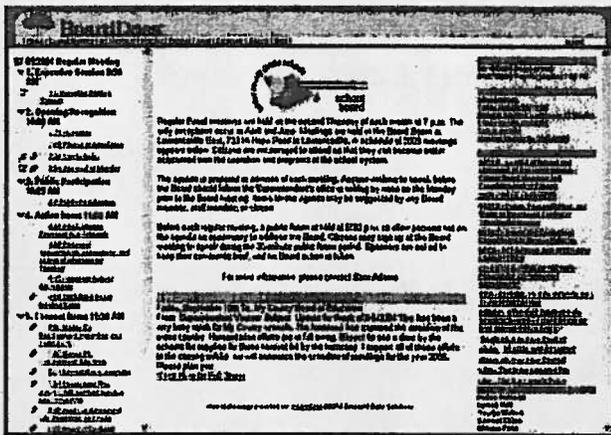
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5.3 (2)

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Lucarelli, Anita

From: no-reply@salesforce.com on behalf of George Amend
Sent: Tuesday, October 19, 2010 9:37 AM
To: Lucarelli, Anita
Subject: CCLC BoardDocs Pricing Information

Dear Anita,

Thank you for requesting information on eGovernance solutions from CCLC BoardDocs®. As the pioneer of eGovernance, BoardDocs has helped organizations like Rancho Santiago Community College District improve communications, reduce costs and ease the process of producing board meeting packets. Since our national launch of BoardDocs in June of 2002, over 375 organizations in 37 states have selected our technology for eAgenda, ePolicy, MetaSearch and eGovernance document management.

Because our staff members partner with each subscriber to ensure success, BoardDocs has been able to successfully move organizations of all sizes to our state-of-the-art paperless solutions. We help with every aspect of the implementation with unsurpassed project management, user-friendly on-site training and 7 x 24 US-based, toll-free technical support for all users.

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<http://www.boarddocs.com/Home.nsf/%28WebContent%29/26BF224E39EF6D39852570ED006E6DAF>

Please contact me at (800) 407-0141 ex. 3525 or at gamend@boarddocs.com to arrange a demonstration of our services or with any questions you may have.

Thanks,

George B. Amend
eGovernance Specialist

BoardDocs®

BoardDocs Feature Matrix

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|---------------------------------------------------------------------------------------------------------------------|---------------|--------------|
| Agendas | √ | √ |
| Policies | √ | |
| Events | √ | |
| Goals | √ | |
| Board Member Pages | √ | |
| User-Categorized Library Documents | √ | |
| Context Sensitive Search | √ | √ |
| MetaSearch for Best Practices of Public Documents from Similar Organizations | √(2) | √(2) |
| Private Annotations (Sticky Notes) | √ | |
| No Charge, 7 x 24 Toll-Free, Dedicated, US-based Technical Support for All BoardDocs Users | √ | √ |
| Comprehensive Technical, Publisher and End-User Guides | √ | √ |
| On Site Training | √ | √ |
| Web 2.0 Application-Like Interface via Browser, No Requirement for Active X or Java (1) | √ | √ |
| Internet-Connected Handheld Device Support including iPad | √ | √ |
| XML and News Feed Support for all Public Documents (Automatically feeds Dynamic Data to Organization's Web Servers) | √(2) | √(2) |
| Low Bandwidth, Reduced Data Technology for Fast Access | √ | √ |
| Automatic Generation of Public Access Web Interface | √ | √ |
| Automatic Generation of Intranet Web Interface | √ | √ |
| Integrates with Existing Web Site | √ | √ |
| Full Word Processing Style Formatting for Documents | √ | √ |
| Imbedded Files and Attachments with Group Security | √ | √ |
| Spell Checker | √ | √ |
| Spell Check While you Type | √ | √ |
| HTML Links | √ | √ |
| Internal Cross Linking of Documents | √ | √ |
| 256 -Bit SSL Security for Authenticated Users | √ | √ |
| Automatic Date, Time and Access Time Stamp for all Documents | √ | √ |
| Dynamic, Customizable Packets for Board, Administrators and the Public | √ | |
| Board Member Customization of Individual Packets | √(2) | |
| Support for Windows, Macintosh and Linux Platforms with no Client | √ | √ |

| | BoardDocs Pro | BoardDocs LT |
|----------------------------------------------------------------------------------------------------------------------|---------------|--------------|
| Configuration or Software Installation (1) | | |
| Role-Based Email Notification | √ | |
| User-Customizable Interface with Support for Organization Logos, Text, Photos, Headers and Banners | √ | √ |
| User-Customizable Templates for all Printed Documents with Support for Headers, Footers and Organization Logos | √ | √ |
| People Manager for Easy Management of User Accounts and Group Assignment | √ | √ |
| eAgenda Features | | |
| Designation of Current Meetings for Quick and Easy Access | √ | √ |
| Ability to Select Meetings to be Included in Packets | √ | √ |
| Automatic Dynamic Agenda Creation | √ | √ |
| Instant Access to Any Agenda Item from Fully Expanded Agenda | √ | √ |
| Next/Previous Agenda Item Navigation | √ | √ |
| Quick Print of any Meeting Agenda(s) | √ | √ |
| Quick Print of any Meeting Packet | √ | √ |
| Quick Print of any Agenda Item | √ | √ |
| Scrollable Full Screen Packet | √ | √ |
| Unlimited Number of Meetings | √ | √ |
| Quick Access to Meeting Minutes | √ | |
| Ability to Add Future Meeting to Calendar (vCal) | √(2) | |
| Listen to Any Meeting with Agenda Index | √(2) | |
| Agenda Item Level Security (Withhold any Agenda Item from the Public) | √ | √ |
| Granular Security Within Agenda Items (Withhold Parts of Agenda Items from Public) | √ | √ |
| Support for Additional Level of Security within Agenda Items | √ | √ |
| Customizable Agenda Items Workflow Process | √ | |
| Comprehensive Management of Agenda Items Submitted Authorized Users | √ | |
| Agenda Item Approval Process with Support for Unlimited Number of User Customizable Approval Trees | √ | |
| Ability for Individual Submitters to Create and Manage Draft Agenda Items and Templates for Reoccurring Agenda Items | √ | |
| Approvers Able to Edit and Annotate Items During the Approval Process (coming late 2010) | √ | |
| Detailed Tracking of Submittal and Approval Process with Support for Electronic Signatures | √ | |
| Reporting and Tracking of Approval Process by Tree or by Meeting | √ | |
| Ability of Publisher to Override Tree Selection, Restart Approval Process or Force Approval of Any Agenda Item | √ | |
| Selective Control of Access to Draft Meetings | √ | √ |
| Linking and Tracking of Board Goals to Agenda Items | √(2) | |
| User Customizable Agenda Types | √ | √ |
| Drag and Drop Agenda with Auto Numbering (Attachments Automatically Follow Agenda Items) | √ | √ |

5.3 (5)

| | BoardDocs Pro | BoardDocs LT |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------|
| User-Selectable Auto Agenda Numbering | √ | √ |
| User-Customizable Agenda Categories with Manual Override | √ | √ |
| Meeting Management with Separate Screens for Board Members, Board Chair, Meeting Moderator and Public | √ | |
| Comprehensive Meeting Action Management with Support for Multiple Motions, Votes, Action Details, Minutes Notations, Consent Items, Roll Call, Manual and On-Line Voting | √ | |
| Dynamic Speaker Recognition Allows Board Members to Electronically Tag Agenda Item(s) for Discussion | √(2) | |
| Customizable Speaker Count-Down Timer (release November 2010) | √(2) | |
| Minutes Gathering Screen for Tracking Meeting | √ | |
| Template-Based Minutes Generator with Post Editing Support | √ | |
| Selection of Public ScoreBoards for Projection in Meeting Room (release November 2010) | √ | |
| Crylon Video Overlay of Meeting Progress for Broadcast-Ready Graphics (release November 2010) | √(2) | |
| Automatically Archive Meetings | √ | √ |
| Linking of Minutes to Previous Meeting with Auto Public Release once Approved by the Board | √ | |
| Draft Meeting Support | √ | √ |
| ePolicy Features | | |
| User Manages and Publishes Policy Book | √ | |
| Cut and Paste from Word, WordPerfect, Ami Pro, RTF, HTML or Text Format. | √ | |
| Links to Legal Basis | √ | |
| Complete Policy Development with Support for Revisions | √ | |
| Archiving of Retired Policies | √ | |
| Instant Availability of Active Policies via Online Policy Book Once Approved | √ | |
| Ability to Include Policies Under Consideration in Packets | √ | |
| Unlimited Number of Policy Books (Policies, Procedures, Manuals, Standards, Codes) | √ | |
| User-Defined Categories and Codification | √ | |
| Support for Text Markups Including Strike-through, Color and Underline | √ | |
| Policy Cross-Referencing | √ | |
| Initial Policy Book Publication Service | √(4) | |
| Link to Existing External Web-Based Policy System | √ | √ |
| Does Not Require Sending of Policies to 3 rd Party for Publication | √ | |
| Sample Policies | √(3) | |
| On-Line Policy Collaboration with Delegated Policy Services | √ | |
| Link to or Direct Attachments of On-Line Forms | √ | |
| Library Features | | |
| Board Goal Development and Tracking | √ | |
| Customizable Board Member Profile Pages with Support for Private Executive Information | √ | |

| | BoardDocs Pro | BoardDocs LT |
|------------------------------------------------------------------------------------------------------------------------|---------------|--------------|
| Calendar Events Facilitates Shared Board or Public Calendar with vCal Support | √ | |
| Ability to Create Public and Private Library Documents with Custom Categories. Allows the management of Friday Packets | √ | |
| Ability for Publishers to Select any Library Item for Inclusion in Packet(s) | √ | |
| Ability for Authenticated User to Add Library Items to Individual Packet | √(2) | |
| Support for Unlimited Attached Files with Group Security | √ | |
| Support for Imbedded Graphics | √ | |
| Automatic Date-Driven Publication and Removal | √ | |
| Ability to Direct Selected Items to Staff/Board | √ | |
| Ability to Share Selected Items with Public | √ | |
| Automatic Archiving | √ | |
| User-Defined Library Categories | √ | |
| Technical and Hosting | | |
| Advanced Redundant Cloud Hosting Infrastructure Powered by Sun Microsystems | √ | √ |
| Daily Backup Service with 30 Day History to NAS | √ | √ |
| SAS 70 Type II and Tier 3-Certified by the Uptime Institute Hosting Environment | √ | √ |
| Database Replication to Local Customer Site | √(2) | |
| Customer Provided Source and Object Code | √ | |
| Automatic Encryption of All Data | √ | √ |
| Physically Secure Servers (Bio Card, Code and Key Required for Access to Server Facility, Video Monitored) | √ | √ |

(1) Supported browsers include IE7 (IE8 for BoardDocs Publishers), Firefox 3.0 and Safari 3.0 or later.

(2) Announced feature to be released later in 2010

(3) In select states, additional state-specific sample policies are available; subject to participation by the state association.

(4) for an additional fee

MetaSearch provides access to active policy books of organizations using BoardDocs.

last updated 10/29/2009

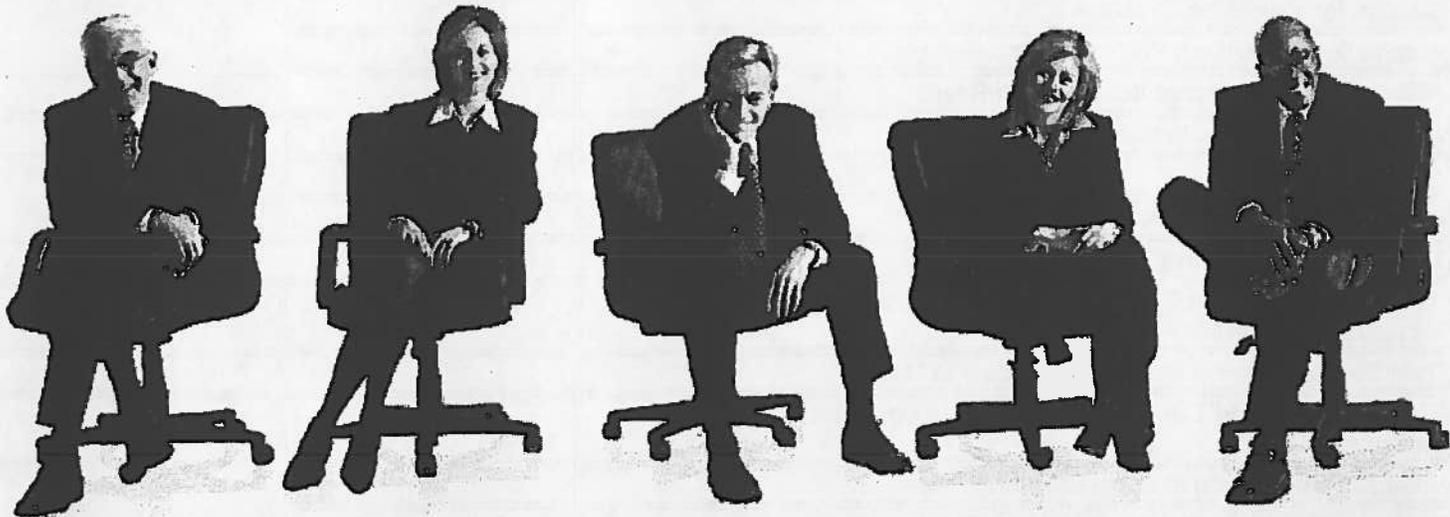
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Diligent provides board management services to the boards of some of the world's most prestigious companies. We understand companies of this stature have stringent corporate governance requirements and demand exceptional product quality and service. The security, ease-of-use and reputation of the Boardbooks product ensures companies worldwide can rely on Diligent Boardbooks as their corporate governance solution.

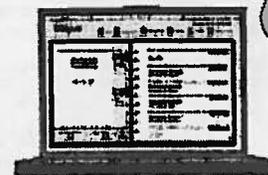
THE BOARDBOOKS PRODUCT

Over recent years, the information required to be examined by directors has grown both in quantity and scope partly as a result of pressures for stronger corporate governance. Within the US, the Sarbanes-Oxley Act requires near real-time reporting and thus almost continual evaluation by directors of listed companies' financial positions.

With these requirements in mind, the process of compiling and disseminating board material to directors can often become an error-ridden last minute scramble by the corporate secretarial team. The Wall Street Journal notes that board materials within the financial services industry can range up to 8,000 pages or so. Further compounding the problem, revisions become difficult as printed material already distributed to the board is not easily updated. Board members are left with little time to prepare for meetings, and often left comparing different versions of board papers.

Diligent Boardbooks has alleviated many of the problems associated with the traditional method of compiling board materials. It provides a web-based portal that directors and administrative staff can access to update and examine board materials prior to and during board meetings. Go to [Diligent Boardbooks](#) for a complete overview.

Diligent is SAS 70 – Series II Certified (Statement on Auditing Standards – Service Organisations). This means that Diligent's client base can be assured that their most intimate corporate information is secure. Diligent Inc's database has never been successfully hacked.



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An online board portal should be an integral part of your board meeting structure.

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Create | Manage | Approve



Board Support Staff

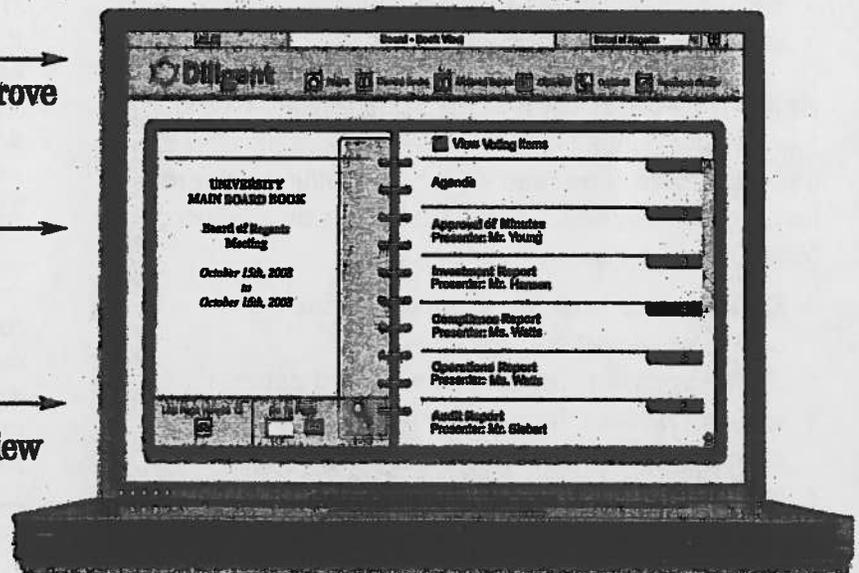
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- **Easily** access their board papers on their computer—anywhere, any time.
- **Earliest** possible review of their board papers
- **Ideal** for disaster recovery, emergency meetings or remote web-based telephone meetings
- **Materials** are always up-to-date
- **Searchable** online archive of all board materials
—no more past books to carry or store



Boardbooks Reviews

“Diligent Boardbooks has been a valuable tool for our board. It has gradually made our members more and more comfortable with accessing information online rather than on paper. The ability to post information as it becomes available also improves internal efficiency and timeliness of information.”

— **Hunter R. Hollar, President**
Diligent Boardbooks User

“The best part of the Boardbooks system is the accuracy and shortened preparation time. What used to take three of us 40 hours to put together, can now be done in less than 5 hours. Boardbooks has improved the way our meetings are run. Our board finds it easier to prepare for meetings.”

— **Jessica Donohue, Administrator**
Diligent Boardbooks User

“The Diligent Boardbooks system is very user friendly. It makes viewing material for upcoming meetings easy. I would not want to go back to the mailing system. And, because the meeting information is archived, it can easily be referred to at a later date without searching through stacks of paper.”

— **Janet Ingraham, Board Member**
Diligent Boardbooks User

“Board meetings should be devoted to member discussions of strategy and an opportunity for them to ask questions. We don’t spend any less time in our meetings...but the time we spend in the meetings is spent on more important discussions.”

— **Steve Philpott, General Counsel**
Diligent Boardbooks User

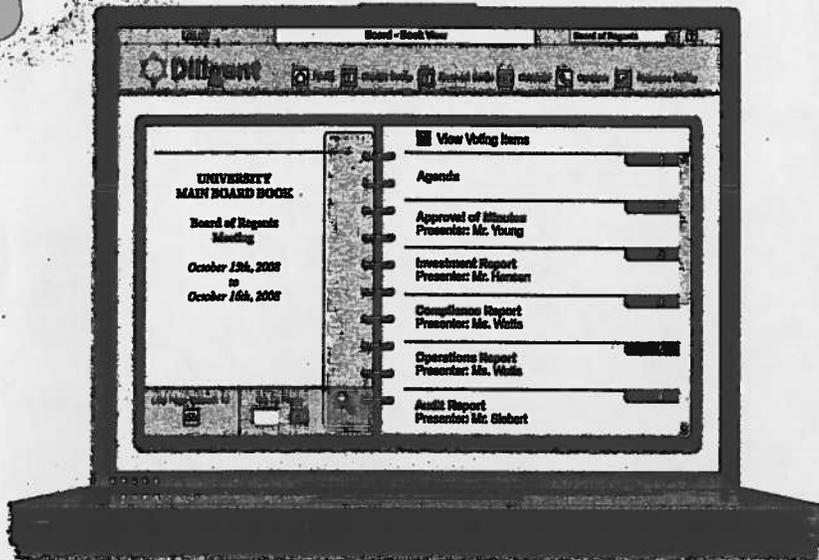
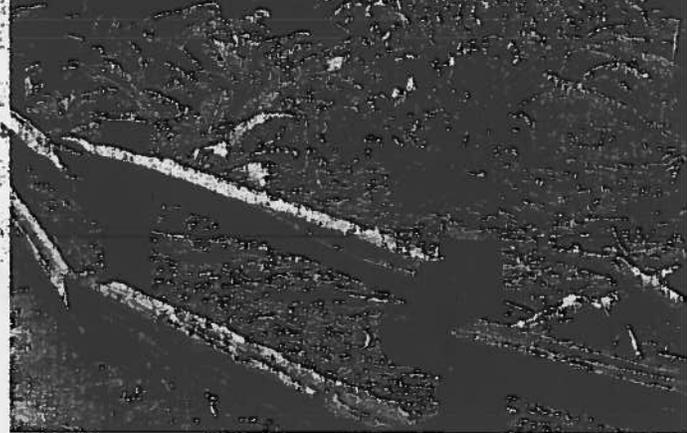
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"Last year we received the 'green' certification, which is a great thing because we're a leader in our community, and this was one more way we could show our support of the environment. We were getting the certification last year, and starting to look at Diligent, and it was a no-brainer—we're 'green,' so why shouldn't we be saving all of this paper we're using in our board meetings. All of our board members were on board with it. They all support the cause of being environmentally friendly, and they thought it was a great idea to go paperless." — **Meggan Carter, Diligent Boardbooks User**



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Diligent Boardbooks For Universities™

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2. Schedule an onsite demonstration
3. Schedule a brief 10-minute Power Demo



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Please Call 877-434-5443—Or Visit: www.boardbooks.com

The Diligent Boardbooks software suite was released in 2001. Diligent is known for its work with Boards globally and as the Worldwide leader in intuitive board communication tools.

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Lucarelli, Anita

From: Lucarelli, Anita
Sent: Friday, October 22, 2010 9:58 AM
To: Rodriguez, Raul
Subject: Diligent Boardbooks

I just participated in a webinar session with Michael Thompson from Diligent Boardbooks. The program looks very easy to navigate. Here are its selling points:

- It looks like a book
- It works like a book
- You can take notes and highlight
- You can project the boardbook in a public session

The cost is approximately \$15,000 per year the first year and \$12,800 annually thereafter.

His contact info:

Michael S. Thompson

West Coast Regional Director - Licensing

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