

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Tuesday, May 10, 2011
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of April 25, 2011 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Adoption of Resolution No. 11-10 in Honor of Classified School Employee Week - May 15-21, 2011 Action
The administration recommends adoption of Resolution No. 11-10.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
2.2 Reports from College Presidents
- Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
2.4 Reports from Student Presidents
- Student activities
- 2.5 Reports from Academic Senate Presidents
- Senate meetings
- 2.6 Informational Presentation on the Budget

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Rejection of Claim – File #11-001
Rejection of Claim – File #11-002
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association

5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
6. Student Expulsion (pursuant to Education Code 72122)
Student I.D. #1469142

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Ratification of Resignations/Retirements
- Approval of Appointments
- Approval of Interim to Permanent Positions
- Ratification of Adjusted Effective Dates of Retirement
- Approval of Leaves of Absence
- Approval of Part-time/Hourly Hires/Rehires

3.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Hourly On Going to Contract Assignments
- Approval of Out of Class Assignments
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

- 3.3 Adoption of Resolution No. 11-09 regarding Reduction in Force of Classified Staff Action
The administration recommends adoption of Resolution No. 11-09.
- 3.4 Renewal of Flexible Benefits Plan 2011-2012 Action
The administration recommends the chancellor or his designee be authorized to execute the necessary documents to authorize American Fidelity Assurance to administer the district's flexible benefits plan for 2011-2012 fiscal year.
- 3.5 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD) Action
The administration recommends the board receive and file the district's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District and schedule a public hearing for May 23, 2011.
- 3.6 Rejection of Claim – File #11-001 Action
The district's legal counsel recommends the board authorize the chancellor or his designee to reject claim #11-001 filed by Mepco Services Incorporated.
- 3.7 Rejection of Claim – File #11-002 Action
The district's legal counsel recommends the board authorize the chancellor or his designee to reject claim #11-002 filed by Hartford Fire Insurance.
- 3.8 Authorization for Board Travel/Conferences Action

4.0 INSTRUCTION

- *4.1 Approval and Certification of New Noncredit Certificates for Santa Ana College School of Continuing Education Action
The administration recommends approval and certification of the list of new noncredit certificates for submission to the State Chancellor's Office and addition to Santa Ana College's noncredit curriculum inventory.
- *4.2 Approval of Criminal Justice Academies Agreement Renewal: Orange County Law Enforcement Explorers Advisors Association Action
The administration recommends approval of the new agreement with Orange County Law Enforcement Explorers Advisors Association in Garden Grove, California.

* Item is included on the Consent Calendar, Item 1.6.

- *4.3 Approval of Affiliation Agreement with University of California, Irvine – Summer Scholars Transfer Institute (SSTI) Action
The administration recommends approval of this updated agreement with the University of California, Irvine for the Summer Scholars Transfer Institute.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- 5.2 Quarterly Investment Report as of March 31, 2011 Information
The quarterly investment report as of March 31, 2011, is presented as information.
- *5.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for period ended March 31, 2011 Action
The administration recommends approval of the CCFS-311Q for the period ending March 31, 2011, as presented.
- *5.4 Approval of Resolution No. 11-11 on Expenditure Transfers to Permit Payment of Obligations Action
The administration recommends approval of Resolution No. 11-11.
- *5.5 Approval of Resignation/Appointment for Measure E Citizens' Bond Oversight Committee Action
The administration recommends approval of the resignation of Ms. Shelly Berryman and the appointment of Ms. Carol Smith as the Santa Ana area business organization representative to the Citizens' Bond Oversight Committee for 2011 as presented.
- *5.6 Approval of Change Order #2 for Bid #1169 for Sewer and Gas Line Repairs at Santa Ana College Action
The administration recommends approval of change order #2 for Bid #1169 for Atlas Allied, Inc., for sewer and gas line repairs at SAC as presented.
- *5.7 Approval of Change Order #2 for Bid #1136 – Concrete for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1136 for Tidwell Concrete Construction for concrete for the Athletic/Aquatic complex at SCC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.8 Approval of Substitution of Sub Contractor for Bid #1146 for Framing and Elevators for Humanities Building and Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of the withdrawal of McKinney Drywall, Inc., and approval of the use of Caston, Inc., as a sub contractor for Bid #1146 for Inland Building Construction Companies, Inc., for framing and elevators for the Humanities building and the Athletic/Aquatic complex at SCC as presented.
- *5.9 Approval of Bid #1175 – Storage Area Network Systems with a Virtual Storage Software Solution Action
The administration recommends acceptance of the bids and approval of awarding Bid #1175 – Storage Area Network Systems with a Virtual Storage Software Solution to Nth Generation Computing, Inc., as presented.
- *5.10 Approval of Disposal of Playground Structure at Centennial Education Center Child Development Center Action
The administration recommends approval of declaring the playground structure as surplus property and utilizing Recreation Masters to dismantle and dispose the structure as presented.
- *5.11 Approval of Disposal of Playground Structures, Former Child Development Center at Santa Ana College Action
The administration recommends approval of declaring the playground structure as surplus property and disposing it in the demolition as presented.
- *5.12 Approval of Donation of Books to Small Business Development Center Action
The administration recommends approval of accepting the donation of books from The Planning Shop as presented.

6.0 GENERAL

- *6.1 Adoption of New and Revised Board Policies Action
The administration recommends adoption of the new policies and revisions to current policies as presented.
- *6.2 Approval of Privileges for Student Trustee Action
It is recommended that the Board of Trustees approve the following privileges for the student trustee:
- The privilege to make and second motions;
 - The privilege to attend closed sessions on matters relating to student discipline;
 - The privilege to receive the same compensation as the other members of the board;
 - The privilege to serve on board committees.

* Item is included on the Consent Calendar, Item 1.6.

- *6.3 Adoption of Resolution No. 11-14 in Support of AB 405 Action
The administration recommends adoption of Resolution No. 11-14 in support of AB 405 – joint use facilities.
- *6.4 Adoption of Resolution #11-12 authorizing payment to Trustee Absent from Board Meetings Action
The resolution requests authorization of payment to Mr. Nathan Selvidge for his absence from the April 25, 2011, board meeting due to illness.
- *6.5 Adoption of Resolution #11-13 authorizing payment to Trustee Absent from Board Meetings Action
The resolution requests authorization of payment to Dr. David Chapel for his absence from the April 25, 2011, board meeting due to illness.
- 6.6 Board Legislative Committee Report Action
- 6.7 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on May 23, 2011.

* Item is included on the Consent Calendar, Item 1.6.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, April 25, 2011

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Mr. Brian Conley. Other members present were Mr. John Hanna, Mr. Larry Labrado, and Mr. Mark McLoughlin. Mr. Phillip Yarbrough and Ms. Lisa Woolery arrived at the time noted. Dr. David Chapel and Mr. Nathan Selvidge were not in attendance due to illness.

Administrators present during the regular meeting were Mr. John Didion, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Kevin Dilger, Student President, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. McLoughlin, seconded by Mr. Labrado, and carried unanimously to approve a revised page to the April 4, 2011, RSCCD Minutes, and addendums to Item 3.1 (Management/Academic Personnel) and Item 3.2 (Classified Personnel).

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. McLoughlin, seconded by Mr. Labrado, and carried unanimously to approve the minutes of the regular meeting held April 11, 2011, as revised.

1.6 Approval of Consent Calendar

It was moved by Mr. Labrado, seconded by Ms. McLoughlin, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 4.1 (Santa Ana College Upward Bound Summer Residential Contract), Item 4.4 (Agreement with Apple Computer, Inc.), Item 5.6 (Architect Change Order – Athletic/Aquatic Center at SCC), removed by Mr. Hanna; and Item 5.3 (Additional Consulting Services – The Dolinka Group), removed by Mr. McLoughlin:

- 4.2 Approval of OTA Agreement Renewal – County of San Bernardino
The board approved this agreement with the County of San Bernardino in San Bernardino, California.
- 4.3 Approval of New OTA Agreement – Terrio Therapy-Fitness, Inc.
The board approved this contract with Terrio Therapy-Fitness, Inc., in Bakersfield, California.
- 4.5 Confirmation of AA Degrees and Certificates Awarded in Fall 2010 - Santa Ana College (SAC)
The board confirmed the recipients of the SAC associate degrees and certificates for fall 2010 as presented.
- 4.6 Confirmation of AA Degrees and Certificates Awarded in Fall 2010 - Santiago Canyon College
The board confirmed the recipients of the SCC associate degrees and certificates for fall 2010 as presented.
- 4.7 Approval SCC Sociology Associate in Arts Degree for Transfer (AA-T)
The board approved the proposed program as required by the California Community Colleges Chancellor's Office.
- 5.1 Approval of Payment of Bills
The board approved payment of bills as submitted.
- 5.2 Approval of Budget Transfers and Budget Increases/Decreases
The board approved budget transfers, increases, and decreases during the month of March 2011.
- 5.4 Approval of Additional Construction Management Services for Multiple Projects at Santa Ana College
The board approved the extension of management services for Bernards Management Services as presented.
- 5.5 Approval of Purchase and Sale Agreement with City of Santa Ana
The board approved the Purchase and Sale Agreement as presented.

1.6 Approval of Consent Calendar – (cont.)

- 5.7 Approval of Change Order #1 for Bid #1137 – Masonry for Humanities Building at Santiago Canyon College
The board approved change order #1 for Bid #1137 for Industrial Masonry, Inc., for masonry for the Humanities building at SCC as presented.
- 5.8 Approval of Change Order #1 for Bid #1144 – Roofing on Humanities Building at Santiago Canyon College
The board approved change order #1 for Bid #1144 for Troyer Contracting Company for roofing on the Humanities building at SCC as presented.
- 5.9 Approval of Change Order #1 for Bid #1147 – Interiors for Humanities Building at Santiago Canyon College
The board approved change order #1 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities Building at SCC as presented.
- 5.10 Approval of Change Order #1 for Bid #1148 - Flooring for Humanities Building at Santiago Canyon College
The board approved change order #1 for Bid #1148 for Continental Flooring Company for flooring for the Humanities building at SCC as presented.
- 5.11 Approval of Notice of Completion for Bid #1054 – Science Building at Santiago Canyon College
The board approved the Notice of Completion for landscaping of the Science building at SCC as presented.
- 5.12 Approval of Notice of Completion for Bid #1066 – Science Building at Santiago Canyon College
The board approved the Notice of Completion for structural steel of the Science building at SCC as presented.
- 5.13 Approval of Bid #1174 – Trash Collection and Disposal Service
The board accepted the bids and approved awarding Bid #1174 for trash collection and disposal service to CR & R, Inc., as presented.
- 5.14 Approval of Donation of Vehicles from KIA Motors America, Inc.
The board accepted the donation of a 2010 Kia Sorento, 2011 Kia Optima, and 2011 Kia Sportage from Kia Motors America, Inc., as presented.

1.6 Approval of Consent Calendar – (cont.)

5.15 Approval of Independent Contractors

The board approved the following independent contractor: McClowry Educational Consulting Corporation, Michele McClowry, C.P.A for Business Operations/Fiscal Services consulting services to provide financial, budget, evaluation and accounting services as the Interim Assistant Vice Chancellor – Fiscal Services. Dates of service are May 1, 2011, through September 30, 2011. The fee is estimated at \$65,000.

5.16 Approval of Purchase Orders

The board approved the purchase order listing for the period March 13, 2011, through April 9, 2011.

Mr. Yarbrough arrived at this time.

It was moved by Mr. Hanna, seconded by Mr. Yarbrough, and carried unanimously to suspend the rules and consider Item 4.1 (Santa Ana College Upward Bound Summer Residential Contract) before recessing to closed session.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

Ms. Woolery arrived during Mr. Vázquez' report.

2.3 Report from Student Trustee

Mr. Nathan Selvidge was not in attendance at this time.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Kevin Dilger, Student President, Santiago Canyon College
Ms. Nadia Lopez, Student President, Santa Ana College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

4.1 Approval of Santa Ana College Upward Bound Summer Residential Contract

It was moved by Mr. Yarbrough, and seconded by Mr. McLoughlin, to approve the agreement between Chapman University and Santa Ana College Upward Bound Program. Discussion ensued. The motion carried unanimously.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:03 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Administrative Dean
 - (2) Associate Dean
 - (3) Director
 - (4) Vice President
 - g. Other Educational and Classified Administrators
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Matt Johnson, et al. v. Rancho Santiago Community College District, et al, U.S. District Court Case No. SACV 04-00280 JVS (MLGx)

Quisenberry v. Rancho Santiago Community College Foundation et al, Los Angeles Superior Court Case BC443003

3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association

RECONVENE

The board reconvened at 6:16 p.m.

Closed Session Report

Mr. McLoughlin reported the board discussed the abovementioned items, and there was no action taken during closed session.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Revised Job Descriptions
- Approve Appointments
- Ratify Resignations/Retirements
- Approve Rehiring of Temporary Non-tenure Track Employees per E.C. 87470
- Approve Contract Extension Days for 2010-2011
- Approve Sabbatical Leaves of Absence
- Approve Part-time/Hourly Hires/Rehires

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Voluntary Furloughs
- Approve Changes in Positions
- Approve Changes in Salary Placements
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters
- Approve Volunteers

3.3 Approval of Mutual Non-Disclosure Agreement with American Fidelity Assurance and Authorization for Voluntary Payroll Deductions

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve and authorize the Executive Vice Chancellor of Human Resources and Educational Services to execute the Mutual Non-Disclosure and Services Agreement with American Fidelity Assurance Company.

3.4 Approval of Voluntary Payroll Deduction: United Pet Care

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve United Pet Care as an authorized payroll deduction.

4.0 INSTRUCTION

Item 4.1 was approved before recessing to closed session. Items 4.2, 4.3, 4.5, 4.6, and 4.7 were approved as part of Item 1.6 (Consent Calendar).

4.4 Approval of Agreement with Apple Computer, Inc., for Digital Media Center (DMC) to be designated as an Apple Certified Training Center for Education

It was moved by Mr. Yarbrough and seconded by Mr. McLoughlin to approve the agreement with Apple Computer for the DMC to be designated as an Apple Certified Training Center for Education. Discussion ensued. The motion carried unanimously.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, 5.4, 5.5, and 5.7 through 5.16 were approved as part of Item 1.6 (Consent Calendar).

5.3 Approval of Additional Consulting Services – The Dolinka Group

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve additional consulting services of The Dolinka Group as presented. Discussion ensued. The motion carried unanimously.

5.6 Approval of Architect Change Order – Athletic/Aquatic Center at Santiago Canyon College (SCC)

It was moved by Mr. Yarbrough and seconded by Mr. McLoughlin to approve amending and increasing the Austin Company architectural agreement in the amount of \$26,900 as presented. Discussion ensued. The motion carried unanimously.

6.0 GENERAL

6.1 First Reading of New and Revised Board Policies

These policies were presented for a first reading as information:

BP 9002.1 (new) – Conflict of Interest
BP 9005 (revised) – Vacancies
BP 9008 (revised) – Duties of the Officers
BP 9012 (revised) – Meetings - Regular
BP 9014 (revised) – Public Participation at Board Meetings
BP 9014.1 (new) – Speakers
BP 9014.2 (new) – Decorum
BP 9015 (revised) – Agendas
BP 9026 (revised) – Closed Sessions
BP 9028 (revised) – Board Education
BP 9031 (new) – Minutes
BP 9033 (new) – Participation in Local Decision Making
BP 9034 (new) – Presentation of Initial Collective Bargaining Proposals
BP 9035 (new) – Personal Use of Public Resources
BP 9036 (new) – Communications Among Board Members

6.2 Adoption of Resolution No. 11-08 - Reduction in Trustee Compensation

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to adopt Resolution No. 11-08 to continue the reduction in trustee compensation for an additional year. Discussion ensued. The motion carried unanimously.

6.3 Report from Board Committees

Mr. Labrado provided a report on the April 21, 2011, Board Facilities Committee meeting.

6.4 Board Member Comments

Board members commended staff on the success of the joint board meeting held with Santa Ana Unified School District on April 19, 2011.

Mr. Yarbrough asked that the meeting be closed in memory of founding board member John Albert White who served on the board for ten years and died on April 10, 2011. He asked that Mr. Conley to extend condolences to the family on behalf of the board.

Mr. McLoughlin indicated he plans to attend the Santa Ana *Adelante!* event on May 6 at Cal State Fullerton.

Mr. Labrado thanked Ms. Woolery for bringing Resolution No. 11-08 (Reduction in Trustee Compensation) to the board for approval.

6.4 Board Member Comments – (cont.)

Mr. Conley reported he recently attended a groundbreaking ceremony for SCC Humanities and Athletic buildings and a reception for Mr. Tom Torlakson, State Superintendent of Public Instruction. As a new commissioner, Mr. Conley reported on his orientation and a meeting for the California Student Aid Commission in Sacramento.

7.0 **ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on Tuesday, May 10, 2011.

There being no further business, Mr. Conley declared this meeting adjourned at 6:45 p.m. in honor of John Albert White, former founding trustee.

Respectfully submitted,

Dr. Raúl Rodríguez
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: May 10, 2011

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

**Resolution #11-10 in honor of Classified School Employee Week
May 15-21, 2011**

To recognize the event locally, CSEA's Rancho Santiago Chapter 579 requests you to adopt the following resolution:

WHEREAS, classified professionals provide valuable and essential services to the schools and students of the Rancho Santiago Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Rancho Santiago Community College District's students, and

WHEREAS, classified professionals employed by the Rancho Santiago Community College District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that the Rancho Santiago Community College District hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the state of California and in the Rancho Santiago Community College District and declares the week of May 15-21, 2011, as Classified School Employee Week in the Rancho Santiago Community College District.

Dated this 10th day of May, 2011.

Ayes:

Noes:

Absent:

Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC**

May 10, 2011

MANAGEMENT

Appointment

Gerard, Debra
Executive Assistant to the Chancellor
Chancellor's Office
District

Effective: May 31, 2011
Placement: J-3 \$6,239/Month

Ratification of Resignation/Retirement

Whelan, Sharon
Dean
Humanities and Social Sciences Division
Santa Ana College

Effective: June 30, 2011
Reason: Retirement

FACULTY

Appointments

Vu, Binh
Assistant Professor, Music
Library, Arts, Humanities and
Social Sciences Division
Santiago Canyon College

Effective: August 15, 2011
Tentative Salary Placement: II-3 \$55,506/Year

Jin, Jungwon
Assistant Professor, Music
Fine and Performing Arts Division
Santa Ana College

Effective: August 15, 2011
Tentative Salary Placement: VII-3 \$68,341/Year

Robinson, Kristen
Assistant Professor, Paralegal
Business Division
Santa Ana College

Effective: August 15, 2011
Tentative Salary Placement: I-3 \$51,661/Year

Shweiri, Gabriel
Assistant Professor, Marketing/
Management/International Business
Business Division
Santa Ana College

Effective: August 15, 2011
Tentative Salary Placement: II-3 \$55,506/Year

FACULTY (CONT'D)

Interim to Permanent

Paz-Lugo, Artemisa
Master Teacher
CEC Child Development Center
Child Development Services
District

Effective: May 1, 2011
Salary Placement: MT/AA-1 \$35,364/Year

Ratification of Adjusted Effective Date of Retirement

Frye-Reed, Caroline
Counselor
Counseling Division
Santa Ana College

Effective: May 20, 2011
Reason: Retirement

Ratification of Resignation/Retirement

Dobos, David
Professor, Sociology
Humanities and Social Sciences Division
Santa Ana College

Effective: May 20, 2011
Reason: Retirement

Leaves of Absence

Macdonald, Juli
Professor, Exercise Science
Exercise Science, Health and Athletics Division
Santa Ana College

Effective: January 18 – May 20, 2011
Reason: Banked Leave (15 LHE)

Morse, Leah
Master Teacher
SCC Child Development Center
Child Development Services
District

Effective: May 9 – June 6, 2011
Reason: Unpaid Family Medical Leave

FACULTY (CONT'D)

Part-time/Hourly Hires/Rehires

Dang, Anh
Counselor/Instructor
Counseling and Student Support
Services Division
Santiago Canyon College

Effective: April 25, 2011
Hourly Lecture/Lab Rate: II-3 \$54.32/\$46.17

Dennis, Jeffry
Instructor, Water Utility Science
Business and Career Technical
Education Division
Santiago Canyon College

Effective: August 15, 2011
Hourly Lecture Rate: II-3 \$54.32

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
CLASSIFIED
MAY 10, 2011

CLASSIFIED

New Appointment

Luna, Edward
Library Technician (CL11-0264)
Library/ SAC

Effective: May 9, 2011
Grade 9, Step 1 \$3179

Tjiptahadi, Rudy
Research Specialist (Reorg 672b)
Academic Affairs/ SCC
Rehire from 39 Month Rehire List

Effective: May 16, 2011
Grade 13, Step 6 + 6PG \$5161

Hourly On Going to Contract

Sura, Alma
From: Instructional Assistant/ School of
Continuing Education/SAC
To: Instructional Center Tech (CL11-0279)
Humanities/ SCC

Effective: April 30, 2011
Grade 7, Step 1 + 3PG (750) \$2994.50

Out of Class Assignment

Cossio, Gilbert
Information Systems Specialist/ Auxiliary
Services/ SAC

Effective: 04/18/11 – 06/30/11
Grade 11, Step 3 \$3826

Lopez, Felipe
Senior Custodian/ District Office

Effective: 04/02/11 – 06/30/11
Grade 7, Step 5 + 2.5% L \$3659

Quinonez, Raul
Bookstore Buyer/ SAC

Effective: 02/01/11 – 06/30/11
Grade 10, Step3 \$3666

Leave of Absence

Valencia, Jennifer
Admin. Secretary/ Foundation/ SAC

Effective: 06/24/11 – 08/05/11
Reason: Maternity Leave

Ratification of Resignation/Retirement

Ortiz, Alfonso
Student Services Specialist/ Student
Development/ SCC

Effective: May 2, 2011
Reason: Resignation

CLASSIFIED HOURLY

New Appointments

Deluna, Daniel
Instructional Assistant (CL10-0253#01)
School of Continuing Education/SAC

Effective: April 25, 2011
Up to 19 Hours/Week School Session
Grade 5, Step A \$15.64/Hour

Paz, Edgar
Custodian (CL10-0265#01)/ Admin.
Services/ SCC

Effective: May 9, 2011
19 Hours/Week 12 Months
Grade 4, Step A \$15.15/Hour

Serrano Arriola, Raul
Custodian (CL10-0265)/ Admin. Services/
SCC

Effective: May 9, 2011
19 Hours/Week 12 Months
Grade 4, Step A \$15.15/Hour

Ratification of Resignation/Retirement

Coury Hanna, Botros
Admissions & Records Specialist I/ SCC

Effective: April 29, 2011
Reason: Resignation

TEMPORARY ASSIGNMENT

Barrios, Gabrielle
Administrative Clerk/ Orange Education
Center

Effective: 05/11/11 – 06/30/11

Vasquez, Maria
Administrative Clerk/ Orange Education
Center

Effective: 05/11/11 – 06/30/11

Change in Temporary Assignment

Orozco, Vanessa
Transfer Center Specialist/ Counseling/
SAC

Effective: 03/28/11 – 06/10/11

Additional Hours for On Going Assignment

Deluna, Daniel Instructional Assistant/ School of Continuing Education/SAC	Effective: 04/25/11 – 06/30/11 Not to exceed 19 consecutive days in any given period.
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Substitute Assignments

Ford, Michelle Sr. Cashier/ Bookstore/ SCC	Effective: 01/11/11 – 06/23/11
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Gutierrez Lucero, Maria Administrative Clerk/ Orange Education Center	Effective: 05/02/11 – 06/30/11
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Hess, Jodi Cashier/ Auxiliary Services/ SAC	Effective: 03/21/11 – 04/25/11
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Romero, Esther Cashier/ Auxiliary Services/ SAC	Effective: 04/05/11 – 04/25/11
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Sura, Alma Instructional Assistant/ School of Continuing Education/SAC	Effective: 05/02/11 – 06/30/11
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MISCELLANEOUS POSITIONS

Ansari Foroughi, Francine Community Services Presenter/ SAC	Effective: 05/11/11
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Haskin, Stuart Community Services Presenter/ SAC	Effective: 05/11/11
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Karpowics, Jeremy Community Services Presenter/ SAC	Effective: 05/11/11
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Leonard, Victoria Community Services Presenter/ SCC	Effective: 05/10/11
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Stowell, Barbara Community Services Presenter/ SAC	Effective: 05/11/11
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Instructional Associates/Associate Assistants

Criminal Justice

Demauro, Kenneth Effective: 05/11/11

COMMUNITY SERVICE PRESENTERS

Stipends Effective March 11 – April 10, 2011

Bradley, Sabrina Amount: \$ 282.58

Clary, Ling Ling Amount: \$ 540.00

Dumon, Dori Amount: \$ 240.00

Friebert, Martin Amount: \$ 495.00

Glicksir, Barbara Amount: \$ 1,050.00

Gorman, Ron Amount: \$ 696.88

Hall Patterson, Kris Amount: \$ 764.90

Harper, Deborah Amount: \$ 70.64

Harris, Karen Amount: \$ 260.00

SANTA ANA COLLEGE
STUDENT ASSISTANT LIST

Brizuela, Jamie Rose Effective: 04/18/11-6/30/11
Cabrerá, Evelyn Effective: 04/26/11-6/30/11
Gonzalez, Dania Effective: 04/19/11-6/30/11
Rodriguez, Candice Daniella Catalen Effective: 04/20/11-6/30/11

Faculty Inquiry Network \$300.00 Stipend Spring 2011

Gonzalez, Sandra Nayeli Effective: 01/24/11-5/20/11

Santiago Canyon College
STUDENT ASSISTANT NEW HIRE LIST

Oliveros, Yesenia Effective: 04/27/11-06/30/11
Gutierrez, Gustavo Effective: 04/27/11-06/30/11

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
(Human Resources)

To:	Board of Trustees	Date: May 10, 2011
Re:	Adoption of Resolution No. 11-09 regarding Reduction in Force of Classified Staff	
Action:	Request for Approval	

BACKGROUND

The state budget for 2011-12 will reduce income to the District's child development fund by approximately \$645,000. A variety of budget reductions will be required to offset this loss of income.

ANALYSIS

As part of the budget reductions, two classified positions assigned to child development centers will be eliminated and one position will be reduced from full-time to part-time. Provisions of the Education Code and the CSEA contract require that the affected employees receive 45 days notice prior to layoff.

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution No. 11-09.

Fiscal Impact: \$142,492	Board Date: May 10, 2011
Prepared by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Submitted by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Recommended by: Dr. Raúl Rodríguez, Chancellor	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

**Resolution Regarding the Reduction in Force of Classified Staff
in Child Development Centers**

Resolution No. 11-09

Whereas, the State of California is reducing its support for the District's Child Development Centers by \$645,784 for the 2011-12 fiscal year; and

Whereas, the District operates five child development centers through the income received from the State of California and fees collected from individuals whose children are enrolled in the centers; and

Whereas, the District finds it necessary to reduce staffing in the child development centers in order to offset income lost as a result of reductions in the state budget; and

Whereas, due to a lack of funds/lack of work, the Governing Board finds it in the best interest of the District, that as of June 30, 2011, certain services now being provided by the District be reduced or discontinued by the following extent.

NOW, THEREFORE, BE IT RESOLVED, that as of June 30, 2011, the classified workforce of the District will be reduced or discontinued to the extent set forth as follows:

General Office Clerk -- 100% FTE, 12 Month, OEC Child Development Center
General Office Clerk -- 75% FTE, 12 Month, CEC Child Development Center
Custodian – 100% FTE, 12-Month, (Swing), reduced to 47.5% FTE, 12-Month SAC
Child Development Center

BE IT FURTHER RESOLVED that the Executive Vice Chancellor of Human Resources and Educational Services be and hereby is authorized and directed to give notice of layoff of these positions and of displacement rights to the affected classified employees of the District.

Dated this 10th day of May 2011

Ayes:
Noes:
Absent:
Abstain:

Dr. Raúl Rodríguez, Chancellor
Secretary to the Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Human Resources and Educational Services

To:	Board of Trustees	Date:	May 10, 2011
Ref:	Renewal of Flexible Benefits Plan 2011-2012		
Action:	Request for Approval		

BACKGROUND

The District currently offers a medical and dependent care reimbursement plan, which allows employees to place pre-tax income into an account to pay for medical and/or dependent day care expenses not covered by our insurance plans. The maximum amount an employee can contribute a year to each plan is \$5,000.00. That plan is currently administered by CONEXIS.

ANALYSIS

CONEXIS has administered the district's Medical Reimbursement and Dependent Day Care reimbursement accounts for the past thirteen years. The district is responsible for the following administrative costs: (1) one-time set up fee of \$100; (2) reimbursement check processing fee of \$1.00 per check (per check issued) and (3) minimum monthly billing fee of \$100. The participating employees pay a service fee of \$5.00 per month.

American Fidelity Assurance (AFA) is currently conducting the District's dependent eligibility audit and also offers a variety of voluntary insurance plans for District employees. AFA also administers medical and dependent care reimbursement plans for school districts and does so without any charges to the employer or employee. Based upon the satisfactory service rendered by AFA to date and the reduced costs to both the District and the employees, it is recommended that AFA administer this program for the District for 2011-2012.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Chancellor, or his designee, to execute the necessary documents to authorize American Fidelity Assurance to administer the District's flexible benefits plan for the 2011-2012 fiscal year.

Fiscal Impact:	None	Board Date:	May 10, 2011
Prepared by:	Don Maus, Risk Manager		
Submitted by:	John Didion, Exec. Vice Chancellor, Human Resources & Ed. Services		
Recommended by:	Dr. Raúl Rodríguez, Chancellor		

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources and Educational Services

To:	Board of Trustees	Date: May 10, 2011
Re:	Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD).	
Action:	Receipt of Initial Bargaining Proposal and Scheduling of Public Hearing	

BACKGROUND

Pursuant to Government Code Section 3547(a) the Rancho Santiago Community College District's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD) is presented for information and public review. The Government Code requires that the Board of Trustees conduct a public hearing on this proposal at its next regularly scheduled meeting.

ANALYSIS

Contract negotiations cannot begin until after the Board of Trustees conducts a public hearing and formally adopts its bargaining proposal.

RECOMMENDATION

It is recommended that the Board of Trustees receive and file the district's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD) and schedule a public hearing for May 23, 2011.

Fiscal Impact: TBD	Board Date: May 10, 2011
Item Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Recommended by: Dr. Raúl Rodríguez, Chancellor	

FARSCCD Contract Proposal for 2011-2012
April 22, 2011

4.14 Sabbatical Leave

For 2011-12, sabbatical leaves will be approved according to current contract language.

4.16 Banking Leave

For 2011-12, banking leaves will be approved according to current contract language.

Faculty's banked LHE funds will be maintained by the District to ensure that faculty members can use these funds for banking leave in accordance with the contract.

Increase the limit on banked LHE accrual from 36 to 42 LHE.

5.2 Benefits

For 2011-12, there will be no increase in premium costs to employees on the PPO or HMO plans.

6.1.1.D Work Year for College Counselors

Changes in this section clarifying the 192-day contract-year schedule for credit and non-credit counselors replace an earlier memorandum of understanding (MOU) on these issues.

6.2.5 Evaluate department chair requests for increased released time in Appendix K, and other contractual released time amounts in Articles 4 and 6.

6.4 Instructional Calendars (Appendix C and D)

For 2011-12 and future calendars, there will be at least one full week between the end of Spring semester and the start of the designated Summer block; and at least one full week between the end of the designated Summer block and the start of the Fall flex week.

7.1.1 Salary Schedules – Contract Year (Appendix E, F, and G)

For the 2011-12 school year, the salary schedule will be restored to 9th place ranking, as determined by the relative rank of the 10th active step on Class VI.

In the event the District receives a positive COLA adjustment from the State in 2011-12, this percentage will be retroactively applied to the 2011-12 salary schedule.

In 2011-12, restore faculty's steps and columns to their correct levels (as if there had been no freeze of steps and columns in 2009-10 and 2010-11).

Retroactive to Fall 2009, restore the faculty's salary amounts that were not received due

to the freeze of steps, columns, and ranking in 2009-10 and 2010-11.

7.3 Beyond Contract and Part-time Assignments (Appendix B)

In 2011-12, apply the 2011-12 ranking adjustment percentage to the Beyond Contract/Part-time schedule and restore faculty's steps and columns to their correct levels.

- 8.** Develop language relating to the use of on-line student evaluations.

Submitted by:

President, FARSCCD

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Human Resources and Educational Services

To:	Board of Trustees	Date: May 10, 2011
Ref:	Rejection of Claim	File # 11-001
Action:	Request for Authorization	

The district's legal counsel recommends that the Board of Trustees authorize the Chancellor, or designee, to reject claim #11-001, filed by Mepco Services Incorporated.

Fiscal Impact: None	Board Date: May 10, 2011
Prepared by: John Didion, Exec. Vice Chancellor, Human Resources & Ed. Services	
Submitted by: John Didion, Exec. Vice Chancellor, Human Resources & Ed. Services	
Item Recommended by: Dr. Raúl Rodríguez, Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Human Resources and Educational Services

To:	Board of Trustees	Date: May 10, 2011
Ref:	Rejection of Claim	File # 11-002
Action:	Request for Authorization	

The district's legal counsel recommends that the Board of Trustees authorize the Chancellor, or designee, to reject claim #11-002, filed by Hartford Fire Insurance Company.

Fiscal Impact: None	Board Date: May 10, 2011
Prepared by: John Didion, Exec. Vice Chancellor, Human Resources & Ed. Services	
Submitted by: John Didion, Exec. Vice Chancellor, Human Resources & Ed. Services	
Item Recommended by: Dr. Raúl Rodríguez, Chancellor	

Board of Trustees
May 10, 2011

Conference Docket
No. 3.8

CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

TESTIFYING ON DISTRICT BILL AB 405
Sacramento, CA – May 2-3, 2011

1 Board Member
(John Hanna)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – School of Continuing Education**

To:	Board of Trustees	Date: May 10, 2011
Re:	Approval of New Noncredit Certificates for Santa Ana College School of Continuing Education	
Action:	Request for approval	

BACKGROUND

Santa Ana College School of Continuing Education is committed to meeting the educational and training needs of the communities within the District's service area. In order to be eligible for State enhanced funding, noncredit certificates must meet appropriate criteria, be approved through a local process and be approved by the State Chancellor's Office.

ANALYSIS

The attached list of new noncredit certificates have been reviewed and approved by the college curriculum council as meeting criteria defined by SB361 for approved sequence of courses leading to a certificate of completion.

RECOMMENDATION

It is recommended that the Board of Trustees approve and certify the attached new noncredit certificates for submission to the State Chancellor's Office and addition to Santa Ana College's Noncredit Curriculum Inventory.

Fiscal Impact	None	Board Date: May 10, 2011
Prepared by:	Ed Ripley, Vice President, Santa Ana College School of Continuing Education	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Dr. Raúl Rodríguez, Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santa Ana College School of Continuing Education

New Noncredit Certificates Submitted for Board Approval
May 10, 2011

1. Communication ESL Intro A Certificate of Completion
2. Communication ESL Intro B Certificate of Completion
3. Communication ESL Beg A Certificate of Completion
4. Communication ESL Beg B Certificate of Completion
5. Communication ESL Transitioning A Certificate of Completion
6. Communication ESL Transitioning B Certificate of Completion
7. Communication ESL Int A Certificate of Completion
8. Communication ESL Int B Certificate of Completion
9. Communication ESL Int C Certificate of Completion
10. Communication ESL Int D Certificate of Completion
11. Academic ESL Beg A Certificate of Completion
12. Academic ESL Beg B Certificate of Completion
13. Academic ESL Beg – Int A Certificate of Completion
14. Academic ESL Beg – Int B Certificate of Completion
15. Academic ESL Int A Certificate of Completion
16. Academic ESL Int B Certificate of Completion
17. Academic ESL Int C Certificate of Completion
18. Academic ESL Int D Certificate of Completion
19. Vocational ESL A Certificate of Completion
20. Vocational ESL B Certificate of Completion
21. Vocational ESL C Certificate of Completion

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE COMMUNICATION ESL INTRO A CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This entry-level combination of courses is designed to help students begin to communicate in everyday life situations they will encounter at home, at school, at work, and in the community.

To obtain this certificate, take two courses.

Choose 1:

- ESL 393, Introduction to ESL Family Literacy
- ESL 399, ESL Literacy
- ESL400, Transition ESL

Choose 1:

- ESL 401, ESL/Family Literacy Beginning 1
- ESL 410, Beginning ESL 1

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title COMMUNICATION ESL INTRO A CERTIFICATE OF COMPLETION New X Revised _____

1. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE COMMUNICATION ESL INTRO B CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to help students begin to communicate in everyday life situations they will encounter at home, at school, at work, and in the community.

To obtain this certificate, take two courses.

Choose 1:

- ESL 393, Introduction to ESL Family Literacy
- ESL 399, ESL Literacy
- ESL 400, Transition ESL
- ESL 401, ESL/Family Literacy Beginning 1
- ESL 410, Beginning ESL 1

Choose 1:

- ESL 398, Community Learning Center

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title **COMMUNICATION ESL INTRO B CERTIFICATE OF COMPLETION** _____ New X Revised _____

2. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa Ana
College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE classes
as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate students to
persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE COMMUNICATION ESL BEG A CERTIFICATE OF COMPLETION
(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This beginning combination of courses is designed to help students communicate in a limited way in everyday life situations they will encounter at home, at school, at work, and in the community.

To obtain this certificate, take two courses.

Choose 1:

- ESL 401, ESL/Family Literacy Beginning 1
- ESL 404, ESL/Family Literacy with Computers
- ESL 410, Beginning ESL 1

Choose 1:

- ESL 404, ESL/Family Literacy with Computers
- ESL 405, ESL/Family Literacy Beginning 2
- ESL 420, Beginning ESL 2
- ESL 701, Academic ESL Beginning 1
- ESL 702, Academic ESL Beginning 2

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title COMMUNICATION ESI **BEG A** CERTIFICATE OF COMPLETION New X Revised _____

3. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE COMMUNICATION ESL BEG B CERTIFICATE OF COMPLETION
(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to help students communicate in a limited way in everyday life situations they will encounter at home, at school, at work, and in the community.

To obtain this certificate, take two courses.

Choose 1:

- ESL 401, ESL/Family Literacy Beginning 1
- ESL 404, ESL/Family Literacy with Computers
- ESL 405, ESL/Family Literacy Beginning 2
- ESL 410, Beginning ESL 1
- ESL 420, Beginning ESL 2

Choose 1:

- ESL 398, Community Learning Center

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title COMMUNICATION ESL **BEG B** CERTIFICATE OF COMPLETION New X Revised _____

4. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE COMMUNICATION ESL TRANSITIONING A CERTIFICATE OF COMPLETION
(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to help students communicate effectively in many everyday life situations they will encounter at home, at school, at work, and in the community.

To obtain this certificate, take two courses.

Choose 1:

- ESL 404, ESL/Family Literacy with Computers
- ESL 407, ESL/Family Literacy Beginning 3
- ESL 430, Beginning ESL 3

Choose 1:

- ESL 408, ESL/Family Literacy Intermediate 1
- ESL 460, Intermediate ESL 1
- ESL 703, Academic ESL Beginning 3

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title COMMUNICATION ESL TRANSITIONING A CERTIFICATE OF COMPLETION New Revised

5. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes No

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE COMMUNICATION ESL TRANSITIONING B CERTIFICATE OF COMPLETION
(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to help students communicate adequately in many everyday life situations they will encounter at home, at school, at work, and in the community.

To obtain this certificate, take two courses.

Choose 1:

- ESL 404, ESL/Family Literacy with Computers
- ESL 407, ESL/Family Literacy Beginning 3
- ESL 430, Beginning ESL 3
- ESL 408, ESL/Family Literacy Intermediate 1
- ESL 460, Intermediate ESL 1
- ESL 711, Academic ESL Intermediate 1

Choose 1:

- ESL 038, Business Skills
- ESL 060, VESL Health Services
- ESL 120, ESL Civics (Citizenship)
- ESL 130, ESL Topics
- ESL 140, VESL Childcare Educators
- ESL 392, Writing and Computers
- ESL 394, ESL Writing A
- ESL 398, Community Learning Center
- ESL 530, American English Pronunciation
- ESL 570, Conversation 1
- ESL 600, Personal Discovery

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) Rob Jenkins _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title COMMUNICATION ESL TRANSITIONING B CERTIFICATE OF COMPLETION New X Revised _____

6. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes _____ X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE COMMUNICATION ESL INT A CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to help students communicate successfully in most everyday life situations they will encounter at home, at school, at work, and in the community.

To obtain this certificate, take two courses.

Choose 1:

- ESL404, ESL/Family Literacy with Computers
- ESL 409, ESL/Family Literacy Intermediate 2
- ESL 470, Intermediate ESL 2

Choose 1:

- ESL 480, Intermediate ESL 3
- ESL 712, Academic ESL Intermediate 2

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title COMMUNICATION ESL INT A CERTIFICATE OF COMPLETION New X Revised _____

7. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE COMMUNICATION ESL INT B CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to help students communicate successfully in most everyday life situations they will encounter at home, at school, at work, and in the community.

To obtain this certificate, take two courses.

Choose 1:

- ESL 404, ESL/Family Literacy with Computers
- ESL 409, ESL/Family Literacy Intermediate 2
- ESL 470, Intermediate ESL 2
- ESL 480, Intermediate ESL 3

Choose 1:

- ESL 038, Business Skills
- ESL 060, VESL Health Services
- ESL 120, ESL Civics (Citizenship)
- ESL 130, ESL Topics
- ESL 140, VESL Childcare Educators
- ESL 392, Writing and Computers
- ESL 395, ESL Writing B
- ESL 398, Community Learning Center
- ESL 490, Advanced Grammar Review
- ESL 530, American English Pronunciation
- ESL 580, Conversation 2
- ESL 600, Personal Discovery
- ESL 712, Academic ESL Intermediate 2
- ESL 713, Academic ESL Intermediate 3

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title **COMMUNICATION ESL INT B CERTIFICATE OF COMPLETION** _____ New X Revised _____

8. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE COMMUNICATION ESL INT C CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to transition students to Adult Basic Education courses (ABE).

To obtain this certificate, take two courses.

Choose 1:

- ESL 408, ESL/Family Literacy Intermediate 1
- ESL 409, ESL/Family Literacy Intermediate 2
- ESL 460, Intermediate ESL 1
- ESL 470, Intermediate ESL 2
- ESL 480, Intermediate ESL 3

Choose 1:

ABE-009

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title COMMUNICATION ESL INT C CERTIFICATE OF COMPLETION New X Revised

9. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE COMMUNICATION ESL INT D CERTIFICATE OF COMPLETION
(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to transition students to High School courses, GED Preparation courses, and college courses.

To obtain this certificate, take two courses.

Choose 1:

- ESL 408, ESL/Family Literacy Intermediate 1
- ESL 409, ESL/Family Literacy Intermediate 2
- ESL 460, Intermediate ESL 1
- ESL 470, Intermediate ESL 2
- ESL 480, Intermediate ESL 3

Choose 1:

- HSRDG-089 Reading Proficiency Development
- HSRDG-093 Bldg Reading Skills 1

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title COMMUNICATION ESL INT D CERTIFICATE OF COMPLETION New X Revised _____

10. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE ACADEMIC ESL BEG A CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to help students begin to prepare for transitioning to Adult Basic Education courses (ABE), High School courses, GED Preparation courses, and college courses.

To obtain this certificate, take two courses.

ESL 701, Academic ESL Beginning 1
ESL 702, Academic ESL Beginning 2

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title ACADEMIC ESL BEG A CERTIFICATE OF COMPLETION New X Revised _____

11. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa Ana
College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE classes
as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate students to
persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE ACADEMIC ESL BEG B CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to help students prepare for transitioning to Adult Basic Education courses (ABE), High School courses, GED Preparation courses, and college courses.

To obtain this certificate, take two courses.

Choose 1:

- ESL 701, Academic ESL Beginning 1
- ESL 702, Academic ESL Beginning 2

Choose 1:

- ESL 398, Community Learning Center

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title ACADEMIC ESL BEG B CERTIFICATE OF COMPLETION New X Revised _____

12. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa Ana
College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE classes
as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate students to
persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE ACADEMIC ESL BEG - INT A CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to help students prepare for transitioning to Adult Basic Education courses (ABE), High School courses, GED Preparation courses, and college courses.

To obtain this certificate, take two courses.

ESL 703, Academic ESL Beginning 3
ESL 711, Academic ESL Intermediate 1

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title ACADEMIC ESL BEG - INT A CERTIFICATE OF COMPLETION New X Revised _____

13. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE ACADEMIC ESL BEG - INT B CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to help students prepare for transitioning to Adult Basic Education courses (ABE), High School courses, GED Preparation courses, and college courses.

To obtain this certificate, take two courses.

Choose 1:

- ESL 703, Academic ESL Beginning 3
- ESL 711, Academic ESL Intermediate 1

Choose 1:

- ESL 038, Business Skills
- ESL 060, VESL Health Services
- ESL 120, ESL Civics
- ESL 130, ESL Topics
- ESL 140, VESL Childcare Educators
- ESL 392, Writing and Computers
- ESL 394, ESL Writing A
- ESL 398, Community Learning Center
- ESL 530, American English Pronunciation
- ESL 570, Conversation 1
- ESL 600, Personal Discovery

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title ACADEMIC ESL BEG - INT B CERTIFICATE OF COMPLETION New X Revised _____

14. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa Ana
College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE classes
as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate students to
persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE ACADEMIC ESL INT A CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to transition students to Adult Basic Education courses (ABE), High School courses, GED Preparation courses, and college courses.

To obtain this certificate, take two courses.

ESL 712, Academic ESL Intermediate 2
ESL 713, Academic ESL Intermediate 3

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title ACADEMIC ESL INT A CERTIFICATE OF COMPLETION New X Revised _____

15. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE ACADEMIC ESL INT B CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to transition students to Adult Basic Education courses (ABE), High School courses, GED Preparation courses, and college courses.

To obtain this certificate, take two courses.

Choose 1:

- ESL 712, Academic ESL Intermediate 2
- ESL 713, Academic ESL Intermediate 3

Choose 1:

- ESL 038, Business Skills
- ESL 060, VESL Health Services
- ESL 120, ESL Civics
- ESL 130, ESL Topics
- ESL 140, VESL Childcare Educators
- ESL 392, Writing and Computers
- ESL 395, ESL Writing B
- ESL 398, Community Learning Center
- ESL 490, Advanced Grammar Review
- ESL 530, American English Pronunciation
- ESL 580, Conversation 2
- ESL 600, Personal Discovery

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title ACADEMIC ESL INT B CERTIFICATE OF COMPLETION New X Revised _____

16. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE ACADEMIC ESL INT C CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to transition students to Adult Basic Education courses (ABE).

To obtain this certificate, take two courses.

Choose 1:

- ESL 711, Academic ESL Intermediate 1
- ESL 712, Academic ESL Intermediate 2
- ESL 713, Academic ESL Intermediate 3

Choose 1:

ABE-009

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title ACADEMIC ESL INT C CERTIFICATE OF COMPLETION New X Revised _____

17. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE ACADEMIC ESL INT D CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to transition students to High School courses and GED Preparation courses.

To obtain this certificate, take two courses.

Choose 1:

- ESL 711, Academic ESL Intermediate 1
- ESL 712, Academic ESL Intermediate 2
- ESL 713, Academic ESL Intermediate 3

Choose 1:

- HSRDG-089 Reading Proficiency Development
- HSRDG-093 Bldg Reading Skills 1

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title ACADEMIC ESL INT D CERTIFICATE OF COMPLETION New X Revised _____

18. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

X

4.1 (38)

New _____ Revised _____

TITLE _____
(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to help students communicate successfully in an English speaking workplace.

To obtain this certificate, take two core courses.

ESL 510, VESL: English for Work 1
ESL 520, VESL: English for Work 2

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title VOCATIONAL ESL A CERTIFICATE OF COMPLETION New X Revised _____

19. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE VOCATIONAL ESL B CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision).

This combination of courses is designed to help beginning ESL students communicate successfully in an English speaking workplace.

To obtain this certificate, take two courses.

ESL 510, VESL: English for Work 1

Choose 1:

- ESL404, ESL/Family Literacy with Computers
- ESL 405, ESL/Family Literacy Beginning 2
- ESL 420, Beginning ESL 2
- ESL 702, Academic ESL Beginning 2
- ESL 407, ESL/Family Literacy Beginning 3
- ESL 430, Beginning ESL 3
- ESL 703, Academic ESL Beginning 3
- ESL 398, Community Learning Center
- ESL 570, Conversation 1
- ESL 394, ESL Writing A

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title VOCATIONAL ESL B CERTIFICATE OF COMPLETION New X Revised _____

20. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa
Ana College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE
classes as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate
students to persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

New X Revised _____

TITLE VOCATIONAL ESL C CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information, AND, type the former name here: _____)

(Attach rationale)

This combination of courses is designed to help intermediate ESL students communicate successfully in an English speaking workplace.

To obtain this certificate, take two courses.

ESL 510, VESL: English for Work 2

Choose 1:

- ESL 398, Community Learning Center
- ESL 038, Business Skills
- ESL 060, VESL Health Services
- ESL 120, ESL Civics (Citizenship)
- ESL 130, ESL Topics
- ESL 140, VESL Childcare Educators
- ESL 392, Writing and Computers
- ESL 394, ESL Writing A
- ESL 395, ESL Writing B
- ESL 398, Community Learning Center
- ESL 530, American English Pronunciation
- ESL 570, Conversation 1
- ESL 580, Conversation 2
- ESL 600, Personal Discovery
- ESL 490, Advanced Grammar Review
- ESL 408, ESL/Family Literacy Intermediate 1
- ESL 460, Intermediate ESL 1
- ESL 711, Academic ESL Intermediate 1
- ESL404, ESL/Family Literacy with Computers
- ESL 409, ESL/Family Literacy Intermediate 2
- ESL 470, Intermediate ESL 2
- ESL 712, Academic ESL Intermediate 2
- ESL 480, Intermediate ESL 3
- ESL 713, Academic ESL Intermediate 3

Administrator Signature _____ Date _____

Dept. Chair (SAC SCE/OEC) **Rob Jenkins** _____ Date _____

Dept. Chair (SAC SCE/OEC) _____ Date _____ Phone _____ Agree/Disagree

SAC SCE Curriculum Committee Date _____ College Curriculum Council Date _____

SAC/SCC Curriculum Committee Chair/Co-Chair _____ Date _____

District Curriculum Council Date _____

RATIONALE FOR NEW OR REVISED

CERTIFICATE/DEGREE PROGRAMS

Title VOCATIONAL ESL C CERTIFICATE OF COMPLETION New X Revised _____

21. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

This new certificate is one of 21 new certificates designed to provide clearer academic or career pathways for students
so they can more easily progress through the ESL program and transition successfully to ABE, ASE, GED, and Santa Ana
College courses. The certificates will help students identify skills and abilities they will need to succeed in CTE classes
as well as in the workplace. The certificates are designed to connect pathways of learning and to motivate students to
persist through the entire ESL program in order to meet their personal, academic, and career goals.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santa Ana College – Human Services and Technology Division

To:	Board of Trustees	Date: May 10, 2011
Re:	Approval of Criminal Justice Academies Agreement Renewal: Orange County Law Enforcement Explorers Advisors Association	
Action:	Request for Approval	

BACKGROUND

Over the past ten (10) plus years, Santa Ana College and the Orange County Law Enforcement Advisors Association have shared in a partnership that provides quality and professional law enforcement training for southern California’s youth who wish to become law enforcement explorers. The Law Enforcement Explorer programs are creating a pool of future law enforcement officers.

ANALYSIS

This renewal agreement shall remain in effect for five (5) years or until terminated by either party. This renewal agreement reflects the agency fee being adjusted from \$2.50 to \$2.70 per student contact hour. The fee has not been adjusted since 2003. The adjustment is to offset rising training costs which include the tuition increase. The renewal agreement has been reviewed by Dean Bart Hoffman and college staff. This agreement carries \$48,600 costs annually or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this new agreement with Orange County Law Enforcement Explorers Advisors Association in Garden Grove, California.

Fiscal Impact:	\$48,600 annually	Board Date: May 10, 2011
Prepared by:	Norman Fujimoto, Vice President of Academic Affairs Bart Hoffman, Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Dr. Raúl Rodriguez, Chancellor, RSCCD	

STANDARD INTER-AGENCY INSTRUCTIONAL SERVICES AGREEMENT

With: Orange County Law Enforcement Explorers Advisors Association

THIS AGREEMENT is entered into this 1st day of July, 2011

by and between the Rancho Santiago Community College District, 2323 North Broadway, Santa Ana, California 92706-1640 (District) and the **Orange County Law Enforcement Explorers Advisors Association** (Agency).

RECITALS

WHEREAS, under Government Code Section 53060 and Education Code Section 78021, the Rancho Santiago Community College District desires to contract with Agency as an independent contractor to the District; and

WHEREAS, Agency has the personnel, expertise and equipment to provide the special services required herein, and

WHEREAS, the public's interest, convenience and general welfare will be served by this contract;

NOW THEREFORE, Agency and District agree as follows:

PROVISIONS OF THE AGREEMENT

A. AGENCY'S RESPONSIBILITIES:

1. Services - Agency's responsibility shall be to diligently furnish to the District the services and materials as set forth in Attachment A, hereby incorporated in this Agreement by this reference.

2. Student Attendance Records. Records of student attendance and achievement will be maintained by Agency. Records will be open for review at all times by officials of the District and submitted on a schedule developed by the District.

B. DISTRICT'S RESPONSIBILITIES

1. Educational Program. District is responsible for the educational program that will be conducted on site.

2. Supervise and Control Instruction. The instruction to be claimed for apportionment under this contract shall be under the immediate supervision and control of a District employee (Title 5, Section 58058) who has met the minimum qualifications for instruction in a vocational subject in a California community college.

3. Instructor Who Is Not a District Employee - District's Responsibilities. Where Agency's instructor is not a paid employee of the District, the District shall have a written agreement with each such instructor who is conducting instruction for which Full time Equivalency Students (FTES) are to be reported. The agreement shall state that the District has the primary right to control and direct the instructional activities of Agency's instructor.

4. Qualifications of Instructors. District shall list the minimum qualifications for instructors teaching these courses. Such qualifications shall be consistent with requirements specified by the District.

5. District's Control of and Direction for Instructors. District shall provide instructors with an orientation, instructors manual, course outlines, curriculum materials, testing and grading procedures, and any of the other necessary materials and services that it would provide to its hourly instructors on campus.

6. Courses of Instruction. These are specified in Attachment A to this Agreement. It is the District's responsibility to insure that the course outline of records are approved by the District's curriculum committee pursuant to Title 5 course standards, and that the courses have been approved by the District's board of trustees.

7. Different Section of Courses. District shall have procedures to insure that faculty teaching different sections of the same course teach in a manner consistent with the approved outline of record for that course. Such procedures apply to the faculty, courses, and the students.

8. Enrollment. District will advise Agency of the enrollment period, student enrollment fees, the number of class hours sufficient to meet the stated performance objectives, policy regarding the supervision and evaluation of students, and the procedure applicable to the withdrawal of students prior to completion of a course or program.

9. Obtaining Approval of Degree and Certificate Programs Is District's Responsibility. It is required that degree and certificate programs have been approved by the State Chancellor's Office and courses that make up the programs must be part of the approved programs, or District must have received delegate authority to separately approve those courses locally.

10. Classes Held Outside of District. If the classes are to be located outside the boundaries of the District, the District must comply with the requirements of title 5, Sections 55230-55232, concerning approval by adjoining high school or community college districts and use of non-District facilities.

11. Funding Source. District shall certify that it does not receive full compensation for the direct education costs of the course from any public or private agency, individual, or group.

12. Certification. District is responsible for obtaining certification verifying that the instruction activity to be conducted will not be fully funded by other sources. (Title 5, Section 58051.5)

C. FEE

1. Agency Fee and Expenses - The fee to be paid by District for the services and materials to be supplied hereunder is: Two dollars and fifty cents dollars (\$2.70) per student contact hour, not to exceed 18,000 student contract hours or \$48,600 per year.

2. The Agency shall invoice the District at the conclusion of each class, supplying mutually acceptable documentation of student contact hours for each class.

D. TERMS AND CONDITIONS

1. Facilities. Agency and District agree that the course shall be held at facilities that are clearly identified as being open to the general public. (Title 5, Section 58051.5)

2. Open Enrollment. District and Agency agree that enrollment in the course must be open to any person who has been admitted to the college and has met any applicable prerequisites. (Title 5, Sections 51006 and 59106) The District's policy on open enrollment is published in the college catalogue and schedule of classes (Title 5, Section 51006), along with a description of the course and information about whether the course is offered for credit and is transferable. (Title 5, Section 55005)

3. Support Services for Students. Both Agency and District shall insure that ancillary and support services are provided for the students (e.g. Counseling and Guidance, and Placement Assistance).

4. Indemnification. All parties to this agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this article do not apply to any damage or loss caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

5. Term. This Agreement shall be in effect for the period of **July 1, 2011** through **June 30, 2016**, unless earlier terminated by either party in the manner set forth herein. This agreement may be extended for one (1) additional year by mutual agreement between the parties no later than one month prior to the anniversary date of the Agreement. Either party may cancel or terminate this Agreement without cause upon 30 days prior written notice given by either party.

6. Termination for Cause. The District may terminate this Agreement and be relieved of any consideration to Agency should Agency fail to perform the covenants herein at the time and in the manner provided. In the event of such termination the District may proceed with the work in any manner deemed proper by the District. The cost of the District shall be deducted from any sum due the Agency under this Agreement, and the balance, if any, shall be paid by the Agency.

7. Assignments. This Agreement is personal and shall not be assigned by Agency either in whole or in part. Any such purported assignment voids this Agreement.

8. Notices. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

If to District:

Rancho Santiago Community College District
Attn: Vice Chancellor, Business Operations and Fiscal Services
2323 North Broadway
Santa Ana, California 92706

If submitting an invoice, insert: "Attn: Accounts Payable"

If to Agency:

Orange County Law Enforcement Explorer's Advisors Association
11301 Acacia Park Way
Garden Grove, CA 92840

9. Time Is of the Essence. Time is of the essence for each of the provisions of this Agreement, and all the provisions of this Agreement, shall extend to and be binding upon the heirs, executors, administrators, successors, and assigns of the respective parties hereto.

10. Modifications. No modifications or variations of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreements not incorporated herein, and no alterations or variations of the terms of this Agreement unless made in writing between the parties hereto, shall be binding on any of the parties hereto.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto on the day and year first written above.

Agency: Orange County Law Enforcement
Explorers Advisors Association

District: RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

By: _____

By: _____

Name: William Allison

Name: Peter J. Hardash

Title: President

Title: Vice Chancellor of
Business Operations/Fiscal Services

Date: _____

Date: _____

ATTACHMENT A

STANDARD INTER-AGENCY SERVICES AGREEMENT

SERVICES TO BE PROVIDED BY AGENCY:

Orange County Law Enforcement Explorers Advisors Association

1. **Teaching Approved Curriculum:** All student contact hours submitted by **Orange County Law Enforcement Explorers Advisors Association** to Rancho Santiago Community College District shall be part of a course of instruction that has either been approved by the college's Curriculum and Instruction Council, or has been accepted as a topics course and approved by the college's Chief Instructional Officer.

2. **Instructor Qualifications:** All student contact hours submitted by **Orange County Law Enforcement Explorers Advisors Association** to Rancho Santiago Community College District shall have been taught under the line of sight supervision of instructors who meet the college's minimum or equivalent qualifications for hiring as part-time Criminal Justice Instructors. This expertise is furnished at the expense of **Orange County Law Enforcement Advisors Association**. The services include the use of their specialized equipment, facilities, all handouts, and instructors with specific expertise.

3. **Non-overlap with other funding sources:** The above instructional hours are conducted as FTES funded courses through the Criminal Justice Academies Department at Santa Ana College.

4. **Enrollment of Students:** Rancho Santiago Community College District will supply current student enrollment forms to **Orange County Law Enforcement Explorers Advisors Association**. **Orange County Law Enforcement Explorers Advisors Association** will return properly completed enrollment forms to the District prior to beginning instruction.

5. **Instructional Activities:** The Administrators of Rancho Santiago Community College District and **Orange County Law Enforcement Explorers Advisors Association** (and/or their designees) will meet at mutually agreed intervals to plan, schedule and budget for instructional activities, the joint consent of the District and the Agency shall precede any instructional activity.

6. **List of Courses** - The following is a partial list of applicable courses for contract instruction:

Courses 8-40 hours in duration that are approved by the Criminal Justice Academies Coordinator and specific to Criminal Justice. And all other approved Criminal Justice related courses offered at Santa Ana College.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College - Student Services Division**

To:	Board of Trustees	Date: May 10, 2011
Re:	Approval of Affiliation Agreement with University of California, Irvine – Summer Scholars Transfer Institute (SSTI)	
Action:	Request for Approval	

BACKGROUND

SSTI is an intensive 10-day residential summer institute held at UC Irvine and is a nationally recognized learning community and model transfer initiative. The program allows students to complete a 3-4 unit transfer eligible course during the institute and exposes low income and underrepresented community college students and their parents to residential life at a U.C. campus. Instructional teams composed of Santa Ana College and UCI faculty, counselors, and teaching assistants (TA's) reside in the residence halls with the students during the program to facilitate the development of a learning community.

The program was suspended in 2010 due to lack of funding, but is in the process of being reinstated due to a generous donation of \$25,000 directed to this program by Union Bank, with the potential for future years of support.

ANALYSIS

The SSTI program has demonstrated overwhelming success in relation to student retention and transfer. For example, since 1993 a total of 1252 students have participated in the program with 43% transferring to a four-year university (12% transferring to a UC, 19.8% transferring to a Cal State). Non-transferring students have either completed their community college certificate or degree to successfully enter the workforce. The SSTI program has been nationally recognized as a "Learning Community" model and helps develop new and long-term partnerships with participating colleges. Additional grant funds have already been dedicated to the contract balance.

RECOMMENDATION

It is recommended that the Board of Trustees approve this updated agreement with University of California, Irvine for the Summer Scholars Transfer Institute (SSTI).

Fiscal Impact:	Not to exceed \$35,000 annually, \$140,000 total (grant funded)	Board Date: May 10, 2011
Prepared by:	Jane Mathis, Associate Dean DSPS, Santa Ana College Sara Lundquist, Ph.D., Vice President of Student Services	
Submitted by:	Erlinda J. Martinez, Ed. D., President, Santa Ana College	
Recommended by:	Dr. Raúl Rodríguez, Chancellor, RSCCD	

AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

This agreement (“Agreement”) is entered into this 11th day of May, 2011 by and between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, on behalf of its Irvine campus (“University”) and Rancho Santiago Community College District (“Sponsor”), “University and “Sponsor” will collectively be referred to as the Parties and agree as follows:

1. SCOPE OF WORK

The work to be performed by *University* under this Agreement shall be in accordance with the proposal, attached hereto as Exhibit A, (“Program”). Dr. Stephanie Reyes-Tuccio will be the University’s Program Director and shall be responsible for the direction of all effort hereunder in accordance with applicable *University* policies.

2. PERIOD OF PERFORMANCE

The period of performance of this Agreement will be four years and eight months (to accommodate four additional SSTI programs) effective from May 11, 2011 through October 30, 2014, unless extended by mutual written agreement.

3. TOTAL ESTIMATED COST

The total cost to the *Sponsor* for performance of this Agreement will not exceed \$35,000 per year for a maximum of \$140,000 over four years. If at any time *University* has reason to believe that the cost of the program will be greater than estimated, *University* shall notify *Sponsor* in writing to that effect, giving a revised budget of the cost to compete the Program. *Sponsor* will not be obligated to reimburse *University* for the costs incurred in excess of the amount referenced above unless and until *Sponsor* has notified *University* in writing that additional funds will be provided.

4. PAYMENT AND BILLING

The *Sponsor* shall make payment to the *University* upon receipt of the *University*’s properly completed invoice. The *Sponsor* will not be obligated to pay any invoice where total payments would result in a cumulative payment in excess of the limitations imposed by Article 3. *University* shall submit an invoice as follows:

1. For research and evaluation costs;
2. In triplicate (an original and two copies);
3. Referencing the agreement number; and,
4. Providing detail of expenditure in accordance with the budget categories listed,

5. Addressed to: Rancho Santiago Community College District
c/o Sara Lundquist
1530 West 17th Street
Santa Ana, CA 92706-3398

6. Send Payment to: University of California, Irvine
The Center for Educational Partnerships
420 Social Science Tower
Irvine, CA 92697-2505

7. Checks Payable to: The Center for Educational Partnerships

5. ADVERTISING AND PUBLICITY

Neither the *University* nor the *Sponsor* shall use the name of the other, either expressly or by implication, in any advertisement, press release or publicity without the expressed written approval of the other party to this agreement.

6. INDEMFICATION

University, shall defend, indemnify and hold harmless Sponsor, its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University, its officers, employees, or agents.

Sponsor, shall defend, indemnify and hold harmless University, its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Sponsor, its officers, employees, or agents.

Neither termination of this Agreement nor completion of the acts to be performed under this Agreement shall release any party from its obligation to indemnify as to any claims or cause of action asserted so long as the event(s) upon which such claim or cause of action is predicated shall have occurred prior to the effective date of termination or completion.

University shall secure and maintain comprehensive general liability insurance or self-insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. University shall name the Sponsor as an additional insured. University shall deliver certificate(s) of insurance on or before the date of execution of this agreement. University shall provide workers' compensation coverage for each of its employees. University shall keep and maintain their premises in a safe and clean manner.

7. NOTICE

Whenever any notice is to be given hereunder, it will be in writing and will be deemed received, if delivered by courier on a business day, on the day delivered, or on the second business day following mailing, if sent by first-class or registered mail, postage prepaid, to the following address:

University: University of California, Irvine
The Center for Educational Partnerships
420 Social Science Tower
University of California, Irvine
Irvine, CA 92697-2505

Sponsor: Rancho Santiago Community College District
ATTN: Sara Lundquist, Vice President of Student Services
1530 West 17th Street
Santa Ana, CA 92706-3398

Copies of all notices sent to: Peter Hardash
Vice Chancellor, Business Operations and Fiscal Services
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706

- 8. **TERMINATION**
University or *Sponsor* may terminate this Agreement upon giving thirty (30) days prior written notice to the other party. Upon receipt of such notice of termination, *University* shall exert its reasonable efforts to limit or terminate any outstanding financial commitments for which *Sponsor* is to be liable. *Sponsor* shall reimburse *University* for all costs incurred by it for the Program through the date of termination, including without limitation, all uncancelable obligations. However, *Sponsor* will not be liable for any costs that cumulatively exceed the amount referenced in Article 3.

- 9. **APPLICABLE LAW**
The laws of the State of California will govern this Agreement.

- 10. **ENTIRE AGREEMENT**
This Agreement represents the entire understanding of the Parties with respect to the subject matter. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

THE REGENTS OF THE UNIVERSITY
OF CALIFORNIA

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

Title _____
(Signature)

Title _____
(Signature)

By _____

By Mr. Peter Hardash

Title _____

Title Vice Chancellor, Business Operations
and Fiscal Services

Date _____

Date _____

Exhibit A

SANTA ANA COLLEGE

May 11, 2011 – October 30, 2014

SCOPE OF WORK for Summer Scholars Transfer Institute (SSTI), a summer residential program housed at the University of California, Irvine.

The University of California, Irvine shall provide a residential institute (ten days duration) for approximately 100 Santa Ana College students during the summer of 2011, 2012, 2013, and 2014. The costs paid by the Sponsor to the University include subsidies for dormitory accommodations, meals, and the use of classroom facilities. The payments made by the Sponsor to the University do not reflect the full and actual costs of the program, which are subsidized directly and indirectly by the University of California, Irvine's Center for Educational Partnerships.

The purpose of this program is to provide participants with a community college UC transfer course in a residential environment in which students, counselors, and professors live together as part of a 24-7 learning community. Students will receive 3 or 4 units of transfer-eligible community college course credit upon completion of the institute. Courses vary year to year but include a wide range of offerings in disciplines such as Chemistry, Earth Science, English, Sociology, and Music. In addition to the academic heart of the program, students participate in a full array of co-curricular activities, including a closing program celebration that their families attend. The program was created by the Santa Ana Partnership as a strategic initiative to increase transfer rates to the UC system.

Check Registers Submitted for Approval
 Checks Written for Period 04/16/11 thru 04/29/11

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
50647	General Fund Unrestricted	108,643.00	0.00	108,643.00	92*0277838	92*0277922
50648	General Fund Unrestricted	113,450.00	0.00	113,450.00	92*0277923	92*0278006
50649	General Fund Unrestricted	112,097.00	0.00	112,097.00	92*0278007	92*0278090
50650	General Fund Unrestricted	113,396.00	0.00	113,396.00	92*0278091	92*0278174
50651	General Fund Unrestricted	107,625.00	0.00	107,625.00	92*0278175	92*0278258
50652	General Fund Unrestricted	94,770.00	0.00	94,770.00	92*0278259	92*0278342
50653	General Fund Unrestricted	91,019.00	0.00	91,019.00	92*0278343	92*0278426
50654	General Fund Unrestricted	101,115.00	0.00	101,115.00	92*0278427	92*0278510
50655	General Fund Unrestricted	114,433.00	0.00	114,433.00	92*0278511	92*0278594
50656	General Fund Unrestricted	89,595.00	0.00	89,595.00	92*0278595	92*0278678
50657	General Fund Unrestricted	89,552.00	0.00	89,552.00	92*0278679	92*0278762
50658	General Fund Unrestricted	108,905.00	0.00	108,905.00	92*0278763	92*0278846
50659	General Fund Unrestricted	127,252.20	0.00	127,252.20	92*0278847	92*0278937
50682	General Fund Unrestricted	187,509.57	0.00	187,509.57	92*0279063	92*0279144
50683	General Fund Unrestricted	98,946.00	0.00	98,946.00	92*0279145	92*0279228
50684	General Fund Unrestricted	104,277.00	0.00	104,277.00	92*0279229	92*0279310
50685	General Fund Unrestricted	88,512.00	0.00	88,512.00	92*0279311	92*0279394
50686	General Fund Unrestricted	92,204.00	0.00	92,204.00	92*0279395	92*0279477
50687	General Fund Unrestricted	100,533.00	0.00	100,533.00	92*0279478	92*0279562
50688	General Fund Unrestricted	116,235.00	0.00	116,235.00	92*0279563	92*0279646
50689	General Fund Unrestricted	97,309.00	0.00	97,309.00	92*0279647	92*0279730
50690	General Fund Unrestricted	111,693.00	0.00	111,693.00	92*0279731	92*0279814
50691	General Fund Unrestricted	96,656.00	0.00	96,656.00	92*0279815	92*0279898
50692	General Fund Unrestricted	109,185.00	0.00	109,185.00	92*0279899	92*0279982
50693	General Fund Unrestricted	105,409.00	0.00	105,409.00	92*0279983	92*0280066
50694	General Fund Unrestricted	83,533.00	0.00	83,533.00	92*0280067	92*0280150
50695	General Fund Unrestricted	106,943.00	0.00	106,943.00	92*0280151	92*0280235
50696	General Fund Unrestricted	97,315.00	0.00	97,315.00	92*0280236	92*0280319
50697	General Fund Unrestricted	95,456.00	0.00	95,456.00	92*0280320	92*0280403
50698	General Fund Unrestricted	101,206.00	0.00	101,206.00	92*0280404	92*0280487
50699	General Fund Unrestricted	94,127.00	0.00	94,127.00	92*0280488	92*0280571
50700	General Fund Unrestricted	96,691.00	0.00	96,691.00	92*0280572	92*0280655
50701	General Fund Unrestricted	94,677.00	0.00	94,677.00	92*0280656	92*0280739
50702	General Fund Unrestricted	102,179.00	0.00	102,179.00	92*0280740	92*0280823
50703	General Fund Unrestricted	139,347.00	0.00	139,347.00	92*0280824	92*0280935
50704	General Fund Unrestricted	96,834.00	0.00	96,834.00	92*0280936	92*0281019
50705	General Fund Unrestricted	109,578.00	0.00	109,578.00	92*0281020	92*0281103
50706	General Fund Unrestricted	105,390.00	0.00	105,390.00	92*0281104	92*0281187
50707	General Fund Unrestricted	81,898.00	0.00	81,898.00	92*0281188	92*0281271
50708	General Fund Unrestricted	89,370.00	0.00	89,370.00	92*0281272	92*0281355
50709	General Fund Unrestricted	92,929.00	0.00	92,929.00	92*0281356	92*0281439

Check Registers Submitted for Approval
 Checks Written for Period 04/16/11 thru 04/29/11

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
50710	General Fund Unrestricted	90,756.00	0.00	90,756.00	92*0281440	92*0281523
50711	General Fund Unrestricted	99,006.00	0.00	99,006.00	92*0281524	92*0281607
50712	General Fund Unrestricted	89,736.66	0.00	89,736.66	92*0281608	92*0281691
50713	General Fund Unrestricted	94,767.00	0.00	94,767.00	92*0281692	92*0281775
50714	General Fund Unrestricted	152,135.10	0.00	152,135.10	92*0281776	92*0281896
50734	General Fund Unrestricted	211.00	0.00	211.00	92*0282006	92*0282008
50735	General Fund Unrestricted	697.21	0.00	697.21	92*0282010	92*0282014
50736	General Fund Unrestricted	22,203.33	0.00	22,203.33	92*0282015	92*0282018
50737	General Fund Unrestricted	450.00	0.00	450.00	92*0282020	92*0282020
50738	General Fund Unrestricted	12,018.73	0.00	12,018.73	92*0282027	92*0282030
50740	General Fund Unrestricted	123,504.65	0.00	123,504.65	92*0282039	92*0282039
50748	General Fund Unrestricted	1,053.00	0.00	1,053.00	92*0282071	92*0282075
50749	General Fund Unrestricted	239.00	0.00	239.00	92*0282076	92*0282076
50750	General Fund Unrestricted	691.42	0.00	691.42	92*0282082	92*0282084
50751	General Fund Unrestricted	461.97	0.00	461.97	92*0282094	92*0282094
50752	General Fund Unrestricted	26,744.41	0.00	26,744.41	92*0282095	92*0282101
50753	General Fund Unrestricted	5,286.38	0.00	5,286.38	92*0282102	92*0282105
50754	General Fund Unrestricted	2,993.45	0.00	2,993.45	92*0282107	92*0282113
50756	General Fund Unrestricted	11,720.00	0.00	11,720.00	92*0282120	92*0282120
50761	General Fund Unrestricted	14,994.30	0.00	14,994.30	92*0282135	92*0282141
50762	General Fund Unrestricted	11,515.25	0.00	11,515.25	92*0282142	92*0282145
50763	General Fund Unrestricted	1,122.47	0.00	1,122.47	92*0282147	92*0282150
50764	General Fund Unrestricted	73,329.24	0.00	73,329.24	92*0282154	92*0282156
50766	General Fund Unrestricted	4,827.18	0.00	4,827.18	92*0282168	92*0282174
50769	General Fund Unrestricted	286.00	0.00	286.00	92*0282184	92*0282187
50770	General Fund Unrestricted	2,569.20	0.00	2,569.20	92*0282188	92*0282197
50771	General Fund Unrestricted	2,272.40	0.00	2,272.40	92*0282198	92*0282207
50772	General Fund Unrestricted	2,923.00	0.00	2,923.00	92*0282208	92*0282215
50774	General Fund Unrestricted	767.48	0.00	767.48	92*0282223	92*0282226
50775	General Fund Unrestricted	750.40	0.00	750.40	92*0282233	92*0282233
50777	General Fund Unrestricted	618.86	0.00	618.86	92*0282237	92*0282237
50779	General Fund Unrestricted	1,023.40	0.00	1,023.40	92*0282241	92*0282250
50780	General Fund Unrestricted	2,750.40	0.00	2,750.40	92*0282251	92*0282264
50781	General Fund Unrestricted	1,795.70	0.00	1,795.70	92*0282265	92*0282271
50783	General Fund Unrestricted	1,274.00	0.00	1,274.00	92*0282274	92*0282277
50784	General Fund Unrestricted	1,512.49	0.00	1,512.49	92*0282278	92*0282278
50786	General Fund Unrestricted	1,725.00	0.00	1,725.00	92*0282281	92*0282281
50787	General Fund Unrestricted	8,696.02	0.00	8,696.02	92*0282282	92*0282302
50788	General Fund Unrestricted	21,537.24	0.00	21,537.24	92*0282303	92*0282303
50789	General Fund Unrestricted	2,065.62	0.00	2,065.62	92*0282304	92*0282312
50790	General Fund Unrestricted	5,804.00	0.00	5,804.00	92*0282320	92*0282321

Check Registers Submitted for Approval
 Checks Written for Period 04/16/11 thru 04/29/11

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
50791	General Fund Unrestricted	20,167.94	0.00	20,167.94	92*0282323	92*0282326
50793	General Fund Unrestricted	1,742.88	0.00	1,742.88	92*0282335	92*0282340
50798	General Fund Unrestricted	2,802.19	0.00	2,802.19	92*0282351	92*0282360
50799	General Fund Unrestricted	6,183.38	0.00	6,183.38	92*0282361	92*0282367
50801	General Fund Unrestricted	3,844.84	0.00	3,844.84	92*0282378	92*0282379
50802	General Fund Unrestricted	40,730.03	0.00	40,730.03	92*0282381	92*0282385
50803	General Fund Unrestricted	2,665.32	0.00	2,665.32	92*0282386	92*0282391
50804	General Fund Unrestricted	2,625.00	0.00	2,625.00	92*0282392	92*0282396
50805	General Fund Unrestricted	4,009.29	0.00	4,009.29	92*0282397	92*0282401
50809	General Fund Unrestricted	534.00	0.00	534.00	92*0282408	92*0282411
50810	General Fund Unrestricted	858.40	0.00	858.40	92*0282412	92*0282416
50811	General Fund Unrestricted	2,130.89	0.00	2,130.89	92*0282420	92*0282427
50812	General Fund Unrestricted	9,865.54	0.00	9,865.54	92*0282428	92*0282432
50813	General Fund Unrestricted	4,787.68	0.00	4,787.68	92*0282433	92*0282437
50814	General Fund Unrestricted	3,173.01	0.00	3,173.01	92*0282438	92*0282444
50815	General Fund Unrestricted	7,635.08	0.00	7,635.08	92*0282446	92*0282446
50816	General Fund Unrestricted	155.77	0.00	155.77	92*0282451	92*0282451
50817	General Fund Unrestricted	19,880.26	0.00	19,880.26	92*0282455	92*0282457
50820	General Fund Unrestricted	171.90	0.00	171.90	92*0282467	92*0282467
50823	General Fund Unrestricted	312.00	0.00	312.00	92*0282474	92*0282474
50824	General Fund Unrestricted	12,500.50	0.00	12,500.50	92*0282475	92*0282479
50825	General Fund Unrestricted	2,716.26	0.00	2,716.26	92*0282480	92*0282487
50826	General Fund Unrestricted	457.65	0.00	457.65	92*0282488	92*0282488
50827	General Fund Unrestricted	83,392.00	0.00	83,392.00	92*0282495	92*0282497
50828	General Fund Unrestricted	2,039.28	0.00	2,039.28	92*0282498	92*0282504
50830	General Fund Unrestricted	5,179.03	0.00	5,179.03	92*0282515	92*0282516
50833	General Fund Unrestricted	51.40	0.00	51.40	92*0282521	92*0282522
Total Fund 11 General Fund Unrestricted		<u>5,407,240.25</u>	<u>0.00</u>	<u>5,407,240.25</u>		

Check Registers Submitted for Approval
 Checks Written for Period 04/16/11 thru 04/29/11

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
50735	General Fund Restricted	420.00	0.00	420.00	92*0282009	92*0282009
50737	General Fund Restricted	2,131.80	0.00	2,131.80	92*0282019	92*0282025
50738	General Fund Restricted	5,462.41	0.00	5,462.41	92*0282026	92*0282031
50739	General Fund Restricted	1,515.31	0.00	1,515.31	92*0282032	92*0282038
50741	General Fund Restricted	1,283.84	0.00	1,283.84	92*0282040	92*0282049
50749	General Fund Restricted	2,568.31	0.00	2,568.31	92*0282077	92*0282081
50750	General Fund Restricted	1,247.16	0.00	1,247.16	92*0282085	92*0282087
50751	General Fund Restricted	1,664.12	0.00	1,664.12	92*0282088	92*0282093
50752	General Fund Restricted	6,931.00	0.00	6,931.00	92*0282097	92*0282097
50754	General Fund Restricted	488.84	0.00	488.84	92*0282106	92*0282106
50755	General Fund Restricted	1,163.67	0.00	1,163.67	92*0282114	92*0282119
50761	General Fund Restricted	8,413.54	0.00	8,413.54	92*0282134	92*0282139
50763	General Fund Restricted	1,785.88	0.00	1,785.88	92*0282146	92*0282153
50765	General Fund Restricted	3,114.25	0.00	3,114.25	92*0282157	92*0282165
50766	General Fund Restricted	1,900.61	0.00	1,900.61	92*0282166	92*0282167
50773	General Fund Restricted	27,549.52	0.00	27,549.52	92*0282216	92*0282221
50774	General Fund Restricted	1,201.99	0.00	1,201.99	92*0282222	92*0282229
50775	General Fund Restricted	1,054.07	0.00	1,054.07	92*0282230	92*0282232
50776	General Fund Restricted	83,661.97	0.00	83,661.97	92*0282234	92*0282235
50777	General Fund Restricted	1,399.71	0.00	1,399.71	92*0282236	92*0282236
50778	General Fund Restricted	496.80	0.00	496.80	92*0282238	92*0282240
50785	General Fund Restricted	20,966.68	0.00	20,966.68	92*0282279	92*0282280
50789	General Fund Restricted	610.87	0.00	610.87	92*0282305	92*0282313
50790	General Fund Restricted	8,746.57	0.00	8,746.57	92*0282314	92*0282319
50791	General Fund Restricted	8,428.52	0.00	8,428.52	92*0282322	92*0282322
50792	General Fund Restricted	968.71	0.00	968.71	92*0282327	92*0282333
50793	General Fund Restricted	2,623.12	0.00	2,623.12	92*0282334	92*0282341
50794	General Fund Restricted	90,320.19	0.00	90,320.19	92*0282342	92*0282345
50798	General Fund Restricted	1,235.23	0.00	1,235.23	92*0282356	92*0282358
50799	General Fund Restricted	10,981.55	0.00	10,981.55	92*0282363	92*0282369
50800	General Fund Restricted	1,632.82	0.00	1,632.82	92*0282370	92*0282377
50801	General Fund Restricted	1,465.00	0.00	1,465.00	92*0282380	92*0282380
50802	General Fund Restricted	20,873.25	0.00	20,873.25	92*0282383	92*0282384
50803	General Fund Restricted	565.00	0.00	565.00	92*0282389	92*0282389
50810	General Fund Restricted	1,216.48	0.00	1,216.48	92*0282413	92*0282419
50814	General Fund Restricted	995.94	0.00	995.94	92*0282441	92*0282445
50815	General Fund Restricted	25,225.00	0.00	25,225.00	92*0282447	92*0282447
50816	General Fund Restricted	1,325.84	0.00	1,325.84	92*0282448	92*0282454
50818	General Fund Restricted	9,163.34	0.00	9,163.34	92*0282458	92*0282462
50819	General Fund Restricted	20,911.06	0.00	20,911.06	92*0282463	92*0282466
50820	General Fund Restricted	1,749.99	0.00	1,749.99	92*0282468	92*0282470

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
50824	General Fund Restricted	11,591.31	0.00	11,591.31	92*0282476	92*0282478
50826	General Fund Restricted	1,975.36	0.00	1,975.36	92*0282489	92*0282494
50828	General Fund Restricted	2,167.95	0.00	2,167.95	92*0282499	92*0282505
50829	General Fund Restricted	5,180.90	0.00	5,180.90	92*0282506	92*0282514
50834	General Fund Restricted	2,601.17	0.00	2,601.17	92*0282523	92*0282523
Total Fund 12 General Fund Restricted		<u><u>408,976.65</u></u>	<u><u>0.00</u></u>	<u><u>408,976.65</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
50742	Child Development Fund	754.08	0.00	754.08	92*0282050	92*0282053
50757	Child Development Fund	3,005.55	0.00	3,005.55	92*0282121	92*0282126
50758	Child Development Fund	1,155.06	0.00	1,155.06	92*0282127	92*0282130
50767	Child Development Fund	2,421.50	0.00	2,421.50	92*0282175	92*0282178
50782	Child Development Fund	10,824.83	0.00	10,824.83	92*0282272	92*0282273
50795	Child Development Fund	41,841.05	0.00	41,841.05	92*0282346	92*0282346
50796	Child Development Fund	1,293.08	0.00	1,293.08	92*0282347	92*0282349
50821	Child Development Fund	332.85	0.00	332.85	92*0282471	92*0282472
50831	Child Development Fund	949.67	0.00	949.67	92*0282517	92*0282518
50832	Child Development Fund	3,115.00	0.00	3,115.00	92*0282519	92*0282520
Total Fund 33 Child Development Fund		<u>65,692.67</u>	<u>0.00</u>	<u>65,692.67</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
50747	Capital Outlay Projects Fund	17,037.93	0.00	17,037.93	92*0282069	92*0282070
50760	Capital Outlay Projects Fund	15,442.00	0.00	15,442.00	92*0282132	92*0282133
Total Fund 41 Capital Outlay Projects Fu		<u><u>32,479.93</u></u>	<u><u>0.00</u></u>	<u><u>32,479.93</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
50743	Bond Fund, Measure E	3,851.00	0.00	3,851.00	92*0282054	92*0282058
50744	Bond Fund, Measure E	204,950.00	0.00	204,950.00	92*0282059	92*0282064
50745	Bond Fund, Measure E	46,236.00	0.00	46,236.00	92*0282065	92*0282067
50746	Bond Fund, Measure E	127,268.01	0.00	127,268.01	92*0282068	92*0282068
50759	Bond Fund, Measure E	71,550.00	0.00	71,550.00	92*0282131	92*0282131
50768	Bond Fund, Measure E	125,051.57	0.00	125,051.57	92*0282179	92*0282183
50806	Bond Fund, Measure E	19,774.00	0.00	19,774.00	92*0282402	92*0282404
50807	Bond Fund, Measure E	145,250.11	0.00	145,250.11	92*0282405	92*0282406
50808	Bond Fund, Measure E	3,477.00	0.00	3,477.00	92*0282407	92*0282407
50822	Bond Fund, Measure E	202.94	0.00	202.94	92*0282473	92*0282473
Total Fund 42 Bond Fund, Measure E		<u>747,610.63</u>	<u>0.00</u>	<u>747,610.63</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
50835	Workers' Compensation Fund	298.70	0.00	298.70	92*0282524	92*0282524
Total Fund 62 Workers' Compensation Fu		<u><u>298.70</u></u>	<u><u>0.00</u></u>	<u><u>298.70</u></u>		

50797	Student Financial Aid Fund	241.91	0.00	241.91	92*0282350	92*0282350
Total Fund 74 Student Financial Aid Fund		<u>241.91</u>	<u>0.00</u>	<u>241.91</u>		

SUMMARY

Total Fund 11 General Fund Unrestricted	5,407,240.25
Total Fund 12 General Fund Restricted	408,976.65
Total Fund 33 Child Development Fund	65,692.67
Total Fund 41 Capital Outlay Projects Fund	32,479.93
Total Fund 42 Bond Fund, Measure E	747,610.63
Total Fund 62 Workers' Compensation Fund	298.70
Total Fund 74 Student Financial Aid Fund	241.91
Grand Total:	<u><u>6,662,540.74</u></u>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: May 10, 2011
Re:	Quarterly Investment Report as of March 31, 2011	
Action:	For Information	

BACKGROUND

Pursuant to Section 53646(b) of the Government Code the Chief Fiscal Officer may render a quarterly report on investments to the Board of Trustees within 30 days following the end of the quarter covered by the report. The district's funds are held and invested with the Orange County Treasurer and the State of California Local Agency Investment Fund (LAIF).

Accordingly, attached is the District's investment report for the quarter ended March 31, 2011.

ANALYSIS

The District's investments are shown on the following included documents: (1) the Statement of Cash as of March 31, 2011 for all District funds; (2) excerpts from the Orange County Treasurer's "Management Report" for the period ended March 31, 2011, and (3) a copy of the State of California Local Agency Investment Fund (LAIF) "Remittance Advice" for the period ending March 31, 2011.

All investments for the quarter ended March 31, 2011 are in accordance with Board Policy 3211, and there has been no change in the policy during this quarter.

RECOMMENDATION

The quarterly investment report as of March 31, 2011 is presented as information.

Fiscal Impact:	None	Board Date: May 10, 2011
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Raúl Rodríguez, Chancellor	

Rancho Santiago Community College District
Statement of Cash
March 31, 2011

Description	Amount	Interest Rate	QTR	% of Investment
Orange County Treasurer				
General Obligation Bonds	103,149,388	0.63%	Jan - Mar	51.00%
Bond Sinking Funds	10,007,057	0.63%	Jan - Mar	4.95%
All Other Funds	88,618,547	0.63%	Jan - Mar	43.81%
Local Agency Investment Fund (LAIF)	148,894	0.51%	Jan - Mar	0.07%
Revolving Fund, Refundable Deposits and Cash in Banks	336,239	0.00%	Jan - Mar	0.17%
	<u>202,260,125</u>			<u>100.00%</u>

Rancho Santiago Community College District

Cash Position

March 31, 2011

	County Fund	RSCCD Fund	Cash in County 9110	Cash in County-Perkins 9111	Cash in County - Cal Grants 9112	Restricted Cash for GO Bonds 9119	Cash Clearing 9121/9125	Revolving Cash 9130	Cash with Fiscal Agent 9135	LAIF 9150	Fund Total
General Fund (11 & 12)	1	11/12	40,884,876				161,239	100,000			41,146,115
Child Development Fund	12	33	422,798								422,798
Bond Fund Measure E	22	42	103,149,388								103,149,388
Bond Int & Red Fund	31	21				4,322,758					4,322,758
Bond Int & Red Fund	32	22				3,850,658					3,850,658
Bond Int & Red Fund	33	23				1,833,641					1,833,641
Capital Outlay Projects Fund	40	41	16,562,818								16,562,818
Workers' Compensation Fund	68	62	3,473,109						50,000		3,523,109
Property and Liability Fund	70	61	476,384						25,000		501,384
Retiree Benefits Fund	71	63	26,528,305							148,894	26,677,199
Student Financial Aid	74	74	(917,327)	37,065	1,150,519						270,257
Totals			190,580,351	37,065	1,150,519	10,007,057	161,239	100,000	75,000	148,894	202,260,125



**OFFICE OF THE TREASURER-TAX COLLECTOR
SHARI L. FREIDENRICH, C.P.A.**

HALL OF FINANCE & RECORDS
11 CIVIC CENTER PLAZA, SUITE G76
SANTA ANA, CA 92701

INTERDEPARTMENTAL COMMUNICATION

TO: SUPERVISOR BILL CAMPBELL, CHAIR
SUPERVISOR JOHN MOORLACH, VICE-CHAIR
SUPERVISOR PATRICIA BATTIS
SUPERVISOR SHAWN NELSON
SUPERVISOR JANET NGUYEN

FROM: SHARI L. FREIDENRICH, CPA, CCMT, CPEA, CPEM *SF*
TREASURER

CC: DISTRIBUTION LIST

DATE: APRIL 15, 2011

SUBJECT: TREASURER'S INVESTMENT REPORT FOR THE MONTH ENDED MARCH 31, 2011

Attached, please find the Treasurer's Investment Report for the County of Orange for the month ended March 31, 2011. This report is provided in compliance with California Government Code Sections 53607, 53646, and 27134 and the County's Investment Policy Statement (IPS). We have included some charts and other data for your information. This report is also publicly available on our website at <http://egov.ocgov.com/ocgov/Treas/investmentreports>.

INVESTMENT POOL COMPOSITION

The investments contained within this report are as of March 31, 2011. The Investment Pool Statistics summary shows the total investments responsibility of the Treasurer as delegated by the Board of Supervisors: the Orange County Investment Pool which includes the Voluntary participants' funds, the Orange County Educational Investment Pool, the John Wayne Airport Investment Pool and various other small non-Pooled investments funds.

The Investment Policy requires investment of public funds in a manner which will, in order of priority, maintain safety of principal while meeting fund participants' daily cash flow needs, achieve a market rate yield, and attempt to stabilize the Net Asset Value at \$1.00, for the Money Market Funds, while conforming to all applicable State statutes and Board actions regarding public funds investment. The County Treasurer established three Money Market Pools, the Orange County Money Market Pool, the John Wayne Airport Investment Pool and the Educational Money Market Pool, which all are invested primarily in cash-equivalent securities and provide liquidity for immediate cash needs. The County Treasurer also established the Extended Fund which is for cash requirements between one and five years. The Orange County Investment Pool is comprised of the Orange County Money Market Fund and portions of the Extended Fund. The Educational Investment Pool is comprised of the Educational Money Market Fund and portions of the Extended Fund. Standard & Poors, in January 2011, reaffirmed their highest rating of AAAM on the County and the Educational Money Market Funds.

The maximum maturity of investments under the Money Market Funds is 13 months, with a maximum weighted average maturity of 60 days. The maximum maturity of the Extended Fund is 5 years, with duration not to exceed a leading 1-3 Year index +25%. The investments in the Pools are

marked to market daily to determine the value of the Pools. To further maintain safety, adherence to an investment strategy of only purchasing top-rated securities and diversification of instrument types and maturities is required. Any investment type not specifically authorized under the Investment Policy, but allowed by State Law, must be approved by the Treasury Oversight Committee and the Board of Supervisors prior to purchase of the security.

ECONOMIC UPDATE

International events continued to provide volatility to the bond market as interest rates experienced a roller coaster ride in March. Fresh on the heels of continued unrest in North Africa and the Middle East, Japan was hit with one of the worst earthquakes in their history. A continuation of a flight to safety into US Treasuries caused the interest rate on two year Treasury bonds to close at 0.55% on March 16th down from 0.85% in February.

Economic releases in March continued to support the idea that the US economy continues to grow, although growth appears to have moderated somewhat. In conjunction with these economic releases, several Fed presidents went on record suggesting the Federal Open Market Committee may have to begin raising rates later this year. These remarks helped spark a backup in rates allowing two year Treasury rates to close out the month at 0.82% up from the low of .55% on March 16th.

Fed fund futures however, still expect the Federal Reserve will wait until May of 2012 before they begin raising rates.

INVESTMENT INTEREST YIELD FORECAST

There is no change in our estimated yield for the fiscal year 2010/2011 since last month's report. For the remainder of the fiscal year 2010-2011, we are estimating an average interest yield of 0.60% which will provide us with an estimated yield for 2010/2011 of 0.60%, lower than our budget estimate of 1.20%.

There is no change in our forecasted yield for next fiscal year; we are still estimating an average interest yield of 0.75%.

APPORTIONMENT OF COMMINGLED POOL INTEREST EARNINGS

Each month, the County Treasurer apportions the accrued interest earnings to each pool participant. As of the first business day of the following month accrued but unpaid interest earnings are added to pool participants' average balances in determining a participant's relative share of the pool's monthly earnings. The actual cash distribution will generally be paid in the months following. The March 2011 interest apportionment is expected to be paid by April 30, 2011.

COMPLIANCE SUMMARY

The portfolios had no compliance exceptions for the month of March, 2011.

I certify that this report includes all pool and non-pooled investments as of March 31, 2011 and is in conformity with all State laws and the IPS approved by the Board of Supervisors on December 7, 2010. The investments herein shown provide adequate liquidity to meet the next six months of projected cash flow requirements. I am available if you have any questions on this Investment Report at (714) 834-7625.

Enclosure

ORANGE COUNTY TREASURER-TAX COLLECTOR

POOLED MONEY INVESTMENT ACCOUNT

SUMMARY OF INVESTMENT DATA

A COMPARISON OF MARCH 2011 WITH MARCH 2010

	MARCH 2011	MARCH 2010	CHANGE
<u>Orange County Investment Pool</u>			
End Of Month Market Value	\$ 3,599,382,797	\$ 3,599,641,254	\$ (258,457)
End Of Month Book Value	\$ 3,595,278,270	\$ 3,601,480,851	\$ (6,202,581)
Monthly Average Balance	\$ 3,317,022,707	\$ 3,421,360,879	\$ (104,338,173)
Accrued Earnings	\$ 1,979,878	\$ 2,341,875	\$ (361,997)
Monthly Average Gross Yield	0.70%	0.81%	-0.10%
Weighted Average Maturity	294	277	17
<u>Orange County Educational Investment Pool</u>			
End Of Month Market Value	\$ 2,886,833,355	\$ 2,725,444,300	\$ 161,389,055
End Of Month Book Value	\$ 2,884,257,438	\$ 2,725,812,267	\$ 158,445,171
Monthly Average Balance	\$ 3,014,666,314	\$ 2,780,938,885	\$ 233,727,429
Accrued Earnings	\$ 1,612,428	\$ 2,180,875	\$ (568,448)
Monthly Average Gross Yield	0.63%	0.92%	-0.29%
Weighted Average Maturity	291	337	(46)

**ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH AND QUARTER ENDED MARCH 31, 2011**

INVESTMENT STATISTICS - By Investment Pool***

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield As of 3/31/2011	Monthly Average Gross Yield	Quarterly Average Gross Yield	Current NAV
COMBINED POOL BALANCES (Includes the Extended Fund)						
Orange County Investment Pool	MARKET Value \$	3,599,382,797	294	0.67%	0.70%	1.00
	COST (Capital) \$	3,599,692,852				
	MONTHLY AVG Balance \$	3,317,022,707				
	QUARTERLY AVG Balance \$	3,314,895,426				
	BOOK Value \$	3,595,278,270				
Orange County Educational Investment Pool	MARKET Value \$	2,886,833,355	291	0.65%	0.63%	1.00
	COST (Capital) \$	2,887,848,078				
	MONTHLY AVG Balance \$	3,014,866,314				
	QUARTERLY AVG Balance \$	3,247,198,628				
	BOOK Value \$	2,884,257,438				

INVESTMENT STATISTICS - Non Pooled Investments **

DESCRIPTION	CURRENT BALANCE	BOOK BALANCE BY INVESTMENT TYPE
Specific Investment Funds: 112, 283, 480, 482, 483, 494, 497 505, 510, 514, 546, 15B	MARKET Value \$ 65,169,657 COST (Capital) \$ 65,090,463 MONTHLY AVG Balance \$ 65,199,942 QUARTERLY AVG Balance \$ 66,282,938	Money Market Mutual Funds \$ 14,213,748 Repurchase Agreement 1,081,500 John Wayne Airport Investment Pool 49,670,573 GNMA Mortgage-Backed Security 124,641 \$ 65,090,463

MONTH END TOTALS

INVESTMENTS & CASH	FUND ACCOUNTING & SPECIFIC INVESTMENTS
County Money Market Fund \$ 1,872,618,679	County Funds \$ 3,813,581,311
County Cash 13,868,459	Educational Funds 2,892,642,169
Educational Money Market Fund 1,537,848,078	Specific Investment Funds 65,090,463
Extended Fund 3,077,074,173	
Educational Cash 4,794,091	
Non Pooled Investments @ Cost 65,090,483	
\$ 6,571,293,942	\$ 6,571,293,942

KEY POOL STATISTICS

INTEREST RATE YIELD	WEIGHTED AVERAGE MATURITY
COUNTY MONEY MARKET FUND - MONTHLY AVERAGE GROSS YIELD 0.31%	COUNTY MONEY MARKET FUND 50
EDUCATIONAL MONEY MARKET FUND - MONTHLY AVERAGE GROSS YIELD 0.29%	EDUCATIONAL MONEY MARKET FUND 58
COUNTY INVESTMENT POOL - YTD NET YIELD**** 0.53%	LGIP WAM (Standard & Poors) 46
EDUCATIONAL INVESTMENT POOL - YTD NET YIELD**** 0.50%	I-MONEY NET PRIME MMF WAM 44
I-MONEY NET PRIME MONEY MARKET FUND - MARCH AVERAGE YIELD 0.07%	
90-DAY T-BILL YIELD MARCH AVERAGE 0.09%	

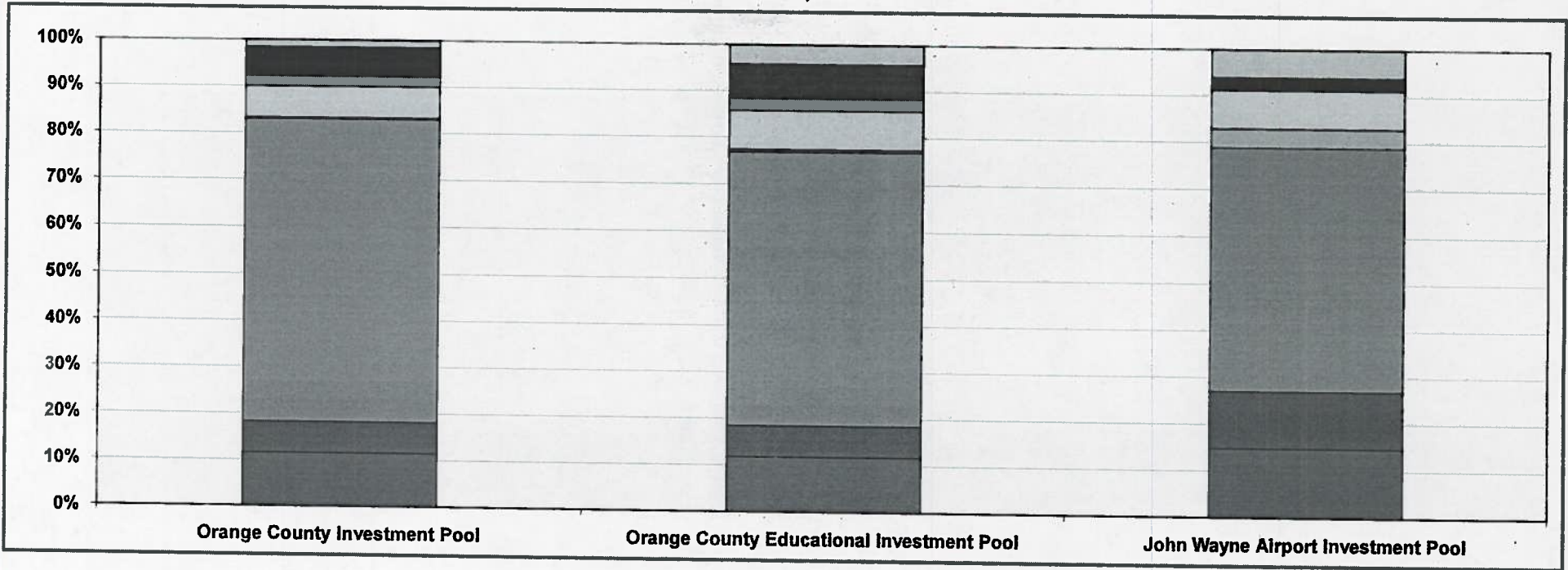
**ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH AND QUARTER ENDED MARCH 31, 2011**

INVESTMENT STATISTICS - By Investment Fund*

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield As of 3/31/2011	Monthly Average Gross Yield	Quarterly Average Gross Yield	Current NAV
<u>County Money Market Fund</u>	MARKET Value \$ 1,873,051,091	50	0.25%	0.31%	0.26%	1.00
	COST (Capital) \$ 1,872,618,679					
	MONTHLY AVG Balance \$ 1,591,771,609					
	QUARTERLY AVG Balance \$ 1,593,001,463					
	BOOK Value \$ 1,872,090,175					
<u>Educational Money Market Fund</u>	MARKET Value \$ 1,537,413,718	58	0.32%	0.29%	0.27%	1.00
	COST (Capital) \$ 1,537,848,078					
	MONTHLY AVG Balance \$ 1,664,666,314					
	QUARTERLY AVG Balance \$ 1,897,198,628					
	BOOK Value \$ 1,537,295,064					
<u>Extended Fund</u>	MARKET Value \$ 3,075,751,344	558	1.05%	1.08%	1.09%	1.00
	COST (Capital) \$ 3,077,074,173					
	MONTHLY AVG Balance \$ 3,075,251,098					
	QUARTERLY AVG Balance \$ 3,071,893,964					
	BOOK Value \$ 3,070,150,469					
ALLOCATION OF EXTENDED FUND						
<u>Extended Fund County Share</u>	MARKET Value \$ 1,726,331,707	558	1.05%	1.06%	1.09%	1.00
	COST (Capital) \$ 1,727,074,173					
	MONTHLY AVG Balance \$ 1,725,251,098					
	QUARTERLY AVG Balance \$ 1,721,893,964					
	BOOK Value \$ 1,723,188,095					
<u>Educational Share</u>	MARKET Value \$ 1,349,419,638	558	1.05%	1.05%	1.08%	1.00
	COST (Capital) \$ 1,350,000,000					
	MONTHLY AVG Balance \$ 1,350,000,000					
	QUARTERLY AVG Balance \$ 1,350,000,000					
	BOOK Value \$ 1,346,962,374					

- * Book Value is computed as Cost reduced by amortization of premium and increased by the accretion of discount of the Investment Portfolio. Net Asset Value (NAV) is equal to Market Value divided by Book Value.
- ** Specific non pooled investments are reported in compliance with Government Code Section 53646 (b)(1). Detailed descriptions are included in the inventory listing in Section VI of this report.
- *** The Combined Pool Balances include the County and Educational Money Market Funds and their respective portions of the Extended Fund.
- **** This is the OCIP-Net Yield which differs from the monthly average yield above due to the admin fees.

**ORANGE COUNTY TREASURER - TAX COLLECTOR
BY INVESTMENT TYPE - By Percentage Holdings
March 31, 2011**



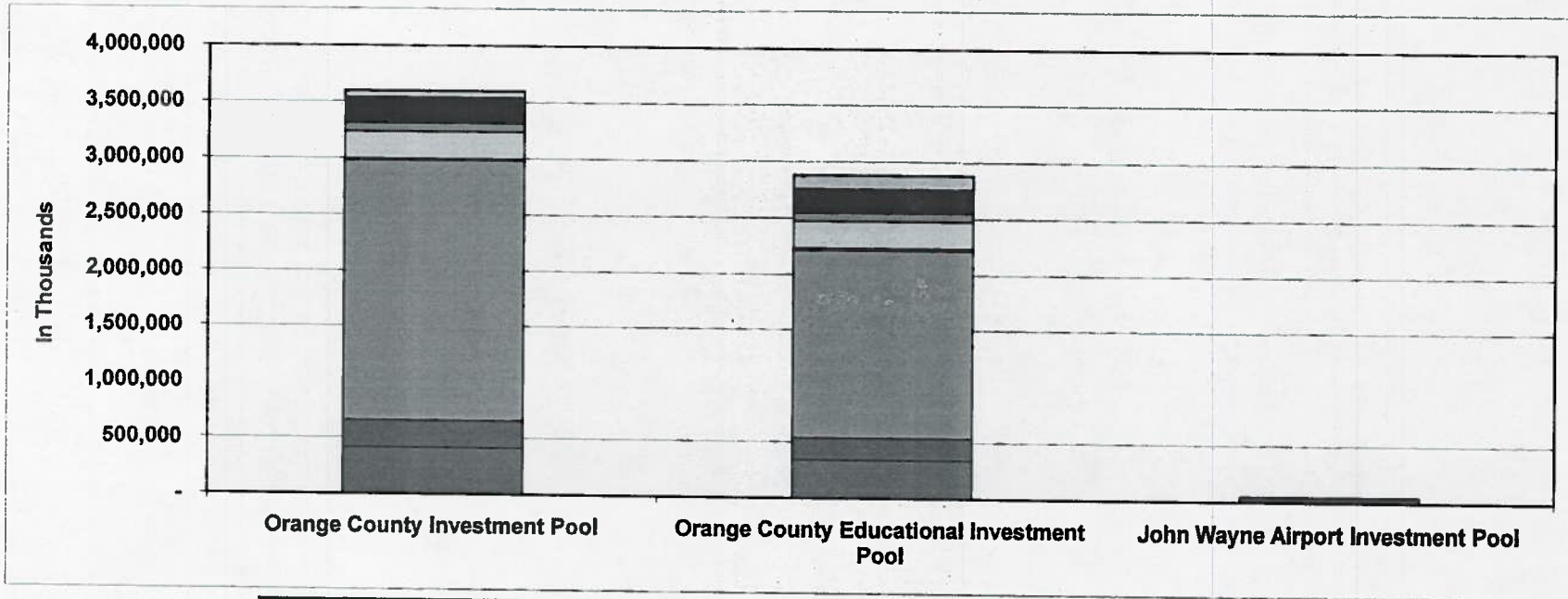
Orange County Investment Pool		
	In Thousands	%
CERTIFICATES OF DEPOSIT	\$ 413,065	11.48%
COMMERCIAL PAPER	239,467	6.65%
U.S. GOVERNMENT AGENCIES	2,335,713	64.89%
MONEY MARKET FUNDS	6,529	0.18%
MEDIUM - TERM NOTES	245,472	6.82%
MEDIUM - TERM NOTES - FDIC	75,292	2.09%
MUNICIPAL DEBT	216,543	6.02%
REPURCHASE AGREEMENT	10,577	0.29%
U.S. TREASURIES	56,725	1.58%
Total	\$ 3,599,383	100.00%

Orange County Educational Investment Pool		
	In Thousands	%
CERTIFICATES OF DEPOSIT	\$ 339,952	11.78%
COMMERCIAL PAPER	193,308	6.70%
U.S. GOVERNMENT AGENCIES	1,888,977	58.50%
MONEY MARKET FUNDS	13,693	0.47%
MEDIUM - TERM NOTES	244,317	8.48%
MEDIUM - TERM NOTES - FDIC	71,339	2.47%
MUNICIPAL DEBT	210,144	7.28%
REPURCHASE AGREEMENT	2,789	0.10%
U.S. TREASURIES	122,314	4.24%
Total	\$ 2,886,833	100.00%

John Wayne Airport Investment Pool		
	In Thousands	%
CERTIFICATES OF DEPOSIT	\$ 7,351	14.78%
COMMERCIAL PAPER	6,099	12.26%
U.S. GOVERNMENT AGENCIES	25,818	51.90%
MONEY MARKET FUNDS	2,059	4.14%
MEDIUM - TERM NOTES	4,066	8.17%
MEDIUM - TERM NOTES - FDIC	-	0.00%
MUNICIPAL DEBT	1,355	2.72%
REPURCHASE AGREEMENT	-	0.00%
U.S. TREASURIES	3,002	6.03%
Total	\$ 49,750	100.00%

Investment Composition Is In Compliance With The Orange County Treasurer's Investment Policy Statement
County Investment Pool Includes: Money Market Fund & Extended Fund
Calculated Using Market Value at 03/31/2011

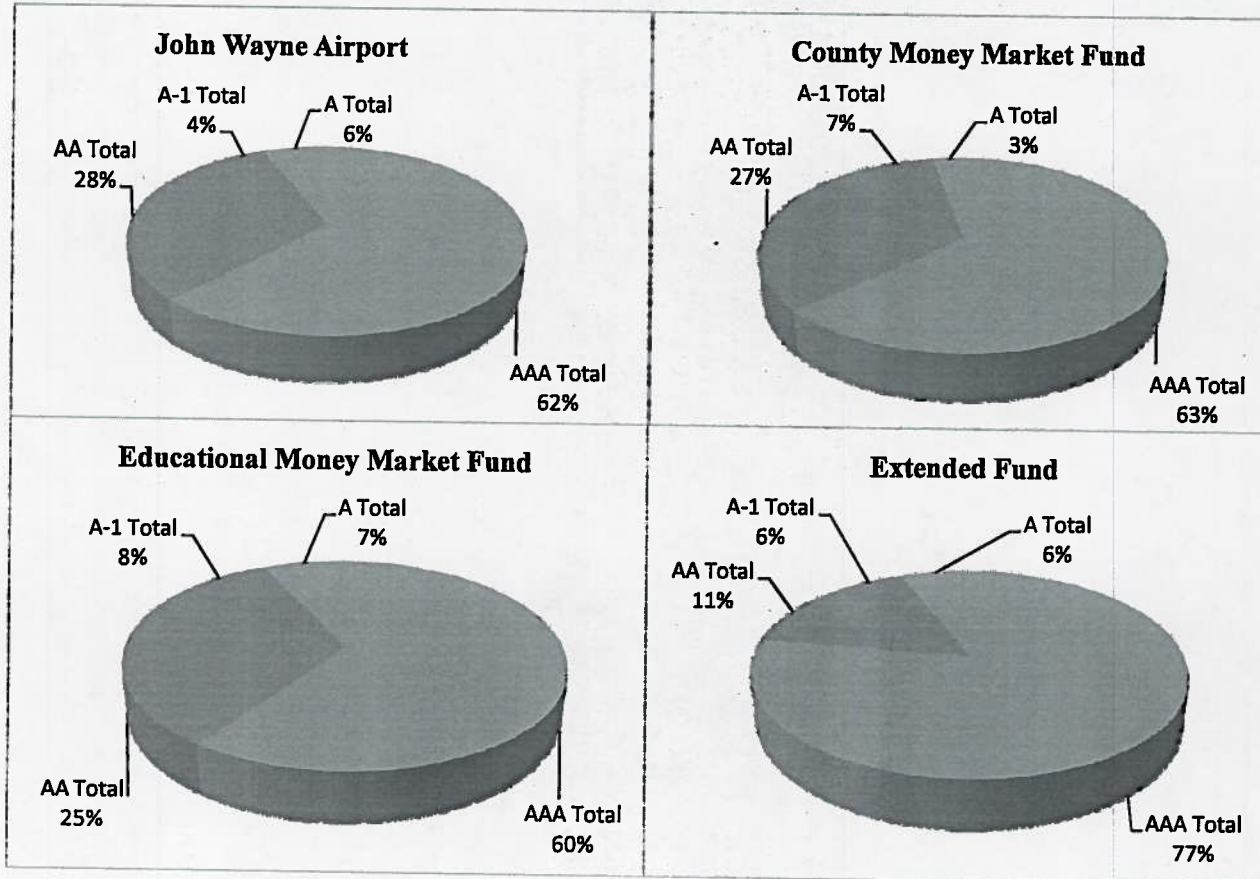
ORANGE COUNTY TREASURER - TAX COLLECTOR
BY INVESTMENT TYPE - By Dollar Amount
March 31, 2011



	Orange County Investment Pool	Orange County Educational Investment Pool	John Wayne Airport Investment Pool
	In Thousands		
■ CERTIFICATES OF DEPOSIT	\$ 413,065	\$ 339,952	\$ 7,351
■ COMMERCIAL PAPER	239,467	193,308	6,099
■ U.S. GOVERNMENT AGENCIES	2,335,713	1,688,977	25,818
■ MONEY MARKET FUNDS	6,529	13,693	2,059
■ MEDIUM - TERM NOTES	245,472	244,317	4,066
■ MEDIUM - TERM NOTES - FDIC	75,292	71,339	-
■ MUNICIPAL DEBT	216,543	210,144	1,355
■ REPURCHASE AGREEMENT	10,577	2,789	-
■ U.S. TREASURIES	56,725	122,314	3,002
	\$ 3,599,383	\$ 2,886,833	\$ 49,750

Investment Composition Is In Compliance With The Orange County Treasurer's Investment Policy Statement
 Calculated Using Market Value at 03/31/2011

**ORANGE COUNTY TREASURER - TAX COLLECTOR
CREDIT QUALITY BY MARKET VALUE
March 31, 2011**



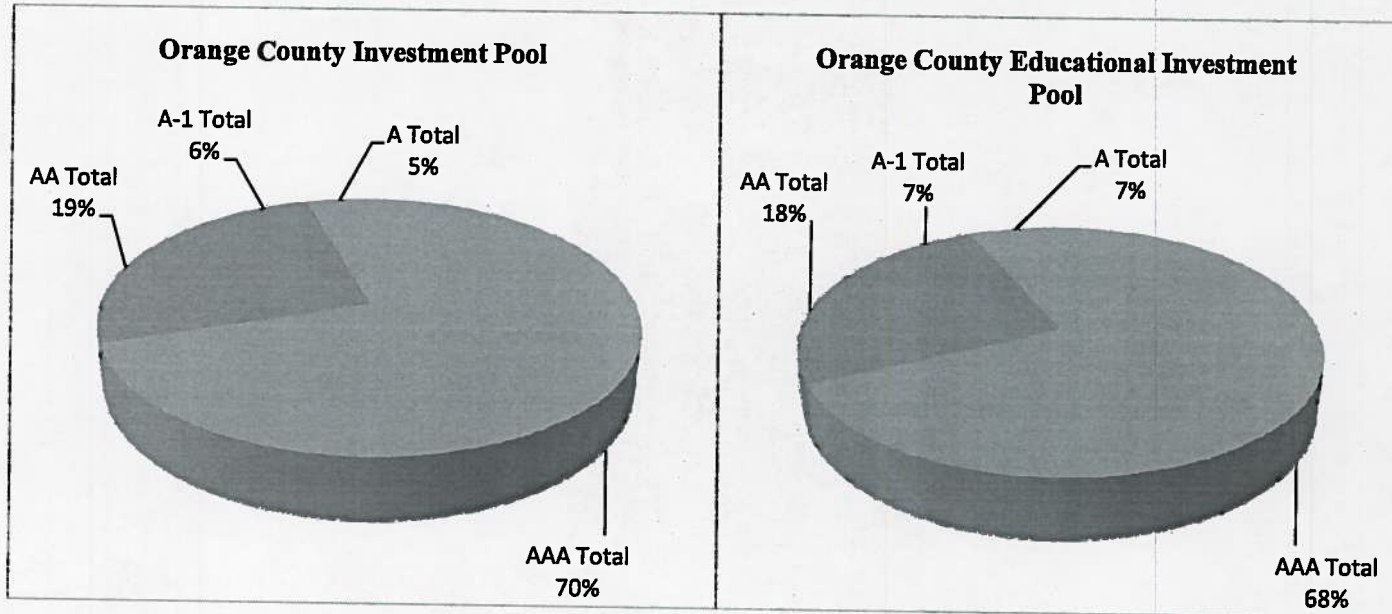
AA Includes AA+, AA- & AA

A Includes A+, A- & A

A-1 Includes A-1+, F-1+, P-1, A-1 & F-1

**ORANGE COUNTY TREASURER - TAX COLLECTOR
CREDIT QUALITY BY MARKET VALUE**

March 31, 2011



AA Includes AA+, AA- & AA

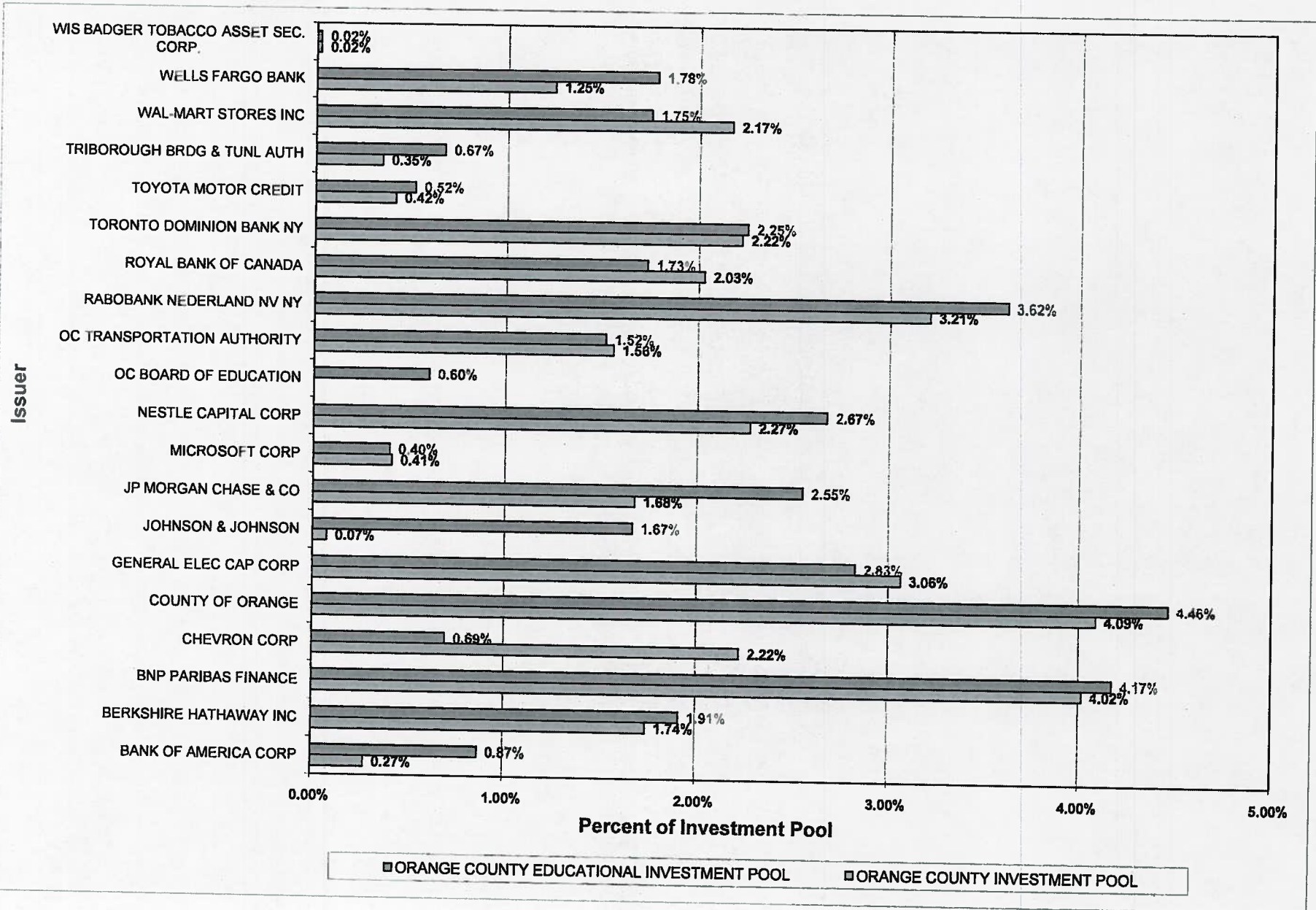
A Includes A+,A- & A

A-1 Includes A-1+, F-1+, P-1, A-1 & F-1

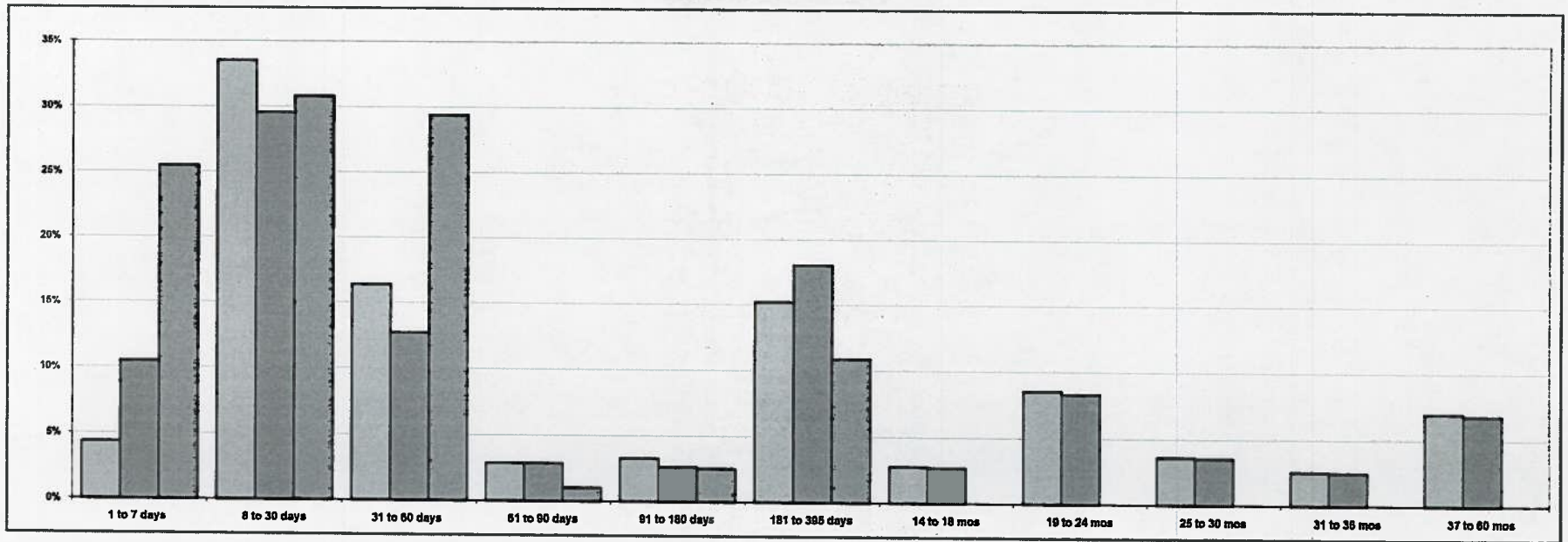
ORANGE COUNTY TREASURER - TAX COLLECTOR

ISSUER CONCENTRATION-By Investment Pool

March 31, 2011



**ORANGE COUNTY TREASURER - TAX COLLECTOR
MATURITIES DISTRIBUTION
March 31, 2011**



ORANGE COUNTY INVESTMENT POOL		
	In Thousands	%
1 TO 7 DAYS	\$ 156,105	4.35%
8 TO 30 DAYS	1,202,220	33.51%
31 TO 60 DAYS	587,101	16.37%
61 TO 90 DAYS	102,948	2.87%
91 TO 180 DAYS	117,838	3.29%
181 TO 395 DAYS	545,288	15.20%
14 TO 18 MONTHS	99,065	2.76%
19 TO 24 MONTHS	305,670	8.52%
25 TO 30 MONTHS	129,853	3.62%
31 TO 36 MONTHS	91,389	2.55%
37 TO 60 MONTHS	249,564	6.96%
TOTAL	\$ 3,587,041	100.00%

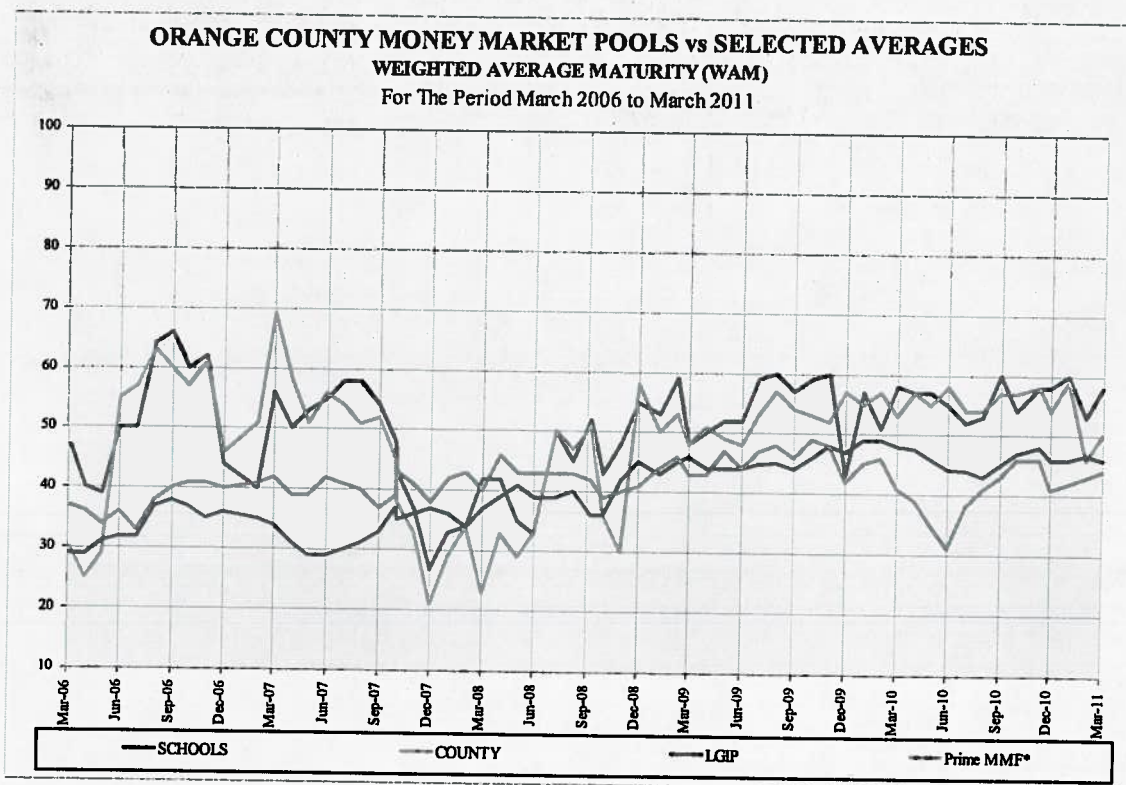
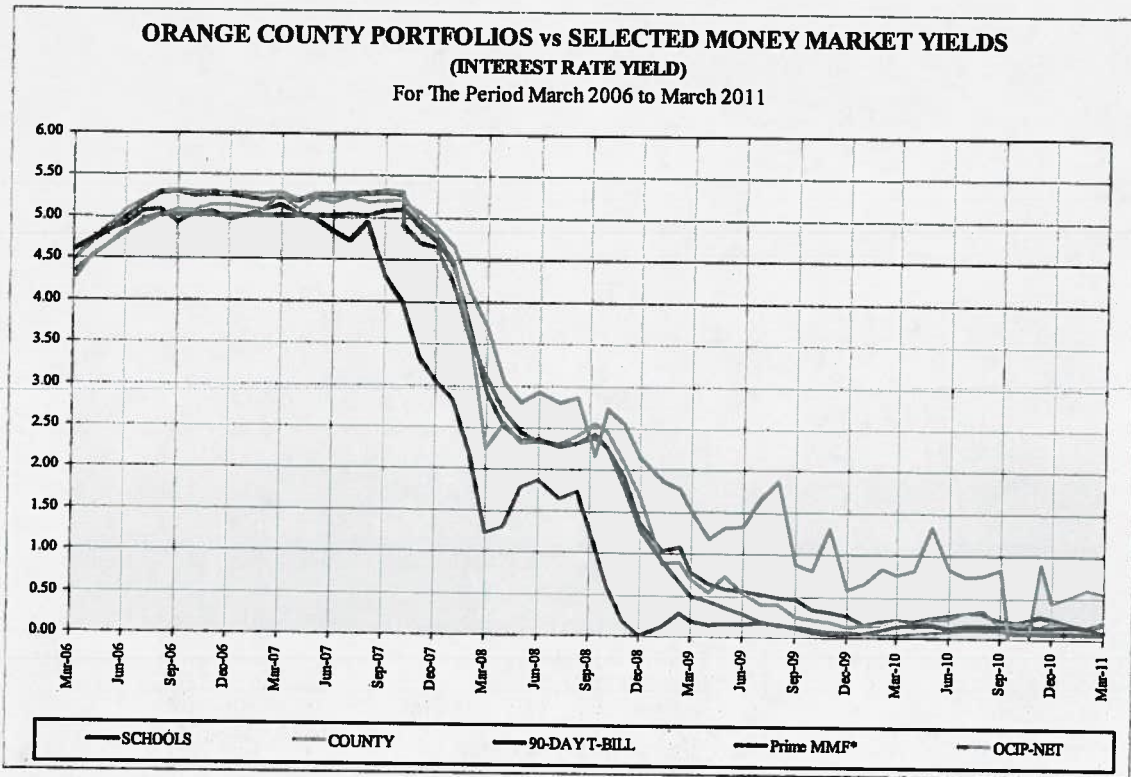
ORANGE COUNTY EDUCATIONAL INVESTMENT POOL		
	In Thousands	%
1 TO 7 DAYS	\$ 300,426	10.44%
8 TO 30 DAYS	849,966	29.54%
31 TO 60 DAYS	365,171	12.69%
61 TO 90 DAYS	82,765	2.88%
91 TO 180 DAYS	75,682	2.63%
181 TO 395 DAYS	518,991	18.04%
14 TO 18 MONTHS	77,435	2.69%
19 TO 24 MONTHS	238,933	8.30%
25 TO 30 MONTHS	101,502	3.53%
31 TO 36 MONTHS	71,436	2.48%
37 TO 60 MONTHS	195,076	6.78%
TOTAL	\$ 2,877,383	100.00%

JOHN WAYNE AIRPORT INVESTMENT POOL		
	In Thousands	%
1 TO 7 DAYS	\$ 12,613	25.45%
8 TO 30 DAYS	15,264	30.80%
31 TO 60 DAYS	14,552	29.36%
61 TO 90 DAYS	500	1.01%
91 TO 180 DAYS	1,250	2.52%
181 TO 395 DAYS	5,380	10.86%
TOTAL	\$ 49,559	100.00%

Maturity Limits Are In Compliance With The Orange County Treasurer's Investment Policy Statement

Floating Rate Notes are deemed to have a maturity date equal to their next interest reset date.

At 03/31/2011, Floating Rate Notes comprise 25.32%, 29.47%, and 37.44% of the Orange County Investment Pool, Orange County Educational Investment Pool, and JWA Investment Pool respectively.



•Prime MMF; Rated Money Fund Report Average-Prime Institutional from I-Money Net

•As of March 31, 2011, Prime MMF Yield – 0.07 WAM - 44; LGIP WAM – 46; 90-Day T-Bill – 0.09; OCIP-Net – 0.56

**ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL YIELDS
April 1, 2010 - March 31, 2011**

PERIOD ENDING - MONTH / YEAR	MONTH END MARKET	EARNINGS FOR MONTH	AVERAGE YIELD FOR	MONTH END WAM
Current Month - March 2011				
County Pool - Money Market Fund	\$ 1,873,051,091	\$ 424,787	0.31%	50
Educational Pool - Money Market Fund	\$ 1,537,413,718	\$ 407,705	0.29%	58
Extended Fund	\$ 3,075,751,344	\$ 2,759,814	1.06%	558
February 2011				
County Pool - Money Market Fund	\$ 1,575,715,282	\$ 247,305	0.21%	46
Educational Pool - Money Market Fund	\$ 1,719,901,541	\$ 355,932	0.24%	53
Extended Fund	\$ 3,069,581,929	\$ 2,862,517	1.21%	681
January 2011				
County Pool - Money Market Fund	\$ 1,544,179,597	\$ 357,642	0.26%	59
Educational Pool - Money Market Fund	\$ 2,025,338,400	\$ 505,850	0.28%	60
Extended Fund	\$ 3,071,182,280	\$ 2,587,619	0.99%	660
December 2010				
County Pool - Money Market Fund	\$ 1,836,629,503	\$ 433,027	0.31%	54
Educational Pool - Money Market Fund	\$ 2,319,553,991	\$ 382,323	0.34%	58
Extended Fund	\$ 3,066,158,602	\$ 2,163,193	0.83%	682
November 2010				
County Pool - Money Market Fund	\$ 1,909,825,613	\$ 332,186	0.26%	56
Educational Pool - Money Market Fund	\$ 1,294,299,746	\$ 397,543	0.37%	60
Extended Fund	\$ 3,076,938,355	\$ 4,333,834	1.72%	746
October 2010				
County Pool - Money Market Fund	\$ 1,391,396,900	\$ 310,354	0.30%	57
Educational Pool - Money Market Fund	\$ 1,388,575,150	\$ 348,236	0.31%	54
Extended Fund	\$ 3,083,068,752	\$ 3,326,034	1.27%	736
OC Extended Fund B (Sold Serpentine)	\$ -	\$ (7,622,716)	-	-
September 2010				
County Pool - Money Market Fund	\$ 1,271,251,788	\$ 299,296	0.27%	57
Educational Pool - Money Market Fund	\$ 1,392,597,482	\$ 388,992	0.33%	60
Extended Fund	\$ 3,072,503,395	\$ 4,110,010	1.61%	795
OC Extended Fund B	\$ 34,698,134	\$ -	N/A	248
August 2010				
County Pool - Money Market Fund	\$ 1,416,333,828	\$ 505,251	0.44%	54
Educational Pool - Money Market Fund	\$ 1,432,155,046	\$ 475,517	0.41%	53
Extended Fund	\$ 3,065,956,379	\$ 3,341,027	1.27%	710
OC Extended Fund B	\$ 34,698,134	\$ -	N/A	278
July 2010				
County Pool - Money Market Fund	\$ 1,315,009,875	\$ 552,598	0.42%	54
Educational Pool - Money Market Fund	\$ 1,392,481,613	\$ 459,872	0.42%	52
Extended Fund	\$ 3,060,507,013	\$ 3,191,055	1.23%	511
OC Extended Fund B	\$ 33,248,593	\$ -	N/A	309
June 2010				
County Pool - Money Market Fund	\$ 1,706,187,007	\$ 497,327	0.34%	58
Educational Pool - Money Market Fund	\$ 1,349,698,395	\$ 450,241	0.39%	55
Extended Fund	\$ 2,799,555,894	\$ 3,590,484	1.55%	557
OC Extended Fund B	\$ 33,560,112	\$ -	N/A	340
May 2010				
County Pool - Money Market Fund	\$ 2,041,335,609	\$ 593,058	0.32%	55
Educational Pool - Money Market Fund	\$ 1,593,064,172	\$ 511,916	0.35%	57
Extended Fund	\$ 2,759,762,530	\$ 6,645,732	2.85%	584
OC Extended Fund B	\$ 34,559,137	\$ -	N/A	5
April 2010				
County Pool - Money Market Fund	\$ 2,259,602,732	\$ 592,006	0.24%	57
Educational Pool - Money Market Fund	\$ 1,835,314,711	\$ 348,913	0.31%	57
Extended Fund	\$ 2,734,552,743	\$ 4,265,867	1.88%	622
OC Extended Fund B	\$ 35,324,110	\$ -	N/A	36
Fiscal Year July 1, 2010 - March 31, 2011				
	Average Market Value Balance	Interest Income: YTD	YTD Yield	YTD Average
Orange County Investment Pool	\$ 3,301,665,730	\$ 15,446,183	0.63%	380
Orange County Educational Investment Pool	\$ 2,962,776,833	\$ 12,780,622	0.60%	341

**ORANGE COUNTY TREASURER-TAX COLLECTOR
CASH AVAILABILITY PROJECTION
FOR THE SIX MONTHS ENDING September 30, 2011**

Government Code Section 53646 (b) (3), effective on January 1, 1996, requires the Treasurer-Tax Collector to include a statement in the investment report, denoting the ability of the Orange County Investment Pool (OCIP) and the Orange County Educational Investment Pool (OCEIP) to meet their expenditure requirements for the next six months.

The OCIP and OCEIP consist of funds in the treasury deposited by various entities required to do so by statute, as well as those entities voluntarily depositing monies in accordance with Government Code Section 53684.

The Treasurer-Tax Collector is required to disburse monies placed in the treasury as directed by the Auditor-Controller and the Department of Education, except for the making of legal investments, to the extent funds are transferred to one or more clearing funds in accordance with Government Code Section 29808.

The Treasurer-Tax Collector, in his projection of cash availability to disburse funds as directed by the Auditor-Controller and the Department of Education, is relying exclusively on historical activity involving deposits and disbursements and future cash flow projections. No representation is made as to an individual depositor's ability to meet their anticipated expenditures with anticipated revenues.

The Cash Availability Projection for the six months ending September 30, 2011, indicates the ability of the pools to meet projected cash flow requirements. However, there will usually be differences between projected and actual results because events and circumstances frequently do not occur as expected and those differences may be material.

ORANGE COUNTY INVESTMENT POOL				
Month	Investment Maturities	Projected Deposits	Projected Disbursements	Cumulative Available Cash
March 2011 - Ending Cash				\$ 13,868,459
April	\$ 926,877,674	\$ 1,717,348,773	\$ 1,601,797,071	1,056,297,835
May	540,162,020	301,251,510	717,829,646	1,179,881,719
June	99,330,302	293,678,814	361,598,026	1,211,292,809
July	219,407,471	514,197,806	611,302,331	1,333,595,755
August	49,710,880	473,978,274	427,736,341	1,429,548,568
September	166,251,189	288,841,401	485,756,359	1,398,884,798

ORANGE COUNTY EDUCATIONAL INVESTMENT POOL				
Month	Investment Maturities	Projected Deposits	Projected Disbursements	Cumulative Available Cash
March 2011 - Ending Cash				\$ 4,794,091
April	\$ 578,653,029	\$ 1,043,021,657	\$ 499,863,777	1,126,605,001
May	239,544,270	222,906,437	552,326,536	1,036,729,172
June	19,647,426	224,381,963	531,743,210	749,015,352
July	97,997,300	398,614,258	395,115,797	850,511,113
August	50,996,826	404,075,709	438,721,220	866,862,429
September	113,249,506	515,023,958	457,614,688	1,037,521,204



JOHN CHIANG

California State Controller

**LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE**

Agency Name	RANCHO SANTIAGO COMM COLL DST
Account Number	75-30-010

As of 04/15/2011, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 03/31/2011.

Earnings Ratio		.00001390282087521
Interest Rate		0.51%
Dollar Day Total	\$	13,398,242.04
Quarter End Principal Balance	\$	148,894.03
Quarterly Interest Earned	\$	186.27

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To: Board of Trustees	Date: May 10, 2011
Re: Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended March 31, 2011	
Action: Request for Approval	

BACKGROUND

Pursuant to Section 58310 of Title 5 of the California Code of Regulations, each California community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis. The CCFS-311Q is the prescribed, routine report submitted to the System Office satisfying this requirement.

Attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the third quarter in fiscal year 2010-11 ended March 31, 2011.

ANALYSIS

The quarterly report shows the projected unrestricted General Fund revenues and expenditures for this year as well as the actual amounts from the previous three fiscal years. For the three months covered in this report, the District has recognized 74.9% of budgeted revenues and other financing sources and 65.4% of budgeted expenditures and other outgo in the unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approve the CCFS-311Q for the period ending March 31, 2011 as presented.

Fiscal Impact:	Not applicable	Board Date: May 10, 2011
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Raúl Rodríguez, Chancellor	

California Community Colleges
QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q
 Fiscal Year 2010-2011

District: (870) Rancho Santiago Community College

Quarter Ended: March 31, 2011

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

As of June 30 for fiscal year specified.

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Actual	FY 2010-11 Projected
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, and 8800)	148,396,127	147,790,705	147,237,880	131,801,557
Other Financing Sources (Objects 8900)	24,803	16,237	18,428	17,279
Total Unrestricted Revenues	148,420,930	147,806,942	147,256,308	131,818,836
Expenditures:				
(Objects 1000-6000)	154,228,868	146,044,061	130,775,432	132,570,489
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,756,793	832,530	1,667,613	1,681,843
Total Unrestricted Expenditures	156,985,661	146,876,591	132,443,045	134,252,332
Revenues Over(Under) Expenditures	-8,564,731	930,351	14,813,263	-2,433,496
Fund Balance, Beginning	24,041,478	15,476,747	16,566,808	31,418,493
Prior Year Adjustments + (-)	0	159,510	38,622	0
Adjusted Fund Balance, Beginning	24,041,478	15,636,257	16,605,230	15,902,701
Fund Balance, Ending	15,476,747	16,566,608	31,418,493	28,984,997
% of GF Balance to GF Expenditures	9.9%	11.3%	23.7%	21.6%

II. Annualized Attendance FTES:

Annualized FTES				
(Excluding apprentices and non-residents)	32,840	34,310	30,564	30,479

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year presented			
	2007-08	2008-09	2009-10	2010-11
General Fund Cash Balance (Excluding Borrowed Funds)	26,412,691	18,199,747	31,387,125	40,884,876

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col.2)
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	135,214,028	135,763,896	101,746,536	74.9%
Other Financing Sources (Objects 8900)	16,500	16,500	6,779	41.1%
Total Unrestricted Revenues	135,230,528	135,780,396	101,753,315	74.9%
Expenditures:				
Unrestricted General Fund Expenditures (Objects 1000-6000)	141,978,773	142,541,216	94,172,197	66.1%
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,521,041	1,521,041	183	0.0%
Total Unrestricted Expenditures	143,499,814	144,062,257	94,172,380	65.4%
Revenues Over(Under) Expenditures	(8,269,286)	(8,281,861)	7,580,935	
Adjusted Fund Balance, Beginning	31,418,493	31,418,493	31,418,493	
Fund Balance, Ending	23,149,207	23,136,632	38,999,428	
% of UGF Fund Balance to UGF Expenditures	16.1%	16.1%		

V. Has the district settled any employee contracts during this quarter? YES NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

SALARIES

Contract Period Settled (Specify)	Management		Academic**		Classified/Confidential	
	*Total Salary /Cost Increase %		*Total Salary /Cost Increase %		*Total Salary /Cost Increase %	
Year 1						
Year 2						
Year 3						

*As specified in Collective Bargaining Agreement.

BENEFITS

Contract Period Settled (Specify)	Management		Academic		Classified/Confidential	
	Total Salary Cost Increase		Total Salary Cost Increase		Total Salary Cost Increase	
Year 1						
Year 2						
Year 3						

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves from cost-of-living, etc.:

VI. Did the district have significant events for the quarter (include incidence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

YES NO

If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

VII. Does the district have significant fiscal problems that must be addressed this year?

YES NO

Next Year?

YES NO

CERTIFICATION

Rancho Santiago Community College District

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of that meeting.

District Chief Business Officer Date

District Chief Executive Officer Date

Quarter Ended: March 31, 2011

Governing Board Meeting Date: May 10, 2011

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: May 10, 2011
Re:	Approval of Resolution on Expenditure Transfers to Permit Payment of Obligations	
Action:	Request for Approval	

BACKGROUND

Each year the Orange County Department of Education requires the district to submit a board resolution which authorizes the County Superintendent of Schools to make necessary transfers between the reserve for contingencies and any expenditure classification or classifications of the district as are necessary to permit the payment of obligations at fiscal year end. This resolution covers the fiscal year ending June 30, 2011.

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Resolution No. 11-11 regarding expenditure transfers as presented.

Fiscal Impact:	None	Board Date: May 10, 2011
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Raúl Rodríguez, Chancellor	

**RESOLUTION OF THE BOARD OF TRUSTEES
OF RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
OF ORANGE COUNTY, CALIFORNIA**

Resolution No. 11-11, dated this 10th day of May 2011

On motion of _____, duly seconded, it is hereby resolved that, at the close of the 2010-11 fiscal year, the County Superintendent of Schools may make such transfers between the Reserve for Contingencies and any expenditure classification or classifications or balance any expenditure classification of the budget of the District for such school year as are necessary to permit the payment of obligations of the District incurred during such school year. (Education Code Section 42601/85201)

Trustee R. David Chapel

Trustee Mark McLoughlin

Trustee Brian E. Conley

Trustee Lisa Woolery

Trustee John R. Hanna

Trustee Phillip E. Yarbrough

Trustee Lawrence R. "Larry" Labrado

FOR SCHOOL FINANCIAL SERVICES USE

The transfers below were made to permit the payment of final obligations and recording of the current liabilities of the District for such school year per the Resolution above.

By _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS AND FISCAL SERVICES

To:	Board of Trustees	Date: May 10, 2011
Re:	Approval of Resignation/Appointment for the Measure E Citizens' Bond Oversight Committee	
Action:	Request for Approval	

BACKGROUND

California Education Code 15278 requirements for bonds that are approved under the authority of Proposition 39 is the requirement of a citizens' bond oversight committee comprised of a minimum of seven (7) appointed members who satisfy various categories of membership. The board approved the membership of the original committee in December of 2002 and acts upon the appointment, reappointment and reaffirmation of the committee each year.

ANALYSIS

Ms. Shelly Berryman of SchoolsFirst Federal Credit Union (SFFCU) was approved for membership on the Bond Oversight Committee on December 6, 2010. Ms. Berryman has temporarily relocated to the Seattle area to work on a special project for SFFCU. Ms. Carol F. Smith, a specialist in the School and Community Relations department of SFFCU has been asked to replace Ms. Berryman.

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached resignation from Ms. Shelly Berryman and approve the appointment of Ms. Carol Smith as the Santa Ana area business organization representative to the Citizens' Bond Oversight Committee for 2011 as presented.

Fiscal Impact:	None	Board Date: May 10, 2011
Prepared by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Dr. Raúl Rodríguez, Chancellor	

SchoolsFirst™
FEDERAL CREDIT UNION

April 21, 20011

Linda Melendez
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706

Re: Bond Oversight Committee Resignation

Dear Linda,

This letter is to inform you that I must resign as a member of the Bond Oversight Committee, effective May 9, 2011.

It has been my pleasure to serve on the board, albeit for just a short time. Due to other commitments, I am no longer able to participate. The credit union would like to suggest a replacement for my seat, her name is Carol Smith and we feel she will adequately represent the business community. I've attached her bio for your review.

I wish the Bond Oversight Committee the best in all their endeavors, and regret any inconvenience my resignation may cause.

Sincerely,



Shelly Berryman
Executive Director Advocacy

Serving School Employees as OCTFCU Since 1934

2115 N. Broadway • Santa Ana, California • 92706-2613
P.O. Box 11547 • Santa Ana, California • 92711-1547
800.462.8328 • 714.258.4000 • www.SchoolsFirstfcu.org

Carol F. Smith
Specialist, School and Community Relations
SchoolsFirst Federal Credit Union
2115 N. Broadway, Santa Ana, CA 92706

As a specialist in the School and Community Relations department for SchoolsFirst Federal Credit Union (formerly OCTFCU), the largest credit union in the nation to serve school employees and their families exclusively, Carol Smith serves as a spokesperson within the educational community for SchoolsFirst FCU's community relations programs. She works with the Orange County Department of Education with their AVID and Classified Employee of the Year program and San Bernardino County Superintendent of Schools with their Alliance for Education program. Additionally, Carol works closely with high school and community college scholarship offices as coordinator of the SchoolsFirst FCU Worthy Student Award Scholarship Program.

Carol has been with SchoolsFirst FCU for over 10 years. Prior to working in School and Community Relations, she was in the Membership Development department. Her work in this area included building relationships with districts, community colleges and universities and overseeing a team of business development officers that were responsible for visiting school and district sites. At the credit union, she has been a member of the Dream Team Committee, a rider in the annual MS Bike Ride and has coordinated "Bring Your Child to Work" days.

Carol currently serves on the board of directors for Vital Link in Orange County and is a member of CALSPRA (Calif. School Public Relations Assoc.) She is also a member of the board for the Alvord Educational Foundation in Riverside County. Carol served for several years on the T.E.A.C.H. (Teacher Education Academy at Century High School) Board in Santa Ana USD where she interfaced with both the high school and several of the local community colleges and universities as an advocate for students seeking to be the first in their families to attend college. Carol has served the Tustin Public Schools Foundation as a grant reader and as a keynote speaker for OC ROP graduation ceremonies.

Prior to working at SchoolsFirst, Carol spent 19 years at Bank of America. Her experience there included operations management, phone center management and internal audit.

In 2004, Carol was recognized as A Woman Who Makes a Difference in Orange County.

Carol grew up in Orange County and has two grown children. She currently lives in Orange.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: May 10, 2011
Re:	Approval of Change Order #2, Bid #1169 – Sewer and Gas Line Repairs at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On November 15, 2010, the Board of Trustees awarded a contract to Atlas Allied, Inc. for Bid #1169, sewer and gas line repairs at Santa Ana College.

ANALYSIS:

During the course of normal construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #2.

Change Order #2 increases the contract by \$1,947.00. The revised contract amount is \$388,267.00. The costs indicated in the change order are considered fair, reasonable and within industry standards by the construction manager and staff. Total combined change orders for the project are 9.28% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Bid #1169 for Atlas Allied, Inc., sewer and gas line repairs at Santa Ana College as presented.

Fiscal Impact:	\$1,947.00	Board Date: May 10, 2011
Prepared by:	Alex Oviedo, District Construction Supervisor	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Raúl Rodriguez, Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Sewer and Gas line Repairs	1169	P.O. #	11-BP000252
Contractor: Atlas Allied, Inc.	2		
Architect: LTI Engineers	April 22, 2011		

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$355,300.00
Previous Change Orders	\$31,020.00	
This Change Order	\$1,947.00	
Total Change Orders		\$32,967.00
Revised Contract Amount		\$388,267.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		February 28, 2011
Revised Contract Completion Date		March 15, 2011
RSCCD Board Approval Date		May 10, 2011

Architect Authorized Signature Date

Contractor Name Authorized Signature Date

Construction Manager - Bernards Authorized Signature Date

Darryl Odum

Director - District Construction & Support Services Authorized Signature Date

Peter J. Hardash

Vice Chancellor, Business Operations/Fiscal Services Authorized Signature Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Sewer and Gas line Repairs	Bid No. 1166	P.O. # 11-P0016997
	D.S.A. No. 0	
Contractor: Atlas Allied, Inc.	Change Order No. 2	
Architect: LTI Engineers	April 22, 2011	

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p>DESCRIPTION: Investigatve excavation</p> <p>REASON: Locate Existing fire line</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$1,237.00
2.0	<p>DESCRIPTION: Continue to provide temporary fence for 30 additional days.</p> <p>REASON: Protect trenching / excavations until concrete can be placed</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>		\$710.00
Sub-Total		\$0.00	\$1,947.00
Total			\$1,947.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: May 10, 2011
Re:	Approval of Change Order #2, Bid #1136 – Concrete for the Athletic/Aquatic Complex at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the Board awarded a contract to Tidwell Concrete Construction for Bid #1136, concrete for the Athletic/Aquatic Complex at Santiago Canyon College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #2.

Tidwell ceased business operations on February 11, 2011. In order to close out the Tidwell contract, a credit for work not performed requires processing for approval.

Change Order #2 decreases the contract by \$16,436.75. The revised contract amount is \$1,225,511.00. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Bid #1136 for Tidwell Concrete Construction, concrete for the Athletic/Aquatic Complex at Santiago Canyon College as presented.

Fiscal Impact:	- \$16,436.75.00	Board Date: May 10, 2011
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Raúl Rodríguez, Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Aquatic & Athletic Center Project at Santiago Canyon College

Bid No. 1136 P.O. # 10-BP000233

D.S.A. No. 4-109232

Contractor: Tidwell Concrete Construction

Change Order No. 2

Architect: The Austin Company

Date: April 21, 2011

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$1,213,641.00
Previous Change Orders	\$28,306.75	
This Change Order	-\$16,436.75	
Total Change Orders		\$11,870.00
Revised Contract Amount		\$1,225,511.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		September 22, 2011
Revised Contract Completion Date		
RSCCD Board Approval Date		May 10, 2011

Architect

Authorized Signature

Date

Contractor Name

Authorized Signature

Date

Construction Manager - Seville Construction Services

Authorized Signature

Date

District Inspector

Authorized Signature

Date

Darryl A. Odum

Director - District Construction and Support Services

Authorized Signature

Date

Assistant Vice Chancellor - Facility Planning

Authorized Signature

Date

Peter J. Hardash

Vice Chancellor, Business Operations/Fiscal Services

Authorized Signature

Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92708-1840

Project: Aquatic & Athletic Center Project at Santiago Canyon College		Bid No. 1136	P.O. # 10-BP000233
Contractor: Tidwell Concrete Construction		D.S.A. No. 4-109232	
Architect: The Austin Company		Change Order No. 2	
		Date: 4/21/11	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	DESCRIPTION: Additional subgrade soil and regrading of firelane road required per field change directive #8 and RFI #54 REASON: Work was not performed REQUESTOR: District TIME EXTENSION: ADDS 0 calendar days	\$16,436.75	\$0.00
Sub-Total		\$16,436.75	\$0.00
Total			-\$16,436.75

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To: Board of Trustees	Date: May 10, 2011
Re: Approval of Substitution of Sub Contractor, Bid #1146 – Framing and Elevators for the Humanities Building and the Athletic/Aquatic Complex at Santiago Canyon College	
Action: Request for Approval	

BACKGROUND:

On March 22, 2010, the Board awarded a contract to Inland Building Construction Companies, Inc. (IBCC) for Bid #1146, framing and elevators for the Humanities Building and the Athletic/Aquatic Complex at Santiago Canyon College.

ANALYSIS:

During the bidding phase of the construction project, IBCC included McKinney Drywall, Inc., as a sub-contractor. McKinney Drywall, Inc. was to provide the services listed in the attached Letter of Withdrawal dated March 29, 2011, as well as the reason for McKinney Drywall's request to leave the project.

At the same time, IBCC is requesting approval to hire Caston, Inc., located in San Bernardino, as the replacement contractor for McKinney Drywall, Inc. This request will have no change in cost or time delay to these projects.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the withdrawal of McKinney Drywall, Inc. and approve the use of Caston, Inc. as a sub-contractor, Bid #1146 for Inland Building Construction Companies, Inc., framing and elevators for the Humanities Building and the Athletic/Aquatic Complex at Santiago Canyon College as presented.

Fiscal Impact: N/A	Board Date: May 10, 2011
Prepared by: Darryl A. Odum, Director, District Construction and Support Services	
Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by: Dr. Raúl Rodríguez, Chancellor	

INLAND

BUILDING CONSTRUCTION COMPANIES, INC.

General Building • Tenant Improvements • Construction Specialties

March 29, 2011

Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92701

Re: Santiago Canyon College
8045 East Chapman Avenue, Orange, CA 92869
Category #1146 Framing & Elevators

Dear Members of the Board of Education:

Enclosed please find a letter of withdrawal from McKinney Drywall, Inc., our subcontractor for the structural metal stud framing, firestopping, joint sealants, access doors and panels, nonstructural metal framing, polymer modified fiberglass reinforced plaster, cementitious backing boards, gypsum board, cold formed metal framing, applied fireproofing, penetration firestopping, fire resistive joint systems, joint assemblies at Santiago Canyon College. At this time we request your approval of their withdrawal. This will have no cost or time delay on the project.

Additionally, we hereby request the substitution of the following contractor for the referenced scope of work:

Caston, Inc.
354 South Allen Street
San Bernardino, CA 92408
Contact: Jim Malachowski
P: 909-381-1619
F: 909-889-0726
License No. 502789

Respectfully submitted,



Larry J. Hyder
President

323 S. SIERRA WAY, SAN BERNARDINO, CA 92408-1422
(909) 884-6276 Fax (909) 889-6936
LIC # 405281

McKinney Drywall, INC.

5753-G Santa Ana Canyon Rd # 608 Anaheim Hills CA 92807
Phone: 714-777-6514 Fax: 714-777-6581

March 28, 2011

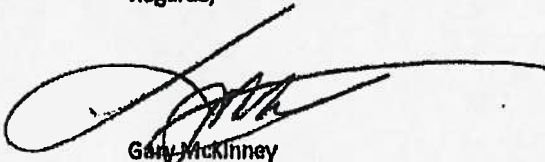
Inland Building Construction Companies, Inc.
323 South Sierra Way
San Bernardino, CA 92408

Re: Santiago Canyon College
8045 East Chapman Avenue
Orange, CA 92869

McKinney Drywall, Inc. is currently undergoing a challenging financial hardship. Due to many economic factors our cash flow has become extremely limited and because of this we are unable to fulfill our contractual obligations on this project. We feel it is in the best interest for Inland Building Construction Companies, Inc. to seek a substitution for McKinney Drywall, Inc.

We apologize for the inconvenience this has created.

Regards,



Gary McKinney
President

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To: Board of Trustees	Date: May 10, 2011
Re: Approval of Bid #1175 – Storage Area Network Systems with a Virtual Storage Software Solution	
Action: Request for Approval	

BACKGROUND

On March, 14, 2011, the Board rejected Bid #1171– Storage Area Network Systems with a Virtual Storage Software Solution due to lack of participation as only one bidder submitted a bid (Nth Generation Computing, Inc. in the amount of \$412,903.45). The bid was rebid under Bid #1175 – Storage Area Network Systems with a Virtual Storage Software Solution.

The Information Technology Services Department requires two Storage Area Network (SAN) and Virtualized Storage Environments to accommodate the storage growth as the District continues to collect more data and serve more departments. The first SAN is intended to replace the current aging SAN located at the Network Operations Center (NOC) at Santa Ana College, doubling the District’s disc space. In addition to the new SAN, ITS requires an additional SAN located at Santiago Canyon College for Business Resumption purposes as an alternate site if an event should take place that renders the SAC NOC non–functional and will be used to distribute the processing load for the District.

ANALYSIS

The bid was advertised and mailed to fifteen (15) bidders; three bidders responded. The ITS Department conducted the evaluation and after careful analysis, it was determined that Nth Generation Computing, Inc., is the lowest responsible and responsive bidder meeting specifications. Below are the bid responses from all three bidders.

<u>Bidder</u>	<u>Bid Amount</u>
Nth Generation Computing, Inc.	\$408,915.81
Systems Technology Associates	\$527,898.86
EAP Technology, Inc.	\$693,873.00

RECOMMENDATION

It is recommended that the Board of Trustees accept the bids and approve the award of Bid #1175 – Storage Area Network Systems with a Virtual Storage Software Solution to Nth Generation Computing, Inc., as presented.

Fiscal Impact: \$408,915.81	Board Date: May 10, 2011
Prepared by: Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by: Dr. Raúl Rodriguez, Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	May 10, 2011
Re:	Approval of Disposal of Playground Structure at Centennial Education Center Child Development Center		
Action:	Request for Approval		

BACKGROUND

The Centennial Education Center Child Development Center has a playground structure that is no longer needed by the center or suitable for any other child development center throughout the district. Therefore, it is necessary to declare this playground structure as surplus and dispose it.

ANALYSIS

The playground structure is approximately eight years old, fully depreciated and was recently determined inadequate of providing gross motor development needed by preschool aged children at the center. Federal funds are in place to replace the playground structure with one better suited for children of this age.

The District's property and liability JPA, Alliance of Schools for Cooperative Insurance Programs (ASCIP) has informed the District that other districts have been sued for injuries sustained on playground structures that had been retired, even though liability waivers were in place. ASCIP recommended that we discard unwanted playground structures rather than auctioning or making them available to other schools or non-profit organizations.

Therefore, to prevent potential litigation, it is recommended that the playground structure be dismantled and disposed by Recreation Masters at a cost of \$1,000.00.

RECOMMENDATION

It is recommended that the Board of Trustees declare the playground structure as surplus property and utilize Recreation Masters to dismantle and dispose the structure as presented.

Fiscal Impact:	\$1,000.00	Board Date:	May 10, 2011
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services		
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services		
Recommended by:	Dr. Raúl Rodriguez, Chancellor		

Recreation Masters
 30724 Benton Road
 Suite C302-593
 Winchester, CA 92596
 CA Lic# 868902
 Ph # 951-698-0632

Estimate

Name/Address
Centennial Child Care Rancho Santiago Community College Santa Ana, CA

Date	Estimate No.	Project
03/10/11	7948	

Item	Description	Quantity	Cost	Total
02 Site Work	Removal and disposal of existing playground	1	1,000.00	1,000.00
			Total	\$1,000.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE - BUSINESS OPERATIONS AND FISCAL SERVICES**

To: Board of Trustees	Date: May 10, 2011
Re: Approval of Disposal of Playground Structures, Former Child Development Center at Santa Ana College	
Action: Request for Approval	

BACKGROUND

There are two playground structures at the former Santa Ana College Child Development Center that is no longer needed by the new center or is suitable for any other child development center throughout the District. The center is scheduled to be demolished; therefore, it is necessary to declare this playground structure as surplus and dispose it.

ANALYSIS

The first playground structure is approximately six years old and has a current book value of \$1,301. The structure is too small to be used in any other center within the District. The second structure is approximately ten years old, no longer addresses the gross motor developmental need of young children and is fully depreciated.

The District's property and liability JPA, Alliance of Schools for Cooperative Insurance Programs (ASCIP) has informed the District that other districts have been sued for injuries sustained on playground structures that had been retired, even though liability waivers were in place. ASCIP recommended that we discard unwanted playground structures rather than auctioning or making them available to other schools or non-profit organizations.

Therefore, to prevent potential litigation, it is recommended that the playground structure be disposed of by including it in the demolition.

RECOMMENDATION

It is recommended that the Board of Trustees declare the playground structure as surplus property and dispose it in the demolition as presented.

Fiscal Impact: N/A	Board Date: May 10, 2011
Prepared by: Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by: Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by: Dr. Raúl Rodríguez, Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE - BUSINESS OPERATIONS AND FISCAL SERVICES**

To:	Board of Trustees	Date: May 10, 2011
Re:	Approval of Donation of Books to the Small Business Development Center	
Action:	Request for Approval	

BACKGROUND

The Planning Shop was a former Small Business Development Center (SBDC) client and specializes in books, tools, and resources for entrepreneurs. The SBDC helped them start and grow their business and as appreciation to the SBDC network, they donated books to different SBDC's across the nation. According to Board Policy BP3208, donations require Board approval.

ANALYSIS

Attached is an itemized invoice listing all of the books that were donated to the SBDC. The SBDC have received the books and made them available to all economic development programs such as the Institute for Women Entrepreneurs, Digital Media Center, Corporate Training Institute, Business & Entrepreneurship Center, Youth Entrepreneurship Program, Center of International Trade Development, the Santa Ana Entrepreneurship Program and have copies available at the SBDC library. The books are also given to clients and some of the participants at seminars.

The donated books are valued at \$25,443.75 and the SBDC is paying the shipping and handling charges of \$413.03.

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of the donation of books from The Planning Shop as presented.

Fiscal Impact:	\$413.03	Board Date: May 10, 2011
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Dr. Raúl Rodríguez, Chancellor	

The Planning Shop
 503 Seaport Court
 Suite 106
 Redwood City, CA 94063

Invoice

Date	Invoice #
12/17/2010	13781

Bill To
Orange County SBDC Leila Mozaffari 2323 N. Broadway, Ste 201 Santa Ana, CA 92706

Ship To
Orange Education Center ATTN: Warehouse 1465 N. Batavia Orange, CA 92867

P.O. No.	Terms	Ship Via
	Net 30	UPS Ground

Description	Qty	Rate	Amount
Better Business Bureau Buying a Franchise: Insider's Guide to Success ISBN: 1-933895-01-2 / 978-1-933895-01-7	150	19.95	2,992.50T
Better Business Bureau Starting an eBay Business: Insider's Guide to Success ISBN: 1-933895-02-0 / 978-1-933895-02-4	150	19.95	2,992.50T
Finding An Angel Investor In A Day ISBN: 0-9740801-8-7/ISBN 13: 978-0-9740801-8-5	25	19.95	498.75T
The Owner's Manual for Small Business, Paperback ISBN 0-9740801-5-2/ISBN 13: 978-0-9740801-5-4	150	19.95	2,992.50T
Passion to Profits: Business Success for New Entrepreneurs ISBN: 978-0-9740801-9-2/ISBN-10: 0-9740801-9-5	250	29.95	7,487.50T
Successful Business Research, paperback ISBN 0-9740801-3-6/ISBN 13: 978-0-9740801-3-0	50	29.95	1,497.50T
Trade Show In A Day, Paperback ISBN 0-9740801-7-9/ISBN 13: 978-0-9740801-7-8	50	19.95	997.50T
What Business Should I Start?, Paperback ISBN 0-9669635-8-X/ISBN 13: 978-0-9669635-8-8	250	19.95	4,987.50T
Winning Presentation In A Day, Paperback ISBN 0-9740801-6-0/ISBN 13: 978-0-9740801-6-1	50	19.95	997.50T
Subtotal			25,443.75
Discount		-100.00%	-25,443.75
Shipping & Handling		413.03	413.03
UPS Package 1 Tracking #: 1Z63Y31A0393881532 Labels No Sales Tax		0.00%	0.00

Total \$413.03

Note: Our address and phone number has changed as of September 1, 2010. Please update your records. Thank you.

Payments/Credits \$0.00

Balance Due \$413.03

Phone #	Fax #	E-mail	Web Site
650-364-9120	650-364-9125	orders@planningshop.com	www.planningshop.com

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
EDUCATIONAL SERVICES**

To:	Board of Trustees	Date: May 10, 2011
Re:	Adoption of New and Revised Board Policies	
Action:	Request for Approval	

BACKGROUND

The Board Policy Committee met on March 29, 2011 and reviewed 15 board policies. The committee recommended the adoption of eight new policies and revisions to seven other policies, which were presented for first reading at the April 25, 2011 board meeting. One policy presented for first reading, BP 9008 – Duties of Officers, has been referred back to the Board Policy Committee for further review.

ANALYSIS

The policies reviewed and the subsequent recommendations are:

BP 9002.1 (new) – Conflict of Interest
 BP 9005 (revised) – Vacancies
 BP 9012 (revised) – Meetings - Regular
 BP 9014 (revised) – Public Participation at Board Meetings
 BP 9014.1 (new) – Speakers
 BP 9014.2 (new) – Decorum
 BP 9015 (revised) – Agendas
 BP 9026 (revised) – Closed Sessions
 BP 9028 (revised) – Board Education
 BP 9031 (new) – Minutes
 BP 9033 (new) – Participation in Local Decision Making
 BP 9034 (new) – Presentation of Initial Collective Bargaining Proposals
 BP 9035 (new) – Personal Use of Public Resources
 BP 9036 (new) – Communications Among Board Members

RECOMMENDATION

It is recommended that the Board adopt these new policies and the revisions to current policies.

Fiscal Impact: None	Board Date: May 10, 2011
Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Recommended by: Dr. Raúl Rodríguez, Chancellor	

Conflict of Interest – BP9002.1

Adopted

Board members shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as board members.

A board member shall not be considered to be financially interested in a contract if his or her interest is limited to those interests defined as remote under Government Code Section 1091 or is limited to interests defined by Government Code Section 1091.5.

A board member who has a remote interest in any contract considered by the Board shall disclose his or her interest during a board meeting and have the disclosure noted in the official board minutes. The board member shall not vote or debate on the matter or attempt to influence any other board member to enter into the contract.

A board member shall not engage in any employment or activity that is inconsistent with, incompatible with, in conflict with or inimical to his or her duties as an officer of the district.

In compliance with law and regulation, the Chancellor shall establish administrative procedures to provide for disclosure of assets of income of board members who may be affected by their official actions, and prevent members from making or participating in the making of board decisions which may foreseeably have a material effect on their financial interest.

Board members shall file statements of economic interest with the filing officer identified by the administrative procedures.

Board members are encouraged to confer with the Board President in every case where any question arises regarding a potential conflict of interest. The Board President and Chancellor may seek counsel from the District's legal advisor if necessary.

Legal Reference:

Government Code Sections 1090, et seq.; 1126; 87200, et seq.;
Title 2, Sections 18730 et seq.

Vacancies - BP9005

Revised ~~06/13/94~~

~~A vacancy shall be caused by any of the events specified in Government Code Section 1770 or by receipt of written resignation. Such resignation shall be effective when the written resignation is filed with the county superintendent of schools, except when a deferred effective date is specified in the written resignation. A written resignation, whether specifying a deferred effective date or otherwise, shall, upon being filed with the county superintendent of schools, be irrevocable.~~

~~Whenever a vacancy occurs, or whenever a resignation has been filed with the county superintendent of schools containing a deferred date, the Board shall within 60 days of the vacancy or the filing of the deferred resignation either call an election or make a provisional appointment to fill the vacancy. If a provisional appointment is made, it shall be in accordance with the provisions of the Education Code.~~

~~There shall be no special election or appointment to fill a vacancy if the vacancy occurs within four months of the end of the term of that position and the incumbent is not elected to fill the position.~~

~~If a vacancy occurs between four months and 74 days prior to a regularly scheduled Governing Board election and that position is not scheduled to be filled at that election, the position shall be filled at a special election for that position to be consolidated with the regular election. The person elected to fill the position shall take office at the next regularly scheduled meeting of the Governing Board following the election and shall serve only until the end of the term of the position which he/she was elected to fill.~~

Vacancies on the Board may be caused by any of the events specified in Government Code Section 1770 or any applicable provision in the Elections Code, or by a failure to elect. Resignations from the Board shall be governed by EC 5090.

Within 60 days of the vacancy or filing of a deferred resignation, the Board shall either order an election or make a provisional appointment to fill the vacancy.

If an election is ordered, it shall be held on the next regular election date not less than 130 days after the occurrence of the vacancy.

If a provisional appointment is made, it shall be subject to the conditions in EC 5091. The person appointed to the position shall hold office only until the next regularly scheduled election for district governing board members, when the election shall be held to fill the vacancy for the remainder of the unexpired term.

The provisional appointment will be made by a majority public vote of the board members at a public meeting.

The Chancellor shall establish administrative procedures to solicit applications that assure ample publicity to and information for prospective candidates. The Board will determine the schedule and appointment process.

Legal Reference:

~~Educational Code: 5091, 5093.~~

Education Code Sections 5090, et seq. , Government Code 1770

Meetings-Regular - BP9012

Revised ~~06/13/94~~

The Board's time and place of meetings shall be determined at the district's annual organizational meeting and may be changed by the Board President in consultation with the Chancellor. Regular meetings of the Board shall normally be held in Room 107 of the District Office, located at 2323 N. Broadway, Santa Ana, California.

A notice identifying the location, date, and time of each regular meeting of the Board shall be posted at least ten (10) days prior to the meeting and shall remain posted until the day and time of the meeting. All regular meetings of the Board shall be held within the boundaries of the District except in cases where the Board is meeting with another local agency or is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District.

Authority to Conduct Business

No business shall be conducted by the Board except at a regular meeting or adjourned thereof, or at a duly called special meeting.

The Board will conduct its meetings pursuant to the Ralph M. Brown Act pertaining to community college districts.

All regular and special meetings of the Board shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.

Consent Calendar

In consultation with the chancellor, the president shall designate routine items of business for a "Consent Calendar." Any item may be removed from the consent calendar upon request of any member of the Board.

Legal Reference:

~~A.B.1426, Chapter 1136~~

~~S.B.36, Chapter 1137~~

~~S.B.1140, Chapter 1138~~

Education Code Section 72000(d); Government Code 54952.2, 54953 et seq.; 54961

Public Participation at Board Meetings Sessions - BP9014

Revised

~~All meetings of the Board of Trustees and of its committees shall be open and public, except as provided by law, and the records of its proceedings shall be open to public inspection.~~

~~Members of the public may place matters directly relating to the business of the Rancho Santiago Community College District on an agenda of the Board of Trustees by submitting a summary of the item to the secretary of the Board seven working days prior to the Board meeting.~~

~~Members of the public who wish to address the Board will be recognized as specified in the Board's agenda. After recognition, a speaker must identify himself or herself. Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.~~

~~While freedom of speech is within the rights of the public as provided in the First Amendment of the U.S. Constitution, the RSCCD Board of Trustees prefers that critical or negative statements reflecting on individual RSCCD employees be submitted in writing to the Board of Trustees and not voiced in public session. The public is reminded of the distinction between elected officials and public employees in that District employees are legally protected from libel and slander.~~

~~No action shall be taken on any item not appearing on the posted agenda. Members of the public who wish a reply, discussion, data, or study of a subject must file such a request in writing to the Board at least seven working days prior to the Board meeting. This request must state the purpose and the topic on which a Board response is desired. At the discretion of the Board, the staff will be directed to provide a reply, collect data, or study a subject as recommended by a member of the public.~~

The Board shall provide opportunities for members of the general public to participate in the business of the Board.

Members of the public may bring matters directly related to the business of the District to the attention of the Board in one of two ways:

- There will be a time at each regularly scheduled board meeting for the general public to discuss items not on the agenda. Members wishing to present such items shall submit a written request at the beginning of the meeting to the Chancellor that summarizes the item and provides his or her name, address or college of attendance, and organizational affiliation, if any. No action may be taken by the Board on such items.
- Members of the public may place items on the prepared agenda in accordance with Board Policy 9015. A written summary of the item must be submitted to the Chancellor at least 10 working days prior to the board meeting. The summary must be signed by the initiator, contain his or her residence or business address, and organizational affiliation, if any.

Members of the public also may submit written communications to the Board on items on the agenda and/or speak to agenda items at the board meeting. Written communication regarding items on the Board's agenda should reach the office of the Chancellor not later than 1 working day prior to the meeting at which the matter concerned is to be before the Board. All such written communications shall be dated and signed by the author, and shall contain the residence or business address of the author and the author's organizational affiliation, if any.

If requested, writings that are public records shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Claims for damages are not considered communications to the Board under this rule, but shall be submitted to the District.

Legal Reference: Government Code Sections 54954.3, 54957.5; Education Code 72121.5

Speakers – BP 9014.1

Persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board.

Oral presentations relating to a matter on the agenda, including those on the consent agenda, shall be heard before a vote is called on the item.

Persons wishing to speak to matters not on the agenda shall do so at the time designated at the meeting for public comment.

Those wishing to speak to the Board are subject to the following:

- The President of the Board may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive.
- Non-scheduled substitutes may not speak in place of scheduled speakers unless alternates have been submitted on the original request.
- Employees who are members of a bargaining unit represented by an exclusive bargaining agent may address the Board under this policy, but may not attempt to negotiate terms and conditions of their employment. This policy does not prohibit any employee from addressing a collective bargaining proposal pursuant to the public notice requirements of Government Code Section 3547 and the policies of this Board implementing that section.
- A person wishing to address the Board shall complete a written request to address the Board at the beginning of the meeting at which they wish to speak.
- The request shall include the person's name and name of the organization or group represented, if any, and a statement noting the agenda item or topic to be addressed.
- No member of the public may speak without being recognized by the President of the Board.
- Each speaker will be allowed a maximum of three minutes per topic. A total of 30 minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting. At the discretion of a majority of the Board, these time limits may be extended.
- Each speaker coming before the Board is limited to one presentation per specific agenda item before the Board, and to one presentation per meeting on non-agenda matters.

Legal Reference:

Government Code Sections 54950, et seq.;
Education Code Section 72121.5

Decorum – BP9014.2

The following will be ruled out of order by the presiding officer:

- Remarks or discussion in public meetings on charges or complaints which the Board has scheduled to consider in closed session.
- Profanity, obscenity and other offensive language.
- Physical violence and/or threats of physical violence directed towards any person or property.

In the event that any meeting is willfully interrupted by the actions of one or more persons so as to render the orderly conduct of the meeting unfeasible, the person(s) may be removed from the meeting room.

Signs, placards or other items that create noise or cause an obstruction of view that constitutes or would constitute a persistent disruption of the proceedings will not be permitted.

Speakers who engage in such conduct may be removed from the podium and denied the opportunity to speak to the Board for the duration of the meeting.

Before removal, a warning and a request that the person(s) curtail the disruptive activity will be made by the President of the Board. If the behavior continues, the person(s) may be removed by a vote of the Board, based on a finding that the person is violating this policy, and that such activity is intentional and has substantially impaired the conduct of the meeting.

If order cannot be restored by the removal in accordance with these rules of individuals who are willfully interrupting the meeting, the Board may order the meeting room cleared and may continue in session. The Board shall only consider matters appearing on the agenda. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this rule.

Legal Reference:

Education Code Section 72121.5;

Government Code Section 54954.3 (b)

Agendas Preparation - BP9015

Adopted 08/1/77

~~The secretary to the Board shall deliver to each member a written agenda of business to be considered no later than three days prior to each regular meeting. In addition, previously unapproved minutes, a list of warrant authorizations, and any supplemental reports or information necessary for the Board's attention, shall be included.~~

~~Additions to the agenda will be limited to those items which require immediate action on the part of the Board and will not normally include personnel items.~~

~~Not later than four working days preceding a regular meeting, any member may inform the secretary of items to be included on the written agenda.~~

~~The written agenda shall always include as standing items "Presentations from the Public" and "Reports from Board Members."~~

An agenda shall be posted adjacent to the place of meeting at least 72 hours prior to the meeting time for regular meetings. The agenda shall include a brief description of each item of business to be transacted or discussed at the meeting. If requested, the agenda shall be provided in appropriate alternative formats so as to be accessible to persons with a disability.

No business may be acted on or discussed which is not on the agenda, except when one or more of the following apply:

- a majority decides there is an "emergency situation" as defined for emergency meetings;
- two-thirds of the members (or all members if less than two-thirds are present) determine there is a need for immediate action and the need to take action came to the attention of the Board subsequent to the agenda being posted;
- an item appeared on the agenda of and was continued from a meeting held not more than five days earlier.

The order of business may be changed by consent of the Board.

The Chancellor shall establish administrative procedures that provide for public access to agenda information and reasonable annual fees for the service.

Members of the public may place matters directly related to the business of the District on an agenda for a board meeting by submitting a written summary of the item to the Chancellor. The written summary must be signed by the initiator. The Board reserves the right to consider and take action in closed session on items submitted by members of the public as permitted or required by law.

Agendas shall be developed by the Chancellor in consultation with the Board President.

Individual Board members who wish to place matters on the agenda shall consult with the Board President, who shall confer with the Chancellor on the request.

Agenda items submitted by members of the public must be received by the office of the Chancellor 10 working days prior to the regularly scheduled board meeting.

Agenda items initiated by members of the public shall be placed on the Board's agenda following the items of business initiated by the Board and by staff. Any agenda item submitted by a member of the public and heard at a public meeting cannot be resubmitted before the expiration of a 90 day period following the initial submission. See Administrative Regulation 9015.

Legal Reference:

Government Code Sections 54954 et seq., 6250 et seq.; Education Code Sections 72121, 72121.5

Closed Sessions - BP9026

Adopted 06/13/94

~~The Board of Trustees shall comply with the Ralph M. Brown Act when holding a Board of Trustees closed session. The college will list the items to be discussed in closed session prior to the closed session.~~

~~After any closed session, the college Board of Trustees shall reconvene into open session prior to adjournment and make required disclosures.~~

~~The Board of Trustees designates the chancellor to attend each closed session of the Board of Trustees and keep and enter in a minute book a record of topics discussed and decisions made at the meeting. The Board of Trustees by resolution can, in the chancellor's absence, designate a board officer or employee to keep closed session minutes as required. The minute book is not a public record subject to inspection pursuant to the California Public Records Act.~~

Closed sessions of the Board shall only be held as permitted by applicable legal provisions including but not limited to the Brown Act, California Government Code and California Education Code. Matters discussed in closed session may include:

- the appointment, employment, evaluation of performance, discipline or dismissal of a public employee;
- charges or complaints brought against a public employee by another person or employee, unless the accused public employee requests that the complaints or charges be heard in an open session. The employee shall be given at least twenty-four (24) hours written notice of the closed session.
- advice of counsel on pending litigation, as defined by law;
- consideration of tort liability claims as part of the district's membership in any joint powers agency formed for purposes of insurance pooling;
- real property transactions;
- threats to public security;
- review of the District's position regarding labor negotiations and giving instructions to the District's designated negotiator;
- discussion of student disciplinary action, with final action taken in public;
- conferring of honorary degrees;
- consideration of gifts from a donor who wishes to remain anonymous;
- to consider its response to a confidential final draft audit report from the Bureau of State Audits.

The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.

After any closed session, the Board shall reconvene in open session before adjourning and shall announce any actions taken in closed session and the vote of every member present.

All matters discussed or disclosed during a lawfully held closed session and all notes, minutes, records or recordings made of such a closed session are confidential and shall remain confidential unless and until required to be disclosed by action of the Board or by law.

Legal Reference:

Government Code 54957.1; Government Code 54957.2; Government Code 54954.5

Government Code Sections 54956.8, 54956.9, 54957, 54957.6; 11125.4
Education Code Section 72122

~~Training for New Trustees~~ Board Education - BP9028

Adopted ~~03/17/97~~

~~The District believes that comprehensive in-service training and information should be made available to new trustees in a timely fashion. District resources may be used to provide in-service training to a new trustee after being declared trustee elect.~~

The Board is committed to its ongoing development as a board and to a trustee education program that includes new trustee orientation.

To that end, the Board will engage in study sessions, provide access to reading materials, and support conference attendance and other activities that foster trustee education.

Reference:
Accreditation Standard IV.B.1.f

Minutes – BP9031

The Chancellor shall cause minutes to be taken of all meetings of the Board. The minutes shall record all actions taken by the Board. The minutes shall be public records and shall be available to the public. If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Legal Reference:

Education Code Section 72121(a); Government Code Section 54957.5

Participation in Local Decision Making – BP9033

The Board is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for board action and administrative procedures for Chancellor action under which the District is governed and administered.

Each of the following shall participate as required by law in the decision-making processes of the district:

Academic Senate(s) (Title 5, Sections 53200-53206.)

The Board or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law and specified in Board Policy 9001.

Staff (Title 5, Section 51023.5.)

Staff shall be provided with opportunities to participate in the formulation and development of district policies and procedures that have a significant effect on staff. The opinions and recommendations of recognized classified and management organizations will be given every reasonable consideration.

Students (Title 5, Section 51023.7.)

The Associated Student Governments shall be given an opportunity to participate effectively in the formulation and development of district policies and procedures that have a significant effect on students, as defined by law. The recommendations and positions of the Associated Student Governments will be given every reasonable consideration. The selection of student representatives to serve on district committees or task forces shall be made after consultation with the Associated Student Governments.

Except for unforeseeable emergency situations, the Board shall not take any action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate.

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540, et seq.

Reference:

Education Code Section 70902(b)(7);

Title 5, Sections 53200 et seq., (Academic Senate), 51023.5 (staff), 51023.7 (students); Accreditation Standard IV.A

Presentation of Initial Collective Bargaining Proposals – BP9034

The Chancellor is directed to enact administrative procedures that assure compliance with the requirements of Government Code Section 3547 regarding the presentation to the Board of initial proposals for collective bargaining.

Collective bargaining begins when either an exclusive representative or the District itself presents an initial proposal for consideration in accordance with the timelines established in the district's collective bargaining agreements .

Legal Reference:

Government Code Section 3547

Personal Use of Public Resources – BP9035

No trustee shall use or permit others to use public resources, except that which is incidental and minimal, for personal purposes or any other purpose not authorized by law.

Legal Reference:

Government Code Section 8314; Penal Code Section 424

Communications Among Board Members – BP9036

A majority of the members of the Governing Board shall not, outside a regularly scheduled meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the Board. This policy shall not be construed as preventing an employee or official of the District from engaging in separate conversations or communications with members of the Board outside of a meeting in order to answer questions or provide information regarding a matter that is within the subject matter jurisdiction of Board, if that person does not communicate to members of the Board the comments or position of any other member or members of the Board.

Legal Reference:

Government Code Section 54952.2

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Human Resources and Educational Services**

To:	Board of Trustees	Date:	May 10, 2011
Re:	Approval of Privileges for Student Trustee		
Action:	Request for Approval		

BACKGROUND

Board Policy 9006 delineates the qualifications and responsibilities of the Student Trustee. In accordance with requirements contained in the Education Code, the Board of Trustees must take action on or before May 15 of each year to delineate the privileges of the Student Trustee for the following year, which begins on June 1.

ANALYSIS

The potential list of privileges that can be afforded to the Student Trustee were reviewed by the Board Policy Committee and are reflected in the recommendation.

RECOMMENDATION

It is recommended that the Board of Trustees approve the following privileges for the Student Trustee:

- The privilege to make and second motions;
- The privilege to attend closed sessions on matters relating to student discipline;
- The privilege to receive the same compensation as the other members of the Board;
- The privilege to serve on Board committees.

Fiscal Impact:	\$8,100	Board Date:	May 10, 2011
Prepared by:	John Didion, Exec. Vice Chancellor, Human Resources & Ed. Services		
Submitted by:	John Didion, Exec. Vice Chancellor, Human Resources & Ed. Services		
Recommended by:	Dr. Raúl Rodríguez, Chancellor		

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Board of Trustees

To: Board of Trustees	Date: May 10, 2011
Re: Adoption of Resolution #11-14 in Support of AB 405	
Action: Request for Action	

RECOMMENDATION

It is recommended to adopt Resolution #11-14 in support of AB 405 – joint use facilities.

Fiscal Impact: None	Board Date: May 10, 2011
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Lisa Woolery, Member, Board of Trustees & Chairperson, Board Legislative Committee	
Recommended by: Dr. Raúl Rodriguez, Chancellor	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Adoption of Resolution in Support of AB 405 (Solorio)

Resolution No. 11-14

WHEREAS, adequate facilities continue to be a significant need for the California community college system, with a need estimated at \$30.5 billion; and

WHEREAS, joint use facilities projects can meet these facilities needs and are an efficient use of space and resources, as they work to maximize the use of new and existing facilities; and

WHEREAS, joint use facilities save the taxpayer money by efficiently leveraging the resources available to create facilities that can be designed and used by multiple public, non-profit, and/or private entities; and

WHEREAS, the Center for Cities and Schools found that joint use facilities can be difficult to facilitate amongst agencies and that increased incentives at the local and state level are necessary to encourage the wider use of joint use facilities; and

WHEREAS, joint use facilities are encouraged on K-12 public school campuses through the State Allocation Board's Joint Use Program, which has provided incentive through approximately \$190 million in grants to approximately 200 joint use projects exclusively on active K-12 campuses; and

WHEREAS, Rancho Santiago Community College District is pursuing partnerships with public agencies to explore joint use facilities at Santa Ana College and Santiago Canyon College; and

WHEREAS, AB 405 encourages the construction of joint use facilities on community college campuses by authorizing the chancellor to create the California Community College Joint Use Program, modeled on the successful K-12 Joint Use Program; and

WHEREAS, AB 405 does not request any financing from the state, with the creation of the California Community College Joint Use Program contingent on funding made available at a future date; and

WHEREAS, AB 405 is supported by the Community College League of California as an effective means to meet the facilities needs of the community college system and encourage joint use projects;

NOW, THEREFORE, BE IT RESOLVED, that the Rancho Santiago Community College District Board of Trustees supports AB 405 and the creation of the California Community College Joint Use Program.

Dated this 10th day of May 2011.

Ayes:

Noes:

Absent:

Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meetings

Resolution No. 11-12

Whereas, California Education Code Section 72024(5d) provides that “a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes find that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board,” and

Whereas, on April 25, 2011, the Board of Trustees of the Rancho Santiago Community College District held a regular board meeting; and

Whereas, Student Trustee Nathan Selvidge was not present at the board meeting; and

Whereas, the board has determined that Student Trustee Selvidge’s absence was due to illness;

NOW, THEREFORE, BE IT RESOLVED that Student Trustee Selvidge shall be paid at the regular rate of compensation for the board meeting on April 25, 2011.

Dated this 10th day of May 2011.

Ayes:
Noes:
Absent:
Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meetings

Resolution No. 11-13

Whereas, California Education Code Section 72024(5d) provides that “a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes find that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board,” and

Whereas, on April 25, 2011, the Board of Trustees of the Rancho Santiago Community College District held a regular board meeting; and

Whereas, Trustee David Chapel was not present at the board meeting; and

Whereas, the board has determined that Trustee Chapel’s absence was due to illness;

NOW, THEREFORE, BE IT RESOLVED that Trustee Chapel shall be paid at the regular rate of compensation for the board meeting on April 25, 2011.

Dated this 10th day of May 2011.

Ayes:
Noes:
Absent:
Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees



RANCHO SANTIAGO

COMMUNITY COLLEGE DISTRICT

Santa Ana College • Santiago Canyon College

May 2, 2011

TO: Rancho Santiago Community College District
Board of Trustees

FROM: Trustee Lisa Woolery, APR, M.A.
Trustee John Hanna
Student Trustee Nathan Selvidge

RE: Board Legislative Committee Report – Legislative Positions

Cc: Raúl Rodríguez, Ph.D.

Attached is a matrix that shows the bill positions that the Board Legislative Committee approved at the April 28 meeting. In addition, I have attached a comprehensive report that provides more detail about each bill.

Bill	Author	Title	Position
AB 160	Portantino	Concurrent enrollment in secondary school and community college	Watch
AB 230	Carter	Joint educational programs: middle college high school students: enrollment priority	Support
AB 285	Furutani	Community colleges: property tax revenues	Support
AB 288	Fong	Public postsecondary education: community colleges: expulsion hearing	Support
AB 319	Norby	Alcoholic beverage control: public schoolhouses	Support
AB 331	Brownley	Leroy F. Greene School Facilities Act of 1998	Support
AB 372	Hernández, Roger	CA community colleges: matriculation services	Support
AB 383	Portantino	Public postsecondary education: community colleges	Oppose
AB 405	Solorio	Public postsecondary education: joint-use facilities	Support
AB 515	Brownley	Public postsecondary education: community colleges: extension program	Support
AB 649	Harkey	Public postsecondary education: veteran's enrollment	Support
AB 743	Block	Community colleges: student assessments: CA community colleges: common assessment	Support
AB 822	Block	Public postsecondary education facilities: Kindergarten-University Public Education Facilities Bond Act of 2012	Support
AB 835	Mitchell	Community colleges: economic and workforce development program	Watch
AB 852	Fong	Public postsecondary education: community colleges: temporary faculty	Oppose

AB 1310	Furutani	Education: career technical education and workforce development	Watch
AB 1315	Furutani	Education: Gateway Centers	Oppose
AB 1341	Furutani	Education: Director of Education: experimental work in education	Support if amended
SB 114	Yee	Community colleges: academic salary schedules	Oppose

Board Leg Committee Bill Positions

April 28, 2011

[AB 160](#) [Portantino](#) D Concurrent enrollment in secondary school and community college.

ABOUT AUTHOR: Assemblymember Anthony Portantino (44th) has represented the 44th Assembly district since his election to the Assembly in November, 2006. The 44th district covers the cities of Altadena, Duarte, La Cañada Flintridge, Pasadena, South Pasadena and Temple City. It also includes portions of Arcadia, Monrovia, Mayflower Village, Glassell Park, Highland Park, Mount Washington and Eagle Rock. He is a past member of the Pasadena City College Bond Oversight Committee and the Santa Monica Mountains Conservancy. He serves on the Higher Education Committee and the Joint Committee on the Master Plan for Higher Education.

He represents the Pasadena Area Community College District.

Status: 4/27/2011 - Do pass as amended and be re-referred to the Committee on Appropriations.

Location: 4/27/2011 - A . APPR.

Summary: (1) Existing law authorizes the governing board of a school district to allow pupils whom the district has determined would benefit from advanced scholastic or vocational work to attend community college as special part-time students, subject to parental permission. Existing law makes the authority of a school principal to recommend a pupil for community college summer session contingent upon a determination that the pupil meets various criteria and prohibits the principal from recommending more than 5% of the total number of pupils from any particular grade level who completed that grade immediately prior to the time of recommendation for summer session attendance, except as specified. This bill instead would authorize the governing board of a school district to enter into a partnership with a community college district to allow secondary school pupils to attend a community college during any session or term as a special part-time or full-time student and undertake one or more courses of instruction offered at the community college, subject to specified conditions. The bill would delete the existing law provisions regarding summer session. The bill would require the Chancellor of the California Community Colleges, on or before March 1, 2012, and each year thereafter, to report to the Department of Finance and the Legislature the number of pupils who enroll in community college pursuant to these provisions, the courses these pupils enroll in, and the number of these pupils who receive a passing grade. The bill would prohibit a community college district from receiving an allowance or apportionment for an instructional activity for which a school district has been, or will be, paid. This bill contains other related provisions and other existing laws.

BI - PARTISAN SUPPORT: Yes

Rationale for Recommendation: This is not a priority for the campuses. The priority for the campuses is on serving adult learners not HS students concurrently enrolled. Campuses feel space should be reserved for FT and qualifying PT students. RSCCD already provides priority enrollment to incoming freshman. We are among a minority of districts that do this statewide.

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Oppose unless amended		Oppose	Watch

ACTION: Letter Due

[AB 230](#) [Carter](#) D Joint educational programs: middle college high school students: enrollment priority.

ABOUT AUTHOR: Assembly Member Wilmer Amina Carter (62) has long served as a leader, mentor and an advocate for our citizens and youth in the Inland Empire. She is serving her third term in the State Assembly representing the people of California and the 62nd District, which includes Rialto, Colton, Muscoy, Bloomington and parts of Fontana and San Bernardino. Prior to being elected to the California State Assembly, she served on the Rialto Unified School District Board for 16 years. She serves on serves on the Joint Committee on Master Plan for Higher Education Committee.

Assembly Member Carter graduated from San Bernardino High School, attended San Bernardino Valley College, and earned her bachelor's and master's degrees from California State University, San Bernardino.

Currently, she represents the San Bernardino Community College District.

Status: 5/2/2011 - Action From ED.: Read second time.To THIRD READING.

Location: 5/2/2011 - A . THIRD READING

Summary: Existing law establishes the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges, as one of the segments of public postsecondary education in this state. Existing law establishes community college districts, administered by a governing board, throughout the state, and authorizes these districts to provide instruction to students at the community college campuses maintained by the districts. This bill would provide that the low enrollment priority provisions do not apply to a student attending a middle college high school , if the student is seeking to enroll in a community college course that is required for the student's middle college high school program . This bill contains other existing laws.

BI - PARTISAN SUPPORT: Yes

Rationale for Recommendation:

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Support		Support	Support

ACTION: Letter Due

[AB 285](#) [Furutani](#) D Community colleges: property tax revenues.

ABOUT AUTHOR: Assemblymember Warren Furutani (55th) was re-elected to the 55th District in 2010 for his second two-year term. He is honored to represent the cities of Carson, Lakewood, (North and West) Long Beach, and the Los Angeles communities of Harbor City, the Harbor Gateway and Wilmington once again.

Beginning as an activist in the 1960s and then later serving as president of both the Los Angeles Board of Education and the Community College Board of Trustees, Warren has dedicated his career to ensuring that all people have access to a quality and affordable education. He is continuing this effort as chair of the Select Committee on Career Technical Education and Workforce Development, as founder of the Community College Caucus, and as a member of the Higher Education Master Plan Review Committee.

He represents the Los Angeles Community College District.

Status: 4/6/2011 - In committee: Set, first hearing. Referred to APPR. suspense file.

Location: 4/6/2011 - A . APPR. SUSPENSE FILE

Summary: Existing law requires the Board of Governors of the California Community Colleges, in calculating each community college district's revenue level for each fiscal year, to subtract, among other things, local property tax revenue specified by law for general operating support, exclusive of bond interest and redemption, from the total revenues owed. This bill would require the annual Budget Act to specify the total local property tax revenue, as defined, for community college districts upon which the General Fund appropriation for community college districts is based. This bill contains other related provisions.

BI - PARTISAN SUPPORT:

Rationale for Recommendation:

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Support		Support	Support

ACTION: Letter Due

[AB 288](#) [Fong](#) D Public postsecondary education: community colleges: expulsion hearing.

ABOUT AUTHOR: Assemblymember Paul Fong (22-Cupertino) grew up in Sunnyvale and was elected as the representative of the 22nd Assembly District in 2008. His district, located in the southern Bay Area, is made up of Cupertino, Mountain View, Sunnyvale and portions of Santa Clara County, Santa Clara and San Jose. He is a member of the Community College Caucus and serves on the Higher Education Committee.

Prior to being elected to the State Assembly, Assemblymember Fong served on the Foothill-De Anza Community College District Board of Trustees and served consecutive terms as President of the Board. In addition, he was a member of the Foothill-De Anza Foundation Board of Directors and served on the Board of the California Community Colleges Trustees. Assemblymember Fong was also a political science professor at Evergreen Valley College.

Assemblymember Fong holds two degrees from San Jose State University; a B.A. in Sociology and a M.P.A. He also holds a MAEd. from the University of San Francisco.

He represents the West Valley-Mission Community College District.

Status: 4/14/2011 - In Senate. Read first time. To Com. on RLS. for assignment.

Location: 4/14/2011 - S . RLS.

Summary: Existing law establishes the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges, as one of the segments of public postsecondary education in this state. Existing law establishes community college districts, administered by a governing board, throughout the state, and authorizes these districts to provide instruction to students at the community college campuses maintained by the districts. This bill would authorize the governing board of a district to either deny enrollment, permit enrollment, or permit conditional enrollment to any individual who has been expelled from a community college within the preceding 5 years, or who is, at the time of the application, undergoing expulsion procedures, for certain offenses, as provided, if the board determines that the person continues to pose a risk to the safety of others. This bill would require the board or a delegate to hold a hearing , before taking action to deny enrollment or permit conditional enrollment, before making the determination as to whether the person continues to pose a risk. The bill would authorize a governing board of a district to delegate its authority under these provisions to the superintendent or president of the district, or to his or her designee. This bill contains other related provisions and other existing laws.

BI - PARTISAN SUPPORT: Yes

Rationale for Recommendation: VPs support denying admission to students expelled from other CCDs.

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Support		Support	Support

ACTION: Letter Due

[AB 319](#) [Norby](#) R Alcoholic beverage control: public schoolhouses.

ABOUT AUTHOR: Assemblymember Chris Norby (72nd) graduated from Occidental College (a few years before Obama's arrival) and received his M.A. in History from Cal State Fullerton. He represents the 72nd Assembly district which includes Fullerton, Anaheim, Brea, Placentia, and Yorba Linda. He taught U.S. History and Government at Brea-Olinda High School from 1985 to 2002, where he was elected "Mr. Brea Teacher" in 1997.

He represents the North Orange County Community College District.

Status: 4/5/2011 - Re-referred to Com. on G.O.

Location: 4/5/2011 - A . G.O.

Summary: Existing law generally prohibits the sale or consumption of alcoholic beverages at a public schoolhouse or any grounds thereof. Existing law provides that this prohibition does not apply if the alcoholic beverage is possessed, consumed, or sold, pursuant to a license or permit, for special events held at the facilities of a public community college located in a county of the first, 4th, or 10th class. This bill would expand the exception described above to include public community colleges located in all counties and would specify that the special event must be held with the permission of the governing board of the community college.

BI - PARTISAN SUPPORT:

Rationale for Recommendation:

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Support		Support	Support

ACTION: Letter Due

[AB 331](#) [Brownley](#) D The Leroy F. Greene School Facilities Act of 1998.

ABOUT AUTHOR: Assemblywoman Julia Brownley (40th), of the 40th District, brings a rich understanding of educational issues gleaned during her 12 years on the board of education of the Santa Monica-Malibu Unified School District, including three terms as board president. Her district includes parts of three counties and the major cities of Oak Park, Port Hueneme, Agoura Hills, Calabasas, Hidden Hills, Malibu, Santa Monica, Westlake Village, and Woodland Hills. She serves on the Committee on Higher Education and the Budget Subcommittee on Education Finance. Brownley received a Bachelor of Arts degree in Political Science from George Washington University in 1975 and an M.B.A. from the American University in 1979.

She represents the Los Angeles, Santa Monica, and Ventura County Community College Districts.

Status: 2/24/2011 - Referred to Com. on ED.

Location: 2/24/2011 - A . ED.

Summary: Existing law, the California Constitution, prohibits the Legislature from creating a debt or liability that singly or in the aggregate with any previous debts or liabilities exceeds the sum of \$300,000, except by an act that (A) authorizes the debt for a single object or work specified in the act, (B) has been passed by a 2/3 vote of all the Members elected to each house of the Legislature, (C) has been submitted to the people at a statewide general or primary election, and (D) has received a majority of all the votes cast for and against it at that election. This bill would state the intent of the Legislature to enact legislation that would create the Kindergarten-University Public Education Facilities Bond Act of 2012, a state general obligation bond act that would provide funds to construct and modernize education facilities, to become operative only if approved by the voters at the next statewide general election, and to provide for the submission of the bond act to the voters at that election. This bill contains other related provisions and other existing laws.

BI - PARTISAN SUPPORT:

Rationale for Recommendation:

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
		Support	Support

ACTION: Letter Due

[AB 372](#) [Hernández, Roger](#) D California community colleges: matriculation services.

ABOUT AUTHOR: Assemblymember Roger Hernández(57th) was elected in November 2010 to represent the 57th Assembly District, which includes the cities of Azusa, Baldwin Park, Covina, La Puente, West Covina, Irwindale, Industry, and the San Gabriel Valley unincorporated areas of Los

Angeles County. Prior to being elected to the Assembly, Hernández was a Professor of Government at Rio Hondo and Citrus Community Colleges. He holds a Bachelor of Arts degree in Political Science from the University of California-Riverside, a Master's degree in Public Administration from the University of La Verne and a Master's in Governance Certificate from the California School Boards Association (CSBA).

He represents part of the Los Angeles Community College District.

Status: 4/27/2011 - Re-referred to Com. on HIGHER ED.

Location: 4/27/2011 - A . HIGHER ED.

Summary: Existing law establishes a matriculation process that brings a college and a student who enrolls for credit into agreement for the purpose of realizing the student's educational objectives. The agreement involves the responsibilities of both parties to attain those objectives through the college's established programs, policies, and requirements. This bill would require that military personnel, veterans, and specified other students be given a prior learning assessment to determine college-level learning gained in other than a college credit setting. The bill would require the assessment to meet the standards of the American Council on Education, the Council for Adult and Experiential Learning, or other equivalent standard for awarding Facademic credits.

BI - PARTISAN SUPPORT:

Rationale for Recommendation: Staff were not sure what position to take. Can change to watch if it is the pleasure of the Board. Concerns around how to offer academic equivalencies for military training. Concerns around whether there would be a correlation between that training and available coursework. Many unanswered questions with this legislation.

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Watch		No position	Support

ACTION: Letter Due

[AB 383](#) [Portantino](#) D Public postsecondary education: community colleges.

ABOUT AUTHOR: Assemblymember Anthony Portantino (44th) has represented the 44th Assembly district since his election to the Assembly in November, 2006. The 44th district covers the cities of Altadena, Duarte, La Cañada Flintridge, Pasadena, South Pasadena and Temple City. It also includes portions of Arcadia, Monrovia, Mayflower Village, Glassell Park, Highland Park, Mount Washington and Eagle Rock. He is a past member of the Pasadena City College Bond Oversight Committee and the Santa Monica Mountains Conservancy. He serves on the Higher Education Committee and the Joint Committee on the Master Plan for Higher Education.

He represents the Pasadena Area Community College District.

Status: 4/12/2011 - In committee: Set, first hearing. Held under submission.

Location: 4/12/2011 - A . HIGHER ED.

Summary: Existing law establishes the California Community Colleges under the administration of the Board of Governors of the California Community Colleges. Existing law requires that a person employed to teach adult or community college classes for not more than 67% of the hours per week of a full-time employee having comparable duties, excluding substitute service, be classified as a temporary employee. This bill would provide that districts shall receive a one-time stipend of \$_____ for including provisions in their collective bargaining agreements that prohibit a full-time instructor from being assigned a teaching workload, including overload or extra assignments, when the overload or extra assignments exceed 50% of a full-time workload in any semester that commences on or after January 1, 2012. This bill contains other related provisions.

BI - PARTISAN SUPPORT:

Rationale for Recommendation: Bill conflicts with current bargaining agreements. Bill would inhibit the Board to operate the district and establish work conditions for FT faculty.

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Watch		Oppose	Oppose

ACTION: Letter Due

[AB 405](#) [Solorio](#) D Public postsecondary education: joint-use facilities.

ABOUT AUTHOR: Assemblyman Jose Solorio (69th) represents central Orange County in the California State Assembly's 69th District. Assemblyman Solorio also has authored significant education laws. Thanks to his legislation in this area, California now has a new strategy to improve the way we measure student academic growth, new opportunities to train teachers to use data to improve classroom instruction, and a course of action to reduce the high price of college textbooks. He has partnered with the Orange County Leadership Fund to launch Solorio Scholars. Solorio Scholars is a new program created to inspire more high school students from central Orange County to apply for college. He is on the appropriations committee.

He represents the Rancho Santiago Community College District.

Status: 4/11/2011 - Re-referred to Com. on HIGHER ED. pursuant to Assembly Rule 96.

Location: 4/11/2011 - A . HIGHER ED.

Summary: Existing law establishes the California Community Colleges, which are administered by the Board of Governors of the California Community Colleges. This bill would authorize a school district to enter into a joint use project with a community college district, as specified. This bill contains other related provisions and other existing laws.

BI - PARTISAN SUPPORT:

Rationale for Recommendation:

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Support		Support	Support

ACTION: Board resolution

[AB 515](#) [Brownley](#) D Public postsecondary education: community colleges: extension program.

ABOUT AUTHOR: Assemblywoman Julia Brownley (40th), of the 40th District, brings a rich understanding of educational issues gleaned during her 12 years on the board of education of the Santa Monica-Malibu Unified School District, including three terms as board president. Her district includes parts of three counties and the major cities of Oak Park, Port Hueneme, Agoura Hills, Calabasas, Hidden Hills, Malibu, Santa Monica, Westlake Village, and Woodland Hills. She serves on the Committee on Higher Education and the Budget Subcommittee on Education Finance. Brownley received a Bachelor of Arts degree in Political Science from George Washington University in 1975 and an M.B.A. from the American University in 1979.

She represents the Los Angeles, Santa Monica, and Ventura County Community College Districts.

Status: 4/28/2011 - Re-referred to Com. on APPR.

Location: 4/28/2011 - A . APPR.

Summary: Existing law establishes the California Community Colleges, which are administered by the Board of Governors of the California Community Colleges. The governing board of any community college district is authorized, without approval of the board of governors , to establish and maintain community service classes in civic, vocational, literacy, health, homemaking, technical, and general education, as specified. This bill would authorize the governing board of any community college district, without approval of the board of governors, to establish and maintain an extension program offering credit courses. This bill contains other related provisions.

BI - PARTISAN SUPPORT: Yes

Rationale for Recommendation: Supported by chancellor and college presidents. Supported statewide by the CCLC and BOG.

VPs are concerned this bill would create "an uneven playing field" for students. Financial aid could not subsidize it.

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Support	Support	Support	Support

ACTION: Letter Due

[AB 649](#) [Harkey](#) R Public postsecondary education: veteran's enrollment.

ABOUT AUTHOR: Assemblywoman Diane Harkey (73-Dana Point) was elected to the California State Assembly in 2008 to represent the 73rd Assembly District. She serves the Orange and San Diego County communities of Oceanside, Camp Pendleton, San Clemente, San Juan Capistrano, Dana Point, Laguna Niguel, Laguna Hills and Aliso Viejo. Diane worked her way through the State's Community College system and eventually graduated Cum Laude with a Bachelor's degree in Economics from the University of California, Irvine. She serves as Minority Vice Chair of the Appropriations Committee.

She represents MiraCosta and Palomar Community College Districts.

Status: 5/2/2011 - Action From CONSENT CALENDAR: Read third time.Passed Assembly to SENATE.

Location: 5/2/2011 - S . SENATE

Summary: Existing law requires the California State University and each community college district, and requests the University of California, with respect to each campus in their respective jurisdictions that administers a priority enrollment system, to grant priority for registration for enrollment to any member or former member of the Armed Forces of the United States for any academic term attended at one of these institutions within 2 years of leaving active duty. This bill would also grant priority class registration to these members or former members of the Armed Forces , who are California residents, within 5 years of leaving active duty , as specified . This bill contains other related provisions and other existing laws.

BI - PARTISAN SUPPORT: Yes

Rationale for Recommendation:

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Support		Support	Support

ACTION: Letter Due

[AB 743](#) [Block](#) D Community colleges: student assessments: California Community Colleges: common assessment system.

ABOUT AUTHOR: Assemblymember Marty Block (78th) was elected in November 2008 to represent the 78th District, one of the most diverse districts in the county of San Diego including the surrounding cities and communities of San Diego. Assemblymember Block is a former dean and director and retired professor at San Diego State University (SDSU). Prior to his 26 years of experience at SDSU, he was a Director of Student Legal Services and a history teacher in Illinois. He has previous service as:

- President of the San Diego Community College District Board of Trustees,
- President of the San Diego County Board of Education,
- State wide President of the California County Boards of Education,
- Statewide Co-Chair of California Community Colleges Underfunded District Caucus,
- Founding Chair and Director, National Higher Education Law and Policy Institute,

A five-time recipient of Outstanding Faculty Awards at SDSU, Assemblymember Block was presented with a University Distinguished Service Award upon retirement. He serves as the Chair of the Higher Education Committee, member Select Committee on Career Technical Education and Workforce Development, member of Select Committee on Community Colleges, and a member of the Joint Committee on the Master Plan for Higher Education.

He represents the San Diego and Southwestern Community College Districts.

Status: 4/13/2011 - In committee: Set, first hearing. Referred to APPR. suspense file.

Location: 4/13/2011 - A . APPR. SUSPENSE FILE

Summary: Existing law establishes the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges, as one of the segments of public postsecondary education in this state. This bill would require the board to establish a common assessment system with specified objectives, that seeks to create a centrally delivered system of student assessment to be used as one of multiple measures, consistent with specified law, for the purposes of community college placement and advisement. This bill contains other related provisions and other existing laws.

BI - PARTISAN SUPPORT: Yes

Rationale for Recommendation: Good concept if properly funded.

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Support		Support	Support

ACTION: Letter Due

[AB 822](#)

[Block D](#) Public postsecondary education facilities: Kindergarten-University Public Education Facilities Bond Act of 2012.

ABOUT AUTHOR: Assemblymember Marty Block (78th) was elected in November 2008 to represent the 78th District, one of the most diverse districts in the county of San Diego including the surrounding cities and communities of San Diego. Assemblymember Block is a former dean and director and retired professor at San Diego State University (SDSU). Prior to his 26 years of experience at SDSU, he was a Director of Student Legal Services and a history teacher in Illinois. He has previous service as:

- President of the San Diego Community College District Board of Trustees,
- President of the San Diego County Board of Education,
- State wide President of the California County Boards of Education,
- Statewide Co-Chair of California Community Colleges Underfunded District Caucus,
- Founding Chair and Director, National Higher Education Law and Policy Institute,

A five-time recipient of Outstanding Faculty Awards at SDSU, Assemblymember Block was presented with a University Distinguished Service Award upon retirement.

He serves as the Chair of the Higher Education Committee, member Select Committee on Career Technical Education and Workforce Development, member of Select Committee on Community Colleges, and a member of the Joint Committee on the Master Plan for Higher Education.

He represents the San Diego and Southwestern Community College Districts.

Status: 3/29/2011 - In committee: Set, first hearing. Hearing canceled at the request of author.

Location: 3/10/2011 - A . HIGHER ED.

Summary: Existing law, the California Constitution, prohibits the Legislature from creating a debt or liability that singly or in the aggregate with any previous debts or liabilities exceeds the sum of \$300,000, except by an act that (1) authorizes the debt for a single object or work specified in the act, (2) has been passed by a 2/3 vote of all the members elected to each house of the Legislature, (3) has been submitted to the people at a statewide general or primary election, and (4) has received a majority of all the votes cast for and against it at that election. This bill

would enact the Kindergarten-University Public Education Facilities Bond Act of 2012 to authorize an unspecified sum of state general obligation bonds to provide aid to the California Community Colleges, the University of California, the Hastings College of the Law, and the California State University to construct and modernize education facilities. This bill contains other existing laws.

BI - PARTISAN SUPPORT:

Rationale for Recommendation:

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Support		Support	Support

ACTION: Letter Due

[AB 835](#) [Mitchell](#) D Community colleges: Economic and Workforce Development Program.

ABOUT AUTHOR: Assemblymember Holly J. Mitchell serves the 47th Assembly District, which includes the Los Angeles communities of Baldwin Hills, the Crenshaw District, Culver City, West Los Angeles, Westwood, Cheviot Hills, Leimert Park, Windsor Hills, Ladera Heights, Little Ethiopia and portions of Koreatown, the Fairfax district and South Los Angeles. Following her undergraduate studies at UC Riverside, she was a Coro Fellows in Public Affairs.

She represents Los Angeles Community College District.

Status: 4/27/2011 - Re-referred to Com. on APPR.

Location: 4/27/2011 - A . APPR.

Summary: Existing law, until January 1, 2013, establishes the California Community Colleges Economic and Workforce Development Program. Existing law provides for the awarding of grants for this program, and provides that this program shall only be implemented during fiscal years for which funds are appropriated for these purposes. Existing law requires the Board of Governors of the California Community Colleges, as part of the program, to assist economic and workforce regional development centers and consortia to improve linkages and career-technical education pathways between high schools and community colleges, in a manner that, among other things, improves the quality of career exploration and career outreach materials. Existing law also requires the Chancellor of the California Community Colleges to develop an implementation strategy for achieving this goal, as specified. The bill would authorize a community college district to enroll high school pupils who are not residents of the district in a program developed and implemented by the district, as specified.

BI - PARTISAN SUPPORT: Yes

Rationale for Recommendation: Broadens participation by HS students to CTE programs.

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Watch		Support	Watch

ACTION: Letter Due

[AB 852](#) [Fong](#) D Public postsecondary education: community colleges: temporary faculty.

ABOUT AUTHOR: Assemblymember Paul Fong (22-Cupertino) grew up in Sunnyvale and was elected as the representative of the 22nd Assembly District in 2008. His district, located in the southern Bay Area, is made up of Cupertino, Mountain View, Sunnyvale and portions of Santa Clara County, Santa Clara and San Jose. He is a member of the Community College Caucus and serves on the Higher Education Committee.

Prior to being elected to the State Assembly, Assemblymember Fong served on the Foothill-De Anza Community College District Board of Trustees and served consecutive terms as President of the Board. In addition, he was a member of the Foothill-De Anza Foundation Board of Directors and served on the Board of the California Community Colleges Trustees. Assemblymember Fong was also a political science professor at Evergreen Valley College.

Assemblymember Fong holds two degrees from San Jose State University; a B.A. in Sociology and a M.P.A. He also holds a MAEd. from the University of San Francisco.

He represents the West Valley-Mission Community College District.

Status: 3/30/2011 - From committee: Do pass and re-refer to Com. on APPR. (Ayes 6. Noes 1.) (March 29).
Re-referred to Com. on APPR.

Location: 3/30/2011 - A . APPR.

Summary: Existing law establishes the California Community Colleges, which are administered by the Board of Governors of the California Community Colleges. Governing bodies of community college districts are authorized to employ any person holding appropriate certification documents, and to classify these employees as temporary employees, as prescribed. This bill would provide that beginning July 1, 2012, temporary community college faculty members have a right of first refusal for assignments, as defined, subject to any greater rights provided in a collective bargaining agreement or otherwise provided by a district. A temporary faculty member would only be denied the right of first refusal for just cause, as defined, must be notified promptly in writing of the denial and would be entitled to a procedure providing due process for promptly challenging the denial. This bill would provide that the right of first refusal may not be construed as "reasonable assurance" of employment for purposes of unemployment compensation eligibility between academic terms. This bill contains other related provisions and other existing laws.

BI - PARTISAN SUPPORT:

Rationale for Recommendation: Per Didion, FT faculty are the organization's priority. PT instructors are considered temporary employees.

CCLC Position	BOG Position	STAFF Position	RSCCD Position
Oppose		Oppose	Oppose

ACTION: Letter Due

[AB 1056](#) [Fong](#) D Public postsecondary education: community colleges.

ABOUT AUTHOR: Assemblymember Paul Fong (22-Cupertino) grew up in Sunnyvale and was elected as the representative of the 22nd Assembly District in 2008. His district, located in the southern Bay Area, is made up of Cupertino, Mountain View, Sunnyvale and portions of Santa Clara County, Santa Clara and San Jose. He is a member of the Community College Caucus and serves on the Higher Education Committee.

Prior to being elected to the State Assembly, Assemblymember Fong served on the Foothill-De Anza Community College District Board of Trustees and served consecutive terms as President of the Board. In addition, he was a member of the Foothill-De Anza Foundation Board of Directors and served on the Board of the California Community Colleges Trustees. Assemblymember Fong was also a political science professor at Evergreen Valley College.

Assemblymember Fong holds two degrees from San Jose State University; a B.A. in Sociology and a M.P.A. He also holds a MAEd. from the University of San Francisco.

He represents the West Valley-Mission Community College District.

Status: 4/13/2011 - In committee: Hearing postponed by committee. (Refers to 4/12/2011 hearing)

Location: 3/14/2011 - A . HIGHER ED.

Summary: Existing law establishes the California Community Colleges, which are administered by the Board of Governors of the California Community Colleges. The board of governors appoints the Chancellor as the chief executive officer of the board. This bill would require the office of the chancellor, by January 1, 2012, to implement a procedure to facilitate the electronic receipt and transmission of student transcripts by districts. The

bill would also require all districts, contingent upon receipt of new, one-time state, federal, or philanthropic funding for this purpose, to implement a process for the receipt and transmission of electronic student transcripts by January 1, 2013. This bill contains other related provisions and other existing laws.

BI - PARTISAN SUPPORT:

Rationale for Recommendation: Good concept if properly funded. Funds needed for software and implementation.

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Support		Support	Support

ACTION: Letter Due

[AB 1310](#) [Furutani](#) D Education: career technical education and workforce development.

ABOUT AUTHOR: Assemblymember Warren Furutani (55th) was re-elected to the 55th District in 2010 for his second two-year term. He is honored to represent the cities of Carson, Lakewood, (North and West) Long Beach, and the Los Angeles communities of Harbor City, the Harbor Gateway and Wilmington once again.

Beginning as an activist in the 1960s and then later serving as president of both the Los Angeles Board of Education and the Community College Board of Trustees, Warren has dedicated his career to ensuring that all people have access to a quality and affordable education. He is continuing this effort as chair of the Select Committee on Career Technical Education and Workforce Development, as founder of the Community College Caucus, and as a member of the Higher Education Master Plan Review Committee.

He represents the Los Angeles Community College District.

Status: 4/13/2011 - From committee: Do pass and re-refer to Com. on L. & E. (Ayes 7. Noes 2.) (April 12). Re-referred to Com. on L. & E.

Location: 4/13/2011 - A . L. & E.

Summary: Under existing law, the public school system of the state includes, among other schools, secondary and technical schools. Existing law provides for various career technical and workforce preparation programs in the public schools. Existing law also establishes the University of California, the California State University, and the California Community Colleges as the 3 segments of public postsecondary education in this state. This bill would require the Office of the Chancellor and the Board of Governors of the California Community Colleges to work to develop a strategic plan for connecting education and workforce development in the state, in accordance with specified provisions and along with other state entities. In particular, this bill would also require the Secretary of Labor and Workforce Development, the California Workforce Investment Board, the State Department of Education, and the California Postsecondary Education Commission to develop this strategic plan, which would be required to contain specified elements. The bill would require the California Workforce Investment Board and the Office of the Chancellor of the California Community Colleges to report their recommendations for the strategic plan to the Governor and the Legislature on or before July 1, 2012, and would require the Office of the Chancellor of the California Community Colleges to provide the staffing and resources necessary for developing and reporting the strategic plan. This bill contains other existing laws.

BI - PARTISAN SUPPORT: Yes

Rationale for Recommendation: More emphasis should be placed on the K-12 CTE pathway per VPs.

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Watch		Support	Watch

ACTION: Letter Due

[AB 1315](#) [Furutani](#) D Education: Gateway Centers.

ABOUT AUTHOR: Assemblymember Warren Furutani (55th) was re-elected to the 55th District in 2010 for his second two-year term. He is honored to represent the cities of Carson, Lakewood, (North and West) Long Beach, and the Los Angeles communities of Harbor City, the Harbor Gateway and Wilmington once again.

Beginning as an activist in the 1960s and then later serving as president of both the Los Angeles Board of Education and the Community College Board of Trustees, Warren has dedicated his career to ensuring that all people have access to a quality and affordable education. He is continuing this effort as chair of the Select Committee on Career Technical Education and Workforce Development, as founder of the Community College Caucus, and as a member of the Higher Education Master Plan Review Committee.

He represents the Los Angeles Community College District.

Status: 4/27/2011 - Re-referred to Com. on ED. In committee: Set, first hearing. Hearing canceled at the request of author.

Location: 4/27/2011 - A . ED.

Summary: Existing law provides that certain agencies and educational entities are to make various reports or certifications or to submit information to specified entities or agencies. These reports, certifications, and submittals encompass numerous areas of the Education Code. This bill would create the Gateway Council comprised of the Superintendent of Public Instruction, the Chancellor of the California Community Colleges, and the Secretary of Labor and Workforce Development, or their designees. This bill contains other related provisions.

BI - PARTISAN SUPPORT:

Rationale for Recommendation: Could have an implication for CDCP courses offered through CE. Gateway centers could be in conflict with current RSCCD model.

Staff recommended a watch position; chancellor recommended an oppose position.

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Watch		Oppose	Oppose

ACTION: Letter Due

[AB 1341](#) [Furutani](#) D Director of Education: experimental work in education.

ABOUT AUTHOR:

Status: 3/21/2011 - Referred to Com. on ED.

Location: 3/21/2011 - A . ED.

Summary: Existing law authorizes the Director of Education, who is the Superintendent of Public Instruction, to conduct experimental work in education through various media, including radio and television. This bill would additionally authorize the Director to conduct experimental work in education through the Internet.

BI - PARTISAN SUPPORT:

Rationale for Recommendation: Board Leg Committee will support this bill if it is modified to provide an enrollment preference for veterans.

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
			Support if amended re: veterans

ACTION: Letter Due

[SB 114](#) [Yee](#) D Community colleges: academic salary schedules.

ABOUT AUTHOR: State Senator Leland Yee (8th) attended San Francisco's Mission High School and earned a bachelor's degree from UC Berkeley, a master's from San Francisco State University and a Ph.D. in Child Psychology from the University of Hawaii. He was a past member of the San Francisco School Board, San Francisco Supervisor, and Assemblyman. Senate District 8 includes the western half of San Francisco and most of San Mateo County.

He represents San Francisco and San Mateo Community College Districts.

Status: 4/13/2011 - Set for hearing May 2.

Location: 4/4/2011 - S . APPR.

Summary: Existing law establishes the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges, as one of the segments of public postsecondary education in this state. Existing law establishes community college districts, administered by district governing boards, throughout the state, and authorizes these districts to employ faculty members to provide instruction to students at the community college campuses maintained by the districts. This bill would require community college districts to determine the compensation of part-time community college faculty using a salary schedule that places part-time faculty on comparable salary steps as full-time faculty with similar academic preparation and years of experience. The bill would require part-time faculty to be paid in a manner that mirrors the same relationship to the placement of full-time faculty on the schedule. Because this bill would impose new duties on community college districts, it would constitute a state-mandated local program. This bill contains other related provisions and other existing laws.

BI - PARTISAN SUPPORT:

Rationale for Recommendation:

<u>CCLC Position</u>	<u>BOG Position</u>	<u>STAFF Position</u>	<u>RSCCD Position</u>
Watch		Oppose	Oppose

ACTION: Letter Due

Total Measures: 20

Total Tracking Forms: 20