

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, March 23, 2015
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of March 9, 2015

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of Agreement with AcademicWorks for Scholarship Processing and Management at Santiago Canyon College (SCC) Action
The administration recommends approval of the three-year subscription agreement for scholarship processing with AcademicWorks.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of February 2015.
- *4.3 This item was deleted.
- *4.4 Approval of Agreement with Alta Environmental for Hazardous Material Monitoring for Dunlap Hall Renovation Project at Santa Ana College (SAC) Action
The administration recommends approval of the agreement with Alta Environmental for hazardous material monitoring for the Dunlap Hall renovation project at SAC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.5 Approval of Change Order #1 for Bid #1245 for Nealley Library (L) Building Roof Repairs at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1245 for Nealley Library (L) building roof repairs at SAC.
- *4.6 Approval of Notice of Completion for Bid #1245 Nealley Library (L) Building Roof Repairs at SAC Action
The administration recommends approval of the Notice of Completion with Letner Roofing, Co. for Nealley Library (L) building roof repairs at SAC as presented.
- *4.7 Approval of Notice of Completion for Bid #1247 – Parking Lot Resurfacing at District Operations Center Action
The administration recommends approval of the Notice of Completion with JB Bostick Company, Inc. for parking lot resurfacing at the District Operations Center as presented.
- *4.8 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period February 8, 2015, through March 7, 2015.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- California Early Childhood Mentor Program (SAC/SCC) \$ 1,000
- Kaleidoscope Project II (SAC) - *Augmentation* \$ 6,250
- Next Generation Courseware Challenge Grant (SAC) \$15,000
- *5.2 Approval of Sub-Agreement between Rancho Santiago Community College District and City College of San Francisco for Information Communications Technology/Digital Media Sector Navigator Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 Adoption of Resolution No. 15-06 Authorizing Payment to Trustee Absent from Board Meeting Action
This resolution requests authorization of payment to Alana Voechting for her absence from the March 9, 2015, board meeting due to illness.

* Item is included on the Consent Calendar, Item 1.6.

5.4 Board Member Comments

Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Professional Experts
 - d. Student Workers
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Liability Claim (pursuant to Government Code Section 54956.95)
Rejection of Claim – File #LBI 1400533
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 888
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
6. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
Property Address: 500 W. Santa Ana Blvd., Santa Ana, California
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Negotiating Parties: CIM Urban Reit Properties I LP
Under Negotiation: Price and Terms of Payment

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of 2014-2015 FARSCCD Revised Permanent Salary Schedule A
- Approval of 2014-2015 FARSCCD Revised Permanent Salary Schedule B
- Approval of 2015 Spring CEFA Part-time/Hourly Step Increases
- Approval of Return from 2014-2015 Sabbatical Leaves
- Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires

6.2 Classified Personnel Action

- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Change in Salary Placements
- Approval of Temporary to Hourly On Going Assignments
- Approval of Return to Regular Assignments
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

6.3 Approval of Revised Cabinet Salary Schedule and Employment Agreements Action

It is recommended that the board approve the revised Cabinet salary schedule and employment agreements for the college presidents and vice chancellors effective January 1, 2015.

6.4 Rejection of Claim Action

The district's claim administrator recommends the board authorize the chancellor or his designee to reject the claim #LBI 1400533.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on April 13, 2015.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Monday, March 9, 2015

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:32 p.m. by Mr. Larry Labrado. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, and Mr. Phillip Yarbrough. Ms. Nelida Mendoza Yanez and Mr. Jose Solorio arrived at the time noted. Ms. Alana Voechting was not in attendance due to illness.

Administrators present during the regular meeting were Mr. Peter Hardash, Dr. John Hernandez, Dr. Erlinda Martinez, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Troy Gagnon, cousin of Ms. Barrios.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough.

Mr. Solorio arrived at this time.

1.4 Public Comment

Mr. Morrie Barembaum and Dr. Barry Resnick spoke regarding the agreement with two Saudi Arabia technical colleges and the Rancho Santiago Community College District (RSCCD) Foundation.

Ms. Mendoza Yanez arrived during Mr. Resnick's comments.

Mr. Tom Andrews, Ms. Artemisa Paz Lugo, Dr. Mary Mettler, Mr. John L. Smith, and Mr. George Wright spoke regarding the agreement with two Saudi Arabia technical colleges and the RSCCD Foundation.

1.4 Public Comment – (cont.)

Regarding the agreement with two Saudi Arabia technical colleges and the RSCCD Foundation, the following people read statements of those that were unable to attend the meeting: Dr. Cari Cannon read a statement from Dr. Melinda Womack; Dr. Steve Eastmond read a statement from Dr. Nahla El Said; Ms. Narges Rabii-Rakin read a statement from Ms. Maureen Roe.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held February 23, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Nelida Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.9 (Santa Ana College [SAC] Community Services program), removed from the Consent Calendar by Ms. Alvarez, and Item 4.2 (2015-2016 Tentative Budget Assumptions), removed from the Consent Calendar by Mr. Yarbrough. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Nelida Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

3.1 Approval of Nursing Program Agreement – Silverado Senior Living-Newport Mesa

The board approved the clinical affiliation agreement with Silverado Senior Living-Newport Mesa, located in Costa Mesa, California.

3.2 Approval of Nursing Program Agreement – Chamberlain College of Nursing
The board approved the articulation agreement with Chamberlain College of Nursing, based in Downers Grove, Illinois.

3.3 Approval of Renewal of Nursing Program Agreement – College Hospital Partial Hospitalization Program

The board approved the renewal of the clinical affiliation agreement with College Hospital Partial Hospitalization Program, located in Santa Ana, California.

3.4 Approval of Renewal of Nursing Program Agreement – Mission Hospital
The board approved the renewal of the clinical affiliation agreement with Mission Hospital, located in Mission Viejo and Laguna Beach, California.

3.5 Approval of Amendment #7 to Occupational Therapy Assistant (OTA) Agreement – Cedars-Sinai Medical Center

The board approved the amendment to the agreement with Cedars-Sinai Medical Center in Los Angeles, California.

1.6 Approval of Consent Calendar – (cont.)

3.6 Approval of Amendment #3 to OTA Agreement – Northridge Hospital Medical Center

The board approved the amendment to the agreement with Northridge Hospital Medical Center in Northridge, California.

3.7 Approval of Proposed Revisions for 2015-2016 Santa Ana College Catalog

The board approved the proposed revisions for the 2015-2016 SAC catalog as presented.

3.8 Approval of Proposed Revisions for 2015-2016 Santiago Canyon College (SCC) Catalog

The board approved the proposed revisions for the 2015-2016 SCC catalog as presented.

3.10 Approval of Santiago Canyon College Community Services Program, Summer 2015

The board approved the proposed SCC Community Services program for Summer 2015.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.3 Approval of Agreement with McCarthy Building Companies, Inc. for Preconstruction Consulting Services for Science, Technology, Engineering, and Math (STEM) Building at Santa Ana College

The board approved the contract with McCarthy Building Companies, Inc. for preconstruction consulting services for the STEM building at SAC as presented.

4.4 Approval of Notice of Completion for Bid #1241 for Public Sidewalk Improvement at 17th Street at Santa Ana College

The board approved the Notice of Completion with El Camino Construction & Engineering for public sidewalk improvement at 17th Street at SAC as presented.

4.5 Approval of Notice of Completion for Bid #1249 for Parking Lots 1-5 Slurry and Striping at Santa Ana College

The board approved the Notice of Completion with JB Bostick Company, Inc. for parking lots 1-5 slurry and striping at SAC as presented.

4.6 Approval of Agreement with Margolis Healy & Associates, LLC - Emergency Phone Study

The board approved the agreement with Margolis Healy & Associates LLC to assess RSCCD's emergency phone infrastructure as presented.

1.6 Approval of Consent Calendar – (cont.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Deputy Sector Navigator – Global Trade & Logistics (District) \$100,000
- Deputy Sector Navigator – Information & Communication Technologies (ICT)/Digital Media (District) \$100,000
- Deputy Sector Navigator – Retail Hospitality/Tourism/Learn and Earn (District) \$100,000
- Deputy Sector Navigator – Small Business (District) \$100,000

5.2 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools for AB 86 Adult Education Consortium Planning Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Presentation on Rancho Santiago Community College District (RSCCD) Sustainability Plan

Ms. Carri Matsumoto, Assistant Vice Chancellor, Facilities, RSCCD; and Ms. Danielle Moultak, Project Manager, Newcomb Anderson McCormick; gave a presentation on the RSCCD Sustainability Plan. Board members received clarification on data related to the presentation from Ms. Matsumoto and Ms. Moultak.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Rodríguez provided a report to the board which included reasons for moving forward with the agreement with two technical schools in Saudi Arabia and the RSCCD Foundation.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

- Dr. Erlinda Martinez, President, Santa Ana College
- Dr. John Weispfenning, President, Santiago Canyon College

2.3 Report from Student Trustee

Ms. Alana Voechting, Student Trustee, was not in attendance due to illness.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Hector Soberano, Student President, Santiago Canyon College
Ms. Raquel Manriquez, Student President, Santa Ana College

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

3.0 INSTRUCTION

Items 3.1 through 3.8, and 3.10 were approved as part of Item 1.6 (Consent Calendar).

3.9 Approval of Santa Ana College Community Services Program, Summer 2015

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the proposed SAC Community Services program for Summer 2015. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Nelida Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough; and a vote of abstention from Ms. Alvarez due to a potential conflict of interest.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1 and 4.3 through 4.6 were approved as part of Item 1.6 (Consent Calendar).

4.2 Approval of 2015-2016 Tentative Budget Assumptions

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the Tentative Budget Assumptions for the 2015-2016 fiscal year as presented. Mr. Yarbrough asked that the answers to the questions he asked be attached to the minutes. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Nelida Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

Ms. Barrios left the meeting at this time.

5.0 GENERAL

Items 5.1 and 5.2 were approved as part of Item 1.6 (Consent Calendar).

5.3 Adoption of Resolution No. 15-05 Authorizing Payment to Trustee Absent from Board Meeting

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to adopt the resolution to authorize payment to Nelida Mendoza Yanez for her absence from the February 23, 2015, board meeting due to recovering from surgery. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Mr. Solorio, and Mr. Yarbrough; and a vote of abstention from Ms. Nelida Mendoza Yanez.

5.4 Approval of Rancho Santiago Community College District Sustainability Plan

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the RSCCD Sustainability Plan. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Nelida Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

Ms. Barrios returned to the meeting at this time.

5.5 Reports from Board Committees

Mr. Solorio provided a report on the March 5, 2015, Board Facilities Committee meeting.

Since Ms. Alvarez was unable to attend the March 5, 2015, Orange County Community Colleges Legislative Task Force meeting, there was no report provided.

5.6 Board Member Comments

Ms. Barrios asked that the board meeting be adjourned in memory of Ms. Evelyn Furtusch Ojeda, who was passed away on March 5, 2015, at 100 years old, and was honored as a graduate of Santa Ana College at its Centennial Launch and Time Capsule Burial event on February 6, 2015.

Board members expressed appreciation for the public speakers' comments regarding the agreement with two Saudi Arabia technical colleges, explained reasons for moving forward with the agreement, and asked to keep communication lines open with those who voiced concerns.

Mr. Yarbrough thanked former Senator Lou Correa for supporting the district by donating to the scholarship fund for students and asked that a letter of appreciation be sent to Mr. Correa on behalf of the board.

Board members welcomed back Ms. Mendoza Yanez after her recent surgery.

Mr. Yarbrough indicated he is looking forward to speaking at the California School Employees Association, Chapter 579, meeting on March 17, at SCC.

5.6 Board Member Comments – (cont.)

Ms. Alvarez indicated that March 8th was International Women's Day and the 50th anniversary of Bloody Sunday in Selma, Alabama.

Mr. Solorio asked for a presentation on the Adult Education Consortium referenced in Item 5.2 (Sub-Agreement between RSCCD and Orange County Superintendent of Schools for AB 86 Adult Education Consortium Planning Grant).

Ms. Mendoza Yanez thanked fellow board members for their messages, visits, and phone calls as she continues to recover from her recent surgery.

Mr. Hanna thanked staff for their work on the RSCCD Sustainability Plan.

Ms. Alvarez asked that the Board Policy Committee consider including updates on classified staff from CSEA, Chapter 579, at board meetings.

Mr. Labrado asked that RSCCD employees receive meeting notices of RSCCD Foundation meetings.

Mr. Labrado expressed concern regarding staff not reflecting the student population of the district it serves.

RECESS TO CLOSED SESSION

Since board members did not have questions regarding closed session items (public employment), the board did not recess to closed session.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Ms. Alvarez and seconded by Ms. Barrios to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

- Approve Employment Agreements
- Approve Revised Job Descriptions
- Approve Changes of Title
- Approve Interim Assignments
- Approve Leaves of Absence
- Approve Reductions in Force
- Approve 2014-2015 CEFA Permanent Salary Schedule
- Approve 2015-2016 Institutional Tenure Review Recommendations
- Approve Stipends

6.1 Management/Academic Personnel – (cont.)

- Approve FARSCCD Part-time/Hourly Column Changes
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Ms. Alvarez and seconded by Ms. Barrios to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

- Approve Hourly On Going to Contract Assignments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Changes in Salary Placements
- Ratify Resignations/Retirements
- Approve Professional Growth Increments
- Approve Leaves of Absence
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Changes of Assignment
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Credit Instructional Calendar for 2015-2016

It was moved Ms. Alvarez and seconded by Ms. Barrios to approve the 2015-2016 Credit Instructional Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

6.4 Approval of Non-Credit Instructional Calendar for 2015-2016

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the 2015-2016 Non-Credit Instructional Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

6.5 Endorsement of Nomination as California Community Colleges Classified Employee of the Year

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to endorse the nomination of Ms. Veronica Duenas as the RSCCD nominee to the statewide Classified Employee of the Year competition. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on March 23, 2015.

There being no further business, Mr. Labrado declared this meeting adjourned at 6:44 p.m., in memory of Ms. Evelyn Furtsch Ojeda, who was passed away on March 5, 2015.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: March 23, 2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: March 9, 2015
To: Dr. Raúl Rodríguez
From: Peter J. Hardash
Subject: Responses to Board of Trustees Requests/Questions

From Trustee Phil Yarbrough

4.2 Approval of 2015-2016 Tentative Budget Assumptions - The administration recommends approval of the Tentative Budget Assumptions for the 2015-2016 fiscal year as presented.

1. What has the SSSP match been historically? How likely is it that this expense will be zero?

- Historically the program required district match for credit SSSP (Matriculation) funds at 3:1 (\$3 dollars match from district funds to earn \$1 dollar of state funds). With the additional increased allocation in 2014/15, the current 3:1 match ratio for all SSSP state funds was reduced to 2:1. Our current year 2014/15 district SSSP allocation is \$4.9 million with the unrestricted general fund match requirement of \$9.7 million (2:1). The State Chancellor's office has indicated that with additional increases in state funding for SSSP, the match requirement for 2015/16 may not be raised from the current requirement of \$9.7 million (2:1), therefore the district's Tentative Budget Assumption is that there are no additional district match for this grant should the state increase their share of SSSP funding, thereby making the effective match an approximately 1.33:1 match for the SSSP program in the 2015-2016 fiscal year. This proposal would mean the district would not have any additional new general fund unrestricted matching fund requirements to include in the Tentative Budget.

2. What plan is there to eliminate the deficit - structural or otherwise?

- The district initiated a hiring freeze several months ago. All positions that become vacant are automatically on hold subject to Chancellor's Cabinet review. The Chancellor requested the campuses properly budget for all full time faculty hires and properly budget the adjunct faculty accounts for the upcoming Tentative Budget. The campuses indicated that they will do so with existing resources or develop a plan should any personnel reductions be necessary. The district is also hopeful that a huge influx of one time funds, as proposed by the Governor, will materialize as unrestricted funds that could assist the district's budget temporarily. The district is continuously monitoring the budget situation and the focus is to minimize the impact to students so that services are not compromised or disrupted.

3. This income estimation is based upon Governor Brown's January Budget Proposal. What changes to these estimations are being seriously discussed in the Legislature (namely changes to Growth, COLA, Base Allocation, FTES rates)?

- At this time, it appears that there will be a sizable increase in Proposition 98 funding for K-12 and community colleges in the current 2014-2015 fiscal year and also in the proposed 2015-2016 fiscal year. The LAO and the Governor appear to be proposing a large portion of these increased funds as one-time funding, although some portion of this increase should become increased based funding going forward. The Proposed Budget indicates Growth funding at 2.0%, COLA at 1.57% and a yet to be determined Base allocation/FTES unit rate adjustments. More detail on the 2014-2015 current year funding and proposed 2015-2016 budget year funding will be provided by the Governor at the May Revision.

4. **Is a 10% increase in Health and Welfare likely or is it more likely to be under-estimate based upon what we are now expecting in changes to health care?**
- We have based the tentative budget assumption at a 10% increase. It is possible that this cost could go up once we have our final premium quote for 2015/16. If the cost is greater than 10%, the district will need to negotiate the effects of such a cost increase with the bargaining groups.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santiago Canyon College - Student Services Scholarship Office

To: Board of Trustees	Date: March 23, 2015
Re: Approval of Agreement with AcademicWorks for Scholarship Processing and Management	
Action: Request for Approval	

BACKGROUND

The mission of the Santiago Canyon College Scholarship Program Office is to provide comprehensive support to students who are applying for scholarships. The Scholarship Office, under the umbrella of Financial Aid operations, has one full-time classified staff member. In this year alone (2014-2015 award year), the Scholarship Office has collaborated with approximately 72 scholarship donors, handling 158 scholarships to benefit 190 student recipients. To date, \$152,038.28 has been disbursed and there are still five months left to process.

Due to the heavy clerical nature of the work required to complete the publication, promotion, intake processing, scanning, review and creation of a master worksheet, it has become imperative to automate the Scholarship Program processes. Purchase of processing software has become a critical need.

ANALYSIS

The AcademicWorks software offers unlimited access to users such as, applicants, administrators, and online evaluators. It increases competition for our scholarship awards by creating an intuitive, streamlined scholarship application process for our "Student Review Process" for accessing, reviewing and selecting applicants that match donor criterion. AcademicWorks is compatible with all browsers; all screen sizes and section 508 compliant for ADA.

AcademicWorks is delivered as a cloud-based solution and can be implemented with minimal involvement from our IT resources. The Amazon Web Services platform allows AcademicWorks to offer unmatched performance and scalability while ensuring the security and integrity of our data.

RECOMMENDATION

It is recommended the Board of Trustees approve the three-year subscription agreement for scholarship processing with AcademicWorks.

Fiscal Impact: \$24,000	Board Date: March 23, 2015
Prepared by: Syed Rizvi, Associate Dean of Student Support Services John Hernandez, Vice President of Student Services	
Submitted by: John Weispfenning, Ph.D., President, Santiago Canyon College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

Customer Name Santiago Canyon College			
Street Address 8045 E Chapman	City Orange	State CA	Zip 92869

In this Service Agreement (the “Agreement”) dated effective _____ (the “Effective Date”), Customer refers to the organization named above and “AcademicWorks” refers to AcademicWorks, Inc., 1609 Shoal Creek Blvd., Suite 302, Austin, Texas 78701. AcademicWorks offers software on a fully hosted basis to assist in automating the application, review, selection, and awarding processes related to scholarships and other forms of student aid.

Customer agrees to contract for use of the software, subject to the terms of this Agreement. In consideration of the mutual rights and obligations in this Agreement, the parties agree as follows:

1) SERVICES. Customer contracts with AcademicWorks to perform the services described in the attached Exhibit A (the “Services”). Customer authorizes AcademicWorks to provide the Services and agrees to pay the associated fees.

2) TERM OF AGREEMENT. This Agreement shall extend for thirty-six (36) months (the “Initial Term”) from the Effective Date of this Agreement (as specified above) and shall automatically renew for subsequent 12-month periods (each, a “Renewal Term”), unless at least thirty (30) days prior to the end of the then-current term, either party gives written notice to the other party of its intent not to renew this Agreement. Either party may terminate this Agreement if the other party commits a material breach of the Agreement and the breach is not cured within thirty (30) days of that party receiving written notice of such breach. Termination does not affect Customer’s obligation to pay for Services already provided by AcademicWorks.

3) GENERAL PROVISIONS.

a) **Confidential Information.** “Confidential Information” means any proprietary or confidential information as such terms are most broadly defined under common or other applicable law, including Customer’s student information, scholarship and other student aid applicant information, scholarship and other student aid award data, scholarship and other student aid award opportunity requirements, Customer’s and AcademicWorks’s forms, AcademicWorks’s software, and the terms of this Agreement. Each party agrees that it (i) will not copy or use any of the other party’s Confidential Information in any way, except as permitted by this Agreement or as required to achieve the purposes of this Agreement, (ii) will not disclose any of the other party’s Confidential Information to any third party, except as required by law or to that party’s attorneys and accountants as reasonably necessary, and (iii) will protect the other party’s Confidential Information reasonably and at least as well as it protects its own. Information is not Confidential Information if a party can clearly show that it (i) became known to the receiving party prior to receipt from the disclosing party, (ii) has become publicly known, except through breach of this Agreement, or (iii) is independently developed without reference to Confidential Information.

b) **FERPA Information.** AcademicWorks acknowledges that certain information about Customer’s students is contained in records maintained by AcademicWorks and that this information can be confidential by reason of the Family and Educational Rights and Privacy Act of 1974 (20 U.S.C. 1232g) unless valid consent is obtained from Customer's students or their legal guardians. Both parties agree to consider such information “Confidential Information” under the terms of this Agreement and to use commercially reasonable efforts to protect these records in accordance with FERPA. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities.

c) **Intellectual Property.** Except as otherwise provided herein, AcademicWorks has all right, title, and interest to all types of intellectual property, including but not limited to new forms and form modifications, software, trademarks, and other inventions or technical know-how protectable under patent, copyright, and/or trade secret law (“Intellectual Property”), conceived, discovered, and/or developed, in whole or in part, by AcademicWorks in the performance of this Agreement.

d) **Limited License.** Subject to the terms of this Agreement, AcademicWorks grants Customer a limited, non-exclusive, non-transferable license to use AcademicWorks’s relevant Intellectual Property during the term of this Agreement solely for Customer’s own internal purposes. Customer shall not sell, market, rent, or re-license any aspect of the Intellectual Property. Customer obtains no ownership rights or any other rights in the Intellectual

Property, other than those specified herein. Customer grants AcademicWorks a license to use Customer's non-confidential information (e.g., statistical information) on a consolidated basis as part of AcademicWorks's overall statistics for marketing and/or analytical purposes.

e) Transferability. Neither party may transfer, assign, or otherwise dispose of this Agreement, or any of its rights or obligations hereunder, without the prior written consent of the other party, except that AcademicWorks may assign this Agreement to any successor to all or substantially all of its assets or business, whether by merger, sale of assets, sale of stock, reorganization or otherwise.

f) Independent Contractor. The relationship of AcademicWorks and Customer established by this Agreement is that of independent contractor, and nothing contained in this Agreement shall be construed to (i) give either party the power to direct or control the day-to-day activities of the other, (ii) establish AcademicWorks as a scholarship or student aid award consultant to Customer, (iii) establish the parties as partners, franchisee-franchiser, co-owners or otherwise as participants in a joint or common undertaking, or (iv) otherwise give rise to any fiduciary obligations between the parties.

g) Force Majeure. Except for payment of fees, non-performance by either party will be excused to the extent that performance is rendered impossible by strike, fire, flood, governmental acts or restrictions, failure of suppliers, or any other reason where failure to perform is beyond the control and not caused by the negligence of the non-performing party.

h) Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes all previous agreements or representations, oral or written. Except as otherwise provided herein, this Agreement may not be modified except in writing signed by an authorized representative of each party. Both parties acknowledge having read the terms and conditions set forth in this Agreement and all attachments hereto, understand all terms and conditions, and agree to be bound thereby. The titles of sections and subsections are for convenience only and are not to be used in construing any term herein.

i) Counterparts and Facsimile Signature. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument. This Agreement may be executed by facsimile signature.

j) Partial Invalidity/Severability. In case any one or more of the provisions contained in this Agreement shall, for any reason, be held invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of this Agreement, but this Agreement shall be construed, so far as is reasonable and possible, as if such invalid, illegal, or unenforceable provision or provisions had never been contained herein or in a manner that is reasonable and reflects the intent of the parties hereto.

4) **WARRANTIES, RESPONSIBILITIES, AND LIMITATIONS.**

a) Limited Warranty. AcademicWorks warrants that AcademicWorks will use commercially reasonable efforts to fulfill its obligations under this Agreement. AcademicWorks does not warrant that its Services are or will be error free. AcademicWorks further does not warrant that its electronic files containing information pertaining to Customer and/or Customer's students are not susceptible to intrusion, attack or computer virus infection, but given the confidential nature of much of this data, AcademicWorks will use commercially reasonable efforts to insure and safeguard the security of this data. EXCEPT FOR THE LIMITED WARRANTY DESCRIBED IN THIS SECTION AND TO THE EXTENT ALLOWED BY APPLICABLE LAW, ACADEMICWORKS MAKES NO OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, AND EXPRESSLY DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, GOOD TITLE, SATISFACTORY QUALITY OR ARISING FROM A COURSE OF DEALING, USAGE OR TRADE PRACTICE.

b) Exclusive Remedies. For any breach of the warranties set forth above, AcademicWorks's entire liability and Customer's exclusive remedy shall be correction of the errors that cause the breach, or if AcademicWorks is unable to provide Services as warranted, Customer shall be entitled to credit for the fees for the non-performing Services for the period of non-performance.

c) No Liability for Customer Procedures. AcademicWorks carries out procedures specified solely by Customer, and AcademicWorks expressly denies all liability for AcademicWorks's implementation of Customer's procedures including, but not limited to, Customer's scholarship or other student aid screening requirements. Customer is solely responsible for determining the scope and extent of the Services provided by AcademicWorks, and Customer

is entirely responsible for reviewing the Services provided by AcademicWorks on Customer's behalf to ensure compliance with Customer's procedures. AcademicWorks makes no attempt to determine or advise as to whether Customer's procedures comply with any statutory or regulatory requirements, including but not limited to any statutory or regulatory requirements related to distributing student information, awarding scholarship or other student aid awards to students, or any federal, state or local statutes or regulations governing the use or disclosure of student or scholarship and other student aid applicant information. To the extent, however, that Customer's procedures or criteria clearly violate any of these laws, AcademicWorks reserves the right to refuse to implement such procedures or requirements. Furthermore, Customer is solely responsible for ensuring that all applicant profile information or student data imported into the AcademicWorks System is the information or data of the applicant or student for whom the information or data is imported.

d) Customer's Responsibility. To the extent permitted by applicable law, Customer will be responsible for and will reimburse AcademicWorks for all costs and expenses incurred by AcademicWorks (including, without limitation, reasonable attorney's fees, expenses of litigation and damages) arising from Customer's or its officers' or employees' negligence, AcademicWorks's implementation of Customer's procedures in accordance with this Agreement, the violation by Customer's procedures of any applicable statutory or regulatory requirements, or a claim by any of Customer's scholarship or other student aid applicants or any other student or prospective student arising from Customer's procedures or the acts or omissions of Customer's officers, employees or agents.

e) AcademicWorks's Limited Liability. Customer agrees that regardless of the form of any claim Customer may have under this Agreement or otherwise, AcademicWorks's liability for damages to Customer will not exceed the fees paid by Customer under this Agreement for the twelve (12) months immediately preceding the date on which the claim arose. AcademicWorks will not be liable for damages arising from any breach, unauthorized access, misuse of, or intrusion into Customer's data residing on AcademicWorks's equipment. **ACADEMICWORKS WILL NOT BE LIABLE OR RESPONSIBLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, EXEMPLARY, PUNITIVE, OR CONSEQUENTIAL DAMAGES, SUCH AS, BUT NOT LIMITED TO, LOSS OF PROFITS RESULTING FROM THE USE OF THE SERVICES, OR ARISING OUT OF ANY BREACH OF THIS AGREEMENT OR THE LIMITED WARRANTY, EVEN IF ACADEMICWORKS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.**

_____	_____	_____	_____
Authorized Customer Signature	Date	AcademicWorks Signature	Date
_____	_____	_____	_____
Printed Name	Title	Printed Name	Title

Exhibit A

1) **PRIMARY CONTACT.** The primary Customer contact for this Service is:

Customer Contact Name Syed Rizvi	Phone (714) 628-4967	E-mail rizvi_syed@sccollege.edu
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2) **SERVICE.** AcademicWorks will provide the following services for Customer, collectively the “AcademicWorks System”:

- a. **Scholarship Module.** AcademicWorks will establish and maintain an automated Internet based system (the “Scholarship Module”) for accepting and processing Customer scholarship and other student aid applications. AcademicWorks will provide and maintain the systems established to provide this service, including maintenance of all computer hardware and software. The Scholarship Module shall provide the following functions: a.) allow students to complete and submit a scholarship or other student aid application on-line; b.) allow student applicants to review the status of their application on-line; c.) allow Customer’s staff to electronically screen applicants for minimum qualifications using scholarship or other student aid award specific qualification questions; d.) allow Customer’s staff to electronically assign applicants to appropriate reviewers; e.) allow Customer’s staff to create up to 150 scholarship or other student aid opportunities within the Scholarship Module (Upon Customer’s request to create additional scholarship or other student aid opportunities within the Scholarship Module, AcademicWorks will determine an adjusted annual Service Fee based on the number of additional opportunities being created); f.) allow Customer’s staff to utilize up to 1 conditional application within the Scholarship Module (Upon Customer’s request to use additional conditional applications within the Scholarship Module, AcademicWorks will determine an adjusted annual Service Fee based on the number of additional conditional applications being requested); g.) allow Customer’s staff and other appropriate reviewers to review applications and other documents submitted by applicants on-line; and h.) allow student applicants to review requirements for and accept scholarship or other student aid awards on-line.

3) **TECHNICAL SUPPORT.** AcademicWorks will provide e-mail and toll-free telephone technical support for up to 3 individuals specified by Customer. Normal technical support hours will be 9:00 am - 5:00 pm central time, Monday-Friday, excluding certain nationally recognized holidays. Additionally, a 24-hour, 7-day a week toll free telephone number will be available for the reporting of emergency situations.

4) **TRAINING.** AcademicWorks will provide training in the use of the AcademicWorks System as follows:

- a. **Scholarship Module Training.** AcademicWorks will provide a comprehensive one-time training session in the use and maintenance of the Scholarship Module for up to 3 members of Customer’s staff. This one-time training will be conducted remotely via web conference.
- b. **Onsite Training.** Upon request, AcademicWorks will conduct Customer’s one-time training for Customer’s administrative users at Customer’s location for approximately one (1) day. If Customer requests onsite training, a one-time Onsite Training Fee of \$2,500, which includes all costs associated with this training (travel, meals, materials, etc.), will be due upon execution of this Agreement. This is an optional service.
- c. **Cancellation.** If Customer cancels any confirmed onsite appointment within three weeks of the scheduled date, Customer must reimburse AcademicWorks all associated travel costs already incurred (including airfare).

5) **APPLICANT PROFILE INFORMATION IMPORTS.** Under the terms of this Agreement and in exchange for the annual Service Fee specified below, Customer will have the ability to import applicant profile information from Customer’s student information system into the AcademicWorks System for each student who logs into the AcademicWorks System and verifies his or her account. Upon request and at no additional charge to Customer, AcademicWorks will create an automated data import routine to import this applicant profile information from Customer’s student information system into the AcademicWorks System. If Customer utilizes an automated data import routine, Customer will be responsible for providing AcademicWorks with a data file that has no more than one hundred and fifty (150) columns of data in CSV (comma separated values) format prior to the execution of the routine. Regardless of whether Customer imports applicant profile information manually or through an automated data import routine, Customer may import a file of applicant profile information that has no more than one hundred and fifty (150) columns of data into the AcademicWorks system no more than one time per calendar day. If requested, AcademicWorks can provide Customer with the ability to import applicant profile information into the AcademicWorks System for Customer’s entire student population without requiring that each student must log into the AcademicWorks System to verify his or her account. Upon Customer’s request for this additional service,

AcademicWorks will determine an adjusted annual Service Fee based on the size of Customer's student population.

- 6) **IMPLEMENTATION.** The Scholarship Module implementation process will consist of a series of telephone conference calls between Customer and AcademicWorks. The total cost of the implementation process is included in the Implementation Fee specified below.
- 7) **DATA DOWNLOAD.** Anytime within thirty (30) days after the effective date of termination of this Agreement, upon Customer's request, AcademicWorks will make available to Customer a complete file of Customer's data.
- 8) **FEES.** A one-time Implementation Fee of \$6,000 covering implementation of the AcademicWorks System and a Service Fee of \$21,000 covering service for the Initial Term are due upon execution of this Agreement. An annual Service Fee, to be determined by AcademicWorks, will be due for each Renewal Term no later than 30 days before the first day of such Renewal Term. AcademicWorks will submit an invoice to Customer at least 60 days before the expiration of the Initial Term or any Renewal Term for the annual Service Fee for the Renewal Term following such expiration. This Agreement is void unless executed by Customer and delivered to AcademicWorks on or before May 31, 2015.
- 9) **OTHER TERMS AND CONDITIONS.** If Customer returns an executed copy of this Agreement to AcademicWorks on or before May 31, 2015, the Implementation Fee specified above will be reduced by \$3,000. Unless Customer purchases other modules from AcademicWorks in addition to the Scholarship Module or requests to create more than 150 scholarship or other student aid opportunities or more than 1 conditional application within the Scholarship Module, the annual Service Fee for the first two Renewal Terms will not increase by more than five percent (5%) from the amount paid by Customer for the annual Service Fee in the term immediately preceding such Renewal Term.

Rancho Santiago Comm Coll District

Board Meeting of 03/23/15

AP0020

Bank Code: 92 District Funds

Check Registers Submitted for Approval

Page: 1

Checks Written for Period 02/25/15 Thru 03/10/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
61596	General Fund Unrestricted	74,426.34	0.00	74,426.34	92*0416165	92*0416242
61597	General Fund Unrestricted	2,997.00	0.00	2,997.00	92*0416243	92*0416342
61598	General Fund Unrestricted	3,391.82	0.00	3,391.82	92*0416343	92*0416442
61599	General Fund Unrestricted	2,937.53	0.00	2,937.53	92*0416443	92*0416542
61600	General Fund Unrestricted	3,322.00	0.00	3,322.00	92*0416543	92*0416642
61601	General Fund Unrestricted	3,286.50	0.00	3,286.50	92*0416643	92*0416742
61602	General Fund Unrestricted	3,270.00	0.00	3,270.00	92*0416743	92*0416842
61603	General Fund Unrestricted	3,793.00	0.00	3,793.00	92*0416843	92*0416942
61604	General Fund Unrestricted	3,738.50	0.00	3,738.50	92*0416943	92*0417042
61605	General Fund Unrestricted	5,143.50	0.00	5,143.50	92*0417043	92*0417142
61606	General Fund Unrestricted	35,363.31	0.00	35,363.31	92*0417143	92*0417242
61607	General Fund Unrestricted	82,931.39	0.00	82,931.39	92*0417243	92*0417342
61608	General Fund Unrestricted	81,505.42	0.00	81,505.42	92*0417343	92*0417442
61609	General Fund Unrestricted	82,335.25	0.00	82,335.25	92*0417443	92*0417542
61610	General Fund Unrestricted	85,347.16	0.00	85,347.16	92*0417543	92*0417642
61611	General Fund Unrestricted	96,998.94	0.00	96,998.94	92*0417643	92*0417742
61612	General Fund Unrestricted	96,300.11	0.00	96,300.11	92*0417743	92*0417842
61613	General Fund Unrestricted	91,437.47	0.00	91,437.47	92*0417843	92*0417942
61614	General Fund Unrestricted	100,014.74	0.00	100,014.74	92*0417943	92*0418042
61615	General Fund Unrestricted	91,694.67	0.00	91,694.67	92*0418043	92*0418142
61616	General Fund Unrestricted	101,548.47	0.00	101,548.47	92*0418143	92*0418242
61617	General Fund Unrestricted	98,905.98	0.00	98,905.98	92*0418243	92*0418342
61618	General Fund Unrestricted	95,917.54	0.00	95,917.54	92*0418343	92*0418442
61619	General Fund Unrestricted	45,107.11	0.00	45,107.11	92*0418443	92*0418496
61620	General Fund Unrestricted	79,190.64	0.00	79,190.64	92*0418497	92*0418594
61621	General Fund Unrestricted	79,742.95	0.00	79,742.95	92*0418595	92*0418692
61622	General Fund Unrestricted	97,338.17	0.00	97,338.17	92*0418693	92*0418791
61623	General Fund Unrestricted	97,802.42	0.00	97,802.42	92*0418792	92*0418891
61624	General Fund Unrestricted	88,806.13	0.00	88,806.13	92*0418892	92*0418987
61625	General Fund Unrestricted	106,493.08	0.00	106,493.08	92*0418988	92*0419087
61626	General Fund Unrestricted	108,326.13	0.00	108,326.13	92*0419088	92*0419186
61627	General Fund Unrestricted	97,578.25	0.00	97,578.25	92*0419187	92*0419284
61628	General Fund Unrestricted	98,142.22	0.00	98,142.22	92*0419285	92*0419380
61629	General Fund Unrestricted	107,189.00	0.00	107,189.00	92*0419381	92*0419478
61630	General Fund Unrestricted	100,879.93	0.00	100,879.93	92*0419479	92*0419575
61631	General Fund Unrestricted	101,038.08	0.00	101,038.08	92*0419576	92*0419677
61632	General Fund Unrestricted	104,495.07	0.00	104,495.07	92*0419678	92*0419777
61633	General Fund Unrestricted	102,245.37	0.00	102,245.37	92*0419778	92*0419872
61634	General Fund Unrestricted	106,099.00	0.00	106,099.00	92*0419873	92*0419971
61635	General Fund Unrestricted	106,705.28	0.00	106,705.28	92*0419972	92*0420069
61636	General Fund Unrestricted	122,600.49	0.00	122,600.49	92*0420070	92*0420168

Checks Written for Period 02/25/15 Thru 03/10/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
61637	General Fund Unrestricted	106,179.54	0.00	106,179.54	92*0420169	92*0420266
61638	General Fund Unrestricted	111,942.92	0.00	111,942.92	92*0420267	92*0420362
61639	General Fund Unrestricted	96,315.69	0.00	96,315.69	92*0420363	92*0420460
61640	General Fund Unrestricted	98,867.50	0.00	98,867.50	92*0420461	92*0420558
61641	General Fund Unrestricted	108,375.09	0.00	108,375.09	92*0420559	92*0420655
61642	General Fund Unrestricted	109,523.88	0.00	109,523.88	92*0420656	92*0420752
61643	General Fund Unrestricted	108,353.66	0.00	108,353.66	92*0420753	92*0420848
61644	General Fund Unrestricted	103,303.30	0.00	103,303.30	92*0420849	92*0420945
61645	General Fund Unrestricted	110,542.68	0.00	110,542.68	92*0420946	92*0421044
61646	General Fund Unrestricted	111,777.18	0.00	111,777.18	92*0421045	92*0421145
61647	General Fund Unrestricted	102,001.54	0.00	102,001.54	92*0421146	92*0421246
61648	General Fund Unrestricted	110,073.44	0.00	110,073.44	92*0421247	92*0421347
61649	General Fund Unrestricted	86,583.11	0.00	86,583.11	92*0421348	92*0421442
61682	General Fund Unrestricted	2,383.62	0.00	2,383.62	92*0421669	92*0421671
61683	General Fund Unrestricted	4,643.30	0.00	4,643.30	92*0421674	92*0421695
61684	General Fund Unrestricted	70,146.21	0.00	70,146.21	92*0421697	92*0421698
61685	General Fund Unrestricted	3,537.93	0.00	3,537.93	92*0421702	92*0421703
61686	General Fund Unrestricted	2,574.81	0.00	2,574.81	92*0421704	92*0421711
61687	General Fund Unrestricted	2,059.94	0.00	2,059.94	92*0421714	92*0421717
61688	General Fund Unrestricted	3,590.50	0.00	3,590.50	92*0421718	92*0421730
61690	General Fund Unrestricted	800.00	0.00	800.00	92*0421736	92*0421736
61691	General Fund Unrestricted	127.34	0.00	127.34	92*0421743	92*0421747
61692	General Fund Unrestricted	1,330.00	0.00	1,330.00	92*0421748	92*0421753
61698	General Fund Unrestricted	18,203.46	0.00	18,203.46	92*0421768	92*0421775
61699	General Fund Unrestricted	960.07	0.00	960.07	92*0421779	92*0421789
61701	General Fund Unrestricted	2,104.01	0.00	2,104.01	92*0421799	92*0421799
61705	General Fund Unrestricted	2,397.84	0.00	2,397.84	92*0421810	92*0421814
61707	General Fund Unrestricted	3,101.48	0.00	3,101.48	92*0421816	92*0421822
61708	General Fund Unrestricted	662.33	0.00	662.33	92*0421829	92*0421829
61709	General Fund Unrestricted	443.79	0.00	443.79	92*0421832	92*0421832
61710	General Fund Unrestricted	29,646.32	0.00	29,646.32	92*0421837	92*0421839
61711	General Fund Unrestricted	3,508.55	0.00	3,508.55	92*0421842	92*0421856
61712	General Fund Unrestricted	15,252.20	0.00	15,252.20	92*0421858	92*0421864
61713	General Fund Unrestricted	310.00	0.00	310.00	92*0421869	92*0421869
61714	General Fund Unrestricted	9,451.12	0.00	9,451.12	92*0421875	92*0421876
61715	General Fund Unrestricted	18,659.77	0.00	18,659.77	92*0421877	92*0421880
61716	General Fund Unrestricted	3,479.53	0.00	3,479.53	92*0421881	92*0421891
61724	General Fund Unrestricted	2,162.30	0.00	2,162.30	92*0421915	92*0421921
61725	General Fund Unrestricted	2,720.45	0.00	2,720.45	92*0421922	92*0421928
61726	General Fund Unrestricted	4,900.48	0.00	4,900.48	92*0421929	92*0421938
61727	General Fund Unrestricted	3,297.67	0.00	3,297.67	92*0421939	92*0421946

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
61728	General Fund Unrestricted	3,135.84	0.00	3,135.84	92*0421947	92*0421958
61729	General Fund Unrestricted	21,621.72	0.00	21,621.72	92*0421959	92*0421962
61731	General Fund Unrestricted	113.78	0.00	113.78	92*0421973	92*0421973
61732	General Fund Unrestricted	4,284.25	0.00	4,284.25	92*0421977	92*0421978
61737	General Fund Unrestricted	2,898.90	0.00	2,898.90	92*0421989	92*0421995
61738	General Fund Unrestricted	90.87	0.00	90.87	92*0422000	92*0422000
61739	General Fund Unrestricted	2,899.20	0.00	2,899.20	92*0422005	92*0422016
61744	General Fund Unrestricted	4,892.24	0.00	4,892.24	92*0422029	92*0422031
61745	General Fund Unrestricted	8,540.80	0.00	8,540.80	92*0422032	92*0422035
61746	General Fund Unrestricted	5,153.75	0.00	5,153.75	92*0422037	92*0422037
61748	General Fund Unrestricted	2,751.92	0.00	2,751.92	92*0422047	92*0422052
61757	General Fund Unrestricted	751.00	0.00	751.00	92*0422682	92*0422684
61758	General Fund Unrestricted	306.00	0.00	306.00	92*0422685	92*0422693
61759	General Fund Unrestricted	165.22	0.00	165.22	92*0422694	92*0422694
61760	General Fund Unrestricted	23,549.20	0.00	23,549.20	92*0422706	92*0422707
61761	General Fund Unrestricted	15,523.51	0.00	15,523.51	92*0422710	92*0422711
61762	General Fund Unrestricted	4,641.89	0.00	4,641.89	92*0422712	92*0422718
61765	General Fund Unrestricted	3,583.25	0.00	3,583.25	92*0422735	92*0422742
61766	General Fund Unrestricted	352.91	0.00	352.91	92*0422743	92*0422747
61767	General Fund Unrestricted	1,236.21	0.00	1,236.21	92*0422761	92*0422762
61768	General Fund Unrestricted	15,677.31	0.00	15,677.31	92*0422764	92*0422765
61769	General Fund Unrestricted	624.57	0.00	624.57	92*0422771	92*0422773
61771	General Fund Unrestricted	2,027.27	0.00	2,027.27	92*0422784	92*0422790
61772	General Fund Unrestricted	15,188.24	0.00	15,188.24	92*0422791	92*0422797
61773	General Fund Unrestricted	2,185.85	0.00	2,185.85	92*0422798	92*0422804
61775	General Fund Unrestricted	3,140.66	0.00	3,140.66	92*0422812	92*0422818
61777	General Fund Unrestricted	500.00	0.00	500.00	92*0422829	92*0422829
Total Fund 11 General Fund Unrestricted		<u>\$4,718,516.87</u>	<u>\$0.00</u>	<u>\$4,718,516.87</u>		

Checks Written for Period 02/25/15 Thru 03/10/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
61650	General Fund Restricted	2,528.27	0.00	2,528.27	92*0421443	92*0421451
61682	General Fund Restricted	651.76	0.00	651.76	92*0421666	92*0421673
61684	General Fund Restricted	9,950.12	0.00	9,950.12	92*0421696	92*0421696
61685	General Fund Restricted	5,947.37	0.00	5,947.37	92*0421699	92*0421701
61686	General Fund Restricted	717.88	0.00	717.88	92*0421705	92*0421709
61687	General Fund Restricted	1,150.00	0.00	1,150.00	92*0421712	92*0421713
61690	General Fund Restricted	4,524.64	0.00	4,524.64	92*0421734	92*0421742
61691	General Fund Restricted	463.52	0.00	463.52	92*0421744	92*0421746
61697	General Fund Restricted	340,050.00	0.00	340,050.00	92*0421763	92*0421767
61698	General Fund Restricted	38,862.40	0.00	38,862.40	92*0421770	92*0421774
61699	General Fund Restricted	4,009.62	0.00	4,009.62	92*0421776	92*0421787
61700	General Fund Restricted	2,469.33	0.00	2,469.33	92*0421790	92*0421794
61701	General Fund Restricted	834.46	0.00	834.46	92*0421795	92*0421798
61705	General Fund Restricted	373.94	0.00	373.94	92*0421808	92*0421809
61707	General Fund Restricted	504.00	0.00	504.00	92*0421817	92*0421817
61708	General Fund Restricted	965.97	0.00	965.97	92*0421823	92*0421828
61709	General Fund Restricted	5,006.97	0.00	5,006.97	92*0421830	92*0421836
61710	General Fund Restricted	51,051.72	0.00	51,051.72	92*0421838	92*0421841
61712	General Fund Restricted	9,195.17	0.00	9,195.17	92*0421857	92*0421867
61713	General Fund Restricted	3,709.81	0.00	3,709.81	92*0421868	92*0421874
61723	General Fund Restricted	79,789.80	0.00	79,789.80	92*0421914	92*0421914
61724	General Fund Restricted	1,072.93	0.00	1,072.93	92*0421916	92*0421920
61729	General Fund Restricted	2,217.44	0.00	2,217.44	92*0421963	92*0421963
61730	General Fund Restricted	2,509.62	0.00	2,509.62	92*0421964	92*0421971
61731	General Fund Restricted	4,512.11	0.00	4,512.11	92*0421972	92*0421976
61735	General Fund Restricted	266,255.96	0.00	266,255.96	92*0421985	92*0421986
61736	General Fund Restricted	31,333.48	0.00	31,333.48	92*0421987	92*0421987
61737	General Fund Restricted	1,342.99	0.00	1,342.99	92*0421988	92*0421994
61738	General Fund Restricted	3,486.93	0.00	3,486.93	92*0421996	92*0422004
61746	General Fund Restricted	5,389.20	0.00	5,389.20	92*0422036	92*0422036
61747	General Fund Restricted	7,719.80	0.00	7,719.80	92*0422039	92*0422045
61759	General Fund Restricted	777.95	0.00	777.95	92*0422695	92*0422704
61760	General Fund Restricted	12,434.93	0.00	12,434.93	92*0422705	92*0422708
61763	General Fund Restricted	1,813.87	0.00	1,813.87	92*0422719	92*0422725
61764	General Fund Restricted	9,149.88	0.00	9,149.88	92*0422726	92*0422734
61766	General Fund Restricted	1,260.53	0.00	1,260.53	92*0422744	92*0422753
61767	General Fund Restricted	1,276.09	0.00	1,276.09	92*0422754	92*0422760
61768	General Fund Restricted	9,571.10	0.00	9,571.10	92*0422766	92*0422768
61769	General Fund Restricted	860.98	0.00	860.98	92*0422769	92*0422772
61771	General Fund Restricted	599.43	0.00	599.43	92*0422783	92*0422789
61772	General Fund Restricted	4,307.00	0.00	4,307.00	92*0422794	92*0422796

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
61774	General Fund Restricted	2,220.46	0.00	2,220.46	92*0422805	92*0422811
61776	General Fund Restricted	1,630.00	0.00	1,630.00	92*0422819	92*0422828
61778	General Fund Restricted	2,900.00	0.00	2,900.00	92*0422831	92*0422844
Total Fund 12 General Fund Restricted		<u>\$937,399.43</u>	<u>\$0.00</u>	<u>\$937,399.43</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
61701	GF Unrestricted One-Time Func	585.89	0.00	585.89	92*0421796	92*0421797
61706	GF Unrestricted One-Time Func	19,268.68	0.00	19,268.68	92*0421815	92*0421815
61746	GF Unrestricted One-Time Func	10,526.87	0.00	10,526.87	92*0422038	92*0422038
61748	GF Unrestricted One-Time Func	431.96	0.00	431.96	92*0422046	92*0422046
61761	GF Unrestricted One-Time Func	7,515.00	0.00	7,515.00	92*0422709	92*0422709
61767	GF Unrestricted One-Time Func	700.53	0.00	700.53	92*0422763	92*0422763
61775	GF Unrestricted One-Time Func	3,024.00	0.00	3,024.00	92*0422813	92*0422813
61777	GF Unrestricted One-Time Func	3,259.27	0.00	3,259.27	92*0422830	92*0422830
Total Fund 13 GF Unrestricted One-Time		<u>\$45,312.20</u>	<u>\$0.00</u>	<u>\$45,312.20</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
61689	Child Development Fund	37,316.72	0.00	37,316.72	92*0421731	92*0421733
61693	Child Development Fund	2,361.30	0.00	2,361.30	92*0421754	92*0421757
61702	Child Development Fund	2,399.92	0.00	2,399.92	92*0421800	92*0421801
61717	Child Development Fund	6,123.30	0.00	6,123.30	92*0421892	92*0421901
61733	Child Development Fund	1,515.53	0.00	1,515.53	92*0421979	92*0421982
61740	Child Development Fund	100.83	0.00	100.83	92*0422017	92*0422024
61770	Child Development Fund	4,510.99	0.00	4,510.99	92*0422774	92*0422782
61779	Child Development Fund	12,329.29	0.00	12,329.29	92*0422845	92*0422848
Total Fund 33 Child Development Fund		<u>\$66,657.88</u>	<u>\$0.00</u>	<u>\$66,657.88</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
61695	Capital Outlay Projects Fund	13,770.68	0.00	13,770.68	92*0421759	92*0421761
61720	Capital Outlay Projects Fund	17,174.29	0.00	17,174.29	92*0421908	92*0421908
61721	Capital Outlay Projects Fund	9,925.26	0.00	9,925.26	92*0421909	92*0421912
61722	Capital Outlay Projects Fund	49,262.80	0.00	49,262.80	92*0421913	92*0421913
61734	Capital Outlay Projects Fund	108,212.60	0.00	108,212.60	92*0421983	92*0421984
61782	Capital Outlay Projects Fund	28,647.75	0.00	28,647.75	92*0422853	92*0422855
Total Fund 41 Capital Outlay Projects Fu		<u>\$226,993.38</u>	<u>\$0.00</u>	<u>\$226,993.38</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
61694	Bond Fund, Measure E	14,519.42	0.00	14,519.42	92*0421758	92*0421758
61703	Bond Fund, Measure E	14,993.78	0.00	14,993.78	92*0421802	92*0421805
61718	Bond Fund, Measure E	26,140.15	0.00	26,140.15	92*0421902	92*0421905
61741	Bond Fund, Measure E	559.00	0.00	559.00	92*0422025	92*0422025
61749	Bond Fund, Measure E	2,632.72	0.00	2,632.72	92*0422053	92*0422053
61780	Bond Fund, Measure E	17,564.32	0.00	17,564.32	92*0422849	92*0422851
Total Fund 42 Bond Fund, Measure E		<u>\$76,409.39</u>	<u>\$0.00</u>	<u>\$76,409.39</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
61704	Bond Fund, Measure Q	68,311.66	0.00	68,311.66	92*0421806	92*0421807
61719	Bond Fund, Measure Q	44,502.23	0.00	44,502.23	92*0421906	92*0421907
61781	Bond Fund, Measure Q	3,876.00	0.00	3,876.00	92*0422852	92*0422852
Total Fund 43 Bond Fund, Measure Q		<u>\$116,689.89</u>	<u>\$0.00</u>	<u>\$116,689.89</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
61696	Workers' Compensation Fund	109.08	0.00	109.08	92*0421762	92*0421762
61742	Workers' Compensation Fund	370.05	0.00	370.05	92*0422026	92*0422026
Total Fund 62 Workers' Compensation Fu		<u><u>\$479.13</u></u>	<u><u>\$0.00</u></u>	<u><u>\$479.13</u></u>		

61743	Student Financial Aid Fund	9,794.00	0.00	9,794.00	92*0422027	92*0422028
Total Fund 74 Student Financial Aid Fund		<u><u>\$9,794.00</u></u>	<u><u>\$0.00</u></u>	<u><u>\$9,794.00</u></u>		

SUMMARY

Total Fund 11 General Fund Unrestricted	4,718,516.87
Total Fund 12 General Fund Restricted	937,399.43
Total Fund 13 GF Unrestricted One-Time Fund	45,312.20
Total Fund 33 Child Development Fund	66,657.88
Total Fund 41 Capital Outlay Projects Fund	226,993.38
Total Fund 42 Bond Fund, Measure E	76,409.39
Total Fund 43 Bond Fund, Measure Q	116,689.89
Total Fund 62 Workers' Compensation Fund	479.13
Total Fund 74 Student Financial Aid Fund	9,794.00
Grand Total:	<u><u>\$6,198,252.17</u></u>

Checks Written for Period 02/24/15 Thru 03/06/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
311502428	Bookstore Fund	142,016.55	0.00	142,016.55	31*0105361	31*0105384
311503106	Bookstore Fund	26,109.27	0.00	26,109.27	31*0105385	31*0105403
Total Fund 31 Bookstore Fund		<u>\$168,125.82</u>	<u>\$0.00</u>	<u>\$168,125.82</u>		

Checks Written for Period 02/24/15 Thru 03/06/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
711502428	Associated Students Fund	8.75	0.00	8.75	71*0007384	71*0007388
711503106	Associated Students Fund	141.50	0.00	141.50	71*0007389	71*0007390
Total Fund 71 Associated Students Fund		<u>\$150.25</u>	<u>\$0.00</u>	<u>\$150.25</u>		

Checks Written for Period 02/24/15 Thru 03/06/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
721502428	Representation Fee Trust Fund	8,596.30	0.00	8,596.30	72*0000027	72*0000037
Total Fund 72 Representation Fee Trust Fun		<u><u>\$8,596.30</u></u>	<u><u>\$0.00</u></u>	<u><u>\$8,596.30</u></u>		

Checks Written for Period 02/24/15 Thru 03/06/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
761502428	Community Education Fund	8,505.72	0.00	8,505.72	76*0006665	76*0006671
761503106	Community Education Fund	6,035.83	0.00	6,035.83	76*0006672	76*0006674
Total Fund 76 Community Education Fund		<u><u>\$14,541.55</u></u>	<u><u>\$0.00</u></u>	<u><u>\$14,541.55</u></u>		

Checks Written for Period 02/24/15 Thru 03/06/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
791502428	Diversified Trust Fund	14,451.70	0.00	14,451.70	79*0019113	79*0019127
791503106	Diversified Trust Fund	78,452.32	39,226.16	39,226.16	79*0019128	79*0019147
Total Fund 79 Diversified Trust Fund		<u>\$92,904.02</u>	<u>\$39,226.16</u>	<u>\$53,677.86</u>		

Checks Written for Period 02/24/15 Thru 03/06/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
811502428	Diversified Agency Fund	7,088.42	0.00	7,088.42	81*0045335	81*0045350
811503106	Diversified Agency Fund	34,153.88	0.00	34,153.88	81*0045351	81*0045387
Total Fund 81 Diversified Agency Fund		<u>\$41,242.30</u>	<u>\$0.00</u>	<u>\$41,242.30</u>		

SUMMARY

Total Fund 31 Bookstore Fund	168,125.82
Total Fund 71 Associated Students Fund	150.25
Total Fund 72 Representation Fee Trust Fund	8,596.30
Total Fund 76 Community Education Fund	14,541.55
Total Fund 79 Diversified Trust Fund	53,677.86
Total Fund 81 Diversified Agency Fund	41,242.30
Grand Total:	<u><u>\$286,334.08</u></u>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

From 02/01/2015 To 02/28/2015

Board Meeting on 03/23/2015

BACKGROUND

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

BUDGET TRANSFERS		From	To
<u>Fund 11: General Fund Unrestricted</u>			
1000	ACADEMIC SALARIES		496,181
2000	CLASSIFIED SALARIES		77,382
3000	EMPLOYEE BENEFITS	12,011	
4000	SUPPLIES & MATERIALS	16,538	
5000	OTHER OPERATING EXP & SERVICES		128,354
6000	CAPITAL OUTLAY		206,738
7900	RESERVE FOR CONTINGENCIES	880,106	
Total Transfer Fund 11		\$908,655	\$908,655
<u>Fund 12: General Fund Restricted</u>			
1000	ACADEMIC SALARIES		203,909
2000	CLASSIFIED SALARIES		127,911
3000	EMPLOYEE BENEFITS		98,573
4000	SUPPLIES & MATERIALS		13,864
5000	OTHER OPERATING EXP & SERVICES	445,706	
6000	CAPITAL OUTLAY		1,154
7000	OTHER OUTGO		2,376
7900	RESERVE FOR CONTINGENCIES	2,081	
Total Transfer Fund 12		\$447,787	\$447,787
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
4000	SUPPLIES & MATERIALS	608	
5000	OTHER OPERATING EXP & SERVICES		608
Total Transfer Fund 13		\$608	\$608
<u>Fund 33: Child Development Fund</u>			
1000	ACADEMIC SALARIES		3,827
2000	CLASSIFIED SALARIES	6,600	
3000	EMPLOYEE BENEFITS		540
4000	SUPPLIES & MATERIALS		3,057
5000	OTHER OPERATING EXP & SERVICES	829	
6000	CAPITAL OUTLAY		5
Total Transfer Fund 33		\$7,429	\$7,429
<u>Fund 41: Capital Outlay Projects Fund</u>			
5000	OTHER OPERATING EXP & SERVICES		8,000
6000	CAPITAL OUTLAY		412,000
7900	RESERVE FOR CONTINGENCIES	420,000	
Total Transfer Fund 41		\$420,000	\$420,000
<u>Fund 61: Property and Liability Fund</u>			
6000	CAPITAL OUTLAY		35,000
7900	RESERVE FOR CONTINGENCIES	35,000	
Total Transfer Fund 61		\$35,000	\$35,000

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 02/01/2015 To 02/28/2015
Board Meeting on 03/23/2015**

BUDGET TRANSFERS		From	To
<u>Fund 79: Diversified Trust Fund</u>			
4000	SUPPLIES & MATERIALS		3,621
5000	OTHER OPERATING EXP & SERVICES	6,589	
6000	CAPITAL OUTLAY		2,968
Total Transfer Fund 79		\$6,589	\$6,589
BUDGET INCREASES AND DECREASES		Revenue	Appropriation
<u>Fund 12: General Fund Restricted</u>			
8100	FEDERAL REVENUES	69,328	
8600	STATE REVENUES	60,397	
1000	ACADEMIC SALARIES		19,466
2000	CLASSIFIED SALARIES		34,652
3000	EMPLOYEE BENEFITS		1,405
4000	SUPPLIES & MATERIALS		2,580
5000	OTHER OPERATING EXP & SERVICES		95,447
6000	CAPITAL OUTLAY		(23,325)
7000	OTHER OUTGO		(500)
Total Transfer Fund 12		\$129,725	\$129,725
<u>Fund 74: Student Financial Aid Fund</u>			
8100	FEDERAL REVENUES	5,671	
7000	OTHER OUTGO		5,671
Total Transfer Fund 74		\$5,671	\$5,671
<u>Fund 79: Diversified Trust Fund</u>			
8900	OTHER FINANCING SOURCES	121,118	
5000	OTHER OPERATING EXP & SERVICES		121,118
Total Transfer Fund 79		\$121,118	\$121,118

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT**

From 02/01/2015 To 02/28/2015

Board Meeting on 03/23/2015

This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

BUDGET TRANSFERS		From	To
<u>Fund 11: General Fund Unrestricted</u>			
B015264	02/02/15		
1000	ACADEMIC SALARIES		513,448
5000	OTHER OPERATING EXP & SERVICES		366,658
7900	RESERVE FOR CONTINGENCIES	880,106	
		<hr/>	<hr/>
	Total Reference B015264	\$880,106	\$880,106
Reason:	Adjustment		
Description:	Distr .85% COLA site Adpt BGT		
B015434	02/27/15		
1000	ACADEMIC SALARIES	57,453	
2000	CLASSIFIED SALARIES		65,265
3000	EMPLOYEE BENEFITS	7,812	
		<hr/>	<hr/>
	Total Reference B015434	\$65,265	\$65,265
Reason:	New Budget		
Description:	newb-SPA2230-SAC DSPS		
B015438	02/27/15		
5000	OTHER OPERATING EXP & SERVICES	200,000	
6000	CAPITAL OUTLAY		200,000
		<hr/>	<hr/>
	Total Reference B015438	\$200,000	\$200,000
Reason:	Adjustment		
Description:	purchase computer & virtual se		
<u>Fund 12: General Fund Restricted</u>			
B015259	02/02/15		
1000	ACADEMIC SALARIES		53,865
2000	CLASSIFIED SALARIES		82,864
3000	EMPLOYEE BENEFITS		30,697
4000	SUPPLIES & MATERIALS		1,000
5000	OTHER OPERATING EXP & SERVICES	168,426	
		<hr/>	<hr/>
	Total Reference B015259	\$168,426	\$168,426
Reason:	Special Project Adjustment		
Description:	SP2549 SAC Stu Equity rev		
B015296	02/05/15		
1000	ACADEMIC SALARIES		149,239
3000	EMPLOYEE BENEFITS		60,789
5000	OTHER OPERATING EXP & SERVICES	210,028	
		<hr/>	<hr/>
	Total Reference B015296	\$210,028	\$210,028
Reason:	Special Project Adjustment		
Description:	SP2549 SAC Equity personnel		
B015297	02/06/15		
2000	CLASSIFIED SALARIES		1,872
3000	EMPLOYEE BENEFITS		209
7900	RESERVE FOR CONTINGENCIES	2,081	
		<hr/>	<hr/>
	Total Reference B015297	\$2,081	\$2,081
Reason:	Special Project Adjustment		
Description:	SP3610 SCC Safety stu employ		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT**

From 02/01/2015 To 02/28/2015

Board Meeting on 03/23/2015

BUDGET TRANSFERS		From	To
B015334	02/11/15		
1000	ACADEMIC SALARIES		18,810
2000	CLASSIFIED SALARIES		16,938
3000	EMPLOYEE BENEFITS		10,471
4000	SUPPLIES & MATERIALS		2,800
5000	OTHER OPERATING EXP & SERVICES	49,019	
Total Reference B015334		49,019	49,019

Reason: Special Project Adjustment
Description: SP2549 SAC Equity personnel

Fund 41: Capital Outlay Projects Fund

B015440	02/27/15		
6000	CAPITAL OUTLAY		420,000
7900	RESERVE FOR CONTINGENCIES	420,000	
Total Reference B015440		420,000	420,000

Reason: New Budget
Description: Site improvements

Fund 61: Property and Liability Fund

B015319	02/11/15		
5000	OTHER OPERATING EXP & SERVICES		35,000
7900	RESERVE FOR CONTINGENCIES	35,000	
Total Reference B015319		35,000	35,000

Reason: Adjustment
Description: DO RM campus repairs/maint

B015409	02/24/15		
5000	OTHER OPERATING EXP & SERVICES	35,000	
6000	CAPITAL OUTLAY		35,000
Total Reference B015409		35,000	35,000

Reason: Adjustment
Description: RM SCC parking lot light poles Replacement

BUDGET INCREASES AND DECREASES	Revenue	Appropriation
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Fund 12: General Fund Restricted

B015280	02/05/15		
8600	STATE REVENUES	108,878	
1000	ACADEMIC SALARIES		11,121
3000	EMPLOYEE BENEFITS		4,657
4000	SUPPLIES & MATERIALS		553
5000	OTHER OPERATING EXP & SERVICES		92,547
Total Reference B015280		108,878	108,878

Reason: New Budget
Description: NEWB2514 SCC Prop39 Cln Energy Business & CTE

B015415	02/25/15		
8600	STATE REVENUES	(49,168)	
2000	CLASSIFIED SALARIES		(15,833)
4000	SUPPLIES & MATERIALS		(10,059)
5000	OTHER OPERATING EXP & SERVICES		(838)
6000	CAPITAL OUTLAY		(22,438)
Total Reference B015415		\$(49,168)	\$(49,168)

Reason: Special Project Adjustment
Description: SP2550 SAC P1 reduce rev

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT**

From 02/01/2015 To 02/28/2015

Board Meeting on 03/23/2015

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B015441	02/27/15		
8100	FEDERAL REVENUES	74,999	
2000	CLASSIFIED SALARIES		70,621
3000	EMPLOYEE BENEFITS		4,378
Total Reference B015441		\$74,999	\$74,999

Reason: New Budget
Description: New FEMA Project

Fund 79: Diversified Trust Fund

B015268	02/03/15		
8900	OTHER FINANCING SOURCES	121,118	
5000	OTHER OPERATING EXP & SERVICES		121,118
Total Reference B015268		\$121,118	\$121,118

Reason: Special Project Adjustment
Description: SP7695 SCC bookstr contrib/exp

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT - INTRAFUND AND INTERFUND TRANSFERS
From 02/01/2015 To 02/28/2015
Board Meeting on 03/23/2015**

BACKGROUND

Intrafund transfers are the transfers of monies within a fund of the district. Interfund transfers are the transfers of monies between funds of the district.

ANALYSIS

This listing provides details on each intrafund and interfund transfer for the period and funds indicated.

INTERFUND TRANSFERS

<u>Date</u>	<u>JE#</u>	<u>Description</u>	<u>Amount</u>
02/27/15	J030889	Record interfund transfer from GF 13 to Capital Outlay Fd 41 for project # 3622 - ADA Upgrades for SCC	500,000.00

RECOMMENDATION

It is recommended the Board approve the intrafund and interfund transfers as presented.

4.1 (26)

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RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	March 23, 2015
Re:	Approval of Agreement with Alta Environmental for Hazardous Material Monitoring for the Dunlap Hall Renovation Project at Santa Ana College		
Action:	Request for Approval		

BACKGROUND:

This is a new agreement for additional hazardous material monitoring and investigation services for the Dunlap Hall Renovation Project at Santa Ana College. Alta Environmental is the current environmental consultant working on the project. The previous agreement will expire and there are continuous on-going testing and monitoring services that are needed on the project due to unforeseen conditions. During the course of construction it was discovered that there was a leak on the roof and therefore additional moisture and air sampling investigations needed to occur in various areas of the building. Additionally, due to the extension of the construction schedule on the project, the District is in need of additional on-going investigation, testing, monitoring, and oversight services for the remainder of the construction which is anticipated through the end of September 2015. Due to the extension of time and the volume of anticipated services still required, the District desires to enter into a new agreement for the remainder of the project.

ANALYSIS:

Alta Environmental was hired by the District in August 2014 based on RFP #1314-64. A Request for Proposal #1314-64 for Hazardous Material Consulting Services was released to three of the pre-qualified firms on June 30, 2014. The District received two responses from Alta Environmental (Long Beach) and Executive Environmental (Arcadia). The selection and interview committee recommended Alta Environmental by consensus at that time after a thorough review based upon the culmination of their RFP response, experience, team members, and approach to the project and interview performance.

These are on-going services for the duration of the construction and it would allow Alta Environmental to complete services without interruption to their work and to the project. Given the current agreement expires and that there was a change in scope due to unforeseen conditions, the District requested new pricing to cover the remainder of the work. The District recommends that a new agreement be executed to acknowledge the changes that have occurred on the project as a result of the unforeseen conditions and to cover the time frame for the remaining duration of the construction period.

The services covered by this new agreement shall commence March 24, 2015 and ends December 31, 2015. The contract is for a not to exceed cost of \$33,633.50 with an average hourly rate of \$74.

This agreement is funded by Measure Q.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with Alta Environmental for Hazardous Material Monitoring for the Dunlap Hall Renovation Project at Santa Ana College as presented.

Fiscal Impact:	\$33,633.50	Board Date: March 23, 2015
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 3/23/15

Project: Dunlap Hall Renovation

Site: **Santa Ana College**

Consultants: **Alta Environmental**

Type of Service: Hazardous Material Monitoring

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$33,633.50		3/24/2015	12/31/2015
Total Agreement Amount		\$33,633.50			

DESCRIPTION:

Hazardous Material Monitoring for the Dunlap Hall
Renovation Project at Santa Ana College

\$33,633.50

Total Proposed Amount:

Contract End Date:

12/31/2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: March 23, 2015
Re:	Approval of Change Order #1 for Bid #1245 for Nealley Library (L) Building Roof Repairs at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On September 22, 2014, the Board of Trustees ratified a contract with Letner Roofing, Co. for Nealley Library (L) Building Roof Repairs at Santa Ana College.

ANALYSIS:

Change Order #1 decreases the contract by \$5,000 which is a credit back to the District for unused allowance. The revised contract amount is \$47,777. Total change orders for the project are -9.5% of construction cost.

Change Order #1 extends the contract from November 18, 2014 to February 20, 2015, due to rain activities. Pursuant to Administrative Regulation 6600, staff has approved this change order.

This project was funded by Scheduled Maintenance.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1 for Bid #1245 for Nealley Library (L) Building Roof Repairs at Santa Ana College.

Fiscal Impact:	N/A	Board Date: March 23, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



Rancho Santiago Community College District
 2323 North Broadway
 Santa Ana, CA 92706

Board Date: March 23, 2015
 Project No. Bid#1245
 Site: Santa Ana College
 Change Order (CO) No. : 1

Project Name: SAC Bldg "L" Neally Hall Roofing Restoration
 Contractor: Letner Roofing, Co.
 Contract #: PO#15-P0033841

Contract Schedule Summary					
Notice to Proceed Date	Original Contract Duration (Days)	Original Contract Completion Date	Previous Extension Days Approved	Proposed CO Days Requested	New Revised Completion Date
11/4/2014	14	11/18/2014	0	94	2/20/2015

Change Order Summary				Allowance Budget	
Description	Number	Amount	% of Contract	Amount	
Original Contract Amount		\$52,777.00		\$5,000.00	
Previous Change Orders			0.0%	Used	\$0.00
Previous Change Orders			0.0%	Balance	\$5,000.00
Previous Change Orders			0.0%		
Previous Change Orders			0.0%		
This Change Order	1	-\$5,000.00	-9.5%		
Total Change Order (s)		-\$5,000.00	-9.5%		
Revised Contract Amount		\$47,777.00			

Items in Change Order							
Item No.	Description	Requester	Reason	Ext. Day	Credit	Add	Net
1	Final reconciliation of unused allowance	District	5	94	\$ (5,000.00)		\$ (5,000.00)
				Subtotal	\$ (5,000.00)	\$ -	\$ (5,000.00)
				Grand Total			\$ (5,000.00)

- 1- CODE REQUIREMENT
- 2 - FIELD CONDITION
- 3 - INSPECTION REQUIREMENT
- 4 - DESIGN REQUIREMENT
- 5 - OWNER REQUIREMENT

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: March 23, 2015
Re:	Approval of Notice of Completion for Bid #1245 Nealley Library (L) Building Roof Repairs at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On September 22, 2014, the Board of Trustees ratified a contract with Letner Roofing, Co. for Nealley Library (L) Building roof repairs project at Santa Ana College.

ANALYSIS:

The project was substantially completed on February 20, 2015, as defined per California Civil Code sections 3086 and 8180. The District, upon approval by the Board of Trustees will record a Notice of Completion with the office of The Orange County Clerk-Recorder, as outlined under California Civil Code sections 3093 and 8182. Total cost of the project was \$47,777.

This project was funded by Scheduled Maintenance.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion with Letner Roofing, Co. for Nealley Library (L) Building Roof Repairs at Santa Ana College as presented.

Fiscal Impact:	N/A	Board Date: March 23, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Carri Matsumoto
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santa Ana College, located at 1530 West 17th Street, Santa Ana, California, caused improvements to be made to the property to with: Bid #1245 for Nealley Library (L) Building Roof Repairs at Santa Ana College, the contract for the doing of which was heretofore entered into on the 22nd day of September, 2014, which contract was made with Letner Roofing, Co. PO# 15-0033841 as contractor; that said improvements were completed on the 20th day of February, 2015, and accepted by formal action of the governing Board of said District on the 23rd day of March, 2015; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Western Surety Company.

I, the undersigned, say: I am the Vice Chancellor of Rancho Santiago Community College District the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on March 23, 2015 at Santa Ana, California.

Rancho Santiago Community College District of Orange County, California

by _____

Peter J. Hardash, Vice Chancellor
Rancho Santiago Community College District

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
 §
County of Orange)

Subscribed and sworn to (or affirmed) before me on this
_____ day of _____, 20____
by

proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Signature _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: March 23, 2015
Re:	Approval of Notice of Completion for Bid #1247 - Parking Lot Resurfacing at the District Operations Center	
Action:	Request for Approval	

BACKGROUND:

On December 8, 2014, the Board of Trustees approved a contract with JB Bostick Company, Inc. for repair of the parking lot at the District Operations Center.

ANALYSIS:

The project was substantially completed on February 16, 2015, as defined per California Civil Code sections 3086 and 8180. The District, upon approval by the Board of Trustees will record a Notice of Completion with the office of The Orange County Clerk-Recorder, as outlined under California Civil Code sections 3093 and 8182. Total cost of the project was \$61,965.

This project was funded by Capital Facilities.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion with JB Bostick Company, Inc. for Parking Lot Resurfacing at the District Operations Center as presented.

Fiscal Impact:	N/A	Board Date: March 23, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Carri Matsumoto
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Rancho Santiago Community College District, located at 2323 N. Broadway, Santa Ana, California, caused improvements to be made to the property to with: Bid #1247 for Parking Lots Resurfacing at the District Operations Center, the contract for the doing of which was heretofore entered into on the 8th day of December, 2014, which contract was made with JB Bostick Company, Inc. PO# 15-0034355 as contractor; that said improvements were completed on the 16th day of February, 2015, and accepted by formal action of the governing Board of said District on the 23rd day of March, 2015; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Developers Surety and Indemnity Company.

I, the undersigned, say: I am the Vice Chancellor of Rancho Santiago Community College District the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on March 23, 2015 at Santa Ana, California.

Rancho Santiago Community College District of Orange County, California

by _____

Peter J. Hardash, Vice Chancellor

Rancho Santiago Community College District

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
 §
County of Orange)

Subscribed and sworn to (or affirmed) before me on this
_____ day of _____, 20____
by

proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Signature _____

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0034788	803.52	GOLDEN STAR TECHNOLOGY, INC.	Equip/Software - >\$200 <\$1,000	SP		2/9/2015
15-P0034789	1,000.00	AARDVARK CLAY & SUPPLIES	Instructional Supplies	SP		2/9/2015
15-P0034790	300.00	LOWE'S HOME IMPROVEMENT	Instructional Supplies	SP		2/9/2015
15-P0034791	1,777.92	DELL COMPUTER	Equipment - All Other > \$1,000	SP		2/9/2015
15-P0034792	7,465.00	TRI-SIGNAL INTEGRATION INC	Maint/Oper Service Agreements			2/9/2015
15-P0034793	205.00	BOYD & ASSOCIATES	Contracted Repair Services			2/9/2015
15-P0034794	384.37	SO CAL LAND MAINTENANCE INC	Contracted Repair Services			2/9/2015
15-P0034795	11,900.00	ENTHUSIAST INC	Contracted Services	SP		2/9/2015
15-P0034796	476.64	FREY SCIENTIFIC/EDUC PUBL SERVICE	Instructional Supplies	SP		2/9/2015
15-P0034797	711.49	SIGMA ALDRICH INC	Instructional Supplies	SP		2/9/2015
15-P0034798	1,576.80	SIGN SPECIALISTS CORP	Contracted Services			2/9/2015
15-P0034799	410.00	TRI-SIGNAL INTEGRATION INC	Maint/Oper Service Agreements			2/9/2015
15-P0034800	428.08	SIMPLEXGRINNELL	Contracted Repair Services			2/9/2015
15-P0034801	232.35	PARADISE BAKERY & CAFE	Food and Food Service Supplies	SP		2/9/2015
15-P0034802	35.25	BADGE EXPRESS	Non-Instructional Supplies			2/9/2015
15-P0034803	635.04	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		2/9/2015
15-P0034804	1,042.20	AMERICAN EXPRESS	Conference Expenses	SP		2/9/2015
15-P0034805	5,588.41	XPEDX PAPER CO	Non-Instructional Supplies			2/9/2015
15-P0034806	2,175.00	MED ONE EQUIPMENT SERVICES, LLC	Equipment - All Other > \$1,000	SP		2/10/2015
15-P0034807	820.58	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		2/10/2015
15-P0034808	8,000.00	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			2/10/2015
15-P0034809	10,000.00	SAN DIEGUITO PUBLISHER'S INC	Reproduction/Printing Expenses	SP		2/10/2015
15-P0034810	229.00	ASTD	Inst Dues & Memberships	SP		2/10/2015
* 15-P0034811	375.11	EVE S. KIKAWA	Non-Instructional Supplies			2/10/2015
15-P0034812	444.48	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		2/10/2015
15-P0034813	24.61	B & H PHOTO VIDEO INC	Instructional Supplies	SP		2/10/2015
15-P0034814	606.86	SWEETWATER SOUND	Instructional Supplies	SP		2/10/2015
15-P0034815	165.89	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		2/10/2015
15-P0034816	1,179.41	LAKESHORE LEARNING MATERIALS	Instructional Supplies	SP		2/10/2015
15-P0034817	172.07	LAERDAL MEDICAL CORP	Instructional Supplies	SP		2/10/2015
15-P0034818	109.25	ATRIUM FINANCE HOLIDAY INN SACRAMENTO	Conference Expenses	SP		2/10/2015
15-P0034819	422.62	SAN DIEGO MARRIOTT MISSION VALLEY	Conference Expenses	SP		2/10/2015
15-P0034820	495.00	CCCAOE CALIF COM COLL ASSOC	Conference Expenses	SP		2/10/2015
15-P0034821	245.20	MY LE T. PHAM	Conference Expenses	SP		2/10/2015

Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0034822	230.20	JENNIFER L. PRUZNICK	Conference Expenses	SP		2/10/2015
15-P0034823	398.20	LILIA M. TANAKEYOWMA	Conference Expenses	SP		2/10/2015
15-P0034824	645.00	UNIVERSITY ECONOMIC DEVELOPMENT ASS	Conference Expenses	SP		2/10/2015
* 15-P0034825	1,000.00	CCC EOPS REGION VIII	Fees Paid for Students	SP		2/10/2015
15-P0034826	748.00	WESTED	Conference Expenses	SP		2/10/2015
15-P0034827	1,540.00	ACADEMIC SENATE FOR	Conference Expenses	SP		2/10/2015
15-P0034828	621.36	COMMLINE INC	Non-Instructional Supplies			2/10/2015
15-P0034829	109.08	CN SCHOOL AND OFFICE SOLUTIONS INC	Non-Instructional Supplies			2/10/2015
15-P0034830	405.00	RYAN'S EXPRESS MOTORCOACH	Transportation - Student	SP		2/10/2015
15-P0034831	565.00	APPIC ASSOC OF PSYCHOLOGICAL	Inst Dues & Memberships	SP		2/10/2015
15-P0034832	226.04	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	SP		2/10/2015
15-P0034833	339.48	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	SP		2/10/2015
15-P0034834	184.97	AMERICAN EXPRESS	Conference Expenses	SP		2/10/2015
15-P0034835	767.49	CN SCHOOL AND OFFICE SOLUTIONS INC	Equip/Software - >\$200 <\$1,000	SP	BOND	2/10/2015
15-P0034836	139.01	SPORT SUPPLY GROUP INC	Instructional Supplies	SP		2/10/2015
15-P0034837	909.62	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		2/10/2015
15-P0034838	55.06	ROXANA H. PLEITEZ	Non-Instructional Supplies	SP		2/10/2015
15-P0034839	1,500.00	KLM INC	Maint Contract - Other Equip			2/10/2015
15-P0034840	2,200.00	FORMAX	Maint Contract - Office Equip	SP		2/10/2015
15-P0034841	814.32	SUSAN BLACKWOOD LEEDY	Non-Instructional Supplies	SP		2/10/2015
15-P0034842	905.00	INDUSTRIAL TECHNICAL SERVICES	Contracted Repair Services			2/10/2015
* 15-P0034843	7,398.49	B & H PHOTO VIDEO INC	Non-Instructional Supplies	SP		2/10/2015
15-P0034844	1,200.00	ACT	Software License and Fees	SP		2/10/2015
15-P0034845	432.46	RANCHO LOS ALAMITOS FOUNDATION	Food and Food Service Supplies	SP		2/11/2015
15-P0034846	516.41	RANCHO LOS ALAMITOS FOUNDATION	Food and Food Service Supplies	SP		2/11/2015
15-P0034847	697.11	IDSC HOLDINGS LLC	Instructional Supplies	SP		2/11/2015
15-P0034848	1,474.12	CAPP ASSOCIATES INC	Non-Instructional Supplies	SP		2/11/2015
15-P0034849	183.82	ART SUPPLY WAREHOUSE	Instructional Supplies	SP		2/11/2015
15-P0034850	100.00	UNITED RENTALS	Instructional Supplies	SP		2/11/2015
15-P0034851	1,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		2/11/2015
15-P0034852	800.00	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		2/11/2015
15-P0034853	224.78	MICRON SEMICONDUCTOR PRODUCTS INC	Non-Instructional Supplies			2/11/2015
15-P0034854	495.00	NASBITE	Conference Expenses	SP		2/11/2015
15-P0034855	5,078.70	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		2/11/2015

4.8 (2)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0034856	1,333.17	FISHER SCIENTIFIC	Instructional Supplies	SP		2/11/2015
15-P0034857	1,609.20	WE DO GRAPHICS INC	Reproduction/Printing Expenses			2/11/2015
15-P0034858	199.80	ART ANGLES	Non-Instructional Supplies	SP		2/12/2015
15-P0034859	10,728.14	DELL COMPUTER	Equipment - All Other > \$1,000			2/12/2015
15-P0034860	789.35	D4 SOLUTIONS INC.	Contracted Services			2/12/2015
* 15-P0034861	2,988.13	DELL COMPUTER	Equipment - All Other > \$1,000			2/12/2015
15-P0034862	4,546.26	CN SCHOOL AND OFFICE SOLUTIONS INC	Equip/Software - >\$200 <\$1,000	SP	BOND	2/17/2015
15-P0034863	1,264.14	CN SCHOOL AND OFFICE SOLUTIONS INC	Equip/Software - >\$200 <\$1,000	SP	BOND	2/17/2015
15-P0034864	77.86	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			2/17/2015
15-P0034865	486.00	WESTERN STATE DESIGN	Equipment - All Other > \$1,000	SP	BOND	2/17/2015
15-P0034866	1,818.27	GOLDEN STAR TECHNOLOGY, INC.	Equipment - All Other > \$1,000	SP		2/17/2015
15-P0034867	683.27	MARRIOTT HOTEL	Conference Expenses	SP		2/17/2015
15-P0034868	350.00	NACCTEP NAT'L ASSOC OF COMM	Conference Expenses	SP		2/17/2015
15-P0034869	262.53	WISE GUYS PIZZERIA	Food and Food Service Supplies	SP		2/17/2015
15-P0034870	3,564.00	DON BOOKSTORE	Other Exp Paid for Students	SP		2/17/2015
15-P0034871	30,000.00	SYSCO FOOD SVC	Food and Food Service Supplies	SP		2/17/2015
15-P0034872	300.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		2/17/2015
15-P0034873	82.59	HIGH SCOPE EDUCATIONAL RESEARCH FOUNDATIO	Non-Instructional Supplies	SP		2/17/2015
15-P0034874	1,266.39	DELL COMPUTER	Equipment - All Other > \$1,000			2/17/2015
15-P0034875	3,513.78	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		2/17/2015
15-P0034876	7,000.00	HOME DEPOT	Repair & Replacement Parts			2/17/2015
15-P0034877	63.12	CHELSEA E. DUCLOS	Food and Food Service Supplies	SP		2/17/2015
* 15-P0034878	499.92	SAMY'S CAMERA	Instructional Supplies	SP		2/18/2015
15-P0034879	8,595.00	DE LA TORRE COMMERCIAL	Contracted Services	SP		2/18/2015
* 15-P0034880	25,750.00	DE LA TORRE COMMERCIAL	Contracted Services	SP		2/18/2015
15-P0034881	603.22	WELLS FARGO BANK	Instructional Supplies	SP		2/18/2015
15-P0034882	1,187.64	DELL COMPUTER	Equipment - All Other > \$1,000			2/18/2015
* 15-P0034883	10,016.00	COMPUTERLAND OF SILICON VALLEY	Software License and Fees			2/18/2015
15-P0034884	200.00	SOLOMON D. JONES	Conference Expenses	SP		2/18/2015
15-P0034885	158.60	SIMS ORANGE WELDING SUPPLY	Instructional Supplies	SP		2/18/2015
15-P0034886	258.55	PICKWICK PAPER PRODUCTS INC	Instructional Supplies	SP		2/18/2015
* 15-P0034887	3,517.32	SCHOOL HEALTH SUPPLY CO INC	Equip/Software - >\$200 <\$1,000			2/18/2015
15-P0034888	2,692.44	SAIDICO DIRECT INC	Equipment - All Other > \$1,000	SP		2/18/2015
15-P0034889	15,000.00	ROSE & TUCK	Contracted Services			2/18/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0034890	282.22	D4 SOLUTIONS INC.	Contracted Services			2/18/2015
15-P0034891	5,000.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		2/18/2015
15-P0034892	500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		2/18/2015
15-P0034893	362,256.00	MCCARTHY BLDG CO INC	Buildings - Precon Services	SP		2/18/2015
15-P0034894	13,913.20	TERRACON CONSULTANTS INC	Bldg Impr - Geotech/Geohaz	SP		2/18/2015
15-P0034895	323.38	SIGMA ALDRICH INC	Instructional Supplies	SP		2/18/2015
15-P0034896	1,764.99	FISHER SCIENTIFIC	Instructional Supplies	SP		2/18/2015
15-P0034897	663.77	VWR FUNDING INC	Instructional Supplies	SP		2/18/2015
15-P0034898	1,577.92	FISHER SCIENTIFIC	Instructional Supplies	SP		2/18/2015
15-P0034899	48.36	NICOLE G. DIONNE	Instructional Supplies	SP		2/18/2015
15-P0034900	495.00	JANNETH P. LINNELL	Conference Expenses	SP		2/18/2015
15-P0034901	528.00	MY LE T. PHAM	Conference Expenses	SP		2/18/2015
15-P0034902	1,062.00	NAT'L HEAD START ASSOC	Conference Expenses	SP		2/18/2015
15-P0034903	30,692.64	APPLE COMPUTER INC	Equipment - All Other > \$1,000	SP		2/19/2015
15-P0034904	850.23	GOLDEN STAR TECHNOLOGY, INC.	Non-Instructional Supplies			2/19/2015
* 15-P0034905	7,358.20	LAERDAL MEDICAL CORP	Equipment - All Other > \$1,000	SP		2/19/2015
15-P0034906	902.99	CN SCHOOL AND OFFICE SOLUTIONS INC	Equip/Software - >\$200 <\$1,000	SP		2/19/2015
15-P0034907	500.00	CCC EOPS REGION VIII	Other Participant Travel Exp	SP		2/19/2015
15-P0034908	82.67	CN SCHOOL AND OFFICE SOLUTIONS INC	Equip/Software - >\$200 <\$1,000	SP	BOND	2/19/2015
15-P0034909	209.00	CI BUSINESS EQUIPMENT INC	Maint Contract - Office Equip			2/19/2015
15-P0034910	1,044.00	CITY OF ORANGE	Public Agencies' Assess & Fees			2/19/2015
15-P0034911	100.00	CITY OF ORANGE	Public Agencies' Assess & Fees			2/19/2015
15-P0034912	221.40	WE DO GRAPHICS INC	Reproduction/Printing Expenses	SP		2/19/2015
15-P0034913	137.97	PAPER DIRECT	Non-Instructional Supplies	SP		2/19/2015
15-P0034914	3,000.00	LOWE'S HOME IMPROVEMENT	Instructional Supplies	SP		2/19/2015
15-P0034915	10,000.00	PGINET CONSULTING	Contracted Services	SP		2/20/2015
15-P0034916	370.00	PYRO-COMM SYSTEMS INC	Contracted Repair Services			2/20/2015
15-P0034917	14,675.00	REACHLOCAL INC	Advertising			2/20/2015
15-P0034918	182.80	COMPUTERLAND OF SILICON VALLEY	Software License and Fees	SP		2/20/2015
15-P0034919	194.40	CDW GOVERNMENT INC.	Non-Instructional Supplies	SP		2/20/2015
15-P0034920	60.00	TROPICAL PLAZA NURSERY	Contracted Repair Services			2/20/2015
15-P0034921	772.20	IMAGE PRINTING SOLUTIONS	Reproduction/Printing Expenses			2/20/2015
15-P0034922	500.00	CCLC COMMUNITY COLLEGE LEAGUE	Conference Expenses	SP		2/20/2015
* 15-P0034923	4,101.62	CDW GOVERNMENT INC.	Non-Instructional Supplies	SP		2/20/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0034924	185.00	GMS ELEVATOR	Contracted Repair Services			2/20/2015
15-P0034925	255.00	MKH ELECTRONICS	Maint Contract - Other Equip			2/20/2015
15-P0034926	76,702.91	THE LINCOLN ELECTRIC COMPANY	Equipment - Federal Progs >200	SP		2/20/2015
15-P0034927	3,125.00	THOUGHT LEADERSHIP LAB	Contracted Services	SP		2/20/2015
15-P0034928	1,622.47	CONTROL AIR CONDITIONING CORP	Contracted Repair Services			2/20/2015
15-P0034929	490.80	BIO SURPLUS INC	Equipment - Federal Progs >200	SP		2/20/2015
15-P0034930	12,182.40	ADORAMA INC	Equipment - Federal Progs >200	SP		2/20/2015
15-P0034931	300.00	MENA CORP	Fingerprinting	SP		2/20/2015
15-P0034932	750.00	FULLERTON PAINT & FLOORING	Instructional Supplies	SP		2/20/2015
15-P0034933	925.00	PYRO-COMM SYSTEMS INC	Contracted Repair Services			2/20/2015
15-P0034934	400.00	MAQUINSAL SEWING MACHINE CO	Repair & Replacement Parts			2/20/2015
15-P0034935	9,420.26	B & H PHOTO VIDEO INC	Instructional Supplies	SP		2/20/2015
15-P0034936	47.77	ULINE	Non-Instructional Supplies			2/20/2015
15-P0034937	3,584.93	NEW READERS PRESS	Books, Mags & Ref Mat, Non-Lib	SP		2/20/2015
15-P0034938	560.00	CENTER FOR NEW AMERICAN MEDIA INC	Instructional Supplies	SP		2/20/2015
15-P0034939	2,233.62	MEDCO/PATTERSON MEDICAL	Instructional Supplies	SP		2/20/2015
15-P0034940	97.17	BARNES & NOBLE INC.	Books, Mags & Ref Mat, Non-Lib	SP		2/20/2015
15-P0034941	729.33	HILTON SAN FRANCISCO FINANCIAL DISTRICT	Conference Expenses	SP		2/20/2015
15-P0034942	375.00	CCCCIO	Conference Expenses	SP		2/20/2015
15-P0034943	990.00	CCCAOE CALIF COM COLL ASSOC	Conference Expenses	SP		2/20/2015
15-P0034944	1,019.48	MICROTECH SCIENTIFIC	Instructional Supplies	SP		2/20/2015
15-P0034945	60.83	COSSIO-MUNIZ RUTH JACQUELINE	Software License and Fees	SP		2/20/2015
15-P0034946	29.97	COSSIO-MUNIZ RUTH JACQUELINE	Software License and Fees	SP		2/20/2015
15-P0034947	2,000.00	OFFICE DEPOT BUSINESS SVCS	Other Exp Paid for Students	SP		2/20/2015
15-P0034948	1,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		2/20/2015
15-P0034949	3,000.00	DON BOOKSTORE	Books Paid for Students	SP		2/20/2015
15-P0034950	700.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			2/20/2015
15-P0034951	5,000.00	INTER VALLEY POOL SUPPLY INC	Instructional Supplies	SP		2/20/2015
15-P0034952	3,000.00	DON BOOKSTORE	Other Exp Paid for Students	SP		2/20/2015
15-P0034953	192.04	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			2/20/2015
15-P0034954	5,046.52	ADORAMA INC	Instructional Supplies	SP		2/20/2015
15-P0034956	525.00	NAEYC	Other Licenses & Fees	SP		2/23/2015
15-P0034957	525.00	NAEYC	Other Licenses & Fees	SP		2/23/2015
15-P0034959	325.00	NAEYC	Other Licenses & Fees	SP		2/23/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
* 15-P0034960	4,166.64	COVOC CORP	Contracted Services	SP		2/23/2015
15-P0034961	4,032.68	D4 SOLUTIONS INC.	Contracted Repair Services	SP		2/23/2015
15-P0034962	8,000.00	CAPITAL PROGRAM MANAGEMENT INC	Contracted Services	SP		2/23/2015
15-P0034963	2,393.93	TRANE CO	Contracted Repair Services			2/23/2015
15-P0034964	17.88	KELLY PAPER	Non-Instructional Supplies	SP		2/23/2015
15-P0034965	465.88	GRAVES COMMUNICATIONS LLC	Reproduction/Printing Expenses	SP		2/23/2015
15-P0034966	725.20	AMERICAN EXPRESS	Conference Expenses	SP		2/23/2015
15-P0034967	367.90	TROPICAL PLAZA NURSERY	Contracted Repair Services			2/23/2015
15-P0034968	1,199.96	CCMH METRO CENTER LLC	Conference Expenses	SP		2/24/2015
15-P0034969	1,199.96	CCMH METRO CENTER LLC	Conference Expenses	SP		2/24/2015
15-P0034970	1,740.00	ACADEMIC SENATE FOR	Conference Expenses	SP		2/24/2015
15-P0034971	1,151.65	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		2/24/2015
15-P0034972	123.35	COSSIO-MUNIZ RUTH JACQUELINE	Advertising	SP		2/24/2015
15-P0034973	711.31	TROPICAL PLAZA NURSERY	Contracted Repair Services			2/23/2015
15-P0034974	91.96	COSSIO-MUNIZ RUTH JACQUELINE	Food and Food Service Supplies	SP		2/24/2015
15-P0034975	504.00	CONSTANT CONTACT	Contracted Services	SP		2/24/2015
15-P0034976	1,000.00	MEDICAL BILLING TECH INC	Contracted Services	SP		2/24/2015
15-P0034977	1,500.00	SPROUTSBUZZ	Contracted Services	SP		2/24/2015
15-P0034978	1,320.46	HUMANWARE	Contracted Repair Services	SP		2/24/2015
15-P0034979	72.00	WESTERN POWER SYSTEMS	Contracted Repair Services			2/24/2015
15-P0034980	310.00	KNORR SYSTEMS INC	Contracted Repair Services			2/24/2015
15-P0034981	2,574.60	PACIFIC PARKING SYSTEMS INC	Site Improv - Contracted Svcs	SP	BOND	2/24/2015
15-P0034982	5,000.00	SAPRIZA GOYRET MARIA JOSEFINA JOSEFINA	Contracted Services	SP		2/24/2015
15-P0034983	12,850.00	PRESIDIO INC	Contracted Services			2/24/2015
15-P0034984	133.28	GLOBE SCIENTIFIC INC	Instructional Supplies	SP		2/24/2015
15-P0034985	1,122.67	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	SP		2/24/2015
15-P0034986	63.80	ACT	Non-Instructional Supplies	SP		2/24/2015
15-P0034987	157.39	FITNESS REPAIR SHOP	Repair & Replacement Parts			2/24/2015
15-P0034988	275.60	TOMARK SPORTS INC	Instructional Supplies	SP		2/24/2015
15-P0034989	500.00	AIRPORT VAN RENTAL INC	Transportation - Student			2/24/2015
15-P0034990	5,407.90	BIO RAD LABORATORIES	Instructional Supplies	SP		2/24/2015
15-P0034991	425.00	TROPICAL PLAZA NURSERY	Contracted Repair Services			2/24/2015
15-P0034992	4,000.00	B & D DISTRIBUTING INC	Food and Food Service Supplies	SP		2/24/2015
15-P0034993	800.63	CN SCHOOL AND OFFICE SOLUTIONS INC	Equip/Software - >\$200 <\$1,000			2/24/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0034994	374.83	VIRGINIA M. WITMER	Instructional Supplies	SP		2/24/2015
15-P0034995	328.05	IMAGE PRINTING SOLUTIONS	Non-Instructional Supplies	SP		2/24/2015
15-P0034996	184.80	APCO GRAPHICS INC	Non-Instructional Supplies			2/24/2015
15-P0034997	1,960.00	AMERICAN HOTEL & LODGING	Books, Mags & Ref Mat, Non-Lib	SP		2/25/2015
15-P0034998	262.20	AMERICAN EXPRESS	Conference Expenses	SP		2/25/2015
15-P0034999	10,000.00	PANDORA MEDIA INC.	Advertising			2/25/2015
15-P0035000	4,068.98	GOLDEN STAR TECHNOLOGY, INC.	Equipment - All Other > \$1,000			2/25/2015
15-P0035001	28,860.00	MICROSCIENCE LEARNING 4 ALL USA INC	Software License and Fees			2/26/2015
15-P0035002	21,941.60	BIO RAD LABORATORIES	Equipment - Federal Progs >200	SP		2/26/2015
* 15-P0035003	428.43	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies			2/26/2015
15-P0035004	89.00	COMMUNICATION ARTS	Books, Mags & Ref Mat, Non-Lib			2/26/2015
15-P0035005	658.80	HERFF JONES INC.	Non-Instructional Supplies	SP		2/26/2015
* 15-P0035006	602.55	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies			2/26/2015
15-P0035007	3,000.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		2/26/2015
15-P0035008	178.36	SCANTRON CORP	Instructional Supplies	SP		2/26/2015
15-P0035009	64.80	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			2/26/2015
15-P0035010	298.40	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		2/26/2015
15-P0035011	126.00	GOLDEN STAR TECHNOLOGY, INC.	Contracted Repair Services			2/26/2015
15-P0035012	31,860.00	B2B COMPUTER PRODUCTS LLC	Equipment - All Other > \$1,000	SP		2/26/2015
15-P0035013	500.00	CALIFORNIA CORPORATE COLLEGE	Inst Dues & Memberships			2/26/2015
15-P0035014	3,800.91	DELL COMPUTER	Equipment - All Other > \$1,000	SP		2/26/2015
15-P0035015	249.91	AMERICAN THERMOFORM CORP	Instructional Supplies	SP		2/26/2015
15-P0035016	640.00	JUDITH A. IANNACCONE	Conference Expenses			2/26/2015
15-P0035017	225.00	JUDITH A. IANNACCONE	Conference Expenses			2/26/2015
15-P0035018	258.70	JUDITH A. IANNACCONE	Conference Expenses			2/26/2015
15-P0035019	897.99	NEW CIVIC CO. LTD	Conference Expenses	SP		2/26/2015
15-P0035020	445.00	CCCAOE CALIF COM COLL ASSOC	Conference Expenses	SP		2/26/2015
15-P0035021	3,000.00	CANDELA CORP	Instructional Supplies	SP		2/26/2015
15-P0035022	500.00	PARKHOUSE TIRE SERVICE INC	Repair & Replacement Parts			2/26/2015
15-P0035023	95.05	LOWE'S HOME IMPROVEMENT	Non-Instructional Supplies			2/27/2015
15-P0035024	429.20	SUSANNE M. VALDEZ	Conference Expenses	SP		2/27/2015
15-P0035025	297.00	WE DO GRAPHICS INC	Advertising	SP		2/27/2015
15-P0035026	810.00	CAUDILLO MARK	Non-Instructional Supplies	SP		2/27/2015
15-P0035027	954.16	GLASBY MAINTENANCE SUPPLY	Non-Instructional Supplies			2/27/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0035029	45.36	SCHICK RECORDS MGMT	Non-Instructional Supplies			2/27/2015
15-P0035030	139.32	ADVENTURES IN ADVERTISING	Non-Instructional Supplies	SP		2/27/2015
* 15-P0035031	3,011.00	GOLDEN STAR TECHNOLOGY, INC.	Non-Instructional Supplies			2/27/2015
15-P0035032	3,209.47	DELL COMPUTER	Equipment - All Other > \$1,000	SP		2/27/2015
15-P0035033	1,390.14	WELLS FARGO BANK	Instructional Supplies	SP		2/27/2015
15-P0035034	2,471.04	CN SCHOOL AND OFFICE SOLUTIONS INC	Instructional Supplies	SP		2/27/2015
15-P0035035	26,338.14	COAST ELECTRIC	Site Improvements			2/27/2015
15-P0035036	5,592.92	SUNSTONE CENTER CT LESSEE	Contracted Services	SP		3/2/2015
15-P0035037	189,640.00	TILDEN-COIL CONSTRUCTORS INC	Bldg Impr - Precon Services	SP	BOND	3/2/2015
15-P0035038	14,000.00	DAHL TAYLOR & ASSOCIATES INC	Bldg Impr - AE Fee	SP		3/2/2015
15-P0035039	5,200.00	DAHL TAYLOR & ASSOCIATES INC	Contracted Services			3/2/2015
* 15-P0035040	2,694.96	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies			3/2/2015
15-P0035041	940.00	DAY LITE MAINTENANCE CO INC	Contracted Repair Services			3/2/2015
15-P0035042	1,243.33	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies			3/2/2015
15-P0035043	1,250.00	RFX INC	Software License and Fees	SP		3/2/2015
15-P0035044	1,218.20	LYNN A. STEWART	Conference Expenses	SP		3/2/2015
15-P0035045	43.19	NICHOLAS M. MAGALOUSIS	Non-Instructional Supplies			3/2/2015
15-P0035046	278.00	NAFSA	Software License and Fees			3/2/2015
15-P0035047	1,298.50	TECH SMITH CORP	Software License and Fees	SP		3/2/2015
15-P0035048	72.00	APPS KATHLEEN	Conference Expenses	SP		3/2/2015
15-P0035049	220,320.00	TILDEN-COIL CONSTRUCTORS INC	Bldg Impr - Precon Services	SP		3/2/2015
15-P0035050	827.60	SPORTS PAGE SOCCER WAREHOUSE	Instructional Supplies	SP		3/2/2015
15-P0035051	827.60	SPORTS PAGE SOCCER WAREHOUSE	Instructional Supplies	SP		3/2/2015
15-P0035052	120.00	HONORS TRANSFER COUNCIL OF CALIF	Inst Dues & Memberships	SP		3/2/2015
15-P0035053	2,592.00	WE DO GRAPHICS INC	Reproduction/Printing Expenses	SP		3/2/2015
15-P0035054	429.48	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		3/2/2015
15-P0035055	531.40	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		3/2/2015
15-P0035056	849.15	DELL COMPUTER	Software License and Fees			3/2/2015
15-P0035057	18.20	YOUNG PS ACQUISITIONS, LLC	Non-Instructional Supplies	SP		3/2/2015
15-P0035058	2,000.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		3/2/2015
* 15-P0035059	7,515.00	ACEN ACCREDITATION COMMISSION FOR EDUC IN	Other Licenses & Fees	SP		3/3/2015
15-P0035060	220.00	POSTMASTER	Postage			3/3/2015
15-P0035061	423.36	APPLE COMPUTER INC	Instructional Supplies	SP		3/3/2015
15-P0035062	215.99	WELLS FARGO BANK	Non-Instructional Supplies			3/3/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0035063	750.00	TRUVEN HEALTH ANALYTICS INC	Software Support Service			3/3/2015
15-P0035064	1,068.12	TROXELL COMM INC	Equipment - All Other > \$1,000	SP		3/3/2015
15-P0035065	1,210.56	GOLDEN STAR TECHNOLOGY, INC.	Equipment - All Other > \$1,000			3/3/2015
15-P0035066	300.00	CSU SAN MARCOS FOUNDATION	Conference Expenses	SP		3/3/2015
15-P0035067	145.74	B & H PHOTO VIDEO INC	Instructional Supplies			3/3/2015
15-P0035068	2,250.00	CSU SAN MARCOS FOUNDATION	Other Participant Travel Exp	SP		3/3/2015
15-P0035069	150.00	CSU SAN MARCOS FOUNDATION	Conference Expenses	SP		3/3/2015
15-P0035070	1,095.12	LAKEHOUSE HOTEL, LLC	Conference Expenses	SP		3/3/2015
15-P0035071	2,706.48	LAKEHOUSE HOTEL, LLC	Other Participant Travel Exp	SP		3/3/2015
15-P0035072	2,595.84	APPLE COMPUTER INC	Equipment - All Other > \$1,000			3/3/2015
15-P0035073	95.00	FITNESS REPAIR SHOP	Repair & Replacement Parts			3/3/2015
15-P0035074	4,500.00	B & D DISTRIBUTING INC	Food and Food Service Supplies	SP		3/3/2015
15-P0035075	332.60	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		3/4/2015
15-P0035076	170.33	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		3/4/2015
15-P0035077	476.81	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			3/4/2015
15-P0035078	4,600.00	TEAM ONE MANAGEMENT	Contracted Custodial Services			3/4/2015
15-P0035079	481.24	PYRO-COMM SYSTEMS INC	Contracted Repair Services			3/4/2015
15-P0035080	144.00	WESTERN POWER SYSTEMS	Contracted Repair Services			3/4/2015
15-P0035081	1,142.63	WEATHERITE CORP	Buildings - Relocation/Moving	SP		3/4/2015
* 15-P0035082	3,655.87	NASCO	Instructional Supplies	SP		3/4/2015
15-P0035083	308.90	INLAND CUTTER SERVICE INC	Contracted Repair Services			3/5/2015
15-P0035084	559.00	STATE WATER RESOURCES	Bldg Impr - Lic/Tax/Agcy Fees	SP	BOND	3/5/2015
15-P0035085	14,000.00	STATE OF CALIFORNIA	Fingerprinting			3/5/2015
15-P0035086	1,050.00	LEMUS IRVIN B	Contracted Services	SP		3/5/2015
15-P0035087	1,363.66	BURKE/WACO	Repair & Replacement Parts			3/5/2015
* 15-P0035088	13,200.00	VOIP-DRAGON CONSULTING LLC	Contracted Services			3/6/2015
15-P0035089	1,294.00	CONTROL AIR CONDITIONING CORP	Contracted Repair Services			3/6/2015
15-P0035090	912.22	SPINITAR PRESENTATION PRODUCTS	Contracted Services			3/6/2015
15-P0035091	250.00	ROSALES ELVIA	Contracted Services	SP		3/6/2015
15-P0035092	15,009.80	ORANGE COUNTY SANITATION DISTRICT	Buildings - Lic/Tax/Agcy Fees	SP	BOND	3/6/2015
15-P0035093	21,599.79	DEPT OF GENERAL SERVICES	Site Improv - DSA Fees	SP	BOND	3/6/2015
15-P0035094	200.00	PAPER DEPOT DOCUMENT	Contracted Services	SP		3/6/2015
15-P0035095	957.00	CINTAS CORP	Laundry & Dry Cleaning Service			3/6/2015
15-P0035096	900.00	ORANGE MAGAZINE	Advertising			3/6/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0035097	303.10	GALLIPOT INC	Instructional Supplies	SP		3/6/2015
15-P0035104	2,492.64	HANNA INSTRUMENTS UNITED STATES INC	Instructional Supplies	SP		3/6/2015
15-P0035105	659.28	RUTH J. COSSIO-MUNIZ	Food and Food Service Supplies	SP		3/6/2015
15-P0035106	386.25	RYAN'S EXPRESS MOTORCOACH	Transportation - Student	SP		3/6/2015
15-P0035107	1,250.00	AMERICAN BAR ASSOC	Inst Dues & Memberships			3/6/2015
15-P0035108	289.09	JUDITH A. IANNACCONE	Food and Food Service Supplies			3/6/2015
15-P0035109	1,400.00	VIET BAO DAILY NEWS INC	Advertising			3/6/2015
15-P0035110	580.00	AMAZON COM	Library Books	SP		3/6/2015
15-P0035111	3,590.00	AMAZON COM	Library Books - Comp Software	SP		3/6/2015
15-P0035112	500.00	EBSCO SUBSCRIPTION SVCS	Library Books	SP		3/6/2015
15-P0035113	228.21	SAMANTHA J. HERNANDEZ	Instructional Supplies	SP		3/6/2015
15-P0035114	43.16	LYTTON PERRY	Instructional Supplies	SP		3/6/2015
* 15-P0035116	536.20	A1 INTERNATIONAL VIDEO	Repair & Replacement Parts			3/6/2015
* 15-P0035117	664.16	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		3/6/2015
15-P0035118	1,532.54	SHOP ANATOMICAL INC	Equipment - All Other > \$1,000			3/6/2015
15-P0159292	574,187.00	NORTH ORANGE COUNTY COMMUNITY	Contracted Services	SP		2/9/2015
15-P0159293	20,000.00	SAN FRANCISCO CCD	Contracted Services	SP		2/9/2015
15-P0159294	175,835.00	LOS ANGELES COMMUNITY COLLEGE DISTRICT	Contracted Services	SP		2/9/2015
15-P0159295	7,480.00	CONTRA COSTA COMMUNITY COLLEGE DIST	Contracted Services	SP		2/24/2015
15-P0159296	102,568.00	LOS ANGELES COMMUNITY COLLEGE DIST	Contracted Services	SP		2/12/2015
15-P0159297	92,547.00	SOUTHWEST CARPENTERS	Contracted Services	SP		2/12/2015
15-P0159298	452,316.00	SANTA MONICA COMMUNITY COLLEGE DISTRICT	Contracted Services	SP		2/12/2015
15-P0159299	284,804.00	GLENDALE COMMUNITY COLLEGE DISTRICT	Contracted Services	SP		2/12/2015
15-P0159300	286,109.00	LOS ANGELES COMMUNITY COLLEGE DISTRICT	Contracted Services	SP		2/12/2015
15-P0159301	30,000.00	REGENTS OF THE UNIV OF CALIF	Contracted Services	SP		2/18/2015
15-P0159302	10,000.00	CSU FULLERTON AUXILIARY SVCS CORP	Contracted Services	SP		2/18/2015
15-P0159303	10,000.00	CSU FULLERTON AUXILIARY SVCS CORP	Contracted Services	SP		2/18/2015
15-P0159304	634,776.00	MOUNT SAN ANTONIO COLLEGE	Contracted Services	SP		2/24/2015
15-P0159305	31,119.00	HARTNELL COMMUNITY COLLEGE DISTRICT	Contracted Services	SP		2/24/2015
15-P0159306	274,607.00	CITRUS COMM COLLEGE DISTRICT	Contracted Services	SP		2/24/2015
15-P0159307	304,968.00	LOS ANGELES CITY COLLEGE	Contracted Services	SP		3/4/2015
15-P0159308	472,372.00	LONG BEACH CITY COLLEGE	Contracted Services	SP		3/4/2015
15-P0159309	468,337.00	CERRITOS COMMUNITY COLLEGE DISTRICT	Contracted Services	SP		3/4/2015
15-P0159310	322,488.00	RIO HONDO COMMUNITY COLLEGE	Contracted Services	SP		3/4/2015

4.8 (10)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

<u>P.O. #</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Classification</u>	<u>SP</u>	<u>Bond</u>	<u>Date</u>
15-P0159311	459,478.00	NORTH ORANGE COUNTY CCD	Contracted Services	SP		3/4/2015
15-P0159313	46,750.00	COAST COMMUNITY COLLEGE DISTRICT	Contracted Services	SP		3/4/2015
15-P0159314	13,651.00	MERRITT COLLEGE	Contracted Services	SP		3/4/2015
15-P0159315	67,000.00	SERRATO AND ASSOCIATES	Instructional Agrmt - Salary			3/5/2015
15-P0159316	160,503.00	LOS ANGELES COMMUNITY COLLEGE DIST	Contracted Services	SP		3/6/2015
Grand Total:		\$6,933,101.06				

4.8 (11)

Legend: * = Multiple Accounts for this P.O. **SP** = Special Project

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 8, 2015 THROUGH MARCH 7, 2015
BOARD MEETING OF MARCH 23, 2015**

P.O. #	Amount	Description	Department	Comment
15-P0034871	\$30,000.00	Miscellaneous food and supplies for Child Development Centers as needed	DO-Child Development Services	
15-P0034880	\$25,750.00	Child Development Center Renovation project at Santa Ana College - Early Childhood Education Center, Building V	DO-Facility Planning	Received Quotations: 1) * De La Torre Commercial Interiors, Inc. 2) R. Jensen Company, Inc. * Successful Bidder
15-P0034889	\$15,000.00	Consulting services to provide control project assessment services	DO-ITS	Board approved: October 27, 2014
15-P0034893	\$362,256.00	Consultant to provide preconstruction consulting services for the Central Plant Utility Infrastructure project at Santa Ana College	DO-Facility Planning	RFP #1415-87 Board approved: February 2, 2015
15-P0034903	\$30,692.64	Apple iMac computers and AppleCare protection plan	SAC-Business Division	Sole Source Board approved: July 25, 2005
15-P0034926	\$76,702.91	Apex Orbital controller system and related components	SAC-Human Services & Technology	Received Quotations: 1) * Lincoln Electric Company 2) Airgas 3) Sms Orange Welding Supply * Successful Bidder
15-P0035001	\$28,860.00	Clockwork database scheduler software, licenses and related configurations	DO-ITS	Received Quotations: 1) * Microscience Learning 4 All USA, Inc 2) Georgia Tech Research Corp. * Successful Bidder

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 8, 2015 THROUGH MARCH 7, 2015
BOARD MEETING OF MARCH 23, 2015**

P.O. #	Amount	Description	Department	Comment
15-P0035002	\$21,941.60	Real-time polymerase chain reaction CFX Connect system and Biology-related components	SCC-Biology	Received Quotations: 1) * Bio Rad Laboratories 2) Fisher Scientific 3) VWR * Successful Bidder
15-P0035012	\$31,860.00	Sony LCD video projectors and related components	SAC-Media Systems	Received Quotations: 1) * B2B Computer Products, LLC 2) SHI * Successful Bidder
15-P0035035	\$26,338.14	Parking Lot Light Poles Replacement project at Santiago Canyon College	DO-Facility Planning	Received Quotations: 1) * Coast Electric 2) Sun Industries * Successful Bidder
15-P0035037	\$189,640.00	Consultant to provide preconstruction consulting services for the Orange Education Center Building Certification project at Santiago Canyon College	DO-Facility Planning	Board approved: February 2, 2015
15-P0035049	\$220,320.00	Consultant to provide preconstruction consulting services for the new Johnson Student Center project at Santa Ana College	DO-Facility Planning	Board approved: February 23, 2015
15-P0035092	\$15,009.80	Capital Facilities Capacity charge for added square footage related to Santa Ana College construction projects	DO-Facility Planning	
15-P0035093	\$21,599.79	DSA fee related to the Santa Ana College Parking Lot 11 project to include (2) shade structures, trellis, parking lot, site work and retention basin	DO-Facility Planning	

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 8, 2015 THROUGH MARCH 7, 2015
BOARD MEETING OF MARCH 23, 2015**

P.O. #	Amount	Description	Department	Comment
15-P0159292	\$574,187.00	Sub-agreement with North Orange County CCD-Fullerton College to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015
15-P0159293	\$20,000.00	Sub-agreement with San Francisco CCD-City College of San Francisco to implement the Sector Navigator-ICT/Digital Media program	DO-Educational Services	Board approved: November 17, 2014
15-P0159294	\$175,835.00	Sub-agreement with Los Angeles CCD-West Los Angeles College to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015
15-P0159296	\$102,568.00	Sub-agreement with Los Angeles CCD-Los Angeles Southwest College to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015
15-P0159297	\$92,547.00	Sub-agreement for carpentry apprentices	SCC-Career Education	Board approved: February 2, 2015
15-P0159298	\$452,316.00	Sub-agreement with Santa Monica Community College District to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015
15-P0159299	\$284,804.00	Sub-agreement with Glendale Community College District to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 8, 2015 THROUGH MARCH 7, 2015
BOARD MEETING OF MARCH 23, 2015**

P.O. #	Amount	Description	Department	Comment
15-P0159300	\$286,109.00	Sub-agreement with Los Angeles CCD-Los Angeles Pierce College to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015
15-P0159301	\$30,000.00	Sub-contract agreement with UC Irvine Center to provide research evaluation related to the HIS Engage STEM Grant, Year IV	SAC-Counseling	Board approved: April 2, 2012
15-P0159304	\$634,776.00	Sub-agreement with Mt. San Antonio CCD-Mt. San Antonio College to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015
15-P0159305	\$31,119.00	Sub-agreement with Hartnell College District to implement the Sector Navigator-ICT/Digital Media program	DO-Educational Services	Board approved: December 8, 2014
15-P0159306	\$274,607.00	Sub-agreement with Citrus Community College District to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015
15-P0159307	\$304,968.00	Sub-agreement with Los Angeles CCD-Los Angeles City College to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015
15-P0159308	\$472,372.00	Sub-agreement with Long Beach CCD-Long Beach City College to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 8, 2015 THROUGH MARCH 7, 2015
BOARD MEETING OF MARCH 23, 2015**

P.O. #	Amount	Description	Department	Comment
15-P0159309	\$468,337.00	Sub-agreement with Cerritos CCD-Cerritos College to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015
15-P0159310	\$322,488.00	Sub-agreement with Rio Hondo CCD-Rio Hondo College to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015
15-P0159311	\$459,478.00	Sub-agreement with North Orange County CCD-Cypress College to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015
15-P0159313	\$46,750.00	Sub-agreement with Coast CCD-Coastline Community College District to implement the Sector Navigator-ICT/Digital Media program	DO-Educational Services	Board approved: December 8, 2014
15-P0159315	\$67,000.00	Law enforcement training	CJTC	Board approved: February 2, 2015
15-P0159316	\$160,503.00	Sub-agreement with Los Angeles CCD-Los Angeles Harbor College to implement the Career Technical Education Enhancement Fund program	DO-Educational Services	Board approved: January 12, 2015

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-B0000795	2,310.00	RYDIN DECAL	Non-Instructional Supplies			2/10/2015
15-B0000796	4,434.77	BROWN BAG SANDWICH CO. INC.	Purchases – Gen Merch			2/10/2015
15-B0000797	567.32	SEHI COMPUTER PRODUCTS	Equip/Software - >\$200 <\$1,000			2/10/2015
15-B0000798	2,400.00	SCRIP SAFE SECURITY PRODUCTS	Equipment - Software > \$1,000			2/10/2015
15-B0000799	2,777.00	SCRIP SAFE SECURITY PRODUCTS	Non-Instructional Supplies			2/10/2015
15-B0000800	4,163.24	DELL COMPUTER	Equipment - All Other > \$1,000			2/10/2015
15-B0000802	10,000.00	RYAN'S EXPRESS MOTORCOACH	Transportation - Athletics			2/17/2015
15-B0000803	5,000.00	AIRPORT VAN RENTAL INC	Transportation - Athletics			2/17/2015
15-B0000804	1,851.60	TRAVEL TRAVEL BROOKHURST & ELLIS INC	Conference Expenses			2/24/2015
15-B0000805	2,508.06	IDSC HOLDINGS LLC	Diversified Agency Fund Expens			2/24/2015
15-B0000807	2,884.80	TRAVEL TRAVEL BROOKHURST & ELLIS INC	Diversified Agency Fund Expens			2/26/2015
15-B0000808	1,839.23	BROWN BAG SANDWICH CO. INC.	Purchases – Gen Merch			3/2/2015
15-B0000809	602.00	4 IMPRINT	Other Operating Exp & Services			3/4/2015
15-B0000810	3,384.24	HERFF JONES INC.	Non-Instructional Supplies			3/4/2015
15-B0000811	897.96	GOODHEART WILCOX	Diversified Agency Fund Expens			3/4/2015
15-B0000812	1,253.20	DELL COMPUTER	Other Operating Exp & Services			3/4/2015
15-B0000813	796.00	HEWLETT PACKARD CO	Other Operating Exp & Services			3/4/2015
		Grand Total:	\$47,669.42			

4.8 (17)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	Date
GM-HAWK001588	\$1,170.00	SCANTRON CORP	General Merchandise	2/9/2015
GM-HAWK001589	\$621.62	PENS ETC.	General Merchandise	2/17/2015
GM-HAWK001602	\$302.32	HAMILTON BELL CO	General Merchandise	2/17/2015
GM-HAWK001608	\$3,801.60	EL DORADO TRADING GROUP	General Merchandise	2/24/2015
GM-HAWK001609	\$503.94	EL DORADO TRADING GROUP	General Merchandise	2/25/2015
GM-HAWK001612	\$154.46	D&H DISTRIBUTING	General Merchandise	3/5/2015
TR-CEC000045	\$319.90	PEARSON EDUCATION	Trade Book	2/18/2015
TR-DON000039	\$104.40	NACSCORP	Trade Book	3/4/2015
TX-CEC000259-X	\$1,239.50	PEARSON EDUCATION	Textbook	2/26/2015
TX-CEC000270	\$505.00	CAMBRIDGE UNIVERSITY PRES	Textbook	2/17/2015
TX-CEC000271	\$83.60	PEARSON EDUCATION	Textbook	2/17/2015
TX-CEC000272	\$299.50	PEARSON EDUCATION	Textbook	2/17/2015
TX-CEC000273	\$337.50	CENGAGE LEARNING	Textbook	2/18/2015
TX-CEC000274	\$471.00	STECK VAUGHN PUBLISHING	Textbook	2/19/2015
TX-CEC000275	\$600.00	CENGAGE LEARNING	Textbook	2/24/2015
TX-DON002961	\$206.25	NEBRASKA BOOK COMPANY	Textbook	2/7/2015
TX-DON002962	\$1,866.60	PEARSON EDUCATION	Textbook	2/7/2015
TX-DON002963	\$903.80	NEBRASKA BOOK COMPANY	Textbook	2/7/2015
TX-DON002964	\$312.50	MBS TEXTBOOK EXCHANGE	Textbook	2/7/2015
TX-DON002965	\$210.00	PEARSON EDUCATION	Textbook	2/9/2015
TX-DON002967	\$2,505.00	CENGAGE LEARNING	Textbook	2/9/2015
TX-DON002968	\$581.00	NEBRASKA BOOK COMPANY	Textbook	2/9/2015
TX-DON002969	\$1,656.80	MOSBY ELSEVIER	Textbook	2/10/2015
TX-DON002970	\$1,275.00	PEARSON EDUCATION	Textbook	2/10/2015
TX-DON002971	\$513.91	NEBRASKA BOOK COMPANY	Textbook	2/11/2015
TX-DON002972	\$236.80	MBS TEXTBOOK EXCHANGE	Textbook	2/11/2015
TX-DON002973	\$164.40	MONTEZUMA PUBLISHING	Textbook	2/12/2015
TX-DON002975	\$1,447.60	NEBRASKA BOOK COMPANY	Textbook	2/17/2015
TX-DON002976	\$1,266.95	MBS TEXTBOOK EXCHANGE	Textbook	2/17/2015
TX-DON002977	\$1,199.20	OXFORD UNIVERSITY PRESS,	Textbook	2/18/2015
TX-DON002978	\$77.90	ALFRED PUBLISHING CO. INC	Textbook	2/18/2015
TX-DON002979	\$1,759.80	MOSBY ELSEVIER	Textbook	2/18/2015
TX-DON002980	\$165.98	MBS TEXTBOOK EXCHANGE	Textbook	2/18/2015
TX-DON002981	\$1,368.50	DOROTHY DAWN	Textbook	2/18/2015
TX-DON002982	\$118.50	NEBRASKA BOOK COMPANY	Textbook	2/19/2015
TX-DON002983	\$112.90	MONTEZUMA PUBLISHING	Textbook	2/19/2015
TX-DON002984	\$820.00	MBS TEXTBOOK EXCHANGE	Textbook	2/19/2015

P.O. #	Amount	Vendor Name	Classification	Date
TX-DON002985	\$360.00	NACSCORP	Textbook	2/19/2015
TX-DON002986	\$792.00	SAGE PUBLICATIONS, INC.	Textbook	2/19/2015
TX-DON002987	\$120.00	KIM MOSLEY	Textbook	2/19/2015
TX-DON002989	\$62.70	NEBRASKA BOOK COMPANY	Textbook	2/19/2015
TX-DON002990	\$751.10	NEBRASKA BOOK COMPANY	Textbook	2/23/2015
TX-DON002991	\$504.86	MBS TEXTBOOK EXCHANGE	Textbook	2/23/2015
TX-DON002992	\$1,900.00	PEARSON EDUCATION	Textbook	2/24/2015
TX-DON002993	\$221.96	NEBRASKA BOOK COMPANY	Textbook	2/24/2015
TX-DON002994	\$259.88	NEBRASKA BOOK COMPANY	Textbook	2/24/2015
TX-DON002995	\$82.40	MBS TEXTBOOK EXCHANGE	Textbook	2/24/2015
TX-DON002996	\$2,907.00	PEARSON EDUCATION	Textbook	2/24/2015
TX-DON002998	\$131.65	MBS TEXTBOOK EXCHANGE	Textbook	2/26/2015
TX-DON002999	\$418.25	CENGAGE LEARNING	Textbook	2/27/2015
TX-DON003000	\$61.56	MONTEZUMA PUBLISHING	Textbook	3/2/2015
TX-DON003001	\$310.07	NEBRASKA BOOK COMPANY	Textbook	3/4/2015
TX-DON003002	\$92.50	MBS TEXTBOOK EXCHANGE	Textbook	3/4/2015
TX-DON003003	\$149.88	NACSCORP	Textbook	3/4/2015
TX-DON003004	\$255.20	KJOS MUSIC CO	Textbook	3/4/2015
TX-DON003005	\$176.00	MBS TEXTBOOK EXCHANGE	Textbook	3/4/2015
TX-DON003006	\$112.99	NEBRASKA BOOK COMPANY	Textbook	3/5/2015
TX-DON003007	\$36.15	MBS TEXTBOOK EXCHANGE	Textbook	3/5/2015
TX-DON003008	\$107.00	MBS TEXTBOOK EXCHANGE	Textbook	3/5/2015
TX-HAWK002246	\$3,950.50	MCGRAW-HILL PUBLISHING CO	Textbook	2/9/2015
TX-HAWK002247	\$553.56	NEBRASKA BOOK COMPANY	Textbook	2/9/2015
TX-HAWK002248	\$3,360.00	MCGRAW-HILL PUBLISHING CO	Textbook	2/9/2015
TX-HAWK002250	\$520.00	NEBRASKA BOOK COMPANY	Textbook	2/9/2015
TX-HAWK002251	\$528.00	MBS TEXTBOOK EXCHANGE	Textbook	2/10/2015
TX-HAWK002252	\$1,000.00	NORTON, INC.	Textbook	2/10/2015
TX-HAWK002253	\$1,912.50	PEARSON EDUCATION	Textbook	2/10/2015
TX-HAWK002254	\$2,900.00	PEARSON EDUCATION	Textbook	2/10/2015
TX-HAWK002255	\$245.00	NEBRASKA BOOK COMPANY	Textbook	2/11/2015
TX-HAWK002256	\$839.40	OXFORD UNIVERSITY PRESS,	Textbook	2/11/2015
TX-HAWK002257	\$791.25	NEBRASKA BOOK COMPANY	Textbook	2/11/2015
TX-HAWK002258	\$712.50	PEARSON EDUCATION	Textbook	2/11/2015
TX-HAWK002260	\$6.38	AMAZON	Textbook	2/12/2015
TX-HAWK002261	\$1,485.00	MCGRAW-HILL CREATE (PRIMIS)	Textbook	2/12/2015
TX-HAWK002262	\$288.90	MONTEZUMA PUBLISHING	Textbook	2/17/2015

P.O. #	Amount	Vendor Name	Classification	Date
TX-HAWK002263	\$193.00	NEBRASKA BOOK COMPANY	Textbook	2/17/2015
TX-HAWK002264	\$227.43	NACSCORP	Textbook	2/17/2015
TX-HAWK002266	\$611.25	CENGAGE LEARNING	Textbook	2/17/2015
TX-HAWK002267	\$3,560.00	PEARSON EDUCATION	Textbook	2/17/2015
TX-HAWK002269	\$2,714.00	PEARSON EDUCATION	Textbook	2/17/2015
TX-HAWK002270	\$352.00	NEBRASKA BOOK COMPANY	Textbook	2/18/2015
TX-HAWK002271	\$1,199.20	KAJITANI EDUCATION	Textbook	2/18/2015
TX-HAWK002272	\$316.25	NEBRASKA BOOK COMPANY	Textbook	2/18/2015
TX-HAWK002273	\$72.60	NEBRASKA BOOK COMPANY	Textbook	2/18/2015
TX-HAWK002274	\$167.86	NACSCORP	Textbook	2/18/2015
TX-HAWK002275	\$40.00	AMAZON	Textbook	2/24/2015
TX-HAWK002276	\$136.20	NACSCORP	Textbook	2/24/2015
TX-HAWK002277	\$32.90	NEBRASKA BOOK COMPANY	Textbook	2/24/2015
TX-HAWK002278	\$85.67	NACSCORP	Textbook	2/24/2015
TX-HAWK002279	\$256.52	MBS TEXTBOOK EXCHANGE	Textbook	2/24/2015
TX-HAWK002280	\$119.70	NEBRASKA BOOK COMPANY	Textbook	2/25/2015
TX-HAWK002281	\$868.40	KENDALL PUBLISHING	Textbook	2/25/2015
TX-HAWK002282	\$75.00	NEBRASKA BOOK COMPANY	Textbook	2/25/2015
TX-HAWK002283	\$3,392.50	PEARSON EDUCATION	Textbook	2/26/2015
TX-HAWK002284	\$256.00	NEBRASKA BOOK COMPANY	Textbook	3/2/2015
TX-HAWK002286	\$950.00	BLUEDOOR	Textbook	3/2/2015
TX-HAWK002287	\$19.02	NACSCORP	Textbook	3/4/2015
TX-HAWK002288	\$369.00	CAMBRIDGE UNIVERSITY PRES	Textbook	3/4/2015
TX-HAWK002289	\$383.20	TEMPLE UNIVERSITY PRESS	Textbook	3/4/2015
TX-HAWK002290	\$55.23	AMAZON	Textbook	3/4/2015
TX-HAWK002291	\$320.65	NEBRASKA BOOK COMPANY	Textbook	3/4/2015

Grand Total: \$74,963.45

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

To: Board of Trustees	Date: March 23, 2015
Re: Approval of Resource Development Items	
Action: Request for Approval	

ANALYSIS

Items for the following categorical programs have been developed:

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
1. California Early Childhood Mentor Program (SAC/SCC) Sub-award from the Chabot-Las Positas Community College District to support the ongoing development of regional mentoring programs for prospective teachers and facilitation of the program components at both colleges. (14/15, 15/16). <i>No match required.</i>	03/02/15	\$ 1,000
2. Kaleidoscope Project II (SAC) – <i>Augmentation</i> Award from the Cerritos College Foundation to Santa Ana College to create, assess, and scale high-enrollment courses to participate in improving the structure of existing courses to facilitate measure learning, and increasing the number of students impacted by Kaleidoscope within the college. (14/15). <i>No match required.</i>	02/27/15	\$ 6,250
3. Next Generation Courseware Challenge Grant (SAC) Santa Ana College received a Next Generation Courseware Challenge Grant from the Gates Foundation through Lumen, Inc. The grant purpose is to develop, distribute and implement a new courseware that is high-quality, personalized and improves student learning and outcomes. The grant targets four specific courses. Faculty from each area will be involved in the advisement and usage of the digital courseware for their classes. (14/15, 15/16). <i>No match required.</i>	01/01/15	\$ 15,000

RECOMMENDATION

It is recommended that the Board approve these items and that the Vice Chancellor of Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$22,250	Board Date: March 23, 2015
Prepared by: Pat Carpenter, Administrative Secretary, Resource Development	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Dr. Raúl Rodríguez, Chancellor	

SPECIAL PROJECT DETAILED BUDGET #1222
NAME: California Early Childhood Mentor Program (Santa Ana College/Santiago Canyon College)
FISCAL YEAR: 2014/2015 - 2015/2016

CONTRACT TERM: 8/1/2014 - 07/31/2015

PROJ ADM: Bart Hoffman/Cassell Lawson

CONTRACT AWARD: \$1,000

PROJ DIR: Susanne Valdez

CFDA No. 93.575

Date: 03/12/2015

PRIME SPONSOR: Department of Health and Human Services Administration for Children and Families/
 Child Care and Development Block Grant

FISCAL AGENT: Chabot-Las Positas Community College District

PRIME AWARD #: N/A

SUB AWARD #: CN140097

GL Account String	Description	New Budget	
		Debit	Credit
12-1222-000000-10000-8891	Other Local Rev - Special Proj : Santa Ana College		1,000
12-1222-619000-15717-1483	Beyond Contr - Reassigned Time : Human Development Program facilitation for California Early Childhood Mentor Program grant. Susie Valdez @ \$885	879	
12-1222-619000-15717-3115	STRS - Non-Instructional : Human Development	78	
12-1222-619000-15717-3325	Medicare - Non-Instructional : Human Development	12	
12-1222-619000-15717-3435	H & W - Retiree Fund Non-Inst : Human Development	9	
12-1222-619000-15717-3515	SUI - Non-Instructional : Human Development	1	
12-1222-619000-15717-3615	WCI - Non-Instructional : Human Development	21	
	Total 1222 - CA ECMP FY 14/15	1,000	1,000

SPECIAL PROJECT DETAILED BUDGET #3493
NAME: Kaleidoscope Project II - Santa Ana College
FISCAL YEAR: 2014/2015 (Carryover)

CONTRACT TERM: 10/12/2012 - 6/30/2015

PROJECT ADMINISTRATOR: Omar Torres

CONTRACT AWARD:

PROJECT DIRECTOR: Cheryllee Kushida

FY 12/13 Amount: \$11,500

REVISED DATE: 3/11/2015

FY 12/13 Expenses: (\$251)

FY 13/14 Carryover \$11,249

PRIME SPONSOR: Cerritos College Foundation

FY 13/14 Augmentation \$22,500

FISCAL AGENT: Rancho Santiago CCD/Santa Ana College

FY 13/14 Balance \$33,749

PRIME AWARD #: Memorandum of Understanding (11/12/14)

FY 13/14 Expenses: (\$24,397)

FY 14/15 Carryover \$9,352

FY 14/15 Augmentation 1 \$11,250

FY 14/15 Augmentation 2 \$6,250

FY 14/15 Balance \$26,852

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_3493_000000_10000_8891	Other Local Rev - Special Proj : Santa Ana Co		20,602		26,852		6,250
12_3493_602000_15054_1480	Part-Time Reassigned Time : Distance Educatio	3,971		3,971		0	
12_3493_602000_15054_1483	Beyond Contr - Reassigned Time : Distance Edu	6,500		6,500		0	
12_3493_602000_15054_3115	STRS - Non-Instructional : Distance Education	808		808		0	
12_3493_602000_15054_3325	Medicare - Non-Instructional : Distance Educa	152		152		0	
12_3493_602000_15054_3335	PARS - Non-Instructional : Distance Education	18		18		0	
12_3493_602000_15054_3435	H & W - Retiree Fund Non-Inst : Distance Educ	105		105		0	
12_3493_602000_15054_3515	SUI - Non-Instructional : Distance Education	5		5		0	
12_3493_602000_15054_3615	WCI - Non-Instructional : Distance Education	251		251		0	
12_3493_675000_15054_1480	Part-Time Reassigned Time : Distance Educatio	900		900		0	
12_3493_675000_15054_1483	Beyond Contr - Reassigned Time : Distance Edu	2,916		8,409		5,493	
12_3493_675000_15054_3115	STRS - Non-Instructional : Distance Education	339		827		488	
12_3493_675000_15054_3325	Medicare - Non-Instructional : Distance Educa	55		135		80	
12_3493_675000_15054_3435	H & W - Retiree Fund Non-Inst : Distance Educ	38		93		55	
12_3493_675000_15054_3515	SUI - Non-Instructional : Distance Education	2		5		3	
12_3493_675000_15054_3615	WCI - Non-Instructional : Distance Education	92		223		131	
12_3493_675000_15054_4710	Food and Food Service Supplies : Distance Edu	89		89		0	
12_3493_675000_15054_5210	Conference Expenses : Distance Education	4,230		4,230		0	
12_3493_675000_15054_5220	Mileage/Parking Expenses : Distance Education	131		131		0	
	Total 3493 - Kaleidoscope II	20,602	20,602	26,852	26,852	6,250	6,250

5.1 (3)

SPECIAL PROJECT DETAILED BUDGET #3571

NAME: Next Generation Courseware Challenge Grant - Santa Ana College

FISCAL YEAR: 2014/2015 and 2015/2016

CONTRACT TERM: 01/01/2015 - 12/31/2016

PROJECT ADMINISTRATOR: Omar Torres

CONTRACT AWARD: \$15,000

PROJECT DIRECTOR: Cherylee Kushida

CFDA #: N/A

DATE: 3/12/2015

PRIME SPONSOR: Bill & Melinda Gates Foundation

FISCAL AGENT: Lumen, Inc.

PRIME AWARD #: N/A

SUBAWARD #: SAC-15-011

GL Account String	Description	New Budget	
		Debit	Credit
12_3571_000000_10000_8891	Other Local Rev - Special Proj : Santa Ana Co		15,000
12_3571_602000_15054_1480	Part-Time Reassigned Time : Distance Educatio	2,842	
12_3571_602000_15054_1483	Beyond Contr - Reassigned Time : Distance Edu	3,750	
12_3571_602000_15054_3115	STRS - Non-Instructional : Distance Education	585	
12_3571_602000_15054_3325	Medicare - Non-Instructional : Distance Educa	96	
12_3571_602000_15054_3435	H & W - Retiree Fund Non-Inst : Distance Educ	66	
12_3571_602000_15054_3515	SUI - Non-Instructional : Distance Education	3	
12_3571_602000_15054_3615	WCI - Non-Instructional : Distance Education	158	
12_3571_675000_15054_1480	Part-Time Reassigned Time : Distance Educatio	2,842	
12_3571_675000_15054_1483	Beyond Contr - Reassigned Time : Distance Edu	3,750	
12_3571_675000_15054_3115	STRS - Non-Instructional : Distance Education	585	
12_3571_675000_15054_3325	Medicare - Non-Instructional : Distance Educa	96	
12_3571_675000_15054_3435	H & W - Retiree Fund Non-Inst : Distance Educ	66	
12_3571_675000_15054_3515	SUI - Non-Instructional : Distance Education	3	
12_3571_675000_15054_3615	WCI - Non-Instructional : Distance Education	158	
Total 3571 - Next Generation Courseware Challenge Grant (SAC)		15,000	15,000

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To: Board of Trustees	Date: March 23, 2015
Re: Approval of Sub-Agreement between RSCCD and City College of San Francisco for the Information Communications Technology/Digital Media Sector Navigator Grant	
Action: Request for Approval	

BACKGROUND

Rancho Santiago Community College District was awarded the Sector Navigator – Information Communications Technology/Digital Media grant (No. 14-151-006) by the California Community Colleges Chancellor’s Office, Workforce and Economic Development Division. The grant requires RSCCD to implement a statewide project that will strengthen and develop the California Community Colleges’ information communications technology and digital media programs. This project will provide up-to-date and expert information on industry trends and workforce needs, serving to improve the connections between employers and colleges, and provide professional development and faculty lead projects to increase program capacity and alignment with industry workforce needs.

ANALYSIS

Providing community college faculty with up-dated information on industry trends and workforce needs is a key objective of the Sector Navigator project. To increase attendance of community college faculty at the 2015 Summer Information Communications Technology Educator Conference, which will be held in Pomona and Newark, RSCCD will engage City College of San Francisco to manage reimbursement of faculty’s travel and accommodation costs.

The Project Administrator is Enrique Perez.

RECOMMENDATION

It is recommended that the Board approve this sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$30,000	Board Date: March 23, 2015
Prepared by: Sarah Santoyo, Director of Grants	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
*City College of San Francisco***

This grant sub-agreement (hereinafter “**Agreement**”) is entered into this 23rd day of March 2015, between Rancho Santiago Community College District (hereinafter “**RSCCD**”) and the City College of San Francisco (hereinafter “**SUBCONTRACTOR**”).

WHEREAS, RSCCD was awarded a “Sector Navigator – Information Communications Technology/Digital Media Sector” grant #14-151-006, (hereinafter “**Grant**”), from the California Community Colleges Chancellor’s Office, Workforce and Economic Development Division, to improve the alignment of community college programs with employers and industry workforce needs in the sector; and

WHEREAS, **SUBCONTRACTOR** has agreed to participate in the purpose of the **Grant**; and

WHEREAS, **RSCCD** has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees,

NOW, THEREFORE the **RSCCD** and **SUBCONTRACTOR** do covenant and agree as follows:

ARTICLE I

1. **Statement of Work**

The **SUBCONTRACTOR** will facilitate faculty participation in the *2015 Summer ICT Educator Conference* as described in the attached Scope of Work and Event Flyer, Exhibit A, which by reference is incorporated into this Agreement. **SUBCONTRACTOR** agrees to comply with all provisions, to perform all work, and to provide all services set forth in this **Agreement** and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. **Period of Performance**

The period of performance for this **Agreement** shall be from May 15, 2015, through June 30, 2015.

3. **Total Cost**

The total cost to **RSCCD** for performance of this **Agreement** shall not exceed \$30,000 USD.

4. **Payment**

Ninety percent (90%) of the total cost will be paid to **SUBCONTRACTOR**, upon **RSCCD**’s receipt of the fully executed **Agreement**. **The remaining 10% will be reimbursed upon receipt** of a detailed final invoice with appropriate back-up documentation, as required by **RSCCD**, and the Project Director’s certification of the final report. Final payment is contingent upon successful completion (or very significant progress towards completion) of all workplan activities and outcomes as described in the Statement of Work, Exhibit A. Invoice referencing the **Agreement** contract number (refer to footer in this agreement) should be submitted to the following address:

Rancho Santiago Community College District
Enrique Perez, Program Administrator ICT Sector Navigator
2323 North Broadway, Suite 350, Santa Ana, CA 92706

5. Reporting

SUBCONTRACTOR will provide documentation of activities and expenditures to substantiate work performed by June 30, 2015.

6. Expenditure of Grant Funds.

SUBCONTRACTOR agrees to comply with all **Grant** requirements and that it is solely responsible for the appropriate expenditure of all **Grant** funds received and for any misappropriation or disallowment of **Grant** funds.

7. Time Extensions

RSCCD will not be requesting a time extension for program activities from the California Community Colleges Chancellor's Office. As a result, **SUBCONTRACTOR** will not be granted an extension. Therefore, **SUBCONTRACTOR** must spend all of the funds allocated through this **Agreement** within the timeframe of the **Agreement**. Under this **Agreement**, **SUBCONTRACTOR** will only be reimbursed for expenses that are incurred prior to **June 30, 2015**.

8. Subcontract Assignment

None of the duties of, or work to be performed by, **SUBCONTRACTOR** under this **Agreement** shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of **RSCCD**. No subcontract or assignment shall terminate or alter the legal obligation of **SUBCONTRACTOR** pursuant to this **Agreement**. **SUBCONTRACTOR** shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with state **SUBCONTRACTOR** guidelines. **SUBCONTRACTOR** shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by **SUBCONTRACTOR**. By entering into this **Agreement**, **SUBCONTRACTOR** agrees that it is the direct provider of intended services. Upon request, **SUBCONTRACTOR** shall submit to **RSCCD** copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this **Agreement**.

9. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

10. Audit

SUBCONTRACTOR agrees that **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. **SUBCONTRACTOR** agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, **SUBCONTRACTOR** agrees to

include a similar right of **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this **Agreement**.

11. Termination

Either party may terminate this **Agreement**, with or without cause upon sixty (60) days written notice served upon the other party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of **RSCCD** under this **Agreement** are contingent upon the availability of State funds, as applicable, for the reimbursement of **SUBCONTRACTOR** expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the **RSCCD** Board of Trustees each fiscal year this **Agreement** remains in effect. In the event that such funding is terminated or reduced, **RSCCD** shall provide **SUBCONTRACTOR** with written notification of such determination.

12. Mutual Indemnification

Both parties to this **Agreement** shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this **Agreement**, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

13. Notices

All notices, reports and correspondence between the parties hereto respecting this **Agreement** shall be by email communication or in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

RSCCD:

Enrique Perez, Program Administrator ICT Sector Navigator
2323 North Broadway, Suite 350, Santa Ana, CA 92706
perez_enrique@rscsd.edu, (714) 480-7460
cc: Steve@wrightca.com, (805) 231-8444

City College of San Francisco:

Pierre Thiry, MPICT Center
CCSF Box S107
50 Phelan Avenue, San Francisco, CA, 94112
pthiry@ccsf.edu, (415) 239-3594

ARTICLE II

1. Legal Terms and Conditions

Both **RSCCD** and **SUBCONTRACTOR** will implement the project according to all conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 01/2012 and Article II, Rev. 04/2008), as set forth in the RFA Instructions and incorporated into this **Agreement** by reference. Final payment is contingent upon successful completion of all activities and outcomes. As the **Grant** is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this **Agreement** in any manner, **RSCCD** may modify this **Agreement** through an amendment, as needed.

This **Agreement** represents the entire understanding between **RSCCD** and **SUBCONTRACTOR** with respect to the **Grant**. No change, modification, extension, termination or waiver of this **Agreement**, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the parties hereto.

IN WITNESS WHEREOF, the parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this **Agreement** to be executed as of this 23rd day of March 2015.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: CITY COLLEGE OF
SAN FRANCISCO

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: Ronald Gerhard
Vice-President Finance and

Title: Business Operations/Fiscal Services

Title: Administration

Date: _____

Date: _____

Board Approval Date: March 23, 2015

EIN/TIN: _____

Exhibit A

SCOPE OF WORK

City College of San Francisco will facilitate faculty participation in the 2015 Summer ICT Educator Conference through the following:

- **Mid May to late June (tentative date): Virtual ICT Professional Development Pilot.**
 - o Up to 5 tracks of online training associated with the IT Model Curriculum courses using NetLab labs.
- **June 1-3 (tentative date): California IT Model Curriculum Alignment Workshop Pilot.**
 - o Faculty/Administration teams from 3 or 4 Colleges, tentatively representing different regions of the State, will work in preparing their College to modify or update their existing course curriculum to create a program aligned with the California (C-ID) IT Model Curriculum. (Pilot will be documented and filmed)
- **June 15-17: Western Academy Support and Training (WASTC) Center Regional Academy Conference, Cal Poly Pomona, Pomona, CA**
 - o The Cisco Academy Support and Training Center for the Western Region, based at Ohlone College will be hosting this event. The two day conference will be June 18-19. **MPICT is collaborating to make available additional 3-day ICT pre-conference workshops, June 15-17.** Some may require online preparatory or follow-up work by faculty. This event will require a nominal registration fee, and participants will need to fund their own travel.
- **June 22-26: MPICT Faculty Development Week, Ohlone College, Newark Campus**
 - o This 8th annual event receives consistent high value reviews from attendees. Planning to have 5 Tracks and serve about 60-80 participants.

Description of costs associated with the work:

The sub-agreement will be used to pay the instructors fees, course materials, participant's stipends, meals during training, and hotel nights of qualified California Community College Faculty attending the California IT Model Curriculum Alignment Workshop, the WASTC pre-conference workshops and the MPICT Faculty Development Week and the instructors fees of the Virtual ICT Professional Development Pilot.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meetings

Resolution No. 15-06

Whereas, California Education Code Section 72024(5d) provides that “a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes find that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board,” and

Whereas, on March 9, 2015, the Board of Trustees of the Rancho Santiago Community College District held a regular board meeting; and

Whereas, Student Trustee Alana Voechting was not present at the board meeting; and

Whereas, the board has determined that Student Trustee Voechting’s absence was due to illness;

NOW, THEREFORE, BE IT RESOLVED that Student Trustee Voechting shall be paid at the regular rate of compensation for the board meeting on March 9, 2015.

Dated this 23rd day of March 2015.

Ayes:
Noes:
Absent:
Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC
March 23, 2015

FACULTY

2014/2015 FARSCCD Revised Permanent Salary Schedule A/Attachment #1

2014/2015 FARSCCD Revised Permanent Salary Schedule B/Attachment #2

2015 Spring CEFA Part-time/Hourly Step Increases/Attachment #3

Return from 2014/2015 Sabbatical Leave

Dahlen, Noel
Professor, Computer Information Systems/
Computer Science
Business Division
Santa Ana College

Effective: February 2, 2015
Salary Placement: VI-C \$112,215.37/Year

Ratification of Resignation/Retirement

Fraser, Rebecca
Master Teacher
SCC Child Development Center
Child Development Services
District Office

Effective: July 2, 2015
(Last Day in Paid Status)
Reason: Retirement

Stipends

Foley, Denise
Associate Professor, Biology
Mathematics & Sciences Division
Santiago Canyon College

Effective: February 27, 2015
Amount: \$60.00
Reason: Staff Development
(Project #1679-Title V)

Lui, Anson
Assistant Professor, Biology
Mathematics & Sciences Division
Santiago Canyon College

Effective: February 19, 2015
Amount: \$180.00
Reason: Staff Development
(Project #1679-Title V)

Walczak, Katherine
Coordinator, Learning Skills
Humanities & Social Sciences Division
Santa Ana College

Effective: December 1, 2014
Amount: \$960.00
Reason: Curriculum Development
(Project #2082-BSI)

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires

Casey, Margaret
Instructor, English
Humanities & Social Sciences Division
Santa Ana College

Effective: March 9, 2015
Hourly Rate: IV-3 \$62.60

Martinez, Marc
Instructor, Fashion Design & Merchandising
Human Services & Technology Division
Santa Ana College

Effective: April 15, 2015
Hourly Rate: I-3 \$54.08

Taylor, Maria D
Instructor, Business Applications
Business Division
Santa Ana College

Effective: March 16, 2015
Hourly Rate: I-3 \$54.08

Verino, Sergio
Instructor, Public Works Code Enforcement
Business & Career Technical Education Division
Santiago Canyon College

Effective: March 15, 2015
Hourly Rate: II-3 \$56.79

2014/2015 FARSCCD REVISED PERMANENT SUMMER SALARY SCHEDULE "A"

EFFECTIVE JANUARY 1, 2015

TEACHING

(Lecture Hour Equivalent [LHE] = 18 times the hourly rate)

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$75.02	\$80.59	\$84.30	\$87.99	\$91.68	\$95.38	\$99.24
4	\$78.47	\$84.06	\$87.75	\$91.45	\$95.15	\$98.82	\$102.68
5	\$81.92	\$87.51	\$91.21	\$94.90	\$98.58	\$102.29	\$106.14

LAB

(Equivalent to 0.90 of a lecture hour)

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$67.52	\$72.54	\$75.87	\$79.19	\$82.52	\$85.84	\$89.32
4	\$70.63	\$75.66	\$78.99	\$82.30	\$85.64	\$88.94	\$92.42
5	\$73.73	\$78.77	\$82.10	\$85.42	\$88.74	\$92.07	\$95.53

COUNSELING/

LIBRARIAN/NURSING

(Equivalent to .085 of a lecture hour)

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$63.76	\$68.51	\$71.65	\$74.79	\$77.93	\$81.07	\$84.35
4	\$66.70	\$71.45	\$74.59	\$77.73	\$80.87	\$84.00	\$87.28
5	\$69.63	\$74.39	\$77.53	\$80.67	\$83.80	\$86.95	\$90.22

NON-TEACHING

(Equivalent to 0.5 of a lecture hour)

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$37.51	\$40.30	\$42.15	\$44.00	\$45.84	\$47.69	\$49.62
4	\$39.24	\$42.03	\$43.88	\$45.73	\$47.58	\$49.41	\$51.35
5	\$40.96	\$43.76	\$45.60	\$47.46	\$49.30	\$51.15	\$53.07

Schedule A applies to all academic college credit faculty who were employed on contract during the preceding academic year. All laboratory classes will be compensated at 0.90 of a lecture hour. Compensation for health services faculty, counselors, and librarian assignments will be computed at 0.85 of a lecture hour.

Placement on Schedule A is according to class and step placement as of the spring semester immediately preceding summer school.

A maximum assignment of 1.5 LHE per week will be allowed for all instructors, up to a maximum of 12 LHE for the summer program. This is a weekly assigned maximum, not an average or aggregate of total weeks taught during a summer session.

A maximum of twenty seven (27) hours per week will be allowed for all counselors. Combined counseling and instructional assignments shall be subject to the 27 hour limit. Assignments during the summer session shall be 100% student contact unless modified by mutual agreement with the appropriate administrator.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT ATTACHMENT #2
2014/2015 FARSCCD REVISED PERMANENT SALARY SCHEDULE "B"

PART-TIME/BEYOND CONTRACT (Overload)

EFFECTIVE JANUARY 1, 2015

TEACHING	Column I	Column II	Column III	Column IV
	(Lecture Hour Equivalent [LHE] = 18 times the hourly rate)			
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30
1				
2				
3	\$54.08	\$56.79	\$59.62	\$62.60
4	\$56.79	\$59.62	\$62.60	\$65.73
5	\$59.62	\$62.60	\$65.73	\$69.02

LAB	(Equivalent to 0.90 of a lecture hour)			
	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30
STEP				
1				
2				
3	\$48.67	\$51.11	\$53.67	\$56.35
4	\$51.11	\$53.67	\$56.35	\$59.16
5	\$53.67	\$56.35	\$59.16	\$62.12

COUNSELING/ LIBRARIAN/NURSING	(equivalent to 0.85 of a lecture hour)			
	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30
STEP				
1				
2				
3	\$45.97	\$48.27	\$50.68	\$53.21
4	\$48.27	\$50.68	\$53.21	\$55.88
5	\$50.68	\$53.21	\$55.88	\$58.67

NON-TEACHING	(equivalent to 0.5 of a lecture hour)			
	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30
STEP				
1				
2				
3	\$27.05	\$28.40	\$29.82	\$31.30
4	\$28.40	\$29.82	\$31.30	\$32.87
5	\$29.82	\$31.30	\$32.87	\$34.51

Schedule B applies to all non-contract college credit academic employees. Extra pay assignments beyond the regular contract load during the fall and spring semesters shall be paid at the established lecture hour equivalent (LHE) or fraction thereof. Part-time laboratory assignments shall be paid at 0.90 of the LHE rate. Part-time assignments in library, health services, and counseling shall be paid at 0.85 of the LHE rate.

The hourly pay rate for **part-time psychologists** who are college counselors assigned specifically to provide psychological services through the Health Centers will be **\$72.57**.

Initial placement for faculty is at step 3, with advancement occurring every two (2) semesters of part-time/beyond contract work.

2015 SPRING CEFA PART-TIME/HOURLY STEP INCREASES

ATTACHMENT #3

Effective January 9, 2015

LAST NAME	FIRST NAME	LOC	GRADE	OLD STEP	OLD RATE	NEW STEP	NEW RATE
Beard	John	OEC/SCC	2	3	\$44.65	4	\$46.13
Bowers	Gary	OEC/SCC	2	2	\$43.51	3	\$45.00
Callanan	Jill	CEC/SAC	2	2	\$43.51	3	\$45.00
Da Fonseca	Clarice	OEC/SCC	2	3	\$44.65	4	\$46.13
Da Fonseca	Clarice	OEC/SCC	2	3	\$38.25	4	\$39.20
Drake	Robert	OEC/SCC	1	2	\$42.47	3	\$43.90
Gasca	Yolanda	CEC/SAC	1	2	\$42.47	3	\$43.90
Gonzalez	Roberto	OEC/SCC	2	2	\$43.51	3	\$45.00
Haduong	Thang	CEC/SAC	2	2	\$43.51	3	\$45.00
Kimura	Dana	OEC/SCC	1	3	\$43.51	4	\$45.00
Koenig	Rosemary	CEC/SAC	2	2	\$43.51	3	\$45.00
Kraft	Danielle	OEC/SCC	2	2	\$43.51	3	\$45.00
Mc Cook	Robert	CEC/SAC	2	2	\$43.51	3	\$45.00
Miranda	Ivan	CEC/SAC	1	2	\$42.47	3	\$43.90
Mirbeik Sabzevary	Mohammadreza	CEC/SAC	2	2	\$43.51	3	\$45.00
Mobley	Tana	CEC/SAC	2	2	\$43.51	3	\$45.00
Moeller	Jason	OEC/SCC	2	2	\$43.51	3	\$45.00
Molina	Fausto	CEC/SAC	1	2	\$42.47	3	\$43.90
Netherton	Pamela	OEC/SCC	2	2	\$43.51	3	\$45.00
Nguyen	Huy	CEC/SAC	2	3	\$44.65	4	\$46.13
Nguyen	Dai	CEC/SAC	2	2	\$43.51	3	\$45.00
Perez	Imelda	OEC/SCC	2	2	\$43.51	3	\$45.00
Putros	Tremonisha	CEC/SAC	2	2	\$43.51	3	\$45.00
Rowntree	Lynda	OEC/SCC	2	2	\$43.51	3	\$45.00
Russell	Debra	CEC/SAC	2	2	\$43.51	3	\$45.00
Sand	Valerie	CEC/SAC	1	3	\$43.51	4	\$45.00
Sataki	Barbara	OEC/SCC	1	2	\$42.47	3	\$43.90
Skaron	Deborah	OEC/SCC	1	2	\$42.47	3	\$43.90
Tash	Sharon	CEC/SAC	2	2	\$43.51	3	\$45.00
Tejeda	Patricia	CEC/SAC	2	2	\$37.31	3	\$38.25
Toubak	Behrang	CEC/SAC	2	3	\$44.65	4	\$46.13
Trousdale	Cheri	OEC/SCC	2	2	\$43.51	3	\$45.00
Wing	Lisa	CEC/SAC	2	2	\$43.51	3	\$45.00
Yue	Amy	CEC/SAC	2	2	\$43.51	3	\$45.00
CE Counseling rate in bold/italic							

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
CLASSIFIED
MARCH 23, 2015**

Professional Growth Increments

Vega, Gerardo	Effective: April 1, 2015
Sr. Custodian Utility Worker/ School of	Grade 7, Step 6 + 3 PG(1500)
Continuing Education/SAC	\$48,508.54

Out of Class Assignment

Andrade, Jose	Effective: 03/16/15 – 06/30/15
Senior Account Clerk/ School of	Grade 10, Step 3 + 6PG (3000)
Continuing Education/SAC	\$48,992.36

Change in Position

Nguyen, Catherine	Effective: March 24, 2015
From: Sr. Accountant	Grade 16, Step 6 \$72,714.58
To: Audit Specialist (CL15-0617)	
Fiscal Services/ District	

Change in Salary Placement

Sandoval, Maricela	Effective: 03/16/15 - 06/30/15
Assist Dir, SB Initiative/ District	Grade L, Step 6 \$81,835.28

Temporary to Hourly On Going

Escobar, Alfonso	Effective: March 2, 2015
District Safety Officer (CL14-0573)	Up to 19 Hours/Week School Session
District Safety/District	Grade 9, Step A \$19.10/Hour

Lopez Sotelo, Eduardo	Effective: February 28, 2015
District Safety Officer (CL15-0625)	16 Hours/Week 12 Months/Year
District Safety/ District	Grade 9, Step A \$19.10/Hour

Luzader, Christopher	Effective: March 1, 2015
District Safety Officer (CL14-0573)	16 Hours/Week 12 Months/Year
District Safety/ District	Grade 9, Step A \$19.10/Hour

Return to Regular Assignment

Nguyen, Trinity Science Storekeeper-Lab Tech/ Math & Science/ SCC	Effective: March 9, 2015 Grade 7, Step A \$17.62/Hour
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Ratification of Resignation/Retirement

Ge, Guangie Instructional Assistant/ Continuing Educ./ SCC	Effective: December 17, 2014 Reason: Resignation
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Houghtaling, Charlotte Instructional Center Tech./ Humanities/ SAC	Effective: March 2, 2015 Reason: Medical Layoff
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Porras, Greg Sr. Clerk/ Community Services/Continuing Educ./ SCC	Effective: March 5, 2015 Reason: Resignation
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TEMPORARY ASSIGNMENT

Araiza, Nicholas Learning Facilitator/ Science & Math/ SAC	Effective: 03/24/15 – 06/12/15
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Gebhardt, Aaron Learning Facilitator/ Humanities & Soc. Sci./ SAC	Effective: 03/24/15 – 06/07/15
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Molina, Luis Custodian/ Facilities Planning/ District	Effective: 03/24/15 – 06/30/15
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Palomares, Vanessa General Office Clerk/Student Affairs/SAC	Effective: 03/24/15-06/30/15
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Tang, Jennifer Student Services Coordinator/Counseling/SAC	Effective: 03/24/15-06/30/15
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Sanchez Siles, Tabitha Instructional Assistant/ Student Affairs/ SAC	Effective: 03/24/15 – 06/30/15
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Washiko, Luke
Instructional Assistant/ Humanities & Soc.
Sci./ SAC

Effective: 03/24/15 – 06/07/15

Additional Hours for On Going Assignment

Champion, Michael
Instructional Assistant/Math & Sci./SAC

Effective: 02/09/15-06/05/15
Not to exceed 19 consecutive days in any
given period.

Leonor, Henry
Instructional Assistant/Humanities & Soc.
Sci./SAC

Effective: 02/09/15-06/07/15
Not to exceed 19 consecutive days in any
given period.

Medina de la Rosa, Jorge
Learning Facilitator/ Humanities & Soc.
Sci./ SAC

Effective: 02/20/15 – 06/07/15
Not to exceed 19 consecutive days in any
given period.

Torres Medina, Joan
Instructional Assistant/Humanities & Soc.
Sci./SAC

Effective: 02/09/15-06/07/15
Not to exceed 19 consecutive days in any
given period.

MISCELLANEOUS POSITIONS

Instructional Associates/Associate Assistants

Criminal Justice

Davenport, Darren

Effective: 03/24/15

Huang, Susan

Effective: 03/24/15

Jantzen, Dylan

Effective: 03/24/15

Fine & Performing Arts

COMMUNITY SERVICE PRESENTERS

Stipends Effective January 11 – February 10, 2015

Conley, Dana	Amount: \$ 70.00
Fischer Militaru, Mariana	Amount: \$ 350.00
Montelone, Sue	Amount: \$ 108.58
Nolasco, Jeffrey	Amount: \$ 300.00

**SANTA ANA COLLEGE
STUDENT ASSISTANT LIST**

Avalos, Alexis	Effective: 02/23/15-06/30/15
De La Torre, Edgar Alexander	Effective: 02/18/15-06/30/15
Diep, Hoa Thai	Effective: 02/25/15-06/30/15
Elias, Sergio	Effective: 02/23/15-06/30/15
Hernandez, Tiffany Nicole	Effective: 02/18/15-06/30/15
Jimenez Figueroa, Sarai	Effective: 02/25/15-06/30/15
Martinez, Edgar	Effective: 02/23/15-06/30/15
Saucedo, Cassandra Marie	Effective: 02/20/15-06/30/15
Truong, Lam Thanh	Effective: 02/18/15-06/30/15

**SANTIAGO CANYON COLLEGE
STUDENT ASSISTANT NEW HIRE LIST**

Alcala, Katia	Effective: 03/03/15 – 06/30/15
Diaz Pedraza, Priscila	Effective: 03/02/15 – 06/30/15
Hawkins, Ethan	Effective: 03/04/15 – 06/30/15
Shuss, Sabrina	Effective: 03/02/15 – 06/30/15
Simon, Elizabeth	Effective: 03/09/15 – 06/30/15

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
(Human Resources)

To: Board of Trustees	Date: March 23, 2015
Re: Approval of Revised Cabinet Salary Schedule and Employment Agreements	
Action: Request for Action	

BACKGROUND

Since 2001, the employment agreements for the Chancellor's cabinet members have included a professional expense allowance. In 2005, this allowance was placed on the cabinet salary schedule and was periodically adjusted in proportion to board approved cost-of-living increases. The California State Teachers' Retirement System (CalSTRS) has treated this allowance as creditable compensation for retirement purposes.

Effective January 1, 2015, CalSTRS modified Title 5 of the California Code of Regulations to eliminate a variety of allowances as creditable compensation. Districts that have these allowances built into their employment agreements and salary schedules have been granted authority to restructure employment agreements and salary schedules in order to include these allowances in base compensation.

ANALYSIS

On July 1, 2014, the annual professional expense allowance for each cabinet member was \$4,072.08. That amount has been added to each cell on the current Cabinet Salary Schedule and the Professional Expense Allowance provision in the employment contract for each cabinet member has been removed. These proposed changes will be effective on January 1, 2015 and does not pose any additional fiscal impact to the District.

RECOMMENDATION

It is recommended that the Board approve the revised Cabinet Salary Schedule and employment agreements for the college presidents and vice chancellors, effective January 1, 2015.

Fiscal Impact: None	Board Date: March 23, 2015
Prepared by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Submitted by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

2014/2015 REVISED PERMANENT CABINET SALARY SCHEDULE
 Effective January 1, 2015

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Exec. Vice Chancellor, IR & Educational Services	\$172,058.34	\$178,770.27	\$185,745.65	\$193,022.12	\$200,587.14	\$208,453.28	\$216,633.04
Vice Chancellor, Business Operations & Fiscal Services	\$172,058.34	\$178,770.27	\$185,745.65	\$193,022.12	\$200,587.14	\$208,453.28	\$216,633.04
President, Santa Ana College	\$172,058.34	\$178,770.27	\$185,745.65	\$193,022.12	\$200,587.14	\$208,453.28	\$216,633.04
President, Santiago Canyon College	\$172,058.34	\$178,770.27	\$185,745.65	\$193,022.12	\$200,587.14	\$208,453.28	\$216,633.04

ADDITIONAL COMPENSATION

Tax Sheltered Annuity: \$549.36 per month

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT**

1. **Parties.** The Rancho Santiago Community College District (“District”), on the one hand, and **John Didion** (“Administrator”), on the other hand, hereby enter into this Educational Administrator Employment Agreement (“Agreement”) pursuant to sub-section “a” of Section 72411 of the *Education Code*. District and Administrator are referred to herein individually as “Party” and collectively as “Parties.”

2. **Position.** District hereby employs Administrator in the position of **Executive Vice Chancellor, Human Resources and Educational Services** (“Position”). Administrator is an “academic employee” as defined in sub-section “a” of Section 87001 of the *Education Code*, is an “educational administrator” as defined in sub-section “b” of Section 87002 of the *Education Code*, and is a “management employee” as defined in sub-section “g” of Section 3540.1 of the *Government Code*.

3. **Term.** District agrees to employ Administrator, and Administrator agrees to serve in the Position, for the period commencing **January 1, 2015 and ending June 30, 2017**. If, prior to June 30 of any other year other than the last year of this Agreement the District does not send or deliver a written notice to Administrator that this Agreement shall not be extended for an additional year, then this Agreement automatically shall be extended for one more year. Any notice of non-reemployment in the position must be given by the District at least six (6) months in advance of the date of termination of this Agreement. If notice of non-reemployment is not given by the District at least six (6) months in advance of the date of termination of this Agreement, then the Agreement shall be extended for one (1) additional year pursuant to Education Code Section 72411(c).

4. **General Terms and Conditions of Employment.** This Agreement is subject to all applicable laws of the State of California, the regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District. These laws, rules, regulations, policies, and procedures, which may be amended, augmented, or repealed from time-to-time, are incorporated into this Agreement.

5. **Duties and Responsibilities.** Administrator agrees to perform all of the duties, and accepts all of the responsibilities, as specified in the job description for the Position, and all duties and responsibilities which may be delegated or assigned to Administrator by the Board of Trustees, the Chancellor, or any supervising administrators. Administrator is expected to devote full efforts and energies to the Position. At any time during the term of this Agreement, the Board of Trustees may adopt or amend the job description for the Position. Administrator may undertake outside professional activities, including consulting, speaking, and writing, either with or without compensation, provided that such activities do not impair the effectiveness of Administrator or interfere with Administrator’s duties. In those cases in which Administrator engages in outside professional activities which generate compensation for services provided, Administrator shall utilize vacation days.

6. **Transfer, Reassignment, or Title Change.** The Chancellor, with the approval of the Board of Trustees, may transfer or reassign Administrator to any position within the District for which Administrator is qualified, and may change the title of the Position, during the term of this Agreement, but there shall be no loss of compensation by Administrator due to such discretionary transfer, reassignment, or title change.

7. **Salary.** District shall pay an annual salary to Administrator in the amount of **\$216,633.04** per academic year (July 1 through June 30), pro-rated if less than a full academic year, paid on a monthly basis. District reserves the right to increase the salary of Administrator during the term of this Agreement, but any such increase shall not be construed as an indication that this Agreement will be renewed or extended. Administrator agrees that District also reserves the right to decrease the salary of Administrator during the term of this Agreement as long as such decrease, on a percentage basis, is no more than what is implemented on a general basis for regular, full-time faculty of the District. Administrator is an exempt employee and is not eligible for overtime pay or compensatory time off.

8. **Work Year.** Administrator is a full-time employee of the District with a work year of 12 months per year. Administrator is entitled to be absent during District-designated holidays.

9. **Health and Welfare Benefits.** District shall provide Administrator with the same health and welfare benefits as currently approved or as subsequently modified by the Board of Trustees for all District administrators.

10. **Vacation.** Administrator shall accrue two and one-quarter vacation days for each month of service. Administrator may not accumulate more than 54 days of unused vacation as of July 1 of any academic year.

11. **Leaves.** Administrator shall be entitled to leaves of absence as provided by law or Board Policy, as may be amended from time-to-time.

12. **Teaching Assignments.** Subject to Board approval, and presuming that Administrator meets minimum qualifications, Administrator may serve as an instructor in no more than one class per semester for additional compensation, provided that such teaching does not impair Administrator's service in the Position.

13. **Professional Meetings and Activities.** Prior approval by the Chancellor shall be obtained for Administrator to attend any meeting or activity related to Administrator's employment in the Position. The reasonable and necessary expenses of attendance by Administrator at such a meeting or activity shall be paid by District only if approved by the Chancellor and the Board of Trustees.

14. **Tax-Sheltered Annuity.** During each academic year (July 1 through June 30) during the term of this Agreement, District shall contribute **\$549.36** per month to a tax-sheltered annuity selected by Administrator. The amount of the annuity contribution may be adjusted periodically by District in conjunction with adjustments to the Cabinet Salary Schedule.

15. **Evaluation.** Administrator shall be evaluated in writing at any time by Administrator's immediate supervisor, pursuant to Board Policy and procedures, utilizing

established goals and objectives, self-assessments, the job description for the Position, and input from other employees.

16. **Retreat Rights.** If Administrator's first date of paid service was prior to July 1, 1990, Administrator's rights to faculty tenure are governed by the laws of the State of California in effect as of June 30, 1990. The retreat rights for Administrator, if hired on or after July 1, 1990, and if Administrator does not have faculty tenure in the District, shall be in accordance with Section 87458 of the *Education Code*. Administrator has the responsibility to present the necessary transcripts and materials to District pursuant to Board policy and procedures in order to maintain any current faculty service area or acquire faculty service areas.

17. **Return to Tenured Faculty Position.** If Administrator has tenure in the District, and if Administrator has not been dismissed pursuant to Section 20 of this Agreement, then Administrator will be entitled to return to a tenured faculty position upon termination or expiration of this Agreement.

18. **Dismissal or Imposition of Penalties During the Term of this Agreement.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator does not have faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be dishonesty, insubordination, incompetence, unsatisfactory performance, unprofessional conduct, inability to perform, persistent or serious violation of law or of Board Policy or procedures, or any material and substantial breach of this Agreement. Administrator shall be entitled to due process protections as required by law.

19. **Dismissal or Imposition of Penalties During the Term of this Agreement If Tenured.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator has faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be in accordance with the statutory provisions applicable to tenured faculty members as set forth in Section 87732 of the *Education Code*. Administrator shall be entitled to due process protections as required by law.

20. **Resignation.** Administrator may resign from District employment at any time during the term of this Agreement upon 90 days prior written notice to the Board of Trustees, or upon a shorter period of time as may be approved by the Board of Trustees.

21. **Buy-Out of Agreement.** Pursuant to Section 53260 of the *Government Code*, except if District terminates this Agreement pursuant to Sections 19 or 20 of this Agreement, the maximum cash settlement that Administrator may receive shall be an amount equal to the monthly salary of Administrator multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term of this Agreement is greater than 18 months, the maximum cash settlement shall be an amount equal to the monthly salary of Administrator multiplied by 18. Any cash settlement shall not include any other non-cash items except health benefits which may be continued for the same duration of time as covered in the settlement or until Administrator finds other employment, whichever comes first. If the unexpired term is greater than 18 months, then the maximum time for continued health benefits paid for by District shall be 18 months.

22. **Medical Examination.** Upon request of the Board of Trustees or the Chancellor, Administrator agrees to undergo a comprehensive physical and/or psychiatric examination to

determine if Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position. The costs of any such examination shall be paid for by District. A confidential written report regarding any such examination shall be filed with the Board of Trustees or the Chancellor indicating whether Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position.

23. **Severability.** If any provision of this Agreement is ruled to be contrary to law, all other provisions of this Agreement shall continue to remain in full force and effect.

24. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties. There are no terms, conditions, or oral understandings not contained in this Agreement.

25. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.

26. **Mandatory Mediation and Arbitration.** Except as otherwise prohibited by law, the Parties agree that any dispute, claim, or controversy arising out of the Parties' employment relationship, including, but not limited to, alleged violations of federal, state, or local statutes, including those prohibiting harassment and discrimination, and any other claims, including alleged violations of any provisions of the *Education Code*, which cannot be resolved through informal and confidential discussions, shall be submitted to mediation, and if mediation if unsuccessful, to binding arbitration before a neutral Arbitrator. The mediator and any necessary Arbitrator shall be selected through Judicial Arbitration & Mediation Services/Endispute (JAMS). Attachment "A" to this Agreement sets forth the procedures to be utilized and is hereby incorporated by reference into this Agreement as if fully set forth within. The Parties agree that they have carefully read Attachment "A," knowingly agree to all of its contents, and knowingly agree to the covenant to mediate and arbitrate all employment disputes contained in Attachment "A".

27. **Ratification.** The Parties agree that this Agreement is not binding or enforceable unless and until it is duly ratified by the Board of Trustees.

The Parties have duly executed this Agreement on the dates indicated below.

For District

Date

Administrator

Date

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT**

1. **Parties.** The Rancho Santiago Community College District (“District”), on the one hand, and **Peter Hardash** (“Administrator”), on the other hand, hereby enter into this Educational Administrator Employment Agreement (“Agreement”) pursuant to sub-section “a” of Section 72411 of the *Education Code*. District and Administrator are referred to herein individually as “Party” and collectively as “Parties.”

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25. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.

26. **Mandatory Mediation and Arbitration.** Except as otherwise prohibited by law, the Parties agree that any dispute, claim, or controversy arising out of the Parties' employment relationship, including, but not limited to, alleged violations of federal, state, or local statutes, including those prohibiting harassment and discrimination, and any other claims, including alleged violations of any provisions of the *Education Code*, which cannot be resolved through informal and confidential discussions, shall be submitted to mediation, and if mediation if unsuccessful, to binding arbitration before a neutral Arbitrator. The mediator and any necessary Arbitrator shall be selected through Judicial Arbitration & Mediation Services/Endispute (JAMS). Attachment "A" to this Agreement sets forth the procedures to be utilized and is hereby incorporated by reference into this Agreement as if fully set forth within. The Parties agree that they have carefully read Attachment "A," knowingly agree to all of its contents, and knowingly agree to the covenant to mediate and arbitrate all employment disputes contained in Attachment "A".

27. **Ratification.** The Parties agree that this Agreement is not binding or enforceable unless and until it is duly ratified by the Board of Trustees.

The Parties have duly executed this Agreement on the dates indicated below.

For District

Date

Administrator

Date

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT**

1. **Parties.** The Rancho Santiago Community College District (“District”), on the one hand, and **Erlinda Martinez** (“Administrator”), on the other hand, hereby enter into this Educational Administrator Employment Agreement (“Agreement”) pursuant to sub-section “a” of Section 72411 of the *Education Code*. District and Administrator are referred to herein individually as “Party” and collectively as “Parties.”

2. **Position.** District hereby employs Administrator in the position of **President, Santa Ana College** (“Position”). Administrator is an “academic employee” as defined in sub-section “a” of Section 87001 of the *Education Code*, is an “educational administrator” as defined in sub-section “b” of Section 87002 of the *Education Code*, and is a “management employee” as defined in sub-section “g” of Section 3540.1 of the *Government Code*.

3. **Term.** District agrees to employ Administrator, and Administrator agrees to serve in the Position, for the period commencing **January 1, 2015 and ending June 30, 2017**. If, prior to June 30 of any other year other than the last year of this Agreement the District does not send or deliver a written notice to Administrator that this Agreement shall not be extended for an additional year, then this Agreement automatically shall be extended for one more year. Any notice of non-reemployment in the position must be given by the District at least six (6) months in advance of the date of termination of this Agreement. If notice of non-reemployment is not given by the District at least six (6) months in advance of the date of termination of this Agreement, then the Agreement shall be extended for one (1) additional year pursuant to Education Code Section 72411(c).

4. **General Terms and Conditions of Employment.** This Agreement is subject to all applicable laws of the State of California, the regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District. These laws, rules, regulations, policies, and procedures, which may be amended, augmented, or repealed from time-to-time, are incorporated into this Agreement.

5. **Duties and Responsibilities.** Administrator agrees to perform all of the duties, and accepts all of the responsibilities, as specified in the job description for the Position, and all duties and responsibilities which may be delegated or assigned to Administrator by the Board of Trustees, the Chancellor, or any supervising administrators. Administrator is expected to devote full efforts and energies to the Position. At any time during the term of this Agreement, the Board of Trustees may adopt or amend the job description for the Position. Administrator may undertake outside professional activities, including consulting, speaking, and writing, either with or without compensation, provided that such activities do not impair the effectiveness of Administrator or interfere with Administrator’s duties. In those cases in which Administrator engages in outside professional activities which generate compensation for services provided, Administrator shall utilize vacation days.

6. **Transfer, Reassignment, or Title Change.** The Chancellor, with the approval of the Board of Trustees, may transfer or reassign Administrator to any position within the

District for which Administrator is qualified, and may change the title of the Position, during the term of this Agreement, but there shall be no loss of compensation by Administrator due to such discretionary transfer, reassignment, or title change.

7. **Salary.** District shall pay an annual salary to Administrator in the amount of **\$216,633.04** per academic year (July 1 through June 30), pro-rated if less than a full academic year, paid on a monthly basis. District reserves the right to increase the salary of Administrator during the term of this Agreement, but any such increase shall not be construed as an indication that this Agreement will be renewed or extended. Administrator agrees that District also reserves the right to decrease the salary of Administrator during the term of this Agreement as long as such decrease, on a percentage basis, is no more than what is implemented on a general basis for regular, full-time faculty of the District. Administrator is an exempt employee and is not eligible for overtime pay or compensatory time off.

8. **Work Year.** Administrator is a full-time employee of the District with a work year of 12 months per year. Administrator is entitled to be absent during District-designated holidays.

9. **Health and Welfare Benefits.** District shall provide Administrator with the same health and welfare benefits as currently approved or as subsequently modified by the Board of Trustees for all District administrators.

10. **Vacation.** Administrator shall accrue two and one-quarter vacation days for each month of service. Administrator may not accumulate more than 54 days of unused vacation as of July 1 of any academic year.

11. **Leaves.** Administrator shall be entitled to leaves of absence as provided by law or Board Policy, as may be amended from time-to-time.

12. **Teaching Assignments.** Subject to Board approval, and presuming that Administrator meets minimum qualifications, Administrator may serve as an instructor in no more than one class per semester for additional compensation, provided that such teaching does not impair Administrator's service in the Position.

13. **Professional Meetings and Activities.** Prior approval by the Chancellor shall be obtained for Administrator to attend any meeting or activity related to Administrator's employment in the Position. The reasonable and necessary expenses of attendance by Administrator at such a meeting or activity shall be paid by District only if approved by the Chancellor and the Board of Trustees.

14. **Tax-Sheltered Annuity.** During each academic year (July 1 through June 30) during the term of this Agreement, District shall contribute **\$549.36** per month to a tax-sheltered annuity selected by Administrator. The amount of the annuity contribution may be adjusted periodically by District in conjunction with adjustments to the Cabinet Salary Schedule.

15. **Evaluation.** Administrator shall be evaluated in writing at any time by Administrator's immediate supervisor, pursuant to Board Policy and procedures, utilizing established goals and objectives, self-assessments, the job description for the Position, and input from other employees.

16. **Retreat Rights.** If Administrator's first date of paid service was prior to July 1, 1990, Administrator's rights to faculty tenure are governed by the laws of the State of California in effect as of June 30, 1990. The retreat rights for Administrator, if hired on or after July 1, 1990, and if Administrator does not have faculty tenure in the District, shall be in accordance with Section 87458 of the *Education Code*. Administrator has the responsibility to present the necessary transcripts and materials to District pursuant to Board policy and procedures in order to maintain any current faculty service area or acquire faculty service areas.

17. **Return to Tenured Faculty Position.** If Administrator has tenure in the District, and if Administrator has not been dismissed pursuant to Section 20 of this Agreement, then Administrator will be entitled to return to a tenured faculty position upon termination or expiration of this Agreement.

18. **Dismissal or Imposition of Penalties During the Term of this Agreement.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator does not have faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be dishonesty, insubordination, incompetence, unsatisfactory performance, unprofessional conduct, inability to perform, persistent or serious violation of law or of Board Policy or procedures, or any material and substantial breach of this Agreement. Administrator shall be entitled to due process protections as required by law.

19. **Dismissal or Imposition of Penalties During the Term of this Agreement If Tenured.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator has faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be in accordance with the statutory provisions applicable to tenured faculty members as set forth in Section 87732 of the *Education Code*. Administrator shall be entitled to due process protections as required by law.

20. **Resignation.** Administrator may resign from District employment at any time during the term of this Agreement upon 90 days prior written notice to the Board of Trustees, or upon a shorter period of time as may be approved by the Board of Trustees.

21. **Buy-Out of Agreement.** Pursuant to Section 53260 of the *Government Code*, except if District terminates this Agreement pursuant to Sections 19 or 20 of this Agreement, the maximum cash settlement that Administrator may receive shall be an amount equal to the monthly salary of Administrator multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term of this Agreement is greater than 18 months, the maximum cash settlement shall be an amount equal to the monthly salary of Administrator multiplied by 18. Any cash settlement shall not include any other non-cash items except health benefits which may be continued for the same duration of time as covered in the settlement or until Administrator finds other employment, whichever comes first. If the unexpired term is greater than 18 months, then the maximum time for continued health benefits paid for by District shall be 18 months.

22. **Medical Examination.** Upon request of the Board of Trustees or the Chancellor, Administrator agrees to undergo a comprehensive physical and/or psychiatric examination to determine if Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position. The costs of any such examination shall be paid for by

District. A confidential written report regarding any such examination shall be filed with the Board of Trustees or the Chancellor indicating whether Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position.

23. **Severability.** If any provision of this Agreement is ruled to be contrary to law, all other provisions of this Agreement shall continue to remain in full force and effect.

24. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties. There are no terms, conditions, or oral understandings not contained in this Agreement.

25. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.

26. **Mandatory Mediation and Arbitration.** Except as otherwise prohibited by law, the Parties agree that any dispute, claim, or controversy arising out of the Parties' employment relationship, including, but not limited to, alleged violations of federal, state, or local statutes, including those prohibiting harassment and discrimination, and any other claims, including alleged violations of any provisions of the *Education Code*, which cannot be resolved through informal and confidential discussions, shall be submitted to mediation, and if mediation if unsuccessful, to binding arbitration before a neutral Arbitrator. The mediator and any necessary Arbitrator shall be selected through Judicial Arbitration & Mediation Services/Endispute (JAMS). Attachment "A" to this Agreement sets forth the procedures to be utilized and is hereby incorporated by reference into this Agreement as if fully set forth within. The Parties agree that they have carefully read Attachment "A," knowingly agree to all of its contents, and knowingly agree to the covenant to mediate and arbitrate all employment disputes contained in Attachment "A".

27. **Ratification.** The Parties agree that this Agreement is not binding or enforceable unless and until it is duly ratified by the Board of Trustees.

The Parties have duly executed this Agreement on the dates indicated below.

For District

Date

Administrator

Date

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT**

1. **Parties.** The Rancho Santiago Community College District (“District”), on the one hand, and **John Weispenning** (“Administrator”), on the other hand, hereby enter into this Educational Administrator Employment Agreement (“Agreement”) pursuant to sub-section “a” of Section 72411 of the *Education Code*. District and Administrator are referred to herein individually as “Party” and collectively as “Parties.”

2. **Position.** District hereby employs Administrator in the position of **President, Santiago Canyon College** (“Position”). Administrator is an “academic employee” as defined in sub-section “a” of Section 87001 of the *Education Code*, is an “educational administrator” as defined in sub-section “b” of Section 87002 of the *Education Code*, and is a “management employee” as defined in sub-section “g” of Section 3540.1 of the *Government Code*.

3. **Term.** District agrees to employ Administrator, and Administrator agrees to serve in the Position, for the period commencing **January 1, 2015 and ending June 30, 2017**. If, prior to June 30 of any other year other than the last year of this Agreement the District does not send or deliver a written notice to Administrator that this Agreement shall not be extended for an additional year, then this Agreement automatically shall be extended for one more year. Any notice of non-reemployment in the position must be given by the District at least six (6) months in advance of the date of termination of this Agreement. If notice of non-reemployment is not given by the District at least six (6) months in advance of the date of termination of this Agreement, then the Agreement shall be extended for one (1) additional year pursuant to Education Code Section 72411(c).

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5. **Duties and Responsibilities.** Administrator agrees to perform all of the duties, and accepts all of the responsibilities, as specified in the job description for the Position, and all duties and responsibilities which may be delegated or assigned to Administrator by the Board of Trustees, the Chancellor, or any supervising administrators. Administrator is expected to devote full efforts and energies to the Position. At any time during the term of this Agreement, the Board of Trustees may adopt or amend the job description for the Position. Administrator may undertake outside professional activities, including consulting, speaking, and writing, either with or without compensation, provided that such activities do not impair the effectiveness of Administrator or interfere with Administrator’s duties. In those cases in which Administrator engages in outside professional activities which generate compensation for services provided, Administrator shall utilize vacation days.

6. **Transfer, Reassignment, or Title Change.** The Chancellor, with the approval of the Board of Trustees, may transfer or reassign Administrator to any position within the

District for which Administrator is qualified, and may change the title of the Position, during the term of this Agreement, but there shall be no loss of compensation by Administrator due to such discretionary transfer, reassignment, or title change.

7. **Salary.** District shall pay an annual salary to Administrator in the amount of \$178,770.27 per academic year (July 1 through June 30), pro-rated if less than a full academic year, paid on a monthly basis. District reserves the right to increase the salary of Administrator during the term of this Agreement, but any such increase shall not be construed as an indication that this Agreement will be renewed or extended. Administrator agrees that District also reserves the right to decrease the salary of Administrator during the term of this Agreement as long as such decrease, on a percentage basis, is no more than what is implemented on a general basis for regular, full-time faculty of the District. Administrator is an exempt employee and is not eligible for overtime pay or compensatory time off.

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27. **Ratification.** The Parties agree that this Agreement is not binding or enforceable unless and until it is duly ratified by the Board of Trustees.

The Parties have duly executed this Agreement on the dates indicated below.

For District

Date

Administrator

Date

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Human Resources and Educational Services

To:	Board of Trustees	Date: March 23, 2015
Re:	Rejection of Claim	File # LBI 1400533
Action:	Request for Authorization	

The district's claims administrator recommends that the Board of Trustees authorize the Chancellor, or designee, to reject claim # LBI 1400533.