

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, August 17, 2015
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Introduction of New Faculty Members

1.4 Approval of Additions or Corrections to Agenda

Action

1.5 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.6 Approval of Minutes – Regular meeting of July 20, 2015

Action

1.7 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.8 Public Hearing – Faculty Association of Rancho Santiago Community College District’s Initial Bargaining Proposal to Rancho Santiago Community College District (RSCCD)

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
2.2 Reports from College Presidents
- Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
2.4 Reports from Student Presidents
- Student activities
- 2.5 Reports from Academic Senate Presidents
- Senate meetings
- 2.6 Informational Presentation on the Budget Assumptions
2.7 Reports from Board Committee Chairpersons
- Board Facilities Committee

3.0 INSTRUCTION

- *3.1 Approval of Emergency Medical Technician Agreement - AmeriCare Ambulance Action
The administration recommends approval of the clinical affiliation agreement with AmeriCare Ambulance located in Carson, California.
- *3.2 Approval of Renewal of Nursing Program Agreement - Anaheim Regional Medical Center Action
The administration recommends approval of the renewal of the clinical affiliation agreement with Anaheim Regional Medical Center located in Anaheim, California.
- *3.3 Approval of Designated Representative to Serve as Official RSCCD Representative on Rancho Santiago Adult Education Consortium for 2015-2016 Fiscal Year Action
The administration recommends approval of Interim Dean Mary Walker to serve as the official district representative on the Rancho Santiago Adult Education Consortium through June 30, 2016.
- *3.4 Approval of Scope of Work Agreement with SmartStart Evaluation and Research Action
The administration recommends approval of the agreement with SmartStart Evaluation and Research from August 18, 2015, through June 30, 2019.

* Item is included on the Consent Calendar, Item 1.7.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of 2015-2016 Proposed Adopted Budget Assumptions Action
The administration recommends approval of the updated Adopted Budget assumptions for the 2015-2016 fiscal year as presented.
- *4.3 Approval of Public Hearing for 2015-2016 Proposed Adopted Budget Action
The administration recommends the board hold a public hearing on the 2015-2016 proposed Adopted Budget at the September 14, 2015, board meeting.
- 4.4 Approval of Appointment/Reappointments/Reaffirmation for Measure Q Citizens' Bond Oversight Committee Action
The administration recommends approval of the appointment, reappointments, and reaffirmation of the Measure Q Citizens' Bond Oversight Committee for the 2015-2017 term as presented.
- *4.5 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended June 30, 2015 Action
The administration recommends approval of CCFS-311Q for the period ending June 30, 2015, as presented.
- 4.6 Quarterly Investment Report as of June 30, 2015 Information
The quarterly investment report as of June 30, 2015, is presented as information.
- *4.7 Approval of Amendment to Agreement with Hammel, Green and Abrahamson, Inc. for Professional Design Services for Science Center Project at Santa Ana College (SAC) Action
The administration recommends approval of the amendment with Hammel, Green and Abrahamson, Inc. for professional design services for the Science Center project at SAC as presented.
- *4.8 Approval of Amendment to Agreement with RBF Consulting for Storm Water Pollution Prevention Plan (SWPPP) Consulting Services for Dunlap Hall Renovation at Santa Ana College Action
The administration recommends approval of the amendment with RBF Consulting for SWPPP consulting services for the Dunlap Hall renovation at SAC as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *4.9 Approval of Amendment to Agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard, and Geotechnical Inspection Services for Science Center Project at Santa Ana College Action
The administration recommends approval of the amendment with Terracon Consultants, Inc. for Phase II environmental, geohazard, and geotechnical inspection services for the Science Center project at SAC as presented.
- *4.10 Approval of Agreement with PAL id Studio, Inc. for Move Coordination Services for Johnson Student Center, Johnson Relocation to Temporary Village, and Building J Relocation Projects at Santa Ana College Action
The administration recommends approval of the agreement with PAL id Studio, Inc. for move coordination services for the Johnson Student Center, Johnson relocation to Temporary Village, and Building J relocation projects at SAC as presented.
- *4.11 Approval of Change Order #1 for DPR Construction Company for Dunlap Hall Renovations at Santa Ana College Action
The administration recommends approval of change order #1 for Dunlap Hall renovations as presented.
- *4.12 Approval of Change Order #1 for Bid #1251 for Exterior Painting at Building E (Fitness), Building L (Library), Building T (Tech), Building R (Russell Hall) and Building B (Middle College) at Santa Ana College Action
The administration recommends approval of change order #1 associated with Bid #1251 for exterior painting at Buildings E, L, T, R, and B at SAC as presented.
- *4.13 Approval of Notice of Completion for Bid #1264 for Chavez Hall Windows Repairs at Santa Ana College Action
The administration recommends approval of the Notice of Completion with Kitson Contracting, Inc. for Bid #1264 for Chavez Hall windows repairs at SAC as presented.
- *4.14 Ratification of Agreement with HPI Architecture for Professional Design Services for Temporary Village Phase 2 Project at Santa Ana College Action
The administration recommends ratification of the agreement with HPI Architecture for the Temporary Village Phase 2 project at SAC as presented.

- *4.15 Approval of Amendment to Agreement with Glumac for Commissioning Consulting Services for Heating, Ventilation and Air Conditioning (HVAC) Renovations at District Operations Center Action
The administration recommends approval of the amendment with Glumac for commissioning consulting services for HVAC renovations at the District Operations Center as presented.
- *4.16 Approval of Statement of Work (SOW) for Community Services Course Registration System – SectorPoint Action
The administration recommends approval of the agreement for the SharePoint Course Registration System as presented.
- *4.17 Approval of Agreement with SaaS Services – SafeTrek – Hold Until Safe Action
The administration recommends approval of the agreement with SaaS Services as presented.
- *4.18 Approval of CMAS Contract #4-10-78-0053A to Lakeshore Equipment Company dba Lakeshore Learning Materials Action
The administration recommends approval of the district’s use of CMAS Contract #4-10-78-0053A including renewals, supplements, and extensions on an as needed basis awarded to Lakeshore Equipment Company dba Lakeshore Learning Materials as presented.
- *4.19 Approval of Foundation for California Community Colleges Agreement #CB 13-021 Related to Request for Proposal (RFP) #13-002 Action
The administration recommends approval of the District’s use of the Foundation for California Community Colleges Administrative Agreement #CB 13-021 related to RFP #13-002 including all future renewals on an as needed basis awarded to Community Playthings as presented.
- *4.20 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period June 30, 2015, through July 25, 2015.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Governor’s Office of Business & Economic Development \$ 60,000
 (GO-Biz) Capital Infusion Program (CIP) Grant – (District)
 - Veterans Student Support Services Program Grant – Year 1 \$220,000
 (SAC)

* Item is included on the Consent Calendar, Item 1.7.

- *5.1 Approval of Resource Development Items – (Cont.)
- Youth Empowerment Strategies for Success – Independent Living Program (YESS – ILP) (SAC) \$ 22,500
- *5.2 Approval of First Amendments to Sub-Agreements between RSCCD and California State University Fullerton, North Orange County Community College District/Fullerton College, Garden Grove Unified School District, Orange Unified School District, Project Tomorrow and Santa Ana Unified School District for California Career Pathways Trust Grant Action
The administration recommends approval of the first amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.3 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Director
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

* Item is included on the Consent Calendar, Item 1.7.

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Appointments
- Approval of Retirements
- Rescission of Appointments
- Ratification of Resignations/Retirements
- Approval of Hiring of Temporary Long-term Substitutes per E.C. 87481 & 87482
- Approval of Return to Regular Assignments/Changes of Location
- Approval of Changes of Location
- Approval of Corrected Locations
- Approval of Voluntary Reduced Workloads
- Approval of Final Placements
- Approval of Adjustments to Step Increases
- Approval of Leaves of Absence
- Approval of Stipends
- Approval of Adjustments to Stipend Amounts
- Approval of Adjustments to Effective Date
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of Hourly On Going to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Longevity Increments
- Approval of Leaves of Absence
- Approval of New Appointments
- Approval of Temporary to Hourly On Going Assignments
- Ratification of Resignations/Retirements

6.2 Classified Personnel – (cont.)

- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of Agreement with Liebert Cassidy Whitmore for Management Training and Legal Services

Action

It is recommended that the board authorize the chancellor to renew the agreement for the 2015-2016 fiscal year.

7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 14, 2015.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Monday, July 20, 2015

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:36 p.m. by Mr. Larry Labrado. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, Mr. Phillip Yarbrough, and Ms. Raquel Manriquez.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispfenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Oscar Cortés, Student President, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve two revised pages (2 and 3) and an addendum for Item 6.1 (Management/Academic Personnel), and an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

1.4 Public Comment

Mr. Morrie Barembaum spoke regarding the board's responsibility of instituting procedures to ensure transactions of auxiliary organizations fall within the educational mission of the district (California Education Code Section 72675).

Ms. Shawna Smith spoke regarding Item 3.9 (Renewal of Taller San Jose Instructional Services Agreement).

Mr. Victor Chavarin, Ms. Alejandra Colon, Ms. Mara Javaines, Mr. Gerald Sirotrak, Ms. Megan Turrill, and Ms. Alana Voechting spoke regarding the Rancho Santiago Community College District (RSCCD) and the agreement with two Saudi Arabia technical colleges and the RSCCD Foundation.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held June 15, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.9 (Renewal of Taller San Jose Instructional Services Agreement) and Item 4.13 (Purchase Orders), removed by Mr. Hanna; and Item 4.7 (Agreement with P2S Engineering) removed by Ms. Barrios. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

3.1 Approval of New Fire Technology Agreement: City of Riverside

The board approved the new agreement with the City of Riverside in California.

3.2 Approval of New Pharmacy Technology Agreement – Complete Care Compounding Pharmacy

The board approved the agreement with Complete Care Compounding Pharmacy in Diamond Bar, California.

3.3 Approval of New Occupational Therapy Assistant (OTA) Agreement - Brain Rehabilitation and Injury Network

The board approved the agreement with Brain Rehabilitation and Injury Network in Cypress, California.

3.4 Approval of Amendment #2 to OTA Agreement – County of Riverside Department of Public Health

The board approved the agreement amendment with the County of Riverside Department of Public Health in Riverside, California.

3.5 Approval of OTA Agreement Renewal – Russo, Fleck & Associates

The board approved the agreement renewal with Russo, Fleck & Associates in Orange, California.

3.6 Approval of Renewal of Nursing Program Agreement – St. Joseph Hospital/La Amistad Family Health Center Without Instructor

The board approved the renewal of the clinical affiliation agreement with St. Joseph Hospital in Orange, California, which operates La Amistad Family Health Center located in Orange, California.

1.6 Approval of Consent Calendar – (cont.)

- 3.7 Approval of Renewal of Occupational Therapy, Emergency Medical, Technician, Nursing, Health Sciences, Hemodialysis Technician, and Pharmacy Technician Programs Agreement – St. Joseph Hospital of Orange, **Without Instructor**

The board approved the renewal of the clinical affiliation agreement with St. Joseph Hospital located in Orange, California.

- 3.8 Approval of Renewal of Occupational Therapy, Emergency Medical Technician, Nursing, Health Sciences, Hemodialysis Technician, and Pharmacy Technician Programs Agreement – St. Joseph Hospital of Orange, **With Instructor**

The board approved the renewal of the clinical affiliation agreement with St. Joseph Hospital located in Orange, California.

- 3.10 Approval of Santa Ana College Community Services Program - Fall 2015

The board approved the proposed SAC Community Services program for Fall 2015.

- 3.11 Approval of Santiago Canyon College (SCC) Community Services Program – Fall 2015

The board approved the proposed SCC Community Services program for Fall 2015.

- 3.12 Approval of Renewal Agreement with Santa Ana Beauty Academy to Operate the Santiago Canyon College Cosmetology Program

The board approved the Santa Ana Beauty Academy renewal agreement to allow SCC to continue offering the Cosmetology, Esthetician, and Barbering program.

- 3.13 Approval of Renewal Agreement with Sheraton Cerritos for Los Angeles/Orange County Regional Consortium Monthly Meetings for September-December 2015

The board approved the Sheraton Cerritos agreement for the Los Angeles/Orange County Regional Consortium (September, November, and December 2015) monthly meetings.

- 4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

- 4.2 Approval of Lease Agreement with Septium

The board approved the lease agreement with Septium and authorized the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.

- 4.3 Approval of Lease Agreement with Spectrum Knowledge

The board approved the lease agreement with Spectrum Knowledge and authorized the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.

1.6 Approval of Consent Calendar – (cont.)

- 4.4 Approval of Lease between RSCCD and St. Peter Evangelical Lutheran Church
The board approved the lease with St. Peter Evangelical Lutheran Church in Santa Ana for facilities to provide child care services as presented.
- 4.5 Approval of Amendment to Agreement with Donald Krotee Partnership, Inc. for Professional Design Services for 17th and Bristol Streets Parking Lot Project at Santa Ana College
The board approved the amendment with Donald Krotee Partnership, Inc. for professional design services for the 17th and Bristol Streets parking lot project at SAC as presented.
- 4.6 Approval of Amendment to Agreement with Ninyo & Moore for Materials Testing and Inspection Consulting Services for Dunlap Hall Renovation Project at Santa Ana College
The board approved the amendment with Ninyo & Moore for materials testing and inspection services for the Dunlap Hall renovation project at SAC as presented.
- 4.8 Ratification of Award of Bid #1269 for Building D Renovation Phase 1 at Santiago Canyon College
The board ratified awarding Bid #1269 to Bishop, Inc. for the Building D renovation phase 1 at SCC as presented.
- 4.9 Approval of Statement of Work (SOW) for Orange County Department of Education Payroll Interface Project - Ferrilli
The board approved the agreement for ad hoc consulting and programming between Ferrilli and RSCCD as presented.
- 4.10 Approval of Surplus Property
The board declared the list of equipment as surplus property and approved utilization of The Liquidation Company to conduct an auction as presented.
- 4.11 Approval of Donation of Surplus Items
The board approved the donations to Orange Unified School District and Vital Link Education-Business Consortium as presented.
- 4.12 Approval of Request for Proposal (RFP) #1265-ACH/Debit Card Refunds and Disbursement Services
The board accepted the Request for Proposal and awarding of the three-year contract for ACH/Debit Card Refunds and Disbursement Services, RFP #1265 to Blackboard Inc., dba Blackboard Transact as presented, and authorized the Vice Chancellor, Business Operations/Fiscal Services to execute the contract on behalf of the district.

1.6 Approval of Consent Calendar – (cont.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

-Basic Skills Initiative (SAC) - <i>Augmentation</i>	\$ 36,291.00
- Quality Rating and Improvement System (QRIS) Block Grant - (District)	\$147,600.00
-Santa Ana Middle College High School (SAC) - <i>Augmentation</i>	\$ 99,000.00
-SBA/CSUF – SBDC 2014 One-Time Funds – (District)	\$ 36,379.66
-College Assistance Migrant Program (CAMP) – Year 4 (SCC)	\$425,000.00
-Math, Engineering and Science Achievement (MESA) Program – (SAC)	\$ 50,500.00
-Santa Ana Middle College High School (SAC)	\$ 99,000.00
-Technical Assistance Provider – Career Pathways Design (TAP-CPD)	\$950,000.00

5.2 Approval of Sub-Agreement between RSCCD and South Orange County Community College District on behalf of Saddleback Community College

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and Coast Community College District on behalf of Coastline Community College

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Sub-Agreement between RSCCD and WestEd

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of Agreement between RSCCD and TD Testing

The board approved the agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.

5.6 Approval of Memorandum of Understanding between RSCCD and Santa Ana Unified School District (SAUSD)

The board approved the Memorandum of Understanding between RSCCD and SAUSD for preschool services at Sepulveda Elementary School.

1.7 Presentation on Capability Building Contract (Colleges of Excellence)

Mr. Robert Feldhake, The Feldhake Law Firm, gave a presentation on the Capability Building Contract. Board members received clarification on data related to the presentation from Mr. Feldhake.

1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579

There were no public comments.

1.9 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers - CSEA Chapter 888

There were no public comments.

1.10 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA)

There were no public comments.

1.11 Public Hearing - Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College
Dr. John Weispfenning, President, Santiago Canyon College

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

Mr. Oscar Cortés, Student President, Santa Ana College, provided a report to the board.

There was no representation from Santiago Canyon College.

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Dr. Elliott Jones, Academic Senate President, Santa Ana College

2.6 Reports from Board Committee Chairperson

Mr. Solorio provided a report on the July 16, 2015, Board Facilities Committee meeting.

3.0 INSTRUCTION

Items 3.1 through 3.8, and 3.10, 3.11, 3.12, and 3.13 were approved as part of Item 1.6 (Consent Calendar).

3.9 Approval of Renewal of Taller San Jose Instructional Services Agreement

It was moved by Ms. Alvarez and seconded by Mr. Yarbrough to approve the renewal of the Taller San Jose instructional services agreement for the program year 2015-2016. Discussion ensued. Mr. Hanna proposed the following amendment be added to the agreement: “The agreement be approved with the requirement that within 90 days there would be a Memorandum of Understanding (MOU) to address curriculum review and facilitating entrance into the SCC apprentice programs.” Ms. Alvarez asked that the MOU be reviewed by the board within 90 days. The motion to approve the Taller San Jose instructional services agreement and amendment carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, and 4.8 to 4.12 were approved as part of Item 1.6 (Consent Calendar).

4.7 Ratification of Agreement with P2S Engineering for Engineering Services for Feasibility Study for Central Plant Project at Santa Ana College

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to ratify the agreement with P2S Engineering for engineering services for the feasibility study for the Central Plant project at SAC as presented. Ms. Barrios recused herself due to her firm doing business with Southern California Edison. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough, and a vote of abstention from Ms. Barrios. Student Trustee Manriquez’s advisory vote was aye.

4.13 Approval of Purchase Orders

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the purchase order listing for the period May 31, 2015, through June 29, 2015. Discussion ensued. Mr. Hanna asked that the answers to the questions he asked be attached to the minutes. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

5.0 **GENERAL**

Items 5.1 to 5.6 were approved as part of Item 1.6 (Consent Calendar).

5.7 Approval of Appointment to Measure Q Citizens’ Bond Oversight Committee

It was moved by Mr. Yarbrough and seconded by Mr. Solorio to approve the appointment to the Measure Q Citizens’ Bond Oversight Committee as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

5.8 Approval of Public Affairs and Communications Consultant Agreement - Townsend Public Affairs, Inc.

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the public affairs and communications consultant agreement with Townsend Public Affairs, Inc. in Newport Beach, California as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

5.9 Appointment of RSCCD Community Representative to the Orange County Community Colleges Legislative Task Force (OCCCLTF)

It was moved by Ms. Alvarez and seconded by Mr. Yarbrough to appoint Mr. Max Madrid to serve as the RSCCD community representative on the OCCCLTF for 2015-2016. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

5.10 Board Member Comments

Board members congratulated SCC for receiving the “Great College to Work For” Honor Roll recognition by The Chronicle of Higher Education on July 20, 2015.

Ms. Barrios indicated she plans to RSVP on the website to attend SAC’s 100-year birthday celebration on September 19.

5.10 Board Member Comments – (cont.)

Ms. Barrios expressed appreciation for the passion of the students speaking during public comments and is thankful that the students were able to hear Mr. Feldhake's presentation which addressed their concerns. Ms. Barrios thanked Dr. Rodriguez and Mr. Enrique Perez for their assistance in answering not only her questions but also the RSCCD Foundation board members' questions.

Board members welcomed Dr. Jones as the new Academic Senate President for Santa Ana College.

Mr. Hanna thanked Mr. Barembaum for his comments during Item 1.4 (Public Comments).

Mr. Hanna stated that most of the students that spoke during public comments (Item 1.4) were not residents of the Rancho district. Mr. Hanna indicated that although they are entitled to speak during public comments, he is more likely to consider comments made by residents of the district since they are usually more up-to-date on the issues.

Mr. Hanna thanked Ms. Smith for working with the district on the Taller San Jose agreement.

In reference to a July 20, 2015, *Los Angeles Times* article on Saudi women in the workplace, Ms. Mendoza Yanez urged the public to give the Saudi Arabia agreement an opportunity to succeed. She urged students to research the topic thoroughly and be professional and civil when speaking during public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:14 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 6:37 p.m.

Closed Session Report

Mr. Hanna reported the board discussed public employment, labor negotiations, and public employee discipline/dismissal/release, and the board took action to suspend a Cook/Nutrition Specialist for a period of ten (10) days with the following vote: Aye - Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Mr. Yarbrough was absent from the June 15, 2015, board meeting; therefore, did not vote on this action.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

- Approve Changes of Assignments
- Approve Changes of Assignment Locations
- Approve Interim Assignments
- Approve Administrator/Academic Supervisor Step Increases
- Approve Corrected 2015-2016 Interim CEFA Salary Schedule
- Approve 2015-2016 FARSCCD Contract Athletic Coaching Stipends
- Approve 2015-2016 FARSCCD 10 Month/175 Day Faculty Step Increases
- Approve Extensions of Interim Assignments
- Approve Adjustment to Voluntary Reduced Workloads
- Approve Final Placements
- Approve Contract Extension Days
- Approve Adjusted FARSCCD 12 Month/192 Day Faculty Salaries for Step Increases
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

- Approve New Appointments
- Approve Longevity Increments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Salary Placements
- Approve Change in Positions
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary to Hourly On Going Assignments
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Adoption of Rancho Santiago Community College District’s Initial Bargaining Proposal to California School Employees Association, Chapter 579

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to adopt the district’s initial bargaining proposal to CSEA, Chapter 579. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

6.4 Adoption of Rancho Santiago Community College District’s Initial Bargaining Proposal to Child Development Center Teachers, CSEA Chapter 888

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to adopt the district’s initial bargaining proposal to Child Development Center Teachers, CSEA Chapter 888. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

6.5 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to Continuing Education Faculty Association

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to adopt the district's initial bargaining proposal to CEFA. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

6.6 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to adopt the district's initial bargaining proposal to FARSCCD. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

6.7 Presentation of Faculty Association of Rancho Santiago Community College District's Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to schedule a public hearing for its August 17, 2015 meeting. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

6.8 Approval of Agreement with AON Consulting, Inc. for Benefit Plan Consultation Services

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the agreement with AON Consulting, Inc. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

6.9 Approval of Agreement with AON Consulting, Inc. for Medicare Subsidy Administration

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the agreement with AON Consulting, Inc. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

6.10 Approval of Agreement with ADP, LLC

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the agreement with ADP, LLC. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

6.11 Approval of Agreement and Addendum with Health Advocate, Inc. for its Employee Assistance Program and Core Advocacy Program

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the agreement and addendum with Health Advocate, Inc. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

6.12 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, August 17, 2015.

There being no further business, Mr. Labrado declared the meeting adjourned at 6:38 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: August 17, 2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: July 20, 2015
To: Dr. Raúl Rodríguez
From: Peter J. Hardash
Subject: Responses to Board of Trustees Requests/Questions

From Trustee John Hanna

On 4.13, please have someone certify that none of the purchase orders reflect payments to or for activities of the RSCCD Foundation. If there are any, please indicate which ones they are and their purpose.

- To the best of our knowledge, none of the purchase orders listed on the Purchase Order List for the period 5/31/15 through 6/29/15 reflect payments or activities of the RSCCD Foundation.

The Purchasing Department is not able to decipher if a department has processed a requisition inappropriately. It is the responsibility of the department manager, requesting the issuance of a purchase order, to charge the services properly, e.g., general fund or RSCCD Foundation.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College - Science, Math, and Health Sciences Division**

To: Board of Trustees	Date: August 17, 2015
Re: Approval of Emergency Medical Technician Agreement – AmeriCare Ambulance	
Action: Request for Approval	

BACKGROUND

Students in the Emergency Medical Technician Program are required to participate in clinical rotation activities at sites throughout the community in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed clinical affiliation agreement with AmeriCare Ambulance, located in Carson, California, will yield appropriate clinical rotation activities for the program.

ANALYSIS

The clinical affiliation agreement covers the scope of program's operations of the facility as well as other issues relating to responsibilities for both parties. The agreement has been reviewed by college and district. The agreement carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this clinical affiliation agreement with AmeriCare Ambulance located in Carson, California.

Fiscal Impact: None	Board Date: August 17, 2015
Prepared by: Michael T. Collins, Ed.D. Vice President of Administrative Services	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

STANDARD CLINICAL AFFILIATION AGREEMENT

This standard Clinical Affiliation Agreement (the “Agreement”) is made and entered into between the **Rancho Santiago Community College District**, a public educational agency (“District”) located in Santa Ana, California, and AmeriCare Ambulance (“Clinical Facility”) located in Carson, California.

WHEREAS, District and Clinical Facility desire to contribute to community health education;

WHEREAS, District operates Santa Ana College (“College”) and College is a duly accredited educational institution that conducts the program(s) described and identified herein this Agreement (the “Program”);

WHEREAS, District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable government agency;

WHEREAS, Clinical Facility operates a duly licensed health care agency and has obtained all necessary licenses, consents, and approvals;

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation;

WHEREAS, District desires to affiliate with the Clinical Facility in order that students may participate in a clinical experience rotation at the Clinical Facility; and

WHEREAS, District and Clinical Facility desire to enter into this Agreement to memorialize their respective rights, duties, and obligations with respect to the clinical experience rotation of students of the College’s Program.

For purposes of this Agreement, the following definitions shall apply:

“District” shall refer to the Rancho Santiago Community College District, its member Colleges, the District’s Governing Board, and each of their trustees, employees, agents, representatives, successors and assigns;

“College” shall refer to Santa Ana College, and each of its employees, agents, representatives and assigns;

“Clinical Facility” shall refer to AmeriCare Ambulance, its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents, representatives, successors, and assigns;

The “Program” shall refer to the Clinical training in health science programs; and

NOW, THEREFORE, in consideration of the following covenants, conditions and agreements, the parties hereto agree as follows:

TERMS

1. Clinical Experience Rotation. Clinical Facility agrees to provide students of the Program who are specified by College with a clinical experience rotation (“Rotation”), in accordance with standards established by governmental agencies and recognized professional accrediting agencies, and subject to the terms and conditions of this Agreement.
2. Development of Curriculum. College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the Rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to Clinical Facility on or before student placement. Clinical Facility shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program’s written objectives.
3. Exposure to Bloodborne Pathogens. Program students and college faculty will comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992 (the “Regulations”), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up. District’s responsibility with respect to the Regulations also shall include the provision of the hepatitis B vaccination or documentation of declination in accordance with the Regulations.
4. Applicable Procedure: Acceptance. College agrees to provide Clinical Facility with a list of the name(s) of students who will be participating in a rotation.
5. Nondiscrimination. The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition. The Rancho Santiago Community College District complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender

or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender or disability is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator.

6. Academic Year. The academic year consists of Fall, and Spring semesters, Summer session and Winter break intersession.
7. Rotation Schedule. The rotation schedule shall be determined by College and Clinical Facility and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s).
8. Orientation. Clinical Facility and College shall provide an orientation for assigned students participating in each rotation.
9. Compliance with Clinical Facility Rules. Clinical Facility shall make available all applicable governing instruments, policies and procedures, rules and regulations of Clinical Facility to each student participating in a rotation, and student shall comply with these rules.

In providing the students with the clinical rotation that is the subject of this Agreement, Clinical Facility shall comply with all applicable laws, rules, regulations, statutes, policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency.

10. Confidentiality of Patient Records. Students and faculty understand and agree that Clinical Facility's patient files are confidential.
11. Clinical Coordinator (College). College agrees to designate a coordinator for each program. The coordinator, who may be an academic instructor, shall be responsible for all teaching activities.
12. Clinical Advisor (Clinical Facility). Clinical Facility agrees to designate a clinical advisor or coordinator who shall provide input to the clinical performance and evaluation of student(s), be a resource person for College's faculty and students, and shall communicate with the clinical coordinator designated by College regarding the proposed curriculum and the performance of individual students and shall arrange formal orientation to the facility for the faculty and students.
13. Supervision of Students. The supervision and direction of students while on site at Clinical Facility shall be the responsibility of the Clinical Coordinator (College) or designee as guided by the instructional objectives. No direct, hands-on patient care shall be provided by participating students at Clinical Facility, except in accordance with all applicable laws, Clinical Facility and Medical Staff rules, regulations, policies and procedures. District recognizes the patients' rights to refuse care provided by a student at Clinical Facility.

14. Removal of Students. Clinical Facility retains the right to exclude any student at any time from any clinical area. Any student who is asked to leave by Clinical Facility shall do so promptly and without protest. Clinical Facility shall also have the right, at any time, to request College to remove a student permanently from the rotation. Except as otherwise proved under any approachable policies, procedures, rules, regulations, and/or under any law, any such removal shall not require compliance with any notice, hearing or other procedural requirements.
15. Patient Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct patient care or operations at Clinical Facility. Clinical Facility shall maintain sole responsibility and accountability for patient care and shall provide adequate staffing in number and competency to ensure safe and continuous health care during the term of this Agreement.
16. Student Evaluation. In the case of direct supervision of the students by the Clinical Instructor (College), he/she shall be responsible for student(s) evaluation. Unless otherwise mutually agreed between the Clinical Coordinator (College) and the Clinical Advisor (Clinical Facility), Clinical Facility may be responsible for submitting input to the Clinical Coordinator evaluating and appropriately documenting the performance of each student in the clinical rotation. The appropriate forms shall be provided by the Clinical Coordinator. Nothing herein shall be construed as a guarantee by or obligation of Clinical Facility regarding the performance of any student during the rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.
17. Ongoing Communication. College has the privilege of regularly scheduled meetings with Clinical Facility staff, including both selected unit personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating College's health care programs at a mutually agreed upon time.
18. Materials. College agrees to provide students with all educational material required during the clinical program.
19. Medical Library. Clinical Facility agrees to provide students with access to the Medical Library, if applicable, during its normal business hours.
20. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between Clinical Facility, its agents and employees, and College, its agents, employees and students under the terms of this Agreement. Further, neither College, its staff members, nor other representatives, shall attempt to bill or collect from any patient or from any other source fees for services provided to patients by said student.

The only exception shall be when Clinical Facility and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.

21. No Right to Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of Clinical Facility, nor shall any student be entitled to any right, compensation, or other benefits normally afforded to employees of Clinical Facility, including but not limited to, Social Security, unemployment and workers' compensation insurance.
22. Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for students participating in the rotation. These coverage's are in effect while the student is on-site at Clinical Facility.
23. Insurance Carried by Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy. Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

24. Student Health Records. Any student participating in a rotation shall, at the request of Clinical Facility, provide a current statement from his or her physician that the student is in good health and capable of participating in the rotation. Clinical Facility, upon request, may require that any student returning from an extended absence caused by illness or injury submit to a physical examination or present a statement from a physician indicating that the student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of the student.

Any student participating in a rotation shall provide verification of annual T.B. screening, immune status for mumps, rubeola, rubella, and chicken pox, hepatitis B (or signed waiver for hepatitis B).

25. Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a student during performance of his/her clinical training during a rotation, the student shall be treated by Clinical Facility as appropriate.

26. Confidentiality of Student Record. Clinical Facility shall keep confidential and shall not disclose to any person or entity (i) student application; (ii) student health records or reports; and/or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any student participating in the rotation, unless disclosure is authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction.

Clinical Facility shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of student records as defined herein.

27. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable Clinical Facility to offer the rotation to College's students participating in the Program. If requested by Clinical Facility, College will provide Clinical Facility with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.

28. Indemnification. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or non-performance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

29. Governing Law. This Agreement shall be governed by and constructed in accordance with the laws of the State of California.

30. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.

31. Effective Date Termination. This Agreement shall become effective on September 16, 2015 and shall remain in effect until September 15, 2020, unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. In the event a rotation is in progress, any written notice to terminate with or without cause shall become effective at the expiration of the rotation. Notwithstanding the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.

32. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal deliver, or by U. S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of ten (10) days after mailing.

Mail to:

To Clinical Facility:

AmeriCare Ambulance Service
1059 Bedmar
Carson, CA 90748

To College:

Director of Nursing
Santa Ana College
1530 West 17th Street
Santa Ana, CA 92706

With a copy to:

Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
ATTN: Vice Chancellor
Business Operations/Fiscal Services

33. Entire Agreement. This Agreement and all attachments hereto, constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

Clinical Facility

Rancho Santiago Community College District

By: _____

By: _____

Typed Name: _____

Typed Name: Peter J. Hardash

Title: _____

Title: Vice Chancellor, Business Operations/Fiscal Services

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santa Ana College - Science, Math, and Health Sciences Division

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of Renewal of Nursing Program Agreement – Anaheim Regional Medical Center	
Action:	Request for Approval	

BACKGROUND

Students in the nursing program are required to participate in clinical rotation activities at sites throughout the community in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed clinical affiliation agreement renewal with Anaheim Regional Medical Center located in Anaheim, California, will yield appropriate clinical rotation activities for the programs.

ANALYSIS

The clinical affiliation agreement covers the scope of program’s operations of the facility as well as other issues relating to responsibilities for both parties. The agreement has been reviewed by college and district. The agreement carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this renewal of the clinical affiliation agreement with Anaheim Regional Medical Center located in Anaheim, California.

Fiscal Impact:	None	Board Date: August 17, 2015
Prepared by:	Michael T. Collins, Ed.D. Vice President of Administrative Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

AFFILIATION AGREEMENT

THIS AFFILIATION AGREEMENT ("Agreement") is made and entered into as of July 12, 2015 (the "Effective Date") between Rancho Santiago Community College District ("School") and AHMC Anaheim Regional Medical Center LP, a California limited partnership doing business as AHMC Anaheim Regional Medical Center ("Hospital").

R E C I T A L S:

A. School offers to enrolled students various programs in the field of nursing (individually or collectively "Program").

B. Hospital operates a comprehensive inpatient acute care facility licensed in the State of California ("State").

C. School desires to provide to its students a clinical learning experience through the application of knowledge and skills in actual patient-centered situations in an acute care facility.

D. Hospital has agreed to undertake training activities and to make its facility available to identified students of School for such purposes within Hospital's capabilities and resources.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

1. **RESPONSIBILITIES OF SCHOOL.**

a. **Clinical Program.** School shall be responsible for the implementation and operation of the clinical component of its Program at Hospital, which Program shall be approved in advance by Hospital. Such responsibilities shall include, but not be limited to, the following:

- (1) orientation of students to the clinical experience at Hospital;
- (2) provision of classroom theory and practical instruction to students prior to their clinical assignments at Hospital;
- (3) preparation of student/patient assignments and rotation plans for each student and coordination of same with Hospital;
- (4) continuing oral and written communication with Hospital regarding student performance and evaluation, absences and assignments of students, and other pertinent information;

- (5) supervision of students and their performance at Hospital;
- (6) participation, with the students, in Hospital's Quality Assurance and related programs; and
- (7) performance of such other duties as may from time to time be agreed to between School and Hospital.

All students, faculty, employees, agents and representatives of School participating in the Program while on Hospital premises ("Program Participants") shall be accountable to Hospital's Administrator. School shall be responsible for causing all Program Participants to comply with the terms of this Agreement.

b. **Program Participant Statements.** School shall require each Program Participant to sign a Statement of Responsibility in the form attached hereto as Exhibit A and a Statement of Confidentiality in the form attached hereto as Exhibit B.

c. **Health of Program Participants.** School shall provide to Hospital satisfactory evidence that each Program Participant is free from contagious disease and does not otherwise present a health hazard to Hospital patients, employees, volunteers or guests prior to his or her participation in the Program. Such evidence shall include without limitation the completion of a two step tuberculin skin test (within the last twelve months) or evidence that each Program Participant is free of symptoms of pulmonary disease if the skin test is positive, a chest x-ray following a positive TB test result, and physical examination and evidence of immunity from rubella, measles and chicken pox, as well as evidence of current influenza vaccination. School and/or the Program Participant shall be responsible for arranging for the Program Participant's medical care and/or treatment, if necessary, including transportation in case of illness or injury while participating in the Program at Hospital. In no event shall Hospital be financially or otherwise responsible for said medical care and treatment.

d. **Dress Code; Meals.** School shall require the students assigned to Hospital to dress in accordance with dress and personal appearance standards approved by School. Such standards shall be in accordance with Hospital's standards regarding same. Program Participants shall pay for their own meals at Hospital.

e. **Performance of Services.** All faculty provided by School shall be duly licensed, certified or otherwise qualified to participate in the Program at Hospital. School shall have a specially designated staff for the performance of the services specified herein. School and all Program Participants shall perform its and their duties and services hereunder in accordance with all relevant local, state, and federal laws and shall comply with the standards and guidelines of all applicable accrediting bodies and the bylaws, rules and regulations of Hospital and any rules and regulations of School as may be in effect from time to time. Neither School nor any Program Participant shall interfere with or adversely affect the operation of Hospital or the

performance of services therein. Hospital has and shall retain at all times professional and administrative responsibility for services provided hereunder, as and to the extent required by Title 22, California Code of Regulations, Section 70713. Hospital's retention of such responsibility is not intended and shall not be construed to diminish, limit, alter or otherwise modify in any way the obligations of Program Participants under this Agreement.

f. **OSHA Compliance.** School shall be responsible for compliance by Program Participants with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992, and as may be amended or superseded from time to time (the "Regulations"), including, but not limited to accepting the same level of responsibility as "the employer" would have to provide all employees with (1) information and training about the hazards associated with blood and other potentially infectious materials, (2) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (3) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (4) information as to the reasons the employee should participate in hepatitis B vaccination and post-exposure evaluation and follow-up. School's responsibility with respect to the Regulations also shall include the provision of the hepatitis B vaccination or documentation of declination in accordance with the Regulations.

g. **Training.** Prior to a student's first assignment at Hospital, the assignment of a School employee, agent or representative to work at Hospital or the first date of service (after the Effective Date) of a faculty member at Hospital, School shall require that the individual receive proper training on the basics of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and provide Hospital with evidence that such training has been completed satisfactorily by the individual. School shall make records of such training available to Hospital promptly, and without charge, upon Hospital's request. Further, prior to a faculty member's first assignment at Hospital, faculty member shall attend Hospital orientation and it shall be faculty member's responsibility to provide Hospital orientation to students on their first day of assignment at Hospital.

2. **RESPONSIBILITIES OF HOSPITAL.**

a. Hospital shall accept, within its capabilities and resources, the students assigned to the Program by School and cooperate in the orientation of all Program Participants to Hospital. Hospital shall provide the opportunities for such students, who shall be supervised by School and Hospital, to observe and assist in various aspects of acute care patient care. Hospital shall coordinate School's rotation and assignment schedule with its own schedule and those of other educational institutions. Hospital shall at all times retain ultimate control of the Hospital and responsibility for patient care. It is acknowledged and understood by the parties that Hospital makes no representation or guarantee as to Hospital's ability to accommodate all, or any, of School's requests for rotations of students at Hospital.

b. Upon the request of School, Hospital shall assist School in the evaluation of each Program Participant's performance in the Program. However, School shall at all times remain solely responsible for the evaluation and grading of Program Participants.

3. **MUTUAL RESPONSIBILITIES.** The parties shall cooperate to fulfill the following mutual responsibilities:

a. Students shall be treated as trainees who have no expectation of receiving compensation or future employment from Hospital or School.

b. Any courtesy appointments to faculty or staff by either the School or Hospital shall be without entitlement of the individual to compensation or benefits for the appointed party.

4. **WITHDRAWAL OF PROGRAM PARTICIPANTS.**

a. Hospital may immediately remove from the premises any Program Participant who poses an immediate threat or danger to personnel or to the quality of medical services or for unprofessional behavior.

b. Hospital may request School to withdraw or dismiss a Program Participant from the Program at Hospital when his or her clinical performance is unsatisfactory to Hospital or his or her behavior, in Hospital's discretion, is disruptive or detrimental to Hospital and/or its patients. In such event, said Program Participant's participation in the Program shall immediately cease. Subject to the provisions of Subsection 4.a. above, it is understood that only School can dismiss the Program Participant from the Program at Hospital.

5. **INDEPENDENT CONTRACTOR.** The parties hereby acknowledge that they are independent contractors, and neither the School nor any of its agents, representatives, students or employees or Program Participants shall be considered agents, representatives, or employees of Hospital. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto. School shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits. No Program Participant shall look to Hospital for any salaries, insurance or other benefits. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

6. **NON-DISCRIMINATION.** There shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, veteran status, disability or other legally protected classification in either the selection of students, or as to any aspect of the clinical training; provided, however, that with respect to disability, the disability must not be such as would, even with reasonable accommodation, in and of itself preclude the student's effective participation in the Program.

7. **CONFIDENTIALITY.**

a. **Hospital Information.** School recognizes and acknowledges that, by virtue of entering into this Agreement and fulfilling the terms of this Agreement, School and Program Participants may have access to certain information of Hospital that is confidential and constitutes valuable, special and unique property of Hospital. School agrees that neither School nor any Program Participant will at any time, (either during or subsequent to the term of this Agreement), disclose to others, use, copy or permit to be copied, without Hospital's express prior written consent, except in connection with the performance of School's and Program Participant's duties hereunder, any confidential or proprietary information of Hospital, including, without limitation, information which concerns Hospital's patients, costs, or treatment methods developed by Hospital, and which is not otherwise available to the public.

b. **Terms of Agreement.** Except for disclosure to School's legal counsel, accountant or financial advisors (none of whom shall be associated or affiliated in any way with Hospital or any of its affiliates) and as may be required by applicable law, neither School nor any Program Participant shall disclose the terms of this Agreement to any person, unless disclosure thereof is required by law or otherwise authorized by this Agreement or consented to by Hospital in writing. Unauthorized disclosure of the terms of this Agreement shall be a material breach of this Agreement and shall provide Hospital with the option of pursuing remedies for breach, or, notwithstanding any other provision of this Agreement, immediately terminating this Agreement upon written notice to School.

c. **Patient Information.** Neither School nor any Program Participant shall disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by Hospital in writing, any medical record or other patient information regarding Hospital patients, and School and Program Participant shall comply with all federal and state laws and regulations, and all bylaws, rules, regulations, and policies of Hospital and Hospital's medical staff, regarding the confidentiality of such information. School and Program Participants shall restrict access, use or disclosure of any patient or medical record information regarding Hospital patients to persons with a direct need for medical diagnosis, treatment or other lawful use permitted by any State or federal statutes or regulations governing the lawful access, use or disclosure of medical information. School acknowledges that in receiving or otherwise dealing with any records or information from Hospital about Hospital's patients receiving treatment for alcohol or drug abuse, School and Program Participant are bound by the provisions of the federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 C.F.R. Part 2, as amended from time to time. School shall notify Hospital in writing within three (3) days after School becomes aware of any breach of this Section 7.c.

d. **Privacy of Health Information.** School acknowledges that Hospital must comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, codified at 42 U.S.C. § 1320d through d-8 ("HIPAA"), and the requirements of any regulations promulgated thereunder, including, without

limitation, the federal privacy and security regulations as contained in 45 C.F.R. Parts 160 and 164 (collectively, the "Regulations"). Accordingly, Hospital may only disclose Protected Health Information, as defined in 45 C.F.R. 160.103, or Individually Identifiable Health Information, as defined in 42 U.S.C. § 1320d(6) (collectively, "Protected Health Information") to a student for purposes of providing treatment to Hospital patients or training the student to be a health care provider. A student may only request or use Protected Health Information about a Hospital patient for treatment and Hospital training program purposes. A student may only disclose Protected Health Information about a Hospital patient for treatment purposes to other health care providers involved in the patient's treatment or to Hospital's workforce members involved in the student's training program for Hospital's training program purposes. A student shall not disclose Protected Health Information to School or its faculty, employees, agents or representatives unless direct patient identifiers are removed to create a limited data set in accordance with the limited data set standard at 45 C.F.R § 164.514(e) and the disclosure is pursuant to a limited data set use agreement between Hospital and School that satisfies Hospital's obligations under the limited data set standard. A student may disclose a patient's health information that has been de-identified in accordance with the de-identification standard at 45 C.F.R. § 164.514(a) - (c) to School or its faculty, employees, agents or representatives for School's use in evaluating the student.

School, students and other Program Participants shall not request, use or further disclose any Protected Health Information other than for the treatment and training purposes specified in this Agreement. School and Program Participants will implement appropriate safeguards to prevent the request for, use or disclosure of Protected Health Information other than as permitted by this Agreement. School will promptly report to Hospital any uses or disclosures, of which School or Program Participants become aware, of Protected Health Information in violation of this Agreement. In the event that School contracts with any agents or independent contractors to whom School provides Protected Health Information, School shall include provisions in such agreements pursuant to which School and such agents or independent contractors agree to the same restrictions and conditions that apply to School with respect to Protected Health Information. School will make its internal practices, books and records relating to the use and disclosure of Protected Health Information available to the Secretary of the United States Department of Health and Human Services to the extent required for determining compliance with HIPAA and the Regulations.

In the event a Hospital patient (or the patient's personal representative) requests access to Protected Health Information in a Designated Record Set (as defined in 45 C.F.R. § 164.501) of Hospital from School or a Program Participant, School or the Program Participant shall immediately forward such request and any such Protected Health Information in its, his or her possession to Hospital. If a Hospital patient (or the patient's personal representative) requests an amendment of Protected Health Information in a Designated Record Set of Hospital from School or a Program Participant, then School shall or the Program Participant shall immediately forward such request and any such Protected Health Information in its, his or her possession to Hospital. Further, School or Program Participant shall incorporate any amendment approved by Hospital into any amended Protected Health Information in School's or Program Participant's possession.

If School or a Program Participant receives a request for an accounting of disclosures of Protected Health Information from a Hospital patient (or the patient's personal representative), then School or the Program Participant shall within five days forward the request to Hospital. School shall assist Hospital to determine whether any such request for an accounting is a request for an accounting of Hospital's disclosures or of School's disclosures. If Hospital determines that the request is a request for an accounting of School's disclosures and School is a Covered Entity (as defined in 45 C.F.R. § 160.103), then School shall provide the patient with the accounting required by 45 C.F.R. § 164.528. If Hospital determines that the request is a request for an accounting of Hospital's disclosures, then School and Program Participants shall within 10 days forward any information in School's or Program Participants' possession that is required for Hospital to make the accounting required by 45 C.F.R. § 164.528.

No attorney-client, accountant-client or other legal or equitable privilege shall be deemed to have been waived by School or Hospital by virtue of this Subsection.

e. **Audit.** School shall, within five business days of a written request from Hospital, make available during normal business hours at School or Hospital all records, books, agreements, systems, policies and procedures relating to the use or disclosure of Protected Health Information for the purpose of allowing Hospital to audit and determine School's compliance with this Section 7. If Hospital discovers any violation of this Section 7, School shall promptly remedy such violation following receipt of written notice describing the violation from Hospital and shall certify in writing that it cured the violation.

f. **Survival.** The provisions set forth in this Section 7 shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

8. **INSURANCE.**

a. School and Hospital shall secure and maintain at all times during the Term, at their respective sole expense, commercial general liability insurance (such coverage to include, without limitation, claims based on a violation of Subsection 7.d. or any applicable State law or regulation concerning the privacy of patient information, if such insurance is reasonably available) covering themselves and their respective employees. School shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure such coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital. Such coverage provided by School and Hospital may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per occurrence. Such insurance shall not be cancelable except upon 30 days' prior written notice to the other party. Such coverage shall be primary and non-contributory. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.

b. School and Hospital shall each secure and maintain at all times during the Term, at their respective sole expense, workers' compensation and employers' liability insurance covering their respective employees. Such coverage provided by School and Hospital may be afforded via commercial insurance or self-insurance at the following limits:

Workers' Compensation:	Statutory limits
Employers' Liability:	\$1,000,000 each accident; \$1,000,000 disease policy limit; \$1,000,000 disease each employee

Both School and Hospital agree to endorse such policy to (1) waive subrogation in favor of each other, and (2) have a 30-day notice of cancellation. Such coverage shall be primary and non-contributory. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage. School shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure health insurance coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital.

c. School and Hospital each shall secure and maintain at all times during the Term, at their respective sole expense, professional liability insurance (medical malpractice), (such coverage to include, without limitation, claims based on a violation of Subsection 7.d. or any applicable State law or regulation concerning the privacy of patient information, if such insurance is reasonably available) covering themselves and their respective employees. School shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure such coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital. Such coverage provided by School and Hospital may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per claim/occurrence and \$3,000,000 annual aggregate. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.

Such insurance shall not be cancelable except upon 30 days' prior written notice to the other party. Such coverage shall be primary and non-contributory. This coverage shall be either (1) on an occurrence basis or (2) on a claims-made basis. If the coverage is on a claims-made basis, both School and Hospital hereby agree that prior to the effective date of termination of their respective current insurance coverage, both parties shall purchase, at their respective expense, either a replacement policy annually thereafter having a retroactive date no later than the Effective Date or tail coverage in the above stated amounts for all claims arising out of incidents occurring prior to termination of the respective parties current coverage or prior to termination of this Agreement. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.

9. **TERM; TERMINATION.**

a. **Term.** The term of this Agreement shall be two (2) years, commencing on the Effective Date.

b. **Termination.** Except as otherwise provided herein, either party may terminate this Agreement at any time without cause upon at least thirty (30) days' prior written notice, provided that all students currently enrolled in the Program at Hospital at the time of notice of termination shall be given the opportunity to complete their clinical Program at Hospital, such completion not to exceed three (3) months.

c. **Effect of Expiration or Other Termination.** Upon expiration or other termination of this Agreement, School shall, and shall cause Program Participants to, either return or destroy all Protected Health Information received from Hospital or created or received by School or Program Participants on behalf of Hospital, and which School or Program Participants still maintain in any form. Notwithstanding the foregoing, to the extent that Hospital agrees that it is not feasible to return or destroy such Protected Health Information, the terms and provisions of Section 7 of this Agreement shall survive termination of this Agreement and such Protected Health Information shall be used or disclosed solely for such purpose or purposes which prevented the return or destruction of such Protected Health Information.

10. **ENTIRE AGREEMENT.** This Agreement and its accompanying Exhibits contain the entire understanding of the parties with respect to the subject matter hereof and supersede all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement. All continuing covenants, duties and obligations herein shall survive the expiration or earlier termination of this Agreement.

11. **SEVERABILITY.** If any provision of this Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

12. **INDEMNIFICATION.** Each party shall defend, indemnify and hold the other party harmless from and against any and all liability and costs, including reasonable attorneys' fees, resulting directly or indirectly from the performance of its obligations hereunder by the indemnifying party, its students, representatives, agents or subcontractors. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

13. **ARBITRATION.** Any dispute or controversy arising under, out of or in connection with, or in relation to this Agreement, or any amendment hereof, or the breach hereof shall be determined and settled by arbitration in Orange County, California, in accordance with the American Health Lawyers Association Alternative Dispute Resolution Service Rules of Procedure for Arbitration and applying the laws of the State. Any award rendered by the

arbitrator shall be final and binding upon each of the parties, and judgment thereon may be entered in any court having jurisdiction thereof. The costs shall be borne equally by both parties. During the pendency of any such arbitration and until final judgment thereon has been entered, this Agreement shall remain in full force and effect unless otherwise terminated as provided hereunder. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

14. **CAPTIONS.** The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

15. **NO WAIVER.** Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any of the provisions contained herein.

16. **GOVERNING LAW.** This Agreement shall be governed and construed in accordance with the laws of the State. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

17. **ASSIGNMENT; BINDING EFFECT.** School may not assign or transfer any of its rights, duties or obligations under this Agreement, in whole or in part, without the prior written consent of Hospital. For purposes of this Agreement, the transfer of ownership of all or a portion of the shares, partnership interests, or other ownership interests of School, in a single transaction or a series of transactions, which results in the replacement of 50% or more of the shareholders, partners, members or owners, as the case may be, of School as they existed on the commencement date of this Agreement shall be deemed an assignment hereunder. This Agreement shall inure to the benefit of, and be binding upon, the parties hereto and their respective successors and permitted assigns. This Agreement is assignable by Hospital without consent or notice.

18. **NOTICES.** All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by overnight courier, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

If to School: Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706
Attn: Business and Fiscal Operations

If to Hospital: AHMC Anaheim Regional Medical Center
1111 W. La Palma Ave.
Anaheim, CA 92801
Attn: Chief Executive Officer

With a copy to: AHMC Healthcare Inc.
55 South Raymond Ave., Suite 105
Alhambra, CA 91801
Attn: Legal Counsel

or to such other persons or places as either party may from time to time designate by written notice to the other.

19. **COUNTERPARTS.** This Agreement may be executed in counterparts, and all counterparts shall constitute but one and the same document.

20. **REGULATORY REFERENCES.** A reference in this Agreement to a section in any statute or regulation means the section as in effect or as amended.

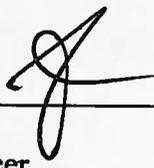
SCHOOL:

RANCHO SANTIAGO COMMUNITY COLLEGE
DISTRICT

By: _____
Name: Peter J. Hardash 
Title: Vice Chancellor, Fiscal Services
Business Operations

HOSPITAL:

AHMC ANAHEIM REGIONAL MEDICAL
CENTER LP D/B/A AHMC ANAHEIM
REGIONAL MEDICAL CENTER

By: _____ 
Name: Patrick Petre
Title: Chief Executive Officer

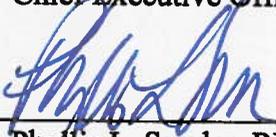
By: _____ 
Name: Phyllis L. Snyder, RN, BSN, PHN
Title: Chief Nursing Officer

EXHIBIT A

STATEMENT OF RESPONSIBILITY

For and in consideration of the benefit provided the undersigned in the form of participation in the Program operated by Rancho Santiago Community College District ("School") at AHMC Anaheim Regional Medical Center ("Hospital") in accordance with the Affiliation Agreement between School and Hospital, the undersigned and his/her heirs, successors and/or assigns do hereby covenant and agree to assume all risks of, and be solely responsible for, any injury or loss sustained by the undersigned while participating in the Program at Hospital unless such injury or loss arises solely out of Hospital's gross negligence or willful misconduct.

Dated this ____ day of _____, 20__.

Print Name:

Witness

EXHIBIT B

**AHMC ANAHEIM REGIONAL MEDICAL CENTER
STATEMENT OF CONFIDENTIALITY**

1. I understand that ALL information (patient, financial, administrative, physician, employee, etc.) is strictly confidential and is to be used only in the performance of my assigned duties at AHMC Anaheim Regional Medical Center ("ARMC"). The information gained via access to ARMC Information System(s) cannot be altered, copied, transmitted (electronic/faxed), or divulged to others, without the express permission of my supervisor, or as part of my assigned duties.

All patient health information is confidential and cannot be discussed with others, unless as part of direct patient care.

I agree to render unreadable, prior to disposal, any printed copy of confidential information gained through access to an ARMC Information System(s) or other means.

2. I understand that the username and password issued to me is a unique code that identifies me to the ARMC Information System(s). If at any time I feel that the confidentiality of my code has been compromised, I will notify the ARMC ISD Helpline (714-999-6002) immediately so that the username/password can be changed. I understand that I will be prompted to change my unique password every 90 days.
3. I acknowledge that I do not have the right to privacy as to any information or file maintained in or on ARMC's property or transmitted or stored through its computer systems, voice mail, e-mail or other technical resources. I understand that I may access only files or programs, whether computerized or not, that I have permission to enter.
4. Access to the Internet (where provided) is strictly for business purposes. Any usage outside the confines of business access is prohibited.
5. I understand that if I disregard the confidentiality of my signature code, use the code of another person, or fail to comply with the above policies, I will be committing a breach of confidentiality and will be subject to disciplinary action and/or termination.

Please indicate by your signature below that you have read, understand, and agree with the above. A copy will also be placed on file with the ARMC Information Services Department.

Company: _____

Department: _____

Print Name: _____

Signature: _____

Date: _____

Witness: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTIAGO CANYON COLLEGE – ORANGE EDUCATION CENTER

To: Board of Trustees	Date: August 17, 2015
Subject: Approval of Designated Representative to Serve as Official RSCCD Representative on the Rancho Santiago Adult Education Consortium for the 2015-16 Fiscal Year	
Action: Request for Approval	

BACKGROUND

In 2013-2014, the State Budget included a two year, \$25 million state-wide adult education planning grant. AB 86 called for the development of local regional consortia comprised of representatives from community college districts, K-12 districts, and other organizations that serve a role in adult education (each consortium was defined by the boundaries of a community college district).

To transition from planning to implementation, the 2015-2016 State Budget includes a \$500 million Adult Education Block Grant (AEBG) to be allocated among the regional consortia. AB 104 authorizes a community college district to join the local adult education consortium as a member, and states that a member of the consortium shall be represented only by an official designated by the governing board of the member.

ANALYSIS

An official representative on the Rancho Santiago Adult Education Consortium is necessary to ensure that the RSCCD has a full voice in the decision making process to implement the local adult education plan supported by the AEBG. Interim Dean of Instruction and Student Services, Mary Walker, has been an active participant in the AB 86 planning process serving as the Project Director. She chaired the 15 monthly consortium meetings from March 2014 through June 2015 and supervised the work of the Project Coordinator in all facets of the process, including the final Rancho Santiago Adult Education Consortium Comprehensive Plan submitted March 1, 2015. The selection of the representative is the product of a collaborative process between Santiago Canyon College and Santa Ana College.

RECOMMENDATION

It is recommended that the RSCCD Board of Trustees approve Interim Dean Mary Walker to serve as the official District Representative on the Rancho Santiago Adult Education Consortium through June 30, 2016.

Fiscal Impact: None	Board Date: August 17, 2015
Item Prepared by: Jose Vargas, Vice President, Continuing Education, Santiago Canyon College	
Item Submitted by: John Weispfenning, Ph.D., President	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santiago Canyon College
Academic Affairs – Mathematics and Sciences

To: Board of Trustees	Date: August 17, 2015
Re: Approval of Scope of Work Agreement with SmartStart Evaluation and Research	
Action: Request for Approval	

BACKGROUND

SCC was awarded the S-STEM (Science, Technology, Engineering, & Mathematics) Scholarship grant by the National Science Foundation in Spring 2015, in the amount of \$621,913. The grant is in support of full-time students at SCC majoring in the STEM field who show financial need and growth potential. The students will transfer into a four-year college with the intention of continuing their education to earn a Bachelor's degree in a STEM major. This scholarship program will be in place for the next four years.

Project objectives include: increasing the number of low-income STEM majors and percentage of minority STEM majors enrolled full-time; reduction of work hours and increased participation in STEM services and resources; increase in number of students who graduate or transfer with at least a 3.0 GPA; and increased participation of underrepresented STEM majors in internships.

Students will be mentored and monitored by a member of the S-STEM Committee which is comprised of professors who teach STEM courses and a STEM counselor to help them achieve the students goals while they attend SCC.

ANALYSIS

To ensure that the program meets its objectives, the grant requires an independent third party evaluator to create a report that documents the program's activities, achievements, and impact each academic year.

SmartStart Evaluation and Research is an evaluator that can conduct a formative evaluation to assess satisfaction with activities, perceived impacts and future plans, and to track expected outputs compared to identified targets. SmartStart will also perform a summative evaluation to assess achievement of project goals and the broader impacts on participating students.

RECOMMENDATION

It is recommended that the Board of Trustees approve the agreement with SmartStart Evaluation and Research, commencing August 18, 2015 and ending June 30, 2019.

Fiscal Impact: \$26,087 (paid by grant)	Board Date: August 17, 2015
Prepared by: Martin Stringer, Dean, Mathematics and Sciences	
Submitted by: John Weispfenning, Ph.D., President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



May 18, 2015

Lisa Kohne, Ed.D.
4482 Barranca Pkwy, Ste. 220
Irvine, CA 92604
Tel: 949.396.6053
lkohne@smartstartecs.com
www.smartstartecs.com
EID: 14-2007437

Professor Jeff Wada
Santiago Canyon College
8045 East Chapman Avenue
Orange, CA 92869

Evaluation Scope of Work Santiago Canyon College NSF S-STEM Scholars Academy project

TERM

Services to be provided by SmartStart Evaluation and Research shall commence on August 18, 2015 and shall continue until June 30, 2019.

GOALS AND OBJECTIVES

NSF S-STEM PROGRAM GOALS:

- Goal 1:** Improved educational opportunities for students.
- Goal 2:** Increased retention of students to degree achievement.
- Goal 3:** Improved student support programs at institutions of higher education.
- Goal 4:** Increased numbers of well-educated and skilled employees in technical areas of national need.

RSCCD S-STEM PROJECT OBJECTIVES:

- Objective 1:** Increase the number of low-income STEM majors enrolled full-time
- Objective 2:** Increase the percentage of minority STEM majors enrolled full-time
- Objective 3:** Reduce work hours and/or increase participation in STEM services and resources
- Objective 4:** Increase the number of students who graduate or transfer with at least a 3.0 GPA
- Objective 5:** Increase participation of underrepresented STEM majors in internships

SERVICES TO BE PERFORMED

SmartStart Evaluation and Research will conduct a formative and summative evaluation as outlined below.

FORMATIVE EVALUATION

Formative evaluation monitors the quality of project activities and provides feedback to the leadership team to strengthen implementation. The following questions will guide the formative evaluation:

1. Are leaders implementing effective strategies and activities to achieve project goals?
2. Are there obstacles to successful implementation of the project? How can they be overcome?
3. Is the project on schedule? Are students on track to complete their degree?

Participants will complete a Likert scale and free response evaluation form at the end of each project year to assess satisfaction with activities, perceived impacts, and future plans. The evaluator will also track expected outputs compared to identified targets as shown in Figure 1.

Figure 1. Output areas, metrics, and targets

Output area	Metric	Annual target (Project total)
Project activities	# STEM workshops or activities	4 per year
	Participation in advisement	All participants
	Participation in internships	3-5 per year (12-20)
Project participation	# students in each cohort	8-15 (51-86)
	% underrepresented minority	40%
	% low income	100%

SUMMATIVE EVALUATION

Summative evaluation assesses achievement of project goals and the broader impacts on participating students. Guiding evaluation questions are aligned with the goals of the NSF S-STEM program and are based on the objectives of this project. Has this project:

- Objective 1: Increased the number of low-income STEM majors enrolled full-time?
- Objective 2: Increased the percentage of minority STEM majors enrolled full-time?
- Objective 3: Reduced work hours and/or increased participation in STEM services and resources?
- Objective 4: Increased the number of students who graduate or transfer with at least a 3.0 GPA?
- Objective 5: Increased participation of underrepresented STEM majors in internships?

Summative procedures (Figure 2) include conducting an annual post-survey of all trainees to assess impact of participation the program and future plans and tracking quantitative outcomes of all goals. Using project leaders' ranking criteria results (fair, good, excellent candidate for award) the evaluator will assess whether allocating awards to students with greatest need and potential to benefit, yields greater outcome achievement. The evaluator will also track early cohorts of participants beyond their involvement in the project by sending a follow-up survey to students who have graduated or exited from the program.

Figure 2. Summative evaluation outcome areas, metrics, and evaluation measures

Outcome Area	Metrics (target)	Measure
Obj. 1: Low-income full-time STEM majors	# and % of low-income, full-time STEM majors compared to previous data (60% AA degree in 2 years)	Track completion
Obj.2: Minority full-time STEM majors	# and % of minority, full-time STEM majors compared to previous data (60% AA degree in 2 years)	Track completion
Obj.3: Work hours and STEM services	Reduced work hours (by 50%) Increased participation in services (compared to previous data)	Annual post-survey
Obj.4: Graduate or transfer with 3.0+ GPA	% graduate or transfer with 3.0+ GPA (75%) % transfer to BA/BS degree program in 2 years (60%)	Track graduation/transfer Annual post-survey or follow-up survey
Obj.5: Increased participation of underrepresented STEM majors in internships	# of low-income and/or minority STEM majors in internships (12-20 in four years)	Track internship applications, acceptance, and participation

EVALUATION TIMELINE

Evaluation activities will be conducted during timeframes indicated in Figure 3.

Figure 3. Evaluation timeline

Date	Evaluation Activity
July - Dec	Develop evaluation Scope of Work and complete consulting paperwork (Year 1 only) Attend meetings as needed Request applicants/accepted/participation numbers and list of current participants from PI Develop/refine student annual post survey Request previous data from PI (Year 1 only) <ul style="list-style-type: none"> ▪ # and % of low-income, full-time STEM majors ▪ # and % of minority, full-time STEM majors ▪ # and % students who participate in services ▪ % graduate or transfer with 3.0+ GPA ▪ % transfer to BA/BS degree program in 2 years
Jan - June	Attend meetings as needed Request current data listed above from PI Email post-survey link to students, track completion, remind Request internship applications, acceptance, and participation information from PI Develop/refine student follow-up survey Send follow-up survey to graduated students Send report and invoice to project director

DELIVERABLES AND INVOICES

Santiago Canyon College agrees to pay SmartStart \$6,521 per year for four years (\$26,087 total) for evaluation services performed on this project. SmartStart will submit invoices on approximate dates as indicated in Figure 4.

Figure 4. Deliverables and invoice dates

Year	Term of Service	Deliverable	Date of Invoice	Amount
Year 1 - 2015-16	August 18, 2015 – June 30, 2016	Annual Report	June 30, 2016	\$6,521
Year 2 - 2016-17	July 1, 2016, – June 30, 2017	Annual Report	June 30, 2017	\$6,521
Year 3 - 2017-18	July 1, 2017, – June 30, 2018	Annual Report	June 30, 2018	\$6,521
Year 4 - 2018-19	July 1, 2018, – June 30, 2019	Summative Report	June 30, 2019	\$6,521
Total Evaluation Cost				\$26,087

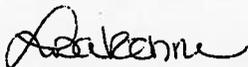
CONFIDENTIALITY

SmartStart recognizes the nature of services performed may require access to confidential information. SmartStart agrees to protect the confidentiality and shall not disclose any confidential information. SmartStart evaluators and researchers are certified by the University of Miami Collaborative Institutional Training Initiative (CITI) to conduct research and evaluations using correct human subjects protocols. SmartStart will follow correct human subjects and confidentiality protocols. No references to individual participants will be reported. All data is kept in a password-protected database.

STUDENTS' PARTICIPATION IN PROJECT EVALUATION

Please include this statement on project notices, applications, and acceptance letters: *This project is being funded by a grant from the National Science Foundation. As part of grant expectations, an evaluation of project usefulness and impact will be conducted. All participants are requested to participate in the project evaluation.*

Thank you for selecting SmartStart to conduct the evaluation of your project. I look forward to working with you.
Sincerely,



Lisa Kohne, Ed.D. President,
SmartStart Evaluation and Research

Rancho Santiago Comm Coll District

Board Meeting of 08/17/15

AP0020

Bank Code: 92 District Funds

Check Registers Submitted for Approval

Page: 1

Checks Written for Period 07/08/15 Thru 08/04/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
61629	General Fund Unrestricted	0.00	165.00	-165.00	92*0419414	92*0419414
62202	General Fund Unrestricted	0.00	1,433.00	-1,433.00	92*0431195	92*0431195
62222	General Fund Unrestricted	0.00	294.50	-294.50	92*0432607	92*0432607
62362	General Fund Unrestricted	0.00	384.29	-384.29	92*0433714	92*0433714
62707	General Fund Unrestricted	73,492.83	0.00	73,492.83	92*0439646	92*0439729
62708	General Fund Unrestricted	70,637.32	3,660.00	66,977.32	92*0439730	92*0439840
62709	General Fund Unrestricted	85,680.42	1,632.00	84,048.42	92*0439841	92*0439930
62710	General Fund Unrestricted	54,550.72	2,588.00	51,962.72	92*0439931	92*0440030
62711	General Fund Unrestricted	51,858.50	3,844.50	48,014.00	92*0440031	92*0440130
62712	General Fund Unrestricted	65,364.92	6,158.00	59,206.92	92*0440131	92*0440232
62713	General Fund Unrestricted	14,537.60	0.00	14,537.60	92*0440233	92*0440245
62714	General Fund Unrestricted	5,952.54	0.00	5,952.54	92*0440256	92*0440271
62715	General Fund Unrestricted	45,563.22	0.00	45,563.22	92*0440273	92*0440276
62716	General Fund Unrestricted	3,362.68	0.00	3,362.68	92*0440291	92*0440314
62721	General Fund Unrestricted	6,113.83	0.00	6,113.83	92*0440371	92*0440383
62722	General Fund Unrestricted	98,666.09	0.00	98,666.09	92*0440386	92*0440400
62723	General Fund Unrestricted	20,266.35	0.00	20,266.35	92*0440401	92*0440408
62724	General Fund Unrestricted	1,117.04	0.00	1,117.04	92*0440430	92*0440430
62725	General Fund Unrestricted	4.60	0.00	4.60	92*0440460	92*0440460
62728	General Fund Unrestricted	3,740.50	0.00	3,740.50	92*0440503	92*0440523
62729	General Fund Unrestricted	509.10	0.00	509.10	92*0440524	92*0440530
62732	General Fund Unrestricted	8,418.05	0.00	8,418.05	92*0440563	92*0440581
62733	General Fund Unrestricted	79,995.30	0.00	79,995.30	92*0440582	92*0440596
62734	General Fund Unrestricted	170.00	0.00	170.00	92*0440597	92*0440598
62736	General Fund Unrestricted	1,046.98	0.00	1,046.98	92*0440622	92*0440628
62737	General Fund Unrestricted	6,448.82	0.00	6,448.82	92*0440631	92*0440643
62738	General Fund Unrestricted	5,307.33	0.00	5,307.33	92*0440652	92*0440670
62739	General Fund Unrestricted	11,348.47	4,523.47	6,825.00	92*0440671	92*0440678
62740	General Fund Unrestricted	2,884.86	0.00	2,884.86	92*0440684	92*0440694
62741	General Fund Unrestricted	566.00	0.00	566.00	92*0440695	92*0440695
62742	General Fund Unrestricted	49,350.26	0.00	49,350.26	92*0440699	92*0440703
62743	General Fund Unrestricted	53.98	0.00	53.98	92*0440711	92*0440711
62745	General Fund Unrestricted	7.12	0.00	7.12	92*0440739	92*0440739
62746	General Fund Unrestricted	35,958.89	0.00	35,958.89	92*0440749	92*0440775
62747	General Fund Unrestricted	764,852.00	0.00	764,852.00	92*0440777	92*0440777
62748	General Fund Unrestricted	57,119.75	0.00	57,119.75	92*0440789	92*0440791
62755	General Fund Unrestricted	1,145.00	0.00	1,145.00	92*0440825	92*0440825
62756	General Fund Unrestricted	716.48	0.00	716.48	92*0440826	92*0440827
62757	General Fund Unrestricted	2,855.01	0.00	2,855.01	92*0440829	92*0440844
62758	General Fund Unrestricted	3,632.18	0.00	3,632.18	92*0440848	92*0440863
62763	General Fund Unrestricted	1,843,084.48	0.00	1,843,084.48	92*0440873	92*0440880

Checks Written for Period 07/08/15 Thru 08/04/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62764	General Fund Unrestricted	5,229.62	0.00	5,229.62	92*0440881	92*0440889
62765	General Fund Unrestricted	73,681.00	0.00	73,681.00	92*0440890	92*0440891
62766	General Fund Unrestricted	6,780.50	0.00	6,780.50	92*0440895	92*0440919
62770	General Fund Unrestricted	105,146.13	0.00	105,146.13	92*0440925	92*0440929
62771	General Fund Unrestricted	1,353.20	0.00	1,353.20	92*0440930	92*0440937
62772	General Fund Unrestricted	1,771.00	0.00	1,771.00	92*0440941	92*0440949
62773	General Fund Unrestricted	9,935.95	0.00	9,935.95	92*0440951	92*0440963
62774	General Fund Unrestricted	54,552.21	0.00	54,552.21	92*0440964	92*0440966
62779	General Fund Unrestricted	17,810.16	0.00	17,810.16	92*0440976	92*0440981
62780	General Fund Unrestricted	177,805.65	0.00	177,805.65	92*0440985	92*0440996
62784	General Fund Unrestricted	255.80	0.00	255.80	92*0441009	92*0441016
62785	General Fund Unrestricted	19,237.81	0.00	19,237.81	92*0441019	92*0441030
62787	General Fund Unrestricted	11,343.06	0.00	11,343.06	92*0441034	92*0441053
62788	General Fund Unrestricted	215,695.68	107,847.84	107,847.84	92*0441055	92*0441072
62789	General Fund Unrestricted	10,638.90	0.00	10,638.90	92*0441074	92*0441089
62790	General Fund Unrestricted	22,473.00	0.00	22,473.00	92*0441090	92*0441092
62791	General Fund Unrestricted	3,906.50	0.00	3,906.50	92*0441094	92*0441110
62794	General Fund Unrestricted	294.50	0.00	294.50	92*0441119	92*0441119
62795	General Fund Unrestricted	2,884.66	0.00	2,884.66	92*0441122	92*0441128
62796	General Fund Unrestricted	7,120.00	0.00	7,120.00	92*0441134	92*0441134
62800	General Fund Unrestricted	191,037.61	0.00	191,037.61	92*0441140	92*0441150
62801	General Fund Unrestricted	10,589.00	0.00	10,589.00	92*0441154	92*0441171
62802	General Fund Unrestricted	2,983.62	0.00	2,983.62	92*0441178	92*0441192
62803	General Fund Unrestricted	438,569.81	0.00	438,569.81	92*0441196	92*0441210
62804	General Fund Unrestricted	1,817.29	0.00	1,817.29	92*0441215	92*0441216
62811	General Fund Unrestricted	19,912.95	0.00	19,912.95	92*0441258	92*0441259
62812	General Fund Unrestricted	139.80	0.00	139.80	92*0441262	92*0441269

Total Fund 11 General Fund Unrestricted	\$4,889,344.63	\$132,530.60	\$4,756,814.03
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Checks Written for Period 07/08/15 Thru 08/04/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62050	General Fund Restricted	0.00	3,125.00	-3,125.00	92*0426498	92*0426498
62714	General Fund Restricted	15,725.08	0.00	15,725.08	92*0440246	92*0440266
62715	General Fund Restricted	765,511.22	0.00	765,511.22	92*0440272	92*0440290
62716	General Fund Restricted	1,461.96	0.00	1,461.96	92*0440292	92*0440315
62721	General Fund Restricted	1,092.98	0.00	1,092.98	92*0440381	92*0440381
62722	General Fund Restricted	32,002.43	0.00	32,002.43	92*0440387	92*0440398
62723	General Fund Restricted	7,225.62	0.00	7,225.62	92*0440409	92*0440415
62724	General Fund Restricted	17,827.56	0.00	17,827.56	92*0440416	92*0440434
62725	General Fund Restricted	5,771.67	0.00	5,771.67	92*0440435	92*0440461
62726	General Fund Restricted	2,090.00	0.00	2,090.00	92*0440462	92*0440499
62727	General Fund Restricted	61,288.00	0.00	61,288.00	92*0440500	92*0440502
62731	General Fund Restricted	8,885.00	0.00	8,885.00	92*0440534	92*0440562
62732	General Fund Restricted	6,006.83	0.00	6,006.83	92*0440567	92*0440580
62733	General Fund Restricted	50,821.29	0.00	50,821.29	92*0440583	92*0440594
62734	General Fund Restricted	2,439.75	0.00	2,439.75	92*0440599	92*0440605
62736	General Fund Restricted	949.33	0.00	949.33	92*0440620	92*0440630
62737	General Fund Restricted	10,792.76	0.00	10,792.76	92*0440632	92*0440651
62738	General Fund Restricted	982.73	0.00	982.73	92*0440660	92*0440662
62739	General Fund Restricted	34,530.74	0.00	34,530.74	92*0440672	92*0440683
62740	General Fund Restricted	2,950.00	0.00	2,950.00	92*0440687	92*0440688
62741	General Fund Restricted	2,183.50	0.00	2,183.50	92*0440696	92*0440696
62742	General Fund Restricted	209,999.60	0.00	209,999.60	92*0440697	92*0440702
62743	General Fund Restricted	2,447.44	0.00	2,447.44	92*0440704	92*0440713
62744	General Fund Restricted	5,600.47	0.00	5,600.47	92*0440714	92*0440734
62745	General Fund Restricted	8,697.87	0.00	8,697.87	92*0440735	92*0440748
62746	General Fund Restricted	7,820.59	0.00	7,820.59	92*0440755	92*0440776
62747	General Fund Restricted	265,772.68	0.00	265,772.68	92*0440778	92*0440781
62748	General Fund Restricted	190,155.10	0.00	190,155.10	92*0440782	92*0440793
62756	General Fund Restricted	359.40	0.00	359.40	92*0440828	92*0440828
62757	General Fund Restricted	8,570.45	0.00	8,570.45	92*0440833	92*0440843
62758	General Fund Restricted	20,704.08	0.00	20,704.08	92*0440845	92*0440866
62759	General Fund Restricted	91,526.10	0.00	91,526.10	92*0440867	92*0440868
62764	General Fund Restricted	68,060.40	0.00	68,060.40	92*0440884	92*0440888
62765	General Fund Restricted	172,263.13	0.00	172,263.13	92*0440892	92*0440894
62769	General Fund Restricted	2,798.90	0.00	2,798.90	92*0440922	92*0440923
62770	General Fund Restricted	28,249.00	0.00	28,249.00	92*0440924	92*0440928
62772	General Fund Restricted	11,085.13	1,626.22	9,458.91	92*0440938	92*0440950
62773	General Fund Restricted	9,780.54	0.00	9,780.54	92*0440952	92*0440955
62774	General Fund Restricted	81,531.24	0.00	81,531.24	92*0440965	92*0440971
62779	General Fund Restricted	33,987.88	0.00	33,987.88	92*0440977	92*0440984
62785	General Fund Restricted	14,619.53	0.00	14,619.53	92*0441017	92*0441028

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62787	General Fund Restricted	6,182.44	0.00	6,182.44	92*0441035	92*0441054
62789	General Fund Restricted	148.93	0.00	148.93	92*0441073	92*0441088
62790	General Fund Restricted	1,538.35	0.00	1,538.35	92*0441091	92*0441093
62795	General Fund Unrestricted	1,101.00	0.00	1,101.00	92*0441120	92*0441121
62796	General Fund Restricted	50,864.59	0.00	50,864.59	92*0441129	92*0441133
62800	General Fund Restricted	24,209.76	0.00	24,209.76	92*0441144	92*0441149
62801	General Fund Restricted	27,991.67	0.00	27,991.67	92*0441152	92*0441172
62802	General Fund Restricted	4,483.98	0.00	4,483.98	92*0441173	92*0441195
62803	General Fund Restricted	109,526.34	0.00	109,526.34	92*0441198	92*0441214
62808	General Fund Restricted	15,732.60	0.00	15,732.60	92*0441227	92*0441253
62811	General Fund Restricted	38,207.36	0.00	38,207.36	92*0441257	92*0441261
Total Fund 12 General Fund Restricted		<u>\$2,544,555.00</u>	<u>\$4,751.22</u>	<u>\$2,539,803.78</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62713	GF Unrestricted One-Time Func	334.42	0.00	334.42	92*0440240	92*0440240
62716	GF Unrestricted One-Time Func	12,291.12	0.00	12,291.12	92*0440310	92*0440311
62722	GF Unrestricted One-Time Func	9,000.00	0.00	9,000.00	92*0440384	92*0440385
62723	GF Unrestricted One-Time Func	7,724.61	0.00	7,724.61	92*0440405	92*0440407
62733	GF Unrestricted One-Time Func	24,218.46	0.00	24,218.46	92*0440585	92*0440595
62737	GF Unrestricted One-Time Func	138.24	0.00	138.24	92*0440637	92*0440637
62739	GF Unrestricted One-Time Func	4,696.50	0.00	4,696.50	92*0440677	92*0440677
62740	GF Unrestricted One-Time Func	43,992.00	0.00	43,992.00	92*0440689	92*0440692
62757	GF Unrestricted One-Time Func	1,953.12	0.00	1,953.12	92*0440830	92*0440836
62759	General Fund Unrestricted	98,508.25	0.00	98,508.25	92*0440869	92*0440869
62800	General Fund Unrestricted	17,464.51	0.00	17,464.51	92*0441151	92*0441151
Total Fund 13 General Fund Unrestricted		\$220,321.23	\$0.00	\$220,321.23		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62717	Child Development Fund	51,550.24	0.00	51,550.24	92*0440316	92*0440335
62735	Child Development Fund	12,340.86	0.00	12,340.86	92*0440606	92*0440619
62749	Child Development Fund	1,220.27	0.00	1,220.27	92*0440794	92*0440799
62760	Child Development Fund	1,410.25	0.00	1,410.25	92*0440870	92*0440870
62767	Child Development Fund	1,201.65	0.00	1,201.65	92*0440920	92*0440920
62775	Child Development Fund	1,370.04	0.00	1,370.04	92*0440972	92*0440972
62781	Child Development Fund	3,112.88	0.00	3,112.88	92*0440997	92*0441002
62786	Child Development Fund	3,063.35	0.00	3,063.35	92*0441031	92*0441033
62792	Child Development Fund	3,355.14	0.00	3,355.14	92*0441111	92*0441115
62797	Child Development Fund	8,919.61	0.00	8,919.61	92*0441135	92*0441137
62805	Child Development Fund	4,031.61	0.00	4,031.61	92*0441217	92*0441222
Total Fund 33 Child Development Fund		\$91,575.90	\$0.00	\$91,575.90		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62720	Capital Outlay Projects Fund	253,152.23	0.00	253,152.23	92*0440360	92*0440370
62752	Capital Outlay Projects Fund	289,134.81	0.00	289,134.81	92*0440809	92*0440822
62768	Capital Outlay Projects Fund	17,174.29	0.00	17,174.29	92*0440921	92*0440921
62793	Capital Outlay Projects Fund	133,345.33	0.00	133,345.33	92*0441116	92*0441118
62806	Capital Outlay Projects Fund	9,445.20	0.00	9,445.20	92*0441223	92*0441224
Total Fund 41 Capital Outlay Projects Fun		<u>\$702,251.86</u>	<u>\$0.00</u>	<u>\$702,251.86</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62718	Bond Fund, Measure E	277,757.46	0.00	277,757.46	92*0440336	92*0440346
62750	Bond Fund, Measure E	42,516.25	0.00	42,516.25	92*0440800	92*0440804
62776	Bond Fund, Measure E	3,780.00	0.00	3,780.00	92*0440973	92*0440973
62782	Bond Fund, Measure E	14,533.80	0.00	14,533.80	92*0441003	92*0441003
Total Fund 42 Bond Fund, Measure E		<u>\$338,587.51</u>	<u>\$0.00</u>	<u>\$338,587.51</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62719	Bond Fund, Measure Q	879,590.81	0.00	879,590.81	92*0440347	92*0440359
62751	Bond Fund, Measure Q	12,908.30	0.00	12,908.30	92*0440805	92*0440808
62762	Bond Fund, Measure Q	51,040.00	0.00	51,040.00	92*0440872	92*0440872
62777	Bond Fund, Measure Q	7,184.75	0.00	7,184.75	92*0440974	92*0440974
62783	Bond Fund, Measure Q	247,686.75	0.00	247,686.75	92*0441004	92*0441008
Total Fund 43 Bond Fund, Measure Q		<u>\$1,198,410.61</u>	<u>\$0.00</u>	<u>\$1,198,410.61</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62730	Property and Liability Fund	122,886.00	0.00	122,886.00	92*0440531	92*0440533
62754	Property and Liability Fund	544.76	0.00	544.76	92*0440824	92*0440824
62798	Property and Liability Fund	7,154.72	0.00	7,154.72	92*0441138	92*0441138
62810	Property and Liability Fund	742,200.00	0.00	742,200.00	92*0441255	92*0441256
Total Fund 61 Property and Liability Fund		<u>\$872,785.48</u>	<u>\$0.00</u>	<u>\$872,785.48</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62753	Workers' Compensation Fund	1,260.52	0.00	1,260.52	92*0440823	92*0440823
62778	Workers' Compensation Fund	1,837.50	0.00	1,837.50	92*0440975	92*0440975
62807	Workers' Compensation Fund	2,238.41	0.00	2,238.41	92*0441225	92*0441226
62809	Workers' Compensation Fund	543,668.00	0.00	543,668.00	92*0441254	92*0441254
Total Fund 62 Workers' Compensation Fu		<u>\$549,004.43</u>	<u>\$0.00</u>	<u>\$549,004.43</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62761	Student Financial Aid Fund	188.97	0.00	188.97	92*0440871	92*0440871
62799	Student Financial Aid Fund	184.52	0.00	184.52	92*0441139	92*0441139
Total Fund 74 Student Financial Aid Fund		<u><u>\$373.49</u></u>	<u><u>\$0.00</u></u>	<u><u>\$373.49</u></u>		

SUMMARY

Total Fund 11 General Fund Unrestricted	4,756,814.03
Total Fund 12 General Fund Restricted	2,539,803.78
Total Fund 13 General Fund Unrestricted	220,321.23
Total Fund 33 Child Development Fund	91,575.90
Total Fund 41 Capital Outlay Projects Fund	702,251.86
Total Fund 42 Bond Fund, Measure E	338,587.51
Total Fund 43 Bond Fund, Measure Q	1,198,410.61
Total Fund 61 Property and Liability Fund	872,785.48
Total Fund 62 Workers' Compensation Fund	549,004.43
Total Fund 74 Student Financial Aid Fund	373.49
Grand Total:	<u><u>\$11,269,928.32</u></u>

Checks Written for Period 07/04/15 Thru 07/31/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
311507211	Bookstore Fund	26,606.90	0.00	26,606.90	31*0105872	31*0105886
311507425	Bookstore Fund	32,078.09	0.00	32,078.09	31*0105887	31*0105912
311507531	Bookstore Fund	376,423.49	0.00	376,423.49	31*0105913	31*0105948
Total Fund 31 Bookstore Fund		<u><u>\$435,108.48</u></u>	<u><u>\$0.00</u></u>	<u><u>\$435,108.48</u></u>		

Checks Written for Period 07/04/15 Thru 07/31/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
711507211	Associated Students Fund	5,475.66	0.00	5,475.66	71*0007498	71*0007503
711507531	Associated Students Fund	12,633.82	0.00	12,633.82	71*0007504	71*0007505
Total Fund 71 Associated Students Fund		<u><u>\$18,109.48</u></u>	<u><u>\$0.00</u></u>	<u><u>\$18,109.48</u></u>		

Checks Written for Period 07/04/15 Thru 07/31/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
761507211	Community Education Fund	2,732.54	80.63	2,651.91	76*0006740	76*0006743
761507318	Community Education Fund	12,004.56	0.00	12,004.56	76*0006744	76*0006747
761507425	Community Education Fund	589.72	0.00	589.72	76*0006748	76*0006749
761507531	Community Education Fund	131,293.28	0.00	131,293.28	76*0006750	76*0006759
Total Fund 76 Community Education Fund		<u>\$146,620.10</u>	<u>\$80.63</u>	<u>\$146,539.47</u>		

Checks Written for Period 07/04/15 Thru 07/31/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
791507211	Diversified Trust Fund	11,558.51	493.50	11,065.01	79*0019454	79*0019462
791507318	Diversified Trust Fund	628.21	0.00	628.21	79*0019463	79*0019464
791507425	Diversified Trust Fund	16,609.12	0.00	16,609.12	79*0019465	79*0019468
791507531	Diversified Trust Fund	127,107.24	0.00	127,107.24	79*0019469	79*0019481
Total Fund 79 Diversified Trust Fund		<u>\$155,903.08</u>	<u>\$493.50</u>	<u>\$155,409.58</u>		

Checks Written for Period 07/04/15 Thru 07/31/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
811507211	Diversified Agency Fund	1,293.52	0.00	1,293.52	81*0045830	81*0045840
811507318	Diversified Agency Fund	190.30	95.15	95.15	81*0045841	81*0045842
811507425	Diversified Agency Fund	17,229.99	0.00	17,229.99	81*0045843	81*0045846
811507531	Diversified Agency Fund	17,278.25	2,882.78	14,395.47	81*0045847	81*0045881
Total Fund 81 Diversified Agency Fund		<u>\$35,992.06</u>	<u>\$2,977.93</u>	<u>\$33,014.13</u>		

SUMMARY

Total Fund 31 Bookstore Fund	435,108.48
Total Fund 71 Associated Students Fund	18,109.48
Total Fund 76 Community Education Fund	146,539.47
Total Fund 79 Diversified Trust Fund	155,409.58
Total Fund 81 Diversified Agency Fund	33,014.13
Grand Total:	<u><u>\$788,181.14</u></u>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of the 2015-16 Proposed Adopted Budget Assumptions	
Action:	Request for Discussion	

BACKGROUND

At this meeting it is recommended the Board review the latest budget assumptions and provide feedback for use in completing the Proposed Adopted Budget. The assumptions have been reviewed by both the Fiscal Resources Committee and District Council.

ANALYSIS

The Proposed Adopted Budget Assumptions have been revised with the latest known impacts of the 2015-16 enacted state budget based on the "Blue Book" handed out at the Chancellor's Office Budget Workshop on July 30, 2015. As the Blue Book wasn't complete with all statewide allocations, there are still some estimates in the assumptions. These estimates will be revised when actual allocations are known.

The revenue assumptions include a Cost of Living Adjustment (COLA) of 1.02%, a Base Allocation increase, an increase in the Career Development and College Preparation (CDCP) rate to equalize with the credit rate, a reduction in the estimated deficit factor to 1%, an increase in the apprenticeship allocation, and an allocation to hire additional fulltime faculty. The ongoing revenue assumptions net approximately \$19 million in additional funding. Also included is a large one-time reimbursement for Mandated Costs of \$15.4 million. The state budget also contains increased allocations to Student Services programs including Student Success and Support Program (SSSP), Student Equity and EOPS, as well as allocations for Scheduled Maintenance/Instructional Equipment and Energy Efficiency.

The expense assumptions contain additional ongoing costs including step and column movement, health and welfare benefits cost increases, the hiring of fourteen new full-time faculty positions plus an estimate of sixteen additional faculty from the new state allocation (in addition to twenty replacement positions), increased cost of capital outlay, utilities and Information Technology Services contract escalation costs. They also include a transfer of up to \$250,000 contribution from the unrestricted general fund to the child development fund. These assumptions project no planned spend down in 2015-16 of the Budget Stabilization Fund, estimated at \$14.3 million.

RECOMMENDATION

It is recommended that the Board of Trustees approve the updated Adopted Budget Assumptions for the 2015-16 fiscal year as presented.

Fiscal Impact:	TBD	Board Date: August 17, 2015
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**FTEs Analysis and Targets
As of August 5, 2015**

	2012/13			2013/14			2014/15			2015/16			
	P3 Actual	%	Difference Target to Actual	Target	Recal Actual	%	Difference Target to Actual	Target	P3 Actual	%	Difference Target to Actual	Target *	%
SAC/CEC													
Credit	15,375.51	54.55%	(326.78)	15,820.00	15,493.22	54.00%	-2.07%	15,574.00	15,530.31	53.72%	(43.69)	15,665.00	53.53%
CDCP	4,274.98	15.17%	(81.36)	4,370.71	4,289.35	14.95%	-1.86%	4,461.03	4,253.92	14.72%	(207.11)	4,312.00	14.74%
Non-credit	282.95	1.00%	15.48	289.29	304.77	1.06%	5.35%	316.97	566.49	1.96%	249.52	588.00	2.01%
	19,933.44	70.72%	(392.66)	20,480.00	20,087.34	70.02%	-1.92%	20,352.00	20,350.72	70.40%	(1.28)	20,565.00	70.28%
SCC/OEC													
Credit	6,359.13	22.56%	215.58	6,579.00	6,794.58	23.68%	3.28%	6,977.00	6,835.47	23.65%	(141.53)	6,908.00	23.61%
CDCP	1,711.68	6.07%	31.85	1,688.64	1,720.49	6.00%	1.89%	1,774.75	1,539.31	5.32%	(235.44)	1,619.00	5.53%
Non-credit	180.79	0.64%	(91.84)	178.36	86.52	0.30%	-51.49%	89.25	182.58	0.63%	93.33	171.00	0.58%
	8,251.60	29.28%	155.59	8,446.00	8,601.59	29.98%	1.84%	8,841.00	8,557.36	29.60%	(283.64)	8,698.00	29.72%
District Total													
Credit	21,734.64	77.11%	(111.20)	22,399.00	22,287.80	77.69%	-0.50%	22,551.00	22,365.78	77.37%	(185.22)	22,573.00	77.14%
CDCP	5,986.66	21.24%	(49.52)	6,059.36	6,009.84	20.95%	-0.82%	6,235.78	5,793.23	20.04%	(442.55)	5,931.00	20.27%
Non-credit	463.74	1.65%	(76.35)	467.64	391.29	1.36%	-16.33%	406.22	749.07	2.59%	342.85	759.00	2.59%
	28,185.04	100.00%	(237.07)	28,926.00	28,688.93	100.00%	-0.82%	29,193.00	28,908.08	100.00%	(284.92)	29,263.00	100.00%
Growth				2.63%	1.79%			1.76%	0.76%			1.23%	

* Campus determined target for 2015/16 growth, however no growth revenue is budgeted at this time.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
UNRESTRICTED GENERAL FUND
2015-16 DRAFT Adopted Budget Assumptions
August 5, 2015**

I. State Revenue

A. Budgeting will continue to utilize the District's Budget Allocation Model (BAM) based on SB 361.

B. FTES Workload Measure Assumptions:

Year	Base	Actual	Funded	Actual Growth
2011/12	28,182.19	27,711.41	27,711.41	-9.95%
2012/13	27,711.41	28,185.04	28,185.04	1.71%
2013/14	28,185.04	28,688.93 a	28,688.93 a	1.79%
2014/15 P3	28,688.93	28,908.08 b	28,908.08 b	0.76%

a - based on 2013/14 Recalculation received 2/19/2015

b - based on 2014/15 P3 submitted 7/15/2015

The state budget includes 3% Restoration/Access/Growth funding, 1.02% COLA, new full time faculty allocation, an unrestricted increase to the Base Allocation and equalizing the CDCP FTES funding rate at the credit FTES rate.

Base Allocation Increase	\$6,763,458
CDCP Funding Enhancement	\$7,908,849
Projected COLA of 1.02%	\$1,468,618
Projected Restoration/Access/Growth -0- Allocation for Full-time Faculty	\$0
Reduced Projected Deficit (Estimated at 1%)	\$847,663
Apportionment Base Increase for 2015/16	\$18,526,209

2015/16 Potential Growth at 1.47% based on 3% system 29,333

C. Education Protection Account (EPA) funding estimated at \$23,946,110 based on 2015/16 Advanced Apportionment. These are not additional funds. The EPA is only a portion of general purpose funds that offsets what would otherwise be state aid in the apportionments. We intend to charge a portion of faculty salaries to this funding source in compliance with EPA requirements.

D. Unrestricted lottery is projected at \$140 per FTES (\$4,125,006). Restricted lottery at \$41 per FTES (\$1,208,038). (2014/15 P3 of resident & nonresident factored FTES, 29,464.33 x 140 = \$4,125,006 unrestricted lottery; 29,464.33 x 41 = \$1,208,038. The rates have increased and with a slight increase in FTES there is an increase in revenue.

E. Estimated reimbursement for part-time faculty compensation is estimated at \$601,066 (2015/16 Adv). Slight reduction.

F. Categorical programs will continue to be budgeted separately; self-supporting, matching revenues and expenditures. COLA is included for categorical programs. This hasn't happened in a number of years. Without COLA, other categorical reductions would be required to remain in balance if settlements were reached with bargaining groups. The colleges will need to budget for any program match requirements using unrestricted funds. Match requirements for SSSP funds are moved to 1.3 to 1 beginning in 2015/16.

G. BOG fee waivers 2% administration funding estimated at 2014/15 advance apportionment of \$284,586. Slight increase.

H. Mandates Block Grant estimated at a total budget of \$740,000. Unchanged. In addition, with a one-time \$603.7 million allocation statewide for past Mandated Cost reimbursement, we expect approximately \$15.4 million, an increase from \$900,000. These funds can be used for any one-time purposes and will require additional discussion before allocation.

II. Other Revenue

I. Non-Resident Tuition budgeted at \$2,000,000. Increase of \$500,000.

J. Interest earnings estimated at \$180,000. Increase of \$60,000

K. Other miscellaneous income (includes fines, fees, rents, etc.) is estimated at approximately \$350,000. Unchanged

L. Apprenticeship revenue estimated at \$1,911,000 (2015/16 Advanced Apportionment). This represents an increase of \$521,029 from the previous year.

M. Scheduled Maintenance/Instructional Equipment allocation estimated at \$3.765 million (no match required).

N. Energy Efficiency/Prop 39 revenue estimated at \$831,201. Slight increase from 2014/15.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
UNRESTRICTED GENERAL FUND
2015-16 DRAFT Adopted Budget Assumptions
August 5, 2015**

III. Appropriations and Expenditures

- A. As the District's budget model is a revenue allocation model, revenues flow through the model to the colleges as earned. The colleges have the responsibility, within their earned revenue, to budget for ALL necessary expenditures including but not limited to all full time and part time employees, utilities, instructional services agreements, multi-year maintenance and other contracts, supplies, equipment and other operating costs.
- B. The Cost of Living Allowance (COLA) estimated at 1.02%, \$1.468 million.
- C. Step and column movement is budgeted at an additional cost of approximately \$1.4 million including benefits. (FARSCCD approximate cost \$475,000, CSEA approximate cost \$480,000, Management/Other approximate cost \$445,000)
- D. Health and Welfare benefit premium cost increase is estimated at 2.2% for an additional cost of approximately \$332,000 for active employees and an additional cost of \$143,000 for retirees, for a combined increase of \$475,000. State Unemployment Insurance local experience charges are estimated at \$250,000 (2014/15 budgeted amount). Unchanged. CalPERS employer contribution rate will increase in 2015/16 from 11.771% to 11.847% for an increase of \$23,484
(Note: The cost of each 1% increase in the PERS rate is approximately \$300,000.)
CalSTRS employer contribution rate will increase in 2015/16 from 8.88% to 10.73% for an increase of \$1,048,025.
(Note: The cost of each 1% increase in the STRS rate is approximately \$550,000.)
- E. The full-time faculty obligation (FON) for Fall 2015 is estimated at 346.80. The District is currently recruiting 34 faculty positions (two of which do not count toward the FON) for an estimated total of 32 positions counting toward the obligation. The District expects to meet its obligation. Penalties for not meeting the obligation amount to approximately \$73,000 per FTE not filled.

The additional cost of new full-time faculty being hired for Fall 2015 is estimated at \$1.5 million. SAC is filling 16 vacancies and adding six new positions. SCC is filling four vacancies and adding eight new positions. (The cost of the 14 new positions, along with shifts from categorical funding, is budgeted at Class VI, Step 10 at approximately \$125,000 each, including benefits.)

Ongoing cuts have been made by the two colleges to pay for the 2014/15 and 2015/16 full-time faculty hires (SAC reductions total \$2,802,540 and SCC reductions total \$587,621)

In addition, with the state special allocation for full-time faculty, we are budgeting to fully spend this \$1.537 million in revenue to hire approximately 16 additional faculty.

- F. The current rate per Lecture Hour Equivalent (LHE) effective 1/1/15 for hourly faculty is \$1,243. Incr. of 5.88% from 2013/14
- G. Retiree Health Benefit Fund (OPEB/GASB 45 Obligation) - The District will continue to contribute 1% of total salaries plus a minimum of \$500,000 (approx. \$1.5 million) to fund the total actuarially determined Annual Required Contribution (ARC). The actual ARC for 2015/16 is \$8,350,167.
- H. Capital Outlay Fund - As indicated in I.H above, in addition to the state allocation for Scheduled Maintenance/Instructional Equipment, the district will address capital outlay needs using a portion of the one-time mandated cost reimbursement.
- I. Utilities cost increases of 5%, estimated at \$200,000.
- J. Information Technology licensing contract escalation cost of 7%, estimated at \$125,000, plus cost of OneCampus license \$22,000 for at total increase of \$147,000.
- K. Property and Liability Insurance transfer estimated at \$1,940,000, increased for the cost of software license and EAP service.
- L. Partial implementation of the Public Safety Task Force recommendations including increased cost of Chief and Lieutenant positions and three new Sergeant positions, estimated at \$432,137. **These new costs have been offset with cuts from other District Services.**
- M. Other additional DS/Institutional Cost expenses:
 - Trustee Election Expense \$125,000 each year beginning 15/16 (as opposed to \$400,000 every other year)
 - Legal Expenses of \$250,000 (in addition to \$250,000 PY)
- N. Child Development Fund - Program staff has developed a plan to reduce the budget deficit. The District will budget \$250,000 as an interfund transfer from the unrestricted general fund as a contingency plan.

Rancho Santiago Community College District Unrestricted General Fund Summary 2015-16 DRAFT Adopted Budget Assumptions Analysis August 5, 2015
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* <u>New Revenues</u>	Ongoing Only	One-Time
B Base Allocation Increase	1 \$6,763,458	
B CDCP FTES Funding Equalization	1 \$7,908,849	
B COLA 1.02%	\$1,468,618	
B Growth -0-	\$0	
B Allocation for Full-time Faculty	\$1,537,621	
B Deficit Factor 1%	\$847,663	
D Unrestricted Lottery	\$404,671	
H Mandates Block Grant (one-time)	2 (\$900,000)	\$15,400,000
I Non-Resident Tuition	\$500,000	
J Interest Earnings	\$60,000	
J Apprenticeship	1 \$521,029	
EGK Misc Income	(\$56,669)	
Total	\$19,055,240	\$15,400,000

<u>New Expenditures</u>		
B COLA 1.02%	\$1,468,618	
C Step/Column	\$1,400,000	
D Health and Welfare/Benefits at 2.2%	\$475,000	
D CalPERS Increase	\$23,484	
D CalSTRS Increase	\$1,048,025	
E Full Time Faculty Obligation Hires	\$1,462,500	
E College Budget Cuts for Faculty Hires	(\$3,390,161)	
E Allocation for Full-time Faculty	\$1,537,621	
E/F Hourly Faculty Budgets (Convert to Full Time)	\$0	
I.F SSSP Match	\$0	
H Capital Outlay/Scheduled Maintenance Match	\$1,500,000	\$750,000
I Utilities Increase	\$200,000	
J ITS Licensing/Contract Escalation Cost	\$147,000	
K Property and Liability Insurance	\$140,000	
L Public Safety Task Force Recommendations	\$0	
M Election Expense	\$125,000	(\$400,000)
M Other Additional DS/Institutional Costs	\$250,000	
Remaining Revenue Allocated to Colleges	3 \$10,273,347	
I.H Holding for Allocation of One-Time Expense		\$14,300,000
Total	\$16,660,434	\$14,650,000
2015-16 Budget Year Surplus (Deficit)	\$2,394,806	
2014-15 Ongoing Base Structural Deficit	(\$2,394,806)	
Total 2015-16 Net Revenue (Deficit)	\$0	

Note: Budget Stabilization Fund Balance at 6/30/2015 is estimated at \$14.3 million.

1 At this time, these revenues are budgeted 100% unrestricted with NO specifically-related additional expenditures budgeted.

2 These one-time funds will not be allocated from the state prior to December.

3 To be used to properly budget the cost of adjunct faculty, instructional aids, ISAs, and utilities.

** Reference to budget assumption number*

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of Public Hearing for the 2015-2016 Proposed Adopted Budget	
Action:	Request for Approval	

BACKGROUND

The California Code of Regulations, Title 5, Sections 58301 and 58305 require the governing board of each community college district to hold a public hearing and adopt a final budget on or before the fifteenth of September of each year.

ANALYSIS

The adoption of the 2015-2016 Rancho Santiago Community College District budget is scheduled for the September 14, 2015 Board meeting. In accordance with the CCR Title 5, Section 58301, the governing board of each district shall hold a public hearing on the proposed adopted budget prior to the adoption of the proposed budget. This will provide members of the public with advanced notice of the public hearing at the September 14th Board meeting.

The proposed 2015-2016 Adopted Budget will be available for public display and review September 9th through September 11th at the District Office, 2323 N. Broadway, on the 4th floor reception area between the hours of 8:00 a.m. and 5:00 p.m. The public hearing is scheduled on September 14, 2015 at the regularly scheduled Board of Trustees meeting at 4:30 p.m. in the RSCCD Boardroom (107), 2323 N. Broadway, Santa Ana CA. 92706.

RECOMMENDATION

It is recommended that the Board of Trustees hold a public hearing on the 2015-2016 proposed Adopted Budget at the September 14, 2015 Board of Trustee meeting.

Fiscal Impact:	Not Applicable	Board Date: August 17, 2015
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of Appointment/Reappointments/Reaffirm for the Measure Q Citizens' Bond Oversight Committee	
Action:	Request for Approval	

BACKGROUND

One of the requirements for bonds that are approved under the auspices of Proposition 39 is the provision of a Citizens' Bond Oversight Committee comprised of residents of the district who satisfy various categories of membership. The Board approved the membership of the original committee in February of 2013 and acts upon the appointment, reappointment and reaffirmation of the committee each year.

ANALYSIS

The committee terms were based on an initial lottery of either a single term of two years or one term of two years plus one additional term at the member's option. Six one term only members end their service in September 2015. Four members have elected to continue on the committee for their second two year term, one member was recently appointed. The SAC student is being recommended for an appointment of one term. The new appointment and those to be reappointed/reaffirmed below would serve from October 2015 through September 2017. The vacancies will need to be filled promptly as the minimum for a meeting quorum is six of the eleven members.

Name	Membership Category	Recommended Action
Gretchen Burkhardt	SAC Student	Appoint
Zeke Hernandez	Business	Reaffirm
Rene Guzman	Senior Citizen Organization	Reappoint
Vacant	Taxpayer Association	
Eric Alderete	Foundation – SAC	Reappoint
Vacant	Community at Large #1	
Irma Avila Macias	Community at Large #2	Reappoint
Kenneth Nguyen	Community at Large #3	Reappoint
Vacant	Community at Large #4	
Vacant	Community at Large #5	
Vacant	Community at Large #6	

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment, reappointments and reaffirmation of the Measure Q Citizens' Bond Oversight Committee for the 2015-2017 term as presented.

Fiscal Impact:	None	Board Date: August 17, 2015
Prepared by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Measure Q Citizens' Bond Oversight Committee Membership

Membership Areas	Committee Member	Term	Duration of Term
Santa Ana College Student	Vacant (Appoint Gretchen Burkhardt)	1 only	August 2015 – July 2017
Business Organization	Zeke Hernandez (Appointed in July 2015)	1+1	July 2015 – June 2017 plus one additional optional term 2017-2019
Senior Citizens' Organization	Rene Guzman (Reaffirm second term)	1+1	October 2013 – September 2015 plus one additional term 2015-2017
Taxpayers Association	Vacant	1 only	October 2013 – September 2015
Santa Ana College Foundation	Eric Alderete (Reaffirm second term)	1+1	October 2013 – September 2015 plus one additional term 2015-2017
Community At-Large #1	Vacant (Nellie Caudillo Kaniski resigned)	1+1	October 2013 – September 2015 plus one additional term 2015-2017
Community At-Large #2	Irma Avila Macias (Reaffirm second term)	1+1	October 2013 – September 2015 plus one additional term 2015-2017
Community At-Large #3	Kenneth Nguyen (Reaffirm second term)	1+1	October 2013 – September 2015 plus one additional term 2015-2017
Community At-Large #4	Vacant (Max Madrid terming out)	1 only	October 2013 – September 2015
Community At-Large #5	Vacant (Jorge Rocha terming out)	1 only	October 2013 – September 2015
Community At-Large #6	Vacant (Eddie Marquez terming out)	1 only	October 2013 – September 2015

4.4 (2)

August 2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended June 30, 2015	
Action:	Request for Approval	

BACKGROUND

Pursuant to Section 58310 of Title 5 of the California Code of Regulations, each California community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis. The CCFS-311Q is the prescribed, routine report submitted to the System Office satisfying this requirement.

Attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the fourth quarter in fiscal year 2014-15 ended June 30, 2015.

ANALYSIS

The quarterly report shows the projected unrestricted General Fund revenues and expenditures for this year as well as the actual amounts from the previous three fiscal years. For the twelve months covered in this report, the District has recognized 102.6% of budgeted revenues and other financing sources and 99.1% of budgeted expenditures and other outgo in the unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approve the CCFS-311Q for the period ending June 30, 2015 as presented.

Fiscal Impact:	Not Applicable	Board Date: August 17, 2015
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

California Community Colleges
QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q
 Fiscal Year 2014-2015

District: (870) Rancho Santiago Community College

Quarter Ended: June 30, 2015

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

As of June 30 for fiscal year specified.

	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, and 8800)	135,465,745	137,225,065	143,325,250	150,805,157
Other Financing Sources (Objects 8900)	41,176	20,007	100,667	8,977
Total Unrestricted Revenues	135,506,921	137,245,072	143,425,917	150,814,134
Expenditures:				
(Objects 1000-6000)	136,106,907	139,499,629	144,496,127	148,614,551
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,042,885	3,508,107	9,296,288	2,379,302
Total Unrestricted Expenditures	138,149,792	143,007,736	153,792,415	150,993,853
Revenues Over(Under)Expenditures	-2,642,871	-5,762,664	-10,366,498	-179,719
Fund Balance, Beginning	46,173,393	43,608,426	37,633,190	27,266,692
Prior Year Adjustments + (-)	77,904	-212,572	0	0
Adjusted Fund Balance, Beginning	46,251,297	43,395,854	37,633,190	27,266,692
Fund Balance, Ending	43,608,426	37,633,190	27,266,692	27,086,973
% of GF Balance to GF Expenditures	31.6%	26.3%	17.7%	17.9%

II. Annualized Attendance FTES:

Annualized FTES	2011-12	2012-13	2013-14	2014-15
(Excluding apprentices and non-residents)	27,708	28,185	28,628	28,908

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year presented			
	2011-12	2012-13	2013-14	2014-15
General Fund Cash Balance (Excluding Borrowed Funds)	31,030,208	32,082,147	28,478,908	61,918,616

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col.2)
Revenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	146,081,358	147,017,238	150,805,157	102.6%
Other Financing Sources (Objects 8900)	5,000	5,000	8,977	179.5%
Total Unrestricted Revenues	146,086,358	147,022,238	150,814,134	102.6%
Expenditures:				
Unrestricted General Fund Expenditures (Objects 1000-6000)	147,816,039	149,716,865	148,614,551	99.3%
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,100,000	2,600,000	2,379,302	91.5%
Total Unrestricted Expenditures	148,916,039	152,316,865	150,993,853	99.1%
Revenues Over(Under) Expenditures	(2,829,681)	(5,294,627)	(179,719)	
Adjusted Fund Balance, Beginning	27,266,692	27,266,692	27,266,692	
Fund Balance, Ending	24,437,011	21,972,065	27,086,973	
% of UGF Fund Balance to UGF Expenditures	16.4%	14.4%		

V. Has the district settled any employee contracts during this quarter? YES NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

SALARIES

Contract Period Settled (Specify)	Management		Academic**		Classified/Confidential	
	*Total Salary /Cost Increase %		*Total Salary /Cost Increase %		*Total Salary /Cost Increase %	
Year 1						
Year 2						
Year 3						

*As specified in Collective Bargaining Agreement.

BENEFITS

Contract Period Settled (Specify)	Management		Academic		Classified/Confidential	
	Total Salary Cost Increase		Total Salary Cost Increase		Total Salary Cost Increase	
Year 1						
Year 2						
Year 3						

Include a statement regarding the source of revenues to pay salary and benefit increases,

VI. Did the district have significant events for the quarter (include incidence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

YES NO

If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

VII. Does the district have significant fiscal problems that must be addressed this year?

YES NO

Next Year?

YES NO

CERTIFICATION

Rancho Santiago Community College District

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of that meeting.

District Chief Business Officer Date

District Chief Executive Officer Date

Quarter Ended: June 30, 2015

Governing Board Meeting Date: August 17, 2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Quarterly Investment Report as of June 30, 2015	
Action:	For Information	

BACKGROUND

The Quarterly Investment Report for the quarter ended June 30, 2015 is submitted in accordance with Section 53646(b) of the Government Code. The District's funds are held and invested with the Orange County Treasurer and the State of California Local Agency Investment Fund (LAIF).

ANALYSIS

The District's investments and any areas of noncompliance are shown on the following included documents: (1) the Statement of Cash as of June 30, 2015 for all District funds; (2) excerpts from the Orange County Treasurer's Investment Report for the month ended June 30, 2015, and (3) a copy of the State of California Local Agency Investment Fund (LAIF) "Remittance Advice" for the period ending June 30, 2015.

All investments for the quarter ended June 30, 2015 are in accordance with Board Policy 6320, and there has been no change in the policy during this quarter.

RECOMMENDATION

The quarterly investment report as of June 30, 2015 is presented as information.

Fiscal Impact:	None	Board Date: August 17, 2015
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Rancho Santiago Community College District
Statement of Cash
June 30, 2015

Description	Amount	Interest Rate	QTR	% of Investment
Orange County Treasurer				
General Obligation Bonds	66,742,644	0.43%	April-June	28.28%
Bond Sinking Funds	16,077,233	0.43%	April-June	6.81%
All Other Funds	149,288,992	0.43%	April-June	63.26%
Local Agency Investment Fund (LAIF)	150,916	0.28%	April-June	0.06%
Revolving Fund, Refundable Deposits and Cash in Banks	3,721,332	0.00%	April-June	1.58%
	<u>235,981,117</u>			<u>100.00%</u>

Rancho Santiago Community College District

Cash Position

June 30, 2015

	County Fund	RSCCD Fund	Cash in County 9110	Cash in County-Perkins 9111	Cash in County - Cal Grants 9112	Restricted Cash for GO Bonds 9119	Cash Clearing 9121/9125	Revolving Cash 9130	Cash with Fiscal Agent 9135	LAIF 9150	Fund Total
General Fund (11 & 12)	1	11/12/13	58,299,139				3,519,377	100,100			61,918,616
Child Development Fund	12	33	412,790								412,790
Bond Fund Measure E	22	42	12,683,973								12,683,973
Bond Fund Measure Q	23	43	54,058,671								54,058,671
Bond Int & Red Fund	31	24				16,077,233					16,077,233
Capital Outlay Projects Fund	40	41	39,599,384								39,599,384
Workers' Compensation Fund	68	62	6,069,779						50,000		6,119,779
Property and Liability Fund	70	61	2,187,841						25,000		2,212,841
Retiree Benefits Fund	71	63	41,269,946							150,916	41,420,862
Student Financial Aid	74	74	1,355,552	43,104	51,457		26,855				1,476,968
Totals			215,937,075	43,104	51,457	16,077,233	3,546,232	100,100	75,000	150,916	235,981,117



OFFICE OF THE TREASURER-TAX COLLECTOR
SHARI L. FREIDENRICH, CPA, CCMT, CPFA, ACPFIM

INTERDEPARTMENTAL COMMUNICATION

Date: July 15, 2015

To: Supervisor Todd Spitzer, Chair
Supervisor Lisa Bartlett, Vice-Chair
Supervisor Shawn Nelson
Supervisor Michelle Steel
Supervisor Andrew Do

From: Shari L. Freidenrich, CPA, CCMT, CPFA, ACPFIM 

Subject: Treasurer's Investment Report for the Month Ended June 30, 2015

Attached, please find the Treasurer's Investment Report for the County of Orange for the month ended June 30, 2015. The County Treasurer provides this report in compliance with California Government Code Sections 53607, 53646, and 27134 and the County's Investment Policy Statement (IPS). We have included some charts and other data for your information including charts on fund composition and the top ten pool participants. This report is also publicly available on our website at ocgov.com/ocinvestments.

INVESTMENT POOL COMPOSITION

The investments contained within this report are as of June 30, 2015. The Investment Pool Statistics summary shows the total investment responsibility of the County Treasurer as delegated by the Board of Supervisors: the Orange County Investment Pool that includes the Voluntary participants' funds, the Orange County Educational Investment Pool, the John Wayne Airport Investment Pool, and various other non-Pooled investment funds. The investment practices and policies of the Treasurer are based on compliance with State law and prudent money management. The primary goal is to invest public funds in a manner which will provide maximum security of principal invested with secondary emphasis on providing adequate liquidity to Pool Participants and lastly to achieve a market rate of return within the parameters of prudent risk management while conforming to all applicable statutes and resolutions governing the investment of public funds.

The County Treasurer established three Money Market Funds, the Orange County Money Market Fund, the Orange County Educational Money Market Fund, and the John Wayne Airport Investment Pool, which all are invested in cash-equivalent securities and provide liquidity for immediate cash needs. Standard & Poor's, on September 11, 2014, reaffirmed their highest rating of AAAM on the Orange County and the Educational Money Market Funds. The County Treasurer also established the Extended Fund that is for cash needs between one and five years. The Orange County Investment Pool is comprised of the Orange County Money Market Fund and portions of the Extended Fund. The Orange County Educational Investment Pool is comprised of the Orange County Educational Money Market Fund and portions of the Extended Fund.

The maximum maturity of investments for the Orange County Money Market Fund, the Orange County Educational Money Market Fund, and the John Wayne Airport Investment Pool is 13 months, with a maximum weighted average maturity (WAM) of 60 days, and they have a current WAM of 54, 58 and 60 respectively. The maximum maturity of the Extended Fund is five years, with duration not to exceed the Merrill Lynch 1-3 Year index +25% (2.34). The duration is currently at 1.38. The investments in all of the funds are marked to market daily to determine the value of the funds. To further maintain safety, adherence to an investment strategy of only purchasing top-rated securities and diversification of instrument types and maturities is required.

ECONOMIC UPDATE

In June, the job market added 223,000 new jobs, and May's job numbers were revised downward by 26,000 to 254,000. The U.S. unemployment rate decreased to a seven year low of 5.3%, down from 5.5% in May. U.S. gross domestic product (GDP) was revised in the first quarter of 2015 from a decrease of 0.7% to a decrease of 0.2%. The Empire State Manufacturing Index dropped below zero to -1.98 while the Philadelphia Fed Index continued to stay positive at 15.2. The Federal Reserve uses these indexes as regional economic gauges, and a reading above zero signals economic expansion. With respect to housing, S&P/CaseShiller reported that housing prices continue to show positive momentum as year-over-

year prices increased for the thirty-fifth consecutive month in April, up 4.9% from a year ago. The index for pending home sales increased 8.3% on a year-over-year basis in May. The 10-year Treasury rate increased 23 basis points in June to 2.35%.

The short-term 90-day T-bill ended the month at 0.01%, up from 0.00% in May, and the rate on the 2-year Treasury note was 0.65% at the end of June, up from 0.61% in May.

INVESTMENT INTEREST YIELDS AND FORECAST

The gross interest yield for fiscal year 2014/2015 is 0.42% for the Orange County Investment Pool and 0.41% for the Orange County Educational Investment Pool, slightly lower than the revised forecasted gross yields of 0.43% and 0.42% respectively. The net yield for fiscal year 2014/2015 is 0.35% and 0.34% respectively. The net yield for fiscal year 2015/2016 is forecasted at 0.47% due to reductions in excess liquidity and improved cash management, while maintaining the same high credit quality.

APPORTIONMENT OF COMMINGLED POOL INTEREST EARNINGS

Each month, the County Treasurer apportions the accrued interest earnings to each pool participant. As of the first business day of the following month accrued, but unpaid, interest earnings are added to pool participants' average balances in determining a participant's relative share of the pool's monthly earnings. The actual cash distribution will generally be paid in the months following. The June 2015 interest apportionment is expected to be paid by July 31, 2015. The estimated annual revised fiscal year 2014/2015 investment administrative fee remains at 7.0 basis points.

TEMPORARY TRANSFERS

The County Treasurer as required by Constitution Article XVI, Section 6, and per the Board of Supervisor's Resolution 15-016 is authorized to make temporary transfers to school districts to address their short-term cash flow needs. The loans are secured by tax receipts to be received by the County Treasurer, as the banker for the school districts. There are no temporary transfers outstanding as of June 30, 2015.

PORTFOLIO HOLDINGS OF DEBT ISSUED BY POOL PARTICIPANTS

Under guidelines outlined in the current IPS, the County Treasurer may invest in A or above rated securities issued by municipalities. Municipal debt issued by the County of Orange is exempt from this credit rating requirement. The Investment Pools may invest no more than 5% of pool assets in any one issuer, with the exception of the County of Orange which has a 10% limit. The Investment Pools have a total market value of \$25 million in AA- rated County of Orange debt, which represents approximately 0.33% of assets. Prior to purchasing any pool participant debt, a standardized credit analysis is performed.

COMPLIANCE SUMMARY

The investment portfolio had one compliance exception for the month of June 2015. On June 30, 2015 the County Treasurer purchased an investment for the John Wayne Investment Pool with a final maturity date in excess of the IPS maximum allowable maturity limit for a Money Market Fund. The County Treasurer sold the investment on July 2, 2015 to bring the portfolio back into compliance. To prevent this from occurring again, the County Treasurer is reviewing all IPS requirements and comparing them to the Bloomberg pre-trade rules to ensure that they match, including the final maturity rule. The Auditor-Controller Report on Review of the Schedule of Assets Held by the County Treasury as of September 30, 2014 stated that no material modifications needed to be made to the financial statements prepared on a modified cash basis. The Auditor-Controller Report on Continuous Compliance Auditing of the Treasury Investment Portfolio for the Quarter Ended December 31, 2014 identified no deficiencies.

CREDIT UPDATE

During June, there were two changes to the Treasurer's Approved Issuer List. The Credit Investment Committee completed their review of The Royal Bank of Canada and The Toronto Dominion Bank, removed them from being on hold, but added some purchase restrictions. An ongoing credit analysis of all issuers owned in the Investment Pools is reviewed on a daily, monthly, quarterly, and annual basis.

I certify that this report includes all pool and non-pooled investments as of June 30, 2015 and is in conformity with all State laws and the IPS approved by the Board of Supervisors on December 16, 2014. The investments herein shown provide adequate liquidity to meet the next six months of projected cash flow requirements. I am available if you have any questions on this Investment Report at (714) 834-7625.

Enclosures

cc: Distribution List

ORANGE COUNTY TREASURER-TAX COLLECTOR

SUMMARY OF INVESTMENT DATA

INVESTMENT TRENDS

	JUNE 2015	MAY 2015	INCREASE (DECREASE)	NET CHANGE %	JUNE 2014	INCREASE (DECREASE)	NET CHANGE %
<u>Orange County Investment Pool (OCIP)</u>							
End Of Month Market Value ¹	\$ 3,519,550,504	\$ 3,687,113,169	\$ (167,562,665)	-4.54%	\$ 3,212,597,028	\$ 306,953,476	9.55%
End Of Month Book Value	\$ 3,517,221,571	\$ 3,684,094,392	\$ (166,872,821)	-4.53%	\$ 3,211,430,922	\$ 305,790,649	9.52%
Monthly Average Balance	\$ 3,540,256,459	\$ 3,739,843,436	\$ (199,586,977)	-5.34%	\$ 3,265,339,853	\$ 274,916,606	8.42%
Year-To-Date Average Balance	\$ 3,457,911,487	\$ 3,450,425,580	\$ 7,485,907	0.22%	\$ 3,342,631,548	\$ 115,279,939	3.45%
Monthly Accrued Earnings ³	\$ 1,451,538	\$ 1,401,263	\$ 50,275	3.59%	\$ 1,060,245	\$ 391,293	36.91%
Monthly Net Yield ³	0.43%	0.38%	0.06%	15.29%	0.33%	0.10%	31.77%
Year-To-Date Net Yield ³	0.35%	0.35%	0.00%	1.39%	0.26%	0.09%	34.62%
Annual Estimated Gross Yield ⁴	0.43%	0.43%	0.00%	0.00%	0.37%	0.06%	16.22%
Weighted Average Maturity (WAM) ⁵	391	378	13	3.44%	464	(73)	-15.73%
<u>Orange County Educational Investment Pool (OCEIP)</u>							
End Of Month Market Value ^{1,2}	\$ 3,781,023,292	\$ 4,036,288,862	\$ (255,265,570)	-6.32%	\$ 3,254,001,324	\$ 527,021,968	16.20%
End Of Month Book Value ²	\$ 3,778,697,350	\$ 4,033,271,458	\$ (254,574,108)	-6.31%	\$ 3,252,674,418	\$ 526,022,932	16.17%
Monthly Average Balance ²	\$ 3,944,401,168	\$ 4,132,582,432	\$ (188,181,264)	-4.55%	\$ 3,369,382,826	\$ 575,018,342	17.07%
Year-To-Date Average Balance	\$ 3,684,448,110	\$ 3,660,816,014	\$ 23,632,096	0.65%	\$ 3,414,432,261	\$ 270,015,849	7.91%
Monthly Accrued Earnings ³	\$ 1,478,113	\$ 1,433,577	\$ 44,535	3.11%	\$ 1,203,660	\$ 274,453	22.80%
Monthly Net Yield	0.39%	0.34%	0.05%	13.79%	0.37%	0.02%	5.93%
Year-To-Date Net Yield ³	0.34%	0.34%	0.00%	1.30%	0.27%	0.07%	27.17%
Annual Estimated Gross Yield ⁴	0.42%	0.42%	0.00%	0.00%	0.37%	0.05%	13.51%
Weighted Average Maturity (WAM) ⁵	370	356	14	3.95%	519	(149)	-28.71%

¹ Market values provided by Bloomberg and Northern Trust.

² In June 2015, OCEIP end of month market, book values and monthly average balances were higher than June 2014 primarily due to reduction in State deferrals of required school district payments.

³ In June 2015, OCIP monthly accrued earnings and monthly and year-to-date net yields were higher than June 2014, primarily due to increased investment in longer term, higher yielding securities. In June 2015, OCEIP monthly accrued earnings and year-to-date net yields were higher than June 2014, primarily due to higher earnings from increased balances on deposit. In June 2015, OCIP monthly net yield increased from the prior month due to the maturities of low yielding, short-term securities that were distributed as secured property tax receipts to various county agencies, cities and school districts.

⁴ Annual estimated gross yield for June 2014 is reported at the actual annual gross yield for FY 13/14, and gross yields for FY 14/15 are reported at the latest forecasted yield.

⁵ In June 2015, OCIP and OCEIPs' WAM were lower than in June 2014, primarily due to more investments with shorter maturities than in 2014.

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
 FOR THE MONTH, QUARTER, AND FISCAL YEAR ENDED: JUNE 30, 2015

INVESTMENT STATISTICS - By Investment Pool***

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 6/30/15	MONTHLY Gross Yield	QUARTER Average Yield	ANNUAL Average Yield	Current NAV
COMBINED POOL BALANCES (includes the Extended Fund)							
Orange County Investment Pool	MARKET Value \$	391	0.52%				1.00
	COST (Capital) \$			0.50%			
	MONTHLY AVG Balance \$				0.45%		
	QUARTERLY AVG Balance \$					0.42%	
	ANNUAL AVG Balance \$						
	BOOK Value \$						
Orange County Educational Investment Pool	MARKET Value \$	370	0.48%				1.00
	COST (Capital) \$			0.46%			
	MONTHLY AVG Balance \$				0.43%		
	QUARTERLY AVG Balance \$					0.41%	
	ANNUAL AVG Balance \$						
	BOOK Value \$						

INVESTMENT STATISTICS - Non Pooled Investments **

DESCRIPTION	CURRENT BALANCE	BOOK BALANCE BY INVESTMENT TYPE
Specific Investment		
Funds:	MARKET Value \$	County General- Tax Exempt Non AMT
15B, 283, 505, 529	COST (Capital) \$	Money Market Mutual Funds
	MONTHLY AVG Balance \$	Repurchase Agreement
	QUARTERLY AVG Balance \$	John Wayne Airport Investment Pool
	ANNUAL AVG Balance \$	GNMA Mortgage-Backed Securities
	BOOK Value \$	
		\$ 171,434,765

MONTH END TOTALS

INVESTMENTS & CASH		FUND ACCOUNTING & SPECIFIC INVESTMENTS	
COUNTY MONEY MARKET FUND			
County Money Market Fund	\$ 916,680,445	County Funds	\$3,531,364,847
County Cash	6,422,778	Educational Funds	3,901,446,029
	5,226,261,623	Specific Investment Funds	171,434,765
EXTENDED FUND			
EDUCATIONAL MONEY MARKET FUND			
Educational Money Market Fund	1,168,495,236		
Educational Cash	114,950,794		
	171,434,765		
NON-POOLED INVESTMENT			
Non Pooled Investments @ Cost	\$ 7,604,245,641		\$7,604,245,641

KEY POOL STATISTICS

INTEREST RATE YIELD		WEIGHTED AVERAGE MATURITY (WAM)	
OCCMF - MONTHLY GROSS YIELD	0.13%	OCCMF	54
OCEMMF - MONTHLY GROSS YIELD	0.13%	OCEMMF	58
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD	0.16%	JOHN WAYNE AIRPORT	60
OCIP - YTD NET YIELD****	0.35%	LGIP (Standard & Poors) AAAm/AAm	42
OCEIP - YTD NET YIELD****	0.34%		
90-DAY T-BILL YIELD - MONTHLY AVERAGE	0.01%		

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
 FOR THE MONTH, QUARTER, AND FISCAL YEAR ENDED: JUNE 30, 2015

INVESTMENT STATISTICS - By Investment Fund*							
DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 6/30/15	MONTHLY Gross Yield	QUARTER Average Yield	ANNUAL Average Yield	Current NAV
<u>County Money Market Fund (OCMMF)</u>	MARKET Value \$	916,190,702	54	0.13%	0.14%	0.11%	1.00
	COST (Capital) \$	916,680,445					
	MONTHLY AVG Balance \$	937,577,452					
	QUARTERLY AVG Balance \$	1,176,617,272					
	ANNUAL AVG Balance \$	930,188,372					
	BOOK Value \$	916,158,649					
<u>Educational Money Market Fund (OCEMMF)</u>	MARKET Value \$	1,167,943,414	58	0.13%	0.12%	0.11%	1.00
	COST (Capital) \$	1,168,495,236					
	MONTHLY AVG Balance \$	1,326,401,168					
	QUARTERLY AVG Balance \$	1,380,298,775					
	ANNUAL AVG Balance \$	1,079,313,871					
	BOOK Value \$	1,167,922,928					
<u>Extended Fund</u>	MARKET Value \$	5,216,439,679	510	0.66%	0.63%	0.60%	1.00
	COST (Capital) \$	5,226,261,623					
	MONTHLY AVG Balance \$	5,220,679,007					
	QUARTERLY AVG Balance \$	5,216,436,563					
	ANNUAL AVG Balance \$	5,132,857,354					
	BOOK Value \$	5,211,837,343					
ALLOCATION OF EXTENDED FUND							
<u>Extended Fund</u> <i>OCIP Share</i>	MARKET Value \$	2,603,359,802	510	0.66%	0.63%	0.60%	1.00
	COST (Capital) \$	2,608,261,623					
	MONTHLY AVG Balance \$	2,602,679,007					
	QUARTERLY AVG Balance \$	2,598,436,563					
	ANNUAL AVG Balance \$	2,527,723,115					
	BOOK Value \$	2,601,062,922					
<i>OCEIP Share</i>	MARKET Value \$	2,613,079,877	510	0.66%	0.63%	0.60%	1.00
	COST (Capital) \$	2,618,000,000					
	MONTHLY AVG Balance \$	2,618,000,000					
	QUARTERLY AVG Balance \$	2,618,000,000					
	ANNUAL AVG Balance \$	2,605,134,239					
	BOOK Value \$	2,610,774,421					
<i>Modified Duration</i>			1.38				

* Book Value is computed as Cost reduced by amortization of premium and increased by the accretion of discount of the Investment Portfolio. Net Asset Value (NAV) is equal to Market Value divided by Book Value.

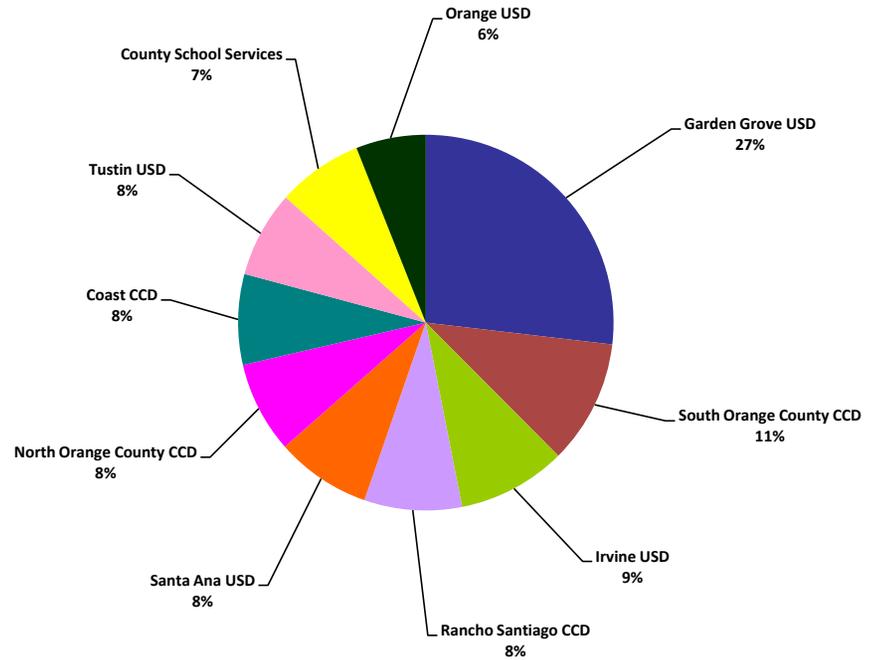
** Specific non pooled investments are reported in compliance with Government Code Section 53646 (b)(1). Detailed descriptions are included in the inventory listing in Section VII of this report.

*** The Combined Pool Balances include the County and Educational Money Market Funds and their respective portions of the Extended Fund.

**** The Net Yield differs from the monthly average yield as it includes the Treasury administrative fees.

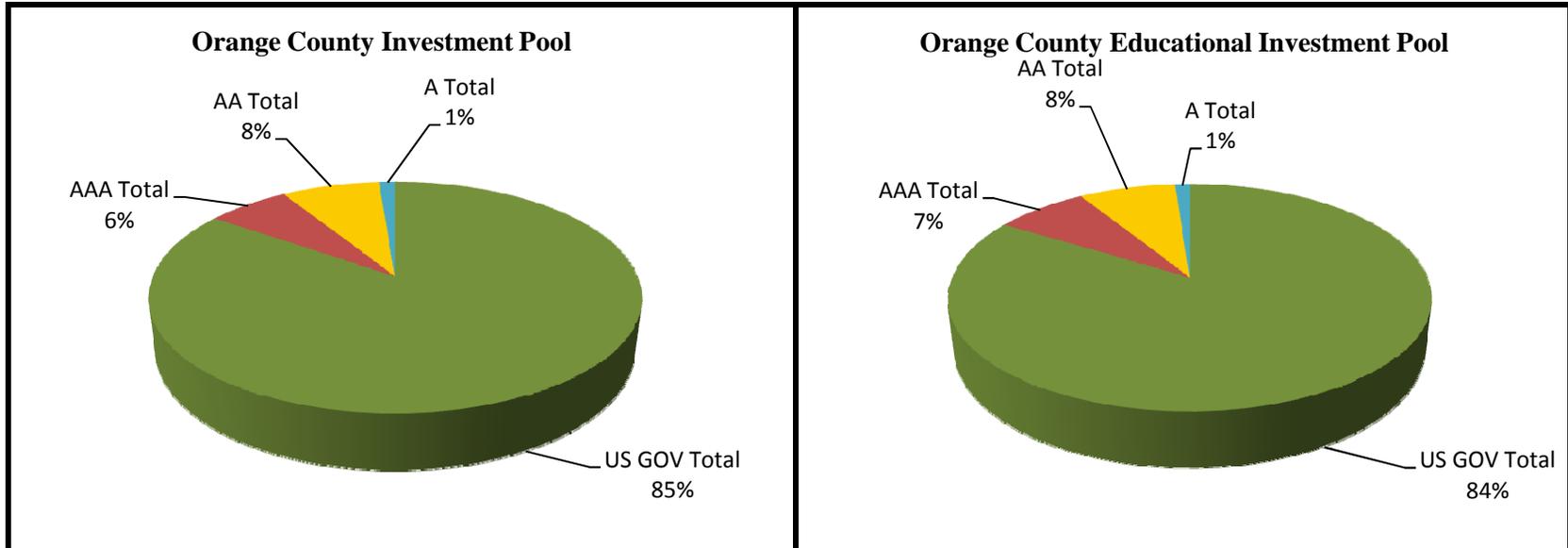
**ORANGE COUNTY EDUCATIONAL INVESTMENT POOL
TOP TEN POOL PARTICIPANTS
AS OF JUNE 30, 2015**

DISTRICT #	SCHOOL DISTRICT	BALANCE
01	Garden Grove USD	\$ 695,430,266
04	South Orange County CCD	276,443,422
08	Irvine USD	242,735,190
12	Rancho Santiago CCD	217,667,561
16	Santa Ana USD	212,635,319
20	North Orange County CCD	203,569,487
22	Coast CCD	201,856,123
23	Tustin USD	192,560,342
24	County School Services	190,945,952
25	Orange USD	155,876,692
TOTAL		<u><u>\$ 2,589,720,354</u></u>



4.6 (9)

ORANGE COUNTY TREASURER - TAX COLLECTOR
CREDIT QUALITY BY MARKET VALUE
 June 30, 2015



US GOV Includes Agency & Treasury Debt

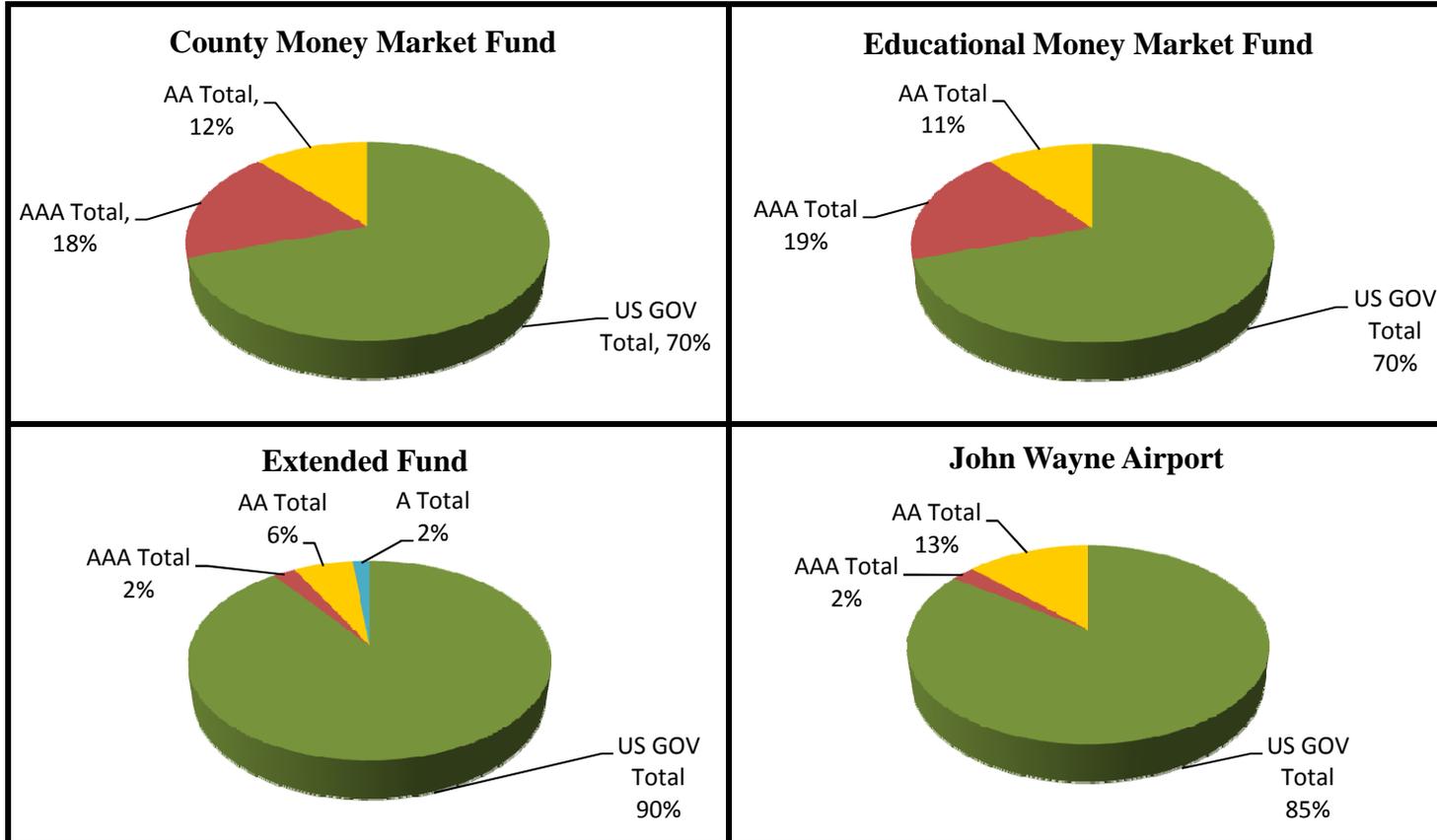
AA Includes AA+, AA- & AA

A Includes A+,A- & A

A-1 Includes A-1+, F-1+, P-1, A-1 & F-1

4.6 (10)

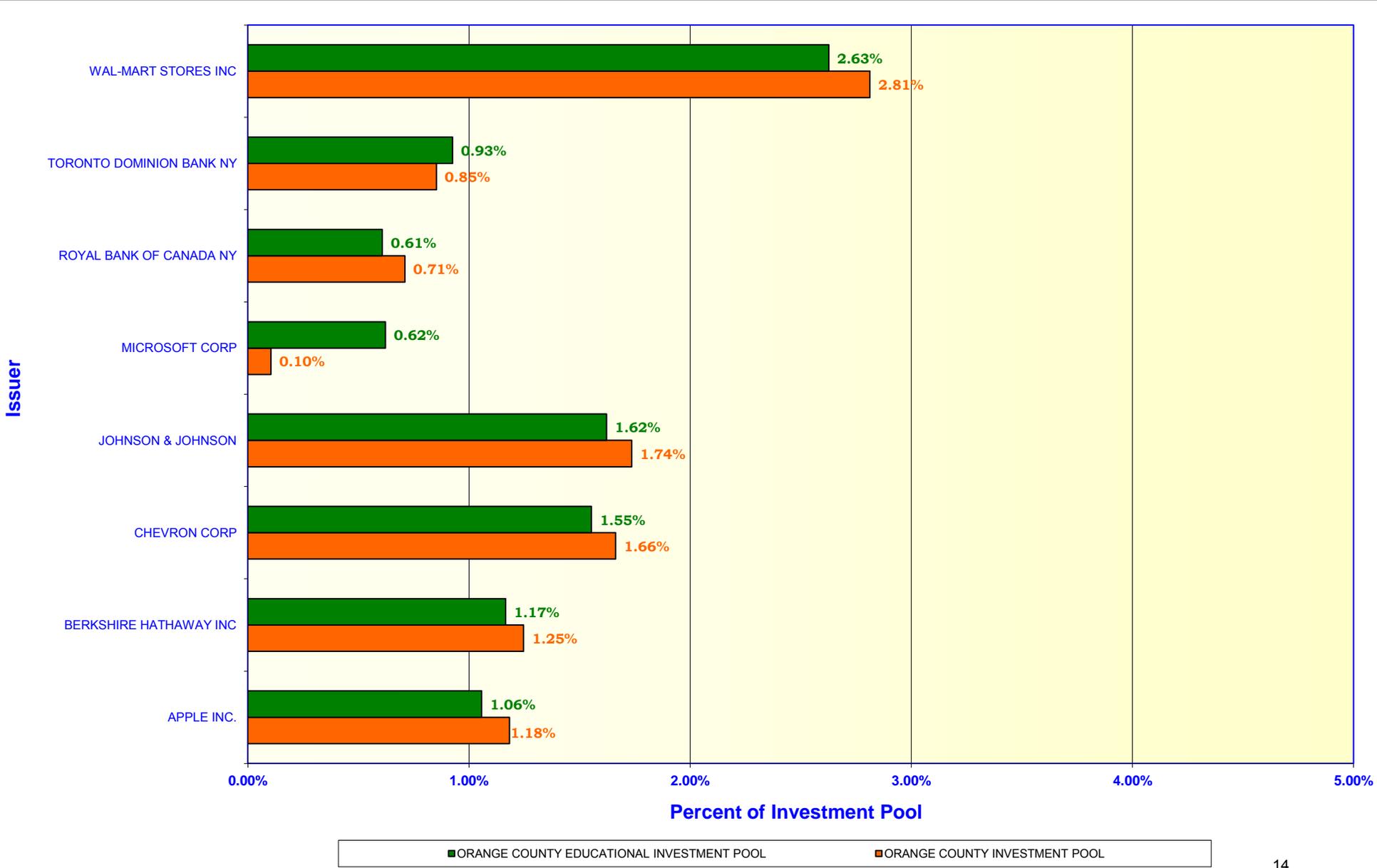
ORANGE COUNTY TREASURER - TAX COLLECTOR
CREDIT QUALITY BY MARKET VALUE
 June 30, 2015



4.6 (11)

US GOV Includes Agency & Treasury Debt
AA Includes AA+, AA- & AA
A Includes A+,A- & A
A-1 Includes A-1+, F-1+, P-1, A-1 & F-1

ORANGE COUNTY TREASURER - TAX COLLECTOR
ISSUER CONCENTRATION-By Investment Pool
 June 30, 2015



4.6 (12)

**ORANGE COUNTY TREASURER-TAX COLLECTOR
APPROVED ISSUER LIST - OCIP, OCEIP, and JWA**

June 30, 2015

ISSUER	S/T RATINGS			L/T RATINGS		
	S&P	Moody's	Fitch	S&P	Moody's	Fitch
U.S. TREASURY SECURITIES						
U.S. GOVERNMENT	A-1+	P-1	F1+	AA+	Aaa	AAA
U.S. GOVERNMENT AGENCY SECURITIES						
FEDERAL NATIONAL MORTGAGE ASSOCIATION	A-1+	P-1	F1+	AA+	Aaa	AAA
FEDERAL HOME LOAN MORTGAGE CORPORATION	A-1+	P-1	F1+	AA+	Aaa	AAA
FEDERAL HOME LOAN BANKS	A-1+	P-1	F1+	AA+	Aaa	AAA
FEDERAL FARM CREDIT BANKS	A-1+	P-1	F1+	AA+	Aaa	AAA
MEDIUM-TERM NOTES						
APPLE INC	A-1+	P-1	NR	AA+	Aa1	NR
BERKSHIRE HATHAWAY INC	A-1+	P-1	NR	AA	Aa2	A+
<i>BERKSHIRE HATHAWAY FINANCE</i>	A-1+	P-1	NR	AA	Aa2	A+
CHEVRON CORPORATION	A-1+	P-1	NR	AA	Aa1	NR
JOHNSON & JOHNSON	A-1+	P-1	F1+	AAA	Aaa	AAA
MICROSOFT CORP	A-1+	P-1	F1+	AAA	Aaa	AA+
WAL-MART STORES INC	A-1+	P-1	F1+	AA	Aa2	AA
STATE OR NATIONALLY CHARTERED BANKS						
ROYAL BANK OF CANADA NY *	A-1+	P-1	F1+	AA-	Aa3	AA
TORONTO DOMINION BANK NY *	A-1+	P-1	F1+	AA-	Aa1	AA-
MUNICIPAL BONDS						
ORANGE CNTY CA PENSION OBLG 2014 A *	NR	NR	NR	AA-	NR	NR
ORANGE CNTY CA PENSION OBLG 2015 A *	NR	NR	F1+	AA-	NR	AA
MONEY MARKET MUTUAL FUNDS **						
NAME OF FUND	S & P		Moody's		Fitch	
INVESCO GOVERNMENT & AGENCY SHORT-TERM INVESTMENTS TRUST (AIM)	AAAm		Aaa-mf		AAAmf	
GOLDMAN SACHS FINANCIAL SQUARE GOVT FUND	AAAm		Aaa-mf		NR	
MORGAN STANLEY INSTITUTIONAL LIQUIDITY FUNDS - GOVT	AAAm		Aaa-mf		NR	
NORTHERN INSTITUTIONAL TREASURY PORTFOLIO	AAAm		NR		NR	

* Further purchase restrictions apply due to additional trading limits.

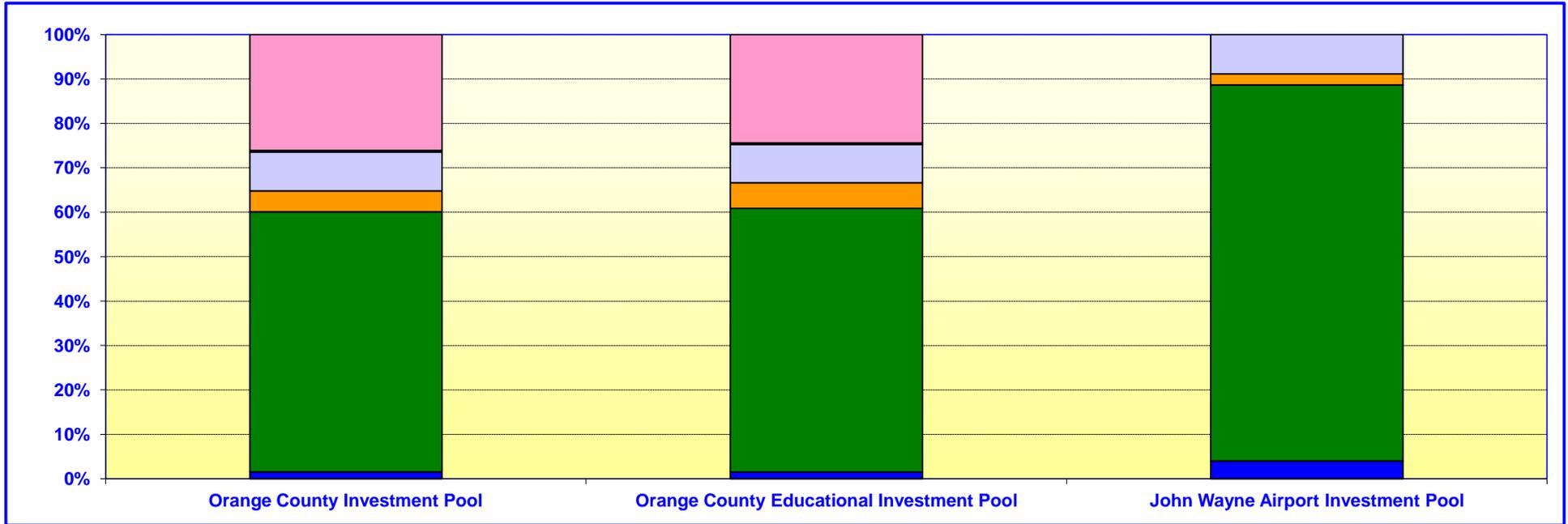
** All money market funds are institutional money market funds investing in debt issued or guaranteed by the U.S. Government and its agencies.

Orange County Treasurer-Tax Collector
Changes in Approved Issuer's List
For the Month Ended June 30, 2015

During June, there were two changes to the Treasurer's Approved Issuer List. In June, the Credit Investment Committee completed their review of the following two issuers and removed them from on hold, but added a restriction that they were only approved for purchases of Yankee Certificates of Deposit with a maximum maturity of three years from the purchase date. In addition, the Credit Investment Committee only approved purchases from these issuers through September 30, 2015.

- The Royal Bank of Canada
- The Toronto Dominion Bank

ORANGE COUNTY TREASURER - TAX COLLECTOR
BY INVESTMENT TYPE - By Percentage Holdings
 June 30, 2015



Orange County Investment Pool		
	In Thousands	%
■ U.S. GOVERNMENT AGENCIES	\$ 2,060,636	58.54%
■ U.S. TREASURIES	917,948	26.08%
■ MEDIUM - TERM NOTES	307,822	8.75%
■ MONEY MARKET FUNDS	165,642	4.71%
■ MUNICIPAL DEBT	12,496	0.36%
■ CERTIFICATES OF DEPOSIT	55,007	1.56%
	<u>\$ 3,519,551</u>	<u>100.00%</u>

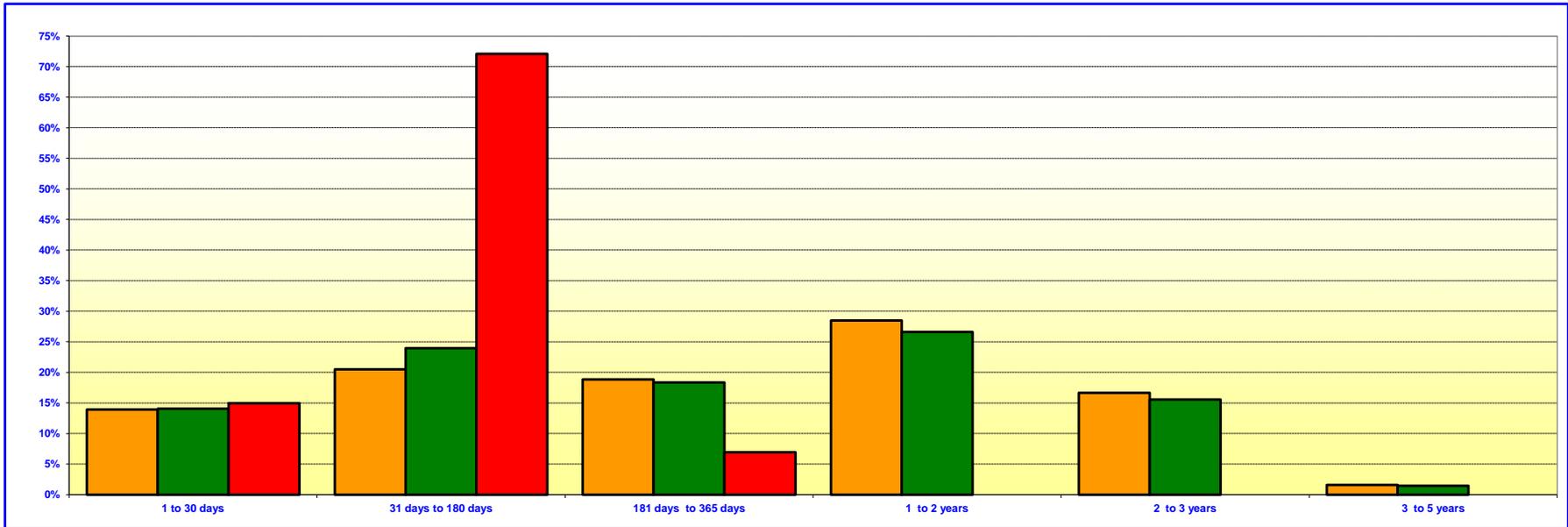
Orange County Educational Investment Pool		
	In Thousands	%
■ U.S. GOVERNMENT AGENCIES	\$ 2,243,236	59.33%
■ U.S. TREASURIES	921,376	24.37%
■ MEDIUM - TERM NOTES	326,912	8.65%
■ MONEY MARKET FUNDS	218,950	5.79%
■ MUNICIPAL DEBT	12,542	0.33%
■ CERTIFICATES OF DEPOSIT	58,007	1.53%
	<u>\$ 3,781,023</u>	<u>100.00%</u>

John Wayne Airport Investment Pool		
	In Thousands	%
■ U.S. GOVERNMENT AGENCIES	\$ 42,282	84.67%
■ MEDIUM - TERM NOTES	4,433	8.88%
■ MONEY MARKET FUNDS	1,222	2.45%
■ CERTIFICATES OF DEPOSIT	2,000	4.00%
	<u>\$ 49,937</u>	<u>100.00%</u>

Calculated Using Market Value at 6/30/2015

4.6 (15)

ORANGE COUNTY TREASURER - TAX COLLECTOR
MATURITIES DISTRIBUTION
 June 30, 2015



ORANGE COUNTY INVESTMENT POOL		
	In Thousands	%
1 TO 30 DAYS	487,614	13.92%
31 TO 180 DAYS	718,380	20.50%
181 TO 365 DAYS	660,951	18.86%
1 YEAR TO 2 YEARS	998,312	28.49%
2 YEARS TO 3 YEARS	583,886	16.66%
3 YEARS TO 5 YEARS	54,735	1.57%
TOTAL	\$ 3,503,878	100.00%

ORANGE COUNTY EDUCATIONAL INVESTMENT POOL		
	In Thousands	%
1 TO 30 DAYS	528,684	14.04%
31 TO 180 DAYS	902,538	23.97%
181 TO 365 DAYS	690,747	18.35%
1 YEAR TO 2 YEARS	1,002,039	26.61%
2 YEARS TO 3 YEARS	586,066	15.57%
3 YEARS TO 5 YEARS	54,940	1.46%
TOTAL	\$ 3,765,014	100.00%

JOHN WAYNE AIRPORT INVESTMENT POOL		
	In Thousands	%
1 TO 30 DAYS	7,451	14.96%
31 TO 180 DAYS	35,923	72.10%
181 TO 365 DAYS	3,450	6.92%
1 YEAR TO 2 YEARS	3,000	6.02%
TOTAL	\$ 49,824	100.00%

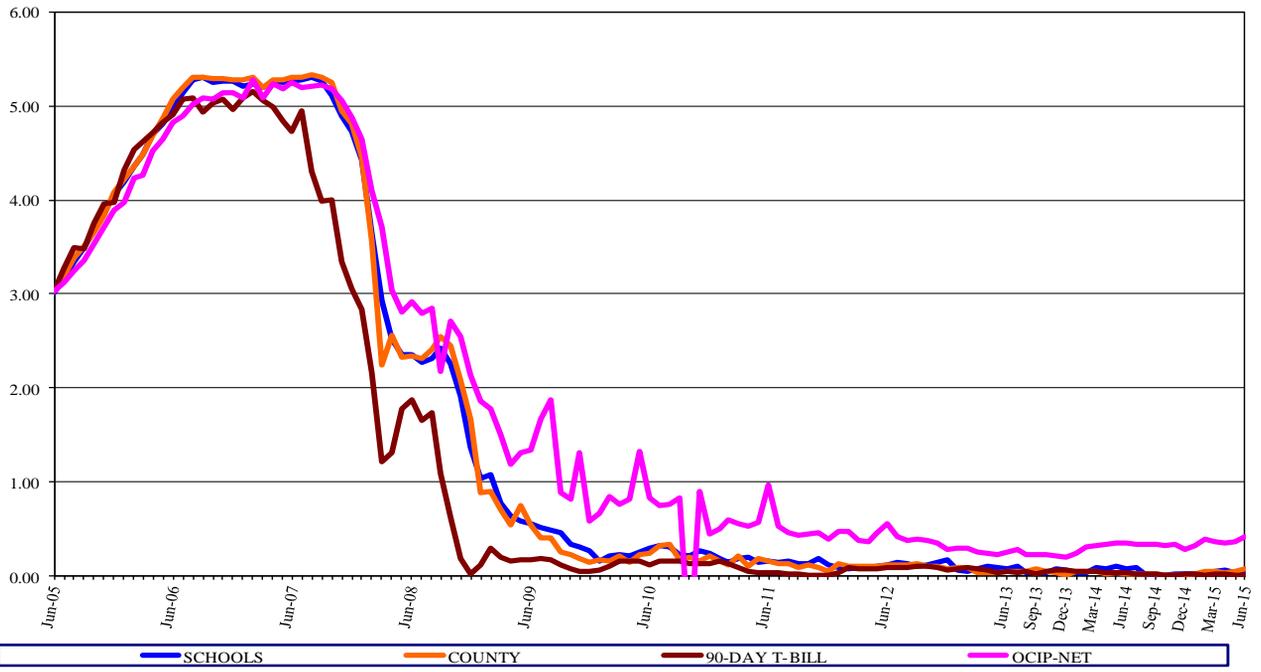
Maturity Limits Are In Compliance With The Orange County Treasurer's Investment Policy Statement

Floating Rate Notes are deemed to have a maturity date equal to their next interest reset date.

At 6/30/2015, Floating Rate Notes comprise 4.17%, 4.34%, and 35.22% of the Orange County Investment Pool, Orange County Educational Investment Pool, and JWA Investment Pool respectively.

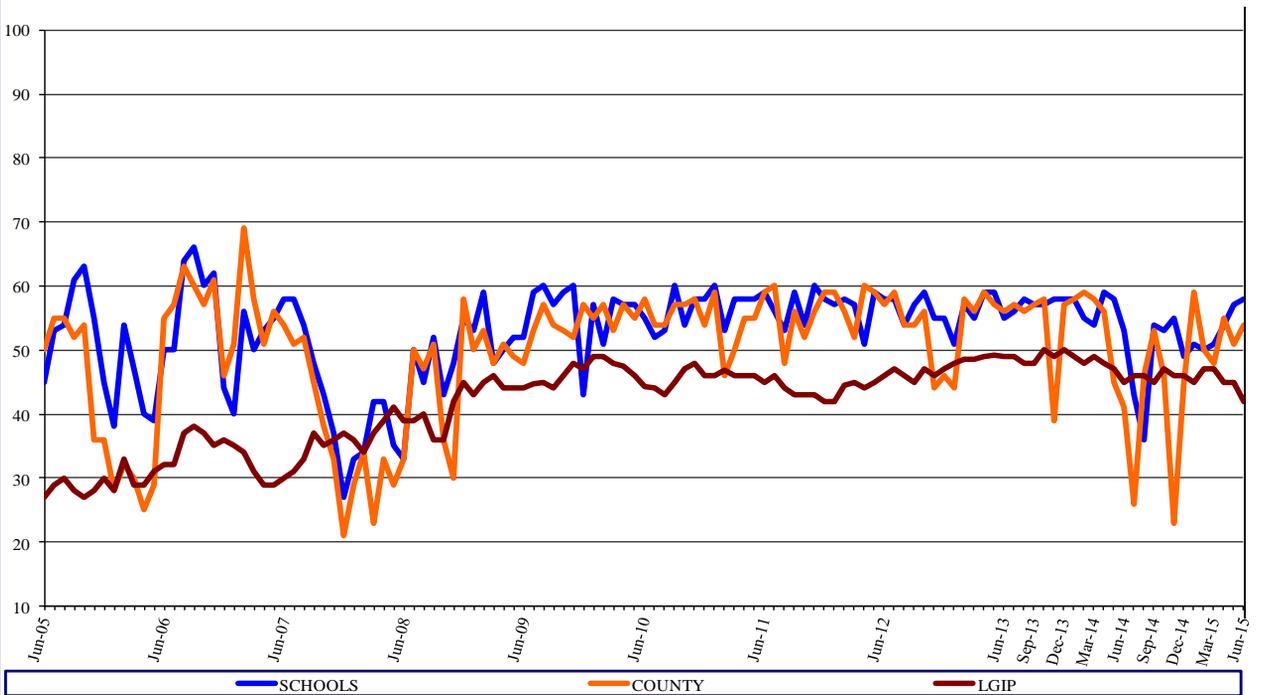
**ORANGE COUNTY MONEY MARKET POOLS vs SELECTED MONEY MARKET YIELDS
(INTEREST RATE YIELD)**

For The Period June 2005 to June 2015



**ORANGE COUNTY MONEY MARKET POOLS vs SELECTED AVERAGES
WEIGHTED AVERAGE MATURITY (WAM)**

For The Period June 2005 to June 2015



•As of June 30, 2015, LGIP – 0.06; LGIP WAM -42; 90-Day T-Bill – 0.01; OCIP – Net – 0.42

ORANGE COUNTY TREASURER-TAX COLLECTOR

INVESTMENT POOL YIELDS

July 1, 2014 - June 30, 2015

PERIOD ENDING - MONTH / YEAR	MONTH END MARKET VALUE	EARNINGS FOR MONTH	GROSS AVERAGE YIELD FOR MONTH	MONTH END WAM
<i>Current Month - June 2015</i>				
County Pool - Money Market Fund	\$ 916,190,702	\$ 107,234	0.14%	54
Educational Pool - Money Market Fund	\$ 1,167,943,414	\$ 125,916	0.12%	58
Extended Fund	\$ 5,216,439,679	\$ 2,696,501	0.63%	510
<i>May 2015</i>				
County Pool - Money Market Fund	\$ 1,107,145,730	\$ 108,147	0.11%	51
Educational Pool - Money Market Fund	\$ 1,421,862,870	\$ 132,950	0.10%	57
Extended Fund	\$ 5,194,393,431	\$ 2,593,743	0.59%	519
<i>April 2015</i>				
County Pool - Money Market Fund	\$ 1,348,477,701	\$ 112,099	0.09%	55
Educational Pool - Money Market Fund	\$ 1,678,234,559	\$ 128,187	0.12%	54
Extended Fund	\$ 5,207,327,217	\$ 2,508,094	0.59%	498
<i>March 2015</i>				
County Pool - Money Market Fund	\$ 1,185,441,628	\$ 81,093	0.11%	48
Educational Pool - Money Market Fund	\$ 1,151,754,378	\$ 106,877	0.11%	51
Extended Fund	\$ 5,205,839,829	\$ 2,524,909	0.57%	511
<i>February 2015</i>				
County Pool - Money Market Fund	\$ 909,925,797	\$ 70,952	0.11%	50
Educational Pool - Money Market Fund	\$ 1,193,304,289	\$ 105,399	0.10%	50
Extended Fund	\$ 5,195,087,451	\$ 2,332,495	0.59%	536
<i>January 2015</i>				
County Pool - Money Market Fund	\$ 802,966,222	\$ 85,487	0.10%	59
Educational Pool - Money Market Fund	\$ 1,438,167,807	\$ 118,676	0.09%	51
Extended Fund	\$ 5,161,441,369	\$ 2,222,688	0.52%	506
<i>December 2014</i>				
County Pool - Money Market Fund	\$ 1,398,035,090	\$ 86,496	0.07%	45
Educational Pool - Money Market Fund	\$ 1,709,695,733	\$ 93,974	0.10%	49
Extended Fund	\$ 4,996,676,299	\$ 2,228,375	0.52%	522
<i>November 2014</i>				
County Pool - Money Market Fund	\$ 1,208,671,629	\$ 43,399	0.06%	23
Educational Pool - Money Market Fund	\$ 572,558,526	\$ 52,529	0.09%	55
Extended Fund	\$ 5,000,580,448	\$ 2,189,886	0.53%	533
<i>October 2014</i>				
County Pool - Money Market Fund	\$ 726,211,099	\$ 36,917	0.08%	46
Educational Pool - Money Market Fund	\$ 718,769,067	\$ 55,628	0.08%	53
Extended Fund	\$ 4,998,364,669	\$ 2,092,147	0.49%	467
<i>September 2014</i>				
County Pool - Money Market Fund	\$ 573,108,869	\$ 44,545	0.09%	53
Educational Pool - Money Market Fund	\$ 926,205,944	\$ 51,587	0.07%	54
Extended Fund	\$ 4,992,830,237	\$ 2,097,995	0.51%	540
<i>August 2014</i>				
County Pool - Money Market Fund	\$ 597,887,269	\$ 49,813	0.09%	26
Educational Pool - Money Market Fund	\$ 781,468,497	\$ 72,096	0.16%	43
Extended Fund	\$ 5,248,133,847	\$ 2,116,726	0.47%	563
<i>July 2014</i>				
County Pool - Money Market Fund	\$ 597,887,269	\$ 49,813	0.09%	26
Educational Pool - Money Market Fund	\$ 781,468,497	\$ 72,096	0.16%	43
Extended Fund	\$ 5,248,133,847	\$ 2,116,726	0.47%	563
Fiscal Year July 1, 2014 - June 30, 2015	Average Month End Market Value Balance	YTD Interest Income	YTD Gross Yield	YTD Average
Orange County Investment Pool	\$ 3,483,058,545	\$ 14,581,478	0.42%	394
Orange County Educational Investment Pool	\$ 3,725,208,383	\$ 15,215,429	0.41%	382

**ORANGE COUNTY TREASURER-TAX COLLECTOR
CASH AVAILABILITY PROJECTION
FOR THE SIX MONTHS ENDING DECEMBER 31, 2015**

Government Code Section 53646 (b) (3), effective on January 1, 1996, requires the Treasurer-Tax Collector to include a statement in the investment report, denoting the ability of the Orange County Investment Pool (OCIP) and the Orange County Educational Investment Pool (OCEIP) to meet their expenditure requirements for the next six months.

The OCIP and OCEIP consist of funds in the treasury deposited by various entities required to do so by statute, as well as those entities voluntarily depositing monies in accordance with Government Code Section 53684.

The Treasurer-Tax Collector is required to disburse monies placed in the treasury as directed by the Auditor-Controller and the Department of Education, except for the making of legal investments, to the extent funds are transferred to one or more clearing funds in accordance with Government Code Section 29808.

The Treasurer-Tax Collector, in her projection of cash availability to disburse funds as directed by the Auditor-Controller and the Department of Education, is relying exclusively on historical activity involving deposits and disbursements and future cash flow projections. No representation is made as to an individual depositor's ability to meet their anticipated expenditures with anticipated revenues.

The Cash Availability Projection for the six months ending December 31, 2015, indicates the ability of the pools to meet projected cash flow requirements. However, there will usually be differences between projected and actual results because events and circumstances frequently do not occur as expected and those differences may be material.

ORANGE COUNTY INVESTMENT POOL				
Month	Investment Maturities	Projected Deposits	Projected Disbursements	Cumulative Available Cash
June 2015 - Ending Cash				\$ 6,422,778
July	\$ 571,988,088	\$ 326,104,241	\$ 620,508,962	284,006,146
August	141,457,790	386,696,787	364,845,802	447,314,921
September	174,204,404	258,682,991	424,619,568	455,582,748
October	92,842,060	535,112,964	418,223,270	665,314,502
November	132,533,204	1,174,174,165	488,389,267	1,483,632,604
December	159,459,390	2,127,189,370	2,151,240,447	1,619,040,917

ORANGE COUNTY EDUCATIONAL INVESTMENT POOL				
Month	Investment Maturities	Projected Deposits	Projected Disbursements	Cumulative Available Cash
June 2015 - Ending Cash				\$ 114,950,794
July	\$ 760,791,474	\$ 257,702,722	\$ 441,509,339	691,935,651
August	205,907,604	304,736,926	397,100,829	805,479,352
September	234,454,096	513,480,500	524,127,071	1,029,286,877
October	149,947,082	265,917,984	591,043,561	854,108,382
November	127,982,192	376,554,799	577,813,651	780,831,723
December	129,773,772	1,435,537,834	406,051,072	1,940,092,256



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	RANCHO SANTIAGO COMM COLL DST
Account Number	75-30-010

As of 07/15/2015, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 06/30/2015.

Earnings Ratio		.00000776875573384
Interest Rate		0.28%
Dollar Day Total	\$	13,732,004.65
Quarter End Principal Balance	\$	150,916.03
Quarterly Interest Earned	\$	106.68

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of Amendment to Agreement with Hammel, Green and Abrahamson, Inc. for Professional Design Services for the Science Center Project at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

This is an amendment to an existing agreement to revise the project name, contract amount, and contract duration. On October 13, 2014 the Board of Trustees approved an agreement with Hammel, Green and Abrahamson, Inc. for Professional Design Services for the New Science, Technology, Engineering and Math (STEM) Building Project at Santa Ana College based on RFP #1415-68. The final recommendation from the College is to move forward with a Science Center which includes thirteen (13) science labs, larger science lab support spaces, a greenhouse, one (1) engineering lab and support space, division and faculty offices, two (2) general classrooms, and three (3) lecture classrooms. The revised program has resulted in a name change from “New Science, Technology, Engineering and Math (STEM) Building” to “Science Center”. The District is in need of additional design services due to the revised program. The target project construction budget has increased from \$42,525,000 to \$48,500,000. The total project budget has increased from \$62,944,713 to \$73,380,861. It is recognized that not all programs can be accommodated in this building due to the size and footprint area of the building and budget constraints. Therefore, the Math and MESA program needs will be addressed in ongoing planning discussions with the College and continues to be part of the Facility Master Planning efforts. The project schedule will be extended due to additional months and time needed for the programming phase.

ANALYSIS:

The amendment of this agreement revises the program, schedule, project name, construction budget, contract amount, and contract duration. The services covered by this agreement commenced on October 14, 2014 and the new end date has been revised from December 31, 2019 to June 30, 2020. The additional services covered by this amendment are for a fixed fee in the amount of \$480,000. The revised contract amount is \$4,611,255.

This agreement is funded by Measure Q.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the amendment with Hammel, Green and Abrahamson, Inc. for Professional Design Services for the Science Center Project at Santa Ana College as presented.

Fiscal Impact:	\$480,000	Board Date: August 17, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 8/17/15

Project: Science Center

Site: **Santa Ana College**

Consultants: **Hammel, Green and Abrahamson, Inc.**

Type of Service: Professional Design Services

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$3,909,395.00	\$ 200,000.00	10/14/2014	12/31/2019
Amendment #1		\$21,860.00			
Amendment #2		\$480,000.00		10/14/2014	6/30/2020
Total Agreement Amount		\$4,611,255.00			

..

DESCRIPTION:

Amendment #2 for revision of project name, program, schedule, construction budget, contract amount and duration

Total Proposed Amount: **\$480,000.00**

New Contract End Date: **6/30/2020**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of Amendment to Agreement with RBF Consulting for SWPPP Consulting Services for Dunlap Hall Renovation at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

This is an amendment to an existing agreement for a company name change only. On May 12, 2014 the Board of Trustees approved an agreement with RBF Consulting as the consultant for Storm Water Pollution Prevention Plan (SWPPP) Consulting Services which includes a Qualified Service Provider (QSP) to undertake field construction stormwater compliance assistance services as required by the Construction General Permit and the project-specific SWPPP requirement for the Dunlap Hall Renovation project. On July 1, 2015, the company changed its name to Michael Baker International, Inc.

ANALYSIS:

The amendment of this agreement is to revise and acknowledge the company name change from RBF Consulting to Michael Baker International, Inc. The name change does not change the current services being provided by RBF Consulting. There are no other changes to the terms of the agreement.

This agreement is funded by Measure Q.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the amendment with RBF Consulting SWPPP Consulting Services for Dunlap Hall Renovation at Santa Ana College as presented.

Fiscal Impact:	N/A	Board Date: August 17, 2015
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 8/17/15

Project: Storm Water Pollution Prevention Plan for Dunlap Hall Site: **Santa Ana College**
Renovation

Consultant: **Michael Baker International, Inc.**

Type of Service: Storm Water Pollution Prevention Plan Services

Agreement Summary	No.	Amount	Reimbursables	Start	Duration	
						End
Contract Amount		\$19,100.00	\$ 1,000.00	5/13/2014		12/31/2015
Amendment #1		N/A				N/A
Total Agreement Amount		\$19,100.00				
		<i>(Not to exceed)</i>				

DESCRIPTION:

Amendment #1 to change name from RBF Consulting to
Michael Baker International, Inc.

N/A

Total Proposed Amount:

Contract End Date:

12/31/2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of Amendment to Agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard, and Geotechnical Inspection Services for the Science Center Project at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

This is an amendment to an existing agreement to revise the project name. On January 12, 2015 the Board of Trustees approved an agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard, and Geotechnical Inspection Services for the new Science, Technology, Engineering and Math (STEM) Building Lot Project at Santa Ana College based on RFQ/RFP #1415-81. A revised program recommended by the College has resulted in a name change from “New Science, Technology, Engineering and Math (STEM) Building” to “Science Center”.

ANALYSIS:

The amendment of this agreement revises the project name from “New Science, Technology, Engineering and Math (STEM) Building” to “Science Center”.

The services covered by this agreement commenced on January 13, 2015 and ends March 30, 2017. There are no additional costs for this amendment.

This agreement is funded by Measure Q.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the amendment with Terracon Consultants, Inc. for Phase II Environmental, Geohazard, and Geotechnical Inspection Services for the Science Center Project at Santa Ana College as presented.

Fiscal Impact:	N/A	Board Date: August 17, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 8/17/15

Project: Science Center

Site: **Santa Ana College**

Consultants: **Terracon Consultants, Inc.**

Type of Service: Geotechnical

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$24,813.40		1/13/2015	3/30/2017
Amendment #1		N/A			
Total Agreement Amount		\$24,183.40			

DESCRIPTION:

Amendment #1 to revise project name from STEM to Science Center

N/A

Total Proposed Amount:

Contract End Date:

3/30/2017

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of Agreement with PAL id Studio, Inc. for Move Coordination Services for the Johnson Student Center, Johnson Relocation to Temporary Village, and Building J Relocation Projects at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

This is a new agreement for move coordination services related to the Johnson Student Center Project, Johnson Relocation to Temporary Village Project, and Building J Relocation Project at Santa Ana College. The District is in need of a consultant specializing in move coordination services to assist the District with a detailed move plan, schedule, labeling, packing and item placement plan, move coordination, and oversight. The consultant will work with college staff, project consultants and the District to ensure a timely and smooth transition during the pre-planning and actual phased moves for these various programs.

ANALYSIS:

A Request for Qualifications/Request for Proposal #1415-97 for Furniture and Equipment/Move Management Consulting Services was released and advertised on March 9, 2015. The District received two responses from PAL id Studio, Inc. (Fullerton) and Systems Source, Inc. (Irvine). A selection committee convened on April 2, 2015 to review the proposals and held an interview with PAL id Studio, Inc. on April 8, 2015. PAL id Studio, Inc. was deemed qualified for the short list. The selection committee recommends PAL id Studio, Inc. after a thorough review based upon the culmination of their RFP response, experience, team members, approach to the project, fee, schedule and familiarity with similar projects as outlined in the RFP. It is recommended that the District enter into an agreement with PAL id Studio, Inc. to provide move coordination services related to the Johnson Student Center Project, Johnson Relocation to Temporary Village Project, and Building J Relocation Project at Santa Ana College.

The services covered by this agreement shall commence on August 18, 2015 and end December 31, 2019. The services are based on a fixed fee in the amount of \$26,750, and includes \$2,500 in reimbursable expenses.

This agreement is funded by Measure E and Measure Q.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with PAL id Studio, Inc. for Move Coordination Services for the Johnson Student Center, Johnson Relocation to Temporary Village, and Building J Relocation Projects at Santa Ana College as presented.

Fiscal Impact:	\$26,750	Board Date: August 17, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 8/17/15

Project: Johnson Student Center, Johnson Relocation to Temporary Village and Building J Relocation Projects

Site: **Santa Ana College**

Consultants: **PAL id Studio, Inc**

Type of Service: Move Coordination Services

Agreement Summary	No.	Amount	Reimbursables	Start	Duration	
						End
Original Contract Amount		\$24,250.00	\$ 2,500.00	8/18/2015		12/31/2019
Total Agreement Amount		\$26,750.00				

DESCRIPTION:

Agreement for move coordination services related to the Johnson Student Center Project, Johnson Relocation to Temporary Village Project, and Building J Relocation Project at Santa Ana College.

Total Proposed Amount: **\$26,750.00**

Contract End Date: **12/31/2019**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of Change Order #1 for DPR Construction Company for Dunlap Hall Renovations at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On March 24, 2014, the Board of Trustees approved an agreement with DPR Construction Company for Dunlap Hall Renovations at Santa Ana College. The District recommends an extension of time to the contract with no increases to the contract amount. Due to unforeseen conditions and sub-contractor work, the project has experienced delays. Work associated with multiple tests for the pile foundation system, soils, rebar and fiber reinforced polymer adhesion testing as well as the increase in additional tests required for various structural steel elements including a v-notch re-test for rebar under certain specified temperatures, a gamma-gamma test, a cross-hole and sonic logging test for the cast-in-drilled-hole piles and additional guardrail and handrail tests have extended time on the project. Structural steel fabrication as well as drilling work related to piles were impacted as a result. These tests were required per the structural engineer DSA agreed upon specifications to ensure the structural integrity of various components of the building subgrade, foundation and structural framing prior to installation. The District has reviewed the schedule of activities and recommends an extension of time only.

ANALYSIS:

Change Order #1 extends the contract completion from June 10, 2015 to November 9, 2015. There are no increases to the contract amount associated with this time extension. Pursuant to Administrative Regulation 6600, staff has approved this change order.

This project is funded by Measure Q.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1 for Dunlap Hall Renovations as presented.

Fiscal Impact:	N/A	Board Date: August 17, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Change Order Summary
Rancho Santiago Community College
2323 N. Broadway, Santa Ana, CA. 92706-1640

Board Date: 17-Aug-15

Project: Dunlap Hall Addition and Alternation Project **Site:** Santa Ana College

Contractor: DPR Construction

Contract #: 14-BP000268 **Change Order (CO) No. :** 1

Contract Schedule Summary						
Notice to Proceed Date	Original Contract Duration (Days)	Original Contract Completion Date	Previous Extension Days Approved	Proposed CO Days Requested	New Revised Completion Date	
4/2/2014	434	6/10/2015	0	152	11/9/2015	

Change Order Summary			
Description	Number	Amount	% of Contract
Original Contract Amount		\$13,570,344.17	
Previous Change Orders		\$0.00	
Previous Change Orders		\$0.00	
Previous Change Orders		\$0.00	
Previous Change Orders		\$0.00	
This Change Order		Time Only	
Total Change Order (s)		\$0.00	0.0%
Revised Contract Amount		\$13,570,344.17	

Description of Items				
Description	Time	Credit	Add	Net
Due to unanticipated delays caused by subcontractors and unforeseen field conditions, RSCCD and DPR agree to a contract extension that is non-compensable to both parties.	152	\$ -		\$ -
				\$ -
	Total Days Extended This Change Order			152



RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of Change Order #1 for Bid #1251 for Exterior Painting at Building E (Fitness), Building L (Library), Building T (Tech), Building R (Russell Hall) and Building B (Middle College) at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On May 26, 2015, the Board of Trustees approved a contract with Painting & Décor, Inc. for Exterior Painting at Building E (Fitness), Building L (Library), Building T (Tech), Building R (Russell Hall) and Building B (Middle College) at Santa Ana College.

ANALYSIS:

Change Order #1 extends the contract completion from August 3, 2015 to August 21, 2015 to allow the contractor to complete additional painting work requested by the District. There are no increases to the contract amount associated with this time extension. Pursuant to Administrative Regulation 6600, staff has approved this change order.

This project is funded by Scheduled Maintenance and Non-Resident Capital Outlay Fees.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1 associated with Bid #1251 for Exterior Painting at Building E (Fitness), Building L (Library), Building T (Tech), Building R (Russell Hall) and Building B (Middle College) at Santa Ana College as presented.

Fiscal Impact:	N/A	Board Date: August 17, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



Rancho Santiago Community College District
 2323 North Broadway
 Santa Ana, CA 92706

Board Date: August 17, 2015

Project Name: SAC - Buildings B, E, L, R & T Exterior Painting
 Contractor: Painting & Décor, Inc.
 Contract #: PO#15-P0036509

Project No. Bid #1251
 Site: Santa Ana College
 Change Order (CO) No. : 1

Contract Schedule Summary					
Notice to Proceed Date	Original Contract Duration (Days)	Original Contract Completion Date	Previous Extension Days Approved	Proposed CO Days Requested	New Revised Completion Date
6/16/2015	48	8/3/2015	0	18	8/21/2015

Change Order Summary				Allowance Budget	
Description	Number	Amount	% of Contract	Amount	
Original Contract Amount		\$238,800.00		\$40,000.00	
Previous Change Orders			0.0%	Used	\$40,000.00
Previous Change Orders			0.0%	Balance	\$0.00
Previous Change Orders			0.0%		
Previous Change Orders			0.0%		
This Change Order	1	\$0.00	0.0%		
Total Change Order (s)		\$0.00	0.0%		
Revised Contract Amount		\$238,800.00			

Items in Change Order							
Item No.	Description	Requester	Reason	Ext. Day	Credit	Add	Net
1	Additional painting scope and unforeseen minor concrete wall repairs	District	2, 5	18	\$ -	\$ -	\$ -
Subtotal					\$ -	\$ -	\$ -
Grand Total							\$ -

1- CODE REQUIREMENT

2 - FIELD CONDITION

3 - INSPECTION REQUIREMENT

4 - DESIGN REQUIREMENT

5 - OWNER REQUIREMENT

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of Notice of Completion: Bid #1264 for Chavez Hall Windows Repairs at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On May 26, 2015, the Board of Trustees approved a contract with Kitson Contracting, Inc. for the Chavez Hall window repairs at Santa Ana College. The work included replacing and repairing window caulking around the building.

ANALYSIS:

The project was substantially completed on July 20, 2015 as defined per California Civil Code sections 3086 and 8180. The District, upon approval by the Board of Trustees will record a Notice of Completion with the office of The Orange County Clerk-Recorder, as outlined under California Civil Code sections 3093 and 8182. Total cost of the project is \$157,734.

This contract was funded by Scheduled Maintenance.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion with Kitson Contracting, Inc. for Bid #1264 for Chavez Hall Windows Repairs at Santa Ana College as presented.

Fiscal Impact:	N/A	Board Date: August 17, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Carri Matsumoto
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santa Ana College, located at 1530 West 17th Street, Santa Ana, California, caused improvements to be made to the property to with: Bid #1264 Chavez Hall Window Repairs at Santa Ana College, the contract for the doing of which was heretofore entered into on the May 26, 2015 , which contract was made with Kitson Contracting, Inc. , PO# 15-P0036175 as contractor; that said improvements were completed on the 20th day of July, 2015 and accepted by formal action of the governing Board of said District on the 17th day of August, 2015; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Merchants Bonding Company (Mutual).

I, the undersigned, say: I am the Vice Chancellor of Rancho Santiago Community College District the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 17th, 2015 at Santa Ana, California.

Rancho Santiago Community College District of Orange County, California

by _____

Peter J. Hardash, Vice Chancellor

Rancho Santiago Community College District

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
 §
County of Orange)

Subscribed and sworn to (or affirmed) before me on this
_____ day of _____, 20____
by

proved to me on the basis of satisfactory evidence to be the
person who appeared before me.

Signature _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Ratification of Agreement with HPI Architecture for Professional Design Services for the Temporary Village Phase 2 Project at Santa Ana College	
Action:	Request for Ratification	

BACKGROUND:

This is a new agreement to provide architectural services for the Temporary Village Phase 2 Project at Santa Ana College. The District is in need of architectural services for the temporary relocation of various programs including, the new Johnson Student Center and Quick Copy occupants. HPI Architecture commenced these services as part of the existing agreement for the Johnson Student Center on an hourly, not-to-exceed basis which was previously approved by the Board of Trustees on September 8, 2014. During the programming phase for the Johnson Student Center project it was determined that the scope of work needed to be further defined and expanded to include the Quick Copy relocation due to the demolition of J Buildings associated with the Science Center project. As a result of these planning efforts with the College, the District now wishes to separate this scope of work from the new Johnson Student Center project and enter into a new fixed fee agreement with HPI Architecture. Occupant off-loading into the Village will take place at different times. Therefore, the Temporary Village Phase 2 project will require separate and multiple DSA plan approvals and will have a different construction improvement schedule for changes to portables to accommodate various programs. Target occupancy for Johnson Student Center and Quick Copy is spring 2016.

ANALYSIS:

It is recommend that the District enter into a new agreement with HPI Architecture with a fixed fee for architectural services for the Temporary Village Phase 2 Project. The services of this agreement are effective on July 1, 2015 and will end December 31, 2018. The services are based on a fixed fee in the amount of \$335,300 and includes \$10,000 in reimbursable expenses.

This agreement is funded by Measure E and Measure Q.

RECOMMENDATION:

It is recommended that the Board of Trustees ratify the agreement with HPI Architecture for the Temporary Village Phase 2 Project at Santa Ana College as presented.

Fiscal Impact:	\$335,300	Board Date: August 17, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 8/17/15

Project: Temporary Village Phase 2

Site: **Santa Ana College**

Consultants: **HPI Architecture**

Type of Service: Professional Design Services

Agreement Summary	No.	Amount	Reimbursables	Start	Duration	
					End	
Original Contract Amount		\$325,300.00	\$ 10,000.00	7/1/2015		12/31/2018
Total Agreement Amount		\$335,300.00				

DESCRIPTION:

Agreement for professional design services for the Temporary Village Phase 2 project

\$335,300.00

Total Proposed Amount:

Contract End Date:

12/31/2018

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of Amendment to Agreement with Glumac for Commissioning Consulting Services for HVAC Renovations at the District Operations Center	
Action:	Request for Approval	

BACKGROUND:

This is an amendment to an existing agreement for an extension of time only. On March 10, 2014 the Board of Trustees approved an agreement with Glumac to provide commissioning consulting services for the HVAC renovations project at the District Operations Center.

ANALYSIS:

As part of the original agreement, Glumac is required to provide commissioning support after one year of system operation to ensure reliability and effective operation of the commissioned HVAC system at the District Office. In order to complete these tasks, the District recommends a contract extension from March 31, 2015 through December 31, 2015. There are no additional costs for this amendment.

This agreement is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the amendment with Glumac for Commissioning Consulting Services for HVAC Renovations at the District Operations Center as presented.

Fiscal Impact:	N/A	Board Date: August 17, 2015
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 8/17/15

Project: HVAC Renovations

Site: **District Operations Center**

Consultant: **Glumac**

Type of Service: Commissioning

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Contract Amount		\$ 48,650.00	\$ -	3/11/2014	3/31/2015
Amendment #1		N/A		3/11/2014	12/31/2015
Total Agreement Amount		\$ 48,650.00			
		<i>(Not to exceed)</i>			

DESCRIPTION:

Amendment #1 for time extension

Total Proposed Amount:

N/A

Contract End Date:

12/31/2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: August 17, 2015
Re:	Approval of Statement of Work (SOW) for Community Services Course Registration System – SectorPoint	
Action:	Request for Approval	

BACKGROUND

ITS has expressed a need to replace the current course registration system for non-credit, community member taught courses (Community Services as well as College for Kids series of classes). Currently, there is one central Community Services course registration system adopted in the year 2004 from a seminar module of a legacy classic ASP/SQL CMS system. Due to the age and end-of-life status of the CMS system, the current course registration system has become awkward to use, cumbersome to support, and unsecure. The District now wishes to redesign and redevelop the course registration system using ASP.NET or the SharePoint Framework (both college websites are hosted in the same SharePoint 2013 farm).

ANALYSIS

The current course registration is hosted on a multi-tenant (stand-alone) Microsoft SQL Server and IIS environment housed at the District Office. Even though there is one central system, each college requires a unique course listing and college specific brand to be displayed when students access the course registration system via the college's website.

This project will be funded out of ITS operating budget.

RECOMMENDATION

It is recommended that the Board of Trustees approve the agreement for SharePoint Course Registration System as presented.

Fiscal Impact:	\$40,000 (not to exceed)	Board Date: August 17, 2015
Prepared by:	Lee Krichmar, Assistant VC of Information Technology Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

SectorPoint, Inc. Work Agreement #RSCCD-2015-01

A California Certified Small Business (Supplier #1536500)
 Microsoft Silver Certified Partner, Portals & Content Management

SectorPoint, Inc.
 Phone: (707) 451-3328 x112
 P.O. Box 1322, Vacaville, CA 95687
 www.sectorpoint.com

Client: Rancho Santiago Community College District	Project Total \$38,045.00
Project: Community Services Course Registration System	
Prepared on: July 9, 2015	

Introduction: This document outlines the tasks, timelines, and associated budget required to complete your project. If this work agreement is acceptable to you and you would like to move forward, please complete the signature section at the bottom of this document. Your contact at SectorPoint, Inc. will then work with you to schedule a start date for your project.

Item Description	Estimate	Final Price
Coding & Development. Provide MVC4 ASP.Net development/programming to provide all Required features only as outlined in Exhibit A. Client will be responsible for Official Payment Corporation (OPC) payment integration and coding and will provide specifics as to the format of the data the OPC is expecting to receive. Client will also provide schema sample of course import file.	\$25,650.00	\$25,650.00
Wireframing & UI Design. Create wireframe and design application user interface as follows: <ul style="list-style-type: none"> • Search (results) page • Course details page • Course Registration page • Medical release form (for College for Kids category) • Course edit page. • Registration Cancellation page Other than the above, the application will use the existing Community Services (college site) master page for the header and navigation.	\$2,750.00* * If Client provides the UI design (responsive ready HTML and CSS) prior to the coding start date, this fee will be deducted from final project balance.	\$2,750.00
Perform system testing and browsers/mobile testing.	\$4,485.00	\$4,485.00
Setup & Training. Install system on customer provided environment. If onsite installation is required, additional fees will apply.	\$2,400.00	\$2,400.00
Project Management Fee	\$2,760.00	\$2,760.00

Total	\$38,045.00
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Timeline: Project will be completed 90 days from receipt of signed work agreement, purchase order, and deposit.

Work Agreement Terms & Conditions.

The Terms & Conditions of this Work Agreement (“Agreement”) is hereby made and entered into on the date above (the “Effective Date”) by and between SectorPoint, Inc. (hereinafter, “Company”), a California Corporation, and the Client listed above (individually, “Party” and collectively, the “Parties”).

1. Authorization

1.1. Client is engaging Company as an independent contractor for the work described in this Agreement. Client authorizes Company to deliver all deliverables electronically, via e-mail, via the Web, or other Internet-based means.

2.0 Services

2.1. Each Party understands and acknowledges that this Agreement may, from time-to-time and upon the mutual consent of both Parties, be revised in order to account for a wide range of business factors, including but not limited to Client’s changing preferences or needs as well as other factors which may or may not be under the control of the other Party.

2.2. Accordingly, upon the mutual, written consent of both Parties, which shall not be unreasonably withheld, the terms and conditions specified within each Proposal may at all times be revised through the mutual execution of a Change Order.

2.3. In the event of a conflict between this Agreement and Change Order, the terms and conditions of the Change Order shall be controlling and, in the event of a conflict between two or more Change Orders, the terms and conditions of the most recently-approved Change Order shall at all times control.

3. Payment & Billing

3.1. The total price to be paid by Client for any Services rendered hereunder shall be based upon the Total Project Cost set forth within this Agreement, or, if applicable, the most recently-approved Change Order.

3.2. Unless otherwise specified herein or mutually agreed-upon by both Parties, payment shall at all times be paid as follows:

a. Contemporaneously with the execution of this Agreement, Client shall tender payment in the amount of fifty (50%) of the Total Project Cost which, unless mutually agreed-upon by both Parties to be otherwise, shall be non-refundable.

b. Throughout the Project Period, Company shall invoice and Client shall pay an additional sums respective to the completion of each deliverable set forth in the Project Proposal. Payments shall be due upon receipt with payments made by Client more than thirty (30) days after the invoice date being subject to interest at a rate of ten percent (10%) per annum. Notwithstanding the foregoing, should any amount owed by Client be more than thirty (30) days past-due, Company may, in its sole discretion require Client to: i) pay any such past-due balance in full before rendering any additional Services; ii) tender full or partial payment in advance for any service required by the Project; or iii) any combination thereof.

4. Term & Termination

4.1 The term of this Agreement shall commence immediately upon the execution of this Agreement and continue until the last day of the Project Period. Notwithstanding the foregoing and, unless otherwise agreed to in writing by Parties, this Agreement may at all times be terminated by either Party upon sixty (60) days written notice.

5. Mutual Warranties & Representations

5.1. Non-Infringement. Each Party expressly warrants and represents that it is currently either the sole and exclusive owner or is otherwise authorized to license, sub-license or use any and all intellectual property rights, including but not limited to any and all copyrights, to be conveyed, licensed or used under the terms and conditions of this Agreement. Each Party specifically agrees and acknowledges that it either owns or is otherwise authorized to license to the other any website content, including but not limited to any and all

graphics, images, source or object code, to be utilized during the course of the Project. Should the exercise of any right conveyed hereunder give rise to liability for the infringement of the intellectual property right(s) of any third party, each Party shall defend against, indemnify and hold the other harmless from and against any liability arising therefrom.

5.2. Privacy Policy. Each Party warrants and represents to the other that it has developed and implemented a comprehensive privacy policy pertaining to the storage and maintenance of personal information to be stored or maintained hereunder and that it has developed and implemented reasonable security systems sufficient to safeguard the privacy of the same. Each Party expressly agrees to assume any and all liability arising as the result of the breach of their respective security systems, which shall be deemed to have occurred whenever either Party reasonably believes that any unencrypted personal information within its possession or control has been disclosed to or shared with an unauthorized third-party. Should this occur, each Party shall take immediate remedial measures and shall immediately notify the other of any such breach.

7. Nonaffiliation.

7.1. Client expressly agrees and acknowledges that the status of Company shall at all times be and remain that of an independent contractor and that no joint-ventureship, franchise, partnership or other agency relationship is intended to nor shall be created hereunder.

7.2 Each Party shall likewise remain responsible for the performance of its own obligations, including but not limited to the payment of any applicable federal or state taxes and, at no time during the Term of this Agreement, shall either Party shall have the authority to make commitments or otherwise legally bind or obligate the other.

7.3. Throughout the term of this Agreement, Company shall at all times have the complete control and discretion as to the manner and method wherein any Service is to be rendered.

8. Miscellaneous.

8.1. Governing Law. California law and controlling U.S. federal law will govern any action related to this Agreement and no choice of law rule of any jurisdiction shall apply. With respect to any dispute, which may arise hereunder, each Party expressly consents to the exclusive personal jurisdiction of the California State Courts located in Solano County and the Federal District Court for the Eastern District of California located within the County of Sacramento.

8.2. Previous Agreements. This Agreement and any attachments hereto represent the entire and exclusive understanding between the Parties, and shall supersede any and all previous communications, representations or agreements, either oral or written, between them with respect to this subject matter. No representations or statements of any kind, which are not expressly included in this Agreement, shall be binding on either party, their affiliates or subsidiaries.

8.3. Waivers & Amendments. No waiver or amendment of any provision herein shall be valid unless in writing and signed by an authorized representative of both Parties and the failure by either Party to insist upon the strict performance of any provision of this Agreement shall not be construed as a waiver of any such provision or application.

8.4. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal or unenforceable, such provision shall be automatically reformed and construed so as to be valid, operative and enforceable to the maximum extent permitted by law or equity while preserving its original intent. The invalidity of any part of this

Agreement shall not render invalid the remainder of this Agreement.

8.5. Limitation of Liability. Unless otherwise specified herein, neither Party shall be liable to the other for any special, incidental or consequential damages arising out of its performance of any obligations arising under this Agreement and, other than each Party's contractual duty of indemnification, under no circumstances shall Company's obligation to Client exceed the scope of any payments made by Client in exchange for the Services called for herein.

8.6. Arbitration. In the event any controversy or claim arising out of this Agreement cannot be settled by the parties, such controversy or claim shall be settled via binding arbitration by a mutually-agreed upon arbitrator and in accordance with the then current rules of the American Arbitration Association.

8.7. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original but which, when executed together, shall constitute one and the same instrument.

8.8. Notices. All notices or other documents under this Agreement shall be in writing and delivered by e-mail, fax, or mailed by certified mail, postage prepaid, addressed to Company and Client at their last known addresses, listed on the first page of this Agreement. Client and Company acknowledge that electronic mail is a reliable mechanism for

information delivery. As such, all notices or other documents under this Agreement, including addendums to this Agreement, are considered authorized when the recipient of said notice, document or addendum receives the information and, if required (as in the case of addendums, change orders, etc.), responds to it.

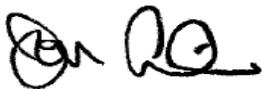
8.9. Attorneys Fees. In the event of any dispute arising out of this Agreement, the prevailing Party shall be entitled to recover reasonable attorneys' fees and costs, including but not limited to allocated costs of in-house counsel and expert or Company fees as well as any other costs or disbursements. The right of a prevailing Party to attorneys' fees and costs shall not merge with any judgment, and a prevailing Party shall be entitled to recover or collect any judgment, and a prevailing Party in any appeal or collection action shall be entitled to recover attorneys' fees and costs.

8.10. Miscellaneous. This Agreement shall inure to the benefit of both parties, as well as their affiliates, subsidiaries and respective successors and assigns. Any and all references in this Agreement to the Parties, their affiliates or subsidiaries shall, where the Agreement so permits, include the Parties' parent companies, sister companies, and their respective subsidiaries, affiliates, directors, officers, employees, contractors and agents. The headings contained herein are for convenience only and shall have no legal or interpretive effect.

IN WITNESS WHEREOF, this Agreement has been executed by the Parties or their authorized representatives on the dates entered below their respective signatures.

SectorPoint, Inc.

Client



Company Authorized Party Signature

Client Authorized Party Signature

Jon Cornelison

SectorPoint, Inc. Work Agreement #RSCCD-2015-01

A California Certified Small Business (Supplier #1536500)
Microsoft Silver Certified Partner, Portals & Content Management

SectorPoint, Inc.
Phone: (707) 451-3328 x112
P.O. Box 1322, Vacaville, CA 95687
www.sectorpoint.com

Company Authorized Party Name (please print)

Client Authorized Party Name (please print)

President

Company Authorized Party Title (please print)

Client Authorized Party Title (please print)

July 9, 2015

Signature Date

Signature Date

Statement of Work: Course Registration System
Prepared for the Rancho Santiago Community College District

This Statement of Work has been drafted in response to the Rancho Santiago Community College District's (RSCCD) need to replace the current course registration system for non-credit, community member taught courses (Community Services as well as College for Kids series of classes).

1. Background

Currently, there is one central Community Services course registration system adopted in the year 2003 from a seminar module of a legacy classic ASP/SQL CMS system. Due the age and end-of-life status of the CMS system, the current course registration system has become awkward to use and cumbersome to support. The District now wishes to redesign and redevelop the course registration system using ASP.NET or the SharePoint Framework (both college websites are hosted in the same SharePoint 2013 farm).

The current course registration system is hosted on a multi-tenant (stand-alone) Microsoft SQL Server and IIS environment housed at the District Office. Even though there is one central system, each college requires a unique course listing and college specific brand to be displayed when students access the course registration system via the college's website. Below are the areas of each college website whereby students access the course registration system:

- Santa Ana College: <http://www.sac.edu/AdminServices/CommunityServices> (see "Search/Register for Classes" link).
- Santiago Canyon College: <http://www.sccollege.edu/StudentServices/CS> (see "Search & Register for Class" link)

The current course registration system provide for course searching, course detail view, online registration, roster printing, and a transaction pass off to a third party credit card processor (Official Payments Corporation (<https://www.officialpayments.com>)). The integration between Official Payments and the current course registration system was accomplished via custom coding performed by the District's Information Technology Services (ITS) staff. Course records are initially imported into a SQL table by ITS staff each term via two data imports extracted from the District's ERP system (see Attachment A), one import per college. The CMS system then provided web-based editing capabilities for Community Services staff to update, append, and revise course information as needed to better market the courses and to manage available course seats.

2. Proposed Solution

SectorPoint, Inc. is offering to develop a new initial version of the Community Services Course Registration System which will accomplish the requirements outlined in the below functional requirements matrix. Coding methodology will be MVC4 ASP.Net.

3. Function Requirements Matrix

Area	Section #	Specific Functionality	
Course Search	A.1.1	Search/filter courses by category, keyword, and/or Instructor name.	Required
	A.1.2	<p>“Show Advanced Search” pane which expands under basic search to reveal more search fields including date range searching i.e. classes starting on or after <date>, classes starting on or before <date>, location, and event code.</p> <p>Cross browser supported “date picker” for data entry on date fields.</p> <p>The location field is a menu of unique location values from the master schedule table, respective to the college in context.</p> <p>The event code field is validated for valid data prior to submission.</p>	Optional
Search Results	A.2.1	Based on the search criteria, a result set of courses that match the search criteria will be displayed. The search results will display the category and underneath display the following fields for courses that match the search results: event code, course title, data location, instructor, and status.	Required
	A.2.2	An “Add to Cart” option is available next to each course list row which will allow a user to easily add the course to the course shopping cart. Only courses with a status of open will have the “Add to Cart” option available.	Optional
Course Detail Page	A.3.1	In the search result set, the course name is linked to the course detail view (page) for the course record.	Required
	A.3.2	The course detail page displays the course record and will include title, event code, days of the week the course is offered, date range of the course, times of the course, location, description, terms, fee, seats remaining, and instructor name.	Required
	A.3.3	An “Add to Cart” option is displayed on the course detail page that will allow the user to add the course to the course shopping cart. Only courses with a status of open will have the Add to Cart option available.	Required
	A.3.4	A “Mail this page” feature is available on our course detail pages that allows a user to send the URL of the course to an email recipient. SMTP relay settings required to make this happen are available via a secured configuration page.	Required
Course Registration	A.4.1	Users have the ability to add one or more courses to a course shopping cart which is persistent during the user’s browser session.	Required
	A.4.2	The user can browse for additional courses and add “open” courses from either college to their shopping cart session. For example, if a student adds courses from Santa Ana College in their cart, they can then navigate to Santiago Canyon College website and search/add courses to their cart and then check out with the same session/cart.	Required

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Exhibit A

	A.4.3	A user can remove course from their shopping cart.	Required
	A.4.4	A “N courses in Cart” display where N is equal to the amount of course currently in the user’s shopping cart. Next to this display, there will be a link to the shopping cart.	Optional
	A.4.5	When viewing the course shopping cart, a display of courses in the cart will be listed to include the event code, start date, course title, and fee. The cart will sum all the course fees and present the total.	Required
	A.4.6	When a user is ready to check out and pay for the courses in the shopping cart, the user can “check out” by clicking on the checkout option which will take the user to the payment page.	Required
	A.4.7	The course shopping cart will only allow for one instance/section of the same course to be registered per cart session. Duplicate (i.e. clicking the “Add to Cart” option multiple times during the same session) will not result in the course being added to the shopping cart multiple times.	Required
	A.4.8	When registration is successful: a) the student is automatically emailed registration confirmation, b) Community Services staff are automatically emailed a registration notification, and c) Community Services registration database is updated.	Required
Course Payment	A.5.1	When the user is ready to check out and pay for the courses in their cart, the user will select a “Check Out” link which will take them to a course payment page. The course payment page will consist of a registration form which will prompt the user for the following required fields: student first name, student last name, address, city, postal code, state, and email address; as well as the following non required fields: office phone, extension, home phone, and mobile phone. Form validation will be used to ensure required fields are completed; email, phone, and zip are valid entries; and will contain necessary form validation/security to prevent malicious input.	Required
	A.5.2	In the course management area, there is support for a special flag that can be set for course categorized as a “College for Kids” course. If this flag is set to true, a medical release form will be displayed as part of the course payment checkout process. Users will be required to complete this form in order to register for the classes.	Required
	A.5.3	The checkout process will only allow users to pay with a credit card. Visa/MC/Discover/AmEx card will be supported. The course shopping cart will package up the transaction and pass the transaction to the Office Payments Corporation (OPS) via a code “handoff” supplied by RSCCD.	Required
	A.5.4	Credit card data will not be stored by the course registration system.	Required
	A.5.6	Proper error response catching/handling will be programmed to ensure the user is informed of any problems with the payment transaction.	Required
	A.5.7	Prior to the actual transaction handoff to OPC, the course shopping cart module shall perform a final check to ensure	Required

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Exhibit A

	course seats are still available for each course in the shopping cart. Should a course become unavailable from the time a user added it to their cart and the payment transaction, the course shopping cart module will notify the user in a modal advising that the course is no longer available and will present the option for the user to cancel the transaction or proceed with the courses in the cart that are still available.	
	A.5.8 After a successful course registration, the student will be emailed a course registration confirmation message along with a payment receipt.	Required
	A.5.9 Community Services staff can resend this email confirmation via an admin interface if the student reports that he/she did not receive the confirmation.	Optional
	A.5.10 Community Services staff can send the confirmation email to an alternative email address.	Optional
Course Management	A.6.1 Each term, the course set will be exported from an external system and imported into the course registration system by an ITS staff member. The field layout will match the sample (Attachment A).	Required
	A.6.2 After the an import of a course set, Community Services staff can edit all course record attributes via a friendly web interface as needed (i.e. new dates/times, increase/decrease available seats, instructor change, cancel course, etc.). The course admin area will be secured with AD account integration and application access control to prevent unauthorized access and to restrict Community Services staff to only edit and manage course records for their college campus, respectively.	Required
	A.6.3 Community Services staff can edit the course description field via a WYSIWYG editor to apply HTML markup capabilities.	Required
	A.6.4 Community Services staff can view course edits and course detail pages before the changes are made publicly visible.	Required
	A.6.5 An interface will be available via the admin area of the website to allow an admin user to upload the course export file and import the course set as a new table. An import report will be generated summarizing the import success/failure, how many courses were imported, and if any errors were generated during the import. A configuration setting will allow an admin user to activate the new table as the course master for the term.	Optional
	A.6.6 Community Services staff can add, edit, and remove course categories, restricted to their college site respectively, after a course import. Categories will be validated, (i.e. no duplicate category names allowed, cannot remove a category if it is in use).	Required
	A.6.7 In the course edit module, Community Services staff can associate one or more courses to a given category.	Required
Registration Management	A.7.1 Each course will have an available seat field which will specify the number of maximum seats available for the	Required

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Exhibit A

		course. Online course registrations will not exceed this seat limit.	
	A.7.2	When students register for a course, an updated roster will be automatically emailed to the instructor. The email will be HTML formatted and will present course information as well as a table of registered students.	Optional
	A.7.3	Community Services staff have the ability to cancel a student's course registration. After a cancellation is invoked, students will receive an automatic email notification of the disenrollment. The instructor will also receive an updated roster reflecting the student's disenrollment. A free text field will be available for Community Services staff to provide additional information regarding the course cancellation. Refunds will not be facilitated by the course registration system and will be handled via a separate business process.	Required
	A.7.4	Courses who reach the maximum value seat count will be set a status of "Filled" and no more online registrations will be allowed for this course.	Required
	A.7.5	Community services staff shall be able to generate a list of all College for Kids registrations (ref A.5.2) and generate a report based on event code to include the child name, age, and all contact information. This report will be provided to the instructor in case of an emergency situation involving a kid.	Optional
Visual Design	A.8.1	<p>There will be one community services course registration system centrally hosted at the District Office and will support both college website design "brands" seen below:</p> <p>Santa Ana College: http://www.sac.edu/AdminServices/CommunityServices Santiago Canyon College: http://www.sccollege.edu/StudentServices/CS</p> <p>This will work as follows: If a student clicks on the "Search and Register for Classes" link contained within the above sites, the user will be transitioned to the central course registration system hosted at District Office. The course registration system will display the website design brand of the source college site the user originated from. Additionally, only courses for that college will be displayed in the course search modules respective to each college.</p>	Required
	A.8.2	The community services course registration system Web interface will be made entirely responsive and will display in responsive mode in conjunction with college website design brand.	Required

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	August 17, 2015
Re:	Approval of Agreement with SaaS Services – SafeTrek – Hold Until Safe		
Action:	Request for Approval		

BACKGROUND

As a result of an identified need to have a safe and secure environment for our faculty staff and students across the District, we are committed to using the most up to date and current technology. While our campuses and centers are safe places for our students, faculty and staff there are occasions when they may feel unsafe. Safety and Security provide escorts when contacted by an individual but officers on occasions cannot help everyone at peak times without delay to the staff or student.

ANALYSIS

Advances in technology now allow our smartphones to be used as tracking devices and provide up to date real time locations. SafeTrek is a mobile application that bridges the gap between doing nothing and calling 911 in an unsafe situation. SafeTrek allows you to proactively protect yourself without the heavy commitment of calling 911.

The way SafeTrek works is simple - If you are feeling unsafe, simply launch the app and hold your thumb down on the safe button. When you are safe, release your thumb and type in your 4 digit pin number. If the situation turns for the worse and you need help, simply release your thumb and do not type in your pin - your local police will be notified of your location, name, and emergency. SafeTrek was developed by college students, for college students. After constantly receiving crime report emails and hearing stories from our friends about incidents that were occurring on campus, we decided to tackle the problem that the campus blue light system was failing to solve. SafeTrek works anywhere in the US and is available on both iOS and Android.

SaaS is providing RSCCD with a one year no cost trial of SafeTrek up to a maximum of 20,000 downloads.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Agreement with SaaS Services, per the attached agreement as presented.

Fiscal Impact:	None	Board Date:	August 17, 2015
Prepared by:	Alistair Winter, Chief, Safety and Security.		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor		

SAAS SERVICES ORDER FORM

SafeTrek-Hold Until Safe

Customer: Rancho Santiago Community College District	Contact: Chancellor Dr. Raul Rodriguez
Address: 2323 North Broadway Suite 410, Santa Ana, CA 92706	Phone: 714-480-7450
	E-Mail: Rodriguez_raul@rscdd.edu
<p>Services: SafeTrek will be providing it's business platform and user app for free for duration of one year to Rancho Santiago Community College District for this partnership.</p> <p>The business platform will include the following:</p> <ol style="list-style-type: none"> 1. Geo fencing around all areas that need calls to go to the Rancho Santiago Community College District Police 2. An online platform to allow Rancho Santiago Community College District Police to see alerts in progress 3. A set of 20,000 codes to give out to students for free for free use for a year 4. A custom color/logo SafeTrek application with Rancho Santiago Community College District logo/colors 5. Technical support to the Rancho Santiago Community College District Police admin. 3hr turn around time for technical issues/follow-up/service 6. A weekly distribution email with all data from mobile app: (hot spots on campus users feel unsafe, number of downloads, number of emergencies and all other relevant information available to approve Personal). 	
<p>Services Fees: \$ 0 for Aug 15th 2015 – Aug 15 2016. No fees at all for the entirety of our partnership project with Rancho Santiago Community College District</p> <p>If Rancho Santiago Community College District decides to continue using SafeTrek after year one's free service. An additional 5-year contract will be continue at the break-even cost to SafeTrek for each alert on the campus that is initiated. Current costs are between \$2-\$5 per emergency as of July 30th 2015, but it is possible for costs of calls to go up. The actual cost will be recalculated to prior to the paid contract. Currently only 2% of users that download SafeTrek initiate an emergency alert. Example: Community college has 100 students using SafeTrek. 2 alerts are made each year, the cost would be \$4-\$10 for the year to the community college. No other costs would be incurred for the SafeTrek usage.</p>	<p>Initial Service Term: {One Year} – Partnership (no cost) program Aug 15th 2015 to Aug 15th 2016</p> <p>An extension of (five year) – Partnership/term can be added for the cost of alerts triggered at the community college at end of each year. This extension is to be decided by community college at the end of trial one-year period 2016.</p>
<p>Service Capacity: Due to our small size. We are limiting the number of free Rancho Santiago Community College District SafeTrek subscriptions to 20,000 free downloads for Aug 2015 to Aug 2016.</p>	
<p>Implementation Services:</p> <ol style="list-style-type: none"> 1. SafeTrek will Geo fence all of Rancho Santiago Community College District campuses prior to launch (2 hr process) 2. Give a tutorial on online platform and how service works prior to launch (1 hr process) 	

<p>Implementation Fee (one-time): \$0 fee</p>
<p>Mobile Application Distribution:</p> <p>SafeTrek:</p> <ul style="list-style-type: none"> • SafeTrek will provide all necessary links and guides for students/users to download the SafeTrek App • SafeTrek will provide exact numbers of downloads and uses for the application weekly to the college(all approved users of SafeTrek Feedback information). <p>Rancho Santiago Community College District:</p> <ul style="list-style-type: none"> • College will participate in the distribution of the application to as many students as reasonably possible through the following, but not limited to: Student/user email awareness, campus hand outs, PR, user advocate classroom talks and SafeTrek logo on
<p>Media and Press:</p> <ul style="list-style-type: none"> • College and SafeTrek mutually agree to allow use of agreed upon logos and names for media/press. • There is also the availability of a College admin member available to comment on the SafeTrek partnership with press, as wells as a SafeTrek representative to comment for press. • The College also allows SafeTrek to use the college name/logo for website as a partner and use the college information pertaining to SafeTrek as a case study for other colleges interested in the SafeTrek service.

SAAS SERVICES AGREEMENT

This SaaS Services Agreement (“Agreement”) is entered into on this 15th day of Aug, 2015 (the “Effective Date”) between [SafeTrek, Inc] with a place of business at 350 10th AVE STE #1081, San Diego, CA 92101 (“Company”), and the Customer listed above (“Customer”). This Agreement includes and incorporates the above Order Form, as well as the attached Terms and Conditions and contains, among other things, warranty disclaimers, liability limitations and use limitations. There shall be no force or effect to any different terms of any related purchase order or similar form even if signed by the parties after the date hereof.

[SafeTrek, Inc.]:

[Rancho Santiago Community College District]:

By: Rob Roderick
Name: Robert Roderick
Title: Co-Founder

By: _____
Name: _____
Title: _____

SAAS SERVICES AND SUPPORT

1.1 Subject to the terms of this Agreement, Company will use commercially reasonable efforts to provide Customer the Services. As part of the registration process, Customer will identify an administrative user name and password for Customer’s Company account. Company reserves the right to refuse registration of, or cancel passwords it deems inappropriate.

1.2 Subject to the terms hereof, Company will provide Customer with reasonable technical support services: which are not limited to customer email support. Administrators have access to phone and email support 24/7. (This is support for the application

being down, not to be mistaken with the call center which is always operational 24/7 365).

2. RESTRICTIONS AND RESPONSIBILITIES

2.1 Customer will not, directly or indirectly: reverse engineer, decompile, disassemble or otherwise attempt to discover the source code, object code or underlying structure, ideas, know-how or algorithms relevant to the Services or any software, documentation or data related to the Services (“Software”); modify, translate, or create derivative works based on the Services or any Software (except to the extent expressly permitted by Company or authorized within the Services); use the Services or any Software for timesharing or service bureau purposes or otherwise for the benefit of a third; or remove any proprietary notices or labels.

2.2 Further, Customer may not remove or export from the United States or allow the export or re-export of the Services, Software or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Software and documentation are “commercial items” and according to DFAR section 252.227-7014(a)(1) and (5) are deemed to be “commercial computer software” and “commercial computer software documentation.” Consistent with DFAR section 227.7202 and FAR section 12.212, any use modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

2.3 Customer represents, covenants, and warrants that Customer will use the Services only in compliance with Company’s standard published policies then in effect (the “Policy”) and all applicable laws and regulations. [Customer hereby agrees to indemnify and hold harmless Company against any damages, losses, liabilities, settlements and expenses (including without limitation costs and attorneys’ fees) in connection with any claim or action that arises from an alleged violation of the foregoing or otherwise from Customer’s use of Services.

2.4 Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services, including, without limitation, modems, hardware, servers, software, operating systems, networking, web servers and the like (collectively, “Equipment”). Customer shall also be responsible for maintaining the security of the Equipment, Customer account, passwords (including but not limited to administrative and user passwords) and files, and for all uses of Customer account or the Equipment with or without Customer’s knowledge or consent. (This is specific to users having their own mobile phones with access to a mobile carrier network and an administrator having access to internet and desktop pc and/or laptop to obtain access to the admin panel for digital content from SafeTrek about users and emergencies).

3. CONFIDENTIALITY; PROPRIETARY RIGHTS

3.1 Each party (the “Receiving Party”) understands that the other party (the “Disclosing Party”) has disclosed or may disclose business, technical or financial information relating to the Disclosing Party’s business (hereinafter referred to as “Proprietary Information” of the Disclosing Party). Proprietary Information of Company includes non-public information regarding features, functionality and performance of the Service. Proprietary Information of Customer includes non-public data provided by Customer to Company to enable the provision of the Services (“Customer Data”). The Receiving Party agrees: (i) to take reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information after five (5) years following the disclosure thereof or any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by it prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to it without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party or (e) is required to be disclosed by law.

3.2 Company shall own and retain all right, title and interest in and to (a) the Services and Software, all improvements, enhancements or modifications thereto, (b) any software, applications, inventions or other technology developed in connection with Implementation Services or support, and (c) all intellectual property rights related to any of the foregoing.

3.3 [Notwithstanding anything to the contrary, Company shall have the right collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and Company will be free (during and after the term hereof) to (i) use such information and data to improve and enhance the Services and for other development, diagnostic and corrective purposes in connection with the Services and other Company offerings, and (ii) disclose such data solely in aggregate or other de-identified form in connection with its business. No rights or licenses are granted except as expressly set forth herein.

4. PAYMENT OF FEES

4.1 Customer will pay Company the then applicable fees described in the Order Form for the Services and Implementation Services in accordance with the terms therein (the "Fees"). If Customer's use of the Services exceeds the Service Capacity set forth on the Order Form or otherwise requires the payment of additional fees (per the terms of this Agreement), Customer shall be billed for such usage and Customer agrees to pay the additional fees in the manner provided herein. Company reserves the right to change the Fees or applicable charges and to institute new charges and Fees at the end of the Initial Service Term or then-current renewal term, upon thirty (30) days prior notice to Customer (which may be sent by email). If Customer believes that Company has billed Customer incorrectly, Customer must contact Company no later than 60 days after the closing date on the first billing statement in which the error or problem appeared, in order to receive an adjustment or credit. Inquiries should be directed to Company's customer support department.

4.2 Company may choose to bill directly to customer again, through the actual mobile app customer pay wall on the mobile app or through the SafeTrekapp.com website for one year services. (This is based on for user, if they are no longer eligible to be apart of the customer free program).

5. TERM AND TERMINATION

5.1 Subject to earlier termination as provided below, this Agreement is for the Initial Service Term as specified in the Order Form, and shall be automatically renewed for additional periods of the same duration as the Initial Service Term (collectively, the "Term"), unless either party requests termination at least thirty (30) days prior to the end of the then-current term.

5.2 In addition to any other remedies it may have, either party may also terminate this Agreement upon thirty (30) days' notice (or without notice in the case of nonpayment), if the other party materially breaches any of the terms or conditions of this Agreement. Customer will pay in full for the Services up to and including the last day on which the Services are provided. All sections of this Agreement which by their nature should survive termination will survive termination, including, without limitation, accrued rights to payment, confidentiality obligations, warranty disclaimers, and limitations of liability.

6. WARRANTY AND DISCLAIMER

Company shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Implementation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Company or by third-party providers, or because of other causes beyond Company's reasonable control, but Company shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. HOWEVER, COMPANY DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES AND IMPLEMENTATION SERVICES ARE PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT.

7. LIMITATION OF LIABILITY

NOTWITHSTANDING ANYTHING TO THE CONTRARY, EXCEPT FOR BODILY INJURY OF A PERSON, COMPANY AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL EQUIPMENT AND TECHNOLOGY SUPPLIERS), OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OR CORRUPTION OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (C) FOR ANY MATTER BEYOND COMPANY'S REASONABLE CONTROL; OR (D) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID BY CUSTOMER TO COMPANY FOR THE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

8. MISCELLANEOUS

If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. This Agreement is not assignable, transferable or sublicensable by Customer except with Company's prior written consent. Company may transfer and assign any of its rights and obligations under this Agreement without consent. This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Customer does not have any authority of any kind to bind Company in any respect whatsoever. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees. All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or e-mail; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested.

This Agreement shall be governed by the laws of the State of [California] without regard to its conflict of laws provisions.

[The parties shall work together in good faith to issue at least one mutually agreed upon press release within 90 days of the Effective Date, and Customer otherwise agrees to reasonably cooperate with Company to serve as a reference account upon request.]

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To: Board of Trustees	Date: August 17, 2015
Re: Approval of CMAS Contract #4-10-78-0053A to Lakeshore Equipment Company dba Lakeshore Learning Materials	
Action: Request for Approval	

BACKGROUND

The Child Development Services Department operates four Child Development Centers throughout the District, which require on-going purchases of learning materials, supplies and classroom equipment to meet the needs of the children served. We have identified a contract that Lakeshore Equipment Company dba Lakeshore Learning Materials has entered into with the State of California, the California Multiple Award Schedule known as CMAS. This CMAS contract is based on the products and pricing from the Federal General Services Administration (GSA) Contract #GS-07F-0212J. To utilize this contract, Board approval is required.

ANALYSIS

Procurement of learning materials, supplies and classroom equipment is available through CMAS Contract #4-10-78-0053A which offers a wide-range of items. The contract discount mirrors the Federal GSA pricing of 11.3% plus free shipping on orders over \$100.00. This contract is in accordance with the terms and conditions negotiated by the state and meets all legal requirements allowing California community colleges to piggyback and is in effect through July 31, 2019. It is in the best interest of the District to engage in as many cooperative and piggyback contracts to take advantage of the different products and price levels. The contract will be used on an as needed basis.

Attached are excerpts from the CMAS contract. The remaining pages are available for review in the Purchasing Department.

RECOMMENDATION

It is recommended that the Board of Trustees approve the District's use of the CMAS Contract #4-10-78-0053A including renewals, supplements, and extensions on an as needed basis awarded to Lakeshore Equipment Company dba Lakeshore Learning Materials as presented.

Fiscal Impact: Per GSA Price List	Board Date: August 17, 2015
Prepared by: Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

State of California
MULTIPLE AWARD SCHEDULE
Lakeshore Equipment Company
doing business as
Lakeshore Learning Materials

CONTRACT NUMBER:	4-10-78-0053A
SUPPLEMENT NO.:	1
CMAS CONTRACT TERM:	7/17/2014 through 7/31/2019
CONTRACT CATEGORY:	Non Information Technology Goods
APPLICABLE TERMS & CONDITIONS:	August 2010
MAXIMUM ORDER LIMIT:	\$100,000
FOR USE BY:	State & Local Government Agencies
BASE GSA SCHEDULE NO.:	GS-07F-0212J
BASE SCHEDULE HOLDER:	Lakeshore Learning Materials

This contract provides for the purchase and warranty of learning materials and teaching aid products.

NOTICE: Products and/or services on this CMAS contract may be available on a Mandatory Statewide Contract (formerly Strategically Sourced Contract). If this is the case, the use of this CMAS contract is restricted unless the State agency has an approved exemption pursuant to MM 05-11, and as further explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the website: <http://www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.htm>. This requirement is not applicable to local government entities.

The purpose of this supplement is to renew this contract through 7/31/2019. In addition, this supplement replaces in its entirety Lakeshore Learning Material's existing California Multiple Award Schedule (CMAS) that expires on 7/31/2014. The most current Ordering Instructions and Special Provisions and CMAS Terms and Conditions dated August 2010, products and/or services and pricing are included herein. Please review these provisions carefully because they may have changed since issuance of your last contract.

Agency non-compliance with the requirements of this contract may result in the loss of delegated authority to use the CMAS program.

Contractor non-compliance with the requirements of this contract may result in contract termination.



Effective Date: **7/17/2014**
STEPHANNE LIM, Program Analyst, California Multiple Award Schedules Unit
4.18 (2)

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)
LAKESHORE LEARNING MATERIALS
CMAS NO. 4-10-78-0053A, SUPPLEMENT NO. 1**

CMAS PRODUCT & SERVICE CODES

The CMAS Product & Service Codes listed below are for marketing purposes only. Review this CMAS contract and the base contract identified below for the products and/or services available on this contract.

Brand-Lakeshore
Furniture-Classroom
Recreational-Sporting Goods
Tables-Activity

AVAILABLE PRODUCTS AND/OR SERVICES

The ordering agency must verify all products and/or services are currently available on the base GSA schedule at the GSA eLibrary. Access the GSA eLibrary at www.gsaelibrary.gsa.gov.

CMAS BASE CONTRACT

This CMAS contract is based on some or all of the products and/or services and prices from GSA Schedule No. GS-07F-0212J (LAKESHORE LEARNING EQUIPMENT) with a GSA term of 5/1/2004 through 4/30/2019. The term of this CMAS contract incorporates an extension of three months beyond the expiration of the base GSA contract, and is shown in the "CMAS Term Dates" on page 1.

ISSUE PURCHASE ORDER TO

Agency purchase orders must be mailed to the following address, or faxed to (800) 537-5403:

Lakeshore Learning Materials
2695 E. Dominguez Street
Carson, CA 90895
Attn: Order Department

Agencies with questions regarding products and/or services may contact the contractor as follows:

Contact: Ashley Bicanek
Phone: (800) 421-5354 ext. 2769
E-mail: biddept@lakeshorelearning.com

TOP 500 DELINQUENT TAXPAYERS

In accordance with Public Contract Code Section 10295.4, and prior to placing an order for non-IT goods and/or services, agencies must verify with the Franchise Tax Board and the Board of Equalization that this contractor's name does not appear on either list of the 500 largest tax delinquencies pursuant to Section 7063 or 19195 of the Revenue and Taxation Code.

The Franchise Tax Board's list is available at www.ftb.ca.gov/aboutFTB/Delinquent_Taxpayers.shtml.

The Board of Equalization's list is available at www.boe.ca.gov/cgi-bin/deliq.cgi.

CALIFORNIA SELLER'S PERMIT

Lakeshore Learning Material's California Seller's Permit No. is 99210167. Prior to placing an order with this company, agencies should verify that this permit is still valid at the following website: www.boe.ca.gov.

CONTRACT PRICES

The maximum prices allowed for the products and/or services available in this CMAS contract are those set forth in the base contract identified on page 2 of this contract.

The ordering agency is encouraged to seek prices lower than those on this CMAS contract. When responding to an agency's Request for Offer (RFO), the contractor can offer lower prices to be competitive.

DARFUR CONTRACTING ACT

This contractor has certified compliance to the Darfur Contracting Act per PCC section 10475, et seq.

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)

Ordering departments executing purchases using ARRA funding must attach the ARRA Supplemental Terms and Conditions document to their individual RFOs and purchase documents. Departments are reminded that these terms and conditions supplement, but do not replace, standard State terms and conditions associated with this CMAS contract. The ARRA Supplemental Terms and Conditions can be accessed at www.documents.dgs.ca.gov/pd/poliproc/ARRATand%20C081009final.pdf.

WARRANTY

For warranties, see the federal GSA schedule and the CMAS Terms and Conditions, General Provisions, CMAS Warranty.

DELIVERY

30 days after receipt of order, or as negotiated between agency and contractor and included in the purchase order, or as otherwise stipulated in the contract.

PURCHASING AUTHORITY DOLLAR THRESHOLD

No CMAS order may be executed by a State agency that exceeds that agency's CMAS purchasing authority threshold or the CMAS maximum order limit, whichever is less.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To: Board of Trustees	Date: August 17, 2015
Re: Approval of Foundation for California Community Colleges Agreement #CB 13-021 Related to RFP #13-002	
Action: Request for Approval	

BACKGROUND

On behalf of community colleges, the Foundation for California Community Colleges (FCCC) underwent competitive solicitation for Furniture and Fixtures Applications for the California Community Colleges System. The RFP #13-002 was designed to be all encompassing, ensuring the widest breath of choices for community colleges, comprising of 18 classifications including the Child Development areas. On September 26, 2013, the FCCC awarded the RFP to multiple companies including Community Playthings Agreement #CB 13-021.

The Child Development Services Department would like to utilize this agreement to purchase miscellaneous classroom and play furniture on an as needed basis to meet the needs of the children served throughout the District. To utilize this agreement, Board approval is required.

ANALYSIS

The FCCC RFP was developed through a rigorous specification and evaluation process with participation from purchasing representatives of the CA community college districts. This agreement offers a wide range of items at 3% discount off list price and free shipping. The agreement does allow for new products and price increases approved by FCCC. Also, the agreement includes piggyback language allowing utilization by any California community college. The contract term is three years with two one-year renewals. It is in the best interest of the District to engage in as many cooperative and piggybackable contracts to take advantage of the different products and price levels.

Attached are excerpts from the FCCC agreement. The remaining pages are available for review in the Purchasing Department.

RECOMMENDATION

It is recommended that the Board of Trustees approve the District's use of the Foundation for California Community Colleges Administrative Agreement #CB 13-021 related to RFP #13-002 including all future renewals on an as needed basis awarded to Community Playthings as presented.

Fiscal Impact: Per FCCC Price List	Board Date: August 17, 2015
Prepared by: Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



FOUNDATION for CALIFORNIA
COMMUNITY COLLEGES
www.foundationccc.org

FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES ADMINISTRATIVE SERVICES AGREEMENT

CB 13-021

This ADMINISTRATION SERVICES AGREEMENT (“Agreement”) is made this **4th** day of **NOVEMBER, 2013**, between the Foundation for California Community Colleges (“Foundation”) and **COMMUNITY PLAYTHINGS** (“Supplier”).

RECITALS

The Foundation desires to have **COMMUNITY PLAYTHINGS** (“Supplier”) provide (Services/Products) as described in RFP #13-002, which in its entirety shall serve as **Exhibit D**.

This Agreement provides that any or all public agencies, public and private school districts, public and private colleges or universities in California, or the Foundation (collectively, "Participating Public or Private Agencies") may purchase Products at prices stated in the RFP #13-002;

THEREFORE, in consideration of the payments to be made hereunder and the mutual covenants contained in this Agreement, the Foundation and Supplier hereby agree as follows:

TERMS AND CONDITIONS

1. The Supplier shall perform all of its duties, responsibilities, and obligations in the time and manner as required to be performed by the Supplier as set forth in this Agreement.
2. The Foundation shall perform all of its duties, responsibilities, and obligations as administrator of purchases under this Agreement as set forth herein, and the Supplier hereby agrees that the Foundation shall act in the capacity of administrator of purchases under this Agreement.
3. With respect to any purchases by Participating Public or Private Agencies pursuant to this Agreement, the Foundation: (i) shall not be construed as a dealer, re-marketer, representative, partner, or agent of any type of the Supplier or such Participating Public or Private Agencies; (ii) shall not be obligated, liable or responsible for any order made

by Participating Public or Private Agencies or any employee thereof under this Agreement, or for any payment required to be made with respect to such order; and (iii) shall not be obliged, liable, or responsible for any failure by any Participating Public or Private Agencies to comply with procedures or requirements of applicable law or to obtain the due authorization and approval necessary to purchase under this Agreement. The Foundation makes no representation or guaranty with respect to any minimum purchases by any Participating Public or Private Agencies or any employee thereof under this Agreement.

4. Regarding Supplier's use of Subcontractors: within ten (10) days of the issuance of a Purchase Order or other instrument evidencing the procurement of Furniture and Fixtures under this Agreement, the Supplier shall provide the Participating Public or Private Agency issuing such Purchase Order or other instrument with a written list of Subcontractor(s) to the Supplier for completing the Supplier's obligations under such Purchase Order. The written list of Subcontractors shall identify each Subcontractor who will provide work, labor, or materials valued at one-half of one percent (0.05%) of the total value of the Purchase Order and shall identify the work to be performed by each such Subcontractor and each Subcontractor's business location. The Supplier shall not substitute any listed Subcontractor, except upon the express consent of the Participating Public or Private Agency, as applicable and in strict conformity with applicable law.
5. Insurance. Within ten (10) days of the issuance of a Purchase Order or other similar instrument for the procurement of Furniture and Fixtures under this Agreement, the Supplier and each Subcontractor, identified in its Subcontractors List issued by the Supplier for such Purchase Order, shall deliver to the Foundation, and to the Participating Public or Private Agency issuing the Purchase Order or other similar instrument, Certificates of Insurance evidencing the insurance coverage in the minimum coverage amounts noted below. The foregoing notwithstanding, a Participating Public or Private Agency may require additional or different insurance coverage or minimum coverage amounts in connection with any specific procurement of Furniture and Fixtures. In such event, such additional or different insurance requirements shall be noted in the Purchase Order or other instrument evidencing the procurement of Furniture and Fixtures, and the Supplier shall comply with the same.
 - a. Workers' Compensation Insurance. The Supplier and all Subcontractors shall obtain and maintain Workers' Compensation Insurance with coverage amounts under such policies in accordance with applicable law.
 - b. Commercial General Liability Insurance. The Supplier and all Subcontractors to the Supplier shall obtain and maintain Commercial General Liability Insurance Policies covering: injuries, including accidental death, to persons; damage to property; completed operations; and contractual liability. Minimum coverage amounts under each such Commercial General Liability insurance policy shall be One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate.
 - c. Professional Liability Insurance. The Supplier and all Subcontractors to the Supplier shall obtain and maintain Professional Liability Insurance policies covering liability arising from any error, omission, negligent or wrongful act

of the Supplier or Subcontractor with limits of not less than \$1 million per occurrence and \$2 million aggregate.

- d. Modifications; Cancellation; Additional Insured. The Foundation and each Participating Public or Private Agency procuring Flooring Materials hereunder shall be named additional insured to the Commercial General Liability insurance policies of the Supplier and its Subcontractors for each specific procurement of Furniture and Fixtures. The Workers' Compensation insurance policy, the General Liability insurance policy, and the Professional Liability insurance policy of the Supplier and each Subcontractor for each specific procurement of Furniture and Fixtures shall include provisions that the policy terms will not be materially modified and that the policy will not be cancelled or terminated without at least thirty (30) days advance written notice to the Participating Public or Private Agency, as applicable.
6. Performance Bond. The Supplier shall, if required by the terms of the Purchase Order or other similar instrument, provide the Participating Public or Private Agency with a Performance Bond in connection with a specific procurement of Furniture and Fixtures. If required, the Performance Bond shall be in the form and content included in the RFP and shall be in a penal sum equal to One Hundred Percent (100%) of the value of such Purchase Order or other instrument. Performance Bonds, if required, shall be acceptable only if issued by an Admitted Surety Insurer under California law.

SPECIFIC PROVISIONS

7. Term. The Term of this Agreement will be for three (3) years, commencing on the date set forth in the Agreement and terminating three (3) years thereafter. The Foundation and Supplier, upon mutual consent, shall have the option to extend the Term for two (2) additional one (1) year Terms ("the Extended Terms") by written notice not less than one (1) month prior to and not more than three (3) months prior to expiration of the Term or the Extended Term, as applicable. If the option for the Extended Terms are exercised, all terms and conditions set forth herein shall be applicable to the Extended Terms, except as expressly modified by written modifications duly executed on behalf of the Foundation and the Supplier. In the event that any of, or a portion of, the extension options are not exercised and additional time is required by the Foundation to initiate a new RFP and subsequent Agreement, the Supplier agrees to continue to provide goods and/or services to the Participating Public or Private Agencies on a month to month basis, for a period not to exceed six (6) months, at the prices, terms and conditions currently at the Agreement expiration date.
8. Right to Terminate. Foundation has the right to terminate this Agreement for any reason, without penalty, at any time by providing Supplier with written notice of the termination at least thirty (30) days in advance.

QUARTERLY FEES & REPORTING

9. Accounting and Right to Audit. Supplier shall, at its expense, maintain accounting of all purchases made by Participating Public or Private Agencies. The Foundation reserves the right to audit the accounting for a period of four (4) years from the date the Foundation receives the accounting. In the event of such an audit, the requested materials shall be provided at the location designated by the Foundation.
10. Quarterly Fees and Reports. Supplier shall pay the Foundation a quarterly administrative fee in the amount of 2% of the total purchase invoice, less taxes for all purchases by Participating Public or Private Agencies under the awarded RFP, and shall provide the Foundation with an electronic accounting report, in a format prescribed by the Foundation, summarizing all purchases under the Agreement. A sample of the reporting format appears in Attachment 2. Quarterly fees and reports shall be made with respect to all purchases shipped and billed pursuant to the Agreement for the applicable quarter. Quarterly reports are due within fifteen (15) calendar days after the conclusion of the preceding quarter. Quarterly administrative fees applicable to each quarter, are due within thirty (30) days of the end of each calendar quarter. The Foundation reserves the right, upon thirty (30) days advance notice to the Supplier, to change the prescribed reporting format. Administrative fee payments shall be made by check to the Foundation for California Community Colleges.
11. Errors and Omissions on Quarterly Reporting and Overpayment of Administrative Fee to the Foundation. Supplier is provided ninety (90) days or until the conclusion of the subsequent quarter (whichever comes first) from when a quarterly report was due or submitted, to correct error(s) and/or omission(s) on a quarterly report; and/or to recover an overpayment of the administrative fee from the Foundation. Once the ninety (90) days or the conclusion of the subsequent quarter (whichever comes first) has lapsed, the Foundation reserves the right to retain the amount of the overpaid administrative fee. The Foundation also reserves the right to recover any unpaid administrative fee(s) from the Supplier discovered during an audit conducted pursuant to Section 10 above, and/or the correction of error(s) and/or omission(s) on quarterly report(s).
12. Right to Compare Records. The Foundation or its designee may, at the Foundation's sole discretion, compare Participating Public or Private Agency Records with quarterly reports submitted by Supplier. If there is a discrepancy, the Foundation will notify the Supplier in writing. The Supplier will have thirty (30) days from the date of such notice to resolve the discrepancy to the Foundation's reasonable satisfaction. If the Supplier does not resolve the said discrepancy, the Foundation shall have the right to engage outside services to conduct an independent audit of the Supplier's quarterly reports. The Supplier shall be obligated to reimburse any and all of the Foundation's costs and expenses related to or connected with the record and report reviews; the audit; Foundation staff time; and expenses, counsel, and collection.

GENERAL PROVISIONS

13. Supplier may submit for review new or enhanced products within the various Applications specified in the RFP #13-002. The Foundation will review the products to ensure they meet minimum requirements and at the Foundation's sole discretion, add products to the contract if deemed acceptable. Supplier must honor enhanced warranty and offer same tiered discount (for similar application) from original RFP response.
14. This Agreement constitutes the entire, complete, final and exclusive agreement between the parties with respect to the subject matter hereof and supersedes and replaces any and all prior and contemporaneous communications between Foundation and Supplier regarding such subject matter. Any terms and conditions which are additional to or different from the terms and conditions of this Agreement are hereby deemed rejected by Foundation and shall not be of any effect or in any way binding upon Foundation. To the extent that the terms and conditions of this Agreement conflict with, or are in any way inconsistent with, the terms and conditions of any exhibit hereto, the terms and conditions of this Agreement will prevail. The exhibits will be given precedence as follows: (1) Mandatory Performance of Services Specifications (Exhibit A); (2) Pricing (Exhibit B); (3) Request for Proposal or RFP (Exhibit C); and (4) Supplier Response to the RFP (Exhibit D).
15. Any use of the Foundation or CollegeBuys name or logo by the Supplier in marketing materials including but not limited to: press releases, print pieces, broadcast emails, and website postings, requires prior review and written approval from the Foundation.
16. If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief to which the prevailing party may be entitled.
17. This Agreement and the Foundation's rights and obligations hereunder may be assigned, at the Foundation's sole discretion, to an existing or newly established legal entity that has the authority and capacity to perform the Foundation's obligations hereunder. This Contract shall not be assignable by the Contractor in whole or in part without the written consent of the Foundation. For the purpose of this paragraph, Foundation will not unreasonably prohibit Contractor from freely assigning its right to payment, provided that Contractor remains responsible for its obligations hereunder

All reports, notices, and other written or electronic communications given hereunder shall be delivered by email or by express delivery requiring signature on receipt to the addresses as set forth below. The Foundation may, by written or electronic notice delivered to the Supplier, designate any different electronic or physical addresses to which subsequent reports, notices or other communications shall be sent.

A. Foundation

Foundation for California Community Colleges
1102 Q Street
Sacramento, CA 95814
Attn: CollegeBuys Program
Email: jsales@foundationccc.org and Collegebuys@foundationccc.org

B. Supplier

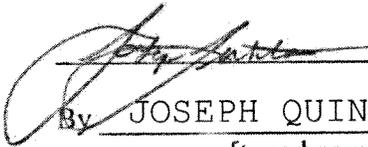
Community Playthings
Address: PO Box 2
Attn: Chloe Rhoads
Phone: 800-777-4244
Email: Sales@communityplaythings.com

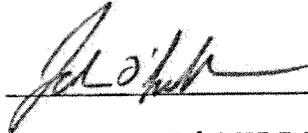
18. Severability. If any provision of this Agreement shall be deemed to be, or shall in fact be, illegal, inoperative, or unenforceable, the same shall not affect any other provision or provisions herein contained or render the same invalid, inoperative, or unenforceable to any extent whatever.
19. This Agreement may not be effectively amended, changed, modified, altered, or terminated without the prior written consent of the parties hereto.
20. General Indemnity. Each party to this Agreement ("Indemnitor") agrees to indemnify, defend and hold harmless the other, and its directors, officers, employees, successors and assigns (collectively, "Indemnitees") against any and all losses, liabilities, claims, actions, suits, proceedings, penalties, fines, damages, costs or expenses, including, but not limited to, reasonable attorneys' fees (including fees and disbursements of in-house and outside counsel), property damage, loss of use, maintenance, cure, or wages, and personal injury or illness and/or death, resulting from, arising out of, or connected with: (a) breach by Indemnitor of this Agreement; and (b) the performance of services or any error, act or omissions related to the same by Indemnitor or its employees, subcontractors, or any person or entity for whom the Indemnitor is responsible under this Agreement. The Indemnitor assumes no liability for the sole negligence or willful misconduct of the Indemnitees. It is the intention of the Parties that where the fault of Foundation and Supplier is determined to have been contributory to a matter subject to this Section 21, principles of comparative fault shall be followed and each party shall bear the proportionate cost of any share of such proportional comparative fault and pay such proportionate cost of any defense and indemnity attributable to the fault of that party, its directors, officers, employees, subcontractors, or any person or entity for whom the Indemnitor is responsible under this Agreement.

22. This Agreement shall be governed exclusively by and construed in accordance with the applicable laws of the State of California, by a California court of appropriate jurisdiction, as a contract executed and delivered within the State of California.
23. This Agreement shall inure to the benefit of and shall be binding upon the Foundation, the Supplier, and any successor and assign thereto subject, however, to the limitations contained herein.

IN WITNESS WHEREOF, the Foundation for California Community Colleges has caused this Agreement to be executed in its name, and the Supplier has caused this Agreement to be executed in its name, all as of the date first above written.

FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES


 By JOSEPH QUINTANA
 [typed name]
 Title VP OF PROGRAM DEV'T.
 Date 11/21/2013


 By JOHN O'SULLIVAN
 [typed name]
 Title VP OF FINANCE / CFO
 Date 11/21/2013

SUPPLIER: Community Playthings

 By Chaim Ben-Eliezer
 [typed name]
 Title Executive Vice President
 Date Nov 6th '13

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0035028	1,247.04	DENNIS JAMES CLEEK	Instructional Supplies	SP		6/30/2015
* 15-P0035603	1,099.47	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		6/30/2015
15-P0036517	1,995.07	FRS ENVIRONMENTAL	Maint Contract - Other Equip			6/30/2015
15-P0036518	525.00	DE LA TORRE COMMERCIAL	Contracted Services			6/30/2015
15-P0036519	17,450.00	MICROSCIENCE LEARNING 4 ALL USA INC	Equip-Mod Furn>\$1,000 < \$5,000	SP		6/30/2015
15-P0036520	4,560.84	WENGER CORP	Equip-Software > \$5,000	SP		6/30/2015
15-P0036521	28,500.00	VAVRINEK TRINE DAY & CO LLP	Audit			6/30/2015
15-P0036522	2,476.00	MCGRATH RENT CORP	Lease Agreement - Facility			6/30/2015
15-P0036523	3,516.00	MCGRATH RENT CORP	Lease Agreement - Facility			6/30/2015
15-P0036524	9,624.00	ORANGE COUNTY SHERIFF'S	Contracted Repair Services	SP		6/30/2015
15-P0036525	370.00	PYRO-COMM SYSTEMS INC	Bldg Impr - Contractor Svcs	SP		6/30/2015
15-P0036526	383.50	PROFESSIONAL PLUMBING &	Contracted Services			6/30/2015
15-P0036527	3,933.34	CAREY STEVEN D	Instructional Supplies	SP		6/30/2015
15-P0036528	338.85	ORANGE TREE DELI & CATERING	Food and Food Service Supplies	SP		6/30/2015
15-P0036554	561.00	DON BOOKSTORE	Non-Instructional Supplies	SP		6/30/2015
15-P0036557	225.17	CHERYL COBBINA	Transportation - Student	SP		6/30/2015
15-P0036558	64.77	WELLS FARGO BANK	Software License and Fees	SP		6/30/2015
15-P0036559	44.28	GLASBY MAINTENANCE SUPPLY	Non-Instructional Supplies			6/30/2015
* 15-P0036560	5,416.17	DELL COMPUTER	Equip-All Other >\$1,000<\$5,000	SP		6/30/2015
* 15-P0036561	6,002.40	APPLE COMPUTER INC	Non-Instructional Supplies	SP		6/30/2015
* 15-P0036562	7,959.45	CDW GOVERNMENT INC.	Non-Instructional Supplies	SP		6/30/2015
15-P0036563	1,564.70	B & H PHOTO VIDEO INC	Instructional Supplies	SP		6/30/2015
15-P0036565	215.95	BIG FISH AUDIO INC	Instructional Supplies	SP		6/30/2015
15-P0036567	158.06	NCS PEARSON INC	Instructional Supplies	SP		6/30/2015
* 15-P0036568	2,612.50	EL POLLO NORTENO	Food and Food Service Supplies	SP		6/30/2015
15-P0036569	946.75	REGENCY LIGHTING	Non-Instructional Supplies			6/30/2015
16-P0036570	35,700.00	PAINTING & DECOR INC	Buildings - Contractor Svcs	SP		7/1/2015
15-P0036571	1,030.00	SANDY BOYD INC	Contracted Repair Services			6/30/2015
15-P0036572	1,724.63	OUR LADY OF THE PILLAR CHURCH	Rental - Facility (Short-term)	SP		6/30/2015
* 15-P0036574	4,800.00	HIGH SCOPE EDUCATIONAL RESEARCH FOUNDATIO	District In-Service Activities	SP		6/30/2015
16-P0036575	589.68	XEROX CORP	Non-Instructional Supplies			7/1/2015
15-P0036576	690.00	DON BOOKSTORE	Other Exp Paid for Students	SP		6/30/2015
16-P0036577	379.08	FINTIE LLC	Instructional Supplies	SP		7/1/2015
16-P0036578	10,792.33	DELL COMPUTER	Equip-All Other >\$1,000<\$5,000	SP		7/1/2015

4.20 (1)

No. 420

Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
* 16-P0036579	4,427.54	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		7/1/2015
15-P0036580	2,018.29	SEHI COMPUTER PRODUCTS	Equip-Software > \$5,000	SP		6/30/2015
16-P0036581	5,023.79	DELL COMPUTER	Equip-All Other >\$1,000<\$5,000	SP		7/1/2015
16-P0036582	1,600.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/2/2015
16-P0036583	4,000.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		7/2/2015
16-P0036584	3,000.00	WELLS FARGO BANK	Food and Food Service Supplies			7/2/2015
16-P0036585	600.00	MICHAEL J MACKENZIE	Non-Instructional Supplies			7/2/2015
16-P0036586	3,000.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		7/2/2015
16-P0036587	4,500.00	GALE GROUP	Library Books	SP		7/2/2015
16-P0036588	1,000.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		7/2/2015
16-P0036589	3,000.00	MIDWEST LIBRARY SVC	Library Books	SP		7/2/2015
16-P0036590	5,000.00	AMAZON COM	Library Books	SP		7/2/2015
15-P0036591	2,803.81	BLANKENSHIP, SHARLENE	Contracted Repair Services			6/30/2015
16-P0036592	100.00	DON BOOKSTORE	Non-Instructional Supplies	SP		7/2/2015
16-P0036593	1,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/2/2015
16-P0036594	2,000.00	FISHER SCIENTIFIC	Instructional Supplies	SP		7/2/2015
16-P0036595	800.00	GRAINGER	Instructional Supplies	SP		7/2/2015
16-P0036596	2,000.00	VWR FUNDING INC	Instructional Supplies	SP		7/2/2015
16-P0036597	1,500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/2/2015
16-P0036598	1,000.00	DIVERSIFIED BUSINESS SVCS	Non-Instructional Supplies	SP		7/2/2015
16-P0036599	1,450.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/2/2015
16-P0036600	150.00	ALBERTSON'S	Instructional Supplies	SP		7/2/2015
16-P0036601	2,500.00	HOME DEPOT	Instructional Supplies	SP		7/2/2015
16-P0036602	2,000.00	GRAINGER	Non-Instructional Supplies			7/2/2015
16-P0036603	2,000.00	ALBERTSON'S	Food and Food Service Supplies	SP		7/2/2015
16-P0036604	12,000.00	B & D DISTRIBUTING INC	Food and Food Service Supplies	SP		7/2/2015
16-P0036605	8,000.00	B & D DISTRIBUTING INC	Food and Food Service Supplies	SP		7/2/2015
16-P0036606	300.00	SMART & FINAL	Food and Food Service Supplies	SP		7/2/2015
4.20 (2) 16-P0036607	1,000.00	NORTHGATE GONZALEZ MARKET	Food and Food Service Supplies	SP		7/2/2015
16-P0036608	12,000.00	B & D DISTRIBUTING INC	Food and Food Service Supplies	SP		7/2/2015
16-P0036609	1,000.00	NORTHGATE GONZALEZ MARKET	Food and Food Service Supplies	SP		7/2/2015
16-P0036610	2,000.00	SMART & FINAL	Food and Food Service Supplies	SP		7/2/2015
16-P0036611	1,000.00	SMART & FINAL	Food and Food Service Supplies	SP		7/2/2015
* 15-P0036612	50.12	KYLA E. BENSON	Instructional Supplies	SP		6/30/2015

Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0036613	97.72	KYLA E. BENSON	Instructional Supplies	SP		6/30/2015
15-P0036614	104.35	GWENDOLYN MORGAN-BEAZELL	Instructional Supplies	SP		6/30/2015
15-P0036615	750.17	MARYGRACE J. FUNAOKA	Instructional Supplies	SP		6/30/2015
15-P0036616	500.32	MICHELLE A. HARDY	Instructional Supplies	SP		6/30/2015
15-P0036617	21.95	SARAH H. MATHOT	Instructional Supplies	SP		6/30/2015
15-P0036618	5,386.94	WOODWIND & BRASSWIND	Equip-All Other >\$1,000<\$5,000	SP		6/30/2015
16-P0036619	52,154.00	BISHOP INC	Bldg Impr - Contractor Svcs	SP		7/2/2015
15-P0036620	10,832.33	DELL COMPUTER	Equip-All Other >\$1,000<\$5,000	SP		6/30/2015
15-P0036621	2,453.64	APPLE COMPUTER INC	Equip-All Other >\$1,000<\$5,000	SP		6/30/2015
16-P0036622	183.87	PENNYVISION LLC	Food and Food Service Supplies	SP		7/2/2015
16-P0036623	231.84	SAGE RESTAURANT GROUP INC	Food and Food Service Supplies	SP		7/2/2015
* 15-P0036624	9,937.10	B & H PHOTO VIDEO INC	Instructional Supplies	SP		6/30/2015
16-P0036625	1,927.80	B & H PHOTO VIDEO INC	Equip-All Other >\$1,000<\$5,000	SP		7/2/2015
16-P0036626	585.00	COMPUTERLAND OF SILICON VALLEY	Software License and Fees	SP		7/2/2015
16-P0036627	368.19	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			7/2/2015
16-P0036628	125.51	BUSINESS MACHINES SECURITY	Non-Instructional Supplies	SP		7/2/2015
16-P0036629	9,774.00	GLASBY MAINTENANCE SUPPLY	Non-Instructional Supplies			7/2/2015
16-P0036630	94.50	AMAZON COM	Non-Instructional Supplies	SP		7/2/2015
16-P0036631	30,000.00	SYSCO FOOD SVC	Food and Food Service Supplies	SP		7/6/2015
16-P0036632	10,000.00	B & D DISTRIBUTING INC	Food and Food Service Supplies	SP		7/6/2015
16-P0036633	2,000.00	SMART & FINAL	Food and Food Service Supplies	SP		7/6/2015
16-P0036634	7,000.00	PHARMEDIX	Non-Instructional Supplies	SP		7/6/2015
15-P0036635	41.00	VITAL LINK OF ORANGE COUNTY	Rental - Other (Short-term)	SP		6/30/2015
15-P0036636	332.50	SANDY BOYD INC	Contracted Repair Services			6/30/2015
15-P0036637	543.74	PYRO-COMM SYSTEMS INC	Contracted Repair Services			6/30/2015
15-P0036638	585.00	SANDY BOYD INC	Contracted Repair Services			6/30/2015
16-P0036639	3,250.00	PHARMEDIX	Non-Instructional Supplies	SP		7/7/2015
16-P0036640	1,500.00	MCKESSON GENERAL MEDICAL CORP	Non-Instructional Supplies	SP		7/7/2015
16-P0036641	450.00	GU LOGIC INC	Non-Instructional Supplies	SP		7/7/2015
16-P0036642	3,200.00	MCKESSON GENERAL MEDICAL CORP	Non-Instructional Supplies	SP		7/7/2015
16-P0036643	1,200.00	MCKESSON GENERAL MEDICAL CORP	Non-Instructional Supplies	SP		7/7/2015
16-P0036644	1,655.00	SANOFI PASTEUR	Non-Instructional Supplies	SP		7/7/2015
16-P0036645	500.00	MOORE MEDICAL CORP	Non-Instructional Supplies	SP		7/7/2015
16-P0036646	3,600.00	QUEST DIAGNOSTICS	Non-Instructional Supplies	SP		7/7/2015

4.20 (3)

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-P0036647	500.00	HOME DEPOT	Non-Instructional Supplies			7/7/2015
16-P0036648	1,439.20	AMERICAN EXPRESS	Conference Expenses	SP		7/7/2015
16-P0036649	480.00	OLD MISSION SAN JUAN CAPISTRANO	Other Exp Paid for Students	SP		7/7/2015
16-P0036650	1,500.00	THE VINTAGE STAKEHOUSE INC	Food and Food Service Supplies	SP		7/7/2015
16-P0036651	359.40	PARADISE BAKERY & CAFE	Food and Food Service Supplies	SP		7/7/2015
16-P0036652	1,201.65	PARADISE BAKERY & CAFE	Food and Food Service Supplies	SP		7/7/2015
15-P0036653	5,175.00	DON BOOKSTORE	Other Exp Paid for Students	SP		6/30/2015
15-P0036654	1,117.05	TURF STAR INC	Repair & Replacement Parts			6/30/2015
16-P0036655	200.00	RALPH'S GROCERY CO	Food and Food Service Supplies	SP		7/8/2015
16-P0036656	280.00	RALPH'S GROCERY CO	Food and Food Service Supplies	SP		7/8/2015
16-P0036657	140.38	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/8/2015
15-P0036658	50.00	CA HEAD START ASSOC.	Advertising	SP		6/30/2015
16-P0036659	1,173.00	CONSTANT CONTACT	Contracted Services	SP		7/8/2015
16-P0036660	3,374.36	EASTBAYFOOTLOCKER.COM	Instructional Supplies	SP		7/8/2015
16-P0036661	522.44	PRO LOOK SPORTS	Instructional Supplies	SP		7/8/2015
16-P0036662	3,944.10	NAT'L SPORTS APPAREL LLC	Instructional Supplies	SP		7/8/2015
16-P0036663	3,547.68	SPORT SUPPLY GROUP INC	Instructional Supplies	SP		7/8/2015
15-P0036664	1,472.76	CHARLES W. LITTLE	Contracted Repair Services			6/30/2015
16-P0036665	3,703.28	NAT'L SPORTS APPAREL LLC	Instructional Supplies	SP		7/8/2015
16-P0036666	3,530.40	SPORTS PAGE SOCCER WAREHOUSE	Instructional Supplies	SP		7/8/2015
16-P0036667	1,014.39	SPORT SUPPLY GROUP INC	Instructional Supplies	SP		7/8/2015
16-P0036668	811.20	SPORTS PAGE SOCCER WAREHOUSE	Instructional Supplies	SP		7/8/2015
16-P0036669	150.00	HSACCC HEALTH SVCS ASSOC-	Inst Dues & Memberships	SP		7/8/2015
16-P0036670	458.35	MICHELANGELO LEASING INC	Transportation - Student	SP		7/8/2015
16-P0036671	386.25	MICHELANGELO LEASING INC	Transportation - Student	SP		7/8/2015
15-P0036672	5,865.00	DEPT OF GENERAL SERVICES	Site Improv - DSA Fees	SP	BOND	6/30/2015
* 16-P0036673	183,999.00	STUDENT INSURANCE	All Risk/Athletic Insurance	SP		7/8/2015
16-P0036674	10,000.00	KUALI FOUNDATION	Inst Dues & Memberships			7/8/2015
16-P0036675	7,350.00	CORVEL ENTERPRISE COMP INC	Contracted Services			7/8/2015
16-P0036676	18,739.00	CCLC COMMUNITY COLLEGE LEAGUE	Internet Services	SP		7/8/2015
15-P0036677	29,034.50	QUICK CAPTION	Contracted Services	SP		6/30/2015
16-P0036678	48,500.00	P2S ENGINEERING INC	Buildings - AE Fee	SP		7/8/2015
16-P0036679	950.00	COAST ELECTRIC	Contracted Services			7/9/2015
15-P0036680	72.00	WESTERN POWER SYSTEMS	Contracted Repair Services			6/30/2015

4.20 (4)

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-P0036681	1,252.80	STAPLES CONTRACT & COMMERCIAL INC	Non-Instructional Supplies			7/9/2015
16-P0036682	4,790.00	MANZANITA SELF STORAGE LLC	Rental - Facility (Short-term)			7/9/2015
16-P0036683	1,050.00	HAULAWAY STORAGE	Rental - Other (Short-term)			7/9/2015
16-P0036684	2,250.00	POINT AND CLICK SOLUTIONS INC	Software Support Service	SP		7/9/2015
16-P0036685	8,000.00	RAUBOLT CONSULTING SVCS INC	Contracted Services			7/9/2015
16-P0036686	1,488.00	TOTAL CORPORATE SOLUTIONS	Security Systems & Services			7/9/2015
16-P0036687	500.00	D4 SOLUTIONS INC.	Contracted Services			7/9/2015
15-P0036688	2,576.00	DEPT OF FORESTRY & FIRE PROTECTION	Instructional Agreements	SP		6/30/2015
16-P0036689	484.00	DEPT OF SOCIAL SERVICES	Other Licenses & Fees	SP		7/9/2015
15-P0036690	2,287.85	D4 SOLUTIONS INC.	Contracted Services			6/30/2015
16-P0036691	6,792.00	BROADWAY PARTNERS	Landscaping			7/9/2015
16-P0036692	175.00	JAIMES ERICA JANET	Other Exp Paid for Students	SP		7/13/2015
16-P0036693	1,719.00	SYED A. RIZVI	Conference Expenses	SP		7/13/2015
16-P0036694	2,743.00	AMERICAN EXPRESS	Conference Expenses	SP		7/13/2015
16-P0036695	4,098.96	SAPPHIRE PRINTING GROUP INC	Class Schedules/Printing	SP		7/13/2015
15-P0036696	355.56	D4 SOLUTIONS INC.	Contracted Services			6/30/2015
16-P0036697	75,000.00	ATKINSON ANDELSON LOYA RUUD ROMO	Legal Expenses			7/13/2015
15-P0036698	1,264.15	SOUTHLAND INDUSTRIES	Contracted Repair Services			6/30/2015
16-P0036699	650.88	HANNEMAN TIM	Non-Instructional Supplies	SP		7/13/2015
16-P0036700	7,500.00	VOYAGER FLEET SYSTEM INC	Gasoline	SP		7/13/2015
16-P0036701	177.05	ENTENMANN ROVIN CO	Non-Instructional Supplies	SP		7/13/2015
16-P0036702	500.00	NCMPR NAT'L COUNCIL FOR MARKETING	Inst Dues & Memberships			7/13/2015
15-P0036703	1,137.09	PETE'S ROAD SVC	Contracted Repair Services			6/30/2015
16-P0036704	1,500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/13/2015
16-P0036705	3,808.92	WRESTLING MART.COM	Instructional Supplies	SP		7/13/2015
16-P0036706	7,111.00	ACCT ASSOC OF COMMUNITY	Inst Dues & Memberships			7/13/2015
16-P0036707	5,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/13/2015
16-P0036708	125.00	OCSBA ORANGE CO SCHOOL BOARD ASSOC	Inst Dues & Memberships			7/13/2015
16-P0036709	500.00	NCCHC NATIONAL COMMUNITY COLLEGE	Inst Dues & Memberships			7/13/2015
16-P0036710	600.00	SAN DIEGO STATE UNIV. FOUNDATION	Conference Expenses	SP		7/14/2015
16-P0036711	1,367.25	SAN DIEGO MARRIOTT MISSION VALLEY	Conference Expenses	SP		7/14/2015
16-P0036712	472.50	ANDREA L. GARCIA	Conference Expenses	SP		7/14/2015
16-P0036713	170.00	ACBO ASSOC OF CHIEF	Conference Expenses			7/14/2015
16-P0036714	50,903.10	YALE CHASE	Equip-All Other > \$5,000	SP	BOND	7/14/2015

4.20 (5)

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-P0036715	2,183.50	MEDIEVAL TIMES DINNER & TOURNAMENT INC	Other Exp Paid for Students	SP		7/14/2015
16-P0036716	1,600.00	DIRECTV	Contracted Services			7/14/2015
15-P0036717	1,281.60	VORTEX INDUSTRIES	Contracted Repair Services			6/30/2015
16-P0036718	99.00	ECS IMAGING INC	Maint Contract - Office Equip			7/14/2015
16-P0036719	36,000.00	SHERMAN NICOLE	Contracted Services	SP		7/14/2015
16-P0036720	1,500.00	WALLY MACHINERY & TOOL SUPPLY	Repair & Replacement Parts			7/15/2015
16-P0036721	2,000.00	DIX METALS	Instructional Supplies	SP		7/15/2015
16-P0036722	200.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		7/15/2015
16-P0036723	200.00	MCMASTER CARR SUPPLY CO	Instructional Supplies	SP		7/15/2015
16-P0036724	1,000.00	US SHOP TOOLS	Instructional Supplies	SP		7/15/2015
* 16-P0036725	13,371.38	CN SCHOOL AND OFFICE SOLUTIONS INC	Contracted Services	SP		7/15/2015
16-P0036726	289.85	CR & R INC	Bldg Impr - Relocation/Moving	SP	BOND	7/15/2015
16-P0036727	14,533.80	DEPT OF GENERAL SERVICES	Site Improv - DSA Fees	SP	BOND	7/15/2015
16-P0036728	1,500.00	WALLY MACHINERY & TOOL SUPPLY	Instructional Supplies	SP		7/15/2015
16-P0036729	1,081.92	D4 SOLUTIONS INC.	Contracted Services	SP		7/15/2015
16-P0036730	4,800.00	SVM LP	Other Exp Paid for Students	SP		7/15/2015
16-P0036731	50,000.00	PUBLIC AGENCY LAW GROUP	Legal Expenses			7/15/2015
16-P0036732	177.22	KLAI-CO IDENTIFICATION PRODUCT INC	Instructional Supplies	SP		7/15/2015
16-P0036733	630.00	MICHELANGELO LEASING INC	Transportation - Student	SP		7/15/2015
16-P0036734	50,000.00	BERGMAN DACEY GOLDSMITH	Legal Expenses			7/15/2015
16-P0036735	100,000.00	ORBACH HUFF SUAREZ	Legal Expenses			7/15/2015
16-P0036736	2,000.00	CARQUEST AUTO PARTS	Instructional Supplies	SP		7/15/2015
16-P0036737	500.00	DON BOOKSTORE	Instructional Supplies	SP		7/15/2015
16-P0036738	5,000.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		7/15/2015
16-P0036739	2,392.80	SPORTS PAGE SOCCER WAREHOUSE	Instructional Supplies	SP		7/15/2015
16-P0036740	100,000.00	THE FELDHAKA LAW FIRM	Legal Expenses			7/15/2015
16-P0036741	160,000.00	VAVRINEK TRINE DAY & CO LLP	Audit			7/15/2015
16-P0036742	500.00	ON TRAC	Postage			7/15/2015
4.20 (6) 16-P0036743	14,500.00	WALSVICK JENNIFER EILEEN	Contracted Services	SP		7/15/2015
16-P0036744	2,000.00	UNIVERSITY OF NORTHERN IOWA	Other Participant Travel Exp	SP		7/15/2015
16-P0036745	3,000.00	SARS SOFTWARE PRODUCTS INC	Software License and Fees	SP		7/15/2015
16-P0036746	5,000.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		7/15/2015
16-P0036747	17,355.16	FOUNDATION FOR CALIFORNIA	Software License and Fees			7/15/2015
16-P0036748	2,250.00	WELLS FARGO BANK	Food and Food Service Supplies			7/15/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-P0036749	1,350.00	SAN DIEGO STATE UNIV. FOUNDATION	Software License and Fees	SP		7/15/2015
16-P0036750	2,500.00	WELLS FARGO BANK	Conference Expenses			7/15/2015
16-P0036751	500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/15/2015
16-P0036752	1,750.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/15/2015
16-P0036753	600.00	WELLS FARGO BANK	Telephone & Pager Services			7/15/2015
16-P0036754	85.00	ACBO ASSOC OF CHIEF	Conference Expenses			7/15/2015
16-P0036755	370.00	CCLC COMMUNITY COLLEGE LEAGUE	Conference Expenses			7/15/2015
16-P0036756	1,000.00	YARBROUGH PHILLIP E	Conference Expenses			7/15/2015
16-P0036757	595.00	ASBDC	Conference Expenses	SP		7/15/2015
16-P0036758	595.00	ASBDC	Conference Expenses	SP		7/15/2015
16-P0036759	162.00	COMPUTERLAND OF SILICON VALLEY	Software License and Fees			7/15/2015
16-P0036760	923.40	NAT'L SPORTS APPAREL LLC	Instructional Supplies	SP		7/15/2015
16-P0036761	577.24	XPEDX PAPER CO	Non-Instructional Supplies			7/15/2015
16-P0036762	104.97	MICROTECH SCIENTIFIC	Instructional Supplies	SP		7/16/2015
16-P0036763	200.00	ALBERTSON'S	Instructional Supplies	SP		7/16/2015
16-P0036764	200.00	ALBERTSON'S	Instructional Supplies	SP		7/16/2015
15-P0036765	400.00	ORANGE COUNTY SHERIFF'S	Conference Expenses			6/30/2015
16-P0036766	700.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/16/2015
16-P0036767	4,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/16/2015
16-P0036768	1,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/16/2015
16-P0036769	10,000.00	SIMS ORANGE WELDING SUPPLY	Instructional Supplies	SP		7/16/2015
16-P0036770	1,680.00	MAR VAC ELECTRONICS	Instructional Supplies	SP		7/16/2015
16-P0036771	1,500.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		7/16/2015
16-P0036772	1,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/16/2015
16-P0036773	1,000.00	DON BOOKSTORE	Other Exp Paid for Students	SP		7/16/2015
16-P0036774	1,200.00	SARA W. LUNDQUIST	Food and Food Service Supplies	SP		7/16/2015
16-P0036775	700.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		7/16/2015
16-P0036776	2,500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/16/2015
16-P0036777	1,080.00	UNISOURCE PAPER CO	Non-Instructional Supplies	SP		7/16/2015
16-P0036778	2,500.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		7/16/2015
16-P0036779	100.00	AAMES LOCK & SAFE CO	Buildings - Relocation/Moving	SP		7/16/2015
16-P0036780	7,000.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		7/16/2015
16-P0036781	5,000.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		7/16/2015
16-P0036782	362.88	UNISOURCE PAPER CO	Non-Instructional Supplies			7/16/2015

4.20 (7)

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-P0036783	1,300.00	SMART & FINAL	Instructional Supplies	SP		7/16/2015
16-P0036784	500.00	DON BOOKSTORE	Instructional Supplies	SP		7/16/2015
16-P0036785	500.00	SPECTRUM GAS PRODUCTS	Instructional Supplies	SP		7/16/2015
16-P0036786	3,600.00	INSPECTION SERVICE OF CALIF INC	Bldg Impr - Spcl Ins/Mat Tes	SP		7/16/2015
16-P0036787	700.00	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	SP		7/16/2015
16-P0036788	300.00	MICROTECH SCIENTIFIC	Instructional Supplies	SP		7/16/2015
16-P0036789	650.00	VWR FUNDING INC	Instructional Supplies	SP		7/16/2015
16-P0036790	200.00	HARDY DIAGNOSTICS	Instructional Supplies	SP		7/16/2015
16-P0036791	500.00	FLINN SCIENTIFIC INC	Instructional Supplies	SP		7/16/2015
16-P0036792	3,000.00	HOME DEPOT	Non-Instructional Supplies			7/16/2015
16-P0036793	700.00	AMICO SCIENTIFIC CORP	Instructional Supplies	SP		7/16/2015
16-P0036794	800.00	MICROTECH SCIENTIFIC	Instructional Supplies	SP		7/16/2015
16-P0036795	300.00	PRAXAIR DIST INC	Instructional Supplies	SP		7/16/2015
16-P0036796	1,000.00	AMICO SCIENTIFIC CORP	Instructional Supplies	SP		7/16/2015
16-P0036797	2,000.00	FISHER SCIENTIFIC	Instructional Supplies	SP		7/16/2015
16-P0036798	1,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/16/2015
16-P0036799	2,000.00	OFFICE DEPOT BUSINESS SVCS	Supplies Paid for Students	SP		7/16/2015
16-P0036800	1,700.00	SIGMA ALDRICH INC	Instructional Supplies	SP		7/16/2015
16-P0036801	500.00	PRAXAIR DIST INC	Instructional Supplies	SP		7/16/2015
16-P0036802	600.00	SMART & FINAL	Food and Food Service Supplies	SP		7/16/2015
15-P0036803	450.00	SARS SOFTWARE PRODUCTS INC	Contracted Services	SP		6/30/2015
15-P0036804	210.00	BOYD & ASSOCIATES	Contracted Repair Services			6/30/2015
16-P0036805	150.00	WELLS FARGO BANK	Inst Dues & Memberships			7/20/2015
16-P0036806	12,000.00	SCHICK RECORDS MGMT	Lease Agreement - Facility			7/20/2015
16-P0036807	16,350.00	CCLC COMMUNITY COLLEGE LEAGUE	Inst Dues & Memberships			7/20/2015
16-P0036808	203.64	SEHI COMPUTER PRODUCTS	Equip-All Other >\$200 < \$1,000	SP		7/20/2015
16-P0036809	603.00	CLEVERBRIDGE INC	Software License and Fees	SP		7/20/2015
16-P0036810	113.00	CALIF DHS/LABORATORY FIELD SERVICES	Other Licenses & Fees	SP		7/20/2015
16-P0036811	6,000.00	REGENCY LIGHTING	Non-Instructional Supplies			7/20/2015
16-P0036812	3,416.09	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/20/2015
16-P0036813	5,000.00	CONSOLIDATED ELECTRICAL DISTRIBUTORS	Non-Instructional Supplies			7/20/2015
16-P0036814	10,000.00	RSD REFRIGERATION SUPPLIES	Repair & Replacement Parts			7/20/2015
16-P0036815	1,500.00	HOME DEPOT	Instructional Supplies	SP		7/20/2015
16-P0036816	1,000.00	HOME DEPOT	Instructional Supplies	SP		7/20/2015

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Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-P0036818	930.00	PARADISE SPRINGS DRINKING WATER	Drinking Water Service	SP		7/20/2015
16-P0036819	6,000.00	JOB ELEPHANT COM INC	Personnel Recruiting			7/21/2015
16-P0036820	150.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/21/2015
16-P0036821	500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/21/2015
16-P0036822	500.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		7/21/2015
16-P0036823	500.00	CARQUEST AUTO PARTS	Instructional Supplies	SP		7/21/2015
16-P0036824	500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/21/2015
16-P0036825	1,500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/21/2015
16-P0036826	1,500.00	DON BOOKSTORE	Books Paid for Students	SP		7/21/2015
16-P0036827	1,500.00	SANTIAGO HILLS AUTO SPA INC	Food and Food Service Supplies	SP		7/21/2015
16-P0036828	500.00	LITTLE CAESARS PIZZA	Food and Food Service Supplies	SP		7/21/2015
16-P0036829	4,000.00	MICHELANGELO LEASING INC	Transportation - Student	SP		7/21/2015
16-P0036830	1,154.40	PARADISE BAKERY & CAFE	Food and Food Service Supplies	SP		7/21/2015
16-P0036831	3,397.70	MARCO A. RAMIREZ	Food and Food Service Supplies	SP		7/21/2015
16-P0036832	8,400.00	STUDY SMART TUTORS INC	Contracted Services	SP		7/21/2015
16-P0036833	5,175.00	DON BOOKSTORE	Other Exp Paid for Students	SP		7/21/2015
16-P0036834	3,000.00	DON BOOKSTORE	Instructional Supplies	SP		7/21/2015
16-P0036835	2,000.00	SMART & FINAL	Food and Food Service Supplies	SP		7/21/2015
16-P0036836	3,000.00	ALBERTSON'S	Food and Food Service Supplies	SP		7/21/2015
16-P0036837	13,975.00	DON BOOKSTORE	Books Paid for Students	SP		7/21/2015
16-P0036838	2,000.00	DON BOOKSTORE	Supplies Paid for Students	SP		7/21/2015
16-P0036839	3,042.90	IMAGE PRINTING SOLUTIONS	Non-Instructional Supplies	SP		7/21/2015
16-P0036840	300.00	SMART & FINAL	Food and Food Service Supplies	SP		7/21/2015
16-P0036841	750.00	SUSANNE C. DUARTE	Food and Food Service Supplies	SP		7/21/2015
16-P0036842	3,072.80	CAPP ASSOCIATES INC	Non-Instructional Supplies	SP		7/21/2015
16-P0036843	13,923.20	CPP INC	Instructional Supplies	SP		7/21/2015
16-P0036844	3,500.00	GREAT MINDS IN STEM	Other Participant Travel Exp	SP		7/21/2015
16-P0036845	800.00	NAT'L HEAD START ASSOC	Inst Dues & Memberships	SP		7/21/2015
16-P0036846	7,000.00	A & W ELECTRIC MOTORS INC	Repair & Replacement Parts			7/21/2015
16-P0036847	4,000.00	HAJOCA CORP	Repair & Replacement Parts			7/21/2015
16-P0036848	1,500.00	HIRSCH PIPE & SUPPLY CO INC	Repair & Replacement Parts			7/21/2015
16-P0036849	700.00	FRY'S ELECTRONICS	Non-Instructional Supplies	SP		7/21/2015
16-P0036850	1,000.00	HOME DEPOT	Non-Instructional Supplies	SP		7/21/2015
16-P0036851	6,000.00	DUNN EDWARDS CORP	Non-Instructional Supplies			7/21/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-P0036852	500.00	GRIFFIN ACE HARDWARE	Non-Instructional Supplies	SP		7/21/2015
16-P0036853	400.00	BUSINESS MACHINES SECURITY	Instructional Supplies	SP		7/21/2015
16-P0036854	1,000.00	HOME DEPOT	Instructional Supplies	SP		7/21/2015
16-P0036855	1,000.00	GRAINGER	Instructional Supplies	SP		7/21/2015
16-P0036856	1,500.00	GRAINGER	Instructional Supplies	SP		7/21/2015
16-P0036857	2,200.00	TROXELL COMM INC	Instructional Supplies	SP		7/21/2015
16-P0036858	1,000.00	GRIFFIN ACE HARDWARE	Instructional Supplies	SP		7/21/2015
16-P0036859	2,500.00	HILLYARD FLOOR CARE SUPPLY	Non-Instructional Supplies			7/21/2015
16-P0036860	2,500.00	HOME DEPOT	Non-Instructional Supplies			7/21/2015
16-P0036861	700.00	HOME DEPOT	Non-Instructional Supplies			7/21/2015
16-P0036862	2,000.00	GRAINGER	Non-Instructional Supplies			7/21/2015
16-P0036863	5,000.00	AMERICAN CHEMICAL & SANITARY	Non-Instructional Supplies			7/21/2015
16-P0036864	2,000.00	CANDELA CORP	Non-Instructional Supplies			7/21/2015
16-P0036865	3,000.00	HOME DEPOT	Non-Instructional Supplies			7/21/2015
16-P0036866	100.00	HOME DEPOT	Non-Instructional Supplies			7/21/2015
16-P0036867	300.00	LAKESHORE LEARNING MATERIALS	Instructional Supplies	SP		7/21/2015
16-P0036868	2,000.00	AMMEX	Non-Instructional Supplies	SP		7/21/2015
16-P0036869	1,000.00	MONOPRICE INC	Non-Instructional Supplies			7/21/2015
16-P0036870	1,000.00	MONOPRICE INC	Non-Instructional Supplies			7/21/2015
16-P0036871	5,000.00	GOLDEN STAR TECHNOLOGY, INC.	Contracted Repair Services			7/21/2015
16-P0036872	600.00	ALBERTSON'S	Instructional Supplies	SP		7/21/2015
16-P0036873	20,740.37	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		7/21/2015
16-P0036874	500.00	SWSH ARIZONA MFG INC	Non-Instructional Supplies	SP		7/21/2015
16-P0036875	500.00	KELLY PAPER	Non-Instructional Supplies			7/21/2015
16-P0036876	640.00	SYRUS OLAMAI	Non-Instructional Supplies			7/21/2015
16-P0036877	2,000.00	DUNN EDWARDS CORP	Non-Instructional Supplies			7/21/2015
16-P0036878	600.00	GOODYEAR	Non-Instructional Supplies			7/21/2015
16-P0036879	1,000.00	AAA ELECTRIC MOTOR SALES	Repair & Replacement Parts			7/21/2015
16-P0036880	2,500.00	GORM INC	Non-Instructional Supplies			7/21/2015
16-P0036881	500.00	GREEN'S SECURITY CTR INC	Non-Instructional Supplies			7/21/2015
16-P0036882	900.00	PURCHASE POWER	Postage			7/21/2015
16-P0036883	2,500.00	JOHNSTONE SUPPLY	Repair & Replacement Parts			7/21/2015
16-P0036884	2,000.00	IRVINE PIPE SUPPLY	Repair & Replacement Parts			7/21/2015
16-P0036885	6,000.00	INTER VALLEY POOL SUPPLY INC	Non-Instructional Supplies			7/21/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-P0036886	2,000.00	ORANGE COUNTY MONSTER CARTS INC	Contracted Repair Services			7/21/2015
16-P0036887	500.00	WOODWARD'S ACE HARDWARE	Non-Instructional Supplies			7/21/2015
16-P0036888	1,000.00	WALTERS WHOLESALE ELECTRIC CO	Non-Instructional Supplies			7/21/2015
16-P0036889	5,000.00	VOYAGER FLEET SYSTEM INC	Gasoline			7/21/2015
16-P0036890	2,000.00	COMMERCIAL AQUATIC SVCS	Non-Instructional Supplies			7/21/2015
16-P0036891	51,900.00	LISTENTOSEE INC	Contracted Services	SP		7/21/2015
16-P0036893	1,000.00	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	SP		7/21/2015
16-P0036894	4,000.00	VWR FUNDING INC	Instructional Supplies	SP		7/21/2015
16-P0036895	2,000.00	FISHER SCIENTIFIC	Instructional Supplies	SP		7/21/2015
16-P0036896	11,151.00	ALLEY CAT DEVELOPMENT INC	Equip-w/Contr Svc > \$5,000	SP		7/21/2015
16-P0036897	300.00	CONNECTICUT VALLEY BIOLOGICAL	Instructional Supplies	SP		7/21/2015
16-P0036898	400.00	NEW WAVE	Instructional Supplies	SP		7/21/2015
16-P0036899	4,000.00	LOMA LINDA UNIV	Instructional Supplies	SP		7/21/2015
16-P0036900	708.00	TRISTATE ACCOMODATIONS	Instructional Supplies	SP		7/21/2015
16-P0036901	10,817.16	THE LINCOLN ELECTRIC COMPANY	Instructional Supplies	SP		7/21/2015
16-P0036902	759.13	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/21/2015
16-P0036903	1,518.26	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/21/2015
16-P0036904	600.00	CA HEAD START ASSOC.	Inst Dues & Memberships	SP		7/21/2015
* 16-P0036905	9,481.06	TREND OFFSET PRINTING	Class Schedules/Printing	SP		7/22/2015
16-P0036906	829.44	XEROX CORP	Instructional Supplies	SP		7/22/2015
16-P0036907	388.00	XEROX CORP	Instructional Supplies	SP		7/22/2015
16-P0036908	899.00	SPRINGSHARE LLC	Software License and Fees			7/22/2015
16-P0036909	14.55	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies			7/22/2015
16-P0036910	61.96	SIGMA ALDRICH INC	Instructional Supplies	SP		7/22/2015
* 16-P0036911	537.24	DELL COMPUTER	Non-Instructional Supplies	SP		7/22/2015
16-P0036912	8,000.00	D4 SOLUTIONS INC.	Contracted Services			7/22/2015
16-P0036913	600.00	SOCAL SHRED LLC	Contracted Services			7/22/2015
16-P0036914	8,063.28	MARRIOTT INTERNATIONAL	Conference Expenses	SP		7/23/2015
16-P0036915	500.00	SMART & FINAL	Food and Food Service Supplies	SP		7/23/2015
16-P0036916	403.21	MEDCO/PATTERSON MEDICAL	Instructional Supplies	SP		7/23/2015
16-P0036917	11,853.00	SAN DIEGUITO PUBLISHER'S INC	Reproduction/Printing Expenses			7/23/2015
16-P0036918	200.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/23/2015
16-P0036919	2,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/23/2015
16-P0036920	8,481.06	MEDCO/PATTERSON MEDICAL	Instructional Supplies	SP		7/23/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-P0036921	2,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/23/2015
16-P0036922	500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/23/2015
16-P0036923	342.14	DON BOOKSTORE	Non-Instructional Supplies	SP		7/23/2015
16-P0036924	79.00	ORANGE COUNTY BUSINESS JOURNAL	Books, Mags & Ref Mat, Non-Lib	SP		7/23/2015
16-P0036925	4,314.34	MEDCO/PATTERSON MEDICAL	Instructional Supplies	SP		7/23/2015
16-P0036926	3,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		7/23/2015
16-P0036927	700.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/23/2015
16-P0036928	2,000.00	DON BOOKSTORE	Books Paid for Students	SP		7/23/2015
16-P0036929	147.00	FREEDOM COMMUNICATIONS, INC	Library Books - Periodicals			7/23/2015
16-P0036930	3,995.00	ALTERYX INC	Software License and Fees	SP		7/23/2015
16-P0036931	4,818.98	MICROTECH SCIENTIFIC	Instructional Supplies	SP		7/23/2015
16-P0036932	3,316.95	DON BOOKSTORE	Library Books	SP		7/23/2015
16-P0036933	104.73	FILMTOOLS	Instructional Supplies	SP		7/23/2015
16-P0036934	386.25	MICHELANGELO LEASING INC	Transportation - Student	SP		7/23/2015
16-P0036935	2,700.00	ACT	Software License and Fees	SP		7/23/2015
16-P0036936	1,120.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			7/23/2015
16-P0036937	108.51	DON BOOKSTORE	Non-Instructional Supplies	SP		7/23/2015
* 16-P0036938	1,050.00	SOCIETY OF WOMEN ENGINEERS OC SECTION	Conference Expenses	SP		7/23/2015
* 16-P0036939	2,695.00	SHPE	Conference Expenses	SP		7/23/2015
15-P0036944	1,291.18	HYDRO SCAPE PRODUCTS INC	Non-Instructional Supplies			6/30/2015
15-P0036945	4,945.20	EXECUTIVE ENVIRONMENTAL	Buildings - Construction Tests	SP		6/30/2015
15-P0159355	3,150.00	SANTA ANA UNITED METHODIST	Rental - Facility (Short-term)	SP		6/30/2015
16-P0169010	120,220.03	2000 CHAPMAN INC.	Buildings - Facility Lease	SP		7/1/2015
16-P0169011	14,400.00	COAST ELECTRIC	Contracted Services	SP		7/1/2015
* 16-P0169013	2,097.10	XEROX CORP	Excess/Copies Useage	SP		7/1/2015
16-P0169014	44,552.21	ACCUVANT INC	Software Support Service-Fixed			7/1/2015
16-P0169015	40,805.00	EN POINTE TECH SALES LLC	Software Support Service-Fixed			7/1/2015
16-P0169016	72,105.00	COMPUTERLAND OF SILICON VALLEY	Software Support Service-Fixed			7/1/2015
16-P0169017	3,540.00	KLM INC	Maint Contract - Other Equip			7/1/2015
16-P0169019	32,876.00	LEXMARK ENTERPRISE SOFTWARE LLC	Software Support Service-Fixed			7/1/2015
16-P0169020	248,761.00	FOUNDATION FOR CALIFORNIA	Software Support Service-Fixed			7/1/2015
16-P0169023	60,000.00	SECTORPOINT INC	Software Support Service-Fixed			7/1/2015
16-P0169024	72,000.00	SECTORPOINT INC	Software Support Service-Fixed			7/1/2015
16-P0169026	11,600.00	ROCHESTER SOFTWARE ASSOC INC	Software Support Service			7/6/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-P0169027	3,910.00	DATA CLEAN CORP	Contracted Services			7/1/2015
16-P0169028	26,434.10	SHI INTERNATIONAL CORP	Software Support Service-Fixed			7/1/2015
16-P0169029	20,000.00	TASKSTREAM LLC	Software License and Fees	SP		7/1/2015
16-P0169030	25,200.00	SANTORA GROUP LLC	Lease Agreement - Facility			7/1/2015
16-P0169031	31,743.62	SIDEPATH INC	Software Support Service-Fixed			7/1/2015
16-P0169032	39,208.68	SIDEPATH INC	Software Support Service-Fixed			7/1/2015
16-P0169033	1,745.15	DUPLO USA CORP	Maint Contract - Other Equip			7/2/2015
16-P0169034	2,050.00	COMPUTERLAND OF SILICON VALLEY	Software Support Service-Fixed			7/2/2015
16-P0169035	29,867.09	THE AMERGROUP INC	Software Support Service-Fixed			7/2/2015
16-P0169036	2,450.00	CARD INTEGRATORS INC	Software Support Service-Fixed			7/2/2015
16-P0169037	1,860.00	COMPUTERLAND OF SILICON VALLEY	Software Support Service-Fixed			7/2/2015
16-P0169038	2,735.68	CALERO SOFTWARE LLC	Software Support Service-Fixed			7/2/2015
16-P0169039	647.92	DLT SOLUTIONS	Software Support Service-Fixed			7/6/2015
16-P0169040	4,300.00	DELL COMPUTER	Maint Contract-Data Processing			7/6/2015
16-P0169041	11,463.00	ECS IMAGING INC	Software Support Service-Fixed			7/6/2015
16-P0169042	1,266.00	EVISIONS	Software Support Service-Fixed			7/6/2015
16-P0169043	14,729.75	GRUBER POWER SERVICES	Software Support Service-Fixed			7/6/2015
16-P0169044	7,587.00	OPEN TEXT	Software Support Service-Fixed			7/6/2015
16-P0169045	9,680.00	SITEIMPROVE INC	Software Support Service-Fixed			7/6/2015
16-P0169046	14,000.00	SINGLEWIRE SOFTWARE LLC	Software Support Service-Fixed			7/6/2015
16-P0169047	1,775.00	COMPUTERLAND OF SILICON VALLEY	Software Support Service-Fixed			7/6/2015
16-P0169048	10,082.58	SHI INTERNATIONAL CORP	Software Support Service-Fixed			7/6/2015
16-P0169049	3,680.00	TECHSTRATA LLC	Software Support Service-Fixed			7/6/2015
16-P0169050	309.00	COMPUTERLAND OF SILICON VALLEY	Software Support Service-Fixed			7/6/2015
16-P0169051	2,159.85	IBM	Software Support Service-Fixed			7/6/2015
16-P0169052	85,666.13	PRESIDIO INC	Software Support Service-Fixed			7/7/2015
16-P0169053	20,976.00	COMPUTERLAND OF SILICON VALLEY	Software Support Service-Fixed			7/7/2015
16-P0169054	412,300.00	ELLUCIAN INC.	Software Support Service-Fixed			7/8/2015
16-P0169055	38,192.00	ACCUVANT INC	Software Support Service-Fixed			7/8/2015
16-P0169056	9,800.00	ITPI	Software Support Service-Fixed			7/8/2015
16-P0169057	337.00	PRIMEX WIRELESS INC	Software Support Service-Fixed			7/9/2015
16-P0169059	7,000.00	AUTOMATION DYNAMICS INC	Software Support Service-Fixed			7/9/2015
16-P0169060	9,204.54	STERIS CORP	Maint Contract - Other Equip			7/13/2015
16-P0169061	5,748.00	PERKIN ELMER	Maint Contract - Other Equip			7/13/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
* 16-P0169062	1,502.44	XEROX CORP	Excess/Copies Usage			7/13/2015
* 16-P0169063	1,502.44	XEROX CORP	Excess/Copies Usage			7/13/2015
* 16-P0169064	7,161.88	XEROX CORP	Excess/Copies Usage			7/13/2015
* 16-P0169065	779.81	XEROX CORP	Excess/Copies Usage	SP		7/13/2015
* 16-P0169066	1,226.92	XEROX CORP	Excess/Copies Usage			7/13/2015
* 16-P0169067	3,992.41	XEROX CORP	Excess/Copies Usage			7/13/2015
* 16-P0169069	5,495.16	XEROX CORP	Excess/Copies Usage			7/14/2015
* 16-P0169070	3,727.43	XEROX CORP	Excess/Copies Usage			7/14/2015
* 16-P0169071	4,588.06	XEROX CORP	Excess/Copies Usage			7/14/2015
* 16-P0169075	16,701.68	XEROX CORP	Excess/Copies Usage			7/14/2015
* 16-P0169076	3,727.43	XEROX CORP	Excess/Copies Usage			7/14/2015
* 16-P0169077	3,733.91	XEROX CORP	Excess/Copies Usage			7/14/2015
* 16-P0169078	3,584.48	XEROX CORP	Excess/Copies Usage			7/14/2015
* 16-P0169079	3,443.52	XEROX CORP	Excess/Copies Usage	SP		7/14/2015
* 16-P0169080	9,397.17	XEROX CORP	Excess/Copies Usage	SP		7/14/2015
* 16-P0169081	4,775.28	XEROX CORP	Excess/Copies Usage	SP		7/14/2015
* 16-P0169082	3,889.43	XEROX CORP	Excess/Copies Usage			7/14/2015
* 16-P0169083	4,124.52	XEROX CORP	Excess/Copies Usage			7/14/2015
* 16-P0169084	1,189.08	XEROX CORP	Excess/Copies Usage			7/14/2015
16-P0169085	95.00	XEROX CORP	Excess/Copies Usage			7/14/2015
16-P0169086	22,788.48	GMS ELEVATOR	Maint/Oper Service Agreements			7/15/2015
16-P0169087	12,818.52	GMS ELEVATOR	Maint/Oper Service Agreements			7/15/2015
16-P0169088	2,848.56	GMS ELEVATOR	Contracted Services			7/15/2015
16-P0169089	1,423.44	GMS ELEVATOR	Maint/Oper Service Agreements			7/15/2015
16-P0169090	3,127.02	CR & R INC	Trash Disposal			7/16/2015
16-P0169091	693.00	ORKIN PEST CONTROL	Contracted Services			7/16/2015
16-P0169092	503.75	TAB ANSWER NETWORK	Contracted Services			7/16/2015
16-P0169093	32,808.99	CR & R INC	Trash Disposal			7/16/2015
16-P0169094	1,018.08	CR & R INC	Contracted Services			7/16/2015
16-P0169095	8,290.20	CR & R INC	Trash Disposal			7/16/2015
16-P0169096	4,800.00	TROPICAL PLAZA NURSERY	Landscaping			7/16/2015
* 16-P0169097	19,800.00	VIEJO SWEEPING SERVICES	Maint/Oper Service Agreements	SP		7/16/2015
16-P0169098	23,630.00	SO CALIF SURVEYORS	Instructional Agrmt - Salary	SP		7/16/2015
16-P0169099	124,056.00	CALIF NEVADA TRAINING TRUST	Instructional Agrmt - Salary	SP		7/16/2015

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-P0169100	708,887.00	SOUTHWEST CARPENTERS	Instructional Agrmt - Salary	SP		7/16/2015
16-P0169101	20,850.00	METROPOLITAN WATER DISTRICT	Instructional Agrmt - Salary	SP		7/16/2015
16-P0169102	141,778.00	OPERATING ENGINEERS TRAINING	Instructional Agrmt - Salary	SP		7/16/2015
16-P0169103	15,638.00	JTS SERVICES	Instructional Agrmt - Salary	SP		7/16/2015
16-P0169104	141,778.00	ORANGE COUNTY ELECTRICAL JOINT	Instructional Agrmt - Salary	SP		7/16/2015
16-P0169105	85,440.00	SO CAL LAND MAINTENANCE INC	Landscaping			7/20/2015
* 16-P0169106	387.70	XEROX CORP	Excess/Copies Useage			7/20/2015
* 16-P0169107	3,041.15	XEROX CORP	Excess/Copies Useage			7/20/2015
* 16-P0169108	3,372.54	XEROX CORP	Excess/Copies Useage			7/20/2015
* 16-P0169109	2,346.28	XEROX CORP	Excess/Copies Useage	SP		7/20/2015
* 16-P0169110	4,485.33	XEROX CORP	Excess/Copies Useage			7/20/2015
16-P0169111	2,070.00	BOYD & ASSOCIATES	Security Systems & Services			7/20/2015
16-P0169112	5,892.48	ARROWHEAD MOUNTAIN SPRINGWATER	Drinking Water Service			7/20/2015
16-P0169113	124,200.00	TROPICAL PLAZA NURSERY	Landscaping			7/20/2015
16-P0169114	583.75	TAB ANSWER NETWORK	Maint/Oper Service Agreements			7/20/2015
16-P0169115	5,000.00	GARV INC	Maint/Oper Service Agreements			7/20/2015
16-P0169116	272.16	HEWLETT PACKARD CO	Excess/Copies Useage			7/20/2015
16-P0169117	272.16	HEWLETT PACKARD CO	Excess/Copies Useage			7/20/2015
16-P0169118	1,257.72	PITNEY BOWES	Lease Agreement - Equipment			7/20/2015
16-P0169119	6,300.00	TRI CHEM TECH	Maint/Oper Service Agreements			7/20/2015
16-P0169120	5,033.88	KONE INC	Maint/Oper Service Agreements			7/20/2015
16-P0169121	4,019.40	ORKIN PEST CONTROL	Maint/Oper Service Agreements			7/20/2015
16-P0169122	4,200.00	ANIMAL PEST MGMT SVC	Maint/Oper Service Agreements			7/20/2015
16-P0169123	5,400.00	ADVANCED AQUATIC TECH INC	Maint/Oper Service Agreements			7/20/2015
* 16-P0169124	4,216.67	XEROX CORP	Excess/Copies Useage			7/20/2015
* 16-P0169125	2,930.19	PITNEY BOWES	Lease Agreement - Equipment			7/20/2015
* 16-P0169126	5,165.19	PITNEY BOWES	Lease Agreement - Equipment			7/20/2015
16-P0169127	1,200.00	HEWLETT PACKARD CO	Excess/Copies Useage	SP		7/20/2015
16-P0169128	6,700.00	ASH ENTERPRISES INT'L INC	Maint Contract - Other Equip			7/20/2015
16-P0169130	408.24	RAYNE DEALERSHIP CORP	Maint Contract - Other Equip			7/20/2015
16-P0169131	7,314.99	STERIS CORP	Maint Contract - Other Equip			7/20/2015
16-P0169132	2,315.00	THERMO ELECTRON NORTH AMERICA LLC	Maint Contract - Other Equip			7/20/2015
16-P0169133	31,305.00	CCLC COMMUNITY COLLEGE LEAGUE	Internet Services			7/20/2015
16-P0169134	1,027.00	SCANTRON CORP	Maint Contract - Office Equip	SP		7/20/2015

4.20 (15)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-P0169135	1,027.00	SCANTRON CORP	Maint Contract - Office Equip	SP		7/20/2015
16-P0169136	8,473.00	3M LIBRARY SYSTEMS	Maint Contract - Office Equip			7/20/2015
16-P0169137	162,000.00	OPPORTUNITY DEV ENTERPRISES LLC	Contracted Services	SP		7/20/2015
16-P0169138	186,000.00	FREEDOM TELECOMMUNICATIONS LLC	Telecommunication Circuits	SP		7/20/2015
16-P0169139	300.00	BOYD & ASSOCIATES	Security Systems & Services			7/20/2015
* 16-P0169143	2,410.73	XEROX CORP	Excess/Copies Useage	SP		7/21/2015
16-P0169144	18,667.00	GREENTREE SYSTEMS INC	Software Support Service			7/21/2015
		Grand Total:	\$5,715,578.08			

4.20 (16)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JUNE 30, 2015 THROUGH JULY 25, 2015
BOARD MEETING OF AUGUST 17, 2015**

P.O. #	Amount	Description	Department	Comment
15-P0036519	\$17,450.00	Clockwork Outlook Sync software including web configuration, on-line appointment & workshop booking, intake form, disability on-line self registration & survey, accommodation letters web view add-on, hardware inventory system and on-line training	SAC-DSPS	The software is an add-on to existing software initially purchased from the same vendor.
15-P0036521	\$28,500.00	Audit services for the month of May, 2015 related to the 2014/2015 agreement	DO-Business Operations/Fiscal Services	Board approved: December 8, 2014
16-P0036570	\$35,700.00	Demolition and Painting project for the Hammond Hall Exterior Louvers at Santa Ana College	DO-Facility Planning	Bid #1266 Board approved: June 15, 2015
16-P0036619	\$52,154.00	Renovation Phase 1 project at Santiago Canyon College - Building "D"	DO-Facility Planning	Bid #1269 Board approved: July 20, 2015
16-P0036631	\$30,000.00	Blanket PO for miscellaneous food and supplies for District's Child Development Centers	DO-Child Development Services	
16-P0036673	\$183,999.00	Annual fees for basic insurance including SCAT and STUCAT premiums for students participating in college activities at Santa Ana College and Santiago Canyon College	DO-Risk Management	
16-P0036676	\$18,739.00	Electronic library resources to access a variety of subscription databases	SAC-Library	Board approved: June 15, 2015
16-P0036677	\$29,034.50	Real-time closed captioning services for the month of April through June, 2015	SAC-DSPS	Board approved: June 17, 2013

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JUNE 30, 2015 THROUGH JULY 25, 2015
BOARD MEETING OF AUGUST 17, 2015**

P.O. #	Amount	Description	Department	Comment
16-P0036678	\$48,500.00	Engineering services to provide feasibility study in relation to the Central Plant project at Santa Ana College	DO-Facility Planning	Board approved: July 20, 2015
16-P0036697	\$75,000.00	Legal services in relation to facilities matters and various other projects	DO-Business Operations/Fiscal Services	Board approved: June 15, 2015
16-P0036714	\$50,903.10	Four 2015 Taylor Dunn 48 Volt Bigfoot Electric Burden Carriers and related specifications	DO-Facility Planning	Received Quotations: 1) *Yale Chase 2) Power Machinery *Successful Bidder
16-P0036719	\$36,000.00	Consultant services to provide research curriculum inventory including branded pathways, committee support and sector marketing	DO-Educational Services	Board approved: June 15, 2015
16-P0036731	\$50,000.00	Legal services in relation to construction, real estate and various other legal matters	DO-Business Operations/Fiscal Services	Board approved: April 13, 2015
16-P0036734	\$50,000.00	Legal services in relation to construction and real estate related matters	DO-Business Operations/Fiscal Services	Board approved: June 15, 2015
16-P0036735	\$100,000.00	Legal services in relation to facilities, construction and real estate matters	DO-Business Operations/Fiscal Services	Board approved: April 13, 2015
16-P0036740	\$100,000.00	Specialized legal advisory services in relation to labor, employer-employee relations, facilities and personnel matters	DO-Business Operations/Fiscal Services	Board approved: June 15, 2015

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JUNE 30, 2015 THROUGH JULY 25, 2015
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P.O. #	Amount	Description	Department	Comment
16-P0036741	\$160,000.00	Annual audit service for fiscal year 2014-2015	DO-Business Operations/Fiscal Services	Board approved: December 8, 2014
16-P0036747	\$17,355.16	Fusion software license	DO-Facility Planning	Board approved: June 15, 2015
16-P0036807	\$16,350.00	Annual membership fee for 2015-2016 to California Community College Athletic Association for Santa Ana College and Santiago Canyon College	DO-Chancellor's Office	
16-P0036873	\$20,740.37	Books and supplies to loan to student for 2015-16 academic year	SAC-Student Services	
16-P0036891	\$51,900.00	Contracted services to provide infrastructure and services to support the ICT-DM Sector Navigator initiatives	DO-Educational Services	Board approved: June 15, 2015
16-P0169010	\$120,220.03	Facility lease located at 1937 W. Chapman Ave, Ste. 200, Orange, CA 92868	SCC-OEC	Board approved: January 14, 2013
16-P0169014	\$44,552.21	Annual renewal for Aruba threat protection software licenses	DO-ITS	Received Quotations: 1) *Accuvant, Inc. 2) Comm Solutions *Successful Bidder
16-P0169015	\$40,805.00	Annual renewal for Symantec software licenses	DO-ITS	Received Quotations: 1) *En Pointe Tech Sales LLC 2) Datalink *Successful Bidder
16-P0169016	\$72,105.00	Annual renewal for Creative Cloud Enterprise ETLA site licenses	DO-ITS	Board approved: June 15, 2015

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JUNE 30, 2015 THROUGH JULY 25, 2015
BOARD MEETING OF AUGUST 17, 2015**

P.O. #	Amount	Description	Department	Comment
16-P0169019	\$32,876.00	Annual renewal for ImageNow and CaptureNow licenses	DO-ITS	Board approved: June 15, 2015
16-P0169020	\$248,761.00	Annual license renewal for Blackboard Learn software	DO-ITS	Board approved: June 15, 2015
16-P0169023	\$60,000.00	Annual software support for Dynamic Web Suite for Santa Ana College, Santiago Canyon College and District websites and District intranet	DO-ITS	Board approved: June 15, 2015
16-P0169024	\$72,000.00	Annual renewal for Remote Service Provision (RSP) for District websites	DO-ITS	Board approved: June 15, 2015
16-P0169028	\$26,434.10	Annual basic support coverage for VMware software licenses	DO-ITS	Received Quotations: 1) *SHI International Corp. 2) Computerland of Silicon Valley *Successful Bidder
16-P0169029	\$20,000.00	Annual subscription renewal for Accountability Management System (AMS)	SCC-Academic Affairs	Board approved: June 15, 2015
16-P0169030	\$25,200.00	Facility lease located in the Santora building at 207 North Broadway, Santa Ana, CA 92706	SAC-Fine & Performing Arts	Board approved: May 26, 2015
16-P0169031	\$31,743.62	Annual hardware/software support renewal for Dell Compellent data storage system for Santiago Canyon College	DO-ITS	Received Quotations: 1) *Sidepath Inc. 2) Nth Generation *Successful Bidder
16-P0169032	\$39,208.68	Annual hardware/software support renewal for Dell Compellent data storage system for Santa Ana College	DO-ITS	Received Quotations: 1) *Sidepath Inc. 2) Nth Generation *Successful Bidder

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JUNE 30, 2015 THROUGH JULY 25, 2015
BOARD MEETING OF AUGUST 17, 2015**

P.O. #	Amount	Description	Department	Comment
16-P0169035	\$29,867.09	Annual software support for OnSSI camera licenses (video surveillance cameras)	DO-ITS	Received Quotations: 1) *American Security Group 2) D4 Solutions, Inc. *Successful Bidder
16-P0169052	\$85,666.13	Annual renewal for Cisco Smartnet servers	DO-ITS	Bid #1195 Board approved: June 15, 2015
16-P0169053	\$20,976.00	Annual subscription renewal for Symantec Academic software	DO-ITS	Board approved: June 15, 2015
16-P0169054	\$412,300.00	Annual maintenance and licenses renewal for Colleague (Core, Student, H/R and Financial modules), other electronic application utility and Official Payment E-commerce maintenance	DO-ITS	Board approved: June 15, 2015
16-P0169055	\$38,192.00	Annual renewal for Palo Alto threat prevention software licenses	DO-ITS	Board approved: June 15, 2015
16-P0169075	\$16,701.68	Fourth year of a 5-year lease of Xerox copier model 4112CP	SCC-Copy Center	Leased from Western States Contracting Alliance (WSCA) Master Agreement #7-09-36-06 Board approved: June 21, 2010
16-P0169086	\$22,788.48	First year of a 5-year elevator repair and preventative maintenance services for various elevators at Santa Ana College	SAC-Maintenance & Operations	Bid #1259 Board approved: May 26, 2015
16-P0169093	\$32,808.99	Final year of a 5-year contract for trash pick-up and disposal services for Santa Ana College, OC-Sheriff's Regional Training Academy and Centennial Education Center	SAC-Maintenance & Operations	Bid #1074 Board approved: April 25, 2011

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**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JUNE 30, 2015 THROUGH JULY 25, 2015
BOARD MEETING OF AUGUST 17, 2015**

P.O. #	Amount	Description	Department	Comment
16-P0169097	\$19,800.00	Third year of a 5-year contract for parking lot sweeping services for Santiago Canyon College and Orange Education Center	SCC-Administrative Services	Bid #1207 Board approved: May 20, 2013
16-P0169098	\$23,630.00	Supplemental instruction for survey apprentices	SCC-Career Technology Education	Board approved: September 19, 2013
16-P0169099	\$124,056.00	Supplemental instruction for power lineman apprentices	SCC-Career Technology Education	Board approved: May 26, 2015
16-P0169100	\$708,887.00	Supplemental instruction for carpentry apprentices	SCC-Career Technology Education	Board approved: May 26, 2015
16-P0169101	\$20,850.00	Supplemental instruction for Metropolitan Water District apprentices	SCC-Career Technology Education	Board approved: May 26, 2015
16-P0169102	\$141,778.00	Supplemental instruction for operating engineer apprentices	SCC-Career Technology Education	Board approved: May 26, 2015
16-P0169103	\$15,638.00	Supplemental instruction for cosmetology apprentices	SCC-Career Technology Education	Board approved: May 26, 2015
16-P0169104	\$141,778.00	Supplemental instruction for electrician apprentices	SCC-Career Technology Education	Board approved: May 26, 2015
16-P0169105	\$85,440.00	Fourth year of a 5-year contract for sports field maintenance service for two soccer fields and one softball field at Santiago Canyon College	SCC-Administrative Services	Bid #1192 Board approved: June 18, 2012

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JUNE 30, 2015 THROUGH JULY 25, 2015
BOARD MEETING OF AUGUST 17, 2015**

P.O. #	Amount	Description	Department	Comment
16-P0169113	\$124,200.00	Third year of a 5-year contract for landscape maintenance services for Santiago Canyon College and Orange Education Center	SCC-Administrative Services	Bid #1208 Board approved: May 20, 2013
16-P0169133	\$31,305.00	Electronic library resources to access a variety of subscription databases	SCC-Library	Board approved: June 15, 2015
16-P0169137	\$162,000.00	Sub-award with Opportunity Development Enterprises for the implementation of Sector Navigator-ICT/Digital Media Program	DO-Educational Services	Board approved: June 15, 2015
16-P0169138	\$186,000.00	Third year of a 5-year contract for monthly service for various fiber optic connection links District-wide	DO-ITS	RFP #1200 Board approved: November 13, 2012
16-P0169144	\$18,667.00	Annual hosting fee for recruitment & applicant tracking system software	DO-Human Resources	The vendor manages the maintenance and hosting of data as well as software enhancements. The software is used to track all applicants and manage submission of personnel requisitions electronically.

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-B0000913	776.00	EDUCATIONAL TESTING SVC	Other Operating Exp & Services			7/8/2015
16-B0000914	350.00	PARADISE SPRINGS DRINKING WATER	Other Operating Exp & Services			7/8/2015
16-B0000915	1,400.00	EVERBANK COMMERCIAL FINANCE, INC.	Other Operating Exp & Services			7/8/2015
16-B0000916	471.95	AMAZON.COM	Other Operating Exp & Services			7/13/2015
16-B0000917	2,500.00	ALLSTAR COPY FAX	Other Operating Exp & Services			7/13/2015
16-B0000918	200.00	AMAZON.COM	Other Operating Exp & Services			7/13/2015
16-B0000919	400.00	ARROWHEAD	Other Operating Exp & Services			7/13/2015
16-B0000920	249.00	AMERICAN WATER WORKS ASSN	Inst Dues & Memberships			7/13/2015
16-B0000921	300.00	BOYD & ASSOCIATES	Other Operating Exp & Services			7/13/2015
* 16-B0000922	924.00	CALIFORNIA ASSOC OF COLLEGE STORES INC	Inst Dues & Memberships			7/13/2015
16-B0000923	4,000.00	DE LAGE LANDEN FINANCIAL SERVICES	Other Operating Exp & Services			7/13/2015
16-B0000924	3,200.00	FEDEX	Freight Expense			7/13/2015
* 16-B0000925	14,000.00	FEDEX	Freight Expense			7/13/2015
* 16-B0000926	10,000.00	FEDEX	Freight Expense			7/13/2015
16-B0000927	600.00	FEDEX FREIGHT WEST INC.	Freight Expense			7/13/2015
16-B0000928	500.00	FEDEX FREIGHT WEST INC.	Freight Expense			7/13/2015
* 16-B0000930	5,496.00	FIVE STARS LOYALTY, INC.	Advertising			7/13/2015
16-B0000931	2,748.00	FIVE STARS LOYALTY, INC.	Advertising			7/13/2015
16-B0000932	120.00	FOUNDATION FOR CROSS-CONNECTION CON	Inst Dues & Memberships			7/13/2015
* 16-B0000933	650.00	INONE TECHNOLOGIES, LLC	Other Operating Exp & Services			7/13/2015
* 16-B0000934	14,000.00	JET DELIVERY INC	Freight Expense			7/13/2015
* 16-B0000935	14,000.00	JET DELIVERY INC	Freight Expense			7/13/2015
16-B0000936	1,600.00	MOBILE MINI, LLC	Other Operating Exp & Services			7/13/2015
16-B0000937	1,450.00	NATIONAL ASSOC OF COLLEGE STORES	Inst Dues & Memberships			7/13/2015
* 16-B0000939	34,000.00	NEBRASKA BOOK COMPANY, INC.	Other Operating Exp & Services			7/13/2015
* 16-B0000940	10,540.00	NEBRASKA BOOK COMPANY, INC.	Other Operating Exp & Services			7/13/2015
16-B0000941	1,000.00	NEBRASKA BOOK COMPANY, INC.	Other Operating Exp & Services			7/13/2015
16-B0000942	1,000.00	NEBRASKA BOOK COMPANY, INC.	Other Operating Exp & Services			7/13/2015
* 16-B0000943	900.00	NEBRASKA BOOK COMPANY, INC.	Other Operating Exp & Services			7/13/2015
16-B0000944	1,200.00	PORTABLE STORAGE CORP	Other Operating Exp & Services			7/13/2015
16-B0000945	495.00	TERMINIX INT'L CO. LP	Other Operating Exp & Services			7/13/2015
16-B0000946	360.00	TERMINIX INT'L CO. LP	Other Operating Exp & Services			7/13/2015
16-B0000947	1,200.00	ULINE	Other Operating Exp & Services			7/13/2015
16-B0000948	1,400.00	ULINE	Other Operating Exp & Services			7/13/2015

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Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
16-B0000949	7,000.00	VERBA, INC.	Other Operating Exp & Services			7/13/2015
16-B0000950	8,600.00	VERBA, INC.	Other Operating Exp & Services			7/13/2015
16-B0000951	1,600.00	ALLSTAR COPY FAX	Other Operating Exp & Services			7/13/2015
16-B0000952	444.00	BOYD & ASSOCIATES	Other Operating Exp & Services			7/13/2015
16-B0000953	444.00	BOYD & ASSOCIATES	Other Operating Exp & Services			7/13/2015
16-B0000954	11,690.50	NEBRASKA BOOK COMPANY, INC.	Equip-Mod Furn > \$5,000			7/14/2015
16-B0000955	3,515.00	CAL MED DIVERSIFIED INC	Diversified Agency Fund Expens			7/16/2015
16-B0000956	5,105.50	MCKESSON GENERAL MEDICAL CORP	Diversified Agency Fund Expens			7/23/2015
16-B0000957	2,370.25	MCKESSON GENERAL MEDICAL CORP	Diversified Agency Fund Expens			7/23/2015
16-B0000958	757.59	MCKESSON GENERAL MEDICAL CORP	Diversified Agency Fund Expens			7/23/2015
16-B0000959	1,303.35	STAPLES	Other Operating Exp & Services			7/28/2015
16-B0000960	599.00	DUN & BRADSTREET CREDIBILITY CORP	Other Operating Exp & Services			7/29/2015
Grand Total:		\$175,459.14				

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Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	Date
GM-CAF000041	\$597.92	BROWN BAG SANDWICH CO	General Merchandise	7/6/2015
GM-CAF000042	\$2,065.55	BROWN BAG SANDWICH CO	General Merchandise	7/6/2015
GM-CAF000043	\$777.82	BROWN BAG SANDWICH CO	General Merchandise	7/6/2015
GM-CAF000044	\$1,862.48	BROWN BAG SANDWICH CO	General Merchandise	7/6/2015
GM-CAF000045	\$1,020.77	BROWN BAG SANDWICH CO	General Merchandise	7/6/2015
GM-CAF000046	\$892.98	BROWN BAG SANDWICH CO	General Merchandise	7/7/2015
GM-CAF000047	\$964.65	BROWN BAG SANDWICH CO	General Merchandise	7/8/2015
GM-CAF000048	\$1,176.54	BROWN BAG SANDWICH CO	General Merchandise	7/15/2015
GM-CAF000049	\$463.06	MELODEE ICE CREAM	General Merchandise	7/14/2015
GM-CAF000050	\$1,402.26	RYAN DISTRUBUTORS	General Merchandise	7/13/2015
GM-CAF000051	\$175.71	BARRY'S DISTRIBUTING	General Merchandise	7/13/2015
GM-CAF000052	\$1,195.58	PEPSI COLA CO	General Merchandise	7/8/2015
GM-CAF000053	\$694.68	PEPSI COLA CO	General Merchandise	7/14/2015
GM-CAF000054	\$1,143.44	BROWN BAG SANDWICH CO	General Merchandise	7/21/2015
GM-CAF000055	\$87.60	BARRY'S DISTRIBUTING	General Merchandise	7/6/2015
GM-CAF000056	\$587.33	PEPSI COLA CO	General Merchandise	7/22/2015
GM-CAF000057	\$40.50	BARRY'S DISTRIBUTING	General Merchandise	7/20/2015
GM-CAF000058	\$1,218.63	RYAN DISTRUBUTORS	General Merchandise	7/20/2015
GM-CAF000059	\$1,167.28	BROWN BAG SANDWICH CO	General Merchandise	7/28/2015
GM-CAF000060	\$133.44	BARRY'S DISTRIBUTING	General Merchandise	7/27/2015
GM-CAF000061	\$383.98	PEPSI COLA CO	General Merchandise	7/28/2015
GM-DON001924A	\$598.00	DAKINE	General Merchandise	7/6/2015
GM-DON002072	\$800.52	SAMSILL	General Merchandise	7/7/2015
GM-DON002073	\$241.40	BROWN BAG SANDWICH CO	General Merchandise	7/7/2015
GM-DON002074	\$261.30	BROWN BAG SANDWICH CO	General Merchandise	7/7/2015
GM-DON002075	\$431.41	BROWN BAG SANDWICH CO	General Merchandise	7/8/2015
GM-DON002081	\$1,829.96	RYAN DISTRUBUTORS	General Merchandise	7/13/2015
GM-DON002082	\$365.76	R&D SPECIALTY CO,INC+	General Merchandise	7/15/2015
GM-DON002084	\$121.32	BARRY'S DISTRIBUTING	General Merchandise	7/13/2015
GM-DON002085	\$1,136.86	PEPSI COLA CO	General Merchandise	7/8/2015
GM-DON002087	\$551.00	BROWN BAG SANDWICH CO	General Merchandise	7/16/2015
GM-DON002088	\$423.10	PEPSI COLA CO	General Merchandise	7/14/2015
GM-DON002090	\$3,901.00	DR. INSTRUMENTS	General Merchandise	7/21/2015
GM-DON002092	\$99.00	BARRY'S DISTRIBUTING	General Merchandise	7/6/2015
GM-DON002094	\$518.75	PEPSI COLA CO	General Merchandise	7/16/2015
GM-DON002095	\$980.80	PEPSI COLA CO	General Merchandise	7/21/2015
GM-DON002096	\$121.50	BARRY'S DISTRIBUTING	General Merchandise	7/20/2015

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P.O. #	Amount	Vendor Name	Classification	Date
GM-DON002097	\$1,815.02	RYAN DISTRUBUTORS	General Merchandise	7/22/2015
GM-DON002098	\$415.38	BROWN BAG SANDWICH CO	General Merchandise	7/27/2015
GM-DON002099	\$784.13	BROWN BAG SANDWICH CO	General Merchandise	7/27/2015
GM-DON002100	\$104.88	BARRY'S DISTRIBUTING	General Merchandise	7/27/2015
GM-DON002103	\$585.61	BROWN BAG SANDWICH CO	General Merchandise	7/28/2015
GM-DONCS0002	\$1,358.60	ROARING SPRING	General Merchandise	7/6/2015
GM-DONCS0004	\$1,780.90	JANSPORT CO	General Merchandise	7/6/2015
GM-DONCS0005	\$1,174.10	COLLEGE WEAR INC	General Merchandise	7/6/2015
GM-DONCS0006	\$297.00	NEIL ENTERPRISES	General Merchandise	7/29/2015
GM-DONCS0007	\$72.00	CDI CORP	General Merchandise	7/13/2015
GM-DONSP0003	\$1,692.80	PENS ETC.	General Merchandise	7/7/2015
GM-DONSP0004	\$665.16	PENS ETC.	General Merchandise	7/16/2015
GM-HAWK001654	\$293.00	HAMILTON BELL CO	General Merchandise	7/7/2015
GM-HAWK001655	\$848.26	RYAN DISTRUBUTORS	General Merchandise	7/8/2015
GM-HAWK001656	\$135.60	LENNY & LARRY'S,INC	General Merchandise	7/8/2015
GM-HAWK001657	\$126.72	GOPICNIC	General Merchandise	7/8/2015
GM-HAWK001658	\$89.82	BARRY'S DISTRIBUTING	General Merchandise	7/8/2015
GM-HAWK001659	\$320.29	BROWN BAG SANDWICH CO	General Merchandise	7/8/2015
GM-HAWK001660	\$342.71	BROWN BAG SANDWICH CO	General Merchandise	7/8/2015
GM-HAWK001661	\$1,343.47	PEPSI COLA CO	General Merchandise	7/8/2015
GM-HAWK001662	\$154.26	BROWN BAG SANDWICH CO	General Merchandise	7/13/2015
GM-HAWK001663	\$1,368.00	HAMILTON BELL CO	General Merchandise	7/13/2015
GM-HAWK001664	\$1,289.92	C2F	General Merchandise	7/14/2015
GM-HAWK001665	\$929.33	PEPSI COLA CO	General Merchandise	7/15/2015
GM-HAWK001666	\$257.17	BROWN BAG SANDWICH CO	General Merchandise	7/20/2015
GM-HAWK001667	\$103.20	LENNY & LARRY'S,INC	General Merchandise	7/20/2015
GM-HAWK001668	\$202.34	BROWN BAG SANDWICH CO	General Merchandise	7/27/2015
GM-HAWK001669	\$461.66	RYAN DISTRUBUTORS	General Merchandise	7/27/2015
GM-HAWK001670	\$160.44	RYAN DISTRUBUTORS	General Merchandise	7/27/2015
GM-HAWK001671	\$102.00	LENNY & LARRY'S,INC	General Merchandise	7/28/2015
GM-HAWK001672	\$119.76	BARRY'S DISTRIBUTING	General Merchandise	7/28/2015
TX-CEC000299	\$125.00	NEW READERS PRESS	Textbook	7/9/2015
TX-CEC000300	\$285.60	STECK VAUGHN PUBLISHING	Textbook	7/21/2015
TX-DON003130	\$288,484.74	PEARSON EDUCATION	Textbook	7/6/2015
TX-DON003131	\$10,292.85	OXFORD UNIVERSITY PRESS,	Textbook	7/6/2015
TX-DON003132	\$13,121.78	NACSCORP	Textbook	7/6/2015
TX-DON003135	\$107.82	ALFRED PUBLISHING CO. INC	Textbook	7/6/2015

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P.O. #	Amount	Vendor Name	Classification	Date
TX-DON003136	\$259.20	HACKETT PUBLISHING CO., I	Textbook	7/6/2015
TX-DON003137	\$2,060.80	SOUTHWEST ED ENTERPRISES	Textbook	7/6/2015
TX-DON003139	\$3,353.61	MONTEZUMA PUBLISHING	Textbook	7/6/2015
TX-DON003140	\$205.20	NEW READERS PRESS	Textbook	7/6/2015
TX-DON003141	\$281,915.89	MCGRAW-HILL PUBLISHING CO	Textbook	7/6/2015
TX-DON003143	\$717.00	HAYDEN-MCNEIL	Textbook	7/6/2015
TX-DON003144	\$794.36	KJOS MUSIC CO	Textbook	7/6/2015
TX-DON003145	\$216.00	ACS DIVCHED EXAM INST.	Textbook	7/6/2015
TX-DON003146	\$82,576.60	CENGAGE LEARNING	Textbook	7/6/2015
TX-DON003147	\$104.16	ACEBO	Textbook	7/6/2015
TX-DON003148	\$11,011.92	DAWN SIGN PRESS	Textbook	7/6/2015
TX-DON003149	\$11,887.28	KENDALL PUBLISHING	Textbook	7/6/2015
TX-DON003151	\$7,089.10	TOWNSEND PRESS	Textbook	7/6/2015
TX-DON003152	\$793.80	NYSTROM	Textbook	7/6/2015
TX-DON003153	\$2,761.20	CAMBRIDGE UNIVERSITY PRES	Textbook	7/6/2015
TX-DON003154	\$2,496.00	DEAF LIFE PRESS/HPO BOOK	Textbook	7/6/2015
TX-DON003157	\$6,598.40	PARADIGM PUBLISHING CO.	Textbook	7/6/2015
TX-DON003158	\$9,041.60	IFSTA	Textbook	7/6/2015
TX-DON003161	\$2,036.07	University Readers	Textbook	7/6/2015
TX-DON003162	\$31,047.22	JOHN WILEY \$ SONS, INC	Textbook	7/6/2015
TX-DON003163	\$14,117.51	MORTON	Textbook	7/6/2015
TX-DON003164	\$683.40	SLACK INCORPORATED	Textbook	7/6/2015
TX-DON003167	\$12,030.50	MPS FORMERLY VHPS	Textbook	7/6/2015
TX-DON003168	\$748.40	LEGAL BOOK DIST	Textbook	7/6/2015
TX-DON003169	\$1,149.54	GOODHEART-WILLCOX CO.,INC	Textbook	7/6/2015
TX-DON003170	\$42,148.90	NORTON, INC.	Textbook	7/6/2015
TX-DON003171	\$11,191.20	AGS	Textbook	7/6/2015
TX-DON003172	\$10,920.00	ASHBURY PUBLISHING LLC	Textbook	7/6/2015
TX-DON003173	\$2,309.60	SAGE PUBLICATIONS, INC.	Textbook	7/6/2015
TX-DON003174	\$1,950.00	DAVIS, F.A., COMPANY	Textbook	7/6/2015
TX-DON003175	\$875.00	NATL ASSN ED OF YG CHILD	Textbook	7/6/2015
TX-DON003176	\$901.00	INT. CODE COUNCIL	Textbook	7/6/2015
TX-DON003177	\$2,808.00	SCHROFF DEVELOPMENT CORP	Textbook	7/6/2015
TX-DON003178	\$657.50	PRO-ED INC	Textbook	7/6/2015
TX-DON003180	\$10,009.50	JONES & BARTLETT LEARNING	Textbook	7/6/2015
TX-DON003181	\$2,000.00	LEXIS NEXIS	Textbook	7/6/2015
TX-DON003182	\$1,652.40	TEACHERS COLLEGE PRESS	Textbook	7/6/2015
TX-DON003185	\$356.15	ASSOCIATED PRESS	Textbook	7/6/2015

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P.O. #	Amount	Vendor Name	Classification	Date
TX-DON003188	\$6,396.00	SLEETER GROUP	Textbook	7/6/2015
TX-DON003190	\$35,129.43	CENGAGE LEARNING	Textbook	7/13/2015
TX-DON003191	\$918.30	NEBRASKA BOOK COMPANY	Textbook	7/13/2015
TX-DON003192	\$2,392.14	MBS TEXTBOOK EXCHANGE	Textbook	7/13/2015
TX-DON003193	\$175.50	NACSCORP	Textbook	7/13/2015
TX-DON003194	\$487.00	NEBRASKA BOOK COMPANY	Textbook	7/16/2015
TX-DON003195	\$137.50	MBS TEXTBOOK EXCHANGE	Textbook	7/16/2015
TX-DON003196	\$12,270.00	PEARSON EDUCATION	Textbook	7/16/2015
TX-DON003197	\$4,785.00	TOWNSEND PRESS	Textbook	7/16/2015
TX-DON003198	\$108.24	MBS TEXTBOOK EXCHANGE	Textbook	7/22/2015
TX-DON003199	\$2,872.40	NEBRASKA BOOK COMPANY	Textbook	7/22/2015
TX-DON003200	\$1,771.95	NACSCORP	Textbook	7/22/2015
TX-DON003201	\$469.00	MBS TEXTBOOK EXCHANGE	Textbook	7/23/2015
TX-DON003202	\$21,090.60	PEARSON EDUCATION	Textbook	7/23/2015
TX-DON003204	\$446.90	WORLD TRADE PRESS	Textbook	7/23/2015
TX-DON003205	\$38,527.00	CENGAGE LEARNING	Textbook	7/23/2015
TX-DON003207	\$1,655.28	NACSCORP	Textbook	7/23/2015
TX-DON003208	\$8,063.50	MCGRAW-HILL PUBLISHING CO	Textbook	7/23/2015
TX-DON003213	\$153.50	MONTEZUMA PUBLISHING	Textbook	7/23/2015
TX-DON003214	\$1,620.00	NORTON, INC.	Textbook	7/23/2015
TX-DON003216	\$500.00	TOWNSEND PRESS	Textbook	7/28/2015
TX-DON003218	\$224.40	PEARSON EDUCATION	Textbook	7/28/2015
TX-DON003219	\$726.95	LEGAL BOOK DIST	Textbook	7/28/2015
TX-DON003220	\$1,396.50	CENGAGE LEARNING	Textbook	7/28/2015
TX-DON003221	\$2,376.00	SAGE PUBLICATIONS, INC.	Textbook	7/30/2015
TX-HAWK002353	\$4,091.61	BOOKBYTEDIRECT.COM	Textbook	7/6/2015
TX-HAWK002354	\$764.15	VERBA	Textbook	7/6/2015
TX-HAWK002355	\$2,058.00	NEBRASKA BOOK COMPANY	Textbook	7/6/2015
TX-HAWK002356	\$133,318.06	PEARSON EDUCATION	Textbook	7/7/2015
TX-HAWK002357	\$2,214.88	MONTEZUMA PUBLISHING	Textbook	7/7/2015
TX-HAWK002358	\$245.72	KJOS MUSIC CO	Textbook	7/7/2015
TX-HAWK002359	\$342.00	ACS DIVCHED EXAM INST.	Textbook	7/7/2015
TX-HAWK002360	\$262.96	WAVELAND PRESS, INC.	Textbook	7/7/2015
TX-HAWK002361	\$2,258.55	HAYDEN-MCNEIL	Textbook	7/7/2015
TX-HAWK002362	\$4,051.11	NACSCORP	Textbook	7/7/2015
TX-HAWK002363	\$1,455.48	AMAZON	Textbook	7/7/2015
TX-HAWK002364	\$12,750.68	MPS FORMERLY VHPS	Textbook	7/7/2015
TX-HAWK002365	\$3,639.70	ACR PUBLICATIONS	Textbook	7/7/2015

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P.O. #	Amount	Vendor Name	Classification	Date
TX-HAWK002366	\$7,127.92	KENDALL PUBLISHING	Textbook	7/7/2015
TX-HAWK002367	\$36.00	HACKETT PUBLISHING CO., I	Textbook	7/7/2015
TX-HAWK002368	\$2,989.00	UNIVERSITY ENTERPRISES	Textbook	7/7/2015
TX-HAWK002369	\$44,358.40	JOHN WILEY \$ SONS, INC	Textbook	7/7/2015
TX-HAWK002370	\$90,345.10	MCGRAW-HILL PUBLISHING CO	Textbook	7/7/2015
TX-HAWK002371	\$576.24	UNIVERSITY OF OKLAHOMA PR	Textbook	7/7/2015
TX-HAWK002372	\$858.00	DEAF LIFE PRESS/HPO BOOK	Textbook	7/7/2015
TX-HAWK002373	\$31,470.00	BLUEDOOR	Textbook	7/7/2015
TX-HAWK002374	\$553.56	BROADVIEW PRESS	Textbook	7/7/2015
TX-HAWK002375	\$314.76	BNI	Textbook	7/7/2015
TX-HAWK002376	\$3,195.00	XYZ TEXTBOOKS	Textbook	7/7/2015
TX-HAWK002377	\$87,412.07	CENGAGE LEARNING	Textbook	7/7/2015
TX-HAWK002379	\$74.25	HARPER COLLINS TRADE DIV.	Textbook	7/7/2015
TX-HAWK002380	\$35,609.68	MCGRAW-HILL CREATE (PRIMIS)	Textbook	7/7/2015
TX-HAWK002381	\$3,444.88	MORTON	Textbook	7/7/2015
TX-HAWK002382	\$1,584.00	AMERICAN WATER WORKS ASSN	Textbook	7/7/2015
TX-HAWK002383	\$122.00	EDUCATIONAL TEXTBOOK COMP	Textbook	7/7/2015
TX-HAWK002384	\$320.28	DEARBORN	Textbook	7/7/2015
TX-HAWK002385	\$1,332.00	FLAT WORLD KNOWLEDGE	Textbook	7/7/2015
TX-HAWK002386	\$224.00	PERSEUS BOOKS GROUP	Textbook	7/7/2015
TX-HAWK002387	\$1,675.97	OXFORD UNIVERSITY PRESS,	Textbook	7/7/2015
TX-HAWK002388	\$38,194.50	NORTON, INC.	Textbook	7/7/2015
TX-HAWK002389	\$7,580.00	VISTA HIGHER LEARNING	Textbook	7/7/2015
TX-HAWK002390	\$672.00	SAGE PUBLICATIONS, INC.	Textbook	7/7/2015
TX-HAWK002391	\$9,260.10	DAWN SIGN PRESS	Textbook	7/7/2015
TX-HAWK002393	\$549.90	BVT PUBLISHING	Textbook	7/7/2015
TX-HAWK002395	\$314.65	TEXTBOOK MEDIA PRESS	Textbook	7/7/2015
TX-HAWK002397	\$340.48	NACSCORP	Textbook	7/9/2015
TX-HAWK002398	\$266.67	NEBRASKA BOOK COMPANY	Textbook	7/9/2015
TX-HAWK002399	\$945.00	NORTON, INC.	Textbook	7/9/2015
TX-HAWK002400	\$1,368.75	CENGAGE LEARNING	Textbook	7/13/2015
TX-HAWK002401	\$3,359.12	AMAZON	Textbook	7/13/2015
TX-HAWK002402	\$3,450.00	MCGRAW-HILL CREATE (PRIMIS)	Textbook	7/14/2015
TX-HAWK002403	\$4,284.60	PEARSON EDUCATION	Textbook	7/15/2015
TX-HAWK002404	\$4,672.00	CAMBRIDGE UNIVERSITY PRES	Textbook	7/15/2015
TX-HAWK002405	\$2,843.75	MCGRAW-HILL CREATE (PRIMIS)	Textbook	7/20/2015
TX-HAWK002406	\$2,355.00	PEARSON EDUCATION	Textbook	7/20/2015
TX-HAWK002407	\$119.40	MONTEZUMA PUBLISHING	Textbook	7/20/2015

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P.O. #	Amount	Vendor Name	Classification	Date
TX-HAWK002408	\$1,430.00	MCGRAW-HILL PUBLISHING CO	Textbook	7/20/2015
TX-HAWK002409	\$16.00	AMAZON	Textbook	7/20/2015
TX-HAWK002411	\$5,325.00	MCGRAW-HILL PUBLISHING CO	Textbook	7/21/2015
TX-HAWK002412	\$20,286.00	VISTA HIGHER LEARNING	Textbook	7/21/2015
TX-HAWK002413	\$570.00	CENGAGE LEARNING	Textbook	7/28/2015
TX-HAWK002414	\$4,283.04	NEBRASKA BOOK COMPANY	Textbook	7/29/2015
TX-HAWK002415	\$422.55	NACSCORP	Textbook	7/29/2015
TX-HAWK002416	\$6,786.00	CENGAGE LEARNING	Textbook	7/29/2015
TX-HAWK002417	\$3,496.50	MPS FORMERLY VHPS	Textbook	7/29/2015
TX-HAWK002418	\$960.00	BVT PUBLISHING	Textbook	7/29/2015

Grand Total: \$1,685,639.32

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 4, 2015 THROUGH JULY 31, 2015
BOARD MEETING OF AUGUST 17 , 2015**

P.O. #	Amount	Description	Department	Comment
TX-DON003130	\$288,484.74	Textbooks for Resale: Fall 2015	SAC Bookstore	Purchased from Pearson Education, Manager Review and Approval - Thomas Bonetati - 7/6/2015
TX-DON003141	\$281,915.89	Textbooks for Resale: Fall 2015	SAC Bookstore	Purchased from McGraw-Hill Publishing, Manager Review and Approval - Thomas Bonetati - 7/6/2015
TX-DON003146	\$82,576.60	Textbooks for Resale: Fall 2015	SAC Bookstore	Purchased from Cengage Publishing, Manager Review and Approval - Thomas Bonetati - 7/6/2015
TX-DON003162	\$31,047.22	Textbooks for Resale: Fall 2015	SAC Bookstore	Purchased from Wiley & Sons Publishing, Manager Review and Approval - Thomas Bonetati - 7/6/2015
TX-DON003170	\$42,148.90	Textbooks for Resale: Fall 2015	SAC Bookstore	Purchased from Norton Publishing, Manager Review and Approval - Thomas Bonetati - 7/6/2015
TX-DON003190	\$35,129.43	Textbooks for Resale: Fall 2015	SAC Bookstore	Purchased from Cengage Learning, Manager Review and Approval - Thomas Bonetati - 7/13/2015
TX-DON003202	\$21,090.60	Textbooks for Resale: Fall 2015	SAC Bookstore	Purchased from Pearson Education, Manager Review and Approval - Thomas Bonetati - 7/23/2015

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 4, 2015 THROUGH JULY 31, 2015
BOARD MEETING OF AUGUST 17 , 2015**

P.O. #	Amount	Description	Department	Comment
TX-DON003205	\$38,527.00	Textbooks for Resale: Fall 2015	SAC Bookstore	Purchased from Cengage Learning,, Manager Review and Approval - Thomas Bonetati - 7/23/15
TX-HAWK002356	\$133,318.06	Textbooks for Resale: Fall 2015	SCC Bookstore	Purchased from Pearson Education, Manager Review and Approval - Bill Jeffery - 7/7/15
TX-HAWK002369	\$44,358.40	Textbooks for Resale: Fall 2015	SCC Bookstore	Purchased from John Wiley & Sons, Manager Review and Approval - Bill Jeffery - 7/7/15
TX-HAWK002370	\$90,345.10	Textbooks for Resale: Fall 2015	SCC Bookstore	Purchased from McGraw Hill Publishing, Manager Review and Approval - Bill Jeffery - 7/7/15
TX-HAWK002373	\$31,470.00	Textbooks for Resale: Fall 2015	SCC Bookstore	Purchased from Blue Door Publishing, Manager Review and Approval - Bill Jeffery - 7/7/15
TX-HAWK002377	\$87,412.07	Textbooks for Resale: Fall 2015	SCC Bookstore	Purchased from Cengage Learning Manager Review and Approval - Bill Jeffery - 7/7/15
TX-HAWK002380	\$35,609.68	Textbooks for Resale: Fall 2015	SCC Bookstore	Purchased from McGraw-Hill Publishing, Manager Review and Approval - Bill Jeffery - 7/7/15
TX-HAWK002388	\$38,194.50	Textbooks for Resale: Fall 2015	SCC Bookstore	Purchased from Norton Publishing, Manager Review and Approval - Bill Jeffery - 7/7/15
TX-HAWK002412	\$20,286.00	Textbooks for Resale: Fall 2015	SCC Bookstore	Purchased from Norton Publishing, Manager Review and Approval - Bill Jeffery - 7/21/15

PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM JULY 4, 2015 THROUGH JULY 31, 2015
BOARD MEETING OF AUGUST 17 , 2015

P.O. #	Amount	Description	Department	Comment
16-B0000939	\$34,000.00	Annual Maintenance: WinPrism and WinPOS	SAC Bookstore, SCC Bookstore, CEC Bookstore, Don Express and SAC Café	Manager Review and Approval - Thomas Bonetati - 7/13/15

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To: Board of Trustees	Date: August 17, 2015
Re: Approval of Resource Development Items	
Action: Request for Approval	

ANALYSIS

Items for the following categorical programs have been developed:

	<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
1.	<p>Governor's Office of Business & Economic Development (GO-Biz) Capital Infusion Program (CIP) Grant – (District) Sub-award to RSCCD's Orange County Small Business Development Center (SBDC) from the OC/Inland Empire SBDC Lead Center, hosted by California State University Fullerton (CSUF), the primary grantee of the Governor's Office of Business and Economic Development (GO-Biz) Capital Infusion Program (CIP) grant, to assist small businesses and entrepreneurs obtain access to capital and to provide funding for one-on-one business consulting services. (15/16). <i>The match required is 1:1 at \$60,000 that consists of SBDC's SBA/CSUF federally funded business experts at \$36,000 and other program costs at \$24,000.</i></p>	07/01/2015	\$60,000
2.	<p>Veterans Student Support Services Program Grant – Year 1 (SAC) First year of a five-year federal grant award to Santa Ana College from the U. S. Department of Education to provide comprehensive services to 120 low-income, first-generation and/or disabled SAC veteran students through early outreach, advisement, educational planning, college and placement preparation, targeted academic skill development and veterans' benefits and financial aid workshops to increase student persistence and academic achievement. (15/16, 16/17). <i>No match required.</i></p>	09/01/2015	\$220,000

Fiscal Impact: \$302,500.00	Board Date: August 17, 2015
Item Prepared by: Pat Carpenter, Administrative Secretary	
Item Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
3. Youth Empowerment Strategies for Success – Independent Living Program (YESS – ILP) (SAC)	07/01/2015	\$22,500
<p>Funds from the U.S. Department of Health & Human Services through the California Department of Social Services. The Foundation for California Community Colleges provides centralized fiscal and administrative services to community college districts to help foster youth successfully transition into adulthood. SAC will provide curricula, assessment, and financial literacy and life skills training for foster youth and youth on probation between the ages of 16 through 21. (15/16). <i>Match required is \$36,555 that will be met entirely by SAC certified in-kind contributions.</i></p>		

RECOMMENDATION

It is recommended that the Board approve these items and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$302,500.00	Board Date: August 17, 2015
Item Prepared by: Pat Carpenter, Administrative Secretary	
Item Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

SPECIAL PROJECT DETAILED BUDGET #2216

**NAME: Governor's Office of Business & Economic Development (GO-Biz) Capital Infusion Program (CIP) Grant -
Small Business Development Center (District)
FISCAL YEAR 2015/2016**

Contract Period: 07/01/2015 - 6/30/2016

Contract Amount: \$60,000

CFDA #: N/A

Prime Sponsor: State of California - Office of Small Business Advocate (OSBA)

Fiscal Agent: CSU Fullerton Auxiliary Services Corporation

Prime Award #: TBD

Sub-Award #: TBD

PROJ ADM: Enrique Perez

PROJ DIR: Leila Mozaffari

Date: 7/23/2015

GL Account String	Description	New Budget	
		Debit	Credit
12-2216-000000-50000-8699	Other Misc State Revenue : District Operations		60,000
12-2216-684000-53410-2320	Classified Employees - Hourly : Small Business Dev Business Experts @ \$45/hr. x 1,084.50 hrs.	48,803	
12-2216-684000-53410-3215	PERS - Non-Instructional : Small Business Dev Ctr O	5,780	
12-2216-684000-53410-3315	OASDHI - Non-Instructional : Small Business Dev Ctr	3,026	
12-2216-684000-53410-3325	Medicare - Non-Instructional : Small Business Dev C	708	
12-2216-684000-53410-3435	H & W - Retiree Fund Non-Inst : Small Business Dev	488	
12-2216-684000-53410-3515	SUI - Non-Instructional : Small Business Dev Ctr Of	24	
12-2216-684000-53410-3615	WCI - Non-Instructional : Small Business Dev Ctr Of	1,171	
	Total 2216 - GO-Biz CIP Grant (SBDC)	60,000	60,000

The match required is 1:1 at \$60,000 that consists of SBDC's SBA/CSUF federally funded project staff at \$36,000 and other program costs at \$24,000.

12-1319-684000-53410-2320	Classified Employees - Hourly : Small Business Dev Business Experts @ \$45/hr. x 651 hrs.	29,295
12-1319-684000-53410-3xxx	Benefit rate at 22.947%	6,705
12-1319-684000-53410-5xxx	Program Marketing: advertising, marketing, publication and community outreach	9,000
	Client Trainings - workshops for small business clients	6,000
	Administration - cost of training business counselors	9,000
	Total Match (12-1319) SBA/CSUF SBDC	60,000

SPECIAL PROJECT DETAILED BUDGET # 1635
NAME: Veterans Student Support Services Program - Year 1 of 5 (SAC)
FISCAL YEAR: 2015/2016 and 2016/2017

CONTRACT PERIOD: 9/1/2015 - 8/31/2016

CONTRACT AMOUNT: \$220,000

CFDA #: 84.042A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGEN: Rancho Santiago CCD

PRIME AWARD #: P042A151188

SUB-AWARD #: n/a

PROJ. ADM. Sara Lundquist

PROJ. DIR. Lilia Tanakeyowma

Date: 8/6/2015

GL Account String	Description	New Budget	
		Debit	Credit
12-1xxx-000000-10000-8120	Higher Education Act : Santa Ana College		210,000
12-1xxx-679000-10000-5865	Indirect Costs : Santa Ana College (8%) - exclude aid to students @ \$10,000 - Modified Direct Costs @ \$194,445 x 8% = \$15,555	15,555	
12-1xxx-631000-19725-1430	Part-Time Counselors : Veterans Resource Center \$53.21/hr x 10hrs/wk x 39 wks	20,752	
12-1xxx-631000-19725-3115	STRS - Non-Instructional : Veterans Resource Center	1,843	
12-1xxx-631000-19725-3325	Medicare - Non-Instructional : Veterans Resource Ce	301	
12-1xxx-631000-19725-3435	H & W - Retiree Fund Non-Inst : Veterans Resource C	208	
12-1xxx-631000-19725-3515	SUI - Non-Instructional : Veterans Resource Center	10	
12-1xxx-631000-19725-3615	WCI - Non-Instructional : Veterans Resource Center	498	
12-1xxx-648000-19725-2110	Classified Management : Veterans Resource Center Director of Special Programs, SSS-Vets (H-2) (100%)	83,245	
12-1xxx-648000-19725-2310	Classified Employees - Ongoing : Veterans Resource General Office Clerk (0.475 FTE)	15,208	
12-1xxx-648000-19725-2340	Student Assistants - Hourly : Veterans Resource 3 SA x \$13.25/hr x 10 hrs/wk x 39 wks	15,503	
12-1xxx-648000-19725-3215	PERS - Non-Instructional : Veterans Resource Center	11,589	
12-1635-648000-19725-3315	OASDHI - Non-Instructional : Veterans Resource Cent	6,104	
12-1635-648000-19725-3325	Medicare - Non-Instructional : Veterans Resource Ce	1,428	
12-1635-648000-19725-3415	H & W - Non-Instructional : Veterans Resource Cente	27,030	
12-1635-648000-19725-3435	H & W - Retiree Fund Non-Inst : Veterans Resource C	1,140	
12-1635-648000-19725-3515	SUI - Non-Instructional : Veterans Resource Center	49	
12-1635-648000-19725-3615	WCI - Non-Instructional : Veterans Resource Center	2,735	
12-1635-648000-19725-3915	Other Benefits - Non-Instruct : Veterans Resource C	3,320	
12-1635-648000-19725-4310	Instructional Supplies : Veterans Resource Center - materials for tutoring, financial literacy workshops	500	
12-1635-648000-19725-4610	Non-Instructional Supplies : Veterans Resource Cent - file folders, toner, colored paper, labels, clipboards, table tents, markers, flip charts, easels, etc.	1,000	
12-1635-675000-19725-5210	Conference Expenses : Veterans Resource Center National Conference – Council for Opportunity in Education (COE), SSS-Vets: Director - Registration = \$700; Airfare and Ground Transportation = \$487; Hotel for 3 nights at \$200/night = \$600; Per Diem at \$65/day x 4 days = \$195	1,982	
Grant Aid to Students			
74-1635-000000-10000-8120	Higher Education Act: Santa Ana College		10,000
74-1635-732000-19725-7509	SSS Grant : Veterans Resource Center	10,000	
Total 1635 - SSS Veterans Yr. 1 (SAC)		220,000	220,000

SPECIAL PROJECT DETAILED BUDGET #1903

NAME: Youth Empowerment Strategies for Success - Independent Living Program (YESS-ILP)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 7/1/15 - 6/30/16

PROJ ADMIN: Lilia Tanakeyowma

CONTRACT INCOME: \$22,500

PROJ DIR: Sylvia Sanchez

CFDA #: 93.674

Date: 08/05/15

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-1903-000000-10000-8199	Other Federal Revenues : Sa		22,500		22,500		
12-1903-631000-19310-1430	Part-Time Counselors : Fost - Counselor/Coordinator - Sylvia Sanchez	17,730		10,000			7,730
12-1903-631000-19310-2320	Classified Employees - General Office Clerk	-		6,903		6,903	
12-1903-631000-19310-3115	STRS - Non-Instructional :	1,574		1,073			501
12-1903-631000-19310-3215	PERS - Non-Instructional	-		484		484	
12-1903-631000-19310-3315	OASDHI - Non-Instructional	-		214		214	
12-1903-631000-19310-3325	Medicare - Non-Instructiona	257		245			12
12-1903-631000-19310-3335	PARS - Non-Instructional	-		-		-	-
12-1903-631000-19310-3435	H & W - Retiree Fund Non-In	177		169			8
12-1903-631000-19310-3515	SUI - Non-Instructional : F	9		8			1
12-1903-631000-19310-3615	WCI - Non-Instructional : F	426		406			20
12-1903-649000-19310-4310	Instructional Supplies : Fo	150		-			150
12-1903-649000-19310-4610	Non-Instructional Supplies - Supplies for YSD Classes - Non-instructional supplies - ILP Workshops - materials	279		965		686	
12-1903-649000-19310-4710	Food and Food Service Suppl - Fall Kick Off Event - Spring Semester Starter Event - Outreach Event/Dinner/End of the Year Celebration	714		814		100	
12-1903-649000-19310-5966	Transportation - Student : - Foster Youth University Tours	161		225		64	
12-1903-675000-19310-5210	Conference Expenses : Foste	64		-			64

5.1 (5)

SPECIAL PROJECT DETAILED BUDGET #1903

NAME: Youth Empowerment Strategies for Success - Independent Living Program (YESS-ILP)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 7/1/15 - 6/30/16

PROJ ADMIN: Lilia Tanakeyowma

CONTRACT INCOME: \$22,500

PROJ DIR: Sylvia Sanchez

CFDA #: 93.674

Date: 08/05/15

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-1903-732000-19310-7620	Fees Paid for Students : Fo	494		494		-	-
12-1903-732000-19310-7670	Other Exp Paid for Students	465		500		35	
Totals for PROJECT: 1903	YESS - ILF	22,500	22,500	22,500	22,500	8,486	8,486
<p><u>In-Kind Match: (Certified Expend \$36,555)</u></p> <ul style="list-style-type: none"> - Coordinator - Sylvia Sanchez (\$20,000 + benefits) - Lilia Tanakeyowma (4%) - Thuy-Huong Nguyen (3%) - Transition to College Orientation (\$1,500) - Foster Youth College Day (\$3,000) - Foster Youth University Tours (\$225) - 10 Study Skills 109 Text Books (\$543) 							

5.1 (6)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To: Board of Trustees	Date: August 17, 2015
Re: Approval of First Amendments to Sub-Agreements between RSCCD and California State University Fullerton, North Orange County Community College District/Fullerton College, Garden Grove Unified School District, Orange Unified School District, Project Tomorrow and Santa Ana Unified School District for the California Career Pathways Trust Grant	
Action: Request for Approval	

BACKGROUND

Rancho Santiago Community College District, on behalf of Santiago Canyon College, received a California Career Pathways Trust grant award from the California Department of Education for the Orange County Teacher Pathway Partnership (OC TPP) project. The partnership includes community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners. The OC TPP will develop articulated pathways to postsecondary education and establish connections among businesses, K-12 schools, and community colleges to better prepare students for the 21st century workplace and provide real-world experience and hands-on learning. Students will build skills in an integrated, standards-based academic and career-relevant sequenced curriculum, be able to earn certificates and state-approved licenses for early entrance into employment as paraprofessionals, and will be in pathways that culminate in a post-baccalaureate teaching credential. The grant award is \$6 million and the grant term is July 1, 2014 through June 30, 2019 (five-year project cycle).

The project administrator is Ruth Babeshoff and the project director is Janis Perry.

ANALYSIS

The enclosed amendments to the agreements represent the second year of funding for this project to amend the performance period of July 1, 2014 through June 30, 2015, to extend to June 30, 2016 and to increase the award amount for each partner as listed on the table below:

<u>Sub-Contractor</u>	<u>Amendment No.</u>	<u>Grant Funds</u>	<u>In-Kind Match</u>
CSU Fullerton	DO-14-2501-01.01	\$253,261	\$0
NOCCCD/Fullerton College	DO-14-2501-02.01	\$353,744	\$239,920
Garden Grove USD	DO-14-2501-03.01	\$11,679	\$56,586
Orange USD	DO-14-2501-04.01	\$82,884	\$83,552
Project Tomorrow	DO-14-2501-05.01	\$60,600	\$130,190
Santa Ana USD	DO-14-2501-06.01	\$52,987	\$74,950

RECOMMENDATION

It is recommended that the Board approve the first amendments to the sub-agreements and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$815,155	Board Date: August 17, 2015
Prepared by: Maria Gil, Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**FIRST AMENDMENT TO AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
CSU FULLERTON AUXILIARY SERVICES COOPERATION**

This **FIRST AMENDMENT** is entered into this 17th day of August 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and CSU Fullerton Auxiliary Services Corporation (hereinafter “SUBCONTRACTOR”) to amend that certain Agreement between the parties dated December 8, 2014, with a term of July 1, 2014 through June 30, 2015, (hereinafter “Term”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received a grant award entitled California Career Pathways Trust (Grant No. 14-25239-6668-00) (hereinafter “Grant”) from the California Department of Education (hereinafter “PRIME SPONSOR”). The purpose of the Grant is to develop and provide an articulated Careers in Education pathway to postsecondary education aligned with regional economic sectors and establish career pathway programs that connect businesses, K–12 schools, and community colleges to better prepare students for the 21st century workplace and provide real-world experience and hands-on learning for students;

WHEREAS, funding was awarded to the Orange County Teacher Pathway Partnership (hereinafter “OC TPP”) program for a regional consortium including community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners;

WHEREAS, RSCCD will serve as the Fiscal Agent for the State funds received under this Grant;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by the Parties to amend the following:

ARTICLE I

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work described in the Scope of Work (**Exhibit A-1**) and in the Grant Application (*Exhibit B*), which by reference are incorporated into this Agreement.

2. **Period of Performance**

The Term for this Agreement of July 1, 2014, through June 30, 2015, shall be extended to June 30, 2016. NOTE: The entire term of the Grant is for five years from July 1, 2014 to June 30,

2019, with Grant funds available for four years, from July 1, 2014 – June 30, 2018. RSCCD will develop amendments to the Agreement on an annual basis, rather than for the entire Term.

3. Total Cost

The total cost to RSCCD for the Term of this Agreement shall be amended from \$258,461.00 to \$511,722.00 USD, which is comprised of year 1 funds at \$258,461.00 (2014/2015) and year 2 funds at **\$253,261.00** USD (2015/2016) in accordance with the Budget and Budget Narrative for year 2 (**Exhibit C-1**), which by this reference is incorporated into this Agreement. The estimated funding levels are as follows, \$253,261 per year in Years 3-4.

SUBCONTRACTOR with a balance of unspent Grant funds in year 1 (2014/2015) agrees to provide the Project Director with a budget narrative that identifies the spending plan for any remaining funds for year 1 for the Term of this amendment to the Agreement.

9. Time Extensions. As the full term of the Grant is from July 1, 2014 to June 30, 2019, and amendments to the Agreement will be developed on an annual basis for the entire term of the Grant, extensions will be addressed through annual modifications to the Agreement, including revised Scope of Works, Budgets and Budget Narratives, to extend the term and increase the total costs for work to be performed in the new project year: e.g., 2015/2016, 2016/2017 and 2017/2018. NOTE: As Grant funds are only available from July 1, 2014 to June 30, 2018, time extensions for use of Grant funds will be possible up to but not beyond June 30, 2018, and require approval by RSCCD.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this FIRST AMENDMENT, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have hereby caused this FIRST AMENDMENT to the Agreement to be executed as of this 17th day August 2015.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: CSU Fullerton
Auxiliary Services Corporation

By: _____

By: _____

Name: Peter J. Hardash

Name: _____

Vice Chancellor

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

95-2081258

Employer/Taxpayer Identification Number (EIN)

Orange County Teacher Pathway Partnership – California State University, Fullerton
Activities Plan – Program Year 2015-16

Requirement	Activities to meet requirement	Program year	Person(s) responsible
Instruction:			
Integrated Academic and Career-based courses			
Soft skills contextualized in CTE			
Dual enrollment/early admission into aligned postsecondary career programs	Offer/Enroll students in a CSU/community college jointly credited class focused on science teacher education during the STEM Summer Institute	Summer '16	PI, Program Specialist
Classed offered at alternative sites	Offer/Enroll students in a CSU/community college jointly credited class focused on science teacher education during the STEM Summer Institute on campus at CSUF	May '16	
Experiential Learning			
Work-based learning and job-shadowing and volunteer opportunities			
Paid or unpaid internships, employment opportunities	<p>Graduate Students in the College of Education will serve as paid interns in a leadership & support services role including the following:</p> <ul style="list-style-type: none"> Assist Program Specialist to recruit students into the program (what 	Oct '15 – May '16	PI/ Program, Specialist

5.2 (4)

Requirement	Activities to meet requirement	Program year	Person(s) responsible
	<p>program?). Site visits occur throughout the day. (??)</p> <ul style="list-style-type: none"> • Group advising and educational programming/interventions of high school and community college participants in OC TPP program. • Weekly individual/group advising of OC TPP students at assigned community college. • Preparation and administrative work involved in case management work of high school and community college students at assigned community college site- and at CSUF as necessary. • Supervision and committee work in collaboration with staff at the community college and CSUF staff. 		
Services:			
Support services, career exploration and planning, field trips, guest speakers	Graduate student Interns will provide group advising and educational programming/interventions for high school and community college participants in OC TPP program.	Oct '15 – May '16	PI, Graduate Students
	Available Counseling- student services support on CSUF campus for transitioning students	Oct '15 – May '16	CSUF/ Aimee Nelson, Assistant Dean, College of Education
	Weekly individual/group advising of OC TPP students at assigned community college.	Oct '15 – May '16	Graduate Students
Transition Services	Available Advising/Group Presentations for the Academic Teacher Education Pathway students	Oct '15 – May '16	PI/ CSUF Center for Careers in Teaching –

5.2 (5)

Requirement	Activities to meet requirement	Program year	Person(s) responsible
			College of Education
Mentoring			
Professional Development:			
Industry sector skills analysis			
Professional development for faculty	<p>CSUF Faculty from the College of Education will take part in delivering training primarily to high school teachers participating in the Career Pathway Program.</p> <p>In YEAR 2, this PD will be expanded to take the form of a mini-conference (January 2016) where it will include both training by CSUF Faculty AND presentation of best practices in pedagogy by teachers in partner school districts. Over 2 days, CSUF will host this mini-conference.</p> <p>Lesson planning, instructional strategies and assessment are among the topics this PD will address. In addition to high school teachers, the training will be open to CTE teachers and community college instructors. The mini conference will take place in the winter (January 2016), and there will be one additional PD workshop day in the spring semester, tentatively in May 2016.</p>	<p>January. '16 Mini-Conference</p> <p>and</p> <p>May '16 Professional Development Day</p>	<p>PI; CSUF Faculty and Practitioners from partner school districts.</p>
Pre-service teachers (students on pathway) professional development/enrichment	<p>STEM Summer Institute. The program will incorporate 5 key elements/activities, where CSUF will:</p> <ul style="list-style-type: none"> ✓ Offer/Enroll students in a CSU/community college jointly credited class focused on science teacher education. ✓ Offer participants in STEM activity trainings via JPL/NASA education program leading to a certificate; ✓ Coordinate and provide work experience in After-School programs leading to STEM activities for elementary and middle school youth at area after school employers; 	<p>June '16 – July '16</p>	<p>PI, Graduate Students; program specialists; tutors; JPL/NASA</p>

5.2 (6)

Requirement	Activities to meet requirement	Program year	Person(s) responsible
5.2 (7)	<ul style="list-style-type: none"> ✓ Provide tutoring for student participants, ✓ Provide learning materials in the training <p>The program will be held on the CSU Fullerton campus.</p> <p><u>IN YEAR 2, THE PROGRAM WILL ADD ONE COURSE AND THEREFORE, INCREASE THE PARTICIPANT NUMBER TO SERVING UP TO 100 STUDENTS</u></p>		
	<p>Develop the plan and begin to coordinate and recruit for the Summer STEM Residential Academy: Each year High School and/or Community College students with an interest in teaching math and science at the elementary or secondary levels will participate in a 4-day/3-night residential experience on the CSUF campus. CSUF will:</p> <ul style="list-style-type: none"> ✓ Offer room and board to students throughout the program, and along with Residential Advisors to oversee students. ✓ The CSUF staff will "live-in" to supervise and engage students as they build a community of learners. A graduate and/or undergraduate staff of five Resident Assistants (upper division STEM majors who participate in the CSUF program) will serve as peer mentors and operations staff. ✓ Offer an activity-based instructional program for each full day of the program. ✓ Offer participants in STEM activity trainings via CSUF faculty and JPL/NASA education program leading to a certificate; ✓ Provide learning materials in the training. <p><u>IN YEAR 2, THE PROGRAM WILL INCREASE THE PARTICIPANT NUMBER SERVING UP TO 100 STUDENTS</u></p>	June '16	
Advisory group participation	Participate in bi-annual meetings as part of the OC EPIC	On-going	Daniel Choi, PI

**Orange County Teacher Pathway Program (OCTPP)
 Cost Estimate for July 2015 to June 2017 [Years 2 and 3]
 Subcontractor: California State University, Fullerton**

Year 1 Carryover Amount at 7/1/2015:	120,750.00			Year 2 Carryover:	67,414.00		
Year 2 Award Amount:	253,261.00	2015-2016 Year Total Budget	Y2 Carrover	Year 3 Award Amount:	253,261.00	2016-2017 Year Total Budget	Y3 Carrover
Total available for 2015-2016 year:	374,011.00	303,866.00	67,414.00	Available 2016-2017:	320,675.00	320,017.00	658.00

Cost Item	July - Dec 2015	Jan - June 2016	2015-2016 Year Total Budget	July - Dec 2016	Jan - June 2017	2016-2017 Year Total Budget
1000 SALARIES						
Choi, D. - Release (3 units Fall 2015; 3 units Spring 2016)	9,300.00	9,300.00		9,300.00	9,300.00	
Choi, D. - nonacademic	5,648.00	5,648.00		5,648.00	5,648.00	
Choi, D. Subtotal	14,948.00	14,948.00	29,896.00	14,948.00	14,948.00	29,896.00
Linton, A. - nonacademic	7,120.00	1,000.00		2,000.00	1,000.00	
TBD1 - 1 nonacad (Srlevich)	3,630.00					
TBD2 - 1 nonacad (Fantozzi)	3,630.00					
Summer Institute instructors (nonacademic) (3 X\$10,000) 1/2 paid in June		15,000.00		15,000.00	15,000.00	
STEM Academy instructors (nonacademic) (5 X \$2,000) paid in Aug 2016				10,000.00		
Consultants (summer instructors)	6,000.00			6,000.00		
Professional development specialists (2 X \$1,000 X 2 semester)		2,000.00		2,000.00	2,000.00	
TBD - 7.5% OL (Sipes, Craig)	350.00					
Project Coordinator, Ramos & Rivera (thru 7/18/15)	4,689.00					
Project Coordinator (11 biweekly pay periods Aug-Dec 2015; 0.75 FTE; \$18/hr)	11,880.00	14,040.00		14,040.00	14,040.00	
Undergrad Tutors (2015: 2 X 4wks) (2016: 6 X 4 wks) X 20/wk X \$20/hr)	3,200.00	9,600.00		9,600.00	9,600.00	
Graduate Asst. (summer: July-Aug 2015) (\$12/hr x 20 hrs x 5 weeks x 5 Grads))+ \$2,100 for 3 R.A.s)	8,100.00					

5.2 (8)

**Orange County Teacher Pathway Program (OCTPP)
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Cost Item	July - Dec 2015	Jan - June 2016	2015-2016 Year Total Budget	July - Dec 2016	Jan - June 2017	2016-2017 Year Total Budget
Graduate Asst. (summer: June 2016) (\$12/hr x 20 hrs x 4 weeks x 6 Grads)		5,760.00			5,760.00	
Graduate Asst. (July-Aug 2016) (\$12/hr x 20 hrs x 5 weeks x 6 Grads)+(\$700 x 8 R.A.s)				12,800.00		
Graduate Asst. (academic year)(7 X 17 wks/sem X 20 hrs/wk X \$12/hr)	28,560.00	28,560.00		28,560.00	28,560.00	
Sub-Total 1000	92,107.00	90,908.00	183,015.00	114,948.00	90,908.00	205,856.00
3000 BENEFITS						
Choi, D. - Release	4,720.00	4,720.00		4,720.00	4,720.00	
Choi, D. - nonacademic	165.00	165.00		165.00	165.00	
Linton, A. - nonacademic	100.00	50.00		50.00	50.00	
TBD1 - 1 nonacad (Srulevich)	55.00					
TBD2 - 1 nonacad (Fantozzi)	55.00					
Summer Institute instructors (nonacademic) (3 X \$10,000) 1/2 paid in June	0.00	225.00		225.00	225.00	
STEM Academy instructors (nonacademic) (5 X \$2,000) paid in Aug 2016				150.00	0.00	
Professional development specialists (2 X \$1,000)	0.00	30.00		30.00	30.00	
Project Coordinator, Ramos & Rivera (thru 7/18/15)	469.00	0.00		0.00	0.00	
Project Coordinator (payroll taxes 10% est.)	1,188.00	1,404.00		1,402.00	1,403.00	
Project Coordinator (1.0 FTE benefits: health/EE only & retire 4%)(5 mos 2015; 6 mos. 2016) and 1% post-retire	3,420.00	4,510.00		4,510.00	4,510.00	

**Orange County Teacher Pathway Program (OCTPP)
 Cost Estimate for July 2015 to June 2017 [Years 2 and 3]
 Subcontractor: California State University, Fullerton**

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Total available for 2015-2016 year:	374,011.00	303,866.00	67,414.00	Available 2016-2017:	320,675.00	320,017.00	658.00

Cost Item	July - Dec 2015	Jan - June 2016	2015-2016 Year Total Budget	July - Dec 2016	Jan - June 2017	2016-2017 Year Total Budget
Undergrad Tutors (2015: 2 X 4wks) (2016: 6 X 4 wks) X 20/wk X \$20/hr)	320.00	960.00		960.00	960.00	
Graduate Asst. (summer: July-Aug 2015) (\$12/hr x 20 hrs x 5 weeks x 5 Grads))+ \$2,100 for 3 R.A.s) 10% est. taxes	810.00					
Graduate Asst. (summer: June 2016) (\$12/hr x 20 hrs x 4 weeks x 6 Grads) 10% ext. taxes		576.00			576.00	
Graduate Asst. (July-Aug 2016) (\$12/hr x 20 hrs x 5 weeks x 6 Grads)+(\$700 x 8 R.A.s)				1,280.00		
Graduate Asst. (academic year)	571.00	571.00		571.00	571.00	
Sub-Total 3000	11,873.00	13,211.00	25,084.00	14,063.00	13,210.00	27,273.00
4000 Books/Supplies						
Duplication/Printing costs		2,000.00			2,000.00	
Materials for camp week		1,500.00			1,500.00	
STEM advising materials		500.00			500.00	
STEM Academy activity costs		1,100.00			1,100.00	
HS teacher prof. dev. Materials						
HS teacher prof. dev. Textbooks						
STEM After School Activity Materials		9,000.00			9,000.00	
Summer CC Tuition (60 students X \$450/course X 1 course)		27,000.00			27,000.00	

**Orange County Teacher Pathway Program (OCTPP)
 Cost Estimate for July 2015 to June 2017 [Years 2 and 3]
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Total available for 2015-2016 year:	374,011.00	303,866.00	67,414.00	Available 2016-2017:	320,675.00	320,017.00	658.00

Cost Item	July - Dec 2015	Jan - June 2016	2015-2016 Year Total Budget	July - Dec 2016	Jan - June 2017	2016-2017 Year Total Budget
STEM Summer Inst. student textbooks (60 X \$125/student)		6,000.00			6,000.00	
Sub-Total 4000	0.00	47,100.00	47,100.00	0.00	47,100.00	47,100.00
5000 Services, etc.						
Fall 2015 Teacher Conference	5,000.00	0.00		0.00	0.00	
Fullerton College participant support payments (9 X \$500)	4,500.00	0.00		0.00	0.00	
Summer STEM Cal Sci Ctr admission						
Summer STEM TSU rental		200.00			200.00	
JPL/NASA trainer (consultant)						
Student participant support payments						
Livescan/Fingerprinting		100.00			100.00	
STEM Academy recreation		1,000.00			1,000.00	
Sub-Total 5000	9,500.00	1,300.00	10,800.00	0.00	1,300.00	1,300.00

**Orange County Teacher Pathway Program (OCTPP)
 Cost Estimate for July 2015 to June 2017 [Years 2 and 3]
 Subcontractor: California State University, Fullerton**

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Total available for 2015-2016 year:	374,011.00	303,866.00	67,414.00	Available 2016-2017:	320,675.00	320,017.00	658.00

Cost Item	July - Dec 2015	Jan - June 2016	2015-2016 Year Total Budget	July - Dec 2016	Jan - June 2017	2016-2017 Year Total Budget
5200 Travel						
Bus - Calif Science Center		1,500.00			1,500.00	
In-residence housing		13,000.00			13,000.00	
Summer Institute parking permits (60 X \$153)		9,180.00			9,180.00	
Participant bus passes (25 X \$50 X 2 mos.)		2,500.00			2,500.00	
Participant gasoline money						
Sub-Total 5200	0.00	26,180.00	26,180.00	0.00	26,180.00	26,180.00
TOTAL DIRECT COSTS (TDC)	113,480.00	178,699.00	292,179.00	129,011.00	178,698.00	307,709.00
7000 IDC (4% TDC)	4,539.00	7,148.00	11,687.00	5,160.00	7,148.00	12,308.00
TOTAL GRANT COSTS	118,019.00	185,847.00	303,866.00	134,171.00	185,846.00	320,017.00

**Orange County Teacher Pathway Program (OCTPP)
 Cost Estimate for July 2015 to June 2017 [Years 2 and 3]
 Subcontractor: California State University, Fullerton**

Year 1 Carryover Amount at 7/1/2015:

Year 2 Award Amount:

Total available for 2015-2016 year:

Cost Item	2016-2017 Budget Allocated by Activity					TOTAL ANNUAL BUDGET
	Project Admin	STEM Summer Institute	Summer STEM Academy/Camp Week (CC/HS)	CSU Prof'l Develop. (Acad Yr) & Training	CSU CC Acad Workshops/STEM Advising	
1000 SALARIES						
Choi, D. - Release (3 units Fall 2015; 3 units Spring 2016)	4,650.00	4,650.00		4,650.00	4,650.00	18,600.00
Choi, D. - nonacademic		5,648.00	5,648.00			11,296.00
Choi, D. Subtotal	4,650.00	10,298.00	5,648.00	4,650.00	4,650.00	29,896.00
Linton, A. - nonacademic		1,500.00	1,500.00			3,000.00
TBD1 - 1 nonacad (Srulevich)						0.00
TBD2 - 1 nonacad (Fantozzi)						0.00
Summer Institute instructors (nonacademic) (3 X\$10,000) 1/2 paid in June		30,000.00				30,000.00
STEM Academy instructors (nonacademic) (5 X \$2,000) paid in Aug 2016			10,000.00			10,000.00
Consultants (summer instructors)			6,000.00			6,000.00
Professional development specialists (2 X \$1,000 X 2 semester)				4,000.00		4,000.00
TBD - 7.5% OL (Sipes, Craig)						0.00
Project Coordinator, Ramos & Rivera (thru 7/18/15)						0.00
Project Coordinator (11 biweekly pay periods Aug-Dec 2015; 0.75 FTE; \$18/hr)	5,616.00	5,616.00	5,616.00	5,616.00	5,616.00	28,080.00
Undergrad Tutors (2015: 2 X 4wks) (2016: 6 X 4 wks) X 20/wk X \$20/hr)		19,200.00				19,200.00
Graduate Asst. (summer: July-Aug 2015) (\$12/hr x 20 hrs x 5 weeks x 5 Grads))+ \$2,100 for 3 R.A.s)						0.00

**Orange County Teacher Pathway Program (OCTPP)
 Cost Estimate for July 2015 to June 2017 [Years 2 and 3]
 Subcontractor: California State University, Fullerton**

Year 1 Carryover Amount at 7/1/2015:

Year 2 Award Amount:

Total available for 2015-2016 year:

Cost Item	2016-2017 Budget Allocated by Activity					TOTAL ANNUAL BUDGET
	Project Admin	STEM Summer Institute	Summer STEM Academy/Camp Week (CC/HS)	CSU Prof'l Develop. (Acad Yr) & Training	CSU CC Acad Workshops/STEM Advising	
Graduate Asst. (summer: June 2016) (\$12/hr x 20 hrs x 4 weeks x 6 Grads)		5,760.00				5,760.00
Graduate Asst. (July-Aug 2016) (\$12/hr x 20 hrs x 5 weeks x 6 Grads)+(\$700 x 8 R.A.s)		10,700.00	2,100.00			12,800.00
Graduate Asst. (academic year)(7 X 17 wks/sem X 20 hrs/wk X \$12/hr)				57,120.00		57,120.00
Sub-Total 1000	10,266.00	83,074.00	30,864.00	71,386.00	10,266.00	205,856.00
3000 BENEFITS						
Choi, D. - Release	2,360.00	2,360.00		2,360.00	2,360.00	9,440.00
Choi, D. - nonacademic		165.00	165.00			330.00
Linton, A. - nonacademic		50.00	50.00			100.00
TBD1 - 1 nonacad (Srulevich)						
TBD2 - 1 nonacad (Fantozzi)						
Summer Institute instructors (nonacademic) (3 X\$10,000) 1/2 paid in June		450.00				450.00
STEM Academy instructors (nonacademic) (5 X \$2,000) paid in Aug 2016			150.00			150.00
Professional development specialists (2 X \$1,000)				60.00		60.00
Project Coordinator, Ramos & Rivera (thru 7/18/15)						
Project Coordinator (payroll taxes 10% est.)	561.00	561.00	561.00	561.00	561.00	2,805.00
Project Coordinator (1.0 FTE benefits: health/EE only & retire 4%)(5 mos 2015; 6 mos. 2016) and 1% post-retire	1,804.00	1,804.00	1,804.00	1,804.00	1,804.00	9,020.00

**Orange County Teacher Pathway Program (OCTPP)
 Cost Estimate for July 2015 to June 2017 [Years 2 and 3]
 Subcontractor: California State University, Fullerton**

Year 1 Carryover Amount at 7/1/2015:

Year 2 Award Amount:

Total available for 2015-2016 year:

Cost Item	2016-2017 Budget Allocated by Activity					TOTAL ANNUAL BUDGET
	Project Admin	STEM Summer Institute	Summer STEM Academy/Camp Week (CC/HS)	CSU Prof'l Develop. (Acad Yr) & Training	CSU CC Acad Workshops/STEM Advising	
Undergrad Tutors (2015: 2 X 4wks) (2016: 6 X 4 wks) X 20/wk X \$20/hr)		1,920.00				1,920.00
Graduate Asst. (summer: July-Aug 2015) (\$12/hr x 20 hrs x 5 weeks x 5 Grads))+ \$2,100 for 3 R.A.s) 10% est. taxes						
Graduate Asst. (summer: June 2016) (\$12/hr x 20 hrs x 4 weeks x 6 Grads) 10% ext. taxes		576.00				
Graduate Asst. (July-Aug 2016) (\$12/hr x 20 hrs x 5 weeks x 6 Grads)+(\$700 x 8 R.A.s)		1,070.00	210.00			1,280.00
Graduate Asst. (academic year)				1,142.00		1,142.00
Sub-Total 3000	4,725.00	8,956.00	2,940.00	5,927.00	4,725.00	27,273.00
4000 Books/Supplies						
Duplication/Printing costs		666.00	667.00		667.00	2,000.00
Materials for camp week			1,500.00			1,500.00
STEM advising materials					500.00	500.00
STEM Academy activity costs			1,100.00			1,100.00
HS teacher prof. dev. Materials						0.00
HS teacher prof. dev. Textbooks						0.00
STEM After School Activity Materials		9,000.00				9,000.00
Summer CC Tuition (60 students X \$450/course X 1 course)		27,000.00				27,000.00

5.2 (15)

**Orange County Teacher Pathway Program (OCTPP)
 Cost Estimate for July 2015 to June 2017 [Years 2 and 3]
 Subcontractor: California State University, Fullerton**

Year 1 Carryover Amount at 7/1/2015:

Year 2 Award Amount:

Total available for 2015-2016 year:

Cost Item	2016-2017 Budget Allocated by Activity					TOTAL ANNUAL BUDGET
	Project Admin	STEM Summer Institute	Summer STEM Academy/Camp Week (CC/HS)	CSU Prof'l Develop. (Acad Yr) & Training	CSU CC Acad Workshops/STEM Advising	
STEM Summer Inst. student textbooks (60 X \$125/student)		6,000.00				6,000.00
Sub-Total 4000	0.00	42,666.00	3,267.00	0.00	1,167.00	47,100.00
5000 Services, etc.						
Fall 2015 Teacher Conference						0.00
Fullerton College participant support payments (9 X \$500)						
Summer STEM Cal Sci Ctr admission						0.00
Summer STEM TSU rental		200.00				200.00
JPL/NASA trainer (consultant)						0.00
Student participant support payments						0.00
Livescan/Fingerprinting		50.00	50.00			100.00
STEM Academy recreation			1,000.00			1,000.00
Sub-Total 5000	0.00	250.00	1,050.00	0.00	0.00	1,300.00

**Orange County Teacher Pathway Program (OCTPP)
 Cost Estimate for July 2015 to June 2017 [Years 2 and 3]
 Subcontractor: California State University, Fullerton**

Year 1 Carryover Amount at 7/1/2015:

Year 2 Award Amount:

Total available for 2015-2016 year:

2016-2017 Budget Allocated by Activity

Cost Item	2016-2017 Budget Allocated by Activity					TOTAL ANNUAL BUDGET
	Project Admin	STEM Summer Institute	Summer STEM Academy/Camp Week (CC/HS)	CSU Prof'l Develop. (Acad Yr) & Training	CSU CC Acad Workshops/STEM Advising	
5200 Travel						
Bus - Calif Science Center		1,500.00				1,500.00
In-residence housing			13,000.00			13,000.00
Summer Institute parking permits (60 X \$153)		9,180.00				9,180.00
Participant bus passes (25 X \$50 X 2 mos.)		2,500.00				
Participant gasoline money						0.00
Sub-Total 5200	0.00	13,180.00	13,000.00	0.00	0.00	26,180.00
TOTAL DIRECT COSTS (TDC)	14,991.00	148,126.00	51,121.00	77,313.00	16,158.00	307,709.00
7000 IDC (4% TDC)	600.00	5,924.00	2,045.00	3,093.00	646.00	12,308.00
TOTAL GRANT COSTS	15,591.00	154,050.00	53,166.00	80,406.00	16,804.00	320,017.00

5.2 (17)

**FIRST AMENDMENT TO AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

This **FIRST AMENDMENT** is entered into this 17th day of August 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and North Orange County Community College District on behalf of Fullerton College (hereinafter “SUBCONTRACTOR”) to amend that certain Agreement between the parties dated October 13, 2014, with a term of July 1, 2014 through June 30, 2015, (hereinafter “Term”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received a grant award entitled California Career Pathways Trust (Grant No. 14-25239-6668-00) (hereinafter “Grant”) from the California Department of Education (hereinafter “PRIME SPONSOR”). The purpose of the Grant is to develop and provide an articulated Careers in Education pathway to postsecondary education aligned with regional economic sectors and establish career pathway programs that connect businesses, K–12 schools, and community colleges to better prepare students for the 21st century workplace and provide real-world experience and hands-on learning for students;

WHEREAS, funding was awarded to the Orange County Teacher Pathway Partnership (hereinafter “OC TPP”) program for a regional consortium including community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners;

WHEREAS, RSCCD will serve as the Fiscal Agent for the State funds received under this Grant;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by the Parties to amend the following:

ARTICLE I

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work described in the Scope of Work (**Exhibit A-1**) and in the Grant Application (*Exhibit B*), which by reference are incorporated into this Agreement.

2. **Period of Performance**

The Term for this Agreement of July 1, 2014, through June 30, 2015, shall be extended to June 30, 2016. NOTE: The entire term of the Grant is for five years from July 1, 2014 to June 30, 2019, with Grant funds available for four years, from July 1, 2014 – June 30, 2018. RSCCD will develop amendments to the Agreement on an annual basis, rather than for the entire Term.

3. Total Cost

The total cost to RSCCD for the Term of this Agreement shall be amended from \$296,336.00 to \$650,080.00 USD, which is comprised of year 1 funds at \$296,336.00 (2014/2015) and year 2 funds at **\$353,744.00** (2015/2016) in accordance with the Budget and Budget Narrative for year 2 (**Exhibit C-1**), which by this reference is incorporated into this Agreement.

SUBCONTRACTOR with a balance of unspent Grant funds in year 1 (2014/2015) agrees to provide the Project Director with a budget narrative that identifies the spending plan for any remaining funds for year 1 for the Term of this Agreement.

4. Matching Cost

SUBCONTRACTOR agrees to provide the match as amended from \$73,510.00 to \$313,430.00 USD as detailed in the Budget and Budget Narrative for year 2 (**Exhibit C-1**) for the Term of this Agreement (refer to Article I.2. "Period of Performance"). This reflects an increase of the match amount by **\$239,920.00** USD.

SUBCONTRACTOR with a balance of match commitment in year 1 (2014/2015) agrees to provide the Project Director with a budget narrative that identifies matching costs for any remaining match balance for year 1 for the Term of this Agreement..

9. Time Extensions. As the full term of the Grant is from July 1, 2014 to June 30, 2019, and amendments to the Agreement will be developed on an annual basis for the entire term of the Grant, extensions will be addressed through annual modifications to the Agreement, including revised Scope of Works, Budgets and Budget Narratives, to extend the term and increase the total costs for work to be performed in the new project year: e.g., 2015/2016, 2016/2017 and 2017/2018. NOTE: As Grant funds are only available from July 1, 2014 to June 30, 2018, time extensions for use of Grant funds will be possible up to but not beyond June 30, 2018, and require approval by RSCCD.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this FIRST AMENDMENT, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have hereby caused this FIRST AMENDMENT to the Agreement to be executed as of this 17th day August 2015.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: North Orange
County Community College District

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

95-2394131

Employer/Taxpayer Identification Number (EIN)

**Orange County Teacher Pathway Partnership – Fullerton College
Activities Plan – Program Year 2015-16**

Requirement	Activities to meet requirement	Program year	Person(s) responsible
Instruction:			
Integrated Academic and Career-based courses	Math/English assessments for academic baselines for partner high schools	Spring 2016	Counselors
	COUN 144 -1 unit @ Troy, La Habra, Magnolia, Savanna; spring 2016 – 85 students		Adjunct counselors
	COUN 151 - 3 units @ Troy, La Habra, Magnolia, Savanna; spring 2016 – 85 students		
	Pre-collegiate preparation – Math and English skill building; academic coaching – 85 students		Project Coordinator, Counselors, FC Academic Coaches
	COUN 144 – 1 unit @ FC for FYE TPP cohort; summer 2016 (June)	Summer 2016	Adjunct counselor
	CDES120 – 3 units / 3 sections	Spring 2016	Faculty Members
Soft skills contextualized in CTE	40 Developmental Assets for Adolescents (internal/external asset areas to include social competencies, communication, commitment to learning, positive identity; (85 h.s.students;105 jr. high students	Spring 2016	Fullerton Collaborative and Western Youth Services/Anaheim & Fullerton Resource Center
Dual enrollment/early admission into aligned postsecondary career programs	Cohort formed for Future Teacher First Year Experience (FTFYE) for graduating high school seniors/first year college students (30 students – summer bridge offered Aug.)	Spring 2016	Counselors
Classed offered at alternative sites	COUN 144; COUN 151 @ partner high schools	Spring 2016	Counselors
Experiential Learning			
Work-based learning and job-shadowing and volunteer opportunities	Service Learning for high school and FC students (50 students)	Fall/Nov.Dec 2015 Spring/Summer 2016	Project Coordinator
Paid or unpaid internships, employment opportunities	Paid/non-paid Internships with local school partners, after school partners, summer STEM programs	Fall 2015 Spring/Summer 2016	Project Coordinator, Counselors

Requirement	Activities to meet requirement	Program year	Person(s) responsible
Services:			
Support services, career exploration and planning, field trips, guest speakers	Outreach/Recruitment (Troy, La Habra, Magnolia, Savanna) Outreach with feeder jr. high schools (Ladera Vista, La Habra, Dale, Brookhurst)	Fall 2015 Spring 2016	Project Dir., Coordinator, Counselors, Staff
	College orientation for graduating seniors, educational planning, specialized college counseling, financial aid/scholarship information	Spring 2016	
	Text book loan program	Fall 2015 Spring 2016	
	Career exploration workshops	Fall 2015 Spring 2016	
	Ten Commandments for parents workshops to promote high school graduation, pursuit of higher education; helping your child to be successful	Fall 2015 Spring 2016	Fullerton Collaborative and Western Youth Services/Anaheim & Fullerton Resource Center
	Specialized FC parent College 101 workshops; college orientation, financial aid, career information, navigating the educational system for student success, retention, and parental support		Parent education specialist/prof expert
Transition Services			
Mentoring	Academic coaching/mentoring		Project Coordinator, Counselors, FC students
Professional Development:			
Industry sector skills analysis			
Professional development for faculty	Externships with community, educational, and business partners	Summer 2016	Project Coordinator
Pre-service teachers (students on pathway) professional development/enrichment	Teach to Learn – optional educational enhancement at participating schools; CSUF Summer STEM Academy	Spring 2016	Project Tomorrow; CSUF
Advisory group participation	Fall 2015 and Spring 2016 general meetings	Fall 2015 Spring 2016	Project partners and campus based

ORANGE COUNTY TEACHER PATHWAY PROGRAM (OC TPP)
Budget Year: 2015-16 (Year 2) - BUDGET NARRATIVE
SUB-CONTRACTOR: Fullerton College

Exhibit C-1

Expenditures Code	Career Pathways Program (Dollar Value)	(Cash or In-Kind)		Budget Item Totals
		District Match	Business/Community Match	
1000 - Certificate Salaries				
Project Lead: Grants & Workforce Development Director 100% FC		72,000.00		72,000.00
Website Development Content Specialist / Data Specialist 100%. Yr.2		43,500.00		43,500.00
Administrative Assistant III		50,100.00		50,100.00
Full time counselor (1) Work directly with pathway and other prospective students in 9 high school sites, 5 jr. high sites, FC future teacher special cohort students; will teach counseling courses	62,606.00			62,606.00
Faculty/Instructors - Course Instruction - extended day (average \$1,300 per unit) Yr. 2: 6HS x 10 units = 60; FC = 5 units Yr. 2: 4HS x 4 units = 16; FC = 5 units	97,500.00			97,500.00
Subtotal - Certificated Salaries	160,106.00	165,600.00		325,706.00
2000 - Classified Salaries				
Professional Experts – Professional Development and Externships for college faculty, paid as project high school/jr. high teachers, e.g. CSUF sponsored Prof Dev, after school programs, externships, and workshops. Year 2: (10 teachers/faculty x \$500 “stipend”) Engage in STEM partial match	5,000.00			5,000.00
Student Assistants (2) Yr. 2: PT 20 hrs./wk. x 12.50/hr. x 38.5 wks.; Yr. 5 FC OSP	20,000.00	20,000.00		40,000.00
Student Academic Coaches/Mentors/Interns Future Teachers/STEM (10 students) 10 hours/wk. x 38.5 wks. x 10.50/hr. x 10 positions Yr. 2	20,500.00	10,000.00		30,500.00
Project Coordinators (3) @ 50% - Professional Expert status - Yr. 2 grant funded 20hrs/wk. for 45 wks.	63,000.00			63,000.00
Subtotal - Classified Salaries	108,500.00	30,000.00		138,500.00
3000 - Employee Benefits				
Fringe benefits are being paid at the official NOCCCD percentage/daily rate:	44,482.00	39,385.00		83,867.00
Subtotal - Employee Benefits	44,482.00	39,385.00		83,867.00

ORANGE COUNTY TEACHER PATHWAY PROGRAM (OC TPP)
Budget Year: 2015-16 (Year 2) - BUDGET NARRATIVE
SUB-CONTRACTOR: Fullerton College

Exhibit C-1

Expenditures Code	Career Pathways Program (Dollar Value)	(Cash or In-Kind)		Budget Item Totals
		District Match	Business/Community Match	
4000 - Books and Supplies				
General expendable office supplies: copy paper, pens, folders, cartridges, etc; partial match E.I.S.yr.2	1,300.00			1,300.00
Classroom instructional materials (math/English review; career/personal development/assets building)	1,400.00			1,400.00
Subtotal - Books and Supplies	2,700.00			2,700.00
5000 - Services and Other Operating Expenditures (other than travel)				
Shared copier lease: match E.I.S. yr.2	11,350.00			11,350.00
Reproduction/printing/publications – general/targeted outreach/information handouts, flyers, rack cards, brochures, full color printed in English and Spanish for students, parents, and community; posters; student information cards; future teacher/STEM campus resource center informational items. Partial match E.I.S. yr. 2	3,000.00			3,000.00
Fullerton Collaborative -special development and facilitation of community/school/business based student career development service opportunities/field experiences/internships/job shadowing in Fullerton and La Habra including summer STEM program with Solidarity and 5 elementary schools; present and facilitate the 40 Development Assets workshops for high school and jr. high students; parents' 10 Commandments for Assets Development. Yr. 2 \$12,000 in-kind total from organization	3,000.00		2,400.00	5,400.00
Subtotal - Services & Other Operating Expenditures	17,350.00		2,400.00	19,750.00
5200 - Travel and Conferences				
Local Mileage for staff, faculty (\$0.56/mile) for outreach, presentations, workshops, meetings (average of 3,000 miles per year); Travel to local/regional/state workshops; bus transportation for schools to attend CTE/career related events (9 trips @\$500 each at various times during the project annually)	2,000.00			2,000.00
In State/Out of State (special permission required) for staff/faculty/selected student presenters to local, regional, state and national conferences for professional development and workshop presentations for dispensing project information including student presenters. Conferences can include State Department of Education, CCCC, National Association of Community Colleges (NACCTEP), and NASA Symposiums for faculty. Other match yr. 2 E.I.S.	5,000.00			5,000.00
Subtotal - Travel and Conferences	7,000.00			7,000.00

ORANGE COUNTY TEACHER PATHWAY PROGRAM (OC TPP)
Budget Year: 2015-16 (Year 2) - BUDGET NARRATIVE
SUB-CONTRACTOR: Fullerton College

Exhibit C-1

Expenditures Code	Career Pathways Program (Dollar Value)	(Cash or In-Kind)		Budget Item Totals
		District Match	Business/Community Match	
7000 - Indirect Charges (CDE approved rates apply)				
Indirect Costs (4%) (excluded services contracts)	13,606.00	2,535.00		16,141.00
Subtotal - Indirect Charges	13,606.00	2,535.00		16,141.00
TOTALS	353,744.00	237,520.00	2,400.00	593,664.00

**FIRST AMENDMENT TO AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
GARDEN GROVE UNIFIED SCHOOL DISTRICT**

This **FIRST AMENDMENT** is entered into this 17th day of August 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Garden Grove Unified School District(hereinafter “SUBCONTRACTOR”) to amend that certain Agreement between the parties dated November 17, 2014, with a term of July 1, 2014 through June 30, 2015, (hereinafter “Term”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received a grant award entitled California Career Pathways Trust (Grant No. 14-25239-6668-00) (hereinafter “Grant”) from the California Department of Education (hereinafter “PRIME SPONSOR”). The purpose of the Grant is to develop and provide an articulated Careers in Education pathway to postsecondary education aligned with regional economic sectors and establish career pathway programs that connect businesses, K–12 schools, and community colleges to better prepare students for the 21st century workplace and provide real-world experience and hands-on learning for students;

WHEREAS, funding was awarded to the Orange County Teacher Pathway Partnership (hereinafter “OC TPP”) program for a regional consortium including community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners;

WHEREAS, RSCCD will serve as the Fiscal Agent for the State funds received under this Grant;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by the Parties to amend the following:

ARTICLE I

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work described in the Scope of Work (**Exhibit A-1**) and in the Grant Application (*Exhibit B*), which by reference are incorporated into this Agreement.

2. **Period of Performance**

The Term for this Agreement of July 1, 2014, through June 30, 2015, shall be extended to June 30, 2016. NOTE: The entire term of the Grant is for five years from July 1, 2014 to June 30, 2019, with Grant funds available for four years, from July 1, 2014 – June 30, 2018. RSCCD will develop amendments to the Agreement on an annual basis, rather than for the entire Term.

3. Total Cost

The total cost to RSCCD for the Term of this Agreement shall be amended from \$27,326.00 to \$39,005.00 USD, which is comprised of year 1 funds at \$27,326.00 (2014/2015) and year 2 funds at **\$11,679.00** (2015/2016) in accordance with the Budget and Budget Narrative for year 2 (**Exhibit C-1**), which by this reference is incorporated into this Agreement.

SUBCONTRACTOR with a balance of unspent Grant funds in year 1 (2014/2015) agrees to provide the Project Director with a budget narrative that identifies the spending plan for any remaining funds for year 1 for the Term of this Agreement.

4. Matching Cost

SUBCONTRACTOR agrees to provide the match as amended from \$37,724.00 to \$94,310.00 USD as detailed in the Budget and Budget Narrative for year 2 (**Exhibit C-1**) for the Term of this Agreement (refer to Article I.2. "Period of Performance"). This reflects an increase of the match amount by **\$56,586.00** USD.

SUBCONTRACTOR with a balance of match commitment in year 1 (2014/2015) agrees to provide the Project Director with a budget narrative that identifies matching costs for any remaining match balance for year 1 for the Term of this Agreement..

9. Time Extensions. As the full term of the Grant is from July 1, 2014 to June 30, 2019, and amendments to the Agreement will be developed on an annual basis for the entire term of the Grant, extensions will be addressed through annual modifications to the Agreement, including revised Scope of Works, Budgets and Budget Narratives, to extend the term and increase the total costs for work to be performed in the new project year: e.g., 2015/2016, 2016/2017 and 2017/2018. NOTE: As Grant funds are only available from July 1, 2014 to June 30, 2018, time extensions for use of Grant funds will be possible up to but not beyond June 30, 2018, and require approval by RSCCD.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this FIRST AMENDMENT, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have hereby caused this FIRST AMENDMENT to the Agreement to be executed as of this 17th day August 2015.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: Garden Grove
Unified School District

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

95-2378800

Employer/Taxpayer Identification Number (EIN)

**Orange County Teacher Pathway Partnership – Garden Grove Unified School District
Activities Plan – Program Year 2015-16**

Requirement	Activities to meet requirement	Program year 2015-2016	Person(s) responsible
Instruction:			
Integrated Academic and Career-based courses	Develop and implement the integrated career-based courses and pathway to offer GGUSD students starting in the Fall 2016: <ul style="list-style-type: none"> • Lead teacher(s) is Susan Morganstern at Santiago High School • Continue work with GGUSD ROP, Central OC CTEp, and SAC faculty to develop articulation agreements for courses identified in the pathway • Revise GGUSD Careers in Education course curriculum through CTEp 	Fall 2015 Spring 2016	Assistant Principal CTE/ROP: Eric Padget; CTE Director: Myra Clarke; CTEp Staff; SAC Faculty
Soft skills contextualized in CTE	Work with industry representatives, SAC professors, and high school CTE instructors to identify, develop, and update soft skills information for contextualizing in coursework.	Spring 2016	Countywide Advisory(s) and Articulation Meetings
Dual enrollment/early admission into aligned postsecondary career programs	N/A	<i>Start Fall 2015</i>	
Classes offered at alternative sites	Work with SAC to offer Human Development 120 and 121 at Santiago HS <ul style="list-style-type: none"> • Work with SAC staff to complete dual enrollment process • Identify, recruit, and assist GGUSD students to enroll in courses 	Spring 2016	CTE Director Director, 7-12 Instruction Asst. Supt. Secondary Principal
Experiential Learning			
Work-based learning and job-shadowing and volunteer opportunities	In year 2, GGUSD students will participate in workplace learning through the establishment of a chapter of California Future Educators of America (CFEA) and connection with district personnel division and local/regional partners. <ul style="list-style-type: none"> • Train GGUSD teacher to serve as CFEA advisor • Recruit students into newly established CFEA chapter • Provide time and location for CFEA to meet • Connect with GG Boys and Girls Club to established job-shadowing/volunteer opportunities for pathway students • Confer with GGUSD Personnel Department staff to identify WBL opportunities 	Fall 2015 - Spring 2016	AP – CTE/ROP, Director CTE/ROP, Pathway Teachers, GGUSD District Personnel Staff, GGUSD Asst. Supt. Secondary Ed, CTEp Staff

5.2 (27)

Requirement	Activities to meet requirement	Program year 2015-2016	Person(s) responsible
	Embed work-based learning into Careers in Education (CIE) and UC Child Development courses. <ul style="list-style-type: none"> • Establish partnerships with local schools (Clinton Corner, Clinton Elementary, Eisenhower Elementary, et al) for placements. 		
Paid or unpaid internships, employment opportunities	Plan and develop summer internship program	Fall 2015-Spring 2016	CTEp, GGUSD ROP-CTE administration, teachers
Services:			
Support services, career exploration and planning, field trips, guest speakers	GGUSD will work with Project Tomorrow in the establishment of a chapter of California Future Educators of America (CFEA) to provide career information, guest speakers, and opportunities to learn more about teaching as a career.	Fall 2015 - Spring 2016	AP CTE/ROP CTE Director STPC
	SAC will provide a TPP Community College Counselor and Student Services Coordinator to assist students with dual enrollment process, academic advisement, post-secondary certification, degree attainment, and university transfer.	Fall 2015	Steve Bautista, SAC
	CSUF will provide in-residence STEM Summer Institute for GGUSD students to learn more about teaching as a career, prepare for university admissions, and to attend workshops by JPL/NASA designed to develop and improve skills in STEM areas.	Summer 2016	CSUF SAC STPC
	GGUSD Personnel Staff will assist/coordinate guest speakers, offer program support	Fall 2015-Spring 2016	CTE/ROP Director, GGUSD Personnel
Transition Services	GGUSD will work with SAC counselors to identify pathway seniors who will be enrolling at SAC in Fall 2015 as incoming freshmen. <ul style="list-style-type: none"> • Identified seniors will work with SAC outreach staff and counselors to prepare for SAC Early Decision registration in May/June 2015 • SAC counselors will provide orientation and advisement services to incoming freshmen and enrollment in OC TPP pathway at SAC. 	Fall 2015 Spring 2016	STPC GGUSD Site Counselors SAC Counselors
Mentoring	Provide support of the grant funded CSUF Higher Education Graduate student intern who will serve as Academic Coach and mentor to GGUSD pathway students.	Spring 2016	STPC CSUF
Professional Development:			
Industry sector skills analysis	Identify and send GGUSD representative(s) to attend meeting(s) of Industry Advisory Group - OC EPIC (Education Pathway Industry Council) that will meet to review and analyze workforce needs, hiring trends, and occupational competences (soft skills) for purposes of keeping curriculum and programming updated.	Fall 2015 – Spring 2016	AP CTE/ROP CTE Director CTEp
Professional development for faculty	Provide GGUSD pathway, science, and math faculty opportunities to participate in OC TPP professional development activities including: <ul style="list-style-type: none"> • Job shadows/externships in After School/Out of School time programs • Workshops provided by CSUF Teacher Education faculty 	Fall 2015 – Summer 2016	CTE Director AP CTE/ROP Site Principal CTEp

5.2 (28)

Requirement	Activities to meet requirement	Program year 2015-2016	Person(s) responsible
	<ul style="list-style-type: none"> Workshops provided by JPL/NASA on thematic based lessons for use in science/math courses and CIE courses 		
Pre-service teachers (students on pathway) professional development/enrichment	GGUSD students to become members of the newly established chapter of CFEA.	Fall 2015 – Spring 2016	STPC SAC
	GGUSD students attend annual Road to Teaching Conference at Santa Ana College in Fall 2014 and CFEA Regional Conference in Spring 2016.	Fall 2015 – Spring 2016	STPC SAC
Advisory group participation	Send GGUSD representative to participate in OC EPIC bi-annual meetings.	Fall 2015 – Spring 2015	AP CTE/ROP CTE Director, STPC

ORANGE COUNTY TEACHER PATHWAY PROGRAM (OC TPP)
Budget Year: 2015-16 (Year 2) - BUDGET NARRATIVE
SUB-CONTRACTOR: Garden Grove Unified School District

Expenditures Code	Career Pathways Program (Dollar Value)	(Cash or In-Kind)		Budget Item Totals
		District Match	Business/Community Match	
1000 - Certificate Salaries				
Salary for Susan Morganstern at Santiago High School	7,654	49,680		57,334
Subtotal - Certificated Salaries	7,654	49,680		57,334
2000 - Classified Salaries				
Subtotal - Classified Salaries				
3000 - Employee Benefits				
Benefits for Susan Morganstern	1,174	6906		8,080
Subtotal - Employee Benefits	1,174	6906		8,080
4000 - Books and Supplies				
Textbooks and classroom materials	2,439			2,439
Subtotal - Books and Supplies	2,439			2,439
5000 - Services and Other Operating Expenditures (other than travel)				
Subtotal - Services & Other Operating Expenditures				
5200 - Travel and Conferences				
Subtotal - Travel and Conferences				
6000 - Capital Outlays				
Subtotal - Capital Outlays				
7000 - Indirect Charges (CDE approved rates apply)				
Indirect Costs (3.66%) (excluded services contracts)	412			412
Subtotal - Indirect Charges	412			412
TOTALS	11,679	56,586		\$68,265

**FIRST AMENDMENT TO AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
ORANGE UNIFIED SCHOOL DISTRICT**

This **FIRST AMENDMENT** is entered into this 17th day of August 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Orange Unified School District (hereinafter “SUBCONTRACTOR”) to amend that certain Agreement between the parties dated October 13, 2014, with a term of July 1, 2014 through June 30, 2015, (hereinafter “Term”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received a grant award entitled California Career Pathways Trust (Grant No. 14-25239-6668-00) (hereinafter “Grant”) from the California Department of Education (hereinafter “PRIME SPONSOR”). The purpose of the Grant is to develop and provide an articulated Careers in Education pathway to postsecondary education aligned with regional economic sectors and establish career pathway programs that connect businesses, K–12 schools, and community colleges to better prepare students for the 21st century workplace and provide real-world experience and hands-on learning for students;

WHEREAS, funding was awarded to the Orange County Teacher Pathway Partnership (hereinafter “OC TPP”) program for a regional consortium including community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners;

WHEREAS, RSCCD will serve as the Fiscal Agent for the State funds received under this Grant;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by the Parties to amend the following:

ARTICLE I

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work described in the Scope of Work (**Exhibit A-1**) and in the Grant Application (*Exhibit B*), which by reference are incorporated into this Agreement.

2. **Period of Performance**

The Term for this Agreement of July 1, 2014, through June 30, 2015, shall be extended to June 30, 2016. NOTE: The entire term of the Grant is for five years from July 1, 2014 to June 30, 2019, with Grant funds available for four years, from July 1, 2014 – June 30, 2018. RSCCD will develop amendments to the Agreement on an annual basis, rather than for the entire Term.

3. Total Cost

The total cost to RSCCD for the Term of this Agreement shall be amended from \$50,653.00 to \$133,537.00 USD, which is comprised of year 1 funds at \$50,653.00 (2014/2015) and year 2 funds at **\$82,884.00** (2015/2016) in accordance with the Budget and Budget Narrative for year 2 (**Exhibit C-1**), which by this reference is incorporated into this Agreement.

SUBCONTRACTOR with a balance of unspent Grant funds in year 1 (2014/2015) agrees to provide the Project Director with a budget narrative that identifies the spending plan for any remaining funds for year 1 for the Term of this Agreement.

4. Matching Cost

SUBCONTRACTOR agrees to provide the match as amended from \$49,618.00 to \$133,170.00 USD as detailed in the Budget and Budget Narrative for year 2 (**Exhibit C-1**) for the Term of this Agreement (refer to Article I.2. "Period of Performance"). This reflects an increase of the match amount by **\$83,552.00** USD.

SUBCONTRACTOR with a balance of match commitment in year 1 (2014/2015) agrees to provide the Project Director with a budget narrative that identifies matching costs for any remaining match balance for year 1 for the Term of this Agreement..

9. Time Extensions. As the full term of the Grant is from July 1, 2014 to June 30, 2019, and amendments to the Agreement will be developed on an annual basis for the entire term of the Grant, extensions will be addressed through annual modifications to the Agreement, including revised Scope of Works, Budgets and Budget Narratives, to extend the term and increase the total costs for work to be performed in the new project year: e.g., 2015/2016, 2016/2017 and 2017/2018. NOTE: As Grant funds are only available from July 1, 2014 to June 30, 2018, time extensions for use of Grant funds will be possible up to but not beyond June 30, 2018, and require approval by RSCCD.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this FIRST AMENDMENT, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have hereby caused this FIRST AMENDMENT to the Agreement to be executed as of this 17th day August 2015.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: Orange Unified
School District

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

95-6004968

Employer/Taxpayer Identification Number (EIN)

**Orange County Teacher Pathway Partnership – Orange Unified School District
Activities Plan – Program Year 2015-16**

Requirement	Activities to meet requirement	Program year	Person(s) responsible
Instruction:			
Integrated Academic and Career-based courses	Continue growth of Education Pathway courses	2015-2016	Kathy Boyd Terri Nii HS counselors Education Pathway teachers
	Develop Professional Internship- CIE course- 1 section at EMHS	2015-2016	Terri Nii
	Develop 2 Youth Teach 2 Learn-Science classes at EMHS and CHS		Terri Nii Project Tomorrow Staff Education Pathway teachers
	Support Education Pathway teachers with academic support	2015-2016	Terri Nii P21 Instructional Support staff Project Tomorrow Staff
	Attend all CTEp CAAP(Curriculum Alignment and Assessment Project) meetings to review and update Education Pathway course outlines, pacing guides and common assessments	2015-2016	Terri Nii Education Pathway teachers
	Organize and facilitate NOCTI Education Pathway assessments	2015-2016	Terri Nii Education Pathway teachers
	Have Education Pathway teachers continue and grow placing of CIE students in work based learning experiences into our on-campus READ 180 classrooms	2015-2016	Terri Nii Education Pathway teachers
	OUSD will offer courses in the Education Pathway: Careers in Education classes at (2)EMHS, (1)OHS, (2)CHS, and (1)VPHS Child Development classes at (2)EMHS, (2)OHS, (1)CHS, and (1)VPHS TEACH STEM-Science classes at (1)EMHS and (1) CHS Professional Internship Courses at (2) EMHS	2015-2016	Kathy Boyd Terri Nii 4 AP's at HS
	Recruit students (that have previously taken Human Development 120) for the Human Development 121	Spring 2016	Terri Nii Education Pathway

5.2 (33)

Requirement	Activities to meet requirement	Program year	Person(s) responsible
			teachers
	Coordinate with SCC staff to offer Human Development 120 on the EMHS site in Fall	Summer 2015	Terri Nii Education Pathway teachers
	Coordinate with SCC staff to offer Human Development 121 on the EMHS site in Spring	Fall 2015	Terri Nii Education Pathway teachers
	Begin planning to link Education Pathway teachers with OUSD Math and Science teachers and high school counselors to build out pathway and ensure the success of Education Pathway students	Fall 2015	Terri Nii Education Pathway teachers
	Continue conversations with HS Assistant Principals regarding the Fall 2016 Freshman Seminar Cohorts	2015-2016	Kathy Boyd Terri Nii
Soft skills contextualized in CTE	Professional Internship/CIE-support CIE teachers with soft skill resources	2015-2016	Terri Nii Education Pathway teachers
	Participate in discussions with industry representatives (OC EPIC) and high school CTE teachers to further develop and update soft skill information for contextualizing in coursework	2015-2016	Terri Nii Education Pathway teachers
	Coordinate discussions between CTE Education Pathway teachers and Project Tomorrow staff to develop and manage 4 CTSO/Educators Rising on each high school campus	2015-2016	Terri Nii Education Pathway teachers
Dual enrollment/early admission into aligned postsecondary career programs	Work with SCC to facilitate enrollment of students in dual enrollment of SCC Human Development course offered on the high school campus	2015-2016	Terri Nii Education Pathway teachers
	Organize and facilitate articulation meetings between SCC staff and OUSD Education Pathway teachers	2015-2016	Terri Nii Education Pathway teachers
	Assist in increasing the number of courses that are articulated with SCC for college credits to include: Careers in Education Child Development TEACH STEM-Science Professional Internship	2015-2016	Terri Nii Education Pathway teachers
	Coordinate with SCC staff to offer Human Development HD 120 for the high school CAP students	2015-2016	Terri Nii

5.2 (34)

Requirement	Activities to meet requirement	Program year	Person(s) responsible
	Coordinate with SCC staff to offer Human Development HD 121 for the high school CAP students	Fall2015	Terri Nii
	Facilitate meetings between OUSD Math/Science teachers and SCC Math/Science teachers to review and align standards for incoming freshman in college level math and science courses	Spring 2016	Terri Nii
Classed offered at alternative sites	Work with OUSD HS counselors to grow enrollment in HD courses on SCC campus through CAP Program	2015-2016	Terri Nii Kathy Boyd Education Pathway teachers 18 HS counselors
Experiential Learning			
Work-based learning and job-shadowing and volunteer opportunities	Work with elementary principals in OUSD to continue growth of CIE work-based learning program	2015-2016	Terri Nii Education Pathway teachers
	Organize and facilitate opportunities for Education Pathway teachers to participate in externships	2015-2016	Terri Nii Education Pathway teachers
	Work-based learning- OUSD pathway students will participate in work-based learning through the following career pathway courses: Careers in Education TEACH STEM-Science Professional Internship	2015-2016	Education Pathway teachers
	Facilitate with SCC OC TPP staff to offer the OUSD Education Pathway students an opportunity to submit student volunteer hours towards the SCC <i>President's Volunteer Service Award</i>	Spring 2016	Terri Nii
	Coordinate the collection of OUSD Education Pathway students volunteer hours for the submission to SCC for <i>the President's Volunteer Service Award</i>	Spring 2016	CTE teachers CTE Career Techs
Paid or unpaid internships, employment opportunities	Train OUSD CARES teachers to participate in working with PI interns	2015-2016	Terri Nii Jim Stephens
	Coordinate documentation that will be used for the PI interns, such as: Timecards Evaluation sheets Notebooks for employment documents	2015-2016	Terri Nii Michelle Vanderpool
	Oversee the process to provide OUSD PI students with scholarships	2015-2016	Terri Nii Michelle Vanderpool

5.2 (35)

Requirement	Activities to meet requirement	Program year	Person(s) responsible
Services:			
Support services, career exploration and planning, field trips, guest speakers	Plan and schedule support services between SCC and OUSD Education Pathway teachers	2015-2016	Terri Nii Education Pathway teachers
	Plan and schedule guest speakers from Project Tomorrow, CSFU STEM, NASA JPL, SCC, and other professionals (e.g., California Teacher of the Year, local university teacher preparation representatives, CTA representatives, outstanding teachers from the community)	2015-2016	Terri Nii Education Pathway teachers
	Recruit students into the Education Pathway courses (career fairs, career days, etc.)	2015-2016	Terri Nii Education Pathway teachers
	Recruit OUSD HS Math teachers to participate in professional development offered through this grant (Youth Teach 2 Learn)	2015-2016	Terri Nii
	Work with college and business partners to provide additional opportunities such as mentoring, tutoring and possible employment opportunities	2015-2016	Terri Nii
	Secure guest speakers to discuss the following topics: Career Exploration Labor Market information and certificate/degree information Orientation to college , application process and placement testing information	2015-2016	Education Pathway teachers
	Assist SCC OC TPP Student Service Coordinator to work with Education Pathway teachers with Early Welcome activities	2015-2016	Terri Nii Education Pathway teachers
	Assist in identifying OUSD Education Pathway students needing additional assistance in Math & Science	2015-2016	Terri Nii Education Pathway teachers
	Coordinate study/tutoring sessions for OUSD Education Pathway students needing additional assistance in Math & Science	2015-2016	Education Pathway teachers
	Coordinate and facilitate with Project Tomorrow to support Educators Rising CTSO's on 4 high school campuses	Fall 2015	Terri Nii Education Pathway teachers
	Coordinate with Project Tomorrow staff to organize a Educators Rising chapter at each of the 4 high schools	Fall 2015	Education Pathway teachers
	Facilitate the attendance of Educators Rising chapter members to attend the Educators Rising Regional Conference at SCC	Spring 2016	Terri Nii Education Pathway teachers

5.2 (36)

Requirement	Activities to meet requirement	Program year	Person(s) responsible
Transition Services	Coordinate with SCC OC TPP Student Services Coordinator to support all OUSD graduating seniors as a follow-up in these areas: Track and follow up on any seniors that have not registered for SCC, taken placement test, attend an orientation, or identified a pathway.	Spring 2016	Education Pathway teachers
	Recruit OUSD Education Pathway students and parents to attend the <i>Parent Information Night on Transition to College</i>	Fall 2015	Terri Nii Education Pathway teachers
Mentoring	Schedule and provide PLC meetings for Education Pathway teachers	2015-2016	Terri Nii Education Pathway teachers
	Work with SCC to develop service learning opportunities for CIE students to work in after school programs	2015-2016	Terri Nii
	Coordinate and facilitate with the SCC Student Services Coordinator to organize mentor mixers between SCC pre-service teachers and OUSD Education Pathway students	Spring 2016	Terri Nii Education Pathway teachers
Professional Development:			
Industry sector skills analysis	Attend advisory board meetings through Vital Link to maintain industry standards and identify future opportunities for Education Pathway students	2015-2016	Terri Nii Kathy Boyd
	Serve on advisory board for Education Pathway for OUSD	2015-2016	Terri Nii Education Pathway teachers
	Attend the Industry Advisory Group- OC EPIC yearly meeting to review and analyze workforce needs, hiring trends, and occupational competencies for purpose of keeping curriculum and program updated	2015-2016	Kathy Boyd Terri Nii
Pre-Service Professional Development	Coordinate with SCC to provide OUSD Education Pathway students with the following activities: One-week residential science/math enrichment institute at CSUF Workshops provided by CSUF Teacher Education and STEM faculty Attendance of annual SCC Future Teacher Conference	Spring 2016	Terri Nii Julie Roney Education Pathway teachers
Professional development for faculty	In-service and meet with all Education Pathway teachers to provide updating and information needed to support them through the year of growth in the OC TPP grant	2015-2016	Terri Nii
	Meet with OUSD counselors to inform them of and update them on OC TPP grant.	2015-2016	Terri Nii Kathy Boyd
	Facilitate and recruit CTE Education Pathway faculty, science and math faculty and offer the following professional development activities:	Spring 2016	Terri Nii Education Pathway

5.2 (37)

Requirement	Activities to meet requirement	Program year	Person(s) responsible
	Job shadowing/externships in expanded school programs Workshops provided by CSFU Teacher Education faculty on inquiry-based pedagogy, impact of Common Core on high school-level curriculum and CTSP standards Workshops provided by JPL/NASA on thematic based STEM lessons for use in Science/Math for educator courses and teacher education courses Attend industry specific workshops at CTE Conferences Attend half-day tours for integrated Science/Math activities at JPL/NASA site		teachers
Advisory group participation	Organize and coordinate advisory meetings with local business partners.	2015-2016	Terri Nii
	Participate in bi-annual Orange County Education Pathway Industry Council (EPIC) meeting to review progress of the OC TPP program	Spring 2016	Terri Nii
	Collaborate with OC TPP staff in regards to feedback regarding evaluation of program effectiveness	2015-2016	Terri Nii Kathy Boyd Education Pathway teachers

ORANGE COUNTY TEACHER PATHWAY PROGRAM (OC TPP)
Budget Year: 2015-16 (Year 2) - BUDGET NARRATIVE
SUB-CONTRACTOR: Orange Unified School District

Exhibit C-1

Expenditures Code	Career Pathways Program (Dollar Value)	(Cash or In-Kind)		Budget Item Totals
		District Match	Business/Community Match	
1000 - Certificate Salaries				
Professional Development - Half day substitutes for math and science teachers to work with Santiago Canyon College math and science faculty to review and align math and science standards for entering freshmen and to review math placement testing criteria, 8 teachers x \$75 = \$600.	\$600			\$600
One day stipend for teachers to participate in the JPL/NASA facilities tour and STEM lesson training, 7 teachers x \$150 = \$1,050.	\$1,050			\$1,050
One day stipend for teachers to participate in CSUF inquiry-based instruction delivery systems and the Common Core standards, 7 teachers x \$150 = \$1,050.	\$1,050			\$1,050
One day stipend (summer) for JPL/NASA training inquiry-based STEM thematic lessons for use in CIE courses and Math/Science courses, 9 teachers x \$150 = \$1200.	\$1,350			\$1,350
Externships for CTE teachers in After School/Out of School Time programs, 4 teachers x 2 hours @ \$34.09 = \$272.72.	\$272.72			\$272.72
CTE course articulation with SCC pathway courses, 5 teachers @ \$32.54 x 2 hrs = \$285.	\$320.90			\$320.90
OC TPP project coordination stipend (Terri Nii) during the school year, 36 weeks x 10 hours per week @ \$40.27 = \$14,497.20	\$14,497.20			\$14,497.20
OC TPP project coordination stipend (Terri Nii) during the summer for total of 50 hours x \$40.27 = \$2,013.50	\$2,013.50			\$2,013.50
Youth Teach 2 Learn pathway classes offered at Orange and El Modena High Schools, 2 teachers – one period each @ \$10,560 = \$21,120 (1/6 of an average \$64,000 of certificated salary)	\$21,120			\$21,120
Careers in Education pathway classes, 3 sections x 180 hours @ \$32.54 = \$17,572.		\$17,572		\$17,572
Child Development pathway classes, 3 sections x 180 hours @ \$32.54 = \$17,572.		\$17,572		\$17,572
OC TPP Professional Internship classes, 2 sections (1 teacher for 2 semester sections) x 180 hours @ \$32.54 = \$11,714.		\$11,714		\$11,714

ORANGE COUNTY TEACHER PATHWAY PROGRAM (OC TPP)
Budget Year: 2015-16 (Year 2) - BUDGET NARRATIVE
SUB-CONTRACTOR: Orange Unified School District

Exhibit C-1

Expenditures Code	Career Pathways Program (Dollar)	(Cash or In-Kind)		Budget Item Totals
		District Match	Business/Community Match	
Freshman Seminar at 2 high schools will be organized as an OC TPP cohort, 1 sections @ \$8,786 each = \$17,572 (1/6 of an average \$64,000 of certificated salary).		\$17,572		\$17,572
Subtotal - Certificated Salaries	\$42,274.32	\$64,430.00		\$106,704.32
3000 - Employee Benefits				
Academic salary rate at 13.15% includes (3100-3600): STRS fund 8.25%, Medicare 1.45%, Retire Fund 1.0%, SUI 0.050% and WCI 2.40% = \$8,473.	\$8,473	\$10,908		\$19,381.00
Subtotal - Employee Benefits	\$8,473	\$10,908		\$19,381.00
4000 - Books and Supplies				
OC TPP Students in the Professional Internship class will be trained and assist Program Leaders in the After School/Out of School Time programs to teach using the Beckman Science kits-consumables replacement for 8 kits (\$1000)on 8 sites 2 x per year = \$2000.	\$2040			\$2040
OC TPP pathway regular books and supplies @ \$892 (Perkins)		\$892		\$892
Subtotal - Books and Supplies	\$2,040	\$892		\$2,932
5000 - Services and Other Operating Expenditures (other than travel)				
OC TPP Students will be bussed to Santiago Canyon College for the annual Future Teacher Conference, 4 busses for 4 high schools, 4 x \$1,127.17 = \$4,508.68	\$4,508.68			\$4,508.68
OC TPP students will be bussed to JPL/NASA for one half-day enrichment field trip tour of the facility and engage in thematic based STEM lessons taught by JPL/NASA education trainers, 2 buses = \$800.	\$800			\$800
Students in the pathway program taking the Professional Internship class at their high school campus will complete 96 hours of internship in After School/Out of School Time programs and be paid a stipend upon successful completion of the hours, \$600 stipend x 36 students = \$21,600.	\$21,600			\$21,600
Subtotal - Services & Other Operating Expenditures	\$26,908.68			\$26,908.68
5200 - Travel and Conferences				
OC TPP CTE Teacher regular conferences and travel @ \$4000 (Perkins)		\$4000		\$4000
Subtotal - Travel and Conferences		\$4,000		\$4,000

ORANGE COUNTY TEACHER PATHWAY PROGRAM (OC TPP)
Budget Year: 2015-16 (Year 2) - BUDGET NARRATIVE
SUB-CONTRACTOR: Orange Unified School District

Exhibit C-1

Expenditures Code	Career Pathways Program (Dollar Value)	(Cash or In-Kind)		Budget Item Totals
		District Match	Business/Community Match	
7000 - Indirect Charges (CDE approved rates apply)				
Indirect Costs (4%) (excluded services contracts)	\$3,188	\$3,322		\$6,510
Subtotal - Indirect Charges	\$3,188	\$3,322		\$6,510
TOTALS	\$82,884	\$83,552		\$166,436

The percentage of Sources of Local Match with the total amount of funds requested

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**FIRST AMENDMENT TO AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
PROJECT TOMORROW**

This **FIRST AMENDMENT** is entered into this 17th day of August 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Project Tomorrow (hereinafter “SUBCONTRACTOR”) to amend that certain Agreement between the parties dated October 13, 2014, with a term of July 1, 2014 through June 30, 2015, (hereinafter “Term”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received a grant award entitled California Career Pathways Trust (Grant No. 14-25239-6668-00) (hereinafter “Grant”) from the California Department of Education (hereinafter “PRIME SPONSOR”). The purpose of the Grant is to develop and provide an articulated Careers in Education pathway to postsecondary education aligned with regional economic sectors and establish career pathway programs that connect businesses, K–12 schools, and community colleges to better prepare students for the 21st century workplace and provide real-world experience and hands-on learning for students;

WHEREAS, funding was awarded to the Orange County Teacher Pathway Partnership (hereinafter “OC TPP”) program for a regional consortium including community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners;

WHEREAS, RSCCD will serve as the Fiscal Agent for the State funds received under this Grant;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by the Parties to amend the following:

ARTICLE I

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work described in the Scope of Work (**Exhibit A-1**) and in the Grant Application (*Exhibit B*), which by reference are incorporated into this Agreement.

2. **Period of Performance**

The Term for this Agreement of July 1, 2014, through June 30, 2015, shall be extended to June 30, 2016. NOTE: The entire term of the Grant is for five years from July 1, 2014 to June 30, 2019, with Grant funds available for four years, from July 1, 2014 – June 30, 2018. RSCCD will develop amendments to the Agreement on an annual basis, rather than for the entire Term.

3. Total Cost

The total cost to RSCCD for the Term of this Agreement shall be amended from \$36,600.00 to \$97,200.00 USD, which is comprised of year 1 funds at \$36,600.00 (2014/2015) and year 2 funds at **\$60,600.00** (2015/2016) in accordance with the Budget and Budget Narrative for year 2 (**Exhibit C-1**), which by this reference is incorporated into this Agreement.

SUBCONTRACTOR with a balance of unspent Grant funds in year 1 (2014/2015) agrees to provide the Project Director with a budget narrative that identifies the spending plan for any remaining funds for year 1 for the Term of this Agreement.

4. Matching Cost

SUBCONTRACTOR agrees to provide the match as amended from \$100,710.00 to \$230,900.00 USD as detailed in the Budget and Budget Narrative for year 2 (**Exhibit C-1**) for the Term of this Agreement (refer to Article I.2. "Period of Performance"). This reflects an increase of the match amount by **\$130,190.00** USD.

SUBCONTRACTOR with a balance of match commitment in year 1 (2014/2015) agrees to provide the Project Director with a budget narrative that identifies matching costs for any remaining match balance for year 1 for the Term of this Agreement..

9. Time Extensions. As the full term of the Grant is from July 1, 2014 to June 30, 2019, and amendments to the Agreement will be developed on an annual basis for the entire term of the Grant, extensions will be addressed through annual modifications to the Agreement, including revised Scope of Works, Budgets and Budget Narratives, to extend the term and increase the total costs for work to be performed in the new project year: e.g., 2015/2016, 2016/2017 and 2017/2018. NOTE: As Grant funds are only available from July 1, 2014 to June 30, 2018, time extensions for use of Grant funds will be possible up to but not beyond June 30, 2018, and require approval by RSCCD.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this FIRST AMENDMENT, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have hereby caused this FIRST AMENDMENT to the Agreement to be executed as of this 17th day August 2015.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SUBCONTRACTOR: Project Tomorrow

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

95-4581958

Employer/Taxpayer Identification Number (EIN)

**Orange County Teacher Pathway Partnership – Project Tomorrow
Activities Plan – Program Year 2015-16**

Requirement	Activities to meet requirement	Program year	Person(s) responsible
Instruction:			
Integrated Academic and Career-based courses	<ul style="list-style-type: none"> Project Tomorrow (PT) will provide access to the OST version of the YouthTEACH2Learn curriculum as well as the necessary training and support for implementation in the Educators Rising California chapters. 	Summer '15 - Summer '16	Program Manager
	<ul style="list-style-type: none"> PT Project Manager will provide support to chapter advisers to manage all aspects of the YT2L and Educators Rising California sites. 	Fall '15 – Summer '16	Program Manager
	<ul style="list-style-type: none"> PT will provide the full-year version of the YT2L curriculum for implementation at El Modena and Canyon high schools, as well as provide necessary training and support: <ul style="list-style-type: none"> Students will be provided a YT2L guide and four additional reading books PT will provide supplies for after school lessons PT will provide a set of tablet computers and customized instruction in integrating instructional technology into teaching PT will coordinate transportation of high school students to elementary sites for clinical teaching experiences. 	Summer '15 – Summer '16	Program Manager
	<ul style="list-style-type: none"> PT Research Analyst will design and implement formative and summative evaluation of the impact of the program on students interested in teaching as a career 	Summer '15 – Summer '16	Research Analyst
Soft skills contextualized in CTE	<ul style="list-style-type: none"> PT will work with the schools/advisors and recruit students for six Educators Rising California chapters. PT will work with each school advisor to register their chapter with the national Educators Rising so that they can be officially recognized. PT will provide polo shirts for YT2L/Educators Rising California students. 	Fall '15	Program Manager District Leads
Dual enrollment/early admission into aligned postsecondary career programs			
Classed offered at alternative sites			
Experiential Learning			
Work-based learning and job-shadowing and volunteer			

5.2 (44)

Requirement	Activities to meet requirement	Program year	Person(s) responsible
opportunities			
Paid or unpaid internships, employment opportunities			
Services:			
Support services, career exploration and planning, field trips, guest speakers			
Transition Services			
Mentoring			
Professional Development:			
Industry sector skills analysis			
Professional development for faculty	<ul style="list-style-type: none"> Project Tomorrow (PT) will plan and implement a 2 day summer training institute for YT2L/Educators Rising advisors, including development and distribution of training materials. 	Summer '15	Director of Advancement
	<ul style="list-style-type: none"> Project Tomorrow will facilitate ongoing professional development, including a community of practice meeting regularly throughout the year, a virtual learning community, and opportunities to observe one another's teaching, using a classroom observation protocol to guide a plan-observe-debrief peer coaching cycle, at least once during the year. 	Fall '15 – Summer '16	Program Manager
Pre-service teachers (students on pathway) professional development/enrichment	<ul style="list-style-type: none"> PT will provide access to four webinars/online conferences for students to hear from national experts on teaching and learning. 	Fall '15 – Summer '16	Program Manager
	<ul style="list-style-type: none"> PT will work with Santiago Canyon College to plan and implement the annual Tomorrow's Teachers Conference: <ul style="list-style-type: none"> Identify date and facilities Workshops and speakers Judges for the competitions Food and other logistics (i.e. parking, technology, outreach) PT will design the competitions component for the conference. PT will provide access to one local education conference for a select group of Educators Rising California pre-service teachers. 	Fall '15 – Spring '16	Program Manager
Advisory group participation	<ul style="list-style-type: none"> PT representatives (Project Manager and Director of Advancement) will participate on the Orange County Education Pathway Industry Council. 	Fall '15 and Spring '16	Program Manager Director of Advancement

5.2 (45)

ORANGE COUNTY TEACHER PATHWAY PROGRAM (OC TPP)
Budget Year: 2015-16 (Year 2) - BUDGET NARRATIVE
SUB-CONTRACTOR: Project Tomorrow

Exhibit C-1

Budget Narrative – Year 2 (2015-16) (MATCH)	Amount
PT In-kind contributions	
Licensed access to full year YT2L curriculum; valued at 25,000 per site x 2 YT2L school sites	50,000
Licensed access to OST version of YT2L curriculum; valued at 15,000 per site x 4 CFEA chapters	60,000
20 hours of customization of YT2L curriculum (curriculum specialist staff time - 100/hr; 2 YT2L sites)	4,000
Access to managed online social networking site for program participants (20 hours of online support staff time - 50/hr; 2 YT2L sites)	2,000
CFEA conference participation for CFEA only students (50 per student - 20 students per chapter x 4 chapters)	4,000
CFEA conference participation for YT2L students (50 per student x 22 students)	1,100
Access to 4 webinars/online conferences for students to hear from national education experts (20 hours of online support staff time - \$50/hr)	1,000
YT2L/CFEA polo shirts for students (shirts = \$15 each x 130 students)	1,950
Hospitality for teacher summer training institute	200
Repurpose of FEA competition materials and eval rubric for senior capstone project	0
Conference registration for local education conference (such as CSTA) - student rate of \$100 and teacher rate of \$250 (25 students and 1 teacher from the project cohort will attend each year)	2,750
Substitute days for professional development (2 days x 4 YT2L teachers x \$223.75)	1,790
Administrative oversight by PT Director of Advancement, including participation on the Advisory Group	1,400
Total - PT In-kind Contribution per year	130,190

ORANGE COUNTY TEACHER PATHWAY PROGRAM (OC TPP)
Budget Year: 2015-16 (Year 2) - BUDGET NARRATIVE
SUB-CONTRACTOR: Project Tomorrow

Exhibit C-1

Budget Narrative – Year 2 (2015-16) (FUNDED)	Amount
Salaries, stipends and benefits	
Annual stipend for CFEA teacher - advisor (1500 per year stipend x 6 chapters – the 4 standalone chapters + the two YT2L classes)	9,000
Stipend for YT2L/CFEA teachers to attend 2 day summer training institute (stipend = 300 x 5 teacher/advisors)	1,500
Stipend for YT2L/CFEA teachers to participate in quarterly online community of practice (8 teachers x 8 hours x \$25/hr)	1,600
PT Project Manager salary (PM will manage all aspects of the project including the YT2L sites and the CFEA chapters)	
25% FTE of 60000	15,000
PT Project Manager benefits - 20% of salary	3,000
PT Research Analyst salary (RA will collect and analyze data on the impact of this program on students interested in teaching as a career pathway)	
10% of 60000	6,000
PT Research Analyst benefits - 20% of salary	1,200
Subtotal	37,300
Books, Supplies, Student Materials, Teacher Materials	
Teacher training materials - 250 per teacher/advisor x 6	1,500
Student YT2L curricular guide and portfolio - 50 per student in 2 YT2L classes only (50 students)	2,500
Student CFEA YT2L guide - 25 per student in CFEA chapters only (80 students)	2,000
Collection of 4 additional reading books for students - 50 per YT2L and CFEA students (130 students)	6,500
Supplies for YT2L students' field study lessons - 50 per lesson; 8 lessons per year; 2 YT2L classes	800
Supplies for CFEA students after school lessons - 50 per lesson, 6 lessons per year (4 CFEA chapters)	1,200
Class set of 5 tablet computers for instruction on how to integrate technology into lessons - 500 per tablet with data plan for 2 YT2L classes only	5,000

ORANGE COUNTY TEACHER PATHWAY PROGRAM (OC TPP)

Exhibit C-1

Budget Year: 2015-16 (Year 2) - BUDGET NARRATIVE

SUB-CONTRACTOR: Project Tomorrow

Budget Narrative – Year 2 (2015-16) (FUNDED)	Amount
Subtotal	19,500
Travel and conferences	
Student transportation to school sites for field study - 8 trips / bus service of 150 per trip for 2 YT2L sites only	2,400
CFEA conference participation for YT2L students (50 per student x 28 students)	1,400
Subtotal	3,800
Total - Grant Expenses per year	60,600

**FIRST AMENDMENT TO AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
SANTA ANA UNIFIED SCHOOL DISTRICT**

This **FIRST AMENDMENT** is entered into this 17th day of August 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Santa Ana Unified School District (hereinafter “SUBCONTRACTOR”) to amend that certain Agreement between the parties dated November 17, 2014, with a term of July 1, 2014 through June 30, 2015, (hereinafter “Term”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received a grant award entitled California Career Pathways Trust (Grant No. 14-25239-6668-00) (hereinafter “Grant”) from the California Department of Education (hereinafter “PRIME SPONSOR”). The purpose of the Grant is to develop and provide an articulated Careers in Education pathway to postsecondary education aligned with regional economic sectors and establish career pathway programs that connect businesses, K–12 schools, and community colleges to better prepare students for the 21st century workplace and provide real-world experience and hands-on learning for students;

WHEREAS, funding was awarded to the Orange County Teacher Pathway Partnership (hereinafter “OC TPP”) program for a regional consortium including community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners;

WHEREAS, RSCCD will serve as the Fiscal Agent for the State funds received under this Grant;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by the Parties to amend the following:

ARTICLE I

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work described in the Scope of Work (**Exhibit A-1**) and in the Grant Application (*Exhibit B*), which by reference are incorporated into this Agreement.

2. **Period of Performance**

The Term for this Agreement of July 1, 2014, through June 30, 2015, shall be extended to June 30, 2016. NOTE: The entire term of the Grant is for five years from July 1, 2014 to June 30, 2019, with Grant funds available for four years, from July 1, 2014 – June 30, 2018. RSCCD will develop amendments to the Agreement on an annual basis, rather than for the entire Term.

3. Total Cost

The total cost to RSCCD for the Term of this Agreement shall be amended from \$61,787.00 to \$114,774.00 USD, which is comprised of year 1 funds at \$61,787.00 (2014/2015) and year 2 funds at **\$52,987.00** (2015/2016) in accordance with the Budget and Budget Narrative for year 2 (**Exhibit C-1**), which by this reference is incorporated into this Agreement.

SUBCONTRACTOR with a balance of unspent Grant funds in year 1 (2014/2015) agrees to provide the Project Director with a budget narrative that identifies the spending plan for any remaining funds for year 1 for the Term of this Agreement.

4. Matching Cost

SUBCONTRACTOR agrees to provide the match as amended from \$58,500.00 to \$133,450.00 USD as detailed in the Budget and Budget Narrative for year 2 (**Exhibit C-1**) for the Term of this Agreement (refer to Article I.2. "Period of Performance"). This reflects an increase of the match amount by **\$74,950.00** USD.

SUBCONTRACTOR with a balance of match commitment in year 1 (2014/2015) agrees to provide the Project Director with a budget narrative that identifies matching costs for any remaining match balance for year 1 for the Term of this Agreement..

9. Time Extensions. As the full term of the Grant is from July 1, 2014 to June 30, 2019, and amendments to the Agreement will be developed on an annual basis for the entire term of the Grant, extensions will be addressed through annual modifications to the Agreement, including revised Scope of Works, Budgets and Budget Narratives, to extend the term and increase the total costs for work to be performed in the new project year: e.g., 2015/2016, 2016/2017 and 2017/2018. NOTE: As Grant funds are only available from July 1, 2014 to June 30, 2018, time extensions for use of Grant funds will be possible up to but not beyond June 30, 2018, and require approval by RSCCD.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this FIRST AMENDMENT, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have hereby caused this FIRST AMENDMENT to the Agreement to be executed as of this 17th day August 2015.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: Santa Ana Unified
School District

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

95-6002823

Employer/Taxpayer Identification Number (EIN)

**Orange County Teacher Pathway Partnership – Santa Ana Unified School District
Activities Plan – Program Year 2015-16**

Requirement	Activities to meet requirement	Program year 2014-2015	Person(s) responsible
Instruction:			
Integrated Academic and Career-based courses	Implement the integrated career-based courses and establish pathway to offer SAUSD students starting in the Fall 2015: <ul style="list-style-type: none"> • Formalize FEA club and expand recruitment offerings to full student body. • Work with SAUSD ROP, Central OC CTEp, and SAC faculty to complete articulation agreements for courses identified in the pathway • Continue to modify TEACH Academy curriculum to meet new articulation standards 	Fall 2015 Spring 2016	James Oveson Gary Rodebaugh Alan Gersten
	TEACH Academy teachers will continue to offer integrated coursework for students in their Language Arts, Mathematics, Social Science and vocational courses. <ul style="list-style-type: none"> - Faculty meet, plan, and align curriculum and integration of CIE coursework (Summit) - Identify dates and faculty for the purposes of expanding integrated curriculum. 	Fall 2015 Spring 2016	James Oveson Gary Rodebaugh Jeanne Rodebaugh Justin Thomas Alan Gersten Chuck Lawhon Jennifer Yaeger Merlot Butler
Soft skills contextualized in CTE	Work with industry representatives, SAC professors, and high school CTE instructors to identify, develop, and update soft skills information for contextualizing in coursework.	Spring 2016	James Oveson Gary Rodebaugh
Dual enrollment/early admission into aligned postsecondary career programs	Recruit students for after school courses (HD 120 and 121.) Complete paperwork necessary for dual enrollment for Child Development taken as part of the TEACH academy during the senior year.	Start Fall 2015	James Oveson Steve Bautista
Classed offered at alternative sites	Work with SAC to offer Human Development 120 and 121 at identified high school site in 2015-2016. <ul style="list-style-type: none"> • Identify campus location and room to provide instruction • Work with SAC staff to complete dual enrollment process • Identify, recruit, and assist SAUSD students to enroll in courses 	Fall 2015	James Oveson Steve Bautista Michael Parra Jennifer Ruvalcaba Tomas Hernandez
Experiential Learning			

5.2 (51)

<p>Work-based learning and job-shadowing and volunteer opportunities</p>	<p>In year 2, SAUSD students will become educated on career pathways and specific occupations in Education, provide service, learn leadership traits, etc, through the establishment of a chapter of California Future Educators of America (CFEA).</p> <ul style="list-style-type: none"> • Expand role of SAUSD teacher to serve as CFEA advisor • Recruit students into established CFEA chapter • Provide time and location for CFEA to meet on a weekly basis <p>Embed work-based learning into Careers in Education (CIE) and UC Child Development courses planned for 2015-16.</p> <ul style="list-style-type: none"> • Establish partnerships with local schools to provide student placements. 	<p>Fall 2015 Fall 2015 Fall 2015</p>	<p>James Oveson Gary Rodebaugh</p>
<p>Paid or unpaid internships, employment opportunities</p>	<p>Continue to work with Engage 360, Discovery Science Center, Madison Elementary school, and Bishop Manor tutoring center as field placements for TEACH students.</p> <ul style="list-style-type: none"> - Provide selected students with stipends for work-readiness employment program through THINK Together. 	<p>Fall 2015 Spring 2016</p>	<p>James Oveson</p>
<p>Services:</p>			
<p>Support services, career exploration and planning, field trips, guest speakers</p>	<p>SAUSD will work with Project Tomorrow in the evolvement of a chapter of California Future Educators of America (CFEA) to provide career information, guest speakers, and opportunities' to learn more about teaching as a career.</p>	<p>Fall 2015</p>	<p>James Oveson Gary Rodebaugh</p>
	<p>SAC will provide a TPP Community College Counselor and Student Services Coordinator to assist students with dual enrollment process, academic advisement on how pathway courses fit into post-secondary certification, degree attainment, and university transfer.</p>	<p>Spring 2016</p>	<p>Steve Bautista</p>
	<p>CSUF will provide in-residence STEM Summer Institute for SAUSD students to learn more about teaching as a career, preparation for university admissions, and to attend workshops by JPL/NASA designed to develop and improve skills in STEM areas.</p>	<p>Summer 2016</p>	<p>CSUF</p>
	<p>TEACH Academy will hire 19.5 hour/week activities director to assist with coordination and implementation of OC TPP activities including collection and reporting of data, providing IT support, production of recruitment and program literature, processing supply orders, and support for coordination of field trips and professional development.</p>	<p>Fall 2015</p>	<p>James Oveson</p>
	<p>Once courses are offered, provide support to students by purchasing textbooks for Dual enrolled classes.</p>	<p>Fall 2015</p>	<p>Steve Bautista James Oveson</p>
<p>Transition Services</p>	<p>SAUSD will work with SAC counselors to identify pathway seniors who will be</p>	<p>Fall 2015</p>	<p>James Oveson</p>

5.2 (52)

	<p>enrolling at SAC in Fall 2015 as incoming freshmen.</p> <ul style="list-style-type: none"> Identified seniors will work with SAC outreach staff and counselors to prepare for SAC Early Decision registration in May/June 2015 SAC counselors will provide orientation and advisement services to incoming freshmen and enrollment in OC TPP pathway at SAC. 	Spring 2016	Steve Bautista
Mentoring	Provide support of the grant funded CSUF Higher Education Graduate student intern who will serve as Academic Coach and mentor to SAUSD pathway students.	Fall 2015	James Oveson
	Coordinate and hire tutor leads for student internships at Madison Elementary School. (from budget detail sheet) Coordinate student internships with the Engage 360 internships.	Fall 2015	James Oveson
Professional Development:			
Industry sector skills analysis	Identify and send SAUSD representative(s) to attend meeting(s) of Industry Advisory Group - OC EPIC (Education Pathway Industry Council) that will meet to review and analyze workforce needs, hiring trends, and occupational competences (soft skills) for purposes of keeping curriculum and programming updated.	Fall 2015	James Oveson Don Isbel
Professional development for faculty	<p>Identify SAUSD pathway faculty, science and math faculty to participate in OC TPP professional development activities including:</p> <ul style="list-style-type: none"> Job shadows/externships in After School/Out of School time programs Workshops provided by CSUF Teacher Education faculty Workshops provided by JPL/NASA on thematic based lessons for use in science/math courses and CIE courses TEACH Academy faculty will engage in local professional development aimed at strengthening collaboration and communication within Academy. 	Fall 2015	James Oveson Laura Stern Jennifer Yaeger Merlot Butler
Pre-service teachers (students on pathway) professional development/enrichment	SAUSD students to become members of the established chapter of CFEA.	Fall 2015	James Oveson Gary Rodebaugh
	SAUSD students attend annual Road to Teaching Conference at Santa Ana College in Fall and CFEA Regional Conference in Spring.	Fall 2015 Spring 2016	James Oveson
Advisory group participation	Send SAUSD representative to participate in OC EPIC bi-annual meetings.	Fall 2015	Don Isbel James Oveson

ORANGE COUNTY TEACHER PATHWAY PROGRAM (OC TPP)
Budget Year: 2015-16 (Year 2) - BUDGET NARRATIVE
SUB-CONTRACTOR: Santa Ana Unified School District /
TEACH Academy, Century High School

Exhibit C-1

Expenditures Code	Career Pathways Program (Dollar Value)	(Cash or In-Kind)		Budget Item Totals
		District Match	Business/Community Match	
1000 - Certificate Salaries				
Site coordinator pay at 2-3 hours per week paid at Factor B	\$5000	\$4500		\$9500
Subs for planning summits for pathway teachers (10 teachers x \$125/sub)	\$1250			\$1250
Tutoring / Internship costs for Tutor Leads (4 days/week) and planning days paid at Factor B	\$6240			\$6240
Factor B costs for program planning, curriculum development, and creating articulation agreements for 10 Pathway teachers x 12 hours each x Factor B (\$39)	\$4680	\$2500		\$7180
2 days of professional development for Pathway teachers (10 teachers x 2 days x \$125/sub)	\$2500			\$2500
Subtotal - Certificated Salaries	\$19,670	\$7000		\$26,670
2000 - Classified Salaries				
Administrative Assistant at \$13/hour x 19.5 hours/week for 10 months	\$10,140			\$10,140
Subtotal - Classified Salaries	\$10,140			\$10,140
3000 - Employee Benefits				
Benefit costs associated with certificated and classified staff pay	\$8597	\$1250		\$9847
Subtotal - Employee Benefits	\$8597	\$1250		\$9847
4000 - Books and Supplies				
Supplemental book purchases to replace student texts for Human Development course, and articulated Future Teacher Courses	\$4000	\$10,500		\$14,500
Technology purchases to keep Chrome Books used in Future Teacher courses current and accompanying site licenses.	\$3000			\$3000
Teacher requested materials to enhance education courses including supplementary texts, videos, and curriculum.	\$2500			\$2500
Academy Orientation Day and Academy Awards events		\$2000		\$2000
Subtotal - Books and Supplies	\$9,500	\$12,500		\$22,000
5000 - Services and Other Operating Expenditures (other than travel)				
Professional development costs for presenters fees to further develop integrated curriculum across disciplines.	\$2580			\$2580
Field trips to various universities and teacher development sites		\$1200		\$1200
Concordia Scholarships for year pathway students x 2 students			\$30,000	\$30,000
Social Services Agency reading room for PALS program			\$2500	\$2500
Basket scholarship donations			\$1200	\$1200
Field trips and advisory meeting hosted by community partners			\$7000	\$7000

ORANGE COUNTY TEACHER PATHWAY PROGRAM (OC TPP)
Budget Year: 2015-16 (Year 2) - BUDGET NARRATIVE
SUB-CONTRACTOR: Santa Ana Unified School District /
TEACH Academy, Century High School

Exhibit C-1

Expenditures Code	Career Pathways Program (Dollar Value)	(Cash or In-Kind)		Budget Item Totals
		District Match	Business/Community Match	
Internship completion awards			\$11,000	\$11,000
Subtotal - Services & Other Operating Expenditures	\$2580	\$1200	\$51,700	\$55,480
5200 - Travel and Conferences				
Travel to professional development conferences, and lodging	\$2500			\$2500
Subtotal - Travel and Conferences	\$2500			\$2500
7000 – Indirect Charges (CDE approved rates apply)				
Indirect costs (4%)		1,300		1,300
Subtotal - Indirect Charges		1,300		1,300
TOTALS	52,987	23,250	51,700	\$127,937

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC

August 17, 2015

MANAGEMENT

Appointment

Cowan, Jerelyn
Director II, Child Development Center
Santa Ana College
Child Development Services
District Office

Effective: August 10, 2015
Placement: J-1 \$70,995.84/Year
(Requisition #AC15-0467)

Manjarrez, Janeth
Director, Special Programs
Resource Development
District

Effective: July 29, 2015
Placement: H-1 \$79,200.69/Year
(Requisition #CL15-0643)

Retirement

Waugh, Susan
Teacher
SAC Early Childhood Education Center
Child Development Services
District

Effective: August 14, 2015
Reason: Retirement

FACULTY

Rescission of Appointment

Powell, Chara
Assistant Professor, Psychology
Humanities & Social Sciences Division
Santa Ana College

Effective: August 17, 2015
Reason: Withdrew Acceptance of Offer
(Requisition #AC15-0414)

Appointments

Benavente, Nicole
Master Teacher
SAC Child Development Center
Child Development Services
District

Effective: August 18, 2015
Placement: MT/BA-1 \$38,816.42/Year
(Requisition #AC15-0469#01)

REVISED PAGE

FACULTY (CONT'D)

Appointments (cont'd)

Chavez, Erika
Master Teacher
CEC Child Development Center
Child Development Services
District

Effective: August 24, 2015
Placement: MT/BA-1 \$23.44/Hour
(Requisition #AC15-0472)

Gutierrez, Violet
Master Teacher
SAC East Child Development Center
Child Development Services
District

Effective: August 18, 2015
Placement: MT/BA-1 \$38,816.42/Year
(Requisition #AC15-0470)

Lui, Rachel
Assistant Professor, Math
Science, Mathematics & Health
Sciences Division
Santa Ana College

Effective: August 17, 2015
Tentative Placement: II-3 \$58,029.41/Year
(Requisition #AC15-0420)

Ortiz, Consuelo
Master Teacher, Parent Educator
Child Development Services
District

Effective: August 17, 2015
Placement: MT/MA-1 \$40,758.70/Year
(Requisition #AC15-0468)

Ramirez, Lilia
Master Teacher
SAC East Child Development Center
Child Development Services
District

Effective: August 18, 2015
Placement: MT/BA-1 \$23.44/Hour
(Requisition #AC15-0471)

Ratification of Resignation/Retirement

Summers, Georgia
Professor, English/Humanities/
Women's Studies
Arts, Humanities & Social Sciences Division
Santiago Canyon College

Effective: June 4, 2016
(Last Day in Paid Status)
Reason: Retirement

FACULTY (CONT'D)

Hiring of Temporary Long-term Substitutes per E.C. 87481 & 87482

Breder, William
Long-term Substitute, Math
Mathematics & Sciences Division
Santiago Canyon College
Effective: August 17, 2015
Placement: II-5 \$62.60/Lecture Hour

Cornwall, Carrie
Long-term Substitute Instructor, Business
Management, Marketing & Distribution
Business Division
Santa Ana College
Effective: August 17, 2015
Placement: II-3 \$56.79/Lecture Hour

Crowley, Debra
Long-term Substitute Instructor, Business
Applications
Business Division
Santa Ana College
Effective: August 17, 2015
Placement: I-5 \$59.62/Lecture Hour

Kramer, Jessica
Long-term Substitute Instructor, Math
Mathematics & Sciences Division
Santiago Canyon College
Effective: August 17, 2015
Placement: II-3 \$56.79/Lecture Hour

Return to Regular Assignment/Change of Location

Lemus Vallejo, Cristina
Teacher
Child Development Services
District
Effective: August 17, 2015
Salary Placement: T/P (2)-5 \$33,588.56/Year
From: Early Head Start
To: SAC East Child Development Center

Nichols, Teresa
Teacher
Child Development Services
District
Effective: August 17, 2015
Salary Placement: T/AA (3)-7 \$36,692.24/Year

Changes of Location

Barcellona, Rosie
Master Teacher
Child Development Services
District
Effective: August 18, 2015
From: SAC East Child Development Center
To: SCC Child Development Center

FACULTY (CONT'D)

Changes of Location (cont'd)

Castaneda, Daisy
Master Teacher
Child Development Services
District
Effective: August 17, 2015
From: SAC Early Childhood Education Center
To: Early Head Start

Daniels, Alisa
Master Teacher
Child Development Services
District
Effective: August 21, 2015
From: CEC Child Development Center
To: SAC Early Childhood Education Center

Fregoso, Ana Maria
Master Teacher
Child Development Services
District
Effective: August 17, 2015
From: SAC Early Childhood Education Center
To: Early Head Start

Joseph, Carol
Master Teacher
Child Development Services
District
Effective: June 29, 2015
From: SAC East Child Development Center
To: SCC Child Development Center

Mangali, Colleen
Master Teacher
Child Development Services
District
Effective: July 1, 2015
From: SAC Early Childhood Development Center
To: SCC Child Development Center

Corrected Location

Vu, Vivien
Counselor/Assistant Professor
Disabled Students Programs
& Services
Student Services
Effective: July 30, 2015
From: Santa Ana College
To: Santiago Canyon College

Voluntary Reduced Workload

Orr, Estelle
Professor, Art
Fine & Performing Arts Division
Santa Ana College
Effective: August 17, 2015 – June 4, 2016
From: 98%
To: 89%

FACULTY (CONT'D)

Final Placements

Breeden, Emma
Assistant Professor, Psychology
Arts, Humanities, & Social
Sciences Division
Santiago Canyon College

Effective: August 17, 2015
Placement: III-11 \$80,593.53/Year
(Requisition #AC15-0408)

Brown, Stephen
Assistant Professor, Nursing
Science, Mathematics, &
Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Placement: VII-11 \$91,348.99/Year
(Requisition #AC15-0418)

Burke, Jeffrey
Assistant Professor/Coordinator, Math
Science, Mathematics &
Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Placement: VI-11 \$88,575.29/Year
(Requisition #AC15-0435)

Dibb, Patrick
Assistant Professor, Emergency
Medical Technologies (EMT)
Science, Mathematics, &
Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Placement: V-11 \$85,917.46/Year
(Requisition #AC15-0419)

Engstrom, Vanessa
Assistant Professor, Geography
Arts, Humanities & Social
Sciences Division
Santiago Canyon College

Effective: August 17, 2015
Placement: III-11 \$80,593.53/Year
(Requisition#AC15-0407)

Meckes, Ana
Assistant Professor/Counselor
Counseling Division
Santa Ana College

Effective: July 30, 2015
Placement: II-11 \$85,511.91/Year
(Requisition #AC15-0431)

Adjustment to Step Increase

Escalera, Juana
Master Teacher
SAC Early Childhood Education Center
Child Development Services
District

Effective: July 1, 2015
From: MT/AA-3 38,618.84/Year
To: MT/BA-3 \$40,468.10/Year

FACULTY (CONT'D)

Adjustment to Step Increase (cont'd)

Lastra, Stacey
Assistant Professor, Chemistry
Science, Mathematics, &
Health Sciences Division
Santa Ana College

Effective: August 17, 2015
From: IV-7 \$71,315.29/Year
To: IV-7 \$73,315.29/Year

Leaves of Absence

Argo, Rosemarie
Professor, Kinesiology
Fire Technology
Human Services & Technology Division
Santa Ana College

Effective: August 17, 2015 – June 4, 2016
Reason: Banked Leave (3 LHE/Semester)
(Concurrent with Sabbatical for 100% Pay)

Baez, Elizabeth
Professor, Spanish
Arts, Humanities & Social
Sciences Division
Santiago Canyon College

Effective: August 17, 2015 – December 12, 2015
Reason: Banked Leave (1 LHE/Semester)

Kanzler, Dietrich
Professor, Manufacturing Technology
Human Services & Technology Division
Santa Ana College

Effective: August 17, 2015 – June 4, 2016
Reason: Banked Leave (7.5 LHE/Semester)

Scott, Randy
Professor, Mathematics
Mathematics & Sciences Division
Santiago Canyon College

Effective: August 17, 2015 – June 4, 2016
Reason: Banked Leave (3 LHE/Semester)
(Concurrent with Sabbatical for 100% Pay)

Smith, John
Professor, Mathematics
Mathematics & Sciences Division
Santiago Canyon College

Effective: August 17, 2015 – June 4, 2016
Reason: Banked Leave (22 LHE/Year)

Summers, Georgia
Professor, English/Humanities/
Women's Studies
Arts, Humanities & Social
Sciences Division
Santiago Canyon College

Effective: August 17, 2015 – June 4, 2016
Reason: Banked Leave (15 LHE/Semester)

HUMAN RESOURCES MANAGEMENT/ACADEMIC DOCKET
August 17, 2015

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FACULTY (CONT'D)

Leaves of Absence

Vu, Dahlia
Professor, Mathematics
Science, Mathematics, & Health
Sciences Division
Santa Ana College

Effective: August 17, 2015 – December 12, 2015
Reason: Banked Leave (4 LHE/Semester)

Stipends

Alfaro Beltran, Sandra
Doctoral Health Services Psychology Intern
Health & Wellness Center/DSPS
Student Services Division
Santa Ana College

Effective: August 10, 2015 – June 30, 2016
Amount: \$23,000.00

Gilmour, Dennis
Counselor
Counseling Division
Santa Ana College

Effective: August 20, 2014
Amount: \$1,000.00
Reason: UCI Mentor Project (#3440)

Gonis, Andy
Professor, Criminal Justice
Human Services & Technology Division
Santa Ana College

Effective: August 20, 2014
Amount: \$1,000.00
Reason: UCI Mentor Project (#3440)

Gonzaga-Siguenza, L. Patricia
Counselor
CEC Continuing Education Division
Santa Ana College

Effective: May 9, 2015
Amount: \$500.00
Reason: Community Resource Directory

Gonzaga-Siguenza, L. Patricia
Counselor
CEC Continuing Education Division
Santa Ana College

Effective: June 9, 2015
Amount: \$750.00
Reason: Counseling Facilitation

Jenkins, Robert
Professor/Coordinator, ESL/Staff Development
CEC/Continuing Education Division
Santa Ana College

Effective: August 24, 2015 – June 2, 2016
Amount: \$500.00
Reason: Coordination

Kao, Irene Y
Doctoral Health Services Psychology Intern
Health & Wellness Center/DSPS
Student Services Division
Santa Ana College

Effective: August 10, 2015 – June 30, 2016
Amount: \$23,000.00

FACULTY (CONT'D)

Stipends (cont'd)

Sanchez, Gabriela
Coordinator, EOPS
Student Services
Santa Ana College
Effective: August 17, 2015 – June 4, 2016
Amount: \$1,000.00/Year
Reason: Coordinator

Simbro, Teresa
Coordinator, National Council Licensing
Examination/Technology
Science, Mathematics & Health
Sciences Division
Santa Ana College
Effective: August 17, 2015 – June 4, 2016
Amount: \$1,000/Year
Reason: Coordination

Vercelli, Julia
Counselor
CEC Continuing Education Division
Santa Ana College
Effective: May 9, 2015
Amount: \$500.00
Reason: Community Resource Directory

Vercelli, Julia
Counselor
CEC Continuing Education Division
Santa Ana College
Effective: June 9, 2015
Amount: \$750.00
Reason: Counseling Facilitation

Adjustment to Stipend Amount

Moreno, George
Associate Professor, Welding
Human Services & Technology Division
Santa Ana College
Effective: July 20, 2015
From: \$700.00
To: \$789.00
Reason: Program Facilitation

Adjustment to Effective Date

Ausmus, Brandon
Instructor, Mathematics
Science, Math & Health Sciences Division
Santa Ana College
From: August 17, 2015
To: June 19, 2015

Ausmus, Elisabeth
Instructor, Mathematics
Science, Math & Health Sciences Division
Santa Ana College
From: August 17, 2015
To: June 19, 2015

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires

Aguiniga-Campos, Javier
Instructor, Mathematics
Science, Math & Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Barnhill, Barry
Instructor, Clinical Nursing
Science, Math & Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Hourly Lab Rate: II-3 \$51.11

Choi, Ron J
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College

Effective: August 26, 2015
Hourly Lecture Rate: II-2 \$43.90

Chrispens, Adriana
Instructor, Mathematics
Science, Math & Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Conley, Dianna
Instructor, Communications
Arts, Humanities & Social Sciences Division
Santiago Canyon College

Effective: August 17, 2015
Hourly Lecture Rate: II-3 \$56.79

Cotter, Matthew
Instructor, Mathematics
Mathematics & Sciences Division
Santiago Canyon College

Effective: August 17, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Counts, Mark
Instructor, Surveying/Mapping
Business & Career Technical
Education Division
Santiago Canyon College

Effective: August 17, 2015
Hourly Lecture/Lab Rates; I-3 \$54.08/\$48.67

Dahl, Michael
Instructor, Chemistry
Mathematics & Sciences Division
Santiago Canyon College

Effective: August 17, 2015
Hourly Lecture/Lab Rates: IV-3 \$62.60/\$56.35

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires (cont'd)

De La Loza, Sandra
Instructor, Art/Photography
Fine & Performing Arts Division
Santa Ana College
Effective: August 20, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

De Vera, Jose
Instructor, Art
Fine & Performing Arts Division
Santa Ana College
Effective: August 20, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Ebrahimi, Hossein Pasha
Instructor, Chemistry
Mathematics & Sciences Division
Santiago Canyon College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: IV-3 \$62.60/\$56.35

Erish, Andrew A
Instructor, TV/Video Communications
Fine & Performing Arts Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Fucinari, Heather E
Librarian
Fine & Performing Arts Division
Santa Ana College
Effective: August 24, 2015
Hourly Lab Rate: II-3 \$48.27

Furlong, Eric
Instructor, Business Administration/
Business/Marketing
Business Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture Rate: IV-3 \$62.60

Geil, Shane N
Instructor, Fashion Design & Merchandising
Human Services & Technology Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Gerena, Christine
Instructor, Dance
Fine & Performing Arts Division
Santa Ana College
Effective: August 20, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires (cont'd)

Giles, Braden W
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College

Effective: August 17, 2015
Hourly Lecture Rate: I-2 \$42.83

Hamamura, Mark
Instructor, Physics
Mathematics & Sciences Division
Santiago Canyon College

Effective: August 17, 2015
Hourly Lecture/Lab Rates: IV-3 \$64.60/\$56.35

Hamilton, Claudia
Instructor, HSS/ABE/GED
Continuing Education Division (OEC)
Santiago Canyon College

Effective: August 9, 2015
Hourly Lecture Rate: II-4 \$46.13

Kettner, Karen
Instructor, Anthropology
Arts, Humanities & Social Sciences Division
Santiago Canyon College

Effective: August 17, 2015
Hourly Lecture/Lab Rates: IV-3 \$62.60/\$56.35

Labra, Julio M
Instructor, Art
Fine & Performing Arts Division
Santa Ana College

Effective: August 20, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Lai, Karen A
Instructor, Mathematica
Science, Math & Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Lipoczi, Richard
Instructor, HSS/Mathematics
Continuing Education Division (CEC)
Santa Ana College

Effective: August 17, 2015
Hourly Lecture Rate: I-2 \$42.83

Ly, Tuyen
Instructor, Mathematics
Mathematics & Sciences Division
Santiago Canyon College

Effective: August 17, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Marino, Jesse
Instructor, Legal Studies
Business Division
Santa Ana College

Effective: August 17, 2015
Hourly Lecture Rate: IV-3 \$62.60

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires (cont'd)

Meas, Soky
Instructor, HSS/Mathematics
Continuing Education Division (CEC)
Santa Ana College
Effective: August 24, 2015
Hourly Lecture Rate: I-2 \$42.83

Medina, Juan
Instructor, Culinary Arts
Food Technology/Nutrition
Human Services & Technology Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Miller, John
Instructor, EMT
Science, Math & Health Sciences Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: I-3 \$54.08/\$58.67

Mishal, Amit
Instructor, Mathematics
Science, Math & Health Sciences Division
Santa Ana College
Effective: June 19, 2015
Hourly Lecture Rate: IV-3 \$62.60

Nguyen, Janice
Instructor, Art
Arts, Humanities & Social Sciences Division
Santiago Canyon College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Noon, Roger A
Instructor, Fire Technology (equivalency)
Human Services & Technology Division
Santa Ana College
Effective: July 27, 2015
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Ortiz, Brenda
Librarian
Fine & Performing Arts Division
Santa Ana College
Effective: August 24, 2015
Hourly Lab Rate: II-3 \$48.27

Ortiz, Brenda
Librarian
Fine & Performing Arts Division
Santa Ana College
Effective: August 24, 2015
Hourly Lab Rate: II-3 \$ 48.27

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires (cont'd)

Osea, Mark Edward
Instructor, Counseling
Counseling & Student Support
Services Division
Santiago Canyon College
Effective: August 3, 2015
Hourly Lecture/Lab Rates: IV-3 \$62.60/\$53.21

Ozaeta Hernandez, Ivan
Instructor, Physics
Mathematics & Sciences Division
Santiago Canyon College
Effective: August 17, 2015
Hourly Lecture/Lab Rate: III-3 \$59.62/\$53.67

Perkins, Deborah A
Instructor, Reading
Humanities & Social Sciences Division
Santa Ana College
Effective: August 24, 2015
Hourly Lecture Rate: II-3 \$56.79

Perez, Janeen
Instructor, Fashion Design & Merchandising
Human Services & Technology Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rate: II-3 \$56.79/\$51.11

Phan, Huyvu
Instructor, Mathematics
Science, Math & Health Sciences Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Raval, Gira
Instructor, Chemistry
Science, Math & Health Sciences Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: IV-3 \$62.60/\$56.35

Roman-Morfin, Raquel
Instructor, Spanish
Arts, Humanities & Social Sciences Division
Santiago Canyon College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: IV-3 \$62.60/\$56.35

Rowe, Myrtice
Instructor, Human Development
Human Services & Technology Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: IV-3 \$ 62.60/\$56.35

Salim, Faryha
Instructor, Communications
Arts, Humanities & Social Sciences Division
Santiago Canyon College
Effective: August 17, 2015
Hourly Lecture Rate: II-3 \$56.79

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires (cont'd)

Sandoval, Jacob A
Instructor, HSS/Reading/Writing
Continuing Education Division (CEC)
Santa Ana College
Effective: August 24, 2015
Hourly Lecture Rate: I-2 \$42.83

Seneviratne, Anush Imali
Instructor, Human Development
Human Services & Technology Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: IV-3 \$62.60/\$56.35

Shaw, Carole
Instructor, Reading
Humanities & Social Sciences Division
Santa Ana College
Effective: August 24, 2015
Hourly Lecture Rate: II-3 \$56.79

Shabrang, Mani
Instructor, Chemistry
Mathematics & Sciences Division
Santiago Canyon College
Effective: August 17, 2015
Hourly Lecture Rate: IV-3 \$62.60

Shawesh, Sarah
Instructor, Business
Business & Career Technical
Education Division
Santiago Canyon College
Effective: August 17, 2015
Hourly Lecture Rate: II-3 \$56.79

Shimek-Rector, Sara
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College
Effective: August 26, 2015
Hourly Lecture Rate: II-2 \$43.90

Singh, Samarinder
Instructor, Manufacturing
Technology (equivalency)
Human Services & Technology Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Smith, Audrey
Instructor, Human Development
Human Services & Technology Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires (cont'd)

Solarczyk Patrick, Rachel
Instructor, Mathematics
Mathematics & Sciences Division
Santiago Canyon College
Effective: June 19, 2015
Hourly Lecture/Lab Rates: IV-3 \$62.60/\$56.35

Spriggs, James
Instructor, EMT
Science, Math & Health Sciences Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Sun, Ruth S
Instructor, Occupational Therapy Assistant
Human Services & Technology Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Varela, Anita
Instructor, Education
Counseling & Student Support
Services Division
Santiago Canyon College
Effective: August 3, 2015
Hourly Lecture Rate: IV-5 \$69.02

Vargas, Maria L
Instructor, Human Development
Human Services & Technology Division
Santa Ana College
Effective: August 17, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Velarde, Reyna
Instructor, Communications
Arts, Humanities & Social Sciences Division
Santiago Canyon College
Effective: August 17, 2015
Hourly Lecture Rate: II-3 \$56.79

Weiss, Rebecca
Instructor, Business Law
Business & Career Technical
Education Division
Santiago Canyon College
Effective: August 17, 2015
Hourly Lecture Rate: IV-3 \$62.60

Wright, Katelynn
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College
Effective: August 26, 2015
Hourly Lecture Rate: II-2 \$43.50

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires (cont'd)

Zambrano, Adalberto
Instructor, Mathematics (equivalency)
Science, Math & Health Sciences Division
Santa Ana College

Effective: August 17, 2015
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Non-paid Intern Service

Garcia, Sonia
Internship: Family Services
Child Development Services
District

Effective: August 25, 2015 – June 1, 2016
College Affiliation: CSU, Fullerton
Discipline: Social Work

Picarella, Darlene
Internship: Family Services
Child Development Services
District

Effective: August 25, 2015 – June 1, 2016
College Affiliation: CSU, Fullerton
Discipline: Social Work

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
CLASSIFIED
AUGUST 17, 2015**

CLASSIFIED

Hourly On Going to Contract

Gallegos, Nicole
From: Instructional Assistant
To: Instructional Center Tech.
(CL15-0619) School of Continuing
Education/ SAC

Effective: July 20, 2015
Grade 7, Step 1 \$36,783.85

Garcia, Anaisabelle
From: Intermediate Clerk/ Fin. Aid/ SCC
To: Student Program Specialist
(CL15-0660) Continuing Ed./ SCC

Effective: August 24, 2015
Grade 10, Step 1 + 2.5%Bil + 6PG (1500)
\$44,231.42

Hermen, Lisa
Senior Clerk
From: 19 Hours/Week 10 Months/Year
To: 20 Hours/week 10 Months/Year
(Reorg 907) Math & Science/ SCC

Effective: June 4, 2015
Grade 8, Step 1 + 2.5%L + 2PG (500)
\$20,116.85

Temporary to Contract

Pleitez, Roxana
Senior Account Clerk (CL15-0672)
Accounts Payable/ District

Effective: August 18, 2015
Grade 10, Step1 \$41,689.19

Professional Growth Increments

Gallegos, Nicole
Instructional Center Tech./ School of
Continuing Education/ SAC

Effective: September 1, 2015
Grade 7, Step 1 + 1PG (500)
\$37,283.85

Figuroa, Claudia
Administrative Secretary/ Science & Math/
SAC

Effective: September 1, 2015
Grade 12, Step 6 + 2PG (1000)
\$59,550.56

Vaught, Melody
Executive Secretary/ Academic Affairs/
SCC

Effective: September 1, 2015
Grade 14, Step 6 + 7.5%L + 5PG (2500)
\$72,319.99

Leave of Absence cont'd

Card, Margaret Scholarship Coordinator/ Foundation/ SAC	Effective: 07/03/15 – 09/25/15 Reason: FMLA/Maternity Leave
Ceniceros, Carmela Admissions & Records Specialist I/ School of Continuing Education/ SAC	Effective: 07/01/15 – 09/23/15 Reason: FMLA
Yamoto, Stephanie Facility Planning Specialist/ Facility Planning & District Support/ District	Effective: 07/22/15 – 10/14/15 Reason: FMLA/Maternity Leave

CLASSIFIED HOURLY

New Appointments

Ferrari, Edward Instructional Assistant (CL15-0647) Continuing Ed. SCC	Effective: July 27, 2015 Up to 19 Hours/Week School Session Grade 5, Step A \$16.35/Hour
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Temporary to Hourly On Going

Panotes, Joel Custodian (CL15-0644) Facilities Planning/ District	Effective: July 15, 2015 19 Hours/Week 12 Months/Year Grade 4, Step A \$15.84/Hour
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Longevity Increment

Campbell, Loretta Counseling Assistant/ EOPS/ SAC	Effective: September 1, 2015 19 Hours/Week 12 Months/Year Grade 5, Step 6 + 10% L (16.35) \$17.98/Hour
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Out of Class Assignment

Barker, Hillary Administrative Clerk/ Fire Tech./ SAC	Effective: 07/01/15 – 10/02/15 19 Hours/Week 12 Months/Year Grade 10, Step A \$19.97/Hour
Macias, Jazmin Sr. Cashier/ Bookstore/ SACE	Effective: 07/01/15 – 12/31/15 19 Hours/Week 12 Month/Year Grade 6, Step A \$16.94

Leave of Absence

Saldivar, Juliana Instructional Assistant/ OEC	Effective: 07/13/15 – 09/03/15 Reason: Maternity Leave
Tran, Vien Publications Assistant/ Human Services & Tech./ SAC	Effective: 08/10/15 – 08/21/15 12/14/15 – 12/18/15 01/04/16 – 02/05/16 06/06/16 – 06/10/16 Reason: Non Work Days for 10 Month Contract

Ratification of Resignation/Retirement

Bennett, Nicole Instructional Assistant/ Continuing Education/ SCC	Effective: August 6, 2015 Reason: Resignation
Enomoto, Laura Instructional Assistant/ School of Continuing Education/ SAC	Effective: July 9, 2015 Reason: Resignation
Kramer, Jessica Instructional Assistant/ Science & Math/SCC	Effective: July 9, 2015 Reason: Resignation
Lara, Rene Custodian/ Admin. Services/ SCC	Effective: August 6, 2015 Reason: Resignation

TEMPORARY ASSIGNMENT

Aguilar, Luis Learning Facilitator/ Science & Math/ SAC	Effective: 08/24/15 – 06/10/16
Alamares, Gamiel Learning Facilitator/ Science & Math/ SAC	Effective: 08/25/15 – 06/10/16
Arvizu, Bertha Food Service Aide/ Child Dev. Services/ CEC	Effective: 06/11/16 – 06/30/16

TEMPORARY ASSIGNMENT cont'd

Duprey, Karen Instructional Assistant/ Fine & Performing Arts/ SAC	Effective: 08/24/15 – 06/05/16
Gazda, Patricia Instructional Assistant/ Science & Math / SAC	Effective: 08/24/15 – 06/05/16
Gonzalez, Daniel Instructional Assistant/ Counseling/ SAC	Effective: 08/24/15 – 06/03/16
Lomeli, Eric Instructional Assistant/ Fine & Performing Arts/ SAC	Effective: 08/24/15 – 06/30/16
Lowry, Carolyn Instructional Assistant/ Science & Math /SCC	Effective: 08/24/15 – 06/03/16
Nordwick, Donald Instructional Assistant/ Counseling/ SAC	Effective: 08/24/15 – 06/03/16
Rodarte, Patricia Learning Facilitator / Science & Math / SAC	Effective: 08/25/15 – 06/10/16
Salcido, Irene Assessment Assistant/ School of Continuing Education/ SAC	Effective: 08/18/15 – 04/23/16
Salcido, Irene Admissions Assistant/ School of Continuing Education/ SAC	Effective: 08/18/15 – 04/23/16
Sossaman, Randall Learning Facilitator / Science & Math / SAC	Effective: 08/24/15 – 06/10/16
Than, Uyen Accompanist, Fine & Performing Arts/ SCC	Effective: 08/24/15 – 06/04/16

TEMPORARY ASSIGNMENT cont'd

Tran, Dang
Accompanist/ Fine & Performing Arts/
SAC
Effective: 08/24/15 – 06/30/16

Woodworth, Lucas
Instructional Assistant/ Business Div./ SAC
Effective: 08/24/15- 06/05/16

Additional Hours for On Going Assignment

Alvarez Becerra, Julian
Instructional Assistant/ School of
Continuing Education/ SAC
Effective: 07/01/15 – 06/30/16
Not to exceed 19 consecutive days in any
given period.

Amaton, Jose
Custodian/ School of Continuing
Education/ SAC
Effective: 07/01/15 – 06/30/16
Not to exceed 19 consecutive days in any
given period.

Andreacchi, Bartholomew
Learning Facilitator /Science & Math
/SAC
Effective: 07/01/15 – 08/09/15
Not to exceed 19 consecutive days in any
given period.

Avalos, Omar
Instructional Assistant/ Fine & Performing
Arts/ SAC
Effective: 08/24/15 – 06/30/16
Not to exceed 19 consecutive days in any
given period.

Baker, Hillary
Administrative Clerk/ Human Services &
Tech./ SAC
Effective: 07/01/15 – 10/02/15
Not to exceed 19 consecutive days in any
given period.

Barbery, Monica
Counseling Assistant/ School of
Continuing Education/ SAC
Effective: 07/01/15 – 06/30/16
Not to exceed 19 consecutive days in any
given period.

Bennett, Nicole
Instructional Assistant/ School of
Continuing Education/ SCC
Effective: 07/14/15 – 08/05/15
Not to exceed 19 consecutive days in any
given period.

Cabrera, Juan
Learning Facilitator/ Humanities/ SAC
Effective: 06/15/15 – 06/30/15
07/01/15 – 08/09/15
Not to exceed 19 consecutive days in any
given period.

Additional Hours for On Going Assignment cont'd

Carino, Fabiola CDC Cook/Nutrition Spec./ Child Dev. Services/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Champion, Michael Instructional Assistant/ Science & Math /SCC	Effective: 08/24/15 – 12/11/15 Not to exceed 19 consecutive days in any given period.
Christian, William Instructional Assistant/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Clayton, Joe District Safety Officer/ District	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Counts, Christopher District Safety Officer/ District	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Delgado, Juan District Safety Officer/ District	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Diaz, Ana Administrative Clerk/ Admin. Services/ SAC	Effective: 07/21/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Donelan, Cynthia Learning Facilitator/ Humanities/ SAC	Effective: 05/30/15 – 06/07/15
Farris, Karlene Instructional Center Tech./ Humanities & Soc. Science & Math/ SAC	Effective: 07/01/15 – 08/09/15 Not to exceed 19 consecutive days in any given period.
Geddes, Christopher Custodian/ Facilities Planning/ District	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Gonzales, Freddie District Safety Officer/ District	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.

Additional Hours for On Going Assignment cont'd

Harris, Courtney District Safety Officer/ District	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Hernandez, Eric Custodian/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Herrera, Daniel Instructional Assistant/ Humanities & Soc. Sci./ SAC	Effective: 07/01/15 – 08/09/15 Not to exceed 19 consecutive days in any given period.
Herrera, Daniel Instructional Assistant/ Humanities/ SAC	Effective: 05/30/15 – 06/30/15 Not to exceed 19 consecutive days in any given period.
Hunt, Michael Custodian/ Facilities Planning/ District	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Low Aranyi, Millicent Senior Clerk/ Student Services/ SAC	Effective: 07/21/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Medina de la Rosa, Jorge Learning Facilitator/ Humanities/ SAC	Effective: 06/15/15 – 06/30/15 Not to exceed 19 consecutive days in any given period.
Medina de la Rosa, Jorge Learning Facilitator /Humanities & Soc. Science & Math/ SAC	Effective: 07/01/15 – 08/09/15 Not to exceed 19 consecutive days in any given period.
Medina, Emiliano Custodian/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Medina, Fausta CDC Cook/Nutrition Spec./ Child Dev. Services/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Montanez, Jesse District Safety Officer/ District	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.

Additional Hours for On Going Assignment cont'd

Mule, Alexander Instructional Assistant/ Science & Math /SCC	Effective: 08/24/15 – 12/11/15 Not to exceed 19 consecutive days in any given period.
Nguyen, Trinity Instructional Assistant/ Science & Math /SCC	Effective: 08/24/15 – 12/11/15 Not to exceed 19 consecutive days in any given period.
Pena Arias, Marisol Counseling Assistant/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Ruesga, Claudia Instructional Assistant/ Humanities/ SAC	Effective: 06/15/15 – 06/30/15 Not to exceed 19 consecutive days in any given period.
Ruesga, Claudia Instructional Assistant/ Humanities & Soc. Sci./ SAC	Effective: 07/01/15 – 08/09/15 Not to exceed 19 consecutive days in any given period.
Serratos, Manel Test Proctor/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Siebert, Kurt CDC Cook/Nutrition Spec./ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Solorzano, Vanessa Instructional Assistant/ Math & Science/ SCC	Effective: 07/01/15 – 12/12/15 Not to exceed 19 consecutive days in any given period.
Steward, Christie Admissions & Record Spec. I/ SAC	Effective: 07/21/15 – 11/20/15 Not to exceed 19 consecutive days in any given period.
Taylor, Katherine Admissions & Records Spec. I/ SAC	Effective: 07/21/15 – 11/20/15 Not to exceed 19 consecutive days in any given period.

Additional Hours for On Going Assignment cont'd

Torres Medina, Joan
Instructional Assistant/ Humanities/ SAC
Effective: 06/15/15 – 06/30/15
07/01/15 – 08/09/15
Not to exceed 19 consecutive days in any given period.

Weiss, Scott
Video Tech./ Fine & Performing Arts/
SAC
Effective: 07/01/15 – 06/30/16
Not to exceed 19 consecutive days in any given period.

Substitute Assignments

Arreola, Patricia
Instructional Assistant/ School of
Continuing Education/ SAC
Effective: 07/01/15 – 06/30/16
Not to exceed 19 consecutive days in any given period.

Cardona, Elizabeth
Custodian/ Admin. Services/ SAC
Effective: 07/01/15 – 06/30/16

Centeno, Karla
General Office Clerk/ Child Dev.
Services/ District
Effective: 07/01/15 – 06/30/16

Chang, Mary
Instructional Assistant/ School of
Continuing Education/ SAC
Effective: 07/01/15 – 06/30/16
Not to exceed 19 consecutive days in any given period.

Clayton, Joe
District Safety Officer/ District
Effective: 07/01/15 – 06/30/16
Not to exceed 19 consecutive days in any given period.

Counts, Christopher
District Safety Officer/ District
Effective: 07/01/15 – 06/30/16
Not to exceed 19 consecutive days in any given period.

Delgado, Juan
District Safety Officer/ District
Effective: 07/01/15 – 06/30/16
Not to exceed 19 consecutive days in any given period.

Do, Vinh
Media Systems Elec. Tech./ Admin.
Services/ SCC
Effective: 07/01/15 – 06/30/16

Substitute Assignments cont'd

Do, Vinh Custodian/ Admin. Services/ SCC	Effective: 07/01/15 – 06/30/16
Duong, Quyen Instructional Assistant/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Flores, Juan Instructional Assistant/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Gallegos, Nicole Instructional Assistant/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Gonzales, Freddie District Safety Officer/ District	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Guillen, Carla Administrative Clerk/ Child Dev. Services/ District	Effective: 07/06/15 – 06/30/16
Guillen, Patricia Instructional Assistant/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Harris, Courtney District Safety Officer/ District	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Hernandez, Blanca Custodian/ Admin. Services/ SAC	Effective: 07/01/15 – 06/30/16
Kong, Tyan District Safety Officer/ District	Effective: 07/01/15 – 06/30/16
Molina, Luis Custodian/ Facilities Planning/ District	Effective: 07/01/15 – 07/15/15
Montanez, Jesse District Safety Officer/ District	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.

Substitute Assignments cont'd

Nguyen, Giang Skilled Maintenance Worker/ Admin. Services/ SCC	Effective: 07/01/15 – 06/30/16
Nguyen, Johnny Instructional Assistant/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Noble, Chrisanne Administrative Secretary/ Business & Career Tech Ed./ SCC	Effective: 07/20/15 – 12/01/15
Noble, Chrisanne Administrative Secretary/ Business & Career Tech Ed./ SCC	Effective: 07/20/15 – 12/01/15
Pena, Alfredo Counseling Assistant/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Plasencia, Cynthia Auxiliary Services Specialist/ Bookstore/ SAC	Effective: 07/01/15 – 12/31/15
Ramos Soto, Maria C. Custodian/ Admin. Services/ SAC	Effective: 07/01/15 – 06/30/16
Salcedo, Jessica Administrative Clerk/ SBDC/ District	Effective: 07/01/15 – 08/25/15
Salcido, Irene Instructional Assistant/ School of Continuing Education/ SAC	Effective: 07/21/15 – 06/30/16
Sanchez, Monica Administrative Clerk/ SBDC/ District	Effective: 07/01/15 – 08/25/15
Serratos, Marielou Counseling Assistant/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Torres de Camino, Maria Teresa Custodian/ Admin. Services/ SAC	Effective: 07/01/15 – 06/30/16

Substitute Assignments cont'd

Zamudio, Marielena Learning Center Specialist/ School of Continuing Education/ SAC	Effective: 07/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
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MISCELLANEOUS POSITIONS

Beck, Jonathan Model/ Arts, Humanities & Soc. Sci./ SCC	Effective: 08/24/15 – 06/02/16
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Carralejo, George Coaching Assistant/ Kinesiology/ SAC	Effective: 08/24/15
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Childs, Wendy Sign Language Interpreter II/ DSPTS/ District	Effective: 07/01/15 - 06/30/16
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De Petris, Gina Sign Language Interpreter II/ DSPTS/ District	Effective: 07/01/15 – 06/30/16
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Duenas, Jonathan Clerical Assistant/ Auxiliary Services/ SAC	Effective: 07/21/15 – 06/30/16
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Duenas, Jonathan Clerical Assistant/ Auxiliary Services/ SAC	Effective: 07/21/15 – 10/16/15
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Dunn, Nicole Sign Language Interpreter VII/ DSPTS/ District	Effective: 07/01/15 - 06/30/16
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Dunn, Paula Sign Language Interpreter VII/ DSPTS/ District	Effective: 07/01/15 – 06/30/16
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Gazda, Patricia Community Services Presenter II/ Science & Math/ SAC	Effective: 08/03/15
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MISCELLANEOUS POSITIONS cont'd

Gomez, Bianca Lizette Child Dev. Intern I/ Child Dev. Services/ SAC	Effective: 07/01/15 – 06/30/16
Gutierrez, Fatima Child Dev. Intern I/ Child Dev. Services/ SAC	Effective: 07/01/15 – 06/30/16
Hale, Katherine Model/ Art, Humanities & Soc. Sci./ SCC	Effective: 08/24/15 – 06/02/16
Harari, Joel Stage Assistant/ Fine & Performing Arts/ SAC	Effective: 07/21/15 – 06/04/16
Hawkins, Jimmy Sign Language Interpreter VII/ DSPS/ District	Effective: 07/01/15 – 06/30/16
Jarl, Peter Model/ Art, Humanities & Soc. Sci./ SCC	Effective: 08/24/15 – 06/02/16
Jimenez, Eric Child Dev. Intern II/ Child Dev. Services/ SAC	Effective: 07/01/15 – 06/30/16
Johnson, Tynisha Sign Language Interpreter III/ DSPS/ District	Effective: 07/01/15 – 06/30/16
Kremer, Nicholas Regional Consortia Chair/ Business & Career Tech. Ed./ SCC	Effective: 07/22/15
Lemoi, Michelle Sign Language Interpreter III/ DSPS/ District	Effective: 07/01/15 – 06/30/16
Lim, Geu Lim Community Services Presenter I/ International Student Program/ SAC	Effective: 07/13/15

MISCELLANEOUS POSITIONS cont'd

Martinez, Joana Child Dev. Intern II/ Child Dev. Services/ SAC	Effective: 06/15/15 – 06/30/15 07/01/15 – 06/30/16
Medina, Jennifer Cashier/ Bookstore/ SCC	Effective: 07/01/15 – 12/31/15
Morrison, Gloria Facility Planner II/ Risk Management/ District	Effective: 07/21/15 – 06/30/16
Ormita, Mark Sign Language Interpreter II/ DSPS/ District	Effective: 07/01/15 – 06/30/16
Otterbach, Denise Sign Language Interpreter II/ DSPS/ District	Effective: 07/01/15 – 06/30/16
Posada, Estela Stage Assistant/ Fine & Performing Arts/ SAC	Effective: 06/01/15 – 06/30/15 07/21/15 – 06/04/16
Quezada, Joshua Coaching Assistant/ Kinesiology/ SAC	Effective: 08/12/15
Ramos, Jonathan Stage Assistant/ Fine & Performing Arts/ SAC	Effective: 07/21/15 – 06/04/16
Roberts, Audrea Child Dev. Intern I/ Child Dev. Services/ SAC	Effective: 07/13/15 – 06/30/16
Rocke, Victoria Coaching Assistant/ Kinesiology/ SAC	Effective: 08/15/15
Shiba, Lisa Sign Language Interpreter IV/ DSPS/ District	Effective: 07/01/15 – 06/30/16

MISCELLANEOUS POSITIONS cont'd

Shields, Cinda Sign Language Interpreter IV/ DSPTS/ District	Effective: 07/01/15 – 06/30/16
Smith, Elizabeth Sign Language Interpreter V/ DSPTS/ District	Effective: 07/01/15 – 06/30/16
Taylor, Virginia Sign Language Interpreter IV/ DSPTS/ District	Effective: 07/01/15 – 06/30/16
Weethee Cano, Heather Sign Language Interpreter II/ DSPTS/ District	Effective: 07/01/15 – 06/30/16
Woolard, Caleb Sign Language Interpreter VII/ DSPTS/ District	Effective: 07/01/15 – 06/30/16

Instructional Associates/Associate Assistants

Criminal Justice

Billinger, Brenden	Effective: 08/18/15
Lopez, Estacio	Effective: 08/18/15
Nip, Darwin	Effective: 08/18/15
Sheehan, Margie	Effective: 08/18/15
Swain, Michael	Effective: 08/18/15

Nursing

Kun, Roland	Effective: 08/24/15
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COMMUNITY SERVICE PRESENTERS

Stipends Effective May 11 – June 10, 2015

Abdul, Quyuam	Amount: \$ 87.23
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Stipends Effective May 11 – June 10, 2015 cont'd

Bradley, Sabrina	Amount: \$ 404.20
Covey, Jeff	Amount: \$ 910.00
Dominguez, Paciano	Amount: \$ 409.46
Famolaro, Felix	Amount: \$ 720.00
Figueroa, Miguel	Amount: \$ 264.70
Fischer Militaru, Mariana	Amount: \$ 400.00
Friebert, Martin	Amount: \$ 660.00
Hammonds, Elvin	Amount: \$ 240.00
Mack, Karen	Amount: \$ 205.32
Nolasco, Jeffrey	Amount: \$ 240.00
Pagones, Kim	Amount: \$ 162.86
Rivera, Rodrigo	Amount: \$ 133.10 \$ 225.85
Rudd, James	Amount: \$ 3,169.95
Tran, Chi	Amount: \$ 427.14
Watson, Katherine	Amount: \$ 143.72

Stipends Effective June 11 – June 30, 2015

Blackmore, Gary	Amount: \$ 440.00
Bonds, Jeffrey	Amount: \$ 380.00
Burns, Brigitte	Amount: \$ 56.02
Cohen, Robert	Amount: \$ 271.44

Stipends Effective June 11 – June 30, 2015 cont'd

Dumon, Dori	Amount: \$ 140.00 \$ 495.00
Fischer Militaru, Mariana	Amount: \$ 600.00
Haugen, Nancy	Amount: \$ 320.00
Kibbe, Joseph	Amount: \$ 855.00
Nolasco, Jeff	Amount: \$ 60.00
Reick, Jane	Amount: \$ 74.45
Rowan, Charles	Amount: \$ 352.87
Rudd, James	Amount: \$ 937.65
Sobel, Barbara	Amount: \$ 67.68

VOLUNTEERS

Diaz, Jose Non Student Volunteer/ Kinesiology/ SAC	Effective: 08/18/15 – 06/30/16
Fernandez Marquez, Luz Non Student Volunteer/ Counseling/ SAC	Effective: 08/18/15 – 06/30/16
Stevenson, Christopher Non Student Volunteer/ Kinesiology/ SAC	Effective: 08/18/15 – 06/30/16
Wakefield, Rob Non Student Volunteer/ Kinesiology/ SAC	Effective: 09/05/15 – 06/30/16

SANTA ANA COLLEGE
STUDENT ASSISTANT LIST
2015/2016

Alvarado, Ronnie Lou	Effective: 07/01/15-06/30/16
Arzola, Katrina Nicole	Effective: 07/06/15-06/30/16
Bacilio Dominguez, Brenda	Effective: 07/06/15-06/30/16
Bustamante, Maribel	Effective: 07/06/15-06/30/16
Canova, Alejandro	Effective: 07/01/15-06/30/16
Diep, Hoa Thai	Effective: 07/13/15-06/30/16
Flores, Erika	Effective: 07/07/15-06/30/16
Galvan, Ruby Dolores	Effective: 07/07/15-06/30/16
Garcia, Erika Guadalupe	Effective: 07/01/15-06/30/16
Gaspar Don Juan, Ana L	Effective: 07/01/15-06/30/16
Gonzalez, Erica Jeannette	Effective: 07/06/15-06/30/16
Hernandez Casarez, Teresa	Effective: 07/01/15-06/30/16
Ishikawa, Yukie	Effective: 07/13/15-06/30/16
Isordia Araiza, Claudia Miriam	Effective: 07/01/15-06/30/16
Jimenez Figueroa, Sarai	Effective: 07/01/15-06/30/16
Lopez, Lauren Nicole	Effective: 07/01/15-06/30/16
Lopez, Wendy E	Effective: 07/14/15-06/30/16
Martinez, Edgar	Effective: 07/06/15-06/30/16
Matas De Zelaya, Ana Maria	Effective: 07/06/15-06/30/16
Mateo Martinez, Norail Fabiola	Effective: 07/01/15-06/30/16
Mejia, Maria D	Effective: 07/01/15-06/30/16
Mendez, Mayra Yessenia	Effective: 07/07/15-06/30/16
Mendoza, Jamie	Effective: 07/01/15-06/30/16
Mullicane, Dominique Lauren	Effective: 07/06/15-06/30/16
Munga, Thalia A	Effective: 07/13/15-06/30/16
Olivares, Juan Antonio	Effective: 07/13/15-06/30/16
Orozco Alvarez, Rita Joana	Effective: 07/01/15-06/30/16
Pineda, Reyna	Effective: 07/01/15-06/30/16
Reyes, Rigoberto	Effective: 07/06/15-06/30/16
Rivera, Katia	Effective: 07/01/15-06/30/16
Rodriguez, Mileydy Rosa	Effective: 07/01/15-06/30/16
Rodriguez Alvarado, Liliana	Effective: 07/13/15-06/30/16
Sierra, Karina	Effective: 07/01/15-06/30/16
Sok, Cham Roeun	Effective: 07/15/15-06/30/16
Trujillo, Crystal Sarah	Effective: 07/07/15-06/30/16
Truong, Lam Thanh	Effective: 07/06/15-06/30/16

Santiago Canyon College
STUDENT ASSISTANT NEW HIRE LIST

Alcantar, Lizbeth	Effective: 07/09/15 – 06/30/16
Alvarado, Raquel	Effective: 08/11/15 – 06/30/16
Aragon, Adrian	Effective: 07/27/15 – 06/30/16
Asuncion, Erika	Effective: 08/11/15 – 06/30/16
Barraza Trujillo, Edgar	Effective: 07/27/15 – 06/30/16
Beckman, Kristina	Effective: 08/20/15 – 06/30/16
Behr, Patrick	Effective: 08/20/15 – 06/30/16
Bloemhard, Dana	Effective: 08/20/15 – 06/30/16
Brower, Brianna	Effective: 08/11/15 – 06/30/16
Bui, Danielle	Effective: 08/20/15 – 06/30/16
Cardenas, Kennia	Effective: 08/20/15 – 06/30/16
Castillo, Adrianna	Effective: 08/20/15 – 06/30/16
Colgan, Nicholas	Effective: 08/20/15 – 06/30/16
Collister, Kylie	Effective: 08/11/15 – 06/30/16
Coronardo Flores, Erika	Effective: 08/17/15 – 06/30/16
DeRosas, Maria	Effective: 07/13/15 – 06/30/16
Dickerson, Cory	Effective: 08/11/15 – 06/30/16
Escarcega, Arleeny	Effective: 08/11/15 – 06/30/16
Escobar, Angelica	Effective: 08/11/15 – 06/30/16
Esparragoza Munoz, Erik	Effective: 08/20/15 – 06/30/16
Evans, Lillian	Effective: 08/20/15 – 06/30/16
Farah, Matthew	Effective: 08/20/15 – 06/30/16
Flores Alonso, Marco	Effective: 08/11/15 – 06/30/16
Franco, Francisco	Effective: 08/20/15 – 06/30/16
Gagnon, Troy	Effective: 08/11/15 – 06/30/16
Galia, Christine Mae	Effective: 08/03/15 – 06/30/16
Guerrero, Rosario	Effective: 08/20/15 – 06/30/16
Guevara, Felix	Effective: 07/27/15 – 06/30/16
Haaker, Dana	Effective: 08/20/15 – 06/30/16
Haddadin, Anthony	Effective: 08/03/15 – 06/30/16
Hawkins, Ethan	Effective: 08/11/15 – 06/30/16
Hernandez, Moncia	Effective: 08/11/15 – 06/30/16
Hitch, Elizabeth	Effective: 08/20/15 – 06/30/16
Jones, Solomon	Effective: 08/11/15 – 06/30/16
Koepke, Sjoen	Effective: 08/20/15 – 06/30/16
Ledzma, Oscar	Effective: 08/11/15 – 06/30/16
Levalle, Marisa	Effective: 08/11/15 – 06/30/16
Mavrov, Borislav	Effective: 08/20/15 – 06/30/16
Mellado Madrid, Dania Y.	Effective: 08/11/15 – 06/30/16
Mitchell, Jack	Effective: 08/20/15 – 06/30/16
Monajjemi, Ali	Effective: 08/20/15 – 06/30/16
Moran, Valeria	Effective: 08/03/15 – 06/30/16
Morgan, Aaron	Effective: 08/11/15 – 06/30/16
Omillo, Bryan	Effective: 08/20/15 – 06/30/16
Pagenkopp, Ryan	Effective: 08/20/15 – 06/30/16
Pannone, Kyle	Effective: 08/20/15 – 06/30/16
Portillo, Diana	Effective: 07/14/15 – 06/30/16
Prutsman, Kurt	Effective: 08/20/15 – 06/30/16
Rios, Geena	Effective: 07/15/15 – 06/30/16
Rebolledo, Daniel	Effective: 08/11/15 – 06/30/16
Rock, Adam	Effective: 08/20/15 – 06/30/16
Ross, Christopher	Effective: 08/20/15 – 06/30/16

Santiago Canyon College
STUDENT ASSISTANT NEW HIRE LIST cont'd

Rowe, Ryan	Effective: 08/20/15 – 06/30/16
Saldivar, Edgar	Effective: 08/20/15 – 06/30/16
Salloum, Amanda	Effective: 08/11/15 – 06/30/16
Sanchez, Daisy	Effective: 08/03/15 – 06/30/16
Syed, Kaamran	Effective: 08/20/15 – 06/30/16
Torres, Jaime	Effective: 08/20/15 – 06/30/16
Vazquez Camacho, Ingrid	Effective: 08/11/15 – 06/30/16
Vazquez, Yelitza	Effective: 08/03/15 – 06/30/16
Vitale, Brooke	Effective: 08/20/15 – 06/30/16
Walker, Elaine	Effective: 08/20/15 – 06/30/16
Wilkinson, Lucas	Effective: 08/20/15 – 06/30/16
Zamarron-Urquieta, Anthony	Effective: 08/20/15 – 06/30/16

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources

To: Board of Trustees	Date: August 17, 2015
Re: Approval of Agreement with Liebert Cassidy Whitmore for Management Training and Legal Services	
Action: Request for Approval	

BACKGROUND

Since 1998 the District has been a member of the Southern California Community College District Employment Relations Consortium offered by the law firm of Liebert Cassidy Whitmore, which provides our management employees with six full days of training per year as outlined in the agreement. In addition, the District contracts with Liebert Cassidy Whitmore for general legal services on an as needed basis as outlined in the agreement.

ANALYSIS

Many of our management employees have attended these workshops at no additional expense and have found them to be helpful, educational and informative. The consortium is comprised of twenty (20) community college districts and for an annual fee of Three Thousand Four Hundred Dollars (\$3,400.00), provides an economical and effective strategy to provide management training.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Chancellor to renew the agreement for the 2015/2016 fiscal year.

Fiscal Impact: \$3,400 plus additional legal fees	Board Date: August 17, 2015
Prepared by: John Didion Executive Vice Chancellor, Human Res. and Ed. Services	
Submitted by: John Didion, Executive Vice Chancellor, Human Res. and Ed. Services	
Recommended by: Dr. Raúl Rodríguez, Chancellor	

2015 JUN 29 A 10:43
HUMAN RESOURCES/215/28000

6033 West Century Boulevard, 5th Floor
Los Angeles, California 90045
T: (310) 981-2000 F: (310) 337-0560

June 5, 2015

John Didion
Executive Vice Chancellor, HR & Educational Services
Rancho Santiago Community College District
2323 North Broadway, Suite 407
Santa Ana, CA 92706

Re: Southern California Community College District Employment Relations Consortium

Dear Mr. Didion:

We are looking forward to another successful year with the Southern California Community College District Employment Relations Consortium. The consortium committee has selected a wide variety of topics for your managers, supervisors and administrators. We are pleased to provide the consortium with four full days of training, our monthly newsletter, *Education Matters*, and telephone consultation.

We are enclosing the planning meeting notes for your records. We will forward the schedule when it is ready.

Enclosed is an Agreement for Special Services. Please execute and return a copy to our office.

You'll note that the attached invoice gives you the option of subscribing (or renewing) your Liebert Library membership. We've combined this with the consortium billing for your ease. If you do not want to subscribe to the Library, simply check the box next to ERC only and submit that amount. If you do want to subscribe/renew, just check the corresponding box and return the amount indicated (the listed rate reflects the ERC discount.)

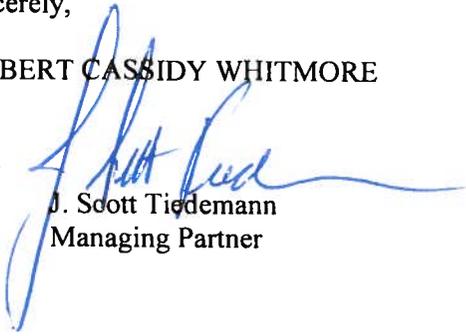
If you have any questions about the consortium or our other training programs, please contact Cynthia Weldon, Director of Marketing & Training at (310) 981-2055 or cweldon@lcwlegal.com.

We thank you for your membership and we look forward to another successful training year.

Sincerely,

LIEBERT CASSIDY WHITMORE

BY:


J. Scott Tiedemann
Managing Partner

Enclosures

AGREEMENT FOR SPECIAL SERVICES

This Agreement is entered into between the Rancho Santiago Community College District, hereinafter referred to as "College," and the law firm of LIEBERT CASSIDY WHITMORE, A Professional Corporation, hereinafter referred to as "Attorney."

WHEREAS College has the need to secure expert training and consulting services to assist College in its relations and negotiations with its employee organizations; and

WHEREAS College has determined that no less than twenty-six (26) colleges in the Southern California area have the same need and have agreed to enter into identical agreements with Attorney; and

WHEREAS Attorney is specially experienced and qualified to perform the special services desired by the College and is willing to perform such services;

NOW, THEREFORE, College and Attorney agree as follows:

Attorney's Services:

During the year beginning July 1, 2015, Attorney will provide the following services to College (and the other aforesaid colleges):

1. Four (4) days of group training workshops covering such employment relations subjects as management rights and obligations, negotiation strategies, employment discrimination and affirmative action, employment relations from the perspective of elected officials, performance evaluation (administering evaluations), grievance and discipline administration for supervisors and managers, planning for and responding to concerted job actions, current court, administrative and legislative developments in personnel administration and employment relations, etc., with the specific subjects covered and lengths of individual workshop presentations to be determined by College and the other said local colleges.

It is expressly understood that the material used during these presentations, including written handouts and projected power points are provided solely for the contracted workshops. This agreement warrants there will be no future use of Liebert Cassidy Whitmore material in other trainings or formats without the expressed written permission of Liebert Cassidy Whitmore. Any such use will constitute a violation of this agreement and copyright provisions.

2. Availability of Attorney for College to consult by telephone.
3. Providing of a monthly newsletter covering employment relations developments.

Fee:

Attorney will provide these special services to College for a fee of Three Thousand Four Hundred Dollars (\$3,400.00) payable in one payment prior to August 1, 2015. The fee, if paid after August 1, 2015 will be \$3,500.00.

Said fee will cover Attorney's time in providing said training and consultative services and the development and printing of written materials provided to attendees at the training programs.

Additional Services:

Attorney shall, as and when requested by College, make itself available to College to provide representational, litigation, and other employment relations services. The College will be billed for the actual time such representation services are rendered, including reasonable travel time, plus any necessary costs and expenses authorized by the College.

The range of hourly rates for Attorney time is from One Hundred Ninety to Two Hundred Ninety-Five Dollars (\$190.00 - \$295.00) per hour for attorney staff and from Seventy-Five to One Hundred Fifty Dollars (\$75.00 - \$150.00) per hour for services provided by paraprofessional and litigation support staff. Attorneys, paraprofessional and litigation support staff bill their time in minimum units of one-tenth of an hour. Attorney reviews its hourly rates in an annual basis and if appropriate, adjusts them effective July 1.

Independent Contractor:

It is understood and agreed that Attorney is and shall remain an independent contractor under this Agreement.

Term:

The term of this Agreement is twelve (12) months commencing July 1, 2015. The term may be extended for additional periods of time by the written consent of the parties.

Condition Precedent:

It is understood and agreed that the parties' aforesaid rights and obligations are contingent on no less than twenty-six (26) local college employers entering into a substantially identical Agreement with Attorney on or about July 1, 2015.

Dated: 6/5/15

LIEBERT CASSIDY WHITMORE
A Professional Corporation

By 

Dated: _____

**RANCHO SANTIAGO COMMUNITY COLLEGE
DISTRICT**

By _____

INVOICE

June 5, 2015

John Didion
 Executive Vice Chancellor, HR & Educational Services
 Rancho Santiago Community College District
 2323 North Broadway, Suite 407
 Santa Ana, CA 92706

(RA030-10000)

INVOICE NUMBER: 1404558

**SOUTHERN CALIFORNIA COMMUNITY COLLEGE DISTRICT
 EMPLOYMENT RELATIONS CONSORTIUM**

Membership: 07/01/15 through 06/30/16

Please make your check out for one of the following amounts:

ERC Membership	\$3,400.00	<input type="checkbox"/>
ERC Membership w/ Basic Liebert Library Subscription (optional) <i>Basic Subscription provides access to over 200 sample forms, policies and checklists that can be used as templates.</i>	\$3,805.00	<input type="checkbox"/>
ERC Membership w/ Premium Liebert Library Subscription (optional) <i>Premium Subscription provides unlimited access to LCW workbooks in digital format, as well as over 200 sample forms, policies and checklists that can be used as templates.</i>	\$4,295.50	<input type="checkbox"/>

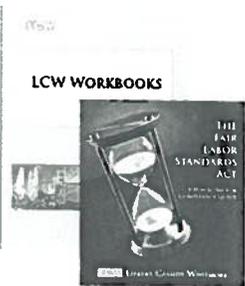
Note: Please send us a copy of this invoice along with your payment.

For more information on the many benefits of Liebert Library, please visit www.liebertlibrary.com, call Vladimir Power at 310.981.2011 and see the attached ad.

**If ERC Membership paid after August 1, 2015 amount due is \$3,500.00
 (Includes \$100.00 late fee)**



Our firm is proud to present the **Liebert Library** – an online collection of trusted legal training and reference materials that cover a variety of public-sector labor and employment topics!



For more than 30 years our attorneys have tirelessly worked to create an entire library of legal resources that covers a variety of labor and employment topics. Now you can get on-demand access to our extensive collection of workbooks, sample forms, polices and checklists, including:

Workbooks

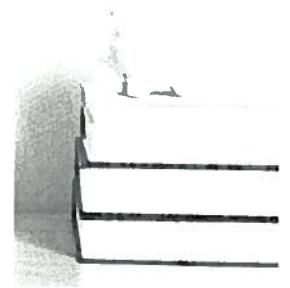
- The FLSA Compliance Guide
- Principles for Public Safety Employment
- Annual Audit of Your Personnel Rules
- Labor & Employment Relations Issues During Lean Times
- Understanding Public Employee Retirement Issues

Sample Forms and Polices

- Checklist for POBR/FBOR Investigation
- Reasonable Accommodation Policy
- Sample Anti-Bullying Policy
- Sample Discipline Policy
- Social Media Policy

We offer 2 levels of subscription for Liebert Library at **economical** prices that will allow you to lower future legal costs for your agency:

1. **Basic Membership** - Access to **all of our sample forms and policies** that we use as appendices in our workbooks. You will have **on-demand** access to these documents and can download them in Word and PDF formats.
2. **Premium Membership** - Access to all of the benefits of our Basic Membership (see above), as well as the ability to read and reference our workbooks **at any time!** You will also receive a \$15 discount on the purchase of any workbook.



For more information visit: www.LiebertLibrary.com

Questions? Contact Vladimir Power at vpower@lcwlegal.com or 310.981.2011