

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, November 9, 2015
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 26, 2015

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of el Don Student Newspaper Award Recipients

1.8 Presentation on Santiago Canyon College (SCC) Orange Education Center (OEC)

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

- Senate meetings

2.7 Reports from Board Committee Chairpersons

- Board Facilities Committee

3.0 INSTRUCTION

*3.1 Approval of New Pharmacy Technology Agreement with Harbor Compounding Pharmacy Action

The administration recommends approval of the agreement with Harbor Compounding Pharmacy in Costa Mesa, California.

*3.2 Approval of New Pharmacy Technology Agreement with Custom Healthcare Compounding Pharmacy Action

The administration recommends approval of the agreement with Custom Healthcare Compounding Pharmacy in Laguna Hills, California.

*3.3 Approval of Occupational Therapy Assistant (OTA) Agreement Renewal with Intergro Resources, Inc. d/b/a Intergro Rehab Services Action

The administration recommends approval of the agreement renewal with Intergro Resources, Inc. d/b/a Intergro Rehab Services in Santa Ana, California.

*3.4 Approval of Speech-Language Pathology Assistant Agreement Renewal with Magnolia School District Action

The administration recommends approval of the agreement renewal with Magnolia School District in Anaheim, California.

* Item is included on the Consent Calendar, Item 1.6.

- *3.5 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates Awarded in Summer 2015 Action
The administration recommends confirmation of the recipients of the SAC associate degrees and certificates for summer 2015 as presented.
- *3.6 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Summer 2015 Action
The administration recommends confirmation of the recipients of the SCC associate degrees and certificates for summer 2015 as presented.
- *3.7 Approval of Santa Ana College Community Services Program for Spring 2016 Action
The administration recommends approval of the proposed SAC Community Services Program for spring 2016.
- *3.8 Approval of Santiago Canyon College Community Services Program for Spring 2016 Action
The administration recommends approval of the proposed Community Services Program for spring 2016.
- *3.9 Approval of Sabbatical Leave Report from Professor Rochelle Zook Action
The administration recommends approval of the sabbatical leave report received from Professor Rochelle Zook.
- *3.10 Approval of Sabbatical Leave Report from Dr. Christa Solheid Action
The administration recommends approval of the sabbatical leave report received from Dr. Christa Solheid.
- *3.11 Approval of Sabbatical Leave Report from Professor Eric Hovanitz Action
The administration recommends approval of the sabbatical leave report received from Professor Eric Hovanitz.
- *3.12 Approval of Classroom Lease Renewal with Orange Unified School District (OUSD) Action
The administration recommends approval of the SCC Orange Education Center lease agreement renewal for classroom space with OUSD for the period of July 1, 2015, through June 30, 2016, as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of October 2015.

* Item is included on the Consent Calendar, Item 1.6.

- *4.3 Acceptance of 2014-2015 Measure E Citizens' Bond Oversight Committee Annual Report to the Community Action
The administration recommends acceptance of the Measure E Citizens' Bond Oversight Committee Annual Report to the Community for 2014-2015 as presented.
- *4.4 Approval of Amendment to Agreement with Flewelling & Moody for Architectural and Engineering Services for Roof Replacement of Dunlap Hall at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Flewelling & Moody for architectural and engineering services for the roof replacement of Dunlap Hall at SAC as presented.
- *4.5 Approval of Agreement with Dougherty + Dougherty Architecture LLP for On-Call Architectural Design Services for Various Projects District-wide Action
The administration recommends approval of the agreement with Dougherty + Dougherty Architecture LLP for on-call architectural design services for various projects district-wide as presented.
- *4.6 Approval of Agreement with Leland Saylor Associates for On-Call Cost Estimating Consulting Services for Various Projects District-wide Action
The administration recommends approval of the agreement with Leland Saylor Associates for on-call cost estimating consulting services for various projects district-wide as presented.
- *4.7 Approval of Agreement with Lionakis for On-Call Architectural Design Services for Various Projects District-wide Action
The administration recommends approval of the agreement with Lionakis for on-call architectural design services for various projects district-wide as presented.
- *4.8 Approval of Agreement with NAC Architecture for On-Call Architectural Design Services for Various Projects District-wide Action
The administration recommends approval of the agreement with NAC Architecture for on-call architectural design services for various projects district-wide as presented.
- *4.9 Approval of Agreement with Simpson, Gumpertz & Heger for On-Call Structural Engineering Services for Various Facility Improvement Projects Action
The administration recommends approval of the agreement with Simpson, Gumpertz & Heger for on-call structural engineering services for various facility improvement projects as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.10 Approval of Agreement with HPI Architecture for Professional Design Services for Orange Education Center at Santiago Canyon College Action
The administration recommends approval of the agreement with HPI Architecture for professional design services for OEC at SCC as presented.
- *4.11 Approval of Agreement with Sindoni Consulting & Management Services, Inc. for Commissioning Consulting Services for Chiller Replacement Project at Building D at Santiago Canyon College Action
The administration recommends approval of the agreement with Sindoni Consulting & Management Services, Inc. for commissioning consulting services for the chiller replacement project at Building D at SCC as presented.
- *4.12 Adoption of Resolution No. 15-21 – Solid Waste Handling, Trash and Recycling Services without Competitive Bidding Action
The administration recommends adoption of Resolution No. 15-21 authorizing the procurement of District-wide waste handling and recycling services by contract without competitive bidding as presented.
- *4.13 Approval of Contracts with Dell Marketing L.P., Hewlett Packard Company and Hewlett Packard Enterprise Action
The administration recommends approval of the following contracts: Dell Marketing L.P. including Authorized Resellers, Master Price Agreement #MWNWC-108, Hewlett Packard Company including Authorized Resellers, Master Price Agreement #MWNWC-115, #MNNVP- 133 and Hewlett Packard Enterprise including Authorized Resellers, Master Price Agreement #MNNVP-134, for the purchase of computer equipment, software, peripherals and related services, and any future renewals, extensions and addendums, as presented.
- *4.14 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period October 11, 2015, through October 24, 2015.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Adult Education Block Grant Regional Consortium Funding \$3,079,153
Appropriation (SAC/SCC)
 - Strengthening Transfer Education and Matriculation in STEM \$ 120,699
(STEM²) – Year 5 (SCC)

* Item is included on the Consent Calendar, Item 1.6.

- *5.1 Approval of Resource Development Items (contd.)
- Student Success and Support Program (SSSP) – Non-Credit (CEC) \$1,736,739
 - Student Success and Support Program (SSSP) – Non-Credit (OEC) \$ 902,525
 - Workforce Innovation and Opportunity Act, Title II – Adult Education and Family Literacy Act (SAC/SCC) \$3,166,269
- *5.2 Approval of First Amendment to Sub-Agreement between Rancho Santiago Community College District (RSCCD) and Growth Sector Company for Santa Ana Workforce Investment Board’s H-1B Visa Technical Skills Training Grant: Orange County Bridge to Engineering Project Action
- The administration recommends approval of the sub-agreement amendment and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 Appointment to Measure Q Citizens’ Bond Oversight Committee Action
- It is recommended that the board approve the appointment to the Measure Q Citizens’ Bond Oversight Committee as presented.
- 5.4 Approval of Board Safety & Security Committee as Standing Committee Action
- Chairperson Claudia Alvarez recommends the board approve the status of the Board Safety & Security Committee change from an ad hoc committee to a standing committee.
- 5.5 Board of Trustee Express Interest in Board Officer Positions Information
- The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2015-2016, as well as any committee assignments.
- 5.6 Review and Discussion of Self-Evaluation Responses from Community and Staff Information
- The survey responses from community and staff are presented to the board for review and discussion.
- 5.7 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

* Item is included on the Consent Calendar, Item 1.6.

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association

3. Appeal of Student Suspension (pursuant to Education Code 72122)
Student I.D. #1956059

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Changes of Assignment
- Approval of Changes of Title
- Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires

6.2 Classified Personnel

Action

- Approval of Hourly On Going to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Changes in Position
- Ratification of Resignations/Retirements

-
- 6.2 Classified Personnel (contd.)
 - Approval of New Assignments
 - Approval of Temporary Assignments
 - Approval of Additional Hours for On Going Assignments
 - Approval of Substitute Assignments
 - Approval of Miscellaneous Positions
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Community Service Presenters and Stipends
 - Approval of Volunteers
 - Approval of Student Assistant Lists

6.3 Approval of Search Consultant for Santa Ana College Presidential Search Action

It is recommended that the board engage Community College Search Services and authorization be given to the Chancellor or his designee to execute the required documents to retain the firm.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on December 7, 2015.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santa Ana College
1530 W. 17th Street, Room U-102
Santa Ana, California

Board of Trustees
(Regular meeting)

Monday, October 26, 2015

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:40 p.m. by Mr. Larry Labrado. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, Mr. Phillip Yarbrough, and Ms. Raquel Manriquez. Ms. Claudia Alvarez arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispfenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Tom Andrews, President, California School Employees Association (CSEA), Chapter 579.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Hanna and seconded by Ms. Mendoza Yanez to approve an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

1.4 Public Comment

Mr. Timothy Sudbrink spoke regarding business at Santiago Canyon College (SCC).

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the minutes of the meeting held October 12, 2015. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.11 (Purchase Orders), removed from the Consent Calendar by Mr. Hanna. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

3.1 Approval of Pharmacy Technology Agreement Renewal – Newport Bay Hospital

The board approved the pharmacy technology agreement renewal with Newport Bay Hospital in Newport Beach, California.

3.2 Approval of Corrected Affiliation Agreement with Western Interpreting Network (WIN)

The board approved the corrected affiliation agreement with WIN for sign language interpreter services from September 14, 2015, through June 30, 2018.

3.3 Approval of Career Technical Education (CTE) Employment Outcomes Survey Agreement with Sonoma County Junior College District

The board approved the agreement with Sonoma County Junior College District in Petaluma, California.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers during the month of September 2015.

4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period ended September 30, 2015

The board approved the CCFS-311Q for the period ending September 30, 2015, as presented.

4.5 Approval of Agreement with Jacobus & Yuang for Cost Estimating Consulting Services for Science Center at Santa Ana College (SAC)

The board approved the agreement with Jacobus & Yuang for cost estimating consulting services for the Science Center at SAC as presented.

4.6 Approval of Amendment to Agreement with Facilities Planning & Program Services (FPPS) for Program Planning and Management Consulting Services

The board approved the amendment with FPPS for program planning and management consulting services as presented.

1.6 Approval of Consent Calendar (contd.)

4.7 Approval of Agreement with Credentials Order Processing Services Inc. ParkingPlus® Permit Order Management Service

The board approved the agreement with Credentials Order Processing Services Inc. ParkingPlus® Permit Order Management Service as presented.

4.8 Approval of Agreement with Margolis Healy & Associates LLC - Clery Act and Title IX Compliance Training

The board approved the agreement with Margolis Healy & Associates LLC to provide training on Clery Act compliance as presented.

4.9 Approval of Foundation for California Community Colleges Office Products Contract #15-003

The board approved the district's use of the Foundation for California Community Colleges Contract #15-003 including future renewals and extensions for office products to Office Depot, Inc. as presented.

4.10 Approval of Independent Contractors

The board approved the following independent contractor: Paul De La Cerda – Clover Agency Inc. for consulting services to develop and implement regional alignment activities regarding the Career Technical Education Enhanced Fund project including gap analysis, program inventory, strategic plan and communication strategy at the rate of \$68 per hour. Dates of service are November 1, 2015, through June 30, 2016. The fee is estimated at \$20,000.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Basic Skills Initiative (SAC & SCC)	\$728,221
- Board Financial Assistance Program (BFAP) (SAC)	\$694,628
- Pharmacy Technology Program Mini-Grant (SAC)	\$ 3,000

5.2 Approval of Capacity Building Grant – Project Implementation Plan

The board approved the Final Report for Rancho Santiago Community College District's (RSCCD) Child Development Services' Capacity Building Grant.

1.7 Recognition of Faculty Members by Board of Trustees

The board recognized Mr. Charles "Bud" Little, Professor, Journalism; Communications and Media Department Chair, Santa Ana College, for his dedication to students and accomplishments in his field.

Ms. Alvarez arrived at this time.

1.7 Recognition of Faculty Members by Board of Trustees (contd.)

The board recognized Mr. Steve Bautista, Counselor/Professor/Coordinator, Center for Teacher Education; Coach Don Sneddon, Professor, Fire Technology (Wellness) and former Head Coach/Baseball; and Ms. Marta Sneddon, Professor, Fire Technology (Kinesiology), for their dedication to students and accomplishments in their fields at Santa Ana College.

1.8 Presentation on Community and Student Workforce Project Agreement (CSWPA)

Mr. Joseph Carroll, Senior Project Manager, The Solis Group, gave a presentation on the CSWPA. Board members received clarification on data related to the CSWPA from Mr. Carroll.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board, which included Ms. Barrios presenting a donation from Rancho Santiago Community College District (RSCCD) Foundation to the Santa Ana College (SAC) and SCC Associated Student Governments.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College
Dr. John Weispfenning, President, Santiago Canyon College

Dr. Martinez's report included a 2015 Appreciation Recognition presentation from Mr. Bobby McDonald, President and Executive Director of the Black Chamber of Commerce of Orange County, to Dr. Martinez in honor of the SAC Centennial Celebration.

Dr. Martinez reported that the accrediting commission has acknowledged receipt of SAC's Follow-Up Report on Accreditation.

In addition, Dr. Martinez' report included a presentation on "Snapshots of Student Success: Dynamic Data, Innovation, and Teamwork" by Dr. Sara Lundquist, Vice President of Student Services, Santa Ana College. Board members received clarification on data related to the presentation from Dr. Lundquist.

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Oscar Cortés, Student President, Santa Ana College
Ms. Sophia Cho, Student Director of Health and Wellness, Santiago Canyon College

2.5 Report from Classified Representative

Mr. Tom Andrews, President, CSEA, Chapter 579, provided a report to the board on behalf of the classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Dr. Elliott Jones, Academic Senate President, Santa Ana College

2.7 Reports from Board Committee Chairpersons

Mr. Solorio provided a report on the October 22, 2015, Board Facilities Committee meeting.

3.0 **INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 **BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, 4.3, and 4.5 through 4.10 were approved as part of Item 1.6 (Consent Calendar).

4.4 Quarterly Investment Report as of September 30, 2015

The quarterly investment report as of September 30, 2015, was presented as information.

4.11 Approval of Purchase Orders

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the purchase order listing for the period September 13, 2015, through October 10, 2015. Mr. Hanna asked if there were expenditures to the RSCCD Foundation from district funds; Mr. Hardash responded negatively.

5.0 GENERAL

Items 5.1 and 5.2 were approved as part of Item 1.6 (Consent Calendar).

5.3 Board Member Comments

Board members thanked SAC ASG members for hosting a reception prior to the board meeting and thanked SAC staff for hosting the board meeting. Mr. Hanna expressed appreciation for having the board meeting on campus.

Mr. Yarbrough gave a report on the Association of Community College Trustees (ACCT) Annual Leadership Congress that he attended on October 14–17, 2015, in San Diego. He asked staff to provide the board with the figures for the student loan default rate at both colleges for the last three years, and the excel spreadsheets the district uses for multi-year projects.

Mr. Yarbrough and Ms. Alvarez indicated they are looking forward to attending the Central Plant Groundbreaking ceremony at Santa Ana College on November 3, 2015.

Mr. Yarbrough asked that the answers to Ms. Alvarez' question on Item 3.2 (WIN) and Item 4.7 (Credentials Order Processing Services Inc.) be attached to the minutes.

Mr. Yarbrough thanked Ms. Alvarez for co-writing an editorial with him regarding "Arming Campus Security in Everyone's Best Interest" which appeared in *The Orange County Register* newspaper on October 14, 2015. Ms. Alvarez thanked the community and the student government representatives for their involvement in keeping the campuses safe.

Mr. Hanna thanked fellow trustees and students for their participation with the Board Safety & Security Committee. He indicated that board members count on staff/student representatives that attend board and committee meetings to share what the board is doing with the people they represent. Mr. Hanna suggested the possibility of holding a Board Safety & Security Committee on campus to obtain more involvement from staff/students. Referring to a staff editorial entitled "Improving Safety on Campuses" in the *el Don* student newspaper on October 26, 2015, Mr. Hanna expressed appreciation for the staff's opinion that "it was the right thing to do" to arm campus safety officers.

Ms. Alvarez gave a report on the New American Leaders Project Power and Policy: New Americans in Elected Office conference that she attended on October 16, 2015, in Washington, D.C.

Mr. Hanna thanked the RSCCD Foundation for the \$5,000 donation to SAC & SCC Associated Student Governments. He indicated that the board looks forward to reports on how the donated monies have been utilized. Ms. Mendoza Yanez congratulated the students on receiving the donation. Mr. Solorio thanked Ms.

5.3 Board Member Comments (contd.)

Barrios for her leadership in assisting the RSCCD Foundation in its donation to the ASGs.

Mr. Hanna welcomed Mr. Andrews and asked that board members receive the California School Employees Association newsletter.

Ms. Mendoza Yanez congratulated Dr. Martinez on receiving the Visionary Leadership Award at the Hispanic Education Endowment Fund (HEEF) celebration on October 22, 2015.

Ms. Mendoza Yanez invited everyone to the “Soldiers to Scholars” event hosted by SAC on November 5, 2015.

Ms. Mendoza Yanez thanked Dr. Weispenning for his support of the Communications Club at the SCC Orange Education Center.

Mr. Solorio thanked Dr. Lundquist for her student success presentation and commitment to the Santa Ana Partnership program. He indicated his son received a letter explaining the partnership program offered by SAC; California State University, Fullerton; and University of California, Irvine.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:22 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 7:38 p.m.

Closed Session Report

Mr. Hanna reported the board discussed public employment, labor negotiations, and public employee discipline/dismissal/release, and the board took action at a previous meeting during closed session to suspend a test proctor for five (5) days with the following vote: Aye - Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

- Approve Adjustments to Placements
- Ratify Resignations/Retirements
- Approve Leaves of Absence
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

- Approve New Appointments
- Approve On Going to Contract Assignments
- Approve Longevity Increments
- Approve Out of Class Assignments
- Approve Changes in Position

6.2 Classified Personnel (contd.)

- Ratify Resignations/Retirements
- Approve Temporary to Hourly On Going Assignments
- Approve Out of Class Assignments
- Approve Changes in Temporary Assignment
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on November 9, 2015.

There being no further business, Mr. Labrado declared the meeting adjourned at 8:31 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: November 9, 2015



MEMORANDUM

Board of Trustees Office

TO: Board of Trustees
FROM: Anita Lucarelli
SUBJECT: Docket Question – Item 3.2
DATE: October 26, 2015

Claudia Alvarez asks the following question relating to Item 3.2 on the agenda:

3.2 - interpretation services. The item is requesting a correction in the hourly pay noting an increase but failing to state the original amount. What was the original amount agreed upon in September and why the correction now?

*3.2 Approval of Corrected Affiliation Agreement with Western Interpreting Network (WIN) Action

The administration recommends approval of the corrected affiliation agreement with WIN for sign language interpreter services from September 14, 2015, through June 30, 2018.

Dr. Martinez' answer:

The original agreement was submitted with last year's hourly rate. It was a clerical oversight and should have been revised.

Last year's rate was \$65/hour. The corrected amount is \$70/hour.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: October 26, 2015

To: Dr. Raúl Rodríguez

From: Peter J. Hardash

Subject: Responses to Board of Trustees Requests/Questions

From Trustee Claudia Alvarez

4.7- parking permit item. It looks as if parking permits for students are increasing by at least 10% when you calculate in the processing fee.

Is that the case and if so, was this discussed with Student presidents and our student trustee?

- The processing fee is not paid by students and staff. District Safety is absorbing the processing cost.

Is there an option left for students to just buy the parking permit directly from their respective campuses without being charged an additional fee?

- There will be no additional fees when purchased online. Students will still have the option to purchase the permit directly from the Student Business Office as they have done in the past.

The item on the agenda explains that there will be a cost savings due to not having to make the actual permit and staff time? Was this cost savings calculated in the price mentioned? Shouldn't such savings go to the cost of the permit or use it to balance out processing fees?

- The approximate cost savings is \$20,000 - \$23,000 is from the District not having to purchase and hangtag. As part of the processing fee, the vendor will supply the static window sticker permit.

Regarding the kiosk on campus, will there be someone assigned to manning it for at least the first round? Otherwise, if for whatever reason the buyer is not able to complete the transaction, they'll have to call and pay \$10!! On a \$30 permit? (Note that if they are buying it from the kiosk on campus, it defeats the argument of them not wanting to come to campus to purchase it themselves as a reason to enter into this agreement).

- Students will be encouraged to purchase their parking permit online when the student enrolls for classes or at the Student Business Office. If students encounter difficulty in purchasing their online permit, existing district staff will be available to assist them. Kiosks on campus are computer terminals available to students in the Admissions/ Records and Student Business Offices.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: November 09, 2015
Re:	Approval of New Pharmacy Technology Agreement –Harbor Compounding Pharmacy	
Action:	Request for Approval	

BACKGROUND

Students in the Pharmacy Technology program are required to participate in externship activities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills learned in their college classes. This is a new agreement.

ANALYSIS

This new clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement will continue for five (5) years from the date of signature by both parties. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. The agreement carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this contract with Harbor Compounding Pharmacy in Costa Mesa, California.

Fiscal Impact:	None	Board Date: November 09, 2015
Prepared by:	Michael T. Collins, Ed.D., Vice President of Administrative Services Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

**STANDARD CLINICAL AFFILIATION AGREEMENT
PHARMACY TECHNICIAN**

This standard Clinical Affiliation Agreement (the “Agreement”) is made and entered into this 9th day of November, 2015 by and between the Rancho Santiago Community College District, a public educational agency (“District”) located at 2323 North Broadway, Santa Ana, CA 92706-1640 and Harbor Compounding Pharmacy (“Clinical Facility”), located at 2000 Harbor Blvd, Costa Mesa, CA 92627.

WHEREAS, District and Clinical Facility desire to contribute to community health education;

WHEREAS, District operates Santa Ana College (“College”) and College is a duly accredited educational institution that conducts the program(s) described and identified in this Agreement (the “Program”);

WHEREAS, District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable government agency;

WHEREAS, Clinical Facility operates a duly licensed health care agency at the address listed above and has obtained all necessary licenses, consents, and approvals;

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation;

WHEREAS, District desires to affiliate with the Clinical Facility in order that students may participate in a clinical experience rotation at the Clinical Facility; and

WHEREAS, District and Clinical Facility desire to enter into this Agreement to memorialize their respective rights, duties, and obligations with respect to the clinical experience rotation of students of the College’s Program.

For purposes of this Agreement, the following definitions shall apply:

“District” shall refer to the Rancho Santiago Community College District, its member Colleges, the District’s Governing Board, and each of their trustees, employees, agents, representatives, successors and assigns;

“College” shall refer to Santa Ana College, and each of its employees, agents, representatives and assigns;

“Clinical Facility” shall refer to Harbor Compounding Pharmacy, its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents representatives, successors, and assigns;

The “Program” shall refer to the Clinical training in health science programs as identified and described in this Agreement; and

NOW, THEREFORE, in consideration of the following covenants, conditions and agreements, the parties hereto agree as follows:

TERMS

1. Clinical Experience Rotation. Clinical Facility agrees to provide students of the Program who are specified by College with a clinical experience rotation (“Rotation”), in accordance with standards established by governmental agencies and recognized professional accrediting agencies, and subject to the terms and conditions of this Agreement.
2. Development of Curriculum. College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the Rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to Clinical Facility on or before student placement. Clinical Facility shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program’s written objectives.
3. Exposure to Bloodborne Pathogens. Program students and college faculty will comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992 (the “Regulations”), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up.
4. Applicable Procedure; Acceptance. College agrees to provide Clinical Facility with a list of the name(s) of students who will be participating in a rotation.
5. Nondiscrimination. The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition.
6. Academic Year. The academic year consists of Fall and Spring semesters, Summer session and Winter break intersession.

7. Rotation Schedule. The rotation schedule shall be determined by College and Clinical Facility and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s).
8. Orientation. Clinical Facility and College shall provide an orientation for assigned students participating in each rotation.
9. Compliance with Clinical Facility Rules. Clinical Facility shall make available all applicable governing instruments, policies and procedures, rules and regulations of Clinical Facility to each student participating in a rotation, and student shall comply with these rules.

In providing the students with the clinical rotation that is the subject of this Agreement, Clinical Facility shall comply with all applicable laws, rules, regulations, statutes, policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency.

10. Confidentiality of Patient Records. The Clinical Facility is a covered entity for purposes of the Health Insurance Portability and Accountability Act (“HIPAA”) and subject to 45 C.F.R. Parts 160 and 164 (the HIPAA Privacy Regulation”). Clinical Facility shall direct Students, and Instructors, to comply with the policies and procedures of the Clinical Facility, including those governing the use and disclosure of individually identifiable health information under federal law, specifically the HIPAA Privacy Regulation. Solely for the purposes of defining the Students’ and Instructors’ role in relation to the use and disclosure of Clinical Facility’s protected health information, the Students and Instructors are defined as members of the Clinical Facility’s workforce, as that term is defined by 45 C.F.R. 160.103, when engaged in activities pursuant to this Agreement. However, the Students and Instructors are not and shall not be considered to be employees of the Clinical Facility. The District and/or College will never access or request to access any Protected Health Information held or collected by or on behalf of the Clinical Facility by a Student or Instructor who is acting as part of the Facilities workforce. No services are being provided to the Clinical Facility by the District pursuant to this Agreement and, therefore, this Agreement does not create a “business associate” relationship as that term is defined in 45 C.F.R. § 160.103.
11. Clinical Instructor (College). College agrees to designate a coordinator for each program. The coordinator, who is an academic instructor, shall be responsible for all teaching activities.
12. Clinical Advisor (Clinical Facility). Although the Instructor of record assigns the grade for the student, Clinical Facility via a Clinical Advisor may provide input to the clinical performance and evaluation of student(s), be a resource person for College’s faculty and students, and shall communicate with the clinical coordinator designated by College regarding the clinical rotation and shall arrange formal orientation to the facility for the faculty and students.

13. Supervision of Students. The supervision, evaluation and direction of students while on site at Clinical Facility shall be the responsibility of the Clinical Advisor (Clinical Facility) or designee as guided by the instructional objectives. No direct, hands-on patient care shall be provided by participating students at Clinical Facility, except in accordance with all applicable laws, Clinical Facility rules, regulation, policies and procedures. District recognizes the patients' rights to refuse care provided by a student at Clinical Facility.
14. Removal of Students. Clinical Facility retains the right to exclude any student at any time from any clinical area. Any student who is asked to leave by Clinical Facility shall do so promptly and without protest. Clinical Facility shall also have the right, at any time, to request College to remove a student permanently from the rotation. Except as otherwise provided under any approachable policies, procedures, rules regulations, and/or under any law, any such removal shall not require compliance with any notice, hearing or other procedural requirements.
15. Patient Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct patient care or operations at Clinical Facility. Clinical Facility shall maintain sole responsibility and accountability for patient care and shall provide adequate staffing in number and competency to ensure safe and continuous health care during the term of this Agreement.
16. Student Evaluation. In the case of direct supervision of the students by the Clinical Instructor (College), he/she shall be responsible for student(s) evaluation. Unless otherwise mutually agreed between the Clinical Instructor (College) and the Clinical Advisor (Clinical Facility), Clinical Facility may be responsible for submitting input to the Clinical Instructor evaluating and appropriately documenting the performance of each student in the clinical rotation. The appropriate forms shall be provided by the Clinical Instructor. Nothing herein shall be construed as a guarantee by or obligation of Clinical Facility regarding the performance of any student during the rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.
17. Ongoing Communication. College has the privilege of regularly scheduled meetings with Clinical Facility staff, including both selected unit personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating College's health care programs at a mutually agreed upon time.
18. Materials. College agrees to provide students with all educational material required during the clinical program.
19. Access to Clinical Facility's Services/Facilities. Clinical Facility agrees to provide students with access to the medical library, parking, lockers, food services and first aid where the Clinical Facility has those types of services/facilities available during its normal business hours.

20. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between Clinical Facility, its agents and employees, and College, its agents, employees and students under the terms of this Agreement. Further, neither College, its staff members nor other representatives, shall attempt to bill or collect from any patient or from any other source fees for services provided to patients by said student.

The only exception shall be when Clinical Facility and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.

21. No Right to Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of Clinical Facility, nor shall any student be entitled to any right, compensation, or other benefits normally afforded to employees of Clinical Facility, including but not limited to, Social Security, unemployment and workers' compensation insurance.
22. Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for students participating in the rotation. These coverages are in effect while the student is on-site at Clinical Facility.
23. Insurance Carried By Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

24. Student Health Records. Any student participating in a rotation shall provide verification of annual T.B. screening. This record shall be maintained in the Department of Pharmacy Technology at the College.
25. Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a student during performance of his/her clinical training during a rotation, the student shall be treated by Clinical Facility as appropriate.
26. Confidentiality of Student Records. Clinical Facility shall keep confidential and shall not disclose to any person or entity (i) student application; (ii) student health records or reports; and/or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any student participating in the rotation, unless disclosure is authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction. Clinical Facility shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of student records as defined herein.
27. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable Clinical Facility to offer the rotation to College's students participating in the Program. If requested by Clinical Facility, College will provide Clinical Facility with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.
28. Indemnification. The District hereby agrees to defend, indemnify and hold harmless the Clinical Facility, its parents, subsidiaries, directors, officers, attorneys, agents and their employees from and against claims, losses, liabilities, expenses (including reasonable attorneys' fees), judgments or settlements arising from injury to person or property, including death arising from any negligence on the part of District, its Instructors, agents or employees in connection with or arising out of the acts or omissions in services performed under this agreement or any breach or default in performance of any of the District's obligations hereunder.

The Clinical Facility hereby agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees, agents, and officers from and against claims, losses, liabilities, expenses (including reasonable attorneys' fees), judgments or settlements arising from injury to person or property, including death arising from any negligence on the part of the Clinical Facility, its parents, subsidiaries, directors, officers, agents and employees in connection with or arising out of the acts or omissions in services performed under this Agreement or any breach or default in performance of any of the Clinical Facility's obligations hereunder.

Obligations pursuant to Article VIII shall survive termination or expiration of this Agreement.

29. Governing Law. This Agreement shall be governed by and constructed in accordance with the laws of the State of California.

30. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.

31. Effective Date Termination.

The term of this Agreement shall become effective on November 09, 2015, and shall remain in effect for a period of five (5) years commencing on the Effective Date unless terminated in accordance with the provisions of this Agreement.

This agreement may be terminated by either Party, acting with or without cause, upon giving at least ninety (90) days prior written notice to the other Party except that any student already assigned to and accepted by the Clinical Facility shall be allowed to complete any in-progress clinical practicum assignment at the Clinical Facility.

This Agreement shall immediately terminate if the District or the Clinical Facility's licenses, accreditations or certifications required for the Program are terminated, revoked, reduced, or any type of disciplinary action is taken against the District or the Clinical Facility by any accreditation or regulatory agency.

32. Arbitration. If a dispute concerning the terms of this Agreement cannot resolved within a reasonable time through good faith negotiations, the dispute shall be resolved through arbitration at the option of either Party. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by a single arbitrator in an arbitration at Los Angeles, California, administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on any award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The discovery provisions of the California code of civil procedures relating to arbitration, including the provisions of §1283.05, shall be applicable to the arbitration proceeding. The costs of any such proceeding shall be paid by the Party instigating the arbitration unless such Party is declared by the arbitrator to be substantially successful in securing the award of the determination sought by such Party in such proceedings, in which event the costs of such proceedings shall be paid

by the unsuccessful Party or Parties. Notwithstanding the above, in the event any Party wishes to obtain injunctive relief or a temporary restraining order, such Party may initiate an action for such relief in a court of law and the decision of the court of law with respect to the injunctive relief or temporary restraining order shall be subject to appeal only through the courts of law. Should the Parties, prior to submitting a dispute to arbitration, desire to utilize other impartial dispute settlement techniques such as mediation or fact-finding, a joint request for such service may be made to the American Arbitration Association, or the Parties may initiate such other procedures as they may mutually agree at such time. The provisions of Section 12.2 shall survive the termination or expiration of this Agreement.

33. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or by U.S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of ten (10) days after mailing.

To Clinical Facility:

Harbor Compounding Pharmacy
2000 Harbor Boulevard
Costa Mesa, CA 92627
ATTN: Pharmacist In Charge

To College:

Santa Ana College
1530 West 17th Street
Santa Ana, CA 92706
ATTN: Pharmacy Technology

With a copy to:

Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
ATTN: Vice Chancellor
Business Operations/Fiscal Services

34. Accreditation. The Clinical Facility shall be accredited by the appropriate organization, i.e., the Joint Commission on Accreditation of Healthcare Organizations, the American Osteopathic Association, or the National Committee on Quality Assurance.
35. Adequate Facilities. The Agency shall have adequate facilities to carry out services that meet, when applicable for pharmacy technician extern training, the intent of the “American Society of Health-System Pharmacist (ASHP) Guidelines: Minimum Standard for Pharmacies in Institutions” or “ASHP Guidelines on Pharmaceutical Services for Ambulatory Patients”.

36. Entire Agreement. This Agreement and all attachments hereto, constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

Clinical Facility:
Harbor Compounding Pharmacy

District:
**Rancho Santiago Community College
District**

By: _____

By: _____

Printed Name: _____

Printed Name: Peter J. Hardash

Title: _____

Title: Vice Chancellor

Business Operations & Fiscal Services

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: November 09, 2015
Re:	Approval of New Pharmacy Technology Agreement – Custom Healthcare Compounding Pharmacy	
Action:	Request for Approval	

BACKGROUND

Students in the Pharmacy Technology program are required to participate in externship activities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills learned in their college classes. This is a new agreement.

ANALYSIS

This new clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement will continue for five (5) years from the date of signature by both parties. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. The agreement carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this new agreement with Custom Healthcare Compounding Pharmacy in Laguna Hills, California.

Fiscal Impact:	None	Board Date: November 09, 2015
Prepared by:	Michael T. Collins, Ed.D., Vice President of Administrative Services Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

**STANDARD CLINICAL AFFILIATION AGREEMENT
PHARMACY TECHNICIAN**

This standard Clinical Affiliation Agreement (the “Agreement”) is made and entered into this 9th day of November, 2015 by and between the Rancho Santiago Community College District, a public educational agency (“District”) located at 2323 North Broadway, Santa Ana, CA 92706-1640 and Custom Healthcare Compounding Pharmacy (“Clinical Facility”), located at 24022 Calle De La Plata Suite 510, Laguna Hills, CA 92653.

WHEREAS, District and Clinical Facility desire to contribute to community health education;

WHEREAS, District operates Santa Ana College (“College”) and College is a duly accredited educational institution that conducts the program(s) described and identified in this Agreement (the “Program”);

WHEREAS, District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable government agency;

WHEREAS, Clinical Facility operates a duly licensed health care agency at the address listed above and has obtained all necessary licenses, consents, and approvals;

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation;

WHEREAS, District desires to affiliate with the Clinical Facility in order that students may participate in a clinical experience rotation at the Clinical Facility; and

WHEREAS, District and Clinical Facility desire to enter into this Agreement to memorialize their respective rights, duties, and obligations with respect to the clinical experience rotation of students of the College’s Program.

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“College” shall refer to Santa Ana College, and each of its employees, agents, representatives and assigns;

“Clinical Facility” shall refer to Custom Healthcare Compounding Pharmacy , its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents representatives, successors, and assigns;

The “Program” shall refer to the Clinical training in health science programs as identified and described in this Agreement; and

NOW, THEREFORE, in consideration of the following covenants, conditions and agreements, the parties hereto agree as follows:

TERMS

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2. Development of Curriculum. College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the Rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to Clinical Facility on or before student placement. Clinical Facility shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program’s written objectives.
3. Exposure to Bloodborne Pathogens. Program students and college faculty will comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992 (the “Regulations”), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up.
4. Applicable Procedure; Acceptance. College agrees to provide Clinical Facility with a list of the name(s) of students who will be participating in a rotation.
5. Nondiscrimination. The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition.
6. Academic Year. The academic year consists of Fall and Spring semesters, Summer session and Winter break intersession.
7. Rotation Schedule. The rotation schedule shall be determined by College and Clinical Facility and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s).

8. Orientation. Clinical Facility and College shall provide an orientation for assigned students participating in each rotation.
9. Compliance with Clinical Facility Rules. Clinical Facility shall make available all applicable governing instruments, policies and procedures, rules and regulations of Clinical Facility to each student participating in a rotation, and student shall comply with these rules.

In providing the students with the clinical rotation that is the subject of this Agreement, Clinical Facility shall comply with all applicable laws, rules, regulations, statutes, policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency.

10. Confidentiality of Patient Records. The Clinical Facility is a covered entity for purposes of the Health Insurance Portability and Accountability Act (“HIPAA”) and subject to 45 C.F.R. Parts 160 and 164 (the HIPAA Privacy Regulation”). Clinical Facility shall direct Students, and Instructors, to comply with the policies and procedures of the Clinical Facility, including those governing the use and disclosure of individually identifiable health information under federal law, specifically the HIPAA Privacy Regulation. Solely for the purposes of defining the Students’ and Instructors’ role in relation to the use and disclosure of Clinical Facility’s protected health information, the Students and Instructors are defined as members of the Clinical Facility’s workforce, as that term is defined by 45 C.F.R. 160.103, when engaged in activities pursuant to this Agreement. However, the Students and Instructors are not and shall not be considered to be employees of the Clinical Facility. The District and/or College will never access or request to access any Protected Health Information held or collected by or on behalf of the Clinical Facility by a Student or Instructor who is acting as part of the Facilities workforce. No services are being provided to the Clinical Facility by the District pursuant to this Agreement and, therefore, this Agreement does not create a “business associate” relationship as that term is defined in 45 C.F.R. § 160.103.
11. Clinical Instructor (College). College agrees to designate a coordinator for each program. The coordinator, who is an academic instructor, shall be responsible for all teaching activities.
12. Clinical Advisor (Clinical Facility). Although the Instructor of record assigns the grade for the student, Clinical Facility via a Clinical Advisor may provide input to the clinical performance and evaluation of student(s), be a resource person for College’s faculty and students, and shall communicate with the clinical coordinator designated by College regarding the clinical rotation and shall arrange formal orientation to the facility for the faculty and students.

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15. Patient Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct patient care or operations at Clinical Facility. Clinical Facility shall maintain sole responsibility and accountability for patient care and shall provide adequate staffing in number and competency to ensure safe and continuous health care during the term of this Agreement.
16. Student Evaluation. In the case of direct supervision of the students by the Clinical Instructor (College), he/she shall be responsible for student(s) evaluation. Unless otherwise mutually agreed between the Clinical Instructor (College) and the Clinical Advisor (Clinical Facility), Clinical Facility may be responsible for submitting input to the Clinical Instructor evaluating and appropriately documenting the performance of each student in the clinical rotation. The appropriate forms shall be provided by the Clinical Instructor. Nothing herein shall be construed as a guarantee by or obligation of Clinical Facility regarding the performance of any student during the rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.
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18. Materials. College agrees to provide students with all educational material required during the clinical program.

19. Access to Clinical Facility's Services/Facilities. Clinical Facility agrees to provide students with access to the medical library, parking, lockers, food services and first aid where the Clinical Facility has those types of services/facilities available during its normal business hours.
20. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between Clinical Facility, its agents and employees, and College, its agents, employees and students under the terms of this Agreement. Further, neither College, its staff members nor other representatives, shall attempt to bill or collect from any patient or from any other source fees for services provided to patients by said student.

The only exception shall be when Clinical Facility and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.

21. No Right to Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of Clinical Facility, nor shall any student be entitled to any right, compensation, or other benefits normally afforded to employees of Clinical Facility, including but not limited to, Social Security, unemployment and workers' compensation insurance.
22. Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for students participating in the rotation. These coverages are in effect while the student is on-site at Clinical Facility.
23. Insurance Carried By Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

24. Student Health Records. Any student participating in a rotation shall provide verification of annual T.B. screening. This record shall be maintained in the Department of Pharmacy Technology at the College.
25. Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a student during performance of his/her clinical training during a rotation, the student shall be treated by Clinical Facility as appropriate.
26. Confidentiality of Student Records. Clinical Facility shall keep confidential and shall not disclose to any person or entity (i) student application; (ii) student health records or reports; and/or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any student participating in the rotation, unless disclosure is authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction. Clinical Facility shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of student records as defined herein.
27. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable Clinical Facility to offer the rotation to College's students participating in the Program. If requested by Clinical Facility, College will provide Clinical Facility with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.
28. Indemnification. The District hereby agrees to defend, indemnify and hold harmless the Clinical Facility, its parents, subsidiaries, directors, officers, attorneys, agents and their employees from and against claims, losses, liabilities, expenses (including reasonable attorneys' fees), judgments or settlements arising from injury to person or property, including death arising from any negligence on the part of District, its Instructors, agents or employees in connection with or arising out of the acts or omissions in services performed under this agreement or any breach or default in performance of any of the District's obligations hereunder.

The Clinical Facility hereby agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees, agents, and officers from and against claims, losses, liabilities, expenses (including reasonable attorneys' fees), judgments or settlements arising from injury to person or property, including death arising from any negligence on the part of the Clinical Facility, its parents, subsidiaries, directors, officers, agents and employees in connection with or arising out of the acts or

omissions in services performed under this Agreement or any breach or default in performance of any of the Clinical Facility's obligations hereunder.

Obligations pursuant to Article VIII shall survive termination or expiration of this Agreement.

29. Governing Law. This Agreement shall be governed by and constructed in accordance with the laws of the State of California.

30. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.

31. Effective Date Termination.

The term of this Agreement shall become effective on November 09, 2015, and shall remain in effect for a period of five (5) years commencing on the Effective Date unless terminated in accordance with the provisions of this Agreement.

This agreement may be terminated by either Party, acting with or without cause, upon giving at least ninety (90) days prior written notice to the other Party except that any student already assigned to and accepted by the Clinical Facility shall be allowed to complete any in-progress clinical practicum assignment at the Clinical Facility.

This Agreement shall immediately terminate if the District or the Clinical Facility's licenses, accreditations or certifications required for the Program are terminated, revoked, reduced, or any type of disciplinary action is taken against the District or the Clinical Facility by any accreditation or regulatory agency.

32. Arbitration. If a dispute concerning the terms of this Agreement cannot resolved within a reasonable time through good faith negotiations, the dispute shall be resolved through arbitration at the option of either Party. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by a single arbitrator in an arbitration at Los Angeles, California, administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on any award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The discovery provisions of the California code of civil procedures relating to arbitration, including the provisions of §1283.05, shall be applicable to the arbitration proceeding. The costs of any such proceeding shall be paid by the Party instigating the arbitration unless such Party is declared by the arbitrator to be substantially successful in securing the award of the determination sought by such Party in such proceedings, in which event the costs of such proceedings shall be paid by the unsuccessful Party or Parties. Notwithstanding the above, in the event any Party wishes to obtain injunctive relief or a temporary restraining order, such Party may initiate an action for such relief in a court of law and the decision of the court of law with respect to the injunctive relief or temporary restraining order shall be subject to appeal only through the courts of law. Should the Parties, prior to submitting a dispute to arbitration, desire to utilize other impartial dispute settlement techniques such as mediation or fact-finding, a joint request for such service may be made to the American Arbitration Association, or the Parties may initiate such other procedures as

they may mutually agree at such time. The provisions of Section 12.2 shall survive the termination or expiration of this Agreement.

33. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or by U.S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of ten (10) days after mailing.

To Clinical Facility:

Custom Healthcare Compounding Pharmacy
24022 Calle De La Plata, Suite 510
Laguna Hills, CA 92653
ATTN: Pharmacist In Charge

To College:

Santa Ana College
1530 West 17th Street
Santa Ana, CA 92706
ATTN: Pharmacy Technology

With a copy to:

Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
ATTN: Vice Chancellor
Business Operations/Fiscal Services

34. Accreditation. The Clinical Facility shall be accredited by the appropriate organization, i.e., the Joint Commission on Accreditation of Healthcare Organizations, the American Osteopathic Association, or the National Committee on Quality Assurance.
35. Adequate Facilities. The Agency shall have adequate facilities to carry out services that meet, when applicable for pharmacy technician extern training, the intent of the “American Society of Health-System Pharmacist (ASHP) Guidelines: Minimum Standard for Pharmacies in Institutions” or “ASHP Guidelines on Pharmaceutical Services for Ambulatory Patients”.
36. Entire Agreement. This Agreement and all attachments hereto, constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

Clinical Facility:
**Custom Healthcare Compounding
Pharmacy**

By: _____

Printed Name: _____

Title: _____

Date: _____

District:
**Rancho Santiago Community College
District**

By: _____

Printed Name: Peter J. Hardash

Title: Vice Chancellor

Business Operations & Fiscal Services

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: November 09, 2015
Re:	Approval of OTA Agreement Renewal – Intergro Resources, Inc. d/b/a Intergro Rehab Services	
Action:	Request for Approval	

BACKGROUND

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is an agreement renewal for the Occupational Therapy Assistant program. The OTA Program will place no students at the site prior to Board approval.

ANALYSIS

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for one (1) year or until termination by written notice of either party. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this agreement renewal with Intergro Resources, Inc. d/b/a Intergro Rehab Services in Santa Ana, California.

Fiscal Impact:	None	Board Date: November 09, 2015
Prepared by:	Michael T. Collins, Ed.D, Vice President of Administrative Services Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

STUDENT AFFILIATION AGREEMENT

This Student Affiliation Agreement (this "Agreement"), dated November 09, 2015, is by and between Rancho Santiago Community College District on behalf of Santa Ana College whose principal place of business is located at 2323 N. Broadway, Santa Ana, California 92706 (the "District"), and Integro Resources, Inc. d/b/a Integro Rehab Services whose principal place of business is located at 1922 North Broadway, Santa Ana, CA, 92706 ("Integro").

RECITALS

WHEREAS, the District has academic programs dedicated to educating students in rehabilitation therapy-related healthcare disciplines, and seeks to provide students in those programs with a field education experience through participation in an internship;

WHEREAS, Integro is a contract provider of rehabilitation therapy services and employs licensed therapists and other health care personnel (collectively, "Therapists") to provide such services in nursing and rehabilitation centers; and

WHEREAS, the District and Integro desire to foster the education of students in the healthcare disciplines in which Integro provides services, including physical therapy, occupational therapy and speech/language therapy, by cooperating to provide students with appropriate internship experiences to supplement their academic studies.

NOW, THEREFORE, in consideration of the mutual agreements set forth herein, the District and Integro enter into this Agreement on the terms and conditions set forth below.

AGREEMENT

1. DISTRICT RIGHTS AND RESPONSIBILITIES

1.1 The District shall be responsible for establishing and overseeing its rehabilitation therapy-related internship program (the "Program").

1.2 The District shall appoint a member of its faculty or another authorized District employee (the "Program Director") to serve as the primary liaison between the District and Integro with respect to Integro's participation in the Program. The District may change its Program Director from time to time during the term of this Agreement and shall provide Integro with prompt notice of any such changes, providing Integro with the name, phone number and email address for any such new Program Director.

1.3 The District shall be responsible for evaluating and selecting students who are eligible to participate in the Program based on meeting the District's requirements, and to thereupon to assign eligible students to Integro based on the number of placements available for students as conveyed by Integro to the District from time to time (subject to mutual agreement by the District). Such students so assigned to Integro are referred to herein as the "Students." If Integro objects to the placement (or continued participation) of any particular Student for any reason, the District and Integro will cooperate in good faith to resolve Integro's objection to the satisfaction of both parties. Integro shall ultimately have the right to refuse to accept or retain assigned Students, in its absolute discretion.

1.4 The District shall establish and maintain ongoing communication regarding the Program with the Internship Coordinator (as defined below) and, as necessary, the applicable Field Supervisors (as defined below).

1.5 The District shall cause the Program Director to notify the Internship Coordinator (as hereinafter defined) of the District's assignment of Students to intern with Integro, including the names of the assigned Students, their level of academic preparation, and the proposed dates during which the particular assigned Students are to intern with Integro.

1.6 The District shall confirm that each Student obtains and maintains adequate health insurance coverage throughout the period that such Student is interning with Integro, and shall provide evidence of such coverage to Integro upon Integro's request.

1.7 The District shall provide the Students with appropriate training regarding exposure to blood borne pathogens. Integro may ask Students to demonstrate proficiency in such skills.

1.8 The District shall ensure that each Student has, at all times during which the Student is interning with Integro, professional liability insurance coverage providing for single limit coverage of not less than two hundred fifty thousand dollars (\$250,000.00) per occurrence and one million dollars (\$1,000,000.00) in the aggregate. The District shall cause the applicable Students to provide evidence of such insurance coverage to Integro upon request. Integro shall have no financial or other responsibility to provide such insurance to the Students or to otherwise cover Students under any insurance policy.

1.9 The District shall direct the Students to comply with the rules, regulations, policies and procedures of Integro applicable to its Therapists and similar personnel, as well as the rules, regulations, policies and procedures of the applicable nursing and rehabilitation centers at which the Students are located during their internship with Integro, and to comply with all reasonable directions given by Integro personnel who are assigned to supervise the Students during their internship. While the applicable Field Supervisor will have responsibility to supervise his or her assigned Student(s) while they are on-site, the District shall use commercially reasonable efforts to provide overall supervision of the Students during their participation in the Program. The District shall reinforce with Students: (i) the seriousness of the duties being performed by the Students during their internship, including the Students' impact on patients' well-being and the importance of punctuality and professionalism in connection with their participation in the Program; (ii) the importance of abiding by applicable laws and the policies and procedures of both Integro and the nursing or rehabilitation center where the Students' will be working during their internships; and (iii) the confidentiality of health and other personal information of patients.

1.10 The District shall promptly inform Integro in the event that a Student withdraws from the Program or otherwise is unable to complete the Program.

1.11 The District shall use commercially reasonable efforts to ensure that all Students have: (i) current measles, mumps, rubella, varicella and tetanus/diphtheria immunizations; (ii) annual tuberculin clearances of either a negative PPD reading or, if there has been a positive PPD in the past, a chest x-ray within normal limits; (iii) a Hepatitis B Series or a signed waiver declining immunization; and (iv) current CPR certification.

1.12 The District shall provide educational credits to Students, pursuant to District's rules and regulations and District shall have the discretion as to whether Students have completed requirements to receive such credit.

2. INTERGRO RIGHTS AND RESPONSIBILITIES

2.1 Integro shall cooperate with the District to participate in the Program in a manner that facilitates accomplishing the Program's goals. Integro shall determine (in its sole discretion) its capacity to accept Students for internships from time to time, including the particular number (if any) of Students that Integro is able to accept at any particular location at any particular time in conjunction with the Program, and to communicate the same to the Program Director. Integro does not represent or warrant that any particular number of Students (if any) will be able to be accepted by Integro at any particular time or in any particular location. Integro may object to the placement (or continued participation) of any particular Student, and in such event the District and Integro will cooperate in good faith to resolve Integro's objection to the satisfaction of both parties, but Integro may refuse to accept or retain Students, in its absolute discretion. Integro may from time to time require, as a condition to any particular Student's assignment to or continued participation in the Program, that such Student submit to a criminal background check. Integro may refuse the placement of, or the continued participation of, any Student

who fails to comply with Intergro's or the nursing or rehabilitation center's applicable policies and procedures, who Intergro believes could put its patients, employees and/or visitors at risk, or who would be barred from employment by Intergro or a healthcare facility under applicable law or under the rules and regulations of the Medicare or Medicaid programs.

2.2 Intergro shall appoint a representative to serve as the primary liaison between the District and Intergro with respect to the Program (the "Internship Coordinator"), as well as provide one or more qualified Therapists to serve as the primary on-site supervisor of each Student who interns with Intergro (collectively, the "Field Supervisors"). The Internship Coordinator shall notify the Program Director of the name of the Field Supervisor assigned to each applicable Student participating in the Program as soon as practicable following Intergro's acceptance of the assigned Student. The Internship Coordinator shall notify the Program Director of any change in assigned Field Supervisors as soon as practicable in conjunction with any such change. The Field Supervisor assigned to an applicable Student (or other qualified Intergro personnel) will supervise the assigned Student(s) while the Student(s) are present at the nursing or rehabilitation center where the Student is interning with Intergro. A Field Supervisor's responsibilities include the following:

- Orient the Student to Intergro and to the nursing or rehabilitation center where the Student is participating in the Program;
 - Monitor the Student's attendance and participation, and meet with the Student at regular intervals;
 - Submit evaluations of the Student's activities as contemplated by the Program;
- and
- Any other responsibilities mutually agreed upon by the parties.

In the event an assigned Field Supervisor is or becomes unacceptable to the District and the District notifies the Internship Coordinator of the same in writing, Intergro will cooperate in good faith to resolve the District's concerns and, if such resolution does not occur within one week following the District's notification, Intergro shall promptly replace that Field Supervisor with another Field Supervisor if other Intergro personnel is available at the same location and is capable of adequately filling the role of Field Supervisor.

2.3 Intergro shall advise the District of any changes in its operation or policies that may materially affect Students' field experiences or the Program.

2.4 Intergro shall permit access by Students to Intergro patients and records as reasonably required to support the Students' clinical development within the Program and as permitted by applicable law, in each case as determined in Intergro's sole discretion. Intergro may refuse access to any Student who does not meet, in Intergro's sole discretion, its standards for safety, health or proper conduct or who fails to comply with Intergro's rules, requirements, policies and procedures or applicable law. Students may be required to sign confidentiality agreements.

2.5 Direct clinical supervision of each Student assigned to Intergro shall be provided by a properly licensed physical therapist (or occupational therapist or speech/language therapist, as the case may be) or a properly licensed physical therapist assistant (or occupational therapist assistant as the case may be) in accordance with all laws and regulations applicable in the Intergro facility setting. Such direct clinical supervision may be provided by the Field Supervisor assigned to the applicable Student or another properly licensed Intergro representative.

2.6 Intergro shall retain final authority for all aspects of operations and management of Intergro and the services provided to patients.

3. GENERAL PROVISIONS

3.1 **Non-discrimination.** The parties shall make no distinction or discriminate in any way among Students covered by this Agreement on the basis of race, color, sex, creed, age, handicap, national origin or any other basis prohibited by applicable law.

3.2 **Students Not Employees.** The parties hereto acknowledge that the Students are participating in the Program as unpaid interns and solely to obtain field experience and educational credit as part of their academic program at the District, and as such the parties hereto hereby acknowledge and agree that the Students are not, and shall not for any purposes considered to be, employees or agents of the District, Integro or the nursing or rehabilitation center(s) at which they participate in the Program for any purpose, including workers' compensation or employee benefit programs. Students shall not receive any remuneration for their services in connection with or their participation in the Program. Students shall be responsible for all of their personal expenses, including without limitation meals, travel and incidentals, in conjunction with their participation in the Program.

3.3 **Insurance.** Each party to this Agreement shall provide and maintain, at its own expense, a program of insurance covering its activities and operations hereunder. Such program of insurance shall include, but not be limited to, professional liability insurance and comprehensive general liability insurance. The comprehensive general liability insurance shall have a minimum coverage of three hundred thousand dollars (\$300,000.00) per occurrence and five hundred thousand dollars (\$500,000.00) aggregate. The professional liability insurance shall carry single limit coverage of not less than one million dollars (\$1,000,000.00) per occurrence and three million dollars (\$3,000,000.00) aggregate. Upon written request, a party hereto shall provide the other party with a certificate evidencing such coverage. Integro shall not be required to cover Students, the District or the acts of either Students or the District under Integro's insurance policies.

3.4 **Indemnification.** Each party agrees to indemnify and hold harmless the other from and against any and all claims, costs, actions, suits judgments, damages, liabilities, losses, or expenses including, without limitation, reasonable attorneys' fees and the reasonable fees of expert witnesses and other consultants), which arise or are asserted against or imposed upon or incurred by the party seeking indemnification as a consequence of any negligent or wrongful act or omission by the party from whom indemnification is sought or any of its employees, agents, or contractors. This provision shall survive termination of this Agreement. Nothing in this Agreement shall be construed to limit the indemnity or contribution rights that the parties may have under law. Notwithstanding anything in this Agreement to the contrary, neither party hereto shall be liable to the other party for incidental, consequential, special, exemplary or punitive damages, whether in contract or in tort, with respect to this Agreement and the transactions contemplated hereby.

3.5 **Term.** This Agreement shall be effective for a period of one (1) year beginning on the date of this Agreement. This Agreement will be automatically renewed annually unless otherwise indicated in writing by one of the parties at least thirty (30) days prior to the end of the term.

3.6 **Termination.** Notwithstanding anything herein to the contrary, this Agreement may be terminated by either party with or without cause upon thirty (30) days written notice to the other party.

3.7 **Arbitration.** All controversies, claims and disputes arising in connection with this Agreement and the transactions contemplated hereby shall be settled by mutual consultation between the parties in good faith as promptly as practicable, but failing an amicable settlement shall be settled finally by binding arbitration in accordance with the provisions of this paragraph. Such arbitration shall be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association ("AAA") or if the AAA is not available, any nationally recognized arbitration service mutually acceptable to the parties. The parties hereto hereby agree that the arbitration procedure provided for herein shall be the sole and exclusive method of resolving any and all of the aforesaid controversies, claims or disputes. Such arbitration may only be commenced and conducted in the state in which the District is located, unless the District and the Integro office the District is working with are in different states, then such

arbitration may only be commenced and conducted in the state in which the Integro office is located. The costs and expenses of the arbitration, including without limitation, attorneys' fees, shall be borne by the parties in the manner determined by the arbitrator. Legal action for (i) entry of judgment upon any arbitration award or (ii) adjudication of any controversy, claim or dispute arising from a breach or alleged breach of this paragraph, may be heard or tried only in the state and federal courts located in the state in which the District is located. Each of the parties hereto hereby waives any defense of lack of in personam jurisdiction of said courts and agrees that service of process in such action may be made upon each of them by mailing it certified or registered mail to the other party at the address provided for in this Agreement.

3.8 **No Agency.** All parties acknowledge that each is an independent contractor to the other, and nothing contained herein shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties, and no party shall so hold itself out. No party hereto shall have the right to obligate or bind any other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.

3.9 **Assignment.** No party hereto shall have the right, directly or indirectly, to assign, transfer, convey or encumber any of its rights under this Agreement without the prior written consent of the other parties hereto, which may be granted or withheld in such other party's sole discretion, except in connection with the sale of all or substantially all of its business and, in Integro's case, the sale of all or substantially all of the contracts pursuant to which it provides services to the nursing or rehabilitation centers at which the Students are participating in the Program. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of the parties.

3.10 **Governing Law.** This Agreement shall be construed in accordance with and all disputes hereunder shall be governed by the laws of the state of in which the District is located unless the District and the Integro office the District is working with are in different states, then this Agreement shall be governed by the laws of the state in which the Integro office is located.

3.11 **Severability.** If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.

3.12 **Notice.** All notices to be given under this Agreement (which shall be in writing) shall be given at the respective addresses of the parties as set forth in the preamble to this Agreement, unless notification of a change of address is given in writing. Any notice required by this Agreement shall be deemed to have been properly received when delivered in person or when mailed by registered or certified first class mail, return receipt requested, or by Federal Express (or other nationally recognized overnight courier) to the address as given herein, or such addresses as may be designated from time to time during the term of this Agreement.

3.13 **Authority to Sign.** The parties signing below are authorized and empowered to execute this Agreement and bind the parties to the terms and conditions contained herein.

3.14 **No Third Party Beneficiaries.** This Agreement shall not create any rights, including without limitation third party beneficiary rights, in any person or entity not a party to this Agreement.

3.15 **No Waiver.** Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.

3.16 **Entire Agreement.** This Agreement fully supersedes any and all prior agreements or understandings between the parties hereto or any of their respective affiliates with respect to the subject matter hereof, and no change in, modification of or addition, amendment or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by all parties hereto subsequent to the execution of this Agreement.

3.17 Patient Privacy. The parties hereto affirm their commitment to comply with federal and state law regarding the use and disclosure of protected health information. Each party agrees to comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d through d-8 ("HIPAA"), and the requirements of any regulations promulgated thereunder including without limitation the federal privacy regulations as contained in 45 CFR Part 164 (the "Federal Privacy Regulations") and the federal security standards as contained in 45 CFR Part 164 (the "Federal Security Regulations"), in each case as amended. Each party will promptly report to the other any use or disclosure in violation of HIPAA, the Federal Privacy Regulations, or the Federal Security Regulations of a patient's Protected Health Information which was previously disclosed to that party under this Agreement. Nothing in this Section shall require any party to waive the attorney-client, accountant-client, or any other applicable legal privilege.

3.18 Compliance with Laws. Intergro and the District will perform the services contemplated by this Agreement at all times in compliance in all material respects with applicable law. The parties expressly acknowledge and agree that nothing contained in this Agreement shall require the District to refer any patients to Intergro or the healthcare facilities that Intergro serves.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties cause this Agreement to be executed effective on the day and year first set forth above.

DISTRICT:

PHH

By: _____

Date: _____

Name: Peter J. Hardash
Title: Vice Chancellor
Business Operations and Fiscal Services

INTERGRO:

By: _____

Date: _____

Name: _____

Title: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santa Ana College – Human Services and Technology Division

To: Board of Trustees	Date: November 09, 2015
Re: Approval of SLPA Agreement Renewal – Magnolia School District	
Action: Request for Approval	

BACKGROUND

The Speech-Language Pathology Assistant was introduced in the Fall of 2001. Speech-Language pathology assistants are trained to assist in the language and speech development of communicatively disordered children and adults in educational and medical sites under the supervision of licensed speech-language pathologists. Critical to the implementation of the program is identifying and confirming sites and contractual arrangements for observation and fieldwork.

ANALYSIS

Formal agreements between the district and fieldwork experience sites will be necessary. To that end, a special agreement document was developed for this purpose. This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this agreement renewal with Magnolia School District in Anaheim, California.

Fiscal Impact:	None	Board Date: November 09, 2015
Prepared by:	Michael T. Collins, Ed.D., Vice President of Administrative Services Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

EDUCATIONAL AFFILIATION AGREEMENT

Speech-Language Pathology Assistant Program

THIS AGREEMENT is made and entered into by and between the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT on behalf of Santa Ana College, a public educational agency, hereinafter called the “District” and, MAGNOLIA SCHOOL DISTRICT, hereinafter called the “Agency”.

PART I.

BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Speech-Language Pathology Assistant Program education for the benefit of students and to meet community needs.

WHEREAS, the District operates Santa Ana College (“College”) and the College is a duly accredited educational institution that conducts the program described and identified in this Agreement;

WHEREAS, the District provides programs in Speech-Language Pathology Assistant Program education, which require clinical experience for students, hereafter called “**Students**”, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District Speech-Language Pathology Assistant Program.

WHEREAS, it is to benefit of both District and Agency that Speech-Language Pathology Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Facility do covenant and agree as follows:

PART II.

GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT

A. For the Program in General

1. The District will assume full responsibility for offering Speech-Language Pathology Assistant Program education programs eligible for approval by the Speech-Language Pathology & Audiology Board.

SAC-15-074

Standard Educational Agreement
SLPA/rev., 09/2015

2. For Student Workers' Compensation

The District shall carry Workers' Compensation Insurance on Students of the District during clinical assignment, and keep records of clinical attendance for audit by the State Workers' Compensation Insurance Fund.

3. The District will designate the students enrolled in the Speech-Language Pathology Assistant Program to be assigned for clinical experience in the Speech-Language Pathology areas of the agency in such numbers as are mutually agreed upon by both parties.
4. The District will supervise, in cooperation with the Agency supervisor, all instruction and learning and clinical experience given to the students at the facility so designated and provide instructor to supervise the clinical and learning experiences given to them at the agency, provided however, that the responsibility for service to the client remain with the Agency.
5. The District will keep academic and clinical experience records of students participating in said program.
6. The District will provide and be responsible for the care and control of educational supplies and education equipment necessary for instruction, including library materials, audiovisual equipment and supplies which are not customarily available at the Agency for the Speech-Language Pathology Assistant clinical experience.
7. The District will be responsible for the supervision and control of the students in the activities of their clinical experience under the general supervision and delivery of service framework of the Agency.
8. The District will agree that the student shall be subject to requirements and restrictions specified jointly by representative of District and Agency, and subject to Agency rules and regulations governing conduct, copies of which shall be provided in advance to District by Agency.
9. The District will require District's Speech-Language Assistant Program instructors to obtain the approval of the Agency's Director of Speech-Language Pathology in advance of:
 - a. Student Speech-Language Pathology Assistant schedules.
 - b. Placement of student in clinical experience assignments.
 - c. Changes in clinical experience assignments.
10. The District will, in consultation and coordination and with the approval of the Agency's Director of Speech-Language Pathology and the Speech-Language Pathology Assistant staff, plan for the Speech-Language Pathology Assistant clinical experience to be provided to students under this agreement.

11. The District will in consultation and coordination with the Agency's Director of Speech-Language Pathology arrange for periodic conferences between appropriate representation of the District and Agency to evaluate the Speech-Language Pathology Assistant field experience program provided under this Agreement.

PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Speech-Language Pathology Assistant Programs.
2. The Agency will provide staff members who hold a current state license or credential to practice speech-language pathology to supervise Speech-Language Pathology Assistant students. In addition, supervising SLP's need to have a minimum of 2 years experience as a practicing speech language pathologist.
3. The administration of the service and client care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and Agency staff.
4. The Agency will provide staff that is adequate in number and quality to insure safe and continuous health care service to patients.
5. The Agency will provide service facilities for learning experiences therein for students enrolled in the Speech-Language Pathology Assistant Program of District who are designated by District for such experience at the Agency (the field experience for any one student shall cover such period of time as may be specified by District.)
6. The Agency will maintain service facilities in conformance with standards of the California State Board of Medical Examiners and the American Speech-Language-Hearing Association and permit inspection of its service facilities upon request by the American Speech-Language-Hearing Association and the state Board of Medical Examiners
7. The Agency will permit clinical experience in Speech-Language Pathology Assistant training by such students, either individually and/or in groups. All services of Agency herein contracted for, such services and the number of students receiving experience therein shall be by mutual agreement between parties and in accordance with the standards set forth by the American Speech-Language-Hearing Association.
8. The Agency will provide service areas in such a manner that there will be no conflict of learning opportunities among groups of students, and permit the district instructors and students access to service facilities, according to prearranged scheduling.

9. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
10. The Agency will provide orientation for students and faculty to familiarize them with the facility and facility policies before assigning them to duties at the Agency.
11. The Agency will permit the faculty and students of the District to use its facilities for Clinical education according to approved curricula.
12. The Agency will permit the facility's Director of Speech-Language Pathology and other designated Speech-Language Pathology personnel to attend meetings of the District's Speech-Language Pathology Assistant Program Faculty, or any committee thereof, to coordinate the clinical experience for the Speech-Language Pathology Assistant Program provided for under this Agreement.
13. The Agency will reserve the right, after consultation with the District, to refuse to accept for further Speech-Language Pathology Assistant Program clinical experience any of the college students who in the agency's judgment are not participating satisfactorily, provided however, neither party shall discriminate with respect to the acceptance in or exclusion of students from the program.
14. The Agency will provide the educational use of supplies and equipment as are commonly available for client care.
15. It is understood by the parties to the Agreement that the Agency remain responsible for client care at all times.
16. The parties agree that the Agency shall have no monetary obligation to District, the Speech-Language Pathologist Assistant students or to Speech-Language Pathology Assistant instructors.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency's staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Confidentiality of Patient Records

The Clinical Facility is a covered entity for purposes of the Health Insurance Portability and Accountability Act ("HIPAA") and subject to 45 C.F.R. Parts 160 and 164 (the HIPAA Privacy Regulation"). Clinical Facility shall direct Students, and Instructors

providing supervision at the Clinical Facility as part of the Program, to comply with the policies and procedures of the Clinical Facility, including those governing the use and disclosure of individually identifiable health information under federal law, specifically the HIPAA Privacy Regulation. Solely for the purposes of defining the Students' and Instructors' role in relation to the use and disclosure of Clinical Facility's protected health information, the Students and Instructors are defined as members of the Clinical Facility's workforce, as that term is defined by 45 C.F.R. 160.103, when engaged in activities pursuant to this Agreement. However, the Students and Instructors are not and shall not be considered to be employees of the Clinical Facility. The District and/or College will never access or request to access any Protected Health Information held or collected by or on behalf of the Clinical Facility by a Student or Instructor who is acting as part of the Facilities workforce. No services are being provided to the Clinical Facility by the District pursuant to this Agreement and, therefore, this Agreement does not create a "business associate" relationship as that term is defined in 45 C.F.R. § 160.103.

C. Indemnification

1. The District hereby agrees to defend, indemnify and hold harmless the Clinical Facility, its parents, subsidiaries, directors, officers, attorneys, agents and their employees from and against claims, losses, liabilities, expenses (including reasonable attorneys' fees), judgments or settlements arising from injury to person or property, including death arising from any negligence on the part of District, its Instructors, agents or employees in connection with or arising out of the acts or omissions in services performed under this agreement or any breach or default in performance of any of the District's obligations hereunder.

The Clinical Facility hereby agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees, agents, and officers from and against claims, losses, liabilities, expenses (including reasonable attorneys' fees), judgments or settlements arising from injury to person or property, including death arising from any negligence on the part of the Clinical Facility, its parents, subsidiaries, directors, officers, agents and employees in connection with or arising out of the acts or omissions in services performed under this Agreement or any breach or default in performance of any of the Clinical Facility's obligations hereunder.

Obligations pursuant to Article VIII shall survive termination or expiration of this Agreement.

D. Insurance:

Without limiting the indemnification obligations stated above, each party to the Agreement shall provide and maintain at its own expense a program on insurance covering its activities and operation hereunder.

Insurance Carried by the District. District shall assure coverage of General liability coverage of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate covering personal injury, property damage, and general liability claims.

District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for students participating in the rotation. These coverages are in effect while the student is on-site at Clinical Facility.

Upon request, Clinical Facility shall be provided a copy of said policy.

Insurance Carried By Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days' notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

PART V STATUS OF SPEECH-LANGUAGE PATHOLOGY ASSISTANT STUDENTS

- A. Speech-Language Pathology Assistant Program students shall have the status of learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned client care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for client care in areas where students are obtaining clinical experience.
- B. Speech-Language Pathology Assistant Program students are subject to the authority, policies, and regulations of the District. They are also subject, during clinical assignment, to applicable

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agency regulations and must conform to the same standards as Agency employees in matters relating to the welfare of patients and general Agency operations. The Students are also responsible for recognizing the confidential nature of information related to clients and their records, and performance during emergency conditions. The Agency will provide copies of the rules, regulations and policies to the Speech-Language Pathology Assistant Program Students.

- C. Speech-Language Pathology Assistant Program students shall be responsible for proper coverage in regard to malpractice insurance, or any other liability insurance that might be required by either the District or the Agency.
- D. The District will be responsible for assuring the Speech-Language Pathology Assistant students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI PERIOD OF AGREEMENT

- A. The term of this Agreement shall become effective on the date signed by District, and shall remain in effect for a period of five (5) years commencing on the Effective Date unless terminated in accordance with the provisions of this Agreement.
This agreement may be terminated by either Party, acting with or without cause, upon giving at least ninety (90) days prior written notice to the other Party except that any student already assigned to and accepted by the Clinical Facility shall be allowed to complete any in-progress clinical practicum assignment at the Clinical Facility.
This Agreement shall immediately terminate if the District or the Clinical Facility's licenses, accreditations or certifications required for the Program are terminated, revoked, reduced, or any type of disciplinary action is taken against the District or the Clinical Facility by any accreditation or regulatory agency.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

*Rancho Santiago Community
College District
2323 N. Broadway
Santa Ana, Ca 92706*

*Magnolia School District
2705 W. Orange Ave.,
Anaheim, CA 92804*

District

Agency/Facility/Location

Peter J. Hardash
Vice Chancellor
Business Operations and Fiscal Services

Annette Cleveland
Executive Director
Special Education & Student Support

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**SANTA ANA COLLEGE – STUDENT SERVICES**

To: Board of Trustees	Date: November 9, 2015
Re: Confirmation of Santa Ana College Associate Degrees and Certificates Awarded Summer 2015	
Action: Request for Confirmation	

BACKGROUND

Attached is a list of Santa Ana College's degrees and certificates awarded for summer 2015, including comparative data for the previous year. Summer 2014 was the implementation year for Certificate Track at Santa Ana College, which now enables us to automatically award a student certificates they have earned rather than have them submit an individual petition. The first time we ran Certificate Track, we were able to capture the students' data and auto-award certificates earned over the last 10 years.

ANALYSIS

Santa Ana College awarded 254 Associate Degrees at the conclusion of the summer 2015 semester. Of those, 162 Associate of Arts, 13 were Associate of Arts Transfer, 43 were Associate in Science, and 36 Associate of Science for Transfer. This represents an increase of 20 degrees from summer 2014. The area with the most significant increase was Business Administration for Transfer which grew from 20 degrees awarded in summer 2014 to 30 degrees awarded in summer 2015.

As a result of the auto-award process launched in 2014, Santa Ana College awarded a combined 2,520 CAs or Certificates of Achievement (which require 18 units or more) and CERTs or Certificates of Proficiency (which require less than 18 units). Having to address the backlog, this year (summer 2015) we awarded 218 CAs and CERTs combined. Of those, 199 were Certificates of Achievement and 19 were Certificates of Proficiency. Summer 2015 represents a new baseline at the college for CA and CERT completion.

RECOMMENDATION

It is recommended that the Board of Trustees confirm the list of recipients of the Santa Ana College Associate Degrees and Certificates awarded summer 2015 as presented on the attached.

Fiscal Impact:	None	Board Date: November 9, 2015
Prepared by:	Mark C. Liang, J.D., Dean, Enrollment Services Sara Lundquist, Ph.D., Vice President, Student Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

MAJOR	2014	2015
Accounting	2	2
Administration of Justice for Transfer	0	5
Art - Digital Media	0	1
Automotive Technology	0	2
Biological Science	3	2
Business		
- Business Administration	8	1
- Business Administration for Transfer	20	30
- General Business Applications and Technology	1	0
- Management	2	1
Chemistry	4	2
Communication Studies		
- Communication Studies	1	0
- Communication Studies for Transfer	3	2
Community Social Services	0	2
Computer Information Systems	1	0
Computer Science	0	2
Criminal Justice	2	2
Dance	1	0
Earth Science	1	0
Economics	1	2
Elementary Education	1	1
English for Transfer	0	1
Engineering		
- Civil Technology	1	
- Engineering	1	1
Fashion Merchandise	1	0
Fire Technology		
- Fire Administration	3	0

- Public Fire Service	10	9
- Prevention Officer	1	0
History for Transfer	0	1
Human Development		
- Preschool	5	3
- School Age	1	1
Liberal Arts		
- American Studies	5	3
- Arts, Humanities, Communications	83	85
- Business and Technology	2	3
- Kinesiology and Wellness	2	1
- Liberal Arts	1	4
- Math and Science	23	23
- Social and Behavioral Science	7	12
Management		
- General Management	2	2
- Retail Management	0	1
Marketing	1	0
Math	3	3
Medical Assistant	5	7
Music	1	1
Nursing - Pre-Nursing	0	1
Nursing - Registered Nursing	0	2
Nutrition and Dietetics	0	1
Paralegal	3	3
Pharmacy Technology	1	1
Physics	3	3
Psychology		
- Psychology	0	2
- Psychology for Transfer	5	6

Science	6	7
Sociology		
- Sociology	2	2
- Sociology for Transfer	1	2
Speech Language Pathology Assistant	1	3
Television/Video Communications	2	1
Theater Arts - Performance for Transfer	0	1
Welding Technology	1	1
TOTAL	234	254
Male	104	113
Female	130	141
Associate of Arts	163	162
Associate of Arts for Transfer	9	13
Associate of Science	42	43
Associate of Science for Transfer	20	36
Double Majors	22	24
Three or more majors	6	11

MAJOR	2014	2015
Accounting		
- General Accounting	428	4
- <i>Accounting & Financial Planning*</i>	12	1
- Computerized Accounting - MAS Software	40	0
- Computerized Bookkeeping - MAS Software	5	0
- Computerized Accounting - QuickBooks	34	0
- Computerized Bookkeeping - QuickBooks	19	1
- <i>Enrolled Agent*</i>	3	0
- <i>Microsoft Dynamics for Financial Accounting*</i>	3	1
Art		
- 3D Modeling & Animation - Art	1	1
- 3D Modeling & Animation - Previsualization	0	1
- 3D Modeling & Animation - Video Game & Media	1	1
- Digital Media Arts A-Graphic Design	1	2
- <i>Digital Media - Post Production*</i>	1	0
Auto		
- Chassis Service	137	1
- Drive Train Service	3	2
- Engine Performance & Electrical	72	3
- Engine Service	1	2
Biotechnology Lab Assistant	0	4
Business Applications & Technology		
- Digital Publishing	1	0
- General Business Appl & Tech.	17	0
- Global Entrepreneurship	8	0
- Office Management	58	0
- <i>Spanish English Interpretation & Translation*</i>	9	3
Computer Information Systems		

- Computer Information Systems	21	0
- <i>Database*</i>	8	0
- <i>Help Desk *</i>	6	0
- <i>Networking*</i>	6	1
- <i>PC Maintenance and Troubleshooting*</i>	3	0
- <i>Programming*</i>	5	0
- <i>Web Programming*</i>	4	0
Computer Science	2	1
Criminal Justice		
- <i>Law Enforcement</i>	15	0
- <i>Corrections Officer *</i>	114	1
CSU General Education	99	95
Diesel Technology		
- Diesel & Heavy Equipment	33	0
- Mid-Range Engine Service	30	0
- <i>Transport Refrigeration/Temperature Control*</i>	60	0
Education		
- <i>After School Program Associate Teacher*</i>	4	1
Engineering		
- Computer Aided Drafting & Design	23	1
- Opt I - Drafting & Design	1	0
- Opt II - Architectural/Civil Eng/Construction	14	0
- <i>Mechanical 3D Solid Modeling*</i>	2	0
Fashion Design		
- Fashion Design	3	0
- Fashion Merchandise	8	1
- Dressmaking & Alterations	4	0
Freelancer	0	1
Fire Technology		

- Chief Officer	2	0
- Fire Administration	1	0
- Public Fire Service	8	3
- Prevention Officer	494	1
Global Trade Skills	0	1
Human Development		
- Bilingual (Eng/Span) Preschool Associate Teacher	27	0
- Infant/Toddler	6	0
- Preschool Child	8	1
- School Age	1	0
International Business	38	1
IGETC General Education	34	34
Kinesiology		
- <i>Sports Medicine*</i>	14	0
Library Technology	16	1
Management		
- Management	95	0
- <i>Human Resource*</i>	33	0
- Retail Management	0	1
- <i>Small Business*</i>	12	0
- <i>Supervision *</i>	58	0
Manufacturing Technology		
- <i>CAD/CAM</i>	0	1
- CNC Lathe Set Up & Operation	13	3
- CNC Machine Set Up & Operation	15	2
- CNC Milling Set Up & Operation	14	0
- CNC Programmer A - Mastercam	29	2
- Conventional Machining	3	0

- <i>Solidworks 3D</i> *	48	1
Marketing		
- <i>Advertising</i> *	6	0
- <i>Contemporary Marketing</i> *	0	1
- <i>Professional Selling</i> *	17	0
Medical Assistant - Administrative / Clinical	99	15
<i>Music Digital Music Production</i> *	11	2
Paralegal	4	1
Pharmacy Technology		
- Advanced	1	2
- Basic	87	7
Photography	0	3
Sign Language	0	1
Television/Video Communications -		
- A - Television Production	3	0
- B - broadcast Journalism	1	0
- C - Scriptwriting	0	2
- <i>Media Studies</i> *	2	3
Welding Technology	1	0
TOTAL	2520	218
Male	1238	107
Female	754	111
Certificates of Achievement	1992	199
<i>Certificates</i> *	528	19
Double Majors	161	7
Three or more majors	44	3

LAST NAME	FIRST NAME	DEGREE	MAJOR	HONORS
Acuapan	Gudulia	AA	Liberal Arts	
Aguilar	Juliana	AA	Liberal Arts Arts/Humanities/Communications	
Aguilera	Melanie	AA	Liberal Arts Arts/Humanities/Communications	
Alcaraz	Alexis	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Alcaraz	Saul	AST	Business Administration for Transfer	
Alfaro	Joanna	AA	Criminal Justice	
Alonso	Victoria	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	TV/Video Communications	
Angel-Garza	Eneida	CA	Accounting	
		AST	Business Administration for Transfer	
Angulo	Jose	AA	Liberal Arts Arts/Humanities/Communications	
Arellano	Natalie	CA	CSU General Education	
Avila	Areli	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Aviles	Gianni	AA	Community Social Services	
Ayala	Kassandra	AA	Liberal Arts Social and Behavioral Science	
Bacho	Jessica	AST	Administration of Justice for Transfer	
Banuelos	Matthew	CA	CSU General Education	

		AA	Liberal Arts Arts/Humanities/Communications	
Barraza	Itzel	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Beck	Ryan	AS	Fire Technology Public Fire Service	Honors
Berisso	Worakissa	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Bernal	Luciana	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Blackwell	Mary	CA	Photography	
Brito	Janet	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
Brown	Craig	CA	Music-Digital Music Production	
Brown	Grady	CA	Library Technology	
Bui	Kim	CA	CSU General Education	
		AS	Medical Assistant Administrative/Clinical	
Bui	Man	AS	Biological Science	Honors
		AA	Liberal Arts Math and Science	Honors
		AS	Science	Honors
Bustos	Christopher	AS	Fire Technology Public Fire Service	
Buxton	Lauren	AAT	Sociology for Transfer	
Camargo	Denice	CA	CSU General Education	

		AA	Liberal Arts Arts/Humanities/Communications	
Campbell	Kristen	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Canchola	Enrique	AA	Liberal Arts Arts/Humanities/Communications	
Capelle	Aileen	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Carranza	Wendy	AA	Liberal Arts Arts/Humanities/Communications	
Casey	Patrick	AS	Fire Technology Public Fire Service	
Castillo	Sandra	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
		AS	Pre-Nursing	
Castro	Jacqueline	AAT	Theater Arts for Transfer	
Catalan	Andrew	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Cava	Susan	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Cesena	Angelica	AS	Science	
Chacon	Aimee	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Chairez	Edgar	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	Honors

Chau	Minhchau	AA	Economics	
Chavez	Cindy	CA	CSU General Education	
Chavez	Efren	CERT	Biotechnology Lab Assistant	
Chung	Alvin	CERT	CIS Networking	
Cisneros	Adam	CA	IGETC General Education	
Conde	Fidencio	AS	Automotive Technology	
Contreras	Daniel	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Cornejo	Jacqueline	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Cortes	Diana	CA	Medical Assistant Administrative/Clinical	
Cruz	Alondra	CA	IGETC General Education	
		AA	Psychology	
Cruz	Michael	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Math and Science	
		AA	Liberal Arts Social and Behavioral Science	
Curreri	Robert	AS	Fire Technology Public Fire Service	
D'Adduzio	Elizabeth	AA	Speech Language Pathology Assistant	
Dangerfield	Ian	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
Delatorre	Sally	CA	IGETC General Education	

		AA	Liberal Arts Arts/Humanities/Communications	
Delgado	Eliana	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Deluna	Gloria	AA	Human Deveolpment School Age	
Diaz	Jacquelin	AA	Liberal Arts Arts/Humanities/Communications	
Dionne	Ashly	CA	Photography	
Do	Loan	AST	Business Administration for Transfer	Honors
Do	Quyen	AS	Automotive Technology	Honors
Dong	Anna	CA	Pharmacy Technology Advanced	
Eaves	Kael	CA	Fire Technology Public Fire Service	
Elenbaas	Nicole	CA	Pharmacy Technology Basic	
Elias	Osiris	AST	Business Administration for Transfer	
Escamilla	Claudia	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Estrada	Monica	CA	American Sign Language	
Eyssallenne	Richard	AA	Liberal Arts	
Fierro	Julio	CA	Computerized Bookkeeping- Quickbooks	
Flores	Jessy	CERT	TV/Video Media Studies	
Flores	Virginia	AA	Paralegal	
		CA	Paralegal	
Flores Arriaga	Yajaira	AST	Business Administration for Transfer	
		CA	CSU General Education	

		AA	Liberal Arts Arts/Humanities/Communications	
Florido	Ronald	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
Flynn	Cristy	CERT	Accounting and Financial Planning	
Franco	Aleign Jericko	CA	Medical Assistant Administrative/Clinical	
Galindo	Lauren	CERT	TV/Video Media Studies	
Gallegos	Brayton	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gallegos	Carolyn	CA	CSU General Education	
Gallegos	Jamie	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gamino	Jazmin	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Garcia	Adriana	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Garcia	David	CERT	Criminal Justice Corrections Officer	
		AA	Liberal Arts Arts/Humanities/Communications	
Garcia	Nicholas	AS	Computer Science	
		CA	Computer Science	
		CA	CSU General Education	
Garcia	Oved	CA	CSU General Education	

		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Gil	Crystal	AS	Medical Assistant Administrative/Clinical	
Gilreath	Rebekah	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Giron	Jocelyn	AS	Biological Science	
		CERT	Biotechnology Lab Assistant	
		AA	Liberal Arts Arts/Humanities/Communications	
Gleason	Marshel	AA	Liberal Arts Kinesiology and Wellness	
Gomez	Diane	CA	Medical Assistant Administrative/Clinical	
Gomez	Jennifer	AA	Liberal Arts Arts/Humanities/Communications	
Gonzales	Mauro	AA	Liberal Arts Social and Behavioral Science	
Gonzalez	Cindy	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gonzalez	Joanna	CA	Fashion Merchandising	
Gonzalez	Joel	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gonzalez	Joshua	CA	Advanced Engine Performance	
		CA	Automotive Drive Train	
		CA	Automotive Engine Service	
Gonzalez	Nicholas	CA	Accounting	
Gonzalez	Samuel	CA	CSU General Education	

		AA	Liberal Arts Arts/Humanities/Communications	
Gonzalez	Sandy	CA	IGETC General Education	
Gonzalez Ortiz	Juan	CA	Advanced Engine Performance	
Guapilla	Eduardo	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Guillen	Miguel	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gutierrez	Beatrice	CERT	Spanish/English Interpretation and Translation	
Ha	Thanh Thao	CA	Medical Assistant Administrative/Clinical	
Hagelbarger	Theresa	AA	Management	
Harris	Angela	AA	Paralegal	
Head	Emily	CA	CSU General Education	
		AA	Community Social Services	Honors
		AA	Liberal Arts Arts/Humanities/Communications	Honors
		AA	Liberal Arts Social and Behavioral Science	Honors
Heras	Maira	AST	Business Administration for Transfer	
Hernandez	Juan	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Hernandez- Flores	Nancy	AA	Human Development Preschool Child	
Herrera	Jesus	CA	CNC Lathe Set Up and Operation	

		CA	CNC Machine Set Up and Operation	
Hertel	Treavor	CERT	Solidworks 3D Modeling	
Higareda	Desiree	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ho	Thien	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Hoang	Danny	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
Hollingshead	Hannah	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Huerta	Christopher	AS	Fire Technology Public Fire Service	Honors
Huerta	Hector	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Huerta	Jose	CA	Music-Digital Music Production	
Hurtado	Monica	AA	Liberal Arts Math and Science	
Hurwitz	Matthew	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Business and Technology	
Huynh	Minh	CA	CSU General Education	
		AS	Mathematics	High Honors
Ibarra	Guadalupe	CA	CSU General Education	

		AA	Elementary Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Islas	Alejandro	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	High Honors
James	Loren	AST	Business Administration for Transfer	
		CA	CSU General Education	
Jasso Ramirez	Gabriela	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Jimenez	Sarahy	AA	Speech Language Pathology Assistant	
Johnson	Aurora	CERT	Spanish/English Interpretation and Translation	
Johnson	Hannah	CERT	Biotechnology Lab Assistant	
Juarez	Sergio	AST	Business Administration for Transfer	
Kelly	Mark	CA	Retail Management	
Khan	Saima	AA	Liberal Arts Arts/Humanities/Communications	High Honors
Khem	Alice	CA	Pharmacy Technology Basic	
Kyes	Bryan	AS	Fire Technology Public Fire Service	
Lagunas	Elizabeth	AA	Liberal Arts American Studies	
Lambaren	Tanya	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Lara	Bryan	AA	Liberal Arts Math and Science	Honors
		AS	Welding Technology	Honors

Lara	Luis	AST	Business Administration for Transfer	
Le	Andrew	AST	Business Administration for Transfer	
		CA	CSU General Education	
Le	Anh	AA	Accounting	Honors
Le	Baominh	CA	CSU General Education	
		AA	Music	High Honors
Le	Tran	CA	Medical Assistant Administrative/Clinical	
Ledesma	Richard	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lee	Seung Eun	CA	Medical Assistant Administrative/Clinical	
Leon	Jovany	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lieu	Blake	CA	CSU General Education	
Long	Linda	AA	Sociology	
Lopez Zuno	Dalia	CERT	After School Program Associate Teacher	
Loster	Jessica	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lucero	Claudia	AS	Medical Assistant Administrative/Clinical	
Lucero	Karina	CA	CSU General Education	
Madrid	Jessica	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	

Mallare	Yvesse	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	Honors
Marmolejo	Victoria	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Marquez	Monica	CA	Medical Assistant Administrative/Clinical	
Martinez	Edward	AST	Business Administration for Transfer	
		CA	IGETC General Education	
Martinez	Fumiko	CA	CSU General Education	
Martinez	Irma	CERT	Spanish/English Interpretation and Translation	
Martinez	Joel	CA	CSU General Education	
		AA	Liberal Arts American Studies	
Martinez	Jose	CA	CNC Manufacturing CAD/CAM	
		CA	CNC Programmer Mastercam	
Martinez	Lizette	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Martinez	Marlene	CA	Human Development Preschool Child	
Martinez	Omar	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Martinez	Stephanie	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Martinez	Tonya	AA	Human Development Preschool Child	
Martinez Sanchez	Maritza	AA	Human Development Preschool Child	

McGarr	Daisy	CA	Pharmacy Technology Basic	
Mehr	Justin	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
		AA	Liberal Arts Math and Science	Honors
Mendoza	Annie	AAT	English for Transfer	
Mendoza	Elizabeth	AAT	Sociology for Transfer	
Mendoza	Iliana	CA	CSU General Education	
Menendez	Ricardo	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Math and Science	
		AA	Liberal Arts Social and Behavioral Science	
Meraz	Raquel	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Merino Campos	Guadalupe	AA	Liberal Arts Math and Science	Honors
Michlin- Warren	Rachael	CA	Fire Technology Prevention Officer	
Miller	Natalie	AST	Business Administration for Transfer	
		CA	IGETC General Education	
Mimiaga	Liana	CA	Pharmacy Technology Basic	
Miranda	Jorge	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Molina	Jennifer	AA	Liberal Arts Math and Science	
Montano	Nancy	AST	Business Administration for Transfer	

		CA	CSU General Education	
Montero	Jose	CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AS	Physics	
		AS	Science	
Morales	Cynthia	AST	Business Administration for Transfer	
Morales	Juan	CA	CSU General Education	
Moreno	Rocio	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Mox	Marisa	CA	CSU General Education	
Mulder	Jesse	CA	CSU General Education	
		AS	Fire Technology Public Fire Service	
Muniz	Christopher	CA	Accounting	
Munoz	Abel	CA	CSU General Education	
Munoz	Salvador	CA	CNC Lathe Set Up and Operation	
Myszka	Kyle	AS	Fire Technology Public Fire Service	
Nagano	Jane	AA	Speech Language Pathology Assistant	
Najari	Majid	CERT	Global Trade Skills	
		CA	International Business	
Najera	Brenda	AS	Medical Assistant Administrative/Clinical	
		CA	Medical Assistant Administrative/Clinical	
Ngo	Liem	CA	Engineering Drafting and Design Option I	

Nguyen	Christine	CA	Pharmacy Technology Basic	
Nguyen	Derek	CERT	Biotechnology Lab Assistant	
Nguyen	Diem	AST	Business Administration for Transfer	
Nguyen	Hai	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AS	Science	
Nguyen	Hana	AA	Liberal Arts Arts/Humanities/Communications	Honors
Nguyen	Hieu	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	High Honors
		AST	Mathematics for Transfer	High Honors
		AS	Physics	High Honors
Nguyen	Lac Hoa	AS	Medical Assistant Administrative/Clinical	
Nguyen	Phuong	CA	CNC Programmer Mastercam	
Nguyen	Quynh	AS	Business Administration	
		AST	Business Administration for Transfer	
		AA	Economics	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Math and Science	
Nguyen	Uyen-Thanh	AA	Liberal Arts Arts/Humanities/Communications	
Nicholson	Nathanael	AA	Liberal Arts Arts/Humanities/Communications	

Ochoa	Cynthia	AA	Liberal Arts Arts/Humanities/Communications	
Ochoa	Lorena	AS	Nursing	
Ojendi	Jonathan	AS	Computer Science	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Orozco	Alicia	AST	Business Administration for Transfer	
Orozco	Luzmaria	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ortiz	Maria	AST	Business Administration for Transfer	
Palozzi	Amanda	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Parvez	Mohammed	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Pedroza	Manuel	CA	IGETC General Education	
Pelaxtla	Areli	CA	CSU General Education	
Penalver	Angela	CERT	Freelancer	
Peralez	Melisa	AST	Business Administration for Transfer	
		AA	Liberal Arts Math and Science	
Perez	Griselda	CA	Medical Assistant Administrative/Clinical	
Perez	Yanelly	AA	Liberal Arts Social and Behavioral Science	
Pham	An	AS	Engineering	

		AA	Liberal Arts	
Pham	Phuong	AA	Liberal Arts Arts/Humanities/Communications	
		AS	Medical Assistant Administrative/Clinical	
Pham	Truc	CA	Medical Assistant Administrative/Clinical	
Poole	Andrea	AA	Psychology	
		AAT	Psychology for Transfer	
Provencio	Jack	AA	Paralegal	Honors
Quinones	Helen	CA	IGETC General Education	
Raaff	Toni	AS	Nursing	
Ramirez	Dari	CA	IGETC General Education	
Ramirez	Eduardo	AST	Business Administration for Transfer	
		CA	CSU General Education	
Ramirez	Fatima	CA	CSU General Education	
		AA	Nutrition and Dietetics	
Renteria	Aileen	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Requena Ramirez	Rebeca	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
		AA	Sociology	
Reyes	Andrew	CA	CSU General Education	
Reyes	Karla	AS	Medical Assistant Administrative/Clinical	

Reyes	Laura	CA	CSU General Education	
Reynoso	Salvador	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Riesen	Manuel	AA	Management	
Rios	Fernando	AST	Business Administration for Transfer	
Rivera	Natalie	AA	Liberal Arts Business and Technology	
Rivera	Yajayra	CA	Medical Assistant Administrative/Clinical	
Rizo	Jeffrey	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AS	Mathematics	
		AS	Science	
Robles	Leslie	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Rodriguez	Eric	CA	Advanced Engine Performance	
		CA	Automotive Chassis Service	
		CA	Automotive Drive Train	
Rodriguez	Joanna	AST	Business Administration for Transfer	
Rodriguez	Katterene	CA	CSU General Education	
Rodriguez	Noe	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Romo	Clarissa	CA	CSU General Education	

		AA	Liberal Arts Arts/Humanities/Communications	
		CERT	TV/Video Media Studies	
Rosales	Marco	CERT	Microsoft Dynamics for Financial Accounting	
Ruiz	Beda	AA	Liberal Arts Arts/Humanities/Communications	
Ruiz	Gerardo	AST	Business Administration for Transfer	
Salas	Santana	AAT	Psychology for Transfer	
Salgado	Leopoldo	AS	Physics	
Salvador	Dan	CA	Digital Media Arts A-Graphic Design	
Salvador	Gene Lesly	CA	CSU General Education	
Samano	Monica	AA	Liberal Arts Arts/Humanities/Communications	Honors
Sanchez	Gisselle	CA	IGETC General Education	
Sanchez	Sonia	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Sanchez	Victor	CA	TV/Video Scriptwriter	
Sandoval	Edgar	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Sandoval	Vanessa	CA	IGETC General Education	
		AA	Liberal Arts American Studies	
Sarjeant	Bryan	AS	Fire Technology Public Fire Service	
Schaeper	Patrick	CA	Fire Technology Public Fire Service	
Schriefer	Matthew	CA	CSU General Education	
Seider	Nicholas	CA	CSU General Education	

		AAT	History for Transfer	
Silva	Christian	CA	Automotive Engine Service	
Simrak	Brian	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Sorber	Jeffery	CA	Pharmacy Technology Basic	
Swartz	Jaymes	AA	Criminal Justice	
Sypherd	Tyler	CA	TV/Video Scriptwriter	
Tarin	Afton	CA	Photography	
Taulbee	Jamey	AA	Liberal Arts Business and Technology	
Titolo	Philip	CA	Digital Media Arts A-Graphic Design	
		AA	Digital Media Arts	Honors
To	Justin	CA	Pharmacy Technology Basic	
Toro	Paula	CERT	Marketing	
Torres	Carmen	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Torres	Edgar	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Tran	Binh	AST	Business Administration for Transfer	
		CA	CSU General Education	
Tran	Hang	CA	Medical Assistant Administrative/Clinical	
Tran	Hao	CA	CSU General Education	
		AS	Science	

Tran	Hoang Kim	CA	Medical Assistant Administrative/Clinical	
Tran	Mai	CA	Medical Assistant Administrative/Clinical	
Tran	Trung	AA	Business Management	
		AA	Retail Management	
Tran Le	Ngoc	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Math and Science	
		AS	Science	
Trinh	Thuydung	AA	Liberal Arts Arts/Humanities/Communications	Highest Honors
Trujillo	Diego	AST	Business Administration for Transfer	
Urbina	Adriana	CA	CSU General Education	
Valdez	Adali	AAT	Psychology for Transfer	
Valencia	Elvia	CA	Medical Assistant Administrative/Clinical	
Valle	Jordan	CA	CSU General Education	
Vasquez	Matthew	AST	Business Administration for Transfer	
Vaughn	Reuben	CA	3D Modeling and Animation A-Art Emphasis	
		CA	3D Modeling and Animation C-Video Game and Interactive Media Art	
		CA	3D Modeling and Animation D- Previsualization	
Vela	Olga	AST	Business Administration for Transfer	
Villa	Ivan	AA	Liberal Arts Arts/Humanities/Communications	

Villa	Yeimi	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Viramontes	Elizabeth	CA	CSU General Education	
Vivas	Yovan	AA	Liberal Arts Arts/Humanities/Communications	
Vu	Huong	CA	CSU General Education	
		AA	Liberal Arts Math and Science	High Honors
Willsie	Daniel	CA	Fire Technology Public Fire Service	
Wu	Steven	AA	Accounting	
		CA	Accounting	
Yen	Jack	AST	Business Administration for Transfer	
		CA	CSU General Education	
Zoldos	Jessica	AA	Liberal Arts	
Zuniga	Maria	CA	CSU General Education	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTIAGO CANYON COLLEGE – STUDENT SERVICES**

To: Board of Trustees	Date: November 9, 2015
Re: Confirmation of Associate Degrees and Certificates Awarded in Summer 2015	
Action: Request for Approval	

BACKGROUND

Attached is a list of students who successfully completed coursework at Santiago Canyon College leading to an associate of arts degree, associate of arts for transfer degree, associate of science degree, associate of science for transfer degree, certificate of achievement, and/or certificate of proficiency for summer 2015. Also attached are the statistical tables showing degrees and certificates awarded by major.

ANALYSIS

Santiago Canyon College awarded 198 associate degrees in summer 2015, as compared to 201 in summer 2014. Santiago Canyon College awarded 29 associate in arts for transfer and associate in science for transfer degrees in summer 2015, compared to 32 in summer 2014.

Santiago Canyon College awarded 136 certificates of achievement in summer 2015, as compared to 319 in summer 2014. The decrease in certificates of proficiency is a result of the continuous work on the backlog of students who completed certificate program requirements in years past. The programs with the most significant increase in certificates are: Apprenticeship; Power Lineman and Apprenticeship; and, Surveying-Chief of the Party. A total of 42 certificates of proficiency were awarded in summer 2015, as compared to 26 in summer 2014. Notable increases were seen in General Accounting, Marketing Advertising, and Public Works: Code Enforcement Officer.

Possible scenarios to explain the difference in the IGETC (Intersegmental General Education Transfer) numbers include: students waiting to transfer in the fall semester instead of spring; students completing the requirements but not submitting a petition; and/or students not completing the required courses with satisfactory grades. Additionally, CSU will accept a grade of “D” in some areas, IGETC however will not accept a grade of “D.”

RECOMMENDATION

It is recommended that the Board of Trustees confirm the recipients of the associate degrees and certificates for summer 2015 as presented.

Fiscal Impact: None	Board Date: November 9, 2015
Prepared by: John C. Hernandez, Ph.D., Vice President of Student Services	
Submitted by: John Weispfenning, Ph.D., President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



Santiago Canyon College

SUMMER 2015

STATISTICS

SANTIAGO CANYON COLLEGE

Associate Degrees

SUMMER 2015

<u>MAJOR</u>	<u>2015</u>
Accounting	1
Art	1
Art: Studio Art (AA-T)	2
Art-Graphic Design	1
Biology	1
Business:	
Administration	13
Administration (AS-T)	14
Management	1
Computer Science	1
Elementary Education (AA-T)	2
History	3
Liberal Arts	1
Liberal Arts: Arts, Humanities, & Communication	69
Liberal Arts: Mathematics & Sciences	27
Liberal Arts: Social & Behavioral Sciences	38
Management	1
Mathematics (AS-T)	1
Physics	1
Physics (AST)	2
Political Science	1
Political Science (AA-T)	1
Psychology	1
Psychology (AAT)	3
Real Estate	1
Science	2
Social Science	1
Sociology (AA-T)	2
Survey/Mapping Science: Land Surveying	1
Water Utility Science:	
Water Distrabution	1
Water Treatment	3
Wastewater/Environmental Sanitation	1

TOTAL **198**

Associate in Arts	140
Associate in Science	29
Associate in Arts for Transfer	12
Associate in Science for Transfer	17

SANTIAGO CANYON COLLEGE
CERTIFICATES
SUMMER 2015

Certificates of Achievement

	<u>2015</u>
Accounting	1
Apprenticeship: Electricity: Power Lineman	13
Apprenticeship: Surveying: Chief of Party	8
Art: Digital Media-Graphic Design	1
Art: Digital Media Arts- Web Design	1
Biotechnology Biomanufacturing Technician	1
Computer Science	1
CSU General Education Breadth	65
Gemology	5
IGETC General Education Breadth	25
Water Utility Science:	
Water Distribution	7
Wastewater/Environmental Sanitation	8
Total	136

Certificates of Proficiency

	<u>2015</u>
Accounting: General	14
Biotechnology Lab Assistant	3
Business Management	1
Education After School Program- Associate Teacher	2
Human Development: Preschool	1
Marketing:	
Advertising	6
Public Works:	
Code Enforcement Officer	15
Total	42



Santiago Canyon College

COMPARATIVE STATISTICS

Santiago Canyon College
Associate Degrees
SUMMER
Comparative Statistics by Semester

<u>MAJOR</u>	<u>2014</u>	<u>2015</u>
Accounting	1	1
Art		1
Art: Studio Art (AA-T)		2
Art-Graphic Design	1	1
Biology	2	1
Business:		
Administration	9	13
Administration (AST)	12	14
Management	1	1
Chemistry	1	
Communication Studies (AAT)	2	
Computer Science		1
Elementary Education (AA-T)		2
History	4	3
Liberal Arts	1	1
Liberal Arts: Arts, Humanities, & Communication	77	69
Liberal Arts: Mathematics & Sciences	28	27
Liberal Arts: Multi-Cultural Studies	1	
Liberal Arts: Social & Behavioral Sciences	31	38
Management	1	1
Marketing - General	2	
Mathematics	3	
Mathematics (AST)	4	1
Physics		1
Physics (AST)	3	2
Political Science		1
Political Science (AAT)	1	1
Psychology	1	1
Psychology (AAT)	4	3
Public Works: Construction Management	1	
Real Estate		1
Science	1	2
Social Science		1
Sociology	2	
Sociology (AAT)	2	2
Survey/Mapping Science: Land Surveying		1
Water Utility Science:		
Water Distrabution	3	1
Water Treatment	1	3
Wastewater/Environmental Sanitation	1	1
<u>TOTAL</u>	201	198

SANTIAGO CANYON COLLEGE
Certificates of Achievement and Certificates of Proficiency
SUMMER
Comparative Statistics by Semester

Certificates of Achievement

	<u>2014</u>	<u>2015</u>
Accounting	2	1
Apprenticeship: Carpentry		
Drywall/Lather	1	
Apprenticeship: Electricity		
Industrial	30	
Apprenticeship: Power Lineman		13
Apprenticeship: Surveying		
Chief of Party		8
Art: Digital Media-Graphic Design	1	1
Art: Digital Media-Web Design		1
Biotechnology Biomanufacturing Technician		1
Computer Science		1
Cosmetology	163	
CSU General Education Breadth	72	65
Gemology	2	5
IGETC General Education Breadth	37	25
Public Works:		
Construction Inspection	2	
Construction Management	1	
Sign Language	1	
Surveying/Mapping Science:		
Land Surveying	1	
Water Utility Science		
Water Distribution	2	7
Water Treatment	1	
Wastewater/Environmental Sanitation	3	8
Total	319	136

SANTIAGO CANYON COLLEGE
Certificates of Achievement and Certificates of Proficiency
SUMMER
Comparative Statistics by Semester

Certificates of Proficiency

	<u>2014</u>	<u>2015</u>
Accounting: General	5	14
Biotechnology Lab Assistant		3
Business Management		1
Computer Science:		
Applied Robotics and Embedded Programing		
Cosmetology: Esthetician	1	
Education: After School Program Assistant	4	
Education After School Program- Associate Teacher		2
Human Development: Preschool		1
Management:		
Human Resources	1	
Marketing		
Advertising	1	6
General Marketing	1	
Public Works:		
Code Enforcement Officer	10	15
Project Management	1	
Real Estate: Appraisal	1	
TV/Video Communications: Media Studies	1	
Total	26	42
Certificate of Achievement Total	319	136
Certificate Total	26	42
GRAND TOTAL	345	178



Santiago Canyon College

SUMMER 2015

**Student Names
Associate of Arts Degrees**

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Abrego	Alexandrea	Liberal Arts: Arts, Humanities and Communication			
Abrego	Alexandrea	Liberal Arts: Mathematics and Sciences			
Alba	Valeria	Liberal Arts: Arts, Humanities and Communication			
Alba	Valeria	Liberal Arts: Social and Behavioral Sciences			
Aragon	Julian	Liberal Arts: Arts, Humanities and Communication			
Aragon	Julian	Liberal Arts: Mathematics and Sciences			
Barrera	Brianna	Liberal Arts: Arts, Humanities and Communication			
Barrera	Brianna	Liberal Arts: Mathematics and Sciences			
Black	Curtis	Liberal Arts: Arts, Humanities and Communication			
Black	Curtis	Liberal Arts: Social and Behavioral Sciences			
Blush	Nathan	Psychology			
Bostinelos	Dean	Liberal Arts: Arts, Humanities and Communication			
Bueno	Blake	Liberal Arts: Arts, Humanities and Communication			
Case	Samantha	Liberal Arts: Arts, Humanities and Communication			
Case	Samantha	Liberal Arts: Mathematics and Sciences			
Christian	Madison	Social Science			
Churnock	Michael	Liberal Arts: Social and Behavioral Sciences			
Cobian	Hugo	Liberal Arts: Arts, Humanities and Communication			
Colchado	Keven	Liberal Arts: Mathematics and Sciences			
Colchado	Keven	Liberal Arts: Social and Behavioral Sciences			
Cornejo	Steven	Liberal Arts: Arts, Humanities and Communication			
Cornejo	Steven	Liberal Arts: Mathematics and Sciences			
Cornejo	Steven	Liberal Arts: Social and Behavioral Sciences			
Cosper	David	Liberal Arts: Arts, Humanities and Communication			
Cosper	David	Liberal Arts: Mathematics and Sciences			
Cruikshank	Matthew	Liberal Arts: Arts, Humanities and Communication			
Deobaldia	Tiara	Liberal Arts: Arts, Humanities and Communication			
Deschamps	Stefani	Liberal Arts: Arts, Humanities and Communication			
Deschamps	Stefani	Liberal Arts: Social and Behavioral Sciences			
Diaz	Jessica	History			
Diaz	Jessica	Liberal Arts: Arts, Humanities and Communication			
Diaz	Jessica	Liberal Arts: Social and Behavioral Sciences			
Dinh	Helen	Liberal Arts: Arts, Humanities and Communication			

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Dinh	Helen	Liberal Arts: Social and Behavioral Sciences			
Dubeau	Alyssa	Liberal Arts: Arts, Humanities and Communication	With Honors		
Dubeau	Alyssa	Liberal Arts: Mathematics and Sciences	With Honors		
Dubeau	Alyssa	Liberal Arts: Social and Behavioral Sciences	With Honors		
Duran	Dylan	Liberal Arts: Arts, Humanities and Communication			
Duran	Dylan	Liberal Arts: Mathematics and Sciences			
Duran	Dylan	Liberal Arts: Social and Behavioral Sciences			
Escarcega	Arleeny	Liberal Arts: Arts, Humanities and Communication	With Honors		
Escarcega	Arleeny	Liberal Arts: Social and Behavioral Sciences	With Honors		
Esparza	Alan	Liberal Arts: Mathematics and Sciences			
Fairchild	Casandra	Liberal Arts: Arts, Humanities and Communication			
Farzad	Sina	Liberal Arts: Arts, Humanities and Communication			
Farzad	Sina	Liberal Arts: Social and Behavioral Sciences			
Forghani	Aryan	Liberal Arts: Arts, Humanities and Communication			
Forghani	Aryan	Liberal Arts: Social and Behavioral Sciences			
Fuentes	Stephanie	Liberal Arts: Arts, Humanities and Communication			
Fuentes	Stephanie	Political Science			
Fuentes	Stephanie	Liberal Arts: Social and Behavioral Sciences			
Fulkerson	Brooke	Liberal Arts: Arts, Humanities and Communication	With Honors		
Fulkerson	Brooke	Liberal Arts: Mathematics and Sciences	With Honors		
Fulkerson	Brooke	Liberal Arts: Social and Behavioral Sciences	With Honors		
Garcia	Jazmine	Liberal Arts: Arts, Humanities and Communication	With Honors		
Garcia	Jazmine	Liberal Arts: Social and Behavioral Sciences	With Honors		
Gomez	D'Ellen	Liberal Arts: Arts, Humanities and Communication	With Honors		
Gomez	Vanessa	Liberal Arts: Arts, Humanities and Communication			
Gomez	D'Ellen	Liberal Arts: Mathematics and Sciences	With Honors		
Gomez	D'Ellen	Liberal Arts: Social and Behavioral Sciences	With Honors		
Gomez	Vanessa	Liberal Arts: Social and Behavioral Sciences			
Goodwin	Jack	Liberal Arts: Arts, Humanities and Communication			
Goodwin	Jack	Liberal Arts: Mathematics and Sciences			
Goodwin	Jack	Liberal Arts: Social and Behavioral Sciences			
Grove	Matthew	Liberal Arts: Arts, Humanities and Communication			
Grove	Matthew	Liberal Arts: Mathematics and Sciences			

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Heidari	Amir	Liberal Arts: Mathematics and Sciences	With Honors		
Hidalgo	Horacio	Liberal Arts: Arts, Humanities and Communication			
Hidalgo	Horacio	Liberal Arts: Mathematics and Sciences			
Higbee	Lauren	Liberal Arts: Arts, Humanities and Communication			
Higbee	Lauren	Liberal Arts: Mathematics and Sciences			
Higbee	Lauren	Liberal Arts: Social and Behavioral Sciences			
Hockenberry	Tyler	Liberal Arts: Arts, Humanities and Communication			
Hockenberry	Tyler	Liberal Arts: Social and Behavioral Sciences			
Huerta	Andrew	Liberal Arts: Arts, Humanities and Communication			
Hughes	Jared	Liberal Arts: Arts, Humanities and Communication	With High Honors		
James	Chloe	Liberal Arts: Arts, Humanities and Communication			
Karotick	Deborah	Art	With Honors	Departmental Honors	
Karotick	Deborah	Liberal Arts: Arts, Humanities and Communication	With Honors		
Kelley	Samantha	Liberal Arts: Arts, Humanities and Communication			
Koh	Ryan	Liberal Arts: Arts, Humanities and Communication			
Kotob	Adam	Liberal Arts: Arts, Humanities and Communication			
Licari	Melissa	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Licari	Melissa	Liberal Arts: Mathematics and Sciences	With High Honors		
Licari	Melissa	Liberal Arts: Social and Behavioral Sciences	With High Honors		
Linares	Danielle	Liberal Arts: Arts, Humanities and Communication			
Lopez Zaragoza	Ana	Liberal Arts: Arts, Humanities and Communication			
Lozano	Melissa	Liberal Arts: Arts, Humanities and Communication			
Lozano	Catherine	Liberal Arts: Arts, Humanities and Communication			
Lozano	Melissa	Liberal Arts: Social and Behavioral Sciences			
Lozano	Catherine	Liberal Arts: Social and Behavioral Sciences			
McLean	Ryan	Liberal Arts: Arts, Humanities and Communication			
McLean	Ryan	Liberal Arts: Social and Behavioral Sciences			
McNiff	Vaughn	Liberal Arts: Arts, Humanities and Communication			
McNiff	Vaughn	Liberal Arts: Mathematics and Sciences			
Miles	Dylan	Liberal Arts: Arts, Humanities and Communication			
Murphy	Zachary	Liberal Arts: Arts, Humanities and Communication			
Navarrete	Sarai	Liberal Arts: Arts, Humanities and Communication			
Navarrete	Sarai	Liberal Arts: Social and Behavioral Sciences			

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Navarro	Kimberly	Liberal Arts: Arts, Humanities and Communication			
Navarro	Kimberly	Liberal Arts: Social and Behavioral Sciences			
Newmen	Kayvon	Liberal Arts: Arts, Humanities and Communication			
Newmen	Kayvon	Liberal Arts: Social and Behavioral Sciences			
Nielsen	Eric	Liberal Arts: Arts, Humanities and Communication			
Osorno	Elia	Liberal Arts: Social and Behavioral Sciences			
Pelletier	Stephanie	Liberal Arts: Arts, Humanities and Communication			
Peralta	Cristal	Liberal Arts: Arts, Humanities and Communication			
Peralta	Cristal	Liberal Arts: Social and Behavioral Sciences			
Perry	Susan	Liberal Arts			
Pettit	Jenna	Liberal Arts: Arts, Humanities and Communication			
Pettit	Jenna	Liberal Arts: Mathematics and Sciences			
Pettit	Jenna	Liberal Arts: Social and Behavioral Sciences			
Poole	Holly	Liberal Arts: Social and Behavioral Sciences	With Honors		
Priest	Haley	Liberal Arts: Arts, Humanities and Communication			
Priest	Haley	Liberal Arts: Social and Behavioral Sciences			
Ramirez	Lisa	Liberal Arts: Arts, Humanities and Communication			
Ramirez	Lisa	Liberal Arts: Social and Behavioral Sciences			
Sandoval	Marisol	Liberal Arts: Arts, Humanities and Communication			
Sandoval	Marisol	Liberal Arts: Mathematics and Sciences			
Sheelor	Allison	Liberal Arts: Arts, Humanities and Communication	With Honors		
Sheelor	Allison	Liberal Arts: Mathematics and Sciences	With Honors		
Sherick	Natasha	Liberal Arts: Arts, Humanities and Communication			
Sherick	Natasha	Liberal Arts: Mathematics and Sciences			
Spieckerman	Jake	Liberal Arts: Arts, Humanities and Communication			
Stroup	Kayla	Liberal Arts: Arts, Humanities and Communication			
Thompson	Kelcee	Liberal Arts: Arts, Humanities and Communication			
Tiwari	Nikhil	Liberal Arts: Arts, Humanities and Communication			
Tiwari	Nikhil	Liberal Arts: Mathematics and Sciences			
Tomkinson	Adrienne	Liberal Arts: Arts, Humanities and Communication			
Tomkinson	Adrienne	Liberal Arts: Social and Behavioral Sciences			
Torres	Jaime	Liberal Arts: Mathematics and Sciences			
Tran	VU	Liberal Arts: Mathematics and Sciences			

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Varisco	Natalie	Liberal Arts: Social and Behavioral Sciences			
Vazquez	Itzel	Liberal Arts: Arts, Humanities and Communication			
Vazquez	Itzel	Liberal Arts: Mathematics and Sciences			
Vineyard	Tracy	Liberal Arts: Social and Behavioral Sciences	With Honors		
Vujnov	Madison	Liberal Arts: Arts, Humanities and Communication			
Yoo	Daniel	Liberal Arts: Arts, Humanities and Communication			
Zazuetta	Gabriella	Liberal Arts: Social and Behavioral Sciences			
Zrinski	Katelyn	Liberal Arts: Arts, Humanities and Communication			



Santiago Canyon College

SUMMER 2015

Student Names

Associate in Arts for Transfer Degrees

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Blush	Nathan	Psychology			
Contreras	Journey	Elementary Teacher Education	With Honors	Departmental Honors	
Diaz	Jessica	History			
Fuentes	Stephanie	Political Science			
Gonzales	Kari	Psychology			
Karotick	Deborah	Studio Arts	With Honors	Departmental Honors	
Kroboth	Jenna	Elementary Teacher Education			
Lozano	Melissa	Sociology			
Osorno	Elia	Studio Arts			
Peralta	Cristal	Sociology			
Varisco	Natalie	Psychology			
Zazuetta	Gabriella	History			



Santiago Canyon College

SUMMER 2015

**Student Names
Associate of Science Degrees**

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Bickel	Cody	Business Administration			
Bielsik	David	Science			
Cornejo	Steven	Business Administration			
Counts	Mark	Survey/Mapping Science: Land Surveying	With Honors	Departmental Honors	
Deneal	Laneesha	Accounting			
Duran	Dylan	Business Administration			
Forghani	Aryan	Business Administration			
Heidari	Amir	Physics	With Honors	Departmental Honors	
Huerta	Andrew	Business Administration			
Johnson	Christopher	Water Utility Science: Water Treatment			
Lamorte	Jaelyn	Computer Science	With Honors	Departmental Honors	
Letulle	Chander	Water Utility Science: Water Distribution			
Letulle	Chander	Water Utility Science: Water Treatment			
Letulle	Chander	Water Utility Science:Wastewater/Environmental Sanitation			
Lozano	Catherine	Business Administration			
McCully	Garrett	Business Administration			
McNiff	Vaughn	Business Administration			
Nguyen	Jake	Water Utility Science: Water Treatment			
Nielsen	Eric	Business Administration			
Priest	Haley	Business Administration			
Rock	Adam	Biology			
Salvatore	Kevin	Real Estate			
Sanchez	Wendy	Art: Graphic Design			
Tiwari	Nikhil	Business Administration			
Welham	Jacqueline	Science	With Honors	Departmental Honors	
Wilkinson	Lucas	Business Administration			
Wilkinson	Lucas	Business Management			
Wilkinson	Lucas	General Management			
Yoo	Daniel	Business Administration			

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Santiago Canyon College

SUMMER 2015

Student Names

Associate in Science for Transfer Degrees

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Bickel	Cody	Business Administration			
Bielsik	David	Mathematics			
Bielsik	David	Physics			
Cornejo	Steven	Business Administration			
Duran	Dylan	Business Administration			
Forghani	Aryan	Business Administration			
Heidari	Amir	Physics	With Honors	Departmental Honors	
Huerta	Andrew	Business Administration			
Lozano	Catherine	Business Administration			
McCully	Garrett	Business Administration			
McNiff	Vaughn	Business Administration			
Nielsen	Eric	Business Administration			
Priest	Haley	Business Administration			
Suchy	Brian	Business Administration			
Tiwari	Nikhil	Business Administration			
Wilkinson	Lucas	Business Administration			
Yoo	Daniel	Business Administration			



Santiago Canyon College

**SUMMER 2015
Student Names
Certificates of Achievement**

Last Name	First Name	Major
Abrego	Alexandrea	CSU General Education Breadth
Alba	Valeria	CSU General Education Breadth
Alba	Valeria	IGETC General Ed Breadth
Aragon	Julian	CSU General Education Breadth
Austin	Brendan	IGETC General Ed Breadth
Aziminobar	Tina	IGETC General Ed Breadth
Barrera	Brianna	CSU General Education Breadth
Belardes	Matias	Water Utility Science: Water Distribution
Bell	Garrett	Water Utility Science:Wastewater/Environmental Sanitation
Beresford	Brendan	IGETC General Ed Breadth
Berks	Juston	CSU General Education Breadth
Bickel	Cody	CSU General Education Breadth
Bielsik	David	IGETC General Ed Breadth
Bill	Cody	Water Utility Science: Water Distribution
Brown	Alexis	CSU General Education Breadth
Brown	Jordan	CSU General Education Breadth
Bueno	Blake	CSU General Education Breadth
Bui	Emily	IGETC General Ed Breadth
Caouette	Alyssa	IGETC General Ed Breadth
Case	Samantha	CSU General Education Breadth
Cervantes	Christopher	CSU General Education Breadth
Christian	Madison	IGETC General Ed Breadth
Colchado	Keven	IGETC General Ed Breadth
Cosper	David	CSU General Education Breadth
Cosper	David	IGETC General Ed Breadth
Covey	James	Water Utility Science:Wastewater/Environmental Sanitation
Cruikshank	Matthew	CSU General Education Breadth
Cuevas	Eric	Water Utility Science: Water Distribution
Daily	Michael	Biotechnology Biomanufacturing Technician
Davis	Matthew	Apprenticeship: Surveying: Chief of Party
Del Rosario	Jane	Gemology
Deneal	Laneesha	Accounting

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Last Name	First Name	Major
Deobaldia	Tiara	CSU General Education Breadth
Deschamps	Stefani	CSU General Education Breadth
Diaz	Jessica	CSU General Education Breadth
Dickerson	Justin	Apprenticeship: Surveying: Chief of Party
Doddridge	Christopher	Gemology
Doddridge	Mary Jane	Gemology
Dubeau	Alyssa	CSU General Education Breadth
Dunlap	David	Computer Science
Escarcega	Arleeny	CSU General Education Breadth
Fairchild	Casandra	CSU General Education Breadth
Fairweather	Justin	CSU General Education Breadth
Farzad	Sina	CSU General Education Breadth
Forghani	Aryan	CSU General Education Breadth
Fuentes	Stephanie	CSU General Education Breadth
Fulkerson	Brooke	CSU General Education Breadth
Garcia	Jazmine	CSU General Education Breadth
Gardner	Justin	Art: Digital Media Arts- Graphic Design
Gardner	Justin	Art: Digital Media Arts- Web Design
Genter	Jennifer	CSU General Education Breadth
Gillett	Macy	CSU General Education Breadth
Gloudeman	Eugene	Apprenticeship: Electricity: Power Lineman Electricity
Gomez	D'Ellen	CSU General Education Breadth
Gonzales	Kari	CSU General Education Breadth
Gonzalez	Jose	Apprenticeship: Electricity: Power Lineman Electricity
Gonzalez	Teodoro	Apprenticeship: Electricity: Power Lineman Electricity
Goodwin	Jack	CSU General Education Breadth
Grigg	Roger	Gemology
Grove	Matthew	IGETC General Ed Breadth
Heidari	Amir	IGETC General Ed Breadth
Hidalgo	Horacio	CSU General Education Breadth
Higbee	Lauren	CSU General Education Breadth
Hockenberry	Tyler	CSU General Education Breadth

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Last Name	First Name	Major
Huerta	Andrew	CSU General Education Breadth
Hughes	Jared	CSU General Education Breadth
Iguchi	Jordan	CSU General Education Breadth
James	Chloe	CSU General Education Breadth
Jones	Christopher	Water Utility Science:Wastewater/Environmental Sanitation
Jonte	Kleet	Apprenticeship: Electricity: Power Lineman Electricity
Karotick	Deborah	CSU General Education Breadth
Kim	Moojo	IGETC General Ed Breadth
Koh	Ryan	CSU General Education Breadth
Kotob	Adam	CSU General Education Breadth
Kroese	Clint	Apprenticeship: Electricity: Power Lineman Electricity
Lamorte	Jaclyn	IGETC General Ed Breadth
Lay	Jonathan	Water Utility Science:Wastewater/Environmental Sanitation
Licari	Melissa	IGETC General Ed Breadth
Linares	Danielle	CSU General Education Breadth
Lopez	Yesenia	CSU General Education Breadth
Lopez Zaragoza	Ana	CSU General Education Breadth
Lopp	Richard	Apprenticeship: Electricity: Power Lineman Electricity
Lozano	Melissa	CSU General Education Breadth
Luera	Sara	Water Utility Science:Wastewater/Environmental Sanitation
Martinez	Brittany	Gemology
Matthews	Robert	Apprenticeship: Electricity: Power Lineman Electricity
McLean	Ryan	CSU General Education Breadth
McNiff	Vaughn	CSU General Education Breadth
Mejia	Luis	Apprenticeship: Electricity: Power Lineman Electricity
Metcalf	Brandon	IGETC General Ed Breadth
Miera	Pete	Apprenticeship: Surveying: Chief of Party
Miles	Dylan	CSU General Education Breadth
Miller	Landin	Water Utility Science: Water Distribution
Navarrete	Sarai	CSU General Education Breadth
Navarro	Kimberly	CSU General Education Breadth
Negron	Danielle	CSU General Education Breadth

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Last Name	First Name	Major
Newmen	Kayvon	IGETC General Ed Breadth
Nguyen	Albert	IGETC General Ed Breadth
Nguyen	Thong	Water Utility Science: Water Distribution
Nguyen	Thong	Water Utility Science:Wastewater/Environmental Sanitation
Ortega	Lamar	Apprenticeship: Electricity: Power Lineman Electricity
Payne	Tanner	IGETC General Ed Breadth
Pelletier	Stephanie	CSU General Education Breadth
Peralta	Cristal	CSU General Education Breadth
Pettit	Jenna	CSU General Education Breadth
Porhola	Gregory	Apprenticeship: Electricity: Power Lineman Electricity
Preciado	Fernando	Apprenticeship: Surveying: Chief of Party
Pritko	Robert	Apprenticeship: Electricity: Power Lineman Electricity
Ramirez	Lisa	CSU General Education Breadth
Rappold	Roy	Apprenticeship: Surveying: Chief of Party
Rivero	Daniela	CSU General Education Breadth
Rock	Adam	IGETC General Ed Breadth
Ruiz	Ricky	Water Utility Science: Water Distribution
Sandoval	Marisol	CSU General Education Breadth
Schwing	Jory	Apprenticeship: Electricity: Power Lineman Electricity
Sheelor	Allison	IGETC General Ed Breadth
Sherick	Natasha	CSU General Education Breadth
Showalter	Brenna	IGETC General Ed Breadth
Simpson	Maurice	Water Utility Science:Wastewater/Environmental Sanitation
Smith	Zachariah	Water Utility Science:Wastewater/Environmental Sanitation
Stuart	Chad	Apprenticeship: Surveying: Chief of Party
Swaim	Evin	Apprenticeship: Electricity: Power Lineman Electricity
Thompson	Kelcee	CSU General Education Breadth
Tiwari	Nikhil	CSU General Education Breadth
Tomkinson	Adrienne	CSU General Education Breadth
Tran	VU	CSU General Education Breadth
Trigg	Tyler	Water Utility Science: Water Distribution
Truckey	Jacquelyn	CSU General Education Breadth

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Last Name	First Name	Major
Varisco	Natalie	CSU General Education Breadth
Vazquez	Itzel	IGETC General Ed Breadth
Ventura	Joseph	Apprenticeship: Surveying: Chief of Party
Vujnov	Madison	IGETC General Ed Breadth
Wilkinson	Lucas	CSU General Education Breadth
Wills	Nicholas	Apprenticeship: Surveying: Chief of Party
Yoo	Daniel	IGETC General Ed Breadth
Zrinski	Katelyn	CSU General Education Breadth



Santiago Canyon College

**SUMMER 2015
Student Names
Certificates of Proficiency**

Last Name	First Name	Major
Ahmed	Esaam	Marketing: Advertising
Alfaro	Kati	General Accounting
Alvarado	Raquel	General Accounting
Alvarado	Amanda	Biotechnology Lab Assistant
Anderson	Cody	General Accounting
Bengston	Duncan	Biotechnology Lab Assistant
Billingsley	Stacie	General Accounting
Bonakdar	Mahkameh	General Accounting
Brumbaugh	Michael	Public Works Code Enforcement Officer
Burckley	Brian	General Accounting
Calixto	Santiago	General Accounting
Canaday	Laura	Marketing: Advertising
Casillas	Julianna	General Accounting
Casillas	Christopher	Public Works Code Enforcement Officer
Chaffee	Scott	Marketing: Advertising
Chanes	Christian	Public Works Code Enforcement Officer
Chavez	Jose	Public Works Code Enforcement Officer
Chen	Serena	General Accounting
Clinton	Samantha	General Accounting
Connors	Charles	General Accounting
Dalessandro	Ronald	Public Works Code Enforcement Officer
Evans	Paula	General Accounting
Evans	Paula	Business Management
Franks	Kathleen	General Accounting
Furniss	Shelby	Human Development: Preschool
Galletto	Liudmila	Education After School Program- Associate Teacher
Garcia	David	Public Works Code Enforcement Officer
Gonzalez	Rebecca	Biotechnology Lab Assistant
Hall	Ekaterina	Education After School Program- Associate Teacher

Last Name	First Name	Major
Hall	Jeremy	Marketing: Advertising
Hill	Darrell	Public Works Code Enforcement Officer
Ibarra	Jose	Public Works Code Enforcement Officer
Leytte	Alejandro	Public Works Code Enforcement Officer
Macias	Rene	Public Works Code Enforcement Officer
Milella	Brian	Marketing: Advertising
Pierini	Angelina	Public Works Code Enforcement Officer
Ramirez	Ronnie	Public Works Code Enforcement Officer
Santin	Stephany	Public Works Code Enforcement Officer
Soriano	Jose	Marketing: Advertising
Tenes	Gilmar	Public Works Code Enforcement Officer
Wilkinson	Lucas	General Accounting
Zwart	Barbara	Public Works Code Enforcement Officer

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Community Services Program**

To:	Board of Trustees	Date: November 9, 2015
Re:	Approval of Santa Ana College Community Services Program for Spring 2016	
Action:	Request For Approval	

BACKGROUND

The Santa Ana College Community Services Program offers classes that are of special interest or those designed for a specific audience or need. They are noncredit, usually shorter in duration than credit classes, and do not require lengthy preparation or rigorous testing. From creative arts and financial management to computer software and travel tours, these programs are offered to the general public for a fee. The flexibility of the program allows for classes to be added or replaced that have the most cost-effective impact on the program and the community.

ANALYSIS

The proposed Spring 2016 schedule supports the mission of Santa Ana College as a partner in meeting the intellectual, cultural, technological and workforce development needs of this diverse community. Adults and children in the Santa Ana College service area will be given access to over 160 academic and professional development courses, personal enrichment and recreational activities. This comprehensive fee based menu provides educational opportunities for students to discover, prepare, develop and pursue lifelong learning.

RECOMMENDATION

It is recommended that the Board of Trustees review and approve the attached proposed Santa Ana College Community Services Program for Spring 2016.

Fiscal Impact:	\$35,000 (estimated net income after expenses)	Board Date: November 9, 2015
Prepared by:	Michael T. Collins, Ed.D., Vice President of Administrative Services, SAC	
Submitted by:	Erlinda J. Martinez, Ed. D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

COMMUNITY SERVICES – SPRING 2015 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Active Adults			
Computer Basics	Dori Dumon	\$44	\$35/hour
Government Grants – Elder Care	Carl Leiter	\$25	60/40
Tai Chi	John Bishop	\$49	60/40
Readers Theater	Kathryn Kramer	\$79	60/40
Film Salon	Kathleen Fisher	\$79	60/40
iPhones, iPads, I'm Lost	Robert Cohen	\$39	60/40
Vegan Cooking	Carol Cymerint	\$39	60/40
Clay Sculpting	Semora McCampbell	\$49	60/40
Genealogy 101	Patricia Verwiel	\$59	60/40
Animal Care			
Dog Obedience	Dog Services Unlimited	\$94	60/40
Frisbee Dogs	Dog Services Unlimited	\$34	60/40
Dog Manners "Crash Course"	Dog Services Unlimited	\$84	60/40
Puppy Kindergarten	Dog Services Unlimited	\$84	60/40
Petsaver	Jane Reick	\$99	60/40
Around The Home			
Electrical Repairs	Phil Famolaro	\$99	\$40/hr
Furniture Upholstery	Pacino Dominguez	\$99	60/40
Fun With Feng Shui	Kathy Zimmerman	\$39	60/40
Succulent Container Gardening	Beth Davidson	\$29	70/30
Arts & Crafts			
Wedding Floral Design	Mina Asadirad	\$75	50/50
Beads, Crystals & Semi-Precious	Brigitte Burns	\$29	60/40
Wire-Wrapping	Brigitte Burns	\$29	60/40
Pearl Knotting	Brigitte Burns	\$29	60/40
Creative Jewelry Design	Brigitte Burns	\$29	60/40
Soap Making	Quayum Abdul	\$29	60/40
Candle Making	Quayum Abdul	\$29	60/40
Body Butter	Quayum Abdul	\$29	60/40
Bath Bombs & Conditioners	Quayum Abdul	\$39	60/40
Adventures in Mosaics	Semora McCampbell	\$79	60/40
Windowpane Designs	Beth Davidson	\$49	60/40
Creative Card Making	Brigitte Burns	\$29	60/40
Electronics Repair	Phil Famolaro	\$99	\$40/hr.
Windchime Workshop	Beth Davidson	\$49	70/30
Automotive			
BAR Update	Marty Rudd	\$325	60/40
CCDET Smoke Inspection	Marty Rudd	\$175	60/40
EPA Certification	Glenn Hammond	\$175	60/40
Auto Wholesale Business	Ronald Williams	\$85	60/40
DVOM T-T-T	Glenn Hammond	\$200	60/40
DEAM Certification	Marty Rudd	\$175	60/40
HVAC I & II	Glenn Hammond	\$200	50/50
Electrical Transit Systems	Noemi English	\$200	60/40
Business & Careers			
Voice-Overs	Such A Voice	\$29	60/40
Become A Floral Designer	Mina Asadirad	\$75	60/40
Resume Writing & Interview Prep	Silvia Gonzalez	\$29	60/40
Critical Skills for Effective Supervisors	Silvia Gonzalez	\$159	60/40
How To Sell on eBay	Francis Greenspan	\$59	60/40
Become A Notary Public	NPS, Inc.	\$85	60/40

COMMUNITY SERVICES – SPRING 2015 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Renewing Your Notary	NPS, Inc.	\$49	60/40
Loan Signing Agent	NPS, Inc.	\$89	60/40
Applied Supervision	Forrest Story	\$85	60/40
Coaching Your Employees	Michael Brown	\$85	60/40
Elements of Supervision	Forrest Story	\$85	60/40
Leadership Dynamics	Michael Brown	\$85	60/40
Preparing for Supervision	Forrest Story	\$85	60/40
Team Building	Michael Brown	\$85	60/40
Negotiation Techniques	Michael Brown	\$85	60/40
Home-Based Business	LeeAnne Krusemark	\$29	60/40
Typing/Word Processing Business	LeeAnne Krusemark	\$15	60/40
Guide to Getting Published	LeeAnne Krusemark	\$29	60/40
Meet the Publisher	LeeAnne Krusemark	\$15	60/40
Cart Vending	Eugene Konstant	\$39	60/40
Quickbooks Fundamentals	Miguel Figueroa	\$89	60/40
Small Business Bookkeeping & Taxes	Phil Famolaro	\$99	\$40/hrly
Human Resource Series	Allison Pratt	\$125	60/40
Make-Up Artistry Certification	Michelle Jackson	\$125	60/40
Make Up 101	Michelle Jackson	\$65	60/40
Grant Writing	John Drew	\$69	60/40
Small Business Management Series	Eugene Konstant	\$159	60/40
E-Commerce Home-based Business	Michael Rounds	\$39	60/40
Make Money Using Your Computer	Nancy Miller	\$39	60/40
Self-Publishing, E-Publishing	Nancy Miller	\$39	60/40
Build Your Own Website	Michael Rounds	\$39	60/40
Building Your Company Image	Diogba E. G'Bye	\$99	60/40
Acting Workshop	Mark Correy	\$89	60/40
Buying & Selling for Profit	Reed Berry	\$49	60/40
Effectively Engage the Audience	Reed Berry	\$49	60/40
College For Kids			
Early Reader	Alpine Tutoring	\$89	\$35/hr
Reading Development & Comprehension	Alpine Tutoring	\$89	\$35/hr
Basic Math	Alpine Tutoring	\$89	\$35/hr
SAT Prep	Alpine Tutoring	\$115	\$35/hr
Online Driver's Education	Safety Driver's Ed	\$55	60/40
English Composition	Phyllis Neal	\$59	\$30/hr
Research Writing	Phyllis Neal	\$59	\$30/hr
Writing Academy	Alpine Tutoring	\$89	\$35/hr
Teen Makeup and Skincare	Michelle Jackson	\$55	60/40
Beginning Guitar	Omar Avalos	\$59	60/40
Martial Arts	John Bishop	\$49	60/40
Computers			
Microsoft Office Applications	Debra Crowley	\$79	\$35/hr
Digital Photography	Debra Crowley	\$79	\$35/hr
Photoshop Fundamentals	Debra Crowley	\$79	\$35/hr
Computer Basics	Dori Dumon	\$44	\$35/hr
MicroSoft Excel	Dori Dumon	\$44	\$35/hr
Microsoft Word	Dori Dumon	\$44	\$35/hr
Microsoft Outlook: Email & Calendar	Dori Dumon	\$44	\$35/hr
iPhones, iPads, I'm Lost	Robert Cohen	\$39	50/50
Court Mandated			
Alcohol & Drug Awareness	Katherine Boelts	\$45	80/20
VC 14601.1 Suspended License Program	Barry Reed	\$260	50/50

COMMUNITY SERVICES – SPRING 2015 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Anger Management	Neil Sommer	\$260	50/50
Traffic School	Barry Reed	\$55	50/50
DEJ Deferred Dismissal	Lori Thomas	\$260	50/50
Culinary Arts			
Vegan Spring Salads	Carol Cymerint	\$39	60/40
Cooking with Tarla	Tarla Fallgatter	\$30	60/40
Cakes, Pies & Sweet Desserts	Vella Johnson	\$79	60/40
Dance			
Salsa Beginning I & II	Salomon Rivera	\$59	60/40
Belly Dance	Jo Ellen Larsen	\$69	60/40
Ballroom Dance	Diana Krivosheya	\$59	60/40
Night Club Dancing	Diana Krivosheva	\$59	60/40
Country Two Step	Diana Krivosheva	\$59	60/40
West Coast Swing	Diana Krivosheva	\$59	60/40
Caribbean & Latin Dance	Miguel Figueroa, Jr.	\$59	60/40
Advance Salsa	Miguel Figueroa, Jr.	\$59	60/40
Health, Fitness & Beauty			
Yoga	Quynh Nguyen	\$59	60/40
Basic First Aid	Sabrina Bradley	\$25	60/40
Adult, Child, Infant, CPR	Sabrina Bradley	\$25	60/40
Zumba	Salomon Rivera	\$25	60/40
MakeUp & Skincare	Michelle Jackson	\$59	60/40
Open Court Badminton	Chi Tran	\$29/\$49	60/40
Taming Your Anger	Anthony Rabiola	\$60	60/40
Sports Conditioning	Varies	\$15	50/50
Women's Self Defense	John Bishop	\$59	60/40
Language			
Spanish At Work	Alpine Tutoring.	\$69	\$35/hr.
Italian for Travelers	Alpine Tutoring	\$69	\$35/hr.
Conversational English	Alpine Tutoring	\$69	\$35/hr.
Money Matters			
Master Your Investments	Jalon O'Connell	\$39/\$59	60/40
Investment Boot Camp	Jalon O'Connell	\$39/\$59	60/40
Maximize Your Social Security	Jalon O'Connell	\$35/\$52	60/40
Credit Rescoring	Eugene Konstant	\$49	60/40
Retirement Planning	Ron Gable	\$44/\$66	60/40
Music			
Flamenco Guitar	Omar Avalos	\$79	60/40
Online Workshops			
Internet & Basic Computer Literacy	Education To Go	\$89	\$52
Web Page Design, Graphics & Multimedia	Education To Go	\$89	\$52
Computer Troubleshooting & Networking	Education To Go	\$89	\$52
Computer Programming	Education To Go	\$89	\$52
Digital Photography & Digital Video	Education To Go	\$89	\$52
Languages (various)	Education To Go	\$89	\$52
Writing Courses	Education To Go	\$89	\$52
Entertainment Industry	Education To Go	\$89	\$52
Business Planning & Sales	Education To Go	\$89	\$52

COMMUNITY SERVICES – SPRING 2015 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Business Marketing & Accounting	Education To Go	\$89	\$52
Finance, Wealth & Career Building	Education To Go	\$89	\$52
Family, Parenting & Child Care	Education To Go	\$89	\$52
Personal Enrichment	Education To Go	\$89	\$52
Online Career Training Programs			
Business & Professional	Gatlin Education	\$1795	\$300
Healthcare & Fitness	Gatlin Education	\$1795	\$300
Hospitality & Gaming	Gatlin Education	\$1795	\$300
IT & Software Development	Gatlin Education	\$1795	\$300
Management & Corporate	Gatlin Education	\$1795	\$300
Media & Design	Gatlin Education	\$1795	\$300
Skilled Trades & Industrial	Gatlin Education	\$1795	\$300
Sustainable Energy & Going Green	Gatlin Education	\$1795	\$300
Real Estate			
Buying Your First Home	Sandy Flores	\$29	60/40
Flipping Houses	Phil Famolaro	\$99	\$40/hr.
Travel			
Broad Museum & Biltmore	Good Times Travel	\$99	75/35
Griffith Observatory	Good Times Travel	\$89	75/35
Santa Barbara Orchids By Rail	Good Times Travel	\$89	75/35
Bake My Day	Good Times Travel	\$99	75/35
Getty Villa	Good Times Travel	\$89	75/35
Yosemite Spring Fling	Good Times Travel	\$100/deposit	75/35
Chicago & The Grand Hotel	Good Times Travel	\$300/deposit	75/35
Washington D.C. Blossoms	Good Times Travel	\$250/deposit	75/35
Coast Safari By Rail	Good Times Travel	\$100/deposit	75/35

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santiago Canyon College
Community Services Program**

To: Board of Trustees	Date: November 09, 2015
Re: Approval of Santiago Canyon College Community Services Program, Spring 2016	
Action: Request for Approval	

BACKGROUND

The Spring 2016 Community Services Program reflects a comprehensive effort to meet the needs of the community by maintaining quality in community education programming through the development of new courses and promoting on-going revenue generating courses.

ANALYSIS

Santiago Canyon College (SCC) maintains a comprehensive educational Community Services Program that supports RSCCD's vision of "providing comprehensive educational opportunities" and responds to the diverse needs of the community. Community Services continues to expand its educational program by offering more than 120 cost effective classes in the SCC service area.

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached proposed Community Services Program for Spring 2016.

Fiscal Impact: \$25,000 revenue	Board Date: November 09, 2015
Prepared by: Jose Vargas, Vice President of Continuing Education	
Submitted by: John Weispfenning, Ph.D., President	
Recommended by: Raúl Rodriguez, Ph.D., Chancellor	

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2016

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate SCC/Presenter</u>
<i>Active Adults</i>			
Meditation for Everyday	Mariana Fischer-Militaru	\$32/\$28	\$35/hour
Total Fitness	Jeff Nolasco	\$42	\$40/hour
Yoga for Every Body	Mariana Fischer-Militaru	\$42/\$48	\$40/hour
<i>Animal Care</i>			
Basic Dog Manners "Crash Course"	Dog Services Unlimited	\$86	50/50
Frisbee Dogs! Catch the FUN!	Dog Services Unlimited	\$34	50/50
How to Help Your Dog Help Others	Kim Pagonos	\$78	60/40
S.T.A.R. Puppy	Kim Pagonos	\$78	60/40
<i>Around the Home & Garden</i>			
Basic Electrical Repairs	Rick Longobart	\$59	50/50
Basic Home Repairs	Rick Longobart	\$89	50/50
Basic Plumbing Repairs	Rick Longobart	\$59	50/50
<i>Arts & Crafts</i>			
Become a Floral Designer	Mina Wholesale Flowers	\$75	50/50
Japanese Cherry Blossom Painting	Jennifer Lee	\$30	60/40
Painting & Drawing with Pastels	Kamillia Hardy	\$120	60/40
Printmaking for Fun	Deborah Goldman	\$120	60/40
Spring Mixed Media Art	Jennifer Lee	\$35	60/40
Wedding Floral Design	Mina Wholesale Flowers	\$75	50/50
<i>Business & Careers</i>			
Accounting for the Non-Accountants	Joseph Kibbe	\$120	\$40/hour
Backflow Prevention Devices	Martin Friebert	\$375	\$55/hour
Become a Notary Public	Notary Public Seminars	\$85	60/40
Beginner's Guide to Getting Published	LeeAnne Krusemark	\$39	60/40
Certified Loan Signing Agent	Notary Public Seminars	\$89	60/40
Certified Nurse Assistant Training Program	Teddine Smith	\$1,500	\$40/hour
How to Become a Mystery Shopper	Elaine Moran	\$39	60/40
How to Sell on EBay	Frances Greenspan	\$59	60/40
Human Resources Series-What you should know	Allison Pratt	\$99	60/40
• What is Human Resources?	Allison Pratt	\$39	60/40
• How to Manage Diversity	Allison Pratt	\$39	60/40
• Avoid Employment Litigation	Allison Pratt	\$39	60/40
Intro/Advanced QuickBooks	Joseph Kibbe	\$99	\$40/hour
Introduction to Voiceovers	Voices for All	\$29	60/40
Make Money with a Typing/WP Business	LeeAnne Krusemark	\$19	60/40
Meet the Publisher	LeeAnne Krusemark	\$19	60/40
Renew Your Notary Commission	Notary Public Seminars	\$50	60/40
Self Publishing vs. Traditional Publishing	LeeAnne Krusemark	\$19	60/40
Successful Home-Based Business	LeeAnne Krusemark	\$39	60/40
Wholesale Auto Dealer	Ronald Williams	\$89	60/40

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2016

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate SCC/Presenter</u>
<i>College For Kids</i>			
Composition & Writing Skills	Phyllis Neal	\$59	\$35/hour
Seriously Awesome Sitters	Sabrina Bradley	\$39	60/40
Spring Art Workshop (Grades K-8)	Art Innovators	\$36	\$45/hour
Study Skills for Struggling Students	Alpine Tutoring	\$39	\$38/hour
Valentine Masterpieces (Grades K-8)	Art Innovators	\$12	\$45/hour
<i>Computers</i>			
Blogging for Fun and Profit	Robert Cohen	\$39	50/50
Computer Basic	Dori Dumon	\$89	\$45/hour
iCloud for iPhones & iPads	Robert Cohen	\$39	50/50
Introduction to Microsoft Windows	Dori Dumon	\$44	\$45/hour
iPhones, iPads...and I'm Lost!	Robert Cohen	\$39	50/50
Managing Your Computer Files	Dori Dumon	\$44	\$45/hour
Managing Your Email/Calendar w/MS Office	Dori Dumon	\$44	\$45/hour
Marketing w/Facebook & Social Media	Robert Cohen	\$39	50/50
MS Excel – Part I/ Part II	Joseph Kibbe	\$89	\$40/hour
Microsoft Word - Part I/ Pat II	Dori Dumon	\$44	\$45/hour
Online Courses	Education To Go	Varied	Varied
Online Dating for Singles over 40	Robert Cohen	\$39	50/50
Photoshop Fundamentals	Dori Dumon	\$89	\$45/hour
<i>Dance</i>			
Beginner Line Dance	Val Weaver Dance	\$60	50/50
Belly Dance	Jo Ellen Larsen	\$89	60/40
Intermediate Line Dance	Val Weaver Dance	\$60	50/50
Latin Dance Bootcamp	Salomon Rivera	\$59	60/40
Swing Dance	Val Weaver Dance	\$70	50/50
<i>Gemology</i>			
Color Me Purple	John Eyre	\$35	60/40
Everything You Wanted to Know About Gems	Lothar Vallot	\$35	60/40
Gemstone Buyers Beware	John Eyre	\$35	60/40
Jewelry Appraising Explained	Lothar Vallot	\$35	60/40
The Jewelry Bench Explained	Lothar Vallot	\$35	60/40
Deceivers and Destroyers in the Gem World	John Eyre	\$35	60/40
<i>Health, Beauty & Fitness</i>			
Adult Water Aerobics	Premier Swim	\$99	50/50
Chair Yoga	Mariana Fischer-Militaru	\$89	60/40
Hatha Yoga	Mariana Fischer-Militaru	\$89	60/40
Makeup and Skin Care	Michelle Jackson	\$59	60/40
Makeup Artist Business 411	Michelle Jackson	\$59	60/40
Makeup 101	Michelle Jackson	\$69	60/40

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2016

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate SCC/Presenter</u>
<i>Health, Beauty & Fitness (continued)</i>			
Metabolic Conditioning for Weight Loss	Pui Lok Choi	\$99	\$40/hour
Personal Fitness Training Program	Pui Lok Choi	\$216	\$15/P/hour
Personal Training Session	Pui Lok Choi	\$30	\$15/Person
Tai Chi Chuan	Karen Mack	\$59	60/40
Total Body Strength Training	Pui Lok Choi	\$99	\$40/hour
Yoga for Relaxation/Renewal	Dana Conley	\$89	60/40
<i>Language</i>			
Conversational Spanish	Alpine Tutoring	\$69	\$38/hour
Fast Fun French	Katherine Watson	\$59	60/40
Italian for Travelers	Alpine Tutoring	\$69	\$38/hour
<i>Money Matters</i>			
ABC's of Medicare & Social Security	Chuck Rowan	\$15	60/40
Estate Planning for Everyone	Jalon O'Connell	\$29	No Charge
Investment Bootcamp	Jalon O'Connell	\$29	No Charge
Master Your Investments	Jalon O'Connell	\$49	No Charge
Modern Retirement Planning	Pinnacle Financial	\$39/\$59	60/40
Rejuvenate Your Retirement	Chuck Rowan	\$39	60/40
Savvy Social Security Planning	Pinnacle Financial	\$29	60/40
<i>Music</i>			
Beginning/Intermediate Guitar	Ron Gorman	\$99	50/50
Beginning Ukulele	Ron Gorman	\$99	50/50
Fingerstyle Guitar	Ron Gorman	\$80	50/50
Group Piano & Keyboard	Ron Gorman	\$99	50/50
<i>Personal Enrichment</i>			
EFT: Emotional Freedom Techniques	Dana Conley	\$58	60/40
Identify Your Perfect Career	Sue Montelone	\$39	60/40
MPowered: Mindset, Meditation & Manifestation	Dana Conley	\$80	60/40
Retired – Now What?	Elaine Moran	\$29	60/40
<i>Real Estate</i>			
How to Sell Residential Real Estate	TBD	\$49	50/50
<i>Special Interest</i>			
Basic Digital Cameras	Julie Diebolt Price	\$69	50/50
Basic First Aid	Sabrina Bradley	\$25	60/40
CPR	Sabrina Bradley	\$25	60/40
CPR For Health Professionals	TBD	\$45	TBD
The Creative Photographer	Julie Diebolt Price	\$79	50/50
Introduction to Digital Photography	Julie Diebolt Price	\$159	50/50
Introduction to Lightroom/Photoshop	Julie Diebolt Price	\$129	50/50

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2016

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate SCC/Presenter</u>
<i>Special Interest (Continued)</i>			
Night Photography Series	Julie Diebolt Price	\$69	50/50
Personal Projects in Photography	Julie Diebolt Price	\$129	50/50
Save Money with Extreme Couponing	LeeAnne Krusemark	\$19	60/40
<i>Test Preparation</i>			
NEW SAT Preparation	Jayne Munoz/Alpine Tutor	\$94	\$40/Hour
Online Driver's Education	Safety Drivers Ed	\$45	50/50
Math Tutoring	Alicia Frost	\$20	50/50
<i>Travel</i>			
The Broad & The Biltmore	Good Times Travel	\$89	\$71-\$47/pp
Santa Barbara Orchids by Rail	Good Times Travel	\$99	\$71-\$47/pp
Griffith Observatory & Journey to Space	Good Times Travel	\$89	\$71-\$47/pp
Go Ahead, Bake My Day!	Good Times Travel	\$99	\$71-\$47/pp
Getty Villa	Good Times Travel	\$59	\$71-\$47/pp
Washington DC Blossoms	Good Times Travel	\$1,839/\$250	65/35
Yosemite Spring Fling	Good Times Travel	\$719/\$100	65/35
Color Country Escape	Good Times Travel	\$629/\$100	65/35
New York City	Good Times Travel	\$2,249/\$300	65/35
Summer Breezes & Stinking Roses by Rail	Good Times Travel	\$1,139/\$150	65/35
Multi-Day Tours TBA	Good Times Travel	TBA	TBA

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santiago Canyon College / Santa Ana College

To: Board of Trustees	Date: November 9, 2015
Re: Approval of Professor Rochelle Zook's Sabbatical Leave Report	
Action: Approve	

BACKGROUND

In fall 2015, Santa Ana College Professor of Counseling, Rochelle Zook, returned from a fall 2014 / spring 2015 Professional Growth Sabbatical Leave. The Sabbatical Leave Committee requested and received Professor Zook's Sabbatical Leave Report, which included: 1) a hard copy outline of the training program for new tenure track, adjunct counseling faculty, and graduate level interns; 2) evidence of 36 hours of continuing education, including coursework, conferences, and formal workshops (to active her license as a clinical social worker); 3) a hard copy of the program procedures and placement forms for the Internship Program; and 4) a summary of the outcome of the Sabbatical Leave.

ANALYSIS

The Sabbatical Leave Committee reviewed Professor Zook's Sabbatical Leave Report and accompanying materials referenced above. After careful consideration, the Committee met and unanimously accepted and approved Professor Zook's Sabbatical Leave Report.

RECOMMENDATION

It is recommended that the Board of Trustees approve Professor Rochelle Zook's Sabbatical Leave Report.

Fiscal Impact: None	Board Date: November 9, 2015
Prepared by: Aracely Mora, Ed.D., Vice President, Academic Affairs (SCC) and Chair, Sabbatical Leave Committee	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

Summary of Sabbatical

September 24, 2015

Name: Rochelle Zook

Academic Year: 2014-15: Full Academic Year

My first goal was to research the local schools of social work and counseling internship programs. Once I identified which universities have schools of social work and counseling that would be appropriate for Santa Ana College, I then contacted those schools and scheduled appointments to meet with the field representatives from Cal State Long Beach, Loyola Marymount, USC and Chapman Universities' to learn about their program requirements. In meeting with each field representative from each of these schools I ascertained which schools which schools would be appropriate to establish a collaborative partnership with Santa Ana College's counseling department.

I contacted program personnel through e-mails and telephone calls throughout the Fall semester and early part of spring. As a result, I was able to formalize a partnership with Cal State Long Beach School of higher education and social work, as well as Loyola Marymount school higher education and USC School of counseling social work and was able to establish M.O.U.'s with all three schools. In regards to Chapman University, I learned that their school of counseling does not have community college as an option for field work.

I, then, investigated which Los Angeles and Orange County community colleges had formal internship and part time training programs. I made contact and made on-sight visitations to the following colleges: Orange Coast College, Santa Monica College, Cerritos College, Fullerton College, Rio Hondo and Mesa College. I was able to gather a great deal of information that allowed me to develop a preliminary model that was later presented to the counseling department. I helped establish an intern/training counseling committee that assisted me to identify best practices. As a result we were able to develop a preliminary internship model that would best work for Santa Ana College and an outline of a training manual that would be work in progress to implement this academic year. I met with coordinators of various campus programs to determine the needs of a future intern, i.e. EOPS, CARE, Veterans, DSPS and general counseling. In addition, I had the opportunity to meet several times with three of Santa Ana Colleges adjunct counselors employed a multiple campuses and was able to obtain information on their training experience at those institutions. Finally, the last component of my sabbatical leave was to re-activate my L.C.S.W. license by completing 36 hours continuation education courses that included multiple workshops through the department of education and completed online courses as mandated by the California State of Behavioral Sciences; which required testing to complete these courses.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santiago Canyon College / Santa Ana College

To:	Board of Trustees	Date:	November 9, 2015
Re:	Approval of Dr. Christa Solheid's Sabbatical Leave Report		
Action:	Approve		

BACKGROUND

In fall 2015, Santa Ana College Professor of Mathematics, Dr. Christa Solheid, returned from a fall 2014 / spring 2015 Professional Growth Sabbatical Leave. The Sabbatical Leave Committee requested and received Dr. Solheid's written Sabbatical Leave Report, which included: 1) a written log of the required 864 hours; 2) results of the year-long leave as a record of faculty growth; and 3) a summary of the outcome of the Sabbatical Leave.

ANALYSIS

The Sabbatical Leave Committee has reviewed Dr. Solheid's Sabbatical Leave Report with the accompanying materials referenced above. After careful consideration, the Committee met and unanimously accepted and approved Dr. Solheid's Sabbatical Leave Report.

RECOMMENDATION

It is recommended that the Board of Trustees approve Dr. Christa Solheid's Sabbatical Leave Report.

Fiscal Impact:	None	Board Date:	November 9, 2015
Prepared by:	Aracely Mora, Ed.D., Vice President, Academic Affairs (SCC) and Chair, Sabbatical Leave Committee		
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD		

Christa Solheid's Sabbatical Leave Summary: 2014-2015

Dear Sabbatical Leave Committee members,

Thank you for the opportunity to work on this project. I have enjoyed learning how to create and produce my own lecture presentation videos, and look forward to using these skills on further materials and to help my colleagues who are interested in producing their own videos as well.

The training videos from Lynda.com were very well done, and although many of the trainings went into more detail than I might currently utilize, it was nice to review them to see what their capabilities are and I can easily go back and review specific topics as the need arises.

Creating the lecture notes is something I am pretty experienced with, yet I still had some issues with graphics, so this project gave me the opportunity to troubleshoot a lot with something I was pretty comfortable with and thus I gained a good deal of knowledge from the effort. Also, when reviewing the material in detail and keeping with the idea that relatively short, single topic presentations was the goal, the number of topics turned out to be 132, which is more than the originally estimated 90-100 topics. This added time to tasks of the project, but it was important to me that the project include all topics at the elementary and intermediate algebra levels.

One of the main obstacles I encountered was the limitation of my laptop computer due to its age. Thus, I spent some time during my leave researching what computer I should purchase that would meet my needs for this project and work for me in and out of the classroom for a few years. Although it took some time get familiar with my new computer, I am very pleased with it and it made recording and editing lectures a much nicer experience than it had been in the past.

Editing, and primarily closed captioning, required far more time to complete than I had anticipated. I did not want scripted lectures for my videos because it was important that they represent my lecture style, so I had to rely on voice recognition for the closed captioning. The capabilities of voice recognition could have been better, particularly as related to mathematical language, but this was a completely new task for me and I learned to appreciate the significance of it. I realize now how poor most of the closed captioning is for mathematical material, and I am proud of the fact that as a math instructor I understand the importance of the language that goes along with it, and I am pleased to offer these videos for our students who require captioning. Also, because I ended up having more movies than originally estimated, the additional hours to edit and close caption was significant so I still have some more corrections I want to make. Fortunately, captioning is the last part of the process of creating movies so it will be the easiest thing to modify while I review the movies and make necessary edits and corrections. I also learned of another method for captioning just a couple of days ago that I believe will make the process even quicker to complete, and I look forward with working with our staff in media to master this task as well.

As the math department has just fully implemented our redesign program and instructors are teaching in a different way, I believe many of them will be interested in creating their own materials for students and I look forward to helping them accomplish that by training them on recording, editing, and producing with Camtasia.

Finally, I want to thank you again. I am really not a person who enjoys fussing with technology of any kind. I really do just want things to work when I need them. That definitely was not the case here and I have such a wonderful feeling of accomplishment that I have dabbled with some pretty specialized programs and have created 132 algebra presentation lectures that will be a valuable tool for numerous students in algebra.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santiago Canyon College
(Academic Affairs)

To: Board of Trustees	Date: November 9, 2015
Re: Approval of Sabbatical Leave Report from Professor Eric Hovanitz	
Action: Request for Approval	

BACKGROUND

SCC Professor of Geology, Eric Hovanitz, returned from a spring 2015 Professional Growth/Travel Sabbatical Leave, in fall 2015. The Sabbatical Leave Committee requested and received Dr. Hovanitz' Sabbatical Leave Report, which included results of the leave as a record of faculty growth, a website address to access the *Introduction to Geology Lab Manual*, authored by Dr. Hovanitz, and, a summary of the outcome of the sabbatical leave addressed to the Board of Trustees.

ANALYSIS

The Sabbatical Leave Committee reviewed Dr. Hovanitz' submitted materials. After careful consideration, the Committee met and unanimously accepted and approved Dr. Hovanitz' Sabbatical Leave Report and materials.

RECOMMENDATION

It is recommended that the Board approve the Sabbatical Leave Report received from Professor Eric Hovanitz.

Fiscal Impact: None	Board Date: November 9, 2015
Prepared by: Aracely Mora, Ed. D., Vice President, Academic Affairs and Chair, Sabbatical Leave Committee	
Submitted by: John Weispfenning, Ph.D., President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

To: Rancho Santiago Community College District Board of Trustees
From: Eric Hovanitz
Date: September 22, 2015
RE: Spring 2015 Sabbatical Leave Report for Eric Hovanitz

Introduction

I thank the Board for my sabbatical opportunity. My sabbatical leave involved two parts. Part one was travel to the Galapagos Islands in Ecuador and Macho Picchu in Peru. The second part of my sabbatical was to write a lab manual for our Introduction to Geology students.

Part 1—Travel.

Sixteen days of my sabbatical involved travel to the Galapagos Islands of Ecuador and then on to Macho Picchu and the Sacred Valley of the Inca in Peru.

We sailed around the Galapagos Islands on the *National Geographic Endeavour* with its naturalists. We visited eight of the Galapagos Islands, roughly following in Charles Darwin's footsteps. We observed much of the natural history of these islands including the volcanic geology, observing calderas, cinder cones, evidence of phreatic (steam) explosions and more.

In addition to the fantastic geology, I've always wanted to see the unique biology of the islands. We saw several of Darwin's finches. Each island's finch has evolved a different beak to take advantage of different food sources on different islands. Darwin's finches contributed to his "descent with modification" theory and "Origin of Species" which has been in print for one hundred and fifty-six years. Other organisms we saw included the giant Galapagos tortoises, vegetarian marine iguanas and much more.

While in the Galapagos I read "Origin", by Irving Stone. This book is a biography of Charles Darwin. He was a lackluster student in college but really came alive during his voyage on the "Beagle". It's a story I now relate to our students, that if you discover what really excites you, then you have a reason to succeed.

From Ecuador we traveled to Lima, Peru and then to Cusco, the ancient Inca capital city, situated at a little over 11,000 feet of elevation in the cloud forest. We then traveled by bus and train to Macho Picchu.

Macho Picchu is located on a knife ridge high above the Urubamba River and my first thought was, why would anyone build a city here. The view was stunning, but supplies for the city had to be carried up fifteen hundred feet from the river valley floor by hand since the Inca lacked wheeled transport. There is speculation that perhaps it was an Inca resort city.

Part 2—Introduction to Geology Laboratory Manual.

The primary goal for my sabbatical was to write an Introduction to Geology Laboratory Manual that would be free to our students. This turned out to be a much more demanding and time consuming task than I'd envisioned. At present I have a little over one-half the lab manual finished, but I plan on finishing it this semester.

I started using the partially completed lab manual this semester. On the first day of lab I informed students that there would be no expensive \$73 to \$135 lab manual to purchase. Students were quite excited about this. I have tried out the first three labs on students this semester, and so far it is working well, with a few "typo" hiccups that escaped my editing.

I have tailored our lab manual to match our students' capabilities as well as our rock and mineral collection and other lab supplies. One of the major advantages, I envision, to SCC self-publishing our own lab manual is that we can change the content quickly to accommodate our students' fast changing capabilities and experiences. This isn't something that we can do with commercial lab manuals.

The electronic (as a pdf) lab manual is located on my website:

http://www.hovanitz.com/SCC_Lab_Manual/Lab_Manual_2015_09_20b.pdf

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**SANTIAGO CANYON COLLEGE – ORANGE EDUCATION CENTER**

To: Board of Trustees	Date: November 9, 2015
Re: Approval of Classroom Lease Renewal with Orange Unified School District	
Action: Request for Approval	

BACKGROUND

Historically, RSCCD has rented classroom space from the Orange Unified School District (OUSD) to provide additional instructional facilities for both college credit and continuing education courses. This arrangement was first approved by the Board of Trustees on January 14, 1986. Renewal of the lease agreement is required for use of the space in 2015-16.

ANALYSIS

The 2015-16 cost to lease classroom space with the OUSD is \$15.23 per classroom hour (same as the 2014-15 rate). It is anticipated that the Santiago Canyon College, Orange Education Center will need to lease approximately 1,992 hours of classroom space during the 2015-16 fiscal year for a cost of \$30,338. Attached is a copy of the required OUSD lease form, Application and Agreement for Use of Facilities. The details of the lease will be completed as the need for classrooms is determined.

RECOMMENDATION

It is recommended that the Board of Trustees approve the SCC Orange Education Center lease agreement renewal for classroom space with OUSD for the period of July 1, 2015 through June 30, 2016, as presented.

Fiscal Impact: \$15.23 per classroom hour	Board Date: November 9, 2015
Prepared by: Jose Vargas, Vice President, Continuing Education, Santiago Canyon College	
Submitted by: John Weispfenning, Ph.D., President	
Recommended by: Raúl Rodriguez, Ph.D., Chancellor	

ORANGE UNIFIED SCHOOL DISTRICT
1401 North Handy Street, Orange, CA 92867

APPLICATION AND AGREEMENT FOR USE OF FACILITIES

Email: _____

- A. Group/Organization _____
- B. Billing Address _____
- C. Representative/Applicant: _____

Daytime Phone
Alternate Phone
- D. Insurance Carrier: _____

E. DECLARATION OF APPLICANT:

1. The undersigned agrees to defend, Indemnify and Hold Harmless the Orange Unified School District, its board of trustees, agents and employees, individually and collectively, from and against all costs, losses, claims, actions, and judgments arising from personal injuries, property damage or otherwise, regardless of cause including the district's negligence, that may arise in any way from or be alleged to be caused by the undersigned's use or occupancy of district facilities, furniture or equipment. The undersigned further agrees to provide a certificate of insurance, naming the district as an additional insured for liability coverages satisfactory to the district.
2. I, the undersigned, hereby certify that I will be personally responsible on behalf of the group/organization for any damages sustained by the school building, furniture, equipment, or ground accruing through the occupancy or use of said building and/or use of said building and/or grounds by the group/organization, normal wear and tear excepted.
3. I hereby certify that I have received and read the rules, regulations, as stated in ATTACHMENT A and that I, and the organization which I represent, will abide by them and will conform to all applicable provisions of the Constitution and laws of California and to all other rules and regulations of the District and its authorized agents which may be communicated to the applicant.
4. In executing this declaration, I certify that I have been duly authorized by the herein set forth applicant/organization to act in its behalf in making application for use of said facilities.

Signature _____

(Name)
(Position)
(Date)

FACILITY: SCHOOL / SITE REQUESTED FOR USE: _____

Under no circumstances may an event take place until Use of Facilities Department has approved the application and a permit issued.

ROOM/FIELD/GYM/POOL	BEG. DATE	END DATE	DAY/S OF WEEK	HOURS FROM	HOURS TO	TOTAL HOURS	EST. ATTEND.

- F. Description of Activity _____
- G. Expected Revenue Funds _____ H. Use of Revenue Funds _____
- I. Group's On-site Representative _____

(Name)
(Daytime Phone)
- J. Principal/Site Administrator _____
- K. Comments: _____

DISTRICT OFFICE:

- A. INSURANCE POLICY EXPIRATION DATE: _____
- B. Comments: _____

- DISTRICT APPROVAL: _____

CHARGES:

- ROOM _____
- CUSTODIAN _____
- OTHER: _____
- DATE: _____

Rev. 5/15	Group File _____	Site File _____	Site/School _____	OUSD Security _____
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**ORANGE UNIFIED SCHOOL DISTRICT
APPLICATION AND PERMIT FOR USE OF SCHOOL FACILITIES**

Initial Use and occupancy of school property shall be primarily for public school purposes. Any authorized use of the property for other than public school purposes shall be subordinate to this primary purpose.

ELIGIBILITY FOR USE

- ___ 1. All groups qualifying under the provisions of the Civic Center Act may use school facilities for non-stop purposes. They must adhere to the rules and regulations as set forth by the Governing Board of Trustees. In general, the subject matter of such meetings shall pertain to the recreational, educational, scientific, literary, economic, political, artistic or moral interests of the Community, or for the discussion of matters of general or public interest.
- ___ 2. All groups qualifying for use of OUSD facility fall under the provisions of the Civic Center Act and Board Policy, even as amended from time to time. **Use of religious services must be in accordance with the following: a fair market rental will be charged, religious organizations may use school facilities in accordance with E.C. 38130-38139.**
- ___ 3. A. All groups shall comply with applicable city ordinances relating to business and charitable solicitations.
- ___ 4. Specific restrictions are contained in the laws of the State against the use of school property by subversive groups, for denominational or sectarian purposes, or if the purpose of the meeting is immoral, offensive, or harmful activity. **The facilities will not be used for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the government of the United States by force, violence, or other unlawful means.**

SAFETY

- ___ 5. A Civic Center permit does not necessarily authorize the use of certain school district equipment nor the use of any student body equipment; Arrangements for the supervision, operation and payment for the use of any special equipment made available shall be made with the school administrator approving the permit.
- ___ 6. No structures may be erected or assembled on school premises, nor may any extraordinary electrical, mechanical, or other equipment be brought thereon unless special approval has been obtained from the school administrator issuing the permit.
- ___ 7. Any use of school facilities for non-school purposes shall comply with State and local fire, health and safety laws.

FEE/RENTAL CHARGE

- ___ 8. Charges shall be determined from the Board-approved Table of Charges at the time the permit is issued or after group receives a copy of the approved application/permit.
- ___ 9. All fees may be paid by cash, certified check, personal check, or cashier's check made payable to Orange Unified School District.
- ___ 10. Rental rates do not include custodians, cafeteria personnel, ushers, stagehands or other personnel of a similar nature.
- ___ 11. OUSD Use of Facilities Department must receive written cancellation notice five (5) or more days to permit event date to avoid full charges. Receipt of written cancellation made less than five (5) days prior to permitted event may result in charges to the applicant as though the facility were used.

SPECIAL REGULATIONS

- ___ 12. No booking will be made which will interfere with any arranged school function. **School use of all facilities has first consideration and permits are revocable at any time.**
- ___ 13. Attach a Certificate of Insurance verifying that the Applicant has General, Professional, Automobile, Worker's Compensation and Abuse & Molestation liability coverages applicable to bodily injury and property damage with a limit of liability of at least \$1,000,000 per occurrence, \$2,000,000 annual aggregate. Orange Unified School District shall be named as the ADDITIONAL INSURED.
- ___ 14. When food service in a cafeteria or kitchen is desired, arrangements must be made through the Director of Nutritional Services.

GENERAL RULES GOVERNING USE

- ___ 15. The school administrator may deny any application or cancel any permit when in his/her opinion the use may be contrary to any existing laws or create a condition that may cause a disturbance of the peace.
- ___ 16. No Alcoholic beverages, narcotics, weapons, dangerous objects, tobacco products, golfing, skateboarding, or dog/pet-walking shall be used/allowed on school district property.
- ___ 17. All applications must be directed to the **school administrator** of the facility not less than **15 days before** and no earlier than **90 days before** the desired use is to take place.
- ___ 18. The term "Organization" is defined to mean any persons or group of persons who make application for the use of school property or facilities. If the applicant is only one person, or two or more persons joined together in a partnership, the application must be signed by the person or by a majority of individuals who make up the partnership. If the agency is an organized group, the person making the application shall show evidence of authority to engage for such use of school facilities.
- ___ 19. Any stage props used must be completely fireproofed by a certified agent of the user. The School District may request a certification from the Fire Department that all stage props have been certified as fireproof.
- ___ 20. School facilities or property will not be available for any entertainment involving the use of live animals of any type, kind or size, nor is straw, hay or any readily combustible material of a like manner to be used in any activity. This is due to a condition of sanitation and fire hazard.
- ___ 21. When a special activity takes place such as a television or radio broadcast and extra equipment is necessary, such as telephone lines, etc. the District Administration may require a special advance deposit from the applicant to help defray the cost of the special equipment. Any balance of the unused deposit will be returned to the applicant within ten (10) days after the date of the activity.
- ___ 22. When the general public is allowed to park automobiles in school parking lots, they must park in designated areas and in such a manner as to allow clear access to all buildings and fire hydrants.

Rancho Santiago Comm Coll District

Board Meeting of 11/09/15

AP0020

Bank Code: 92 District Funds

Check Registers Submitted for Approval

Page: 1

Checks Written for Period 10/14/15 Thru 10/27/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62941	General Fund Unrestricted	0.00	1,423.00	-1,423.00	92*0445164	92*0445164
62995	General Fund Unrestricted	0.00	2,142.00	-2,142.00	92*0445834	92*0445853
62996	General Fund Unrestricted	0.00	1,784.00	-1,784.00	92*0445908	92*0445975
63033	General Fund Unrestricted	0.00	1,113.00	-1,113.00	92*0446490	92*0446490
63156	General Fund Unrestricted	1,783.10	0.00	1,783.10	92*0449302	92*0449319
63157	General Fund Unrestricted	1,456.08	0.00	1,456.08	92*0449332	92*0449332
63158	General Fund Unrestricted	74.95	0.00	74.95	92*0449344	92*0449346
63160	General Fund Unrestricted	95,134.72	0.00	95,134.72	92*0449349	92*0449355
63164	General Fund Unrestricted	2,678.20	0.00	2,678.20	92*0449363	92*0449364
63165	General Fund Unrestricted	2,075.32	0.00	2,075.32	92*0449365	92*0449377
63167	General Fund Unrestricted	80,776.67	0.00	80,776.67	92*0449397	92*0449400
63168	General Fund Unrestricted	2,449.50	0.00	2,449.50	92*0449402	92*0449416
63172	General Fund Unrestricted	9,225.15	0.00	9,225.15	92*0449424	92*0449425
63173	General Fund Unrestricted	49,331.50	0.00	49,331.50	92*0449426	92*0449525
63174	General Fund Unrestricted	33,670.00	0.00	33,670.00	92*0449526	92*0449602
63175	General Fund Unrestricted	86,280.00	0.00	86,280.00	92*0449603	92*0449702
63176	General Fund Unrestricted	63,161.00	0.00	63,161.00	92*0449703	92*0449802
63177	General Fund Unrestricted	61,997.90	755.00	61,242.90	92*0449803	92*0449902
63178	General Fund Unrestricted	64,310.00	1,306.00	63,004.00	92*0449903	92*0450002
63179	General Fund Unrestricted	69,983.00	0.00	69,983.00	92*0450003	92*0450116
63180	General Fund Unrestricted	480.00	0.00	480.00	92*0450117	92*0450117
63181	General Fund Unrestricted	201.32	0.00	201.32	92*0450135	92*0450140
63182	General Fund Unrestricted	440.06	0.00	440.06	92*0450144	92*0450145
63183	General Fund Unrestricted	5,264.68	0.00	5,264.68	92*0450149	92*0450161
63184	General Fund Unrestricted	6,800.00	0.00	6,800.00	92*0450166	92*0450166
63185	General Fund Unrestricted	4,417.14	0.00	4,417.14	92*0450167	92*0450182
63186	General Fund Unrestricted	5,400.00	0.00	5,400.00	92*0450185	92*0450188
63188	General Fund Unrestricted	15,478.61	0.00	15,478.61	92*0450200	92*0450200
63190	General Fund Unrestricted	1,213.00	0.00	1,213.00	92*0450210	92*0450214
63191	General Fund Unrestricted	3,628.92	0.00	3,628.92	92*0450220	92*0450226
63194	General Fund Unrestricted	400.00	0.00	400.00	92*0450241	92*0450241
63195	General Fund Unrestricted	1,311.11	0.00	1,311.11	92*0450256	92*0450263
63196	General Fund Unrestricted	14,102.00	0.00	14,102.00	92*0450267	92*0450277
63197	General Fund Unrestricted	6,459.81	0.00	6,459.81	92*0450279	92*0450279
63201	General Fund Unrestricted	4,719.04	0.00	4,719.04	92*0450290	92*0450290
63202	General Fund Unrestricted	52,655.73	0.00	52,655.73	92*0450293	92*0450306
63203	General Fund Unrestricted	8.05	0.00	8.05	92*0450309	92*0450309
63204	General Fund Unrestricted	11.70	11.70	0.00	92*0450323	92*0450323
63205	General Fund Unrestricted	40,116.36	0.00	40,116.36	92*0450327	92*0450333
63206	General Fund Unrestricted	4,740.50	0.00	4,740.50	92*0450335	92*0450344
63207	General Fund Unrestricted	2,117.50	0.00	2,117.50	92*0450345	92*0450361

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
63208	General Fund Unrestricted	217,438.37	0.00	217,438.37	92*0450362	92*0450371
63209	General Fund Unrestricted	11.70	0.00	11.70	92*0450383	92*0450383
63210	General Fund Unrestricted	6,500.45	0.00	6,500.45	92*0450389	92*0450394
63213	General Fund Unrestricted	3,048.00	0.00	3,048.00	92*0450402	92*0450405
63214	General Fund Unrestricted	23,851.65	0.00	23,851.65	92*0450408	92*0450411
63215	General Fund Unrestricted	1,293.37	0.00	1,293.37	92*0450414	92*0450419
63221	General Fund Unrestricted	939.75	0.00	939.75	92*0450434	92*0450444
63222	General Fund Unrestricted	7,390.86	0.00	7,390.86	92*0450447	92*0450460
63223	General Fund Unrestricted	895.63	0.00	895.63	92*0450461	92*0450462
63224	General Fund Unrestricted	17,638.17	0.00	17,638.17	92*0450466	92*0450482
63225	General Fund Unrestricted	15,637.97	0.00	15,637.97	92*0450485	92*0450486
63226	General Fund Unrestricted	229.93	0.00	229.93	92*0450497	92*0450497
63227	General Fund Unrestricted	333.78	0.00	333.78	92*0450515	92*0450515
63229	General Fund Unrestricted	7,864.63	0.00	7,864.63	92*0450527	92*0450533
63231	General Fund Unrestricted	1,645.73	0.00	1,645.73	92*0450552	92*0450561
63232	General Fund Unrestricted	121.51	0.00	121.51	92*0450562	92*0450562
63233	General Fund Unrestricted	18.47	0.00	18.47	92*0450570	92*0450570
63234	General Fund Unrestricted	544.81	0.00	544.81	92*0450574	92*0450577
Total Fund 11 General Fund Unrestricted		\$1,099,757.40	\$8,534.70	\$1,091,222.70		

Checks Written for Period 10/14/15 Thru 10/27/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
63025	General Fund Restricted	0.00	580.00	-580.00	92*0446388	92*0446388
63155	General Fund Restricted	23,284.60	0.00	23,284.60	92*0449298	92*0449300
63156	General Fund Restricted	2,697.80	0.00	2,697.80	92*0449301	92*0449323
63157	General Fund Restricted	3,165.06	0.00	3,165.06	92*0449324	92*0449340
63158	General Fund Restricted	1,710.00	0.00	1,710.00	92*0449341	92*0449345
63159	General Fund Restricted	64,401.89	0.00	64,401.89	92*0449347	92*0449348
63163	General Fund Restricted	6,000.00	0.00	6,000.00	92*0449358	92*0449358
63164	General Fund Restricted	1,769.78	0.00	1,769.78	92*0449359	92*0449362
63165	General Fund Restricted	2,294.09	0.00	2,294.09	92*0449367	92*0449379
63166	General Fund Restricted	9,491.90	0.00	9,491.90	92*0449380	92*0449393
63167	General Fund Restricted	51,323.91	0.00	51,323.91	92*0449394	92*0449401
63180	General Fund Restricted	2,846.77	0.00	2,846.77	92*0450118	92*0450132
63181	General Fund Restricted	2,304.38	0.00	2,304.38	92*0450133	92*0450139
63182	General Fund Restricted	1,938.17	0.00	1,938.17	92*0450141	92*0450148
63184	General Fund Restricted	86,146.95	0.00	86,146.95	92*0450162	92*0450165
63185	General Fund Restricted	11,482.11	0.00	11,482.11	92*0450168	92*0450184
63187	General Fund Restricted	11,777.96	0.00	11,777.96	92*0450189	92*0450198
63188	General Fund Restricted	21,008.03	0.00	21,008.03	92*0450199	92*0450199
63189	General Fund Restricted	20,485.37	0.00	20,485.37	92*0450201	92*0450209
63190	General Fund Restricted	639.91	0.00	639.91	92*0450211	92*0450218
63191	General Fund Restricted	95,409.69	0.00	95,409.69	92*0450219	92*0450224
63194	General Fund Restricted	8,947.75	0.00	8,947.75	92*0450239	92*0450254
63195	General Fund Restricted	1,084.10	0.00	1,084.10	92*0450255	92*0450266
63196	General Fund Restricted	3,096.67	0.00	3,096.67	92*0450274	92*0450275
63197	General Fund Restricted	287,635.02	0.00	287,635.02	92*0450278	92*0450283
63201	General Fund Restricted	4,865.00	0.00	4,865.00	92*0450291	92*0450292
63203	General Fund Restricted	164.00	0.00	164.00	92*0450307	92*0450311
63204	General Fund Restricted	1,142.88	1,142.88	0.00	92*0450312	92*0450326
63205	General Fund Restricted	2,525.20	0.00	2,525.20	92*0450332	92*0450332
63206	General Fund Restricted	349.50	0.00	349.50	92*0450334	92*0450341
63209	General Fund Restricted	1,142.88	0.00	1,142.88	92*0450372	92*0450386
63210	General Fund Restricted	4,017.87	0.00	4,017.87	92*0450387	92*0450395
63212	General Fund Restricted	439,339.83	0.00	439,339.83	92*0450398	92*0450401
63214	General Fund Restricted	18,738.80	0.00	18,738.80	92*0450406	92*0450410
63215	General Fund Restricted	934.72	0.00	934.72	92*0450412	92*0450418
63221	General Fund Restricted	3,467.20	0.00	3,467.20	92*0450435	92*0450446
63222	General Fund Restricted	176.33	0.00	176.33	92*0450459	92*0450459
63223	General Fund Unrestricted	6,046.86	0.00	6,046.86	92*0450463	92*0450465
63225	General Fund Restricted	17,574.00	0.00	17,574.00	92*0450483	92*0450484
63226	General Fund Restricted	4,686.45	0.00	4,686.45	92*0450487	92*0450496
63227	General Fund Restricted	6,211.92	0.00	6,211.92	92*0450498	92*0450514

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
63228	General Fund Restricted	8,963.48	0.00	8,963.48	92*0450516	92*0450525
63229	General Fund Restricted	8,726.22	0.00	8,726.22	92*0450526	92*0450534
63230	General Fund Restricted	2,190.00	0.00	2,190.00	92*0450535	92*0450551
63231	General Fund Restricted	144.04	0.00	144.04	92*0450558	92*0450560
63232	General Fund Unrestricted	3,878.40	0.00	3,878.40	92*0450563	92*0450565
63233	General Fund Restricted	18,499.96	0.00	18,499.96	92*0450566	92*0450571
63234	General Fund Restricted	111.44	0.00	111.44	92*0450572	92*0450576
Total Fund 12 General Fund Restricted		\$1,274,838.89	\$1,722.88	\$1,273,116.01		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
63161	Child Development Fund	1,788.10	0.00	1,788.10	92*0449356	92*0449356
63169	Child Development Fund	4,943.63	0.00	4,943.63	92*0449417	92*0449421
63192	Child Development Fund	8,108.81	0.00	8,108.81	92*0450227	92*0450237
63198	Child Development Fund	976.78	0.00	976.78	92*0450284	92*0450287
63211	Child Development Fund	7,191.97	0.00	7,191.97	92*0450396	92*0450397
63216	Child Development Fund	1,718.31	0.00	1,718.31	92*0450420	92*0450423
63235	Child Development Fund	9,285.11	0.00	9,285.11	92*0450578	92*0450593
Total Fund 33 Child Development Fund		\$34,012.71	\$0.00	\$34,012.71		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
63200	Capital Outlay Projects Fund	1,380.00	0.00	1,380.00	92*0450289	92*0450289
63218	Capital Outlay Projects Fund	12,131.20	0.00	12,131.20	92*0450425	92*0450429
63237	Capital Outlay Projects Fund	545.82	0.00	545.82	92*0450595	92*0450595
Total Fund 41 Capital Outlay Projects Fun		\$14,057.02	\$0.00	\$14,057.02		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
63199	Bond Fund, Measure E	3,215.00	0.00	3,215.00	92*0450288	92*0450288
63217	Bond Fund, Measure E	41,961.60	0.00	41,961.60	92*0450424	92*0450424
Total Fund 42 Bond Fund, Measure E		<u><u>\$45,176.60</u></u>	<u><u>\$0.00</u></u>	<u><u>\$45,176.60</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
63170	Bond Fund, Measure Q	6,440.50	0.00	6,440.50	92*0449422	92*0449422
63193	Bond Fund, Measure Q	639,745.79	0.00	639,745.79	92*0450238	92*0450238
Total Fund 43 Bond Fund, Measure Q		<u>\$646,186.29</u>	<u>\$0.00</u>	<u>\$646,186.29</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
63171	Property and Liability Fund	8,887.23	0.00	8,887.23	92*0449423	92*0449423
63219	Property and Liability Fund	12,057.41	0.00	12,057.41	92*0450430	92*0450432
63236	Property and Liability Fund	4,525.22	0.00	4,525.22	92*0450594	92*0450594
Total Fund 61 Property and Liability Fund		<u><u>\$25,469.86</u></u>	<u><u>\$0.00</u></u>	<u><u>\$25,469.86</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
63162	Student Financial Aid Fund	467.71	0.00	467.71	92*0449357	92*0449357
63220	Student Financial Aid Fund	196.61	0.00	196.61	92*0450433	92*0450433
Total Fund 74 Student Financial Aid Fund		<u><u>\$664.32</u></u>	<u><u>\$0.00</u></u>	<u><u>\$664.32</u></u>		

SUMMARY

Total Fund 11 General Fund Unrestricted	1,091,222.70
Total Fund 12 General Fund Restricted	1,273,116.01
Total Fund 33 Child Development Fund	34,012.71
Total Fund 41 Capital Outlay Projects Fund	14,057.02
Total Fund 42 Bond Fund, Measure E	45,176.60
Total Fund 43 Bond Fund, Measure Q	646,186.29
Total Fund 61 Property and Liability Fund	25,469.86
Total Fund 74 Student Financial Aid Fund	664.32
Grand Total:	<u><u>\$3,129,905.51</u></u>

Checks Written for Period 10/10/15 Thru 10/23/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
311510317	Bookstore Fund	39,376.75	0.00	39,376.75	31*0106304	31*0106322
311510423	Bookstore Fund	64,856.26	0.00	64,856.26	31*0106323	31*0106353
Total Fund 31 Bookstore Fund		<u>\$104,233.01</u>	<u>\$0.00</u>	<u>\$104,233.01</u>		

Checks Written for Period 10/10/15 Thru 10/23/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
711510317	Associated Students Fund	1,651.85	0.00	1,651.85	71*0007537	71*0007544
711510423	Associated Students Fund	1,514.11	0.00	1,514.11	71*0007545	71*0007556
Total Fund 71 Associated Students Fund		<u>\$3,165.96</u>	<u>\$0.00</u>	<u>\$3,165.96</u>		

Checks Written for Period 10/10/15 Thru 10/23/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
721510317	Representation Fee Trust Fund	8,612.04	0.00	8,612.04	72*0000059	72*0000061
Total Fund 72 Representation Fee Trust Fun		<u><u>\$8,612.04</u></u>	<u><u>\$0.00</u></u>	<u><u>\$8,612.04</u></u>		

Checks Written for Period 10/10/15 Thru 10/23/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
761510317	Community Education Fund	4,624.01	201.75	4,422.26	76*0006827	76*0006830
761510423	Community Education Fund	201.75	0.00	201.75	76*0006831	76*0006831
Total Fund 76 Community Education Fund		<u><u>\$4,825.76</u></u>	<u><u>\$201.75</u></u>	<u><u>\$4,624.01</u></u>		

Checks Written for Period 10/10/15 Thru 10/23/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
791510317	Diversified Trust Fund	13,696.84	0.00	13,696.84	79*0019616	79*0019639
791510423	Diversified Trust Fund	28,819.16	110.00	28,709.16	79*0019640	79*0019670
Total Fund 79 Diversified Trust Fund		<u><u>\$42,516.00</u></u>	<u><u>\$110.00</u></u>	<u><u>\$42,406.00</u></u>		

Checks Written for Period 10/10/15 Thru 10/23/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
811510317	Diversified Agency Fund	15,457.69	630.00	14,827.69	81*0045988	81*0046001
811510423	Diversified Agency Fund	34,724.96	1,617.84	33,107.12	81*0046002	81*0046041
Total Fund 81 Diversified Agency Fund		<u>\$50,182.65</u>	<u>\$2,247.84</u>	<u>\$47,934.81</u>		

SUMMARY

Total Fund 31 Bookstore Fund	104,233.01
Total Fund 71 Associated Students Fund	3,165.96
Total Fund 72 Representation Fee Trust Fund	8,612.04
Total Fund 76 Community Education Fund	4,624.01
Total Fund 79 Diversified Trust Fund	42,406.00
Total Fund 81 Diversified Agency Fund	47,934.81
Grand Total:	<u><u>\$210,975.83</u></u>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

BU0070

Date: From 10/01/2015 To 10/31/2015

Board Meeting on: 11/09/2015

LoginID: GDAO

Environment: Colleague

Printed: 11/2/2015 8:35:09AM

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/01/2015 To 10/31/2015
Board Meeting on 11/09/2015**

BACKGROUND

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

BUDGET TRANSFERS		From	To
<u>Fund 11: General Fund Unrestricted</u>			
1000	ACADEMIC SALARIES	45,351	
2000	CLASSIFIED SALARIES	25,908	
3000	EMPLOYEE BENEFITS	41,065	
4000	SUPPLIES & MATERIALS		3,010
5000	OTHER OPERATING EXP & SERVICES		105,349
6000	CAPITAL OUTLAY		3,965
Total Transfer Fund 11		\$112,324	\$112,324
<u>Fund 12: General Fund Restricted</u>			
1000	ACADEMIC SALARIES	2,715	
2000	CLASSIFIED SALARIES		6,408
3000	EMPLOYEE BENEFITS	10,799	
4000	SUPPLIES & MATERIALS		56,593
5000	OTHER OPERATING EXP & SERVICES	357,658	
6000	CAPITAL OUTLAY		270,314
7000	OTHER OUTGO		48,757
7900	RESERVE FOR CONTINGENCIES	10,900	
Total Transfer Fund 12		\$382,072	\$382,072
<u>Fund 33: Child Development Fund</u>			
1000	ACADEMIC SALARIES	15,000	
2000	CLASSIFIED SALARIES	66	
3000	EMPLOYEE BENEFITS		66
4000	SUPPLIES & MATERIALS		13,013
5000	OTHER OPERATING EXP & SERVICES	16,613	
6000	CAPITAL OUTLAY		18,600
Total Transfer Fund 33		\$31,679	\$31,679
<u>Fund 41: Capital Outlay Projects Fund</u>			
5000	OTHER OPERATING EXP & SERVICES	14,950	
6000	CAPITAL OUTLAY		3,752,814
7900	RESERVE FOR CONTINGENCIES	3,737,864	
Total Transfer Fund 41		\$3,752,814	\$3,752,814

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
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From 10/01/2015 To 10/31/2015
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BUDGET TRANSFERS	From	To
<u>Fund 62: Workers' Compensation Fund</u>		
5000 OTHER OPERATING EXP & SERVICES		11,536
7900 RESERVE FOR CONTINGENCIES	11,536	
	\$11,536	\$11,536
<u>Fund 79: Diversified Trust Fund</u>		
1000 ACADEMIC SALARIES		50,000
3000 EMPLOYEE BENEFITS		7,815
7900 RESERVE FOR CONTINGENCIES	57,815	
	\$57,815	\$57,815
Total Transfer Fund 62		
Total Transfer Fund 79		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/01/2015 To 10/31/2015
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BUDGET INCREASES AND DECREASES		Revenue	Appropriation
<u>Fund 11: General Fund Unrestricted</u>			
8600	STATE REVENUES	73,482	
8800	LOCAL REVENUES	164,056	
1000	ACADEMIC SALARIES		14,933
2000	CLASSIFIED SALARIES		1,635
3000	EMPLOYEE BENEFITS		9,727
4000	SUPPLIES & MATERIALS		1,000
5000	OTHER OPERATING EXP & SERVICES		207,643
6000	CAPITAL OUTLAY		2,600
Total Transfer Fund 11		\$237,538	\$237,538
<u>Fund 12: General Fund Restricted</u>			
8100	FEDERAL REVENUES	3,587,104	
8600	STATE REVENUES	2,695,288	
1000	ACADEMIC SALARIES		1,107,005
2000	CLASSIFIED SALARIES		1,184,923
3000	EMPLOYEE BENEFITS		756,517
4000	SUPPLIES & MATERIALS		38,732
5000	OTHER OPERATING EXP & SERVICES		2,754,193
6000	CAPITAL OUTLAY		62,839
7000	OTHER OUTGO		378,183
Total Transfer Fund 12		\$6,282,392	\$6,282,392
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
8600	STATE REVENUES	679,186	
5000	OTHER OPERATING EXP & SERVICES		(12,646,536)
7000	OTHER OUTGO		14,425,722
7900	RESERVE FOR CONTINGENCIES		(1,100,000)
Total Transfer Fund 13		\$679,186	\$679,186
<u>Fund 33: Child Development Fund</u>			
8100	FEDERAL REVENUES	132,827	
2000	CLASSIFIED SALARIES		4,966
3000	EMPLOYEE BENEFITS		1,134
5000	OTHER OPERATING EXP & SERVICES		5,109
7000	OTHER OUTGO		121,618
Total Transfer Fund 33		\$132,827	\$132,827
<u>Fund 41: Capital Outlay Projects Fund</u>			
8900	OTHER FINANCING SOURCES	14,425,722	
6000	CAPITAL OUTLAY		14,425,722
Total Transfer Fund 41		\$14,425,722	\$14,425,722
<u>Fund 74: Student Financial Aid Fund</u>			
8100	FEDERAL REVENUES	26,500	
7000	OTHER OUTGO		26,500
Total Transfer Fund 74		\$26,500	\$26,500

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/01/2015 To 10/31/2015
Board Meeting on 11/09/2015**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
<u>Fund 79: Diversified Trust Fund</u>			
8900	OTHER FINANCING SOURCES	46,088	
8800	LOCAL REVENUES	(175,695)	
4000	SUPPLIES & MATERIALS		500
5000	OTHER OPERATING EXP & SERVICES		(189,400)
6000	CAPITAL OUTLAY		48,844
7900	RESERVE FOR CONTINGENCIES		10,449
 Total Transfer Fund 79		\$(129,607)	\$(129,607)

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

From 10/01/2015 To 10/31/2015

Board Meeting on 11/09/2015

This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

BUDGET TRANSFERS	From	To
<u>Fund 11: General Fund Unrestricted</u>		
B017011 10/15/15		
2000 CLASSIFIED SALARIES	29,615	
3000 EMPLOYEE BENEFITS	20,557	
5000 OTHER OPERATING EXP & SERVICES		50,172
	\$50,172	\$50,172
Total Reference B017011		
Reason: Adjustment		
Description: Move budget for G. Fuentes and A/R staff		
B017015 10/15/15		
2000 CLASSIFIED SALARIES		20,105
3000 EMPLOYEE BENEFITS		8,997
5000 OTHER OPERATING EXP & SERVICES	29,102	
	\$29,102	\$29,102
Total Reference B017015		
Reason: Adjustment		
Description: Move budget for L. Lozano to cover the new percentage split		
B017016 10/15/15		
2000 CLASSIFIED SALARIES	30,582	
3000 EMPLOYEE BENEFITS	14,603	
5000 OTHER OPERATING EXP & SERVICES		45,185
	\$45,185	\$45,185
Total Reference B017016		
Reason: Adjustment		
Description: Move budget for Giang Vu & cover A&R staff		
B017017 10/15/15		
2000 CLASSIFIED SALARIES	28,782	
3000 EMPLOYEE BENEFITS	20,365	
5000 OTHER OPERATING EXP & SERVICES		49,147
	\$49,147	\$49,147
Total Reference B017017		
Reason: Adjustment		
Description: COA Cang Nguyen and cover percentage split for A/R staff		
B017090 10/21/15		
1000 ACADEMIC SALARIES	47,851	
3000 EMPLOYEE BENEFITS	15,696	
5000 OTHER OPERATING EXP & SERVICES		63,547
	\$63,547	\$63,547
Total Reference B017090		
Reason: Adjustment		
Description: To fund accounts from K. Powell's salary saving		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
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From 10/01/2015 To 10/31/2015
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BUDGET TRANSFERS	From	To
<u>Fund 12: General Fund Restricted</u>		
B016915 10/01/15		
1000 ACADEMIC SALARIES	20,593	
3000 EMPLOYEE BENEFITS	8,097	
5000 OTHER OPERATING EXP & SERVICES		28,690
	\$28,690	\$28,690
Total Reference B016915		
Reason: Special Project Adjustment		
Description: Move funds to holding account, R. Sosta will be funded out		
B016928 10/05/15		
5000 OTHER OPERATING EXP & SERVICES	212,900	
6000 CAPITAL OUTLAY		212,900
	\$212,900	\$212,900
Total Reference B016928		
Reason: Special Project Adjustment		
Description: Fund IELM accts for purchases of instructional resources		
B016965 10/14/15		
1000 ACADEMIC SALARIES	27,006	
2000 CLASSIFIED SALARIES		9,100
5000 OTHER OPERATING EXP & SERVICES		17,906
	\$27,006	\$27,006
Total Reference B016965		
Reason: Special Project Adjustment		
Description: To maximize SP 2501 & spend Yr 1 COB		
B017055 10/19/15		
4000 SUPPLIES & MATERIALS		10,900
7900 RESERVE FOR CONTINGENCIES	10,900	
	\$10,900	\$10,900
Total Reference B017055		
Reason: Special Project Adjustment		
Description: Cover gasoline for District Safety & Security vehicles		
B017059 10/19/15		
2000 CLASSIFIED SALARIES	27,435	
3000 EMPLOYEE BENEFITS	18,670	
7000 OTHER OUTGO		46,105
	\$46,105	\$46,105
Total Reference B017059		
Reason: Special Project Adjustment		
Description: Correct SAC EOPS budget		
B017081 10/20/15		
5000 OTHER OPERATING EXP & SERVICES	100,000	
6000 CAPITAL OUTLAY		100,000
	\$100,000	\$100,000
Total Reference B017081		
Reason: Special Project Adjustment		
Description: Cover Instructional equipment expenses for CEC		

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BUDGET TRANSFERS	From	To
B017118 10/26/15		
4000 SUPPLIES & MATERIALS		36,054
5000 OTHER OPERATING EXP & SERVICES	230	
6000 CAPITAL OUTLAY	35,824	
Total Reference B017118	\$36,054	\$36,054
Reason: Special Project Adjustment		
Description: Cover the cost of Instr. supplies		
<u>Fund 41: Capital Outlay Projects Fund</u>		
B016953 10/13/15		
6000 CAPITAL OUTLAY		260,481
7900 RESERVE FOR CONTINGENCIES	260,481	
Total Reference B016953	\$260,481	\$260,481
Reason: New Budget		
Description: SCC SM16 Roof Repairs (U Portables)		
B016960 10/14/15		
6000 CAPITAL OUTLAY		186,714
7900 RESERVE FOR CONTINGENCIES	186,714	
Total Reference B016960	\$186,714	\$186,714
Reason: New Budget		
Description: SCC SM16 Reheat Valves Removal & Rplmt (A&B)		
B016973 10/14/15		
6000 CAPITAL OUTLAY		100,005
7900 RESERVE FOR CONTINGENCIES	100,005	
Total Reference B016973	\$100,005	\$100,005
Reason: New Budget		
Description: SAC SM16 Flooring Repair (Gym)		
B016975 10/14/15		
6000 CAPITAL OUTLAY		151,314
7900 RESERVE FOR CONTINGENCIES	151,314	
Total Reference B016975	\$151,314	\$151,314
Reason: New Budget		
Description: SCC SM16 Soffit & Shade Structure Repair (B & CDC)		
B016980 10/15/15		
6000 CAPITAL OUTLAY		93,062
7900 RESERVE FOR CONTINGENCIES	93,062	
Total Reference B016980	\$93,062	\$93,062
Reason: New Budget		
Description: SCC SM16 Replace Urinals/Toilets (A, B, C, D)		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
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BUDGET TRANSFERS		From	To
B016981	10/15/15		
6000	CAPITAL OUTLAY		96,000
7900	RESERVE FOR CONTINGENCIES	96,000	
Total Reference B016981		\$96,000	\$96,000
Reason:	New Budget		
Description:	SCC SM16 Water Conservation		
B016982	10/15/15		
6000	CAPITAL OUTLAY		100,530
7900	RESERVE FOR CONTINGENCIES	100,530	
Total Reference B016982		\$100,530	\$100,530
Reason:	New Budget		
Description:	SAC SM16 Door Replacement		
B016983	10/15/15		
6000	CAPITAL OUTLAY		62,540
7900	RESERVE FOR CONTINGENCIES	62,540	
Total Reference B016983		\$62,540	\$62,540
Reason:	New Budget		
Description:	SAC SM16 Waste Oil Tank Removal & Replacement		
B016984	10/15/15		
6000	CAPITAL OUTLAY		117,700
7900	RESERVE FOR CONTINGENCIES	117,700	
Total Reference B016984		\$117,700	\$117,700
Reason:	New Budget		
Description:	SAC SM16 Painting (C&S)		
B016985	10/15/15		
6000	CAPITAL OUTLAY		80,000
7900	RESERVE FOR CONTINGENCIES	80,000	
Total Reference B016985		\$80,000	\$80,000
Reason:	New Budget		
Description:	SAC SM16 Water Conservation		
B016986	10/15/15		
6000	CAPITAL OUTLAY		317,790
7900	RESERVE FOR CONTINGENCIES	317,790	
Total Reference B016986		\$317,790	\$317,790
Reason:	New Budget		
Description:	SAC SM16 Roof Replacement		
B016987	10/15/15		
6000	CAPITAL OUTLAY		568,200
7900	RESERVE FOR CONTINGENCIES	568,200	
Total Reference B016987		\$568,200	\$568,200
Reason:	New Budget		
Description:	SAC SM16 Roof Replacement (G&S)		

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BUDGET TRANSFERS		From	To
B016988	10/15/15		
6000	CAPITAL OUTLAY		490,900
7900	RESERVE FOR CONTINGENCIES	490,900	
Total Reference B016988		\$490,900	\$490,900
Reason:	New Budget		
Description:	SAC SM16 Roof Replacement (E,T&K)		
B017025	10/16/15		
6000	CAPITAL OUTLAY		600,000
7900	RESERVE FOR CONTINGENCIES	600,000	
Total Reference B017025		\$600,000	\$600,000
Reason:	Special Project Adjustment		
Description:	Allocate funds to facility lease		
B017026	10/16/15		
6000	CAPITAL OUTLAY		14,560
7900	RESERVE FOR CONTINGENCIES	14,560	
Total Reference B017026		\$14,560	\$14,560
Reason:	Special Project Adjustment		
Description:	Allocate funds to blueprint, reproduction & advertising		
B017029	10/16/15		
6000	CAPITAL OUTLAY	24,558	
7900	RESERVE FOR CONTINGENCIES		24,558
Total Reference B017029		\$24,558	\$24,558
Reason:	Special Project Adjustment		
Description:	Reallocate funds from SP 2884 to SP 3330		
B017072	10/20/15		
6000	CAPITAL OUTLAY		45,000
7900	RESERVE FOR CONTINGENCIES	45,000	
Total Reference B017072		\$45,000	\$45,000
Reason:	Special Project Adjustment		
Description:	Allocate funds to engineering costs		
B017079	10/20/15		
6000	CAPITAL OUTLAY		13,080
7900	RESERVE FOR CONTINGENCIES	13,080	
Total Reference B017079		\$13,080	\$13,080
Reason:	New Budget		
Description:	SCC - Chavez & Ramirez Bust		
B017091	10/21/15		
6000	CAPITAL OUTLAY		429,859
7900	RESERVE FOR CONTINGENCIES	429,859	
Total Reference B017091		\$429,859	\$429,859
Reason:	New Budget		
Description:	NEWB- DO Energy Conservation		

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BUDGET TRANSFERS		From	To
B017114	10/23/15		
6000	CAPITAL OUTLAY		5,000
7900	RESERVE FOR CONTINGENCIES	5,000	
Total Reference B017114		\$5,000	\$5,000
Reason: Special Project Adjustment			
Description: Allocate funds to AE fees			
B017115	10/23/15		
6000	CAPITAL OUTLAY		27,475
7900	RESERVE FOR CONTINGENCIES	27,475	
Total Reference B017115		\$27,475	\$27,475
Reason: Special Project Adjustment			
Description: Allocate to SP2725 to correct COB			
B017116	10/23/15		
6000	CAPITAL OUTLAY		2,212
7900	RESERVE FOR CONTINGENCIES	2,212	
Total Reference B017116		\$2,212	\$2,212
Reason: Special Project Adjustment			
Description: Allocate to SP2726 to correct COB			
<u>Fund 62: Workers' Compensation Fund</u>			
B017047	10/16/15		
5000	OTHER OPERATING EXP & SERVICES		10,300
7900	RESERVE FOR CONTINGENCIES	10,300	
Total Reference B017047		\$10,300	\$10,300
Reason: Adjustment			
Description: Add'l Worker's Comp Premium for 2014-2015			
B017054	10/19/15		
5000	OTHER OPERATING EXP & SERVICES		1,236
7900	RESERVE FOR CONTINGENCIES	1,236	
Total Reference B017054		\$1,236	\$1,236
Reason: Adjustment			
Description: Add'l Worker's Comp for 2014-2015			
<u>Fund 79: Diversified Trust Fund</u>			
B016977	10/14/15		
1000	ACADEMIC SALARIES		50,000
3000	EMPLOYEE BENEFITS		7,815
7900	RESERVE FOR CONTINGENCIES	57,815	
Total Reference B016977		\$57,815	\$57,815
Reason: Special Project Adjustment			
Description: Funds to cover International Student Counseling 15/16			

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BUDGET BOARD REPORT
From 10/01/2015 To 10/31/2015
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BUDGET INCREASES AND DECREASES

Fund 11: General Fund Unrestricted

			Revenue	Appropriation
B017094	10/21/15			
8600	STATE REVENUES		73,482	
5000	OTHER OPERATING EXP & SERVICES			73,482

Total Reference B017094

\$73,482 \$73,482

Reason: Adjustment
Description: Mandate Alloc. 70.4%/29.6%

B017095	10/21/15			
8800	LOCAL REVENUES		125,064	
1000	ACADEMIC SALARIES			21,528
2000	CLASSIFIED SALARIES			1,635
3000	EMPLOYEE BENEFITS			3,132
5000	OTHER OPERATING EXP & SERVICES			98,769

Total Reference B017095

\$125,064 \$125,064

Reason: Adjustment
Description: To fund accounts for Project 3230, Apprenticeship

B017145	10/15/15			
8800	LOCAL REVENUES		38,992	
4000	SUPPLIES & MATERIALS			1,000
5000	OTHER OPERATING EXP & SERVICES			35,392
6000	CAPITAL OUTLAY			2,600

Total Reference B017145

\$38,992 \$38,992

Reason: Adjustment
Description: Fund 2015/16 International Students Budget

Fund 12: General Fund Restricted

B016899	10/01/15			
8100	FEDERAL REVENUES		320,832	
1000	ACADEMIC SALARIES			104,789
2000	CLASSIFIED SALARIES			109,743
3000	EMPLOYEE BENEFITS			52,535
4000	SUPPLIES & MATERIALS			4,500
5000	OTHER OPERATING EXP & SERVICES			47,265
7000	OTHER OUTGO			2,000

Total Reference B016899

\$320,832 \$320,832

Reason: New Budget
Description: 15/16 NEWB- Talent Search Y3

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
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From 10/01/2015 To 10/31/2015
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BUDGET INCREASES AND DECREASES

		Revenue	Appropriation
B016900	10/01/15		
8100	FEDERAL REVENUES	265,840	
1000	ACADEMIC SALARIES		53,226
2000	CLASSIFIED SALARIES		120,384
3000	EMPLOYEE BENEFITS		67,738
4000	SUPPLIES & MATERIALS		2,000
5000	OTHER OPERATING EXP & SERVICES		21,692
7000	OTHER OUTGO		800
Total Reference B016900		\$265,840	\$265,840
Reason:	New Budget		
Description:	15/16 NEWB- SSS Yr 5		
B016902	10/01/15		
8100	FEDERAL REVENUES	291,663	
1000	ACADEMIC SALARIES		83,122
2000	CLASSIFIED SALARIES		69,979
3000	EMPLOYEE BENEFITS		38,183
4000	SUPPLIES & MATERIALS		3,000
5000	OTHER OPERATING EXP & SERVICES		91,379
7000	OTHER OUTGO		6,000
Total Reference B016902		\$291,663	\$291,663
Reason:	New Budget		
Description:	15/16 NEWB- Upward Bound Yr4		
B016905	10/01/15		
8100	FEDERAL REVENUES	250,000	
1000	ACADEMIC SALARIES		3,480
2000	CLASSIFIED SALARIES		142,611
3000	EMPLOYEE BENEFITS		35,009
4000	SUPPLIES & MATERIALS		7,152
5000	OTHER OPERATING EXP & SERVICES		54,748
6000	CAPITAL OUTLAY		5,000
7000	OTHER OUTGO		2,000
Total Reference B016905		\$250,000	\$250,000
Reason:	New Budget		
Description:	15/16 NEWB-UBMS Yr 4		
B016908	10/01/15		
8600	STATE REVENUES	36,000	
2000	CLASSIFIED SALARIES		30,488
3000	EMPLOYEE BENEFITS		5,512
Total Reference B016908		\$36,000	\$36,000
Reason:	New Budget		
Description:	NEW GRANT - GO-Biz(SBDC)		

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BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B016909	10/01/15		
8100	FEDERAL REVENUES	562,496	
1000	ACADEMIC SALARIES		24,000
2000	CLASSIFIED SALARIES		89,022
3000	EMPLOYEE BENEFITS		21,219
4000	SUPPLIES & MATERIALS		2,600
5000	OTHER OPERATING EXP & SERVICES		281,053
6000	CAPITAL OUTLAY		144,602
Total Reference B016909		\$562,496	\$562,496
Reason:	New Budget		
Description:	15/16 NEWB - OC Biotechnology Collaborative Project		
B016918	10/02/15		
8600	STATE REVENUES	(25,200)	
5000	OTHER OPERATING EXP & SERVICES		(25,200)
Total Reference B016918		\$(25,200)	\$(25,200)
Reason:	Special Project Adjustment		
Description:	Move funds from SP 2013 to 2014		
B016919	10/02/15		
8600	STATE REVENUES	25,200	
5000	OTHER OPERATING EXP & SERVICES		25,200
Total Reference B016919		\$25,200	\$25,200
Reason:	Special Project Adjustment		
Description:	Move funds from SP 2013 to 2014 (step #2)		
B016922	10/02/15		
8100	FEDERAL REVENUES	1,129,860	
1000	ACADEMIC SALARIES		88,300
2000	CLASSIFIED SALARIES		228,979
3000	EMPLOYEE BENEFITS		89,137
4000	SUPPLIES & MATERIALS		15,500
5000	OTHER OPERATING EXP & SERVICES		646,344
6000	CAPITAL OUTLAY		11,600
7000	OTHER OUTGO		50,000
Total Reference B016922		\$1,129,860	\$1,129,860
Reason:	Special Project Adjustment		
Description:	Title 3 HSI-STEM-ENGAGE Yr 5		
B016949	10/12/15		
8100	FEDERAL REVENUES	(60,000)	
4000	SUPPLIES & MATERIALS		(5,000)
6000	CAPITAL OUTLAY		(55,000)
Total Reference B016949		\$(60,000)	\$(60,000)
Reason:	Delete Budget		
Description:	Biotechnology Project for SAC did not get fund this year		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/01/2015 To 10/31/2015
Board Meeting on 11/09/2015**

BUDGET INCREASES AND DECREASES	Revenue	Appropriation
B016963 10/14/15		
8600 STATE REVENUES	6,459	
2000 CLASSIFIED SALARIES		(8,032)
3000 EMPLOYEE BENEFITS		42,351
5000 OTHER OPERATING EXP & SERVICES		(7,912)
6000 CAPITAL OUTLAY		(19,948)
	<hr/>	<hr/>
Total Reference B016963	\$6,459	\$6,459
Reason: Special Project Adjustment		
Description: Board Financial Aid Admin-SAC		
B016969 10/14/15		
8600 STATE REVENUES	22,448	
2000 CLASSIFIED SALARIES		28,042
3000 EMPLOYEE BENEFITS		28,958
4000 SUPPLIES & MATERIALS		(384)
5000 OTHER OPERATING EXP & SERVICES		(28,215)
6000 CAPITAL OUTLAY		(5,953)
	<hr/>	<hr/>
Total Reference B016969	\$22,448	\$22,448
Reason: Special Project Adjustment		
Description: Board Financial Aid Admin-SCC		
B016971 10/14/15		
8600 STATE REVENUES	436,973	
1000 ACADEMIC SALARIES		27,625
2000 CLASSIFIED SALARIES		34,201
3000 EMPLOYEE BENEFITS		50,964
4000 SUPPLIES & MATERIALS		1,369
5000 OTHER OPERATING EXP & SERVICES		1,931
7000 OTHER OUTGO		320,883
	<hr/>	<hr/>
Total Reference B016971	\$436,973	\$436,973
Reason: New Budget		
Description: Extended Opportunity Programs & Svcs (EOPS) - SAC		
B016998 10/15/15		
8100 FEDERAL REVENUES	521,739	
5000 OTHER OPERATING EXP & SERVICES		521,739
	<hr/>	<hr/>
Total Reference B016998	\$521,739	\$521,739
Reason: Special Project Adjustment		
Description: Trsf funds from 95 to 12 to create P. R. with SCC Foundation (#2)		
B017065 10/19/15		
8100 FEDERAL REVENUES	215,700	
1000 ACADEMIC SALARIES		21,768
2000 CLASSIFIED SALARIES		106,668
3000 EMPLOYEE BENEFITS		63,197
4000 SUPPLIES & MATERIALS		2,540
5000 OTHER OPERATING EXP & SERVICES		21,527
	<hr/>	<hr/>
Total Reference B017065	\$215,700	\$215,700
Reason: New Budget		
Description: 15/16 NEWB- UB Vets Yr 4		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

From 10/01/2015 To 10/31/2015

Board Meeting on 11/09/2015

BUDGET INCREASES AND DECREASES

		Revenue	Appropriation
B017082	10/20/15		
8100	FEDERAL REVENUES	87,274	
1000	ACADEMIC SALARIES		38,168
2000	CLASSIFIED SALARIES		13,232
3000	EMPLOYEE BENEFITS		6,783
4000	SUPPLIES & MATERIALS		10,000
5000	OTHER OPERATING EXP & SERVICES		19,091
Total Reference B017082		\$87,274	\$87,274
Reason:	Carry Over Budget		
Description:	COB SP# 1620 - NSF IUUSE		
B017117	10/23/15		
8600	STATE REVENUES	45,604	
1000	ACADEMIC SALARIES		213,090
2000	CLASSIFIED SALARIES		112,291
3000	EMPLOYEE BENEFITS		72,764
5000	OTHER OPERATING EXP & SERVICES		(352,541)
Total Reference B017117		\$45,604	\$45,604
Reason:	Special Project Adjustment		
Description:	PY 3 SP budget revision		
B017127	10/27/15		
8600	STATE REVENUES	(7,085)	
1000	ACADEMIC SALARIES		(42,020)
2000	CLASSIFIED SALARIES		34,011
3000	EMPLOYEE BENEFITS		350
4000	SUPPLIES & MATERIALS		564
5000	OTHER OPERATING EXP & SERVICES		10
Total Reference B017127		\$(7,085)	\$(7,085)
Reason:	New Budget		
Description:	NEWB- SP#2417 - 3SP Student follow-up		
B017128	10/27/15		
8600	STATE REVENUES	158,409	
1000	ACADEMIC SALARIES		31,317
2000	CLASSIFIED SALARIES		65,957
3000	EMPLOYEE BENEFITS		61,143
5000	OTHER OPERATING EXP & SERVICES		(8)
Total Reference B017128		\$158,409	\$158,409
Reason:	New Budget		
Description:	NEWB-SP#2416-3SP Skills Assess		
B017129	10/27/15		
8600	STATE REVENUES	94,004	
1000	ACADEMIC SALARIES		(3,194)
2000	CLASSIFIED SALARIES		89,704
3000	EMPLOYEE BENEFITS		7,494
Total Reference B017129		\$94,004	\$94,004
Reason:	New Budget		
Description:	NEWB-SP#2415-3SP-Orientation		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT**

From 10/01/2015 To 10/31/2015

Board Meeting on 11/09/2015

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B017130	10/27/15		
8600	STATE REVENUES	1,192,794	
1000	ACADEMIC SALARIES		145,310
2000	CLASSIFIED SALARIES		262,249
3000	EMPLOYEE BENEFITS		189,006
4000	SUPPLIES & MATERIALS		(12,799)
5000	OTHER OPERATING EXP & SERVICES		609,028
Total Reference B017130		\$1,192,794	\$1,192,794
Reason:	Special Project Adjustment		
Description:	FY 15/16 P1 Allocations needed for Reorg requisitions approval		
B017131	10/27/15		
8600	STATE REVENUES	(416,252)	
2000	CLASSIFIED SALARIES		(238,528)
3000	EMPLOYEE BENEFITS		(177,724)
Total Reference B017131		\$(416,252)	\$(416,252)
Reason:	New Budget		
Description:	NEWB-SP#2411-3SP A&R		
B017132	10/27/15		
8600	STATE REVENUES	407,363	
1000	ACADEMIC SALARIES		314,815
2000	CLASSIFIED SALARIES		(31,391)
3000	EMPLOYEE BENEFITS		123,939
Total Reference B017132		\$407,363	\$407,363
Reason:	New Budget		
Description:	NEWB-SP#2412-advise/counsel		
B017133	10/27/15		
8600	STATE REVENUES	776,175	
2000	CLASSIFIED SALARIES		(27,646)
3000	EMPLOYEE BENEFITS		(7,550)
4000	SUPPLIES & MATERIALS		500
5000	OTHER OPERATING EXP & SERVICES		910,871
6000	CAPITAL OUTLAY		(100,000)
Total Reference B017133		\$776,175	\$776,175
Reason:	New Budget		
Description:	NEWB-SP#2413- 3SP Coord/Train		
B017137	10/28/15		
8600	STATE REVENUES	(45,604)	
1000	ACADEMIC SALARIES		(7,318)
2000	CLASSIFIED SALARIES		(35,000)
3000	EMPLOYEE BENEFITS		(13,476)
4000	SUPPLIES & MATERIALS		(1)
5000	OTHER OPERATING EXP & SERVICES		(46,347)
6000	CAPITAL OUTLAY		56,538
Total Reference B017137		\$(45,604)	\$(45,604)
Reason:	Special Project Adjustment		
Description:	PY 3SP budget revision (#2)		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/01/2015 To 10/31/2015
Board Meeting on 11/09/2015**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B017142	10/28/15		
8600	STATE REVENUES	26,000	
6000	CAPITAL OUTLAY		26,000
Total Reference B017142		\$26,000	\$26,000
Reason:	Special Project Adjustment		
Description:	Need fund in 6409 acct-for purchasing CTE Computers/equip		
B017144	10/28/15		
8600	STATE REVENUES	(38,350)	
5000	OTHER OPERATING EXP & SERVICES		(38,350)
Total Reference B017144		\$(38,350)	\$(38,350)
Reason:	Special Project Adjustment		
Description:	Fund proj 2431,2437-purchase CTE computers/equip &SARS MSGS		
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
B017097	10/22/15		
8600	STATE REVENUES	679,186	
5000	OTHER OPERATING EXP & SERVICES		(12,646,536)
7000	OTHER OUTGO		14,425,722
7900	RESERVE FOR CONTINGENCIES		(1,100,000)
Total Reference B017097		\$679,186	\$679,186
Reason:	Adjustment		
Description:	Distr. One-Time Mandates Rev. 15/16 diff. take out of stabilization fund		
<u>Fund 33: Child Development Fund</u>			
B017099	10/22/15		
8100	FEDERAL REVENUES	132,827	
2000	CLASSIFIED SALARIES		4,966
3000	EMPLOYEE BENEFITS		1,134
5000	OTHER OPERATING EXP & SERVICES		5,109
7000	OTHER OUTGO		121,618
Total Reference B017099		\$132,827	\$132,827
Reason:	New Budget		
Description:	CCAMPIS year 3 renewal budget-FY 15/16. Board approved 10/12		
<u>Fund 41: Capital Outlay Projects Fund</u>			
B017096	10/22/15		
8900	OTHER FINANCING SOURCES	14,425,722	
6000	CAPITAL OUTLAY		14,425,722
Total Reference B017096		\$14,425,722	\$14,425,722
Reason:	Adjustment		
Description:	Distr. One-Time Mandates Revenue 15/16 interfund trsf-OEC		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 10/01/2015 To 10/31/2015
Board Meeting on 11/09/2015**

BUDGET INCREASES AND DECREASES

Fund 74: Student Financial Aid Fund

			Revenue	Appropriation
B016901	10/01/15			
8100	FEDERAL REVENUES		26,500	
7000	OTHER OUTGO			26,500
Total Reference B016901			\$26,500	\$26,500

Reason: New Budget
Description: 15/16 NEWB- SSS Yr 5 (#2)

Fund 79: Diversified Trust Fund

B016952	10/13/15			
8900	OTHER FINANCING SOURCES		46,088	
8800	LOCAL REVENUES		(175,695)	
4000	SUPPLIES & MATERIALS			500
5000	OTHER OPERATING EXP & SERVICES			(189,400)
6000	CAPITAL OUTLAY			48,844
7900	RESERVE FOR CONTINGENCIES			10,449
Total Reference B016952			\$(129,607)	\$(129,607)

Reason: Special Project Adjustment
Description: Adjust fund 79 Contingency balances

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 9, 2015
Re:	Accept the 2014-15 Measure E Citizens' Bond Oversight Committee Annual Report to the Community	
Action:	Request for Acceptance	

BACKGROUND

With the district's successful passage of the Measure E Bond in November 2002, the Board of Trustees appointed a Citizens' Bond Oversight Committee to comply with the requirements of Proposition 39. One of the responsibilities and duties of the Bond Oversight Committee is to report annually to the Board of Trustees and the community on the district's compliance on all the requirements of a Proposition 39 bond including the annual financial and performance audits. This annual report has been reviewed by the Citizens' Bond Oversight Committee at its October 20, 2015 meeting and has approved the report.

ANALYSIS

A copy of the report was provided with the Board docket. Printed copies of this report will be available to the community at their request. The report, in pdf format, is also available on the district website at: <http://www.rscsd.edu/Bond-Projects/Measure-E/Documents/Reports/RSCSD-Bond-Report-2015.pdf>. This report covers bond funded activities and financial information for the July 1, 2014 – June 30, 2015 period.

RECOMMENDATION

It is recommended that the Board of Trustees accept the Measure E Citizens' Bond Oversight Committee Annual Report to the Community for 2014-15 as presented.

Fiscal Impact:	None	Board Date: November 9, 2015
Prepared by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

COMMITTEE CHAIR'S MESSAGE



Modern Facilities, Renovated Classrooms, and Student Success

With great pride and enthusiasm, I present the 2014-2015 Measure E Citizens' Bond Oversight Committee Annual Report to the Community. This year's report, published for the 13th year, highlights campus improvements made over the past year. It also reviews Measure E accomplishments since its approval by voters in 2002. This report complies with Proposition 39, which requires the committee to inform the public about the progress that Rancho Santiago Community College District has made with Measure E construction and renovation projects and to assess how the college district has utilized the proceeds from the voter-approved \$337 million Measure E facilities construction bond.

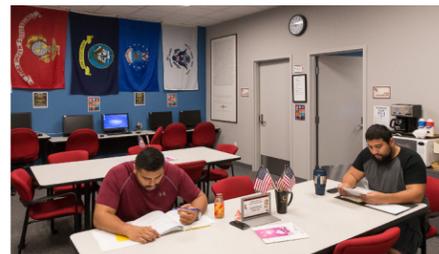
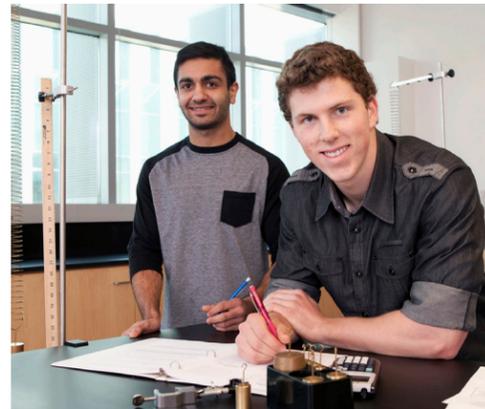
As part of our ongoing responsibilities, the Citizens' Bond Oversight Committee (CBOC) holds regular public meetings to review project plans and progress. The nine-member CBOC ensures that all bond funds are being used for Measure E capital projects not administrative, faculty or staff salaries. The committee also oversees an annual audit of all Measure E expenditures.

I am happy to report that the district continues to receive stellar ratings on all independent financial and compliance audits pertaining to the expenditure of Measure E bond funds. In 2014-2015, the independent auditors have, once again, confirmed that all bond funds have been expended on appropriate Measure E projects.

As chair of the CBOC, I applaud the continued prudent use of Measure E funds. Even as Measure E funds move to depletion, the college district ensures that they are wisely spent to renovate the infrastructure at Santa Ana College. Continued renovation at Santa Ana College will prepare it for the college's second century.

The CBOC is pleased to report full compliance with all Measure E Proposition 39 requirements. The district continues to adhere not only to the intent, but also to the spirit, of Measure E exercising meticulous stewardship of the funds. The CBOC also appreciates the support and commitment of the community to help provide quality instructional facilities and state-of-the-art classrooms for our students for generations to come.

Sincerely,
Carol Chaney
Chair, Measure E Citizens' Bond Oversight Committee



2014 CITIZENS' BOND OVERSIGHT COMMITTEE

Carol Chaney, Co-Chair
Business Organization Representative

MEMBERS:

Luis Vargas • SAC Student Representative
Matt Blake • SCC Student Representative
Vacant • SAC Community-at-Large Representative
Philip L. Hummel, IV • SCC Community-at-Large Representative
Ken Purcell • Support Organization - SAC Foundation Representative
Dean Strenger • Support Organization - SCC Foundation Representative
William Emra Thornton • Senior Organization Representative
Vacant • Taxpayers' Association Representative

RSCCD BOARD OF TRUSTEES:

Nelida Mendoza Yanez • Liaison (Non-voting Position)

2015 CITIZENS' BOND OVERSIGHT COMMITTEE

Carol Chaney, Chair
Business Organization Representative
Ken Purcell, Co-Chair
SAC Foundation Representative

MEMBERS:

Luis Vargas • SAC Student Representative
Hector Soberano • SCC Student Representative
Vacant • SAC Community-at-Large Representative
Philip L. Hummel, IV • SCC Community-at-Large Representative
Ken Purcell • Support Organization - SAC Foundation Representative
Larry Cohn • Support Organization - SCC Foundation Representative
William Emra Thornton • Senior Organization Representative
Vacant • Taxpayers' Association Representative

RSCCD BOARD OF TRUSTEES:

Nelida Mendoza Yanez • Liaison (Non-voting Position)

For further information, please contact the vice chancellor of business operations and fiscal services at (714) 480-7340.

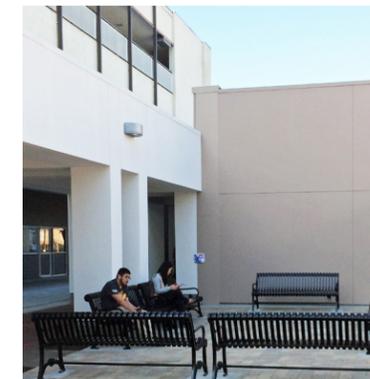
RSCCD BOARD OF TRUSTEES: Lawrence R. "Larry" Labrado, President • Claudia C. Alvarez, Vice President • John R. Hanna, Clerk • Arianna P. Barrios • Nelida Mendoza Yanez • Jose Solorio • Phillip E. Yarbrough • Raquel Manriquez, Student Trustee • CHANCELLOR: Raúl Rodríguez, Ph.D. • SANTA ANA COLLEGE PRESIDENT: Erlinda J. Martinez, Ed.D. • SANTIAGO CANYON COLLEGE PRESIDENT: John Weispfenning, Ph.D.



www.rscdd.edu

The Rancho Santiago Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities. The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator.

RSCCD Title IX Officer and Section 504/ADA Coordinator: John Didion • 2323 N. Broadway • Santa Ana, CA 92706 • 714-480-7489



2014-2015 Citizens' Bond Oversight Committee Annual Report to the Community





MEASURE E ACCOMPLISHMENTS

Following is a list of completed and current projects. These construction and renovation projects were funded by Measure E. For more details about these new and renovated facilities, visit www.rscdd.edu/Bond-Projects

CURRENT PROJECTS	ESTIMATED COST	ESTIMATED COMPLETION
SANTA ANA COLLEGE		
Chavez Building Renovation	\$400,000	Schedule Pending
Dunlap Hall Renovation	\$1.56 million*	Spring 2016
Temporary Village Phase 2	\$3 million	Summer 2016
SANTIAGO CANYON COLLEGE		
Orange Education Center Certification	\$5 million**	Schedule Pending
Building U Portables Certification	\$530,000	Summer 2016
Aquatic Bleachers Certification	\$100,266	Schedule Pending
DISTRICTWIDE		
Division of State Architect Closeout	\$2.48 million	Ongoing

*Construction costs funded by Measure Q.

**Total estimated costs are \$21 million; \$5 million funded by Measure E.

COMPLETED PROJECTS

2014-2015

Santa Ana College Parking Lot 11 Expansion and Improvements: \$10.43 million
 Santa Ana College Purchase of 17th/Bristol Property: \$5.06 million
 Santa Ana College Temporary Village Phase 1: \$3.86 million
 Santa Ana College Tessmann Planetarium Upgrade and Restroom Addition: \$3.68 million

2013-2014

Santa Ana College Campus Perimeter Beautification Projects: \$7.29 million
 Santa Ana College Cook Gymnasium Renovation: \$9.30 million
 Santiago Canyon College Athletic Field Fencing and Netting: \$235,000

2012-2013*

Santa Ana College Soccer Field
 Santa Ana College Cul-de-Sacs
 Santiago Canyon College Athletics and Aquatics Center
 Santiago Canyon College Humanities Building
 Santiago Canyon College New Entrance and Traffic Signal

2011-2012*

Santiago Canyon College Loop Road

MEASURE E PROJECT SUMMARY

	Allocated Budget	Project Expenses 2002-2014	Site Acq., Dev & Planning	Program & Proj. Mgmt	Project Expenditures by Category 2014-2015			Equipment	Total Expended	Total Project Expenses
					Design	Construction (Indirect)	Construction (Direct)			
SANTA ANA COLLEGE										
Renovate & Expand Athletic Fields	10,082,438	10,082,438	(40)						(40)	10,082,398
SAC Improvements/Enhancements	11,079,553	7,906,461	147,288		358,734	103,981	1,917,778		2,527,780	10,434,241
Perimeter Site Improvement	7,297,666	6,165,993	21,443			3,175	293,005		317,623	6,483,615
Planetarium Upgrade & Restroom Addition	4,909,452	716,875	2,768,432	46,156		116,710	1,137	36,754	2,969,189	3,686,063
Dunlap Hall Project	1,566,050	1,291,308			(15,098)	11,340	(70,881)		(74,639)	1,216,669
Temporary Village	3,986,952	2,807,979	306,610	16,772		285,782	7,020	444,820	1,061,002	3,868,982
SAC Central Plant Design/ Underground Utilities Replacement	3,859	1,271,727	(38,591)		(1,209,452)	(19,825)			(1,267,868)	3,858
Purchase of 17th/Bristol Property	5,111,134	5,110,237	(46,701)						(46,701)	5,063,535
Chavez Hall Renovation	400,000	6,642				40,600	45,625		86,225	92,867
Johnson Relocation Temp Village	2,614,436	-				5,795			5,795	5,795
TOTAL	47,051,540	35,359,659	3,158,440	62,928	(865,817)	547,557	2,193,684	481,573	5,578,365	40,938,024
SANTIAGO CANYON COLLEGE										
SCC Infrastructure	37,187,826	37,187,826					(116,939)		(116,939)	37,070,886
Design/Construct Arts, Humanities and Social Science Bldg.	32,559,237	32,361,137			2,500		(53,966)	264,074	212,608	32,573,745
Design/Cosntruct Gymnasium Building/ Pool Complex	20,040,539	19,849,746				10,555	59,659	20,313	90,527	19,940,273
OEC Buidling Certification	5,000,000	383,918	166,919	41,180	235,170	75,940	(218,535)		300,674	684,592
Building U Portables Certification	530,000	-	5,865		20,100				25,965	25,965
TOTAL	95,317,602	89,782,626	172,784	41,180	257,770	86,495	(329,781)	284,387	512,835	90,295,462
DISTRICT OPERATIONS										
DSA Project Closeout	879,619	143,437	33,211	-	6,175	49,069	20,500	-	108,956	252,392
TOTAL	879,619	143,437	33,211	-	6,175	49,069	20,500	-	108,956	252,392
Total Current Projects	\$143,248,761	125,285,722	3,364,435	104,108	(601,871)	683,122	1,884,403	765,961	6,200,156	131,485,878
Total Closed Out Projects	\$228,765,154	228,765,154								
Measure E Bond Program	\$372,013,915	354,050,876								

All financial information subject to final audit report.

2010-2011*

Santa Ana College Early Childhood Education Center
 Santa Ana College Centennial Education Center Improvements
 Santiago Canyon College Science Center
 Santiago Canyon College Parking Lot

2009-2010*

Santa Ana College Classroom Building (I)
 Santa Ana College Maintenance and Operations Building
 Santa Ana College Parking Lot and Lighting
 Santa Ana College Tennis Courts Resurfacing
 Santa Ana College Baseball Field Renovation
 Santa Ana College Cook Gymnasium/Sprinklers and Restroom Addition
 Santa Ana College Land Acquisition
 Santiago Canyon College Parking Lots and Lighting
 Santiago Canyon College Soccer Field and Scoreboard
 Santiago Canyon College Softball Field, Scoreboard and Dugout
 Santiago Canyon College Maintenance and Operations Building

2002-2009*

Santa Ana College Electronic Marquee
 Santa Ana College Digital Media Center
 Santa Ana College Land Acquisition
 Santa Ana College Exercise Science Complex
 Santa Ana College Orange County Sheriff's Regional Training Academy
 Santa Ana College Softball Field, Concession Stand and Dugout
 Santiago Canyon College Land Acquisition
 Santiago Canyon College Library/Learning Resource Center
 Santiago Canyon College Orange Education Center
 Santiago Canyon College Student Services and Instruction Building
 Districtwide Replacement of Telephone and Computer Network

*For costs of all completed project, refer to the Measure E Project Summary.

BALANCE SHEET

MEASURE E BOND PROGRAM

June 30, 2015

ASSETS

Cash in County Treasury	\$ 12,683,973
Interest Receivable	39,766
Due From Other Funds	42,490
TOTAL ASSETS	\$ 12,766,229

LIABILITIES AND FUND BALANCE

LIABILITIES

Accounts Payable	\$ 443,876
TOTAL LIABILITIES	443,876

FUND BALANCE

Designated for Special Purposes	12,322,353
TOTAL FUND BALANCE	12,322,353

TOTAL LIABILITIES AND FUND BALANCE	\$ 12,766,229
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RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 9, 2015
Re:	Approval of Amendment to Agreement with Flewelling & Moody for Architectural & Engineering Services for Roof Replacement of Dunlap Hall at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

This is an amendment to an existing agreement with Flewelling & Moody to provide additional coordination and architectural design services. On May 11, 2015, the Board of Trustees approved an agreement with Flewelling & Moody for architectural services for the Scheduled Maintenance roof replacement project at Dunlap Hall.

ANALYSIS:

During the course of the project development and design process, the architect has been requested to perform additional services for coordinating and collaborating with the two existing wireless carriers (Sprint and T-Mobile) with relocation plans for their equipment and antenna facilities on the roof of Dunlap Hall. Sprint and T-Mobile have been requested to relocate their facilities while the roof replacement work occurs which has required the architect to redesign certain details of the project to reflect the locations of where wireless antennas will remain operational during the roof replacement. Additionally, staff discovered that certain portions of the roof substrate is deteriorated and must be removed and replaced during the construction. The costs associated with this additional design work is \$4,870. The estimated construction cost at the time the original fee was set in the contract did not include the cost to remove and replace the concrete substrate of the roof. Due to the change in scope of the project, the added service for basic fee will increase by \$5,130. Under the current contract, the overall fee is 9% of the estimated construction cost which has increased from \$300,000 probable construction cost to \$357,000 awarded bid contract value. The District has reviewed the proposed additional services fee request and recommends an increase of \$10,000 to the base fee of \$27,000. The increase of \$10,000 will be a fixed fee. The new total base fee will be \$37,000. The reimbursable expense fee remains unchanged from the original contract in the amount of \$10,000. The revised total contract amount is \$47,000 (including reimbursables).

An analysis of hours and associated tasks was provided and evaluated to justify the additional fee requested. The District has reviewed the additional hours and found the added service fee to be fair and reasonable.

The agreement is funded by Scheduled Maintenance.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Amendment with Flewelling & Moody for Architectural & Engineering Services for Roof Replacement of Dunlap Hall at Santa Ana College as presented.

Fiscal Impact:	\$10,000	Board Date: November 9, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 11/9/15

Project: Roof Replacement at Dunlap Hall

Site: **Santa Ana College**

Consultants: **Flewelling & Moody**

Type of Service: Architectural and Engineering Services

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$27,000.00	\$10,000.00	5/12/2015	6/30/2016
Amendment #1		\$10,000.00		5/12/2015	6/30/2016
Total Agreement Amount		<u>\$47,000.00</u>			

DESCRIPTION:

Amendment to agreement to provide architectural and engineering services to replace the existing roof on the Dunlap Hall building at Santa Ana College.

Total Proposed Amount: **\$10,000.00**

Contract End Date: **6/30/2016**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date:	November 9, 2015
Re:	Approval of Agreement with Dougherty + Dougherty Architecture LLP for On-Call Architectural Design Services for Various Projects District-Wide		
Action:	Request for Approval		

BACKGROUND:

This is a new agreement for on-call architectural design services for various facility improvement projects throughout the District. In order for the District to be able to timely evaluate and assess scope of work that is urgent due to fire life safety or other imminent investigations that are required, District staff is in need of having assistance from a licensed architect. The District has had to undertake and address a variety of projects, campus requests, and requests from other entities which requires District staff to evaluate, investigate and develop project scope of work in a proper manner to determine the necessary requirements should the project proceed. The District is looking to place on-call several architectural firms already prequalified and experienced in code compliance for community colleges and DSA requirements. In order to streamline the planning and design process, the District desires to have available several on-call firms who can respond timely and have adequate resources to provide services on an as-needed basis. The District has previously utilized architectural firms on an on-call basis but those contracts have expired for the year.

ANALYSIS:

A Request for Qualifications (RFQ) #1314-03 and #1414-03.01 for Architectural and Engineering services was released and advertised in August 2013 and April 2015. Sixty firms responded to the RFQs. A panel of six committee members convened in October 2013, July 2015 and August 2015 to review the qualifications. A total of twenty-one firms were deemed qualified for the short list. A committee reconvened again in October 2015 to re-review the prequalified shortlist firms for consideration of on-call services. The selection committee recommends Dougherty + Dougherty Architecture, LLP after a thorough review based upon the culmination of their RFQ response, experience, team members, fee schedule, familiarity with a variety of projects, workload and availability of team members.

It is recommended that the District enter into an agreement with Dougherty + Dougherty Architecture LLP for architectural design services in order for the District to respond quickly on an as-needed basis for design assistance on various projects.

The services covered by this agreement shall commence November 10, 2015 and ends June 30, 2017. The contract is a not to exceed fee of \$82,500, including \$2,500 of reimbursable expenses.

This project is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the contract with Dougherty + Dougherty Architecture LLP for On-Call Architectural Design Services for Various Projects District-Wide as presented.

Fiscal Impact:	\$82,500	Board Date: November 9, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 11/9/15

Project: Various Facility Improvement projects

Site: **District-Wide**

Consultants: **Dougherty + Dougherty Architecture LLP**

Type of Service: Architectural Design Services

Agreement Summary	No.	Amount	Reimbursables	Start	Duration	End
Original Contract Amount		\$ 80,000.00	\$ 2,500.00	11/10/2015		6/30/2017
Total Agreement Amount		\$ 82,500.00				

DESCRIPTION:

On-Call Architectural Design Consulting Services

Total Proposed Amount: \$ **82,500.00**

Contract End Date: **6/30/2017**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: November 9, 2015
Re:	Approval of Agreement with Leland Saylor Associates for On-Call Cost Estimating Consulting Services for Various Projects District-Wide	
Action:	Request for Approval	

BACKGROUND:

This is a new professional services agreement for on-call cost estimating Services for various facility improvement projects throughout the District. In order to validate and reconcile probable costs of construction for various facility improvement projects, the District is in need of an independent third party cost estimate from a qualified consultant with experience in the area of estimating modernization, renovation and other facilities related projects. The consultant will be called upon at various times when needed to provide advice and review scopes of work to render opinions on costs and/or cost impacts. This will assist the District in order to properly evaluate the probable construction costs, including but not limited to validating estimates received from the architect or other entities.

ANALYSIS:

A Request for Qualifications, RFQ #1415-66 was released and advertised on July 3, 2014 with a due date of July 28, 2014. Nine firms responded, Abacus Project Management Inc. (Newport Beach), AECOM (Los Angeles), Cumming (Aliso Viejo), Gafcon, Inc. (Los Angeles), HL Construction Management (Orange), Jacobus & Yuang, Inc. (Camarillo), Leland Saylor Associates (Los Angeles), Lenax Construction Services, Inc. (Los Angeles) and O'Connor Construction Management, Inc. (Irvine). A total of six firms were deemed qualified for the short list. A committee reconvened in October 2015 to re-review the prequalified shortlist firms for consideration of on-call services. The selection committee recommends Leland Saylor Associates after a thorough review based upon the culmination of their RFQ response, experience, team members, fee schedule, familiarity with a variety of projects, workload and availability of team members.

It is recommended that the District enter into an agreement with Leland Saylor Associates for On-Call Cost estimating Services in order for the District to respond quickly on an as-needed basis for estimates on various construction projects.

The services covered by this agreement shall commence November 10, 2015 and ends December 31, 2016. The contract is a not to exceed fee of \$51,000, including \$1,000 of reimbursable expenses.

This project is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the contract with Leland Saylor Associates for On-Call Cost Estimating Consulting Services for Various Projects District-Wide as presented.

Fiscal Impact:	\$51,000	Board Date: November 9, 2015
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 11/9/15

Project: Various Facility Improvement projects

Site: **District-Wide**

Consultants: **Leland Saylor Associates**

Type of Service: Cost Estimate Services

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$50,000.00	\$ 1,000.00	11/10/2015	12/31/2016
Total Agreement Amount		\$51,000.00			

DESCRIPTION:

On-Call Cost Estimating Consulting Services

\$51,000.00

Total Proposed Amount:

Contract End Date:

12/31/2016

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 9, 2015
Re:	Approval of Agreement with Lionakis for On-Call Architectural Design Services for Various Projects District-Wide	
Action:	Request for Approval	

BACKGROUND:

This is a new agreement for on-call architectural design services for various facility improvement projects throughout the District. In order for the District to be able to timely evaluate and assess scope of work that is urgent due to fire life safety or other imminent investigations that are required, District staff is in need of having assistance from a licensed architect. The District has had to undertake and address a variety of projects, campus requests, and requests from other entities which requires District staff to evaluate, investigate and develop project scope of work in a proper manner to determine the necessary requirements should the project proceed. The District is looking to place on-call several architectural firms already prequalified and experienced in code compliance for community colleges and DSA requirements. In order to streamline the planning and design process, the District desires to have available several on-call firms who can respond timely and have adequate resources to provide services on an as-needed basis. The District has previously utilized architectural firms on an on-call basis but those contracts have expired for the year.

ANALYSIS:

A Request for Qualifications (RFQ) #1314-03 and #1414-03.01 for Architectural and Engineering services was released and advertised in August 2013 and April 2015. Sixty firms responded to the RFQs. A panel of six committee members convened in October 2013, July 2015 and August 2015 to review the qualifications. A total of twenty-one firms were deemed qualified for the short list. A committee reconvened again in October 2015 to re-review the prequalified shortlist firms for consideration of on-call services. The selection committee recommends Lionakis after a thorough review based upon the culmination of their RFQ response, experience, team members, fee schedule, familiarity with a variety of projects, workload and availability of team members.

It is recommended that the District enter into an agreement with Lionakis for architectural design services in order for the District to respond quickly on an as-needed basis for design assistance on various projects.

The services covered by this agreement shall commence November 10, 2015 and ends June 30, 2017. The contract is a not to exceed fee of \$82,500, including \$2,500 of reimbursable expenses.

This project is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the contract with Lionakis for On-Call Architectural Design Services for Various Projects District-Wide as presented.

Fiscal Impact:	\$82,500	Board Date: November 9, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 11/9/15

Project: Various Facility Improvement projects

Site: **District-Wide**

Consultants: **Lionakis**

Type of Service: Architectural Design Services

Agreement Summary	No.	Amount	Reimbursables	Start	Duration	
					Start	End
Original Contract Amount		\$ 80,000.00	\$ 2,500.00	11/10/2015		6/30/2017
Total Agreement Amount		\$ 82,500.00				

DESCRIPTION:

On-Call Architectural Design Consulting Services

Total Proposed Amount: \$ **82,500.00**

Contract End Date: **6/30/2017**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 9, 2015
Re:	Approval of Agreement with NAC Architecture for On-Call Architectural Design Services for Various Projects District-Wide	
Action:	Request for Approval	

BACKGROUND:

This is a new agreement for on-call architectural design services for various facility improvement projects throughout the District. In order for the District to be able to timely evaluate and assess scope of work that is urgent due to fire life safety or other imminent investigations that are required, District staff is in need of having assistance from a licensed architect. The District has had to undertake and address a variety of projects, campus requests, and requests from other entities which requires District staff to evaluate, investigate and develop project scope of work in a proper manner to determine the necessary requirements should the project proceed. The District is looking to place on-call several architectural firms already prequalified and experienced in code compliance for community colleges and DSA requirements. In order to streamline the planning and design process, the District desires to have available several on-call firms who can respond timely and have adequate resources to provide services on an as-needed basis. The District has previously utilized architectural firms on an on-call basis but those contracts have expired for the year.

ANALYSIS:

A Request for Qualifications (RFQ) #1314-03 and #1414-03.01 for Architectural Engineering services was released and advertised in August 2013 and April 2015. Sixty firms responded to the RFQs. A panel of six committee members convened in October 2013, July 2015 and August 2015 to review the qualifications. A total of twenty-one firms were deemed qualified for the short list. A committee reconvened again in October 2015 to re-review the prequalified shortlist firms for consideration of on-call services. The selection committee recommends NAC Architecture after a thorough review based upon the culmination of their RFQ response, experience, team members, fee schedule, familiarity with a variety of projects, workload and availability of team members.

It is recommended that the District enter into an agreement with NAC Architecture for architectural design services in order for the District to respond quickly on an as-needed basis for design assistance on various projects.

The services covered by this agreement shall commence November 10, 2015 and ends June 30, 2017. The contract is a not to exceed fee of \$82,500, including \$2,500 of reimbursable expenses.

This project is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the contract with NAC Architecture for On-Call Architectural Design Services for Various Projects District-Wide as presented.

Fiscal Impact:	\$82,500	Board Date: November 9, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 11/9/15

Project: Various Facility Improvement projects

Site: **District-Wide**

Consultants: **NAC Architecture**

Type of Service: Architectural Design Services

Agreement Summary	No.	Amount	Reimbursables	Start	Duration	
						End
Original Contract Amount		\$ 80,000.00	\$ 2,500.00	11/10/2015		6/30/2017
Total Agreement Amount		\$ 82,500.00				

DESCRIPTION:

On-Call Architectural Design Consulting Services

Total Proposed Amount: \$ **82,500.00**

Contract End Date: **6/30/2017**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 9, 2015
Re:	Approval of Agreement with Simpson, Gumpertz & Heger for On-Call Structural Engineering Services for Various Facility Improvement Projects	
Action:	Request for Approval	

BACKGROUND:

This is a new agreement for on-call structural engineering consultant services. The District requires on an as-needed basis, the assistance of a structural engineering consultant to respond quickly when there are immediate investigations that need to occur. The District's intent is to utilize the on-call structural engineer in emergency situations following earthquake events or when needed to assess health and safety conditions as it relates to structural conditions. The consultant will be responsible to undertake building assessments to develop and provide any relevant analyses, investigations, evaluations and recommendations for repair and remediation. If necessary, the consultant may be required to create plans and specifications to be submitted to appropriate agencies, including, but not limited to, the City of Santa Ana, City of Orange, and DSA. The District is in need of expanding our current on-call services due to the volume of work.

ANALYSIS:

A Request for Qualifications (RFQ) #1314-57 for on-call structural engineering services was released and advertised on May 20, 2014 with a due date of June 16, 2014. Eleven firms responded, Brandow & Johnston, Inc. (Irvine), IDS Group, Inc. (Irvine), MHP, Inc. (Long Beach), Rodriguez Engineering, Inc. (Orange), Simpson Gumpertz & Heger (Newport Beach), Engineering Alignment Systems, Inc. (Santa Ana), Lionakis (Newport Beach), Saiful Bouquet Inc. (Orange), TTG Engineers (Anaheim), John A. Martin and Associates, Inc. (Los Angeles), VCA Engineers, Inc. (Irvine). A selection committee convened on September 15, 2014 and nine firms were deemed qualified for the short list. Simpson Gumpertz & Heger (Simpson) are one of the pre-qualified firms. Simpson is one of several other structural engineers who are providing on-call services are located within the District and are capable to respond timely on as-needed basis.

The services covered by this agreement shall commence November 10, 2015 and ends December 31, 2016. Hourly rates average \$131.00. The services are based on a not-to-exceed fee in the amount of \$52,000, including \$2,000 in reimbursables.

This agreement is funded by Capital Facilities Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Agreement with Approval of Agreement with Simpson, Gumpertz & Heger for On-Call Structural Engineering Services for various Facility Improvement Projects as presented.

Fiscal Impact:	\$52,000	Board Date: November 9, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 11/9/15

Project: **On-call Structural Engineer**

Site: **District-wide**

Consultant: **Simpson, Gumpertz & Heger**

Type of Service: On-call structural engineering

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Contract Amount		\$ 50,000.00	\$ 2,000.00	11/10/2015	12/31/2016
Total Agreement Amount		\$ 52,000.00			
		<i>(Not to exceed)</i>			

DESCRIPTION:

On-call agreement for structural engineering

Total Proposed Amount: \$ **52,000.00**

Contract End Date: **12/31/2016**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 9, 2015
Re:	Approval of Agreement with HPI Architecture for Professional Design Services for the Orange Education Center at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

This is an amendment to an existing agreement for additional architectural design services and an extension of time. On December 8, 2014 the Board of Trustees approved an agreement with HPI Architecture for professional design services for the Orange Education Center (OEC) of Santiago Canyon College located on North Batavia Street in the City of Orange. The architectural services covers all design phases, DSA approvals and through the construction administration phase, including DSA certification and close out. Additional design fee services for the project are required to reconcile square footage and estimated construction costs now that the programming phase has been completed and have progressed into schematic design. Through the course of schematic design the square footage of the building has increased from the original target of 50,000 square feet to 63,000 square feet based upon program meetings with the user groups undertaken in the program verification phase as well as due to constraints in the building structural grid. The building can be partially demolished but is constrained in the amount of demolition due to the structural design of the existing building.

The increase in square footage as well as an increase in construction cost estimates impacts the overall architectural design fee and needs to be adjusted accordingly. The construction budget has increased from a target of \$16 million to \$23 million based on the current Option 3 renovation and reduction of square footage with all current programs accommodated in the building as originally occupied, excluding the Warehouse and Publications operations. The target renovation construction budget increase has occurred due to: 1) renovation construction cost per square foot increases; 2) the increase in building square footage to reconcile assignable square footage (ASF) and gross square footage (GSF); 3) increases to meet the Child Development Center square footage exterior requirements and addition of costs for degreaser kitchen facilities to meet code; 4) new information regarding structural upgrades after further building destructive testing and investigation requirements by DSA; and 5) due to the constraints in demolition of the existing building due to the structural grid which limits the ability to reduce square footage.

ANALYSIS:

The amendment is to increase the contract by \$493,450 and to extend time. The revised total contract amount is \$2,216,650. The services covered by this agreement commenced on December 9, 2014 and the new end date has been revised from May 31, 2018 to June 30, 2019.

An analysis of hours and associated tasks was provided and evaluated to justify the additional fee requested. The District has reviewed the additional hours and found the added service fee to be fair and reasonable.

This project is funded by Measure E, Budget Stabilization, and Redevelopment Funds.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with HPI Architecture for the Orange Education Center at Santiago Canyon College as presented.

Fiscal Impact:	\$493,450	Board Date: November 9, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 11/9/15

Project: Orange Education Center

Site: Santiago Canyon College

Consultant: HPI Architecture

Type of Service: Professional Design Services

Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Contract Amount		\$1,698,200.00	\$ 25,000.00	12/9/2014	5/31/2018
Amendment #1		\$493,450.00	N/A	12/9/2014	6/30/2019
Total Agreement Amount		\$ 2,216,650.00			
		<i>(Not to exceed)</i>			

DESCRIPTION:

Professional design services for option 3

Total Proposed Amount: \$ **493,450.00**

Contract End Date: **6/30/2019**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 9, 2015
Re:	Approval of Agreement with Sindoni Consulting & Management Services, Inc. for Commissioning Consulting Services for the Chiller Replacement Project at Building D at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

This is a new agreement with Sindoni Consulting & Management Services, Inc. for commissioning consulting services for the chiller replacement project at Building D at Santiago Canyon College. The District is in need of an independent commissioning consultant to participate in the design review, system installation review, system functional testing, systems trend review and analysis, and preparation of a user system manual as part of the Proposition 39 Year 3 energy efficiency projects. Commissioning services are required under Title 24 based on the scope, depth and breadth of the project. The consultant is to oversee and assist the District and College in the development of a plan that will ensure proper functional testing is undertaken for all the systems outlined in the design to ensure target energy efficiency measures are met which is required as part of the state utility incentives requirements. The consultant will also provide a long-term plan that outlines steps for verification and measurement of performance to ensure continued successful operation of the chiller and new energy management system.

ANALYSIS:

A Request for Proposal (RFP) #1415-121 for commissioning consulting services for the chiller replacement project at Building D at Santiago Canyon College was released September 20, 2015 to all six (6) pre-qualified firms with a due date of October 12, 2015. The District received five responses from Enovity, Inc. (Irvine), Sindoni Consulting & Management Services, Inc. (Newport Beach), Glumac (Irvine), Farnsworth Group (Claremont), and Kitchell (Costa Mesa). A selection committee reviewed the proposals on October 13, 2015. Interviews were held on October 16, 2015 and October 19, 2015 with Glumac, Sindoni and Enovity. The selection committee recommends Sindoni after a thorough review based upon the culmination of their RFP response and responsiveness, qualifications, interviews, experience, team members, reference checks, approach to the project, fee, schedule, knowledge and experience with chiller replacement projects. The committee reviewed the timeliness and completeness of responses; technical qualifications; record of past performance; reference checks; approach to work; ability to meet the anticipated schedule; and the ability to resource the project appropriately with cost control measures.

The services covered by this agreement shall commence November 10, 2015 and ends June 30, 2017. The contract is a not to exceed fee of \$39,690.

This project is funded by Prop 39 and utility rebates.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with Sindoni Consulting & Management Services, Inc. for Commissioning Consulting Services for the Chiller Replacement Project at Building D at Santiago Canyon College as presented.

Fiscal Impact:	\$39,690	Board Date: November 9, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Board Agreement Summary

Board Date: 11/9/2015

Project: Chiller Replacement at Building D

Site: Santiago Canyon College

Consultant: Sindoni Consulting & Management Services, Inc.

Type of Service: Commissioning Consulting Services

Agreement Summary	No.	Amount	Reimbursable	Duration	
				Start	End
Contract Amount		\$ 39,690.00		11/10/2015	6/30/2016
Total Agreement Amount		\$ 39,690.00			
		<i>(Not to exceed)</i>			

DESCRIPTION:

Agreement for commissioning consulting services for the chiller replacement at Building D at Santiago Canyon College

Total Proposed Amount: \$ 39,690.00

Contract End Date: 6/30/2016

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To: Board of Trustees	Date: November 9, 2015
Re: Adoption of Resolution No.15-21 Solid Waste Handling, Trash and Recycling Services without Competitive Bidding	
Action: Request for Adoption	

BACKGROUND

The District is currently in the last year of a five-year contract for solid waste collection and disposal service expiring June 30, 2016; therefore, it is time to re-bid this service.

ANALYSIS

Due to the need to develop a more robust contract to incorporate solid waste reduction and management goals included in the District's Sustainability Plan, it was determined to proceed by requesting and evaluating Request for Proposals (RFP) from various qualified vendors in accordance with Public Resources Code section 40059. This will allow flexibility for the District, as well as the bidders to provide the best solution based on our needs and requirements that are in the best interests of the District.

The approval of the attached Resolution No.15-21 is authorizing the procurement of Districtwide waste handling and recycling services by contract without competitive bidding. Public Resources Code section 40059 is specifically for solid waste handling services and requires a resolution be adopted by the Board if the District wishes to proceed with the RFP process for such services. The resolution was prepared by the District's legal counsel, Hugh Lee of Atkinson, Andelson, Loya, Ruud & Romo.

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution No.15-21 authorizing the procurement of District-wide waste handling and recycling services by contract without competitive bidding as presented.

Fiscal Impact: N/A	Board Date: November 9, 2015
Prepared by: Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION AUTHORIZING THE PROCUREMENT OF DISTRICT-WIDE SOLID
WASTE HANDLING AND RECYCLING SERVICES WITHOUT COMPETITIVE
BIDDING**

RESOLUTION NO. 15-21

WHEREAS, the Governing Board of the Rancho Santiago Community College District (“District”) has a need to procure solid waste handling, trash and recycling services with a qualified vendor; and

WHEREAS, the District’s Governing Board of Trustees (“Board”) has determined that notwithstanding any other provision of law, aspects of solid waste handling including, but not limited to, frequency of collection, means of collection and transportation, level of services, charges and fees, and nature location, and extent of providing solid waste handling services are of a local concern; and

WHEREAS, the District’s Board has determined that it is in the best interest of the District to procure solid waste handling services by contract without competitive bidding; and

WHEREAS, Public Resources Code section 40059 states that the District may, upon determining that aspects of solid waste handling are of a local concern, may authorize the procurement of solid waste handling services by means of a contract without competitive bidding; and

WHEREAS, the District intends on procuring solid waste handling services in accordance with Public Resources Code section 40059 by requesting and evaluating Requests for Proposals from various qualified vendors, and selecting a vendor that meets the District’s needs and requirements that it determines are in the best interests of the District.

NOW, THEREFORE, the District hereby finds, determines, declares and resolves as follows:

Section 1. All of the recitals set forth above are true and correct, and the District Board so finds and determines.

Section 2. The District intends on procuring solid waste handling services as allowed and in accordance with Public Resources Code section 40059.

Section 3. The District will request and evaluate Requests for Proposals from various qualified vendors and award a contract to a vendor that meets the District’s needs and requirements that it determines are in the best interests of the District.

Section 4. This resolution shall be effective as of date of its adoption.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rancho Santiago Community College District this 9th day of November 2015, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

I, Lawrence R. Labrado, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
Rancho Santiago Community College District

I, John Hanna, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 9th day of November, 2015, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this 9th day of November 2015.

Clerk of the Board of Trustees
Rancho Santiago Community College District

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS AND FISCAL SERVICES

To:	Board of Trustees	Date: November 9, 2015
Re:	Approval of Contracts with Dell Marketing L.P., Hewlett Packard Company and Hewlett Packard Enterprise	
Action:	Request for Approval	

BACKGROUND

On November 16, 2009 the Board approved the usage of two Western States Contracting Alliance (WSCA) contracts, for the purchase of information technology equipment, goods and services on an as needed basis with Dell Marketing L.P. and Hewett Packard Company. Both contracts have expired and were replaced with new contracts that require Board approval.

ANALYSIS

The State of Minnesota, on behalf of the National Association of State Procurement Officials (NASPO) and the Western States Contracting Alliance (WSCA), awarded new contracts for computer equipment, software, peripherals and related services to Dell Marketing L.P. including Authorized Resellers, Master Price Agreement #MNWNC-108, Hewlett Packard Company including Authorized Resellers, Master Price Agreement #MNWNC-115, #MNNVP-133 and Hewlett Packard Enterprise including Authorized Resellers, Master Price Agreement #MNNVP-134. These contracts were approved for usage in California by the California Department of General Services, pursuant to California Participating Addendums.

Using these contracts will allow the District to continue to purchase information technology products including equipment, software, peripherals and related services at discounted prices, on an as-needed basis. These contracts were competitively bid to achieve cost-effective and efficient acquisition of quality products and services. Depending on the product or service, there is a minimum discount of 13.5% for Dell products/services, 12%-30% for Hewlett Packard Company products/services and 14%-40% for Hewlett Packard Enterprise products/services. Greater discounts are available based on volume purchases, reseller incentives and manufacturer promotions.

Complete copies of the contracts are available for review in the Purchasing Department.

RECOMMENDATION

It is recommended that the Board of Trustees approve the following contracts: Dell Marketing L.P. including Authorized Resellers, Master Price Agreement #MNWNC-108, Hewlett Packard Company including Authorized Resellers, Master Price Agreement #MNWNC-115, #MNNVP-133 and Hewlett Packard Enterprise including Authorized Resellers, Master Price Agreement #MNNVP-134, for the purchase of computer equipment, software, peripherals and related services, and any future renewals, extensions and addendums, as presented.

Fiscal Impact:	Per WSCA Master Price Agreements	Board Date: November 9, 2015
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



STATE OF MINNESOTA
 Materials Management Division
 112 Administration Building
 50 Sherburne Avenue
 St. Paul, MN 55155
 Voice: 651.296.2600
 Fax: 651.297.3996



MINNESOTA WSCA-NASPO MASTER AGREEMENT AWARD

**WITH
 DELL MARKETING, L.P.**

FOR

**COMPUTER EQUIPMENT: (Desktops, Laptops, Tablets, Servers and Storage
 including Related Peripherals & Services)**

To: Dell Marketing L. P. CONTRACT NO: MNWNC-108
 One Dell Way
 Mailstop 8707 RR1-33 Legal *SM* 2/26/15
 Round Rock, TX 78682 *2/27 3/3/15*

Contract Vendor Administrator: Diane Wigington
 Email: Diane.Wigington@dell.com THROUGH April 1, 2015, or upon final executed signatures, whichever is later
 Phone: (512) 728-4805 EXTENSION OPTION: March 31, 2017
 UP TO 36 MONTHS

You are hereby notified that your response to our solicitation, which opened January 31, 2014, is accepted. The following documents, in order of precedence, are incorporated herein by reference and constitute the entire Contract between you and the State: 1. A Participating Entity's Participating Addendum ("PA") A Participating Entity's Participating Addendum shall not diminish, change, or impact the rights of the Lead State with regard to the Lead State's contractual relationship with the Contract Vendor under the Terms of Minnesota WSCA-NASPO Master Agreement; 2. Minnesota WSCA-NASPO Master Agreement (includes negotiated Terms and Conditions); 3. The Solicitation; and 4. the Contract Vendor's response to the Solicitation. These documents shall be read to be consistent and complementary. Any conflict among these documents shall be resolved by giving priority to these documents in the order listed above.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

1. **DELL MARKETING L. P.**
 The Contractor certifies that the appropriate person(s) have executed this Agreement on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.

By: *Stephanie G. Miller*
 Title: Contract Manager / Senior Manager *SM*
 Date: 16 February 2015

By: _____
 Title: _____
 Date: _____

2. **MINNESOTA MATERIALS MANAGEMENT DIVISION**
 In accordance with Minn. Stat. § 16C.03, subd. 3.

By: *Jill Kahle*
 Title: Master Agreement Administrator
 Date: 2/18/15

3. **MINNESOTA COMMISSIONER OF ADMINISTRATION**
 Or delegated representative.

By: Original signed
 Date: _____

MAR 03 2015

By Lucas J. Jannett

PARTICIPATING ADDENDUM
NASPO ValuePoint Cooperative Purchasing Program

COMPUTER EQUIPMENT MASTER AGREEMENT
Minnesota Master Agreement No.: MNWNC-108

California Participating Addendum No. 7-15-70-34-003
DELL MARKETING, L.P. (Contractor)

This Participating Addendum Number **7-15-70-34-003** is entered into between the State of California, Department of General Services (hereafter referred to as "State" or "DGS") and Dell Marketing, L.P. (hereafter referred to as "Contractor") under the NASPO ValuePoint Cooperative Purchasing Program Master Agreement Number MNWNC-108 ("Master Agreement") executed by the State of Minnesota.

1. Scope

- A. This Participating Addendum covers the purchase of Computer Equipment under the Master Agreement for the following product bands:

- Band 1 – Desktop
- Band 2 – Laptop
- Band 3 – Tablet
- Band 4 – Server
- Band 5 – Storage

- B. This Participating Addendum is available for use by California political subdivisions/local governments (hereafter referred to as "Purchasing Entities"). A political subdivision/local government is defined as any city, county, city and county, district, or other local governmental body or corporation, including the California State Universities (CSU) and University of California (UC) systems, K-12 schools and community colleges empowered to expend public funds.
- C. Political subdivision/local government use of this Participating Addendum is optional. Each political subdivision/local government is to make its own determination whether this Participating Addendum and the Minnesota Master Agreement are consistent with its procurement policies and regulations.
- D. Participating Entities may enter into lease agreements for the products covered in the Master Agreement, if they have the legal authority to enter into these types of agreements.

2. Term

- A. The term of this Participating Addendum shall begin upon signature approval by the State and will end March 31, 2017, or upon termination by the State, whichever occurs first.
- B. Lead State amendments to extend the Master Agreement term date are automatically incorporated into this Participating Addendum unless terminated early in accordance with the terms and conditions of the Master Agreement or this Participating Addendum.

Participating State:
STATE OF CALIFORNIA

By: CCB for JB
Name: Jim Butler
Title: Deputy Director
Date: 10/1/15

Contractor:
DELL MARKETING, L.P.

By: Amy Im
Name: Amy Im
Title: Contracts Manager
Date: 9/30/15



STATE OF MINNESOTA
 Materials Management Division
 112 Administration Building
 50 Sherburne Avenue
 St. Paul, MN 55155
 Voice: 651.296.2600
 Fax: 651.297.3996



**MINNESOTA WSCA-NASPO MASTER AGREEMENT AWARD
 WITH
 Hewlett Packard Company
 FOR**

**COMPUTER EQUIPMENT: (Desktops, Laptops, Tablets, Servers, and Storage
 including Related Peripherals & Services)**

To: Hewlett-Packard Company
 3000 Hanover Street
 Palo Alto, CA 94304

CONTRACT NO:

MNWNC-115

Contract Vendor Administrator:
 Debra Lee
 Email: debra.lee@hp.com
 Phone: 847.537.0344

CONTRACT PERIOD:

April 1, 2015, or upon final
 executed signatures,
 whichever is later

Through

March 31, 2017

EXTENSION OPTION:

UP TO 36 MONTHS

You are hereby notified that your response to our solicitation, which opened January 31, 2014, is accepted. The following documents, in order of precedence, are incorporated herein by reference and constitute the entire Contract between you and the State: 1. A Participating Entity's Participating Addendum ("PA") A Participating Entity's Participating Addendum shall not diminish, change, or impact the rights of the Lead State with regard to the Lead State's contractual relationship with the Contract Vendor under the Terms of Minnesota WSCA-NASPO Master Agreement; 2. Minnesota WSCA-NASPO Master Agreement (includes negotiated Terms and Conditions); 3. The Solicitation; and 4. the Contract Vendor's response to the Solicitation. These documents shall be read to be consistent and complementary. Any conflict among these documents shall be resolved by giving priority to these documents in the order listed above.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

1. HEWLETT-PACKARD COMPANY

The Contractor certifies that the appropriate person(s) have executed this Agreement on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.

By: Matthew C. Keck
Signature
 Printed Name: Matthew C. Keck
 Title: Senior Counsel
 Date: 2/12/15

By: _____
Signature
 Printed Name: _____
 Title: _____
 Date: _____

2. MINNESOTA MATERIALS MANAGEMENT DIVISION

In accordance with Minn. Stat. § 18C.03, subd. 3.

By: Jane Kahle
Signature
 Title: Master Agreement Administrator
 Date: 2/17/15

3. MINNESOTA COMMISSIONER OF ADMINISTRATION
 Or delegated representative.

By: Original signed
 Date: _____

FEB 26 2015

By Lucas J. Jannett

ASSIGNMENT AGREEMENT

This Assignment Agreement is by and among the State of Minnesota, acting through its commissioner of Administration (State), Hewlett Packard Company, ("Original Contract Vendor") 3000 Hanover Street, Palo Alto, CA 94304, HP Inc., ("Assigned Contract Vendor") 1501 Page Mill Road, Palo Alto, CA 94304 and Hewlett Packard Enterprise, ("Assigned Contract Vendor") 3000 Hanover Street, Palo Alto, CA 94304.

WHEREAS, the State has an agreement with the Original Contract Vendor, Master Agreement No. MNWNC-115, ("Master Agreement") effective April 1, 2015 through March 31, 2017 to provide Computer Equipment (Desktops, Laptops, Tablets, Servers and Storage including related peripherals & services); and

WHEREAS, the Original Contract Vendor wishes to separate Hewlett Packard Company into two independent companies and assign all its interests and obligations in the Master Agreement to the Assigned Contract Vendors;

WHEREAS, the assignment provision of the Master Agreement provides assignment of the agreement only upon written consent of the State.

NOW THEREFORE, the parties agree to the following:

1. Effective November 1, Master Agreement No. MNWNC-115 is assigned to two independent companies, the Assigned Contract Vendors. The products have been divided as noted below:

Master Agreement No. MNNVP-133

HP Inc.

Master Agreement Administrator: Debra Lee; debra.lee@hp.com, 847-537-0344 or 847-922-2977

HP Inc. will provide Desktops, Laptops and Tablets including related peripherals and services (Bands 1, 2, & 3).

Master Agreement No. MNNVP-134

Hewlett Packard Enterprise

Master Agreement Administrator: Stacy Kearns; Stacey.lvn.kearns@hp.com, 512-319-3018

Hewlett Packard Enterprise will provide Servers and Storage including related peripherals and services. (Bands 4 & 5).

This Agreement will become effective upon its approval and execution by the parties and approval of the appropriate State officials, pursuant to Minn. Stat. §16C.05, subd. 2.

2. The State hereby approves the request of the Original Contract Vendor to assign to the Assigned Contract Vendors all its interests, rights, responsibilities, duties, and other provisions set forth in the Master Agreement, which is attached and incorporated as Exhibit C, provided the Original Contract Vendor and the Assigned Contract Vendors agree to all provisions set forth in this Assignment Agreement. Furthermore the Assigned Contract Vendors agree to the Pricing Schedules attached and incorporated as Exhibit A and B. These Pricing Schedules provide clarity to the established products and discounts assigned to each vendor and fully replace the Original Contract Vendor Master Agreement Pricing Schedule.
3. The Original Contract Vendor and the Assigned Contract Vendors jointly and severally represent and warrant to the State that:
 - a. the Original Contract Vendor is not in default of any of its obligations under the Contract; and
 - b. the Original Contract Vendor has assigned to the Assigned Contract Vendors, under separate agreement, sufficient information, rights to technology, and key personnel sufficient to enable the Assigned Contract Vendors to properly perform the duties, responsibilities, obligations, and all other provisions assigned to the Assigned Contract Vendors; in addition, Original Contract Vendor assigns all prepaid funds paid by the Participating Entity under the Master Agreement for services, storage or subscriptions to the applicable Assigned Contract Vendor who has received transfer of such services, storage and subscriptions and
 - c. the Assigned Contract Vendors are ready, willing, and able to perform all of the duties, obligations, and responsibilities of the Master Agreement.
4. The Assigned Contract Vendors accept assignment of all the provisions of the Master Agreement.
5. Ordering and invoicing for Hewlett Packard Company acting through Hewlett Packard Enterprise may begin on or after 8/1/2015.

Ordering and invoicing for HP Inc. may begin on or after 11/1/2015.

Any and all amounts due to Hewlett Packard Company by the Participating Entity for goods and/or services provided by the Hewlett Packard Company Vendor prior to November 1, 2015, under the Master Agreement will be paid to Hewlett Packard Company by the Participating Entity. Any and all amounts due under the Master Agreement on or after November 1, 2015, will be paid to the Assigned Contract Vendors by the Participating Entity.

- 6. When applicable, payment for remaining work and travel expenses from the Master Agreement will be paid at the rates set in the Master Agreement. The amount to be paid to the Assigned Contract Vendors will not exceed the Contract's total costs, minus the total payments made to the Original Contract Vendor.
- 7. The Assigned Contract Vendors will provide proof of insurance with the coverage and in the amounts called for in the original solicitation document, attached herein. It is understood currently Hewlett Packard Enterprise is a subsidiary of Hewlett Packard Company and therefore insured as required. Once the separation occurs November 1, 2015, insurance certificates will be provided for each new company.
- 8. The Assigned Contract Vendors will supply Affirmative Action Certification if so required by MN.Stat.§ 36A.36, or if applicable certify Assigned Vendor is in federal affirmative action compliance pursuant to MN.Stat.§ 363A.36.

IN WITNESS WHEREOF, the parties have caused this Assignment Agreement to be duly executed intending to be bound thereby.

**1. ORIGINAL CONTRACT VENDOR
HEWLETT PACKARD COMPANY**

The Original Contract Vendor certifies that the appropriate person(s) have executed this document on behalf of the Contract Vendor as required by applicable articles, bylaws, resolutions, or ordinances.

By: *Mark Ober*

Title: Senior Counsel

Date: June 30, 2015

By: _____

Title: _____

Date: _____

**2. MATERIALS MANAGEMENT DIVISION and
NASPO ValuePoint (formerly WSCA-NASPO)
Master Agreement Administrator]**

In accordance with Minn. Stat. §16C.03, Subd. 3.

By: *Deborah*

Title: Acquisition Management Specialist

Date: 7/7/15

3. COMMISSIONER OF ADMINISTRATION
Or delegated representative.

By: *John J. Jannett*

Date: 7/7/2015

**4. ASSIGNED CONTRACT VENDOR
HP Inc.**

The Assigned Contract Vendor certifies that the appropriate person(s) have executed the Contract on behalf of the Contract Vendor as required by applicable articles, bylaws, resolutions, or ordinances.

By: *Mark Ober*

Title: Senior Counsel

Date: June 30, 2015

By: _____

Title: _____

Date: _____

**5. ASSIGNED CONTRACT VENDOR
HEWLETT PACKARD ENTERPRISE**

The Assigned Contract Vendor certifies that the appropriate person(s) have executed the Contract on behalf of the Contract Vendor as required by applicable articles, bylaws, resolutions, or ordinances.

By: *Mark Ober*

Title: Senior Counsel

Date: June 30, 2015

By: _____

Title: _____

Date: _____

PARTICIPATING ADDENDUM
NASPO Valuepoint Cooperative Purchasing Program

COMPUTER EQUIPMENT MASTER AGREEMENT
Minnesota Master Agreement No.: MNWNC-115 and MNNVP-133

California Participating Addendum No. 7-15-70-34-001
HEWLETT PACKARD COMPANY (Contractor)

This Participating Addendum Number **7-15-70-34-001** is entered into between the State of California, Department of General Services (hereafter referred to as "State" or "DGS") and Hewlett Packard Company (hereafter referred to as "Contractor") under the NASPO Valuepoint Cooperative Purchasing Program Master Agreement Number MNWNC-115 ("Master Agreement") executed by the State of Minnesota.

1. Scope

- A. This Participating Addendum covers the purchase of Computer Equipment under the Master Agreement for the following product bands:

Band 1 – Desktop
Band 2 – Laptop
Band 3 – Tablet

- B. This Participating Addendum is available for use by California political subdivisions/local governments (hereafter referred to as "Purchasing Entities"). A political subdivision/local government is defined as any city, county, city and county, district, or other local governmental body or corporation, including the California State Universities (CSU) and University of California (UC) systems, K-12 schools and community colleges empowered to expend public funds.
- C. Political subdivision/local government use of this Participating Addendum is optional. Each political subdivision/local government is to make its own determination whether this Participating Addendum and the Minnesota Master Agreement are consistent with its procurement policies and regulations.

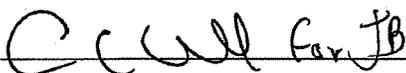
2. Term

- A. The term of this Participating Addendum shall begin upon signature approval by the State and will end March 31, 2017, or upon termination by the State, whichever occurs first.
- B. Lead State amendments to extend the Master Agreement term date are automatically incorporated into this Participating Addendum unless terminated early in accordance with the terms and conditions of the Master Agreement or this Participating Addendum.

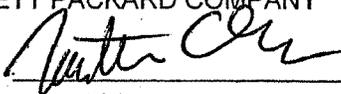
13. Agreement

- A. This Participating Addendum and the Master Agreement together with its exhibits and/or amendments, set forth the entire agreement between the parties with respect to the subject matter of all previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. Terms and conditions inconsistent with, contrary or In addition to the terms and conditions of this Participating Addendum and the Master Agreement, together with its exhibits and/or amendments, shall not be added to or incorporated into this Participating Addendum or the Master Agreement and its exhibits and/or amendments, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of this Participating Addendum and the Master Agreement and its exhibits and/or amendments shall prevail and govern in the case of any such inconsistent or additional terms.
- B. By signing below Contractor agrees to offer the same products/and or services as on the Master Agreement, at prices equal to or lower than the prices on that contract.
- C. IN WITNESS WHEREOF, the parties have executed this Participating Addendum as of the date of execution by both parties below.

Participating State:
STATE OF CALIFORNIA

By: 
Name: Jim Butler
Title: Deputy Director
Date: 9/29/15

Contractor:
HEWLETT PACKARD COMPANY

By: 
Name: Matthew C. Keek
Title: Senior Counsel
Date: 9/28/15

PARTICIPATING ADDENDUM

NASPO Valuepoint Cooperative Purchasing Program

COMPUTER EQUIPMENT MASTER AGREEMENT
Minnesota Master Agreement No.: MNWNC-115 and MNNVP-134

California Participating Addendum No. 7-15-70-34-002

HEWLETT PACKARD COMPANY (Contractor)

This Participating Addendum Number **7-15-70-34-002** is entered into between the State of California, Department of General Services (hereafter referred to as "State" or "DGS") and Hewlett Packard Company (hereafter referred to as "Contractor") under the NASPO Valuepoint Cooperative Purchasing Program Master Agreement Number MNWNC-115 ("Master Agreement") executed by the State of Minnesota.

1. Scope

- A. This Participating Addendum covers the purchase of Computer Equipment under the Master Agreement for the following product bands:

Band 4 – Server
Band 5 – Storage

- B. This Participating Addendum is available for use by California political subdivisions/local governments (hereafter referred to as "Purchasing Entities"). A political subdivision/local government is defined as any city, county, city and county, district, or other local governmental body or corporation, including the California State Universities (CSU) and University of California (UC) systems, K-12 schools and community colleges empowered to expend public funds.
- C. Political subdivision/local government use of this Participating Addendum is optional. Each political subdivision/local government is to make its own determination whether this Participating Addendum and the Minnesota Master Agreement are consistent with its procurement policies and regulations.

2. Term

- A. The term of this Participating Addendum shall begin upon signature approval by the State and will end March 31, 2017, or upon termination by the State, whichever occurs first.
- B. Lead State amendments to extend the Master Agreement term date are automatically incorporated into this Participating Addendum unless terminated early in accordance with the terms and conditions of the Master Agreement or this Participating Addendum.

13. Agreement

- A. This Participating Addendum and the Master Agreement together with its exhibits and/or amendments, set forth the entire agreement between the parties with respect to the subject matter of all previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of this Participating Addendum and the Master Agreement, together with its exhibits and/or amendments, shall not be added to or incorporated into this Participating Addendum or the Master Agreement and its exhibits and/or amendments, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of this Participating Addendum and the Master Agreement and its exhibits and/or amendments shall prevail and govern in the case of any such inconsistent or additional terms.
- B. By signing below Contractor agrees to offer the same products/and or services as on the Master Agreement, at prices equal to or lower than the prices on that contract.
- C. IN WITNESS WHEREOF, the parties have executed this Participating Addendum as of the date of execution by both parties below.

Participating State:
STATE OF CALIFORNIA

By: CCWJ for JB
Name: Jim Butler
Title: Deputy Director
Date: 9/29/15

Contractor:
HEWLETT PACKARD COMPANY

By: Matthew C. Keck
Name: Matthew C. Keck
Title: Senior Counsel
Date: 9/29/15

Purchase Order List

10/11/2015 thru 10/24/2015

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
* 16-P0037830	10/16/2015	12	Center for Teacher Education	Equip-Fed Prgm >\$1,000< \$5,000	CN SCHOOL AND OFFICE SOLUTIONS INC	16,288.39
16-P0038057	10/12/2015	12	Financial Aid Office	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	699.17
* 16-P0038058	10/12/2015	12	Career Counseling Center	Software License and Fees	EUREKA	6,561.00
16-P0038059	10/12/2015	12	Veterans Resource Center	Non-Instructional Supplies	IMAGE PRINTING SOLUTIONS	162.00
16-P0038060	10/12/2015	12	Digital Media Center	Food and Food Service Supplies	PARADISE BAKERY & CAFE	278.25
16-P0038061	10/12/2015	12	Safety & Parking - DO	Non-Instructional Supplies	RYDIN DECAL	7,891.96
16-P0038062	10/12/2015	12	MESA	Other Participant Travel Exp	MICHELANGELO LEASING INC	840.00
16-P0038063	10/12/2015	12	Chemistry	Instructional Supplies	SIGMA ALDRICH INC	1,052.79
16-P0038065	10/12/2015	12	Pharmacy Technology	Instructional Supplies	MED SPECS INC	149.53
16-P0038066	10/12/2015	12	ACT Center	Non-Instructional Supplies	ACT	486.00
16-P0038067	10/12/2015	12	Financial Aid Office	Conference Expenses	CASFAA	375.00
16-P0038068	10/12/2015	12	Financial Aid Office	Conference Expenses	HYATT REGENCY SACRAMENTO	358.00
16-P0038069	10/12/2015	12	SAC Continuing Ed-Instruction	Instructional Supplies	XEROX CORP	2,488.32
16-P0038070	10/12/2015	11	Maintenance	Maint/Oper Service Agreements	GENERAL AIR COMPRESSORS	2,000.00
16-P0038071	10/12/2015	11	Manufacturing Technology	Contracted Services	DAN'S MACHINE REPAIR	3,000.00
16-P0038072	10/12/2015	11	Custodial	Non-Instructional Supplies	XPEDX PAPER CO	3,399.23
16-P0038073	10/12/2015	11	Custodial	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	10,000.00
16-P0038074	10/12/2015	11	Maintenance	Contracted Repair Services	WEATHERITE CORP	2,100.00
16-P0038075	10/12/2015	11	Custodial	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	10,000.00
16-P0038076	10/12/2015	33	CDC Administration	Instructional Supplies	LAKESHORE LEARNING MATERIALS	10,000.00
* 16-P0038077	10/12/2015	33	CDC Administration	Instructional Supplies	LAKESHORE LEARNING MATERIALS	1,533.39
16-P0038078	10/12/2015	11	International Student Program	Courier/Delivery Services	FEDEX	64.52
16-P0038079	10/12/2015	12	Student Support Services	Non-Instructional Supplies	DENNIS JAMES CLEEK	712.58
16-P0038080	10/12/2015	12	Nursing	Instructional Supplies	WALLCUR INC	331.52
16-P0038081	10/12/2015	12	Nursing	Instructional Supplies	LAERDAL MEDICAL CORP	801.47
16-P0038082	10/12/2015	12	Ctr for Intl Trade Dev Office	Software License and Fees	GUIDEBOOK INC	2,000.00
16-P0038083	10/13/2015	11	Safety & Security Office	Conference Expenses	AMERICAN EXPRESS	366.00
16-P0038084	10/13/2015	12	Student Services Office	Advertising	PANDORA MEDIA INC.	21,008.03
16-P0038085	10/13/2015	11	Honors Program	Inst Dues & Memberships	HONORS TRANSFER COUNCIL OF CALIF	120.00
16-P0038087	10/13/2015	12	Photography	Instructional Supplies	SAMY'S CAMERA	500.00
16-P0038088	10/13/2015	12	Inmate Education Program	Books, Mags & Subscrip-Non-Lib	DON BOOKSTORE	1,914.84
16-P0038089	10/13/2015	11	Digital Media Center	Contracted Repair Services	CONTROL AIR CONDITIONING CORP	1,466.04
16-P0038090	10/13/2015	12	Student Equity	Conference Expenses	NICOLE M. LINDENSTEIN	335.00
16-P0038091	10/13/2015	12	Student Equity	Conference Expenses	RAQUEL D. ROMAN-MORFIN	335.00
16-P0038092	10/13/2015	11	Maintenance & Operations	Contracted Services	AIR TREATMENT CORP	6,400.00
16-P0038093	10/13/2015	12	Biology	Instructional Supplies	GLOBE SCIENTIFIC INC	278.57
16-P0038094	10/13/2015	41	Facility Planning Office	Bldg Impr - Contractor Svcs	COAST ELECTRIC	335,449.80
16-P0038095	10/13/2015	41	Facility Planning Office	Bldg Impr - Contractor Svcs	ACCO ENGINEERED SYSTEMS INC	446,760.00
16-P0038096	10/13/2015	11	Maintenance & Operations	Contracted Services	AIR TREATMENT CORP	3,680.00

Legend: * = Multiple Accounts for this P.O.

Purchase Order List

10/11/2015 thru 10/24/2015

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
16-P0038097	10/13/2015	33	EHS Administration	Non-Instructional Supplies	SCHICK RECORDS MGMT	37.80
16-P0038098	10/13/2015	12	Biology	Instructional Supplies	HANNA INSTRUMENTS USA INC	285.68
16-P0038099	10/13/2015	61	Risk Management	Contracted Services	HEALTH ADVOCATE INC	525.00
* 16-P0038100	10/13/2015	33	CDC Santa Ana College	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	778.46
16-P0038101	10/13/2015	12	EOPS	Food and Food Service Supplies	JAY'S CATERING	596.40
16-P0038102	10/14/2015	43	Facility Planning Office	Buildings - Contractor Svcs	MCCARTHY BLDG CO INC	52,857,109.00
16-P0038103	10/14/2015	11	Digital Media Center	Contracted Repair Services	CONTROL AIR CONDITIONING CORP	1,517.00
16-P0038104	10/14/2015	12	Talent Search	Food and Food Service Supplies	HAVE KITCHEN WILL TRAVEL, INC.	92.35
16-P0038105	10/14/2015	12	Science Learning Center	Equip-All Other >\$200 < \$1,000	VWR FUNDING INC	1,465.43
16-P0038106	10/14/2015	11	President's Office	Conference Expenses	CCLC COMMUNITY COLLEGE LEAGUE	500.00
16-P0038107	10/14/2015	11	Facility Planning Office	Non-Instructional Supplies	SCHICK RECORDS MGMT	378.00
16-P0038108	10/15/2015	12	Student Services Office	Advertising	UP SNAP USA INC	6,000.00
* 16-P0038109	10/15/2015	12	Center for Teacher Education	Equip-Fed Prgm > \$5,000	CN SCHOOL AND OFFICE SOLUTIONS INC	7,172.40
16-P0038111	10/15/2015	12	Engineering	Food and Food Service Supplies	CHERYL COBBINA	130.53
16-P0038112	10/15/2015	12	Upward Bound	Awards & Incentives	MICHAEL J MACKENZIE	19.18
16-P0038113	10/15/2015	11	Counseling	Inst Dues & Memberships	SCIAC SO CALIF INTERSEGME	100.00
16-P0038114	10/15/2015	12	Science Learning Center	Instructional Supplies	FREY SCIENTIFIC/EDUC PUBL SERVICE	3,937.93
16-P0038115	10/15/2015	12	Kinesiology - Intercoll Athlet	Instructional Supplies	ALL AMERICAN SPORTS CORP	51.31
16-P0038116	10/15/2015	12	Biology	Equip-All Other > \$5,000	SARTORIUS STEDIM NORTH AMERICA INC	20,547.00
16-P0038117	10/15/2015	12	Continuing Education Division	Non-Instructional Supplies	UNISOURCE PAPER CO	2,548.80
16-P0038118	10/15/2015	11	Digital Media Center	Contracted Services	BUSINESS MACHINES SECURITY	315.73
* 16-P0038119	10/15/2015	11	SAC Continuing Ed-Instruction	Instructional Agrmt - Salary	TALLER SAN JOSE	3,105.80
16-P0038120	10/15/2015	12	Admin Services Office	Instructional Supplies	UNISOURCE PAPER CO	2,160.00
16-P0038121	10/15/2015	33	CDC Administration	Instructional Supplies	DISCOUNT SCHOOL SUPPLY	694.33
16-P0038122	10/15/2015	11	Custodial	Repair & Replacement Parts	GLASBY MAINTENANCE SUPPLY	1,500.00
16-P0038123	10/15/2015	11	Transportation	Other Licenses & Fees	STATE OF CALIFORNIA	5,400.00
16-P0038124	10/15/2015	12	Biology	Equip-All Other > \$5,000	VWR FUNDING INC	9,938.29
16-P0038125	10/15/2015	33	CDC Administration	Instructional Supplies	DISCOUNT SCHOOL SUPPLY	506.67
16-P0038126	10/15/2015	12	Pharmacy Technology	Software Support Service	JM SMITH CORP	600.00
16-P0038127	10/15/2015	12	CJ/Academies	Instructional Supplies	SEHI COMPUTER PRODUCTS	34.99
16-P0038128	10/15/2015	12	Engineering	Transportation - Student	CERTIFIED TRANSPORTATIONS	429.51
16-P0038129	10/15/2015	12	Theatre Arts	Instructional Supplies	APEX AUDIO INC	2,073.47
16-P0038130	10/15/2015	12	Nursing	Instructional Supplies	EMERGENCY MEDICAL PRODUCTS, INC	1,538.68
16-P0038131	10/16/2015	12	Student Services Office	Advertising	REACHLOCAL INC	22,000.00
16-P0038132	10/16/2015	11	Maintenance	Contracted Repair Services	INDUSTRIAL TECHNICAL SERVICES	675.00
16-P0038133	10/16/2015	11	Maintenance	Contracted Repair Services	SUNBELT CONTROLS INC	2,191.00
16-P0038134	10/16/2015	12	Continuing Education Division	Equip-All Other >\$200 < \$1,000	SEHI COMPUTER PRODUCTS	896.24
* 16-P0038136	10/19/2015	11	Digital Media Center	Equip-All Other >\$1,000<\$5,000	TROXELL COMM INC	1,916.48
16-P0038137	10/19/2015	12	Business Division Office	Instructional Supplies	SEHI COMPUTER PRODUCTS	286.84

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Legend: * = Multiple Accounts for this P.O.

Purchase Order List

10/11/2015 thru 10/24/2015

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
16-P0038138	10/19/2015	11	Facility Planning Office	Equip-All Other >\$1,000<\$5,000	DEANDA FAMILY INC	4,719.04
16-P0038139	10/19/2015	12	Nursing	Instructional Supplies	POCKET NURSE	1,299.08
16-P0038140	10/19/2015	12	Graphics	Instructional Supplies	HOME DEPOT	1,000.00
* 16-P0038141	10/19/2015	33	EHS Administration	Equip-Fed Prgm >\$1,000< \$5,000	COMMUNITY PLAYTHINGS	7,543.80
16-P0038142	10/19/2015	11	Maintenance & Operations	Non-Instructional Supplies	GLASBY MAINTENANCE SUPPLY	3,000.00
* 16-P0038143	10/19/2015	33	CDC Administration	Instructional Supplies	LAKESHORE LEARNING MATERIALS	3,572.66
16-P0038144	10/19/2015	33	CDC Administration	Instructional Supplies	LAKESHORE LEARNING MATERIALS	593.45
16-P0038145	10/19/2015	41	Facility Planning Office	Bldg Impr-Blueprint/Reprod/Adv	FREEDOM COMMUNICATIONS, INC	2,076.00
16-P0038146	10/19/2015	12	Center for Teacher Education	Other Exp Paid for Students	AQUARIUM OF THE PACIFIC	174.00
16-P0038147	10/19/2015	12	Pharmacy Technology	Books, Mags & Subscrip-Non-Lib	INTERNATIONAL CLINICAL EDUCATORS INC	498.00
16-P0038148	10/19/2015	11	Facility Planning Office	Inst Dues & Memberships	CCFC COMMUNITY COLLEGE FACILITY COALITION	1,155.00
16-P0038149	10/19/2015	12	Center for Teacher Education	Transportation - Student	MICHELANGELO LEASING INC	603.75
16-P0038150	10/19/2015	12	EOPS	Food and Food Service Supplies	JAY'S CATERING	673.80
16-P0038151	10/20/2015	12	Admin Services Office	Instructional Supplies	ACCO BRANDS USA LLC	543.84
16-P0038152	10/20/2015	12	Corporate Training Institute	Inst Dues & Memberships	ICHRIE INT'L COUNCIL ON HOTEL, RESTAURANT	365.00
16-P0038153	10/20/2015	12	Small Business Dev Ctr Office	Food and Food Service Supplies	PARADISE BAKERY & CAFE	1,999.50
16-P0038154	10/20/2015	12	Orientation/Coord/Training	Non-Instructional Supplies	IMAGE PRINTING SOLUTIONS	143.92
16-P0038155	10/20/2015	12	Financial Aid Office	Conference Expenses	LINDA A. GUNDERSON	505.00
16-P0038156	10/20/2015	12	Financial Aid Office	Conference Expenses	ELIZABETH A. THOMAS	700.00
16-P0038157	10/20/2015	12	Financial Aid Office	Conference Expenses	ELIZABETH BERGARA	630.00
16-P0038158	10/20/2015	11	Safety & Security Office	Conference Expenses	COMPETITIVE EDGE SOFTWARE	400.00
16-P0038159	10/20/2015	11	Warehouse	Non-Instructional Supplies	KULI IMAGE INCÝKUSTOM IMPRINTS	72.99
16-P0038160	10/20/2015	12	Kinesiology - Intercoll Athlet	Instructional Supplies	ULINE	199.61
16-P0038161	10/20/2015	12	Kinesiology - Intercoll Athlet	Instructional Supplies	MEDCO/PATTERSON MEDICAL	621.16
16-P0038162	10/20/2015	12	Student Services Office	Other Participant Travel Exp	PALI MOUNTAIN CONFERENCE CTR INC	4,865.00
16-P0038163	10/20/2015	11	Safety & Security Office	Contracted Services	MARGOLIS HEALY & ASSOCIATES LLC	9,622.10
* 16-P0038164	10/20/2015	12	Orange Educ Ctr-Instruction	Instructional Supplies	SEHI COMPUTER PRODUCTS	5,231.02
16-P0038165	10/20/2015	11	District Wide Technology	Equip-All Other >\$1,000<\$5,000	COMPUTERLAND OF SILICON VALLEY	3,601.48
16-P0038166	10/20/2015	12	A&R Office - Credit	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	15,399.24
16-P0038167	10/20/2015	12	Admin Services Office	Equip-All Other >\$1,000<\$5,000	CDW GOVERNMENT INC.	10,715.43
16-P0038168	10/20/2015	11	Library Services	Software License and Fees	COMPUTERLAND OF SILICON VALLEY	193.60
16-P0038169	10/20/2015	33	EHS Administration	Instructional Supplies	LAKESHORE LEARNING MATERIALS	1,000.00
16-P0038170	10/21/2015	11	Grounds	Rental-Equipment (Short-term)	EBERHARD EQUIPMENT	448.20
16-P0038171	10/21/2015	11	Maintenance	Repair & Replacement Parts	HANNEMAN TIM	1,009.80
16-P0038172	10/21/2015	12	Educational Services Office	Software License and Fees	GENUINE GENIUS TECH LLC	11,074.00
16-P0038173	10/21/2015	11	Publications	Non-Instructional Supplies	ULINE	66.18
16-P0038174	10/21/2015	12	Upward Bound	Transportation - Student	MICHELANGELO LEASING INC	1,800.00
16-P0038175	10/21/2015	11	Chancellor's Office	Inst Dues & Memberships	SANTA ANA CHAMBER OF COMMERCE	3,495.00
16-P0038176	10/21/2015	12	SAC Continuing Ed-Instruction	Instructional Supplies	DON BOOKSTORE	378.00

4.14 (3)

Legend: * = Multiple Accounts for this P.O.

Purchase Order List

10/11/2015 thru 10/24/2015

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
16-P0038177	10/21/2015	12	Talent Search	Transportation - Student	MICHELANGELO LEASING INC	1,117.75
16-P0038178	10/21/2015	12	Small Business Dev Ctr Office	Books, Mags & Subscrip-Non-Lib	ORANGE COUNTY BUSINESS JOURNAL	99.00
16-P0038179	10/21/2015	41	Facility Planning Office	Bldg Impr - Materials OFIBO	THE GARLAND CO INC	124,084.11
16-P0038180	10/21/2015	12	Human Svcs & Technology Office	Instructional Supplies	SMART & FINAL	1,500.00
16-P0038181	10/21/2015	11	Maintenance	Maint/Oper Service Agreements	ACCO ENGINEERED SYSTEMS INC	16,522.00
16-P0038182	10/21/2015	12	Photography	Instructional Supplies	SAMY'S CAMERA	500.00
16-P0038183	10/21/2015	12	Nursing	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	371.07
16-P0038184	10/21/2015	12	Fine & Performing Arts Office	Instructional Supplies	ART SUPPLY WAREHOUSE	523.37
16-P0038185	10/21/2015	41	Facility Planning Office	Bldg Impr - DSA Project Insp	INSPECTION SERVICE OF CALIF INC	3,000.00
16-P0038186	10/21/2015	41	Facility Planning Office	Bldg Impr - CEQA	LSA ASSOCIATES INC	14,950.00
16-P0038187	10/21/2015	12	ACT Center	Non-Instructional Supplies	ACT	237.50
16-P0038188	10/21/2015	12	Biology	Instructional Supplies	HARDY DIAGNOSTICS	234.96
16-P0038189	10/21/2015	41	Facility Planning Office	Site Improv - Contractor Svcs	DE LA TORRE COMMERCIAL	893.00
16-P0038190	10/21/2015	11	Publications	Contracted Repair Services	DUPLO USA CORP	150.00
16-P0038191	10/21/2015	11	Maintenance & Operations	Contracted Repair Services	SIGNATURE FLOORING INC	930.00
16-P0038192	10/21/2015	12	Corporate Training Institute	Inst Dues & Memberships	CALIFORNIA HOTEL & LODGING ASSOC	525.00
16-P0038193	10/22/2015	43	Facility Planning Office	Buildings - OCIP	ASCIP	1,353,999.00
16-P0038194	10/22/2015	43	Facility Planning Office	Buildings - Haz Mat	ALTA ENVIRONMENTAL	149,152.00
16-P0038195	10/22/2015	11	Maintenance	Maint/Oper Service Agreements	ORANGE COAST PLUMBING INC	13,460.00
16-P0038196	10/22/2015	11	Maintenance	Contracted Repair Services	CIRKS CONSTRUCTION INC	9,733.00
16-P0038197	10/22/2015	12	EOPS	Advertising	ADVENTURES IN ADVERTISING	96.12
16-P0038198	10/22/2015	12	Health & Wellness Center	Inst Dues & Memberships	AMERICAN COLLEGE HEALTH ASSOC	375.00
16-P0038199	10/22/2015	12	Science Learning Center	Instructional Supplies	FISHER SCIENTIFIC	533.16
16-P0038200	10/22/2015	12	Pathways to Teaching	Contracted Services	GRAVES COMMUNICATIONS LLC	9,500.00
16-P0038201	10/22/2015	12	Science Learning Center	Instructional Supplies	FISHER SCIENTIFIC	1,811.27
16-P0038202	10/22/2015	12	Student Equity	Food and Food Service Supplies	JAY'S CATERING	983.50
16-P0038203	10/22/2015	12	Center for Teacher Education	Contracted Services	PLANNED PARENTHOOD/ORANGE &	65.00
16-P0038204	10/22/2015	13	Santiago Canyon College	Advertising	TREND OFFSET PRINTING	5,906.89
16-P0038205	10/22/2015	11	Accounts Payable	Software License and Fees	1099 PRO INC	1,199.00
16-P0038206	10/23/2015	11	Maintenance & Operations	Contracted Repair Services	MATERIAL REPAIR SPECIALISTS INC	975.00
16-P0038207	10/23/2015	11	Maintenance	Contracted Repair Services	DAY LITE MAINTENANCE CO INC	559.85
16-P0038208	10/23/2015	12	SAC Continuing Ed-Instruction	Maint Contract - Office Equip	ACCO BRANDS USA LLC	423.88
16-P0038209	10/23/2015	11	Networking	Contracted Services	D4 SOLUTIONS INC.	772.18
16-P0038210	10/23/2015	11	Maintenance	Contracted Repair Services	WEATHERITE CORP	2,770.00
16-P0038211	10/23/2015	11	Maintenance	Contracted Repair Services	WEATHERITE CORP	486.76
16-P0038212	10/23/2015	11	Maintenance	Contracted Repair Services	DAKTRONICS	1,010.00
16-P0038215	10/23/2015	11	Maintenance	Contracted Repair Services	WEATHERITE CORP	1,600.00
16-P0038217	10/23/2015	11	Maintenance	Contracted Repair Services	WEATHERITE CORP	4,220.00
16-P0038218	10/23/2015	12	Sci, Math, Health Sci Office	Instructional Supplies	BIO RAD LABORATORIES	145.80

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Legend: * = Multiple Accounts for this P.O.

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
* 16-P0038237	10/23/2015	41	Admin Services Office	Contracted Repair Services	WEATHERITE CORP	4,250.00
16-P0169280	10/14/2015	11	Counseling	Maint Contract - Office Equip	XEROX CORP	1,435.58
* 16-P0169281	10/14/2015	12	Talent Search	Maint Contract - Office Equip	XEROX CORP	397.80
16-P0169282	10/16/2015	11	Fire Academy	Lease Agreement - Facility	CENTRAL NET OPERATIONS AUTHORITY	84,000.00
* 16-P0169283	10/20/2015	11	Distance Education	Maint Contract - Office Equip	XEROX CORP	410.52
16-P0169284	10/20/2015	12	Deaf & Hard of Hearing	Contracted Services	QUICK CAPTION	10,000.00
16-P0169285	10/22/2015	11	Human Resources Office	Legal Expenses	MUSICK, PEELER & GARRETT LLP	12,000.00
Grand Total:						55,802,139.42

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Legend: * = Multiple Accounts for this P.O.

Legend for All Funds at RSCCD	
Fund	Description
11	General Fund Unrestricted
12	General Fund Restricted
13	GF Unrestricted One-Time Funds
21	Bond Int & Red Fund, Series A
22	Bond Int & Red Fund, Series B
23	Bond Int & Red Fund, Series C
24	Bond Interest & Redemp Fund
31	Bookstore Fund
33	Child Development Fund
41	Capital Outlay Projects Fund
42	Bond Fund, Measure E
43	Bond Fund, Measure Q
51	Fixed Assets
52	Cash Flow Fund
61	Property and Liability Fund
62	Workers' Compensation Fund
63	Retiree Benefits Fund
71	Associated Students Fund
72	Representation Fee Trust Fund
74	Student Financial Aid Fund
76	Community Education Fund
79	Diversified Trust Fund
81	Diversified Agency Fund
91	Foundation Gen Op Fund Uninvst
92	Foundation Gen Op Fund Invest
93	Foundation Trust Fund Uninvest
94	Foundation Trust Fund Invested
95	Foundation Scholar Fund Uninvst
96	Foundation Scholar Fund Invest
97	Foundation Rest Rev Fund Uninv
98	Foundation Rest Rev Fund Invst
99	Foundation Endowment Fund

Legend: * = Multiple Accounts for this P.O.

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 11, 2015 THROUGH OCTOBER 24, 2015
BOARD MEETING OF NOVEMBER 9, 2015**

P.O. #	Amount	Description	Department	Comment
16-P0037830	\$16,288.39	Workstations and miscellaneous office furniture	SAC-Center for Teacher Education	Purchased from Hawthorne Bid #13-14-1 Board approved: March 24, 2014
16-P0038084	\$21,008.03	Marketing campaign via Pandora radio station for Santa Ana College targeting Orange County listeners from 10/29/2015 to 2/08/2016	SAC-Administrative Services	
16-P0038094	\$335,449.80	Energy conservation services for the Prop 39 LED Lighting Conversion project at Digital Media Center and OC-Sheriff's Regional Training Academy	DO-Facility Planning	RFP #1415-111 Board approved: September 14, 2015
16-P0038095	\$446,760.00	Energy conservation services for the Prop 39 Chiller Replacement project at Santiago Canyon College	DO-Facility Planning	RFP #1415-110 Board approved: September 14, 2015
16-P0038102	\$52,857,109.00	Energy conservation services for the Central Plant Building project at Santa Ana College	DO-Facility Planning	Board approved: September 28, 2015
16-P0038116	\$20,547.00	Bioreactor/fermenter	SCC-Science Center	Received Quotations: 1) * Sartorius Stedim North America 2) Photon Systems Instruments * Successful Bidder
16-P0038131	\$22,000.00	Marketing campaign advertisements on Google, Bing, Yahoo, Facebook and District's website and local directories for Santa Ana College	SAC-Administrative Services	

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**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 11, 2015 THROUGH OCTOBER 24, 2015
BOARD MEETING OF NOVEMBER 9, 2015**

P.O. #	Amount	Description	Department	Comment
16-P0038166	\$15,399.24	Microsoft Surface Pro3 tablets, cases and related warranties	SAC-Student Services	Received Quotations: 1) * Golden Star Technology, Inc. 2) CDW-G * Successful Bidder
16-P0038179	\$124,084.11	Roofing materials for the roof repair project at Santa Ana College - U Portables	DO-Facility Planning	Purchased from the California Multiple Award Schedule Contract #4-01-56-0006A Board approved: June 17, 2013
16-P0038181	\$16,522.00	Preventative maintenance of various boilers and pumps at Santa Ana College	SAC-Maintenance & Operations	Received Quotations: 1) * ACCO Engineered Systems, Inc. 2) R.F. MacDonald Co. 3) Trane * Successful Bidder
16-P0038193	\$1,353,999.00	ASCIP-OCIP insurance premium for the Central Plant project at Santa Ana College	DO-Facility Planning	
16-P0038194	\$149,152.00	Consulting services for hazardous material surveying, testing, abatement plan preparation and monitoring for the Central Plant project at Santa Ana College	DO-Facility Planning	Board approved: October 12, 2015
16-P0169282	\$84,000.00	Lease of facilities for Basic Fire Academy operations located at 18301 Gothard Street, Huntington Beach, CA 92648	SAC-Fire Technology	Board approved: June 30, 2008

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-CAF000107	10/12/2015	31	Bookstore - Café	General Merchandise	RYAN DISTRUBUTORS	\$2,960.87
GM-CAF000109	10/12/2015	31	Bookstore - Café	General Merchandise	BARRY'S DISTRIBUTING	\$366.54
GM-CAF000111	10/13/2015	31	Bookstore - Café	General Merchandise	PEPSI COLA CO	\$2,119.35
GM-CAF000112	10/19/2015	31	Bookstore - Café	General Merchandise	RYAN DISTRUBUTORS	\$2,204.47
GM-CAF000114	10/19/2015	31	Bookstore - Café	General Merchandise	BARRY'S DISTRIBUTING	\$233.46
GM-CAF000115	10/15/2015	31	Bookstore - Café	General Merchandise	PEPSI COLA CO	\$1,459.92
GM-CAF000116	10/15/2015	31	Bookstore - Café	General Merchandise	PEPSI COLA CO	\$1,410.88
GM-DON002202	10/12/2015	31	Bookstore - SAC	General Merchandise	BARRY'S DISTRIBUTING	\$181.38
GM-DON002203	10/14/2015	31	Bookstore - SAC	General Merchandise	D&H DISTRIBUTING	\$2,256.32
GM-DON002204	10/14/2015	31	Bookstore - SAC	General Merchandise	RYAN DISTRUBUTORS	\$2,555.80
GM-DON002207	10/15/2015	31	Bookstore - SAC	General Merchandise	ALL ELECTRONICS	\$592.20
GM-DON002208	10/15/2015	31	Bookstore - SAC	General Merchandise	TEAMWORK	\$863.07
GM-DON002209	10/15/2015	31	Bookstore - SAC	General Merchandise	AIA ADVENTURES IN ADVERTISING	\$1,211.24
GM-DON002211	10/13/2015	31	Bookstore - SAC	General Merchandise	PEPSI COLA CO	\$1,585.50
GM-DON002212	10/15/2015	31	Bookstore - SAC	General Merchandise	PEPSI COLA CO	\$1,419.36
GM-DON002213	10/19/2015	31	Bookstore - SAC	General Merchandise	OAK HALL CAP & GOWNS	\$198.00
GM-DON002214	10/19/2015	31	Bookstore - SAC	General Merchandise	PAPYRUS	\$687.39
GM-DON002215	10/19/2015	31	Bookstore - SAC	General Merchandise	PEPSI COLA CO	\$1,029.12
GM-DON002216	10/19/2015	31	Bookstore - SAC	General Merchandise	BARRY'S DISTRIBUTING	\$282.00
GM-DON002217	10/20/2015	31	Bookstore - SAC	General Merchandise	RYAN DISTRUBUTORS	\$2,774.89
GM-EXPR000980	10/12/2015	31	Bookstore - Don Exp	General Merchandise	RYAN DISTRUBUTORS	\$751.10
GM-EXPR000983	10/13/2015	31	Bookstore - Don Exp	General Merchandise	PEPSI COLA CO	\$541.25
GM-EXPR000984	10/19/2015	31	Bookstore - Don Exp	General Merchandise	RYAN DISTRUBUTORS	\$946.55
GM-EXPR000985	10/19/2015	31	Bookstore - Don Exp	General Merchandise	BARRY'S DISTRIBUTING	\$194.88
GM-HAWK001741	10/12/2015	31	Bookstore - SCC	General Merchandise	LENNY & LARRY'S,INC	\$153.60
GM-HAWK001742	10/12/2015	31	Bookstore - SCC	General Merchandise	LENNY & LARRY'S,INC	\$134.40
GM-HAWK001743	10/12/2015	31	Bookstore - SCC	General Merchandise	BROWN BAG SANDWICH CO	\$484.22
GM-HAWK001744	10/12/2015	31	Bookstore - SCC	General Merchandise	RYAN DISTRUBUTORS	\$832.08
GM-HAWK001746	10/13/2015	31	Bookstore - SCC	General Merchandise	BARRY'S DISTRIBUTING	\$104.88
GM-HAWK001747	10/14/2015	31	Bookstore - SCC	General Merchandise	MERCHANDISE,INC.	\$168.13
GM-HAWK001748	10/14/2015	31	Bookstore - SCC	General Merchandise	PEPSI COLA CO	\$1,527.69
GM-HAWK001749	10/14/2015	31	Bookstore - SCC	General Merchandise	BROWN BAG SANDWICH CO	\$480.16
GM-HAWK001750	10/15/2015	31	Bookstore - SCC	General Merchandise	Hannahmax Baking	\$177.12
GM-HAWK001751	10/19/2015	31	Bookstore - SCC	General Merchandise	RYAN DISTRUBUTORS	\$722.57
GM-HAWK001752	10/19/2015	31	Bookstore - SCC	General Merchandise	BROWN BAG SANDWICH CO	\$570.05
GM-HAWK001753	10/19/2015	31	Bookstore - SCC	General Merchandise	BROWN BAG SANDWICH CO	\$534.04
GM-HAWK001754	10/20/2015	31	Bookstore - SCC	General Merchandise	PENS ETC.	\$472.06

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-HAWK001755	10/21/2015	31	Bookstore - SCC	General Merchandise	Hannahmax Baking	\$177.12
GM-HAWK001756	10/21/2015	31	Bookstore - SCC	General Merchandise	MELODEE ICE CREAM	\$285.50
GM-HAWK001757	10/21/2015	31	Bookstore - SCC	General Merchandise	PEPSI COLA CO	\$1,454.70
GM-HAWK001758	10/21/2015	31	Bookstore - SCC	General Merchandise	GET UP AND GO	\$144.00
GM-HAWK001759	10/22/2015	31	Bookstore - SCC	General Merchandise	LENNY & LARRY'S,INC	\$100.80
TX-DON003319	10/12/2015	31	Bookstore - SAC	Textbook	CENGAGE LEARNING	\$138.00
TX-DON003320	10/12/2015	31	Bookstore - SAC	Textbook	MBS TEXTBOOK EXCHANGE	\$42.00
TX-DON003322	10/15/2015	31	Bookstore - SAC	Textbook	NEBRASKA BOOK COMPANY	\$736.30
TX-DON003323	10/15/2015	31	Bookstore - SAC	Textbook	MBS TEXTBOOK EXCHANGE	\$341.30
TX-DON003324	10/15/2015	31	Bookstore - SAC	Textbook	NEBRASKA BOOK COMPANY	\$79.50
TX-DON003325	10/15/2015	31	Bookstore - SAC	Textbook	PEARSON EDUCATION	\$1,575.00
TX-DON003326	10/16/2015	31	Bookstore - SAC	Textbook	NEBRASKA BOOK COMPANY	\$704.40
TX-DON003327	10/16/2015	31	Bookstore - SAC	Textbook	MBS TEXTBOOK EXCHANGE	\$55.00
TX-DON003328	10/16/2015	31	Bookstore - SAC	Textbook	NEBRASKA BOOK COMPANY	\$20.96
TX-DON003329	10/16/2015	31	Bookstore - SAC	Textbook	PEARSON EDUCATION	\$1,312.50
TX-DON003330	10/16/2015	31	Bookstore - SAC	Textbook	MCGRAW-HILL PUBLISHING CO	\$1,000.95
TX-DON003331	10/19/2015	31	Bookstore - SAC	Textbook	DAWN SIGN PRESS	\$1,784.10
TX-DON003332	10/19/2015	31	Bookstore - SAC	Textbook	MBS TEXTBOOK EXCHANGE	\$60.75
TX-DON003333	10/19/2015	31	Bookstore - SAC	Textbook	NEBRASKA BOOK COMPANY	\$2,107.71
TX-DON003334	10/19/2015	31	Bookstore - SAC	Textbook	MBS TEXTBOOK EXCHANGE	\$1,705.25
TX-DON003335	10/19/2015	31	Bookstore - SAC	Textbook	MBS TEXTBOOK EXCHANGE	\$380.50
TX-DON003336	10/20/2015	31	Bookstore - SAC	Textbook	NACSCORP	\$207.00
TX-DON003337	10/21/2015	31	Bookstore - SAC	Textbook	NEBRASKA BOOK COMPANY	\$105.60
TX-DON003338	10/21/2015	31	Bookstore - SAC	Textbook	NEBRASKA BOOK COMPANY	\$1,178.41
TX-DON003339	10/21/2015	31	Bookstore - SAC	Textbook	MBS TEXTBOOK EXCHANGE	\$278.46
TX-DON003340	10/21/2015	31	Bookstore - SAC	Textbook	NACSCORP	\$95.96
TX-DON003341	10/22/2015	31	Bookstore - SAC	Textbook	MBS TEXTBOOK EXCHANGE	\$694.50
TX-DON003342	10/22/2015	31	Bookstore - SAC	Textbook	NEBRASKA BOOK COMPANY	\$1,416.25
TX-DON003343	10/22/2015	31	Bookstore - SAC	Textbook	NEBRASKA BOOK COMPANY	\$99.60
TX-DON003344	10/22/2015	31	Bookstore - SAC	Textbook	NEBRASKA BOOK COMPANY	\$48.60
TX-HAWK002567	10/12/2015	31	Bookstore - SCC	Textbook	CENGAGE LEARNING	\$116.00
TX-HAWK002568	10/12/2015	31	Bookstore - SCC	Textbook	JOHN WILEY \$ SONS, INC	\$615.00
TX-HAWK002570	10/12/2015	31	Bookstore - SCC	Textbook	MCGRAW-HILL PUBLISHING CO	\$266.50
TX-HAWK002571	10/12/2015	31	Bookstore - SCC	Textbook	PEARSON EDUCATION	\$1,228.90
TX-HAWK002572	10/14/2015	31	Bookstore - SCC	Textbook	PEARSON EDUCATION	\$529.80
TX-HAWK002573	10/15/2015	31	Bookstore - SCC	Textbook	CENGAGE LEARNING	\$189.25
TX-HAWK002574	10/15/2015	31	Bookstore - SCC	Textbook	NACSCORP	\$108.08

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-HAWK002575	10/15/2015	31	Bookstore - SCC	Textbook	MPS FORMERLY VHPS	\$65.00
TX-HAWK002576	10/15/2015	31	Bookstore - SCC	Textbook	PEARSON EDUCATION	\$316.75
TX-HAWK002577	10/15/2015	31	Bookstore - SCC	Textbook	NORTON, INC.	\$139.50
TX-HAWK002579	10/19/2015	31	Bookstore - SCC	Textbook	NEBRASKA BOOK COMPANY	\$28.32
TX-HAWK002580	10/19/2015	31	Bookstore - SCC	Textbook	MBS TEXTBOOK EXCHANGE	\$708.00
TX-HAWK002581	10/21/2015	31	Bookstore - SCC	Textbook	MCGRAW-HILL PUBLISHING CO	\$88.00
TX-HAWK002582	10/21/2015	31	Bookstore - SCC	Textbook	NACSCORP	\$99.00
TX-HAWK002583	10/21/2015	31	Bookstore - SCC	Textbook	CENGAGE LEARNING	\$234.50
TX-HAWK002584	10/21/2015	31	Bookstore - SCC	Textbook	CENGAGE LEARNING	\$113.21
TX-HAWK002585	10/21/2015	31	Bookstore - SCC	Textbook	NACSCORP	\$207.08
Grand Total:						\$58,570.15

P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
16-B0000989	10/14/2015	79	Auxiliary Services Office	Food and Food Service Supplies	SMART & FINAL	1,000.00
16-B0000990	10/14/2015	81	Auxiliary Services Office	Diversified Agency Fund Expens	SMART & FINAL	1,000.00
16-B0000991	10/14/2015	81	Auxiliary Services Office	Diversified Agency Fund Expens	VALAIKORN SUWANPRUIKSA	2,000.00
* 16-B0000992	10/22/2015	31	Bookstore - SCC	Equip-Software > \$5,000	NEBRASKA BOOK COMPANY, INC.	1,730.00
16-B0000993	10/23/2015	79	Auxiliary Services Office-Dist	Other Operating Exp & Services	PARKING CONCEPTS, INC.	1,054.00
Grand Total:						6,784.00

4.14 (12)

Legend: * = Multiple Accounts for this P.O.

Legend for All Funds at RSCCD	
Fund	Description
11	General Fund Unrestricted
12	General Fund Restricted
13	GF Unrestricted One-Time Funds
21	Bond Int & Red Fund, Series A
22	Bond Int & Red Fund, Series B
23	Bond Int & Red Fund, Series C
24	Bond Interest & Redemp Fund
31	Bookstore Fund
33	Child Development Fund
41	Capital Outlay Projects Fund
42	Bond Fund, Measure E
43	Bond Fund, Measure Q
51	Fixed Assets
52	Cash Flow Fund
61	Property and Liability Fund
62	Workers' Compensation Fund
63	Retiree Benefits Fund
71	Associated Students Fund
72	Representation Fee Trust Fund
74	Student Financial Aid Fund
76	Community Education Fund
79	Diversified Trust Fund
81	Diversified Agency Fund
91	Foundation Gen Op Fund Uninvst
92	Foundation Gen Op Fund Invest
93	Foundation Trust Fund Uninvest
94	Foundation Trust Fund Invested
95	Foundation Scholar Fund Uninvt
96	Foundation Scholar Fund Invest
97	Foundation Rest Rev Fund Uninv
98	Foundation Rest Rev Fund Invst
99	Foundation Endowment Fund

4.14 (13)

Legend: * = Multiple Accounts for this P.O.

Printed: 10/29/2015 3:14:22PM

Environment: Colleague

LoginID: KWHITE

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To: Board of Trustees	Date: November 9, 2015
Re: Approval of Resource Development Items	
Action: Request for Approval	

ANALYSIS

Items for the following categorical programs have been developed:

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
<p>1. Adult Education Block Grant Regional Consortium Funding Appropriation (SAC/SCC)</p> <p>RSCCD received the Adult Education Block Grant (AEBG) – Regional Consortium Funding Appropriation Agreement (Assembly Bill No. 104) from the California Community Colleges Chancellor’s Office. Funding was awarded to the Rancho Santiago Adult Education Consortium (RSAEC) that include Santiago Canyon College, SCC School of Continuing Education, Santa Ana College, SAC School of Continuing Education, three school districts (Santa Ana, Orange, and Garden Grove), the Orange County Department of Education and the Orange County Sheriff’s Department. The Chancellor’s Office has apportioned AEBG funds to regions throughout the state to expand and improve opportunities for education and workforce services for adult learners to support seven program areas: Adult Basic Education (ABE) and Adult Secondary Education (ASE); English as a Second Language (ESL) and ESL-Citizenship; workforce preparation; family literacy; adults with disabilities, career technical education, and pre-apprenticeship training. <i>No match required.</i></p>	10/07/2015	\$3,079,153
<p>2. Strengthening Transfer Education and Matriculation in STEM (STEM²) – Year 5 (SCC)</p> <p>Fifth year of a five-year grant award from the U.S. Department of Education to California State University, Fullerton, Title III Hispanic-Serving Institutions (HSI) STEM and Articulation Programs. SCC received a sub-award from CSUF to expand and enhance educational opportunities for, and improve the academic attainment of Hispanic students and low-income students in science, technology, engineering and mathematics (STEM). (15/16). <i>No match required.</i></p>	10/26/2015	\$120,699

Fiscal Impact: \$9,005,385.00	Board Date: November 9, 2015
Item Prepared by: Pat Carpenter, Administrative Secretary	
Item Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
<p>3. Student Success and Support Program (SSSP) – Non-Credit (CEC) Annual allocation from the California Community Colleges Chancellor’s Office to support activities related to orientation, assessment, counseling, advising and other education planning services. (15/16)</p> <p><i>Match requirement is one-to-one. Project administrator and project director identify and monitor the SSSP match expenses.</i></p>	10/09/2015	\$1,736,739
<p>4. Student Success and Support Program (SSSP) – Non-Credit (OEC) Annual allocation from the California Community Colleges Chancellor’s Office to support activities related to orientation, assessment, counseling, advising and other education planning services. (15/16)</p> <p><i>Match requirement is one-to-one. Project administrator and project director identify and monitor the SSSP match expenses.</i></p>	09/09/2015	\$902,525
<p>5. Workforce Innovation and Opportunity Act, Title II – Adult Education and Family Literacy Act (SAC/SCC) Federal grant award from the California Department of Education for the Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy Act Sections 225, 231, and 243 to provide supplemental funds supporting non-credit adult education and literacy instruction for adult learners. The Act expands and promotes the development of integrated services that incorporate Adult Basic Education (ABE), Adult Secondary Education (ASE), English as a Second Language (ESL), Vocational Literacy, ESL-Citizenship, El Civics and correctional institutionalized education. (15/16).</p> <ul style="list-style-type: none"> • SAC CEC \$2,418,145 • SCC OEC \$748,124 <p><i>The non-federal match requirement of \$791,567 (i.e., 25% of the grant award) consists of general apportionment state-funded part-time certificated non-credit faculty.</i></p>	10/16/2015	\$3,166,269

RECOMMENDATION

It is recommended that the Board approve these items and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$9,005,385.00	Board Date: November 9, 2015
Item Prepared by: Pat Carpenter, Administrative Secretary	
Item Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

SPECIAL PROJECT DETAILED BUDGET #2218

**NAME: ADULT EDUCATION BLOCK GRANT REGIONAL CONSORTIUM FUNDING APPROPRIATION GRANT -
SANTA ANA COLLEGE AND SANTIAGO CANYON COLLEGE (NON-CREDIT)**

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy/Jose Vargas

CONTRACT INCOME: \$3,079,153

PRJ. DIR.: Mary Walker

CFDA #: N/A

Date: 10/29/2015

PRIME SPONSOR: California Community Colleges Chancellor's Office

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: 15-328-043

SUB-AWARD #: N/A

GL Account String	Description	New Budget	
		Debit	Credit
SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)			
12-2218-000000-10000-8659	Other Reimb Categorical Allow : Santa Ana College		1,024,377
12-2218-679000-10000-5865	Indirect Costs : Santa Ana College (5%)	48,780	
12-2218-601000-18100-5611	Lease Agreement - Facility : Continuing Education Div	105,000	
12-2218-619000-18100-1450	Part-Time Coordinators : Continuing Education Divis \$36.61/hr x 25 hrs/wk x 20 wks (Coord. of Curriculum Support)	18,305	
12-2218-619000-18100-3115	STRS - Non-Instructional : Continuing Education Div	1,964	
12-2218-619000-18100-3325	Medicare - Non-Instructional : Continuing Education	265	
12-2218-619000-18100-3435	H & W - Retiree Fund Non-Inst : Continuing Educatio	183	
12-2218-619000-18100-3515	SUI - Non-Instructional : Continuing Education Divi	9	
12-2218-619000-18100-3615	WCI - Non-Instructional : Continuing Education Divi	439	
12-2218-619000-18100-5100	Contracted Services : Continuing Education Division support new adult learning sites in high need areas	17,500	
12-2218-619000-18110-1250	Contract Coordinator : English as a Second Language (2) Contract Coordinators, 175-day, Grade VI-10 (ESL) (5 months)	86,086	
12-2218-619000-18110-3115	STRS - Non-Instructional : English as a Second Language	9,237	
12-2218-619000-18110-3325	Medicare - Non-Instructional : English as a Second Language	1,266	
12-2218-619000-18110-3415	H & W - Non-Instructional : English as a Second Language	26,594	
12-2218-619000-18110-3435	H & W - Retiree Fund Non-Inst : English as a Second Language	873	
12-2218-619000-18110-3515	SUI - Non-Instructional : English as a Second Language	44	
12-2218-619000-18110-3615	WCI - Non-Instructional : English as a Second Language	2,096	
12-2218-619000-18110-3915	Other Benefits - Non-Instruct : English as a Second Language	1,250	
12-2218-619000-18130-1250	Contract Coordinator : Elementary & Second Basic Skls Contract Coordinator, 175-day, Grade VI-10 (ABE) (5 months) Contract Coordinator, 175-day, Grade VI-10 (HSS) (5 months)	86,086	
12-2218-619000-18130-3115	STRS - Non-Instructional : Elementary & Second Basic Skls	9,237	
12-2218-619000-18130-3325	Medicare - Non-Instructional : Elementary & Second Basic Skls	1,266	
12-2218-619000-18130-3415	H & W - Non-Instructional : Elementary & Second Basic Skls	26,594	
12-2218-619000-18130-3435	H & W - Retiree Fund Non-Inst : Elementary & Second Basic Skls	873	
12-2218-619000-18130-3515	SUI - Non-Instructional : Elementary & Second Basic Skls	44	
12-2218-619000-18130-3615	WCI - Non-Instructional : Elementary & Second Basic Skls	2,096	
12-2218-619000-18130-3915	Other Benefits - Non-Instruct : Elementary & Second Basic Skls	1,250	
12-2218-619000-18190-1250	Contract Coordinator : Short-Term Vocational Contract Coordinator, 175-day, Grade VI-10 (CTE) (5 months)	43,043	
12-2218-619000-18190-3115	STRS - Non-Instructional : Short-Term Vocational	4,619	
12-2218-619000-18190-3325	Medicare - Non-Instructional : Short-Term Vocational	633	
12-2218-619000-18190-3415	H & W - Non-Instructional : Short-Term Vocational	13,297	
12-2218-619000-18190-3435	H & W - Retiree Fund Non-Inst : Short-Term Vocational	437	
12-2218-619000-18190-3515	SUI - Non-Instructional : Short-Term Vocational	22	
12-2218-619000-18190-3615	WCI - Non-Instructional : Short-Term Vocational	1,048	

SPECIAL PROJECT DETAILED BUDGET #2218

**NAME: ADULT EDUCATION BLOCK GRANT REGIONAL CONSORTIUM FUNDING APPROPRIATION GRANT -
SANTA ANA COLLEGE AND SANTIAGO CANYON COLLEGE (NON-CREDIT)**

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy/Jose Vargas

CONTRACT INCOME: \$3,079,153

PRJ. DIR.: Mary Walker

CFDA #: N/A

Date: 10/29/2015

PRIME SPONSOR: California Community Colleges Chancellor's Office

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: 15-328-043

SUB-AWARD #: N/A

GL Account String	Description	New Budget	
		Debit	Credit
12-2218-619000-18190-3915	Other Benefits - Non-Instruct : Short-Term Vocational	625	
12-2218-493087-18200-5650	Rental - Facility (Short-term) : SAC Continuing Ed-Instruction (Santa Ana Downtown Hub)	500,000	
12-2218-602000-18200-1480	Part-Time Reassigned Time : SAC Continuing Ed-Instr \$23.07/hr x 10 hrs/wk x 20 wks (Curriculum Dvlp)	4,614	
12-2218-602000-18200-1483	Beyond Contr - Reassigned Time : SAC Continuing Ed- \$34.51/hr x 10 hrs/wk x 20 wks (Curriculum Devlp)	6,902	
12-2218-602000-18200-3115	STRS - Non-Instructional : SAC Continuing Ed-Instru	1,236	
12-2218-602000-18200-3325	Medicare - Non-Instructional : SAC Continuing Ed-In	167	
12-2218-602000-18200-3435	H & W - Retiree Fund Non-Inst : SAC Continuing Ed-I	115	
12-2218-602000-18200-3515	SUI - Non-Instructional : SAC Continuing Ed-Instruc	6	
12-2218-602000-18200-3615	WCI - Non-Instructional : SAC Continuing Ed-Instruc	276	
	Sub-Total (CEC)	1,024,377	1,024,377
SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)			
12-2218-000000-20000-8659	Other Reimb Categorical Allow : Santiago Canyon Col		1,904,776
12-2218-679000-20000-5865	Indirect Costs : Santiago Canyon College (5%)	90,704	
12-2218-601000-28100-1410	Part-Time Academic Management : Continuing Educatio Christine Gascon, \$43.38/hr x 426 hrs.	18,480	
12-2218-601000-28100-3115	STRS - Non-Instructional : Continuing Education Div	1,983	
12-2218-601000-28100-3325	Medicare - Non-Instructional : Continuing Education	268	
12-2218-601000-28100-3435	H & W - Retiree Fund Non-Inst : Continuing Educatio	185	
12-2218-601000-28100-3515	SUI - Non-Instructional : Continuing Education Divi	9	
12-2218-601000-28100-3615	WCI - Non-Instructional : Continuing Education Divi	444	
12-2218-601000-28100-5220	Mileage/Parking Expenses : Continuing Education Div	2,250	
12-2218-601000-28100-5611	Lease Agreement - Facility : Continuing Education Div	45,000	
12-2218-619000-28100-1450	Part-Time Coordinators: Continuing Education Division Christine Gascon, \$43.38/hr x 350 hrs. \$36.61/hr x 25 hrs/wk x 20 wks (Coord. of Curriculum Support)	31,115	
12-2218-619000-28100-1480	Part-Time Reassigned Time : Continuing Education Division \$22.51/hr x 10 hrs/wk x 13 wks (web support)	3,000	
12-2218-619000-28100-3115	STRS - Non-Instructional : Continuing Education Division	3,661	
12-2218-619000-28100-3325	Medicare - Non-Instructional : Continuing Education Division	495	
12-2218-619000-28100-3435	H & W - Retiree Fund Non-Inst : Continuing Education Division	341	
12-2218-619000-28100-3515	SUI - Non-Instructional : Continuing Education Division	17	
12-2218-619000-28100-3615	WCI - Non-Instructional : Continuing Education Division	819	
12-2218-619000-28100-5100	Contracted Services : Continuing Education Division support new adult learning sites in high need areas	32,500	
12-2218-649000-28100-2110	Classified Management : Continuing Education Div Director of Special Programs (Grade H-4) (100%) (6 mths)	45,848	

SPECIAL PROJECT DETAILED BUDGET #2218

**NAME: ADULT EDUCATION BLOCK GRANT REGIONAL CONSORTIUM FUNDING APPROPRIATION GRANT -
SANTA ANA COLLEGE AND SANTIAGO CANYON COLLEGE (NON-CREDIT)**

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy/Jose Vargas

CONTRACT INCOME: \$3,079,153

PRJ. DIR.: Mary Walker

CFDA #: N/A

Date: 10/29/2015

PRIME SPONSOR: California Community Colleges Chancellor's Office

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: 15-328-043

SUB-AWARD #: N/A

GL Account String	Description	New Budget	
		Debit	Credit
12-2218-649000-28100-1450	Part-Time Coordinators : Continuing Education Div \$36.61/hr x 25 hrs/wk x 20 wks (Assessment Support)	2,929	
12-2218-649000-28100-3115	STRS - Non-Instructional : Continuing Education Div	314	
12-2218-649000-28100-3215	PERS - Non-Instructional : Continuing Education Div	5,432	
12-2218-649000-28100-3315	OASDHI - Non-Instructional : Continuing Education D	2,843	
12-2218-649000-28100-3325	Medicare - Non-Instructional : Continuing Education	707	
12-2218-649000-28100-3415	H & W - Non-Instructional : : Continuing Educatio	13,804	
12-2218-649000-28100-3435	H & W - Retiree Fund Non-Inst : Continuing Educatio	488	
12-2218-649000-28100-3515	SUI - Non-Instructional : Continuing Education Divi	24	
12-2218-649000-28100-3615	WCI - Non-Instructional : Continuing Education Divi	1,171	
12-2218-649000-28100-3915	Other Benefits - Non-Instruct : Continuing Education Divi	1,650	
12-2218-678000-28100-2130	Classified Employees : Continuing Education Div Application Specialist III (Grade 19-3) (100%) (6 mths)	37,649	
12-2218-678000-28100-3215	PERS - Non-Instructional : Continuing Education Div	4,460	
12-2218-678000-28100-3315	OASDHI - Non-Instructional : Continuing Education D	2,376	
12-2218-678000-28100-3325	Medicare - Non-Instructional : Continuing Education	556	
12-2218-678000-28100-3415	H & W - Non-Instructional : : Continuing Educatio	12,845	
12-2218-678000-28100-3435	H & W - Retiree Fund Non-Inst : Continuing Educatio	383	
12-2218-678000-28100-3515	SUI - Non-Instructional : Continuing Education Divi	19	
12-2218-678000-28100-3615	WCI - Non-Instructional : Continuing Education Divi	920	
12-2218-678000-28100-3915	Other Benefits - Non-Instruct : Continuing Education Divi	675	
12-2218-679000-28100-2110	Classified Management : Continuing Education Div Director of College Research (Grade F-4) (100%) (6 mths)	51,632	
12-2218-679000-28100-3215	PERS - Non-Instructional : Continuing Education Div	6,117	
12-2218-679000-28100-3315	OASDHI - Non-Instructional : Continuing Education D	3,201	
12-2218-679000-28100-3325	Medicare - Non-Instructional : Continuing Education	749	
12-2218-679000-28100-3415	H & W - Non-Instructional : : Continuing Educatio	13,817	
12-2218-679000-28100-3435	H & W - Retiree Fund Non-Inst : Continuing Educatio	516	
12-2218-679000-28100-3515	SUI - Non-Instructional : Continuing Education Divi	26	
12-2218-679000-28100-3615	WCI - Non-Instructional : Continuing Education Divi	1,239	
12-2218-679000-28100-3915	Other Benefits - Non-Instruct : Continuing Education Divi	1,650	
12-2218-619000-28110-1250	Contract Coordinator : English as a Second Language Contract Coordinator, 175-day, Grade VI-10 (ESL) (5 months)	43,043	
12-2218-619000-28110-3115	STRS - Non-Instructional : English as a Second Language	4,619	
12-2218-619000-28110-3325	Medicare - Non-Instructional : English as a Second Language	633	
12-2218-619000-28110-3415	H & W - Non-Instructional : English as a Second Language	13,297	
12-2218-619000-28110-3435	H & W - Retiree Fund Non-Inst : English as a Second Language	437	
12-2218-619000-28110-3515	SUI - Non-Instructional : English as a Second Language	22	
12-2218-619000-28110-3615	WCI - Non-Instructional : English as a Second Language	1,048	
12-2218-619000-28110-3915	Other Benefits - Non-Instruct : English as a Second Language	625	

SPECIAL PROJECT DETAILED BUDGET #2218
NAME: ADULT EDUCATION BLOCK GRANT REGIONAL CONSORTIUM FUNDING APPROPRIATION GRANT -
SANTA ANA COLLEGE AND SANTIAGO CANYON COLLEGE (NON-CREDIT)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy/Jose Vargas

CONTRACT INCOME: \$3,079,153

PRJ. DIR.: Mary Walker

CFDA #: N/A

Date: 10/29/2015

PRIME SPONSOR: California Community Colleges Chancellor's Office

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: 15-328-043

SUB-AWARD #: N/A

GL Account String	Description	New Budget	
		Debit	Credit
12-2218-619000-28130-1250	Contract Coordinator : Elementary & Second Basic Skls Contract Coordinator, 175-day, Grade VI-10 (ABE) (5 months) Contract Coordinator, 175-day, Grade VI-10 (HSS) (5 months)	86,086	
12-2218-619000-28130-3115	STRS - Non-Instructional : Elementary & Second Basic Skls	9,237	
12-2218-619000-28130-3325	Medicare - Non-Instructional : Elementary & Second Basic Skls	1,266	
12-2218-619000-28130-3415	H & W - Non-Instructional : Elementary & Second Basic Skls	26,594	
12-2218-619000-28130-3435	H & W - Retiree Fund Non-Inst : Elementary & Second Basic Skls	873	
12-2218-619000-28130-3515	SUI - Non-Instructional : Elementary & Second Basic Skls	44	
12-2218-619000-28130-3615	WCI - Non-Instructional : Elementary & Second Basic Skls	2,096	
12-2218-619000-28130-3915	Other Benefits - Non-Instruct : Elementary & Second Basic Skls	1,250	
12-2218-619000-28190-1250	Contract Coordinator : Short-Term Vocational Contract Coordinator, 175-day, Grade VI-10 (CTE) (5 months)	43,043	
12-2218-619000-28190-3115	STRS - Non-Instructional : Short-Term Vocational	4,619	
12-2218-619000-28190-3325	Medicare - Non-Instructional : Short-Term Vocational	633	
12-2218-619000-28190-3415	H & W - Non-Instructional : Short-Term Vocational	13,297	
12-2218-619000-28190-3435	H & W - Retiree Fund Non-Inst : Short-Term Vocational	437	
12-2218-619000-28190-3515	SUI - Non-Instructional : Short-Term Vocational	22	
12-2218-619000-28190-3615	WCI - Non-Instructional : Short-Term Vocational	1,048	
12-2218-619000-28190-3915	Other Benefits - Non-Instruct : Short-Term Vocational	625	
12-2218-675000-28100-4710	Food and Food Service Supplies : Continuing Educati	5,000	
12-2218-679000-28100-5100	Contracted Services : Continuing Education Division -Sub-Agreement (Garden Grove USD)	198,691	
12-2218-493087-28200-2420	Inst Assistant - Hourly : Orange Educ Ctr-Instruction \$16.35/hr x 25 hrs/wk x 32 wks (Assessment Support)	13,080	
12-1102-493087-28200-3321	PERS - Instructional : Orange Educ Ctr-Instruction	1,550	
12-1102-493087-28200-3321	OASDHI - Instructional : Orange Educ Ctr-Instruction	811	
12-1102-493087-28200-3321	Medicare - Instructional : Orange Educ Ctr-Instruction	190	
12-1102-493087-28200-3431	H & W - Retiree Fund Inst : Orange Educ Ctr-Instruction	131	
12-1102-493087-28200-3511	SUI - Instructional : Orange Educ Ctr-Instruction	7	
12-1102-493087-28200-3611	WCI - Instructional : Orange Educ Ctr-Instruction	314	
12-2218-493087-28200-5650	Rental - Facility (Short-term) : SAC Continuing Ed-Instruction (Orange Consortium Hub)	500,000	
12-2218-499900-28200-5999	Special Project Holding Acct : SAC Continuing Ed-In	471,481	
12-2218-602000-28200-1480	Part-Time Reassigned Time : Orange Educ Ctr-Instruc \$23.07/hr x 10 hrs/wk x 20 wks (Curriculum Dvlp)	4,614	
12-2218-602000-28200-1483	Beyond Contr - Reassigned Time : Orange Educ Ctr-In \$34.51/hr x 10 hrs/wk x 20 wks (Curriculum Devlp)	6,902	
12-2218-602000-28200-3115	STRS - Non-Instructional : Orange Educ Ctr-Instruct	1,236	
12-2218-602000-28200-3325	Medicare - Non-Instructional : Orange Educ Ctr-Inst	167	
12-2218-602000-28200-3435	H & W - Retiree Fund Non-Inst : Orange Educ Ctr-Ins	115	

SPECIAL PROJECT DETAILED BUDGET #2218
NAME: ADULT EDUCATION BLOCK GRANT REGIONAL CONSORTIUM FUNDING APPROPRIATION GRANT -
SANTA ANA COLLEGE AND SANTIAGO CANYON COLLEGE (NON-CREDIT)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy/Jose Vargas

CONTRACT INCOME: \$3,079,153

PRJ. DIR.: Mary Walker

CFDA #: N/A

Date: 10/29/2015

PRIME SPONSOR: California Community Colleges Chancellor's Office

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: 15-328-043

SUB-AWARD #: N/A

GL Account String	Description	New Budget	
		Debit	Credit
12-2218-602000-28200-3515	SUI - Non-Instructional : Orange Educ Ctr-Instructi	6	
12-2218-602000-28200-3615	WCI - Non-Instructional : Orange Educ Ctr-Instructi	276	
	Sub-Total (OEC)	1,904,776	1,904,776
DISTRICT OFFICE (ACT CENTER)			
12-2218-000000-50000-8659	Other Reimb Categorical Allow : District Operations		50,000
12-2218-672000-50000-5865	Indirect Costs : District Operations (5%)	2,381	
12-2218-679000-53360-5100	Contracted Services : Corporate Training Institute HiSET testing services for Inmate Ed Program	47,619	
DISTRICT OFFICE (CHILD DEVELOPMENT SERVICES)			
12-2218-000000-50000-8659	Other Reimb Categorical Allow : District Operations		100,000
12-2218-672000-50000-5865	Indirect Costs : District Operations (5%)	4,762	
33-2218-692000-53323-1270	Child Development Teachers : CDC Centennial Edu	19,192	
33-2218-692000-53323-2320	Classified Employees - Hourly : CDC Centennial Edu (3) Interns x \$11/hr/each x 4 hrs/day x 95 days	12,540	
33-2218-692000-53323-2340	Student Assistants - Hourlys : CDC Centennial Edu (4) Assistantx x \$10.50/hr/each @ 4 hrs/day x 95 days	15,960	
33-2218-692000-53323-3115	STRS - Non-Instructional : CDC Centennial Edu	2,059	
33-2218-692000-53323-3325	Medicare - Non-Instructional : CDC Centennial Edu	479	
33-2218-692000-53323-3415	H & W - Non-Instructional : CDC Centennial Edu	5,948	
33-2218-692000-53323-3435	H & W - Retiree Fund Non-Inst : CDC Centennial Edu	490	
33-2218-692000-53323-3515	SUI - Non-Instructional : CDC Centennial Edu	17	
33-2218-692000-53323-3615	WCI - Non-Instructional : CDC Centennial Edu	1,176	
33-2218-692000-53323-3915	Other Benefits - Non-Instruct : CDC Centennial Edu	1,328	
33-2218-692000-53323-4610	Non-Instructional Supplies : CDC Centennial Edu	424	
33-2218-692000-53323-4710	Food and Food Service Supplies : CDC Centennial Edu Meals for evening childcare pilot program	35,625	
	Sub-Total (District Office)	150,000	150,000
	Total 2218 - AEBG Regional Consortium	3,079,153	3,079,153

SPECIAL PROJECT DETAILED BUDGET # 1689

NAME: Title III HSI-STEM2 (Strengthening Transfer Education & Matriculation in STEM) - Yr. 5

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/15 TO 06/30/2016

PROJ. ADM. Ruth Babeshoff

CONTRACT INCOME: \$120,699

PROJ. DIR. Jennifer Coto

Prime Sponsor: U.S. Department of Education

Date: 10/19/15

Fiscal Agent: CSU Fullerton

CFDA #: 84.031C; Award # P031C110116

GL Account	Description	Debit	Credit
12-1689-000000-20000-8120	Higher Education Act : Santiago Canyon College		120,699
12-1689-170100-25150-1310	Part-Time Instructors : Math	19,500	
12-1689-170100-25150-1313	Beyond Contract-Instructors : Math	-	
12-1689-170100-25150-3111	STRS - Instructional : Math	2,091	
12-1689-170100-25150-3321	Medicare - Instructional : Math	283	
12-1689-170100-25150-3331	PARS - Instructional : Math	-	
12-1689-170100-25150-3431	H & W - Retiree Fund Inst : Math	195	
12-1689-170100-25150-3511	SUI - Instructional : Math	10	
12-1689-170100-25150-3611	WCI - Instructional : Math	468	
12-1689-619000-25150-2340	Student Assistants - Hourly : Math	36,152	
12-1689-619000-25150-3315	OASDHI - Non-Instructional : Math	-	
12-1689-619000-25150-3325	Medicare - Non-Instructional : Math	-	
12-1689-619000-25150-3435	H & W - Retiree Fund Non-Inst : Math	362	
12-1689-619000-25150-3615	WCI - Non-Instructional : Math	868	
12-1689-631000-29325-1430	Part-Time Counselors : Counseling	48,000	
12-1689-631000-29325-1433	Beyond Contract - Counselors : Counseling	-	
12-1689-631000-29325-1434	Int/Sum Beyond Contr-Counselor : Counseling	-	
12-1689-631000-29325-1435	Int/Sum - Counselors,Part-Time : Counseling	-	
12-1689-631000-29325-3115	STRS - Non-Instructional : Counseling	5,150	
12-1689-631000-29325-3325	Medicare - Non-Instructional : Counseling	696	
12-1689-631000-29325-3335	PARS - Non-Instructional : Counseling	-	
12-1689-631000-29325-3435	H & W - Retiree Fund Non-Inst : Counseling	480	
12-1689-631000-29325-3515	SUI - Non-Instructional : Counseling	24	
12-1689-631000-29325-3615	WCI - Non-Instructional : Counseling	1,152	
12-1689-631000-29325-4610	Non-Instructional Supplies : Counseling	5,268	
Total Project 1689 Title III - HSI-STEM 2 (Year 5)		120,699	120,699

SPECIAL PROJECT DETAILED BUDGET #2490
NAME: Student Success and Support Program (SSSP) - Non-Credit
SANTA ANA COLLEGE (Continuing Education Center)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016
SSSP Non-Credit Allocations (CEC) : \$1,736,739
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD

PROJ. ADM: Nilo Lipiz
DATE: 10/23/15

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2490-000000-10000-8629	Other Gen Categorical Apport : Santa Ana Coll		1,158,027		1,736,739		578,712
12-2490-601000-18100-1210	Academic Management : Continuing Education Di	8,019		8,019		-	-
12-2490-601000-18100-1410	Part-Time Academic Management : Continuing Ed	-		113,334		113,334	
12-2490-601000-18100-2130	Classified Employees : Continuing Education D	15,370		102,671		87,301	
12-2490-601000-18100-2320	Classified Employees - Hourly : Continuing Ed	-		10,000		10,000	
12-2490-601000-18100-3115	STRS - Non-Instructional : Continuing Educati	861		13,021		12,160	
12-2490-601000-18100-3215	PERS - Non-Instructional : Continuing Educati	1,809		12,697		10,888	
12-2490-601000-18100-3315	OASDHI - Non-Instructional : Continuing Educa	974		6,799		5,825	
12-2490-601000-18100-3325	Medicare - Non-Instructional : Continuing Edu	345		3,430		3,085	
12-2490-601000-18100-3335	PARS - Non-Instructional : Continuing Educati	-		-			
12-2490-601000-18100-3415	H & W - Non-Instructional : Continuing Educat	3,647		29,353		25,706	
12-2490-601000-18100-3435	H & W - Retiree Fund Non-Inst : Continuing Ed	238		2,365		2,127	
12-2490-601000-18100-3515	SUI - Non-Instructional : Continuing Educatio	13		118		105	
12-2490-601000-18100-3615	WCI - Non-Instructional : Continuing Educatio	570		5,677		5,107	
12-2490-601000-18100-3915	Other Benefits - Non-Instruct : Continuing Ed	338		2,498		2,160	
12-2490-620000-18100-2110	Classified Management : Continuing Education	6,806		6,806		-	-
12-2490-620000-18100-2130	Classified Employees : Continuing Education D	-		50,520		50,520	
12-2490-620000-18100-3215	PERS - Non-Instructional : Continuing Educati	807		6,791		5,984	
12-2490-620000-18100-3315	OASDHI - Non-Instructional : Continuing Educa	434		3,646		3,212	
12-2490-620000-18100-3325	Medicare - Non-Instructional : Continuing Edu	102		853		751	
12-2490-620000-18100-3415	H & W - Non-Instructional : Continuing Educat	731		15,760		15,029	
12-2490-620000-18100-3435	H & W - Retiree Fund Non-Inst : Continuing Ed	70		588		518	
12-2490-620000-18100-3515	SUI - Non-Instructional : Continuing Educatio	4		29		25	
12-2490-620000-18100-3615	WCI - Non-Instructional : Continuing Educatio	168		1,412		1,244	

5.1 (9)

SPECIAL PROJECT DETAILED BUDGET #2490
NAME: Student Success and Support Program (SSSP) - Non-Credit
SANTA ANA COLLEGE (Continuing Education Center)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016
SSSP Non-Credit Allocations (CEC) : \$1,736,739
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD

PROJ. ADM: Nilo Lipiz

DATE: 10/23/15

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2490-620000-18100-3915	Other Benefits - Non-Instruct : Continuing Ed	193		1,488		1,295	
12-2490-631000-18100-1230	Contract Counselors : Continuing Education Di	94,450		94,450		-	-
12-2490-631000-18100-1430	Part-Time Counselors : Continuing Education D	38,767		174,840		136,073	
12-2490-631000-18100-1433	Beyond Contract - Counselors : Continuing Edu	48,685		46,123			2,562
12-2490-631000-18100-1434	Int/Sum Beyond Contr-Counselor : Continuing E	29,516		22,780			6,736
12-2490-631000-18100-1435	Int/Sum - Counselors,Part-Time : Continuing E	14,343		24,153		9,810	
12-2490-631000-18100-1483	Beyond Contr - Reassigned Time : Continuing E	25,460		18,045			7,415
12-2490-631000-18100-2320	Classified Employees - Hourly : Continuing Ed	-		50		50	
12-2490-631000-18100-3115	STRS - Non-Instructional : Continuing Educati	31,603		40,815		9,212	
12-2490-631000-18100-3215	PERS - Non-Instructional : Continuing Educati	-		6		6	
12-2490-631000-18100-3315	OASDHI - Non-Instructional : Continuing Educa	-		3		3	
12-2490-631000-18100-3325	Medicare - Non-Instructional : Continuing Edu	4,894		5,535		641	
12-2490-631000-18100-3335	PARS - Non-Instructional : Continuing Educati	-		11		11	
12-2490-631000-18100-3415	H & W - Non-Instructional : Continuing Educat	26,037		26,544		507	
12-2490-631000-18100-3435	H & W - Retiree Fund Non-Inst : Continuing Ed	3,375		3,817		442	
12-2490-631000-18100-3515	SUI - Non-Instructional : Continuing Educatio	169		191		22	
12-2490-631000-18100-3615	WCI - Non-Instructional : Continuing Educatio	8,100		9,161		1,061	
12-2490-631000-18100-3915	Other Benefits - Non-Instruct : Continuing Ed	1,250		1,250		-	-
12-2490-632000-18100-2130	Classified Employees : Continuing Education D	44,699		45,789		1,090	
12-2490-632000-18100-2310	Classified Employees - Ongoing : Continuing E	78,097		82,298		4,201	
12-2490-632000-18100-2320	Classified Employees - Hourly : Continuing Ed	8,714		167,427		158,713	
12-2490-632000-18100-2350	Overtime - Classified Employee : Continuing E	267		-			267
12-2490-632000-18100-3215	PERS - Non-Instructional : Continuing Educati	15,480		21,705		6,225	
12-2490-632000-18100-3315	OASDHI - Non-Instructional : Continuing Educa	8,254		11,204		2,950	

5.1 (10)

SPECIAL PROJECT DETAILED BUDGET #2490
NAME: Student Success and Support Program (SSSP) - Non-Credit
SANTA ANA COLLEGE (Continuing Education Center)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016
SSSP Non-Credit Allocations (CEC) : \$1,736,739
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD

PROJ. ADM: Nilo Lipiz
DATE: 10/23/15

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2490-632000-18100-3325	Medicare - Non-Instructional : Continuing Edu	1,930		4,305		2,375	
12-2490-632000-18100-3335	PARS - Non-Instructional : Continuing Educati	-		1,510		1,510	
12-2490-632000-18100-3415	H & W - Non-Instructional : Continuing Educat	21,080		21,436		356	
12-2490-632000-18100-3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,331		2,969		1,638	
12-2490-632000-18100-3515	SUI - Non-Instructional : Continuing Educatio	67		148		81	
12-2490-632000-18100-3615	WCI - Non-Instructional : Continuing Educatio	1,930		7,125		5,195	
12-2490-632000-18100-3915	Other Benefits - Non-Instruct : Continuing Ed	1,350		1,350		-	-
12-2490-632000-18100-4310	Instructional Supplies : Continuing Education	3,500		3,327			173
12-2490-632000-18100-4610	Non-Instructional Supplies : Continuing Educa	-		3,500		3,500	
12-2490-632000-18100-4710	Food and Food Service Supplies : Continuing E	1,000		1,000		-	-
12-2490-632000-18100-5100	Contracted Services : Continuing Education Di	10,000		10,000		-	-
12-2490-632000-18100-5220	Mileage/Parking Expenses : Continuing Educati	100		100		-	-
12-2490-632000-18100-5610	Lease Agreement - Equipment : Continuing Educ	2,606		2,606		-	-
12-2490-632000-18100-5651	Rental - Other (Short-term) : Continuing Educ	25		25		-	-
12-2490-632000-18100-5845	Excess/Copies Useage : Continuing Education D	620		620		-	-
12-2490-632000-18100-5940	Reproduction/Printing Expenses : Continuing E	5,875		4,768			1,107
12-2490-632000-18100-5950	Software License and Fees : Continuing Educat	3,876		3,876		-	-
12-2490-632000-18100-6409	Equip-All Other >\$200 < \$1,000 : Continuing E	5,000		2,000			3,000
12-2490-632000-18100-6410	Equip-All Other >\$1,000<\$5,000 : Continuing E	25,932		9,327			16,605
12-2490-632000-18100-6419	Equip-Software > \$5,000 : Continuing Educatio	23,673		23,673		-	-
12-2490-649000-18100-1410	Part-Time Academic Management : Continuing Ed	62,250		84,675		22,425	
12-2490-649000-18100-1450	Part-Time Coordinators : Continuing Education	-		2,782		2,782	
12-2490-649000-18100-2130	Classified Employees : Continuing Education D	256,584		173,537			83,047
12-2490-649000-18100-2310	Classified Employees - Ongoing : Continuing E	48,943		49,523		580	

5.1 (11)

SPECIAL PROJECT DETAILED BUDGET #2490
NAME: Student Success and Support Program (SSSP) - Non-Credit
SANTA ANA COLLEGE (Continuing Education Center)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016
SSSP Non-Credit Allocations (CEC) : \$1,736,739
Prime Sponsor: CCC Chancellor's Office
Fiscal Agent: RSCCD

PROJ. ADM: Nilo Lipiz

DATE: 10/23/15

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2490-649000-18100-2320	Classified Employees - Hourly : Continuing Ed	8,877		8,877		-	-
12-2490-649000-18100-3115	STRS - Non-Instructional : Continuing Educati	5,528		9,384		3,856	
12-2490-649000-18100-3215	PERS - Non-Instructional : Continuing Educati	37,008		27,440			9,568
12-2490-649000-18100-3315	OASDHI - Non-Instructional : Continuing Educa	19,838		14,606			5,232
12-2490-649000-18100-3325	Medicare - Non-Instructional : Continuing Edu	5,542		4,684			858
12-2490-649000-18100-3415	H & W - Non-Instructional : Continuing Educat	43,159		26,024			17,135
12-2490-649000-18100-3435	H & W - Retiree Fund Non-Inst : Continuing Ed	3,822		3,230			592
12-2490-649000-18100-3515	SUI - Non-Instructional : Continuing Educatio	191		162			29
12-2490-649000-18100-3615	WCI - Non-Instructional : Continuing Educatio	9,173		7,753			1,420
12-2490-649000-18100-3915	Other Benefits - Non-Instruct : Continuing Ed	5,558		3,646			1,912
12-2490-649000-18100-4610	Non-Instructional Supplies : Continuing Educa	5,000		12,223		7,223	
12-2490-649000-18100-5940	Reproduction/Printing Expenses : Continuing E	-		5		5	
12-2490-675000-18100-2320	Classified Employees - Hourly : Continuing Ed	-		425		425	
12-2490-675000-18100-3325	Medicare - Non-Instructional : Continuing Edu	-		6		6	
12-2490-675000-18100-3335	PARS - Non-Instructional : Continuing Educati	-		6		6	
12-2490-675000-18100-3435	H & W - Retiree Fund Non-Inst : Continuing Ed	-		4		4	
12-2490-675000-18100-3515	SUI - Non-Instructional : Continuing Educatio	-		-		-	-
12-2490-675000-18100-3615	WCI - Non-Instructional : Continuing Educatio	-		10		10	
12-2490-675000-18100-5210	Conference Expenses : Continuing Education Di	10,000		10,000		-	-
12-2490-679000-18100-5100	Contracted Services : Continuing Education Di	3,000		-			3,000
Total Project 2490 Non-Credit Matriculation		1,158,027	1,158,027	1,736,739	1,736,739	739,370	739,370

5.1 (12)

SPECIAL PROJECT DETAILED BUDGET #2490
NAME: Student Success and Support Program (SSSP) - Non-Credit
SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PROJ. ADM: Jose Vargas

SSSP Non-Credit Allocations (OEC) : \$902,525

Prime Sponsor: CCC Chancellor's Office

DATE: 10/23/15

Fiscal Agent: RSCCD

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2490-000000-20000-8629	Other Gen Categorical Apport : Santiago Canyo		554,479		902,525		348,046
12-2490-631000-28100-1430	Part-Time Counselors : Continuing Education D	101,134		154,850		53,716	
12-2490-631000-28100-1431	Sub Counselors, Short Term : Continuing Educa	222		-			222
12-2490-631000-28100-1433	Beyond Contract - Counselors : Continuing Edu	16,657		7,000			9,657
12-2490-631000-28100-1434	Int/Sum Beyond Contr-Counselor : Continuing E	13,443		10,000			3,443
12-2490-631000-28100-1435	Int/Sum - Counselors,Part-Time : Continuing E	13,144		25,000		11,856	
12-2490-631000-28100-1483	Beyond Contr - Reassigned Time : Continuing E	3,600		4,000		400	
12-2490-631000-28100-2130	Classified Employees : Continuing Education D - Gloria Goss (4B-12B @ 100%) - Gisela Rodriguez (4B-12B @ 10%) - New Graduate Specialist (7B-12B @ 100%)	-		75,927		75,927	
12-2490-631000-28100-3115	STRS - Non-Instructional : Continuing Educati	11,813		19,059		7,246	
12-2490-631000-28100-3215	PERS - Non-Instructional : Continuing Educati	-		8,995		8,995	
12-2490-631000-28100-3315	OASDHI - Non-Instructional : Continuing Educa	-		4,818		4,818	
12-2490-631000-28100-3325	Medicare - Non-Instructional : Continuing Edu	2,149		4,039		1,890	
12-2490-631000-28100-3335	PARS - Non-Instructional : Continuing Educati	197		309		112	
12-2490-631000-28100-3415	H & W - Non-Instructional : Continuing Educat	-		30,691		30,691	
12-2490-631000-28100-3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,482		2,786		1,304	
12-2490-631000-28100-3515	SUI - Non-Instructional : Continuing Educatio	74		138		64	
12-2490-631000-28100-3615	WCI - Non-Instructional : Continuing Educatio	3,557		6,685		3,128	
12-2490-631000-28100-3915	Other Benefits - Non-Instruct : Continuing Ed	-		1,789		1,789	
12-2490-631000-28100-4610	Non-Instructional Supplies : Continuing Educa	600		2,000		1,400	
12-2490-631000-28100-5100	Contracted Services : Continuing Education Di	-		7,000		7,000	

5.1 (13)

SPECIAL PROJECT DETAILED BUDGET #2490
NAME: Student Success and Support Program (SSSP) - Non-Credit
SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PROJ. ADM: Jose Vargas

SSSP Non-Credit Allocations (OEC) : \$902,525

Prime Sponsor: CCC Chancellor's Office

DATE: 10/23/15

Fiscal Agent: RSCCD

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2490-632000-28100-2130	Classified Employees : Continuing Education D - Pilar Guterrez (4B-12B @ 50%)	-		19,482		19,482	
12-2490-632000-28100-2310	Classified Employees - Ongoing : Continuing E	15,986		15,986		-	-
12-2490-632000-28100-2320	Classified Employees - Hourly : Continuing Ed	-		10,000		10,000	
12-2490-632000-28100-3215	PERS - Non-Instructional : Continuing Educati	1,882		4,202		2,320	
12-2490-632000-28100-3315	OASDHI - Non-Instructional : Continuing Educa	991		2,230		1,239	
12-2490-632000-28100-3325	Medicare - Non-Instructional : Continuing Edu	232		667		435	
12-2490-632000-28100-3335	PARS - Non-Instructional : Continuing Educati	-		130		130	
12-2490-632000-28100-3415	H & W - Non-Instructional : Continuing Educat	-		4,179		4,179	
12-2490-632000-28100-3435	H & W - Retiree Fund Non-Inst : Continuing Ed	160		460		300	
12-2490-632000-28100-3515	SUI - Non-Instructional : Continuing Educatio	8		23		15	
12-2490-632000-28100-3615	WCI - Non-Instructional : Continuing Educatio	384		1,104		720	
12-2490-632000-28100-3915	Other Benefits - Non-Instruct : Continuing Ed	-		506		506	
12-2490-632000-28100-4610	Non-Instructional Supplies : Continuing Educa	-		1,000		1,000	
12-2490-632000-28100-5100	Contracted Services : Continuing Education Di	-		2,000		2,000	
12-2490-632000-28100-6409	Equipment - All Other ≥ \$200 < \$1,000	-		25,000		25,000	
12-2490-649000-28100-1450	Part-Time Coordinators : Continuing Education	20,000		64,000		44,000	
12-2490-649000-28100-1455	Int/Sum - Coordinators, PT : Continuing Educa	5,409		8,000		2,591	
12-2490-649000-28100-2130	Classified Employees : Continuing Education D - Leyvi Berganza (86%) - Isabel Garcia (100%) - Rosemary Touyanou (55%) - Pilar Gutierrez (4B-12B @ 50%)	166,026		185,508		19,482	

5.1 (14)

SPECIAL PROJECT DETAILED BUDGET #2490
NAME: Student Success and Support Program (SSSP) - Non-Credit
SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PROJ. ADM: Jose Vargas

SSSP Non-Credit Allocations (OEC) : \$902,525

Prime Sponsor: CCC Chancellor's Office

DATE: 10/23/15

Fiscal Agent: RSCCD

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2490-649000-28100-2310	Classified Employees - Ongoing : Continuing E - Juan Velez (100%)	18,633		18,633		-	-
12-2490-649000-28100-3115	STRS - Non-Instructional : Continuing Educati	2,256		7,725		5,469	
12-2490-649000-28100-3215	PERS - Non-Instructional : Continuing Educati	19,543		21,978		2,435	
12-2490-649000-28100-3315	OASDHI - Non-Instructional : Continuing Educa	10,495		11,734		1,239	
12-2490-649000-28100-3325	Medicare - Non-Instructional : Continuing Edu	3,092		4,058		966	
12-2490-649000-28100-3335	PARS - Non-Instructional : Continuing Educati	242		242		-	-
12-2490-649000-28100-3415	H & W - Non-Instructional : Continuing Educat	43,502		48,475		4,973	
12-2490-649000-28100-3435	H & W - Retiree Fund Non-Inst : Continuing Ed	2,133		2,799		666	
12-2490-649000-28100-3515	SUI - Non-Instructional : Continuing Educatio	107		140		33	
12-2490-649000-28100-3615	WCI - Non-Instructional : Continuing Educatio	5,120		6,718		1,598	
12-2490-649000-28100-3915	Other Benefits - Non-Instruct : Continuing Ed	3,254		3,760		506	
12-2490-649000-28100-4610	Non-Instructional Supplies : Continuing Educa	436		4,000		3,564	
12-2490-649000-28100-4710	Food and Food Service Supplies : Continuing E	200		200		-	-
12-2490-649000-28100-5100	Contracted Services : Continuing Education Di	32,925		31,450			1,475
12-2490-649000-28100-5220	Mileage/Parking Expenses : Continuing Educati	350		550		200	
12-2490-649000-28100-5800	Advertising : Continuing Education Division	2,018		-			2,018
12-2490-649000-28100-5815	Class Schedules/Printing : Continuing Educati	23,478		-			23,478
12-2490-649000-28100-5915	Packaging/Mail Prep/Processing : Continuing E	6,084		-			6,084
12-2490-649000-28100-5940	Reproduction/Printing Expenses : Continuing E	360		500		140	
12-2490-649000-28100-6409	Equipment - All Other ≥ \$200 < \$1,000	-		25,000		25,000	
12-2490-675000-28100-5210	Conference Expenses : Continuing Education Di	1,101		5,000		3,899	
Total Project 2490 Non-Credit Matriculation		554,479	554,479	902,525	902,525	394,423	394,423

5.1 (15)

SPECIAL PROJECT DETAILED BUDGET #1101

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$380,094

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Christine Kosko

Date: 10/28/2015

5.1 (16)

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_000000_10000_8199	Other Federal Revenues : Santa Ana College		488,012		380,094	107,918	
12_1101_601000_18100_1410	Part-Time Academic Management : Continuing Ed -Jerry Wheeler, Site Director \$43.38/hr.	30,000		30,000		0	
12_1101_601000_18100_3325	Medicare - Non-Instructional : Continuing Edu	435		435		0	
12_1101_601000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	300		300		0	
12_1101_601000_18100_3515	SUI - Non-Instructional : Continuing Educatio	15		15		0	
12_1101_601000_18100_3615	WCI - Non-Instructional : Continuing Educatio	720		720			
12_1101_619000_18100_1250	Contract Coordinator : Continuing Education D	105,799		0			105,799
12_1101_619000_18100_1252	Contract Extension-Coordinator : Continuing E	17,958		0			17,958
12_1101_619000_18100_1450	Part-Time Coordinators : Continuing Education	5,627		0			5,627
12_1101_619000_18100_1455	Int/Sum - Coordinators, PT : Continuing Educa	336		0			336
12_1101_619000_18100_1480	Part-Time Reassigned Time : Continuing Educat	3,000		0			3,000
12_1101_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	14,307		0			14,307
12_1101_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	1,955		0			1,955
12_1101_619000_18100_3415	H & W - Non-Instructional : Continuing Educat	32,068		0			32,068
12_1101_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,348		0			1,348
12_1101_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	66		0			66
12_1101_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	3,236		0			3,236
12_1101_619000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,750		0			1,750
12_1101_649000_18100_1480	Part-Time Reassigned Time : Continuing Educat	3,800		0			3,800
12_1101_649000_18100_3115	STRS - Non-Instructional : Continuing Educati	337		0			337
12_1101_649000_18100_3325	Medicare - Non-Instructional : Continuing Edu	55		0			55
12_1101_649000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	38		0			38

SPECIAL PROJECT DETAILED BUDGET #1101

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$380,094

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Christine Kosko

Date: 10/28/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_649000_18100_3515	SUI - Non-Instructional : Continuing Educatio	2		0			2
12_1101_649000_18100_3615	WCI - Non-Instructional : Continuing Educatio	91		0			91
12_1101_675000_18100_5210	Conference Expenses : Continuing Education Di	1,000		1,000		0	
12_1101_602000_18130_1480	Part-Time Reassigned Time : Elementary & Seco	0		3,000		3,000	
12_1101_602000_18130_3115	STRS - Non-Instructional : Elementary & Secon	0		322		322	
12_1101_602000_18130_3325	Medicare - Non-Instructional : Elementary & S	0		44		44	
12_1101_602000_18130_3435	H & W - Retiree Fund Non-Inst : Elementary &	0		30		30	
12_1101_602000_18130_3515	SUI - Non-Instructional : Elementary & Second	0		2		2	
12_1101_602000_18130_3615	WCI - Non-Instructional : Elementary & Second	0		72		72	
12_1101_619000_18130_1252	Contract Extension-Coordinator : Elementary &	0		4,528		4,528	
12_1101_619000_18130_1450	Part-Time Coordinators : Elementary & Second <i>- Vincent Nunez, \$36.60/hr.</i> <i>- Katherine Stuppy-Utley, \$36.60/hr.</i>	0		11,529		11,529	
12_1101_619000_18130_1455	Int/Sum - Coordinators, PT : Elementary & Sec <i>- Vincent Nunez, \$36.60/hr. @ \$2,891.40 (1A-3A)</i> <i>- Katherine Stuppy-Utley, \$36.60/hr. @ \$1,976.40 (1A-2A)</i>	0		4,868		4,868	
12_1101_619000_18130_1480	Part-Time Reassigned Time : Elementary & Seco	0		3,000		3,000	
12_1101_619000_18130_1485	Int/Sum - Reassigned Time, PT : Elementary &	0		500		500	
12_1101_619000_18130_3115	STRS - Non-Instructional : Elementary & Secon	0		2,621		2,621	
12_1101_619000_18130_3325	Medicare - Non-Instructional : Elementary & S	0		354		354	
12_1101_619000_18130_3435	H & W - Retiree Fund Non-Inst : Elementary &	0		244		244	
12_1101_619000_18130_3515	SUI - Non-Instructional : Elementary & Second	0		12		12	
12_1101_619000_18130_3615	WCI - Non-Instructional : Elementary & Second	0		586		586	

SPECIAL PROJECT DETAILED BUDGET #1101

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$380,094

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Christine Kosko

Date: 10/28/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_493062_18200_2210	Inst Assistants - Full-Time : SAC Continuing - Nicole Gallegos, Instr. Ctr. Tech. (Grade 7-1, 50% eff. 7/20/15)	6,655		17,967		11,312	
12_1101_493062_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed - Mary Chang, \$16.35 x 19 hrs/wk x 52 wks - Nicole Danley, \$16.35 x 18 hrs/wk x 52 wks - Luz Navarrete, \$16.76 x 19 hrs/wk x 52 wks - German Ramirez, \$16.35 x 16 hrs/wk x 52 wks - Rosalba Rodriguez, \$16.35 x 19 hrs/wk x 52 wks - Shawna Stukey, \$16.35 x 14 hrs/wk x 52 wks - Jorge Vargas, \$16.35 x 19 hrs/wk x 52 wks - 19hrs/wk vacant (2), \$16.35 x 19 hrs/wk x 21 wks	110,592		118,877		8,285	
12_1101_493062_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed	60,000		70,000		10,000	
12_1101_493062_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	11,845		14,505		2,660	
12_1101_493062_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	6,665		7,629		964	
12_1101_493062_18200_3321	Medicare - Instructional : SAC Continuing Ed-	3,336		2,602			734
12_1101_493062_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	910		1,097		187	
12_1101_493062_18200_3411	H & W - Instructional : SAC Continuing Ed-Ins	3,307		9,825		6,518	
12_1101_493062_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	1,774		2,075		301	
12_1101_493062_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	91		104		13	
12_1101_493062_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	4,259		4,979		720	
12_1101_493062_18200_3911	Other Benefits - Instructional : SAC Continui	197		619		422	
12_1101_493062_18200_4210	Books, Mags & Subscrip-Non-Lib : SAC Continui	9,500		25,217		15,717	

5.1 (18)

SPECIAL PROJECT DETAILED BUDGET #1101

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$380,094

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Christine Kosko

Date: 10/28/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_493062_18200_4310	Instructional Supplies : SAC Continuing Ed-In	2,000		5,000		3,000	
12_1101_493062_18200_4610	Non-Instructional Supplies : SAC Continuing E	1,000		2,000		1,000	
12_1101_493062_18200_5630	Maint Contract - Office Equip : SAC Continuin	500		500		0	
12_1101_493062_18200_5845	Excess/Copies Useage : SAC Continuing Ed-Inst	730		800		70	
12_1101_493062_18200_5940	Reproduction/Printing Expenses : SAC Continui	25		100		75	
12_1101_493062_18200_5950	Software License and Fees : SAC Continuing Ed	1,530		2,200		670	
12_1101_493062_18200_6409	Equip-All Other >\$200 < \$1,000 : SAC Continui	3,000		3,000		0	
12_1101_493062_18200_6411	Equip-All Other > \$5,000 : SAC Continuing Ed-	26,350		0			26,350
12_1101_493062_18200_6412	Equip-Fed Prgm >\$1,000< \$5,000 : SAC Continui	5,500		25,206		19,706	
12_1101_602000_18200_1480	Part-Time Reassigned Time : SAC Continuing Ed	3,519		1,396			2,123
12_1101_602000_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	312		145			167
12_1101_602000_18200_3325	Medicare - Non-Instructional : SAC Continuing	51		20			31
12_1101_602000_18200_3335	PARS - Non-Instructional : SAC Continuing Ed-	0		1		1	
12_1101_602000_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	35		14			21
12_1101_602000_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	2		1			1
12_1101_602000_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	84		33			51
	Total 1101 - 231 Adult Secondary Education - CEC	488,012	488,012	380,094	380,094	221,251	221,251

5.1 (19)

SPECIAL PROJECT DETAILED BUDGET #1101

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$119,926

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		100,717		119,926		19,209
12_1101_601000_28100_1410	Part-Time Academic Management : Continuing Ed	8,800		7,726			1,074
12_1101_601000_28100_3115	STRS - Non-Instructional : Continuing Educati	781		829		48	
12_1101_601000_28100_3325	Medicare - Non-Instructional : Continuing Edu	128		112			16
12_1101_601000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	88		77			11
12_1101_601000_28100_3515	SUI - Non-Instructional : Continuing Educatio	4		4		0	
12_1101_601000_28100_3615	WCI - Non-Instructional : Continuing Educatio	211		185			26
12_1101_601000_28100_4610	Non-Instructional Supplies : Continuing Educa	2,476		2,918		442	
12_1101_601000_28100_5610	Lease Agreement - Equipment : Continuing Educ	12,817		12,638			179
12_1101_601000_28100_5845	Excess/Copies Usage : Continuing Education D	6,149		6,092			57
12_1101_601000_28100_5915	Packaging/Mail Prep/Processing : Continuing E	2,431		1,983			448
12_1101_601000_28100_5940	Reproduction/Printing Expenses : Continuing E	2,127		0			2,127
12_1101_620000_28100_2130	Classified Employees : Continuing Education - Araceli Trujillo, Student Prg. Specialist (50%) (Grade 10-6, +2.5%)	11,383		27,553		16,170	
12_1101_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	1,605		3,264		1,659	
12_1101_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	866		1,750		884	
12_1101_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	203		409		206	
12_1101_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	5,272		10,723		5,451	
12_1101_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	140		282		142	
12_1101_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	7		14		7	
12_1101_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	335		677		342	
12_1101_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	338		675		337	
12_1101_675000_28100_1480	Part-Time Reassigned Time : Continuing Educat	1,000		1,000		0	

SPECIAL PROJECT DETAILED BUDGET #1101

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$119,926

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_675000_28100_1485	Int/Sum - Reassigned Time, PT : Continuing Ed	1,886		0			1,886
12_1101_675000_28100_3115	STRS - Non-Instructional : Continuing Educati	256		107			149
12_1101_675000_28100_3325	Medicare - Non-Instructional : Continuing Edu	42		15			27
12_1101_675000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	29		10			19
12_1101_675000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		1		0	
12_1101_675000_28100_3615	WCI - Non-Instructional : Continuing Educatio	69		24			45
12_1101_675000_28100_5100	Contracted Services : Continuing Education Di	1,400		0			1,400
12_1101_675000_28100_5210	Conference Expenses : Continuing Education Di	3,754		997			2,757
12_1101_602000_28130_1480	Part-Time Reassigned Time : Elementary & Seco	0		1,000		1,000	
12_1101_602000_28130_3115	STRS - Non-Instructional : Elementary & Secon	0		107		107	
12_1101_602000_28130_3325	Medicare - Non-Instructional : Elementary & S	0		15		15	
12_1101_602000_28130_3435	H & W - Retiree Fund Non-Inst : Elementary &	0		10		10	
12_1101_602000_28130_3515	SUI - Non-Instructional : Elementary & Second	0		1		1	
12_1101_602000_28130_3615	WCI - Non-Instructional : Elementary & Second	0		24		24	
12_1101_493062_28200_1450	Part-Time Coordinators : Orange Educ Ctr-Inst	6,057		0			6,057
12_1101_493062_28200_1480	Part-Time Reassigned Time : Orange Educ Ctr-l	1,000		0			1,000
12_1101_493062_28200_2410	Inst Assistant - Ongoing : Orange Educ Ctr-In - Diana Han, \$16.35/hr. x 19 hrs./wk x 38 wks - Timothy Chang, \$16.35/hr. x 19 hrs./wk x 38 wks - Monica Sanchez, \$16.35/hr. x 19 hrs./wk x 38 wks - Nicole Bennett, (1B-2B, eff. 8/6 resigned)	23,762		35,414		11,652	
12_1101_493062_28200_2420	Inst Assistant - Hourly : Orange Educ Ctr-Ins	0		1,000		1,000	
12_1101_493062_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	627		0			627
12_1101_493062_28200_3321	Medicare - Instructional : Orange Educ Ctr-In	435		528		93	

5.1 (21)

SPECIAL PROJECT DETAILED BUDGET #1101

**NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 231 - ADULT SECONDARY EDUCATION (ASE) - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)
FISCAL YEAR: 2015/2016**

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$119,926

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_493062_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	102		0			102
12_1101_493062_28200_3331	PARS - Instructional : Orange Educ Ctr-Instru	390		473		83	
12_1101_493062_28200_3431	H & W - Retiree Fund Inst : Orange Educ Ctr-I	300		364		64	
12_1101_493062_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	71		0			71
12_1101_493062_28200_3511	SUI - Instructional : Orange Educ Ctr-Instruc	15		18		3	
12_1101_493062_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	4		0			4
12_1101_493062_28200_3611	WCI - Instructional : Orange Educ Ctr-Instruc	720		874		154	
12_1101_493062_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	169		0			169
12_1101_493062_28200_4210	Books, Mags & Subscrip-Non-Lib : Orange Educ	330		33			297
12_1101_602000_28200_1480	Part-Time Reassigned Time : Orange Educ Ctr-I	1,000		0			1,000
12_1101_602000_28200_1485	Int/Sum - Reassigned Time, PT : Orange Educ C	878		0			878
12_1101_602000_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	167		0			167
12_1101_602000_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	27		0			27
12_1101_602000_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	19		0			19
12_1101_602000_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	1		0			1
12_1101_602000_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	45		0			45
	Total 1101 - 231 Adult Secondary Education - OEC	100,717	100,717	119,926	119,926	39,894	39,894

5.1 (22)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$1,182,682

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/28/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_000000_10000_8199	Other Federal Revenues : Santa Ana College		1,305,951		1,182,682	123,269	
12_1102_601000_18100_1410	Part-Time Academic Management : Continuing Ed	105,082		0			105,082
12_1102_601000_18100_2130	Classified Employees : Continuing Education - Pat Adame, Administrative Secretary (30%) (Grade 12-6, +7.5%L) - Susie Albuja, Senior Clerk (30%) (Grade 8-6, +10%L +2.5%Bil) - Jose Lopez-Mercedes, Admin. Secretary (30%) (Grade 12-6, +1PG) - John Quimzon, Administrative Clerk (60%) (Grade 10-6, 7.5%L) - Rosalind Smith, Administrative Secretary (20%) (Grade 12-6, 5%L)	122,249		100,750			21,499
12_1102_601000_18100_2310	Classified Employees - Ongoing : Continuing - Paula Kusenda, Student Prg. Specialist (100%)	20,534		21,012		478	
12_1102_601000_18100_2320	Classified Employees - Hourly : Continuing Ed	6,103		10,900		4,797	
12_1102_601000_18100_2350	Overtime - Classified Employee : Continuing E	1,361		100			1,261
12_1102_601000_18100_3115	STRS - Non-Instructional : Continuing Educati	9,331		0			9,331
12_1102_601000_18100_3215	PERS - Non-Instructional : Continuing Educati	17,685		15,728			1,957
12_1102_601000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	9,497		8,457			1,040
12_1102_601000_18100_3325	Medicare - Non-Instructional : Continuing Edu	3,745		1,978			1,767
12_1102_601000_18100_3415	H & W - Non-Instructional : Continuing Educat	40,966		29,901			11,065
12_1102_601000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	2,583		1,364			1,219

5.1 (23)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$1,182,682

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/28/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_601000_18100_3515	SUI - Non-Instructional : Continuing Educatio	129		68			61
12_1102_601000_18100_3615	WCI - Non-Instructional : Continuing Educatio	6,198		3,274			2,924
12_1102_601000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	2,936		3,645		709	
12_1102_601000_18100_4520	Repair & Replacement Parts : Continuing Educa	567		0			567
12_1102_601000_18100_5100	Contracted Services : Continuing Education Di	2,376		800			1,576
12_1102_601000_18100_5220	Mileage/Parking Expenses : Continuing Educati	1,200		1,500		300	
12_1102_601000_18100_5550	Security Systems & Services : Continuing Educ	860		1,000		140	
12_1102_601000_18100_5830	Courier/Delivery Services : Continuing Educat	31		31		0	
12_1102_601000_18100_5850	Fingerprinting : Continuing Education Divisio	96		100		4	
12_1102_601000_18100_6411	Equip-All Other > \$5,000 : Continuing Educati	1,025		0			1,025
12_1102_619000_18100_1250	Contract Coordinator : Continuing Education D	35,215		0			35,215
12_1102_619000_18100_1252	Contract Extension-Coordinator : Continuing E	15,983		0			15,983
12_1102_619000_18100_1450	Part-Time Coordinators : Continuing Education	18,219		0			18,219
12_1102_619000_18100_1480	Part-Time Reassigned Time : Continuing Educat	5,200		0			5,200
12_1102_619000_18100_1483	Beyond Contr - Reassigned Time : Continuing E	4,293		1,000			3,293
12_1102_619000_18100_2130	Classified Employees : Continuing Education - James King, Publications Assistant (30%) (Grade 5-6)	13,232		13,216			16
12_1102_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	7,007		107			6,900
12_1102_619000_18100_3215	PERS - Non-Instructional : Continuing Educati	1,558		1,566		8	
12_1102_619000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	845		845		0	
12_1102_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	1,353		212			1,141
12_1102_619000_18100_3415	H & W - Non-Instructional : Continuing Educat	11,070		4,507			6,563

5.1 (24)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 9, 2015

Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$1,182,682

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/28/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	933		146			787
12_1102_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	47		7			40
12_1102_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	2,239		351			1,888
12_1102_619000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,155		405			750
12_1102_620000_18100_2110	Classified Management : Continuing Education Phuong Nguyen, Associate Registrar (50%)	45,667		45,612			55
12_1102_620000_18100_2130	Classified Employees : Continuing Education - Kristy Leung, A&R Specialist I (OCC) (30%) (Grade 6-6, +7.5%L +2.5%Bil) - Christina Orozco, Senior Clerk (100%) (Grade 8-6, 5%L) - Lillian Reimer, A&R Specialist I (18%) (Grade 6-6, +7.5%L) - Sarah Salas, A&R Specialist III (18%) (Grade 10-6, +10%L)	113,094		88,229			24,865
12_1102_620000_18100_2310	Classified Employees - Ongoing : Continuing - Marysol Aguirre, A&R Specialist I - Evangelina Camarena, Intermediate Clerk - Maria Cardenas, Intermediate Clerk - Sharon Leung, Intermediate Clerk - Olivia Lopez, Intermediate Clerk - Raydene Puente, Admissions Assistant - Wendy Zambrano, A&R Specialist I - Vacant, A&R Specialist I	98,773		134,476		35,703	

5.1 (25)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$1,182,682

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/28/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_620000_18100_2320	Classified Employees - Hourly : Continuing Ed	7,905		9,700		1,795	
12_1102_620000_18100_3215	PERS - Non-Instructional : Continuing Educati	26,179		26,805		626	
12_1102_620000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	14,062		14,252		190	
12_1102_620000_18100_3325	Medicare - Non-Instructional : Continuing Edu	3,913		4,084		171	
12_1102_620000_18100_3335	PARS - Non-Instructional : Continuing Educati	560		673		113	
12_1102_620000_18100_3415	H & W - Non-Instructional : Continuing Educat	49,422		35,453			13,969
12_1102_620000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	2,698		2,816		118	
12_1102_620000_18100_3515	SUI - Non-Instructional : Continuing Educatio	135		141		6	
12_1102_620000_18100_3615	WCI - Non-Instructional : Continuing Educatio	6,476		6,759		283	
12_1102_620000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	4,404		3,616			788
12_1102_631000_18100_1435	Int/Sum - Counselors,Part-Time : Continuing E	2,811		0			2,811
12_1102_631000_18100_3115	STRS - Non-Instructional : Continuing Educati	250		0			250
12_1102_631000_18100_3325	Medicare - Non-Instructional : Continuing Edu	41		0			41
12_1102_631000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	28		0			28
12_1102_631000_18100_3515	SUI - Non-Instructional : Continuing Educatio	1		0			1
12_1102_631000_18100_3615	WCI - Non-Instructional : Continuing Educatio	67		0			67
12_1102_649000_18100_1450	Part-Time Coordinators : Continuing Education - Robin Storti, \$35.70/hr.	200		22,491		22,291	
12_1102_649000_18100_1455	Int/Sum - Coordinators, PT : Continuing Educa	4,792		3,570			1,222
12_1102_649000_18100_1485	Int/Sum - Reassigned Time, PT : Continuing Ed	160		0			160
12_1102_649000_18100_2130	Classified Employees : Continuing Education - Jose Andrade, Senior Acct. Clerk OOC (10%) (Grade 10-4, +6 PG)	0		5,181		5,181	

5.1 (26)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$1,182,682

PRJ. DIR.: Sergio Sotelo

CFDA #: 84.002A

Date: 10/28/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_649000_18100_3115	STRS - Non-Instructional : Continuing Educati	457		2,796		2,339	
12_1102_649000_18100_3215	PERS - Non-Instructional : Continuing Educati	0		614		614	
12_1102_649000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	0		330		330	
12_1102_649000_18100_3325	Medicare - Non-Instructional : Continuing Edu	75		455		380	
12_1102_649000_18100_3415	H & W - Non-Instructional : Continuing Educat	0		1,502		1,502	
12_1102_649000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	52		314		262	
12_1102_649000_18100_3515	SUI - Non-Instructional : Continuing Educatio	3		16		13	
12_1102_649000_18100_3615	WCI - Non-Instructional : Continuing Educatio	124		753		629	
12_1102_649000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	0		135		135	
12_1102_651000_18100_5100	Contracted Services : Continuing Education - building maintenance and repairs	6,000		2,500			3,500
12_1102_675000_18100_1480	Part-Time Reassigned Time : Continuing Educat	10,000		3,000			7,000
12_1102_675000_18100_2310	Classified Employees - Ongoing : Continuing - Maureen Saunders, Intermediate Clerk	0		17,296		17,296	
12_1102_675000_18100_3115	STRS - Non-Instructional : Continuing Educati	888		322			566
12_1102_675000_18100_3325	Medicare - Non-Instructional : Continuing Edu	145		294		149	
12_1102_675000_18100_3335	PARS - Non-Instructional : Continuing Educati	0		225		225	
12_1102_675000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	100		203		103	
12_1102_675000_18100_3515	SUI - Non-Instructional : Continuing Educatio	5		10		5	
12_1102_675000_18100_3615	WCI - Non-Instructional : Continuing Educatio	240		487		247	
12_1102_675000_18100_5100	Contracted Services : Continuing Education Di	5,106		2,500			2,606
12_1102_675000_18100_5210	Conference Expenses : Continuing Education Di	12,000		14,000		2,000	
12_1102_678000_18100_5100	Contracted Services : Continuing Education Di	14,535		14,535		0	

5.1 (27)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 9, 2015

Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$1,182,682

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/28/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_619000_18110_1250	Contract Coordinator : English as a Second La - Sue Garnett, ESL Coordinator (Grade III-15) (50%) - Jarek Janio, ESL Coordinator (Grade VII-16) (50%) - John Tashima, ESL Coordinator (Grade III-12) (50%)	0		140,127		140,127	
12_1102_619000_18110_1252	Contract Extension-Coordinator : English as a - Sue Garnett, 40 days x \$452.75/day - Jarek Janio, 40 days x \$518.94/day	0		38,868		38,868	
12_1102_619000_18110_1450	Part-Time Coordinators : English as a Second - Sheryl Lee, \$36.60/hr.	0		30,305		30,305	
12_1102_619000_18110_1455	Int/Sum - Coordinators, PT : English as a Sec - Sheryl Lee, \$36.60/hr.	0		3,367		3,367	
12_1102_619000_18110_1480	Part-Time Reassigned Time : English as a Seco	0		10,711		10,711	
12_1102_619000_18110_3115	STRS - Non-Instructional : English as a Secon	0		23,968		23,968	
12_1102_619000_18110_3325	Medicare - Non-Instructional : English as a S	0		3,266		3,266	
12_1102_619000_18110_3415	H & W - Non-Instructional : English as a Seco	0		28,735		28,735	
12_1102_619000_18110_3435	H & W - Retiree Fund Non-Inst : English as a	0		2,253		2,253	
12_1102_619000_18110_3515	SUI - Non-Instructional : English as a Second	0		113		113	
12_1102_619000_18110_3615	WCI - Non-Instructional : English as a Second	0		5,406		5,406	
12_1102_619000_18110_3915	Other Benefits - Non-Instruct : English as a	0		1,875		1,875	
12_1102_493060_18200_2210	Inst Assistants - Full-Time : SAC Continuing - Nicole Gallegos, Instr. Ctr. Tech. (Grade 7-1, 50% eff. 7/20/15)	6,655		17,967		11,312	
12_1102_493060_18200_2340	Student Assistants - Hourly : SAC Continuing	5,025		5,025		0	

5.1 (28)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 9, 2015

Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$1,182,682

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/28/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493060_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	500		0			500
12_1102_493060_18200_2450	Overtime - Inst Classified : SAC Continuing E	300		0			300
12_1102_493060_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	856		2,129		1,273	
12_1102_493060_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	476		1,152		676	
12_1102_493060_18200_3315	OASDHI - Non-Instructional : SAC Continuing E	312		0			312
12_1102_493060_18200_3321	Medicare - Instructional : SAC Continuing Ed-	112		269		157	
12_1102_493060_18200_3325	Medicare - Non-Instructional : SAC Continuing	73		0			73
12_1102_493060_18200_3411	H & W - Instructional : SAC Continuing Ed-Ins	3,307		9,825		6,518	
12_1102_493060_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	75		186		111	
12_1102_493060_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	50		50		0	
12_1102_493060_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	6		9		3	
12_1102_493060_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	184		446		262	
12_1102_493060_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	121		121		0	
12_1102_493060_18200_3911	Other Benefits - Instructional : SAC Continui	197		619		422	
12_1102_493060_18200_4310	Instructional Supplies : SAC Continuing Ed-In	4,000		1,000			3,000
12_1102_493060_18200_4610	Non-Instructional Supplies : SAC Continuing E	400		300			100
12_1102_493087_18200_1484	Int/Sum Beynd Contr-Reassigned : SAC Continui - Karen Dennis (1A-2A)	0		4,833		4,833	
12_1102_493087_18200_2320	Classified Employees - Hourly : SAC Continuin - Patricia Aguilar, Assessment Assistant \$16.35/hr.	0		1,800		1,800	

5.1 (29)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$1,182,682

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/28/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493087_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed - Linda Furlong-Diaz, \$16.76/hr x 4 hrs/wk x 52 wks - Omar Gardea, \$16.76 x 19 hrs/wk x 52 wks - Thu Huyen, \$16.35/hr x 19 hrs/wk x 52 wks - Juan Carlos Garcia, \$16.76/hr x 19 hrs/wk x 52 wks	146,693		52,758			93,935
12_1102_493087_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	22,000		22,000		0	
12_1102_493087_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	0		519		519	
12_1102_493087_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	10,476		413			10,063
12_1102_493087_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	5,518		216			5,302
12_1102_493087_18200_3321	Medicare - Instructional : SAC Continuing Ed-	2,446		1,084			1,362
12_1102_493087_18200_3325	Medicare - Non-Instructional : SAC Continuing	0		96		96	
12_1102_493087_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	1,036		927			109
12_1102_493087_18200_3335	PARS - Non-Instructional : SAC Continuing Ed-	0		23		23	
12_1102_493087_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	1,687		748			939
12_1102_493087_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	0		66		66	
12_1102_493087_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	84		37			47
12_1102_493087_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	0		3		3	
12_1102_493087_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	4,049		1,794			2,255
12_1102_493087_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	0		159		159	
12_1102_493087_18200_4210	Books, Mags & Subscrip-Non-Lib : SAC Continui	24,468		6,000			18,468
12_1102_493087_18200_4310	Instructional Supplies : SAC Continuing Ed-In	20,000		20,000			0
12_1102_493087_18200_4610	Non-Instructional Supplies : SAC Continuing E	13,968		19,080		5,112	
12_1102_493087_18200_5100	Contracted Services : SAC Continuing Ed-Instr	295		295		0	

5.1 (30)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 9, 2015

Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$1,182,682

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/28/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493087_18200_5610	Lease Agreement - Equipment : SAC Continuing	3,200		3,500		300	
12_1102_493087_18200_5630	Maint Contract - Office Equip : SAC Continuin	424		424		0	
12_1102_493087_18200_5650	Rental - Facility (Short-term) : SAC Continui	82,629		0			82,629
12_1102_493087_18200_5940	Reproduction/Printing Expenses : SAC Continui	1,969		1,200			769
12_1102_493087_18200_5950	Software License and Fees : SAC Continuing Ed	200		0			200
12_1102_493087_18200_6409	Equip-All Other >\$200 < \$1,000 : SAC Continui	10,000		12,500		2,500	
12_1102_493087_18200_6412	Equip-Fed Prgm >\$1,000< \$5,000 : SAC Continui	7,845		15,000		7,155	
12_1102_499900_18200_2130	Classified Employees : SAC Continuing Ed-Inst	5,675		0			5,675
12_1102_499900_18200_3215	PERS - Non-Instructional : SAC Continuing Ed-	688		0			688
12_1102_499900_18200_3315	OASDHI - Non-Instructional : SAC Continuing E	363		0			363
12_1102_499900_18200_3325	Medicare - Non-Instructional : SAC Continuing	85		0			85
12_1102_499900_18200_3415	H & W - Non-Instructional : SAC Continuing Ed	1,853		0			1,853
12_1102_499900_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	59		0			59
12_1102_499900_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	3		0			3
12_1102_499900_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	140		0			140
12_1102_499900_18200_3915	Other Benefits - Non-Instruct : SAC Continuin	170		0			170
12_1102_499900_18200_4210	Books, Mags & Subscrip-Non-Lib : SAC Continui	2,000		0			2,000
12_1102_602000_18200_1480	Part-Time Reassigned Time : SAC Continuing Ed	522		0			522
12_1102_602000_18200_1483	Beyond Contr - Reassigned Time : SAC Continui	3,000		0			3,000
12_1102_602000_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	313		0			313
12_1102_602000_18200_3325	Medicare - Non-Instructional : SAC Continuing	51		0			51
12_1102_602000_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	35		0			35
12_1102_602000_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	2		0			2

5.1 (31)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$1,182,682

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/28/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_602000_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	85		0			85
12_1102_602000_18200_5660	Software Support Service : SAC Continuing Ed-	5,000		0			5,000
	Total 1102 - 231 English as a 2nd Language - CEC	1,305,951	1,305,951	1,182,682	1,182,682	554,705	554,705

5.1 (32)

SPECIAL PROJECT DETAILED BUDGET #1102

**NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)**

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$348,769

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		420,130		348,769	71,361	
12_1102_601000_28100_1410	Part-Time Academic Management : Continuing Ed	3,102		2,275			827
12_1102_601000_28100_3115	STRS - Non-Instructional : Continuing Education	0		244		244	
12_1102_601000_28100_3325	Medicare - Non-Instructional : Continuing Edu	45		33			12
12_1102_601000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	31		23			8
12_1102_601000_28100_3515	SUI - Non-Instructional : Continuing Educatio	2		1			1
12_1102_601000_28100_3615	WCI - Non-Instructional : Continuing Educatio	74		55			19
12_1102_601000_28100_4610	Non-Instructional Supplies : Continuing Educa	2,462		15,235		12,773	
12_1102_601000_28100_5220	Mileage/Parking Expenses : Continuing Educati	140		500		360	
12_1102_601000_28100_5611	Lease Agreement - Facility : Continuing Educa	21,000		0			21,000
12_1102_601000_28100_5630	Maint Contract - Office Equip : Continuing Ed	1,698		1,698			0
12_1102_601000_28100_5651	Rental - Other (Short-term) : Continuing Educ	1,000		500			500
12_1102_601000_28100_5800	Advertising : Continuing Education Division	2,516		0			2,516
12_1102_601000_28100_5815	Class Schedules/Printing : Continuing Educati	9,000		7,496			1,504
12_1102_601000_28100_5845	Excess/Copies Usage : Continuing Education D	642		634			8
12_1102_601000_28100_5950	Software License and Fees : Continuing Educat	102		0			102
12_1102_601000_28100_6412	Equipment - Fed Program > \$1,000 < \$5,000 : Cont	0		2,000		2,000	
12_1102_619000_28100_1485	Int/Sum - Reassigned Time, PT : Continuing Ed	561		289			272
12_1102_619000_28100_2320	Classified Employees - Hourly : Continuing Ed	665		509			156
12_1102_619000_28100_3115	STRS - Non-Instructional : Continuing Educati	50		31			19
12_1102_619000_28100_3325	Medicare - Non-Instructional : Continuing Edu	18		12			6
12_1102_619000_28100_3335	PARS - Non-Instructional : Continuing Educati	9		7			2
12_1102_619000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	12		8			4

5.1 (33)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$348,769

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_619000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		1			0
12_1102_619000_28100_3615	WCI - Non-Instructional : Continuing Educatio	29		19			10
12_1102_620000_28100_2130	Classified Employees : Continuing Education - Victoria Dillon, Intermediate Clerk (40%) (Grade 5-6, +10%L) - Anaisabelle Garcia, Student Prg. Specialist (22%) (Grade 10-1, eff. 8/24) - Ma. del Pilar Gutierrez-Lucero, Admin. Clerk (100%) (Grade 10-5, only 7/1-9/30) - Ascencion Ramirez, A & R Specialist III (35%) (Grade 10-6, +7.5%L) - Gisela Rodriguez, Administrative Clerk (10%) (Grade 10-6, +2.5%L, only 7/1-9/30)	109,107		60,561			48,546
12_1102_620000_28100_2320	Classified Employees - Hourly : Continuing Ed - Gloria Trujillo, A&R Spec. I, \$16.94/hr.	0		517		517	
12_1102_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	12,843		7,236			5,607
12_1102_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	6,938		3,882			3,056
12_1102_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	1,623		908			715
12_1102_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	25,648		16,015			9,633
12_1102_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,119		626			493
12_1102_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	56		31			25
12_1102_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	2,686		1,503			1,183
12_1102_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	2,795		1,532			1,263

5.1 (34)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$348,769

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_632000_28100_2320	Classified Employees - Hourly : Continuing Ed	8,386		0			8,386
12_1102_632000_28100_3215	PERS - Non-Instructional : Continuing Educati	987		0			987
12_1102_632000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	520		0			520
12_1102_632000_28100_3325	Medicare - Non-Instructional : Continuing Edu	122		0			122
12_1102_632000_28100_3335	PARS - Non-Instructional : Continuing Educati	2		0			2
12_1102_632000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	84		0			84
12_1102_632000_28100_3515	SUI - Non-Instructional : Continuing Educatio	4		0			4
12_1102_632000_28100_3615	WCI - Non-Instructional : Continuing Educatio	201		0			201
12_1102_649000_28100_2130	Classified Employees : Continuing Education - Edna Tse, Auxiliary Services Spec. (67%) (Grade 10-6, +5%)	38,913		39,965		1,052	
12_1102_649000_28100_3215	PERS - Non-Instructional : Continuing Educati	4,580		4,735		155	
12_1102_649000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	2,469		2,534		65	
12_1102_649000_28100_3325	Medicare - Non-Instructional : Continuing Edu	577		593		16	
12_1102_649000_28100_3415	H & W - Non-Instructional : Continuing Educat	14,135		14,375		240	
12_1102_649000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	398		409		11	
12_1102_649000_28100_3515	SUI - Non-Instructional : Continuing Educatio	20		20			0
12_1102_649000_28100_3615	WCI - Non-Instructional : Continuing Educatio	956		981		25	
12_1102_649000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	905		905			0
12_1102_675000_28100_1480	Part-Time Reassigned Time : Continuing Educat	500		500			0
12_1102_675000_28100_3115	STRS - Non-Instructional : Continuing Educati	44		54		10	
12_1102_675000_28100_3325	Medicare - Non-Instructional : Continuing Edu	7		7			0
12_1102_675000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	5		5			0

5.1 (35)

SPECIAL PROJECT DETAILED BUDGET #1102

**NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)**

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$348,769

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_675000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		1			0
12_1102_675000_28100_3615	WCI - Non-Instructional : Continuing Educatio	12		12			0
12_1102_602000_28110_1480	Part-Time Reassigned Time : English as a Seco	0		500		500	
12_1102_602000_28110_3115	STRS - Non-Instructional : English as a Secon	0		54		54	
12_1102_602000_28110_3325	Medicare - Non-Instructional : English as a S	0		7		7	
12_1102_602000_28110_3435	H & W - Retiree Fund Non-Inst : English as a	0		5		5	
12_1102_602000_28110_3515	SUI - Non-Instructional : English as a Second	0		1		1	
12_1102_602000_28110_3615	WCI - Non-Instructional : English as a Second	0		12		12	
12_1102_619000_28110_1450	Part-Time Coordinators : English as a Second	0		11,888		11,888	
12_1102_619000_28110_1455	Int/Sum - Coordinators, PT : English as a Sec	0		4,225		4,225	
12_1102_619000_28110_1480	Part-Time Reassigned Time : English as a Seco	0		46		46	
12_1102_619000_28110_1485	Int/Sum - Reassigned Time, PT : English as a	0		69		69	
12_1102_619000_28110_3115	STRS - Non-Instructional : English as a Secon	0		1,709		1,709	
12_1102_619000_28110_3325	Medicare - Non-Instructional : English as a S	0		235		235	
12_1102_619000_28110_3335	PARS - Non-Instructional : English as a Secon	0		32		32	
12_1102_619000_28110_3435	H & W - Retiree Fund Non-Inst : English as a	0		162		162	
12_1102_619000_28110_3515	SUI - Non-Instructional : English as a Second	0		8		8	
12_1102_619000_28110_3615	WCI - Non-Instructional : English as a Second	0		389		389	
12_1102_493060_28200_1480	Part-Time Reassigned Time : Orange Educ Ctr-I	500		0			500
12_1102_493060_28200_2410	Inst Assistant - Ongoing : Orange Educ Ctr - Marysol Aguirre (resigned eff. 9/11) - Vacant, TBD: \$16.35/hr. x 19 hrs/wk x 25 wks	13,000		11,081			1,919
12_1102_493060_28200_2420	Inst Assistant - Hourly : Orange Educ Ctr-Ins	1,000		3,000		2,000	

5.1 (36)

SPECIAL PROJECT DETAILED BUDGET #1102

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$348,769

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493060_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	44		0			44
12_1102_493060_28200_3321	Medicare - Instructional : Orange Educ Ctr-In	203		204		1	
12_1102_493060_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	7		0			7
12_1102_493060_28200_3331	PARS - Instructional : Orange Educ Ctr-Instru	182		183		1	
12_1102_493060_28200_3431	H & W - Retiree Fund Inst : Orange Educ Ctr-I	140		141		1	
12_1102_493060_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	5		0			5
12_1102_493060_28200_3511	SUI - Instructional : Orange Educ Ctr-Instruc	7		7			0
12_1102_493060_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	1		0			1
12_1102_493060_28200_3611	WCI - Instructional : Orange Educ Ctr-Instruc	336		338		2	
12_1102_493060_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	12		0			12
12_1102_493087_28200_1450	Part-Time Coordinators : Orange Educ Ctr-Inst	13,304		0			13,304
12_1102_493087_28200_1455	Int/Sum - Coordinators, PT : Orange Educ Ctr	1,337		0			1,337
12_1102_493087_28200_2410	Inst Assistant - Ongoing : Orange Educ Ctr-In - Robert Felipe; Ed Ferrari; Maria Flores; Francisco Garcia; Gloria Trujillo; David Villalobos; Vacant (Jazmin Martinez- Escutia); Vacant, Bilingual (Lupe Villalobos)	87,230		100,000		12,770	
12_1102_493087_28200_2420	Inst Assistant - Hourly : Orange Educ Ctr-Ins	438		2,000		1,562	
12_1102_493087_28200_2450	Overtime - Inst Classified : Orange Educ Ctr-	80		65			15
12_1102_493087_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	1,245		0			1,245
12_1102_493087_28200_3211	PERS - Instructional : Orange Educ Ctr-Instru	10,187		11,725		1,538	
12_1102_493087_28200_3311	OASDHI - Instructional : Orange Educ Ctr-Inst	5,303		6,074		771	
12_1102_493087_28200_3321	Medicare - Instructional : Orange Educ Ctr-In	1,271		1,480		209	
12_1102_493087_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	212		0			212

5.1 (37)

SPECIAL PROJECT DETAILED BUDGET #1102

**NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 231 - ABE/ESL/FAMILY LITERACY/VESL/VABE - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)**

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$348,769

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493087_28200_3331	PARS - Instructional : Orange Educ Ctr-Instru	132		130			2
12_1102_493087_28200_3335	PARS - Non-Instructional : Orange Educ Ctr-In	55		0			55
12_1102_493087_28200_3431	H & W - Retiree Fund Inst : Orange Educ Ctr-I	877		1,021		144	
12_1102_493087_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	146		0			146
12_1102_493087_28200_3511	SUI - Instructional : Orange Educ Ctr-Instruc	44		51		7	
12_1102_493087_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	7		0			7
12_1102_493087_28200_3611	WCI - Instructional : Orange Educ Ctr-Instruc	2,104		2,450		346	
12_1102_493087_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	351		0			351
12_1102_602000_28200_1480	Part-Time Reassigned Time : Orange Educ Ctr-I	500		0			500
12_1102_602000_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	44		0			44
12_1102_602000_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	7		0			7
12_1102_602000_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	5		0			5
12_1102_602000_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	12		0			12
	Total 1102 - 231 English as a 2nd Language - OEC	420,130	420,130	348,769	348,769	127,523	127,523

5.1 (38)

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$777,759

PRJ. DIR.: Sergio Sotelo

CFDA #: 84.002A

Date: 10/29/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_000000_10000_8199	Other Federal Revenues : Santa Ana College		944,161		777,759	166,402	
12_1106_601000_18100_2130	Classified Employees : Continuing Education - Ma. Urydiche Betancourt, Student Svs Coord. (50%) (Grade 15-6, +6PG) - Araceli Gonzalez, General Office Clerk (50%) (Grade 3-6, +2PG) - Kerry Penning, Intermediate Clerk (20%) (Grade 5-6, +7.5%L) - John Quimzon, Administrative Clerk (40%) (Grade 10-6, +7.5%L) - Rosalind Smith, Administrative Secretary (30%) (Grade 12-6, +5%L)	259,168		108,523			150,645
12_1106_601000_18100_2310	Classified Employees - Ongoing : Continuing - Veronica Bizon, Intermediate Acct Clerk (100%) (Grade 6-2 (.475 FTE) +2.5%L)	17,419		17,399			20
12_1106_601000_18100_2320	Classified Employees - Hourly : Continuing Ed	150		0			150
12_1106_601000_18100_3215	PERS - Non-Instructional : Continuing Educati	33,322		14,918			18,404
12_1106_601000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	17,868		7,966			9,902
12_1106_601000_18100_3325	Medicare - Non-Instructional : Continuing Edu	4,106		1,863			2,243
12_1106_601000_18100_3415	H & W - Non-Instructional : Continuing Educat	90,450		35,347			55,103
12_1106_601000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	2,831		1,285			1,546
12_1106_601000_18100_3515	SUI - Non-Instructional : Continuing Educatio	142		64			78
12_1106_601000_18100_3615	WCI - Non-Instructional : Continuing Educatio	6,797		3,084			3,713

5.1 (39)

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$777,759

PRJ. DIR.: Sergio Sotelo

CFDA #: 84.002A

Date: 10/29/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_601000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	6,446		2,565			3,881
12_1106_601000_18100_5800	Advertising : Continuing Education Division	2,020		0			2,020
12_1106_601000_18100_5950	Software License and Fees : Continuing Educat	7,776		7,776			0
12_1106_619000_18100_1250	Contract Coordinator : Continuing Education D	25,614		0			25,614
12_1106_619000_18100_1252	Contract Extension-Coordinator : Continuing E	38,047		0			38,047
12_1106_619000_18100_1450	Part-Time Coordinators : Continuing Education	13,991		0			13,991
12_1106_619000_18100_1455	Int/Sum - Coordinators, PT : Continuing Educa	2,060		0			2,060
12_1106_619000_18100_1480	Part-Time Reassigned Time : Continuing Educat	14,000		0			14,000
12_1106_619000_18100_1485	Int/Sum - Reassigned Time, PT : Continuing Ed	0		554		554	
12_1106_619000_18100_2130	Classified Employees : Continuing Education - Gloria Arvizu, Learning Ctr. Specialist (50%) (Grade 8-5 +2.5%L + 4 PG) - James King, Publications Assistant (50%) (Grade 5-6)	45,003		47,160		2,157	
12_1106_619000_18100_2310	Classified Employees - Ongoing : Continuing - Jorge Garcia, Publications Assistant (\$16.35/hr x 19 hrs/wk x 50 wks) - Diana Hammond, Publications Assistant (\$16.35/hr x 19 hrs/wk x 52 wks) - Harold Sawits, Publications Assistant (\$16.76/hr x 8 hrw/wk x 50 wks)	37,224		38,454		1,230	
12_1106_619000_18100_2320	Classified Employees - Hourly : Continuing Ed	1,000		4,500		3,500	
12_1106_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	8,322		59			8,263

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$777,759

PRJ. DIR.: Sergio Sotelo

CFDA #: 84.002A

Date: 10/29/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_619000_18100_3215	PERS - Non-Instructional : Continuing Educati	9,088		9,882		794	
12_1106_619000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	4,871		5,255		384	
12_1106_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	2,590		1,334			1,256
12_1106_619000_18100_3335	PARS - Non-Instructional : Continuing Educati	78		87		9	
12_1106_619000_18100_3415	H & W - Non-Instructional : Continuing Educat	18,637		13,082			5,555
12_1106_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,786		920			866
12_1106_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	89		46			43
12_1106_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	4,286		2,208			2,078
12_1106_619000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,663		1,350			313
12_1106_649000_18100_1485	Int/Sum - Reassigned Time, PT : Continuing Ed	549		0			549
12_1106_649000_18100_2130	Classified Employees : Continuing Education - Jose Andrade, Senior Acct. Clerk OOC (20%) (Grade 10-4, +6 PG) - Ma. Teresa Verduzco, Senior Clerk (100%) (Grade 8-6, +7.5%L)	0		63,496		63,496	
12_1106_649000_18100_2310	Classified Employees - Ongoing : Continuing - Marielena Zamudio, Learning Ctr. Specialist	16,428		16,779		351	
12_1106_649000_18100_2320	Classified Employees - Hourly : Continuing Ed	1,000		600			400
12_1106_649000_18100_3115	STRS - Non-Instructional : Continuing Educati	49		0			49
12_1106_649000_18100_3215	PERS - Non-Instructional : Continuing Educati	2,051		9,581		7,530	
12_1106_649000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	1,081		5,115		4,034	
12_1106_649000_18100_3325	Medicare - Non-Instructional : Continuing Edu	261		1,196		935	
12_1106_649000_18100_3415	H & W - Non-Instructional : Continuing Educat	0		24,447		24,447	

5.1 (41)

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$777,759

PRJ. DIR.: Sergio Sotelo

CFDA #: 84.002A

Date: 10/29/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_649000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	180		825		645	
12_1106_649000_18100_3515	SUI - Non-Instructional : Continuing Educatio	9		41		32	
12_1106_649000_18100_3615	WCI - Non-Instructional : Continuing Educatio	431		1,980		1,549	
12_1106_649000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	0		1,620		1,620	
12_1106_675000_18100_1480	Part-Time Reassigned Time : Continuing Educat	91		0			91
12_1106_675000_18100_3115	STRS - Non-Instructional : Continuing Educati	8		0			8
12_1106_675000_18100_3325	Medicare - Non-Instructional : Continuing Edu	1		0			1
12_1106_675000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1		0			1
12_1106_675000_18100_3515	SUI - Non-Instructional : Continuing Educatio	1		0			1
12_1106_675000_18100_3615	WCI - Non-Instructional : Continuing Educatio	2		0			2
12_1106_691000_18100_2130	Classified Employees : Continuing Education	56,517		0			56,517
12_1106_691000_18100_3215	PERS - Non-Instructional : Continuing Educati	6,653		0			6,653
12_1106_691000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	3,588		0			3,588
12_1106_691000_18100_3325	Medicare - Non-Instructional : Continuing Edu	839		0			839
12_1106_691000_18100_3415	H & W - Non-Instructional : Continuing Educat	21,093		0			21,093
12_1106_691000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	579		0			579
12_1106_691000_18100_3515	SUI - Non-Instructional : Continuing Educatio	29		0			29
12_1106_691000_18100_3615	WCI - Non-Instructional : Continuing Educatio	1,389		0			1,389
12_1106_691000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,350		0			1,350
12_1106_619000_18110_1250	Contract Coordinator : English as a Second La - Sue Garnett, ESL Coordinator (Grade III-15) (50%) - Jarek Janio, ESL Coordinator (Grade VII-16) (50%) - John Tashima, ESL Coordinator (Grade III-12) (50%)	0		140,127		140,127	

5.1 (42)

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$777,759

PRJ. DIR.: Sergio Sotelo

CFDA #: 84.002A

Date: 10/29/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_619000_18110_1252	Contract Extension-Coordinator : English as a - John Tashima, 40 days x \$415.43/day	0		16,617		16,617	
12_1106_619000_18110_1480	Part-Time Reassigned Time : English as a Seco	0		35,625		35,625	
12_1106_619000_18110_1485	Int/Sum - Reassigned Time, PT : English as a	0		1,392		1,392	
12_1106_619000_18110_3115	STRS - Non-Instructional : English as a Secon	0		20,791		20,791	
12_1106_619000_18110_3325	Medicare - Non-Instructional : English as a S	0		2,837		2,837	
12_1106_619000_18110_3415	H & W - Non-Instructional : English as a Seco	0		28,735		28,735	
12_1106_619000_18110_3435	H & W - Retiree Fund Non-Inst : English as a	0		1,956		1,956	
12_1106_619000_18110_3515	SUI - Non-Instructional : English as a Second	0		98		98	
12_1106_619000_18110_3615	WCI - Non-Instructional : English as a Second	0		4,695		4,695	
12_1106_619000_18110_3915	Other Benefits - Non-Instruct : English as a	0		1,875		1,875	
12_1106_493087_18200_2310	Classified Employees - Ongoing : SAC Continui - Jesus Lopez, Instr. Ctr. Tech (\$18.06/hr x 19 hrs/wk x 47 wks	13,876		16,128		2,252	
12_1106_493087_18200_2320	Classified Employees - Hourly : SAC Continuin	0		1,500		1,500	
12_1106_493087_18200_2350	Overtime - Classified Employee : SAC Continui	500		0			500
12_1106_493087_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed - Quyen Duong, \$16.35/hr x 19 hrs/wk x 45 wks - Arturo Zamudio, \$17.98/hr x 12 hrs/wk x 45 wls	68,542		23,688			44,854
12_1106_493087_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	8,000		989			7,011
12_1106_493087_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	7,841		1,773			6,068
12_1106_493087_18200_3215	PERS - Non-Instructional : SAC Continuing Ed-	1,692		2,088		396	
12_1106_493087_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	4,130		928			3,202

5.1 (43)

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)
FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$777,759

PRJ. DIR.: Sergio Sotelo

CFDA #: 84.002A

Date: 10/29/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_493087_18200_3315	OASDHI - Non-Instructional : SAC Continuing E	891		1,093		202	
12_1106_493087_18200_3321	Medicare - Instructional : SAC Continuing Ed-	1,110		358			752
12_1106_493087_18200_3325	Medicare - Non-Instructional : SAC Continuing	208		256		48	
12_1106_493087_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	129		126			3
12_1106_493087_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	765		247			518
12_1106_493087_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	144		176		32	
12_1106_493087_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	38		12			26
12_1106_493087_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	7		9		2	
12_1106_493087_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	1,837		592			1,245
12_1106_493087_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	345		423		78	
12_1106_493087_18200_4210	Books, Mags & Subscrip-Non-Lib : SAC Continui	672		0			672
12_1106_493087_18200_4310	Instructional Supplies : SAC Continuing Ed-In	1,637		1,854		217	
12_1106_493087_18200_4610	Non-Instructional Supplies : SAC Continuing E	2,518		18,977		16,459	
12_1106_493087_18200_5650	Rental - Facility (Short-term) : SAC Continui	6,304		0			6,304
12_1106_493087_18200_5845	Excess/Copies Usage : SAC Continuing Ed-Inst	440		433			7
12_1106_493087_18200_6411	Equip-All Other > \$5,000 : SAC Continuing Ed-	24,469		0			24,469
12_1106_493087_18200_6412	Equip-Fed Prgm >\$1,000< \$5,000 : SAC Continui	5,000		0			5,000
12_1106_499900_18200_5950	Software License and Fees : SAC Continuing Ed	323		0			323
12_1106_602000_18200_1485	Int/Sum - Reassigned Time, PT : SAC Continuin	1,511		0			1,511
12_1106_602000_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	134		0			134
12_1106_602000_18200_3325	Medicare - Non-Instructional : SAC Continuing	22		0			22
12_1106_602000_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	15		0			15
12_1106_602000_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	1		0			1

5.1 (44)

SPECIAL PROJECT DETAILED BUDGET #1106

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$777,759

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: James Kennedy

PRJ. DIR.: Sergio Sotelo

Date: 10/29/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_602000_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	36		0			36
	Total 1106 - English Lit Civics Education - CEC	944,161	944,161	777,759	777,759	555,603	555,603

5.1 (45)

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)**

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$214,382

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		235,496		214,382	21,114	
12_1106_601000_28100_2130	Classified Employees : Continuing Education - Sonia Gidding, Administrative Secretary (100%) (Grade 12-6, +2.5%L)	60,015		60,626		611	
12_1106_601000_28100_3215	PERS - Non-Instructional : Continuing Educati	7,064		7,182		118	
12_1106_601000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	3,805		3,843		38	
12_1106_601000_28100_3325	Medicare - Non-Instructional : Continuing Edu	890		899		9	
12_1106_601000_28100_3415	H & W - Non-Instructional : Continuing Educat	21,102		21,459		357	
12_1106_601000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	614		620		6	
12_1106_601000_28100_3515	SUI - Non-Instructional : Continuing Educatio	31		31		0	
12_1106_601000_28100_3615	WCI - Non-Instructional : Continuing Educatio	1,473		1,487		14	
12_1106_601000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,350		1,350		0	
12_1106_601000_28100_4610	Non-Instructional Supplies : Continuing Educa	7,497		38,644		31,147	
12_1106_601000_28100_5630	Maint Contract - Office Equip : Continuing Ed	4,250		3,411			839
12_1106_601000_28100_6412	Equipment - Fed Program > \$1,000 < \$5,000 : Cont	0		2,000		2,000	
12_1106_620000_28100_2130	Classified Employees : Continuing Education - Gloria Goss, Administrative Clerk (100%) (Grade 10-6, +2.5%L, 7/1-9/30 only) - Araceli Trujillo, Student Prg. Specialist (50%) (Grade 10-6, +2.5%L, eff. 2/1-6/30)	59,095		25,593			33,502
12_1106_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	6,956		3,032			3,924
12_1106_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	3,755		1,625			2,130
12_1106_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	878		380			498

5.1 (46)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 9, 2015

Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)**

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: Jose Vargas

CONTRACT INCOME: \$214,382

PRJ. DIR.: Jose Vargas

CFDA #: 84.002A

Date: 10/23/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	24,303		10,242			14,061
12_1106_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	606		262			344
12_1106_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	30		13			17
12_1106_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	1,453		629			824
12_1106_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,463		619			844
12_1106_632000_28100_2320	Classified Employees - Hourly : Continuing Ed - Crystal Nava, A& R I \$16.94/hr.	5,000		2,000			3,000
12_1106_632000_28100_3215	PERS - Non-Instructional : Continuing Educati	588		237			351
12_1106_632000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	310		124			186
12_1106_632000_28100_3325	Medicare - Non-Instructional : Continuing Edu	73		29			44
12_1106_632000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	50		20			30
12_1106_632000_28100_3515	SUI - Non-Instructional : Continuing Educatio	3		1			2
12_1106_632000_28100_3615	WCI - Non-Instructional : Continuing Educatio	120		48			72
12_1106_675000_28100_1480	Part-Time Reassigned Time : Continuing Educat	500		500		0	
12_1106_675000_28100_3115	STRS - Non-Instructional : Continuing Educati	44		54		10	
12_1106_675000_28100_3325	Medicare - Non-Instructional : Continuing Edu	7		7		0	
12_1106_675000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	5		5		0	
12_1106_675000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		1		0	
12_1106_675000_28100_3615	WCI - Non-Instructional : Continuing Educatio	12		12		0	
12_1106_675000_28100_5210	Conference Expenses : Continuing Education Di	2,000		2,000		0	
12_1106_602000_28110_1480	Part-Time Reassigned Time : English as a Seco	0		500		500	
12_1106_602000_28110_3115	STRS - Non-Instructional : English as a Secon	0		54		54	
12_1106_602000_28110_3325	Medicare - Non-Instructional : English as a S	0		7		7	

5.1 (47)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 9, 2015

Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)**

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: Jose Vargas

CONTRACT INCOME: \$214,382

PRJ. DIR.: Jose Vargas

CFDA #: 84.002A

Date: 10/23/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_602000_28110_3435	H & W - Retiree Fund Non-Inst : English as a	0		5		5	
12_1106_602000_28110_3515	SUI - Non-Instructional : English as a Second	0		1		1	
12_1106_602000_28110_3615	WCI - Non-Instructional : English as a Second	0		12		12	
12_1106_619000_28110_1450	Part-Time Coordinators : English as a Second - Rocio Silva, \$36.60/hr.	0		18,000		18,000	
12_1106_619000_28110_1455	Int/Sum - Coordinators, PT : English as a Sec - Rocio Silva, \$36.60/hr.	0		2,599		2,599	
12_1106_619000_28110_3115	STRS - Non-Instructional : English as a Secon	0		2,210		2,210	
12_1106_619000_28110_3325	Medicare - Non-Instructional : English as a S	0		299		299	
12_1106_619000_28110_3435	H & W - Retiree Fund Non-Inst : English as a	0		206		206	
12_1106_619000_28110_3515	SUI - Non-Instructional : English as a Second	0		10		10	
12_1106_619000_28110_3615	WCI - Non-Instructional : English as a Second	0		494		494	
12_1106_493087_28200_1450	Part-Time Coordinators : Orange Educ Ctr-Inst	13,938		0			13,938
12_1106_493087_28200_1455	Int/Sum - Coordinators, PT : Orange Educ Ctr	2,396		0			2,396
12_1106_493087_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	1,450		0			1,450
12_1106_493087_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	237		0			237
12_1106_493087_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	163		0			163
12_1106_493087_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	8		0			8
12_1106_493087_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	392		0			392
12_1106_493087_28200_4310	Instructional Supplies : Orange Educ Ctr-Inst	1,000		1,000			0
12_1106_602000_28200_1480	Part-Time Reassigned Time : Orange Educ Ctr-I	500		0			500
12_1106_602000_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	44		0			44
12_1106_602000_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	7		0			7

5.1 (48)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 9, 2015

Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1106

**NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT
Section 243 - ENGLISH LITERACY AND CIVICS EDUCATION - SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)**

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$214,382

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_602000_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	5		0			5
12_1106_602000_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	1		0			1
12_1106_602000_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	12		0			12
	Total 1106 - English Lit Civics Education - OEC	235,496	235,496	214,382	214,382	79,821	79,821

5.1 (49)

SPECIAL PROJECT DETAILED BUDGET #1109

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 225 - ABE/ESL/ASE/VESL/VABE : SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$77,610

PRJ. DIR.: Nilo Lipiz

CFDA #: 84.002A

Date: 10/28/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1109_000000_10000_8199	Other Federal Revenues : Santa Ana College		188,050		77,610	110,440	
12_1109_619000_18100_1250	Contract Coordinator : Continuing Education D	57,705		0			57,705
12_1109_619000_18100_1450	Part-Time Coordinators : Continuing Education - Leticia Quiroz, \$37.50/hr x 6.5 hrs/wk x 36 wks	23,948		8,354			15,594
12_1109_619000_18100_1455	Int/Sum - Coordinators, PT : Continuing Educa - Leticia Quiroz, \$37.50/hr x 6.5 hrs/wk x 12 wks	0		2,785		2,785	
12_1109_619000_18100_1480	Part-Time Reassigned Time : Continuing Educat	600		0			600
12_1109_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	7,304		0			7,304
12_1109_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	1,206		162			1,044
12_1109_619000_18100_3335	PARS - Non-Instructional : Continuing Educati	0		145		145	
12_1109_619000_18100_3415	H & W - Non-Instructional : Continuing Educat	12,444		0			12,444
12_1109_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	832		111			721
12_1109_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	42		6			36
12_1109_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	1,997		267			1,730
12_1109_619000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	938		0			938
12_1109_619000_18100_5220	Mileage/Parking Expenses : Continuing Educati	450		360			90
12_1109_619000_18100_6411	Equip-All Other > \$5,000 : Continuing Educati	15,374		0			15,374
12_1109_675000_18100_1480	Part-Time Reassigned Time : Continuing Educat	759		1,060		301	
12_1109_675000_18100_1485	Int/Sum - Reassigned Time, PT : Continuing Ed	367		370		3	
12_1109_675000_18100_3115	STRS - Non-Instructional : Continuing Educati	94		98		4	
12_1109_675000_18100_3325	Medicare - Non-Instructional : Continuing Edu	16		21		5	
12_1109_675000_18100_3335	PARS - Non-Instructional : Continuing Educati	6		7		1	
12_1109_675000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	11		14		3	

5.1 (50)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 9, 2015

Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1109

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 225 - ABE/ESL/ASE/VESL/VABE : SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$77,610

PRJ. DIR.: Nilo Lipiz

CFDA #: 84.002A

Date: 10/28/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1109_675000_18100_3515	SUI - Non-Instructional : Continuing Educatio	1		1			0
12_1109_675000_18100_3615	WCI - Non-Instructional : Continuing Educatio	27		34		7	
12_1109_675000_18100_5210	Conference Expenses : Continuing Education Di	400		400			0
12_1109_499900_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed - Marisol Gahbler, \$17.98/hr x 19 hrs/wk x 41 wks	30,025		13,836			16,189
12_1109_499900_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	8,000		31,235		23,235	
12_1109_499900_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	4,476		5,280		804	
12_1109_499900_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	2,358		2,794		436	
12_1109_499900_18200_3321	Medicare - Instructional : SAC Continuing Ed-	551		654		103	
12_1109_499900_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	0		60		60	
12_1109_499900_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	380		451		71	
12_1109_499900_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	19		23		4	
12_1109_499900_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	913		1,082		169	
12_1109_499900_18200_4210	Books, Mags & Subscrip-Non-Lib : SAC Continui	8,000		4,000			4,000
12_1109_499900_18200_4310	Instructional Supplies : SAC Continuing Ed-In	6,000		4,000			2,000
12_1109_499900_18200_4610	Non-Instructional Supplies : SAC Continuing E	250		0			250
12_1109_499900_18200_5845	Excess/Copies Usage : SAC Continuing Ed-Inst	100		0			100
12_1109_499900_18200_5950	Software License and Fees : SAC Continuing Ed	2,000		0			2,000
12_1109_602000_18200_1485	Int/Sum - Reassigned Time, PT : SAC Continuin	400		0			400
12_1109_602000_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	36		0			36
12_1109_602000_18200_3325	Medicare - Non-Instructional : SAC Continuing	6		0			6
12_1109_602000_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	4		0			4
12_1109_602000_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	1		0			1

5.1 (51)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 9, 2015

Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1109

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 225 - ABE/ESL/ASE/VESL/VABE : SANTA ANA COLLEGE (CENTENNIAL EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

PRJ. ADMIN.: James Kennedy

CONTRACT INCOME: \$77,610

PRJ. DIR.: Nilo Lipiz

CFDA #: 84.002A

Date: 10/28/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1109_602000_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	10		0			10
	Total 1109 - Jail 225 Adult Second Ed GED - CEC	188,050	188,050	77,610	77,610	138,576	138,576

5.1 (52)

SPECIAL PROJECT DETAILED BUDGET #1108

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 225 - ABE/ESL/ASE/VESL/VABE : SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$65,047

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1108_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		78,310		65,047	13,263	
12_1108_601000_28100_4610	Non-Instructional Supplies : Continuing Educati	0		4,671		4,671	
12_1108_601000_28100_5220	Mileage/Parking Expenses : Continuing Educati	3,002		4,000		998	
12_1108_620000_28100_2130	Classified Employees : Continuing Education - Araceli Trujillo, Student Prg. Specialist (50%) (Grade 10-6, +2.5%, eff. 7/1-1/31)	27,275		16,072			11,203
12_1108_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	3,210		1,904			1,306
12_1108_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	1,733		1,021			712
12_1108_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	405		239			166
12_1108_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	10,545		6,255			4,290
12_1108_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	279		165			114
12_1108_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	14		8			6
12_1108_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	671		395			276
12_1108_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	675		394			281
12_1108_675000_28100_5210	Conference Expenses : Inmate Education Prog	0		1,000		1,000	
12_1108_493000_28300_1450	Part-Time Coordinators : Inmate Education Pro	14,984		0			14,984
12_1108_493000_28300_1455	Int/Sum - Coordinators, PT : Inmate Education	5,505		0			5,505
12_1108_493000_28300_3115	STRS - Non-Instructional : Inmate Education P	1,819		0			1,819
12_1108_493000_28300_3325	Medicare - Non-Instructional : Inmate Educati	297		0			297
12_1108_493000_28300_3435	H & W - Retiree Fund Non-Inst : Inmate Educat	205		0			205
12_1108_493000_28300_3515	SUI - Non-Instructional : Inmate Education Pr	10		0			10
12_1108_493000_28300_3615	WCI - Non-Instructional : Inmate Education Pr	492		0			492

5.1 (53)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 9, 2015

Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1108

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 225 - ABE/ESL/ASE/VESL/VABE : SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$65,047

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1108_493062_28300_5870	Instructional Agreements : Inmate Education P	4,200		0			4,200
12_1108_493087_28300_4210	Books, Mags & Subscrip-Non-Lib : Inmate Educa	1,850		0			1,850
12_1108_602000_28300_1480	Part-Time Reassigned Time : Inmate Education	0		500		500	
12_1108_602000_28300_3115	STRS - Non-Instructional : Inmate Education P	0		54		54	
12_1108_602000_28300_3325	Medicare - Non-Instructional : Inmate Educati	0		6		6	
12_1108_602000_28300_3435	H & W - Retiree Fund Non-Inst : Inmate Educat	0		5		5	
12_1108_602000_28300_3515	SUI - Non-Instructional : Inmate Education Pr	0		1		1	
12_1108_602000_28300_3615	WCI - Non-Instructional : Inmate Education Pr	0		12		12	
12_1108_619000_28300_1450	Part-Time Coordinators : Inmate Education Pro - Mary Polychrome, \$35.70/hr.	0		18,802		18,802	
12_1108_619000_28300_1455	Int/Sum - Coordinators, PT : Inmate Education - Mary Polychrome, \$35.70/hr.	0		5,212		5,212	
12_1108_619000_28300_3115	STRS - Non-Instructional : Inmate Education P	0		2,577		2,577	
12_1108_619000_28300_3325	Medicare - Non-Instructional : Inmate Educati	0		348		348	
12_1108_619000_28300_3435	H & W - Retiree Fund Non-Inst : Inmate Educat	0		240		240	
12_1108_619000_28300_3515	SUI - Non-Instructional : Inmate Education Pr	0		12		12	
12_1108_619000_28300_3615	WCI - Non-Instructional : Inmate Education Pr	0		576		576	
12_1108_675000_28300_1480	Part-Time Reassigned Time : Inmate Education	1,000		500			500
12_1108_675000_28300_3115	STRS - Non-Instructional : Inmate Education P	89		54			35
12_1108_675000_28300_3325	Medicare - Non-Instructional : Inmate Educati	15		6			9
12_1108_675000_28300_3435	H & W - Retiree Fund Non-Inst : Inmate Educat	10		5			5
12_1108_675000_28300_3515	SUI - Non-Instructional : Inmate Education Pr	1		1			0

5.1 (54)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 9, 2015

Accountant: Melissa Tran

SPECIAL PROJECT DETAILED BUDGET #1108

NAME: WORKFORCE INNOVATION AND OPPORTUNITY ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT

Section 225 - ABE/ESL/ASE/VESL/VABE : SANTIAGO CANYON COLLEGE (ORANGE EDUCATION CENTER)

FISCAL YEAR: 2015/2016

CONTRACT PERIOD: 07/01/2015 - 06/30/2016

CONTRACT INCOME: \$65,047

CFDA #: 84.002A

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: California Department of Education

PRIME AWARD #: 15-Multiple-6668-00

SUB-AWARD #: N/A

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 10/23/2015

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1108_675000_28300_3615	WCI - Non-Instructional : Inmate Education Pr	24		12			12
	Total 1108 - Jail 225 Adult Second Ed GED - OEC	78,310	78,310	65,047	65,047	48,277	48,277

5.1 (55)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To:	Board of Trustees	Date: November 9, 2015
Re:	Approval of First Amendment to Sub-Agreement between RSCCD and Growth Sector Company for the Santa Ana Workforce Investment Board's H-1B Visa Technical Skills Training Grant: Orange County Bridge to Engineering Project	
Action:	Request for Approval	

BACKGROUND

In 2011, The Santa Ana Workforce Investment Board (SA WIB) received an H-1B Technical Skills Training grant from the Department of Labor. Santa Ana College is part of the SA WIB consortium and was awarded a four-year sub-contract from the City of Santa Ana to implement the Orange County Bridge to Engineering Program to recruit students enrolled in STEM (Science, Technology, Engineering, Math) courses and provide accelerated math, supported engineering cohorts, and academic and personal supports. Santa Ana College submitted a request to the SA WIB for a one-year extension of the grant project to support an additional student cohort, and the extension was approved. The performance period of the project from December 1, 2011 through November 30, 2015 was extended to November 30, 2016.

ANALYSIS

Santa Ana College sub-contracted with Growth Sector Company to continue to provide key services that are part of the project's strategies for success and completion of outcomes. Specifically, Growth Sector Company will utilize their industry expertise and experience to facilitate workshops, field trips and internships for students to their key partners. The sub-agreement between RSCCD and Growth Sector Company (#SAC-15-1030-01) was Board approved on June 15, 2015. The enclosed amendment to the agreement represents an extension to the agreement to end November 30, 2016, and the sub-award amount from \$30,000 to \$102,000.

The Project Director is Dr. Craig Takahashi and the Project Administrator is Madeline Grant.

RECOMMENDATION

It is recommended that the Board approve this sub-agreement amendment and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$72,000 (grant-funded)	Board Date: November 9, 2015
Prepared by: Maria Gil, Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**FIRST AMENDMENT TO SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
GROWTH SECTOR COMPANY**

This **FIRST AMENDMENT** is entered into on this 9th day of November 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Growth Sector Company (hereinafter “SUBCONTRACTOR”) to amend that certain Agreement between the parties dated June 15, 2015, with a term of July 1, 2015 through November 30, 2015, (hereinafter “Term”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received a federal sub-award from the City of Santa Ana Workforce Investment Area (Sub-Award No. A-2012-013) with an award date of February 6, 2012, CFDA No. 17.268, for its “H-1B Technical Skills Training Grant: Orange County Bridge to Engineering” (hereinafter “Grant”) from the United States Department of Labor (hereinafter “PRIME SPONSOR”). The purpose of the Grant is to design and implement the Core Engineering Bridge Curriculum and to develop and provide an articulated pathway to post-secondary education to better prepare economically disadvantaged students and provide real-world experience and hands-on learning for students;

WHEREAS, RSCCD will serve as Fiscal Agent for the federal sub-award funds received under this Grant;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE it is mutually agreed by the Parties to amend the following:

ARTICLE I

2. Period of Performance

The Term for this Agreement of July 1, 2015, through November 30, 2015, shall be extended to November 30, 2016.

3. Total Cost

The total cost to RSCCD for the Term of this Agreement shall be amended from \$30,000.00 to \$102,000.00 USD. This reflects an increase of funding in the amount of **\$72,000.00** USD.

5. Budget, Payment and Invoicing

(a) Budget. SUBCONTRACTOR agrees that the expenditures of any and all funds under this Agreement will be in accordance with activities outlined in the revised Budget Narrative (*Exhibit B-1*), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable

federal, state and local laws and regulations. SUBCONTRACTOR has the ability to adjust line item amounts in the Budget Narrative so long as the "Total Cost" (refer to Article I.3.) does not increase.

6. Reporting

(b) Final Report. SUBCONTRACTOR agrees to submit a final expenditure report and an end-of-year project report summarizing completion of the project consistent with the Scope of Work (*Exhibit A*). The final reports are due **December 15, 2016**.

9. Time Extensions

As Grant funds are only available from July 1, 2015 to November 30, 2016, time extensions for use of Grant funds beyond this period of performance should be coordinated through RSCCD and require written approval by the City of Santa Ana and/or PRIME SPONSOR.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this **FIRST AMENDMENT**, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have hereby caused this **FIRST AMENDMENT** to the Agreement to be executed as of the day that both Parties have signed the Amendment.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: *Growth Sector
Company*

By: _____

By: _____

Name: Peter J. Hardash
Vice Chancellor

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: _____

Date: _____

Board Approval Date: November 9, 2015

26-0376769

Employer/Taxpayer Identification Number (EIN)

01-999-7828

Data Universal Numbering System (DUNS#)

Exhibit B-1

**Growth Sector Company
BUDGET NARRATIVE**

Contact Name	Title	Email	Phone No.
David Gruber	Director	David@growthsector.org	(415) 235-2494
Caz Pereira	Director	Caz@growthsector.org	(415) 902-6951

Services/Activities	Original Budget	Amendment Budget	TOTAL COSTS
Manage the data collection, prepare and submit required monthly reports to Directors, Directors of Operations, and Santa Ana WIB while acting as the facilitator and liaison between Santa Ana & Saddleback Colleges, CSU and UC, the Santa Ana WIB, and the U.S. Department of Labor.	\$2,500	\$2,500	\$2,500
Provide support services as required to meet the outcomes of the B2E Grant Objectives.			
Utilizing industry expertise and experience to facilitate workshops, field trips, internships for student with partners NASA Dryden, NASA JPL, SWIFT Engineering, Republic Services, Viewsonic, etc.	\$1,000	\$1,000	\$1,000
Identify and train Supplemental Instruction (SI) leaders, schedule SI sections and track SI student attendance.	\$750	\$750	\$750
Identify tutors, schedule tutoring sessions and track student attendance.			
Coordinate and conduct program outreach, recruitment for student cohorts, orientations, career workshops and panels, field trips and job skills trainings.	\$500	\$500	\$500
Conduct monthly individual sessions to record academic progress, and establish personal and academic goals.	\$250	\$250	\$250
Design and conduct evaluation to improve effectiveness of events and programming.	\$250	\$250	\$250
Collaborate with related Santa Ana College programs and student organizations (MESA, SWE, Engineering Club, SHPE), to offer programs, trips, conference etc.	\$250	\$250	\$250
Create various marketing materials including program newsletters outlining program updates, as well as a promotional video to share the students' academic/personal journey before and throughout B2E including faculty perspectives.	\$500	\$500	\$500
Sub-Total (per month)	\$6,000	\$6,000	\$6,000
x # of Months	5 months	12 months	17 months
Total	\$30,000	\$72,000	\$102,000

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

To:	Board of Trustees	Date: November 9, 2015
Re:	Appointment to the Measure Q Citizens' Bond Oversight Committee	
Action:	Request for Action	

BACKGROUND

Measure Q was approved by the electorate of the Santa Ana College Improvement District No. 1 of the Rancho Santiago Community College District (RSCCD) on November 6, 2012. This measure authorizes RSCCD to issue up to \$198 million in general obligation bonds to finance renovation, repair and construction at Santa Ana College. Under the auspices of Proposition 39, the Board must appoint community members who satisfy various categories of membership to serve on the Citizens' Bond Oversight Committee (Committee).

ANALYSIS

The district accepts applications from those interested in serving on the Committee on an ongoing basis, so there is a pool of candidates to fill vacancies that may arise. Mr. Jim Hossfeld, who is active in the education community and a professional in the financial industry, has submitted an application to serve on the Committee.

Mr. Jim Hossfeld has submitted an application to serve on the Measure Q Citizens' Bond Oversight Committee as a representative of SchoolsFirst Federal Credit Union as a community-at-large representative.

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment to the Measure Q Citizens' Bond Oversight Committee as presented.

Fiscal Impact:	None	Board Date:	November 9, 2015
Prepared by:	Debra Gerard, Executive Assistant to the Chancellor		
Submitted by:	Raúl Rodríguez, Ph.D., Chancellor		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor		

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

(Chancellor's Office)

To: Board of Trustees	Date: November 9, 2015
Re: Approval of Board Safety & Security Committee as a Standing Committee	
Action: Request for Action	

BACKGROUND

At the February 19, 2013, board meeting Trustee Claudia Alvarez suggested the creation of a Public Safety & Security Committee to review issues related to the safety and security of district students, personnel, and facilities. At the March 11, 2013, board meeting the board approved a Board Safety & Security Committee ad hoc committee for 9 months. The board extended the ad hoc committee on August 18, 2014, and June 15, 2015. The current extension expires on December 31, 2015.

ANALYSIS

Chairperson Claudia Alvarez believes there are a sufficient number of issues to warrant status as a standing committee since the district is in the process of implementing the recommendations of the Public Safety Task Force which were presented to the board at its meeting of July 21, 2014. Board Policy 2220 Committees of the Board states that "Standing and ad hoc committees may be limited and/or created as deemed necessary by a majority of the board.

RECOMMENDATION

Chairperson Claudia Alvarez recommends the board approve the status of the Board Safety & Security Committee change from an ad hoc committee to a standing committee.

Fiscal Impact: None	Board Date: November 9, 2015
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Raúl Rodríguez, Ph.D., Chancellor	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

To:	Board of Trustees	Date: November 9, 2015
Re:	Board of Trustees Express Interest in Board Officer Positions	
Action:	Information	

BACKGROUND

At the July 21, 2014, board meeting the board approved changes to BP 2210 –Officers to include the following:

At the board meeting immediately prior to the annual organizational meeting, the Board President shall solicit expressions of interest from members of the Board, or any newly elected members of the Board, regarding service as President, Vice President, or Clerk of the Board, as well as any committee assignments.

At the January 13, 2014, board meeting the board approved changes to BP 2305 – Annual Organizational Meeting to include the following:

At the annual organizational meeting, the Board President shall solicit expressions of interest from members of the Board, or any newly elected members of the Board, regarding service as President, Vice President or Clerk of the Board, as well as any committee assignments.

ANALYSIS

Board members will have two opportunities (at the November meeting and December meeting) to express interest regarding service as president, vice president, and clerk for 2015-2016.

RECOMMENDATION

The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2015-2016, as well as any committee assignments.

Fiscal Impact: None	Board Date: November 9, 2015
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Raúl Rodríguez, Ph.D., Chancellor	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

To:	Board of Trustees	Date: November 9, 2015
Re:	Review and Discussion of Self-Evaluation Responses from Community and Staff	
Action:	Information	

BACKGROUND

Board Policy 2745 provides for the Board of Trustees to conduct an annual self-evaluation by December of each year.

ANALYSIS

An evaluation survey was approved by the Board on October 12, 2015, and was distributed to the individuals identified in Board Policy 2745. The survey responses are now presented to the board for review. The remaining steps in the evaluation process are as follows:

November 10, 2015 - Board members complete self-evaluation instrument.
November 20, 2015

December 7, 2015 Board reviews and discusses tabulated self-evaluation results.

RECOMMENDATION

The survey responses from community and staff are presented to the board for review and discussion.

Fiscal Impact: None	Board Date: November 9, 2015
Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



Rancho Santiago Community College District (RSCCD) Student, Staff and Community Input Regarding RSCCD Board of Trustees' Self-Evaluations

October 2015

In 2009, the RSCCD Board of Trustees implemented an annual review of its internal operations and performance. The Board invites community representatives, faculty/staff and students who interact with them on a regular basis to offer feedback. An online survey instrument is made available to individuals including (but not limited to) the associated student government officers, academic senates officers, the chancellor, vice chancellors, assistant vice chancellors, the college presidents, college vice presidents, representatives of the District's employee unions, college accreditation representatives and community members who serve on the District bond oversight committees or foundations.

The Board reviews the input prior to their own individual assessment using the same survey instrument. At the next meeting, the Board reviews its collective input and develops goals that members want to work toward during the year. The following year, the Board asks the community, staff and students to reassess them so they can evaluate the degree to which their goals have been met and to continue to refine the Board's internal operations and performance, if needed. On a regular basis, the Board Policy Committee also reviews the survey instrument, participant list, timelines and makes recommendations to the Board to ensure the established procedures are still appropriate for intended self-evaluation purposes.

The survey was disseminated to 108 individuals; 30 surveys were completed (a 28% response rate): three students, 21 faculty/staff members, five community members and one respondent who did not report his/her affiliation with the District.

Fifty percent of respondents reported that they regularly (more than 10 meetings annually) attended Board of Trustees meetings; 17% reported that they occasionally attended (6-10 meetings), 27% rarely (1-5 meetings), and 7% never attended.

Respondents were asked how useful they think the questionnaire is to the Board's self-evaluation process; 38% found the survey very useful, 31% reported somewhat useful, 28% were neutral and 3% found it not very useful to their process

Summary of Findings

The Board is most highly rated (95% of respondents “agree” or “strongly agree”) for:

- Recognizing and celebrating positive accomplishments of the district and colleges (mean rating of 1.60),
- Working directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district (mean rating of 1.67),
- Respecting each others’ opinions (mean rating of 1.68),
- Following a procedure for annual evaluation of the chancellor (mean rating of 1.70),
- Including legislative and state policy issues that will impact the district on their agenda (mean rating of 1.70),
- Participating in trustee development activities (mean rating of 1.72),
- Keeping the chancellor informed of community contacts (mean rating of 1.78), and
- Having knowledge about community college and state-related issues (mean rating of 1.86).

The Board is rated lowest (less than 80% of respondents “agree” or “strongly agree”) for:

- Focusing on policy in board discussion, not administrative matters (mean rating of 2.17),
- Operating ethically without conflict of interest following established board policies (mean rating of 2.11),
- Understanding the difference between its policy and oversight roles and the roles of the chancellor and staff (mean rating of 2.04),
- Understanding the colleges’ educational programs and services (mean rating of 2.14),
- Understanding its role and that of the chancellor, presidents, faculty, and staff (mean rating of 2.14), and
- Understanding the fiscal condition of the organization and providing fiscal oversight to assure the financial stability of the district (mean rating of 2.04).

Respondents were very thoughtful when given the opportunity to voice their opinions on the Board’s greatest strengths, major accomplishments, and areas in which the Board could improve. There were many accolades, as well as suggestions for improvement, offered.

Comparisons with Prior Years’ Findings:

In making comparisons between 2015 responses and those of the prior year, it is important to note that the number of respondents from one survey year to the next varies greatly and that percentages may fluctuate widely due to the low sample count.

The most significant increases (of at least 12 percentage points) in ratings since the prior year’s survey included:

- Practicing appropriate collegial consultation (participatory governance) (+19 percentage points),
- Making decisions in the best interest of students, the colleges, and the entire district (+16 percentage points),
- Understanding the fiscal condition of the organization and providing fiscal oversight to assure the financial stability of the district (+15 percentage points),
- Understanding the budget process (+13 percentage points),
- Acting on behalf of the entire community (+13 percentage points), and
- Understanding its role and that of the chancellor, presidents, faculty, and staff (+12 percentage points).

The areas that experienced the most significant decreases in ratings (of at least 12 percentage points) since last year, specifically:

- Being knowledgeable about the mission and purpose of the institution (-15 percentage points),
- Sustaining a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership (-13 percentage points), and
- Conducting its meetings in compliance with state laws, including The Brown Act (-12 percentage points).

Other Findings:

A significant proportion of survey respondents (over 25%) indicated “not applicable” or “don’t know” as their responses to some questions in the areas of “board relations with the chancellor, presidents, faculty, and staff.” Three of the six areas below have shown an increase in awareness since 2014 and the remaining showed that respondents are not aware of the board’s operations, planning and its work with community leaders and staff. Attention may be needed to develop and/or promote a better understanding of these issues:

- Keeping the chancellor informed of community contacts (40%, a 8 percentage point decrease),
- Completing the chancellor evaluation process and using the results to strengthen chancellor’s performance and relationships (37%, a 8 percentage point decrease),
- Following a procedure for annual evaluation of the chancellor (33%, a 5 percentage point decrease),
- Seeking the opinion of the student trustee (33%, a 16 percentage point increase),
- Following communication procedures with staff, ensuring the chancellor is informed of such communication (30%, a 3 percentage point increase), and
- Adopting a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met (27%, a 13 percentage point increase).

Detail of Findings

Results of the Student, Staff and Community's Evaluation of Board of Trustees' Operations and Performance, 2015

	Distribution of Valid Responses				Total # Respondents	Average Rating (excluding n/a)	Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree			
	1	2	3	4			
Board Organization and Operation							
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	25%	64%	11%	0%	28	1.86	7%
Board members respect each others' opinions.	32%	68%	0%	0%	28	1.68	7%
The board conducts its meetings in compliance with state laws, including The Brown Act.	38%	46%	12%	4%	26	1.81	13%
Board members understand that they have no legal authority beyond board meetings.	26%	56%	14%	4%	27	1.96	10%
Board members regularly seek the opinion of the student trustee.	20%	65%	15%	0%	20	1.95	33%
Policy Role							
Board meetings focus on policy issues that relate to board responsibilities.	19%	65%	12%	4%	26	2.00	13%
The board focuses on policy in board discussion, not administrative matters.	17%	53%	26%	4%	23	2.17	23%
The board is knowledgeable about the mission and purpose of the institution.	32%	50%	14%	4%	28	1.89	7%
The board clearly delegates the administration of the colleges to the chancellor.	23%	62%	15%	0%	26	1.92	13%
Through the chancellor, the board ensures compliance with federal and state laws and measures for emergency response.	37%	52%	0%	11%	27	1.85	10%
Strategic Planning							
The board understands the budget process.	11%	71%	11%	7%	28	2.14	7%
The board gives adequate attention to the mission, goals, and future planning of the district.	26%	59%	11%	4%	27	1.93	10%
The board regularly develops and reviews goals for continuous improvement.	25%	67%	8%	0%	24	1.83	20%
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	27%	63%	5%	5%	22	1.86	27%
The board understands the colleges' educational programs and services.	18%	57%	18%	7%	28	2.14	7%
The board is appropriately involved in defining the vision and goals of the district.	31%	56%	10%	3%	29	1.86	3%
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	26%	63%	7%	4%	27	1.89	10%
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	25%	54%	14%	7%	28	2.04	7%
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	21%	69%	10%	0%	29	1.90	3%

**Results of the Student, Staff and Community's Evaluation of
Board of Trustees' Operations and Performance, 2015**

	Distribution of Valid Responses				Total # Respondents	Average Rating (excluding n/a)	Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree			
	1	2	3	4			
Board Relations with the Chancellor, Presidents, Faculty, and Staff							
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	20%	68%	12%	0%	25	1.92	17%
The board keeps the chancellor informed of community contacts.	28%	67%	5%	0%	18	1.78	40%
The board follows a procedure for annual evaluations of the chancellor.	30%	70%	0%	0%	20	1.70	33%
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	24%	52%	20%	4%	25	2.04	17%
The board and chancellor have a positive, cooperative relationship.	33%	59%	4%	4%	24	1.79	20%
The board understands its role and that of the chancellor, presidents, faculty, and staff.	17%	63%	10%	10%	29	2.14	3%
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	30%	57%	13%	0%	23	1.83	23%
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	26%	63%	11%	0%	19	1.84	37%
The board follows communication procedures with staff, ensuring the chancellor is informed of such communication.	24%	62%	9%	5%	21	1.95	30%
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	38%	58%	4%	0%	24	1.67	20%
Community Relations – Advocacy							
Board members are knowledgeable about community college and state-related issues.	21%	75%	4%	0%	28	1.86	7%
The board acts as an advocate for community colleges.	37%	57%	6%	0%	30	1.70	0%
Board members participate actively in community activities.	32%	61%	7%	0%	28	1.75	7%
Board agendas include legislative and state policy issues that will impact the district.	33%	63%	4%	0%	27	1.70	10%
Board members act on behalf of the entire community.	17%	70%	10%	3%	29	2.00	3%
The board recognizes and celebrates positive accomplishments of the district and colleges.	43%	53%	4%	0%	30	1.60	0%
The board works to build a positive image of the district in the community.	37%	56%	0%	7%	27	1.78	10%
Board members adhere to policies for dealing with college, community citizens, and the media.	15%	69%	8%	8%	26	2.08	13%
The community and district employees are aware of who the elected trustees are and their role in district governance.	19%	7%	10%	4%	27	2.00	10%

**Results of the Student, Staff and Community's Evaluation of
Board of Trustees' Operations and Performance, 2015**

	Distribution of Valid Responses				Total # Respondents	Average Rating (excluding n/a)	Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree			
	1	2	3	4			
Board Leadership, Ethics, and Standards of Conduct							
The board understands collective bargaining and its role in the process.	22%	64%	7%	7%	27	2.00	10%
The board practices appropriate collegial consultation (participatory governance).	15%	67%	11%	7%	27	2.11	10%
The board maintains confidentiality of privileged information.	23%	58%	4%	15%	26	2.12	13%
The board makes decisions in the best interest of students, the colleges, and the entire district.	28%	55%	10%	7%	29	1.97	3%
The board operates ethically without conflict of interest following established board policies.	22%	56%	11%	11%	27	2.11	0%
Board members participate in trustee development activities.	28%	72%	0%	0%	18	1.72	0%

**Results of the Student, Staff and Community's Evaluation of
Board of Trustees' Operations and Performance, 2011-2015**

	% "strongly agree" or "agree"					% change from 2014
	2015 n=30	2014 n=30	2013 n=27	2012 n=52	2011 n=32	
Board Organization and Operation						
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	89%	93%	100%	80%	93%	-4%
Board members respect each others' opinions.	100%	100%	92%	90%	96%	0%
The board conducts its meetings in compliance with state laws, including The Brown Act.	84%	96%	96%	88%	94%	-12%
Board members understand that they have no legal authority beyond board meetings.	82%	87%	77%	86%	87%	+5%
Board members regularly seek the opinion of the student trustee.	85%	84%	84%	83%	82%	+1%
Policy Role						
Board meetings focus on policy issues that relate to board responsibilities.	84%	80%	92%	94%	97%	-+4%
The board focuses on policy in board discussion, not administrative matters.	70%	80%	78%	83%	80%	-10%
The board is knowledgeable about the mission and purpose of the institution.	82%	97%	88%	87%	94%	-15%
The board clearly delegates the administration of the colleges to the chancellor.	85%	80%	88%	91%	97%	+5%
The board ensures compliance with federal and state laws and measures for emergency response.	89%	96%	100%	98%	100%	-7%
Strategic Planning						
The board understands the budget process.	82%	69%	88%	76%	64%	+13%
The board gives adequate attention to the mission, goals, and future planning of the district.	85%	76%	83%	78%	81%	+9%
The board regularly develops and reviews goals for continuous improvement.	92%	86%	86%	80%	83%	+6%
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	90%	84%	81%	75%	70%	+6%
The board understands the colleges' educational programs and services.	75%	64%	68%	72%	77%	+11%
The board is appropriately involved in defining the vision and goals of the district.	87%	88%	87%	82%	87%	-1%
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	89%	84%	96%	90%	93%	+5%
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	79%	64%	85%	81%	78%	+15%
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	90%	89%	88%	80%	83%	+1%

**Results of the Student, Staff and Community's Evaluation of
Board of Trustees' Operations and Performance, 2011-2015**

	% "strongly agree" or "agree"					% change from 2014
	2015 n=30	2014 n=30	2013 n=27	2012 n=52	2011 n=32	
Board Relations with the Chancellor, Presidents, Faculty, and Staff						
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	88%	86%	81%	97%	96%	+2%
The board keeps the chancellor informed of community contacts.	95%	100%	100%	100%	100%	-5%
The board follows a procedure for annual evaluations of the chancellor.	100%	94%	100%	100%	100%	+6%
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	76%	76%	76%	86%	89%	0%
The board and chancellor have a positive, cooperative relationship.	92%	100%	100%	98%	96%	-8%
The board understands its role and that of the chancellor, presidents, faculty, and staff.	80%	68%	74%	79%	93%	+12%
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	87%	100%	100%	100%	100%	-13%
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	89%	81%	92%	92%	90%	+8%
The board follows communication procedures with staff.	86%	76%	75%	89%	83%	+10%
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	96%	100%	92%	92%	92%	-4%
Community Relations – Advocacy						
Board members are knowledgeable about community college and state-related issues.	96%	88%	88%	89%	87%	+8%
The board acts as an advocate for community colleges.	94%	96%	92%	80%	97%	-2%
Board members participate actively in community activities.	93%	96%	91%	94%	82%	-3%
Board agendas include legislative and state policy issues that will impact the district.	96%	96%	88%	88%	93%	0%
Board members act on behalf of the entire community.	87%	74%	62%	78%	76%	+13%
The board recognizes and celebrates positive accomplishments of the district and colleges.	96%	85%	88%	93%	96%	+11%
The board works to build a positive image of the district in the community.	93%	96%	85%	89%	90%	-3%
Board members adhere to policies for dealing with college, community citizens, and the media.	84%	82%	77%	89%	100%	+2%
The community and district employees are aware of who the elected trustees are and their role in district governance.	86%	75%	91%	77%	69%	+11%
Board Leadership, Ethics, and Standards of Conduct						
The board understands collective bargaining and its role in the process.	86%	82%	86%	88%	100%	+4%
The board practices appropriate collegial consultation (participatory governance).	82%	63%	87%	81%	86%	+19%
The board maintains confidentiality of privileged information.	81%	88%	92%	100%	97%	-7%
The board makes decisions in the best interest of students, the colleges, and the entire district.	83%	67%	72%	76%	79%	+16%
The board operates ethically without conflict of interest following established board policies.	78%	88%	77%	75%	91%	-10%
Board members participate in trustee development activities.	100%	100%	90%	93%	96%	0%

2015 Respondents' Comments

Board's greatest strengths:

- Their willingness to meet with the bargaining unit and understand all factions of RSCCD.
- Their care for the community at large and how the colleges interact with the community.
- Their community presence.
- It is clear that board members want to support student success as well as to make the RSCCD district and its colleges the best that they can be.
- Our board is a bipartisan board and they put the good of the district above their own party affiliations. There is a great spirit of cooperation with our board.
- They seem to enjoy what they are doing.
- The board is friendly, professional, and kind to others. They are respectful, good listeners. When I invited them to be part of our union meetings, they listen to us and share information with us. I am thankful to have a good communication with them.
- Continuity in the pursuit of excellence. Given the average length of service by the board members, they are well informed about the history, practices, and achievements of the district.
- The Board's greatest strength(s) can only be viewed in a rear view mirror. At one time board members were respected and appreciated. Faculty and staff sincerely believed the RSCCD Board had their best interests at heart. For the past five years the Board and employee relationships have deteriorated to the point that most employees have little respect for our seven trustees. It's unfortunate, but the District's lack of a vision and leadership focuses on to the board and creates the negative feelings throughout the District.
- Acts as a whole; engages in local community; most (not all) actively participate at college events.
- The Board holds meetings, at least monthly. Honestly, I am not sure what else could be said in terms of the "strengths" of the Board. Many individuals are frustrated by the board and believe they have little respect for staff and faculty. There was even an interesting incident where the Board President, during commencement, was standing and talking to fellow board with his back to the students. So as the students are walking in during the processional, the Board President had his back to the students. That was appalling.
- Overall, the Board consists of intelligent, committed, and level-headed professionals who genuinely care about students, the colleges, the District, and the community.
- Its ability and position to be advocates for students. Openness and willingness to listen to constituents. The experience and understanding of certain board members. It's diverse composition of membership and opinions.
- They are politically savvy.
- Continuity and knowledge base of trustees who have served for a long time.

Major accomplishments of the Board in the past year:

- They are helping our Chapter, especially Trustees John Hanna, Claudia Alvarez, Nelida (Yanez) and Jose Solorio.
- Coming together to work through a series of difficult issues and then speaking with a single voice.
- Efficient, informative, and well run meetings. Many thanks to President Labrado for his leadership as board president this year. Board members looked closely at and raised significant questions about the district's budget. In an equitable way, the board seeks to highlight and acknowledge exceptional students, classified staff, and faculty, which helps to create a true sense of community within the district. Might they also want to highlight and acknowledge exceptional administrators?
- Supporting the BA program at SAC and the implementation of the public safety improvements.
- Saudi Arabia
- Regrettably there have only been failures. Poor legal advice resulted in the Saudi debacle which caused a great deal of embarrassment to the District and will continue to be so. The Board disregarded the advice of the academic senates and pushed for the baccalaureate degree program showing their obvious lack of respect for the faculty. Most disappointing and what seems as an ongoing failure is the Board's undying loyalty to a Chancellor who does not understand transparency, appears way over his head and seems to stumble at everything he attempts to do.
- Adopting the (ill advised) Board Policy on the Baccalaureate degree against the advice of the Academic Senate. The Board of Trustees, by state law, are to "rely primarily on the advice" of the Academic Senate in matters related to curriculum and degrees. The Board had no compelling reason to disregard the advice (by Joint Resolution) of the Academic Senates. Arming District Security. Student leaders reported that the Board of Trustees informed them that they would have the opportunity to regarding the proposal - then, the board reneged on that promise. Deal with Saudi Arabia: First, the trustees claim that there were several times when the board, itself, discussed the Saudi Arabia deal. However, up until recently, there were no agenda items for the board to discuss it. Thus any discussions occurred outside of the Brown Act. Second, the Board continues to accept the advice of the district's lawyer even though the lawyer admitted he gave the Foundation bad advice in regards to the Brown Act and was not an expert on international law. Third, time after time, the Chancellor informs the Board and the Foundation Board that the District and Foundation are separate. It seems the Board of Trustees now understand that the District and Foundation are not separate. Yet despite all these missteps, the Board continues to operate in such a way as to abdicate any and all responsibility to this issue.
- Overall, the Board's oversight of the District enables us to be an outstanding institutions of higher learning with a good reputation in the communities we serve.
- Uncertain. If there were, it's not well defined, shared and articulated, or demonstrated very clearly. Perhaps in advocacy and lobbying for community colleges.

Areas in which the Board could improve:

- Communication and transparency
- I would like to have them to visit our Child Development Centers and pay more attention to our Chapter because sometimes we feel different than the other chapters. We are part of the RSCCD District but we are always at the outside of the budget. I want the Board of Trustees get more information about different classifications, salaries in the Child Development centers.
- RSCCD is fortunate to have a strong board with dedicated and committed members.
- Their interaction with the public and students.
- The board needs to consistently follow its own board policies. There have been a few instances within the past year when it was shown that the board was not following one or more of its own policies. A number of board members have illustrated that they do not know the difference between collegial communication and collegial consultation. In addition, as a result of some of the questions raised and directions given by board members, some board members have illustrated that they are not as clear about their role as an oversight body as they should be. As a result, instead of helping to define a vision and/or the goals for the district, some board members seem to attempt to determine how those the vision and/or goals will be achieved. The board would benefit from additional training from the state related to 10 +1; collegial consultation; and the difference between the board's, the administration's, and the faculty's roles.
- The board should never undercut the decisions made by district/college staff by having "confidential" meetings and conversations with a few people who think it is okay to promote their own agendas outside the process and get board members to go along. In fact board members should not be having all of these side conversations and meetings at all. It destroys the integrity of the district.
- Have meetings every semester at each college site including the continuing education sites.
- To focus more on innovative and forward thinking towards the college's student progress and vision towards reaching that goal. Also, how to be competitive for SAC and SCC be the college of choice for students.
- Making sure that the contract with Saudi Arabia is a good choice for the District.
- There is a void of leadership and vision in this District and it's time to get back on track. There are also serious concerns about how the District is managed or more accurately, it's not managed. The Board needs to show some leadership themselves, recognize the problems and make the appropriate changes. Some board members may feel it is micromanaging by initiating change from the board level. Since the leader you hired has had multiple opportunities to move forward, but seems to be stuck in reverse, the burden for making improvement must then fall on the Board. The RSCCD has gone from first to worst in five years. Please pick up the pieces, make the appropriate changes and let's get us back to the successes we enjoyed for so many years.
- Certain newer board members need to work on their communication styles, tact, and diplomacy and not belittle staff. The board needs to better understand their policy role and let the Chancellor manage the district.
- Most of the Board members understand the roles of the chancellor, presidents, faculty, and staff but yet, some are allowed to make requests of staff that go beyond a matter of policy but begin to dive into the day to day activities of how staff should be working, which creates an environment of staff being micro-managed. This creates additional work that could otherwise be communicated via the chancellor. The Board should articulate and/or reaffirm its mission, goals and purpose on an annual basis or every 2-3 years. It should be rooted and grounded in data to support such and shared. This would help align the institution to work from top to bottom on common of expectations and goals.
- Better understanding of fiscal impacts at the college level.
- Keep nudging the need to hire a more ethnically diverse faculty. Classified staff, administrators, and counseling faculty hires yield excellent diversity; however, discipline faculty are not as diverse and do not adequately mirror our changing communities.

- First, the Board of Trustees needs to have a lawyer - independent of any individuals associate with the district, and an expert in the area of the Brown Act - give a presentation on how the Board of Trustees should act in accordance with the Brown Act. For example, it is a violation of the Brown Act for the Trustees to have a substantive discussion of items that are not on the agenda. Thus, to state that the issue of Saudi Arabia was discussed, but just not reflected in the minutes, is wrong. The item must be agendized to be discussed. Second, the Board of Trustees should direct the Chancellor to invite the Executive Director of the CCLC and the President of the ASCCC to give a "technical assistance" presentation to the Board of Trustees to improve the Board's understand of their role and responsibilities (and that of the Academic Senate) in regards to AB 1725. Yes, the faculty do get a "veto". For those items that are "mutual consent", only when there is "mutual consent" do those items move forward. Should there be a failure to achieve mutual consent, the items do not move forward (unless necessitated by fiscal or legal reasons). Third, the Board of Trustees needs to provide a "vision" to the district. Interestingly, there is a question in the survey that states, "The board is appropriately involved in defining the vision and goals of the district." However, a trustee informed me that the Board has no role in the vision of the district. This is absurd. The Board of Trustees are the elected leaders of the district. If the Board does not provide a "vision" for the district, who can?
- Holding the Chancellor more accountable, requiring more transparency in the district budget, developing better relationships with faculty and staff.

**Rancho Santiago Community College District (RSCCD)
Student, Staff and Community Input Regarding
RSCCD Board of Trustees' Self-Evaluations
(*Respondents Who Regularly Attend BOT Meetings*)**

October 2015

The RSCCD Board of Trustees implemented an annual review of its internal operations and performance since 2009. On a regular basis, the Board Policy Committee also reviews the survey instrument, participant list, timelines and make recommendations to the Board to ensure the established procedures are still appropriate for intended self-evaluation purposes.

The Board invites community representatives, faculty/staff and students who interact with them on a regular basis to offer feedback. An online survey instrument is made available to individuals including (but not limited to) the associated student government officers, academic senates officers, the chancellor, vice chancellors, assistant vice chancellors, the college presidents, college vice presidents, representatives of the District's employee unions, college accreditation representatives and community members who serve on the District bond oversight committees or foundations.

The Board reviews the input prior to their own individual assessment using the same survey instrument. At the next meeting, the Board reviews its collective input and develops goals that members want to work on for the year. The following year, the Board asks the community, staff and students to reassess them so they can evaluate the degree to which their goals have been met and to continue to refine the Board's internal operations and performance, if needed.

The survey instrument was disseminated online to 108 individuals; 30 surveys were completed (a 28% response rate). Fifty percent (n=15) of respondents reported that they regularly (more than 10 meetings annually) attend Board of Trustees meetings: 1 student, 12 faculty and staff, and 2 community members. **Those data are included in this report.**

Summary of Findings

The Board is unanimously rated as satisfactory (100% of respondents "agree" or "strongly agree") in nine of the forty-four areas rated by respondents, specifically board members:

- Keeping the chancellor informed of community contacts,
- Following a procedure for annual evaluation of the chancellor,
- Working directly with community leaders and elected officials to address issues/legislation that affect the college district,
- Being knowledgeable about community college and state-related issues,
- Acting as an advocate for community colleges,
- Including legislative and state policy issues that impact the district on board agendas,
- Recognizing and celebrating positive accomplishments of the district and colleges,
- Participating in trustee development activities, and
- Respecting each other's opinions.

The Board is rated lowest (75% of respondents “agree” or “strongly agree” on issues in the area of strategic planning, relationships with staff, and its leadership, specifically board members:

- Focusing on policy in board discussion, not administrative matters (57%),
- Operating ethically without conflict of interest following established board policies (64%),
- Maintaining confidentiality of privileged information (69%),
- Understanding the difference between its policy and oversight roles and the roles of the chancellor and staff (71%),
- Understanding the colleges’ educational programs and services (71%),
- Understanding its role and that of the chancellor, presidents, faculty and staff (73%), and
- Understanding the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district (73%).

Comparisons with Prior Years’ Findings:

In making comparisons between 2015 responses and those of prior years, it is important to note that the number of respondents from one survey year to the next varies greatly and that percentages may fluctuate widely due to the low response counts.

The most significant positive changes in ratings compared to the 2014 survey are related to board relations with the chancellor and community relations (advocacy):

- Completing the chancellor evaluation process and use the results to strengthen the chancellor’s performance and relationships (+24 percentage points),
- Community and district employees being aware of who the elected trustees are and their role in district governance (+21 percentage points), and
- Being knowledgeable about community college and state-related issues (+20 percentage points).

The most significant negative changes in ratings compared to the 2014 survey are related to policy roles and leadership, ethics, and standard of conduct:

- Focusing on policy in board discussion, not administrative matters (-24 percentage points), and
- Operating ethically without conflict of interest following established board policies (-24 percentage points).

Other Findings:

Attention may be needed to develop and/or promote a better understanding of issues pertaining to board relations with the chancellor, presidents, faculty and staff. While this core group of respondents who regularly attended Board meetings tended to respond to all items, at least one-fifth indicated “not applicable or don’t know,” mainly:

- Seeking the opinion of the student trustee (27%),
- Keeping the chancellor informed of community contacts (27%),
- Completing the chancellor evaluation process and using the results to strengthen chancellor’s performance and relationships (27%),
- Following communication procedures with staff ensuring the chancellor is informed of such communication (27%), and
- Sustaining a strong board/chancellor partnership and providing ongoing support for the chancellor to foster a strong partnership (20%).

To fully understand how respondents feel about the board’s self-evaluation process, a question about the usefulness of the survey instrument was added. Nearly half (47%) stated the instrument was very useful, one-third (33%) found it somewhat useful, 13% were neutral and the remaining 7% did not find it very useful.

Detail of Findings

Results of the Student, Staff and Community's Evaluation of Board of Trustees' Operations and Performance, 2015 (Respondents Who Regularly Attend BOT Meetings)

	Distribution of Valid Responses				Total # Respondents	Average Rating (excluding n/a)	Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree			
	1	2	3	4			
Board Organization and Operation							
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	20%	73%	7%	0%	15	1.87	0%
Board members respect each others' opinions.	27%	73%	0%	0%	15	1.73	0%
The board conducts its meetings in compliance with state laws, including The Brown Act.	40%	47%	7%	7%	15	1.80	0%
Board members understand that they have no legal authority beyond board meetings.	21%	64%	7%	7%	14	2.00	7%
Board members regularly seek the opinion of the student trustee.	18%	73%	9%	0%	11	1.91	27%
Policy Role							
Board meetings focus on policy issues that relate to board responsibilities.	13%	67%	13%	7%	15	2.13	0%
The board focuses on policy in board discussion, not administrative matters.	7%	50%	36%	7%	14	2.43	7%
The board is knowledgeable about the mission and purpose of the institution.	20%	60%	13%	7%	15	2.07	0%
The board clearly delegates the administration of the colleges to the chancellor.	14%	64%	21%	0%	14	2.07	7%
Through the chancellor, the board ensures compliance with federal and state laws and measures for emergency response.	33%	53%	0%	13%	15	1.93	0%
Strategic Planning							
The board understands the budget process.	7%	73%	7%	13%	15	2.27	0%
The board gives adequate attention to the mission, goals, and future planning of the district.	20%	60%	13%	7%	15	2.07	0%
The board regularly develops and reviews goals for continuous improvement.	23%	69%	8%	0%	13	1.85	13%
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	23%	69%	8%	0%	13	1.85	13%
The board understands the colleges' educational programs and services.	7%	64%	14%	14%	14	2.36	7%
The board is appropriately involved in defining the vision and goals of the district.	21%	64%	14%	0%	14	1.93	7%
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	20%	67%	7%	7%	15	2.00	0%
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	20%	53%	13%	13%	15	2.20	0%
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	7%	80%	13%	0%	15	2.07	0%

**Results of the Student, Staff and Community's Evaluation of
Board of Trustees' Operations and Performance, 2015
(Respondents Who Regularly Attend BOT Meetings)**

	Distribution of Valid Responses				Total # Respondents	Average Rating (excluding n/a)	Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree			
	1	2	3	4			
Board Relations with the Chancellor, Presidents, Faculty, and Staff							
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	23%	69%	8%	0%	13	1.85	13%
The board keeps the chancellor informed of community contacts.	18%	82%	0%	0%	11	1.82	27%
The board follows a procedure for annual evaluations of the chancellor.	29%	71%	0%	0%	14	1.71	7%
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	21%	50%	21%	7%	14	2.14	7%
The board and chancellor have a positive, cooperative relationship.	29%	64%	7%	0%	14	1.86	7%
The board understands its role and that of the chancellor, presidents, faculty, and staff.	13%	60%	7%	20%	15	2.33	0%
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	25%	58%	17%	0%	12	1.92	20%
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	18%	73%	9%	0%	11	1.91	27%
The board follows communication procedures with staff, ensuring the chancellor is informed of such communication.	18%	64%	9%	9%	11	2.09	27%
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	46%	54%	0%	0%	13	1.54	13%
Community Relations – Advocacy							
Board members are knowledgeable about community college and state-related issues.	23%	77%	0%	0%	13	1.77	13%
The board acts as an advocate for community colleges.	40%	60%	0%	0%	15	1.60	0%
Board members participate actively in community activities.	36%	58%	7%	0%	14	1.71	7%
Board agendas include legislative and state policy issues that will impact the district.	36%	64%	0%	0%	14	1.64	7%
Board members act on behalf of the entire community.	20%	67%	13%	0%	15	1.93	0%
The board recognizes and celebrates positive accomplishments of the district and colleges.	47%	53%	0%	0%	15	1.53	0%
The board works to build a positive image of the district in the community.	36%	57%	0%	7%	14	1.79	7%
Board members adhere to policies for dealing with college, community citizens, and the media.	14%	65%	7%	14%	14	2.21	7%
The community and district employees are aware of who the elected trustees are and their role in district governance.	7%	79%	14%	0%	14	2.07	7%

**Results of the Student, Staff and Community's Evaluation of
Board of Trustees' Operations and Performance, 2015
(Respondents Who Regularly Attend BOT Meetings)**

	Distribution of Valid Responses				Total # Respondents	Average Rating (excluding n/a)	Not applicable or don't know
	Strongly Agree	Agree	Disagree	Strongly Disagree			
	1	2	3	4			
Board Leadership, Ethics, and Standards of Conduct							
The board understands collective bargaining and its role in the process.	14%	64%	7%	14%	14	2.21	7%
The board practices appropriate collegial consultation (participatory governance).	7%	71%	14%	7%	14	2.21	7%
The board maintains confidentiality of privileged information.	15%	54%	8%	23%	13	2.38	13%
The board makes decisions in the best interest of students, the colleges, and the entire district.	21%	57%	14%	7%	14	2.07	7%
The board operates ethically without conflict of interest following established board policies.	7%	57%	21%	14%	14	2.43	7%
Board members participate in trustee development activities.	25%	75%	0%	0%	12	1.75	20%

**Comparison of Results of the Student, Staff and Community Input Regarding RSCCD
Board of Trustees' Self-Evaluations, 2012-2015
(Respondents Who Regularly Attend BOT Meetings)**

	% "strongly agree" or "agree"				% change from 2014
	2015 n=15	2014 n=17	2013 n=12	2012 n=20	
Board Organization and Operation					
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	97%	94%	100%	70%	+3%
Board members respect each others' opinions.	100%	100%	100%	75%	0%
The board conducts its meetings in compliance with state laws, including The Brown Act.	87%	94%	92%	85%	-7%
Board members understand that they have no legal authority beyond board meetings.	85%	86%	80%	85%	-1%
Board members regularly seek the opinion of the student trustee.	91%	82%	91%	79%	+9%
Policy Roles					
Board meetings focus on policy issues that relate to board responsibilities.	80%	81%	91%	90%	-1%
The board focuses on policy in board discussion, not administrative matters.	57%	81%	67%	75%	-24%
The board is knowledgeable about the mission and purpose of the institution.	80%	94%	83%	80%	-14%
The board clearly delegates the administration of the colleges to the chancellor.	78%	70%	82%	90%	+8%
The board ensures compliance with federal and state laws and measures for emergency response.	86%	94%	100%	94%	-8%
Strategic Planning					
The board understands the budget process.	80%	71%	83%	70%	+9%
The board gives adequate attention to the mission, goals, and future planning of the district.	80%	69%	100%	60%	+11%
The board regularly develops and reviews goals for continuous improvement.	92%	82%	100%	69%	+10%
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	92%	75%	92%	60%	+17%
The board understands the colleges' educational programs and services.	71%	67%	64%	55%	+4%
The board is appropriately involved in defining the vision and goals of the district.	85%	87%	100%	65%	-2%
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	87%	82%	100%	90%	+5%
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	73%	69%	92%	80%	+4%
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	87%	88%	83%	65%	-1%

**Comparison of Results of the Student, Staff and Community Input Regarding RSCCD
Board of Trustees' Self-Evaluations, 2012-2015
(Respondents Who Regularly Attend BOT Meetings)**

	% "strongly agree" or "agree"				% change from 2014
	2015 n=15	2014 n=17	2013 n=12	2012 n=20	
Board Relations with the Chancellor, Presidents, Faculty, and Staff					
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	92%	94%	100%	95%	-2%
The board keeps the chancellor informed of community contacts.	100%	100%	100%	100%	0%
The board follows a procedure for annual evaluations of the chancellor.	100%	92%	100%	100%	+8%
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	71%	73%	100%	73%	-2%
The board and chancellor have a positive, cooperative relationship.	93%	100%	100%	94%	-7%
The board understands its role and that of the chancellor, presidents, faculty, and staff.	73%	63%	75%	63%	+10%
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	83%	100%	100%	100%	-17%
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	91%	67%	88%	85%	+24%
The board follows communication procedures with staff.	82%	70%	63%	78%	+12%
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	100%	100%	100%	88%	0%
Community Relations – Advocacy					
Board members are knowledgeable about community college and state-related issues.	100%	80%	100%	80%	+20%
The board acts as an advocate for community colleges.	100%	94%	91%	70%	+6%
Board members participate actively in community activities.	94%	93%	92%	88%	+1%
Board agendas include legislative and state policy issues that will impact the district.	100%	94%	100%	79%	+6%
Board members act on behalf of the entire community.	87%	69%	64%	63%	+18%
The board recognizes and celebrates positive accomplishments of the district and colleges.	100%	81%	92%	85%	+19%
The board works to build a positive image of the district in the community.	93%	100%	92%	74%	-7%
Board members adhere to policies for dealing with college, community citizens, and the media.	79%	79%	80%	90%	0%
The community and district employees are aware of who the elected trustees are and their role in district governance.	86%	65%	100%	65%	+21%
Board Leadership, Ethics, and Standards of Conduct					
The board understands collective bargaining and its role in the process.	78%	81%	100%	78%	-3%
The board practices appropriate collegial consultation (participatory governance).	78%	65%	91%	74%	+13%
The board maintains confidentiality of privileged information.	69%	80%	90%	100%	-11%
The board makes decisions in the best interest of students, the colleges, and the entire district	78%	69%	83%	63%	+9%
The board operates ethically without conflict of interest following established board policies.	64%	88%	73%	61%	-24%
Board members participate in trustee development activities.	100%	100%	100%	91%	0%

2015 Respondents' Comments

Board's greatest strengths:

- It is clear that board members want to support student success as well as to make the RSCCD district and its colleges the best that they can be.
- Our board is a bipartisan board and they put the good of the district above their own party affiliations. There is a great spirit of cooperation with our board.
- The board is friendly, professional, and kind to others. They are respectful, good listeners. When I invited them to be part of our union meetings, they listen to us and share information with us. I am thankful to have a good communication with them.
- Continuity in the pursuit of excellence. Given the average length of service by the board members, they are well informed about the history, practices, and achievements of the district.
- The Board's greatest strength(s) can only be viewed in a rear view mirror. At one time board members were respected and appreciated. Faculty and staff sincerely believed the RSCCD Board had their best interests at heart. For the past five years the Board and employee relationships have deteriorated to the point that most employees have little respect for our seven trustees. It's unfortunate, but the District's lack of a vision and leadership focuses on to the board and creates the negative feelings throughout the District.
- Acts as a whole; engages in local community; most (not all) actively participate at college events.
- The Board holds meetings, at least monthly. Honestly, I am not sure what else could be said in terms of the "strengths" of the Board. Many individuals are frustrated by the board and believe they have little respect for staff and faculty. There was even an interesting incident where the Board President, during commencement, was standing and talking to fellow board with his back to the students. So as the students are walking in during the processional, the Board President had his back to the students. That was appalling.
- Its ability and position to be advocates for students. Openness and willingness to listen to constituents. The experience and understanding of certain board members. It's diverse composition of membership and opinions.
- Continuity and knowledge base of trustees who have served for a long time.

Major accomplishments of the Board in the past year:

- They are helping our Chapter, especially Trustees John Hanna, Claudia Alvarez, Nelida (Yanez) and Jose Solorio.
- Coming together to work through a series of difficult issues and then speaking with a single voice.
- Efficient, informative, and well run meetings. Many thanks to President Labrado for his leadership as board president this year. Board members looked closely at and raised significant questions about the district's budget. In an equitable way, the board seeks to highlight and acknowledge exceptional students, classified staff, and faculty, which helps to create a true sense of community within the district. Might they also want to highlight and acknowledge exceptional administrators?
- Supporting the BA program at SAC and the implementation of the public safety improvements.
- Regrettably there have only been failures. Poor legal advice resulted in the Saudi debacle which caused a great deal of embarrassment to the District and will continue to be so. The Board disregarded the advice of the academic senates and pushed for the baccalaureate degree program showing their obvious lack of respect for the faculty. Most disappointing and what seems as an ongoing failure is the Board's undying loyalty to a Chancellor who does not understand transparency, appears way over his head and seems to stumble at everything he attempts to do.
- Adopting the (ill advised) Board Policy on the Baccalaureate degree against the advice of the Academic Senate. The Board of Trustees, by state law, are to "rely primarily on the advice" of the Academic Senate in matters related to curriculum and degrees. The Board had no compelling reason to disregard the advice (by Joint Resolution) of the Academic Senates. Arming District Security. Student leaders reported that the Board of Trustees informed them that they would have the opportunity to regarding the proposal - then, the board reneged on that promise. Deal with Saudi Arabia: First, the trustees claim that there were several times when the board, itself, discussed the Saudi Arabia deal. However, up until recently, there were no agenda items for the board to discuss it. Thus any discussions occurred outside of the Brown Act. Second, the Board continues to accept the advice of the district's lawyer even though the lawyer admitted he gave the Foundation bad advice in regards to the Brown Act and was not an expert on international law. Third, time after time, the Chancellor informs the Board and the Foundation Board that the District and Foundation are separate. It seems the Board of Trustees now understand that the District and Foundation are not separate. Yet despite all these missteps, the Board continues to operate in such a way as to abdicate any and all responsibility to this issue.
- Uncertain. If there were, it's not well defined, shared and articulated, or demonstrated very clearly. Perhaps in advocacy and lobbying for community colleges.

Areas in which the Board could improve:

- Communication and transparency
- I would like to have them to visit our Child Development Centers and pay more attention to our Chapter because sometimes we feel different than the other chapters. We are part of the RSCCD District but we are always at the outside of the budget. I want the Board of Trustees get more information about different classifications, salaries in the Child Development centers.
- RSCCD is fortunate to have a strong board with dedicated and committed members.
- The board needs to consistently follow its own board policies. There have been a few instances within the past year when it was shown that the board was not following one or more of its own policies. A number of board members have illustrated that they do not know the difference between collegial communication and collegial consultation. In addition, as a result of some of the questions raised and directions given by board members, some board members have illustrated that they are not as clear about their role as an oversight body as they should be. As a result, instead of helping to define a vision and/or the goals for the district, some board members seem to attempt to determine how those the vision and/or goals will be achieved. The board would benefit from additional training from the state related to 10 +1; collegial consultation; and the difference between the board's, the administration's, and the faculty's roles.
- The board should never undercut the decisions made by district/college staff by having "confidential" meetings and conversations with a few people who think it is okay to promote their own agendas outside the process and get board members to go along. In fact board members should not be having all of these side conversations and meetings at all. It destroys the integrity of the district.
- Focus on innovative and forward thinking towards the college's student progress and vision towards reaching that goal. Also, how to be competitive so that SAC and SCC be the colleges of choice.
- There is a void of leadership and vision in this District and it's time to get back on track. There are serious concerns about how the District is managed or more accurately, not managed. The Board needs to show leadership, recognize the problems and make appropriate changes. Some board members may feel it is micromanaging by initiating change from the board level. Since the leader you hired has had multiple opportunities to move forward, but seems to be stuck in reverse, the burden for making improvement then falls on the Board. RSCCD has gone from first to worst in five years. Please pick up the pieces, make changes and let's get us back to the successes we enjoyed for so many years.
- Certain newer board members need to work on their communication styles, tact, and diplomacy and not belittle staff. They need to better understand their policy role and let the Chancellor manage the district.
- Most of the Board members understand the roles of the chancellor, presidents, faculty, and staff but yet, some are allowed to make requests of staff that go beyond a matter of policy but begin to dive into the day to day activities of how staff should be working, which creates an environment of staff being micro-managed. This creates additional work that could otherwise be communicated via the chancellor. The Board should articulate and/or reaffirm its mission, goals and purpose on an annual basis or every 2-3 years. It should be rooted and grounded in data to support such and shared. This would help align the institution to work from top to bottom on common of expectations and goals.
- Better understanding of fiscal impacts at the college level.
- First, the Board of Trustees needs to have a lawyer - independent of any individuals associate with the district, and an expert in the area of the Brown Act - give a presentation on how the Board of Trustees should act in accordance with the Brown Act. For example, it is a violation of the Brown Act for the Trustees to have a substantive discussion of items that are not on the agenda. Thus, to state that the issue of Saudi Arabia was discussed, but just not reflected in the minutes, is wrong. The item must be agendized to be discussed. Second, the Board of Trustees should direct the Chancellor to invite the Executive Director of the CCLC and the President of the ASCCC to give a "technical assistance" presentation to the Board of Trustees to improve the Board's understand of their role and responsibilities (and that of the Academic Senate) in regards to AB 1725. Yes, the faculty do get a "veto". For those items that are "mutual consent", only when there is "mutual consent" do those items move forward. Should there be a failure to achieve mutual consent, the items do not move forward (unless necessitated by fiscal or legal reasons). Third, the Board of Trustees needs to provide a "vision" to the district. Interestingly, there is a question in the survey that states, "The board is appropriately involved in defining the vision and goals of the district." However, a trustee informed me that the Board has no role in the vision of the district. This is absurd. The Board of Trustees are the elected leaders of the district. If the Board does not provide a "vision" for the district, who can?

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC**

November 9, 2015

MANAGEMENT

Change of Assignment

Kosko, Christine
From: Associate Dean, Instruction &
Student Services
To: Dean, Instruction & Student Services
Continuing Education Division
Centennial Education Center
Santa Ana College

Effective: November 10, 2015
Salary Placement: B-3 \$133,636.27/Year
(Reorg #920)

Nguyen, Phuong T.
From: Associate Registrar
To: Registrar
Admission & Records
Continuing Education Division
Centennial Education Center
Santa Ana College

Effective: November 10, 2015
Salary Placement: G-4 \$97,216.24/Year
(Reorg #920)

Change of Title

Pham, Nga
Educational Services
District Office

Effective: November 10, 2015
From: Director of Research
To: Director of Research, Planning, &
Institutional Effectiveness

Ratification of Resignation/Retirement

DeRosa, Sherry
Associate Dean, Disabled Students
Programs & Services
Student Services
Santa Ana College

Effective: November 1, 2015
Reason: Resignation

FACULTY

Stipend

Freeman, Suzanne
Fire Technology
Human Services & Technology Division
Santa Ana College

Effective: October 8, 2015
Amount; \$1,000.00
Reason: Curriculum Development
(Project #2548)

FACULTY (CONT'D)

Stipend (cont'd)

Rabii-Rakin, Narges
History
Arts, Humanities & Social Sciences Division
Santiago Canyon College
Effective: August 17, 2015
Amount: \$600.00
Reason: Program Facilitation, Matriculation
(Project #2412)

Part-time Hourly New Hire/Rehire

Armstrong, David S
Instructor, Mathematics
Mathematics & Science Division
Santiago Canyon College
Effective: February 2, 2016
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Bustamante, David A
Instructor, History
Arts, Humanities & Social Sciences Division
Santiago Canyon College
Effective: February 1, 2016
Hourly Lecture Rate: II-3 \$56.79

Cabral, Larry
Instructor, Biology
Mathematics and Sciences Division
Santiago Canyon College
Effective: February 1, 2016
Hourly Lecture/Lab Rates: IV-3 \$62.60/\$56.35

Clark, Danielle
Instructor, Fire Technology/Fitness Wellness
Human Services & Technology Division
Santa Ana College
Effective: October 30, 2015
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

De La Torre, Lillybeth
Instructor, ESL
Continuing Education Division (CEC)
Santa Ana College
Effective: October 26, 2015
Hourly Lecture Rate: II-2 \$43.90

Dearing, Alexander M
Instructor, Vocational/Business Skills
Continuing Education Division (CEC)
Santa Ana College
Effective: November 10, 2015
Hourly Lecture Rate: II-2 \$43.90

Dey, Chad A.
Instructor, Fire Technology/Wild Land Fire
Human Services & Technology Division
Santa Ana College
Effective: October 29, 2015
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

FACULTY (CONT'D)

Part-time Hourly New Hires/Rehires (cont'd)

Gabbard, James L. Effective: October 30, 2015
Instructor, Fire Technology/Fire Control Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67
Human Services & Technology Division
Santa Ana College

McGlone, Glen N Effective: October 30, 2015
Instructor, Fire Technology/Fitness Wellness Hourly Lecture/Lab Rates: IV-3 \$62.60/\$56.35
Human Services & Technology Division
Santa Ana College

Nair, Arjun M Effective: October 27, 2015
Instructor, Biology Hourly Lab Rate: II-3 \$51.11
Science, Math & Health Sciences Division
Santa Ana College

Pagano, Patricia A Effective: November 2, 2015
Instructor, ESL Hourly Lecture Rate: II-2 \$43.90
Continuing Education Division (CEC)
Santa Ana College

Tahir, Mujib Effective: October 23, 2015
Instructor, English Hourly Lecture Rate: II-3 \$56.79
Humanities & Social Sciences Division
Santa Ana College

Torrey, Luz Rosario C Effective: November 9, 2015
Instructor, High School Subjects Hourly Lecture Rate: II-2 \$43.90
Continuing Education Division (CEC)
Santa Ana College

Trimmer, James C Effective: November 9, 2015
Instructor, Criminal Justice/CPR Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67
Human Services & Technology Division
Santa Ana College

Velotta, Keith T Effective: November 10, 2015
Instructor, Fire Technology/Fire Control Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.87
Human Services & Technology Division
Santa Ana College

White, Andre O Effective: February 2, 2016
Instructor, Biology (equivalency) Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11
Science, Math & Health Sciences Division
Santa Ana College

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET

CLASSIFIED

NOVEMBER 9, 2015

CLASSIFIED

Hourly OnGoing to Contract

Barker, Hillary
From: General Office Clerk/ Human
Services & Tech./ SAC
To: Administrative Clerk (CL15-0705)
Human Services & Tech./ SAC
Effective: October 22, 2015
Grade 10, Step 1 \$41,689.19

Zambrano, Wendy
From: Admissions & Records Spec I
To: Admissions & Records Spec II
(CL15-0635) School of Continuing
Education/ SAC
Effective: November 9, 2015
Grade 8, Step 1 + 2.5%Bil
\$39,233.70

Temporary to Contract

Pun, Nancy
Administrative Secretary (CL15-0677)
Academic Affairs/ SAC
Effective: October 19, 2015
Grade 12, Step 1 \$45,829.27

Professional Growth Increments

McAdam, Justin
Custodian/ Admin. Services/ SAC
Effective: December 1, 2015
Grade 4, Step 6 + 5%SW + 2PG (1000)
\$45,326.92

McAdam, Veronica
Administrative Clerk/ Child Dev. Services/
SAC
Effective: December 1, 2015
Grade 10, Step 6 + 2.5% Bil + 3PG (1500)
\$56,049.13

Change in Position

Gutierrez Lucero, Maria del Pilar
From: Admin. Clerk/ Continuing Ed./ SCC
To: Student Services Specialist
(CL15-0701) Counseling/ SCC
Effective: November 2, 2015
Grade 10, Step 5 + 2.5%Bil
\$51,951.53

Ratification of Resignation/Retirement

Pedroza, Guadalupe
Admissions & Records Spec. II/ SAC

Effective: December 30, 2015
Reason: Retirement

Pham, Chinh
Financial Aid Coordinator/ Financial Aid/
SAC

Effective: October 27, 2015
Reason: Resignation

CLASSIFIED HOURLY

New Assignment

Murphy, Aileen
Learning Facilitator (CL15-0696)
EOPS/SAC

Effective: November 2, 2015
Up to 19 Hours/Week School Session
Grade 8, Step A \$18.33/Hour

Ratification of Resignation/Retirement

Ngo, Joseph
Instructional Assistant/ Business Div./ SAC

Effective: October 30, 2015
Reason: Resignation

Rodriguez, Barbara
Admissions & Records Spec. I/ SAC

Effective: October 22, 2015
Reason: Resignation

Ordiano, Cesar
Video Technician/ Fine & Performing
Arts/SAC

Effective: October 19, 2015
Reason: Resignation

TEMPORARY ASSIGNMENT

Ayala, Monica
Support Services Assistant/ Human
Services & Tech./ SAC

Effective: 11/11/15 – 06/30/16

Marin, Perla
Student Program Specialist/ Student
Affairs/ SAC

Effective: 11/10/15 – 06/30/16

Additional Hours for On Going Assignment

Cabrera, Juan
Learning Facilitator /Humanities & Soc.
Sci./ SAC

Effective: 07/01/15 – 12/18/15
Not to exceed 19 consecutive days in any
given period.

Additional Hours for On Going Assignment cont'd

Concepcion, Alexandra Counseling Assistant/ Counseling/ School of Continuing Education/ SAC	Effective: 10/17/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Medina de la Rosa, Jorge Learning Facilitator /Humanities & Soc. Sci./ SAC	Effective: 07/01/15 – 12/18/15 Not to exceed 19 consecutive days in any given period.

Substitute Assignments

Le, Jimmy Custodian/ Admin. Services/ SCC	Effective: 11/02/15 – 06/30/16
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MISCELLANEOUS POSITIONS

Inman Olinger, Alexandra Community Services Presenter I/ International Student Program/ SAC	Effective: 09/11/15
Sabau, Bianca Community Services Presenter I/ International Student Program/ SAC	Effective: 11/02/15

Instructional Associates/Associate Assistants

Fire Technology Allen, Bennett	Effective: 11/10/15
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COMMUNITY SERVICE PRESENTERS

Stipends Effective September 11 – October 10, 2015

Diebolt Price, Julie	Amount: \$ 514.18
Dumon, Dori	Amount: \$ 210.00
Friebert, Martin	Amount: \$ 660.00
Hardy, Kamillia	Amount: \$ 605.52
Jackson, Michelle	Amount: \$ 216.11
Krusemark, Leanne	Amount: \$ 161.82

COMMUNITY SERVICE PRESENTERS cont'd
Stipends Effective September 11 – October 10, 2015

Nolasco, Jeffrey	Amount: \$ 300.00
Rowan, Charles	Amount: \$ 70.64

VOLUNTEERS

Frazier, Dejon Dakota Student Driver/ Kinesiology/ SAC	Effective: 11/10/15 – 06/30/16
Hamel, Roger Student Driver/ Kinesiology/ SAC	Effective: 11/10/15 – 06/30/16
Nguyen, Sharon Volunteer/ DSPS/ SAC	Effective: 11/10/15 – 06/30/16
Ramirez, Michail Student Driver/ Kinesiology/ SAC	Effective: 11/10/15 – 06/30/16
Steinke, Sean Student Driver/ Kinesiology/ sAC	Effective: 11/10/15 – 06/30/16

**SANTA ANA COLLEGE
STUDENT ASSISTANT LIST**

Cabral Pinedo, Perla Ivone	Effective: 10/12/15-06/30/16
Chavez, Elizabeth	Effective: 10/14/15-06/30/16
Cordova Galdamez, Grecia Eugenia	Effective: 10/21/15-06/30/16
Escobar, Rachael Lorainne	Effective: 10/12/15-06/30/16
Figuroa, Fernanda	Effective: 10/19/15-06/30/16
Grajeda Cortes, Cynthia M	Effective: 10/12/15-06/30/16
Gutierrez, Giovanna	Effective: 10/23/15-06/30/16
Hernandez Delgado, Vanesa	Effective: 10/12/15-06/30/16
Luevano, German Antonio	Effective: 10/12/15-06/30/16
Melendez, Rebecca	Effective: 10/13/15-06/30/16
Molina, Karina Estela	Effective: 10/12/15-06/30/16
Morales, Vanessa Evelyn	Effective: 10/21/15-06/30/16
Ngo, Thu Thi	Effective: 10/07/15-06/30/16
Nguyen, Kaylie Khanh	Effective: 10/26/15-06/30/16
Nguyen, Nancy	Effective: 10/14/15-06/30/16
Parada Soto, Jessica M	Effective: 10/12/15-06/30/16
Pedroza, Karyssa Justyne	Effective: 10/20/15-06/30/16
Sotelo Lovera, Reyna	Effective: 10/14/15-06/30/16
Velez, Yesenia Iselt	Effective: 10/14/15-06/30/16
Vergara, Jazmin	Effective: 10/19/15-06/30/16

**Santiago Canyon College
STUDENT ASSISTANT NEW HIRE LIST**

Choi, Brian	Effective: 10/29/2015 – 06/30/2016
Franceschi, Gionata	Effective: 11/02/2015 – 06/30/2016
Kelsey, Joel	Effective: 10/19/2015 – 06/30/2016
Magana, Marc	Effective: 10/26/2015 – 06/30/2016
Nguyen, Mark	Effective: 10/19/2015 – 06/30/2016
Villasenor, Michael	Effective: 10/26/2015 – 06/30/2016
Zaragoza, Ziomara	Effective: 10/19/2015 – 06/30/2016
Zavala, Brittany	Effective: 10/27/2015 – 06/30/2016

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
(Human Resources)

To:	Board of Trustees	Date:	November 9, 2015
Re:	Approval of Search Consultant for the Santa Ana College Presidential Search		
Action:	Request for Action		

BACKGROUND

Erlinda Martinez has notified the Chancellor of her intention to retire from the District on June 30, 2016. The Board of Trustees took action to accept her resignation at the September 28, 2015 meeting.

ANALYSIS

The administration is recommending that Community College Search Services (CCSS) be retained to assist the District with the search for the next president of Santa Ana College. It is the administration's intention to begin the search process immediately in order to ensure that the new president is able to assume office on July 1, 2016.

The District has used CCSS numerous times including the search that resulted in Chancellor Rodriquez's selection as well as the searches for both current college presidents. The use of a search consultant will enable the District to conduct an effective, nationwide search. The search consultant will take the lead on the recruitment of qualified candidates for this position and will also conduct in-depth reference checks on the finalists.

RECOMMENDATION

It is recommended that the Board of Trustees engage Community College Search Services and authorize the Chancellor or his designee to execute the required documents to retain this firm.

Fiscal Impact: \$22,000	Board Date: November 9, 2015
Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Recommended by: Raúl Rodriguez, Ph.D., Chancellor	