

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting)**  
**Monday, September 25, 2017**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**This meeting will include a teleconference location:**  
**4245 W. Sunset Road, Conference Room, Las Vegas, Nevada**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS 5:00 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of September 11, 2017 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
  - Senate meetings
- 2.7 Informational Presentation on Student Success Scorecard
  - Program overview
  - College data
- 2.8 Reports from Board Committee Chairpersons
  - Orange County Community Colleges Legislative Task Force

## **3.0 INSTRUCTION**

- \*3.1 Approval of Amendment to Lease Agreement for Santa Ana College (SAC) Arts Gallery Space at Santora Building in Santa Ana Action

The administration recommends approval of the amendment to the lease agreement for the SAC Arts Gallery Space in the Santora Building located in Santa Ana, California.
- \*3.2 Approval of Amendment to Clinical Training Affiliation Agreement for Nursing, Occupational Therapy Assistant (OTA), Pharmacy Technician, Speech Therapy, Emergency Medical Technician (EMT), and Medical Assistant Programs – Children’s Hospital of Orange County (CHOC) – Without Instructor Action

The administration recommends approval of the amendment to the clinical training affiliation agreement for Nursing, OTA, Pharmacy Technician, Speech Therapy, EMT, and Medical Assistant Programs with CHOC located in Orange, California, as presented.
- \*3.3 Approval of Health Sciences Program Agreement Renewal with Regents of University of California Action

The administration recommends approval of the Health Sciences Program Agreement Renewal with the Regents of the University of California located in Irvine, California, as presented.

\*Item is included on the Consent Calendar, Item 1.6.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers from July 1, 2017, to September 12, 2017.
- 4.3 Adoption of Resolution No. 17-23 – Conflict of Interest Code Action  
The administration recommends adoption of Resolution No. 17-23 – Conflict of Interest Code as presented.
- \*4.4 Approval of Amendment to Agreement with Marx Okubo Associates, Inc. for Districtwide Access Compliance Consulting Services for Various Sites Action  
The administration recommends approval of the amendment to the agreement with Marx Okubo Associates, Inc. for districtwide access compliance consulting services for various sites as presented.
- \*4.5 Approval of Agreement for Central Plant Maintenance and Operations Services at Santa Ana College Action  
The administration recommends approval of the agreement for Central Plant Maintenance and Operations at SAC with ACCO Engineered Systems, Inc. as presented.
- \*4.6 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period July 16, 2017, through August 26, 2017.

#### **5.0 GENERAL**

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- |                                                                                 |           |
|---------------------------------------------------------------------------------|-----------|
| - Basic Skills Initiative (SAC & Santiago Canyon College [SCC])                 | \$728,221 |
| Child Development Training Consortium (SAC & SCC)                               | \$ 22,100 |
| - Equality Employment Opportunity (EEO) – Diversity Allocation Funds (District) | \$ 50,000 |
| - Student Support Services – Regular Program – Year 3 (SCC)                     | \$232,265 |
| - Student Support Services – Veterans Program – Year 3 (SAC)                    | \$232,265 |
| - Student Support Services – Regular V – Year 2 (SAC)                           | \$308,638 |
| - Talent Search IV – Year 5 (SAC)                                               | \$381,792 |

\*Item is included on the Consent Calendar, Item 1.6.

- \*5.2 Approval of Sub-Agreement between RSCCD and Friendly Center for Assembly Bill (AB) 104 Adult Education Block Grant (#DO-17-2224-03) Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/  
Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.3 Approval of Sub-Agreement between RSCCD and Santa Ana Unified School District for AB 104 Adult Education Block Grant (#DO-17-2224-04) Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/  
Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.4 Approval of First Amendment to Sub-Agreement between RSCCD and State Center Community College District for Career Technical Education (CTE) Data Unlocked Initiative Action  
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/  
Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.5 Approval of First Amendment to Sub-Agreement between RSCCD and WestEd for CTE Data Unlocked Initiative Action  
The administration recommends approval of the amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/  
Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.6 Approval of Training Agreement with Entrepreneurial Learning Initiative, Inc. for Strong Workforce Program – Regional Funds Initiative Action  
The administration recommends approval of the agreement and authorization be given to the Vice Chancellor, Business Operations/  
Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.7 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools for Strong Workforce Program – Regional Funds Initiative (DO #17-2185-16) Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/  
Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

- \*5.8 Approval of First Amendments to Sub-Agreements between RSCCD and Santa Barbara Community College District and State Center Community College District for CTE Data Unlocked Initiative Action  
The administration recommends approval of the amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

- 5.9 Board Member Comments Information

### **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

### **RECONVENE**

#### **Issues discussed in Closed Session (Board Clerk)**

##### **Public Comment**

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

\*Item is included on the Consent Calendar, Item 1.6.

## 6.0 HUMAN RESOURCES

- 6.1 Management/Academic Personnel Action
- Approval of Adjusted Effective Dates for Salary Placement/Change in Grade Level
  - Approval of Changes of Effective Date for Ratification of Resignation/Retirement
  - Approval of Hiring of Long-term Substitutes per Education Code 87481 & 87482
  - Approval of Changes of Location
  - Approval of 2017-2018 Contract Stipends
  - Approval of Final Salary Placements
  - Approval of 2017-2018 Contract Extension Days
  - Approval of Adjusted Effective Dates/Reasons for Leave of Absence
  - Approval of Leaves of Absence
  - Approval of Beyond Contract/Overload Stipends
  - Approval of Part-time Hourly New Hires/Rehires
  - Approval of Non-paid Instructors of Record
- 6.2 Classified Personnel Action
- Approval of New Appointments
  - Approval of Changes in Position
  - Approval of Changes in Salary Placement
  - Approval of Out of Class Assignments
  - Approval of Leaves of Absence
  - Approval of Temporary to Hourly Ongoing Assignments
  - Ratification of Resignations/Retirements
  - Approval of Temporary Assignments
  - Approval of Additional Hours for Ongoing Assignments
  - Approval of Substitute Assignments
  - Approval of Miscellaneous Positions
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Volunteers
  - Approval of Student Assistant Lists
- 6.3 Authorization for Board Travel/Conferences Action
- It is recommended that the board authorize the submitted conference and travel by a board member.
- 6.4 Adoption of Resolution No. 17-24 authorizing payment to Trustee Absent from Board Meetings Action
- This resolution requests authorization of payment to Mr. Phil Yarbrough for his absence from the September 11, 2017, board meeting due to illness.
- 7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held at Santiago Canyon College, 8045 E. Chapman Ave., Orange, California, on October 9, 2017.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**

**2323 North Broadway, #107**

**Santa Ana, CA 92706**

**Board of Trustees**

**(Regular meeting)**

**Monday, September 11, 2017**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:39 p.m. by Mr. John Hanna. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. Larry Labrado, Ms. Nelida Mendoza, and Mr. Gregory Pierot. Mr. Zeke Hernandez arrived at the time noted. Mr. Phillip Yarbrough who was not present due to illness.

Administrators present during the regular meeting were Ms. Judy Chitlik, Mr. Peter Hardash, Dr. John Hernandez, Mr. Enrique Perez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Chief Toni Bland, RSCCD Safety & Security.

Mr. Hanna asked for a moment of silence for prayer or contemplation in memory of those that lost their lives on September 11, 2001, and especially to the first responders who gave the last full measure of devotion to their countrymen.

1.3 Administration of Oath of Allegiance and Badge Pinning to Chief Antoinette (Toni) Bland, Lieutenant Manuel (Manny) Pacheco, and Lieutenant Scott Baker, District Safety & Security

Mr. Hanna administered the Oath of Allegiance to Chief Antoinette (Toni) Bland. Chief Bland administered the oath to Lieutenant Manuel (Manny) Pacheco and Lieutenant Scott Baker. The board welcomed them to the District Safety & Security department.

Mr. Hernandez arrived during the oath of allegiance to Lieutenant Pacheco and Lieutenant Baker.

1.4 Adoption of Resolution No. 17-22 – Resolution Honoring First Responders in the Rancho Santiago Community College District

It was moved by Ms. Alvarez and seconded by Mr. Labrado to adopt Resolution No. 17-22 Honoring First Responders in the Rancho Santiago Community College District. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot's vote was aye.

1.5 Recognition of First Responders in Commemoration of Anniversary of 9/11 Attacks

The board recognized the First Responders in commemoration of the anniversary of the 9/11 attacks.

1.6 Support of Resolution 17-06 – Deferred Action for Childhood Arrivals (DACA)

Board members reaffirmed their support for Resolution No. 17-06 – Deferred Action for Childhood Arrivals that was adopted by the RSCCD Board of Trustees on March 13, 2017.

1.7 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve addendums for Item 6.1 (Management/Academic Personnel) and Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot's vote was aye.

1.8 Public Comment

Mr. Thomas Gordon commended board members for having Item 5.13 (Resolution No. 17-21 – Supporting the Travel Restrictions Identified in Assembly Bill [AB] 1887) on the agenda.

Mr. Gordon and Mr. Morrie Barembaum spoke regarding Resolution No. 17-21 and the agreement with two Saudi Arabia technical colleges and the RSCCD Foundation.

Mr. Barry Resnick spoke regarding the 2017-2018 Chancellor Revised Interim Salary Schedule listed in Item No. 6.1 (Management/Academic Personnel) and the district's proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD).

Ms. Sabrina Patino, *el Don* student newspaper reporter, asked the chancellor questions that she would like him to address after the meeting.

1.8 Public Comment (contd.)

Ms. Kristen Guzmán spoke regarding the financial benefits of the agreement with two Saudi Arabia technical colleges and the RSCCD Foundation.

Ms. Christa Solheid spoke regarding the district's proposal to FARSCCD.

Ms. Guzmán, Mr. Edward Hou, and Ms. Solheid thanked board members for their support of DACA students. Mr. Hou offered to accompany the chancellor when he meets with legislators to discuss support of DACA students.

1.9 Approval of Minutes

It was moved by Ms. Alvarez and seconded by Ms. Mendoza to approve the minutes of the meeting held August 14, 2017. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot's vote was aye.

1.10 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Ms. Mendoza to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.1 (Memorandum of Understanding with Samueli Academy) removed from the Consent Calendar by Mr. Hernandez. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot's vote was aye.

3.2 Approval of Standard Inter-Agency Instructional Services Agreement Renewal for Criminal Justice Academies (CJA) with Adlerhorst International LLC

The board approved the standard inter-agency instructional services agreement renewal for CJA with Adlerhorst International LLC in Jurupa Valley, California

3.3 Approval of Clinical Affiliation Agreement Renewal with City of Newport Beach on behalf of Oasis Senior Center

The board approved the clinical affiliation agreement renewal with the City of Newport Beach on behalf of the Oasis Senior Center located in Newport Beach, California as presented.

3.4 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Intersession 2017 and Spring 2017

The board confirmed the list of recipients of SAC associate degrees and certificates for Intersession 2017 and Spring 2017 as presented.

1.10 Approval of Consent Calendar (contd.)

3.5 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Spring 2017

The board confirmed the list of recipients of SCC associate degrees and certificates for Spring 2017 as presented.

3.6 Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduate List 2016-2017

The board approved and certified the list of recipients of the 2016-2017 High School Program Graduates for SAC School of Continuing Education.

3.7 Approval and Certification of Santiago Canyon College, Orange Education Center High School Diploma Program Graduate List 2016-2017

The board approved and certified the list of recipients of the 2016-2017 High School Program Graduates for SCC Orange Education Center.

3.8 Approval of Amendment to Memorandum of Understanding (MOU) between RSCCD and Recovery Education Institute (REI) Services

The board approved the amendment to the MOU between RSCCD and REI Services.

3.9 Approval of Agreement with PowerPivotPro for Consulting Services

The board approved the agreement with PowerPivotPro for consulting services.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.3 Approval of Contract for Deposit of Public Funds with Farmers & Merchants Bank

The board approved contracting with Farmers & Merchants Bank for the deposit of public funds and authorized the Vice Chancellor of Business Operations/ Fiscal Services to enter into the contract and all related agreements on the district's behalf as presented.

4.4 Award of Bid #1330 for Heating, Ventilation and Air Conditioning (HVAC) Maintenance Services at District Operations Center

The board accepted Bid #1330 and awarded the contract including annual renewals to Irvine Valley Air Conditioning for HVAC maintenance services at the District Operations Center as presented.

4.5 Approval of Amendment to Agreement with HPI Architecture for Professional Design Services for new Johnson Student Center Project at Santa Ana College

The board approved the amendment to the agreement with HPI Architecture for the new Johnson Student Center Project at SAC as presented.

1.10 Approval of Consent Calendar (contd.)

4.6 Approval of Amendment to Agreement with WLC Architects, Inc. for Architectural and Engineering Services for U Portable Certification and Renovation Project at Santiago Canyon College

The board approved the amendment to the agreement with WLC Architects, Inc. for architectural and engineering services for the U portable certification and renovation project at SCC as presented.

4.7 Approval of Foundation for California Community College (FCCC) - Microsoft Campus Agreement and Academic Select/Participation Agreements

The board approved a new three-year agreement under the Microsoft Campus agreement with the FCCC and Academic Select/Participation agreements as presented.

4.8 Approval of Surplus Property

The board approved declaring the list of equipment as surplus property and utilizing The Liquidation Company to conduct an auction as presented.

4.9 Approval of Donation of Surplus Items

The board approved the donation of surplus items to Orange Unified School District as presented.

4.10 Approval of Independent Contractor

The board approved the following independent contractor: LeeAnn Stone for services as an Instructional Designer to assist in developing “Model Courses” for department usage with Distance Education growth for Associate Degree for Transfer (AD-T) pathways and Open Educational Resources (OER) course adoption for Santa Ana College. Dates of service are September 12, 2017, through June 30, 2018. The fee is estimated at \$42,000.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Early Head Start – Year 3 (District) - *Augmentation* \$ 17,958
- Governor’s Office of Business & Economic Development (GO-Biz) Capital Infusion Program (CIP) Grant (District) \$ 80,000
- Math, Engineering and Science Achievement (MESA) Program (SAC) \$ 70,250
- Upward Bound V – Year 1 (SAC) \$300,413

5.2 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools for Assembly Bill (AB) 104 Adult Education Block Grant (#DO-17-2224-02)

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.10 Approval of Consent Calendar (contd.)

5.3 Approval of Sub-Agreement between RSCCD and Vital Link for Strong Workforce Program – Local Funds Initiative (#DO-17-2187-01)

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of First Amendment to Sub-Agreement between RSCCD and Coast Community College District/Coastline Community College for Deputy Sector Navigator Information and Communications Technology Information Communications Technology (ICT)/Digital Media Grant

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of Second Amendment to Sub-Agreement between RSCCD and Concentric Sky for Career Technical Education (CTE) Data Unlocked Initiative

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.6 Approval of Second Amendment to Sub-Agreement between RSCCD and Applied Learning Science for Career Technical Education Data Unlocked Initiative

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.7 Approval of Fifth Amendment to Sub-Agreement between RSCCD and California State University, Fullerton for California Career Pathways Trust Grant – Year 3

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.8 Approval of Sixth Amendment to Sub-Agreement between RSCCD and California State University, Fullerton for California Career Pathways Trust Grant – Year 4

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.10 Approval of Consent Calendar (contd.)

5.9 Approval of Third Amendment to Sub-Agreement between RSCCD and Garden Grove Unified School District for California Career Pathways Trust Grant – Year 3

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.10 Approval of Fourth Amendment to Sub-Agreement between RSCCD and Garden Grove Unified School District for California Career Pathways Trust Grant – Year 4

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.11 Approval of Third Amendment to Sub-Agreement between RSCCD and Santa Ana Unified School District for California Career Pathways Trust Grant – Year 4

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.12 Approval of Three-Party Agreement between Orange County Superintendent of Schools, RSCCD, and Early Quality Systems (EQS), LLC for Quality Rating and Implementation System (QRIS) Program

The board approved of the agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.11 Public Hearing - 2017-2018 Proposed Adopted Budget

There were no public comments.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College  
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Mr. Pierot provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Juan Esqueda, Student President, Santa Ana College  
Mr. Edward Hou, Student President, Santiago Canyon College

2.5 Report from Classified Representative

Ms. Caroline McCabe, Gallery Coordinator, Santa Ana College, provided a report to the board on behalf of the classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College  
Ms. Monica Zarske, Academic Senate President, Santa Ana College

2.7 Presentation on the 2017-2018 Adopted Budget

Mr. Hardash and Mr. Adam O'Connor provided a presentation on the budget to the board. Board members received clarification on items related to the budget from Mr. Hardash and Mr. O'Connor.

**3.0 INSTRUCTION**

Items 3.2 through 3.9 were approved as part of Item 1.10 (Consent Calendar).

3.1 Approval of Memorandum of Understanding with Samueli Academy

It was moved by Ms. Mendoza and seconded by Ms. Alvarez to approve the proposed Memorandum of Understanding with Samueli Academy in Santa Ana as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot's vote was aye.

**4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1 and 4.3 through 4.10 were approved as part of Item 1.10 (Consent Calendar).

#### 4.2 Approval of 2017-2018 Adopted Budget

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the 2017-2018 Adopted Budget as presented. Discussion ensued during Item 2.7 (Presentation on the 2017-2018 Adopted Budget). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot’s vote was aye.

### 5.0 GENERAL

Items 5.1 through 5.12 were approved as part of Item 1.10 (Consent Calendar).

#### 5.13 Adoption of Resolution No. 17-21 – Supporting the Travel Restrictions Identified in AB 1887

It was moved by Mr. Hernandez and seconded by Ms. Mendoza to adopt Resolution No. 17-21 Supporting the Travel Restrictions identified in AB 1887 as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot’s vote was aye.

#### 5.14 Board Member Comments

Mr. Pierot offered assistance to those who may have questions regarding the Brown Act or parliamentary procedures.

Mr. Hernandez reported he recently attended SAC and SCC soccer games and thanked SCC Coach Ian Woodhead for the note of appreciation.

Mr. Hernandez reaffirmed the board’s support of the DACA resolution.

Mr. Hernandez asked how board members are to respond to community or press concerns regarding complaints about the chancellor or vice chancellors that are voiced during public comment at a board meeting. Mr. Hanna suggested board members speak with the chancellor or Ms. Chitlik regarding this matter and possibly discussed at a Board Policy Committee meeting.

Ms. Barrios asked that the meeting be adjourned in memory of 9/11 victims and those still affected by the tragedy of that day.

Ms. Alvarez and Mr. Hanna thanked staff for the overwhelming response of first responders at the board meeting.

Ms. Alvarez asked that the meeting also be adjourned in memory of a neighbor of hers, Mr. Brandon Gonzales, who was a student at Santa Ana College and died recently in a tragic car accident.

5.14 Board Member Comments (contd.)

Ms. Mendoza thanked faculty members who invited board members to attend their classes but since most board members have jobs, she indicated it is unfortunate that they are unable to attend classes.

Ms. Mendoza expressed gratitude to students/staff who provide such informative reports at the meeting.

Mr. Hanna express disappointment over the failure of the legislative bill to extend the deadline of the baccalaureate degree pilot programs offered at community colleges.

Mr. Hanna reported that he attended the SAC, SCC, SAC Continuing Education, and SCC Continuing Education convocations and was encouraged by the excitement and optimism of a new academic year expressed by staff and students.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 8:44 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Assistant Dean
    - (2) Executive Director
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor

Ms. Barrios and Mr. Pierot left the meeting at this time.

**RECONVENE**

The board reconvened at 9:30 p.m.

### Closed Session Report

Mr. Hanna reported that the board discussed public employment, anticipated/potential litigation, labor negotiations, and the chancellor's evaluation.

### Public Comment

There were no public comments.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Mr. Labrado and seconded by Ms. Mendoza to approve the following action on the management/academic personnel docket to the docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

- Approve 2017-2018 Chancellor Revised Interim Salary Schedule
- Approve Appointments
- Approve Interim Assignments
- Approve Extensions of Interim Assignment
- Approve Appointments to Interim Assignment/Employment of Retired State Teachers' Retirement System (STRS) Member
- Approve Adjusted Hourly Rate for Interim Assignments/Employment of Retired Public Employees' Retirement System (PERS) Member
- Approve Changes of Title/Grade Level
- Approve Continuing Education Faculty Association (CEFA) Part-time Hourly Column Changes Effective Fall 2017
- Approve CEFA Part-time Hourly Step Increases Effective Fall 2017
- Approve FARSCCD Beyond Contract/Overload Hourly Step Increases Effective Fall 2017
- Approve FARSCCD Part-time Hourly Column Changes Effective Fall 2017
- Approve FARSCCD Part-time Hourly Step Increases Effective Fall 2017
- Approve Hiring of Long-term Substitutes per Education Code 87481 & 87482
- Ratify Resignations/Retirements
- Approve Final Salary Placements
- Approve Adjusted Contract Stipends for 2017-2018
- Approve Adjusted FARSCCD Beyond Contract/Overload Hourly Step Increases
- Approve Beyond Contract/Overload Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

## 6.2 Classified Personnel

It was moved by Mr. Labrado and seconded by Ms. Mendoza to approve the following action on the classified personnel docket to the docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

- Approve New Appointments
- Approve Hourly Ongoing to Contract Assignments
- Approve Professional Growth Increments
- Approve Longevity Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Approve Voluntary Furloughs
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Changes in Temporary Assignment
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

## 6.3 Approval of Search Consultant for Vice Chancellor of Human Resources

It was moved by Mr. Labrado and seconded by Ms. Mendoza to engage PPL Incorporated and authorize the chancellor or his designee to execute the required documents to retain the firm. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

## 6.4 Authorization for Board Travel/Conferences

It was moved by Mr. Labrado and seconded by Ms. Mendoza to authorize the submitted conference and travel by board members. **(NOTE: The travel requested is at no expense to the district.)** The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on Monday, September 25, 2017.

There being no further business, Mr. Hanna declared the meeting adjourned at 9:34 p.m., in memory of 9/11 victims and those still affected by the tragedy of that day, and in memory of Mr. Brandon Gonzales who was a student at Santa Ana College and died recently in a tragic car accident.

Respectfully submitted,

---

Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: September 25, 2017

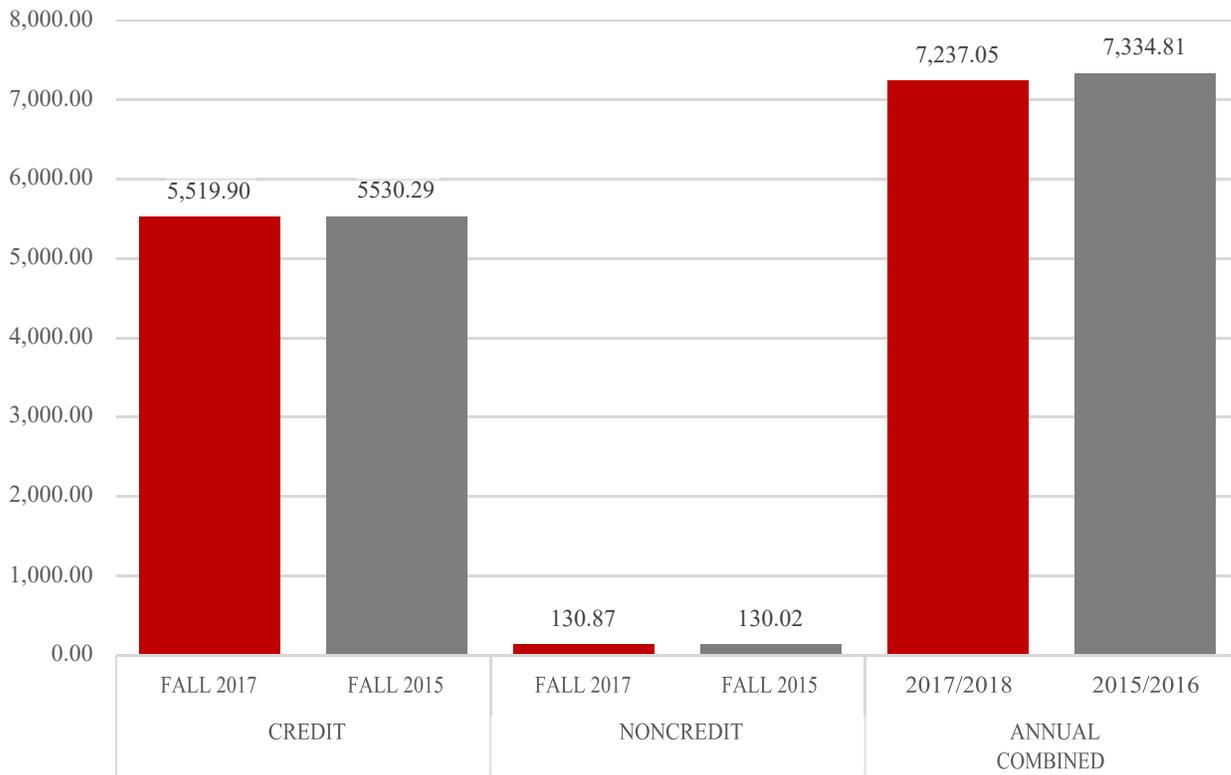


# SANTA ANA COLLEGE

## SAC 2017 FALL ENROLLMENT SNAPSHOT

Date: 09/08/17

### SAC 2017 FALL FTES ACTUALS



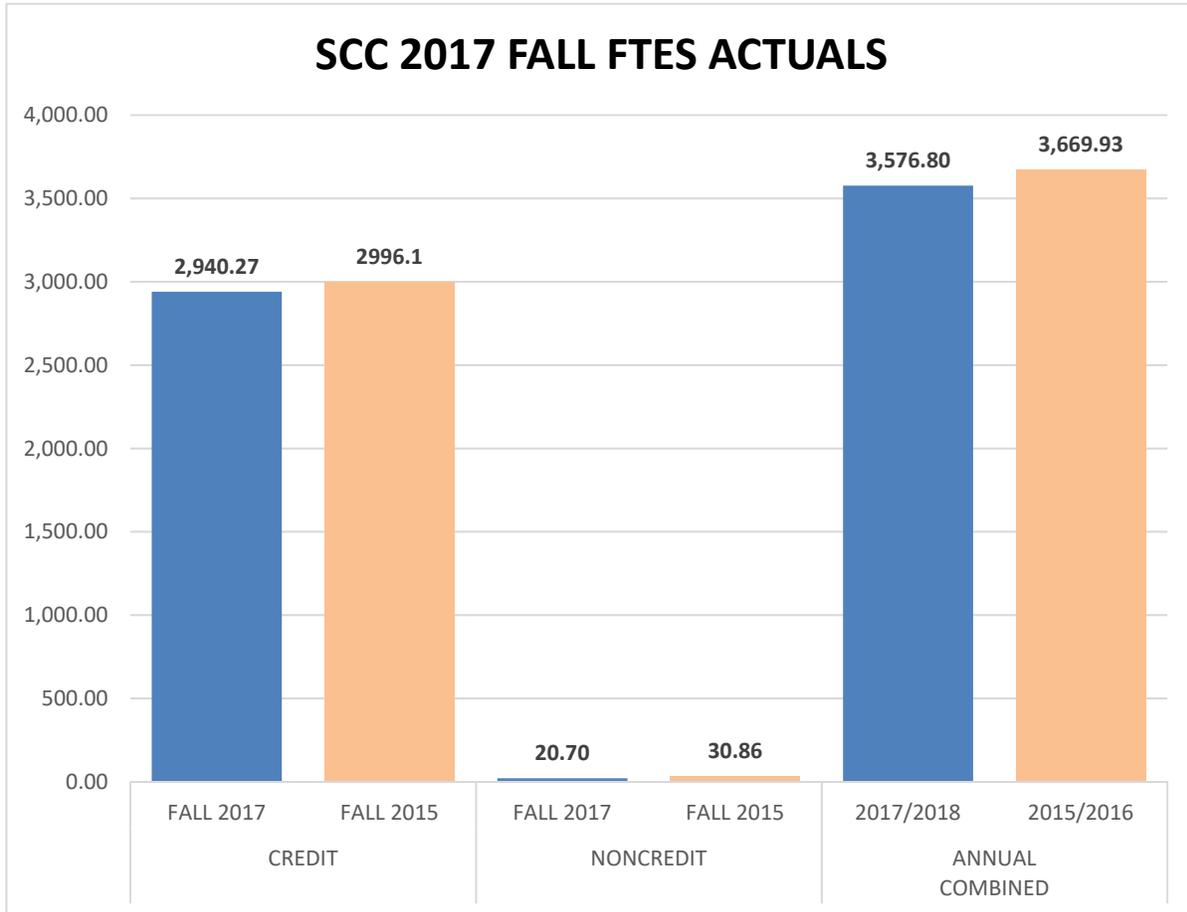
| TERMS                      | 2017/2018 | DIFF | PCT  |
|----------------------------|-----------|------|------|
| CREDIT FALL TARGET         | 6882      |      |      |
| CREDIT FALL PROJECTION     | 6882      | 0    | 0.0% |
| NONCREDIT FALL TARGET      | 1750      |      |      |
| NONCREDIT FALL PROJECTION  | 1750      | 0    | 0.0% |
| COMBINED ANNUAL TARGET     | 20407     |      |      |
| COMBINED ANNUAL PROJECTION | 20407     | 0    | 0.0% |

SOURCES:  
Executive Dashboard



## SCC 2017 FALL ENROLLMENT SNAPSHOT

Date: 09/06/17



| TERMS                      | 2017/2018 | DIFF | PCT  |
|----------------------------|-----------|------|------|
| CREDIT FALL TARGET         | 3033      |      |      |
| CREDIT FALL PROJECTION     | 3033      | 0    | 0.0% |
| NONCREDIT FALL TARGET      | 400       |      |      |
| NONCREDIT FALL PROJECTION  | 400       | 0    | 0.0% |
| COMBINED ANNUAL TARGET     | 8502      |      |      |
| COMBINED ANNUAL PROJECTION | 8502      | 0    | 0.0% |

**SOURCES:**

Executive Dashboard

## RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

## Santa Ana College - Fine and Performing Arts Division

|         |                                                                                                                                 |                          |
|---------|---------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| To:     | Board of Trustees                                                                                                               | Date: September 25, 2017 |
| Re:     | Approval of Amendment to the Lease Agreement for the Santa Ana College Arts Gallery Space at the Santora Building in Santa Ana. |                          |
| Action: | Request for Approval                                                                                                            |                          |

**BACKGROUND**

In 1996, Santa Ana College (SAC) was the first educational institution to establish a presence in the Santa Ana City Artist's Village by opening the SAC Arts Gallery in the historic Santora building located at 207 N. Broadway. The SAC Arts Gallery is a fully integrated part of the multi-pronged approach to art instruction provided by the Art department at SAC: recruitment, access, training, successful transfer and professional career. Students are actively involved in exhibit design, preparation and installation. The exhibits include prominent artists from Los Angeles and Orange County, plus faculty and student art work from SAC and other community colleges, and outreach shows from local high schools. The Fine & Performing Arts Division has expanded the use of the site through "The Santora Series" providing both another opportunity for SAC students to practice their performance skills and free public performances for the community. We perform throughout the building with the enthusiastic support of the Santora's owners. Performances include music events, dance installations, poetry readings and fashion shows. The space is used for the Veterans Resource Center's Soldiers to Scholars event, SAC management and department retreats and for the Southern California Regional Fine Arts Deans Conference when hosted by Santa Ana College. Each year attendance to the gallery has grown, and this year more than 13,000 visitors have gone through the gallery.

**ANALYSIS**

The lease amendment reflects a continuation for two years at the same rate as was established for 2015-2017, of \$2,100 per month for July 1, 2017 – June 30, 2019. Appropriate college and district staff and Eve Kikawa, Dean of Fine and Performing Arts, have reviewed the lease amendment.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the amendment to lease agreement for the Santa Ana College Arts Gallery Space in the Santora Building located in Santa Ana, California.

|                                                                                                                                            |                                |
|--------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact: \$25,200                                                                                                                    | BOARD DATE: September 25, 2017 |
| Prepared by: Carol Comeau, Interim Vice President of Academic Affairs<br>Eve Kikawa, Dean, Fine & Performing Arts Division/Nealley Library |                                |
| Submitted by: Linda D. Rose, Ed.D., President, Santa Ana College                                                                           |                                |
| Recommended by: Raul Rodriguez, Ph.D., Chancellor, RSCCD                                                                                   |                                |

AMENDMENT TO LEASE

THIS AMENDMENT TO LEASE ("Amendment") is made and entered into as of September 25, 2017 by and between Rancho Santiago Community College District, doing business as "Rancho Santiago Community College" ("Lessee") and Santora Group LLC, a California limited liability company and KET Glenoaks LLC, a California limited liability company ("Lessor").

RECITALS:

A. Lessee and Santora Partners, L.L.C., predecessor-in-interest to Lessor, entered into a written Standard Multi-Tenant Office Lease - Gross agreement dated July 1, 2004, as amended pursuant to Second Amendment to Lease dated July 1, 2008, Third Amendment to Lease dated May 2, 2011, Fourth Amendment to Lease dated May 28, 2013 and Amendment to Lease dated May 26, 2015, hereinafter collectively referred to as the "Lease" for the lease of certain office space currently identified as "207 N. Broadway, Suite Q, Santa Ana, CA 92701" hereinafter referred to as the "Premises," located in the City of Santa Ana, County of Orange, State of California (the "Building")

B. Lessor and Lessee desire to amend the Lease in the manner and to the extent hereinafter set forth.

TERMS:

NOW THEREFORE, for and in consideration of the Premises and the mutual agreements herein contained, the parties agree as follows:

1. Definitions. Except as otherwise set forth herein, all capitalized terms used in this Amendment shall have the meanings set forth for the same in the Lease.

2. Lease Term/Expiration Date. Paragraph 1, Basic Lease Provisions, Section 1.5, Term, is hereby amended by addition of the following text:

"The Term of the Lease is hereby extended for a period of Two (2) years, so as to expire on June 30, 2019, unless sooner terminated in accordance with the terms of the Lease."

3. Base Rent. Paragraph 1, Basic Lease Provisions, Section 1.6, Base Rent, is hereby amended by addition of the following text:

"Base Rcnt shall be payable in the amount and for the time period set forth below:

July 1, 2017 - June 30, 2019.....\$2,100.00 per month"

4. Successors and Assigns. This Amendment shall be binding upon and shall inure to the benefit of the heirs, executors, administrators, successors and permitted assigns of the respective parties hereto.

5. Confidentiality. Lessee agrees that all of its officers, employees, agents and other individuals associated with Lessee, shall refrain from discussing with or releasing to any third party any information relative to the terms and conditions of this Amendment. In particular, no such person shall discuss or reveal the terms and conditions of this Amendment with any other tenant(s) at the Building. Any violation of this provision shall constitute a non-curable default under the Lease and shall entitle Lessor to any and all remedies for default set forth in the Lease.

6. Effectiveness of Lease. Except as expressly provided herein, the Lease is unmodified and in full force and effect. In the event of any conflict between the Lease and this Amendment, this Amendment shall prevail.

[The balance of this page intentionally left blank]

7. Counterparts. This Amendment may be executed in several counterparts, each of which may be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year first above written.

LESSOR:

Santora Group LLC, a California  
limited liability company

By: \_\_\_\_\_  
Jack Jakosky, Manager

KET Glenoaks LLC, a California  
limited liability company

By: \_\_\_\_\_  
Kaye Tucker, Managing Member

LESSEE:

Rancho Santiago Community College District

By: \_\_\_\_\_  
Name: Peter J. Hardash  
Title: Vice Chancellor of Business Operations  
Fiscal Services  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Jack Jankovsky  
2015-2017

AMENDMENT TO LEASE

THIS AMENDMENT TO LEASE ("Amendment") is made and entered into as of MAY 26, 2015 by and between Rancho Santiago Community College District, doing business as "Rancho Santiago Community College" ("Lessee") and Santora Group LLC, a California limited liability company and KET Glenoaks LLC, a California limited liability company ("Lessor").

RECITALS:

A. Lessee and Santora Partners, L.L.C., predecessor-in-interest to Lessor, entered into a written Standard Office Lease - Gross agreement dated July 1, 2004, as amended pursuant to Second Amendment to Lease dated July 1, 2008, Third Amendment to Lease dated May 2, 2011, and Fourth Amendment to Lease dated May 28, 2013, hereinafter collectively referred to as the "Lease" for the lease of certain office space currently identified as "207 N. Broadway, Suite Q, Santa Ana, CA 92701" hereinafter referred to as the "Premises," located in the City of Santa Ana, County of Orange, State of California (the "Building")

B. Lessor and Lessee desire to amend the Lease in the manner and to the extent hereinafter set forth.

TERMS:

NOW THEREFORE, for and in consideration of the Premises and the mutual agreements herein contained, the parties agree as follows:

1. Definitions. Except as otherwise set forth herein, all capitalized terms used in this Amendment shall have the meanings set forth for the same in the Lease.

2. Lease Term/Expiration Date. Paragraph 1, Basic Lease Provisions, Section 1.5, Term, is hereby amended by addition of the following text:

"The Term of the Lease is hereby extended for a period of Two (2) years, so as to expire on June 30, 2017, unless sooner terminated in accordance with the terms of the Lease."

3. Base Rent. Paragraph 1, Basic Lease Provisions, Section 1.6, Base Rent, is hereby amended by addition of the following text:

"Base Rent shall be payable in the amount and for the time period set forth below:

July 1, 2015 - June 30, 2017.....\$2,100.00 per month"

4. **Successors and Assigns.** This Amendment shall be binding upon and shall inure to the benefit of the heirs, executors, administrators, successors and permitted assigns of the respective parties hereto.

5. **Confidentiality.** Lessee agrees that all of its officers, employees, agents and other individuals associated with Lessee, shall refrain from discussing with or releasing to any third party any information relative to the terms and conditions of this Amendment. In particular, no such person shall discuss or reveal the terms and conditions of this Amendment with any other tenant(s) at the Shopping Center. Any violation of this provision shall constitute a non-curable default under the Lease and shall entitle Lessor to any and all remedies for default set forth in the Lease.

6. **Effectiveness of Lease.** Except as expressly provided herein, the Lease is unmodified and in full force and effect. In the event of any conflict between the Lease and this Amendment, this Amendment shall prevail.

[The balance of this page intentionally left blank]

Rancho Santiago Community College  
Santora Building, Santa Ana, California

7. Counterparts. This Amendment may be executed in several counterparts, each of which may be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year first above written.

LESSOR:

Santora Group LLC, a California  
limited liability company

By: \_\_\_\_\_

Jack Jakosky, Manager

KET Glenoaks LLC, a California  
limited liability company

By: \_\_\_\_\_

Kaye Tucker, Managing Member

LESSEE:

Rancho Santiago Community College District

By: \_\_\_\_\_

Name: Peter J. Hardash

Title: Vice Chancellor of Business Operations  
and Fiscal Services

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Rancho Santiago Community College  
Santora Building, Santa Ana, California

7. Counterparts. This Amendment may be executed in several counterparts, each of which may be deemed an original, but all of which together shall constitute one and the same instrument.

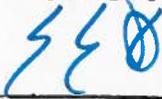
IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year first above written.

**LESSOR:**

Santora Group LLC, a California  
limited liability company

By:   
Jack Jakosky, Manager

KET Glenoaks LLC, a California  
limited liability company

By:   
Kaye Tucker, Managing Member

**LESSEE:**

Rancho Santiago Community College District

By:   
Name: Peter J. Hardash  
Title: Vice Chancellor of Business Operations  
and Fiscal Services

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College - Science, Math, and Health Sciences Division**

|         |                                                                                                                                                                                                                                                        |                          |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| To:     | Board of Trustees                                                                                                                                                                                                                                      | Date: September 25, 2017 |
| Re:     | Approval of Amendment to the Clinical Training Affiliation Agreement for Nursing, Occupational Therapy Assistant, Pharmacy Technician, Speech Therapy, EMT, and Medical Assistant Programs – Children’s Hospital of Orange County – Without Instructor |                          |
| Action: | Request for Approval                                                                                                                                                                                                                                   |                          |

**BACKGROUND**

Students in the various health sciences programs are required to participate in clinical rotation activities at sites throughout the community in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed amendment to the clinical training affiliation agreement for Nursing, Occupational Therapy Assistant, Pharmacy Technician, Speech Therapy, EMT, and Medical Assistant Programs with Children’s Hospital of Orange County, located in Orange, California, will yield appropriate clinical rotation activities for the programs.

**ANALYSIS**

The amendment to the clinical training affiliation agreement for Nursing, Occupational Therapy Assistant, Pharmacy Technician, Speech Therapy, EMT, and Medical Assistant Programs covers the addition of the Medical Assistant Program to the list of other health sciences programs. The amendment has been reviewed by college and district. The amendment carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this amendment to the clinical training affiliation agreement for Nursing, Occupational Therapy Assistant, Pharmacy Technician, Speech Therapy, EMT, and Medical Assistant Programs with Children’s Hospital of Orange County, located in Orange, California, as presented.

|                 |                                                                                                                    |                                |
|-----------------|--------------------------------------------------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact:  | None                                                                                                               | Board Date: September 25, 2017 |
| Prepared by:    | Carol Comeau, Interim Vice President of Academic Affairs<br>Rebecca Miller, MSN, Associate Dean of Health Sciences |                                |
| Submitted by:   | Linda D. Rose, Ed.D., President, Santa Ana College                                                                 |                                |
| Recommended by: | Raúl Rodríguez, Ph.D., Chancellor, RSCCD                                                                           |                                |

**AMENDMENT NO. 3**

**TO THE CLINICAL TRAINING AFFILIATION AGREEMENT  
(WITHOUT SCHOOL INSTRUCTOR ON HOSPITAL PREMISES)**

This AMENDMENT No. 3 (“Amendment”) is made and entered into as of September 27, 2017, (the “Effective Date”) by and between Children’s Hospital of Orange County, a California nonprofit, public benefit corporation dba CHOC Children’s Hospital (“Hospital”), and Rancho Santiago Community College District, Santa Ana College (“School”), with respect to the following facts:

**RECITALS**

A. **WHEREAS**, Hospital and School are parties to that certain Clinical Training Affiliation Agreement dated October 1, 2012 as amended October 1, 2015 and January 1, 2017 (collectively the “Agreement”).

B. **WHEREAS**, Hospital and School wish to amend the Agreement formally at this time.

**NOW THEREFORE**, in consideration of the foregoing recitals, the parties agree as follows:

1. Exhibit A, Program(s) is hereby deleted in its entirety and replaced as attached:
2. All other terms and conditions of the Agreement shall remain in full force and effect.

**SIGNATURE PAGE FOLLOWS**

**IN WITNESS WHEREOF**, the parties have caused this Amendment to be executed by their duly authorized representatives as of the date first written above.

**CHILDREN'S HOSPITAL OF ORANGE  
COUNTY dba CHOC CHILDREN'S  
HOSPITAL**

By: \_\_\_\_\_  
Name: Melanie Patterson  
Its: Vice President Patient Care Services &  
Chief Nursing Officer

**RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT, SANTA ANA  
COLLEGE**

By: \_\_\_\_\_  
Name: Peter J. Hardash  
Its: Vice Chancellor of Business Operations/  
Fiscal Services

**Exhibit A**

**Program(s)**

(Without School Instructor)

Name of Department/Program:

- Nursing
- Occupational Therapy Assistant
- Pharmacy Technician
- Speech Therapy
- EMT Program
- Medical Assistant

# CLINICAL TRAINING AFFILIATION AGREEMENT

## (Without School Instructor on Hospital Premises)

This Clinical Training Affiliation Agreement ("Agreement") is entered into and effective on October 1, 2012 (the "Effective Date") by and between Children's Hospital of Orange County, a California non-profit public benefit corporation ("Hospital"), and Rancho Santiago Community College District, Santa Ana College ("School"). This Agreement will remain effective for the term as set forth in Section 4.1.

### ARTICLE 1

#### RECITALS

1. Hospital. Hospital is a California nonprofit public benefit corporation that operates a general acute care hospital accredited in accordance with the standards of the Joint Commission and licensed by the California Department of Public Health.
2. School. School is an institution of higher learning authorized pursuant to California law to offer health care program(s) and to maintain classes and such program(s) at hospitals for the purpose of providing clinical training for students in such classes.
3. Intent. Hospital operates clinical facilities within Hospital which are suitable for School's clinical training programs (the "Program(s)") as referenced in **Exhibit A**, attached hereto and incorporated herein by reference. School desires to establish the Program(s) at Hospital for the students of the School enrolled in the Program(s). Hospital desires to support the Program(s) to assist in training students of School.
4. Purpose of this Agreement. The purpose of this Agreement is to set forth the terms and conditions pursuant to which the parties will institute the Program(s) at Hospital.

#### AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth herein and for such other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

### ARTICLE II

#### RESPONSIBILITIES OF SCHOOL

- 2.1 Academic Responsibility. School shall develop the Program(s) curriculum and shall be responsible for offering a health care education Program eligible, if necessary, for accreditation and approval by any state board or agency.
- 2.2 Number of Students. School shall designate and notify Hospital of the students who are enrolled and in good standing in the Program(s) to be assigned for clinical training at Hospital in such numbers as are mutually agreed upon between Hospital and School. School and Hospital will also mutually agree to the dates and length of the Program(s).
- 2.3 Orientation. School shall provide orientation to all students and ensure that all

students receive clinical instruction and have necessary basic skills prior to the clinical experience at Hospital. School shall provide orientation to students in the following areas: (i) injury and illness prevention; (ii) patient confidentiality and HIPAA privacy and security; (iii) dress code; (iv) standard precautions for infection control; and (v) needle safety. School is responsible for verifying that students have successfully completed an American Heart Association Basic Life Support (“BLS”) for Healthcare Providers (CPR training) course. School shall certify to Hospital that each student assigned to Hospital has either (i) satisfied the requirements set forth on the Clinical Profile Orange County/Long Beach Consortium for Nursing in the form attached hereto on as Exhibit B for clinical training or (ii) has completed such orientation and CPR training using the Clinical Student Profile form, attached hereto and incorporated herein by reference as **Exhibit C**. School shall maintain documentation in each student’s file and/or database that each student has completed such orientation and CPR training and agrees to provide such documentation to Hospital upon request.

2.4 Discipline. School shall be responsible for counseling, controlling, disciplining and all activities of students at Hospital.

2.5 Attendance and Academic Documentation. School shall maintain all attendance and academic records of students participating in the Program(s). School shall implement and maintain an evaluation process of the students’ progress throughout the Program(s).

2.6 Health Clearance and Background Check.

2.6.1 Health Clearance. School shall ensure that each student complies with Hospital’s requirements for immunizations and tests, including but not limited to an annual health examination, Hepatitis B series or titer, measles, mumps, rubella titers, Tdap, annual TB screening (includes skin testing and symptom screening and chest x-ray, if determined appropriate by Hospital, influenza immunization (required annually) or declination statement. School shall also ensure that students follow Hospital’s policies and procedures regarding blood-borne pathogens including but not limited to universal precautions. Also, School shall ensure to the best of its ability that all students and instructors are free from any mental or physical impairment that would prevent the student from meeting his/her training obligations at Hospital.

2.6.2 Background Check. School, at School’s expense or Student’s expense, shall conduct a background check on each student. At a minimum, the background check shall include the following: verification of identity (social security trace); criminal background check in all counties of residence and employment for the last seven (7) years; motor vehicle records trace; sex offender registry check, and Office of Inspector General (“OIG”) sanction trace.

2.6.3 Health and Background Documentation. School shall ensure to Hospital that each student assigned to Hospital for clinical training has satisfied Hospital’s health clearance and background check requirements using (i) the Clinical Profile Orange County/Long Beach Consortium for Nursing in the form attached as Exhibit B or (ii) the Clinical Student Profile form, attached hereto and incorporated by reference as **Exhibit C**. School shall maintain documentation in each student’s and instructor’s file that each student and instructor have satisfied Hospital’s health clearance and background check requirements and agrees to provide such information to Hospital upon request.

2.6.4 Authorization. School shall maintain a written valid authorization from each student assigned to Hospital under this Agreement to permit Hospital to access student’s files and records, including health information and background check information.

2.7 Hospital Policies and Procedures. School shall ensure that each student is aware of and understands all applicable Hospital policies and procedures and shall require each student to conform to all such Hospital policies, procedures, regulations, standards for health, safety, cooperation, ethical behavior, and any additional requirements and restrictions agreed upon by

representatives of Hospital and School. School shall instruct students that they are not permitted to interfere with the activity or judgment of the health care providers at Hospital in administering care to patients in the context of training.

2.8 Supplies and Equipment. School shall provide and be responsible for the care and control of educational supplies, materials, and equipment used for instruction during the Program(s). School shall also be responsible, as between Hospital and School, for the cost of travel expenses and transportation, if any, incurred by students as a result of the Program(s). Students are responsible for their own transportation costs, not the School.

2.9 Confidentiality. School shall instruct students regarding confidentiality of patient information. No student shall have access to or have the right to review any medical record or quality assurance or peer review information except where necessary in the regular course of the Program(s). School shall ensure that all students maintain the confidentiality of any and all patient and other information received in the course of the Program(s). Further, School shall ensure that students do not discuss, transmit, or narrate in any form any patient information of a personal nature, medical or otherwise, except as a necessary part of the patient's treatment plan or the Program(s).

#### 2.10 Insurance.

2.10.1 Professional Liability/Worker's Compensation. School shall ensure that all students maintain professional liability insurance coverage (either independently or as an additional insured on School's policy) at a minimum of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in aggregate throughout the course of this Agreement. Further, School agrees to maintain professional and comprehensive general liability insurance at a minimum of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in aggregate throughout the course of this Agreement. Further, School shall ensure that such policies provide for notification to Hospital at least thirty (30) days in advance of any material modification or cancellation of such coverage. School also agrees to maintain statutory Workers' Compensation coverage on any individuals characterized as employees of School and/or students working at Hospital pursuant to this Agreement at all times during the course of this Agreement. School shall provide certificates evidencing all coverage referred to in this section within thirty (30) days of execution of this Agreement and thereafter, on an annual basis except that, with respect to students, such evidence will be provided prior to the date when any new student commences participation in the Program(s).

2.10.2 Health Insurance. School shall assure and provide proof that students are covered by a health insurance policy, either through School or an individual policy. Student is responsible for his or her own health insurance coverage, if not provided for by School.

2.11 Accreditation. School shall at all times during the course of this Agreement be licensed or qualified to offer the Program(s) to students.

### ARTICLE III

#### RESPONSIBILITIES OF HOSPITAL

3.1 Access. Hospital shall permit nonexclusive access to the Program(s) to those students designated by School as eligible for participation in the Program(s) at Hospital provided such access does not unreasonably interfere with the regular activities at Hospital. Hospital agrees to provide qualified students with access to clinical areas and patient care opportunities as appropriate to the level of understanding and education of such students and as appropriate to the provision of quality care and privacy of Hospital patients.

3.2 Implementation of Program(s). Hospital agrees to cooperate with and assist in the planning and implementation of the Program(s) at Hospital for the benefit of students from School.

3.3 Instruction. Hospital shall instruct students in their clinical training at Hospital with the supervision of a fully licensed professional, if applicable, relevant to the students' specific course of clinical training.

3.4 Accreditation. Hospital shall maintain Hospital so that it conforms to the requirements of the California Department of Public Health and The Joint Commission.

3.5 Patient Care. Pursuant to the California Code of Regulations ("CCR"), Title 22, Section 70713, School understands and agrees that Hospital, with its Medical Staff, retains professional and administrative responsibility for Services rendered to Hospital patients. Further, School shall ensure its students conduct their activities hereunder consistent with relevant law and regulation, the Medical Staff Bylaws, the Medical Staff Rules and Regulations, Hospital policy and procedures, Emergency Medical Treatment and Active Labor Act ("EMTALA"), Title 22, the standards and requirements under The Joint Commission, professional standards, Hospital philosophy, values and ethics. The parties understand and agree that this provision is intended to fulfill requirements of The Joint Commission and state law and is not intended to modify the independent contractor relationship nor indemnification requirements between the parties herein.

3.6 Space and Storage. At Hospital's discretion, it will provide students with classroom space within Hospital and an acceptable amount of storage space for School's instructional materials for use in the Program(s), subject to reasonable availability.

3.7 Removal of Students. Hospital shall have the absolute right to determine who will administer care to its patients. In the event that any student, in the sole discretion of Hospital, fails to perform satisfactorily, fails to follow Hospital policies, procedures and regulations, or fails to meet Hospital standards for health, safety, security, cooperation or ethical behavior, Hospital shall have the right to request that School withdraw the student from the Program(s). School shall comply with Hospital's request within five (5) days of receipt of notice from Hospital. Notwithstanding the foregoing, in the event of any emergency or if any student represents a threat to patient safety or personnel, Hospital may immediately exclude any student from Hospital until final resolution of the matter with School.

3.8 Documentation. Hospital agrees to make available to qualified students of School a copy of its policies and procedures, rules and regulations, and other relevant information in order that students obtain the benefit of such documentation and in order that students comply with such policies and rules. Such copy is available at Hospital's facility for review.

3.9 Authority. Hospital shall maintain at all times full authority over and responsibility for care of its patients and may intervene and/or redirect students when appropriate or necessary.

3.10 Statement of Adequate Staffing. Hospital acknowledges that it has adequate staffing and that students participating in the Program(s) shall not be substituted for nursing staff necessary for reasonable staffing coverage.

## ARTICLE IV

### RELATIONSHIP OF THE PARTIES

4.1 Term. The term of this Agreement shall commence as of the Effective Date and shall continue for three (3) year(s) unless terminated sooner as provided herein.

4.2 Termination. Either party may terminate this Agreement with or without cause or penalty upon at least thirty (30) days prior written notice to the other party. To the extent reasonably possible, Hospital will attempt to limit its termination of this Agreement without cause so as to allow the completion of student training for the then current academic year by any student who, at the date of mailing of said notice by Hospital, was satisfactorily participating in the Program(s).

4.3 Relationship of Parties/Independent Contractor. In the performance of the obligations under this Agreement, it is mutually understood and agreed that School is at all times acting and performing as an independent contractor. Nothing in this Agreement is intended nor shall be construed to create between Hospital and School an employer/employee relationship, a joint venture relationship, or a lease or landlord/tenant relationship. Students shall maintain the status of learners/students and neither this Agreement nor any acts pursuant to it shall be deemed to create an employment or agency relationship between Hospital and any student. Therefore, the parties understand and agree that Hospital is not responsible in any way, directly or indirectly, for any employment-related benefits for students. Such benefits not covered include but are not limited to, salaries, vacation time, sick leave, Workers' Compensation, and health benefits. The sole interest of Hospital is to assure that services to its patients are performed in a competent and satisfactory manner. No relationship of employer and employee is created by this Agreement, and neither School nor any student enrolled in School's Program(s), whether as a shareholder, partner, employee, independent contractor, subcontractor or otherwise, shall have any claim under this Agreement or otherwise against Hospital for vacation pay, sick leave, retirement benefits, Social Security, Workers' Compensation, disability or unemployment benefits. School shall indemnify and hold harmless Hospital from any and all liability for fees, compensation, wages and benefits of itself or its students, and from taxes on business income and other costs and expenses of an employer that Hospital would incur if, contrary to the parties' intention, School or its students are determined to be employees of Hospital.

4.4 Role of Students. It is not the intention of School or Hospital that any student occupy the position of third-party beneficiary of any obligations assumed by Hospital or School pursuant to this Agreement.

4.5 Publicity. Neither School nor Hospital shall cause to be published or disseminate any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to the Program(s) without the prior written consent of the other party.

4.6 Records. It is understood and agreed that any and all medical records, charts, and business records, other than student evaluation records and information (collectively "Records"), shall be and remain the property of Hospital.

**ARTICLE V**

**CONFIDENTIALITY**

5.1 Records. All Records shall be treated as confidential.

5.2 HIPAA and CMIA. For purposes of this Agreement and patient confidentiality under the Health Insurance Portability and Accountability Act of 1996 and regulations promulgated thereunder ("HIPAA"), students shall be considered to members of Hospital's "Workforce," as defined at 45 Code of Federal Regulations (C.F.R.) § 160.103. School shall provide instructors and students with information regarding confidentiality of patient information and all applicable regulations relating to HIPAA and the California Medical Information Act ("CMIA"). In the course of clinical training at Hospital, students will have access to Protected Health Information, as defined at 45 C.F.R. § 160.103, and shall be subject to Hospital's HIPAA and CMIA Privacy and Security policies and procedures. Students will be required to participate in training related to the HIPAA and CMIA Privacy and Security Rules and Hospital's HIPAA and CMIA Privacy and Security

policies and procedures.

5.3 Confidentiality Statement. Students shall be required to sign Hospital's confidentiality agreement (copy of model agreement attached as **Exhibit D**). Subject to students' completion of Hospital's confidentiality agreement, Hospital shall provide students with the necessary access to its confidential patient medical records solely for purposes of obtaining the training contemplated by this Agreement.

## ARTICLE VI

### INDEMNIFICATION

6.1 Hospital's Obligations to School. Hospital shall defend, indemnify and hold School, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages to the extent arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Hospital, its officers, employees, or agents.

6.2 School's Obligations to Hospital. School shall defend, indemnify and hold hospital, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages to the extent arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of School, its officers, employees, agents, or Student(s).

## ARTICLE VII

### GENERAL PROVISIONS

7.1 Entire Agreement; Amendment. This Agreement including the attachments and exhibits hereto contains the complete and full agreement between the parties with respect to the subject matter hereof and shall supersede all other agreements relative to the subject matter hereof by and between the parties. This Agreement may be amended but only by an instrument in writing signed by both parties to the Agreement. The parties agree to amend this Agreement to the extent reasonably necessary for Hospital or its affiliates to comply with its tax-exempt bond obligations and covenants, to maintain tax-exempt status, and to qualify for tax-exempt financing.

7.2 Assignment. School shall not subcontract, assign its rights or delegate its duties under this Agreement without the prior written consent of Hospital. This Agreement shall be binding on and inure to the benefit of successors and permitted assigns of each party.

7.3 Compliance. School acknowledges and agrees to abide by Hospital's Corporate Responsibility Program ("CRP") and acknowledges that copies of the policies, procedures and handbooks describing the CRP are available to School and School's students. This CRP is intended to prevent compliance violations and to promote education related to fraud, abuse, false claims including but not limited to the Deficit Reduction Act provisions, excess private benefit and inappropriate referrals. School hereby agrees, that it shall promptly report any regulatory compliance concerns either to an appropriate Hospital manager or through the Hospital's Corporate Responsibility Hotline (877-388-8588). Failure to abide by the CRP compliance requirements shall give Hospital the right to terminate this Agreement immediately at its sole discretion.

7.4 Access To Books And Records. During the term of this Agreement and for a period of four years after the termination hereof, School shall grant access to the following documents to

the Secretary of the U.S. Department of Health and Human Services ("Secretary"), the U.S. Comptroller-General and their authorized representatives: this Agreement, and all books, documents and records necessary to verify the nature and costs of services provided hereunder. If School carries out the duties of this Agreement through a subcontract worth Ten Thousand Dollars (\$10,000) or more over a 12-month period with a related organization, this subcontract shall also contain a clause permitting access by the Secretary, Comptroller-General and their authorized representatives to the related organization's books, documents and records.

7.5 Medicare/Medi-Cal Participation. School hereby represents and warrants that neither School, students, nor its principals (if applicable) are presently debarred, suspended, proposed for debarment, declared ineligible, or excluded from participation in any federally funded health care program, including Medicare and Medi-Cal. School hereby agrees to immediately notify Hospital of any threatened, proposed, or actual debarment, suspension or exclusion from any federally funded health care program, including Medicare and Medi-Cal. In the event that School or any student is debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in any federally funded health care program during the term of this Agreement, or if at any time after the Effective Date of this Agreement it is determined that School, and/or any student is in breach of this Section, this Agreement shall, as of the Effective Date of such action or breach, automatically terminate. School further understands that Hospital periodically checks contracted individuals and entities against the Office of Inspector General (OIG) and General Service Administration (GSA) databases of Excluded Individuals and Entities and will notify School if it discovers a match. Hospital will take reasonable measures to verify that the match is the same individual or entity before taking any action to terminate any underlying agreement(s).

7.6 Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of California. Any action arising out of this Agreement shall be instituted and prosecuted only in a court of proper jurisdiction in Orange County, California.

7.7 Non-Discrimination. Neither party shall discriminate against any student on the basis of race, age, religion, sex, color, creed, national origin, handicap, disability or sexual preference, except to the extent permitted by law. In addition, the parties will fully comply with any and all applicable local, state and federal anti-discrimination regulations, statutes and judicial decisions that apply to the parties.

7.8 Notices. Any and all notices permitted or required by this Agreement shall be in writing and shall be deemed to have been duly given (a) on the date personally delivered; (b) three business days after being mailed by United States post, certified and return receipt requested; or (c) one business day after being sent by nationally recognized overnight courier, properly addressed as follows or such other address as may later be designated by the party:

If to Hospital: Children's Hospital of Orange County  
455 South Main Street  
Orange, CA 92868  
Attn: Executive Vice President &  
Chief Operating Officer

If to School: Rancho Santiago Community College District  
2323 North Broadway  
Santa Ana, CA 92706  
Attn: Vice Chancellor, Business/Fiscal Services

7.9 Severability. The provisions of this Agreement shall be deemed severable and if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of this

Agreement shall be effective and binding upon the parties.

7.10 Waiver. Any waiver of any terms, covenants and/or conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms, covenants and/or conditions hereof shall not be construed as a waiver of any other terms, covenants and/or conditions hereof nor shall any waiver constitute a continuing waiver.

7.11 Bond Covenants. In the event legal counsel for Hospital advises that this Agreement or any practices which could be, or are, employed in exercising rights under this Agreement poses a material risk of violating any legal requirement related to Hospital's tax exempt status or tax exempt bond financing, the parties in good faith shall undertake to revise this Agreement to comply with such legal requirements. In the event the parties are unable to agree upon the revised terms within 30 days thereafter, Hospital may terminate this Agreement immediately upon written notice to all parties hereto.

7.12 Interruption of Training. Each party shall be excused from any delay or failure in performance hereunder caused by reason of any occurrence or contingency beyond its reasonable control, including, but not limited to, acts of God, acts of war, fire, insurrection, labor disputes, riots, earthquakes, or other acts of nature. The obligations and rights of the party so excused shall be extended on a day-to-day basis for the time period equal to the period of such excusable interruption. In the event the interruption of a party's services continues for a period in excess of thirty (30) days, the other party shall have the right to terminate this Agreement upon ten (10) days' prior written notice to the other party.

7.13 Ambiguities. Ambiguities, if any, in this Agreement shall be reasonably construed in accordance with all relevant circumstances including, without limitation, prevailing practices in the industry of the parties in the place where the contract is to be performed. Ambiguities, if any, shall not be construed against either party, irrespective of which party may be deemed to have authored this Agreement generally or the ambiguous provision specifically.

7.14 Survival. Section 2.10 (Insurance), Article 5 (Confidentiality), Article 6 (Indemnification), Section 7.6 (Governing Law), Section 7.8 (Notices), and 7.13 (Ambiguities) and this Section 7.14 shall survive the termination of this Agreement.

### **SIGNATURES ON FOLLOWING PAGE**

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto as of the day and year first written above ("Effective Date").

**HOSPITAL: Children's Hospital of Orange County**

By:   
Name: Debra Mathias  
Title: Executive Vice President and Chief Operating Officer

**SCHOOL: Rancho Santiago Community College District**

By:   
Name: Peter J. Hardash  
Title: Vice Chancellor, Business Operations, Fiscal Services

*10/9/12*

**EXHIBIT A**

**PROGRAM(S)**

(Without School Instructor)

Name of School and Department/Program:

Nursing  
Occupational Therapy Assistant  
Pharmacy Technician  
Speech Therapy

# Clinical Profile

## Orange County/Long Beach Consortium for Nursing

### Instructions for Form Completion

1. Faculty is to contact the Education Coordinator at the assigned clinical agency no later than two weeks prior to the start of the rotation for pre-planning.
2. Faculty is to complete the information below for each clinical rotation and submit to the Clinical Facility Education Coordinator or designee. Please check (✓) those boxes for which the student has met the affiliation standard.
3. Attach a list of the students' names.
4. All personnel (faculty and students) with patient contact are required to verify health screening/immunization compliance. Health documents and background check clearance information may be stored at the academic institution but should be available upon request to the healthcare agency.

### Rotation Information

School \_\_\_\_\_ Instructor's Work Phone \_\_\_\_\_  
 Instructor \_\_\_\_\_ E-mail \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Program  NA  VN  ADN  BSN  ELM  Other \_\_\_\_\_ Clinical Area \_\_\_\_\_ Level \_\_\_\_\_  
 Clinical Dates From \_\_\_\_\_ To \_\_\_\_\_  
 Clinical Days \_\_\_\_\_ Time \_\_\_\_\_  
 Conference Day and Hours \_\_\_\_\_ Location \_\_\_\_\_

I certify that the students and instructors in this rotation have completed the following requirements that are checked, and that supporting documentation for verification purposes is maintained at this academic institution.

- |                                                                                   |                                                                 |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Background check clearance                               | <input type="checkbox"/> Influenza vaccine or declination       |
| <input type="checkbox"/> Computer orientation                                     | <input type="checkbox"/> Injury and illness training            |
| <input type="checkbox"/> CPR – American Heart Association Healthcare Provider BLS | <input type="checkbox"/> MMR titer                              |
| <input type="checkbox"/> Ethical conduct                                          | <input type="checkbox"/> Professional liability insurance       |
| <input type="checkbox"/> General orientation                                      | <input type="checkbox"/> TB screening (annual)                  |
| <input type="checkbox"/> Faculty licensure current                                | <input type="checkbox"/> Td/Tdap current                        |
| <input type="checkbox"/> Health clearance                                         | <input type="checkbox"/> Unit orientation                       |
| <input type="checkbox"/> Hepatitis B series or titer                              | <input type="checkbox"/> Worker's compensation/health insurance |
| <input type="checkbox"/> HIPAA training                                           | <input type="checkbox"/> Varicella titer                        |

Signature of Instructor or Designee \_\_\_\_\_

Printed Name and Title \_\_\_\_\_ Date \_\_\_\_\_

EXHIBIT C

CLINICAL STUDENT PROFILE

1. Complete the information below for each clinical group/student scheduled at CHOC and submit to CHOC's Clinical Education Department. Fax form to (714) 532-8831.
2. Attach a student roster for clinical groups.
3. School is responsible for ensuring that each clinical group/student is trained and competent on:
  - Dress Code\*
  - HIPAA Privacy and Security\*
  - Injury and Illness Prevention
  - Needle Safety\*
  - Patient Confidentiality\*
  - Standard Precautions\*

\*General Orientation Information
4. School is responsible for verifying that each clinical group/student has completed the following:
  - **Hepatitis-B** (proof of vaccinations or titer documenting immunity)
  - **Influenza (immunization yearly or declination statement)**
  - **MMR** (2 MMR's or titers documenting immunity to measles, mumps, and rubella)
  - **Tdap**
  - **Physical Exam** (documented by a physician)
  - **Tuberculosis** (2 TB skin tests within the last 12 months; example, 12/29/07 and 12/27/08)  
Chest X-Ray within the last 4 years, if student has a history of a positive TB skin test
  - **Varicella** (proof of vaccinations or titer documenting immunity)
  - **Background Check Clearance** including Sex Offender Registry Check
  - **CPR** (American Heart Association: Basic Life Support for Healthcare Providers – to be renewed every 2 years)
  - **General and Professional Liability Insurance** (\$1,000,000/\$3,000,000 each)
  - **License Current** (RN, etc. if applicable)

School: \_\_\_\_\_ Student Name: \_\_\_\_\_

Course Title: \_\_\_\_\_ Student Group (RN, CA, PT, etc.): \_\_\_\_\_

Clinical Dates: From \_\_\_\_\_ To: \_\_\_\_\_

Clinical Days: \_\_\_\_\_ Clinical Hours: \_\_\_\_\_

Instructor: \_\_\_\_\_ Phone: \_\_\_\_\_

Instructor Email: \_\_\_\_\_ Cell/Pager: \_\_\_\_\_

I certify that the student(s) listed on the attached Clinical Roster of Students have completed the following requirements, and that supporting documentation for verification purposes is maintained at School. Please check (✓) all boxes that the student(s) have completed.

|                                        |                                                      |                                                                 |
|----------------------------------------|------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Hepatitis B   | <input type="checkbox"/> Varicella Titer             | <input type="checkbox"/> General Orientation Information*       |
| <input type="checkbox"/> Influenza     | <input type="checkbox"/> Background Check            | <input type="checkbox"/> Health Insurance/Worker's Compensation |
| <input type="checkbox"/> MMR           | <input type="checkbox"/> CPR                         | <input type="checkbox"/> License Current (RN, etc.)             |
| <input type="checkbox"/> Physical Exam | <input type="checkbox"/> General Liability Insurance | <input type="checkbox"/> Professional Liability Insurance       |
| <input type="checkbox"/> TB            | <input type="checkbox"/> Tdap                        | <input type="checkbox"/> Worker's Compensation (if applicable)  |

Instructor/School Representative (print): \_\_\_\_\_

Instructor/School Representative (signature): \_\_\_\_\_

Date: \_\_\_\_\_

## CLINICAL ROSTER OF STUDENTS

## EXHIBIT D

### CONFIDENTIALITY STATEMENT

(For Students)

As a Student performing duties at **Children's Hospital of Orange County ("CHOC")**, you will have access to protected health information ("PHI") of patients. Federal and State laws, including HIPAA and other policies and procedures created internally, protect the privacy and security of this PHI, including the fact that an individual was a patient at CHOC. It is illegal for you to use or disclose PHI outside the scope of your duties at CHOC. This includes oral, written, or electronic uses and disclosures. Below are some guidelines that you must be familiar with regarding the use of a patient's PHI.

1. You may use PHI as necessary to carry out your duties as a student/volunteer;
2. You may share PHI with other health care providers within CHOC for the direct treatment of the patient;
3. You may NOT photocopy or otherwise permit PHI to be duplicated in any way;
4. You may NOT photograph patients;
5. You must access only the minimum amount of PHI necessary to care for a patient or to carry out an assignment;
6. You may NOT record PHI (such as patient names, diagnoses, dates of birth, addresses, phone numbers, Social Security numbers, etc.) on any assignments you may need to turn in to your instructor, reports you may need to turn in to your program, or forms you may need to take with you;
7. You may only access the PHI of patients for whom you are caring/volunteering when there is a need for the PHI;
8. You must be aware of your surroundings when discussing PHI. As an example, it is inappropriate to discuss PHI in elevators, bathrooms, the cafeteria, and any other place for which your discussion may be overheard;
9. When disposing of any documents with PHI, do NOT place them in the trash can. Instead, the documents should be placed in the proper containers marked for shredding or another disposal container as set forth by policy and procedures for your specific department;
10. If you have questions about the use or disclosure of PHI, contact the Student Relations Coordinator in the Clinical Education Department.
11. During the performance of your training, it is mutually understood and agreed that at all times you are acting and performing as a Learner/ Student. There is nothing intended, nor construed, to create an employment or agency relationship between this Hospital and you, the Student. This Hospital is not responsible in any way, directly or indirectly, for any employment related benefits such as, salaries, vacation time, sick leave, Workers' Compensation, Disability, Unemployment benefits, and Health Benefits.

Please read, sign, and date this acknowledgement. Return it to the Student Relations Coordinator in the Clinical Education Department where it will be filed and you will receive a copy.

#### Acknowledgment

**I have read and I understand the information in this document. I realize that there are penalties for which I may be subject, including criminal, for the unauthorized use and disclosure of PHI. I agree to abide by the guidelines described above when performing my duties at CHOC.**

Name (Print): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**AMENDMENT No. 1**  
**TO THE CLINICAL TRAINING AFFILIATION AGREEMENT**  
**(WITHOUT SCHOOL INSTRUCTOR ON HOSPITAL PREMISES)**

This AMENDMENT No.1 ("Amendment") is made and entered into as of October 1, 2015 (the "Effective Date") by and between Children's Hospital of Orange County, a California nonprofit, public benefit corporation dba CHOC Children's Hospital ("Hospital") and Rancho Santiago Community College District, Santa Ana College ("School"), with respect to the following facts:

**RECITALS**

- A. **WHEREAS**, Hospital and School are parties to that certain Clinical Training Affiliation Agreement dated October 1, 2012 (the "Agreement").
- B. **WHEREAS**, Hospital and School wish to amend the Agreement formally at this time.

**NOW THEREFORE**, in consideration of the foregoing recitals, the parties agree as follows:

1. Section 4.1 Term is hereby amended as follows:  
  
"The term of this Agreement shall be extended three (3) years from October 1, 2015 to September 30, 2018."
2. Section 7.8 Notices is hereby amended as follows:  
  
If to Hospital: Children's Hospital of Orange County  
1201 W. La Veta Avenue  
Orange, CA 92868  
Attn: Vice President Patient Care Services & Chief Nursing Officer
3. All other terms and conditions of the Agreement shall remain in full force and effect.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized representatives as of the date first written above.

**HOSPITAL:**

**CHILDREN'S HOSPITAL OF ORANGE  
COUNTY dba CHOC CHILDREN'S  
HOSPITAL**

By:   
Name: Melanie Patterson, DNP, MHA, RN  
Its: Vice President Patient Care Services &  
Chief Nursing Officer

**SCHOOL:**

**RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT, SANTA ANA  
COLLEGE**

By:   
Name: Peter J. Hardash  
Its: Vice Chancellor, Business Operations,  
Fiscal Services

**AMENDMENT NO. 2**

**TO THE CLINICAL TRAINING AFFILIATION AGREEMENT**

**(WITHOUT SCHOOL INSTRUCTOR ON HOSPITAL PREMISES)**

This AMENDMENT No. 2 ("Amendment") is made and entered into as of January 1, 2017 (the "Effective Date") by and between Children's Hospital of Orange County, a California nonprofit, public benefit corporation dba CHOC Children's Hospital ("Hospital"), and Rancho Santiago Community College District, Santa Ana College ("School"), with respect to the following facts:

**RECITALS**

A. **WHEREAS**, Hospital and School are parties to that certain Clinical Training Affiliation Agreement dated October 1, 2012 as amended October 1, 2015 (collectively the "Agreement").

B. **WHEREAS**, Hospital and School wish to amend and extend the Agreement formally at this time.

**NOW THEREFORE**, in consideration of the foregoing recitals, the parties agree as follows:

1. Exhibit A, Program(s) is deleted in its entirety and replaced as attached.
2. All other terms and conditions of the Agreement shall remain in full force and effect.

**SIGNATURE PAGE FOLLOWS**

**IN WITNESS WHEREOF**, the parties have caused this Amendment to be executed by their duly authorized representatives as of the date first written above.

**CHILDREN'S HOSPITAL OF ORANGE  
COUNTY dba CHOC CHILDREN'S  
HOSPITAL**

Reviewed and Approved by CHOC Legal

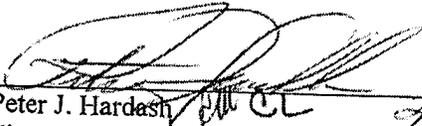
X Shenece J. Smith 

By: Melanie Patterson 

Name: Melanie Patterson, DNP, MHA, RN

Its: Vice President Patient Care Services &  
Chief Nursing Officer

**RANCHO SANTIAGO COMMUNITY COLLEGE  
DISTRICT, SANTA ANA COLLEGE**

By: 

Name: Peter J. Hardash

Its: Vice Chancellor, Fiscal Services/Business Operations

**Exhibit A**

**Program(s)**

(Without School Instructor)

Name of School and Department/Program:

Nursing  
Occupational Therapy Assistant  
Pharmacy Technician  
Speech Therapy  
EMT Program

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College - Science, Math, and Health Sciences Division**

|         |                                                                                                        |                          |
|---------|--------------------------------------------------------------------------------------------------------|--------------------------|
| To:     | Board of Trustees                                                                                      | Date: September 25, 2017 |
| Re:     | Approval of Health Sciences Program Agreement Renewal with the Regents of the University of California |                          |
| Action: | Request for Approval                                                                                   |                          |

**BACKGROUND**

Students in the Nursing program are required to participate in clinical rotation activities at sites throughout the community in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed Health Sciences Program Agreement Renewal with the Regents of the University of California, located in Irvine, CA, will yield appropriate clinical activities for the program.

**ANALYSIS**

The Health Sciences Program Agreement Renewal with the Regents of the University of California covers the scope of the program's operations of the facility, as well as other issues relating to the responsibilities for both parties. The Health Sciences Program Agreement Renewal with the Regents of the University of California has been reviewed by the college and district. The Health Sciences Program Agreement renewal with the Regents of the University of California carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the Health Sciences Program Agreement Renewal with the Regents of the University of California, located in Irvine, California, as presented.

|                 |                                                                                                                    |                                |
|-----------------|--------------------------------------------------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact:  | None                                                                                                               | Board Date: September 25, 2017 |
| Prepared by:    | Carol Comeau, Interim Vice President of Academic Affairs<br>Rebecca Miller, MSN, Associate Dean of Health Sciences |                                |
| Submitted by:   | Linda D. Rose, Ed.D., President, Santa Ana College                                                                 |                                |
| Recommended by: | Raúl Rodríguez, Ph.D., Chancellor, RSCCD                                                                           |                                |

**HEALTH SCIENCES PROGRAM AGREEMENT**

**BETWEEN**

**THE REGENTS OF THE UNIVERSITY OF CALIFORNIA**

**AND**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

This Agreement is made and entered into this 27th day of September, 2017, in the State of California by and between Rancho Santiago Community College District, hereinafter called "AFFILIATE", and The Regents of the University of California, a Constitutional Corporation, on behalf of the University of California, Irvine (hereafter referred to as "UNIVERSITY").

**WITNESSETH:**

**WHEREAS, UNIVERSITY owns and operates the University of California, Irvine, School of Medicine, fully accredited for training graduate and undergraduate students, hereinafter referred to as "SCHOOL"; and**

**WHEREAS, UNIVERSITY owns and operates the University of California, Irvine Medical Center, a fully accredited and duly licensed acute care hospital facility, hereinafter referred to as "MEDICAL CENTER"; and**

**WHEREAS, the AFFILIATE conducts approved programs in health sciences education which require clinical experiences for students enrolled in said programs; and**

**WHEREAS, it is to the benefit of both AFFILIATE and UNIVERSITY that students enrolled in AFFILIATE's health sciences programs have opportunities for clinical experience to enhance their capabilities;**

NOW, THEREFORE, the AFFILIATE and UNIVERSITY do covenant and agree as follows:

**I. STATUS OF HEALTH SCIENCES STUDENTS**

- A. AFFILIATE's health sciences students shall have the status of learners and shall not be considered to be UNIVERSITY employees, nor shall they be intended to replace MEDICAL CENTER staff. Clinical experience will be conducted as a laboratory learning experience.
- B. Health sciences students are subject, during their clinical experience assignment, to applicable UNIVERSITY regulations and must conform to the same standards as are set for UNIVERSITY employees in matters relating to the welfare of patients and general MEDICAL CENTER operation.

**II. COMPENSATION**

Neither party to this Agreement shall be obligated to pay any monetary compensation to the other, nor shall AFFILIATE have obligation to pay monetary compensation or benefits to STUDENTS.

**III. NON-DISCRIMINATION**

Neither party to this Agreement shall employ discriminatory practices in its performance hereunder on the basis of race, religion, color, national origin, ancestry, physical or mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, pregnancy, citizenship, or service in the uniformed services.

**IV. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE MEDICAL CENTER AND SCHOOL**

- A. The Chief Operating Officer of the MEDICAL CENTER is authorized to approve Health Sciences Programs to be conducted at the MEDICAL CENTER, except in areas of authority delegated to the Academic Senate by the Standing Orders of the Regents.
- B. Each program will have a UNIVERSITY staff member, approved by his/her supervisor, who will function as Education Coordinator for use of MEDICAL CENTER facilities for clinical experience of AFFILIATE's health sciences students, including joint planning with representatives of all involved services. Responsibilities of coordinator will also include scheduling of student rotations, and in cases where not provided by AFFILIATE, supervision and instruction while at the MEDICAL CENTER.
- C. The SCHOOL faculty and staff may participate in the educational program, (i.e., clinical instruction) on request of the AFFILIATE's instructor and approval of appropriate SCHOOL supervisor.
- D. Students enrolled in AFFILIATE's health sciences educational programs conducted at the MEDICAL CENTER will be permitted to use such MEDICAL CENTER supplies and equipment as are determined by MEDICAL CENTER to be made available to perform the patient care services which are necessary to meet the clinical experience requirements of the student's educational program.

- E. Service facilities (i.e., conference rooms, parking and cafeteria) at the MEDICAL CENTER will be made available to AFFILIATE's health sciences students and faculty at such times and to the extent approved by the MEDICAL CENTER's authorized officer.
- F. Educational facilities of the SCHOOL will be made available to AFFILIATE's health sciences students and faculty at such times and to the degrees approved by the Dean of the SCHOOL, and in accord with established policy of the MEDICAL CENTER.
- G. In his/her sole discretion, the Chief Operating Officer of the MEDICAL CENTER may refuse access to clinical areas in the MEDICAL CENTER to AFFILIATE's health sciences student(s) or faculty in the event that AFFILIATE's health science student(s) or faculty member(s) violate UNIVERSITY or MEDICAL CENTER rules and regulations.
- H. UNIVERSITY has the right to request that the AFFILIATE withdraw from the MEDICAL CENTER any student who the UNIVERSITY and AFFILIATE determine is not performing satisfactorily or is not complying with the UNIVERSITY's policies, procedures, or regulations. Such request must be in writing and include a detailed statement of the reasons why the UNIVERSITY requests that the student be withdrawn. The AFFILIATE shall comply with all requests within five (5) days of receipt. Notwithstanding the foregoing provision, in the event of an emergency or if any student represents a threat to patients' safety or fails to meet UNIVERSITY standards for health, safety, cooperation or

ethical behavior, the UNIVERSITY may immediately exclude the student from the clinical areas of the MEDICAL CENTER until final resolution of the matter with the AFFILIATE.

**V. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AFFILIATE**

- A. The AFFILIATE will assume full responsibility for offering health science education programs accredited by the appropriate accrediting body.
- B. The AFFILIATE will initiate the development of an instructional program acceptable to both the AFFILIATE and the UNIVERSITY for using the MEDICAL CENTER and/or SCHOOL faculty, staff, resources, and facilities to meet the educational goals of the prescribed curriculum. The program will be made available to the Education Coordinator at a time agreed upon by said coordinator and the designated representative of the AFFILIATE not less than ninety (90) days prior to the beginning of the proposed program. The proposed program will be revised at the request of the MEDICAL CENTER's Director or SCHOOL's Dean in instances of conflict with MEDICAL CENTER's patient care responsibilities and/or SCHOOL's education, research and training programs.
- C. Prior to the beginning of each training period, the AFFILIATE or a designated representative shall provide the Education Coordinator with a list of the student's names and addresses for that training period.
- D. The AFFILIATE will provide the Education Coordinator with a copy of the approved curriculum for each course of study covered by this Agreement prior to the start of the clinical experience.

- E. The AFFILIATE will provide a member of the AFFILIATE faculty who is both a qualified teacher and a competent, licensed (where applicable) practitioner in the applicable health sciences field to coordinate the clinical education program with UNIVERSITY faculty and staff.
- F. Both parties will cooperate in providing orientation for AFFILIATE's faculty members and students to familiarize them with MEDICAL CENTER policies, practices, and facilities before assigning AFFILIATE's to institutional duties at the MEDICAL CENTER.
- G. The AFFILIATE'S faculty will be responsible for learning and observing the regulations of both AFFILIATE and MEDICAL CENTER as they apply to the circumstances of clinical teaching.
- H. The AFFILIATE will provide name badges designating student status and assure that patients are made fully aware of the student status.
- I. The AFFILIATE shall have the privilege of regularly scheduled meetings with appropriate MEDICAL CENTER and/or SCHOOL staff, including both selected floor personnel and administrative representatives for the purpose of interpreting, discussing, and evaluating the educational program in the applicable clinical experience.
- J. AFFILIATE shall certify to UNIVERSITY at the time each student first reports to the MEDICAL CENTER that the student complies with the AFFILIATE's requirements for immunizations and tests, including, but not limited to, an annual health examination, rubella, DT, tuberculin skin test and chest x-ray if determined

appropriate by the AFFILIATE. AFFILIATE shall certify to UNIVERSITY that each student has completed JCAHO and HIPAA training requirements.

## **VI. INDEMNIFICATION**

- A. AFFILIATE shall defend, indemnify and hold UNIVERSITY, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising from the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of AFFILIATE, its officers, agents, or employees.
- B. UNIVERSITY shall defend, indemnify and hold AFFILIATE, its officers, employees, students, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of UNIVERSITY, its officers, agents, or employees.
- C. Neither termination of this Agreement nor completion of the acts to be performed under this Agreement shall release any party from its obligation to indemnify as to any claims or cause of action asserted so long as the event(s) upon which such claim or cause of action is predicated shall have occurred prior to the effective date of termination or completion.

## **VII. INSURANCE**

**A. AFFILIATE at its sole cost and expense, shall cover its activities and maintain insurance and/or program of self-insurance in connection with this Agreement and obtain, keep in force and maintain insurance as follows:**

- 1. Comprehensive or Commercial Form General Liability Insurance  
(contractual liability included) with limits as follows:**
  - (a) Each Occurrence \$2,000,000**
  - (b) General Aggregate (Not applicable to the Comprehensive form)  
\$5,000,000**
  
- 2. Professional Medical and Hospital Liability Insurance with limits as follows:**
  - (a) Each Occurrence \$2,000,000**
  - (b) General Aggregate \$5,000,000**

**If such insurance is written on a claims made form, following termination of the agreement, coverage shall survive for the maximum reporting period available from insurance sources. Coverage shall also provide for a retroactive date of placement prior to or coinciding with the effective date of the agreement.**

- 3. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of UNIVERSITY and AFFILIATE against other insurable risks relating to performance.**

It should be expressly understood, however, that the coverages required under this Section A.(1), (2) shall not in any way limit the liability of AFFILIATE. The coverages referred to under (1), of this Section A. shall be endorsed to include UNIVERSITY as an additional insured. Such a provision, however, shall only apply in proportion to and to the extent of the negligent acts or omissions of AFFILIATE, its officers, agents, employees. AFFILIATE upon the execution of this Agreement shall furnish UNIVERSITY with Certificates of Insurance evidencing compliance with all requirements. AFFILIATE shall provide advance written notice to UNIVERSITY of any modification, change or cancellation of any of the above insurance coverages.

- B. Students of the AFFILIATE will be covered by professional liability/malpractice insurance which each student must maintain as a prerequisite for participating in the clinical training program at the Medical Center. This insurance shall be considered primary. Students must provide certificates of insurance verifying coverage and limits before participating in the program.
  
- C. UNIVERSITY at its sole cost and expense, shall insure or self-insure its activities in connection with this Agreement and obtain, keep in force and maintain insurance as follows:
  - 1. General Liability Insurance Program with limits as follows:
    - (a) Each Occurrence \$2,000,000
    - (b) General Aggregate \$5,000,000

2. Professional Medical and Hospital Liability Insurance with limits as follows:

- (a) Each Occurrence \$2,000,000
- (b) General Aggregate \$5,000,000

3. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of AFFILIATE and UNIVERSITY against other insurable risks relating to performance.

It should be expressly understood, however, that the coverages required under this Section B.(1), (2) and (3) shall not in any way limit the liability of UNIVERSITY. The coverages referred to under (1), of this Section B. shall be endorsed to include AFFILIATE as an additional insured. Such a provision, however, shall only apply in proportion to and to the extent of the negligent acts or omissions of UNIVERSITY, its officers, agents, employees. UNIVERSITY upon the execution of this Agreement shall furnish AFFILIATE with Certificates of Self-Insurance evidencing compliance with all requirements. UNIVERSITY shall provide advance written notice to AFFILIATE of any modification, change or cancellation of any of the above insurance coverages.

### **XIII. REQUIRED NOTICES**

Any notice required to be given pursuant to this Agreement shall be in writing and shall be served by personal service or first class mail. When served by first class mail, service shall be conclusively deemed effective three (3) days after deposit thereof in the United

States mail, postage prepaid, addressed to the party to whom such notice is to be given as herein provided:

A. Notice to the AFFILIATE shall be addressed and mailed as follows:

Rebecca Miller  
Associate Dean of Health Sciences, Santa Ana College  
1530 W. 17th St.  
Santa Ana, CA 92706

B. Notice to UNIVERSITY shall be addressed and mailed as follows:

Director  
Risk Management  
UCI Medical Center  
101 The City Dr. Rte 153  
Orange, CA 92868

With a copy to the following:

Charlene Miranda-Wood  
Manager, NQRE  
UC Irvine Health  
101 The City Dr. South Rte. 162  
Orange, CA 92868

## **IX. ENTIRE AGREEMENT**

This Agreement states the entire contract between the parties in respect to subject matter of this Agreement and supersedes any oral or written proposals, statements, discussions, negotiations, or other Agreements before or contemporaneous to this Agreement. The parties acknowledge that they have not been induced to enter into this Agreement by any oral or written representations or statements not expressly contained in this Agreement.

This Agreement may be modified, or any provisions waived, only by a writing signed by the parties.

#### **X. AMENDMENTS**

Any amendments to this Agreement must be made, in writing, and approved by the authorized representatives of the AFFILIATE and the UNIVERSITY.

#### **XI. USE OF PARTIES' NAME**

During the term of this Agreement, each party may use the other party's name to reference the business relationship created by this Agreement and to perform this Agreement, however, each party agrees that it will not use the other party's name in advertising, publicity or other promotional activity without the prior written approval of the other party. Each party agrees that it will not use the other party's word marks, seals, logos, or other trademarks without the prior written approval of the other party.

#### **XII. INDEPENDENT CONTRACTOR STATUS**

None of the provisions of this Agreement are intended to create nor shall be deemed or construed to create any relationship between AFFILIATE and UNIVERSITY other than that of independent entities contracting with each hereunder, solely for the purpose of effecting the provisions of this Agreement. Neither of the parties hereto nor any of their respective officers, directors or employees shall be construed to be the agent, employer or representative of the other except as provided herein. Neither party is authorized to speak on behalf of the other for any purpose whatsoever without the prior consent in writing of the other.

#### **XIII. RESPONSIBILITY FOR OWN ACTS**

Each party will be responsible for its own acts or omissions and any and all claims, liabilities, injuries, suits and demands and expenses of all kinds which may result or arise out of any alleged malfeasance or neglect caused or alleged to have caused by such party, its employees or representatives, in the performance or omission of any act or responsibility of such party under this Agreement. In the event that a claim is made against both parties, it is the intent of both parties to cooperate in the defense of said claim and to cause their insurers to do likewise. However, both parties shall have the right to take any and all actions they believe necessary to protect their interest.

#### **XIV. AUTHORIZATION WARRANTY**

- A. UNIVERSITY hereby represents and warrants that the person executing this Agreement for UNIVERSITY is an authorized agent who has actual authority to bind UNIVERSITY to each and every term, condition and obligation set forth in this Agreement and that all requirements of UNIVERSITY have been fulfilled to provide such actual authority.
- B. AFFILIATE hereby represents and warrants that the person executing this Agreement for AFFILIATE is an authorized agent who has actual authority to bind AFFILIATE to each and every term, condition and obligation set forth in this Agreement and that all requirements of AFFILIATE have been fulfilled to provide such actual authority.

#### **I. COOPERATION IN DISPOSITION OF CLAIMS**

- A. AFFILIATE and UNIVERSITY agree to cooperate with each other in the investigation and disposition of audits, peer review matters, disciplinary actions

and third party liability claims arising out of any services provided under this Agreement. It is the intention of the parties to fully cooperate in the disposition of all such audits, actions or claims. Such cooperation may include, but is not limited to, joint investigation, defense, disposition of claims for third parties arising from services performed under this Agreement, and making witnesses available.

- B. To the extent allowed by law, AFFILIATE and UNIVERSITY shall have reasonable access to the medical records and charts of the other relating to any claim or investigation related to services provided pursuant to this Agreement; provided however, that nothing shall require either AFFILIATE or UNIVERSITY to disclose any peer review documents, records or communications which are privileged under Section 1157 of the California Evidence Code, under the Attorney-Client Privilege or under Attorney Work-Product Privilege.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of that date first appearing herein and above, and this Agreement shall become effective as of that commencement date specified in Paragraph 1.

THE REGENTS OF THE UNIVERSITY  
CALIFORNIA

AFFILIATE



---

Rebecca Brusuelas-James

Associate Vice Chancellor for  
Administration, Health Affairs

---

Peter J. Hardash

Vice Chancellor Business Operations &  
Fiscal Services  
TAX ID # 952696799

EXHIBIT # A

FOR THE PERIOD OF September 27 2017 through September 26, 2020 to the

HEALTH SCIENCES PROGRAM AGREEMENT

between

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

AND

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**TERM AND PROGRAM DETAILS**

- A. This Agreement shall become effective as of that commencement date specified in Paragraph 1, and shall continue in effect for a maximum of three (3) years unless terminated by written notice of either party. The said termination shall become effective only at the close of an academic year, but not before six months after receipt of said notice, except that this Agreement may be terminated at any time upon written mutual consent by the AFFILIATE and the UNIVERSITY.
- B. The agreement covers only the program which has been approved by the UC Irvine Allied Health Committee, named Associate Degree in Nursing ADN (UCI#2009).
- C. The program purpose approved by the UC Irvine Allied Health Committee is to provide patient care experience.
- D. The maximum number of student participants in the program at any given time shall be 20-28 per semester.

- E. The physical facilities to be used and costs thereof, as stated in the original application approved by the UC Irvine Allied Health Committee, shall be UC Irvine Medical Center 101 The City Dr. South Orange, CA 92868 and Family Health Clinics, as assigned by office of Nursing Education and Research.
- F. For purposes of scheduling the training experience, the time of facility availability shall be M-S, 24 hours, subject to terms V.E-G.

Rancho Santiago Comm Coll District

Board Meeting of 09/25/17

AP0020

Bank Code: 92 District Funds

Check Registers Submitted for Approval

Page: 1

Checks Written for Period 08/29/17 Thru 09/12/17

| Register #                                     | Fund Title                | Amount              | Voided Checks   | Adjusted Amount     | Beg Check # | End Check # |
|------------------------------------------------|---------------------------|---------------------|-----------------|---------------------|-------------|-------------|
| 65308                                          | General Fund Unrestricted | 0.00                | 478.16          | -478.16             | 92*0491384  | 92*0491384  |
| 65394                                          | General Fund Unrestricted | 996.47              | 0.00            | 996.47              | 92*0492246  | 92*0492252  |
| 65395                                          | General Fund Unrestricted | 33,702.91           | 0.00            | 33,702.91           | 92*0492256  | 92*0492268  |
| 65396                                          | General Fund Unrestricted | 29,346.23           | 0.00            | 29,346.23           | 92*0492269  | 92*0492296  |
| 65397                                          | General Fund Unrestricted | 1,081.18            | 0.00            | 1,081.18            | 92*0492299  | 92*0492301  |
| 65398                                          | General Fund Unrestricted | 3,571.20            | 0.00            | 3,571.20            | 92*0492311  | 92*0492311  |
| 65399                                          | General Fund Unrestricted | 1,590.00            | 0.00            | 1,590.00            | 92*0492312  | 92*0492313  |
| 65400                                          | General Fund Unrestricted | 2,168.17            | 0.00            | 2,168.17            | 92*0492324  | 92*0492328  |
| 65401                                          | General Fund Unrestricted | 21,730.26           | 0.00            | 21,730.26           | 92*0492346  | 92*0492355  |
| 65403                                          | General Fund Unrestricted | 18.00               | 0.00            | 18.00               | 92*0492359  | 92*0492359  |
| 65404                                          | General Fund Unrestricted | 15,023.07           | 0.00            | 15,023.07           | 92*0492364  | 92*0492375  |
| 65407                                          | General Fund Unrestricted | 7,892.11            | 0.00            | 7,892.11            | 92*0492387  | 92*0492393  |
| 65408                                          | General Fund Unrestricted | 19,019.60           | 0.00            | 19,019.60           | 92*0492397  | 92*0492407  |
| 65409                                          | General Fund Unrestricted | 1,540.00            | 0.00            | 1,540.00            | 92*0492412  | 92*0492412  |
| 65412                                          | General Fund Unrestricted | 16,497.35           | 0.00            | 16,497.35           | 92*0492424  | 92*0492426  |
| 65413                                          | General Fund Unrestricted | 3,376.42            | 0.00            | 3,376.42            | 92*0492433  | 92*0492438  |
| 65416                                          | General Fund Unrestricted | 1,592.45            | 0.00            | 1,592.45            | 92*0492454  | 92*0492457  |
| 65417                                          | General Fund Unrestricted | 53,154.04           | 0.00            | 53,154.04           | 92*0492459  | 92*0492479  |
| 65419                                          | General Fund Unrestricted | 1,303.10            | 0.00            | 1,303.10            | 92*0492485  | 92*0492487  |
| 65425                                          | General Fund Unrestricted | 19,753.21           | 0.00            | 19,753.21           | 92*0492514  | 92*0492525  |
| 65426                                          | General Fund Unrestricted | 9,115.12            | 0.00            | 9,115.12            | 92*0492537  | 92*0492544  |
| 65427                                          | General Fund Unrestricted | 7,437.00            | 0.00            | 7,437.00            | 92*0492549  | 92*0492552  |
| 65428                                          | General Fund Unrestricted | 1,248.37            | 0.00            | 1,248.37            | 92*0492553  | 92*0492561  |
| 65429                                          | General Fund Unrestricted | 5,835.40            | 0.00            | 5,835.40            | 92*0492564  | 92*0492579  |
| 65430                                          | General Fund Unrestricted | 16,572.78           | 0.00            | 16,572.78           | 92*0492585  | 92*0492596  |
| 65431                                          | General Fund Unrestricted | 19,821.47           | 0.00            | 19,821.47           | 92*0492598  | 92*0492607  |
| 65434                                          | General Fund Unrestricted | 20,008.80           | 0.00            | 20,008.80           | 92*0492611  | 92*0492695  |
| 65437                                          | General Fund Unrestricted | 5,077.73            | 0.00            | 5,077.73            | 92*0492722  | 92*0492732  |
| 65438                                          | General Fund Unrestricted | 9,412.69            | 0.00            | 9,412.69            | 92*0492735  | 92*0492761  |
| 65439                                          | General Fund Unrestricted | 2,835.48            | 0.00            | 2,835.48            | 92*0492763  | 92*0492771  |
| 65442                                          | General Fund Unrestricted | 6,913.89            | 0.00            | 6,913.89            | 92*0492779  | 92*0492786  |
| 65444                                          | General Fund Unrestricted | 20,024.80           | 0.00            | 20,024.80           | 92*0492794  | 92*0492819  |
| <b>Total Fund 11 General Fund Unrestricted</b> |                           | <b>\$357,659.30</b> | <b>\$478.16</b> | <b>\$357,181.14</b> |             |             |

Checks Written for Period 08/29/17 Thru 09/12/17

| Register #                                   | Fund Title                | Amount              | Voided Checks     | Adjusted Amount     | Beg Check # | End Check # |
|----------------------------------------------|---------------------------|---------------------|-------------------|---------------------|-------------|-------------|
| 64951                                        | General Fund Restricted   | 0.00                | 84.05             | -84.05              | 92*0485755  | 92*0485755  |
| 65247                                        | General Fund Restricted   | 0.00                | 180.00            | -180.00             | 92*0490595  | 92*0490595  |
| 65328                                        | General Fund Restricted   | 0.00                | 325.00            | -325.00             | 92*0491643  | 92*0491643  |
| 65344                                        | General Fund Restricted   | 0.00                | 925.00            | -925.00             | 92*0491832  | 92*0491832  |
| 65346                                        | General Fund Restricted   | 0.00                | 5,575.00          | -5,575.00           | 92*0491868  | 92*0491868  |
| 65394                                        | General Fund Unrestricted | 1,062.77            | 0.00              | 1,062.77            | 92*0492245  | 92*0492255  |
| 65395                                        | General Fund Restricted   | 338.90              | 0.00              | 338.90              | 92*0492263  | 92*0492265  |
| 65396                                        | General Fund Restricted   | 1,868.70            | 0.00              | 1,868.70            | 92*0492289  | 92*0492298  |
| 65398                                        | General Fund Restricted   | 36,557.59           | 0.00              | 36,557.59           | 92*0492302  | 92*0492310  |
| 65399                                        | General Fund Restricted   | 2,671.47            | 0.00              | 2,671.47            | 92*0492314  | 92*0492315  |
| 65400                                        | General Fund Restricted   | 42,702.27           | 0.00              | 42,702.27           | 92*0492316  | 92*0492336  |
| 65401                                        | General Fund Restricted   | 42,725.71           | 0.00              | 42,725.71           | 92*0492337  | 92*0492357  |
| 65404                                        | General Fund Restricted   | 5,780.06            | 0.00              | 5,780.06            | 92*0492360  | 92*0492372  |
| 65407                                        | General Fund Restricted   | 11,827.14           | 0.00              | 11,827.14           | 92*0492386  | 92*0492396  |
| 65408                                        | General Fund Restricted   | 30,783.32           | 0.00              | 30,783.32           | 92*0492399  | 92*0492411  |
| 65409                                        | General Fund Restricted   | 14,499.38           | 0.00              | 14,499.38           | 92*0492414  | 92*0492416  |
| 65412                                        | General Fund Restricted   | 6.85                | 0.00              | 6.85                | 92*0492425  | 92*0492425  |
| 65413                                        | General Fund Restricted   | 2,635.61            | 0.00              | 2,635.61            | 92*0492427  | 92*0492432  |
| 65414                                        | General Fund Restricted   | 50,954.61           | 0.00              | 50,954.61           | 92*0492439  | 92*0492452  |
| 65415                                        | General Fund Restricted   | 1,452.33            | 0.00              | 1,452.33            | 92*0492453  | 92*0492453  |
| 65418                                        | General Fund Restricted   | 1,814.51            | 0.00              | 1,814.51            | 92*0492480  | 92*0492482  |
| 65419                                        | General Fund Restricted   | 855.51              | 0.00              | 855.51              | 92*0492484  | 92*0492484  |
| 65424                                        | General Fund Restricted   | 12,810.27           | 0.00              | 12,810.27           | 92*0492496  | 92*0492513  |
| 65426                                        | General Fund Restricted   | 14,325.25           | 0.00              | 14,325.25           | 92*0492526  | 92*0492547  |
| 65427                                        | General Fund Restricted   | 1,216.04            | 0.00              | 1,216.04            | 92*0492548  | 92*0492551  |
| 65428                                        | General Fund Restricted   | 37,567.48           | 0.00              | 37,567.48           | 92*0492555  | 92*0492563  |
| 65429                                        | General Fund Restricted   | 7,506.05            | 0.00              | 7,506.05            | 92*0492566  | 92*0492581  |
| 65430                                        | General Fund Restricted   | 23,404.44           | 0.00              | 23,404.44           | 92*0492583  | 92*0492584  |
| 65436                                        | General Fund Restricted   | 3,196.40            | 0.00              | 3,196.40            | 92*0492705  | 92*0492721  |
| 65437                                        | General Fund Restricted   | 12,608.15           | 0.00              | 12,608.15           | 92*0492723  | 92*0492734  |
| 65438                                        | General Fund Restricted   | 221.29              | 0.00              | 221.29              | 92*0492751  | 92*0492751  |
| 65439                                        | General Fund Restricted   | 248.35              | 0.00              | 248.35              | 92*0492767  | 92*0492773  |
| 65442                                        | General Fund Restricted   | 177.60              | 0.00              | 177.60              | 92*0492777  | 92*0492778  |
| 65443                                        | General Fund Restricted   | 6,556.37            | 0.00              | 6,556.37            | 92*0492787  | 92*0492793  |
| 65444                                        | General Fund Restricted   | 3,013.56            | 0.00              | 3,013.56            | 92*0492800  | 92*0492820  |
| <b>Total Fund 12 General Fund Restricted</b> |                           | <b>\$371,387.98</b> | <b>\$7,089.05</b> | <b>\$364,298.93</b> |             |             |

| Register #                                    | Fund Title                    | Amount                            | Voided Checks                 | Adjusted Amount                   | Beg Check # | End Check # |
|-----------------------------------------------|-------------------------------|-----------------------------------|-------------------------------|-----------------------------------|-------------|-------------|
| 65231                                         | GF Unrestricted One-Time Func | 0.00                              | 198.74                        | -198.74                           | 92*0490309  | 92*0490309  |
| 65394                                         | GF Unrestricted One-Time Func | 4,511.27                          | 0.00                          | 4,511.27                          | 92*0492253  | 92*0492254  |
| 65408                                         | GF Unrestricted One-Time Func | 15,218.61                         | 0.00                          | 15,218.61                         | 92*0492402  | 92*0492402  |
| 65409                                         | GF Unrestricted One-Time Func | 2,000.00                          | 0.00                          | 2,000.00                          | 92*0492413  | 92*0492413  |
| 65413                                         | GF Unrestricted One-Time Func | 598.00                            | 0.00                          | 598.00                            | 92*0492430  | 92*0492430  |
| 65416                                         | GF Unrestricted One-Time Func | 198.74                            | 0.00                          | 198.74                            | 92*0492458  | 92*0492458  |
| 65419                                         | General Fund Restricted       | 233,788.14                        | 0.00                          | 233,788.14                        | 92*0492483  | 92*0492483  |
| 65420                                         | GF Unrestricted One-Time Func | 156.47                            | 0.00                          | 156.47                            | 92*0492488  | 92*0492488  |
| 65428                                         | GF Unrestricted One-Time Func | 5,100.00                          | 0.00                          | 5,100.00                          | 92*0492556  | 92*0492556  |
| 65430                                         | GF Unrestricted One-Time Func | 8,324.80                          | 0.00                          | 8,324.80                          | 92*0492582  | 92*0492597  |
| 65438                                         | GF Unrestricted One-Time Func | 694.50                            | 0.00                          | 694.50                            | 92*0492762  | 92*0492762  |
| 65444                                         | GF Unrestricted One-Time Func | 44,751.91                         | 0.00                          | 44,751.91                         | 92*0492796  | 92*0492817  |
| <b>Total Fund 13 GF Unrestricted One-Time</b> |                               | <b><u><u>\$315,342.44</u></u></b> | <b><u><u>\$198.74</u></u></b> | <b><u><u>\$315,143.70</u></u></b> |             |             |

| Register #                                  | Fund Title             | Amount                    | Voided Checks        | Adjusted Amount           | Beg Check # | End Check # |
|---------------------------------------------|------------------------|---------------------------|----------------------|---------------------------|-------------|-------------|
| 65392                                       | Child Development Fund | 3,850.66                  | 0.00                 | 3,850.66                  | 92*0492232  | 92*0492238  |
| 65405                                       | Child Development Fund | 67.46                     | 0.00                 | 67.46                     | 92*0492376  | 92*0492376  |
| 65406                                       | Child Development Fund | 9,161.15                  | 0.00                 | 9,161.15                  | 92*0492377  | 92*0492385  |
| 65411                                       | Child Development Fund | 3,866.71                  | 0.00                 | 3,866.71                  | 92*0492418  | 92*0492423  |
| 65421                                       | Child Development Fund | 207.46                    | 0.00                 | 207.46                    | 92*0492489  | 92*0492490  |
| 65432                                       | Child Development Fund | 866.97                    | 0.00                 | 866.97                    | 92*0492608  | 92*0492609  |
| 65435                                       | Child Development Fund | 3,249.48                  | 0.00                 | 3,249.48                  | 92*0492696  | 92*0492704  |
| 65441                                       | Child Development Fund | 240.95                    | 0.00                 | 240.95                    | 92*0492775  | 92*0492776  |
| <b>Total Fund 33 Child Development Fund</b> |                        | <b><u>\$21,510.84</u></b> | <b><u>\$0.00</u></b> | <b><u>\$21,510.84</u></b> |             |             |

| Register #                                       | Fund Title                   | Amount                     | Voided Checks        | Adjusted Amount            | Beg Check # | End Check # |
|--------------------------------------------------|------------------------------|----------------------------|----------------------|----------------------------|-------------|-------------|
| 65393                                            | Capital Outlay Projects Fund | 232,220.51                 | 0.00                 | 232,220.51                 | 92*0492239  | 92*0492244  |
| 65423                                            | Capital Outlay Projects Fund | 98,429.23                  | 0.00                 | 98,429.23                  | 92*0492492  | 92*0492495  |
| 65433                                            | Capital Outlay Projects Fund | 9,500.00                   | 0.00                 | 9,500.00                   | 92*0492610  | 92*0492610  |
| 65440                                            | Capital Outlay Projects Fund | 905.00                     | 0.00                 | 905.00                     | 92*0492774  | 92*0492774  |
| <b>Total Fund 41 Capital Outlay Projects Fun</b> |                              | <b><u>\$341,054.74</u></b> | <b><u>\$0.00</u></b> | <b><u>\$341,054.74</u></b> |             |             |

| Register #                                       | Fund Title                  | Amount                 | Voided Checks      | Adjusted Amount        | Beg Check # | End Check # |
|--------------------------------------------------|-----------------------------|------------------------|--------------------|------------------------|-------------|-------------|
| 65422                                            | Property and Liability Fund | 2,565.00               | 0.00               | 2,565.00               | 92*0492491  | 92*0492491  |
| <b>Total Fund 61 Property and Liability Fund</b> |                             | <b><u>2,565.00</u></b> | <b><u>0.00</u></b> | <b><u>2,565.00</u></b> |             |             |

Checks Written for Period 08/29/17 Thru 09/12/17

| Register #                                    | Fund Title                 | Amount                   | Voided Checks        | Adjusted Amount          | Beg Check # | End Check # |
|-----------------------------------------------|----------------------------|--------------------------|----------------------|--------------------------|-------------|-------------|
| 65402                                         | Workers' Compensation Fund | 851.23                   | 0.00                 | 851.23                   | 92*0492358  | 92*0492358  |
| 65410                                         | Workers' Compensation Fund | 4,282.95                 | 0.00                 | 4,282.95                 | 92*0492417  | 92*0492417  |
| <b>Total Fund 62 Workers' Compensation Fu</b> |                            | <u><u>\$5,134.18</u></u> | <u><u>\$0.00</u></u> | <u><u>\$5,134.18</u></u> |             |             |

---

**SUMMARY**

|                                             |                              |
|---------------------------------------------|------------------------------|
| Total Fund 11 General Fund Unrestricted     | 357,181.14                   |
| Total Fund 12 General Fund Restricted       | 364,298.93                   |
| Total Fund 13 GF Unrestricted One-Time Fund | 315,143.70                   |
| Total Fund 33 Child Development Fund        | 21,510.84                    |
| Total Fund 41 Capital Outlay Projects Fund  | 341,054.74                   |
| Total Fund 61 Property and Liability Fund   | 2,565.00                     |
| Total Fund 62 Workers' Compensation Fund    | 5,134.18                     |
| Grand Total:                                | <u><u>\$1,406,888.53</u></u> |

Checks Written for Period 08/30/17 Thru 09/12/17

| <u>Register #</u>                   | <u>Fund Title</u> | <u>Amount</u>                     | <u>Voided<br/>Checks</u>    | <u>Adjusted<br/>Amount</u>        | <u>Beg<br/>Check #</u> | <u>End<br/>Check #</u> |
|-------------------------------------|-------------------|-----------------------------------|-----------------------------|-----------------------------------|------------------------|------------------------|
| 311709209                           | Bookstore Fund    | 30,947.91                         | 0.00                        | 30,947.91                         | 31*0108177             | 31*0108184             |
| 311709312                           | Bookstore Fund    | 237,066.49                        | 0.00                        | 237,066.49                        | 31*0108185             | 31*0108234             |
| <b>Total Fund 31 Bookstore Fund</b> |                   | <b><u><u>\$268,014.40</u></u></b> | <b><u><u>\$0.00</u></u></b> | <b><u><u>\$268,014.40</u></u></b> |                        |                        |

Checks Written for Period 08/30/17 Thru 09/12/17

| <u>Register #</u>                             | <u>Fund Title</u>        | <u>Amount</u>        | <u>Voided Checks</u> | <u>Adjusted Amount</u> | <u>Beg Check #</u> | <u>End Check #</u> |
|-----------------------------------------------|--------------------------|----------------------|----------------------|------------------------|--------------------|--------------------|
| 711709209                                     | Associated Students Fund | 844.10               | 19.99                | 824.11                 | 71*0008106         | 71*0008118         |
| <b>Total Fund 71 Associated Students Fund</b> |                          | <b><u>844.10</u></b> | <b><u>19.99</u></b>  | <b><u>824.11</u></b>   |                    |                    |

Checks Written for Period 08/30/17 Thru 09/12/17

| <u>Register #</u>                             | <u>Fund Title</u>        | <u>Amount</u>                    | <u>Voided Checks</u>        | <u>Adjusted Amount</u>           | <u>Beg Check #</u> | <u>End Check #</u> |
|-----------------------------------------------|--------------------------|----------------------------------|-----------------------------|----------------------------------|--------------------|--------------------|
| 761708531                                     | Community Education Fund | 18,365.00                        | 0.00                        | 18,365.00                        | 76*0007245         | 76*0007247         |
| 761709312                                     | Community Education Fund | 15,658.83                        | 0.00                        | 15,658.83                        | 76*0007248         | 76*0007253         |
| <b>Total Fund 76 Community Education Fund</b> |                          | <b><u><u>\$34,023.83</u></u></b> | <b><u><u>\$0.00</u></u></b> | <b><u><u>\$34,023.83</u></u></b> |                    |                    |

Checks Written for Period 08/30/17 Thru 09/12/17

| <u>Register #</u>                           | <u>Fund Title</u>      | <u>Amount</u>             | <u>Voided<br/>Checks</u> | <u>Adjusted<br/>Amount</u> | <u>Beg<br/>Check #</u> | <u>End<br/>Check #</u> |
|---------------------------------------------|------------------------|---------------------------|--------------------------|----------------------------|------------------------|------------------------|
| 791708531                                   | Diversified Trust Fund | 33,101.34                 | 0.00                     | 33,101.34                  | 79*0020929             | 79*0020939             |
| 791709209                                   | Diversified Trust Fund | 5,489.01                  | 0.00                     | 5,489.01                   | 79*0020940             | 79*0020948             |
| 791709312                                   | Diversified Trust Fund | 40,885.80                 | 0.00                     | 40,885.80                  | 79*0020949             | 79*0020965             |
| <b>Total Fund 79 Diversified Trust Fund</b> |                        | <u><u>\$79,476.15</u></u> | <u><u>\$0.00</u></u>     | <u><u>\$79,476.15</u></u>  |                        |                        |

Checks Written for Period 08/30/17 Thru 09/12/17

| <u>Register #</u>                            | <u>Fund Title</u>       | <u>Amount</u>             | <u>Voided Checks</u> | <u>Adjusted Amount</u>    | <u>Beg Check #</u> | <u>End Check #</u> |
|----------------------------------------------|-------------------------|---------------------------|----------------------|---------------------------|--------------------|--------------------|
| 811708531                                    | Diversified Agency Fund | 5,351.48                  | 0.00                 | 5,351.48                  | 81*0048027         | 81*0048032         |
| 811709209                                    | Diversified Agency Fund | 10,281.83                 | 0.00                 | 10,281.83                 | 81*0048033         | 81*0048046         |
| 811709312                                    | Diversified Agency Fund | 2,476.68                  | 0.00                 | 2,476.68                  | 81*0048047         | 81*0048051         |
| <b>Total Fund 81 Diversified Agency Fund</b> |                         | <u><u>\$18,109.99</u></u> | <u><u>\$0.00</u></u> | <u><u>\$18,109.99</u></u> |                    |                    |

**SUMMARY**

|                                        |                                   |
|----------------------------------------|-----------------------------------|
| Total Fund 31 Bookstore Fund           | 268,014.40                        |
| Total Fund 71 Associated Students Fund | 824.11                            |
| Total Fund 76 Community Education Fund | 34,023.83                         |
| Total Fund 79 Diversified Trust Fund   | 79,476.15                         |
| Total Fund 81 Diversified Agency Fund  | 18,109.99                         |
| <b>Grand Total:</b>                    | <b><u><u>\$400,448.48</u></u></b> |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT  
From 07/01/2017 To 09/12/2017  
Board Meeting on 09/25/2017**

**BACKGROUND**

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

**ANALYSIS**

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

|                                                       |                                | <b>From</b>     | <b>To</b>       |
|-------------------------------------------------------|--------------------------------|-----------------|-----------------|
| <b><u>Fund 11: General Fund Unrestricted</u></b>      |                                |                 |                 |
| 1000                                                  | ACADEMIC SALARIES              | 4,295           |                 |
| 2000                                                  | CLASSIFIED SALARIES            |                 | 748             |
| 3000                                                  | EMPLOYEE BENEFITS              |                 | 444             |
| 4000                                                  | SUPPLIES & MATERIALS           | 21,080          |                 |
| 5000                                                  | OTHER OPERATING EXP & SERVICES |                 | 13,258          |
| 6000                                                  | CAPITAL OUTLAY                 |                 | 14,258          |
| 7900                                                  | RESERVE FOR CONTINGENCIES      | 3,333           |                 |
| <b>Total Transfer Fund 11</b>                         |                                | <b>\$28,708</b> | <b>\$28,708</b> |
| <b><u>Fund 12: General Fund Restricted</u></b>        |                                |                 |                 |
| 1000                                                  | ACADEMIC SALARIES              |                 | 14,887          |
| 2000                                                  | CLASSIFIED SALARIES            | 318             |                 |
| 3000                                                  | EMPLOYEE BENEFITS              | 3,114           |                 |
| 4000                                                  | SUPPLIES & MATERIALS           | 6,796           |                 |
| 5000                                                  | OTHER OPERATING EXP & SERVICES | 4,659           |                 |
| <b>Total Transfer Fund 12</b>                         |                                | <b>\$14,887</b> | <b>\$14,887</b> |
| <b><u>Fund 13: GF Unrestricted One-Time Funds</u></b> |                                |                 |                 |
| 1000                                                  | ACADEMIC SALARIES              | 2,976           |                 |
| 2000                                                  | CLASSIFIED SALARIES            |                 | 3,336           |
| 3000                                                  | EMPLOYEE BENEFITS              | 360             |                 |
| 4000                                                  | SUPPLIES & MATERIALS           |                 | 1,112           |
| 5000                                                  | OTHER OPERATING EXP & SERVICES | 235             |                 |
| 6000                                                  | CAPITAL OUTLAY                 | 877             |                 |
| <b>Total Transfer Fund 13</b>                         |                                | <b>\$4,448</b>  | <b>\$4,448</b>  |
| <b><u>Fund 33: Child Development Fund</u></b>         |                                |                 |                 |
| 1000                                                  | ACADEMIC SALARIES              | 12,900          |                 |
| 2000                                                  | CLASSIFIED SALARIES            | 28,320          |                 |
| 3000                                                  | EMPLOYEE BENEFITS              | 5,219           |                 |
| 4000                                                  | SUPPLIES & MATERIALS           |                 | 54,433          |
| 5000                                                  | OTHER OPERATING EXP & SERVICES | 7,994           |                 |
| <b>Total Transfer Fund 33</b>                         |                                | <b>\$54,433</b> | <b>\$54,433</b> |
| <b><u>Fund 41: Capital Outlay Projects Fund</u></b>   |                                |                 |                 |
| 4000                                                  | SUPPLIES & MATERIALS           |                 | 1,228           |
| 6000                                                  | CAPITAL OUTLAY                 | 1,228           |                 |
| <b>Total Transfer Fund 41</b>                         |                                | <b>\$1,228</b>  | <b>\$1,228</b>  |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT**

From 07/01/2017 To 09/12/2017

Board Meeting on 09/25/2017

| <b>BUDGET TRANSFERS</b>                           |                                | <b>From</b>    | <b>To</b>      |
|---------------------------------------------------|--------------------------------|----------------|----------------|
| <b><u>Fund 62: Workers' Compensation Fund</u></b> |                                |                |                |
| 2000                                              | CLASSIFIED SALARIES            |                | 6,000          |
| 3000                                              | EMPLOYEE BENEFITS              |                | 1,747          |
| 7900                                              | RESERVE FOR CONTINGENCIES      | 7,747          |                |
| <b>Total Transfer Fund 62</b>                     |                                | <b>\$7,747</b> | <b>\$7,747</b> |
| <br>                                              |                                |                |                |
| <b><u>Fund 79: Diversified Trust Fund</u></b>     |                                |                |                |
| 4000                                              | SUPPLIES & MATERIALS           |                | 258            |
| 5000                                              | OTHER OPERATING EXP & SERVICES | 258            |                |
| <b>Total Transfer Fund 79</b>                     |                                | <b>\$258</b>   | <b>\$258</b>   |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT  
From 07/01/2017 To 09/12/2017  
Board Meeting on 09/25/2017**

**BUDGET INCREASES AND DECREASES**

|                                                       |                                | Revenue          | Appropriation    |
|-------------------------------------------------------|--------------------------------|------------------|------------------|
| <b><u>Fund 12: General Fund Restricted</u></b>        |                                |                  |                  |
| 8100                                                  | FEDERAL REVENUES               | 300,413          |                  |
| 8600                                                  | STATE REVENUES                 | 34,962           |                  |
| 1000                                                  | ACADEMIC SALARIES              |                  | 75,538           |
| 2000                                                  | CLASSIFIED SALARIES            |                  | 87,296           |
| 3000                                                  | EMPLOYEE BENEFITS              |                  | 43,717           |
| 4000                                                  | SUPPLIES & MATERIALS           |                  | 4,600            |
| 5000                                                  | OTHER OPERATING EXP & SERVICES |                  | 116,651          |
| 6000                                                  | CAPITAL OUTLAY                 |                  | 73               |
| 7000                                                  | OTHER OUTGO                    |                  | 7,500            |
| <b>Total Transfer Fund 12</b>                         |                                | <b>\$335,375</b> | <b>\$335,375</b> |
| <b><u>Fund 13: GF Unrestricted One-Time Funds</u></b> |                                |                  |                  |
| 8800                                                  | LOCAL REVENUES                 | 635              |                  |
| 2000                                                  | CLASSIFIED SALARIES            |                  | 493              |
| 3000                                                  | EMPLOYEE BENEFITS              |                  | 142              |
| <b>Total Transfer Fund 13</b>                         |                                | <b>\$635</b>     | <b>\$635</b>     |

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

**RECOMMENDATION**

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT  
From 07/01/2017 To 09/12/2017  
Board Meeting on 09/25/2017**

This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

| <b>BUDGET TRANSFERS</b>                                                                        |                                | <b>From</b>                | <b>To</b>       |
|------------------------------------------------------------------------------------------------|--------------------------------|----------------------------|-----------------|
| <b><u>Fund 11: General Fund Unrestricted</u></b>                                               |                                |                            |                 |
| <b>B021723</b>                                                                                 | <b>09/12/17</b>                |                            |                 |
| 2000                                                                                           | CLASSIFIED SALARIES            |                            | 2,582           |
| 3000                                                                                           | EMPLOYEE BENEFITS              |                            | 751             |
| 7900                                                                                           | RESERVE FOR CONTINGENCIES      | 3,333                      |                 |
|                                                                                                |                                | <b>\$3,333</b>             | <b>\$3,333</b>  |
| <b>Total Reference B021723</b>                                                                 |                                |                            |                 |
| <b>Reason:</b>                                                                                 |                                | Adjustment                 |                 |
| <b>Description:</b> Increase of change in psn: Briceno, Y. Aux Svcs to Inf. Systms Specialist. |                                |                            |                 |
| <b><u>Fund 33: Child Development Fund</u></b>                                                  |                                |                            |                 |
| <b>B021764</b>                                                                                 | <b>09/12/17</b>                |                            |                 |
| 1000                                                                                           | ACADEMIC SALARIES              | 12,900                     |                 |
| 2000                                                                                           | CLASSIFIED SALARIES            | 21,345                     |                 |
| 3000                                                                                           | EMPLOYEE BENEFITS              | 3,209                      |                 |
| 4000                                                                                           | SUPPLIES & MATERIALS           |                            | 45,448          |
| 5000                                                                                           | OTHER OPERATING EXP & SERVICES | 7,994                      |                 |
|                                                                                                |                                | <b>\$45,448</b>            | <b>\$45,448</b> |
| <b>Total Reference B021764</b>                                                                 |                                |                            |                 |
| <b>Reason:</b>                                                                                 |                                | Special Project Adjustment |                 |
| <b>Description:</b> Fund instructional supplies for each center                                |                                |                            |                 |
| <b><u>Fund 62: Workers' Compensation Fund</u></b>                                              |                                |                            |                 |
| <b>B021765</b>                                                                                 | <b>09/12/17</b>                |                            |                 |
| 2000                                                                                           | CLASSIFIED SALARIES            |                            | 6,000           |
| 3000                                                                                           | EMPLOYEE BENEFITS              |                            | 1,747           |
| 7900                                                                                           | RESERVE FOR CONTINGENCIES      | 7,747                      |                 |
|                                                                                                |                                | <b>\$7,747</b>             | <b>\$7,747</b>  |
| <b>Total Reference B021765</b>                                                                 |                                |                            |                 |
| <b>Reason:</b>                                                                                 |                                | Adjustment                 |                 |
| <b>Description:</b> Fund out of class assign: Diane Hill #1028030 WOC assignmtns admin. scty.  |                                |                            |                 |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT  
From 07/01/2017 To 09/12/2017  
Board Meeting on 09/25/2017**

**BUDGET INCREASES AND DECREASES**

**Revenue    Appropriation**

**Fund 12: General Fund Restricted**

**B021741    09/12/17**

|      |                                |         |        |
|------|--------------------------------|---------|--------|
| 8100 | FEDERAL REVENUES               | 300,413 |        |
| 1000 | ACADEMIC SALARIES              |         | 75,538 |
| 2000 | CLASSIFIED SALARIES            |         | 87,296 |
| 3000 | EMPLOYEE BENEFITS              |         | 43,717 |
| 4000 | SUPPLIES & MATERIALS           |         | 3,800  |
| 5000 | OTHER OPERATING EXP & SERVICES |         | 82,562 |
| 7000 | OTHER OUTGO                    |         | 7,500  |

**Total Reference B021741**

**\$300,413            \$300,413**

**Reason:**        New Budget

**Description:** PJ#1705 Regular SSS-Yr. 1 Board approved 9/11/17.

**B021743    09/12/17**

|      |                                |        |        |
|------|--------------------------------|--------|--------|
| 8600 | STATE REVENUES                 | 34,962 |        |
| 4000 | SUPPLIES & MATERIALS           |        | 800    |
| 5000 | OTHER OPERATING EXP & SERVICES |        | 34,089 |
| 6000 | CAPITAL OUTLAY                 |        | 73     |

**Total Reference B021743**

**\$34,962            \$34,962**

**Reason:**        New Budget

**Description:** SP#2330-EEO

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****DISTRICT OFFICE – BUSINESS OPERATIONS/FISCAL SERVICES**

|         |                                                              |                          |
|---------|--------------------------------------------------------------|--------------------------|
| To:     | Board of Trustees                                            | Date: September 25, 2017 |
| Re:     | Adoption of Resolution No. 17-23 – Conflict of Interest Code |                          |
| Action: | Request for Adoption                                         |                          |

**BACKGROUND**

On October 10, 2016 the Rancho Santiago Community College District (RSCCD) Board of Trustees approved amendments to its' Conflict of Interest Code as required by Government Code Section 87300 of the Political Reform Act of 1974. Pursuant to Government Code Section 87306.5(b), the Orange County Board of Supervisors, as the code reviewing body for the District, has requested that the RSCCD conduct a review of its' Conflict of Interest Code as necessary and, if a change in the Code is necessitated by changed circumstances, submit an amended Code to the County. The amended Code will become effective upon approval by the County Board of Supervisors.

**ANALYSIS**

Consistent with the advisory opinions issued by the Fair Political Practices Commission (FPPC), the District's existing Conflict of Interest Code (Exhibit A) is revised to reflect changes in positions that are new, corrections, deleted or added due to reorganizations. The RSCCD Board of Trustees approved the amended Code at the July 17, 2017 Board meeting, the approved Code was then submitted to the Orange County Clerk of the Board's office for submission and approval by the Board of Supervisors at their August 22, 2017 meeting. Supervisor Spitzer requested that the Code submitted by RSCCD be reviewed and revised to update disclosure categories for several filer positions. The amended Code is attached.

Filers listed in Exhibit B shall file Statements of Economic Interest with the Orange County Clerk of the Board of Supervisors by electronic submission. Exhibit B includes an updated list of employees in positions, those positions listed as vacant are position affected by the changes to Exhibit A. Once Exhibit A has been approved, Exhibit B will be updated to reflect the employee in the position. The attached Resolution and Conflict of Interest Code has been reviewed and accepted, as is, by the Office of the Clerk of the Board. The attached Code is not in conflict with the District's current Board Policy 3821 – Gift Ban Policy.

**RECOMMENDATION**

It is recommended that the Board of Trustees adopt Resolution No. 17-23 - Conflict of Interest Code as presented.

|                 |                                                                          |                                |
|-----------------|--------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact:  | None                                                                     | Board Date: September 25, 2017 |
| Prepared by:    | Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services |                                |
| Submitted by:   | Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services |                                |
| Recommended by: | Raúl Rodríguez, Ph.D., Chancellor                                        |                                |

Resolution Number 17-23

RESOLUTION OF THE RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
ADOPTING A CONFLICT OF INTEREST CODE  
WHICH SUPERCEDES ALL PRIOR CONFLICT OF  
INTEREST CODES AND AMENDMENTS  
PREVIOUSLY ADOPTED

WHEREAS, the Political Reform Act of 1974, Government Code Section 81000 et. seq. (“the Act”), requires a local government agency to adopt a Conflict of Interest Code pursuant to the Act; and

WHEREAS, the Rancho Santiago Community College District has previously adopted a Conflict of Interest Code and that Code requires consistent updating; and

WHEREAS, amendments to the Act have in the past and foreseeably will in the future require conforming amendments to be made to the Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains terms for a standard model Conflict of Interest Code, which, together with amendments thereto, may be adopted by public agencies and incorporated by reference to save public agencies time and money by minimizing the actions required of such agencies to keep their codes in conformity with the Political Reform Act.

THEREFORE, BE IT RESOLVED:

Section 1. The terms of Title 2, California Code of Regulations, Section 18730 (Attachment A) and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, together with Exhibits A and B in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of Rancho Santiago Community College District.

Section 2. The provisions of all Conflict of Interest Codes and Amendments thereto previously adopted by Rancho Santiago Community College District and hereby superseded.

Section 3. The Filing Officer, the Vice Chancellor of Business Operations/Fiscal Services, or his designee, is hereby authorized to forward a copy of this Resolution to the Clerk of the Orange County Board of Supervisors for review and approval by the Orange County Board of Supervisors as required by California Government Code Section 87303.

NOW THEREFORE, BE IT RESOLVED, that the Rancho Santiago Community College District hereby adopts Resolution 17-23 adopting a Conflict of Interest Code which supersedes all prior Conflict of Interest Codes and Amendments previously adopted.

DATED the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Ayes:

Noes:

Absent:

Abstain:

---

Raúl Rodríguez, Ph.D.  
Secretary to the Board of Trustees



# Conflict of Interest Code EXHIBIT A (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Position                                                                                                   | Disclosure Category | Files With | Status                    |
|------------------------------------------------------------------------------------------------------------|---------------------|------------|---------------------------|
| Accounting Manager - Payroll                                                                               | OC-02               | COB        | Unchanged                 |
| Assistant Dean - Admissions & Records                                                                      | OC-02               | COB        | Unchanged                 |
| Assistant Dean - DSPS                                                                                      | OC-02               | COB        | Added                     |
| <b>Reason:</b> New position                                                                                |                     |            |                           |
| Assistant Dean - Financial Aid, Scholarships & Veterans                                                    | OC-02               | COB        | Unchanged                 |
| Assistant Dean - Student Services                                                                          | OC-02               | COB        | Unchanged                 |
| Assistant Director - Athletics & Sports Information                                                        | OC-02               | COB        | Unchanged                 |
| Assistant Director - OC Small Business Development Center                                                  | OC-02               | COB        | Unchanged                 |
| Assistant Director - Small Business Initiative                                                             | OC-02               | COB        | Unchanged                 |
| Assistant Vice Chancellor - Fiscal Services                                                                | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Assistant Vice Chancellor - FP, Dist. Const. & Sup. Svcs.                                                  | OC-01               | COB        | Renamed, Category Changed |
| <b>Reason:</b> Correction to title, Also, changing disclosure category description from OC-02 to an OC-01. |                     |            |                           |
| Assistant Vice Chancellor - Human Resources                                                                | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Assistant Vice Chancellor - Information Technology Services                                                | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Assistant Vice Chancellor - Workforce & Economic Development                                               | OC-01               | COB        | Added                     |
| <b>Reason:</b> New position                                                                                |                     |            |                           |
| Associate Dean - Business & Career Technical Education                                                     | OC-02               | COB        | Unchanged                 |
| Associate Dean - Counseling                                                                                | OC-02               | COB        | Renamed                   |
| <b>Reason:</b> Correction to title                                                                         |                     |            |                           |
| Associate Dean - Criminal Justice Academies                                                                | OC-01               | COB        | Renamed, Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Associate Dean - Disable Student Programs & Services                                                       | OC-02               | COB        | Unchanged                 |
| Associate Dean - EOPS                                                                                      | OC-02               | COB        | Unchanged                 |
| Associate Dean - Financial Aid                                                                             | OC-02               | COB        | Unchanged                 |
| Associate Dean - Fire Technology                                                                           | OC-01               | COB        | Renamed, Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Associate Dean - Health Sciences & Nursing                                                                 | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |



# Conflict of Interest Code EXHIBIT A (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Position                                                                                                   | Disclosure Category | Files With | Status                    |
|------------------------------------------------------------------------------------------------------------|---------------------|------------|---------------------------|
| Associate Dean - Instructional & Student Services                                                          | OC-02               | COB        | Renamed                   |
| <b>Reason:</b> Correction to title                                                                         |                     |            |                           |
| Associate Dean - Student Development                                                                       | OC-02               | COB        | Unchanged                 |
| Associate Director I - Child Development Center                                                            | OC-02               | COB        | Unchanged                 |
| Associate Director II - Child Development Center                                                           | OC-02               | COB        | Unchanged                 |
| Associate Director II, Early Head Start                                                                    | OC-02               | COB        | Added                     |
| <b>Reason:</b> Position added due to reorganization                                                        |                     |            |                           |
| Associate Registrar                                                                                        | OC-02               | COB        | Unchanged                 |
| Benefits Analyst                                                                                           | OC-02               | COB        | Unchanged                 |
| Board of Trustee                                                                                           | OC-01               | COB        | Unchanged                 |
| Bookstore Manager                                                                                          | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Bookstore Operations Specialist                                                                            | OC-02               | COB        | Unchanged                 |
| Budget, Forecasting & Analysis Manager                                                                     | OC-02               | COB        | Added                     |
| <b>Reason:</b> Position added due to reorganization                                                        |                     |            |                           |
| Buyer                                                                                                      | OC-02               | COB        | Unchanged                 |
| Campus Budget Manager                                                                                      | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Chancellor                                                                                                 | OC-01               | COB        | Unchanged                 |
| Chief - District Safety & Security                                                                         | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Consultant                                                                                                 | OC-30               | Agency     | Unchanged                 |
| Custodial Supervisor                                                                                       | OC-02               | COB        | Unchanged                 |
| Dean - Arts, Humanities & Social Sciences                                                                  | OC-01               | COB        | Renamed, Category Changed |
| <b>Reason:</b> Correction to title. Also, changing disclosure category description from OC-02 to an OC-01. |                     |            |                           |
| Dean - Business                                                                                            | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Dean - Business & Career Technical Education                                                               | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Dean - Counseling                                                                                          | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Dean - Counseling & Student Support Services                                                               | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |



# Conflict of Interest Code EXHIBIT A (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Position                                                                                                   | Disclosure Category | Files With | Status                    |
|------------------------------------------------------------------------------------------------------------|---------------------|------------|---------------------------|
| Dean - Enrollment & Support Services                                                                       | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Dean - Fine & Performing Arts                                                                              | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Dean - Human Services & Technology                                                                         | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Dean - Humanities & Social Sciences                                                                        | OC-01               | COB        | Renamed, Category Changed |
| <b>Reason:</b> Correction to title. Also, changing disclosure category description from OC-02 to an OC-01. |                     |            |                           |
| Dean - Inst. Effectiveness, Library & Learning Sup. Svcs.                                                  | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Dean - Instruction & Student Services                                                                      | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Dean - Kinesiology Health & Athletics                                                                      | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Dean - Mathematics & Sciences                                                                              | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Dean - Science, Mathematics & Health Science                                                               | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Dean - Student Affairs                                                                                     | OC-01               | COB        | Category Changed          |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01.                            |                     |            |                           |
| Director - Academic Support                                                                                | OC-02               | COB        | Unchanged                 |
| Director - ACT/Corporate Training                                                                          | OC-02               | COB        | Unchanged                 |
| Director - Auxiliary Services                                                                              | OC-02               | COB        | Unchanged                 |
| Director - Business & Career Technical Education                                                           | OC-02               | COB        | Deleted                   |
| <b>Reason:</b> Position was grant funded, grant has ended.                                                 |                     |            |                           |
| Director - Child Development Services, Quality Assurance                                                   | OC-02               | COB        | Added                     |
| <b>Reason:</b> New position due to reorganization                                                          |                     |            |                           |
| Director - College Advancement                                                                             | OC-01               | COB        | Added                     |
| <b>Reason:</b> New position                                                                                |                     |            |                           |
| Director - College Research                                                                                | OC-02               | COB        | Added                     |
| <b>Reason:</b> New position                                                                                |                     |            |                           |
| Director - Continuing Education Support Services                                                           | OC-02               | COB        | Unchanged                 |
| Director - Digital Media Center                                                                            | OC-01               | COB        | Category Changed          |



# Conflict of Interest Code EXHIBIT A (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Position                                                                        | Disclosure Category | Files With | Status    |
|---------------------------------------------------------------------------------|---------------------|------------|-----------|
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01. |                     |            |           |
| Director - District Research, Planning & Inst. Effectiveness                    | OC-02               | COB        | Added     |
| <b>Reason:</b> Correction to title                                              |                     |            |           |
| Director - Employment Services, Equity and Diversity                            | OC-02               | COB        | Renamed   |
| <b>Reason:</b> Correction to title                                              |                     |            |           |
| Director - Facility Planning, Dis. Construction & Sup. Svcs.                    | OC-02               | COB        | Unchanged |
| Director - Fire Instruction                                                     | OC-02               | COB        | Unchanged |
| Director - Global Trade & Logistics Initiative                                  | OC-02               | COB        | Unchanged |
| Director - Grants                                                               | OC-02               | COB        | Unchanged |
| Director - Information Comm. Tech/Digital Media Initiative                      | OC-02               | COB        | Added     |
| <b>Reason:</b> New position                                                     |                     |            |           |
| Director - Information Systems                                                  | OC-02               | COB        | Unchanged |
| Director - Institute for Workforce Development                                  | OC-02               | COB        | Added     |
| <b>Reason:</b> New position                                                     |                     |            |           |
| Director - LA/OC Regional Consortia - LA Director                               | OC-02               | COB        | Added     |
| <b>Reason:</b> New position                                                     |                     |            |           |
| Director - LA/OC Regional Consortia - OC Director                               | OC-02               | COB        | Added     |
| <b>Reason:</b> New position                                                     |                     |            |           |
| Director - Network & Communications                                             | OC-02               | COB        | Unchanged |
| Director - Public Affairs & Publications                                        | OC-02               | COB        | Unchanged |
| Director - Purchasing Services                                                  | OC-02               | COB        | Unchanged |
| Director - Research                                                             | OC-02               | COB        | Unchanged |
| Director - Retail, Hospitality & Tourism Initiative                             | OC-02               | COB        | Added     |
| <b>Reason:</b> New position                                                     |                     |            |           |
| Director - Small Business Development Center                                    | OC-02               | COB        | Unchanged |
| Director - Small Business Initiative                                            | OC-02               | COB        | Added     |
| <b>Reason:</b> New position                                                     |                     |            |           |
| Director - Special Programs                                                     | OC-02               | COB        | Unchanged |
| Director - Student Equity and Success                                           | OC-02               | COB        | Added     |
| <b>Reason:</b> New position                                                     |                     |            |           |
| Director - Workforce Education                                                  | OC-02               | COB        | Unchanged |
| Director I - Child Development Center                                           | OC-02               | COB        | Unchanged |
| Director II - Child Development Center                                          | OC-02               | COB        | Unchanged |



# Conflict of Interest Code EXHIBIT A (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Position                                                                        | Disclosure Category | Files With | Status           |
|---------------------------------------------------------------------------------|---------------------|------------|------------------|
| Director, Information Comm. Tech/Digital Media Initiative                       | OC-02               | COB        | Added            |
| <b>Reason:</b> New position                                                     |                     |            |                  |
| District Support Services Supervisor                                            | OC-01               | COB        | Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01. |                     |            |                  |
| Enrollment Reporting Manager                                                    | OC-02               | COB        | Unchanged        |
| Executive Director - Adult Education Block Grant                                | OC-01               | COB        | Added            |
| <b>Reason:</b> New grant funded position                                        |                     |            |                  |
| Executive Director - Child Development Services                                 | OC-01               | COB        | Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01. |                     |            |                  |
| Executive Director - College Advancement                                        | OC-01               | COB        | Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01. |                     |            |                  |
| Executive Director - Institute for Workforce Development                        | OC-01               | COB        | Added            |
| <b>Reason:</b> New position due to reorganization                               |                     |            |                  |
| Executive Director - Resource Development                                       | OC-01               | COB        | Added            |
| <b>Reason:</b> New position added due to reorganization                         |                     |            |                  |
| Executive Director, Digital Media Center                                        | OC-01               | COB        | Added            |
| <b>Reason:</b> New position                                                     |                     |            |                  |
| Facilities Manager                                                              | OC-01               | COB        | Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01. |                     |            |                  |
| Facilities Project Manager                                                      | OC-02               | COB        | Unchanged        |
| Graphic Communications Manager                                                  | OC-02               | COB        | Unchanged        |
| Internal Audit Manager                                                          | OC-01               | COB        | Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01. |                     |            |                  |
| Inventory, Delivery & Storage Supervisor                                        | OC-02               | COB        | Unchanged        |
| Lead Central Plant Operator                                                     | OC-02               | COB        | Added            |
| <b>Reason:</b> New position                                                     |                     |            |                  |
| Lieutenant - District Safety & Security                                         | OC-02               | COB        | Unchanged        |
| Maintenance Supervisor                                                          | OC-01               | COB        | Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01. |                     |            |                  |
| Manager - Fiscal Services                                                       | OC-02               | COB        | Unchanged        |
| President - Santa Ana College                                                   | OC-01               | COB        | Unchanged        |
| President - Santiago Canyon College                                             | OC-01               | COB        | Unchanged        |
| Project Manager                                                                 | OC-02               | COB        | Unchanged        |



## Conflict of Interest Code EXHIBIT A (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Position                                                                        | Disclosure Category | Files With | Status           |
|---------------------------------------------------------------------------------|---------------------|------------|------------------|
| Public Information Officer                                                      | OC-02               | COB        | Added            |
| <b>Reason:</b> New position                                                     |                     |            |                  |
| Publications & Electronic Media Manager                                         | OC-02               | COB        | Unchanged        |
| Registrar                                                                       | OC-02               | COB        | Unchanged        |
| Risk Manager                                                                    | OC-01               | COB        | Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01. |                     |            |                  |
| Sergeant - District Safety & Security                                           | OC-02               | COB        | Unchanged        |
| Vice Chancellor - Business Operations/Fiscal Services                           | OC-01               | COB        | Unchanged        |
| Vice Chancellor, Educational Services                                           | OC-01               | COB        | Unchanged        |
| Vice Chancellor, Human Resources                                                | OC-01               | COB        | Unchanged        |
| Vice President - Academic Affairs                                               | OC-01               | COB        | Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01. |                     |            |                  |
| Vice President - Administrative Services                                        | OC-01               | COB        | Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01. |                     |            |                  |
| Vice President - Continuing Education                                           | OC-01               | COB        | Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01. |                     |            |                  |
| Vice President - Student Services                                               | OC-01               | COB        | Category Changed |
| <b>Reason:</b> Changing disclosure category description from OC-02 to an OC-01. |                     |            |                  |

**Total: 118**



# Disclosure Descriptions EXHIBIT B (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Disclosure Category | Disclosure Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Status    |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| OC-01               | All interests in real property in Orange County, the authority or the District as applicable, as well as investments, business positions and sources of income (including gifts, loans and travel payments).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Unchanged |
| OC-02               | All investments, business positions and sources of income (including gifts, loans and travel payments).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Unchanged |
| OC-30               | Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The County Department Head/Director/General Manager/Superintendent/etc. may determine that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection. | Unchanged |

**Grand Total: 3**



## Master List of Agency Filers (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Last Name | First Name | Middle Name | Position                                             | Division | Category | Status           |
|-----------|------------|-------------|------------------------------------------------------|----------|----------|------------------|
| Abejar    | Esmeralda  |             | Campus Budget Manager                                |          | OC-01    | Category Changed |
| Adams     | Jennie     | R.          | Director - Auxiliary Services                        |          | OC-02    | Unchanged        |
| Allison   | Angela     |             | Director - Small Business Development Center         |          | OC-02    | Unchanged        |
| Alonzo    | Joseph     |             | Director - Special Programs                          |          | OC-02    | Unchanged        |
| Alvano    | Patricia   | Guevara     | Director - Continuing Education Support Services     |          | OC-02    | Unchanged        |
| Alvarez   | Claudia    | C.          | Board of Trustee                                     |          | OC-01    | Unchanged        |
| Arteaga   | Elizabeth  |             | Assistant Director - Small Business Initiative       |          | OC-02    | Unchanged        |
| Avedesian | Starr      |             | Associate Dean - Disable Student Programs & Services |          | OC-02    | Unchanged        |
| Babeshoff | Ruth       | M.          | Vice President - Student Services                    |          | OC-01    | Category Changed |
| Baker     | Scott      | E.          | Lieutenant - District Safety & Security              |          | OC-02    | Unchanged        |
| Barrios   | Arianna    | P.          | Board of Trustee                                     |          | OC-01    | Unchanged        |
| Bennett   | Laura      |             | Buyer                                                |          | OC-02    | Unchanged        |
| Bhandari  | Archana    |             | Director - Academic Support                          |          | OC-02    | Unchanged        |
| Birk      | John       | Frederick   | Director - Information Systems                       |          | OC-02    | Unchanged        |
| Bland     | Antoinette |             | Chief - District Safety & Security                   |          | OC-01    | Category Changed |
| Castellon | Maria      | Refugio     | Director I - Child Development Center                |          | OC-02    | Unchanged        |
| Chamorro  | Gustavo    |             | Director - Digital Media Center                      |          | OC-01    | Category Changed |

4.3 (11)



## Master List of Agency Filers (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Last Name         | First Name | Middle Name | Position                                     | Division | Category | Status                             |
|-------------------|------------|-------------|----------------------------------------------|----------|----------|------------------------------------|
| Chapple           | Felomina   |             | Buyer                                        |          | OC-02    | Unchanged                          |
| Chitlik           | Judyanne   |             | Vice Chancellor, Human Resources             |          | OC-01    | Unchanged                          |
| Coburn            | Allison    |             | Facilities Project Manager                   |          | OC-02    | Unchanged                          |
| Collins           | Michael    | Thomas      | Vice President - Administrative Services     |          | OC-01    | Category Changed                   |
| Comeau            | Carol      |             | Vice President - Academic Affairs            |          | OC-01    | Category Changed                   |
| Coopman           | Ronald     | George      | Associate Dean - Criminal Justice Academies  |          | OC-01    | Position Renamed, Category Changed |
| Cossio-Muniz      | Ruth       | Jacqueline  | Director - ACT/Corporate Training            |          | OC-02    | Unchanged                          |
| Coto              | Jennifer   |             | Dean - Counseling & Student Support Services |          | OC-01    | Category Changed                   |
| Covarrubias       | Deisy      |             | Director - Special Programs                  |          | OC-02    | Unchanged                          |
| Cowan             | Jerelyn    |             | Director II - Child Development Center       |          | OC-02    | Unchanged                          |
| Davis             | Stuart     | Leon        | Director - Information Systems               |          | OC-02    | Unchanged                          |
| Dominguez         | Gary       | M.          | Director - Fire Instruction                  |          | OC-02    | Unchanged                          |
| Duenas            | Gabriel    | Navarez     | Custodial Supervisor                         |          | OC-02    | Unchanged                          |
| Fasbinder         | Lori       | Elise       | Dean - Instruction & Student Services        |          | OC-01    | Category Changed                   |
| Files with Agency |            |             | Consultant                                   |          | OC-30    |                                    |
| Fonseca           | Frank      |             | Facilities Manager                           |          | OC-01    | Category Changed                   |
| Gascon            | Christine  | M.          | Director - Special Programs                  |          | OC-02    | Unchanged                          |

4.3 (12)



## Master List of Agency Filers (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Last Name  | First Name | Middle Name | Position                                              | Division | Category | Status           |
|------------|------------|-------------|-------------------------------------------------------|----------|----------|------------------|
| Gonzalez   | Yezid      | H.          | Director - Network & Communications                   |          | OC-02    | Unchanged        |
| Gonzalez   | Zeferina   |             | Director I - Child Development Center                 |          | OC-02    | Unchanged        |
| Gouldsmith | Kenneth    | R.          | Sergeant - District Safety & Security                 |          | OC-02    | Unchanged        |
| Grant      | Madeline   |             | Dean - Business                                       |          | OC-01    | Category Changed |
| Gusman     | Frances    |             | Vice President - Student Services                     |          | OC-01    | Category Changed |
| Hanna      | John       | R.          | Board of Trustee                                      |          | OC-01    | Unchanged        |
| Hardash    | Peter      | J.          | Vice Chancellor - Business Operations/Fiscal Services |          | OC-01    | Unchanged        |
| Harsen     | Eric       | A.          | Graphic Communications Manager                        |          | OC-02    | Unchanged        |
| Hernandez  | John       | C.          | President - Santiago Canyon College                   |          | OC-01    | Unchanged        |
| Hernandez  | Zeke       |             | Board of Trustee                                      |          | OC-01    | Unchanged        |
| Hoffman    | Simon      | Barton      | Dean - Human Services & Technology                    |          | OC-01    | Category Changed |
| Hopkins    | Dean       | Alan        | Publications & Electronic Media Manager               |          | OC-02    | Unchanged        |
| Huotari    | Monte      |             | Sergeant - District Safety & Security                 |          | OC-02    | Unchanged        |
| Iannaccone | Judith     | A.          | Director - Public Affairs & Publications              |          | OC-02    | Unchanged        |
| Isais      | Enriqueta  |             | Director I - Child Development Center                 |          | OC-02    | Unchanged        |
| Jaeger     | Carl       | Randolph    | Enrollment Reporting Manager                          |          | OC-02    | Unchanged        |

4.3 (13)



## Master List of Agency Filers (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Last Name | First Name | Middle Name | Position                                                    | Division | Category | Status                             |
|-----------|------------|-------------|-------------------------------------------------------------|----------|----------|------------------------------------|
| Jaffray   | Shelly     | Catherine   | Dean - Humanities & Social Sciences                         |          | OC-01    | Position Renamed, Category Changed |
| Jeffery   | William    | F.          | Bookstore Manager                                           |          | OC-01    | Category Changed                   |
| Johnson   | Tove       |             | Accounting Manager - Payroll                                |          | OC-02    | Unchanged                          |
| Jones     | Ronald     | S.          | Custodial Supervisor                                        |          | OC-02    | Unchanged                          |
| Jordan    | Loretta    | M.          | Dean - Student Affairs                                      |          | OC-01    | Category Changed                   |
| Kennedy   | James      | S.          | Vice President - Continuing Education                       |          | OC-01    | Category Changed                   |
| Kikawa    | Eve        | S.          | Dean - Fine & Performing Arts                               |          | OC-01    | Category Changed                   |
| Kosko     | Christine  | Faith       | Dean - Instruction & Student Services                       |          | OC-01    | Category Changed                   |
| Krichmar  | Lee        |             | Assistant Vice Chancellor - Information Technology Services |          | OC-01    | Category Changed                   |
| Kruizenga | Alicia     |             | Dean - Student Affairs                                      |          | OC-01    | Category Changed                   |
| Labrado   | Lawrence   | R.          | Board of Trustee                                            |          | OC-01    | Unchanged                          |
| Lawson    | Cassell    | Avon        | Dean - Business & Career Technical Education                |          | OC-01    | Category Changed                   |
| Leon      | Christine  | Mary        | Associate Dean - EOPS                                       |          | OC-02    | Unchanged                          |
| Liang     | Mark       | Chong-Mou   | Dean - Enrollment & Support Services                        |          | OC-01    | Category Changed                   |
| Linnell   | Janneth    |             | Executive Director - Child Development Services             |          | OC-01    | Category Changed                   |
| Lipiz     | Nilo       | E.          | Dean - Instruction & Student Services                       |          | OC-01    | Category Changed                   |

4.3 (14)



## Master List of Agency Filers (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Last Name       | First Name | Middle Name | Position                                                  | Division | Category | Status                             |
|-----------------|------------|-------------|-----------------------------------------------------------|----------|----------|------------------------------------|
| Love            | Janice     | M.          | Director - Research                                       |          | OC-02    | Unchanged                          |
| Loya            | Diane      | S.          | Benefits Analyst                                          |          | OC-02    | Unchanged                          |
| Mahany          | Donald     | Edward      | Associate Dean - Fire Technology                          |          | OC-01    | Position Renamed, Category Changed |
| Manjarrez       | Janeth     |             | Director - Special Programs                               |          | OC-02    | Unchanged                          |
| Manson          | Robert     | G.          | Associate Dean - Financial Aid                            |          | OC-02    | Unchanged                          |
| Marasigan       | Elouise    | P.          | Director - Employment Services, Equity and Diversity      |          | OC-02    | Position Renamed                   |
| Martinez-Flores | Marilyn    |             | Vice President - Academic Affairs                         |          | OC-01    | Category Changed                   |
| Mathews         | Kimberly   | Marie       | Director - Special Programs                               |          | OC-02    | Unchanged                          |
| Matsumoto       | Carri      | Misayo      | Assistant Vice Chancellor - FP, Dist. Const. & Sup. Svcs. |          | OC-01    | Position Renamed, Category Changed |
| Maus            | Donald     |             | Risk Manager                                              |          | OC-01    | Category Changed                   |
| Melendez        | Joe        |             | Facilities Project Manager                                |          | OC-02    | Unchanged                          |
| Melendez        | Linda      | M.          | Director - Purchasing Services                            |          | OC-02    | Unchanged                          |
| Mendoza         | Nelida     |             | Board of Trustee                                          |          | OC-01    | Unchanged                          |
| Mercado-Cota    | Teresa     |             | Assistant Dean - Student Services                         |          | OC-02    | Unchanged                          |
| Miller          | Rebecca    | L.          | Associate Dean - Health Sciences & Nursing                |          | OC-01    | Category Changed                   |
| Mozaffari       | Leila      |             | Director - Small Business Development Center              |          | OC-02    | Unchanged                          |
| Nguyen          | Phuong     | T.          | Registrar                                                 |          | OC-02    | Unchanged                          |

4.3 (15)



## Master List of Agency Filers (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Last Name | First Name | Middle Name   | Position                                             | Division | Category | Status           |
|-----------|------------|---------------|------------------------------------------------------|----------|----------|------------------|
| Nguyen    | Tuyen      | Khac          | Assistant Dean - Admissions & Records                |          | OC-02    | Unchanged        |
| O'Connor  | Adam       | M.            | Assistant Vice Chancellor - Fiscal Services          |          | OC-01    | Category Changed |
| Oforlea   | Veronica   |               | Associate Dean - Disable Student Programs & Services |          | OC-02    | Unchanged        |
| Oropeza   | Alfonso    | Martinez      | Director - Academic Support                          |          | OC-02    | Unchanged        |
| Oviedo    | Alex       |               | District Support Services Supervisor                 |          | OC-01    | Category Changed |
| Pacheco   | Manuel     | R.            | Lieutenant - District Safety & Security              |          | OC-02    | Unchanged        |
| Perez     | Enrique    |               | Vice Chancellor, Educational Services                |          | OC-01    | Unchanged        |
| Pham      | MyLe       | Thi           | Director II - Child Development Center               |          | OC-02    | Unchanged        |
| Pham      | Nga        | T.            | Director - Research                                  |          | OC-02    | Unchanged        |
| Prado     | Francisco  |               | Sergeant - District Safety & Security                |          | OC-02    | Unchanged        |
| Priest    | Michelle   |               | Dean - Science, Mathematics & Health Science         |          | OC-01    | Category Changed |
| Pruznick  | Jennifer   | Lynn          | Associate Director II - Child Development Center     |          | OC-02    | Unchanged        |
| Rizvi     | Syed       | Aijaz Mustafa | Dean - Enrollment & Support Services                 |          | OC-01    | Category Changed |
| Rodriguez | Russell    | Raul          | Chancellor                                           |          | OC-01    | Unchanged        |
| Rodriguez | Sergio     |               | Project Manager                                      |          | OC-02    | Unchanged        |

4.3 (16)



## Master List of Agency Filers (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Last Name | First Name | Middle Name | Position                                                     | Division | Category | Status           |
|-----------|------------|-------------|--------------------------------------------------------------|----------|----------|------------------|
| Romero    | Christina  |             | Executive Director - College Advancement                     |          | OC-01    | Category Changed |
| Rose      | Linda      | D.          | President - Santa Ana College                                |          | OC-01    | Unchanged        |
| Sanchez   | Angelo     | Heller      | Maintenance Supervisor                                       |          | OC-01    | Category Changed |
| Santoyo   | Sarah      | Ruth        | Director - Grants                                            |          | OC-02    | Unchanged        |
| Satele    | Arleen     | G.          | Vice President - Administrative Services                     |          | OC-01    | Category Changed |
| Serna     | Israel     |             | Director - Small Business Development Center                 |          | OC-02    | Unchanged        |
| Sotelo    | Sergio     | R.          | Dean - Instruction & Student Services                        |          | OC-01    | Category Changed |
| Steffens  | John       | D.          | Associate Dean - Student Development                         |          | OC-02    | Position Changed |
| Stewart   | Lynn       | Ann         | Director - Global Trade & Logistics Initiative               |          | OC-02    | Unchanged        |
| Stringer  | Martin     | Robert      | Dean - Mathematics & Sciences                                |          | OC-01    | Category Changed |
| Taylor    | Darryl     | Samuel      | Director - Facility Planning, Dis. Construction & Sup. Svcs. |          | OC-02    | Unchanged        |
| Toner     | Jose       | Armando     | Inventory, Delivery & Storage Supervisor                     |          | OC-02    | Unchanged        |
| Tran      | Sheena     | Du          | Internal Audit Manager                                       |          | OC-01    | Category Changed |
| Truong    | Huey       | Christopher | Registrar                                                    |          | OC-02    | Unchanged        |
| Vacant    |            |             | Assistant Dean - DSPS                                        |          | OC-02    |                  |

4.3 (17)



## Master List of Agency Filers (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Last Name | First Name | Middle Name | Position                                                     | Division | Category | Status |
|-----------|------------|-------------|--------------------------------------------------------------|----------|----------|--------|
| Vacant    |            |             | Assistant Dean - Financial Aid, Scholarships & Veterans      |          | OC-02    |        |
| Vacant    |            |             | Assistant Director - Athletics & Sports Information          |          | OC-02    |        |
| Vacant    |            |             | Assistant Director - OC Small Business Development Center    |          | OC-02    |        |
| Vacant    |            |             | Assistant Vice Chancellor - Workforce & Economic Development |          | OC-01    |        |
| Vacant    |            |             | Associate Dean - Business & Career Technical Education       |          | OC-02    |        |
| Vacant    |            |             | Associate Dean - Counseling                                  |          | OC-02    |        |
| Vacant    |            |             | Associate Dean - Instructional & Student Services            |          | OC-02    |        |
| Vacant    |            |             | Associate Director I - Child Development Center              |          | OC-02    |        |
| Vacant    |            |             | Associate Director II, Early Head Start                      |          | OC-02    |        |
| Vacant    |            |             | Associate Registrar                                          |          | OC-02    |        |
| Vacant    |            |             | Budget, Forecasting & Analysis Manager                       |          | OC-02    |        |
| Vacant    |            |             | Dean - Counseling                                            |          | OC-01    |        |
| Vacant    |            |             | Dean - Kinesiology Health & Athletics                        |          | OC-01    |        |
| Vacant    |            |             | Director - Child Development Services, Quality Assurance     |          | OC-02    |        |

4.3 (18)



## Master List of Agency Filers (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Last Name | First Name | Middle Name | Position                                                     | Division | Category | Status |
|-----------|------------|-------------|--------------------------------------------------------------|----------|----------|--------|
| Vacant    |            |             | Director - College Advancement                               |          | OC-01    |        |
| Vacant    |            |             | Director - College Research                                  |          | OC-02    |        |
| Vacant    |            |             | Director - District Research, Planning & Inst. Effectiveness |          | OC-02    |        |
| Vacant    |            |             | Director - Information Comm. Tech/Digital Media Initiative   |          | OC-02    |        |
| Vacant    |            |             | Director - Institute for Workforce Development               |          | OC-02    |        |
| Vacant    |            |             | Director - LA/OC Regional Consortia - LA Director            |          | OC-02    |        |
| Vacant    |            |             | Director - LA/OC Regional Consortia - OC Director            |          | OC-02    |        |
| Vacant    |            |             | Director - Retail, Hospitality & Tourism Initiative          |          | OC-02    |        |
| Vacant    |            |             | Director - Small Business Initiative                         |          | OC-02    |        |
| Vacant    |            |             | Director - Student Equity and Success                        |          | OC-02    |        |
| Vacant    |            |             | Director - Workforce Education                               |          | OC-02    |        |
| Vacant    |            |             | Director, Information Comm. Tech/Digital Media Initiative    |          | OC-02    |        |
| Vacant    |            |             | Executive Director - Adult Education Block Grant             |          | OC-01    |        |
| Vacant    |            |             | Executive Director - Institute for Workforce Development     |          | OC-01    |        |

4.3 (19)



## Master List of Agency Filers (Final Draft)

**Entity:** College Districts

**Agency:** Rancho Santiago Community College District

| Last Name      | First Name  | Middle Name | Position                                                  | Division | Category | Status                             |
|----------------|-------------|-------------|-----------------------------------------------------------|----------|----------|------------------------------------|
| Vacant         |             |             | Executive Director - Resource Development                 |          | OC-01    |                                    |
| Vacant         |             |             | Executive Director, Digital Media Center                  |          | OC-01    |                                    |
| Vacant         |             |             | Lead Central Plant Operator                               |          | OC-02    |                                    |
| Vacant         |             |             | Manager - Fiscal Services                                 |          | OC-02    |                                    |
| Vacant         |             |             | Public Information Officer                                |          | OC-02    |                                    |
| Vakil          | David       |             | Dean - Arts, Humanities & Social Sciences                 |          | OC-01    | Position Renamed, Category Changed |
| Van            | Connie      |             | Associate Director II - Child Development Center          |          | OC-02    | Unchanged                          |
| Vargas-Navarro | Jose        | F.          | Vice President - Continuing Education                     |          | OC-01    | Category Changed                   |
| Voelcker       | Aaron       | James       | Dean - Inst. Effectiveness, Library & Learning Sup. Svcs. |          | OC-01    | Category Changed                   |
| Wahl           | Susan       | R.          | Director II - Child Development Center                    |          | OC-02    | Unchanged                          |
| Wert           | Raymond     |             | Sergeant - District Safety & Security                     |          | OC-02    | Unchanged                          |
| Wild           | Christopher | R.          | Bookstore Operations Specialist                           |          | OC-02    | Unchanged                          |
| Winter         | Alistair    |             | Assistant Vice Chancellor - Human Resources               |          | OC-01    | Category Changed                   |
| Yarbrough      | Phillip     | E.          | Board of Trustee                                          |          | OC-01    | Unchanged                          |

**Grand Total: 155**

4.3 (20)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

|         |                                                                                                                                              |                          |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| To:     | Board of Trustees                                                                                                                            | Date: September 25, 2017 |
| Re:     | Approval of Amendment to Agreement with Marx Okubo Associates, Inc. for Districtwide Access Compliance Consulting Services for Various Sites |                          |
| Action: | Request for Approval                                                                                                                         |                          |

**BACKGROUND:**

This is an amendment to an existing agreement with Marx Okubo Associates, Inc. for additional districtwide access compliance consulting services. The firm has been assisting the district for the last year developing and implementing projects from the Blaser settlement agreement at Santiago Canyon College (SCC), Office of Civil Rights self-audit findings at SCC, and other notable deficiencies from facility assessment surveys currently in progress as part of the ongoing efforts to update the ADA Transition Plan Self-Assessment over the course of this current fiscal year (anticipated to be complete in June 2018). The firm has been assisting the district this last year scoping out work, developing phasing plans, schedules and budgets to meet deadlines that are required over the next 5-8 years.

The district has and will continue to have an on-going need to adjust manpower based on the number of barrier removal projects for several on-going years. The barrier removal projects anticipated over the next three years are being coordinated with the State Scheduled Maintenance funding timelines as many of these projects are being funded through the barrier removal funding provided by the State to leverage these funds to make required improvements. Based on a current assessment of work through 2019, the district has a need to increase manpower to support the immediate project needs to meet certain deadlines. As a result of the work undertaken by this firm, the Blaser Settlement deficiency items are being completed in a timely fashion and are on track according to the terms of settlement dates. To date at SCC, the district has achieved correcting the following noted deficiencies as part of the settlement: 79 out of 418 for exterior (18.9%), 117 completed out of 241 items for interior (48%).

On May 31, 2016, the Board of Trustees approved an agreement with Marx Okubo Associates, Inc. for Districtwide Access Compliance Consulting Services for Various Sites – to see original agreement, please [click here](#).

**ANALYSIS:**

A Request for Qualifications/Request for Proposal (RFQ/RFP) #1516-130 was advertised on December 18, 2015 with a response deadline of January 15, 2016. The District received a response from four (4) firms; Sillman Wright Architects (San Diego), Partner Engineering and Science, Inc. (Torrance), Marx/Okubo Associates, Inc. (Irvine) and Creative Design Associates, Inc. (City of Industry). A selection committee convened to review the proposals on January 22, 2016, and interviewed all firms on February 11, 2016. Marx Okubo Associates, Inc. was recommended by the selection committee by consensus as one of the two firms that will assist the District in this work based upon a thorough review and the culmination of their RFQ/RFP response, experience, team members, approach to the project, fee, schedule and familiarity with similar project types.

On August 18, 2017, a selection committee convened to interview additional team members from Marx Okubo Associates, Inc. to supplement the need for districtwide access compliance consulting services.

Initially the contract started out with a not to exceed amount of \$250,000 based on an unknown amount of projects until projects could be appropriately scoped out and developed. Based on the scoping of work and project development achieved in the last year with the assistance of Marx Okubo Associates, Inc. project managers and Certified Access Specialists (CAsp), it is now recommended to increase the manpower needed to support on-going efforts related to project development and implementation. The amendment increases the contract by \$1,073,000 with a total revised amount at \$1,323,000 through 2019. The annual expenses estimated and anticipated with the contract is approximately \$486,000. The amendment and total not to exceed amount includes the following estimated costs:

|                                           |                        |
|-------------------------------------------|------------------------|
| Year 2017 Remaining (10/1/17 – 12/31/17): | \$ 101,000             |
| Year 2018 (1/1/18 – 12/31/18):            | \$ 486,000             |
| Year 2019 (1/1/19 – 12/31/19):            | \$ 486,000             |
| Amendment Amount:                         | \$1,073,000 (Subtotal) |
| Existing Contract Amount:                 | \$ 250,000             |
| Total Not to Exceed Contract Amount:      | \$1,323,000 (Total)    |

The contract duration is through December 31, 2019. Marx Okubo Associates, Inc. has agreed to reduce hourly rates by \$10 per position type for the remainder of the duration of the contract. The District has reviewed the fee and it is reasonable and within industry standards.

This agreement is funded by Capital Outlay Funds.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the amendment to agreement with Marx Okubo Associates, Inc. for Districtwide Access Compliance Consulting Services for Various Sites as presented.

|                 |                                                                                                              |                                |
|-----------------|--------------------------------------------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact:  | \$1,073,000 (not to exceed)                                                                                  | Board Date: September 25, 2017 |
| Prepared by:    | Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services |                                |
| Submitted by:   | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services                                       |                                |
| Recommended by: | Raúl Rodríguez, Ph.D., Chancellor                                                                            |                                |

# Board Agreement Summary

**Board Date: 9/25/17**

Project: Access Compliance

Site: **Santa Ana College,  
Santiago Canyon College,  
District Office, Digital Media  
Center, Centennial Education  
Center, Orange County Sheriff's  
Regional Training Academy**

---

Consultants: **Marx Okubo Associates, Inc.**

---

Type of Service: **Consultant Services for Districtwide Access Compliance Project Management**

---

| <b>Agreement Summary</b>      | <b>Amount</b>         | <b>Reimbursables</b> | <b>Start</b> | <b>Duration</b><br><b>End</b> |
|-------------------------------|-----------------------|----------------------|--------------|-------------------------------|
| Original Contract Amount      | \$245,000.00          | \$ 5,000.00          | 6/1/2016     | 12/31/2019                    |
| Amendment #1                  | \$1,073,000.00        |                      | 6/1/2016     | 12/31/2019                    |
| <b>Total Agreement Amount</b> | <b>\$1,323,000.00</b> |                      |              |                               |

---

---

**AGREEMENT NO: 0197.00/ DESCRIPTION:**

---

Amendment #2 for additional consulting services.

This agreement #0197.00 and any amendments are incorporated herein by reference and are included as part of the agenda.

---

**Total Proposed Amount:** **\$1,073,000.00**

---

**Contract End Date:** **12/31/2019**

---

FIRST AMENDMENT TO AGREEMENT

THIS AMENDMENT to AGREEMENT is made this **15th** day of **AUGUST** in the year **2017**, between **MARX OKUBO ASSOCIATES, INC.** hereinafter referred to as “**CONSULTANT**” and the **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as “**DISTRICT**”.

WITNESSETH

The CONSULTANT and DISTRICT do mutually agree as follows:

1. To amend that certain AGREEMENT #0197.00 entered into on May 31, 2016 to provide districtwide access compliance services for the Rancho Santiago Community College District. Please amend the AGREEMENT to include the following:
  - A. By adding consultant staff per the attached Exhibit A to assist with planning, project development and executing projects consistent with duties as outlined in Exhibit A of the original agreement; and
  - B. By increasing the AGREEMENT amount by ONE MILLION SEVENTY THREE THOUSAND DOLLARS ONLY (\$1,073,000) from TWO HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS (\$250,000.00) for a total AGREEMENT amount of ONE MILLION THREE HUNDRED TWENTY-THREE THOUSAND DOLLARS ONLY (\$1,323,000).
  
2. Except as amended herein, the terms and conditions of AGREEMENT #0197.00 effective June 1, 2016, shall remain in full force and effect.

**MARX OKUBO ASSOCIATES, INC.**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

By \_\_\_\_\_

By \_\_\_\_\_

Print Name \_\_\_\_\_

Peter J. Hardash  
Vice Chancellor, Business Operations and Fiscal Services

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Email \_\_\_\_\_

**EXHIBIT “A”**

**1. Hourly Rates:**

The hourly rates below are amended from the original agreement and reduced by \$10 for the following:

| <b>Position:</b>     | <b>Name of Personnel:</b> | <b>Hourly Rate:</b>  |                     |
|----------------------|---------------------------|----------------------|---------------------|
|                      |                           | <b>Original Rate</b> | <b>Revised Rate</b> |
| Project Manager/CASp | Rick Martin               | \$175                | \$165               |
| Associate            | Joel Ochs                 | \$150                | \$140               |
| Project Coordinator  | Jane Cho                  | \$110                | \$100               |
|                      |                           |                      |                     |

The District reserves the right to change the staffing as it deems appropriate.

**2. Fee schedule:**

| <b>DURATION</b>                           | <b>ESTIMATED BREAKDOWN</b> |
|-------------------------------------------|----------------------------|
| <b>2017</b> (October, November, December) | \$101,000                  |
| <b>2018</b> (January through December)    | \$486,000                  |
| <b>2019</b> (January through December)    | \$486,000                  |
| <b>TOTAL NOT-TO-EXCEED AMENDMENT</b>      | <b>\$1,073,000</b>         |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

|         |                                                                                                  |                          |
|---------|--------------------------------------------------------------------------------------------------|--------------------------|
| To:     | Board of Trustees                                                                                | Date: September 25, 2017 |
| Re:     | Approval of Agreement for Central Plant Maintenance and Operations Services at Santa Ana College |                          |
| Action: | Request for Approval                                                                             |                          |

**BACKGROUND:**

This is a new service agreement for maintenance and operations of the new Central Plant facilities (CP) at Santa Ana College (SAC). The new CP currently under construction is anticipated to be substantially complete in January 2018, at which time it will be fully operational. The CP is a newly constructed 23,685-square-foot facility consisting of the following: two 600-ton water cooled chillers, glycol pumps, chilled/glycol heat exchanger, site distribution pumps, two cooling towers, condenser water pumps, and 66 ice storage tanks that will create ice at night (during off electrical peak hours) to provide chilled water for air conditioning cooling, thereby reducing electricity consumption during the day.

The SAC CP connects seven (7) buildings on the SAC campus to a centralized chilled water system with thermal energy storage (TES). Once in operation, the plant will meet the demands for providing chilled water to cool the seven existing buildings, and three new future buildings the Science Center, Johnson Student Center and the Russell Hall Replacement building referred to as the Health Sciences Building. This is Phase 1 build out of the Central Plant facility. These future three buildings will be connected to the CP during upcoming construction and capacity has been anticipated for such buildings in this first phase of build out. Eventually, all major buildings on campus will be connected to the CP.

The CP can be expanded in the future as additional buildings are constructed as part of the SAC Facility Master Plan. The college will have the ability to add one future cooling tower and over 20 additional ice storage tanks, including a third chiller should the need arise in future phases of build out. This centralized chilled water system is expected to reduce the overall energy consumption of the college. The CP is continuing to undergo commissioning activities as part of the project to ensure its performance efficiency is maintained.

The operation and maintenance of the CP requires trained, licensed and expert technical staff to perform recurring and continuous inspection, routine maintenance and periodic adjustments of equipment and energy management controls to maintain plant reliability and efficiency. This is a new maintenance and operations services agreement to provide comprehensive service to ensure the plant is operating daily, is maintained in accordance with equipment manufacturer's requirements and meets the operational demand by the College. The contractor is required to meet the performance specifications in the agreement in the most cost-effective manner in full consideration of the college operational schedule. In addition, the contractor is to provide training to current and future SAC maintenance staff to develop necessary in-house expertise to eventually transition operations and maintenance of certain CP equipment to college staff. There are some services provided such as water treatment for the cooling tower that are not undertaken by staff. The college will have the option to renew the contract annually for a maximum of five (5) years if needed.

**ANALYSIS:**

A Request for Qualifications and Proposals (RFQ/RFP) #1617-163 for Central Plant Equipment and Operations at Santa Ana College was advertised on April 11, 2017 with a due date of May 24, 2017. The District received three (3) responses from ACCO Engineered Systems, Inc. (Glendale), Emcor Services (Irvine) and Trane U.S., Inc. (Brea).

A selection committee convened on May 26, 2017 to review and paper screen the proposals. The committee decided to interview all three firms on June 2, 2017. The selection committee then requested that each firm submit its “best and final offer”. The firms submitted revised proposals on June 9, 2017. The selection committee convened on June 29, 2017 to review the revised proposals. The selection committee determined that the proposal submitted by ACCO Engineered Services represented the “best value” for the college as outlined in the RFQ/RFP criteria of review. Subsequently, a final meeting was held with ACCO Engineered Systems, Inc. on July 12, 2017.

The proposed agreement is a “time and materials” contract based on hourly rates for a not to exceed annual contract amount of \$300,000. This amount includes work for unscheduled repairs in the seven buildings to maintain the system’s operational efficiency if and only if such repairs are needed and ordered by the college. The payment to the contractor will be based on actual work performed if needed and hours worked.

District staff consulted with legal counsel, Sherman Wong who reviewed and assisted with the development of the RFQ/RFP process and the agreement. District staff conducted a due diligence review to ensure compliance with license and insurance requirements. In consideration of the above information, the selection committee recommends approval of the Agreement with ACCO Engineered Systems, Inc. for Central Plant Maintenance and Operations at Santa Ana College.

The anticipated start date is October 1, 2017. The college will have the ability to renew the contract on an annual basis for up to five (5) years maximum at a not to exceed amount of \$300,000 per year. The contract duration is up to five (5) years maximum beginning on October 1, 2017 and could be through September 30, 2022 if on an annual basis the college elects to renew such contract based on needs.

The total five (5) year breakdown is estimated as follows:

|                             |                                    |
|-----------------------------|------------------------------------|
| Year 1 (10/1/17 – 9/30/18): | \$300,000                          |
| Year 2 (10/1/18 – 9/30/19): | \$300,000 optional to renew        |
| Year 3 (10/1/19 – 9/30/20): | \$300,000 optional to renew        |
| Year 4 (10/1/20 – 9/30/21): | \$300,000 optional to renew        |
| Year 5 (10/1/21 – 9/30/22): | <u>\$300,000</u> optional to renew |
| Total Not to Exceed:        | \$1,500,000                        |

The contract amount is within the target budget on an annual basis, is competitive and within industry standards. The services are contracted on an annual basis and the college has the option to renew each year for up to five years maximum based on the needs of the campus.

The project is funded by SAC General Fund(s).

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the agreement for Central Plant Maintenance and Operations Services at Santa Ana College with ACCO Engineered Systems, Inc. as presented.

|                 |                                                                                                                                                                                                  |                                |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact:  | \$300,000 (annually not to exceed)                                                                                                                                                               | Board Date: September 25, 2017 |
| Prepared by:    | Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning,<br>District Construction and Support Services<br>Michael Collins, Vice President Administrative Services, Santa Ana<br>College |                                |
| Submitted by:   | Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services<br>Linda Rose, President, Santa Ana College                                                                               |                                |
| Recommended by: | Raúl Rodríguez, Ph.D, Chancellor                                                                                                                                                                 |                                |

# Board Agreement Summary

**Board Date: 9/25/17**

Project: Central Plant Maintenance & Operations

Site: **Santa Ana College**

---

Consultants: **ACCO Engineered Systems, Inc.**

---

Type of Service: Maintenance & Operations

---

| <b>Agreement Summary</b>      | <b>Amount</b>       | <b>Start</b> | <b>Duration<br/>End</b> |
|-------------------------------|---------------------|--------------|-------------------------|
| Original Contract Amount      | \$300,000.00        | 10/1/2017    | 9/30/2018               |
| <b>Total Agreement Amount</b> | <b>\$300,000.00</b> |              |                         |

---

---

**AGREEMENT NO: 0241.00/ DESCRIPTION:**

---

Central Plant Maintenance & Operations

This agreement #0241.00 is incorporated herein by reference and included as part of the agenda.

---

**Total Proposed Amount:** **\$300,000.00**

---

---

**Contract End Date:** **9/30/2018 \***

---

---

\* The District shall have four (4) options to extend the Terms to renew the agreement

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #      | Date       | Fund | Department                     | Description                    | Vendor Name                       | PO Amount |
|-------------|------------|------|--------------------------------|--------------------------------|-----------------------------------|-----------|
| 18-B0001229 | 7/17/2017  | 71   | Student Activities             | Other Operating Exp & Services | NEW ENGLAND BIOLABS INC           | 396.52    |
| 18-B0001230 | 7/17/2017  | 71   | Student Activities             | Other Operating Exp & Services | VWR FUNDING INC                   | 1,152.56  |
| 18-B0001231 | 7/17/2017  | 79   | Auxiliary Services Office      | Non-Instructional Supplies     | EDUCATIONAL TESTING SVC           | 225.00    |
| 18-B0001232 | 7/17/2017  | 81   | Auxiliary Services Office      | Agency Fund Liab Beg Fund Bal  | D4 SOLUTIONS INC.                 | 711.71    |
| 18-B0001233 | 7/17/2017  | 31   | Bookstore - Don Express        | Other Operating Exp & Services | BOYD & ASSOCIATES                 | 1,200.00  |
| 18-B0001234 | 7/17/2017  | 31   | Bookstore - Don Express        | Other Operating Exp & Services | TERMINIX INT'L CO. LP             | 500.00    |
| 18-B0001235 | 7/17/2017  | 31   | Bookstore - SAC                | Other Operating Exp & Services | MOBILE MINI, LLC                  | 2,000.00  |
| 18-B0001236 | 7/17/2017  | 31   | Bookstore - SAC                | Other Operating Exp & Services | NESTLE WATERS                     | 250.00    |
| 18-B0001237 | 7/17/2017  | 31   | Bookstore - SAC                | Other Operating Exp & Services | DE LAGE LANDEN FINANCIAL SERVICES | 4,500.00  |
| 18-B0001238 | 7/17/2017  | 31   | Bookstore - SAC                | Other Operating Exp & Services | OFFICE DEPOT BUSINESS SVCS        | 500.00    |
| 18-B0001239 | 7/17/2017  | 31   | Bookstore - SAC                | Freight Expense                | JET DELIVERY INC                  | 3,000.00  |
| 18-B0001240 | 7/17/2017  | 31   | Bookstore - SAC                | Freight Expense                | FEDEX                             | 12,000.00 |
| 18-B0001241 | 7/19/2017  | 81   | Auxiliary Services Office      | Agency Fund Liab Beg Fund Bal  | D3 SPORTS INC.                    | 876.65    |
| 18-B0001242 | 7/19/2017  | 79   | A&R Office - Credit            | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS        | 3,500.00  |
| 18-B0001243 | 7/19/2017  | 79   | A&R Office - Credit            | Lease Agreement - Equipment    | KONICA MINOLTA BUSINESS           | 1,500.00  |
| 18-B0001244 | 7/19/2017  | 79   | A&R Office - Credit            | Non-Instructional Supplies     | FONTIS SOLUTIONS                  | 4,249.80  |
| 18-B0001245 | 7/27/2017  | 79   | Auxiliary Services Office-Dist | Other Operating Exp & Services | NEWEGG BUSINESS INC.              | 94.38     |
| 18-B0001246 | 7/31/2017  | 79   | Admissions & Records           | Non-Instructional Supplies     | DON BOOKSTORE                     | 1,500.00  |
| 18-B0001247 | 8/1/2017 1 | 79   | Admissions & Records           | Non-Instructional Supplies     | DON BOOKSTORE                     | 1,000.00  |
| 18-B0001248 | 8/2/2017 1 | 79   | Auxiliary Services Office-Dist | Other Operating Exp & Services | PHOENIX GROUP INFORMATION SYSTEMS | 25,000.00 |
| 18-B0001249 | 8/2/2017 1 | 79   | Auxiliary Services Office-Dist | Other Operating Exp & Services | VENTEK INTERNATIONAL              | 11,880.00 |
| 18-B0001250 | 8/2/2017 1 | 79   | Auxiliary Services Office-Dist | Other Operating Exp & Services | SCHICK RECORDS MGMT               | 1,350.00  |
| 18-B0001251 | 8/2/2017 1 | 79   | Auxiliary Services Office-Dist | Other Operating Exp & Services | DE LAGE LANDEN FINANCIAL SERVICES | 6,920.00  |
| 18-B0001252 | 8/2/2017 1 | 79   | Auxiliary Services Office-Dist | Other Operating Exp & Services | BOYD & ASSOCIATES                 | 1,900.00  |
| 18-B0001253 | 8/2/2017 1 | 79   | Admissions & Records           | Non-Instructional Supplies     | IMAGE PRINTING SOLUTIONS          | 463.33    |
| 18-B0001254 | 8/2/2017 1 | 79   | Admissions & Records           | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS        | 800.00    |
| 18-B0001255 | 8/2/2017 1 | 79   | Auxiliary Services Office      | Non-Instructional Supplies     | STAPLES CONTRACT & COMMERCIAL INC | 4,000.00  |
| 18-B0001256 | 8/2/2017 1 | 79   | Auxiliary Services Office      | Food and Food Service Supplies | PARADISE SPRINGS DRINKING WATER   | 500.00    |
| 18-B0001257 | 8/3/2017 1 | 31   | Bookstore - SCC                | Other Operating Exp & Services | NEBRASKA BOOK COMPANY, INC.       | 1,500.00  |
| 18-B0001258 | 8/3/2017 1 | 31   | Bookstore - SCC                | Other Operating Exp & Services | BOYD & ASSOCIATES                 | 300.00    |
| 18-B0001259 | 8/3/2017 1 | 31   | Bookstore - SCC                | Freight Expense                | FEDEX                             | 12,000.00 |
| 18-B0001260 | 8/3/2017 1 | 31   | Bookstore - SCC                | Freight Expense                | JET DELIVERY INC                  | 12,000.00 |
| 18-B0001261 | 8/7/2017 1 | 79   | Auxiliary Services Office      | Contracted Services            | KAISER ROBERT                     | 2,210.00  |
| 18-B0001262 | 8/14/2017  | 79   | A&R Office - Credit            | Excess/Copies Useage           | KONICA MINOLTA BUSINESS           | 250.00    |
| 18-B0001263 | 8/15/2017  | 79   | Athletics                      | Transportation - Athletics     | AIRPORT VAN RENTAL INC            | 5,000.00  |
| 18-B0001264 | 8/15/2017  | 79   | Athletics                      | Transportation - Athletics     | SILVERADO STAGES, INC.            | 10,000.00 |
| 18-B0001266 | 8/15/2017  | 71   | Student Activities             | Other Operating Exp & Services | SMART & FINAL                     | 4,000.00  |

4.6(1)

No. 4.6

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #      | Date      | Fund | Department                     | Description                    | Vendor Name                                | PO Amount |
|-------------|-----------|------|--------------------------------|--------------------------------|--------------------------------------------|-----------|
| 18-B0001267 | 8/15/2017 | 71   | Student Activities             | Other Operating Exp & Services | CERTIFIED TRANSPORTATIONS                  | 1,251.00  |
| 18-B0001268 | 8/16/2017 | 79   | Auxiliary Services Office      | Contracted Services            | CARD INTEGRATORS INC                       | 1,150.00  |
| 18-B0001269 | 8/17/2017 | 79   | Admissions & Records           | Non-Instructional Supplies     | SCHICK RECORDS MGMT                        | 113.14    |
| 18-B0001270 | 8/17/2017 | 79   | International Student Program  | Lease Agreement - Equipment    | KONICA MINOLTA BUSINESS                    | 1,590.24  |
| 18-B0001271 | 8/17/2017 | 79   | International Student Program  | Lease Agreement - Equipment    | KONICA MINOLTA BUSINESS                    | 409.76    |
| 18-B0001272 | 8/17/2017 | 71   | Student Activities             | Other Operating Exp & Services | AMERICAN WEST RESTAURANT GROUP HOLDING LLC | 10,000.00 |
| 18-B0001273 | 8/25/2017 | 79   | Auxiliary Services Office      | Non-Instructional Supplies     | TRACSYSTEMS, INC                           | 1,200.00  |
| 18-P0047456 | 7/17/2017 | 11   | Public Affairs/Gov Rel Office  | Contracted Services            | DE LA TORRE-REED LILIAN                    | 1,300.00  |
| 18-P0047458 | 7/17/2017 | 12   | CJ/Academies                   | Instructional Supplies         | OFFICE DEPOT BUSINESS SVCS                 | 1,500.00  |
| 18-P0047461 | 7/17/2017 | 11   | Purchasing                     | Advertising                    | CALIFORNIA NEWSPAPERS PARTNERSHIP          | 3,000.00  |
| 18-P0047464 | 7/18/2017 | 12   | Resource Development           | Contracted Services            | MATA SUSANNE M                             | 20,000.00 |
| 18-P0047465 | 7/18/2017 | 33   | CDC Administration             | Contracted Services            | WALSVICK JENNIFER EILEEN                   | 24,000.00 |
| 18-P0047466 | 7/18/2017 | 12   | LA/OC Regional Consortia       | Contracted Services            | WILSON MARCIA RENE                         | 15,000.00 |
| 18-P0047467 | 7/18/2017 | 11   | Safety & Security Office       | Non-Instructional Supplies     | BEEGA'S BOYS                               | 5,000.00  |
| 18-P0047468 | 7/18/2017 | 11   | Safety & Security Office       | Non-Instructional Supplies     | GRP2 UNIFORMS INC                          | 14,500.00 |
| 18-P0047469 | 7/18/2017 | 11   | Maintenance                    | Contracted Services            | COAST ELECTRIC                             | 3,662.25  |
| 18-P0047470 | 7/18/2017 | 11   | Maintenance                    | Contracted Services            | D4 SOLUTIONS INC.                          | 9,197.83  |
| 18-P0047471 | 7/18/2017 | 12   | Continuing Education Division  | Bldg Impr - Relocation/Moving  | KING OFFICE SERVICES                       | 2,960.00  |
| 18-P0047472 | 7/18/2017 | 11   | Administrative Services Office | Other Licenses & Fees          | IXO INC                                    | 15,389.22 |
| 18-P0047473 | 7/18/2017 | 12   | Financial Aid Office           | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS                 | 6,300.00  |
| 18-P0047474 | 7/18/2017 | 41   | Facility Planning Office       | Site Improv - Contractor Svcs  | AMTEK CONSTRUCTION                         | 50,875.00 |
| 18-P0047475 | 7/18/2017 | 11   | Library Services               | Software License and Fees      | LIBRARY OF CONGRESS                        | 525.00    |
| 18-P0047477 | 7/18/2017 | 11   | Maintenance                    | Repair & Replacement Parts     | AAA ELECTRIC MOTOR SALES                   | 1,000.00  |
| 18-P0047478 | 7/18/2017 | 33   | EHS Administration             | Instructional Supplies         | YOUNG PS ACQUISITIONS, LLC                 | 54.27     |
| 18-P0047479 | 7/18/2017 | 12   | Academic Affairs Office        | Instructional Supplies         | CANDELA CORP                               | 3,000.00  |
| 18-P0047481 | 7/18/2017 | 12   | Student Equity                 | Non-Instructional Supplies     | WE DO GRAPHICS INC                         | 360.96    |
| 18-P0047482 | 7/18/2017 | 12   | Academic Affairs Office        | Instructional Supplies         | COMMERCIAL AQUATIC SVCS                    | 5,000.00  |
| 18-P0047483 | 7/18/2017 | 41   | Continuing Education Division  | Site Improv - Contractor Svcs  | SJD&B, INC.                                | 48,800.00 |
| 18-P0047484 | 7/18/2017 | 12   | Academic Affairs Office        | Instructional Supplies         | DUNN EDWARDS CORP                          | 600.00    |
| 18-P0047485 | 7/18/2017 | 11   | Maintenance                    | Repair & Replacement Parts     | JOHNSTONE SUPPLY                           | 3,000.00  |
| 18-P0047486 | 7/18/2017 | 11   | Maintenance                    | Non-Instructional Supplies     | WOODWARD'S ACE HARDWARE                    | 900.00    |
| 18-P0047487 | 7/18/2017 | 11   | Maintenance                    | Non-Instructional Supplies     | PARKHOUSE TIRE SERVICE INC                 | 500.00    |
| 18-P0047488 | 7/18/2017 | 11   | Maintenance                    | Repair & Replacement Parts     | WALTERS WHOLESALE ELECTRIC CO              | 1,000.00  |
| 18-P0047489 | 7/18/2017 | 12   | Safety & Parking - DO          | Contracted Repair Services     | SANTIAGO HILLS CAR CARE INC                | 3,000.00  |
| 18-P0047490 | 7/18/2017 | 11   | Maintenance & Operations       | Contracted Services            | HANNEMAN TIM                               | 3,322.78  |
| 18-P0047491 | 7/18/2017 | 11   | Maintenance & Operations       | Contracted Repair Services     | HANNEMAN TIM                               | 10,000.00 |
| 18-P0047492 | 7/18/2017 | 61   | Risk Management                | Equip-Vehicles >\$5,000        | YALE CHASE                                 | 9,709.09  |

4.6 (2)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #      | Date      | Fund | Department                     | Description                      | Vendor Name                              | PO Amount |
|-------------|-----------|------|--------------------------------|----------------------------------|------------------------------------------|-----------|
| 18-P0047493 | 7/18/2017 | 11   | Safety & Security Office       | Security Systems & Services      | TOTAL CORPORATE SOLUTIONS                | 1,308.00  |
| 18-P0047494 | 7/18/2017 | 12   | Safety & Parking - DO          | Contracted Repair Services       | ORANGE COUNTY MONSTER CARTS INC          | 4,000.00  |
| 18-P0047495 | 7/18/2017 | 11   | Maintenance                    | Repair & Replacement Parts       | HOME DEPOT                               | 8,000.00  |
| 18-P0047496 | 7/18/2017 | 12   | Media Services                 | Instructional Supplies           | HOME DEPOT                               | 500.00    |
| 18-P0047497 | 7/18/2017 | 11   | Maintenance                    | Non-Instructional Supplies       | HOME DEPOT                               | 2,000.00  |
| 18-P0047498 | 7/18/2017 | 11   | Continuing Education Division  | Non-Instructional Supplies       | HOME DEPOT                               | 5,000.00  |
| 18-P0047499 | 7/18/2017 | 11   | Maintenance                    | Non-Instructional Supplies       | GRAINGER                                 | 3,000.00  |
| 18-P0047500 | 7/18/2017 | 11   | Maintenance                    | Non-Instructional Supplies       | GRAINGER                                 | 7,000.00  |
| 18-P0047501 | 7/18/2017 | 12   | Counseling                     | Conference Expenses              | CAL STATE UNIV LOS ANGELES               | 255.00    |
| 18-P0047502 | 7/19/2017 | 13   | Educational Services Office    | Contracted Services              | DOUGLAS CATHERINE ANN                    | 5,200.00  |
| 18-P0047503 | 7/19/2017 | 12   | Counseling                     | Conference Expenses              | TANISHA L. BURRUS                        | 59.13     |
| 18-P0047504 | 7/19/2017 | 12   | Counseling                     | Conference Expenses              | SARA L. CONEY                            | 59.13     |
| 18-P0047505 | 7/19/2017 | 12   | Counseling                     | Conference Expenses              | LISET LLERENAS                           | 59.13     |
| 18-P0047506 | 7/19/2017 | 11   | Information Tech Svcs Office   | Conference Expenses              | COURTYARD MANAGEMENT CORPORATION         | 1,104.32  |
| 18-P0047507 | 7/19/2017 | 12   | Photography                    | Equip-All Other >\$1,000<\$5,000 | SAMY'S CAMERA                            | 4,736.69  |
| 18-P0047508 | 7/19/2017 | 11   | Maintenance                    | Contracted Repair Services       | ZARETSKY ENGINEERING SOLUTIONS           | 1,723.91  |
| 18-P0047509 | 7/19/2017 | 12   | Safety & Parking - DO          | Contracted Services              | FIRSTLINE SECURITY SYSTEMS INC           | 688.10    |
| 18-P0047510 | 7/19/2017 | 12   | Safety & Parking - DO          | Contracted Repair Services       | PATTERSON TIRE CO                        | 1,000.00  |
| 18-P0047511 | 7/19/2017 | 11   | Safety & Security Office       | Non-Instructional Supplies       | ORANGE COUNTY AUTO PARTS                 | 1,000.00  |
| 18-P0047512 | 7/19/2017 | 11   | Admin Services Office          | Postage                          | PURCHASE POWER                           | 900.00    |
| 18-P0047513 | 7/19/2017 | 12   | Health & Wellness              | Non-Instructional Supplies       | MCKESSON GENERAL MEDICAL CORP            | 1,200.00  |
| 18-P0047514 | 7/19/2017 | 12   | Health & Wellness              | Non-Instructional Supplies       | PHARMEDIX                                | 3,250.00  |
| 18-P0047515 | 7/19/2017 | 12   | Health & Wellness              | Non-Instructional Supplies       | PHARMEDIX                                | 7,000.00  |
| 18-P0047516 | 7/20/2017 | 11   | Humanities & Social Sci Office | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS               | 300.00    |
| 18-P0047517 | 7/20/2017 | 11   | District Wide Technology       | Non-Instructional Supplies       | CDW GOVERNMENT INC.                      | 102.91    |
| 18-P0047518 | 7/20/2017 | 12   | Kinesiology - Intercol Athlet  | Instructional Supplies           | NAT'L SPORTS APPAREL LLC                 | 2,634.71  |
| 18-P0047519 | 7/20/2017 | 12   | Kinesiology - Intercol Athlet  | Instructional Supplies           | NAT'L SPORTS APPAREL LLC                 | 678.62    |
| 18-P0047520 | 7/20/2017 | 12   | Kinesiology - Intercol Athlet  | Instructional Supplies           | NAT'L SPORTS APPAREL LLC                 | 869.63    |
| 18-P0047521 | 7/20/2017 | 12   | Kinesiology - Intercol Athlet  | Instructional Supplies           | NAT'L SPORTS APPAREL LLC                 | 459.69    |
| 18-P0047522 | 7/20/2017 | 12   | Kinesiology - Intercol Athlet  | Instructional Supplies           | NAT'L SPORTS APPAREL LLC                 | 837.64    |
| 18-P0047523 | 7/20/2017 | 12   | Kinesiology - Intercol Athlet  | Instructional Supplies           | EASTBAYFOOTLOCKER.COM                    | 4,853.60  |
| 18-P0047524 | 7/20/2017 | 12   | Financial Aid Office           | Equip-All Other >\$200 < \$1,000 | CN SCHOOL AND OFFICE SOLUTIONS INC       | 315.49    |
| 18-P0047525 | 7/20/2017 | 13   | Public Affairs/Gov Rel Office  | Other Licenses & Fees            | AAA FLAG AND BANNER                      | 3,151.58  |
| 18-P0047526 | 7/20/2017 | 43   | Facility Planning Office       | Buildings- Materials OFIBO       | AJJ ASSOCIATES, LANDSCAPE RESOURCES, INC | 42,991.88 |
| 18-P0047527 | 7/20/2017 | 11   | Risk Management                | Non-Instructional Supplies       | DISPLAYS2GO                              | 79.61     |
| 18-P0047528 | 7/20/2017 | 11   | Maintenance                    | Non-Instructional Supplies       | WATERLINE TECHNOLOGIES                   | 2,136.40  |
| 18-P0047529 | 7/20/2017 | 11   | President's Office             | Inst Dues & Memberships          | GARDEN GROVE CHAMBER                     | 646.00    |

4.6 (3)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #      | Date      | Fund | Department                    | Description                    | Vendor Name                                | PO Amount |
|-------------|-----------|------|-------------------------------|--------------------------------|--------------------------------------------|-----------|
| 18-P0047530 | 7/20/2017 | 11   | Chancellor's Office           | Inst Dues & Memberships        | CCLC COMMUNITY COLLEGE LEAGUE              | 38,370.00 |
| 18-P0047531 | 7/20/2017 | 11   | Chancellor's Office           | Inst Dues & Memberships        | ACADEMIC SENATE FOR                        | 8,383.47  |
| 18-P0047532 | 7/20/2017 | 11   | Maintenance                   | Contracted Services            | TROPICAL PLAZA NURSERY                     | 480.00    |
| 18-P0047533 | 7/20/2017 | 33   | CDC Administration            | Other Licenses & Fees          | DEPT OF SOCIAL SERVICES                    | 242.00    |
| 18-P0047534 | 7/20/2017 | 11   | Risk Management               | Other Licenses & Fees          | DEPT OF TOXIC SUBSTANCES &                 | 567.50    |
| 18-P0047535 | 7/20/2017 | 12   | Health & Wellness             | Non-Instructional Supplies     | MCKESSON GENERAL MEDICAL CORP              | 3,200.00  |
| 18-P0047536 | 7/20/2017 | 12   | Health & Wellness             | Non-Instructional Supplies     | MCKESSON GENERAL MEDICAL CORP              | 1,500.00  |
| 18-P0047537 | 7/20/2017 | 12   | Health & Wellness             | Non-Instructional Supplies     | SANOFI PASTEUR                             | 1,655.00  |
| 18-P0047538 | 7/20/2017 | 12   | Counseling                    | Conference Expenses            | UC REGENTS                                 | 240.00    |
| 18-P0047539 | 7/20/2017 | 12   | LA/OC Regional Consortia      | Contracted Services            | VERCHES RICHARD                            | 12,500.00 |
| 18-P0047540 | 7/20/2017 | 11   | Information Tech Svcs Office  | Conference Expenses            | EH PUBLISHING INC                          | 295.00    |
| 18-P0047541 | 7/20/2017 | 12   | Counseling                    | Conference Expenses            | LISET LLERENAS                             | 67.24     |
| 18-P0047542 | 7/20/2017 | 12   | Counseling                    | Conference Expenses            | TANISHA L. BURRUS                          | 71.20     |
| 18-P0047543 | 7/20/2017 | 12   | Counseling                    | Conference Expenses            | SARA L. CONEY                              | 67.24     |
| 18-P0047544 | 7/20/2017 | 12   | Health & Wellness             | Non-Instructional Supplies     | GU LOGIC INC                               | 900.00    |
| 18-P0047545 | 7/20/2017 | 12   | Health & Wellness             | Non-Instructional Supplies     | QUEST DIAGNOSTICS                          | 3,600.00  |
| 18-P0047546 | 7/20/2017 | 12   | Health & Wellness             | Non-Instructional Supplies     | MOORE MEDICAL CORP                         | 500.00    |
| 18-P0047547 | 7/20/2017 | 11   | District Wide Technology      | Equip-All Other > \$5,000      | VPLS SOLUTIONS LLC                         | 56,543.46 |
| 18-P0047548 | 7/20/2017 | 12   | Safety & Parking - DO         | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS                 | 5,000.00  |
| 18-P0047549 | 7/24/2017 | 11   | Board of Trustees             | Conference Expenses            | ZEKE F. HERNANDEZ                          | 800.00    |
| 18-P0047550 | 7/24/2017 | 11   | Board of Trustees             | Conference Expenses            | PHILLIP E. YARBROUGH                       | 800.00    |
| 18-P0047551 | 7/24/2017 | 11   | Board of Trustees             | Conference Expenses            | GREGORY P. PIEROT                          | 300.00    |
| 18-P0047552 | 7/24/2017 | 12   | Kinesiology - Intercol Athlet | Instructional Supplies         | SPORTS PAGE SOCCER WAREHOUSE               | 631.85    |
| 18-P0047553 | 7/24/2017 | 12   | Kinesiology - Intercol Athlet | Instructional Supplies         | SPORTS PAGE SOCCER WAREHOUSE               | 3,864.45  |
| 18-P0047554 | 7/24/2017 | 12   | Kinesiology - Intercol Athlet | Instructional Supplies         | SPORTS PAGE SOCCER WAREHOUSE               | 4,086.33  |
| 18-P0047555 | 7/24/2017 | 12   | Kinesiology - Intercol Athlet | Instructional Supplies         | SPORTS PAGE SOCCER WAREHOUSE               | 1,269.73  |
| 18-P0047556 | 7/24/2017 | 11   | Academic Affairs Office       | Other Licenses & Fees          | FOUNDATION FOR CALIFORNIA                  | 15,000.00 |
| 18-P0047558 | 7/24/2017 | 12   | Kinesiology - Intercol Athlet | Instructional Supplies         | HYPE SOCKS LLC                             | 2,144.61  |
| 18-P0047559 | 7/24/2017 | 12   | Student Services Office       | Conference Expenses            | WELLS FARGO BANK                           | 172.96    |
| 18-P0047560 | 7/24/2017 | 11   | Maintenance                   | Repair & Replacement Parts     | IRVINE PIPE SUPPLY                         | 5,000.00  |
| 18-P0047561 | 7/24/2017 | 12   | Health & Wellness             | Inst Dues & Memberships        | HSACCC HEALTH SVCS ASSOC-                  | 150.00    |
| 18-P0047562 | 7/24/2017 | 12   | Resource Development          | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS                 | 1,000.00  |
| 18-P0047563 | 7/24/2017 | 41   | Facility Planning Office      | Bldgs - Blueprint/Reprod/Adver | CALIFORNIA NEWSPAPERS PARTNERSHIP          | 1,585.92  |
| 18-P0047564 | 7/24/2017 | 11   | Custodial                     | Non-Instructional Supplies     | CLARK SECURITY PRODUCTS INC                | 500.00    |
| 18-P0047565 | 7/24/2017 | 12   | Orange Educ Ctr-Instruction   | Instructional Supplies         | MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC | 5,387.50  |
| 18-P0047566 | 7/24/2017 | 33   | CDC Santa Ana College - East  | Non-Instructional Supplies     | TEAM ONE MANAGEMENT                        | 6,000.00  |
| 18-P0047567 | 7/24/2017 | 33   | CDC Santa Ana College - East  | Non-Instructional Supplies     | ADVANTAGE WEST INVESTMENT ENTERPRISES INC  | 500.00    |

4.6 (4)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #                          | Date      | Fund | Department                     | Description                    | Vendor Name                   | PO Amount |
|---------------------------------|-----------|------|--------------------------------|--------------------------------|-------------------------------|-----------|
| 18-P0047568                     | 7/24/2017 | 41   | Facility Planning Office       | Site Improv - Contractor Svcs  | PATRIOT CONTRACTING &         | 97,791.00 |
| 18-P0047569                     | 7/24/2017 | 12   | Student Services Office        | Other Participant Travel Exp   | UNIVERSITY OF NORTHERN IOWA   | 6,000.00  |
| 18-P0047570                     | 7/24/2017 | 41   | Facility Planning Office       | Bldg Impr - Relocation/Moving  | GOLDEN STAR TECHNOLOGY, INC.  | 19,823.65 |
| 18-P0047571                     | 7/24/2017 | 12   | Safety & Parking - DO          | Gasoline                       | VOYAGER FLEET SYSTEM INC      | 7,500.00  |
| 18-P0047572                     | 7/24/2017 | 41   | Facility Planning Office       | Bldg Impr - Contractor Svcs    | DE LA TORRE COMMERCIAL        | 37,450.00 |
| 18-P0047573                     | 7/24/2017 | 12   | Continuing Education Division  | Software License and Fees      | SARS SOFTWARE PRODUCTS INC    | 3,000.00  |
| 18-P0047574                     | 7/24/2017 | 11   | District Wide Technology       | Software Support Service-Fixed | TECH SMITH CORP               | 5,097.00  |
| 18-P0047575                     | 7/24/2017 | 11   | Maintenance & Operations       | Contracted Repair Services     | HIGH RISE GLASS & DOORS INC   | 2,975.00  |
| 18-P0047576                     | 7/24/2017 | 11   | Admin Services Office          | Telephone & Pager Services     | JAROTH INC                    | 530.00    |
| 18-P0047577                     | 7/24/2017 | 11   | Maintenance                    | Maint/Oper Service Agreements  | BLUERAY MANAGEMENT            | 5,100.00  |
| 18-P0047579                     | 7/24/2017 | 11   | Automotive Technology/Engine   | Laundry & Dry Cleaning Service | CINTAS CORP                   | 2,497.00  |
| 18-P0047580                     | 7/24/2017 | 12   | Financial Aid Office           | Non-Instructional Supplies     | DON BOOKSTORE                 | 150.00    |
| 18-P0047581                     | 7/25/2017 | 12   | SAC Continuing Ed-Instruction  | Maint Contract - Office Equip  | ACCO BRANDS USA LLC           | 245.53    |
| 18-P0047582                     | 7/25/2017 | 12   | Safety & Parking - DO          | Gasoline                       | VOYAGER FLEET SYSTEM INC      | 3,000.00  |
| * 18-P0047583                   | 7/25/2017 | 11   | Library Services               | Library Books - Periodicals    | GREY HOUSE PUBLISHING         | 150.00    |
| * 18-P0047583                   | 7/25/2017 | 12   | Library Services               | Library Books - Periodicals    | GREY HOUSE PUBLISHING         | 29.10     |
| PO Amt Total for *18-P0047583 : |           |      |                                |                                |                               | 179.10    |
| 18-P0047584                     | 7/25/2017 | 12   | LA/OC Regional Consortia       | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS    | 800.00    |
| 18-P0047585                     | 7/25/2017 | 12   | DSPS                           | Instructional Supplies         | LIVESCRIBE INC                | 527.94    |
| 18-P0047586                     | 7/25/2017 | 33   | EHS Administration             | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS    | 1,500.00  |
| 18-P0047587                     | 7/25/2017 | 12   | Biology                        | Instructional Supplies         | VWR FUNDING INC               | 2,000.00  |
| 18-P0047588                     | 7/25/2017 | 12   | Biology                        | Instructional Supplies         | CONNECTICUT VALLEY BIOLOGICAL | 400.00    |
| 18-P0047589                     | 7/25/2017 | 12   | Biology                        | Instructional Supplies         | FISHER SCIENTIFIC             | 1,500.00  |
| 18-P0047590                     | 7/25/2017 | 33   | CDC Centennial Education Ctr   | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS    | 500.00    |
| 18-P0047591                     | 7/25/2017 | 12   | Biology                        | Instructional Supplies         | CAROLINA BIOLOGICAL SUPPLY CO | 1,000.00  |
| 18-P0047592                     | 7/25/2017 | 11   | Communications & Media Studies | Reproduction/Printing Expenses | ADVANTAGE MAILING LLC         | 13,853.00 |
| 18-P0047593                     | 7/25/2017 | 12   | Public Affairs/Gov Rel Office  | Contracted Services            | GUTIERREZ ROBERT ANTONIO      | 7,800.00  |
| 18-P0047594                     | 7/25/2017 | 12   | Small Business Dev Ctr Office  | Contracted Services            | BREMER BREANNA LEIGH          | 2,000.00  |
| 18-P0047595                     | 7/25/2017 | 33   | EHS Administration             | Non-Instructional Supplies     | SMART & FINAL                 | 1,000.00  |
| 18-P0047596                     | 7/25/2017 | 33   | CDC Santa Ana College - East   | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS    | 500.00    |
| 18-P0047597                     | 7/25/2017 | 12   | Biology                        | Instructional Supplies         | ALBERTSON'S                   | 650.00    |
| 18-P0047598                     | 7/25/2017 | 12   | Fine & Performing Arts Office  | Instructional Supplies         | AMAZON COM                    | 14,500.00 |
| 18-P0047599                     | 7/25/2017 | 12   | Talent Search                  | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS    | 300.00    |
| 18-P0047600                     | 7/25/2017 | 33   | EHS Santa Ana College          | Non-Instructional Supplies     | SMART & FINAL                 | 200.00    |
| 18-P0047601                     | 7/25/2017 | 33   | CDC Centennial Education Ctr   | Non-Instructional Supplies     | SMART & FINAL                 | 500.00    |

4.6 (5)

Legend: \* = Multiple Funds for this P.O.

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #              | Date      | Fund | Department                     | Description                      | Vendor Name                        | PO Amount |
|---------------------|-----------|------|--------------------------------|----------------------------------|------------------------------------|-----------|
| 18-P0047602         | 7/25/2017 | 33   | CDC Centennial Education Ctr   | Non-Instructional Supplies       | SCHICK RECORDS MGMT                | 15.09     |
| 18-P0047603         | 7/25/2017 | 12   | Talent Search                  | Food and Food Service Supplies   | SMART & FINAL                      | 300.00    |
| 18-P0047604         | 7/25/2017 | 33   | CDC Santa Ana College - East   | Instructional Supplies           | SMART & FINAL                      | 200.00    |
| 18-P0047605         | 7/25/2017 | 11   | Maintenance & Operations       | Contracted Services              | IRVINE VALLEY AIR CONDITIONING INC | 7,965.00  |
| 18-P0047606         | 7/25/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | SMART & FINAL                      | 1,500.00  |
| 18-P0047607         | 7/25/2017 | 12   | Professional Development       | Food and Food Service Supplies   | SMART & FINAL                      | 500.00    |
| 18-P0047608         | 7/25/2017 | 12   | Library Services               | Library Books                    | AMAZON COM                         | 5,000.00  |
| 18-P0047609         | 7/25/2017 | 12   | Library Services               | Library Books                    | GALE GROUP                         | 2,000.00  |
| 18-P0047610         | 7/25/2017 | 12   | Small Business Dev Ctr Office  | Contracted Services              | RYBOLD GARY ARTHUR                 | 450.00    |
| 18-P0047611         | 7/25/2017 | 12   | SAC Continuing Ed-Instruction  | Equip-All Other >\$200 < \$1,000 | QUALITY OFFICE FURNISHINGS INC     | 3,734.94  |
| 18-P0047612         | 7/25/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | OFFICE DEPOT BUSINESS SVCS         | 5,000.00  |
| 18-P0047613         | 7/25/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | CAROLINA BIOLOGICAL SUPPLY CO      | 700.00    |
| 18-P0047614         | 7/25/2017 | 12   | Small Business Dev Ctr Office  | Food and Food Service Supplies   | SMART & FINAL                      | 300.00    |
| 18-P0047615         | 7/25/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | MICROTECH SCIENTIFIC               | 300.00    |
| 18-P0047616         | 7/25/2017 | 12   | Small Business Dev Ctr Office  | Contracted Services              | RUSSO JOHN V                       | 3,000.00  |
| 18-P0047617         | 7/25/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | DON BOOKSTORE                      | 400.00    |
| 18-P0047618         | 7/25/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | SPECTRUM GAS PRODUCTS              | 500.00    |
| 18-P0047619         | 7/25/2017 | 11   | Bus, Math & Sciences Office    | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS         | 1,100.00  |
| 18-P0047620         | 7/25/2017 | 33   | EHS Santa Ana College          | Instructional Supplies           | SMART & FINAL                      | 200.00    |
| 18-P0047621         | 7/25/2017 | 12   | Library Services               | Library Books                    | MIDWEST LIBRARY SVC                | 4,500.00  |
| 18-P0047623         | 7/25/2017 | 12   | MESA                           | Contracted Services              | CASTILLO CRYSTAL                   | 1,000.00  |
| 18-P0047624         | 7/25/2017 | 12   | Student Equity                 | Equip-All Other >\$200 < \$1,000 | CN SCHOOL AND OFFICE SOLUTIONS INC | 5,944.76  |
| 18-P0047625         | 7/25/2017 | 11   | District Wide Technology       | Non-Instructional Supplies       | D4 SOLUTIONS INC.                  | 1,867.85  |
| 18-P0047626         | 7/25/2017 | 12   | Health & Wellness              | Food and Food Service Supplies   | RALPH'S GROCERY CO                 | 300.00    |
| 18-P0047627         | 7/25/2017 | 11   | District Wide Technology       | Equip-All Other >\$1,000<\$5,000 | GOLDEN STAR TECHNOLOGY, INC.       | 2,031.11  |
| 18-P0047628         | 7/25/2017 | 33   | CDC Santa Ana College - East   | Non-Instructional Supplies       | SMART & FINAL                      | 200.00    |
| 18-P0047629         | 7/25/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | VWR FUNDING INC                    | 650.00    |
| 18-P0047630         | 7/25/2017 | 11   | District Wide Technology       | Equip-All Other >\$1,000<\$5,000 | GOLDEN STAR TECHNOLOGY, INC.       | 2,214.28  |
| 4.6 (6) 18-P0047631 | 7/25/2017 | 11   | District Wide Technology       | Equip-All Other >\$1,000<\$5,000 | GOLDEN STAR TECHNOLOGY, INC.       | 6,841.25  |
| 18-P0047632         | 7/25/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | HARDY DIAGNOSTICS                  | 200.00    |
| 18-P0047633         | 7/25/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | AMICO SCIENTIFIC CORP              | 700.00    |
| 18-P0047634         | 7/25/2017 | 12   | DSPS                           | Books, Mags & Subscrip-Non-Lib   | DON BOOKSTORE                      | 1,000.00  |
| 18-P0047635         | 7/25/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | MICROTECH SCIENTIFIC               | 800.00    |
| 18-P0047636         | 7/25/2017 | 12   | Professional Development       | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS         | 500.00    |
| 18-P0047637         | 7/25/2017 | 12   | Resource Development           | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS         | 1,000.00  |
| 18-P0047638         | 7/25/2017 | 12   | DSPS                           | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS         | 1,000.00  |
| 18-P0047639         | 7/25/2017 | 12   | Humanities & Social Sci Office | Instructional Supplies           | OFFICE DEPOT BUSINESS SVCS         | 10,000.00 |

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

| P.O. #      | Date      | Fund | Department                     | Description                      | Vendor Name                               | PO Amount |
|-------------|-----------|------|--------------------------------|----------------------------------|-------------------------------------------|-----------|
| 18-P0047640 | 7/25/2017 | 12   | Health & Wellness              | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS                | 1,450.00  |
| 18-P0047641 | 7/25/2017 | 12   | Small Business Dev Ctr Office  | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS                | 1,500.00  |
| 18-P0047642 | 7/25/2017 | 11   | Publications                   | Non-Instructional Supplies       | KELLY PAPER                               | 2,473.94  |
| 18-P0047643 | 7/25/2017 | 12   | Continuing Education Division  | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS                | 1,406.65  |
| 18-P0047644 | 7/25/2017 | 11   | District Wide Technology       | Software License and Fees        | CDW GOVERNMENT INC.                       | 26,058.00 |
| 18-P0047645 | 7/26/2017 | 12   | Orange Educ Ctr-Instruction    | Instructional Supplies           | WELLS FARGO BANK                          | 115.76    |
| 18-P0047646 | 7/26/2017 | 11   | Phillips Hall                  | Rental - Facility (Short-term)   | MANZANITA SELF STORAGE LLC                | 10,584.00 |
| 18-P0047647 | 7/26/2017 | 12   | Counseling                     | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS                | 2,500.00  |
| 18-P0047648 | 7/26/2017 | 11   | Business Division Office       | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS                | 500.00    |
| 18-P0047649 | 7/26/2017 | 11   | Purchasing                     | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS                | 250.00    |
| 18-P0047650 | 7/26/2017 | 12   | SAC Continuing Ed-Instruction  | Equip-All Other >\$200 < \$1,000 | CN SCHOOL AND OFFICE SOLUTIONS INC        | 27,200.47 |
| 18-P0047651 | 7/26/2017 | 12   | Professional Development       | Conference Expenses              | RP GROUP                                  | 525.00    |
| 18-P0047652 | 7/26/2017 | 12   | Orange Educ Ctr-Instruction    | Instructional Supplies           | SEHI COMPUTER PRODUCTS                    | 3,715.65  |
| 18-P0047653 | 7/26/2017 | 12   | Academic Affairs Office        | Conference Expenses              | RP GROUP                                  | 660.00    |
| 18-P0047654 | 7/26/2017 | 13   | Santiago Canyon College        | Advertising                      | WELLS FARGO BANK                          | 500.00    |
| 18-P0047655 | 7/26/2017 | 33   | EHS Administration             | Instructional Supplies           | PARENTS AS TEACHERS NAT'L CENTER          | 233.07    |
| 18-P0047656 | 7/26/2017 | 33   | CDC Santa Ana College - East   | Non-Instructional Supplies       | HOME DEPOT                                | 200.00    |
| 18-P0047657 | 7/26/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | GRAINGER                                  | 700.00    |
| 18-P0047658 | 7/26/2017 | 11   | Warehouse                      | Postage                          | UNITED PARCEL SVC                         | 1,000.00  |
| 18-P0047659 | 7/26/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | BUSINESS MACHINES SECURITY                | 350.00    |
| 18-P0047660 | 7/26/2017 | 33   | CDC Centennial Education Ctr   | Non-Instructional Supplies       | ADVANTAGE WEST INVESTMENT ENTERPRISES INC | 1,000.00  |
| 18-P0047661 | 7/26/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | HOME DEPOT                                | 800.00    |
| 18-P0047662 | 7/26/2017 | 11   | Maintenance                    | Contracted Services              | PACWEST AIR FILTER, LLC                   | 13,971.02 |
| 18-P0047663 | 7/26/2017 | 11   | Human Resources Office         | Legal Expenses                   | MUSICK, PEELER & GARRETT LLP              | 6,164.40  |
| 18-P0047664 | 7/26/2017 | 11   | Maintenance                    | Maint/Oper Service Agreements    | TRI-SIGNAL INTEGRATION INC                | 11,600.00 |
| 18-P0047665 | 7/26/2017 | 11   | Maintenance                    | Maint/Oper Service Agreements    | TRI-SIGNAL INTEGRATION INC                | 2,620.00  |
| 18-P0047666 | 7/26/2017 | 11   | Maintenance & Operations       | Contracted Services              | SUNBELT CONTROLS INC                      | 5,000.00  |
| 18-P0047667 | 7/26/2017 | 11   | Maintenance & Operations       | Contracted Repair Services       | ACADEMY ELECTRIC INC                      | 14,000.00 |
| 18-P0047668 | 7/26/2017 | 11   | Maintenance                    | Contracted Services              | CLIMATEC LLC                              | 5,867.00  |
| 18-P0047669 | 7/26/2017 | 11   | Maintenance & Operations       | Contracted Repair Services       | ENVISE                                    | 5,000.00  |
| 18-P0047670 | 7/26/2017 | 12   | Photography                    | Instructional Supplies           | SAMY'S CAMERA                             | 2,000.00  |
| 18-P0047671 | 7/26/2017 | 11   | Facility Planning Office       | Software License and Fees        | COMPUTERLAND OF SILICON VALLEY            | 930.00    |
| 18-P0047672 | 7/27/2017 | 12   | Business Administration        | Contracted Services              | GLAPA-GROSSKLAG JAMES                     | 2,000.00  |
| 18-P0047673 | 7/27/2017 | 11   | Facility Planning Office       | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS                | 3,000.00  |
| 18-P0047674 | 7/27/2017 | 12   | Student Equity                 | Conference Expenses              | UC REGENTS                                | 2,065.25  |
| 18-P0047675 | 7/27/2017 | 12   | Art Gallery                    | Instructional Supplies           | HOME DEPOT                                | 500.00    |
| 18-P0047676 | 7/27/2017 | 12   | Kinesiology - Intercoll Athlet | Instructional Supplies           | HOME DEPOT                                | 2,500.00  |

4.6 (7)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #      | Date      | Fund | Department                     | Description                    | Vendor Name                         | PO Amount |
|-------------|-----------|------|--------------------------------|--------------------------------|-------------------------------------|-----------|
| 18-P0047677 | 7/27/2017 | 12   | Small Business Dev Ctr Office  | District Business/Sponsorships | CALIFORNIA BUSINESS EDUCATION ASSOC | 500.00    |
| 18-P0047678 | 7/27/2017 | 12   | English                        | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS          | 3,500.00  |
| 18-P0047679 | 7/27/2017 | 12   | Chemistry                      | Instructional Supplies         | VWR FUNDING INC                     | 1,254.09  |
| 18-P0047680 | 7/27/2017 | 12   | Engineering                    | Instructional Supplies         | AIRWORF 3D                          | 372.50    |
| 18-P0047681 | 7/27/2017 | 12   | Continuing Education Division  | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS          | 3,516.64  |
| 18-P0047682 | 7/27/2017 | 12   | Biology                        | Instructional Supplies         | VWR FUNDING INC                     | 327.55    |
| 18-P0047683 | 7/27/2017 | 12   | Financial Aid Office           | Inst Dues & Memberships        | NASFAA NAT'L ASSOC OF STUDENT       | 3,791.00  |
| 18-P0047684 | 7/27/2017 | 13   | Santiago Canyon College        | Advertising                    | PANDORA MEDIA INC.                  | 11,499.96 |
| 18-P0047685 | 7/27/2017 | 33   | EHS Administration             | Inst Dues & Memberships        | CA HEAD START ASSOC.                | 450.00    |
| 18-P0047686 | 7/27/2017 | 12   | Counseling                     | Reproduction/Printing Expenses | WE DO GRAPHICS INC                  | 1,422.30  |
| 18-P0047687 | 7/27/2017 | 12   | EOPS                           | Other Exp Paid for Students    | LASCARIS RESTAURANT GROUP INC       | 293.90    |
| 18-P0047688 | 7/27/2017 | 12   | Student Equity                 | Non-Instructional Supplies     | BUILD A SIGN LLC                    | 362.62    |
| 18-P0047689 | 7/27/2017 | 12   | Small Business Dev Ctr Office  | Conference Expenses            | NACCE                               | 799.00    |
| 18-P0047690 | 7/27/2017 | 11   | Athletics                      | Inst Dues & Memberships        | ORANGE EMPIRE CONFERENCE            | 5,500.00  |
| 18-P0047691 | 7/27/2017 | 12   | Fine & Performing Arts Office  | Instructional Supplies         | LIGHT BULBS ETC                     | 300.00    |
| 18-P0047692 | 7/27/2017 | 12   | Graphics                       | Instructional Supplies         | AARDVARK CLAY & SUPPLIES            | 1,000.00  |
| 18-P0047693 | 7/27/2017 | 12   | Art Gallery                    | Instructional Supplies         | KUTTING EDGE DESIGN LLC             | 500.00    |
| 18-P0047694 | 7/27/2017 | 11   | Human Resources Office         | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS          | 1,000.00  |
| 18-P0047695 | 7/27/2017 | 12   | Special Services Office        | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS          | 1,000.00  |
| 18-P0047696 | 7/27/2017 | 12   | Chemistry                      | Instructional Supplies         | SIGMA ALDRICH INC                   | 1,700.00  |
| 18-P0047697 | 7/27/2017 | 12   | Chemistry                      | Instructional Supplies         | FISHER SCIENTIFIC                   | 2,000.00  |
| 18-P0047698 | 7/27/2017 | 12   | Chemistry                      | Instructional Supplies         | AMICO SCIENTIFIC CORP               | 1,000.00  |
| 18-P0047699 | 7/27/2017 | 11   | Payroll                        | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS          | 2,500.00  |
| 18-P0047700 | 7/27/2017 | 12   | Chemistry                      | Instructional Supplies         | PRAXAIR DIST INC                    | 300.00    |
| 18-P0047701 | 7/27/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies         | NILES BIOLOGICAL INC                | 700.00    |
| 18-P0047702 | 7/27/2017 | 12   | EOPS                           | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS          | 1,000.00  |
| 18-P0047703 | 7/27/2017 | 12   | Chemistry                      | Instructional Supplies         | PRAXAIR DIST INC                    | 500.00    |
| 18-P0047704 | 7/27/2017 | 12   | Kinesiology - Intercol Athlet  | Instructional Supplies         | LAURIE SALLINGER                    | 2,500.00  |
| 18-P0047705 | 7/27/2017 | 11   | Kinesiology - Admin Office     | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS          | 1,667.00  |
| 18-P0047706 | 7/27/2017 | 12   | Exercise Sci & Athletic Office | Software License and Fees      | COMPUTER SPORTS MEDICINE, INC.      | 800.00    |
| 18-P0047707 | 7/27/2017 | 11   | Human Resources Office         | Personnel Recruiting           | JOB ELEPHANT COM INC                | 5,000.00  |
| 18-P0047708 | 7/27/2017 | 12   | EOPS                           | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS          | 500.00    |
| 18-P0047709 | 7/27/2017 | 12   | EOPS                           | Non-Instructional Supplies     | SCHICK RECORDS MGMT                 | 94.29     |
| 18-P0047710 | 7/27/2017 | 12   | Continuing Education Division  | Non-Instructional Supplies     | DENNIS JAMES CLEEK                  | 10,000.00 |
| 18-P0047711 | 7/27/2017 | 11   | Public Affairs/Gov Rel Office  | Inst Dues & Memberships        | NCMPR NAT'L COUNCIL FOR MARKETING   | 500.00    |
| 18-P0047712 | 7/27/2017 | 12   | Academic Affairs Office        | Instructional Supplies         | KELLY PAPER                         | 2,473.94  |
| 18-P0047713 | 7/27/2017 | 12   | Outreach                       | Food and Food Service Supplies | SMART & FINAL                       | 790.00    |

4.6 (8)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #                          | Date      | Fund | Department                    | Description                      | Vendor Name                              | PO Amount  |
|---------------------------------|-----------|------|-------------------------------|----------------------------------|------------------------------------------|------------|
| 18-P0047714                     | 7/27/2017 | 11   | Facility Planning Office      | Conference Expenses              | DESIGN-BUILD INSTITUTE OF AMERICA        | 42.98      |
| 18-P0047715                     | 7/27/2017 | 12   | DSPS                          | Equip-All Other > \$5,000        | SWEETMAN SYSTEMS                         | 6,503.11   |
| 18-P0047716                     | 7/27/2017 | 12   | Chemistry                     | Instructional Supplies           | AMICO SCIENTIFIC CORP                    | 1,300.00   |
| 18-P0047717                     | 7/27/2017 | 12   | Student Services Office       | Books, Mags & Subscrip-Non-Lib   | DON BOOKSTORE                            | 14,500.00  |
| 18-P0047718                     | 7/27/2017 | 12   | Orientation/Coord/Training    | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS               | 274.22     |
| 18-P0047719                     | 7/27/2017 | 11   | Safety & Security Office      | Contracted Services              | ZAROO EXPRESS SANTA ANA LLC              | 479.76     |
| 18-P0047720                     | 7/27/2017 | 11   | Maintenance                   | Contracted Repair Services       | WEATHERITE CORP                          | 165.00     |
| 18-P0047721                     | 7/27/2017 | 11   | Facility Planning Office      | Courier/Delivery Services        | ON TRAC                                  | 400.00     |
| 18-P0047722                     | 7/27/2017 | 43   | Facility Planning Office      | Bldgs - Blueprint/Reprod/Adver   | AMERICAN REPROGRAPHICS CO LLC            | 2,500.00   |
| 18-P0047723                     | 7/27/2017 | 33   | CDC Santa Ana College - East  | Contracted Custodial Services    | TEAM ONE MANAGEMENT                      | 15,480.00  |
| 18-P0047724                     | 7/27/2017 | 12   | Orange Educ Ctr-Instruction   | Equip-All Other >\$1,000<\$5,000 | BACCIO CORPORATION                       | 28,661.89  |
| 18-P0047725                     | 7/31/2017 | 41   | Facility Planning Office      | Equip-Mod Furn>\$1,000 < \$5,000 | QUALITY OFFICE FURNISHINGS INC           | 5,878.35   |
| 18-P0047726                     | 7/31/2017 | 43   | Facility Planning Office      | Site Impr-Blueprint/Reprod/Adv   | CALIFORNIA NEWSPAPERS PARTNERSHIP        | 1,866.00   |
| 18-P0047727                     | 7/31/2017 | 12   | Continuing Education Division | Equip-All Other >\$200 < \$1,000 | QUALITY OFFICE FURNISHINGS INC           | 6,116.56   |
| 18-P0047728                     | 7/31/2017 | 12   | Orange Educ Ctr-Instruction   | Instructional Supplies           | VERITIV OPERATING COMPANY                | 278.75     |
| 18-P0047729                     | 7/31/2017 | 12   | Safety & Parking - DO         | Non-Instructional Supplies       | PHOENIX GROUP INFORMATION SYSTEMS        | 2,792.25   |
| 18-P0047730                     | 7/31/2017 | 12   | Automotive Technology/Engine  | Instructional Supplies           | MATCO TOOLS                              | 169.21     |
| 18-P0047731                     | 7/31/2017 | 11   | Maintenance                   | Contracted Repair Services       | SADDLEBACK GOLF CARS                     | 1,000.00   |
| 18-P0047732                     | 7/31/2017 | 12   | Upward Bound                  | Supplies Paid for Students       | ROMELIA MADRIGAL                         | 346.45     |
| 18-P0047733                     | 7/31/2017 | 41   | Facility Planning Office      | Equip-All Other >\$1,000<\$5,000 | STORE IT MOBILE INC                      | 12,630.44  |
| 18-P0047734                     | 7/31/2017 | 13   | Maintenance                   | Contracted Services              | D4 SOLUTIONS INC.                        | 1,798.54   |
| 18-P0047735                     | 7/31/2017 | 12   | EOPS                          | Food and Food Service Supplies   | NENA BALDIZON-RIOS                       | 900.00     |
| 18-P0047736                     | 7/31/2017 | 11   | Sci, Math, Health Sci Office  | Contracted Repair Services       | TOM BLACK SVC CTR                        | 588.00     |
| 18-P0047737                     | 7/31/2017 | 12   | Learning Support Center       | Non-Instructional Supplies       | DON BOOKSTORE                            | 627.73     |
| 18-P0047738                     | 7/31/2017 | 12   | Continuing Education Division | Landscaping                      | AFFORDABLE HOUSING SPECIALISTS GROUP LLC | 3,300.00   |
| 18-P0047739                     | 7/31/2017 | 41   | Facility Planning Office      | Buildings - Contractor Svcs      | FACILITIES PLANNING AND PROGRAM SVCS INC | 895,490.00 |
| 18-P0047740                     | 7/31/2017 | 11   | Business Operations' Office   | Conference Expenses              | ACBO ASSOC OF CHIEF                      | 75.00      |
| 18-P0047741                     | 7/31/2017 | 11   | Fiscal Services Office        | Conference Expenses              | ACBO ASSOC OF CHIEF                      | 75.00      |
| 18-P0047742                     | 7/31/2017 | 43   | Facility Planning Office      | Buildings - Other Services       | DOVETAIL DECISION CONSULTANTS INC        | 156,730.00 |
| 18-P0047743                     | 7/31/2017 | 12   | LA/OC Regional Consortia      | Contracted Services              | LINODE LLC                               | 120.00     |
| * 18-P0047744                   | 7/31/2017 | 11   | Continuing Education Division | Packaging/Mail Prep/Processing   | ADVANCED WEB OFFSET INC                  | 9,972.01   |
| * 18-P0047744                   | 7/31/2017 | 12   | Continuing Education Division | Class Schedules/Printing         | ADVANCED WEB OFFSET INC                  | 7,683.18   |
| PO Amt Total for *18-P0047744 : |           |      |                               |                                  |                                          | 17,655.19  |
| 18-P0047745                     | 7/31/2017 | 11   | Maintenance & Operations      | Contracted Repair Services       | PROFESSIONAL PLUMBING &                  | 5,000.00   |
| 18-P0047746                     | 7/31/2017 | 12   | Student Equity                | Food and Food Service Supplies   | HART COMMUNITY HOMES INC                 | 619.19     |

4.6 (9)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

| P.O. #      | Date      | Fund | Department                    | Description                      | Vendor Name                         | PO Amount  |
|-------------|-----------|------|-------------------------------|----------------------------------|-------------------------------------|------------|
| 18-P0047747 | 7/31/2017 | 41   | Facility Planning Office      | Buildings - Contractor Svcs      | LINIK CORP                          | 807,600.00 |
| 18-P0047748 | 7/31/2017 | 12   | Continuing Education Division | Telecommunication Circuits       | CHARTER COMMUNICATIONS HOLDINGS,LLC | 1,205.59   |
| 18-P0047749 | 8/1/2017  | 12   | MESA                          | Other Participant Travel Exp     | SHPE                                | 3,395.00   |
| 18-P0047750 | 8/1/2017  | 33   | EHS Administration            | Contracted Services              | GOMEZ KATHY                         | 800.00     |
| 18-P0047751 | 8/1/2017  | 12   | Professional Development      | Contracted Services              | PAUL GALLAGHER                      | 11,000.00  |
| 18-P0047752 | 8/1/2017  | 33   | CDC Administration            | Contracted Repair Services       | RAMCO REFRIGERATION & AIR           | 6,000.00   |
| 18-P0047753 | 8/2/2017  | 11   | Manufacturing Technology      | Laundry & Dry Cleaning Service   | CINTAS CORP                         | 1,500.00   |
| 18-P0047754 | 8/2/2017  | 11   | Fine & Performing Arts Office | Contracted Repair Services       | WILLIAMS ROBERT                     | 1,650.00   |
| 18-P0047755 | 8/2/2017  | 11   | Transportation                | Contracted Repair Services       | UNITED AUTOMOTIVE SVC INC           | 2,000.00   |
| 18-P0047756 | 8/2/2017  | 11   | Maintenance                   | Contracted Repair Services       | DAKTRONICS                          | 6,000.00   |
| 18-P0047757 | 8/2/2017  | 11   | Maintenance                   | Laundry & Dry Cleaning Service   | CINTAS CORP                         | 10,700.00  |
| 18-P0047758 | 8/2/2017  | 12   | Upward Bound                  | Contracted Services              | CSUF TITAN RECREATION               | 460.00     |
| 18-P0047759 | 8/2/2017  | 12   | Professional Development      | Food and Food Service Supplies   | GREAT SUBS SC I LLC                 | 1,075.00   |
| 18-P0047760 | 8/2/2017  | 12   | Public Affairs/Gov Rel Office | Rental - Other (Short-term)      | WESTFIELD MAINPLACE                 | 10,419.00  |
| 18-P0047761 | 8/2/2017  | 11   | Maintenance                   | Contracted Services              | XEROX CORP                          | 578.00     |
| 18-P0047762 | 8/2/2017  | 12   | Upward Bound                  | Other Exp Paid for Students      | RSCCD                               | 455.00     |
| 18-P0047763 | 8/2/2017  | 11   | Maintenance                   | Contracted Repair Services       | VORTEX INDUSTRIES                   | 534.38     |
| 18-P0047764 | 8/2/2017  | 12   | Fine & Performing Arts Office | Instructional Supplies           | ART SUPPLY WAREHOUSE                | 500.00     |
| 18-P0047765 | 8/2/2017  | 11   | Library Services              | Non-Instructional Supplies       | ROSE DREW INC                       | 349.92     |
| 18-P0047766 | 8/2/2017  | 12   | Library Services              | Library Books                    | YANKEE BOOK PEDDLER INC             | 11.98      |
| 18-P0047767 | 8/2/2017  | 12   | Library Services              | Library Books - Databases        | NUB GAMES, INC.                     | 425.00     |
| 18-P0047768 | 8/2/2017  | 12   | Continuing Education Division | Equip-All Other > \$5,000        | GOLDEN STAR TECHNOLOGY, INC.        | 26,492.55  |
| 18-P0047769 | 8/2/2017  | 13   | Continuing Education Division | Contracted Services              | D4 SOLUTIONS INC.                   | 14,814.41  |
| 18-P0047770 | 8/2/2017  | 12   | Ctr for Intl Trade Dev Office | Non-Instructional Supplies       | 4 IMPRINT                           | 1,574.79   |
| 18-P0047771 | 8/2/2017  | 13   | Continuing Education Division | Contracted Services              | D4 SOLUTIONS INC.                   | 14,961.27  |
| 18-P0047772 | 8/2/2017  | 12   | EOPS                          | Equip-All Other >\$200 < \$1,000 | VARIDESK LLC                        | 420.23     |
| 18-P0047773 | 8/2/2017  | 12   | SAC Continuing Ed-Instruction | Equip-All Other >\$1,000<\$5,000 | GOLDEN STAR TECHNOLOGY, INC.        | 112,576.05 |
| 18-P0047774 | 8/2/2017  | 11   | Library Services              | Non-Instructional Supplies       | TAPEANDMEDIA COM LLC                | 103.51     |
| 18-P0047775 | 8/2/2017  | 12   | Phillips Hall                 | Instructional Supplies           | HOME DEPOT                          | 2,000.00   |
| 18-P0047776 | 8/2/2017  | 12   | Fine & Performing Arts Office | Instructional Supplies           | HOME DEPOT                          | 500.00     |
| 18-P0047777 | 8/2/2017  | 12   | Financial Aid Office          | Non-Instructional Supplies       | AMAZON COM                          | 90.47      |
| 18-P0047778 | 8/2/2017  | 12   | SAC Continuing Ed-Instruction | Equip-All Other >\$1,000<\$5,000 | GOLDEN STAR TECHNOLOGY, INC.        | 9,526.79   |
| 18-P0047779 | 8/2/2017  | 13   | Continuing Education Division | Contracted Services              | D4 SOLUTIONS INC.                   | 14,973.73  |
| 18-P0047780 | 8/3/2017  | 11   | Board of Trustees             | Conference Expenses              | ACCT ASSOC OF COMMUNITY             | 225.00     |
| 18-P0047781 | 8/3/2017  | 12   | Continuing Education Division | Reproduction/Printing Expenses   | IMMEL DESIGN INC                    | 434.24     |
| 18-P0047782 | 8/3/2017  | 12   | Safety & Parking - DO         | Contracted Services              | M.G. ANDREWS, INCORPORATED          | 7,500.00   |
| 18-P0047784 | 8/3/2017  | 12   | Athletics                     | Instructional Supplies           | JESSE MENDOZA                       | 905.10     |

4.6 (10)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

| P.O. #      | Date     | Fund | Department                    | Description                      | Vendor Name                               | PO Amount |
|-------------|----------|------|-------------------------------|----------------------------------|-------------------------------------------|-----------|
| 18-P0047785 | 8/3/2017 | 12   | Safety & Parking - DO         | Contracted Services              | GRUVER ERIC W.                            | 5,000.00  |
| 18-P0047786 | 8/3/2017 | 11   | Board of Trustees             | Non-Instructional Supplies       | BADGE EXPRESS                             | 13.62     |
| 18-P0047787 | 8/3/2017 | 12   | ACT Center                    | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS                | 1,500.00  |
| 18-P0047788 | 8/3/2017 | 12   | MESA                          | Books Paid for Students          | DON BOOKSTORE                             | 3,000.00  |
| 18-P0047789 | 8/3/2017 | 12   | EOPS                          | Other Exp Paid for Students      | CYNTHIA C FAGREY                          | 2,688.91  |
| 18-P0047790 | 8/3/2017 | 11   | Maintenance                   | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS                | 1,000.00  |
| 18-P0047791 | 8/3/2017 | 12   | Kinesiology - Intercol Athlet | Instructional Supplies           | SHOPSHIRE KERBY SCOTT                     | 362.04    |
| 18-P0047792 | 8/3/2017 | 12   | Athletics                     | Instructional Supplies           | LOCOCO SPORTS INC                         | 163.68    |
| 18-P0047793 | 8/3/2017 | 12   | Continuing Education Division | Food and Food Service Supplies   | SMART & FINAL                             | 500.00    |
| 18-P0047794 | 8/3/2017 | 12   | Student Equity                | Books Paid for Students          | DON BOOKSTORE                             | 5,000.00  |
| 18-P0047795 | 8/3/2017 | 12   | Continuing Education Division | Food and Food Service Supplies   | STATER BROS                               | 500.00    |
| 18-P0047797 | 8/3/2017 | 12   | Student Services Office       | Conference Expenses              | CAIR CALIF ASSOC FOR                      | 650.00    |
| 18-P0047798 | 8/3/2017 | 33   | CDC Administration            | Non-Instructional Supplies       | LAKESHORE LEARNING MATERIALS              | 2,477.92  |
| 18-P0047799 | 8/3/2017 | 12   | Distance Education            | Purchases - New Books            | DON BOOKSTORE                             | 4,000.00  |
| 18-P0047800 | 8/3/2017 | 12   | Resource Development          | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS                | 16.15     |
| 18-P0047801 | 8/3/2017 | 13   | Continuing Education Division | Contracted Services              | APCO GRAPHICS INC                         | 4,768.10  |
| 18-P0047802 | 8/3/2017 | 13   | Public Affairs/Gov Rel Office | Advertising                      | SANTA ANA CHAMBER OF COMMERCE             | 695.00    |
| 18-P0047803 | 8/3/2017 | 12   | Public Affairs/Gov Rel Office | Advertising                      | NGUOI VIET DAILY NEWS                     | 1,411.20  |
| 18-P0047804 | 8/3/2017 | 12   | Public Affairs/Gov Rel Office | Reproduction/Printing Expenses   | SANTA ANA UNIFIED SCHOOL DIST             | 161.63    |
| 18-P0047805 | 8/3/2017 | 12   | Continuing Education Division | Equip-All Other >\$1,000<\$5,000 | SEHI COMPUTER PRODUCTS                    | 23,099.81 |
| 18-P0047806 | 8/3/2017 | 11   | Custodial                     | Non-Instructional Supplies       | AMERICAN CHEMICAL & SANITARY              | 10,000.00 |
| 18-P0047807 | 8/3/2017 | 11   | Custodial                     | Non-Instructional Supplies       | ADVANTAGE WEST INVESTMENT ENTERPRISES INC | 10,000.00 |
| 18-P0047808 | 8/3/2017 | 11   | Maintenance                   | Equip-All Other >\$1,000<\$5,000 | GRAINGER                                  | 5,342.92  |
| 18-P0047809 | 8/3/2017 | 11   | Payroll                       | Non-Instructional Supplies       | B & H PHOTO VIDEO INC                     | 245.15    |
| 18-P0047810 | 8/3/2017 | 12   | Continuing Education Division | Equip-All Other > \$5,000        | KONICA MINOLTA BUSINESS                   | 8,807.49  |
| 18-P0047811 | 8/3/2017 | 41   | Facility Planning Office      | Bldg Impr - Contractor Svcs      | DE LA TORRE COMMERCIAL                    | 4,000.00  |
| 18-P0047812 | 8/3/2017 | 12   | SAC Continuing Ed-Instruction | Equip-All Other >\$1,000<\$5,000 | GOLDEN STAR TECHNOLOGY, INC.              | 1,967.92  |
| 18-P0047813 | 8/3/2017 | 11   | Networking                    | Contracted Repair Services       | ODYSSEY POWER CORP                        | 3,159.80  |
| 18-P0047814 | 8/3/2017 | 11   | Continuing Education Division | Class Schedules/Printing         | ADVANCED WEB OFFSET INC                   | 14,833.29 |
| 18-P0047815 | 8/3/2017 | 12   | LA/OC Regional Consortia      | Contracted Services              | PAUL GALLAGHER                            | 12,000.00 |
| 18-P0047816 | 8/3/2017 | 11   | Admin Services Office         | Class Schedules/Printing         | IMAGE PRINTING SOLUTIONS                  | 4,753.76  |
| 18-P0047817 | 8/3/2017 | 12   | Chemistry                     | Instructional Supplies           | FLINN SCIENTIFIC INC                      | 127.47    |
| 18-P0047818 | 8/3/2017 | 43   | Facility Planning Office      | Bldgs - Blueprint/Reprod/Adver   | CALIFORNIA NEWSPAPERS PARTNERSHIP         | 1,567.73  |
| 18-P0047819 | 8/3/2017 | 12   | Paralegal                     | Contracted Services              | ONE ZERO DIGITAL MEDIA LLC                | 11,700.00 |
| 18-P0047820 | 8/3/2017 | 11   | Safety & Security Office      | Non-Instructional Supplies       | AMAZON COM                                | 839.98    |
| 18-P0047821 | 8/3/2017 | 13   | Continuing Education Division | Contracted Services              | CASE & SONS CONSTRUCTIONS INC             | 5,100.00  |
| 18-P0047822 | 8/3/2017 | 12   | Student Equity                | Books Paid for Students          | DON BOOKSTORE                             | 5,000.00  |

4.6 (11)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

| P.O. #      | Date     | Fund | Department                    | Description                    | Vendor Name                                   | PO Amount    |
|-------------|----------|------|-------------------------------|--------------------------------|-----------------------------------------------|--------------|
| 18-P0047823 | 8/3/2017 | 12   | Continuing Education Division | Contracted Services            | GOLD COAST FENCE INC.                         | 8,970.00     |
| 18-P0047824 | 8/7/2017 | 11   | Information Tech Svcs Office  | Conference Expenses            | CISOA                                         | 275.00       |
| 18-P0047825 | 8/7/2017 | 12   | EOPS                          | Conference Expenses            | CCCEOPSA CALIF COM COLL                       | 1,800.00     |
| 18-P0047826 | 8/7/2017 | 33   | CDC Administration            | Contracted Repair Services     | ITW FOOD EQUIPMENT GROUP LLC                  | 635.00       |
| 18-P0047827 | 8/7/2017 | 33   | CDC Administration            | Contracted Repair Services     | ITW FOOD EQUIPMENT GROUP LLC                  | 6,000.00     |
| 18-P0047828 | 8/7/2017 | 11   | District Wide Technology      | Contracted Services            | VPLS SOLUTIONS LLC                            | 6,896.55     |
| 18-P0047829 | 8/7/2017 | 11   | Maintenance & Operations      | Contracted Repair Services     | HIGH RISE GLASS & DOORS INC                   | 8,000.00     |
| 18-P0047830 | 8/7/2017 | 11   | Maintenance                   | Contracted Repair Services     | VORTEX INDUSTRIES                             | 3,000.00     |
| 18-P0047831 | 8/7/2017 | 13   | Santiago Canyon College       | Contracted Services            | TAM GLOBAL LLC                                | 193.51       |
| 18-P0047832 | 8/7/2017 | 11   | Purchasing                    | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS                    | 319.69       |
| 18-P0047833 | 8/7/2017 | 43   | Facility Planning Office      | Buildings - Construction Mgmt  | BERNARDS BROS INC                             | 2,147,283.00 |
| 18-P0047834 | 8/7/2017 | 33   | EHS Administration            | Contracted Services            | MCT TECHNOLOGY INC.                           | 400.00       |
| 18-P0047835 | 8/7/2017 | 41   | Facility Planning Office      | Bldg Impr - Haz Mat            | EXECUTIVE ENVIRONMENTAL                       | 10,248.09    |
| 18-P0047836 | 8/7/2017 | 11   | CJ/Academies                  | Contracted Repair Services     | AMERICAN ALARM SYSTEMS, INC                   | 385.50       |
| 18-P0047837 | 8/7/2017 | 13   | Maintenance                   | Contracted Services            | KAISER ROBERT                                 | 2,757.65     |
| 18-P0047838 | 8/7/2017 | 13   | Maintenance                   | Contracted Services            | ORANGE COUNTY PUMP CORP                       | 5,528.97     |
| 18-P0047839 | 8/7/2017 | 11   | Apprenticeship                | Contracted Services            | VITAL LINK OF ORANGE COUNTY                   | 3,000.00     |
| 18-P0047840 | 8/7/2017 | 41   | Facility Planning Office      | Bldg Impr - AE Fee             | MORETO MATHISON & ASSOCIATES ARCHITECTS, INC. | 4,840.00     |
| 18-P0047841 | 8/7/2017 | 41   | Facility Planning Office      | Bldg Impr - Contractor Svcs    | DE LA TORRE COMMERCIAL                        | 2,995.00     |
| 18-P0047842 | 8/7/2017 | 12   | Small Business Dev Ctr Office | Conference Expenses            | ENTREPRENEURIAL LEARNING                      | 1,339.95     |
| 18-P0047843 | 8/7/2017 | 12   | Student Services Office       | Transportation - Student       | CERTIFIED TRANSPORTATIONS                     | 1,618.00     |
| 18-P0047844 | 8/7/2017 | 12   | Distance Education            | Instructional Supplies         | LUMEN LEARNING LLC                            | 2,700.00     |
| 18-P0047845 | 8/7/2017 | 12   | Upward Bound                  | Transportation - Student       | SILVERADO STAGES, INC.                        | 1,365.00     |
| 18-P0047846 | 8/7/2017 | 12   | Continuing Education Division | Non-Instructional Supplies     | MICHAEL J MACKENZIE                           | 103.44       |
| 18-P0047847 | 8/7/2017 | 11   | Digital Media Center          | Contracted Repair Services     | HOFFMAN SOUTHWEST CORP                        | 962.88       |
| 18-P0047848 | 8/7/2017 | 11   | Digital Media Center          | Contracted Repair Services     | TROPICAL PLAZA NURSERY                        | 270.24       |
| 18-P0047849 | 8/7/2017 | 12   | DSPS Office                   | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS                    | 5,000.00     |
| 18-P0047850 | 8/7/2017 | 12   | Transfer Center               | Food and Food Service Supplies | SMART & FINAL                                 | 1,150.00     |
| 18-P0047851 | 8/7/2017 | 12   | LA/OC Regional Consortia      | Food and Food Service Supplies | CORNER BAKERY/CBC RESTAURANT                  | 214.50       |
| 18-P0047852 | 8/7/2017 | 12   | Transfer Center               | Non-Instructional Supplies     | DON BOOKSTORE                                 | 485.00       |
| 18-P0047853 | 8/7/2017 | 11   | Sci, Math, Health Sci Office  | Maint Contract - Other Equip   | MCBAIN INSTRUMENTS A CALIF LP                 | 3,500.00     |
| 18-P0047854 | 8/8/2017 | 13   | Continuing Education Division | Contracted Services            | D4 SOLUTIONS INC.                             | 7,674.80     |
| 18-P0047855 | 8/8/2017 | 41   | Facility Planning Office      | Bldg Impr - Contractor Svcs    | C BELOW INC                                   | 905.00       |
| 18-P0047856 | 8/8/2017 | 12   | Media Systems                 | Instructional Supplies         | OFFICE DEPOT BUSINESS SVCS                    | 2,000.00     |
| 18-P0047857 | 8/8/2017 | 12   | Family & Consumer Studies     | Instructional Supplies         | SMART & FINAL                                 | 1,500.00     |
| 18-P0047858 | 8/8/2017 | 12   | Family & Consumer Studies     | Instructional Supplies         | STATER BROS                                   | 800.00       |
| 18-P0047859 | 8/8/2017 | 11   | International Student Program | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS                    | 1,000.00     |

4.6 (12)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #                          | Date     | Fund | Department                    | Description                      | Vendor Name                        | PO Amount |
|---------------------------------|----------|------|-------------------------------|----------------------------------|------------------------------------|-----------|
| 18-P0047860                     | 8/8/2017 | 12   | Small Business Dev Ctr Office | Transportation - Student         | CERTIFIED TRANSPORTATIONS          | 433.68    |
| 18-P0047861                     | 8/8/2017 | 12   | Transfer Center               | Food and Food Service Supplies   | PENNYVISION LLC                    | 2,655.00  |
| 18-P0047862                     | 8/8/2017 | 11   | Publications                  | Non-Instructional Supplies       | VERITIV OPERATING COMPANY          | 1,648.58  |
| 18-P0047863                     | 8/8/2017 | 12   | Center for Teacher Education  | Books Paid for Students          | DON BOOKSTORE                      | 2,750.00  |
| 18-P0047864                     | 8/8/2017 | 11   | Maintenance                   | Repair & Replacement Parts       | RSD REFRIGERATION SUPPLIES         | 10,000.00 |
| 18-P0047865                     | 8/8/2017 | 12   | Health & Wellness Center      | Non-Instructional Supplies       | GU LOGIC INC                       | 500.00    |
| 18-P0047866                     | 8/8/2017 | 12   | DSPS Office                   | Non-Instructional Supplies       | NESTLE WATERS NORTH AMERICA        | 415.00    |
| 18-P0047867                     | 8/8/2017 | 11   | Maintenance                   | Contracted Repair Services       | AAA ELECTRIC MOTOR SALES           | 5,000.00  |
| 18-P0047868                     | 8/8/2017 | 11   | Maintenance                   | Contracted Services              | AMERICAN CITY PEST CONTROL INC     | 1,400.00  |
| 18-P0047869                     | 8/8/2017 | 11   | Sci, Math, Health Sci Office  | Contracted Repair Services       | EDWARD COSNER                      | 800.00    |
| 18-P0047870                     | 8/8/2017 | 12   | Health & Wellness Center      | Contracted Services              | MEDICAL BILLING TECH INC           | 1,000.00  |
| 18-P0047871                     | 8/8/2017 | 12   | Sci, Math, Health Sci Office  | Instructional Supplies           | HANNEMAN TIM                       | 120.00    |
| 18-P0047872                     | 8/8/2017 | 11   | Maintenance & Operations      | Contracted Repair Services       | IRVINE VALLEY AIR CONDITIONING INC | 7,000.00  |
| 18-P0047873                     | 8/8/2017 | 12   | Financial Aid Office          | Non-Instructional Supplies       | XEROX CORP                         | 797.33    |
| 18-P0047874                     | 8/8/2017 | 13   | Continuing Education Division | Equip-All Other >\$1,000<\$5,000 | CDW GOVERNMENT INC.                | 15,218.61 |
| 18-P0047875                     | 8/8/2017 | 12   | Financial Aid Office          | Equip-All Other >\$1,000<\$5,000 | SEHI COMPUTER PRODUCTS             | 1,782.19  |
| 18-P0047876                     | 8/8/2017 | 12   | Counseling                    | Software License and Fees        | KUDER INC                          | 1,500.00  |
| 18-P0047877                     | 8/8/2017 | 11   | Warehouse                     | Lease Agreement - Facility       | SCHICK RECORDS MGMT                | 12,000.00 |
| * 18-P0047878                   | 8/8/2017 | 11   | Continuing Education Division | Software License and Fees        | EUREKA                             | 0.00      |
| * 18-P0047878                   | 8/8/2017 | 12   | Continuing Education Division | Software License and Fees        | EUREKA                             | 4,089.11  |
| PO Amt Total for *18-P0047878 : |          |      |                               |                                  |                                    | 4,089.11  |
| 18-P0047879                     | 8/8/2017 | 11   | District Wide Technology      | Equip-All Other >\$1,000<\$5,000 | SIDEPATH INC                       | 7,152.88  |
| 18-P0047880                     | 8/8/2017 | 11   | District Wide Technology      | Equip-All Other >\$200 < \$1,000 | CURVATURE INC                      | 750.38    |
| 18-P0047881                     | 8/8/2017 | 11   | Maintenance                   | Repair & Replacement Parts       | HILLS BROS LOCK & SAFE             | 2,000.00  |
| 18-P0047882                     | 8/8/2017 | 12   | Continuing Education Division | Equip-All Other >\$200 < \$1,000 | ERGO DESKTOP LLC                   | 613.15    |
| 18-P0047883                     | 8/8/2017 | 11   | District Wide Technology      | Equip-All Other >\$200 < \$1,000 | CDI COMPUTERS CORP                 | 680.00    |
| 18-P0047884                     | 8/8/2017 | 12   | Health & Wellness Center      | Non-Instructional Supplies       | PHARMEDIX                          | 2,500.00  |
| 18-P0047885                     | 8/8/2017 | 12   | Health & Wellness Center      | Contracted Services              | QUEST DIAGNOSTICS                  | 4,800.00  |
| 18-P0047886                     | 8/9/2017 | 13   | Continuing Education Division | Contracted Services              | COAST ELECTRIC                     | 8,337.73  |
| 18-P0047887                     | 8/9/2017 | 41   | Facility Planning Office      | Bldg Impr - Contractor Svcs      | SR BRAY LLC                        | 31,689.00 |
| 18-P0047888                     | 8/9/2017 | 12   | Health & Wellness Center      | Non-Instructional Supplies       | NESTLE WATERS NORTH AMERICA        | 350.00    |
| 18-P0047889                     | 8/9/2017 | 11   | Fire Academy                  | Gasoline                         | VOYAGER FLEET SYSTEM INC           | 2,100.00  |
| 18-P0047890                     | 8/9/2017 | 12   | Fire Technology               | Instructional Supplies           | OFFICE DEPOT BUSINESS SVCS         | 2,000.00  |
| 18-P0047891                     | 8/9/2017 | 41   | Facility Planning Office      | Bldg Impr - Relocation/Moving    | KING OFFICE SERVICES               | 18,184.00 |
| 18-P0047892                     | 8/9/2017 | 41   | Facility Planning Office      | Bldg Impr - Contractor Svcs      | H.K. ELECTRICAL INC                | 23,764.00 |

4.6 (13)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

| P.O. #      | Date      | Fund | Department | Description                    | Vendor Name                      | PO Amount                           |           |
|-------------|-----------|------|------------|--------------------------------|----------------------------------|-------------------------------------|-----------|
| 18-P0047893 | 8/9/2017  | 1    | 41         | Facility Planning Office       | Bldg Impr - Contractor Svcs      | H.K. ELECTRICAL INC                 | 23,484.00 |
| 18-P0047894 | 8/9/2017  | 1    | 12         | Fire Academy                   | Instructional Supplies           | SAIDICO DIRECT INC                  | 3,000.00  |
| 18-P0047895 | 8/9/2017  | 1    | 11         | Fire Academy                   | Gasoline                         | FIRE SERVICE SPECIFICATION & SUPPLY | 500.00    |
| 18-P0047896 | 8/9/2017  | 1    | 12         | Fire Technology                | Instructional Supplies           | DON BOOKSTORE                       | 250.00    |
| 18-P0047897 | 8/9/2017  | 1    | 12         | Fire Academy                   | Instructional Supplies           | ALLSTAR FIRE EQUIPMENT              | 12,000.00 |
| 18-P0047898 | 8/9/2017  | 1    | 12         | Small Business Dev Ctr Office  | Food and Food Service Supplies   | LITTLE CAESARS PIZZA                | 43.10     |
| 18-P0047899 | 8/9/2017  | 1    | 12         | Fire Academy                   | Instructional Supplies           | CASCADE FIRE EQUIPMENT              | 3,000.00  |
| 18-P0047900 | 8/9/2017  | 1    | 12         | Health & Wellness Center       | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS          | 700.00    |
| 18-P0047901 | 8/9/2017  | 1    | 12         | Continuing Education Division  | Equip-w/Contr Svc>\$1,000<\$5000 | SCANTRON                            | 25,252.50 |
| 18-P0047902 | 8/9/2017  | 1    | 12         | Chemistry                      | Instructional Supplies           | FISHER SCIENTIFIC                   | 483.53    |
| 18-P0047903 | 8/9/2017  | 1    | 12         | Resource Development           | Equip-All Other >\$200 < \$1,000 | CN SCHOOL AND OFFICE SOLUTIONS INC  | 735.80    |
| 18-P0047905 | 8/9/2017  | 1    | 11         | District Wide Technology       | Equip-All Other >\$1,000<\$5,000 | DATEL SYSTEMS INC                   | 5,868.08  |
| 18-P0047906 | 8/9/2017  | 1    | 12         | Sci, Math, Health Sci Office   | Instructional Supplies           | XEROX CORP                          | 155.46    |
| 18-P0047907 | 8/9/2017  | 1    | 12         | Theatre Arts                   | Instructional Supplies           | POWERTRON                           | 350.00    |
| 18-P0047908 | 8/9/2017  | 1    | 12         | Fire Academy                   | Instructional Supplies           | GANAHL LUMBER CO                    | 10,000.00 |
| 18-P0047909 | 8/9/2017  | 1    | 12         | Fire Academy                   | Instructional Supplies           | HOME DEPOT                          | 6,500.00  |
| 18-P0047910 | 8/9/2017  | 1    | 11         | Occupational Therapy           | Other Licenses & Fees            | AOTA                                | 3,870.00  |
| 18-P0047911 | 8/9/2017  | 1    | 11         | District Wide Technology       | Non-Instructional Supplies       | AMAZON COM                          | 397.88    |
| 18-P0047912 | 8/9/2017  | 1    | 11         | Risk Management                | Non-Instructional Supplies       | AMAZON COM                          | 72.73     |
| 18-P0047913 | 8/9/2017  | 1    | 11         | Risk Management                | Other Licenses & Fees            | COUNTY OF ORANGE                    | 100.00    |
| 18-P0047914 | 8/9/2017  | 1    | 12         | Ctr for Intl Trade Dev Office  | Other Licenses & Fees            | NASBITE                             | 395.00    |
| 18-P0047915 | 8/10/2017 | 1    | 12         | Transfer Center                | Books Paid for Students          | DON BOOKSTORE                       | 360.00    |
| 18-P0047916 | 8/10/2017 | 1    | 12         | SAC Continuing Ed-Instruction  | Equip-Fed Prgm >\$1,000< \$5,000 | GOLDEN STAR TECHNOLOGY, INC.        | 7,982.88  |
| 18-P0047917 | 8/10/2017 | 1    | 12         | SAC Continuing Ed-Instruction  | Instructional Supplies           | DON BOOKSTORE                       | 2,853.22  |
| 18-P0047918 | 8/10/2017 | 1    | 11         | CJ/Academies                   | Contracted Repair Services       | AMERICAN ALARM SYSTEMS, INC         | 1,000.00  |
| 18-P0047919 | 8/10/2017 | 1    | 12         | SAC Continuing Ed-Instruction  | Equip-All Other >\$200 < \$1,000 | GOLDEN STAR TECHNOLOGY, INC.        | 13,029.13 |
| 18-P0047920 | 8/10/2017 | 1    | 12         | Instl Effectiveness/Assessment | Contracted Services              | POWERPIVOTPRO LLC                   | 14,399.00 |
| 18-P0047921 | 8/10/2017 | 1    | 12         | Business Division Office       | Instructional Supplies           | CDW GOVERNMENT INC.                 | 1,074.53  |
| 18-P0047922 | 8/10/2017 | 1    | 41         | Facility Planning Office       | Bldg Impr - Relocation/Moving    | TEAM ONE MANAGEMENT                 | 1,400.00  |
| 18-P0047923 | 8/10/2017 | 1    | 11         | District Wide Technology       | Non-Instructional Supplies       | CABLE EXPRESS CORP                  | 9,428.13  |
| 18-P0047924 | 8/10/2017 | 1    | 12         | Continuing Education Division  | Equip-All Other >\$200 < \$1,000 | CDW GOVERNMENT INC.                 | 952.76    |
| 18-P0047925 | 8/10/2017 | 1    | 11         | Grounds                        | Contracted Repair Services       | ALAN'S LAWNMOWER & GARDEN CTR       | 2,000.00  |
| 18-P0047926 | 8/10/2017 | 1    | 12         | Business Division Office       | Instructional Supplies           | CDW GOVERNMENT INC.                 | 720.69    |
| 18-P0047927 | 8/10/2017 | 1    | 12         | Business Division Office       | Software License and Fees        | LIVEBINDERS INC                     | 99.50     |
| 18-P0047928 | 8/10/2017 | 1    | 11         | Fiscal Services Office         | Contracted Services              | VAVRINEK TRINE DAY & CO LLP         | 7,800.00  |
| 18-P0047929 | 8/10/2017 | 1    | 13         | CJ/Academies                   | Contracted Services              | CR & R INC                          | 304.01    |
| 18-P0047930 | 8/10/2017 | 1    | 12         | SAC Continuing Ed-Instruction  | Books, Mags & Subscrip-Non-Lib   | DON BOOKSTORE                       | 4,439.30  |

4.6 (14)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

4.6 (15)

| P.O. #      | Date      | Fund | Department                     | Description                      | Vendor Name                      | PO Amount    |
|-------------|-----------|------|--------------------------------|----------------------------------|----------------------------------|--------------|
| 18-P0047931 | 8/10/2017 | 12   | Counseling                     | Food and Food Service Supplies   | SMART & FINAL                    | 500.00       |
| 18-P0047932 | 8/10/2017 | 12   | Library Services               | Instructional Supplies           | DEMCO INC                        | 1,955.11     |
| 18-P0047933 | 8/10/2017 | 12   | Digital Media Center           | District Business/Sponsorships   | NORTH ORANGE COUNTY CCD          | 6,000.00     |
| 18-P0047934 | 8/10/2017 | 12   | Student Services Office        | Food and Food Service Supplies   | CMA RESTAURANTS INC              | 125.00       |
| 18-P0047935 | 8/10/2017 | 41   | Facility Planning Office       | Equip-All Other >\$1,000<\$5,000 | STORE IT MOBILE INC              | 12,811.48    |
| 18-P0047936 | 8/10/2017 | 11   | Chancellor's Office            | Conference Expenses              | WELLS FARGO BANK                 | 3,041.16     |
| 18-P0047937 | 8/10/2017 | 11   | Chancellor's Office            | Conference Expenses              | WELLS FARGO BANK                 | 2,035.39     |
| 18-P0047938 | 8/10/2017 | 13   | Workforce Education            | Contracted Services              | YOLANDA QUINTANA                 | 6,500.00     |
| 18-P0047939 | 8/10/2017 | 12   | Pathways to Teaching           | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS       | 250.00       |
| 18-P0047940 | 8/10/2017 | 11   | Fire Academy                   | Repair & Replacement Parts       | ORANGE COUNTY DIESEL, INC.       | 2,000.00     |
| 18-P0047941 | 8/10/2017 | 11   | Fire Academy                   | Contracted Repair Services       | SPECTRUM GAS PRODUCTS            | 1,500.00     |
| 18-P0047942 | 8/10/2017 | 11   | Fire Academy                   | Contracted Repair Services       | TSI INC                          | 2,000.00     |
| 18-P0047943 | 8/10/2017 | 11   | Fire Academy                   | Contracted Repair Services       | TURNOUT MAINTENANCE COMPANY, LLC | 1,500.00     |
| 18-P0047944 | 8/10/2017 | 11   | District Wide Technology       | Contracted Services              | GOLDEN STAR TECHNOLOGY, INC.     | 5,000.00     |
| 18-P0047945 | 8/14/2017 | 13   | Maintenance                    | Contracted Services              | PAINTING & DECOR INC             | 11,890.00    |
| 18-P0047946 | 8/14/2017 | 61   | Risk Management                | Prop, Liab, Boiler & Machine     | ASCIP                            | 803,203.00   |
| 18-P0047947 | 8/14/2017 | 62   | Risk Management                | Workers Compensation Insurance   | ASCIP                            | 1,086,354.00 |
| 18-P0047948 | 8/14/2017 | 41   | Facility Planning Office       | Bldg Impr - Relocation/Moving    | HAULAWAY STORAGE                 | 275.00       |
| 18-P0047949 | 8/14/2017 | 12   | Academic Affairs Office        | Instructional Supplies           | DUNN EDWARDS CORP                | 2,000.00     |
| 18-P0047950 | 8/14/2017 | 41   | Facility Planning Office       | Site Imp-Modular, Lease Purch    | MCGRATH RENT CORP                | 42,192.00    |
| 18-P0047951 | 8/14/2017 | 11   | CJ/Academies                   | Maint/Oper Service Agreements    | ACCO ENGINEERED SYSTEMS INC      | 2,626.00     |
| 18-P0047952 | 8/14/2017 | 33   | CDC Administration             | Instructional Supplies           | LAKESHORE LEARNING MATERIALS     | 12,000.00    |
| 18-P0047953 | 8/14/2017 | 13   | Continuing Education Division  | Equip-All Other >\$1,000<\$5,000 | LOWE'S HOME IMPROVEMENT          | 1,424.31     |
| 18-P0047954 | 8/14/2017 | 12   | Student Equity                 | Non-Instructional Supplies       | EDITH D. AHUMADA                 | 330.00       |
| 18-P0047955 | 8/14/2017 | 12   | Kinesiology - Intercoll Athlet | Instructional Supplies           | VARSITY BRANDS HOLDING CO INC    | 131.34       |
| 18-P0047956 | 8/14/2017 | 12   | Kinesiology - Intercoll Athlet | Instructional Supplies           | ALL AMERICAN SPORTS CORP         | 468.54       |
| 18-P0047957 | 8/14/2017 | 12   | Kinesiology - Intercoll Athlet | Instructional Supplies           | WRESTLING MART.COM               | 5,163.73     |
| 18-P0047958 | 8/14/2017 | 12   | SAC Continuing Ed-Instruction  | Books, Mags & Subscrip-Non-Lib   | DON BOOKSTORE                    | 1,454.63     |
| 18-P0047959 | 8/14/2017 | 12   | Continuing Education Division  | Food and Food Service Supplies   | SMART & FINAL                    | 500.00       |
| 18-P0047960 | 8/14/2017 | 11   | Mailroom                       | Equip-Vehicles >\$5,000          | YALE CHASE                       | 17,438.26    |
| 18-P0047961 | 8/14/2017 | 12   | English                        | Equip-All Other >\$200 < \$1,000 | ALLSTEEL INC                     | 731.76       |
| 18-P0047962 | 8/15/2017 | 11   | Human Resources Office         | Fingerprinting                   | LIVESCAN N' MORE INC             | 1,500.00     |
| 18-P0047963 | 8/15/2017 | 11   | Human Resources Office         | Fingerprinting                   | STATE OF CALIFORNIA              | 10,000.00    |
| 18-P0047964 | 8/15/2017 | 12   | Student Services Office        | Non-Instructional Supplies       | AMAZON COM                       | 754.25       |
| 18-P0047965 | 8/15/2017 | 12   | Continuing Education Division  | Contracted Services              | PAUL GALLAGHER                   | 42,500.00    |
| 18-P0047966 | 8/15/2017 | 41   | Facility Planning Office       | Site Improv - Contractor Svcs    | GOLDEN GATE STEEL INC            | 51,455.00    |
| 18-P0047967 | 8/16/2017 | 12   | Ctr for Intl Trade Dev Office  | Contracted Services              | LYNN A. STEWART                  | 4,000.00     |

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #      | Date      | Fund | Department                     | Description                      | Vendor Name                          | PO Amount |
|-------------|-----------|------|--------------------------------|----------------------------------|--------------------------------------|-----------|
| 18-P0047968 | 8/16/2017 | 12   | Ctr for Intl Trade Dev Office  | Conference Expenses              | LYNN A. STEWART                      | 2,260.00  |
| 18-P0047969 | 8/16/2017 | 12   | MESA                           | Conference Expenses              | SUZANNE L. LOHMANN                   | 1,569.01  |
| 18-P0047970 | 8/16/2017 | 12   | MESA                           | Conference Expenses              | SUZANNE L. LOHMANN                   | 1,450.55  |
| 18-P0047971 | 8/16/2017 | 12   | Ctr for Intl Trade Dev Office  | Conference Expenses              | ALEJANDRA L. LANDA                   | 2,500.00  |
| 18-P0047972 | 8/16/2017 | 12   | EOPS                           | Conference Expenses              | CCCEOPSA CALIF COM COLL              | 600.00    |
| 18-P0047973 | 8/16/2017 | 12   | Student Equity                 | Conference Expenses              | JOSEPH A. ALONZO                     | 300.00    |
| 18-P0047974 | 8/16/2017 | 12   | MESA                           | Conference Expenses              | SUZANNE L. LOHMANN                   | 1,125.00  |
| 18-P0047975 | 8/16/2017 | 12   | EOPS                           | Conference Expenses              | CCCEOPSA CALIF COM COLL              | 1,200.00  |
| 18-P0047976 | 8/16/2017 | 12   | Health & Wellness Center       | Non-Instructional Supplies       | MCKESSON GENERAL MEDICAL CORP        | 14,500.00 |
| 18-P0047977 | 8/16/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | MEDIX INC                            | 851.78    |
| 18-P0047978 | 8/16/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | SIGMA ALDRICH INC                    | 309.80    |
| 18-P0047979 | 8/16/2017 | 12   | Upward Bound                   | Awards & Incentives              | MICHAEL J MACKENZIE                  | 159.90    |
| 18-P0047980 | 8/16/2017 | 12   | EOPS                           | Other Exp Paid for Students      | SVM LP                               | 4,019.37  |
| 18-P0047981 | 8/16/2017 | 12   | Student Equity                 | Equip-All Other >\$200 < \$1,000 | CN SCHOOL AND OFFICE SOLUTIONS INC   | 4,922.02  |
| 18-P0047982 | 8/16/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | SPECTRUM SCIENTIFICS LLC             | 355.58    |
| 18-P0047983 | 8/16/2017 | 12   | Student Development            | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS           | 1,305.00  |
| 18-P0047984 | 8/16/2017 | 12   | Student Equity                 | Books Paid for Students          | DON BOOKSTORE                        | 5,000.00  |
| 18-P0047985 | 8/16/2017 | 12   | Music                          | Instructional Supplies           | JW PEPPER & SON INC.                 | 1,000.00  |
| 18-P0047986 | 8/16/2017 | 12   | Student Equity                 | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS           | 500.00    |
| 18-P0047987 | 8/16/2017 | 12   | Kinesiology - Intercoll Athlet | Instructional Supplies           | NAT'L SPORTS APPAREL LLC             | 646.50    |
| 18-P0047988 | 8/16/2017 | 12   | EOPS                           | Conference Expenses              | CCCEOPSA CALIF COM COLL              | 4,200.00  |
| 18-P0047989 | 8/16/2017 | 11   | International Student Program  | Conference Expenses              | KANANA GITONGA                       | 3,860.00  |
| 18-P0047990 | 8/16/2017 | 11   | Educational Services Office    | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS           | 100.12    |
| 18-P0047991 | 8/16/2017 | 12   | Student Equity                 | Supplies Paid for Students       | OFFICE DEPOT BUSINESS SVCS           | 1,500.00  |
| 18-P0047992 | 8/16/2017 | 12   | Continuing Education Division  | Rental - Other (Short-term)      | PAPER DEPOT DOCUMENT                 | 324.00    |
| 18-P0047993 | 8/16/2017 | 11   | Fire Academy                   | Contracted Services              | PAPER DEPOT DOCUMENT                 | 600.00    |
| 18-P0047994 | 8/16/2017 | 12   | Resource Development           | Non-Instructional Supplies       | WELLS FARGO BANK                     | 161.60    |
| 18-P0047995 | 8/16/2017 | 11   | District Wide Technology       | Equip-Tablet/Laptop>\$200<\$1000 | WELLS FARGO BANK                     | 998.30    |
| 18-P0047996 | 8/16/2017 | 12   | Continuing Education Division  | Non-Instructional Supplies       | SEHI COMPUTER PRODUCTS               | 1,114.71  |
| 18-P0047997 | 8/16/2017 | 12   | SAC Continuing Ed-Instruction  | Non-Instructional Supplies       | HOME DEPOT                           | 500.00    |
| 18-P0047998 | 8/16/2017 | 12   | SAC Continuing Ed-Instruction  | Non-Instructional Supplies       | GRIFFIN ACE HARDWARE                 | 500.00    |
| 18-P0047999 | 8/16/2017 | 11   | Sci, Math, Health Sci Office   | Equip-All Other >\$200 < \$1,000 | SEHI COMPUTER PRODUCTS               | 558.15    |
| 18-P0048000 | 8/16/2017 | 11   | Maintenance                    | Repair & Replacement Parts       | I.T. VERDIN COMPANY                  | 856.61    |
| 18-P0048001 | 8/16/2017 | 12   | Business Division Office       | Instructional Supplies           | CDW GOVERNMENT INC.                  | 1,209.82  |
| 18-P0048002 | 8/16/2017 | 12   | Health & Wellness              | Other Licenses & Fees            | CALIF DHS/LABORATORY FIELD SERVICES  | 113.00    |
| 18-P0048003 | 8/17/2017 | 12   | Continuing Education Division  | Contracted Services              | SOCAL SHRED LLC                      | 800.00    |
| 18-P0048004 | 8/17/2017 | 12   | Student Development            | Conference Expenses              | COUNCIL FOR OPPORTUNITY IN EDUCATION | 925.00    |

4.6 (16)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

| P.O. #      | Date      | Fund | Department                    | Description                      | Vendor Name                               | PO Amount |
|-------------|-----------|------|-------------------------------|----------------------------------|-------------------------------------------|-----------|
| 18-P0048005 | 8/17/2017 | 11   | Maintenance                   | Maint/Oper Service Agreements    | STATE CHEMICAL MFG CO                     | 11,731.82 |
| 18-P0048006 | 8/17/2017 | 41   | Facility Planning Office      | Bldg Impr - AE Fee               | TRC ENGINEERS, INC                        | 14,900.00 |
| 18-P0048007 | 8/17/2017 | 41   | Facility Planning Office      | Bldg Impr - Materials OFIBO      | AMERICAN HARLEQUIN CORP                   | 24,765.04 |
| 18-P0048008 | 8/17/2017 | 11   | Maintenance & Operations      | Contracted Services              | KONICA MINOLTA BUSINESS                   | 2,000.00  |
| 18-P0048009 | 8/17/2017 | 12   | Biology                       | Equip-All Other >\$1,000<\$5,000 | C.C. IMEX                                 | 32,967.89 |
| 18-P0048010 | 8/17/2017 | 11   | Maintenance & Operations      | Contracted Services              | DE LA TORRE COMMERCIAL                    | 345.00    |
| 18-P0048011 | 8/17/2017 | 41   | Facility Planning Office      | Bldg Impr - Contractor Svcs      | JOHNSON FLOORING, INC.                    | 11,000.00 |
| 18-P0048012 | 8/17/2017 | 12   | Business Division Office      | Software License and Fees        | MICROSOFT CORP                            | 799.00    |
| 18-P0048013 | 8/17/2017 | 12   | Distance Education            | Software License and Fees        | INTELECOM                                 | 1,500.00  |
| 18-P0048014 | 8/17/2017 | 11   | CJ/Academies                  | Non-Instructional Supplies       | ADVANTAGE WEST INVESTMENT ENTERPRISES INC | 2,040.15  |
| 18-P0048015 | 8/17/2017 | 13   | Continuing Education Division | Equip-All Other > \$5,000        | IMLCORP LLC                               | 7,165.37  |
| 18-P0048016 | 8/17/2017 | 11   | CJ/Academies                  | Non-Instructional Supplies       | ADVANTAGE WEST INVESTMENT ENTERPRISES INC | 10,000.00 |
| 18-P0048017 | 8/17/2017 | 12   | Library Services              | Instructional Supplies           | EBSCO SUBSCRIPTION SVCS                   | 526.64    |
| 18-P0048018 | 8/17/2017 | 12   | Student Equity                | Other Exp Paid for Students      | DON BOOKSTORE                             | 483.00    |
| 18-P0048019 | 8/17/2017 | 11   | Maintenance                   | Non-Instructional Supplies       | INTERMOUNTAIN LOCK & SECURITY SUPPLY      | 2,000.00  |
| 18-P0048020 | 8/17/2017 | 12   | Student Equity                | Other Exp Paid for Students      | DON BOOKSTORE                             | 483.00    |
| 18-P0048021 | 8/17/2017 | 11   | Maintenance                   | Non-Instructional Supplies       | CLARK SECURITY PRODUCTS INC               | 10,000.00 |
| 18-P0048022 | 8/18/2017 | 11   | CJ/Academies                  | Contracted Services              | CR & R INC                                | 450.00    |
| 18-P0048023 | 8/18/2017 | 41   | Facility Planning Office      | Bldg Impr - Contractor Svcs      | QUALITY OFFICE FURNISHINGS INC            | 7,335.24  |
| 18-P0048024 | 8/18/2017 | 11   | Fire Academy                  | Contracted Services              | METROPRO TOWING INC                       | 450.00    |
| 18-P0048025 | 8/18/2017 | 11   | Fire Academy                  | Instructional Agrmt - Salary     | DEPT OF FORESTRY & FIRE PROTECTION        | 5,028.00  |
| 18-P0048026 | 8/18/2017 | 11   | Maintenance & Operations      | Contracted Services              | AQUA CLEAR WATER TREATMENT                | 5,340.00  |
| 18-P0048027 | 8/18/2017 | 12   | Business Division Office      | Contracted Services              | AMAZON WEB SERVICES INC                   | 7,980.36  |
| 18-P0048028 | 8/18/2017 | 12   | Safety & Parking - DO         | Equip-Vehicles >\$5,000          | HEMBORG FORD                              | 56,019.50 |
| 18-P0048029 | 8/18/2017 | 11   | Maintenance & Operations      | Contracted Repair Services       | HILLS BROS LOCK & SAFE                    | 4,000.00  |
| 18-P0048030 | 8/18/2017 | 11   | District Wide Technology      | Contracted Services              | CDW GOVERNMENT INC.                       | 5,400.00  |
| 18-P0048031 | 8/18/2017 | 11   | District Wide Technology      | Contracted Services              | CDW GOVERNMENT INC.                       | 10,000.00 |
| 18-P0048032 | 8/18/2017 | 11   | Sci, Math, Health Sci Office  | Other Licenses & Fees            | CEPA                                      | 205.00    |
| 18-P0048033 | 8/18/2017 | 11   | International Student Program | Conference Expenses              | USTUDY GLOBAL LLC                         | 4,500.00  |
| 18-P0048034 | 8/18/2017 | 12   | Geography                     | Software License and Fees        | FOUNDATION FOR CALIFORNIA                 | 2,000.00  |
| 18-P0048035 | 8/18/2017 | 12   | Manufacturing Technology      | Software License and Fees        | HEXAGON METROLOGY INC                     | 13,867.43 |
| 18-P0048036 | 8/18/2017 | 12   | Fine & Performing Arts Office | Instructional Supplies           | SEHI COMPUTER PRODUCTS                    | 217.19    |
| 18-P0048037 | 8/18/2017 | 11   | Fire Academy                  | Other Licenses & Fees            | COUNTY OF ORANGE                          | 884.00    |
| 18-P0048038 | 8/18/2017 | 12   | Student Services Office       | Software License and Fees        | NEXT GEN WEB SOLUTIONS                    | 7,700.00  |
| 18-P0048039 | 8/18/2017 | 11   | District Wide Technology      | Software License and Fees        | VPLS SOLUTIONS LLC                        | 8,167.50  |
| 18-P0048040 | 8/18/2017 | 11   | District Wide Technology      | Non-Instructional Supplies       | GOLDEN STAR TECHNOLOGY, INC.              | 1,012.42  |
| 18-P0048041 | 8/21/2017 | 41   | Facility Planning Office      | Bldg Impr - Contractor Svcs      | JOHNSON FLOORING, INC.                    | 43,050.00 |

4.6 (17)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

| P.O. #      | Date      | Fund | Department                     | Description                      | Vendor Name                           | PO Amount |
|-------------|-----------|------|--------------------------------|----------------------------------|---------------------------------------|-----------|
| 18-P0048042 | 8/21/2017 | 11   | Maintenance & Operations       | Contracted Repair Services       | ACCESS SECURITY CONTROLS INTL INC     | 5,000.00  |
| 18-P0048043 | 8/21/2017 | 12   | Ctr for Intl Trade Dev Office  | Courier/Delivery Services        | KINTETSU WORLD EXPRESS (USA) INC      | 2,200.00  |
| 18-P0048044 | 8/21/2017 | 12   | Outreach                       | Food and Food Service Supplies   | SMART & FINAL                         | 243.00    |
| 18-P0048045 | 8/21/2017 | 11   | Sci, Math, Health Sci Office   | Maint Contract - Other Equip     | SOUTH COAST WATER CO                  | 1,303.39  |
| 18-P0048046 | 8/21/2017 | 12   | Kinesiology - Intercoll Athlet | Instructional Supplies           | SPORTS PAGE SOCCER WAREHOUSE          | 264.98    |
| 18-P0048047 | 8/21/2017 | 12   | Outreach                       | Food and Food Service Supplies   | FRANK J. RIVERA                       | 287.52    |
| 18-P0048048 | 8/21/2017 | 12   | Chemistry                      | Instructional Supplies           | SIGMA ALDRICH INC                     | 116.75    |
| 18-P0048049 | 8/21/2017 | 13   | Public Affairs/Gov Rel Office  | Non-Instructional Supplies       | SANTA ANA UNIFIED SCHOOL DIST         | 354.72    |
| 18-P0048050 | 8/21/2017 | 12   | Student Services Office        | Reproduction/Printing Expenses   | WE DO GRAPHICS INC                    | 6,174.08  |
| 18-P0048051 | 8/21/2017 | 12   | Student Equity                 | Contracted Services              | RP GROUP                              | 2,300.00  |
| 18-P0048052 | 8/21/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | FISHER SCIENTIFIC                     | 2,272.27  |
| 18-P0048053 | 8/21/2017 | 12   | Sci, Math, Health Sci Office   | Instructional Supplies           | NEW ENGLAND BIOLABS INC               | 323.24    |
| 18-P0048054 | 8/21/2017 | 11   | Library Services               | Non-Instructional Supplies       | ROSE DREW INC                         | 583.20    |
| 18-P0048055 | 8/21/2017 | 12   | Ctr for Intl Trade Dev Office  | District Business/Sponsorships   | WOMEN IN WORLD TRADE                  | 1,000.00  |
| 18-P0048056 | 8/21/2017 | 62   | Risk Management                | Equip-All Other >\$200 < \$1,000 | VARIDESK LLC                          | 851.23    |
| 18-P0048057 | 8/21/2017 | 62   | Risk Management                | Internet Services                | BUSINESS & LEGAL RESOURCES            | 995.00    |
| 18-P0048058 | 8/21/2017 | 41   | Facility Planning Office       | Bldg Impr - Equipment Rental     | FULLER STREET PRODUCTIONS, INC.       | 3,744.00  |
| 18-P0048059 | 8/21/2017 | 12   | Fine & Performing Arts Office  | Instructional Supplies           | AMAZON COM                            | 14,500.00 |
| 18-P0048060 | 8/21/2017 | 11   | Academic Affairs Office        | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS            | 2,500.00  |
| 18-P0048061 | 8/21/2017 | 11   | Maintenance                    | Equip-All Other >\$200 < \$1,000 | CN SCHOOL AND OFFICE SOLUTIONS INC    | 713.74    |
| 18-P0048062 | 8/21/2017 | 11   | Safety & Security Office       | Non-Instructional Supplies       | SC FUELS                              | 6,100.00  |
| 18-P0048063 | 8/21/2017 | 13   | Public Affairs/Gov Rel Office  | Rental - Other (Short-term)      | CITY OF SANTA ANA                     | 300.00    |
| 18-P0048064 | 8/21/2017 | 12   | Student Equity                 | Food and Food Service Supplies   | ORANGE TREE DELI & CATERING           | 332.41    |
| 18-P0048065 | 8/22/2017 | 11   | Networking                     | Online Training Courses          | ELLUCIAN INC.                         | 160.00    |
| 18-P0048066 | 8/22/2017 | 11   | Maintenance                    | Equip-All Other >\$200 < \$1,000 | QUALITY OFFICE FURNISHINGS INC        | 8,013.26  |
| 18-P0048067 | 8/22/2017 | 12   | Manufacturing Technology       | Software License and Fees        | PATON GROUP                           | 2,400.00  |
| 18-P0048068 | 8/22/2017 | 11   | Maintenance                    | Contracted Services              | GLOBAL WORKS INC                      | 6,000.00  |
| 18-P0048069 | 8/22/2017 | 11   | Digital Media Center           | Contracted Repair Services       | SANDY BOYD INC                        | 85.00     |
| 18-P0048070 | 8/22/2017 | 11   | Digital Media Center           | Contracted Repair Services       | CONTROL AIR CONDITIONING CORP         | 598.85    |
| 18-P0048071 | 8/22/2017 | 11   | Digital Media Center           | Contracted Repair Services       | CONTROL AIR CONDITIONING CORP         | 341.92    |
| 18-P0048072 | 8/22/2017 | 12   | EOPS                           | Food and Food Service Supplies   | SUPER ANTOJITO'S EXPRESS MEXICAN FOOD | 275.00    |
| 18-P0048073 | 8/22/2017 | 12   | Student Support Services       | Other Exp Paid for Students      | ORANGE COUNTY TRANSPORTATION          | 5,407.00  |
| 18-P0048074 | 8/22/2017 | 12   | SAC Continuing Ed-Instruction  | Books, Mags & Subscrip-Non-Lib   | NEW READERS PRESS                     | 395.81    |
| 18-P0048075 | 8/22/2017 | 41   | Facility Planning Office       | Bldg Impr - Contractor Svcs      | WELLS FARGO BANK                      | 4,562.57  |
| 18-P0048076 | 8/22/2017 | 12   | Library Services               | Instructional Supplies           | EBSCO SUBSCRIPTION SVCS               | 120.94    |
| 18-P0048077 | 8/22/2017 | 11   | Maintenance                    | Contracted Repair Services       | D4 SOLUTIONS INC.                     | 3,000.00  |
| 18-P0048078 | 8/22/2017 | 41   | Facility Planning Office       | Bldg Impr - Contractor Svcs      | JOHNSON FLOORING, INC.                | 34,469.00 |

4.6 (18)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #                          | Date      | Fund | Department                    | Description                      | Vendor Name                               | PO Amount |
|---------------------------------|-----------|------|-------------------------------|----------------------------------|-------------------------------------------|-----------|
| 18-P0048079                     | 8/22/2017 | 11   | Maintenance & Operations      | Non-Instructional Supplies       | ORANGE CAR WASH INC                       | 128.00    |
| 18-P0048080                     | 8/22/2017 | 41   | Facility Planning Office      | Bldg Impr - Equipment Rental     | CALIFORNIA BARRICADE RENTALS INC          | 369.00    |
| 18-P0048081                     | 8/22/2017 | 12   | Chemistry                     | Instructional Supplies           | VWR FUNDING INC                           | 2,641.53  |
| 18-P0048082                     | 8/22/2017 | 12   | Chemistry                     | Instructional Supplies           | FLINN SCIENTIFIC INC                      | 2,463.74  |
| 18-P0048083                     | 8/22/2017 | 12   | Financial Aid Office          | Non-Instructional Supplies       | IMAGE PRINTING SOLUTIONS                  | 1,050.56  |
| 18-P0048084                     | 8/22/2017 | 12   | Financial Aid Office          | Non-Instructional Supplies       | EAGLE GRAPHICS INC                        | 1,515.67  |
| 18-P0048085                     | 8/22/2017 | 12   | Chemistry                     | Instructional Supplies           | FISHER SCIENTIFIC                         | 5,785.17  |
| 18-P0048086                     | 8/23/2017 | 11   | Maintenance                   | Contracted Services              | ARROW PARKING LOT SERVICE, INC            | 8,495.00  |
| 18-P0048087                     | 8/23/2017 | 13   | Continuing Education Division | Contracted Services              | D4 SOLUTIONS INC.                         | 14,872.57 |
| 18-P0048088                     | 8/23/2017 | 11   | Maintenance                   | Contracted Repair Services       | TROPICAL PLAZA NURSERY                    | 10,000.00 |
| 18-P0048089                     | 8/23/2017 | 11   | Maintenance                   | Contracted Services              | NEWBUILD CONSTRUCTION AND RESTORATION INC | 13,243.40 |
| 18-P0048090                     | 8/23/2017 | 12   | Student Equity                | Contracted Services              | NEAL VERONICA K                           | 7,025.00  |
| 18-P0048091                     | 8/23/2017 | 12   | EOPS                          | Food and Food Service Supplies   | THE HABIT RESTAURANT, LLC                 | 5,330.20  |
| 18-P0048092                     | 8/23/2017 | 12   | Fine & Performing Arts Office | Instructional Supplies           | AMAZON COM                                | 2,500.00  |
| 18-P0048093                     | 8/23/2017 | 11   | Admin Services Office         | Equip-Mod Furn>\$1,000 < \$5,000 | QUALITY OFFICE FURNISHINGS INC            | 9,085.54  |
| 18-P0048094                     | 8/23/2017 | 12   | Student Equity                | Food and Food Service Supplies   | ORANGE TREE DELI & CATERING               | 1,399.23  |
| 18-P0048095                     | 8/23/2017 | 12   | Upward Bound                  | Awards & Incentives              | DON BOOKSTORE                             | 1,650.00  |
| 18-P0048096                     | 8/23/2017 | 12   | Student Equity                | Food and Food Service Supplies   | HART COMMUNITY HOMES INC                  | 500.93    |
| * 18-P0048097                   | 8/23/2017 | 11   | Publications                  | Non-Instructional Supplies       | VERITIV OPERATING COMPANY                 | 1,455.49  |
| * 18-P0048097                   | 8/23/2017 | 13   | Publications                  | Non-Instructional Supplies       | VERITIV OPERATING COMPANY                 | 1,550.31  |
| PO Amt Total for *18-P0048097 : |           |      |                               |                                  |                                           | 3,005.80  |
| 18-P0048098                     | 8/23/2017 | 11   | Publications                  | Non-Instructional Supplies       | KELLY PAPER                               | 1,236.97  |
| 18-P0048099                     | 8/23/2017 | 11   | Fiscal Services Office        | Non-Instructional Supplies       | OFFICE DEPOT BUSINESS SVCS                | 2,000.00  |
| 18-P0048100                     | 8/23/2017 | 12   | Upward Bound                  | Other Exp Paid for Students      | RSCCD                                     | 391.00    |
| 18-P0048101                     | 8/23/2017 | 12   | Upward Bound                  | Contracted Services              | CSU FULLERTON AUXILIARY SVCS CORP         | 150.00    |
| 18-P0048102                     | 8/23/2017 | 12   | Fine & Performing Arts Office | Instructional Supplies           | AMAZON COM                                | 360.33    |
| 18-P0048103                     | 8/23/2017 | 11   | Digital Media Center          | Contracted Repair Services       | TROPICAL PLAZA NURSERY                    | 290.24    |
| 18-P0048104                     | 8/23/2017 | 11   | Counseling                    | Inst Dues & Memberships          | SCIAC SO CALIF INTERSEGME                 | 100.00    |
| 18-P0048105                     | 8/23/2017 | 11   | President's Office            | Conference Expenses              | CCLC COMMUNITY COLLEGE LEAGUE             | 685.00    |
| 18-P0048106                     | 8/24/2017 | 13   | Occupational Therapy          | Contracted Services              | SUBSTANCE MEDIA, INC                      | 3,000.00  |
| 18-P0048107                     | 8/24/2017 | 41   | Business Operations' Office   | Contracted Services              | COOPERATIVE STRATEGIES LLC                | 630.00    |
| 18-P0048108                     | 8/24/2017 | 41   | Business Operations' Office   | Contracted Services              | COOPERATIVE STRATEGIES LLC                | 7,250.00  |
| 18-P0048109                     | 8/24/2017 | 41   | Business Operations' Office   | Contracted Services              | COOPERATIVE STRATEGIES LLC                | 21,525.00 |
| 18-P0048110                     | 8/24/2017 | 13   | Publications                  | Non-Instructional Supplies       | VERITIV OPERATING COMPANY                 | 1,550.31  |
| 18-P0048111                     | 8/24/2017 | 11   | International Student Program | Non-Instructional Supplies       | SABERS RENA                               | 2,383.97  |

4.6 (19)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #      | Date      | Fund | Department                     | Description                    | Vendor Name                               | PO Amount  |
|-------------|-----------|------|--------------------------------|--------------------------------|-------------------------------------------|------------|
| 18-P0048112 | 8/24/2017 | 11   | International Student Program  | Non-Instructional Supplies     | FONTIS SOLUTIONS                          | 2,702.59   |
| 18-P0048113 | 8/24/2017 | 12   | Counseling                     | Food and Food Service Supplies | CORNER BAKERY/CBC RESTAURANT              | 247.50     |
| 18-P0048114 | 8/24/2017 | 12   | Continuing Education Division  | Contracted Services            | ANDREWS STEPHEN L.                        | 500.00     |
| 18-P0048115 | 8/24/2017 | 11   | Maintenance & Operations       | Non-Instructional Supplies     | TAYLOR FLAG & BANNER CO                   | 921.05     |
| 18-P0048117 | 8/24/2017 | 12   | Upward Bound                   | Awards & Incentives            | ROMELIA MADRIGAL                          | 463.66     |
| 18-P0048118 | 8/24/2017 | 11   | Business Operations' Office    | Inst Dues & Memberships        | CCFC COMMUNITY COLLEGE FACILITY COALITION | 1,213.00   |
| 18-P0048119 | 8/24/2017 | 12   | Center for Teacher Education   | Other Exp Paid for Students    | SVM LP                                    | 5,535.95   |
| 18-P0048120 | 8/24/2017 | 12   | Student Equity                 | Food and Food Service Supplies | HART COMMUNITY HOMES INC                  | 500.93     |
| 18-P0048121 | 8/24/2017 | 33   | CDC Santa Ana College          | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS                | 788.64     |
| 18-P0048122 | 8/24/2017 | 33   | CDC Santa Ana College          | Food and Food Service Supplies | AMAZON COM                                | 401.19     |
| 18-P0048123 | 8/24/2017 | 41   | Admin Services Office          | Building Improvements          | CALIFORNIA COMFORT SYSTEMS USA, INC       | 25,661.90  |
| 18-P0048124 | 8/24/2017 | 11   | Administrative Services Office | Non-Instructional Supplies     | OFFICE DEPOT BUSINESS SVCS                | 1,000.00   |
| 18-P0048125 | 8/25/2017 | 11   | Operations                     | Trash Disposal                 | CR & R INC                                | 347.44     |
| 18-P0048126 | 8/25/2017 | 11   | Maintenance                    | Contracted Repair Services     | ACCO ENGINEERED SYSTEMS INC               | 823.00     |
| 18-P0048127 | 8/25/2017 | 12   | Career Education Office        | Conference Expenses            | WELLS FARGO BANK                          | 275.96     |
| 18-P0048128 | 8/25/2017 | 12   | Assessment                     | Contracted Services            | CPP INC                                   | 15,457.60  |
| 18-P0048129 | 8/25/2017 | 11   | Administrative Services Office | Transportation - Student       | CERTIFIED TRANSPORTATIONS                 | 14,500.00  |
| 18-P0048131 | 8/25/2017 | 12   | CJ/Academies                   | Instructional Supplies         | TITLE BOXING, LLC                         | 279.93     |
| 18-P0048132 | 8/25/2017 | 11   | Maintenance                    | Maint/Oper Service Agreements  | BLANKENSHIP, SHARLENE                     | 4,500.00   |
| 18-P0048133 | 8/25/2017 | 12   | Resource Development           | Contracted Services            | CANTUS JASON S                            | 2,800.00   |
| 18-P0048134 | 8/25/2017 | 11   | Transportation                 | Other Licenses & Fees          | SCAQMD                                    | 617.57     |
| 18-P0048135 | 8/25/2017 | 41   | Facility Planning Office       | Site Improv - DSA Fees         | DEPT OF GENERAL SERVICES                  | 2,892.51   |
| 18-P0048136 | 8/25/2017 | 41   | Facility Planning Office       | Bldg Impr - DSA Fees           | DEPT OF GENERAL SERVICES                  | 888.00     |
| 18-P0189075 | 7/25/2017 | 11   | Academic Support - SAC         | Lease Agreement - Equipment    | KONICA MINOLTA BUSINESS                   | 1,590.26   |
| 18-P0189076 | 7/25/2017 | 11   | Academic Support - SAC         | Excess/Copies Useage           | KONICA MINOLTA BUSINESS                   | 484.88     |
| 18-P0189098 | 7/17/2017 | 11   | Administrative Services Office | Excess/Copies Useage           | XEROX CORP                                | 3,564.95   |
| 18-P0189099 | 7/17/2017 | 11   | Financial Aid Office           | Excess/Copies Useage           | XEROX CORP                                | 244.81     |
| 18-P0189100 | 7/25/2017 | 11   | Digital Media Center           | Excess/Copies Useage           | XEROX CORP                                | 1,583.15   |
| 18-P0189101 | 7/18/2017 | 11   | District Wide Technology       | Software Support Service-Fixed | FOUNDATION FOR CALIFORNIA                 | 93,876.00  |
| 18-P0189102 | 7/18/2017 | 12   | Resource Development           | Contracted Services            | LOS ANGELES COMMUNITY COLLEGE DISTRICT    | 418,250.00 |
| 18-P0189103 | 7/25/2017 | 12   | Resource Development           | Contracted Services            | LOS ANGELES VALLEY COLLEGE FOUNDATION     | 203,420.00 |
| 18-P0189104 | 7/18/2017 | 11   | Safety & Parking - DO          | Communications Maintenance     | CASE SYSTEMS INC                          | 12,150.00  |
| 18-P0189105 | 7/18/2017 | 11   | Human Resources Office         | Legal Expenses                 | LIEBERT CASSIDY WHITMORE                  | 33,400.00  |
| 18-P0189106 | 7/20/2017 | 11   | SAC Continuing Ed-Instruction  | Instructional Agrmt - Salary   | SER JOBS FOR PROGRESS                     | 76,160.00  |
| 18-P0189107 | 7/20/2017 | 11   | SAC Continuing Ed-Instruction  | Instructional Agrmt - Salary   | SER JOBS FOR PROGRESS                     | 410,550.00 |
| 18-P0189109 | 7/19/2017 | 11   | Maintenance & Operations       | Contracted Services            | PYRO-COMM SYSTEMS INC                     | 540.00     |
| 18-P0189111 | 7/19/2017 | 11   | Fine & Performing Arts Office  | Excess/Copies Useage           | XEROX CORP                                | 1,024.73   |

4.6 (20)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #      | Date       | Fund | Department                     | Description                   | Vendor Name                    | PO Amount |
|-------------|------------|------|--------------------------------|-------------------------------|--------------------------------|-----------|
| 18-P0189112 | 7/19/2017  | 11   | Fine & Performing Arts Office  | Excess/Copies Useage          | XEROX CORP                     | 3,184.36  |
| 18-P0189113 | 7/19/2017  | 12   | Financial Aid Office           | Maint Contract - Office Equip | XEROX CORP                     | 384.00    |
| 18-P0189114 | 7/19/2017  | 11   | Admin Services Office          | Excess/Copies Useage          | XEROX CORP                     | 690.68    |
| 18-P0189115 | 7/19/2017  | 11   | Admin Services Office          | Excess/Copies Useage          | XEROX CORP                     | 16,307.35 |
| 18-P0189116 | 7/19/2017  | 11   | Admin Services Office          | Excess/Copies Useage          | XEROX CORP                     | 4,069.03  |
| 18-P0189117 | 7/19/2017  | 11   | Admin Services Office          | Excess/Copies Useage          | XEROX CORP                     | 3,628.59  |
| 18-P0189118 | 7/19/2017  | 11   | Admin Services Office          | Excess/Copies Useage          | XEROX CORP                     | 4,289.53  |
| 18-P0189119 | 7/19/2017  | 11   | Admin Services Office          | Excess/Copies Useage          | XEROX CORP                     | 3,880.42  |
| 18-P0189120 | 7/19/2017  | 11   | Admin Services Office          | Excess/Copies Useage          | XEROX CORP                     | 3,725.26  |
| 18-P0189121 | 7/20/2017  | 11   | Admin Services Office          | Excess/Copies Useage          | XEROX CORP                     | 3,718.80  |
| 18-P0189122 | 7/20/2017  | 11   | Admin Services Office          | Excess/Copies Useage          | XEROX CORP                     | 4,577.44  |
| 18-P0189123 | 7/20/2017  | 11   | Admin Services Office          | Excess/Copies Useage          | XEROX CORP                     | 5,865.95  |
| 18-P0189124 | 7/20/2017  | 11   | Admin Services Office          | Excess/Copies Useage          | XEROX CORP                     | 7,419.92  |
| 18-P0189125 | 7/20/2017  | 11   | Reprographics                  | Excess/Copies Useage          | XEROX CORP                     | 10,102.69 |
| 18-P0189126 | 7/20/2017  | 11   | Reprographics                  | Excess/Copies Useage          | XEROX CORP                     | 19,039.12 |
| 18-P0189127 | 7/20/2017  | 11   | Human Svcs & Technology Office | Excess/Copies Useage          | XEROX CORP                     | 3,515.82  |
| 18-P0189129 | 7/20/2017  | 11   | CJ/Academies                   | Excess/Copies Useage          | XEROX CORP                     | 3,034.11  |
| 18-P0189130 | 8/7/2017 1 | 13   | Publications                   | Maint Contract - Other Equip  | XEROX CORP                     | 4,489.94  |
| 18-P0189131 | 7/20/2017  | 11   | Resource Development           | Excess/Copies Useage          | XEROX CORP                     | 4,761.08  |
| 18-P0189132 | 7/20/2017  | 33   | CDC Santa Ana College - East   | Excess/Copies Useage          | XEROX CORP                     | 1,505.72  |
| 18-P0189133 | 7/20/2017  | 12   | Talent Search                  | Excess/Copies Useage          | XEROX CORP                     | 456.88    |
| 18-P0189134 | 7/20/2017  | 33   | CDC Centennial Education Ctr   | Excess/Copies Useage          | XEROX CORP                     | 973.33    |
| 18-P0189135 | 7/20/2017  | 33   | CDC Santiago Canyon College    | Excess/Copies Useage          | XEROX CORP                     | 757.14    |
| 18-P0189136 | 7/20/2017  | 33   | CDC Santa Ana College          | Excess/Copies Useage          | XEROX CORP                     | 1,090.99  |
| 18-P0189137 | 7/20/2017  | 33   | CDC Santa Ana College          | Excess/Copies Useage          | XEROX CORP                     | 732.70    |
| 18-P0189138 | 7/25/2017  | 33   | EHS Administration             | Excess/Copies Useage          | XEROX CORP                     | 1,482.21  |
| 18-P0189139 | 7/24/2017  | 11   | Maintenance                    | Maint/Oper Service Agreements | WESTERN PACIFIC SVCS           | 885.00    |
| 18-P0189140 | 7/24/2017  | 11   | CJ/Academies                   | Instructional Agrmt - Salary  | AGIAC ASIAN GANG INVESTIGATION | 70,000.00 |
| 18-P0189141 | 7/25/2017  | 11   | Digital Media Center           | Maint/Oper Service Agreements | ORKIN PEST CONTROL             | 1,953.00  |
| 18-P0189142 | 7/25/2017  | 11   | Grounds                        | Maint/Oper Service Agreements | ORKIN PEST CONTROL             | 14,460.00 |
| 18-P0189143 | 7/25/2017  | 11   | Maintenance                    | Maint/Oper Service Agreements | ORKIN PEST CONTROL             | 14,064.00 |
| 18-P0189144 | 7/25/2017  | 11   | Business Operations' Office    | Lease Agreement - Equipment   | KONICA MINOLTA BUSINESS        | 2,413.64  |
| 18-P0189145 | 7/25/2017  | 11   | Business Operations' Office    | Excess/Copies Useage          | KONICA MINOLTA BUSINESS        | 1,185.25  |
| 18-P0189146 | 7/25/2017  | 12   | Financial Aid Office           | Lease Agreement - Equipment   | KONICA MINOLTA BUSINESS        | 1,998.07  |
| 18-P0189147 | 7/25/2017  | 12   | Financial Aid Office           | Excess/Copies Useage          | KONICA MINOLTA BUSINESS        | 264.64    |
| 18-P0189148 | 7/25/2017  | 11   | Business Operations' Office    | Lease Agreement - Equipment   | KONICA MINOLTA BUSINESS        | 2,413.64  |
| 18-P0189149 | 7/25/2017  | 11   | Business Operations' Office    | Excess/Copies Useage          | KONICA MINOLTA BUSINESS        | 1,185.25  |

4.6 (21)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #      | Date      | Fund | Department                     | Description                   | Vendor Name                       | PO Amount  |
|-------------|-----------|------|--------------------------------|-------------------------------|-----------------------------------|------------|
| 18-P0189150 | 7/25/2017 | 11   | Chemistry                      | Rental-Equipment (Short-term) | EVOQUA WATER TECH LLC             | 2,526.60   |
| 18-P0189151 | 7/25/2017 | 11   | Business Division Office       | Lease Agreement - Equipment   | KONICA MINOLTA BUSINESS           | 2,716.72   |
| 18-P0189152 | 7/25/2017 | 11   | Business Division Office       | Excess/Copies Useage          | KONICA MINOLTA BUSINESS           | 204.73     |
| 18-P0189153 | 7/25/2017 | 12   | Safety & Parking - DO          | Excess/Copies Useage          | XEROX CORP                        | 2,063.25   |
| 18-P0189154 | 7/25/2017 | 12   | DSPS                           | Excess/Copies Useage          | XEROX CORP                        | 377.13     |
| 18-P0189155 | 7/26/2017 | 12   | DSPS Office                    | Lease Agreement - Equipment   | KONICA MINOLTA BUSINESS           | 2,346.41   |
| 18-P0189156 | 7/26/2017 | 12   | DSPS Office                    | Lease Agreement - Equipment   | KONICA MINOLTA BUSINESS           | 377.13     |
| 18-P0189157 | 7/25/2017 | 11   | Admin Services Office          | Contracted Services           | GLOBAL WORKS INC                  | 6,000.00   |
| 18-P0189158 | 7/25/2017 | 11   | CJ/Academies                   | Instructional Agrmt - Salary  | CITY OF TUSTIN                    | 20,000.00  |
| 18-P0189159 | 7/25/2017 | 11   | CJ/Academies                   | Instructional Agrmt - Salary  | SERRATO AND ASSOCIATES            | 121,500.00 |
| 18-P0189160 | 7/25/2017 | 11   | CJ/Academies                   | Instructional Agrmt - Salary  | ORANGE COUNTY LAW ENFORCEMENT     | 40,000.00  |
| 18-P0189161 | 7/25/2017 | 11   | CJ/Academies                   | Instructional Agrmt - Salary  | OC HUMAN RELATIONS                | 2,000.00   |
| 18-P0189162 | 7/26/2017 | 11   | CJ/Academies                   | Instructional Agrmt - Salary  | COUNTY OF ORANGE                  | 30,000.00  |
| 18-P0189163 | 7/26/2017 | 11   | CJ/Academies                   | Instructional Agrmt - Salary  | COUNTY OF ORANGE                  | 144,000.00 |
| 18-P0189164 | 7/26/2017 | 11   | Fiscal Services Office         | Contracted Services           | BLACKBOARD INC                    | 20,000.00  |
| 18-P0189165 | 7/26/2017 | 11   | CJ/Academies                   | Instructional Agrmt - Salary  | CITY OF FULLERTON                 | 6,000.00   |
| 18-P0189166 | 7/26/2017 | 11   | CJ/Academies                   | Instructional Agrmt - Salary  | CALIF NARCOTIC OFFICERS ASSOC     | 337,500.00 |
| 18-P0189167 | 7/26/2017 | 11   | CJ/Academies                   | Instructional Agrmt - Salary  | CAPE ASSOCIATON                   | 27,000.00  |
| 18-P0189168 | 7/26/2017 | 11   | Maintenance                    | Maint/Oper Service Agreements | EVOQUA WATER TECH LLC             | 7,478.29   |
| 18-P0189169 | 7/26/2017 | 11   | Art Gallery                    | Lease Agreement - Facility    | SANTORA GROUP LLC                 | 6,300.00   |
| 18-P0189170 | 7/27/2017 | 11   | Maintenance & Operations       | Contracted Services           | CLIMATEC LLC                      | 8,938.00   |
| 18-P0189171 | 7/31/2017 | 12   | Counseling                     | Maint Contract - Office Equip | SCANTRON CORP                     | 1,176.00   |
| 18-P0189172 | 7/31/2017 | 12   | Library Services               | Library Books - Databases     | CCLC COMMUNITY COLLEGE LEAGUE     | 19,937.00  |
| 18-P0189173 | 7/31/2017 | 12   | Continuing Education Division  | Security Systems & Services   | BOYD & ASSOCIATES                 | 1,020.00   |
| 18-P0189174 | 7/31/2017 | 12   | Deaf & Hard of Hearing         | Contracted Services           | GLOBAL WORKS INC                  | 25,000.00  |
| 18-P0189175 | 7/31/2017 | 12   | Administrative Services Office | Maint/Oper Service Agreements | VIEJO SWEEPING SERVICES           | 13,780.00  |
| 18-P0189176 | 7/31/2017 | 12   | Administrative Services Office | Maint/Oper Service Agreements | VIEJO SWEEPING SERVICES           | 3,720.00   |
| 18-P0189177 | 7/31/2017 | 12   | Admin Services Office          | Maint/Oper Service Agreements | VIEJO SWEEPING SERVICES           | 16,080.00  |
| 18-P0189178 | 8/1/2017  | 11   | Digital Media Center           | Contracted Services           | TAB ANSWER NETWORK                | 503.75     |
| 18-P0189179 | 8/1/2017  | 11   | Maintenance                    | Maint/Oper Service Agreements | TAB ANSWER NETWORK                | 583.75     |
| 18-P0189180 | 8/1/2017  | 11   | Maintenance                    | Maint/Oper Service Agreements | TAB ANSWER NETWORK                | 583.75     |
| 18-P0189181 | 8/1/2017  | 11   | Chemistry                      | Maint Contract - Other Equip  | THERMO ELECTRON NORTH AMERICA LLC | 2,367.00   |
| 18-P0189182 | 8/1/2017  | 12   | Continuing Education Division  | Contracted Services           | BLANKENSHIP, SHARLENE             | 56.25      |
| 18-P0189183 | 8/2/2017  | 11   | Sci, Math, Health Sci Office   | Maint Contract - Other Equip  | STERIS CORP                       | 7,834.36   |
| 18-P0189184 | 8/2/2017  | 11   | Admin Services Office          | Drinking Water Service        | NESTLE WATERS NORTH AMERICA       | 5,553.52   |
| 18-P0189185 | 8/2/2017  | 11   | Digital Media Center           | Maint Contract - Other Equip  | PYRO-COMM SYSTEMS INC             | 2,995.00   |
| 18-P0189186 | 8/2/2017  | 11   | Maintenance                    | Maint/Oper Service Agreements | CHEROKEE CHEMICAL CO INC          | 6,000.00   |

4.6 (22)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

| P.O. #      | Date     | Fund | Department                    | Description                    | Vendor Name                      | PO Amount  |
|-------------|----------|------|-------------------------------|--------------------------------|----------------------------------|------------|
| 18-P0189187 | 8/2/2017 | 11   | Digital Media Center          | Security Systems & Services    | BOYD & ASSOCIATES                | 300.00     |
| 18-P0189188 | 8/2/2017 | 12   | Continuing Education Division | Security Systems & Services    | BOYD & ASSOCIATES                | 360.00     |
| 18-P0189189 | 8/2/2017 | 11   | Sci, Math, Health Sci Office  | Maint Contract - Other Equip   | BOWEN TECHNOVATION               | 4,168.00   |
| 18-P0189190 | 8/2/2017 | 11   | Sci, Math, Health Sci Office  | Maint Contract - Other Equip   | ASH ENTERPRISES INT'L INC        | 6,900.00   |
| 18-P0189191 | 8/2/2017 | 11   | Grounds                       | Maint/Oper Service Agreements  | ADVANCED AQUATIC TECH INC        | 5,400.00   |
| 18-P0189192 | 8/2/2017 | 11   | Grounds                       | Maint/Oper Service Agreements  | ANIMAL PEST MGMT SVC             | 4,200.00   |
| 18-P0189193 | 8/7/2017 | 12   | Academic Affairs Office       | Software License and Fees      | TASKSTREAM LLC                   | 20,000.00  |
| 18-P0189194 | 8/2/2017 | 11   | Business Operations' Office   | Legal Expenses                 | BERGMAN DACEY GOLDSMITH          | 10,000.00  |
| 18-P0189195 | 8/2/2017 | 11   | Business Operations' Office   | Legal Expenses                 | ATKINSON ANDELSON LOYA RUUD ROMO | 30,000.00  |
| 18-P0189196 | 8/2/2017 | 11   | Business Operations' Office   | Legal Expenses                 | THE FELDHAKA LAW FIRM            | 50,000.00  |
| 18-P0189197 | 8/2/2017 | 11   | Business Operations' Office   | Legal Expenses                 | PUBLIC AGENCY LAW GROUP          | 50,000.00  |
| 18-P0189198 | 8/2/2017 | 11   | Business Operations' Office   | Legal Expenses                 | ORBACH HUFF SUAREZ               | 50,000.00  |
| 18-P0189199 | 8/2/2017 | 12   | Health & Wellness             | Contracted Services            | MEDICAL BILLING TECH INC         | 3,000.00   |
| 18-P0189200 | 8/3/2017 | 11   | Mailroom                      | Lease Agreement - Equipment    | PITNEY BOWES                     | 5,163.27   |
| 18-P0189201 | 8/3/2017 | 11   | Purchasing                    | Maint Contract - Office Equip  | PITNEY BOWES                     | 2,928.27   |
| 18-P0189202 | 8/3/2017 | 11   | Purchasing                    | Excess/Copies Usage            | XEROX CORP                       | 4,314.65   |
| 18-P0189203 | 8/3/2017 | 11   | Biology                       | Maint Contract - Other Equip   | STERIS CORP                      | 11,114.48  |
| 18-P0189204 | 8/3/2017 | 11   | Digital Media Center          | Maint/Oper Service Agreements  | GMS ELEVATOR                     | 1,423.44   |
| 18-P0189205 | 8/3/2017 | 11   | Maintenance                   | Maint/Oper Service Agreements  | GMS ELEVATOR                     | 12,818.52  |
| 18-P0189206 | 8/3/2017 | 11   | Digital Media Center          | Landscaping                    | TROPICAL PLAZA NURSERY           | 5,438.40   |
| 18-P0189207 | 8/3/2017 | 11   | Grounds                       | Landscaping                    | TROPICAL PLAZA NURSERY           | 136,639.80 |
| 18-P0189208 | 8/7/2017 | 11   | Publications                  | Excess/Copies Usage            | XEROX CORP                       | 25,210.85  |
| 18-P0189209 | 8/7/2017 | 11   | Publications                  | Excess/Copies Usage            | XEROX CORP                       | 73,838.77  |
| 18-P0189210 | 8/7/2017 | 12   | Resource Development          | Contracted Services            | NORTH ORANGE COUNTY CCD          | 41,666.00  |
| 18-P0189211 | 8/7/2017 | 11   | Chemistry                     | Maint Contract - Other Equip   | PERKIN ELMER                     | 6,036.00   |
| 18-P0189212 | 8/7/2017 | 11   | District Wide Technology      | Software Support Service-Fixed | AD ASTRA INFORMATION SYSTEM LLC  | 16,300.00  |
| 18-P0189213 | 8/7/2017 | 11   | Kinesiology - Physical Educ   | Excess/Copies Usage            | XEROX CORP                       | 2,547.12   |
| 18-P0189214 | 8/7/2017 | 12   | Health & Wellness Center      | Excess/Copies Usage            | XEROX CORP                       | 2,386.49   |
| 18-P0189216 | 8/7/2017 | 12   | DSPS Office                   | Excess/Copies Usage            | XEROX CORP                       | 2,620.65   |
| 18-P0189217 | 8/9/2017 | 12   | Continuing Education Division | Excess/Copies Usage            | KONICA MINOLTA BUSINESS          | 457.72     |
| 18-P0189218 | 8/9/2017 | 12   | Resource Development          | Excess/Copies Usage            | XEROX CORP                       | 1,203.44   |
| 18-P0189219 | 8/9/2017 | 12   | Small Business Dev Ctr Office | Excess/Copies Usage            | XEROX CORP                       | 1,374.78   |
| 18-P0189220 | 8/9/2017 | 11   | Sci, Math, Health Sci Office  | Excess/Copies Usage            | XEROX CORP                       | 2,708.75   |
| 18-P0189221 | 8/9/2017 | 11   | Admin Services Office         | Excess/Copies Usage            | XEROX CORP                       | 1,034.40   |
| 18-P0189222 | 8/9/2017 | 11   | Maintenance                   | Excess/Copies Usage            | XEROX CORP                       | 2,121.82   |
| 18-P0189223 | 8/9/2017 | 12   | Continuing Education Division | Excess/Copies Usage            | XEROX CORP                       | 4,764.23   |
| 18-P0189224 | 8/9/2017 | 12   | Continuing Education Division | Excess/Copies Usage            | XEROX CORP                       | 9,375.42   |

4.6 (23)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #                          | Date      | Fund | Department                     | Description                    | Vendor Name                          | PO Amount  |
|---------------------------------|-----------|------|--------------------------------|--------------------------------|--------------------------------------|------------|
| 18-P0189225                     | 8/9/2017  | 12   | Continuing Education Division  | Excess/Copies Useage           | XEROX CORP                           | 6,276.14   |
| 18-P0189226                     | 8/10/2017 | 11   | CJ/Academies                   | Instructional Agrmt - Salary   | CALIF NARCOTICS CANINE ASSOC         | 27,000.00  |
| 18-P0189227                     | 8/10/2017 | 12   | Financial Aid Office           | Drinking Water Service         | PARADISE SPRINGS DRINKING WATER      | 890.00     |
| 18-P0189228                     | 8/10/2017 | 11   | District Wide Technology       | Software Support Service-Fixed | TOUCHNET INFORMATION SYSTEMS         | 15,142.40  |
| 18-P0189229                     | 8/10/2017 | 11   | Publications                   | Software Support Service       | ROCHESTER SOFTWARE ASSOC INC         | 11,600.00  |
| 18-P0189230                     | 8/10/2017 | 11   | CJ/Academies                   | Maint/Oper Service Agreements  | AMERICAN ALARM SYSTEMS, INC          | 1,140.00   |
| 18-P0189231                     | 8/10/2017 | 11   | Digital Media Center           | Contracted Services            | CR & R INC                           | 1,018.08   |
| 18-P0189232                     | 8/10/2017 | 11   | Operations                     | Trash Disposal                 | CR & R INC                           | 6,254.04   |
| 18-P0189233                     | 8/10/2017 | 11   | Humanities & Social Sci Office | Excess/Copies Useage           | HEWLETT PACKARD CO                   | 252.00     |
| 18-P0189234                     | 8/10/2017 | 11   | Admin Services Office          | Excess/Copies Useage           | HEWLETT PACKARD CO                   | 252.00     |
| 18-P0189235                     | 8/10/2017 | 11   | Maintenance                    | Maint/Oper Service Agreements  | KONE INC                             | 5,392.44   |
| 18-P0189236                     | 8/10/2017 | 11   | Maintenance                    | Maint/Oper Service Agreements  | TRI CHEM TECH                        | 6,300.00   |
| 18-P0189237                     | 8/10/2017 | 11   | Sci, Math, Health Sci Office   | Maint Contract - Other Equip   | RAYNE DEALERSHIP CORP                | 408.24     |
| 18-P0189238                     | 8/14/2017 | 11   | District Wide Technology       | Software Support Service-Fixed | COLLEGESOURCE INC                    | 1,279.00   |
| 18-P0189239                     | 8/14/2017 | 12   | Deaf & Hard of Hearing         | Contracted Services            | QUICK CAPTION                        | 10,000.00  |
| 18-P0189240                     | 8/14/2017 | 12   | LA/OC Regional Consortia       | Lease Agreement - Facility     | LOS ANGELES COUNTY ECONOMIC DEV CORP | 26,444.00  |
| 18-P0189241                     | 8/14/2017 | 12   | Deaf & Hard of Hearing         | Contracted Services            | QUICK CAPTION                        | 41,000.00  |
| 18-P0189242                     | 8/14/2017 | 11   | District Wide Technology       | Software Support Service-Fixed | AD ASTRA INFORMATION SYSTEM LLC      | 14,500.00  |
| 18-P0189243                     | 8/14/2017 | 11   | Cosmetology                    | Instructional Agrmt - Salary   | SANTA ANA BEAUTY ACADEMY             | 193,093.00 |
| 18-P0189244                     | 8/21/2017 | 11   | Admin Services Office          | Contracted Services            | QUICK CAPTION                        | 4,000.00   |
| 18-P0189245                     | 8/14/2017 | 11   | Admin Services Office          | Lease Agreement - Equipment    | PITNEY BOWES                         | 1,208.76   |
| * 18-P0189246                   | 8/15/2017 | 11   | SAC Continuing Ed-Instruction  | Excess/Copies Useage           | XEROX CORP                           | 344.80     |
| * 18-P0189246                   | 8/15/2017 | 12   | SAC Continuing Ed-Instruction  | Lease Agreement - Equipment    | XEROX CORP                           | 3,159.96   |
| PO Amt Total for *18-P0189246 : |           |      |                                |                                |                                      | 3,504.76   |
| 18-P0189247                     | 8/15/2017 | 11   | SAC Continuing Ed-Instruction  | Excess/Copies Useage           | XEROX CORP                           | 4,900.60   |
| 18-P0189248                     | 8/15/2017 | 12   | Continuing Education Division  | Excess/Copies Useage           | XEROX CORP                           | 3,084.72   |
| * 18-P0189249                   | 8/15/2017 | 11   | SAC Continuing Ed-Instruction  | Lease Agreement - Equipment    | XEROX CORP                           | 3,633.72   |
| * 18-P0189249                   | 8/15/2017 | 12   | SAC Continuing Ed-Instruction  | Excess/Copies Useage           | XEROX CORP                           | 156.24     |
| PO Amt Total for *18-P0189249 : |           |      |                                |                                |                                      | 3,789.96   |
| 18-P0189250                     | 8/15/2017 | 11   | Fire Academy                   | Excess/Copies Useage           | XEROX CORP                           | 955.17     |
| 18-P0189251                     | 8/15/2017 | 61   | Risk Management                | Legal Expenses                 | NICOLE MILLER & ASSOC INC            | 20,000.00  |
| 18-P0189252                     | 8/15/2017 | 61   | Risk Management                | Legal Expenses                 | NICOLE MILLER & ASSOC INC            | 59,434.41  |
| 18-P0189253                     | 8/17/2017 | 11   | Fire Academy                   | Lease Agreement - Equipment    | KONICA MINOLTA BUSINESS              | 2,058.68   |

4.6 (24)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

Purchase Order List

07/16/2017 thru 08/26/2017

| P.O. #               | Date      | Fund | Department                  | Description                   | Vendor Name              | PO Amount            |
|----------------------|-----------|------|-----------------------------|-------------------------------|--------------------------|----------------------|
| 18-P0189254          | 8/17/2017 | 11   | Fire Academy                | Excess/Copies Useage          | KONICA MINOLTA BUSINESS  | 592.63               |
| 18-P0189255          | 8/17/2017 | 11   | Nursing                     | Maint Contract - Other Equip  | SCANTRON CORP            | 1,073.00             |
| 18-P0189256          | 8/18/2017 | 11   | CJ/Academies                | Instructional Agrmt - Salary  | ADLERHORST INT'L INC     | 81,000.00            |
| 18-P0189257          | 8/21/2017 | 11   | Nursing                     | Excess/Copies Useage          | XEROX CORP               | 717.62               |
| 18-P0189258          | 8/23/2017 | 12   | Digital Media Center        | Contracted Services           | NORTH ORANGE COUNTY CCD  | 12,000.00            |
| 18-P0189259          | 8/24/2017 | 11   | Business Operations' Office | Audit                         | CLIFTON LARSON ALLEN LLP | 126,000.00           |
| 18-P0189260          | 8/24/2017 | 12   | DSPS Office                 | Lease Agreement - Equipment   | XEROX CORP               | 221.67               |
| 18-P0189261          | 8/24/2017 | 11   | CJ/Academies                | Instructional Agrmt - Salary  | CITY OF COSTA MESA       | 27,000.00            |
| 18-P0189262          | 8/24/2017 | 12   | Deaf & Hard of Hearing      | Contracted Services           | GLOBAL WORKS INC         | 84,000.00            |
| 18-P0189263          | 8/25/2017 | 11   | CJ/Academies                | Maint/Oper Service Agreements | ORKIN PEST CONTROL       | 3,571.20             |
| 18-P0189264          | 8/25/2017 | 11   | Operations                  | Trash Disposal                | CR & R INC               | 29,160.96            |
| 18-P0189265          | 8/25/2017 | 11   | Maintenance                 | Maint/Oper Service Agreements | GMS ELEVATOR             | 22,788.48            |
| 18-P0189266          | 8/25/2017 | 11   | Counseling                  | Excess/Copies Useage          | XEROX CORP               | 6,003.02             |
| <b>Grand Total :</b> |           |      |                             |                               |                          | <b>12,973,775.34</b> |

4.6 (25)

Legend: \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

| P.O. #        | Date      | Fund | Department    | Description         | Vendor Name             | Amount     |
|---------------|-----------|------|---------------|---------------------|-------------------------|------------|
| GM-CAF000492  | 7/18/2017 | 31   | SAC Café      | General Merchandise | DESIGN SOURCE USA, INC. | \$952.75   |
| GM-CAF000493  | 7/19/2017 | 31   | SAC Café      | General Merchandise | DR. INSTRUMENTS         | \$3,314.88 |
| GM-CAF000494  | 7/19/2017 | 31   | SAC Café      | General Merchandise | PENS ETC.               | \$688.38   |
| GM-CAF000495  | 7/25/2017 | 31   | SAC Café      | General Merchandise | BARRY'S DISTRIBUTING    | \$68.88    |
| GM-CAF000496  | 7/25/2017 | 31   | SAC Café      | General Merchandise | BARRY'S DISTRIBUTING    | \$109.38   |
| GM-CAF000497  | 7/25/2017 | 31   | SAC Café      | General Merchandise | BARRY'S DISTRIBUTING    | \$45.00    |
| GM-CAF000498  | 7/25/2017 | 31   | SAC Café      | General Merchandise | RYAN DISTRUBUTORS       | \$996.83   |
| GM-CAF000499  | 7/25/2017 | 31   | SAC Café      | General Merchandise | RYAN DISTRUBUTORS       | \$1,186.44 |
| GM-CAF000500  | 7/25/2017 | 31   | SAC Café      | General Merchandise | BROWN BAG SANDWICH CO   | \$589.66   |
| GM-CAF000501  | 7/25/2017 | 31   | SAC Café      | General Merchandise | BROWN BAG SANDWICH CO   | \$641.16   |
| GM-CAF000502  | 7/25/2017 | 31   | SAC Café      | General Merchandise | BROWN BAG SANDWICH CO   | \$896.27   |
| GM-CAF000503  | 7/26/2017 | 31   | SAC Café      | General Merchandise | PEPSI COLA CO           | \$1,012.52 |
| GM-CAF000504  | 7/26/2017 | 31   | SAC Café      | General Merchandise | PEPSI COLA CO           | \$2,929.46 |
| GM-CAF000505  | 7/26/2017 | 31   | SAC Café      | General Merchandise | PEPSI COLA CO           | \$95.80    |
| GM-CAF000506  | 7/31/2017 | 31   | SAC Café      | General Merchandise | PEPSI COLA CO           | \$348.84   |
| GM-CAF000507  | 7/31/2017 | 31   | SAC Café      | General Merchandise | BROWN BAG SANDWICH CO   | \$556.40   |
| GM-CAF000508  | 7/31/2017 | 31   | SAC Café      | General Merchandise | BROWN BAG SANDWICH CO   | \$713.48   |
| GM-CAF000509  | 7/31/2017 | 31   | SAC Café      | General Merchandise | BROWN BAG SANDWICH CO   | \$352.70   |
| GM-CAF000510  | 8/4/2017  | 31   | SAC Café      | General Merchandise | BROWN BAG SANDWICH CO   | \$779.90   |
| GM-DON002732  | 7/19/2017 | 31   | SAC Bookstore | General Merchandise | SEWING MACHINE PLUS     | \$99.88    |
| GM-DON002733  | 7/19/2017 | 31   | SAC Bookstore | General Merchandise | PENS ETC.               | \$84.14    |
| GM-DON002734  | 7/19/2017 | 31   | SAC Bookstore | General Merchandise | ODDWIRES                | \$174.30   |
| GM-DON002735  | 7/20/2017 | 31   | SAC Bookstore | General Merchandise | MV SPORT                | \$316.75   |
| GM-DON002737  | 7/26/2017 | 31   | SAC Bookstore | General Merchandise | PEPSI COLA CO           | \$1,211.85 |
| GM-DON002738  | 7/31/2017 | 31   | SAC Bookstore | General Merchandise | RYAN DISTRUBUTORS       | \$699.02   |
| GM-DON002739  | 8/1/2017  | 31   | SAC Bookstore | General Merchandise | HYDRO FLASK             | \$1,376.00 |
| GM-DON002740  | 8/3/2017  | 31   | SAC Bookstore | General Merchandise | PENS ETC.               | \$2,705.27 |
| GM-DON002742  | 8/7/2017  | 31   | SAC Bookstore | General Merchandise | R&D SPECIALTY CO,INC+   | \$437.50   |
| GM-DON002743  | 8/7/2017  | 31   | SAC Bookstore | General Merchandise | NEIL ENTERPRISES        | \$330.00   |
| GM-DON002745  | 8/8/2017  | 31   | SAC Bookstore | General Merchandise | OFFICE DEPOT            | \$140.00   |
| GM-EXPR001199 | 7/25/2017 | 31   | Don Express   | General Merchandise | BARRY'S DISTRIBUTING    | \$137.94   |
| GM-EXPR001200 | 7/25/2017 | 31   | Don Express   | General Merchandise | BARRY'S DISTRIBUTING    | \$54.00    |
| GM-EXPR001201 | 7/25/2017 | 31   | Don Express   | General Merchandise | BARRY'S DISTRIBUTING    | \$52.44    |
| GM-EXPR001202 | 7/25/2017 | 31   | Don Express   | General Merchandise | RYAN DISTRUBUTORS       | \$1,864.96 |
| GM-EXPR001203 | 7/25/2017 | 31   | Don Express   | General Merchandise | BROWN BAG SANDWICH CO   | \$756.06   |
| GM-EXPR001204 | 7/25/2017 | 31   | Don Express   | General Merchandise | BROWN BAG SANDWICH CO   | \$490.30   |
| GM-EXPR001205 | 7/25/2017 | 31   | Don Express   | General Merchandise | BROWN BAG SANDWICH CO   | \$592.94   |
| GM-EXPR001206 | 7/25/2017 | 31   | Don Express   | General Merchandise | BROWN BAG SANDWICH CO   | \$664.00   |

4.6 (26)

| P.O. #        | Date      | Fund | Department    | Description         | Vendor Name                  | Amount      |
|---------------|-----------|------|---------------|---------------------|------------------------------|-------------|
| GM-EXPR001207 | 7/25/2017 | 31   | Don Express   | General Merchandise | BROWN BAG SANDWICH CO        | \$503.89    |
| GM-EXPR001208 | 7/26/2017 | 31   | Don Express   | General Merchandise | RYAN DISTRUBUTORS            | \$1,333.87  |
| GM-EXPR001209 | 7/26/2017 | 31   | Don Express   | General Merchandise | BARRY'S DISTRIBUTING         | \$85.50     |
| GM-EXPR001210 | 7/26/2017 | 31   | Don Express   | General Merchandise | PEPSI COLA CO                | \$946.29    |
| GM-EXPR001211 | 7/26/2017 | 31   | Don Express   | General Merchandise | PEPSI COLA CO                | \$2,312.48  |
| GM-EXPR001212 | 7/31/2017 | 31   | Don Express   | General Merchandise | PEPSI COLA CO                | \$642.97    |
| GM-EXPR001213 | 7/31/2017 | 31   | Don Express   | General Merchandise | BROWN BAG SANDWICH CO        | \$644.92    |
| GM-EXPR001214 | 7/31/2017 | 31   | Don Express   | General Merchandise | BROWN BAG SANDWICH CO        | \$800.01    |
| GM-EXPR001215 | 7/31/2017 | 31   | Don Express   | General Merchandise | BROWN BAG SANDWICH CO        | \$243.40    |
| GM-EXPR001216 | 7/31/2017 | 31   | Don Express   | General Merchandise | BROWN BAG SANDWICH CO        | \$601.36    |
| GM-EXPR001217 | 8/4/2017  | 31   | Don Express   | General Merchandise | BROWN BAG SANDWICH CO        | \$618.50    |
| GM-HAWK002372 | 7/17/2017 | 31   | SCC Bookstore | General Merchandise | BARRY'S DISTRIBUTING         | \$179.98    |
| GM-HAWK002373 | 7/17/2017 | 31   | SCC Bookstore | General Merchandise | RYAN DISTRUBUTORS            | \$1,364.64  |
| GM-HAWK002374 | 7/17/2017 | 31   | SCC Bookstore | General Merchandise | BROWN BAG SANDWICH CO        | \$289.47    |
| GM-HAWK002375 | 7/17/2017 | 31   | SCC Bookstore | General Merchandise | BROWN BAG SANDWICH CO        | \$153.55    |
| GM-HAWK002376 | 7/17/2017 | 31   | SCC Bookstore | General Merchandise | PEPSI COLA CO                | \$592.07    |
| GM-HAWK002377 | 7/17/2017 | 31   | SCC Bookstore | General Merchandise | MW FOOD DISTRIBUTION         | \$16.68     |
| GM-HAWK002378 | 7/17/2017 | 31   | SCC Bookstore | General Merchandise | BROWN BAG SANDWICH CO        | \$269.12    |
| GM-HAWK002380 | 7/17/2017 | 31   | SCC Bookstore | General Merchandise | HAMILTON BELL CO             | \$1,088.75  |
| GM-HAWK002381 | 7/19/2017 | 31   | SCC Bookstore | General Merchandise | PEPSI COLA CO                | \$700.08    |
| GM-HAWK002382 | 7/20/2017 | 31   | SCC Bookstore | General Merchandise | RYAN DISTRUBUTORS            | \$546.21    |
| GM-HAWK002385 | 7/26/2017 | 31   | SCC Bookstore | General Merchandise | SCANTRON CORP                | \$41,980.00 |
| GM-HAWK002386 | 7/26/2017 | 31   | SCC Bookstore | General Merchandise | EL DORADO TRADING GROUP      | \$3,373.34  |
| GM-HAWK002387 | 7/31/2017 | 31   | SCC Bookstore | General Merchandise | BROWN BAG SANDWICH CO        | \$392.67    |
| GM-HAWK002388 | 7/31/2017 | 31   | SCC Bookstore | General Merchandise | RYAN DISTRUBUTORS            | \$499.89    |
| GM-HAWK002389 | 7/31/2017 | 31   | SCC Bookstore | General Merchandise | CASEMETRO LLC, SMASHDISCOUNT | \$284.04    |
| GM-HAWK002390 | 8/2/2017  | 31   | SCC Bookstore | General Merchandise | C2F                          | \$1,262.71  |
| GM-HAWK002391 | 8/3/2017  | 31   | SCC Bookstore | General Merchandise | PENS ETC.                    | \$1,356.71  |
| GM-HAWK002392 | 8/3/2017  | 31   | SCC Bookstore | General Merchandise | PEPSI COLA CO                | \$625.14    |
| GM-HAWK002393 | 8/7/2017  | 31   | SCC Bookstore | General Merchandise | MW FOOD DISTRIBUTION         | \$16.68     |
| GM-HAWK002394 | 8/7/2017  | 31   | SCC Bookstore | General Merchandise | BROWN BAG SANDWICH CO        | \$346.58    |
| GM-HAWK002395 | 8/7/2017  | 31   | SCC Bookstore | General Merchandise | BARRY'S DISTRIBUTING         | \$113.22    |
| GM-HAWK002396 | 8/8/2017  | 31   | SCC Bookstore | General Merchandise | DOVER                        | \$31.43     |
| GM-HAWK002397 | 8/8/2017  | 31   | SCC Bookstore | General Merchandise | RESEARCH & EDUCATION ASSN    | \$76.06     |
| GM-HAWK002398 | 8/14/2017 | 31   | SCC Bookstore | General Merchandise | BROWN BAG SANDWICH CO        | \$156.61    |
| GM-HAWK002400 | 8/17/2017 | 31   | SCC Bookstore | General Merchandise | A&A JEWELRY & SUPPLIES       | \$240.00    |
| GM-HAWK002401 | 8/23/2017 | 31   | SCC Bookstore | General Merchandise | BARRY'S DISTRIBUTING         | \$160.62    |
| GM-HAWK002402 | 8/24/2017 | 31   | SCC Bookstore | General Merchandise | PEPSI COLA CO                | \$894.97    |

4.6 (27)

| P.O. #                | Date      | Fund | Department    | Description         | Vendor Name               | Amount       |
|-----------------------|-----------|------|---------------|---------------------|---------------------------|--------------|
| GM-HAWK002402         | 8/24/2017 | 31   | SCC Bookstore | General Merchandise | PEPSI COLA CO             | \$894.97     |
| TX-CEC000405          | 8/10/2017 | 31   | CEC Bookstore | Textbook            | OXFORD UNIVERSITY PRESS   | \$4,065.50   |
| TX-CEC000406          | 8/10/2017 | 31   | CEC Bookstore | Textbook            | PEARSON EDUCATION         | \$23,171.90  |
| TX-CEC000407          | 8/10/2017 | 31   | CEC Bookstore | Textbook            | CAMBRIDGE UNIVERSITY PRES | \$11,951.00  |
| TX-CEC000408          | 8/10/2017 | 31   | CEC Bookstore | Textbook            | CENGAGE LEARNING          | \$13,840.00  |
| TX-CEC000409          | 8/16/2017 | 31   | CEC Bookstore | Textbook            | OXFORD UNIVERSITY PRESS   | \$688.50     |
| TX-CEC000410          | 8/16/2017 | 31   | CEC Bookstore | Textbook            | CAMBRIDGE UNIVERSITY PRES | \$1,729.00   |
| TX-CEC000411          | 8/16/2017 | 31   | CEC Bookstore | Textbook            | CENGAGE LEARNING          | \$4,950.00   |
| TX-CEC000413          | 8/16/2017 | 31   | CEC Bookstore | Textbook            | PEARSON EDUCATION         | \$6,477.85   |
| TX-CEC000414          | 8/22/2017 | 31   | CEC Bookstore | Textbook            | OXFORD UNIVERSITY PRESS   | \$1,032.75   |
| TX-DON004504          | 7/18/2017 | 31   | SAC Bookstore | Textbook            | MBS TEXTBOOK EXCHANGE     | \$89.00      |
| TX-DON004505          | 7/18/2017 | 31   | SAC Bookstore | Textbook            | EL DORADO TRADING GROUP   | \$4,413.92   |
| TX-DON004506          | 7/19/2017 | 31   | SAC Bookstore | Textbook            | NEBRASKA BOOK COMPANY     | \$7,139.97   |
| TX-DON004507          | 7/24/2017 | 31   | SAC Bookstore | Textbook            | MBS TEXTBOOK EXCHANGE     | \$4,973.95   |
| TX-DON004508          | 7/25/2017 | 31   | SAC Bookstore | Textbook            | NEBRASKA BOOK COMPANY     | \$17,116.48  |
| TX-DON004509          | 7/25/2017 | 31   | SAC Bookstore | Textbook            | MBS TEXTBOOK EXCHANGE     | \$7,811.07   |
| TX-DON004510          | 7/26/2017 | 31   | SAC Bookstore | Textbook            | NEBRASKA BOOK COMPANY     | \$3,198.55   |
| TX-DON004511          | 7/26/2017 | 31   | SAC Bookstore | Textbook            | CENGAGE LEARNING          | \$23,424.39  |
| TX-DON004512          | 7/27/2017 | 31   | SAC Bookstore | Textbook            | JOHN WILEY & SONS, INC    | \$19,079.55  |
| TX-DON004513          | 7/27/2017 | 31   | SAC Bookstore | Textbook            | KENDALL PUBLISHING        | \$6,810.17   |
| TX-DON004514          | 7/27/2017 | 31   | SAC Bookstore | Textbook            | MCGRAW-HILL PUBLISHING CO | \$168,430.55 |
| TX-DON004515          | 7/27/2017 | 31   | SAC Bookstore | Textbook            | NORTON, INC.              | \$38,030.00  |
| TX-DON004516          | 7/27/2017 | 31   | SAC Bookstore | Textbook            | PEARSON EDUCATION         | \$136,891.85 |
| TX-DON004517          | 7/31/2017 | 31   | SAC Bookstore | Textbook            | NEBRASKA BOOK COMPANY     | \$4,091.42   |
| TX-DON004518          | 8/1/2017  | 31   | SAC Bookstore | Textbook            | MBS TEXTBOOK EXCHANGE     | \$8,221.34   |
| TX-DON004519          | 8/3/2017  | 31   | SAC Bookstore | Textbook            | MCGRAW-HILL PUBLISHING CO | \$29,479.50  |
| TX-DON004520          | 8/3/2017  | 31   | SAC Bookstore | Textbook            | ALFRED PUBLISHING CO. INC | \$212.71     |
| TX-DON004521          | 8/3/2017  | 31   | SAC Bookstore | Textbook            | SOUTHWEST ED ENTERPRISES  | \$974.40     |
| 4.6 (28) TX-DON004522 | 8/3/2017  | 31   | SAC Bookstore | Textbook            | MONTEZUMA PUBLISHING      | \$1,749.22   |
| TX-DON004523          | 8/3/2017  | 31   | SAC Bookstore | Textbook            | NEW READERS PRESS         | \$159.60     |
| TX-DON004524          | 8/3/2017  | 31   | SAC Bookstore | Textbook            | SUNBELT PUBLISHERS INC.   | \$104.04     |
| TX-DON004525          | 8/3/2017  | 31   | SAC Bookstore | Textbook            | INDICO                    | \$3,812.01   |
| TX-DON004526          | 8/3/2017  | 31   | SAC Bookstore | Textbook            | INDUSTRIAL PRESS          | \$329.93     |
| TX-DON004527          | 8/3/2017  | 31   | SAC Bookstore | Textbook            | HAYDEN-MCNEIL             | \$2,390.00   |
| TX-DON004528          | 8/3/2017  | 31   | SAC Bookstore | Textbook            | KJOS MUSIC CO             | \$734.20     |
| TX-DON004529          | 8/3/2017  | 31   | SAC Bookstore | Textbook            | ACS DIVCHED EXAM INST.    | \$300.00     |
| TX-DON004530          | 8/3/2017  | 31   | SAC Bookstore | Textbook            | INDICO                    | \$195.00     |
| TX-DON004531          | 8/3/2017  | 31   | SAC Bookstore | Textbook            | JOHN WILEY & SONS, INC    | \$7,017.00   |

| P.O. #       | Date      | Fund | Department    | Description | Vendor Name               | Amount      |
|--------------|-----------|------|---------------|-------------|---------------------------|-------------|
| TX-DON004532 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | CAMBRIDGE UNIVERSITY PRES | \$646.80    |
| TX-DON004533 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | WORLD TRADE PRESS         | \$149.70    |
| TX-DON004534 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | CENGAGE LEARNING          | \$38,492.40 |
| TX-DON004535 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | TOWNSEND PRESS            | \$2,484.40  |
| TX-DON004536 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | CALIF. DEPT OF EDUCATION  | \$508.95    |
| TX-DON004537 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | MPS FORMERLY VHPS         | \$15,580.50 |
| TX-DON004538 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | RANDOM HOUSE, INC.        | \$548.68    |
| TX-DON004539 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | PEARSON EDUCATION         | \$5,033.83  |
| TX-DON004540 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | MORTON                    | \$408.40    |
| TX-DON004541 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | OXFORD UNIVERSITY PRESS   | \$16,750.44 |
| TX-DON004542 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | HUMAN KINETICS PUBS, INC. | \$163.80    |
| TX-DON004543 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | INDICO                    | \$129.76    |
| TX-DON004544 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | CADCIM TECHNOLOGIES       | \$310.00    |
| TX-DON004545 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | AMAZON                    | \$1,119.60  |
| TX-DON004546 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | PRO-ED INC                | \$300.00    |
| TX-DON004547 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | DAWN SIGN PRESS           | \$4,859.48  |
| TX-DON004548 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | TEACHERS COLLEGE PRESS    | \$978.04    |
| TX-DON004549 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | ARGUS                     | \$15,925.00 |
| TX-DON004551 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | NORTON, INC.              | \$5,212.95  |
| TX-DON004552 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | QUESTIVA CONSULTANTS      | \$4,317.60  |
| TX-DON004553 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | SAGE PUBLICATIONS, INC.   | \$761.60    |
| TX-DON004554 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | GOODHEART-WILLCOX CO.,INC | \$1,147.50  |
| TX-DON004555 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | SLACK INCORPORATED        | \$496.44    |
| TX-DON004556 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | LIPPINCOTT, WILLIAMS      | \$38.49     |
| TX-DON004557 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | IFSTA                     | \$2,304.00  |
| TX-DON004558 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | JONES & BARTLETT LEARNING | \$1,519.56  |
| TX-DON004559 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | MOSBY ELSEVIER            | \$3,207.00  |
| TX-DON004560 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | DAVIS, F.A., COMPANY      | \$117.48    |
| TX-DON004561 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | INDICO                    | \$57.00     |
| TX-DON004562 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | POLICE FIRE PUBLISHING    | \$833.30    |
| TX-DON004563 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | HARPER COLLINS TRADE DIV. | \$49.40     |
| TX-DON004564 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | KENDALL PUBLISHING        | \$480.00    |
| TX-DON004565 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | TREEHOUSE VIDEO           | \$1,795.50  |
| TX-DON004566 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | PARADIGM PUBLISHING CO.   | \$9,590.25  |
| TX-DON004567 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | INDICO                    | \$1,400.00  |
| TX-DON004568 | 8/3/2017  | 31   | SAC Bookstore | Textbook    | ROWMAN LITTLEFIELD NATION | \$118.40    |
| TX-DON004569 | 8/14/2017 | 31   | SAC Bookstore | Textbook    | MBS TEXTBOOK EXCHANGE     | \$2,062.50  |
| TX-DON004570 | 8/14/2017 | 31   | SAC Bookstore | Textbook    | NEBRASKA BOOK COMPANY     | \$4,151.54  |

4.6 (29)

| <b>P.O. #</b> | <b>Date</b> | <b>Fund</b> | <b>Department</b> | <b>Description</b> | <b>Vendor Name</b>        | <b>Amount</b> |
|---------------|-------------|-------------|-------------------|--------------------|---------------------------|---------------|
| TX-DON004571  | 8/14/2017   | 31          | SAC Bookstore     | Textbook           | MBS TEXTBOOK EXCHANGE     | \$12,568.11   |
| TX-DON004572  | 8/15/2017   | 31          | SAC Bookstore     | Textbook           | CENGAGE LEARNING          | \$1,888.80    |
| TX-DON004573  | 8/15/2017   | 31          | SAC Bookstore     | Textbook           | KENDALL PUBLISHING        | \$847.32      |
| TX-DON004574  | 8/15/2017   | 31          | SAC Bookstore     | Textbook           | JOHN WILEY & SONS, INC    | \$2,079.55    |
| TX-DON004576  | 8/15/2017   | 31          | SAC Bookstore     | Textbook           | INDICO                    | \$2,373.18    |
| TX-DON004577  | 8/15/2017   | 31          | SAC Bookstore     | Textbook           | MONTEZUMA PUBLISHING      | \$6,042.70    |
| TX-DON004578  | 8/15/2017   | 31          | SAC Bookstore     | Textbook           | HACKETT PUBLISHING CO., I | \$809.54      |
| TX-DON004579  | 8/15/2017   | 31          | SAC Bookstore     | Textbook           | ACEBO                     | \$138.88      |
| TX-DON004580  | 8/15/2017   | 31          | SAC Bookstore     | Textbook           | PEARSON EDUCATION         | \$42,991.53   |
| TX-DON004581  | 8/15/2017   | 31          | SAC Bookstore     | Textbook           | MPS FORMERLY VHPS         | \$6,958.10    |
| TX-DON004582  | 8/15/2017   | 31          | SAC Bookstore     | Textbook           | IFSTA                     | \$4,396.00    |
| TX-DON004583  | 8/15/2017   | 31          | SAC Bookstore     | Textbook           | OXFORD UNIVERSITY PRESS   | \$1,618.10    |
| TX-DON004584  | 8/15/2017   | 31          | SAC Bookstore     | Textbook           | MCGRAW-HILL PUBLISHING CO | \$33,050.50   |

| Legend for All Funds at RSCCD |                                |
|-------------------------------|--------------------------------|
| Fund                          | Description                    |
| 11                            | General Fund Unrestricted      |
| 12                            | General Fund Restricted        |
| 13                            | GF Unrestricted One-Time Funds |
| 21                            | Bond Int & Red Fund, Series A  |
| 22                            | Bond Int & Red Fund, Series B  |
| 23                            | Bond Int & Red Fund, Series C  |
| 24                            | Bond Interest & Redemp Fund    |
| 31                            | Bookstore Fund                 |
| 33                            | Child Development Fund         |
| 41                            | Capital Outlay Projects Fund   |
| 42                            | Bond Fund, Measure E           |
| 43                            | Bond Fund, Measure Q           |
| 51                            | Fixed Assets                   |
| 52                            | Cash Flow Fund                 |
| 61                            | Property and Liability Fund    |
| 62                            | Workers' Compensation Fund     |
| 63                            | Retiree Benefits Fund          |
| 71                            | Associated Students Fund       |
| 72                            | Representation Fee Trust Fund  |
| 74                            | Student Financial Aid Fund     |
| 76                            | Community Education Fund       |
| 79                            | Diversified Trust Fund         |
| 81                            | Diversified Agency Fund        |
| 91                            | Foundation Gen Op Fund Uninvst |
| 92                            | Foundation Gen Op Fund Invest  |
| 93                            | Foundation Trust Fund Uninvest |
| 94                            | Foundation Trust Fund Invested |
| 95                            | Foundation Scholar Fund Uninvt |
| 96                            | Foundation Scholar Fund Invest |
| 97                            | Foundation Rest Rev Fund Uninv |
| 98                            | Foundation Rest Rev Fund Invst |
| 99                            | Foundation Endowment Fund      |

4.6 (31)

**Legend:** \* = Multiple Funds for this P.O.

Printed: 9/7/2017 9:49:18AM

Environment: Colleague

LoginID: DR21189

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #      | Amount      | Description                                                                                                                      | Department                     | Comment                                    |
|-------------|-------------|----------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------------------|
| 18-B0001248 | \$25,000.00 | Blanket purchase order for citation collection and management services at Santa Ana College                                      | SAC- SBO                       |                                            |
| 18-P0047464 | \$20,000.00 | Independent Contractor to serve as Career and Technology Education Management Application (CATEMA) specialist.                   | DO- Resource Development       | Board Approved: July 17, 2017              |
| 18-P0047465 | \$24,000.00 | Independent Contractor to provide mental health consulting services, coordination, record keeping and documentation.             | DO- Child Development Services | Board Approved: July 17, 2017              |
| 18-P0047466 | \$15,000.00 | Independent Contractor to provide assistance to the LA County Director and LA County Career and Technical Education (CTE) Deans. | DO- Resource Development       | Board Approved: July 17, 2017              |
| 18-P0047472 | \$15,389.22 | AQMD annual filing fee and SCAQMD Rule 2202 mobile source emission reduction credits (MSERCs) fee                                | SAC- Administrative Services   |                                            |
| 18-P0047474 | \$50,875.00 | Parking lot 6 ADA Stalls at Santa Ana College                                                                                    | DO- Facility Planning          | Bid #1326<br>Board Approved: July 17, 2017 |
| 18-P0047483 | \$48,800.00 | ADA improvements at 1937 West Chapman Ave                                                                                        | DO- Facility Planning          | Bid #1328<br>Board Approved: July 17, 2017 |
| 18-P0047526 | \$42,991.88 | New Centennial Circle tree for Santa Ana College                                                                                 | DO- Facility Planning          |                                            |

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #      | Amount      | Description                                                                                                  | Department             | Comment                                                                                                                                |
|-------------|-------------|--------------------------------------------------------------------------------------------------------------|------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| 18-P0047530 | \$38,370.00 | Annual District membership dues for 2017-2018 fiscal year                                                    | DO-Chancellor's Office |                                                                                                                                        |
| 18-P0047547 | \$56,543.46 | Server with support and maintenance plan                                                                     | DO- ITS                | Received Quotations<br>* 1. VPLS Solutions, LLC<br>2. Transource Services, Corp.<br>3. Exagrid<br>* Successful Bidder                  |
| 18-P0047556 | \$15,000.00 | Project participation fee for California Guided Pathways                                                     | SAC- Academic Affairs  | Board Approved: February 27, 2017                                                                                                      |
| 18-P0047568 | \$97,791.00 | "U" Portables Certification plumbing work at Santiago Canyon College                                         | DO- Facility Planning  | Bid #1325<br>Board Approved: July 17, 2017                                                                                             |
| 18-P0047570 | \$19,823.65 | Relocation of audio and visual equipment from Johnson Center building to Music building at Santa Ana College | DO- Facility Planning  | Received Quotations<br>* 1. Golden Star Technology<br>2. Western Audio Visual<br>* Successful Bidder                                   |
| 18-P0047572 | \$37,450.00 | Temporary Village phase 4 Quick Copy relocation at Santa Ana College                                         | DO- Facility Planning  | Received Quotations:<br>* 1. De La Torre Commercial Interiors, Inc<br>2. Patriot Contracting & Engineering, Inc<br>* Successful Bidder |
| 18-P0047644 | \$26,058.00 | Software License, Cisco Umbrella Insights                                                                    | DO- ITS                | Received Quotations:<br>* 1. CDW Government Inc.<br>2. Presidio<br>* Successful Bidder                                                 |

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #      | Amount       | Description                                                                         | Department                          | Comment                                                                                                 |
|-------------|--------------|-------------------------------------------------------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------|
| 18-P0047650 | \$27,200.47  | Classroom tables and chairs                                                         | CEC                                 | Purchased from the Hawthorne School District Bid #13-14-1<br>Board Approved: March 24, 2014             |
| 18-P0047723 | \$15,480.00  | Custodial services for St. Peter Evangelical Lutheran Church                        | SAC- Child Development Center, East | Ratification of agreement to Board of Trustees on September 25, 2017                                    |
| 18-P0047724 | \$28,661.89  | 3D Printers, supplies, and extended warranties                                      | OEC- CWPC                           | Received Quotations:<br>* 1. MakerBot<br>2. B&H<br>* Successful Bidder                                  |
| 18-P0047739 | \$895,490.00 | Consulting services for project management and planning                             | DO- Facility Planning               | Board Approved: July 17, 2017                                                                           |
| 18-P0047742 | \$156,730.00 | Furniture and equipment design services for the Science Center at Santa Ana College | DO- Facility planning               | RFP #1617-152<br>Board Approved: July 17, 2017                                                          |
| 18-P0047744 | \$17,655.19  | Printing of OEC Fall 2017 Continuing Education Class Schedule                       | OEC-Chapman                         | Received Quotations:<br>* 1. Advanced Web Offset Inc<br>2. Trend Offset Printing<br>* Successful Bidder |
| 18-P0047747 | \$807,600.00 | Consulting services for project management and planning                             | DO- Facility planning               | Board Approved: July 17, 2017                                                                           |

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #      | Amount         | Description                                                           | Department            | Comment                                                                                                                              |
|-------------|----------------|-----------------------------------------------------------------------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| 18-P0047768 | \$26,492.55    | Miscellaneous network components                                      | CEC- Remington Ste    | Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #7-14-70-01<br>Board Approved: February 23, 2015 |
| 18-P0047773 | \$112,576.05   | HP desktop computers, monitors and extended warranty                  | CEC- Remington Ste    | Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #MNNVP-133<br>Board Approved: November 9, 2015   |
| 18-P0047805 | \$23,099.81    | Printers and extended warranty                                        | CEC- Remington Ste    | Received Quotations:<br>* 1. Sehi Computer Products<br>2. SHI International<br>* Successful Bidder                                   |
| 18-P0047833 | \$2,147,283.00 | Construction management services for Santa Ana College Science Center | DO- Facility planning | Board Approved: July 17, 2017                                                                                                        |
| 18-P0047874 | \$15,218.61    | Wireless access points and ceiling mounts                             | CEC- Remington Ste    | Received Quotations:<br>* 1. CDW Government Inc<br>2. Optiv<br>* Successful Bidder                                                   |
| 18-P0047887 | \$31,689.00    | Temporary power pole at welding building at Santa Ana College         | DO- Facility planning | Received Quotations:<br>* 1. Power Plus!<br>2. Temp Power Systems<br>* Successful Bidder                                             |

4.6 (35)

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #      | Amount         | Description                                                                                      | Department            | Comment                                                                                                                                       |
|-------------|----------------|--------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| 18-P0047891 | \$18,184.00    | Moving services for Santa Ana College, Orange Education Center, and Remington School             | DO- Facility planning | Received Quotations:<br>* 1. King Office Services<br>2. American Relocation & Logistics<br>3. Corovan Moving & Storage<br>* Successful Bidder |
| 18-P0047892 | \$23,764.00    | Electrical work for building Z-Maintenance at Santa Ana College                                  | DO- Facility planning | Received Quotations:<br>* 1. H.K. Electrical<br>* Successful Bidder                                                                           |
| 18-P0047893 | \$23,484.00    | Electrical work to move the music department from building U to N at Santa Ana College           | DO- Facility planning | Received Quotations:<br>* 1. H.K. Electrical<br>* Successful Bidder                                                                           |
| 18-P0047901 | \$25,252.50    | Scanners and extended warranty                                                                   | OEC/CEC               | Received Quotations:<br>* 1. Scantron<br>2. Apperson<br>* Successful Bidder                                                                   |
| 18-P0047946 | \$803,203.00   | Property & Liability, Self Liability, & Storage Tank Third-Party Liability premium for 2017-2018 | DO-Risk Management    | Board approved: September 11, 2006                                                                                                            |
| 18-P0047947 | \$1,086,354.00 | Workers' Compensation premium for 2017-2018                                                      | DO-Risk Management    | Board approved: September 11, 2006                                                                                                            |
| 18-P0047950 | \$42,192.00    | Monthly rental of (12) 40'x24' relocatable single story classrooms at Santa Ana College          | DO-Facility Planning  | Board approved: July 22, 2013                                                                                                                 |

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #      | Amount      | Description                                                                                                                                                                                                                                                                 | Department            | Comment                                                                                                    |
|-------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------------------------------------------------------------------------------------------------------------|
| 18-P0047960 | \$17,438.26 | Electric burden carrier/cart                                                                                                                                                                                                                                                | DO- Warehouse         | Received Quotations:<br>* 1. Yale Chase<br>2. Saddleback Golf Cars<br>* Successful Bidder                  |
| 18-P0047965 | \$42,500.00 | Independent Contractor to provide planning and development of a secure part-time instructor absence reporting and substitute assignment system, development of a web accessible public facing course schedule, technical support and feature upgrades for existing systems. | SAC- SCE              | Board Approved: August 14, 2017                                                                            |
| 18-P0047966 | \$51,455.00 | Barrier removal path of travel improvements at Santiago Canyon College                                                                                                                                                                                                      | DO- Facility planning | Bid #1331<br>Board Approved: August 14, 2017                                                               |
| 18-P0048007 | \$24,765.04 | Temporary dance floor at Santa Ana College                                                                                                                                                                                                                                  | DO- Facility planning | Received Quotations:<br>* 1. American Harlequin Corp<br>* Successful Bidder                                |
| 18-P0048009 | \$32,967.89 | Miscellaneous science lab supplies                                                                                                                                                                                                                                          | SAC- Biotech          | Received Quotations:<br>* 1. Embi Tec<br>2. VWR Funding Inc<br>3. Fisher Scientific<br>* Successful Bidder |

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #      | Amount      | Description                                                                                                         | Department                   | Comment                                                                                                       |
|-------------|-------------|---------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------------------------------------------------------------------------------------------------|
| 18-P0048028 | \$56,019.50 | 2017 Ford Police Interceptor Utility SUV                                                                            | DO- Safety                   | Received Quotations:<br>* 1. Hemborg Ford<br>2. Ford of Orange<br>* Successful Bidder                         |
| 18-P0048041 | \$43,050.00 | Materials for dance floor repairs at Santa Ana College                                                              | DO- Facility planning        | Received Quotations:<br>* 1. Johnson Flooring, Inc<br>* Successful Bidder                                     |
| 18-P0048078 | \$34,469.00 | Labor and materials for dance floor repairs at Santa Ana College                                                    | DO- Facility planning        | Received Quotations:<br>* 1. Johnson Flooring, Inc<br>* Successful Bidder                                     |
| 18-P0048109 | \$21,525.00 | Consulting services for redevelopment audits                                                                        | DO- Fiscal Services          | Board Approved: July 22, 2013                                                                                 |
| 18-P0048123 | \$25,661.90 | Installation of two remanufactured carrier compressors                                                              | SCC- Administrative Services | Received Quotations:<br>* 1. California Comfort Systems<br>2. Apex Mechanical Services<br>* Successful Bidder |
| 18-P0048128 | \$15,457.60 | Online testing, assessment and reporting services for students' personality, career, and organizational development | SAC- Assessment Center       |                                                                                                               |
| 18-P0189101 | \$93,876.00 | Annual license renewal for Blackboard software                                                                      | DO- ITS                      | Board Approved: July 17, 2017                                                                                 |

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #      | Amount       | Description                                                                                                                                                                    | Department         | Comment                                                                                                              |
|-------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------|
| 18-P0189102 | \$418,250.00 | Agreement with Los Angeles CCD on behalf of the West Los Angeles College, to implement round 1 of the Strong Workforce Program Regional Apportionment Funding from the CCCCCO. | DO-Grants          | Board Approved: February 27, 2017                                                                                    |
| 18-P0189103 | \$203,420.00 | Agreement with Los Angeles CCD on behalf of the LA Valley College, to implement round 1 of the Strong Workforce Program Regional Apportionment Funding from the CCCCCO.        | DO-Grants          | Board Approved: February 27, 2017                                                                                    |
| 18-P0189105 | \$33,400.00  | General legal services and training for management employees                                                                                                                   | DO-Human Resources | Board Approved: September 12, 2016                                                                                   |
| 18-P0189106 | \$76,160.00  | Instructional agreement for vocational skills training                                                                                                                         | CEC                | Board Approved: June 12, 2017                                                                                        |
| 18-P0189107 | \$410,550.00 | Instructional agreement for basic skills training                                                                                                                              | CEC                | Board Approved: June 12, 2017                                                                                        |
| 18-P0189115 | \$16,307.35  | Month-to-month lease of Xerox copier model 4112CP                                                                                                                              | SCC-Copy Center    | Leased from Western States Contracting Alliance (WSCA) Master Agreement #7-09-36-06<br>Board Approved: June 21, 2010 |

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #      | Amount       | Description                                                                                | Department         | Comment                                                                                                              |
|-------------|--------------|--------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------|
| 18-P0189126 | \$19,039.12  | Month-to-month lease of Xerox copier model 4112CP                                          | SAC- Quick Copy    | Leased from Western States Contracting Alliance (WSCA) Master Agreement #7-09-36-06<br>Board Approved: June 21, 2010 |
| 18-P0189140 | \$70,000.00  | Instructional agreement for law enforcement training classes                               | CJTC               | Board Approved: May 26, 2015                                                                                         |
| 18-P0189158 | \$20,000.00  | Instructional agreement for advanced peace officer training                                | CJTC               | Board Approved: May 20, 2013                                                                                         |
| 18-P0189159 | \$121,500.00 | Instructional agreement for law enforcement training classes                               | CJTC               | Board Approved: February 2, 2015                                                                                     |
| 18-P0189160 | \$40,000.00  | Instructional agreement for law enforcement explorer advisors association training classes | CJTC               | Board Approved: May 31, 2016                                                                                         |
| 18-P0189162 | \$30,000.00  | Instructional agreement for law enforcement training classes                               | CJTC               | Board Approved: February 27, 2017                                                                                    |
| 18-P0189163 | \$144,000.00 | Information Technician and Facilities Maintenance Specialist                               | OCSRTA             | Board Approved: February 27, 2017                                                                                    |
| 18-P0189164 | \$20,000.00  | To cover fees related to the ACH/Debit card refunds and disbursement service               | DO-Fiscal Services | Board Approved: July 20, 2015                                                                                        |

4.6 (40)

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #      | Amount       | Description                                                                                                               | Department                              | Comment                                   |
|-------------|--------------|---------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------|
| 18-P0189166 | \$337,500.00 | Instructional agreement for law enforcement training classes                                                              | CJTC                                    | Board Approved: October 13, 2014          |
| 18-P0189167 | \$27,000.00  | Instructional agreement for peace officer seminars                                                                        | CJTC                                    | Board Approved: September 23, 2013        |
| 18-P0189172 | \$19,937.00  | Electronic library resources to access a variety of subscription databases                                                | SAC- Library                            |                                           |
| 18-P0189174 | \$25,000.00  | Sign language interpreting services for students                                                                          | SCC- DSPS                               | Board Approved: September 14, 2015        |
| 18-P0189177 | \$16,080.00  | Fifth year of a 5-year contract for parking lot sweeping services for Santiago Canyon College and Orange Education Center | SCC- Administrative Services            | Bid #1207<br>Board Approved: May 20, 2013 |
| 18-P0189193 | \$20,000.00  | Annual license subscription renewal for Accountability Management System (AMS)                                            | SCC- Academic Affairs                   |                                           |
| 18-P0189195 | \$30,000.00  | Legal services on various legal matters                                                                                   | DO- Business Operations/Fiscal Services | Board Approved: September 12, 2016        |
| 18-P0189196 | \$50,000.00  | Legal services on various legal matters                                                                                   | DO- Business Operations/Fiscal Services | Board Approved: September 12, 2016        |

4.6 (41)

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #      | Amount       | Description                                                                                                                                                     | Department                                    | Comment                                                                                                        |
|-------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| 18-P0189197 | \$50,000.00  | Legal services for facilities matters                                                                                                                           | DO- Business<br>Operations/Fiscal<br>Services | Board Approved: April 13, 2015                                                                                 |
| 18-P0189198 | \$50,000.00  | Legal services for facilities matters                                                                                                                           | DO- Business<br>Operations/Fiscal<br>Services | Board Approved: December 12, 2016                                                                              |
| 18-P0189207 | \$136,639.80 | Fifth year of a 5-year contract for landscape maintenance services for Santiago Canyon College and Orange Education Center                                      | SCC- Administrative<br>Services               | Bid #1208<br>Board Approved: May 20, 2013                                                                      |
| 18-P0189208 | \$25,210.85  | Final year of a 5-year lease of Xerox printer model 700I                                                                                                        | SCC- Publications                             | Leased from California Multiple Award Schedule (CMAS) Contract #3-01-36-0030A<br>Board Approved: July 31, 2006 |
| 18-P0189209 | \$73,838.77  | Final year of a 5-year lease of Xerox printer model 6155PMC                                                                                                     | SCC- Publications                             | Leased from California Multiple Award Schedule (CMAS) Contract #3-01-36-0030A<br>Board Approved: July 31, 2006 |
| 18-P0189210 | \$41,666.00  | Agreement with North Orange CCD on behalf of the District, to implement round 1 of the Strong Workforce Program Regional Apportionment Funding from the CCCCCO. | DO-Grants                                     | Board Approved: February 27, 2017                                                                              |
| 18-P0189212 | \$16,300.00  | Annual maintenance and support fee for Astra Schedule software                                                                                                  | DO-ITS                                        |                                                                                                                |

4.6 (42)

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #      | Amount       | Description                                                                                                                                | Department                       | Comment                            |
|-------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|------------------------------------|
| 18-P0189226 | \$27,000.00  | Instructional agreement for CA K-9 association peace officer training seminars                                                             | CJJC                             | Board Approved: July 17, 2017      |
| 18-P0189228 | \$15,142.40  | Annual subscription service for Touchnet POS client and Touchnet Bill and Payment Mobile                                                   | DO- ITS                          | Board Approved: September 28, 2015 |
| 18-P0189240 | \$26,444.00  | Lease of office space at 444 South Flower Street, Floor 37, Los Angeles, CA for the Los Angeles/Orange County Regional Consortium (LAOCRC) | DO- Resource Development         | Board Approved: July 17, 2017      |
| 18-P0189241 | \$41,000.00  | Real-time captioning services for the students in the Deaf and Hard of Hearing Program                                                     | SAC- DSPS                        | Board Approved: December 15, 2016  |
| 18-P0189243 | \$193,093.00 | Supplemental instructional agreement for cosmetology apprentices                                                                           | SCC- Career Technology Education | Board Approved: May 30, 2017       |
| 18-P0189251 | \$20,000.00  | Professional services for investigative activity for Title IX concerns                                                                     | DO- Risk Management              | Board Approved: August 14, 2017    |
| 18-P0189252 | \$59,434.41  | Professional services to conduct background checks, surveillance and security consulting                                                   | DO- Risk Management              | Board Approved: August 14, 2017    |

4.6 (43)

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #               | Amount       | Description                                                                                                                      | Department                   | Comment                                                                 |
|----------------------|--------------|----------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------|
| 18-P0189256          | \$81,000.00  | Instructional agreement for law enforcement training classes                                                                     | CJTC                         | Board Approved: July 23, 2012                                           |
| 18-P0189259          | \$126,000.00 | Independent Auditing services                                                                                                    | DO-Business Operations       | Board Approved: January 9, 2017                                         |
| 18-P0189261          | \$27,000.00  | Instructional agreement for law enforcement training classes                                                                     | CJTC                         | Board Approved: May 20, 2013                                            |
| 18-P0189262          | \$84,000.00  | Sign language interpreting services for students                                                                                 | SAC- DSPS                    | Board Approved: September 14, 2015                                      |
| 18-P0189264          | \$29,160.96  | Month-to-month trash pick-up and disposal services for Santa Ana College                                                         | SAC-Maintenance & Operations | Board Approved: July 18, 2016                                           |
| 4.6 (44) 18-P0189265 | \$22,788.48  | Third year of a 5-year elevator repair and preventative maintenance services contract for various elevators at Santa Ana College | SAC-Maintenance & Operations | Bid #1259<br>Board Approved: May 26, 2015                               |
| GM-HAWK00238         | \$41,980.00  | General Merchandise for resale                                                                                                   | SCC Bookstore                | Manager review and approval for Scantron Corp, Bill Jeffery - 7/26/2017 |

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM JULY 16, 2017 THROUGH AUGUST 26, 2017  
BOARD MEETING OF SEPTEMBER 25, 2017**

| P.O. #        | Amount       | Description          | Department    | Comment                                                                              |
|---------------|--------------|----------------------|---------------|--------------------------------------------------------------------------------------|
| TX-CEC000406  | \$23,171.90  | Textbooks for resale | CEC Bookstore | Manager review and approval for Pearson Education, Jennie Adams - 8/10/2017          |
| TX-DON0004508 | \$17,116.48  | Textbooks for resale | SAC Bookstore | Manager review and approval for Nebraska Book Company, Jennie Adams - 7/25/17        |
| TX-DON004511  | \$23,424.39  | Textbooks for resale | SAC Bookstore | Manager review and approval for Cengage Learning, Jennie Adams - 7/26/17             |
| TX-DON004512  | \$19,079.55  | Textbooks for resale | SAC Bookstore | Manager review and approval for John Wiley & Sons, Inc., Jennie Adams - 7/27/2017    |
| TX-DON004514  | \$168,430.55 | Textbooks for resale | SAC Bookstore | Manager review and approval for McGraw-Hill Publishing Co., Jennie Adams - 7/27/2017 |
| TX-DON004515  | \$38,030.00  | Textbooks for resale | SAC Bookstore | Manager review and approval for Norton, Inc., Jennie Adams - 7/27/2017               |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

Educational Services

|         |                                        |                                |
|---------|----------------------------------------|--------------------------------|
| To:     | Board of Trustees                      | Board Date: September 25, 2017 |
| Re:     | Approval of Resource Development Items |                                |
| Action: | Request for Approval                   |                                |

**ANALYSIS**

Items for the following categorical program were developed:

| <u>Project Title</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <u>Award Date</u> | <u>Amount</u> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------|
| <p>1. Basic Skills Initiative (SAC &amp; SCC)<br/>                     Funds from the California Community Colleges Chancellor’s Office to be used to implement program and curriculum development, professional development, articulation, assessment, counseling, tutoring, coordination, research and purchase of instructional materials directly related to the enhancement of basic skills in educational programs. (17/18). <i>No match required.</i><br/>                     -SAC \$550,382      -SCC \$177,839</p>                 | 07/14/2017        | \$728,221     |
| <p>2. Child Development Training Consortium (SAC &amp; SCC)<br/>                     Sub-award from the Yosemite Community College District/Child Development Training Consortium to Santa Ana College and Santiago Canyon College to recruit and assist students seeking a new or maintaining a current child development permit through the colleges’ Child Development Programs. (17/18). <i>No match required.</i></p>                                                                                                                   | 08/31/2017        | \$22,100      |
| <p>3. Equality Employment Opportunity (EEO) – Diversity Allocation Funds (District)<br/>                     Funds from the California Community Colleges Chancellor’s Office for the Human Resource Department to disseminate information broadly about job openings. (17/18). <i>No match required.</i></p>                                                                                                                                                                                                                                | 7/1/17            | \$50,000      |
| <p>4. Student Support Services – Regular Program – Year 3 (SCC)<br/>                     Third year of a five-year federal grant award from the U.S. Department of Education to provide low-income, first-generation students with comprehensive services that include early outreach, advisement, educational planning, college and placement preparation, targeted academic skill development, and financial aid and scholarship workshops to improve student persistence and academic achievement. (17/18). <i>No match required.</i></p> | 09/01/2017        | \$232,265     |

|                                                                                 |                                |
|---------------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact: \$1,955,281.00                                                   | Board Date: September 25, 2017 |
| Item Prepared by: Maria N. Gil, Senior Resource Development Coordinator         |                                |
| Item Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services |                                |
| Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor                          |                                |

| <u>Project Title</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <u>Award Date</u> | <u>Amount</u> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------|
| 5. Student Support Services – Veterans Program – Year 3 (SAC)<br>Third year of a five-year federal grant award from the U.S. Department of Education to provide comprehensive services to low-income, first-generation and/or disabled SAC veteran students through early outreach, advisement, educational planning, college and placement preparation, targeted academic skill development and veterans’ benefits and financial aid workshops to increase student persistence and academic achievement. (17/18). <i>No match required.</i> | 09/01/2017        | \$232,265     |
| 6. Student Support Services – Regular V – Year 2 (SAC)<br>Year two of a five-year grant award from the U.S. Department of Education to provide programs and services for low-income, first-generation college students. (17/18). <i>No match required.</i>                                                                                                                                                                                                                                                                                   | 8/28/17           | \$308,638     |
| 7. Talent Search IV – Year 5 (SAC)<br>Year five of a five-year grant from the U.S. Department of Education to increase retention, graduation, and college-going rates of Santa Ana’s 8 <sup>th</sup> – 12 <sup>th</sup> grade students. (17/18). <i>No match required.</i>                                                                                                                                                                                                                                                                   | 8/28/17           | \$381,792     |

**RECOMMENDATION**

It is recommended that the Board approve these items and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

|                                                                                 |                                |
|---------------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact: \$1,955,281.00                                                   | Board Date: September 25, 2017 |
| Item Prepared by: Maria N. Gil, Senior Resource Development Coordinator         |                                |
| Item Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services |                                |
| Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor                          |                                |

**SPECIAL PROJECT DETAILED BUDGET #2153, #2154, #2155, #2156, #2157, and #2158**  
**NAME: BASIC SKILLS INITIATIVE 17/18 - SANTA ANA COLLEGE (CREDIT)**  
**FISCAL YEAR: 2017/2018 and 2018/2019**

CONTRACT PERIOD: 7/1/2017 - 6/30/2019 (2-year cycle)

PRJ. ADMIN.: CAROL COMEAU (INTERIM)

CONTRACT INCOME:

PRJ. DIR.: MARY HUEBSCH

Adv. Apportionment: \$220,153

Date: 9/12/2017

PRIME SPONSOR: California Community Colleges Chancellor's Office

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: Categorical Apportionment

| GL Account String         | Description                                               | New Budget     |                |
|---------------------------|-----------------------------------------------------------|----------------|----------------|
|                           |                                                           | Debit          | Credit         |
| 12_2153_000000_10000_8629 | Other Gen Categorical Apport : Santa Ana Coll             |                | 10,000         |
| 12_2153_499900_15051_5999 | Special Project Holding Acct : Academic Affai             | 10,000         |                |
|                           | <b>Total 2153 - BSI 18-Prog/Curr Plan &amp; Dev</b>       | <b>10,000</b>  | <b>10,000</b>  |
| 12_2154_000000_10000_8629 | Other Gen Categorical Apport : Santa Ana Coll             |                | 10,000         |
| 12_2154_499900_15051_5999 | Special Project Holding Acct : Academic Affai             | 10,000         |                |
|                           | <b>Total 2154 - BSI 18-Student Assessment</b>             | <b>10,000</b>  | <b>10,000</b>  |
| 12_2155_000000_10000_8629 | Other Gen Categorical Apport : Santa Ana Coll             |                | 31,179         |
| 12_2155_499900_15051_5999 | Special Project Holding Acct : Academic Affai             | 31,179         |                |
|                           | <b>Total 2155 - BSI 18-Advisement/Counseling</b>          | <b>31,179</b>  | <b>31,179</b>  |
| 12_2156_000000_10000_8629 | Other Gen Categorical Apport : Santa Ana Coll             |                | 10,000         |
| 12_2156_499900_15051_5999 | Special Project Holding Acct : Academic Affai             | 10,000         |                |
|                           | <b>Total 2156 - BSI 18-Suppl Instr &amp; Tutoring</b>     | <b>10,000</b>  | <b>10,000</b>  |
| 12_2157_000000_10000_8629 | Other Gen Categorical Apport : Santa Ana Coll             |                | 140,691        |
| 12_2157_499900_15051_5999 | Special Project Holding Acct : Academic Affai             | 140,691        |                |
|                           | <b>Total 2157 - BSI 18-Coordination/Research</b>          | <b>140,691</b> | <b>140,691</b> |
| 12_2158_000000_10000_8629 | Other Gen Categorical Apport : Santa Ana Coll             |                | 18,283         |
| 12_2158_499900_15051_5999 | Special Project Holding Acct : Academic Affai             | 18,283         |                |
|                           | <b>Total 2158 - BSI 18-Staff Development</b>              | <b>18,283</b>  | <b>18,283</b>  |
|                           |                                                           |                |                |
|                           | <b>Total - Basic Skills Initiative-17/18 (SAC-Credit)</b> | <b>220,153</b> | <b>220,153</b> |

**SPECIAL PROJECT DETAILED BUDGET #2153, #2154, #2155, #2156, #2157, and #2158**  
**NAME: BASIC SKILLS INITIATIVE 17/18 - SANTA ANA COLLEGE (NON-CREDIT)**  
**FISCAL YEAR: 2017/2018 and 2018/2019**

CONTRACT PERIOD: 7/1/2017 - 6/30/2019 (2-year cycle)

PRJ. ADMIN.: JAMES KENNEDY

CONTRACT INCOME:

PRJ. DIR.: SERGIO SOTELO

Adv. Apportionment: \$330,229

Date: 9/12/2017

PRIME SPONSOR: California Community Colleges Chancellor's Office

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: Categorical Apportionment

| GL Account String         | Description                                                   | New Budget     |                |
|---------------------------|---------------------------------------------------------------|----------------|----------------|
|                           |                                                               | Debit          | Credit         |
| 12_2153_000000_10000_8629 | Other Gen Categorical Apport : Santa Ana Coll                 |                | 23,000         |
| 12_2153_499900_18200_5999 | Special Project Holding Acct : Academic Affai                 | 23,000         |                |
|                           | <b>Total 2153 - BSI 18-Prog/Curr Plan &amp; Dev</b>           | <b>23,000</b>  | <b>23,000</b>  |
| 12_2154_000000_10000_8629 | Other Gen Categorical Apport : Santa Ana Coll                 |                | 4,600          |
| 12_2154_499900_18200_5999 | Special Project Holding Acct : Academic Affai                 | 4,600          |                |
|                           | <b>Total 2154 - BSI 18-Student Assessment</b>                 | <b>4,600</b>   | <b>4,600</b>   |
| 12_2155_000000_10000_8629 | Other Gen Categorical Apport : Santa Ana Coll                 |                | 53,014         |
| 12_2155_499900_18200_5999 | Special Project Holding Acct : Academic Affai                 | 53,014         |                |
|                           | <b>Total 2155 - BSI 18-Advisement/Counseling</b>              | <b>53,014</b>  | <b>53,014</b>  |
| 12_2156_000000_10000_8629 | Other Gen Categorical Apport : Santa Ana Coll                 |                | 100,000        |
| 12_2156_499900_18200_5999 | Special Project Holding Acct : Academic Affai                 | 100,000        |                |
|                           | <b>Total 2156 - BSI 18-Suppl Instr &amp; Tutoring</b>         | <b>100,000</b> | <b>100,000</b> |
| 12_2157_000000_10000_8629 | Other Gen Categorical Apport : Santa Ana Coll                 |                | 127,615        |
| 12_2157_499900_18200_5999 | Special Project Holding Acct : Academic Affai                 | 127,615        |                |
|                           | <b>Total 2157 - BSI 18-Coordination/Research</b>              | <b>127,615</b> | <b>127,615</b> |
| 12_2158_000000_10000_8629 | Other Gen Categorical Apport : Santa Ana Coll                 |                | 22,000         |
| 12_2158_499900_18200_5999 | Special Project Holding Acct : Academic Affai                 | 22,000         |                |
|                           | <b>Total 2158 - BSI 18-Staff Development</b>                  | <b>22,000</b>  | <b>22,000</b>  |
|                           |                                                               |                |                |
|                           | <b>Total - Basic Skills Initiative-17/18 (SAC Non-Credit)</b> | <b>330,229</b> | <b>330,229</b> |

**SPECIAL PROJECT DETAILED BUDGET #2153, #2154, #2155, #2156, #2157, and #2158**  
**NAME: BASIC SKILLS INITIATIVE 17/18 - SANTIAGO CANYON COLLEGE**  
**FISCAL YEAR: 2017/2018 and 2018/2019**

CONTRACT PERIOD: 7/1/2017 - 6/30/2019 (2-year cycle)

PRJ. ADMIN.: Marilyn Flores

CONTRACT INCOME:

PRJ. DIR.: Marilyn Flores

Adv. Apportionment: \$177,839

Date: 9/12/2017

PRIME SPONSOR: California Community Colleges Chancellor's Office

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: Categorical Apportionment

| GL Account String                | Description                                           | New Budget     |                |
|----------------------------------|-------------------------------------------------------|----------------|----------------|
|                                  |                                                       | Debit          | Credit         |
| 12_2153_000000_20000_8629        | Other Gen Categorical Apport : Santiago Canyo         |                | 77,000         |
| 12_2153_499900_25051_5999        | Special Project Holding Acct : Academic Affai         | 77,000         |                |
|                                  | <b>Total 2153 - BSI 18-Prog/Curr Plan &amp; Dev</b>   | <b>77,000</b>  | <b>77,000</b>  |
| 12_2154_000000_20000_8629        | Other Gen Categorical Apport : Santiago Canyo         |                | 0              |
| 12_2154_499900_25051_5999        | Special Project Holding Acct : Academic Affai         | 0              |                |
|                                  | <b>Total 2154 - BSI 18-Student Assessment</b>         | <b>0</b>       | <b>0</b>       |
| 12_2155_000000_20000_8629        | Other Gen Categorical Apport : Santiago Canyo         |                | 0              |
| 12_2155_499900_25051_5999        | Special Project Holding Acct : Academic Affai         | 0              |                |
|                                  | <b>Total 2155 - BSI 18-Advisement/Counseling</b>      | <b>0</b>       | <b>0</b>       |
| 12_2156_000000_20000_8629        | Other Gen Categorical Apport : Santiago Canyo         |                | 98,000         |
| 12_2156_499900_25051_5999        | Special Project Holding Acct : Academic Affai         | 74,573         |                |
| <b>12_2156_619000_25150_2340</b> | <b>Student Assistants - Hourly : Math</b>             | <b>22,126</b>  |                |
| 12_2156_619000_25150_3435        | H & W - Retiree Fund Non-Inst : Math                  | 803            |                |
| 12_2156_619000_25150_3615        | WCI - Non-Instructional : Math                        | 498            |                |
|                                  | <b>Total 2156 - BSI 18-Suppl Instr &amp; Tutoring</b> | <b>98,000</b>  | <b>98,000</b>  |
| 12_2157_000000_20000_8629        | Other Gen Categorical Apport : Santiago Canyo         |                | 0              |
| 12_2157_499900_25051_5999        | Special Project Holding Acct : Academic Affai         | 0              |                |
|                                  | <b>Total 2157 - BSI 18-Coordination/Research</b>      | <b>0</b>       | <b>0</b>       |
| 12_2158_000000_20000_8629        | Other Gen Categorical Apport : Santiago Canyo         |                | 2,839          |
| 12_2158_499900_25051_5999        | Special Project Holding Acct : Academic Affai         | 2,839          |                |
| 12_2158_675000_25051_4210        | Books, Mags & Subscrip-Non-Lib : Academic Aff         |                |                |
| 12_2158_675000_25051_5210        | Conference Expenses : Academic Affairs Office         |                |                |
|                                  | <b>Total 2158 - BSI 18-Staff Development</b>          | <b>2,839</b>   | <b>2,839</b>   |
|                                  |                                                       |                |                |
|                                  | <b>Total - Basic Skills Initiative-17/18 (SCC)</b>    | <b>177,839</b> | <b>177,839</b> |

**SPECIAL PROJECT DETAILED BUDGET #1241**

**NAME: CHILD DEVELOPMENT TRAINING CONSORTIUM - SANTA ANA COLLEGE & SANTIAGO CANYON COLLEGE**

**FISCAL YEAR: 2017/2018**

**CONTRACT PERIOD: 9/1/2017 - 6/30/2018**

**PROJ. ADM. Bart Hoffman/Von Lawson**

**CONTRACT INCOME:**

**PROJ. DIR. Michelle Hardy**

*Instructional Services*            **\$16,250**

**Date: 9/11/2017**

*Coordinator Stipend*            **\$5,850**

**Total**                                **\$22,100**

**Prime Sponsor: Department of Health & Human Services Administration for Children and Families**

**Fiscal Agent: Yosemite Community College District/Child Development Training Consortium**

**Sub-Award Agreement #: 17-18-2885**

**CFDA #: 93.575**

| Datatel String                                                  | Description                                                                                                                          | Existing Budget |               | Revised Budget |               | Budget Change (+/-) |              |
|-----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------|----------------|---------------|---------------------|--------------|
|                                                                 |                                                                                                                                      | Debit           | Credit        | Debit          | Credit        | Debit               | Credit       |
| <b>Dept 15717 - Human Development (Santa Ana College)</b>       |                                                                                                                                      |                 |               |                |               |                     |              |
| 12_1241_000000_10000_8199                                       | Other Federal Revenues : Santa Ana College                                                                                           |                 | 18,300        |                | 21,700        |                     | 3,400        |
| 12_1241_130500_15717_4210                                       | Books, Mags & Subscrip-Non-Lib : Human Develop                                                                                       | 400             |               | 400            |               | 0                   |              |
| 12_1241_130500_15717_4310                                       | Instructional Supplies : Human Development                                                                                           | 750             |               | 750            |               | 0                   |              |
| 12_1241_619000_15717_1453                                       | <b>Beyond Contract - Coordinators : Human Develo</b><br><i>Michelle Hardy, CDTC Coordinator</i><br><i>FY 16/17 stipend (SAC/SCC)</i> | 4,950           |               | 4,803          |               |                     | 147          |
| 12_1241_619000_15717_1480                                       | <b>Part-Time Reassigned Time : Human Development</b>                                                                                 | 920             |               | 1,500          |               | 580                 |              |
| 12_1241_619000_15717_3115                                       | STRS - Non-Instructional : Human Development                                                                                         | 847             |               | 912            |               | 65                  |              |
| 12_1241_619000_15717_3325                                       | Medicare - Non-Instructional : Human Developm                                                                                        | 85              |               | 91             |               | 6                   |              |
| 12_1241_619000_15717_3435                                       | H & W - Retiree Fund Non-Inst : Human Develop                                                                                        | 213             |               | 229            |               | 16                  |              |
| 12_1241_619000_15717_3515                                       | SUI - Non-Instructional : Human Development                                                                                          | 3               |               | 3              |               | 0                   |              |
| 12_1241_619000_15717_3615                                       | WCI - Non-Instructional : Human Development                                                                                          | 132             |               | 142            |               | 10                  |              |
| 12_1241_619000_15717_5100                                       | Contracted Services : Human Development                                                                                              | 1,000           |               | 1,000          |               | 0                   |              |
| 12_1241_732000_15717_7610                                       | Books Paid for Students : Human Development                                                                                          | 3,900           |               | 5,270          |               | 1,370               |              |
| 12_1241_732000_15717_7640                                       | Tuition Paid for Students : Human Development                                                                                        | 5,100           |               | 6,600          |               | 1,500               |              |
|                                                                 | <b>Sub-Total (SAC)</b>                                                                                                               | <b>18,300</b>   | <b>18,300</b> | <b>21,700</b>  | <b>21,700</b> | <b>3,547</b>        | <b>3,547</b> |
| <b>Dept 25230 - Human Development (Santiago Canyon College)</b> |                                                                                                                                      |                 |               |                |               |                     |              |
| 12_1241_000000_20000_8199                                       | Other Federal Revenues : Santiago Canyon Coll                                                                                        |                 | 400           |                | 400           |                     | 0            |
| 12_1241_732000_25230_7610                                       | Books Paid for Students : Human Development                                                                                          | 100             |               | 100            |               | 0                   |              |
| 12_1241_732000_25230_7640                                       | Tuition Paid for Students : Human Development                                                                                        | 300             |               | 300            |               | 0                   |              |
|                                                                 | <b>Sub-Total (SCC)</b>                                                                                                               | <b>400</b>      | <b>400</b>    | <b>400</b>     | <b>400</b>    | <b>0</b>            | <b>0</b>     |
|                                                                 | <b>Total 1241 - CDTC FY 17/18 SAC/SCC</b>                                                                                            | <b>18,700</b>   | <b>18,700</b> | <b>22,100</b>  | <b>22,100</b> | <b>3,547</b>        | <b>3,547</b> |

5.1(6)

Original Budget

Prepared by: Maria Gil

Board Approval Date: September 25, 2017

Accountant: Josefina "JoJo" Penning

**SPECIAL PROJECT DETAILED BUDGET #2330**  
**NAME: Equal Employment Opportunity (EEO - Diversity allocation funds)**  
**FISCAL YEAR: 2017/18**

CONTRACT PERIOD: 7/1/17 to 6/30/18  
**CONTRACT INCOME: \$101,302**  
 Carryover from 2016/17 \$51,302  
 FY 2017/18 Allocations \$50,000

PROJ. ADM.: Judy Chitlik  
 PROJ. DIR.: E. Marasigan

Date: 09/11/17

| GL Account                      | Description                        | Allocated Budget |               | Revising Budget |                | Changes (+/-) |               |
|---------------------------------|------------------------------------|------------------|---------------|-----------------|----------------|---------------|---------------|
|                                 |                                    | Debit            | Credit        | Debit           | Credit         | Debit         | Credit        |
| 12-2330-000000-50000-8629       | Other Gen Categorical Appor        |                  | -             |                 | 50,000         |               | 50,000        |
| 12-2330-000009-50000-8629       | Other Gen Categorical Appor        |                  | 51,302        |                 | 51,302         |               | -             |
| 12-2330-675000-53110-5210       | Conference Expenses                | -                |               | 2,000           |                | 2,000         |               |
| 12-2330-676000-53110-4620       | Non-Instructional Software         | 1,000            |               | 5,000           |                | 4,000         |               |
| 12-2330-676000-53110-5100       | Contracted Services : Human        | 400              |               | 10,400          |                | 10,000        |               |
| 12-2330-676000-53110-5240       | Applicant Travel Reimburse         | 14,000           |               | 25,000          |                | 11,000        |               |
| 12-2330-676000-53110-5300       | Inst Dues & Memberships : H        | 450              |               | 450             |                | -             |               |
| 12-2330-676000-53110-5660       | Software Support Service :         | 1,000            |               | 5,000           |                | 4,000         |               |
| 12-2330-676000-53110-5920       | Personnel Recruiting : Huma        | 34,000           |               | 50,000          |                | 16,000        |               |
| 12-2330-676000-53110-6419       | Equip-Software > \$5,000 : H       | 452              |               | 3,452           |                | 3,000         |               |
| <b>Totals for PROJECT: 2330</b> | <b>Equal Employmnt Opportunity</b> | <b>51,302</b>    | <b>51,302</b> | <b>101,302</b>  | <b>101,302</b> | <b>50,000</b> | <b>50,000</b> |

5.1 (7)

**SPECIAL PROJECT DETAILED BUDGET # 1631**

**NAME: Santa Ana College (SAC) - Regular Student Support Services Program V - Year 2**

**FISCAL YEAR: 2017/18 & 2018/19**

CONTRACT PERIOD: 09/01/17 to 08/31/18  
 CONTRACT INCOME: \$308,638

PROJ. ADM. Alicia Kruienza  
 PROJ. DIR. Romelia Madrigal

**Prime Sponsor: U.S. Department of Education**

Date: 09/05/17

**Fiscal Agent: RSCCD**

**CFDA #: 84.042A; Prime Award #: P042A161150**

| GL Account                | Description                                                                                             | Debit  | Credit  |
|---------------------------|---------------------------------------------------------------------------------------------------------|--------|---------|
| 12-1631-000000-10000-8120 | Higher Education Act : Santa Ana College                                                                |        | 293,638 |
| 12-1631-499900-18200-1310 | Part-Time Instructors : SAC Continuing Ed-Instructi<br>- Math (4 hrs/wk x 28 wks)                       | 5,590  |         |
| 12-1631-499900-18200-3111 | STRS - Instructional : SAC Continuing Ed-Instructio                                                     | 807    |         |
| 12-1631-499900-18200-3321 | Medicare - Instructional : SAC Continuing Ed-Instru                                                     | 81     |         |
| 12-1631-499900-18200-3431 | H & W - Retiree Fund Inst : SAC Continuing Ed-Instr                                                     | 203    |         |
| 12-1631-499900-18200-3511 | SUI - Instructional : SAC Continuing Ed-Instruction                                                     | 3      |         |
| 12-1631-499900-18200-3611 | WCI - Instructional : SAC Continuing Ed-Instruction                                                     | 126    |         |
| 12-1631-499900-19560-2420 | Inst Assistant - Hourly : Student Support Services<br>- 2 Inst Assts @ 15 hrs/wk x 28 wks               | 14,095 |         |
| 12-1631-499900-19560-3321 | Medicare - Instructional : Student Support Services                                                     | 204    |         |
| 12-1631-499900-19560-3331 | PARS - Instructional : Student Support Services                                                         | 183    |         |
| 12-1631-499900-19560-3431 | H & W - Retiree Fund Inst : Student Support Service                                                     | 512    |         |
| 12-1631-499900-19560-3511 | SUI - Instructional : Student Support Services                                                          | 7      |         |
| 12-1631-499900-19560-3611 | WCI - Instructional : Student Support Services                                                          | 317    |         |
| 12-1631-649000-19560-1250 | Contract Coordinator : Student Support Services<br>- Romelia (50%)                                      | 45,604 |         |
| 12-1631-649000-19560-1252 | Contract Extension-Coordinator : Student Support Se<br>- 20 days of contract extension                  | 9,021  |         |
| 12-1631-649000-19560-2130 | Classified Employees : Student Support Services<br>- Omelina Garcia (100%)                              | 83,356 |         |
| 12-1631-649000-19560-2310 | Classified Employees - Ongoing : Student Support Se<br>- Liliana Ramirez                                | 18,654 |         |
| 12-1631-649000-19560-2320 | Classified Employees - Hourly : Student Support Ser<br>- Student Program Specialist (6 hrs/wk x 28 wks) | 3,442  |         |
| 12-1631-649000-19560-3215 | PERS - Non-Instructional : Student Support Services                                                     | 24,862 |         |
| 12-1631-649000-19560-3315 | OASDHI - Non-Instructional : Student Support Servic                                                     | 10,072 |         |
| 12-1631-649000-19560-3325 | Medicare - Non-Instructional : Student Support Serv                                                     | 2,356  |         |
| 12-1631-649000-19560-3415 | H & W - Non-Instructional : Student Support Service                                                     | 30,573 |         |
| 12-1631-649000-19560-3435 | H & W - Retiree Fund Non-Inst : Student Support Ser                                                     | 5,897  |         |
| 12-1631-649000-19560-3515 | SUI - Non-Instructional : Student Support Services                                                      | 81     |         |
| 12-1631-649000-19560-3615 | WCI - Non-Instructional : Student Support Services                                                      | 3,655  |         |
| 12-1631-649000-19560-3915 | Other Benefits - Non-Instruct : Student Support Ser                                                     | 2,375  |         |
| 12-1631-649000-19560-4210 | Books, Mags & Subscrip-Non-Lib : Student Support Se                                                     | 800    |         |
| 12-1631-649000-19560-4610 | Non-Instructional Supplies : Student Support Servic                                                     | 611    |         |
| 12-1631-649000-19560-4710 | Food and Food Service Supplies : Student Support Se                                                     | 1,000  |         |

**SPECIAL PROJECT DETAILED BUDGET # 1631**

**NAME: Santa Ana College (SAC) - Regular Student Support Services Program V - Year 2**

**FISCAL YEAR: 2017/18 & 2018/19**

CONTRACT PERIOD: 09/01/17 to 08/31/18

PROJ. ADM. Alicia Kruienza

CONTRACT INCOME: \$308,638

PROJ. DIR. Romelia Madrigal

*Prime Sponsor: U.S. Department of Education*

Date: 09/05/17

*Fiscal Agent: RSCCD*

*CFDA #: 84.042A; Prime Award #: P042A161150*

| <b>GL Account</b>              | <b>Description</b>                                    | <b>Debit</b>   | <b>Credit</b>  |
|--------------------------------|-------------------------------------------------------|----------------|----------------|
| 12-1631-649000-19560-5630      | Maint Contract - Office Equip : Student Support Ser   | 800            |                |
| 12-1631-649000-19560-5845      | Excess/Copies Useage : Student Support Services       | 800            |                |
| 12-1631-649000-19560-5850      | Fingerprinting : Student Support Services             | 500            |                |
| 12-1631-649000-19560-5940      | Reproduction/Printing Expenses : Student Support Se   | 800            |                |
| 12-1631-649000-19560-6409      | Equip-All Other >\$200 < \$1,000 : Student Support Se | 1,500          |                |
| 12-1631-675000-19560-5210      | Conference Expenses : Student Support Services        | 2,000          |                |
| 12-1631-732000-19560-7630      | Supplies Paid for Students : Student Support Servic   | 1,000          |                |
| 12-1631-679000-10000-5865      | Indirect Costs : Santa Ana College                    | 21,751         |                |
| <b>Totals for Project 1631</b> | <b>Fund 12 - Regular SSS - Yr. 2</b>                  | <b>293,638</b> | <b>293,638</b> |

**SPECIAL PROJECT DETAILED BUDGET # 1631**

**NAME: Santa Ana College (SAC) - Regular Student Support Services Program V - Year 2**

**FISCAL YEAR: 2017/18 & 2018/19**

CONTRACT PERIOD: 09/01/17 to 08/31/18

PROJ. ADM. Alicia Kruezinga

CONTRACT INCOME: \$308,638

PROJ. DIR. Romelia Madrigal

*Prime Sponsor: U.S. Department of Education*

Date: 09/05/17

*Fiscal Agent: RSCCD*

*CFDA #: 84.042A; Prime Award #: P042A161150*

| <b>GL Account</b>              | <b>Description</b>                       | <b>Debit</b>  | <b>Credit</b> |
|--------------------------------|------------------------------------------|---------------|---------------|
| 74-1631-000000-10000-8120      | Higher Education Act : Santa Ana College |               | 15,000        |
| 74-1631-732000-19560-7509      | SSS Grant : Student Support Services     | 15,000        |               |
| <b>Totals for Project 1631</b> | <b>Fund 74 - Regular SSS - Yr. 2</b>     | <b>15,000</b> | <b>15,000</b> |

**SPECIAL PROJECT DETAILED BUDGET # 1647**

**NAME: Regular Student Support Services Program - Year 3 of 5 (SCC)**

**FISCAL YEAR: 2017/2018 and 2018/2019**

**CONTRACT PERIOD: 9/1/2017 - 8/31/2018**

**PROJ. ADM. Loretta Jordan**

**CONTRACT AMOUNT: \$232,265**

**PROJ. DIR. LaKynthia Perez (Interim)**

**CFDA #: 84.042A**

**Date: 9/12/2017**

**PRIME SPONSOR: U.S. Department of Education**

**FISCAL AGENT: Rancho Santiago CCD**

**PRIME AWARD #: P042A151192-17**

| GL Account String                | Description                                                                                                                                                      | New Budget |         |
|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------|
|                                  |                                                                                                                                                                  | Debit      | Credit  |
| 12-1647-000000-20000-8120        | Higher Education Act : Santiago Canyon College                                                                                                                   |            | 232,265 |
| 12-1647-679000-20000-5865        | Indirect Costs : Santiago Canyon College (8%)                                                                                                                    | 17,205     |         |
| <b>12-1647-619000-29905-1485</b> | <b>Int/Sum - Reassigned Time, PT : Student Development</b><br><b>Reassigned time (3) x \$37.50/hr. x 12 hrs./wk. x 4 wks.</b>                                    | 5,400      |         |
| 12-1647-619000-29905-3115        | STRS - Non-Instructional : Student Development                                                                                                                   | 779        |         |
| 12-1647-619000-29905-3325        | Medicare - Non-Instructional : Student Development                                                                                                               | 78         |         |
| 12-1647-619000-29905-3435        | H & W - Retiree Fund Non-Inst : Student Development                                                                                                              | 196        |         |
| 12-1647-619000-29905-3515        | SUI - Non-Instructional : Student Development                                                                                                                    | 3          |         |
| 12-1647-619000-29905-3615        | WCI - Non-Instructional : Student Development                                                                                                                    | 122        |         |
| <b>12-1647-649000-29905-2110</b> | <b>Classified Management : Student Development</b><br><b>TBD, Director of Special Programs (50%) (H-4)</b>                                                       | 47,285     |         |
| <b>12-1647-649000-29905-2130</b> | <b>Classified Employees : Student Development</b><br><b>Helen Kang, Student Services Coordinator (100%) (15-2)</b>                                               | 60,228     |         |
| <b>12-1647-649000-29905-2310</b> | <b>Classified Employees - Ongoing : Student Development</b><br><b>Sr. Clerk, TBD (reorg Admin. Clerk) (50%) (0.475 FTE)</b>                                      | 9,475      |         |
| <b>12-1647-649000-29905-2340</b> | <b>Student Assistants - Hourly : Student Development</b><br><b>(4) SA x \$10.75/hr. x 15 hrs./wk. x 32 wks.</b>                                                  | 20,640     |         |
| 12-1647-649000-29905-3215        | PERS - Non-Instructional : Student Development                                                                                                                   | 16,698     |         |
| 12-1647-649000-29905-3315        | OASDHI - Non-Instructional : Student Development                                                                                                                 | 8,039      |         |
| 12-1647-649000-29905-3325        | Medicare - Non-Instructional : Student Development                                                                                                               | 2,017      |         |
| 12-1647-649000-29905-3335        | PARS - Non-Instructional : Student Development                                                                                                                   | 123        |         |
| 12-1647-649000-29905-3415        | H & W - Non-Instructional : Student Development                                                                                                                  | 27,918     |         |
| 12-1647-649000-29905-3435        | H & W - Retiree Fund Non-Inst : Student Development                                                                                                              | 5,050      |         |
| 12-1647-649000-29905-3515        | SUI - Non-Instructional : Student Development                                                                                                                    | 59         |         |
| 12-1647-649000-29905-3615        | WCI - Non-Instructional : Student Development                                                                                                                    | 3,130      |         |
| 12-1647-649000-29905-3915        | Other Benefits - Non-Instruct : Student Development                                                                                                              | 1,500      |         |
| 12-1647-649000-29905-4310        | Instructional Supplies : Student Development<br><b>School year activities and Summer Bridge Program: materials for tutoring and financial literacy workshops</b> | 500        |         |
| 12-1647-649000-29905-4610        | Non-Instructional Supplies : Student Development<br><b>General office/program supplies</b>                                                                       | 1,000      |         |
| 12-1647-649000-29905-5966        | Transportation - Student : Student Development<br><b>Student travel/fieldtrips: one (1) bus at \$600/bus for two campus tours and one fieldtrip</b>              | 1,800      |         |

**SPECIAL PROJECT DETAILED BUDGET # 1647**

**NAME: Regular Student Support Services Program - Year 3 of 5 (SCC)**

**FISCAL YEAR: 2017/2018 and 2018/2019**

**CONTRACT PERIOD: 9/1/2017 - 8/31/2018**

**CONTRACT AMOUNT: \$232,265**

**CFDA #: 84.042A**

**PRIME SPONSOR: U.S. Department of Education**

**FISCAL AGENT: Rancho Santiago CCD**

**PRIME AWARD #: P042A151192-17**

**PROJ. ADM. Loretta Jordan**

**PROJ. DIR. LaKyshia Perez (Interim)**

**Date: 9/12/2017**

| GL Account String         | Description                                                                                                                                                     | New Budget     |                |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|
|                           |                                                                                                                                                                 | Debit          | Credit         |
| 12-1647-675000-29905-5210 | Conference Expenses : Student Development<br>State Regional Conference @ \$940 x 2 attendees<br>TRIO Professional Development, \$60 x 2 attendees               | 2,000          |                |
| 12-1647-732000-29905-7670 | Other Exp Paid for Students : Student Development<br>Entrance fees/tickets to cultural events/educational sites/museums, \$25.50/student x 40 students x 2 site | 1,020          |                |
|                           | <b>Total 1647 - Regular SSS Yr. 3 (SCC)</b>                                                                                                                     | <b>232,265</b> | <b>232,265</b> |

**SPECIAL PROJECT DETAILED BUDGET # 1637**

**NAME: Veterans Student Support Services Program - Year 3 of 5 (SAC)**

**FISCAL YEAR: 2017/2018 and 2018/2019**

**CONTRACT PERIOD: 9/1/2017 - 8/31/2018**

**PROJ. ADM.: Alicia Kruienza**

**CONTRACT AMOUNT: \$232,265**

**PROJ. DIR.: Brenda Estrada**

**CFDA #: 84.042A**

**Date: 9/12/2017**

**PRIME SPONSOR: U.S. Department of Education**

**FISCAL AGENT: Rancho Santiago CCD**

**PRIME AWARD #: P042A151188-17**

| GL Account String         | Description                                                                                                                                      | New Budget |         |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------|
|                           |                                                                                                                                                  | Debit      | Credit  |
| 12-1637-000000-10000-8120 | Higher Education Act : Santa Ana College                                                                                                         |            | 222,265 |
| 12-1637-679000-10000-5865 | Indirect Costs : Santa Ana College (8%)<br>Modified Direct Costs – exclude bridge program, non-residential meals, and grant aid to students      | 16,020     |         |
| 12-1637-499900-18200-1310 | Part-Time Instructors : SAC Continuing Ed-Instructi<br>\$51.16/hr. x 6 hrs./wk. x 18 wks.                                                        | 5,525      |         |
| 12-1637-499900-18200-3111 | STRS - Instructional : SAC Continuing Ed-Instructio                                                                                              | 797        |         |
| 12-1637-499900-18200-3321 | Medicare - Instructional : SAC Continuing Ed-Instru                                                                                              | 80         |         |
| 12-1637-499900-18200-3431 | H & W - Retiree Fund Inst : SAC Continuing Ed-Instr                                                                                              | 201        |         |
| 12-1637-499900-18200-3511 | SUI - Instructional : SAC Continuing Ed-Instruction                                                                                              | 3          |         |
| 12-1637-499900-18200-3611 | WCI - Instructional : SAC Continuing Ed-Instruction                                                                                              | 124        |         |
| 12-1637-499900-19725-2420 | Inst Assistant - Hourly : Veterans Resource Center<br>(3) IAs x \$16.78/hr. x 19 hrs./wk. x 44 wks.                                              | 42,084     |         |
| 12-1637-499900-19725-3321 | Medicare - Instructional : Veterans Resource Center                                                                                              | 610        |         |
| 12-1637-499900-19725-3331 | PARS - Instructional : Veterans Resource Center                                                                                                  | 547        |         |
| 12-1637-499900-19725-3431 | H & W - Retiree Fund Inst : Veterans Resource Cente                                                                                              | 1,528      |         |
| 12-1637-499900-19725-3511 | SUI - Instructional : Veterans Resource Center                                                                                                   | 21         |         |
| 12-1637-499900-19725-3611 | WCI - Instructional : Veterans Resource Center                                                                                                   | 947        |         |
| 12-1637-631000-19725-1430 | Part-Time Counselors : Veterans Resource Center<br>\$57.35/hr. x 10 hrs./wk. x 44 wks.                                                           | 25,234     |         |
| 12-1637-631000-19725-3115 | STRS - Non-Instructional : Veterans Resource Center                                                                                              | 3,641      |         |
| 12-1637-631000-19725-3325 | Medicare - Non-Instructional : Veterans Resource Ce                                                                                              | 366        |         |
| 12-1637-631000-19725-3435 | H & W - Retiree Fund Non-Inst : Veterans Resource C                                                                                              | 916        |         |
| 12-1637-631000-19725-3515 | SUI - Non-Instructional : Veterans Resource Center                                                                                               | 13         |         |
| 12-1637-631000-19725-3615 | WCI - Non-Instructional : Veterans Resource Center                                                                                               | 568        |         |
| 12-1637-648000-19725-2110 | Classified Management : Veterans Resource Center<br>Brenda Estrada, Director of Special Programs (H-2) (50%)                                     | 43,341     |         |
| 12-1637-648000-19725-2310 | Classified Employees - Ongoing : Veterans Resource<br>Senior Clerk, TBD (0.475 FTE) (100%)<br>Student Program Specialist, TBD (0.475 FTE) (100%) | 39,590     |         |
| 12-1637-648000-19725-3215 | PERS - Non-Instructional : Veterans Resource Center                                                                                              | 6,731      |         |
| 12-1637-648000-19725-3315 | OASDHI - Non-Instructional : Veterans Resource Cent                                                                                              | 2,765      |         |
| 12-1637-648000-19725-3325 | Medicare - Non-Instructional : Veterans Resource Ce                                                                                              | 1,221      |         |
| 12-1637-648000-19725-3335 | PARS - Non-Instructional : Veterans Resource Center                                                                                              | 515        |         |
| 12-1637-648000-19725-3415 | H & W - Non-Instructional : Veterans Resource Cente                                                                                              | 11,046     |         |
| 12-1637-648000-19725-3435 | H & W - Retiree Fund Non-Inst : Veterans Resource C                                                                                              | 3,056      |         |

**SPECIAL PROJECT DETAILED BUDGET # 1637**

**NAME: Veterans Student Support Services Program - Year 3 of 5 (SAC)**

**FISCAL YEAR: 2017/2018 and 2018/2019**

**CONTRACT PERIOD: 9/1/2017 - 8/31/2018**

**CONTRACT AMOUNT: \$232,265**

**CFDA #: 84.042A**

**PRIME SPONSOR: U.S. Department of Education**

**FISCAL AGENT: Rancho Santiago CCD**

**PRIME AWARD #: P042A151188-17**

**PROJ. ADM.: Alicia Kruiuzenga**

**PROJ. DIR.: Brenda Estrada**

**Date: 9/12/2017**

| GL Account String            | Description                                                                                                                                                                                                                                                                                                                                               | New Budget     |                |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|
|                              |                                                                                                                                                                                                                                                                                                                                                           | Debit          | Credit         |
| 12-1637-648000-19725-3515    | SUI - Non-Instructional : Veterans Resource Center                                                                                                                                                                                                                                                                                                        | 42             |                |
| 12-1637-648000-19725-3615    | WCI - Non-Instructional : Veterans Resource Center                                                                                                                                                                                                                                                                                                        | 1,894          |                |
| 12-1637-648000-19725-3915    | Other Benefits - Non-Instruct : Veterans Resource C                                                                                                                                                                                                                                                                                                       | 1,265          |                |
| 12-1637-648000-19725-4610    | Non-Instructional Supplies : Veterans Resource Cent<br>SSS-Vets program supplies: paper reams, colored paper, pens, toner, USB disks, labels, folders, clipboards, binders, hanging folders, table tents, markers, flip charts, easels, program banner, poster board, etc.                                                                                | 1,000          |                |
| 12-1637-648000-19725-4710    | Food and Food Service Supplies : Veterans Resource Hospitality, food services related to SSS-Vets program meetings/workshops for participants, campus visits, and recognition ceremony \$1,100<br>Bridge program non-residential meals \$1,000                                                                                                            | 2,100          |                |
| 12-1637-648000-19725-5100    | Contracted Services : Veterans Resource Center<br>Bridge Program designed to assist Vets-SSS program participants with time management, test taking, note taking, soft skills development, and personal development. This is a one-week residential program at a CSU/UC, and the institution will provide accommodations within their residence facility. | 5,000          |                |
| 12-1637-675000-19725-5210    | Conference Expenses : Veterans Resource Center<br>Council for Opportunity in Education (COE), TBD                                                                                                                                                                                                                                                         | 2,574          |                |
| 12-1637-732000-19725-7670    | Other Exp Paid for Students : Veterans Resource<br>Entrance fee \$22.50/ea. x 40 SSS-Vets students                                                                                                                                                                                                                                                        | 900            |                |
|                              | <b>Sub-Total (12 Fund)</b>                                                                                                                                                                                                                                                                                                                                | <b>222,265</b> | <b>222,265</b> |
| <b>Grant Aid to Students</b> |                                                                                                                                                                                                                                                                                                                                                           |                |                |
| 74-1637-000000-10000-8120    | Higher Education Act : Santa Ana College                                                                                                                                                                                                                                                                                                                  |                | 10,000         |
| 74-1637-732000-19725-7509    | SSS Grant : Veterans Resource Center                                                                                                                                                                                                                                                                                                                      | 10,000         |                |
|                              | <b>Sub-Total (74 Fund)</b>                                                                                                                                                                                                                                                                                                                                | <b>10,000</b>  | <b>10,000</b>  |
|                              | <b>Total 1637 - SSS Veterans Yr. 3 (SAC)</b>                                                                                                                                                                                                                                                                                                              | <b>232,265</b> | <b>232,265</b> |

**SPECIAL PROJECT DETAILED BUDGET # 1739**

**NAME: Talent Search IV - Year 5**

**FISCAL YEAR: 2017/18 & 2018/19**

CONTRACT PERIOD: 09/02/17 to 09/01/18

CONTRACT INCOME: \$381,792

PROJ. ADM. Alicia Kruienza

PROJ. DIR. Marco Ramirez

**Prime Sponsor: U.S. Department of Education**

Date: 09/11/17

**Fiscal Agent: RSCCD**

**CFDA #: 84.044A; Prime Award #: P044A130589**

| GL Account                | Description                                                                                                                                                       | Debit          | Credit         |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|
| 12-1739-000000-10000-8120 | Higher Education Act : Santa Ana College                                                                                                                          |                | 381,792        |
| 12-1739-649000-19565-1250 | Contract Coordinator : Talent Search<br><b>- Marco (100% + \$1000 Coordinator stipend)</b>                                                                        | 91,208         |                |
| 12-1739-649000-19565-1252 | Contract Extension-Coodinator : Talent Search<br><b>- 35 days Contract extension</b>                                                                              | 15,786         |                |
| 12-1739-649000-19565-2130 | Classified Employees : Talent Search<br><b>- H.S. &amp; C.O. Specialist (100% + 2.5% bilingual)</b>                                                               | 55,929         |                |
| 12-1739-649000-19565-2310 | Classified Employees - Ongoing : Talent Search<br><b>- 3 S.S. Specialists (Elizabeth &amp; 2 new positions @ 11 months)</b><br><b>- 1 Admin Clerk (12 months)</b> | 77,148         |                |
| 12-1739-649000-19565-2340 | Student Assistants - Hourly : Talent Search                                                                                                                       | 600            |                |
| 12-1739-649000-19565-3115 | STRS - Non-Instructional : Talent Search                                                                                                                          | 15,439         |                |
| 12-1739-649000-19565-3215 | PERS - Non-Instructional : Talent Search                                                                                                                          | 11,956         |                |
| 12-1739-649000-19565-3315 | OASDHI - Non-Instructional : Talent Search                                                                                                                        | 4,774          |                |
| 12-1739-649000-19565-3325 | Medicare - Non-Instructional : Talent Search                                                                                                                      | 3,528          |                |
| 12-1739-649000-19565-3335 | PARS - Non-Instructional : Talent Search                                                                                                                          | 749            |                |
| 12-1739-649000-19565-3415 | H & W - Non-Instructional : Talent Search                                                                                                                         | 51,185         |                |
| 12-1739-649000-19565-3435 | H & W - Retiree Fund Non-Inst : Talent Search                                                                                                                     | 8,855          |                |
| 12-1739-649000-19565-3515 | SUI - Non-Instructional : Talent Search                                                                                                                           | 122            |                |
| 12-1739-649000-19565-3615 | WCI - Non-Instructional : Talent Search                                                                                                                           | 5,489          |                |
| 12-1739-649000-19565-3915 | Other Benefits - Non-Instruct : Talent Search                                                                                                                     | 3,250          |                |
| 12-1739-649000-19565-4610 | Non-Instructional Supplies : Talent Search                                                                                                                        | 500            |                |
| 12-1739-649000-19565-4710 | Food and Food Service Supplies : Talent Search                                                                                                                    | 3,000          |                |
| 12-1739-649000-19565-5100 | Contracted Services : Talent Search                                                                                                                               | 100            |                |
| 12-1739-649000-19565-5220 | Mileage/Parking Expenses : Talent Search                                                                                                                          | 50             |                |
| 12-1739-649000-19565-5850 | Fingerprinting : Talent Search                                                                                                                                    | 100            |                |
| 12-1739-649000-19565-5880 | Internet Services : Talent Search                                                                                                                                 | 150            |                |
| 12-1739-649000-19565-5940 | Reproduction/Printing Expenses : Talent Search                                                                                                                    | 200            |                |
| 12-1739-649000-19565-5966 | Transportation - Student : Talent Search                                                                                                                          | 2,193          |                |
| 12-1739-675000-19565-5210 | Conference Expenses : Talent Search                                                                                                                               | 1,000          |                |
| 12-1739-679000-10000-5865 | Indirect Costs : Santa Ana College                                                                                                                                | 28,281         |                |
| 12-1739-732000-19565-7620 | Fees Paid for Students : Talent Search                                                                                                                            | 200            |                |
|                           |                                                                                                                                                                   | <b>381,792</b> | <b>381,792</b> |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

Educational Services

|                                                                                                                                         |                          |
|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| To: Board of Trustees                                                                                                                   | Date: September 25, 2017 |
| Re: Approval of Sub-Agreement between RSCCD and Friendly Center for Assembly Bill (AB) 104 Adult Education Block Grant (#DO-17-2224-03) |                          |
| Action: Request for Approval                                                                                                            |                          |

**BACKGROUND**

Rancho Santiago Community College District received a fiscal year 2017/18 Adult Education Block Grant (AEBG) – Regional Consortium Funding Appropriation (Assembly Bill No. 104) from the California Community Colleges Chancellor’s Office. Funding was awarded to the Rancho Santiago Adult Education Consortium (RSAEC) that includes RSCCD, three school districts (Santa Ana, Orange, and Garden Grove), the Orange County Department of Education, and the Orange County Sheriff’s Department.

The Chancellor’s Office has apportioned AEBG funds to regions throughout the state to expand and improve opportunities for educational and workforce services for adult learners. Funding will support RSAEC’s AB 86 Regional Comprehensive Plan seven program areas: (1) elementary and secondary basic skills, including high school diploma or GED; (2) citizenship, English as a second language, and workforce preparation; (3) adults/older adults entry or re-entry into the workforce; (4) family literacy; (5) adults with disabilities; (6) career technical education; and (7) pre-apprenticeship training activities. The appropriation amount is \$2,939,497.00. The funding term is July 1, 2017 through December 31, 2019, with program activities and reporting ending June 30, 2020.

**ANALYSIS**

The enclosed sub-agreement (#DO-17-2224-03) with the Friendly Center is to provide child care/babysitting services during the fall and spring semesters in fiscal year 2017/18 thereby increasing adult students’ participation in adult education programs. The performance period is September 26, 2017 through June 30, 2018, with a total cost not to exceed \$8,021.00.

Leading the implementation of the Rancho Santiago Adult Education Consortium plan are project administrators Jose Vargas and Dr. Jim Kennedy, and project director Christine Gascon.

**RECOMMENDATION**

It is recommended that the Board approve this sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

|                                                                            |                                |
|----------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact: \$8,021.00 (grant-funded)                                   | Board Date: September 25, 2017 |
| Prepared by: Maria N. Gil, Senior Resource Development Coordinator         |                                |
| Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services |                                |
| Recommended by: Raúl Rodríguez, Ph.D., Chancellor                          |                                |

**SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
FRIENDLY CENTER**

This sub-agreement (hereinafter “Agreement”) is entered into on this 25<sup>th</sup> day of September 2017, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Friendly Center (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received an apportionment award entitled “AB104 Adult Education Block Grant Regional Consortia” designated as ongoing Proposition 98 General Funds (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), to disseminate implementation funds to regional consortia of local educational agencies, community college districts, K-12 school districts, and other regional education, workforce, and industry partners, to promote the educational opportunities offered to students and adult learners, and to implement regional strategies to better serve educational and workforce needs of adults;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE the Parties agree as follows:

**ARTICLE I**

1. Statement of Work

SUBCONTRACTOR will provide services as described in the attached Statement of Work (**Exhibit A**), related to the *Rancho Santiago Adult Education Consortium – AB 86 Regional Comprehensive Plan*, which by this reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work, and to provide all services as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. Period of Performance

The period of performance for this Agreement shall be from September 26, 2017 through June 30, 2018.

3. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed **\$8,021.00** USD.

4. Payment

Disbursement of funds will begin upon RSCCD’s receipt of the fully executed Agreement and a detailed invoice for the disbursement. RSCCD shall make reimbursement payments as

long as the total payments under this Agreement do not exceed the amount listed above under Article I.3. "Total Costs".

5. Budget

SUBCONTRACTOR agrees that the expenditures of any and all funds under this Agreement will be in accordance with the Project Budget (**Exhibit B**), which by this reference is incorporated into this Agreement. SUBCONTRACTOR must submit a budget revision request to RSCCD if expenditures exceed ten (10) percent of the authorized project budget by budget categories; and/or adding or deleting budget categories.

6. Invoices

Invoices must be itemized, include the Agreement number (refer to footer), and include back-up documentation for expenditures submitted for payment. Final payment is contingent upon successful completion of the Statement of Work (**Exhibit A**), upon receipt of a final invoice requesting payment due **July 15, 2018**, and the Project Director's certification of the final report. Invoice(s) should be submitted to the following address:

Christine Gascon, Executive Director  
Adult Education Block Grant  
OEC Provisional Education Facility (CHAP)  
Santiago Canyon College, Division of Continuing Education  
1937 W. Chapman Avenue  
Orange, CA 92868

7. Reporting

(a) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by RSCCD and/or the PRIME SPONSOR.

(b) Final Reports. SUBCONTRACTOR agrees to submit a final expenditure report and a final performance report summarizing completion of the project activities consistent with the SUBCONTRACTOR'S Scope of Work (**Exhibit A**). The final reports are due **July 15, 2018**.

Reports related to this Agreement should be submitted to Christine Gascon, Executive Director, AEBG via email at gascon\_christine@sccollege.edu.

8. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant appropriation funds received and for any misappropriation or disallowment of Grant appropriation funds.

9. Time Extensions

RSCCD will not be requesting a time extension for program activities from the PRIME SPONSOR. As a result, SUBCONTRACTOR will not be granted an extension. Therefore, SUBCONTRACTOR must spend all funds allocated through this Agreement within the timeframe of the Agreement listed above under Article I.2. "Period of Performance". Under this Agreement, SUBCONTRACTOR will only be reimbursed for expenses that are incurred on or prior to **June 30, 2018**.

10. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder is rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

11. Subcontract Assignment

Unless specifically noted in the Scope of Work (**Exhibit A**), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement. SUBCONTRACTOR shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR guidelines.

SUBCONTRACTOR shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by SUBCONTRACTOR. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all subcontracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

12. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

13. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement.

14. Insurance

SUBCONTRACTOR shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes a thirty (30) day notice of cancellation, modification, or reduction in said insurance. Within thirty (30) days of the execution of this Agreement, SUBCONTRACTOR shall deliver certificate(s) of insurance under SUBCONTRACTOR'S comprehensive general liability insurance policy on or before the date of execution of Agreement.

15. Workers' Compensation Insurance

SUBCONTRACTOR shall provide workers' compensation coverage for each of its employees. SUBCONTRACTOR hereby warrants that it carries Workers' Compensation Insurance for all of its employees who will be engaged in the performance of this Agreement, or is self-insured in accordance with the provisions of Labor Code section 3700, and agrees to furnish satisfactory evidence thereof at any time RSCCD may request.

16. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

17. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR'S expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

18. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

19. Notices

All notices, reports and correspondence between the Parties hereto respecting to this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

**RSCCD:**

Christine Gascon, Executive Director  
Adult Education Block Grant  
OEC Provisional Education Facility (CHAP)  
Santiago Canyon College, Division of Continuing Education  
1937 W. Chapman Avenue  
Orange, CA 92868  
(714) 628-5969; gascon\_christine@sccollege.edu

Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services  
Rancho Santiago Community College District  
2323 North Broadway, Ste. 404-1  
Santa Ana, CA 92706  
(714) 480-7340, hardash\_peter@rscdd.edu

**SUBCONTRACTOR:**

Friendly Center  
Cathy Seelig, Executive Director  
PO Box 706  
Orange, CA 92856  
(714-771-5300 x 133; cathy@friendlycenter.org

20. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

21. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

**ARTICLE II**

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the appropriation agreement, the provisions of AB 104 Section 39 Article 9, the AB 104 Program Guidance, the AB 104 Allowable Uses Guidance, and the Legal Terms and Conditions, which by this reference are incorporated into this Agreement. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner,

*Sub-agreement between RSCCD and Friendly Center*

RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: Friendly Center

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
Vice Chancellor

Name: Cathy Seelig

Title: Business Operations/Fiscal Services

Title: Executive Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approval Date: September 25, 2017

95-2479833  
Employer/Taxpayer Identification Number (EIN)

**FRIENDLY CENTER  
Adult Education Block Grant  
Rancho Santiago Adult Education Consortium**

**Scope of Work**

**Summary:**

Support cost of babysitting for the Friendly Center and Friendly Center North during the 2017-2018 academic year. This activity supports students who would not be able to attend classes because of babysitting issues.

**Directions:** Use this template to outline the major components of your proposed project, expected completion timelines, and expected outcomes. Begin with the project's key objective.

| Objective 1:                                                 |                                                            |                                        |
|--------------------------------------------------------------|------------------------------------------------------------|----------------------------------------|
| Activities                                                   | Timeline                                                   | Performance Outcomes                   |
| Provide babysitting for young children of adult ESL students | Fall 2017 & Spring 2018 semesters<br>9/26/2017 – 6/30/2018 | Improved attendance and English skills |

**FRIENDLY CENTER  
Adult Education Block Grant  
Rancho Santiago Adult Education Consortium**

**BUDGET DETAIL SHEET**

| Contact       | Name                                                            | Email                                                                      | Phone No.    |
|---------------|-----------------------------------------------------------------|----------------------------------------------------------------------------|--------------|
| Cynthia Drury | <b>Friendly Center</b><br>615 N Lemon St, Orange, CA 92867      | <a href="mailto:Cynthia@friendlycenter.org">Cynthia@friendlycenter.org</a> | 714-771-5300 |
|               | <b>Friendly Center North</b><br>1820 E. Meats, Orange, CA 92865 |                                                                            |              |

| Object Code | Description                                                                                                              | TOTAL COSTS    |
|-------------|--------------------------------------------------------------------------------------------------------------------------|----------------|
| 1000        |                                                                                                                          |                |
| 2000        | 21 hours a week of Babysitting at Friendly Center and Friendly Center North<br>\$10.50 per hour for 12 weeks = 252 hours | \$2,646        |
|             | 21 hours a week of babysititng at Friendly Center and Friendly Center North<br>\$11.00 per hour for 19 weeks = 399 hours | \$4,389        |
| 3000        | Benefits @\$10.50/hour wage for 252 hours @ 14% = \$1.47 per hour                                                        | \$371          |
|             | Benefits @\$11.00/hour wage for 399 hours @ 14% = \$1.54 per hour                                                        | \$615          |
| 4000        |                                                                                                                          |                |
| 5000        |                                                                                                                          |                |
| 6000        |                                                                                                                          |                |
|             | <b>Total Direct Costs:</b>                                                                                               | <b>\$8,021</b> |
|             | <b>TOTAL COSTS:</b>                                                                                                      | <b>\$8,021</b> |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

|                                                                                                                                                           |                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| To: Board of Trustees                                                                                                                                     | Date: September 25, 2017 |
| Re: Approval of Sub-Agreement between RSCCD and Santa Ana Unified School District for Assembly Bill (AB) 104 Adult Education Block Grant (#DO-17-2224-04) |                          |
| Action: Request for Approval                                                                                                                              |                          |

**BACKGROUND**

Rancho Santiago Community College District received a fiscal year 2017/18 Adult Education Block Grant (AEBG) – Regional Consortium Funding Appropriation (Assembly Bill No. 104) from the California Community Colleges Chancellor’s Office. Funding was awarded to the Rancho Santiago Adult Education Consortium (RSAEC) that includes RSCCD, three school districts (Santa Ana, Orange, and Garden Grove), the Orange County Department of Education, and the Orange County Sheriff’s Department.

The Chancellor’s Office has apportioned AEBG funds to regions throughout the state to expand and improve opportunities for educational and workforce services for adult learners. Funding will support RSAEC’s AB 86 Regional Comprehensive Plan seven program areas: (1) elementary and secondary basic skills, including high school diploma or GED; (2) citizenship, English as a second language, and workforce preparation; (3) adults/older adults entry or re-entry into the workforce; (4) family literacy; (5) adults with disabilities; (6) career technical education; and (7) pre-apprenticeship training activities. The appropriation amount is \$2,939,497.00. The funding term is July 1, 2017 through December 31, 2019, with program activities and reporting ending June 30, 2020.

**ANALYSIS**

The enclosed sub-agreement (#DO-17-2224-04) with Santa Ana Unified School District is to implement AB 104 Adult Education Block Grant activities and program development, thereby increasing adult students’ transition to college, career readiness and vocational programs. Activities also include child care/babysitting services during the fall and spring semesters in fiscal years 2017/18 and 2018/19. The performance period of the sub-agreement is July 1, 2017 through June 30, 2019, with a total cost not to exceed \$15,500.00.

Leading the implementation of the Rancho Santiago Adult Education Consortium plan are project administrators Jose Vargas and Dr. Jim Kennedy, and project director Christine Gascon.

**RECOMMENDATION**

It is recommended that the Board approve this sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

|                                                                            |                                |
|----------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact: \$15,500.00 (grant-funded)                                  | Board Date: September 25, 2017 |
| Prepared by: Maria N. Gil, Senior Resource Development Coordinator         |                                |
| Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services |                                |
| Recommended by: Raúl Rodríguez, Ph.D., Chancellor                          |                                |

**SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
SANTA ANA UNIFIED SCHOOL DISTRICT**

This sub-agreement (hereinafter “Agreement”) is entered into on this 25<sup>th</sup> day of September 2017, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Santa Ana Unified School District (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received an apportionment award entitled “AB104 Adult Education Block Grant Regional Consortia” designated as ongoing Proposition 98 General Funds (hereinafter “Grant”) from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), to disseminate implementation funds to regional consortia of local educational agencies, community college districts, K-12 school districts, and other regional education, workforce, and industry partners, to promote the educational opportunities offered to students and adult learners, and to implement regional strategies to better serve educational and workforce needs of adults;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE the Parties agree as follows:

**ARTICLE I**

1. Statement of Work

SUBCONTRACTOR will provide services as described in the attached Statement of Work (**Exhibit A**), related to the *Rancho Santiago Adult Education Consortium – AB 86 Regional Comprehensive Plan*, which by this reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work, and to provide all services as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. Period of Performance

The period of performance for this Agreement shall be from July 1, 2017 through June 30, 2019.

3. Total Cost

The total cost to RSCCD for the performance of this Agreement shall not exceed **\$15,500.00** USD.

4. Payment

Disbursement of funds will begin upon RSCCD’s receipt of the fully executed Agreement and a detailed invoice for the disbursement. RSCCD shall make reimbursement payments as

long as the total payments under this Agreement do not exceed the amount listed above under Article I.3. "Total Costs".

5. Budget

SUBCONTRACTOR agrees that the expenditures of any and all funds under this Agreement will be in accordance with the Project Budget (**Exhibit B**), which by this reference is incorporated into this Agreement. SUBCONTRACTOR must submit a budget revision request to RSCCD if expenditures exceed ten (10) percent of the authorized project budget by budget categories; and/or adding or deleting budget categories.

6. Invoices

Invoices must be itemized, include the Agreement number (refer to footer), and include back-up documentation for expenditures submitted for payment. Final payment is contingent upon successful completion of the Statement of Work (**Exhibit A**), upon receipt of a final invoice requesting payment due **June 30, 2019**, and the Project Director's certification of the final report. Invoice(s) should be submitted to the following address:

Christine Gascon, Executive Director  
Adult Education Block Grant  
OEC Provisional Education Facility (CHAP)  
Santiago Canyon College, Division of Continuing Education  
1937 W. Chapman Avenue  
Orange, CA 92868

7. Reporting

- (a) Progress Reports. SUBCONTRACTOR agrees to submit progress reports as requested by RSCCD and/or the PRIME SPONSOR.
- (b) Final Reports. SUBCONTRACTOR agrees to submit a final expenditure report and a final performance report summarizing completion of the project activities consistent with the SUBCONTRACTOR'S Scope of Work (**Exhibit A**). The final reports are due **June 30, 2019**.

Reports related to this Agreement should be submitted to Christine Gascon, Executive Director, AEBG via email at gascon\_christine@sccollege.edu.

8. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant appropriation funds received and for any misappropriation or disallowment of Grant appropriation funds.

9. Time Extensions

RSCCD will not be requesting a time extension for program activities from the PRIME SPONSOR. As a result, SUBCONTRACTOR will not be granted an extension. Therefore, SUBCONTRACTOR must spend all funds allocated through this Agreement within the timeframe of the Agreement listed above under Article I.2. "Period of Performance". Under this Agreement, SUBCONTRACTOR will only be reimbursed for expenses that are incurred on or prior to **June 30, 2019**.

10. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder is rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

11. Subcontract Assignment

Unless specifically noted in the Scope of Work (**Exhibit A**), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement. SUBCONTRACTOR shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR guidelines.

SUBCONTRACTOR shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by SUBCONTRACTOR. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all subcontracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

12. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

13. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement.

14. Insurance

SUBCONTRACTOR shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes a thirty (30) day notice of cancellation, modification, or reduction in said insurance. Within thirty (30) days of the execution of this Agreement, SUBCONTRACTOR shall deliver certificate(s) of insurance under SUBCONTRACTOR'S comprehensive general liability insurance policy on or before the date of execution of Agreement.

15. Workers' Compensation Insurance

SUBCONTRACTOR shall provide workers' compensation coverage for each of its employees. SUBCONTRACTOR hereby warrants that it carries Workers' Compensation Insurance for all of its employees who will be engaged in the performance of this Agreement, or is self-insured in accordance with the provisions of Labor Code section 3700, and agrees to furnish satisfactory evidence thereof at any time RSCCD may request.

16. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

17. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR'S expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

18. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

19. Notices

All notices, reports and correspondence between the Parties hereto respecting to this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

**RSCCD:**

Christine Gascon, Executive Director  
Adult Education Block Grant  
OEC Provisional Education Facility (CHAP)  
Santiago Canyon College, Division of Continuing Education  
1937 W. Chapman Avenue  
Orange, CA 92868  
(714) 628-5969; gascon\_christine@sccollege.edu

Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services  
Rancho Santiago Community College District  
2323 North Broadway, Ste. 404-1  
Santa Ana, CA 92706  
(714) 480-7340, hardash\_peter@rscdd.edu

**SUBCONTRACTOR:** Santa Ana Unified School District  
Attn: Jonathon Geizler, Director of Purchasing  
1601 E. Chestnut Avenue  
Santa Ana, CA 92701  
(714) 558-5775; Jonathon.geizler@sausd.us

20. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

21. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

**ARTICLE II**

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the appropriation agreement, the provisions of AB 104 Section 39 Article 9, the AB 104 Program Guidance, the AB 104 Allowable Uses Guidance, and the Legal Terms and Conditions, which by this reference are incorporated into this Agreement. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner,

RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: Santa Ana Unified  
School District

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
Vice Chancellor

Name: Tina Douglas  
Assistant Superintendent

Title: Business Operations/Fiscal Services

Title: Business Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approval Date: September 25, 2017

95-6002823  
Employer/Taxpayer Identification Number (EIN)

**Santa Ana Unified School District  
Adult Education Block Grant  
Rancho Santiago Adult Education Consortium**

**Scope of Work**

**Summary:**

Funding to support Santa Ana Unified School District’s consortium member(s) to attend RSAEC-AEBG related activities, such as meetings, conferences, professional development, etc. Collaboration between SAC-SCE and SAUSD to cover the cost of babysitting for adult students attending ESL, GED/HiSET and/or CTE classes at one of the SAUSD sites. Rancho Santiago Adult Education Consortium (RSAEC) will reimburse/pay for babysitting costs. SAUSD will provide babysitting services. This strategy is to address the gaps in service for students who wish to attend classes, but cannot attend because of lack of childcare. The primary outcome of this strategy is to provide educational opportunities to students who would not otherwise have access, increase the attendance and retention ratios, and accelerate student-learning gains.

**Directions:** Use this template to outline the major components of your proposed project, expected completion timelines, and expected outcomes. Begin with the project’s key objective.

| Objective 1:                                                                                                                                                        |                                    |                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------------|
| Activities                                                                                                                                                          | Timeline                           | Performance Outcomes                               |
| Rancho Santiago Adult Education Consortium (RSAEC) activities, including but not limited to, attending meetings, professional development, conferences and mileage. | July 1, 2017 – June 30, 2019       | Increased involvement in AEBG and RSAEC activities |
| Objective 2:                                                                                                                                                        |                                    |                                                    |
| Activities                                                                                                                                                          | Timeline                           | Performance Outcomes                               |
| Provide babysitting services at SAUSD school sites – where needed.                                                                                                  | September 26, 2017 – June 30, 2019 | Increase student attendance and retention.         |

**Santa Ana Unified School District  
Adult Education Block Grant  
Rancho Santiago Adult Education Consortium**

**BUDGET DETAIL SHEET**

| Contact | Name | Email | Phone No. |
|---------|------|-------|-----------|
|         |      |       |           |
|         |      |       |           |

| Object Code                                              | Description                                                          | TOTAL COSTS |
|----------------------------------------------------------|----------------------------------------------------------------------|-------------|
| 1000                                                     | Salaries for babysitting at SAUSD school sites not to exceed \$8,250 | \$8,250     |
| 2000                                                     |                                                                      |             |
| 3000                                                     | Employee benefits for babysitting at SAUSD school sites              | \$1,750     |
| 4000                                                     |                                                                      |             |
| 5000                                                     | RSAEC activities:meetings, professional development, conferences.    | \$4,762     |
| 6000                                                     |                                                                      |             |
| Total Direct Costs:                                      |                                                                      | \$14,762    |
| Total Indirect Costs (not to exceed 5% of Direct Costs): |                                                                      | \$738       |
| TOTAL COSTS:                                             |                                                                      | \$15,500    |

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

|         |                                                                                                                                                                          |                          |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| To:     | Board of Trustees                                                                                                                                                        | Date: September 25, 2017 |
| Re:     | Approval of First Amendment to Sub-Agreement between RSCCD and State Center Community College District for the Career Technical Education (CTE) Data Unlocked Initiative |                          |
| Action: | Request for Approval                                                                                                                                                     |                          |

**BACKGROUND**

Rancho Santiago Community College District was selected to serve as the Fiscal Agent for the California Community College Chancellor's Office's CTE Data Unlocked Initiative to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges. As the Fiscal Agent, RSCCD will develop sub-agreements with CTE Data Unlocked Initiative implementation partners.

**ANALYSIS**

The Regional Consortia throughout the state have been tasked with roll-out, training and convening work for the CTE Data Unlocked Initiative. The Chancellor's Office has awarded funds to each Regional Consortium to implement the work related to that project. Sub-agreements were developed with the host community college districts on behalf of the Regional Consortia.

As the regions work to support the colleges' efforts to improve the quality and use of data to improve and develop their CTE programs, the timeline for support provided by the Regional Consortia has adjusted accordingly. Consequently, State Center Community College District, host of the Central/Mother Lode Regional Consortium, has requested an extension of the term of its agreement (DO-16-2220-06), which has been approved by the Chancellor's Office. An amendment to extend the term by changing the end date from 12/31/17 to 6/30/18 has been developed, DO-16-2220-06.01.

**Project Director:** Sarah Santoyo

**Project Administrator:** Enrique Perez

**RECOMMENDATION**

It is recommended that the Board approve this amendment to the sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

|                                                                            |                                |
|----------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact: none                                                        | Board Date: September 25, 2017 |
| Prepared by: Sarah Santoyo, Executive Director of Resource Development     |                                |
| Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services |                                |
| Recommended by: Raúl Rodríguez, Ph.D., Chancellor                          |                                |

**FIRST AMENDMENT TO GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
STATE CENTER COMMUNITY COLLEGE DISTRICT**

This **1st Amendment** to the grant sub-agreement (hereinafter “Agreement”) is entered into on this 25th day of September, 2017, between Rancho Santiago Community College District (hereinafter “RSCCD”) and State Center Community College District (hereinafter “SUBCONTRACTOR”), on behalf of the Central/Mother Lode Regional Consortium, to amend that certain Agreement, DO-16-2220-06, between the parties which commenced on June 1, 2016; and

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the “CTE Data Unlocked Initiative,” Prime Award #15-197-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges; and

WHEREAS, PRIME SPONSOR and SUBCONTRACTOR want to amend the term of the original Agreement and extend the end date from December 31, 2017 to June 30, 2018;

NOW, THEREFORE, the Parties mutually agree as follows:

**Item 2. Period of Performance, page 1, of the Agreement is amended as follows:**

**2. Period of Performance**

The period of performance for this Agreement shall be from June 1, 2016 through June 30, 2018.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this FIRST AMENDMENT, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this FIRST AMENDMENT to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: State Center Community  
College District

By: \_\_\_\_\_  
Name: Peter J. Hardash  
\_\_\_\_\_  
Vice Chancellor  
Title: Business Operations/Fiscal Services  
\_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
\_\_\_\_\_  
Title: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_

Board Approval Date: September 25, 2017

\_\_\_\_\_  
94-1574802  
Employer/Taxpayer Identification Number (EIN)

**GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
STATE CENTER COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement (hereinafter "Agreement") is entered into on this 13<sup>th</sup> day of June, 2016, between Rancho Santiago Community College District (hereinafter "RSCCD") and State Center Community College District (hereinafter "SUBCONTRACTOR"), on behalf of the Central/Mother Lode Regional Consortium. RSCCD and SUBCONTRACTOR may be referred to individually as a "Party" and collectively as the "Parties" in this Agreement.

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the "CTE Data Unlocked Initiative," Prime Award #15-197-001 (hereinafter "Grant"), from the California Community Colleges Chancellor's Office (hereinafter "PRIME SPONSOR"), Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges.

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree as follows:

**ARTICLE I**

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. **Period of Performance**

The period of performance for this Agreement shall be from June 1, 2016 through December 31, 2017.

3. **Total Cost**

The total cost to RSCCD for performance of this Agreement shall not exceed \$200,000.00 USD.

4. **Budget**

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Project Budget (*Exhibit B*) submitted by the SUBCONTRACTOR and

approved by the PRIME SPONSOR and/or RSCCD, as appropriate, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as budget categories are not added or deleted, the total dollar amount is not affected, and the outcomes of the Agreement will not be materially affected.

5. Payment

Forty percent (40%) of the total cost will be issued to SUBCONTRACTOR upon RSCCD's receipt of the fully executed Agreement and an invoice for that disbursement. Thereafter, RSCCD shall reimburse SUBCONTRACTOR for the cost of the work performed through an invoicing process (see I.6 "Invoices"), up to but not exceeding the amount listed above under Article I.3. "Total Costs".

6. Invoices

Invoices must be itemized, include the Agreement number (refer to footer), and be submitted no more frequently than monthly, and, preferably, at least on a quarterly basis. RSCCD may request back-up documentation for expenditure, if required to adhere to compliance terms and standards. Final payment is contingent upon completion of the Scope of Work (*Exhibit A*), upon receipt of a final invoice requesting payment, and upon RSCCD's approval of a final report, if required by the PRIME SPONSOR. Invoices should be submitted to the following:

Rancho Santiago Community College District  
ATTN: Sarah Santoyo, Director of Grants  
2323 North Broadway, Suite 350  
Santa Ana, CA 92706  
Santoyo\_Sarah@rsccd.edu

7. Reporting

Through this Agreement, SUBCONTRACTOR agrees to provide data and submit reports, according to the schedule provided by, and as requested and required by the PRIME SPONSOR. SUBCONTRACTOR will provide this information to RSCCD in a timely manner.

8. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

9. Modifications

Substantial changes to the program components and service levels detailed in the Scope of Work must be submitted for prior approval to the PRIME SPONSOR and/or RSCCD.

10. Time Extensions

SUBCONTRACTOR must spend all of the funds allocated through this Agreement within the timeframe of the Agreement.

11. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity

as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

12. Subcontract Assignment

Unless specifically noted in the Scope of Work (*Exhibit A*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written approval by RSCCD. No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with state guidelines. SUBCONTRACTOR shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by SUBCONTRACTOR. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

13. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

14. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.

15. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

16. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

17. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

18. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be via email or deposited in the United States Mail addressed as follows:

**RSCCD: Primary Contact:**  
Rancho Santiago Community College District  
Sarah Santoyo, Director of Grants  
2323 N. Broadway, Suite 350  
Santa Ana, CA 92706  
(714) 480-7466; [santoyo\\_sarah@rsccd.edu](mailto:santoyo_sarah@rsccd.edu)

**Fiscal Representative:**

Rancho Santiago Community College District  
Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services  
2323 North Broadway, Ste. 404-1  
Santa Ana, CA 92706  
(714) 480-7340, [hardash\\_peter@rsccd.edu](mailto:hardash_peter@rsccd.edu)

**SUBCONTRACTOR:**

**Primary Contact:**

Karri Hammerstrom, Chair  
Central/Mother Lode Regional Consortium  
1525 East Weldon Avenue  
Fresno, CA 93704  
559-324-6476, [karri.hammerstrom@reedleycollege.edu](mailto:karri.hammerstrom@reedleycollege.edu)

Additional organizational contacts are listed in the Contact Sheet (*Exhibit C*).

19. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

20. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

**ARTICLE II**

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 01/16 and Article II, Rev. 05/14), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

2. Assurances

By signing this Agreement the Parties certify that they comply with the Legal Terms and Conditions described in Article II (Rev. 5/14) regarding Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, the Nondiscrimination Clause, Accessibility for Persons with Disabilities, and Drug-Free Workplace Certification.

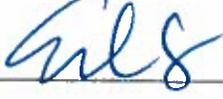
This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

By:   
Name: Peter J. Hardash  
Vice Chancellor  
Title: Business Operations/Fiscal Services  
Date: 6/15/16  
Board Approval Date: June 13, 2016

SUBCONTRACTOR: State Center  
Community College District

By:   
Name: Edwin Eng  
Vice Chancellor,  
Title: Finance and Administration  
Date: 8/10/16  
Employer Taxpayer Identification Number (EIN)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

|         |                                                                                                                                         |       |                    |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------|-------|--------------------|
| To:     | Board of Trustees                                                                                                                       | Date: | September 25, 2017 |
| Re:     | Approval of First Amendment to Sub-Agreement between RSCCD and WestEd for the Career Technical Education (CTE) Data Unlocked Initiative |       |                    |
| Action: | Request for Approval                                                                                                                    |       |                    |

**BACKGROUND**

Rancho Santiago Community College District was selected to serve as the Fiscal Agent for the California Community College Chancellor's Office's Career Technical Education (CTE) Data Unlocked Initiative to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges. As the Fiscal Agent, RSCCD will develop sub-agreements with CTE Data Unlocked Initiative implementation partners selected by the California Community Colleges Chancellor's Office.

**ANALYSIS**

The Chancellor's Office has selected WestEd to develop the data management LaunchBoard system. LaunchBoard provides detailed information on programs and student outcomes to provide community colleges with critical information needed for strategic planning.

It was discovered that the project budget submitted with the original Agreement (DO-17-2220-141) identified the performance period incorrectly; it has been revised to show the correct period of performance, July 1, 2017 – December 31, 2018. The correction, "Exhibit A-revised August 2017," is included in the amendment, and Item 1. Statement of Work, which references Exhibit A, has been revised accordingly. In addition, WestEd requested revisions to Item 14. Termination and to Item 16. Notices. An amendment to the Agreement has been developed (DO-17-2220-141.01) to make the changes described above.

**Project Director:** Sarah Santoyo

**Project Administrator:** Enrique Perez

**RECOMMENDATION**

It is recommended that the Board approve this amendment to the sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

|                                                                            |                                |
|----------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact: none                                                        | Board Date: September 25, 2017 |
| Prepared by: Sarah Santoyo, Executive Director of Resource Development     |                                |
| Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services |                                |
| Recommended by: Raúl Rodríguez, Ph.D., Chancellor                          |                                |

**FIRST AMENDMENT TO GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
WESTED**

This **First Amendment** to the grant sub-agreement (hereinafter “Agreement”) is entered into on this 25<sup>th</sup> day of September, 2017, between Rancho Santiago Community College District (hereinafter “RSCCD”) and WestEd (hereinafter “SUBCONTRACTOR”), to amend that certain Agreement, DO-17-2220-141, between the parties which commenced on July 1, 2017; and

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the “CTE Data Unlocked Initiative,” Prime Award #15-197-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges; and

WHEREAS, the SUBCONTRACTOR corrected its Scope of Work to reflect the period of performance, and requested revisions to Item 14. Termination and Item 16. Notices, which have been approved by RSCCD;

NOW, THEREFORE, the Parties mutually agree as follows:

**Item 1. Statement of Work is amended as follows:**

1. Statement of Work

SUBCONTRACTOR agrees to perform the work as described in the Scope of Work (Exhibit A, *revised August 2017*), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions and to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

**Item 14. Termination is amended as indicated by the italicized text, as follows:**

14. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents. *In the event of termination hereunder, SUBCONTRACTOR shall be compensated for all services satisfactorily performed up to the date of termination, and any non-cancelable obligations.*

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD

Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

**Item 16. Notices is amended to add information for the Primary Contractual Contact, under the SUBCONTRACTOR, as follows:**

**SUBCONTRACTOR:**

Primary Technical Contact:  
Kathy Booth, Senior Research Associate  
WestEd  
300 Lakeside Drive, 25<sup>th</sup> Floor  
Oakland, CA 94612  
(510) 302-4208, [Kbooth@wested.org](mailto:Kbooth@wested.org)

Primary Contractual Contact:  
Virgilio F. Tinio, Jr., Contracts Manager  
WestEd  
730 Harrison Street  
San Francisco, CA 94107

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this FIRST AMENDMENT, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this 1st AMENDMENT to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: *WestEd*

By: \_\_\_\_\_  
Name: Peter J. Hardash  
\_\_\_\_\_  
Vice Chancellor  
Title: Business Operations/Fiscal Services  
\_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Michael J. Neuenfeldt  
\_\_\_\_\_  
Title: Director of Finance & Contracts  
\_\_\_\_\_  
Date: \_\_\_\_\_

Board Approval Date: September 25, 2017

\_\_\_\_\_  
94-3233542  
Employer/Taxpayer Identification Number (EIN)

EXHIBIT A, revised August 2017

| <b>LaunchBoard 18 Month Budget</b> |                   |                     |                     |
|------------------------------------|-------------------|---------------------|---------------------|
|                                    | <b>2017-18</b>    | <b>2018-19</b>      | <b>Total</b>        |
| Salaries                           | \$ 102,646        | \$ 207,998          | \$ 310,644          |
| Benefits                           | \$ 35,803         | \$ 74,074           | \$ 109,877          |
| Travel                             | \$ 13,000         | \$ 23,000           | \$ 36,000           |
| Consultants                        | \$ 15,000         | \$ 15,000           | \$ 30,000           |
| Telephone                          | \$ 1,928          | \$ 3,592            | \$ 5,520            |
| Copying and Shared Equipment       | \$ 1,403          | \$ 2,505            | \$ 3,908            |
| Office Supplies and Expenses       | \$ 476            | \$ 865              | \$ 1,341            |
| Information Systems                | \$ 17,797         | \$ 32,495           | \$ 50,292           |
| Facility                           | \$ 17,548         | \$ 32,775           | \$ 50,323           |
| Program Support                    | \$ 18,211         | \$ 33,335           | \$ 51,546           |
| Indirect and Management Fee        | \$ 80,654         | \$ 136,150          | \$ 216,804          |
| ERP Subcontract                    | \$ 370,375        | \$ 740,750          | \$ 1,111,125        |
| RP Group Subcontract               | \$ 74,125         | \$ 148,250          | \$ 222,375          |
| San Jaoquin Delta                  | \$ 60,000         | \$ -                | \$ 60,000           |
| <b>TOTAL</b>                       | <b>\$ 808,966</b> | <b>\$ 1,450,789</b> | <b>\$ 2,259,755</b> |

Budgets are based on the following staffing levels and travel costs (assuming travel expectations stay constant with prior years) from **July 2017-December 2018:**

|                                             |          |
|---------------------------------------------|----------|
| Kathy Booth (Project Lead & Content Expert) | 0.5 FTE  |
| Randy Tillery (Co-lead and Content Expert)  | 0.1 FTE  |
| Jessica Chittaphong (Data Manager)          | 0.5 FTE  |
| James Gilroy (Project Manager)              | 0.25 FTE |
| Mansi Master (Program Coordinator)          | 0.5 FTE  |
| Collen Carter (Administrative Support)      | 0.25 FTE |
| Jonathan Lemon (Graphic Design/Videos)      | 20 days  |
| Nathan Pellegrin (Code Binder Data Pulls)   | 15 days  |

*Educational Results Partnership*

|                                 |         |
|---------------------------------|---------|
| Anthony Dalton (Project Lead)   | 0.1 FTE |
| Valerie Perry (Project Manager) | 0.2 FTE |
| Alan Chan (Data Scientist)      | 0.6 FTE |
| Elliott Rice (Programmer)       | 0.5 FTE |
| Steve Dalton (Programmer)       | 0.5 FTE |
| New Position (UI/UX Specialist) | 0.5 FTE |

*RP Group*

|                               |         |
|-------------------------------|---------|
| Alyssa Nguyen (Project Lead)  | 0.2 FTE |
| Various staff and consultants | 0.2 FTE |

**GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
WESTED**

This grant sub-agreement (hereinafter “Agreement”) is entered into on this July 17, 2017 between Rancho Santiago Community College District (hereinafter “RSCCD”) and WestEd (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the “CTE Data Unlocked Initiative,” Prime Award #15-197-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges.

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE, the Parties hereby agree as follows:

**ARTICLE I**

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. **Period of Performance**

The period of performance for this Agreement shall be from July 1, 2017 – December 31, 2018.

3. **Total Cost**

The total cost to RSCCD for performance of this Agreement shall not exceed \$2,259,775 USD.

4. **Budget**

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Project Budget (*Exhibit A*) submitted by the SUBCONTRACTOR and approved by the PRIME SPONSOR and/or RSCCD, as appropriate, which by reference is incorporated into this Agreement.

5. Payment and Invoicing

RSCCD shall reimburse SUBCONTRACTOR based on the cost of the work performed as documented in a detailed invoice submitted each month. Payment will be up to but not exceed the amount listed above under Article I.3. Total Costs.

SUBCONTRACTOR should include the Agreement number on the invoice (refer to footer). Back-up documentation for expenditures may be requested, if required in order to adhere to compliance terms and standards. Invoices should be submitted to the following:

Rancho Santiago Community College District  
ATTN: Sarah Santoyo  
2323 North Broadway, Suite 350  
Santa Ana, CA 92706  
Santoyo\_Sarah@rsccd.edu

6. Reporting

SUBCONTRACTOR agrees to submit progress reports each month. Progress reports should be emailed to [Santoyo\\_Sarah@rsccd.edu](mailto:Santoyo_Sarah@rsccd.edu), and include other recipients as requested by the Prime Sponsor.

7. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

8. Time Extensions

SUBCONTRACTOR must spend all of the funds allocated through this Agreement within the timeframe of the Agreement.

9. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

10. Subcontract Assignment

No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with state guidelines. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

11. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

12. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.

13. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

14. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

15. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

**16. Notices**

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be via email or deposited in the United States Mail addressed as follows:

**RSCCD:**

**Primary Contact:**

Rancho Santiago Community College District  
Sarah Santoyo, Executive Director of Resource Development  
2323 N. Broadway, Suite 350  
Santa Ana, CA 92706  
(714) 480-7466; [santoyo\\_sarah@rsced.edu](mailto:santoyo_sarah@rsced.edu)

**Fiscal Representative:**

Rancho Santiago Community College District  
Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services  
2323 North Broadway, Ste. 404-1  
Santa Ana, CA 92706  
(714) 480-7340, [hardash\\_peter@rsced.edu](mailto:hardash_peter@rsced.edu)

**SUBCONTRACTOR:**

**Primary Contact:**

Kathy Booth, Senior Research Associate  
WestEd  
300 Lakeside Drive, 25<sup>th</sup> Floor  
Oakland, CA 94612  
(510) 302-4208, [Kbooth@wested.org](mailto:Kbooth@wested.org)

**17. Total Agreement**

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

18. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

**ARTICLE II**

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 01/16 and Article II, Rev. 05/14), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

2. Assurances

By signing this Agreement the Parties certify that they comply with the Legal Terms and Conditions described in Article II (Rev. 5/14) regarding Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, the Nondiscrimination Clause, Accessibility for Persons with Disabilities, and Drug-Free Workplace Certification.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: *WestEd*

By:   
Name: Peter J. Hardash *7/19/17*  
Title: Vice Chancellor  
Business Operations/Fiscal Services  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Michael J. Neuenfeldt  
Title: Director of Finance & Contracts  
Date: \_\_\_\_\_

Board Approval Date: July 17, 2017

94-3233542  
Employer/Taxpayer Identification Number (EIN)

List of Exhibits

Exhibit A: Scope of Work and Budget

EXHIBIT A

**LaunchBoard 18 Month Budget**

|                              | <b>2017-18</b>    | <b>2018-19</b>      | <b>Total</b>        |
|------------------------------|-------------------|---------------------|---------------------|
| Salaries                     | \$ 102,646        | \$ 207,998          | \$ 310,644          |
| Benefits                     | \$ 35,803         | \$ 74,074           | \$ 109,877          |
| Travel                       | \$ 13,000         | \$ 23,000           | \$ 36,000           |
| Consultants                  | \$ 15,000         | \$ 15,000           | \$ 30,000           |
| Telephone                    | \$ 1,928          | \$ 3,592            | \$ 5,520            |
| Copying and Shared Equipment | \$ 1,403          | \$ 2,505            | \$ 3,908            |
| Office Supplies and Expenses | \$ 476            | \$ 865              | \$ 1,341            |
| Information Systems          | \$ 17,797         | \$ 32,495           | \$ 50,292           |
| Facility                     | \$ 17,548         | \$ 32,775           | \$ 50,323           |
| Program Support              | \$ 18,211         | \$ 33,335           | \$ 51,546           |
| Indirect and Management Fee  | \$ 80,654         | \$ 136,150          | \$ 216,804          |
| ERP Subcontract              | \$ 370,375        | \$ 740,750          | \$ 1,111,125        |
| RP Group Subcontract         | \$ 74,125         | \$ 148,250          | \$ 222,375          |
| San Jaoquin Delta            | \$ 60,000         | \$ -                | \$ 60,000           |
| <b>TOTAL</b>                 | <b>\$ 808,966</b> | <b>\$ 1,450,789</b> | <b>\$ 2,259,755</b> |

Budgets are based on the following staffing levels and travel costs (assuming travel expectations stay constant with prior years) from July 2017-June 2019:

|                                             |          |
|---------------------------------------------|----------|
| Kathy Booth (Project Lead & Content Expert) | 0.5 FTE  |
| Randy Tillery (Co-lead and Content Expert)  | 0.1 FTE  |
| Jessica Chittaphong (Data Manager)          | 0.5 FTE  |
| James Gilroy (Project Manager)              | 0.25 FTE |
| Mansi Master (Program Coordinator)          | 0.5 FTE  |
| Collen Carter (Administrative Support)      | 0.25 FTE |
| Jonathan Lemon (Graphic Design/Videos)      | 20 days  |
| Nathan Pellegrin (Code Binder Data Pulls)   | 15 days  |

*Educational Results Partnership*

|                                 |         |
|---------------------------------|---------|
| Anthony Dalton (Project Lead)   | 0.1 FTE |
| Valerie Perry (Project Manager) | 0.2 FTE |
| Alan Chan (Data Scientist)      | 0.6 FTE |
| Elliott Rice (Programmer)       | 0.5 FTE |
| Steve Dalton (Programmer)       | 0.5 FTE |
| New Position (UI/UX Specialist) | 0.5 FTE |

*RP Group*

|                               |         |
|-------------------------------|---------|
| Alyssa Nguyen (Project Lead)  | 0.2 FTE |
| Various staff and consultants | 0.2 FTE |

**APPLICATION WORKPLAN**  
**Performance Funding Period: July 1, 2017 to December 31, 2018**

**Agreement No. DO-16-2220-06 | Grant No. 15-197-001**  
**District: Rancho Santiago Community College District**  
**Subcontractors: Ed Results, RP Group, San Joaquin Delta College, and WestEd**

**\*OBJECTIVE No. 1 Develop and refine data tools on the LaunchBoard**

| <b>Activities</b>                                                                                    | <b>Performance Outcomes</b>                                                                                                                                                                                                                                                                 | <b>Timelines</b>           | <b>Responsible Parties</b>       |
|------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------------|
| 1.1 Revise the Strong Workforce Program tab to include a view showing performance outcomes points    | <ul style="list-style-type: none"> <li>View reflects implementation specifications</li> <li>Testing and quality assurance completed</li> <li>Functionality deployed</li> <li>Documentation provided on data elements used to create the metrics</li> </ul>                                  | July 2017-December 2017    | Ed Results<br>RP Group<br>WestEd |
| 1.2 Revise the Strong Workforce Program tab to include a view showing disaggregated demographic data | <ul style="list-style-type: none"> <li>View reflects implementation specifications</li> <li>Testing and quality assurance completed</li> <li>Functionality deployed</li> <li>Documentation provided on data elements used to create the metrics</li> </ul>                                  | July 2017-December 2017    | Ed Results<br>RP Group<br>WestEd |
| 1.3 Revise the Strong Workforce Program tab to address Chancellor's Office and field priorities      | <ul style="list-style-type: none"> <li>Specifications developed</li> <li>Tab reflects implementation specifications</li> <li>Testing and quality assurance completed</li> <li>Functionality deployed</li> <li>Documentation provided on data elements used to create the metrics</li> </ul> | January 2017-December 2018 | Ed Results<br>RP Group<br>WestEd |
| 1.4 Develop a Guided Pathways tab                                                                    | <ul style="list-style-type: none"> <li>Specifications developed</li> <li>Tab reflects implementation specifications</li> <li>Testing and quality assurance completed</li> <li>Functionality deployed</li> <li>Documentation provided on data elements used to create the metrics</li> </ul> | July 2017-December 2017    | Ed Results<br>RP Group<br>WestEd |
| 1.5 Refine the Snapshot tab to address Chancellor's Office and field priorities                      | <ul style="list-style-type: none"> <li>Specifications developed</li> <li>Tab reflects implementation specifications</li> <li>Testing and quality assurance completed</li> <li>Functionality deployed</li> <li>Documentation provided on data elements used to create the metrics</li> </ul> | July 2017-December 2018    | Ed Results<br>RP Group<br>WestEd |

5.5 (12)

**APPLICATION WORKPLAN**  
**Performance Funding Period: July 1, 2017 to December 31, 2018**

Agreement No. DO-16-2220-06 | Grant No. 15-197-001  
 District: Rancho Santiago Community College District  
 Subcontractors: Ed Results, RP Group, San Joaquin Delta College, and WestEd

| Activities                                                                                                                    | Performance Outcomes                                                                                                                                                                                                                                                                                  | Timelines               | Responsible Parties              |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|----------------------------------|
| 1.6 Refine the Program Tables tab to address Chancellor's Office and field priorities                                         | <ul style="list-style-type: none"> <li>• Specifications developed</li> <li>• Tab reflects implementation specifications</li> <li>• Testing and quality assurance completed</li> <li>• Functionality deployed</li> <li>• Documentation provided on data elements used to create the metrics</li> </ul> | July 2017-December 2018 | Ed Results<br>RP Group<br>WestEd |
| 1.7 Refine the K-14 CTE Pathways tab to address Chancellor's Office, California Department of Education, and field priorities | <ul style="list-style-type: none"> <li>• Specifications developed</li> <li>• Tab reflects implementation specifications</li> <li>• Testing and quality assurance completed</li> <li>• Functionality deployed</li> <li>• Documentation provided on data elements used to create the metrics</li> </ul> | July 2017-December 2018 | Ed Results<br>RP Group<br>WestEd |
| 1.8 Refine the CTE Outcomes Survey tab to address Chancellor's Office and field priorities                                    | <ul style="list-style-type: none"> <li>• Specifications developed</li> <li>• Tab reflects implementation specifications</li> <li>• Testing and quality assurance completed</li> <li>• Functionality deployed</li> <li>• Documentation provided on data elements used to create the metrics</li> </ul> | July 2017-December 2018 | Ed Results<br>RP Group<br>WestEd |
| 1.9 Support integration of additional data sources into the LaunchBoard as specified by the Chancellor's Office               | <ul style="list-style-type: none"> <li>• Data parameters for integration established</li> <li>• Testing and quality assurance completed</li> <li>• Functionality deployed</li> <li>• Documentation provided on data elements used to create the metrics</li> </ul>                                    | July 2017-December 2018 | Ed Results<br>RP Group<br>WestEd |
| 1.9 Develop specifications for other tabs to address Chancellor's Office priorities                                           | <ul style="list-style-type: none"> <li>• Specifications developed</li> </ul>                                                                                                                                                                                                                          | July 2017-December 2018 | Ed Results<br>RP Group<br>WestEd |

5.5 (13)

**APPLICATION WORKPLAN**  
**Performance Funding Period: July 1, 2017 to December 31, 2018**

**Agreement No. DO-16-2220-06 | Grant No. 15-197-001**  
**District: Rancho Santiago Community College District**  
**Subcontractors: Ed Results, RP Group, San Joaquin Delta College, and WestEd**

| <b>Activities</b>                                                                               | <b>Performance Outcomes</b>                                                                                                                                                                                                                                                                 | <b>Timelines</b>           | <b>Responsible Parties</b>       |
|-------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------------|
| 1.10 Track project deliverables and coordinate with the Chancellor's Office                     | <ul style="list-style-type: none"> <li>Project is on time and on budget</li> <li>Risks and action areas shared with the Chancellor's Office</li> </ul>                                                                                                                                      | July 2017-December 2018    | WestEd                           |
| 1.11 Develop a tool to allow certain users to query specific elements from all LaunchBoard tabs | <ul style="list-style-type: none"> <li>Specifications developed</li> <li>Tab reflects implementation specifications</li> <li>Testing and quality assurance completed</li> <li>Functionality deployed</li> <li>Documentation provided on data elements used to create the metrics</li> </ul> | January 2017-December 2018 | Ed Results<br>RP Group<br>WestEd |
| 1.11 Maintain Cal-PASS Plus data set and technological infrastructure                           | <ul style="list-style-type: none"> <li>Cal-PASS Plus data available for the LaunchBoard</li> </ul>                                                                                                                                                                                          | July 2017-December 2018    | San Joaquin Delta College        |

**APPLICATION WORKPLAN**  
 Performance Funding Period: July 1, 2017 to December 31, 2018

Agreement No. DO-16-2220-06 | Grant No. 15-197-001  
 District: Rancho Santiago Community College District  
 Subcontractors: Ed Results, RP Group, San Joaquin Delta College, and WestEd

**\*OBJECTIVE No. 2 Lead statewide outreach for Chancellor's Office initiatives, data tools, and data usage**

| Activities                                                                                                           | Performance Outcomes                                                                                                                                                                                                                                                              | Timelines               | Responsible Parties              |
|----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|----------------------------------|
| 2.1 Develop communications and training resources for general users, super-users, and technical assistance providers | <ul style="list-style-type: none"> <li>• Development of user guides</li> <li>• Development of short videos</li> <li>• Development of tailored trainings</li> <li>• Coordinated communications and outreach efforts with the Chancellor's Office and other stakeholders</li> </ul> | July 2017-December 2018 | RP Group<br>WestEd               |
| 2.2 Provide training on data tools and Chancellor's Office initiatives throughout the state                          | <ul style="list-style-type: none"> <li>• Trainings provided at conferences, regional meetings, colleges, and IEPI workshops</li> </ul>                                                                                                                                            | July 2017-December 2018 | Ed Results<br>RP Group<br>WestEd |
| 2.3 Provide oversight of CTE Data Unlocked Experts for training and technical assistance                             | <ul style="list-style-type: none"> <li>• CTE Data Unlocked Experts provide high quality support to colleges and regions</li> </ul>                                                                                                                                                | July 2017-June 2018     | WestEd                           |
| 2.4 Coordinate partner organizations in implementing the "CTE Data Unlocked" initiative                              | <ul style="list-style-type: none"> <li>• Partners provide input to various work products and implement tasks in accordance with the project work plan</li> <li>• Chancellor's Office is informed and engaged regarding the ongoing implementation of the initiative</li> </ul>    | July 2017-June 2018     | WestEd                           |

5.5 (15)

**APPLICATION WORKPLAN**  
**Performance Funding Period: July 1, 2017 to December 31, 2018**

Agreement No. DO-16-2220-06 | Grant No. 15-197-001  
 District: Rancho Santiago Community College District  
 Subcontractors: Ed Results, RP Group, San Joaquin Delta College, and WestEd

**\*OBJECTIVE No. 3 Support the alignment of course and program codes with the content of programs and curricula**

| Activities                                                                               | Performance Outcomes                                                                                                                                                                                                                                                                                                                                                                                                                                             | Timelines           | Responsible Parties              |
|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------------|
| 3.1 Serve as logistical lead for the Code Alignment Project                              | <ul style="list-style-type: none"> <li>• Teams of data and curriculum experts trained and deployed to support college code review efforts</li> <li>• Documentation on codes secured and translated into practitioner-friendly formats</li> <li>• Outcomes of face-to-face meetings documented</li> </ul>                                                                                                                                                         | July 2017-June 2018 | WestEd                           |
| 3.2 Coordinate with other stakeholders to integrate updated codes into system-wide tools | <ul style="list-style-type: none"> <li>• Statewide data systems include additional code types, such as CIP and SOC</li> <li>• Updated crosswalks, such as TOP-CIP and TOP-SOC, based on field validation</li> <li>• Establishment of additional TOP codes necessary to track programs and courses</li> <li>• Integration of consistent program maps into statewide systems</li> <li>• Updated documentation about codes and code assignment processes</li> </ul> | July 2017-June 2018 | Ed Results<br>RP Group<br>WestEd |
| 3.3 Update the crosswalk of program codes between K12 and CCC programs                   | <ul style="list-style-type: none"> <li>• Efforts coordinated with crosswalks being developed by the Centers of Excellence and the California Department of Education</li> <li>• Crosswalk developed</li> <li>• Crosswalk adopted by all partners</li> </ul>                                                                                                                                                                                                      | July 2017-June 2018 | RP Group<br>WestEd               |

5.5 (16)

APPLICATION WORKPLAN  
 Performance Funding Period: July 1, 2017 to December 31, 2018

Agreement No. DO-16-2220-06 | Grant No. 15-197-001  
 District: Rancho Santiago Community College District  
 Subcontractors: Ed Results, RP Group, San Joaquin Delta College, and WestEd

**\*OBJECTIVE No. 4 Support the integration of third-party credential data into statewide data systems**

| Activities                                                                                                                                   | Performance Outcomes                                                                                                                                                                 | Timelines           | Responsible Parties              |
|----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------------|
| 4.1 Support coordination with third party credential providers regarding aggregate data exchanges                                            | <ul style="list-style-type: none"> <li>• Third party credential providers have agreed to share data</li> <li>• Data is represented in the California Credentials Database</li> </ul> | July 2017-June 2018 | WestEd                           |
| 4.2 Support development of flags in MIS to track third-party credentials                                                                     | Specifications developed                                                                                                                                                             | July 2017-June 2018 | Ed Results<br>RP Group<br>WestEd |
| 4.3 Support data analyses by the Chancellor's Office regarding the impact of third-party credentials on completion, employment, and earnings | Analyses provided                                                                                                                                                                    | July 2017-June 2018 | Ed Results<br>RP Group<br>WestEd |

5.5 (17)

APPLICATION WORKPLAN  
 Performance Funding Period: July 1, 2017 to December 31, 2018

Agreement No. DO-16-2220-06 | Grant No. 15-197-001  
 District: Rancho Santiago Community College District  
 Subcontractors: Ed Results, RP Group, San Joaquin Delta College, and WestEd

**\*OBJECTIVE No. 5 Provide support for strategic initiatives**

| Activities                                                               | Performance Outcomes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Timelines               | Responsible Parties              |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|----------------------------------|
| 5.1 Support efforts to broker inter-agency data sharing                  | <ul style="list-style-type: none"> <li>• Data-sharing challenges and possible solutions documented</li> <li>• Meetings with other state agencies supported</li> <li>• VERATAC data group has provided practitioner input, under facilitation of WestEd</li> </ul>                                                                                                                                                                                                                                                                             | July 2017-December 2018 | Ed Results<br>RP Group<br>WestEd |
| 5.2 Support efforts to improve data on student success in the CCC system | <ul style="list-style-type: none"> <li>• Identify potential action items on topics such as skills-builders, wage gains, employment retention, and third-party certifications</li> <li>• Participate in efforts that address data issues with colleges and stakeholders</li> <li>• Provide recommendations for ways to improve data on student success in the CCC system</li> <li>• Provide feedback on how to integrate practitioner and partner perspectives into data systems and resources</li> <li>• Support research projects</li> </ul> | July 2017-December 2018 | Ed Results<br>RP Group<br>WestEd |
| 5.3 Support the CTE Stars Awards and other recognitions                  | <ul style="list-style-type: none"> <li>• Specifications for colleges receiving recognitions, based on Chancellor’s Office priorities</li> <li>• Data pull necessary to identify colleges for the recognition</li> <li>• Clarification of which programs are yielding outcomes, based on interviews with the college</li> <li>• Summaries of effective practices</li> <li>• Support in implementing other recognitions based on student outcomes</li> </ul>                                                                                    | July 2017-December 2018 | Ed Results<br>RP Group<br>WestEd |

5.5 (18)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

|                                                                                                                                                    |                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| To: Board of Trustees                                                                                                                              | Date: September 25, 2017 |
| Re: Approval of Training Agreement with the Entrepreneurial Learning Initiative, Inc. for the Strong Workforce Program – Regional Funds Initiative |                          |
| Action: Request for Approval                                                                                                                       |                          |

**BACKGROUND**

Through the Strong Workforce Program Trailer Bill the state allocated funds to community colleges to support collaborative, regional work to improve the quality of career technical education programs and to increase the number of students who complete these programs and enter industry sectors with high-wage occupations in the region. Rancho Santiago Community College District was selected to serve as the Fiscal Agent for the Los Angeles & Orange County Region’s Strong Workforce Program – Regional Funds, and is responsible for distributing funds to the region, ensuring that projects are compliant with the funding terms and conditions, providing status reports on the use of funds in the region, and developing and submitting program and expenditure reports to the Chancellor’s Office.

**ANALYSIS**

Strong Workforce Program regional funds will be allocated to the Entrepreneurial Learning Initiative (ELI), Inc. to work collaboratively with RSCCD’s Small Business Deputy Sector Navigator to support the development of entrepreneurship programs by promoting and delivering an entrepreneurship community keynote and to provide a two and a half day “Ice House Facilitator Training” for 25 -50 participants that include faculty, staff, students and key stakeholders. The enclosed training agreement outlines the terms of the project. Costs include training materials and travel expenses for ELI staff. The training will be held at RSCCD during January 10, 2018 – January 12, 2018. The cost shall not exceed \$53,000 (includes \$28,000 for the first 25 participants, and \$1,000 per additional participant not to exceed 50 participants).

The project director is Angela Allison, Small Business Deputy Sector Navigator and the project administrator is Sarah Santoyo, Executive Director of Resource Development.

**RECOMMENDATION**

It is recommended that the Board approve this agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

|                                                                            |                                |
|----------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact: \$53,000.00 (grant-funded)                                  | Board Date: September 25, 2017 |
| Prepared by: Maria N. Gil, Senior Resource Development Coordinator         |                                |
| Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services |                                |
| Recommended by: Raúl Rodríguez, Ph.D., Chancellor                          |                                |



## **Rancho Santiago Community College District On-site Ice House Facilitator Training Agreement**

### **Agreement**

The Entrepreneurial Learning Initiative, Inc. (ELI) is a global thought leader dedicated to expanding human potential through entrepreneurial mindset education. ELI serves academic institutions, government agencies, profit and non-profit organizations around the world to empower their constituents with an entrepreneurial mindset through professional development training, facilitator certification, and curriculum content. This On-Site Ice House Facilitator Training Agreement (this "Agreement") is entered into by and between the Rancho Santiago Community College District (RSCCD) and the Entrepreneurial Learning Initiative, Inc. (ELI) whereby the parties will work together to promote and deliver a Redefining Entrepreneurship Community Keynote and a two and a half day Ice House Facilitator Training at 2323 North Broadway, Santa Ana, California from January 10 - 12, 2018.

### **Redefining Entrepreneurship Community Keynote**

ELI and RSCCD will kick off the event with a community keynote by Gary Schoeniger, ELI Founder & Co-Author of *Who Owns the Ice House? Eight Life Lessons from an Unlikely Entrepreneur*, as described below. To cultivate an entrepreneurial culture, RSCCD is encouraged to invite all key stakeholders including college-wide faculty, staff, and students as well as key community leaders.

### **Redefining Entrepreneurship Community Keynote Description**

Entrepreneurship is more than an academic discipline and reaches far beyond the concept of traditional business creation and small business management. Entrepreneurship is a mindset; a framework for thinking and acting that can empower anyone to succeed. And, in today's world, entrepreneurship embodies the 21st Century skills that every student needs.

### **Ice House Facilitator Training**

ELI will provide a two and a half day Ice House Facilitator Training to RSCCD selected participants in Santa Ana, California. Participants who successfully complete the training program will become authorized to facilitate the Ice House Programs and will receive an official

Ice House Facilitator Certificate.

In addition to the keynote and facilitator training, ELI Founder Gary Schoeniger will be available to participate in a book signing and any publicity requests.

### **Cost**

RSCCD will pay ELI \$28,000 (USD) to conduct a community keynote (capacity TBD) and a two and a half day facilitator training for up to 25 training registrations. Additional participants over 25 (not to exceed 50) will be charged \$1,000.

The specific training dates will be January 10 & 11, 2018 from 8:00AM – 5:00PM, and January 12, 2018 from 8:00AM – 12:00PM. RSCCD participants can include participants from other partner institutions.

The training expense includes all printed and electronic training materials as well as travel expenses for two ELI staff. The fee does not include the cost of the venue, audio/visual equipment, technical support services, or catering.

RSCCD will be solely responsible for providing the event facilities and support service including audio/visual presentation equipment and technical support services. Breakfast, lunch and beverage service is highly recommended for each day of the event, which can help create an ongoing learning environment where seamless conversation can occur and relationships between trainees and facilitators can be built.

### **Registration**

ELI will provide a registration page for participants through Eventbrite for the training and keynote as well as an electronic keynote invitation to be disseminated to key stakeholders. A scholarship code will be provided for the 25 initial participants.

### **Event Confirmation**

In order to secure this Agreement and the proposed dates, RSCCD must sign and return this Agreement, accompanied by a 50% or \$14,000 deposit payable to ELI by October 10, 2017. The remaining payment plus any fees owed for additional participants will be due upon completion of the training.

### **Termination**

This agreement may be terminated by either party on fourteen (14) days advance written notice effective as of the expiration of the notice period. Should ELI terminate the agreement, the deposit paid by RSCCD will be refunded. Should RSCCD terminate the agreement, the deposit is refundable except to the extent that costs are incurred.

## General

This Agreement contains the entire understanding of the parties relating to the subject matter hereof. No change of this Agreement shall be binding upon either party unless it is made by an instrument signed by the parties. A waiver by either party of any provision of this Agreement in any instance shall not be deemed a waiver of such provision, or any other provision hereof, as to any future instance or occurrence. The relationship of the parties hereunder is that of independent contractors, and nothing herein contained shall contemplate or constitute either party as the agent or partner of, or joint venture, with the other.

This Agreement has been entered into the State of Ohio and the validity interpretation and legal effect of this Agreement shall be governed and construed under the laws and judicial decisions of the State of Ohio. All claims, disputes or disagreements which may arise out of the interpretation, performance, or breach of this Agreement shall be submitted exclusively to the jurisdiction of the state courts of the State of Ohio or the Federal District courts located in Cuyahoga County, Ohio.

Should any paragraph or provision of this Agreement be held to be void, invalid or inoperative, such decision shall not affect any other paragraph or provision hereof, and the remainder of this Agreement shall be effective as though such void, invalid or inoperative paragraph or provision had not been contained herein. This Agreement may be executed in one or more counterparts, each of which, when so executed, shall be deemed to be an original. Such counterparts shall together constitute and be deemed one in the same instrument. Signature via facsimile or electronic mail as a "PDF" shall have the same force and effect as an original signature in ink.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the later date written below.

X

\_\_\_\_\_  
Rancho Santiago Community College District (RSCCD) Authorized Representative

Print name: Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services

Date: \_\_\_\_\_

X

\_\_\_\_\_  
Bree Langemo, President, ELI

\_\_\_\_\_  
Date

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

|                                                                                                                                                                      |                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| To: Board of Trustees                                                                                                                                                | Date: September 25, 2017 |
| Re: Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools for the Strong Workforce Program – Regional Funds Initiative (DO#17-2185-16) |                          |
| Action: Request for Approval                                                                                                                                         |                          |

**BACKGROUND**

Through the Strong Workforce Program Trailer Bill the state allocated funds to community colleges to support collaborative, regional work to improve the quality of career technical education programs and to increase the number of students who complete these programs and enter industry sectors with high-wage occupations in the region. Rancho Santiago Community College District was selected to serve as the Fiscal Agent for the Los Angeles & Orange County Region's Strong Workforce Program – Regional Funds, and is responsible for distributing funds to the region, ensuring that projects are compliant with the funding terms and conditions, providing status reports on the use of funds in the region, and developing and submitting program and expenditure reports to the Chancellor's Office.

**ANALYSIS**

Strong Workforce Program regional funds will be allocated to the Orange County Superintendent of Schools in support of the *2017 Orange County School Counselor Symposium* scheduled for October 6, 2017. The event is directed to counselors from K-12, adult education centers and community colleges providing an opportunity to engage in professional development, networking, early career exploration, enhance articulation and action plan development. The enclosed sub-agreement outlines the terms of the project. The period of performance is from October 1, 2017 to December 31, 2017. The cost shall not exceed \$35,000.

The project director is Dr. Gustavo Chamorro, and the project administrator is Enrique Perez.

**RECOMMENDATION**

It is recommended that the Board approve this sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

|                                                                            |                                |
|----------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact: \$35,000.00 (grant-funded)                                  | Board Date: September 25, 2017 |
| Prepared by: Maria N. Gil, Senior Resource Development Coordinator         |                                |
| Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services |                                |
| Recommended by: Raúl Rodríguez, Ph.D., Chancellor                          |                                |

**SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
ORANGE COUNTY SUPERINTENDENT OF SCHOOLS**

**FOR THE  
STRONG WORKFORCE PROGRAM – REGIONAL FUNDS INITIATIVE  
ORANGE COUNTY REGION**

This sub-agreement (hereinafter “Agreement”) is entered into on this 25<sup>th</sup> day of September 2017, between Rancho Santiago Community College District (hereinafter “FISCAL AGENT”) and Orange County Superintendent of Schools, also referred to as the Orange County Department of Education (hereinafter “SUBCONTRACTOR”). FISCAL AGENT and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement. This Agreement is based on the Strong Workforce Program - Regional Funds Initiative agreement between the FISCAL AGENT and the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”).

WHEREAS, the Rancho Santiago Community College District was designated as the FISCAL AGENT for the Strong Workforce Program – Regional Funds Initiative for the Los Angeles and Orange County region and is responsible for distributing funds to the community college districts within the region following certification of the regional plans by the Regional Consortia, and is responsible for monitoring the work of the Agreement for compliance with the terms and conditions of the funds, as delineated in the FISCAL AGENT’s Scope of Work; and

WHEREAS, FISCAL AGENT has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of the Agreement according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties agree as follows:

1. Statement of Work  
SUBCONTRACTOR will perform the work as described in the Scope of Work (Exhibit A), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.
2. Period of Performance  
The period of performance for this Agreement shall be from October 1, 2017 through December 31, 2017.
3. Total Cost  
The total cost to FISCAL AGENT for performance of this Agreement shall not exceed **\$35,000.00** USD.

4. Budget

SUBCONTRACTOR agrees that the expenditures of any and all funds under this Agreement will be in accordance with the Project Budget (*Exhibit B*), which by reference is incorporated into this Agreement.

5. Payment

Disbursement of funds will begin upon FISCAL AGENT's receipt of the fully executed Agreement and a detailed invoice for the disbursement. FISCAL AGENT shall make reimbursement payments as long as the total payments under this Agreement do not exceed the amount listed above under Article I.3. "Total Costs".

6. Invoices

Invoices must be itemized, include the Agreement number (refer to footer), and include back-up documentation for expenditures submitted for payment. Final payment is contingent upon successful completion of the Scope of Work (*Exhibit A*), upon receipt of a final invoice requesting payment due by **December 31, 2017**, and the Project Director's certification of the final report. Invoices should be submitted to the following address:

Rancho Santiago Community College District  
Los Angeles and Orange County Regional Consortium  
ATTN: Dr. Gustavo Chamorro, Project Director  
2323 North Broadway, Suite 350  
Santa Ana, CA 92706

7. Reporting

Through this Agreement, SUBCONTRACTOR agrees to provide data and submit reports, upon request, for the duration of the Agreement. SUBCONTRACTOR will submit reports to the Project Director via email at Chamorro\_Gustavo@rsccd.edu in a timely manner.

8. Expenditure of Funds

SUBCONTRACTOR agrees to comply with all funding requirements and that it is solely responsible for the appropriate expenditure of all funds received and for any misappropriation or dis-allowment of funds.

9. Time Extensions

FISCAL AGENT will not be requesting a time extension for program activities from the PRIME SPONSOR. As a result, SUBCONTRACTOR will not be granted an extension. Therefore, SUBCONTRACTOR must spend all of the funds allocated through this Agreement within the timeframe of the Agreement. Under this Agreement, SUBCONTRACTOR will only be reimbursed for expenses that are incurred on or prior to **December 31, 2017**.

10. Independent Contractor

SUBCONTRACTOR agrees that the services provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of FISCAL AGENT, nor shall its employees be entitled to any personnel benefits of FISCAL AGENT whatsoever.

11. Subcontract Assignment

Unless specifically noted in the Scope of Work (*Exhibit A*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written approval by FISCAL AGENT. No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with state SUBCONTRACTOR guidelines. SUBCONTRACTOR shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by SUBCONTRACTOR. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to FISCAL AGENT copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

12. Rules for Deliverables

- A. Any document or written report prepared in whole or in part by Parties shall reference the Strong Workforce Program relating to the preparation of such document or written report.
- B. All products resulting from this Agreement or its subcontracts in whole or in part shall reference the California Community Colleges, Chancellor's Office and the specific funding source (Strong Workforce Program).
- C. All references to the project shall include the phrase, "funded in part by the California Community Colleges, Chancellor's Office."

13. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of five (5) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

14. Audit

SUBCONTRACTOR agrees that FISCAL AGENT, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of FISCAL AGENT, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.

15. Insurance

The Parties are self-insured public entities for the purposes of professional liability, general liability and workers' compensation. Each Party warrant that through its program of self-

insurance it has adequate liability, general liability and workers' compensation to provide coverage for liabilities arising out of the Parties performance of this contract.

16. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

17. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of FISCAL AGENT under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the FISCAL AGENT Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, FISCAL AGENT shall provide SUBCONTRACTOR with written notification of such determination.

18. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by FISCAL AGENT and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, FISCAL AGENT receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of FISCAL AGENT or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

19. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

**FISCAL AGENT:**

Rancho Santiago Community College District

**Primary Contact:**

Los Angeles/Orange County Regional Consortia  
ATTN: Dr. Gustavo Chamorro, Project Director  
2323 North Broadway, Suite 350  
Santa Ana, CA 92706  
(714) 241-5810; Chamorro\_Gustavo@rsccd.edu

**Fiscal Contact:**

Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services  
2323 North Broadway, Ste. 404-1  
Santa Ana, CA 92706  
(714) 480-7340, hardash\_peter@rsccd.edu

**SUBCONTRACTOR:**

Orange County Superintendent of Schools  
Orange County Department of Education

**Primary Contact:**

Mayu Iwatani, Coordinator  
CWA and Counseling Services  
200 Kalmus Drive  
Costa Mesa, CA 92626  
(714) 327-1052; MIwatani@ocde.us

**Fiscal Contact:**

Renee Hendrick, Associate Superintendent  
Administrative Services  
200 Kalmus Drive  
Costa Mesa, CA 92626  
(714) 966-4061; RHendrick@ocde.us

20. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the Parties agree that all other provisions of this Agreement remain in full force and effect and shall not be affected thereby.

21. Waiver

Any waiver by FISCAL AGENT of any breach of any one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term. Failure on the part of Fiscal Agent to require full, exact, and complete compliance with any terms of this Agreement shall not be construed as in any manner changing the terms of this Agreement, or stopping FISCAL AGENT from enforcing the terms of this Agreement.

22. Severability

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect without being impaired or invalidated in any way.

23. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

As the Agreement is contingent upon the availability of funds, and is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, FISCAL AGENT may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

24. Assurances

By signing this Agreement the Parties certify they will comply with the terms and conditions outlined in the Strong Workforce Program Trailer Bill, and with the guidance documents provided by the California Community College Chancellor's Office, as set forth and incorporated into this Agreement by reference.

By signing this Agreement the SUBCONTRACTOR certifies that it complies with state and federal requirements for Standards of Conduct, Workers' Compensation Insurance, Participation in Project-Funded Activities, Non-Discrimination, Accessibility for Persons with Disabilities, Drug-Free Workplace Certification, Intellectual Property, and Debarment and Suspension, and will adhere to these legal standards and requirements in the performance of work related to this Agreement.

25. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: Orange County  
Superintendent of Schools

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
Vice Chancellor

Name: \_\_\_\_\_

Title: Business Operations/Fiscal Services

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approval Date: September 25, 2017

**95-6000943**

Employer/Taxpayer Identification Number (EIN)

**Orange County Department of Education  
Instructional Services Division  
Counseling Services  
2017-2018**

**OCDE Vision**

**Orange County students will lead the nation in college and career readiness and success.**

**OCDE Counselor Leadership Network Mission**

The mission of the Orange County Department of Education Counselor Leadership Network is to support Orange County school districts in the development of comprehensive school counseling programs which support the whole child in order to promote academic success, college and career readiness and social/emotional development.

**2017 Orange County School Counselor Symposium---October 6, 2017****Goal:**

To provide K-12, Community College, and Adult Education counselors with targeted professional development and opportunities for collaboration and to enhance vertical articulation to support the whole child, increase high school graduation rates and post-secondary enrollment in Orange County and result in a strong workforce in Orange County. In addition, the conference will set the foundation for the series of professional development for the year.

***Event Description:***

- A conference inviting (800 plus) K-12, Community College, and Adult Education counselors throughout Orange County for an opportunity to engage in professional development, vertical articulation and action planning for continued professional development needs throughout the year.
- The conference will feature content from the three domains prescribed in the **ASCA model (academic, social/emotional, and career development)** <https://www.schoolcounselor.org/school-counselors-members/about-asca/mindsets-behaviors> as well as content focused on the **role of the Counselor within a Multi-tiered System of Support framework** <http://ocde.us/SUMS>
- The conference will consist of a **morning keynote speakers, lunchtime featured speaker, breakout sessions, and a facilitated working session with featured speakers well known to the Counseling Community designed to develop action plans** for District counselor teams to work together and apply newly learned information/ideas and action planning.
- **This conference will kick off a series of professional development** also focused on the county vision and the ASCA model and MTSS that will be offered throughout the year for Counselors.
- This conference will launch the **inaugural Orange County Counselor of the Year award nomination process**. The recognition ceremony will be held in Spring 2018 and **will celebrate Counselors nominated by their districts from all levels (elementary, middle school, high school and community college)** for their outstanding work in the field supporting students as they plan for successful futures.

5.7 (9)

Strong Workforce Program and OC Counselor Symposium

| Strong Workforce Vision                                                                                                                                                                                                                                                                                                                                                                                    | Counselor Symposium (CS)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Student Success:</p> <ol style="list-style-type: none"> <li>1. Broaden and enhance career exploration and planning, work based learning opportunities and other supports for students.</li> <li>2. Improve CTE student progress and outcomes.</li> </ol>                                                                                                                                                | <p>Supports for students in the area of the three ASCA domains, Academic, Social-Emotional, and Career development for the student to be successful in the career path the student chooses. Those skills start from an early age and not when they enter CC, thus, K-12 School counselors and CC counselors need to be on the same page and invest in teaching those skills together. The CS will have an SEL strand focusing on this support which will allow student not just to get to the career but to be “successful” in the career of their choice.</p> |
| <p>Career Pathway:<br/>Develop and broadly publicize industry-informed career pathways that prepare students for jobs needed within the regional labor market.</p>                                                                                                                                                                                                                                         | <p>Publicizing and marketing career pathways will be done through the printing of the organization’s website, information, logo, on various materials for the conference, through multiple vendor tables, and by having breakout session.</p>                                                                                                                                                                                                                                                                                                                  |
| <p>Workforce Data and Outcomes:<br/>Establish a student identifier for high school Students and those enrolled in postsecondary education and training program to enable to California to track workforce progress and outcomes for students across institutions and programs.</p>                                                                                                                         | <p>Through a breakout session focusing on demonstrating the value of a student identifier at HS could support the school counselors in guiding conversation with students, thus, increasing future enrollment.</p>                                                                                                                                                                                                                                                                                                                                             |
| <p>Funding:<br/>Creating a sustained, public outreach campaign to industry, high school students, counselors, parents, faculty, staff, and the community at large to promote career development and attainment and the value of career technical education.</p>                                                                                                                                            | <p>K-12 school counselors serve in capacity to advise students on career/college. There is a requirement of career units at each 9-12 grade level. K-8 being aware of the career options and CTE opportunities can be even more valuable since the confidence/vision for the future begins at a very young age. Early Career Exploration is key. The CS will support the partnership and networking to support the marketing and informing of CTE programs and thus increase enrollment.</p>                                                                   |
| <p>Increasing awareness of the work of The Deputy Sector Navigators and improving partnership between the K12 world and the CTE world.</p>                                                                                                                                                                                                                                                                 | <p>Vendor tables with materials will allow counselors and DSNs to network.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p>New World of Work: Top Ten 21<sup>st</sup> Century Skills</p> <ol style="list-style-type: none"> <li>1. Adaptability</li> <li>2. Analysis/Solution Mindset</li> <li>3. Collaboration</li> <li>4. Communication</li> <li>5. Digital Fluency</li> <li>6. Entrepreneurial Mindset</li> <li>7. Empathy</li> <li>8. Resilience</li> <li>9. Self-Awareness</li> <li>10. Social/Diversity Awareness</li> </ol> | <p>The top ten 21<sup>st</sup> Century Skills demonstrate the need for our students to develop these skills to be successful in work/career. These are skills practiced, learned, and experienced starting with Kinder. The CS will have a strong focus on SEL which directly supports the skills needed for student success in CC and even more importantly in the strong workforce to ensure a balanced and resilient participant of the future workforce.</p>                                                                                               |

5.7 (10)

**Proposal Summary:**

**\$35, 000** for the 2017 Counselor Symposium sponsorship which will include the following collaborative opportunity:

Member representatives in the core CS planning team (adult ed, CC counselor, DSN, and CTE)

10 vendor tables at prime spot

Planning and development of breakout sessions supporting CC and Adult Ed counselors

Planning and development Visibility and marketing of organization by print section in CS program.

Networking opportunities connecting to K-12 counselors

Collaborative opportunity for CC counselors to share best practices and work with feeder K-12 counseling teams

5.7 (11)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

|         |                                                                                                                                                                                                                         |                          |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| To:     | Board of Trustees                                                                                                                                                                                                       | Date: September 25, 2017 |
| Re:     | Approval of First Amendments to Sub-Agreements between RSCCD and Santa Barbara Community College District and State Center Community College District for the Career Technical Education (CTE) Data Unlocked Initiative |                          |
| Action: | Request for Approval                                                                                                                                                                                                    |                          |

**BACKGROUND**

Rancho Santiago Community College District was selected to serve as the Fiscal Agent for the California Community College Chancellor's Office's CTE Data Unlocked Initiative to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges. As the Fiscal Agent, RSCCD will develop sub-agreements with CTE Data Unlocked Initiative implementation partners.

**ANALYSIS**

The Regional Consortia throughout the state have been tasked with roll-out, training and convening work for the CTE Data Unlocked Initiative. The Chancellor's Office has awarded funds to each Regional Consortium to implement the work related to that project. Sub-agreements were developed with the host community college districts on behalf of the Regional Consortia.

As the regions work to support the colleges' efforts to enhance the quality and use of data to improve and develop their CTE programs, the timeline for support provided by the Regional Consortia has adjusted accordingly. Consequently, Santa Barbara Community College District, host of South Central Coast Regional Consortium, and State Center Community College District, host of Central/Mother Lode Regional Consortium, have requested an extension to the term of their agreements (DO-16-2220-05 and DO-16-2220-06, respectively), which have been approved by the Chancellor's Office. Amendments to extend the term by changing the end date from 12/31/17 to 6/30/18 have been developed, DO-16-2220-05.01 and DO-16-2220-06.01.

**Project Director:** Sarah Santoyo

**Project Administrator:** Enrique Perez

**RECOMMENDATION**

It is recommended that the Board approve these amendments to the sub-agreements and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

|                                                                            |                                |
|----------------------------------------------------------------------------|--------------------------------|
| Fiscal Impact: none                                                        | Board Date: September 25, 2017 |
| Prepared by: Sarah Santoyo, Executive Director of Resource Development     |                                |
| Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services |                                |
| Recommended by: Raúl Rodríguez, Ph.D., Chancellor                          |                                |

**FIRST AMENDMENT TO GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
SANTA BARBARA COMMUNITY COLLEGE DISTRICT**

This **1st Amendment** to the grant sub-agreement (hereinafter “Agreement”) is entered into on this 25th day of September, 2017, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Santa Barbara Community College District (hereinafter “SUBCONTRACTOR”), on behalf of the South Central Coast Regional Consortium, to amend that certain Agreement, DO-16-2220-05, between the parties which commenced on June 1, 2016; and

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the “CTE Data Unlocked Initiative,” Prime Award #15-197-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges; and

WHEREAS, PRIME SPONSOR and SUBCONTRACTOR want to amend the term of the original Agreement and extend the end date from December 31, 2017 to June 30, 2018;

NOW, THEREFORE, the Parties mutually agree as follows:

**Item 2. Period of Performance, page 1, of the Agreement is amended as follows:**

**2. Period of Performance**

The period of performance for this Agreement shall be from June 1, 2016 through June 30, 2018.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this 1st AMENDMENT, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this 1st AMENDMENT to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: Santa Barbara  
Community College District

By: \_\_\_\_\_  
Name: Peter J. Hardash  
\_\_\_\_\_  
Vice Chancellor  
Title: Business Operations/Fiscal Services  
\_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
\_\_\_\_\_  
Title: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_

Board Approval Date: September 25, 2017

\_\_\_\_\_  
77-0070782  
Employer/Taxpayer Identification Number (EIN)

**GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
SANTA BARBARA COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement (hereinafter “Agreement”) is entered into on this 13<sup>th</sup> day of June, 2016, between Rancho Santiago Community College District (hereinafter “RSCCD”) and Santa Barbara Community College District (hereinafter “SUBCONTRACTOR”), on behalf of the South Central Coast Regional Consortium. RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the “CTE Data Unlocked Initiative,” Prime Award #15-197-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges.

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree as follows:

**ARTICLE I**

1. **Statement of Work**  
SUBCONTRACTOR agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.
2. **Period of Performance**  
The period of performance for this Agreement shall be from June 1, 2016 through December 31, 2017.
3. **Total Cost**  
The total cost to RSCCD for performance of this Agreement shall not exceed \$100,000.00 USD.
4. **Budget**  
SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Project Budget (*Exhibit B*) submitted by the SUBCONTRACTOR and

approved by the PRIME SPONSOR and/or RSCCD, as appropriate, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as budget categories are not added or deleted, the total dollar amount is not affected, and the outcomes of the Agreement will not be materially affected.

5. Payment

Forty percent (40%) of the total cost will be issued to SUBCONTRACTOR upon RSCCD's receipt of the fully executed Agreement and an invoice for that disbursement. Thereafter, RSCCD shall reimburse SUBCONTRACTOR for the cost of the work performed through an invoicing process (see I.6 "Invoices"), up to but not exceeding the amount listed above under Article I.3. "Total Costs".

6. Invoices

Invoices must be itemized, include the Agreement number (refer to footer), and be submitted no more frequently than monthly, and, preferably, at least on a quarterly basis. RSCCD may request back-up documentation for expenditure, if required to adhere to compliance terms and standards. Final payment is contingent upon completion of the Scope of Work (*Exhibit A*), upon receipt of a final invoice requesting payment, and upon RSCCD's approval of a final report, if required by the PRIME SPONSOR. Invoices should be submitted to the following:

Rancho Santiago Community College District  
ATTN: Sarah Santoyo, Director of Grants  
2323 North Broadway, Suite 350  
Santa Ana, CA 92706  
Santoyo\_Sarah@rsccd.edu

7. Reporting

Through this Agreement, SUBCONTRACTOR agrees to provide data and submit reports, according to the schedule provided by, and as requested and required by the PRIME SPONSOR. SUBCONTRACTOR will provide this information to RSCCD in a timely manner.

8. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or disallowment of Grant funds.

9. Modifications

Substantial changes to the program components and service levels detailed in the Scope of Work must be submitted for prior approval to the PRIME SPONSOR and/or RSCCD.

10. Time Extensions

SUBCONTRACTOR must spend all of the funds allocated through this Agreement within the timeframe of the Agreement.

11. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity

as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

12. Subcontract Assignment

Unless specifically noted in the Scope of Work (*Exhibit A*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written approval by RSCCD. No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with state guidelines. SUBCONTRACTOR shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by SUBCONTRACTOR. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

13. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

14. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.

15. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

16. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

17. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

18. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be via email or deposited in the United States Mail addressed as follows:

**RSCCD: Primary Contact:**  
Rancho Santiago Community College District  
Sarah Santoyo, Director of Grants  
2323 N. Broadway, Suite 350  
Santa Ana, CA 92706  
(714) 480-7466; [santoyo\\_sarah@rsccd.edu](mailto:santoyo_sarah@rsccd.edu)

**Fiscal Representative:**

Rancho Santiago Community College District  
Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services  
2323 North Broadway, Ste. 404-1  
Santa Ana, CA 92706  
(714) 480-7340, [hardash\\_peter@rsccd.edu](mailto:hardash_peter@rsccd.edu)

**SUBCONTRACTOR:**

**Primary Contact:**

Diane Hollem, Ph.D., Co-Chair  
South Central Coast Regional Consortium  
721 Cliff Drive  
Santa Barbara, CA 93109  
805-448-2106, [diane.hollems@gmail.com](mailto:diane.hollems@gmail.com)

Additional organizational contacts are listed in the Contact Sheet (*Exhibit C*).

19. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

20. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

**ARTICLE II**

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 01/16 and Article II, Rev. 05/14), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

2. Assurances

By signing this Agreement the Parties certify that they comply with the Legal Terms and Conditions described in Article II (Rev. 5/14) regarding Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, the Nondiscrimination Clause, Accessibility for Persons with Disabilities, and Drug-Free Workplace Certification.

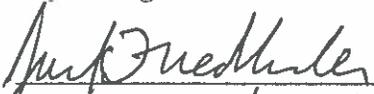
This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

By:   
Name: Peter J. Hardash  
Vice Chancellor  
Title: Business Operations/Fiscal Services  
Date: 6/5/16  
Board Approval Date: June 13, 2016

SUBCONTRACTOR: Santa Barbara Community College District

By:   
Name: Jack Friedlander  
Title: Executive Vice President, Justice & Equity  
Effective 7/1/16  
Date: 7/11/16  
77-0070782  
Employer Taxpayer Identification Number (EIN)

List of Exhibits

Exhibit A: Work Plan/Scope of Work

Exhibit B: Budget Summary and Budget Justification

Exhibit C: Contact Sheet

Exhibit D: Articles I, Rev. 01/16 and Article II, Rev. 05/14

Exhibit E: RFA Instructions, RFA Specification, and Terms & Conditions

EXHIBIT A

Project: CTE Data Unlocked  
 Regional Consortium: South Central Coast

**PROJECT COMPONENT 1: Conduct trainings for college leaders and Chancellor's Office technical assistance providers on using CTE outcomes and labor market data.**

| #   | Activities                                                                                           | Timelines | Responsible Party       | Performance Outcomes                                      |
|-----|------------------------------------------------------------------------------------------------------|-----------|-------------------------|-----------------------------------------------------------|
| 1.1 | Onboard new regional college administrators to CTE DU and LMI                                        | as needed | Regional Chairs and COE | new college administrators & deans will be trained        |
| 1.2 | Onboard the new SCCRC COE                                                                            | Sep-16    | Laura Colemand and RCs  | The new COE will be trained and acquainted with the SCCRC |
| 1.3 | Work with new SCCRC COE in coordinating labor market data for each geographic sub-area of our region | 1-Dec     | COE and RCs             | economy of sub-areas of our region will be in place.      |
|     |                                                                                                      |           |                         |                                                           |
|     |                                                                                                      |           |                         |                                                           |
|     |                                                                                                      |           |                         |                                                           |
|     |                                                                                                      |           |                         |                                                           |
|     |                                                                                                      |           |                         |                                                           |

EXHIBIT A

Project: CTE Data Unlocked  
 Regional Consortium: South Central Coast

**PROJECT COMPONENT 5: Provide "super-user" trainings to develop college-based practitioners with deeper knowledge of CTE data tools and labor market information.**

| #   | Activities                                                                              | Timelines | Responsible Party             | Performance Outcomes                                                             |
|-----|-----------------------------------------------------------------------------------------|-----------|-------------------------------|----------------------------------------------------------------------------------|
| 5.1 | Support region's colleges in applying for \$50K and provide technical assistance        | Sep-18    | Consultant, COE and RCs       | Each college in the region will be eligible and receive the \$50K                |
| 5.2 | Facilitate alignment of data investments with SWP                                       | Mar-17    | Consultant, COE, RCs          | Alignment will be completed by the March deadline for WIOA plans to be submitted |
| 5.3 | Develop regional data plan to be included with yearly update of regional strategic plan | Jun-17    | Consultant, COE, RCs and DSNs | A regional data plan will be a component of the 2017-18 Regional Strategic Plan  |
|     |                                                                                         |           |                               |                                                                                  |
|     |                                                                                         |           |                               |                                                                                  |
|     |                                                                                         |           |                               |                                                                                  |
|     |                                                                                         |           |                               |                                                                                  |
|     |                                                                                         |           |                               |                                                                                  |

EXHIBIT A

Project: CTE Data Unlocked  
 Regional Consortium: South Central Coast

**PROJECT COMPONENT 6: Convene regional meetings of colleges, employers, and other educational partners to discuss regional planning.**

| #   | Activities                                              | Timelines          | Responsible Party        | Performance Outcomes                                                                  |
|-----|---------------------------------------------------------|--------------------|--------------------------|---------------------------------------------------------------------------------------|
| 6.1 | Conduct Regional Strategic Plan development meetings    | July- October 2016 | RCs and SCCRC work group | geographic sub-areas of the region with all collaborators                             |
| 6.2 | Finalize SCCRC Governance and Decision-Making structure | Sep-16             | RCs and SCCRC work group | All of the region's CEOs will have approved the structure                             |
| 6.3 | Finalize Regional Strategic Plan                        | Dec-16             | RCs and SCCRC work group | The Regional Strategic plan will be ready for submission by the January 2017 timeline |
|     |                                                         |                    |                          |                                                                                       |
|     |                                                         |                    |                          |                                                                                       |
|     |                                                         |                    |                          |                                                                                       |
|     |                                                         |                    |                          |                                                                                       |
|     |                                                         |                    |                          |                                                                                       |

EXHIBIT A

Project: CTE Data Unlocked  
 Regional Consortium: South Central Coast

**PROJECT COMPONENT 7: Other scope that facilitates the implementation of the Strong Workforce Task Force recommendations.**

| #   | Activities                                                                                                                              | Timelines          | Responsible Party  | Performance Outcomes                                                                       |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|--------------------------------------------------------------------------------------------|
| 7.1 | Hold bi-annual SCCRC planning meeting with Consortium participants and stakeholders                                                     | Jan-17             | RCs and consultant | All of the region's college CIOs, CTE deans, DSNs, K14 TAP, COE, WDB reps will attend      |
| 7.2 | Track regional projects delineated in the Regional Plan                                                                                 | Jan - June 2017    | Consultant         | Regional projects will be tracked and reported on by responsible parties                   |
| 7.3 | Hold bi-annual SCCRC planning meeting with Consortium participants and stakeholders                                                     | Jun-17             | RCs and work group | Same as 7.1 above                                                                          |
| 7.4 | Coordinate and Facilitate additional meetings with Workforce Development Boards, AEBG Directors, K12 and CCPT representatives and SCCRC | July 2016-Dec 2017 | Consultant         | Meetings will be held in each geographic sub-area of the region at least once per semester |
|     |                                                                                                                                         |                    |                    |                                                                                            |
|     |                                                                                                                                         |                    |                    |                                                                                            |
|     |                                                                                                                                         |                    |                    |                                                                                            |
|     |                                                                                                                                         |                    |                    |                                                                                            |

EXHIBIT B

PROJECT CTE Data Unlocked  
 REGIONAL CONSORTIUM/A South Centra Coast  
 Award Amount \$100,000.00

BUDGET DETAIL

| Object of Expenditures                                         | Detailed Description of Costs                               | Amount         |
|----------------------------------------------------------------|-------------------------------------------------------------|----------------|
| 1000<br><i>(instructional salaries)</i>                        |                                                             |                |
|                                                                |                                                             |                |
|                                                                |                                                             |                |
|                                                                |                                                             |                |
|                                                                | Subtotal 1000                                               | 0              |
| 2000<br><i>(non-instructional salaries)</i>                    |                                                             |                |
|                                                                |                                                             |                |
|                                                                |                                                             |                |
|                                                                |                                                             |                |
|                                                                | Subtotal 2000                                               | 0              |
| 3000<br><i>(employee benefits)</i>                             |                                                             |                |
|                                                                |                                                             |                |
|                                                                |                                                             |                |
|                                                                | Subtotal 3000                                               | 0              |
| 4000<br><i>(supplies and materials)</i>                        |                                                             |                |
|                                                                |                                                             |                |
|                                                                |                                                             |                |
|                                                                | Supplies and purchase a conference phone                    | 2,500          |
|                                                                | Subtotal 4000                                               | 2,500          |
| 5000<br><i>(other operating expenses and services)</i>         | Consultant to coordinate CTE DU mtgs and TA                 | 5,000          |
|                                                                | Consultant to assist colleges in \$50K TA awards            | 5,000          |
|                                                                | Consultant to coordinate regional collaboration efforts & r | 42,000         |
|                                                                | Consultant for asset mapping, data convenings               | 8,000          |
|                                                                | Consultant to facilitate alignment of data investment w/SV  | 3,500          |
|                                                                | Travel                                                      | 5,000          |
|                                                                | Meeting expense                                             | 25,000         |
|                                                                |                                                             | Subtotal 5000  |
| 6000<br><i>(capital outlay)</i>                                |                                                             |                |
|                                                                |                                                             |                |
|                                                                |                                                             |                |
|                                                                | Subtotal 6000                                               | 0              |
| <b>TOTAL DIRECT COSTS</b>                                      |                                                             | <b>96,000</b>  |
| <b>TOTAL INDIRECT COSTS (Not to Exceed 4% of Direct Costs)</b> |                                                             | <b>4,000</b>   |
| <b>TOTAL COSTS</b>                                             |                                                             | <b>100,000</b> |

**FIRST AMENDMENT TO GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
STATE CENTER COMMUNITY COLLEGE DISTRICT**

This **1st Amendment** to the grant sub-agreement (hereinafter “Agreement”) is entered into on this 25th day of September, 2017, between Rancho Santiago Community College District (hereinafter “RSCCD”) and State Center Community College District (hereinafter “SUBCONTRACTOR”), on behalf of the Central/Mother Lode Regional Consortium, to amend that certain Agreement, DO-16-2220-06, between the parties which commenced on June 1, 2016; and

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the “CTE Data Unlocked Initiative,” Prime Award #15-197-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges; and

WHEREAS, PRIME SPONSOR and SUBCONTRACTOR want to amend the term of the original Agreement and extend the end date from December 31, 2017 to June 30, 2018;

NOW, THEREFORE, the Parties mutually agree as follows:

**Item 2. Period of Performance, page 1, of the Agreement is amended as follows:**

**2. Period of Performance**

The period of performance for this Agreement shall be from June 1, 2016 through June 30, 2018.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this FIRST AMENDMENT, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this FIRST AMENDMENT to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: State Center Community  
College District

By: \_\_\_\_\_  
Name: Peter J. Hardash  
\_\_\_\_\_  
Vice Chancellor  
Title: Business Operations/Fiscal Services  
\_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
\_\_\_\_\_  
Title: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_

Board Approval Date: September 25, 2017

\_\_\_\_\_  
94-1574802  
Employer/Taxpayer Identification Number (EIN)

**GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
STATE CENTER COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement (hereinafter “Agreement”) is entered into on this 13<sup>th</sup> day of June, 2016, between Rancho Santiago Community College District (hereinafter “RSCCD”) and State Center Community College District (hereinafter “SUBCONTRACTOR”), on behalf of the Central/Mother Lode Regional Consortium. RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD was selected to serve as the Fiscal Agent for the “CTE Data Unlocked Initiative,” Prime Award #15-197-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges.

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree as follows:

**ARTICLE I**

1. **Statement of Work**  
SUBCONTRACTOR agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.
2. **Period of Performance**  
The period of performance for this Agreement shall be from June 1, 2016 through December 31, 2017.
3. **Total Cost**  
The total cost to RSCCD for performance of this Agreement shall not exceed \$200,000.00 USD.
4. **Budget**  
SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Project Budget (*Exhibit B*) submitted by the SUBCONTRACTOR and

approved by the PRIME SPONSOR and/or RSCCD, as appropriate, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as budget categories are not added or deleted, the total dollar amount is not affected, and the outcomes of the Agreement will not be materially affected.

5. Payment

Forty percent (40%) of the total cost will be issued to SUBCONTRACTOR upon RSCCD's receipt of the fully executed Agreement and an invoice for that disbursement. Thereafter, RSCCD shall reimburse SUBCONTRACTOR for the cost of the work performed through an invoicing process (see I.6 "Invoices"), up to but not exceeding the amount listed above under Article I.3. "Total Costs".

6. Invoices

Invoices must be itemized, include the Agreement number (refer to footer), and be submitted no more frequently than monthly, and, preferably, at least on a quarterly basis. RSCCD may request back-up documentation for expenditure, if required to adhere to compliance terms and standards. Final payment is contingent upon completion of the Scope of Work (*Exhibit A*), upon receipt of a final invoice requesting payment, and upon RSCCD's approval of a final report, if required by the PRIME SPONSOR. Invoices should be submitted to the following:

Rancho Santiago Community College District  
ATTN: Sarah Santoyo, Director of Grants  
2323 North Broadway, Suite 350  
Santa Ana, CA 92706  
Santoyo\_Sarah@rsccd.edu

7. Reporting

Through this Agreement, SUBCONTRACTOR agrees to provide data and submit reports, according to the schedule provided by, and as requested and required by the PRIME SPONSOR. SUBCONTRACTOR will provide this information to RSCCD in a timely manner.

8. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

9. Modifications

Substantial changes to the program components and service levels detailed in the Scope of Work must be submitted for prior approval to the PRIME SPONSOR and/or RSCCD.

10. Time Extensions

SUBCONTRACTOR must spend all of the funds allocated through this Agreement within the timeframe of the Agreement.

11. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity

as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

12. Subcontract Assignment

Unless specifically noted in the Scope of Work (*Exhibit A*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written approval by RSCCD. No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with state guidelines. SUBCONTRACTOR shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by SUBCONTRACTOR. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

13. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

14. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.

15. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

16. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

17. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

18. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be via email or deposited in the United States Mail addressed as follows:

**RSCCD: Primary Contact:**  
Rancho Santiago Community College District  
Sarah Santoyo, Director of Grants  
2323 N. Broadway, Suite 350  
Santa Ana, CA 92706  
(714) 480-7466; [santoyo\\_sarah@rsccd.edu](mailto:santoyo_sarah@rsccd.edu)

**Fiscal Representative:**

Rancho Santiago Community College District  
Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services  
2323 North Broadway, Ste. 404-1  
Santa Ana, CA 92706  
(714) 480-7340, [hardash\\_peter@rsccd.edu](mailto:hardash_peter@rsccd.edu)

**SUBCONTRACTOR:**

**Primary Contact:**

Karri Hammerstrom, Chair  
Central/Mother Lode Regional Consortium  
1525 East Weldon Avenue  
Fresno, CA 93704  
559-324-6476, [karri.hammerstrom@reedleycollege.edu](mailto:karri.hammerstrom@reedleycollege.edu)

Additional organizational contacts are listed in the Contact Sheet (*Exhibit C*).

19. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

20. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

**ARTICLE II**

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 01/16 and Article II, Rev. 05/14), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

2. Assurances

By signing this Agreement the Parties certify that they comply with the Legal Terms and Conditions described in Article II (Rev. 5/14) regarding Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, the Nondiscrimination Clause, Accessibility for Persons with Disabilities, and Drug-Free Workplace Certification.

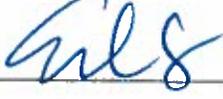
This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

By:   
Name: Peter J. Hardash  
Vice Chancellor  
Title: Business Operations/Fiscal Services  
Date: 6/13/16  
Board Approval Date: June 13, 2016

SUBCONTRACTOR: State Center  
Community College District

By:   
Name: Edwin Eng  
Vice Chancellor,  
Title: Finance and Administration  
Date: 8/10/16  
Employer Taxpayer Identification Number (EIN)

List of Exhibits

Exhibit A: Work Plan/Scope of Work

Exhibit B: Budget Summary and Budget Justification

Exhibit C: Contact Sheet

Exhibit D: Articles I, Rev. 01/16 and Article II, Rev. 05/14

Exhibit E: RFA Instructions, RFA Specifications, and Terms & Conditions



**PROJECT COMPONENT 7: Other scope that facilitates the implementation of the Strong Workforce Task Force recommendations.**

| # | Activities                                                                                                                                                    | Timelines             | Responsible Party                                            | Performance Outcomes                                                                                                                                                             |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Regional Chair attends key talent Data Unlocked Training                                                                                                      | 28-Jun-16             | Regional Chair                                               | Attendance documented                                                                                                                                                            |
| 2 | Region participates in the streamlining process of curriculum approval to reduce excessive approval time from application to implementation of program/course | June 2016 - June 2017 | Regional Chair (Hammerstrom), CTE Deans (Steering Committee) | Regional chair's participation in the two-day curriculum process meeting (North-Far North pilot) documented; evidence of proposed regional curriculum approval processes on file |
| 3 | Regional consortium provides assistance to local colleges in utilizing the Data Unlocked Tools and finding needed technical/programatic support               | June 2016 - June 2017 | Regional Chair (Hammerstrom), COE Director (Sorenello), DSNs | Assistance documented                                                                                                                                                            |
| 4 | Support data related activities as provided for in the Regional Chair and CTE EF workplans.                                                                   | June 2016 - June 2017 | Regional Chair                                               | Assistance documented                                                                                                                                                            |
|   |                                                                                                                                                               |                       |                                                              |                                                                                                                                                                                  |
|   |                                                                                                                                                               |                       |                                                              |                                                                                                                                                                                  |
|   |                                                                                                                                                               |                       |                                                              |                                                                                                                                                                                  |
|   |                                                                                                                                                               |                       |                                                              |                                                                                                                                                                                  |

**BUDGET DETAIL**

| Object of Expenditures                                  | Detailed Description of Costs                          | Amount  |
|---------------------------------------------------------|--------------------------------------------------------|---------|
| 1000<br><i>(instructional salaries)</i>                 | Chair/Director                                         | 10,343  |
|                                                         | (July '17-Dec '17, 20%)                                |         |
|                                                         |                                                        |         |
| Subtotal 1000                                           |                                                        | 10,343  |
| 2000<br><i>(non-instructional salaries)</i>             | Administrative Aide:                                   | 44,872  |
|                                                         | (Jan '17-June '17 FT, 100%)                            |         |
|                                                         | Accounting Tech                                        | 4,398   |
|                                                         | (July '16 - Dec '17, 5%)                               |         |
| Subtotal 2000                                           |                                                        | 49,270  |
| 3000<br><i>(employee benefits)</i>                      | Benefits - includes PERS, and FICA, Medicare, SUI, Wor | 30,524  |
|                                                         |                                                        |         |
| Subtotal 3000                                           |                                                        | 30,524  |
| 4000<br><i>(supplies and materials)</i>                 | Office and Meeting Supplies                            | 2,500   |
|                                                         |                                                        |         |
|                                                         |                                                        |         |
|                                                         |                                                        |         |
| Subtotal 4000                                           |                                                        | 2,500   |
| 5000<br><i>(other operating expenses and services)</i>  | Contract Services: ( CRC Consultants, etc)             | 91,171  |
|                                                         | Travel & Conferences                                   | 2,000   |
|                                                         | Hosting Events & Workshops                             | 3,000   |
|                                                         |                                                        |         |
| Subtotal 5000                                           |                                                        | 96,171  |
| 6000<br><i>(capital outlay)</i>                         | LT Equipment                                           | 3,500   |
|                                                         |                                                        |         |
| Subtotal 6000                                           |                                                        | 3,500   |
| TOTAL DIRECT COSTS                                      |                                                        | 192,308 |
| TOTAL INDIRECT COSTS (Not to Exceed 4% of Direct Costs) |                                                        | 7,692   |
| TOTAL COSTS                                             |                                                        | 200,000 |

A RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET  
MANAGEMENT/ACADEMIC

September 25, 2017

MANAGEMENT

Adjusted Effective Date for Salary Placement/Change in Grade Level

Abejar, Esmeralda  
Campus Budget Manager  
Administrative Services  
Santa Ana College

From: July 18, 2017  
To: July 1, 2017

Change of Effective Date for Ratification of Resignation/Retirement

Kincheloe, Diane  
Accounting Manager-Payroll  
Fiscal Services  
District

From: December 28, 2017 (Last Day)  
To: December 29, 2017 (Last Day)  
Reason: Retirement

FACULTY

Hiring of Long-term Substitute per Education Code 87481 & 87482

Naraghi, Azita  
Long-term Substitute, Clinical Nursing  
Health Science & Nursing  
Science, Mathematics, & Health Sciences Division  
Santa Ana College

Effective: August 21 – December 16, 2017  
Hourly Lab Rate: II-5 \$64.25

Change of Location

Castaneda, Daisy  
Master Teacher  
Child Development Services  
District

Effective: August 21, 2017  
From: SAC Early Childhood Education Center  
To: SAC East Child Development Center (Remington)

Ortiz, Consuelo  
Master Teacher  
Child Development Services  
District

Effective: August 21, 2017  
From: CEC Child Development Center (Valley)  
To: SAC Early Childhood Education Center

Perez Zuniga, Elvia  
Teacher  
Child Development Services  
District

Effective: July 1, 2017  
From: CEC Child Development Center  
To: SAC East Child Development Center

**FACULTY (CONT'D)**

Change of Location (Cont'd)

Witron, Briseyda  
Master Teacher  
Child Development Services  
District

Effective: August 21, 2017  
From: SCC Child Development Center  
To: SAC Early Childhood Education Center

2017/2018 Contract Stipend

Castaneda, Daisy  
Master Teacher  
Child Development Services  
District

Effective: August 21, 2017 – June 30, 2018  
Amount: \$500.00/Month  
Reason: SAC East Child Development  
Center (Remington)

Rabii-Rakin, Narges  
Professor, History  
Arts, Humanities & Social  
Sciences Division  
Santiago Canyon College

Effective: August 21, 2017 – June 2, 2018  
Amount: \$6,000.00/Year  
Reason: Coach, Model United  
Nations/Political Science

Final Salary Placement

Horenstein, Daniel  
Assistant Professor, Astronomy  
Science, Mathematics & Health  
Sciences Division  
Santa Ana College

Effective: August 21, 2017  
Final Salary Placement: II-3 \$59,559.05/Year  
(Requisition #AC16-0598)

Nguyen, Steven  
Assistant Professor, Chemistry  
Mathematics & Sciences Division  
Santiago Canyon College

Effective: August 21, 2017  
Final Salary Placement: VII-7 \$83,541.97/Year  
(Requisition #AC17-0616)

2017/2018 Contract Extension Days

Nguyen, Michael T.  
Professor/Coordinator, Business Applications/  
Academic Computer Center  
Santa Ana College

Effective: July 1, 2017 – August 11, 2017  
Contract Extension: 23 Days  
Contract Extension Rate: \$491.13/Day

**FACULTY (CONT'D)**

Adjusted Effective Date/Reason for Leave of Absence

Ortiz, Consuelo  
Master Teacher, CEC Child Development  
Center (Valley High School)  
Child Development Services  
District

From: August 21 – September 17, 2017  
To: August 21 – September 12, 2017  
Reason: Maternity Leave

Santamaria, Sandra  
Master Teacher, Early Head Start  
Child Development Services  
District

From: July 22 – September 3, 2017  
To: July 10 – September 27, 2017  
Reason: Maternity/Family Medical Leave

Leave of Absence

Danova, Veselka  
Assistant Professor, Math  
Mathematics & Sciences Division  
Santiago Canyon College

Effective: September 11 – December 1, 2017  
Reason: Maternity/Family Medical Leave

Kashi, Majid  
Professor, Math  
Science, Mathematics & Health  
Sciences Division  
Santa Ana College

Effective: August 21 – December 16, 2017  
Reason: Banked Leave Withdrawal-1.0 LHE

Miller, Renee  
Professor, Disabled Students  
Programs & Services  
DSPS/Student Services  
Santa Ana College

Effective: September 15, 2017 – June 29, 2018  
Reason: Family Medical Leave  
(Intermittent or Reduced Leave Schedule)

Rios, Maria Huerta  
Counselor  
Counseling Division  
Santa Ana College

Effective: August 30 – November 30, 2017  
Reason: Maternity Leave/Parental Leave

Beyond Contract/Overload Stipend

Adams, Richard  
Professor, English  
Arts, Humanities & Social  
Sciences Division  
Santiago Canyon College

Effective: August 15, 2017  
Amount: \$250.00  
Reason: Curriculum Development-Reading  
(Project #2058)

**FACULTY (CONT'D)**

*Beyond Contract/Overload Stipend (cont'd)*

Evett, Corinna Effective: August 15, 2017  
Professor, English Amount: \$400.00  
Arts, Humanities & Social Reason: Curriculum Development-Reading  
Sciences Division (Project #2058)  
Santiago Canyon College

Evett, Corinna Effective: August 15, 2017  
Professor, English Amount: \$400.00  
Arts, Humanities & Social Reason: Curriculum Development-English  
Sciences Division (Project #2058)  
Santiago Canyon College

Kosuth-Wood, Kathryn Effective: August 15, 2017  
Professor, English Amount: \$400.00  
Arts, Humanities & Social Reason: Curriculum Development-English  
Sciences Division (Project #2058)  
Santiago Canyon College

*Part-time Hourly New Hires/Rehires*

Almaguer, Carol E. Effective: September 25, 2017  
Instructor, Criminal Justice Hourly Lecture/Lab Rates: I-3 \$55.51/\$49.96  
Human Services & Technology Division  
Santa Ana College

Celis, Joseph Effective: September 11, 2017  
Instructor, Kinesiology/Yoga Hourly Lab Rate: II-5 \$57.83  
Kinesiology, Health & Athletics Division  
Santa Ana College

Diaz, Diana Effective: September 18, 2017  
Counselor Hourly Rate: II-3 \$49.54  
Counseling & Student Support Services Division  
Santiago Canyon College

Lujan, Allison M. Effective: October 02, 2017  
Instructor, English Hourly Lecture Rate: II-3 \$58.29  
Humanities & Social Sciences Division  
Santa Ana College

**FACULTY (CONT'D)**

Part-time Hourly New Hires/Rehires (cont'd)

Meek, Jeoff T.  
Instructor, Kinesiology/Health  
Kinesiology, Health & Athletics Division  
Santa Ana College

Effective: October 23, 2017  
Hourly Lecture Rate: II-3 \$58.29

Montes De Oca, Adriana  
Instructor, High School Subject  
Continuing Education Division (CEC)  
Santa Ana College

Effective: September 25, 2017  
Hourly Lecture Rate: I-3 \$48.69

Non-paid Instructor of Record

Thompson, Robert B.  
Instructor, Apprenticeship/Surveyor (equivalency)  
Business & Career Technical Education Division  
Santiago Canyon College

Effective: September 09, 2017

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET  
CLASSIFIED  
SEPTEMBER 25, 2017**

**CLASSIFIED**

New Appointment

Garcia, Elsa  
Administrative Secretary (CL17-1000)  
President's Office/ SAC  
Effective: August 28, 2017  
Grade 12, Step 1 \$47,032.94

Hwang, Soo  
Administrative Secretary (CL17-1001)  
Science & Math/ SCC  
Effective: September 15, 2017  
Grade 12, Step 1 \$47,032.94

Change in Position

Sanchez, Marisol  
From: Senior Clerk/ President's Office/  
SAC  
To: Administrative Secretary (CL17-0944)  
Business Div./ SAC  
Effective: September 25, 2017  
Grade 12, Step 2 \$49,427.71

Change in Salary Placement

Bergara, Elizabeth  
Student Services Coord./ Financial Aid/  
SCC  
Effective: July 1, 2017  
Grade 15, Step 4 + 2.5%L \$65,364.91  
*Step Increase*

Hayes, Charles  
Custodian/ Admin. Services/ SAC  
Effective: July 1, 2017  
Grade 4, Step 6 + 2.5%L + 5%SWING  
\$46,574.26  
*Change in shift GY to SW*

Garcia Carmona, Javier  
HS Comm. Outreach Spec./ Student  
Affairs/ SAC  
Effective: March 1, 2017  
Grade 13, Step 2 + 2.5%Bil  
\$53,263.21  
*Step Increase*

Nguyen, Jimmy  
Administrative Secretary/ Fine &  
Performing Arts/ SAC  
Effective: September 1, 2017  
Grade 12, Step 5 + 5%L + 9PG (3000)  
\$63,118.59  
*Correction*

Change in Salary Placement cont'd

|                                                                  |                                                                                |
|------------------------------------------------------------------|--------------------------------------------------------------------------------|
| Salinas, Jose<br>Sr. Custodian/ Utility Worker/ DMC/<br>District | Effective: July 1, 2017<br>Grade 7, Step 4 \$43,749.76<br><i>Step Increase</i> |
|------------------------------------------------------------------|--------------------------------------------------------------------------------|

Out of Class Assignment

|                                                             |                                                                                        |
|-------------------------------------------------------------|----------------------------------------------------------------------------------------|
| Perales, Debra<br>Sr. Accountant/ Fiscal Services/ District | Effective: 09/25/17 – 09/29/17<br>Grade 15, Step 2 + 2.5%L + 2PG (1000)<br>\$60,294.28 |
|-------------------------------------------------------------|----------------------------------------------------------------------------------------|

|                                                              |                                                                                |
|--------------------------------------------------------------|--------------------------------------------------------------------------------|
| Pleitez, Roxana<br>Sr. Accountant/ Fiscal Services/ District | Effective: 09/25/17 – 09/29/17<br>Grade 15, Step 1 + 2PG (1000)<br>\$56,105.65 |
|--------------------------------------------------------------|--------------------------------------------------------------------------------|

Leave of Absence

|                                                              |                                                             |
|--------------------------------------------------------------|-------------------------------------------------------------|
| Cabrera, Anabelle<br>Business Systems Analyst/ ITS/ District | Effective: 07/01/17 – 06/30/18<br>Reason: FMLA-Intermittent |
|--------------------------------------------------------------|-------------------------------------------------------------|

|                                                              |                                                |
|--------------------------------------------------------------|------------------------------------------------|
| Nguyen, Hung<br>Business Systems Analyst/ Admissions/<br>SAC | Effective: 10/02/17 – 10/20/17<br>Reason: FMLA |
|--------------------------------------------------------------|------------------------------------------------|

**CLASSIFIED HOURLY**

Temporary to Hourly Ongoing

|                                                                                 |                                                                                               |
|---------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Partida, Cynthia<br>Student Services Coordinator (CL17-1007)<br>Counseling/ SAC | Effective: September 5, 2017<br>19 Hours/Week 12 Months/Year<br>Grade 15, Step A \$26.39/Hour |
|---------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|

Ratification of Resignation/Retirement

|                                                |                                                  |
|------------------------------------------------|--------------------------------------------------|
| Bellis, Barbara<br>Library Tech./ Library/ SCC | Effective: August 18, 2017<br>Reason: Retirement |
|------------------------------------------------|--------------------------------------------------|

|                                                                         |                                                      |
|-------------------------------------------------------------------------|------------------------------------------------------|
| Diaz, Diana<br>Student Services Specialist/ Student<br>Development/ SCC | Effective: September 13, 2017<br>Reason: Resignation |
|-------------------------------------------------------------------------|------------------------------------------------------|

|                                                                           |                                                     |
|---------------------------------------------------------------------------|-----------------------------------------------------|
| Montes De Oca, Adriana<br>Instructional Assistant/ Continuing Ed./<br>CEC | Effective: September 6, 2017<br>Reason: Resignation |
|---------------------------------------------------------------------------|-----------------------------------------------------|

*Ratification of Resignation/Retirement cont'd*

|                                                                   |                                                     |
|-------------------------------------------------------------------|-----------------------------------------------------|
| Rodriguez, Janet<br>Administrative Clerk/ Student Affairs/<br>SCC | Effective: September 5, 2017<br>Reason: Resignation |
|-------------------------------------------------------------------|-----------------------------------------------------|

**TEMPORARY ASSIGNMENT**

|                                                                            |                                |
|----------------------------------------------------------------------------|--------------------------------|
| Campos, Daniela<br>Student Services Coord./ Human Services<br>& Tech./ SAC | Effective: 09/26/17 – 06/30/18 |
|----------------------------------------------------------------------------|--------------------------------|

|                                                                          |                                |
|--------------------------------------------------------------------------|--------------------------------|
| Mackowiak, Paige<br>Administrative Clerk/ Human Services &<br>Tech./ SAC | Effective: 10/02/17 – 12/22/17 |
|--------------------------------------------------------------------------|--------------------------------|

|                                                                           |                                |
|---------------------------------------------------------------------------|--------------------------------|
| Roman Sanchez, Karen<br>Instructional Assistant/ Student Services/<br>SAC | Effective: 09/26/17 – 06/30/18 |
|---------------------------------------------------------------------------|--------------------------------|

*Additional Hours for Ongoing Assignment*

|                                               |                                                                                                     |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Hollister, Deborah<br>Cashier/ Bookstore/ SAC | Effective: 09/12/17 – 06/20/18<br>Not to exceed 19 consecutive working<br>days in any given period. |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------|

|                                                                         |                                                                                                     |
|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Rebolledo, Karina<br>Intermediate Clerk/ Fine & Performing<br>Arts/ SAC | Effective: 09/12/17 – 06/30/18<br>Not to exceed 19 consecutive working<br>days in any given period. |
|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|

|                                        |                                                                                                     |
|----------------------------------------|-----------------------------------------------------------------------------------------------------|
| Siegel, Sue<br>Cashier/ Bookstore/ SAC | Effective: 09/12/17 – 06/29/18<br>Not to exceed 19 consecutive working<br>days in any given period. |
|----------------------------------------|-----------------------------------------------------------------------------------------------------|

*Substitute Assignments*

|                                                            |                                |
|------------------------------------------------------------|--------------------------------|
| Devora Murillo, Abraham<br>Custodian/ Admin. Services/ SCC | Effective: 08/16/17 – 06/29/18 |
|------------------------------------------------------------|--------------------------------|

|                                                             |                                |
|-------------------------------------------------------------|--------------------------------|
| Garcia Gutierrez, Kelvin<br>Custodian/ Admin. Services/ SCC | Effective: 08/16/17 – 06/29/18 |
|-------------------------------------------------------------|--------------------------------|



**SANTA ANA COLLEGE**  
**STUDENT ASSISTANT LIST**

|                               |            |                   |
|-------------------------------|------------|-------------------|
| Camacho, Fabian               | Effective: | 09/11/17-06/30/18 |
| Corona, Irene N.              | Effective: | 09/12/17-06/30/18 |
| Dang, Thanh Thao              | Effective: | 09/05/17-06/30/18 |
| Eldesouki, Donia              | Effective: | 09/12/17-06/30/18 |
| Elizarraras, Esteban D.       | Effective: | 09/01/17-06/30/18 |
| Garcia, Lesley I.             | Effective: | 09/05/17-06/30/18 |
| Guerrero Gonzalez, Yolanda C. | Effective: | 09/06/17-06/30/18 |
| Huynh, Van T.                 | Effective: | 09/11/17-06/30/18 |
| Johnlouis, Deontre M.         | Effective: | 09/12/17-06/30/18 |
| Jones Jr., Kenneth B.         | Effective: | 09/08/17-06/30/18 |
| Lam, Ngan T.                  | Effective: | 09/19/17-06/30/18 |
| Lopez, Charlie G.             | Effective: | 09/11/17-06/30/18 |
| Lopez, Gabriela               | Effective: | 09/06/17-06/30/18 |
| Lopez, Sheyla V.              | Effective: | 09/12/17-06/30/18 |
| Mejia, Xochitl V.             | Effective: | 09/06/17-06/30/18 |
| Mondragon, Jannet             | Effective: | 09/12/17-06/30/18 |
| Muldong, Rochelle             | Effective: | 09/11/17-06/30/18 |
| Nava, Christopher D.          | Effective: | 09/19/17-06/30/18 |
| Ngo, Khanh G.                 | Effective: | 09/11/17-06/30/18 |
| Nguyen, Khang D.              | Effective: | 09/05/17-06/30/18 |
| Nguyen, My T.                 | Effective: | 09/06/17-06/30/18 |
| Nguyen, Thi T.                | Effective: | 08/30/17-06/30/18 |
| Padilla Cornejo, Andres       | Effective: | 09/05/17-06/30/18 |
| Perez, Adriana                | Effective: | 09/12/17-06/30/18 |
| Petrutis, Derek M.            | Effective: | 09/12/17-06/30/18 |
| Ragheb, Mariam A.             | Effective: | 09/12/17-06/30/18 |
| Ramirez, Angel                | Effective: | 09/05/17-06/30/18 |
| Ramirez, Moisses I.           | Effective: | 09/05/17-06/30/18 |
| Rios, Karina I.               | Effective: | 09/05/17-06/30/18 |
| Rocha, Auri R.                | Effective: | 09/05/17-06/30/18 |
| Rodriguez, Eritssel           | Effective: | 09/12/17-06/30/18 |
| Strand, Megan S.              | Effective: | 09/11/17-06/30/18 |
| Serratos, Aimee               | Effective: | 09/06/17-06/30/18 |
| Torres, Gillian O.            | Effective: | 09/12/17-06/30/18 |
| Tran, Hieu C                  | Effective: | 08/30/17-06/30/18 |
| Tran, Mai N.                  | Effective: | 09/06/17-06/30/18 |
| Truong, Kelvin T.             | Effective: | 09/07/17-06/30/18 |
| Valdez, Ivy                   | Effective: | 09/05/17-06/30/18 |
| Valenzuela, Stephanie         | Effective: | 09/11/17-06/30/18 |
| Vasquez, Vanessa Y.           | Effective: | 09/07/17-06/30/18 |
| Vo, Paula M.                  | Effective: | 09/11/17-06/30/18 |
| Vu, Thanh N.                  | Effective: | 09/06/17-06/30/18 |
| Weaver, Amanda R.             | Effective: | 09/14/17-06/30/18 |

**SANTIAGO CANYON COLLEGE**  
**STUDENT ASSISTANT LIST**

|                                   |                                    |
|-----------------------------------|------------------------------------|
| Baez, Michelle revised start date | Effective: 08/21/2017 – 06/30/2018 |
| Bernal, Maxine                    | Effective: 08/29/2017 – 06/30/2018 |
| Betoncourt, Jose                  | Effective: 09/11/2017 – 06/30/2018 |
| Cordill, Isabelle                 | Effective: 08/28/2017 – 06/30/2018 |
| De Vera, Breanna                  | Effective: 08/31/2017 – 06/30/2018 |
| Franceschi, Gionata               | Effective: 08/30/2017 – 06/30/2018 |
| Franklin, Jasmine                 | Effective: 09/05/2017 – 06/30/2018 |
| Hernandez, Andrea                 | Effective: 08/28/2017 – 06/30/2018 |
| Lozada Trujillo, Efrain           | Effective: 08/28/2017 – 06/30/2018 |
| Luna, Lucero                      | Effective: 09/05/2017 – 06/30/2018 |
| Manzo Perea, Melissa              | Effective: 09/11/2017 – 06/30/2018 |
| Manzo Perea, Stephanie            | Effective: 09/11/2017 – 06/30/2018 |
| Mendez, Ofeliamary                | Effective: 08/28/2017 – 06/30/2018 |
| Mendoza, David                    | Effective: 09/11/2017 – 06/30/2018 |
| Maldonado, Catalina               | Effective: 09/07/2017 – 06/30/2018 |
| Miranda, Kimberly                 | Effective: 09/06/2017 – 06/30/2018 |
| Nguyen, Ryan                      | Effective: 08/21/2017 – 06/30/2018 |
| Perez, Jonathan                   | Effective: 08/21/2017 – 06/30/2018 |
| Ramirez, Francisco                | Effective: 08/31/2017 – 06/30/2018 |
| Sarvas, Zachary                   | Effective: 08/30/2017 – 06/30/2018 |
| Schwartz jr., David               | Effective: 08/28/2017 – 06/30/2018 |
| Vazquez, Yelitza                  | Effective: 08/28/2017 – 06/30/2018 |
| Weed, David                       | Effective: 09/05/2017 – 06/30/2018 |

AUTHORIZATION FOR BOARD TRAVEL/CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

COMMUNITY COLLEGE LEAGUE OF CALIFORNIA –  
ANNUAL CONVENTION  
San Jose, California – November 15-18, 2017

1 Board Member  
(Phillip Yarbrough)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meetings**

Resolution No. 17-24

**Whereas**, California Education Code Section 72024(5d) provides that “a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes find that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board,” and

**Whereas**, on September 11, 2017, the Board of Trustees of the Rancho Santiago Community College District held a regular board meeting; and

**Whereas**, Trustee Phillip Yarbrough was not present at the board meeting; and

**Whereas**, the board has determined that Trustee Yarbrough’s absence was due to illness;

**NOW, THEREFORE, BE IT RESOLVED** that Trustee Yarbrough shall be paid at the regular rate of compensation for the board meeting on September 11, 2017.

Dated this 25<sup>th</sup> day of September 2017.

Ayes:  
Noes:  
Absent:  
Abstain:

---

Raúl Rodríguez, Ph.D.  
Secretary to the Board of Trustees