

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting)**  
**Monday, October 28, 2019**  
**Santa Ana College**  
**1530 W. 17<sup>th</sup> Street, Phillips Hall**  
**Santa Ana, California**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS** **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 14, 2019 **Action**

1.6 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Faculty by Board of Trustees

1.8 Presentation on Santa Ana College International Student Program

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Safety & Security Committee

## **3.0 INSTRUCTION**

\*3.1 Approval of Memorandum of Understanding (MOU) between NOVA Academy Early College High School and Rancho Santiago Community College District on behalf of Santa Ana College (SAC) Action

The administration recommends approval of the MOU between NOVA Academy Early College High School and RSCCD on behalf of SAC, as presented.

\*3.2 Approval of Amendment with eLumen Client Services Agreement Action

The administration recommends approval of the amendment with eLumen Client Services agreement as presented.

## **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

\*4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

\*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action

The administration recommends approval of budget increases, decreases and transfers from October 2, 2019, to October 15, 2019.

\*4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended September 30, 2019 Action

The administration recommends approval of the CCFS-311Q for the period ended September 30, 2019, as presented.

4.4 Quarterly Investment Report as of September 30, 2019 Information

The quarterly investment report as of September 30, 2019, is presented as information.

- 4.5 Adoption of Resolution No. 19-25 – Resolution Ordering an Election to Authorize the Issuance of General Obligation Bonds and Establishing Specifications of Election Order for March 3, 2020, Ballot Action  
The administration recommends adoption of Resolution No. 19-25 for a resolution ordering an election to authorize the issuance of general obligation bonds and establishing specifications of the election order for the March 3, 2020, ballot as presented.
- \*4.6 Ratification of Award of Bid #1378 for Access Control System – District Operations Center (DOC) Pilot at District Operations Center Action  
The administration recommends ratification of award of Bid #1378 for access control system for the DOC Pilot at the District Operations Center as presented.
- \*4.7 Approval of California Multiple Award Schedule (CMAS) Contract #4-14-72-0057B to KYA Services, LLC Action  
The administration recommends approval of the district’s participation in CMAS contract #4-14-72-0057B including any future renewals, extensions, and supplements awarded to KYA Services, LLC as presented.
- \*4.8 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period August 18, 2019, through September 21, 2019.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- California Early Childhood Mentor Program (SAC & SCC) \$ 1,150
  - Child Development Training Consortium (SAC) \$ 29,750
  - Cooperative Agencies Resources for Education (CARE) (SAC & SCC) \$ 152,817
  - Extended Opportunity Programs & Services (EOPS) (SAC & SCC) \$2,298,935
  - University of California, Irvine – Joint Graduate Student/ Faculty Internship Program (SAC) \$ 42,000
- \*5.2 Approval of Correction to Sub-Agreement between RSCCD and Carnegie Mellon University for California Education Learning Lab Grant Action  
The administration recommends approval of the correction to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

\*Item is included on the Consent Calendar, Item 1.6.

- \*5.3 Approval of First Amendments to Grant Sub-Agreements between RSCCD and Educational Results Partnership and WestEd for Integrated Technology for Data Science Tools Fiscal Agent Grant Action  
The administration recommends approval of the first amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- \*5.4 Approval of First Amendment to Professional Services Agreement with Full Capacity Marketing Incorporated for Sector Navigator for Retail/Hospitality/Tourism Grant Action  
The administration recommends approval of the first amendment to the professional services agreement with Full Capacity Marketing Incorporated and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.5 Adoption of Board Policies Action  
It is recommended that the board adopt the following policies:
  - Board Policy (BP) 4110 Honorary and Posthumous Degrees and Certificates
  - BP 5220 Shower Access for Homeless Students
- 5.6 First Reading of Board Policy Information  
The following policy is presented for a first reading as an information item.
  - BP 5500 Standards of Student Conduct
- 5.7 Board Member Comments Information

### **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources  
Employee Organizations: California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees

\*Item is included on the Consent Calendar, Item 1.6.

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources  
a. Chancellor Goals
4. Student Expulsion (pursuant to Education Code 72122)  
Student I.D. #2351170  
Student I.D. #2423611
5. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)  
Property: Centennial Education Center/Centennial Park  
2900 W. Edinger Avenue, Santa Ana, California  
Agency Negotiators: Marvin Martinez, Chancellor, Rancho Santiago Community College District  
Negotiating Parties: City of Santa Ana  
Under Negotiation: Price and Terms of Payment
6. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

### **Action**

- Approval of Revised Job Descriptions
- Approval of Appointments/Changes of Assignment
- Approval of Extensions of Interim Assignment
- Ratification of Resignations/Retirements
- Approval of 2019-2020 FARSCCD Salary Schedules
- Approval of 2020-2021 FARSCCD Salary Schedules
- Approval of 2021-2022 FARSCCD Salary Schedules
- Approval of Beyond Contract/Overload Stipends
- Approval of Leaves of Absence
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record

6.2 Classified Personnel Action

- Approval of New Appointments
- Ratification of Resignations/Retirements
- Approval of Changes in Position

6.2 Classified Personnel (cont.)

- Approval of Short Term Assignments
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by a board member.

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on November 18, 2019, at the District Office, 2323 N. Broadway, Room 107, Santa Ana, California.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)  
Santiago Canyon College (SCC)  
8045 E. Chapman Ave., Room H-106  
Orange, CA 92869**

**Board of Trustees  
(Regular meeting)**

**Monday, October 14, 2019**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:37 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, Ms. Nelida Mendoza, and Mr. Theodore Moreno.

Administrators present during the regular meeting were Ms. Tracie Green, Mr. Peter Hardash, Dr. John Hernandez, Mr. Marvin Martinez, Mr. Enrique Perez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Isabella Ramirez, niece of Claudia C. Alvarez, who also led the Pledge of Allegiance at the December 10, 2012, board of trustees meeting when Ms. Alvarez first took the Oath of Allegiance as a new RSCCD board member.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Ms. Alvarez and seconded by Mr. Labrado to remove Item 3.7 (Sponsorship Agreement with Bottling Group, LLC and Its Affiliates and/or Respective Subsidiaries Collectively Comprising Pepsi Beverages Company ["Pepsi"]) from the agenda. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

1.4 Public Comment

Ms. Rabii-Rakin spoke regarding Item 6.3 (Collective Bargaining Agreement between RSCCD and Faculty Association of Rancho Santiago Community College District[(FARSCCD)] agreement between the District and FARSCCD.

Ms. Maithe Munoz spoke regarding the SCC Model United Nations (MUN) team.

#### 1.4 Public Comment (cont.)

Ms. Rosalba Hernandez spoke regarding Project RISE, a program offered at SCC – Division of Continuing Education designed to empower and support formerly incarcerated individuals. Mr. Adam Gordello spoke of the benefits he received from taking part in Project RISE.

Mr. Joseph Alonzo spoke regarding SCC Undocumented Student Week of Action.

Ms. Denise Bailey spoke regarding Supplemental Instruction in Math & Sciences at SCC.

Ms. Amy Freese, Ms. Erika Gutierrez, and Ms. Kathy Hall spoke regarding students concentrating on the Chicanos learning community.

Mr. Martin Stringer spoke regarding the SCC Mathematics Success Center.

Mr. Aidan Kota spoke regarding the extension of campus library hours, support for a proposed bond, and a district-wide speech and debate team.

Ms. Daniela Nava spoke on encouraging students to be active in student clubs on campus.

Mr. Tristan Tjan read a letter from SCC Students that welcomed board members to the SCC campus.

Mr. Omar Cortes spoke regarding the college having a study abroad program.

Mr. Larry Cohn spoke regarding support for a proposed bond.

Mr. Jovannys Mejia spoke regarding the SCC Hawks Nest food pantry.

Mr. Ralph Castellanos spoke regarding the Speech and Debate team at SCC.

#### 1.5 Approval of Minutes

It was moved by Ms. Alvarez and seconded by Mr. Labrado to approve the minutes of the regular meeting held September 23, 2019. Mr. Hernandez asked that the minutes be corrected to remove Ms. Mendoza's name from the vote that took place during closed session since Ms. Mendoza was not present at the board meeting. The motion to approve the minutes with the abovementioned correction carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

## 1.6 Approval of Consent Calendar

It was moved by Ms. Alvarez and seconded by Mr. Labrado to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.7 (Sponsorship Agreement with Bottling Group, LLC and Its Affiliates and/or Respective Subsidiaries Collectively Comprising Pepsi Beverages Company [“Pepsi”]) which was removed from the agenda during Item 1.3 (Additions or Corrections to Agenda). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno’s advisory vote was aye.

### 3.1 Approval of Educational Affiliation Agreement Renewal with Alliance of Abilities, dba Harbor House, and Integrity House

The board approved the educational affiliation agreement renewal with Alliance of Abilities, dba Harbor House, and Integrity House located in Santa Ana, California, as presented.

### 3.2 Approval of Student Clinical Experience Agreement with Children’s Hospital Los Angeles (CHLA) and CHLA Teaching Clinics, LLC

The board approved the student clinical experience agreement with CHLA and CHLA Teaching Clinics LLC located in Los Angeles, California, as presented.

### 3.3 Approval of Rancho Santiago Community College District Educational Services Agreement with City of Carlsbad Fire and Police Departments

The board approved the RSCCD educational services agreement with the City of Carlsbad Fire and Police Departments located in Carlsbad, California, as presented.

### 3.4 Approval of Service Agreement with Fusion Sport Inc.

The board approved the service agreement with Fusion Sport Inc. located in Boulder, Colorado, as presented.

### 3.5 Approval of Agreement for Vocational Use of Salvage Parts with Hyundai Motor America

The board approved the agreement for vocational use of salvage parts with Hyundai Motor America located in Fountain Valley, California, as presented.

### 3.6 Approval of Rancho Santiago Community College District Professional Services Agreement with Cambridge West Partnership, LLC

The board approved the RSCCD professional services agreement with Cambridge West Partnership, LLC located in Tustin, California, as presented.

1.6 Approval of Consent Calendar (cont.)

3.8 Approval of Nuventive Master Software and Professional Services Agreement with Nuventive, LLC

The board approved the Nuventive master software and professional services agreement with Nuventive, LLC located in Pittsburg, Pennsylvania, as presented.

3.9 Approval of Agreement with Educational Testing Services to Create State Approved High School Equivalency Examination Test Center

The board approved the agreement with Educational Testing Services to create a state approved high school equivalency examination test center.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from September 11, 2019, to October 1, 2019.

4.3 Approval of Amendment to Agreement with Marx Okubo Associates, Inc. for District-wide Access Compliance Consulting Services for Various Sites

The board approved the amendment to the agreement with Marx Okubo Associates, Inc. for district-wide access compliance consulting services for various sites as presented.

4.4 Approval of Change Order #1 for Kazoni, Inc. dba Kazoni Constructipn for Bid #1372 for Child Development Center (CDC) Improvements Phase 3 at Santa Ana College (SAC)

The board approved change order #1 for Kazoni, Inc. dba Kazoni Construction for Bid #1372 for CDC improvements Phase 3 at SAC as presented.

4.5 Acceptance of Completion of Bid #1372 for Child Development Center Improvements Phase 3 at Santa Ana College and Approval of Recording a Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.6 Approval of Additional Ad Hoc Consulting Services with Tyler Technologies

The board approved the additional ad hoc consulting services with Tyler Technologies as presented.

4.7 Approval of California Multiple Award Schedule (CMAS) Contract 3-16-36-0052B to Konica Minolta Business Solutions U.S.A., Inc.

The board approved the district's use of the CMAS 3-16-36-0052B including any future renewals, extensions, supplements and modifications offered by Konica Minolta Business Solutions as the vendor as presented.

1.6 Approval of Consent Calendar (cont.)

4.8 Approval of CMAS Contract 4-13-56-0055A to Mohawk Resources, Ltd.

The board approved the district's use of CMAS Contract #4-13-56-0055A, including any future renewals, extensions, supplements and modifications offered by Mohawk Resources Ltd. as the vendor as presented.

4.9 Approval of Vendor Name Change

The board approved the name change request from Gotcha Media Holdings, Inc. to Rivet Campus Media as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

-California Adult Education Program (SAC & SCC)	\$3,160,444
-Workforce Innovation and Opportunity Act, Title II - Adult Education and Family Literacy Act (SAC & SCC)	\$2,752,190

5.2 Approval of Sub-Agreement between RSCCD and Cerritos Community College District/Cerritos College for Fiscal Agent for Key Talent Administration and Sector Strategy Fiscal Agent Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Grant Sub-Agreement between RSCCD and Bardic Systems Incorporated for Integrated Technology – Data Services Program Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Sub-Agreement between RSCCD and Mt. San Antonio Community College District for Technical Assistance Providers for Contract Education funded by Fiscal Agent Key Talent Administration and Sector Strategy Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of Correction to Sub-Agreement between RSCCD and The Regents of University of California for California Education Learning Lab Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 Approval of Consent Calendar (cont.)

5.6 Adoption of Resolution No. 19-23 for Emergency Closure at Santa Ana College

The board adopted Resolution No. 19-23 certifying that the SAC Early Childhood Education Center was closed on September 16, 2019, due to a mandatory emergency closure of the college campus.

1.7 Recognition of Faculty by Board of Trustees

The board recognized (posthumously) Mr. Joe Geissler, Professor of Library and Information, for being selected as the 2019 Santiago Canyon College Distinguished Faculty Member. Ms. Lana Wong, SCC Librarian, accepted the certificate on behalf of Mr. Geissler.

1.8 Presentation on Santiago Canyon College International Student Program

Mr. Syed Rizvi, Vice President of Student Services, SCC, provided a presentation on the international student program at Santiago Canyon College. Board members received clarification on data related to the presentation from Mr. Rizvi.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board, which included addressing a written public comment by Ms. Shannon Primer requesting the district ban glyphosate spraying on its college campuses. In response, Mr. Martinez indicated that the district is using non-toxic sprays.

Ms. Alvarez left the meeting during the Chancellor's report.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College  
Dr. Linda Rose, President, Santa Ana College

Dr. Hernandez' report included a presentation by Mr. Jeffrey Diaz who participated in a summer research program at California State University, Fullerton. Mr. Diaz is a recipient of Project RAISE assistance. (Note: Project RAISE focuses on increasing the number of Hispanic and low-income transfer students who complete bachelor's degrees in STEM [Science, Technology, Engineering, and Mathematics] and enter careers in those fields.)

2.2 Reports from College Presidents (cont.)

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Mr. Moreno provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Mariano Cuellar, Student President, Santa Ana College  
Mr. Jio Gallardy, Student President, Santiago Canyon College

2.5 Report from Classified Representative

Mr. Ivan Zambrano, Financial Aid Analyst, SCC, provided a report to the board on behalf of the classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College  
Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hanna provided a report on the October 14, 2019, Board Policy Committee meeting.

Mr. Hernandez provided a report on the October 10, 2019, Orange County Community Colleges Legislative Task Force meeting.

Since Ms. Alvarez left the meeting early, Mr. Yarbrough indicated she will provide a report on the October 2, 2019, Board Safety & Security Committee meeting at the October 28, 2019, board meeting.

**3.0 INSTRUCTION**

Items 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.8, and 3.9 were approved as part of Item 1.6 (Consent Calendar). Item 3.7 (Sponsorship Agreement with Bottling Group, LLC and Its Affiliates and/or Respective Subsidiaries Collectively Comprising Pepsi Beverages Company ["Pepsi"]) was removed from the agenda during Item. 1.3 (Additions or Corrections to the Agenda).

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

All items were approved as part of Item 1.6 (Consent Calendar).

#### **5.0 GENERAL**

Items 5.1 through 5.6 were approved as part of Item 1.6 (Consent Calendar).

##### **5.7 Review of Santa Ana College and Santiago Canyon College Updated Priorities for Proposed Bond**

The board reviewed the SAC and SCC updated priorities for a proposed bond and received clarification on items on the list from staff.

##### **5.8 First Reading of Board Policies**

The following board policies (BP) were presented for a first reading as an information item:

- BP 4110 Honorary and Posthumous Degrees and Certificates
- BP 5220 Shower Access for Homeless Students (NEW)

##### **5.9 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients and Self-Evaluation Timeline**

It was moved by Mr. Hanna and seconded by Mr. Hernandez to adopt the self-evaluation survey instrument, the list of designated individuals who will receive the survey and the self-evaluation timeline as presented. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

##### **5.10 Board Member Comments**

Board members thanked Dr. Hernandez and SCC staff for hosting the board meeting, and students, faculty and staff for attending the board meeting.

Board members thanked SCC ASG leaders for hosting a reception (held at the entrance to the art gallery) prior to the board meeting and Ms. Barrios expressed appreciation for the exhibit in the art gallery.

Ms. Mendoza commended Dr. Hernandez and Mr. Rizvi on the International Student Program and its efforts to increase the international student population at SCC. In addition, Ms. Mendoza commended Mr. Diaz' success and involvement with Project RAISE, and Mr. Gordello's success and involvement with Project RISE.

Mr. Moreno reported on student events and thanked Dr. Hernandez, Dr. Rose, and Dr. James Kennedy for their service to students. He also thanked Mr. Hernandez for his participation in student events.

#### 5.10 Board Member Comments (cont.)

Ms. Mendoza reported that she attended the National Association of Latino Elected and Appointed Officials (NALEO) National Policy Institute on Higher Education Governance held on September 27-28, 2019, in Chicago, Illinois. She indicated the purpose of the conference was to bring student diversity to college campuses.

Mr. Hernandez reported he attended the play “The Crucible” at SAC Phillips Hall Theatre on October 11, 2019, and the Athletic Hall of Fame ceremony at SAC on October 13, 2019.

Mr. Yarbrough asked that the answers to his questions on Item 4.3 (Amendment to Agreement with Marx Okubo Associates, Inc. for District-wide Access Compliance Consulting Services for Various Sites) be attached to the minutes.

As a member of the Association of Community College Trustees (ACCT) Public Policy and Advocacy Committee, Mr. Yarbrough reported he plans to attend a committee meeting and the ACCT Leadership Congress in San Francisco on October 16-19, 2019.

#### **RECESS TO CLOSED SESSION**

The board convened into closed session at 7:55 p.m. to consider the following items

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources

  - a. Chancellor Contract
  - b. Chancellor Goals
4. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Property: Centennial Education Center/Centennial Park  
2900 W. Edinger Avenue, Santa Ana, California

Agency Negotiators: Marvin Martinez, Chancellor, Rancho Santiago Community College District  
Negotiating Parties: City of Santa Ana  
Under Negotiation: Price and Terms of Payment

5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. Moreno left the meeting at this time.

**RECONVENE**

The board reconvened at 8:42 p.m.

**Closed Session Report**

Mr. Hernandez reported during closed session the board discussed public employment, labor negotiations, the chancellor's contract and goals, public employee discipline/dismissal/release, and real property negotiations; and the board took no reportable action.

**Public Comment**

There were no public comments.

**6.0 HUMAN RESOURCES**

6.1 **Management/Academic Personnel**

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Extensions of Interim/Short-term Assignment
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Final Salary Placements
- Approve Adjusted Final Salary Placements
- Approve Beyond Contract/Overload Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Intern Services

6.2 **Classified Personnel**

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve New Appointments
- Approve Professional Growth Increments

6.2 Classified Personnel (cont.)

- Approve Out of Class Assignments
- Approve Changes in Position/Location
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Short Term Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Faculty Association of Rancho Santiago Community College District

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve the collective bargaining agreement between RSCCD and FARSCCD for the period of July 1, 2019, through June 30, 2022. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.4 Authorization for Board Travel/Conferences

It was moved by Mr. Labrado and seconded by Mr. Hernandez to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.5 Adoption of Resolution No. 19-24 authorizing payment to Trustee Absent from Board Meetings

It was moved by Mr. Hernandez and seconded by Mr. Labrado to adopt Resolution No. 19-24 which authorizes payment to Nelida Mendoza for her absence from the September 23, 2019, board meeting due to illness. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough; and a vote of abstention by Ms. Mendoza.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on October 28, 2019, at Santa Ana College, 1530 W. 17<sup>th</sup> Street, Phillips Hall, Santa Ana, California.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 8:44 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

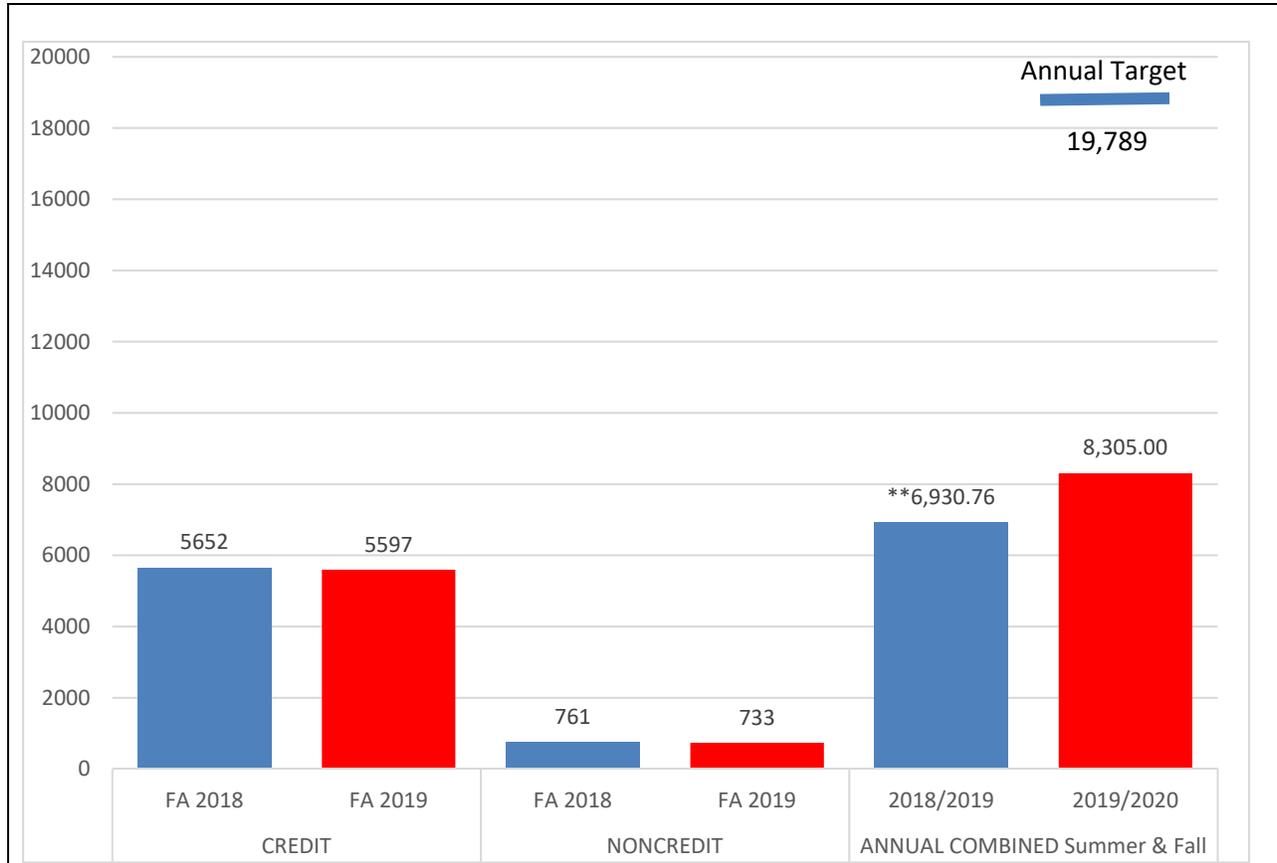
Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: October 28, 2019



## SAC 2019/2020 Fall Enrollment Report

\*Date: 10/10/19



### FTES Target

Terms	2019/2020	DIFF	PCT
Credit FA Target	6860.00		
Credit FA Projection	6792.00	-68.00	-1%
Noncredit FA Target	1683.00		
Noncredit FA Projection	1683.00	0.00	0%
Annual Target	19789.00		
Annual Projection	19789.00	0.00	0%

### NOTES:

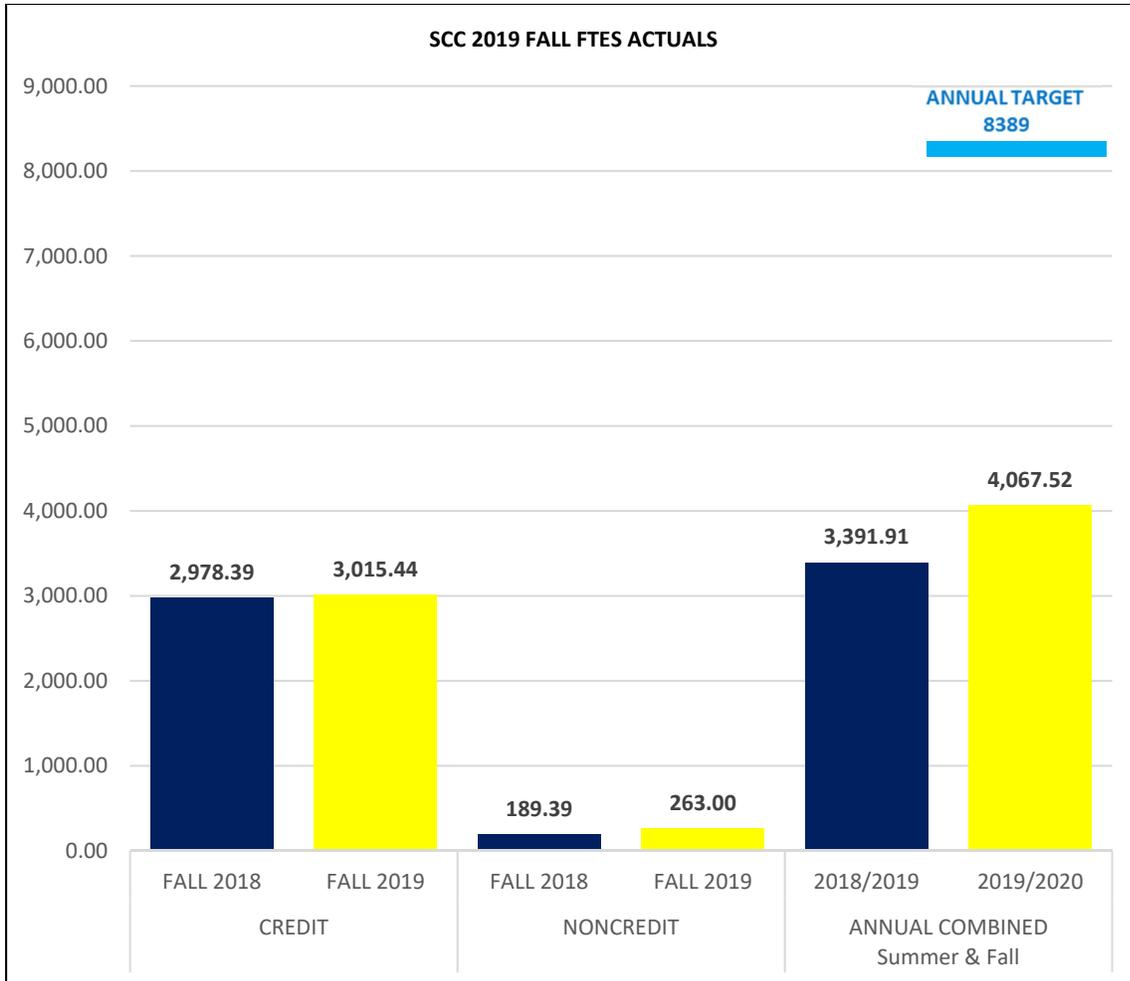
\* This report represents a "moment in time" comparison between like terms.

\*\*Accounts for summer shift of 942.34 FTES shifted from 2018/19 to 2017/18 which decreased summer 2018

FTES as well as the 2018/2019 Annual Combined Total.



**SCC 2019/2020 ENROLLMENT REPORT  
10/11/2019**



**FTES TARGETS**

TERMS	2019/2020	DIFF	PCT
Credit Fall Target	3015		
Credit Fall Projection	3015	0	0.0%
Noncredit Fall Target	420		
Noncredit Fall Projection	420	0	0.0%
Annual Target	8389		
Annual Projection	8389	0	0.0%

**NOTES:**

\*Accounts for summer shift of 450.66 FTES shifted from 2018/19 to 2017/18 which decreased summer 2018 FTES as well as the 2018/2019 Annual Combined Total.

**SOURCE:**

Executive Dashboard Report

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
*Office of the Vice Chancellor - Business Operations/Fiscal Services*

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2323 N. Broadway  
Santa Ana, CA 92706  
(714) 480-7340 – Office  
(714) 796-3935 – Fax

**Date:** October 14, 2019  
**To:** Marvin Martinez, Chancellor  
**From:** Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services  
Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support  
**Subject:** Responses to Board Requests

*From Trustee Yarbrough*

**4.3 Approval of Amendment to Agreement with Marx Okubo Associates, Inc. for District-wide Access Compliance Consulting Services for Various Sites**

*Phil Yarbrough asked are you asking us to spend \$1,652,800 to extend this contract two years?*

- The amendment is seeking to increase Year 4 (of the current 5 year agreement) by \$1,002,800. The option to renew in Year 5 of \$650,000 is based on a term that ends May 31, 2021 (the agreement start date is May 31, 2016). This is a Not-to-Exceed contract so unused funds revert back to the District. Marx Okubo Associates are project managers with specialized training in compliance with the Americans with Disabilities Act (ADA). In particular they provide the District CASp (Certified Access Specialist) project managers that reside within the district and assist in various projects. This CASp certification is a specific classification of knowledge and training related to the rules and regulations required to meet current ADA law. This group specifically assists the District with resolving ADA deficiency issues associated with the Blaser lawsuit and the ADA Transition Plan. Under the Blaser settlement, at SCC, there are a total of 659 deficiency items and under the district's new ADA Transition Plan 10,276 deficiency items districtwide. Both items have aggressive timeframes associated with addressing and resolving the deficiencies. To date 335 of 418 identified exterior deficiencies and 187 of 241 interior items noted in the Blaser settlement have been completed. Under the terms of the court settlement, Blaser deficiencies must be resolved by 2025. The RSCCD ADA Transition Plan, completed in December of 2018, has a timeframe spanning 10 years to address deficiencies. Additionally Marx Okubo Associates provide assistance across a range of other – non-Blaser or ADA Transition Plan – campus and district facilities repairs, modifications and modernization projects to ensure compliance with ADA law.

*Phil Yarbrough asked also, I need to know when the OEC demolition begins.*

- The OEC demolition project began September 30, 2019 (date of the Notice to Proceed to Contractor). Prior to physical demolition, the OEC was available for on-site training to any fire authorities between **8:00 am to 4:00 pm from September 23 and September 27**. It is estimated that at least 28 municipalities participated. Specifically the Cities of Newport Beach, Orange and Anaheim as well as the Orange County Fire Authority (OFCA). OFCA provides fire services for 24 municipalities and the County of Orange Unincorporated areas. We anticipate the demolition of the physical building to occur by the end of November or early December.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**Santa Ana College – Student Services**

To:	Board of Trustees	Date: October 28, 2019
Re:	Approval of Memorandum of Understanding between NOVA Academy Early College High School and Rancho Santiago Community College District on behalf of Santa Ana College	
Action:	Request for Approval	

**BACKGROUND**

Santa Ana College (SAC) proposes to enter into an agreement with NOVA Academy Early College High School (NOVA Academy) to provide early college access to students seeking to enroll in community college course work as special part time community college students at SAC. NOVA Academy has provided a rigorous learning environment, giving students the unique opportunity to earn college credits while completing high school. Santa Ana College would like to help make this vision possible to give full time high school students an early start on their college education. This agreement would help students thrive and succeed in college as part of the Guided Pathways process on their path to completion.

**ANALYSIS**

Santa Ana College will work collaboratively with NOVA Academy to establish an early college high school opportunity, serving 9<sup>th</sup>-12th grade, to provide dual enrollment courses for high school students in pursuit of a Certificate or Associate degree. The Parties will prepare high school students for successful careers and an educational future by creating structural educational experiences that allows students to successfully achieve their academic goals.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the Memorandum of Understanding Agreement between NOVA Academy Early College High School and Rancho Santiago Community College District on behalf of Santa Ana College, as presented.

Fiscal Impact:	None	Board Date: October 28, 2019
Prepared by:	Vaniethia Hubbard, Ed.D., Vice President of Student Services	
Submitted by:	Linda D. Rose, Ed.D., President, Santa Ana College	
Recommended by:	Marvin Martinez, Chancellor, RSCCD	

## MEMORANDUM OF UNDERSTANDING

**THIS AGREEMENT** is made and entered into this 28th day of October, 2019, by and between the **NOVA ACADEMY EARLY COLLEGE HIGH SCHOOL** located at 500 W Santa Ana Blvd, Santa Ana, CA 92701, hereinafter referred to as "**NOVA ACADEMY**," and the Rancho Santiago Community College District (RSCCD), on behalf of **SANTA ANA COLLEGE**, located at 1530 W 17th St, Santa Ana, CA 92706, hereinafter referred to as "**SAC**." They may also be referred to as "Party" or "Parties."

### **RECITALS:**

**WHEREAS**, NOVA ACADEMY is a public charter high school and operating under public California Charter School Law, in the county of Orange, California; and

**WHEREAS**, SAC is a community college operating under Education Code section 70900 et seq., in the county of Orange County, California; and

**WHEREAS**, NOVA ACADEMY and SAC desire to provide early college access to students seeking to enroll in community college course work as special admit community college students; and

**NOW, THEREFORE**, NOVA ACADEMY and SAC mutually agree as follows:

1. Agreement Binding. This Agreement shall be binding upon signing Parties and their respective heirs, executors, administrators, successors, and assigns.
2. Choice of Law. This Agreement shall be governed by and construed under California law. The laws of California shall prevail to the extent that there is any conflict between this agreement and any California law.
3. Program. NOVA ACADEMY will operate an early college high school (hereinafter "ECHS") pursuant to Education Code sections 11300, 11301, and 76001 in collaboration with Santa Ana College (hereinafter "SAC"). ECHS courses will be taught on-campus at SAC by SAC staff. NOVA ACADEMY personnel will be responsible for the transportation of its students to and from the SAC campus. The physical location of NOVA ACADEMY is off-site.
4. Cooperation. The Parties hereby agree to cooperate in coordinating programs and activities in order to facilitate and promote NOVA ACADEMY's and SAC's operation of the ECHS.
5. ECHS Commencement. The ECHS shall commence on October 29, 2019.
6. Students.
  - 6.1. Students enrolled in the ECHS shall be considered full-time high school students of NOVA ACADEMY and, to the extent that they enroll in community college course work, as special admit community college students of SAC. ECHS students are required to complete the Career Advanced Placement (CAP) form and may take a maximum of 11 units of college course work per semester per Education Code section 76001(d). ECHS students may not enroll in Honors classes unless they met the Honors entrance requirements and obtain prior approval from the high school administrator and the SAC administrator.
  - 6.2. Student enrollment in the ECHS shall be subject to all relevant statutes and regulations of the state of California including, but not limited to, the provisions of the Education Code 66025.8 and 66025.9; and Title 5 sections 58106 and 58108, which governs secondary students. As special admit students of the college, ECHS students shall be assigned enrollment priority, in general, pursuant to Rancho Santiago Community College District BP 5055 and AR 5055.
  - 6.3. Students enrolled in the ECHS are exposed to an adult teaching and learning environment and may be exposed to course work at the college level that includes adult content. Consideration for the age and maturity of ECHS students will not be recognized by faculty or staff regarding college course content.
  - 6.4. ECHS classes may be classified as "dual enrollment" courses by NOVA and reported to the state accordingly if the ECHS class meets the subject matter and content standards for state-mandated A-G course requirements. Per SB 379, 9th and 10th-grade students enrolled in the ECHS shall take at least 80% of the annual high school instructional time in a fiscal year at the charter school site if participating in dual enrollment. ECHS students enrolled in grades 11 or 12 who are also dually enrolled at SAC or another college must attend the charter school for a minimum of 50% of the minimum number of minutes of instruction the charter school is required to offer in a fiscal year.

- 6.5. All students shall be identified by the ECHS prior to enrollment in college coursework at SAC. The ECHS counselors, teachers, and administrators participate in the identification, screening, and support of the ECHS students enrolled in college courses each semester.
- 6.6. Each student and his or her parents or legal guardian shall sign a Dual Enrollment (ECHS) Student/Parent Agreement within the NOVA ACADEMY Student Handbook (Handbook) acknowledging their receipt of the Handbook and acceptance of the rules, standards, procedures, responsibilities, and expectations set forth by NOVA ACADEMY ECHS and SAC in the current year's Handbook before the student is enrolled in college coursework at SAC.
- 6.7. New students enrolling in the ECHS shall participate in a summer orientation program providing information regarding policies, procedures, regulations, and expectations prior to enrollment in ECHS programming. This program will be the responsibility of NOVA ACADEMY.
- 6.8. Student discipline regarding matters directly related to ECHS students shall be primarily the responsibility of the NOVA ACADEMY. If a student violates the rules, regulations, or any provision of the current year's Handbook, the student will be subject to disciplinary action. In the event an ECHS student violates any of the SAC rules, regulations, or provisions of the Education Code 66300 and 66301 governing student behavior and discipline, including suspension and expulsion, then SAC shall have the right to assume the responsibility of student discipline (RSCCD BP 5500).
- 6.9. RSCCD has a reputation for maintaining safe campuses, where staff, students and faculty can work and study without fear for their personal safety or property. The Federal Student Right-to-Know, Crime Awareness and Campus Security requires colleges and universities to publish and distribute a report concerning campus crime statistics and security policies. ECHS students can access the Annual Report for Rancho Santiago Community College District via <https://www.rsccd.edu/Departments/Security-and-Public-Safety/Pages/crime-statistics.aspx>. SAC campus is accessible to individuals with varied backgrounds as they pursue their goals within higher education. Public information regarding sex offenders in California may be obtained by viewing the Megan's Law website. NOVA will include the crime awareness message in their Dual Enrollment Student/Parent Handbook.

## 7. Personnel.

- 7.1. When on the Santa Ana College campus, NOVA ACADEMY personnel shall be required to adhere to SAC's rules and regulations as well as the rules and regulations of NOVA ACADEMY. NOVA ACADEMY will be responsible in the selection of high school administrator, teachers, counselors, and appropriate clerical staff, all of whom shall be employees of or contractors to NOVA ACADEMY. Staffing formula will be the responsibility of NOVA ACADEMY.
- 7.2. Administrator: The NOVA ACADEMY administrator will fulfill the job description for NOVA ACADEMY principal, including recruitment of new students, monitoring student progress towards high school graduation, and meeting SAC's special admit, dual high school enrollment regulations and requirements. Further, the administrator will meet regularly with the assigned SAC administrator, will work cooperatively with SAC staff, and will follow SAC rules and regulations.
- 7.3. A SAC designated coordinator will work with NOVA lead staff to facilitate enrollment of students and will work with SAC Admissions & Records office to ensure correct student records are maintained. ECHS courses will be governed by the policies and regulations of RSCCD/SAC. These policies, regulations and standards apply to students, faculty, staff, instructional procedures, academic standards, course offerings, course outlines of record, whether courses are offered at the college campus, at off-campus sites, including distance learning and internet, or at secondary schools.
- 7.4. Counselor: The NOVA ACADEMY counselor will fulfill the job description for NOVA ACADEMY counselor, including recruitment of new students, ensuring appropriate college class selection to meet SAC transfer requirements, meeting with parents and students on a regular basis; guiding students in college class selection to meet the NOVA ACADEMY graduation requirements, and satisfying SAC's special admit concurrent, high school enrollment regulations and requirements. Further, the counselor will work with SAC staff and follow SAC rules and regulations.
- 7.5. In collaboration with NOVA ACADEMY, the SAC counseling and academic affairs departments, SAC will support NOVA ACADEMY in recommending appropriate college class selection to meet SAC transfer requirements, meeting students as requested, guiding students in college class selection to meet the SAC graduation requirements, and satisfying SAC's special admit concurrent high school enrollment regulations and requirements. SAC will work with NOVA ACADEMY to provide a Recommended Pattern of General Education to ECHS students accommodating the credit enrollment and attendance restrictions of participating NOVA students

Matters of student discipline will be handled cooperatively between the appropriate RSCCD/SAC and NOVA Academy personnel. Student withdrawal dates/policies will be consistent with existing SAC adopted policies and calendars. Academic advising of NOVA ACADEMY students enrolled in SAC courses will be the joint responsibility of SAC and NOVA ACADEMY. Dual enrollment courses completed by NOVA ACADEMY students will be identified on both the college and high school transcripts in the standard format and will not be identified as dual enrollment.

- 7.6. NOVA ACADEMY and SAC share responsibility for evaluating the ECHS annually in order to make adjustments as necessary to ensure the viability of the ECHS. An annual meeting by NOVA ACADEMY and SAC administration will be conducted annually during the spring semester preceding each new fiscal year. The majority of college-level courses will be taught and offered at SAC. NOVA ACADEMY will offer secondary education program courses at its site, with the potential offering of college courses on the NOVA ACADEMY campus in the event of a subsequently initiated CCAP agreement.

8. Santa Ana College shall be responsible for the following:

- 8.1. Assign an administrator or designated coordinator to administer the college portion of the ECHS program and to act as a liaison with ECHS Administrator.
- 8.2. Utilize existing college personnel to provide routine services and access equivalent to that provided to all students.
- 8.3. Provide guidance and direction related to the college registration process for ECHS students.
- 8.4. Maintain cordial and professional relationships with high school personnel.
- 8.5. Collaborate with NOVA ACADEMY administrators to provide ECHS student data to NOVA ACADEMY via a mutually agreed upon Data Use Agreement (DUA) once developed. SAC and NOVA Academy will work cooperatively to address inquiries and data request relevant to ECHS programming, as permissible within the guidelines of the Family Educational Rights and Privacy Act of 1974 (FERPA).

9. NOVA ACADEMY shall be responsible for the following:

- 9.1. Obtain all required high school registration and immunization forms, as well as inter-district releases for approval of student enrollment.
- 9.2. Ensure that all paperwork required for enrolling ECHS students in college courses is submitted to the SAC administrator for approval and ensure that all required paperwork is submitted to the SAC Admissions Office.
- 9.3. Orient parents or guardians of all ECHS students regarding the requirements to enroll and succeed in college at SAC.
- 9.4. Work cooperatively with SAC administrator to address inquiries and requests regarding NOVA ACADEMY student records and data relevant to ECHS programming, as permissible within the guidelines of the Family Educational Rights and Privacy Act of 1974 (FERPA).
- 9.5. Provide transportation to NOVA ACADEMY students to and from SAC during the NOVA ACADEMY day.
- 9.6. Cooperate with SAC administrator in preparing reports regarding the ECHS, when requested by SAC. Maintain cordial and professional relationships with community college personnel.
- 9.7. Extend an invitation through the SAC administrator to all faculty to participate in the student enrollment and curriculum development process to maximize the involvement of the college faculty in this process.
- 9.8. Provide counseling to ensure that high school students are aware of the proper combination of high school and college courses which should be selected to enable the students to receive a high school diploma.
- 9.9. Provide guidance to students in college course selection that will enable them to make progress toward a transfer degree.

- 9.10. Limit students to a prescribed range of one to eleven units per semester of college coursework per Education Code section 76001(d) and abide by SAC registration policies for ECHS students, in accordance to the provisions of the Education Code 66025.8 and 66025.9; and Title 5 sections 58106 and 58108.
  - 9.11. Re-evaluate student progress and confirm adequate college and high school performance for enrollment eligibility in early college courses each semester, prior to their participation in subsequent ECHS programming.
  - 9.12. Order and administer all state and NOVA ACADEMY ECHS required exams and notify parents of results in a timely manner, and put forward remediation plans, when necessary, to address students' academic needs.
  - 9.13. NOVA ACADEMY shall be the sole entity responsible for providing students with a Free and Appropriate Public Education (FAPE) under the Individuals with Disabilities Education Act (IDEA). NOVA ACADEMY will fund any monetary individually student-based accommodation needed for student access to SAC courses (e.g., personal care attendant or assistive technology device) in accordance to Section 504 or ADA. Only students who are dually enrolled through the ECHS and SAC agreement may attend college classes. ECHS students requiring disability-related accommodations will follow college procedures for having them authorized by SAC DSPS. SAC DSPS will collaborate with NOVA ACADEMY to ensure accommodations for ECHS students are properly implemented.
10. SAC (Santa Ana College) and NOVA ACADEMY shall jointly be responsible for the following:
    - 10.1. Share responsibility for evaluating ECHS programming in order to make adjustments as necessary to ensure the viability of the ECHS.
  11. ECHS Funding. NOVA ACADEMY and SAC shall not share any funding or revenue based upon student attendance at ECHS. NOVA ACADEMY shall receive state average daily attendance funding as an alternative school based upon a SB 379 minimum instructional day. SAC shall receive all apportionment for the community college classes attended by students outside their SB 379 instructional minute requirement.
  12. Fees, Tuition, and Expenses. On behalf of enrolled ECHS students, NOVA ACADEMY will be responsible for paying the mandatory health fee, part-time student transportation fee, and course-specific materials fee for NOVA ACADEMY students taking classes at SAC. ECHS students enrolled at SAC are responsible for the additional required fees, including but not limited to, enrollment/tuition fees (if the student enrolls in 12 units or more), parking permit (if applicable), student life & leadership fees, and representation fee. ECHS students will have access to SAC services such as library, academic support services, student I.D. cards, etc.
  13. Insurance. Both parties shall insure or self-insure its activities in connection with this Agreement and obtain, keep in force and maintain during the term hereof insurance or self-insurance insuring against the peril of bodily injury, personal injury, property damage and including a contractual liability endorsement with a limit of liability at least one million dollars (\$1,000,000) per occurrence and three million (\$3,000,000) in the aggregate; California Workers' Compensation Insurance on their employees performing any services under this Agreement. Certificates of insurance, or other satisfactory documentation, evidencing that the insurance coverage specified herein is in full force and effect throughout the term of this Agreement shall be provided to the other party prior to the commencement of operations.
  14. Emergency Preparedness: SAC will inform NOVA of campus emergency procedures. NOVA will include the emergency procedures in their Dual Enrollment Student/Parent Handbook. In addition, parents of NOVA ACADEMY ECHS students will complete and submit a signed Consent for Treatment of a Minor form and provide to the Admissions Office along with the required CAP form.
  15. Notice. Any notice required or permitted under this agreement shall be deemed given when actually delivered or when deposited in the mail addressed as follows:

To NOVA Academy: Renée Lancaster, Chief Executive Officer  
 NOVA Academy Early College High School  
 500 W Santa Ana Blvd  
 Santa Ana, CA 92701

To SAC: Dr. Linda D. Rose, Ed.D., President  
 Santa Ana College  
 1530 W 17th St  
 Santa Ana, CA 92701

15. Term of Agreement:
- 15.1. The term of this agreement shall be for a period of four (4) years with a one (1) year option to renew and then shall be in effect through September 30, 2024. The option to extend this partnership annually requires the agreement of both parties. Either party may terminate this agreement **at anytime** by providing ninety (90) days advance written notice hereof to the other party.
- 15.2. In the event that SAC provides notice of cancellation to the NOVA ACADEMY prior to the end of the five-year period, in order to allow all SAC enrolled ECHS students the opportunity to graduate, ECHS students will be allowed to complete coursework for the current term enrolled.
16. Arbitration. If the parties are unable to resolve any dispute of difference between the Parties within fourteen (14) days, or a longer period if both Parties agree in writing, the dispute or difference shall only be decided through binding arbitration in accordance with the current rules of the American Arbitration Association at the time of the dispute. No arbitration may include any person or Party other than NOVA ACADEMY, SAC, and any other person who is substantially involved in a common question of law or fact and whose presence is required to accord complete relief in the arbitration. The arbitrator's or arbitrators' award shall be final and judgment may be entered upon it in accordance with the applicable law in any court which has jurisdiction. A Party demanding arbitration shall file a demand notice with other Party and the American Arbitration Association within reasonable time. No Party may demand arbitration after the date that legal or equitable proceedings of such claim or dispute would be barred by the applicable statute of limitations.
17. Assignment. Neither Party shall sell, assign, or sublease its rights under this agreement without the prior written consent of the other Party. Consent in one instance shall not prevent this provision from applying to a subsequent instance.
18. Mutual Indemnification. Each Party agrees to hold harmless, defend and indemnify the other Party against all actions, claims or demands arising out of acts or omissions on the part of the indemnifying Party, except to the extent that such actions, claims or demands are the result of the acts or omissions of the other (non-indemnifying) Party.
19. Entire Agreement. This Agreement is fully integrated. NOVA ACADEMY and SAC intend this Agreement to be the final expression of their understanding with respect to the subject matter and as a complete and exclusive statement of the terms and conditions. This Agreement shall supersede all oral or written, prior and contemporaneous agreements and understandings in connection with this Agreement.
20. Waiver and Severability Clause. One or more waivers of any term condition or covenant by either party shall not be construed as a waiver of any other term, condition or covenant. If any provision of this Agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Agreement shall be severable and remain in effect.

**IN WITNESS WHEREOF, this agreement for affiliation and use of facilities is executed in duplicate as set forth below by the duly authorized representative of NOVA ACADEMY and SAC as of the date herein above written.**

IN WITNESS WHEREOF, the parties have executed this Agreement, in the County of Orange, State of California.

Signature:

\_\_\_\_\_  
Peter J. Hardash Vice Chancellor                      Date  
Vice Chancellor  
Business Operations/Fiscal Services

Name of Organization:

**Rancho Santiago Community College  
District on behalf of Santa Ana College**

Address:

1530 W 17th St  
Santa Ana, CA 92706

Signature:

\_\_\_\_\_  
Renée Lancaster    Date  
Chief Executive Officer

Name of Organization:

**NOVA Academy Early College High School**

Address:

500 W Santa Ana Blvd  
Santa Ana, CA, 92701

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

Santiago Canyon College  
Academic Affairs

To:	Board of Trustees	Date: October 28, 2019
Re:	Approval of the Amendment with eLumen Client Services Agreement	
Action:	Request for Approval	

**BACKGROUND**

Program evaluation and planning efforts with Rancho Santiago Community College District on behalf of Santiago Canyon College are conducted through the eLumen platform. A host of data are provided by the Office of Institutional Effectiveness & Research to program evaluation and planning participants to inform the program review process. Currently lacking is reliable labor market data relevant and specific to the academic programs being evaluated.

**ANALYSIS**

This amendment will provide an additional service that will integrate Emsi Workforce Data with the existing eLumen software to improve the quality of labor market information provided to faculty, staff and administrators for the purpose of program evaluation and planning at Santiago Canyon College ([click here to see original agreement](#)). This will be funded through Institutional Effectiveness Partnership Initiative (IEPI) Partnership Resource Teams (PRT) funding.

**RECOMMENDATION**

It is recommended the Board of Trustees approve the amendment with eLumen Client Services agreement as presented.

Fiscal Impact:	\$4,888	Board Date: October 28, 2019
Prepared by:	Marilyn Flores, Ph.D., Vice President, Academic Affairs Aaron Voelcker, Dean, Institutional Effectiveness, Library & Learning Support Services	
Submitted by:	John Hernandez, Ph.D., President	
Recommended by:	Marvin Martinez, Chancellor	

**Schedule A**

**Amending Rancho Santiago Community College District (on behalf of Santiago Canyon College)/eLumen Client Services Agreement dated June 25, 2018**

**TERM and FEE SCHEDULE**

**Effective Date: November 15, 2019**

1. **Term** The initial term of this Agreement shall be from October 15, 2019 to June 4, 2020 to add eLumen Services for Santiago Canyon College to its existing eLumen software agreement.
2. **Payment Term:** Due and payable upon receipt of an invoice, net 30 days.
3. **Fees:** Fees for eLumen® Software modules are detailed below. The actual fees accrued for eLumen® Software will vary based on the modules and number of FTES licensed to Client.

Item	Annual Recurring Fee commencing June 26, 2020	Fee for November 15, 2019 – June 24, 2020
eLumen Integrated Emsi Workforce Data	\$8,000	\$4,888
Total Fees due and payable upon receipt of invoice	n/a	\$4,888

4. **The Standard Onboarding Support Package** includes all reasonably necessary consultation requested in connection with use of the Professional Services originally contracted in the June 26, 2018 agreement.
5. **Additional Support** Requests for support that are beyond the scope of Standard Onboard Support described above (“Additional Support”) may be made and shall be at billed at \$140/hours
6. **Fee Schedule Changes** Except as provided in Section 3a of the Agreement, this Fee Schedule may only be amended by the written agreement of the Parties.

By their signatures below, the Parties accept the foregoing Fee Schedule.

<b>For eLumen®, Inc.:</b>	<b>For Rancho Santiago County Community College District/Santiago Canyon College:</b>
<u>Name:</u>	<u>Name:</u> Peter J. Hardash
<u>Title:</u>	<u>Title:</u> Vice Chancellor, Business Operations/Fiscal Services
<u>Date:</u>	<u>Date:</u>

Rancho Santiago Comm Coll District

Board Meeting of 10/28/19

AP0020

Bank Code: 92 District Funds

Check Registers Submitted for Approval

Page: 1

Checks Written for Period 10/02/19 Thru 10/15/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67668	General Fund Unrestricted	0.00	50.00	-50.00	92*0524421	92*0524421
67746	General Fund Unrestricted	0.00	736.00	-736.00	92*0525427	92*0525429
67819	General Fund Unrestricted	85,601.17	0.00	85,601.17	92*0526409	92*0526442
67824	General Fund Unrestricted	67,698.12	0.00	67,698.12	92*0526451	92*0526488
67825	General Fund Unrestricted	663.83	0.00	663.83	92*0526489	92*0526492
67826	General Fund Unrestricted	2,293,315.31	0.00	2,293,315.31	92*0526501	92*0526502
67829	General Fund Unrestricted	37,398.53	0.00	37,398.53	92*0526525	92*0526548
67833	General Fund Unrestricted	33,918.65	0.00	33,918.65	92*0526557	92*0526608
67837	General Fund Unrestricted	8,300.16	0.00	8,300.16	92*0526618	92*0526639
67838	General Fund Unrestricted	50.00	0.00	50.00	92*0526650	92*0526650
67839	General Fund Unrestricted	29,414.65	0.00	29,414.65	92*0526651	92*0526742
67844	General Fund Unrestricted	12,372.93	0.00	12,372.93	92*0526760	92*0526798
67845	General Fund Unrestricted	287,781.84	0.00	287,781.84	92*0526806	92*0526822
67847	General Fund Unrestricted	15,115.38	0.00	15,115.38	92*0526830	92*0526860
67848	General Fund Unrestricted	144,672.97	0.00	144,672.97	92*0526863	92*0526893
67849	General Fund Unrestricted	14,010.60	0.00	14,010.60	92*0526901	92*0526975
67850	General Fund Unrestricted	272,880.07	0.00	272,880.07	92*0526976	92*0527019
67857	General Fund Unrestricted	23,004.53	0.00	23,004.53	92*0527049	92*0527073
67858	General Fund Unrestricted	69,554.17	0.00	69,554.17	92*0527074	92*0527083
67859	General Fund Unrestricted	942.32	0.00	942.32	92*0527103	92*0527105
67860	General Fund Unrestricted	17,779.03	0.00	17,779.03	92*0527108	92*0527108
67862	General Fund Unrestricted	3,780.03	0.00	3,780.03	92*0527118	92*0527128
<b>Total Fund 11 General Fund Unrestricted</b>		<b>\$3,418,254.29</b>	<b>\$786.00</b>	<b>\$3,417,468.29</b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67696	General Fund Restricted	0.00	3,244.62	-3,244.62	92*0524754	92*0524754
67746	General Fund Restricted	0.00	100.00	-100.00	92*0525420	92*0525420
67819	General Fund Restricted	26,021.45	0.00	26,021.45	92*0526411	92*0526440
67824	General Fund Restricted	1,311.61	0.00	1,311.61	92*0526454	92*0526474
67825	General Fund Restricted	32,147.66	0.00	32,147.66	92*0526493	92*0526500
67829	General Fund Restricted	29,896.77	0.00	29,896.77	92*0526511	92*0526553
67833	General Fund Unrestricted	1,070,158.01	0.00	1,070,158.01	92*0526558	92*0526606
67837	General Fund Restricted	10,265.98	0.00	10,265.98	92*0526623	92*0526649
67844	General Fund Restricted	75,062.66	0.00	75,062.66	92*0526758	92*0526803
67845	General Fund Restricted	1,076.94	0.00	1,076.94	92*0526804	92*0526820
67847	General Fund Restricted	29,024.95	0.00	29,024.95	92*0526831	92*0526861
67848	General Fund Restricted	5,823.83	0.00	5,823.83	92*0526862	92*0526900
67850	General Fund Restricted	47,332.71	0.00	47,332.71	92*0526977	92*0527020
67857	General Fund Restricted	7,551.84	0.00	7,551.84	92*0527045	92*0527063
67858	General Fund Restricted	22,862.53	0.00	22,862.53	92*0527084	92*0527098
67859	General Fund Restricted	15,510.93	0.00	15,510.93	92*0527101	92*0527107
67862	General Fund Restricted	15,103.23	0.00	15,103.23	92*0527110	92*0527130
<b>Total Fund 12 General Fund Restricted</b>		<b>\$1,389,151.10</b>	<b>\$3,344.62</b>	<b>\$1,385,806.48</b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67819	General Fund Unrestricted	12,284.11	0.00	12,284.11	92*0526408	92*0526441
67824	GF Unrestricted One-Time Func	1,839.09	0.00	1,839.09	92*0526460	92*0526470
67825	GF Unrestricted One-Time Func	10,743.75	0.00	10,743.75	92*0526490	92*0526494
67829	GF Unrestricted One-Time Func	669.82	0.00	669.82	92*0526541	92*0526541
67833	GF Unrestricted One-Time Func	914.44	0.00	914.44	92*0526559	92*0526560
67837	GF Unrestricted One-Time Func	4,575.77	0.00	4,575.77	92*0526621	92*0526640
67844	GF Unrestricted One-Time Func	728.36	0.00	728.36	92*0526771	92*0526771
67847	GF Unrestricted One-Time Func	437.89	0.00	437.89	92*0526853	92*0526853
67848	GF Unrestricted One-Time Func	93.26	0.00	93.26	92*0526885	92*0526885
67858	GF Unrestricted One-Time Func	19,126.94	0.00	19,126.94	92*0527081	92*0527099
67859	General Fund Unrestricted	14,082.87	0.00	14,082.87	92*0527100	92*0527102
67863	GF Unrestricted One-Time Func	932.00	0.00	932.00	92*0527131	92*0527131
<b>Total Fund 13 GF Unrestricted One-Time</b>		<b>\$66,428.30</b>	<b>\$0.00</b>	<b>\$66,428.30</b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67817	Child Development Fund	5,262.88	0.00	5,262.88	92*0526398	92*0526406
67820	Child Development Fund	2,441.00	0.00	2,441.00	92*0526443	92*0526447
67827	Child Development Fund	36.22	0.00	36.22	92*0526503	92*0526503
67828	Child Development Fund	5,408.50	0.00	5,408.50	92*0526504	92*0526510
67830	Child Development Fund	415.22	0.00	415.22	92*0526554	92*0526554
67834	Child Development Fund	125.00	0.00	125.00	92*0526609	92*0526609
67840	Child Development Fund	49,016.72	0.00	49,016.72	92*0526743	92*0526750
67846	Child Development Fund	8,591.07	0.00	8,591.07	92*0526823	92*0526829
67851	Child Development Fund	7,133.43	0.00	7,133.43	92*0527021	92*0527035
67861	Child Development Fund	3,546.20	0.00	3,546.20	92*0527109	92*0527109
<b>Total Fund 33 Child Development Fund</b>		<b>\$81,976.24</b>	<b>\$0.00</b>	<b>\$81,976.24</b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67821	Capital Outlay Projects Fund	14,743.92	0.00	14,743.92	92*0526448	92*0526448
67831	Capital Outlay Projects Fund	1,020.00	0.00	1,020.00	92*0526555	92*0526555
67835	Capital Outlay Projects Fund	277,933.25	0.00	277,933.25	92*0526610	92*0526616
67841	Capital Outlay Projects Fund	31,274.44	0.00	31,274.44	92*0526751	92*0526754
67852	Capital Outlay Projects Fund	1,047.76	0.00	1,047.76	92*0527036	92*0527036
67853	Capital Outlay Projects Fund	132,699.00	0.00	132,699.00	92*0527037	92*0527039
67864	Capital Outlay Projects Fund	23,012.56	0.00	23,012.56	92*0527132	92*0527132
<b>Total Fund 41 Capital Outlay Projects Fun</b>		<b>\$481,730.93</b>	<b>\$0.00</b>	<b>\$481,730.93</b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67836	Bond Fund, Measure Q	15,082.68	0.00	15,082.68	92*0526617	92*0526617
67842	Bond Fund, Measure Q	40,543.00	0.00	40,543.00	92*0526755	92*0526756
67854	Bond Fund, Measure Q	58,926.20	0.00	58,926.20	92*0527040	92*0527042
<b>Total Fund 43 Bond Fund, Measure Q</b>		<b><u>\$114,551.88</u></b>	<b><u>\$0.00</u></b>	<b><u>\$114,551.88</u></b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67818	Property and Liability Fund	485.92	0.00	485.92	92*0526407	92*0526407
67865	Property and Liability Fund	11,139.61	0.00	11,139.61	92*0527133	92*0527133
<b>Total Fund 61 Property and Liability Fund</b>		<u><u>\$11,625.53</u></u>	<u><u>\$0.00</u></u>	<u><u>\$11,625.53</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67822	Workers' Compensation Fund	13,134.40	0.00	13,134.40	92*0526449	92*0526449
67843	Workers' Compensation Fund	1,837.50	0.00	1,837.50	92*0526757	92*0526757
67855	Workers' Compensation Fund	1,837.50	0.00	1,837.50	92*0527043	92*0527043
<b>Total Fund 62 Workers' Compensation Fu</b>		<b><u>\$16,809.40</u></b>	<b><u>\$0.00</u></b>	<b><u>\$16,809.40</u></b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
67823	Student Financial Aid Fund	1,311.00	0.00	1,311.00	92*0526450	92*0526450
67832	Student Financial Aid Fund	2,169.00	0.00	2,169.00	92*0526556	92*0526556
67856	Student Financial Aid Fund	161,787.00	0.00	161,787.00	92*0527044	92*0527044
<b>Total Fund 74 Student Financial Aid Fund</b>		<b><u>\$165,267.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$165,267.00</u></b>		

**SUMMARY**

Total Fund 11 General Fund Unrestricted	3,417,468.29
Total Fund 12 General Fund Restricted	1,385,806.48
Total Fund 13 GF Unrestricted One-Time Fund	66,428.30
Total Fund 33 Child Development Fund	81,976.24
Total Fund 41 Capital Outlay Projects Fund	481,730.93
Total Fund 43 Bond Fund, Measure Q	114,551.88
Total Fund 61 Property and Liability Fund	11,625.53
Total Fund 62 Workers' Compensation Fund	16,809.40
Total Fund 74 Student Financial Aid Fund	165,267.00
Grand Total:	<u><u>\$5,741,664.05</u></u>

Checks Written for Period 10/02/19 Thru 10/15/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
1A1910105	SAC Diversified Agency Fund	15,654.28	7,500.00	8,154.28	1A*0001970	1A*0001978
1A1910212	SAC Diversified Agency Fund	13,982.31	0.00	13,982.31	1A*0001979	1A*0001997
1A1910315	SAC Diversified Agency Fund	13,301.58	0.00	13,301.58	1A*0001998	1A*0002006
<b>Total 1A SAC Diversified Agency Fund</b>		<u><u>\$42,938.17</u></u>	<u><u>\$7,500.00</u></u>	<u><u>\$35,438.17</u></u>		

Checks Written for Period 10/02/19 Thru 10/15/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
1B1910105	SAC Bookstore Fund	11,634.29	475.89	11,158.40	1B*0002103	1B*0002110
1B1910315	SAC Bookstore Fund	188,612.67	0.00	188,612.67	1B*0002111	1B*0002145
<b>Total 1B SAC Bookstore Fund</b>		<b><u><u>\$200,246.96</u></u></b>	<b><u><u>\$475.89</u></u></b>	<b><u><u>\$199,771.07</u></u></b>		

Checks Written for Period 10/02/19 Thru 10/15/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
1R1910212	SAC Representation Fee Fund	40,151.00	0.00	40,151.00	1R*0001027	1R*0001027
<b>Total 1R SAC Representation Fee Fund</b>		<b><u>40,151.00</u></b>	<b><u>0.00</u></b>	<b><u>40,151.00</u></b>		

Checks Written for Period 10/02/19 Thru 10/15/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
1S1910105	SAC Associated Students Fund	14,327.54	0.00	14,327.54	1S*0001526	1S*0001536
1S1910212	SAC Associated Students Fund	2,975.73	281.58	2,694.15	1S*0001537	1S*0001545
1S1910315	SAC Associated Students Fund	4,161.38	0.00	4,161.38	1S*0001546	1S*0001551
<b>Total 1S SAC Associated Students Fund</b>		<b><u>\$21,464.65</u></b>	<b><u>\$281.58</u></b>	<b><u>\$21,183.07</u></b>		

Checks Written for Period 10/02/19 Thru 10/15/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
1T1910212	SAC Diversified Trust Fund	7,561.83	0.00	7,561.83	1T*0001697	1T*0001707
1T1910315	SAC Diversified Trust Fund	4,342.91	0.00	4,342.91	1T*0001708	1T*0001712
<b>Total 1T SAC Diversified Trust Fund</b>		<b><u><u>\$11,904.74</u></u></b>	<b><u><u>\$0.00</u></u></b>	<b><u><u>\$11,904.74</u></u></b>		

**SUMMARY**

Total Fund 1A SAC Diversified Agency Fund	35,438.17
Total Fund 1B SAC Bookstore Fund	199,771.07
Total Fund 1R SAC Representation Fee Func	40,151.00
Total Fund 1S SAC Associated Students Fun	21,183.07
Total Fund 1T SAC Diversified Trust Fund	11,904.74
<b>Grand Total:</b>	<b><u><u>\$308,448.05</u></u></b>

Checks Written for Period 10/02/19 Thru 10/15/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
2A1910105	SCC Diversified Agency Fund	2,228.11	0.00	2,228.11	2A*0001538	2A*0001544
2A1910212	SCC Diversified Agency Fund	3,442.52	0.00	3,442.52	2A*0001545	2A*0001555
2A1910315	SCC Diversified Agency Fund	1,776.99	218.54	1,558.45	2A*0001556	2A*0001560
<b>Total 2A SCC Diversified Agency Fund</b>		<b><u>\$7,447.62</u></b>	<b><u>\$218.54</u></b>	<b><u>\$7,229.08</u></b>		

Checks Written for Period 10/02/19 Thru 10/15/19

<b>Register #</b>	<b>Fund Title</b>	<b>Amount</b>	<b>Voided Checks</b>	<b>Adjusted Amount</b>	<b>Beg Check #</b>	<b>End Check #</b>
2B1910105	SCC Bookstore Fund	35,913.86	0.00	35,913.86	2B*0001904	2B*0001920
2B1910212	SCC Bookstore Fund	5,340.58	0.00	5,340.58	2B*0001921	2B*0001927
<b>Total 2B SCC Bookstore Fund</b>		<b><u>\$41,254.44</u></b>	<b><u>\$0.00</u></b>	<b><u>\$41,254.44</u></b>		

Checks Written for Period 10/02/19 Thru 10/15/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
2C1910212	SCC Community Education Fund	2,630.98	0.00	2,630.98	2C*0001142	2C*0001146
<b>Total 2C SCC Community Education Fund</b>		<b><u>2,630.98</u></b>	<b><u>0.00</u></b>	<b><u>2,630.98</u></b>		

Checks Written for Period 10/02/19 Thru 10/15/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
2R1910315	SCC Represenation Fee Fund	334.96	0.00	334.96	2R*0001024	2R*0001024
<b>Total 2R SCC Represenation Fee Fund</b>		<b><u>334.96</u></b>	<b><u>\$0.00</u></b>	<b><u>334.96</u></b>		

Checks Written for Period 10/02/19 Thru 10/15/19

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
2S1910105	SCC Associated Students Fund	853.97	0.00	853.97	2S*0001333	2S*0001335
2S1910212	SCC Associated Students Fund	110.86	0.00	110.86	2S*0001336	2S*0001336
2S1910315	SCC Associated Students Fund	291.57	0.00	291.57	2S*0001337	2S*0001339
<b>Total 2S SCC Associated Students Fund</b>		<b><u>\$1,256.40</u></b>	<b><u>\$0.00</u></b>	<b><u>\$1,256.40</u></b>		

Checks Written for Period 10/02/19 Thru 10/15/19

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
2T1910105	SCC Diversified Trust Fund	3,130.71	0.00	3,130.71	2T*0001335	2T*0001339
2T1910212	SCC Diversified Trust Fund	1,482.62	0.00	1,482.62	2T*0001340	2T*0001341
2T1910315	SCC Diversified Trust Fund	1,593.65	0.00	1,593.65	2T*0001342	2T*0001346
<b>Total 2T SCC Diversified Trust Fund</b>		<b><u><u>\$6,206.98</u></u></b>	<b><u><u>\$0.00</u></u></b>	<b><u><u>\$6,206.98</u></u></b>		

**SUMMARY**

Total Fund 2A SCC Diversified Agency Fund	7,229.08
Total Fund 2B SCC Bookstore Fund	41,254.44
Total Fund 2C SCC Community Education Fu	2,630.98
Total Fund 2R SCC Represenation Fee Fund	334.96
Total Fund 2S SCC Associated Students Fun	1,256.40
Total Fund 2T SCC Diversified Trust Fund	6,206.98
<b>Grand Total:</b>	<b><u><u>\$58,912.84</u></u></b>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BUDGET BOARD REPORT**  
**From 10/02/2019 To 10/15/2019**  
**Board Meeting on 10/28/2019**

**BACKGROUND**

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

**ANALYSIS**

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

<b>BUDGET TRANSFERS</b>	<b>From</b>	<b>To</b>
<b><u>Fund 11: General Fund Unrestricted</u></b>		
2000 CLASSIFIED SALARIES	10,634	
3000 EMPLOYEE BENEFITS	3,366	
5000 OTHER OPERATING EXP & SERVICES		14,000
<b>Total Transfer Fund 11</b>	<b>\$14,000</b>	<b>\$14,000</b>
<b><u>Fund 12: General Fund Restricted</u></b>		
1000 ACADEMIC SALARIES		104,375
2000 CLASSIFIED SALARIES		185,431
3000 EMPLOYEE BENEFITS		37,121
4000 SUPPLIES & MATERIALS	117,492	
5000 OTHER OPERATING EXP & SERVICES	414,571	
6000 CAPITAL OUTLAY		5,136
7000 OTHER OUTGO		200,000
<b>Total Transfer Fund 12</b>	<b>\$532,063</b>	<b>\$532,063</b>
<b><u>Fund 43: Bond Fund, Measure Q</u></b>		
6000 CAPITAL OUTLAY		10,594
7900 RESERVE FOR CONTINGENCIES	10,594	
<b>Total Transfer Fund 43</b>	<b>\$10,594</b>	<b>\$10,594</b>
<b>BUDGET INCREASES AND DECREASES</b>		
	<b>Revenue</b>	<b>Appropriation</b>
<b><u>Fund 12: General Fund Restricted</u></b>		
8100 FEDERAL REVENUES	1,082	
8600 STATE REVENUES	85,219	
1000 ACADEMIC SALARIES		(52,858)
2000 CLASSIFIED SALARIES		92,243
3000 EMPLOYEE BENEFITS		18,193
4000 SUPPLIES & MATERIALS		8,945
5000 OTHER OPERATING EXP & SERVICES		(49,952)
6000 CAPITAL OUTLAY		(46,931)
7000 OTHER OUTGO		116,661
<b>Total Transfer Fund 12</b>	<b>\$86,301</b>	<b>\$86,301</b>
<b><u>Fund 74: Student Financial Aid Fund</u></b>		
8600 STATE REVENUES	475,818	
7000 OTHER OUTGO		475,818
<b>Total Transfer Fund 74</b>	<b>\$475,818</b>	<b>\$475,818</b>

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

**RECOMMENDATION**

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT- ATTACHMENT**

From 10/02/2019 To 10/15/2019

Board Meeting on 10/28/2019

This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

**BUDGET TRANSFERS** From To

**Fund 12: General Fund Restricted**

<b>B026363</b>	<b>10/02/19</b>		
1000	ACADEMIC SALARIES		6,454
2000	CLASSIFIED SALARIES		105,988
3000	EMPLOYEE BENEFITS		8,415
5000	OTHER OPERATING EXP & SERVICES	120,857	

<b>Total Reference B026363</b>		<b>\$120,857</b>	<b>\$120,857</b>
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**Reason:** Special Project Adjustment  
**Description:** Make adjustments to existing 19-20 BSI Budget

<b>B026375</b>	<b>10/11/19</b>		
1000	ACADEMIC SALARIES	54,304	
2000	CLASSIFIED SALARIES		29,371
3000	EMPLOYEE BENEFITS	13,665	
4000	SUPPLIES & MATERIALS	138,031	
5000	OTHER OPERATING EXP & SERVICES	16,446	
6000	CAPITAL OUTLAY	6,925	
7000	OTHER OUTGO		200,000

<b>Total Reference B026375</b>		<b>\$229,371</b>	<b>\$229,371</b>
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**Reason:** Special Project Adjustment  
**Description:** Revise budget 2238 CAEP - CEC 2019-2020

<b>B026384</b>	<b>10/10/19</b>		
1000	ACADEMIC SALARIES		172,464
2000	CLASSIFIED SALARIES		47,071
3000	EMPLOYEE BENEFITS		52,801
4000	SUPPLIES & MATERIALS		14,291
5000	OTHER OPERATING EXP & SERVICES	297,588	
6000	CAPITAL OUTLAY		10,961

<b>Total Reference B026384</b>		<b>\$297,588</b>	<b>\$297,588</b>
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**Reason:** Special Project Adjustment  
**Description:** Budget revision for SP#2159 Basic Skills Initiative 18/19

**Fund 43: Bond Fund, Measure Q**

<b>B026367</b>	<b>10/08/19</b>		
6000	CAPITAL OUTLAY		10,594
7900	RESERVE FOR CONTINGENCIES	10,594	

<b>Total Reference B026367</b>		<b>\$10,594</b>	<b>\$10,594</b>
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**Reason:** Special Project Adjustment  
**Description:** Allocate fnd to cntrcted service bond project 3035

**BUDGET INCREASES AND DECREASES** Revenue Appropriation

**Fund 12: General Fund Restricted**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT- ATTACHMENT**

From 10/02/2019 To 10/15/2019

Board Meeting on 10/28/2019

<b>BUDGET INCREASES AND DECREASES</b>		<b>Revenue</b>	<b>Appropriation</b>
<b>B026358</b>	<b>10/02/19</b>		
8600	STATE REVENUES	(26,707)	
2000	CLASSIFIED SALARIES		(23,275)
3000	EMPLOYEE BENEFITS		(989)
4000	SUPPLIES & MATERIALS		1,000
5000	OTHER OPERATING EXP & SERVICES		(3,443)
<b>Total Reference B026358</b>		<b>\$(26,707)</b>	<b>\$(26,707)</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Make adj under 19-20 2412 budget		
<b>B026373</b>	<b>10/10/19</b>		
8600	STATE REVENUES	71,881	
2000	CLASSIFIED SALARIES		46,441
3000	EMPLOYEE BENEFITS		28,053
4000	SUPPLIES & MATERIALS		(1,750)
5000	OTHER OPERATING EXP & SERVICES		(863)
<b>Total Reference B026373</b>		<b>\$71,881</b>	<b>\$71,881</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Revised budget 2238 CAEP - Research salary/benefits		
<b>B026374</b>	<b>10/11/19</b>		
8600	STATE REVENUES	85,925	
2000	CLASSIFIED SALARIES		35,601
3000	EMPLOYEE BENEFITS		23,824
4000	SUPPLIES & MATERIALS		26,500
<b>Total Reference B026374</b>		<b>\$85,925</b>	<b>\$85,925</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Incr Fd 12 to cover 4 S&B		
<b>B026376</b>	<b>10/11/19</b>		
8600	STATE REVENUES	(71,881)	
1000	ACADEMIC SALARIES		(58,959)
2000	CLASSIFIED SALARIES		21,017
3000	EMPLOYEE BENEFITS		(30,811)
4000	SUPPLIES & MATERIALS		(17,300)
5000	OTHER OPERATING EXP & SERVICES		(38,897)
6000	CAPITAL OUTLAY		(46,931)
7000	OTHER OUTGO		100,000
<b>Total Reference B026376</b>		<b>\$(71,881)</b>	<b>\$(71,881)</b>
<b>Reason:</b>	Reason Code 'Revise budget 2238 CAEP - OEC' not found		
<b>Description:</b>	2019-2020		
<b><u>Fund 74: Student Financial Aid Fund</u></b>			
<b>B026369</b>	<b>10/08/19</b>		
8600	STATE REVENUES	490,752	
7000	OTHER OUTGO		490,752
<b>Total Reference B026369</b>		<b>\$490,752</b>	<b>\$490,752</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	19/20 Budget and transfer from fund 74 to fund 12		

**RECOMMENDATION**

It is recommended the Board approve the budget transfers/adjustments as presented.

4.1 (3)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: October 28, 2019
Re:	Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended September 30, 2019	
Action:	Request for Approval	

**BACKGROUND**

Pursuant to Section 58310 of Title 5 of the California Code of Regulations, each California community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis. The CCFS-311Q is the prescribed, routine report submitted to the System Office satisfying this requirement.

Attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the first quarter in fiscal year 2019-20 ended September 30, 2019.

**ANALYSIS**

The quarterly report shows the projected Unrestricted General Fund revenues and expenditures for this year as well as the actual amounts from the previous three fiscal years. For the three months covered in this report, the District has recognized 22.2% of budgeted revenues and other financing sources and 20.0% of budgeted expenditures and other outgo in the Unrestricted General Fund.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the CCFS-311Q for the quarter ended September 30, 2019 as presented.

Fiscal Impact:	Not Applicable	Board Date: October 28, 2019
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Marvin Martinez, Chancellor	

California Community Colleges  
**QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q**  
 Fiscal Year 2019-2020

District: (870) Rancho Santiago Community College

Quarter Ended: September 30, 2019

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

As of June 30 for fiscal year specified.

	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Projected
<b>Revenues:</b>				
Unrestricted General Fund Revenues (Objects 8100, 8600, and 8800)	176,493,320	184,723,668	197,986,235	195,157,744
Other Financing Sources (Objects 8900)	148,482	9,143	19,820	15,728
<b>Total Unrestricted Revenues</b>	<b>176,641,802</b>	<b>184,732,811</b>	<b>198,006,055</b>	<b>195,173,472</b>
<b>Expenditures:</b>				
(Objects 1000-6000)	168,922,219	176,673,046	190,739,321	194,650,248
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	9,399,551	5,410,869	6,410,901	3,750,000
<b>Total Unrestricted Expenditures</b>	<b>178,321,770</b>	<b>182,083,915</b>	<b>197,150,222</b>	<b>198,400,248</b>
<b>Revenues Over(Under)Expenditures</b>	<b>(1,679,968)</b>	<b>2,648,896</b>	<b>855,833</b>	<b>(3,226,776)</b>
<b>Fund Balance, Beginning</b>	<b>36,934,285</b>	<b>35,254,317</b>	<b>37,903,213</b>	<b>38,759,046</b>
Prior Year Adjustments + (-)	0	0	0	0
<b>Adjusted Fund Balance, Beginning</b>	<b>36,934,285</b>	<b>35,254,317</b>	<b>37,903,213</b>	<b>38,759,046</b>
<b>Fund Balance, Ending</b>	<b>35,254,317</b>	<b>37,903,213</b>	<b>38,759,046</b>	<b>35,532,270</b>
% of GF Balance to GF Expenditures	19.8%	20.8%	19.7%	17.9%

II. Annualized Attendance FTES:

Annualized FTES				
(Excluding apprentices and non-residents)	27,517	29,379	25,884	28,177

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year presented			
	2016-17	2017-18	2018-19	2019-20
General Fund Cash Balance (Excluding Borrowed Funds)	88,671,891	67,744,592	86,914,719	139,379,258

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col.2)
<b>Revenues:</b>				
Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	195,126,744	195,157,744	43,329,431	22.2%
Other Financing Sources (Objects 8900)	5,000	5,000	15,728	314.6%
<b>Total Unrestricted Revenues</b>	<b>195,131,744</b>	<b>195,162,744</b>	<b>43,345,159</b>	<b>22.2%</b>
<b>Expenditures:</b>				
Unrestricted General Fund Expenditures (Objects 1000-6000)	196,165,367	194,650,248	39,665,291	20.4%
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,750,000	3,750,000	-3,698	-0.1%
<b>Total Unrestricted Expenditures</b>	<b>199,915,367</b>	<b>198,400,248</b>	<b>39,661,593</b>	<b>20.0%</b>
<b>Revenues Over(Under) Expenditures</b>	<b>(4,783,623)</b>	<b>(3,237,504)</b>	<b>3,683,566</b>	
Adjusted Fund Balance, Beginning	38,759,046	38,759,046	38,759,046	
<b>Fund Balance, Ending</b>	<b>33,975,423</b>	<b>35,521,542</b>	<b>42,442,612</b>	
% of UGF Fund Balance to UGF Expenditures	17.0%	17.9%		

V. Has the district settled any employee contracts during this quarter? YES  NO   
 If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

**SALARIES**

Contract Period Settled (Specify)	Management		Academic**		Classified/Confidential	
	*Total Salary /Cost Increase %		*Total Salary /Cost Increase %		*Total Salary /Cost Increase %	
2019-20			377,891	3.26%		
Year 2						
Year 3						

\*As specified in Collective Bargaining Agreement.

**BENEFITS**

Contract Period Settled (Specify)	Management		Academic		Classified/Confidential	
	Total Salary Cost Increase		Total Salary Cost Increase		Total Salary Cost Increase	
2019-20			147,174			
Year 2						
Year 3						

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves from cost-of-living, etc.:

The district intends to fund the salary and benefit increases for CEFA with reserves from COLA and fund balance.

VI. Did the district have significant events for the quarter (include incidence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

YES  NO

If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

VII. Does the district have significant fiscal problems that must be addressed this year?

YES  NO

Next Year?

YES  NO

**CERTIFICATION**

Rancho Santiago Community College District

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of that meeting.

\_\_\_\_\_  
 District Chief Business Officer Date

\_\_\_\_\_  
 District Chief Executive Officer Date

Quarter Ended: September 30, 2019

Governing Board Meeting Date: October 28, 2019

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: October 28, 2019
Re:	Quarterly Investment Report as of September 30, 2019	
Action:	For Information	

**BACKGROUND**

The Quarterly Investment Report for the quarter ended September 30, 2019 is submitted in accordance with Section 53646(b) of the Government Code. The District's funds are held and invested with the Orange County Treasurer and the State of California Local Agency Investment Fund (LAIF). In addition, the OPEB Irrevocable Trust is managed by Public Agency Retirement Services (PARS) and invested with Vanguard funds.

**ANALYSIS**

The District's investments and any areas of noncompliance are shown on the following included documents: (1) the Statement of Cash as of September 30, 2019 for all District funds; (2) excerpts from the Orange County Treasurer's Investment Report for the month ended September 30, 2019, (3) a copy of the State of California Local Agency Investment Fund (LAIF) "Remittance Advice" and Performance Report for the period ending September 30, 2019, and (4) a copy of the District's OPEB Post-employment Benefits Trust account report for the period ending September 30, 2019 from PARS.

All investments for the quarter ended September 30, 2019 are in accordance with Board Policy 6320, and there has been no change in the policy during this quarter.

**RECOMMENDATION**

The quarterly investment report as of September 30, 2019 is presented as information.

Fiscal Impact:	None	Board Date: October 28, 2019
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Marvin Martinez, Chancellor	

**Rancho Santiago Community College District**  
**Statement of Cash**  
**September 30, 2019**

Description	Amount	Interest Rate	QTR	% of Investment
Orange County Treasurer				
General Obligation Bonds	67,332,862	2.30%	July-Sept	17.93%
Bond Sinking Funds	28,778,212	2.30%	July-Sept	7.66%
All Other Funds	274,916,346	2.30%	July-Sept	73.20%
Local Agency Investment Fund (LAIF)	158,754	2.45%	July-Sept	0.04%
Revolving Fund, Refundable Deposits and Cash in Banks	4,397,490	0.50%	July-Sept	1.17%
	<u>375,583,664</u>			<u>100.00%</u>

## Rancho Santiago Community College District

### Cash Position September 30, 2019

	County Fund	RSCCD Fund	Cash in County 9110	Cash in County-Perkins 9111	Cash in County - Cal Grants 9112	Restricted Cash for GO Bonds 9119	Cash Clearing 912X	Revolving Cash 9130	Cash with Fiscal Agent 9135	LAIF 9150	Fund Total
General Fund (11 & 12 & 13)	1	11/12/13	138,627,427				651,831	100,000			139,379,258
Child Development Fund	12	33	1,447,928				163,056				1,610,984
Bond Fund Measure Q	23	43	67,332,862								67,332,862
Bond Int & Red Fund	31	24				28,778,212					28,778,212
Capital Outlay Projects Fund	40	41	88,088,889				5,414				88,094,303
Workers' Compensation Fund	68	62	2,143,306						66,751		2,210,057
Property and Liability Fund	70	61	3,707,600						25,000		3,732,600
Retiree Benefits Fund	71	63	39,773,922							158,754	39,932,676
Student Financial Aid	74	74	1,127,274				3,385,438				4,512,712
<b>Totals</b>			<b>342,249,208</b>	<b>-</b>	<b>-</b>	<b>28,778,212</b>	<b>4,205,739</b>	<b>100,000</b>	<b>91,751</b>	<b>158,754</b>	<b>375,583,664</b>

4.4 (3)



OFFICE OF THE TREASURER-TAX COLLECTOR  
SHARI L. FREIDENRICH, CPA, CCMT, CPFA, ACPFIM



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## INTERDEPARTMENTAL COMMUNICATION

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**Date:** October 18, 2019

**To:** Supervisor Lisa A. Bartlett, Chairwoman  
Supervisor Michelle Steel, Vice-Chair  
Supervisor Andrew Do  
Supervisor Doug Chaffee  
Supervisor Donald P. Wagner

**From:** Shari L. Freidenrich, CPA, CCMT, CPFA, ACPFIM *SF*

**Subject:** Treasurer's Investment Report for the Month Ended September 30, 2019

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Attached please find the Treasurer's Investment Report for the County of Orange for the month ended September 30, 2019. The County Treasurer provides this report in compliance with California Government Code Sections 53607, 53646, and 27134 and the County's Investment Policy Statement (IPS). We have included some charts and other data for your information including charts on fund composition and the top ten pool participants. This report is also publicly available on our website at [ocgov.com/ocinvestments](http://ocgov.com/ocinvestments).

### INVESTMENT POOL COMPOSITION

The investments contained within this report are as of September 30, 2019. The Investment Pool Statistics summary shows the total investment responsibility of the County Treasurer as delegated by the Board of Supervisors: the Orange County Investment Pool (OCIP) that includes the Voluntary Participants' funds, the Orange County Educational Investment Pool (OCEIP), the John Wayne Airport Investment Fund and various other non-Pooled investment funds. The investment practices and policies of the Treasurer are based on compliance with State law and prudent money management. The primary goal is to invest public funds in a manner which will provide maximum security of principal invested with secondary emphasis on providing adequate liquidity to Pool Participants and lastly to achieve a market rate of return within the parameters of prudent risk management while conforming to all applicable statutes and resolutions governing the investment of public funds.

The County Treasurer established three short-term funds, the Orange County Money Market Fund (OCMMF), the Orange County Educational Money Market Fund (OCEMMF), and the John Wayne Airport Investment Fund, which all are invested in cash-equivalent securities and provide liquidity for immediate cash needs. Standard & Poor's, on December 3, 2018, reaffirmed their highest rating of AA+ on the OCMMF and the OCEMMF. The County Treasurer also established the Extended Fund that is generally invested to meet longer-term cash needs up to five years. The OCIP is comprised of the OCMMF and portions of the Extended Fund. The OCEIP is comprised of the OCMMF and portions of the Extended Fund.

The maximum maturity of investments for the OCMMF and the OCEMMF is 13 months, with a maximum weighted average maturity (WAM) of 60 days, and they have a current WAM of 23 and 21, respectively. The maximum maturity of investments for the John Wayne Airport Investment Fund is 15 months, with a maximum WAM of 90 days, and a current WAM of 55. The maximum maturity of the Extended Fund is five years, with duration not to exceed 1.5 years, and the duration is currently at 1.11. The investments in all of the funds are marked to market daily to calculate the daily fair value of the funds. To further maintain safety, adherence to an investment strategy of only purchasing top-rated securities and diversification of instrument types and maturities is required.

### ECONOMIC UPDATE

In September 2019, the job market added 136,000 new jobs, and August's job numbers were revised upward by 38,000 to 168,000. The U.S. unemployment rate for September decreased to 3.5% from August at 3.7%. The Empire State Manufacturing Index fell to 2.0 from 4.8 in August. The Philadelphia Fed Index decreased to 12.0, from 16.8 in August. The Federal Reserve uses these indexes as regional economic gauges, and a reading above zero signals economic expansion. With respect to housing, S&P/CaseShiller reported that year-over-year housing prices increased for the

eighty-seventh consecutive month in July, up 3.18% from a year ago, but has risen by an increasingly smaller amount for the past 16 months. The index for pending home sales decreased 1.10% on a year-over-year basis in September, from 1.70% in August. On September 18, 2019, the Federal Open Markets Committee (FOMC) reduced the benchmark Federal Funds rate by 0.25 percent resulting in a new target range of 1.75 percent to 2.00 percent.

The 10-year Treasury rate increased from 1.50% in August to 1.68% in September. The short-term 90-day T-bill decreased from 1.99% at the end of August to 1.88% at the end of September. The rate on the 2-year Treasury note was 1.63% at the end of September, an increase from the August rate of 1.50%.

#### **INVESTMENT INTEREST YIELDS AND FORECAST**

The current gross and net year-to-date yields for fiscal year 2019/2020 are 2.31% and 2.25% for OCIP and 2.30% and 2.24% for OCEIP. The current gross and net yields forecast for fiscal year 2019/2020 are 2.15% and 2.09% for both OCIP and OCEIP.

#### **APPORTIONMENT OF COMMINGLED POOL INTEREST EARNINGS**

Each month, the County Treasurer apportions the accrued interest earnings to each pool participant. As of the first business day of the following month accrued, but unpaid, interest earnings are added to pool participants' average balances in determining a participant's relative share of the pool's monthly earnings. The actual cash distribution for July 2019, August 2019 and September 2019 interest apportionments are expected to be paid in November 2019, December 2019 and January 2020, respectively. The investment administration fee for fiscal year 2019/2020 is estimated at 5.9 basis points.

#### **TEMPORARY TRANSFERS**

The County Treasurer, as required by Constitution Article XVI, Section 6, and per the Board of Supervisor's Resolution 15-016, is authorized to make temporary transfers to school districts to address their short-term cash flow needs. The loans are secured by tax receipts to be received by the County Treasurer, as the banker for the school districts. Temporary transfers from the OCEIP total \$40 million and will be repaid by January 31, 2020.

#### **PORTFOLIO HOLDINGS OF DEBT ISSUED BY POOL PARTICIPANTS**

Under guidelines outlined in the current IPS, the County Treasurer may invest in "AA" or above rated securities issued by municipalities. Municipal debt issued by the County of Orange is exempt from this credit rating requirement. The Investment Pools may invest no more than 5% of individual pool assets in any one issuer, with the exception of the County of Orange which has a 10% limit. The Investment Pools have a total market value of \$302 million in County of Orange debt, which represents approximately 3.4% of total pooled assets. Prior to purchasing any pool participant debt, a standardized credit analysis is performed.

#### **COMPLIANCE SUMMARY**

The investment portfolios had no compliance exceptions for the month of September, 2019. The Auditor-Controller issued their report on Compliance Monitoring of the Treasurer's Investment Portfolio for the Quarter Ended June 30, 2019, which stated that no instances of noncompliance were identified.

#### **CREDIT UPDATE**

During September, there was one change to the Treasurer's Approved Issuer List. The Credit Investment Committee placed Johnson & Johnson on hold.

I certify that this report includes all pooled and non-pooled investments as of August 31, 2019 and is in conformity with all State laws and the IPS approved by the Board of Supervisors on December 18, 2018. The investments herein shown provide adequate liquidity to meet the next six months of projected cash flow requirements. I am available if you have any questions on this Investment Report at (714) 834-7625.

Enclosures

cc: Distribution List

**ORANGE COUNTY TREASURER-TAX COLLECTOR**

**SUMMARY OF INVESTMENT DATA**

**INVESTMENT TRENDS**

	SEPTEMBER 2019	AUGUST 2019	INCREASE (DECREASE)	NET CHANGE %	SEPTEMBER 2018	INCREASE (DECREASE)	NET CHANGE %
<b><u>Orange County Investment Pool (OCIP)</u></b>							
End Of Month Market Value <sup>1</sup>	\$ 3,907,560,407	\$ 3,843,393,139	\$ 64,167,268	1.67%	\$ 3,767,385,607	\$ 140,174,800	3.72%
End Of Month Book Value	\$ 3,889,613,364	\$ 3,821,633,661	\$ 67,979,703	1.78%	\$ 3,788,455,916	\$ 101,157,448	2.67%
Monthly Average Balance	\$ 3,830,516,786	\$ 3,754,252,419	\$ 76,264,367	2.03%	\$ 3,761,688,842	\$ 68,827,944	1.83%
Year-To-Date Average Balance	\$ 3,900,667,445	\$ 3,935,742,774	\$ (35,075,329)	-0.89%	\$ 3,815,987,973	\$ 84,679,472	2.22%
Monthly Accrued Earnings <sup>2</sup>	\$ 7,286,381	\$ 7,345,170	\$ (58,790)	-0.80%	\$ 5,572,329	\$ 1,714,051	30.76%
Monthly Net Yield <sup>2</sup>	2.24%	2.22%	0.01%	0.54%	1.75%	0.49%	28.14%
Year-To-Date Net Yield <sup>2</sup>	2.25%	2.26%	-0.01%	-0.22%	2.05%	0.20%	10.01%
Annual Estimated Gross Yield	2.15%	2.15%	0.00%	0.00%	2.11%	0.04%	2.06%
Weighted Average Maturity (WAM)	329	328	1	0.30%	357	(28)	-7.84%
<b><u>Orange County Educational Investment Pool (OCEIP)</u></b>							
End Of Month Market Value <sup>1</sup>	\$ 4,835,549,453	\$ 4,946,415,446	\$ (110,865,993)	-2.24%	\$ 4,416,020,298	\$ 419,529,155	9.50%
End Of Month Book Value	\$ 4,813,752,498	\$ 4,919,043,491	\$ (105,290,993)	-2.14%	\$ 4,439,034,297	\$ 374,718,201	8.44%
Monthly Average Balance	\$ 4,834,630,093	\$ 5,069,463,344	\$ (234,833,251)	-4.63%	\$ 4,530,663,894	\$ 303,966,199	6.71%
Year-To-Date Average Balance	\$ 5,102,886,498	\$ 5,218,147,702	\$ (115,261,204)	-2.21%	\$ 4,767,167,150	\$ 335,719,348	7.04%
Monthly Accrued Earnings <sup>2</sup>	\$ 9,232,868	\$ 10,013,120	\$ (780,252)	-7.79%	\$ 6,828,976	\$ 2,403,892	35.20%
Monthly Net Yield <sup>2</sup>	2.22%	2.23%	-0.01%	-0.49%	1.77%	0.45%	25.72%
Year-To-Date Net Yield <sup>2</sup>	2.24%	2.25%	-0.01%	-0.39%	2.03%	0.21%	10.33%
Annual Estimated Gross Yield	2.15%	2.15%	0.00%	0.00%	2.09%	0.06%	2.70%
Weighted Average Maturity (WAM)	325	324	1	0.31%	340	(15)	-4.41%

<sup>1</sup> Market values provided by Bloomberg and Northern Trust.

<sup>2</sup> In September 2019, the OCIP and OCEIP Monthly Accrued Earnings, the OCIP and OCEIP Monthly Net Yield and the OCIP and OCEIP Year-To-Date Net Yields were higher than the prior year primarily due to the ten Federal Reserve short-term rate changes resulting in a net increase of 1.50% since November 2016. The OCIP and OCEIP September 2018 Monthly Accrued Earnings and Monthly and Year-to-Date Net Yields are higher than the reported yields in the Monthly Investment September 2018 Report due to the addition of the Money Market Mutual Funds (MMMF) interest income that was not posted timely as noted in the June 2019 report.

**ORANGE COUNTY TREASURER-TAX COLLECTOR**  
**INVESTMENT POOL STATISTICS**  
 FOR THE MONTH AND QUARTER ENDED: September 30, 2019

**INVESTMENT STATISTICS - By Investment Pool<sup>(1)</sup>**

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 09/30/19	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<b>COMBINED POOL BALANCES (includes the Extended Fund)</b>						
Orange County Investment Pool (OCIP)	MARKET Value \$ 3,907,560,407 COST (Capital) \$ 3,885,341,490 MONTHLY AVG Balance \$ 3,830,516,786 QUARTERLY AVG Balance \$ 3,900,667,445 BOOK Value \$ 3,889,613,364	329	2.25%	2.30%	2.31%	1.0046
Orange County Educational Investment Pool (OCEIP)	MARKET Value \$ 4,835,549,453 COST (Capital) \$ 4,808,108,747 MONTHLY AVG Balance \$ 4,834,630,093 QUARTERLY AVG Balance \$ 5,102,886,498 BOOK Value \$ 4,813,752,498	325	2.26%	2.28%	2.30%	1.0045

**INVESTMENT STATISTICS - Non-Pooled Investments<sup>(2)</sup>**

DESCRIPTION	CURRENT BALANCE	INVESTMENT BALANCES AT COST
Specific Investment Funds: 283, FVSD, CCCD	MARKET Value \$ 110,048,893 COST (Capital) \$ 108,260,926 MONTHLY AVG Balance \$ 108,143,406 QUARTERLY AVG Balance \$ 107,865,238 BOOK Value \$ 108,158,081	John Wayne Airport Investment Fund 52,437,537 Fountain Valley School District Fund 40 34,700,216 CCCD Series 2017E Bonds 21,123,173 \$ 108,260,926

**MONTH END TOTALS**

INVESTMENTS & CASH	INVESTMENTS & CASH
<b>COUNTY MONEY MARKET FUND (OCMMF)</b>	
County Money Market Fund \$ 831,708,210	OCIP \$ 3,910,976,443
County Cash & Cash Equivalent 25,634,953	OCEIP 4,823,339,371
<b>EXTENDED FUND</b> 6,783,563,708	Specific Investment Funds 108,260,926
<b>EDUCATIONAL MONEY MARKET FUND (OCEMMF)</b>	Non-Pooled Cash & Cash Equivalent 13,115,888
Educational Money Market Fund 1,078,178,319	
Educational Cash & Cash Equivalent 15,230,624	
<b>NON-POOLED INVESTMENTS</b>	
Non-Pooled Investments @ Cost 108,260,926	
Non-Pooled Cash & Cash Equivalent 13,115,888	
\$ 8,855,692,628	\$ 8,855,692,628

**KEY POOL STATISTICS**

INTEREST RATE YIELD	WEIGHTED AVERAGE MATURITY (WAM)
OCMMF - MONTHLY GROSS YIELD 2.06%	OCMMF 23
OCEMMF - MONTHLY GROSS YIELD 2.11%	OCEMMF 21
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD 2.07%	JOHN WAYNE AIRPORT WAM 55
OCIP - YTD NET YIELD <sup>(3)</sup> 2.25%	LGIP WAM (Standard & Poors) 36
OCEIP - YTD NET YIELD <sup>(3)</sup> 2.25%	
90-DAY T-BILL YIELD - MONTHLY AVERAGE 1.90%	

**ORANGE COUNTY TREASURER-TAX COLLECTOR**  
**INVESTMENT POOL STATISTICS**  
**FOR THE MONTH AND QUARTER ENDED: September 30, 2019**

**INVESTMENT STATISTICS - By Investment Fund**

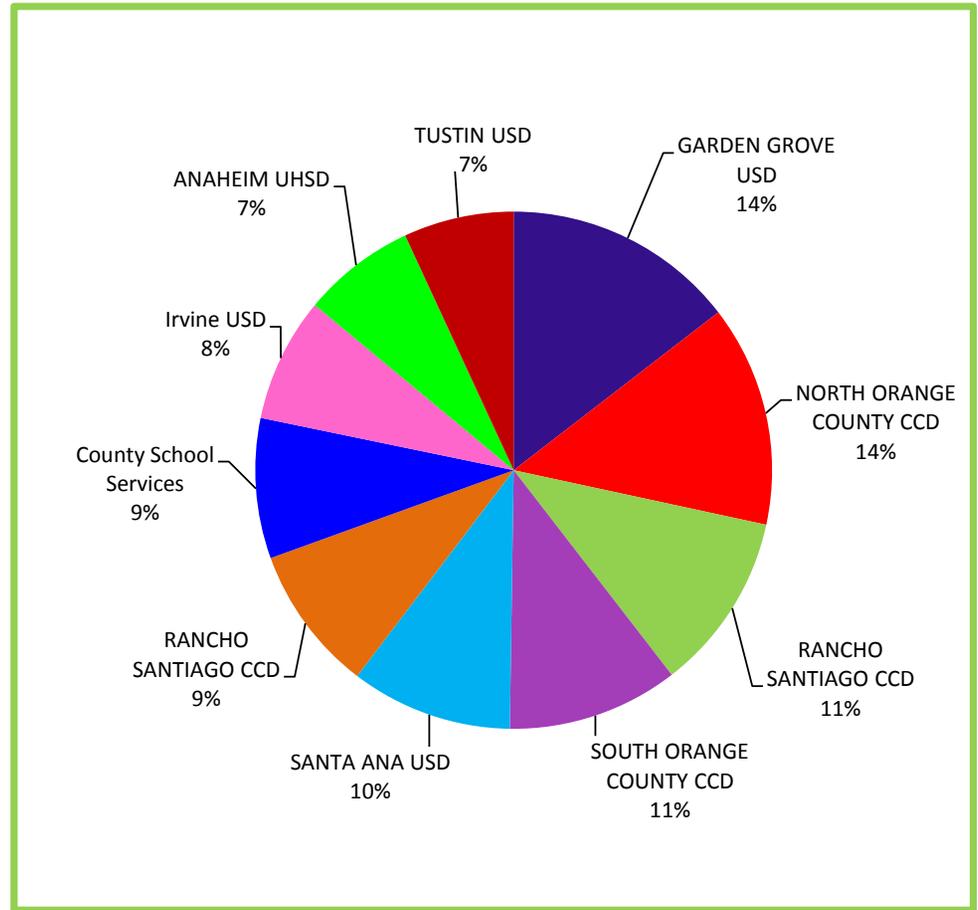
DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 09/30/19	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<u>County Money Market Fund (OCMMF)</u>	MARKET Value \$ 832,718,514	23	1.94%	2.06%	2.16%	1.0008
	COST (Capital) \$ 831,708,210					
	MONTHLY AVG Balance \$ 790,766,247					
	QUARTERLY AVG Balance \$ 747,798,977					
	BOOK Value \$ 832,069,530					
<u>Educational Money Market Fund (OCEMMF)</u>	MARKET Value \$ 1,079,713,278	21	1.99%	2.11%	2.19%	1.0006
	COST (Capital) \$ 1,078,178,319					
	MONTHLY AVG Balance \$ 990,254,841					
	QUARTERLY AVG Balance \$ 1,095,554,644					
	BOOK Value \$ 1,079,045,433					
<u>Extended Fund</u>	MARKET Value \$ 6,830,678,068	412	2.33%	2.39%	2.37%	1.0057
	COST (Capital) \$ 6,783,563,708					
	MONTHLY AVG Balance \$ 6,884,125,791					
	QUARTERLY AVG Balance \$ 7,160,200,322					
	BOOK Value \$ 6,792,250,899					
<b>ALLOCATION OF EXTENDED FUND</b>						
<u>Extended Fund</u> <i>OCIP Share</i>	MARKET Value \$ 3,074,841,893	412	2.33%	2.39%	2.37%	1.0057
	COST (Capital) \$ 3,053,633,280					
	MONTHLY AVG Balance \$ 3,039,750,539					
	QUARTERLY AVG Balance \$ 3,152,868,468					
	BOOK Value \$ 3,057,543,834					
<i>OCEIP Share</i>	MARKET Value \$ 3,755,836,175	412	2.33%	2.39%	2.37%	1.0057
	COST (Capital) \$ 3,729,930,428					
	MONTHLY AVG Balance \$ 3,844,375,252					
	QUARTERLY AVG Balance \$ 4,007,331,854					
	BOOK Value \$ 3,734,707,065					
<i>Modified Duration</i>						1.11

- (1) The Combined Pool Balances include the County and Educational Money Market Funds and their respective portions of the Extended Fund.
- (2) Specific non-pooled investments are reported in compliance with Government Code Section 53646 (b)(1). Detailed descriptions are included in the inventory listing in Section VII of this report.
- (3) The Net Yield differs from the Monthly Gross Yield as it includes the deduction of the Investment Administrative Fee.

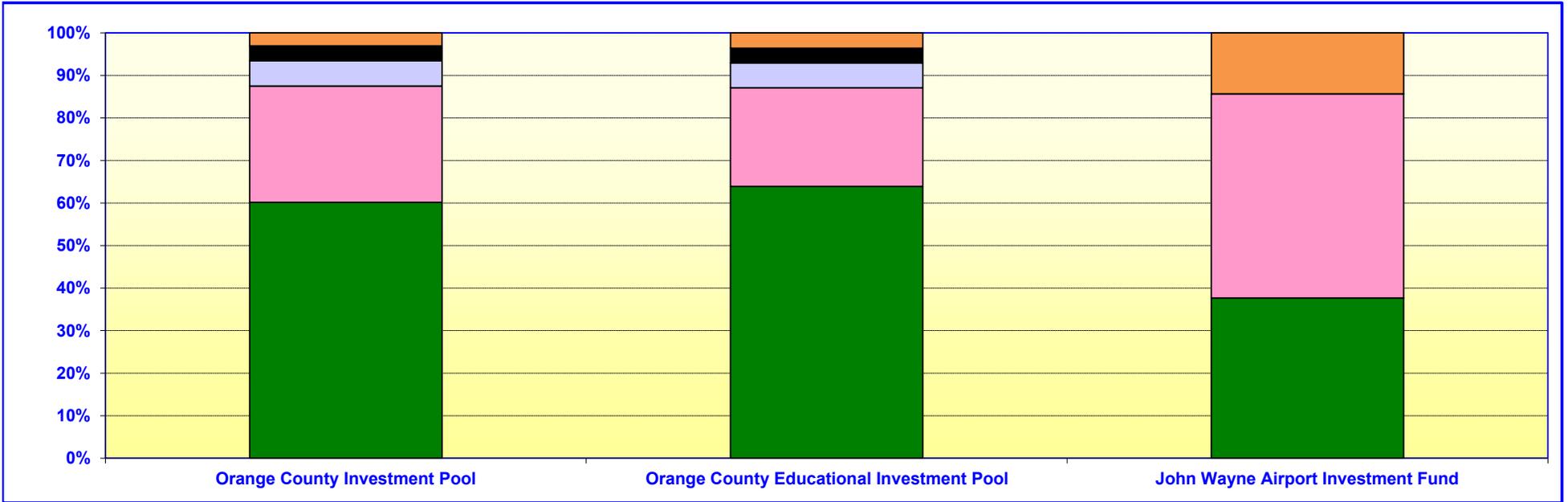
**ORANGE COUNTY EDUCATIONAL INVESTMENT POOL  
TOP TEN POOL PARTICIPANTS  
AS OF SEPTEMBER 30, 2019**

DISTRICT #	SCHOOL DISTRICT	BALANCE <sup>(1)</sup>
72	GARDEN GROVE USD	\$ 460,313,602 (1)
88	NORTH ORANGE COUNTY CCD	437,891,993 (1)
92	RANCHO SANTIAGO CCD	352,505,363 (1)
96	SOUTH ORANGE COUNTY CCD	339,049,414
84	SANTA ANA USD	320,129,946 (1)
80	ORANGE USD	288,859,968 (1)
94	COUNTY SCHOOL SERVICES	277,382,548
75	IRVINE USD	246,130,550 (1)
64	ANAHEIM UHSD	224,010,439 (1)
87	TUSTIN USD	218,210,143 (1)
<b>TOTAL</b>		<b><u>\$ 3,164,483,966</u></b>

(1) BALANCES INCLUDE GENERAL OBLIGATION BOND PROCEEDS



**ORANGE COUNTY TREASURER - TAX COLLECTOR**  
**BY INVESTMENT TYPE AT MARKET VALUE - By Percentage Holdings**  
**September 30, 2019**



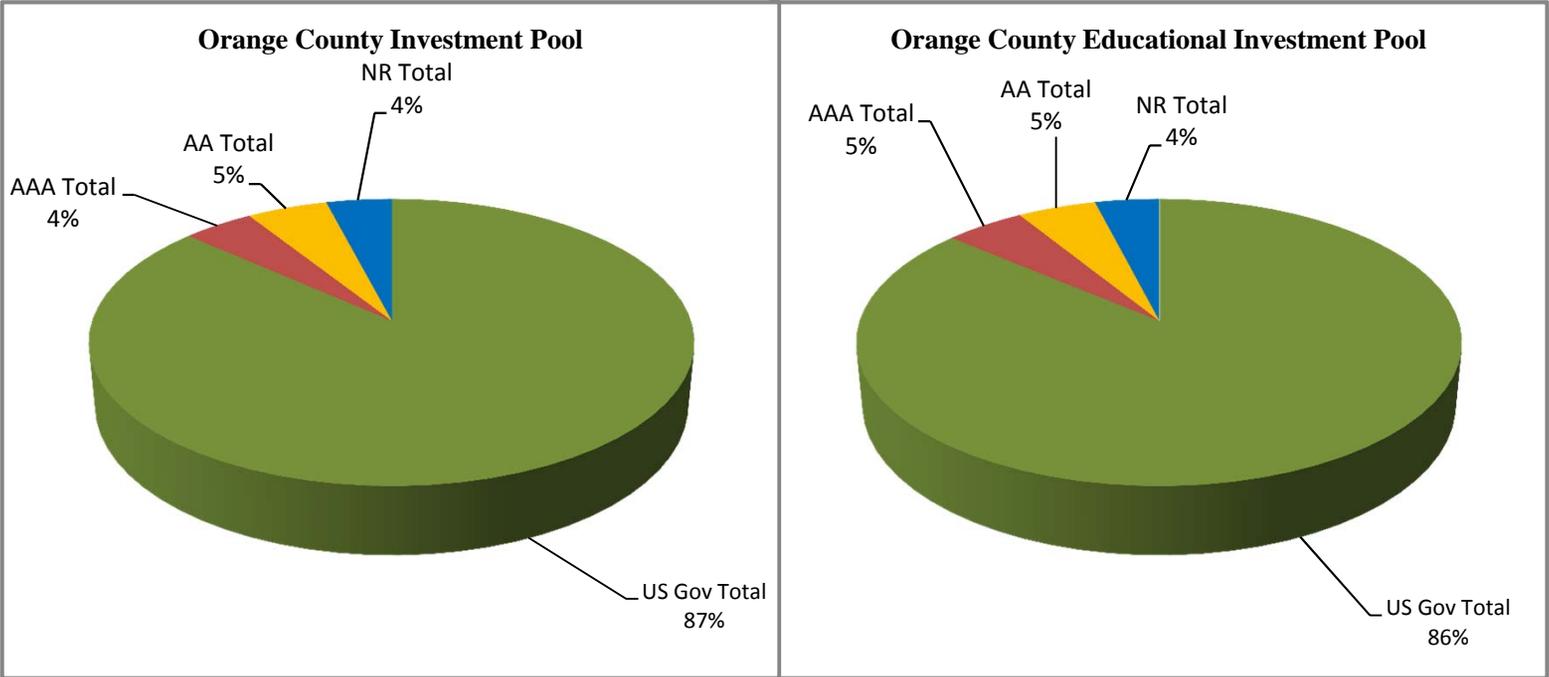
Orange County Investment Pool		
	In Thousands	%
U. S. GOVERNMENT AGENCIES	\$ 2,335,730	59.77%
U. S. TREASURIES	1,060,775	27.15%
MEDIUM-TERM NOTES	230,997	5.91%
MUNICIPAL DEBT	135,782	3.48%
MONEY MARKET MUTUAL FUNDS	118,942	3.04%
LOCAL AGENCY INVESTMENT FUND	25,335	0.65%
	<u>\$ 3,907,561</u>	<u>100.00%</u>

Orange County Educational Investment Pool		
	In Thousands	%
U. S. GOVERNMENT AGENCIES	\$ 3,070,706	63.50%
U. S. TREASURIES	1,113,567	23.03%
MEDIUM-TERM NOTES	281,458	5.82%
MUNICIPAL DEBT	165,853	3.43%
MONEY MARKET MUTUAL FUNDS	173,019	3.58%
LOCAL AGENCY INVESTMENT FUND	30,946	0.64%
	<u>\$ 4,835,549</u>	<u>100.00%</u>

John Wayne Airport Investment Fund		
	In Thousands	%
U. S. GOVERNMENT AGENCIES	\$ 19,822	37.66%
U. S. TREASURIES	\$ 25,264	48.00%
MONEY MARKET MUTUAL FUNDS	\$ 7,547	14.34%
	<u>\$ 52,633</u>	<u>100.00%</u>

4.4 (10)

**ORANGE COUNTY TREASURER - TAX COLLECTOR**  
**CREDIT QUALITY BY MARKET VALUE**  
 September 30, 2019



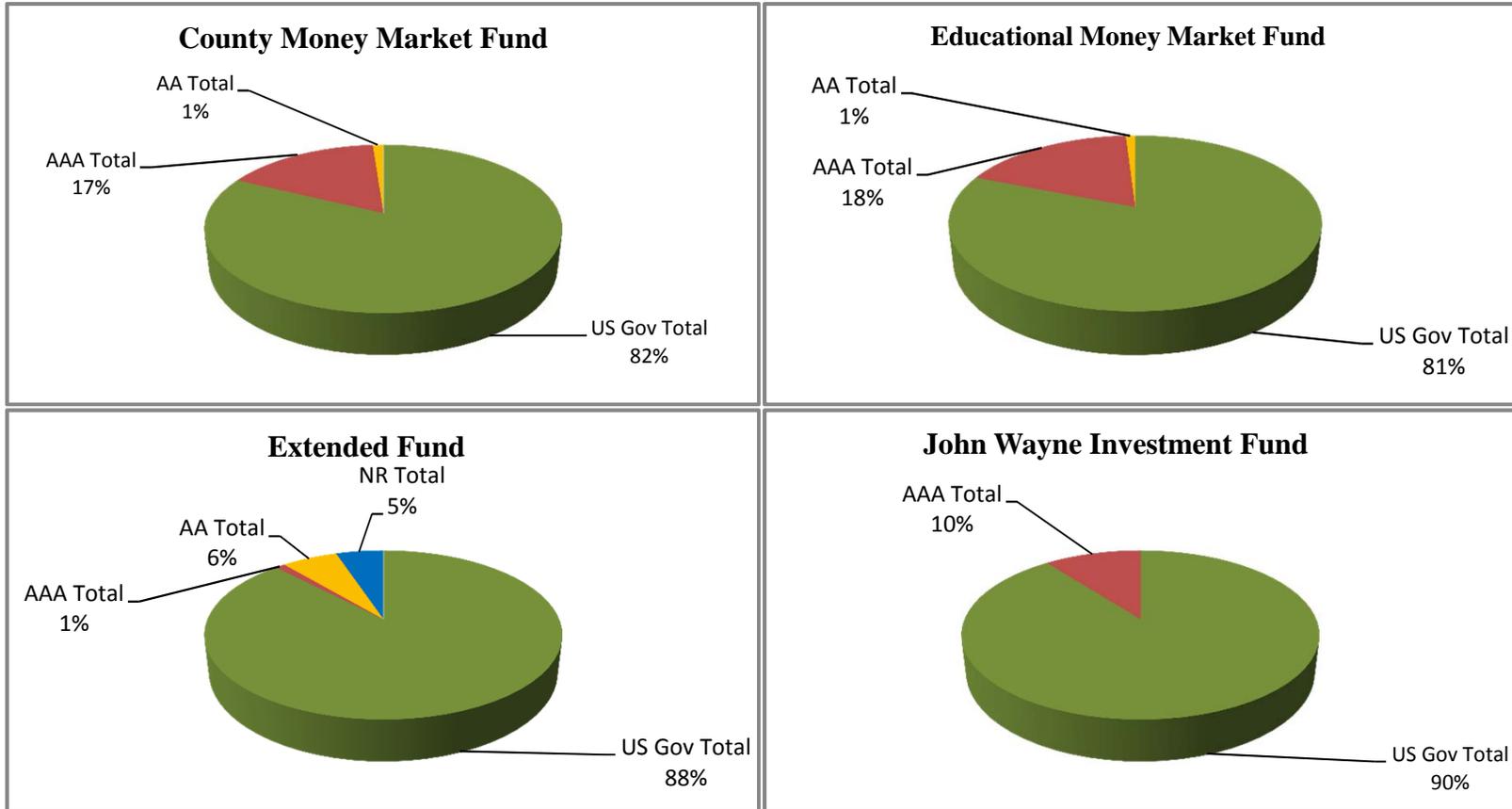
*US GOV Includes Agency & Treasury Debt*  
*AA includes AA+, AA-, & AA*  
*A includes A+, A-, & A*  
*NR Includes LAIF and Orange County Pension Obligation Bonds*

4.4 (11)

# ORANGE COUNTY TREASURER - TAX COLLECTOR

## CREDIT QUALITY BY MARKET VALUE

September 30, 2019



*US GOV Includes Agency & Treasury Debt*

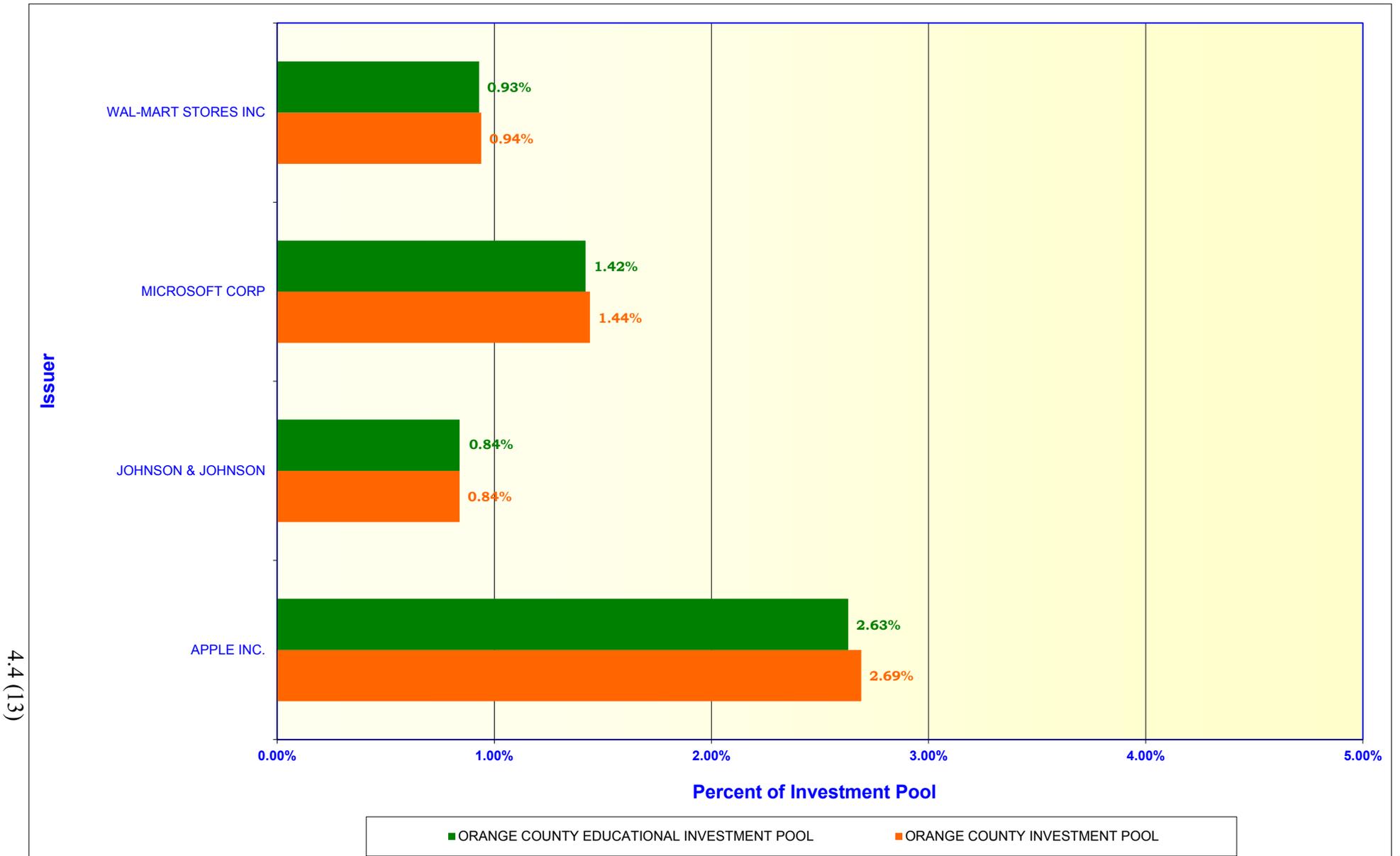
*AA includes AA+, AA-, & AA*

*A includes A+, A-, & A*

*NR Includes LAIF and Orange County Pension Obligation Bonds*

4.4 (12)

**ORANGE COUNTY TREASURER - TAX COLLECTOR**  
**MEDIUM-TERM NOTES / CERTIFICATES OF DEPOSIT**  
**ISSUER CONCENTRATION-By Investment Pool**  
 September 30, 2019



4.4 (13)

**ORANGE COUNTY TREASURER-TAX COLLECTOR**

**APPROVED ISSUER LIST - OCIP, OCEIP, and JWA**

September 30, 2019

ISSUER	S/T RATINGS			L/T RATINGS		
	S&P	Moody's	Fitch	S&P	Moody's	Fitch
<b>U.S. TREASURY SECURITIES</b>						
U.S. GOVERNMENT	A-1+	P-1	F1+	AA+	Aaa	AAA
<b>U.S. GOVERNMENT AGENCY SECURITIES</b>						
FEDERAL NATIONAL MORTGAGE ASSOCIATION	A-1+	P-1	F1+	AA+	Aaa	AAA
FEDERAL HOME LOAN MORTGAGE CORPORATION	A-1+	P-1	F1+	AA+	Aaa	AAA
FEDERAL HOME LOAN BANKS	A-1+	P-1	NR	AA+	Aaa	NR
FEDERAL FARM CREDIT BANKS	A-1+	P-1	F1+	AA+	Aaa	AAA
<b>MEDIUM-TERM NOTES</b>						
APPLE INC	A-1+	P-1	NR	AA+	Aa1	NR
MICROSOFT CORPORATION	A-1+	P-1	F1+	AAA	Aaa	AA+
<b>ISSUERS ON HOLD</b>						
JOHNSON & JOHNSON (SEPTEMBER, 2019)*	A-1+	P-1	F1+	AAA	Aaa	AAA
TORONTO DOMINION BANK NY (MARCH, 2017)**	A-1+	P-1	F1+	AA-	Aa3	AA-
WALMART INC (JULY, 2018)***	A-1+	P-1	F1+	AA	Aa2	AA
<b>MUNICIPAL BONDS</b>						
ORANGE CNTY CA PENSION OBLG 2019 A	NR	NR	NR	NR	NR	NR
<b>STATE POOL - LOCAL AGENCY INVESTMENT FUND</b>						
LOCAL AGENCY INVESTMENT FUND	NR	NR	NR	NR	NR	NR
<b>MONEY MARKET MUTUAL FUNDS ****</b>						
<b>NAME OF FUND</b>	<b>S &amp; P</b>	<b>Moody's</b>	<b>Fitch</b>			
INVESCO GOVERNMENT & AGENCY SHORT-TERM INVESTMENTS TRUST (AIM)	AAAm	Aaa-mf	AAAmf			
GOLDMAN SACHS FINANCIAL SQUARE GOVT FUND	AAAm	Aaa-mf	NR			
MORGAN STANLEY INSTITUTIONAL LIQUIDITY FUNDS - GOVT	AAAm	Aaa-mf	NR			
NORTHERN INSTITUTIONAL TREASURY PORTFOLIO	AAAm	NR	NR			

\* Moody's placed its L/T issuer credit rating on Negative Outlook on August 28, 2019.

\*\* Moody's downgraded its L/T issuer credit rating from Aa1 to Aa3 on September 24, 2018.

\*\*\* S&P changed the Walmart Inc Outlook from Negative to Stable on June 10, 2019.

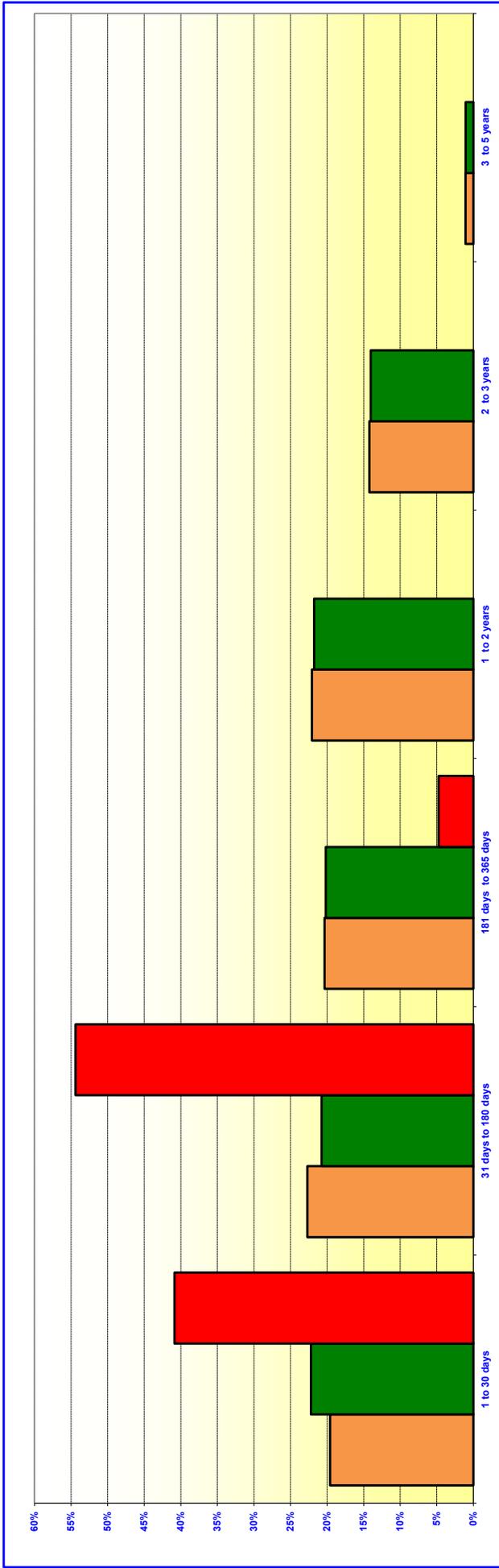
\*\*\*\* All money market funds are institutional money market funds investing in debt issued or guaranteed by the U.S. Government and its agencies.

**Orange County Treasurer-Tax Collector  
Changes in Approved Issuer's List  
For the Month Ended September 30, 2019**

During September, there was one change to the Treasurer's Approved Issuer List. The Credit Investment Committee placed Johnson & Johnson on hold. An ongoing credit analysis of all issuers owned in the Investment Pools is reviewed on a daily, monthly, quarterly, and annual basis.

**ORANGE COUNTY TREASURER - TAX COLLECTOR  
MATURITIES DISTRIBUTION**

September 30, 2019



ORANGE COUNTY INVESTMENT POOL		In Thousands <sup>(1)(2)</sup>	%
1 TO 30 DAYS	\$	763,057	19.60%
31 TO 180 DAYS		883,944	22.70%
181 TO 365 DAYS		792,190	20.35%
1 YEAR TO 2 YEARS		859,119	22.06%
2 YEARS TO 3 YEARS		553,724	14.22%
3 YEARS TO 5 YEARS		41,639	1.07%
<b>TOTAL</b>	<b>\$</b>	<b>3,893,673</b>	<b>100.00%</b>

ORANGE COUNTY EDUCATIONAL INVESTMENT POOL		In Thousands <sup>(1)(2)</sup>	%
1 TO 30 DAYS	\$	1,070,031	22.21%
31 TO 180 DAYS		999,546	20.74%
181 TO 365 DAYS		972,393	20.18%
1 YEAR TO 2 YEARS		1,049,390	21.78%
2 YEARS TO 3 YEARS		676,368	14.04%
3 YEARS TO 5 YEARS		50,861	1.05%
<b>TOTAL</b>	<b>\$</b>	<b>4,818,579</b>	<b>100.00%</b>

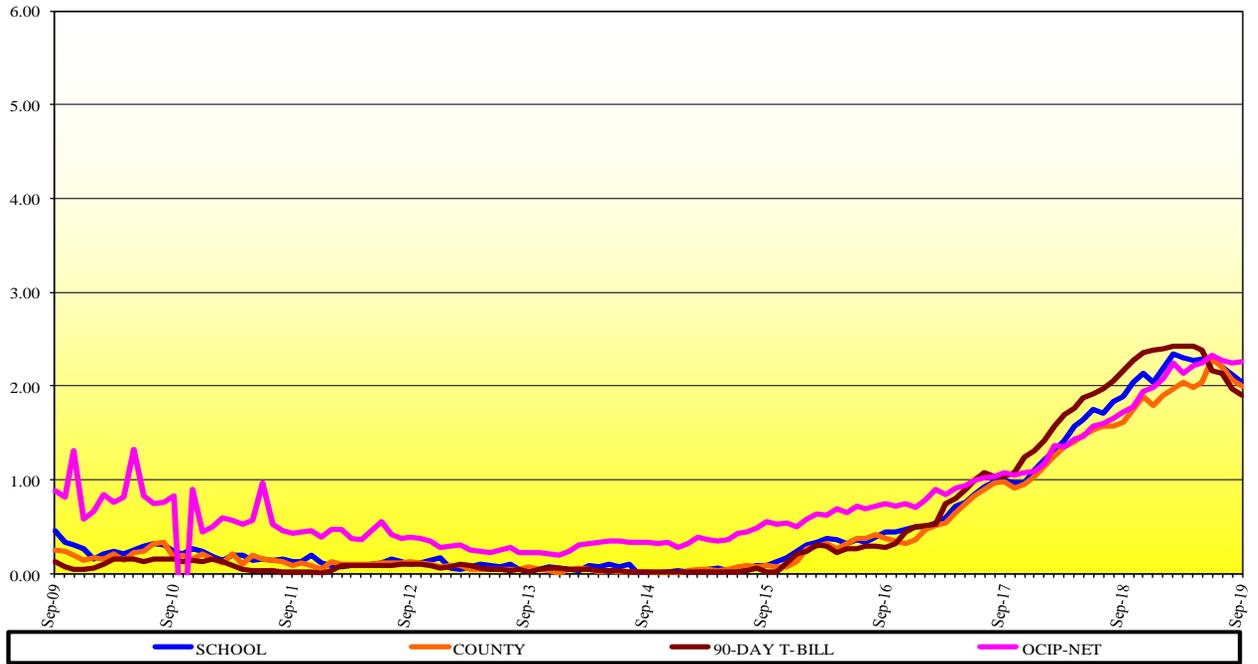
JOHN WAYNE AIRPORT INVESTMENT FUND		In Thousands <sup>(1)(2)</sup>	%
1 TO 30 DAYS	\$	21,527	40.87%
31 TO 180 DAYS		28,650	54.39%
181 TO 365 DAYS		2,500	4.74%
<b>TOTAL</b>	<b>\$</b>	<b>52,677</b>	<b>100.00%</b>

(1) Maturity limits are calculated using face value.

(2) Floating Rate Notes are deemed to have a maturity date equal to their next interest reset date. At 9/30/19, Floating Rate Notes comprise 1.46%, 1.44%, and 0.00% of the Orange County Investment Pool, Orange County Educational Investment Pool, and JWA Investment Fund respectively.

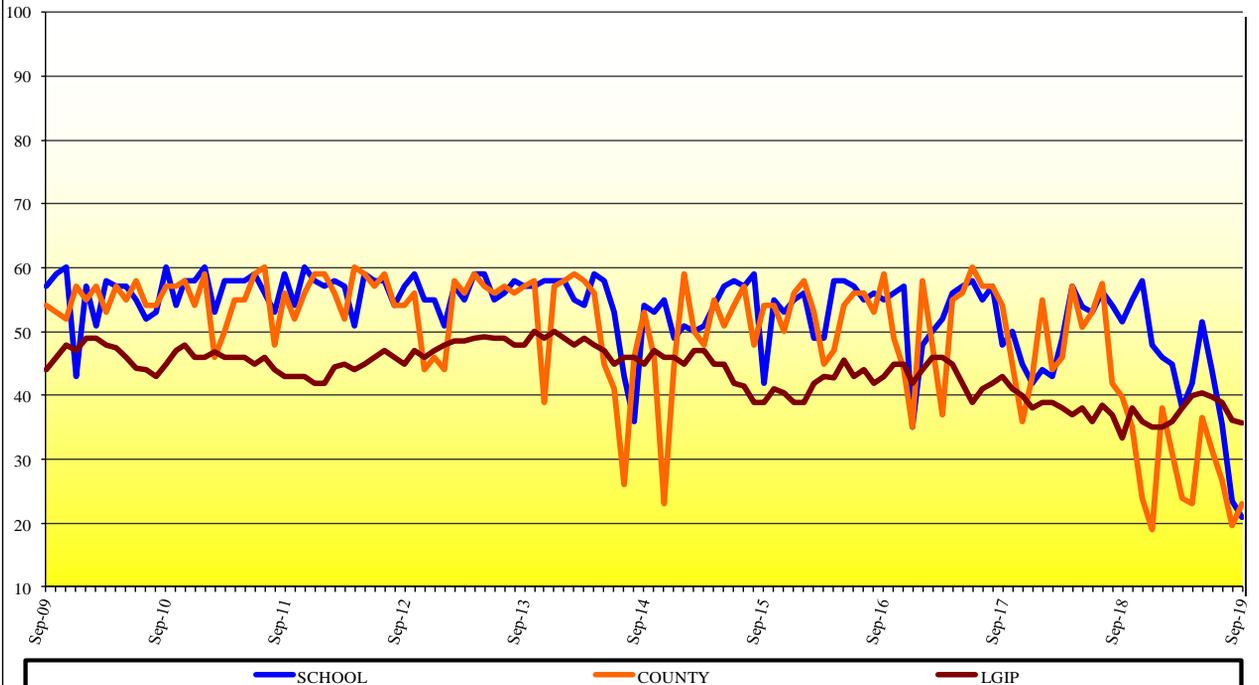
**ORANGE COUNTY MONEY MARKET POOLS vs SELECTED MONEY MARKET YIELDS**  
**(INTEREST RATE YIELD)**

For The Period September 2009 to September 2019



**ORANGE COUNTY MONEY MARKET POOLS vs SELECTED AVERAGES**  
**WEIGHTED AVERAGE MATURITY (WAM)**

For The Period September 2009 to September 2019



4.4 (17)

**ORANGE COUNTY TREASURER-TAX COLLECTOR**

**INVESTMENT POOL YIELDS**

October 1, 2018 - September 30, 2019

PERIOD ENDING - MONTH / YEAR	MONTH END MARKET VALUE	EARNINGS FOR MONTH	GROSS AVERAGE YIELD FOR MONTH	MONTH END WAM
<i>Current Month September 2019</i>				
OCMMF	\$ 832,718,514	\$ 1,335,514	<b>2.06%</b>	23
OCEMMF	\$ 1,079,713,278	\$ 1,712,219	<b>2.11%</b>	21
Extended Fund	\$ 6,830,678,068	\$ 13,471,516	<b>2.39%</b>	412
<i>August 2019</i>				
OCMMF	\$ 812,723,446	\$ 1,320,483	2.14%	20
OCEMMF	\$ 1,113,887,882	\$ 2,107,568	2.18%	23
Extended Fund	\$ 6,863,197,257	\$ 13,930,239	2.35%	412
<i>July 2019</i>				
OCMMF	\$ 756,297,142	\$ 1,391,508	2.26%	27
OCEMMF	\$ 1,218,853,617	\$ 2,230,519	2.27%	36
Extended Fund	\$ 7,102,603,734	\$ 15,240,082	2.36%	393
<i>June 2019</i>				
OCMMF	\$ 754,373,471	\$ 1,686,999	2.36%	31
OCEMMF	\$ 1,278,057,068	\$ 1,690,613	2.37%	44
Extended Fund	\$ 7,802,972,979	\$ 15,681,474	2.39%	389
<i>May 2019</i>				
OCMMF	\$ 946,662,206	\$ 2,522,491	2.40%	36
OCEMMF	\$ 863,380,131	\$ 1,449,802	2.44%	52
Extended Fund	\$ 8,153,832,319	\$ 16,432,152	2.33%	400
<i>April 2019</i>				
OCMMF	\$ 1,473,136,985	\$ 3,268,647	2.41%	23
OCEMMF	\$ 673,755,896	\$ 1,385,453	2.45%	42
Extended Fund	\$ 8,469,216,639	\$ 16,026,764	2.32%	404
<i>March 2019</i>				
OCMMF	\$ 1,198,047,208	\$ 2,003,755	2.42%	24
OCEMMF	\$ 737,915,029	\$ 1,576,746	2.43%	38
Extended Fund	\$ 7,569,145,253	\$ 14,346,556	2.20%	373
<i>February 2019</i>				
OCMMF	\$ 959,764,688	\$ 1,446,952	2.39%	31
OCEMMF	\$ 818,406,110	\$ 1,728,742	2.47%	45
Extended Fund	\$ 7,765,300,719	\$ 13,865,935	2.33%	385
<i>January 2019</i>				
OCMMF	\$ 729,137,854	\$ 1,705,963	2.37%	38
OCEMMF	\$ 1,016,881,693	\$ 2,012,023	2.39%	46
Extended Fund	\$ 7,842,914,574	\$ 14,377,035	2.14%	389
<i>December 2018</i>				
OCMMF	\$ 1,321,837,296	\$ 2,795,061	2.25%	19
OCEMMF	\$ 1,024,704,481	\$ 1,712,928	2.31%	48
Extended Fund	\$ 8,032,587,705	\$ 13,770,790	2.07%	367
<i>November 2018</i>				
OCMMF	\$ 1,359,045,595	\$ 2,130,391	2.19%	24
OCEMMF	\$ 947,430,723	\$ 1,609,638	2.26%	58
Extended Fund	\$ 6,985,523,091	\$ 11,064,795	1.99%	430
<i>October 2018</i>				
OCMMF	\$ 1,261,626,895	\$ 1,750,806	2.12%	35
OCEMMF	\$ 806,665,529	\$ 1,662,005	2.16%	55
Extended Fund	\$ 6,608,660,258	\$ 10,301,655	1.82%	444
OC Extended Fund B	\$ -	\$ 87	N/A	N/A
<b>Fiscal Year July 1, 2019 - June 30, 2020</b>	<b>Average Month End Market Value Balance</b>	<b>YTD Interest Income</b>	<b>YTD Gross Yield</b>	<b>YTD Average</b>
<b>OCIP</b>	\$ 3,849,394,855	\$ 22,827,251	<b>2.31%</b>	326
<b>OCEIP</b>	\$ 5,020,829,457	\$ 29,912,398	<b>2.30%</b>	319
<b>OC Extended Fund B</b>	\$ -	\$ -	N/A	N/A

NOTE: Schedule does include additional interest income earned from Money Market Mutual Funds (MMMF) in FY 18-19, but excludes interest income from MMMFs earned in FY 17-18.

**ORANGE COUNTY TREASURER-TAX COLLECTOR  
CASH AVAILABILITY PROJECTION  
FOR THE SIX MONTHS ENDING MARCH 31, 2020**

Government Code Section 53646 (b) (3), effective on January 1, 1996, requires the Treasurer-Tax Collector to include a statement in the investment report, denoting the ability of the Orange County Investment Pool (OCIP) and the Orange County Educational Investment Pool (OCEIP) to meet their expenditure requirements for the next six months.

The OCIP and OCEIP consist of funds in the treasury deposited by various entities required to do so by statute, as well as those entities voluntarily depositing monies in accordance with Government Code Section 53684.

The Treasurer-Tax Collector is required to disburse monies placed in the treasury as directed by the Auditor-Controller and the Department of Education, except for the making of legal investments, to the extent funds are transferred to one or more clearing funds in accordance with Government Code Section 29808.

The Treasurer-Tax Collector, in her projection of cash availability to disburse funds as directed by the Auditor-Controller and the Department of Education, is primarily relying on historical trends involving deposits and withdrawals and known future cash flows. No representation is made as to an individual depositor's ability to meet their anticipated expenditures with anticipated revenues.

The Cash Availability Projection for the six months ending March 31, 2020, indicates the ability of the pools to meet projected cash flow requirements. However, there will usually be differences between projected and actual results because events and circumstances frequently do not occur as expected and those differences may be material.

<b>ORANGE COUNTY INVESTMENT POOL</b>				
<b>Month</b>	<b>Investment Maturities</b>	<b>Projected Deposits</b>	<b>Projected Disbursements</b>	<b>Cumulative Available Cash</b>
September 2019 - Ending Cash				\$ 25,634,953
October	\$ 806,014,161	\$ 1,079,413,716	\$ 483,979,753	1,427,083,077
November	301,739,202	1,599,996,914	1,185,795,494	2,143,023,699
December	108,815,435	2,229,451,909	2,008,128,039	2,473,163,004
January	176,876,187	537,937,099	1,239,050,414	1,948,925,876
February	197,467,291	549,930,376	330,101,491	2,366,222,052
March	126,741,296	1,000,299,056	729,295,585	2,763,966,819

<b>ORANGE COUNTY EDUCATIONAL INVESTMENT POOL</b>				
<b>Month</b>	<b>Investment Maturities</b>	<b>Projected Deposits</b>	<b>Projected Disbursements</b>	<b>Cumulative Available Cash</b>
September 2019 - Ending Cash				\$ 15,230,624
October	\$ 1,144,366,062	\$ 354,454,544	\$ 727,814,087	786,237,143
November	291,272,151	916,622,717	700,061,514	1,294,070,497
December	99,975,999	1,400,187,429	489,559,478	2,304,674,447
January	218,858,003	761,151,157	934,392,128	2,350,291,479
February	241,824,697	305,128,516	703,845,111	2,193,399,581
March	154,811,063	618,692,403	731,640,064	2,235,262,983

**ORANGE COUNTY TREASURER-TAX COLLECTOR**  
**STATEMENT OF ACCOUNTABILITY**  
**For the Month and Quarter Ended September 30, 2019**

	<u>Month</u>	<u>Quarter</u>
<b>Treasurer's Accountability at the Beginning of the Period:</b>	<b>\$ 8,931,171,732</b>	<b>\$ 9,934,120,874</b>
<b>Cash Receipts:</b>		
County	442,981,763	1,367,294,011
School and Community College Districts	631,740,596	1,241,778,672
<b>Total Cash Receipts</b>	<u>1,074,722,359</u>	<u>2,609,072,683</u>
<b>Cash Disbursements:</b>		
County	415,349,223	1,680,040,473
School and Community College Districts	733,758,779	2,006,539,042
<b>Total Cash Disbursements</b>	<u>1,149,108,002</u>	<u>3,686,579,515</u>
<b>Net Change in Cost Value of Pooled Assets</b>	<u>(74,385,643)</u>	<u>(1,077,506,832)</u>
<b>Net Increase in Non-Pooled Investments</b>	183,460	643,369
<b>Net Decrease in Non-Pooled Cash</b>	<u>(1,276,921)</u>	<u>(1,564,783)</u>
<b>Treasurer's Accountability at the End of the Period:</b>	<b><u>\$ 8,855,692,628</u></b>	<b><u>\$ 8,855,692,628</u></b>
<b>Assets in the Treasury at the End of the Period (at Cost Value):</b>		
<b>Pooled Investments:</b>		
Orange County Investment Pool		\$ 3,885,341,490
Orange County Educational Investment Pool		4,808,108,747
<b>Total Pooled Investments</b>		<u>8,693,450,237</u>
<b>Non-Pooled Investments:</b>		
Non-Pooled Investments - John Wayne Airport		52,437,537
Non-Pooled Investments - Fountain Valley School District Fund 40		34,700,216
Non-Pooled Investments - CCCD Series 2017E Bonds		21,123,173
<b>Total Non-Pooled Investments</b>		<u>108,260,926</u>
<b>Cash and Cash Equivalent:</b>		
Cash in banks - County		25,605,448
Cash in banks - Schools		15,230,624
Cash in banks - OC Sheriff		10,110,788
Cash in banks - John Wayne Airport		3,005,100
Cash - Other		29,505
<b>Total Cash</b>		<u>53,981,465</u>
<b>Total Assets in the Treasury at the End of the Period:</b>		<b><u>\$ 8,855,692,628</u></b>



**BETTY T. YEE**  
**California State Controller**

**LOCAL AGENCY INVESTMENT FUND  
 REMITTANCE ADVICE**

Agency Name	RANCHO SANTIAGO COMM COLL DST
Account Number	75-30-010

As of 10/15/2019, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2019.

Earnings Ratio		.00006701807521016
Interest Rate		2.45%
Dollar Day Total	\$	14,591,216.30
Quarter End Principal Balance	\$	158,753.57
Quarterly Interest Earned	\$	977.88



**CALIFORNIA STATE TREASURER  
FIONA MA, CPA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
09/09/19	2.31	2.35	177
09/10/19	2.30	2.35	176
09/11/19	2.30	2.35	176
09/12/19	2.29	2.35	179
09/13/19	2.29	2.35	179
09/14/19	2.29	2.35	179
09/15/19	2.29	2.35	179
09/16/19	2.28	2.35	182
09/17/19	2.27	2.35	188
09/18/19	2.27	2.35	187
09/19/19	2.27	2.35	186
09/20/19	2.26	2.35	185
09/21/19	2.26	2.34	185
09/22/19	2.26	2.34	185
09/23/19	2.26	2.34	186
09/24/19	2.26	2.34	185
09/25/19	2.25	2.34	184
09/26/19	2.25	2.34	186
09/27/19	2.25	2.34	187
09/28/19	2.25	2.34	187
09/29/19	2.25	2.34	187
09/30/19	2.25	2.34	185
10/01/19	2.22	2.22	200
10/02/19	2.22	2.22	200
10/03/19	2.21	2.22	198
10/04/19	2.21	2.22	198
10/05/19	2.21	2.21	198
10/06/19	2.21	2.21	198
10/07/19	2.21	2.21	197
10/08/19	2.21	2.21	197
10/09/19	2.21	2.21	196

\*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

**LAIF Performance Report**

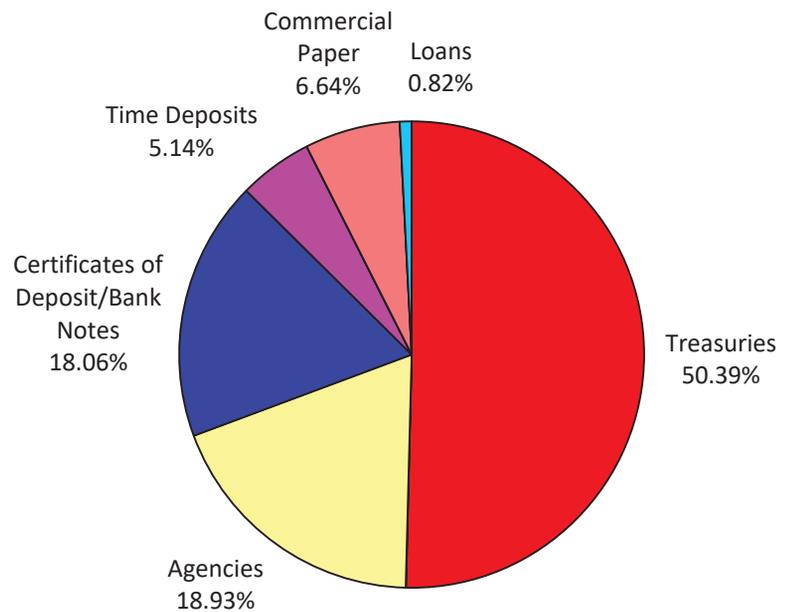
**Quarter Ending 06/30/19**

Apportionment Rate: 2.57  
 Earnings Ratio: .00007028813234525  
 Fair Value Factor: 1.001711790  
 Daily: 2.39%  
 Quarter to Date: 2.44%  
 Average Life: 173

**PMIA Average Monthly Effective Yields**

**Sep 2019 2.280**  
 Aug 2019 2.341  
 July 2019 2.379

**Pooled Money Investment Account  
Portfolio Composition  
08/31/19  
\$94.8 billion**



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1)

Based on data available as of 10/09/2019

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**PARS Post-Employment Benefits Trust**

**Account Report for the Period**  
**9/1/2019 to 9/30/2019**

Peter Hardash  
Vice Chancellor, Business Ops/Fiscal Services  
Rancho Santiago Community College District  
2323 N Broadway, #404-1  
Santa Ana, CA 92706

### Account Summary

Source	Beginning Balance as of 9/1/2019	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 9/30/2019
OPEB	\$40,310,221.82	\$0.00	\$363,337.04	\$6,080.44	\$0.00	\$0.00	\$40,667,478.42
<b>Totals</b>	<b>\$40,310,221.82</b>	<b>\$0.00</b>	<b>\$363,337.04</b>	<b>\$6,080.44</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,667,478.42</b>

### Investment Selection

**Source**

OPEB **Vanguard Balanced Strategy**

### Investment Objective

**Source**

OPEB The Balanced Portfolio invests in Vanguard mutual funds using an asset allocation strategy designed for investors seeking both a reasonable level of income and long-term growth of capital and income.

### Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	0.90%	1.40%	-	-	-	-	6/26/2019

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: October 28, 2019
Re:	Adoption of Resolution No. 19-25 – Resolution Ordering an Election to Authorize the Issuance of General Obligation Bonds and Establishing Specifications of the Election Order for the March 3, 2020 Ballot	
Action:	Request for Adoption of Resolution	

**BACKGROUND**

In 2002 and 2012, the District asked voters for assistance in funding the repair, renovation, and upgrade of college classrooms and facilities by passing general obligation bonds: Measure E and Measure Q. Measure Q was specifically to fund projects at Santa Ana College. The District has also been able to leverage additional state matching funds and make use of other resources to address the needed construction of new classrooms and make priority repairs and improvements. Despite these substantial investments, the colleges are challenged to provide enhanced facilities to support student success initiatives such as Guided Pathways and Vision for Success. Additional instructional support programs for students necessitate modernization of classrooms and newer support services environments to compliment the colleges Educational Master Plans and Facilities Master Plans.

True North Research conducted a Bond Measure Feasibility Study in early May 2019. The results of the study were presented to the Board of Trustees at the July 15, 2019 meeting. The RSCCD Board of Trustees have discussed specific projects to be funded by a potential bond at the September 9, 2019 (2.8), September 23, 2019 (5.8) and October 14, 2019 (5.7) meetings.

**ANALYSIS**

In order for the RSCCD Board of Trustees to place a bond measure on the March 3, 2020 ballot, the approval of the attached resolution ordering the election and directing the Orange County Registrar of Voters is necessary. The deadline to submit an order calling for the March 3, 2020 election with the Registrar of Voters is December 6, 2019.

The district's bond counsel, Graham Beck of the law firm of Nixon Peabody has prepared the attached resolution ordering the election. Included in the resolution is the ballot text language and the legally required Project List, which broadly defines the scope of capital projects to be funded with the proceeds of the bond. Bond counsel and TBWB Strategies prepared the Project List, as legally required by Prop 39 to support the bond financing of the current projects being considered by the Board of Trustees.

**RECOMMENDATION**

It is recommended that the Board of Trustees adopt Resolution No. 19-25 ordering an election to authorize the issuance of general obligation bonds and establishing specifications of the election order for the March 3, 2020 ballot as presented.

Fiscal Impact:	None	Board Date: October 28, 2019
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Marvin Martinez, Chancellor	

**RESOLUTION NO. 19-25**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT ORDERING AN  
ELECTION TO AUTHORIZE THE  
ISSUANCE OF GENERAL OBLIGATION BONDS,  
ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER,  
AND REQUESTING CONSOLIDATION  
WITH OTHER ELECTIONS OCCURRING ON MARCH 3, 2020**

**WHEREAS**, the Board of Trustees (the “**Board**”) of the Rancho Santiago Community College District (the “**District**”), a California community college district located within the County of Orange (the “**County**”), has determined the need to provide additional funding for the improvement, construction, equipping and furnishing of its college facilities in order to enhance the ability of local students to achieve success in skill-based careers, including technology, occupational therapy, health care and other specialties, and to effect transfers to four-year colleges; and

**WHEREAS**, Santa Ana College and Santiago Canyon College provide affordable, high-quality education and career training to local students, including the healthcare professionals, police, firefighters, and skilled workers who keep us healthy, safe and fuel our economy; and

**WHEREAS**, as the cost of attending the University of California and State University systems has become more expensive, more students are starting their education and completing their first two years of college at local community colleges; and

**WHEREAS**, Santa Ana College and Santiago Canyon College ensure that lower and middle-income students who can’t afford the high price of a university still have an opportunity to succeed in college and careers; and

**WHEREAS**, the Board recognizes the need to improve Student and Veterans Centers to support the thousands of military veterans returning from service who need job training, job placement, counseling and support services; and

**WHEREAS**, more than one-third of all local high school graduates rely on Santa Ana College and Santiago Canyon College for higher education and career training; and

**WHEREAS**, the District’s local community colleges are vital economic engines for the region, creating thousands of jobs and generating over \$1.6 billion per year for the economy in engineering, healthcare and other industries; and

**WHEREAS**, the Board has recognized the need to repair and upgrade our local community colleges so they can serve the local community well for decades to come; and

**WHEREAS**, leaky roofs, old rusty plumbing, faulty electrical systems and dry rotted beams need to be repaired or replaced; and

**WHEREAS**, school facilities need to be modernized to improve access for students with disabilities; and

**WHEREAS**, classrooms, labs and career training facilities require upgrades for science, technology, engineering, math, biotech, and skilled trades including industrial technology, welding and automotive technology; and

**WHEREAS**, hazardous materials like asbestos and lead paint need to be removed from older buildings and student safety and campus security need to be improved; and

**WHEREAS**, this measure requires a clear system of fiscal accountability including independent audits and a Citizens' Oversight Committee to ensure funds are spent as promised; and

**WHEREAS**, a local measure will provide funds that cannot be taken away by the State to repair, upgrade and modernize Santa Ana College and Santiago Canyon College; and

**WHEREAS**, the Board has therefore determined that it is advisable to call an election to submit to the electors of the District the question of whether bonds of the District shall be issued and sold for the purpose of funding the construction, reconstruction, refinancing, rehabilitation and replacement of college facilities, including their furnishing and equipping of college facilities, the acquisition or lease of real property for college facilities and paying costs incident thereto; and

**WHEREAS**, pursuant to the provisions of Proposition 39, adopted by the voters of the State of California (the "**State**") on November 7, 2000 ("**Proposition 39**"), comprising Article XIII A, Section 1, paragraph (b) of the California Constitution ("**Article XIII A**"), the District may incur bonded indebtedness upon the vote of fifty-five percent (55%) or more of the qualified electors of the District voting on the proposition; and

**WHEREAS**, Chapter 3, Part 10, Division 1 of Title 1 of the Education Code provides that the District may call an election for the purpose of seeking voter approval for the issuance of general obligation bonds by the District; and

**WHEREAS**, pursuant to Section 15264 *et seq.* of the Education Code (the "**Act**"), the Board is specifically authorized, upon approval by two-thirds (2/3) of the members of the Board, to submit to the electorate of the District the question of whether bonds of the District shall be issued and sold for specified purposes pursuant to paragraph (3) of said subdivision (b) of Section 1 of Article XIII A and subdivision (b) of Section 18 of Article XVI of the California Constitution; and

**WHEREAS**, the Board desires to make certain findings to be applicable to the within election order and to establish compliance with Proposition 39 and the applicable requirements of the Education Code and the Elections Code of the State (the "**Elections Code**"), as further specified herein; and

**WHEREAS**, pursuant to Section 10403 *et seq.* of the Elections Code, the Board now deems it appropriate and necessary to request consolidation of the election authorized hereby

(the “**Election**”) with any and all other elections to be held on March 3, 2020, and to request the Registrar of Voters (the “**Registrar of Voters**”) of the County of Orange to perform certain election services for the District;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

**Section 1. Call for Election.** The Board hereby orders an election and submits to the electors of the District the question of whether general obligation bonds of the District (the “**Bonds**”) shall be issued and sold in one or more series from time to time in the aggregate principal amount not to exceed \$496,000,000 for the purpose of raising money for construction, reconstruction, rehabilitation, refinancing, and replacement of facilities within the District, including the furnishing or equipping of college facilities, or the acquisition or lease of real property for college facilities and paying costs incident thereto, as set forth more fully in a ballot proposition approved pursuant to Section 4 below.

**Section 2. Order of Election.** This Resolution shall stand as the order to the Registrar of Voters to call the Election within the boundaries of the District on March 3, 2020. The Registrar of Voters is hereby requested, pursuant to Section 5322 of the Education Code, to take all steps to call and hold the Election in accordance with law and these specifications.

**Section 3. Election Date and Consolidation.** The date of the Election shall be March 3, 2020, and the Election shall be held solely within the boundaries of the District. Pursuant to Section 15121 of the Education Code and Part 3 (commencing with Section 10400) of Division 10 of the Elections Code, the Board of Supervisors of the County is requested to order consolidation of the bond election ordered herein with such other elections as may be held on the same day in the same territory or in territory that is in part the same.

**Section 4. Purpose of Election; Ballot Proposition.** The purpose of the Election shall be for the voters of the District to vote on a proposition, a full copy of which is attached hereto as **Exhibit A** (the “**Bond Measure**”), and incorporated by reference herein, containing the question of whether the District shall issue the Bonds for the purposes stated therein, together with the accountability requirements of Article XIII A and the requirements of Section 15272 of the Act. The Registrar of Voters is hereby requested to reprint **Exhibit A** hereof in its entirety in the voter information pamphlet to be distributed to voters. As required by Elections Code Section 13247, the abbreviated form of the Bond Measure to appear on the ballot is attached hereto as **Exhibit B**. The District’s Chancellor or its Vice Chancellor, Business Operations/Fiscal Services (or the designee of either of them) is each hereby authorized and directed to make any changes to the text of the proposition or its abbreviated form as required to comply with the intent of this Resolution, the requirements of election officials and requirements of law.

**Section 5. The Bonds.** (i) The maturity of any bonds issued pursuant to the Bond Measure and under Chapter 1.5, Part 10, Division 1, Title 1 of the Education Code (commencing with Section 15264), as amended, and Article XIII A shall not exceed twenty-five (25) years and shall bear or accrete interest at a rate not to exceed the maximum legal interest rate per annum, and (ii) the maturity of any bonds issued pursuant to the Bond Measure and under Article 4.5 of

Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, as amended, applicable provisions of the Education Code and Article XIII A of the California Constitution shall not exceed forty (40) years, or, in the case of bonds, the interest on which is compounded, twenty-five (25) years, and shall bear or accrete interest at a rate not to exceed the maximum legal interest rate per annum.

**Section 6. Authority for Election.** The authority for ordering the Election is contained in the Act, in Article XIII A, Section 1, paragraph (b), subsection (3) of the California Constitution, and in Section 53506 *et seq.* of the California Government Code. The authority for the specification of this election order is contained in Education Code Section 5322.

**Section 7. School Facilities Projects.** A list of the specific capital improvement projects (the “**Projects**”) to be funded from the proceeds of the bonds is set forth in **Exhibit A** (the “**Project List**”). As required by Article XIII A, the Board hereby certifies that it has evaluated safety, class-size reduction and information technology needs of the District’s colleges in developing the list of capital improvement projects set forth in **Exhibit A**. The District understands that the costs of administering the election, managing construction projects and costs of issuance of the bonds shall be lawful charges against proceeds of sale of the bonds.

**Section 8. Covenants of the Board Upon Approval of the Bonds by the Electorate.** As required by Article XIII A and Section 15278 of the Act, if fifty-five percent (55%) or more of the voters of the District voting on the Bond Measure approve the Bond Measure, the Board shall:

- (a) Use the bond proceeds only for the purposes of construction, reconstruction, rehabilitation, refinancing or replacement of college facilities, including their furnishing and equipping, or the acquisition or lease of real property for college facilities, as specifically set forth in **Exhibit A**, and not for any other purpose, including teacher and administrator salaries and other school operating expenses;
- (b) Conduct an annual, independent performance audit to ensure that the Bond proceeds have been expended only on the capital projects listed in **Exhibit A**;
- (c) Conduct an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for capital projects listed in **Exhibit A**;
- (d) Establish and appoint members to an independent citizens’ oversight committee in accordance with Sections 15278, 15280, and 15282 of the Act; and
- (e) Limit the amount of Bonds issued pursuant to the Bond Measure so that the tax rate on taxable property located within the District required to repay such Bonds will not, based on the District’s reasonable expectations, exceed \$25.00 per \$100,000 of assessed value.

**Section 9. Delivery of this Resolution.** The Clerk of this Board is hereby authorized and directed to send or hand-deliver a completed and certified copy of this Resolution to the

Registrar of Voters and if requested thereby, the Clerk of the Board of Supervisors of the County, no later than December 6, 2019.

**Section 10. Tax Rate Statement; Ballot Arguments.** Any one of the Chancellor, the Vice Chancellor, Business Operations/Fiscal Services, the President of the Board, or their designees, is hereby authorized to execute the Tax Rate Statement substantially in the form attached hereto as **Exhibit C** and any other required documents and to perform all acts necessary to place the Bond Measure on the ballot. The Tax Rate Statement shall be delivered to the Registrar of Voters on or before December 6, 2019. Any member of the Board is hereby authorized to act as an author of or signer to any ballot argument prepared in connection with the Election, including a rebuttal argument.

**Section 11. Consolidation of Election; Election Services.** Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors is requested to permit the Registrar of Voters, or other appropriate officials of the County, to render all services necessary in connection with the Election including, but not limited to, publication of a Formal Notice of School Bond Election pursuant to Education Code 5363 and related law, the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code), the opportunity to submit ballot arguments in connection with the Election, the canvassing and certification of the returns of the Election, and other ballot requirements pursuant to Education Code Section 15123, for which services the District agrees to reimburse the County as required by law.

**Section 12. Reimbursement of Qualified Project Expenditures.** The Board presently intends and reasonably expects to have tax-exempt obligations (the “**Obligations**”) issued on its behalf no later than 18 months of (i) the date of the expenditure of moneys, if any, made with respect to the Projects outlined in the Project List or (ii) the date upon which the Project for which expenditures are to be reimbursed is placed in service or abandoned, whichever is later (but in no event more than 3 years after the date the original expenditure of such moneys is paid), and to allocate an amount of the proceeds thereof not to exceed \$496,000,000 to reimbursable expenditures in connection with the Projects, as may be qualified under the provisions of Section 1.150-2 of the Treasury Regulations of the Internal Revenue Service (the “**Reimbursable Expenditures**”). All of the Reimbursable Expenditures covered by this Section were paid not earlier than 60 days prior to the date of this Resolution or constitute preliminary expenditures within the meaning of Section 1.150-2 of the Treasury Regulations. The Board intends to allocate within 30 days after the date of issue of the Obligations, the proceeds therefrom to reimburse the District for the Reimbursable Expenditures. With respect to the proceeds of the Obligations allocated to reimburse the District for prior expenditures, the Board hereby covenants not to employ an abusive device under Treasury Regulation Section 1.148-10, including using within one year of the reimbursement allocation, the funds corresponding to the proceeds of the Obligations in a manner that results in the creation of replacement proceeds, as defined in Treasury Regulation Section 1.148-1, of the Obligations or another issue of tax-exempt obligations.

The above provisions are made solely for the purpose of establishing compliance with the requirements of said Section 1.150-2 of the Treasury Regulations. This provision does not bind the District or the Board to make any expenditure, incur any indebtedness, or proceed with the financing, acquisition or construction of the Projects.

**Section 13. Bond Counsel.** The Board hereby approves the retention of Nixon Peabody LLP as bond counsel in connection with the Election.

**Section 14. Effective Date.** This Resolution shall take effect immediately upon its adoption.

ADOPTED, SIGNED AND APPROVED this 28th day of October, 2019.

BOARD OF TRUSTEES OF THE RANCHO  
SANTIAGO COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Board President Phillip Yarbrough

Attest:

\_\_\_\_\_  
Zeke Hernandez  
Clerk of the Board of Trustees

STATE OF CALIFORNIA    )  
  ) ss.  
COUNTY OF ORANGE    )

I, Zeke Hernandez, do hereby certify that the foregoing is a true and correct copy of Resolution No. 20-\_\_, which was duly adopted by the Board of Trustees of the Rancho Santiago Community College District at a meeting thereof conducted in a location freely accessible to the public, at which a quorum was present and acting throughout, on the 28th day of October, 2019, and that it was so adopted by the following vote:

AYES:           MEMBERS: \_\_\_\_\_

NOES:           MEMBERS: \_\_\_\_\_

ABSENT:        MEMBERS: \_\_\_\_\_

ABSTAIN:       MEMBERS: \_\_\_\_\_

\_\_\_\_\_  
Zeke Hernandez  
Clerk of the Board of Trustees

## EXHIBIT A

### FULL TEXT BALLOT PROPOSITION OF THE RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT BOND MEASURE ELECTION FOR MARCH 3, 2020

“To upgrade classrooms/labs to improve student and veteran access to affordable, high-quality education and career training in science, technology, engineering, math and skilled trades at Santa Ana College and Santiago Canyon College; repair deteriorating roofs/plumbing/electrical systems; and construct/acquire classrooms/facilities/equipment, shall the Rancho Santiago Community College District measure authorizing \$496,000,000 in bonds at legal rates, levying 2¢ per \$100 of assessed value (\$25,700,000 annually) while bonds are outstanding, be approved, with citizen oversight, independent audits and local control?”

Bonds – Yes

Bonds – No

### PROJECT LIST

The Board of Trustees (the “Board”) of the Rancho Santiago Community College District (the “District”) certifies that it has evaluated the District’s urgent and critical needs, including college and student safety issues, enrollment trends, class size reduction, overcrowding, energy efficiency and computer technology, seismic safety requirements, and aging, outdated or deteriorating college buildings in developing the scope of projects to be funded. The Board will prioritize the key health and safety and sustainability needs so that the most critical college site needs are addressed. The District conducted an evaluation at all college sites and received public input in developing the scope of capital projects to be funded.

In connection with the calling of the bond election, the Board has made the following findings:

- (a) As the cost of attending the University of California and State University systems becomes more expensive, more students are starting their education at community colleges. Santa Ana College and Santiago Canyon College ensure that lower and middle-income students who can’t afford the high price of a university still have access to career training and higher education.
- (b) With thousands of military veterans returning from service, our local community colleges play a critical role in providing job training, job placement, counseling and support services. Student and Veterans Centers must continue to be updated and improved so veterans can continue to receive the support they need.
- (c) More than one-third of all local high school graduates rely on our local community colleges to continue their education. However, classrooms, labs and career training facilities require basic repairs and upgrades so they can continue to serve our community well and educate the healthcare professionals, police, firefighters and skilled workers who keep us healthy, safe and fuel our economy.

- (d) If approved, Measure \_\_\_ would fund school facility improvements including: repairing or replacing leaky roofs, old rusty plumbing, faulty electrical systems and dry rotted beams where needed; upgrading classrooms and labs to help local students complete the first two years of college affordably, and transfer to Cal State or UC systems; modernizing school facilities to improve access for students with disabilities; removing hazardous materials like asbestos and lead paint from older buildings; improving student safety and campus security systems including security lighting, cameras, emergency communications systems, smoke detectors and fire alarms; upgrading classrooms, labs and career training facilities for science, technology, engineering, math and biotech, as well as skilled trades including industrial technology, welding and automotive technology.
- (e) Measure \_\_\_ requires strict taxpayer protections to ensure funds are spent appropriately. A clear system of accountability is required, including a Citizens' Oversight Committee and independent audits. All money raised by Measure \_\_\_ will be spent locally on Santa Ana College and Santiago Canyon College — no money can be taken away by the State. By law, no funds can be used for administrators' salaries or pensions.

In approving this Project List, the Board determines that the District should:

- (i) Provide career technical classrooms and facilities for job training to prepare students for the workforce.
- (ii) Upgrade classrooms to support the core academics of math, science, reading and writing.
- (iii) Upgrade computer and science labs.
- (iv) Renovate and repair buildings, classrooms and athletic fields.
- (v) Acquire sites, as necessary, and construct new classrooms and facilities to accommodate enrollment growth.
- (vi) Adhere to specific **FISCAL ACCOUNTABILITY** safeguards such as these:
  - (a) Sacramento will be prohibited from taking any of the funds raised.
  - (b) All expenditures will be subject to annual independent financial and performance audits.
  - (c) No funds will be used for administrators' salaries and pensions.
  - (d) All funds will be subject to local control and provide improvements at or in support of the District's colleges.
  - (e) An independent citizens' oversight committee will be appointed to ensure that all funds are spent only as authorized.

The Project List includes the following types of projects:

### **Construction, Repair and Upgrade of College Facilities**

**Goal and Purpose:** The District has determined that the construction of new facilities, and the repair and upgrade of deteriorating, outdated buildings, classrooms, computer learning centers and libraries and equipment, in order to ensure compliance with handicap accessibility requirements, are needed in order to provide students the resources they need to excel in careers and future educational opportunities, including:

- Constructing, furnishing and equipping an applied technology and vocational technology center, which may include facilities designated for training for careers in any of the following industries: the culinary arts and hospitality industries, fashion design and merchandising, automotive, diesel, welding and robotics, 3D modeling and manufacturing, and other technology programs under development.
- Reconstructing, renovating, remodeling, upgrading, furnishing and equipping the Centennial Education Center and the School of Continuing Education and Child Development Center, including related parking facilities.
- Replacing, renovating, and reconstructing existing library facilities and construction, furnishing and equipping of a learning commons with combined library facilities and instructional support services in a central location, to improve students' access to support services and lead to increased student completions.
- Reconstructing and upgrading entrance site improvements, including demolition of existing Russell Hall facilities in connection with completion of a new Health Sciences Center, including construction of a new campus entry plaza with improvements to traffic circulation.
- Constructing, furnishing and equipping a student center and student life building, in order to centralize student and support services, which may include food service facilities, a bookstore, and facilities to accommodate student government and improved student life, and which may include demolition, reconstruction, or renovation of certain buildings and/or spaces in buildings.
- Constructing, furnishing and equipping a fine and performing arts center, which may include classrooms, practice rooms, art studios and galleries, a theater with stage, backstage, scene shop, costume shop, dressing rooms, lighting system, sound system, recording system, orchestra pit, public lobby, box office, and other related services.
- Construction of improvements, and removal of existing barriers, to comply with Federal and State-mandated Americans with Disabilities Act (ADA) handicap accessibility requirements, including constructing accessibility upgrades and improvements to the main campus entrance and elimination of existing barriers to ADA accessibility requirements.

- Replacing and adding electrical service capacity to relieve currently overloaded electrical systems.
- Repairing, upgrading and replacing plumbing, landscaping, lighting heating and air conditioning and electrical systems for energy efficiency and cost savings, as needed.
- Upgrading roadways and pedestrian paths/walkways for better access and increased safety, improve landscaping and grounds, improve and increase on-site parking and repair utilities where needed.

### **Health, Safety and Security, Earthquake Safety and Student Safety**

- Installing new security systems, such as security (surveillance) cameras, outdoor lighting, fencing, gates and classroom door locks.
- Removing or abating asbestos, lead paint, mold and other hazardous materials.
- Upgrading emergency communication systems.
- Making seismic improvements to existing buildings, as needed.
- Upgrading fire alarm systems to automatic systems, repair and replace fire safety equipment, add sprinklers and fire safety doors.
- Replacing and upgrading existing signage, bells and clocks.
- Upgrading and replacing athletic equipment, fields and facilities to meet current safety standards and student and community demands.

### **District-Wide Wiring and Instructional Technology For 21<sup>st</sup> Century Job Training**

**Goal and Purpose: The District's colleges provide essential job training and workforce preparation for students at all levels. By improving college facilities, students will have improved opportunities to succeed in health sciences, technology and other careers, whether or not they elect to pursue a four-year degree, with these Projects:**

- Providing improved, upgraded and updated computer labs.
- Providing and maintaining upgraded technology, data and communication equipment.
- Upgrading and expanding wireless systems, telecommunications and internet access.
- Upgrading and replacing computers, hardware and software systems.
- Upgrading and replacing classroom furniture, equipment and instructional aids.

- Upgrading media and audio/visual equipment.
- Expanding bandwidth to allow students greater access to the Internet.

Each project is assumed to include its share of furniture, equipment, architectural, engineering, and similar planning costs, program/project management, staff training expenses and a customary contingency for unforeseen design and construction costs. In addition to the Projects stated above, proceeds from the sale of bonds will also be used for payment of facility-related construction costs, the acquisition of land, the payment of the costs of preparation of all facility planning, facility assessment reviews, facility master plan updates, environmental studies (including environmental investigation, remediation and monitoring) and construction documentation, the acquisition or prepayment of outstanding ground leases, acquiring and leasing of real property for school facilities, including the purchase of leased facilities and the refinancing of outstanding lease obligations, including, but not limited to, the refinancing of existing lease obligations of the District, acquiring and leasing of property for temporary housing of dislocated college activities caused by bond-financed Projects and the leasing or acquisition of staff parking. The upgrading of technology infrastructure includes, but is not limited to, computers, LCD projectors, portable interface devices, servers, switches, routers, modules, sound projection, card access systems, laser printers, digital white boards, document projectors, upgraded voice-over IP, call manager and network security/firewall, and other miscellaneous equipment and software.

In addition to the Projects listed above, the repair and renovation of each of the existing facilities may include, but not be limited to, some or all of the following: renovation of student and staff restrooms; repair and replacement of heating, air conditioning and ventilation systems; upgrade of facilities for energy efficiency and to reduce fire risks; repair and replacement of worn-out and leaky roofs, windows, walls, doors and drinking fountains; demolition of unsafe facilities; installation of wiring and electrical systems to safely accommodate computers, technology and other electrical devices and needs; repairing and replacing fire alarms, emergency communications and security systems; resurfacing or replacing of hard courts, turf and irrigation systems and campus landscaping; building new and/or renovating existing gymnasiums, pools and stadiums; upgrading or replacing inadequate libraries, multi-purpose rooms, kitchens and administrative spaces; upgrading locker rooms; installing lunch shelters, artificial turf, and bleachers; improving sanitation and recycling; expanding parking; installing interior and exterior painting and floor covering; replacing portable classrooms; installing covered walkways or shelters; adding administrative support spaces; upgrading school site cafeterias; demolition; and construction of various forms of storage and support spaces; upgrading classrooms; repairing, upgrading and installing interior and exterior lighting systems; replacing water and sewer lines and other plumbing systems; and replacing outdated security fences and security systems.

Any of the projects listed herein may be completed in conjunction with other public education, city, county or college institutions, including libraries, child care centers, multi-purpose rooms, aquatics centers, gymnasiums and athletic facilities, media centers, visual and performing arts facilities, and health care facilities to increase efficient use of bond proceeds. Listed projects and upgrades listed above may be completed as needed, and any of such Projects may or may not be completed as a joint use project with another public entity, as determined by

the Board. The District may also pursue public-private partnerships or partnerships with nonprofit entities to complete any of the projects listed herein and reduce costs to the District, in compliance with applicable law, and at the direction of the Board.

The allocation of bond proceeds will be affected by the District's receipt of State matching funds and the final costs of each Project. Approval of Measure \_\_\_\_ does not guarantee that the proposed Project or Projects within the District that are the subject of bonds under Measure \_\_\_\_ will be funded beyond the local revenues generated by Measure \_\_\_\_\_. The District's proposed Projects may assume the receipt of State matching funds, which could be subject to appropriation by the Legislature or approval of a statewide bond measure. In the absence of State matching funds, which the District will aggressively pursue to reduce the District's share of the costs of the Projects, the District may not be able to complete some of the Projects listed above.

The final cost of each project will be determined as plans are finalized, construction bids are awarded and projects are completed. Based on the final costs of each project, certain projects described above may be delayed or may not be completed. Demolition of existing facilities and reconstruction of facilities scheduled for repair and upgrade may occur, if the Board determines that such an approach would be more cost-effective in creating more enhanced and operationally efficient campuses. Necessary site preparation/restoration may occur in connection with new construction, renovation or remodeling, or installation or removal of relocatable classrooms, including ingress and egress, removing, replacing or installing irrigation, storm drain, and utility lines, trees and landscaping, relocating fire access roads, and acquiring any necessary easements, licenses, or rights of way to the property. Proceeds of the bonds may be used to pay or reimburse the District for the costs of District staff when performing work on or necessary and incidental to bond projects. Bond proceeds shall only be expended for the specific purposes identified herein.

As required by the California Constitution, the proceeds from the sale of the bonds will be used only for the provision of school facilities by construction, reconstruction, rehabilitation, refinancing or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

The District will conduct an annual, independent performance audit to ensure that the funds have been expended only on projects included in the Project List set forth above.

The District will conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended on projects included in the Project List set forth above.

Pursuant to Section 15772 of the Education Code, the Board will appoint a citizens' oversight committee and conduct annual independent audits to assure that bond proceeds are spent only on projects included in the Project List set forth above and for no other purposes.

**NO ADMINISTRATOR SALARIES. PROCEEDS FROM THE SALE OF THE BONDS AUTHORIZED BY THIS PROPOSITION SHALL BE USED ONLY FOR THE**

**ACQUISITION, CONSTRUCTION, RECONSTRUCTION, REHABILITATION, OR REPLACEMENT OF SCHOOL FACILITIES, INCLUDING THE FURNISHING AND EQUIPPING OF FACILITIES, AND NOT FOR ANY OTHER PURPOSE, INCLUDING PENSIONS, TEACHER AND SCHOOL ADMINISTRATOR SALARIES AND OTHER OPERATING EXPENSES.**

**FISCAL ACCOUNTABILITY. THE EXPENDITURE OF BOND MONEY ON THESE PROJECTS IS SUBJECT TO STRINGENT FINANCIAL ACCOUNTABILITY REQUIREMENTS. BY LAW, PERFORMANCE AND FINANCIAL AUDITS WILL BE PERFORMED ANNUALLY, AND ALL BOND EXPENDITURES WILL BE MONITORED BY AN INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE (EDUCATION CODE SECTION 15278 *ET SEQ.*) TO ENSURE THAT FUNDS ARE SPENT AS PROMISED AND SPECIFIED. THE CITIZENS' OVERSIGHT COMMITTEE MUST INCLUDE, AMONG OTHERS, REPRESENTATIVES OF A BONA FIDE TAXPAYERS ASSOCIATION, A BUSINESS ORGANIZATION AND A SENIOR CITIZENS ORGANIZATION. NO DISTRICT EMPLOYEES OR VENDORS ARE ALLOWED TO SERVE ON THE CITIZENS' OVERSIGHT COMMITTEE.**

**EXHIBIT B**

**SHORT FORM OF BOND MEASURE**

“To upgrade classrooms/labs to improve student and veteran access to affordable, high-quality education and career training in science, technology, engineering, math and skilled trades at Santa Ana College and Santiago Canyon College; repair deteriorating roofs/plumbing/electrical systems; and construct/acquire classrooms/facilities/equipment, shall the Rancho Santiago Community College District measure authorizing \$496,000,000 in bonds at legal rates, levying 2¢ per \$100 of assessed value (\$25,700,000 annually) while bonds are outstanding, be approved, with citizen oversight, independent audits and local control?”

Bonds – Yes

Bonds – No

## **EXHIBIT C**

### **TAX RATE STATEMENT REGARDING PROPOSED \$496,000,000**

### **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT GENERAL OBLIGATION BONDS ELECTION OF MARCH 3, 2020**

An election will be held within Rancho Santiago Community College District (the “District”) on March 3, 2020, for the purpose of submitting to the electors of the District the question of incurring a bonded indebtedness of the District in the principal amount of \$496,000,000. If such bonds are authorized and sold, the principal thereof and interest thereon will be payable from the proceeds of taxes levied on the taxable property in the District. The following information regarding tax rates is given in compliance with Section 9401 of the California Elections Code. This information is based upon the best estimates and projections presently available from official sources, upon experience within the District and other demonstrable factors.

Based upon the foregoing and projections of the assessed valuations of taxable property in the District, and assuming the entire debt service on the bonds will be paid through property taxation:

1. The best estimate from official sources of the tax rate that would be required to be levied to fund the bond issue during the first fiscal year after the first sale of the bonds, based on estimated assessed valuations available at the time of the filing of this statement, is \$19.74 per \$100,000 of assessed valuation of all property to be taxed for the year 2020-21.

2. The best estimate from official sources of the tax rate that would be required to be levied to fund the bond issue during the first fiscal year after the last sale of the bonds and an estimate of the year in which that rate will apply, based on estimated assessed valuations available at the time of the filing of this statement, is \$19.75 per \$100,000 of assessed valuation of all property to be taxed and the year 2030-31.

3. The best estimate from official sources of the highest tax rate that would be required to be levied to fund the bond issue and an estimate of the year in which that rate will apply, based on estimated assessed valuations available at the time of the filing of this statement, is \$19.75 per \$100,000 of assessed valuation of all property to be taxed and the year 2030-31.

4. The best estimate from official sources of the total debt service, including the principal and interest that would be required to be repaid if all the bonds are issued and sold, is \$771.05 million.

Attention of voters is directed to the fact that the foregoing information is based upon projections and estimates. The actual timing of sales of the bonds and the amount to be sold at any time will be governed by the needs of the District and other factors. The actual interest rates at which the bonds will be sold, which will not exceed the maximum permitted by law, will

depend upon the bond market at the time of sale. The actual assessed valuations in future years will depend upon the value of property within the District as determined in the assessment and the equalization process. Assessed valuation is not the same as market price of real property. Therefore, the actual tax rates and the years in which those tax rates will be applicable may vary from those presently estimated and stated above.

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Chancellor  
Rancho Santiago Community College District

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: October 28, 2019
Re:	Ratification of Award of Bid #1378 – Access Control System – DOC Pilot at the District Operations Center	
Action:	Request for Ratification	

**BACKGROUND:**

This is a ratification for the award of Bid #1378 for the Access Control System – DOC pilot project at the District Operations Center. The District conducted a door and hardware assessment district-wide as part of an effort to develop a long-term solution to convert to a new electronic access control system across buildings district-wide (i.e. using electronic key cards for access entry into buildings, etc.) to enhance the security and safety of students and staff. As a result of the assessment, the District has a district-wide inventory of door and hardware with professional recommendations on the access control platform and electronic hardware requirements.

Before a more comprehensive plan can be developed district-wide, the District is interested in conducting a pilot study project at the District Operations Center to replace the existing access control system to test out the new software platform, Genetec Security Center. The software platform will be implemented on future projects at Santa Ana College such as the new Science Center, Johnson Student Center, and Health Sciences buildings, as these new buildings are planned to have electronic access controlled systems. The existing access control system at the District Operations Center is failing regularly because it is at its end of life. It has been inefficient and difficult to maintain due to the age of the system and lack of service providers available to make repairs to the system.

The access control system technology has advanced and modern systems can be centrally controlled by staff using web-based applications. Given the multitude of projects that are planned to have access controlled door systems deployed and the complexity implementing the District’s new Key and Electronic Access Control procedures, the District desires to test pilot the access control system technologies. During the pilot of the system, the District will have the ability to pilot the credential approval process, badging and card issuance, employee workgroup set up, employee database integration with the software platform, and the integration of existing security cameras with the new access control system. Piloting the access control system at a smaller scale will help the planning process before a more comprehensive plan is developed and deployed district-wide. The test pilot will serve to work out deployment challenges and operational issues with the new Key and Electronic Access Control procedures before it is implemented on a larger scale district-wide.

The District intends to undertake several test pilots for a variety of building conditions and door types to retrofit adding or upgrading electronic access control features, changing out mechanical locks to the new lock standard, and to test pilot the new draft of the Key Distribution Procedures and Guidelines developed by the District Working Group per Administrative Regulation 6520.

Test Pilot locations:

- Santa Ana College: new Science Center and Dunlap Hall
- Santa Ana College Centennial Education Center (mechanical key change only)
- Santiago Canyon College: Humanities Building and Building D
- Digital Media Center
- District Office

The electronic access control system includes adding new access control hardware and readers at select locations across doors and integrating equipment into a new district-wide access control platform (which is planned to be installed with the new SAC Science Center).

The test pilot is anticipated to last at minimum of one year, while concurrently, the District works to develop an implementation plan for all other buildings district-wide.

Upcoming meetings are being scheduled with several district-wide constituent groups and committees to discuss the new Draft Key Distribution Procedures and the plan for re-keying of buildings as part of a district-wide retrofit program.

Eventually, plans and schedules will be developed for the retrofit of all District owned buildings.

#### **ANALYSIS:**

In accordance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA), Bid #1378 for the Access Control System – DOC pilot project at the District Operations Center was advertised on the District’s website and a Notice of Inviting Bids was sent to 65 contractors from the District’s qualified contractors list on August 14, 2019.

A mandatory job walk was conducted on August 19, 2019, and there were seven attendees. Bids were opened on September 4, 2019, as noted on the attached bid summary. The District received one bid for the project. Convergent Technologies LLC (Orange) submitted the lowest responsive bid in the amount of \$161,883.20. The bid price was found to be competitive and less than the independent third party estimator’s cost for the project.

District staff conducted a due diligence review to ensure compliance with license and bid bond requirements. After review of the bid against the independent estimate received, the District recommends approval of award of Bid #1378 to Convergent Technologies LLC.

The Vice Chancellor of Business Operations/Fiscal Services has authorized the award of the contract, under the authority of CUPCCAA to Convergent Technologies LLC.

The anticipated start date is October 21, 2019. The estimated construction duration is 60 calendar days.

The project is funded by Capital Outlay Funds.

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify the award of Bid #1378 – Access Control System – DOC Pilot at the District Operations Center as presented.

Fiscal Impact:	\$161,883.20	Board Date: October 28, 2019
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Marvin Martinez, Chancellor	



**Facility Planning, District Construction and Support Services**  
2323 North Broadway, Suite 112  
Santa Ana, CA 92706-1640

**BID SUMMARY**

<b>BID #1378</b>	<b>PROJECT:</b> Access Control System – DOC Pilot at the District Operations Center	<b>TIME: 2:00 P.M.</b> <b>DATE: September 4, 2019</b>
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<b>BIDDERS</b>	<b>TOTAL BASE BID AMOUNT</b>
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Convergint Technologies LLC 1667 North Batavia Street Orange, CA 92867	\$161,883.20
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**1 TOTAL BIDDER**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: October 28, 2019
Re:	Approval of CMAS Contract #4-14-72-0057B to KYA Services, LLC	
Action:	Request for Approval	

**BACKGROUND:**

It is necessary to replace the carpeting of various conference rooms, elevators and corridors at the District Operations Center due to age and wear. KYA Services, LLC is a supplier and installer of the District standard Tandus flooring products and has an existing CMAS (California Multiple Award Schedule) contract #4-14-72-0057B approved by the State to provide and install the exact flooring materials. To utilize this CMAS contract, Board of Trustee approval is required.

**ANALYSIS:**

Procurement and installation of the Tandus Flooring materials is available through a CMAS agreement which is one of the District's long-standing procurement mechanisms. This CMAS contract with the terms and conditions negotiated by the State will be used not only for the replacement of the carpeting in the District Operations Center but also for future needs district-wide on an as-needed basis. The contract meets all legal requirements allowing California community colleges to purchase and install floor covering and is in effect through September 24, 2022. It is in the District's best interest to purchase this product under such agreement due to competitive pricing, thereby avoiding the contractor's average mark-up of 10-25% plus additional discounts based on volumes while insuring the highest quality materials and installation.

Cost includes removal of existing carpeting, floor prep, adhesives, rubber base, carpet and labor for a total of \$27,804.83. This project will be funded by capital outlay funds.

Attached are excerpts from the CMAS contract including the contractor's price proposals. A copy of the complete contract is available in the Purchasing Department for review.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the District's participation in CMAS contract #4-14-72-0057B including renewals, extensions and supplements awarded to KYA Services, LLC as presented.

Fiscal Impact:	\$27,804.83 (initial purchase)	Board Date: October 28, 2019
Prepared by:	Linda Melendez, Director, Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Marvin Martinez, Chancellor	

State of California  
**MULTIPLE AWARD SCHEDULE**  
**KYA Services, LLC**

CMAS NUMBER:	<b>4-17-72-0057B</b>
SUPPLEMENT NO.:	2
CMAS TERM DATES:	12/08/2017 through 9/24/2022
CMAS CATEGORY:	Non Information Technology Goods
APPLICABLE TERMS & CONDITIONS:	<u>December 1, 2017</u>
MAXIMUM ORDER LIMIT:	State Agencies: <b>See Purchasing Authority Dollar Threshold provision</b> Local Government Agencies: <b>Unlimited</b>
FOR USE BY:	State & Local Government Agencies
BASE GSA SCHEDULE NO.:	<u>GS-03F-102GA</u>
BASE SCHEDULE HOLDER:	Carpet Resources Inc

This contract provides for the purchase, warranty, and installation of floor covering and related products. (See page 2 for the restrictions applicable to this contract.)

The purpose of this supplement is to incorporate the following changes:

1. Change the "Available Products and/or Services" provision to allow KYA Services to provide all of the products and services on the Carpet Resources Inc GSA schedule.
2. CMAS Product and Service Codes "Brand-Amtico", "Brand-Shannon", and "Floor Cov-Vinyl Sheeting/Tile" have been added to the "CMAS Product & Service Codes" provision.

All other terms and conditions and provisions of the CMAS remain unchanged.

The provisions of supplements 1 and the original CMAS have been incorporated into this supplement. Supplement 2 replaces supplement 1 and the original CMAS in their entirety.

NOTICE: Products and/or services on this CMAS may be available on a Mandatory Statewide Contracts. If this is the case, the use of this CMAS is restricted unless the State agency has an approved exemption as explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the website: [www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.pdf](http://www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.pdf). This requirement is not applicable to local government entities.



**BRYAN DUGGER, Program Analyst, California Multiple Award Schedules Unit**

Effective Date: **12/14/2018**

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
20-B0001685	08/20/19	71	Student Activities	Other Operating Exp & Services	OFFICE DEPOT BUSINESS SVCS	600.00
20-B0001686	08/20/19	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	PARADISE SPRINGS DRINKING WATER	400.00
20-B0001687	08/20/19	71	Student Activities	Other Operating Exp & Services	SIGNATURE PARTY RENTALS	1,404.38
20-B0001688	08/20/19	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	ALBERTSONS/SAFEWAY	600.00
20-B0001689	08/20/19	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	SMART & FINAL	400.00
20-B0001690	08/26/19	79	International Student Program	Excess/Copies Usage	KONICA MINOLTA BUSINESS	360.00
20-B0001691	08/28/19	79	Auxiliary Services Office	Conference Expenses	FRED PRYOR SEMINARS	448.00
20-B0001692	08/28/19	79	Auxiliary Services Office	Other Operating Exp & Services	ALLSTAR COPY FAX	204.53
20-B0001693	08/28/19	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	HAWK BOOKSTORE	1,500.00
20-B0001694	08/30/19	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	U INC	299.00
20-B0001695	08/30/19	79	Auxiliary Services Office	Other Operating Exp & Services	WELLSPRING SOFTWARE INC	87.04
20-B0001696	09/04/19	71	Student Activities	Other Operating Exp & Services	CLAUDBASE VENTURES INC	422.32
20-B0001697	09/04/19	71	Student Activities	Other Operating Exp & Services	SIGNATURE PARTY RENTALS	1,919.07
20-B0001698	09/04/19	71	Student Activities	Other Operating Exp & Services	SAFEGUARD BUSINESS SYSTEMS	978.55
20-B0001699	09/04/19	31	Bookstore - SCC	Other Operating Exp & Services	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	1,000.00
20-B0001700	09/04/19	79	Admissions & Records	Non-Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	477.75
20-B0001701	09/04/19	79	Auxiliary Services Office-Dist	Other Operating Exp & Services	PACIFIC PARKING SYSTEMS INC	1,724.00
20-B0001702	09/09/19	71	Student Activities	Other Operating Exp & Services	DOING GOOD WORKS	2,574.13
20-B0001703	09/09/19	71	Student Activities	Other Operating Exp & Services	TRAVEL TRAVEL	3,000.00
20-B0001704	09/09/19	79	Admissions & Records	Non-Instructional Supplies	HAWK BOOKSTORE/DON BOOKSTORE	500.00
20-B0001705	09/10/19	72	Student Development	Transportation - Student	FARMERS AND MERCHANTS BANK OF LONG BEACH	2,500.00
20-B0001706	09/18/19	79	Kinesiology - Intercol Athlet	Other Operating Exp & Services	RODRIGUEZ MARIO	2,100.00
20-B0001707	09/18/19	81	Auxiliary Services Office	Agency Fund Liab Beg Fund Bal	MCKESSON GENERAL MEDICAL CORP	9,464.60
20-B0001708	09/18/19	79	Admissions & Records	Software License and Fees	COMPUTERLAND OF SILICON VALLEY	59.26
20-B0001709	09/18/19	71	Student Life & Leadership	Other Operating Exp & Services	ALBERTSONS/SAFEWAY	800.00
20-B0001710	09/18/19	79	Admissions & Records	Non-Instructional Supplies	RJE MOORE INC	112.06
20-P0058277	09/13/19	12	Center for Teacher Education	Non-Instructional Supplies	DON BOOKSTORE	650.04
20-P0058312	08/19/19	11	Purchasing	Contracted Services	CAMBRIDGE WEST PARTNERSHIP LLC	28,000.00
20-P0058313	08/19/19	41	Facility Planning Office	Site Improv - AE Fee	PBK ARCHITECTS, INC.	62,000.00
20-P0058314	08/19/19	41	Facility Planning Office	Buildings - Construction Mgmt	BERNARDS BROS INC	2,188,107.00
20-P0058315	08/19/19	41	Facility Planning Office	Buildings - DSA Project Insp	TEAM PROFESSIONAL SERVICES, INC.	57,000.00
20-P0058316	08/19/19	12	LA/OC Regional Consortia	Contracted Services	SUNSTONE CENTER CT LESSEE	7,975.24
20-P0058317	08/19/19	12	Music	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	479.83
20-P0058318	08/19/19	11	CJ/Academies	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	436.98
20-P0058320	08/19/19	11	Digital Media Center	Contracted Services	CLIMATEC LLC	600.00
20-P0058321	08/19/19	12	Financial Aid Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	6.43
20-P0058322	08/19/19	12	Career Education Office	Non-Instructional Supplies	AMAZON COM	977.33
20-P0058323	08/19/19	13	CJ/Academies	Equip-All Other >\$1,000<=\$5,000	GOLDEN STAR TECHNOLOGY, INC.	2,498.14
20-P0058324	08/19/19	12	Biology	Instructional Supplies	FISHER SCIENTIFIC	1,086.32
20-P0058325	08/19/19	12	Health & Wellness	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	260.55
20-P0058326	08/19/19	12	Biology	Instructional Supplies	VWR FUNDING INC	309.59
20-P0058327	08/19/19	11	Chancellor's Office	Conference Expenses	FARMERS AND MERCHANTS BANK OF LONG BEACH	23.10

4.8 (1)

No. 4.8

Legend: \* = Multiple Funds for this P.O.

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08/18/19 thru 09/21/19

P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
20-P0058328	08/19/19	33	CDC Centennial Education Ctr	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
20-P0058329	08/19/19	12	Academic Affairs Office	Instructional Supplies	CANDELA CORP	4,000.00
20-P0058330	08/19/19	12	CJ/Academies	Instructional Supplies	DUMMIES UNLIMITED INC	3,043.71
20-P0058331	08/20/19	12	Resource Development	Contracted Services	OSWALD JAMES S	13,650.00
20-P0058332	08/20/19	13	Student Services Office	Software License and Fees	NEXT GEN WEB SOLUTIONS	8,085.00
20-P0058333	08/20/19	12	Distance Education	Purchases - New Books	DON BOOKSTORE	3,059.00
20-P0058334	08/20/19	12	DSPS Office	Non-Instructional Supplies	NESTLE WATERS NORTH AMERICA	415.00
20-P0058335	08/20/19	12	CJ/Academies	Equip-All Other >\$1,000<\$5,000	RELIABLE ICE EQUIPMENT INC	2,625.81
20-P0058336	08/20/19	12	Academic Affairs Office-VP	Software License and Fees	MACKEY, LLC	6,000.00
20-P0058337	08/20/19	12	Distance Education	Inst Dues & Memberships	CHERYLEE S. KUSHIDA	114.25
20-P0058339	08/20/19	12	Talent Search	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	137.32
20-P0058340	08/20/19	13	Maintenance	Contracted Services	PACWEST AIR FILTER, LLC	13,171.13
20-P0058341	08/20/19	12	Career Ed & Work Dev Office	Advertising	CALIFORNIA SCHOOL LIBRARY ASSOCIATION	1,045.00
20-P0058343	08/20/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	PEARSON ED	2,472.35
20-P0058344	08/20/19	12	Orange Educ Ctr-Instruction	Books, Mags & Subscrip-Non-Lib	CAMBRIDGE UNIV PRESS	1,286.52
20-P0058345	08/20/19	12	Educational Services Office	Contracted Services	MARINO ALLISON M	13,000.00
20-P0058346	08/20/19	12	Financial Aid Office	Equip-Tablet/Laptop>\$200<\$1000	GOLDEN STAR TECHNOLOGY, INC.	938.68
20-P0058347	08/20/19	12	Biology	Instructional Supplies	VWR FUNDING INC	280.90
20-P0058348	08/20/19	12	Athletics	Instructional Supplies	KULI IMAGE INCYKUSTOM IMPRINTS	1,148.76
20-P0058349	08/20/19	11	Risk Management	Other Licenses & Fees	DEPT OF TOXIC SUBSTANCES &	605.00
20-P0058350	08/20/19	33	EHS Administration	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
20-P0058351	08/21/19	12	LA/OC Regional Consortia	Contracted Services	LINODE LLC	240.00
20-P0058352	08/21/19	33	CDC Administration	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	750.00
20-P0058353	08/21/19	33	CDC Administration	Contracted Repair Services	ITW FOOD EQUIPMENT GROUP LLC	6,000.00
20-P0058354	08/21/19	11	Chancellor's Office	Non-Instructional Supplies	FARMERS AND MERCHANTS BANK OF LONG BEACH	250.00
20-P0058355	08/21/19	33	EHS Administration	Instructional Supplies	LAKESHORE LEARNING MATERIALS	229.65
20-P0058356	08/21/19	11	Human Resources Office	Fingerprinting	LIVESCAN N MORE INC	1,500.00
20-P0058357	08/21/19	11	Human Resources Office	Fingerprinting	STATE OF CALIFORNIA	10,000.00
20-P0058358	08/21/19	12	EOPS	Food and Food Service Supplies	JUANA V. GALVAN	420.00
20-P0058359	08/21/19	12	Academic Affairs Office	Food and Food Service Supplies	ORANGE TREE DELI & CATERING	2,090.00
20-P0058360	08/21/19	13	Admin Services Office	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	784.82
20-P0058361	08/21/19	33	EHS Administration	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	112.52
20-P0058362	08/21/19	12	Diesel	Equip-All Other > \$5,000	FLUID POWER TRAINING INSTITUTE	256,508.08
20-P0058363	08/21/19	11	Grounds	Contracted Services	ORKIN PEST CONTROL	395.00
20-P0058364	08/21/19	13	Counseling Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
20-P0058365	08/21/19	11	Digital Media Center	Contracted Services	ORANGE COUNTY FIRE PROTECTION	275.00
20-P0058366	08/22/19	12	Health & Wellness Center	Non-Instructional Supplies	POSITIVE PROMOTIONS	2,006.91
20-P0058367	08/22/19	11	Risk Management	Conference Expenses	FARMERS AND MERCHANTS BANK OF LONG BEACH	274.97
20-P0058368	08/22/19	11	District Wide Technology	Equip-All Other >\$1,000<\$5,000	SHI INTERNATIONAL CORP	1,696.91
20-P0058369	08/22/19	12	Educational Services Office	Contracted Services	CAMBRIDGE WEST PARTNERSHIP LLC	9,840.00
20-P0058370	08/22/19	11	Maintenance	Contracted Repair Services	VORTEX INDUSTRIES	693.00
20-P0058371	08/22/19	12	Health & Wellness	Books, Mags & Subscrip-Non-Lib	COLLEGE HEALTH SERVICES LLC	4,265.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
20-P0058372	08/22/19	12	Health & Wellness Center	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	68.82
20-P0058373	08/22/19	12	Foster Youth	Food and Food Service Supplies	PEPI COMPANY OF CALIFORNIA	220.00
20-P0058374	08/22/19	12	Continuing Education Division	Contracted Services	ECONOMIC MODELING SPECIALISTS	18,000.00
20-P0058375	08/22/19	33	CDC Administration	Contracted Services	SO CAL LAND MAINTENANCE INC	11,600.00
20-P0058376	08/22/19	41	Administrative Services Office	Site Improv - DSA Project Insp	MARTIN BROTHERS CONSTRUCTION SERVICES	3,400.00
20-P0058377	08/22/19	12	Library Services	Library Books	GREENHAVEN PUBLISHING LLC	1,000.00
20-P0058378	08/22/19	12	Library Services	Library Books	AMAZON COM	5,000.00
20-P0058379	08/22/19	12	Library Services	Library Books	GALE GROUP	1,000.00
20-P0058380	08/22/19	11	Custodial	Non-Instructional Supplies	MAINTEX INC	8,700.00
20-P0058381	08/22/19	12	ULINK	Books Paid for Students	DON BOOKSTORE	1,200.00
20-P0058382	08/22/19	12	Library Services	Library Books	MIDWEST LIBRARY SVC	4,500.00
20-P0058383	08/23/19	12	LA/OC Regional Consortia	Food and Food Service Supplies	PEPI COMPANY OF CALIFORNIA	1,622.14
20-P0058384	08/23/19	11	Human Resources Office	Food and Food Service Supplies	TOP HAT PRODUCTIONS	713.13
20-P0058385	08/23/19	12	Student Equity	Books Paid for Students	DON BOOKSTORE	17,500.00
20-P0058386	08/23/19	11	Digital Media Center	Contracted Services	IRVINE VALLEY AIR CONDITIONING INC	263.00
20-P0058387	08/23/19	11	Fiscal Services Office	Contracted Services	THE HOWARD E. NYHART COMPANY, INCORPORATED	12,200.00
20-P0058388	08/23/19	11	Academic Affairs Office-Dean	Class Schedules/Printing	ALLURA PRINTING INC	4,099.17
20-P0058389	08/23/19	12	LA/OC Regional Consortia	Food and Food Service Supplies	PEPI COMPANY OF CALIFORNIA	73.14
20-P0058390	08/23/19	11	International Student Program	Non-Instructional Supplies	SUSAN BLACKWOOD LEEDY	361.89
20-P0058391	08/23/19	11	Accreditation	Other Licenses & Fees	ACCJC ACCREDITING COMMISSION	34,622.00
20-P0058392	08/23/19	11	Chancellor's Office	Inst Dues & Memberships	CCLC COMMUNITY COLLEGE LEAGUE	350.00
20-P0058393	08/23/19	12	Health & Wellness	Food and Food Service Supplies	RALPHS GROCERY CO	1,000.00
20-P0058394	08/23/19	11	Chancellor's Office	Inst Dues & Memberships	BOARD OF GOVERNORS	9,800.00
20-P0058395	08/23/19	11	Central Plant	Contracted Services	ACCO ENGINEERED SYSTEMS INC	11,069.00
20-P0058396	08/23/19	12	Distance Education	Software License and Fees	INTELECOM	1,500.00
20-P0058397	08/23/19	13	Maintenance	Contracted Services	SUNBELT CONTROLS INC	9,711.00
20-P0058398	08/23/19	12	CJ/Academies	Instructional Supplies	TITAN MANUFACTURING & DISTRIBUTING, INC.	983.20
20-P0058399	08/23/19	12	Health & Wellness	Food and Food Service Supplies	WISE GUYS PIZZERIA	600.00
20-P0058400	08/23/19	12	Health & Wellness	Inst Dues & Memberships	HSACCC HEALTH SVCS ASSOC-	150.00
20-P0058401	08/23/19	12	Kinesiology - Intercoll Athlet	Instructional Supplies	NATL SPORTS APPAREL LLC	51.33
20-P0058402	08/23/19	12	Assessment	Contracted Services	THE MYERS-BRIGGS COMPANY	25,520.00
20-P0058403	08/23/19	11	Safety & Security Office	Maint/Oper Service Agreements	PYRO-COMM SYSTEMS INC	7,140.00
20-P0058404	08/23/19	33	CDC Administration	Equip-All Other >\$1,000<\$5,000	GOLDEN STAR TECHNOLOGY, INC.	1,517.91
20-P0058405	08/26/19	11	President's Office	Inst Dues & Memberships	SOUTHERN CALIFORNIA WRESTLING ALLIANCE	843.00
20-P0058406	08/26/19	12	Puente	Other Participant Prog Svc/Exp	SOC OPEN AIR THEATER INC.	400.00
20-P0058407	08/26/19	12	Kinesiology - Intercoll Athlet	Instructional Supplies	HENRY SCHEIN INC	560.58
20-P0058408	08/26/19	12	Kinesiology - Intercoll Athlet	Instructional Supplies	WATERBOY SPORTS INC	767.22
20-P0058409	08/26/19	11	Central Plant	Contracted Services	BLACK BIRD FIRE PROTECTION, INC.	8,147.00
20-P0058410	08/26/19	12	LA/OC Regional Consortia	Contracted Services	NEW LEAF CALIFORNIA, LLC	14,870.00
20-P0058411	08/26/19	12	Sci, Math, Health Sci Office	Instructional Supplies	AMAZON COM	803.94
20-P0058412	08/26/19	12	Public Affairs/Gov Rel Office	Reproduction/Printing Expenses	SMART LEVELS MEDIA	392.11
20-P0058413	08/26/19	12	Kinesiology - Intercoll Athlet	Instructional Supplies	POWERTRON	178.16

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
20-P0058414	08/26/19	12	Talent Search	Software License and Fees	HEIBERG CONSULTING INC	1,599.00
20-P0058415	08/27/19	11	Sci, Math, Health Sci Office	Maint Contract - Other Equip	SOUTH COAST WATER CO	2,023.64
20-P0058416	08/27/19	12	Educational Services Office	Contracted Services	DRD CONSULTANTS	8,000.00
20-P0058417	08/27/19	11	Library Services	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
20-P0058418	08/27/19	12	Biology	Contracted Services	VITAL LINK OF ORANGE COUNTY	9,010.00
20-P0058419	08/27/19	11	International Student Program	Contracted Services	LIN YUQING	1,400.00
20-P0058420	08/27/19	12	Library Services	Library Books - Periodicals	CENGAGE LEARNING/ EDUC. TO GO	1,200.00
20-P0058421	08/27/19	12	Photography	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	134.03
20-P0058422	08/27/19	12	Student Equity	Food and Food Service Supplies	JAYS CATERING	724.50
20-P0058423	08/27/19	12	Outreach	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	2,500.00
20-P0058424	08/27/19	12	Veterans Service Office	Food and Food Service Supplies	JAYS CATERING	325.25
20-P0058425	08/27/19	12	Pathways to Teaching	Transportation - Student	GOLD COAST TOURS	662.33
20-P0058426	08/27/19	12	Orange Educ Ctr-Instruction	Books, Mags & Subscrip-Non-Lib	OXFORD UNIV PRESS	1,502.97
20-P0058427	08/27/19	12	DSPS	Instructional Supplies	SEHI COMPUTER PRODUCTS	345.23
20-P0058428	08/27/19	12	Health & Wellness	Software Support Service	DLT SOLUTIONS, LLC	71.87
20-P0058429	08/27/19	12	Financial Aid Office	Non-Instructional Supplies	TEAMWORK PROMOTIONAL	57.53
20-P0058430	08/28/19	11	Maintenance & Operations	Contracted Services	BERNEL INC.	150.00
20-P0058431	08/28/19	12	Sci, Math, Health Sci Office	Instructional Supplies	MEDIX INC	1,266.80
20-P0058432	08/28/19	12	Upward Bound	Contracted Services	CHAPMAN UNIVERSITY	3,702.64
20-P0058433	08/28/19	12	Sci, Math, Health Sci Office	Instructional Supplies	DELL COMPUTER	196.54
20-P0058434	08/28/19	12	Sci, Math, Health Sci Office	Instructional Supplies	VWR FUNDING INC	2,066.20
20-P0058435	08/28/19	12	Sci, Math, Health Sci Office	Instructional Supplies	FISHER SCIENTIFIC	3,216.02
20-P0058436	08/28/19	11	Fire Academy	Contracted Services	METROPRO TOWING INC	450.00
20-P0058437	08/28/19	12	Manufacturing Technology	Software License and Fees	PATON GROUP	2,622.00
20-P0058438	08/28/19	12	LA/OC Regional Consortia	Rental - Facility (Short-term)	LOS ANGELES AREA CHAMBER OF COMMERCE	375.00
20-P0058439	08/28/19	12	LA/OC Regional Consortia	Rental - Facility (Short-term)	LOS ANGELES AREA CHAMBER OF COMMERCE	408.00
20-P0058440	08/28/19	11	Publications	Non-Instructional Supplies	ULINE	239.43
20-P0058441	08/28/19	41	Facility Planning Office	Bldg Impr - Contractor Svcs	DE LA TORRE COMMERCIAL	43,230.00
20-P0058442	08/28/19	33	CDC Administration	Non-Instructional Supplies	CN SCHOOL AND OFFICE SOLUTIONS INC	417.95
20-P0058443	08/28/19	11	Fire Academy	Gasoline	VOYAGER FLEET SYSTEM INC	2,600.00
20-P0058444	08/28/19	12	Music	Instructional Supplies	JW PEPPER & SON INC.	2,000.00
20-P0058445	08/28/19	12	Photography	Instructional Supplies	SAMYS CAMERA	1,000.00
20-P0058446	08/28/19	12	Inmate Education Program	Books, Mags & Subscrip-Non-Lib	AMAZON COM	207.47
20-P0058447	08/28/19	33	CDC Centennial Education Ctr	Instructional Supplies	LAKESHORE LEARNING MATERIALS	3,000.00
20-P0058448	08/28/19	41	Facility Planning Office	Site Improv - Contractor Svcs	SOL SOURCE, INC.	6,500.00
20-P0058449	08/28/19	11	Maintenance & Operations	Contracted Services	QUALITY OFFICE FURNISHINGS INC	720.00
20-P0058450	08/28/19	12	Biology	Instructional Supplies	VWR FUNDING INC	880.28
20-P0058451	08/28/19	12	Student Equity	Food and Food Service Supplies	JAYS CATERING	300.00
20-P0058452	08/28/19	11	Chancellor's Office	Conference Expenses	FARMERS AND MERCHANTS BANK OF LONG BEACH	1,466.00
20-P0058453	08/28/19	11	Maintenance & Operations	Contracted Services	CLIMATEC LLC	6,776.00
20-P0058454	08/28/19	41	Facility Planning Office	Site Improv - Contractor Svcs	SOL SOURCE, INC.	48,458.50
20-P0058455	08/28/19	12	LA/OC Regional Consortia	Contracted Services	CHARTER COMMUNICATIONS HOLDINGS, LLC	14,080.80

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
20-P0058456	08/28/19	13	Maintenance	Contracted Repair Services	SO CAL LAND MAINTENANCE INC	145.00
20-P0058457	08/28/19	13	Maintenance	Contracted Repair Services	ABBA TERMITE & PEST CONTROL INC	195.00
20-P0058458	08/28/19	13	Maintenance	Contracted Repair Services	COAST ELECTRIC	745.62
20-P0058459	08/28/19	13	Maintenance	Contracted Services	ACCO ENGINEERED SYSTEMS INC	9,395.00
20-P0058460	08/28/19	12	SAC Continuing Ed-Instruction	Books, Mags & Subscrip-Non-Lib	DON BOOKSTORE	3,654.42
20-P0058461	08/28/19	12	Continuing Education Division	Non-Instructional Supplies	SAFEGUARD BUSINESS SYSTEMS	257.24
20-P0058462	08/28/19	12	SAC Continuing Ed-Instruction	Books, Mags & Subscrip-Non-Lib	DON BOOKSTORE	1,318.93
20-P0058463	08/28/19	13	Maintenance	Non-Instructional Supplies	WATERLINE TECHNOLOGIES	10,000.00
20-P0058464	08/28/19	33	CDC Centennial Education Ctr	Non-Instructional Supplies	SCHICK RECORDS MGMT	19.12
20-P0058465	08/29/19	12	LA/OC Regional Consortia	Contracted Services	ALTADENA TOWN & COUNTRY CLUB	10,162.37
20-P0058466	08/29/19	12	Biology	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	375.83
20-P0058467	08/29/19	11	Chancellor's Office	Conference Expenses	FARMERS AND MERCHANTS BANK OF LB	1,015.76
20-P0058468	08/29/19	61	Risk Management	Self Insurance Claims	THE HARTFORD LIFE & ANNUITY	6,300.00
20-P0058469	08/29/19	33	CDC Santa Ana College	Food and Food Service Supplies	AMAZON COM	521.38
20-P0058470	08/29/19	33	CDC Santa Ana College - East	Instructional Supplies	SMART & FINAL	500.00
20-P0058471	08/29/19	33	CDC Santa Ana College - East	Instructional Supplies	SMART & FINAL	500.00
20-P0058472	08/29/19	33	CDC Santa Ana College - East	Non-Instructional Supplies	SMART & FINAL	500.00
20-P0058473	08/29/19	33	CDC Santa Ana College - East	Non-Instructional Supplies	SMART & FINAL	500.00
20-P0058474	08/29/19	33	CDC Santa Ana College - East	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
20-P0058475	08/29/19	33	CDC Santa Ana College - East	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	250.00
20-P0058476	08/29/19	33	CDC Santa Ana College - East	Non-Instructional Supplies	HOME DEPOT	250.00
20-P0058477	08/29/19	33	CDC Santa Ana College - East	Non-Instructional Supplies	HOME DEPOT	250.00
20-P0058478	08/29/19	11	Board of Trustees	Non-Instructional Supplies	SCHICK RECORDS MGMT	7.65
20-P0058479	08/29/19	11	Board of Trustees	Non-Instructional Supplies	FARMERS AND MERCHANTS BANK OF LONG BEACH	137.50
20-P0058480	08/29/19	12	EOPS	Supplies Paid for Students	DON BOOKSTORE	44,700.00
20-P0058481	08/29/19	12	LA/OC Regional Consortia	District Business/Sponsorships	LOCAL INITIATIVES SUPPORT CORPORATION	275.00
* 20-P0058482	08/29/19	11	Business Operations' Office	Contracted Services	CAMBRIDGE WEST PARTNERSHIP LLC	11,840.00
* 20-P0058482	08/29/19	12	Educational Services Office	Contracted Services	CAMBRIDGE WEST PARTNERSHIP LLC	48,160.00
PO Amt Total for * 20-P0058482:						60,000.00
20-P0058483	08/29/19	11	Fiscal Services Office	Advertising	CALIFORNIA NEWSPAPERS PARTNERSHIP	269.32
20-P0058484	08/30/19	33	CDC Santa Ana College - East	Instructional Supplies	LAKESHORE LEARNING MATERIALS	1,000.00
20-P0058485	08/30/19	33	CDC Santa Ana College - East	Instructional Supplies	LAKESHORE LEARNING MATERIALS	1,000.00
20-P0058486	08/30/19	41	Administrative Services Office	Site Improv - Contractor Svcs	DE LA TORRE COMMERCIAL	58,712.00
20-P0058487	08/30/19	12	Television (TV/Film/Video)	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	300.00
20-P0058488	08/30/19	11	Academic Affairs Office-Dean	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
20-P0058489	08/30/19	12	Sci, Math, Health Sci Office	Instructional Supplies	TROXELL COMM INC	122.14
20-P0058490	08/30/19	11	Nursing	Other Licenses & Fees	ACEN ACCREDITATION COMMISSION FOR EDUC IN NUR:	2,875.00
20-P0058491	08/30/19	12	Nursing	Software License and Fees	SCANTRON CORPORATION	1,120.00
20-P0058492	08/30/19	11	District Wide Technology	Equip-All Other >\$1,000<=\$5,000	SHI INTERNATIONAL CORP	2,242.89
20-P0058493	08/30/19	12	Sci, Math, Health Sci Office	Instructional Supplies	FISHER SCIENTIFIC	164.33
20-P0058494	08/30/19	12	Sci, Math, Health Sci Office	Instructional Supplies	UNITED SCOPE LLC	217.37
20-P0058495	08/30/19	13	Occupational Therapy	Advertising	AOTA	4,356.89

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
20-P0058496	08/30/19	12	CJ/Academies	Instructional Supplies	COULTER VENTURES, LLC	5,511.82
20-P0058497	08/30/19	13	Student Services Office	Inst Dues & Memberships	CSSO ASSOCIATION INC	300.00
20-P0058498	08/30/19	12	Talent Search	Transportation - Student	CERTIFIED TRANSPORTATIONS	860.28
20-P0058499	08/30/19	12	Public Affairs/Gov Rel Office	Reproduction/Printing Expenses	LUZ E. FERNANDEZ MARQUEZ	324.94
20-P0058500	08/30/19	12	Safety & Parking - DO	Contracted Services	GRUVER ERIC W.	6,000.00
20-P0058501	08/30/19	12	Safety & Parking - DO	Contracted Services	ORANGE COUNTY TRANSPORTATION	865.49
20-P0058502	08/30/19	12	LA/OC Regional Consortia	Contracted Services	CONSTANT CONTACT	714.00
20-P0058503	08/30/19	33	CDC Santa Ana College	Food and Food Service Supplies	SMART & FINAL	200.00
20-P0058504	09/03/19	11	Safety & Security Office	Non-Instructional Supplies	SOS SURVIVAL PRODUCTS	2,239.63
20-P0058505	09/03/19	33	CDC Santiago Canyon College	Non-Instructional Supplies	ADVANTAGE WEST INVESTMENT ENTERPRISES INC	400.00
20-P0058506	09/03/19	33	CDC Santiago Canyon College	Non-Instructional Supplies	AMMEX	800.00
20-P0058507	09/03/19	33	CDC Santiago Canyon College	Non-Instructional Supplies	SWSH ARIZONA MFG INC	800.00
20-P0058508	09/03/19	33	CDC Santiago Canyon College	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
20-P0058509	09/03/19	33	CDC Santiago Canyon College	Non-Instructional Supplies	SMART & FINAL	500.00
20-P0058510	09/03/19	33	CDC Santa Ana College	Food and Food Service Supplies	SMART & FINAL	200.00
20-P0058511	09/03/19	11	Mailroom	Contracted Repair Services	UNITED AUTOMOTIVE SVC INC	2,194.62
20-P0058512	09/03/19	11	District Wide Technology	Software License and Fees	TECH SMITH CORP	211.25
20-P0058513	09/03/19	12	LA/OC Regional Consortia	Contracted Services	INTERACT COMMUNICATIONS	108,105.93
20-P0058514	09/03/19	12	Educational Services Office	Contracted Services	MONSEN SHAWN	28,000.00
20-P0058515	09/03/19	33	CDC Administration	Equip-All Other >\$1,000<\$5,000	LAKESHORE LEARNING MATERIALS	10,477.53
20-P0058516	09/04/19	11	Admin Services Office	Rental - Other (Short-term)	CINTAS CORP	3,000.00
20-P0058517	09/04/19	11	Admin Services Office	Public Agencies' Assess & Fees	COUNTY OF ORANGE	500.00
20-P0058519	09/05/19	41	Facility Planning Office	Site Imp-Modular, Lease Purch	MCGRATH RENT CORP	3,516.00
20-P0058520	09/05/19	11	Publications	Non-Instructional Supplies	CANON SOLUTIONS AMERICA, INC	5,000.00
20-P0058521	09/05/19	41	Facility Planning Office	Bldg Impr - Relocation/Moving	CHIPMAN CORPORATION	999.00
20-P0058522	09/05/19	11	District Wide Technology	Non-Instructional Supplies	LOCTEK ERGONOMIC	871.78
20-P0058523	09/05/19	12	Biology	Instructional Supplies	AIRGAS, INC.	51.60
20-P0058524	09/05/19	12	Athletics	Instructional Supplies	BRET PENNER	1,207.21
20-P0058525	09/05/19	11	Human Resources Office	Inst Dues & Memberships	SOUTHERN 30	300.00
20-P0058526	09/05/19	33	CDC Administration	Contracted Services	WALSVICK JENNIFER EILEEN	24,000.00
20-P0058527	09/05/19	33	CDC Santa Ana College	Food and Food Service Supplies	FARMERS AND MERCHANTS BANK OF LB	747.14
20-P0058528	09/05/19	12	Biology	Instructional Supplies	AMAZON COM	22.86
20-P0058529	09/05/19	12	Career Ed & Work Dev Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	106.39
20-P0058530	09/05/19	13	Educational Services Office	Contracted Services	AGUAYO ANA	10,000.00
20-P0058531	09/09/19	41	Facility Planning Office	Bldg Impr - Demolition Costs	AMPCO CONTRACTING INC	697,300.00
20-P0058532	09/09/19	11	Operations	Trash Disposal	CERTIFIED ENTERPRISES, INC.	70.00
20-P0058533	09/09/19	12	Health & Wellness Center	Non-Instructional Supplies	POSITIVE PROMOTIONS	410.00
20-P0058534	09/09/19	12	Biology	Instructional Supplies	JESUS GUARDADO	3,694.97
20-P0058535	09/09/19	12	Occupational Therapy	Books, Mags & Subscrip-Non-Lib	INTERNATIONAL CLINICAL EDUCATORS INC	650.00
20-P0058536	09/09/19	13	Occupational Therapy	Advertising	OCCUPATIONAL THERAPY ASSOCIATION OF CALIFORNI/	900.00
20-P0058537	09/09/19	11	CJ/Academies	Non-Instructional Supplies	CLIMATEC LLC	382.71
20-P0058538	09/09/19	11	Nursing	Inst Dues & Memberships	ORANGE COUNTY- LONG BEACH CONSORTIUM FOR NU	800.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
20-P0058539	09/09/19	12	Athletics	Instructional Supplies	PRIME SPORTS SALES & DESIGN, INC	895.11
20-P0058540	09/09/19	11	Exercise Science	Contracted Repair Services	MKH ELECTRONICS	275.00
20-P0058541	09/09/19	12	Family & Consumer Studies	Instructional Supplies	SCREEN PRINTERS RESOURCE, INC.	55.44
20-P0058542	09/09/19	12	Resource Development	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	73.53
20-P0058543	09/09/19	11	Manufacturing Technology	Contracted Repair Services	DANS MACHINE REPAIR	1,855.50
20-P0058544	09/09/19	12	Financial Aid Office	Contracted Services	GROSSMONT COLLEGE	12,000.00
20-P0058545	09/09/19	11	Admin Services Office	Telephone & Pager Services	JAROTH INC	530.00
20-P0058546	09/09/19	12	Health & Wellness	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
20-P0058547	09/09/19	13	Maintenance	Repair & Replacement Parts	IRVINE PIPE SUPPLY	4,000.00
20-P0058548	09/10/19	12	Veterans Service Office	Non-Instructional Supplies	VERSARE SOLUTIONS, LLC	976.70
20-P0058549	09/10/19	12	Resource Development	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	236.22
20-P0058550	09/10/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	AMAZON COM	176.70
20-P0058551	09/10/19	12	Biology	Instructional Supplies	NEW ENGLAND BIOLABS INC	95.64
20-P0058552	09/10/19	12	EOPS	Supplies Paid for Students	DON BOOKSTORE	1,500.00
20-P0058553	09/10/19	12	Academic Affairs Office	Instructional Supplies	SEHI COMPUTER PRODUCTS	396.13
20-P0058554	09/10/19	13	Maintenance	Contracted Services	KENNETH EDWARD STROTHER	2,400.00
20-P0058555	09/10/19	33	EHS Santa Ana College	Non-Instructional Supplies	FARMERS AND MERCHANTS BANK OF LB	589.80
20-P0058556	09/10/19	12	EOPS	Instructional Supplies	DON BOOKSTORE	600.00
20-P0058557	09/10/19	11	CJ/Academies	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	218.49
20-P0058558	09/10/19	12	Manufacturing Technology	Food and Food Service Supplies	RUBY N. FLORES	500.00
20-P0058559	09/11/19	12	LA/OC Regional Consortia	Food and Food Service Supplies	PEPI COMPANY OF CALIFORNIA	576.86
20-P0058560	09/11/19	12	EOPS	Food and Food Service Supplies	JAYS CATERING	514.50
20-P0058561	09/11/19	12	EOPS	Supplies Paid for Students	DON BOOKSTORE	1,000.00
20-P0058562	09/11/19	12	Pathways to Teaching	TB/Hep Tests & Physicals Exp	RSCCD	625.00
20-P0058563	09/11/19	12	Athletics	Instructional Supplies	SAN JUAN SOCCER INC	3,292.96
20-P0058564	09/11/19	12	Career Education Office	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	387.39
20-P0058565	09/11/19	12	Student Development	Fees Paid for Students	RSCCD	104.50
20-P0058566	09/11/19	12	Sci, Math, Health Sci Office	Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	785.47
20-P0058567	09/11/19	12	Student Equity	Non-Instructional Supplies	GANAHL LUMBER CO	3,000.00
20-P0058568	09/11/19	12	Career Education Office	Inst Dues & Memberships	NACCE	900.00
20-P0058569	09/11/19	12	Career Ed & Work Dev Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	319.00
20-P0058570	09/11/19	12	Biology	Non-Instructional Supplies	KAESER & BLAIR INC	4,827.32
20-P0058571	09/11/19	11	Publications	Non-Instructional Supplies	KELLY PAPER	5,000.00
20-P0058572	09/11/19	12	Biology	Equip-All Other >\$1,000<\$5,000	SHI INTERNATIONAL CORP	1,672.94
20-P0058573	09/11/19	13	Occupational Therapy	Advertising	OCCUPATIONAL THERAPY ASSOCIATION OF CALIFORNIA/	1,019.00
20-P0058574	09/11/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	71.50
20-P0058575	09/11/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	339.55
20-P0058576	09/11/19	12	Music	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
20-P0058577	09/11/19	12	Talent Search	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	500.00
20-P0058578	09/11/19	12	CJ/Academies	Non-Instructional Supplies	DOLLAMUR LP	14,819.23
20-P0058579	09/11/19	12	Photography	Instructional Supplies	SAMYS CAMERA	3,500.00
20-P0058580	09/11/19	11	Maintenance	Repair & Replacement Parts	CAMFIL USA INC	3,000.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
20-P0058581	09/12/19	12	Resource Development	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
20-P0058582	09/12/19	12	Center for Teacher Education	Other Exp Paid for Students	CSU FULLERTON	180.00
20-P0058583	09/12/19	11	Maintenance	Contracted Repair Services	DON F. HOLLY AND SON, INC.	1,208.32
20-P0058584	09/12/19	41	Facility Planning Office	Site Improv - Contractor Svcs	SIGNATURE FLOORING INC	55,900.00
20-P0058585	09/12/19	12	Academic Affairs Office	Food and Food Service Supplies	SMART & FINAL	1,000.00
20-P0058586	09/12/19	12	Art Gallery	Instructional Supplies	HOME DEPOT	1,000.00
20-P0058587	09/12/19	12	Art Gallery	Instructional Supplies	KUTTING EDGE DESIGN LLC	500.00
20-P0058588	09/12/19	12	CJ/Academies	Instructional Supplies	PACIFIC FIBRE & ROPE	819.38
20-P0058589	09/12/19	13	Sci, Math, Health Sci Office	Transportation - Student	AIRPORT VAN RENTAL INC	1,057.29
20-P0058590	09/12/19	12	Communications & Media Studies	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	819.36
20-P0058591	09/12/19	12	Communications & Media Studies	Instructional Supplies	AMAZON COM	76.45
20-P0058592	09/12/19	13	Maintenance	Contracted Services	PRICE DAVID MATTHEW	1,645.00
20-P0058593	09/12/19	11	CJ/Academies	Repair & Replacement Parts	RSD REFRIGERATION SUPPLIES	3,100.00
20-P0058594	09/12/19	13	Admin Services Office	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	784.82
20-P0058595	09/12/19	12	Chemistry	Instructional Supplies	PRAXAIR DIST INC	300.00
20-P0058596	09/12/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	AMAZON COM	200.31
20-P0058597	09/13/19	11	Accounting	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	62.94
20-P0058598	09/13/19	11	Purchasing	Advertising	CALIFORNIA NEWSPAPERS PARTNERSHIP	15,000.00
20-P0058599	09/13/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	AMAZON COM	263.32
20-P0058600	09/13/19	11	Maintenance	Contracted Repair Services	WESTERN GRAPHIX	237.02
20-P0058601	09/13/19	12	Chemistry	Instructional Supplies	FISHER SCIENTIFIC	3,932.81
20-P0058602	09/13/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	BLICK ART MATERIALS	428.83
20-P0058603	09/13/19	11	CJ/Academies	Maint/Oper Service Agreements	ACCO ENGINEERED SYSTEMS INC	3,055.00
20-P0058604	09/13/19	12	EOPS	Supplies Paid for Students	DON BOOKSTORE	7,000.00
20-P0058605	09/13/19	12	EOPS	Supplies Paid for Students	OFFICE DEPOT BUSINESS SVCS	2,000.00
20-P0058606	09/13/19	12	Library Services	Library Books	DON BOOKSTORE	5,000.00
20-P0058607	09/13/19	12	Counseling	Software License and Fees	INFORMATICS HOLDINGS, INC.	5,495.10
20-P0058608	09/13/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	BLICK ART MATERIALS	375.03
20-P0058609	09/13/19	12	Counseling	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	372.86
20-P0058610	09/13/19	12	Athletics	Instructional Supplies	D3 SPORTS INC.	1,394.85
20-P0058611	09/13/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	AMAZON COM	23.46
20-P0058612	09/13/19	12	Continuing Education Division	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	400.62
20-P0058613	09/13/19	12	Short-Term Vocational	Instructional Supplies	HOME DEPOT	1,600.00
20-P0058614	09/13/19	11	Digital Media Center	Contracted Services	ORANGE COUNTY FIRE PROTECTION	1,599.00
20-P0058615	09/13/19	12	LA/OC Regional Consortia	Non-Instructional Supplies	KULI IMAGE INC YKUSTOM IMPRINTS	1,391.16
20-P0058616	09/13/19	11	Counseling	Inst Dues & Memberships	SCIAC SO CALIF INTERSEGME	100.00
20-P0058617	09/13/19	12	Public Affairs/Gov Rel Office	Advertising	OC SPORTS ZONE LLC	1,500.00
20-P0058618	09/13/19	12	Reprographics	Instructional Supplies	KELLY PAPER	2,496.65
20-P0058619	09/13/19	12	Art	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	259.74
20-P0058620	09/13/19	12	Distance Education	Instructional Supplies	LUMEN LEARNING LLC	4,690.00
20-P0058621	09/13/19	12	Distance Education	Food and Food Service Supplies	NANCY C. PUN	185.64
20-P0058622	09/16/19	11	Manufacturing Technology	Contracted Repair Services	SPINITAR PRESENTATION PRODUCTS	408.24

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
20-P0058623	09/16/19	12	Humanities & Social Sci Office	Instructional Supplies	MEDIA EDUCATION FOUNDATION	314.65
20-P0058624	09/16/19	12	CJ/Academies	Non-Instructional Supplies	SEHI COMPUTER PRODUCTS	416.78
20-P0058625	09/16/19	12	Automotive Technology/Engine	Instructional Supplies	CARQUEST AUTO PARTS	1,000.00
20-P0058626	09/16/19	11	Administrative Services Office	Non-Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	643.82
20-P0058627	09/16/19	12	Sci, Math, Health Sci Office	Instructional Supplies	MICROTECH SCIENTIFIC	873.11
20-P0058628	09/16/19	11	District Wide Technology	Non-Instructional Supplies	B & H PHOTO VIDEO INC	247.79
20-P0058629	09/16/19	12	Counseling	Reproduction/Printing Expenses	RANCHO SANTIAGO COMMUNITY COLL. DIST.	1,000.00
20-P0058630	09/16/19	12	Reprographics	Instructional Supplies	CANON SOLUTIONS AMERICA, INC	2,150.38
20-P0058631	09/16/19	12	MESA	Food and Food Service Supplies	CATHERINE M. SHAFFER	589.57
20-P0058632	09/16/19	12	MESA	Inst Dues & Memberships	COMMUNITY COLLEGE ASSOC OF MESA DIRECTORS	200.00
20-P0058633	09/16/19	12	Family & Consumer Studies	Instructional Supplies	USCUTTER INC	742.90
20-P0058634	09/17/19	12	CJ/Academies	Non-Instructional Supplies	GREATMATS.COM CORPORATION	983.39
20-P0058635	09/17/19	11	Maintenance & Operations	Non-Instructional Supplies	KULI IMAGE INCYKUSTOM IMPRINTS	1,069.66
20-P0058636	09/17/19	11	District Wide Technology	Software License and Fees	VPLS SOLUTIONS LLC	21,661.04
20-P0058637	09/17/19	12	Career Education Office	Non-Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	674.51
20-P0058638	09/17/19	12	Career Education Office	Non-Instructional Supplies	DON BOOKSTORE	946.38
20-P0058639	09/17/19	12	LA/OC Regional Consortia	Non-Instructional Supplies	KULI IMAGE INCYKUSTOM IMPRINTS	411.46
20-P0058640	09/17/19	12	Biology	Instructional Supplies	FISHER SCIENTIFIC	269.86
20-P0058641	09/17/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	AMAZON COM	1,015.08
20-P0058642	09/17/19	12	Academic Affairs Office	Instructional Supplies	GOLDEN STAR TECHNOLOGY, INC.	1,096.65
20-P0058643	09/17/19	12	Counseling	Non-Instructional Supplies	VARIDESK LLC	409.69
20-P0058644	09/17/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	AMAZON COM	106.77
20-P0058645	09/17/19	12	Health & Wellness	Other Licenses & Fees	CALIF DHS/LABORATORY FIELD SERVICES	113.00
20-P0058646	09/17/19	12	Career Education Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
20-P0058647	09/17/19	12	LA/OC Regional Consortia	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
20-P0058648	09/17/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	DON BOOKSTORE	376.91
20-P0058649	09/17/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	AMAZON COM	287.76
20-P0058650	09/18/19	12	Biology	Food and Food Service Supplies	SMART & FINAL	800.00
20-P0058651	09/18/19	11	District Wide Technology	Contracted Services	VPLS SOLUTIONS LLC	4,750.00
20-P0058652	09/18/19	11	Digital Media Center	Inst Dues & Memberships	STATE OF CALIF	225.00
20-P0058653	09/18/19	12	Financial Aid Office	Non-Instructional Supplies	SCHICK RECORDS MGMT	76.48
20-P0058654	09/18/19	12	SAC Continuing Ed-Instruction	Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	633.10
20-P0058655	09/18/19	12	Chemistry	Instructional Supplies	FLINN SCIENTIFIC INC	3,344.52
20-P0058656	09/18/19	11	International Student Program	Non-Instructional Supplies	SCHICK RECORDS MGMT	57.36
20-P0058657	09/18/19	12	Chemistry	Instructional Supplies	VWR FUNDING INC	3,375.02
20-P0058658	09/18/19	12	Family & Consumer Studies	Instructional Supplies	SCREEN PRINTERS RESOURCE, INC.	123.55
20-P0058659	09/18/19	12	Orange Educ Ctr-Instruction	Instructional Supplies	AMAZON COM	90.65
20-P0058660	09/18/19	12	Computer Science	Food and Food Service Supplies	PARADISE BAKERY & CAFE	382.49
20-P0058661	09/18/19	12	Career Ed & Work Dev Office	Non-Instructional Supplies	OFFICE DEPOT BUSINESS SVCS	1,000.00
20-P0058662	09/18/19	12	Career Education Office	Rental - Other (Short-term)	GEM FAIRE INC	785.00
20-P0058663	09/19/19	11	Maintenance & Operations	Non-Instructional Supplies	MORSCO SUPPLY, LLC	288.32
20-P0058664	09/19/19	41	Facility Planning Office	Site Impr-Blueprint/Reprod/Adv	CALIFORNIA NEWSPAPERS PARTNERSHIP	6,352.92

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
20-P0058665	09/19/19	11	District Wide Technology	Contracted Services	VPLS SOLUTIONS LLC	7,750.00
20-P0058666	09/20/19	41	Facility Planning Office	Site Improv - Spcl Ins/Mat Tes	NV5 WEST, INC	4,605.00
20-P0058667	09/20/19	41	Facility Planning Office	Bldg Impr - Contractor Svcs	ALL PRO COMMUNICATION TECHNOLOGIES, INC	786.39
20-P0058668	09/20/19	13	Occupational Therapy	Advertising	ADVANCE HEALTHCARE NETWORK	700.00
20-P0058669	09/20/19	12	Human Resources Office	Inst Dues & Memberships	ACHRO EEO ASSOC OF CHIEF HUMAN	450.00
20-P0058670	09/20/19	11	Digital Media Center	Landscaping	ROGERS AND COMPANY LANDSCAPES, INC.	6,300.00
20-P0058671	09/20/19	13	Workforce Education	Non-Instructional Supplies	CN SCHOOL AND OFFICE SOLUTIONS INC	11,240.73
20-P0058672	09/20/19	12	Career Education Office	Equip-All Other >\$1,000<\$5,000	FISHER SCIENTIFIC	14,502.27
20-P0058673	09/20/19	13	Publications	Reproduction/Printing Expenses	BJ BINDERY	250.00
20-P0209241	08/19/19	12	Financial Aid Office	Excess/Copies Usage	XEROX CORP	281.81
20-P0209242	08/19/19	11	Administrative Services Office	Excess/Copies Usage	XEROX CORP	1,310.23
20-P0209243	08/19/19	11	Nursing	Excess/Copies Usage	XEROX CORP	668.46
20-P0209244	08/19/19	11	Digital Media Center	Security Systems & Services	BOYD & ASSOCIATES	300.00
20-P0209245	08/19/19	11	District Wide Technology	Software License and Fees	DLT SOLUTIONS, LLC	2,338.18
20-P0209246	08/19/19	11	Digital Media Center	Maint/Oper Service Agreements	CHEM PRO LABORATORY INC	678.00
20-P0209247	08/19/19	11	District Wide Technology	Software License and Fees	THYCOTIC SOFTWARE LTD	32,505.00
20-P0209248	08/19/19	12	LA/OC Regional Consortia	Lease Agreement - Facility	LOS ANGELES AREA CHAMBER OF COMMERCE	14,000.00
20-P0209249	08/19/19	12	Educational Services Office	Contracted Services	YOSEMITE COMMUNITY COLLEGE DISTRICT	200,000.00
20-P0209250	08/19/19	12	Educational Services Office	Contracted Services	MIRA COSTA COMMUNITY COLLEGE DISTRICT	200,000.00
20-P0209251	08/19/19	12	Resource Development	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DISTRICT	50,000.00
20-P0209252	08/19/19	12	Resource Development	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DISTRICT	50,000.00
20-P0209253	08/20/19	11	Nursing	Excess/Copies Usage	XEROX CORP	787.47
20-P0209254	08/20/19	11	CJ/Academies	Excess/Copies Usage	XEROX CORP	2,991.36
20-P0209255	09/10/19	12	Deaf & Hard of Hearing	Contracted Services	QUICK CAPTION	12,000.00
20-P0209256	08/20/19	33	CDC Santa Ana College - East	Excess/Copies Usage	XEROX CORP	678.73
20-P0209257	08/20/19	33	CDC Centennial Education Ctr	Excess/Copies Usage	XEROX CORP	1,136.20
20-P0209258	08/20/19	33	CDC Santiago Canyon College	Excess/Copies Usage	XEROX CORP	1,267.71
20-P0209259	08/20/19	33	CDC Santa Ana College	Excess/Copies Usage	XEROX CORP	1,480.82
20-P0209260	08/20/19	33	CDC Santa Ana College	Excess/Copies Usage	XEROX CORP	900.00
20-P0209261	08/20/19	33	EHS Administration	Excess/Copies Usage	XEROX CORP	1,914.49
20-P0209262	08/21/19	12	Continuing Education Division	Lease Agreement - Equipment	CANON FINANCIAL SERVICES, INC	3,784.20
20-P0209263	08/21/19	12	Continuing Education Division	Excess/Copies Usage	CANON SOLUTIONS AMERICA, INC	1,600.00
20-P0209264	08/21/19	12	Financial Aid Office	Contracted Services	SANTIAGO CANYON COLLEGE FOUNDATION	54,554.00
20-P0209265	08/21/19	12	Educational Services Office	Contracted Services	MOUNT SAN ANTONIO COLLEGE	250,000.00
20-P0209266	08/21/19	12	Educational Services Office	Contracted Services	LOS RIOS COMM COLLEGE DIST	200,000.00
20-P0209267	08/21/19	12	Educational Services Office	Contracted Services	LOS RIOS COMM COLLEGE DIST	300,000.00
20-P0209268	08/21/19	11	Apprenticeship	Instructional Agrmt - Salary	OPERATING ENGINEERS TRAINING	328,119.00
20-P0209269	08/21/19	11	Apprenticeship	Instructional Agrmt - Salary	CALIF NEVADA TRAINING TRUST	214,376.00
20-P0209270	08/21/19	11	Apprenticeship	Instructional Agrmt - Salary	SO CALIF SURVEYORS	113,887.00
20-P0209271	08/21/19	11	Apprenticeship	Instructional Agrmt - Salary	ORANGE COUNTY ELECTRICAL JOINT	295,209.00
20-P0209272	08/21/19	12	Admin Services Office	Maint/Oper Service Agreements	VIEJO SWEEPING SERVICES	16,920.00
20-P0209273	08/22/19	11	Apprenticeship	Instructional Agrmt - Salary	METROPOLITAN WATER DISTRICT	39,213.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
20-P0209274	08/22/19	11	Apprenticeship	Instructional Agrmt - Salary	JTS SERVICES	9,150.00
20-P0209275	08/22/19	12	LA/OC Regional Consortia	Lease Agreement - Equipment	KONICA MINOLTA BUSINESS	3,119.00
20-P0209276	08/22/19	12	LA/OC Regional Consortia	Excess/Copies Useage	KONICA MINOLTA BUSINESS	5,600.00
20-P0209277	08/22/19	12	LA/OC Regional Consortia	Lease Agreement - Equipment	KONICA MINOLTA BUSINESS	3,119.00
20-P0209278	08/22/19	12	LA/OC Regional Consortia	Excess/Copies Useage	KONICA MINOLTA BUSINESS	5,600.00
20-P0209279	08/22/19	11	Cosmetology	Instructional Agrmt - Salary	SANTA ANA BEAUTY ACADEMY	193,093.00
20-P0209280	08/22/19	11	Digital Media Center	Maint Contract - Other Equip	TAB ANSWER NETWORK	563.75
20-P0209281	08/23/19	12	Educational Services Office	Contracted Services	STEPHEN A WRIGHT LLC	143,334.00
20-P0209282	08/23/19	11	Digital Media Center	Maint/Oper Service Agreements	GMS ELEVATOR	1,466.04
20-P0209283	08/26/19	11	Grounds	Maint/Oper Service Agreements	ORKIN PEST CONTROL	13,881.60
20-P0209284	08/27/19	11	Nursing	Maint Contract - Other Equip	HARLAND TECHNOLOGY SVCS	1,252.00
20-P0209285	08/27/19	11	Chemistry	Maint Contract - Other Equip	THERMO ELECTRON NORTH AMERICA LLC	2,486.00
20-P0209286	08/27/19	13	Administrative Services Office	Software License and Fees	NUVENTIVE LLC	30,368.00
20-P0209287	08/28/19	12	Resource Development	Contracted Services	PORT OF LOS ANGELES HIGH SCHOOL	65,259.00
20-P0209288	08/28/19	12	Resource Development	Contracted Services	SCHOOL FOR INTEGRATED ACADEMICS & TECHNOLOGI	247,876.00
20-P0209289	08/30/19	12	Health & Wellness Center	Excess/Copies Useage	XEROX CORP	2,294.08
20-P0209290	09/10/19	11	Digital Media Center	Excess/Copies Useage	XEROX CORP	414.61
20-P0209291	08/30/19	11	Digital Media Center	Maint/Oper Service Agreements	VIEJO SWEEPING SERVICES	1,380.00
20-P0209292	08/30/19	11	Digital Media Center	Maint Contract - Other Equip	WARE DISPOSAL CO INC	2,305.20
20-P0209293	08/28/19	12	LA/OC Regional Consortia	Contracted Services	APPLIED LEARNING SCIENCE	394,200.00
20-P0209294	08/28/19	12	Resource Development	Contracted Services	ABC UNIFIED SCHOOL DISTRICT	189,252.00
20-P0209295	08/29/19	12	Resource Development	Contracted Services	ROWLAND UNIFIED SCHOOL DISTRICT	542,620.00
20-P0209296	08/29/19	12	Resource Development	Contracted Services	SOUTH PASADENA UNIFIED SCHOOL DISTRICT	139,220.00
20-P0209297	08/29/19	11	Admin Services Office	Drinking Water Service	NESTLE WATERS NORTH AMERICA	5,877.73
20-P0209298	09/03/19	11	District Wide Technology	Software Support Service-Fixed	AD ASTRA INFORMATION SYSTEM LLC	14,500.00
20-P0209299	09/03/19	11	District Wide Technology	Software Support Service-Fixed	AD ASTRA INFORMATION SYSTEM LLC	16,300.00
20-P0209300	09/03/19	12	Resource Development	Contracted Services	TRI-CITIES REGIONAL OCCUPATIONAL PROGRAM	3,739,884.00
20-P0209301	09/05/19	12	Educational Services Office	Contracted Services	INTEGRATIVE IMPACT, LLC	92,000.00
20-P0209302	09/04/19	11	Maintenance	Maint/Oper Service Agreements	GMS ELEVATOR	13,203.00
20-P0209303	09/04/19	11	Maintenance	Maint/Oper Service Agreements	KONE INC	5,931.72
20-P0209304	09/04/19	11	Operations	Trash Disposal	WARE DISPOSAL CO INC	16,665.36
20-P0209305	09/04/19	11	Biology	Rental-Equipment (Short-term)	EVOQUA WATER TECH LLC	8,641.87
20-P0209306	09/05/19	11	District Wide Technology	Software Support Service-Fixed	COMPUTERLAND OF SILICON VALLEY	112,115.00
20-P0209307	09/05/19	11	District Wide Technology	Software Support Service-Fixed	COMPUTERLAND OF SILICON VALLEY	55,381.80
20-P0209308	09/05/19	11	District Wide Technology	Software Support Service-Fixed	COMPUTERLAND OF SILICON VALLEY	97,553.10
20-P0209309	09/18/19	11	District Wide Technology	Software Support Service-Fixed	ADVANTAGE TECHNOLOGIES, INC	13,017.82
20-P0209310	09/05/19	12	Educational Services Office	Contracted Services	VENTURA COUNTY COMMUNITY COLLEGE DISTRICT	16,848.00
20-P0209311	09/05/19	12	Resource Development	Contracted Services	SANTA ANA UNIFIED SCHOOL DIST	1,411,910.00
20-P0209312	09/05/19	12	Educational Services Office	Contracted Services	SAN FRANCISCO CCD	250,000.00
20-P0209313	09/05/19	11	Maintenance	Maint/Oper Service Agreements	THYSSENKRUPP ELEVATOR CORP	15,129.84
20-P0209314	09/06/19	12	Educational Services Office	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DISTRICT	14,970.00
20-P0209315	09/06/19	12	Educational Services Office	Contracted Services	VENTURA COUNTY COMMUNITY COLLEGE DISTRICT	3,000.00

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Legend: \* = Multiple Funds for this P.O.

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P.O. #	Date	Fund	Department	Description	Vendor Name	PO Amount
20-P0209316	09/06/19	12	Educational Services Office	Contracted Services	LOS ANGELES COMMUNITY COLLEGE DISTRICT	6,900.00
20-P0209317	09/09/19	12	Digital Media Center	Contracted Services	SYNED	73,600.00
20-P0209319	09/09/19	12	Educational Services Office	Contracted Services	CHAFFEY COMMUNITY COLLEGE DISTRICT	200,000.00
20-P0209321	09/10/19	12	Resource Development	Contracted Services	LA PROMISE FUND	2,197,027.00
20-P0209322	09/11/19	12	Resource Development	Contracted Services	CALIF ADVANCING PATHWAYS FOR STUDENT CALAPS JF	514,076.00
20-P0209323	09/10/19	12	Resource Development	Contracted Services	GLENDALE UNIFIED SCHOOL DISTRICT	1,305,185.00
20-P0209324	09/11/19	12	LA/OC Regional Consortia	Contracted Services	ORANGE COUNTY DEPT OF ED	50,000.00
20-P0209325	09/13/19	11	Apprenticeship	Instructional Agrmt - Salary	SOUTHWEST CARPENTERS	1,583,706.00
20-P0209326	09/13/19	13	Grounds	Maint/Oper Service Agreements	SO CAL LAND MAINTENANCE INC	91,200.00
20-P0209328	09/16/19	12	Resource Development	Contracted Services	DOWNEY UNIFIED SCHOOL DISTRICT	4,341,773.00
20-P0209329	09/16/19	12	Resource Development	Contracted Services	EDUCATIONAL RESULTS PARTNERSHIP	1,991,093.00
20-P0209330	09/16/19	12	Resource Development	Contracted Services	BURBANK UNIFIED SCHOOL DISTRICT	406,642.00
20-P0209331	09/16/19	12	Resource Development	Contracted Services	SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT	21,588.00
20-P0209332	09/17/19	12	Continuing Education Division	Excess/Copies Useage	XEROX CORP	3,086.03
20-P0209333	09/17/19	13	Continuing Education Division	Lease Agreement - Facility	SANTA ANA UNIFIED SCHOOL DIST	186,227.72
20-PO038719	08/19/19	41	Facility Planning Office	Bldg Impr - AE Fee	STEINBERG HART	116,650.00
<b>Grand Total:</b>						<b>\$28,003,629.73</b>

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-CAF001084	8/19/2019	31	SAC CAFÉ	General Merchandise	BARRY'S DISTRIBUTING	\$97.56
GM-CAF001085	8/23/2019	31	SAC CAFÉ	General Merchandise	PEPSI COLA CO	\$1,368.72
GM-CAF001086	8/29/2019	31	SAC CAFÉ	General Merchandise	PENS ETC.	\$354.00
GM-CAF001087	8/29/2019	31	SAC CAFÉ	General Merchandise	PEPSI COLA CO	\$2,959.71
GM-CAF001088	9/3/2019	31	SAC CAFÉ	General Merchandise	PEPSI COLA CO	\$940.59
GM-CAF001089	9/6/2019	31	SAC CAFÉ	General Merchandise	PEPSI COLA CO	\$2,051.51
GM-CAF001090	9/10/2019	31	SAC CAFÉ	General Merchandise	PEPSI COLA CO	\$848.69
GM-CAF001091	8/26/2019	31	SAC CAFÉ	General Merchandise	BARRY'S DISTRIBUTING	\$126.90
GM-CAF001092	9/3/2019	31	SAC CAFÉ	General Merchandise	BARRY'S DISTRIBUTING	\$136.98
GM-CAF001093	8/24/2019	31	SAC CAFÉ	General Merchandise	BROWN BAG SANDWICH CO	\$1,665.09
GM-CAF001094	8/28/2019	31	SAC CAFÉ	General Merchandise	BROWN BAG SANDWICH CO	\$1,488.55
GM-CAF001095	8/31/2019	31	SAC CAFÉ	General Merchandise	BROWN BAG SANDWICH CO	\$987.85
GM-CAF001096	9/7/2019	31	SAC CAFÉ	General Merchandise	BROWN BAG SANDWICH CO	\$730.10
GM-CAF001097	9/7/2019	31	SAC CAFÉ	General Merchandise	BROWN BAG SANDWICH CO	\$2,143.59
GM-CAF001098	9/12/2019	31	SAC CAFÉ	General Merchandise	BROWN BAG SANDWICH CO	\$1,981.70
GM-CAF001099	8/23/2019	31	SAC CAFÉ	General Merchandise	A&E DISTRIBUTION	\$3,551.05
GM-CAF001100	9/17/2019	31	SAC CAFÉ	General Merchandise	A&E DISTRIBUTION	\$4,580.39
GM-CAF001101	9/17/2019	31	SAC CAFÉ	General Merchandise	A&E DISTRIBUTION	\$3,163.09
GM-CAF001102	9/17/2019	31	SAC CAFÉ	General Merchandise	A&E DISTRIBUTION	\$3,773.43
GM-CAF001103	9/3/2019	31	SAC CAFÉ	General Merchandise	MELODEE ICE CREAM	\$465.10
GM-CAF001104	9/10/2019	31	SAC CAFÉ	General Merchandise	BARRY'S DISTRIBUTING	\$134.04
GM-CAF001105	9/17/2019	31	SAC CAFÉ	General Merchandise	BARRY'S DISTRIBUTING	\$117.36
GM-CAF001107	9/13/2019	31	SAC CAFÉ	General Merchandise	PEPSI COLA CO	\$4,730.40
GM-CAF001108	9/17/2019	31	SAC CAFÉ	General Merchandise	PEPSI COLA CO	\$2,342.46
GM-CAF001109	9/20/2019	31	SAC CAFÉ	General Merchandise	PEPSI COLA CO	\$1,684.99
GM-CAF001111	9/12/2019	31	SAC CAFÉ	General Merchandise	BROWN BAG SANDWICH CO	\$1,433.39
GM-CAF001113	9/21/2019	31	SAC CAFÉ	General Merchandise	BROWN BAG SANDWICH CO	\$1,347.85
GM-DON002941	8/19/2019	31	SAC BOOKSTORE	General Merchandise	EL DORADO TRADING GROUP	\$5,876.98
GM-DON002942	8/20/2019	31	SAC BOOKSTORE	General Merchandise	APPERSON EDUCATION PROD.	\$11,300.00
GM-DON002943	8/20/2019	31	SAC BOOKSTORE	General Merchandise	SCANTRON CORP	\$1,040.00
GM-DON002946	8/29/2019	31	SAC BOOKSTORE	General Merchandise	PENS ETC.	\$540.00
GM-DON002947	8/30/2019	31	SAC BOOKSTORE	General Merchandise	TEAMWORK	\$1,258.66
GM-DON002948	9/10/2019	31	SAC BOOKSTORE	General Merchandise	PENS ETC.	\$874.42
GM-DON002949	9/10/2019	31	SAC BOOKSTORE	General Merchandise	DR. INSTRUMENTS	\$4,782.00
GM-EXPR001755	9/5/2019	31	DON EXPRESS	General Merchandise	PENS ETC.	\$418.96
GM-EXPR001756	8/29/2019	31	DON EXPRESS	General Merchandise	PEPSI COLA CO	\$2,847.10

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-EXPR001757	9/3/2019	31	DON EXPRESS	General Merchandise	PEPSI COLA CO	\$738.20
GM-EXPR001758	9/11/2019	31	DON EXPRESS	General Merchandise	PEPSI COLA CO	\$1,776.14
GM-EXPR001759	9/10/2019	31	DON EXPRESS	General Merchandise	PEPSI COLA CO	\$409.67
GM-EXPR001760	9/3/2019	31	DON EXPRESS	General Merchandise	BARRY'S DISTRIBUTING	\$275.22
GM-EXPR001761	9/10/2019	31	DON EXPRESS	General Merchandise	BARRY'S DISTRIBUTING	\$184.32
GM-EXPR001762	8/24/2019	31	DON EXPRESS	General Merchandise	BROWN BAG SANDWICH CO	\$768.60
GM-EXPR001763	8/28/2019	31	DON EXPRESS	General Merchandise	BROWN BAG SANDWICH CO	\$1,536.50
GM-EXPR001764	8/31/2019	31	DON EXPRESS	General Merchandise	BROWN BAG SANDWICH CO	\$714.60
GM-EXPR001765	9/7/2019	31	DON EXPRESS	General Merchandise	BROWN BAG SANDWICH CO	\$630.90
GM-EXPR001766	9/7/2019	31	DON EXPRESS	General Merchandise	BROWN BAG SANDWICH CO	\$630.90
GM-EXPR001767	9/7/2019	31	DON EXPRESS	General Merchandise	BROWN BAG SANDWICH CO	\$1,622.24
GM-EXPR001768	9/12/2019	31	DON EXPRESS	General Merchandise	BROWN BAG SANDWICH CO	\$1,448.00
GM-EXPR001769	8/26/2019	31	DON EXPRESS	General Merchandise	A&E DISTRIBUTION	\$3,026.88
GM-EXPR001770	9/17/2019	31	DON EXPRESS	General Merchandise	A&E DISTRIBUTION	\$1,091.10
GM-EXPR001771	9/17/2019	31	DON EXPRESS	General Merchandise	A&E DISTRIBUTION	\$3,026.88
GM-EXPR001772	9/17/2019	31	DON EXPRESS	General Merchandise	A&E DISTRIBUTION	\$3,695.83
GM-EXPR001773	9/17/2019	31	DON EXPRESS	General Merchandise	A&E DISTRIBUTION	\$2,323.72
GM-EXPR001774	9/17/2019	31	DON EXPRESS	General Merchandise	A&E DISTRIBUTION	\$3,183.59
GM-EXPR001775	9/17/2019	31	DON EXPRESS	General Merchandise	BARRY'S DISTRIBUTING	\$236.70
GM-EXPR001777	9/13/2019	31	DON EXPRESS	General Merchandise	PEPSI COLA CO	\$3,483.34
GM-EXPR001778	9/17/2019	31	DON EXPRESS	General Merchandise	PEPSI COLA CO	\$1,024.07
GM-EXPR001779	9/20/2019	31	DON EXPRESS	General Merchandise	PEPSI COLA CO	\$1,688.43
GM-EXPR001781	9/12/2019	31	DON EXPRESS	General Merchandise	BROWN BAG SANDWICH CO	\$1,208.44
GM-EXPR001782	9/21/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$1,024.60
GM-HAWK003174	8/20/2019	31	SCC BOOKSTORE	General Merchandise	BARRY'S DISTRIBUTING	\$195.84
GM-HAWK003175	8/21/2019	31	SCC BOOKSTORE	General Merchandise	BARRY'S DISTRIBUTING	\$108.00
GM-HAWK003176	8/28/2019	31	SCC BOOKSTORE	General Merchandise	MW FOOD DISTRIBUTION	\$506.72
GM-HAWK003177	8/28/2019	31	SCC BOOKSTORE	General Merchandise	SULLIVAN, MICHAEL	\$95.61
GM-HAWK003178	8/28/2019	31	SCC BOOKSTORE	General Merchandise	MW FOOD DISTRIBUTION	\$513.62
GM-HAWK003179	8/28/2019	31	SCC BOOKSTORE	General Merchandise	BON APPETIT	\$201.24
GM-HAWK003180	8/28/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$404.88
GM-HAWK003181	8/28/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$664.10
GM-HAWK003182	8/28/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$625.40
GM-HAWK003183	8/28/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$473.43
GM-HAWK003184	8/28/2019	31	SCC BOOKSTORE	General Merchandise	A&E DISTRIBUTION	\$1,198.57
GM-HAWK003185	8/28/2019	31	SCC BOOKSTORE	General Merchandise	A&E DISTRIBUTION	\$1,939.64

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-HAWK003186	8/28/2019	31	SCC BOOKSTORE	General Merchandise	PEPSI COLA CO	\$2,516.08
GM-HAWK003187	8/28/2019	31	SCC BOOKSTORE	General Merchandise	PEPSI COLA CO	\$1,361.71
GM-HAWK003188	8/29/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$142.29
GM-HAWK003189	8/29/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$339.60
GM-HAWK003190	8/29/2019	31	SCC BOOKSTORE	General Merchandise	SCANTRON CORP	\$9,972.50
GM-HAWK003191	9/3/2019	31	SCC BOOKSTORE	General Merchandise	PENS ETC.	\$847.84
GM-HAWK003192	9/3/2019	31	SCC BOOKSTORE	General Merchandise	BARRY'S DISTRIBUTING	\$159.82
GM-HAWK003193	9/3/2019	31	SCC BOOKSTORE	General Merchandise	A&E DISTRIBUTION	\$771.35
GM-HAWK003194	9/3/2019	31	SCC BOOKSTORE	General Merchandise	PEPSI COLA CO	\$749.70
GM-HAWK003195	9/4/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$1,097.96
GM-HAWK003196	9/4/2019	31	SCC BOOKSTORE	General Merchandise	EL DORADO TRADING GROUP	\$668.22
GM-HAWK003197	9/4/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$404.14
GM-HAWK003198	9/5/2019	31	SCC BOOKSTORE	General Merchandise	HYDRO FLASK	\$2,164.00
GM-HAWK003199	9/9/2019	31	SCC BOOKSTORE	General Merchandise	HAMILTON BELL CO	\$191.46
GM-HAWK003200	9/9/2019	31	SCC BOOKSTORE	General Merchandise	A&E DISTRIBUTION	\$497.90
GM-HAWK003201	9/9/2019	31	SCC BOOKSTORE	General Merchandise	PEPSI COLA CO	\$880.13
GM-HAWK003202	9/9/2019	31	SCC BOOKSTORE	General Merchandise	SULLIVAN, MICHAEL	\$132.44
GM-HAWK003203	9/9/2019	31	SCC BOOKSTORE	General Merchandise	SULLIVAN, MICHAEL	\$54.14
GM-HAWK003204	9/9/2019	31	SCC BOOKSTORE	General Merchandise	HANY WAHBA	\$91.59
GM-HAWK003205	9/9/2019	31	SCC BOOKSTORE	General Merchandise	DA LUAU HAWAIIAN GRILL	\$235.00
GM-HAWK003206	9/9/2019	31	SCC BOOKSTORE	General Merchandise	DA LUAU HAWAIIAN GRILL	\$352.50
GM-HAWK003207	9/9/2019	31	SCC BOOKSTORE	General Merchandise	SANTIAGO HILLS AUTO SPA	\$761.98
GM-HAWK003208	9/10/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$575.82
GM-HAWK003209	9/10/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$903.54
GM-HAWK003210	9/10/2019	31	SCC BOOKSTORE	General Merchandise	TAMALERIA RINCON SINALOENSE	\$194.00
GM-HAWK003211	9/10/2019	31	SCC BOOKSTORE	General Merchandise	TAMALERIA RINCON SINALOENSE	\$97.00
GM-HAWK003212	9/10/2019	31	SCC BOOKSTORE	General Merchandise	TAMALERIA RINCON SINALOENSE	\$97.00
GM-HAWK003213	9/10/2019	31	SCC BOOKSTORE	General Merchandise	BLACK DROP COFFEE, INC.	\$140.00
GM-HAWK003214	9/10/2019	31	SCC BOOKSTORE	General Merchandise	EL DORADO TRADING GROUP	\$1,174.80
GM-HAWK003215	9/10/2019	31	SCC BOOKSTORE	General Merchandise	BARRY'S DISTRIBUTING	\$76.32
GM-HAWK003216	9/11/2019	31	SCC BOOKSTORE	General Merchandise	MW FOOD DISTRIBUTION	\$144.96
GM-HAWK003217	9/16/2019	31	SCC BOOKSTORE	General Merchandise	PENS ETC.	\$567.06
GM-HAWK003218	9/16/2019	31	SCC BOOKSTORE	General Merchandise	BARRY'S DISTRIBUTING	\$231.84
GM-HAWK003219	9/16/2019	31	SCC BOOKSTORE	General Merchandise	SULLIVAN, MICHAEL	\$68.31
GM-HAWK003220	9/16/2019	31	SCC BOOKSTORE	General Merchandise	A&E DISTRIBUTION	\$795.35
GM-HAWK003221	9/16/2019	31	SCC BOOKSTORE	General Merchandise	A&E DISTRIBUTION	\$731.25

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
GM-HAWK003222	9/16/2019	31	SCC BOOKSTORE	General Merchandise	A&E DISTRIBUTION	\$830.82
GM-HAWK003223	9/16/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$381.53
GM-HAWK003224	9/16/2019	31	SCC BOOKSTORE	General Merchandise	PEPSI COLA CO	\$395.82
GM-HAWK003225	9/16/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$331.79
GM-HAWK003226	9/16/2019	31	SCC BOOKSTORE	General Merchandise	DOS CHINOS LLC	\$161.63
GM-HAWK003227	9/16/2019	31	SCC BOOKSTORE	General Merchandise	A&E DISTRIBUTION	\$984.46
GM-HAWK003228	9/16/2019	31	SCC BOOKSTORE	General Merchandise	DOS CHINOS LLC	\$161.63
GM-HAWK003229	9/16/2019	31	SCC BOOKSTORE	General Merchandise	DOS CHINOS LLC	\$161.63
GM-HAWK003230	9/16/2019	31	SCC BOOKSTORE	General Merchandise	PEPSI COLA CO	\$989.13
GM-HAWK003231	9/16/2019	31	SCC BOOKSTORE	General Merchandise	PEPSI COLA CO	\$1,059.87
GM-HAWK003232	9/16/2019	31	SCC BOOKSTORE	General Merchandise	PEPSI COLA CO	\$1,290.70
GM-HAWK003233	9/17/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$640.57
GM-HAWK003234	9/17/2019	31	SCC BOOKSTORE	General Merchandise	BROWN BAG SANDWICH CO	\$1,068.31
GM-HAWK003235	9/17/2019	31	SCC BOOKSTORE	General Merchandise	DA LUAU HAWAIIAN GRILL	\$282.50
GM-HAWK003236	9/17/2019	31	SCC BOOKSTORE	General Merchandise	TAMALERIA RINCON SINALOENSE	\$143.20
GM-HAWK003237	9/17/2019	31	SCC BOOKSTORE	General Merchandise	RESEARCH & EDUCATION ASSN	\$393.74
GM-HAWK003238	9/17/2019	31	SCC BOOKSTORE	General Merchandise	DOVER	\$107.07
GM-HAWK003239	9/17/2019	31	SCC BOOKSTORE	General Merchandise	BARRY'S DISTRIBUTING	\$123.66
GM-HAWK003240	9/17/2019	31	SCC BOOKSTORE	General Merchandise	EL DORADO TRADING GROUP	\$2,121.07
GM-HAWK003241	9/18/2019	31	SCC BOOKSTORE	General Merchandise	MW FOOD DISTRIBUTION	\$59.16
GM-HAWK003242	9/19/2019	31	SCC BOOKSTORE	General Merchandise	MELODEE ICE CREAM	\$205.60
TX-CEC000590	8/21/2019	31	CEC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$2,652.00
TX-CEC000592	8/27/2019	31	CEC BOOKSTORE	Textbook	INDICO FORMERLY NACSCORP	\$412.20
TX-CEC000593	8/29/2019	31	CEC BOOKSTORE	Textbook	PEARSON EDUCATION	\$4,254.50
TX-CEC000594	9/11/2019	31	CEC BOOKSTORE	Textbook	OXFORD UNIVERSITY PRESS	\$648.00
TX-CEC000595	9/11/2019	31	CEC BOOKSTORE	Textbook	CAMBRIDGE UNIVERSITY PRES	\$280.00
TX-DON005873	8/19/2019	31	SAC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$4,485.00
TX-DON005874	8/19/2019	31	SAC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$145.80
TX-DON005875	8/19/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$179.40
TX-DON005876	8/19/2019	31	SAC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$2,153.20
TX-DON005877	8/19/2019	31	SAC BOOKSTORE	Textbook	PEARSON EDUCATION	\$2,083.50
TX-DON005878	8/19/2019	31	SAC BOOKSTORE	Textbook	PEARSON EDUCATION	\$2,166.00
TX-DON005879	8/19/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$373.30
TX-DON005880	8/20/2019	31	SAC BOOKSTORE	Textbook	PEARSON EDUCATION	\$6,240.00
TX-DON005881	8/21/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$1,162.19
TX-DON005882	8/21/2019	31	SAC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$2,975.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-DON005885	8/22/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$239.25
TX-DON005886	8/22/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$538.20
TX-DON005887	8/22/2019	31	SAC BOOKSTORE	Textbook	JOHN WILEY & SONS, INC	\$6,375.00
TX-DON005888	8/22/2019	31	SAC BOOKSTORE	Textbook	PEARSON EDUCATION	\$2,880.00
TX-DON005889	8/22/2019	31	SAC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$1,913.60
TX-DON005890	8/22/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$296.70
TX-DON005891	8/22/2019	31	SAC BOOKSTORE	Textbook	VISTA HIGHER LEARNING	\$1,600.00
TX-DON005892	8/23/2019	31	SAC BOOKSTORE	Textbook	JOHN WILEY & SONS, INC	\$598.50
TX-DON005893	8/23/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$5.28
TX-DON005894	8/23/2019	31	SAC BOOKSTORE	Textbook	BROADVIEW PRESS	\$559.20
TX-DON005895	8/23/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$438.94
TX-DON005896	8/23/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$353.50
TX-DON005897	8/23/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$138.60
TX-DON005898	8/23/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$232.22
TX-DON005899	8/23/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$89.70
TX-DON005900	8/23/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$107.80
TX-DON005901	8/23/2019	31	SAC BOOKSTORE	Textbook	PEARSON EDUCATION	\$3,792.00
TX-DON005902	8/23/2019	31	SAC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$1,414.10
TX-DON005903	8/23/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$58.66
TX-DON005904	8/23/2019	31	SAC BOOKSTORE	Textbook	NORTON, INC.	\$1,120.00
TX-DON005905	8/23/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$374.75
TX-DON005906	8/23/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$241.50
TX-DON005907	8/23/2019	31	SAC BOOKSTORE	Textbook	NORTON, INC.	\$800.00
TX-DON005908	8/25/2019	31	SAC BOOKSTORE	Textbook	CENGAGE LEARNING	\$13,095.00
TX-DON005909	8/26/2019	31	SAC BOOKSTORE	Textbook	MONTEZUMA PUBLISHING	\$386.75
TX-DON005910	8/26/2019	31	SAC BOOKSTORE	Textbook	PEARSON EDUCATION	\$2,100.00
TX-DON005911	8/26/2019	31	SAC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$1,800.90
TX-DON005912	8/26/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$215.70
TX-DON005913	8/26/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$326.15
TX-DON005914	8/26/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$113.54
TX-DON005915	8/26/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$372.90
TX-DON005916	8/27/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$100.00
TX-DON005917	8/27/2019	31	SAC BOOKSTORE	Textbook	INGRAM PUBLISHING SERVICES	\$3,200.00
TX-DON005918	8/27/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$1,840.00
TX-DON005919	8/27/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$36.80
TX-DON005920	8/28/2019	31	SAC BOOKSTORE	Textbook	TOWNSEND PRESS	\$870.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-DON005921	8/28/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$193.75
TX-DON005922	8/28/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$1,166.20
TX-DON005923	8/28/2019	31	SAC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$1,375.00
TX-DON005925	8/28/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$264.40
TX-DON005926	8/28/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$3,869.00
TX-DON005927	8/28/2019	31	SAC BOOKSTORE	Textbook	MONTEZUMA PUBLISHING	\$1,252.10
TX-DON005929	8/29/2019	31	SAC BOOKSTORE	Textbook	HARPER COLLINS TRADE DIV.	\$274.75
TX-DON005930	8/29/2019	31	SAC BOOKSTORE	Textbook	PENGUIN PUTNAM INC	\$336.75
TX-DON005931	8/29/2019	31	SAC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$1,585.20
TX-DON005932	8/29/2019	31	SAC BOOKSTORE	Textbook	PEARSON EDUCATION	\$1,972.80
TX-DON005933	8/29/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$65.26
TX-DON005935	8/29/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$1,120.00
TX-DON005936	8/29/2019	31	SAC BOOKSTORE	Textbook	MONTEZUMA PUBLISHING	\$312.40
TX-DON005937	8/30/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$60.60
TX-DON005938	8/30/2019	31	SAC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$5,850.00
TX-DON005939	8/30/2019	31	SAC BOOKSTORE	Textbook	PEARSON EDUCATION	\$3,750.00
TX-DON005940	8/30/2019	31	SAC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$1,500.00
TX-DON005941	8/30/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$113.60
TX-DON005942	8/30/2019	31	SAC BOOKSTORE	Textbook	DAWN SIGN PRESS	\$2,718.40
TX-DON005944	8/30/2019	31	SAC BOOKSTORE	Textbook	DAWN SIGN PRESS	\$1,359.20
TX-DON005945	8/30/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$292.00
TX-DON005946	8/30/2019	31	SAC BOOKSTORE	Textbook	PEARSON EDUCATION	\$11,520.00
TX-DON005947	8/30/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$357.20
TX-DON005948	8/30/2019	31	SAC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$1,375.00
TX-DON005949	8/30/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$1,894.83
TX-DON005950	8/30/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$2,160.00
TX-DON005951	8/30/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$460.21
TX-DON005952	8/30/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$305.70
TX-DON005954	9/3/2019	31	SAC BOOKSTORE	Textbook	CENGAGE LEARNING	\$13,095.00
TX-DON005955	9/3/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$818.75
TX-DON005956	9/3/2019	31	SAC BOOKSTORE	Textbook	MONTEZUMA PUBLISHING	\$69.35
TX-DON005957	9/3/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$214.56
TX-DON005958	9/3/2019	31	SAC BOOKSTORE	Textbook	CENGAGE LEARNING	\$850.40
TX-DON005959	9/3/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$586.50
TX-DON005960	9/4/2019	31	SAC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$794.55
TX-DON005961	9/4/2019	31	SAC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$6,225.00

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-DON005962	9/4/2019	31	SAC BOOKSTORE	Textbook	CENGAGE LEARNING	\$1,800.00
TX-DON005964	9/4/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$132.77
TX-DON005965	9/5/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$150.00
TX-DON005966	9/5/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$599.40
TX-DON005967	9/5/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$101.00
TX-DON005968	9/5/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$198.90
TX-DON005969	9/5/2019	31	SAC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$405.40
TX-DON005970	9/5/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$75.25
TX-DON005971	9/6/2019	31	SAC BOOKSTORE	Textbook	TOWNSEND PRESS	\$1,160.00
TX-DON005972	9/6/2019	31	SAC BOOKSTORE	Textbook	MONTEZUMA PUBLISHING	\$141.60
TX-DON005973	9/6/2019	31	SAC BOOKSTORE	Textbook	MONTEZUMA PUBLISHING	\$227.10
TX-DON005974	9/6/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$6.76
TX-DON005975	9/6/2019	31	SAC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$6,000.00
TX-DON005976	9/9/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$23.37
TX-DON005977	9/9/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$32.63
TX-DON005978	9/9/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$178.33
TX-DON005979	9/10/2019	31	SAC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$2,227.80
TX-DON005980	9/10/2019	31	SAC BOOKSTORE	Textbook	IFSTA	\$915.20
TX-DON005981	9/10/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$773.00
TX-DON005982	9/10/2019	31	SAC BOOKSTORE	Textbook	University Readers	\$1,499.00
TX-DON005983	9/10/2019	31	SAC BOOKSTORE	Textbook	ARTE PUBLICATIONS	\$191.20
TX-DON005984	9/10/2019	31	SAC BOOKSTORE	Textbook	OXFORD UNIVERSITY PRESS	\$394.20
TX-DON005985	9/11/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$165.00
TX-DON005986	9/12/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$60.00
TX-DON005987	9/12/2019	31	SAC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$1,335.00
TX-DON005989	9/12/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$450.00
TX-DON005990	9/12/2019	31	SAC BOOKSTORE	Textbook	MONTEZUMA PUBLISHING	\$71.50
TX-DON005991	9/12/2019	31	SAC BOOKSTORE	Textbook	CENGAGE LEARNING	\$1,443.75
TX-DON005992	9/12/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$308.40
TX-DON005993	9/12/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$77.10
TX-DON005994	9/12/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$650.00
TX-DON005995	9/13/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$204.00
TX-DON005996	9/13/2019	31	SAC BOOKSTORE	Textbook	AMAZON	\$342.00
TX-DON005997	9/13/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$42.00
TX-DON005998	9/13/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$42.00
TX-DON005999	9/13/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$103.81

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-DON006000	9/13/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$308.50
TX-DON006001	9/13/2019	31	SAC BOOKSTORE	Textbook	SAGE PUBLICATIONS, INC.	\$952.00
TX-DON006002	9/13/2019	31	SAC BOOKSTORE	Textbook	CENGAGE LEARNING	\$1,389.90
TX-DON006003	9/16/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$391.84
TX-DON006004	9/17/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$322.50
TX-DON006006	9/17/2019	31	SAC BOOKSTORE	Textbook	PEARSON EDUCATION	\$3,647.70
TX-DON006007	9/18/2019	31	SAC BOOKSTORE	Textbook	BROADVIEW PRESS	\$599.40
TX-DON006008	9/18/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$60.50
TX-DON006009	9/18/2019	31	SAC BOOKSTORE	Textbook	INDICO	\$61.60
TX-DON006010	9/18/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$753.87
TX-DON006011	9/18/2019	31	SAC BOOKSTORE	Textbook	TOWNSEND PRESS	\$71.40
TX-DON006012	9/19/2019	31	SAC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$161.70
TX-DON006014	9/19/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$120.00
TX-DON006015	9/20/2019	31	SAC BOOKSTORE	Textbook	ARGUS	\$2,275.00
TX-DON006016	9/20/2019	31	SAC BOOKSTORE	Textbook	MONTEZUMA PUBLISHING	\$283.20
TX-DON006017	9/20/2019	31	SAC BOOKSTORE	Textbook	SAGE PUBLICATIONS, INC.	\$82.84
TX-DON006018	9/20/2019	31	SAC BOOKSTORE	Textbook	CAMBRIDGE UNIVERSITY PRES	\$50.15
TX-DON006019	9/20/2019	31	SAC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$1,485.20
TX-DON006020	9/20/2019	31	SAC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$4,900.00
TX-DON006021	9/20/2019	31	SAC BOOKSTORE	Textbook	JONES & BARTLETT LEARNING	\$1,799.20
TX-DON006022	9/20/2019	31	SAC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$223.98
TX-DON006023	9/20/2019	31	SAC BOOKSTORE	Textbook	PEARSON EDUCATION	\$82.35
TX-HAWK004442	8/19/2019	31	SCC BOOKSTORE	Textbook	MCGRAW-HILL CREATE (PRIMIS)	\$4,275.00
TX-HAWK004443	8/19/2019	31	SCC BOOKSTORE	Textbook	JOHN WILEY & SONS, INC	\$2,400.00
TX-HAWK004444	8/20/2019	31	SCC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$6,860.00
TX-HAWK004445	8/20/2019	31	SCC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$3,018.08
TX-HAWK004446	8/20/2019	31	SCC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$2,439.90
TX-HAWK004447	8/20/2019	31	SCC BOOKSTORE	Textbook	TEXAS BOOK COMPANY	\$640.00
TX-HAWK004456	8/20/2019	31	SCC BOOKSTORE	Textbook	CENGAGE LEARNING	\$5,562.00
TX-HAWK004459	8/20/2019	31	SCC BOOKSTORE	Textbook	OXFORD UNIVERSITY PRESS	\$1,023.36
TX-HAWK004460	8/21/2019	31	SCC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$509.38
TX-HAWK004461	8/21/2019	31	SCC BOOKSTORE	Textbook	CAMBRIDGE UNIVERSITY PRES	\$428.00
TX-HAWK004462	8/21/2019	31	SCC BOOKSTORE	Textbook	PEARSON EDUCATION	\$269.90
TX-HAWK004463	8/21/2019	31	SCC BOOKSTORE	Textbook	OXFORD UNIVERSITY PRESS	\$144.00
TX-HAWK004465	8/21/2019	31	SCC BOOKSTORE	Textbook	LONGLEAF SERVICES INC	\$301.84
TX-HAWK004466	8/21/2019	31	SCC BOOKSTORE	Textbook	CENGAGE LEARNING	\$141.25

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-HAWK004467	8/21/2019	31	SCC BOOKSTORE	Textbook	MCGRAW-HILL PUBLISHING CO	\$145.68
TX-HAWK004469	8/24/2019	31	SCC BOOKSTORE	Textbook	MONTEZUMA PUBLISHING	\$2,201.20
TX-HAWK004470	8/24/2019	31	SCC BOOKSTORE	Textbook	INGRAM BOOK CO	\$262.60
TX-HAWK004472	8/24/2019	31	SCC BOOKSTORE	Textbook	CENGAGE LEARNING	\$13,052.50
TX-HAWK004473	8/24/2019	31	SCC BOOKSTORE	Textbook	PEARSON EDUCATION	\$3,561.78
TX-HAWK004474	8/24/2019	31	SCC BOOKSTORE	Textbook	ROCKWELL PUBLISHING	\$1,090.05
TX-HAWK004476	8/24/2019	31	SCC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$1,338.01
TX-HAWK004478	8/24/2019	31	SCC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$2,399.73
TX-HAWK004479	8/26/2019	31	SCC BOOKSTORE	Textbook	PEARSON EDUCATION	\$3,396.58
TX-HAWK004481	8/27/2019	31	SCC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$840.00
TX-HAWK004483	8/28/2019	31	SCC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$581.60
TX-HAWK004484	8/28/2019	31	SCC BOOKSTORE	Textbook	PEARSON EDUCATION	\$1,199.80
TX-HAWK004485	8/28/2019	31	SCC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$1,018.19
TX-HAWK004486	8/28/2019	31	SCC BOOKSTORE	Textbook	JOHN WILEY & SONS, INC	\$927.60
TX-HAWK004487	8/28/2019	31	SCC BOOKSTORE	Textbook	CENGAGE LEARNING	\$2,450.00
TX-HAWK004488	8/28/2019	31	SCC BOOKSTORE	Textbook	INDICO FORMERLY NACSCORP	\$445.29
TX-HAWK004489	8/28/2019	31	SCC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$2,868.04
TX-HAWK004490	8/28/2019	31	SCC BOOKSTORE	Textbook	FLAT WORLD KNOWLEDGE	\$1,758.40
TX-HAWK004491	8/28/2019	31	SCC BOOKSTORE	Textbook	PEARSON EDUCATION	\$780.00
TX-HAWK004492	8/29/2019	31	SCC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$77.64
TX-HAWK004493	8/29/2019	31	SCC BOOKSTORE	Textbook	KJOS MUSIC CO	\$255.20
TX-HAWK004494	8/29/2019	31	SCC BOOKSTORE	Textbook	AMAZON	\$11.50
TX-HAWK004495	8/29/2019	31	SCC BOOKSTORE	Textbook	CENGAGE LEARNING	\$1,653.90
TX-HAWK004496	8/29/2019	31	SCC BOOKSTORE	Textbook	INDICO FORMERLY NACSCORP	\$464.00
TX-HAWK004497	9/3/2019	31	SCC BOOKSTORE	Textbook	NORTON, INC.	\$912.00
TX-HAWK004498	9/4/2019	31	SCC BOOKSTORE	Textbook	NORTON, INC.	\$1,650.00
TX-HAWK004499	9/4/2019	31	SCC BOOKSTORE	Textbook	MONTEZUMA PUBLISHING	\$273.60
TX-HAWK004500	9/4/2019	31	SCC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$739.75
TX-HAWK004501	9/4/2019	31	SCC BOOKSTORE	Textbook	DAWN SIGN PRESS	\$559.60
TX-HAWK004502	9/4/2019	31	SCC BOOKSTORE	Textbook	TEACHERS COLLEGE PRESS	\$199.60
TX-HAWK004503	9/4/2019	31	SCC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$1,712.04
TX-HAWK004504	9/4/2019	31	SCC BOOKSTORE	Textbook	OXFORD UNIVERSITY PRESS	\$179.55
TX-HAWK004505	9/4/2019	31	SCC BOOKSTORE	Textbook	INGRAM BOOK CO	\$414.10
TX-HAWK004506	9/4/2019	31	SCC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$380.40
TX-HAWK004507	9/5/2019	31	SCC BOOKSTORE	Textbook	AMAZON	\$21.25
TX-HAWK004508	9/5/2019	31	SCC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$1,551.80

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P.O. #	Date	Fund	Department	Description	Vendor Name	Amount
TX-HAWK004509	9/5/2019	31	SCC BOOKSTORE	Textbook	PEARSON EDUCATION	\$3,318.00
TX-HAWK004510	9/5/2019	31	SCC BOOKSTORE	Textbook	MONTEZUMA PUBLISHING	\$54.40
TX-HAWK004511	9/5/2019	31	SCC BOOKSTORE	Textbook	BLUEDOOR	\$832.00
TX-HAWK004512	9/9/2019	31	SCC BOOKSTORE	Textbook	PEARSON EDUCATION	\$960.00
TX-HAWK004513	9/10/2019	31	SCC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$204.50
TX-HAWK004514	9/10/2019	31	SCC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$3,584.07
TX-HAWK004515	9/10/2019	31	SCC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$1,193.60
TX-HAWK004516	9/11/2019	31	SCC BOOKSTORE	Textbook	MPS FORMERLY VHPS	\$1,724.20
TX-HAWK004517	9/11/2019	31	SCC BOOKSTORE	Textbook	NORTON, INC.	\$700.00
TX-HAWK004518	9/11/2019	31	SCC BOOKSTORE	Textbook	NEBRASKA BOOK COMPANY	\$204.40
TX-HAWK004519	9/12/2019	31	SCC BOOKSTORE	Textbook	MBS TEXTBOOK EXCHANGE	\$804.04
TX-HAWK004520	9/12/2019	31	SCC BOOKSTORE	Textbook	DAWN SIGN PRESS	\$1,784.10
TX-HAWK004521	9/12/2019	31	SCC BOOKSTORE	Textbook	INDICO FORMERLY NACSCORP	\$1,336.44
TX-HAWK004522	9/16/2019	31	SCC BOOKSTORE	Textbook	AMAZON	\$237.45
TX-HAWK004523	9/19/2019	31	SCC BOOKSTORE	Textbook	ELSEVIER HEALTH SCIENCE	\$4,938.00
<b>Grand Total:</b>						<b>\$451,707.60</b>

Legend for All Funds at RSCCD	
Fund	Description
11	General Fund Unrestricted
12	General Fund Restricted
13	GF Unrestricted One-Time Funds
21	Bond Int & Red Fund, Series A
22	Bond Int & Red Fund, Series B
23	Bond Int & Red Fund, Series C
24	Bond Interest & Redemp Fund
31	Bookstore Fund
33	Child Development Fund
41	Capital Outlay Projects Fund
42	Bond Fund, Measure E
43	Bond Fund, Measure Q
51	Fixed Assets
52	Cash Flow Fund
61	Property and Liability Fund
62	Workers' Compensation Fund
63	Retiree Benefits Fund
71	Associated Students Fund
72	Representation Fee Trust Fund
74	Student Financial Aid Fund
76	Community Education Fund
78	Retiree Benefits - Irrevocable
79	Diversified Trust Fund
81	Diversified Agency Fund
91	Foundation Gen Op Fund Uninvst
92	Foundation Gen Op Fund Invest
93	Foundation Trust Fund Uninvest
94	Foundation Trust Fund Invested
95	Foundation Scholar Fund Uninvst
96	Foundation Scholar Fund Invest
97	Foundation Rest Rev Fund Uninv
98	Foundation Rest Rev Fund Invst
99	Foundation Endowment Fund

4.8 (23)

Legend: \* = Multiple Funds for this P.O.

Printed: 10/3/2019 10:46:50AM

Environment: Production

LoginID: DR21189

P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-B0001646	07/11/19*	79	CHOICE LABEL, INC.	2,080.00		GC25569
20-B0001646	08/21/19	79	CHOICE LABEL, INC.	2,434.44		GC25569
<b>20-B0001646 Changed in: PO Amount</b>						
20-B0001648	07/11/19	71	SPECTRUM GAS PRODUCTS	1,000.00	ASG: Helium/Gas Services	TC82689
20-B0001648	08/05/19	71	SPECTRUM GAS PRODUCTS	600.00	ASG: Helium/Gas Services	TC82689
<b>20-B0001648 Changed in: PO Amount</b>						
20-B0001655	07/19/19	71	OFFICE DEPOT BUSINESS SVCS	0.00		LL09867
20-B0001655	07/19/19	71	OFFICE DEPOT BUSINESS SVCS	500.00		LL09867
<b>20-B0001655 Changed in: PO Amount</b>						
20-B0001658	07/24/19	81	EL PACHUCO ZOOT SUITS	1,500.00		GC25569
20-B0001658	07/29/19	81	EL PACHUCO ZOOT SUITS	2,500.00		GC25569
<b>20-B0001658 Changed in: PO Amount</b>						
20-B0001661	07/30/19	79	DON BOOKSTORE/HAWK BOOKSTORE	5,000.00	BLANKET PO FY 19/20	TC82689
20-B0001661	07/31/19	79	DON BOOKSTORE/HAWK BOOKSTORE	5,000.00	BLANKET PO FY19/20	TC82689
<b>20-B0001661 Changed in: Printed Coments</b>						
20-B0001662	08/01/19	31	FEDEX	8,000.00		GC25569
20-B0001662	08/27/19	31	FEDEX	1,000.00		GC25569
20-B0001662	08/27/19	31	FEDEX	6,000.00		GC25569
20-B0001662	09/03/19	31	FEDEX	5,900.00		GC25569
20-B0001662	09/12/19	31	FEDEX	8,900.00		GC25569
<b>20-B0001662 Changed in: PO Amount</b>						
20-B0001671	07/30/19	31	YRC (RDWY)	6,000.00		GC25569
20-B0001671	08/27/19	31	YRC (RDWY)	1,000.00		GC25569
20-B0001671	08/27/19	31	YRC (RDWY)	4,000.00		GC25569
20-B0001671	09/12/19	31	YRC (RDWY)	1,000.00		GC25569
<b>20-B0001671 Changed in: PO Amount</b>						
20-B0001682	08/09/19	79	KONICA MINOLTA BUSINESS	1,590.00		LL09867

4.8 (24)

\* This entry shows the PO on the given date, not that it changed on this date.

P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-B0001682	08/15/19	79	KONICA MINOLTA BUSINESS	1,100.00		LL09867
20-B0001682	08/27/19	79	KONICA MINOLTA BUSINESS	600.00		GC25569
<b>20-B0001682 Changed in: PO Amount</b>						
20-B0001692	08/28/19	79	ALLSTAR COPY FAX	190.59	Auxiliary Services	TC82689
20-B0001692	08/28/19	79	ALLSTAR COPY FAX	204.53	Auxiliary Services	TC82689
<b>20-B0001692 Changed in: PO Amount</b>						
15-P0034461	07/11/19*	42	THE HILL PARTNERSHIP INC	2,216,650.00	CHANGE ORDER #1 12/08/15 INCREASE CONTRACT VALUE BY \$493,450.00 AND CONTRACT TERM TO BE EXTEND THRU JULY 31, 2019; BOARD APPROVED: 12/07/15	CE28973
15-P0034461	07/17/19	42	THE HILL PARTNERSHIP INC	2,216,650.00	CHANGE ORDER #2, 7/17/19; EXTENTION OF CONTRACT COMPLETION DATE FROM 7/31/19 TO 12/31/20. BOARD APPROVED: 7/15/19	DR21189
<b>15-P0034461 Changed in: Printed Coments</b>						
18-P0047739	08/08/19	41	FACILITIES PLANNING AND PROG	1,376,740.00	AMENDMENT #2, 10/30/18; INCREASE AGREEMENT BY \$196,250 FOR A NEW TOTAL AGREEMENT AMOUNT OF \$1,376,740 PER THE TERMS AND CONDITIONS OF THE SECOND AMENDMENT TO THE AGREEMENT DATED 10/30/18. BOARD APPROVED: OCTOBER 29, 2018	CE28973
18-P0047739	08/12/19	41	FACILITIES PLANNING AND PROG	2,166,340.00	CHANGE ORDER #3, 8/12/19; INCREASE PO BY YEAR 3 AMOUNT OF \$789,000.	DR21189
18-P0047739	08/13/19	41	FACILITIES PLANNING AND PROG	2,166,340.00	CHANGE ORDER #3, 8/12/19; INCREASE PO BY YEAR 3 AMOUNT OF \$789,600.	DR21189
18-P0047739	08/29/19	41	FACILITIES PLANNING AND PROG	2,166,340.00	CHANGE ORDER #4, 8/29/19;	DR21189
18-P0047739	08/29/19	41	FACILITIES PLANNING AND PROG	2,166,340.00	CHANGE ORDER #4, 8/29/19; REDUCE LINE ITEM 1 BY \$789,600. REDUCE LINE ITEM 2 BY \$196,250 AND UPDATE DESCRIPTION. ADD LINE ITEM 3 IN AMOUNT \$196,250. ADD LINE ITEM 4 IN AMOUNT \$789,600.	DR21189
18-P0047739	09/16/19	41	FACILITIES PLANNING AND PROG	2,316,340.00	AMENDMENT #3 (CHANGE ORDER #5), 9/16/19; INCREASE PO BY \$150,000 FOR A TOTAL YEAR 3 AGREEMENT AMOUNT OF \$939,600 PER THE THIRD AMENDMENT TO THE AGREEMENT DATED 9/10/19. BOARD APPROVED: 9/09/19	DR21189
<b>18-P0047739 Changed in: PO Amount, Printed Coments</b>						
18-P0047747	07/11/19*	41	LINIK CORP	807,600.00	AMENDMENT #1, 6/18/19; EXTENTION OF CONTRACT COMPLETION DATE TO BE THROUGH 6/30/22 PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 6/18/19. BOARD APPROVED: 6/17/19	DR21189
18-P0047747	08/12/19	41	LINIK CORP	807,600.00	CHANGE ORDER #2, 8/12/19; UPDATE OBJECT CODE ON ACCOUNT	DR21189
<b>18-P0047747 Changed in: Printed Coments</b>						
18-P0051558	07/11/19*	41	CUMMING CONSTRUCTION MGT INC	1,397,000.00	AMENDMENT #1, 5/8/19; INCREASE PO BY \$97,000 FOR A TOTAL AGREEMENT AMOUNT OF \$1,397,000 PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 4/30/19. BOARD APPROVED: 4/29/19. (CHANGE ORDER #2)	CE28973

4.8 (25)

\* This entry shows the PO on the given date, not that it changed on this date.

P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
18-P0051558	08/12/19	41	CUMMING CONSTRUCTION MGT INC	2,992,000.00	AMENDMENT #1, 5/8/19; INCREASE PO BY \$97,000 FOR A TOTAL AGREEMENT AMOUNT OF \$1,397,000 PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 4/30/19. BOARD APPROVED: 4/29/19. (CHANGE ORDER #2)	DR21189
18-P0051558	08/12/19	41	CUMMING CONSTRUCTION MGT INC	2,992,000.00	CHANGE ORDER #3, 8/12/19; INCREASE PO BY THE YEAR 2 AMOUNT OF \$1,595,000.	DR21189
<b>18-P0051558 Changed in: PO Amount, Printed Coments</b>						
18-P0051920	07/11/19*	41	HALLPASS CAPITAL INC	125,564.38		CE28973
18-P0051920	07/29/19	41	HALLPASS CAPITAL INC	133,252.78		DR21189
<b>18-P0051920 Changed in: PO Amount</b>						
19-P0052339	07/11/19*	33	B & D DISTRIBUTING INC	14,000.00		CP41423
19-P0052339	07/17/19	33	B & D DISTRIBUTING INC	13,945.51		DR21189
<b>19-P0052339 Changed in: PO Amount</b>						
19-P0052344	07/11/19*	33	B & D DISTRIBUTING INC	11,000.00		CP41423
19-P0052344	07/17/19	33	B & D DISTRIBUTING INC	6,357.25		DR21189
<b>19-P0052344 Changed in: PO Amount</b>						
19-P0052599	07/11/19*	12	OFFICE DEPOT BUSINESS SVCS	1,500.00		DE68698
19-P0052599	07/12/19	12	OFFICE DEPOT BUSINESS SVCS	1,517.00	CHANGE ORDER #1 DATED 7.12.19, INCREASE PO BY \$17.00	LB15150
<b>19-P0052599 Changed in: PO Amount, Printed Coments</b>						
19-P0052748	07/11/19*	33	B & D DISTRIBUTING INC	12,000.00		CP41423
19-P0052748	07/17/19	33	B & D DISTRIBUTING INC	11,849.21		DR21189
<b>19-P0052748 Changed in: PO Amount</b>						
19-P0052965	07/11/19*	12	OFFICE DEPOT BUSINESS SVCS	1,500.00		CP41423
19-P0052965	08/30/19	12	OFFICE DEPOT BUSINESS SVCS	1,499.51		DR21189
<b>19-P0052965 Changed in: PO Amount</b>						
19-P0053923	07/11/19*	12	SMART & FINAL	750.00		DE68698
19-P0053923	08/30/19	12	SMART & FINAL	427.99		DR21189
<b>19-P0053923 Changed in: PO Amount</b>						
19-P0054864	07/11/19*	33	ALBERTSONS/SAFEWAY	500.00		CP41423
19-P0054864	07/17/19	33	ALBERTSONS/SAFEWAY	330.98		DR21189

4.8 (26)

\* This entry shows the PO on the given date, not that it changed on this date.

P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
19-P0054864	07/17/19	33	ALBERTSONS/SAFEWAY	293.34		DR21189
<b>19-P0054864 Changed in: PO Amount</b>						
19-P0055403	07/11/19*	11	HIGH RISE GLASS & DOORS INC	3,018.00		DP29747
19-P0055403	07/11/19	11	HIGH RISE GLASS & DOORS INC	2,718.00	CHANGE ORDER #1, 7/11/19; DECREASE PO BY \$300 FOR UNUSED ALLOWANCE.	DR21189
<b>19-P0055403 Changed in: PO Amount, Printed Coments</b>						
19-P0055588	07/11/19*	33	B & D DISTRIBUTING INC	2,355.00	CHANGE ORDER #1, 5/3/19; DECREASE LINE #1 BY \$1,850 AND LINE #2 BY \$795.	CP41423
19-P0055588	07/17/19	33	B & D DISTRIBUTING INC	2,295.93	CHANGE ORDER #1, 5/3/19; DECREASE LINE #1 BY \$1,850 AND LINE #2 BY \$795.	DR21189
<b>19-P0055588 Changed in: PO Amount</b>						
19-P0055702	08/05/19	12	B & H PHOTO VIDEO INC	17,495.26		LB15150
19-P0055702	08/05/19	12	B & H PHOTO VIDEO INC	17,204.33		LB15150
<b>19-P0055702 Changed in: PO Amount</b>						
19-P0055868	07/11/19*	41	R DEPENDABLE CONST INC	89,000.00		CE28973
19-P0055868	07/17/19	41	R DEPENDABLE CONST INC	74,000.00	CHANGE ORDER #1, 7/17/19; DECREASE PO BY \$15,000 FOR UNUSED DISTRICT ALLOWANCE. BOARD APPROVED: 7/15/19	DR21189
<b>19-P0055868 Changed in: PO Amount, Printed Coments</b>						
19-P0055954	07/15/19	41	ALLISON MECHANICAL, INC.	223,400.00		CE28973
19-P0055954	08/19/19	41	ALLISON MECHANICAL, INC.	223,400.00	CHANGE ORDER #1, 8/19/20; EXTEND CONTRACT DURATION FROM 100 TO 146 CALENDAR DAYS. BOARD APPROVED: 8/12/19	DR21189
<b>19-P0055954 Changed in: Printed Coments</b>						
19-P0056079	07/11/19*	41	SINDONI CONSULTING &	14,950.00		CE28973
19-P0056079	07/22/19	41	SINDONI CONSULTING &	14,950.00	AMENDMENT #1, 7/22/19; EXTEND THE COMPLETION DATE TO BE THROUGH DECEMBER 31, 2020 PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 6/10/19.	DR21189
<b>19-P0056079 Changed in: Printed Coments</b>						
19-P0056489	07/11/19*	11	KELLY PAPER	9,300.00	CHANGE ORDER #1, 5/20/19; INCREASE PO BY \$3,100 FOR ADDITIONAL USAGE.	TK99541
19-P0056489	08/26/19	11	KELLY PAPER	8,495.25	CHANGE ORDER #1, 5/20/19; INCREASE PO BY \$3,100 FOR ADDITIONAL USAGE.	DR21189
<b>19-P0056489 Changed in: PO Amount</b>						
19-P0056750	07/16/19	41	CASE EMERGENCY SYSTEMS, INC.	129,177.54	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, CONFIGURATION SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF CMAS CONTRACT #3-17-70-3480; BOARD APPROVED: 9.10.18	AT10861

4.8 (27)

\* This entry shows the PO on the given date, not that it changed on this date.

P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
19-P0056750	07/16/19	41	CASE EMERGENCY SYSTEMS, INC.	125,353.79	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, CONFIGURATION SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF CMAS CONTRACT #3-17-70-3480; BOARD APPROVED: 9.10.18	AT10861
<b>19-P0056750 Changed in: PO Amount</b>						
19-P0056751	07/11/19*	41	CASE EMERGENCY SYSTEMS, INC.	218,890.80	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, CONFIGURATION SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF CMAS CONTRACT #3-17-70-3480; BOARD APPROVED: 9.10.18	DR21189
19-P0056751	07/16/19	41	CASE EMERGENCY SYSTEMS, INC.	218,890.80	CHANGE ORDER #1, 7/16/19; UPDATE PROJECT CODE OF ACCOUNT TO 2732 DUE TO FUNDING SOURCE UPDATE. VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, CONFIGURATION SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF CMAS CONTRACT #3-17-70-3480; BOARD APPROVED: 9.10.18	DR21189
<b>19-P0056751 Changed in: Printed Coments</b>						
19-P0056799	07/11/19*	41	COSCO FIRE PROTECTION INC	10,680.00		DR21189
19-P0056799	08/09/19	41	COSCO FIRE PROTECTION INC	10,680.00	CHANGE ORDER #1, 8/9/19; UPDATE FUNDING STRING PER DEPARTMENT REQUEST	DR21189
<b>19-P0056799 Changed in: Printed Coments</b>						
19-P0057217	08/14/19	41	ALLISON MECHANICAL, INC.	174,999.00		CE28973
19-P0057217	08/19/19	41	ALLISON MECHANICAL, INC.	173,368.31	CHANGE ORDER #1, 8/19/19; REDUCE PO BY \$1,630.69 TO REFLECT UNUSED DISTRICT ALLOWANCE. BOARD APPROVED: 8/12/19	DR21189
<b>19-P0057217 Changed in: PO Amount, Printed Coments</b>						
19-P0057281	07/11/19	41	R DEPENDABLE CONST INC	154,000.00		CE28973
19-P0057281	09/12/19	41	R DEPENDABLE CONST INC	130,279.00	CHANGE ORDER #1, 9/12/19; REDUCE PO BY \$23,721.00 DUE TO UNUSED DISTRICT ALLOWANCE. BOARD APPROVED: 9/9/19	DR21189
<b>19-P0057281 Changed in: PO Amount, Printed Coments</b>						
19-P0057443	07/15/19	12	WELLS FARGO BANK	593.60		LB15150
19-P0057443	08/08/19	12	WELLS FARGO BANK	372.99	CHANGE ORDER #1 DATED 8.8.19, INCREASE PO AMOUNT BY \$337.99	LB15150
19-P0057443	08/15/19	12	WELLS FARGO BANK	931.59	CHANGE ORDER #1 DATED 8.8.19, INCREASE PO AMOUNT BY \$337.99	LB15150
<b>19-P0057443 Changed in: PO Amount, Printed Coments</b>						
20-P0057531	07/22/19	33	SYSCO FOOD SVC	14,000.00		DE68698
20-P0057531	08/12/19	33	SYSCO FOOD SVC	14,000.00	CHANGE ORDER #1, 8/12/19; DECREASE PO BY \$2,724 AND REALLOCATE TO NEW LINE 2.	DR21189
<b>20-P0057531 Changed in: Printed Coments</b>						

4.8 (28)

\* This entry shows the PO on the given date, not that it changed on this date.

P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0057532	07/11/19*	11	JAMES L. BOOK	426.00	Vendor to Provide Rental of the Following:	LB15150
20-P0057532	07/25/19	11	JAMES L. BOOK	0.00	CHANGE ORDER #1 DATED 7.25.19, CANCEL ENTIRE ORDER.	LB15150
<b>20-P0057532 Changed in: PO Amount, Printed Coments</b>						
20-P0057535	08/02/19	33	B & D DISTRIBUTING INC	11,000.00		CP41423
20-P0057535	08/12/19	33	B & D DISTRIBUTING INC	9,125.00	CHANGE ORDER #1, 8/12/19; DECREASE LINE 1 BY \$2,125 AND REALLOCATE TO NEW LINE 2.	DR21189
20-P0057535	08/12/19	33	B & D DISTRIBUTING INC	11,000.00	CHANGE ORDER #1, 8/12/19; DECREASE LINE 1 BY \$2,125 AND REALLOCATE TO NEW LINE 2.	DR21189
<b>20-P0057535 Changed in: PO Amount, Printed Coments</b>						
20-P0057537	07/11/19*	12	MEDICAL BILLING TECH INC	5,175.00		FC78314
20-P0057537	09/18/19	12	MEDICAL BILLING TECH INC	4,860.00		FC78314
<b>20-P0057537 Changed in: PO Amount</b>						
20-P0057553	07/22/19	33	SYSCO FOOD SVC	14,000.00		DE68698
20-P0057553	08/12/19	33	SYSCO FOOD SVC	11,598.00		DR21189
20-P0057553	08/12/19	33	SYSCO FOOD SVC	14,000.00	CHANGE ORDER #1, 8/12/19; DECREASE LINE 1 BY \$2,402 AND REALLOCATE TO NEW LINE 2	DR21189
<b>20-P0057553 Changed in: PO Amount, Printed Coments</b>						
20-P0057554	09/04/19	11	KELLY PAPER	5,000.00		DE68698
20-P0057554	09/05/19	11	KELLY PAPER	11,633.57	CHANGE ORDER #1, 9/5/19; INCREASE PO BY \$6,633.57 TO COVER ADDITIONAL INVOICE.	DR21189
<b>20-P0057554 Changed in: PO Amount, Printed Coments</b>						
20-P0057588	08/09/19	11	OFFICE DEPOT BUSINESS SVCS	800.00	Vendor to furnish the following in accordance with the Terms & Conditions of FCCC Contract# CB 15-003, Board Approved 10/26/15.	MD83977
20-P0057588	08/12/19	11	OFFICE DEPOT BUSINESS SVCS	800.00	Change Order no.: 1, Date: 08/12/2019, To update authorized person to input and release order. Vendor to furnish the following in accordance with the Terms & Conditions of FCCC Contract# CB 15-003, Board Approved 10/26/15.	EE88439
<b>20-P0057588 Changed in: Printed Coments</b>						
20-P0057601	07/11/19*	61	MERCURY DISPOSAL SYSTEM, INC	900.00		DR21189
20-P0057601	08/21/19	61	MERCURY DISPOSAL SYSTEM, INC	1,112.44	CHANGE ORDER #1, 8/21/19; INCREASE PO BY \$212.44 TO COVER WASTE PICK-UP FEES.	DR21189
<b>20-P0057601 Changed in: PO Amount, Printed Coments</b>						

4.8 (29)

\* This entry shows the PO on the given date, not that it changed on this date.

P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0057620	07/11/19*	11	PRAXAIR DIST INC	546.25		LB15150
20-P0057620	08/01/19	11	PRAXAIR DIST INC	546.25	CHANGE ORDER #1, DATED 8.1.19, UPDATE ACCOUNT NUMBER.	LB15150
20-P0057620	08/07/19	11	PRAXAIR DIST INC	1.00	CHANGE ORDER #1, DATED 8.1.19, UPDATE ACCOUNT NUMBER.	LB15150
20-P0057620	08/07/19	11	PRAXAIR DIST INC	500.00	CHANGE ORDER #1, DATED 8.1.19, UPDATE ACCOUNT NUMBER.	LB15150
<b>20-P0057620 Changed in: PO Amount, Printed Coments</b>						
20-P0057621	07/11/19*	11	UNITED RENTALS	1,500.00		LB15150
20-P0057621	08/01/19	11	UNITED RENTALS	1,500.00	CHANGE ORDER #1, DATED 8.1.19, UPDATE ACCOUNT NUMBER.	LB15150
<b>20-P0057621 Changed in: Printed Coments</b>						
20-P0057640	07/31/19	11	PRESENCIA, LLC	6,069.50		LB15150
20-P0057640	07/31/19	11	PRESENCIA, LLC	0.00		LB15150
20-P0057640	08/06/19	11	PRESENCIA, LLC	6,069.50		LB15150
20-P0057640	08/06/19	11	PRESENCIA, LLC	6,069.50	CHANGE ORDER #1 DATED 8.6.19, UPDATE ACCOUNT NUMBER.	LB15150
<b>20-P0057640 Changed in: PO Amount, Printed Coments</b>						
20-P0057655	07/11/19*	12	SMART & FINAL	800.00		LB15150
20-P0057655	08/22/19	12	SMART & FINAL	800.00	CHANGE ORDER #1, DATED 8.22.19, ADD ALICIA KRUIZENGA - AUTHORIZED TO PICK UP	LB15150
<b>20-P0057655 Changed in: Printed Coments</b>						
20-P0057662	07/11/19*	12	DON BOOKSTORE	1,000.00		FC78314
20-P0057662	09/05/19	12	DON BOOKSTORE	1,500.00	Change Order #1 9/5/19 Increase PO by \$500	FC78314
<b>20-P0057662 Changed in: PO Amount, Printed Coments</b>						
20-P0057711	07/11/19	11	SUNBELT CONTROLS INC	11,706.00	CONTRACTOR TO PROVIDE ANNUAL SERVICES FOR BUILDING AUTOMATION CONTROLS MAINTENANCE AT THE DISTRICT OPERATIONS CENTER, PER THE TERMS AND CONDITIONS OF FIELD AGREEMENT FOR SERVICES 20.003, DATED JUNE 20, 2019.	DR21189
20-P0057711	08/19/19	11	SUNBELT CONTROLS INC	10,602.00	CHANGE ORDER #1, 8/19/19; REDUCE LINE ITEM 1 FROM 6 TO 5 PER THE UPDATED SOLICITATION OF QUOTES AND FIELD AGREEMENT. CONTRACTOR TO PROVIDE ANNUAL SERVICES FOR BUILDING AUTOMATION CONTROLS MAINTENANCE AT THE DISTRICT OPERATIONS CENTER, PER THE TERMS AND CONDITIONS OF FIELD AGREEMENT FOR SERVICES 20.021.	DR21189
<b>20-P0057711 Changed in: PO Amount, Printed Coments</b>						
20-P0057737	07/12/19	11	UTELOGY CORPORATION	6,965.20		EE88439

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0057737	07/12/19	11	UTELOGY CORPORATION	0.00		EE88439
<b>20-P0057737 Changed in: PO Amount</b>						
20-P0057759	07/15/19	11	SMART & FINAL	200.00		CE97939
20-P0057759	08/29/19	11	SMART & FINAL	200.00	CHANGE ORDER #1, 8/29/19; REMOVE LINE ITEM 1 IN AMOUNT OF \$140 AND INCREASE LINE 2 BY \$140.	DR21189
<b>20-P0057759 Changed in: Printed Coments</b>						
20-P0057761	07/12/19	33	WELLS FARGO BANK	2,421.77		EE88439
20-P0057761	07/12/19	33	WELLS FARGO BANK	808.15		EE88439
<b>20-P0057761 Changed in: PO Amount</b>						
20-P0057766	07/12/19	11	OFFICE DEPOT BUSINESS SVCS	3,000.00	VENDOR TO FURNISH THE FOLLOWING IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC CONTRACT# CB 15-003, BOARD APPROVED 10/26/15	DR21189
20-P0057766	08/05/19	11	OFFICE DEPOT BUSINESS SVCS	3,000.00	CHANGE ORDER #1, 8/5/19; UPDATE ACCOUNT ON PO. VENDOR TO FURNISH THE FOLLOWING IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC CONTRACT# CB 15-003, BOARD APPROVED 10/26/15	DR21189
<b>20-P0057766 Changed in: Printed Coments</b>						
20-P0057777	08/19/19	11	HOME DEPOT	1,000.00	***HOME DEPOT REPRESENTATIVE, YOU MUST INCLUDE THE DISTRICTS PURCHASE ORDER NUMBER, LOCATED IN THE UPPER RIGHT-HAND CORNER OF THIS FORM, WHEN PROCESSING ALL ORDERS.***	DE68698
20-P0057777	09/03/19	11	HOME DEPOT	1,000.00	CHANGE ORDER #1, 9/3/19; ADD PAT WEEKES TO PICK-UP AUTHORIZATION LIST. ***HOME DEPOT REPRESENTATIVE, YOU MUST INCLUDE THE DISTRICTS PURCHASE ORDER NUMBER, LOCATED IN THE UPPER RIGHT-HAND CORNER OF THIS FORM, WHEN PROCESSING ALL ORDERS.***	DR21189
<b>20-P0057777 Changed in: Printed Coments</b>						
20-P0057830	07/17/19	11	HOME DEPOT	1,500.00	***HOME DEPOT REPRESENTATIVE, YOU MUCH INCLUDE THE DISTRICTS PURCHASE ORDER NUMBER, LOCATED IN THE UPPER RIGHT-HAND CORNER OF THIS FORM, WHEN PROCESSING ALL ORDERS.***	GV21956
20-P0057830	07/18/19	11	HOME DEPOT	1,500.00	***HOME DEPOT REPRESENTATIVE, YOU MUST INCLUDE THE DISTRICTS PURCHASE ORDER NUMBER, LOCATED IN THE UPPER RIGHT-HAND CORNER OF THIS FORM, WHEN PROCESSING ALL ORDERS.***	FC78314
<b>20-P0057830 Changed in: Printed Coments</b>						
20-P0057848	07/17/19	11	AQUA CLEAR WATER TREATMENT	6,540.00		DR21189
20-P0057848	07/25/19	11	AQUA CLEAR WATER TREATMENT	6,540.00	CHANGE ORDER #1, 7/25/19; FORMATTING ADJUSTMENT TO THE LINE ITEM.	DR21189
<b>20-P0057848 Changed in: Printed Coments</b>						

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0057851	07/18/19	12	AMAZON COM	65.51		LB15150
20-P0057851	07/18/19	12	AMAZON COM	65.46		LB15150
<b>20-P0057851 Changed in: PO Amount</b>						
20-P0057867	07/18/19	11	OFFICE DEPOT BUSINESS SVCS	3,000.00		DR21189
20-P0057867	07/18/19	11	OFFICE DEPOT BUSINESS SVCS	3,000.00	Vendor to furnish the following in accordance with the Terms & Conditions of FCCC Contract# CB 15-003, Board Approved 10/26/15.	DR21189
<b>20-P0057867 Changed in: Printed Coments</b>						
20-P0057876	07/18/19	12	WELLS FARGO BANK	261.59		FC78314
20-P0057876	07/18/19	12	WELLS FARGO BANK	251.60		FC78314
<b>20-P0057876 Changed in: PO Amount</b>						
20-P0057896	07/19/19	11	FARMERS AND MERCHANTS BANK O	2,267.58		EE88439
20-P0057896	07/19/19	11	FARMERS AND MERCHANTS BANK O	2,267.58	Payment to F&M Bank for purchase of a cell phone and monthly cell phone service for Chancellor Martinez as outlined in his Employment Agreement effective July 1, 2019.	EE88439
20-P0057896	07/19/19	11	FARMERS AND MERCHANTS BANK O	2,267.58	Payment to F&M Bank for purchase of a cell phone and monthly cell phone service for Chancellor Marvin Martinez as outlined in his Employment Agreement effective July 1, 2019.	EE88439
<b>20-P0057896 Changed in: Printed Coments</b>						
20-P0057909	07/19/19	12	FISHER SCIENTIFIC	2,000.00		LB15150
20-P0057909	07/19/19	12	FISHER SCIENTIFIC	2,000.00	VENDOR TO PROVIDE THE FOLLOWING SCIENCE EQUIPMENT AND SUPPLIES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF NASPO VALUE POINT MASTER AGREEMENT #MA16000234-1 AND DGS MASTER AGREEMENT #7-16-99-26-02; BOARD APPROVED: 4/24/17.	LB15150
<b>20-P0057909 Changed in: Printed Coments</b>						
20-P0057917	07/19/19	12	HOME DEPOT	2,000.00	John Tran SAC Media Systems L-117	LB15150
20-P0057917	07/19/19	12	HOME DEPOT	2,000.00	***HOME DEPOT REPRESENTATIVE, YOU MUST INCLUDE THE DISTRICTS PURCHASE ORDER NUMBER, LOCATED IN THE UPPER RIGHT-HAND CORNER OF THIS FORM, WHEN PROCESSING ALL ORDERS. ***	LB15150
<b>20-P0057917 Changed in: Printed Coments</b>						
20-P0057947	07/23/19	12	AMAZON COM	116.64		FC78314
20-P0057947	07/23/19	12	AMAZON COM	116.60		FC78314
<b>20-P0057947 Changed in: PO Amount</b>						

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0057954	07/25/19	33	SMART & FINAL	500.00		CE97939
20-P0057954	08/12/19	33	SMART & FINAL	500.00	CHANGE ORDER #1, 8/12/19; DECREASE LINE 1 BY \$100 AND REALLOCATE TO NEW LINE 2.	DR21189
<b>20-P0057954 Changed in: Printed Coments</b>						
20-P0057969	07/24/19	11	SEHI COMPUTER PRODUCTS	694.30		DR21189
20-P0057969	07/25/19	11	SEHI COMPUTER PRODUCTS	568.21	CHANGE ORDER #1, 7/25/19; UPDATE LINE ITEM 1 DUE TO DISCONTINUED PRODUCT, PER VENDOR EMAIL AND UPDATED QUOTE.	DR21189
<b>20-P0057969 Changed in: PO Amount, Printed Coments</b>						
20-P0057975	07/24/19	11	GOLDEN STAR TECHNOLOGY, INC.	7,781.09		DR21189
20-P0057975	07/24/19	11	GOLDEN STAR TECHNOLOGY, INC.	7,781.09	VENDOR TO FURNISH THE FOLLOWING COMPONENTS IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE WESTERN STATE CONTRACTING ALLIANCE (WSCA) MASTER PRICE AGREEMENT #MNNVP -133 BOARD APPROVED: NOVEMBER 9, 2015.	DR21189
<b>20-P0057975 Changed in: Printed Coments</b>						
20-P0057996	07/25/19	12	TBA	92,915.00	VENDOR TO PROVIDE WEBSITE REDESIGN SERVICES FOR SANTA ANA COLLEGE, IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF CMAS #3-14-70-1717C, BOARD APPROVED 7.15.19	LB15150
20-P0057996	07/25/19	12	3DI, INC.	92,915.00	VENDOR TO PROVIDE WEBSITE REDESIGN SERVICES FOR SANTA ANA COLLEGE, IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF CMAS #3-14-70-1717C, BOARD APPROVED 7.15.19	LB15150
<b>20-P0057996 Changed in: Vendor</b>						
20-P0058008	07/25/19	12	LAKE TAHOE CMTY COLLEGE	9,500.00	Joy Hermesen, Statewide Director/Sector Navigator, Retail Hospitality Touris m	EE88439
20-P0058008	07/25/19	12	LAKE TAHOE CMTY COLLEGE	0.00	Joy Hermesen, Statewide Director/Sector Navigator, Retail Hospitality Touris m	EE88439
<b>20-P0058008 Changed in: PO Amount</b>						
20-P0058020	07/29/19	12	FARMERS AND MERCHANTS BANK O	1,383.20		LB15150
20-P0058020	07/31/19	12	FARMERS AND MERCHANTS BANK O	1,403.20		LB15150
20-P0058020	09/05/19	12	WELLS FARGO BANK	1,403.20	Change Order #1 9/5/19 Amend vendor to Wells Fargo Bank	FC78314
<b>20-P0058020 Changed in: PO Amount, Vendor, Printed Coments</b>						
20-P0058044	07/30/19	12	AMAZON COM	218.05		FC78314
20-P0058044	07/30/19	12	AMAZON COM	218.05	supplies for Santiago Canyon College Students Campus Wide Activities	FC78314
<b>20-P0058044 Changed in: Printed Coments</b>						
20-P0058045	07/30/19	12	AMAZON COM	382.73	Game supplies for Santiago Canyon College Students Campus Wide Activies	FC78314

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0058045	07/30/19	12	AMAZON COM	399.71	Game supplies for Santiago Canyon College Students Campus Wide Activies	FC78314
20-P0058045	07/30/19	12	AMAZON COM	399.71	Game supplies for Santiago Canyon College Students Campus Wide Activities	FC78314
<b>20-P0058045 Changed in: PO Amount, Printed Coments</b>						
20-P0058059	07/31/19	11	AMAZON COM	136.43		EE88439
20-P0058059	07/31/19	11	AMAZON COM	141.41		EE88439
<b>20-P0058059 Changed in: PO Amount</b>						
20-P0058065	07/31/19	12	MACHINING TIME SAVERS, INC.	595.41		LB15150
20-P0058065	08/02/19	12	MACHINING TIME SAVERS, INC.	595.41	CHANGE ORDER NO.:1, DATE: 08/02/2019, TO UPDATE PAYMENT TERMS	EE88439
<b>20-P0058065 Changed in: Printed Coments</b>						
20-P0058095	07/31/19	12	AMAZON COM	245.91		LB15150
20-P0058095	07/31/19	12	AMAZON COM	252.68		LB15150
<b>20-P0058095 Changed in: PO Amount</b>						
20-P0058134	08/05/19	12	OREA DAVID OMAR	1,000.00		LB15150
20-P0058134	08/07/19	12	OREA DAVID OMAR	1,250.00	CHANGE ORDER, #1 DATED 8.7.19, INCREASE TO \$1,250.00, ADD WATER/SODA	LB15150
<b>20-P0058134 Changed in: PO Amount, Printed Coments</b>						
20-P0058135	08/05/19	11	GOLDEN STAR TECHNOLOGY, INC.	2,393.43		LB15150
20-P0058135	08/05/19	11	B & H PHOTO VIDEO INC	2,393.43		LB15150
<b>20-P0058135 Changed in: Vendor</b>						
20-P0058141	08/05/19	11	25TH HOUR COMMUNICATIONS	60,000.00		EE88439
20-P0058141	08/05/19	11	25TH HOUR COMMUNICATIONS	0.00		EE88439
<b>20-P0058141 Changed in: PO Amount</b>						
20-P0058165	08/07/19	12	PEPI COMPANY OF CALIFORNIA	972.96		EE88439
20-P0058165	08/07/19	12	PEPI COMPANY OF CALIFORNIA	972.96	Sector Analysis Focus Groups hosted by OC Centers of Excellence for Labor Market.	EE88439
20-P0058165	08/07/19	12	PEPI COMPANY OF CALIFORNIA	972.96	OC Centers of Excellence for Labor Market Sector Analysis Focus Groups	EE88439
20-P0058165	08/07/19	12	PEPI COMPANY OF CALIFORNIA	972.96	OC Centers of Excellence for Labor Market, Sector Analysis Focus Groups	EE88439
<b>20-P0058165 Changed in: Printed Coments</b>						
20-P0058167	08/07/19	12	KULI IMAGE INCYKUSTOM IMPRIN	584.85		FC78314

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0058167	08/07/19	12	KULI IMAGE INCYKUSTOM IMPRIN	584.85	T-Shirts are for Santiago Canyon College Veterans Office Staff	FC78314
20-P0058167	08/07/19	12	KULI IMAGE INCYKUSTOM IMPRIN	611.14	T-Shirts are for Santiago Canyon College Veterans Office Staff	FC78314
<b>20-P0058167 Changed in: PO Amount, Printed Coments</b>						
20-P0058182	08/07/19	11	COUNTY OF ORANGE	104.00	Invoice #s IN1180955 and IN1181170	EE88439
20-P0058182	08/07/19	11	COUNTY OF ORANGE	104.00		EE88439
<b>20-P0058182 Changed in: Printed Coments</b>						
20-P0058194	08/08/19	12	LAERDAL MEDICAL CORP	57,981.26	SAC, Nursing R - 203 - Assigned to Mary Steckler- Administrator: Becky Miller	LB15150
20-P0058194	08/08/19	12	LAERDAL MEDICAL CORP	57,981.26	VENDOR TO PROVIDE THE FOLLOWING AS PART OF THE PARTICIPATION MASTER AGREEMENT DO-17-2185-RSCCD, DATED 4.18.19	LB15150
<b>20-P0058194 Changed in: Printed Coments</b>						
20-P0058233	08/09/19	12	KULI IMAGE INCYKUSTOM IMPRIN	1,270.45	Vendor provided marketing and branding material for LAOCRC Regional Retreat.	DR21189
20-P0058233	08/09/19	12	KULI IMAGE INCYKUSTOM IMPRIN	1,270.45	Vendor provided marketing and branding material for LAOCRC Regional Retreat.	DR21189
<b>20-P0058233 Changed in: Printed Coments</b>						
20-P0058234	08/09/19	11	AMAZON COM	73.20		EE88439
20-P0058234	08/12/19	11	AMAZON COM	83.94		EE88439
<b>20-P0058234 Changed in: PO Amount</b>						
20-P0058235	08/09/19	12	KULI IMAGE INCYKUSTOM IMPRIN	706.34	Vendor provided marketing and branding material for LAOCRC Regional Retreat.	DR21189
20-P0058235	08/09/19	12	KULI IMAGE INCYKUSTOM IMPRIN	706.34	Vendor provided marketing and branding material for LAOCRC Regional Retreat.	DR21189
<b>20-P0058235 Changed in: Printed Coments</b>						
20-P0058258	08/12/19	12	SEHI COMPUTER PRODUCTS	560.51		LB15150
20-P0058258	08/12/19	12	SEHI COMPUTER PRODUCTS	481.89		LB15150
<b>20-P0058258 Changed in: PO Amount</b>						
20-P0058267	08/13/19	43	PRIMEX WIRELESS INC	6,382.06	VENDOR TO PROVIDE A CLOCK TRANSMITTER FOR THE NEW SCIENCE BUILDING AT SANTA ANA COLLEGE, PER QUOTE #Q-50048, DATED AUGUST 1, 2019	DR21189
20-P0058267	08/13/19	43	PRIMEX WIRELESS INC	6,382.06		DR21189
<b>20-P0058267 Changed in: Printed Coments</b>						
20-P0058296	08/16/19	12	CORIELL INSTITUTE FOR MEDICA	78.83		FC78314
20-P0058296	08/20/19	12	CORIELL INSTITUTE FOR MEDICA	83.83		FC78314

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
<b>20-P0058296 Changed in: PO Amount</b>						
20-P0058317	08/19/19	12	OFFICE DEPOT BUSINESS SVCS	479.83		LB15150
20-P0058317	08/19/19	12	OFFICE DEPOT BUSINESS SVCS	479.83	VENDOR TO FURNISH THE FOLLOWING IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC CONTRACT# CB 15-003, BOARD APPROVED 10/26/15	LB15150
<b>20-P0058317 Changed in: Printed Coments</b>						
20-P0058323	08/19/19	13	GOLDEN STAR TECHNOLOGY, INC.	2,232.00	VENDOR TO FURNISH THE FOLLOWING COMPONENTS IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE WESTERN STATE CONTRACTING ALLIANCE (WSCA) MASTER PRICE AGREEMENT #MNNVP -133 BOARD APPROVED: NOVEMBER 9, 2015.	LB15150
20-P0058323	08/19/19	13	GOLDEN STAR TECHNOLOGY, INC.	2,498.14	VENDOR TO FURNISH THE FOLLOWING COMPONENTS IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE WESTERN STATE CONTRACTING ALLIANCE (WSCA) MASTER PRICE AGREEMENT #MNNVP -133 BOARD APPROVED: NOVEMBER 9, 2015.	LB15150
<b>20-P0058323 Changed in: PO Amount</b>						
20-P0058342	08/20/19	12	DRD CONSULTANTS	8,000.00		EE88439
20-P0058342	08/23/19	12	DRD CONSULTANTS	0.00		EE88439
<b>20-P0058342 Changed in: PO Amount</b>						
20-P0058367	08/29/19	11	FARMERS AND MERCHANTS BANK O	284.05		EE88439
20-P0058367	08/29/19	11	FARMERS AND MERCHANTS BANK O	274.97		EE88439
<b>20-P0058367 Changed in: PO Amount</b>						
20-P0058404	08/26/19	33	GOLDEN STAR TECHNOLOGY, INC.	1,517.91		EE88439
20-P0058404	08/26/19	33	GOLDEN STAR TECHNOLOGY, INC.	1,517.91	VENDOR TO FURNISH THE FOLLOWING COMPONENTS IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE WESTERN STATE CONTRACTING ALLIANCE (WSCA) MASTER PRICE AGREEMENT #MNNVP -133 BOARD APPROVED: NOVEMBER 9, 2015.	EE88439
<b>20-P0058404 Changed in: Printed Coments</b>						
20-P0058415	08/27/19	11	SOUTH COAST WATER CO	956.21		LB15150
20-P0058415	08/27/19	11	SOUTH COAST WATER CO	1.00		LB15150
20-P0058415	08/27/19	11	SOUTH COAST WATER CO	2,023.64		LB15150
<b>20-P0058415 Changed in: PO Amount</b>						
20-P0058428	08/27/19	12	QUEST SOFTWARE INC	71.87		FC78314
20-P0058428	09/05/19	12	DLT SOLUTIONS, LLC	71.87		FC78314
<b>20-P0058428 Changed in: Vendor</b>						

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0058452	08/28/19	11	FARMERS AND MERCHANTS BANK O	1,466.00	Conference expenses for Marvin Martinez to attend the CCLC Annual Convention in Riverside, CA on November 20-23, 2019.	EE88439
20-P0058452	08/28/19	11	FARMERS AND MERCHANTS BANK O	1,466.00	Conference expenses for Marvin Martinez to attend the CCLC Annual Convention in Riverside, CA on November 20-23, 2019:	EE88439
<b>20-P0058452 Changed in: Printed Coments</b>						
20-P0058549	09/10/19	12	OFFICE DEPOT BUSINESS SVCS	236.22		EE88439
20-P0058549	09/10/19	12	OFFICE DEPOT BUSINESS SVCS	236.22	VENDOR TO FURNISH THE FOLLOWING IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC CONTRACT# CB 15-003, BOARD APPROVED 10/26/2015	EE88439
<b>20-P0058549 Changed in: Printed Coments</b>						
20-P0058550	09/10/19	12	AMAZON COM	187.85		FC78314
20-P0058550	09/10/19	12	AMAZON COM	176.70		FC78314
<b>20-P0058550 Changed in: PO Amount</b>						
20-P0058596	09/12/19	12	AMAZON COM	210.21		FC78314
20-P0058596	09/12/19	12	AMAZON COM	200.31		FC78314
<b>20-P0058596 Changed in: PO Amount</b>						
20-P0058611	09/13/19	12	AMAZON COM	21.84		FC78314
20-P0058611	09/13/19	12	AMAZON COM	23.46		FC78314
<b>20-P0058611 Changed in: PO Amount</b>						
20-P0058618	09/13/19	12	KELLY PAPER	2,496.65		DR21189
20-P0058618	09/13/19	12	KELLY PAPER	2,496.65	VENDOR TO PROVIDE THE FOLLOWING IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BID #1368. BOARD APPROVED: 5/17/2019	DR21189
<b>20-P0058618 Changed in: Printed Coments</b>						
20-P0058623	09/16/19	12	MEDIA EDUCATION FOUNDATION	314.65	Back-up documentation to follow. August 30 2019 2:05 PM Roxana Pleitez	DR21189
20-P0058623	09/16/19	12	MEDIA EDUCATION FOUNDATION	314.65		DR21189
<b>20-P0058623 Changed in: Printed Coments</b>						
20-P0058624	09/16/19	12	SEHI COMPUTER PRODUCTS	416.78	QUOTE #Q00113356 WILL BE IN ROUTE TO PURCHASING. LOCATION; OC SHERIFFS ACADEMY, 15991 ARMSTRONG AVE., TUSTIN, CA 92782 AUTHORIZED FOR PAYMENT: TIM WINCHELL BRAD VIRGOE	DR21189
20-P0058624	09/18/19	12	SEHI COMPUTER PRODUCTS	416.78		DR21189
<b>20-P0058624 Changed in: Printed Coments</b>						

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0058660	09/19/19	12	PARADISE BAKERY & CAFE	10.75		FC78314
20-P0058660	09/20/19	12	PARADISE BAKERY & CAFE	382.49		FC78314
<b>20-P0058660 Changed in: PO Amount</b>						
20-P0064000	07/25/19	33	LAKESHORE LEARNING MATERIALS	349.56		EE88439
20-P0064000	07/25/19	33	LAKESHORE LEARNING MATERIALS	0.00		EE88439
<b>20-P0064000 Changed in: PO Amount</b>						
20-P0064473	08/23/19	33	GOLDEN STAR TECHNOLOGY, INC.	1,517.91		EE88439
20-P0064473	08/23/19	33	GOLDEN STAR TECHNOLOGY, INC.	0.00		EE88439
<b>20-P0064473 Changed in: PO Amount</b>						
18-P0189393	08/29/19	12	EL CAMINO COMMUNITY COLLEGE	726,236.00	CHANGE ORDER #1, 11/30/18; INCREASE PO BY \$30,918 FOR A TOTAL AGREEMENT AMOUNT OF \$726,236 PER THE MODIFIED PARTICIPATION AGREEMENT DATED 10/26/18	DE68698
18-P0189393	09/17/19	12	EL CAMINO COMMUNITY COLLEGE	788,236.00	CHANGE ORDER NO.:2, DATE: 09/17/2019, INCREASE PO BY \$62,000 FOR A TOTAL AGREEMENT AMOUNT OF \$788,236 PER THE MODIFIED PARTICIPATION AGREEMENT DATED 09/16/2019	EE88439
18-P0189393	09/19/19	12	EL CAMINO COMMUNITY COLLEGE	788,236.00	CHANGE ORDER NO.:2, DATE: 09/17/2019, INCREASE PO BY \$62,000 FOR A TOTAL AGREEMENT AMOUNT OF \$788,236 PER THE MODIFIED PARTICIPATION AGREEMENT DATED 09/16/2019 CHANGE ORDER #1, 11/30/18; INCREASE PO BY \$30,918 FOR A TOTAL AGREEMENT AMOUNT OF \$726,236 PER THE MODIFIED PARTICIPATION AGREEMENT DATED 10/26/18	EE88439
<b>18-P0189393 Changed in: PO Amount, Printed Coments</b>						
19-P0199245	07/11/19*	12	EDUCATIONAL RESULTS PARTNERS	1,991,093.00	CHANGE ORDER #1, 4/15/19; UPDATE THE TERMS OF PAYMENT PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 1/14/19. BOARD APPROVED: 1/14/19	TK99541
19-P0199245	08/05/19	12	EDUCATIONAL RESULTS PARTNERS	1,991,093.00	CHANGE ORDER NO.: 1, DATE: 08/05/2019, TO UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THIS AGREEMENT DATED 06/17/2019. BOARD APPROVED: 06/17/2019	EE88439
19-P0199245	08/05/19	12	EDUCATIONAL RESULTS PARTNERS	1,991,093.00	CHANGE ORDER NO.: 2, DATE: 08/05/2019, TO UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THIS AGREEMENT DATED 06/17/2019. BOARD APPROVED: 06/17/2019	EE88439
19-P0199245	08/05/19	12	EDUCATIONAL RESULTS PARTNERS	1,991,093.00	CHANGE ORDER NO.: 2, DATE: 08/05/2019, TO UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 06/17/2019. BOARD APPROVED: 06/17/2019	EE88439

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\* This entry shows the PO on the given date, not that it changed on this date.

P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
19-P0199245	08/05/19	12	EDUCATIONAL RESULTS PARTNERS	1,991,093.00	CHANGE ORDER #1, 4/15/19; UPDATE THE TERMS OF PAYMENT PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 1/14/19. BOARD APPROVED: 1/14/19 CHANGE ORDER NO.: 2, DATE: 08/05/2019, TO UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 06/17/2019. BOARD APPROVED: 06/17/2019	EE88439
<b>19-P0199245 Changed in: Printed Coments</b>						
19-P0199434	07/11/19*	12	MIRA COSTA COMMUNITY COLLEGE	100,000.00	CHANGE ORDER #1, 3/18/19; UPDATE TERMS OF PAYMENT PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 2/4/19. BOARD APPROVED: 2/4/19	DE68698
19-P0199434	07/15/19	12	MIRA COSTA COMMUNITY COLLEGE	100,000.00	CHANGE ORDER NO: 2 07/15/2019; UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019	EE88439
19-P0199434	07/15/19	12	MIRA COSTA COMMUNITY COLLEGE	100,000.00	CHANGE ORDER NO: 2, DATE: 07/15/2019; UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019	EE88439
19-P0199434	07/15/19	12	MIRA COSTA COMMUNITY COLLEGE	100,000.00	CHANGE ORDER NO: 2, DATE: 07/15/2019; UPDATE PERFORMANCE PERIOD AND STATEMENT OF WORK PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019	EE88439
19-P0199434	07/15/19	12	MIRA COSTA COMMUNITY COLLEGE	100,000.00	CHANGE ORDER NO: 2, DATE: 07/15/2019; UPDATE PERFORMANCE PERIOD AND STATEMENT OF WORK PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019 CHANGE ORDER #1, 3/18/19; UPDATE TERMS OF PAYMENT PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 2/4/19. BOARD APPROVED: 2/4/19	EE88439
19-P0199434	07/16/19	12	MIRA COSTA COMMUNITY COLLEGE	100,000.00	CHANGE ORDER NO: 2, DATE: 07/15/2019; UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019 CHANGE ORDER #1, 3/18/19; UPDATE TERMS OF PAYMENT PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 2/4/19. BOARD APPROVED: 2/4/19	EE88439
19-P0199434	07/17/19	12	MIRA COSTA COMMUNITY COLLEGE	100,000.00	CHANGE ORDER NO: 2, DATE: 07/15/2019; UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019	EE88439
19-P0199434	07/17/19	12	MIRA COSTA COMMUNITY COLLEGE	100,000.00	CHANGE ORDER NO: 2, DATE: 07/15/2019; UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019 CHANGE ORDER #1, 3/19/19; UPDATE PAYMENT TERMS PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 2/4/19. BOARD APPROVED: 2/4/19.	EE88439
<b>19-P0199434 Changed in: Printed Coments</b>						
19-P0199435	07/11/19*	12	YOSEMITE COMMUNITY COLLEGE D	100,000.00	CHANGE ORDER #1, 3/19/19; UPDATE PAYMENT TERMS PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 2/4/19. BOARD APPROVED: 2/4/19.	DE68698
19-P0199435	07/17/19	12	YOSEMITE COMMUNITY COLLEGE D	100,000.00	CHANGE ORDER NO: 2, DATE: 07/17/2019; UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019	EE88439

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
19-P0199435	07/17/19	12	YOSEMITE COMMUNITY COLLEGE D	100,000.00	CHANGE ORDER NO: 2, DATE: 07/17/2019; UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019 CHANGE ORDER #1, 3/18/19; UPDATE TERMS OF PAYMENT PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 2/4/19. BOARD APPROVED: 2/4/19	EE88439
<b>19-P0199435 Changed in: Printed Coments</b>						
19-P0199465	07/11/19*	12	LOS RIOS COMM COLLEGE DIST	150,000.00	CHANGE ORDER #1, 3/18/19; UPDATE TERMS OF PAYMENT PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 2/4/19. BOARD APPROVED: 2/4/19	DE68698
19-P0199465	07/17/19	12	LOS RIOS COMM COLLEGE DIST	150,000.00	CHANGE ORDER NO: 2, DATE: 07/17/2019; UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019	EE88439
19-P0199465	07/17/19	12	LOS RIOS COMM COLLEGE DIST	150,000.00	CHANGE ORDER NO: 2, DATE: 07/17/2019; UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019 CHANGE ORDER #1, 3/18/19; UPDATE TERMS OF PAYMENT PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 2/4/19. BOARD APPROVED: 2/4/19	EE88439
<b>19-P0199465 Changed in: Printed Coments</b>						
19-P0199477	07/11/19*	12	SAN FRANCISCO CCD	125,000.00	CHANGE ORDER #1, 4/9/19; UPDATE PAYMENT AND INVOICING TERMS PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 2/4/19. BOARD APPROVED 2/4/19	DE68698
19-P0199477	08/07/19	12	SAN FRANCISCO CCD	125,000.00	CHANGE ORDER #2, 8/7/19; EXTEND THE PERIOD OF PERFORMANCE TO BE THROUGH 9/30/19 PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 5/28/19. BOARD APPROVED: 5/28/19	DR21189
<b>19-P0199477 Changed in: Printed Coments</b>						
19-P0199491	07/11/19*	12	VENTURA COUNTY COMMUNITY COL	125,000.00	CHANGE ORDER #1, 3/11/19; UPDATE PAYMENT TERMS PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 2/4/19. BOARD APPROVED: 2/4/19	DE68698
19-P0199491	07/23/19	12	VENTURA COUNTY COMMUNITY COL	112,501.00	CHANGE ORDER NO: 2, DATE: 07/23/2019; UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019	EE88439
19-P0199491	07/23/19	12	VENTURA COUNTY COMMUNITY COL	125,000.00	CHANGE ORDER NO: 2, DATE: 07/23/2019; UPDATE PERFORMANCE PERIOD PER THE SECOND AMENDMENT TO THE AGREEMENT DATED 05/28/2019. BOARD APPROVED: 05/28/2019	EE88439
<b>19-P0199491 Changed in: PO Amount, Printed Coments</b>						
4.8 (40) 19-P0199501	07/11/19*	12	STATE CENTER COMMUNITY COLLE	200,000.00		DE68698
19-P0199501	09/03/19	12	STATE CENTER COMMUNITY COLLE	200,000.00	CHANGE ORDER #1, 9/3/19; UPDATE PERIOD OF PERFORMANCE TO BE THROUGH OCTOBER 31, 2019 PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 9/12/19. BOARD APPROVED: 9/12/19	DR21189
<b>19-P0199501 Changed in: Printed Coments</b>						
19-P0199502	07/11/19*	12	GLENDALE COMMUNITY COLLEGE D	200,000.00		DE68698

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
19-P0199502	09/03/19	12	GLENDAL COMMUNITY COLLEGE D	200,000.00	CHANGE ORDER #1, 9/3/19; UPDATE PERIOD OF PERFORMANCE TO BE THROUGH OCTOBER 31, 2019 PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 9/12/19. BOARD APPROVED: 9/12/19	DR21189
<b>19-P0199502 Changed in: Printed Coments</b>						
19-P0199503	07/11/19*	12	YUBA COMMUNITY COLLEGE DISTR	200,000.00		DE68698
19-P0199503	09/03/19	12	YUBA COMMUNITY COLLEGE DISTR	200,000.00	CHANGE ORDER #1, 9/3/19; UPDATED THE PERIOD OF PERFORMANCE TO BE THROUGH OCTOBER 31, 2019 PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 8/12/19. BOARD APPROVED: 8/12/19	DR21189
<b>19-P0199503 Changed in: Printed Coments</b>						
19-P0199511	07/11/19*	12	YUBA COMMUNITY COLLEGE DISTR	200,000.00		DE68698
19-P0199511	09/03/19	12	YUBA COMMUNITY COLLEGE DISTR	200,000.00	CHANGE ORDER #1, 9/3/19; UPDATE THE PERIOD OF PERFORMANCE TO BE THROUGH OCTOBER 31, 2019 PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 8/12/19. BOARD APPROVED: 8/12/19	DR21189
<b>19-P0199511 Changed in: Printed Coments</b>						
19-P0199524	07/11/19*	12	MOUNT SAN ANTONIO COLLEGE	200,000.00		DE68698
19-P0199524	08/29/19	12	MOUNT SAN ANTONIO COLLEGE	200,000.00	CHANGE ORDER #1, 8/29/19; UPDATE THE AGREEMENT PERIOD TO BE THROUGH OCTOBER 31, 2019 PER THE FIRST AMENDMENT TO THE AGREEMENT DATED 8/12/19. BOARD APPROVED: 8/12/19	DR21189
<b>19-P0199524 Changed in: Printed Coments</b>						
19-P0199526	07/11/19*	12	SANTA BARBARA COMMUNITY COLL	200,000.00		DE68698
19-P0199526	09/17/19	12	SANTA BARBARA COMMUNITY COLL	200,000.00	CHANGE ORDER NO.:1, DATE: 09/17/2019, TO UPDATE THE PERIOD OF PERFORMANCE PER THE FIRST AMENDMENT DATED AUGUST 12, 2019. BOARD APPROVED: 08/12/2019	EE88439
<b>19-P0199526 Changed in: Printed Coments</b>						
19-P0199551	07/11/19*	12	LOS ANGELES COMMUNITY COLLEG	1,193,863.00		DR21189
19-P0199551	07/24/19	12	LOS ANGELES COMMUNITY COLLEG	1,193,863.00	Change Order no.: 1, Date: 07/24/2019; Decrease PO by \$65,000 for a total agreement amount of \$1,128,863 per the amended Participation Agreement, executed on 07/08/2019.	EE88439
19-P0199551	07/24/19	12	LOS ANGELES COMMUNITY COLLEG	1,128,863.00	Change Order no.: 1, Date: 07/24/2019; Decrease PO by \$65,000 for a total agreement amount of \$1,128,863 per the amended Participation Agreement, executed on 07/08/2019.	EE88439
<b>19-P0199551 Changed in: PO Amount, Printed Coments</b>						
20-P0209044	07/11/19*	11	COMPUTERLAND OF SILICON VALL	57,433.46		DR21189

4.8 (41)

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0209044	07/12/19	11	COMPUTERLAND OF SILICON VALL	58,463.40	CHANGE ORDER #1, DATED 7/12/19; ADJUST PRICING OF ALL LINE ITEMS PER UPDATED QUOTE, #159584-P DATED 7/10/19.	DR21189
<b>20-P0209044 Changed in: PO Amount, Printed Coments</b>						
20-P0209068	07/19/19	11	XEROX CORP	4,660.86		EE88439
20-P0209068	07/19/19	11	XEROX CORP	4,660.86	CONTINUATION OF 60-MONTH LEASE FOR XEROX COPIER WITH A \$1.00 PURCHASE OPTION AT THE END OF LEASE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE FCCC ADMINISTRATIVE SERVICES AGREEMENT #CB 13-012 RELATED TO RFP #13-001; BOARD APPROVED: SEPT. 8, 2014	EE88439
<b>20-P0209068 Changed in: Printed Coments</b>						
20-P0209070	08/09/19	11	XEROX CORP	2,897.09	CONTINUATION OF 60-MONTH LEASE FOR XEROX COPIER WITH A \$1.00 PURCHASE OPTION AT THE END OF LEASE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE FCCC ADMINISTRATIVE SERVICES AGREEMENT #CB 13-012 RELATED TO RFP #13-001; BOARD APPROVED: SEPT. 8, 2014	MD83977
20-P0209070	09/05/19	11	XEROX CORP	2,832.34	CONTINUATION OF 60-MONTH LEASE FOR XEROX COPIER WITH A \$1.00 PURCHASE OPTION AT THE END OF LEASE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE FCCC ADMINISTRATIVE SERVICES AGREEMENT #CB 13-012 RELATED TO RFP #13-001; BOARD APPROVED: SEPT. 8, 2014	DR21189
<b>20-P0209070 Changed in: PO Amount</b>						
20-P0209081	07/11/19*	11	KONICA MINOLTA BUSINESS	350.00	CONTINUATION OF 60-MONTH COPIER MAINTENANCE PLAN IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE FCCC ADMINISTRATIVE SERVICES AGREEMENT #CB 13-011 RELATED TO RFP #13-001; BOARD APPROVED: FEB 22, 2016	DR21189
20-P0209081	07/25/19	11	KONICA MINOLTA BUSINESS	500.00	CHANGE ORDER #1, 7/25/19; INCREASE COPY USAGE BY \$150 TO COVER YEARLY USE. CONTINUATION OF 60-MONTH COPIER MAINTENANCE PLAN IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE FCCC ADMINISTRATIVE SERVICES AGREEMENT #CB 13-011 RELATED TO RFP #13-001; BOARD APPROVED: FEB 22, 2016	DR21189
<b>20-P0209081 Changed in: PO Amount, Printed Coments</b>						
20-P0209087	07/11/19*	11	NEVADA CONTRACTORS REGISTRY,	0.00		LB15150
20-P0209087	07/15/19	11	NEVADA CONTRACTORS REGISTRY,	7,037.50		LB15150
<b>20-P0209087 Changed in: PO Amount</b>						
20-P0209111	08/08/19	11	KONICA MINOLTA BUSINESS	2,521.32	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-011; BOARD APPROVED: 2.22.16.	CE28973
20-P0209111	08/08/19	11	KONICA MINOLTA BUSINESS	2,754.54	CHANGE ORDER #1, DATED 8.8.19, ADD SALES TAX. VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-011; BOARD APPROVED: 2.22.16.	LB15150

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
<b>20-P0209111 Changed in: PO Amount, Printed Coments</b>						
20-P0209112	07/15/19	11	KONICA MINOLTA BUSINESS	190.00		LB15150
20-P0209112	07/15/19	11	KONICA MINOLTA BUSINESS	190.00	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-011; BOARD APPROVED: 2.22.16.	LB15150
<b>20-P0209112 Changed in: Printed Coments</b>						
20-P0209114	07/15/19	12	XEROX CORP	2,812.81	MONTH-TO-MONTH LEASE OF XEROX EQUIPMENT IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF WSCA, MSA #1715 AND CALIFORNIA PARTICIPATING ADDENDUM MPA #7-09-36-06. BOARD APPROVED: JUNE 21, 2010	LB15150
20-P0209114	08/20/19	12	XEROX CORP	2,812.82	MONTH-TO-MONTH LEASE OF XEROX EQUIPMENT IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF WSCA, MSA #1715 AND CALIFORNIA PARTICIPATING ADDENDUM MPA #7-09-36-06. BOARD APPROVED: JUNE 21, 2010	LB15150
<b>20-P0209114 Changed in: PO Amount</b>						
20-P0209117	07/22/19	11	KONICA MINOLTA BUSINESS	2,725.20	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-011; BOARD APPROVED: 2.22.16.	LB15150
20-P0209117	07/22/19	11	KONICA MINOLTA BUSINESS	2,494.44	CHANGE ORDER #1 DATED 7.22.19, UPDATE MONTHLY RATE. VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-011; BOARD APPROVED: 2.22.16.	LB15150
<b>20-P0209117 Changed in: PO Amount, Printed Coments</b>						
20-P0209123	07/18/19	11	KONICA MINOLTA BUSINESS	697.80	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-011; BOARD APPROVED: 2.22.16.	LB15150
20-P0209123	07/18/19	11	KONICA MINOLTA BUSINESS	762.35	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-011; BOARD APPROVED: 2.22.16.	LB15150
20-P0209123	07/22/19	11	KONICA MINOLTA BUSINESS	762.35	CHANGE ORDER #1 DATED 7.22.19, UPDATE MONTHLY RATE. VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-011; BOARD APPROVED: 2.22.16.	LB15150
4.8 (43) 20-P0209123	07/22/19	11	KONICA MINOLTA BUSINESS	697.71	CHANGE ORDER #1 DATED 7.22.19, UPDATE MONTHLY RATE. VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-011; BOARD APPROVED: 2.22.16.	LB15150
<b>20-P0209123 Changed in: PO Amount, Printed Coments</b>						

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0209124	07/18/19	11	KONICA MINOLTA BUSINESS	432.00	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-011; BOARD APPROVED: 2.22.16.	LB15150
20-P0209124	07/18/19	11	KONICA MINOLTA BUSINESS	471.96	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-011; BOARD APPROVED: 2.22.16.	LB15150
<b>20-P0209124 Changed in: PO Amount</b>						
20-P0209129	07/18/19	11	TAB ANSWER NETWORK	545.00		DE68698
20-P0209129	07/30/19	11	TAB ANSWER NETWORK	583.75	Change Order #1 7/30/19 Increase item #1 quantity for additional one month ( 13 months billing).	FC78314
<b>20-P0209129 Changed in: PO Amount, Printed Coments</b>						
20-P0209142	07/18/19	12	PARADISE SPRINGS DRINKING WA	890.00		LB15150
20-P0209142	07/24/19	12	PARADISE SPRINGS DRINKING WA	902.00	CHANGE ORDER #1 DATED 7.24.19, ITEM #3 UPDATE PRICE TO \$3.00, DELIVERY FEE	LB15150
<b>20-P0209142 Changed in: PO Amount, Printed Coments</b>						
20-P0209146	07/18/19	11	STERIS CORP	12,837.22		FC78314
20-P0209146	07/22/19	11	STERIS CORP	12,837.22	Change Order #1 7/22/19 Amend quote number to 1-1681550733/9.	FC78314
<b>20-P0209146 Changed in: Printed Coments</b>						
20-P0209161	07/31/19	11	XEROX CORP	669.52	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-012; BOARD APPROVED: 9.8.14.	LB15150
20-P0209161	07/31/19	11	XEROX CORP	2,469.78	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-012; BOARD APPROVED: 9.8.14.	LB15150
20-P0209161	07/31/19	11	XEROX CORP	2,651.44	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-012; BOARD APPROVED: 9.8.14.	LB15150
20-P0209161	09/05/19	11	XEROX CORP	2,608.61	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-012; BOARD APPROVED: 9.8.14.	DR21189
<b>20-P0209161 Changed in: PO Amount</b>						
20-P0209168	07/29/19	11	XEROX CORP	2,750.36	MONTH-TO-MONTH LEASE OF XEROX EQUIPMENT IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF WSCA, MSA #1715 AND CALIFORNIA PARTICIPATING ADDENDUM MPA #7-09-36-06, BOARD APPROVED: JUNE 21, 2010.	LB15150

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0209168	07/29/19	11	XEROX CORP	3,049.26	MONTH-TO-MONTH LEASE OF XEROX EQUIPMENT IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF WSCA, MSA #1715 AND CALIFORNIA PARTICIPATING ADDENDUM MPA #7-09-36-06, BOARD APPROVED: JUNE 21, 2010.	LB15150
20-P0209168	09/05/19	11	XEROX CORP	3,023.95	MONTH-TO-MONTH LEASE OF XEROX EQUIPMENT IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF WSCA, MSA #1715 AND CALIFORNIA PARTICIPATING ADDENDUM MPA #7-09-36-06, BOARD APPROVED: JUNE 21, 2010.	DR21189
<b>20-P0209168 Changed in: PO Amount</b>						
20-P0209169	07/29/19	11	XEROX CORP	1,553.81	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-012; BOARD APPROVED: 9.8.14.	LB15150
20-P0209169	07/29/19	11	XEROX CORP	1,643.28	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-012; BOARD APPROVED: 9.8.14.	LB15150
20-P0209169	09/05/19	11	XEROX CORP	1,635.70	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-012; BOARD APPROVED: 9.8.14.	DR21189
<b>20-P0209169 Changed in: PO Amount</b>						
20-P0209176	07/26/19	11	XEROX CORP	192.51		FC78314
20-P0209176	07/30/19	11	XEROX CORP	207.10	Change Order #1 7/30/19 Increase item #1 unit price to \$49.00 for service maintenance and amend item #2 copy usage rate to \$0.0341.	FC78314
<b>20-P0209176 Changed in: PO Amount, Printed Coments</b>						
20-P0209181	07/26/19	12	LAKE TAHOE CMTY COLLEGE	9,500.00	Joy Hermesen, Statewide Director/Sector Navigator, Retail Hospitality Touris m	EE88439
20-P0209181	07/26/19	12	LAKE TAHOE CMTY COLLEGE	9,500.00		EE88439
<b>20-P0209181 Changed in: Printed Coments</b>						
20-P0209192	07/30/19	11	TYLER TECHNOLOGIES INC.	63,840.00		EE88439
20-P0209192	07/30/19	11	TYLER TECHNOLOGIES INC.	63,840.00	CONTINUATION OF 36-MONTH AGREEMENT IN ACCORDANCE WITH PROPOSAL DATED FEBRUARY 22, 2018 (SIGNED BY RSCCD MARCH 13, 2018); BOARD APPROVED: MARCH 12, 2018 & NAME CHANGE BOARD APPROVED: JULY 16, 2018	EE88439
20-P0209192	07/30/19	11	TYLER TECHNOLOGIES INC.	63,840.00		EE88439
<b>20-P0209192 Changed in: Printed Coments</b>						
20-P0209202	08/01/19	12	XEROX EDUCATION SERVICES, IN	2,251.12	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-012; BOARD APPROVED: 9.8.14.	LB15150

4.8 (45)

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0209202	08/20/19	12	XEROX CORP	2,251.12	VENDOR TO FURNISH THE FOLLOWING EQUIPMENT, SERVICES AND SUPPLIES IN ACCORDANCE WITH THE TERMS & CONDITIONS OF FCCC ADMINISTRATIVE SERVICES AGREEMENT CB 13-012; BOARD APPROVED: 9.8.14.	LB15150
<b>20-P0209202 Changed in: Vendor</b>						
20-P0209232	08/09/19	11	XEROX CORP	761.76		FC78314
20-P0209232	08/12/19	11	XEROX CORP	761.76	Change Order #1 8/12/19 Amend item #2 Copy Usage to \$0.0300/copy	FC78314
20-P0209232	08/14/19	11	XEROX CORP	761.76	Change Order #1 8/14/19 Amend Copy Usage to \$0.0300/copy	FC78314
<b>20-P0209232 Changed in: Printed Coments</b>						
20-P0209237	08/16/19	12	KONICA MINOLTA BUSINESS	2,463.92		EE88439
20-P0209237	08/16/19	12	KONICA MINOLTA BUSINESS	2,463.92	Vendor to furnish the following equipment, services and supplies in accordance with the terms and conditions of FCCC Administrative Services Agreement no.: CB 13-011; Board approved: 02-22-2016	EE88439
20-P0209237	09/19/19	12	KONICA MINOLTA BUSINESS	2,956.69	CHANGE ORDER NO.: 1, DATE: 09/19/2019, TO INCREASE THE NUMBER OF MONTHS AND UPDATE THE PO TERM. Vendor to furnish the following equipment, services and supplies in accordance with the terms and conditions of FCCC Administrative Services Agreement no.: CB 13-011; Board approved: 02-22-2016	EE88439
20-P0209237	09/19/19	12	KONICA MINOLTA BUSINESS	2,956.69	CHANGE ORDER NO.: 1, DATE: 09/19/2019, TO INCREASE THE NUMBER OF MONTHS AND UPDATE THE PO TERM. Vendor to furnish the following equipment, services and supplies in accordance with the terms and conditions of FCCC Administrative Services Agreement no.: CB 13-011; Board approved: 02-22-2016	EE88439
20-P0209237	09/19/19	12	KONICA MINOLTA BUSINESS	2,956.69	CHANGE ORDER NO.: 1, DATE: 09/19/2019, TO INCREASE QUANTITY ON LINE ITEM NO 1 AND UPDATE PO TERM. Vendor to furnish the following equipment, services and supplies in accordance with the terms and conditions of FCCC Administrative Services Agreement no.: CB 13-011; Board approved: 02-22-2016	EE88439
<b>20-P0209237 Changed in: PO Amount, Printed Coments</b>						
20-P0209241	08/22/19	12	XEROX CORP	281.81		DE68698
20-P0209241	08/29/19	12	XEROX CORP	281.81	CHANGE ORDER #1 DATED 8.29.19M UPDATE METER CHARGE.	LB15150
20-P0209241	08/29/19	12	XEROX CORP	281.81	CHANGE ORDER #1 DATED 8.29.19, UPDATE METER CHARGE.	LB15150
<b>20-P0209241 Changed in: Printed Coments</b>						
20-P0209247	08/19/19	11	THYCOTIC SOFTWARE LTD	39,750.00		DR21189
20-P0209247	08/20/19	11	THYCOTIC SOFTWARE LTD	32,505.00		DR21189
<b>20-P0209247 Changed in: PO Amount</b>						
20-P0209282	08/23/19	11	GMS ELEVATOR	1,466.04		LB15150

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P.O. #	Chg Dt	Fund	Vendor Name	PO Amount	Printed Comments	Chg By
20-P0209282	08/23/19	11	GMS ELEVATOR	1,466.04	VENDOR TO PROVIDE PREVENTATIVE MAINTENANCE SERVICE FOR THE FOLLOWING PER TERMS AND CONDITIONS OF BID #1259, BOARD APPROVED: 5/26/15	LB15150
<b>20-P0209282 Changed in: Printed Coments</b>						
20-P0209321	09/10/19	12	LA PROMISE FUND	2,197,027.00		EE88439
20-P0209321	09/11/19	12	LA PROMISE FUND	3,197,026.00		EE88439
20-P0209321	09/11/19	12	LA PROMISE FUND	2,197,027.00		EE88439
<b>20-P0209321 Changed in: PO Amount</b>						
18-PO043510	07/11/19*	41	MORRISSEY ASSOCIATES, INC.	40,500.00	CHANGE ORDER #1, 5/22/18; ADD ADDITIONAL LINE ITEM FOR NEW PROJECT AND ALLOCATE \$7,500 FROM LINE ITEM #1 TO NEW LINE ITEM.	CE28973
18-PO043510	08/06/19	41	MORRISSEY ASSOCIATES, INC.	40,500.00	CHANGE ORDER #2, 8/6/19; REALLOCATE \$800 FROM LINE ITEM 4 TO LINE ITEM 1 DUE TO PROJECT COMPLETION.	DR21189
<b>18-PO043510 Changed in: Printed Coments</b>						

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**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM AUGUST 18, 2019 THROUGH SEPTEMBER 21, 2019  
BOARD MEETING OF OCTOBER 28, 2019**

P.O. #	Amount	Description	Department	Comment
20-P0058312	\$28,000.00	Consulting services to assist with fixed assets inventory, records retention, and guidelines	DO -Purchasing	Board Approved: August 12, 2019
20-P0058313	\$62,000.00	Architectural consulting services for the Barrier Removal -East Broadmoor Trail Repairs project at Santiago Canyon College	DO -Facility Planning	Board Approved: August 12, 2019
20-P0058314	\$2,188,107.00	Construction management consulting services for the Russell Hall Replacement project at Santa Ana College	DO -Facility Planning	Board Approved: August 12, 2019
20-P0058315	\$57,000.00	Project inspector consulting services for the Safety and Security portables at Santiago Canyon College	DO -Facility Planning	Board Approved: September 9, 2019
20-P0058362	\$256,508.08	Hydraulic training simulators	SAC -Diesel Tech	Bid #1377 Board Approved: August 12, 2019
20-P0058374	\$18,000.00	Analysis for two Full Economic Impact Studies for Rancho Santiago CCD	SCC -Continuing Education Division	Board Approved: June 17, 2019
20-P0058385	\$17,500.00	Fall 2019 book vouchers for EOPS students at Santiago Canyon College	SCC -EOPS	

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P.O. #	Amount	Description	Department	Comment
20-P0058391	\$34,622.00	Annual dues for 2019-2020 Accrediting Commission Community and Junior Colleges (ACCJC)	SCC -President's Office	Annual Dues
20-P0058402	\$25,520.00	Annual renewal of Myers-Briggs profile report	SAC -Assessment	Board Approved: February 26, 2018
20-P0058441	\$43,230.00	Office tenant improvements in suite 301 at the District Operations Center	DO -Facility Planning	Received Quotations: *1. De la Torre Commercial Interiors *Successful Bidder
20-P0058454	\$48,458.50	Barrier Removal - Parking Lot 2 Crosswalk Repairs project at Santiago Canyon College	DO -Facility Planning	Received Quotations: *1. DC Construction Management *Successful Bidder
20-P0058480	\$44,700.00	Fall 2019 supplies vouchers for EOPS students at Santa Ana College	SAC -EOPS	
20-P0058482	\$60,000.00	Evaluation services for the RSCCD Budget Allocation Model	DO -Business Operations	Board Approved: August 12, 2019
20-P0058486	\$58,712.00	Projector replacement project at Santa Ana College	DO -Facility Planning	Received Quotations: *1. De la Torre Commercial Interiors 2. Caliba, Inc. *Successful Bidder

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BOARD MEETING OF OCTOBER 28, 2019**

P.O. #	Amount	Description	Department	Comment
20-P0058513	\$108,105.93	2016-2017 Narrative and Fiscal Report Design and Promotion Services	DO -LA/OC Regional Consortia	Board Approved: August 12, 2019
20-P0058514	\$28,000.00	Consulting services to assist the ICT-DM sector	DO -Resource Development	Board Approved: August 12, 2019
20-P0058526	\$24,000.00	Professional services providing supervision and field instruction to masters of social work student interns, mental health consulting services, documentation and record keeping	DO -Child Development Services	Board Approved: August 12, 2019
20-P0058531	\$697,300.00	Orange Education Center demolition	DO -Facility Planning	Bid #1375 Board Approved: July 15, 2019
20-P0058584	\$55,900.00	Barrier Removal -Floor Mat Replacement project at Santiago Canyon College	DO -Facility Planning	Received Quotations: *1. Signature Flooring *Successful Bidder
20-P0058598	\$15,000.00	Newspaper publication notices for bids	DO -Purchasing	Annual allocation
20-P0058636	\$21,661.04	Veeam Availability Suite software license and support	DO -ITS	Received Quotations: *1. VPLS Solutions LLC 2. CDW Government *Successful Bidder

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P.O. #	Amount	Description	Department	Comment
20-P0209247	\$32,505.00	Cloud server subscriptions for license, workflow management, session monitoring and recording and data mitigation	DO -ITS	Received Quotations: *1. Thycotic Software Ltd 2. VPLS Solutions LLC *Successful Bidder
20-P0209249	\$200,000.00	Sub-agreement with Yosemite CCD on behalf of Modesto Junior College to host and supervise the Center of Excellence for Labor-Market Research	DO -Resource Development	Board Approved: July 15, 2019
20-P0209250	\$200,000.00	Sub-agreement with MiraCosta CCD on behalf of MiraCosta College to host and supervise the Center of Excellence for Labor Market Research	DO -Resource Development	Board Approved: July 15, 2019
20-P0209251	\$50,000.00	Sub-agreement with Los Angeles CCD to implement round 2 of the Strong Workforce Apportionment Funding	DO -Resource Development	Board Approved: February 27, 2017
20-P0209252	\$50,000.00	Sub-agreement with Los Angeles CCD to implement round 3 of the Strong Workforce Apportionment Funding	DO -Resource Development	Board Approved: February 27, 2017
20-P0209264	\$54,554.00	Sub-agreement with Santiago Canyon College Foundation to implement the Santiago Canyon College Stem Scholars Academy Project from the National Science Foundation	SCC -Financial Aid	Board Approved: September 28, 2015

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P.O. #	Amount	Description	Department	Comment
20-P0209265	\$250,000.00	Sub-agreement with Mt. San Antonio CCD on behalf of Mt. San Antonio College to host and supervise the Center of Excellence for Labor-Market Research	DO -Resource Development	Board Approved: July 15, 2019
20-P0209266	\$200,000.00	Sub-agreement with Los Rios CCD to host and supervise the Center of Excellence for Labor-Market Research	DO -Resource Development	Board Approved: July 15, 2019
20-P0209267	\$300,000.00	Sub-agreement with Los Rios CCD to host and supervise the Center of Excellence for Labor-Market Research	DO -Resource Development	Board Approved: July 15, 2019
20-P0209268	\$328,119.00	Instructional agreement for the operating engineer apprentices	SCC -Business & Career Ed	Board Approved: May 28, 2019
20-P0209269	\$214,376.00	Instructional agreement for the power lineman	SCC -Business & Career Ed	Board Approved: May 28, 2019
20-P0209270	\$113,887.00	Instructional agreement for the surveying apprentices	SCC -Business & Career Ed	Board Approved: May 28, 2019
20-P0209271	\$295,209.00	Instructional agreement for the electrical apprentices	SCC -Business & Career Ed	Board Approved: May 28, 2019

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
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P.O. #	Amount	Description	Department	Comment
20-P0209272	\$16,920.00	Parking lot sweeping services at Santiago Canyon College	SCC -Admin Services	Bid #1346 Board Approved: December 10, 2018
20-P0209273	\$39,213.00	Instructional agreement for the Metropolitan Water District apprentices	SCC -Business & Career Ed	Board Approved: May 28, 2019
20-P0209279	\$193,093.00	Instructional agreement for vocational cosmetology and esthetician education programs	SCC -Business & Career Ed	Board Approved: June 17, 2019
20-P0209281	\$143,334.00	Sub-agreement with Stephen A. Wright, LLC to implement the Statewide Sector Navigator project	DO -Resource Development	Board Approved: August 12, 2019
20-P0209286	\$30,368.00	TracDat software/website license	SAC -Admin Services	Board Approved: March 10, 2014
20-P0209287	\$65,259.00	Sub-agreement with Port of Los Angeles High School to create, support and/or expand high quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019
20-P0209288	\$247,876.00	Sub-agreement with School for Integrated Academics and Technologies, Inc to create, support and/or expand high-quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019

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PURCHASE ORDERS OF \$15,000 AND OVER  
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P.O. #	Amount	Description	Department	Comment
20-P0209293	\$394,200.00	Sub-agreement with Applied Learning Sciences for the Strong Workforce Program OC Multi-Sector Concierge Enrollment Program	DO -Resource Development	Board Approved: July 15, 2019
20-P0209294	\$189,252.00	Sub-agreement with ABC Unified School District to create, support and/or expand high-quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019
20-P0209295	\$542,620.00	Sub-agreement with Rowland Unified School District to create, support and/or expand high-quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019
20-P0209296	\$139,220.00	Sub-agreement with South Pasadena Unified School District to create, support and/or expand high-quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019
20-P0209299	\$16,300.00	Annual Astra support renewal	DO -ITS	Annual support renewal for Astra Schedule hosting
20-P0209300	\$3,739,884.00	Sub-agreement with Tri-Cities Regional Occupational Program to create, support and/or expand high-quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
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P.O. #	Amount	Description	Department	Comment
20-P0209301	\$92,000.00	Sub-agreement with Integrative Impact to implement the statewide Sector Navigator project	DO -Resource Development	Board Approved: August 12, 2019
20-P0209304	\$16,665.36	Integrated waste management services at Santiago Canyon College	SCC -Admin Services	Bid #1347 Board Approved: November 26, 2018
20-P0209306	\$112,115.00	Microsoft Campus Agreement for Santa Ana College, year three of three	DO -ITS	Board Approved: September 11, 2017
20-P0209307	\$55,381.80	Microsoft Campus Agreement for Santiago Canyon College, year three of three	DO -ITS	Board Approved: September 11, 2017
20-P0209308	\$97,553.10	Microsoft Campus Agreement for Rancho Santiago CCD, year three of three	DO -ITS	Board Approved: September 11, 2017
20-P0209310	\$16,848.00	Sub-agreement with Ventura County CCD on behalf of Ventura College to participate in an Industry Sector Projects in Common (ISPIC) for Agriculture, Water & Environmental Technologies	DO -Resource Development	Board Approved: May 13, 2019

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P.O. #	Amount	Description	Department	Comment
20-P0209311	\$1,411,910.00	Sub-agreement with Santa Ana Unified School District to create, support and/or expand high-quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019
20-P0209312	\$250,000.00	Sub-agreement with San Francisco CCD on behalf of City College of San Francisco to host and supervise the Center of Excellence for Labor-Market Research	DO -Resource Development	Board Approved: July 15, 2019
20-P0209313	\$15,129.84	Maintenance service for two ThyssenKrupp elevators at Santa Ana College	SAC -M&O	ThyssenKrupp has exclusive permission to maintain their elevator systems
20-P0209317	\$73,600.00	Sub-agreement with SynED to participate in a Strong Workforce Program Regional projects pertaining to the ICT Sector for the 2017-2018 allocation	DO -Resource Development	Board Approved: August 12, 2019
20-P0209319	\$200,000.00	Sub-agreement with Chaffey CCD on behalf of Chaffey College to host and supervise the Center of Excellence for Labor-Market Research	DO -Resource Development	Board Approved: July 15, 2019
20-P0209321	\$2,197,027.00	Sub-agreement with LA Promise fund to create, support and/or expand high-quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019

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PURCHASE ORDERS OF \$15,000 AND OVER  
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P.O. #	Amount	Description	Department	Comment
20-P0209322	\$514,076.00	Sub-agreement with California Advancing Pathways for Students CALAPS JPA to create, support and/or expand high-quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019
20-P0209323	\$1,305,185.00	Sub-agreement with Glendale Unified School District to create, support and/or expand high-quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019
20-P0209324	\$50,000.00	Sub-agreement with Orange County Superintendent of Schools for the Strong Workforce Program -Regional Funds Initiative	DO -LA/OC Regional Consortia	Board Approved: May 13, 2019
20-P0209325	\$1,583,706.00	Instructional agreement for carpenter apprentices	SCC -Business & Career Ed	Board Approved: May 28, 2019
20-P0209326	\$91,200.00	Sports field maintenance services at Santiago Canyon College	SCC -Grounds	Bid #1319 Board Approved: May 15, 2017
20-P0209328	\$4,341,773.00	Sub-agreement with Downey Unified School District to create, support and/or expand high-quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019

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P.O. #	Amount	Description	Department	Comment
20-P0209329	\$1,991,093.00	Sub-agreement with Educational Results Partnership to participate in the Integrated Technology -Data Science Tools Fiscal Agent Grant	DO -Resource Development	Board Approved: August 12, 2019
20-P0209330	\$406,642.00	Sub-agreement with Burbank Unified School District to create, support and/or expand high-quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019
20-P0209331	\$21,588.00	Sub-agreement with Santa Monica-Malibu Unified School District to create, support and/or expand high-quality career technical education programs at the K12 level	DO -Resource Development	Board Approved: July 15, 2019
20-P0209333	\$186,227.72	Lease of space for Remington Education Center at 1325 E. 4th Street, Santa Ana, CA 92701	SAC -CEC	Board Approved: April 12, 2017
20-PO038719	\$116,650.00	Architectural consulting services for the development of District capital outlay proposals	DO -Facility Planning	Board Approved: December 7, 2015

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To: Board of Trustees	Date: October 28, 2019
Re: Approval of Resource Development Items	
Action: Request for Approval	

**ANALYSIS**

Items for the following categorically funded programs were developed.

<b><u>Project Title</u></b>	<b><u>Award Date</u></b>	<b><u>Amount</u></b>
<p>1. California Early Childhood Mentor Program (SAC &amp; SCC)</p> <p>Sub-award from the Chabot-Las Positas Community College District Mentoring Program to award the Child Care and Development Block Grant funded by the U.S. Department of Health and Human Services. This award will support the ongoing development of regional mentoring programs for the prospective teachers and facilitation of the program at both Santa Ana and Santiago Canyon Colleges. (19/20). <i>No match required.</i></p>	09/24/2019	\$1,150
<p>2. Child Development Training Consortium (SAC)</p> <p>Sub-award from the Yosemite Community College District Child Development Training Consortium to award the Child Care and Development Block Grant funded by the U.S. Department of Health and Human Services. This award will support program facilitation, recruitment and assistance to students seeking a new or maintaining a current Child Development Permit through Santa Ana College's Child Development Program. (19/20). <i>No match required.</i></p>	09/24/2018	\$29,750
<p>3. Cooperative Agencies Resources for Education (CARE) (SAC &amp; SCC)</p> <p>Annual apportionment from the California Community Colleges Chancellor's Office, Educational Services and Support Division to assist EOPS students, who are welfare-dependent single parents, with additional support services so students can transition out of welfare dependency by securing the education, training, and marketable skills needed for self-sufficiency and upward social mobility. (19/20). <i>No match required.</i></p> <ul style="list-style-type: none"> <li>• SAC \$110,384</li> <li>• SCC \$42,433</li> </ul>	08/06/2019	\$152,817
<p>4. Extended Opportunity Programs &amp; Services (EOPS) (SAC &amp; SCC)</p> <p>Annual apportionment from the California Community Colleges Chancellor's Office, Educational Services and Support Division to support disadvantaged students obtain the needed resources to enroll and succeed at the colleges by offering comprehensive academic and support counseling, financial aid and other services aimed at keeping students from dropping out and helping them reach their educational and career goals. (19/20). <i>The match required for SAC is \$414,850 and for SCC is \$260,326 that consist of EOPS staff salaries and</i></p>	08/06/2019	\$2,298,935

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
<i>benefits.</i>		
<ul style="list-style-type: none"> <li>• SAC \$1,724,559</li> <li>• SCC \$574,376</li> </ul>		

5. University of California, Irvine – Joint Graduate Student/Faculty Internship Program (SAC) 06/26/2019 \$42,000

Sub-award from the Regents of the University of California, on behalf of the University of California, Irvine (UCI) to support a graduate student/college faculty internship program. UCI graduate students have the opportunity to learn about faculty life, governance and teaching at a community college by partnering with SAC faculty. A maximum of \$14,000 per year for three (3) years, total at \$42,000 to support stipends provided to college faculty mentoring UCI graduate students who are interns at SAC. (19/20, 20/21, 21/22). *No match required.*

**RECOMMENDATION**

It is recommended that the Board approve these items and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact:	\$2,524,652	Board Date: October 28, 2019
Prepared by:	Maria N. Gil, Senior Resource Development Coordinator	
Submitted by:	Enrique Perez, J.D., Vice Chancellor, Educational Services	
Recommended by:	Marvin Martinez, Chancellor	

**SPECIAL PROJECT DETAILED BUDGET #1214**

**NAME: California Early Childhood Mentor Program (Santa Ana College/Santiago Canyon College)**

**FISCAL YEAR: 2019/2020**

**CONTRACT TERM: 07/01/2019 - 06/30/2020**

**PROJ ADM: Dr. L. Sergeyeva/E. Arteaga (Interim)**

**CONTRACT AWARD: \$1,150**

**PROJ DIR: Chantal Lamourelle**

**CFDA #: 93.575**

**Date: 10/15/19**

**PRIME SPONSOR: Department of Health and Human Services Administration for Children and Families/  
Child Care and Development Block Grant**

**FISCAL AGENT: Chabot-Las Positas Community College District**

**PRIME AWARD #: CN180198**

**SUB AWARD #: N/A**

GL Account String	Description	Revising Budget	
		Debit	Credit
12-1214-000000-10000-8199	Other Federal Revenues : Santa Ana College		1,150
<b>12-1214-619000-15717-1483</b>	<b>Beyond Contr - Reassigned Time : Human Dev.</b> <b>Program facilitation for California Early Childhood Mentor Program</b> <b>- Chantal Lamourelle, \$815 stipend</b>	815	
12-1214-619000-15717-3115	STRS - Non-Instructional : Human Development	139	
12-1214-619000-15717-3325	Medicare - Non-Instructional : Human Development	12	
12-1214-619000-15717-3435	H & W - Retiree Fund Non-Inst : Human Development	22	
12-1214-619000-15717-3515	SUI - Non-Instructional : Human Development	-	
12-1214-619000-15717-3615	WCI - Non-Instructional : Human Development	12	
12-1214-619000-15717-5940	Reproduction/Printing Expenses : Human Development	150	
	<b>Total 1214 - CA ECMP FY 2019/20</b>	<b>1,150</b>	<b>1,150</b>



## Attachment A

### Santa Ana College and Santiago Canyon College/Rancho Santiago Community College District July 1, 2019 – June 30, 2020

Saddleback College will take the lead in the Orange Regional Early Childhood Mentor Program. In addition to Santa Ana College, Santiago Canyon College and Saddleback College, the Orange Regional Early Childhood Mentor Program includes four college(s): Fullerton College, Irvine Valley, and Orange Coast College. A Regional Program requires individual contracts between each participating College/District and the Chabot-Las Positas Community College District.

- A. Chabot-Las Positas Community College District on behalf of the California Early Childhood Mentor Program shall provide the following resources for implementation of the Contractor's program, subject to the District's approval:
1. Updated materials and assistance to facilitate implementation of the program including a *Program Manual*, an In-Service Training Resource Guide, reporting forms and one-on-one technical assistance.
  2. Travel expenses for the Contractor's Local, Regional and College Coordinators to attend statewide meetings to discuss program elements, the status of implementation and materials. Travel expenses must be within state guidelines and limits as specified in the *Program Manual* and as may reasonably be revised by the District.
  3. \$500 for the Contractor's College Coordinator. The Contractor's Coordinator may be paid directly by the Chabot-Las Positas Community College District in the sole discretion of the District. The District reserves the right to withhold and/or reduce the Coordinator payment if responsibilities listed in Section B and D are not fulfilled in a timely manner.
  4. \$150 for printing and copying costs for program implementation or Mentor materials. The Contractor's Coordinator may be reimbursed directly by the Chabot-Las Positas Community College District in the sole discretion of the District, or through their local college.
- B. The signed **Designation of Coordinator form** and this signed **Letter of Agreement** must be submitted to the District no later than **January 3rd of this contract year**. The College Coordinator's stipend and any reimbursements due to the college will be withheld until these signed documents are received by the Mentor Program Office at Chabot College.
- C. The lead college agrees to designate a Regional Coordinator. The Regional Coordinator shall be responsible for the following activities:

#### Selection and Re-Certification

1. Promoting the program on campus and in the community, and updating coordinating supervisor and department heads where applicable regarding the Mentor Program.
2. Enrolling teachers and providers in the Mentor Teacher/Adult Supervision Course, based on the syllabus provided in the *Program Manual* and as may reasonably be revised by the District. The Contractor as a

#### California Early Childhood Mentor Program

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college agrees to enroll students and to issue credit. The Contractor also agrees that it will accrue no ADA when instructional costs are reimbursed. Students pay tuition if they are receiving credit.

3. Recruiting qualified child care providers and directors from the community who may be interested in becoming Mentors.
4. Modifying and distributing Mentor and Director Mentor applications and establishing appropriate application deadlines as currently described in the *Program Manual* and as may reasonably be revised by the District.
5. Assuring compliance with selection criteria for Mentor Teachers and Director Mentors as set forth in Sections F and G below.
6. Adhering to the Policy on the Mentor Option in Campus Labs as currently described in the *Program Manual* and as may reasonably be revised by the District.
7. Modifying and distributing Mentor and Director Mentor Re-Certification applications, and establishing appropriate application deadlines as currently described in the *Program Manual* and as may reasonably be revised by the District.
8. Appointing a Selection Committee which shall include community college instructors, center directors, teachers and other child care practitioners who represent all sectors of the regional child development community (e.g., Head Start, preschool, subsidized, non-profit), a representative from the local QRIS, other early childhood professionals as needed such as an R and R representative, or from an advocacy group such as the Local Planning Council, etc. The Selection Committee should reflect the diversity of program types, ethnicities and language capacities in the community.
9. Training Selection Committee Members in the use of the Harms and Clifford Scales: the *Early Childhood Environment Rating Scale-Revised* (ECERS-R), the *Infant/Toddler Environment Rating Scale-Revised* (ITERS-R), the *School-Age Care Environment Rating Scale* (SACERS), and *Family Child Care Environment Rating Scale-Revised* (FCCERS-R). Training Selection Committee Members in the use of the *Program Administration Scale* (PAS) and the *Business Administration Scale* (BAS).
10. Serving as a Selection Committee Member as currently described in the *Program Manual* and as may reasonably be revised by the District. Such service is *optional* for local college or Regional Coordinators but **mandatory** for college Coordinators in a Region.
11. Scheduling meetings for the Selection Committee to review Mentor and Director Mentor applications, evaluate applicants' centers or classroom sites, and to make final selections by **May 1<sup>st</sup> of each contract year**.
12. Notifying all New and Re-Certification applicants to inform them of final decisions as soon as possible after the final Selection Committee meeting. The amount of mentors and budget will be based on varying criteria and should not be expected to increase annually.
13. Maintaining eligibility requirements for Mentor Teachers in accordance with program policy as currently described in the *Program Manual* and as may reasonably be revised by the District.
14. Maintaining eligibility requirements for Director Mentors in accordance with program policy as currently described in the *Program Manual* and as may reasonably be revised by the District.

#### Professional Growth

15. Facilitating or arranging for facilitation by Mentors or Director Mentors with at least 3 years of experience with the program (for leadership development purposes) of a 1-2 unit credit-optional

#### **California Early Childhood Mentor Program**

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monthly Seminar for Mentors to build a reflective community of practice to discuss issues they confront in supervising student teachers, combined with further study of supervision, leadership and mentoring skills.

16. Facilitating or arranging for facilitation on a rotating basis with Director Mentors with at least 3 years of experience with the program (for leadership development purposes) of a 1-2 unit credit-optional monthly Seminar for directors to study administrative issues, quality improvement strategies, leadership development and mentoring issues. Documentation of meeting notes and sign in sheets are to be sent to the main office quarterly.
17. Providing Mentor and Director Seminar Instructors with Mentor and leadership materials such as the *Growing Leaders In-Service Training Resource Guide*, or other current instructional materials as supplied by the District.
18. Ensuring that facilitators for the Mentor and Director Seminars are regularly evaluated in accordance with college policies.
19. Supporting Mentor In-Service Training activities with Mentor materials and other appropriate funding where available.

#### Placements and Stipend Activities

20. Working within the college's administrative procedures to institutionalize the Mentor Program. This includes seeking curriculum committee approval for courses, including program information in the college catalog and course schedule, and establishing load credit for practicum instructors who support placements with Mentors.
21. Providing the District with official course outlines for all courses in which students may be placed with Mentors.
22. Placing students with Mentors, acting as intermediary between the student and Mentor, and monitoring the Mentors' work. The college agrees to offer the placement with a Mentor as an alternative to the existing practicum course(s), and that the Mentor Program cannot accommodate all alternative practicum placements, and is a supplemental program for only a portion of placements up to the budget limit for the college.
23. Overseeing student placements with Mentors to ensure only one student will be in the Mentor's classroom at a time.
24. Approving the following as currently described in the *Program Manual* and as may reasonably be revised by the District:
  - Mentor-protégé contracts for Post-Practicum placements;
  - Mentor-student contracts for Individual Student Mentoring;
  - Hourly Mentoring Record stipends for short-term mentoring services;
  - Hourly Birth to Three/FCCH Mentoring Record stipends for short-term mentoring services for Infant/Toddler and Family Child Care teachers and providers;
  - Director Mentor-protégé director contracts for Director placements;
  - Hourly Director Mentoring Record stipends for short-term mentoring services;
  - Hourly Birth to Three/FCCH Director Mentoring Record stipends for short-term mentoring services for Infant/Toddler directors and Large Family Child Care providers
25. Serving, if requested and willing, as a Field Trainer as currently described in the *Program Manual* and as may reasonably be revised by the District.

#### **California Early Childhood Mentor Program**

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### Payments

26. Maintaining records of all costs and disbursements and reporting these monthly to the District in a timely and accurate manner within thirty days of expenditures. Pay may be docked in the following years' **Letter of Agreement** for all late paperwork.
27. Making and enforcing deadlines with all Mentors and Mentor Directors for dates when their forms must be submitted to the Regional Coordinator.
28. Submitting all forms approving the placement within 30 days of placement beginning.
29. Submitting authorizations to pay all stipends within 30 days following the end of the placement.
30. Submitting all fiscal reporting to the District no later than **June 1<sup>st</sup> of each contract year**.
31. Submitting all requests for reimbursement to the District no later than **June 1<sup>st</sup> of each contract year**.
32. Acknowledging that the Coordinator's payment may be withheld and/or reduced if reporting is not accomplished in a timely manner, and may be reflected in following years' budget.
33. Applying for and utilizing Additional Funding to Support Instructional Costs for an Adult Supervision Course if appropriate.
34. Applying for and utilizing Supplemental Support Funding (for Large Area programs and/or Director Seminars) if appropriate.
35. Applying for and utilizing Innovative funding for leadership, professional development or communities of practice activities if appropriate.
36. Providing full reporting on the use of any Supplemental Support Funding as currently described in the *Program Manual* and as may reasonably be revised by the District. Reports are due by June 1<sup>st</sup> of the contract year.

### Evaluations

37. Facilitating program evaluation. Compiling all evaluations and making them accessible to the main office.
38. Requiring completion of Student Evaluation of Mentor Teacher, Director Mentor Contract Self-Evaluation, Director Mentor Contract Evaluation: Protégé, Birth to Three/FCCH Mentoring Record Protégé Evaluation, Birth to Three/FCCH Director Mentoring Record Protégé Evaluation, and Director Seminar Evaluation Forms by program participants.

### Agreements and Reports

39. Completing and submitting to the District Quarterly Reports as follows:
  - First Quarter: August 1 to October 31, due **October 31<sup>st</sup> of each contract year**
  - Second Quarter: November 1 to January 31, due **January 31<sup>st</sup> of each contract year**
  - Third Quarter: February 1, to April 30, due **April 30<sup>th</sup> of each contract year**
40. Completing and submitting to the District all Annual Reporting materials on or before **June 1<sup>st</sup> of each contract year**.

### Mentor Program Meetings

#### **California Early Childhood Mentor Program**

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41. Attending all required Coordinator online meetings and/or being responsible for acquiring and understanding the information and materials presented at these meetings.
42. Facilitating the selection of eligible participants for the annual Mentor Institute.

Maintaining Records

43. Keeping records on each Mentor's placement history, student evaluations of the Mentor, the Mentor's application and re-certification, and stipend amounts. Keeping comparable records for each Director Mentor. Being prepared to submit those records to the main office or during a program audit or evaluation upon request.
44. Maintaining program data and records in archives for five years.

D. Contractor will designate a College Coordinator to perform the following functions:

1. Place students with Mentors, act as intermediary between the student and Mentor, and monitor the Mentors' work. The college agrees to offer the placement with a Mentor as an alternative to the existing practicum course(s).
2. Collect student evaluations of Mentors and provide the Regional Coordinator—in a timely and accurate manner—with any data necessary for the monthly, quarterly or annual reports.
3. Serve on the regional Selection Committee.
4. Facilitate the evaluation of the statewide program.

E. Contractor will designate an instructor who will be responsible for teaching the Mentor Teacher/Adult Supervision Course, a 2-unit course on adult supervision skills for Mentor candidates, based on a course syllabus included in the *Program Manual* and as may be reasonably revised by the District.

F. Contractor shall insure that Classroom Mentor applicants shall complete the following requirements in order to be considered for selection:

1. A college level Early Childhood training program that included an Early Childhood practicum supervised by a college instructor for credit. Candidates must submit a transcript proving completion of this requirement.
2. The two unit Mentor Teacher/Adult Supervision Course, as described in Sections C.2 and E in this Attachment.
3. Two years of experience as a classroom teacher or family child care provider.
4. Eligibility for the Master Teacher Level, or higher, of the California Child Development Permit.
5. The Mentor Application (see Program Manual) which includes information on the applicant's educational background and experience, a personal statement, a transcript proving completion of the practicum as part of her/his Early Childhood education, a QRIS Tier Rating (where applicable), and the Harms and Clifford rating sheet from her/his self review. The Application also includes a "supervisor's agreement" to support the candidate's application and participation as a Mentor. As public elementary school teachers have their own mentoring program, they are not eligible to participate in the California Early Childhood Mentor Program.
6. A site review of the center's National Association for the Education of Young Children (NAEYC) accreditation status by members of the Mentor Selection Committee and direct observation of teaching practices, or completion of a site review and self-study using the appropriate Harms and Clifford Scale

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(ECERS-R, ITERS-R, SACERS or FCCERS-R). For those programs who have a current QRIS ECERS-R, ITERS-R, or FCCERS-R done in the last 13 months, the Harms and Clifford assessment by the Mentor Selection Committee shall be waived. For this waiver, only the QRIS assessment may be used.

7. If the applicant has an acceptable score on the assessment referred to in Section F.6 above, and the site has a current 4 or 5 QRIS rating, and passes all the other criteria, this applicant has priority over other applicants as part of the agreement between ELCD and the California Early Childhood Mentor Program.

G. Contractor shall ensure that Director Mentor applicants shall complete the following requirements in order to be considered for selection:

1. Three years of experience as a director or site supervisor in a child development program (current or prior).
2. Successful completion of a Director Mentor Information Session Webinar and a Director Mentor Institute as currently described in the Program Manual and as may be reasonably revised by the District. The Director Mentor Applicant may apply prior to attending DMI but must have completed it before mentoring can take place.
3. The Director Mentor Application (see Program Manual) which includes information on the applicant's educational background, experience, statement of program philosophy, selection of items for Program Administration Scale (PAS) or Business Administration Scale (BAS) review, a QRIS Tier Rating (where applicable), and references.
4. Completion of a Program Administration Scale (PAS) or Business Administration Scale (BAS) interview by members of the Mentor Selection Committee. A site review of the applicant's worksite (if applicable).
5. If the applicant participates in QRIS and has a current 4 or 5 QRIS rating, and passes all of the above criteria, this applicant has priority over all other applicants as part of the agreement between ELCD and the California Early Childhood Mentor Program

H. Contractor agrees to provide the following resources for implementation of the program:

1. Facilities for the Mentor Teacher/Adult Supervision Course, Selection Committee training and meetings, the Mentor Seminar and the Director Seminar as currently described in the *Program Manual* and as may be reasonably revised by the District.
2. Funds for program costs in excess of amounts provided in Section A of this agreement.

I. Contractor agrees that in cases where active Mentors or Director Mentors from other Regional or Local Mentor Programs wish to apply to this college's program, acceptance and selection will be at the discretion of this college's Selection Committee based on space availability and other selection criteria.

J. District reserves the right to withdraw the resources listed in Section A for non-performance of activities and requirements listed in Sections B through G. Written notice of such withdrawal—and a procedure and timeline to appeal such a decision—will be provided to Contractor. Under some circumstances a program may be put on written probationary notice for six months to one year, and a determination will be made after performance is reviewed if resources will be withdrawn.

**California Early Childhood Mentor Program**

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**SPECIAL PROJECT DETAILED BUDGET #1241**  
**NAME: CHILD DEVELOPMENT TRAINING CONSORTIUM - SANTA ANA COLLEGE**  
**FISCAL YEAR: 2019/2020**

**CONTRACT PERIOD: 9/1/2019 - 6/30/2020**

PROJ. ADM. Dr. L. Sergeyeva

**CONTRACT INCOME:**

PROJ. DIR. Michelle Hardy

Instructional Services \$22,100

Date: 10/15/19

Coordinator Stipend \$7,650

**TOTAL** \$29,750

**Prime Sponsor: Department of Health & Human Services Administration for Children and Families**

**Fiscal Agent: Yosemite Community College District/Child Development Training Consortium**

**Sub-Award Agreement #: 19-20-2885**

**CFDA #: 93.575**

Datatel String	Description	Debit	Credit
12-1241-000000-10000-8199	Other Federal Revenues : Santa Ana College		29,750
12-1241-130500-15717-4310	Instructional Supplies : Human Development	1,000	
<b>12-1241-619000-15717-1453</b>	<b>Beyond Contract - Coordinators : Human Deve</b> <i>Michelle Hardy, CDTC Coordinator</i> <i>FY 19/20 stipend (SAC)</i>	<b>6,227</b>	
<b>12-1241-619000-15717-1480</b>	<b>Part-Time Reassigned Time : Human Develop</b>	<b>3,000</b>	
12-1241-619000-15717-3115	STRS - Non-Instructional : Human Development	1,578	
12-1241-619000-15717-3325	Medicare - Non-Instructional : Human Developm	134	
12-1241-619000-15717-3435	H & W - Retiree Fund Non-Inst : Human Develop	254	
12-1241-619000-15717-3515	SUI - Non-Instructional : Human Development	5	
12-1241-619000-15717-3615	WCI - Non-Instructional : Human Development	138	
12-1241-732000-15717-7610	Books Paid for Students : Human Development	8,414	
12-1241-732000-15717-7640	Tuition Paid for Students : Human Development	9,000	
	<b>Total 1241 - CDTC FY 19/20 Santa Ana College</b>	<b>29,750</b>	<b>29,750</b>

September 24, 2019

Michelle Hardy  
Santa Ana College  
1530 W. 17th Street  
Santa Ana, CA 92706

Dear Coordinator:

Below is the 2019-2020 Instructional & Campus Coordinator Agreement between the Yosemite Community College District, Child Development Training Consortium (CDTC) and Santa Ana College. Refer to the 2018-2019 Instructional & Campus Coordinator Agreement for comparison of the changes being implemented for the upcoming 2019-2020 year.

Please print one (1) copy of the Instructional & Campus Coordinator Agreement and obtain the appropriate signature.

Also, below is the **Confidentiality Assurance Agreement**. Please print one (1) copy. **Note: This document should be signed by the designated campus coordinator.**

**RETURN** both documents, with original signatures, to the CDTC at the following address:

Child Development Training Consortium  
PO Box 3603  
Modesto, CA 95352

Upon obtaining the required signature of the Vice Chancellor at Yosemite Community College District, a fully executed copy will be returned for your records.

If you have any questions or need additional information, please contact Gail Brovont at (209) 548-5721, and know that your prompt response will be greatly appreciated.

**Changes:**

**Page 2**

**I. STATEMENT OF WORK**

- A. The Campus Coordinator must notify CDTC at least 30 days in advance of a sabbatical leave, and/or any type of formal or informal leave.
- B. ~~Physical education courses and~~ General work experience courses are excluded.

**Page 6**

**III. BUDGET AND ALLOWABLE EXPENSES**

- F. If the CONTRACTOR ~~demonstrates a consistent pattern of~~ under-generates its contracted number of units, the number of contracted units may be reduced in the subsequent years.

IV. **PAYMENT FOR INSTRUCTIONAL SERVICES**

- B. The CONTRACTOR will be paid \$26.00 per enrolled unit of course work, which meets requirements of the Child Development Permit Matrix and/or child care licensing regulations to the maximum stated in Paragraph IB. (Proposed)
- C. The designated Campus Coordinator will submit will submit all summer '19 and/or fall '19 student profiles to CDTC, postmarked no later than March 13, 2020, or CDTC may reduce the coordinator stipend by \$200.00. Additional coordinator stipend reduction policies specified in the 2019-2020 Campus Coordinator Agreement, Payment for Services, pg. 6, section V A., still apply.

Thank you for your continued participation in CDTC and we look forward to our MANDATORY Fall Business Meeting Webinar (choose September 26 or 27, 2019), as well as seeing you at the Fall Meeting/PD Forum in Palm Springs on November 7-9, 2019.

Sincerely,



Stephanie Aguilar, Director  
Child Development Training Consortium

SA:cl

Enclosures

**SPECIAL PROJECT DETAILED BUDGET # 2090**  
**NAME: Cooperative Agencies Resources for Education (CARE) Program - SAC**  
**FISCAL YEAR: 2019/2020**

CONTRACT PERIOD: 7/1/19 to 06/30/20

CONTRACT INCOME: \$110,384

PROJ. ADM./ DIR. Christine Leon

**Prime Sponsor: CCC Chancellor's Office**

**Fiscal Agent: RSCCD**

Date: 10/11/19

**CFDA #: N/A; Award #: N/A**

GL Accounts	Description	Debit	Credit
12-2090-000000-10000-8629	Other Gen Categorical Apport : Santa Ana Coll		110,384
12-2090-643000-19300-1230	Contract Counselors : EOPS - Ann Lockhart (20%)	22,377	
12-2090-643000-19300-1250	Contract Coordinator : EOPS - Ann Lockhart (15%)	16,783	
12-2090-643000-19300-1252	Contract Extension-Coordinator	261	
12-2090-643000-19300-2130	Classified Employees : EOPS - Irma Fernandez Gonzalez	5,732	
12-2090-643000-19300-2340	Student Assistants - Hourly : EOPS	-	
12-2090-643000-19300-3115	STRS - Non-Instructional : EOPS	6,741	
12-2090-643000-19300-3215	PERS - Non-Instructional : EOPS	1,130	
12-2090-643000-19300-3315	OASDHI - Non-Instructional : EOPS	366	
12-2090-643000-19300-3325	Medicare - Non-Instructional : EOPS	666	
12-2090-643000-19300-3415	H & W - Non-Instructional : EOPS	6,209	
12-2090-643000-19300-3435	H & W - Retiree Fund Non-Inst : EOPS	1,263	
12-2090-643000-19300-3515	SUI - Non-Instructional : EOPS	23	
12-2090-643000-19300-3615	WCI - Non-Instructional : EOPS	689	
12-2090-643000-19300-3915	Other Benefits - Non-Instruct : EOPS	778	
12-2090-643000-19300-4610	Non-Instructional Supplies : EOPS	750	
12-2090-643000-19300-4710	Food and Food Service Supplies : EOPS	4,231	
12-2090-643000-19300-5800	Advertising : EOPS	3,017	
12-2090-643000-19300-5940	Reproduction/Printing Expenses : EOPS	125	
12-2090-675000-19300-5210	Conference Expenses : EOPS	1,377	
12-2090-732000-19300-7630	Supplies Paid for Students : EOPS	4,050	
12-2090-732000-19300-7670	Other Exp Paid for Students : EOPS	33,816	
<b>Subtotal Project 2090 CARE Program (Fund 12)</b>		<b>110,384</b>	<b>110,384</b>

**SPECIAL PROJECT DETAILED BUDGET #2090**  
**NAME: Cooperative Agencies Resources for Education (CARE) - SCC**  
**FISCAL YEAR: 2019/20**

CONTRACT PERIOD: 7/01/18 to 6/30/19

PROJ. ADM. R. BABESHOFF

CONTRACT INCOME: \$42,433

PROJ. DIR. N. BALDIZON-RIOS

**Prime Sponsor: CCC Chancellor's Office**

**Fiscal Agent: RSCCD**

DATE: 10/14/19

**CFDA #: N/A; Award #: N/A**

GL Account	Description	Debit	Credit
12-2090-000000-20000-8629	Other Gen Categorical Appor		36,433
12-2090-643000-29335-1430	Part-Time Counselors : EOPS	12,574	
12-2090-643000-29335-3115	STRS - Non-Instructional :	2,150	
12-2090-643000-29335-3325	Medicare - Non-Instructiona	182	
12-2090-643000-29335-3435	H & W - Retiree Fund Non-In	346	
12-2090-643000-29335-3515	SUI - Non-Instructional : E	6	
12-2090-643000-29335-3615	WCI - Non-Instructional : E	188	
12-2090-675000-29335-5210	Conference Expenses : EOPS	-	
12-2090-732000-29335-7610	Books Paid for Students : E	500	
12-2090-732000-29335-7630	Supplies Paid for Students	4,000	
12-2090-732000-29335-7670	Other Exp Paid for Students	16,487	
<b>Totals for PROJECT: 2090</b>	<b>CARE Program - SCC (Fund 12)</b>	<b>36,433</b>	<b>36,433</b>
74-2090-000000-20000-8629	Other Gen Categorical Appor		6,000
74-2090-732000-29335-7504	CARE Grant : EOPS	6,000	
<b>Totals for PROJECT: 2090</b>	<b>CARE Program - SCC (Fund 74)</b>	<b>6,000</b>	<b>6,000</b>
	<b>TOTAL CARE Program</b>	<b>42,433</b>	<b>42,433</b>

College	2019-20 EOPS Allocation	EOPS Student Cap	EOPS District Required Match	EOPS Textbook		EOPS Category C Obligation	2019-20 CARE Allocation
				Expenditure Requirement			
<b>Santa Ana</b>	\$ 1,724,559	1571	\$ 414,850	\$ 199,016	\$ -	\$ 110,384	
Santa Barbara City	\$ 1,364,833	1170	\$ 395,241	\$ 62,268	\$ 48,900	\$ 115,603	
Santa Monica	\$ 1,308,990	1036	\$ 204,527	\$ 157,384	\$ -	\$ 83,416	
Santa Rosa Junior	\$ 996,170	759	\$ 259,118	\$ 84,862	\$ 61,237	\$ 92,234	
<b>Santiago Canyon</b>	\$ 574,376	427	\$ 260,326	\$ 12,566	\$ -	\$ 42,433	
Sequoias	\$ 1,315,042	1216	\$ 189,479	\$ 66,336	\$ 473,080	\$ 269,195	
Shasta	\$ 1,127,312	1000	\$ 170,524	\$ 230,439	\$ 235,411	\$ 164,324	
Sierra	\$ 1,047,446	819	\$ 260,941	\$ 78,978	\$ -	\$ 208,395	
Siskiyou	\$ 422,218	268	\$ 70,443	\$ 66,277	\$ 114,187	\$ 56,686	
Skyline	\$ 588,644	440	\$ 148,016	\$ 102,792	\$ 117,071	\$ 60,471	
Solano	\$ 459,077	225	\$ 150,218	\$ 28,080	\$ 142,631	\$ 75,300	
Southwestern	\$ 2,445,987	2393	\$ 400,526	\$ 325,873	\$ 54,200	\$ 237,433	
Taft	\$ 431,522	327	\$ 84,977	\$ 30,720	\$ 24,125	\$ 54,307	
Ventura	\$ 981,326	796	\$ 176,768	\$ 31,970	\$ 125,200	\$ 86,489	
Victor Valley	\$ 1,357,423	1465	\$ 282,160	\$ 109,631	\$ -	\$ 328,112	
West Hills Coalinga	\$ 479,049	283	\$ 188,832	\$ 16,854	\$ 45,200	\$ 101,682	
West Hills Lemoore	\$ 433,095	337	\$ 112,038	\$ 9,779	\$ 56,500	\$ 83,159	
West Los Angeles	\$ 770,752	587	\$ 116,375	\$ 100,607	\$ 58,663	\$ 117,906	
West Valley	\$ 604,937	373	\$ 272,313	\$ 46,904	\$ 93,169	\$ 51,396	
Woodland	\$ 659,039	501	\$ 97,816	\$ 16,158	\$ 193,955	\$ 136,420	
Yuba	\$ 1,065,750	824	\$ 317,136	\$ 82,861	\$ 504,231	\$ 190,298	

**SPECIAL PROJECT DETAILED BUDGET # 2250**  
**NAME: Extended Opportunity Programs & Services (EOPS) - SAC**  
**FISCAL YEAR: 2019/2020**

**CONTRACT PERIOD: 7/1/19 to 06/30/20**  
**CONTRACT INCOME: \$1,724,559**  
**Prime Sponsor: CCC Chancellor's Office**  
**Fiscal Agent: RSCCD**  
**CFDA #: N/A; Award #: N/A**  
**Textbooks Requirement: \$199,016**

PROJ. ADM. Dr. Vaniethia Hubbard  
 PROJ. DIR. Christine Leon

**DATE: 10/11/19**

GL Accounts	Description	Debit	Credit
12-2250-000000-10000-8622	EOPS : Santa Ana College		1,724,559
12-2250-499900-19300-4310	Instructional Supplies : EOPS	1,000	
12-2250-643000-19300-1230	Contract Counselors : EOPS - Annette Bui (50%) - Maria Estrada (100%) - Jane Mathis (100%) - Madeleine Nguyen (26%)	290,398	
12-2250-643000-19300-1250	Contract Coordinator : EOPS - Ann Lockhart (15%)	16,783	
12-2250-643000-19300-1430	Part-Time Counselors : EOPS	94,150	
12-2250-643000-19300-1433	Beyond Contract - Counselors : EOPS	30,682	
12-2250-643000-19300-2130	Classified Employees : EOPS - Marlon Cadenas (70%) - Claudia Del Valle (30%) - Irma Fernandez Gonzalez (64%) - Deborah Gossett (80%) - Blythe Paz (90%) - Maria Torres-Carranza (100%) - Miriam Velarde (100%)	310,755	
12-2250-643000-19300-2310	Classified Employees - Ongoing : EOPS - Daniel Cristobal - GOC -vacant - 4 Learning Facilitators @ 19 hrs/wk x 35 wks x 4	62,520	
12-2250-643000-19300-2320	Classified Employees - Hourly : EOPS	27,016	
12-2250-643000-19300-2340	Student Assistants - Hourly : EOPS	6,134	
12-2250-643000-19300-3115	STRS - Non-Instructional : EOPS	73,883	
12-2250-643000-19300-3215	PERS - Non-Instructional : EOPS	71,413	
12-2250-643000-19300-3315	OASDHI - Non-Instructional : EOPS	23,048	
12-2250-643000-19300-3325	Medicare - Non-Instructional : EOPS	12,327	
12-2250-643000-19300-3335	PARS - Non-Instructional : EOPS	497	
12-2250-643000-19300-3415	H & W - Non-Instructional : EOPS	144,123	
12-2250-643000-19300-3435	H & W - Retiree Fund Non-Inst : EOPS	23,379	
12-2250-643000-19300-3515	SUI - Non-Instructional : EOPS	426	
12-2250-643000-19300-3615	WCI - Non-Instructional : EOPS	12,752	
12-2250-643000-19300-3915	Other Benefits - Non-Instruct : EOPS	12,990	
12-2250-643000-19300-4210	Books, Mags & Subscrip-Non-Lib : EOPS	1,000	
12-2250-643000-19300-4610	Non-Instructional Supplies : EOPS	6,042	
12-2250-643000-19300-4710	Food and Food Service Supplies : EOPS	5,156	
12-2250-643000-19300-5610	Lease Agreement - Equipment : EOPS	1,073	
12-2250-643000-19300-5845	Excess/Copies Usage : EOPS	270	

**SPECIAL PROJECT DETAILED BUDGET # 2250**  
**NAME: Extended Opportunity Programs & Services (EOPS) - SAC**  
**FISCAL YEAR: 2019/2020**

**CONTRACT PERIOD: 7/1/19 to 06/30/20**  
**CONTRACT INCOME: \$1,724,559**  
*Prime Sponsor: CCC Chancellor's Office*  
**Fiscal Agent: RSCCD**  
**CFDA #: N/A; Award #: N/A**  
**Textbooks Requirement: \$199,016**

PROJ. ADM. Dr. Vaniethia Hubbard  
 PROJ. DIR. Christine Leon

**DATE: 10/11/19**

GL Accounts	Description	Debit	Credit
12-2250-643000-19300-5940	Reproduction/Printing Expenses : EOPS	117	
12-2250-643000-19300-5966	Transportation - Student : EOPS	500	
12-2250-675000-19300-5210	Conference Expenses : EOPS	10,400	
12-2250-732000-19300-7610	Books Paid for Students : EOPS	337,910	
12-2250-732000-19300-7620	Fees Paid for Students : EOPS	6,735	
12-2250-732000-19300-7630	Supplies Paid for Students : EOPS	126,825	
12-2250-732000-19300-7670	Other Exp Paid for Students : EOPS	14,255	
<b>Total Project 2250 EOPS</b>		<b>1,724,559</b>	<b>1,724,559</b>

**SPECIAL PROJECT DETAILED BUDGET # 2250**  
**NAME: Extended Opportunity Programs & Services (EOPS) - SAC**  
**FISCAL YEAR: 2019/2020**

**CONTRACT PERIOD: 7/1/19 to 06/30/20**  
**CONTRACT INCOME: \$1,724,559**  
*Prime Sponsor: CCC Chancellor's Office*  
**Fiscal Agent: RSCCD**  
**CFDA #: N/A; Award #: N/A**  
**Textbooks Requirement: \$199,016**

PROJ. ADM. Dr. Vaniethia Hubbard  
 PROJ. DIR. Christine Leon

**DATE: 10/11/19**

GL Accounts	Description	Debit	Credit
11-2250-643000-19300-1210	Academic Management : EOPS - Christine Leon (100%)	162,879	
11-2250-643000-19300-1230	Contract Counselors : EOPS - Ann Lockhart (20%) - Madeleine Nguyen (74%)	116,892	
11-2250-643000-19300-1250	Contract Coordinator : EOPS - Gabriela Sanchez-Gutierrez (40% + \$1,000 stipend)	40,223	
11-2250-643000-19300-2130	Classified Employees : EOPS - Irma Fernandez Gonzalez (25%)	12,870	
11-2250-643000-19300-3115	STRS - Non-Instructional : EOPS	54,817	
11-2250-643000-19300-3215	PERS - Non-Instructional : EOPS	2,665	
11-2250-643000-19300-3315	OASDHI - Non-Instructional : EOPS	822	
11-2250-643000-19300-3325	Medicare - Non-Instructional : EOPS	4,915	
11-2250-643000-19300-3415	H & W - Non-Instructional : EOPS	53,043	
11-2250-643000-19300-3435	H & W - Retiree Fund Non-Inst : EOPS	14,397	
11-2250-643000-19300-3515	SUI - Non-Instructional : EOPS	175	
11-2250-643000-19300-3615	WCI - Non-Instructional : EOPS	5,086	
11-2250-643000-19300-3915	Other Benefits - Non-Instruct : EOPS	5,790	
<b>Total Project 2250 EOPS</b>		<b>474,574</b>	<b>-</b>

**SPECIAL PROJECT DETAILED BUDGET #2250**  
**NAME: Extended Opportunity Programs & Services (EOPS) - SCC**  
**FISCAL YEAR: 2019/20**

CONTRACT PERIOD: 7/01/18 to 6/30/19  
 CONTRACT INCOME: \$574,376

PROJ. ADM. R. BABESHOFF  
 PROJ. DIR. N. BALDIZON-RIOS

**Prime Sponsor: CCC Chancellor's Office**

**Fiscal Agent: RSCCD**

DATE: 10/14/19

**CFDA #: N/A; Award #: N/A**

**Textbooks Requirement: \$12,566**

GL Account	Description	Debit	Credit
12-2250-000000-20000-8622	EOPS : Santiago Canyon Coll		574,376
12-2250-643000-29335-1430	Part-Time Counselors : EOPS	48,651	
12-2250-643000-29335-1433	Beyond Contract - Counselor	28,242	
12-2250-643000-29335-1434	Int/Sum Beyond Contr-Course	1,354	
12-2250-643000-29335-1435	Int/Sum - Counselors,Part-T	18,814	
12-2250-643000-29335-2130	Classified Employees : EOPS	128,132	
12-2250-643000-29335-2310	Classified Employees - Ongo	4,425	
12-2250-643000-29335-2320	Classified Employees - Hour	9,720	
12-2250-643000-29335-2340	Student Assistants - Hourly	9,240	
12-2250-643000-29335-3115	STRS - Non-Instructional :	16,364	
12-2250-643000-29335-3215	PERS - Non-Instructional :	25,269	
12-2250-643000-29335-3315	OASDHI - Non-Instructional	8,170	
12-2250-643000-29335-3325	Medicare - Non-Instructiona	3,637	
12-2250-643000-29335-3335	PARS - Non-Instructional :	304	
12-2250-643000-29335-3415	H & W - Non-Instructional :	50,443	
12-2250-643000-29335-3435	H & W - Retiree Fund Non-In	6,899	
12-2250-643000-29335-3515	SUI - Non-Instructional : E	125	
12-2250-643000-29335-3615	WCI - Non-Instructional : E	3,763	
12-2250-643000-29335-3915	Other Benefits - Non-Instru	3,635	
12-2250-643000-29335-4610	Non-Instructional Supplies	2,000	
12-2250-643000-29335-4710	Food and Food Service Suppl	20,000	
12-2250-643000-29335-5220	Mileage/Parking Expenses :	400	
12-2250-643000-29335-5610	Lease Agreement - Equipment	1,617	
12-2250-643000-29335-5815	Class Schedules/Printing :	884	
12-2250-643000-29335-5845	Excess/Copies Usage : EOPS	250	
12-2250-643000-29335-5940	Reproduction/Printing Expen	800	
12-2250-643000-29335-5966	Transportation - Student :	2,800	
12-2250-643000-29335-6410	Equip-All Other >\$1,000<\$5,	14,746	
12-2250-675000-29335-5210	Conference Expenses : EOPS	14,121	
12-2250-732000-29335-7610	Books Paid for Students : E	101,000	
12-2250-732000-29335-7630	Supplies Paid for Students	28,228	
12-2250-732000-29335-7670	Other Exp Paid for Students	20,343	
<b>Totals for PROJECT: 2250</b>	<b>EOPS - SCC (Fund 12)</b>	<b>574,376</b>	<b>574,376</b>

**SPECIAL PROJECT DETAILED BUDGET #2250**  
**NAME: Extended Opportunity Programs & Services (EOPS) - SCC**  
**FISCAL YEAR: 2019/20**

CONTRACT PERIOD: 7/01/18 to 6/30/19  
 CONTRACT INCOME: \$574,376

PROJ. ADM. R. BABESHOFF  
 PROJ. DIR. N. BALDIZON-RIOS

**Prime Sponsor: CCC Chancellor's Office**

**Fiscal Agent: RSCCD**

DATE: 10/14/19

**CFDA #: N/A; Award #: N/A**

**Textbooks Requirement: \$12,566**

GL Account	Description	Debit	Credit
11-2250-643000-29335-1280	Contract - Reassigned Time	136,607	
11-2250-643000-29335-2130	Classified Employees : EOPS	62,724	
11-2250-643000-29335-3115	STRS - Non-Instructional :	23,361	
11-2250-643000-29335-3215	PERS - Non-Instructional :	12,370	
11-2250-643000-29335-3315	OASDHI - Non-Instructional	3,974	
11-2250-643000-29335-3325	Medicare - Non-Instructiona	2,937	
11-2250-643000-29335-3415	H & W - Non-Instructional :	33,541	
11-2250-643000-29335-3435	H & W - Retiree Fund Non-In	5,569	
11-2250-643000-29335-3515	SUI - Non-Instructional : E	103	
11-2250-643000-29335-3615	WCI - Non-Instructional : E	3,039	
11-2250-643000-29335-3915	Other Benefits - Non-Instru	3,115	
<b>Totals for PROJECT: 2250</b>	<b>EOPS - SCC (Match)</b>	<b>287,340</b>	<b>-</b>

College	2019-20 EOPS Allocation	EOPS Student Cap	EOPS District Required Match	EOPS Textbook		2019-20 CARE Allocation
				Expenditure Requirement	EOPS Category C Obligation	
<b>Santa Ana</b>	\$ <b>1,724,559</b>	<b>1571</b>	\$ <b>414,850</b>	\$ <b>199,016</b>	\$ -	\$ <b>110,384</b>
Santa Barbara City	\$ 1,364,833	1170	\$ 395,241	\$ 62,268	\$ 48,900	\$ 115,603
Santa Monica	\$ 1,308,990	1036	\$ 204,527	\$ 157,384	\$ -	\$ 83,416
Santa Rosa Junior	\$ 996,170	759	\$ 259,118	\$ 84,862	\$ 61,237	\$ 92,234
<b>Santiago Canyon</b>	\$ <b>574,376</b>	<b>427</b>	\$ <b>260,326</b>	\$ <b>12,566</b>	\$ -	\$ <b>42,433</b>
Sequoias	\$ 1,315,042	1216	\$ 189,479	\$ 66,336	\$ 473,080	\$ 269,195
Shasta	\$ 1,127,312	1000	\$ 170,524	\$ 230,439	\$ 235,411	\$ 164,324
Sierra	\$ 1,047,446	819	\$ 260,941	\$ 78,978	\$ -	\$ 208,395
Siskiyou	\$ 422,218	268	\$ 70,443	\$ 66,277	\$ 114,187	\$ 56,686
Skyline	\$ 588,644	440	\$ 148,016	\$ 102,792	\$ 117,071	\$ 60,471
Solano	\$ 459,077	225	\$ 150,218	\$ 28,080	\$ 142,631	\$ 75,300
Southwestern	\$ 2,445,987	2393	\$ 400,526	\$ 325,873	\$ 54,200	\$ 237,433
Taft	\$ 431,522	327	\$ 84,977	\$ 30,720	\$ 24,125	\$ 54,307
Ventura	\$ 981,326	796	\$ 176,768	\$ 31,970	\$ 125,200	\$ 86,489
Victor Valley	\$ 1,357,423	1465	\$ 282,160	\$ 109,631	\$ -	\$ 328,112
West Hills Coalinga	\$ 479,049	283	\$ 188,832	\$ 16,854	\$ 45,200	\$ 101,682
West Hills Lemoore	\$ 433,095	337	\$ 112,038	\$ 9,779	\$ 56,500	\$ 83,159
West Los Angeles	\$ 770,752	587	\$ 116,375	\$ 100,607	\$ 58,663	\$ 117,906
West Valley	\$ 604,937	373	\$ 272,313	\$ 46,904	\$ 93,169	\$ 51,396
Woodland	\$ 659,039	501	\$ 97,816	\$ 16,158	\$ 193,955	\$ 136,420
Yuba	\$ 1,065,750	824	\$ 317,136	\$ 82,861	\$ 504,231	\$ 190,298

**SPECIAL PROJECT DETAILED BUDGET #3440**  
**NAME: UCI - Joint Graduate Student/Faculty Internship Program**  
**FISCAL YEAR: 2019/20, 2020/21, 2021/22**

CONTRACT PERIOD: 07/01/2019 - 06/30/2022

PROJ. ADM/Dir. Becky Miller

CONTRACT INCOME: \$42,000  
(\$14,000/year for 3 years)

DATE: 10/11/19

**Prime Sponsor: The Regents of the University of California**

**Fiscal Agent: RSCCD**

**CFDA #: N/A; Award #: N/A**

GL Account	Description	Debit	Credit
12-3440-000000-10000-8891	Other Local Rev - Special P <b>Annual maximum total (\$14,000)</b>		42,000
12-3440-675000-15051-1483	Beyond Contr - Reassigned T - College Coordinator (\$1,500/year) - College mentors (\$1,000 per student intern)	31,500	
12-3440-675000-15051-3115	STRS - Non-Instructional :	8,687	
12-3440-675000-15051-3325	Medicare - Non-Instructiona	457	
12-3440-675000-15051-3435	H & W - Retiree Fund Non-In	867	
12-3440-675000-15051-3515	SUI - Non-Instructional : A	16	
12-3440-675000-15051-3615	WCI - Non-Instructional : A	473	
<b>Totals for PROJECT: 3440</b>	<b>Grad Student/Faculty Internship Program</b>	<b>42,000</b>	<b>42,000</b>

Exhibit A

**UCI/RANCHO SANTIAGO COMMUNITY COLLEGE  
DISTRICT JOINT GRADUATE STUDENT/FACULTY  
INTERNSHIP PROGRAM**

**2019 – 2022 July 1, 2019 – June 30, 2022  
2019- 2022 GOALS AND CONTRACT**

The purpose of this internship to provide interns with the opportunity to learn about faculty life, governance, and teaching at a community college by partnering with a California Community College faculty member. The partner's role is to provide guidance, support, and information that will help the intern to better assess her or his interest in and suitability for a position at a community college. Together, the faculty partner and student intern have the opportunity to exchange information and expertise from their respective experiences that will hopefully enhance the professional lives of both parties.

**Specific Outcomes:**

As demonstrated through practice teaching, mock interviews, and presentations in US 390C, interns will...

- demonstrate their knowledge and understanding of the host institution's student demographics, admissions guidelines, and faculty demographics.
- demonstrate an understanding of the specific needs of the host institution's students. demonstrate an understanding of the history and political make-up of the California Community Colleges as well as the host institution.
- demonstrate an understanding of the host institution's organizational structure.
- be able to successfully register with the California Community College Registry
- practice effective interviewing, observation, and facilitative feedback skills.
- successfully negotiate time commitments, responsibilities, and duties with the partner.
- successfully communicate with and resolve conflicts with the program facilitators as needed.
- demonstrate an understanding of successful job search, interview, and negotiation skills for employment at a community college,
- demonstrate an understanding of the time commitments and responsibilities of a community college faculty member.
- effectively teach a lesson or lessons in a community college classroom.
- successfully integrate her or his experiences at the community college into a coherent Statement of Teaching Philosophy, if applicable.

During the internship period, the intern will have the opportunity to participate in a variety of opportunities to learn faculty life, governance, and teaching at a community college:

**Types of Experiences/Activities:**

Faculty Interview: The intern will meet with the faculty partner(s) so they can get to know one another. The intern may interview the faculty member about his or her educational and professional background, as well as the faculty member's history at the host institution. The internship will also canvas the member to learn about his or her assessment of being a faculty

member at a community college, and get an overview of the types of responsibilities the faculty member has (i.e., teaching, advising, committee work, service, grants, research, etc.).

Divisional Dean Interview: Ideally, the intern should meet with a Division dean to learn about hiring practices and faculty life at the community colleges.

Department and/or Divisional Curriculum Meeting: Ideally, the intern should have the opportunity to sit in on a department faculty meeting, preferably one dealing with curriculum, assessment, &/ or hiring.

Senate Meeting: Ideally, to gain a better understanding of the service role faculty play and community college governance, the intern should have the opportunity to sit in with the mentor on at least one Senate committee meeting.

Classroom Observation: In preparation for teaching, the intern should have the opportunity to observe multiple classes (number to be determined between the mentor and intern), preferably ones on a topic the intern might teach in the future. The intern should meet with the faculty member before the observations to determine the learning goals and to determine whether the faculty member would like any feedback based on the intern's observations. After the observations, the intern and mentor should meet to discuss how the class went and how the intern might teach the classes in the future.

Teaching: The intern should have the opportunity to teach at least two class sessions, including online sections, as warranted. To adequately prepare lessons for online instruction, the intern will need at least student level access to online sections of their assigned mentor. The intern should meet ahead of time with the mentor to discuss the learning goals and teaching methods, The mentor should observe the class and give the intern feedback.

Feedback: In addition to informal feedback, at the end of fall and winter/spring internships, the faculty partner will provide written feedback to program and intern. (It is assumed that if there are any problems with the internship these will be brought to the program facilitators' attention, as well as the intern's, long before it is time to complete the end-of-internship feedback.) The intern will also complete an end-of-internship written evaluation at the end of fall and spring.

## Exhibit B

### UCI/ RANCHO SANTIAGO COMMUNITY COLLEGE JOINT GRADUATE STUDENT/FACULTY INTERNSHIP PROGRAM

2019 – 2022  
July 1, 2019 – June 30, 2022  
ANNUAL BUDGET

College Coordinator	\$ 1,500
College Business Expenses	1,000
College Mentors (\$1000.00 per student intern)	\$11,500
<b>ANNUAL MAXIMUM TOTAL</b>	<b><u>\$14,000.00</u></b>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
Educational Services

To: Board of Trustees	Date: October 28, 2019
Re: Approval of Correction to Sub-Agreement between RSCCD and Carnegie Mellon University for the California Education Learning Lab Grant	
Action: Request for Approval	

**BACKGROUND**

The Governor’s Office of Planning and Research (OPR) released a Request for Application for a competitive grant, the California Education Learning Lab, in order to solicit project proposals that would “improve learning outcomes and close equity and achievement gaps, using learning science and adaptive learning technologies in online or hybrid college-level lower division courses.” Santa Ana College, California State University, Fullerton, University of California, Berkeley, and Carnegie Mellon University developed a project proposal, “Community-Sourced, Data-Driven Improvements to Open, Adaptive Courseware,” that would develop online STEM courses and would use learning technologies to improve completion and achievement of STEM courses, especially among underrepresented and disadvantaged students. OPR selected the project, and awarded a \$1,300,000 grant to Santa Ana College (the applicant) to implement it.

**ANALYSIS**

Sub-agreements with the project partners—University of California, Berkeley, California State University, Fullerton and Carnegie Mellon University—were approved at RSCCD’s 7/15/19 board meeting. Carnegie Mellon University (CMU) has requested revisions to the Indemnification and Dispute clauses, per the requirements of their institution. These revisions were submitted to RSCCD’s Risk Management for review, and they responded that the changes were acceptable. The sub-agreement (#DO-18-2059-02) with Carnegie Mellon University has been revised accordingly. As CMU did not sign the first version of the agreement, the corrected version will not be an amendment to the original agreement, but will replace that agreement.

**Project Director:** Sarah Santoyo      **Project Administrator:** Enrique Perez

To access a copy of the sub-agreement exhibits, please [click here](#).

**RECOMMENDATION**

It is recommended that the Board approve the correction to sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: none	Board Date: October 28, 2019
Prepared by: Maria N. Gil, Senior Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Vice Chancellor, Educational Services	
Recommended by: Marvin Martinez, Chancellor	

**GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
CARNEGIE MELLON UNIVERSITY**

This grant sub-agreement (hereinafter “Agreement”) is entered into on this 28<sup>th</sup> day of October, 2019, between Rancho Santiago Community College District (hereinafter “RSCCD”) and **Carnegie Mellon University** (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, Santa Ana College was awarded a California Education Learning Lab grant, OPR18117, (hereinafter “Grant”) from the State of California, Office of Planning and Research, hereinafter “Prime Sponsor,” to implement the “Community Sourced, Data-Driven Improvements to Open, Adaptive Courseware” project; and

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree as follows:

**ARTICLE I**

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work in the Scope of Work (*Exhibit A*) approved by the PRIME SPONSOR, which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. **Period of Performance**

The period of performance for this Agreement shall be from June 30, 2019 through June 30, 2022.

3. **Total Cost**

The total cost to RSCCD for performance of this Agreement shall not exceed \$311,191.

4. **Budget**

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A*) and approved by the PRIME SPONSOR and/or RSCCD, as appropriate, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as the total dollar amount is not affected and the outcomes of the Agreement will not be materially affected.

**GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
CARNEGIE MELLON UNIVERSITY**

This grant sub-agreement (hereinafter “Agreement”) is entered into on this 15th day of July, 2019, between Rancho Santiago Community College District (hereinafter “RSCCD”) and **Carnegie Mellon University** (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, Santa Ana College was awarded a California Education Learning Lab grant, OPR18117, (hereinafter “Grant”) from the State of California, Office of Planning and Research, hereinafter “Prime Sponsor,” to implement the “Community Sourced, Data-Driven Improvements to Open, Adaptive Courseware” project; and

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree as follows:

**ARTICLE I**

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work in the Scope of Work (*Exhibit A*) approved by the PRIME SPONSOR, which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. **Period of Performance**

The period of performance for this Agreement shall be from June 30, 2019 through June 30, 2022.

3. **Total Cost**

The total cost to RSCCD for performance of this Agreement shall not exceed \$311,191.

4. **Budget**

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A*) and approved by the PRIME SPONSOR and/or RSCCD, as appropriate, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as the total dollar amount is not affected and the outcomes of the Agreement will not be materially affected.

5. Payment and Invoicing

Payment to the SUBCONTRACTOR shall be based on an advanced payment of 40%, a progress payment of 50%, and a final payment of 10%. Payment is contingent upon approval by RSCCD and/or the PRIME SPONSOR. Payment will not exceed the amount listed above under Article I.3. "Total Costs".

SUBCONTRACTOR must submit invoices for payment via email to [Santoyo\\_Sarah@rsccd.edu](mailto:Santoyo_Sarah@rsccd.edu), and copy Francisco Villasenor ([Villasenor\\_Francisco@rsccd.edu](mailto:Villasenor_Francisco@rsccd.edu)) in the email. The subject line of the invoice should be as follows: "INVOICE\_CLL\_Carnegie Mellon University."

6. Reporting

SUBCONTRACTOR will provide reports as requested or required by the PRIME SPONSOR, in a timely manner. RSCCD will provide report requirements and instructions to the SUBCONTRACTOR.

7. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

8. Modifications

If the SUBCONTRACTOR wishes to make substantial changes to the scope of work, then a revised scope of work that describes the requested changes and their impact to the budget and outcomes must be submitted to RSCCD and approved by the PRIME SPONSOR. Substantial changes are those that would represent a significant deviation from the approved scope of work and would lead to different outcomes or fall outside of the generally understood purpose of the use of the funds. Changes in methods of implementation (i.e., the means by which the approved scope of work is implemented) or movement between budget line items would not be considered substantial changes, and would not require prior approval.

9. Time Extensions

SUBCONTRACTOR must spend all of the funds allocated through this Agreement within the timeframe of the Agreement.

10. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

11. Subcontract Assignment

Unless specifically noted in the Scope of Work (*Exhibit A*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or

assigned to any agency, consultant, or person without the prior written approval by the PRIME SPONSOR. No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement. SUBCONTRACTOR shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with state guidelines. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval that relate to this Agreement.

12. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

13. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.

14. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

15. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with

written notification of such determination, and RSCCD will reimburse SUBCONTRACTOR for costs incurred up to the termination date.

16. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

17. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be via email or deposited in the United States Mail addressed as follows:

**RSCCD: Primary Contact:**  
Rancho Santiago Community College District  
Sarah Santoyo  
2323 N. Broadway, Suite 201  
Santa Ana, CA 92706  
(714) 480-7466; [santoyo\\_sarah@rsccd.edu](mailto:santoyo_sarah@rsccd.edu)

**Fiscal Representative:**  
Rancho Santiago Community College District  
Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services  
2323 North Broadway, Ste. 404-1  
Santa Ana, CA 92706  
(714) 480-7340, [hardash\\_peter@rsccd.edu](mailto:hardash_peter@rsccd.edu)

**SUBCONTRACTOR:**

**Primary Contact:**

Name: John C. Stamper  
 Title: Assistant Professor, Human-  
Computer Interaction Institute  
 Address: 5000 Forbes Avenue  
Pittsburgh, PA 15213  
 Phone: (704) 699-2541  
 Email: john@stamper.org

**Fiscal Representative:**

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

**18. Total Agreement**

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

**19. Amendments**

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

**ARTICLE II**

**1. Legal Terms and Conditions**

This Agreement will be implemented in accordance with the conditions defined in the Grant Agreement and Request for Application Specifications, as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

**2. Assurances**

By signing this Agreement the Parties certify that they comply with the legal requirements regarding Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, the Nondiscrimination Clause, Accessibility for Persons with Disabilities, and Drug-Free Workplace Certification.



List of Exhibits

Exhibit A: Grant Agreement that contains the approved project proposal and budget

Exhibit B: California Education Learning Lab Request for Applications

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
Educational Services

To: Board of Trustees	Date: October 28, 2019
Re: Approval of First Amendments to Grant Sub-Agreements between RSCCD and Educational Results Partnership and WestEd for the Integrated Technology – Data Science Tools Fiscal Agent Grant	
Action: Request for Approval	

**BACKGROUND**

In 2018/19, Rancho Santiago Community College District (RSCCD) was selected to serve as the fiscal agent for the Integrated Technology – Data Science Tools grant funded by the California Community Colleges Chancellor’s Office (CCCCO), Data Innovation and Infrastructure Division. This grant supports the development and maintenance of a cohesive set of data sources that are integrated, current and provide historical and real-time data analytics for community colleges to use for strategic and data-informed program development. A renewal allocation for the 2019/20 Data Science Tools grant was awarded in July 2019. As fiscal agent, RSCCD will issue grant sub-agreements, oversee disbursement and monitor grant program awards approved by the Chancellor’s Office.

**ANALYSIS**

The Chancellor’s Office has approved additional funding to existing implementation partners that include Educational Results Partnership and WestEd. Amendments to the sub-agreements have been prepared for each partner and include revised project budgets approved by the Chancellor’s Office. Below is a summary of the funds awarded to each partner.

Sub-contractor	Original	Augmentation	Total	Amendment #
Educational Results Partnership	\$1,991,093	\$147,000	\$2,138,093	DO-19-2241-01.01
WestEd	\$893,026	\$150,000	\$1,043,026	DO-19-2241-03.01

**Project Director:** Sarah Santoyo      **Project Administrator:** Enrique Perez

To access a copy of the sub-agreements Board approved on August 12, 2019, please [click here](#).

**RECOMMENDATION**

It is recommended that the Board approve these first amendments to the sub-agreements and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$297,000 (grant-funded)	Board Date: October 28, 2019
Prepared by: Maria N. Gil, Senior Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Vice Chancellor of Educational Services	
Recommended by: Marvin Martinez, Chancellor	

**FIRST AMENDMENT TO GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
EDUCATIONAL RESULTS PARTNERSHIP**

This **first amendment** (hereinafter “Amendment”) to the grant sub-agreement is entered into on this 28<sup>th</sup> day of October, 2019, between Rancho Santiago Community College District (hereinafter “RSCCD”) and **Educational Results Partnership** (hereinafter “SUBCONTRACTOR”), to amend that certain agreement #DO-19-2241-01 (hereinafter “Agreement”) dated August 12, 2019, between the parties with a term of July 1, 2019, through June 30, 2020 (hereinafter “Term”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

**WHEREAS**, RSCCD was selected to serve as the Fiscal Agent for the “Data Science Tools Fiscal Agent” grant, Prime Award #19-083-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office, (hereinafter “PRIME SPONSOR”), Data Innovation and Infrastructure Division, to develop and maintain a cohesive set of data sources that are integrated, current and provide historical and real-time data analytics.

**WHEREAS**, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

**WHEREAS**, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth;

**NOW, THEREFORE**, it is mutually agreed by the Parties to amend the following:

**Total Cost will be amend as follows:**

3. Total Cost

The total cost to RSCCD for performance of this Agreement shall not exceed \$2,138,093. This amount represents an increase of \$147,000 from \$1,991,093 to \$2,138,093.

**Budget will be amend as follows:**

4. Budget

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A*) and Project Budget (*Exhibit A.1*) submitted by the SUBCONTRACTOR and approved by the PRIME SPONSOR, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as budget categories are not added, the total dollar amount is not affected, and the outcomes of the Agreement will not be materially affected, otherwise approval by the PRIME SPONSOR is required.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this Amendment, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this First Amendment to be executed as of the day that both Parties have signed the Amendment.

**RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT**

**SUBCONTRACTOR: Educational Results  
Partnership**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash

Name: Anthony Dalton

Title: Vice Chancellor  
Business Operations/Fiscal Services

Title: Chief Operating Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approval Date: October 28, 2019

**95-4839405**

Employer/Taxpayer Identification Number (EIN)

List of Exhibits (updated October 2019)

Exhibit A: Scope of Work/Project Application approved by the Chancellor's Office

Exhibit A.1: Project Budget approved by the Chancellor's Office

Exhibit B: Invoice Form and Instructions

Exhibit C: RFA Specifications

**APPENDIX B**

THIS FORM MAY NOT BE REPLICATED

PROJECT: Data Research and Analytics  
Project (DRAP) Fiscal Agent

DISTRICT: Rancho Santiago CCD

COLLEGE: ERP

RFA NUMBER: 18-XXX-00X

**APPLICATION BUDGET DETAIL SHEET**

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	2,138,093
1000		\$	-
		\$	-
		\$	-
		\$	-
2000		\$	-
		\$	-
		\$	-
		\$	-
3000	Employee Benefits	\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
4000	Supplies and Materials	\$	-
		\$	-
		\$	-
		\$	-
		\$	-

**APPENDIX B**

THIS FORM MAY NOT BE REPLICATED

PROJECT: Data Research and Analytics  
Project (DRAP) Fiscal Agent

DISTRICT: Rancho Santiago CCD

COLLEGE: ERP

RFA NUMBER: 18-XXX-00X

**APPLICATION BUDGET DETAIL SHEET**

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	2,138,093
5000	<b>Other Operating Expenses and Services</b>		
	<b>Subcontractors</b>	\$	-
	<b>Educational Results Partnership (ERP)</b>	\$	-
	- Meetings - Meetings and coordination with partners (WestEd, CCCCCO) to provide advice, recommendations, and support for data tools, policy, research, etc. (\$180,000)	\$	180,000
	- Data Science and Development - Support loading of data from external partners into operational data store. Build out an actionable data structure that allows near real-time analysis of information and data for allowable partners. Update and maintain: Student Success Metrics Dashboard, Stong Workforce Program Dashboard, Community College Pipeline Dashboard, Guided Pathways Dashboard, Foster Youth Dashboard, Student Athletics Dashboards. (\$1,216,266)	\$	1,216,266
	- Model Development - Develop consistent data definitions across data providers across the LaunchBoard. (\$180,000)	\$	180,000
	- Testing - Testing plan development, testing and validation, running/supporting data analysis, reports, supporting, training, etc. (\$280,000)	\$	280,000
	- Expenses - Travel and supplies as needed (\$79,593)	\$	79,593
	- Project Management - Email, scheduling, charter development, agile scrums, etc. (\$120,000)	\$	120,000
		\$	-
		\$	-
		\$	-
	6000	<b>Capital Outlay</b>	\$
		\$	-
7000	<b>Other Outgo</b>		
	5.3 (6)	\$	-

**APPENDIX B**

THIS FORM MAY NOT BE REPLICATED

PROJECT: Data Research and Analytics  
 Project (DRAP) Fiscal Agent

DISTRICT: Rancho Santiago CCD

COLLEGE: ERP

RFA NUMBER: 18-XXX-00X

**APPLICATION BUDGET DETAIL SHEET**

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	
			<b>2,138,093</b>
<b>TOTAL DIRECT COSTS:</b>		\$	<b>2,055,859</b>
<b>TOTAL INDIRECT COSTS</b> (Not to exceed 4% of Direct Costs):		\$	<b>82,234</b>
<b>TOTAL COSTS:</b>		\$	<b>2,138,093</b>

CCCCO Approval/Date:

  
 Barney Gomez (Oct 15, 2019)

**FIRST AMENDMENT TO GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
WESTED**

This **first amendment** (hereinafter “Amendment”) to the grant sub-agreement is entered into on this 28<sup>th</sup> day of October, 2019, between Rancho Santiago Community College District (hereinafter “RSCCD”) and **WestEd** (hereinafter “SUBCONTRACTOR”), to amend that certain agreement #DO-19-2241-03 (hereinafter “Agreement”) dated August 12, 2019, between the parties with a term of July 1, 2019, through June 30, 2020 (hereinafter “Term”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

**WHEREAS**, RSCCD was selected to serve as the Fiscal Agent for the “Data Science Tools Fiscal Agent” grant, Prime Award #19-083-001 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office, (hereinafter “PRIME SPONSOR”), Data Innovation and Infrastructure Division, to develop and maintain a cohesive set of data sources that are integrated, current and provide historical and real-time data analytics.

**WHEREAS**, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

**WHEREAS**, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth;

**NOW, THEREFORE**, it is mutually agreed by the Parties to amend the following:

**Total Cost will be amend as follows:**

3. Total Cost

The total cost to RSCCD for performance of this Agreement shall not exceed \$1,043,026. This amount represents an increase of \$150,000 from \$893,026 to \$1,043,026.

**Budget will be amend as follows:**

4. Budget

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A*) and Project Budget (*Exhibit A.1*) submitted by the SUBCONTRACTOR and approved by the PRIME SPONSOR, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as budget categories are not added, the total dollar amount is not affected, and the outcomes of the Agreement will not be materially affected, otherwise approval by the PRIME SPONSOR is required.

Except as amended herein, all other terms and provisions of the Agreement, to the extent that they are not inconsistent with this Amendment, remain unchanged.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this First Amendment to be executed as of the day that both Parties have signed the Amendment.

**RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT**

**SUBCONTRACTOR: WestEd**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash

Name: Michael J. Neuenfeldt

Title: Vice Chancellor  
Business Operations/Fiscal Services

Title: Deputy Chief Financial Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approval Date: October 28, 2019

**94-3233542**

Employer/Taxpayer Identification Number (EIN)

List of Exhibits (updated October 2019)

Exhibit A: Scope of Work/Project Application approved by the Chancellor's Office

Exhibit A.1: Project Budget approved by the Chancellor's Office

Exhibit B: Invoice Form and Instructions

Exhibit C: RFA Specifications

## WESTED BUDGET SUMMARY

Project Name DST 19-20

		Total Costs By Year						
Sched.	Expense Classification	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	TOTAL
A:	Salaries	488,598.00	0.00	0.00	0.00	0.00	0.00	488,598.00
A:	Benefits	177,858.00	0.00	0.00	0.00	0.00	0.00	177,858.00
B:	Travel	25,000.00	0.00	0.00	0.00	0.00	0.00	25,000.00
C:	Consultant / Other Personnel / Participant Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D:	Telephone	3,313.00	0.00	0.00	0.00	0.00	0.00	3,313.00
E:	Copying and Shared Equipment	3,280.00	0.00	0.00	0.00	0.00	0.00	3,280.00
F:	Outside Services	375.00	0.00	0.00	0.00	0.00	0.00	375.00
G:	Educational Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H:	Office Supplies and Expenses	1,195.00	0.00	0.00	0.00	0.00	0.00	1,195.00
I:	Information Systems	60,358.00	0.00	0.00	0.00	0.00	0.00	60,358.00
J:	Facility	42,498.00	0.00	0.00	0.00	0.00	0.00	42,498.00
K:	Subcontracts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
L:	Program Support	66,605.00	0.00	0.00	0.00	0.00	0.00	66,605.00
<b>Total Direct Costs</b>		<b>869,080.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>869,080.00</b>
Indirect Cost*		124,278.00	0.00	0.00	0.00	0.00	0.00	124,278.00
<b>Total Direct &amp; Indirect Costs</b>		<b>993,358.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>993,358.00</b>
Management Fee		49,668.00	0.00	0.00	0.00	0.00	0.00	49,668.00
<b>Total Task Costs</b>		<b>1,043,026.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,043,026.00</b>

CCCCO Approval/Date:

  
 Barney Gomez (Oct 4, 2019)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To:	Board of Trustees	Date: October 28, 2019
Re:	Approval of First Amendment to Professional Services Agreement with Full Capacity Marketing Incorporated for the Sector Navigator – Retail/Hospitality/Tourism Grant	
Action:	Request for Approval	

**BACKGROUND**

Rancho Santiago Community College District was awarded a 2018/19 Sector Navigator – Retail/Hospitality/Tourism/Learn and Earn grant (SN-RHT), Prime Award #18-161-001, by the California Community Colleges Chancellor’s Office, Workforce and Economic Development Division. The grant requires the Sector Navigator to create a communication strategy that can provide valuable data and information to community colleges, business/industry partners and other stakeholders to strengthen the workforce development for the Retail/Hospitality/Tourism sector.

**ANALYSIS**

Full Capacity Marketing Incorporated was contracted on February 25, 2019, as an Independent Contractor to implement Phase I of a project to develop a communication strategy, including brand development, logo designs, and single page web design, for the Retail/Hospitality/Tourism (RHT) sector. Through the implementation of Phase I, the Sector Navigator was able to reassess communication strategy priorities. Consequently, the scope of work for Phase II will create a robust website for the RHT sector to better serve the community colleges and to better engage industry/business partners. The original start date, planned for July 1, 2019, was delayed in starting, since the Chancellor’s Office had to approve the project. A first amendment has been developed to extend the performance period of 07/01/19 - 9/30/19 to 12/31/19.

**Project Director:** Sarah Santoyo      **Project Administrator:** Enrique Perez

**RECOMMENDATION**

It is recommended that the Board approve the first amendment to the professional services agreement with Full Capacity Marketing Incorporated and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact:	None	Board Date: October 28, 2019
Prepared by:	Francisco Villaseñor, Resource Development Coordinator	
Submitted by:	Enrique Perez, J.D., Vice Chancellor of Educational Services	
Recommended by:	Marvin Martinez, Chancellor	

**AMENDMENT TO AGREEMENT**

THIS AMENDMENT to AGREEMENT is made this 28 day of October in the year 2019, between **Full Capacity Marketing Incorporated**, hereinafter referred to as “CONSULTANT”, and the **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as “DISTRICT”.

WITNESSETH

The CONSULTANT and DISTRICT do mutually agree as follows:

- A. To amend that certain AGREEMENT entered into on June 17, 2019 and amended October 28, 2019 to provide the Retail Hospitality & Tourism (RHT) Sector Phase 2 Project. Please amend the AGREEMENT to include the following:
  - 1. By extending the contract duration period from 07/01/2019 – 09/30/2019 to be through 12/31/2019.
- B. Except as amended herein, the terms and conditions of AGREEMENT effective June 17, 2019, shall remain in full force and effect.

**Full Capacity Marketing Incorporated**

**RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT OF ORANGE  
COUNTY**

By \_\_\_\_\_

By \_\_\_\_\_

Print Name \_\_\_\_\_

Peter J. Hardash

Title \_\_\_\_\_

Vice Chancellor, Business Operations/Fiscal Services

Date \_\_\_\_\_

Date \_\_\_\_\_

**COPIES TO:**

GENERATING OFFICE  
Rancho Santiago Community College  
District  
2323 N. Broadway, Suite 201  
Santa Ana, CA 92706  
Joy Hermsen, Statewide Director RHT

PURCHASING DEPARTMENT  
Rancho Santiago Community College District  
2323 N. Broadway, Suite 109  
Santa Ana, CA 92706  
Linda Melendez, Director, Purchasing Services

**EXHIBIT “A”**



**Powered by California Community Colleges  
Retail Hospitality & Tourism (RHT) Sector  
Phase 2 PROJECT: July 1, 2019**

**Background**

The RHT Sector Navigator and Full Capacity Marketing’s (FCM) CEO met to discuss the branding, marketing and communications needs for the RHT sector team, many of whom are new to their positions. The RHT sector is part of a dynamic ecosystem of sector teams that work collaboratively with the 114 colleges in California to support innovation and student success.

**For Phase 1 (completed):** RHT was in need of a branding and positioning strategy that could translate into a simple web page to start. Once established, RHT would like a full website developed along with marketing strategies and tools to connect with target audiences that are important to bring RHT work plans to fruition.

**Phase 2:** Create a fully developed website (see attached document entitled “sitemap”), with additional pages and functionality. Refer to the table below for the Phase 2 deliverables:

Area of Focus	Billable tasks	Staff	Hrs	Rate	Total
Design home page, subpage & newsroom	Designs for 3 site sections, review/input & revisions	Creative Director	38	\$95	\$3,610.00
Infographics for home page	Examine date, layout & design	Creative Director	6	\$95	\$570.00
Map Design	Map for Contacts	Creative Director	4	\$95	\$380.00
Code web page: ADA Compliant Testing	Coding using WordPress with testing & go live	Sr. Web Developer	36	\$115	\$4,140.00
Content Coordination w/SN	SEO content development for site	CEO	4	\$175	\$700.00
Project Management & Meetings	Ongoing customer communication & internal meetings	MarComm Director	4	\$155	\$620.00
<b>Total Phase 2 Budget</b>					<b>\$10,020.00</b>



**RETAIL. HOSPITALITY. TOURISM.**  
CAREER READY CALIFORNIA



Montage of dynamic RHT photos similar to <https://industry.visitcalifornia.com/>  
No video to start but scrolling words: Retail Ready; Hospitality Ready; Tourism Ready

**Our Mission:** We cultivate connections between California's Community Colleges and RHT industries to develop and advocate for innovative programs to launch students into a career they love.

**Infographics (bright, vibrant about RHT)**

**Meet the Experts**  
(this will be a state of CA map with RHT team contact info)

**Career Ready Success Stories**  
(thumbnails with snippet + link to full story)

Sign Up for eUpdates (Opt in form via B2B Engage with automatic lead generation distributed to RHT team)

Bottom Menu Bar with contact info & funding acknowledgements



California  
Community  
Colleges

# Menu Bar

About - Summary of work/team/focus

Industry

Educators

Students

Initiatives – Info on projects like Apple Retail Ready

Resources –Section with publications/links

Newsroom – videos, articles, showcasing RHT models and success stories, occupational profiles

Contact



RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is between Rancho Santiago Community College District ("District"), a California community college district and political subdivision of the State of California, with its principle place of business located at 2323 N. Broadway, Santa Ana, Ca 92706 and Full Capacity Marketing, having its principal business address located at 270 N. El Camino Real #285 Encinitas, CA 92024 hereinafter called ("Contractor").

Contractor certifies that Contractor is a (check applicable):

- Sole Proprietor [X] Corporation [ ] Limited Liability Company [ ] Partnership [ ] Nonprofit Corporation

District and Contractor are also referred to collectively as the "Parties" and individually as "Party."

WHEREAS, District is authorized to contract with persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, administrative, or other related matters; and

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor represents that it is specially trained, experienced, properly certified/licensed and competent to perform the services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, in consideration of the Recitals and mutual covenants provided in this Contract, District and Contractor agree as follows:

Terms and Conditions

- 1. Contractor Scope of Work. Contractor agrees to furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply professional services, as more particularly described in Exhibit A, attached hereto and incorporated herein by reference (collectively "Services"). Services authorized by District are limited to those specific services identified in Exhibit A, and Contractor agrees to undertake no other services for District under the auspices of this Contract, whether directly or indirectly, without the prior written consent of District. No changes to Exhibit A are authorized without the express written consent of District by an executed written addendum to this Contract signed by the Parties.
2. Term. The term of this Agreement shall commence upon the execution of this agreement by both parties or on July 1, 2019, whichever is later, and shall continue in full force and effect thereafter until and including September 30, 2019 ("Term"), unless this Agreement is terminated during the Term pursuant to this Agreement.
3. Early Termination. This Contract may be terminated as follows unless otherwise specified herein:
A. The District may, at any time, terminate this Agreement with or without cause by providing at least thirty (30) days written notice to Contractor prior to the requested termination date
B. District and Contractor may terminate this Contract at any time by their mutual written agreement.
C. Either party may terminate this Contract in the event of a material breach by the other party. To be effective, the party seeking termination must give to the other party written notice of the breach and its intent to terminate. If the breaching party does not entirely cure the breach within 15 days of the

date of the notice, then the non-breaching party may terminate this Contract at any time thereafter by giving a written notice of termination.

- D. Contractor Licensing, etc.: Notwithstanding any other provision herein, District may terminate this Contract immediately by written notice to Contractor upon denial, suspension, revocation, or non-renewal of any license, permit, certification, insurance, or certificate that Contractor must hold to provide services under this Contract or in the event of filing for bankruptcy Termination.
- E. In the event of early termination, District shall compensate Contractor only for work satisfactorily rendered to the date of termination. District shall not be liable for any direct, indirect, or consequential damages
- F. All finished or unfinished documents, data, studies, maps, photographs, reports, and materials (hereafter referred to as materials) prepared by Contractor under this Agreement shall become the property of the District and shall be promptly delivered to the District.
- G. If District terminates for cause, it shall be entitled to compensation from Contractor for all costs associated with addressing and rectifying Contractor's noncompliance with this Agreement. Written notice by District shall be sufficient to stop further performance of Work by Contractor.

#### 4. Payment.

- A. Amount of Compensation. District agrees to pay Contractor, as full consideration and compensation for Contractor's performance of the Work under this Agreement, a total amount not to exceed ten thousand twenty Dollars (\$10,020) ("Contract Amount"). Additional details are specified in **Exhibit A**.
- B. Expenses. Contractor shall furnish at its own expense all necessary overhead, administrative and support services, equipment, clerical personnel, facilities, communications and related facilities and personnel necessary to perform the Services. All fees and expenses for services of Contractor under this Contract, and District's obligations to compensate Contractor for services, shall solely be governed by **Exhibit A**. Should Contractor incur additional or unanticipated expenses, District shall not be obligated to pay for, or reimburse, said expenses to the extent not included within the compensation specifications set forth in **Exhibit A**. District shall be entitled, at its sole and unrestricted discretion, to refuse to amend this Contract or to otherwise voluntarily pay such additional and unanticipated expenses
- C. Invoicing and Method of Payment. Unless otherwise specified in **Exhibit A**, Contractor shall submit to District detailed billing information regarding the Work provided for the billing period, not more than once per month, and, if applicable, District-authorized Expenses incurred during the billing period. All District-authorized Expenses shall be documented with original receipts and shall be pre-approved in writing by District, unless such expenses are specifically authorized by this Agreement. Invoices shall include the invoice date, date(s) of service(s), District's Purchase Order number, and Contractor's Taxpayer Identification Number. Invoices shall be paid on a "net 30-day basis" for Work satisfactorily rendered (as determined by the District) pursuant to this Agreement. An invoice cannot be paid unless this Agreement has been signed by Contractor and has been properly executed by District.
- D. W-9: Contractor acknowledges and agrees that it must submit a completed "Request for Taxpayer Identification Number and Certification" (Form W-9) with this signed Contract and that the District will report payment information to the Internal Revenue Service under the name and TIN or SSN, whichever is applicable, provided by Contractor
- E. California State Tax Withholding for Nonresidents of California. It is mutually understood that if Contractor is a Nonresident of California, which may include California Nonresidents, corporations, limited liability companies, non-profits, and partnerships that do not have a permanent place of business in the State of California, the District is obligated to abide by California Franchise Tax Board (FTB) withholding requirements. The District is required to withhold from all payments or distributions of

California source income made to a Nonresident when payments or distributions are greater than One Thousand Five Hundred Dollars (\$1,500) for the calendar year unless the District receives authorization for a waiver or a reduced withholding rate from the Franchise Tax Board. As of January 1, 2008, the standard withholding amount for all payments to Nonresident California Contractors is Seven Percent (7%). District will deduct the amount ordered by the State of California from the payment hereunder and will pay such amount directly to the Contractor's California State Income Tax Account, settlement of which must be made by Contractor directly with the State of California through Withholding Coordinator, Franchise Tax Board, PO Box 651, Sacramento, California, 95812-0651; telephone (916) 845-6262. Completion and submission of the appropriate form shall be the obligation of the Nonresident Contractor and Contractor shall defend, indemnify and hold harmless the District against any loss, expense, or liability arising out of Contractor's acts or omissions with respect to this nonresident requirement. Contractor shall provide all necessary documentation and information to help District comply with all tax requirements related to California nonresidents.

5. Independent Contractor. By its signature on this Contract, Contractor acknowledges and agrees that the Services to be performed under this Contract are those of an independent contractor, and that Contractor is solely responsible for the Services and any other work performed as a result of this Contract. Contractor represents and warrants that Contractor, its subcontractors, and their employees, and agents are not officers, agents, or employees of District. Contractor acknowledges and agrees any personnel performing the Services under this Contract shall at all times be under Contractor's exclusive direction and control, and that Contractor is solely responsible for payment of all compensation, wages, salaries, benefits, and other amounts due to such personnel. Contractor further acknowledges and agrees that Contractor shall be solely responsible for all federal, state, and local taxes and any and all fees applicable to any Services performed under this Contract, including, but not limited to, social security taxes, income tax withholding, unemployment insurance, and workers' compensation insurance.

6. Use of Subcontractors. Contractor shall not delegate, by contract, agreement or otherwise, any services or tasks required under this Contract to any other person or entity without the express written permission of District by executed addendum. Consent to any subcontract may be withheld by District at its sole and unrestricted discretion. District shall not be obligated to pay for any services or work performed by an unauthorized person or entity. Contractor shall at all times during the term of this agreement remain fully and independently responsible and liable to District for the full and complete performance of the terms and conditions of this Contract. Contractor shall be responsible for ensuring that all subcontractors independently satisfy all of the requirements of Contractor under this Contract, including but not limited to the insurance and indemnification provisions of this Contract, unless otherwise agreed in writing by the District. Prior to performance of Services by any subcontractor, the subcontractor shall provide District with evidence of all insurance, certificates, forms, and licenses required by this Contract.

7. Trademark/Logo Use. Contractor must obtain written approval from the District to use the District's name and/or logos in any advertisements, promotions, press releases or other media. In the event such permission is extended, the District will furnish Contractor with camera-ready artwork for such use. District, at its sole discretion, may limit or otherwise place conditions on Contractor's use of District's name, and/or logos in which case such limitations shall be incorporated into this Agreement. Contractor shall not revise, change, or otherwise alter any material related to District's name and/or logo without written consent from District.

8. Ownership of Property. Contractor agrees that all work products created or developed for District by Contractor pursuant to this Contract are intended as "works made for hire" and shall be the exclusive property of the District. If any such work products contain Contractor's intellectual property that is or could be protected by federal copyright, patent, or trademark laws, Contractor hereby grants District a perpetual, royalty-free, fully-paid, non-exclusive, and irrevocable license to copy, reproduce, deliver, publish, perform, dispose of, and

use or re-use, in whole or in part, and to authorize others to do so, all such work products. District claims no right to any pre-existing work product of Contractor provided to District by Contractor in the performance of this Contract, except to copy, use, or re-use any such work product for District use only.

9. Indemnification/Hold Harmless.

- a. To the fullest extent allowed by law, Contractor shall defend, indemnify and hold District, its officials, trustees, officers, agents, employees, volunteers, and representatives ("Indemnitees") free and harmless from any and all claims, demands, negligence (including the active or passive negligence of Indemnitees as allowed by law), causes of action, costs, expenses, liabilities, losses, damages or injuries, fines, penalties in law or equity, regardless of whether the allegations are false, fraudulent, or groundless, to property or persons, including wrongful death, (collectively "Loss") to the extent arising out of or incident to: 1) Contractor or any subcontractor's failure to fully comply with or breach of any of the terms and conditions of this Contract, or 2) any acts, omissions, negligence or willful misconduct of Contractor, any subcontractor, and their officials, officers, employees, and agents arising out of or in connection with the performance of Services or otherwise arising from this Contract ("Indemnification").
- b. Contractor's Indemnification includes, but is not limited to, the payment of all damages and attorney's fees, fines, penalties and other related costs and expenses. The only limitations on this provision shall be those imposed by Civil Code § 2782, as may be applicable, or other applicable provisions of law.
- c. Contractor's defense obligations (with counsel approved by District), shall arise immediately upon tender of any of the Indemnitees, and the defense shall be paid at Contractor's own cost, expense and risk, for any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against any of the Indemnitees, notwithstanding whether liability is, can be or has yet been established.

10. Insurance Requirements. Contractor (and all subcontractors) agrees to maintain, in full force and effect, at Contractor's expense, the following insurance coverage from an admitted carrier in the State of California with an AM Best Rating of A-VII or higher:

- a. Commercial General Liability insurance, with limits of not less than One Million Dollars (\$1,000,000) per occurrence / Two Million Dollars (\$2,000,000) aggregate and must include coverage for property damage, bodily injury, personal & advertising injury, products and completed operations, liability assumed under an insured Contract (including tort of another assumed in a business contract), and independent contractor's liability, written on an "occurrence" form;
- b. Business Automobile Liability covering all owned, non-owned and hired vehicles with combined single limit for bodily injury and/or property damage of not less than One Million Dollars (\$1,000,000). (Business Auto Liability is required when a vendor is operating a vehicle on District premises for other than commute purposes or the vehicle is an integral part of their services).
- c. Workers' Compensation insurance. This coverage is required unless Contractor provides written verification it has no employees. Coverage must be at least as broad as that which is required by the State of California, with Statutory Limits. Contractor must also maintain Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease, as required by statutory insurance requirement of the State of California;

### Other Insurance Requirements

- Contractor agrees to name District, District's Board of Trustees, its officers, agents, and employees as Additional Insured under its policy (ies).
- The Certificate(s) of Insurance shall provide thirty (30) days prior written notice of cancellation.
- Contractor's Insurance to be Primary. Any insurance or self-insurance maintained by the District, its board of trustees, officials, employees, volunteers, and agents shall be excess of the Contractor's insurance and shall not contribute with it.
- Contractor shall deliver Certificate(s) of Insurance and Additional Insured Endorsement(s) evidencing the required coverages to the District, which shall be subject to the District's approval for adequacy of protection. All certificates must be delivered before Work is to commence. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them.
- Waiver of Subrogation. Contractor hereby grants to District, its board of trustees, employees, volunteers, and agents a waiver of any right to subrogation which any insurer of said Contractor may acquire against the District, its board of trustees, officials, employees, volunteers, and agents by virtue of the payment of any loss under such insurance. Contractor shall obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District, its board of trustees, officials, employees, volunteers, and agents have received a waiver of subrogation endorsement from the insurer.
- An Umbrella Liability policy (or Excess Liability) may be used to provide additional Commercial General Liability, Automobile Liability, and Employers' Liability limits to meet District's minimum coverage requirements provided all requirements set forth herein are fully satisfied with respect to such policy.
- If Contractor maintains broader coverage and/or higher limits than the minimums required herein, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Contractor.

11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor without the express, written approval of the District.

12. Compliance with Applicable Laws. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, equipment and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

13. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Work pursuant to this Agreement.

14. Professional Practices. All Work provided pursuant to this Agreement shall be provide in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professionals in similar fields and circumstances in accordance with sound professional practices.

15. Confidentiality. Under the terms of this Contract, Contractor may receive or obtain access to student data, pupil records, or other information that is privileged, confidential, not publically available, which is covered by federal or state privacy laws, rules, and regulations, or which is otherwise considered confidential and protected from disclosure by the policies and procedures of District ("Confidential Information"). Contractor understands and agrees that all Confidential Information shall be preserved and protected as privileged or confidential. that

Confidential Information shall be held strictly in accordance with the District's policies and procedures, that Confidential Information shall be preserved and held in compliance with all applicable state or federal laws, rules, or regulations, and that Confidential Information shall not be shared with any third party without the expressed written authorization of District. If Contractor is a provider of digital education services (i.e. an operator of an internet web site, online service, online application, or mobile application, a provider of digital education software, etc.), at any time upon the request of District, Contractor shall enter into a separate California Student Data Privacy Agreement with District. Once signed by both parties. If executed the California Student Data Privacy Agreement shall become incorporated herein. IF CONTRACTOR BECOMES AWARE OF A POSSIBLE UNAUTHORIZED RELEASE OR DISCLOSURE OF CONFIDENTIAL INFORMATION, CONTRACTOR SHALL IMMEDIATELY NOTIFY DISTRICT.

16. Entire Agreement/Amendment. When signed by both Parties, this Contract (and any attached exhibits) is their final and entire agreement. As their final and entire expression, this Contract supersedes all prior and contemporaneous oral or written communications between the Parties, their agents, and representatives. There are no representations, promises, terms, conditions, or obligations other than those contained herein.

17. Non-Discrimination. Contractor represents that it is an equal opportunity employer and acknowledges that it shall not subject any person to unlawful discrimination based on race, color, gender, age, religion, national origin, U.S. military veteran status, marital status, sexual orientation, disability, or political affiliation in programs, activities, services, benefits, or employment in connection with this Contract. Contractor agrees not to discriminate on any of these bases in its employment or personnel policies, including but not limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

18. Non-Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that Party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this Agreement by either Party to the other Party shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by certified or registered mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served, or, if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either Party may be changed by written notice given in accordance with the notice provisions of this Section. At the date of this Agreement:

District: Rancho Santiago Community College District  
Attn: Peter J. Hardash, VC of Business/Fiscal Operations  
2323 N. Broadway  
Santa Ana, Ca 92706

With a copy to: (District Department Responsible for Contract)  
Sarah Santoyo  
Assistant Vice Chancellor, Educational Services, Resource Development  
2323 N. Broadway, Suite 201  
Santa Ana, Ca 92706

Contractor: Full Capacity Marketing, INC, CEO Celina Shands  
270 N. El Camino Real #285  
Encinitas, Ca 92024

A Party may change its/his/her designated representative and/or address for the purpose of receiving notices and communications under this Agreement by notifying the other Party of the change in writing and in the manner described in this Section.

20. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Exhibits. All exhibits referenced herein and attached hereto shall be deemed incorporated into and made a part of this Agreement by each reference as though fully set forth in each instance in the text hereof.

22. Interpretation. In interpreting this Agreement, it shall be deemed to have been prepared by the Parties jointly, and no ambiguity shall be resolved against District on the premise that it or its attorneys were responsible for drafting this Agreement or any provision hereof. The captions or heading set forth in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any Sections or other provisions of this Agreement. Any reference in this Agreement to a Section, unless specified otherwise, shall be a reference to a Section of this Agreement.

23. Conflict of Interest. Contractor hereby represents, warrants and covenants that (i) at the time of execution of this Agreement, Contractor has no interest and shall not acquire any interest in the future, whether direct or indirect, which would conflict in any manner or degree with the performance of Work under this Agreement; (ii) Contractor has no business or financial interests which are in conflict with Contractor's obligations to District under this Agreement; and (iii) Contractor shall not employ in the performance of Work under this Agreement any person or entity having any such interests.

24. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.

25. Time is of the Essence. Time is of the essence and Contractor shall perform the services required by this Agreement in an expeditious and timely manner so as not to unreasonably delay the purpose of this Agreement.

26. Accessibility of Information Technology. Contractor hereby warrants that the Work to be provided under this Agreement complies with the accessibility requirements of Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C §794d), and its implementing regulations set forth at Title 36, Code of Federal Regulations, Part 1194. Contractor agrees to promptly respond to and resolve any complaint regarding accessibility of its products brought to its attention. Contractor further agrees to indemnify and hold harmless District from any claim arising out of its failure to comply with the aforesaid requirements. Failure to comply with these requirements shall constitute a breach and be grounds for termination of this Agreement.

27. Force Majeure. Neither party shall be responsible for delays or failure in performance resulting from acts beyond the control of such parties. Such acts shall include, but not be limited to, Acts of God, labor disputes, civil disruptions, acts of war, epidemics, fire, electrical power outages, earthquakes or other natural disasters.

28. Failure to Perform. As used in this Contract, "failure to perform" means failure, for whatever reason, to deliver goods and/or perform work as specified and scheduled in this Contract. If Contractor fails to perform under this Contract, then District, after giving seven days' written notice and opportunity to cure to Contractor, has the right to complete the work itself, to obtain the contracted goods and/or services from other contractors, or a combination thereof, as necessary to complete the work. Both Parties agree that Contractor shall bear any reasonable cost difference, as measured against any unpaid balance due Contractor,

for these substitute goods or services.

29. Dispute Resolution.

Negotiation. Any dispute that Contractor may have regarding the performance of this Contract, including, but not limited to, claims for additional compensation, shall be submitted to District within 30 days of its occurrence. District and Contractor shall attempt to negotiate a resolution of such dispute and process an amendment to this Contract to implement the terms of such resolution.

Mediation. If a dispute arises out of or relates to this Contract, or the breach thereof, and if said dispute cannot be resolved through direct discussions, the Parties agree to first endeavor to resolve the dispute in an amicable manner by non-binding mediation under the applicable rules of the Judicial Arbitration and Mediation Service (JAMS), or other similar organization mutually selected by the Parties. If any unresolved controversy or claim arising out of or relating to this Contract, or breach thereof, remains after mediation, the matter shall be determined in a court of law of proper jurisdiction in the District's place of venue.

If a mediated settlement is reached, neither party shall be the prevailing party for the purposes of the mediated settlement. Each party agrees to bear an equal quota of the expenses of the mediator.

A party that refuses to participate in mediation or refuses to participate in the selection of a mediator cannot file a legal action. The non-refusing party shall be permitted to file a legal action immediately upon the other party's refusal to participate in mediation or the selection of a mediator.

30. Amendments. This Agreement may be amended only by written instrument signed by both District and Contractor which writing shall state expressly that it is intended by the parties to amend the terms and conditions of this Agreement.

31. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

32. Certification Regarding Debarment, Suspension or Other Ineligibility. (Applicable to all agreements funded in part or whole with federal funds).

1. By executing this contractual instrument, Contractor certifies to the best of its knowledge and belief that it and its principals:
  - 1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - 2) Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: (a) Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) or private transaction or contract; (b) Violation of Federal or State antitrust statutes; (c) Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or (d) Commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects Contractor's present responsibility

33. Gift Ban Policy. The District has a Gift Ban Policy (BP 3821) that states that no person who is doing business with or soliciting business from the District shall make any gift to any designated employee who, by virtue of his District employment, could make a governmental decision, participate in making a governmental decision, or use his or her official position to influence a governmental decision regarding

the pending business of the donor, or who has done any of the above during the twelve (12) months preceding the donation. It is Contractor's responsibility to be aware of this policy and to comply with this policy. The complete policy can be found on the District's website.

34. Authority to Execute. The individual executing this Agreement on behalf of the Contractor is duly and fully authorized to execute this Agreement on behalf of Contractor and to bind the Contractor to each and every term, condition and covenant of this Agreement

IN WITNESS WHEREOF, Parties hereby agree.

Rancho Santiago Community College District

BY: \_\_\_\_\_

  
Signature of Authorized Person

Print Name: Peter J. Hardash

Print Title: Vice Chancellor for Business Operations/Fiscal Services

Date: \_\_\_\_\_

7/8/19

CONTRACTOR

BY: \_\_\_\_\_

  
Signature of Authorized Person

Print Name: \_\_\_\_\_

Celina Stanos

Print Title: \_\_\_\_\_

CEO / President

Date: \_\_\_\_\_

7-12-19

**Exhibit A**  
**Scope of Work and Detailed Schedule of Payment.**

The Work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof.

(see following page for Phase II Scope of Work and Payment Schedule)

**Exhibit A**



full capacity marketing, inc.  
*elevate your brand*

**Powered by California Community Colleges  
 Retail Hospitality & Tourism (RHT) Sector  
 Phase 2 PROJECT: July 1, 2019**

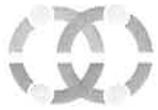
**Background**

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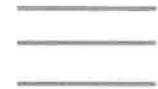
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**Our Mission:** We cultivate connections between California's Community Colleges and RHT industries to develop and advocate for innovative programs to launch students into a career they love.

**Infographics (bright, vibrant about RHT)**

Meet the Experts

(this will be a state of CA map with RHT team contact info)

Career Ready Success Stories

(thumbnails with snippet + link to full story)

Sign Up for eUpdates (Opt in form via B2B Engage with automatic lead generation distributed to RHT team)

Bottom Menu Bar with contact info & funding acknowledgements



California  
Community  
Colleges

5.4 (17)

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## Menu Bar

About - Summary of work/team/focus

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Newsroom – videos, articles, showcasing RHT models and success stories, occupational profiles

Contact

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

Office of the Chancellor

To:	Board of Trustees	Date: October 28, 2019
Re:	Adoption of Board Policies	
Action:	Request for Approval	

**BACKGROUND**

The Board Policy Committee met on September 23, 2019 and reviewed new and revised policies. These policies were presented to the Board for a First Reading on October 14, 2019 and are now presented for adoption.

**ANALYSIS**

The District subscribes to the Policy and Procedure Service of the Community College League of California (CCLC). This service provides the district with model board policies that comply with state law, Title 5 regulations and address the relevant accreditation standards. CCLC provides the District with semi-annual updates to these policies, which reflect recent changes in law, state regulations and accreditation standards. District Administration also recommends revisions to existing policies and adoption of new policies as required. The Board Policy Committee is recommending the attached policies be updated and revised to conform to the CCLC recommendations and/or adopted as recommended by District Administration.

**RECOMMENDATION**

It is recommended that the Board adopt the new and revised policies.

Fiscal Impact:	None	Board Date: October 28, 2019
Prepared by:	Debra Gerard, Executive Assistant to the Chancellor	
Submitted by:	Debra Gerard, Executive Assistant to the Chancellor	
Recommended by:	Marvin Martinez, Chancellor	

**Rancho Santiago Community College District**  
**BOARD POLICY**  
Chapter 4  
Academic Affairs

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**BP 4110 Honorary and Posthumous Degrees and Certificates**

**Reference:**

Education Code Section 72122

Honorary and posthumous degrees and certificates may be awarded at commencement or some other equally appropriate time to recognize the academic achievement of a deceased student. The names of persons receiving honorary and posthumous degrees and certificates must be approved by the Board.

The Chancellor shall establish procedures and criteria for the awarding of honorary and posthumous degrees.

**Adopted: July 21, 2014**  
**Reviewed: May 7, 2018**  
**Revised: October 28, 2019**

**Rancho Santiago Community College District**  
**BOARD POLICY**  
Chapter 5  
Student Services

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**BP 5220 Shower Access for Homeless Students**

**Reference(s):**

Education Code Section 76011

The Chancellor shall establish procedures necessary to make on-campus athletic shower facilities available to any identified homeless student who is enrolled in coursework, enrollment fees have been paid, and is in good standing with the District.

**Adopted:        October 28, 2019**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

Office of the Chancellor

To:	Board of Trustees	Date:	October 28, 2019
Re:	First Reading of Board Policy		
Action:	Information		

**BACKGROUND**

The Board Policy Committee met on October 14, 2019 and reviewed a revised policy. This policy is presented for a first reading.

**ANALYSIS**

The District subscribes to the Policy and Procedure Service of the Community College League of California (CCLC). This service provides the district with model board policies that comply with state law, Title 5 regulations and address the relevant accreditation standards. CCLC provides the District with semi-annual updates to these policies, which reflect recent changes in law, state regulations and accreditation standards. District Administration also recommends revisions to existing policies and adoption of new policies as required. The Board Policy Committee is recommending the attached policy be updated and revised to conform to the CCLC recommendations and/or adopted as recommended by District Administration.

**RECOMMENDATION**

This policy is presented for a first reading as an information item.

Fiscal Impact:	None	Board Date:	October 28, 2019
Prepared by:	Debra Gerard, Executive Assistant to the Chancellor		
Submitted by:	Debra Gerard, Executive Assistant to the Chancellor		
Recommended by:	Marvin Martinez, Chancellor		

**Rancho Santiago Community College District**  
**BOARD POLICY**  
Chapter 5  
Student Services

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**BP 5500 Standards of Student Conduct**

**References:**

Education Codes 66300 and 66301;  
ACCJC Accreditation Standards I.C.8 and 10 (formerly II.A.7.b)

Guidelines for Student Conduct are set forth in the California Education Code, California Administrative Code, Title V, policies of the Board of Trustees (including BP/AR 3430 Prohibition of Harassment), and all civil and criminal codes. Students enrolling in district educational programs assume an obligation to obey state law and district rules and regulations governing the conduct of students.

Students who enroll in those instructional programs in which the college has affiliations with various outside associations must comply with the college's policies and procedures and also with the outside associations' policies and procedures. This includes but is not limited to students enrolled in the programs of Cosmetology, Fire Academies, Criminal Justice Academies and Nursing.

**I. GUIDELINES FOR STUDENT CONDUCT**

The following represent violations for disciplinary action, up to but not limited to expulsion, that may be taken:

- A. Dishonesty, cheating, plagiarism, lying, or knowingly furnishing false information to the district or a college official performing their duties.
- B. Forgery, alteration, or misuse of district documents, records, or identification.
- C. Willful misconduct that results in damage to any real or personal property owned by the district or district employees (damage includes, but not limited to vandalism, such as cutting, defacing, breaking, etc.).
- D. Obstruction or disruption of pedestrian or vehicular traffic or of teaching, research, administration, or of other district activities on or off District premises. This includes obstruction or disruption of administration, disciplinary procedures or authorized college activities.
- E. Assault, battery, or any threat of force or violence upon a student, college personnel, or campus visitor; willful misconduct which results in injury or death to a student, college personnel, or campus visitor. This includes fighting on district property or at a district sponsored event, on or off district premises.

F. Detention of any person on district-owned or controlled property or at district-sponsored or supervised functions or other conduct which threatens or endangers the health or safety of another.

G. Theft of any property of the district which includes property of a member of the district community or a campus visitor.

H. Unauthorized entry into or unauthorized use of district property, supplies, equipment, and/or facilities.

I. Misrepresentation of oneself or of an organization to be an agent of the district.

J. Sexual assault or physical abuse, including rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat or assault, or any conduct that threatens the health and safety of the alleged victim, which includes students, college personnel, or campus visitors.

K. Use, possession, distribution, or being under the influence of alcoholic beverage on district property or at any district sponsored event.

L. Use, possession, distribution, or being under the influence of narcotics, other hallucinogenic drugs or substances, or any poison classified as such by Schedule "D" in Section 4160 of the Business and Professions Code on District property or at any District-sponsored event except as expressly permitted by law.

M. Engaging in expression which is libelous, slanderous, obscene (according to current legal standards) or which incites students so as to create a clear and present danger of commission of unlawful acts on district premises, or violation of district regulations, or the substantial disruption of the orderly operation of the college.

~~N. Engaging in lewd, indecent, or obscene behavior on district property or at any district-sponsored function.~~

~~O.~~ N. Possession or use while on the district premises, or a district-sponsored function, of any firearm, knife, explosive, or other dangerous object, including but not limited to any facsimile firearm, knife or explosive. Exceptions include those participating in a criminal justice educational program who are authorized such possession or those who are enrolled in a course which authorizes such possession.

~~P.~~ O. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any district policy or administrative regulation.

~~Q.~~ P. Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race, or ethnicity, religion, age, sexual orientation or any other status protected by law.

~~R. Q.~~ Continuous disruptive behavior or willful disobedience, harassment, habitual profanity or vulgarity, open and persistent abuse of college personnel, or open and persistent defiance of the authority of college personnel, ~~which includes physical as well as verbal abuse, including the use of racial epithets and hate speech;~~

~~S.~~ ~~Disruptive written or verbal communication, vulgarity, open and persistent abuse of other students which include verbal abuse, racial epithets and hate speech. Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact, verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.~~

~~T. R.~~ Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the Board of Trustees;

U.S. Violation of the Computer Usage Policy is applicable to students using computer classrooms, computer labs, the wireless network or other locations on and off district property. A violation is considered any of the following:

- (a) Accessing with or without permission, or causing to be accessed without authorization, altering, damaging, deleting, hacking, destroying, or otherwise using any data, computer, computer system, computer software and programs, or computer network belonging to or used by the college or any member of the District.
- (b) Accessing with or without permission, taking, copying, or making use of any data from a computer, computer system, or computer network, or taking or copying any supporting documentation, whether existing or residing internal or external to a computer, computer system, or computer network belonging to or used by the college or District.
- (c) Using or causing to be used, computer services without permission.
- (d) Disrupting or causing the disruption of computer services or denying or causing the denial of computer services to an authorized user of a computer, computer system, or computer network belonging to or used by the college or District.
- (e) Introducing any computer contaminant or virus into any computer, computer system, or computer network belonging to the college or District.
- (f) Sending any message using any computer system or network without authorization or sending any message in the name of another person or entity.
- (g) Using any account or password without authorization.
- (h) Allowing or causing an account number or password to be used by any other person without authorization.
- (i) Accessing or causing to be accessed, downloading or causing to be downloaded, pornographic or obscene materials except when accessing such material which is part of the instructional process or assignment for a class in which the student is currently enrolled.

(j) Use of systems or networks for personal commercial purposes.

(k) "Cyberstalking", which is to be understood as any use of the college or district computer system, computer network, or computer programs to stalk another person via excessive messages or inquiries, inappropriate or threatening messages, racially motivated communications, photos or other means of communication.

~~V. I.~~ Any act constituting good cause for suspension or expulsion, or violation of district policies or campus regulations.

## **II. DISCIPLINARY ACTIONS FOR STUDENTS**

Student conduct must conform to the standards established by the Board of Trustees. Violations are subject to the following types of disciplinary actions. (These disciplinary actions are listed in degree of severity, but not necessarily in sequential order. Disciplinary actions may be imposed singly or in combination.)

A. WARNING - Verbal notice to the student that continuation or repetition of specific conduct may be cause for other disciplinary action.

B. REPRIMAND - Written reprimand for violation of district rules, with copy to the student and to the student disciplinary file. A reprimand admonishes the offender to avoid any future infractions of district rules.

C. PROBATION - Probation is a disciplinary action which allows the offender to return to the district with the understanding of expected appropriate future behavior. Probation may include exclusion of the individual(s) from extra-curricular district activities that would be set forth in the written notice of probation. The probation would be for a specified period of time and appropriate notice will be sent to any advisor(s) of student organizations(s) involved. Any further violations of the Standards of Student Conduct during this probationary period will result in further, more serious disciplinary action against the offender.

D. RESTITUTION - Reimbursement by the offender(s) for damage(s) or for the misappropriation of district property may take the form of appropriate community service to repair or otherwise compensate for damage(s) or loss(es).

E. REMOVAL - An instructor or department administrator may remove a student from his or her class or departmental service for up to two days, and shall report all such action to the academic dean of the appropriate division and to the administrative designee responsible for student discipline.

The administrative designee responsible for student discipline may suspend privileges from that class, campus service, office, department, or the entire campus based upon the violation, for up to ten days.

During the period of the removal, the student shall not be returned to a class from which he or she was removed without the concurrence of the instructor and administrative designee responsible for student discipline; nor shall the student be returned to the service, department, office from which they were removed, or the campus, without concurrence of appropriate administrator.

If the student is a minor, the college president, or designee shall ask the parent or guardian to attend a conference regarding the removal as soon as possible, and if the parent so requests, the Dean of Student Affairs or designee at Santa Ana College or the Vice President of Student Services or designee at Santiago Canyon College shall attend (depending on the college).

F. SUSPENSION - The Board of Trustees, the chancellor or the chancellor's designee may suspend a student for good cause, as defined in Section I, A-V herein, for any of the following periods:

- (a) From one or more classes for less than the remainder of the school term.
- (b) From one or more classes for the remainder of the school term.
- (c) From all classes and activities of the college for up to two (2) academic years.

During the period of the suspension, the student is prohibited from being enrolled in or physically present on any campus of the district for the period of the suspension. The chancellor or designee may impose a lesser disciplinary sanction than suspension, including, but not limited to warning, reprimand, probation, restitution or ineligibility to participate in co-curricular activities or any combination of the listed options.

G. EXPULSION - Expulsion may be for good cause (refer to Section I, A-V), when other means of correction fail to bring about proper conduct, or when the presence of the student causes a continuing danger to the physical safety of the student or others.

### III. DUE PROCESS

No student shall be suspended for more than ten days or expelled unless the conduct for which the student is being disciplined is related to college activity or attendance, and the student is afforded the right of due process.

The chancellor or designee shall, prior to the suspension or expulsion of any student, notify the appropriate law enforcement authorities of the county or city in which the college is situated of any acts of the student which may be in violation of Section 245 of the Penal Code. Violations of any law, ordinance, regulation, or rule regulating, or pertaining to, the parking of vehicles shall not be cause for suspension or expulsion. However, repeatedly ignoring or consistent violations of parking rules, regulations, laws or ordinances may result in vehicles being towed or loss of parking privileges.

During the due process investigation period and hearing, the designated investigating administrator may allow, disallow and/or select individuals who will be included in the process. For actions regarding minor students, parental notification and/or involvement is required.

#### A. Suspension

Any suspension of more than ten days must be accompanied by a due process hearing as outlined in Section IV of this policy.

Whenever a minor student is suspended from a college of the District, the parent or guardian shall be notified in writing by the chancellor, or a designee.

B. Expulsion

Only the Board of Trustees may expel a student. Expulsion shall be accompanied by a due process hearing as outlined in Section IV of this policy.

**IV. DUE PROCESS HEARING**

1. A student who is being considered for suspension or expulsion shall be afforded a due process hearing before a Disciplinary Hearing Board designated by the chancellor or the chancellor's designee. The chancellor or designee shall provide that a reasonable opportunity for a hearing is afforded the student within ten days.

2. The Disciplinary Hearing Board shall be composed of the following individuals appointed by the chancellor or designee:

- 1 RSCCD Student
- 1 Administrator
- 1 Faculty Member
- 1 Classified Staff

3. The student shall be notified in writing at least two school days before the hearing of the following:

- (a) The time, date, and place set for the hearing;
- (b) The charges to be brought;
- (c) Documentary evidence that will be introduced at the hearing;
- (d) The right of the student to appear in person and present his or her position;
- (e) The right to cross-examine the district's witnesses if the witness(es) elect(s) to be present;
- (f) The right to present evidence or witness(es) on own behalf.
- (g) In cases of alleged sexual assault, technical rules of evidence shall not apply; no past sexual history may be introduced as part of the testimony, except that the past sexual history of the alleged victim shall be permitted if offered as evidence of the character or trait of character of the victim for the purposes described in California Evidence Code 1103.

4. The hearing board shall hear evidence and witnesses presented by the district and by the student. In the event the student for whom the hearing is held, or other key parties, is not present at the hearing, the Hearing Board will proceed without the individual(s). The Hearing Board shall render its decision recommendation to the College President on the evidence presented within two school days of the close of the hearing. The College President will review the recommendation within three days and render a decision to the Vice President of Student Services. The hearing board shall notify the Dean of Student Affairs at Santa Ana College or the Vice President of Student Services at Santiago Canyon College or their designee of the decision and will notify the student by certified mail of the outcome of the hearing. The Vice

President of Student Services or their designee will notify the student by certified mail of the outcome. If the recommendation is for suspension or expulsion, the student will be notified in writing of their right to appeal the decision to the Board of Trustees.

Any request by the student to appeal the decision to the Board of Trustees must be made within forty-eight hours of receipt of the letter sent by the aforementioned administrator outlining the hearing board's decision. If the decision supports a recommendation for expulsion, the suspension will continue until the Board of Trustees can hear the appeal.

If the recommendation opposes suspension or expulsion, the recommendation shall be final, and, the chancellor or designee shall reinstate the student immediately to their status prior to the hearings.

The Board shall, unless a request has been made by the student for an open session, hold closed sessions under the following conditions:

- (a) If the Board is considering the suspension or expulsion of the student.
- (b) If a public hearing upon such question would lead to the giving of information concerning the student which would be in violation of Section 76243 of the Education Code.

5. Before calling such closed session, the chancellor or designee shall, in writing, by registered or certified mail, if the student is a minor notify the parent or guardian, or the student, if the student is an adult, of the intent of the Board to call and hold such closed session. Unless the student, or the student's parents (if the student is a minor) within forty-eight hours after receipt of such written notice, request in writing that the hearing be held in open session, the appeal shall be conducted in closed session. If such written request is served upon the clerk or secretary of the Board, the meeting shall be public except that any discussion at such meeting that might be in conflict with the right to privacy of any other student shall be in closed session. Whether the matter is considered at a closed session or open meeting, final action of the Board shall be taken at a public meeting and the result of such action shall be a public record of the district.

6. The appeal before the Board of Trustees shall be a review of the evidence presented to the Hearing Board, and an opportunity for both sides to present oral argument. No new evidence or witnesses will be heard unless the Board of Trustees so requests.

7. The decision of the Board of Trustees shall be final. Students expelled or suspended for more than one academic year from attendance at colleges or programs of the district shall be entitled to make an annual appeal to the Board of Trustees of the expulsion or suspension by written request directed to the Secretary of the Board that the matter be placed on the agenda of the Board of Trustees. Such appeals shall be conducted as provided in this policy.

Additional copies of the following Rancho Santiago Community College District student policies are available in the RSCCD catalog and the offices of Student Services at both Santa Ana College and Santiago Canyon College:

- Student Code of Conduct
- Sexual Harassment Policy/Complaint Procedures
- Academic Honesty Policy

- Grievance Procedures for Students

**Revised: July 21, 2014 (Previously BP5201)**

**Revised: xxxxxxxxxxxx, 2019**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**HUMAN RESOURCES DOCKET  
MANAGEMENT/ACADEMIC**

**October 28, 2019**

**MANAGEMENT**

Revised Job Description/Attachment #1

Associate Dean  
Health Science & Nursing  
Science, Mathematics & Health Sciences Division  
Santa Ana College

Appointment/Change of Assignment

Schumacher, Leisa  
From: Executive Secretary  
To: Assistant to the President  
Santa Ana College

Effective: October 7, 2019  
Salary Placement: M-4 \$82,266.94/Year  
(CL19-1310)

Extension of Interim Assignment

Arteaga, Elizabeth  
Interim Dean, Business & Career  
Education Division  
Santiago Canyon College

Effective: January 1 – February 27, 2020  
Salary Placement: B-1 \$140,862.79/Year

Ratification of Resignation/Retirement

Miller, Rebecca  
Associate Dean, Health Science & Nursing  
Science, Mathematics & Health Sciences Division  
Santa Ana College

Effective: June 30, 2020 (Last Day)  
Reason: Retirement

**FACULTY**

Approval of 2019/2020 FARSCCD Salary Schedules/Attachments #2-7

Approval of 2020/2021 FARSCCD Salary Schedules/Attachments #8-13

Approval of 2021/2022 FARSCCD Salary Schedules/Attachments #14-19

**FARSCCD (CONT'D)**

*Beyond Contract/Overload Stipend (cont'd)*

Benson, Kyla  
Associate Professor, Family &  
Consumer Studies  
Human Services & Technology Division  
Santa Ana College

Effective: August 26, 2019  
Amount: \$707.83  
Reason: Curriculum Development-Distance  
Education (Project #2226)

Benson, Kyla  
Associate Professor, Family &  
Consumer Studies  
Human Services & Technology Division  
Santa Ana College

Effective: August 26, 2019  
Amount: \$1,645.00  
Reason: Curriculum Development-Distance  
Education (Project #2525)

Clark, Stephanie  
Associate Professor, Art/Digital Media  
Fine & Performing Arts Division  
Santa Ana College

Effective: August 26, 2019  
Amount: \$785.00  
Reason: Curriculum Development-Distance  
Education (Project #2525)

Clark, Stephanie  
Associate Professor, Art/Digital Media  
Fine & Performing Arts Division  
Santa Ana College

Effective: August 26, 2019  
Amount: \$1,964.00  
Reason: Curriculum Development-Distance  
Education (Project #2226)

Dumon, Dori  
Assistant Professor, Business  
Applications & Technology  
Business Division  
Santa Ana College

Effective: August 26, 2019  
Amount: \$785.00  
Reason: Curriculum Development-Distance  
Education (Project #2525)

Dumon, Dori  
Assistant Professor, Business  
Applications & Technology  
Business Division  
Santa Ana College

Effective: August 26, 2019  
Amount: \$5,540.62  
Reason: Curriculum Development-Distance  
Education (Project #2226)

El Said, Nahla  
Professor, ESL  
Humanities & Social Sciences Division  
Santa Ana College

Effective: June 6, 2019  
Amount: \$500.00  
Reason: Program Facilitation/Faculty Mentor  
(Project #1604)

El Said, Nahla  
Professor, ESL  
Humanities & Social Sciences Division  
Santa Ana College

Effective: November 18, 2019  
Amount: \$300.00  
Reason: Program Facilitation  
(Project #2225)

**FARSCCD (CONT'D)**

*Beyond Contract/Overload Stipend (cont'd)*

Foley, Denise Effective: June 6, 2019  
Professor, Biology Amount: \$500.00  
Mathematics & Sciences Division Reason: Program Facilitation/Faculty Mentor  
Santiago Canyon College (Project #1604)

Kimmel, Michelle Effective: August 26, 2019  
Assistant Professor, Child Development Amount: \$785.00  
Human Services & Technology Division Reason: Curriculum Development-Distance  
Santa Ana College Education (Project #2525)

Kimmel, Michelle Effective: August 26, 2019  
Assistant Professor, Child Development Amount: \$2,650.28  
Human Services & Technology Division Reason: Curriculum Development-Distance  
Santa Ana College Education (Project #2226)

Manzano, F. Richard Effective: August 26, 2019  
Professor, Paralegal/Legal Assistant Amount: \$390.00  
Business Division Reason: Curriculum Development-Distance  
Santa Ana College Education (Project #2525)

Manzano, F. Richard Effective: August 26, 2019  
Professor, Paralegal/Legal Assistant Amount: \$1,000.00  
Business Division Reason: Curriculum Development-Distance  
Santa Ana College Education (Project #2226)

Scott, Randy Effective: August 26, 2019  
Professor, Mathematics Amount: \$300.00  
Mathematics & Sciences Division Reason: Program Facilitation  
Santiago Canyon College (Project #2225)

Swift, Cynthia Effective: August 26, 2019  
Professor, Physics Amount: \$300.00  
Mathematics & Sciences Division Reason: Program Facilitation  
Santiago Canyon College (Project #2225)

Swift, Cynthia Effective: June 6, 2019  
Professor, Physics Amount: \$500.00  
Mathematics & Sciences Division Reason: Program Facilitation/Faculty Mentor  
Santiago Canyon College (Project #1604)

Taylor, Michael D. Effective: November 18, 2019  
Professor, Botany/Biology Amount: \$300.00  
Mathematics & Sciences Division Reason: Program Facilitation  
Santiago Canyon College (Project #2225)

**FARSCCD (CONT'D)**

*Beyond Contract/Overload Stipend (cont'd)*

Wada, Jeffrey Effective: June 6, 2019  
Associate Professor, Chemistry Amount: \$3,000.00  
Mathematics & Sciences Division Reason: Program Facilitation/Coordination/  
Santiago Canyon College Faculty Mentor (Project #1604)

Wada, Jeffrey Effective: November 18, 2019  
Associate Professor, Chemistry Amount: \$600.00  
Mathematics & Sciences Division Reason: Program Facilitation  
Santiago Canyon College (Project #2225)

Wagner, Joyce Effective: August 26, 2019  
Professor, Mathematics Amount: \$300.00  
Mathematics & Sciences Division Reason: Program Facilitation  
Santiago Canyon College (Project #2225)

*Leave of Absence*

Funaoka, Lance Effective: September 20 – December 21, 2019  
Instructor, High School Subjects Reason: Sick Leave  
Continuing Education Division (CEC)  
Santa Ana College

Gannon, Courtney Effective: October 19 – December 21, 2019  
Instructor, High School Subjects Reason: Maternity  
Continuing Education Division (CEC)  
Santa Ana College

Gonzalez-Diaz, Haydee Effective: November 1, 2019 – January 31, 2020  
Assistant Professor/Counselor Reason: Parental Leave  
Counseling Division  
Santa Ana College

Littlejohn, Stacey Effective: October 10 – December 5, 2019  
Associate Professor, Chemistry Reason: Maternity Leave  
Science, Mathematics & Health  
Sciences Division  
Santa Ana College

Littlejohn, Stacey Effective: February 3 – June 6, 2020  
Associate Professor, Chemistry Reason: Banked Leave/Withdraw 21 LHE  
Science, Mathematics & Health  
Sciences Division  
Santa Ana College

**FARSCCD (CONT'D)**

Leave of Absence (cont'd)

Stuppy Utley, Katherine M  
Instructor, High School Subject/ABE  
Continuing Education Division (CEC)  
Santa Ana College

Effective: October 4 – November 3, 2019  
Reason: Sick Leave

Part-time Hourly New Hires/Rehires

Abbey, Michelle P.  
Instructor, Fire Technology/Wellness  
Human Services & Technology Division  
Santa Ana College

Effective: September 18, 2019  
Hourly Lecture/Lab Rates: I-3 \$59.56/\$52.71

Acuna, Jennifer A.  
Instructor, Fashion Design & Merchandising  
Dual Enrollment Program  
Instructor Service Agreement with SAUSD  
Human Services & Technology Division  
Santa Ana College

Effective: October 28, 2019  
Hourly Lecture/Lab Rates: I-3 \$54.56/\$52.71

Austin, Matthew C.  
Instructor, Criminal Justice/Firearms  
Human Services & Technology Division  
Santa Ana College

Effective: October 9, 2019  
Hourly Lecture/Lab Rates: I-3 \$58.56/\$52.71

Aziz, Shazia J.  
Instructor, English  
Humanities & Social Sciences Division  
Santa Ana College

Effective: October 21, 2019  
Hourly Lecture/Lab Rates: II-3 \$61.50/\$55.35

Brittain, Jake R.  
Instructor, Fire Technology/Ladders  
Human Services & Technology Division  
Santa Ana College

Effective: October 4, 2019  
Hourly Lecture/Lab Rates: I-3 \$58.56/\$52.71

Carver, James B.  
Instructor, Mathematics  
Mathematics & Sciences Division  
Santiago Canyon College

Effective: September 23, 2019  
Hourly Lecture/Lab Rates: II-3 \$61.50/\$55.35

Dinsmore, Jennifer B.  
Instructor, Older Adults/Creative Cooking  
Continuing Education Division (OEC)  
Santiago Canyon College

Effective: September 27, 2019  
Hourly Lecture Rate: I-3 \$51.89

**FARSCCD (CONT'D)**

*Part-time Hourly New Hires/Rehires (cont'd)*

Duque, Jeremy J. Effective: October 21, 2019  
Instructor, Automotive Technology Hourly Lecture/Lab Rates: I-3 \$58.56/\$52.71  
Human Services & Technology Division  
Santa Ana College

Duvignau, Edmundo R. Effective: October 28, 2019  
Instructor, Criminal Justice/Mobile Field Force Hourly Lecture/Lab Rates: I-3 \$58.56/\$52.71  
Human Services & Technology Division  
Santa Ana College

Freeman, Nicole P. Effective: October 28, 2019  
Instructor, Criminal Justice/Professionalism-Ethics Hourly Lecture/Lab Rates: I-3 \$58.56/\$52.71  
Human Services & Technology Division  
Santa Ana College

Gassaway, Michael J. Effective: October 21, 2019  
Instructor, Automotive Technology Hourly Lecture/Lab Rates: I-3 \$58.56/\$52.71  
Human Services & Technology Division  
Santa Ana College

Giles, Braden W. Effective: September 25, 2019  
Instructor, High School Subjects/Bridge Program Hourly Lecture Rate: I-4 \$53.19  
Continuing Education Division (OEC)  
Santiago Canyon College

Gingrich, Brittney N. Effective: September 18, 2019  
Instructor, Fire Technology/Wellness Hourly Lecture/Lab Rates: I-3 \$58.56/\$52.71  
Human Services & Technology Division  
Santa Ana College

Godfrey, Neil Effective: September 23, 2019  
Instructor, Mathematics Hourly Lecture/Lab Rates: II-3 \$61.50/\$55.35  
Mathematics & Sciences Division  
Santiago Canyon College

Haug, John W. Effective: June 24, 2019  
Instructor, Anthropology/Upward Bound Program Hourly Lecture Rate: II-3 \$61.50  
Student Support Services Division  
Santiago Canyon College

Jereb, Claudia L. Effective: October 21, 2019  
Instructor, English Hourly Lecture/Lab Rates: II-3 \$61.50/\$55.35  
Humanities & Social Sciences Division  
Santa Ana College

**FARSCCD (CONT'D)**

Part-time Hourly New Hires/Rehires (cont'd)

Jones, Sayer E. Instructor, Fire Technology/Wellness Program Human Services & Technology Division Santa Ana College	Effective: September 18, 2019 Hourly Lecture/Lab Rates: I-3 \$58.56/\$52.71
Kazmi, Natjis A. Instructor, Older Adults/Manipulative Skills Continuing Education Division (OEC) Santiago Canyon College	Effective: September 27, 2019 Hourly Lecture Rate: II-3 \$53.19
Kim, Ashley Instructor, Older Adults/Music Continuing Education Division (OEC) Santiago Canyon College	Effective: September 20, 2019 Hourly Lecture Rate: II-3 \$51.51
Locks, Shannon D. Instructor, High School Subjects/Bridge Continuing Education Division (OEC) Santiago Canyon College	Effective: September 16, 2019 Hourly Lecture Rate: III-3 \$52.81
Manapat, Lorna Instructor, Older Adults/Manipulative Skills Continuing Education Division (OEC) Santiago Canyon College	Effective: September 20, 2019 Hourly Lecture Rate: I-3 \$50.25
McCloskey, Diann L. Instructor, High School Subjects/ABE Orange Education Division (OEC) Santiago Canyon College	Effective: September 30, 2019 Hourly Lecture Rate: II-3 \$53.19
Morris, Kelly L. Instructor, Kinesiology Mathematics & Sciences Division Santiago Canyon College	Effective: October 7, 2019 Hourly Lecture Rate: II-3 \$61.50
Mostajeran, Yasaman Instructor, Management/Business Administration & Marketing Business Division Santa Ana College	Effective: October 28, 2019 Hourly Lecture Rate: IV-3 \$67.79

**FARSCCD (CONT'D)**

Part-time Hourly New Hires/Rehires (cont'd)

Nikitin, Yasha F. Effective: October 9, 2019  
Instructor, Criminal Justice/Firearms Hourly Lecture/Lab Rates: II-3 \$61.50/\$55.35  
Human Services & Technology Division  
Santa Ana College

Pattanaik, Anitu Effective: October 9, 2019  
Instructor, Criminal Justice/Wellness Hourly Lecture/Lab Rates: I-3 \$58.56/\$52.71  
Human Services & Technology Division  
Santa Ana College

Rodriguez, Sebastian K. Effective: October 4, 2019  
Instructor, Fire Technology/Special Service Officer Hourly Lecture/Lab Rates: I-3 \$58.56/\$52.71  
Human Services & Technology Division  
Santa Ana College

Thakkar, Nirali D. Effective: September 13, 2019  
Instructor, Older Adults/Manipulative Skills Hourly Lecture Rate: II-3 \$53.19  
Continuing Education Division (OEC)  
Santiago Canyon College

Thompson, Alisia G. Effective: October 10, 2019  
Program Facilitation, Education Hourly Rate: II-3 \$30.75  
Counseling, Student Support Services Division  
Pathways to Teaching  
Santiago Canyon College

Yi, Hyunji E. Effective: October 7, 2019  
Instructor, Music Hourly Lecture/Lab Rates: II-3 \$61.50/\$55.35  
Fine & Performing Arts Division  
Santa Ana College

Non-paid Instructor of Record

Schultz, Leslie F. Effective: October 1, 2019  
Instructor, Older Adults/Art  
Instructor Service Agreement  
Pacific Clinics Recovery Education Institute  
Continuing Education Division (OEC)  
Santiago Canyon College

**FARSCCD (CONT'D)**

*Non-paid Instructor of Record (cont'd)*

Willsey, David S.  
Instructor, High School Subjects  
Instructor Service Agreement  
Orange Unified School District  
Continuing Education Division (OEC)  
Santiago Canyon College

Effective: October 14, 2019

**ASSOCIATE DEAN, HEALTH SCIENCE AND NURSING**  
**JOB DESCRIPTION**

**GENERAL RESPONSIBILITIES**

Overall responsibility to the Dean of Science, Math, and Health Sciences for the leadership and administration of all aspects of Health Sciences departments, including the design, delivery, staffing, administrative support, supervision, evaluation, legal compliance and required reporting of Health Sciences Programs, including Registered Nurse (A.D.N.), Nursing Continuing Education (N.C.E.), Medical Assistant (M.A.), Emergency Medical Technician (E.M.T.); and, performs other duties as assigned. Responsible for the supervision and evaluation of academic faculty and support staff.

**SPECIFIC RESPONSIBILITIES**

**DEVELOPMENT AND DELIVERY OF DEPARTMENT PROGRAMS**

Responsibility for assigned aspects of the departments' programs, which may include planning, revision, curriculum approval, staffing, scheduling, supervision and evaluation of the Registered Nursing Program and Health Sciences Programs, including the N.C.E., M.A., and E.M.T. programs; submits related records and reports. Orients new staff and students, supervises admissions policies and procedures, maintains approval and accreditation including the submission of required documents for California Board of Registered Nursing (BRN) approval and Accreditation Commission for Education in Nursing (ACEN) accreditation; negotiates, administers, and supervises compliance with contractual agreements with agencies used for student clinical placements.

Reviews instructional and other programs for compliance with applicable state and federal law, regulations and guidelines, District policy and procedure, and BRN rules, ACEN criteria, and responsiveness to the needs of a culturally diverse community.

**PERSONNEL**

Responsible for, or effectively recommends, the hire, transfer, suspension, lay-off, recall, promotion, assignment, discipline, training, professional development, assignment, direction and evaluation of work, and adjustment of grievances; also responsible for administering collective bargaining agreements, employment and promotion selection procedure, compliance with District policies, rules and regulations regarding personnel, evaluation of the performance of academic and classified staff assigned to the Division, and providing direction and assistance wherever a need for improvement is identified.

**STUDENTS**

Responsible for discipline, evaluation of student performance and related records; provides direction to students regarding licensure examination; develops studies tracking student program graduates, analyzes results and implements program modifications to improve performance; responsible for adjustment of grievances, scheduling, evaluation and reporting of performance, and resolution of student problems and complaints.

**BUDGET/FUNDING**

Responsible for timely and accurate preparation, submission and administration of departments' budgets; identifies and secures possible sources of alternative program funding, including grant development.

**ASSOCIATE DEAN, HEALTH SCIENCE AND NURSING  
JOB DESCRIPTION**

**SPECIFIC RESPONSIBILITIES (continued)**

**PLANNING**

Responsible for evaluating proposed offerings, enrollment history, budget, demand and program requirements to determine the number and nature of offerings, scheduling of classes, staffing and available facilities, supplies, equipment and materials. Monitors enrollments, cancels and changes classes in response to demand. Responsible for the planning, delivery, funding and evaluation of all functions, programs, activities, staff and services in areas of responsibility. Assists Dean in long-range planning for departments; leadership and vision on the integration of learning resources as they support the teaching, learning and administrative activities of the college.

**COMMUNITY CONTACT/REPRESENTATION**

Represents the District with clinical agencies; is a highly visible educational leader seeking positions of significant leadership in community institutions at state, local, and regional levels; chairs or oversees community advisory committee meetings; participates in professional organizations within health care education; and acts as a community resource for nursing education and health-related programs and issues.

**ESSENTIAL FUNCTIONS**

Supervises all aspects of the departments' programs, staff and students, continued program approval and accreditation, as well as compliance with applicable rules and law. Supervises the performance of all personnel functions for assigned staff. Responsible for discipline and resolution of student problems. Has the authority and responsibility to coordinate and direct all activities in developing, implementing, and managing a nursing program, including its fiscal planning.

**REQUIRED SKILLS AND QUALIFICATIONS**

**Minimum Qualifications:**

- 1) Possesses a clear and active California Registered Nurse license; OR
  - a. apply and receive a California Registered Nurse license prior to employment; AND
- 2) Master of Science degree in Nursing from an accredited college or university which includes coursework in nursing, education, or administration; AND
- 3) Minimum of one-year experience at the director or assistant director level in a nursing program; AND
- 4) Minimum of two years' experience in professional nursing education; AND
- 5) Minimum of one year continuous, full-time or its equivalent nursing experience in direct patient care as a Registered Nurse.

**Required Skills:** Ability to initiate, supervise and evaluate programs, staff and personnel and apply applicable rules and laws, maintain approval and accreditation, negotiate agreements, present program needs and opportunities at the local and state level, and has the authority and responsibility to coordinate and direct all activities in developing, implementing, and managing a prelicensure nursing program, including its fiscal planning.

**ASSOCIATE DEAN, HEALTH SCIENCE AND NURSING  
JOB DESCRIPTION**

**REQUIRED SKILLS AND QUALIFICATIONS (continued)**

**Desirable Qualifications**

- 1) Three years' experience in professional nursing education within the last ten years in a prelicensure nursing program in a community college setting
- 2) Knowledge of the California BRN regulations for prelicensure nursing programs
- 3) Experience with program approval by the California BRN
- 4) Experience with program accreditation by ACEN
- 5) Experience with systematic program evaluation
- 6) Experience with grant writing and reporting, such as Perkins, Song Brown Act, and California Community College Chancellor Office's Enrollment Growth and Retention grants
- 7) Experience with students from diverse ethnic, cultural, and socioeconomic backgrounds and widely varying levels of proficiency
- 8) A working knowledge of and experience with student learning outcomes and assessment

Board Approval Date: October 28, 2019

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2019/2020 FARSCCD PERMANENT ANNUAL  
175 DAY SALARY SCHEDULE**

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$60,826.05	\$65,352.62	\$68,350.54	\$71,347.27	\$74,343.99	\$77,340.74	\$80,465.64
4	\$63,631.71	\$68,158.27	\$71,158.52	\$74,150.60	\$77,149.65	\$80,133.57	\$83,261.97
5	\$66,426.88	\$70,961.60	\$73,956.01	\$76,956.25	\$79,937.83	\$82,939.22	\$86,066.46
6	\$69,229.06	\$73,762.58	\$76,758.17	\$79,750.24	\$82,745.82	\$85,743.72	\$88,867.47
7	\$72,027.71	\$76,564.74	\$79,565.00	\$82,567.56	\$85,552.65	\$88,551.72	\$91,668.47
8	\$74,833.38	\$79,362.25	\$82,362.49	\$85,353.40	\$88,352.47	\$91,351.54	\$94,469.45
9	\$77,636.69	\$82,169.08	\$85,172.80	\$88,156.73	\$91,158.13	\$94,147.86	\$97,269.27
10	\$80,438.86	\$84,974.74	\$87,970.31	\$90,957.71	\$93,955.71	\$96,950.03	\$100,072.60
11	\$83,241.01	\$87,775.73	\$90,764.29	\$93,765.69	\$96,760.11	\$99,753.34	\$102,877.07
12	\$86,044.34	\$90,579.04	\$93,571.13	\$96,564.38	\$99,555.27	\$102,554.34	\$105,676.92
13		\$93,378.88	\$96,370.94	\$99,370.01	\$102,364.42	\$105,358.83	\$108,479.08
14		\$96,181.04	\$99,174.28	\$102,172.19	\$105,167.76	\$108,164.48	\$111,282.40
15		\$98,983.20	\$101,977.61	\$104,976.66	\$107,967.59	\$110,964.32	\$114,083.39
16				\$107,779.99	\$110,766.24	\$113,765.31	\$116,885.56
A						\$117,963.31	\$121,087.03
B						\$122,171.78	\$125,288.53
C						\$126,376.76	\$129,491.76

**CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES**

- CLASS I**     a) Bachelor's degree  
                   b) CTE placement - appropriate minimum qualifications
- CLASS II**    a) Master's degree  
                   b) Bachelor's degree plus 45 approved semester units earned after award of the degree  
                   c) CTE placement - appropriate minimum qualifications plus one of the following:  
                       1. Associate degree or 65 approved semester units plus six years approved work experience credit  
                       2. Bachelor's degree plus three years approved work experience credit
- CLASS III**    a) Master's degree plus 15 approved semester units earned after award of the degree  
                   b) Bachelor's degree plus 49 approved semester units including a master's degree  
                   c) CTE placement - appropriate minimum qualifications plus one of the following:  
                       1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit  
                       2. Bachelor's degree plus six years approved work experience credit  
                       3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2019/2020 FARSCCD PERMANENT ANNUAL**  
**175 DAY SALARY SCHEDULE**

- CLASS IV*    a) Master's degree plus 30 approved semester units earned after award of the degree  
                  b) Bachelor's degree plus 64 approved semester units including a master's degree  
                  c) CTE placement - appropriate minimum qualifications plus one of the following:  
                      1. Bachelor's degree plus nine years approved work experience credit  
                      2. Completion of 15 approved semester units after initial placement on  
                          Class III
- CLASS V*    a) Master's degree plus 45 approved semester units earned after award of the degree  
                  b) Bachelor's degree plus 79 approved semester units including a master's degree  
                  c) CTE placement - appropriate minimum qualifications plus one of the following:  
                      1. Bachelor's degree plus 45 approved semester units plus nine years  
                          approved work experience credit  
                      2. Master's degree plus nine years approved work experience credit  
                      3. Completion of 15 approved semester units after initial placement on  
                          Class IV
- CLASS VI*    a) Master's degree plus 60 approved semester units earned after award of the degree  
                  b) Bachelor's degree plus 94 approved semester units including a master's degree  
                  c) CTE placement - appropriate minimum qualifications plus one of the following:  
                      1. Master's degree plus 15 approved semester units plus nine years  
                      2. Completion of 15 approved semester units or nine years approved  
                          work experience credit after placement on Class V
- CLASS VII*    a) Doctorate degree

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2019/2020 FARS CCD PERMANENT ANNUAL  
192 DAY SALARY SCHEDULE**

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$66,735.64	\$71,701.47	\$74,990.66	\$78,278.69	\$81,566.71	\$84,854.70	\$88,282.56
4	\$69,813.95	\$74,779.78	\$78,071.28	\$81,354.64	\$84,644.99	\$87,919.05	\$91,350.39
5	\$72,880.59	\$77,855.73	\$81,141.41	\$84,432.93	\$87,703.48	\$90,997.34	\$94,427.50
6	\$75,954.22	\$80,928.20	\$84,215.07	\$87,498.42	\$90,784.11	\$94,073.28	\$97,501.14
7	\$79,025.53	\$84,003.00	\$87,294.53	\$90,589.52	\$93,863.59	\$97,153.92	\$100,573.60
8	\$82,103.83	\$87,071.98	\$90,363.50	\$93,645.70	\$96,936.04	\$100,226.39	\$103,647.25
9	\$85,178.62	\$90,151.43	\$93,447.61	\$96,721.67	\$100,014.35	\$103,294.20	\$106,718.54
10	\$88,253.43	\$93,229.73	\$96,516.59	\$99,794.13	\$103,083.32	\$106,369.02	\$109,794.51
11	\$91,328.22	\$96,303.37	\$99,582.07	\$102,874.75	\$106,160.43	\$109,443.81	\$112,871.65
12	\$94,403.04	\$99,378.18	\$102,661.53	\$105,946.08	\$109,227.08	\$112,517.43	\$115,942.96
13		\$102,450.64	\$105,732.85	\$109,023.20	\$112,308.89	\$115,594.58	\$119,017.77
14		\$105,525.44	\$108,808.80	\$112,098.00	\$115,384.85	\$118,672.86	\$122,093.71
15		\$108,599.09	\$111,884.76	\$115,175.13	\$118,456.15	\$121,744.18	\$125,166.19
16				\$118,251.08	\$121,527.45	\$124,817.80	\$128,240.98
A						\$129,423.03	\$132,849.70
B						\$134,040.48	\$137,460.16
C						\$138,654.42	\$142,070.61

**CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES**

- CLASS I**    a) Bachelor's degree  
                   b) CTE placement - appropriate minimum qualifications
- CLASS II**    a) Master's degree  
                   b) Bachelor's degree plus 45 approved semester units earned after award of the degree  
                   c) CTE placement - appropriate minimum qualifications plus one of the following:  
                       1. Associate degree or 65 approved semester units plus six years approved work experience credit  
                       2. Bachelor's degree plus three years approved work experience credit
- CLASS III**    a) Master's degree plus 15 approved semester units earned after award of the degree  
                   b) Bachelor's degree plus 49 approved semester units including a master's degree  
                   c) CTE placement - appropriate minimum qualifications plus one of the following:  
                       1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit  
                       2. Bachelor's degree plus six years approved work experience credit  
                       3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2019/2020 FARSCCD PERMANENT ANNUAL**  
**192 DAY SALARY SCHEDULE**

- CLASS IV** a) Master's degree plus 30 approved semester units earned after award of the degree  
b) Bachelor's degree plus 64 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus nine years approved work experience credit  
    2. Completion of 15 approved semester units after initial placement on Class III
- CLASS V** a) Master's degree plus 45 approved semester units earned after award of the degree  
b) Bachelor's degree plus 79 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit  
    2. Master's degree plus nine years approved work experience credit  
    3. Completion of 15 approved semester units after initial placement on Class IV
- CLASS VI** a) Master's degree plus 60 approved semester units earned after award of the degree  
b) Bachelor's degree plus 94 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Master's degree plus 15 approved semester units plus nine years  
    2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V
- CLASS VII** a) Doctorate degree

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2019/2020 FARS CCD PERMANENT ANNUAL  
225 DAY SALARY SCHEDULE**

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$78,205.28	\$84,025.13	\$87,879.43	\$91,732.54	\$95,585.64	\$99,438.77	\$103,456.15
4	\$81,812.54	\$87,632.43	\$91,490.18	\$95,337.48	\$99,192.91	\$103,029.72	\$107,051.80
5	\$85,406.99	\$91,237.36	\$95,086.96	\$98,944.74	\$102,778.03	\$106,636.99	\$110,657.88
6	\$89,009.61	\$94,837.63	\$98,689.58	\$102,536.88	\$106,387.65	\$110,241.92	\$114,258.16
7	\$92,607.57	\$98,441.42	\$102,298.01	\$106,159.29	\$109,997.24	\$113,852.68	\$117,859.60
8	\$96,214.81	\$102,038.19	\$105,894.80	\$109,740.91	\$113,596.35	\$117,452.97	\$121,461.05
9	\$99,818.60	\$105,646.61	\$109,507.88	\$113,344.70	\$117,203.62	\$121,047.42	\$125,061.33
10	\$103,422.36	\$109,253.91	\$113,104.66	\$116,946.13	\$120,800.42	\$124,650.04	\$128,665.11
11	\$107,024.98	\$112,855.34	\$116,697.97	\$120,556.90	\$124,406.54	\$128,254.97	\$132,271.20
12	\$110,628.76	\$116,459.10	\$120,306.40	\$124,154.84	\$127,999.82	\$131,856.40	\$135,870.30
13		\$120,059.38	\$123,905.52	\$127,762.12	\$131,611.74	\$135,461.36	\$139,474.10
14		\$123,661.98	\$127,510.46	\$131,364.72	\$135,216.68	\$139,068.62	\$143,077.86
15		\$127,264.60	\$131,114.22	\$134,970.84	\$138,815.79	\$142,668.91	\$146,679.30
16				\$138,574.61	\$142,413.73	\$146,270.34	\$150,281.92
A						\$151,667.27	\$155,684.08
B						\$157,078.18	\$161,086.24
C						\$162,485.58	\$166,490.17

**CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES**

**CLASS I** a) Bachelor's degree  
b) CTE placement - appropriate minimum qualifications

**CLASS II** a) Master's degree  
b) Bachelor's degree plus 45 approved semester units earned after award of the degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
1. Associate degree or 65 approved semester units plus six years approved work experience credit  
2. Bachelor's degree plus three years approved work experience credit

**CLASS III** a) Master's degree plus 15 approved semester units earned after award of the degree  
b) Bachelor's degree plus 49 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit  
2. Bachelor's degree plus six years approved work experience credit  
3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2019/2020 FARSCCD PERMANENT ANNUAL  
225 DAY SALARY SCHEDULE**

- CLASS IV** a) Master's degree plus 30 approved semester units earned after award of the degree  
b) Bachelor's degree plus 64 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus nine years approved work experience credit  
    2. Completion of 15 approved semester units after initial placement on Class III
- CLASS V** a) Master's degree plus 45 approved semester units earned after award of the degree  
b) Bachelor's degree plus 79 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit  
    2. Master's degree plus nine years approved work experience credit  
    3. Completion of 15 approved semester units after initial placement on Class IV
- CLASS VI** a) Master's degree plus 60 approved semester units earned after award of the degree  
b) Bachelor's degree plus 94 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Master's degree plus 15 approved semester units plus nine years  
    2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V
- CLASS VII** a) Doctorate degree

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2019/2020 FARSCCD PERMANENT**  
**CREDIT SUMMER SALARY SCHEDULE A**  
 Effective Summer 2020

ATTACHMENT #5

<b>TEACHING</b>		(Lecture Hour Equivalent [LHE] = 18 times the hourly rate)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$84.48	\$90.76	\$94.94	\$99.09	\$103.25	\$107.41	\$111.76	
4	\$88.38	\$94.67	\$98.83	\$102.99	\$107.16	\$111.29	\$115.64	
5	\$92.26	\$98.56	\$102.72	\$106.88	\$111.03	\$115.20	\$119.53	

<b>LAB</b>		(Equivalent to 0.90 of a lecture hour)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$76.04	\$81.70	\$85.45	\$89.19	\$92.94	\$96.68	\$100.59	
4	\$79.54	\$85.20	\$88.95	\$92.69	\$96.44	\$100.17	\$104.08	
5	\$83.03	\$88.71	\$92.46	\$96.20	\$99.93	\$103.68	\$107.58	

<b>COUNSELING/ LIBRARIAN/NURSING</b>		(Equivalent to .085 of a lecture hour)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$71.81	\$77.16	\$80.70	\$84.23	\$87.77	\$91.30	\$94.99	
4	\$75.12	\$80.46	\$84.01	\$87.54	\$91.08	\$94.60	\$98.29	
5	\$78.41	\$83.77	\$87.32	\$90.85	\$94.38	\$97.92	\$101.60	

<b>NON-TEACHING</b>		(Equivalent to 0.5 of a lecture hour)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$42.25	\$45.38	\$47.47	\$49.55	\$51.63	\$53.71	\$55.88	
4	\$44.19	\$47.34	\$49.41	\$51.50	\$53.58	\$55.65	\$57.83	
5	\$46.13	\$49.29	\$51.36	\$53.44	\$55.52	\$57.60	\$59.77	

See Article 6.6 Summer Program

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2019/2020 FARSCCD PERMANENT NON-CREDIT**  
**SUMMER SALARY SCHEDULE C**  
 Effective Summer 2020

ATTACHMENT #6

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$95.04	\$102.11	\$106.80	\$111.48	\$116.16	\$120.85	\$125.73
4	\$99.42	\$106.49	\$111.19	\$115.86	\$120.55	\$125.21	\$130.10
5	\$103.79	\$110.87	\$115.56	\$120.24	\$124.90	\$129.60	\$134.48

See Article 6.6 Summer Program

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2019/2020 FARSCCD PERMANENT  
 BEYOND CONTRACT/OVERLOAD  
 AND PART-TIME SALARY SCHEDULE B**

ATTACHMENT #7

<b>TEACHING</b>		(Lecture Hour Equivalent [LHE] = 18 times the hourly rate)			
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30	
1					
2					
3	\$60.91	\$63.96	\$67.15	\$70.50	
4	\$63.96	\$67.15	\$70.50	\$74.03	
5	\$67.15	\$70.50	\$74.03	\$77.73	

<b>LAB</b>		(Equivalent to 0.90 of a lecture hour)			
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30	
1					
2					
3	\$54.82	\$57.56	\$60.44	\$63.46	
4	\$57.56	\$60.44	\$63.46	\$66.63	
5	\$60.44	\$63.46	\$66.63	\$69.96	

<b>COUNSELING/ LIBRARIAN/NURSING</b>		(equivalent to 0.85 of a lecture hour)			
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30	
1					
2					
3	\$51.77	\$54.36	\$57.08	\$59.93	
4	\$54.36	\$57.08	\$59.93	\$62.93	
5	\$57.08	\$59.93	\$62.93	\$66.07	

<b>NON-TEACHING</b>		(equivalent to 0.5 of a lecture hour)			
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30	
1					
2					
3	\$30.46	\$31.98	\$33.58	\$35.25	
4	\$31.98	\$33.58	\$35.25	\$37.01	
5	\$33.58	\$35.25	\$37.01	\$38.86	

The hourly pay rate for **part-time psychologists** who are college counselors assigned specifically to provide psychological services through the Health Centers will be **\$79.63**.

**See Article 7.3 Beyond Contract and Part-time**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2020/2021 FARS CCD PERMANENT ANNUAL  
175 DAY SALARY SCHEDULE**

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$63,259.09	\$67,966.72	\$71,084.56	\$74,201.16	\$77,317.75	\$80,434.37	\$83,684.27
4	\$66,176.98	\$70,884.60	\$74,004.86	\$77,116.62	\$80,235.64	\$83,338.91	\$86,592.45
5	\$69,083.96	\$73,800.06	\$76,914.25	\$80,034.50	\$83,135.34	\$86,256.79	\$89,509.12
6	\$71,998.22	\$76,713.08	\$79,828.50	\$82,940.25	\$86,055.65	\$89,173.47	\$92,422.17
7	\$74,908.82	\$79,627.34	\$82,747.60	\$85,870.26	\$88,974.76	\$92,093.79	\$95,335.21
8	\$77,826.72	\$82,536.74	\$85,656.99	\$88,767.54	\$91,886.57	\$95,005.60	\$98,248.23
9	\$80,742.16	\$85,455.83	\$88,579.71	\$91,683.00	\$94,804.46	\$97,913.77	\$101,160.04
10	\$83,656.41	\$88,373.73	\$91,489.12	\$94,596.02	\$97,713.83	\$100,828.03	\$104,075.50
11	\$86,570.65	\$91,286.76	\$94,394.86	\$97,516.32	\$100,630.51	\$103,743.47	\$106,992.16
12	\$89,486.11	\$94,202.20	\$97,313.98	\$100,426.96	\$103,537.48	\$106,656.52	\$109,904.00
13		\$97,114.04	\$100,225.78	\$103,344.81	\$106,459.00	\$109,573.18	\$112,818.24
14		\$100,028.28	\$103,141.25	\$106,259.08	\$109,374.47	\$112,491.06	\$115,733.70
15		\$102,942.53	\$106,056.71	\$109,175.73	\$112,286.29	\$115,402.89	\$118,646.73
16				\$112,091.19	\$115,196.89	\$118,315.92	\$121,560.98
A						\$122,681.84	\$125,930.51
B						\$127,058.65	\$130,300.07
C						\$131,431.83	\$134,671.43

**CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES**

- CLASS I**    a) Bachelor's degree  
                   b) CTE placement - appropriate minimum qualifications
- CLASS II**    a) Master's degree  
                   b) Bachelor's degree plus 45 approved semester units earned after award of the degree  
                   c) CTE placement - appropriate minimum qualifications plus one of the following:  
                       1. Associate degree or 65 approved semester units plus six years approved work experience credit  
                       2. Bachelor's degree plus three years approved work experience credit
- CLASS III**    a) Master's degree plus 15 approved semester units earned after award of the degree  
                   b) Bachelor's degree plus 49 approved semester units including a master's degree  
                   c) CTE placement - appropriate minimum qualifications plus one of the following:  
                       1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit  
                       2. Bachelor's degree plus six years approved work experience credit  
                       3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2020/2021 FARSCCD PERMANENT ANNUAL**  
**175 DAY SALARY SCHEDULE**

- CLASS IV** a) Master's degree plus 30 approved semester units earned after award of the degree  
b) Bachelor's degree plus 64 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus nine years approved work experience credit  
    2. Completion of 15 approved semester units after initial placement on Class III
- CLASS V** a) Master's degree plus 45 approved semester units earned after award of the degree  
b) Bachelor's degree plus 79 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit  
    2. Master's degree plus nine years approved work experience credit  
    3. Completion of 15 approved semester units after initial placement on Class IV
- CLASS VI** a) Master's degree plus 60 approved semester units earned after award of the degree  
b) Bachelor's degree plus 94 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Master's degree plus 15 approved semester units plus nine years  
    2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V
- CLASS VII** a) Doctorate degree

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2020/2021 FARS CCD PERMANENT ANNUAL  
192 DAY SALARY SCHEDULE**

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$69,405.07	\$74,569.53	\$77,990.29	\$81,409.84	\$84,829.38	\$88,248.89	\$91,813.86
4	\$72,606.51	\$77,770.97	\$81,194.13	\$84,608.83	\$88,030.79	\$91,435.81	\$95,004.41
5	\$75,795.81	\$80,969.96	\$84,387.07	\$87,810.25	\$91,211.62	\$94,637.23	\$98,204.60
6	\$78,992.39	\$84,165.33	\$87,583.67	\$90,998.36	\$94,415.47	\$97,836.21	\$101,401.19
7	\$82,186.55	\$87,363.12	\$90,786.31	\$94,213.10	\$97,618.13	\$101,040.08	\$104,596.54
8	\$85,387.98	\$90,554.86	\$93,978.04	\$97,391.53	\$100,813.48	\$104,235.45	\$107,793.14
9	\$88,585.76	\$93,757.49	\$97,185.51	\$100,590.54	\$104,014.92	\$107,425.97	\$110,987.28
10	\$91,783.57	\$96,958.92	\$100,377.25	\$103,785.90	\$107,206.65	\$110,623.78	\$114,186.29
11	\$94,981.35	\$100,155.50	\$103,565.35	\$106,989.74	\$110,406.85	\$113,821.56	\$117,386.52
12	\$98,179.16	\$103,353.31	\$106,767.99	\$110,183.92	\$113,596.16	\$117,018.13	\$120,580.68
13		\$106,548.67	\$109,962.16	\$113,384.13	\$116,801.25	\$120,218.36	\$123,778.48
14		\$109,746.46	\$113,161.15	\$116,581.92	\$120,000.24	\$123,419.77	\$126,977.46
15		\$112,943.05	\$116,360.15	\$119,782.14	\$123,194.40	\$126,613.95	\$130,172.84
16				\$122,981.12	\$126,388.55	\$129,810.51	\$133,370.62
A						\$134,599.95	\$138,163.69
B						\$139,402.10	\$142,958.57
C						\$144,200.60	\$147,753.43

**CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES**

- CLASS I**     a) Bachelor's degree  
                   b) CTE placement - appropriate minimum qualifications
- CLASS II**    a) Master's degree  
                   b) Bachelor's degree plus 45 approved semester units earned after award of the degree  
                   c) CTE placement - appropriate minimum qualifications plus one of the following:  
                       1. Associate degree or 65 approved semester units plus six years approved work experience credit  
                       2. Bachelor's degree plus three years approved work experience credit
- CLASS III**   a) Master's degree plus 15 approved semester units earned after award of the degree  
                   b) Bachelor's degree plus 49 approved semester units including a master's degree  
                   c) CTE placement - appropriate minimum qualifications plus one of the following:  
                       1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit  
                       2. Bachelor's degree plus six years approved work experience credit  
                       3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2020/2021 FARSCCD PERMANENT ANNUAL**  
**192 DAY SALARY SCHEDULE**

- CLASS IV** a) Master's degree plus 30 approved semester units earned after award of the degree  
b) Bachelor's degree plus 64 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus nine years approved work experience credit  
    2. Completion of 15 approved semester units after initial placement on Class III
- CLASS V** a) Master's degree plus 45 approved semester units earned after award of the degree  
b) Bachelor's degree plus 79 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit  
    2. Master's degree plus nine years approved work experience credit  
    3. Completion of 15 approved semester units after initial placement on Class IV
- CLASS VI** a) Master's degree plus 60 approved semester units earned after award of the degree  
b) Bachelor's degree plus 94 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Master's degree plus 15 approved semester units plus nine years  
    2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V
- CLASS VII** a) Doctorate degree

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2020/2021 FARSCCD PERMANENT ANNUAL  
225 DAY SALARY SCHEDULE**

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$81,333.49	\$87,386.14	\$91,394.61	\$95,401.84	\$99,409.07	\$103,416.32	\$107,594.40
4	\$85,085.04	\$91,137.73	\$95,149.79	\$99,150.98	\$103,160.63	\$107,150.91	\$111,333.87
5	\$88,823.27	\$94,886.85	\$98,890.44	\$102,902.53	\$106,889.15	\$110,902.47	\$115,084.20
6	\$92,569.99	\$98,631.14	\$102,637.16	\$106,638.36	\$110,643.16	\$114,651.60	\$118,828.49
7	\$96,311.87	\$102,379.08	\$106,389.93	\$110,405.66	\$114,397.13	\$118,406.79	\$122,573.98
8	\$100,063.40	\$106,119.72	\$110,130.59	\$114,130.55	\$118,140.20	\$122,151.09	\$126,319.49
9	\$103,811.34	\$109,872.47	\$113,888.20	\$117,878.49	\$121,891.76	\$125,889.32	\$130,063.78
10	\$107,559.25	\$113,624.07	\$117,628.85	\$121,623.98	\$125,632.44	\$129,636.04	\$133,811.71
11	\$111,305.98	\$117,369.55	\$121,365.89	\$125,379.18	\$129,382.80	\$133,385.17	\$137,562.05
12	\$115,053.91	\$121,117.46	\$125,118.66	\$129,121.03	\$133,119.81	\$137,130.66	\$141,305.11
13		\$124,861.76	\$128,861.74	\$132,872.60	\$136,876.21	\$140,879.81	\$145,053.06
14		\$128,608.46	\$132,610.88	\$136,619.31	\$140,625.35	\$144,631.36	\$148,800.97
15		\$132,355.18	\$136,358.79	\$140,369.67	\$144,368.42	\$148,375.67	\$152,546.47
16				\$144,117.59	\$148,110.28	\$152,121.15	\$156,293.20
A						\$157,733.96	\$161,911.44
B						\$163,361.31	\$167,529.69
C						\$168,985.00	\$173,149.78

**CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES**

**CLASS I** a) Bachelor's degree  
b) CTE placement - appropriate minimum qualifications

**CLASS II** a) Master's degree  
b) Bachelor's degree plus 45 approved semester units earned after award of the degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
1. Associate degree or 65 approved semester units plus six years approved work experience credit  
2. Bachelor's degree plus three years approved work experience credit

**CLASS III** a) Master's degree plus 15 approved semester units earned after award of the degree  
b) Bachelor's degree plus 49 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit  
2. Bachelor's degree plus six years approved work experience credit  
3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2020/2021 FARSCCD PERMANENT ANNUAL  
225 DAY SALARY SCHEDULE**

- CLASS IV** a) Master's degree plus 30 approved semester units earned after award of the degree  
b) Bachelor's degree plus 64 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus nine years approved work experience credit  
    2. Completion of 15 approved semester units after initial placement on Class III
- CLASS V** a) Master's degree plus 45 approved semester units earned after award of the degree  
b) Bachelor's degree plus 79 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit  
    2. Master's degree plus nine years approved work experience credit  
    3. Completion of 15 approved semester units after initial placement on Class IV
- CLASS VI** a) Master's degree plus 60 approved semester units earned after award of the degree  
b) Bachelor's degree plus 94 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Master's degree plus 15 approved semester units plus nine years  
    2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V
- CLASS VII** a) Doctorate degree

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2020/2021 FARSCCD PERMANENT**  
**CREDIT SUMMER SALARY SCHEDULE A**  
 Effective Summer 2021

ATTACHMENT #11

<b>TEACHING</b>		(Lecture Hour Equivalent [LHE] = 18 times the hourly rate)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$87.86	\$94.39	\$98.73	\$103.06	\$107.38	\$111.71	\$116.23	
4	\$91.91	\$98.45	\$102.78	\$107.11	\$111.44	\$115.75	\$120.27	
5	\$95.95	\$102.50	\$106.83	\$111.15	\$115.47	\$119.80	\$124.31	

<b>LAB</b>		(Equivalent to 0.90 of a lecture hour)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$79.08	\$84.97	\$88.87	\$92.75	\$96.66	\$100.54	\$104.61	
4	\$82.72	\$88.61	\$92.51	\$96.40	\$100.30	\$104.17	\$108.24	
5	\$86.35	\$92.25	\$96.16	\$100.04	\$103.93	\$107.83	\$111.89	

<b>COUNSELING/ LIBRARIAN/NURSING</b>		(Equivalent to .085 of a lecture hour)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$74.68	\$80.24	\$83.92	\$87.60	\$91.28	\$94.95	\$98.79	
4	\$78.12	\$83.68	\$87.37	\$91.04	\$94.72	\$98.38	\$102.22	
5	\$81.55	\$87.12	\$90.81	\$94.48	\$98.15	\$101.83	\$105.66	

<b>NON-TEACHING</b>		(Equivalent to 0.5 of a lecture hour)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$43.94	\$47.20	\$49.37	\$51.54	\$53.69	\$55.86	\$58.12	
4	\$45.96	\$49.23	\$51.39	\$53.56	\$55.73	\$57.87	\$60.14	
5	\$47.97	\$51.26	\$53.41	\$55.58	\$57.74	\$59.91	\$62.16	

See Article 6.6 Summer Program

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2020/2021 FARSCCD PERMANENT NON-CREDIT**  
**SUMMER SALARY SCHEDULE C**  
 Effective Summer 2021

ATTACHMENT #12

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$98.84	\$106.20	\$111.07	\$115.94	\$120.81	\$125.68	\$130.76
4	\$103.40	\$110.75	\$115.64	\$120.50	\$125.37	\$130.21	\$135.30
5	\$107.94	\$115.31	\$120.18	\$125.05	\$129.90	\$134.78	\$139.86

See Article 6.6 Summer Program

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2020/2021 FARSCCD PERMANENT  
 BEYOND CONTRACT/OVERLOAD  
 AND PART-TIME SALARY SCHEDULE B**

ATTACHMENT #13

**TEACHING**

(Lecture Hour Equivalent [LHE] = 18 times the hourly rate)

STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30
1				
2				
3	\$63.34	\$66.52	\$69.83	\$73.32
4	\$66.52	\$69.83	\$73.32	\$76.99
5	\$69.83	\$73.32	\$76.99	\$80.84

**LAB**

(Equivalent to 0.90 of a lecture hour)

STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30
1				
2				
3	\$57.01	\$59.86	\$62.86	\$66.00
4	\$59.86	\$62.86	\$66.00	\$69.30
5	\$62.86	\$66.00	\$69.30	\$72.76

**COUNSELING/  
LIBRARIAN/NURSING**

(equivalent to 0.85 of a lecture hour)

STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30
1				
2				
3	\$53.84	\$56.54	\$59.36	\$62.33
4	\$56.54	\$59.36	\$62.33	\$65.44
5	\$59.36	\$62.33	\$65.44	\$68.72

**NON-TEACHING**

(equivalent to 0.5 of a lecture hour)

STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30
1				
2				
3	\$31.68	\$33.26	\$34.92	\$36.66
4	\$33.26	\$34.92	\$36.66	\$38.49
5	\$34.92	\$36.66	\$38.49	\$40.42

The hourly pay rate for **part-time psychologists** who are college counselors assigned specifically to provide psychological services through the Health Centers will be **\$82.81**.

**See Article 7.3 Beyond Contract and Part-time**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2021/2022 FARSccd PERMANENT ANNUAL  
175 DAY SALARY SCHEDULE**

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$65,789.45	\$70,685.39	\$73,927.94	\$77,169.21	\$80,410.46	\$83,651.74	\$87,031.64
4	\$68,824.06	\$73,719.98	\$76,965.05	\$80,201.28	\$83,445.07	\$86,672.47	\$90,056.15
5	\$71,847.32	\$76,752.06	\$79,990.82	\$83,235.88	\$86,460.75	\$89,707.06	\$93,089.48
6	\$74,878.15	\$79,781.60	\$83,021.64	\$86,257.86	\$89,497.88	\$92,740.41	\$96,119.06
7	\$77,905.17	\$82,812.43	\$86,057.50	\$89,305.07	\$92,533.75	\$95,777.54	\$99,148.62
8	\$80,939.79	\$85,838.21	\$89,083.27	\$92,318.24	\$95,562.03	\$98,805.82	\$102,178.16
9	\$83,971.85	\$88,874.06	\$92,122.90	\$95,350.32	\$98,596.64	\$101,830.32	\$105,206.44
10	\$87,002.67	\$91,908.68	\$95,148.68	\$98,379.86	\$101,622.38	\$104,861.15	\$108,238.52
11	\$90,033.48	\$94,938.23	\$98,170.65	\$101,416.97	\$104,655.73	\$107,893.21	\$111,271.85
12	\$93,065.55	\$97,970.29	\$101,206.54	\$104,444.04	\$107,678.98	\$110,922.78	\$114,300.16
13		\$100,998.60	\$104,234.81	\$107,478.60	\$110,717.36	\$113,956.11	\$117,330.97
14		\$104,029.41	\$107,266.90	\$110,509.44	\$113,749.45	\$116,990.70	\$120,363.05
15		\$107,060.23	\$110,298.98	\$113,542.76	\$116,777.74	\$120,019.01	\$123,392.60
16				\$116,574.84	\$119,804.77	\$123,048.56	\$126,423.42
A						\$127,589.11	\$130,967.73
B						\$132,141.00	\$135,512.07
C						\$136,689.10	\$140,058.29

**CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES**

- CLASS I**    a) Bachelor's degree  
                   b) CTE placement - appropriate minimum qualifications
- CLASS II**    a) Master's degree  
                   b) Bachelor's degree plus 45 approved semester units earned after award of the degree  
                   c) CTE placement - appropriate minimum qualifications plus one of the following:  
                       1. Associate degree or 65 approved semester units plus six years approved work experience credit  
                       2. Bachelor's degree plus three years approved work experience credit
- CLASS III**    a) Master's degree plus 15 approved semester units earned after award of the degree  
                   b) Bachelor's degree plus 49 approved semester units including a master's degree  
                   c) CTE placement - appropriate minimum qualifications plus one of the following:  
                       1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit  
                       2. Bachelor's degree plus six years approved work experience credit  
                       3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2021/2022 FARSCCD PERMANENT ANNUAL  
175 DAY SALARY SCHEDULE**

- CLASS IV** a) Master's degree plus 30 approved semester units earned after award of the degree  
b) Bachelor's degree plus 64 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus nine years approved work experience credit  
    2. Completion of 15 approved semester units after initial placement on Class III
- CLASS V** a) Master's degree plus 45 approved semester units earned after award of the degree  
b) Bachelor's degree plus 79 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit  
    2. Master's degree plus nine years approved work experience credit  
    3. Completion of 15 approved semester units after initial placement on Class IV
- CLASS VI** a) Master's degree plus 60 approved semester units earned after award of the degree  
b) Bachelor's degree plus 94 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Master's degree plus 15 approved semester units plus nine years  
    2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V
- CLASS VII** a) Doctorate degree

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2021/2022 FARSCCD PERMANENT ANNUAL  
192 DAY SALARY SCHEDULE**

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$72,181.27	\$77,552.31	\$81,109.90	\$84,666.23	\$88,222.56	\$91,778.85	\$95,486.41
4	\$75,510.77	\$80,881.81	\$84,441.90	\$87,993.18	\$91,552.02	\$95,093.24	\$98,804.59
5	\$78,827.64	\$84,208.76	\$87,762.55	\$91,322.66	\$94,860.08	\$98,422.72	\$102,132.78
6	\$82,152.09	\$87,531.94	\$91,087.02	\$94,638.29	\$98,192.09	\$101,749.66	\$105,457.24
7	\$85,474.01	\$90,857.64	\$94,417.76	\$97,981.62	\$101,522.86	\$105,081.68	\$108,780.40
8	\$88,803.50	\$94,177.05	\$97,737.16	\$101,287.19	\$104,846.02	\$108,404.87	\$112,104.87
9	\$92,129.19	\$97,507.79	\$101,072.93	\$104,614.16	\$108,175.52	\$111,723.01	\$115,426.77
10	\$95,454.91	\$100,837.28	\$104,392.34	\$107,937.34	\$111,494.92	\$115,048.73	\$118,753.74
11	\$98,780.60	\$104,161.72	\$107,707.96	\$111,269.33	\$114,823.12	\$118,374.42	\$122,081.98
12	\$102,106.33	\$107,487.44	\$111,038.71	\$114,591.28	\$118,140.01	\$121,698.86	\$125,403.91
13		\$110,810.62	\$114,360.65	\$117,919.50	\$121,473.30	\$125,027.09	\$128,729.62
14		\$114,136.32	\$117,687.60	\$121,245.20	\$124,800.25	\$128,356.56	\$132,056.56
15		\$117,460.77	\$121,014.56	\$124,573.43	\$128,122.18	\$131,678.51	\$135,379.75
16				\$127,900.36	\$131,444.09	\$135,002.93	\$138,705.44
A						\$139,983.95	\$143,690.24
B						\$144,978.18	\$148,676.91
C						\$149,968.62	\$153,663.57

**CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES**

- CLASS I**    a) Bachelor's degree  
               b) CTE placement - appropriate minimum qualifications
- CLASS II**    a) Master's degree  
               b) Bachelor's degree plus 45 approved semester units earned after award of the degree  
               c) CTE placement - appropriate minimum qualifications plus one of the following:  
                   1. Associate degree or 65 approved semester units plus six years approved work experience credit  
                   2. Bachelor's degree plus three years approved work experience credit
- CLASS III**    a) Master's degree plus 15 approved semester units earned after award of the degree  
               b) Bachelor's degree plus 49 approved semester units including a master's degree  
               c) CTE placement - appropriate minimum qualifications plus one of the following:  
                   1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit  
                   2. Bachelor's degree plus six years approved work experience credit  
                   3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2021/2022 FARSCCD PERMANENT ANNUAL**  
**192 DAY SALARY SCHEDULE**

- CLASS IV** a) Master's degree plus 30 approved semester units earned after award of the degree  
b) Bachelor's degree plus 64 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus nine years approved work experience credit  
    2. Completion of 15 approved semester units after initial placement on Class III
- CLASS V** a) Master's degree plus 45 approved semester units earned after award of the degree  
b) Bachelor's degree plus 79 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit  
    2. Master's degree plus nine years approved work experience credit  
    3. Completion of 15 approved semester units after initial placement on Class IV
- CLASS VI** a) Master's degree plus 60 approved semester units earned after award of the degree  
b) Bachelor's degree plus 94 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Master's degree plus 15 approved semester units plus nine years  
    2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V
- CLASS VII** a) Doctorate degree

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2021/2022 FARSCCD PERMANENT ANNUAL  
225 DAY SALARY SCHEDULE**

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$84,586.83	\$90,881.59	\$95,050.39	\$95,401.84	\$103,385.43	\$107,552.97	\$111,898.18
4	\$88,488.44	\$94,783.24	\$98,955.78	\$99,150.98	\$107,287.06	\$111,436.95	\$115,787.22
5	\$92,376.20	\$98,682.32	\$102,846.06	\$102,902.53	\$111,164.72	\$115,338.57	\$119,687.57
6	\$96,272.79	\$102,576.39	\$106,742.65	\$106,638.36	\$115,068.89	\$119,237.66	\$123,581.63
7	\$100,164.34	\$106,474.24	\$110,645.53	\$110,405.66	\$118,973.02	\$123,143.06	\$127,476.94
8	\$104,065.94	\$110,364.51	\$114,535.81	\$114,130.55	\$122,865.81	\$127,037.13	\$131,372.27
9	\$107,963.79	\$114,267.37	\$118,443.73	\$117,878.49	\$126,767.43	\$130,924.89	\$135,266.33
10	\$111,861.62	\$118,169.03	\$122,334.00	\$121,623.98	\$130,657.74	\$134,821.48	\$139,164.18
11	\$115,758.22	\$122,064.33	\$126,220.53	\$125,379.18	\$134,558.11	\$138,720.58	\$143,064.53
12	\$119,656.07	\$125,962.16	\$130,123.41	\$129,121.03	\$138,444.60	\$142,615.89	\$146,957.31
13		\$129,856.23	\$134,016.21	\$132,872.60	\$142,351.26	\$146,515.00	\$150,855.18
14		\$133,752.80	\$137,915.32	\$136,619.31	\$146,250.36	\$150,416.61	\$154,753.01
15		\$137,649.39	\$141,813.14	\$140,369.67	\$150,143.16	\$154,310.70	\$158,648.33
16				\$144,117.59	\$154,034.69	\$158,206.00	\$162,544.93
A						\$164,043.32	\$168,387.90
B						\$169,895.76	\$174,230.88
C						\$175,744.40	\$180,075.77

**CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES**

**CLASS I** a) Bachelor's degree  
b) CTE placement - appropriate minimum qualifications

**CLASS II** a) Master's degree  
b) Bachelor's degree plus 45 approved semester units earned after award of the degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
1. Associate degree or 65 approved semester units plus six years approved work experience credit  
2. Bachelor's degree plus three years approved work experience credit

**CLASS III** a) Master's degree plus 15 approved semester units earned after award of the degree  
b) Bachelor's degree plus 49 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit  
2. Bachelor's degree plus six years approved work experience credit  
3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2021/2022 FARSCCD PERMANENT ANNUAL**  
**225 DAY SALARY SCHEDULE**

- CLASS IV** a) Master's degree plus 30 approved semester units earned after award of the degree  
b) Bachelor's degree plus 64 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus nine years approved work experience credit  
    2. Completion of 15 approved semester units after initial placement on Class III
- CLASS V** a) Master's degree plus 45 approved semester units earned after award of the degree  
b) Bachelor's degree plus 79 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit  
    2. Master's degree plus nine years approved work experience credit  
    3. Completion of 15 approved semester units after initial placement on Class IV
- CLASS VI** a) Master's degree plus 60 approved semester units earned after award of the degree  
b) Bachelor's degree plus 94 approved semester units including a master's degree  
c) CTE placement - appropriate minimum qualifications plus one of the following:  
    1. Master's degree plus 15 approved semester units plus nine years  
    2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V
- CLASS VII** a) Doctorate degree

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2021/2022 FARSCCD PERMANENT**  
**CREDIT SUMMER SALARY SCHEDULE A**  
 Effective Summer 2022

ATTACHMENT #17

<b>TEACHING</b>		(Lecture Hour Equivalent [LHE] = 18 times the hourly rate)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$91.38	\$98.17	\$102.68	\$107.18	\$111.68	\$116.18	\$120.88	
4	\$95.59	\$102.39	\$106.89	\$111.39	\$115.90	\$120.38	\$125.08	
5	\$99.78	\$106.60	\$111.10	\$115.60	\$120.09	\$124.60	\$129.28	

<b>LAB</b>		(Equivalent to 0.90 of a lecture hour)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$82.24	\$88.37	\$92.42	\$96.47	\$100.52	\$104.56	\$108.80	
4	\$86.03	\$92.15	\$96.21	\$100.25	\$104.31	\$108.34	\$112.57	
5	\$89.81	\$95.94	\$100.00	\$104.04	\$108.09	\$112.14	\$116.36	

<b>COUNSELING/ LIBRARIAN/NURSING</b>		(Equivalent to .085 of a lecture hour)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$77.67	\$83.45	\$87.28	\$91.10	\$94.93	\$98.75	\$102.74	
4	\$81.25	\$87.03	\$90.86	\$94.68	\$98.51	\$102.32	\$106.31	
5	\$84.81	\$90.61	\$94.44	\$98.26	\$102.08	\$105.91	\$109.89	

<b>NON-TEACHING</b>		(Equivalent to 0.5 of a lecture hour)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$45.70	\$49.09	\$51.34	\$53.60	\$55.84	\$58.10	\$60.44	
4	\$47.80	\$51.20	\$53.45	\$55.70	\$57.96	\$60.19	\$62.54	
5	\$49.89	\$53.31	\$55.55	\$57.81	\$60.05	\$62.30	\$64.65	

See Article 6.6 Summer Program

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2021/2022 FARSCCD PERMANENT NON-CREDIT**  
**SUMMER SALARY SCHEDULE C**  
 Effective Summer 2022

ATTACHMENT #18

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$102.80	\$110.45	\$115.51	\$120.58	\$125.64	\$130.71	\$135.99
4	\$107.53	\$115.18	\$120.26	\$125.32	\$130.38	\$135.42	\$140.72
5	\$112.26	\$119.92	\$124.99	\$130.05	\$135.09	\$140.17	\$145.45

See Article 6.6 Summer Program

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
**2021/2022 FARSCCD PERMANENT  
 BEYOND CONTRACT/OVERLOAD  
 AND PART-TIME SALARY SCHEDULE B**

ATTACHMENT #19

<b>TEACHING</b>		(Lecture Hour Equivalent [LHE] = 18 times the hourly rate)			
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30	
1					
2					
3	\$65.88	\$69.18	\$72.63	\$76.26	
4	\$69.18	\$72.63	\$76.26	\$80.07	
5	\$72.63	\$76.26	\$80.07	\$84.07	

<b>LAB</b>		(Equivalent to 0.90 of a lecture hour)			
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30	
1					
2					
3	\$59.29	\$62.26	\$65.37	\$68.64	
4	\$62.26	\$65.37	\$68.64	\$72.07	
5	\$65.37	\$68.64	\$72.07	\$75.67	

<b>COUNSELING/ LIBRARIAN/NURSING</b>		(equivalent to 0.85 of a lecture hour)			
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30	
1					
2					
3	\$56.00	\$58.80	\$61.74	\$64.82	
4	\$58.80	\$61.74	\$64.82	\$68.06	
5	\$61.74	\$64.82	\$68.06	\$71.46	

<b>NON-TEACHING</b>		(equivalent to 0.5 of a lecture hour)			
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15	MASTER'S + 30	
1					
2					
3	\$32.95	\$34.59	\$36.32	\$38.13	
4	\$34.59	\$36.32	\$38.13	\$40.03	
5	\$36.32	\$38.13	\$40.03	\$42.04	

The hourly pay rate for **part-time psychologists** who are college counselors assigned specifically to provide psychological services through the Health Centers will be **\$86.12**.

**See Article 7.3 Beyond Contract and Part-time**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET  
CLASSIFIED  
OCTOBER 28, 2019**

**CLASSIFIED**

New Appointment

Grayson, Anthony	Effective: October 21, 2019
Senior District Safety Officer (CL19-1260)	Grade 13, Step 6 \$67,246.30
District Safety/ District	

Ratification of Resignation/Retirement

Gossett, Deborah	Effective: December 30, 2019
Intermediate Clerk/EOPS/SAC	Reason: Retirement

**CLASSIFIED HOURLY**

Change in Position

Flores, Edgar	Effective: 10/07/19 – 12/18/19
Student Services Coordinator/ Student Services/ SAC	Grade 15, Step A + 2.5%Bil \$28.78/Hour Voluntary reduction in hours from 19 Hours/Week to 7 Hours/Week

Ratification of Resignation/Retirement

Flores, Edgar	Effective: December 18, 2019
Student Services Coordinator/ Student Services/ SAC	Reason: Resignation

**TEMPORARY ASSIGNMENT**

Short Term Assignment

Cuellar Diaz, Elvia	Effective: 10/29/19 – 06/30/20
Instructional Assistant/ Business & Career Ed./ SCC	

Medina, Jonathan	Effective: 10/29/19 - 06/30/20
Student Services Specialist/ Student Services/ SAC	

*Additional Hours for Ongoing Assignment*

Hernandez, Louis Cashier/ Bookstore/ SAC	Effective: 10/21/19 – 06/30/20 Not to exceed 19 consecutive working days in any given period.
Hollister, Deborah Cashier/ Bookstore/ SAC	Effective: 10/21/19 – 06/30/20 Not to exceed 19 consecutive working days in any given period.
Ontiveros, Tara Student Services Specialist/ Student Services/ SCC	Effective: 10/01/19 – 06/06/20 Not to exceed 19 consecutive working days in any given period.
Palacios Rosas, Maite Student Services Specialist/ Student Services/ SCC	Effective: 06/10/19 – 06/30/19 07/01/19 – 06/30/20 Not to exceed 19 consecutive working days in any given period.
Ramirez, Liliana Student Services Coord./ Student Services/ SCC	Effective: 10/01/19 – 06/30/20 Not to exceed 19 consecutive working days in any given period.
Siegel, Sue Cashier/ Bookstore/ SAC	Effective: 10/21/19 – 06/30/20 Not to exceed 19 consecutive working days in any given period.

*Substitute Assignments*

Farah, Amanda Administrative Secretary/ President's Office/ SAC	Effective: 10/01/19 – 10/06/19
Farah, Amanda Administrative Secretary/ Academic Affairs/ SAC	Effective: 10/07/19 – 10/14/19

**MISCELLANEOUS POSITIONS**

Castro Carenas, Julie Business Expert Professional II/ SBDC/ District	Effective: 10/04/19 – 06/30/20
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AUTHORIZATION FOR BOARD TRAVEL/CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

COMMUNITY COLLEGE LEAGUE OF CALIFORNIA  
ANNUAL LEGISLATIVE CONFERENCE  
Sacramento, California–January 26-27, 2020

1 Board Member  
(Phil Yarbrough)