

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, September 24, 2012

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:34 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Arianna Barrios, Dr. David Chapel, Mr. Larry Labrado, Mr. Mark McLoughlin, and Mr. Ryan Ahari. Mr. John Hanna arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Fernando Antunez, Associate Justice, Santa Ana College (SAC) Associated Student Government.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado, seconded by Ms. Barrios, and carried unanimously to approve an addendum for Item 3.1 (Management/Academic Personnel) and Item 3.2 (Classified Personnel), and revised pages for Item 5.7 (Change Order #4 for Bid #1144 – Roofing for Athletic/Aquatic Complex at Santiago Canyon College [SCC]).

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Ms. Barrios, seconded by Mr. Ahari, and carried unanimously to approve the minutes of the regular meeting held September 10, 2012, with the following correction by Mr. Hanna (read into the record by Mr. Yarbrough) and Mr. McLoughlin:

1.5 Approval of Minutes – (cont.)

Mr. Hanna reported that the Board Policy Committee will be meeting on September 13, 2012, to recommend a self-evaluation instrument to be used in ~~its~~ the board's 2012 self-evaluation and review several policies.

Mr. McLoughlin encouraged everyone to attend the first community Measure Q informational meeting on September 12 at 4:30 p.m. at the Libreria Martinez. ~~He asked that district staff and bond committee members research opportunities to pursue support and endorsements for Measure Q.~~

1.6 Approval of Consent Calendar

It was moved by Mr. McLoughlin, seconded by Mr. Ahari, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 5.3 (Extension of Construction Management Services for SAC Projects) and 5.5 (Traffic Signal Maintenance Agreement – City of Orange) removed from the Consent Calendar by Mr. Yarbrough (on behalf of Mr. Hanna):

4.1 Approval of Amended Apprenticeship Fiscal Impact

The board approved the amended Master Cost Agreements for 2012-2013 as presented.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of 2011-2012 CCFS-311 Report, including Gann Appropriations Limit

The board approved the 2011-2012 CCFS-311 Report as presented pending any audit adjustments and establishment of the district's 2012-2013 Gann Appropriations Limit in the amount of \$214,573,297.

5.4 Approval of Aerial to Underground Conversion Agreement

The board approved the AT&T Aerial to Underground Agreement as presented.

5.6 Approval of Change Order #4, Bid #1146 – Framing and Elevators for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #4 for Bid #1146 for Inland Building Construction for framing and elevators for the Athletic/Aquatic complex at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.7 Approval of Change Order #4 for Bid #1144 – Roofing for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #4 for Bid #1144 for Troyer Contracting Company, Inc., for roofing for the Athletic/Aquatic complex at SCC as presented.

5.8 Adoption of Resolution No. 12-53 – Masonry for Athletic/Aquatic Complex at Santiago Canyon College

The board adopted Resolution No. 12-53 for Industrial Masonry, Inc., for Bid #1137 for masonry for the Athletic/Aquatic complex at SCC as presented.

5.9 Approval of Awarding Bid #1199 – Fiber Infrastructure at Santiago Canyon College

The board approved awarding Bid #1199 for the infrastructure at SCC to Steele Contracting, Inc., dba Coast Electric as presented.

5.10 Acceptance and Awarding of Bid #1190 – Athletic and Aquatic Equipment and Supplies for Athletic/Aquatic Complex at Santiago Canyon College – Partial Award

The board accepted the bids and approved awarding Bid #1190-Athletic and Aquatic Equipment and Supplies for the Athletic/Aquatic Complex at SCC – Partial Award to Legend Fitness, The Dumbbell Man Fitness Equipment, Freemotion Fitness, Promaxima Manufacturing LTD, and Foundation Fitness as presented.

5.11 Approval of Purchase Orders

The board approved the purchase order listing for the period August 1, 2012, through September 9, 2012.

5.12 Approval of Termination Agreement for ACT Center

The board authorized the chancellor or his designee to execute the Termination Agreement and Mutual Release with ACT, Inc.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

-Cooperative Agencies Resources for Education (CARE) (SCC)	\$ 18,216
-Extended Opportunity Programs & Services (EOPS) (SCC)	\$257,883
-Matriculation – Credit (SCC/District)	\$397,353
-Strengthening Transfer Education and Matriculation in STEM (STEM ²) – Year 2 (SCC)	\$120,699
-Student Mental Health Program (SCC)	\$211,435
-Student Support Services – Year 2 (SAC)	\$292,340

1.6 Approval of Consent Calendar – (cont.)

6.2 Approval of Legal Representation - AlvaradoSmith

The board approved the agreement with AlvaradoSmith as presented.

1.7 Public Hearing – California School Employees Association Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District

There were no public comments.

1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association Chapter 579

There were no public comments.

1.9 Recognition of Classified Staff by Board of Trustees

The board recognized Ms. Esmeralda Abejar, Accountant in Administrative Services at Santa Ana College, and Ms. Terry Wilksen, Executive Secretary for Administrative Services at Santiago Canyon College, for their professional achievements, dedication, and service to the campus community and the Rancho Santiago Community College District.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

Mr. Hanna arrived during the chancellor's report.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College
Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Ryan Ahari provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government organizations:

Ms. Rachel Bulosan, Student President, Santiago Canyon College
Ms. Edna Tobias, Student President, Santa Ana College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Mr. Raymond Hicks, Academic Senate President-elect, Santa Ana College

RECESS TO CLOSED SESSION

Mr. McLoughlin left the meeting at this time.

The board convened into closed session at 5:34 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
 - e. Educational Administrator Appointments
 - (1) Dean
 - (2) Assistant Dean
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 6 p.m.

Closed Session Report

Ms. Barrios reported that no action was taken by the board during closed session.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Labrado, seconded by Mr. Ahari, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Appointments
- Approve Stipends
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Instructors of Record

3.2 Classified Personnel

It was moved by Mr. Labrado, seconded by Mr. Ahari, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Revised Job Descriptions
- Approve New Appointments
- Approve Out of Class Assignments
- Approve Changes in Positions
- Approve Changes in Salary Placements
- Approve Leaves of Absence
- Approve Reductions in Force
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

4.0 INSTRUCTION

Item 4.1 was approved as part of Item 1.6 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, 5.4, and 5.6 through 5.12 were approved as part of Item 1.6 (Consent Calendar).

5.3 Approval of Extension of Construction Management Services for Santa Ana College (SAC) Projects

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the extension of management services for Bernards Management Services as presented. Discussion ensued. The motion carried unanimously.

5.5 Approval of Traffic Signal Maintenance Agreement – City of Orange

It was moved by Mr. Labrado and seconded by Mr. Ahari to approve the Traffic Signal Maintenance Agreement with the City of Orange as presented. Discussion ensued. The motion carried unanimously.

6.0 GENERAL

Items 6.1 and 6.2 were approved as part of Item 1.6 (Consent Calendar).

6.3 First Reading of Revised and Renumbered Board Policies

These policies were presented for first reading as an information item.

6.4 Approval of Modification to Santa Ana College Mission Statement and Vision Themes

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve revisions to the Santa Ana College mission statement and vision themes. Mr. Hanna asked for an explanation of the deletions requested in revising the mission statement and vision themes. Dr. Martinez indicated that workgroups which include faculty, classified staff, and administrators review the mission statement and vision themes every three years. Their current recommendations include an emphasis on workforce development rather than economic development, an elimination of redundancy by removing “employment” since “careers” was used, and broadening the service area by including “global community.” Mr. Hanna asked that the explanation be included in the minutes for accreditation purposes. The motion carried unanimously.

6.5 Reports from Board Committees

Although there was not a quorum at the September 20, 2012, Board Facilities Committee meeting, Mr. Hanna provided a brief report on the discussion held at the meeting.

Mr. Hanna provided a report on the September 13, 2012, Board Policy Committee meeting.

6.6 Board Member Comments

Referring to Mr. Ahari's inquiry regarding the number of class sections expected to be reduced if Proposition 30 does not pass, Ms. Barrios asked how the district is preparing for the results of Proposition 30.

Mr. Ahari reported he and the ASG student presidents will be researching Mr. Hanna's inquiry regarding students' responses to paying registration fees within 72 hours.

Dr. Chapel congratulated Mr. Hicks on his recent appointment to the Legislation and External Policy Committee for the Academic Senate for California Community Colleges.

Dr. Chapel asks that the El Don newspaper be notified of its error in reporting that he was retiring from RSCCD. Mr. Yarbrough indicated he will contact the newspaper staff.

Mr. Hanna reported the Governor of California signed legislation today that will allow election day registration in California. He indicated the legislation has limitations and may not take effect for two to four years and asked that the information be shared with students.

Mr. Hanna indicated that at the Board Facilities Committee meeting he requested a report regarding the potential revenue for renting/leasing the Athletic/Aquatic facilities at SCC.

Mr. Yarbrough reported he recently toured the SAC Orange County Sheriff's Regional Training Academy.

Mr. Yarbrough indicated he plans to visit SCC on October 3 to have his son meet with a college counselor.

Mr. Yarbrough indicated he recently met with Mr. Jose Solorio to welcome him on behalf of the board.

Mr. Yarbrough asked the board's assistant to cease from forwarding electronic political voter guide solicitations to board members.

Mr. Yarbrough indicated he received the unfunded medical liability expense report he requested but needs more information; therefore, he has requested a report with a longer time series for future costs of unfunded medical liability.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on October 8, 2012.

There being no further business, Mr. Yarbrough declared this meeting adjourned at 6:20 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 8, 2012