

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, January 13, 2014**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Mr. Jose Solorio. Other members present were Ms. Claudia Alvarez, Mr. John Hanna, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Phillip Yarbrough, and Mr. Luis Correa. Ms. Arianna Barrios arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Correa, Student Trustee, Rancho Santiago Community College District.

Ms. Barrios arrived at this time.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to approve a revised page to the agenda, a revised page to the minutes, revised pages and an addendum for Item 6.1 (Academic/Management Personnel), and a revised page and an addendum for Item 6.2 (Classified Personnel).

1.4 Public Comment

Ms. Barbara Lamere spoke regarding the parking spaces at Centennial Park being used by students attending Centennial Education Center.

Mr. Sam Rodriguez spoke regarding renaming the library at Santiago Canyon College (SCC) to the Lorenzo Ramirez Library; Ms. Phyllis Ramirez Zepeda spoke on behalf of the Ramirez family.

1.4 Public Comment – (cont.)

On behalf of the California School Employees Association (CSEA), Chapter 579, Mr. Sean P. Small thanked the board for approving a fair contract for classified staff.

1.5 Approval of Minutes

It was moved by Ms. Alvarez, seconded by Mr. Yarbrough, and carried unanimously to approve the minutes of the meeting held December 9, 2013, as revised.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.4 (Nonresident Fees for 2014-2015) removed by Mr. Solorio, Item 5.1 (Subcontract Agreements between RSCCD and CHOC/Help Me Grow, and MOMS Orange County for Early Head Start) removed by Mr. Labrado, and Item 5.2 (Revised and Renumbered Board Policies) removed by Mr. Hanna:

3.1 Approval of New Speech-Language Pathology Assistant Agreement - Dynamic Therapy Solutions, LLC

The board approved the agreement with Dynamic Therapy Solutions, LLC in Palmdale, California.

3.2 Approval of New Speech-Language Pathology Assistant Agreement - Bright Star Speech and Language Services

The board approved the agreement with Bright Star Speech and Language Services in Tustin, California.

3.3 Approval of Speech-Language Pathology Assistant Agreement Renewal - Irvine Unified School District

The board approved the agreement with Irvine Unified School District in Irvine, California.

3.4 Approval of New OTA Agreement – Etiwanda School District

The board approved the agreement with Etiwanda School District in Etiwanda, California.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers during the month of November 2013.

1.6 Approval of Consent Calendar – (cont.)

4.3 Approval of Contract for Independent Audit Services

The board approved contracting with Vavrinek, Trine, Day & Co., LLP for auditing services for the 2013-2014 fiscal year audits and authorized the Vice Chancellor of Business Operations/Fiscal Services to enter into the contract agreement on the district's behalf as presented.

4.5 Approval of Agreement with Pezeshki Engineering, Inc. for Districtwide LED Lighting Upgrade

The board approved the agreement with Pezeshki Engineering, Inc. for engineering services for the districtwide LED lighting upgrade as presented.

4.6 Approval of Amendment to Agreement with Koury Engineering and Testing, Inc. for Geotechnical, Materials Testing and Special Inspections Services for Perimeter Site Improvements Project at Santa Ana College (SAC)

The board approved the amendment to agreement with Koury Engineering and Testing, Inc. to add additional fees for the perimeter site improvements project at SAC as presented.

4.7 Approval of Amendment to Agreement with Geo-Advantec, Inc. for Soil Inspection and Testing Services for Perimeter Site Improvements Project at Santa Ana College

The board approved the amendment to agreement with Geo-Advantec, Inc. to add additional fees for the perimeter site improvements project at SAC as presented.

4.8 Approval of Notice of Completion for Bid #1197 – Contract with Haitbrink Asphalt Paving, Inc. for Paving for Resurfacing of Parking Lots 6 and 8 at Santa Ana College

The board approved the Notice of Completion with Haitbrink Asphalt Paving, Inc. for paving for the resurfacing of parking lots 6 and 8 at SAC as presented.

4.9 Adoption of Resolution No. 14-01 for Change Order #10 for Bid #1134 – Contract with Tropical Plaza Nursery, Inc. for Landscaping for Humanities Building at Santiago Canyon College (SCC)

The board adopted Resolution No. 14-01 for Tropical Plaza Nursery, Inc. for Bid #1134 for landscaping for the Humanities building at SCC as presented.

4.10 Approval of Notice of Completion for Bid #1151 – Contract with Southern California Grading for Grading for Chapman Entry and Learning Resource Center (LRC) Parking Lot at Santiago Canyon College

The board approved the Notice of Completion with Southern California Grading for Grading for the Chapman entry and LRC parking lot at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

4.11 Approval of Notice of Completion for Bid #1196 – Contract with Marina Landscape, Inc. for Storm Water Pollution Prevention Plan Maintenance for Humanities Building at Santiago Canyon College

The board approved the Notice of Completion with Marina Landscape, Inc. for storm water pollution prevention plan maintenance for the Humanities building at SCC as presented.

4.12 Approval of Notice of Completion for Bid #1213 – Contract with Sylvester Roofing Company Inc. for Re-Roofing of Building “D” at Santiago Canyon College

The board approved the Notice of Completion with Sylvester Roofing Company Inc. for the re-roofing of Building “D” at SCC as presented.

4.13 Approval of Waiver and Release Agreement with Great American Insurance Company and Tidwell Concrete Construction, Inc. for Concrete for Humanities Building; Athletics and Aquatics Complex; Santiago Canyon Entry and Parking Lot; Chapman Entry and Roadway; and Loop Road Extension Projects at Santiago Canyon College

The board approved the waiver and release agreement with Great American Insurance Company and Tidwell Concrete Construction, Inc. for concrete for the Humanities building; Athletics and Aquatics Complex, Santiago Canyon entry and parking lot; Chapman entry and roadway; and Loop Road extension Projects at SCC as presented.

4.14 Approval of Agreement with Ellucian, Inc. for Student Planning Software, Training and Consulting, and Software Support Services

The board approved the agreement with Ellucian, Inc. for student planning software, training and consulting, and software support services.

4.15 Approval of Agreement with InCommon Federation for Digital Certificate Services

The board approved the InCommon Federation Participation Agreement and Certificate Service Addendum as presented.

4.16 Approval of Purchase Orders

The board approved the purchase order listing for the period November 10, 2013, through December 14, 2013.

1.7 Public Hearing – California School Employees Association, Chapter 888 Initial Proposal to Rancho Santiago Community College District

There were no public comments.

1.8 Presentation on Toll Roads

Mr. Neil Peterson, Chief Executive Officer, Transportation Corridor Agencies, provided a presentation on the Toll Roads.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College  
Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Luis Correa, Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

Mr. Jorge Sandoval, Student President, Santa Ana College, provided a report to the board.

There was no representation from Santiago Canyon College.

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget.

**3.0 INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

**4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, 4.3, and 4.5 through 4.16 were approved as part of Item 1.6 (Consent Calendar).

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES – (cont.)**

##### **4.4 Approval of Nonresident Fees for 2014-2015**

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to establish the nonresident tuition fee at \$193 per unit, the capital outlay fee at \$27 per unit, and the application fee at \$25 for 2014-2015 as presented. Discussion ensued. The motion carried with one nay vote from Mr. Solorio.

#### **5.0 GENERAL**

##### **5.1 Approval of Subcontract Agreements between RSCCD and CHOC/Help Me Grow, and MOMS Orange County for Early Head Start**

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the subcontract agreements and authorize the Vice Chancellor of Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district. Discussion ensued. The motion carried unanimously.

##### **5.2 Adoption of Revised and Renumbered Board Policies**

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to adopt the following revised and renumbered board policies:

- BP 2305 Annual Organization Meeting
- BP 3250 Institutional Planning
- BP 3900 Speech: Time, Place, and Manner

Mr. Hanna explained the revisions and renumbering to the policies. The motion carried unanimously.

##### **5.3 Authorization for Board Travel/Conferences**

It was moved by Mr. Yarbrough, seconded by Ms. Barrios, and carried unanimously to approve the submitted conference and travel by board members.

##### **5.4 Reports from Board Committees**

Mr. Labrado provided a report on the January 9, 2014, Board Facilities Committee meeting.

Ms. Barrios encouraged board members to attend legislative meetings the Orange County Community College Legislative Task Force is scheduling in Sacramento following the Community College League of California's conference. She asked that information be sent to the trustees regarding possible dates the task force is scheduling the meetings.

### 5.5 Board Member Comments

Student Trustee Correa spoke in favor of the Governor's budget.

Ms. Barrios spoke in favor of naming the SCC library after the Ramirez family and offered her assistance regarding the Mendez case display scheduled to be in the library.

Mr. Yarbrough spoke in favor of using Santa Ana College for arena football practice facilities for the Los Angeles KISS team.

Mr. Yarbrough reported he was offered a position to teach economics at Concordia University and after checking with Dr. Rodríguez, confirmed it was not a conflict of interest for him.

Mr. Yarbrough reported he completed the Accrediting Commission for Community and Junior Colleges course on Accreditation Basics.

Ms. Alvarez reported she conducted a radio interview in Burbank on 690 AM, a Spanish station. She thanked Mr. Didion for the information he provided regarding how the district is serving the Latino community.

Mr. Labrado stated that he is not in support of offering four-year degrees at a community college since he does not want to take away from the college's mission to have students in Santa Ana earn associate degrees. He indicated that classroom space that may be utilized to obtain four-year degrees should not infringe upon classroom space used by two-year students and current funding should not be used to fund four-year degrees. He is not in support of offering four-year degrees at a community college unless new monies become available to fund those courses.

Ms. Mendoza Yanez indicated further research needs to be done on the four-year degrees being offered at community colleges since it may take students away from universities.

Ms. Mendoza Yanez asked that informational presentations be provided at a future board meeting regarding English as a Second Language (ESL) and veterans' programs offered at the colleges.

Mr. Hanna indicated he looks forward to a study session or discussion regarding the possibility of offering four-year degrees at a community college, particularly referring to the nursing field.

In reference to the public comments including the renaming of the SCC Library, Mr. Hanna reminded staff that there is a district process (BP 6620 Naming District Properties and Facilities) to rename a building.

5.5 Board Member Comments – (cont.)

Mr. Hanna extended congratulations to Mr. Martin Stringer on his appointment as president of the Orange Empire Conference.

Mr. Hanna expressed thanks to Ms. Christina Romero for assisting Mr. Jess Araujo on his request to use Santa Ana College as a possible site for a film.

Mr. Hanna reported he recently toured the Carpenters' Union facility in Buena Park. He encouraged trustees and facilities staff to visit the district training facility and indicated that RSCCD students are receiving employment after completing the training at this site.

Mr. Solorio thanked the sound technicians that were overseeing use of the new audio system in the boardroom.

Mr. Solorio encouraged board members to be involved with the budget since legislators in Sacramento are defining new terms this year.

Mr. Solorio encouraged board members to advise the board president, chancellor, or board's assistant of future informational items requested.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 6:35 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888
3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. Yarbrough left the meeting at this time.

**RECONVENE**

The board reconvened at 7:47 p.m.



### Closed Session Report

Ms. Alvarez reported the board discussed the aforementioned items and voted unanimously to release Ms. Luz Bejarno, Instructional Center Technician, from probation and terminate the employment of the following custodians: Mr. Adrian Aguirre and Mr. Antonio Munoz.

### Public Comment

There were no public comments.

## **6.0 HUMAN RESOURCES**

### 6.1 Management/Academic Personnel

It was moved by Mr. Labrado, seconded by Ms. Mendoza Yanez, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Employment Agreements
- Approve New Job Descriptions
- Approve Revised Job Descriptions and Titles
- Permission to Accept Outside Assignments
- Approve Change of Assignments
- Approve Corrected Changes of Positions/Grade Levels/Effective July 1, 2013
- Approve Adjusted Effective Date of Resignations/Retirements
- Approve Corrected Division/College for 2013-2014 Additional Contract Extension Days
- Approve Change of Classifications
- Approve Adjusted End Date of Leaves of Absence
- Approve Leaves of Absence
- Approve Sabbatical Leaves of Absence
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Step Increases for Long-term Substitutes (per E.C. 87481 & 87482)
- Approve Part-time Hourly Column Changes
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Adjusted End Dates of Non-paid Intern Services
- Approve Extending Non-paid Intern Services
- Approve Non-paid Intern Services

## 6.2 Classified Personnel

It was moved by Mr. Labrado, seconded by Ms. Mendoza Yanez, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Classifications
- Approve New Appointments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Voluntary Furloughs
- Ratify Resignations/Retirements
- Approve Temporary to Hourly On Going Assignments
- Approve Professional Growth Increments
- Approve Leaves of Absence
- Approve Temporary Assignments
- Approve Correction of Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers

## 6.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Center Teachers, CSEA Chapter 888

It was moved by Mr. Labrado, seconded by Ms. Mendoza Yanez, and carried unanimously for the board to receive and file the district's initial bargaining proposal to the Child Development Center Teachers, CSEA Chapter 888, and schedule a public hearing for February 3, 2014.

## 6.4 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association, Chapter 579

It was moved by Mr. Labrado, seconded by Ms. Mendoza Yanez, and carried unanimously to approve the agreement with the California School Employees Association, Chapter 579, for the period of July 1, 2013, through June 30, 2016.

## 7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on February 3, 2014.

There being no further business, Mr. Solorio declared this meeting adjourned at 7:49 p.m.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: February 3, 2014