

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, April 28, 2014

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:34 p.m. by Mr. Jose Solorio. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Larry Labrado, Mr. Phillip Yarbrough, and Mr. Jorge Sandoval. Ms. Nelida Mendoza Yanez was not in attendance due to personal business out of the country.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Hanna, Member, Rancho Santiago Community College District (RSCCD) Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Mr. Solorio, and Mr. Yarbrough. Student Trustee Sandoval's advisory vote was aye.

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held April 14, 2014. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Mr. Solorio, and Mr. Yarbrough. Student Trustee Sandoval's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Mr. Solorio, and Mr. Yarbrough. Student Trustee Sandoval’s advisory vote was aye.

- 3.1 Ratification of New OTA Agreement – MYTherapyCompany
The board ratified the agreement with MyTherapyCompany in Oceanside, California.
- 3.2 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Fall 2013
The board confirmed the list of recipients of the associate degrees and certificates for fall 2013 as presented.
- 3.3 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Fall 2013
The board confirmed the list of recipients of the associate degrees and certificates for fall 2013 as presented.
- 4.1 Approval of Payment of Bills
The board approved payment of bills as submitted.
- 4.2 Approval of Budget Increases/Decreases and Budget Transfers
The board approved budget increases, decreases and transfers during the month of March 2014.
- 4.3 Approval of State Categorical Program Flexibility Transfer
The board approved the State Categorical Flexibility Transfer request per Education Code 84043 as presented.
- 4.4 Adoption of Resolution No. 14-16 for Emergency Repair of Continuing Education Center (CEC) Domestic Water Line
The board adopted Resolution No. 14-16 for emergency repair of the domestic water line leak at CEC as presented.
- 4.5 Approval of Change Order #9 for Bid #1180 for Contract with Woodcliff Corporation for Perimeter Site Improvements for Santa Ana College (SAC)
The board approved change order #9 for Bid #1180 for Woodcliff Corporation for perimeter site improvements at SAC as presented.

1.6 Approval of Consent Calendar – (cont.)

- 4.6 Approval of Notice of Completion for Bid #1180 for Contract with Woodcliff Corporation for Perimeter Site Improvements at Santa Ana College
The board approved the Notice of Completion with Woodcliff Corporation for perimeter site improvements at SAC as presented.
- 4.7 Ratification of Award for Informal Bid #1226 Building Demolition and Site Development at Santa Ana College
The board ratified the award of Bid #1226 to NCM Demolition and Remediation, LP as presented.
- 4.8 Approval of Change Order #1 for Boiler Replacement Project at Santa Ana College and Santiago Canyon College (SCC)
The board approved change order #1 for ACCO Engineered Systems for the boiler replacement project at SAC and SCC as presented.
- 4.9 Approval of Notice of Completion for Boiler Replacement Project with ACCO Engineered Systems, Inc. at Santa Ana College
The board approved the Notice of Completion with ACCO Engineered Systems, Inc. for the boiler replacement project at SAC as presented.
- 4.10 Approval of Notice of Completion for Boiler Replacement Project with ACCO Engineered Systems, Inc. at Santiago Canyon College
The board approved the Notice of Completion with ACCO Engineered Systems, Inc. for the boiler replacement project at SCC as presented.
- 4.11 Approval of Agreement with Blackboard Connect Inc. – Emergency Mass Communication Software and Services
The board approved the agreement with Blackboard Connect Inc. for a single sign on emergency mass communication services with Rancho Santiago Community College District as presented.
- 4.12 Approval of Disposal of Surplus Vehicles
The board declared the list of equipment as surplus property and approved the utilization of Ken Porter Auctions to conduct an auction as presented.
- 4.13 Approval of Purchase Orders
The board approved the purchase order listing for the period March 9, 2014, through April 12, 2014.
- 5.1 Approval of Capacity Building Grant – Project Implementation Plan
The board approved the Project Implementation Plan report for RSCCD's Child Development Services' Capacity Building Grant for 2014.

1.7 Public Hearing – Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

There were no public comments.

1.8 Presentation on RSCCD Bookstore Textbook Prices and Course Material Options

Mr. Thomas Bonetati, Manager, Santa Ana College Bookstore, and Mr. Bill Jeffery, Manager, Santiago Canyon College Bookstore, gave a presentation to the board on bookstore textbook prices and course material options. Board members received clarification on the information presented.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

Dr. Rodriguez reported the following will be discussed in closed session:
Conference with Real Estate Negotiator (pursuant to Government Code Section 54956.8)

Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Property Address: 4540 E. Riverdale Avenue, Anaheim, California
Negotiating Parties: Orange Unified School District
Under Negotiation: Sale of Property

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College
Mr. Juan Vázquez, President, Santiago Canyon College

Mr. Vázquez reported that Ms. Alana Voechting (SCC student) won the election held at Santa Ana College and Santiago Canyon College to become the 2014-2015 Student Trustee.

Mr. Vázquez reported that the second draft of the self-evaluation report will be available on May 2. Dr. Martinez reported that the accreditation team will be visiting the campus on October 6-9, 2014 and the first draft of the self-evaluation report will be available on May 2.

2.3 Report from Student Trustee

Mr. Jorge Sandoval, Interim Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

Mr. Hector Soberano, Director of Green Operations, Santiago Canyon College, provided a report to the board.

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

3.0 **INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 **BUSINESS OPERATIONS/FISCAL SERVICES**

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 **GENERAL**

Item 5.1 was approved as part of Item 1.6 (Consent Calendar).

5.2 Rancho Santiago Community College District Functions/Mapping of Responsibilities Document

The RSCCD Functions/Mapping of Responsibilities document was presented as information.

5.3 Board Member Comments

Mr. Hanna asked the chancellor to provide background information to board members regarding the \$40,000 fee the City of Orange is charging Santiago Canyon College to maintain the perimeter landscaping.

Ms. Barrios reported she testified before the Senate Committee on Economic Development at the Capitol Building in Sacramento on behalf of the Small Business Development Center. Both items she spoke on were passed by the committee and it is hopeful they will move forward.

Board members thanked the bookstore staff for the coffee mugs and pens.

Mr. Yarbrough plans to contact the chancellor with questions he has regarding the district's assets.

5.3 Board Member Comments – (cont.)

Ms. Alvarez extended congratulations to staff on completing the construction of the Humanities building at Santiago Canyon College.

Ms. Alvarez thanked Mr. Sandoval for his service as student trustee for the month of April and congratulated Mr. Soberano as the 2014-2015 Student President at Santiago Canyon College.

Ms. Alvarez recognized SAC's dire need for additional parking spaces at this time, and as such, the land will be developed into a parking lot as recommended by staff. However, Trustee Alvarez expressed a desire that IF it is to be a parking lot for now, that it is nicely developed aesthetically given recent improvements to Bristol Street and its proximity to the Washington Square neighborhood.

Mr. Solorio asked staff to post signs at the construction sites for Measure E and Measure Q projects as a way of thanking the community for their support of improvements to the colleges.

Mr. Solorio thanked the student leaders for the leadership they provided during the academic year.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:13 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

6. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Property Address: 4540 E. Riverdale Avenue, Anaheim, California
Negotiating Parties: Orange Unified School District
Under Negotiation: Sale of Property

Mr. Yarbrough left the meeting during the latter part of closed session.

RECONVENE

The board reconvened at 8:14 p.m.

Closed Session Report

Ms. Alvarez reported the board discussed public employment, anticipated litigation, contract negotiations, chancellor's evaluation, public employee discipline, and real property negotiations. Ms. Alvarez reported that the board took action at the March 10, 2014, board meeting not to extend the employment of a probationary faculty member with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Ms. Barrios and Mr. Yarbrough were absent from the March 10, 2014, board meeting; therefore, did not vote on this action.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 **Management/Academic Personnel**

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Solorio. Student Trustee Sandoval's advisory vote was aye.

- Approve New Job Descriptions
- Approve Leaves of Absence
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record

6.2 Classified Personnel

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Solorio. Student Trustee Sandoval’s advisory vote was aye.

- Approve New Appointments
- Approve Longevity Increments
- Approve Changes in Positions
- Approve Professional Growth Increments
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Community Service Presenters and Stipends
- Approve Student Assistant Lists

6.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association

It was moved by Mr. Labrado and seconded by Ms. Barrios to receive and file the district’s initial bargaining proposal to CEFA and schedule a public hearing for May 12, 2014. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Mr. Solorio. Student Trustee Sandoval’s advisory vote was aye.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on May 12, 2014.

There being no further business, Mr. Solorio declared this meeting adjourned at 8:15 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.

Chancellor

Approved: _____
Clerk of the Board

Minutes approved: May 12, 2014