

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, August 18, 2014**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:37 p.m. by Mr. Jose Solorio. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Phillip Yarbrough, and Ms. Alana Voechting.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Arianna Barrios, Member, Rancho Santiago Community College District (RSCCD) Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to approve addendums for Item 6.1 (Management/Academic) and Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

1.4 Public Comment

Mr. Allan Gonzales and Ms. Mafaldo Casas-Cordero spoke regarding accommodation changes for disabled students at Centennial Education Center.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held July 21, 2014. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

## 1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.11 (Amended Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Fiscal Impact), removed by Mr. Hanna, and Item 4.20 (Purchase Orders) removed by Mr. Solorio. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

- 3.1 Approval of Facility Agreement with Santa Ana United Methodist Church  
The board approved the facility agreement with Santa Ana United Methodist Church in Santa Ana, California.
- 3.2 Approval of New Occupational Therapy Assistant Agreement with County of Los Angeles  
The board approved the agreement with the County of Los Angeles in California.
- 3.3 Approval of Nursing Program Agreement with Silverado Senior Living - Newport Mesa  
The board approved the clinical affiliation agreement with Silverado Senior Living – Newport Mesa in Costa Mesa, California.
- 3.4 Approval of Speech–Language Pathology Assistant Agreement Renewal with La Habra City School District  
The board approved the agreement renewal with La Habra City School District in La Habra, California.
- 3.5 Approval of Speech-Language Pathology Assistant Agreement Renewal with Spectrum Speech and Feeding, LLC  
The board approved the agreement renewal with Spectrum Speech and Feeding, LLC in Newport Beach, California.
- 3.6 Approval of Kaplan Testing Agreement Renewal for Nursing Students  
The board approved the agreement renewal with Kaplan Testing in New York, New York.
- 3.7 Approval of Fire Technology Agreement Renewal with City of Burbank  
The board approved the agreement renewal with the City of Burbank in California.
- 3.8 Approval of Amendment #5 to CJA Agreement with County of Orange – Sheriff's Department, Coroner's Office and Probation Department  
The board approved amendment #5 to the CJA agreement with the County of Orange in Santa Ana, California.

1.6 Approval of Consent Calendar – (cont.)

3.9 Approval of Orange County Workforce Investment Board's Workforce Investment Act/Individual Training Account (WIA/ITA) Training Provider Services Model Contract #WIA/CW ITA-VTR 14-16-041

The board approved the Orange County Workforce Investment Board's contract #WIA/CW ITA-VTR 14-16-041 for July 1, 2014, to June 30, 2016 as presented.

3.10 Approval of Renewal Agreement with Sheraton Cerritos for Los Angeles/Orange County Regional Consortia Monthly Meetings from September to December 2014

The board approved the Sheraton Cerritos contract for the Los Angeles-Orange County Regional Consortia (September, November, and December 2014) monthly meetings.

3.12 Approval of Consulting Agreement with Orange Unified School District

The board approved the consulting agreement with Orange Unified School District (OUSD) to authorize SCC Orange Education Center to provide noncredit classes at OUSD facilities for the period of August 25, 2014, through June 5, 2015, as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Public Hearing for 2014-2015 Proposed Adopted Budget

The board approved holding a public hearing on the 2014-2015 proposed Adopted Budget at the September 8, 2014, board meeting.

4.4 Approval of the Quarterly Financial Status Report (CCFS-311Q) for Period Ended June 30, 2014

The board approved the CCFS-311Q for the period ending June 30, 2014, as presented.

4.6 Approval of Agreement with Capital Program Management (CPM) for Facility Design Standard Consulting Services throughout the District

The board approved the agreement with CPM for facility design standard consulting services throughout the district as presented.

4.7 Approval of Agreement with Facilities Planning & Consulting Services for FUSION Consulting Services

The board approved the consulting services agreement with Facilities Planning and Consulting Services for FUSION Consulting Services as presented.

4.8 Approval of Agreement with Freight Tech Security Specialists for Door Hardware Key System Consulting Services at Santa Ana College (SAC)

The board approved the agreement with Freight Tech Security Specialists for door hardware key system consulting services at SAC as presented.

1.6 Approval of Consent Calendar – (cont.)

- 4.9 Approval of Amendment to Agreement with HMC Architects for Architectural/Engineering Services for Dunlap Hall at Santa Ana College  
The board approved the amendment to the agreement with HMC Architects for architectural/engineering services at SAC as presented.
- 4.10 Approval of Change Order #1 for Agreement with Sun Industries for Energy Conservation Services for LED Conversion Project at Santa Ana College  
The board approved change order #1 for the agreement with Sun Industries for energy conservation services for the LED conversion project at SAC as presented.
- 4.11 Approval of Notice of Completion for Bid #1235 for Artesia Street Improvements at Santa Ana College  
The board approved the notice of completion with All American Asphalt for the Artesia Street improvements at SAC as presented.
- 4.12 Ratification of Award for Bid #1239 for Roofing Replacement Project at Hammond Hall at Santa Ana College  
The board ratified the award of Bid #1239 to C.I. Services, Inc. as presented.
- 4.13 Approval of Amendment with WLC Architects, Inc. for Architectural and Engineering Consulting Services for Building D Renovations at Santiago Canyon College (SCC)  
The board approved the amendment with WLC Architects for the Building D renovations at SCC as presented.
- 4.14 Approval of Change Order #1 to Agreement with Southland Industries for Energy Conservation Services for Retro-Commissioning of Science Building at Santiago Canyon College  
The board approved change order #1 for the agreement with Southland Industries for energy conservation services for retro-commissioning of the Science Building at SCC as presented.
- 4.15 Approval of Change Order #1 for Bid #1220 for Contract with West Coast Netting, Inc. for Field Netting Project at Santiago Canyon College  
The board approved change order #1 for Bid #1220 for the contract with West Coast Netting, Inc. for the field netting project at SCC as presented.
- 4.16 Approval of Notice of Completion for Bid #1220 for Contract with West Coast Netting, Inc. for Field Netting Project at Santiago Canyon College  
The board approved the notice of completion with West Coast Netting, Inc. for the field netting project at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

4.17 Approval of Agreement with Ninyo & Moore for Geohazard, Geotechnical, and Material Testing and Inspection Services at Orange Education Center (OEC)

The board approved the agreement with Ninyo & Moore for geohazard, geotechnical, and material testing and inspection services at OEC as presented.

4.18 Approval of Agreement with Margolis Healy & Associates, LLC – Clery Act and Title IX Compliance Assessment

The board approved the agreement with Margolis Healy & Associates, LLC to assess Rancho Santiago Community College District's compliance with the Clery Act and Title IX as presented.

4.19 Approval of Contract with Phoenix Group to Provide Appeal Hearings for Citation Disputes

The board approved the contract for parking citation collections, management services, and the additional service of conducting personal hearings with the Phoenix Group as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Early Head Start – Year 2 (District) - *Augmentation* \$114,413
- Information Communications Technology (ICT)/Digital Media Sector Navigator (District) - *Augmentation* \$250,000

5.2 Approval of Service Contract Agreement between Rancho Santiago Community College District (RSCCD) and Listen to See, Inc. for Sector Navigator ICT/Digital Media Grant

The board approved the service contract agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

1.7 Presentation - “Doing What Matters for Jobs and the Economy”

Mr. Steven A. Glycer, Chair, Los Angeles-Orange County Regional Consortia, California Community College Chancellor's Office, gave a presentation on “Doing What Matters for Jobs and the Economy.” Board members received clarification on items related to the presentation.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

Dr. Rodríguez provided a report to the board.

## 2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College  
Dr. John Weispfenning, President, Santiago Canyon College

Dr. Martinez and Dr. Weispfenning distributed the Self Evaluation Report of Educational Quality and Institutional Effectiveness from each college to board members. Dr. Weispfenning indicated the reports have been sent to the accreditation team members who are scheduled to visit each college on October 6-9, 2014.

## 2.3 Report from Student Trustee

Ms. Alana Voechting, Student Trustee, provided a report to the board.

## 2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Raquel Manriquez, Student President, Santa Ana College  
Mr. Hector Soberano, Student President, Santiago Canyon College

## 2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate President, Santa Ana College

## 3.0 INSTRUCTION

Items 3.1 through 3.10, and 3.12 were approved as part of Item 1.6 (Consent Calendar).

### 3.11 Approval of Amended Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Fiscal Impact

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the amended Master Cost Agreement for 2014-2015 as presented. Mr. Hanna recused himself due to his employment with Southwest Regional Council of Carpenters. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough, and a vote of abstention from Mr. Hanna. Student Trustee Voechting's advisory vote was aye.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, 4.4, and 4.6 through 4.20 were approved as part of Item 1.6 (Consent Calendar).

##### **4.3 Approval of the 2014-2015 Proposed Adopted Budget Assumptions**

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the updated Adopted Budget Assumptions for the 2014-2015 fiscal year as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

Mr. Yarbrough left the meeting at this time.

##### **4.5 Quarterly Investment Report as of June 30, 2014**

The quarterly investment report as of June 30, 2014 was presented as information.

##### **4.20 Approval of Purchase Orders**

It was moved by Ms. Alvarez and seconded by Ms. Barrios to approve the purchase order listing for the period June 30, 2014, through July 30, 2014. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and a vote of abstention from Mr. Solorio due to his lease with AlvaradoSmith. Student Trustee Voechting’s advisory vote was aye.

#### **5.0 GENERAL**

Items 5.1 and 5.2 were approved as part of Item 1.6 (Consent Calendar).

##### **5.3 Appointment of RSCCD Community Representative to the Orange County Community Colleges Legislative Task Force (OCCCLTF)**

It was moved by Mr. Hanna and seconded by Ms. Alvarez to approve appointing Mr. Max Madrid to serve as the RSCCD community representative on the Orange County Community Colleges Legislative Task Force for 2014-2015. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Voechting’s advisory vote was aye.

##### **5.4 Approval of Extension of Ad Hoc Board Safety & Security Committee**

It was moved by Mr. Solorio and seconded by Ms. Alvarez to approve an extension of the formation of an Ad Hoc Safety & Security Committee of the Board of Trustees through June 30, 2015. Although it is recommended that the committee be an ad hoc committee, Ms. Alvarez reminded board members of the importance of the recent

5.4 Approval of Extension of Ad Hoc Board Safety & Security Committee – (cont.)

RSCCD Public Safety Task Force Report conducted by Mr. Alistair Winter, RSCCD Interim Director of Safety & Security, and Mr. Paul Walters, Consultant, and retired Chief of the Santa Ana Police Department; and the active shooter training that took place at SAC on August 15. Ms. Alvarez reported she plans to serve as chairperson, and Mr. Hanna and Mr. Yarbrough have agreed to serve as committee members. Dr. Rodriguez agreed with the importance of the committee and looks forward to working with the board on issues recommended in the Public Safety Task Force Report. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Voechting's advisory vote was aye.

5.5 Reports from Board Committees

Mr. Labrado provided a report on the August 14, 2014, Board Facilities Committee meeting.

5.6 Board Member Comments

Board members welcomed Dr. Weispfenning to his first board meeting as the new president of Santiago Canyon College and 30 new faculty members to the district.

Board members extended best wishes to staff and students on the new academic year.

Ms. Voechting expressed interest in being a member of the Board Safety & Security Committee.

Since Mr. Hanna and Mr. Yarbrough do not have an opposing candidate for the upcoming election, Ms. Barrios extended congratulations to them on serving as a trustee for the district for the next four years. Ms. Barrios expressed support for Mr. Labrado on his candidacy for reelection.

Ms. Alvarez thanked SAC staff for hosting the active shooter training on August 15. She indicated she was present for some of the training and looks forward to reading an evaluation of the training.

Ms. Alvarez welcomed Ms. Voechting to serve on the Board Safety & Security Committee and invited the college presidents to participate in the meetings as well. Ms. Alvarez expressed an eagerness to work as chairperson of the Board Safety & Security Committee.

While on the SAC campus, Ms. Alvarez visited the village area and encouraged board members to visit it.



5.6 Board Member Comments – (cont.)

Ms. Alvarez and Mr. Hanna thanked Dr. Martinez for the work staff has done to improve SAC's enrollment figures.

Ms. Alvarez thanked the college presidents for the accreditation reports given to board members at the meeting. She indicated she and Mr. Hanna served as the board's representatives on an accreditation team relating to Standard IV.

Mr. Labrado reported he attended the Santa Ana Kiwanis Strike Gold for Kids Gala on August 16 and encouraged board members to attend this worthwhile event in the future.

Mr. Labrado reported he recently attended the memorial services for Mr. Emigdio Vasquez who was a 2004 recipient of the Hall of Fame honor at SAC, and asked that the meeting be closed in memory of Mr. Vasquez. Mr. Solorio thanked Mr. Labrado for the acknowledgement of Mr. Vasquez and indicated he would honor his request.

Ms. Mendoza Yanez indicated that if needed, she would serve as an alternate member on the Board Safety Committee. She asked that a procedure be created for disabled veterans to be protected if there is an active shooter on campus.

Mr. Hanna commented that both colleges' athletic programs had suffered budget reductions. He stressed the importance of considering restoration of a portion of the budget reductions given the importance of athletic programs in encouraging students to attend college, and retention and degree/certificate completion. He stated that he was informed that men and women's basketball programs had utilized the gym in the past to raise funds to supplement department expenditures and to partially offset budget reductions. Mr. Hanna also indicated that these efforts had the support of college staff until recently when a SAC administrator issued an opinion the basketball programs would have to pay a fee similar to an off-campus group in order to use the facilities. Mr. Hanna asked the chancellor to research this allegation and receive clarification on the opinion which appears to be an overly restrictive point of view with no apparent effort to determine another way to supplement these programs.

Mr. Hanna provided a report on the Governance Leadership Institute he attended which was hosted by the Association of Community College Trustees in Washington, D.C., on August 4-6, 2014. He plans to distribute materials received at the conference to board members and encouraged board members to attend future conferences.

## **RECESS TO CLOSED SESSION**

The board convened into closed session at 6:13 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Dean
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

*Arthur Blaser v. Rancho Santiago Community College District et al, Orange County Superior Court  
Case No. 30-2014-00717516-CU-CR-CJC*

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

The board reconvened at 7:29 p.m.

### **Closed Session Report**

Ms. Alvarez reported the board discussed public employment, conference with legal counsel, contract negotiations, and public employee discipline/dismissal/release during closed session. Ms. Alvarez reported that the board took action to release a senior accountant at the district office from probation and terminate a custodian at Santiago Canyon College with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Mr. Yarbrough left the meeting earlier; therefore he did not vote on this action.

### **Public Comment**

There were no public comments.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Voechting's advisory vote was aye.

- Approve Interim to Permanent Positions
- Approve Step Increases
- Approve FARSCCD Contracts and/or Overload Stipends
- Approve Adjusted FARSCCD Athletic Coaching Assignments/Stipends
- Approve Hiring of Temporary Long-term Substitutes per E.C. 87481 and 87482
- Approve Final Salary Placements
- Approve 2014-2015 FARSCCD Contract Step Increases
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Part-time Stipends
- Approve Adjust Part-time/Hourly FARSCCD Rates due to Column Changes
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Internship Services

### **6.2 Classified Personnel**

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Voechting's advisory vote was aye.

- Approve Miscellaneous Pay Schedules
- Approve New Appointments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Assignments
- Approve Changes of Assignment
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments

6.2 Classified Personnel – (cont.)

- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Presentation of Child Development Centers – CSEA Chapter 888 Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to receive and file the Child Development Centers – CSEA Chapter 888 initial bargaining proposal to the district and schedule a public hearing for September 8, 2014. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Voechting’s advisory vote was aye.

6.4 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers – CSEA Chapter 888

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to receive and file the district’s initial bargaining proposal to the Child Development Centers – CSEA Chapter 888 and schedule a public hearing for September 8, 2014. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Voechting’s advisory vote was aye.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on September 8, 2014.

There being no further business, Mr. Solorio declared this meeting adjourned at 7:30 p.m. in memory of Mr. Emigdio Vasquez, who was a 2004 recipient of the Hall of Fame honor at SAC and who produced the “Legacy of Cesar Chavez” mural in the lobby of the Cesar Chavez Business and Computer Lab at Santa Ana College.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: September 8, 2014