

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Monday, June 15, 2015

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:32 p.m. by Mr. Larry Labrado. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, and Ms. Raquel Manriquez. Mr. Phillip Yarbrough was not in attendance.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Kevin Pham, Student President, Santiago Canyon College (SCC).

1.3 Administration of Oath of Allegiance to Raquel Manriquez, 2015-2016 Student Trustee

Ms. Alvarez administered the Oath of Allegiance to Ms. Raquel Manriquez. The board welcomed her as the 2015-2016 student trustee.

1.4 Approval of Additions or Corrections to Agenda

It was moved by Ms. Alvarez and seconded by Ms. Mendoza Yanez to approve removing Item 5.13 (Strategic Communications Services Agreement – Gladstone International, Inc.) and Item 5.14 (Strategic Communications Services Agreement – Townsend Public Affairs, Inc.) from the agenda, a revised page and addendum for Item 6.1 (Management/Academic Personnel), and an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

1.5 Public Comment

Mr. Ryan Ahari advocated for change within the Rancho Santiago Community College District (RSCCD).

Mr. Morrie Barembaum spoke regarding Mr. Christopher Mackie and the Rancho Santiago Community College District.

Dr. Barry Resnick encouraged board members to make good decisions.

1.6 Approval of Minutes

It was moved by Mr. Solorio and seconded by Ms. Alvarez to approve the minutes of the meeting held May 26, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

1.7 Approval of Consent Calendar

It was moved by Ms. Alvarez and seconded by Mr. Solorio to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. Mr. Yarbrough requested (via email) the answers to his questions relating to Item 4.3 (2015-2016 Tentative Budget) be included in the minutes. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

3.1 Approval of New Topics Course

The board approved the new topics course: 1 WELD 198 Topics.

3.2 Approval of Acceptance of Donation of James Russell Art Sculpture

The board approved acceptance of the donation of the James Russell Art Sculpture as presented.

3.3 Approval of Instructional Agreement with SER, Jobs for Progress, Inc. for Basic Skills Training

The board approved the instructional agreement with SER, Jobs for Progress, Inc. for program year 2015-2016.

3.4 Approval of Instructional Agreement with SER, Jobs for Progress, Inc. for Vocational Training

The board approved the instructional agreement with SER, Jobs for Progress, Inc. for program year 2015-2016.

3.5 Approval of Occupational Therapy Assistant (OTA) Agreement Renewal – Western Hand Center, Inc.

The board approved the agreement renewal with Western Hand Center, Inc. in Downey, California.

1.7 Approval of Consent Calendar – (cont.)

3.6 Approval of Affiliation Agreement with University of California, Irvine (UCI) – Summer Scholars Transfer Institute (SSTI)

The board approved the updated agreement with UCI for the Summer Scholars Transfer Institute.

3.7 Approval of Sub-Grant Agreement – Coast Community College District

The board approved the sub-grant agreement as submitted with Coast Community College District in Costa Mesa, California.

3.8 Approval of Consulting Agreement with Orange Unified School District (OUSD)

The board approved the consulting agreement with OUSD to authorize Santiago Canyon College (SCC) Orange Education Center to provide noncredit classes at OUSD facilities for the period of August 31, 2015, through June 2, 2016, as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers during the month of May 2015.

4.3 Approval of 2015-2016 Tentative Budget

The board approved the 2015-2016 proposed Tentative Budget as presented.

4.4 Approval of Agreement for Special Services – Atkinson, Andelson, Loya, Ruud & Romo

The board authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between RSCCD and Atkinson, Andelson, Loya, Ruud & Romo for the period of July 1, 2015, through June 30, 2016, as presented.

4.5 Approval of Legal Services Agreement – Bergman Dacey Goldsmith, PLC

The board authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between RSCCD and Bergman Dacey Goldsmith, PLC for the period of July 1, 2015, through June 30, 2016, as presented.

4.6 Approval of Amendment to Legal Services Agreement – The Feldhake Law Firm

The board authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed amendment to the legal services agreement between RSCCD and The Feldhake Law Firm for the period of July 1, 2015, through June 30, 2016, as presented.

1.7 Approval of Consent Calendar – (cont.)

4.7 Approval of Amendment to Agreement with Facilities Planning & Consulting Services for FUSION Consulting Services

The board approved the amendment with Facilities Planning & Consulting Services for FUSION consulting services as presented.

4.8 Approval of Five Year Construction Plan (2017-2021), Final Project Proposals (FPPs) and Initial Project Proposals (IPPs) for Santa Ana College (SAC) and Santiago Canyon College

The board approved the Five Year Construction Plan (2017-2021); FPPs and IPPs for SAC and SCC as presented.

4.9 Approval of Amendment to Agreement with Westberg+White, Inc. for Architectural and Engineering Services for Central Plant, Infrastructure, Central Quad Upgrades and Mechanical Upgrades to Existing Buildings at Santa Ana College

The board approved the amendment with Westberg+White, Inc. for redesign of the landscaping and irrigation systems, and an extension of time at SAC as presented.

4.10 Approval of Agreement with Disability Access Consultants (DAC) for Santa Ana College Americans with Disabilities Act (ADA) Transition Plan Update

The board approved the agreement with Disability Access Consultants to update the ADA transition plan for SAC as presented.

4.11 Approval of Agreement with Salem Engineering Group, Inc. for Geotechnical Consulting Services for Chavez Building Project at Santa Ana College

The board approved the agreement with Salem Engineering Group, Inc. for the geotechnical consulting services for the Chavez Building project at SAC as presented.

4.12 Approval of Notice of Completion for Bid #1242 for Roof Repairs for Building C (Fine Arts/Art Gallery), Building N (Music), Building P (Phillips Hall Theatre), and Building R (Russell Hall) at Santa Ana College

The board approved the Notice of Completion with Letner Roofing Company, Inc. for Bid #1242 for roof repairs for Buildings C, N, P, and R at SAC as presented.

4.13 Ratification of Award of Bid #1266 – Hammond Hall Exterior Louvers Demolition and Painting at Santa Ana College

The board ratified the award of Bid #1266 to Painting and Décor, Inc. for the Hammond Hall exterior louvers demolition and painting at SAC as presented.

4.14 Approval of Amendment to Agreement with WLC Architects, Inc. for Architectural and Engineering Services for U Portable Certification and Renovation Project at Santiago Canyon College

The board approved the amendment with WLC Architects, Inc. for architectural and engineering services for the U portable certification and renovation project at SCC as presented.

1.7 Approval of Consent Calendar – (cont.)

4.15 Ratification of Award of Bid #1267 for Child Development Center (CDC) Air Conditioning Units Replacement at Santiago Canyon College

The board ratified the award of Bid #1267 to Bon Air, Inc. for the CDC air conditioning units replacement at SCC as presented.

4.16 Approval of Participation Addendum to Foundation for California Community Colleges (FCCC) Program Agreement for Symantec Academic Subscription

The board approved the participation addendum to the FCCC program agreement for Symantec academic subscription as presented.

4.17 Approval of Ellucian Maintenance Advantage Program – 5-year Maintenance

The board approved the Ellucian Maintenance Advantage Program – 5-year maintenance as presented.

4.18 Approval of 2015-2016 Contract Listing

The board approved the 2015-2016 contract listing as presented.

4.19 Approval of Vendor Name Change

The board approved the vendor Perceptive Software, Inc. name change to Lexmark Enterprise Software, LLC as presented.

4.20 Approval of Independent Contractors

The board approved the following independent contractor: Nicole Sherman for consulting services to provide research curriculum inventory relative to Sector needs (i.e. Branded Pathways, ICT Model Curriculum) by college and assemble information (Regional Access Matrix) to be accessible on the Sector website. Dates of service are July 1, 2015, through June 30, 2016. The fee is estimated at \$36,000.

4.21 Approval of Purchase Orders

The board approved the purchase order listing for the period May 3, 2015, through May 30, 2015.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Career Technical Education (CTE) Pathway Program (SAC) \$ 13,360
- Assessment, Remediation & Retention for Associate Degree Nursing Program – (SAC) \$ 91,200
- Career and Technical Education Act (CTEA) Title I-C (District/SAC/SCC) \$1,133,551
- Deputy Sector Navigator – Global Trade & Logistics (District) \$ 200,000
- Deputy Sector Navigator – Information & Communication Technologies (ICT)/Digital Media (District) \$ 200,000

1.7 Approval of Consent Calendar – (cont.)

5.1 Approval of Resource Development Items – (cont.)

- Deputy Sector Navigator – Retail Hospitality/Tourism/Learn and Earn (District) \$ 200,000
- Deputy Sector Navigator – Small Business (District) \$ 200,000
- Enrollment Growth for Associate Degree Nursing Program (SAC) \$ 101,087
- Los Angeles/Orange County Regional Consortium (SCC) \$ 370,000
- Sector Navigator – Information Communications Technology ICT/Digital Media (District) \$ 372,500

5.2 Approval of Sub-Agreement between RSCCD and Growth Sector Company for Santa Ana Workforce Investment Board’s H-1B Visa Technical Skills Training Grant: Orange County Bridge to Engineering Project

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and Coast Community College District on behalf of Golden West College for Deputy Sector Navigator ICT/Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Sub-Agreement between RSCCD and Opportunity Development Enterprises, LLC for Sector Navigator ICT/Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of Service Contract Agreement between RSCCD and Listen to See, Inc. for Sector Navigator ICT/Digital Media Grant

The board approved the service contract agreement and authorized the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.6 Approval of First Amendment to Sub-Agreement between RSCCD and Garden Grove Unified School District for AB 86 Adult Education Consortium Planning Grant

The board approved the first amendment to the sub-agreement and authorized the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Approval of Consent Calendar – (cont.)

5.7 Adoption of Resolution No. 15-15 – California Department of Education (CSPP-5321)

The board adopted Resolution No. 15-15 with the California Department of Education and authorized the Chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.8 Adoption of Resolution No. 15-16 – California Department of Education (CCTR-5160)

The board adopted Resolution No. 15-16 with the California Department of Education and authorized the Chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.9 Approval of Memorandum of Understanding (MOU) between RSCCD and Educational Testing Service (ETS)

The board approved the MOU with Educational Testing Services and authorized the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.8 Presentation on the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Loss Control Award

Mr. Fritz Heirich, Chief Executive Officer, ASCIP, presented the ASCIP Loss Control Award to Mr. Labrado and Mr. Donald Maus, Risk Manager, RSCCD, on behalf of the district. The award included a check for \$2,500 previously given to Mr. Hardash.

1.9 Public Hearing – 2015-2016 Tentative Budget

There were no public comments.

1.10 Public Hearing - California School Employees Association (CSEA) Chapter 579 Initial Proposal to Rancho Santiago Community College District (RSCCD)

There were no public comments.

1.11 Public Hearing – Child Development Centers – CSEA Chapter 888 Initial Proposal to Rancho Santiago Community College District

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

In his report, Dr. Raúl Rodríguez, Chancellor, briefly explained the district's relationship with Mr. Christopher Mackie.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College

Dr. John Weispfenning, President, Santiago Canyon College

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Oscar Cortés, Student President, Santa Ana College

Mr. Kevin Pham, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College

Mr. John Zarske, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Peter Hardash provided an informational presentation on the budget. Board members received clarification on items related to the 2015-2016 Tentative Budget.

2.7 Reports from Board Committee Chairpersons

Mr. Solorio provided a report on the June 11, 2015, Board Facilities Committee meeting.

3.0 INSTRUCTION

All items were approved as part of Item 1.7 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.7 (Consent Calendar).

5.0 GENERAL

Items 5.1 through 5.9 were approved as part of Item 1.7 (Consent Calendar).

5.10 Adoption of Board Policies

It was moved by Ms. Barrios and seconded by Ms. Alvarez to adopt the following new and revised board policies:

- BP 2410 Board Policies and Administrative Regulations
- BP 3225 Institutional Effectiveness (New)
- BP 3430 Prohibition of Harassment
- BP 4040 Library and Learning Support Services
- BP 5700 Intercollegiate Athletics
- BP 6700 Civic Center and Other Facilities Use
- BP 7130 Compensation
- BP 7160 Professional Development (New)
- BP 7340 Leaves

The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

5.11 Approval of Extension of Ad Hoc Board Safety & Security Committee

It was moved by Mr. Solorio and seconded by Ms. Alvarez to approve the extension of the formation of an Ad Hoc Safety & Security Committee of the Board of Trustees through December 31, 2015. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

5.12 Approval of Extension of Consulting Services – Townsend Public Affairs, Inc.

It was moved by Ms. Barrios and seconded by Ms. Alvarez to approve the Supplement to Contract for Consulting Services (#5) with Townsend Public Affairs, Inc. as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

5.13 Approval of Strategic Communications Services Agreement – Gladstone International, Inc.

This item was removed from the agenda during approval of Item 1.4 (Additions or Corrections to Agenda).

5.14 Approval of Strategic Communications Services Agreement – Townsend Public Affairs, Inc.

This item was removed from the agenda during approval of Item 1.4 (Additions or Corrections to Agenda).

5.15 Board Member Comments

Board members congratulated the college presidents on their respective college's commencement ceremonies; welcomed Student Trustee Manriquez, ASG Presidents Pham and Cortes, 2015-2016 Academic Senate President Jones; and thanked 2014-2015 Academic Senate President Zarske and Student President Hector Soberano for their service.

Mr. Solorio expressed concern over the structural deficient and the colleges' underfunded accounts listed in the 2015-2016 Tentative Budget.

Mr. Solorio encouraged staff to discuss the 1.02% cost of living adjustment (COLA) at the bargaining table.

Mr. Hanna asked that the answers to his questions for Items 4.21 and 5.6 be attached to the minutes.

Ms. Alvarez asked that the Board Policy Committee consider including Immigrant Heritage Month in June to the list entitled "2016 Designation of Specific Days, Weeks or Months of Observance which relate to the Educational Mission of the District" which the board considers at its organizational meeting in December.

Ms. Alvarez asked the chancellor to consider including updates regarding classified staff from CSEA, Chapter 579, at board meetings.

Ms. Barrios asked the student presidents to forward invitations to the board's assistant of ASG events that may be of interest to the board.

Ms. Manriquez thanked the board for their welcome as the 2015-2016 Student Trustee.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:36 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

Guy Yocom Construction, Inc. v. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 30-2014-00740749-CU-BC-CJC

3. Liability Claim (pursuant to Government Code Section 54956.95)
 - a. 15-530 DM

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association

5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Ms. Manriquez left the meeting at this time.

RECONVENE

The board reconvened at 7:53 p.m.

Closed Session Report

Mr. Hanna reported the board discussed public employment, existing litigation, a liability claim, labor negotiations, and public employee discipline/dismissal/release, and the board took action regarding Yocom Construction vs. RSCCD during closed session to:

1. Increase staff's monetary authority to attempt to settle this matter;
2. delegated authority to staff to negotiate final terms and conditions to settle and best protect the district within the increased authority;
3. authorized the Vice Chancellor of Business Operations/Fiscal Services to sign and consummate a settlement, if one is reached; and
4. bring the item back to the board for ratification if successfully settled or for report if not settled.

The vote on the preceding closed session action was as follows: Aye - Alvarez, Barrios, Hanna, Labrado, Mendoza Yanez, and Solorio; Mr. Yarbrough was not present.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Ms. Barrios and seconded by Mr. Hanna to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

- Approve 2015-2016 Interim Cabinet Salary Schedule
- Approve 2015-2016 Interim Management Salary Schedule
- Approve 2015-2016 Administrator/Academic Supervisory Step Increases
- Approve 2015-2016 Management/Classified Supervisory/Confidential Step Increases
- Approve New Job Descriptions
- Approve Employment Agreements
- Approve Changes of Assignments
- Approve Interim Assignments
- Approve Extension of Interim Assignments
- Ratify Resignations/Retirements
- Approve 2014-2015 Permanent CSEA Chapter 888 Salary Schedules
- Approve 2015-2016 Interim CSEA Chapter 888 Salary Schedules
- Approve 2015-2016 Interim FARSCCD Salary Schedules
- Approve 2015-2016 Interim CEFA Salary Schedule
- Approve 2015-2016 CSEA Chapter 888 Step Increases
- Approve 2015-2016 FARSCCD 12-Month Faculty Step Increases
- Approve 2014-2015 Contract Extension Days
- Approve 2015-2016 Contract Extension Days
- Approve Appointments
- Approve Voluntary Workload Reductions
- Approve Final Salary Placements
- Approve Leaves of Absence
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Ms. Barrios and seconded by Mr. Hanna to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

- Approve 2015-2016 CSEA Interim Salary Schedule
- Approve 2015-2016 Miscellaneous Salary Schedule
- Approve 2015-2016 CSEA Step Increases
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Return to Regular Assignments
- Approve Changes in Position
- Approve Voluntary Furloughs
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Employee Calendar 2015-2016

It was moved by Ms. Barrios and seconded by Mr. Hanna to approve the 2015-2016 Employee Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

6.4 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association Chapter 579

It was moved by Ms. Barrios and seconded by Mr. Hanna to receive and file the district's initial bargaining proposal to CSEA Chapter 579 and schedule a public hearing for July 20, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

6.5 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers - CSEA Chapter 888

It was moved by Ms. Barrios and seconded by Mr. Hanna to receive and file the district's initial bargaining proposal to the Child Development Centers - CSEA, Chapter 888 and schedule a public hearing for July 20, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

6.6 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA)

It was moved by Ms. Barrios and seconded by Mr. Hanna to receive and file the district's initial bargaining proposal to CEFA and schedule a public hearing for July 20, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

6.7 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)

It was moved by Ms. Barrios and seconded by Mr. Hanna to receive and file the district's initial bargaining proposal to FARSCCD and schedule a public hearing for July 20, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

6.8 Approval of Fringe Benefit Providers for Fiscal Year 2015-2016

It was moved by Ms. Barrios and seconded by Mr. Hanna to approve the renewal of the insurance programs at the negotiated rates and authorization be given to the chancellor or his designee to enter into appropriate agreements with Anthem BlueCross (PPO/HMO), Delta Dental (PPO/HMO), MetLife Basic Life Insurance, MetLife Voluntary Life Insurance, VSP Voluntary Vision, AFLAC, MetLife, American Fidelity, United Pet Care, and Health Advocate for July 1, 2015, through December 31, 2016. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

6.9 Rejection of Claim

It was moved by Ms. Barrios and seconded by Mr. Hanna to authorize the chancellor or his designee to reject Claim #15-530 DM. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

6.10 Adoption of Resolution No. 15-14 authorizing payment to Trustee Absent from Board Meetings

It was moved by Ms. Barrios and seconded by Mr. Hanna to adopt Resolution No. 15-14 authorizing payment to Ms. Claudia C. Alvarez for her absence from the May 26, 2015, board meeting due to a business commitment. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio, and a vote of abstention from Ms. Alvarez.

6.11 Authorization for Board Travel/Conferences

It was moved by Ms. Barrios and seconded by Mr. Hanna to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, July 20, 2015.

There being no further business, Mr. Labrado declared the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: July 20, 2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: June 15, 2015
To: Dr. Raúl Rodríguez
From: Peter J. Hardash
Subject: Responses to Board of Trustees Requests/Questions

From Trustee Phillip Yarbrough

Here are the questions that I have for Item 4.3 – 2015-2016 Tentative Budget:

I want to see the account information on the account that was reduced to balance SACs budget so I can see if it's happening again this year.

- It appears the colleges fully funded the 1100 (Full-Time Faculty) account for 2015/16 Tentative Budget but still need to fully budget the 1300 (Adjunct Faculty) accounts as well as the 5500 (Utilities) and 5800 (Instructional Services Agreements) line items in particular for the Adopted Budget.

Since last year's budget numbers were given to mislead me and my fellow board members in that the SAC expense numbers were purposely under-reported, what assurances do I have that these tentative budget number are reliable?

- The colleges both continue to clean up their budgets but still appear to have underfunded accounts in this Tentative Budget. By the Adopted Budget, these accounts need to be fully and properly budgeted. The Tentative Budget shows \$2.6 million remaining to allocate back to the colleges through the model. However, any additional unallocated funds will need to be used first to properly budget known expenditures.

Page 20 - 1100 and 1300 - do these numbers reflect the contract negotiation that have been approved?

- These accounts reflect contract negotiations that were settled in 2014/15. They do not account for any potential settlements in the budget year 2015/16.

3100 and 3400 – do these numbers reflect the changes of GASB 68?

- No. Please see answer below related to GASB 68.

Page 21 - 5500 – explain the change from 13-14 actual to 14-15 revised and 15-16 tentative?

- In 2013/14, much of the utilities cost was budgeted with one-time funds in Fund 13. This can be seen on Page 30. The combination of Fund 11 and Fund 13 cost in 2013/14 totaled \$4.3 million as does the revised budget for 2014/15. With a budget of only \$3.2 million for 2015/16, this is one of the accounts that the colleges need to fully budget for the Adopted Budget.

5800 – Explain the wild swings from 13-14 actual (negative number) to 15-16 tentative which is less than half of 14-15 revised.

- In order to compare cost over the years, you will need to include both Fund 11 and Fund 13. Combining these, there was \$4.5 million spent in 2013/14, \$5.4 million in the revised budget for 2014/15 and \$2.4 million budgeted for 2015/16. 5800 includes Instructional Service Agreements, Sheriff's Training Academy and Fire Tech Academy, and is, again, one of the accounts that the colleges need to fully budget for the Adopted Budget.

Page 28 - 8682 – What are the 14.6m in State Mandated Costs?

- One of the Governor's proposals for the 2015/16 budget is a significant one-time allocation which is labeled as State Mandated Costs, but is to be paid out to districts on an FTES basis whether or not they have outstanding claims. For RSCCD, we estimate this allocation is \$14.6 million more than we budgeted in 2014/15.

Page 30 - 5900 – Where is the 13.4m going to? What is the special project?

- This amount reflects the unallocated portion of the one-time State Mandated Cost allocation described above. This amount is set aside in the 5900 account but at this point is not allocated and potential one-time uses are currently being discussed.

Page 45 - 8652 – What is the increase of \$1.1m going to?

- The expected allocation in this line item of \$3.7 million is designated in the State Budget proposal for Instructional Equipment and Scheduled Maintenance. We have budgeted the entire amount at Tentative Budget in Fund 41 for Scheduled Maintenance, but are currently discussing how we might distribute some of these funds to Instructional Equipment.

Page 48 - 6217 – Explain the change from the 14-15 estimated to the 15-16 tentative

- Fund 41 (Capital Outlay projects) accounts for all the various Scheduled Maintenance, Redevelopment projects and Proposition 39 projects as well as locally funded Capital projects. Until we close the year and reallocate the budget for projects in the Adopted Budget, much of Fund 41 is budgeted with a "rollover" budget. For example, the account 6217 had a revised budget of \$858,082 and estimated expenses of \$5,217 in 2014/15, therefore the difference of \$852,865 is budgeted for projects in that line item for the 2015/16 Tentative Budget.

6220 – How do we go from a historical 2m to 3m expense to zero? We are doing building improvements.

- In 2014/15, we decided to budget the category of Building Improvements in more detail and opened accounts 6250-6280s which can be seen on pages 48 and 49. A portion of the budget was still budgeted in the account 6220 in 2014/15. For 2015/16, we have zeroed out this account and it is now fully accounted for in the 6250-6280 series.

Describe the changes that GASB 68 will have on our budget this year and in the years to come. I want to know the account that this will impact.

- GASB 68 requires that the District's "share" of the statewide CalPERS and CalSTRS pension liabilities be shown on the District's Statement of Net Position (Balance Sheet). The entries related to this liability are done "off-book" when preparing the financial statements which will be shown in the annual audit. GASB 68 relates to the accounting of the liability and is different than the required funding of the liability. The budget does reflect the increased employer contributions as required by CalPERS and CalSTRS. Page 110 of the Tentative Budget shows the current year and future year impacts of these rate increases. As you will see, by 2020/21 the District will have a cumulative ongoing increased cost of \$9.3 million. Accounts 3100 and 3200 are impacted by these increases.

GASB 68 becomes effective for the 2014/15 fiscal year. The Orange County Department of Education has estimated RSCCD's Net Pension Liabilities as \$78 million for CalSTRS and \$40 million for CalPERS. These figures will be confirmed by both agencies and included as long term liabilities in the 2014/15 financial statements.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: June 15, 2015
To: Dr. Raúl Rodríguez
From: Peter J. Hardash
Subject: Responses to Board of Trustees Requests/Questions

From Trustee John Hanna regarding Item 4.21 – Purchase Orders

First, are any of the purchase orders for less than \$15,000 for projects or programs managed or overseen by the District Foundation? If so, please state the program or project, purpose, and relationship, if any, to any District project or program.

- No.

Second, on page 4.21(13) item 15-P0036094, briefly describe the purpose and location of the lodging for the Counseling 110 Northern Trip.

- The purpose of this trip is campus tours and admission presentations to students who may be interested in attending four (4) Northern California Universities (i.e. UCD, UCB, UCSC, UCSB). Lodging was at the Hyatt House Emeryville. Lodging is for 90 students and four district staff.



MEMORANDUM

Board of Trustees Office

TO: John Hanna
FROM: Anita Lucarelli
SUBJECT: Item 5.6 on 6-15-15 RSCCD Agenda
DATE: June 15, 2015

Question from John Hanna regarding Item 5.6 – First amendment to Sub-Agreement between RSCCD and Garden Grove Unified School District for AB 86 Adult Education Consortium Planning Grant

On item 5.6, please explain Garden Grove School Districts role in this grant and why they were not a named party to the grant with Orange and Santa Ana Unified Districts.

*5.6 Approval of First Amendment to Sub-Agreement between RSCCD and Garden Grove Unified School District for AB 86 Adult Education Consortium Planning Grant Action

The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

From: Kennedy, James
Sent: Monday, June 15, 2015 2:47 PM
To: Rodriguez, Raul; Vargas, Jose
Cc: Martinez, Erlinda; Weispfenning, John
Subject: RE: John Hanna's Docket Questions

Garden Grove is a partner but not a member in the Rancho Santiago Adult Education Consortium and this is the reason they were not a named party on the grant. The reason for this is that Garden Grove USD geographically is predominantly in the Coastline CCD and they chose to be a member of this regional consortium. They could only pick one consortium to be a member of. Since we share a service area with Garden Grove USD we collaborate very closely with them and brought them into the consortium as a partner. This collaboration has led to innovative educational programs such as a partnership to deliver ESL and CTE courses where Rancho delivers the CTE portion and Garden Grove delivers the ESL courses. Please let Jose or I know if there are any additional questions.

Thank you,
Jim and Jose