

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

2323 North Broadway, #107

Santa Ana, CA 92706

Board of Trustees

(Regular meeting)

Monday, May 30, 2017

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Mr. John Hanna. Other members present were Ms. Claudia Alvarez, Mr. Zeke Hernandez, Mr. Larry Labrado, Ms. Nelida Mendoza, Mr. Phillip Yarbrough, and Ms. Esther Chian. Ms. Arianna Barrios arrived at the time noted.

Administrators present during the regular meeting were Ms. Judy Chitlik, Mr. Peter Hardash, Dr. John Hernandez, Mr. Enrique Perez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Raymond Hicks, Academic Senate Co-Chair Planning & Budget, Santa Ana College (SAC).

Mr. Hanna indicated the board is holding its meeting on a Tuesday because Memorial Day was on Monday; a holiday where Americans who gave their last full measure of devotion to this country were honored; therefore, he asked for a moment of silence for prayer or contemplation in their memory.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment

There were no public comments at this time; although two individuals arrived late to the meeting and Mr. Hanna asked them to speak after Item 2.4 (Student Presidents' reports)

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held May 15, 2017. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Chian’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Chian’s advisory vote was aye.

3.1 Approval of Purchase of Perceptive Transform Software

The board approved the purchase of Perceptive Transform Software and related professional services (implementation and training costs) as presented.

3.3 Approval of JTS Services Master Cost Agreement

The board approved the JTS Services Master Cost Agreement.

3.4 Approval of Orange County Electrical Training Trust Master Cost Agreement

The board approved the Orange County Electrical Training Trust Master Cost Agreement.

3.5 Approval of Metropolitan Water District of Southern California Master Cost Agreement

The board approved the Metropolitan Water District of Southern California Master Cost Agreement.

3.6 Approval of Operating Engineers Training Trust Joint Apprenticeship Training Council (JATC) Master Cost Agreement

The board approved the Operating Engineers Training Trust JATC Master Cost Agreement.

3.7 Approval of California/Nevada Training Trust Master Cost Agreement

The board approved the California/Nevada Training Trust Master Cost Agreement.

3.8 Approval of Southern California Surveyors Master Cost Agreement

The board approved the Southern California Surveyors Master Cost Agreement.

1.6 Approval of Consent Calendar (contd.)

- 3.9 Approval of Renewal Agreement with Santa Ana Beauty Academy to operate Santiago Canyon College Cosmetology Program
The board approved the renewal agreement with Santa Ana Beauty Academy to operate the SCC cosmetology program.
- 4.1 Approval of Payment of Bills
The board approved payment of bills as submitted.
- 4.2 Approval of Budget Increases/Decreases and Budget Transfers
The board approved budget increases, decreases and transfers from May 1, 2017, to May 12, 2017.
- 4.3 Approval of Public Hearing – 2017-2018 Tentative Budget
The board approved holding a public hearing on the 2017-2018 Tentative Budget at the meeting of June 12, 2017.
- 4.4 Approval of Agreement with RAVE Mobile Safety – Emergency Mass Communication Software and Services
The board approved the agreement with RAVE Mobile Safety for single sign on emergency mass communication services with the RSCCD as presented.
- 4.5 Approval of Amendment to Agreement with Dougherty + Dougherty Architecture LLP for On-Call Architectural Design Services for Various Projects District-Wide
The board approved the amendment to the agreement with Dougherty + Dougherty Architecture LLP for on-call architectural design services for various projects district-wide as presented.
- 4.6 Approval of Amendment to Agreement with NAC Architecture for On-Call Architectural Design Services for Various Projects District-Wide
The board approved the amendment to the agreement with NAC Architecture for on-call architectural design services for various projects district-wide as presented.
- 4.8 Approval of Amendment to Agreement with Converse Consultants for Material Testing and Inspection Services for Site Wall/Improvement Project at Santa Ana College Orange County Sheriff's Regional Training Academy
The board approved the amendment to the agreement with Converse Consultants for material testing and inspection services for the site wall/improvement project at SAC Orange County Sheriff's Regional Training Academy as presented.

1.6 Approval of Consent Calendar (contd.)

- 4.9 Approval of Amendment to Agreement with Facilities Planning & Program Services (FPPS) for Program Planning & Management Consulting Services
The board approved the amendment to the agreement with FPPS for program planning and management consulting services as presented.
- 4.10 Approval of Amendment to Agreement with HPI Architecture for Professional Design Services for new Johnson Student Center Project at Santa Ana College
The board approved the amendment to the agreement with HPI Architecture for the new Johnson Student Center Project at SAC as presented.
- 4.11 Approval of Amendment to Agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard, Geotechnical Inspection Services for Johnson Student Center Project at Santa Ana College
The board approved the amendment to the agreement with Terracon Consultants, Inc. for Phase II environmental, geohazard, geotechnical inspection services for the Johnson Student Center project at SAC as presented.
- 4.12 Approval of Amendment to Agreement with Donald Krotee Partnership, Inc. for Architectural Design Services for American with Disabilities Act (ADA) Upgrades Phase 1 Project at Santiago Canyon College (SCC)
The board approved the amendment to the agreement with Donald Krotee Partnership, Inc. for architectural design services for the ADA upgrades Phase 1 project at SCC as presented.
- 4.13 Approval of Change Order #1 for Patriot Contracting & Engineering, Inc. for Bid #1302 Publication and Warehouse Relocation Project at Santiago Canyon College
The board approved change order #1 for Patriot Contracting & Engineering, Inc. for Bid #1302 Publication and Warehouse Relocation Project at SCC as presented.
- 4.14 Acceptance of Completion of Bid #1302 for Publication and Warehouse Relocation Project at Santiago Canyon College and Approval of Recording of Notice of Completion
The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.
- 4.15 Approval of Payment - Cumming Construction Management, Inc.
The board approved the payment of invoice to Cumming Construction Management, Inc. for professional services as presented.
- 4.16 Approval of Payment – Rodriguez Engineering, Inc.
The board approved the payment of invoices to Rodriguez Engineering, Inc. for professional services as presented.

1.6 Approval of Consent Calendar (contd.)

4.17 Approval of Payment - Westberg+White

The board approved the payment of invoice to Westberg+White, Inc. for professional services as presented.

4.18 Approval of Purchase Orders

The board approved the purchase order listing for the month of April, 2017.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Song-Brown Health Care Workforce Training Program - \$120,000
Registered Nurse Education: Capitation (SAC)

5.2 Approval of Sub-Agreement between RSCCD and Integrative Impact LLC for Sector Navigator Information & Communication Technologies/Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and Listen to See, Inc. for Sector Navigator Information & Communication Technologies/Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Adoption of Resolution No. 17-13 – Office of Statewide Health Planning and Development for Song-Brown Health Care Workforce Training Program, Registered Nurse Education Capitation Grant (Agreement #17-8024)

The board adopted Resolution No 17-13 with the Office of Statewide Health Planning and Development and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Presentation of Artwork of Santa Ana College (SAC) Graduate and United States Marine Corp Corporal Raphael Reynosa who was killed in action in Iraq War in 2004 to SAC Veterans Resource Center

Ms. Eve Kikawa, Dean, and Mr. Darren Hostetter, Assistant Professor Studio Art, both with the Fine & Performing Arts Division, Santa Ana College, presented a painting of United States Marine Corp Corporal Raphael Reynosa who was killed in action in the Iraq War in 2004 to the SAC Veterans Resource Center. Board members thanked Mr. Hostetter, his mural class students, and SAC student veterans

1.7 Presentation of Artwork of Santa Ana College (contd.)

for creating the painting of Corporal Reynosa, and the Segerstrom Center for the Arts for donating the materials used in the painting. Mr. Hanna asked that the meeting be adjourned in memory of Corporal Reynosa.

1.8 Recognition of Classified Staff

The board recognized Ms. Patricia Duenez, Executive Secretary, RSCCD; Ms. Elva Negrete, Nursing Program Student Services Coordinator, SAC; and Ms. Reyes Vazquez, Curriculum Specialist, SCC; for their professional achievements, dedication, and service to the campus community and the Rancho Santiago Community College District.

1.9 Presentation to 2016-2017 Student Trustee

On behalf of the board, Mr. John Hanna presented outgoing Student Trustee Chian with a plaque. Board members thanked Ms. Chian for her service to the students of the Rancho Santiago Community College District.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

Mr. Yarbrough requested that reports on Items 2.3 (Report from Student Trustee) and 2.4 (Report from Student Presidents) be heard at this time.

Ms. Barrios arrived at this time.

2.3 Report from Student Trustee

Ms. Chian provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Esther Chian, Student President, Santiago Canyon College
Ms. Lisette Cervantes, Student President, Santa Ana College

Since two individuals who requested to speak during public comments arrived late, Mr. Hanna asked them to speak at this time.

1.4 Public Comment

Mr. Cain Maldonado and Mr. Jose M. Rios spoke regarding the child care center at Santa Ana College Centennial Education Center.

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, Interim President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by each college president be attached to the minutes for each board of trustees' meeting.

Item 2.3 (Report from Student Trustee) and Item 2.4 (Reports from Student Presidents) were heard before Item 2.1 (Report from the Chancellor).

2.5 Report from Classified Representative

Ms. Isabel Garcia, High School & Community Outreach Specialist, Student Services, Santiago Canyon College School of Continuing Education (SCE), provided a report to the board on behalf of the classified staff.

Due to another commitment, Ms. Mendoza left the meeting at this time.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College
Dr. Elliott Jones, Academic Senate President, Santa Ana College

Ms. Chian left the meeting at this time to attend a class.

2.7 Informational Presentation on the Tentative Budget

The chancellor indicated that this presentation will be given at the June 12, 2017, board meeting.

2.8 Reports from Board Committee Chairpersons

Mr. Labrado provided a report on the May 25, 2017, Board Facilities Committee meeting.

3.0 INSTRUCTION

Items 3.1 and 3.3 through 3.9 were approved as part of Item 1.6 (Consent Calendar).

At this time, Mr. Hanna passed the gavel to Ms. Barrios to chair the meeting due to a potential conflict of interest with his employer.

3.2 Approval of Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Master Cost Agreement

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve the Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Master Cost Agreement. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough, and a vote of abstention from Mr. Hanna due to a potential conflict of interest with his employer.

At this time, Ms. Barrios passed the gavel to Mr. Hanna to chair the meeting.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6 and 4.8 through 4.18 were approved as part of Item 1.6 (Consent Calendar).

4.7 Adoption of Resolution No. 17-14 to Adopt Procedures for Evaluating Qualifications and Proposals of Lease-Leaseback Contractors for Santa Ana College Science Center Project

It was moved by Mr. Hernandez and seconded by Mr. Labrado to adopt Resolution No. 17-14 to adopt procedures for evaluating qualifications and proposals of lease-leaseback contractors for the SAC Science Center project. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

5.0 GENERAL

Items 5.1 through 5.4 were approved as part of Item 1.6 (Consent Calendar).

5.5 Approval of Letter of Support for Trustees Zeke Hernandez and Phillip Yarbrough to Provide a Presentation regarding Deferred Action for Childhood Arrivals (DACA) at Association of Community College Trustees (ACCT) Leadership Congress 2017

It was moved by Ms. Barrios and seconded by Mr. Labrado to approve a letter of support for Trustees Zeke Hernandez and Phillip Yarbrough to provide a presentation regarding DACA at the ACCT Leadership Congress 2017 on September 25-28, 2017, in Las Vegas, Nevada. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

5.6 Board Member Comments

Board members commended SAC students on the painting of Corporal Raphael Reynosa.

Mr. Labrado suggested having “suggestion boxes” at district sites to encourage staff to offer ideas to reduce expenses for the district and offer a monetary reward if their idea is chosen to implement.

Mr. Hernandez indicated he provided a written report to board members on the activities he has participated in recently.

Mr. Hernandez informed the board that the Irvine City Council plans to hold a meeting on June 7 to consider a site for a veterans’ cemetery.

Mr. Yarbrough thanked the board for its letter of support for the DACA presentation at an ACCT conference in September.

Mr. Yarbrough expressed his regrets over not being available to attend some of the year-end events and thanked fellow board members for their participation in the year-end events.

Mr. Yarbrough is looking forward to working with Mr. Gregory Pierot as the 2017-2018 student trustee.

In honor of Memorial Day, Mr. Yarbrough expressed appreciation for veterans, especially those serving on the board: Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

Mr. Hanna reported that he attended commencements for SAC’s School of Continuing Education and SCC’s Orange Education Center, and indicated that both graduations were emotional as the hardships endured by the students were expressed. Mr. Hanna commended Dr. Jones for encouraging the non-credit students to transfer to credit classes at SAC’s non-credit commencement. He respectfully suggested that time be allowed for the SCC Academic Senate president to be able to do the same at future SCC non-credit commencements.

Board members congratulated Dr. Hernandez on being selected to serve as the president of Santiago Canyon College.

As board president, Mr. Hanna reported that he sat in on the final interviews for the SCC presidential candidates, and commended Ms. Chitlik and staff on organizing the forum and interviews.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:02 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association

3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

RECONVENE

The board reconvened at 8:06 p.m.

Closed Session Report

Ms. Barrios reported during closed session the board discussed public employment, labor negotiations, and anticipated/potential litigation; and no reportable action was taken during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Employment Agreements
- Approve Extensions of Interim Assignment

6.1 Management/Academic Personnel (contd.)

- Approve Interim Assignments
- Ratify Resignations/Retirements
- Approve Appointments
- Approve Sabbatical Leaves/80% of Contract
- Approve Leaves of Absence
- Approve Adjusted Locations
- Approve Part-time Hourly New Hires/Rehires

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve New Classifications
- Approve New Appointments
- Approve Professional Growth Increments
- Approve Longevity Increments
- Approve Out of Class Assignments
- Approve Leaves of Absence
- Approve Returns from Leave
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Assignments
- Approve Changes in Position
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Student Assistant Lists

6.3 Approval of Public Disclosure of Tentative Agreement between Rancho Santiago Community College District and Rancho Santiago Community College District Continuing Education Faculty Association (CEFA)

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the agreement with the RSCCD Continuing Education Faculty Association. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

6.4 Presentation of Faculty Association of Rancho Santiago Community College District (FARSCCD) Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to schedule a public hearing for June 12, 2017. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

6.5 Approval of Rancho Santiago Community College District Equal Opportunity Fund Multiple Method Allocation Model Certification

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification form and authorize its transmission to the State Chancellor's Office. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

6.6 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to authorize the submitted conference and travel by a board member. Mr. Hernandez stated that he planned to cancel his attendance at the conference due to budgetary reasons and planned to reimburse the district for funds expended as a result of the cancellation. Discussion ensued. Mr. Hanna asked Mr. Yarbrough to amend the motion to authorize the withdrawing of Mr. Hernandez' attendance at the submitted conference due to budgetary reasons. Mr. Yarbrough and Mr. Labrado accepted the amended motion which carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, June 12, 2017.

There being no further business, Mr. Hanna declared the meeting adjourned at 8:10 p.m., in memory of SAC graduate and United States Marine Corp Corporal Raphael Reynosa who was killed in action in the Iraq War in 2004.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

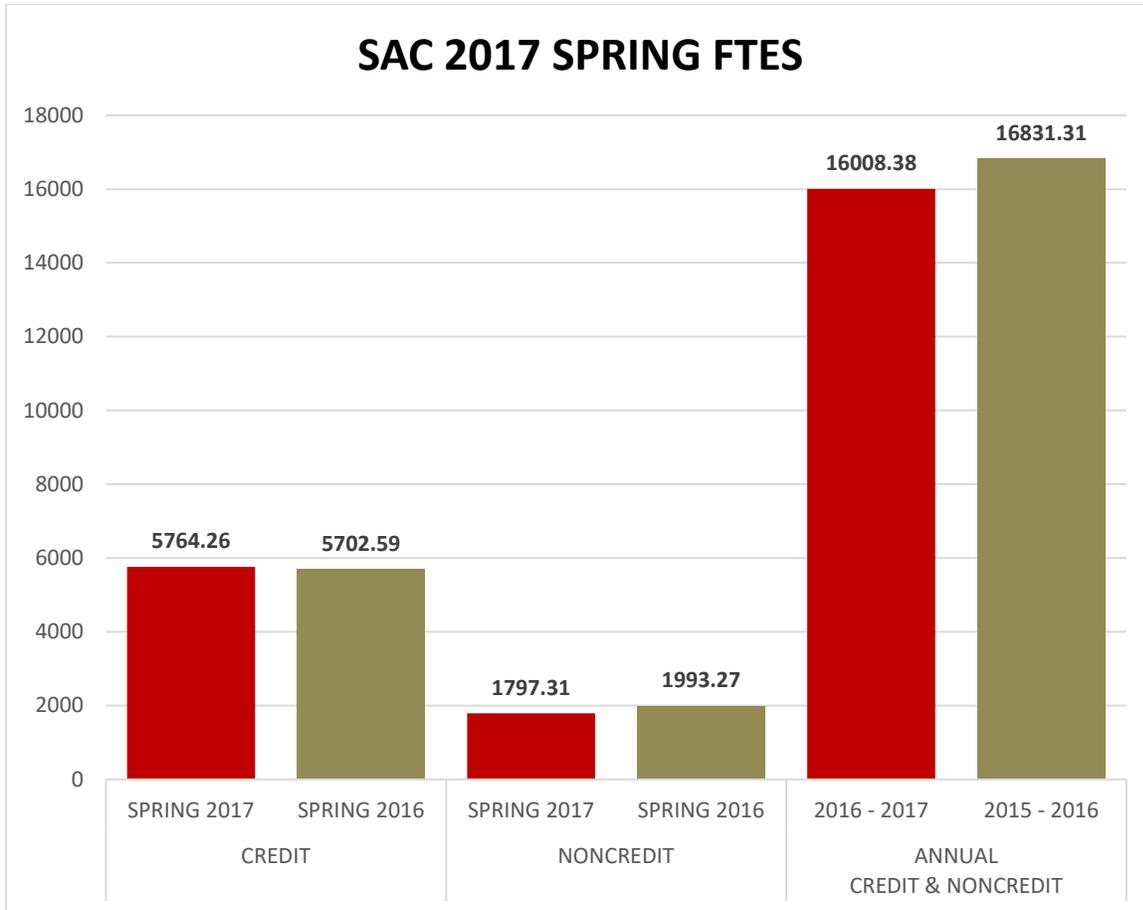
Approved: _____
Clerk of the Board

Minutes approved: June 12, 2017



SAC 2017 SPRING ENROLLMENT SNAPSHOT

Date: 05/25/17



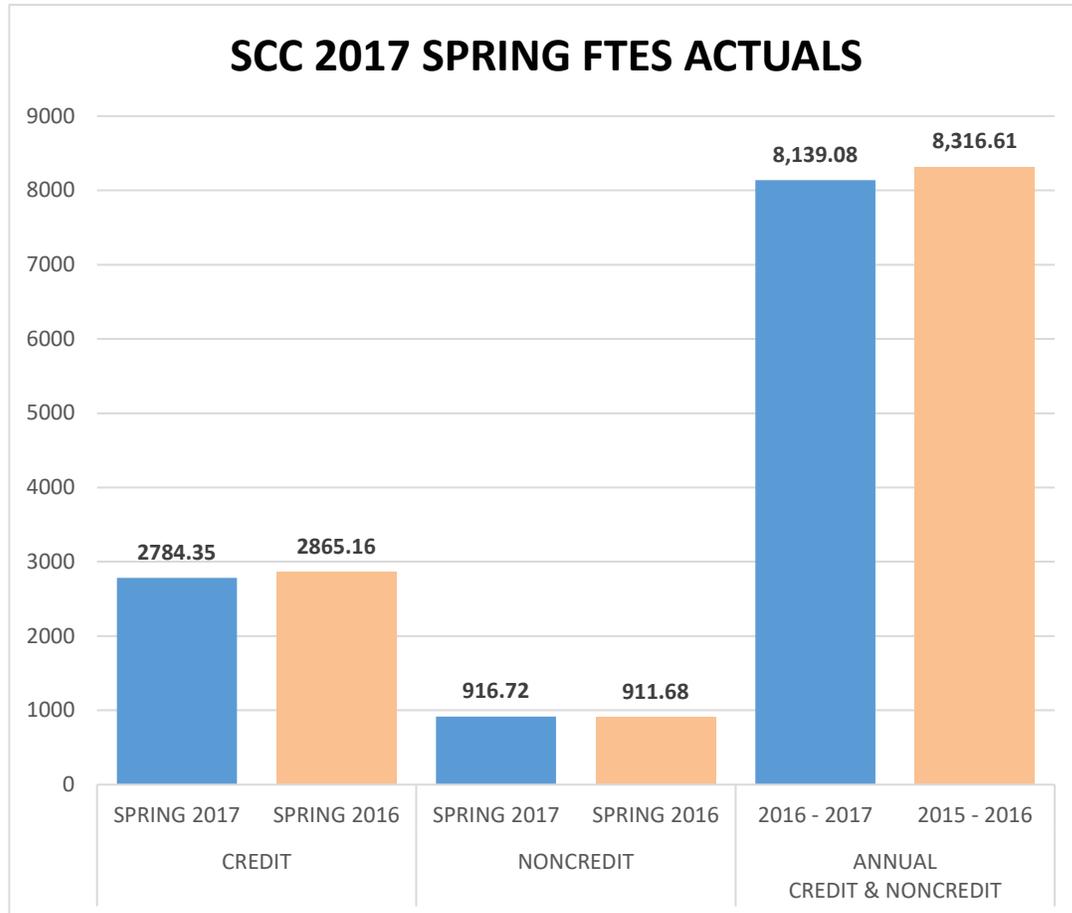
SPRING SEMESTER	2016/2017	DIFF	PCT
CREDIT TARGET	6754		
CREDIT PROJECTION	6613.95	140.05	-2%
NONCREDIT TARGET	2465		
NONCREDIT PROJECTION	2074	-391	-16%
COMBINED ANNUAL TARGET	20362		
COMBINED ANNUAL PROJECTION	19096.09	1265.9	-6%

SOURCES: Executive Dashboard
RG540 report

SCC 2017 SPRING ENROLLMENT SNAPSHOT



Date: 05/30/17



SPRING SEMESTER	2016/2017	DIFF	PCT
CREDIT TARGET	2896		
CREDIT PROJECTION	2810.64	-85.36	-3%
NONCREDIT TARGET	1103		
NONCREDIT PROJECTION	1103	0	0%
COMBINED ANNUAL TARGET	8571		
COMBINED ANNUAL PROJECTION	8373.94	-197.06	-2%

SOURCES: Executive Dashboard RG540 report