

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

2323 North Broadway, #107

Santa Ana, CA 92706

Board of Trustees

(Regular meeting)

Monday, August 12, 2019

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 5:29 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Larry Labrado, Ms. Nelida Mendoza and Mr. Theodore Moreno. Mr. Zeke Hernandez was not present due to illness.

Administrators present during the regular meeting were Ms. Tracie Green, Mr. Peter Hardash, Dr. John Hernandez, Mr. Marvin Martinez, Mr. Enrique Perez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Yarbrough, President, Rancho Santiago Community College District Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Ms. Alvarez and seconded by Ms. Mendoza to approve the minutes of the regular meeting held July 15, 2019. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno’s advisory vote was aye.

3.1 Approval of Agreement with Orange County Children’s Therapeutic Arts Center

The board approved the agreement with Orange County Children’s Therapeutic Arts Center located in Santa Ana, California, as presented.

3.2 Approval of Agreement with Our Lady of the Pillar Church

The board approved agreement with Our Lady of the Pillar Church located in Santa Ana, California, as presented.

3.3 Approval of Instructional Services Agreement Renewal with Hope Builders

The board approved the instructional services agreement renewal with Hope Builders located in Santa Ana, California as presented.

3.4 Approval of Memorandum of Understanding (MOU) Renewal for Workforce Innovation and Opportunity Act (WIOA) with Santa Ana Workforce Development Board (SAWDB) and Rancho Santiago Community College District (America’s Job Center of California [AJCC] Partner)

The board approved the MOU renewal for the WIOA with the SAWDB and RSCCD (AJCC Partner) as presented.

3.5 Approval of Clinical Affiliation Agreement with Tustin Hills Healthcare, Inc. dba The Hills Post Acute

The board approved the clinical affiliation agreement with Tustin Hills Healthcare, Inc. dba The Hills Post Acute located in Santa Ana, California, as presented.

3.6 Approval of United States (U.S.) Field Site Affiliation Agreement with Walden University, LLC

The board approved the U.S. field site affiliation agreement with Walden University, LLC located in Minneapolis, Minnesota, as presented.

3.7 Approval of Educational Affiliation Agreement with Hope Speech and Language Therapy, Inc.

The board approved the educational affiliation agreement with Hope Speech and Language Therapy, Inc. located in Murrieta, California, as presented.

1.6 Approval of Consent Calendar (cont.)

3.8 Approval of Educational Affiliation Agreement with Ontario-Montclair School District

The board approved the educational affiliation agreement with Ontario-Montclair School District located in Ontario, California as presented.

3.9 Approval of Educational Affiliation Agreement Renewal with Extended Care Hospital of Westminster

The board approved the educational affiliation agreement renewal with Extended Care Hospital of Westminster located in Westminster, California as presented.

3.10 Approval of Educational Affiliation Agreement Renewal with Long Beach Memorial Medical Center dba MemorialCare Long Beach Medical Center

The board approved the educational affiliation agreement renewal with Long Beach Memorial Medical Center dba MemorialCare Long Beach Medical Center located in Long Beach, California as presented.

3.11 Approval of Educational Affiliation Agreement Renewal with Waterman Canyon Post Acute

The board approved the educational affiliation agreement renewal with Waterman Canyon Post Acute located in San Bernardino, California as presented.

3.12 Approval of Memorandum of Understanding with California State Fire Marshal's Office, State Fire Training

The board approved the MOU with the California State Fire Marshal's Office, State Fire Training located in Sacramento, California, as presented.

3.13 Approval of Amendment Number 4 to Agreement for Contract Services with City of Irvine

The board approved amendment number 4 to agreement for contract services with the City of Irvine located in Irvine, California, as presented.

3.14 Approval of Pilot Program Agreement between Enzie Solutions, Inc. and Rancho Santiago Community College District on behalf of Santa Ana College

The board approved the pilot program agreement with Enzie Solutions, Inc. located in Redondo Beach, California as presented.

3.15 Approval of Affiliation Agreement for Clinical Training/Internship in Psy.D. Program with University of La Verne

The board approved the affiliation agreement for clinical training/internship in Psy.D. program with University of La Verne as presented.

1.6 Approval of Consent Calendar (cont.)

3.16 Approval of Contracted Services Agreement with Truth Initiative Foundation

The board approved the contracted services agreement with Truth Initiative Foundation in Washington, D.C. as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers

The board approved budget increases/decreases, transfers, and intrafund and interfund transfers dated June 30, 2019.

4.3 Approval of Amendment to Agreement (Student Centered Funding Formula [SCFF]) with Cambridge West Partnership, LLC

The board approved the amendment to the agreement (SCFF) with Cambridge West Partnership, LLC as presented.

4.4 Approval of Professional Services Agreement (SCFF & Budget) with Cambridge West Partnership, LLC

The board approved the professional services agreement for assistance with the SCFF and a budget allocation model with Cambridge West Partnership, LLC as presented.

4.5 Approval of Public Hearing for 2019-2020 Proposed Adopted Budget

The board approved holding a public hearing on the 2019-2020 proposed Adopted Budget at the September 9, 2019, board meeting.

4.7 Approval of Agreement with Bernards Bros. Inc. dba Bernards for Construction Management Services for Russell Hall Replacement (Health Science Building) at Santa Ana College

The board approved the agreement with Bernards Bros. Inc. dba Bernards for construction management services for the Russell Hall replacement (Health Sciences building) at SAC as presented.

4.9 Approval of Agreement with PBK Architects, Inc. for Architectural Services for Barrier Removal for East Broadmoor Trail Repairs at Santiago Canyon College

The board approved the agreement with PBK Architects, Inc. for architectural services for barrier removal for East Broadmoor trail repairs at SCC as presented.

4.10 Approval of Change Order #1 for Allison Mechanical, Inc. for Bid #1363 for Proposition 39, Year 5, U Portables Heating, Ventilation and Air Conditioning (HVAC) Upgrades Phase 1 at Santiago Canyon College

The board approved change order #1 for Allison Mechanical, Inc. for Bid #1363 for Proposition 39, Year 5, U portables HVAC upgrades Phase 1 at SCC as presented.

1.6 Approval of Consent Calendar (cont.)

4.11 Acceptance of Completion of Bid #1363 for Proposition 39, Year 5, U Portables HVAC Upgrades Phase 1 at Santiago Canyon and Approval of Recording a Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.12 Approval of Change Order #1 for Allison Mechanical, Inc. for Bid #1371 for Proposition 39, Year 5, U Portables HVAC Upgrades Phase 2 at Santiago Canyon College

The board approved change order #1 for Allison Mechanical, Inc. for Bid #1371 for Proposition 39, Year 5, U portables HVAC upgrades Phase 2 at SCC as presented.

4.13 Acceptance of Completion of Bid #1371 for Proposition 39, Year 5, for Proposition 39, Year 5, U Portables HVAC Upgrades Phase 2 at Santiago Canyon College and Approval of Recording a Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.14 Award of Bid #1377 for Purchase of Hydraulic Training Simulators

The board accepted the bid and awarded Bid #1377 for purchase of hydraulic training simulators to Fluid Power Training Institute as presented.

4.15 Approval of Professional Services Agreement (Purchasing Services) with Cambridge West Partnership, LLC

The board approved the professional services agreement with Cambridge West Partnership, LLC to assist the Purchasing Services department as presented.

4.16 Approval of Vendor Name Change

The board approved the name change request from Vavrinek, Trine, Day & Co., LLP to Eide Bailly, LLP as presented.

4.17 Approval of Purchase Orders

The board approved the purchase order listing for the period June 16, 2019, through July 13, 2019.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- California Campus Catalyst Fund (SAC) \$ 120,000
- California Work Opportunity and Responsibility to Kids (CalWORKS)/Work Study/Temporary Assistance for Needy Families (TANF) (SCC) \$ 174,184
- College Assistance Migrant Program – Year 3 (SCC) \$ 425,000

1.6 Approval of Consent Calendar (cont.)

5.1 Approval of Resource Development Items (cont.)

- Community College Tobacco Cessation Services (SAC)	\$ 50,000
- Guided Pathways (SAC & SCC)	\$ 596,143
- Integrated Technology – Data Sciences Tools Fiscal Agent (District Office [DO])	\$ 3,500,000
- Integrated Technology – Data Science Tools Fiscal Agent (DO)	\$ 481,000
- Key Talent Administration & Sector Strategy Fiscal Agent (DO)\	\$16,500,000
- Los Angeles and Orange County Regional Consortium (DO)	\$ 370,000
- Math, Engineering and Science Achievement (MESA) Program (SAC)	\$ 74,515
- Santa Ana Middle College High School (SAC)	\$ 100,000
- Sector Navigator – Retail/Hospitality/Tourism (DO)	\$ 372,000
- Student Support Services – Regular Program – Year 5 (SCC)	\$ 253,032
- Student Support Services – Veterans Program – Year 5 (SAC)	\$ 253,032
- Student Support Services – Year 4 (SAC)	\$ 336,234
- Talent Search – Year 2 (SAC)	\$ 415,929
- Upward Bound – Year 3 (SAC)	\$ 335,455

5.2 Approval of Sub-Agreements between RSCCD and Educational Results Partnership, Foundation for California Community Colleges, and WestEd for Data Science Tools Grant

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.3 Approval of Sub-Agreements between RSCCD and Allan Hancock, Butte-Glenn, Cabrillo, Cerritos, Chabot-Los Positas, Chaffey, Coast, Contra Costa, Desert, Foothill-DeAnza, Glendale, Grossmont-Cuyamaca, Lake Tahoe, Long Beach, Los Rios, Merced, MiraCosta, Mt. San Antonio, Ohlone, Palomar, Peralta, Rio Hondo, San Bernardino, San Diego, San Joaquin Delta, San Jose Evergreen, San Luis Obispo County, San Mateo County, Santa Barbara, Santa Clarita, Sequoias, Shasta-Tehama-Trinity Joint, Sierra, Sonoma County, South Orange County, Southwestern, State Center, Victor Valley, Yosemite, and Yuba Community College Districts to Award 2019-2020 Deputy Sector Navigator Grants to Host Colleges/Districts.

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

1.6 Approval of Consent Calendar (cont.)

5.4 Approval of Sub-Agreement between RSCCD and Long Beach Community College District/Long Beach City College for Key Talent Administration and Sector Strategy Fiscal Agent Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of Sub-Agreement between RSCCD and Integrative Impact LLC for Sector Navigator Information Communications Technology (ICT)/ Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.6 Approval of Sub-Agreement between RSCCD and WestEd for Sector Navigator Information Communications Technology/Digital Media Grant

The board approved the sub-agreement and authorized to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.7 Approval of Sub-Agreement between RSCCD and Stephen A. Wright, LLC for Sector Navigator Information Communications Technology/Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.8 Approval of Sub-Agreement between RSCCD and SynED for Strong Workforce Program – Regional Funds 2017-2018 Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.9 Approval of Correction to Sub-Agreements between RSCCD and Chaffey, Los Rios, MiraCosta, Mt. San Antonio, San Francisco, Ventura, Yosemite Community College Districts to Award Centers of Excellence (COE) for Labor-Market Research Grants to Host Colleges/District in State of California

The board approved the correction to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.10 Approval of Correction to Sub-Agreement between RSCCD and University of California, Berkeley for California Education Learning Lab Grant

The board approved the correction to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 Approval of Consent Calendar (cont.)

5.11 Approval of Correction and Modifications to Sub-Agreement between RSCCD and California State University, Fullerton for California Learning Lab Grant

The board approved the correction and modifications to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.12 Approval of First Amendments to Sub-Agreements between RSCCD Chabot, Foothill-DeAnza, Glendale, Mt. San Antonio, Palomar, San Mateo County, Santa Barbara, Santa Clarita, State Center, Sonoma County, and Yuba Community College Districts for 2018-2019 Deputy Sector Navigator Grant

The board approved the first amendments to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.13 Approval of Professional Services Agreement between RSCCD and Shawn Monsen for Sector Navigator Information Communications Technology/Digital Media Grant

The board approved the professional services agreement with Shawn Monsen and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.14 Approval of Professional Services Agreement between RSCCD and Jennifer Walsvick

The board approved the professional services agreement with Jennifer Walsvick and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.15 Approval of First Amendment to Memorandum of Understanding between Santa Ana Unified School District and RSCCD for Provision of Early Care and Education Services for Children of Parenting Students at a Santa Ana Unified School District Campus

The board approved the first amendment to the MOU and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.16 Approval of Professional Services Agreement between RSCCD and Interact Communications for Strong Workforce Program – Regional Funds Initiative

The board approved the professional services agreement with Interact Communications and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 Approval of Consent Calendar (cont.)

5.17 Approval of Amendment to Data Integrity Contract with Cambridge West Partnership, LLC

The board approved the amendment to the contract and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Mr. Moreno provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Mariano Cuellar, Student President, Santa Ana College
Mr. Jio Gallardy, Student President, Santiago Canyon College

2.5 Report from Classified Representative

There was no representation from classified staff.

2.6 Reports from Academic Senate Presidents

Mr. Roy Shahbazian, Academic Senate President, Santa Ana College, provided a report to the board.

There was no representation from Santiago Canyon College since Mr. Michael DeCarbo, Academic Senate President, was ill.

2.7 Informational Presentation on Santa Ana College (SAC) and Santiago Canyon College (SCC) Student Equity Plans

Dr. Jeffrey Lamb, Vice President, Academic Affairs, Santa Ana College; and Mr. Syed Rizvi, Vice President, Student Services, Santiago Canyon College; provided a presentation on SAC and SCC Student Equity Plans. Board members received clarification on items related to the presentation from Dr. Lamb, Mr. Rizvi, and Dr. Hernandez.

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

In Mr. Hernandez' absence, Mr. Hanna provided a report on August 5, 2019, Board Legislative Committee meeting.

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, 4.3, 4.4, 4.5, 4.7 and 4.9 through 4.17 were approved as part of Item 1.6 (Consent Calendar).

4.6 Quarterly Investment Report as of June 30, 2019

The quarterly investment report as of June 30, 2019, was presented as information.

4.8 This item was removed from the agenda.

5.0 GENERAL

Items 5.1 through 5.17 were approved as part of Item 1.6 (Consent Calendar).

5.18 Adoption of Board Policies

It was moved by Ms. Barrios and seconded by Ms. Mendoza to adopt the following new and revised policies:

- Board Policy (BP) 3730 Information Security Standards
- BP 3900 Speech: Time, Place and Manner

Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

5.19 Nomination of Zeke Hernandez to Association of Community Colleges (ACCT) Diversity, Equity, & Inclusion Committee

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve a letter of nomination for Trustee Hernandez to serve on ACCT's Diversity, Equity, & Inclusion Committee during the 2020-2022 calendar years. The motion failed with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Labrado; and nay votes from Ms. Alvarez, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

5.20 Board Member Comments

Ms. Alvarez and Ms. Mendoza welcomed everyone back to the beginning of a new academic year.

Ms. Mendoza asked Dr. Hernandez to keep the board informed of the upcoming Veterans' Summit and DREAMer (Development, Relief, and Education for Alien Minors [DREAM]) conference since she is interested in attending both events.

Ms. Mendoza reported she recently enjoyed attending two performances at Santa Ana College.

Mr. Moreno shared his experience for the last five weeks in Peru on an archeological dig. He related the personal interaction with the townspeople to the importance of the personal interaction staff and faculty provide to students.

Mr. Yarbrough asked that the answers to his questions be attached to the minutes.

Mr. Yarbrough wished Mr. Hernandez a speedy recovery from his illness.

Mr. Yarbrough thanked staff for the "RSCCD Quick Facts" handout provided to board members which he noted is very useful when meeting with legislators and the community.

At the suggestion of Ms. Alvarez, Mr. Yarbrough asked that in the future the board recognize building trade/apprenticeship graduates.

Mr. Yarbrough asked that the meeting be adjourned in memory of his friend, Eric Woolery, who passed away suddenly on August 7, 2019. He indicated Mr. Woolery served as Orange County Auditor-Controller and is the spouse of former RSCCD Board Member Lisa Woolery.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:29 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Dean
 - (2) Associate Dean
 - (3) Director

2. Public Employment: Chancellor (pursuant to Government Code Section 54957)

3. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (one case)

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court
Case No. 30-2019-01072357-CU-WT-CJG

4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

6. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

7. Student Expulsions (pursuant to Education Code 72122)

Student I.D. #2113795
Student I.D. #2416081
Student I.D. #2330059

Mr. Moreno left the meeting after participating in the discussion and vote on the student expulsion items during closed session.

RECONVENE

The board reconvened at 8:45 p.m.

Closed Session Report

Ms. Alvarez reported during closed session the board took action to expel Student I.D. #2113795, Student I.D. #2416081, and Student I.D. #2330059 with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno’s advisory vote was aye; and the board took no other reportable action.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Ms. Alvarez and seconded by Ms. Barrios to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Appointments
- Approve Appointments/Interim to Permanent
- Approve Appointments/Changes of Assignment
- Approve Acting Assignments
- Approve Adjusted Rate of Pay for Interim Assignments
- Approve Hiring of Temporary Long-term Substitutes
- Approve Adjusted Sites/Salaries for Appointment
- Approve Adjusted Sites/Effective Dates for Appointment
- Approve 2019-2020 Contract Stipends
- Ratify Resignations/Retirements
- Approve Leaves of Absence
- Approve Extended Leaves of Absence
- Approve Final Salary Placements
- Approve Column Changes
- Approve Part-time/Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Ms. Alvarez and seconded by Ms. Barrios to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve New Appointments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position/Location
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Approve Voluntary Furloughs
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Assignments
- Approve Short Term Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approval of Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Authorization for Board Travel/Conferences

It was moved by Ms. Alvarez and seconded by Ms. Barrios by to authorize the submitted conference and travel by board members. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on September 9, 2019.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 8:47 p.m., in memory of former RSCCD Trustee Lisa Woolery's husband, Mr. Eric Woolery, Orange County Auditor-Controller, who suddenly passed away on August 14, 2019.

Respectfully submitted,

Marvin Martinez, Chancellor

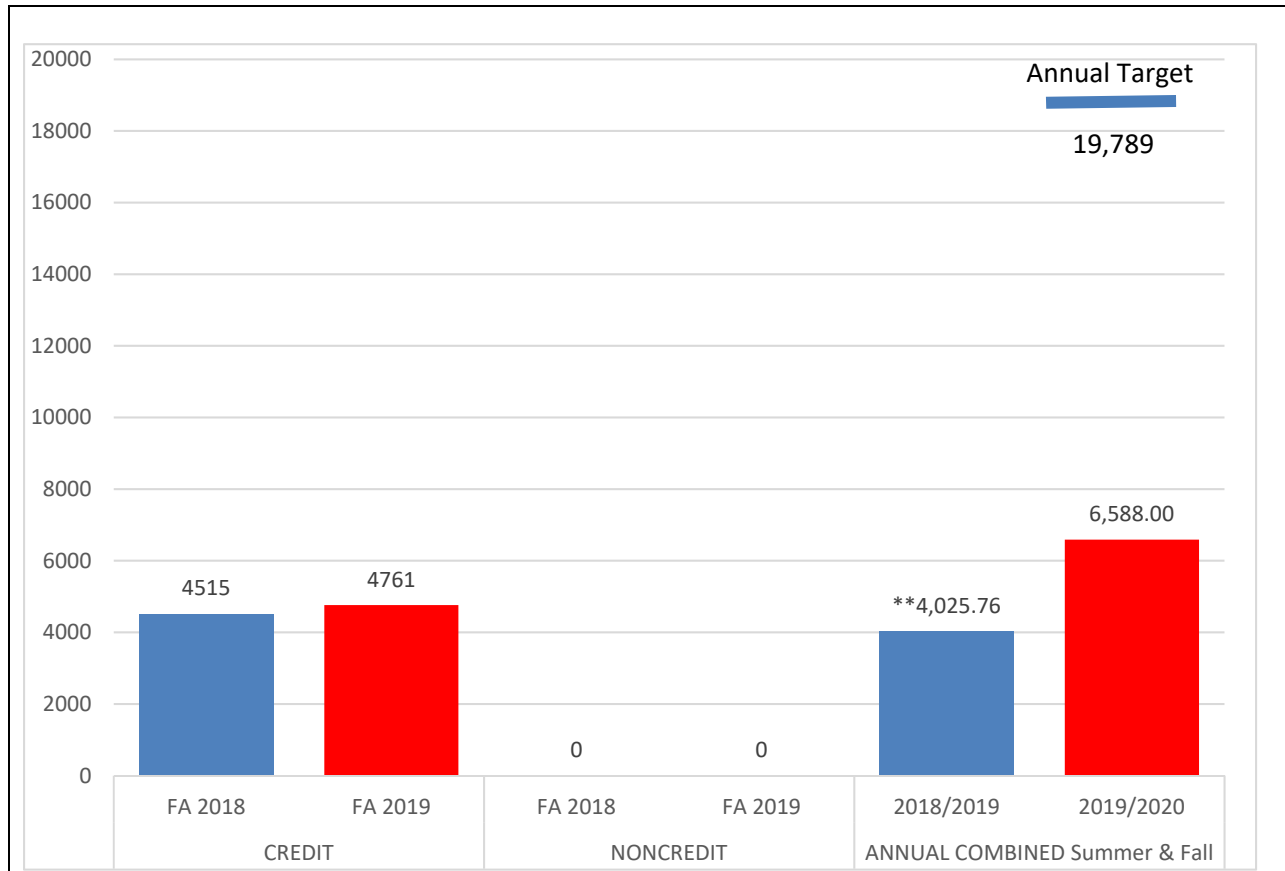
Approved: _____
Clerk of the Board

Minutes approved: September 9, 2019



SAC 2019/2020 Fall Enrollment Report

*Date: 08/08/19



FTES Target

Terms	2019/2020	DIFF	PCT
Credit FA Target	6860.00		
Credit FA Projection	6860.00	0.00	0%
Noncredit FA Target	1683.00		
Noncredit FA Projection	1683.00	0.00	0%
Annual Target	19789.00		
Annual Projection	19789.00	0.00	0%

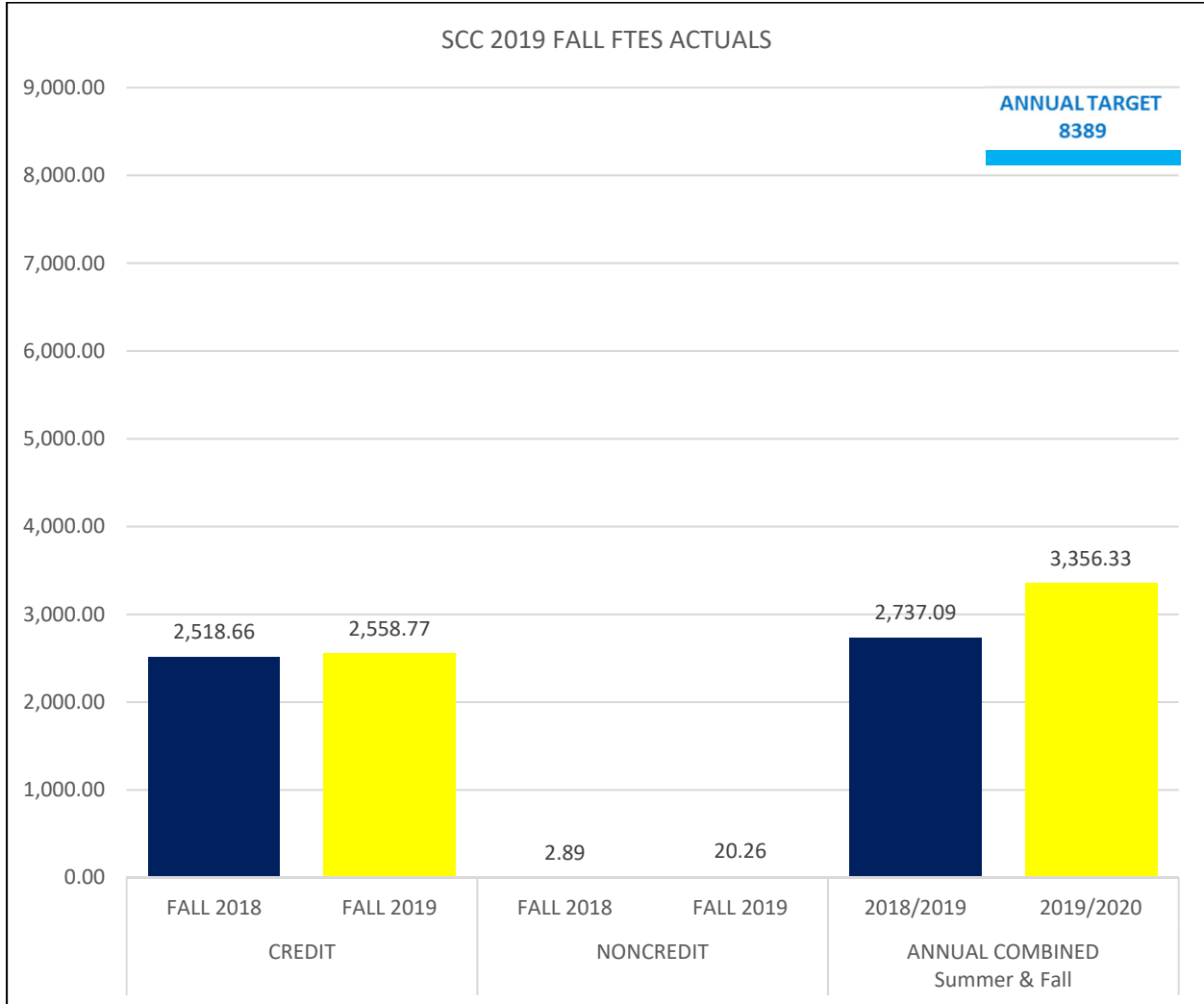
NOTES:

* This report represents a "moment in time" comparison between like terms.

**Accounts for summer shift of 942.34 FTES shifted from 2018/19 to 2017/18 which decreased summer 2018 FTES as well as the 2018/2019 Annual Combined Total.



SCC 2019/2020 ENROLLMENT REPORT
8/12/19



FTES TARGETS

TERMS	2019/2020	DIFF	PCT
Credit Fall Target	3015		
Credit Fall Projection	3015	0	0%
Noncredit Fall Target	420		
Noncredit Fall Projection	420	0	0%
Annual Target	8389		
Annual Projection	8389	0	0%

Notes:

*Accounts for summer shift of 450.66 FTES shifted from 2018/19 to 2017/18 which decreased summer 2018 FTES as well as the 2018/2019 Annual Combined Total.

SOURCE: Executive Dashboard Report

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the President

Date: August 12, 2019
To: Marvin Martinez, Chancellor
From: Linda Rose, Ed.D., President, Santa Ana College
Subject: Responses to Board Requests

From Trustee Phil Yarbrough:

****3.12 Approval of Memorandum of Understanding with California State Fire Marshal's Office, State Fire Training***

The administration recommends approval of the MOU with the California State Fire Marshal's Office, State Fire Training located in Sacramento, California, as presented.

Response for Item 3.12:

The intent of the MOU with the California State Fire Marshal's Office, State Fire Training Division is to obtain permission to spend an amount not to exceed \$25,000 for student certifications in one fiscal year. The Santa Ana College Fire Technology Program awards *certificates of completion* for some classes. Students enrolled in the Fire Technology Program pay a material fee to cover the cost of the certificate. Using the collected materials fees Santa Ana College then purchases these certificates from the California State Fire Marshal's Office, Training Division. The fiscal impact to the college is zero.

****3.13 Approval of Amendment Number 4 to Agreement for Contract Services with City of Irvine***

The administration recommends approval of amendment number 4 to agreement for contract services with the City of Irvine located in Irvine, California, as presented.

Response for Item 3.13:

The City of Irvine currently has a contract with Santa Ana College. This contract authorizes the College to provide the City of Irvine's Police Department with *Wellness Training*. This contract provides the guidelines for the City of Irvine to pay the tuition for enrolled students and Santa Ana College collects FTES in the form of apportionment. The City of Irvine is requesting an extension of the existing contract for the fourth and final year. The fiscal impact to the college is zero.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor of Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3950 – Fax

Date: August 12, 2019
To: Marvin Martinez, Chancellor
From: Peter J. Hardash
Subject: Response to Board of Trustees Question

From Trustee Phillip Yarbrough

4.6 Quarterly Investment Report as of June 30, 2019 Information The quarterly investment report as of June 30, 2019, is presented as information. - I will ask if the short and long term philosophy of the OC Treasurer is consistent with the security of our funds on deposit.

- The County Treasurer's stated primary goal is to invest public funds in a manner which will provide maximum security of principal invested with the secondary emphasis on providing adequate liquidity to pool participants and lastly to achieve a market rate of return within the parameters of prudent risk management while conforming to all applicable statutes governing the investment of public funds. The investment practices and policies of the Treasurer are based on compliance with State law and prudent money management and this philosophy is consistent with the security of our funds. In addition, with the recent increase in interest rates, the County Treasurer asked districts to project cash flow needs over the next three years in order to determine what funds could be invested longer term to take advantage of higher interest rates and provide more competitive returns.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor – Educational Services

Date: August 12, 2019
To: Marvin Martinez
From: Enrique Perez, J.D.
Subject: Response to Board Requests

From Trustee Phil Yarbrough

5.3 **What is the Key Talent Program?**

5.3 **Approval of Sub-Agreements between RSCCD and Allan Hancock, Butte- Glenn, Cabrillo, Cerritos, Chabot-Los Positas, Chaffey, Coast, Contra Costa, Desert, Foothill-DeAnza, Glendale, Grossmont-Cuyamaca, Lake Tahoe, Long Beach, Los Rios, Merced, MiraCosta, Mt. San Antonio, Ohlone, Palomar, Peralta, Rio Hondo, San Bernardino, San Diego, San Joaquin Delta, San Jose Evergreen, San Luis Obispo County, San Mateo County, Santa Barbara, Santa Clarita, Sequoias, Shasta-Tehama-Trinity Joint, Sierra, Sonoma County, South Orange County, Southwestern, State Center, Victor Valley, Yosemite, and Yuba Community College Districts to Award 2019-2020 Deputy Sector Navigator Grants to Host Colleges/Districts.**

The Key Talent Program is a CCCCCO grant focused on supporting research and industry engagement to improve the alignment of community college career education programs with workforce and industry needs. The program provides grant awards to host colleges for the Centers of Excellence (COEs) and the Deputy Sector Navigators (DSNs).

The COEs provide regional Labor Market Intelligence and perform gap analyses based on the number of CTE graduates produced to meet regional workforce needs. The DSNs are tasked with industry engagement, in order to cultivate strong relationships with business and industry to produce real-time information on regional workforce and occupational needs, and to serve as liaisons to connect business/industry to the colleges and vice versa.

RSCCD is the fiscal agent for the Key Talent Program, and is responsible for creating sub-agreements with the host colleges to distribute the grant awards supporting the COEs and DSNs, and for coordinating with the CCCCCO to provide technical assistance to grantees related to invoicing, reporting, and program modification.

As fiscal agent for this program, we earn \$634,615 of indirect.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor – Human Resources

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7489 – Office

Date: August 12, 2019
To: Chancellor M. Martinez
From: Tracie Green
Subject: Responses to Board Requests

From President Phil Yarbrough

QUESTIONS

5.18: I will ask if BP 3900 can be used to silence conservative speech as has been happening at other college campuses.

Answer: The Districts BP 3900 as presented here is designed to be viewpoint-neutral, so that it will not favor either side in a debate, including conservative vs. liberal.