

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Monday, February 24, 2020

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:33 p.m. by Ms. Claudia Alvarez. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, Mr. Phillip Yarbrough, and Mr. Theodore Moreno. Ms. Nelida Mendoza was not in attendance due to illness.

Administrators present during the regular meeting were Ms. Tracie Green, Mr. Peter Hardash, Dr. John Hernandez, Dr. Linda Rose, Mr. Marvin Martinez, and Mr. Enrique Perez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Michael Toledo, Interim Chief, District Safety & Security, Rancho Santiago Community College District.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment

Mr. Ernesto D. Garza spoke regarding Item 3.1 Amendment to Sponsorship Agreement with Pepsi Bottling Group, LLC, a Delaware Limited Liability Company, and Its Affiliates and/or Their Respective Subsidiaries Collectively Comprising Pepsi Beverages Company.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the minutes of the regular meeting held February 3, 2020. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.1 (Amendment to Sponsorship Agreement with Bottling Group, LLC, a Delaware Limited Liability Company, and Its Affiliates and/or Their Respective Subsidiaries Collectively Comprising Pepsi Beverages Company) removed from the Consent Calendar by Mr. Hanna. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

3.2 Approval of Rancho Santiago Community College District Professional Services Agreement with Sunrise Choices, Inc., a California Corporation

The board approved the RSCCD professional services agreement with Sunrise Choices, Inc., a California corporation, located in Santa Ana, California, as presented.

3.3 Approval of Educational Affiliation Agreement Renewal with Speechlink, Inc.

The board approved the educational affiliation agreement renewal with Speechlink, Inc., located in Irvine, California, as presented.

3.4 Approval of Clinical Training Affiliation Agreement Renewal (**With** School Instructor on Hospital Premises) with St. Jude Medical Center

The board approved the clinical training affiliation agreement renewal (with school instructor on hospital premises) with St. Jude Medical Center, located in Fullerton, California, as presented.

3.5 Approval of Clinical Training Affiliation Agreement Renewal (**Without** School Instructor on Hospital Premises) with St. Jude Medical Center

The board approved the clinical training affiliation agreement renewal (without school instructor on hospital premises) with St. Jude Medical Center, located in Fullerton, California, as presented.

3.6 Approval of Memorandum of Understanding (MOU) with Strength in Support

The board approved the MOU with Strength in Support.

3.7 Approval of Clinical Affiliation Agreement for Athletic Training with Azusa Pacific University (APU)

The board approved the clinical affiliation agreement for athletic training with APU.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

1.6 Approval of Consent Calendar (cont.)

4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers

The board approved budget increases/decreases, transfers, and intrafund and interfund transfers from January 22, 2020, to February 9, 2020.

4.3 Approval of Nonresident Fees for 2020-2021

The board approved establishing the nonresident tuition fee at \$290 per unit, the capital outlay fee at \$35 per unit, and the application fee at \$50 for 2020-2021 as presented.

4.4 Approval of Amendment to Agreement with Knowland Construction Services for Project Inspector Services for Science Center at Santa Ana College (SAC)

The board approved the amendment to the agreement with Knowland Construction Services for project inspector services for the Science Center at SAC as presented.

4.5 Approval of Agreement Renewal with Competitive Edge Software, LLC, dba Omnigo Software

The board approved the agreement renewal with Competitive Edge Software, LLC dba Omnigo Software as presented.

4.6 Approval of Surplus Property

The board approved declaring the list of equipment as surplus property and utilizing The Liquidation Company to conduct an auction as presented.

4.7 Approval of Purchase Orders

The board approved the purchase order listing for the period December 15, 2019, through January 11, 2020.

5.1 Approval of Sub-Agreement between RSCCD and San Mateo County Community College District to Award the 2019-2020 Regional Director Special Projects Funded by Key Talent Administration and Sector Strategy Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.2 Approval of First Amendment to Sub-Agreement between RSCCD and Carnegie Mellon University for California Education Learning Lab Grant

The board approved the first amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 Approval of Consent Calendar (cont.)

5.3 Approval of First Amendment to Agreement with Hyatt Regency Huntington Beach

The board approved the first amendment to the agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Santa Ana College and Santiago Canyon College (SCC) Guided Pathways Scale of Adoption Assessments

The board approved SAC and SCC Guided Pathways Scale of Adoption Assessments.

1.7 Board President's Award – Dr. Regina Lamourelle

Ms. Claudia Alvarez presented Dr. Regina Lamourelle with a Board President's Award for her exceptional contributions and excellence in education for the past 20 years at Santiago Canyon College.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board, which included a report on the Association of Community College Trustees (ACCT) Community College National Legislative Summit in Washington, D.C. on February 10-12, 2020.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Mr. Moreno provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Mariano Cuellar, Student President, Santa Ana College
Ms. Angelique Nguyen, Secretary, Santiago Canyon College

2.5 Report from Classified Representative

Mr. Ivan Zambrano, Financial Aid Analyst, Santiago Canyon College, provided a report on behalf of the classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College
Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

3.0 INSTRUCTION

Items 3.2 through 3.7 were approved as part of Item 1.6 (Consent Calendar).

3.1 Approval of Amendment to Sponsorship Agreement with Pepsi Bottling Group, LLC, a Delaware Limited Liability Company, and Its Affiliates and/or Their Respective Subsidiaries Collectively Comprising Pepsi Beverages Company

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the amendment to the sponsorship agreement with Pepsi Bottling Group, a Delaware limited liability company, and its affiliates and/or their respective subsidiaries collectively comprising Pepsi Beverages Company, which has an office located in Aliso Viejo, California, as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 GENERAL

Items 5.1 through 5.4 were approved as part of Item 1.6 (Consent Calendar).

5.5 Board Member Comments

Mr. Hernandez provided a report on the Santa Ana Chamber of Commerce GROW (Geography, Resources, Opportunity, Workforce) Conference that he attended in Santa Ana on February 20, 2020.

Mr. Hernandez indicated he attended the dedication of the Anthony B. Heinsbergen art collection at SCC on February 20, 2020.

5.5 Board Member Comments (cont.)

As president of the Santa Ana League of United Latin American Citizens (LULAC) Council #147, Mr. Hernandez reported that Ms. Barrios was recognized by the organization as one of the 2020 Orange County Hispanic Women of the Year awardees on February 22, 2020.

Mr. Moreno congratulated Ms. Barrios on her recognition by LULAC and shared encouraging words about another LULAC honoree, Ms. Lisa Gonzales-Solomon, Santa Ana Unified School District.

Mr. Moreno indicated that students are currently completing their applications for scholarships to be awarded at the end of the spring semester.

Since RSCCD did not offer classes in the German language or scuba training at either college, Mr. Moreno stated that he has been taking those classes at Fullerton College and asked that the colleges consider offering foreign language classes in the future.

Mr. Hanna, Mr. Hernandez, and Mr. Yarbrough provided reports on the ACCT Community College National Legislative Summit in Washington, D.C. on February 10-12, 2020.

Mr. Hanna reported that meetings in Washington, D.C. were held with Congresswoman Katie Porter; Congressman Lou Correa; and Assistant Secretary Scott Stump, Department of Education, Office of Career, Technical, and Adult Education. Mr. Hanna encouraged lifelong learning at RSCCD colleges instead of only focusing on students receiving certificates; he suggested offering courses to update an employee's line of work and working with employers to train employees.

In addition, while in Washington, D.C., Mr. Hanna reported he visited Congressmen Mike Levin, Juan Vargas, Scott Peters, and Paul Cook, and Congresswoman Susan Davis to discuss workforce training and Pell grants.

Mr. Hanna reported that he attended a lawyers roundtable while at the ACCT Community College National Legislative Summit in Washington, D.C. and shared the *Wozniak v. Adesida*, No. 18-3315 (7th Cir. 2019) case regarding a professor who sued the University of Illinois alleging violations of the First Amendment. He commended RSCCD faculty who have not behaved in this manner for the 21 years he has served on the RSCCD Board of Trustees.

Mr. Hanna reported that he, Ms. Barrios, and Mr. Hernandez attended the Community Foundation of Orange Gala in Anaheim on February 21, 2020.

As a member of the ACCT Public Policy and Advocacy Committee, Mr. Yarbrough provided a report on a committee meeting in Washington, D.C. on February 8, 2020.

5.5 Board Member Comments (cont.)

Mr. Hanna thanked Dr. Hernandez for the informative flyer and comments on distance education at SCC.

Mr. Hanna expressed his concern over the increase in application fees for Item 4.3 Nonresident Fees for 2020-2021.

Mr. Hanna explained that the first amendment for Item 5.3 (First Amendment to Agreement with Hyatt Regency Huntington Beach) was needed due to an oversight in the original contract by the hotel.

Ms. Alvarez congratulated Mr. Hanna on the birth of his fifth grandchild.

Ms. Alvarez thanked Dr. Rose for SAC offering classes to employees at the City of Santa Ana and encouraged SAC staff to meet with Santa Ana Unified School District to offer classes to their employees. In addition, she said that the County has settled contracts with the Orange County Employee Association and the Sheriff's Department and each of the contracts included a \$10,000 tuition fee reimbursement per year for each employee; and encouraged staff to reach out to those organizations too.

Ms. Alvarez indicated she is working with the chancellor to schedule a retreat in late March or April and asked trustees for dates of availability.

Ms. Alvarez indicated she is looking forward to celebrating women in the district as part of Women's History Month in March.

Ms. Alvarez encouraged those present to vote in the upcoming primary election.

Ms. Alvarez thanked those who have donated their efforts in support of Measure L.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:45 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
 - f. Educational Administrator Appointments
 - (1) Administrative Dean

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

Mr. Moreno left the meeting at this time.

RECONVENE

The board reconvened at 6:59 p.m.

Public Comment

There were no public comments.

Closed Session Report

Mr. Yarbrough reported during closed session the board discussed public employment and labor negotiations, and the board took no action.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Revised Job Descriptions
- Approve Interim to Permanent Assignments
- Approve Leaves of Absence
- Approve Adjusted Leaves of Absence
- Approve Column Changes
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve New Appointments
- Approve Professional Growth Increments
- Approve Longevity Increments
- Approve Changes in Position/Location
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Short Term Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Student Assistant Lists

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on March 9, 2020.

There being no further business, Ms. Alvarez declared the meeting adjourned at 6:59 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

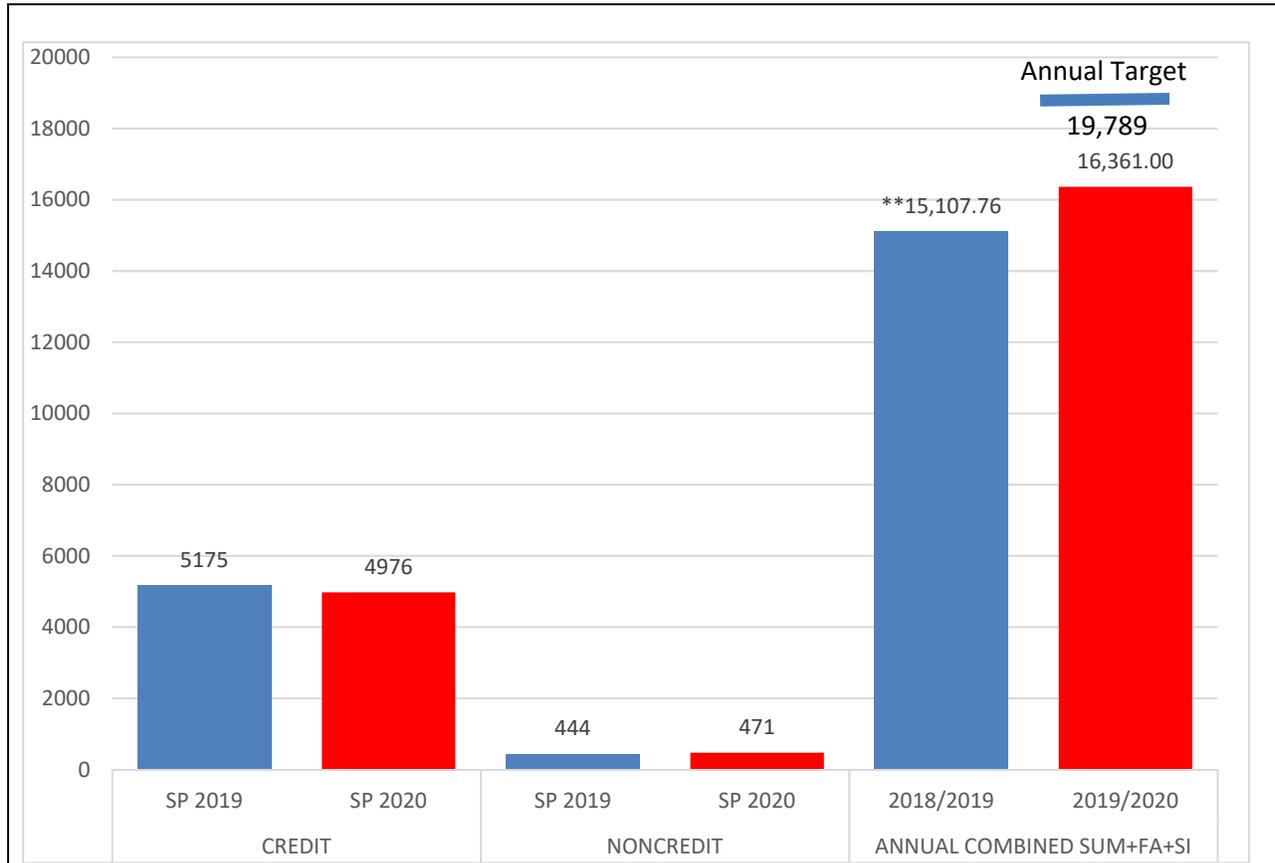
Approved: _____
Clerk of the Board

Minutes approved: March 9, 2020



SAC 2019/2020 Spring Enrollment Report

*Date: 2/20/20



FTES Target

Terms	2019/2020	DIFF	PCT
Credit SP Target	6598.00		
Credit SP Projection	6598.00	0.00	0%
Noncredit SP Target***	2111.00		
Noncredit SP Projection	2111.00	0.00	0%
Annual Target	19789.00		
Annual Projection	19671.00	-118.00	-1%

NOTES:

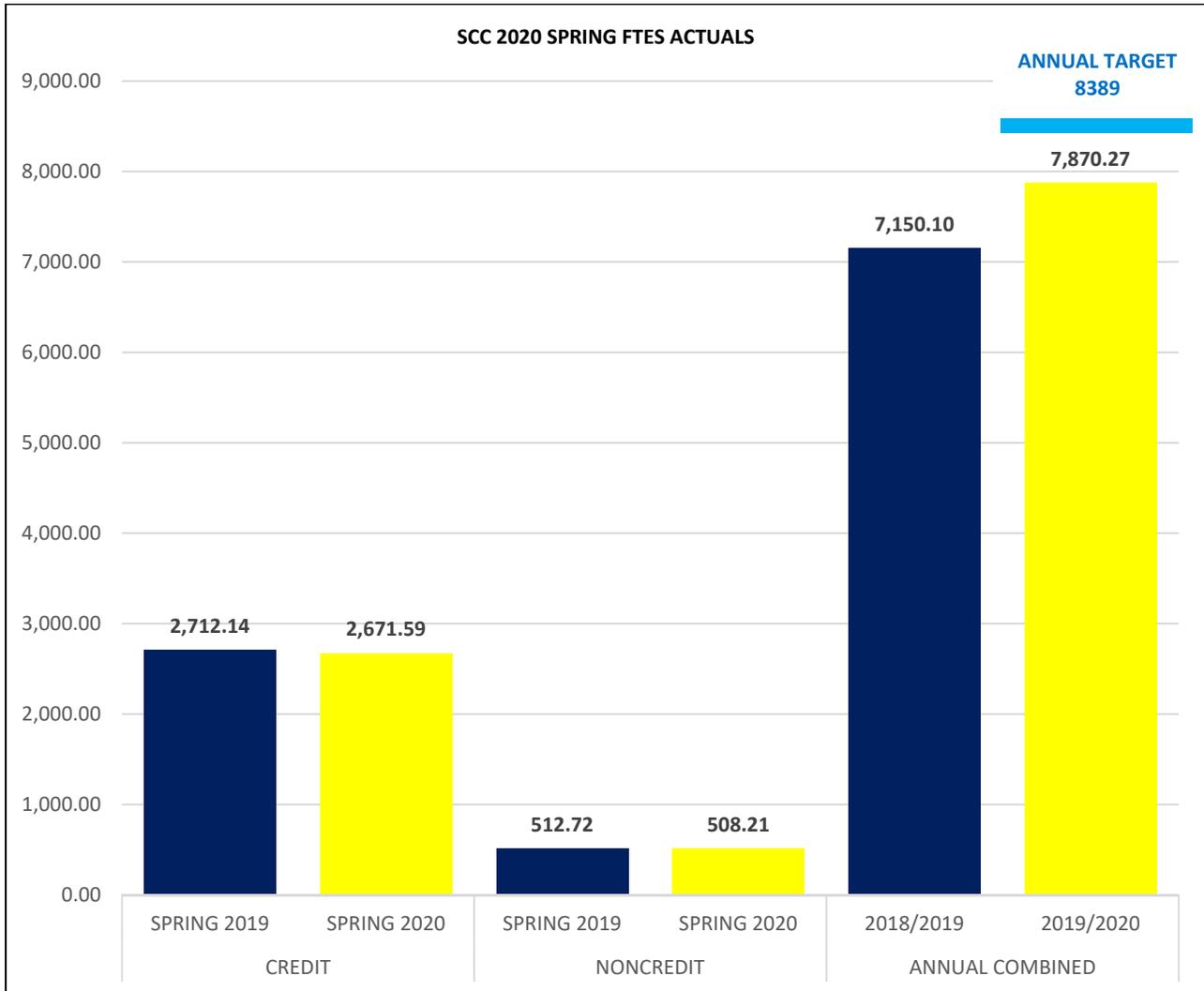
* This report represents a "moment in time" comparison between like terms.

** Accounts for summer shift of 942.34 FTES shifted from 2018/19 to 2017/18 which decreased summer 2018 FTES as well as the 2018/2019 Annual Combined Total.

*** Spring Target includes all FTES earned by June 30, 2020.



SCC 2019/2020 ENROLLMENT REPORT
2/20/2020



FTES TARGETS

TERMS	2019/2020	DIFF	PCT
Credit Spring Target	2766		
Credit Spring Projection	2766	0	0.0%
NonCredit Spring Target	1155		
NonCredit Spring Projection	1155	0	0.0%
Annual Target	8389		
Annual Projection	8389	0	0.0%

NOTES:

*Accounts for summer shift of 450.66 FTES shifted from 2018/19 to 2017/18 which decreased summer 2018 FTES as well as the 2018/2019 Annual Combined Total.

SOURCE: Executive Dashboard Report