

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

**2323 North Broadway
Santa Ana, CA 92706**

**Board of Trustees
(Regular meeting)**

Monday, September 14, 2020

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The Zoom meeting was called to order at 4:31 p.m. by Ms. Claudia Alvarez via video/teleconference. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Phillip Yarbrough, and Mr. Mariano Cuellar via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20. Mr. Larry Labrado was not present due to illness.

Administrators present during the regular meeting via video/teleconference (Zoom) were Ms. Tracie Green, Mr. Peter Hardash, Dr. Marilyn Flores, Mr. Marvin Martinez, Mr. Enrique Perez, and Mr. Jose Vargas. Ms. Anita Lucarelli was present via video/teleconference (Zoom) as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Michael Toledo, Interim Chief, District Safety and Security, Rancho Santiago Community College District.

1.3 Adoption of Resolution No. 20-17 – Resolution Honoring First Responders in the Rancho Santiago Community College District

It was moved by Ms. Alvarez and seconded by Mr. Yarbrough to adopt Resolution No. 20-17 Honoring First Responders in the Rancho Santiago Community College District as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

1.4 Recognition of First Responders in Commemoration of Anniversary of 9/11 Attacks

The board recognized Captain Kevin Tiscareno, Newport Beach Fire Department; Officer Tyler Raabe, Orange Police Department; Officer John Holcomb, City of Santa Ana Police Department; Officer Juan Carlos (JC) Herrera, District Safety and Security, RSCCD; Officer Mathew Beck, Anaheim Police Department; Officer Stephen Voss, Anaheim Police Department; Christina Numamoto, Orange County Health Care Agency, Anaheim Police Department, Psychiatric Emergency Response Team; Mari Tafoya, Orange County Health Care Agency, Anaheim Police

1.4 Recognition of First Responders in Commemoration of Anniversary of 9/11 Attacks
(cont.)

Department, Psychiatric Emergency Response Team; Officer Matthew Richie, Costa Mesa Police Department; Fire Captain Dan Tesseri, Orange County Fire Authority; Fire Apparatus Engineer Frank Granados, Orange County Fire Authority; Firefighter/Paramedic Alexander Kuhl, Orange County Fire Authority; and Firefighter Robert Hayes, IV, Orange County Fire Authority in commemoration of the anniversary of the 9/11 attacks.

1.5 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.6 Public Comment

Ms. Claire Coyne spoke regarding her public comments that were read into the record by Mr. Jeffrey McMillan at the August 10, 2020, board meeting, concerning the processes for approval of a new job description, recruitment, and interim position relating to the Chief Advisor for Academic and Diversity Programs position approved by the board at its July 13, 2020, meeting and the lack of response she received.

1.7 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the minutes of the regular meeting held August 10, 2020. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

1.8 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.13 (Health Services Program Agreement Renewal between The Regents of University of California and RSCCD) removed from the Consent Calendar by Ms. Alvarez; and Items 4.2 (Agreement with Brailsford & Dunlavey, Inc. for Professional Consulting Services for Feasibility Study for Santa Ana College [SAC] Student Housing) and 4.6 (Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus [COVID-19]) removed from the Consent Calendar by Mr. Hernandez. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

1.8 Approval of Consent Calendar (cont.)

3.1 Approval of Educational Affiliation Agreement Renewal with Hollywood Hands Rehab

The board approved the educational affiliation agreement renewal with Hollywood Hands Rehab, located in Long Beach, California, as presented.

3.2 Approval of Standard Clinical Affiliation Agreement Renewal with Silverado Senior Living - Newport Mesa

The board approved the standard clinical affiliation agreement renewal with Silverado Senior Living - Newport Mesa located in Costa Mesa, California, as presented.

3.3 Approval of Standard Clinical Affiliation Agreement Renewal with Care Ambulance

The board approved the standard clinical affiliation agreement renewal with Care Ambulance, located in Orange, California, as presented.

3.4 Approval of Educational Affiliation Agreement with SenseAbilities Therapy Group

The board approved the educational affiliation agreement with SenseAbilities Therapy Group, located in Riverside, California, as presented.

3.5 Approval of Educational Affiliation Agreement with Madison Community Hospital DBA Madison Regional Health System

The board approved the educational affiliation agreement with Madison Community Hospital DBA Madison Regional Health System, located in Madison, South Dakota, as presented.

3.6 Approval of Educational Affiliation Agreement with Ryan's Rehab, Inc.

The board approved the educational affiliation agreement with Ryan's Rehab Inc., located in Glendale, California, as presented.

3.7 Approval of Educational Affiliation Agreement Renewal with Cornerstone Therapies

The board approved the educational affiliation agreement renewal with Cornerstone Therapies, located in Huntington Beach, California, as presented.

3.8 Approval of Rancho Santiago Community College District Professional Services Agreement with Pat Verwiel DBA Diversified Education Services

The board approved the RSCCD professional services agreement with Pat Verwiel, DBA Diversified Education Services located in Marana, Arizona, as presented.

3.9 Approval of Rancho Santiago Community College District Professional Services Agreement with Sunrise Choices, Inc.

The board approved the RSCCD professional services agreement with Sunrise Choices, Inc., located in Santa Ana, California, as presented.

1.8 Approval of Consent Calendar (cont.)

3.10 Approval of MA-060-21010188 Registration and Tuition Fees for Criminal Justice Academy Classes between County of Orange, through its Sheriff-Coroner Department and Rancho Santiago Community College District on behalf of Santa Ana College (SAC)

The board approved agreement #MA-060-21010188 registration and tuition fees for Criminal Justice Academy classes between the County of Orange, through its Sheriff-Coroner Department and RSCCD on behalf of SAC, as presented.

3.11 Approval of Agreement MA-060-21010186 Regarding Use of District Facilities and Provision of Instructional Services Agreement between County of Orange, through its Sheriff-Coroner Department and Rancho Santiago Community College District on behalf of Santa Ana College

The board approved agreement MA-060-21010186 regarding use of district facilities and the provision of instructional services agreement between the County of Orange, through its Sheriff-Coroner Department and RSCCD on behalf of SAC, as presented.

3.12 Approval of Master Services Agreement with Kaplan, Inc.

The board approved the master services agreement with Kaplan, Inc, located in La Crosse, Wisconsin, as presented.

3.14 Approval of Extension and Amendment No. 1 to Agreement No. C-7-1833 between Orange County Transportation Authority (OCTA) and Santa Ana College

The board approved the extension and amendment No. 1 to Agreement No. C-7-1833 between OCTA and SAC, as presented.

3.15 Approval of Rancho Santiago Community College District to Purchase Pipet Calibration System (PCS) by Artel

The board approved the RSCCD purchase of the Pipet Calibration System from Artel for SAC's biotechnology department, as presented.

3.16 Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduate List 2019-2020

The board approved and certified the SAC School of Continuing Education high school diploma program graduate list 2019-2020, as presented.

3.17 Approval and Certification of Santiago Canyon College (SCC) Division of Continuing Education High School Diploma Program Graduate List 2019-2020

The board approved and certified the SCC Division of Continuing Education high school program graduate list 2019-2020, as presented.

1.8 Approval of Consent Calendar (cont.)

3.18 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Intersession and Spring 2020

The board confirmed the list of recipients of the SAC associate degrees and certificates awarded in Intersession and Spring 2020, as presented.

3.19 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Spring 2020

The board confirmed the list of recipients of the SCC associate degrees and certificates for Spring 2020, as presented.

3.20 Approval of Amendment of eLumen Client Services Agreement to Extend Agreement through June 30, 2023

The board approved the amendment of eLumen client services agreement to extend the agreement through June 30, 2023.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.3 Approval of Extension Agreement for TouchNet Application Subscription Program

The board approved the extension agreement for TouchNet Application Subscription Program as presented.

4.4 Approval of Cloud Software Agreement Renewal for Ellucian Payment Center with Ellucian, Inc.

The board approved the cloud software agreement for Ellucian Payment Center with Ellucian, Inc. as presented.

4.5 Approval of Foundation for California Community College (FCCC) - Microsoft Campus Agreement and Academic Select/Participation Agreement

The board approved a new four-year renewal under the Microsoft Campus agreement & Academic Select/Participation agreement with the FCCC as presented.

4.7 Approval of California Multiple Award Schedule (CMAS) Contract #4-18-78-0053B to Lakeshore Equipment Company dba Lakeshore Learning Materials

The board approved the District's participation in the CMAS Contract #4-18-78-0053B to Lakeshore Equipment Company dba Lakeshore Learning Materials and any future renewals, supplements, modifications and extensions as presented.

1.8 Approval of Consent Calendar (cont.)

4.8 Approval of Vendor Name Change

The board approved the vendor name change request from The Scanning Company to TSC, LLC as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- K-12 Strong Workforce Program (District) - *Augmentation* \$ 224,748
- California Adult Education Program (SAC/SCC) - *Augmentation* \$ 319,009
- California Campus Catalyst Fund (SAC) \$ 110,000
- COVID-19 Block Grant (District) \$2,822,562
- Extended Opportunity Programs & Services (EOPS) (SAC) \$1,825,926
- Nursing Program Support Grant (SAC) \$ 207,358
- Song-Brown Health Care Workforce Training Program- Registered Nurse Education: Capitation for Associate Degree Nursing Program (SAC) \$ 200,000
- Student Support Services Regular Program – Year 1 (SCC) \$ 261,888
- Student Support Services Veterans Program – Year 1 (SAC) \$ 261,888
- Student Support Services Veterans Program – Year 1 (SCC) \$ 261,888

5.2 Approval of Corrections to Sub-Agreements between RSCCD and Sacramento County Office of Education to Award Strong Workforce Program K12 Pathway Coordinator Grants – Year 1 and Year 2

The board approved corrections to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.3 Approval of Corrections to Sub-Agreements between RSCCD and San Diego Unified School District to Award Strong Workforce Program K12 Pathway Coordinator Grants – Year 1 and Year 2

The board approved corrections to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.4 Approval of Professional Services Agreement between RSCCD and CORE Education Services.

The board approved the professional services agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.8 Approval of Consent Calendar (cont.)

5.5 Approval of Professional Services Agreement with Kleinhenz Economics

The board approved the professional services agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.6 Approval of Amendment to Agreement with Telos Educational Services

The board approved the amendment to the agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.7 Approval of Second Amendment to Agreement with Salytics

The board approved the second amendment to the agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.8 Approval of Rancho Santiago Community College District Professional Services Agreement with Charles H.F. Davis, Ph.D.

The board approved the RSCCD professional Services agreement with Charles H.F. Davis, Ph.D. as presented.

1.9 Presentation from Joint Benefits Committee

Mr. Jeffrey Mizokawa, Keenan & Associates, provided a report from the Joint Benefits Committee. Discussion ensued. Board members received clarification on the data presented from Mr. Mizokawa.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Marilyn Flores, Interim President, Santa Ana College
Mr. Jose Vargas, Interim President, Santiago Canyon College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes and at the May 11, 2020, board meeting Ms. Alvarez asked that the written reports provided by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Mr. Cuellar provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Henry Gardner, Student President, Santiago Canyon College
Ms. Monica Renteria, Student President, Santa Ana College

2.5 Report from Classified Representative

Ms. Sheryl Martin had to leave the meeting early but asked Ms. Alvarez to express her gratitude to the Information Technology department for its assistance to students and staff while working remotely.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College
Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

2.7 Report from Board President

Ms. Alvarez provided a report to the board.

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hanna provided a report on the September 8, 2020, Board Facilities Committee meeting.

In Mr. Labrado's absence, Mr. Martinez provided a report on the September 2, 2020, Board Policy Committee meeting.

Mr. Hernandez provided a report on the September 10, 2020, Orange County Community Colleges Legislative Task Force meeting.

3.0 INSTRUCTION

Items 3.1 through 3.12, and 3.14 through 3.20 were approved as part of Item 1.8 (Consent Calendar).

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to suspend the rules and consider Item 3.13 (Health Services Program Agreement Renewal between The Regents of University of California and RSCCD) after closed session. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye

3.13 Approval of Health Services Program Agreement Renewal between The Regents of University of California and Rancho Santiago Community College District

This item was considered after closed session.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.3, 4.4, 4.5, 4.7 and 4.8 were approved as part of Item 1.8 (Consent Calendar).

4.2 Approval of Agreement with Brailsford & Dunlavey, Inc. for Professional Consulting Services for Feasibility Study for Santa Ana College Student Housing

It was moved by Mr. Hernandez and seconded by Mr. Hanna to approve the agreement with Brailsford & Dunlavey, Inc. for professional consulting services for a feasibility study for SAC student housing as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.6 Ratification of Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19)

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to ratify the purchase orders approved by the chancellor per Resolution No. 20-03. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

5.0 GENERAL

Items 5.1 through 5.8 were approved as part of Item 1.8 (Consent Calendar).

5.9 First Reading of Board Policies

The following policies are presented for a first reading as an information item.

- Board Policy (BP) 2355 Decorum
- BP 5500 Standards of Student Conduct (INTERIM)

5.10 Board Member Comments

Mr. Hernandez reported that he was selected to serve on a Professional Development Workgroup for the Community College League of California (CCLC) Vision for Success Diversity, Equity and Inclusion (DEI) Task force. He indicated the workgroup plans to make recommendations to the State Chancellor's Office.

Mr. Cuellar indicated he is looking forward to the day when the campuses reopen.

Ms. Barrios and Mr. Hanna thanked Ms. Alvarez for beginning the tradition of honoring first responders in commemoration of the anniversary of 9/11 attacks, especially during current times when firefighters are battling fires in California and two Sheriff's deputies have been shot while sitting in a patrol car on September 12, 2020. Ms. Alvarez shared her memories of when the district first began honoring first responders and the flag ceremony that occurred.

Mr. Yarbrough asked that the answers to his questions be attached to the minutes.

Mr. Hanna commended staff on the informative reports provided to the trustees at the board meetings.

Mr. Hanna and Ms. Alvarez thanked staff for its outreach to the community groups and elected officials.

Ms. Alvarez indicated that she created a video to be used in congratulating the community and Rancho students in celebration of Mexican Independence Day on September 16, 2020.

RECESS TO CLOSED SESSION

The board convened into closed session at 8:13 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court
Case No. 30-2019-01072357-CU-WT-CJG
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[d][2]) (1 matter)

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Marvin Martinez, Chancellor
a. Supplemental Retirement Program, all employees represented and unrepresented
6. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. Cuellar left the meeting at this time.

RECONVENE

The board reconvened at 9:43 p.m.

Due to technical difficulties, Mr. Yarbrough did not rejoin the public meeting at this time.

Public Comment

There were no public comments.

Closed Session Report

Ms. Barrios reported the board discussed public employment, existing litigation, anticipated/potential litigation, labor negotiations, and public employee discipline/dismissal/release; and took no action during closed session.

3.13 **Approval of Health Services Program Agreement Renewal between The Regents of University of California and Rancho Santiago Community College District**

It was moved by Ms. Barrios and seconded by Mr. Hernandez to approve the health services program agreement renewal between The Regents of the University of California and RSCCD, as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and (as noted after Item 6.6) Mr. Yarbrough.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Ms. Barrios and seconded by Mr. Hernandez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and (as noted after Item 6.6) Mr. Yarbrough.

- Approve Revised Amendment to Employment Agreements
- Approve Amendment to Employment Agreements
- Approve Revised Job Descriptions
- Approve Interim Assignments
- Approve End of Interim Administrative Assignments
- Approve Termination/End of Assignments
- Approve Leaves of Absence
- Approve CEFA Part-time/Hourly Step Increases
- Approve FARSCCD Part-time/Hourly Step Increases
- Approve FARSCCD Beyond Contract/Overload Step Hourly Increases
- Approve Hiring of Temporary Long-term Substitutes
- Approve Final Salary Placements
- Approve Adjusted Step Placements
- Approve Adjusted Salary for Step Increases
- Approve Adjusted Banking Leaves of Absence
- Approve Rescinding Banking Leaves of Absence
- Approve Banking Leaves of Absence
- Approve Beyond Contract/Overload Stipends
- Approve Summer Stipends
- Approve Changes in Hire Date
- Approve Column Changes
- Approve Part-time/Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Ms. Barrios and seconded by Mr. Hernandez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and (as noted after Item 6.6) Mr. Yarbrough.

- Approve Miscellaneous Pay Schedule 2020-2021 Revised
- Approve Professional Growth Increments
- Approve Longevity Increments
- Approve Changes in Salary Placement

6.2 Classified Personnel (cont.)

- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Out of Class Assignments
- Approve Short Term Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Student Assistant Lists

6.3 Approval of Professional Services Agreement with Van Dermyden Maddux Law Corporation for Investigative Services

It was moved by Ms. Barrios and seconded by Mr. Hernandez to approve the professional services agreement for investigative services with Van Dermyden Maddux Law Corporation, as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and (as noted after Item 6.6) Mr. Yarbrough.

6.4 Approval of Professional Services Agreement with Van Dermyden Maddux Law Corporation for Title IX Hearing Officer

It was moved by Ms. Barrios and seconded by Mr. Hernandez to approve the professional services agreement for Title IX hearing officer with Van Dermyden Maddux Law Corporation, as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and (as noted after Item 6.6) Mr. Yarbrough.

6.5 Approval of Professional Services Agreement between Rancho Santiago Community College District and Association of Community College Trustees (ACCT)

It was moved by Ms. Barrios and seconded by Mr. Hernandez to approve the professional services agreement between RSCCD and ACCT, as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and (as noted after Item 6.6) Mr. Yarbrough.

6.6 Approval of Supplemental Retirement Plan through Phase II Systems Corporation dba Public Agency Retirement Services (PARS)

It was moved by Ms. Barrios and seconded by Mr. Hernandez to approve the supplemental retirement plan through Phase II Systems Corporation dba PARS. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and (as noted below) Mr. Yarbrough.

Mr. Yarbrough rejoined the public meeting at this time and indicated his aye vote on Item 3.13 and Items 6.1 to 6.6 (as noted in the abovementioned items).

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on September 29, 2020.

There being no further business, Ms. Alvarez declared the meeting adjourned at 9:45 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

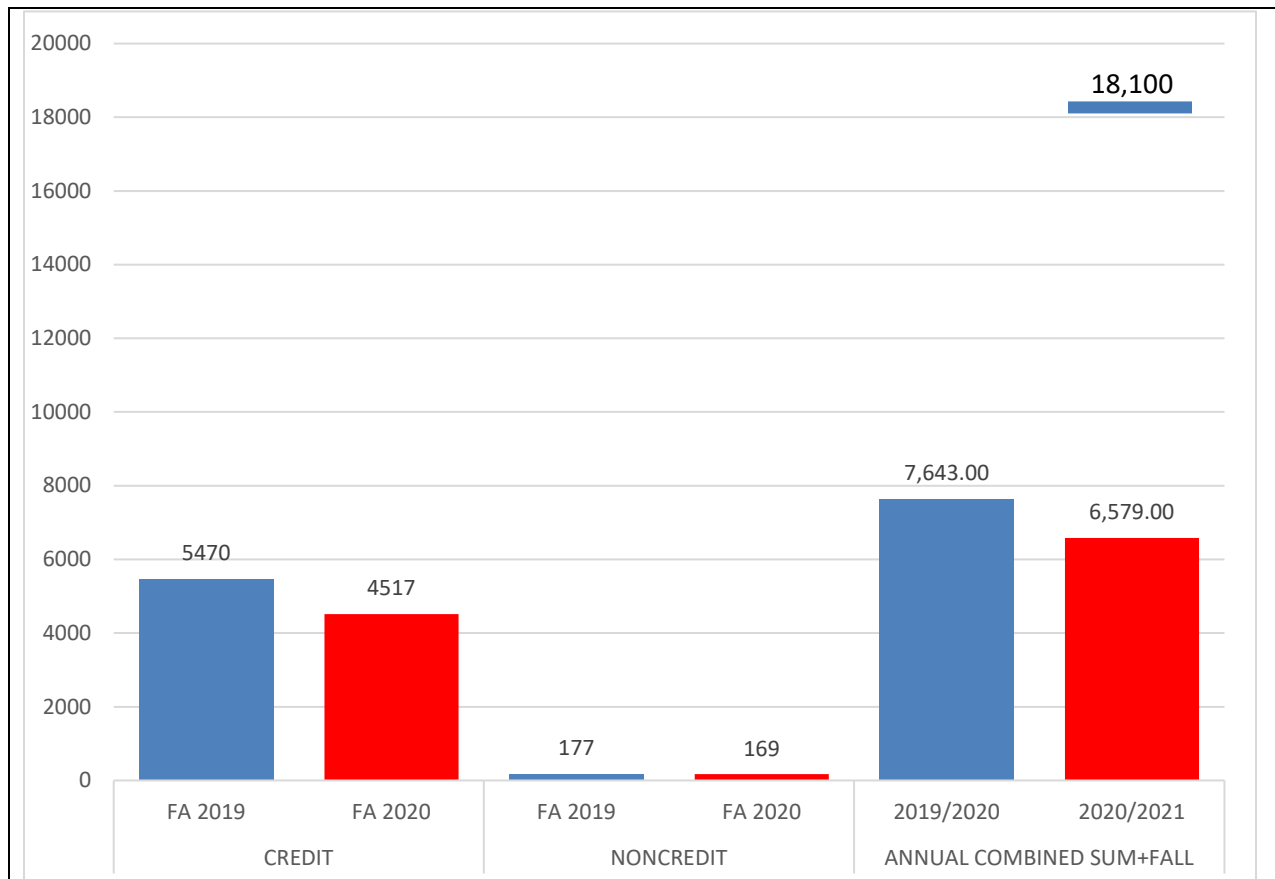
Approved: _____
Clerk of the Board

Minutes approved: September 29, 2020



SAC 2020/2021 Fall Enrollment Report

Date: 9/9/2020



FTES Target

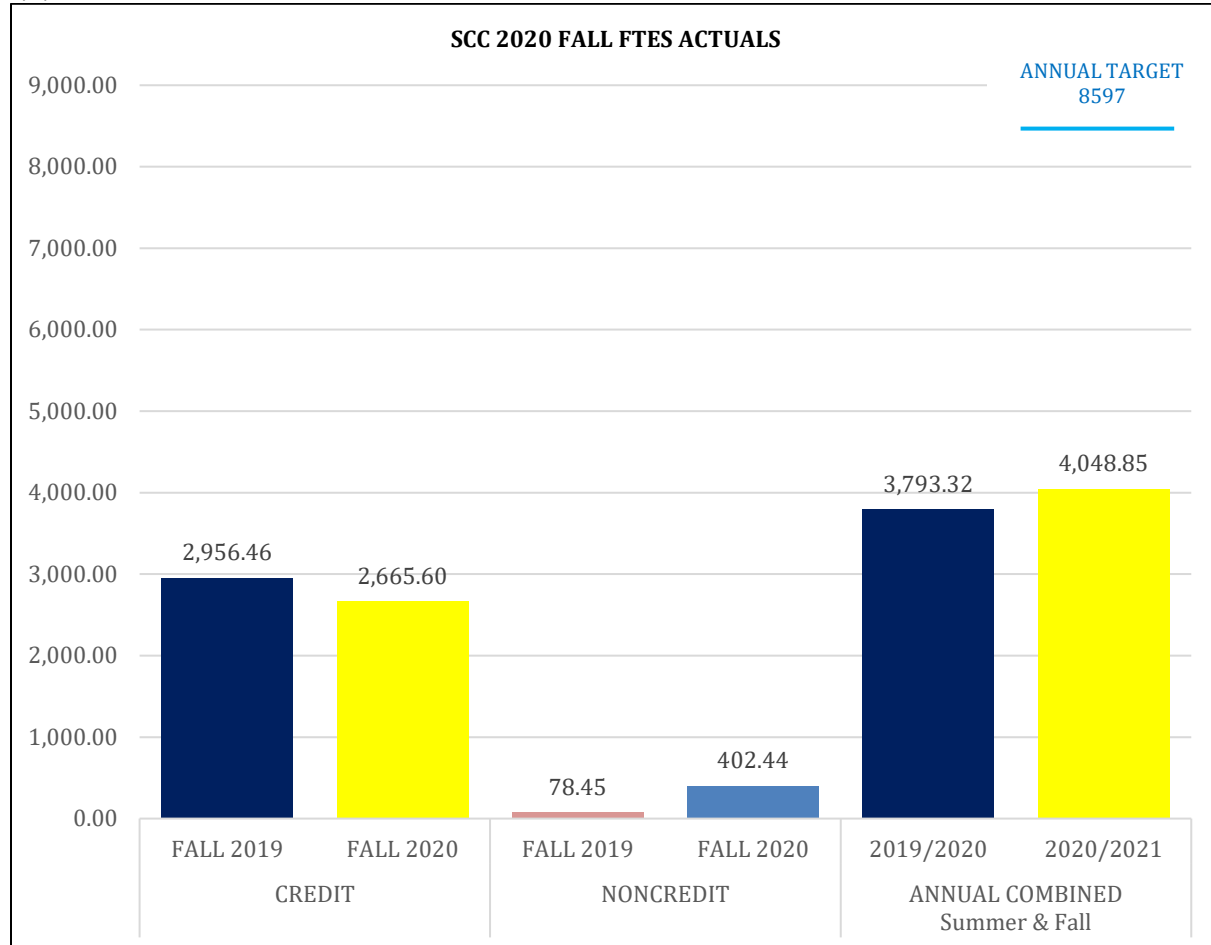
Terms	2020/2021	DIFF	PCT
Credit FA Target	6561.00		
Credit FA Projection	6561.00	0.00	0%
Noncredit FA Target	1293.00		
Noncredit FA Projection	1293.00	0.00	0%
Annual Target	18114.00		
Annual Projection	18114.00	0.00	0%

NOTES:

* This report represents a "moment in time" comparison between like terms.



SCC 2020/2021 ENROLLMENT REPORT
9/9/2020



FTES TARGETS

TERMS	2020/2021	DIFF	PCT
Credit Fall Target	3071		
Credit Fall Projection	2771	-300	-10%
Noncredit Fall Target	688		
Noncredit Fall Projection	688	0	0%
Annual Target	8597		
Annual Projection	8297	-300	-3%

NOTES:

Data from Executive Dashboard Report

Dr. Marilyn Flores - President's Oral Report to the Board
September 14, 2020

Enrollment

Credit

Before presenting enrollment numbers, I would like to share with the Board that the more than 100 sections of face-to-face course offerings during the Fall term at SAC are doing very well. The faculty, classified staff, administration and students have come together to engage in a safe learning environment.

Santa Ana College Credit is experiencing unprecedented declines in enrollment due to COVID-19. We do know that we are not alone in this situation as many colleges within and outside of our region are showing double-digit declines in enrollment. Last year at this time, our FTES was at 5,469 compared to today's 4,516. This is a decline of 953 FTES.

As a means of addressing this gap, we are adding Online, Hybrid, and Remote Live classes back into our schedule as late-start 8, 10, and 12-week courses. Additionally, we have begun a taskforce to review the option of outdoor instruction. The team will make recommendations on the types of courses and the related logistics to teach a class outdoors. We anticipate courses in the Fine and Performing Arts, Kinesiology, and some General Education offerings. While NO decision has been made to teach outdoors, we are preparing ourselves for this opportunity. At the same time, we are reviewing our large lecture class spaces to teach classes inside with appropriate physical distancing once we are given the "green light" by the State.

Lastly, we are collaborating with District Marketing to develop a plan to advertise for our late start Credit offerings with a push towards Remote Live courses for students to experience instruction that is closest to face-to-face teaching methodologies.

Noncredit

As of September 9, 2020, SAC-CEC was at 169 FTES and this is down 8 FTES compared to last year at a similar point in the term when SAC-CEC was at 178 FTES. SAC-CEC is on track to meet its target of 1,293 FTES, which represents 80% of the SAC-CEC total for Fall 2019. SAC-CEC is continuing to focus on getting faculty certified to teach Distance Education and has 42 faculty going through the Online Teaching Certification (OTC) training. Completion of the OTC is required to teach a distance education course at Santa Ana College. Once the 42 faculty are certified SAC-CEC should be able to quadruple its distance education offerings for the Spring 2021 term.

College Updates

In the spirit of continuing to provide opportunities for students to engage with Santa Ana College, our Student Life continues to focus on Virtual Engagement Opportunities for our students. I have provided you with a list of activities planned for September. As you can see we have a range of topics from fitness, to civic engagement, music, and cultural conversations.

Event and RSVP information can be found at sac.edu/studentlife

SEPTEMBER 2020
VIRTUAL ENGAGEMENT OPPORTUNITIES

Date	Event Name	Time	Description
04	FITNESS FRIDAY - YOGA	11:00AM-12:00PM	Friday stretch break! Join us for beginner friendly yoga! No experience or equipment necessary.
09	KNOW THE SIGNS WEBINAR (SUICIDE PREVENTION WEEK)	1:00PM-2:30PM	SAC Psychologist, Dr. Jill Kapil, discusses warning signs, risk factors, and how to help someone with suicidal thoughts.
09	LET'S TALK CENSUS (CIVIC ENGAGEMENT SERIES)	2:00PM-3:30PM	The U.S. Census affects funding and services in your community. Learn more about it and how you can submit yours before the deadline.
11	9/11 MEMORIAL	ALL DAY	In honor of lives lost on 9/11/01, a tribute webpage will be published on the Student Life homepage.
14	CLUB RUSH	ALL DAY	Learn about 25+ different clubs on campus and get involved! Visit our Student Life homepage to participate.
18	FITNESS FRIDAY - ZUMBA	11:00AM-12:00PM	Dance to great music and burn a ton of calories without even realizing it!
23	DONS' CORNER	9:00AM-12:00PM	A drive-thru food distribution for SAC students. All participants MUST RSVP and designate a time to come to campus and retrieve supplies.
23	LET'S TALK VOTING (CIVIC ENGAGEMENT SERIES)	2:00PM-3:30PM	Election Day is fast approaching! Learn about voting responsibilities and how to register before the deadline.
24	IDENTITY FORMATION (CULTURAL CONVERSATION SERIES)	2:00PM-3:30PM	Explore the psychology behind how our identities are formed and the social and environmental factors that impact them.
25	MUSIC LOUNGE	6:00PM-7:00PM	Join us for a live music session!

FOLLOW US  **SAC_ASG**  **RSVP TO UPCOMING EVENTS**
@ SAC.EDU/STUDENTLIFE

In addition, the SAC ASG is providing \$100 book vouchers to students through its Book Loan Program for students who meet program eligibility. This program will run until allocated funds have been depleted. The application is live and will run until funds are depleted. Students may apply on the following webpage: <https://sac.edu/StudentServices/ASG/Pages/BookLoan.aspx>.

Likewise, SAC-CEC ASG is working to provide webinar topics that matter to students, staff, faculty and administrators. ASG held a webinar on Friday, September 11th to guide attendees through the 2020 Census. In addition, SAC-CEC ASG has developed a series of webinars that focus on creating an inclusive and equitable environment for students. The first webinar will be "Racism, Equity, and Barriers to Prosperity" to be held on Friday, September 18th at 5:30 p.m.

*The **Success at College Conference (SAC Days)** was held on Monday, August 17th. I was able to provide a welcome video to students. The program emphasized the following equity themes, (1) critical reflection on what it means to be college students; (2) how to use technology to be more successful; and (3) how to improve student's ability to achieve their long-term goals. During the conference, students were introduced to their instructors by joining meet-and-greet workshops, they attended informative [Career and Academic Pathway \(CAP\)](#) workshops, and learned about campus resources and services. We had 677 students participate, 63 sessions offered during the event and 80 faculty and staff presenters. Many thanks to the amazing work and tremendous effort from the SAC Days planning committee and the additional faculty, managers and staff that made this event happen. We appreciate all the presenters' expertise, dedication, and genuine care for our students. I have listed all of those who helped and additional details in my report.*

A few data highlights from this year's SAC Days includes:

- **677** students participated
- There were **63** sessions offered during the course of the event
- Over **80** faculty and staff presenters
- We held seven (7) separate sessions for the Career and Academic Pathways (CAP) Success Team to meet with students
- **119** student surveys and received very positive feedback:
 - "What a beautiful day. I am really happy. I learned a lot of good things from SacDays. I know how to study and to success in SAC. I will not be alone because you always stand by me. I will not give up, and I will try to study day by day, step by step. Thank you for your support."
 - "I love the meet and greets to see how your professors are going to be teaching their classes and to get a better understanding of how this year is going to go."
 - "There is help available at SAC for students who are undocumented."
 - "The presentation by Jill Kapil on stress management was excellent."
 - "Prof. Benjamin Hager math workshop on how to study and succeed in any math course was just awesome. Really took the fear out of math away, and provided very easy to follow study guides. I really learned a lot in such a short time."
 - "Thank you for organizing the event. It was well-executed."

My appreciation is extended to the amazing work and tremendous effort of the SAC Days planning committee: (Co-chairs) Armando Soto and Kathy Walczak, (Members) Ben Hager, Minhan Dinh, Luz Fernandez, Perla Marin, Jazmin Quijada, and Kenny Hua.

Additional support provided by SAC faculty, managers and staff: Cherylee Kushida and Vivian Kvenbo (Distant Ed), Raquel Serratos (Professional Dev.), Mary Law, Michelle Ramos, Nancy Smith, Teresa Mercado-Cota, John Steffens, and Dean Hopkins (Marketing and Outreach), and the Assessment Center provided help desk support throughout the course of the day.

*Student Service Offices remain open on campus on a staggered basis and are by appointment only to ensure the safety of our staff and students. These offices include **Financial Aid, Admissions & Records, Disability Services and the Health and Wellness Center**. In addition, to meet the need of students who are still coming onto campus in search of support services, the Outreach department is hosting a **Wayfinding Station** located right at the campus entrance to provide guidance and answer questions to new and potential students. Outreach staff also assist students searching for available open classes. As of last week we have served 73 students who have come to campus searching for answers.*

*We continue support the technological needs of our students through the **Digital Dons Laptop Program**. To date, we held six (6) distribution dates in August and distributed **612 laptops to students**. We will continue to distribute additional laptops in September. A list of student services can be found at <https://sac.edu/StudentServices/Pages/default.aspx>*

*Likewise, the **Academic Computing Center (ACC)** is open to students who need access to a quiet space and technology. We currently have a weekly capacity of serving 828 appointments. During the first two weeks, 98 students came in person to use the ACC and this week the numbers are indicating an increase in student participation.*

- Current Operating Hours Monday-Thursday 10:00 am – 7:00 pm & Friday 10:00 am – 2:30 pm
- Two(2) Hour Appointments available for students to use computers
- Weekly Capacity – 828 appointments
- Face-to-Face student/employee access & sanitation protocols in place with no issues.
- Marketing efforts have included:
 - 2 Emails to all students
 - Text messages to all students
 - Social Media Posts
 - Distribution of flyers to all faculty for posting on Canvas

*Our **Distance Education** staff have been working closely with faculty to continue to complete their **Online Teaching Certificates or Remote Instruction Certifications**. To date, we have 585 full time and part time faculty who have completed. Many thanks to the Distance Education staff who have provided this support to our faculty. We now have all faculty using Canvas to support student learning during our online and remote learning environments.*

Online Teaching Certificates

- 359 faculty have their SAC OTC
 - Full-time = 150, Part-time = 209
 - 146 faculty completed in the last academic year

Remote Instruction Certificates

- 259 faculty require the RIC for Fall 2020
 - 226 faculty (87%) have completed, as of Monday, 9/08/20

Support of Online Growth

- All SAC faculty are using Canvas
- SCE faculty are now using Canvas and more will be by end of fall semester
- Students are benefitting by accessing materials and grades online

- DE supports this growing number of online faculty, including SCE. Though SCE will be teaching their own OTC this fall semester, they rely on SAC DE for faculty Canvas support.
- DE Supports all faculty now in several areas:
 - Administrative: enrollments, creation of course shells, and verification of user access.
 - Technical Support & Training: Canvas, Effective practices and all Applications (ConferZoom, Proctorio, Pronto, Turnitin, Video, Captioning +more)

*As noted in a recent press release, **Santa Ana College el Don Student newspaper won First Place Best College Newspaper from the Los Angeles Press Club** (<https://lapressclub.org/> *Links to external site*).*

*This hard-earned honor culminates an extraordinary year in which our student journalists swept national, state, and local titles earning recognition as the best collegiate newspaper and student media organization in America. During the spring 2020 semester, our el Don students won **First Place Best College Newspaper** at the California College Media Awards and took home 14 honors, including six (6) first place awards. Congratulations to Santa Ana College's dedicated and hard-working student-reporters, and editors in chief Lesly Guzman and Jason Solares.*

*Santa Ana College was contacted by Scripps, a local, regional and national media organization in early August. The reporter and filming crew wanted to feature the educational journey of those working are on the front lines as first responders, especially during this pandemic. We pitched a few of our many professions and Scripps decided to feature our **Emergency Medical Technician program and the Orange County Sheriff Department Regional Training Academy**. The links to these stories are included in my report and they have been aired in multiple venues including live on YouTube providing great visibility for SAC.*

- <https://www.wcpo.com/news/national/coronavirus/emt-students-not-getting-training-they-once-did-due-to-covid-19-concerns>).
- <https://www.10news.com/news/national/many-law-enforcement-agencies-across-america-struggling-to-find-new-recruits>

*Lastly, I have provided you an update on our **CARES Act Funding** as of August 28, 2020. You can see that we are well on our way and on target to fully spending the current CARES allocation.*

Grants to Students	Santa Ana College
Certification Signed	4/13/2020
Grant Period	4/13/2020 – 4/13/2021
Total Amount Awarded	\$ 2,797,198
Number of Grant Recipients	3,267
Average Grant Amount	\$ 601
Total Amount of Grants Distributed	\$ 2,112,852
Amount Remaining to Distribute	\$ 684,346

Institutional Support	Santa Ana College
Certification Signed	4/22/2020
Grant Period	5/6/2020 - 5/5/2021
Total Amount Awarded	\$ 2,787,198
Allowable Expenses:	
Shift in Institutional Operations	\$27,288
Refunds Provided to Students	\$114,824
Tech support (hotspots, software, etc)	\$210,430
Computers for students	\$0
Student Emergency Aid Grants	\$0
OPM for Distance Learning	\$0
RSCCD Transferred Expenses to the College	\$440,940
Total Expenses	\$793,481
Amount Remaining	\$2,003,717

Minority Serving Institutions	Santa Ana College
Certification Signed	4/22/2020
Grant Period	5/6/2020-5/5/2021
Total Amount Awarded	\$ 379,989
Allowable Expenses:	
Lost Revenue	\$300,069.00
Reimbursement for expenses incurred	\$0.00
Tech costs to transition to DE	\$0.00
Faculty and Staff Training	\$0.00
Payroll	\$0.00
Total Expenses	\$300,069.00
Amount Remaining	\$ 79,920

President's Outreach to Community

I'd like to end my report with a brief update on my outreach efforts to the community. On August 14th I attended and was asked to introduce myself to the Garden Grove Chamber of Commerce, Governmental Affairs Committee. On August 24th La Ranchera KWIZ 96.7 aired an interview hosted by Humberto Luna. The interview included myself and SAC-SCE instructor Adriana Gonzalez. We primarily promoted our tuition free courses through noncredit and connections to credit. Tomorrow, September 15th from 9am to noon both my Cabinet and Superintendent from SAUSD, Jerry Almendarez's Cabinet will have a joint meeting to discuss ways to improve our many existing partnerships with SAUSD. On September 15th at 7pm both Jose Vargas and myself can be viewed on Facebook Live giving our grito in celebration to the 210th Mexican Independence Day, an event sponsored by el Consulado de Mexico en Santa Ana. [Facebook Live: ConsulmexSantaAna](#). On September 17th, I will be attending the OC Sherriff's Basic Academy Graduation in Tustin. On September 24th, I will be attending the Santa Ana Chamber of Commerce and will be introduced as new board member. Future outreach efforts include interview with BCTN, Vietnamese television station to promote SAC programs; a meet and greet with the new Mayor and Council Members of Santa Ana along and potential visits to Sacramento as they re-open to connect with local and state representatives.

**Santiago Canyon College President’s Report to the RSCCD Board of Trustees
September 14, 2020**

ENROLLMENT

Fall 2020 Enrollment:

Noncredit: As of September 9, 2020 SCC-OEC was at 402 FTES which is up 324 FTES compared to last year at a similar point in the term when SCC-OEC was at 78 FTES. SCC-OEC’s growth can be attributed to its strong growth in its Distance Education program. SCC-OEC is projecting that it will meet its target of 688 FTES for the Fall Term. SCC-OEC’s focus on expanding its Distance Education program over the last two years is showing excellent results and has resulted in SCC-OEC being one of the top noncredit programs in the state for Distance Education.

Credit: As of September 9th, we are at **2,665.6 FTES** which is 291 FTES below the same point in time last year. As a result, we are adjusting our projection from 3,071 FTES to 2,771 FTES.

Annual Enrollment:

Overall, as of September 9th, our combined summer and fall is 256 FTES above the same point in time last year. The increase is due to fall census based classes in noncredit that last fall were held as positive attendance based classes. As such, the growth in positive attendance will lag that of last fall and is expected to result in a decrease to overall gain as the semester progresses.

On 9/2/20, we took a closer look at subgroups and found that with the exception of nonresident out-of-state students, enrollment is down across the board. The decreases range from -2.13% in Athletics to -32.05% in our Veterans

		Residents														Nonresidents	
		Total	First-Time	Continuing	Special Admit	Dual	Athletics	First-Time From OUSD	First-Time From Other HS	CAMP	Veterans	EOPS	DSPS	TRIO	Guardian Scholars	FL	Out-of-State
2020FA	Headcount	8261	1799	6462	443	265	138	555	859	42	53	265	594	118	23	89	61
	Units	71650	18108.5	53541	1946	1047	1823	6929	10598.5	434	692.5	3127	5205.4	1392.5	222	870.5	462.5
2019FA end-of-term	Headcount	9457	2535	6922	535	338	141	634	1123	59	78	327	664	137	29	126	32
	Units	80622	22937	57685.1	2241.5	1482	1780.5	7450	13335	646.5	955.1	3900.5	5828.7	1573.5	259	1439	234.5
Difference	Headcount	-1196	-736	-460	-92	-73	-3	-79	-264	-17	-25	-62	-70	-19	-6	-37	29
	Units	-8973	-4828.5	-4144.1	-295.5	-435	42.5	-521	-2736.5	-212.5	-262.6	-773.5	-623.3	-181	-37	-568.5	228
	Approx FTES	-299.09	-160.95	-138.14	-9.85	-14.50	1.42	-17.37	-91.22	-7.08	-8.75	-25.78	-20.78	-6.03	-1.23		
	% Diff (Headcount)	-12.65%	-29.03%	-6.65%	-17.20%	-21.60%	-2.13%	-12.46%	-23.51%	-28.81%	-32.05%	-18.96%	-10.54%	-13.87%	-20.69%	-29.37%	90.63%
	% Diff (units)	-11.13%	-21.05%	-7.18%	-13.18%	-29.35%	2.39%	-6.99%	-20.52%	-32.87%	-27.49%	-19.83%	-10.69%	-11.50%	-14.29%	-39.51%	97.23%
NOTES:																	
*Excludes Apprenticeship																	
*Special Admit status based on auditable CAP petitions granted by A&R																	

group.

It should be noted that the fall 2019 figures are end of term figures and the report is not a same point in time comparison. With this information, we will now develop and implement targeted strategies to increase the enrollment of each subgroup.

In regards to classes, the top 5 disciplines that are experiencing the greatest enrollment decrease are:

- Mathematics (-462)
- Kinesiology (-240)
- Music (-240)
- Political Science (-239)
- Biology (-214)

Conversely, there are 5 disciplines that are experiencing growth. They are:

- Child Development (+112)
- Real Estate (+75)

- Computer Science (+59)
- Art (+26)
- Chemistry (+5)

It is clear that our current enrollment data and the data across the State continue to suggest that many students are not interested in participating in remote instruction and instead prefer in-person classes. As such, SCC has scheduled four late start, 8 week, in person classes to begin the week of October 19 as a pilot schedule. The classes are: Astronomy, Mathematics, Music, and Philosophy. I will keep you posted on their progress.

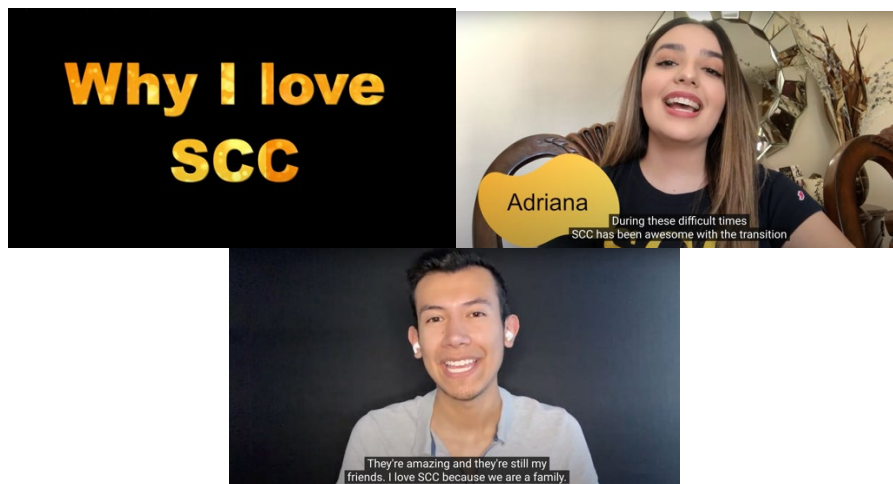
COLLEGE UPDATES

Student Services:

- The Library is open Monday through Thursday from 8:00 am to 4:30 pm for students to access online connectivity and printing services. It is currently averaging 10 students per day.
- Other offices available for in-person services include A&R, Financial Aid, The Cashiers Office, and The Health & Wellness Center. These offices are open Monday through Thursday from 9:00 am to 1:00 pm and by appointment.
- Although the parking lot continues to be available for students to park and access wifi, we have not witnessed anyone using it during the last 2 weeks.
- As of today, through our Laptop Loaner Program, we have loaned out approximately 170 devices to students and almost 90 to faculty and staff and there are slightly over 130 students on the requests list who we have not been able to accommodate. Fortunately, on Tuesday, September 8, we received 100 new laptops that were on order that are now being prepared and will be loaned out as soon as they are ready.
- In general, students who visit the site in person are abiding by all posted guidelines and when asked are reporting that they feel safe. I also had the opportunity to ask staff who are providing in-person services about their sense of comfort and safety and the responses have been positive.
- The Hawks Nest Food Pantry increased the frequency of events from every other week to weekly effective August 27, 2020. The events take place Thursdays from 10 am to 2 pm and serve approximately 170 students per event. The increase to weekly events was made possible due donations from our partners at the OC Food Bank and Second Harvest. In particular, the OC Food Bank now provides us with pre-packed boxes of perishable food items. This reduces the amount of time needed to prepare for each opening because the boxes are now being delivered the day of the events and are already prepared. Prior to this, it would take SCC staff two weeks to prepare for an event.
- On August 6, SCC was informed by the Office of Congresswoman Porter that we were awarded two Student Support Services grants for a new five-year grant cycle. One is for the renewal/re-awarding of the TRIO grant and the second is for the new Veterans' grant. Both grants were funded on the first slate and result in an award of \$260,000 each year for a five-year period for each grant for a combined total of \$2.6 Million.
- SCC received a \$15,000 grant from the Stanley W. Ekstrom Foundation in Orange on behalf of the Veterans Service Office. Established by the late Stanley Wayne Ekstrom – a businessman, humanitarian,

and philanthropist – the Stanley W. Ekstrom Foundation honors Stan’s legacy by funding causes he supported in life, including organizations that promote social welfare, education, animal welfare and the wellbeing of active duty and retired military members and their families. The grant will be used to purchase loaner laptops, calculators, printer ink, Wi-Fi hot spots, online textbook access codes, and other school supplies, as well as fund scholarships and emergency grants for veteran students. Funds will also be used to support marketing efforts to attract more veteran students to the program and the strong support network it provides.

- The 4th Annual Summer Advantage Academy, took place August 17-18 via a virtual format. The event was attended by 192 students and included welcoming remarks from Chancellor Martinez and Vice President Rizvi. Students attended four (4) sessions which covered college success strategies for math and English, career exploration, tips for online learning, avoiding plagiarism, and how to never repeat a math course.
- Congratulations to our 20/21 scholarship recipients! On Thursday, August 20, 2020 the Scholarship Program Office (SPO) along with the SCC Foundation hosted a virtual scholarship ceremony to celebrate all that our students have accomplished during these challenging times. Joseph Alonzo, Director of Student Equity & Success, moderated the ceremony that also included a message from myself. A total of 111 SCC students enrolled in the college credit program were presented with 160 scholarship awards totaling more than \$99,000. In addition, 9 students enrolled in our Continuing Education program received scholarships totaling \$2,750. Approximately, 100 people attended this celebration. This year’s recipients will be receiving their scholarship disbursements within the next couple of weeks.
- New Outreach Video! - The SCC Outreach team has developed a short SCC Student testimonial video for social media. In this video, current SCC students were invited to share their testimonials about why they love or miss SCC! To see the short video, please visit our Instagram page [by clicking here](#). You can also access it through our [Youtube channel](#).



Instruction:

- The Biology Department put together home lab kits for Biology 229, General Microbiology, that were distributed through a drive-by process in August so that students can participate in hands-on laboratory learning from a remote environment.
- Highlighted below are two classes that are part of the Programs for Older Adults offered through SCC’s Adult Education Program:

- Instructor Shahrzad Ahrar teaches art in a memory care facility. Below is a picture of three of her students enrolled in a correspondence education course: Helen Wilkerson, Angelina Knight, and Elizabeth Buckner.



- Instructor Marilu Morency would normally teach embroidery on SCC campus but is instead teaching the course via correspondence education. Below she shares her student's work and comments:

SCC HAND EMBROIDERY 2019-20 Students' Work & Comments

I want to thank you again - every part of this class has been delightful and we all appreciate the amount of work you have put into the lessons. ND 8/2/20

Nancy Drew

Christine Huard-Spencer

Good morning Marilu, Thank you so much for your very kind email. I have absolutely loved receiving your email lessons. MG 7/8/20

Dottie Lange

Thanks, Marilu, you always go the extra mile to make sure we have all the information that we need. I just wanted to let you know that your efforts are appreciated. BA 8/20/20

Rebecca Grant

I am SO grateful that you are working so hard to bring us interesting projects and helping us stay connected! ...

Karen Bastien

Whether in or out of the hoop **STAY IN THE LOOP**
with Marilu Morency Morency_Marilu@sac.edu
FIBER AND BEAD Art & Instruction

Cares Act Dollars:

**CARES Act Funds as of September 9, 2020
Interim Report**

Grants to Students	Santiago Canyon College
Certification Signed	4/13/2020
Grant Period	4/13/2020 – 4/13/2021

Total Amount Awarded	\$ 1,446,953
Number of Grant Recipients	1,700
Average Grant Amount	\$ 509
Total Amount of Grants Distributed	\$ 865,200
Amount Remaining to Distribute	\$ 581,753

Institutional Support	Santiago Canyon College
Certification Signed	4/22/2020
Grant Period	5/6/2020 - 5/6/2021
Total Amount Awarded	\$ 1,446,953
Allowable Expenses:	
Shift in Institutional Operations	\$261,695
Refunds Provided to Students	\$53,860
Tech support (hotspots, software, etc)	\$21,140
Computers for students	\$267,306
Student Emergency Aid Grants	\$ -
OPM for Distance Learning	\$ -
Total Expenses	\$ 604,000
Amount Remaining	\$ 842,953

Minority Serving Institutions	Santiago Canyon College
Certification Signed	4/22/2020
Grant Period	5/6/2020-5/5/2021
Total Amount Awarded	\$ 197,509
Allowable Expenses:	
Lost Revenue	\$ 100,000
Reimbursement for expenses incurred	\$ -
Tech costs to transition to DE	\$ -
Faculty and Staff Training	
Payroll	\$ -
Total Expenses	\$ 100,000
Amount Remaining	\$ 97,509

Echoes of the Canyon:

On August 25, SCC students Charlotte Kenney, Claire Burke, Citlalli Mora, along with Associate Professor Kathy Hall, were featured on KNBCLA for their role in the writing and publishing of the book “Echoes in the Canyon. The piece can be seen at:

<https://www.nbclosangeles.com/on-air/college-students-write-book-during-pandemic/2418715/>

All proceeds of the book go to support the SCC Hawks Nest Food Pantry.

Fall Convocation:

Fall Convocation took place Friday, August 21. Although not a requirement to attend, the event drew more than 265 attendees and was featured by guest speaker Dr. J. Luke Wood who spoke on the topic of *Unconscious Bias in Education*. I want to thank Chancellor Martinez and Board President Alvarez for their welcoming remarks as well as Board members and District staff for their attendance.

President's Outreach to Community:

In an effort to increase college visibility/exposure to community, as of today I have met with the following elected officials:

- Orange Councilmember Chip Monaco (one-on-one zoom meeting)
- Orange Councilmember Kim Nichols (one-on-one zoom meeting)
- OC Supervisor Don Wagner and staff (along with Chancellor Martinez and Trustee Yarbrough)

In addition, I am currently a candidate to serve as a member of:

- The Community Foundation of Orange
- The Villa Park Rotary Club

UPCOMING EVENTS

- **Blood Drive:** September 29 & October 2 from 10 am to 4:00 pm, SCC Gymnasium. The event will be able to accommodate 65 donors per day, by appointment, and will include a free COVID-19 Anti-body test
- **SCC Golf Tournament:** Friday, October 9, at Strawberry Farms Golf Club in Irvine starting at 8:15 am.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Interim President – Santiago Canyon College

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office

Date: September 14, 2020
To: Marvin Martinez, Chancellor
From: Jose Vargas
Subject: Response to Board Request

From Trustee Phil Yarbrough

***3.20 I need to know if this is paid from categorical funds through IEPI – Institutional Effectiveness Partnership Initiative**

- No. The Institutional Effectiveness Partnership Initiative (IEPI) provided \$200,000 to SCC of which \$108,366 was allocated as seed money to enter into the initial agreement with eLumen in 2017. The renewal will be paid from an SCC fund 13 (one-time carry-over) account. The funds have been identified and placed in the proper account number to proceed upon approval from the Board.

SCC currently has \$51,480 of remaining IEPI funds that have been earmarked for IEPI activities that are included in our recent amendment for an extension to spend down the funds. In planning for the amendment that we submitted, we checked with IEPI to see if we could redirect our remaining funds to pay for another year of eLumen but our request was denied because it is not allowable to pay for agreements that extend beyond the term of the grant which sunsets on December 31st, 2020.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor – Educational Services

Date: September 14, 2020
To: Marvin Martinez, Chancellor
From: Enrique Perez, J.D., Vice Chancellor
Subject: Response to Board Requests

From Board Member Phillip Yarbrough

5.5 Is this paid through Strong Workforce categorical funds?

5.5 Approval of Professional Services Agreement with Kleinhenz Economics

The funding is from Strong Workforce Program regional marketing funds for Orange County. The research findings/recommendations will be promoted throughout the region to aid colleges in moving through the pandemic, and will also be used for the development of the Orange County Strong Workforce Program Regional Plan and the Orange County Economic Development Strategy to help businesses with recovery efforts.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Vice Chancellor – Human Resources

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7489 – Office

Date: September 14, 2020
To: Chancellor M. Martinez
From: Tracie Green, Vice Chancellor Human Resources
Subject: Responses to Board Requests

From Trustee Philip Yarbrough

5.9 First Reading of Board Policies [BP2355 - Decorum] & [BP5500 – Standards of Student Conduct]

Why are these changes being made?

- The district receives legal updates from the Community College League to ensure our BP/AR's are current and reflect recent revisions in federal/state statues as well as accreditation standards. Our policy revisions go through the Board's Policy Committee and District Council prior to the BOT's first reading.
 - BP 2355 – Decorum
 - This language brings it up to the current legal standards as recommended by the league.
 - BP 5500 – Standards of Student Conduct
 - The changes to the BP are to ensure incidents impacting students under section 1. Guidelines for Student Conduct; Are addressed. Without these additions, it will result in a gap within our policies due to the changes within Title IX and leave students without remedies.
 - The new 2020 Title IX regulations required all colleges to rewrite their policies and procedures for addressing sex offenses, including sexual harassment, sexual assault, domestic violence, dating violence, and stalking. The college must also comply with a federal law called the Violence Against Women Act (VAWA), Section 304, which also protects college community members when they experience sex offenses.

Is the use of vulgar language now considered protected by the first amendment?

- BP 2355 – Decorum
 - By adding Disrupting, disturbing or otherwise impeding the orderly conduct of the meeting provides a larger spectrum of disruptive behaviors that the board can rule out of order.
- BP 5500 – Standards of Student Conduct
 - The additions are to ensure our compliance with the state and federal mandates. Furthermore, we must be cautious of labeling speech a violation of policy.

- Continuous disruptive behavior or willful disobedience, harassment, stalking, habitual profanity or vulgarity, open and persistent abusive college personnel, or open and persistent defiance of authority of College personnel continues to define guidelines for student conduct.