

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
2323 North Broadway
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Tuesday, September 29, 2020

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The Zoom meeting was called to order at 4:39 p.m. by Ms. Claudia Alvarez via video/teleconference. Other members present were Ms. Arianna Barrios, Mr. Zeke Hernandez, Mr. Larry Labrado, Mr. Phillip Yarbrough, and Mr. Mariano Cuellar via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20. Mr. John Hanna arrived at the time noted.

Administrators present during the regular meeting via video/teleconference (Zoom) were Ms. Tracie Green, Mr. Peter Hardash, Dr. Marilyn Flores, Mr. Marvin Martinez, Mr. Enrique Perez, and Mr. Jose Vargas. Ms. Anita Lucarelli was present via video/teleconference (Zoom) as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Henry Gardner, Student President, Santiago Canyon College.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Hernandez and seconded by Ms. Barrios to approve a revised page (1) to Item 6.1 (Human Resources Management/Academic). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the minutes of the regular meeting held September 14, 2020. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Ms. Barrios and seconded by Mr. Hernandez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

3.1 Approval of Agreement Addendum 1 with Point and Click Solutions, Inc. for Santa Ana College (SAC) and Santiago Canyon College (SCC)

The board approved the agreement addendum 1 with Point and Click Solutions, Inc. for SAC and SCC, as presented.

3.2 Approval of Two Years and Nine-Months Instructional Services Agreement with Taller San Jose Hope Builders

The board approved the two years and nine-months instructional services agreement with Taller San Jose Hope Builders as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of 2019-2020 CCFS-311 Annual Budget and Financial Report, including Gann Appropriation Limit

The board approved the 2019-2020 CCFS-311 annual budget and financial report as presented pending any audit adjustments and establishing the district’s 2020-2021 Gann Appropriations Limit in the amount of \$268,622,081.

4.3 Approval of Public Hearing for 2020-2021 Proposed Adopted Budget

The board approved holding a public hearing on the 2020-2021 proposed Adopted Budget at the October 12, 2020, board meeting.

4.4 Approval of Amendment to Agreement with SVA Architects, Inc. for Architectural and Engineering Services for Campus Entrance Improvements at Santiago Canyon College

The board approved the amendment to agreement with SVA Architects, Inc. for architectural and engineering services for campus entrance improvements at SCC as presented.

4.5 Approval of Agreement with Converse Consultants for Geotechnical and Geohazard Engineering and Consulting Services for Orange Education Center (OEC) at Santiago Canyon College

The board approved the agreement with Converse Consultants for geotechnical and geohazard engineering consulting services for OEC at SCC as presented.

1.6 Approval of Consent Calendar (cont.)

4.6 Approval of Purchase Orders

The board approved the purchase order listing for the period July 19, 2020, through August 15, 2020.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- California Education Learning Lab Grant (SAC) \$ 36,180
- California Work Opportunity and Responsibility to Kids (CalWORKs)/Work Study/Temporary Assistance for Needy Families (TANF) (SCC) \$167,560
- Cooperative Agencies Resources for Education (CARE) (SCC) \$ 46,765
- Extended Opportunity Programs & Services (EOPS) (SCC) \$608,137
- Governor's Office of Business & Economic Development (GOBiz) Small Business Technical Assistance Expansion Program (TAEP) Grant (District Office [DO])-*Revision* -\$139,116
- Statewide Director – Information Communications Technology (ICT)/Digital Media (DO) \$300,000
- Statewide Director – Retail/Hospitality/Tourism (DO) \$300,000
- Upward Bound – Math & Science Program – Year 4 (SCC) \$297,601
- Upward Bound – Veterans Program – Year 4 (SAC) \$297,601
- U.S. Small Business Administration – Orange County Small Business Development Center (OCSBDC) Coronavirus Aid, Relief, and Economic Security (CARES) Act Grant (DO) \$100,000

5.2 Approval of Sub-Agreement between RSCCD and Integrative Impact LLC for Statewide Director Information Communications Technology (ICT)/Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and Stephen A. Wright, LLC for Statewide Director Information Communications Technology (ICT)/Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 Approval of Consent Calendar (cont.)

5.4 Approval of Utilization of Food Vendors to Provide Meals to Child Development Centers

The board approved the utilization of vendors to provide meals to the Child Development Centers district-wide as presented.

5.5 Approval of Professional Services Agreement with Jennifer Walsvick

The board approved the professional services agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related agreement on behalf of the district.

5.6 Approval of Professional Services Agreement with 25th Hour Communications, Inc. for Public Relations and Marketing Support Services

The board approved the professional services agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related agreement on behalf of the district.

1.7 Presentation from Joint Benefits Committee

Mr. Jeffrey Mizokawa, Keenan & Associates, provided a report from the Joint Benefits Committee on behalf of Ms. Green. Discussion ensued. Board members received clarification on the data presented from Mr. Mizokawa and Mr. Martinez.

Mr. Hanna arrived during Item 1.7 (Presentation from Joint Benefits Committee).

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

Mr. Cuellar left the meeting at this time to attend a class.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Marilyn Flores, Interim President, Santa Ana College
Mr. Jose Vargas, Interim President, Santiago Canyon College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes and at the May 11, 2020, board meeting Ms. Alvarez asked that the written reports provided by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Mr. Cuellar left the meeting earlier to attend a class.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Henry Gardner, Student President, Santiago Canyon College
Ms. Monica Renteria, Student President, Santa Ana College

2.5 Report from Classified Representative

Ms. Sheryl Martin had to leave the meeting early but asked Ms. Alvarez to express her congratulations to those retiring on September 30, 2020.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College
Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

2.7 Report from Board President

Ms. Alvarez provided a report to the board.

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

Ms. Alvarez provided a report on the September 23, 2020, Ad Hoc Board Committee for Discussion and Timing of Reentry Plans According to the Governor's Guidelines meeting.

Mr. Hanna provided a report on the September 23, 2020, Board Institutional Effectiveness Committee meeting.

Due to the length of the report provided for the Board Institutional Effectiveness Committee, Mr. Hanna did not provide a report on the September 21, 2020, Board Facilities Committee meeting.

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 **GENERAL**

Items 5.1 through 5.6 were approved as part of Item 1.6 (Consent Calendar).

5.7 **Adoption of Board Policies**

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to adopt the following revised policies:

- Board Policy (BP) Decorum
- BP 5500 Standards of Student Conduct (INTERIM)

The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

5.8 **Board Member Comments**

Board members congratulated Mr. Peter Hardash, Ms. Anita Lucarelli, and the other 74 RSCCD employees on their retirement effective September 30, 2020.

Ms. Barrios asked that the meeting be adjourned in honor of Mr. Chris Emami; Mr. Yarbrough agreed with Ms. Barrios and shared that Mr. Emami was Mr. Yarbrough's campaign manager for over 20 years.

Mr. Yarbrough thanked those that worked on the Joint Benefits Committee towards the district health insurance plan.

Mr. Hernandez reported that he attended the police academy graduation, a Fiesta Padres event, and assisted with SAC food distribution on September 23 along with Mr. Cuellar. He also attended two webinars hosted by SAC Centennial Education Center; one on racism equity and the other on census 2020.

Ms. Alvarez reported that September is Hispanic Heritage Month and wished everyone well as they celebrate it.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:47 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - f. Student Workers
 - g. Educational Administrator Appointments
 - (1) Interim Vice Chancellor, Business Operations/Fiscal Services

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Francois Tabi v. The Regents and Trustees of Santa Ana College Case No. CV20-00323

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Marvin Martinez, Chancellor
a. Joint Benefits Committee Recommendations, all employees represented and unrepresented

5. Liability Claim (pursuant to Government Code Section 54956.95)

a. DM20150309

RECONVENE

The board reconvened at 8:44 p.m.

Public Comment

There were no public comments.

Closed Session Report

Ms. Barrios reported the board discussed public employment, existing litigation, labor negotiations, and a liability claim; and took no action during closed session.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Interim Assignments
- Approve Changes of Position Title
- Ratify Resignations/Retirements
- Approve Adjusting Summer Stipends
- Approve Leaves of Absence
- Approve Rescinding Banking Leaves of Absence

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position/Location
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Out of Class Assignments
- Approve Short Term Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Miscellaneous Positions
- Approve Student Assistant Lists

6.3 Rejection of Claim

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to authorize the Chancellor or his designee to reject claim #2007324. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

6.4 Approval of Fringe Benefit Providers for Calendar Year 2021

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the insurance programs recommended by the Joint Benefits Committee and authorize the Chancellor or his designee to enter into the appropriate agreements with the companies listed for January 1, 2021 – December 31, 2021. Mr. Hanna asked that the motion be amended to change the dental Preferred Provider Option (PPO) be MetLife instead of CICC Delta Dental. Discussion ensued. The amended motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

6.5 Adoption of Resolution No. 20-18 authorizing payment to Trustee Absent from Board Meetings

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to authorize payment to Lawrence “Larry” R. Labrado for his absence from the September 14, 2020, board meeting due to illness. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and Mr. Yarbrough. (NOTE: Mr. Labrado did not vote on this item.)

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on October 12, 2020.

There being no further business, Ms. Alvarez declared the meeting adjourned at 9:05 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

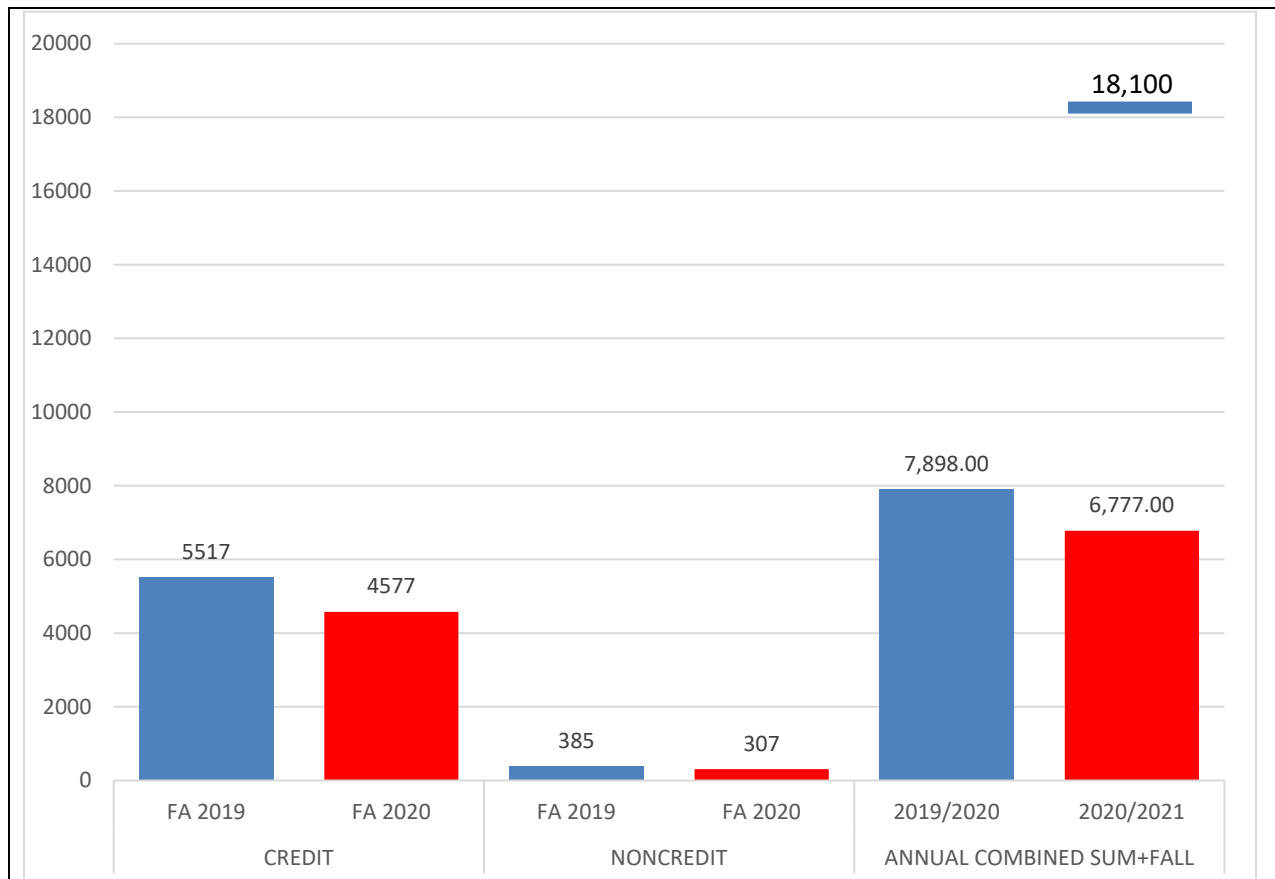
Approved: _____
Clerk of the Board

Minutes approved: October 12, 2020



SAC 2020/2021 Fall Enrollment Report

Date: 9/23/2020



FTES Target

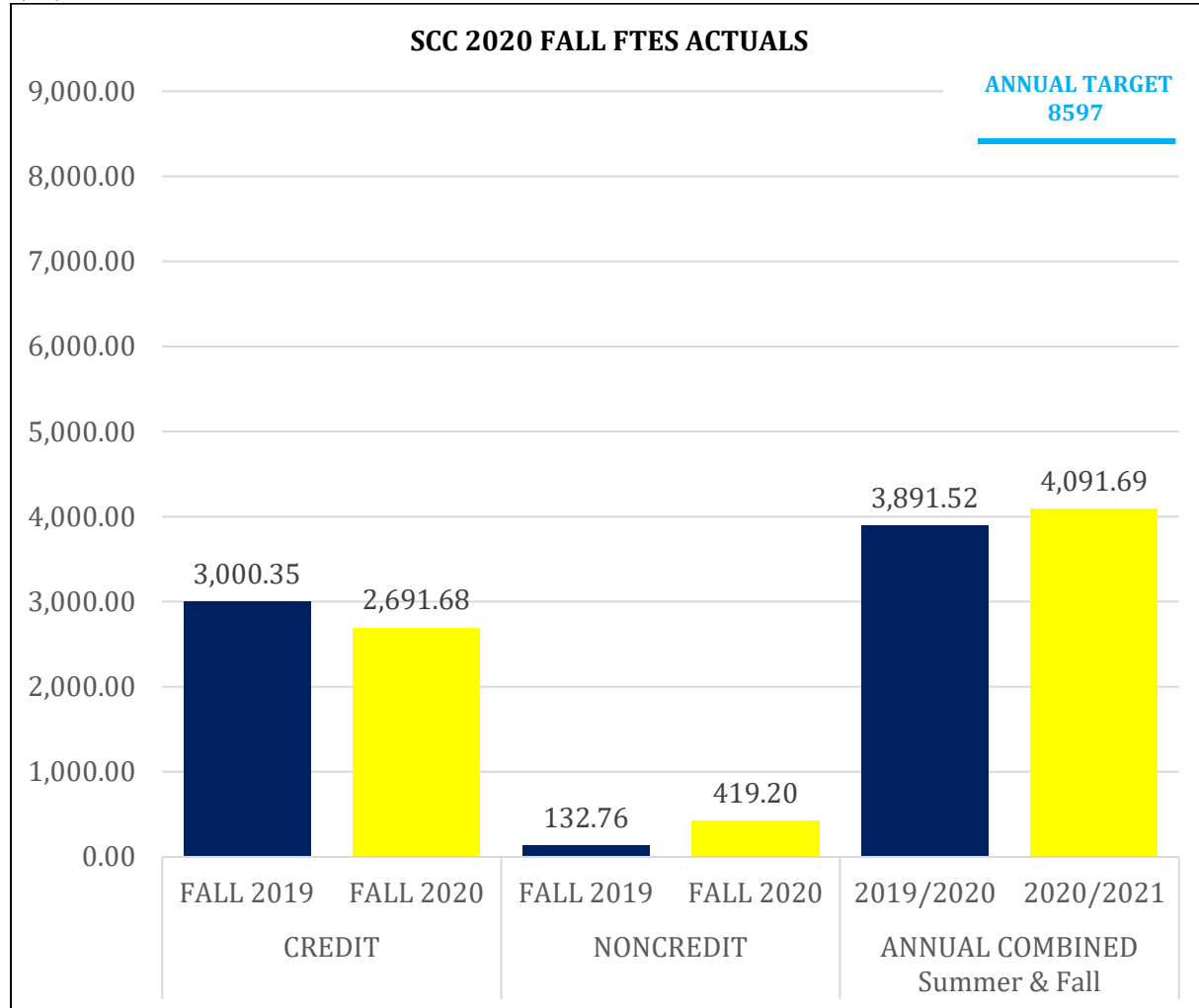
Terms	2020/2021	DIFF	PCT
Credit FA Target	6561.00		
Credit FA Projection	6561.00	0.00	0%
Noncredit FA Target	1293.00		
Noncredit FA Projection	1293.00	0.00	0%
Annual Target	18114.00		
Annual Projection	18114.00	0.00	0%

NOTES:

* This report represents a "moment in time" comparison between like terms.



SCC 2020/2021 ENROLLMENT REPORT
9/23/2020



FTES TARGETS

TERMS	2020/2021	DIFF	PCT
Credit Fall Target	3071		
Credit Fall Projection	2771	-300	-10%
Noncredit Fall Target	688		
Noncredit Fall Projection	688	0	0%
Annual Target	8597		
Annual Projection	8297	-300	-3%

NOTES:

Data from Executive Dashboard Report
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Enrollment

Credit

As of September 23, you can see that SAC credit is down 940 FTES in comparison to same time last year. As we face the COVID pandemic in SAC Credit, we have been actively responding to the challenges of serving students and our low enrollment. We have:

- *Offered 100 face-to-face sections across multiple disciplines*
- *Re-focused our schedule to include many more online, remote live, hybrid, late start sections which include as many as 270 sections across many departments in 12 week, 10 week, 8 week, and less than 8 week configurations*
- *Redesigned our fall schedule of classes to allow students to find the right class more easily*
- *Trained nearly all faculty in Remote Instruction*
- *Opened the Academic Computing Center as a study center*
- *Created the face-to-face instruction “companion plan” and working towards creating these courses with an October 19th start date. This plan includes outdoor instruction in Athletics Fine and Performing Arts and General Education and future plan for large lecture indoor instruction.*
- *Collaborating with public safety partners to re-start our Basic Fire and Criminal Justice Academies*
- *And, collaborating with SAC/District marketing and SAC Outreach on a four-part marketing plan to promote the Gr8 Weeks courses and to check in on students needs. This plan is focusing on over 7,000 students who have dropped one or more courses or registered but did not enroll or show up to class for both noncredit and credit. The goal is to have them reconnect with the college by enrolling and identifying any follow up needed for student support services. My report includes groups we are focusing on.*
- *The following groups will either get a call, an email, a text, a faculty member who reaches out to them or another form of digital communication. We are currently reaching out to five different groups:*
 - *The first are the 632 students who were enrolled at the end of the first week of the current fall 2020 semester and now are not enrolled in any units*
 - *The second are the 1,167 students who are enrolled but have fewer units than they had during the first week and are not full time*
 - *The third are the 3,785 students who dropped for any reason whether the class was cancelled, the instructor dropped them and so forth.*
 - *The fourth group are the 186 Early Decision students who applied, registered but did not start in the fall semester.*
 - *The fifth group are the 2,750 students who registered for a noncredit course and who have not attendance reported.*

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Overall, we have seen some increases in enrollment in:

- *Paralegal*
- *Communication Studies*
- *Anthropology*
- *Occupational Therapy Assistant*
- *Medical Assistant*
- *Physics*

We have seen some serious declines in

- *Counseling*
- *EMLS*
- *Criminal Justice Academies*
- *Diesel*
- *Fire Academy*
- *Kinesiology/ Athletics*
- *Studio Art and Performance classes*

Noncredit

SAC-CEC Enrollment Narrative

As of September 23, 2020, SAC-CEC was at 307 FTES and this is down 78 FTES compared to last year at a similar point in the term when SAC-CEC was at 385 FTES. SAC-CEC is on track to meet its target of 1,293 FTES, which represents 80% of the SAC-CEC total for Fall 2019. The FTES declines are concentrated in four areas which have more challenges in transitioning to remote instruction or are not able to offer the programs. ESL is experiencing the largest FTES decline down 42 FTES compared to last year and this represents a 23% decline. The Success Centers serving primarily Credit students on the SAC campus are down 99% and this represents 22 FTES of the decline.

The SAUSD Bridge program is down 94% and the SAC Jail Program is currently down 51%. The Success Centers, Bridge Program and Jail program historically account for 20% of the overall FTES and these programs combined are down 83% due to the COVID-19 Pandemic and the difficulty in maintaining the operations of these programs. Two programs that are experiencing growth in the remote instruction environment are the High School Equivalency Program, which is up 70% and the Older Adult Program, which is up 32%.

College Updates

I, along with Trustee Zeke Hernandez, recently attended the Orange County Sheriff's Department Academy Graduation held on September 17, 2020 at the Regional Training Academy in Tustin. I had the distinct honor of addressing the Graduation Class #241 with 44 graduates from 16 law enforcement agencies in Orange and Los Angeles counties. On behalf of the RSCCD Board of Trustees, the Chancellor and Santa Ana College, it was my pleasure to congratulate these graduates for their hard work, dedication and resilience, despite trying times, as they begin their career and dedication to serve our communities.

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Cares Funding

As of August 31, 2020, the CARES (student) amount is as follows:

Grants to Students	Santa Ana College
Certification Signed	4/13/2020
Grant Period	4/13/2020 – 4/13/2021
Total Amount Awarded	\$ 2,797,198
Number of Grant Recipients	3,267
Average Grant Amount	\$ 601
Total Amount of Grants Distributed	\$ 2,112,852
Amount Remaining to Distribute	\$ 684,346

Don's Corner Drive-Thru Food Distribution

Our September 23rd, Don's Corner completed another successful Drive-Thru Food Distribution event and served **500 students**, which is the largest number to date. The Don's Corner has served **2537 students** thus far from June 10 through September 23, 2020.

- June 10: 304
- June 24: 406
- July 8: 484
- July 19: 413
- August 19: 430
- September 23: 500

In DSPS, we continue to successfully enroll new students by offering remote services through zoom, Cranium Café, online resources and telephone conferences. In alignment with SACs Guided Pathways efforts, staff meet with new and continuing students to discuss and support their educational goals and encourage them to enter a career path to earn an Associate Degree and/or certificate. In addition, students can make an appointment for an in person face-to-face appointment with social distancing and PPE requirements. Between August 24 - September 16, 2020, staff supported five students request for in person appointments.

DSPS Student Appointments 4 weeks F2020		
	Date	Students
Student Requested Scheduled In-Person Appointments	9/1/20	2
	9/8/20	2
	9/10/20	1
	Total	5
Students who Arrived In Person for Requested Scheduled Appointment	Total	4
Students Reason for In Person Requested Appointments	Digital Don Laptop Loans	4
	Submit Verification Docs	1

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On September 24th at both 11:30am and 9:15pm, Dr. Hoffman, Mario Gaspar, Robert Ward and myself provided lunch to the day and evening M&O staff. The purpose was to thank them for all their work over the summer and in preparation for the fall. Whether it was adding a coat of paint to an older classroom, ensuring that our facilities are maintained, providing PPEs, deep cleaning work space and classrooms or making the grounds look amazing, we thank them on behalf of the college for making Santa Ana College a safe and welcoming environment. In addition, special thanks to M&O skilled maintenance workers Miguel Rubio, Jose Palomares and Leonardo Ramirez who made over 185 plexiglass safety shields in house at cost-savings, which were placed in work areas that have returned and in preparation for future return.



I've also included a picture of Dr. Hoffman modeling one of the two SaniPro Sanisprayers purchased by SAC. We have ordered an additional eight and currently we are testing these two as well other types of sprayers. These will assist our custodial staff with effective and efficient disinfecting treatments to classrooms and work areas as we move towards our return to work.

Lastly, the Counseling/Transfer Center in collaboration with Santiago Canyon College has scheduled a virtual Fall College Fair for October 1st, 2020. Flyers were sent out on September 10th to all Email Users.

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The graphic features a green diagonal banner on the left with the text "SANTA ANA COLLEGE & SANTIAGO CANYON COLLEGE PRESENT" and "FALL 2020" in large, bold, black letters. To the right, there is an illustration of a woman in a teal shirt and green pants sitting at a desk, wearing a headset and looking at a tablet. Below this, another illustration shows a person in a yellow shirt sitting in a chair, talking on a phone, with several orange speech bubbles around them. In the top right corner, there is a logo for the "UNIVERSITY TRANSFER CENTER" and "SCC Transfer Success Center". A large yellow diagonal banner on the right contains the text "COLLEGE FAIR" in large, bold, black letters, followed by "THURSDAY, OCTOBER 1ST, 2020". At the bottom, there is a call to action: "Virtually explore universities, meet the representatives, and kick-start your transfer success! Register at sac.edu/transfer-fair".

SANTA ANA COLLEGE &
SANTIAGO CANYON COLLEGE PRESENT

FALL
2020

UNIVERSITY
TRANSFER
CENTER

SCC
Transfer
Success
Center

COLLEGE
FAIR

THURSDAY, OCTOBER 1ST, 2020

Virtually explore universities, meet the representatives, and
kick-start your transfer success! Register at
sac.edu/transfer-fair

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President's Outreach to Community

To end my report and to share my outreach and partnership with the community, since the last board meeting:

- *We held a joint cabinet planning meeting on 9/24 with SAUSD leadership to reinvigorate our partnership and identify additional opportunities for growth and ways that Santa Ana College can “bring the college to the SAUSD community.” Follow up meetings with point leads from both cabinets are scheduled to continue with planning.*
- *On Sept. 17th and Sept. 23th, I participated in an ongoing planning meeting for a series of Latinx webinars with COLEGAS in partnership with the Los Amigos Education Committee, the State Chancellors Office and the Career Ladders Project. Amongst the series of webinars, Martha Garcia, President of Imperial Valley College and myself will be facilitating a discussion panel with CEOs. The webinar will be on October 15th from 2:30pm – 4:30pm and the title of the webinar is “Supporting Emerging Latinx Leaders: The Intersectionality of Culture and Identify.” A digital flyer will be coming out soon and as with all flyers within the series that highlight a Latinx artist, this webinar flyer will highlight the artwork of a Santa Ana College student. I have provided you with the flyer of previous and future webinar topics.*
- *On September 24th I attended my first Santa Ana Chamber board of directors meeting and afterwards had coffee with Santa Ana's Police Department Chief David Valentin. Chief Valentin as you may know, is a SAC alumnus, a Puentista, and a SAC Foundation board member. I thanked him on behalf of the college for the continued support and collaboration between SAPD and RSCCD Campus Safety and Security. In addition, we discussed his potential future involvement as the College develops a taskforce to review our first responder training and curriculum for our Police Academy.*

**Santiago Canyon College President's Report to the RSCCD Board of Trustees
September 29, 2020**

ENROLLMENT

Fall 2020 Enrollment:

Noncredit: As of September 23, 2020 SCC-OEC was at 419 FTES which is up 286 FTES compared to last year at a similar point in the term when SCC-OEC was at 133 FTES. The increase is attributed to a strong growth in OEC's Distance Education program. SCC-OEC is projecting to meet its target for the Fall 2020 term of 688 FTES.

Credit: As of September 23rd, we are at **2,691.7 FTES** which is 314 FTES below the same point in time last year when we were at 3,000.4 FTES. This represents a decrease of 10.3%.

Annual Enrollment:

Overall, as of September 23rd, our combined summer and fall is 200 FTES above the same point in time last year and represents a growth of 5.1%. The increase is due to fall census based classes in noncredit that last fall were held as positive attendance based classes. As such, the growth in positive attendance will lag that of last fall and is expected to result in a decrease to overall gain as the semester progresses.

Late, 8-week, fall classes:

To promote late, 8-week, fall classes, we have sent text blasts to all students who we have cell phone numbers on file. We have also made special efforts to reach out to 993 students who started the semester and are no longer attending as well as to 316 students who started with 12 units or more and are now below 12.

In preparation to return to face-to-face classes, an SCC Task Force was formed and conducted a complete assessment of the campus and identified 11 indoor spaces that can accommodate full classes. These 11 indoor spaces and other outdoor spaces will be the first to be used as classrooms for late, 8-week, fall classes. To maximize the utilization of these spaces, all instructors who were scheduled to teach Remote Live for late, 8-week, classes have been asked if they would be willing to transition their remote live class to face to face. Face-to-face sports classes will also be offered outdoors. To promote these face-to-face classes, a mailer is being developed and will be mailed to the community as soon as it is completed. In addition, other continuous marketing strategize will be employed leading up to the start of the late 8 week fall session. As an example, SCC Outreach is in the process of restarting their weekly visit program at 13 partner school sites including: Beckman HS, Canyon HS, El Dorado HS, El Modena HS, Esperanza HS, Foothill HS, Hillview HS, Orange HS, Parkside Education Center, Richland HS, Tustin HS, Valencia HS and Yorba Linda HS.

Now that Orange County has been placed in the Orange Tier, we are also transitioning back to in person services. While some personnel will still work remotely, we will reopen all offices for in-person services beginning the week of October 12.

In all cases, classes will meet in accordance to CDPH guidelines and any other COVID-19 Risk-Reducing measures.

COLLEGE UPDATES

2020 GREAT COLLEGE TO WORK FOR

For the sixth consecutive year, Santiago Canyon College (SCC) is one of the best colleges in the nation to work for according to a new survey by The Great Colleges to Work For program. SCC was also awarded “Honor Roll” status for the sixth consecutive year. Of the 221 colleges and universities nationwide surveyed, SCC is one of 79 recognized as “2020 Great Colleges to Work For” and one of 42 schools awarded Honor Roll status, which recognizes high employee ratings across multiple categories. SCC received recognition in all 11 categories that apply to community colleges: Collaborative Governance; Compensation and Benefits; Confidence in Senior Leadership; Diversity; Facilities; Workspace and Security; Job Satisfaction; Professional/Career Development Programs; Respect and Appreciation; Supervisor/Department Chair Relationship; and Teaching Environment and Work/Life Balance. SCC has earned both “Great Colleges to Work For” and Honor Roll designations every year it has participated in the program, securing the ranking in 2015, 2016, 2017, 2018, 2019, and now 2020.

Drawing institutional data from colleges and the U.S. Department of Education, ModernThink LLC, on behalf of *The Chronicle of Higher Education*, surveyed 236 institutions – 152 four-year and 84 two-year – to determine two- and four-year college excellence in specific categories. The survey results are based on a two-part assessment process: an institution questionnaire that captured employment data and workplace policies from each institution, and a survey administered to faculty, administrators and professional support staff. The primary factor in deciding whether an institution received recognition was the employee feedback. The full results of the “2020 Great Colleges to Work For” are available at www.greatcollegesprogram.com.

TODD DIXON OEC’S MEN’S COACH OF THE YEAR

SCC’s Men’s Basketball Head Coach Todd Dixon has been voted the Orange Empire Conference (OEC) Men’s Coach of the Year for 2019-20. Coach Dixon led his team to a 28-2 season record, including being named the OEC Champions, Pasadena City Tournament Champions, Santa Ana Tournament Champions, and a #1 ranking in Southern California.



Overall, the team led the OEC in points per game, field goals made, 3-point field goal percentage and steals per game. They also led the state in 3-point field goals and points per game. Dixon's team included;

- Antoine Jenkins, named State Player of the Year, CCCSIA Athlete of the Year, OEC Most Valuable Player and Best Offensive Player;
- AJ Garrity, named to 1st Team All OEC and earned a scholarship to University of Alaska Anchorage;
- Paul Vilela, named to 1st Team All OEC and earned a scholarship to Eastern Oregon University;
- David Agba, named to 1st Team All OEC;
- Paulo Araujo, named to 2nd Team All OEC and earned a scholarship to Bellevue University;
- Tyler Goodlow, who earned a scholarship to Mayville State University; and
- Lucas Holden, named to 2nd Team All OEC and earned an Academic All-State Award and a scholarship to Western Washington University.

A colleague quoted, "Todd is an exemplary role model to his student athletes. He leads with a calm and collected demeanor and sets high standards of achievement. He is consistently getting his sophomores scholarships to play at 4-year schools where they can finish their education. He is innovative in his approaches, sets the bar for ethical behavior from a coach, and he is a champion for instilling discipline and inspiring his young men to lead quality lives."

CALIFORNIA ADULT EDUCATION PROGRAM (CAEP)

- Continuing Education, in partnership with the Southern Regional Testing Center, is hosting Certified Nurse Assistant (C.N.A.) exams for students from throughout Southern California. Due to COVID-19 closures, all Spring 2020 C.N.A exams were cancelled, which created a backlog of unserved students. Currently, there are over 2,000 students waiting to take the C.N.A. exam to earn their license. Starting in October, and abiding by social distancing guidelines and safety protocols, SCC will host three exams at the U-Village to assist the state with this unprecedented backlog in testing. This collaboration will allow C.N.A. students to move forward with their licensure exams and fill these much needed essential C.N.A. positions.

INMATE EDUCATION PROGRAM

- On September 10, Project RISE counselors Albert Alvano, Rosalba Hernandez and Anacany Torres hosted a Project RISE Zoom hour from 12-1 pm. This week's topic was "10 Resources you can access from home". This was the first of the monthly Fall Zoom, one-hour student sessions.
- On September 18, the STARS Program and Project RISE co-hosted an event to provide free backpacks and school supplies to student participants on in front of the SCC campus. Project RISE continues to provide support to formerly incarcerated students for their success in college. We had a great turnout and were happy to see our students' faces. We are grateful to the SCC Foundation for providing Project RISE grant funds to be able to purchase the backpacks and supplies for this event.

FIRST YEAR SUPPORT CENTER

- **Cups and Conversation** – On September 15, in Cups and Conversation, students had the opportunity to unwind from their academics and check-in with each other. This event was designed to self-reflect on the semester. Every student participated and shared how Temporary Remote Instruction is going for them while providing resources that students are implementing to ensure they succeed academically, mentally, and physically. Students could share a TV show, movies, and other activities that keep them busy during the quarantine. Lastly, students were able to build community with each other by engaging in small conversations about video games, academics, and much more. Students left the space with at least knowing one other student.
- **Surviving the First-Year of College** – On September 17, students had an opportunity to reflect on the first month of the semester. Students were presented with information about navigating a new college culture during the pandemic while emphasizing the importance of a mentor. Students were challenged to seek at least one person they can call a mentor during their first college year. Lastly, students were presented with tips and tricks to navigate their first-year successfully. The workshops also included five polls to ensure engagement with a Q&A at the end. Two of the First-Year Mentors (Therese Hsu and Erica Dekker) also participated in the workshop to provide personal tips to the students.

OFFICE OF STUDENT LIFE AND LEADERSHIP

- **Patriot Day 2020** - On 9/11/2020, the ASG prepared and distributed an announcement to the SCC student body, and the SCC campus in commemoration of Patriot Day, a national day of remembrance dedicated to remembering the innocent lives lost and the heroic actions taken by first responders on September 11th, 2001. The message included information about the founding of Patriot Day, the purpose of it, and encouraged students to take a moment of silence as a way of honoring the victims of this tragic event.
- **Helpful Hawk 2020-2021 Application** - The ASGSCC Helpful Hawk Committee has completed all of the necessary steps required to approve the application materials for the 2020-2021 Helpful Hawk grant application. The Helpful Hawk grant is a program enacted by the ASGSCC in 2015 to support student-serving initiatives on campus. To date, the ASGSCC has provided over \$110,000 in support of innovative actions to improve the conditions of students on campus. The application will be open from 9/14/2020 until 11:59pm on 9/25/2020. You can submit your application by following this link (<https://permission.click/Jx6L5/us>) or visiting the Student Life website to find the application link there.
- **Promoting Student Voting & Civic Engagement** - With the November elections rapidly approaching, the ASG SCC has been working in collaboration with "A Band of Voters" (<https://abandofvoters.org/>), a non-profit organization working to improve voter turnout and civic engagement among California's college students, to help SCC students become more involved in the democratic process.

PATHWAYS TO TEACHING PROGRAM

- On September 17, a representative from Cal State University Fullerton's Center for Careers in Teaching met with Pathways to Teaching Program (PTTP) students for virtual appointments to review transcripts, discuss transferring, and advise them on the various programs available on their campus. A representative is scheduled to meet with students twice a month. On the same day, PTTP students also met with staff and faculty from Chapman University Attallah College of Educational Studies for virtual appointments. Students learned more about the new transfer agreement (C-TAG) with SCC, scholarship opportunities, and about the various options for future teachers. A Chapman University representative will be available again for virtual appointments on 11/10/20.

VETERANS SERVICE OFFICE

- On September 11, 2020 the Veterans Service Office (VSO) held the first Virtual Veterans Orientation. During the orientation, new and returning students learned how to apply for VA benefits, how COVID effected benefits, and provided information on the services offered by the VSO and the additional on-campus resources available. Students had the opportunity to engage and meet the VSO staff.

LAPTOP LOANER PROGRAM

Through our Laptop Loaner Program, we show that approximately 190 devices are currently loaned out to students and almost 90 to faculty and staff. Based on the 100 laptops that arrived a couple weeks ago, we now have sufficient on hand to distribute to all the students on our request list (80) and are in the process of loaning them out.

EOPS / CARE / CALWORKS

- From August 10 through September 24, EOPS accepted 70 new students. During the same time period, 198 students participated in the EOPS drive through to pick-up surface pros, calculators, books, gas cards and or academic supplies. 50 students borrowed books/calculators and another 50 students borrowed a surface pro/laptops (this is in addition to SCC's laptop loaner program). Next drive through will be to distribute EOPS meal cards for students enrolled in second-week courses from October 5 through October 8, 2020.

SCC HAWKS NEST FOOD PANTRY

SCC's Hawks Nest Food Pantry continues to conduct events every Thursdays from 10 am to 2 pm and serve approximately 170 students per event.

SCC LIBRARY

The Library continues to be open Monday through Thursday from 8:00 am to 4:30 pm for students to access online connectivity and printing services.

CARES Act Dollars:

**CARES Act Funds as of September 23, 2020
Interim Report**

Grants to Students	Santiago Canyon College
Certification Signed	4/13/2020
Grant Period	4/13/2020 – 4/13/2021
Total Amount Awarded	\$ 1,446,953
Number of Grant Recipients	1,702
Average Grant Amount	\$ 510
Total Amount of Grants Distributed	\$ 868,300
Amount Remaining to Distribute	\$ 578,653

Institutional Support	Santiago Canyon College
Certification Signed	4/22/2020
Grant Period	5/6/2020 - 5/6/2021
Total Amount Awarded	\$ 1,446,953
Allowable Expenses:	
Shift in Institutional Operations	\$261,695
Refunds Provided to Students	\$53,860
Tech support (hotspots, software, etc)	\$21,140
Computers for students	\$267,306
Student Emergency Aid Grants	\$42,600
OPM for Distance Learning	\$ -
Total Expenses	\$ 646,600
Amount Remaining	\$ 800,353

Minority Serving Institutions	Santiago Canyon College
Certification Signed	4/22/2020
Grant Period	5/6/2020-5/5/2021
Total Amount Awarded	\$ 197,509
Allowable Expenses:	
Lost Revenue	\$ 100,000
Reimbursement for expenses incurred	\$ -
Tech costs to transition to DE	\$ -
Faculty and Staff Training	
Payroll	\$ -
Total Expenses	\$ 100,000
Amount Remaining	\$ 97,509

UPCOMING EVENTS

- **SCC Virtual Town Hall Meeting:** Thursday, October 1, from 2:00 pm to 3:30 pm.
- **Blood Drive:** Friday, October 2, from 10:00 am to 4:00 pm, SCC Gymnasium. The event will be able to accommodate 65 donors per day, by appointment, and will include a free COVID-19 Anti-body test
- **SCC Golf Tournament: Friday, October 9, at [Strawberry Farms Golf Club](#) in Irvine starting at 8:15 am.** The [20th Annual “Changing Students’ Lives” Golf Tournament](#) will benefit the Hawk’s Nest Food Pantry and Basic Needs Center.
- **Voting Center:** SCC’s Gymnasium will serve as a Voting Center on:
 - Friday, October 30 through Monday, November 2 from 8:00 am to 8:00 pm
 - Tuesday, November 3 from 7:00 am to 10:00 pm
- **Food Distribution through SCC Hawk’s Nest Food Pantry:** Every Thursday from 10:00 am to 2 pm at SCC Parking Lot 2.