

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California**

Monday, July 11, 2022

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 4:36 p.m. by Dr. Arias Miller. Other members present were Mr. Sal Tinajero, and Mr. John Hanna who participated in-person. Mr. Larry Labrado, Mr. David Crockett, Mr. Hernandez, Mr. Yarbrough and Student Trustee Ryan Foley joined the meeting via Zoom.

Administrators present during the regular meeting were Mr. Cheng Yu Hou, Ms. Iris Ingram, Mr. Marvin Martinez, Dr. Annabelle Nery, Mr. Enrique Perez, and Dr. Arleen Satele. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 4:37 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
 - f. Educational and Classified Administrator Appointments
 - (1) Interim Public Information Officer
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources
Employee Organizations: California School Employees Association (CSEA),
Chapter 579

3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957[b][1])
 - a. Chancellor
 - b. Dean of Business Division

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 5:33 p.m.

3.1 Closed Session Report

Mr. Tinajero reported during closed session the board discussed public employment, labor negotiations and public employee performance evaluation and the board took no action.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Dr. Annebelle Nery, President, Santa Ana College.

4.2 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

4.3 Public Comment

Ms. Mina Esfandiari, Mr. Stephen Miranda and Mr. Carlos Briones, all spoke regarding Continuing Education Faculty Association (CEFA) negotiations.

4.4 Approval of Minutes

Board members differed in their recollection of the meeting discussion as detailed in the minutes of the June 27, 2022 meeting as presented. It was agreed the Board Assistant would listen to the recording of the meeting, make updates to the minutes as required and place the minutes on the agenda for approval at the August 8, 2022 board meeting.

Mr. Tinajero left the meeting at this time.

4.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the recommended action on the following items on the Consent Calendar with the exception of Item 8.5 (Approval of Revisions to Board Policy (BP) 2105 Election of Student Member) pulled by Mr. Hernandez and 9.3 (Adoption of the Arbitrators' Decision - CSEA 579 (Grievant) and RSCCD, Case No. ARB-21-0118) pulled by Mr. Crockett. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Not present at vote – Mr. Tinajero. Student Trustee Foley's advisory vote was aye.

6.1 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and WGU Labs

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College and WGU Labs, located in Murray, Utah, as presented.

6.2 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Transit Physical Therapy

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Transit Physical Therapy, located in San Bernardino, California, as presented.

6.3 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Communications, Inc.

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Communications, Inc., located in Los Angeles, California, as presented.

6.4 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Estrella Media

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Estrella Media, located in Burbank, California, as presented.

6.5 Approval of Santa Ana College and Santiago Canyon College Community Education Program for Fall 2022

The board approved the Santa Ana College and Santiago Canyon College Community Education Program for Fall 2022, as presented.

6.6 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Entravision

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Entravision located in Los Angeles, California, as presented.

4.5 Approval of Consent Calendar (cont.)

6.7 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and Meruelo Media

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College and Meruelo Media, located in Burbank, California, as presented.

6.8 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and Spectrum Reach

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College and Spectrum Reach, located in St. Louis, MO, as presented.

6.9 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and ReachLocal, Inc.

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College and ReachLocal, Inc., located in Woodland Hills, California, as presented.

6.10 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and Screenvision Media, Inc.

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College and Screenvision Media, Inc., located in Rochester, New York, as presented.

6.11 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and National CineMedia, Inc.

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College and National CineMedia, Inc., located in Woodland Hills, California, as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

4.5 Approval of Consent Calendar (cont.)

7.4 Approval of Agreement with Pacific Rim Architects for Architectural Services for Basic Needs Minor Remodel in Building A at Santiago Canyon College

The board approved the agreement with Pacific Rim Architects for Architectural Services for Basic Needs Center Minor Remodel in Building A at Santiago Canyon College as presented.

7.5 Approval of Award of Bid #1420 Barrier Removal Signage and Wayfinding Project at Santiago Canyon College

The board approved the award of Bid #1420 Barrier Removal Signage and Wayfinding Project at Santiago Canyon College as presented.

7.6 Approval of Amendment with MHP, Inc. for On-Call Structural Engineering Services for Various Facility Improvement Projects Districtwide

The board approved the amendment with MHP, Inc. for On-Call Structural Engineering Services for Various Facility Improvement Projects Districtwide as presented.

7.7 Acceptance of Vendor Name Change for Hitt Marking Devices

The board approved the acceptance of vendor name change request for Hitt Marking Devices to The Hitt Companies as presented.

7.8 Acceptance of Vendor Name Change for Information Management dba Mybinding.com

The board approved the acceptance of vendor name change request for Information Management dba Mybinding.com as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Strong Workforce Program K-12 Pathway Coordinator and K-14 Technical Assistance Provider - Year 4	\$	745,000.00
- College Assistance Migrant Program – Year 1	\$	475,000.00
- Nursing Education Program Support Grant	\$	207,358.00

8.2 Approval of Sub-agreements between RSCCD and Local Educational Agencies in Orange County selected to host the Strong Workforce Program K12 Pathway Coordinators (Year 4)

The board approved the sub-agreements between RSCCD and Local Educational Agencies in Orange County selected to host the Strong Workforce Program K12 Pathway Coordinators (Year 4), as presented.

4.5 Approval of Consent Calendar (cont.)

8.3 Approval of Lucidpress Annual License Purchase and Platform Implementation
The board approved the Lucidpress Annual License Purchase and Platform Implementation.

8.4 Approval of Auxiliary Organizations in Good Standing - Administrative Regulation/Board Policy 3600
The board approved the Auxiliary Organizations in Good Standing - Administrative Regulation/Board Policy 3600.

8.6 Approval of Revisions to Board Policy (BP) 6015 Food and Meeting Refreshments
The board approved the revised Board Policy (BP) 6015 Food and Meeting Refreshments as presented.

8.7 Approval to Reaffirm Resolution No. 22-12 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953
The board approved to reaffirm Resolution No.22-12 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953 as adopted on March 28, 2022.

9.1 Human Resources Docket - Management/Academic
The board approved the Human Resources Docket-Management/Academic as presented.

9.2 Human Resources Classified Docket
The board approved the Human Resources Docket-Classified as presented.

9.3 Adoption of the Arbitrators' Decision - CSEA 579 (Grievant) and RSCCD, Case No. ARB-21-0118
The board approved the adoption of the Arbitrators' Decision - CSEA 579 (Grievant) and RSCCD, Case No. ARB-21-0118, as presented.

9.4 Approval of Professional Services Agreement between Rancho Santiago Community College District and Foothill-De Anza Community College District
The board approved the professional services agreement between Rancho Santiago Community College District and Foothill-De Anza Community College District as presented.

5.0 INFORMATIONAL ITEMS AND ORAL REPORTS

5.1 Presentation on Enrollment Strategy, Dual Enrollment

Mr. Enrique Perez, Vice Chancellor, Educational Services, Dr. Annebelle Nery and Dr. Arleen Satele provided the board with a presentation on dual enrollment and strategies. Board members received clarification on data related to the presentation from Mr. Perez, Dr. Nery and Dr. Satele.

It was moved by Mr. Crockett and seconded by Mr. Hernandez to suspend the rules and consider Items 8.5 (Approval of Revisions to Board Policy (BP) 2105 Election of Student Member) and 9.3 (Adoption of the Arbitrators' Decision - CSEA 579 (Grievant) and RSCCD, Case No. ARB-21-0118). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye. At this time, it was decided to consider Item 9.3 (Adoption of the Arbitrators' Decision - CSEA 579 (Grievant) and RSCCD, Case No. ARB-21-0118) first, then Item 8.5 (Approval of Revisions to Board Policy (BP) 2105 Election of Student Member).

9.3 Adoption of the Arbitrators' Decision - CSEA 579 (Grievant) and RSCCD, Case No. ARB-21-0118

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to approve adoption of the arbitrators' decision - CSEA 579 (Grievant) and RSCCD, Case No. ARB-21-0118, as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

8.5 Approval of Revisions to Board Policy (BP) 2105 Election of Student Member

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve revised Board Policy (BP) 2105 Election of Student Member as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna Mr. Labrado and Mr. Yarbrough. Nay – Mr. Hernandez. Abstain – Student Trustee Foley.

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to suspend the rules and consider Items 7.9 (Further Discussion of a Possible General Obligation Bond and Potential Creation of a New Special Facilities Improvement District (SFID #3) and Engagement of Consultant). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

Mr. Tinajero returned to the meeting at this time.

7.9 Further Discussion of a Possible General Obligation Bond and Potential Creation of a New Special Facilities Improvement District (SFID #3) and Engagement of Consultant

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to review and discuss information regarding the possible creation of a new SFID (#3) as an additional option to previous bond discussions, authorize the execution of a contract for the engagement of a General Obligation bond communications consultant; and approve the motion to call for special board meeting at a future date to notice intent to create a new SFID. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Nay – Mr. Hernandez. Student Trustee Foley’s advisory vote was aye. Student Trustee Foley’s advisory vote was aye.

5.2 Report from the Board President

Dr. Arias Miller discussed with board members information about the board retreat. Each board member was asked to confirm their availability for Friday, August 19, 2022. Board members were also asked to provide input on topics to be discussed during this board retreat.

5.3 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

At this time, Vice Chancellor, Iris Ingram provide the board with a presentation on the Fiscal Year 2022-23 State Budget. Board members received clarification on data related to the presentation from Ms. Ingram

5.4 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College
Dr. Arleen Satele, Acting President, Santiago Canyon College

5.5 Report from Student Trustee

Mr. Foley provided a report to the board.

5.6 Reports from Student Presidents

Ms. Melanie Fernandez, Student President, Santa Ana College was not present to provide a report.

Mr. Michael Green, Student President, Santiago Canyon College, was not present to provide a report.

5.7 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College

Mr. Michael Taylor, Academic Senate Vice President, Santiago Canyon College

5.8 Reports from Board Facilitates Committee Chairperson

Mr. Yarbrough provided a report on the July 7, 2022 Board Facilities Committee meeting.

6.0 INSTRUCTION

All items were approved as part of Item 4.5 (Consent Calendar).

7.0 BUSINESS SERVICES

Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7 and 7.8 were approved as part of Item 4.5 (Consent Calendar).

7.9 Further Discussion of a Possible General Obligation Bond and Potential Creation of a New Special Facilities Improvement District (SFID #3) and Engagement of Consultant

This item was considered and approved after 8.5 (Approval of Revisions to Board Policy (BP) 2105 Election of Student Member).

8.0 GENERAL

Items 8.1, 8.2, 8.3, 8.4, 8.6, and 8.7 were approved as part of Item 4.5 (Consent Calendar).

8.5 Approval of Revisions to Board Policy (BP) 2105 Election of Student Member

This item was considered and approved after Item 9.3 (Approval of Revisions to Board Policy (BP) 2105 Election of Student Member)

8.10 Board Member Comments

Mr. Crockett shared that he is currently attending the California Association of Black School Educators (CABSE) Conference from July 10th through July 13th in Napa, CA.

Mr. Crockett shared that he is looking forward to the upcoming Board Retreat scheduled for August 19, 2022.

Mr. Tinajero asked that the board members consider initiating discussions about creating a speech and debate program at SAC.

Mr. Hanna agreed with Mr. Tinajero's comment about initiating discussions on a speech and debate program at SAC.

Mr. Hanna commended both college presidents for their excellent president's reports.

Mr. Yarbrough shared that the Board Fiscal/Audit Committee will be meeting and reviewing PARS.

Mr. Yarbrough will be meeting with Chancellor Martinez on July 12, 2022.

Mr. Yarbrough wished Dr. Arias Miller happy birthday.

Mr. Hernandez suggested that the district start looking into providing more opportunities with local vendors within district boundaries.

Mr. Hernandez also agreed with Mr. Tinajero's comment about initiating discussions on a speech and debate program at SAC.

Dr. Arias Miller asked board members to promptly respond to the email that will be sent in regards to scheduling the Special Board meeting.

Dr. Arias Miller thanked everyone for the birthday wishes.

9.0 HUMAN RESOURCES

Items 9.1, 9.2, 9.4 were approved as part of Item 4.5 (Consent Calendar).

9.3 Approval of Professional Services Agreement with Shaw HR Consulting, Inc.

This item was considered and approved after Item 5.1 (Presentation on Enrollment Strategy, Dual Enrollment)

10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on August 8, 2022. There being no further business, Dr. Arias Miller declared the meeting adjourned at 9:30 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: August 8, 2022