

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)  
Board of Trustees (Regular meeting) Hybrid  
Rancho Santiago Community College District  
2323 North Broadway  
Santa Ana, California**

**Monday, May 15, 2023**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The hybrid meeting was called to order at 4:42 p.m. by Mr. David Crockett. Other members present were Mr. John Hanna, Mr. Zeke Hernandez, Mr. Phillip Yarbrough, and Student Trustee Ryan Foley. Mr. Sal Tinajero and Ms. Daisy Tong arrived at the noted time. Dr. Tina Arias Miller was not present due to illness.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, and Mr. Enrique Perez. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 4:45 p.m. to consider the following items:

2.1 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources  
California School Employees Association (CSEA), Chapter 579

2.2 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

1. Anthony Rabiola v. Rancho Santiago Community College, OC Superior Court case No. 30-2019-01115249-CU-OE-CJC

2.3 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

Ms. Daisy Tong arrived at this time

### **3.0 RECONVENE FROM CLOSED SESSION**

The board reconvened at 5:36 p.m.

#### **3.1 Closed Session Report**

Ms. Tong reported during closed session the board discussed labor negotiations, existing litigation and public employment and the board took no action.

### **4.0 PUBLIC SESSION**

#### **4.1 Pledge of Allegiance to the United States Flag**

The Pledge of Allegiance was led by Mr. Ryan Foley, RSCCD Student Trustee.

#### **4.2 Approval of Additions or Corrections to Agenda**

No additions or corrections to the agenda.

It was moved by Ms. Tong and seconded by Mr. Yarbrough to suspend the rules and consider Item 8.5 (Adoption of Resolution No. 23-08 - Honoring Asian American Pacific Islander (AAPI) Heritage Month at Rancho Santiago Community College District). The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Student Trustee Foley's advisory vote was aye.

#### **8.5 Adoption of Resolution No. 23-08 - Honoring Asian American Pacific Islander (AAPI) Heritage Month at Rancho Santiago Community College District.**

It was moved by Ms. Tong and seconded by Mr. Yarbrough to adopt Resolution No. 23-08 - Honoring Asian American Pacific Islander (AAPI) Heritage Month at Rancho Santiago Community College District as presented. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley's advisory vote was aye.

Mr. Sal Tinajero arrived at this time

#### 4.3 Public Comment

Mr. Kelvin Leeds spoke regarding students in the LGBTQIA community. Ms. Ginger Cruz, Ms. Sandra Serrano, Ms. Naomi Knox, Ms. Cristina Contreras, Mr. Gerry Rosas, Ms. Yolanda Menderil, Ms. Lupe Lopez, Ms. Evelyn Thomas (via Zoom), Mr. Jose Trinidad Castaneda (via Zoom), and Ms. Trish Martinez (via Zoom) spoke regarding their thoughts about the Native American community at Santa Ana College. Dr. Brennan Carr and Ms. Jane Mathis who spoke on behalf of Ms. Maria Aguilar Beltran spoke regarding their thoughts on the Dual Enrollment program. Ms. Kayla Asato spoke regarding work environment in the campuses. Erika Gutierrez (via Zoom) spoke regarding her thoughts on shared governance standards.

#### 4.4 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Tong to approve the minutes of the regular meeting held on April 24, 2023. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

#### 4.5 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to approve the recommended action on the following items on the Consent Calendar with the exception of Item 8.3 (Approval of Professional Services Agreement with Cassidy and Associates, Inc. for Bipartisan Federal Government Affairs) pulled by Mr. Tinajero. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

##### 6.1 Acceptance of Sabbatical Leave Report from Kelvin Leeds, Professor of Mathematics

The board approved to accept the sabbatical leave report from Professor Leeds as provided.

##### 6.2 Acceptance of Sabbatical Leave Report from Shannon Muir, Associate Professor of Counseling

The board approved to accept the sabbatical leave report from Associate Professor Muir, as provided.

##### 6.3 Approval of Educational Training Agreement between RSCCD on behalf of Santa Ana College and Mercedes-Benz USA, LLC

The board approved the educational training agreement between RSCCD on behalf of Santa Ana College and Mercedes-Benz USA, LLC), located in Sandy Springs, Georgia, as presented.

4.5 Approval of Consent Calendar (cont.)

6.4 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and City of Costa Mesa – Fire and Rescue Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and City of Costa Mesa - Fire and Department, located in Costa Mesa, California, as presented.

6.5 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and City of Downey - Fire Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and City of Downey Fire Department, located in Downey, California, as presented.

6.6 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and City of Fountain Valley - Fire Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and City of Fountain Valley - Fire Department, located in Fountain Valley, California, as presented.

6.7 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and City of Huntington Beach Fire Department and Marine

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and City of Huntington Beach Fire Department and Marine, located in Huntington Beach, California, as presented.

6.8 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and City of Montebello - Fire Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and City of Montebello - Fire Department, located in Montebello, California, as presented.

6.9 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and City of Newport Beach - Fire Department and Marine

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and City of Newport Beach Fire Department and Marine, located in Newport Beach, California, as presented.

4.5 Approval of Consent Calendar (cont.)

6.10 Approval of Determination and Acknowledgement of Commencement Date Construction and Lease Agreement between RSCCD, on behalf of Santa Ana College, and the City of Newport Beach, dated September 28, 2004

The board approved the determination and acknowledgement of commencement date construction and lease agreement between RSCCD, on behalf of Santa Ana College, and the City of Newport Beach, located in Newport Beach, California, as presented.

6.11 Approval of Software License Agreement between RSCCD on behalf of Santa Ana College and Springshare LLC

The board approved the software license agreement between RSCCD on behalf of Santa Ana College and Springshare LLC, located in Miami, Florida, as presented.

6.12 Approval of Clinical Training Affiliation Agreement (With School Instructor on Hospital Premises) between RSCCD on behalf of Santa Ana College and Children's Hospital of Orange County

The board approved the clinical training affiliation agreement (with school instructor on hospital premises) between RSCCD on behalf of Santa Ana College and Children's Hospital of Orange County, located in Orange, California, as presented.

6.13 Approval of Clinical Training Affiliation Agreement (Without School Instructor on Hospital Premises) between RSCCD on behalf of Santa Ana College and Children's Hospital of Orange County

The board approved the clinical training affiliation agreement (without school instructor on hospital premises) between RSCCD on behalf of Santa Ana College and Children's Hospital of Orange County, located in Orange, California, as presented.

6.14 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Orange Coast Memorial Medical Center

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Orange Coast Memorial Medical Center, located in Fountain Valley, California, as presented.

6.15 Approval of Clinical Affiliation Agreement between RSCCD on behalf of Santa Ana College and Vanguard University

The board approved the clinical affiliation agreement between RSCCD on behalf of Santa Ana College and Vanguard University, located in Costa Mesa, California, as presented.

4.5 Approval of Consent Calendar (cont.)

- 6.16 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Los Angeles Unified School District  
The board approved the Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Los Angeles Unified School District, located in Los Angeles, California, as presented.
- 6.17 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Childrens Learning Connection  
The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Childrens Learning Connection, located in Tustin, California, as presented.
- 6.18 Approval of First Amendment to the Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Receivables Co, LLC  
The board approved the first amendment to the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Receivables Co, LLC, located in Los Angeles, California, as presented.
- 6.19 Approval for RSCCD on behalf of Santa Ana College to Purchase UbiDuo 3 Communication Devices from sComm  
The board approved the purchase UbiDuo 3 Communication Devices from sComm, located in Raytown, Missouri, as presented.
- 6.20 Approval of Proposed Revisions for the 2023–2024 and 2024–2025 Santa Ana College Catalogs  
The board approved the purchase proposed revisions for the 2023–2024 and 2024–2025 Santa Ana College Catalogs, as presented.
- 6.21 Approval of Service Agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College and Accurate Communication, Inc.  
The board approved the service agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College and Accurate Communication Inc., located in Los Angeles, California, as presented.
- 6.22 Approval of Service Agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College and QuickCaption, Inc.  
The board approved the service agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College and QuickCaption, Inc., located in Riverside, California, as presented.

4.5 Approval of Consent Calendar (cont.)

6.23 Approval of International Student Recruitment Agreement between RSCCD on behalf of Santiago Canyon College Canyon and Thabyay Education Foundation- MSA/CAAUP

The board approved the international student recruitment agreement between RSCCD on behalf of Santiago Canyon College and Thabyay Education Foundation – MSA/CAAUP located in Myanmar, as presented.

6.24 Approval of International Student Recruitment Agreement between RSCCD on behalf of Santiago Canyon College Canyon and Lumina Armitage Limited

The board approved the international student recruitment agreement between RSCCD on behalf of Santiago Canyon College and Lumina Armitage Limited located in Calgary, Canada, as presented.

6.25 Approval of International Student Recruitment Agreement between RSCCD on behalf of Santiago Canyon College Canyon and Shimamura LLC dba EduAbroad

The board approved the international student recruitment agreement between RSCCD on behalf of Santiago Canyon College and Shimamura LLC dba EduAbroad located in San Diego, California as presented.

6.26 Approval of International Student Recruitment Agreement between RSCCD on behalf of Santiago Canyon College Canyon and Global Study Partners, Inc.

The board approved the international student recruitment agreement between RSCCD on behalf of Santiago Canyon College and Global Study Partners, Inc. located in Australia, as presented.

6.27 Approval of International Student Recruitment Agreement between RSCCD on behalf of Santiago Canyon College Canyon and National Foundation for University Services

The board approved the international student recruitment agreement between RSCCD on behalf of Santiago Canyon College Canyon and National Foundation for University Services located in Jordan, as presented.

6.28 Approval of Memorandum of Understanding between RSCCD on behalf of Santiago Canyon College and Orange Unified School District

The board approved the memorandum of understanding for summer 2023 between RSCCD on behalf of Santiago Canyon College and Orange Unified School District, located in Orange, California, as presented.

6.29 Approval of Whittier College Summer Conference Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Whittier College

The board approved the Whittier College summer conference agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Whittier College located in Whittier, California.

4.5 Approval of Consent Calendar (cont.)

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Intrafund and Interfund Transfers

The board approved the intrafund and interfund transfers as presented.

7.4 Approval of Award of Bid #1438 Drinking Fountain Repairs at Santa Ana College

The board approved the award of bid #1438 drinking fountain repairs at Santa Ana College as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Basic Needs Center	\$	878,206.00
- Mental Health Services Support	\$	803,946.00
- Retention and Enrollment Outreach	\$	2,846,800.00
- Student Equity and Achievement Program	\$	14,522,011.00
- Student Food and Housing Support – Basic Needs Services	\$	614,647.00
- Zero Textbook Cost Program Implementation Grant	\$	360,000.00

8.2 Approval of First Amendment to the Professional Services Agreement with Go To Technologies, Inc. for IT Project Management and Transition Consulting Services

The board approved the first amendment to the professional services agreement with Go To Technologies, Inc. for IT project management and transition consulting services.

9.1 People and Culture Management/Academic Docket

The board approved the People and Culture Management/Academic Docket as presented.

9.2 People and Culture Classified Docket

The board approved the People and Culture Classified Docket as presented.

4.5 Approval of Consent Calendar (cont.)

9.3 Approval of Second Amendment to the Professional Services Agreement between Rancho Santiago Community College District and Keenan & Associates

The board approved the second amendment to the professional services agreement between Rancho Santiago Community College District and Keenan & Associates, as presented.

**5.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

5.1 Informational Presentation on Proposed Bond for November 2024

Ms. Bonnie Moss, Principal, CliffordMoss and Mr. Robert Urteaga, Vice President, Santa Maria Group provided a presentation regarding a potential Facilities Bond in November 2024. Board members received clarification on data related to the presentation from Ms. Moss and Mr. Urteaga.

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to suspend the rules and consider Item 7.6 (Approval of Professional Services Agreement for General Obligation Bond Communications Consultants). The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

7.6 Approval of Professional Services Agreement for General Obligation Bond Communications Consultants

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the professional services agreement for General Obligation Bond Communications Consultants as presented. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

5.2 Report from Student Trustee

Mr. Foley provided a report to the board.

5.3 Reports from Student Presidents

Student Trustee Ryan Foley provided a report to the board on behalf of Ms. Melani Fernandez, Student President, Santa Ana College.

Mr. Michael Green, Student President, Santiago Canyon College provided a report to the board via Zoom.

#### 5.4 Report from Board President

Mr. Crockett attended the Inauguration of SCC President, Dr. Jeannie Kim on May 11, 2023.

Mr. Crockett thanked both college presidents for their hard work and is looking forward to what they will do in the future.

Mr. Crockett is looking forward to attending many of the events taking place at each campus in the next couple of weeks.

#### 5.5 Board Member Comments

Mr. Hanna apologized to Dr. Kim for not attending the inauguration.

Mr. Hanna attended SCC's Science Night on April 28, 2023.

Mr. Hanna shared that he was a presenter for one of the sessions at the 2023 Annual Trustees conference in Monterey, CA.

Mr. Yarbrough wished Dr. Tina Arias Miller to get well soon.

Mr. Yarbrough attend the 2023 Annual Trustees conference on May 5-7, 2023, in Monterey, CA.

Mr. Yarbrough asked that those who come and give public comments refrain from attacking staff.

Mr. Yarbrough wished Mr. Hanna Happy Birthday.

Mr. Tinajero wished Mr. Hanna Happy Birthday.

Mr. Tinajero mentioned he recently attended a performance of SCC's Speech and Debate team. They did a great job and thanked those who continue to support this team.

Ms. Tong wished Mr. Hanna Happy Birthday.

Ms. Tong thanked those members of the public who attend the board meetings and give their public comment.

Ms. Tong made a comment regarding the location of the podium and possibly looking into moving it back to have more space between speakers and staff.

Mr. Hernandez wished Mr. Hanna Happy Birthday.

#### 5.5 Board Member Comments (cont.)

Mr. Hernandez attended the Estrella Awards banquet of Orange County Hispanic Chamber of Commerce on April 22, 2023.

Mr. Hernandez attended the OC Board of Supervisors board meeting on April 25, 2023.

Mr. Hernandez also attended both distinguished Faculty Lectures on April 25 and 26, 2023.

Mr. Hernandez also attended the OCADA Dealership Career event on April 25, 2023.

Mr. Hernandez attended SCC's Science Night on April 28, 2023.

Mr. Hernandez attended the Black April ceremony in Freedom Park on April 30, 2023.

Mr. Hernandez attended the SCC Academic Senate meeting on May 2, 2023.

Mr. Hernandez attended the SAC Ed Arnold Golf Classic on May 8, 2023.

Mr. Hernandez mentioned he attended the Santa Ana Chamber Mayor's Prayer Breakfast on May 9, 2023.

Mr. Hernandez attended the SAC/CSUF Signing Day on May 12, 2023.

Mr. Hernandez attend the 2023 Annual Trustees conference on May 5-7, 2023, in Monterey, CA.

Mr. Hernandez attended the SAC Annual Student Art Show on May 12, 2023.

#### 5.6 Reports from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

At this time, Vice Chancellor, Iris Ingram provided the board with a brief presentation on the May Revision to the Governor's Proposed 2023-24 Budget.

#### 5.7 Reports from College President

The following college representatives provided a report to the board:

Dr. Annebelle Nery, President, Santa Ana College

Dr. Jeannie Kim, President, Santiago Canyon College

5.8 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College (via Zoom)

5.9 Report from Board Fiscal & Audit Committee Chairperson

No report was provided

**6.0 INSTRUCTION**

All items were approved as part of Item 4.5 (Consent Calendar).

**7.0 BUSINESS SERVICES**

Items 7.1, 7.2, 7.3, 7.4, were approved as part of Item 4.5 (Consent Calendar).

7.5 Approval to End Supplemental Retirement Plans Separate Accounting

It was moved by Mr. Tinajero and seconded by Mr. Yarbrough to approve ending the separate accounting for the Supplemental Retirement Plans so that the colleges can access these funds to fill necessary positions. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

7.6 Approval of Professional Services Agreement for General Obligation Bond Communications Consultants

This item was considered after Item 5.1 (Informational Presentation on Proposed Bond for November 2024).

**8.0 GENERAL**

Items 8.1, 8.2 were approved as part of Item 4.5 (Consent Calendar).

8.3 Approval of Professional Services Agreement with Cassidy and Associates, Inc. for Bipartisan Federal Government Affairs

It was moved by Mr. Tinajero and seconded by Ms. Tong to approve the professional services agreement with Cassidy and Associates, Inc. for Bipartisan Federal Government Affairs as presented with a request that the Chancellor meet with both firms and clarify the scope of work each firm will be providing to the district. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

8.4 First Reading of Revisions to Board Policy (BP) 6250 Budget Management

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the placement of revised Board Policy (BP) 6250 Budget Management on the May 30, 2023 board of trustees meeting agenda for approval as presented. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

8.5 Adoption of Resolution No. 23-08 - Honoring Asian American Pacific Islander (AAPI) Heritage Month at Rancho Santiago Community College District

This item was considered after Item 4.2 (Approval of Additions or Corrections to Agenda).

**9.0 HUMAN RESOURCES**

All items were approved as part of Item 4.5 (Consent Calendar).

**10.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on May 30, 2023, at the RSCCD boardroom. There being no further business, Mr. Crockett declared the meeting adjourned at 9:41 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: May 30, 2023