

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Santa Ana College
1530 W. 17th Street., Johnson Student Center
Santa Ana, California**

Monday, October 28, 2024

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 5:31 p.m. by Mr. Sal Tinajero. Other members present were, Dr. Tina Arias Miller, Mr. David Crockett, Mr. Hernandez and Student Trustee Ricardo Alcaraz. Mr. John Hanna, Ms. Daisy Tong and Mr. Phillip Yarbrough arrived at the noted time.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Ms. Kristin Olson and Mr. Enrique Perez. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

Mr. Hanna arrived at this time.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:33 p.m. to consider the following items:

- 2.1 Public Employment (pursuant to Government Code Section 54957[b][1])
- a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers

2.2 Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Property: 1300 S. Bristol Street, Santa Ana, CA

Agency Negotiators: Iris I. Ingram, Vice Chancellor of Business Services, Rancho Santiago Community College District

Carri Matsumoto, Assistant Vice Chancellor of Facility Planning, District Construction & Support Services, Rancho Santiago Community College District

Ruben Smith, General Counsel, Frost Brown Todd LLP

Under Negotiation: Sale or Lease of Property (or) Price and Terms of Payment

2.3 Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Property: 15991 Armstrong Ave., Tustin, CA

Agency Negotiators: Iris I. Ingram, Vice Chancellor of Business Services, Rancho Santiago Community College District

Carri Matsumoto, Assistant Vice Chancellor of Facility Planning, District Construction & Support Services, Rancho Santiago Community College District

Ruben Smith, General Counsel, Frost Brown Todd LLP

Under Negotiation: Sale or Lease of Property (or) Price and Terms of Payment

Ms. Tong and Mr. Yarbrough arrived at this time.

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 6:18 p.m.

3.1 Closed Session Report

Mr. Yarbrough reported that during closed session the board discussed public employment and real property negotiators the board took no action.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Dr. Tina Arias Miller, RSCCD Trustee.

4.2 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Tong to approve to remove Item 9.6 (Violation of Code of Ethics Pursuant to Board Policy 2715 – Approval of Recommended Sanctions) from the agenda. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Alcaraz’s advisory vote was aye.

4.3 Public Comment

Mr. Jacob Barrueta, Ms. Jennefer Boulagjame, Ms. Bao Han Nguyen, Ms. Lexi Burnett, Mr. Daniel Barragan and Ms. Flo Cudal spoke regarding the board not approving the student parking fees proposal during the October 14, 2024 regular board meeting. Ms. Madeline Grant, Mr. Alejandro Moreno, Ms. Susan Hoang, Ms. Maria Estrada, Ms. Maria Aguilar Beltran, Mr. Kelvin Leeds, Linda Azen Martin, Ms. Jennie Beltran, Ms. Tiffany Gause, Mr. Matthew Beyersdorf (Zoom), Ms. Christina Axtell (Zoom), Ms. Jane Mathis (Zoom), Ms. Erika Gutierrez (Zoom), Ms. Denise Salcido (Zoom), Mr. Steve Bautista (Zoom), Ms. Amberly Chamberlain (Zoom), Mr. Craig Ursey (Zoom), Ms. Merari Weber (Zoom), Ms. Kara McLeod (Zoom), and Ms. Jinhee Trone (Zoom) spoke regarding the FARSCCD contract proposal deadline. Mr. Morrie Barembaum spoke regarding Item 9.5 (Approval to Initiate a Request for Proposal (RFP) for a Forensic Audit of the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Risk Management Deposit Fund (RMDF), and the FARSCCD contract proposal. Ms. Abigail Sandoval spoke regarding the limited courses offered for STEM.

4.4 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Tong to approve the minutes of the regular meeting held on October 14, 2024. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Alcaraz’s advisory vote was aye.

4.5 Approval of Consent Calendar

It was moved by Mr. Crockett and seconded by Ms. Tong to approve the recommended action on the following items on the Consent Calendar. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Alcaraz’s advisory vote was aye.

7.1 Approval of Amendment to the Instructional Services Agreement for Noncredit Education programs between RSCCD on behalf of Santa Ana College School of Continuing Education and Ambassadors Media Group

The board approved the amendment to the instructional services agreement for noncredit education programs between RSCCD on behalf of Santa Ana College School of Continuing Education and Ambassadors Media Group, located in Rancho Santa Margarita, California, as presented.

7.2 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Receivables Co.

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Receivables Co., located in Los Angeles, California, as presented.

7.3 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Meruelo Media

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Meruelo Media, located in Burbank, California, as presented.

7.4 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Spanish Broadcasting System, Inc.

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Spanish Broadcasting System, Inc., located in Miami, Florida, as presented.

7.5 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and iHeartMedia Entertainment Inc.

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and iHeartMedia Entertainment Inc., located in San Antonio, Texas, as presented.

7.6 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Advantage Mailing, LLC

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Advantage Mailing, LLC, located in Anaheim, California, as presented.

4.5 Approval of Consent Calendar (cont.)

7.7 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Certiport, a Pearson Vue Business

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and Certiport, a Pearson Vue Business, located in Lehi, Utah, as presented.

7.8 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Avid Speech Therapy

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Avid Speech Therapy, located in Fountain Valley, California, as presented.

7.9 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Waterman Canyon Post Acute

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Waterman Canyon Post Acute, located in San Bernardino, California, as presented.

7.10 Approval of Purchase Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Mindset Labs Inc., dba TBH

The board approved the purchase agreement between RSCCD on behalf of Santiago Canyon College and Mindset Labs Inc., dba TBH located in San Francisco, California as presented.

7.11 Approval of Purchase Agreement between RSCCD on behalf of Santiago Canyon College and Audacy Operations, Inc.

The board approved the purchase agreement between RSCCD on behalf of Santiago Canyon College and Audacy Operations, Inc. located in Los Angeles, California, as presented.

8.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

8.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

8.3 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

8.4 Acceptance of Vendor Name Changes

The board approved to accept the vendors' name change requests as presented.

4.5 Approval of Consent Calendar (cont.)

8.5 Approval of Disposal of Surplus Vehicles

The board approved to declare the listed vehicles as surplus property and to utilize JJ Kane Auctions to conduct an auction as presented.

8.6 Quarterly Investment Report as of September 30, 2024

The board approved to receive the quarterly investment report as of September 30, 2024 as information.

8.7 Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended September 30, 2024

The board approved the CCFS-311Q for the quarter ended September 30, 2024 as presented.

8.8 Acceptance of Completion of Bid #1451 Building D HVAC Repairs at Santiago Canyon College and Approve Recording a Notice of Completion

The board accepted the completion of bid#1451 building D HVAC repairs at Santiago Canyon College and approve recording a notice of completion as presented.

8.9 Ratification of Change Order #1 for C.I. Services, Inc. for Bid #1452 Middle College High School Roof Replacement Project at Santa Ana College

The board approved to ratify change order #1 for C.I. Services, Inc. for bid #1452 Middle College High School roof replacement project at Santa Ana College as presented.

8.10 Acceptance of Completion of Bid #1452 Middle College High School Roof Replacement Project at Santa Ana College and Approve a Notice of Completion

The board accepted the completion of bid #1452 Middle College High School roof replacement project at Santa Ana College and approve recording a notice of completion as presented.

8.11 Ratification of Award of Bid #1459 Building G Mechanical Insulation Repairs Project at Santiago Canyon College

The board approved to ratify the award of bid #1459 Building G mechanical insulation repairs project at Santiago Canyon College as presented.

8.12 Approval of Award of Bid#1461 Buildings L, T, W & X - HVAC & Roof Replacements at Santa Ana College

The board approved the award of bid#1461 Buildings L, T, W & X - HVAC & roof replacements at Santa Ana College as presented.

4.5 Approval of Consent Calendar (cont.)

8.13 Approval of Agreement with Studio+ for Architectural and Engineering Services for the Dunlap Amphitheater & Central Mall Shade Structures project at Santa Ana College

The board approved the agreement with Studio+ for architectural and engineering services for the Dunlap Amphitheater & Central Mall shade structures project at Santa Ana College as presented.

8.14 Approval of Amendment with SVA Architects, Inc. - Architectural and Engineering Services for Campus Entrance Improvements at Santiago Canyon College

The board approved the amendment with SVA Architects, Inc. for architectural and engineering services for campus entrance improvements at Santiago Canyon College as presented as presented.

8.15 Approval of Utilization of the California Multiple Award Schedule (CMAS) Contract #4-23-11-1034, Awarded to Maintex, Inc.

The board approved the District's utilization of the California Multiple Award Schedule (CMAS) Contract #4-23-11-1034, awarded to Maintex, Inc., and any future renewals, addendums, supplements, modifications, and extensions as presented.

9.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Asian American, Native Hawaiian and Pacific Islander (AANHPI) Student Achievement Program	\$	132,529.00
- California Apprenticeship Initiative Planning Grant – Certified Nursing Assistant Pre-Apprenticeship Program	\$	120,000.00
- California Apprenticeship Initiative Planning Grant Computer User Support Specialist	\$	120,000.00
- California Apprenticeship Initiative Planning Grant – Dietetic Technician	\$	120,000.00
- California State Preschool Program (CSPP) – SB140 Cost of Care Plus Rate Payment	\$	140,320.00
- Common Course Numbering Implementation Funds	\$	1,826,086.00
- General Child Care & Development Programs (CCTR) – SB140 Cost of Care Plus Rate Payment	\$	65,980.00
- Launching Asian American Pacific Islander (AAPI) Center – Year 2	\$	375,000.00
- Math, Engineering and Science Achievement (MESA) Program	\$	305,258.00

4.5 Approval of Consent Calendar (cont.)

- Nursing Program – Enrollment Growth and Retention	\$	98,102.00
- Systemic Design for STEM Success Grant – Year 4	\$	700,000.00
- Title V Developing Hispanic-Serving Institutions Program – Establishing Nuestro Lugar Center – Year 2	\$	600,000.00
- UMOJA Campus Program	\$	2,217.66
- Workforce Innovation and Opportunity Act Title II – Adult Education and Family Literacy Act	\$	2,924,957.00
- Youth Empowerment Strategies for Success – Independent Living Program (YESS-ILP)	\$	22,500.00

9.2 Sub-agreement between RSCCD and Santa Ana Unified School District for the Congressionally Funded Community Project – Digital Divide Grant
The board approved the sub-agreement between RSCCD and Santa Ana Unified School District for the Congressionally Funded Community Project – Digital Divide grant, as presented.

9.3 Approval of Annual Renewal subscription with Ad Astra Information Systems, LLC for Astra Scheduling software
The board approved the annual renewal subscription with Ad Astra Information Systems, LLC for astra scheduling software.

9.4 Approval of First Amendment to Purchase Agreement between RSCCD and Juan Madrigal
The board approved the first amendment to purchase agreement between RSCCD and Juan Madrigal.

10.1 Human Resources Management/Academic Docket
The board approved the Human Resources management/academic docket as presented.

10.2 Human Resources Classified Docket
The board approved the Human Resources classified docket as presented.

5.0 SANTIAGO CANYON COLLEGE RECOGNITIONS AND PRESENTATIONS

5.1 Santa Ana College Faculty of the Year Recognition

The board recognized Professor Donato Martinez for being selected as Santa Ana College Faculty of the Year.

5.2 Recognition of New Faculty – Santa Ana College

Dr. Annebelle Nery introduced the following new faculty from Santa Ana College:

Juliana Saldivar	Adult Basic Ed./HSE
Caitlyn Anselmo	Counseling
Nigel M. Leos	Counseling
Moises Perez-Martinez	Counseling
Chris Sanchez	Counseling
Dr. Bassam Ayoub	Chemistry
Joanna Kibler-McNerney	ESL
Caroline Kim	ESL
Gizelle Ponzillo	ESL
James Harman	Legal Studies
Joi Randell Millett, ACP, CAS	Legal Studies
Alya Makarem	Pharmacy Technology
Carolyn Slocum	Pharmacy Technology
Maria Saul Montoya	Welding

5.3 Santa Ana College - The Thrive Center

Dr. Vaniethia Hubbard, Vice President, Student Services, Mr. John Nguyen, Director, Special Programs, and Ms. Jennifer De La Rosa, Dean, Student Development and Deputy Title IX Coordinator, provided a presentation regarding The Fainbarg Chase Thrive Center at SAC. Board members received clarification on information related to the presentation.

6.0 INFORMATIONAL ITEMS AND ORAL REPORTS

6.1 Report from Student Trustee

Mr. Alcaraz provided a report to the board.

6.2 Reports from Student Presidents

Ms. Jessica Velez, ASG Student President, Santa Ana College. provided a report to the board.

Ms. Flo Cudal, ASG Student President, Santiago Canyon College, provided a report to the board.

6.3 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Claire Coyne, Academic Senate President, Santa Ana College

Ms. Tara Kubicka-Miller, Academic Senate President, Santiago Canyon College

6.4 Report from Board President

Mr. Tinajero shared his reasons for not seeking re-election as a RSCCD Trustee and expressed gratitude for the time he has served as a Trustee.

6.5 Board Member Comments

Mr. Hanna thanked Mr. Tinajero for his community work.

Mr. Hanna thanked the SAC staff and students for the reception and hosting the board meeting.

Mr. Hanna mentioned that he would like more information regarding the FARSCCD contract proposal.

Mr. Hanna thanked those students who spoke during public comments regarding the board not approving the student parking fees proposal at the last regular board meeting.

Mr. Hanna mentioned he is pleased that both Orange USD and Santa Ana USD administration are willing to work with RSCCD.

Mr. Crockett congratulated all SAC faculty that was recognized during the board meeting.

Mr. Crockett commented on the approval of Item 7.10 (Approval of Purchase Agreement between Rancho Santiago Community College District, on behalf of Santiago Canyon College and Mindset Labs Inc., dba TBH) and Item 9.2 (Sub-agreement between RSCCD and Santa Ana Unified School District for the Congressionally Funded Community Project – Digital Divide Grant). He looks forward to receiving updates on the progress of these agreements.

Mr. Crockett attended the Association of Community College Trustees 2024 Leadership Congress on October 23-26, 2024.

Mr. Yarbrough shared his thoughts on the growth of the district.

Mr. Yarbrough attended the Association of Community College Trustees 2024 Leadership Congress on October 23-26, 2024.

6.5 Board Member Comments (cont.)

Mr. Hernandez mentioned that he would like more information regarding the FARSCCD contract proposal.

Mr. Hernandez attended the Association of Community College Trustees 2024 Leadership Congress on October 23-26, 2024.

Mr. Hernandez was glad to see Item 9.5 (Approval to Initiate a Request for Proposal (RFP) for a Forensic Audit of the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Risk Management Deposit Fund (RMDF)) placed on the agenda.

Dr. Arias Miller will be attending the Native American Heritage Celebration being hosted at SAC on October 30, 2024.

Dr. Arias Miller will be attending the upcoming Veterans Day events at both colleges.

Dr. Arias Miller was glad to see Item 9.5 (Approval to Initiate a Request for Proposal (RFP) for a Forensic Audit of the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Risk Management Deposit Fund (RMDF)) placed on the agenda.

Dr. Arias Miller mentioned that she would like more information regarding the FARSCCD contract proposal.

Ms. Tong thanked the SAC staff and students for the reception and hosting the board meeting.

Ms. Tong congratulated all SAC faculty that was recognized during the board meeting.

Ms. Tong was glad to see Item 9.5 (Approval to Initiate a Request for Proposal (RFP) for a Forensic Audit of the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Risk Management Deposit Fund (RMDF)) placed on the agenda.

Ms. Tong mentioned that he would like more information regarding the FARSCCD contract proposal.

6.6 Reports from Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

6.7 Report from College President

The following college representative provided a report to the board:

Dr. Annebelle Nery, President, Santa Ana College

7.0 **INSTRUCTION**

All items were approved as part of Item 4.5 (Approval of Consent Calendar)

8.0 **BUSINESS SERVICES**

All items were approved as part of Item 4.5 (Approval of Consent Calendar)

9.0 **GENERAL**

Items 9.1, 9.2, 9.3, 9.4, were approved as part of Item 4.5 (Approval of Consent Calendar)

9.5 Approval to Initiate a Request for Proposal (RFP) for a Forensic Audit of the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Risk Management Deposit Fund (RMDF)

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve initiating a request for proposal (RFP) for a Forensic Audit of the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Risk Management Deposit Fund (RMDF) as presented.

Mr. Yarbrough asked that the following amendment be made to the Recommendation:

“It is recommended by the Board of Trustees that staff initiate a request for proposal (RFP) for a forensic audit of the Rancho Santiago Community College District accounts files, emails, memorandum, and all the records that pertain to the ASCIP insurance premium refund and of the Alliance of School for Cooperation Insurance (ASCIP), Risk Management Deposit fund (RMDF) as presented. Also, that all responses to the RFP will be directed to the full Board of Trustees for consideration.”

The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Nay – Mr. Tinajero. Student Trustee Alcaraz abstained from voting.

9.6 Violation of Code of Ethics Pursuant to Board Policy 2715 – Approval of Recommended Sanctions

The board approved to remove this item from the agenda under Item 4.2 (Approval of Additions or Correction to Agenda)

10.0 HUMAN RESOURCES

Items 10.1 and 10.2 were approved as part of Item 4.5 (Approval of Consent Calendar)

10.3 Approval of 2023-2024 Equal Employment Opportunity (EEO) Annual Certification Form

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve the 2023-2024 Equal Employment Opportunity (EEO) Annual Certification Form as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Alcaraz’s advisory vote was aye.

11.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on November 12, 2024, at the RSCCD boardroom. There being no further business, Mr. Tinajero adjourned the meeting at 9:12 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: November 12, 2024