

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California**

Tuesday, May 28, 2024

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 5:34 p.m. by Mr. Sal Tinajero. Other members present were, Dr. Tina Arias Miller, Mr. David Crockett, Mr. Hernandez and Ms. Daisy Tong. Mr. John Hanna and Mr. Phillip Yarbrough arrived at the noted time.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Enrique Perez and Mr. Alistair Winter. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

Ms. Paulette Gipson spoke regarding closed session Item 2.3 (Public Employee Performance Evaluation – Assistant Vice President, Student Services).

RECESS TO CLOSED SESSION

The board convened into closed session at 5:39 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

2.2 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

1. Loretta Jordan v RSCCD OC Superior Court Case No. 30-2024-01394657-CU-BC-CjC

2.3 Public Employee Performance Evaluation (pursuant to Government Code Section 54957[b][1])

- a. Assistant Vice President, Student Services

Mr. Yarbrough arrived at this time.

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 6:22 p.m.

3.1 Closed Session Report

Mr. Yarbrough reported that during closed session the board discussed public employment and conference with legal counsel: existing litigation litigation and the board took no action.

The board also discussed public employee performance evaluation (pursuant to Government Code Section 54957[b][1]) a. Assistant Vice President, Student Services, and the board took action not to renew the employment agreement with the Assistant Vice President of Student Services. The roll call votes were as followed: The ayes were unanimous with Mr. John Hanna being absent.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. David Crockett, RSCCD Trustee.

4.2 Approval of Additions or Corrections to Agenda

No additions or corrections to the agenda.

4.3 Recognition of Classified Employees by Board of Trustees

Trustees recognized the following Classified Staff:
Nico Fulgencio - District Office
Stacy Shaffer - SAC
Yvette Orellana – SCC

Mr. Hanna arrived at this time.

4.4 Recognition to the 2023-2024 Student Trustee

On behalf of the board, Mr. Tinajero presented outgoing Student Trustee Kathryn Quick with a plaque. Board members thanked Ms. Quick for her service to the students of the Rancho Santiago Community College District.

4.5 Public Comment

Mr. Daniel Barragan spoke regarding Item 5.1 (Bond Polling Results Presentation).

4.6 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve the minutes of the regular meeting held on May 13, 2024. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

4.7 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the recommended action on the following items on the Consent Calendar with the exception of Item 7.6 (Adoption of Resolution 24-13 Regarding Expenditure Transfers to Permit Payment of Obligations), pulled by Mr. Yarbrough. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

6.1 Approval of Proposed Revisions for the 2023–2024 and 2025–2026 Santa Ana College Catalogs

The board approved the proposed revisions for the 2023–2024 and 2025–2026 Santa Ana College Catalogs, as presented.

6.2 Approval of Lorena Chavez as the Designated Representative to Serve as Official RSCCD Representative on the Rancho Santiago Adult Education Consortium for the 2024-2025 Fiscal Year

The board approved Lorena Chavez as the designated representative to serve as the official RSCCD representative on the Rancho Santiago Adult Education Consortium for the 2024-2025 fiscal year, as presented.

6.3 Approval of Mental Health Service Professional Agreement between RSCCD on behalf of Santa Ana College and Santa Ana Unified School District

The board approved the mental health service professional agreement between RSCCD on behalf of Santa Ana College and Santa Ana Unified School District, located in Santa Ana, California, as presented.

4.7 Approval of Consent Calendar (cont.)

6.4 Approval of Amendment No. 3 to the Innovation and Effectiveness Grant Agreement between Santa Clarita Community College District and RSCCD on behalf of Santa Ana College

The board approved amendment no. 3 to the Innovation and Effectiveness Grant agreement between Santa Clarita Community College District and RSCCD on behalf of Santa Ana College, as presented.

6.5 Approval of Amendment No. 1 to College and Career Access Pathways A Dual Enrollment Partnership Agreement by and between RSCCD on behalf of Santa Ana College and Santa Ana Unified School District

The board approved amendment no. 1 to the College and Career Access Pathways a dual enrollment partnership agreement by and between RSCCD on behalf of Santa Ana College and Santa Ana Unified School District, located in Santa Ana, California, as presented.

6.6 Approval of College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement between RSCCD on behalf of Santa Ana College and Orange County School of the Arts

The board approved the College and Career Access Pathways (CCAP) dual enrollment partnership agreement between RSCCD on behalf of Santa Ana College and Orange County School of the Arts, located in Santa Ana, California, as presented.

6.7 Approval of College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement between RSCCD on behalf of Santa Ana College and Vista Meridian Global Academy

The board approved the College and Career Access Pathways (CCAP) dual enrollment partnership agreement between RSCCD on behalf of Santa Ana College and Vista Meridian Global Academy, located in Santa Ana, California, as presented.

6.8 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and La Habra City School District

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and La Habra City School District, located in La Habra, California, as presented.

6.9 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and zSpace, Inc.

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and zSpace, Inc., located in San Jose, California, as presented.

4.7 Approval of Consent Calendar (cont.)

6.10 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Gannet California LocaliQ

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and Gannet California LocaliQ, located in Cincinnati, Ohio, as presented.

6.11 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and AAA Flag & Banner Mfg., Co., Inc., dba A3 Visual

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and AAA Flag & Banner Mfg., Co., Inc., dba A3 Visual, located in Los Angeles, California, as presented.

6.12 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and KXOS Radio, LLC

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and KXOS Radio, LLC, located in Burbank, California, as presented.

6.13 Approval to add Appendix A Schedule of Commensurate Return and Appendix B Santa Ana College Foundation Meal and Entertainment to the Master Agreement between RSCCD and The Santa Ana College Foundation

The board approved the addition of Appendix A Schedule of Commensurate Return and Appendix B Santa Ana College Foundation Meal and Entertainment to the master agreement between RSCCD and The Santa Ana College Foundation, as presented.

6.14 Acceptance of Sabbatical Leave Report from Stephanie Clark, Professor of Digital Media

The board accepted the sabbatical leave report from Professor Clark, as provided.

6.15 Acceptance of Sabbatical Leave Report from Brandon Rocke, Professor of English

The board accepted the sabbatical leave report from Professor Rocke, as provided.

6.16 Acceptance of Sabbatical Leave Report from Michael DeCarbo, Professor of Communications

The board accepted the sabbatical leave report from Professor DeCarbo, as provided.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

4.7 Approval of Consent Calendar (cont.)

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

7.4 Acceptance of Vendor Name Changes

The board approved to accept the vendors' name change requests as presented.

7.5 Approval of Public Hearing – 2024-25 Tentative Budget

The board approved to hold a public hearing on the 2024-25 Tentative Budget at the meeting on June 10, 2024.

7.7 Declare AD Instruments, Inc. as Sole Source Distributor and Approve the Purchase of Instructional Equipment for Biology Instruction

The board approved to declare AD Instruments, Inc. as sole source distributor and approve the purchase of instructional equipment for Biology instruction as presented.

7.8 Accept Donation of HVAC Equipment from Russel Sigler Commercial

The board accepted the donation of HVAC equipment from Russel Sigler, as presented.

7.9 Ratification of Change Order #1 for Century Paving, Inc. for Bid #1444 Parking Lot 9 Improvements Project at Santa Ana College

The board approved to ratify change order #1 for Century Paving, Inc. for bid #1444 parking lot 9 improvements project at Santa Ana College as presented.

7.10 Acceptance of Completion of Bid #1444 Parking Lot 9 Improvements Project at Santa Ana College and Approve a Notice of Completion

The board accepted the completion of bid #1444 parking lot 9 improvements project at Santa Ana College and approve recording a notice of completion as presented.

7.11 Ratification of Approval of Lease with Anaheim HY, LLC, for a Portion of Orange Education Center Site (1465 North Batavia Street, Orange, CA 92867) Pursuant to Education Code §81378.1

The board approved to ratify approval of lease with Anaheim HY, LLC for a portion of Orange Education Center site (1465 North Batavia Street, Orange, CA 92867) Pursuant to Education Code §81378.1 as presented.

4.7 Approval of Consent Calendar (cont.)

7.12 Approval of Agreement with Rogers Stringer & McClelland, Inc. for Aquatic Facility Assessment Services for the Swimming Pool Complex at Santa Ana College

The board approved the agreement with Rogers Stringer & McClelland, Inc. for aquatic facility assessment services for the swimming pool complex at Santa Ana College as presented.

7.13 Approval of Utilization of the Foundation for California Community Colleges (FCCC) Administrative Services Agreement, CB-248-18 awarded to W.W. Grainger Inc.

The board approved the utilization of the Foundation for California Community Colleges (FCCC) administrative services agreement, CB-248-18 awarded to W.W. Grainger Inc.

7.14 Approval of Facilities Master Plan Addendum 2024 (Districtwide)

The board approved the Facilities Master Plan addendum 2024 (Districtwide) as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Student Transfer Achievement Reform Act	\$	1,130,434.00
- Strengthening Community Colleges Training Grant	\$	1,750,000.00

8.2 Approval of Interagency Food Service Agreement with Santa Ana Unified School District through the California Department of Education

The board approved the interagency food service agreement, as presented.

8.3 Approval of Professional Services Agreement with Hyland Software, Inc. for Cloud Migration Services

The board approved the professional services agreement with Hyland Software, Inc. for cloud migration services.

8.4 Approval of the Utilization of Food Vendors to Provide Meals to the Child Development Centers

The board approved the utilization of food vendors to provide meals to the child development centers, as presented.

8.5 Approval of First Amendment to Professional Services Agreement with Cassidy and Associates, Inc. for Bipartisan Federal Government Affairs

The board approved the first amendment to the professional services agreement with Cassidy and Associates, Inc. for bipartisan federal government affairs.

4.7 Approval of Consent Calendar (cont.)

9.1 Human Resources Management/Academic Docket

The board approved the Human Resources management/academic docket as presented.

9.2 Human Resources Classified Docket

The board approved the Human Resources classified docket as presented.

9.3 Approval of Amendment No. 2 to the Professional Services Agreement with Aisha Shelton Adam for Investigative Services

The board approved amendment no. 2 to the professional services agreement with Aisha Shelton Adam for investigative services as presented.

5.0 INFORMATIONAL ITEMS AND ORAL REPORTS

5.1 Bond Polling Results Presentation

Mr. John Fairbank from FM3 Research, provided a presentation on the bond polling results. Board members received clarification on the data related to the presentation.

5.2 Report from Student Trustee

Ms. Quick provided a report to the board.

5.3 Reports from Student Presidents

Ms. Flo Cudal provided a report to the board on behalf of Mr. Gabriel Lopez, Student President, Santiago Canyon College.

5.4 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Claire Coyne, Academic Senate President, Santa Ana College

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

5.5 Report from Board President

No report was provided.

5.6 Board Member Comments

Mr. Hernandez attended the Board Legislative Committee meeting on May 15, 2024 and the Board Facilities Committee meeting on May 20, 2024.

Mr. Hernandez attended the Santa Ana Unified School District Top Seniors ceremony on May 13, 2024.

Mr. Hernandez attended the SAC Honors Alliance Awards Ceremony on May 17, 2024.

Mr. Hernandez also attended SCC's Performing Arts Spring concert.

Mr. Hernandez attended the SCC Scholarship Foundation awards and reception on May 23, 2024.

Mr. Hernandez also attended SCC's art gallery.

Mr. Hernandez attended the SAC's Undocu Scholars End of Year Celebration and the International Student Graduation Luncheon on May 24, 2024

Mr. Hernandez attended SAC's Transfer Celebration event on May 24, 2024.

Mr. Hernandez attended the SAC Chamber Orchestra concert on May 25, 2024.

Mr. Hernandez mentioned that he will be chairing the next Board Institutional Effectiveness committee meeting on June 17, 2024.

Dr. Arias Miller attended SCC's Upward Bound Math & Science end of the year celebration on May 21, 2024.

Dr. Arias Miller attended SCC's Foundation Scholarship ceremony and donor reception on May 23, 2024.

Dr. Arias Miller attended the National Hispanic Business Women Association 24th Annual Awards and Scholarship Luncheon on May 23, 2024.

Dr. Arias Miller shared her thoughts regarding the District moving forward with a bond and expanding on community outreach.

Mr. Hanna apologized for arriving late to the board meeting.

Mr. Hanna chaired the Advisory Committee on Legislation on May 20, 2024.

Mr. Hanna thanked the SCC Foundation for the gift he was given for his donation.

Mr. Hanna mentioned he plans to attend both college commencement ceremonies.

5.6 Board Member Comments (cont.)

Mr. Crockett attended the Board Legislative Committee meeting on May 15, 2024 and the Board Facilities Committee meeting on May 20, 2024.

Mr. Crockett attended the SCC 2024 Faculty & Staff recognition ceremony on May 16, 2024.

Mr. Crockett attended the Santa Ana Unified School District Top Seniors ceremony on May 13, 2024.

Mr. Crockett attended the TELACU Education Foundation Gala on May 17, 2024.

Mr. Crockett attended the American Cancer Society Relay for Life event hosted at SAC on May 18, 2024.

Mr. Crockett attended the 2024 Scholarship & Charity Awards hosted by the Floral Park Neighborhood Association on May 19, 2024.

Mr. Yarbrough shared his opposition on a proposed student tax being considered by the City of Orange.

5.7 Reports from Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.8 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College

Dr. Jeannie Kim, President, Santiago Canyon College

5.9 Report from Board Policy Committee Chairperson

Dr. Arias Miller provided a report on the May 14, 2024 Board Policy Committee meeting.

5.10 Report from Board Legislative Committee Chairperson

Mr. Hanna provided a report on the May 15, 2024 Board Legislative Committee meeting.

5.11 Report from Board Facilities Committee Chairperson

Mr. Yarbrough provided a report on the May 20, 2024 Board Facilities Committee meeting.

5.12 Discussion on Hispanic Association of Colleges and Universities (HACU) Membership

Board members discussed the option of purchasing a membership for HACU. Mr. Tinajero asked that staff prepare a cost/benefit analysis to present to board members at the next board meeting.

6.0 INSTRUCTION

All items were approved as part of Item 4.7 (Approval of Consent Calendar)

7.0 BUSINESS SERVICES

Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 7.14 were approved as part of Item 4.7 (Approval of Consent Calendar)

7.6 Adoption of Resolution 24-13 Regarding Expenditure Transfers to Permit Payment of Obligations

It was moved by Mr. Tinajero and seconded by Ms. Tong to adopt Resolution No. 24-13 regarding expenditure transfers to permit payment of obligations as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

8.0 GENERAL

Items 8.1, 8.2, 8.3, 8.4, 8.5 were approved as part of Item 4.7 (Approval of Consent Calendar)

8.6 Approval of Board Legislative Committee Recommendations

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to approve the Board Legislative Committee and Administration's recommendations of legislative bills as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

8.7 Approval of Revisions to Board Policy (BP) 1200 District Mission

It was moved by Mr. Yarbrough and seconded by Ms. Tong to approve placement of revised Board Policy (BP) 1200 District Mission on the June 13, 2024 board of trustees meeting agenda for approval as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

8.8 Approval of New Board Policy (BP) 3502 Networked Video Cameras

It was moved by Mr. Yarbrough and seconded by Ms. Tong to approve placement of new Board Policy (BP) 3502 Networked Video Cameras on the June 13, 2024 board of trustees meeting agenda for approval as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

8.9 Approval of Revisions to Board Policy (BP) 3515 Reporting of Crimes

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve placement of revised Board Policy (BP) 3515 Reporting of Crimes on the June 13, 2024 board of trustees meeting agenda for approval as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

8.10 Approval of Revisions to Board Policy (BP) 5010 Admissions and Concurrent Enrollment

It was moved by Mr. Yarbrough and seconded by Ms. Tong to approve placement of revised Board Policy (BP) 5010 Admissions and Concurrent Enrollment on the June 13, 2024 board of trustees meeting agenda for approval as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

8.11 Approval of Revisions to Board Policy (BP) 5015 Residence Determination

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve placement of revised Board Policy (BP) 5015 Residence Determination on the June 13, 2024 board of trustees meeting agenda for approval as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

8.12 Approval of Revisions to Board Policy (BP) 5030 Fees

It was moved by Mr. Crockett and seconded by Mr. Tinajero to approve placement of revised Board Policy (BP) 5030 Fees on the June 13, 2024 board of trustees meeting agenda for approval as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hernandez, Mr. Tinajero, and Ms. Tong. Nay – Mr. Hanna and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

8.13 Approval of Revisions to Board Policy (BP) 5500 Standards of Student Conduct

It was moved by Ms. Tong and seconded by Mr. Hernandez to approve placement of revised Board Policy (BP) 5500 Standards of Student Conduct on the June 13, 2024, 2024 board of trustees meeting agenda for approval as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

9.0 HUMAN RESOURCES

Items 9.1, 9.2, 9.3 were approved as part of Item 4.7 (Approval of Consent Calendar)

9.4 Adoption of Resolution No. 24-14 Board Member Absence

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to adopt Resolution No. 24-14 Board Member Absence as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Mr. Yarbrough. Ms. Tong recused herself. Student Trustee Quick’s advisory vote was aye.

10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on June 10, 2024, at the RSCCD boardroom. There being no further business, Mr. Tinajero adjourned the meeting at 9:13 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: June 10, 2024