

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California**

Monday, July 8, 2024

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 5:41 p.m. by Ms. Daisy Tong. Other members present were, Dr. Tina Arias Miller, Mr. David Crockett, Mr. John Hanna, Mr. Hernandez and Student Trustee Ricardo Alcaraz. Mr. Sal Tinajero arrived at the noted time. Mr. Phillip Yarbrough was not present at this meeting.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Enrique Perez and Mr. Alistair Winter. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:44 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

2.2 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Alistair Winter, Acting Vice Chancellor, Human Resources
California School Employees Association, Chapter 888

2.3 Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Property: 2190 N Canal St, Orange, CA 92865
Agency Negotiators: Iris I. Ingram, Vice Chancellor of Business Services, Rancho Santiago Community College District
Carri Matsumoto, Assistant Vice Chancellor of Facility Planning, District Construction & Support Services, Rancho Santiago Community College District
Ruben Smith, General Counsel, Frost Brown Todd LLP
Under Negotiation: Sale or Lease of Property (or) Price and Terms of Payment

Property: 725 West Town and Country Road, Orange, California 92868
Agency Negotiators: Iris I. Ingram, Vice Chancellor of Business Services, Rancho Santiago Community College District
Carri Matsumoto, Assistant Vice Chancellor of Facility Planning, District Construction & Support Services, Rancho Santiago Community College District
Ruben Smith, General Counsel, Frost Brown Todd LLP
Under Negotiation: Sale or Lease of Property (or) Price and Terms of Payment

Mr. Tinajero arrived at this time.

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 6:44 p.m.

3.1 Closed Session Report

Ms. Tong reported that during closed session the board discussed public employment, labor negotiation and real property with no reportable action.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. John Hanna, RSCCD Trustee.

4.2 Approval of Additions or Corrections to Agenda

No additions or corrections to the agenda.

4.3 Public Comment

Ms. Corinna Evett, Ms. Claire Coyne and Ms. Tara Kubicka-Miller thanked Mr. Craig Rutan for his service as SCC's Academic Senate President. Ms. Teresa Mercado-Cota spoke regarding Item 5.9 (Discussion on Hispanic Association of Colleges and Universities (HACU) Membership). Ms. Norma Bleecker Trujillo spoke regarding an upcoming concert from Relampago Del Cielo.

4.4 Approval of Minutes

It was moved by Mr. Crockett and seconded by Ms. Tong to approve the minutes of the regular meeting held on June 24, 2024. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero and Ms. Tong. Student Trustee Alcaraz's advisory vote was aye.

4.5 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Ms. Tong to approve the recommended action on the following items on the Consent Calendar with the exception of Item 6.21 (Approval of 2024-2025 Master Cost Agreement between RSCCD on behalf of Santiago Canyon College and Southwest Carpenters Training Fund and Southwest Carpenter and Affiliated Trades Joint Apprenticeship and Training Committee.) pulled by Mr. Hanna. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero and Ms. Tong. Student Trustee Alcaraz's advisory vote was aye.

6.1 Approval of Order Form #2 to Master Services Agreement between RSCCD on behalf of Santa Ana College and EdCERT, LLC dba ACUE

The board approved order form #2 to master services agreement between RSCCD on behalf of Santa Ana College and EdCERT, LLC dba ACUE, as presented.

6.2 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and Irvine Youth Volunteers DBA Irvine Police Explorers

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and Irvine Youth Volunteers DBA Irvine Police Explorers, located in Tustin, California, as presented.

6.3 Approval of Educational Services Agreement between RSCCD on behalf of Santa Ana College and the San Gabriel Fire Department

The board approved the educational services agreement between RSCCD on behalf of Santa Ana College and the San Gabriel Fire Department, located in San Gabriel, California, as presented.

4.5 Approval of Consent Calendar (cont.)

- 6.4 Approval of First Amendment to the Affiliation Agreement between RSCCD on behalf of Santa Ana College and Alta Hospital Systems, LLC, on its behalf and on behalf of its licensed entities, Alta Los Angeles Hospitals, Inc. and Southern California Healthcare System, Inc.

The board approved the first amendment to the affiliation agreement between RSCCD on behalf of Santa Ana College and Alta Hospital Systems, LLC on its behalf and on behalf of its licensed entities, Alta Los Angeles Hospitals, Inc. and Southern California Healthcare System, Inc., as presented.

- 6.5 Approval of the First Amendment to the Affiliation Agreement between RSCCD on behalf of Santa Ana College and Alta Newport Hospital, LLC dba Foothill Regional Medical Center

The board approved the first amendment to the affiliation agreement between RSCCD on behalf of Santa Ana College and Alta Newport Hospital, LLC dba Foothill Regional Medical Center, located in Los Angeles, California, as presented.

- 6.6 Approval of Educational Affiliation Agreement and Addendum between RSCCD on behalf of Santa Ana College and TheraGen, LLC

The board approved the educational affiliation agreement and addendum between RSCCD on behalf of Santa Ana College and TheraGen, LLC, located in Santa Ana, California, as presented.

- 6.7 Approval of Standard Clinical Affiliation Agreement between RSCCD on behalf of Santa Ana College and College Hospital Cerritos

The board approved the standard clinical affiliation agreement between RSCCD on behalf of Santa Ana College and College Hospital Cerritos, located in Cerritos, CA, as presented.

- 6.8 Approval of Santa Ana College Community Education Program for Fall 2024

The board approved the Santa Ana College Community Education Program for Fall 2024, as presented.

- 6.9 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and iHeartMedia Entertainment Inc.

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and iHeartMedia Entertainment Inc., located in San Antonio, Texas, as presented.

- 6.10 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Spanish Broadcasting System, Inc.

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Spanish Broadcasting System, Inc., located in Miami, Florida, as presented.

4.5 Approval of Consent Calendar (cont.)

- 6.11 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Receivables Co.
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Receivables Co., located in Los Angeles, California, as presented.
- 6.12 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Meruelo Media
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Meruelo Media, located in Burbank, California, as presented.
- 6.13 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and ReachLocal, Inc. (LocaliQ)
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and ReachLocal, Inc. (LocaliQ), located in McLean, Virginia, as presented.
- 6.14 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Advantage Mailing, LLC
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Advantage Mailing, LLC, located in Anaheim, California, as presented.
- 6.15 Approval of Purchase Agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana College Community Education Programs and Notary Public Seminars, Inc.
The board approved the purchase agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana College Community Education Programs and Notary Public Seminars, Inc., located in Los Angeles, California, as presented.
- 6.16 Confirmation of Santiago Canyon College Associate Degrees and Certificates – Fall 2023
The board confirmed the Santiago Canyon College associate degrees and certificates for Fall 2023, as presented.
- 6.17 Approval of the International Student Recruitment between RSCCD on behalf of Santiago Canyon College Canyon and RISA LLC
The board approved the international student recruitment agreement between RSCCD on behalf of Santiago Canyon College and RISA LLC located in Laguna Hills, CA as presented.

4.5 Approval of Consent Calendar (cont.)

6.18 Approval of 2024-2025 Mater Cost Agreement between RSCCD on behalf of Santiago Canyon College and Operating Engineers Training Trust (JATC)

The board approved the 2024-2025 master cost agreement between RSCCD on behalf of Santiago Canyon College and Operating Engineers Training Trust (JATC), located in Pasadena, California, as presented.

6.19 Approval of 2024-2025 Master Cost Agreement between RSCCD on behalf of Santiago Canyon College and Orange County Electrical Training Trust (OCETT)

The board approved the 2024-2025 master cost agreement between RSCCD on behalf of Santiago Canyon College and Orange County Electrical Training Trust (OCETT), located in Santa Ana, California, as presented.

6.20 Approval of the 2024-2025 Master Cost Agreement between RSCCD on behalf of Santiago Canyon College and Southern California Surveyors

The board approved the 2024-2025 master cost agreement between RSCCD on behalf of Santiago Canyon College and Southern California Surveyors, located in Rancho Cucamonga, California, as presented.

6.22 Approval of 2024-2025 Master Cost Agreement between RSCCD on behalf of Santiago Canyon College and California/Nevada Training Trust

The board approved the 2024-2025 master cost agreement between RSCCD on behalf of Santiago Canyon College and California/Nevada Training Trust, located in Riverside, California, as presented.

6.23 Approval of 2024-2025 Master Cost Agreement between RSCCD on behalf of Santiago Canyon College and Metropolitan Water District of Southern California

The board approved the 2024-2025 master cost agreement between RSCCD on behalf of Santiago Canyon College and Metropolitan Water District of Southern California, located in Winchester, California, as presented.

6.24 Approval of Purchase Agreement between Everytable PBC and Rancho Santiago Community College District on behalf of Santiago Canyon College for weekly meal delivery for Summer & Fall 2024

The board approved the purchase agreement between Everytable PBC and Rancho Santiago Community College District on behalf of Santiago Canyon College for basic needs meal delivery for Summer & Fall 2024.

6.25 Approval of Amendment to the Collaboration Agreement between Rancho Santiago Canyon College on behalf of Santiago Canyon College and the Regents of the University of California, on behalf of its Irvine campus

The board approved the amendment to the collaboration agreement between Rancho Santiago Canyon College on behalf of Santiago Canyon College and the Regents of the University of California, on behalf of its Irvine campus, located in Irvine, CA., as presented.

4.5 Approval of Consent Calendar (cont.)

6.26 Approval of Santiago Canyon College Community Education Program for Fall 2024 on behalf of Santiago Canyon College

The board approved the Santiago Canyon College Community Education Program for Fall 2024, on behalf of Santiago Canyon College as presented.

6.27 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Advantage Mailing, LLC

The board approved the purchase agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Advantage Mailing, LLC located in Anaheim, California, as presented.

6.28 Approval of Purchase Agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Entravision

The board approved the purchase agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Entravision located in Santa Monica, California, as presented.

6.29 Approval of Two-Year Clinical Affiliation Agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Providence Health System – Southern California and its affiliated entities

The board approved the clinical education affiliation between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Providence Health System – Southern California and its affiliated entities located in Torrance, California, as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

7.4 Acceptance of Vendor Name Changes

The board approved to accept the vendors' name change requests as presented.

4.5 Approval of Consent Calendar (cont.)

7.5 Approval of Agreement with TELACU Construction Management, Inc. - Construction Management Services for Campus Entrance Improvements (Phase 2A) and Soccer Path of Travel Improvements Project at Santiago Canyon College

The board approved the agreement with TELACU Construction Management, Inc. - Construction Management Services for campus entrance improvements (phase 2A) and soccer path of travel improvements project at Santiago Canyon College as presented.

7.6 Approval of Agreement with IDS Group, Inc. for Architectural Services for Building T Americans with Disabilities Act Sidewalk Repairs at Santiago Canyon College

The board approved the agreement with IDS Group, Inc. for Architectural Services for Building T Americans with Disabilities Act sidewalk repairs at Santiago Canyon College as presented.

7.7 Approval of Award of Bid #1457 Centennial Education Center Roofing Repairs Project at Santa Ana College

The board approved the award of bid #1457 Centennial Education Center roofing repairs project at Santa Ana College as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- College Assistance Migrant Program – Year 3 \$ 475,000.00

8.2 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools dba Orange County Department of Education for the K-12 Strong Workforce Pathway Coordinators and K-14 Technical Assistance Provider Initiative 2019/20 Reallocation of Funds

The board approved the sub-agreement between RSCCD and Orange County Superintendent of Schools dba Orange County Department of Education for the K-12 Strong Workforce Pathway Coordinators and K-14 Technical Assistance Provider Initiative 2019/20 Reallocation of Funds, as presented.

8.3 Approval of Auxiliary Organizations in Good Standing - Administrative Regulation/Board Policy 3600

The board approved the Auxiliary Organizations in Good Standing - Administrative Regulation/Board Policy 3600.

9.2 Human Resources Management/Academic Docket

The board approved the Human Resources management/academic docket as presented.

4.5 Approval of Consent Calendar (cont.)

9.3 Human Resources Classified Docket

The board approved the Human Resources classified docket as presented.

9.4 Approval of Authorization for Board Travel/Conferences

The board approved the authorization for board travel/conferences as presented.

5.0 INFORMATIONAL ITEMS AND ORAL REPORTS

5.1 Reports from Student Trustee

Mr. Alcaraz provided a report to the board.

5.2 Reports from Student Presidents

Mr. Alcaraz provided a report to the board on behalf of Ms. Jessica Velez, ASG Student President, Santa Ana College.

Ms. Flo Cudal, ASG Student President, Santiago Canyon College, provided a report to the board.

5.3 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Claire Coyne, Academic Senate President, Santa Ana College

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

5.4 Report from Board President

Mr. Tinajero congratulated faculty and staff for a successful academic year.

5.5 Board Member Comments

Mr. Hanna thanked Mr. Craig Rutan for his services during his term as the Academic Senate President from SCC.

Mr. Crockett thanked Mr. Craig Rutan for his services during his term as the Academic Senate President from SCC.

5.5 Board Member Comments (cont.)

Ms. Tong thanked Mr. Craig Rutan for his services during his term as the Academic Senate President from SCC.

Mr. Hernandez thanked Mr. Craig Rutan for his services during his term as the Academic Senate President from SCC.

Mr. Hernandez participated in the blood drive hosted by SCC on June 25, 2024.

Mr. Hernandez attended the League of United Latin American Citizens (LUCAC) National Convention on June 26-29, 2024.

Dr. Arias Miller thanked Mr. Craig Rutan for his services during his term as the Academic Senate President from SCC.

5.6 Reports from Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.7 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College

Dr. Jeannie Kim, President, Santiago Canyon College

5.8 Report from Board Facilities Committee Chairperson

Mr. Crockett provided a report on the July 1, 2024 Board Facilities Committee meeting on behalf of Mr. Yarbrough.

5.9 Discussion on Hispanic Association of Colleges and Universities (HACU) Membership

Board members discussed the option of purchasing a membership for HACU. Mr. Tinajero asked that the board re-consider this membership at a later time when more interest is expressed by staff and both colleges begin their bachelor's degree programs.

6.0 INSTRUCTION

Items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.9, 6.10, 6.11, 6.12, 6.13, 6.14, 6.15, 6.16, 6.17, 6.18, 6.19, 6.20, 6.22, 6.23, 6.24, 6.25, 6.26, 6.27, 6.27, 6.28, 6.29 were approved as part of Item 4.5 (Approval of Consent Calendar).

6.21 Approval of 2024-2025 Master Cost Agreement between RSCCD on behalf of Santiago Canyon College and Southwest Carpenters Training Fund and Southwest Carpenter and Affiliated Trades Joint Apprenticeship and Training Committee.

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the 2024-2025 Master Cost Agreement between RSCCD on behalf of Santiago Canyon College and Southwest Carpenters Training Fund and Southwest Carpenter and Affiliated Trades Joint Apprenticeship and Training Committee, located in Los Angeles, California, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hernandez, Mr. Tinajero and Ms. Tong. Mr. Hanna recused himself from this vote due to his employment. Student Trustee Alcaraz’s advisory vote was aye.

7.0 BUSINESS SERVICES

All Items were approved as part of Item 4.5 (Approval of Consent Calendar)

8.0 GENERAL

All Items were approved as part of Item 4.5 (Approval of Consent Calendar)

9.0 HUMAN RESOURCES

Items 9.2, 9.3, 9.4 were approved as part of Item 4.5 (Approval of Consent Calendar)

9.1 Human Resources Docket - Cabinet

Mr. Tinajero indicated this item is to approve all Cabinet members be advanced to the next step, with the exception of President Annebelle Nery who is at the maximum step. Pursuant to Board Policy 7131, all cabinet members who started their employment before January 1, 2024, are eligible for a step increase in salary of approximately 5%, subject to annual recommendation by the Chancellor.

In accordance with Government Code 54953(c)(3) after the step increase the following shall be the new salaries:

- President Santiago Canyon College \$309,878.11
- Vice Chancellor Business Services \$325,372.02
- Vice Chancellor Educational Services \$ 341,640.62

It was moved by Mr. Crockett and seconded by Ms. Tong to approve the Human Resources Docket - Cabinet step increase as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero and Ms. Tong. Student Trustee Alcaraz’s advisory vote was aye.

9.5 Adoption of Resolution No. 24-18 Board Member Absence

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve Resolution No. 24-18 Board Member Absence as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, and Ms. Tong. Mr. Tinajero recused himself from this vote. Student Trustee Alcaraz’s advisory vote was aye.

9.6 Adoption of Resolution No. 24-19 Board Member Absence

It was moved by Mr. Crockett and seconded by Mr. Tinajero to approve Resolution No. 24-19 Board Member Absence as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero and Ms. Tong. Student Trustee Alcaraz’s advisory vote was aye.

10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on August 12, 2024, at the RSCCD boardroom. There being no further business, Mr. Tinajero adjourned the meeting at 8:36 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: August 12, 2024