

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California**

Monday, August 12, 2024

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 5:38 p.m. by Ms. Daisy Tong. Other members present were, Mr. David Crockett, Mr. Zeke Hernandez, Mr. Phillip Yarbrough and Student Trustee Ricardo Alcaraz. Mr. Sal Tinajero arrived at the noted time. Mr. John Hanna joined via Zoom at the noted time. Dr. Tina Arias Miller was not present at this meeting.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Ms. Kristin Olson and Mr. Enrique Perez. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:39 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

2.2 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

1. Raymond Wert v RSCCD OC Superior Court Case No. 30-2022-01273319-CU-OE-NJC

2.3 Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c])

2.4 Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

2.5 Liability Claim (pursuant to Government Code Section 54956.95) (2 claims)

- a. Claim #629664-2
- b. Claim #615289-2

Mr. Tinajero arrived at this time.

Mr. Hanna joined via Zoom at this time.

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 7:09 p.m.

Mr. Hanna left the meeting via Zoom at this time.

3.1 Closed Session Report

Mr. Yarbrough reported that during closed session the board discussed public employment, anticipated/potential litigation, public employee discipline/dismissal/release and liability claims with no reportable action.

The Board also discussed conference with legal counsel: existing litigation. On May 6, 2024, the Board unanimously authorized the District to negotiate a settlement in the Raymond Wert v. RSCCD OC Superior Court case No. 2022-01273319-CU-OE-NJC. The settlement agreement was signed by the District on July 22, 2024. The settlement amount was for \$750,000 and the District paid \$250,000 of that settlement amount. The parties agreed that neither party committed any wrongdoing, and all parties were generally released from any liability for past actions.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Ricardo Alcaraz, RSCCD Student Trustee.

4.2 Approval of Additions or Corrections to Agenda

No additions or corrections to the agenda.

4.3 Public Comment

There were no public comments.

4.4 Approval of Minutes

It was moved by Mr. Crockett and seconded by Mr. Hernandez to approve the minutes of the regular meeting held on July 8, 2024. The motion failed with the following vote: Aye – Mr. Crockett, Mr. Hernandez, and Ms. Tong. Abstain – Mr. Yarbrough. Student Trustee Alcaraz’s advisory vote was aye.

4.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the recommended action on the following items on the Consent Calendar with the exception of Item 7.17 (Adoption of Resolution No. 24-21 Notice of Intent to Lease Portion of Digital Media Center Site (1300 S. Bristol Street, Santa Ana, CA 92706) Pursuant to Education Code §81378.1, et seq) pulled by Mr. Hernandez. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Student Trustee Alcaraz’s advisory vote was aye.

6.1 Approval of Memorandum of Understanding between RSCCD on behalf of Santa Ana College and Umoja Community Education Foundation

The board approved the memorandum of understanding between RSCCD on behalf of Santa Ana College and Umoja Community Education Foundation, located in Sacramento, California, as presented.

6.2 Approval of the Transfer Agreement Guarantee between RSCCD on behalf of Santa Ana College and Chapman University

The board approved the transfer agreement guarantee between RSCCD on behalf of Santa Ana College and Chapman University, located in Orange, California, as presented.

6.3 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and Anaheim Police Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and Anaheim Police Department, located in Anaheim, California, as presented.

4.5 Approval of Consent Calendar (cont.)

6.4 Approval of College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement 2024-2027 between RSCCD on behalf of Santa Ana College and NOVA Academy Early College High School

The board approved the College and Career Access Pathways (CCAP) dual enrollment partnership agreement 2024-2027 between RSCCD on behalf of Santa Ana College and NOVA Academy Early College High School, located in Santa Ana, California, as presented.

6.5 Approval of Clinical Affiliation Agreement between RSCCD on behalf of Santa Ana College and Tustin Hills Healthcare, Inc., dba The Hills Post Acute

The board approved the clinical affiliation agreement between RSCCD on behalf of Santa Ana College and Tustin Hills Healthcare, Inc., dba The Hills Post Acute, located in Santa Ana, California as presented.

6.6 Approval of University of Idaho Contract Agreement for Cooperation in a Clinical Experience Program 2024-2028 Academic Years between RSCCD on behalf of Santa Ana College and the Board of Regents of the University of Idaho

The board approved the University of Idaho contract agreement for cooperation in Clinical Experience Program 2024-2028 academic years between RSCCD on behalf of Santa Ana College and the Board of Regents of the University of Idaho, located in Moscow, Idaho, as presented.

6.7 Approval of Health Sciences Program Agreement between RSCCD on behalf of Santa Ana College and The Regents of the University of California, on behalf of its University of California, Irvine, UCI Health only

The board approved the health sciences program agreement between RSCCD on behalf of Santa Ana College and The Regents of the University of California, on behalf of its University of California, Irvine, UCI Health only, as presented.

6.8 Approval of Teach-Out Agreement between RSCCD on behalf of Santa Ana College and Eastern Gateway Community College

The board approved the Teach-Out agreement between RSCCD on behalf of Santa Ana College and Eastern Gateway Community College, located in Steubenville, Ohio, as presented.

6.9 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and California Newspapers Partnership, dba Southern California News Group, a partnership

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and California Newspapers Partnership, dba Southern California News Group, a partnership, located in Willoughby, Ohio, as presented.

4.5 Approval of Consent Calendar (cont.)

6.10 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Katrina Williams, Inc.

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and Katrina Williams, Inc., located in Seattle, Washington, as presented.

6.11 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Fox Corporation, Fox Television Station, LLC dba KCPQ/Q13 Fox

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and Fox Corporation, Fox Television Station, LLC dba KCPQ/Q13 Fox, located in Seattle, Washington, as presented.

6.12 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College and CourseMaven, Inc. dba DualEnroll.com

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College and CourseMaven, Inc. dba DualEnroll.com, located in Leesburg, Virginia, as presented.

6.13 Approval of Transfer Agreement Guarantee Program between RSCCD on behalf of Santiago Canyon College (SCC) and Chapman University (CU)

The board approved the transfer agreement guarantee program between RSCCD on behalf of Santiago Canyon College (SCC) and Chapman University (CU), as presented.

6.14 Approval of the International Student Recruitment between RSCCD on behalf of Santiago Canyon College Canyon and Max Education Group Corporation

The board approved the international student recruitment agreement between RSCCD on behalf of Santiago Canyon College and Max Education Group Corporation located in Irvine, California USA, as presented.

6.15 Approval of Three-Year Teaching Institution Agreement between RSCCD on behalf of Santiago Canyon College and AltaMed Health Services Corporation

The board approved the teaching institution agreement between RSCCD on behalf of Santiago Canyon College and AltaMed Health Services Corporation located in Los Angeles, California, as presented.

6.16 Approval of a Contract Education Agreement between RSCCD on behalf of Santiago Canyon College and Santiago Charter Middle School

The board approved the contract education agreement between RSCCD on behalf of Santiago Canyon College and Santiago Charter Middle School, located in Orange, California, as presented.

4.5 Approval of Consent Calendar (cont.)

- 6.17 Approval of Purchase Agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education, and Entravision
The board approved the purchase agreement between RSCCD, on behalf of Santiago Canyon College Division of Continuing Education, and Entravision located in Los Angeles, California, as presented.
- 6.18 Approval of the Purchase Agreement between RSCCD, on behalf of Santiago Canyon College Division of Continuing Education, and Burlington English
The board approved the purchase agreement between RSCCD, on behalf of Santiago Canyon College Division of Continuing Education, and Burlington English located in Boca Raton, Florida, as presented.
- 7.1 Approval of Payment of Bills
The board approved the payment of bills as submitted.
- 7.2 Approval of Budget Transfers, Budget Increases and Decreases
The board approved the budget transfers, budget increases and decreases as presented.
- 7.3 Approval of Intrafund and Interfund Transfers
The board approved the intrafund and interfund transfers as presented.
- 7.4 Approval of Purchase Orders
The board approved the purchase order listing, supplement, and PO change order listing as submitted.
- 7.5 Acceptance of Vendor Name Changes
The board approved to accept the vendors' name change requests as presented.
- 7.6 Quarterly Investment Report as of June 30, 2024
The board approved to receive the quarterly investment report as of June 30, 2024 as information.
- 7.7 Approval of Public Hearing for the 2024/2025 Proposed Adopted Budget
The board approved to hold a public hearing on the 2024/2025 proposed adopted budget at the September 9, 2024 Board of Trustees meeting.
- 7.8 Approval of the 2024/2025 Proposed Adopted Budget Assumptions
The board approved the adopted budget assumptions for the 2024/2025 fiscal year as presented.
- 7.9 Approval of Award of Bid#1458 Fire Systems and Code Repairs at Santiago Canyon College
The board approved the award of Bid #1458 Fire Systems and Code Repairs at Santiago Canyon College as presented.

4.5 Approval of Consent Calendar (cont.)

7.10 Approval of Award of Bid #1456 Campus Entrance Improvements Phase 1 at Santa Ana College

The board approved the award of bid #1456 campus entrance improvements phase 1 at Santa Ana College as presented.

7.11 Ratification of Change Order #4 for Patriot Contracting & Engineering, Inc. for Bid#1434 Campus Entrance Improvements Phase 1 at Santiago Canyon College

The board approved to ratify change order #4 for Patriot Contracting & Engineering, Inc. for bid#1434 campus entrance improvements phase 1 at Santiago Canyon College as presented.

7.12 Acceptance of Completion of Bid #1434 Campus Entrance Improvements Phase 1 at Santiago Canyon College and Approve Recording a Notice of Completion

The board accepted the completion of bid #1434 campus entrance improvements phase 1 at Santiago Canyon College and approve recording a notice of completion as presented.

7.13 Approval of Agreement with DMC Engineering for Topographic Land Survey and Underground Utility Survey Consultant Services for the Centennial Education Center Replacement at Santa Ana College

The board approved the agreement with DMC Engineering for topographic land survey and underground utility survey consultant services for the Centennial Education Center replacement at Santa Ana College as presented.

7.14 Approval of agreement with Ninyo & Moore Geotechnical & Environmental Sciences Consultants for Geotechnical Engineering Services for the Centennial Education Center Replacement at Santa Ana College

The board approved the agreement with Ninyo & Moore Geotechnical & Environmental Sciences Consultants for geotechnical engineering services for the Centennial Education Center replacement at Santa Ana College as presented.

7.15 Approval of Agreement with IDS Group, Inc. for Architectural and Engineering Services for Audio Visual Upgrade Projects at Santa Ana College and Centennial Education Center

The board approved the agreement with IDS Group, Inc. for architectural and engineering services for audio visual upgrade projects at Santa Ana College and Centennial Education Center as presented.

7.16 Approval of Amendment with Cosco Fire Protection, Inc. – Fire Protection System Testing, Inspection, Maintenance, and Monitoring Services District-Wide

The board approved the amendment with Cosco Fire Protection, Inc. – fire protection system testing, inspection, maintenance, and monitoring services district-wide as presented.

4.5 Approval of Consent Calendar (cont.)

7.18 Approval of Utilization of the Foundation for California Community Colleges (FCCC) Master Services Agreement No. 00009195 awarded to Avalon Transportation, LLC

The board approved the District's utilization of the Foundation for California Community Colleges (FCCC) master services agreement No. 00009195, awarded to Avalon Transportation, LLC, including renewals, future addendums, supplements, and extensions as presented.

7.19 Approval of Utilization of the Foundation for California Community Colleges (FCCC) Master Services Agreement No. 00009199 awarded to Mosaic Global Transportation

The board approved the District's utilization of the Foundation for California Community Colleges (FCCC) master services agreement No. 00009199, awarded to Mosaic Global Transportation, including renewals, future addendums, supplements, and extensions as presented.

7.20 Approval of Utilization of the Oklahoma National Association of State Procurement Officials (NASPO) ValuePoint Master Agreement #OK-MA-818-900, California Participating Addendum #7-24-99-52-04 awarded to Snap-On Industrial, A Division of IDSC Holdings LLC

The board approved the District's utilization of the Oklahoma National Association of State Procurement Officials (NASPO) ValuePoint master agreement #OK-MA-818-900, California Participating Addendum #7-24-99-52-04 awarded to Snap-On Industrial, a division of IDSC Holdings LLC, and any future renewals, supplements, modifications, and extensions as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Early Head Start	\$	52,469.00
- Student Success Completion Grant	\$	180,000.00
- California Adult Education Program	\$	11,760.00
- California State Preschool Program (CSPP) – SB140 Cost of Care Plus Rate Payment	\$	128,160.00
- Nursing Enrollment Growth and Retention Grant	\$	149,817.00
- Song-Brown Health Care Workforce Training Program – Registered Nurse Education: Capitation for Associate Degree of Nursing Program	\$	450,000.00
- Strong Workforce Program – Regional Share	\$	6,330,876.00

4.5 Approval of Consent Calendar (cont.)

8.2 Approval of Orange County Business Council (OCBC) Annual Membership - Gold Level

The board approved the Orange County Business Council (OCBC) annual membership - gold level, as presented.

8.3 Approval of Third-Party Payment Agreement between RSCCD and Carnegie Mellon University for the California Education Learning Lab Grant

The board approved the third-party payment agreement between RSCCD and Carnegie Mellon University for the California Education Learning Lab Grant, as presented.

8.4 Approval of Agreement between Rancho Santiago Community College District (RSCCD) and Network Kinecton, LLC

The board approved the agreement between RSCCD and Network Kinecton, LLC, as presented.

8.5 Approval of Amendment to the Purchase Agreement with Go To Technologies, Inc.

The board approved the amendment to the purchase agreement with Go To Technologies, Inc.

8.6 Approval of Amendment to Professional Services Agreement between Rancho Santiago Community College District and Cambridge West Partnership, LLC (CWP) for a Data Governance Assessment

The board approved the amendment to the professional services agreement between Rancho Santiago Community College District and Cambridge West Partnership, LLC (CWP) for a data governance assessment.

9.1 Human Resources Management/Academic Docket

The board approved the Human Resources management/academic docket as presented.

9.2 Human Resources Classified Docket

The board approved the Human Resources classified docket as presented.

9.3 Rejection of Claim #629664-2

The board approved the rejection of claim #629664-2 as presented.

9.4 Rejection of Claim #615289-2

The board approved the rejection of claim #615289-2 as presented.

4.5 Approval of Consent Calendar (cont.)

9.5 Approval of the Public Disclosure of the Collective Bargaining Agreement between the Rancho Santiago Community College District and Child Development Center California School Employees Association (CSEA) 888

The board approved the public disclosure of the collective bargaining agreement between the Rancho Santiago Community College District and Child Development Center California School Employees Association (CSEA) 888, as presented.

9.6 Approval of the RSCCD Credit Instructional Calendar for 2025-2026

The board approved the RSCCD Credit Instructional Calendar for 2025-2026 as presented.

9.7 Approval of Authorization for Board Travel/Conferences

The board approved the authorization for board travel/conferences as presented.

5.0 INFORMATIONAL ITEMS AND ORAL REPORTS

Mr. Hanna re-joined the meeting via Zoom at this time.

5.1 Board Training Session - Review of Brown Act

Mr. Ron Wenkhart from AALRR presented a review of the Brown Act guidelines. Board members received clarification on information related to the presentation from Mr. Wenkhart.

5.2 Reports from Student Presidents

Ms. Jessica Velez, ASG Student President, Santa Ana College, provided a report to the board.

Ms. Flo Cudal, ASG Student President, Santiago Canyon College, provided a report to the board.

5.3 Reports from Student Trustee

Mr. Alcaraz provided a report to the board.

5.4 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Claire Coyne, Academic Senate President, Santa Ana College

Ms. Tara Kubicka-Miller, Academic Senate President, Santiago Canyon College

5.5 Report from Board President

Ms. Tong shared that she looks forward in attending both college convocations.

5.6 Board Member Comments

Mr. Crockett shared that he is looking forward in working with staff from both college for the upcoming academic year.

Mr. Crockett attended the 4th Annual California Association of Black School Educators Black to Basics conference on July 14-17, 2024.

Mr. Crockett shared that he looks forward in attending both college convocations.

Mr. Crockett attended The Chicano Collection unveiling/ribbon cutting event hosted by the Office of Supervisor Vincente Sarmiento on August 7, 2024.

Mr. Yarbrough joined Chancellor Martinez in a meeting with Supervisor Don Wagner.

Mr. Yarbrough mentioned that he has missed the last couple of meeting due to illness.

Mr. Hernandez attended the Early Childhood Education Apprenticeship Program Cohort 2 luncheon on August 8, 2024 and congratulated staff on a successful program.

Mr. Hernandez requested that the board meeting be adjourn in memory of Ms. Kathy Patterson who recently passed away and was a faculty member from SAC.

Mr. Hernandez asked if the District will take part in this year's City of Santa Ana Fiestas Patrias event.

Mr. Hernandez requested that a letter of support for a veterans cemetery be place in a future agenda for the board to discuss and take action.

Mr. Hanna agreed with Mr. Hernandez regarding the success of the Early Childhood Education program.

5.6 Board Member Comments (cont.)

Mr. Hanna also agreed with Mr. Hernandez regarding placing an agenda item on a future board meeting for board members to discuss and take action on a letter of support for a veterans cemetery.

Mr. Hanna shared he has been made aware of some misinformation regarding the bond. He clarified that the bond is a district wide bond and not only a Santa Ana College area bond.

Mr. Hanna thanked SAC for allowing the California American Legion Baseball to use the baseball field to host their championship games which he attended.

5.7 Reports from Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.8 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College
Dr. Jeannie Kim, President, Santiago Canyon College

6.0 INSTRUCTION

All Items were approved as part of Item 4.5 (Approval of Consent Calendar).

7.0 BUSINESS SERVICES

Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 7.14, 7.15, 7.16, 7.18, 7.19, and 7.20 were approved as part of Item 4.5 (Approval of Consent Calendar).

7.17 Adoption of Resolution No. 24-21 Notice of Intent to Lease Portion of Digital Media Center Site (1300 S. Bristol Street, Santa Ana, CA 92706) Pursuant to Education Code §81378.1, et seq.

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to adopt resolution No. 24-21 Notice of Intent to Lease Portion of Digital Media Center Site (1300 S. Bristol Street, Santa Ana, CA 92706) Pursuant to Education Code §81378.1, et seq. as presented. Discussion ensued. The motion fails with the following vote: Aye – Mr. Crockett, Ms. Tong, and Mr. Yarbrough. Nay – Mr. Hernandez. Not Present at Vote: Mr. Hanna. Student Trustee Alcaraz’s advisory vote was aye.

8.0 GENERAL

All Items were approved as part of Item 4.5 (Approval of Consent Calendar).

Mr. Hanna left the meeting via Zoom at this time.

9.0 HUMAN RESOURCES

Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, and 9.7 were approved as part of Item 4.5 (Approval of Consent Calendar).

9.8 Adoption of Resolution No. 24-20 Board Member Absence

No vote was taken on this item due to lack of quorum on this agenda item. With Mr. Yarbrough having to recuse himself from this item, and Mr. Hanna leaving the meeting via Zoom, there was no quorum to take action on this item. This item will be brought back at the following board meeting.

10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on September 9, 2024, at the RSCCD boardroom. There being no further business, Ms. Tong adjourned the meeting in memory of Ms. Kathy Patterson who recently passed away. Ms. Tong declared the meeting adjourned at 9:00 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: September 9, 2024