

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California**

Monday, January 13, 2025

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 5:38 p.m. by Mr. Phillip Yarbrough. Other members present were, Mr. David Crockett, Mr. John Hanna, Mr. Zeke Hernandez, and Student Trustee Ricardo Alcaraz. Ms. Cecilia Iglesias arrived at the noted time. Dr. Tina Arias Miller and Ms. Daisy Tong were not present at this meeting due to illness.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Ms. Kristin Olson and Mr. Enrique Perez. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

Ms. Iglesias arrived at this time.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:40 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

2.2 Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Employee I.D. #2682232

2.3 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 6:46 p.m.

3.1 Closed Session Report

Mr. Hernandez reported that during closed session the board discussed public employment, employee discipline/dismissal/release and labor negotiator with no reportable action.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Hector Sandoval.

4.2 Approval of Additions or Corrections to Agenda

No additions or corrections to the agenda.

4.3 Public Comment

Ms. Madeline Grant spoke regarding FARSCCD. Ms. Lupe Lopez spoke regarding her desire to meet with SAC staff to debrief about the Native American celebration that took place at SAC in October 2024.

4.4 Approval of Minutes

It was moved by Mr. Crockett and seconded by Mr. Hanna to approve the minutes of the regular meeting held on December 16, 2024. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Ms. Iglesias, and Mr. Yarbrough. Abstain – Mr. Hernandez. Student Trustee Alcaraz’s advisory vote was aye.

4.5 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the recommended action on the following items on the Consent Calendar with the exception of Items **6.8** (Approval for Exemption of Purchasing Procurement Threshold for Grocery Outlet), **7.5** (Approval of Contract for Independent Audit Services), **7.6** (Approval of Purchase Agreement with FM3), **7.16** (Approval of Amendment to Agreement with Moreto Mathison & Associates Architects, Inc. for Architectural Services for Canopy at Building K at Santa Ana College), and **8.2** (Approval of Memorandum of Understanding (MOU) with Southern California News Group (SCNG)). The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias, and Mr. Yarbrough. Student Trustee Alcaraz’s advisory vote was aye.

6.1 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and SimX, Inc.

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and SimX, Inc., located in San Francisco, California, as presented.

6.2 Approval of Systemwide Clinical Affiliation Agreement between RSCCD on behalf of Santa Ana College and Adventist Health System/West

The board approved the systemwide clinical affiliation agreement between RSCCD on behalf of Santa Ana College and Adventist Health System/West, located in Roseville, California, as presented.

6.3 Approval of Amendment (Second) to Purchase Agreement between RSCCD on behalf of Santa Ana College and Pioneer Production Services, LLC (ViewPoint)

The board approved the amendment (second) to the purchase agreement between RSCCD on behalf of Santa Ana College and Pioneer Production Services, LLC (Viewpoint), located in Delray Beach, Florida, as presented.

6.4 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College-Community Education Program and Southwest Offset Printing Co.

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College Community Education Program and Southwest Offset Printing Co., located in Gardena California, as presented.

6.5 Approval of Amendment to Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Everytable PBC

The board approved the amendment to the agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Everytable PBC, located in Los Angeles, CA, as presented.

4.5 Approval of Consent Calendar (cont.)

6.6 Approval of the International Student Recruitment Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College Canyon and ICEA

The board approved the international student recruitment agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College Canyon and ICEA, located in Ukraine, as presented.

6.7 Approval of Purchase Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and VictoryVR Inc., doing business as Victory XR

The board approved the purchase agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and VictoryVR Inc., doing business as Victory XR, located in Davenport, Iowa as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Intrafund and Interfund Transfers

The board approved the intrafund and interfund transfers as presented.

7.4 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

7.7 Approval of Utilization of the Foundation for California Community Colleges (FCCC) Enterprise and Procurement Services Master Services Agreement No. 00009711, awarded to Konica Minolta Business Solutions U.S.A., Inc.

The board approved the District's utilization of the Foundation for California Community Colleges (FCCC) enterprise and procurement services master services agreement No. 00009711, awarded to Konica Minolta Business Solutions U.S.A., Inc., including renewals, future addendums, supplements, and extensions as presented.

7.8 Approval of Utilization of the Foundation for California Community Colleges (FCCC) Master Services Agreement No. 00007482, awarded to CollegeAPP dba Mn8 Creative, Inc.

The board approved the District's utilization of the Foundation for California Community Colleges (FCCC) master services agreement No. 00007482, awarded to CollegeAPP dba Mn8 Creative, Inc., including renewals, future addendums, supplements, and extensions as presented.

4.5 Approval of Consent Calendar (cont.)

7.9 Approval of Agreement with CES Environmental Consultants, Inc. for On-Call Hazardous Materials Surveying, Testing, Abatement Plan Preparation and Monitoring Consulting Services

The board approved the agreement with CES Environmental Consultants, Inc. for on-call hazardous materials surveying, testing, abatement plan preparation and monitoring consulting services as presented.

7.10 Approval of Agreement with C.E.M. LAB for On-Call Geotechnical Engineering Consulting Services

The board approved the agreement with C.E.M. LAB for on-call geotechnical engineering consulting services as presented.

7.11 Ratification of Change Order #1 for Bid #1457 Centennial Education Center Roofing Repairs Project at Santa Ana College

The board approved to ratify change order #1 for bid #1457 Centennial Education Center roofing repairs project at Santa Ana College as presented.

7.12 Acceptance of Completion of Bid #1457 Centennial Education Center Roofing Repairs Project at Santa Ana College and Approve a Notice of Completion

The board accepted the completion of bid #1457 Centennial Education Center roofing repairs project at Santa Ana College and approved recording a notice of completion as presented.

7.13 Ratification of Award of Bid #1468 Science Center Autoclave and Water Treatment Systems at Santiago Canyon College

The board approved to ratify the award of bid #1468 Science Center autoclave and water treatment systems at Santiago Canyon College as presented.

7.14 Approval of Amendment to Agreement with Excelsior Elevator Corporation - Elevator Testing, Inspection, and Preventative Maintenance Services for Santa Ana College, Santiago Canyon College, Digital Media Center and the District Operations Center

The board approved the amendment to agreement with Excelsior Elevator Corporation - elevator testing, inspection, and preventative maintenance services for Santa Ana College, Santiago Canyon College, Digital Media Center and the District Operations Center as presented.

7.15 Approval of Agreement with Citadel Environmental Services, Inc. DBA Citadel EHS for Hazardous Material Consulting Services for Building K Canopy Project at Santa Ana College

The board approved the agreement with Citadel Environmental Services, Inc. DBA Citadel EHS for hazardous material consulting services for building K canopy project at Santa Ana College as presented.

4.5 Approval of Consent Calendar (cont.)

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- California State Preschool Program (CSPP) – SB140 Cost of Care Plus Rate Payment	\$	148,320.00
- Child Development Training Consortium	\$	4,600.00
- Early Head Start	\$	2,328,724.00
- General Child Care & Development Program (CCTR) - One-Time Stipend	\$	14,896.00
- General Child Care & Development Programs (CCTR) – SB140 Cost of Care Plus Rate Payment	\$	20,664.00
- Lennar Foundation	\$	500,000.00

9.1 Human Resources Management/Academic Docket

The board approved the Human Resources Management/Academic docket as presented.

9.2 Human Resources Classified Docket

The board approved the Human Resources Classified docket as presented.

9.3 Approval of Authorization for Board Travel/Conferences

The board approved to authorize board travel/conferences as presented.

5.0 INFORMATIONAL ITEMS AND ORAL REPORTS

5.1 Governor's Proposed Budget Update

Ms. Iris Ingram, Vice Chancellor, Business Services provided a presentation on the 2025-2026 State budget. Board members received clarification on data related to the presentation from Ms. Ingram and Mr. Casey Elliot of Townsend Public Affairs.

5.2 Reports from Student Trustee

Mr. Alcaraz provided a report to the board.

5.3 Reports from Student Presidents

Ms. Litzy Chevez, Inter-Club Council President, Santa Ana College provided a report to the board via Zoom on behalf of Ms. Jessica Velez.

Ms. Flo Cudal, ASG Student President, Santiago Canyon College, provided a report to the board.

5.4 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Claire Coyne, Academic Senate President, Santa Ana College

Ms. Tara Kubicka-Miller, Academic Senate President, Santiago Canyon College

5.5 Report from Board President

No report was provided.

5.6 Board Member Comments

Mr. Hernandez wished everyone a Happy New Year.

Mr. Hernandez attended the SAC men's basketball game on December 18, 2024.

Mr. Hernandez attended the swearing in ceremony for Mrs. Frances Nguyen, Westminster Trustee on December 19, 2024.

Mr. Hernandez attended the SAC men's basketball game at CSUF on December 20, 2024.

Mr. Hernandez shared he recently attended a few SAC men's and women's basketball games.

Mr. Crockett attended the December 17, 2024 Santa Ana City Council meeting where the SAC football team was recognized.

Mr. Crockett wished everyone a Happy New Year.

Mr. Hanna will be attending the Community College League of California (CCLC) 2025 Legislative Conference on January 26-27, 2025.

Mr. Hanna will be attending the Association of Community College Trustees (ACCT) 2025 National Legislative Summit on February 9-12, 2025.

5.6 Board Member Comments (cont.)

Mr. Hanna will chair the CCLC Advisory Committee on Legislation on January 25, 2025.

Mr. Hanna shared he will be attending the inauguration ceremony of President-Elect Donald Trump.

Mr. Yarbrough shared news of the passing of former County Superintendent of Schools, Mr. Al Mijares. He asked that the meeting be adjourned in his memory.

Mr. Yarbrough shared that he is working with staff to schedule a Board Policy Committee meeting soon.

5.7 Reports from Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.8 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College

Dr. Jeannie Kim, President, Santiago Canyon College

5.9 Report from Board Fiscal & Audit Committee Chairperson

Mr. Yarbrough provided a report on the January 6, 2025 Board Fiscal & Audit Committee meeting on behalf of Ms. Tong.

6.0 INSTRUCTION

Items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6 and 6.7 were approved as part of Item 4.5 (Approval of Consent Calendar).

6.8 Approval for Exemption of Purchasing Procurement Threshold for Grocery Outlet

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve exemption of purchasing procurement threshold for Grocery Outlet, located in Emeryville, Ca, as presented. Discussion ensued. The motion carried with the following vote: Aye –Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias, and Mr. Yarbrough. Student Trustee Alcaraz advisory vote was aye.

7.0 **BUSINESS SERVICES**

Items 7.1, 7.2, 7.3, 7.4, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 7.14 and 7.15 were approved as part of Item 4.5 (Approval of Consent Calendar).

7.5 Approval of Contract for Independent Audit Services

It was moved by Mr. Crockett and seconded by Mr. Hanna to approve the contract for independent audit services for fiscal year 2024-25 with Eide Bailly, LLP and authorize the Vice Chancellor, Business Services to enter into the agreement on the District's behalf as presented. Discussion ensued. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez and Mr. Yarbrough. Abstain – Ms. Iglesias and Student Trustee Alcaraz.

7.6 Approval of Purchase Agreement with FM3

It was moved by Mr. Crockett but did not receive a second.. Motion failed.

7.16 Approval of Amendment to Agreement with Moreto Mathison & Associates Architects, Inc. for Architectural Services for Canopy at Building K at Santa Ana College

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the amendment to agreement with Moreto Mathison & Associates Architects, Inc. for architectural services for canopy at building K at Santa Ana College as presented. Discussion ensued. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias and Mr. Yarbrough. Student Trustee Alcaraz advisory vote was aye.

7.17 Approval to Accept and Award of RFP 2425-001 - Forensic Audit Services

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to accept and award RFP 2425-001 – Forensic Audit Services to Weaver and Tidwell and further authorize the Vice Chancellor, Business Services, or her designee to negotiate and execute the agreement and any future amendments, supplements, modifications, or extensions as directed. Discussion ensued. The motion carried with the following vote: Aye – Mr. Hanna, Mr. Hernandez, Ms. Iglesias and Mr. Yarbrough. Nay – Mr. Crockett. Student Trustee Alcaraz advisory vote was aye.

8.0 GENERAL

Item 8.1 was approved as part of Item 4.5 (Approval of Consent Calendar).

8.2 Approval of Memorandum of Understanding (MOU) with Southern California News Group (SCNG)

It was moved by Mr. Hanna but did not receive a second. Motion failed.

9.0 HUMAN RESOURCES

Items 9.1, 9.2 and 9.3 were approved as part of Item 4.5 (Approval of Consent Calendar).

9.4 Adoption of the Continuing Education Faculty Association (CEFA)'s Initial Bargaining Proposal to the Rancho Santiago Community College District (RSCCD)

It was moved by Mr. Hanna and seconded by Mr. Crockett to adopt the Continuing Education Faculty Association (CEFA)'s initial bargaining proposal to the Rancho Santiago Community College District (RSCCD) following the conclusion of public comment at a public hearing, as presented. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias and Mr. Yarbrough. Student Trustee Alcaraz's advisory vote was aye.

9.5 Adoption of the Rancho Santiago Community College District (RSCCD)'s Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA)

It was moved by Mr. Hanna and seconded by Mr. Crockett to adopt the Rancho Santiago Community College District (RSCCD)'s initial bargaining proposal to Continuing Education Faculty Association (CEFA) following the conclusion of public comment at a public hearing, as presented. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias and Mr. Yarbrough. Student Trustee Alcaraz's advisory vote was aye.

10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on February 24, 2025, at the RSCCD Boardroom. There being no further business, Mr. Yarbrough adjourned the meeting in memory of Mr. Al Mijares who recently passed away. Mr. Yarbrough declared the meeting adjourned at 10:35 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: February 24, 2025