

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California

Monday, November 10, 2025

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 5:36 p.m. by Mr. Phillip Yarbrough. Other members present were: Mr. David Crockett, Mr. John Hanna, Mr. Zeke Hernandez, and Student Trustee Cecilia Lorenzo. Dr. Tina Arias Miller and Ms. Cecilia Iglesias arrived at the noted time. Ms. Daisy Tong was not present at this meeting.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Ms. Kristin Olson, Mr. Enrique Perez. Ms. Maria Vicencio was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Zeke Hernandez, RSCCD Trustee.

1.3 Recognition of Santa Ana College Veteran Student

The board recognized student veteran Ms. Sarah Raynoso for her military services, exemplary achievements and dedication to our country and Rancho Santiago Community College District.

1.4 Recognition of Santiago Canyon College Veteran Student

The board recognized student veteran Mr. Jonatan Ulises Basilo for his military services, exemplary achievements and dedication to our country and Rancho Santiago Community College District.

Ms. Iglesias arrived at this time.

1.5 Reports from Student Presidents

Ms. Kayla Lopez, ASG Student President, Santiago Canyon College, provided a report.

Ms. Kimberly Ramirez, ASG Student President, Santa Ana College provided a report.

Dr. Arias Miller arrived at this time.

1.6 Public Comment – Closed Session Only

Dr. Jim Kennedy spoke regarding Closed Session Item 2.5 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6).

RECESS TO CLOSED SESSION

The board convened into closed session at 6.15 p.m. to consider the following items:

- 2.1 Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
- 2.2 Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 case)
- 2.3 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

Nargis Rabbi Rakin v. Rancho Santiago Community College District, OC Superior Court, Case No. 30-2023-01324938

- 2.4 Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Employee I.D. # 2231246

- 2.5 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

2.6 Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Property: 333 South Anita Drive, Orange, CA 92868

Agency Negotiators: Iris I. Ingram, Vice Chancellor of Business Services, Rancho Santiago Community College District
Carri Matsumoto, Assistant Vice Chancellor of Facility Planning, Construction & District Support Services, Rancho Santiago Community College District
Ruben Smith, General Counsel, Frost Brown Todd LLP
Craig Hardwick, Frost Brown Todd LLP
Lee & Associates, Marshal Vogt and Jaimeson Hearne

Negotiating Parties: SRC Clarity Tricentre Limited Partnership / Stanton Road Capital
Cushman & Wakefield, Jason Ward and John Harty

Under Negotiation: Instructions to designated negotiators will concern price and/or terms of payment for Lease of identified Property

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 7:55 p.m.

Ms. Iglesias left the meeting at this time.

3.1 Closed Session Report

Dr. Arias Miller reported that during closed session the board discussed public employment, existing litigation, anticipated/potential litigation, employee discipline/dismissal/release, labor negotiations and real property negotiators with no reportable action.

4.0 PUBLIC SESSION

4.1 Approval of Additions or Corrections to Agenda

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve to remove Item **6.14** (Approval of Memorandum of Understanding, a Dual Enrollment Partnership Agreement 2025-2028, between RSCCD on behalf of Santiago Canyon College and Orange Crescent Schools (OCS) and Item **9.3** (Adoption of Resolution No. 25-23 - Conflict of Interest Code) from the agenda. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, and Mr. Yarbrough. Student Trustee Lorenzo’s advisory vote was aye.

Mr. Hernandez left the meeting at this time.

4.2 Public Comment

Ms. Tara Kubicka Miller spoke regarding the passing of Mr. Everardo Landero. Ms. Madeline Grant spoke regarding FARSCCD. Mr. Morrie Barembaum spoke regarding the remembrance of Kristallnacht. Dr. Lakyshia Perez spoke regarding SCC’s TRIO program. Mr. Nick Olivar spoke regarding SCC’s Continuing Education program.

4.3 Approval of Minutes - Regular Meeting of October 27, 2025

It was moved by Mr. Crockett and seconded by Mr. Hanna to approve the October 27, 2025 minutes as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna and Mr. Yarbrough. Not Present at Vote – Mr. Hernandez. Student Trustee Lorenzo’s advisory vote was aye.

4.4 Approval of Consent Calendar

It was moved by Mr. Crockett and seconded by Mr. Yarbrough to approve the recommended action on the following items on the Consent Calendar with the exception of Item: **7.9** (Quarterly Investment Report as of September 30, 2025) pulled by Mr. Yarbrough. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna and Mr. Yarbrough. Not Present at Vote – Mr. Hernandez. Student Trustee Lorenzo’s advisory vote was aye.

6.1 Approval to Confirm the List of Recipients of Santa Ana College Bachelor Degrees, Associate Degrees and Certificates awarded in Summer 2025

The board approved to confirm the list of recipients of Santa Ana College Bachelor Degrees, Associate Degrees and Certificates awarded in Summer 2025, as presented.

4.4 Approval of Consent Calendar (cont.)

- 6.2 Approval of Santa Ana College Community Education Program for Spring 2026
The board approved the Santa Ana College Community Education Program for Spring 2026, as presented.
- 6.3 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Network Kinexion
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and Network Kinexion, located in Diamond Bar, California, as presented.
- 6.4 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Signature Party Rentals, LLC
The board approved the purchase agreement between RSCCD on Santa Ana College and Signature Party Rentals, LLC, located in Santa Ana, California, as presented.
- 6.5 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and National Society for Legal Technology, Inc
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and National Society for Legal Technology, Inc, located in St. George, Utah, as presented.
- 6.6 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and California State University, Long Beach Research Foundation
The board approved the standard inter- agency instructional services agreement between RSCCD on behalf of Santa Ana College and California State University, Long Beach Research Foundation, located in Long Beach, California, as presented.
- 6.7 Approval of Standard Clinical Affiliation Agreement between RSCCD on behalf of Santa Ana College and Silverado - Newport Mesa
The board approved the standard clinical affiliation agreement between RSCCD on behalf of Santa Ana College and Silverado - Newport Mesa, located in Costa Mesa, California, as presented.
- 6.8 Acceptance of Sabbatical Leave Report from Sarah Mathot, Professor of Nutrition
The board accepted the sabbatical leave report from Professor Mathot, as provided.
- 6.9 Acceptance of Sabbatical Leave Report from Martin Romero, Professor of Mathematics
The board accepted the sabbatical leave report from Professor Romero as

provided.

4.4 Approval of Consent Calendar (cont.)

6.10 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Advantage Color Graphics, LLC

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Advantage Color Graphics, LLC, located in Anaheim, California, as presented.

6.11 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Entravision Communications Corporation

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Entravision Communications Corporation, located in Santa Monica, California, as presented.

6.12 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Spanish Broadcasting System, Inc.

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Spanish Broadcasting System, Inc., located in Miami, Florida, as presented.

6.13 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Receivables Co

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Receivables Co., located in Los Angeles, California, as presented.

6.14 ITEM REMOVED Approval of Memorandum of Understanding, a Dual Enrollment Partnership Agreement 2025-2028, between RSCCD on behalf of Santiago Canyon College and Orange Crescent Schools (OCS)

6.15 Approval of Purchase Agreement between RSCCD on behalf of Santiago Canyon College and Southwest Offset Printing

The board approved the purchase agreement between RSCCD on behalf of Santiago Canyon College and Southwest Offset Printing located in Gardena, California, as presented.

6.16 Approval of Purchase Agreement between RSCCD on behalf of Santiago Canyon College and Entravision Communications Corporation

The board approved the purchase agreement between RSCCD on behalf of Santiago Canyon College and Entravision Communications Corporation located in Los Angeles, California, as presented.

4.4 Approval of Consent Calendar (cont.)

6.17 Acceptance of Sabbatical Leave Report from Vanessa Enstrom, Professor of Geography

The board accepted the sabbatical leave report from Vanessa Enstrom, Professor of Geography, as presented.

6.18 Acceptance of Sabbatical Leave Report from Rodolfo (Rudy) Frias, Counselor

The board accepted the sabbatical leave report from Rodolfo (Rudy) Frias, Counselor, as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

7.4 Acceptance of Vendor Name Changes

The board accepted the vendor's name change requests as presented.

7.5 Approval of Amendment #1 to Agreement with CR&R to provide Integrated Waste Management Services

The board approved amendment #1 to agreement with CR&R to provide integrated waste management services, as presented.

7.6 Approval of Amendment to Agreement with Knowland Construction Services for Project Inspection Services for the Synthetic Football Field at Santa Ana College

The board approved the amendment to agreement with Knowland Construction Services for project inspection services for the synthetic football field at Santa Ana College as presented.

7.7 Ratification of Change Order#1 for Allison Mechanical, Inc. for Bid #1470 Variable Air Volume Damper Valve Replacements at District Operations Center

The board approved to ratify change order #1 Allison Mechanical, Inc. for bid #1470 variable air volume damper valve replacements project at District Operations Center.

4.4 Approval of Consent Calendar (cont.)

7.8 Acceptance of Completion of Bid #1470 Variable Air Volume Damper Valve Replacements at District Operations Center and Approve a Notice of Completion

The board accepted the completion of bid #1470 variable air volume damper valve replacements project at District Operations Center and approve recording a notice of completion as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Industry Driven Regional Collaborative (IDRC) Grant	\$	500,000.00
- Veterans Resource Center	\$	171,499.00

8.2 Approval of the Purchase Agreement between Rancho Santiago Community College District and The Hanover Research Council LLC

The board approved the purchase agreement between Rancho Santiago Community College District and The Hanover Research Council LLC.

9.1 Human Resources Docket - Academic

The board approved the Human Resources Docket - Academic as presented.

9.2 Human Resources Docket - Classified

The board approved the Human Resources Docket - Classified as presented.

9.3 ITEM REMOVED Adoption of Resolution No. 25-23 - Conflict of Interest Code

5.0 INFORMATIONAL ITEMS AND ORAL REPORTS

5.1 Board Training Session - Review of Brown Act Guidelines

Ms. Alysha Stein- Manes from Liebert Cassidy Whitmore provided a training on Brown Act guidelines. Board members received clarification on information related to the presentation from Ms. Stein-Manes.

5.2 Economic Impact Presentation

Dr. Anna Brown, Vice President, Education Professional Services and Ms. Rhea Toves, Research Analyst from Lightcast provided an analysis of the economic impact for RSCCD. Board members received clarification on information related to the presentation from Ms. Brown and Ms. Toves.

Mr. Hernandez returned to the meeting at this time.

5.3 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Claire Coyne, Academic Senate President, Santa Ana College
Ms. Tara Kubicka-Miller, Academic Senate President, Santiago Canyon College

5.4 Reports from Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.5 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College
Dr. Jeannie Kim, President, Santiago Canyon College

5.6 Report from Board Fiscal & Audit Committee Chairperson

It was moved by Mr. Hernandez and second by Dr. Arias Miller to move this item to the December 8, 2025 regular board meeting. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez and Mr. Yarbrough. Student Trustee Lorenzo's advisory vote was aye.

5.4 Reports from Student Trustee

Ms. Lorenzo provide a report to the board.

6.0 INSTRUCTION

Items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.9, 6.10, 6.11, 6.12, 6.13, 6.15, 6.16, 6.17 and 6.18 were approved as part of Item 4.4 (Approval of Consent Calendar).

6.14 ITEM REMOVED- Approval of Memorandum of Understanding, a Dual Enrollment Partnership Agreement 2025-2028, between RSCCD on behalf of Santiago Canyon College and Orange Crescent Schools (OCS)

7.0 BUSINESS SERVICES

Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8 and 7.10 were approved as part of Item 4.4 (Approval of Consent Calendar).

7.9 Quarterly Investment Report as of September 30, 2025

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to receive the quarterly investment report as of September 30, 2025 as information.

The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, and Mr. Yarbrough. Student Trustee Lorenzo's advisory vote was aye.

8.0 GENERAL

Item 8.1 and 8.2 were approved as part of Item 4.4 (Approval of Consent Calendar).

8.3 Board of Trustees Express Interest in Board Officer Positions and Committee Assignments

Mr. Yarbrough solicited expressions of interest from board members regarding service as president, vice president, and clerk, and committee assignments for 2025-2026.

The following board members expressed interest in the following positions:

Mr. Crockett

Board Officer Position: Board Clerk

Board Committees:

Facilities Committee – Chairperson

Legislative Committee

Safety & Security Committee

OC Legislative Taskforce Representative

Mr. Hanna

Board Committees:

Legislative Committee – Chairperson

Policy Committee – member

Mr. Hernandez

Board Officer Position: Any positions

Board Committees: Any committees

Dr. Tina Arias Miller

Board Officer Position: Vice President

Board Committees: Any committees

Mr. Yarbrough

Board Officer Position: Board President

8.4 Discussion to Support the Southern California Veterans Cemetery at Gypsum Canyon

This item was placed on the agenda per the requested of Mr. Hernandez. Board members discussed providing a letter of support from the RSCCD in support of the Southern California Veterans Cemetery at Gypsum Canyon. No action was taken.

8.5 Approval of Revisions to Board Policy (BP) 2745 Board Self-Evaluation

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve the revised Board Policy (BP) 2745 Board Self-Evaluation as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez and Mr. Yarbrough. Student Trustee Lorenzo abstained from voting.

9.0 HUMAN RESOURCES

Items 9.1 and 9.2 were approved as part of Item 4.4 (Approval of Consent Calendar).

9.3 ITEM REMOVED - Adoption of Resolution No. 25-23 - Conflict of Interest Code

9.4 Adoption of Resolution No. 25-24 Board Member Absence

It was moved by Mr. Hanna and seconded by Mr. Hernandez to approve the adopting of Resolution No. 25-24 Board Member Absence as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, and Mr. Yarbrough. Student Trustee Lorenzo's advisory vote was aye.

10.0 ADJOURNMENT

10.1 Report from Board President

Mr. Yarbrough sent well wishes to Ms. Daisy Tong hoping she feels better soon.

10.2 Board Member Comments

Mr. Hanna thanked those individuals who spoke during public comment.

Mr. Hanna thanked Chancellor Martinez for asking the board to approve the removal of Item 6.14 from the agenda. Mr. Hanna would like to see faculty input related to this item.

Mr. Hernandez thanked those individuals who spoke during public comment.

Mr. Hernandez mentioned he attended a few events in the past couple of weeks.

The next regular meeting of the Board of Trustees will be held on December 8, 2025, at the Rancho Santiago Community College District boardroom. Mr. Yarbrough adjourned the meeting in memory of Mr. Everardo “Henry” Landero who recently passed away. Mr. Yarbrough declared the meeting adjourned at 10:05 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

