

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, SCHOOLS OF CONTINUING EDUCATION  
**EL CIVICS HOUSING RENTALS #4.9 WRITTEN ASSESSMENT**  
**RUBRIC SCORING SHEET – Beginning High**

Student Name: \_\_\_\_\_  
*Last Name* *First Name*

ID #: \_\_\_\_\_ Section #: \_\_\_\_\_ Agency: SAC-SCE SCC-CE

**Task One: Complete a Rental Application Form (14 points possible)**

<b>Description:</b>  Given an agency-created personal and housing history, student (BL-BH) will complete an authentic rental application form with a reduced number of sections.	<b>Content</b>	
	80% of the items assigned to Beginning High level students are correct. (14-18)	12 points
	70% of the items assigned to Beginning High level students are correct. (12-13)	10 points
	Less than 70% of the items assigned to Intermediate Low – Advanced level students are correct. (11 or fewer)	0 points
	<b>Legibility, Neatness, and Spelling</b>	
	Neat and legible. Spelling errors do not interfere with meaning.	2 points
	Not neat or legible or spelling errors interfere with meaning.	0 points
	<b>Total</b>	_____/14

**Task Two: Write a Note About a Housing Problem (8 points possible)**

<b>Description:</b>  Given a level-appropriate scenario or prompt, student will write an email, text, or note to the landlord about a problem in the rental unit. Student will describe the problem and ask for repair.  <u>Optimally, the writing task will be created on a computer or phone and sent to the assessor electronically.</u>	<b>Content</b>	
	Addresses all parts of the task adequately. Some ideas may not be well stated. May require minimal inference.	6 points
	Addresses the task minimally but relation to the task is evident. May be unfocused or unclear. May require a substantial degree of inference.	3 points
	Nothing written or content is incomprehensible or inappropriate..	0 points
	<b>Grammar, Structure and Mechanics</b>	
	Some errors in grammar, structure, spelling, capitalization, or punctuation that do not distract the reader.	2 points
	Many errors in grammar, structure, spelling, capitalization, or punctuation that may require the reader to infer meaning.	1 point
	Errors make the writing difficult to understand even with inference.	0 points
<b>Total</b>	_____/8	

*Beginning High students need a minimum of 17 points to pass.*

**TOTAL POINTS** \_\_\_\_\_/22

P  NP