

## Application Academic Goal and Action Steps

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_

Step 1) Write one academic SMART goal.

Academic Goal	Action Steps	Time Frame
	1)	
	2)	
	3)	
	4)	

Step 2) Peer editing: Go over the goal and answer the following questions together with a partner. If necessary, make changes in the above chart.

1. Is your goal specific? What is the specific subject/skill? \_\_\_\_\_
2. Is your goal measurable? How much or how often? \_\_\_\_\_
3. Is your goal achievable? Is it possible to accomplish this goal in the time given?  
\_\_\_\_\_
4. Is your goal relevant and related to education (academic)?  
\_\_\_\_\_
5. Is your goal time-bound? Is there a time frame? \_\_\_\_\_

**Step 3) Future perfect tense: I + WILL + HAVE + Past Participle + by (due date)**

Look at Step 1. Action steps don't necessarily need to be in complete sentences. However, you will use the action steps along the time frame and write complete sentences using the future perfect tense.

*(Example: Action step/ time frame- write three journals/ next Monday*

*----- → I will have written three journals by next Monday.)*

1) \_\_\_\_\_

\_\_\_\_\_

2) \_\_\_\_\_

\_\_\_\_\_

3) \_\_\_\_\_

\_\_\_\_\_

4) \_\_\_\_\_

\_\_\_\_\_