

Application: Job Information Form

Student Name: _____

Date: _____

Directions:

- 1) Read the following job ad.
- 2) Locate job title, duties, and workplace information.
- 3) Fill out the following form.

Cashier at Target

Description: As a cashier, greet every guest with eye contact and a smile. Complete transactions accurately and efficiently while engaging guests in appropriate conversation. Help guests by following the proper procedures for bagging merchandise and moving large or heavy items.

(Adapted from Indeed job searching website)

Job Title	
Job Duties	1)
	2)
	3)
	4)
Workplace/Company	