



ESL 488 - Basic Writing

Catalog Entry

Discipline English As a Second Language

Course Number 488

Course Title Basic Writing

Total hours of instructions required to achieve course objectives: 72.000

Min Credit: 0.000

Catalog Description

This course will introduce beginning level English learners to basic sentence structure and the writing process.

Classification Code K - Other Noncredit Enhanced Funding

Transfer Code C - Not transferable

SAM Priority Code E - Non-Occupational

TOPS Code 4930.84 - English as a Second Language - Writing

Repeatability Code CE - Continuing Education

Open Entry/Exit Yes

Grading Options Pass/Satisfactory Progress/No Pass

CIC Approval

09/19/2022

Student Learning Outcomes

Upon completion of this course, the student should be able to:

1. **Write a simple paragraph following the proper paragraph format (e.g., title, topic sentence, supporting details, conclusion).**
2. **Identify spelling and punctuation errors.**

Course Objectives

- Introduce basic sentence structure, verb usage, and proper punctuation
- Explain the writing process

- Write a simple paragraph

Course Content

(Include major topics of the course, time required, and what the student is expected to learn.)

Course Lecture Content

The ESL Program recognizes that students' race, ethnicity, linguistic background, and socioeconomic status can provide a rich source of background knowledge and foundational strengths from which to tap into as they build mastery of their English literacy.

A. Grammar: Verbs (7 hours)

1. Simple present, past, and future
2. Present and past continuous/progressive

B. Modals (3 hours):

1. Can/could
2. May/might
3. Will/would

C. Basic Sentence Structures (10 hours):

1. Word order (SVO)
2. Affirmative and negative statements
3. Interrogatives
4. Imperatives
5. Exclamatory

Coordinating conjunctions: And, but, so

Subordinating conjunctions: Because

D. Grammar & Mechanics (7 hours)

1. Period
2. Comma
3. Apostrophe
4. Capitalization

E. Basic Paragraph Development (45 hours):

1. Parts of a paragraph:

- a. title
- b. topic sentence
- c. supporting sentences
- d. concluding sentence

2. Writing process:

- a. prewrite
- b. draft
- c. revise
- d. edit
- e. publish

3. Paragraph models:

- a. opinion
- b. descriptive

Total Hours: 72

Course Materials

Textbook

Keith S. Folse Great Writing Foundations fifth National Geographic Cengage 9780357020838 2020

Open Educational Resources

Instructor-generated materials

Other Required Materials

[For noncredit, textbooks are recommended and not required]

Teacher materials and resources

Textbooks from approved ESL book lists or equivalent

What methods will be employed to help students learn?

Check all that apply:

- **Writing Projects & Reports**

Description

These instructional methods can be used on this course by the instructor. However, other related methods can also be employed and not all methods listed are necessarily performed by each instructor:

Individual and small group writing projects

Basic paragraph structure review and reports from groups

- **Other**

Description

These instructional methods can be used on this course by the instructor. However, other related methods can also be employed and not all methods listed are necessarily performed by each instructor:

Analyze several writing models for structure and how they are organized

What learning activities or assignments are required outside of class?

Reading Assignments

Reading labels, statements, articles, newspapers, stories, books, and other materials.

Writing Assignments

Writing lists, emails, messages, notes, journals, and letters in personal, vocational and/or academic settings.

Other Assignments

Speaking English with family, friends, neighbors, co-workers, and classmates. Practicing voice recordings and public speaking.

Listening to information in English in TV shows, movies, news, YouTube videos, podcasts, and other mediums.

Reviewing course materials (e.g., grammar, pronunciation, spelling, vocabulary) to prepare for quizzes, tests, presentations, and projects.

Standards of Achievement

How will learning be assessed? (Multiple measures must be used)

Others:

Editing/Revising rubrics

Final paragraph assessment at end of course with revisions

Journal writing

Homework submissions

Individual/Group conferences

Paragraph specific rubrics

Pre-writing assessment at beginning of course

Post-writing assessments

Projects

Quizzes

Student conferences

Teacher observations

Timed writing assessments

Writing assessments and portfolios

Grading Scale

(P) Pass:

The student has demonstrated proficiency in the learning outcomes of the course as evidenced by an average score of 70-79% using various methods of evaluation/assessment/multiple measures, including participation requirements as determined by the instructor.

(SP) Satisfactory Progress:

The student has demonstrated proficiency in some of the learning outcomes of the course as evidenced by an average score of 60-69% using various methods of evaluation/assessments/multiple measures including participation requirements as determined by the instructor.

(NP) No Measurable Progress:

The student has not demonstrated proficiency in the learning outcomes of the course as evidenced by an average score of 0-59% using various methods of evaluation/assessments/multiple measures including participation requirements as determined by the instructor.