

Santa Ana College School of Continuing Education
ESL Department meeting
Thursday, April 2, 2020, 1:30 – 3:30 p.m.
ZOOM Meeting Minutes

Attendees: Laura Billiter, Sue Garnett, Eric Glicker, Ph.D., Marti Guerra, Song Hong, Jarek Janio Ph.D., Rob Jenkins, Henry Kim, Colleen Lehman, Lilimar Lunar, Jose Lopez Mercedes, Nancy Pakdel, Mara Tavantzis, Rosita Valencia, Ph.D., Sandi Watts, and Merari Weber, Ed.D.

Absent: Sergio Sotelo, Ph.D.
Guests: none

Welcome:

Henry welcomed everyone to the Zoom meeting.

Agenda changes:

Sue moved, Mara seconded, agenda was approved.

Public comments

Jarek said we have witnessed a fantastic effort among full and part-time instructors in the ESL department in the process of moving classes online. Everyone's work has been commendable.

Approval of minutes:

Colleen moved to approve meeting minutes from March 2nd meeting as amended. Motion was seconded by Marti and passed unanimously

Meeting Norms

1. Take turns by raising hands when indicated by the Chair.
2. Be respectful.
3. Stay within your time.
4. End discussions with resolutions (when appropriate).
5. Prioritize the agenda items when an action is needed.

Action/Discussion items:

1. Remote Instruction: (Dr. Sotelo, Henry) These items were not discussed because Dr. Sotelo was absent at the meeting.

Current:

New:

Summer 2020:

2. Part-Time Faculty items:

-Marti has 19 students in her two classes and is using Remind.com with great success. She described a positive experience in which she had been helping an Afghani student who was struggling with depression as an example of her successful case.

-Colleen also uses Remind and Zoom and consistently has 14 students in her class. She also did a survey which showed that students seemed to be happy and learning.

-Laura said that she uses Remind, Wakelet and Zoom is problematic and she has 15 students every day.

-Jarek said instructors have 24/7 support but asked how students are doing with fewer resources, having lost jobs, and with all the kids at home. Access to technology may be difficult and the only technology training that they receive is from their teachers.

- Laura noted that Remind is working well with the transition to Zoom. She experiences gaps in her student's access to technology and ability to use it as well as resources available to her students.
- Lilimar said she has only 4-6 students every day.
- Nancy reported that her 15 students are all on Remind.com, enjoying Wakelet videos of grammar lessons, songs and short fairytales. Still they have to learn Zoom.
- Dr. Glicker asked to please make sure to call the students with whom you've lost contact. Try to invite them to Zoom. He also does the same as Mara who emails Zoom invitations each day to join. Dr. Glicker has a steady group of around 15 students on average for Intermediate High and Pronunciation.
- Lilimar said Remind is working for sharing assignments and students send them back, but for Zoom however, no more than 4-6 are attending. She has a few new Fast-Track ESL students. Nancy reported that it is difficult working with Beg. Low students and it was difficult to get them on Remind.com.
- Sue tried to get into two Zoom meetings today deliberately without her laptop to see what her student experiences might be like as they get into Zoom. Sue said it was much, much harder than using a laptop so she asked if we could have laptops available for students somehow.
- Henry said he believes Dr. Sotelo is looking at weekly attendance numbers and has already closed some classes.
- Dr. Weber mentioned that today there was a professional development meeting with Miguel Ortiz who teaches Citizenship. Miguel records Zoom sessions and shares them with students at a later date. How you engage them is important to help them.
- Dr. Glicker said that Remind messages can be translated but teachers have to copy the translation and paste it in the next post because of the limited space for each text.
- Laura noted that Dr. Sotelo says that Zoom must be used. But Dr. Weber responded that it is not mandatory to use Zoom to communicate with students. We are not bound to one, specific solution. Laura added that Remind and Wakelet are apps that we use to support Zoom. Rob said Zoom is a better platform, but if faculty have good interaction using other tools, they should be allowed to use them.
- Song added that now students can take classes from home.

3. CASAS/WIOA update: (Dr. Janio, 10 minutes)

- CASAS standardized testing is not to happen without proctoring. All testing in WIOA-funded programs has been halted until further notice.
- Sue said there's a lot of chaos and CDE will leave deliverables alone, but they know that the accountability measures may be altered by the current move to online instruction.

4. EL Civics: (Sandi, 5 minutes)

- CDE is investigating if any of the EL Civics lessons can be administered online. April 24, 2020 is currently listed for SAC SCE to return to regular instruction, but K-12 schools have changed to later dates, so more news to come.

Informational/Report items:

1. Henry's reports to be sent this month.

2a. Professional development Zoom trainings (Dr. Weber)

-Professional development events have reached the point of saturation. A lot of part-time faculty made a lot of great professional efforts to make it all happen. Two weeks of continuous professional development. The question remains: How do we impact students? Sue Garnett said she appreciated learning a lot quickly.

-April 3: Patty Sanchez will be the presenter with Rob Jenkins will host and answer questions.

2b. Self-Assessment protocol online pilot (Dr. Weber)

-Dr. Weber asked how we were going to place new students and how do students assess themselves.

-Jose added that he was learning how to use Comevo for self-assessment and has uploaded a number of courses already into Comevo. He met with others from SAC and SCC to learn how to design self-assessments.

2c. New ESL program: SCE Go pilot for 6 weeks (Dr. Weber)

-Dr. Weber mentioned this new pilot is being developed by Dr. Kennedy so more news to come on this.

Others:

-Marti still has questions about how Remind works.

-Colleen wants to know if instructors have access to classrooms at CEC. The only way to access classes at CEC is by contacting Dr. Kennedy. There's nobody at Remington either.

-Sue said that CEC and SAC are doing deep cleaning.

-Laura asked if the ESL department is going to meet in May again. Henry confirmed that the department will meet as scheduled.

-Mara asked if we were required to record Zoom classes.

-Colleen said that Michelle Volz is still struggling with Zoom, and so are her students.

-Sue wanted to know if it is possible to provide laptops to students and more resources for students.

-Laura asked these questions to be forwarded to Dr. Sotelo. First, what was going to happen with our classes now if we have "lower" attendance. Second, were we still going to be teaching (having a class) after April 24. And last, were we still going to be getting a paycheck.

-Henry said he noted Laura's questions and asked for other questions to compile and send them to Dr. Sotelo.

-There was discussion about opportunities for Bronze Canvas Certification and Laura said that the core ESL teachers were not offered the opportunity to have Canvas training. Hong said there was a pilot in the past for SAC AEC faculty to be trained in Canvas. A question was how soon would Canvas training be made available?

-Henry asked for a motion to adjourn the meeting, Colleen moved, Dr. Glicker seconded, and the meeting was adjourned at 3:30 PM.