

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
CSEA CHAPTER 579**

October 15, 2013 - MINUTES

unapproved

CALL TO ORDER

The meeting was called to order at 12:10pm at Santa Ana College, Room U-201A, 10 members present.

PLEDGE OF ALLEGIANCE

Sean Small led the pledge.

APPROVAL OF MINUTES

The chapter minutes for September, 2013 were motioned for approval by Denise Phillips, seconded by Victoria Williams and carried unanimously.

COMMUNICATIONS/ANNOUNCEMENTS

- The new CSEA Association Board President, Michael Bilbrey won a seat on CalPERS Board of Administration. Lorenzo Rios, retiree from RSCCD also ran for seat on CalPERS board.
- There are four candidates running for Area H Alternate Director. They are not able to be with us today, but they have sent their bios and statements for consideration. Please take some time to read through and be prepared to cast ballot toward end of the meeting.
- John Hanna, RSCCD Board of Trustee, could not join us today, but thanks CSEA for endorsement consideration.

EXECUTIVE BOARD

- In an effort to keep our members informed your e-board is in the process of developing an informational website. We will be posting negotiation updates, agendas, minutes and other pertinent information to this site.

TREASURER REPORT

- Esmeralda Abejar reported September 1st beginning balance was \$7,896.61. Delegates attending annual conference this year returned over \$1100. Therefore the ending balance as of September 30th is \$9,020.39. The treasure's report was motioned for approval by Sylvia Gordon seconded by Denise Phillips and carried unanimously.

RECOGNITION OF NEW MEMBERS

- No new members.

REPORT OF BARGAINING COMMITTEE

- So far the bargaining team has met four times. Six article proposals were submitted that included new contract language. We are waiting for counters from the district and discussions relating to money have not started. A cease & desist letter was sent to H/R for NOT consulting with CSEA when Intercession was added to the academic calendar. Spring Break will shift from March 26th and 27th to April 10th and 11th. Next session of negotiations is scheduled Thursday morning, October 17th.

COMMITTEE REPORTS

HAZARDOUS MATERIALS OVERSIGHT & DISTRICT SAFETY

- Nothing at this time. Tom Andrews was not present to offer report.

EERC

- Next meeting is schedule tomorrow Wednesday, October 16th.

GRIEVANCE COMMITTEE

- Two potential cases. One situation can probably be solved through EERC. The other involves transfer of collective bargaining responsibilities.

JOINT BENEFITS

- Nothing at this time.

SHARED GOVERNANCE

- Sean thanked Christina Gheorghe, Sarah Salas and Maria Taylor for sending committee highlights to share at the chapter meeting.
- On behalf of Christina Gheorghe, Sean Small reported on the Human Resources Committee from October 9th at the district office. Update on Fall 2013 Full-time Faculty Hiring Obligation, Projected Fall 2014 Full-time Faculty Hiring Obligations were discussed. Recommendation allocation to hire 29 full-time faculties – 28 for SAC & 1 for SCC. Revised Title 4 Equal Employment Opportunity Regulations – Recommend that HR committee function as RSCCD EEO Advisory Committee. Accreditation Standard IIIA – Human Resources Issues/Questions: Have classified job descriptions been updated enough to include changes in technology or other needed skills? HR would like to keep job description more generic as programs/software become obsolete in time. How is it decided to open job positions at the district (and at the schools)? What is the planning process? To be further discussed. Do we have an official diversity plan? To be further discussed. How do we track our employment equity record? To be further discussed.
- On behalf of Sarah Salas, Sean Small reported on the SAC Facility Committee from October 11th. Currently all updates on constructions, projects and schedule maintenance are posted on the SAC website. There is a plan to consolidate all reports including major projects and schedule maintenance in one huge report. California Shakeout is scheduled October 17th. Complete reports and approved minutes are all posted in the website: Next meeting is scheduled on Tuesday, October 15h. Regularly scheduled meeting is 3rd Tuesdays of month from 1:30p-3:00p.
- Victoria Williams reported on attending SCC President Hawk meeting. Juan Vasquez is classified friendly and encourages sharing information with members. Question was asked, *If you can attend on work time?* Managers handle differently. Shared governance members are given release time to attend assigned committee meetings.
- Lithia Williams reported on attending *Take A Break with the President* at SAC. Dr. Martinez stated there is \$10,000 available for professional development allocated from SB 590. Denise Phillips noted funds may only be available for training in line with common core standards. Lithia stated to follow up on process to acquire funds for professional development workshops/training.

UNFINISHED BUSINESS

- Nothing at this time.

NEW BUSINESS

- The vote count for Area H Alternate Director from Chapter 579 was the following:
Bill Hagar – 1; Terry Hause – 0; Kathleen Heard – 7; Allyson Holt – 1
- Sean Small presented motion to endorse John Hanna, Denise Phillips approved motion; Victoria Williams seconded, endorsement carried unanimously.

GOOD OF THE ORDER

- Janet Grunbaum informed members the chancellor decided to shut down the district office due to a power outage caused by a blown transformer last week. Thought needs to be given to communicate situation at district to campus personnel if occurrence happens again.

ADJOURNMENT

Meeting adjourned at 1:05pm. Next Chapter meeting is scheduled Tuesday, November 19th at Orange Education Center.

Chapter President Signature Date

Chapter Secretary Signature Date

Signatures required denoting approval