

RSCCD – CSEA CHAPTER 579-11/17/15 MINUTES

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT CSEA CHAPTER 579

unapproved

CALL TO ORDER

President Tom Andrews called the meeting to order at 12:05 PM, SAC, Rm V-150. Present were: Tom Andrews, Sarah Salas, Diane Hill.

Scott Greenhalgh led the Pledge of Allegiance.

APPROVAL OF MINUTES

Jesse Garcia motioned for approval; and Sheri Baddonas seconded. Chapter Minutes of Meeting for October 2015 were approved.

COMMUNICATION AND ANNOUNCEMENTS

- **Negotiations** – Contract negotiations between CSEA Chapter 579 and RSCCD continue. Updates are emailed as negotiation progress. A strategy meeting has taken place with the CSEA LRR (Labor Relations Rep) and the E-Board. The next meeting is scheduled for December 14th.

Tom Andrews explained that next year the whole CEA Chapter 579 contract is up for renewal, and asked members to send any and all ideas/suggestions they may have for bargaining the contract. Questions regarding the extra week at Christmas were posed to the E-Board. Tom explained the negotiations team cannot negotiate without the LRR in attendance. There have been scheduling issues with the LRR and the District. Therefore, all that would like the extra week off are asked to submit a vacation request.

- **New Seat on Board of Trustees** – The Board approved a classified representative at each board meeting. If anyone has job related information to submit, contact an E-board member. (ie: classes, training). Pat Hall is scheduled to speak at the December 7th meeting.
- **New Absence Form** – Questions have been raised regarding the box on the electronic absence submittal form, stating a dr note can be supplied. HR has assured the union that this is a formality and unless you have already been notified by your administrator you will need a dr note, there is no need to be concerned.
- **Release Time** – All classified are allowed release time to sit on hiring committees or shared governance committees/councils. If you are asked to site on either of these types of committees/councils, please have your manager approve the request prior to committing.
- **Call for Shared Governance / Hiring Committees** – Looking for volunteers to site on various shared governance committees/councils and hiring committees at

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all sites. CSEA appoints these seats. Therefore, please contact an E-Board member if you are interested.

- **Membership Drive** – If you are not a local dues paying CSEA member, please consider completing a membership form. A brief explanation was given on the difference between service fee payers and members. Members have voting rights at the local CSEA levels and there are many discounts provided by becoming a member of the CSEA community.

REPORT OF EXECUTIVE BOARD ACTIONS

A newly formed District Safety Officer (DSO) Task Force has been approved. Sean Small will sit as the chair, along with 2 SCC officers and 2 SAC officers. The group will be tasked with gathering information from all Safety Officers and report back to the E-Board their findings regarding issues, problems, and concerns. Contact Tom Andrews if you would like to be considered for the task force. Meetings will begin in December and reporting will be included in the CSEA meeting agendas.

TREASURER'S REPORT

For month ending October 2015:

See attached

SITE REPRESENTATIVE'S REPORT

No report given.

CHIEF JOB STEWARD'S REPORT

Dolly Paguirigan was not present at the meeting and no report was given.

COMMITTEE REPORTS

- Shared Governance – Those interested in sitting on a committee/council are asked to contact any E-Board member. There are many committees available at both SAC and SCC.

UNFINISHED BUSINESS

None to report.

NEW BUSINESS

Motion for Christmas Holiday Campus Donations – Motion to expend \$100 to SAC / CEC for their holiday celebration; motion made by Diane Hill, seconded by Connie Ramos. Motion approved.

Motion to expend \$100 to SCC and \$25 to OEC for their holiday celebration: motion made by Sheryl Martin; seconded by Scott Greenhalgh; motion approved.

Motion to expend \$75 to the District Office for their holiday celebration: motion made by Connie Ramos; seconded by Michele Morales; motion approved.

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GOOD OF THE ORDER

- Scott Greenhalgh asked what the next step is for the Security job description that was not ratified. Answer: A task force is being formed to gather information to take back to the District. A Cease and Desist from the CSEA Orange Field Office has been sent and the item cannot move forward as is.
- Solomon asked if the LRR can be chosen by the E-Board. Answer: No, CSEA Field Office is it's own identify. We "employ" them to service our union legalities. They assign their own employees to districts.

Meeting was adjourned at 1:09 pm.

Tom Andrews,
Chapter President

Pat Hall,
Chapter Secretary